

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, January 23, 2017  
**Time:** 7:05 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
David Sparling, Director of Fire and Emergency Services  
Richard Al, Manager of Employee and Business Services  
Jeff Molenhuis, Director of Public Works  
Kirk Livingston, CBO/Property Standards/Zoning  
Laura Young, Huron County Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Ryan Drury, CKNX  
John Frieburger, Doug Kuyvenhoven, David Magee,  
Karen Kliet

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:05 pm.

## **2. CONFIRMATION OF THE AGENDA**

**M024/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron; accept the Agenda for the January 23, 2017 Council Meeting; as amended to include an additional Closed Session item - Administration Personnel.*

**CARRIED**

## **3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

## **4. CONSENT AGENDA**

### **4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held January 9, 2017

4.1.2 Minutes of the Planning Advisory Committee Meeting held January 9, 2017

4.1.3 Minutes of the Special Meeting of Council held January 19, 2017

4.1.4 East Wawanosh 150 Minutes, November 24 and December 14, 2016

4.1.5 North Huron Police Service Board Minutes December 20, 2016

4.1.6 Wingham BIA Executive Meeting Minutes January 11, 2017

4.1.7 Wingham Town Hall Theatre Minutes January 12, 2017

### **4.2 Reports**

4.2.1 Bills and Accounts

4.2.2 Finance Report 01-23-17 (Department Update)

4.2.4 Building Department Report 01-23-17 (Department Update)

4.2.5 Fire and Emergency Services Report 01-23-17 (December 2016 Activity)

4.2.6 Fire and Emergency Services Report 01-23-17 (FDNH Mapping Work)

4.2.3 Public Works Report 01-23-17 (Department Update)

### **4.3 Correspondence**

4.3.1 MPAC 2016 Assessment Update Municipal Summary Report

4.3.2 Dietrich Engineering Limited, Notice of Information Meeting for Jackson and Schultz Municipal Drains.

4.3.3 Municipality of Huron East Resolution re Huron County OPP Detachment Facility.

**M025/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

**5.1 Committee of Adjustment Hearing**

File D13-02/2016 Minor Variance Application

Plan 410 Part Block B Plan 413; Part Lot 21, Wingham Ward, North Huron (78 Victoria Street West)

Applicant/Owners: 1347706 Ontario Ltd. / John Frieburger

**M026/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:09 pm. to enter a Committee of Adjustment Hearing.*

**CARRIED**

**M027/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron reconvene the Regular Council meeting at 7:26 pm.*

**CARRIED**

**M028/17**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby accept the recommendation of the Committee of Adjustment; that the Minor Variance D13-02/2016 as it applies to Plan 410 Part Block B Plan 413; Part Lot 21, Wingham Ward, North Huron (78 Victoria Street West) Applicant/Owners: 1347706 Ontario Ltd. / John Frieburger; be approved.*

**CARRIED**

5.2 Wingham Town Hall Theatre Committee - Project Update

Doug Kuyvenhoven informed Council on behalf of the Wingham Town Hall Theatre Committee that their fundraising goal of \$120,000 had been achieved and renovations are expected to begin shortly.

Mr. Kuyvenhoven was thanked and resumed a seat in the public gallery.

5.3 Verna Steffler - Alice Munro Centre Proposal

Verna Steffler was not in attendance, her proposal was moved to Correspondence for Council consideration.

**6. REPORTS**

6.1 Clerks Department

6.1.1 Civil Marriage Ceremonies

**M030/17**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receive the Clerk's report on Civil Marriage Ceremonies for information purposes;  
AND FURTHER THAT a By-law be prepared by the Clerk for the February 6, 2017 Council Meeting to Amend By-law No. 08-2007, Being A By-law to Authorize the Civil Marriage Solemnization Service in the Township of North Huron.*

**CARRIED**

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Wingham Theatre Project Update

**M031/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby approves proceeding with the procurement and installation of the HVAC equipment for the Wingham Town Hall Theatre and the Wingham Town Hall Administration offices, the structural work in the attic of the Town Hall to support the new roof-top HVAC units, and the donor recognition;*

*AND FURTHER THAT the Council of the Township of North Huron hereby approves the following items to be included in the project if the funds are available after the HVAC work is completed:*

- *Energy efficient house lighting*
- *Projector/Screen equipment*
- *Attic insulation*

*AND FURTHER THAT the Council of the Township of North Huron pre-approve the entire project for both the Theatre and the Admin offices with the following provisions:*

- *The work performed on the HVAC and Structural work for the Theatre, the donor plaques, the energy efficient lighting, the projector/screen equipment and the attic insulation be funded by releasing funds available in Wingham Theatre Fundraising reserve account.*
- *The work on the Administration offices includes funds that were allocated in the 2016 budget and have been transferred to reserves. This reserve account totaling \$24,112.77 can be released to fund this project*
- *The Council pre-approves new funds in the 2017 budget of up to \$20,887.23 to complete the Administration offices HVAC work.*

*AND FURTHER THAT it is understood that the HVAC equipment and the fire code requirements must be completed prior to the theatre opening.*

**CARRIED**

#### 6.3.2 Wingham Horticultural Society Memorandum of Understanding

**M032/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receives the draft Memorandum of Understanding for the Wingham Horticultural Society for information purposes;*

*AND FURTHER THAT the Clerk be directed to prepare a by-law to adopt the Memorandum of Understanding for the Wingham Horticultural Society at the February 6, 2017 Council Meeting.*

**CARRIED**

6.4 Public Works / Utilities Department

6.4.1 Calcium Chloride Extension

**M033/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby grants pre-budget approval to extend the 2016 Dust Control Contract with Da Lee Dust Control for the supply and application of 35% Calcium Chloride solution for the 2017 Dust Control requirements, in the amount of \$0.195 per litre;*

*AND FURTHER THAT the Director of Public Works is authorized to sign any necessary documentation.*

**CARRIED**

6.5 Fire Department of North Huron

6.6 CAO

6.6.1 Director of Fire and Emergency Services Recruitment

**M034/17**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby accepts with regret the resignation of David Sparling as the Director of Fire and Emergency Services, effective March 31<sup>st</sup>, 2017;*

*AND FURTHER THAT Council directs the CAO to obtain quotes to assist with the recruitment process.*

**CARRIED**

6.6.2 Human Resources Review

**M035/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding a Human Resources and Health and Safety Program Review;*

*AND FURTHER THAT Council gives pre-budget approval for the purchase of HR Downloads for a cost of \$2,093, plus HST.*

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 Verna Steffler - Alice Munro Centre Proposal**

**M029/17**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the letter from Verna Steffler regarding an Alice Munro Centre for information purposes.*

**CARRIED**

## **8. COUNCIL REPORTS**

### **8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported attending the following:

- A tour of the newly renovated Maitland River Community Church on January 22, 2017.
- Wingham and District Hospital Healthcare Recruitment meeting. Reeve Vincent noted that the proposed 2017 Healthcare Recruitment budget indicates a slight reduction in North Huron's commitment.

### **8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Vodden reported attending a recent CHIPS meeting and noted that the traffic concerns at the intersection of Highway 4 and County Road 25 South of Blyth were discussed.

Councillor Ritsema-Teeninga congratulated the Wingham Town Hall Theatre committee on the achievement of reaching their fundraising goal and noted that an Open House is being tentatively planned for May 2017.

Councillor Knott expressed disappointment with the CHIPS OPP representative noting that the representative had expressed a different assessment of the intersection of Highway 4 and County Road 25 during previous discussions.

### **8.3 REQUESTS BY MEMBERS**

9. NOTICE OF MOTION
10. BY-LAWS
11. ANNOUNCEMENTS
12. OTHER BUSINESS
13. CLOSED SESSION AND REPORTING OUT

**M036/17**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby proceeds at 8:38 pm. to an In Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Personnel)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Matters)*

**CARRIED**

**M037/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:39 pm.*

**CARRIED**

**M038/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby confirm the direction given to the Chief Administrative Officer, in Closed Session.*

**CARRIED**



**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 07-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M039/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 07-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M040/17**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:40 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk