

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, December 19, 2016
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Richard Al, Manager of Employee and Business Services
Kirk Livingston, CBO/Property Standards Officer/Zoning
Chad Kregar, Deputy Fire Chief
Laura Young, Huron County Planner

OTHERS PRESENT: Denny Scott, Citizen
Kelsey Dunbar, Advance Times
Alan Skelton, Linda Bross, Chris Patterson, Joan Vincent

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M657/16

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the December 19, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None Declared.

4. CONSENT AGENDA

M658/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held December 5, 2016

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Report 12-19-16 (Department Update)

4.2.3 Building Department Report 12-19-16 (Department Update)

4.2.4 Fire and Emergency Services Report 12-19-16 (FDNH Monthly Activity Report)

4.2.5 Fire and Emergency Services Report 12-19-16 (Recommended Corrective Actions from Annual Emergency Exercise)

4.2.6 CAO Report 12-19-2016 (Administration Activities)

4.3 Correspondence

4.3.1 Important Information from Union Gas

4.3.2 South West LHIN Board decision on residential hospice in Huron Perth anticipated in early 2017

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 North Huron Food Share – Presentation of Donation from Council & Senior Management Staff

Linda Bross and Alan Skelton attended Council on behalf of the North Huron Food Share. Councillor Ritsema-Teeninga presented the donation from Councillors and Senior Management Staff to the North Huron Food Share.

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.2.1 OCIF Formula Based Agreement

M659/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby enters into an Ontario Community Infrastructure Fund (OCIF) Formula-Based Component agreement with Her Majesty the Queen in Right of Ontario;
AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law #116-2016 to be passed at the December 19, 2016 meeting.*

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Aquatic Centre Boiler

M660/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby endorses the expenditure under section 2.7 Emergency Purchases of the North Huron Procurement Policy, for the replacement of the Aquatic Centre Boiler and the Repair of the second Boiler for the estimated total price \$13,480.00.

CARRIED

6.3.2 Children's Centre Flooring

M661/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

*THAT the Council of the Township of North Huron hereby authorizes an amendment to the 2016 North Huron budget to include a capital expenditure for the final phase of the Day Care Flooring Replacement Project in the amount of \$13,751.70;
AND FURTHER THAT a transfer from the Day Care Reserve Fund for up to \$1,500.00 be authorized to offset the project costs in conjunction with the funding received from Huron County and the remaining available funds in the operating budget.*

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.5.1 Pre-Budget Approval for Capital Items

M662/16

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby authorizes pre-budget approval for the purchase of fire hose, pagers and radios at an estimated cost of \$10,500.00.

CARRIED

6.5.2 Revisions to Emergency Plan Bylaw

M663/16

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approves revisions to By-Law No. 54-2007 which adopted an emergency management program for the Township of North Huron, by passing By-Law 117-2016.

CARRIED

6.6 CAO

7. CORRESPONDENCE

7.1 Township of Havelock-Belmont-Methuen, Resolution re Legislative Changes Impacting Tax Registrations and Tax Sales

M664/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby request the Director of Finance to prepare a report providing details, analysis, and associated implications related to the Legislative Changes Impacting Tax Registrations and Tax Sales.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent noted that the snow squalls over the past few days have been significant and Public Works staff are working diligently to deal with the large amount of accumulation.

Reeve Vincent reported attending the Grand Opening of the Blyth Tim Hortons on Friday December 16, 2016 and wished them good luck.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Deputy Reeve Campbell reported attending the annual community Christmas dinner at the Knights of the Columbus Hall noting that it was a great event.

Councillor Vodden inquired as to the processes for bag tags being distributed at the grocery store in Blyth.

Councillor Vodden reported that the Blyth streets are looking good. CAO Sharon Chambers commented that she and the Director of Public Works met with a Blyth BIA representative to discuss street cleaning concerns. Levels of service will be communicated to the public through the Blyth and Wingham BIAs.

Councillor Seip reported attending the annual community Christmas dinner at the Knights of Columbus Hall and commended Gary Lisle and all the organizers and volunteers.

Councillor Knott reported that the Blyth 140th group will be holding events for children and families on January 1st, 2017.

8.3 REQUESTS BY MEMBERS

8.3.1 Councillor Ritsema-Teeninga - Requesting Update on Parking Concerns at 45 Alfred Street, Wingham

Councillor Ritsema-Teeninga requested an update on the parking issues previously brought forth to Council regarding the Huron County Housing Unit at 45 Alfred Street in Wingham.

M665/16**MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby request that the Director of Public Works contact the Huron County Housing Authority for an update on parking concerns at their building located at 45 Alfred Street in Wingham and report back to Council on the status.

CARRIED**8.3.2 Councillor Knott - Request for Council Support for Petition**

Councillor Knott noted that over one thousand people have signed a petition requesting that Huron County address traffic concerns at the corner of Highway 4 and County Road 25 and introduced Chris Patterson to answer any questions.

Chris Patterson provided Council with an account of his accident at this location. Mr. Patterson noted that his Facebook page regarding this issue has approximately 915 followers.

Discussion took place regarding the issues at the intersection.

M666/16**MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby approves Council providing a letter of support for the petition to Huron County regarding the installation of traffic lights at the intersection of Highway 4 and County Road 25.

CARRIED**9. NOTICE OF MOTION****10. BY-LAWS****10.1 By-law No. 115-2016**

Being a by-law to authorize the Township of North Huron to execute and affix the Corporate Seal to authorize an amendment for automatic Aid-Fire Suppression Services with the Township of Howick.

M667/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT By-law No. 115-2016; being a by-law to authorize the Township of North Huron to execute and affix the Corporate Seal to authorize an amendment for automatic Aid-Fire Suppression Services with the Township of Howick; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 116-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Ontario Community Infrastructure Fund Formula-Based Component Agreement between Her Majesty The Queen In Right Of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of North Huron.

M668/16

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT By-law No. 116-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Ontario Community Infrastructure Fund Formula-Based Component Agreement between Her Majesty The Queen In Right Of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 117-2016

Being a by-law to amend Schedule "A", Schedule "B" and Schedule "C" of By-law 54-2007, being a By-law to adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

M669/16**MOVED BY:** T. Seip**SECONDED BY:** B. Knott

THAT By-law No. 117-2016; being a by-law to amend Schedule "A", Schedule "B" and Schedule "C" of By-law 54-2007, being a By-law to adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED**11. ANNOUNCEMENTS****12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****M670/16****MOVED BY:** T. Seip**SECONDED BY:** B. Knott

THAT the Council of the Township of North Huron hereby proceeds at 8:25 pm to an In Camera Session (Closed to the Public) to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (COLA for 2017 Wages)*
- Personal matters about an identifiable individual, including municipal or local board employees (Benefits Plan Review)*
- Personal matters about an identifiable individual, including municipal or local board employees (Public Works Personnel)*
- Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Matters)*

CARRIED

M671/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:45 pm.

CARRIED

M672/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves a Cost of Living Allowance (COLA) for the staff of the Township of North Huron for 2017 in the amount of 1.8%.

AND FURTHER THAT the Council of the Township of North Huron hereby approves the 2017 Pay Bands for Full Time and Part Time Employees of the Township of North Huron that reflects a 1.8% COLA increase for 2017.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 118-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M673/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT By-law 118-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M674/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:50 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk