

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, March 6, 2017
Time: 7:04 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Jeff Molenhuis, Director of Public Works
Kirk Livingston, CBO/Property Standards/Zoning
Connie Goodall, Economic Development Officer
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Denny Scott, Citizen
Bart Cameron, North Huron Rep., Westario Power
Lisa Milne, President/CEO, Westario Power
Joe Hallahan, Bryce Toll, Vaughan Toll, Margaret Vincent,
Wayne Cantelon, Dirk Nauwelaerts

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:04 pm.

2. CONFIRMATION OF THE AGENDA

M098/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the March 6, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Seip - Bills and Accounts

Declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the child care department.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held February 21, 2017

4.1.2 North Huron Police Services Board Meeting Minutes January 17, 2017

4.1.3 Blyth BIA Board Meeting Minutes January 11, 2017

4.1.4 Blyth BIA Board Meeting Minutes February 1, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Council Statement of Remuneration and Expenses

4.2.3 Clerk's Report 03-06-17 (Department Update)

4.2.4 Recreation and Facilities Report 03-06-17 (Department Update)

4.2.5 Public Works Report 03-06-17 (Department Update)

4.2.6 Public Works Report 03-06-17 (OCIF Top Up Component Update)

4.2.7 Public Works Report 03-06-17 (AMO Forum on Bill 151 and Waste-Free Ontario Act)

4.2.8 Public Works Report 03-06-17 (Curbside Collection of Solid Waste and Recyclables - Survey Results and RFP Report)

4.2.9 Economic Development Report 03-06-17 (Department Update)

4.3 Correspondence

4.3.1 South West LHIN Communique 4 - February 22, 2017

4.3.2 United Way Perth-Huron

4.3.3 Rennie Alexander - Howson Dam Committee Letter

4.3.4 2017 Senior of the Year Award Call for Nominations

4.3.5 Huron County Economic Development Board Annual Breakfast

M099/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Westario - Annual Update

Bart Cameron, North Huron Representative and Lisa Milne, President/CEO of Westario Power presented an annual update on behalf of Westario Power Inc.

Ms. Milne provided a history of Westario Power, an overview of current financials, and an update on the impact of the Protecting Vulnerable Energy Consumers Act, 2017.

Ms. Milne reported that a number of hydro poles are scheduled to be replaced in Wingham in the near future.

Discussion took place regarding mergers and acquisitions of utility providers, rate comparisons between Westario Power and other providers, and services to assist customers in avoiding disconnection.

Mr. Cameron and Ms. Milne were thanked and departed.

5.2 Dietrich Engineering - Presentation of Engineer's Report for the Jackson and Schultz Municipal Drains 2017

Bill Dietrich, Dietrich Engineering, presented the Engineer's Report for the Jackson and Schultz Municipal Drains 2017.

Mr. Dietrich noted that both drains were originally constructed under reports prepared by Gamsby and Mannerow a number of years ago. The current proposal is to update the drains to modern standards.

Mr. Dietrich provided a breakdown of the assessment of costs. Landowner Dan Snell inquired whether the existing drain would be removed. Mr. Dietrich replied that it would be up to the landowner if they wish to keep sections of drain that are in good repair and if so those

sections would become the landowner's responsibility.

Landowner Vaughan Toll inquired as to the timing to dispute the assessment. Mr. Dietrich reported that the landowner must indicate in writing to the Clerk at least 10 days prior to the Court of Revision their intent to dispute an assessment.

Mr. Dietrich indicated that work on the drains would potentially begin in the fall of 2017 due to the timing required to prepare tenders and engage contractors.

Mr. Dietrich was thanked and departed.

M100/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby adopt the Engineer's Report for the Jackson and Schultz Municipal Drains 2017 as presented by Dietrich Engineering Limited;

AND FURTHER THAT Council provisionally adopt the first and second reading of By-law No. 16-2017.

CARRIED

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Wingham Town Hall HVAC Upgrades Tender Results

M101/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby accept the bid submitted by Montgomery Industrial Services Ltd. for Wingham Town Hall HVAC Upgrades for the total bid price of \$73,591.00 excluding HST, and award the contract to Montgomery Industrial Service Ltd.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Letter of Request - Manchester Farms

M102/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accepts the letter from Manchester Farms provided for information purposes;

AND FURTHER THAT the Director of Public Works is authorized to proceed with issuing a discount of 10% (\$4,760) for landfill fees to help with the costs associated to the fire;

AND FURTHER THAT the Reeve and Clerk be authorized to execute an agreement By-law with Manchester Farms for half-load exemption during the construction of their new facility at the same location in early spring for traveling on Donnybrook Line and Westfield Road;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the March 6th, 2017 Council meeting.

CARRIED

6.4.2 Howson Dam SAR Phase 1 Submission

M103/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding Howson Dam Species at Risk Phase 1 for information purposes.

AND FURTHER THAT the Council of the Township of North Huron hereby direct the Director of Public Works to initiate and issue the RFP for Dam Safety Analysis in advance of the formal response from the Ministry with respect to the SAR species.

CARRIED

6.4.3 StopGap Program Update

M104/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby accepts the Director of Public Works report regarding a StopGap Program for information purposes;

AND FURTHER THAT Council endorse the StopGap program in North Huron through the Huron County Accessibility Advisory Committee;

AND FURTHER THAT the Council of the Township of North Huron direct the Director of Public Works to further refine the attached draft "StopGap Ramp Policy" and report back to Council with a formal policy for adoption.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.6.1 Proposed Fee Schedule

M105/17

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accepts the report of the Chief Building Official on the Building Department Proposed Fee Schedule for information purposes;

AND FURTHER THAT the Council of the Township of North Huron hereby authorize the Clerk to post a Notice of Public Meeting in accordance with Section 7 (6) of the Ontario Building Code Act to review and consider proposed changes to Schedule A of By-Law No. 19-2015 being they By-Law respecting Construction, Demolition, and Change of Use Permits and Inspections.

CARRIED

6.7 CAO

6.7.1 Wingham Farmers' Market Land Use Agreement 2017 - 2019

M106/17

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the Land Use Agreement for the Wingham Farmers' Market 2017 – 2019;

AND FURTHER THAT the Clerk is instructed to prepare an authorizing by-law for the March 20, 2017 Council meeting;

AND FURTHER THAT the Council of the Township of North Huron consider the Farmers' Market Group a Community Group and allow them to rent Cruikshank Park for the duration of the 2017 – 2019 seasons at the Community Rate.

CARRIED

6.7.2 Countywide CEMC

M107/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accept the report of the CAO regarding a Countywide CEMC for information purposes;

AND FURTHER THAT the Council of the Township of North Huron endorses the concept of each municipality appointing the same Community Emergency Management Coordinator (CEMC) to provide emergency management planning services, in accordance with the requirements of the Emergency Management & Civil Protection Act and its regulations;

AND FURTHER THAT the County of Huron budget for the salary and benefits and basic office equipment for the position starting in January 2017;

AND FURTHER THAT the County of Huron provide "permanent" office space for the CEMC position;

AND FURTHER THAT the Township of North Huron will provide "as needed" office space for the CEMC in the Emergency Services Training Centre;

AND FURTHER THAT each member municipality and the County appoint by by-law the CEMC at the first official Council meeting following the CEMC's selection;

AND FURTHER THAT the municipal CAO's meet at least once annually with the County CAO to review input on the CEMC's performance in each municipality;

AND FURTHER THAT the CEMC begin to meet with each Council and commence an assessment of each municipalities' emergency preparedness;

AND FURTHER THAT the CEMC ensures that the requirements for compliance contained within the Emergency Management & Civil Protection Act are achieved and completed within the annual timeframes required for each municipality and the County;

AND FURTHER THAT Dave Campbell is hereby appointed as the Community Emergency Management Coordinator for the Township of North Huron effective April 1st, and until a permanent CEMC is hired by the County of Huron.

CARRIED

6.7.3 Request for Water and Sewer Services

M108/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding a request for water and sewer services by the Municipality of Morris Turnberry;

AND FURTHER THAT the CAO is instructed to prepare an amended Cross Border Servicing Agreement with the Municipality of Morris Turnberry for Council's consideration, to include the Britespan Development.

CARRIED

7. CORRESPONDENCE

- 7.1 Municipality of Brockton - Resolution requesting that Westario Power Inc. review and amend Disconnection Policy

M109/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby supports the resolution of the Municipality of Brockton and in so doing requests that Westario Power Inc. review and amend their disconnect policy to not allow disconnects to occur to any customers from December 1 to March 31.

CARRIED

- 7.2 Blyth BIA - Letter Regarding Blyth BIA Levy

M110/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the correspondence from Blyth BIA, for information purposes.

CARRIED

8. COUNCIL REPORTS

- 8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported attending the Ontario Good Roads Conference from February 26, 2017 to March 1, 2017.

Discussion took place regarding the venue at ROMA and OGRA conferences now that they are held separately.

- 8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the Wingham BIA Annual General Meeting was held on February 23, 2017 and included an award ceremony to recognize a BIA member.

Councillor Ritsema-Teeninga noted that five new business were established in Wingham in 2016 and commended the Wingham BIA on their efforts which were recognized in the recent First Impressions Report prepared by representatives from Walkerton.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 16-2017

Being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Jackson and Schultz Municipal Drains 2017.

M111/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law No. 16-2017; being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Jackson and Schultz Municipal Drains 2017; be introduced, read a first and second time and provisionally adopted this 6th day of March, 2017.

CARRIED

10.2 By-law No. 17-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for an Exemption of Half Load, between the Corporation of the Township of North Huron and Manchester Farms Ltd. c/o Dave and Mike Franken.

M112/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT By-law No. 17-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for an Exemption of Half Load, between the Corporation of the Township of North Huron and Manchester Farms Ltd. c/o Dave and Mike Franken; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

CAO Sharon Chambers reported that she had spoken to Phil Eagleson regarding the Director of Fire and Emergency Services hire. She noted there were 18 applicants and interviews will be arranged for later in the week.

12. OTHER BUSINESS

12.1 Court of Revision - Jackson and Schultz Municipal Drains 2017

12.1.2 Date of Court of Revision and Instruction to tender.

M114/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

*THAT the Court of Revision for the Jackson and Schultz Municipal Drains 2017 be set for April 3, 2017 and that the project be tendered with results to be collected on the same date and presented subject to any appeals;
AND FURTHER THAT any appeals must be received in writing 10 days prior to the Court of Revision in accordance with Section 52(2) of the Drainage Act; R.S.O. 1990, Chapter D17, Amended by 2010, C.16, Sched. 1, s.(21).*

CARRIED

12.1.3 Members for the Court of Revision.

M115/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Members for the Court of Revision for the Jackson and Schultz Municipal Drains 2017 consists of three members: Deputy Reeve James Campbell, Councillor Ray Hallahan, and Councillor Bill Knott.

CARRIED

13. CLOSED SESSION AND REPORTING OUT

M116/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceeds at 9:07 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Public Works Personnel);*
- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Personnel);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

CARRIED

M117/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:57 pm.

CARRIED

M118/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby accept with regret, the resignation of Roger Irvine, Roads Operator, effective May 31, 2017.

CARRIED

M119/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 18-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M120/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 18-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M121/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:58 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk