

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Tuesday, February 21, 2017
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Kirk Livingston, CBO/Property Standards/Zoning
Richard Al, Manager of Employee and Business Services
Larry Meyer, Manager of Wingham Facilities
Kim Scholl, Aquatics Supervisor

OTHERS PRESENT: John Rockx, KPMG
Michael Haliano, KPMG
Bernie Gall, Acapulco Pools
Greg Keller, Acapulco Pools
Stephanie Currie, Renee Alexander, Andy McBride, Glenda Royall, Edgar Daer, Doug McCann, Doug Kemp, Elaine Delise, Julie Sawchuk

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M073/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron; accept the Agenda for the February 21, 2017 Council Meeting; as amended to include item 6.7.3 Huron Economic Development Partnership Application.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Seip - Bills and Accounts

Declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the child care department.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held February 6, 2017

4.1.2 East Wawanosh 150th Anniversary Committee Meeting Minutes - January 3, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Building Department Report 02-21-17 (2016 Year End Report)

4.2.3 Building Department Report 02-21-17 (Department Update)

4.2.4 Fire and Emergency Services Department Report 02-21-17 (Report for January Activity)

4.3 Correspondence

4.3.1 Wingham & Area Health Professionals Recruitment Report

M074/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

*THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;
AND FURTHER THAT all other Consent Items be received for information.*

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 KPMG - Emergency Services Training Centre - Operational and Financial Review

John Rockx and Michael Haliano of KPMG presented the Emergency Services Training Services (ESTC) Operational and Financial Review report.

An analysis of current operations and suggested options for the future were presented.

Mr. Rockx and Mr. Haliano were thanked and departed.

M075/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the Emergency Services Training Centre Operational and Financial Review as prepared and presented by KPMG, for information purposes.

CARRIED

5.2 Acapulco Pools - Aquatic Centre Renovation

Bernie Gall and Greg Keller of Acapulco Pools presented a background of Acapulco Pools and provided a proposal for the renovation of the North Huron Westcast Community Complex Aquatic Centre.

Mr. Gall and Mr. Keller were thanked and departed.

5.3 Huron Pioneer Threshers - Veranda Addition to Log Cabin

Doug McCann and Edgar Daer addressed Council on behalf of the Huron Pioneer Threshers and Hobby Association requesting permission to construct an addition to the veranda of the log cabin at the Blyth Campground.

Mr. McCann and Mr. Daer were thanked and departed.

M076/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receive the proposal to construct a veranda around the log cabin at the Blyth Campground, as presented by representatives of the Huron Pioneer Threshers & Hobby Association;

AND FURTHER THAT Council request the Director of Recreation and Facilities to prepare a report relating to the construction of the proposed veranda.

CARRIED

5.4 Julie Sawchuk - Requesting Support for the North Huron StopGap Community Ramp Project

Julie Sawchuk presented details of the StopGap Foundation and requested that Council support the establishment of a StopGap project in Wingham and Blyth.

Ms. Sawchuck was thanked and departed.

M077/17

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby support, in principle, the proposed StopGap program in Wingham and Blyth;

AND FURTHER THAT Council request that the Director of Public Works prepare a report relating to the implementation of a StopGap program in North Huron.

CARRIED

6. REPORTS

6.1 Clerks Department

6.1.1 Welcome to Blyth Sign Agreement

M078/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby defer a decision regarding the agreement with Huron Tractor Ltd. for the Welcome to Blyth Sign to allow the Director of Corporate Services/Clerk to research available options and prepare a report for a Regular Council meeting in March 2017.

CARRIED

6.2 Finance Department

6.2.1 2016 Reserves Transfers

M079/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby adopts the 2016 Transfers to Reserves Listing as presented by the Director of Finance.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 NHWCC Aquatic Centre Renovation

M080/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby authorize staff to use the Purchase by Negotiation method for the Aquatic Centre Renovation as the project meets criteria 5.1 and 5.2 of the North Huron Procurement Policy;

AND FURTHER THAT the vender Acapulco Pools Inc. be selected as the single source vendor to enter into negotiations for the project based on their proposal cost of \$341,725.80, and will perform duties as the General Contractor on the project;

AND FURTHER THAT Council hereby approves using Allan Avis Architects to provide consulting for the proposed fee of \$7,700, to prepare the building specification work for painting, HVAC ring support replacement, and some electrical work required as part of the renovation, to be completed by local sub-trades as part of the Acapulco Pools General Contractor contract.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Maintenance Gravel Tender

M081/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby grants pre-budget approval to tender for Crushing, Loading, Hauling, and Spreading of Maintenance Gravel in North Huron;

AND FURTHER THAT the Director of Public Works is authorized to proceed with the necessary documentation.

CARRIED

6.5 Fire Department of North Huron

6.5.1 Pre-Budget Approval For Capital Items

M082/17

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby authorizes single source procurement and pre-budget approval for the purchase of fire coats and pants ("bunker suits") at an estimated cost of not more than \$36,900.

CARRIED

6.6 Building Department

6.7 CAO

6.7.1 Fire Chief Hiring Process

M083/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding a hiring process for the Director of Fire and Emergency Services;

AND FURTHER THAT Council appoints the CAO, Reeve Vincent, Councillor Vodden, Phil Eagleson and one other Fire Chief to be determined by Phil Eagleson to the Director of Fire and Emergency Services hiring committee.

CARRIED

6.7.2 ESTC Review

Discussion took place regarding current ESTC operations and options for the future of the facility.

M084/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby exercise the option according to Section 13.11, Item b) of the Township of North Huron Procedural By-law, to allow a member of the public gallery to address Council regarding the issue on the floor.

CARRIED

A member of the public gallery recommended that the ESTC operations be modeled as a business in order to create efficiency when addressing potential opportunities.

M085/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accepts the staff report concerning the KPMG Operational and Financial Review for the Emergency Services Training Centre for information purposes.

CARRIED

6.7.3 Huron Economic Development Partnership Application

M086/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby accepts the report of the CAO concerning the Huron County Airport Feasibility Study for information purposes;

AND FURTHER THAT Council authorizes the Economic Development Officer to submit an application to the Huron County Economic Development Partnership program for North Huron's share of the Huron County Airport Feasibility Study.

AND FURTHER THAT the County be asked to provide Terms of Reference for the proposed study.

CARRIED

7. CORRESPONDENCE

- 7.1 Municipality of Neebing request for support of Resolution re Carbon Tax Credits

M087/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby request the Director of Finance to prepare a report providing details, analysis, and associated implications relating to carbon tax and carbon tax credits.

CARRIED

8. COUNCIL REPORTS

- 8.1 REEVE ACTIVITY REPORT

Reeve Vincent noted that the events which took place over the course of Family Day weekend in Blyth, Belgrave and Wingham all went very well and were well attended.

- 8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the Wingham BIA Annual General Meeting is scheduled for February 23, 2017 at 7:30pm in the Knights of Columbus Hall Lounge.

Councillor Seip thanked staff for their efforts in providing great activities over the Family Day weekend and noted that many donations to the food bank were received.

8.3 REQUESTS BY MEMBERS

8.3.1 Councillor Knott - Use of firearms in urban areas

Councillor Knott requested that staff prepare a report regarding the use of firearms in urban areas.

M088/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council or the Township of North Huron hereby request the Director of Corporate Services/Clerk and By-law Enforcement Officer prepare a report regarding the use of firearms in urban areas.

CARRIED

8.3.2 Councillor Seip - Howson Dam Committee

Councillor Seip requested that Council consider options for the Howson Dam citizen group including potentially creating a Terms of Reference for the group and making the group a Committee of Council.

Discussion took place regarding the request and it was noted that the Director of Public Works will be providing a report at the March 6, 2017 Council meeting regarding an application for SARS permit.

M089/17

MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby exercise the option according to Section 13.11, Item b) of the Township of North Huron Procedural By-law, to allow a member of the public gallery to address Council regarding the issue on the floor.

CARRIED

A member of the public gallery addressed Council noting that the Howson Dam group is willing to assist with the process.

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 14-2017

Being a by-law to adopt a Telecommunication Tower and Antenna Protocol in the Township of North Huron.

M090/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT By-law No. 14-2017; being a by-law to adopt a Telecommunication Tower and Antenna Protocol in the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

12.1 2017 Budget Meeting Schedule

M091/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby approve the 2017 Budget Meeting dates to be scheduled, March 13, 2017 at 7:00pm and March 27, 2017 at 7:00pm, to be held in the Township of North Huron Council Chambers.

CARRIED

13. CLOSED SESSION AND REPORTING OUT**M092/17****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 10:00 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Building Department);*
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Building Department);*
- Personal matters about an identifiable individual, including municipal or local board employees (Personnel Matters);*
- Personal matters about an identifiable individual, including municipal or local board employees (Personnel Matters).*

CARRIED**M093/17****MOVED BY:** R. Hallahan**SECONDED BY:** T. Seip

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:55 pm.

CARRIED**M094/17****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby accept, with regret, the resignation of Lloyd Michie from the position of Operator for the Township of North Huron Public Works department effective May 31, 2017.

CARRIED**M095/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby confirm the direction given to the staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 15-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M096/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 15-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M097/17

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:56 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk