

**THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA**



Date: Monday, April 18, 2016
Time: 6:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the April 18, 2016 Council Meeting; as printed.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held April 4, 2016	10
4.1.2 Minutes of the Budget Meeting held April 11, 2016	21
4.1.3 Blyth BIA Streetfest Minutes - March 2, 2016	26
4.1.4 Wingham BIA Minutes - March 31, 2016	28
4.1.5 Blyth BIA Minutes - April 6, 2016	29
4.1.6 Shared Services Committee Meeting Minutes - April 13, 2016	34

4.2	Reports	
4.2.1	Director of Finance	
4.2.1.1	Bills and Accounts	37
	Accounts Payable	April 15, 2016
	General Account	\$192,588.56
	Water Account	\$182,441.06
	Sewer Account	\$17,421.04
	General Internet/Pre-authorized	\$51,754.45
	Water Internet/Pre-authorized	\$8,874.41
	TOTAL	\$453,079.52
4.2.1.2	Monthly Activity Report	56
4.2.2	Director of Fire and Emergency Services	
4.2.2.1	FDNH Monthly Activity Report for the Month of March 2016	57
4.3	Correspondence	61
4.3.1	Residents of East Wawanosh Ward Petition	64
4.3.2	Scott Price Certified Road Supervisor - Senior Certification	69
4.3.3	North Huron and Area Job Fair	70
5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	Donna White, Director of Finance - 2016 Budget Discussion	71
	<i>THAT the Council of the Township of North Huron hereby accept the list of donations as presented.</i>	
	<i>THAT the Council of the Township of North Huron hereby authorize a donation to Wingham and District Hospital in the amount of \$50,000 for 5 years for a total of \$250,000.</i>	
	<i>THAT the Council of the Township of North Huron hereby adopt the 2016 Budget as presented with amendments;</i>	
	<i>AND FURTHER THAT the Clerk be directed to prepare a by-law for the May 2, 2016 meeting.</i>	
5.2	Shawn Bromley - Utility Services	

5.3	Residents of East Wawanosh Ward - Petition	135
6.	REPORTS	
6.1	Clerks Department	
6.1.1	Consent Application Report - File# B72/2015, Owner: John & Ruth Haines, 39721 Amberley Road, Part North Part Lot 40, Concession 14, East Wawanosh, Township of North Huron	136

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File# B72-2015, Owner: John & Ruth Haines, 39721 Amberley Road, Part North Part Lot 40, Concession 14, East Wawanosh, Township of North Huron with the following conditions:

Expiry Period

Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

Provide to the satisfaction of the County and the Township:
a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
b) a reference plan based on the approved survey

Zoning

Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Septic System Inspection

Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

6.2	Finance Department	
6.2.1	BIA Budget Report	141
	<i>THAT the Council of the Township of North Huron hereby accepts the 2016 BIA Budget Submission Report dated April 18, 2016 presented by the Director of Finance;</i>	
	<i>AND FURTHER that Council adopts the 2016 Wingham BIA Budget and the 2016 Blyth BIA "Revised" Budget as presented;</i>	
	<i>AND FURTHER that Council adopts the Transfer from Reserve in the amount of \$9,200.00 for the Wingham BIA Streetlight Project and this amount be included in the 2016 Budget.</i>	
6.2.2	Patrick Street Reconstruction Project	144
	<i>THAT the Council of the Township of North Huron hereby accepts the recommendation from R. J. Burnside to accept the tender submitted by Lavis Contracting Co. Ltd. In the amount of \$310,564.50 (including HST) for the Patrick Street Reconstruction project subject to the execution of the necessary documentation.</i>	
	<i>THAT the Council of the Township of North Huron hereby authorize staff to engage R.J. Burnside to perform engineering services for Patrick Street at a cost of \$14,000.</i>	

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Renovation Project Schedule Update148

THAT the Council of the Township of North Huron hereby approve the following revised project schedule for the Blyth Memorial Community Hall Renovation Project

<u>Action</u>	<u>Previous Approved Schedule</u>	<u>Revised Schedule</u>
General Contractor Bid Process	April 19-May 25, 2016	May 17 – June 14, 2016
Council approval of Project Award	June 6, 2016	July 4, 2016
Contractor starts	June 7, 2016	July 5, 2016
Festival Season	May 21- Sept 18, 2016	No change
Contractor mobilizes site	September 19, 2016	No change
Substantial Performance	May 1, 2017	No change
Completion	May 20, 2016	No change

6.3.2	Snowmobile Use of Blyth Greenway Trail	150
	<i>THAT the Council of the Township of North Huron hereby approve the expense to have our North Huron lawyer revise the standard agreement for the Snowmobile Club use of the trails, and present this revised agreement to the North Huron Snowmobile Club for their consideration in order to use the Blyth Greenway Trail.</i>	
6.4	Public Works Department	
6.4.1	Landfill Monitoring and Supplemental work program 2016	152
	<i>THAT the Council of the Township of North Huron hereby accepts the budget estimates for 2016 Monitoring and Supplemental work at North Huron landfill sites from Burnside & Associates Engineers;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.</i>	
6.5	Utilities Department	
6.6	Fire Department of North Huron	
6.6.1	Update to Fire Department Establishing and Regulating Bylaw	165
	<i>THAT the Council of the Township of North Huron hereby revise bylaw 73-2009.</i>	
6.7	CAO	
6.7.1	Request for Letter of Support - East Wawanosh 150th	172
	<i>THAT the Council of the Township of North Huron hereby write a letter for the East Wawanosh 150th Committee to support their application for Huron Heritage Funding for the History Committee project.</i>	
6.7.2	Wingham Farmers' Market 2016	173
	<i>THAT the Council of the Township of North Huron hereby direct staff to prepare a Land Use Agreement for the Purpose of a Wingham Farmers' Market as an authorizing by-law;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron consider the Farmers' Market Group a Community Group and allow them to rent Cruickshank Park for the duration of the 2016 season at the community rate.</i>	
6.7.3	Shared Services Draft Agreement	191
	<i>THAT the Council of the Township of North Huron hereby approves the Draft Shared Services Agreement with the Municipality of Morris Turnberry;</i>	
	<i>AND FURTHER THAT the Clerk is instructed to prepare a by-law to ratify the agreement at the May 2nd 2016 Council meeting.</i>	

7. CORRESPONDENCE

- 7.1 Lewis Flowers 80th Anniversary Celebration 205
- THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 9:00 am to 4:00 pm on May 14, 2016 for the Lewis Flowers 80th Anniversary Celebration;*
- AND FURTHER THAT the Emergency Services be notified.*
- AND FURTHER THAT Mr. Dickson ensures all events, with the exception of a car show, take place on private property.*
- 7.2 Habitat for Humanity Annual General Meeting Request and Invitation 206
- THAT the Council of the Township of North Huron adhere to the North Huron Fee Waiving Policy and decline the request to waive the fees for the rental of the Blyth Arena Hall for Thursday April 28th for the Annual General Meeting of Habitat for Humanity Huron County, and that the group be charged the community rate as a discount for the rental.*
- 7.3 Huron Hospice request for financial support 207
- THAT the Council of the Township of North Huron hereby decline the request from Huron Hospice;*
- AND FURTHER THAT Council consider the request as part of the 2017 Budget deliberations.*
- 7.4 Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock 208
- THAT the Council of the Township of North Huron hereby supports recommendations of Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock, that the Ontario government provide resources for the development of a coordinated approach to help victims of human trafficking, allowing providers of support services and the criminal justice system to share information and work collaboratively, and that the Ontario government develop a multi-ministerial, province-wide strategy on human trafficking.*
- 7.5 Township of North Stormont Resolution - Ontario Energy Board 211
- THAT the Council of the Township of North Huron hereby supports the Township of Stormont's position regarding the extension of natural gas service to underserved areas;*
- AND FURTHER THAT letters of support be also sent to the Premier, the OEB and the Ministers of Economic Development, Employment and Infrastructure, Energy, and Agriculture and Rural Affairs.*
- 7.6 Wingham Farmer's Market usage of Cruickshank Park in 2016 215
- 8. COUNCIL REPORTS**
- 8.1 REEVE ACTIVITY REPORT
- 8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)
- 8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

9.1 Request for Staff Report - Arena ice costs

THAT the Council of the Township of North Huron request the Director of Recreation and Facilities to prepare a report on the financial impact of not putting ice in the arenas in North Huron.

10. BY-LAWS

10.1 By-law No. 42-2016, being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc 216

THAT By-law No. 42-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.; be introduced, read a first and second time.

THAT By-law No. 42-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

10.2 By-law No. 43-2016, being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area 250

THAT By-law No. 43-2016; being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area; be introduced, read a first and second time.

THAT By-law No. 43-2016; being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm to an In Camera Session (Closed to the Public) to discuss the following:

- A proposed or pending acquisition or disposal of land by the Corporation;*
- Personal matters about an identifiable individual, including municipal or local board employees (Farmland Rental);*
- Personal matters about an identifiable individual, including municipal or local board employees (Shared Services - Employee Contracts)*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

- 13.1 Farmland Rental
- 13.2 Shared Services - Employee Contracts

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 44-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. 255

THAT By-law 44-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

THAT By-law 44-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at ... pm.

**MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING**



Date: Monday, April 4, 2016
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services
Laura Young, Planner

OTHERS PRESENT: Denny Scott, Citizen
Rick Power, CKNX
Joe Hallahan, Henry Bos, Sandra Bos, Luke Schilder

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M212/16

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the April 4, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. CONSENT AGENDA**4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held March 21, 2016

4.1.2 Minutes of the Budget Meeting held March 29, 2016

4.1.3 Joint Health & Safety Minutes January 28, 2016

4.2 Reports**4.2.1 Clerks Department**

4.2.1.1 Department Update

4.2.2 Finance Department

4.2.2.1 Bills and Accounts

Accounts Payable	March 31, 2016
General Account	\$93,366.69
Water Account	\$313.52
Sewer Account	\$151.91
General Internet/Pre-authorized	\$73,011.92
Water Internet/Pre-authorized	\$1,922.37
TOTAL	\$168,766.41

4.2.3 Recreation and Facilities Department

4.2.3.1 Activity Report

4.2.4 Public Works Department

4.2.4.1 Public Works Activity Report

4.2.5 CAO

4.2.5.1 CAO Activity Report March 30, 2016

4.3 Correspondence**M213/16****MOVED BY:** B. Vodden**SECONDED BY:** Y. Ritsema-Teeninga*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;**AND FURTHER THAT all other Consent Items be received for information.***CARRIED**

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**6. REPORTS****6.1 Clerks Department****6.1.1 Consent Application Report - File #B08-2016, Owner: Henry and Sandra Bos, 84412 Marnoch Line, Part Lot 34, Concession 6, East Wawanosh, Township of North Huron**

Laura Young, Huron County Planner, presented the details of Consent Application File #B08-2016 and recommended approval with conditions. Discussion took place regarding the size of the retained portion of the severance.

M214/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B08-2016, Owner: Henry and Sandra Bos, 84412 Marnoch Line, Part Lot 34, Concession 6, East Wawanosh, Township of North Huron with the following conditions:

Expiry Period

Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise. The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

Provide to the satisfaction of the County and the Township:

- a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- b) a reference plan based on the approved survey*

Zoning

Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Septic System Inspection

Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

CARRIED

6.2 Finance Department

6.2.1 Patrick Street - Invited Bidders List

M215/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby authorizes the Patrick Street Reconstruction Project to be tendered by the Invited Competitive Bid (Invited Tender Call) process using the electronic method and that the requirement for advertising in the local newspapers be waived.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Renovation Project Schedule Revision

Councillor Vodden spoke on the history of Memorial Hall, noting that many great ideas come from the community.

M216/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby approve the revised Blyth Memorial Community Hall renovation project schedule as follows:

Action	Previous Approved Schedule	Revised Schedule
General Contractor Bid Process	April 11 – May 10, 2016	April 19 – May 25, 2016
Council approval of Project Award	May 16, 2016	June 6, 2016
Contractor starts	May 17, 2016	June 7, 2016
Festival Season	May 21 – Sept 18, 2016	No change
Contractor mobilizes site	September 19, 2016	No change
Substantial Performance	May 1, 2017	No change
Completion	May 20, 2017	No change

CARRIED

6.3.2 List of Invited Bidders for Blyth Memorial Hall Renovation Project

M217/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby approves the recommended list of invited bidders for the Blyth Memorial Community Hall renovation project.

CARRIED

6.4 Public Works Department

6.4.1 Blyth Columbarium

Discussion took place regarding the option to purchase two columbariums instead of one due to the costs being lower than expected.

M218/16**MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby accepts the tender results and awards the tender to CFC Supply Maidstone Ontario at a cost of \$16,667.50 each including HST for two 50 niche columbarium installed on site.

AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.

CARRIED

6.5 Utilities Department

6.6 Fire Department of North Huron

6.7 CAO

6.7.1 Utilities Department Restructuring

CAO Sharon Chambers, presented options for the operation of the Utilities Department and recommended contracting the services of Veolia Water Canada.

M219/16**MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the Utilities Department Restructuring and Veolia Water Canada Contract Proposal for information purposes;

AND FURTHER THAT Council authorizes the CAO to finalize an Agreement with Veolia Water Canada for the Operation and Maintenance of the Township's water and wastewater systems using the negotiated method, in accordance with the Township's Purchasing and Procurement By-law;

AND FURTHER THAT the Clerk is instructed to prepare a by-law for the April 18th meeting to enter into an agreement with Veolia Water Canada for the Operation and Maintenance of the Township's Water and Wastewater systems.

CARRIED

7. CORRESPONDENCE

7.1 2016 Maitland Valley Conservation Authority (MVCA) Priorities and Budget M220/16

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approves the Maitland Valley Conservation Authority Draft Budget and Municipal Levy for 2016.

CARRIED

7.2 The Royal Canadian Legion - Huron County Afghanistan Monument

M221/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby defer the request from The Royal Canadian Legion Goderich No. 109 Branch, to 2016 Budget deliberations.

CARRIED

7.3 Lewis Flowers 80th Anniversary Celebrations

M222/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 9:00 am to 4:00 pm on May 14, 2016 for the Lewis Flowers 80th Anniversary Celebration;

AND FURTHER THAT the Emergency Services be notified.

AND FURTHER THAT Mr. Dickson be required to meet the Township of North Huron's insurance requirements for bouncy castles.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent thanked staff for their assistance in the preparation of a presentation to be delivered by Reeve Vincent and Morris-Turnberry Mayor, Paul Gowing at the AMO conference on Friday April 8, 2016.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Nothing to report.

8.3 REQUESTS BY MEMBERS

Councillor Seip commented on safety concerns at the former Wingham Public School construction site during daytime hours when children are walking to and from school, noting that parking is an issue on John Street between Carling Terrace and Frances Street.

Councillor Knott reported being approached with concerns over property issues due to recent heavy rains and some residents using sump pumps to pump water onto streets, other properties and into the water system. It was discussed that the Public Works department is aware of the issue and letters have been sent to the owners of properties involved. It was requested that Councillor Knott provide a list of the properties in which he has been contacted about to the Clerk for follow up.

Councillor Vodden pointed out that the 2016 budget process has been difficult and suggested investigating potential cost savings that could result from not installing ice in the arenas. A Notice of Motion will be made at the next regular Council meeting.

Councillor Knott enquired on agenda item 4.2.3.1 Recreation and Facilities Department Activity Report, questioning the status of WiFi investigations for the Blyth Campground. It was reported that the Blyth Arena Board decided that WiFi for the campground was not a priority item and they have instead chosen to focus on hydro upgrades.

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law 37-2016; Being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron.

M223/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT By-law No. 37-2016; being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M224/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT By-law No. 37-2016; being a by-law authorizing the borrowing of money to meet current expenditures of the Council of The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

- 10.2 By-law 38-2016; Being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years.

M225/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law No. 38-2016; being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years; be introduced, read a first and second time.

CARRIED

M226/16

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT By-law No. 38-2016; being a by-law to authorize the Reeve and Clerk to sign on behalf of Council, a Service Agreement with the County of Bruce for Child Care and Early Years; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

- 10.3 By-law 39-2016; Being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron.

M227/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT By-law No. 39-2016; being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M228/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT By-law No. 39-2016; being a by-law to adopt the Economic Development Strategic Plan 2016-2019 for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M229/16

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby proceeds at 8:48 pm to an In Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Project - Staffing Update)*

CARRIED

M230/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:27 pm.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 40-2016; Being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M231/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 40-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M232/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT By-law No. 40-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M233/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:28 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON
BUDGET MEETING



Date: Monday, April 11, 2016
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Denny Scott, Citizen
Joe Hallahan, Rick Elliott, Greg Sarachman, Bernie Bailey,
Doug Kuyvenhoven, Tharon Riley, John Brown, Ann Hogg,
Doug Howatt, Sherry Howatt, David Hedley, Gloria Hedley,
Bill Taylor, Doreen Taylor

1. Call to Order

Reeve Vincent called the meeting to order at 7:00 pm.

2. Confirmation of Agenda

M234/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron; accepts the Agenda for the April 11, 2016 Budget Meeting; as printed.

CARRIED

3. Disclosure of Pecuniary Interest

- 3.1 Councillor Seip declared a pecuniary interest on discussions regarding the subject of Wingham and District Hospital donation as a past member of the Listowel-Wingham Hospitals Alliance board.

4. Introduction

Director of Finance, Donna White delivered a presentation on the budget process, noting that the latest revision of the Budget was at a 5.04% increase but staff has made further adjustments to bring the increase down to 4.86%.

Highlights of the presentation included

- Council's direction to reduce spending on advertising
- Overall spending increase of \$220,205 at 4.86%
- Ontario Municipal Partnership Fund (OMPF) funding has decreased
- Ontario Provincial Policing costs have risen
- Capital projects were detailed
- A description of current services offered by the municipality was presented
- Dollar amount examples of proposed tax increase were given for sample properties in each of the three wards
- An overview of the asset management process and requirements was presented

5. Discussion

Councillor Hallahan commented that no capital was allocated to East Wawanosh roads.

CAO Sharon Chambers, addressed infrastructure funding and asset management.

A member of the public gallery questioned the quality of roads in the East Wawanosh ward, noting that there has not been a change in the quantity of roads or number of pieces of equipment available.

Councillor Knott suggested investigating changes to the levels of service provided by the Public Works department and removing services as a cost saving measure.

Councillor Seip stated that a roads needs study is required before making any decisions on capital spending for roads.

CAO Sharon Chambers stated that as the shared services project progresses, all Public Works operations will be open for discussion, finding efficiencies will be a key function of the new Director of Public Works.

The next Budget Meeting will be April 18th, 2016 at 6:00 pm prior to Regular Council meeting.

5.1 Donations

Details of historical donation amounts and new donation requests for 2016 was presented and discussed.

Discussion took place regarding the Rural Talks to Rural (R2R) event sponsorship amount, the Wingham Hospital donation request and the Building Bridges to our Future donation request.

Council authorized donation of the following amounts:

Elementary School Fair	\$300
Blyth Festival Tourist Booth	\$1,000
Blyth Festival Youth Outreach Program	\$1,500
Blyth Horticulture	\$0
Wingham Horticulture	\$750
Wingham Firefighter's Association	\$550 (waiting for request)
Huron County Farm & Home Safety Association	\$0
Huron Plowmen's Association	\$125
Big Brothers/Big Sisters	\$100
Children's Aid (Big Brothers/Big Sisters Jumpstart)	\$500
United Way	\$500
North Huron Community Food Bank	\$500
Building Bridges to Our Future	\$0
Wingham Golf & Curling Club	\$0
Clinton Public Hospital	\$0
St. John Ambulance	\$0
Inspiring Women in Huron	To be considered in 2017 budget
Rural Talks to Rural (14/19)	\$1,000
Goderich Legion Memorial	\$0
Blyth BIA Marketing Coordinator	\$0

5.1.1 Wingham BIA Letter

5.1.2 Blyth BIA Letter

5.1.3 Royal Canadian Legion - Goderich

6. Public Participation - Question and Answer

A member of the public gallery presented the position of the Wingham BIA regarding all proposed donations, noting that North Huron does not have surplus fund to donate.

A member of the public gallery spoke regarding the quality of roads in the East Wawanosh ward.

A member of the public gallery spoke in opposition of the proposed donations.

A member of the public gallery spoke on behalf of the Wingham Hospital Foundation regarding the proposed hospital donation.

7. Closed Session and Reporting Out

M235/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceeds at 9:40 pm to an In Camera Session (Closed to the Public) to discuss the following:

- *A proposed or pending acquisition or disposal of land by the Corporation.*

CARRIED

M236/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceed to the Budget meeting at 10:55 pm.

CARRIED

8. Confirmatory By-Law

- 8.1 By-law No. 41-2016; being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M237/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT By-law 41-2016; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M238/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 41-2016; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

9. Adjournment

M239/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT there being no further business before the Township of North Huron Council, the Budget Meeting be hereby Adjourned at 11:02 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

Streetfest July 23,2016

Lettuce Entertain you

Meeting 2 - 7:30 pm 222 Dinsley St. Blyth
A Committee of the Blyth BIA

Date; March 2, 2016

Attendance: Lorna Fraser, Vicky Bremner, Deb Stryker, Averly Kikkert, Connie Goodall,
Cat O'Donnell, Rick Elliott

Absent Sharon Davis

Hereafter referred to by first name.

Contact BBIA, Averly and Cat volunteered

Car Show: The Lion's park has been booked. A local DJ has been booked through the good ole boys, at the cost of \$300. This should be covered through vehicle registration. They are charging \$10 per car and bike. They have plans for door prizes. They have asked Ken Whitmore for 100 dash plaques and have placed an ad in the Old Auto magazine. It will run for all editions for 4 months prior. (it is a bi weekly magazine) It has been paid through Lorna's credit card. (\$28.35)

Threshers have been asked about a people mover to be used to take people back and forth from the car show to the main stage. The Threshers will rent the mover at a cost of \$250 which will be returned to the Streetfest. We need to supply a tractor. They also have been asked if bleachers can be moved to the main stage area. We were told that shouldn't be a problem.

Hot Dog and Hamburg vender needed for main street. As the Lion's have decided to have their booth at the park we have asked the Ladies Auxiliary - declined at this time. Lorna will ask the United Church and the Anglican Church to have a joint booth.

Soccer Tournament *Is being planned though Annie and David Sparling as per last year. This brings approx. 60 families.*

Dunk Tank *The tank has been booked for \$100 from Clinton. Someone has to pick it up with a truck with a hitch.*

Averly has offered to come up with ideas on the operations of the booth.

Entertainment: JP Magic (Children's entertainer) will perform for 45 minutes

The Hiller Family has been asked to return as well as the Brussels Pipe Band have also confirmed. They will each perform approx. 30 minutes.

Lorna will be our Emcee.

Posters: The poster is being reviewed, discussion of the changes. It will be taken to the printers.

Vendors /Crafters Deb has been working on this

Advertising: The small ads will start next week in the Citizen.

"Lettuce Head"quarters - Sharon's building if it is not sold. Same as last year.

Radio advertising will proceed as it has last year.

Silent Auction:

Letters to businesses and vendors are being reviewed and sent out.

Other Business:

It was brought to our attention that the stage be moved to the car wash to not interfere with the theatre performance and rehearsals. Therefore, the street closer will be moved to Drummond to Wellington. This should be more of a flow for the Car Show at the park.

The Dunk Tank can be set up at the Christian Reform Church. The Bike rodeo could be moved to the area of the corner of Dinsley and Queen Streets.

Also as per policy a member of the executive of the BBIA must attend all meetings. Rick will attend.

Forecasted Budget		
Balloons and helium	\$100.00	
JP Magic	\$250.00	
Entertainment	300.00	
The Hiller Family	100.00	
Brussels Pipe Band	100.00	
Jacob Crosby (sound guy)	380.00	
Radio Ad 240.00 + tx	275.00	
Stage (rented Clinton fair)	125.00	Thresher's People Mover rent \$250
Newspaper ads	750.00	to be returned.
Old Auto.	<u>35.00</u>	
Total	<u>\$2415.00</u>	

Balloons and helium are from London Party Place - Sharon

Vendors/Crafters - Deb

Farmers Market we are still looking for producers

Soccer Tournament Sparlings - Lorna and Vicky

Dunk Tank Organizer - Averly

Photo Booth - Sarah Caldwell has been asked

Car Show - Good ole Boys and Lions

Entertainment - Lorna

Headquarters - Sharon's

Advertising - Lorna

Silent Auction

Letters to businesses and follow up

Face painting the corn box and activities for the younger children are being organized.

Next Meeting: April 11 7:30 at Lorna's

Note: following the meeting. The dunk tank will be confirmed once a cheque has been issued (must be paid prior to event.)

The Anglican Church has declined am still waiting to hear from the United Church.

The poster is ready for review.

Next Meeting Agenda

Reports for:

Silent Auction - Need someone to take the lead

Advertising - Need someone to take the lead

Vendors - Deb

Soccer Tournament - Lorna & Vicky

Dunk Tank - Averly

Photo Booth - Vicky

Car Show - Vicky for the Good ole boys

Insurance and Policies - Connie

Wingham BIA Executive Meeting – Thursday, Mar. 31, 2016

Present: C. Goodall, Y. Ritesma-Teeninga, D. Tiffin, D. Kuyvenhoven, D. Peers,
L. Hearnden, J. Schiestel, S. Walker
Absent: J. Snyder
Guest: North Huron CAO Sharon Chambers

Previous Minutes:

- Previous meeting was the AGM on Feb. 25.
- Moved by D. Kuyvenhoven, 2nd by D. Peers to accept minutes as read. Passed.

Executive:

- Lisa is stepping down as chairperson.
- Doug Kuyvenhoven nominated as chair for 2016, 2nd by Peers. Passed.
- Jason Schiestel nominated to remain as Treasurer by Lisa Hearnden, 2nd by Chris McGraith. Passed.
- Doug Kuyvenhoven nominated Dave Peers to be Vice Chair. 2nd by Chris McGraith. Passed.
- Dave Tiffin will remain as Secretary for 2016. Nominated by D. Kuyvenhoven, 2nd by L. Hearnden. Passed.

Goals:

- Goals for 2016 discussed.
- Mural on Touch of Class to be upgraded before Alice Munro Festival.

Retail Committee:

- 4 promotions will be Spring, Sidewalk Sales, Festival of Lanterns and Christmas.
- Meeting has been held with volunteers set for all promotions except Spring.
- Christmas lighting to be held the evening of Nov. 11. Will get Legion input on this.

Financials:

- Release of \$9,200 for lights has been requested.
- Treasurer reviewed financial status to date.
- Moved by D. Peers, 2nd by L. Hearnden to pay bills reported by the Treasurer. Passed.
- Associate memberships will be approached individually for annual dues.

CAO:

- CAO Chambers was present to discuss how Council can work with BIAs (Wingham & Blyth) to provide support and efficiencies.
- Shared service agreement between NH-MT explained.

Other Business:

- Treasurer noted that signing authority at bank needs to be updated due to Executive changes.
- Job Fair being held April 20 at Knights Hall.
- Musical Muskrat Festival is taking a year off to revamp. Open planning meeting April 26.

Adjourned at 8:10 p.m.

MINUTES
OF THE BLYTH BIA BOARD MEETING
HELD AT THE BLYTH MEMORIAL COMMUNITY HALL
WEDNESDAY, APRIL 6, 2016 AT 8:00 A.M.

Board Members Present:

Rick Elliott, Chair
Peter Gusso, Vice Chair
Gary Vanleeuwen, Treasurer
John Stewart, Secretary
Irene Kellins
Lissa Kolkman
Averly Kikkert
Cat O'Donnell
Bill Knott

Others in Attendance:

Connie Goodall, North Huron Economic Development Officer
Crystal Taylor, Blyth Legion

Call to Order, Welcome & Opening Remarks

Chair Rick Elliott called the meeting to order at 8:03 a.m. and welcomed everyone.

Declaration of Pecuniary Interests - None Declared

Adoption of the Agenda

MOTION BBIA23/16

MOVED: Gary Vanleeuwen

SECONDED: Irene Kellins

That the Blyth BIA Board hereby adopts the Agenda as presented.

DISPOSITION: Motion Carried

Delegations/Invited Guests - None in Attendance

Minutes of the Previous Meeting

MOTION BBIA24/16

MOVED: Irene Kellins

SECONDED: Gary Vanleeuwen

That the Blyth BIA Board hereby adopts the Minutes of the Board Meeting held March 2, 2016 as printed and circulated.

DISPPOSITION: Motion Carried

Treasurer's Report

MOTION BBIA25/16

MOVED: Averly Kikkert

SECONDED: Irene Kellins

That the Blyth BIA Board hereby adopts the Treasurer's Report as presented.

DISPOSITION: Motion Carried

Business Arising From Previous Meetings

- (a) BIA National Conference – April 10-13, 2016 - London.

Chair Rick Elliott advised that he would be attending on the Monday, April 11th. No other Board members indicated that they would be attending.

Correspondence

- (a) OBIAA – March Newsletter
(b) Wingham BIA – Minutes, Annual General Meeting

Committee Reports

- (a) Streetfest

The Board reviewed the Minutes of the March meeting. It was also noted that the Car Show portion of Streetfest had been suspended for this year due to the large Car Show being held in Goderich on the same day. The Blyth Lions are investigating another activity which would be held at the Blyth Lions Park in conjunction with Streetfest.

- (b) Friends of the Village

Lissa Kolkman advised that next Friends of the Village meeting would be held at the former Blyth Public School on Sunday, April 17th at 1:00 p.m.

- (c) Witches Walk

Chair Rick Elliott advised that he has not received any communication from the Witches Walk Committee.

North Huron Economic Development Officer's Report

Connie Goodall stated a Job Fair has been scheduled for Wednesday, April 20th between the hours of 12:00 noon & 5:00 p.m. in the Hot Stove Lounge at the North Huron Westcast Community Complex. To date nine employers have confirmed their attendance.

North Huron Council Report

Councillor Bill Knott advised that the municipalities of North Huron and Morris-Turnberry continue to work on the implementation of the Shared Services Agreement. North Huron will be holding a Budget Meeting on Monday, April 11th at 7:00 p.m. and all residents of North Huron are encouraged to attend. North Huron Councillor Brock Vodden has presented Council with a 'Notice of Motion' advising that a Motion will be brought forward in respect to Recreation.

New Business

(a) Alice Munro Festival, June 2-5/2016 – Sponsorship Opportunities

The Board declined the invitation to become an official sponsor to the Alice Munro Festival. However, the Board did encourage local businesses to consider participation if they wished to do so.

(b) Stops Along The Way Advertising - one-half page \$292.00

MOTION BBIA26/16

MOVED: Gary Vanleeuwen

SECONDED: Cat O'Donnell

That the Blyth BIA Board hereby authorizes the placing of a one-half page advertisement in the 'Stops Along the Way' magazine at a cost of \$292.00 plus HST.

DISPOSITION: Motion Carried

(c) Blyth's 140th Anniversary – 2017

The Board scheduled a community meeting for Monday, May 9th at 7:00 p.m. Community Organizations and interested persons are invited to attend to judge the interest in a Blyth 140th anniversary celebration. It is hoped that a Committee can be established to undertake this activity.

(d) Blyth Memorial Community Hall - Renovations Project

The Board scheduled a community meeting for Monday, April 25th at 7:00 p.m. at the Royal Canadian Legion, Branch 420, Blyth. It was noted that the Memorial Hall will be closed and Queen Street parking may be restricted due to the renovation project at the Blyth Memorial Community Hall. The meeting will update local businesses on the project.

(e) Letter of Resignation

Chair Rick Elliott advised that the Board had received a Letter of Resignation from the Service Organization Representative and Secretary John Stewart.

Secretary Stewart advised the Board that when he had accepted the appointment he had indicated that he would commit two years to the Board at which time he believed a representative from another service organization should have a turn presumably for a two year term. He stated that he had enjoyed his time on the Board as the service organization representative as well as serving as the Board's Secretary.

MOTION BBIA27/16

MOVED: Gary Vanleeuwen

SECONDED: Averly Kikkert

That the Blyth BIA Board hereby accepts, with regret, the resignation of Service Organization Representative and Secretary John Stewart from the Blyth BIA Board of Management effective April, 2016.

DISPOSITION: Motion Carried

(f) Appointment of Service Organization Representative

MOTION BBIA28/16

MOVED: Gary Vanleeuwen

SECONDED: Bill Knott

That the Blyth BIA Board hereby appoints Crystal Taylor, Royal Canadian Legion, Branch 420 Blyth, as the Service Organization Representative and a voting member on the Blyth BIA Board of Management effective immediately.

DISPOSITION: Motion Carried

Election of the BBIA Executive Committee

Chair Rick Elliott opened the floor for Nominations

(a) Chairperson

Gary Vanleeuwen nominated Rick Elliott

There were no further nominations

(b) Vice Chair

Averly Kikkert nominated Peter Gusso

There were no further nominations

(c) Treasurer

Rick Elliott nominated Averly Kikkert

Peter Gusso nominated Gary Vanleeuwen

There were no further nominations

Averly Kikkert declined the nomination

(d) Secretary

Bill Knott nominated Averly Kikkert

There were no further nominations

MOTION BBIA29/16

MOVED: Cat O'Donnell

SECONDED: Bill Knott

That Nominations be hereby Closed.

DISPOSITION: Motion Carried

Blyth BIA Board Members

Elected Representatives	- Rick Elliott, Chairperson - Peter Gusso, Vice Chair - Averly Kikkert, Secretary - Irene Kellins - Lissa Kolkman - Cat O'Donnell
Organization Representatives	- Gary Vanleeuwen, Treasurer, Church Organizations - Deb Sholdice, Blyth Festival for the Arts - Crystal Taylor, Service Organizations
North Huron Council	- Bill Knott

Coming Events

- (a) Blyth Festival Box Office – opened April 1st.
- (b) Auburn/Blyth EMCC Women's Ministry presents, 'Faith-In-Song' concert – Sunday, April 10th at 7:00 p.m., Blyth Christian Reformed Church
- (c) Abbamania – Friday, April 22nd at 7:30 p.m., Blyth Memorial Community Hall
- (d) Blyth Legion/Ladies Auxiliary Bingo – Tuesday, April 26th – Blyth Memorial Community Hall
- (e) CKNX Barndance Jamboree & Campout – May 27th–29th - Blyth Campgrounds
- (f) Rural to Rural Conference – September, 2016

Next Meeting – Wednesday, May 4, 2016, 8:00 a.m.

Adjournment

MOTION BBIA30/16
MOVED: Averly Kikkert
SECONDED: Peter Gusso

That there being no further business before the Blyth BIA Board, the meeting be hereby Adjourned at 9:34 a.m.

DISPOSITION: Motion Carried

Rick Elliott, Chairperson

Averly Kikkert, Secretary



Joint Meeting of North Huron and Morris-Turnberry
Report of the Meeting
Shared Services Committee Meeting
Wednesday April 13th, 2016 7 pm
Euro Parts, 39822 Belgrave Road



1. **Welcome and opening comments from the Chair** – Paul Gowing chaired the meeting and called the meeting to order at 7 pm.

In attendance:

North Huron:

Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Trevor Seip
CAO Sharon Chambers

Morris-Turnberry:

Mayor Paul Gowing
Deputy Mayor Jamie Heffer
Councillor John Smuck
Administrator Clerk-Treasurer Nancy Michie

2. **Report of the March 11th, 2016 meeting** – The report was reviewed with no comments.

3. **Reports-** to be presented by Sharon Chambers/ Nancy Michie

1. **Director of Public Works hire** - Sharon Chambers reported to the committee on the interview process to date.
2. **Administration Assistant** - An Update Report for the hire was presented by Sharon Chambers. It was planned to coincide the hire with the Director hire, however the Director position has taken longer than expected. There is work that the Administrative Assistant could do.

Motion 13/04/16 No. 1

Moved by Trevor Seip

Seconded by John Smuck

“That the Joint Sharing Services Committee give approval to proceed with the advertisement for the Administrative Assistant position.”

Disposition Carried.

3. **Review draft Agreement** – A report on the draft agreement was presented by Nancy Michie. The current North Huron Flow Chart has to be amended, due to changes caused by the Pilot Project.

Motion 13/04/16 No. 2

Moved by Jamie Heffer

Seconded by James Campbell

“That the Joint Sharing Services Committee make a recommendation that the draft agreement be presented for consideration by the North Huron and Morris-Turnberry Councils.”

Disposition

Carried.

4. **Status on the Employment Contract Sharon Chambers/Nancy Michie**

A report was presented and explained that 11 out of 15 contracts have been signed. The contracts were issued April 5th and due back on April 11th, 2016.

A joint staff meeting was held on April 5th.

The 1st Implementation meeting on April 7th

The members have gone back to the sub groups.

A 2nd Implementation Meeting is planned next week.

5. **Request from the Township of Howick**

A request from the Township of Howick was received requesting an Expression of Interest to either deliver or share Building Services.

Following discussion, the following motion was made:

Motion 13/04/16 No. 3

Moved by Trevor Seip

Seconded by Neil Vincent

“That the Joint Sharing Services Committee make a recommendation:

1. That an Expression of Interest be submitted to the Township of Howick, to deliver a Building Services under Option No. 1 of the Request;
2. That the Staff be directed to prepare a proposal and referred back to the Steering Committee;
3. That the issuance of Plumbing Permits be included in the proposal;
4. That the recommendation be presented for consideration by the North Huron and Morris-Turnberry Councils.”

Disposition

Carried.

6. **April 8th 2016 Asset Management Conference: April 8, 2016 Minnett**

Paul Gowing and Neil Vincent attended the conference and presented a report on the Shared Services project at the conference.

4. Open Discussion

Trevor Seip questioned if the Ministries had contacted the Municipalities since the presentation at the OGRA/ROMA conference. No communication has been received. Paul Gowing will talk to Roger Moyer from the MMAH at a Warden's caucus meeting. Neil Vincent- commented that no infrastructure funding has been received for trying something different.

5. Closing Comments - Mayor Paul Gowing- he is hopeful that the Director hire moves forward.

6. Next meeting- Friday April 29,2016 8:30 am Europarts Meeting Room.

7. Adjournment- The meeting adjourned at 8:27 pm.

Recording Secretary – Nancy Michie

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042525 Date 01/04/2016 Amount 879.00				
004485 BEREAVEMENT AUTHORITY OF ONTAF	1-1-2016	01/04/2016	CEMETERY LICENCE	879.00
		Invoice Count	1 Total	879.00
Cheque 042526 Date 01/04/2016 Amount 200.00				
000289 HURON PIONEER THRESHERS ASSOC	2-28-2016	30/03/2016	EC DEV- ADVERTISING	200.00
		Invoice Count	1 Total	200.00
Cheque 042527 Date 01/04/2016 Amount 350.30				
002699 INS - INFORMATION NETWORK SYSTEI	INV-9913	31/03/2016	ADMIN-POSTAGE METER CAI	350.30
		Invoice Count	1 Total	350.30
Cheque 042528 Date 01/04/2016 Amount 23.72				
000388 MAITLAND WELDING & MACHINING	3809	30/03/2016	P/W-FLAT BAR, SQUARE BAR	23.72
		Invoice Count	1 Total	23.72
Cheque 042529 Date 01/04/2016 Amount 105.30				
003439 RAY HALLAHAN	2-29-2016	31/03/2016	FEBRUARY MILEAGE	105.30
		Invoice Count	1 Total	105.30
Cheque 042530 Date 01/04/2016 Amount 82.55				
004330 SEPOY WIRING	8709	30/03/2016	POLICE- BUILDING REPAIR	82.55
		Invoice Count	1 Total	82.55
Cheque 042531 Date 01/04/2016 Amount 50.00				
004481 TAMMY MCDUGALL	2-10-2016	30/03/2016	WORK BOOT ALLOWANCE	50.00
		Invoice Count	1 Total	50.00
Cheque 042532 Date 08/04/2016 Amount 45,664.18				
000535 RECEIVER GENERAL	4-7-2016-FT	07/04/2016	FT PAYROLL REMITTANCE	37,721.92
000535 RECEIVER GENERAL	4-7-2016-PT	07/04/2016	PT PAYROLL REMITTANCE	7,679.26
000535 RECEIVER GENERAL	4-7-2016-Council	07/04/2016	COUNCIL PAYROLL REMITTA	263.00
		Invoice Count	3 Total	45,664.18
Cheque 042533 Date 14/04/2016 Amount 7,310.38				
000140 CIBC VISA	Humber College	13/04/2016	OBC EXAMINATION-CBO	150.00
000140 CIBC VISA	70819	14/04/2016	WELLNESS CHALL. SUBWAY	70.00
000140 CIBC VISA	Park & Recreation	14/04/2016	DAILY WEDNESDAY REGISTF	405.67
000140 CIBC VISA	Can-Fit Pro	14/04/2016	WORLD FITNESS EXPO REGI	339.68
000140 CIBC VISA	Can-Fit Pro- 21737	14/04/2016	WORLD FITNESS EXPO REGI	339.68
000140 CIBC VISA	Can-Fit Pro 21739	14/04/2016	WORLD FITNESS EXPO REGI	304.08
000140 CIBC VISA	PayPal	14/04/2016	ADMIN- CALLER ID TRUNK C/	167.96
000140 CIBC VISA	OAPSB	14/04/2016	OAPSB CONFERENCE REGIS	632.80
000140 CIBC VISA	OAPSB- 2	14/04/2016	OABSP CONFERENCE REGIS	632.80
000140 CIBC VISA	HiMama- 1629	14/04/2016	MONTHLY WEBSITE SUBSCR	32.77
000140 CIBC VISA	Survey Monkey	14/04/2016	EC DEV-MONTHLY PLAN	25.00
000140 CIBC VISA	Fanshawe College	14/04/2016	CBO-COURSE REGISTRATIOI	480.25

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000140 CIBC VISA	Cons. Contact - Mar1	14/04/2016	ESTC-MARKETING WEBSITE	55.25
000140 CIBC VISA	Perth County	14/04/2016	ADMIN-TRAINING- FREEDOM	75.12
000140 CIBC VISA	Dell-1012101757	14/04/2016	ADMIN/ROADS- MONITORS	434.46
000140 CIBC VISA	Public Sector Dig-2	14/04/2016	WEBINAR REGISTRATION-AC	56.50
000140 CIBC VISA	McGregor Point	14/04/2016	DAY CAMP-CAMPING	179.70
000140 CIBC VISA	Blue Mountain	14/04/2016	REC-PRO CONFERENCE	125.63
000140 CIBC VISA	ORFAI	14/04/2016	COURSE REGISTRATION REC	1,711.95
000140 CIBC VISA	Dean's Valu-mart	14/04/2016	FITNESS JANITORIAL SUPPLI	19.19
000140 CIBC VISA	Rexall	14/04/2016	FITNESS JANITORIAL SUPPLI	66.27
000140 CIBC VISA	Go Daddy	14/04/2016	WEBSITE DOMAIN REGISTRA	68.18
000140 CIBC VISA	Dell	14/04/2016	FIRE-2 COMPUTERS	594.50
000140 CIBC VISA	OBOA-96524	14/04/2016	CBO- MEMBERSHIP RENEWA	342.94
Invoice Count 24 Total				7,310.38
Cheque 042534 Date 14/04/2016 Amount 6,454.98				
000427 MINISTER OF FINANCE	3-31-2016	14/04/2016	EHT- MARCH REMITTANCE	6,454.98
Invoice Count 1 Total				6,454.98
Cheque 042535 Date 15/04/2016 Amount 850.20				
002584 2124511 ONTARIO INC.	3-24-2016	14/04/2016	PIZZA FOR REC/AQUATICS	850.20
Invoice Count 1 Total				850.20
Cheque 042536 Date 15/04/2016 Amount 33.94				
002763 ADEL DODDS	3-22-2016	12/04/2016	REC- SUPPLIES FOR DAY CA	33.94
Invoice Count 1 Total				33.94
Cheque 042537 Date 15/04/2016 Amount 113.94				
001987 ALLSTREAM INC	17341371	11/04/2016	E/W SHOP PHONE	60.66
001987 ALLSTREAM INC	17341370	11/04/2016	CEMETERY PHONE	53.28
Invoice Count 2 Total				113.94
Cheque 042538 Date 15/04/2016 Amount 193.40				
000925 AQUAM SPECIALISTE AQUATIQUE	231611	14/04/2016	AQUATIC MATERIALS & SUPP	193.40
Invoice Count 1 Total				193.40
Cheque 042539 Date 15/04/2016 Amount 1,218.20				
000040 BARRY'S SERVICE CENTRE	44565	11/04/2016	P/W- 2008 FORD TRUCK R/M	1,218.20
Invoice Count 1 Total				1,218.20
Cheque 042540 Date 15/04/2016 Amount 51.30				
003441 BILL KNOTT	3-31-2016	12/04/2016	MARCH MILEAGE	51.30
Invoice Count 1 Total				51.30
Cheque 042541 Date 15/04/2016 Amount 1,301.76				
002480 BLACKBURN RADIO INC.	12805	12/04/2016	EC DEV- RADIO AD	433.92
002480 BLACKBURN RADIO INC.	21058	12/04/2016	EC DEV- RADIO AD ONE DAY	433.92

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002480 BLACKBURN RADIO INC.	19530	12/04/2016	EC DEV- RADIO AD	433.92
			Invoice Count 3 Total	1,301.76
Cheque 042542 Date 15/04/2016 Amount 48.03				
002539 BLOODHOUND ODOUR PROTECTION	1313	12/04/2016	COMPLEX FAN UNIT REFILLS	28.82
002539 BLOODHOUND ODOUR PROTECTION	1314	12/04/2016	TOWN HALL- FAN UNIT REFI	19.21
			Invoice Count 2 Total	48.03
Cheque 042543 Date 15/04/2016 Amount 293.80				
002604 BLUEVALE COMMUNITY COMMITTEE	1	14/04/2016	OEEY-HALL RENTAL	293.80
			Invoice Count 1 Total	293.80
Cheque 042544 Date 15/04/2016 Amount 581.09				
003753 BLYTH BIA	4-8-2016	13/04/2016	2015 HST REBATE	581.09
			Invoice Count 1 Total	581.09
Cheque 042545 Date 15/04/2016 Amount 146.33				
001209 BLYTH BUILDING SUPPLIES LTD.	1808	11/04/2016	CONC B- THERMOMETERS	33.85
001209 BLYTH BUILDING SUPPLIES LTD.	2002	11/04/2016	CAMPGROUND B- BATTERY (77.95
001209 BLYTH BUILDING SUPPLIES LTD.	2210	11/04/2016	P/W- CONCRETE MIX	13.09
001209 BLYTH BUILDING SUPPLIES LTD.	2214	11/04/2016	P/W- FOAM IT	21.44
			Invoice Count 4 Total	146.33
Cheque 042546 Date 15/04/2016 Amount 1,732.77				
000072 BLYTH PRINTING INC.	25494	12/04/2016	REC- LETTERS-FOLDED	233.91
000072 BLYTH PRINTING INC.	25436	12/04/2016	REC ADMIN - ADVERTISING	1,498.86
			Invoice Count 2 Total	1,732.77
Cheque 042547 Date 15/04/2016 Amount 252.00				
002743 BRANDT SECURITY	17026	13/04/2016	FIREHALL W-SECURITY MON	252.00
			Invoice Count 1 Total	252.00
Cheque 042548 Date 15/04/2016 Amount 53.94				
004447 BRITTANY WEBER	3-31-2016	12/04/2016	BASH- SUPPLIES	53.94
			Invoice Count 1 Total	53.94
Cheque 042549 Date 15/04/2016 Amount 89.55				
002066 BROCK VODDEN	3-31-2016	12/04/2016	MARCH MILEAGE	89.55
			Invoice Count 1 Total	89.55
Cheque 042550 Date 15/04/2016 Amount 39.55				
000086 BROPHY TIRE	41583	11/04/2016	P/W-CLEAN LOADER TIRE RII	39.55
			Invoice Count 1 Total	39.55
Cheque 042551 Date 15/04/2016 Amount 27.33				

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004172 C E MACTAVISH LIMITED	7231	12/04/2016	ROADS- FUEL	27.33
			Invoice Count 1 Total	27.33
Cheque 042552 Date 15/04/2016 Amount 68.71				
000100 CANADA POST CORPORATION	9589531585	12/04/2016	E-POST CHARGES-INTERIM 1	68.71
			Invoice Count 1 Total	68.71
Cheque 042553 Date 15/04/2016 Amount 2,841.95				
000099 CANADIAN RED CROSS	IN00319842	11/04/2016	ESTC-PROGRAM SUPPLIES	2,841.95
			Invoice Count 1 Total	2,841.95
Cheque 042554 Date 15/04/2016 Amount 408.78				
003097 CARLETON UNIFORMS INC	66458	14/04/2016	FIRE- UNIFORMS	98.03
003097 CARLETON UNIFORMS INC	66459	14/04/2016	FIRE- SHOULDER FLASHES	310.75
			Invoice Count 2 Total	408.78
Cheque 042555 Date 15/04/2016 Amount 73.80				
003997 CDW CANADA INC	CLM8627	18/03/2016	REC ADMIN- HARD DRIVE	73.80
			Invoice Count 1 Total	73.80
Cheque 042556 Date 15/04/2016 Amount 421.87				
003919 CINTAS CANADA LIMITED	839984186	12/04/2016	UNEARNED DISCOUNT	35.10
003919 CINTAS CANADA LIMITED	839239144	14/04/2016	COMPLEX- SANITIZE RESTRC	386.77
			Invoice Count 2 Total	421.87
Cheque 042557 Date 15/04/2016 Amount 317.70				
000155 CONNIE GOODALL	Feb/March 2016	12/04/2016	FEB/MARCH MILEAGE	317.70
			Invoice Count 1 Total	317.70
Cheque 042558 Date 15/04/2016 Amount 7,011.06				
004199 CORNELL CONSTRUCTION LIMITED	8286	11/04/2016	HOLDBACK-SURFACE TREAT	7,011.06
			Invoice Count 1 Total	7,011.06
Cheque 042559 Date 15/04/2016 Amount 68.82				
001558 COX SIGNS	26105	12/04/2016	BLYTH LIVING TREE ACCOUN	68.82
			Invoice Count 1 Total	68.82
Cheque 042560 Date 15/04/2016 Amount 7,646.78				
003299 DARCH FIRE	59093	13/04/2016	FIRE- DEFROST REPAIR	414.60
003299 DARCH FIRE	59094	13/04/2016	FIRE- FAULTY SENDING UNIT	834.00
003299 DARCH FIRE	59197	13/04/2016	FIRE- EQUIPMENT	1,438.04
003299 DARCH FIRE	59237	13/04/2016	FIRE- LABOUR FOR TANKER	271.20
003299 DARCH FIRE	59238	13/04/2016	FIRE- INSTALL PUMP HEATIN	1,369.56
003299 DARCH FIRE	59239	13/04/2016	FIRE- INSTALL PUMP GAUGE	1,064.46
003299 DARCH FIRE	59092	13/04/2016	FIRE- REPAIR FAULTY VALVE	728.57

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003299 DARCH FIRE	59129	13/04/2016	FIRE- PARTS FOR REPAIRS	1,526.35
			Invoice Count 8 Total	7,646.78
Cheque 042561 Date 15/04/2016 Amount 1,210.15				
000885 DEAN'S VALU-MART	641-3901	12/04/2016	BA-MR- FOOD SUPPLIES	143.41
000885 DEAN'S VALU-MART	641-8262	12/04/2016	EL- FOOD SUPPLIES	144.54
000885 DEAN'S VALU-MART	641-6760	12/04/2016	EL-FOOD SUPPLIES	12.76
000885 DEAN'S VALU-MART	641-3441	12/04/2016	DAY CARE - FOOD SUPPLIES	375.78
000885 DEAN'S VALU-MART	641-3796	13/04/2016	OEY-FOOD SUPPLIES	23.25
000885 DEAN'S VALU-MART	641-4450	13/04/2016	DAY CARE-FOOD SUPPLIES	316.58
000885 DEAN'S VALU-MART	641-4593	13/04/2016	BA-MR-FOOD SUPPLIES	172.98
000885 DEAN'S VALU-MART	642-9577	14/04/2016	COMPLEX- BLEACH	20.85
			Invoice Count 8 Total	1,210.15
Cheque 042562 Date 15/04/2016 Amount 939.60				
000186 DELTA ELEVATOR COMPANY LTD	9140936	12/04/2016	COMPLEX ELEVATOR MAINTI	469.19
000186 DELTA ELEVATOR COMPANY LTD	9140935	12/04/2016	TOWN HALL ELEVATOR MAIN	470.41
			Invoice Count 2 Total	939.60
Cheque 042563 Date 15/04/2016 Amount 100.00				
001642 EMILY PHILLIPS	3-31-2016	12/04/2016	WEDDING-BROMLEY	100.00
			Invoice Count 1 Total	100.00
Cheque 042564 Date 15/04/2016 Amount 211.77				
003757 ERIC COX SANITATION	174381	13/04/2016	ARENA W- CONNECTOR, WIR	65.43
003757 ERIC COX SANITATION	174352	13/04/2016	COMPLEX - SHOWER CLEANI	146.34
			Invoice Count 2 Total	211.77
Cheque 042565 Date 15/04/2016 Amount 3,403.18				
003375 FIRESERVICE MANAGEMENT LTD	433257	13/04/2016	FIRE- CLEAN/REPAIR BUNKE	1,017.16
003375 FIRESERVICE MANAGEMENT LTD	433200	13/04/2016	FIRE-CLEAN/REPAIR BUNKEF	1,099.22
003375 FIRESERVICE MANAGEMENT LTD	433365	13/04/2016	FIRE-CLEAN/REPAIR FIRE GE	409.20
003375 FIRESERVICE MANAGEMENT LTD	433325	13/04/2016	FIRE- CLEAN/REPAIR GEAR	877.60
			Invoice Count 4 Total	3,403.18
Cheque 042566 Date 15/04/2016 Amount 4,194.11				
000074 FOXTON FUELS LIMITED	283707	12/04/2016	POLICE-MARCH FUEL	1,031.38
000074 FOXTON FUELS LIMITED	283614	12/04/2016	CBO - MARCH FUEL	110.65
000074 FOXTON FUELS LIMITED	283673	13/04/2016	FIRE- FUEL MARCH	392.48
000074 FOXTON FUELS LIMITED	282490	14/04/2016	FUEL- LANDFILL COMPACTO	217.99
000074 FOXTON FUELS LIMITED	281735	14/04/2016	DIESEL FOR LANDFILL COMP	214.75
000074 FOXTON FUELS LIMITED	281608	14/04/2016	ROADS- DIESEL EXHAUST FL	58.71
000074 FOXTON FUELS LIMITED	284024	14/04/2016	MARCH FUEL	2,168.15
			Invoice Count 7 Total	4,194.11
Cheque 042567 Date 15/04/2016 Amount 207.46				
001590 G & K SERVICES CANADA INC.	1518546346	12/04/2016	ESTC- MATS	60.32

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
001590 G & K SERVICES CANADA INC.	1518541717	12/04/2016	ARENA B- MATS	147.14
			Invoice Count 2 Total	207.46
Cheque 042568 Date 15/04/2016 Amount 322.05				
000237 GEORGIAN BAY FIRE & SAFETY LTD	681591	13/04/2016	FIRE-EQUIPMENT REPAIR	90.40
000237 GEORGIAN BAY FIRE & SAFETY LTD	686466	13/04/2016	FIRE- INSPECTION	231.65
			Invoice Count 2 Total	322.05
Cheque 042569 Date 15/04/2016 Amount 422.43				
000249 GREEN'S MEAT MARKET	10095	12/04/2016	DAY CARE - MEAT	422.43
			Invoice Count 1 Total	422.43
Cheque 042570 Date 15/04/2016 Amount 771.23				
004491 HOLLANDIA - SERVICE	32744	14/04/2016	REPAIRS TO POOL LINER	771.23
			Invoice Count 1 Total	771.23
Cheque 042571 Date 15/04/2016 Amount 765.33				
000274 HORTON'S DAIRY	49307	14/04/2016	DAY CARE MILK PRODUCTS	150.95
000274 HORTON'S DAIRY	48967	14/04/2016	DC-MILK SUPPLIES	119.74
000274 HORTON'S DAIRY	48808	14/04/2016	DC-FOOD SUPPLIES	134.79
000274 HORTON'S DAIRY	48558	14/04/2016	DC-FOOD SUPPLIES	108.34
000274 HORTON'S DAIRY	49277	14/04/2016	CONC B- SUPPLIES	49.50
000274 HORTON'S DAIRY	48905	14/04/2016	CONC B SUPPLIES	37.72
000274 HORTON'S DAIRY	48763	14/04/2016	BA-MR- SUPPLIES	39.24
000274 HORTON'S DAIRY	49345	14/04/2016	BA-MR-DAIRY SUPPLIES	63.30
000274 HORTON'S DAIRY	49030	14/04/2016	CONC W- DAIRY SUPPLIES	32.38
000274 HORTON'S DAIRY	48709	14/04/2016	CONC W- DAIRY SUPPLIES	29.37
			Invoice Count 10 Total	765.33
Cheque 042572 Date 15/04/2016 Amount 68.25				
003281 HOWSON TRANSPORTATION INC	3312500	13/04/2016	FIRE-MARCH DIESEL FUEL	68.25
			Invoice Count 1 Total	68.25
Cheque 042573 Date 15/04/2016 Amount 201.91				
000286 HURON TRACTOR	B06554	12/04/2016	ROADS-HYGARD OIL	97.54
000286 HURON TRACTOR	B06564	12/04/2016	ROADS - HOSE, FITTING	64.46
000286 HURON TRACTOR	B06844	12/04/2016	ROADS- ANTENNA	39.91
			Invoice Count 3 Total	201.91
Cheque 042574 Date 15/04/2016 Amount 334.53				
000290 HURONIA WELDING & INDUSTRIAL	109780	13/04/2016	FIRE- FIRE EXTINGUISHER R	115.53
000290 HURONIA WELDING & INDUSTRIAL	111767	14/04/2016	ESTC- NITROGEN/C02	154.00
000290 HURONIA WELDING & INDUSTRIAL	D41048	14/04/2016	ROADS- SHOP SUPPLIES	65.00
			Invoice Count 3 Total	334.53
Cheque 042575 Date 15/04/2016 Amount 379.28				
000296 IDEAL SUPPLY COMPANY LTD	2073309	13/04/2016	FIRE-HAMMER DRILL/RECIP S	374.58

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000296 IDEAL SUPPLY COMPANY LTD	2127762	13/04/2016	FIRE- SPARK CLUB	4.70
			Invoice Count 2 Total	379.28
Cheque 042576 Date 15/04/2016 Amount 300.00				
000304 JACKIE RIGGS	4-5-2016	12/04/2016	CIVIL CEREMONIES	300.00
			Invoice Count 1 Total	300.00
Cheque 042577 Date 15/04/2016 Amount 79.20				
000306 JAMES CAMPBELL	3-31-2016	12/04/2016	MARCH MILEAGE	79.20
			Invoice Count 1 Total	79.20
Cheque 042578 Date 15/04/2016 Amount 74.00				
003124 JIM RENWICK	4-2-2016	11/04/2016	DISPATCH & DISPOSE OF RA	74.00
			Invoice Count 1 Total	74.00
Cheque 042579 Date 15/04/2016 Amount 540.20				
000321 JOE'S AUTOMOTIVE	38846	12/04/2016	POLICE-REPAIRS 2011 CROW	540.20
			Invoice Count 1 Total	540.20
Cheque 042580 Date 15/04/2016 Amount 42.66				
004488 KAITLYN MCDOWELL	394699	12/04/2016	REFUND-PRE-AUTHORIZED F	42.66
			Invoice Count 1 Total	42.66
Cheque 042581 Date 15/04/2016 Amount 4,857.84				
000345 KEIL INSURANCE	76756	14/04/2016	AIRPORT INSURANCE	4,857.84
			Invoice Count 1 Total	4,857.84
Cheque 042582 Date 15/04/2016 Amount 1,226.27				
000352 KITSUPPLY	134926	11/04/2016	P/W- EYE WASH STATION	75.43
000352 KITSUPPLY	134933	11/04/2016	COMPLEX- JANITORIAL SUPP	250.74
000352 KITSUPPLY	135033	14/04/2016	ARENA/HALL B JANITORIAL S	900.10
			Invoice Count 3 Total	1,226.27
Cheque 042583 Date 15/04/2016 Amount 40.00				
000353 KNIGHTS OF COLUMBUS	4-1-2016	12/04/2016	SATELLITE REIMBURSEMENT	40.00
			Invoice Count 1 Total	40.00
Cheque 042584 Date 15/04/2016 Amount 120.00				
001997 LARRY MEYER	4-5-2016	11/04/2016	JAN- APRIL-PHONE	120.00
			Invoice Count 1 Total	120.00
Cheque 042585 Date 15/04/2016 Amount 389.06				
000364 LAVIS CONTRACTING CO LTD	P-240-00002011	12/04/2016	ROADS- COLD MIX	389.06
			Invoice Count 1 Total	389.06

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042586 Date 15/04/2016 Amount 750.00				
004253 LES COOK	3-31-2016	12/04/2016	REC-RUMBA DANCE INSTRU	750.00
		Invoice Count	1 Total	750.00
Cheque 042587 Date 15/04/2016 Amount 650.12				
000372 LIFESAVING SOCIETY	S022114	11/04/2016	AQUATICS- SUBSCRIPTION	96.00
000372 LIFESAVING SOCIETY	M111702	12/04/2016	LIFEGUARD- BOOKS	461.62
000372 LIFESAVING SOCIETY	139176	14/04/2016	AQUATICS- FIRST AID/CPR M	92.50
		Invoice Count	3 Total	650.12
Cheque 042588 Date 15/04/2016 Amount 6.67				
000381 LYNN HOY ENTERPRISES	77251	11/04/2016	P/W- O-RINGS	6.67
		Invoice Count	1 Total	6.67
Cheque 042589 Date 15/04/2016 Amount 791.28				
000420 MGM TOWNSEND TIRE	35361	11/04/2016	ROADS- REPAIR TIRES	791.28
		Invoice Count	1 Total	791.28
Cheque 042590 Date 15/04/2016 Amount 1,592.27				
000421 MICROAGE BASICS	167792	14/04/2016	BA-MR- TAPE DISPENSER	-13.54
000421 MICROAGE BASICS	382142	14/04/2016	ADMIN-OFFICE SUPPLIES	142.25
000421 MICROAGE BASICS	167988	14/04/2016	EC DEV- DIVIDERS/BINDER	11.62
000421 MICROAGE BASICS	168077	14/04/2016	ARENA B- OFFICE SUPPLIES	55.35
000421 MICROAGE BASICS	168220	14/04/2016	COMPLEX - PAPER	24.84
000421 MICROAGE BASICS	382566	14/04/2016	ARENA B- OFFICE SUPPLIES	34.53
000421 MICROAGE BASICS	382704	14/04/2016	OEY-LAMINATING CARTRIDG	180.79
000421 MICROAGE BASICS	169605	14/04/2016	ROADS-OFFICE SUPPLIES	83.59
000421 MICROAGE BASICS	169827	14/04/2016	ARENA B- OFFICE SUPPLIES	15.24
000421 MICROAGE BASICS	169870	14/04/2016	OEY-PAGE PROTECTORS	28.48
000421 MICROAGE BASICS	383246	14/04/2016	ARENA B- COIN WRAPPERS	69.96
000421 MICROAGE BASICS	170101	14/04/2016	LANDFILL- THERMAL PAPER	45.19
000421 MICROAGE BASICS	170290	14/04/2016	OEY- BOX OF PAPER	56.49
000421 MICROAGE BASICS	170431	14/04/2016	REC ADMIN-LAMINATION SUF	76.82
000421 MICROAGE BASICS	383618	14/04/2016	OEY- PAPER/FILE FOLDERS	103.89
000421 MICROAGE BASICS	171122	14/04/2016	DAY CARE- TAPE	31.63
000421 MICROAGE BASICS	171148	14/04/2016	OEY-PAPER, GLUE STICKS	59.55
000421 MICROAGE BASICS	171262	14/04/2016	EL- OFFICE SUPPLIES	338.05
000421 MICROAGE BASICS	383446	14/04/2016	REC ADMIN-OFFICE SUPPLIE	48.31
000421 MICROAGE BASICS	382482	14/04/2016	EC DEV- PAPER	45.19
000421 MICROAGE BASICS	170645	14/04/2016	CBO-BINDERS	25.52
000421 MICROAGE BASICS	171334	14/04/2016	REC ADMIN-PAPER	45.19
000421 MICROAGE BASICS	383244	14/04/2016	ESTC- OFFICE SUPPLIES	83.33
		Invoice Count	23 Total	1,592.27
Cheque 042591 Date 15/04/2016 Amount 77.68				
000924 MIDWESTERN COMMUNICATIONS	160331-0140	12/04/2016	DAY CARE- METER CHARGE	77.68
		Invoice Count	1 Total	77.68
Cheque 042592 Date 15/04/2016 Amount 656.53				

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004489 MINTO EXPRESS	3789302-1	15/04/2016	ADMIN/MUSEUM ADVERTISING	656.53
			Invoice Count 1 Total	656.53
Cheque 042593	Date 15/04/2016	Amount	271.48	
003728 MONTGOMERY BUS LINES	103166	11/04/2016	REC PROG- DAY CAMP TO G	271.48
			Invoice Count 1 Total	271.48
Cheque 042594	Date 15/04/2016	Amount	879.70	
001215 NEIL VINCENT	4-5-2016	12/04/2016	ROMA CONFERENCE	775.30
001215 NEIL VINCENT	4-4-2016	12/04/2016	MARCH MILEAGE	104.40
			Invoice Count 2 Total	879.70
Cheque 042595	Date 15/04/2016	Amount	49,321.74	
000473 OMERS	3-31-2016	14/04/2016	MARCH REMITTANCE	49,321.74
			Invoice Count 1 Total	49,321.74
Cheque 042596	Date 15/04/2016	Amount	841.85	
002966 ONTARIO ASSOC. OF FIRE CHIEFS	52790	13/04/2016	FIRE- SEMINAR	841.85
			Invoice Count 1 Total	841.85
Cheque 042597	Date 15/04/2016	Amount	100.00	
003777 ONTARIO MUSEUM ASSOCIATION	Membership 2016	11/04/2016	MUSEUM MEMBERSHIP 2016	100.00
			Invoice Count 1 Total	100.00
Cheque 042598	Date 15/04/2016	Amount	6,783.83	
003138 OWEN SOUND POLICE SERVICES	2517-16	12/04/2016	POLICE DISPATCH SERVICE	2,116.44
003138 OWEN SOUND POLICE SERVICES	2530-16	13/04/2016	FIRE- DISPATCH SERVICE- 21	4,667.39
			Invoice Count 2 Total	6,783.83
Cheque 042599	Date 15/04/2016	Amount	750.32	
003878 PART II BISTRO	3-31-2016	14/04/2016	ESTC- LUNCHES	750.32
			Invoice Count 1 Total	750.32
Cheque 042600	Date 15/04/2016	Amount	1,500.00	
004490 PATRICIA WEIR	7-9-2015	14/04/2016	INSURANCE DEDUCTIBLE	1,500.00
			Invoice Count 1 Total	1,500.00
Cheque 042601	Date 15/04/2016	Amount	655.67	
000514 PLETCH ELECTRIC LTD	1000013105	14/04/2016	REPAIRS TO STREETLIGHTS	282.77
000514 PLETCH ELECTRIC LTD	1000013107	14/04/2016	REPAIR LED LITE BELGRAVE	124.30
000514 PLETCH ELECTRIC LTD	1000013108	14/04/2016	REPAIR STREETLIGHT BLYTH	248.60
			Invoice Count 3 Total	655.67
Cheque 042602	Date 15/04/2016	Amount	123.12	

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003284 PPE SOLUTIONS INC	4271	13/04/2016	FIREFIGHTING GLOVES	123.12
			Invoice Count 1 Total	123.12
Cheque 042603	Date 15/04/2016	Amount	7.76	
003358 PRAGMATIC CONFERENCING	598003316	12/04/2016	REC/COMPLEX ADMIN-CONF	7.76
			Invoice Count 1 Total	7.76
Cheque 042604	Date 15/04/2016	Amount	1,076.56	
000520 PUROLATOR COURIER LTD	430576591	13/04/2016	FIRE- COURIER SERVICE	244.06
000520 PUROLATOR COURIER LTD	430704390	13/04/2016	FIRE-COURIER SERVICE	249.78
000520 PUROLATOR COURIER LTD	430508944	13/04/2016	FIRE- COURIER SERVICE	284.57
000520 PUROLATOR COURIER LTD	43064095	13/04/2016	FIRE/ROADS COURIER SERV	266.49
000520 PUROLATOR COURIER LTD	430652637	13/04/2016	POLICE - COURIER SERVICE	18.69
000520 PUROLATOR COURIER LTD	430587870	13/04/2016	POLICE-COURIER SERVICE	12.97
			Invoice Count 6 Total	1,076.56
Cheque 042605	Date 15/04/2016	Amount	525.00	
003875 QUEENS BAKERY	I55320	13/04/2016	FIRE CALL-COFFEE-COOKIES	175.00
003875 QUEENS BAKERY	I-55516	13/04/2016	FIRE- COOKIES AND COFFEE	350.00
			Invoice Count 2 Total	525.00
Cheque 042606	Date 15/04/2016	Amount	28.80	
000522 RACHELLE GERRIE	3-31-2016	12/04/2016	MILEAGE- CLINTON	28.80
			Invoice Count 1 Total	28.80
Cheque 042607	Date 15/04/2016	Amount	21.15	
003439 RAY HALLAHAN	3-31-2016	12/04/2016	MARCH MILEAGE	21.15
			Invoice Count 1 Total	21.15
Cheque 042608	Date 15/04/2016	Amount	227.41	
003412 RECEIVER GENERAL	4470	14/04/2016	THIRD PARTY -873635460 RTI	227.41
			Invoice Count 1 Total	227.41
Cheque 042609	Date 15/04/2016	Amount	89.10	
003055 RICHARD AL	4-1-2016	12/04/2016	MARCH PHONE/MILEAGE	89.10
			Invoice Count 1 Total	89.10
Cheque 042610	Date 15/04/2016	Amount	239.47	
000539 RINTOULS POOLS AND SPAS	57233	14/04/2016	POOL-MURIATIC ACID	239.47
			Invoice Count 1 Total	239.47
Cheque 042611	Date 15/04/2016	Amount	184.72	
000272 RONA HODGINS	88032	13/04/2016	COMPLEX- TUB SEAT	9.93
000272 RONA HODGINS	88140	13/04/2016	AIRPORT SIGN	26.27
000272 RONA HODGINS	88365	13/04/2016	ROADS- LIGHT BULBS	10.37
000272 RONA HODGINS	88455	13/04/2016	ROADS- SCREWS, SHIMS, CH	39.61
000272 RONA HODGINS	88493	13/04/2016	ROADS- FOAM- LUMBER	46.99

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000272 RONA HODGINS	87171	13/04/2016	FIRE- BOLTS, RUST PAINT	29.69
000272 RONA HODGINS	87838	13/04/2016	FIRE- REFLECTIVE NUMBERS	11.70
000272 RONA HODGINS	88491	13/04/2016	FIRE- BELT CLIP	10.16
Invoice Count 8 Total				184.72
Cheque 042612 Date 15/04/2016 Amount 85.48				
000563 RUTTAN ALUMINUM & VINYL	5036	11/04/2016	P/W- BENT ALUMINUM	85.48
Invoice Count 1 Total				85.48
Cheque 042613 Date 15/04/2016 Amount 35.52				
002640 SCHMIDT'S POWER EQUIPMENT	20390	12/04/2016	ROADS- SUPPLIES	35.52
Invoice Count 1 Total				35.52
Cheque 042614 Date 15/04/2016 Amount 39.82				
000569 SCRIMGEOUR'S FOOD MARKET	03011457733	14/04/2016	ESTC-FOOD SUPPLIES	29.33
000569 SCRIMGEOUR'S FOOD MARKET	03011453730	14/04/2016	ESTC- FOOD SUPPLIES	10.49
Invoice Count 2 Total				39.82
Cheque 042615 Date 15/04/2016 Amount 19.96				
004330 SEPOY WIRING	8789	12/04/2016	ARENA W- CRIMP PLUG	19.96
Invoice Count 1 Total				19.96
Cheque 042616 Date 15/04/2016 Amount 519.74				
003363 SIMPLY ASSEMBLY	13127	12/04/2016	FITNESS- EQUIPMENT INSPE	519.74
Invoice Count 1 Total				519.74
Cheque 042617 Date 15/04/2016 Amount 736.18				
000586 SKEOCH BUSINESS EQUIP. LTD	1000015849	12/04/2016	REC-COPIER RENTAL	197.75
000586 SKEOCH BUSINESS EQUIP. LTD	1000015912	12/04/2016	REC- COST PER COPY	368.93
000586 SKEOCH BUSINESS EQUIP. LTD	1000015848	12/04/2016	ADMIN-COPIER RENTAL	169.50
Invoice Count 3 Total				736.18
Cheque 042618 Date 15/04/2016 Amount 242.17				
000595 SPECTRUM COMMUNICATIONS LTD	000739710	13/04/2016	FIRE- RADIO IN NEW TRUCK	4.07
000595 SPECTRUM COMMUNICATIONS LTD	0000739711	13/04/2016	REPAIR RADIO IN CHIEF TRU	203.40
000595 SPECTRUM COMMUNICATIONS LTD	0000738514	13/04/2016	FIRE- BELT CLIP	34.70
Invoice Count 3 Total				242.17
Cheque 042619 Date 15/04/2016 Amount 900.00				
000610 ST. JOHN AMBULANCE	I-SJSGB-003033	13/04/2016	FIRE- CPR RENEWAL	450.00
000610 ST. JOHN AMBULANCE	I-SJSGB-003029	13/04/2016	FIRE- CPR RENEWAL	450.00
Invoice Count 2 Total				900.00
Cheque 042620 Date 15/04/2016 Amount 250.18				
000606 STEFFEN AUTO SUPPLY	282482	11/04/2016	ROADS- HYDRAULIC PARTS	142.89
000606 STEFFEN AUTO SUPPLY	282887	11/04/2016	ROADS- OIL FILTER	21.63
000606 STEFFEN AUTO SUPPLY	282181	11/04/2016	ROADS- FAN EVENTAIL	42.80

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000606 STEFFEN AUTO SUPPLY	282542	11/04/2016	ROADS- HYDRAULIC PARTS	42.86
			Invoice Count 4 Total	250.18
Cheque 042621 Date 15/04/2016 Amount 246.85				
000620 SWAN DUST CONTROL LTD	3587400	12/04/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3600461	12/04/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3593866	12/04/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3600445	12/04/2016	REC- MATS- MOPS	139.89
000620 SWAN DUST CONTROL LTD	3600458	12/04/2016	POLICE-MATS AND MOPS	35.26
			Invoice Count 5 Total	246.85
Cheque 042622 Date 15/04/2016 Amount 95.96				
002916 THE BLYTH INN INC.	311030	14/04/2016	ESTC-MEALS- OFA OPERATC	22.57
002916 THE BLYTH INN INC.	310962	14/04/2016	MEALS- ESTC	15.80
002916 THE BLYTH INN INC.	311551	14/04/2016	ESTC- MEALS	57.59
			Invoice Count 3 Total	95.96
Cheque 042623 Date 15/04/2016 Amount 701.73				
001930 TIESMA INDUSTRIAL COVERINGS	G16021016	13/04/2016	REPLACEMENT HOSE COVER	279.11
001930 TIESMA INDUSTRIAL COVERINGS	G16020222	13/04/2016	REPLACEMENT HOSE COVER	273.46
001930 TIESMA INDUSTRIAL COVERINGS	G16022925	13/04/2016	FIRE-MODIFY WATER TANK C	149.16
			Invoice Count 3 Total	701.73
Cheque 042624 Date 15/04/2016 Amount 414.74				
001796 TIM HORTON'S	3-30-2016	14/04/2016	ESTC- TIM BITS/SOUP /SAND	414.74
			Invoice Count 1 Total	414.74
Cheque 042625 Date 15/04/2016 Amount 500.00				
000738 TIM POOLE	3-16-2016	14/04/2016	POLICE-CLOTHING ALLOWAN	500.00
			Invoice Count 1 Total	500.00
Cheque 042626 Date 15/04/2016 Amount 221.23				
000161 TREASURER, COUNTY OF HURON	15916	13/04/2016	FIRE- AED LITHIUM BATTERY	221.23
			Invoice Count 1 Total	221.23
Cheque 042627 Date 15/04/2016 Amount 200.00				
004492 TREASURER, HURON COUNTY MUNICI	3-28-2016	14/04/2016	MEMBERSHIP & MEETING RE	200.00
			Invoice Count 1 Total	200.00
Cheque 042628 Date 15/04/2016 Amount 1,921.00				
003344 UTIL-EQUIP MANUFACTURING INC	8113	13/04/2016	FIRE-LADDER INSPECTIONS	1,921.00
			Invoice Count 1 Total	1,921.00
Cheque 042629 Date 15/04/2016 Amount 548.94				
000672 VALERIE WATSON	4-13-2016	13/04/2016	DC-CAMERA, MILEAGE	548.94
			Invoice Count 1 Total	548.94

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042630 Date 15/04/2016 Amount 201.80				
003485 VAN HOUTTE COFFEE SERVICES INC	21818316-2016	14/04/2016	ESTC- COFFEE SUPPLIES	201.80
			Invoice Count 1 Total	201.80
Cheque 042631 Date 15/04/2016 Amount 1,017.00				
001036 WARD & UPTIGROVE CONSULTING & F	41426	13/04/2016	HUMAN RESOURCES-	1,017.00
			Invoice Count 1 Total	1,017.00
Cheque 042632 Date 15/04/2016 Amount 5,356.32				
000856 WEILER'S CLEANING & RESTORATION	12302513	14/04/2016	JANITORIAL SERVICES- FEBF	2,678.16
000856 WEILER'S CLEANING & RESTORATION	12302712	14/04/2016	JANITORIAL SERVICES- MAR	2,678.16
			Invoice Count 2 Total	5,356.32
Cheque 042633 Date 15/04/2016 Amount 275.00				
003302 WENDT'S JEWELLERY LTD	1643	11/04/2016	ADMIN-GIFT CERTIFICATES	275.00
			Invoice Count 1 Total	275.00
Cheque 042634 Date 15/04/2016 Amount 90.40				
000692 WIGHTMAN COMMUNICATIONS LTD	47550	14/04/2016	COMPLEX-REPAIR SECURITY	90.40
			Invoice Count 1 Total	90.40
Cheque 042635 Date 15/04/2016 Amount 315.04				
000699 WINGHAM ADVANCE TIMES	WNC0004551	12/04/2016	REC- CLERICAL HELP WANTE	315.04
			Invoice Count 1 Total	315.04
Cheque 042636 Date 15/04/2016 Amount 937.84				
003998 WINGHAM BUSINESS IMPROVEMENT A	4-8-2016	13/04/2016	2015 HST REBATE	937.84
			Invoice Count 1 Total	937.84
Cheque 042637 Date 15/04/2016 Amount 12.18				
002081 WINGHAM FOODLAND	725-600-4058	12/04/2016	OEY- FOOD SUPPLIES	12.18
			Invoice Count 1 Total	12.18
Cheque 042638 Date 15/04/2016 Amount 325.73				
000705 WINTERGREEN LEARNING MATERIALS	FORD0169220	13/04/2016	BA-MR- PROGRAM SUPPLIES	325.73
			Invoice Count 1 Total	325.73
Cheque 042639 Date 15/04/2016 Amount 18.00				
004170 YOLANDA RITSEMA-TEENINGA	3-31-2016	12/04/2016	MARCH MILEAGE	18.00
			Invoice Count 1 Total	18.00
Report Total				192,588.56

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 004616 Date 04/04/2016 Amount 357.97				
004486 SALLY POLLARD	243 WELLINGTON ST	04/04/2016	OVERPAYMENT OF ACCOUN	357.97
			Invoice Count 1 Total	357.97
Cheque 004617 Date 07/04/2016 Amount 214.70				
003369 EASTERN OVERHEAD DOORS (GREY-E 10603		07/04/2016	SERVICE CALL	214.70
			Invoice Count 1 Total	214.70
Cheque 004618 Date 07/04/2016 Amount 204.53				
004487 LISTOWEL BANNER	3789288	07/04/2016	WELL UPGRADES TENDER A	204.53
			Invoice Count 1 Total	204.53
Cheque 004619 Date 07/04/2016 Amount 17,499.54				
000542 R.J. BURNSIDE & ASSOCIATES	300037113.1000-5	07/04/2016	BLYTH WELL ADDITIONAL WC	6,397.29
000542 R.J. BURNSIDE & ASSOCIATES	300037113.0000-6	07/04/2016	DRAWINGS/PREPARE TENDE	11,102.25
			Invoice Count 2 Total	17,499.54
Cheque 004620 Date 07/04/2016 Amount 1,206.84				
002653 SGS LAKEFIELD RESEARCH LIMITED	10950386	07/04/2016	WINGHAM SAMPLES	315.27
002653 SGS LAKEFIELD RESEARCH LIMITED	10950385	07/04/2016	BLYTH SAMPLES	82.49
002653 SGS LAKEFIELD RESEARCH LIMITED	10949009	07/04/2016	WINGHAM SAMPLES	226.00
002653 SGS LAKEFIELD RESEARCH LIMITED	10949008	07/04/2016	WINGHAM SAMPLES	194.36
002653 SGS LAKEFIELD RESEARCH LIMITED	10949007	07/04/2016	AIRPORT SAMPLES	67.80
002653 SGS LAKEFIELD RESEARCH LIMITED	10948989	07/04/2016	BLYTH SAMPLES	160.46
002653 SGS LAKEFIELD RESEARCH LIMITED	10948987	07/04/2016	BLYTH SAMPLES	160.46
			Invoice Count 7 Total	1,206.84
Cheque 004621 Date 07/04/2016 Amount 103.96				
000638 THE WORKSHOP	5360073	07/04/2016	STOREY SAFTEY OVERALLS	103.96
			Invoice Count 1 Total	103.96
Cheque 004622 Date 07/04/2016 Amount 10,065.59				
002512 TOWNSHIP OF NORTH HURON	49077	07/04/2016	FEBRUARY WAGES/BENEFIT	10,065.59
			Invoice Count 1 Total	10,065.59
Cheque 004623 Date 07/04/2016 Amount 139,885.40				
000897 TOWNSHIP OF NORTH HURON SEWER	48738	07/04/2016	JAN/FEB SEWER BILLING	139,885.40
			Invoice Count 1 Total	139,885.40
Cheque 004624 Date 07/04/2016 Amount 3,654.42				
001634 VEOLIA WATER CANADA INC	56228 WATER	07/04/2016	FEBRUARY SERVICES	3,654.42
			Invoice Count 1 Total	3,654.42
Cheque 004625 Date 13/04/2016 Amount 70.96				
000100 CANADA POST CORPORATION	9586942096	13/04/2016	EPOST CHARGES	0.45

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000100 CANADA POST CORPORATION	9589531585 W	13/04/2016	EPOST CHARGES	70.51
			Invoice Count 2 Total	70.96
Cheque 004626	Date 13/04/2016	Amount 700.60		
003017 TD VISA	3026989	13/04/2016	WCWC STOREY/NESBITT	700.60
			Invoice Count 1 Total	700.60
Cheque 004627	Date 13/04/2016	Amount 203.40		
000642 THE CITIZEN	86087 Water	13/04/2016	TENDER AD	203.40
			Invoice Count 1 Total	203.40
Cheque 004628	Date 13/04/2016	Amount 53.53		
000003 ACKLANDS GRAINGER	9077608868	13/04/2016	CAP TOPGARD	53.53
			Invoice Count 1 Total	53.53
Cheque 004629	Date 13/04/2016	Amount 7,498.68		
003519 CORIX WATER PRODUCTS (EAST) INC	10616028002	13/04/2016	WESCAST METER	7,498.68
			Invoice Count 1 Total	7,498.68
Cheque 004630	Date 13/04/2016	Amount 384.77		
000074 FOXTON FUELS LIMITED	284024 7501	13/04/2016	MARCH FUEL	384.77
			Invoice Count 1 Total	384.77
Cheque 004631	Date 13/04/2016	Amount 336.17		
000256 HAROLD METCALFE	0230	13/04/2016	EDWARD ST BROKEN WATEF	336.17
			Invoice Count 1 Total	336.17
Report Total				182,441.06

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 003268 Date 07/04/2016 Amount 164.09				
003224 HURONTEL	4293 04/2016	07/04/2016	357-4293 MONTHLY ACCT	67.74
003224 HURONTEL	2230 04/2016	07/04/2016	357-2230 MONTHLY ACCT	96.35
Invoice Count 2 Total				164.09
Cheque 003269 Date 07/04/2016 Amount 712.51				
002653 SGS LAKEFIELD RESEARCH LIMITED	10948988	07/04/2016	BLYTH STP SAMPLES	357.67
002653 SGS LAKEFIELD RESEARCH LIMITED	10949260	07/04/2016	WINGHAM STP SAMPLES	354.84
Invoice Count 2 Total				712.51
Cheque 003270 Date 07/04/2016 Amount 12,597.79				
002512 TOWNSHIP OF NORTH HURON	49403	07/04/2016	FEBRUARY PAYROLL	12,597.79
Invoice Count 1 Total				12,597.79
Cheque 003271 Date 07/04/2016 Amount 133.91				
000657 TOWNSHIP OF NORTH HURON WATER	152213	07/04/2016	435 MINNIE ST FEB/MAR USA	133.91
Invoice Count 1 Total				133.91
Cheque 003272 Date 07/04/2016 Amount 3,182.08				
001634 VEOLIA WATER CANADA INC	56228	07/04/2016	FEBRUARY SERVICES	3,182.08
Invoice Count 1 Total				3,182.08
Cheque 003273 Date 07/04/2016 Amount 97.30				
002697 TUCKERSMITH COMMUNICATIONS	4466 04/2016	07/04/2016	523-4466 MONTHLY ACCT	97.30
Invoice Count 1 Total				97.30
Cheque 003274 Date 13/04/2016 Amount 11.02				
001209 BLYTH BUILDING SUPPLIES LTD.	G02199	13/04/2016	POLY ROPE	11.02
Invoice Count 1 Total				11.02
Cheque 003275 Date 13/04/2016 Amount 15.58				
000296 IDEAL SUPPLY COMPANY LTD	2173811	13/04/2016	ANTI-SEIZE	15.58
Invoice Count 1 Total				15.58
Cheque 003276 Date 13/04/2016 Amount 119.00				
003420 RADFORD GROUP LTD	64812	13/04/2016	MARCH FUEL	119.00
Invoice Count 1 Total				119.00
Cheque 003277 Date 13/04/2016 Amount 123.68				
000602 STANTON HARDWARE	275192	13/04/2016	ADAPTER, CLAMPS, BUSHING	8.10
000602 STANTON HARDWARE	275103	13/04/2016	WATCH BATTERY	27.07
000602 STANTON HARDWARE	274991	13/04/2016	HAND SOAP, CLEANERS	17.70
000602 STANTON HARDWARE	274907	13/04/2016	RUST PAINT	47.45
000602 STANTON HARDWARE	275162	13/04/2016	SUMP PUMP HOSE KIT	23.36
Invoice Count 5 Total				123.68

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 003278 Date 13/04/2016 Amount 5.63				
000606 STEFFEN AUTO SUPPLY	282962	13/04/2016	FUEL INJECTION	5.63
Invoice Count 1 Total				5.63
Cheque 003279 Date 13/04/2016 Amount 258.45				
001209 BLYTH BUILDING SUPPLIES LTD.	G01783	13/04/2016	BALLASTS, PAINT, BRUSH	213.31
001209 BLYTH BUILDING SUPPLIES LTD.	G01893	13/04/2016	TREMCLAD	31.59
001209 BLYTH BUILDING SUPPLIES LTD.	G01942	13/04/2016	CRIMPER	13.55
Invoice Count 3 Total				258.45
Report Total				17,421.04

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000342 Date 07/04/2016 Amount 2,943.22				
000294 HYDRO ONE NETWORKS INC	February 2016-0523	05/04/2016	10951 KWH- 103 QUEEN ST S	2,943.22
			Invoice Count 1 Total	2,943.22
Cheque 000343 Date 07/04/2016 Amount 289.18				
000657 TOWNSHIP OF NORTH HURON WATER	221163	07/04/2016	WATER REVENUE PAID TO T.	289.18
			Invoice Count 1 Total	289.18
Cheque 000344 Date 07/04/2016 Amount 6,579.37				
000665 UNION GAS LIMITED	February 2016-5467	05/04/2016	902.021 M3- DAY CARE	192.01
000665 UNION GAS LIMITED	February 2016-5109	05/04/2016	585.29 M3- POLICE STATION	179.72
000665 UNION GAS LIMITED	February 2016-5340	05/04/2016	995.75 M3- LIBRARY	288.01
000665 UNION GAS LIMITED	February 2016-4108	05/04/2016	1357.195 M3- TOWN HALL	383.31
000665 UNION GAS LIMITED	February 2016-7408	05/04/2016	2373.009 M3- 445 JOSEPHINE	463.83
000665 UNION GAS LIMITED	February 2016-0458	05/04/2016	18860.841 M3- COMPLEX	5,072.49
			Invoice Count 6 Total	6,579.37
Cheque 000345 Date 07/04/2016 Amount 20,760.05				
000687 WESTARIO POWER INC.	300217196	05/04/2016	0.00 KWH- PARK DR BALL PA	29.52
000687 WESTARIO POWER INC.	2103306527	05/04/2016	114120 KWH-COMPLEX	20,730.53
			Invoice Count 2 Total	20,760.05
Cheque 000346 Date 11/04/2016 Amount 10,589.11				
000294 HYDRO ONE NETWORKS INC	February 2016-4216	11/04/2016	48960 KWH- 201 GYPSY LANE	10,589.11
			Invoice Count 1 Total	10,589.11
Cheque 000347 Date 11/04/2016 Amount 542.02				
000665 UNION GAS LIMITED	February 2016-9991	11/04/2016	1742.982 M3- 273 JOSEPHINE	347.42
000665 UNION GAS LIMITED	February 2016-4389	11/04/2016	915.898 M3- 369 JOSEPHINE	194.60
			Invoice Count 2 Total	542.02
Cheque 000348 Date 11/04/2016 Amount 9,672.95				
000687 WESTARIO POWER INC.	300217264	11/04/2016	38266 KWH- WINGHAM ST LT	9,672.95
			Invoice Count 1 Total	9,672.95
Cheque 000349 Date 15/04/2016 Amount 378.55				
000053 BELL MOBILITY	March 2016	12/04/2016	POLICE - CELL PHONE	378.55
			Invoice Count 1 Total	378.55
Report Total				51,754.45

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 01/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000346 Date 07/04/2016 Amount 1,377.69				
002664 D.H. JUTZI LIMITED	D97824	07/04/2016	LIQUID CHLORINE	1,053.27
002664 D.H. JUTZI LIMITED	D97823	07/04/2016	SODIUM SILICATE	324.42
		Invoice Count	2 Total	1,377.69
Cheque 000347 Date 07/04/2016 Amount 311.64				
003224 HURONTEL	1167 04/2016	07/04/2016	STANDPIPE MONTHLY ACCT	63.22
003224 HURONTEL	1168 04/2016	07/04/2016	WELL 3 MONTHLY ACCT	67.74
003224 HURONTEL	1169 04/2016	07/04/2016	WELL 4 MONTHLY ACCT	67.74
003224 HURONTEL	1173 04/2016	07/04/2016	PUC BLDG MONTHLY ACCT	112.94
		Invoice Count	4 Total	311.64
Cheque 000348 Date 07/04/2016 Amount 3,484.03				
000294 HYDRO ONE NETWORKS INC	617904 03/2016	07/04/2016	201 VICTORIA ST FEB 18 -MA	3,484.03
		Invoice Count	1 Total	3,484.03
Cheque 000349 Date 07/04/2016 Amount 86.53				
002697 TUCKERSMITH COMMUNICATIONS	9131 04/2016	07/04/2016	523-9131 MONTHLY ACCT	86.53
		Invoice Count	1 Total	86.53
Cheque 000350 Date 07/04/2016 Amount 3,176.36				
000687 WESTARIO POWER INC.	2103306529	07/04/2016	WELL 4 FEB USAGE	3,176.36
		Invoice Count	1 Total	3,176.36
Cheque 000351 Date 13/04/2016 Amount 96.60				
000052 BELL CANADA	9942 04/2016	13/04/2016	357-9942 MONTHLY ACCT	96.60
		Invoice Count	1 Total	96.60
Cheque 000352 Date 13/04/2016 Amount 341.56				
000074 FOXTON FUELS LIMITED	283551	13/04/2016	DIESEL	341.56
		Invoice Count	1 Total	341.56
Report Total				8,874.41



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 18/04/2016
SUBJECT: Monthly Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated April 18, 2016 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to Council on activities within the Finance Department.

DISCUSSION

1. 2016 Budget process still underway. Year to date reports will be compiled once the budget has been adopted.
2. Finance Staff are participating in Energy Management Webinars – gathering data for July 1st filing date
3. Annual Cemetery Reports have been filed
4. Development Charges Update Meeting held with B M Ross staff – research underway
5. Patrick Street – OCIF form filed by March 31st

FINANCIAL IMPACT

Once the 2016 Budget is adopted, projects and transactions included in the budget will proceed.

FUTURE CONSIDERATIONS

It is recommended that the 2016 budget be adopted as soon as possible.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 02/04/2016
SUBJECT: FDNH Report On March 2016 Activities
ATTACHMENTS: Activity Summary

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for March 2016 activities.

EXECUTIVE SUMMARY

March 2016 FNDH activities as indicated in the attached report.

DISCUSSION

See attached file.

FINANCIAL IMPACT

n/a

FUTURE CONSIDERATIONS

n/a

RELATIONSHIP TO STRATEGIC PLAN

Goal 3. Ensure our community is healthy and safe.

David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO

FDNH Report to North Huron Council for Activity for the Month of March 2016

Training:

Weekly Training:

- 1 week of his risk facility familiarization (41 personnel)
- 1 week of CPR/AED renewals – (35 personnel)
- 1 week of monthly equipment checks (33 personnel)

Full day training:

- ½ day Accident investigation – JHSC (1 person)
- ½ day Fire services traffic control (1 person)

Other:

Wingham Station Firefighter Kyle Vollmer is back from his leave of absence.

March Incidents:

8 March:

Alarm system activation
Morris-Turnberry
Outcome: No smoke. No fire. Faulty detector.
Notes: 2nd activation in 12 month period. Warning letter issued.

9 March:

Carbon Monoxide Alarm Activation
North Huron
Outcome: No CO present. Faulty alarm.

10 March:

Carbon Monoxide Alarm Activation
North Huron
Outcome: No CO present. Faulty alarm.

15 March:

Carbon Monoxide Alarm Activation
Morris-Turnberry
Outcome: No CO present. Faulty alarm.



21 March:

Motor Vehicle Collision

Morris-Turnberry

Outcome: 1 patient transferred by EMS.

22 March:

Medical first response

North Huron

Outcome: Call cancelled prior to FDNH response.

22 March:

Motor Vehicle Collision

Central Huron

Outcome: Patient's declined transfer by EMS.

Notes: 1 of the vehicles involved caught fire as a result of the collision. Fire extinguished by FDNH. Vehicle total loss.

24 March:

Power lines down/arcing

Morris-Turnberry

Outcome: Secured site until Hydro One arrived.

30 March:

Smoke in building

North Huron

Outcome: Overheated electrical equipment. No fire. FDNH ventilated the building and verified air quality.

31 March:

Possible fuel spill

North Huron

Outcome: Wind storm damaged building and vehicles resulting in damaged gasoline and diesel pumps.





CORRESPONDENCE
Council Meeting April 18, 2016

DATE	FROM	REGARDING	ACTION	FILE
Apr-04	AMO Policy Update	Legislative Changes to the Municipal Elections Act, 1996 (MEA)		
Apr-04	AMO Policy Update	Municipal Infrastructure Placemat 2016		
Apr-04	AMO Policy Update	AMO report to Member Municipalities Highlights of the April 2016 Board Meeting		
Apr-07	AMO	AMO Watchfile - April 7, 2016		
Apr-07	City of Stratford	City of Stratford/Stratford Festival, Invitation to Civic Night, June 23, 2016		
Apr-05	Huron County Planning and Development	Notice of Application for Consent for Severance Municipality of Morris-Turnberry		
Apr-01	Stewardship Ontario	Industry funding for Municipal Blue Box Recycling for the fourth quarter of the 2015 Program Year (\$12,070.92)		
Apr-12	Minister Responsible for Seniors Affairs	Senior Achievement Award		
Apr-12	AMO Policy Update	Bill 151 Waste-Free Ontario now sent to Standing Committee		
Apr-13	Huron County Planning & Development	Notice of Application for Consent for Severance Municipality of Morris-Turnberry File #B06/16		
Apr-14	AMO	AMO Watchfile - April 14, 2016		
Apr-06	Ontario Energy Board	Ontario Energy Board Generic Proceeding Eb-2016-004		

To North Huron Council,

April 2nd 2016

We the taxpayers of North Huron need a hard surface on the well travelled Nature Centre Road.

We have a very poor grader operator who drives the grader too fast leaving a wash-board road, there isn't even enough air in the grader's tires. Pot holes are still there after the road has been graded. Only the top half of the pot hole is removed and the other half filled with loose gravel. No time, the pot holes are there again, making our road not even safe to drive on, causing damage to vehicles.

Nature Centre Road is well travelled due to Maitland Valley Conservation and Dave & Gloria Hedley's Fish Pond.

If we had a hard surface on Nature Centre Road there would be more traffic to Maitland Valley and Hedley's bringing people from afar.

If we had a hard surface we wouldn't be scooping expensive gravel out of the ditches and off grass that is cut on most of the sides of the road.

If we had a hard surface you wouldn't have to prepare the road for expensive spray to keep the dust down in summer.

With our poor grader operator the pot holes were so deep the road had to be graded in the summer losing our expensive dust spray.

Thanking you for making it possible to have a hard surface on Nature Centre Road.

Doreen Taylor

Bill Taylor

Ken M Taylor

Sharon Riley

~~Dianna Johnson~~

~~Harro Robertson~~

Dale & Marion Hussey

Don & Helen Hedley &
Gloria Hedley

Wanda Bean

~~John L. L.~~

Betty Eickmeier

Sherril O'Hara

Nurray Scott

Thelma Scott

Sure -

Joe Sand

Beth Fulton

In Caldwell

Sarah Caldwell

Norma McDowell

John McDowell

~~John L. L.~~

John L. L.

Amelia Petch

~~John L. L.~~

Maigon Taylor

Maigon Gilmar

John & Tom Black

Mary W. Haffner

~~John L. L.~~

Ken Linton

Dear Residents of North & East Kawartha Ward.

We are writing to you as concerned residents of the East Kawartha Ward of North & East Kawartha Ward. We are very concerned about the state of our roads and the maintenance they are receiving. Our grade operators are driving much too fast, our roads are deeply rutted with numerous potholes, large enough to damage a vehicle, gravel that should be on the road is in the yards and fields and most recently the roads were graded and some how large clumps of dirt and gravel ended up in the centre of the road causing drivers to have to swerve or drive on the wrong side of the road to prevent damaging their vehicles. It appears that the road had been disced. Gravel roads in our neighbouring municipalities do not have the same problems with their surfaces.

Some of our roads are well-traveled and support business and recreation.

We would like our grader operators to be trained and more closely supervised in their daily work.

The residents tell us we have been forgotten about for our share of tax dollars. '--- Nothing mentioned in the budget for East Kawarush Ward roads, we want our share

of the road money. We want to see the money go to the roads we live on.

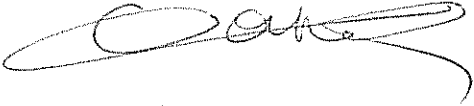
7⁰⁰ p.m @ North Huron council chambers in the Kington
Town Hall. April 18th 2016

Judy Cook.
Ney Col
Sydney Monks
Song Verling
Cathy Dunbar
Wanda
Annette Marks
Ken Marks
Luz Howard
Clifford Coulter
Mary Taylor
Harry W. Clayton
Dellie Clayton
Christina Hannaford
Robt Hannaford
McDall
Victoria Dedge
Dorinda
Bryce
Bryan Tousignant
Morgan Tousignant
Ron McDowell
Donald Schuyt
David Cuing
TJ Marks
Jim McGeel
Leach
Chris McGeel

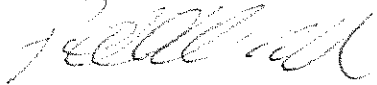
~~Jim Scott~~
~~Robt~~ ROBERT IRVING
Melanie Peltch
Sherry Howard
MIKE SCOTT
Alden Farrow
Jessica Ketherly
Kasey Siertsema
Jason Howard
Tracy + Dave Workema
Dore + Elly Roodhooft
Lois Meininger
Dale Fenton
Ludley Fenton
Baker
Donny
Alice Howell
Dorey Smith
Nancy Hapkeus
Serald Hall
Mayanne Fitzgerald
Erny Dall
Phoebe + Mary J. Hall
Ralph Scott
James Diepstra
M. Marks
Marg Bratton

(3)

Ruit Olson
Neil Olson
Lynne Stenholm
Kyd Stenholm
Bryon Cates
Yvonne Cates
Jason B Coulter
Auden Catter
P. Elly Day
Donald Day
Mike Eyring
Agnes Wharton
Pete Wharton
Mike Simpson
Margaret Surksma
Chris Courtney
Amy Courtney
Peter Hopkins
Tammy Hopkins
Vaughn Toll
Marlene Toll
Cornelia Bos
Art ~~Day~~
Leslie Caldwell
Gaelyn Caldwell
Hazel
Sandra B.
Annora Brown
People phoning
ting to sign!

Rachael Snell
Dan Snell
Heather Snell
Jonathan Snell
Joel Snell
 VANNUETEN
NARY

Altauwelaerts
Hanne Nauwelaerts
Dirk Nauwelaerts
Willy Nauwelaerts
Ron Walker
Ber Walker



Sammy Sinks
Jennifer Brigham
Pat Brigham
Brian Brown

Murray McNichol
Colleen McNichol
James McNichol

David Orr
Zellign Orr

Ken Harkness



ASSOCIATION OF ONTARIO ROAD SUPERVISORS

PROMOTING *KNOWLEDGE*. PURSUING *EXCELLENCE*.

RECEIVED

APR - 4 2016

TOWNSHIP OF NORTH HURON

March 30, 2016

Township of North Huron
274 Josephine Street, PO Box 90
Wingham, ON N0G 2W0

Attention: Reeve Neil Vincent and Council

Re: Scott Price CRS-S

Dear Reeve and Council Members:

On behalf of the Association of Ontario Road Supervisors (AORS), I would like to congratulate your employee, **Scott Price** for his recent **Certified Road Supervisor - Senior** certification. As well, thank you for supporting your employee and we encourage you to publicly acknowledge this achievement.

AORS has been serving public works professionals since 1961. In 1996 AORS was granted – by Provincial Legislation – the exclusive right to use the designation ‘Certified Road Supervisor’ (CRS). The four levels of Certification – Associate, CRS, Intermediate and Senior – have mandatory experience and education criteria established by the AORS Education Committee and Certification Board. Certified individuals may publicize their credential by using initials after their names and we would certainly encourage your employee to do so.

Certification is important for your Municipality because it increases corporate ‘professionalism’, accountability and morale. Certified Road Supervisors use their broad base of knowledge to make confident decisions and therefore serve Council and public more effectively.

AORS is committed to the training and development of experienced, reliable and efficient personnel for the construction and maintenance of public roads in rural and urban municipalities across Ontario.

Thank you again for supporting AORS and for helping us meet our objectives.

Yours truly,

John Maheu, M.A.Sc., P.Eng.
Executive Director

cc. Scott Price CRS-S

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12 +
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- Bring several copies of your resume
- Dress smart

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12PM - 5PM

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North Huron Economic Development
519-357-1096 or cgoodall@northhuron.ca

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AGRICULTURE
PRODUCTION

MANUFACTURING

STUDENT JOBS



CONESTOGA
Connect Life and Learning

CONESTOGA
CAREER CENTRE



The Centre For
Employment & Learning



**EMPLOYMENT
ONTARIO**

Page 70



2016 DRAFT BUDGET

APRIL 18, 2016

REVISIONS

- Items for Discussion:

- 1) Motion Required to adopt Revised Donation Listing:
 - Donations removed in the amount of \$14,500 (from \$92,300 to \$77,800)
 - Results in spending increase of 4.54%
- 2) Hospital Donation – Motion Required
 - \$65,000 remaining in budget at this point
- 3) Wingham BIA Budget – Transfer from Reserve - \$9,200 for purchase of “Snowflake” Lights
- 4) East Wawanosh – Capital Projects



Donation Recap

Elementary School Fair	300.00	
Blyth Festival Tourist Booth	1,000.00	
Blyth Festival Youth Outreach	1,500.00	
Blyth Festival Hall Management (Reallocate)	4,700.00	
Blyth Horticulture	0.00	
Wingham Horticulture	750.00	
Wingham Firefighter's Association	550.00	Pending Request
Huron County Farm & Safety	0.00	
Huron County Plowman's	125.00	
Big Brothers/Big Sisters Bowling	100.00	
Big Brothers/Big Sisters Jumpstart	500.00	Pending Request
North Huron Community Food Bank	500.00	
United Way	500.00	
Unallocated	1,275.00	
Sub-total	11,800.00	
New Requests		
Building Bridges to Our Future	0.00	
Clinton Public Hospital	0.00	
Inspiring Women in Huron	0.00	
St. John Ambulance	0.00	
Rural Talks to Rural 14/19	1,000.00	
Goderich Legion Memorial	0.00	
Blyth BIA	0.00	
Wingham Golf & Curling	0.00	
Wingham Hospital	65,000.00	To be Determined
Sub-total	66,000.00	
Total in Budget	77,800.00	

NORTH HURON



2016 Draft Budget
April 11, 2016

TOWNSHIP OF NORTH HURON - 2016 BUDGET INDEX

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2016 Township of North Huron						
SCHEDULE "A"	2014	2014	2015	2015	2016	
	Budget	Actuals	Budget	Actuals	Budget	
Revenue						
General Government						
General Government	1,562,950.00	1,672,545.25	1,483,182.00	1,563,837.41	1,625,437.00	
Members of Council						
Administration	11,400.00	11,400.00		66,120.00	157,000.00	
Rental Property Red Cross	22,647.00	20,181.28	40,147.00	32,598.88	14,775.00	
Protection to Persons						
Fire	762,145.00	845,451.39	316,233.00	327,480.35	625,023.00	
FPO & NH ONLY					38,000.00	
ESTC	430,195.00	305,380.34	275,895.00	191,635.47	530,094.00	
Police	106,888.00	150,532.81	104,150.00	108,366.89	127,437.00	
Conservation Authority						
Building Department	57,800.00	26,131.71	43,800.00	57,083.62	49,100.00	
Property Standards	1,400.00		100.00	90.00	100.00	
Animal Control	13,700.00	12,295.00	12,200.00	10,510.00	12,200.00	
Emergency Planning						
Transportation Services						
Roads	71,000.00	79,840.98	290,375.00	249,706.97	600,275.00	
Streetlighting	5,650.00	4,926.22	5,915.00	4,508.82	15,262.00	
Air Transportation	92,714.00	123,143.21	113,344.00	91,499.31	89,348.00	
Environmental Services						
Sanitary Sewer	1,020,616.00	838,043.17	1,064,463.00	904,480.40	1,088,937.00	
Waterworks	1,098,425.00	1,001,804.27	1,224,431.00	1,364,743.69	2,002,955.00	
Waste Diversion/Disposal	153,000.00	202,240.02	160,000.00	205,888.23	204,000.00	
Health Services						
Cemeteries	57,500.00	80,994.63	62,025.00	99,826.27	86,550.00	
Social & Family Services						
Child Care	626,232.00	649,157.53	634,684.00	721,163.01	666,486.00	
Best Start						
Early Learning	142,209.00	98,503.68	105,969.00	67,289.36	66,118.00	
Before & After - Maitland	109,179.00	129,442.21	122,628.00	163,240.40	171,430.00	
Before & After - Sacred Heart	30,317.00	27,793.45	29,069.00	29,837.98	40,617.00	
Early Years	80,820.00	80,820.00	80,820.00	80,820.00	82,440.00	
Recreation & Cultural						
Parks - W	20,500.00	21,009.12	58,591.00	59,387.17	15,325.00	
Parks - B	950.00	1,138.48	1,000.00	1,390.83	1,200.00	
Trailer Park - W	8,420.00	9,967.63	9,032.00	8,660.52	8,732.00	
Campground - B	22,952.00	25,813.06	21,274.00	27,216.77	25,211.00	
Campvention						
Rec Programs	77,112.00	97,773.39	83,342.00	91,696.49	85,667.00	
Aquatic Programs/Pool	179,338.00	186,271.84	204,015.00	194,334.77	176,270.00	
Fitness Programs/Facility	159,288.00	202,892.80	168,468.00	167,117.97	192,341.00	
Rec Admin	900.00	1,594.03	900.00	1,500.65	46,500.00	
Complex Admin	600.00	350.01	600.00	381.55	-	
Arena - W	324,893.00	683,809.23	202,539.00	230,047.63	312,050.00	
Concession - W	37,200.00	44,688.38	42,200.00	37,394.16	36,800.00	
Pool - W						
Fitness - W						
KOC Hall	39,279.00	39,800.00	39,500.00	39,800.00	39,500.00	
Arena - B	217,532.00	212,268.73	139,885.00	134,170.15	133,800.00	
Concession - B	39,500.00	40,756.37	40,000.00	30,596.92	32,500.00	
Hall - B	9,900.00	10,104.02	10,400.00	10,090.66	9,700.00	
Arena - E/W	14,274.00	12,986.40	13,305.00	13,298.04	13,305.00	
Library - W	27,000.00	27,000.00	38,000.00	38,000.00	33,887.00	
Library - B	10,000.00	9,999.96	9,996.00	9,999.96	9,996.00	
Museum	19,900.00	25,902.31	22,250.00	21,888.55	4,950.00	
Memorial Hall	42,700.00	126,128.74	114,797.00	116,149.31	1,568,000.00	
Blyth Meeting Room						
Community Development	36,100.00	139,275.45	238,817.00	267,460.52		
Planning & Zoning	5,200.00	8,050.00	5,200.00	15,100.00	6,900.00	
Drainage	2,000.00	6,355.26	2,000.00	7,513.72	2,000.00	
TOTAL REVENUE	7,752,325.00	8,294,562.36	7,635,541.00	7,863,923.40	11,048,218.00	
Expenditures						
General Government						
General Government	128,024.00	141,300.65	128,024.00	127,931.88	202,449.00	
Members of Council	115,800.00	92,840.92	115,500.00	93,042.69	107,500.00	
Administration	916,611.00	850,610.65	838,541.00	756,604.41	1,063,199.00	
Rental Property Expense	34,850.00	33,608.13	35,060.00	15,687.16	14,775.00	
Protection to Persons & Property						

	2014	2014	2015	2015	2016	
	Budget	Actuals	Budget	Actuals	Budget	
Fire	1,236,740.00	1,317,376.93	769,743.00	717,770.36	929,165.00	
FPO & NH ONLY					197,101.00	
ESTC	430,195.00	305,380.34	391,528.00	267,264.42	528,830.00	
Police	1,326,814.00	1,361,582.20	1,335,201.00	1,342,617.58	1,465,505.00	
Conservation Authority	76,484.00	76,484.00	80,230.00	80,230.00	82,323.00	
Building Department	91,952.00	85,966.06	103,724.00	101,465.60	97,165.00	
Property Standards	11,487.00	10,156.92	11,385.00	13,120.01	12,187.00	
Animal Control	5,500.00	2,058.79	4,500.00	1,929.54	5,100.00	
Emergency Planning	5,000.00	4,952.75	5,000.00	3,350.78	5,075.00	
Transportation Services						
Roads	1,542,743.00	1,518,292.40	1,611,880.00	1,531,364.71	2,216,376.00	
Streetlighting	126,650.00	142,684.55	151,315.00	130,451.72	154,048.00	
Air Transportation	91,459.00	121,919.08	115,181.00	86,022.88	85,573.00	
Environmental Services						
Sanitary Sewer	1,020,616.00	838,043.17	1,064,463.00	914,561.72	1,088,937.00	
Waterworks	1,098,425.00	1,001,804.27	1,224,431.00	1,045,044.20	2,002,955.00	
Waste Disposal/Diversion	431,523.00	415,672.94	416,629.00	374,763.50	436,255.00	
Health Services						
Cemeteries	105,513.00	99,344.21	108,344.00	105,421.38	162,453.00	
Social & Family Services						
ChildCare	668,335.00	717,255.27	716,050.00	770,855.36	704,560.00	
Best Start						
Early Learning	132,959.00	84,463.69	76,895.00	64,251.47	70,249.00	
Before & After - Maitland	62,504.00	58,611.04	85,114.00	78,684.33	88,315.00	
Before & After - Sacred Heart	24,523.00	14,015.69	28,033.00	26,750.81	26,730.00	
Early Years	80,820.00	80,820.00	80,820.00	77,046.40	82,440.00	
Recreation & Cultural						
Parks - W	169,068.00	168,400.27	240,161.00	190,216.18	157,990.00	
Parks - B	48,018.00	47,307.94	45,960.00	33,189.88	47,517.00	
Parks - EW	5,610.00	2,205.00	3,413.00	3,054.75	3,563.00	
Trailer Park - W	10,174.00	9,289.34	11,579.00	9,184.69	10,766.00	
Campground - B	60,767.00	58,277.72	67,740.00	63,747.59	74,507.00	
Campvention						
Rec Programs	73,607.00	84,829.89	83,109.00	80,046.93	82,447.00	
Aquatic Programs/Pool	389,907.00	378,507.51	449,824.00	428,942.68	472,297.00	
Fitness Programs/Facility	176,695.00	204,026.08	190,328.00	187,660.48	212,462.00	
Rec Admin	231,351.00	228,839.61	237,799.00	215,277.80	305,699.00	
Complex Admin	75,071.00	69,496.61	79,266.00	71,745.95	81,977.00	
Arena - W	437,582.54	786,680.39	319,661.00	284,485.67	371,499.00	
Concession - W	33,055.00	36,408.93	38,067.00	30,250.24	33,634.00	
Pool - W		**				
Fitness - W		**				
KOC Hall	45,077.00	41,198.38	47,757.00	41,940.56	46,554.00	
Arena - B	264,427.00	266,806.94	224,825.00	200,608.71	220,971.00	
Concession - B	39,182.00	36,981.20	38,776.00	27,864.77	31,976.00	
Hall - B	62,387.00	59,219.80	66,838.00	54,500.38	66,796.00	
Arena - E/W	50,372.00	49,008.82	50,175.00	50,228.98	50,619.00	
Library - W	53,616.00	51,831.04	56,070.00	34,024.75	50,559.00	
Library - B	13,455.00	12,487.47	14,257.00	13,035.17	14,488.00	
Museum	70,170.00	112,229.74	59,707.00	42,905.47	39,351.00	
Memorial Hall	160,935.00	233,952.03	236,620.00	196,922.20	1,665,653.00	
Blyth Meeting Room	1,035.00	2,149.42	2,160.00	1,327.53	2,660.00	
Community Development	221,881.00	321,574.56	380,797.00	407,859.52	207,812.00	
Planning & Development	55,200.00	48,793.91	55,200.00	16,208.60	35,000.00	
Drainage	7,200.00	7,159.10	6,200.00	9,188.40	6,200.00	
TOTAL EXPENDITURES	12,521,369.54	12,692,906.35	12,503,880.00	11,420,650.79	16,122,262.00	
Less: Revenues	(7,752,325.00)	(8,294,562.36)	(7,635,541.00)		(11,048,218.00)	
Difference	4,769,044.54	4,398,343.99	4,868,339.00		5,074,044.00	
Raised by Taxation Previous Yr	4,677,802.16		(4,769,044.54)		(4,868,339.00)	
Increase	9,446,846.70		99,294.46		205,705.00	106,410.54
Stabalization Reserve	338,066.00		338,066.00		338,066.00	
Taxation Amount	4,430,978.54		4,530,273.00		4,735,978.00	
Less: Area Rating	1,283,776.00		1,320,969.00		1,430,462.00	
Less: Flat Rate	5,650.00		5,915.00		15,262.00	
TOTAL TAX LEVY	3,141,552.54		3,203,389.00		3,290,254.00	
Increased Dollars by %	2.10		2.24		4.54	

TOWNSHIP OF NORTH HURON - 2016 AREA RATING SCHEDULE - B							
	WINGHAM	BLYTH	EAST WAWANOSH	TOTAL	TAXATION AMOUNT	FLAT RATE	TOTAL RAISED
EXPENSES							
1. POLICING	1,177,446.00	149,791.00	138,268.00	1,465,505.00			
2. STREETLIGHTING	107,318.00	31,468.00		138,786.00		15,262.00	154,048.00
3. SANITATION				-			
4. RECYCLING							
SUBTOTAL	1,284,764.00	181,259.00	138,268.00	1,604,291.00			
5. COMPLEX				-			
6. LONG TERM				-			
TOTAL	1,284,764.00	181,259.00	138,268.00	1,604,291.00			
REVENUE OFFSETS							
LESS: S/L RESERVES				-			
LESS: OMPF FUNDING			10,000.00	10,000.00			
LESS: OPP REBATE		10,361.00	9,564.00	19,925.00			
LESS: POLICE REVENUE	127,437.00			127,437.00			
LESS: WESTARIO	16,467.00			16,467.00			
LESS: RESERVES				-			
LESS: RECYCLING REV				-			
LESS: POLICE RESERVES				-			
LESS: GAS TAX				-			
TOTAL	143,904.00	10,361.00	19,564.00	173,829.00			
TOTAL AREA RATED	1,140,860.00	170,898.00	118,704.00	1,430,462.00	3,290,254.00	15,262.00	4,735,978.00
						4,735,978.00	

2016 General Government Budget							
			2014	2014	2015	2015	2016
Revenue			Budget	Actuals	Budget	Actuals	Budget
1000	5100	Licences/Permits	5,000.00	7,183.60	5,000.00	5,663.80	5,000.00
1000	5101	Marriage Licences	1,200.00	1,924.00	1,200.00	1,360.00	1,200.00
1000	5102	Civil Marriages	1,300.00	4,000.00	1,300.00	3,000.00	1,500.00
1000	5105	Fines					
1000	5115	Interest Income	20,000.00	51,610.32	20,000.00	51,813.66	32,000.00
1000	5117	Penalty & Interest on Taxes	60,000.00	85,545.71	60,000.00	80,728.21	65,000.00
1000	5118	Interest A/R Program	500.00	1,200.49	500.00	3,307.17	500.00
1000	5120	Misc Revenue	4,000.00	40,731.58	4,000.00	24,112.60	4,000.00
1000	5125	Transfer from Reserve	25,650.00	25,650.00	45,482.00	45,482.00	36,392.00
1000	5125	Transfer from Reserve - SS					121,774.00
1000	5200	Admissions/Rentals	3,000.00	8,192.12	3,000.00	4,740.27	3,000.00
1000	5282	Unconditional Grants - OMPF	1,383,800.00	1,383,800.00	1,284,200.00	1,284,200.00	1,231,100.00
1000	5286	Conditional Grants - Ontario					
1000	5288	Conditional Grants - Canada					
1000	5700	Tax Certificates	3,500.00	4,360.00	3,500.00	6,850.00	4,000.00
9500	4020	Supplemental Revenue	5,000.00	3,796.14	5,000.00	(2,944.95)	3,000.00
9500	4040	Payments In Lieu	50,000.00	54,551.29	50,000.00	55,524.65	50,000.00
1000	5290	Shared Services - Revenue MT					66,971.00
			1,562,950.00	1,672,545.25	1,483,182.00	1,563,837.41	1,625,437.00
Expenditures							
1000	6900	Principal Payment	64,207.00	64,207.04	66,532.00	66,532.33	68,943.00
1000	6902	Interest Payment	24,000.00	24,000.30	21,675.00	21,675.01	19,263.00
1000	6295	Transfer to General Reserves		10,000.00			
1000	6290	Hospital Donation	36,317.00	36,318.00	36,317.00	36,318.00	33,458.00
1000	6340	Energy & Environment	3,500.00	6,775.31	3,500.00	3,406.54	3,500.00
1000	5292	Shared Services Expenses - Admin					77,285.00
			128,024.00	141,300.65	128,024.00	127,931.88	202,449.00

2016 Members of Council Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Expenditures							
1100	6125	Benefits - Part Time	2,300.00	1,150.71	2,000.00	1,936.80	2,000.00
1100	6150	Honorarium	85,000.00	70,328.98	84,500.00	74,573.70	80,000.00
1100	6220	Training/Travel/Workshops	13,500.00	6,441.95	13,500.00	7,386.26	10,000.00
1100	6292	Misc Expense	5,000.00	4,362.69	5,000.00	2,935.89	5,000.00
1100	6293	Council Contingency	10,000.00	10,556.59	10,500.00	6,210.04	10,500.00
Total Expenditures			115,800.00	92,840.92	115,500.00	93,042.69	107,500.00

2016 Administration Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
1210	5110	Donation - Theatre				42,400.00	
1200	5125	Transfer from Reserves	11,400.00	11,400.00			136,000.00
1200	5280	Grants/Levies (CLIF)					
1200	5280	Gas Tax - Asset Management				23,720.00	21,000.00
Total Revenue			11,400.00	11,400.00		66,120.00	157,000.00
Expenditures							
1200	6100	Salaries - Full Time	418,870.00	395,505.63	436,000.00	421,340.45	457,932.00
1200	6120	Benefits - Full Time	110,527.00	104,031.07	117,720.00	97,850.23	123,012.00
1200	6200	Clothing/Uniforms	1,040.00	702.42	1,040.00	731.68	1,040.00
1200	6205	Meeting Allowance	10,500.00	6,560.00	10,500.00	4,400.00	5,500.00
1200	6210	Subscriptions/Memberships	5,400.00	4,935.99	5,400.00	4,301.17	5,000.00
1200	6220	Training/Travel/Workshops	11,800.00	10,927.62	11,800.00	6,904.98	11,000.00
1200	6230	Health & Safety	2,000.00	1,578.35	2,000.00	-	2,000.00
1200	6240	Advertising/Promotion	4,000.00	6,935.68	4,500.00	5,582.09	4,500.00
1200	6255	Postage/Courier	10,500.00	9,930.10	10,500.00	10,441.90	10,500.00
1200	6260	Phone/Fax/Internet	5,500.00	5,585.73	6,000.00	8,036.83	7,200.00
1200	6265	Lease/Copier Expense	3,500.00	2,467.77	3,000.00	3,010.86	3,500.00
1200	6270	Insurance	9,638.00	9,652.61	10,000.00	6,667.50	10,000.00
1200	6280	Legal/Accounting	30,000.00	35,322.75	32,000.00	27,153.69	30,000.00
1200	6281	Insurance Deductible Expense	15,000.00	14,989.56	15,000.00	19,716.48	15,000.00
1200	6282	Tax Write-Offs/Refunds	25,000.00	22,817.20	25,000.00	25,740.30	25,000.00
1200	6283	Tax Collection	1,000.00	454.10	1,000.00	172.18	500.00
1200	6284	Bank Fees/Charges	1,500.00	671.71	1,000.00	815.19	1,000.00
1200	6285	Service Awards	925.00	832.99	300.00	270.17	300.00
1200	6286	Election Expense	20,000.00	17,673.98		-	
1200	6287	Rental Properties Expense	200.00	1,074.26	500.00	463.48	500.00
1200	6290	Materials/Supplies	21,000.00	16,718.52	21,000.00	23,490.19	21,000.00
1200	6295	Transfer to Reserves	85,603.00	107,803.00		-	
1200	6330	Inspections/Contracts	600.00	152.64	250.00	-	
1200	6800	Civil Marriage Fees	800.00	1,600.00	800.00	900.00	800.00
1200	6910	Development Chares /Studies		4,590.34			18,500.00
1200	6910	HR/Recruitment			10,000.00	10,763.20	10,000.00
1200	6915	Asset Management/PSAB	7,500.00		5,000.00	4,436.62	21,000.00
Total Expenditures			802,403.00	783,514.02	730,310.00	683,189.19	784,784.00
Townhall Building Expense							
1210	6100	Salaries - Full Time	8,802.00	8,932.72	12,998.00	13,172.99	8,904.00
1210	6110	Salaries - Part Time	334.00	300.00	354.00	-	359.00
1210	6120	Benefits - Full Time	4,412.00	2,236.09	3,570.00	3,518.06	2,465.00
1210	6200	Clothing/Uniforms		-	-	-	-
1210	6260	Phone/Fax/Internet	336.00	328.57	336.00	206.08	336.00
1210	6270	Insurance	4,357.00	4,356.72	4,645.00	8,257.23	8,775.00
1210	6295	Transfer to Reserve			-		-
1210	6300	Bldg Repair/Maintenance	3,350.00	3,459.51	5,550.00	3,191.20	5,550.00
1210	6320	Janitorial Supplies	1,100.00	691.14	750.00	573.55	750.00
1210	6330	Inspections/Contracts	17,020.00	15,293.46	15,740.00	15,094.21	15,780.00
1210	6350	Electricity	13,650.00	13,814.29	15,015.00	18,271.25	16,545.00
1210	6360	Water/Sewer	3,200.00	2,335.20	3,200.00	2,484.94	3,200.00
1210	6370	Natural Gas/Heat	3,000.00	2,813.04	3,180.00	2,360.34	3,180.00
1210	6380	Waste Disposal	1,080.00	1,086.44	715.00	865.90	729.00
1210	6390	SnowPlowing	2,167.00	2,178.00	2,178.00	1,425.00	1,992.00
1210	6708						
Total Building Expense			62,808.00	57,825.18	68,231.00	69,420.75	68,565.00
Total Expense			865,211.00	841,339.20	798,541.00	752,609.94	853,349.00
1210	0300	Exterior repairs/windows					
1210	0400	Commvalut Backup/Copiers					45,850.00
1210	0300	Townhall Renovations	31,400.00	9,271.45	20,000.00		-
1210	0300	General Facility Repairs	20,000.00		20,000.00	3,994.47	20,000.00
1210	0300	Facility Condition Assessment					
1210	0300	HVAC	-				28,000.00
1210	0300	Fire Code - Theatre					116,000.00
Total Capital			51,400.00	9,271.45	40,000.00	3,994.47	209,850.00
Total Operating and Capital			916,611.00	850,610.65	838,541.00	756,604.41	1,063,199.00

2016 Belgrave Red Cross Building			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
1220	5125	Transfer from Reserves	9,000.00	9,000.00	26,500.00	26,500.00	14,775.00
1220	5200	Admissions/Rentals	13,647.00	11,181.28	13,647.00	6,098.88	
Total Revenue			22,647.00	20,181.28	40,147.00	32,598.88	14,775.00
Expense							
1220	6100	Salaries - Full Time					
1220	6110	Salaries - Part Time					
1220	6120	Benefits - Full Time					
1220	6200	Clothing/Uniforms					
1220	6260	Phone/Fax/Internet					
1220	6270	Insurance					
1220	6295	Transfer to Reserve		26,500.00			
1220	6300	Bldg Repair/Maintenance	1,500.00	146.28	900.00		
1220	6320	Janitorial Supplies					
1220	6330	Inspections/Contracts	600.00	1,773.88	1,850.00	808.48	
1220	6350	Electricity	2,640.00	2,528.17	2,900.00	1,347.18	
1220	6360	Water/Sewer	510.00	536.94	510.00	499.00	
1220	6370	Natural Gas/Heat	900.00	908.10	1,000.00	658.25	
1220	6380	Waste Disposal				651.00	
1220	6390	SnowPlowing	2,200.00	1,214.76	1,400.00		
Total Building Expense			8,350.00	33,608.13	8,560.00	3,963.91	
Capital							
1220	300	Windows	15,000.00		15,000.00	11,723.25	
1220	300	Roof	11,500.00		11,500.00		
		Demolition					14,775.00
Total Capital			26,500.00		26,500.00	11,723.25	14,775.00
Total Capital and Operating			34,850.00	33,608.13	35,060.00	15,687.16	14,775.00

2016 Fire Budget							
			2014	2014	2015	2015	2016
Revenue			Budget	Actuals	Budget	Actuals	Budget
2100 5110	Donations				5,143.00	6,883.00	
2100 5125	Transfer from Reserves	429,900.00	497,049.46				319,022.00
2100 5700	Grants/Fees (MVA)	1,000.00		2,000.00			
2100 5290	Rev-Other Municipalities	331,245.00	330,773.20	302,090.00	302,090.04		303,001.00
2100 5700	Revenue - Fire Marque		17,628.73	7,000.00		18,507.31	3,000.00
Total Revenue		762,145.00	845,451.39	316,233.00	327,480.35		625,023.00
Expenditures							
2100 6100	Salaries/Wages - Full Time	81,900.00	83,219.50	87,142.00	88,168.50		90,700.00
2100 6110	Salaries/Wages - Part Time	152,503.00	224,516.74	151,363.00	154,114.28		152,876.00
2100 6120	Benefits	36,617.00	34,607.97	37,000.00	50,728.22		43,490.00
2100 6200	Clothing/Uniforms/Bunker Gear	21,860.00	13,126.87	19,626.00	13,650.77		10,500.00
2100 6210	Subscriptions/Memberships	1,600.00	1,500.17	1,600.00	801.02		900.00
2100 6220	Training/Travel/Workshops	13,186.00	23,932.01	21,970.00	19,442.77		21,970.00
2100 6230	Health & Safety	1,548.00	3,815.67	1,000.00	643.60		750.00
2100 6240	Advertising/Promotion	1,548.00	529.05	900.00	330.70		750.00
2100 6250	Office Supplies	1,518.00	707.17	650.00	405.31		650.00
2100 6255	Postage/Courier	202.00	322.52	200.00	323.84		200.00
2100 6260	Phone/Fax/Internet	4,047.00	2,431.86	2,336.00	2,552.94		2,336.00
2100 6265	Lease/Copier	508.00	850.45	750.00	129.98		750.00
2100 6270	Insurance	16,075.00	16,074.67	19,416.00	17,050.15		19,804.00
2100 6280	Legal/Accounting	2,000.00	817.74	800.00	-		800.00
2100 6285	Service Awards	330.00	350.61	300.00	-		300.00
2100 6290	Materials/Supplies	31,218.00	24,317.01	14,143.00	14,010.91		10,500.00
2100 6292	Misc		-		-		
2100 6295	Transfer to Reserves	160,998.00	160,998.00	115,567.00	115,567.00		116,723.00
2100 6330	Inspections/Contracts	14,178.00	17,873.10	12,300.00	11,308.15		19,000.00
2100 6335	Dispatch	17,881.00	15,166.92	21,936.00	20,211.18		21,936.00
2100 6400	Equipment Repair/Maint	26,883.00	41,113.01	27,000.00	28,255.69		34,000.00
2100 6410	Fuel	6,000.00	13,211.73	7,000.00	6,058.33		7,350.00
2100 6472	Radio Equipment	4,893.00	7,644.94	3,437.00	4,402.50		4,670.00
2100 6620	Mutal Aid	494.00		486.00	485.71		486.00
2100 6704	Food	900.00	1,717.72	1,100.00	1,347.48		500.00
2100 6790	Generator Expense	1,032.00		1,000.00	502.54		1,000.00
2100 6795	Public Education	1,237.00	536.20	500.00	1,193.59		500.00
2100 6900	Loan - Principle SCBA	7,578.00	7,578.08	7,578.00	7,578.08		7,447.00
2100 6955	Gain/loss on Disposal of Assets		(3,671.10)		(42,668.57)		
Total Expenditure		608,734.00	693,288.61	557,100.00	516,594.67		570,888.00
Wingham Hall							
2110 6100	Salaries - Full time	4,069.00	4,470.40	4,293.00	4,219.34		4,333.00
2110 6120	Benefits - Full time	1,746.00	1,031.68	1,159.00	1,136.35		1,170.00
2110 6270	Insurance	1,341.00	1,340.28	1,428.00	2,365.55		2,514.00
2110 6300	Building Repair & Maintenance	3,000.00	2,088.98	3,500.00	5,865.19		3,500.00
2110 6320	Janitorial Supplies	275.00	197.88	275.00	227.02		275.00
2110 6330	Inspections/Contracts	3,320.00	2,512.73	1,580.00	1,425.69		1,580.00
2110 6350	Electricity	2,430.00	3,123.83	3,450.00	2,729.20		2,875.00
2110 6360	Water/Sewer	665.00	673.30	795.00	796.05		825.00
2110 6370	Natural Gas/Heat	2,000.00	3,167.83	3,200.00	1,503.48		1,900.00
2110 6380	Waste Disposal	540.00	543.23	50.00	17.28		25.00
2110 6390	SnowPlowing/Grass Cutting	1,100.00	1,100.00	2,695.00	2,000.00		2,545.00
2110 6708	Administration Overhead						
Total		20,486.00	20,250.14	22,425.00	22,285.15		21,542.00
Blyth Hall							
2115 6100	Salaries - Part time	3,519.00	3,026.39	2,899.00	2,856.47		438.00
2115 6110	Salaries - Part time						2,523.00
2115 6120	Benefits - Full time	598.00	514.49	493.00	485.60		547.00
2215 6270	Insurance	1,119.00	1,118.91	1,215.00	1,214.86		1,291.00
2115 6300	Building Repair/Maintenance	2,160.00	1,880.71	1,575.00	2,249.58		1,575.00
2115 6320	Janitorial Supplies	248.00	21.98	248.00	36.49		248.00
2115 6330	Inspections/Contracts	783.00	1,112.52	1,080.00	1,105.69		1,080.00
2115 6350	Electricity	4,635.00	4,904.44	5,297.00	4,725.63		5,040.00
2115 6360	Water/Sewer	394.00	391.23	455.00	455.11		471.00
2115 6370	Natural Gas/Heat		-		-		
2115 6375	Propane	3,240.00	3,052.66	3,825.00	2,054.16		2,925.00
2115 6380	Waste Disposal	135.00	145.00	135.00	-		
2115 6390	SnowPlowing/Grass Cutting	3,330.00	1,325.25	1,575.00	1,046.25		1,575.00
2115 6708	Administration Overhead						
Total		20,161.00	17,493.58	18,797.00	16,229.84		17,713.00
FPO							
2120 6110	Wages - Part time	31,399.00	30,363.90				
2120 6120	Benefits - Part time	5,088.00	3,849.00				
2120 6210	Subscriptions/memberships	153.00	99.32	1,000.00	738.23		
2120 6220	Training/Travel/Workshops	17,280.00	13,521.71		-		
2120 6260	Phone/Fax	750.00	409.93		-		
2120 6295	Transfer to Reserve			9,000.00	-		
2120 6330	Inspections/Contracts			43,365.00	44,062.12		
2120 6795	Public Education	4,233.00	2,691.47	3,500.00	3,303.50		
Total		58,903.00	50,935.33	56,865.00	48,103.85		
Total Operating		708,284.00	781,967.66	655,187.00	603,213.51		610,143.00
Capital							
2100 500	Pumper/Tanker	413,900.00	420,852.43				319,022.00
2100 300	Capital - Fire Stations/ESTC						
2100 300	Diesel Exhaust System						
2120 6900	Loan Cost - Fire PayOuts	76,073.00	65,179.20	76,073.00	67,865.74		
2120 6902	Loan Cost - ESTC Building 45%	38,483.00	49,377.64	38,483.00	46,691.11		
Total Capital		528,456.00	535,409.27	114,556.00	114,556.85		319,022.00
Total Capital and Operating		1,236,740.00	1,317,376.93	769,743.00	717,770.36		929,165.00
Reconcile 2014 for Partners							

2016 FPO & NHONLY BUDGET							
					2015	2015	2016
Revenue					Budget	Actuals	Budget
							Actuals
2120	5110	Donations					
2120	5125	Transfer from Reserves					33,000.00
2120	5700	Fire Inspection Fees					5,000.00
2120	5290	Rev-Other Municipalities					
Total Revenue							38,000.00
Expenditures							
2120	6210	Subscriptions & Memberships			1,000.00		1,010.00
2120	6295	Transfer to Reserve			9,000.00		
2120	6330	Inspections & Contracts			43,365.00		45,000.00
2120	6795	Public Education			3,500.00		3,535.00
2120	6900	Loan Principal - Payouts/Bldg			76,073.00		70,663.00
2120	6902	Loan Interest - Payouts/Bldg			38,483.00		43,893.00
Total Expense					171,421.00		164,101.00
Capital							
2120	300	Diesel Exhaust					33,000.00
Total Operating and Capital							
							197,101.00

2016 ESTC Training Centre			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2700	5100	Course Revenue	232,265.00	94,054.24	155,625.00	67,723.73	147,780.00
2700	5103	Contract Instructor Courses	96,405.00	38,817.28	84,120.00	65,830.85	215,030.00
2700	5120	Misc Revenue		3,932.23		5,419.45	5,500.00
2700	5121	Meal Revenue	13,155.00	14,858.03		6,658.86	40,502.00
2700	5125	Transfer from Reserve		98,254.95			
2700	5255	Clothing/Textbook Sales	3,400.00	476.02	1,750.00	1,295.08	2,000.00
2700	5132	Donations		100.00		450.00	
2700	5200	Facility Rental	69,970.00	49,402.59	27,000.00	43,357.50	101,450.00
2700	5205	Classroom/Long Term Rental	15,000.00	5,485.00	7,400.00	900.00	7,560.00
2700	5208	PPE Rental					10,272.00
2700	5280	Grants/Levies					
2700	5900	Loan Proceeds					
Total			430,195.00	305,380.34	275,895.00	191,635.47	530,094.00
Expenditures							
2700	6100	Salaries & Wages	53,457.00	54,697.50	55,000.00	41,308.51	63,000.00
2700	6110	Wages - Part time	74,632.00	30,834.13	41,675.00	18,993.75	67,750.00
2700	6120	Benefits	13,260.00	16,537.56	13,260.00	9,513.11	21,060.00
2700	6200	Clothing/Uniforms	130.00	117.07	130.00	70.77	130.00
2700	6210	Subscriptions/Memberships	400.00	125.00	400.00	455.03	460.00
2700	6220	Travel/Training	5,250.00	5,008.66	4,050.00	1,346.82	4,050.00
2700	6223	Mileage - Instructors	18,379.00	3,242.80	3,600.00	1,781.19	3,600.00
2700	6224	Meal Expense - Instructors	6,040.00	842.08	2,600.00	754.20	2,600.00
2700	6225	Accommodations	9,480.00	6,115.04	2,000.00	2,754.88	2,000.00
2700	6240	Advertising/Promotion	1,400.00	2,344.65	3,000.00	1,767.39	3,000.00
2700	6250	Office Supplies	3,400.00	2,825.38	1,750.00	2,636.47	2,500.00
2700	6255	Postage/Courier	60.00	110.54	60.00	144.73	150.00
2700	6260	Phone/Fax/Internet	3,060.00	1,390.91	3,060.00	1,047.89	2,000.00
2700	6265	Lease/Copier	1,200.00	268.58	1,200.00	566.49	1,200.00
2700	6270	Insurance	4,850.00	3,481.68	2,921.00	3,675.23	4,000.00
2700	6284	Active net charges				1,006.72	11,878.00
2700	6290	Materials/Supplies	12,165.00	6,936.19	9,940.00	23,201.83	27,201.00
2700	6295	Transfer to Reserves	13,477.00	-	-	-	106,165.00
2700	6330	Inspections/Contracts KPMG		421.75	-	-	15,000.00
2700	6335	Contracts - Instructors	73,135.00	40,209.72	104,915.00	42,135.02	39,100.00
2700	6350	Hydro - program cost			-	-	500.00
2700	6375	Propane - program cost	10,850.00	9,072.29	6,950.00	3,404.90	20,354.00
2700	6400	Equipment Repair/Maintenance	8,000.00	29,957.00	8,000.00	6,585.17	12,000.00
2700	6410	Fuel - Program Diesel	2,200.00	578.81	1,650.00	389.88	2,412.00
2700	6704	Meals - Courses	38,874.00	22,688.09	31,437.00	15,313.68	33,616.00
2700	6790	Clothing (resale)	2,000.00	79.25	2,000.00	3,712.79	3,000.00
2700	6900	Loan - Payment Principal @ 55%	47,035.00	47,034.98	47,035.00	24,948.71	25,883.00
2700	6902	Loan - Interest				22,086.26	21,152.00
Total			402,734.00	284,919.66	346,633.00	229,601.42	495,761.00
Building Costs							
2710	6100	Salaries - Full time					535.00
2710	6110	Salaries - Part time	4,301.00	3,698.93	3,544.00	3,491.24	3,084.00
2710	6120	Benefits	731.00	628.81	602.00	593.51	669.00
2710	6270	Insurance	1,368.00	1,367.54	1,485.00	1,484.83	1,578.00
2710	6300	Building Repair/Maintenance	5,040.00	1,390.53	4,425.00	2,749.49	3,925.00
2710	6320	Janitorial Supplies	303.00	26.87	303.00	246.60	303.00
2710	6330	Inspections/Contracts	1,377.00	1,359.74	1,740.00	1,351.40	1,740.00
2710	6350	Electricity	5,665.00	5,994.31	6,474.00	5,775.76	6,160.00
2710	6360	Water/Sewer	481.00	478.17	557.00	556.25	575.00
2710	6375	Propane	3,960.00	3,731.03	4,675.00	2,510.63	3,575.00
2710	6380	Waste Disposal	165.00	165.00	165.00		
2710	6390	Grass Cutting/Snowplowing	4,070.00	1,619.75	1,925.00	1,278.75	1,925.00
2710	6708	Administration Overhead					
Total			27,461.00	20,460.68	25,895.00	20,038.46	24,069.00
Capital							
2700	300	Burn Building Update			19,000.00	17,624.54	9,000.00
Total Operating & Capital			430,195.00	305,380.34	391,528.00	267,264.42	528,830.00
							1,264.00

2016 Police Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2200	5105	Fines/Parking Revenues	2,000.00	960.00	2,000.00	1,763.00	2,000.00
2200	5120	Misc Revenue		45,962.50	-	675.00	
2200	5125	Transfer from Reserves					23,000.00
2200	5280	Court Security/Prisoner Trans	2,888.00	2,888.36	1,150.00	2,005.58	1,437.00
2200	5286	Conditional Grants - Ontario	102,000.00	100,721.95	101,000.00	103,923.31	101,000.00
Total Revenue			106,888.00	150,532.81	104,150.00	108,366.89	127,437.00
Expenditures							
2200	6100	Salaries - Full Time	713,147.00	708,023.20	715,000.00	729,596.38	755,627.00
2200	6120	Benefits - Full Time	171,846.00	181,529.32	178,750.00	188,945.99	188,906.00
2200	6130	Overtime	35,000.00	82,947.41	35,000.00	49,216.59	35,000.00
2200	6150	Honorarium	5,000.00	4,740.00	5,000.00	3,080.00	5,000.00
2200	6200	Clothing/Uniforms	5,000.00	3,262.07	5,000.00	5,059.19	5,000.00
2200	6205	Meeting Allowance	600.00	600.00	600.00	600.00	600.00
2200	6210	Subscriptions/Memberships	1,000.00	534.04	1,000.00	1,235.12	1,500.00
2200	6220	Training/Travel/Workshops	5,000.00	5,803.42	5,000.00	6,830.86	6,000.00
2200	6225	Police Board Expenses	2,000.00	2,128.60	2,000.00	925.82	2,000.00
2200	6250	Office Supplies	7,000.00	8,685.97	7,000.00	5,519.09	7,500.00
2200	6260	Phone/Fax/Internet	3,500.00	2,514.55	3,500.00	3,138.91	3,500.00
2200	6270	Insurance	10,906.00	10,906.33	11,533.00	11,533.02	13,000.00
2200	6280	Legal/Accounting	5,000.00	-	5,000.00	-	5,000.00
2200	6295	Transfer to Reserve	10,000.00	38,982.00	-	-	
2200	6400	Equip Repair/Maintenance	9,000.00	9,359.71	9,000.00	10,821.50	9,000.00
2200	6410	Fuel	17,000.00	17,226.36	18,000.00	14,530.13	18,000.00
2200	6650	Communication System	36,000.00	31,023.86	36,000.00	32,388.17	38,000.00
2200	6685	OPTIC	10,000.00	10,264.81	10,000.00	11,125.97	11,000.00
2200	6686	CISO	3,500.00	3,098.45	3,500.00	656.94	3,500.00
2200	6690	OPP Policing	218,827.00	194,850.00	242,577.00	231,794.00	288,059.00
Total Expenditures			1,269,326.00	1,316,480.10	1,293,460.00	1,306,997.68	1,396,192.00
Police Stn							
2210	6100	Salaries - Full Time	3,433.00	4,074.05	4,293.00	4,132.80	4,333.00
2210	6110	Salaries - Part Time		-	-	-	-
2210	6120	Benefits - Full Time	1,574.00	1,297.68	1,159.00	1,774.25	1,170.00
2210	6270	Insurance	1,640.00	1,639.83	1,780.00	1,780.49	1,892.00
2210	6295	Transfer to Reserves					4,000.00
2210	6300	Bldg Repair/Maintenance	4,200.00	2,858.51	3,200.00	984.06	1,200.00
2210	6320	Janitorial Supplies	250.00	250.00	250.00	250.00	250.00
2210	6330	Inspections/Contracts	4,920.00	3,829.90	4,920.00	4,921.11	5,040.00
2210	6350	Electricity	6,489.00	5,528.29	6,489.00	5,107.60	8,000.00
2210	6360	Water/Sewer	675.00	660.56	795.00	861.75	850.00
2210	6370	Natural Gas/Heat	1,600.00	1,000.80	1,200.00	991.92	1,100.00
2210	6380	Waste Disposal	540.00	543.23	477.00	577.28	486.00
2210	6390	SnowPlowing	2,167.00	2,178.00	2,178.00	1,425.00	1,992.00
2210	6708	Administration Overhead					
Total Building Expenditures			27,488.00	23,860.85	26,741.00	22,806.26	30,313.00
Total Operating Expenditures			1,296,814.00	1,340,340.95	1,320,201.00	1,329,803.94	1,426,505.00
Capital							
2200	6910	Police Service Study					
2200	0600	Electronic Fingerprint unit	30,000.00	21,241.25			
2200	0600	Computer Workstations			5,000.00	4,984.20	
2200	0400	Carbines			10,000.00	7,829.44	
2210	0300	Garage Upgrades					
2210	0500	New Cruiser					39,000.00
2210	0300	Front Entrance Renovations					
Total Capital			30,000.00	21,241.25	15,000.00	12,813.64	39,000.00
Total Expense - Operating + Capital			1,326,814.00	1,361,582.20	1,335,201.00	1,342,617.58	1,465,505.00
1) Offset by Transfer from reserves - OPP Blyth & EW							

2016 Conservation Authority Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Expenditures							
2300	6680	Conservation Levy	76,484.00	76,484.00	80,230.00	80,230.00	82,323.00
Total Expenditures			76,484.00	76,484.00	80,230.00	80,230.00	82,323.00

2016 Building Department Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2400	5100	Building Permits	55,000.00	25,854.71	41,000.00	47,874.12	42,000.00
2400	5125	Transfer from Reserve/Trade In					
2400	5131	Pool Permits	700.00		700.00		500.00
2400	5132	Sign Permits	500.00	277.00	500.00	1,469.50	1,000.00
2400	5295	Revenue - Other Municipalities	1,600.00		1,600.00	7,740.00	5,600.00
Total Revenues			57,800.00	26,131.71	43,800.00	57,083.62	49,100.00
Expenditures							
2400	6100	Salaries - Full Time	57,470.00	55,963.20	60,000.00	55,867.84	56,024.00
2400	6120	Benefits - Full Time	15,291.00	16,024.31	16,210.00	14,449.91	15,127.00
2400	6200	Clothing/Uniforms	184.00	207.13	184.00	117.07	184.00
2400	6210	Subscriptions/Memberships	590.00	462.09	590.00	449.69	590.00
2400	6220	Training/Travel/Workshops	3,000.00	3,748.59	3,000.00	85.03	3,000.00
2400	6240	Advertising/Promotion	500.00	1,224.68	500.00	73.27	500.00
2400	6250	Office Supplies	2,000.00	2,299.48	3,000.00	693.18	1,500.00
2400	6260	Phone/Fax/Internet	400.00	378.04	400.00	399.92	400.00
2400	6270	Insurance	380.00	-	380.00	-	380.00
2400	6280	Legal/Accounting	2,500.00	1,468.70	5,000.00	8,722.91	5,000.00
2400	6290	Materials/Supplies	300.00	124.23	300.00	180.69	300.00
2400	6295	Transfer to Reserve		-		-	
2400	6330	Inspections/Contracts		-	1,600.00	232.96	1,600.00
2400	6340	Engineering	2,500.00	2,009.86	10,000.00	17,619.75	10,000.00
2400	6400	Equip Repair/Maintenance	400.00	173.63	400.00	704.28	400.00
2400	6410	Fuel	920.00	642.12	920.00	629.10	920.00
2400	6250	Computer Software	2,677.00				
2400	6330	M/T CBO -32x50	1,600.00				
2400	6330	M/T Mileage-400x.50					
2400	6706	Office Rent	1,240.00	1,240.00	1,240.00	1,240.00	1,240.00
Total Expenditures			91,952.00	85,966.06	103,724.00	101,465.60	97,165.00
Capital							
2400	500	Vehicle Replacement					
Total Operating and Capital			91,952.00	85,966.06	103,724.00	101,465.60	97,165.00

2016 Property Standards Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2410	5133	Inspections	1,400.00		100.00	90.00	100.00
Total Revenue			1,400.00		100.00	90.00	100.00
Expenditures							
2410	6100	Salaries - Full Time	6,799.00	7,340.16	6,676.00	7,696.08	7,308.00
2410	6120	Benefits - Full Time	1,836.00	2,110.56	1,803.00	2,404.43	1,973.00
2410	6200	Clothing/Uniforms	46.00	-	100.00	-	100.00
2410	6210	Subscriptions/Memberships	55.00	-	55.00	-	55.00
2410	6220	Training/Travel/Workshops	965.00	-	965.00	240.00	965.00
2410	6240	Advertising/Promotion	250.00	223.67	250.00	95.28	250.00
2410	6250	Office Supplies	300.00	219.55	300.00	99.80	300.00
2410	6260	Phone/Fax/Internet	200.00	180.11	200.00	180.11	200.00
2410	6280	Legal/Accounting	500.00	-	500.00	2,220.75	500.00
2410	6400	Equip Repair/Maintenance	136.00	-	136.00	108.00	136.00
2410	6410	Fuel	400.00	82.87	400.00	75.56	400.00
Total Expenditures			11,487.00	10,156.92	11,385.00	13,120.01	12,187.00

2016 Animal Control Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2500	5100	Licences/Permits	11,000.00	10,070.00	10,000.00	9,670.00	10,000.00
2500	5105	Fines	1,200.00	1,415.00	1,200.00	840.00	1,200.00
2500	5280	Livestock Claim Grants	1,500.00	810.00	1,000.00		1,000.00
Total Revenue			13,700.00	12,295.00	12,200.00	10,510.00	12,200.00
Expenditures							
2500	6290	Materials/Supplies	1,500.00	455.40	1,000.00	1,562.11	1,600.00
2500	6660	Animal Control Officer	2,500.00	757.00	2,000.00	367.43	2,000.00
2500	6665	Dog Counter					
2500	6670	Livestock Claims	1,500.00	846.39	1,500.00		1,500.00
Total Expenditures			5,500.00	2,058.79	4,500.00	1,929.54	5,100.00

2016 Emergency Planning Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
2600	5125	Transfer from Reserves					
2600	5280	Grants/Levies					
Total Revenue							
Expenditures							
2600	6205	Meeting Allowance					
2600	6220	Training/Travel/Workshops	1,000.00	183.98	1,000.00	484.14	1,075.00
2600	6290	Materials/Supplies	1,500.00	1,197.85	1,500.00	1,821.94	1,500.00
2600	6295	Transfer to Reserve		3,200.00			
2600	6790	Generator Expense					
2600	6795	Public Education	2,500.00	370.92	2,500.00	1,044.70	2,500.00
2600	6910	Flood Management				-	
2600	0400	Generator					
Total Expenditures			5,000.00	4,952.75	5,000.00	3,350.78	5,075.00

2016 Roads Budget			2014	2014	2015	2015	2016			
			Budget	Actuals	Budget	Actuals	Budget			
Revenue										
3100	5120	Misc Revenue - Developers								
3100	5125	Transfer from Reserve			60,000.00	60,000.00	80,000.00			
3100	5280	Grants/Levies - Gas Tax			38,000.00		319,500.00			
3100	5120	Capital Contribution - County								
3100	5280	Grants (OCIF)			92,375.00	92,937.60	92,375.00			
3100	5480	Roadways Income	71,000.00	79,840.98	100,000.00	96,769.37	108,400.00			
Total Revenue			71,000.00	79,840.98	290,375.00	249,706.97	600,275.00			
Expenditures										
3100	6100	Salaries - Full Time	565,615.00	529,814.14	517,000.00	512,056.71	548,269.00		472384	137007
3100	6110	Wages - Part time			-		55,722.00		75885	35735
3100	6120	Benefits - Full Time	152,500.00	139,103.85	135,290.00	125,506.37	172,472.00			
3100	6130	Overtime	22,000.00	32,522.89	32,000.00	19,326.07	17,988.00		548269	172742
3100	6200	Clothing/Uniforms	5,200.00	3,518.17	3,850.00	2,568.01	3,500.00			
3100	6210	Subscriptions/Memberships	1,900.00	1,721.11	1,900.00	1,949.44	1,033.00			
3100	6220	Training/Travel/Workshops	9,500.00	8,029.32	8,000.00	8,005.38	7,500.00			
3100	6230	Health & Safety	2,500.00	1,275.43	2,000.00	2,239.63	1,900.00			
3100	6240	Advertising/Promotion	2,500.00	1,648.88	1,750.00	2,082.74	1,500.00			
3100	6250	Office Supplies	1,500.00	692.83	800.00	782.83	800.00			
3100	6260	Phone/Fax/Internet	5,500.00	4,918.15	5,000.00	5,973.04	5,728.00			
3100	6270	Insurance	23,728.00	23,728.41	24,340.00	24,340.01	25,000.00			
3100	6280	Legal	750.00	-	500.00	13.71	500.00			
3100	6290	Materials/Supplies	15,000.00	12,416.68	13,500.00	15,459.62	14,500.00			
3100	6292	Misc Expense	5,000.00	4,578.75	5,000.00	3,028.91	5,000.00			
3100	6295	Transfer to Reserve		50,000.00	40,000.00	40,000.00	54,500.00			
3100	6300	Bldg Repair/Maintenance	32,000.00	28,775.50	15,000.00	5,968.19	15,000.00			
3100	6330	Inspections/Contracts (Parking Lot)	5,500.00	24,556.72	25,500.00	26,306.36	28,500.00			
3100	6340	Engineering	1,500.00	4,061.77	4,350.00	785.49	4,350.00			
3100	6350	Electricity	9,400.00	7,542.52	9,900.00	8,580.25	9,900.00			
3100	6360	Water/Sewer	2,000.00	1,604.58	2,100.00	1,844.00	2,100.00			
3100	6370	Natural Gas/Heat	4,000.00	4,079.56	3,800.00	3,045.76	6,500.00			
3100	6375	Propane	10,800.00	14,974.62	10,000.00	5,617.12	5,800.00			
3100	6400	Equip Repair/Maintenance	89,000.00	79,816.04	85,000.00	85,749.09	90,000.00			
3100	6405	Fleet Expense - PW								
3100	6406	Fleet Maintenance				-	13,415.00			
3100	6410	Fuel	112,000.00	113,379.78	115,000.00	88,241.96	105,000.00			
3100	6415	Loose Top Maintenance	85,000.00	120,478.49	100,000.00	140,662.31	175,000.00			
3100	6420	Hard Top Maintenance	17,000.00	24,283.23	25,000.00	34,195.36	18,000.00			
3100	6425	Winter Control	26,000.00	18,657.26	18,500.00	7,165.34	12,500.00			
3100	6427	Salt & Sand	30,000.00	26,945.16	30,000.00	27,364.09	32,000.00			
3100	6430	Sidewalk Maintenance					12,000.00			
3100	6435	Streetsweeping/Leaf Collection		-						
3100	6440	Catch Basin Repair/Cleaning	8,750.00	4,874.14	6,500.00	11,225.94	10,000.00			
3100	6445	Street Signs	6,000.00	6,525.48	4,500.00	3,037.54	2,500.00			
3100	6450	Municipal & Storm Drain Repairs	7,500.00	4,470.06	5,500.00	3,907.76	5,500.00			
3100	6455	Pit Licence	3,000.00	2,239.49	2,500.00	2,431.61	2,500.00			
3100	6460	Bridges & Culverts	7,500.00	5,595.38	6,500.00	5,003.28	6,500.00			
3100	6465	Tree Removal/Planting	20,000.00	16,026.41	20,000.00	11,394.73	20,000.00			
3100	6470	License Fees	7,800.00	8,737.00	9,500.00	9,483.24	10,500.00			
3100	6472	Radio Equipment	1,800.00	-	1,000.00		500.00			
3100	6480	Traffic Lights Repair		-	1,800.00	1,228.57				
3100	6955	Gain/loss on Disposal of Assets		(7,966.82)		(3,513.92)				
Total Expenditures			1,299,743.00	1,323,624.98	1,292,880.00	1,243,056.54	1,503,977.00			
Capital										
3100	0400	Equipment Broom/Blade	28,000.00	107,527.22	24,000.00	17,808.00				
3100	0400	Equipment Attachments	30,000.00				24,000.00			
3100	0400	Loader								
3100	0500	Pick Up Trucks (2) Fleet			60,000.00	68,962.53	28,400.00			
3100	0400	Used Plow Truck	55,000.00							
3100	0790	Sidewalks	10,000.00	11,743.17	15,000.00	4,606.49				
3100	0703	Moncrief Road	90,000.00	43,518.24	90,000.00	62,548.88				
3100	0709	Carling Terrace - asphalt	30,000.00	29,528.23						
3100	0793	Mill Street/Westmoreland Street		2,350.56	130,000.00	134,382.27	300,000.00			
3100	0794	Arthur Street - Land Strategy					95,000.00			
3100	0796	Patrick Street					150,499.00			
3100	6300	Fuel Tank Removal					15,000.00			
3100	6910	Roads Needs Study					19,500.00			
3100	1200	Bridges - Howson Dam EA					80,000.00			
Total Capital			243,000.00	194,667.42	319,000.00	288,308.17	712,399.00			
Total Operating & Capital			1,542,743.00	1,518,292.40	1,611,880.00	1,531,364.71	2,216,376.00			

2016 Streetlighting Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
3400	5450	Humphrey Consumption	2,000.00	1,879.80	2,100.00	1,934.40	2,153.00
3400	5450	Humphrey S/L Repairs & Maintenance	250.00	168.78	250.00		256.00
3400	5450	Auburn Consumption	1,000.00	858.20	1,050.00	889.14	1,076.00
3400	5450	Auburn S/L Repairs & Maintenance	250.00		250.00		256.00
3400	5450	Hutton Heights Consumption	1,200.00	1,307.67	1,275.00	1,183.14	1,307.00
3400	5450	Hutton Heights S/L Repairs & Maint	250.00		250.00		256.00
3400	5450	Whitechurch Consumption	350.00		370.00	168.78	379.00
3400	5450	Belgrave Consumption	350.00	413.52	370.00	333.36	379.00
3400	5125	Transfer from reserves		298.25			9,200.00
Total Revenue			5,650.00	4,926.22	5,915.00	4,508.82	15,262.00
Expenditures							
3400	6295	Transfer to Reserve		9,200.00			
3400	6481	Wingham Consumption	73,500.00	90,535.42	96,000.00	91,593.45	98,400.00
3400	6482	Wingham S/L Repair & Maintenance	8,500.00	11,871.54	8,700.00	4,879.10	8,918.00
3400	6483	Blyth Consumption	24,000.00	22,609.09	25,200.00	24,634.64	25,830.00
3400	6484	Blyth S/L Repairs & Maintenance	5,000.00	3,885.59	5,500.00	2,712.79	5,638.00
3400	6485	Humphrey Consumption	2,000.00	1,890.42	2,100.00	1,905.23	2,153.00
3400	6486	Humphrey S/L Repairs & Maintenance	250.00	-	250.00	-	256.00
3400	6487	Auburn Consumption	1,000.00	780.13	1,050.00	948.26	1,076.00
3400	6488	Auburn S/L Repairs & Maintenance	250.00	71.26	250.00	-	256.00
3400	6489	Hutton Heights Consumption	1,200.00	1,129.52	1,275.00	1,248.54	1,307.00
3400	6490	Hutton Heights S/L Repairs & Maint	250.00	168.41	250.00	-	256.00
3400	6491	Whitechurch Consumption	350.00	168.78	370.00	168.78	379.00
3400	6492	Belgrave Consumption	350.00	374.39	370.00	496.46	379.00
Total Expenditures			116,650.00	142,684.55	141,315.00	128,587.25	144,848.00
3400	450	Capital - Replacement	10,000.00		10,000.00	1,864.47	9,200.00
Total Operating + Capital			126,650.00	142,684.55	151,315.00	130,451.72	154,048.00

2016 Air Transportation Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
3500	5125	Transfer from Reserves		22,396.50	24,000.00		-
3500	5200	Admissions/Rentals	71,114.00	70,676.85	67,744.00	67,737.98	67,548.00
3500	5255	Sales	19,800.00	28,569.86	19,800.00	21,761.33	19,800.00
3500	5260	Vending					-
3500	5280	Grants/Levies	1,800.00	1,500.00	1,800.00	2,000.00	2,000.00
Total Revenue			92,714.00	123,143.21	113,344.00	91,499.31	89,348.00
Expenditures							
3500	6100	Salaries - Full Time	3,286.00	3,702.50	3,281.00	3,601.25	3,515.00
3500	6110	Salaries - Part Time	18,588.00	17,346.28	19,360.00	17,153.86	16,122.00
3500	6120	Benefits - Full Time	4,026.00	2,047.23	4,177.00	1,731.22	3,690.00
3500	6200	Clothing/Uniforms	150.00	110.40	150.00	-	150.00
3500	6205	Meeting Allowance		-	300.00	-	300.00
3500	6210	Subscriptions/Memberships	850.00	605.00	850.00	425.00	950.00
3500	6220	Training/Travel/Workshops	862.00	50.00	862.00	407.33	862.00
3500	6240	Advertising/Promotion	2,600.00	2,305.68	600.00	-	-
3500	6250	Office Supplies	50.00	38.45	50.00	56.99	50.00
3500	6260	Phone/Fax/Internet	1,716.00	1,606.22	1,380.00	1,337.54	1,356.00
3500	6270	Insurance	6,281.00	5,784.79	6,281.00	5,856.63	6,263.00
3500	6290	Materials/Supplies	2,500.00	1,927.86	2,500.00	1,370.38	500.00
3500	6295	Transfer to Reserve		12,500.00		-	
3500	6300	Bldg Repair/Maintenance	8,800.00	4,689.75	7,300.00	5,025.22	9,750.00
3500	6310	Taxes	4,000.00	4,794.01	5,000.00	5,799.23	5,800.00
3500	6320	Janitorial Supplies	350.00	193.82	200.00	200.00	200.00
3500	6330	Inspections/Contracts	3,450.00	1,943.16	3,450.00	5,743.06	4,550.00
3500	6350	Electricity	8,400.00	8,697.87	9,500.00	8,757.04	9,200.00
3500	6390	SnowPlowing	8,500.00	5,521.23	5,765.00	3,380.00	5,265.00
3500	6410	Fuel	17,050.00	25,658.33	17,050.00	20,449.98	17,050.00
3500	6708	Administration Overhead					
Total Expenditures			91,459.00	99,522.58	88,056.00	81,294.73	85,573.00
3500	300	Roof Repair		22,396.50	27,125.00	4,728.15	
3500		Airspace Protection Project					
3500		Fire Code Upgrades					
Total Capital				22,396.50	27,125.00	4,728.15	
Total Capital + Operating			91,459.00	121,919.08	115,181.00	86,022.88	85,573.00

2016 Sanitary Sewer Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
4100	5115	Interest Income	6,000.00	14,619.33	8,147.00	13,548.66	10,000.00
4100	5120	Misc Revenue	500.00	3,504.30	1,000.00		1,000.00
4100	5125	Transfer from Reserve	249,398.00	52,595.18	173,423.00		182,137.00
4100	5280	Grants/Levies (OCIF)					
4100	5600	Wingham Residential	353,530.00	360,964.08	365,905.00	375,474.79	379,000.00
4100	5605	Blyth Residential	110,000.00	110,604.26	113,850.00	114,431.01	117,800.00
4100	5620	Wingham Commerical	62,000.00	54,892.07	64,170.00	54,079.51	58,000.00
4100	5625	Blyth Commercial	18,000.00	24,786.23	18,630.00	22,899.74	21,000.00
4100	5630	Installations/Connections	7,350.00		5,000.00	7,000.00	5,000.00
4100	5675	Long Term Reserve	198,000.00	200,203.27	298,500.00	300,843.80	298,500.00
4100	5680	Frontage & Connection	6,500.00	6,536.89	6,500.00	6,536.89	6,500.00
4100	5685	Braemar Agreement	9,338.00	9,337.56	9,338.00	9,666.00	10,000.00
Total Revenue			1,020,616.00	838,043.17	1,064,463.00	904,480.40	1,088,937.00
Expenditures							
4100	6100	Salaries - Full Time	141,249.00	158,815.99	146,553.00	168,107.60	42,750.00
4100	6120	Benefits - Full Time	38,137.00	42,031.15	38,220.00	43,802.42	11,520.00
4100	6130	Overtime	3,000.00	3,667.17	3,000.00	3,137.03	
4100	6200	Clothing/Uniforms	935.00	93.62	935.00	416.14	
4100	6210	Subscriptions/Memberships	3,300.00	1,194.02	2,000.00	2,281.35	2,500.00
4100	6220	Training/Travel/Workshops	5,050.00	2,131.97	3,850.00	1,567.50	
4100	6230	Health & Safety	2,150.00	1,295.34	2,150.00	1,375.77	
4100	6240	Advertising/Promotion	500.00	14.02	500.00	209.42	500.00
4100	6250	Office Supplies	3,750.00	1,163.60	2,350.00	855.26	1,350.00
4100	6260	Phone/Fax/Internet	5,880.00	5,778.92	5,480.00	4,566.36	2,976.00
4100	6270	Insurance	14,452.00	14,452.08	14,452.00	15,327.05	10,385.00
4100	6280	Legal/Accounting	5,880.00	-	5,480.00	-	5,640.00
4100	6290	Materials/Supplies		-		-	
4100	6295	Transfer to Reserve (Fleet)		200,203.27	25,000.00		
4100	6295	Transfer to Long Term Reserve	198,000.00	7,831.58	298,500.00	307,843.80	298,500.00
4100	6300	Bldg Repair/Maintenance	16,550.00	28,874.43	13,100.00	900.35	13,100.00
4100	6310	Taxes	28,325.00	956.66	28,325.00	29,871.33	28,325.00
4100	6330	Inspections/Contracts	3,800.00	3,233.44	3,800.00	8,906.02	2,400.00
4100	6330	Veolia Contract					250,000.00
4100	6340	Engineering	11,000.00	86,237.62	8,000.00	1,549.10	4,000.00
4100	6350	Electricity	70,100.00	1,207.02	77,110.00	111,880.95	107,084.00
4100	6360	Water/Sewer	1,500.00	-	1,500.00	1,373.32	1,500.00
4100	6390	SnowPlowing/Grass Cutting				-	
4100	6400	Equip Repair/Maintenance	80,000.00	56,854.40	56,200.00	56,868.02	36,140.00
4100	6400	Fleet Maintenance					
4100	6410	Fuel	8,440.00	10,486.50	8,440.00	7,112.34	
4100	6510	Chemicals	26,500.00	13,507.21	26,500.00	12,005.13	
4100	6512	Lab Services/Supplies	15,818.00	12,240.27	16,818.00	11,138.49	
4100	6513	Billing/Collecting	7,000.00	6,471.71	7,000.00	6,465.68	7,000.00
4100	6514	Distribution/Collection Maintenance	57,500.00	24,385.63	46,200.00	31,371.88	21,572.00
4100	6515	Sludge Disposal	8,000.00	4,697.30	48,000.00	74,057.36	8,800.00
4100		Sewer Rate Study	9,000.00	9,108.04			
Total Expenditures			765,816.00	696,932.96	889,463.00	902,989.67	856,042.00
Capital							
4100	0852	Patrick St - Catherine - Carling	4,300.00	6,963.55	85,000.00	3,120.88	70,395.00
4100	0851	Catherine St (Boland - Patrick)					
4100	0853	Wingham STP Sludge Cell	5,500.00				
4100	0400	DO Analyzer - Blyth					
4100	0400	Fine Bubble Diffusers					
4100	0854	Combo Vac Truck	150,000.00	134,146.66			
4100	0100	Blyth RSP #3					
4100	0300	Blyth RSP #1				8,451.17	
4100	0400	Smoke Tester					
4100	4100	Data Logger					
4100	0400	Flowmeter - Flow Study					
4100	0500	Truck					
4100	0400	Sewer Camera Replacement			15,000.00		
4100	0710	Diagonal Road - reline					
4100	0300	Blyth STP Flexible ECA					
4100	0400	Wingham STP Clar Chain					
4100	0400	Blyth STP - Clarifier/laundry	10,000.00		25,000.00		25,000.00
4100	0855	Blyth Mill Street/Westmoreland					
4100	0708	Sewer Camera Log work					100,000.00
4100	0711	Arthur Street			50,000.00		37,500.00
4100	0709	Carling Terrace	85,000.00				
4100	0785	Maitland School					
4100	0700	Leopold to Trunk					
Total Capital			254,800.00	141,110.21	175,000.00	11,572.05	232,895.00
Total Capital & Operating			1,020,616.00	838,043.17	1,064,463.00	914,561.72	1,088,937.00

2016 Waterworks Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
4300	5115	Interest Income	6,000.00	24,588.90	6,531.00	26,700.51	8,000.00
4300	5120	Misc Revenue	2,500.00	5,800.86	5,000.00	4,261.68	5,000.00
4300	5125	Transfer from Reserve	99,965.00				555,178.00
4300	5125	Transfer from Reserve OCIF					171,244.00
4300	5280	Grants - SWP/OCIF	35,160.00	35,160.00	131,000.00	265,628.60	176,513.00
4300	5600	Wingham Residential	394,000.00	392,510.97	407,778.00	404,974.18	416,000.00
4300	5605	Blyth Residential	178,000.00	176,130.75	184,230.00	182,351.63	189,000.00
4300	5610	East Wawanosh Residential	11,200.00	11,190.10	11,592.00	11,447.20	12,420.00
4300	5620	Wingham Commerical	105,000.00	88,389.96	108,675.00	92,370.99	100,000.00
4300	5625	Blyth Commercial	15,000.00	15,310.91	15,525.00	15,828.16	16,000.00
4300	5630	Installations/Connections	7,500.00	2,500.00	5,000.00	5,000.00	5,000.00
4300	5640	Fire Protection Revenue	4,100.00	4,152.38	4,100.00	4,237.64	4,100.00
4300	5645	Late Payment Revenue	9,000.00	12,477.77	9,000.00	13,528.76	9,000.00
4300	5650	Billing Revenue	24,000.00	25,531.24	24,000.00	25,906.20	25,000.00
4300	5675	Long Term Reserve	207,000.00	208,060.43	312,000.00	312,508.14	310,500.00
Total Revenue			1,098,425.00	1,001,804.27	1,224,431.00	1,364,743.69	2,002,955.00
Expenditures							
4300	6100	Salaries - Full Time	211,873.00	203,864.41	219,830.00	209,800.89	64,125.00
4300	6120	Benefits - Full Time	57,206.00	47,189.58	57,330.00	50,472.38	17,280.00
4300	6130	Overtime	4,000.00	3,290.24	4,000.00	1,502.10	
4300	6200	Clothing/Uniforms	935.00	1,332.08	935.00	806.43	
4300	6210	Subscriptions/Memberships	4,120.00	1,935.16	3,100.00	2,231.35	2,500.00
4300	6220	Training/Travel/Workshops	6,850.00	1,512.10	6,450.00	3,044.08	
4300	6230	Health & Safety	2,600.00	1,435.64	1,800.00	445.53	
4300	6240	Advertising/Promotion	2,600.00	1,277.09	2,450.00	1,346.04	2,450.00
4300	6250	Office Supplies	4,250.00	1,966.05	2,350.00	3,453.20	1,350.00
4300	6260	Phone/Fax/Internet	6,240.00	4,171.76	5,880.00	5,907.86	4,464.00
4300	6270	Insurance	12,029.00	12,412.07	12,029.00	12,536.60	15,577.00
4300	6280	Legal/Accounting	7,000.00	342.11	7,000.00	661.44	7,000.00
4300	6290	Materials/Supplies		-		-	
4300	6295	Transfer to Reserve (Fleet)		377,847.63	34,650.00		
4300	6295	Transfer to Long Term Reserve	207,000.00	7,795.89	312,000.00	318,358.89	310,500.00
4300	6300	Bldg Repair/Maintenance	11,950.00	4,121.30	15,100.00	1,655.74	4,500.00
4300	6310	Taxes	5,150.00	2,961.84	5,150.00	4,081.14	5,150.00
4300	6330	Inspections/Contracts	6,800.00	3,561.60	26,800.00	20,546.47	3,600.00
4300	6335	Veolia Contract					375,000.00
4300	6340	Engineering (DWQMS)	7,000.00	41,830.63	7,000.00	12,952.60	6,000.00
4300	6350	Electricity	49,250.00	-	54,175.00	81,830.54	116,206.00
4300	6360	Water/Sewer	1,000.00	-	1,000.00	-	1,000.00
4300	6390	Snow/Plowing/Grass Cutting				-	
4300	6400	Equip Repair/Maintenance	51,850.00	47,307.72	57,950.00	51,195.88	54,210.00
4300	6405	Fleet Maintenance					
4300	6410	Fuel	9,160.00	5,840.83	10,160.00	7,424.29	
4300	6510	Chemicals	15,117.00	11,644.52	15,117.00	16,639.84	
4300	6512	Lab Services/Supplies	16,945.00	15,233.31	21,625.00	16,511.45	
4300	6513	Billing/Collecting	14,000.00	12,943.40	14,000.00	12,987.53	14,000.00
4300	6514	Distribution/Collection Maintenance	73,850.00	47,347.29	58,850.00	47,301.99	32,358.00
4300	6516	M-T - Belgrave Water	23,690.00	23,997.66	24,500.00	26,621.65	29,421.00
4300	6517	Source Water Protection	35,160.00	16,934.25	83,000.00	49,039.25	
4300	6910	Water Rate Study	9,000.00	9,108.06			
						(122.00)	
Total Expenditures			856,625.00	909,204.22	1,064,231.00	959,233.16	1,066,691.00
Capital							
4300	0796	Patrick St - Catherine to Carling	4,300.00		85,000.00	3,120.86	104,124.00
4300	0803	Minnie St (Victoria - Alfred)					
4300	0805	Blyth Alley - Westmoreland/Mill	70,500.00	1,348.83			75,000.00
4300	0400	New chlorine pump/panel - Blyth					
4300	0400	Water Meter Reading System Upgrade			9,500.00	8,398.25	
4300	0400	Hydraulic pump					12,500.00
4300	0400	Pipe locating equipment					5,600.00
4300	0300	Well #3 - Reclad					
4300	0600	Scada Update			5,700.00		
4300	0806	Belgrave Water Project					
4300	0400	Water Meters					
4300	0400	Pump Replacement					
4300	0794	Arthur Street					87,500.00
4300	0708	Water Tower Schedule B EA					100,000.00
4300	0785	Blyth Well Upgrades - Building					90,000.00
4300	0300	Blyth Upgrades/Well OCIF					
Total Capital			241,800.00	92,600.05	160,200.00	85,811.04	936,264.00
Total Operating & Capital			1,098,425.00	1,001,804.27	1,224,431.00	1,045,044.20	2,002,955.00
Grant Revenue							
OCIF - Patrick Street							
OCIF - New Well							
Source Water							
Transfer from Reserve							
OCIF New Well - received in 2015							

2016 Waste Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
4525	5400	Bag Tags	78,000.00	83,114.00	80,000.00	76,210.50	100,000.00
4525	5410	Tipping Fees	45,000.00	70,716.03	50,000.00	79,494.22	64,000.00
4525	5420	Recycling - WDO/Tires	30,000.00	48,409.99	30,000.00	50,183.51	40,000.00
Total Revenue			153,000.00	202,240.02	160,000.00	205,888.23	204,000.00
Expenditures							
4525	6110	Salaries - Part Time	55,600.00	40,208.57	41,000.00	42,960.17	42,025.00
4525	6125	Benefits - Part Time	9,450.00	4,492.98	6,970.00	5,098.18	7,144.00
4525	6220	Training	1,000.00	203.52	500.00	50.88	500.00
4525	6250	Office Supplies	200.00	127.45	150.00	601.66	650.00
4525	6255	Postage/Courier	400.00	636.66	500.00	301.62	500.00
4525	6260	Phone/Fax/Internet	550.00	391.31	650.00	289.45	650.00
4525	6270	Insurance	9,273.00	9,272.92	9,697.00	9,697.57	9,939.00
4525	6295	Transfer to Reserve		62,692.07		20,000.00	20,000.00
4525	6310	Taxes/PIL	2,000.00	2,206.67	2,500.00	2,508.45	2,571.00
4525	6330	Inspections/Contracts	1,000.00	-	1,000.00	-	1,000.00
4525	6340	Engineering - Compost		-		-	
4525	6350	Electricity	1,300.00	1,146.10	1,325.00	1,121.99	1,358.00
4525	6400	Equipment Repairs/Main	7,000.00	10,778.13	12,000.00	1,861.12	12,000.00
4525	6410	Fuel	13,000.00	8,863.01	10,000.00	5,185.60	10,000.00
4525	6465	Tree Removal/Planting	250.00	-		-	
4525	6490	Operating Expense	20,000.00	12,602.64	14,000.00	28,592.47	28,000.00
4525	6491	Operating Expense - B/H	40,000.00	17,307.93	40,000.00	11,614.21	40,000.00
4525	6492	Annual Costs	50,000.00	36,974.33	50,000.00	38,162.02	50,000.00
4525	6494	Pest Control	1,200.00	1,438.37	1,400.00	1,411.36	1,500.00
4525	6496	Waste Bin	4,500.00	3,115.63	1,700.00	1,415.31	1,700.00
4525	6498	Collection - Garbage	108,500.00	98,481.58	110,127.00	117,363.44	111,779.00
4525	6499	Collection - Recycling	87,300.00	96,753.74	88,610.00	81,699.97	89,939.00
4525	6826	Cardboard Collection	6,500.00	1,504.50		-	
4525	6832	Recycle Bin	12,500.00	6,474.83	4,500.00	4,828.03	5,000.00
4525	6840	Tire Recycle					
4525	6850	e-Waste					
Total Expenditures			431,523.00	415,672.94	396,629.00	374,763.50	436,255.00
Capital							
4525	400	Compactor Replacement			20,000.00		
4525	200	Collection Depot(Reserves)					
Total Capital					20,000.00		
Total Operating + Capital			431,523.00	415,672.94	416,629.00	374,763.50	436,255.00

2016 Cemetery Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
5500	5110	Donations	50.00	75.00	75.00	140.00	100.00
5500	5120	Misc Revenue	1,000.00	1,625.00	1,000.00	3,450.00	1,000.00
5500	5125	Transfer from Reserve			7,500.00	20,508.12	32,000.00
5500	5280	Grants/Levies	500.00		500.00		500.00
5500	5300	Plots Sales	20,000.00	27,205.00	20,000.00	32,195.00	20,000.00
5500	5305	Grave Openings	27,000.00	46,775.00	27,000.00	38,712.50	27,000.00
5500	5310	Foundation Sales	3,000.00				
5500	5315	Vault Installation	600.00		600.00		600.00
5500	5320	Ontario Licence Fee					
5500	5370	Perpetual Care Interest	5,000.00	4,985.15	5,000.00	4,490.37	5,000.00
5500	5375	Monument Care Interest	350.00	329.48	350.00	330.28	350.00
Total Revenue			57,500.00	80,994.63	62,025.00	99,826.27	86,550.00
Expenditures							
5500	6100	Salaries - Full Time	50,000.00	45,368.07	51,500.00	49,131.61	52,788.00
5500	6120	Benefits - Full Time	13,500.00	13,416.82	13,905.00	14,619.28	14,253.00
5500	6200	Clothing/Uniforms	300.00		300.00	207.13	400.00
5500	6210	Subscriptions/Memberships	200.00	165.10	225.00	191.51	250.00
5500	6220	Training/Travel/Workshops	1,200.00	3,167.73	800.00	-	1,000.00
5500	6230	Health & Safety	150.00	-	150.00	-	150.00
5500	6250	Office Supplies	75.00	16.35	50.00	6.09	50.00
5500	6260	Phone/Fax/Internet	900.00	883.01	1,000.00	826.74	1,025.00
5500	6270	Insurance	1,413.00	1,413.28	1,514.00	1,513.51	1,552.00
5500	6280	Legal	1,500.00	-	1,000.00	-	
5500	6290	Materials/Supplies	8,000.00	1,229.19	6,000.00	5,808.33	6,000.00
5500	6292	Misc Expense	3,500.00	6,149.86	4,000.00	5,177.79	4,000.00
5500	6295	Transfer to Reserve	10,000.00	20,000.00	-	-	10,000.00
5500	6340	Engineering	2,500.00	-	1,000.00	-	
5500	6350	Electricity	1,525.00	1,300.78	1,600.00	1,221.73	1,640.00
5500	6400	Equip Repair/Maintenance	1,250.00	1,304.73	1,250.00	34.41	1,000.00
5500	6410	Fuel	1,500.00	1,892.08	1,800.00	1,918.26	1,845.00
5500	6870	Foundations	2,000.00	-	250.00	-	
5500	6880	Blyth Maint/Supplies/Burials	6,000.00	3,037.21	4,500.00	2,842.76	4,500.00
5500	6950	Depreciation					
5500	6955	Gain/Loss on Disposal				(5,200.00)	
Total Expenditures			105,513.00	99,344.21	90,844.00	78,299.15	100,453.00
Capital							
5500	0200	Niche Wall - Wingham & Blyth			7,500.00	13,008.12	56,000.00
5500	6295	Transfer to Reserve - Pavement				6,176.83	
5500	6290	Removal of Chapel			10,000.00	7,937.28	6,000.00
Total Capital			-		17,500.00	27,122.23	62,000.00
Total Capital + Operating			105,513.00	99,344.21	108,344.00	105,421.38	162,453.00

2016 ChildCare Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
6400	5125	Transfer from Reserve	31,250.00	32,164.82	35,750.00	31,250.00	22,846.00
6400	5205	Revenue from Parents	312,953.00	284,326.95	298,050.00	329,349.24	374,125.00
6400	5505	Fee Subsidy (County)	134,122.00	171,941.10	149,025.00	163,310.47	124,708.00
6400	5510	Program Assistant	8,000.00	6,364.00	9,000.00	13,770.40	5,000.00
6400	5515	Direct Operating Grant	127,987.00	142,410.00	127,987.00	131,277.90	127,987.00
6400	5520	Health & Safety Grant	3,100.00	3,130.66	6,052.00	15,355.58	3,000.00
6400	5521	Wage Improvement				28,029.42	
6400	5525	Early Years Admin Fee	8,820.00	8,820.00	8,820.00	8,820.00	8,820.00
Total Revenue			626,232.00	649,157.53	634,684.00	721,163.01	666,486.00
Expenditures							
6400	6100	Salaries - Full Time	476,809.00	466,237.56	497,586.00	546,765.12	469,527.00
6400	6120	Benefits - Full Time	103,832.00	101,490.50	114,010.00	117,141.41	108,485.00
6400	6200	Clothing/Uniforms	1,000.00	936.56	1,000.00	936.56	1,000.00
6400	6220	Training/Travel/Workshops	2,500.00	2,095.48	2,000.00	2,042.39	2,000.00
6400	6250	Office Supplies	4,000.00	2,964.18	3,500.00	3,531.35	4,500.00
6400	6270	Insurance	2,089.00	2,089.27	2,205.00	2,205.40	2,205.00
6400	6295	Transfer to Reserve		70,672.80	-	-	
6400	6700	Program Occupancy	1,700.00	845.80	1,800.00	1,553.66	1,800.00
6400	6702	Program Supplies	3,500.00	1,839.96	3,500.00	2,904.99	3,500.00
6400	6704	Food	18,500.00	17,538.43	19,000.00	21,863.12	20,000.00
6400	6710	Health & Safety	3,100.00	2,819.26	3,295.00	-	3,000.00
Total Program Expenditures			617,030.00	669,529.80	647,896.00	698,944.00	616,017.00
Expenditures - Building							
6410	6100	Salaries - Full Time	5,647.00	3,094.88	5,838.00	5,791.76	5,878.00
6410	6110	Salaries - Part Time	710.00	700.00	752.00	-	764.00
6410	6120	Benefits - Full Time	4,623.00	2,150.09	1,704.00	1,302.02	1,717.00
6410	6270	Insurance	1,102.00	1,102.12	1,197.00	1,196.64	1,272.00
6410	6295	Transfer to Reserves					37,500.00
6410	6300	Bldg Repair/Maintenance	4,700.00	5,312.43	17,050.00	4,577.65	3,700.00
6410	6320	Janitorial Supplies	4,500.00	4,486.90	4,700.00	4,622.51	4,700.00
6410	6330	Inspections/Contracts	16,598.00	17,715.08	18,678.00	17,706.39	18,678.00
6410	6350	Electricity	7,470.00	7,514.47	8,200.00	8,230.46	8,200.00
6410	6360	Water/Sewer	1,225.00	1,223.22	1,300.00	1,483.91	1,400.00
6410	6370	Natural Gas/Heat	1,800.00	1,944.83	2,060.00	1,537.99	2,060.00
6410	6380	Waste Disposal	1,080.00	1,086.45	715.00	865.92	729.00
6410	6390	SnowPlowing	1,850.00	1,395.00	1,460.00	1,610.00	1,945.00
6410	6708	Administration Overhead					
Total Building Expenditures			51,305.00	47,725.47	63,654.00	48,925.25	88,543.00
Total Operating			668,335.00	717,255.27	711,550.00	747,869.25	704,560.00
Capital							
6410	0300	Flooring			4,500.00	22,986.11	
6410	0300	Roof Repairs					
Total Capital					4,500.00	22,986.11	
Total Operating + Capital			668,335.00	717,255.27	716,050.00	770,855.36	704,560.00

Early Learning Site			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
6500	5205	Revenue from Parents	88,984.00	35,503.67	60,587.00	13,285.46	38,647.00
6500	5505	Fee Subsidy (County)	38,136.00	46,858.29	30,293.00	39,220.21	12,882.00
6500	5510	Program Assistant	1,000.00	3,052.12	1,000.00		500.00
6500	5515	Direct Operating Grant	13,089.00	13,089.60	13,089.00	13,429.80	13,089.00
6500	5520	Health & Safety Grant	1,000.00		1,000.00	1,353.89	1,000.00
6500	5521	Wage Improvement					
Total Revenue			142,209.00	98,503.68	105,969.00	67,289.36	66,118.00
Expenditures							
6500	6100	Salaries - Full Time	95,692.00	63,219.32	51,596.00	46,567.29	50,129.00
6500	6110	Salaries - Part Time				-	
6500	6120	Benefits - Full Time	19,437.00	12,442.16	11,069.00	10,746.65	12,290.00
6500	6200	Clothing/Uniforms	130.00	-	130.00	-	130.00
6500	6220	Training/Travel/Workshops	500.00	216.14	500.00	-	500.00
6500	6250	Office Supplies	700.00	73.20	700.00	58.53	700.00
6500	6700	Program Occupancy	500.00	599.16	500.00	155.00	500.00
6500	6702	Program Supplies	1,000.00	324.68	1,000.00	62.74	1,000.00
6500	6704	Food	10,000.00	7,589.03	6,400.00	320.47	5,000.00
6500	6706	Rent	5,000.00		5,000.00	6,340.79	
6500	6710	Health & Safety Project					
Total Expenditures			132,959.00	84,463.69	76,895.00	64,251.47	70,249.00

2016 Before & After Program Budget			2014	2014	2015	2015	2016
Maitland Campus			Budget	Actuals	Budget	Actuals	Budget
Revenue							
6600	5205	Revenue from Parents	58,100.00	76,677.46	72,337.00	84,982.01	108,938.00
6600	5505	Fee Subsidy (County)	24,900.00	26,585.55	24,112.00	42,200.59	36,313.00
6600	5510	Program Assistant					
6600	5515	Direct Operating Grant	26,179.00	26,179.20	26,179.00	26,859.60	26,179.00
6600	5521	Wage Improvement				9,198.20	
Total Revenue			109,179.00	129,442.21	122,628.00	163,240.40	171,430.00
Expenditures							
6600	6110	Salaries - Part Time	49,576.00	46,780.73	65,910.00	61,060.14	68,218.00
6600	6125	Benefits - Part Time	8,428.00	6,154.18	11,204.00	7,507.37	11,597.00
6600	6702	Program Supplies	1,000.00	914.09	2,000.00	4,096.77	2,000.00
6600	6704	Food	3,500.00	4,762.04	6,000.00	6,020.05	6,500.00
6600	6708	Administration Fee					
Total Expenditures			62,504.00	58,611.04	85,114.00	78,684.33	88,315.00

2016 Early Years Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
6800	5125	Transfer from Reserve					
6800	5290	Rev-Huron County	80,820.00	80,820.00	80,820.00	80,820.00	82,440.00
Total Revenue			80,820.00	80,820.00	80,820.00	80,820.00	82,440.00
Expenditures							
6800	6110	Salaries - Part Time	48,780.00	42,769.92	52,933.00	45,097.74	50,400.00
6800	6125	Benefits - Part Time	8,220.00	2,810.35	8,967.00	3,546.88	8,568.00
6800	6220	Training/Travel/Workshops	4,800.00	3,780.68	4,200.00	3,168.31	3,570.00
6800	6295	Transfer to Reserve		9,076.70		-	
6800	6702	Program Supplies	8,500.00	12,314.20	4,500.00	15,497.63	10,395.00
6800	6706	Rent	1,700.00	1,248.15	1,400.00	915.84	510.00
6800	6708	Administration Fee	8,820.00	8,820.00	8,820.00	8,820.00	8,997.00
Total Expenditures			80,820.00	80,820.00	80,820.00	77,046.40	82,440.00

2016 Parks - W Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7100	5110	Donations					
7100	5125	Transfer from Reserve	16,000.00	12,975.00	50,000.00	50,000.00	10,000.00
7100	5200	Admissions/Rentals	4,500.00	8,034.12	5,475.00	6,658.17	5,325.00
7100	5280	Grants			3,116.00	2,729.00	
Total Revenue			20,500.00	21,009.12	58,591.00	59,387.17	15,325.00
Expenditures							
7100	6100	Salaries - Full Time	46,393.00	44,842.69	48,416.00	45,860.46	48,901.00
7100	6110	Salaries - Part Time	26,884.00	25,899.12	27,720.00	29,455.63	25,928.00
7100	6120	Benefits - Full Time	17,757.00	14,038.20	17,785.00	13,551.52	17,611.00
7100	6200	Clothing/Uniforms	250.00	206.08	250.00	457.00	250.00
7100	6210	Subscriptions/Memberships	140.00	-	140.00	-	140.00
7100	6220	Training/Travel/Workshops	1,430.00	1,385.70	1,430.00	1,369.57	1,430.00
7100	6230	Health & Safety	1,000.00	-	1,000.00	-	-
7100	6240	Advertising/Promotion	500.00	-	500.00	233.79	500.00
7100	6260	Phone/Fax/Internet	1,440.00	937.88	1,440.00	437.74	
7100	6270	Insurance	3,940.00	3,939.82	4,199.00	4,204.24	4,230.00
7100	6290	Materials/Supplies	4,600.00	3,693.99	3,900.00	2,246.68	2,600.00
7100	6295	Transfer to Reserve		20,000.00	15,000.00	15,000.00	
7100	6300	Bldg Repair/Maintenance	28,450.00	21,584.26	18,200.00	5,518.68	12,500.00
7100	6310	Taxes	450.00	480.54	480.00	496.32	480.00
7100	6320	Janitorial Supplies	400.00	76.09	400.00	336.87	400.00
7100	6330	Inspections/Contracts	4,700.00	3,215.44	2,300.00	1,949.38	2,300.00
7100	6350	Electricity	3,809.00	3,389.62	4,190.00	3,242.93	4,190.00
7100	6360	Water/Sewer	3,725.00	2,944.94	3,895.00	4,064.93	4,130.00
7100	6400	Equip Repair/Maintenance	7,200.00	6,590.15	7,800.00	4,053.94	6,000.00
7100	6405	Fleet Expense					400.00
7100	6410	Fuel	12,000.00	11,233.75	12,000.00	9,919.81	12,000.00
7100	6745	Flowers/Planters	4,000.00	3,942.00	4,000.00	3,320.48	4,000.00
7100	6950	Studies - Master Plan					
7100	6708	Administration Overhead					
Total Expenditures			169,068.00	168,400.27	175,045.00	145,719.97	147,990.00
Capital							
7100	0200	New Ball Park					
7100	0400	Tractor			20,000.00	21,809.20	
7100	6910	Master Plan					
7100	0200	Wayward Signs			10,000.00		10,000.00
7100	0200	Tree Planting					
7100	0200	Recycle Bins					
7100	0400	Zero Turn Mower			17,000.00	13,381.44	
7100	6745	Street Planters					
7100	0200	Howson Dam			18,116.00	9,305.57	
Total Capital			-		65,116.00	44,496.21	10,000.00
Total Operating + Capital			169,068.00	168,400.27	240,161.00	190,216.18	157,990.00

2016 Parks - B Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7110	5110	Donations					
7110	5125	Transfer from Reserves					
7110	5200	Admissions/Rentals	950.00	1,138.48	1,000.00	1,390.83	1,200.00
Total Revenue			950.00	1,138.48	1,000.00	1,390.83	1,200.00
Expenditures							
7110	6100	Salaries - Full Time	9,514.00	9,502.04	2,579.00	2,548.56	2,756.00
7110	6110	Salaries - Part Time	8,431.00	9,139.63	8,642.00	8,082.75	8,930.00
7110	6120	Benefits - Full Time	3,988.00	3,662.95	2,165.00	1,697.10	2,262.00
7110	6200	Clothing/Uniforms		-	-	17.30	-
7110	6210	Subscriptions/Memberships	70.00	-	70.00	-	70.00
7110	6220	Training/Travel/Workshops	150.00	-	150.00	35.00	150.00
7110	6240	Advertising & Promotion	200.00	-	200.00	265.91	200.00
7110	6260	Phone/Fax/Internet		-	-	-	-
7110	6270	Insurance	960.00	959.84	1,029.00	1,028.69	1,029.00
7110	6290	Materials/Supplies	4,000.00	1,532.43	5,000.00	2,353.20	4,000.00
7110	6295	Transfer to Reserve		6,500.00	-	-	
7110	6300	Bldg Repair/Maintenance	7,350.00	4,781.39	8,350.00	2,304.28	6,350.00
7110	6320	Janitorial Supplies		-	-	-	-
7110	6330	Inspections/Contracts	1,755.00	1,064.75	10,575.00	10,785.35	11,779.00
7110	6350	Electricity	1,400.00	924.49	1,000.00	456.09	1,000.00
7110	6360	Water/Sewer		-	-	-	-
7110	6400	Equipment Repair/Maintenance	2,000.00	1,729.53	2,000.00	960.61	2,000.00
7110	6405	Fleet Expense					3,691.00
7110	6410	Fuel	5,800.00	5,618.89	1,800.00	440.55	900.00
7110	6745	Flowers/Planters	2,400.00	1,892.00	2,400.00	2,214.49	2,400.00
7110	6708	Administration Overhead					
Total Expenditures			48,018.00	47,307.94	45,960.00	33,189.88	47,517.00
Capital							
7110	0200	2008 Fence repairs					
7110	0500	Truck- used					
7110	0200	Blyth Arch Improvements					
7110	6290	Street Planters					
Total Capital			-				
Total Operating + Capital			48,018.00	47,307.94	45,960.00	33,189.88	47,517.00

2016 Trailer Park - W Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7120	5200	Contracts/Utility Costs	5,120.00	6,667.63	5,732.00	5,428.13	5,432.00
7120	5200	Admissions/Rentals	3,300.00	3,300.00	3,300.00	3,232.39	3,300.00
Total Revenue			8,420.00	9,967.63	9,032.00	8,660.52	8,732.00
Expenditures							
7120	6100	Salaries - Full Time	1,578.00	1,613.09	1,578.00	1,599.37	1,578.00
7120	6110	Salaries - Part Time		-	-	-	-
7120	6120	Benefits - Full Time	426.00	359.70	426.00	886.51	426.00
7120	6240	Advertising/Promotion		-	-	-	-
7120	6250	Office Supplies		-	-	-	-
7120	6260	Phone/Fax/Internet		-	-	-	-
7120	6270	Insurance	515.00	514.28	543.00	542.87	558.00
7120	6300	Bldg Repair/Maintenance	2,500.00	810.59	2,500.00	616.97	2,500.00
7120	6310	Taxes		-	-	-	-
7120	6320	Janitorial Supplies		-	-	-	-
7120	6330	Inspections/Contracts		-	-	-	-
7120	6350	Electricity	4,400.00	5,242.28	5,700.00	4,707.61	4,850.00
7120	6360	Water/Sewer	755.00	749.40	832.00	831.36	854.00
7120	6380	Waste Disposal			-	-	-
7120	6950	Depreciation					
7120	6708	Administration Overhead					
Total Expenditures			10,174.00	9,289.34	11,579.00	9,184.69	10,766.00

2016 Campground - B Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7130	5110	Donations					2,000.00
7130	5200	Admissions/Rentals	22,952.00	25,813.06	21,274.00	27,216.77	23,211.00
Total Revenue			22,952.00	25,813.06	21,274.00	27,216.77	25,211.00
Expenditures							
7130	6100	Salaries - Full Time	12,568.00	12,599.05	12,895.00	12,833.82	13,779.00
7130	6110	Salaries - Part Time	8,686.00	8,635.57	6,338.00	5,463.71	6,811.00
7130	6120	Benefits - Full Time	4,800.00	4,965.65	4,559.00	3,260.20	4,878.00
7130	6200	Clothing/Uniforms	100.00	-	100.00	193.34	100.00
7130	6230	Health & Safety		-	-	-	-
7130	6240	Advertising/Promotion	1,940.00	691.97	1,090.00	574.78	590.00
7130	6270	Insurance	3,858.00	3,857.99	4,126.00	4,125.83	4,307.00
7130	6290	Materials/Supplies	500.00	207.47	500.00	393.77	500.00
7130	6295	Transfer to Reserve					
7130	6300	Bldg Repair/Maintenance	8,700.00	8,110.17	11,200.00	8,332.19	15,200.00
7130	6320	Janitorial Supplies	2,300.00	2,999.25	2,300.00	1,831.23	2,300.00
7130	6330	Inspections and Contracts			8,100.00	9,810.00	9,810.00
7130	6350	Electricity	11,500.00	12,506.05	13,750.00	14,414.94	13,000.00
7130	6360	Water/Sewer	755.00	749.40	832.00	831.36	832.00
7130	6375	Natural Gas/Heat	200.00	-	200.00		200.00
7130	6380	Waste Disposal	2,310.00	543.81	700.00	899.31	1,900.00
7130	6400	Equip Repair/Maintenance	750.00	676.34	750.00	428.21	
7130	6410	Fuel	1,800.00	1,735.00	300.00	354.90	300.00
7130	6708	Administration Overhead					
Total Expenditures			60,767.00	58,277.72	67,740.00	63,747.59	74,507.00
Capital							
7130	0200	Directional signs					
7130	0200	Street signs					
7130	0300	Storage shed					
7130	6400	Hydro Upgrades					
Total Capital							
Total Operating + Capital			60,767.00	58,277.72	67,740.00	63,747.59	74,507.00

2016 Parks - EW Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7140	5110	Donations					
7140	5125	Transfer from Reserves					
7140	5200	Admissions/Rentals					
Total Revenue			-				
Expenditures							
7140	6100	Salaries - Full Time	3,000.00	1,000.00	1,000.00	1,000.00	1,000.00
7140	6110	Salaries - Part Time			-		-
7140	6120	Benefits - Full Time	810.00	270.00	270.00	270.00	270.00
7140	6200	Clothing/Uniforms			-		-
7140	6210	Subscriptions/Memberships			-		-
7140	6220	Training/Travel/Workshops			-		-
7140	6240	Advertising & Promotion			-		-
7140	6260	Phone/Fax/Internet			-		-
7140	6270	Insurance			-		-
7140	6290	Materials/Supplies	500.00		500.00		500.00
7140	6295	Transfer to Reserve			-	-	-
7140	6300	Bldg Repair/Maintenance			-	-	-
7140	6320	Janitorial Supplies	50.00		50.00		50.00
7140	6330	Inspections/Contracts	750.00	935.00	1,350.00	1,562.00	1,500.00
7140	6350	Administration Overhead			-	-	-
7140	6360	Water/Sewer			-	-	-
7140	6400	Equipment Repair/Maintenance			-	-	-
7140	6410	Fuel	500.00		243.00	222.75	243.00
7140	6745	Flowers/Planters			-	-	-
7140	6708	Administration Overhead					
Total Expenditures			5,610.00		3,413.00	3,054.75	3,563.00
Total Operating + Capital			5,610.00	2,205.00	3,413.00	3,054.75	3,563.00

2016 Rec Programs Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7210	5125	Transfer from Reserves		1,766.40			
7210	5205	Program Registrations	77,112.00	96,006.99	83,342.00	91,696.49	85,667.00
Total Revenue			77,112.00	97,773.39	83,342.00	91,696.49	85,667.00
Expenditures							
7210	6100	Salaries - Full Time	6,909.00	7,338.24	7,083.00	7,094.81	7,188.00
7210	6110	Salaries - Part Time	41,230.00	37,086.27	38,527.00	38,778.46	37,482.00
7210	6125	Benefits - Part Time	8,816.00	6,307.91	8,462.00	6,160.07	8,313.00
7210	6200	Clothing/Uniforms	480.00	315.00	520.00	-	520.00
7210	6210	Subscriptions/memberships	350.00	700.00	400.00	-	400.00
7210	6220	Training/Travel/Workshops	1,448.00	14.20	1,448.00	1,447.47	1,448.00
7210	6240	Advertising/Promotion	400.00	637.60	400.00	181.29	400.00
7210	6250	Office Supplies	100.00	41.51	100.00	-	100.00
7210	6260	Phone/Fax	150.00	80.31	300.00	91.46	336.00
7210	6290	Materials/Supplies	12,524.00	26,405.65	20,249.00	22,643.37	21,450.00
7210	6335	Contracts - Instructors	1,200.00	5,903.20	5,620.00	3,650.00	4,810.00
7210	6400	Equip Repair/Maintenance					
7210	6708	Administration Overhead					
Total Expenditures			73,607.00	84,829.89	83,109.00	80,046.93	82,447.00

2016 Aquatic Budget			2014	2014	2015	2015	2016
Program			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7220	5125	Transfer from Reserve	4,000.00	2,550.00	9,000.00	9,000.00	
7220	5200	Admissions/Rentals	29,724.00	30,166.63	34,057.00	44,706.91	28,091.00
7220	5205	Program Registrations	87,808.00	88,404.78	90,270.00	74,653.78	81,076.00
7220	5210	Memberships/Pass	57,806.00	65,150.43	69,688.00	65,974.08	66,103.00
7220	5255	Sales			1,000.00		1,000.00
Total Revenue			179,338.00	186,271.84	204,015.00	194,334.77	176,270.00
Expenditures							
7220	6100	Salaries - Full Time	45,780.00	45,435.97	48,269.00	47,529.09	49,453.00
7220	6110	Salaries - Part Time	102,710.00	104,703.46	113,973.00	114,639.84	116,161.00
7220	6120	Benefits - Full Time	29,820.00	23,069.35	32,408.00	25,821.03	33,100.00
7220	6200	Clothing/Uniforms	1,114.00	894.99	1,134.00	1,104.51	1,234.00
7220	6210	Subscriptions/Memberships	431.00	294.00	431.00	195.00	686.00
7220	6220	Training/Travel/Workshops	3,378.00	701.19	1,978.00	1,442.84	1,803.00
7220	6240	Advertising/Promotion	633.00	165.00	500.00	-	-
7220	6250	Office Supplies	750.00	484.93	750.00	523.16	750.00
7220	6290	Materials/Supplies	11,155.00	9,168.47	12,600.00	8,357.28	11,000.00
7220	6295	Transfer to Reserve		-		-	
7220	6400	Equip Repair/Maintenance	2,200.00	1,845.27	1,500.00	1,679.45	1,650.00
7220	6708	Administration Overhead				-	
7220	6790	Clothing Sales			1,000.00	718.00	1,000.00
Total Program Expenditures			197,971.00	186,762.63	214,543.00	202,010.20	216,837.00
Pool W - Building							
Expenditures							
7320	6100	Salaries - Full Time	30,421.00	30,597.88	33,094.00	29,648.91	32,466.00
7320	6110	Salaries - Part Time	13,603.00	11,000.00	14,757.00	14,796.09	14,528.00
7320	6120	Benefits - Full Time	10,525.00	10,384.11	11,444.00	10,175.40	11,235.00
7320	6200	Clothing/Uniforms	230.00	-	230.00	88.50	230.00
7320	6220	Training/Travel/Workshops	150.00	-	900.00	-	900.00
7320	6230	Health & Safety		-	-	-	-
7320	6260	Phone/Fax/Internet	828.00	1,021.00	400.00	476.28	
7320	6270	Insurance	3,066.00	3,068.65	3,150.00	3,149.80	3,150.00
7320	6290	Materials/Supplies	8,400.00	5,355.43	7,400.00	8,800.44	9,000.00
7320	6295	Transfer to Reserve		24,000.00	-	40,000.00	45,000.00
7320	6300	Bldg Repair/Maintenance	3,988.00	5,498.15	4,113.00	3,637.53	4,050.00
7320	6320	Janitorial Supplies	2,400.00	2,504.25	2,400.00	2,558.74	2,400.00
7320	6330	Inspections/Contracts	5,762.00	6,442.31	6,012.00	6,815.47	6,177.00
7320	6350	Electricity	64,125.00	66,406.23	72,960.00	70,115.77	74,328.00
7320	6360	Water/Sewer	2,842.00	3,166.06	3,242.00	3,972.05	3,842.00
7320	6370	Natural Gas/Heat	7,471.00	6,952.50	7,919.00	5,905.59	7,260.00
7320	6380	Waste Disposal	2,250.00	2,625.75	1,875.00	1,951.37	1,909.00
7320	6390	SnowPlowing	2,375.00	1,683.00	1,885.00	1,260.00	1,885.00
7320	6400	Equip Repair/Maintenance	18,500.00	11,039.56	23,500.00	23,580.54	17,100.00
7320	6708	Administration Overhead					
Total Building Expenditures			176,936.00	191,744.88	195,281.00	226,932.48	235,460.00
Total Operating (Program + Building)			374,907.00	378,507.51	409,824.00	428,942.68	452,297.00
Capital							
7320	0400	Capital Improvements	15,000.00		40,000.00		
7320	0300	Repair Pool Tiles					
7320	0300	To Reserves - move					
7320	300	Pool Liner					20,000.00
Total Capital			15,000.00		40,000.00		20,000.00
Total Operating + Capital			389,907.00	378,507.51	449,824.00	428,942.68	472,297.00

2016 Fitness Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7240	5125	Transfer from Reserve	10,000.00	10,000.00			25,000.00
7240	5200	Admissions/Rentals		1,117.18		2,761.87	-
7240	5205	Program Registrations	4,547.00	11,672.77	10,668.00	7,009.15	8,775.00
7240	5210	Memberships/Pass	144,741.00	179,147.15	157,800.00	157,146.95	158,566.00
7240	5255	Sales		955.70		200.00	
Total Revenue			159,288.00	202,892.80	168,468.00	167,117.97	192,341.00
Program Expense							
7240	6100	Salaries - Full Time	42,647.00	44,937.26	43,739.00	46,390.82	46,722.00
7240	6110	Salaries - Part Time	31,661.00	48,392.24	48,057.00	44,825.08	42,073.00
7240	6120	Benefits - Full Time	16,896.00	18,356.00	19,979.00	21,114.58	19,767.00
7240	6200	Clothing/Uniforms	635.00	561.20	420.00	248.75	350.00
7240	6210	Subscriptions/Memberships	1,152.00	793.08	1,070.00	1,356.91	1,080.00
7240	6220	Training/Travel/Workshops	2,625.00	3,119.27	2,715.00	2,083.31	2,535.00
7240	6240	Advertising/Promotion	400.00	486.65	-	265.49	-
7240	6250	Office Supplies	600.00	835.28	600.00	258.50	600.00
7240	6290	Materials/Supplies	100.00	166.69	400.00	154.36	400.00
7240	6295	Transfer to Reserve	5,000.00	15,000.00	5,000.00	5,000.00	5,000.00
7240	6300	Bldg Repair/Maintenance		-		-	
7240	6330	Inspections/Contracts	7,300.00	6,838.50	7,300.00	7,039.27	7,300.00
7240	6400	Equip Repair/Maintenance	1,100.00	1,078.63	2,265.00	2,437.22	2,260.00
7240	6708	Administration Overhead					
Total Program Expense			110,116.00	140,564.80	131,545.00	131,174.29	128,087.00
Fitness Building - Expenses							
7325	6100	Salaries - Full Time	10,078.00	8,064.61	9,907.00	11,120.52	10,257.00
7325	6110	Salaries - Part Time	9,329.00	9,000.00	10,555.00	10,850.47	10,654.00
7325	6120	Benefits - Full Time	4,848.00	5,282.46	4,469.00	4,294.62	4,581.00
7325	6200	Clothing/Uniforms		-	-	-	-
7325	6260	Phone/Fax/Internet	828.00	1,021.00	400.00	476.28	-
7325	6270	Insurance	3,066.00	3,068.65	3,446.00	3,149.80	3,342.00
7325	6290	Materials/Supplies		-	-	190.63	-
7325	6295	Transfer to Reserve		-		-	
7325	6300	Bldg Repair/Maintenance	2,393.00	1,674.95	2,468.00	2,182.52	2,430.00
7325	6320	Janitorial Supplies	1,600.00	1,472.18	1,600.00	1,666.90	1,600.00
7325	6330	Inspections and Contracts	5,762.00	6,442.38	6,012.00	6,218.33	6,177.00
7325	6350	Electricity	6,750.00	6,990.13	7,680.00	7,380.61	7,824.00
7325	6360	Water/Sewer	1,421.00	1,583.03	1,621.00	1,986.03	1,921.00
7325	6370	Natural Gas/Heat	4,754.00	4,424.32	5,040.00	3,758.11	4,620.00
7325	6380	Waste Disposal	2,250.00	2,625.75	1,875.00	1,951.37	1,909.00
7325	6390	SnowPlowing	2,375.00	1,683.00	1,885.00	1,260.00	1,885.00
7325	6400	Equip Repair/Maintenance	1,125.00	961.74	1,825.00		2,175.00
7325	6708	Administration Overhead					
Total Building Expenses			56,579.00	54,294.20	58,783.00	56,486.19	59,375.00
Total Operating (Program + Building)			166,695.00	194,859.00	190,328.00	187,660.48	187,462.00
Capital							
7240		Squash Court Renovation	10,000.00	9,167.08			
7240	0400	Cardio Equipment					25,000.00
Total Capital			10,000.00	9,167.08			25,000.00
Total Operating + Capital			176,695.00	204,026.08	190,328.00	187,660.48	212,462.00

2016 Rec Admin Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7301	5120	Misc Revenue		544.00		356.00	300.00
7301	5125	Transfer from Reserves					45,000.00
7301	5250	Advertising	900.00	1,050.03	900.00	1,144.65	1,200.00
Total Revenue			900.00	1,594.03	900.00	1,500.65	46,500.00
Expenditures							
7301	6100	Salaries - Full Time	126,938.00	123,770.51	131,095.00	130,094.88	132,402.00
7301	6110	Salaries - Part Time	18,550.00	18,209.36	20,566.00	18,844.58	21,538.00
7301	6120	Benefits - Full Time	42,175.00	36,832.88	44,444.00	38,299.13	45,225.00
7301	6200	Clothing/Uniforms	1,160.00	325.21	867.00	378.04	642.00
7301	6205	Meeting Allowance	1,125.00	1,635.00	1,500.00	1,305.00	1,500.00
7301	6210	Subscriptions/Memberships	169.00	18.75	169.00	-	169.00
7301	6220	Training/Travel/Workshops	2,250.00	2,070.80	2,250.00	1,179.26	2,625.00
7301	6230	Health & Safety	750.00	371.25	375.00	17.45	750.00
7301	6240	Advertising/Promotion	8,250.00	6,324.76	10,275.00	8,511.91	10,275.00
7301	6250	Office Supplies	9,713.00	7,943.14	8,213.00	4,648.71	6,863.00
7301	6255	Postage/Courier	1,875.00	859.91	1,350.00	699.12	1,238.00
7301	6260	Phone/Fax/Internet	2,040.00	1,531.49	3,195.00	2,571.63	5,754.00
7301	6270	Insurance - Facility Users		-		40.00	
7301	6280	Legal/Accounting	4,500.00	1,486.99	4,500.00	222.37	4,500.00
7301	6295	Transfer to Reserve		20,000.00	-	-	
7301	6330	Inspections/Contracts	11,106.00	7,459.56	8,250.00	8,393.74	11,700.00
7301	6400	Equip Repair/Maintenance	750.00		750.00	71.98	750.00
7301	6405	Fleet Expense					14,768.00
Total Expenditures			231,351.00	228,839.61	237,799.00	215,277.80	260,699.00
Capital							
7301	0600	Printer/Storage Cupboard					
7301	0600	Business machines					10,000.00
7301	0600	Software Upgrade with h/w					
7301	0600	Activenet/Works CMMS					35,000.00
Total Capital			-				45,000.00
Total Operating + Capital			231,351.00	228,839.61	237,799.00	215,277.80	305,699.00

2016 Complex Admin Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7305	5120	Misc Revenue	300.00		300.00		
7305	5125	Transfer from Reserve					
7305	5250	Advertising	300.00	350.01	300.00	381.55	
Total Revenue			600.00	350.01	600.00	381.55	-
Expenditures							
7305	6100	Salaries - Full Time	40,633.00	41,256.84	43,698.00	43,364.96	44,134.00
7305	6110	Salaries - Part Time	6,183.00	6,069.79	6,855.00	6,281.53	7,179.00
7305	6120	Benefits - Full Time	13,692.00	12,155.43	14,815.00	12,766.38	15,075.00
7305	6200	Clothing/Uniforms	387.00	108.41	289.00	126.02	214.00
7305	6205	Meeting Allowance	375.00	545.00	500.00	435.00	500.00
7305	6210	Subscriptions/Memberships	56.00	6.25	56.00	-	56.00
7305	6220	Training/Travel/Workshops	750.00	690.00	750.00	393.09	875.00
7305	6230	Health & Safety	250.00	123.75	125.00	5.82	250.00
7305	6240	Advertising/Promotion	2,750.00	2,108.26	3,425.00	2,837.30	3,425.00
7305	6250	Office Supplies	3,238.00	2,653.56	2,738.00	1,549.57	2,288.00
7305	6255	Postage/Courier	625.00	286.64	450.00	233.04	413.00
7305	6260	Phone/Fax/Internet	680.00	510.49	1,065.00	857.21	1,918.00
7305	6280	Legal	1,500.00	495.67	1,500.00	74.13	1,500.00
7305	6330	Inspections/Contracts	3,702.00	2,486.52	2,750.00	2,797.91	3,900.00
7305	6400	Equip Repair/Maintenance	250.00		250.00	23.99	250.00
Total Expenditures			75,071.00	69,496.61	79,266.00	71,745.95	81,977.00

2016 Arena - W Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7310	5125	Transfer from Reserve	134,885.00	483,014.40	13,000.00	13,000.00	82,000.00
7310	5200	Admissions	4,365.00	2,774.00	2,777.00	677.64	3,100.00
7310	5250	Advertising	8,543.00	8,504.67	8,212.00	9,115.03	8,700.00
7310	5260	Vending	900.00	633.86	550.00	283.65	250.00
7310	5270	Room Space Rental	9,700.00	13,033.20	12,000.00	14,791.02	13,000.00
7310	5275	Ice Rentals	126,500.00	135,849.10	126,000.00	137,180.29	135,000.00
7310	5290	Rev-Other Municipalities	40,000.00	40,000.00	40,000.00	55,000.00	70,000.00
7310	5900	Loan Proceeds			-		
Total Revenue			324,893.00	683,809.23	202,539.00	230,047.63	312,050.00
Expenditures							
7310	6100	Salaries - Full Time	77,767.00	72,349.37	81,751.00	76,858.36	82,408.00
7310	6110	Salaries - Part Time	21,919.00	20,452.42	22,892.00	23,673.74	23,245.00
7310	6120	Benefits - Full Time	24,723.00	23,649.65	25,964.00	23,701.18	26,202.00
7310	6200	Clothing/Uniforms	730.00	898.33	730.00	470.29	730.00
7310	6210	Subscriptions/Memberships	300.00	327.50	330.00	337.50	330.00
7310	6220	Training/Travel/Workshops	1,550.00	1,580.00	1,700.00	621.47	1,700.00
7310	6230	Health & Safety	500.00	-	500.00	287.13	500.00
7310	6240	Advertising/Promotion	400.00	-	400.00	-	400.00
7310	6250	Office Supplies	300.00	135.00	300.00	82.18	300.00
7310	6260	Phone/Fax/Internet	828.00	1,021.00	400.00	300.00	
7310	6270	Insurance	3,065.00	3,068.65	3,450.00	3,149.80	3,342.00
7310	6295	Transfer to Reserve	5,000.00	40,000.00	5,000.00	5,000.00	5,000.00
7310	6300	Bldg Repair/Maintenance	7,975.00	5,716.31	8,225.00	7,275.05	8,100.00
7310	6320	Janitorial Supplies	4,000.00	3,634.64	4,000.00	4,055.58	4,000.00
7310	6330	Inspections/Contracts	7,142.00	8,185.73	7,642.00	5,517.65	3,427.00
7310	6350	Electricity	82,688.00	85,629.08	94,080.00	90,412.44	95,844.00
7310	6360	Water/Sewer	2,842.00	3,166.07	3,242.00	3,972.05	3,842.00
7310	6370	Natural Gas/Heat	5,434.00	5,254.30	5,760.00	4,294.98	5,280.00
7310	6375	Propane	2,310.00	2,213.15	2,310.00	1,623.50	2,331.00
7310	6380	Waste Disposal	4,500.00	5,251.51	3,750.00	3,902.74	3,818.00
7310	6390	SnowPlowing	2,375.00	1,683.00	1,885.00	1,260.00	1,885.00
7310	6400	Equip Repair/Maintenance	16,250.00	3,160.93	12,250.00	15,288.33	16,630.00
7310	6410	Fuel		-	-	-	-
7310	6740	Socan	100.00	185.07	100.00	185.07	185.00
7310	6900	Loan Principal	69,861.76	417,991.62	-		-
7310	6902	Loan Interest	5,022.78	5,022.78	-		-
7310	6708	Administration Overhead			-		-
Total Expenditures			347,582.54	710,576.11	286,661.00	272,269.04	289,499.00
Capital							
7310	0300	Floor outside Fitness					
7310	0300	Floor in lobby					
7310	0300	Parking lot - ditch repairs					
7310	0400	Ice resurfacer					
7310	0300	Plexi-glass Stands					
7310	0300	Roof repairs	90,000.00	76,104.28	33,000.00	12,216.63	82,000.00
Total Capital			90,000.00	76,104.28	33,000.00	12,216.63	82,000.00
Total Operating + Capital			437,582.54	786,680.39	319,661.00	284,485.67	371,499.00

2016 Concession - W Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7315	5255	Sales	35,000.00	42,089.06	40,000.00	35,060.10	35,000.00
7315	5260	Vending	2,200.00	2,599.32	2,200.00	2,334.06	1,800.00
Total Revenue			37,200.00	44,688.38	42,200.00	37,394.16	36,800.00
Expenditures							
7315	6100	Salaries - Full Time	3,551.00	3,767.08	3,813.00	3,801.89	4,073.00
7315	6110	Salaries - Part Time	9,320.00	9,927.57	10,815.00	10,150.40	11,078.00
7315	6120	Benefits - Full Time	1,584.00	1,744.20	1,839.00	1,510.06	1,883.00
7315	6200	Clothing/Uniforms	150.00	-	150.00	44.00	150.00
7315	6220	Training/Travel/Workshops	50.00	-	50.00	-	50.00
7315	6240	Advertising/Promotion	250.00	-	250.00	102.21	250.00
7315	6290	Materials/Supplies	18,000.00	20,854.08	21,000.00	14,441.68	16,000.00
7315	6400	Equip Repair/Maintenance	150.00	116.00	150.00	200.00	150.00
7315	6708	Administration Overhead					
Total Expenditures			33,055.00	36,408.93	38,067.00	30,250.24	33,634.00

2016 KOC Hall Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7330	5205	User Fees	26,779.00	27,300.00	27,000.00	27,300.00	27,000.00
7330	5205	Loan Payment	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
Total Revenue			39,279.00	39,800.00	39,500.00	39,800.00	39,500.00
Expenditures							
7330	6100	Salaries - Full Time	1,337.00	1,337.00	1,416.00	1,577.60	1,578.00
7330	6120	Benefits - Full Time	227.00	227.00	241.00	425.79	426.00
7330	6270	Insurance	1,779.00	1,779.17	2,415.00	2,414.71	2,506.00
7330	6295	Transfer to Reserves	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
7330	6300	Bldg Repair/Maintenance	1,595.00	1,183.26	1,645.00	1,652.23	1,620.00
7330	6330	Inspections/Contracts	200.00	200.00	200.00	200.00	200.00
7330	6350	Electricity	15,188.00	15,727.79	17,280.00	16,606.37	17,604.00
7330	6360	Water/Sewer	895.00	895.00	895.00	895.00	895.00
7330	6370	Natural Gas/Heat	4,981.00	4,635.00	5,280.00	3,937.06	4,840.00
7330	6390	SnowPlowing	2,375.00	1,683.00	1,885.00	1,260.00	1,885.00
7330	6400	Equip Repair/Maintenance	4,000.00	1,031.16	4,000.00	471.80	2,500.00
7330	6708	Administration Overhead					
Total Expenditures			45,077.00	41,198.38	47,757.00	41,940.56	46,554.00

2016 Arena - B Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7340	5110	Donations	24,140.00	24,140.00			
7340	5125	Transfer from Reserves	38,700.00	38,700.00			
7340	5200	Admissions	500.00	368.33	400.00	502.75	400.00
7340	5250	Advertising	4,192.00	3,715.74	3,685.00	4,930.15	4,400.00
7340	5255	Sales	1,000.00	613.00	600.00	620.00	200.00
7340	5270	Room Space Rental	3,000.00	3,389.97	3,200.00	3,824.91	3,300.00
7340	5275	Ice Rentals	129,500.00	126,445.49	121,000.00	109,292.34	109,500.00
7340	5290	Rev-Other Municipalities	16,500.00	14,896.20	11,000.00	15,000.00	16,000.00
Total Revenue			217,532.00	212,268.73	139,885.00	134,170.15	133,800.00
Expenditures							
7340	6100	Salaries - Full Time	35,885.00	35,132.26	39,412.00	38,577.31	39,358.00
7340	6110	Salaries - Part Time	27,694.00	31,880.66	33,955.00	33,248.46	36,701.00
7340	6120	Benefits - Full Time	14,201.00	10,900.05	16,414.00	13,015.51	16,866.00
7340	6200	Clothing/Uniforms	330.00	377.75	330.00	204.50	380.00
7340	6210	Subscriptions/Memberships	300.00	327.50	330.00	477.50	330.00
7340	6220	Training/Travel/Workshops	1,023.00	1,067.35	1,023.00	1,088.58	1,023.00
7340	6230	Health & Safety	750.00	-	750.00	454.89	750.00
7340	6240	Advertising/Promotion	500.00	669.35	500.00	226.37	500.00
7340	6250	Office Supplies	500.00	222.11	500.00	129.53	300.00
7340	6260	Phone/Fax/Internet	908.00	817.69	720.00	598.79	691.00
7340	6270	Insurance	3,987.00	3,986.03	4,296.00	4,296.37	4,527.00
7340	6295	Transfer to Reserve	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
7340	6300	Bldg Repair/Maintenance	1,750.00	352.61	2,250.00	1,488.45	2,250.00
7340	6320	Janitorial Supplies	2,000.00	955.25	2,000.00	1,825.49	2,000.00
7340	6330	Inspections/Contracts	7,377.00	8,902.73	9,495.00	8,613.52	4,180.00
7340	6350	Electricity	55,369.00	56,145.35	62,400.00	57,364.47	60,160.00
7340	6360	Water/Sewer	2,650.00	2,329.68	2,750.00	2,952.90	2,750.00
7340	6375	Propane	21,113.00	22,972.45	25,200.00	14,332.73	21,750.00
7340	6380	Waste Disposal	1,000.00	1,792.57	1,500.00	2,028.37	1,100.00
7340	6390	SnowPlowing	2,000.00	1,498.75	1,750.00	1,162.50	1,750.00
7340	6400	Equip Repair/Maintenance	17,000.00	18,534.15	14,000.00	13,428.66	18,355.00
7340	6410	Fuel	250.00	102.65	250.00	93.81	250.00
7340	6708	Administration Overhead					
Total Expenditures			201,587.00	203,966.94	224,825.00	200,608.71	220,971.00
Capital							
7340	400	Olympia (less Trade-in)	62,840.00	62,840.00			
7340	300	Water Softner					
7340	300	Energy Management Projects					
7340	400	Blade changer					
7340	300	Roof Repairs					
7340		Edger					
7340		Fire Code Upgrades					
Total Capital			62,840.00	62,840.00			
Total Operating + Capital			264,427.00	266,806.94	224,825.00	200,608.71	220,971.00

2016 Concession - B Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7345	5520	Vending	4,500.00	8,346.74	8,000.00	7,637.55	7,500.00
7345	5525	Sales	35,000.00	32,409.63	32,000.00	22,959.37	25,000.00
Total Revenue			39,500.00	40,756.37	40,000.00	30,596.92	32,500.00
Expenditures							
7345	6100	Salaries - Full Time					
7345	6110	Salaries - Part Time	15,070.00	14,123.64	14,723.00	11,724.68	13,441.00
7345	6120	Benefits - Full Time	2,562.00	1,196.95	2,503.00	1,346.06	2,285.00
7345	6200	Clothing/Uniforms	150.00	-	150.00	-	150.00
7345	6220	Training/Travel/Workshops	50.00	50.00	50.00	50.00	50.00
7345	6230	Health & Safety	200.00	-	200.00	-	
7345	6290	Materials/Supplies	20,600.00	20,243.43	20,600.00	14,544.03	15,500.00
7345	6300	Bldg Repair/Maintenance	550.00	1,367.18	550.00	200.00	550.00
7345	6708	Administration Overhead					
Total Expenditures			39,182.00	36,981.20	38,776.00	27,864.77	31,976.00

2016 Hall - B Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7350	5125	Transfer from Reserves					-
7350	5200	Admissions/Rentals	8,500.00	9,522.06	9,700.00	9,419.40	9,300.00
7350	5255	Sales	1,400.00	581.96	700.00	671.26	400.00
7350	5280	Grants/Levies (Trillium)					
Total Revenue			9,900.00	10,104.02	10,400.00	10,090.66	9,700.00
Expenditures							
7350	6100	Salaries - Full Time	7,541.00	7,743.01	7,737.00	7,630.51	8,267.00
7350	6110	Salaries - Part Time	9,285.00	8,819.74	9,691.00	8,354.43	10,732.00
7350	6120	Benefits - Full Time	3,572.00	3,614.56	3,736.00	3,642.44	4,057.00
7350	6200	Clothing/Uniforms	350.00	360.04	350.00	69.83	350.00
7350	6220	Training/Travel/Workshops	963.00	900.00	963.00	-	963.00
7350	6230	Health & Safety	250.00	-	250.00	127.94	250.00
7350	6250	Office Supplies	500.00	291.32	500.00	129.53	500.00
7350	6260	Phone/Fax/Internet	454.00	408.23	360.00	298.95	220.00
7350	6270	Insurance	3,987.00	3,986.03	4,296.00	4,296.37	4,527.00
7350	6290	Materials/Supplies	1,000.00	1,153.30	1,000.00	657.14	1,000.00
7350	6295	Transfer to Reserve		-		-	
7350	6300	Bldg Repair/Maintenance	1,750.00	352.62	1,750.00	1,488.45	1,750.00
7350	6320	Janitorial Supplies	2,000.00	2,917.34	2,000.00	1,721.33	2,000.00
7350	6330	Inspections/Contracts	1,105.00	939.40	1,105.00	1,031.33	1,105.00
7350	6350	Electricity	13,842.00	14,240.75	15,600.00	14,341.12	15,040.00
7350	6360	Water/Sewer	2,650.00	2,329.68	2,750.00	2,952.90	2,750.00
7350	6375	Propane	6,038.00	6,657.25	7,400.00	4,777.58	6,250.00
7350	6380	Waste Disposal	1,000.00	1,792.60	1,500.00	1,014.19	1,100.00
7350	6390	SnowPlowing	2,000.00	1,498.75	1,750.00	1,162.50	1,750.00
7350	6400	Equip Repair/Maintenance	4,000.00	1,030.11	4,000.00	618.77	4,000.00
7350	6740	Socan	100.00	185.07	100.00	185.07	185.00
7350	6708	Administration Overhead					
Total Expenditures			62,387.00	59,219.80	66,838.00	54,500.38	66,796.00
Capital							
7350	300	Roof Repairs					
Total Capital							
Total Operating and Capital			62,387.00	59,219.80	66,838.00	54,500.38	66,796.00

2016 Arena E/W - Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7360	5125	Transfer from Reserves					
7360	5200	Admissions/Rentals	14,274.00	12,986.40	13,305.00	13,298.04	13,305.00
			14,274.00	12,986.40	13,305.00	13,298.04	13,305.00
Total Revenue							
Expenditures							
7360	6100	Salaries - Full Time					
7360	6110	Salaries - Part Time					
7360	6120	Benefits - Full Time					
7360	6125	Benefits - Part Time					
7360	6130	Overtime					
7360	6200	Clothing/Uniforms					
7360	6210	Subscriptions/Memberships					
7360	6220	Training/Travel/Workshops					
7360	6230	Health & Safety					
7360	6240	Advertising/Promotion					
7360	6250	Office Supplies					
7360	6260	Phone/Fax/Internet					
7360	6270	Insurance	2,622.00	1,392.42	1,470.00	1,469.81	1,511.00
7360	6280	Legal/Accounting					
7360	6290	Materials/Supplies					
7360	6300	Bldg Repair/Maintenance					
7360	6310	Taxes					
7360	6320	Janitorial Supplies					
7360	6330	Inspections/Contracts	47,750.00	47,616.40	48,705.00	48,759.17	49,108.00
7360	6340	Engineering					
7360	6350	Electricity					
7360	6360	Water/Sewer					
7360	6370	Natural Gas/Heat					
7360	6375	Propane					
7360	6380	Waste Disposal					
7360	6390	SnowPlowing					
7360	6400	Equip Repair/Maintenance					
7360	6410	Fuel					
Total Expenditures			50,372.00	49,008.82	50,175.00	50,228.98	50,619.00
Capital							
7360	0300	Capital Projects - reserve					
7360	0300	Capital Projects - reserve					
Total Capital							
Total Operating + Capital			50,372.00	49,008.82	50,175.00	50,228.98	50,619.00

2016 Library - W Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7710	5125	Transfer from Reserves	12,000.00	12,000.00	23,000.00	23,000.00	18,887.00
7710	5200	Admissions/Rentals					
7710	5290	Rev-Other Municipalities	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Total Revenue			27,000.00	27,000.00	38,000.00	38,000.00	33,887.00
Expenditures							
7710	6100	Salaries - Full Time	7,225.00	7,457.41	7,288.00	7,347.78	7,326.00
7710	6110	Salaries - Part Time		-	-	-	-
7710	6120	Benefits - Full Time	2,264.00	1,924.12	1,968.00	1,983.34	1,978.00
7710	6270	Insurance	2,213.00	2,212.34	2,360.00	2,360.07	2,457.00
7710	6295	Transfer to Reserve		23,000.00		-	
7710	6300	Bldg Repair/Maintenance	1,500.00	320.97	2,900.00	2,227.15	1,000.00
7710	6320	Janitorial Supplies	400.00	365.83	400.00	400.00	400.00
7710	6330	Inspections/Contracts	5,687.00	4,846.46	5,687.00	5,263.54	6,187.00
7710	6350	Electricity	5,545.00	6,194.55	6,800.00	5,643.37	6,800.00
7710	6360	Water/Sewer	875.00	869.40	1,012.00	1,011.36	1,046.00
7710	6370	Natural Gas/Heat	2,200.00	1,918.73	2,000.00	1,672.86	2,000.00
7710	6380	Waste Disposal	540.00	543.23	477.00	577.28	486.00
7710	6390	SnowPlowing	2,167.00	2,178.00	2,178.00	1,425.00	1,992.00
7710	6708	Administration Overhead					
Total Expenditures			30,616.00	51,831.04	33,070.00	29,911.75	31,672.00
7710	300	Windows/exterior painting	23,000.00		23,000.00	4,113.00	10,000.00
7710	300	Flooring/paint					8,887.00
Total Capital							18,887.00
Total Operating + Capital			53,616.00	51,831.04	56,070.00	34,024.75	50,559.00

2016 Library - B Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7720	5290	Rev-Other Municipalities	10,000.00	9,999.96	9,996.00	9,999.96	9,996.00
Total Revenue			10,000.00	9,999.96	9,996.00	9,999.96	9,996.00
Expenditures							
7720	6100	Salaries - Full Time			-		-
7720	6110	Salaries - Part Time	1,236.00	1,034.66	1,912.00	1,426.57	1,869.00
7720	6120	Benefits - Full Time	210.00	175.89	325.00		318.00
7720	6260	Phone/Fax/Internet		-	-		-
7720	6295	Transfer to Reserve		-			
7720	6300	Bldg Repair/Maintenance	300.00	25.59	300.00		300.00
7720	6320	Janitorial Supplies	325.00	203.51	325.00	235.00	325.00
7720	6330	Inspections/Contracts	11,384.00	11,047.82	11,395.00	11,373.60	11,676.00
7720	6708	Administration Overhead					
Total Expenditures			13,455.00	12,487.47	14,257.00	13,035.17	14,488.00

2016 Museum Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7810	5110	Donations	50.00	5.00	50.00	20.00	50.00
7810	5120	Misc Revenue/Gift Shop	50.00	470.00	200.00	228.35	200.00
7810	5125	Transfer from Reserves	15,000.00	20,000.00	17,300.00	16,800.00	
7810	5200	Admissions/Rents	4,000.00	4,749.31	4,000.00	4,840.20	4,000.00
7810	5210	Memberships/Pass					
7810	5280	Grants/Levies	800.00	678.00	700.00		700.00
Total Revenue			19,900.00	25,902.31	22,250.00	21,888.55	4,950.00
Expenditures							
7810	6100	Salaries - Full Time					
7810	6110	Salaries - Part Time	6,000.00	6,210.37	6,200.00	6,797.73	6,200.00
7810	6120	Benefits - Full Time	900.00	671.11	900.00	1,353.68	900.00
7810	6210	Subscriptions/Memberships		-			
7810	6240	Advertising/Promotion	1,000.00	1,132.67	1,200.00	1,186.94	1,200.00
7810	6250	Office Supplies		-			
7810	6260	Phone/Fax/Internet	350.00	391.21	400.00	331.26	400.00
7810	6270	Insurance	584.00	-			
7810	6290	Materials/Supplies	1,500.00	1,273.79	1,500.00	1,524.63	1,500.00
7810	6760	Fundraising Expense			500.00	(213.86)	500.00
7810	6762	Collection Restoration					
7810	6764	Outreach Development					
7810	6766	Exhibit Expense					
7810	6768	Gift Shop	200.00		200.00		200.00
Total Expenditures			10,534.00	9,679.15	10,900.00	10,980.38	10,900.00
Bldg Expense							
7815	6100	Salaries - Full Time	5,647.00	5,543.52	5,710.00	5,997.86	5,749.00
7815	6110	Salaries - Part Time	2,607.00	-	1,670.00	-	1,684.00
7815	6120	Benefits - Full Time	2,615.00	1,682.21	1,826.00	2,028.55	1,839.00
7815	6270	Insurance	2,141.00	2,140.99	2,304.00	2,303.62	1,668.00
7815	6295	Transfer to Reserve		6,000.00		139.31	
7815	6300	Bldg Repair/Maintenance	2,000.00	1,674.40	5,500.00	1,367.67	6,600.00
7815	6320	Janitorial Supplies	300.00	230.81	300.00	269.90	300.00
7815	6330	Inspections/Contracts	660.00	391.50	660.00	215.00	660.00
7815	6350	Electricity	2,126.00	2,310.04	2,500.00	3,554.37	3,885.00
7815	6360	Water/Sewer	1,000.00	854.11	1,000.00	1,071.37	1,080.00
7815	6370	Natural Gas/Heat	15,000.00	11,351.57	10,000.00	2,873.13	4,500.00
7815	6380	Waste Disposal	540.00	543.23	477.00	577.28	486.00
7815	6708	Administration Overhead					
Total Expenditures			34,636.00	32,722.38	31,947.00	20,398.06	28,451.00
Total Operating			45,170.00	42,401.53	42,847.00	31,378.44	39,351.00
Capital							
7815	0300	Fire Code Upgrades	25,000.00	19,067.23	10,860.00	11,527.03	
7815	0300	Flooring			6,000.00		
7815	0301	Museum Boiler		50,760.98			
Total Capital			25,000.00	69,828.21	16,860.00	11,527.03	
Total Operating + Capital			70,170.00	112,229.74	59,707.00	42,905.47	39,351.00

2016 Memorial Hall Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7850	5125	Transfer from Reserve	16,700.00	12,088.00	13,797.00	13,796.68	235,000.00
7850	5200	Admissions/Rentals	26,000.00	35,643.64	26,000.00	27,352.63	26,000.00
7850	5286	Ont Grants - Trillium		75,000.00	75,000.00	75,000.00	
7850	5290	14/19 Contribution		3,397.10			1,307,000.00
Total Revenue			42,700.00	126,128.74	114,797.00	116,149.31	1,568,000.00
Expenditures							
7850	6100	Salaries - Full Time	2,513.00	2,516.85	2,579.00	2,624.41	2,756.00
7850	6110	Salaries - Part Time	11,128.00	10,445.00	11,128.00	8,704.17	11,283.00
7850	6120	Benefits - Full Time	381.00	679.55	381.00	728.64	381.00
7850	6230	Health & Safety	200.00	-	200.00	-	200.00
7850	6260	Phone/Fax/Internet	900.00	376.28	360.00	393.21	360.00
7850	6270	Insurance	8,105.00	8,105.13	8,758.00	8,758.26	9,256.00
7850	6291	Special Project - Trillium		61,203.32	88,797.00	56,843.00	
7850	6295	Transfer to Reserves		93,796.68		75,000.00	50,000.00
7850	6300	Bldg Repair/Maintenance	12,400.00	4,546.91	7,200.00	6,066.12	7,200.00
7850	6320	Janitorial Supplies	800.00	466.01	800.00	516.00	800.00
7850	6330	Inspections/Contracts	4,835.00	3,813.31	4,835.00	4,973.06	4,835.00
7850	6350	Electricity	24,675.00	31,580.77	33,000.00	28,613.58	33,000.00
7850	6360	Water/Sewer	875.00	869.40	1,012.00	1,011.36	1,012.00
7850	6370	Natural Gas/Heat	2,000.00	3,079.27	2,120.00	2,315.68	2,120.00
7850	6375	Propane	423.00	385.29	450.00	374.71	450.00
7850	6708	Administration Overhead					
Total Expenditures			69,235.00	221,863.77	161,620.00	196,922.20	123,653.00
Capital							
7850	0300	Memorial Hall - Phase 1	75,000.00		75,000.00		1,542,000.00
7850	0300	Huron Geomatics	16,700.00	12,088.26			
Total Capital			91,700.00	12,088.26	75,000.00		1,542,000.00
Total Operating + Capital			160,935.00	233,952.03	236,620.00	196,922.20	1,665,653.00

2016 Blyth Meeting Room Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7860	5125	Transfer from Reserve					
7860	5200	Admissions/Rentals					
Total Revenue							
Expenditures							
7860	6110	Salaries - Part Time					-
7860	6120	Benefits - Full Time					-
7860	6260	Phone/Fax/Internet					-
7860	6300	Bldg Repair/Maintenance					-
7860	6320	Janitorial Supplies					-
7860	6330	Inspections/Contracts	160.00		160.00		160.00
7860	6350	Electricity	875.00	2,149.42	2,000.00	1,327.53	2,500.00
7860	6360	Water/Sewer					-
7860	6708	Administration Overhead					
Total Expenditures			1,035.00	2,149.42	2,160.00	1,327.53	2,660.00

2016 Economic Development Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
7900	5110	Donations (Industry Connects)	25,000.00	14,420.00			
7900	5125	Transfer from Reserves (LMP/RED)	5,000.00	16,997.22	41,617.00	41,616.72	
7900	5280	Grants/Levies (LMP)	6,100.00	77,579.50	167,200.00	195,420.00	
7900	5290	Rev - Other Municipalities (LMP)		30,278.73	30,000.00	30,423.80	
Total Revenue			36,100.00	139,275.45	238,817.00	267,460.52	
Expenditures							
7900	6100	Salaries - Full Time	56,183.00	53,890.20	57,345.00	57,773.66	58,492.00
7900	6110	Salaries - Part Time	5,400.00	35,396.47	6,000.00	50,391.04	6,000.00
7900	6120	Benefits	16,068.00	19,500.10	16,505.00	21,835.58	16,840.00
7900	6200	Clothing/Uniforms	130.00	117.07	130.00	117.07	130.00
7900	6205	Meeting Allowance	250.00	-		-	450.00
7900	6210	Subscriptions/Memberships	1,000.00	859.61	1,400.00	575.00	1,500.00
7900	6220	Training/Travel/Workshops	4,500.00	3,600.53	4,500.00	5,481.60	4,800.00
7900	6240	Advertising/Promotion	27,000.00	25,863.29	27,000.00	18,866.37	22,000.00
7900	6250	Office Supplies	700.00	1,954.98	2,700.00	2,106.67	2,000.00
7900	6255	Postage/Courier	400.00	198.78	400.00	-	400.00
7900	6260	Phone/Fax/Internet	950.00	683.63	900.00	625.46	900.00
7900	6290	Materials/Supplies	3,500.00	3,354.14	3,500.00	7,046.78	3,500.00
7900	6291	Special Project - A Munro LMP		54,671.20	212,617.00	190,679.34	
7900	6292	Misc (Special Events)	23,000.00	18,600.66	4,500.00	3,000.00	4,500.00
7900	6293	Special Projects	25,000.00	14,420.00			6,000.00
7900	6294	Special Projects - R.E.D.	35,000.00	2,645.00	25,000.00	35,004.79	
7900	6295	Transfer to Reserve	10,000.00	56,616.72		-	
7900	6296	Ec Development - Extra Projects		16,997.22		387.57	
7900	6750	Community Partnership	11,800.00	10,900.00	11,800.00	10,391.56	77,800.00
7900	6752	Web Site Update	1,000.00	1,304.96	2,500.00	2,577.03	2,500.00
7900	6293	Special Projects			4,000.00	1,000.00	
Total Expenditures			221,881.00	321,574.56	380,797.00	407,859.52	207,812.00

2016 Planning & Development Budget							
			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
8100	5125	Transfer from Property Reserve					
8100	5700	Tax Certificates/Zoning	2,700.00	2,990.00	2,700.00	3,740.00	2,900.00
8100	5710	Planning Applications	2,500.00	5,060.00	2,500.00	11,360.00	4,000.00
Total Revenue			5,200.00	8,050.00	5,200.00	15,100.00	6,900.00
Expenditures							
8100	6100	Salaries - Full Time	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
8100	6120	Benefits - Full Time	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
8100	6210	Subscriptions/Memberships		-			
8100	6220	Training/Travel/Workshops		-			
8100	6240	Advertising/Promotion	1,200.00	2,601.15	1,200.00	1,049.25	1,000.00
8100	6250	Office Supplies		-			
8100	6280	Legal/Accounting	1,500.00	957.05	1,500.00	950.50	1,500.00
8100	6290	Materials/Supplies		-			
8100	6295	Transfer to Reserves		-			
8100	6330	Inspections/Contracts		-			
8100	6340	Engineering/RED project	40,000.00	32,735.71	40,000.00	1,708.85	20,000.00
Total Expenditures			55,200.00	48,793.91	55,200.00	16,208.60	35,000.00

2016 Drainage Budget			2014	2014	2015	2015	2016
			Budget	Actuals	Budget	Actuals	Budget
Revenue							
8500	5286	Conditional Grants - Drainage	2,000.00	893.36	2,000.00	2,051.82	2,000.00
8500	5800	Tile Drain Loan Revenue		5,461.90		5,461.90	
8500	5800	Drainage - A/R					
Total Revenue			2,000.00	6,355.26	2,000.00	7,513.72	2,000.00
Expenditures							
8500	6100	Salaries - Full Time	3,500.00	1,232.21	3,500.00	2,830.10	3,500.00
8500	6120	Benefits - Full Time	900.00	332.70	900.00	764.12	900.00
8500	6210	Subscriptions/Memberships	300.00	132.29	300.00	132.29	300.00
8500	6220	Training/Travel/Workshops	2,500.00	-	1,500.00		1,500.00
8500	6250	Office Supplies					
8500	6280	Legal/Accounting					
8500	6290	Materials/Supplies					
8500	6800	Tile Drain Loan Payment		5,461.90		5,461.89	
Total Expenditures			7,200.00	7,159.10	6,200.00	9,188.40	6,200.00

2016 Borrowing - Prinicipal & Interest Payments					
		Principal	Interest		
Grader	242,000	7,070.47	3,913.91	10,984.38	15
		7,220.37	3,764.01	10,984.38	
RINC	264,000	12,663.48	2,743.73	15,407.21	10
		12,855.97	2,551.24	15,407.21	
2009 Roads	293,000	14,430.83	3,281.25	17,712.08	10
		14,702.13	3,009.25	17,711.38	
Josephine St				-	
2016 P & I	799,000	68,943.25	19,263.39	88,206.64	
Complex				-	
Sub-total		68,943.25	19,263.39	88,206.64	
Training Centre	1,200,000	23,313.67	19,445.40	42,759.07	20
		23,746.14	19,012.93	42,759.07	
Fire Payouts	838,000	24,483.72	13,553.11	38,036.83	15
		25,002.77	13,034.06	38,036.83	
2016 Total	2,837,000	165,489.55	84,308.89	249,798.44	
ESTC/Fire Dept Split					
Training Centre	1,200,000	23,313.67	19,445.40	42,759.07	
		23,746.14	19,012.93	42,759.07	
		47,059.81	38,458.33	85,518.14	
55% ESTC	55%	25,882.90	21,152.08	47,034.98	
45% Fire Dept	45%	21,176.91	17,306.25	38,483.16	
		47,059.81	38,458.33	85,518.14	
Fire Payouts	838,000	24,483.72	13,553.11	38,036.83	
		25,002.77	13,034.06	38,036.83	
		49,486.49	26,587.17	76,073.66	

2016 Capital Spending -											
	Budget	Grant Funding	Long Term Borrowing	Reserves	User Fees	Gas Tax	Taxation	Other	Total	Difference	
Commvault Backup/copiers	45,850.00						45,850.00		45,850.00	-	
Townhall HVAC	28,000.00						28,000.00		28,000.00	-	
Theatre Renovations	116,000.00							116,000.00	116,000.00	-	
General Facility	20,000.00						20,000.00		20,000.00	-	
Fire - Pumper/Tanker	319,022.00			319,022.00					319,022.00	-	
Fire - Wingham Hall	33,000.00			33,000.00					33,000.00	-	
ESTC - Building Renovaitons	9,000.00							9,000.00	9,000.00	-	
Police - New Cruiser	39,000.00			23,000.00			16,000.00		39,000.00	-	
P/W - Equipment Attachments	24,000.00						24,000.00		24,000.00	-	
P/W - Pick Up Trucks	28,400.00						28,400.00		28,400.00	-	
P/W - Westmoreland Street	300,000.00					300,000.00			300,000.00	-	
P/W - Arthur Street	95,000.00						95,000.00		95,000.00	-	
P/W - Patrick Street	150,499.00	92,375.00					58,124.00		150,499.00	-	
P/W - Howson Dam - EA	80,000.00			80,000.00					80,000.00	-	
SS - Patrick Street	70,395.00				70,395.00				70,395.00	-	
SS - Equipment	25,000.00				25,000.00				25,000.00	-	
SS - Camera Work	100,000.00				100,000.00				100,000.00	-	
SS- Arthur Street	37,500.00				37,500.00				37,500.00	-	
WW - Patrick Street	104,124.00				104,124.00				104,124.00	-	
W/W - New Well	461,540.00	176,513.00		171,244.00	113,783.00				461,540.00	-	
W/W - New Well House	90,000.00				90,000.00				90,000.00	-	
W/W - Westmoreland	75,000.00				75,000.00				75,000.00	-	
W/W - Pump	12,500.00				12,500.00				12,500.00	-	
W/W - Pipe Locator	5,600.00				5,600.00				5,600.00	-	
W/W - Arthur Street	87,500.00				87,500.00				87,500.00	-	
W/W - Water Tower EA	100,000.00				100,000.00				100,000.00	-	
Cemetery - Niche Walls B & W	56,000.00			32,000.00			24,000.00		56,000.00	-	
Parks - Wayward Signs	10,000.00			10,000.00					10,000.00	-	
Rec Admin - Copier	10,000.00						10,000.00		10,000.00	-	
Rec Admin - Activenet	35,000.00			33,970.00			1,030.00		35,000.00	-	
Fitness - Cardio Equipment	25,000.00			25,000.00					25,000.00	-	
Pool - Liner	20,000.00						20,000.00		20,000.00	-	
Arena W - Roof	82,000.00			24,960.00				57,040.00	82,000.00	-	
Library W - Renovations	18,887.00			18,887.00					18,887.00	-	
Memorial Hall Renovation - Phase 1	1,542,000.00			235,000.00				1,307,000.00	1,542,000.00	-	
Total Capital Spending	4,255,817.00	268,888.00	-	1,006,083.00	821,402.00	300,000.00	370,404.00	1,489,040.00	4,255,817.00	-	4,255,817.00
Gas Tax Capital Requirement** (under review)	1,289,943.20										

THE CORPORATION OF THE MUNICIPALITY OF NORTH HURON - 2016														
SCHEDULE "C"														
					WINGHAM	BLYTH	E/W		TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
		BASE	COUNTY	EDUCATION	SPECIAL	SPECIAL	SPECIAL		MUNICIPAL	MUNICIPAL	MUNICIPAL	WINGHAM	BLYTH	E/W
		MUNICIPAL			AREA RATE	AREA RATE	AREA RATE		WINGHAM	BLYTH	E/W	WARD	WARD	WARD
RTC	DESCRIPTION	RATE												
RT	RESIDENTIAL/FARM	0.00771620	0.00494144	0.00188000	0.00484469	0.00214034	0.00106868	RT	0.01256088	0.00985653	0.00878487	0.01938232	0.01667797	0.01560631
MT	MULTI-RESIDENTIAL	0.00848781	0.00543559	0.00188000	0.00532916	0.00235437	0.00117554	MT	0.01381697	0.01084218	0.00966336	0.02113256	0.01815777	0.01697895
FT	FARMLANDS	0.00192905	0.00123536	0.00047000	0.00121117	0.00053508	0.00026717	FT	0.00314022	0.00246413	0.00219622	0.00484558	0.00416949	0.00390158
CT/ST/XT	COMMERCIAL	0.00848781	0.00543559	0.01023614	0.00532916	0.00235437	0.00117554	CT/ST	0.01381697	0.01084218	0.00966336	0.02948870	0.02651391	0.02533509
IT/LT	INDUSTRIAL	0.00848781	0.00543559	0.01180000	0.00532916	0.00235437	0.00117554	IT/LT	0.01381697	0.01084218	0.00966336	0.03105256	0.02807777	0.02689895
PT	PIPELINE	0.00540134	0.00345901	0.00442612	0.00339128	0.00149823	0.00074807	PT	0.00879262	0.00689957	0.00614941	0.01667775	0.01478470	0.01403454
TT	MANAGED FORESTS	0.00192905	0.00123536	0.00047000	0.00121117	0.00053508	0.00026717	TT	0.00314022	0.00246413	0.00219622	0.00484558	0.00416949	0.00390158
R1	RES/FARM CLASS 1	0.00192905	0.00123536	0.00047000	0.00121117	0.00053508	0.00026717	R1	0.00314022	0.00246413	0.00219622	0.00484558	0.00416949	0.00390158
CU	COMMERCIAL EXCESS	0.00594147	0.00380491	0.00716530	0.00373041	0.00164806	0.00082288	CU	0.00967188	0.00758953	0.00676435	0.02064209	0.01855974	0.01773456
CX	COMMERCIAL VACANT	0.00594147	0.00380491	0.00716530	0.00373041	0.00164806	0.00082288	CX	0.00967188	0.00758953	0.00676435	0.02064209	0.01855974	0.01773456
IU	IND. EXCESS	0.00594147	0.00380491	0.00826000	0.00373041	0.00164806	0.00082288	IU	0.00967188	0.00758953	0.00676435	0.02173679	0.01965444	0.01882926
IX	IND. VACANT	0.00594147	0.00380491	0.00826000	0.00373041	0.00164806	0.00082288	IX	0.00967188	0.00758953	0.00676435	0.02173679	0.01965444	0.01882926
2016	Average Increase - 3.04%	161,000	795.57	302.68					2,022.30	1,586.90	1,414.36	3,120.55	2,685.15	2,512.62
2015	Average Assessment	156,250	790.99	304.69					1,962.43	1,512.92	1,364.45	3,058.11	2,608.60	2,460.13
Increase in \$			4.58	(2.01)					59.87	73.98	49.91	62.44	76.55	52.49
Overall % Increase												2.04%	2.93%	2.13%

Township of North Huron								
2016 Taxes vs 2015 Tax Examples								
Wingham			Assessment	Municipal	County	Education	Total Rate	Total Tax
2016	RT	3.46	142,000	0.01256088	0.00494144	0.00188000	0.01938232	2,752.29
2015	RT		137,250	0.01255953	0.00506232	0.00195000	0.01957185	2,686.24
								66.05
2016	RT	2.93	167,000	0.01256088	0.00494144	0.00188000	0.01938232	3,236.85
2015	RT		162,250	0.01255953	0.00506232	0.00195000	0.01957185	3,175.53
								61.32
2016	RT	3.11	265,000	0.01256088	0.00494144	0.00188000	0.01938232	5,136.32
2015	RT		257,000	0.01255953	0.00506232	0.00195000	0.01957185	5,029.97
								106.35
Blyth								
2016	RT	2.49	113,000	0.00985653	0.00494144	0.00188000	0.01667797	1,884.61
2015	RT		110,250	0.00968267	0.00506232	0.00195000	0.01669499	1,840.62
								43.99
2016	RT	2.05	261,000	0.00985653	0.00494144	0.00188000	0.01667797	4,352.95
2015	RT		255,750	0.00968267	0.00506232	0.00195000	0.01669499	4,269.74
								83.21
East Wawanosh								
2016	RT	2.32	70,700	0.00878487	0.00494144	0.00188000	0.01560631	1,103.37
2015	RT		69,100	0.00873251	0.00506232	0.00195000	0.01574483	1,087.97
								15.40
2016	FT	11.19	528,300	0.00219622	0.00123536	0.00047000	0.00390158	2,061.20
2015	FT		475,150	0.00218313	0.00126556	0.00048750	0.00393619	1,870.28
								190.92

Township of North Huron - 2016 Taxable Assessment				
res/farm (RT)	188,398,395.00	68,002,800.00	64,906,100.00	321,307,295.00
multi-res (MT)	8,821,000.00	2,137,000.00		10,958,000.00
farmlands (FT)	32,200.00	735,100.00	155,979,200.00	156,746,500.00
commercial (CT)	24,490,900.00	6,831,300.00	3,348,300.00	34,670,500.00
industrial (IT)	8,513,966.00	1,183,800.00	682,900.00	10,380,666.00
pipeline (PT)	719,000.00	505,000.00	2,948,000.00	4,172,000.00
managed forests (TT)	-		1,908,900.00	1,908,900.00
utility & distribution (UT)				-
	230,975,461.00	79,395,000.00	229,773,400.00	540,143,861.00
				-
res/farm farmland class I (R1)	-	126,000.00	9,300.00	135,300.00
res/farm farmland class II (R4)	-	-	-	-
res/farm farmland class III (R7)				-
multi-res. farmland class I (M1)				-
multi-res. farmland class II (M4)				-
multi-res. farmland class III (M7)				-
commercial excess/vacant unit (CU)	102,500.00	33,500.00	179,200.00	315,200.00
commercial vacant land (CX)	474,400.00	106,100.00	77,000.00	657,500.00
industrial excess/vacant unit (IU)	31,534.00		-	31,534.00
industrial vacant land (IX)	96,500.00	-	-	96,500.00
industrial (IH)	23,500.00			23,500.00
				-
Total Returned Assess.	231,703,895.00	79,660,600.00	230,038,900.00	541,403,395.00

This has not ended up like it started, it became apparent that we have a lot of unhappy people concerning our roads in North Huron "East Wawanosh Ward"

"We the undersigned"

Complaints - Summer: dust
Winter: Poor snow removal especially corners
Spring: Gravel on lawns and ditches
All Year Long: Pot holes (huge)

Requests - Our share of our taxes back on our roads
- Road employees accountable for their workmanship.

Consent Application Report – File # B72/2015

Owners/Applicant: John & Ruth Haines	Date: April 12, 2015
Property Address: 39721 Amberley Road	
Property Description: Part North Part Lot 40, Concession 14, East Wawanosh, Township of North Huron	

Recommendation: That provisional consent be:

- √ granted with conditions (attached)
- deferred (for OPA to address MDS issue)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- √ right-of-way / easement
- other:

Area Severed: 0.44 ha (+/-) (1.1 ac)	Official Plan Designation: Agriculture, Extractive Resources	Zoning: AG1- General Agriculture
Area Retained: 39.74 ha (+/-) (98.2 ac)	Official Plan Designation: Agriculture, Extractive Resources, Natural Environment- Limited Protection	Zoning: AG1 – General Agriculture

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the North Huron Official Plan,
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- NA Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority	N/A		
Neighbours/Public	√		
Huron County Health Unit		√	"Both lots have sufficient space for a class four septic system and contingency bed."

Figure 1 Aerial Photo of Subject Property



Figure 2 Aerial Photo of Land to be Severed



Figure 3 Photo of House on Proposed Severed Property (from the west on Currie Line)



Additional Comments:

The purpose of this application is to create a new lot and easement through a surplus farm dwelling severance. The land to be severed is approximately 1.1 acres and contains an existing dwelling and shed. The land to be retained is approximately 98.2 acres of farmland and will continue to be used for agricultural purposes.

Comments Received

The application was originally circulated on February 26th 2016 but comments received from the Huron County Health Unit stated that they could not support the application as originally circulated because the existing septic system was not entirely contained within the proposed severed parcel and there was insufficient room for a future replacement system. The proposed severed parcel dimensions were amended by the applicants and sent to the Health Unit for their confirmation of satisfaction. Once it was deemed appropriate and able to be supported by the Health Unit, the application was re-circulated to reflect the new dimensions to accommodate the septic system.

Provincial Policy Statement

The *Provincial Policy Statement, 2014* (PPS) in Section 2.3.4.1 only permits lot creation in prime agricultural areas for agricultural uses, agriculture-related uses, a residence surplus to a farming operation, and infrastructure. The PPS requires that the remnant farmland from a surplus farm residence severance be prohibited from having a residence. This application is for a surplus dwelling severance and, provided a condition is attached to the approval prohibiting a new residence on the retained parcel, is consistent with the Provincial Policy Statement.

Official Plan Policies

The subject property is designated Agriculture, Natural Environment-Limited Protection and Extractive Resources in the North Huron Official Plan. The consent policies in Section 11.3.1 of the Township of North Huron Official Plan contain criteria to permit a surplus dwelling severance in an Agriculture designation. These policies are similar to those found in the Huron County Official Plan and are as follows:

North Huron Surplus Residence Criteria	Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the Haines own several other farms in North Huron, including their residence at 85964 Currie Line.

Consent Application Report – File # B72/2015

<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, the dwelling was built prior to the 1950s.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes, it is habitable and intended to be used as a residence.
<i>The area of farmland attached to the surplus house is kept to a minimum size needed for residential purposes, taking into consideration water and sewage services and environment and topographic features.</i>	Yes, severed area is minimal in area and is necessary to support the residential use and private services.
<i>Minimum Distance Separation (MDS) formula requirements are met to the surplus house if barn(s) exist on the retained farmlands. MDS does not apply to existing barns on separately titled lots.</i>	There are no barns remaining on the retained farmlands.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973</i>	Yes. There have been no previous separations of land for <u>residential</u> purposes.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, The retained lands are approximately 39.74 hectares.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	The residence is within 300m of an identified aggregate deposit and an Aggregate Impact Assessment was required to be completed as part of the severance application.

As part of the complete application for this proposed severance per Section 12.1.20 of the Official Plan, it was required to have an Aggregate Impact Assessment completed. The Assessment was to determine the impact on the existing aggregate deposit on the severed and retained lands. The aggregate deposit on the subject property contains Secondary No Constraints deposits. Once completed, the Aggregate Impact Assessment stated that there did not appear to be significant aggregate resources in the proposed severed area and since the existing dwelling was constructed prior to 1950, there will be no change in land use or new development as a result of this severance that would create new or additional constraints for the surrounding aggregate resource area.

This application conforms to the North Huron Official Plan policies and is recommended for approval.

Zoning By-Law Provisions

The subject land is currently zoned General Agriculture (AG1). The subject property will automatically be rezoned in accordance with the provisions of Section 3.38 of the North Huron Zoning By-Law with the proposed severed lands being rezoned to AG4-9 Agricultural Small Holding Zone and the proposed retained lands being rezoned to AG2 Restricted Agriculture Zone.

Recommended Conditions

Expiry Period

- √ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

- √ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.
- √ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

Consent Application Report – File # B72/2015

- √ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

- √ Provide to the satisfaction of the County and the Township:
a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
b) a reference plan based on the approved survey

Zoning

- √ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

- √ Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Septic System Inspection

- √ Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.

Original Signed By
Laura Young, Planner

April 12 2016
Date



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 18/04/2016
SUBJECT: BIA Budget Submission Report
ATTACHMENTS: Wingham and Blyth BIA 2016 Budgets

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the 2016 BIA Budget Submission Report dated April 18, 2016 presented by the Director of Finance;
AND FURTHER that Council adopts the 2016 Wingham BIA Budget and the 2016 Blyth BIA "Revised" Budget as presented;
AND FURTHER that Council adopts the Transfer from Reserve in the amount of \$9,200.00 for the Wingham BIA Streetlight Project and this amount be included in the 2016 Budget.

EXECUTIVE SUMMARY

The Wingham and Blyth BIA's are required to submit their budgets to the Council of the Township of North Huron for approval once their budgets have been adopted at their respective Annual General Meetings and prior to the adoption of the annual municipal budget.

DISCUSSION

The Blyth BIA budget has been revised to remove the revenue and expenses related to the Marketing Co-ordinator position. The Wingham BIA budget includes the transfer from reserves in the amount of \$9,200.00 currently held in the Township reserves.

FINANCIAL IMPACT

The BIA Levy amounts will be added to the 2016 final tax billing.

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal #1 – Our community is attractive and welcoming to new businesses and residents.

Donna White, Treasurer

Sharon Chambers, CAO

Wingham Business Improvement Area
Draft Budget
For the year ended December 31, 2016

REVENUE

Membership fees (2015 - min \$155.59, max \$364.04 + 3% est CPI)	26,500
Transfer from North Huron	9,200
Transfer from Reserves	<u>19,932</u>
Total revenue	<u><u>55,632</u></u>

EXPENSES

Administration

OBIAA membership	200
2015 OBIAA Conference	750
Annual General Meeting/Information Sessions	750
Audit	800
Office Supplies, Postage, etc.	<u>250</u>
	2,750

Projects

Christmas Lights (Cruikshank Park)	2,500
Snowflake Lights	29,132
Curb Appeal	250
Community Events and Sponsorship	500
Wingham BIA Advertising	7,000
BIA Bucks	500
Festival of Lanterns	750
Christmas Greenery	750
Farmers Market	500
Flags and Poles	2,500
Grab Bars	1,500
Wingham Mural	5,500
Website	<u>1,500</u>
	<u>52,882</u>

Total Expenses	<u><u>55,632</u></u>
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Blyth Business Improvement Area
Revenue & Expense Budget vs. Actual
January through December
2016

Budget

Income

BBIA Levy from North Huron	6,600.00	**
Total Income	<u>6,600.00</u>	
Gross Revenue	<u>6,600.00</u>	

Expense

ADMINISTRATION		
Meeting Expenses	500.00	
Office Supplies	158.00	
OBIA/CBIA Registration & Conference	800.00	
Bank Service Charges	100.00	
Postage and Delivery	100.00	
Marketing Coordinator	0.00	
Professional Fees	500.00	
Audit Fees	800.00	
HST Expense	0.00	
Dues and Subscriptions	200.00	
Advertising & Promotion - Blyth		
Monthly Calendar Inserts	0.00	
Advertising & Promotion - Blyth - Other	500.00	
Total Advertising & Promotion - Blyth	<u>500.00</u>	
Total ADMINISTRATION	3,158.00	
PROJECTS		
Annual Special Project	2,500.00	
Equipment Purchases	0.00	
Total PROJECTS	<u>2,500.00</u>	
Total Expense	<u>5,658.00</u>	
Transfer to Reserves	942.00	6,600.00
Balance	0.00	



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 18/04/2016
SUBJECT: Patrick Street Reconstruction Project – Tender Results
ATTACHMENTS: R J Burnside Recommendation Letter

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the recommendation from R. J. Burnside to accept the tender submitted by Lavis Contracting Co. Ltd. In the amount of \$310,564.50 (including HST) for the Patrick Street Reconstruction project subject to the execution of the necessary documentation.

EXECUTIVE SUMMARY

The Patrick Street Reconstruction Project received pre-budget approval by Council to proceed to tender using the Invited Competitive Bid process on April 4, 2016. The project location is one block on Patrick Street from Carling Terrace to Catherine Street in the Wingham ward and has been submitted for OCIF Formula Based Funding. The project was originally tendered in June of 2015, however the lowest bid received was significantly more than the budget estimate and therefore the project did not proceed. The bids results for this tender were lower than the 2015 amounts and within the 2016 budgeted amount. This project has been identified as a “very high risk” in the Township Asset Management Plan.

DISCUSSION

Four tenders were received meeting the tender requirements and the lowest bid received was from Lavis Contracting Ltd. This tender was reviewed by the engineer and recommended for approval by Council.

FINANCIAL IMPACT

The 2016 budget includes \$325,018 (net of HST) allocated to roads, storm, water and sanitary sewer which includes engineering estimated at \$13,500. The budget amount is sufficient to cover the tender amount of \$279,672.96 (net of HST) plus the engineering estimate.

FUTURE CONSIDERATIONS

The project is to be substantially completed by September 30, 2016

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



April 14, 2016

Via: Email

Ms. Sharon Chambers
CAO
The Corporation of the Township of North Huron
P.O. Box 90
274 Josephine Street
Wingham ON N0G 2W0

Dear Ms. Chambers:

**Re: Patrick Street Reconstruction 2016
Tender Results
Project No.: 300034887.1000**

The offices of the Township of North Huron received four Bid Submissions for the aforementioned project from the Bidders noted below prior to the Bid Closing time of 12:00 p.m. on April 14, 2016. We have reviewed the submitted Bids for mathematical errors and omissions and the following is a summary of the official results:

Bidders	Subtotal Bid (not including HST)	Total Bid (including HST)
Lavis Contracting Co. Limited	\$274,835.84	\$310,564.50
VanDriel Excavating Inc.	\$284,777.76	\$321,798.87
Kurtis Smith Excavating Inc.	\$288,000.00	\$325,440.00
Hanna & Hamilton Construction	\$300,380.91	\$339,430.43

We have reviewed the low bidder's price breakdown and deem it to be reasonably balanced. Their overall bid has also been found to be in compliance with the requirements of the Bid Documents. The low bidder intends to complete the majority of the work using their own forces and has sub-contractors indicated for the concrete and landscaping.

In consideration of the above, we hereby recommend that the contract be awarded to Lavis Contracting Co. Limited.

Should you have any questions or wish to discuss in further detail, please do not hesitate to contact the undersigned.

Yours truly,

R.J. Burnside & Associates Limited



Jeremy Taylor, P.Eng.
Project Manager
JT:js

cc: Donna White, Township of North Huron (Via: Email)
Kelly Church, Township of North Huron (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

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TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 18/04/2016
SUBJECT: Blyth Memorial Community Hall Renovation Project Schedule Update
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve the following revised project schedule for the Blyth Memorial Community Hall Renovation Project

<u>Action</u>	<u>Pervious Approved Schedule</u>	<u>Revised Schedule</u>
General Contractor Bid Process	April 19-May 25, 2016	May 17 – June 14, 2016
Council approval of Project Award	June 6, 2016	July 4, 2016
Contractor starts	June 7, 2016	July 5, 2016
Festival Season	May 21- Sept 18, 2016	No change
Contractor mobilizes site	September 19, 2016	No change
Substantial Performance	May 1, 2017	No change
Completion	May 20, 2016	No change

EXECUTIVE SUMMARY

Prior to tendering the project, the funding transfer agreements between the Province and 14/19 Inc., and between 14/19 Inc. and the Township of North Huron need to be finalized. There have been delays in this process which cannot be avoided. The consulting architect has provided input into this revised schedule, and anticipate no impact to the project by making these revisions.

DISCUSSION

As Council is aware from previous reports and discussions on this project, the funding agreements are important for North Huron to be assured of the terms surrounding the funding transfer for the project. The delays are a result of logistics and the process of completing the agreements, and not related to the commitment of the funding. That remains in place.

FINANCIAL IMPACT

The project budget and funding details have not changed.

FUTURE CONSIDERATIONS

Council can anticipate final approval of the agreement at the May 16, 2016 Council meeting.

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 18/04/2016
SUBJECT: Snowmobile Club Use of Blyth Greenway Trail
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve the expense to have our North Huron lawyer revise the standard agreement for the Snowmobile Club use of the trails, and present this revised agreement to the North Huron Snowmobile Club for their consideration in order to use the Blyth Greenway Trail.

EXECUTIVE SUMMARY

At the March 7, 2016 Council meeting, the Director of Recreation and Facilities was directed to further investigate whether the Ontario Snowmobile Association's standard Memorandum of Understanding for Snowmobile Trail Land Use for the Blyth Greenway Trail would sufficiently transfer risk and liability to the snowmobile club and their members using the trail.

DISCUSSION

The Township insurance provider (BFL) reviewed the Memorandum of Understanding and suggested some changes to the standard Memorandum of Understanding. In general their understanding is that the snowmobile clubs are well organized and do take care of the trails they are responsible for. Their comments on the MOU was that it does not adequately protect the municipality because there is no indemnification/hold harmless clause. It is also recommended that the MOU clearly define what the municipality will or will not do in the case of trail and sign maintenance, and inspections. The standard agreements and comments from the North Huron insurance provider were shared with the Township lawyer, and he agreed with the recommended inclusions from the insurance provider, and had additional suggestions that would further protect the Township.

In order for the process to continue, the cost of updating the agreement sits with the Municipality. The snowmobile association provides their standard MOU, and if the municipality would prefer a customized agreement, the duty is with the Township to provide that customized agreement for their review.

The Village of Blyth benefits from the snowmobile club use of the trail. Users visit the community for fuel, food, and rest stop. It is a tourist stop along the snowmobile trail. It is recommended that if Council would like to continue to provide the snowmobile club use of the Blyth Greenway Trail, that a customized agreement be prepared and put in place prior to the winter of 2016/2017.

FINANCIAL IMPACT

The estimated expense to draft a revised agreement from the lawyer is \$200-\$300. However if there are further reviews and revisions required, the cost would increase depending on comments back from the snowmobile club.

FUTURE CONSIDERATIONS

Once the agreement is drafted, and reviewed and approved by the snowmobile club, it will be brought back to North Huron Council to review and adopt as by-law.

RELATIONSHIP TO STRATEGIC PLAN

Outcome: Tourism is a driver in economic development.

Goal: Our administration is fiscally responsible and strives for operational excellence.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kelly Church
DATE: 18/04/2016
SUBJECT: Landfill Monitoring and Supplemental Work budget estimates for 2016
ATTACHMENTS: Burnside & Associates engineering estimates 2016

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the budget estimates for 2016 Monitoring and Supplemental work at North Huron landfill sites from Burnside & Associates Engineers

And further that the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget

EXECUTIVE SUMMARY

The engineering firm of Burnside and Associates continues to provide landfill monitoring and supplemental services at both of North Huron landfill sites.

Monitoring is to be completed in accordance with the site's Environmental Compliance Approval (ECA) at both sites.

MOECC directed actions to investigate high levels of iron, arsenic and DOC levels have required the installation of two new wells on the North side of Reid Road and decommissioning of unused monitoring wells within the boundaries of the landfill site.

Both the wells and the decommissioning have been completed.

DISCUSSION

Full monitoring reports are to be submitted to the Ministry of Environment and Climate Change (MOECC) every three years. The report covering 2015-17 must be submitted by May 31 2018

The MOECC's August letter, regarding the arsenic levels at well OW38, requires additional investigation and reporting during spring 2016 (MOECC Directed Actions)

FINANCIAL IMPACT

Budget estimates for landfill monitoring and supplemental work at the two sites are:

East Wawanosh Landfill-\$24,375.00

Wingham landfill-\$49,800.00 including the MOECC directed action of \$24,350.00

Total for the two sites =\$69,525.00 for work in 2016

In light of the 2016 engineering estimates received, it is recommended that the 2016 budget be amended to reallocate the \$20,000.00 originally intended as a transfer to reserve for equipment replacement be added to the annual costs budget increasing the total to \$70,000.00 to meet the engineers estimate.

This reallocation will not impact the budget spending increase. Waste Department expenses will be monitored throughout the year and evaluated at year end to determine if any funds are available at that time to be transferred to reserves.

FUTURE CONSIDERATIONS

Discuss future impacts of project or activity, if any

RELATIONSHIP TO STRATEGIC PLAN

Goal #5 Our natural environment is valued and protected.

Kelly Church, Director of Public Works

Sharon Chambers, CAO



January 20, 2016

Via: Email

Mr. Kelly Church
Director of Public Works
Township of North Huron
274 Josephine Street, P.O. Box 90
Wingham ON N0G 2W0

Dear Mr. Church:

**Re: 2016 East Wawanosh Landfill Monitoring and Supplemental Work Program
Project No.: LNE085780.2016**

This letter provides a budget estimate for the 2016 monitoring program for the East Wawanosh Landfill. The work program for the Wingham Landfill is provided under separate cover.

Monitoring and Reporting

Monitoring of the East Wawanosh Landfill Site is to be completed in accordance with the site's Environmental Compliance Approval (ECA) number A162501, dated January 20, 2010, amended March 13, 2013. For the purposes of this estimate, the standard monitoring services include hydrogeological and operational monitoring in the spring and fall of 2016.

Monitoring reports are required to be submitted to the Ministry of the Environment and Climate Change (MOECC) every other year. The last report, covering 2012 and 2013, was completed in April 2014. The 2014 and 2015 report, to be submitted by April 30, 2016, is included in this budget.

The number of spring and fall sampling locations is summarized on Table 1 below. As part of the groundwater monitoring program, we normally collect samples from the drinking water well of a neighbouring landowner. In all cases, Burnside collects samples in accordance with MOECC standards.

Table 1: Sampling Locations

	Number of Locations
Groundwater Samples (monitoring wells)	9
Private Well Samples	1
Surface Water Samples	1
QA/QC Samples ¹	1
Landfill Gas Measurements ²	7
1. Duplicate groundwater samples are collected from randomly selected wells for quality assurance/quality control (QA/QC) during each monitoring visit.	
2. Landfill gas locations include 3 gas probes, 3 monitoring wells and 1 building.	

Waste Volume Survey

The ECA requires calculations of volume of waste placed and remaining capacity be included in the monitoring program. Therefore, topographic surveys of the waste have been completed every other year prior to the biennial monitoring report. The last survey was completed in December 2015. Burnside understands that the site was inactive during 2015 and will remain that way during 2016 and for the foreseeable future. Therefore, we have not included the cost of a survey in this budget. Should activity resume, a survey may be required during 2017.

Landfill Liability Assessment

Ontario municipalities are required to report annually on financial liabilities related to closure and post closure care for their operating and closed landfills. The Public Sector Accounting Board requires the assessment be updated annually and submitted with your municipal financial reporting. Burnside's most recent assessment was completed in May 2015 for the year ending December 31, 2014. As an inactive site with many decades of remaining capacity, an updated assessment is unlikely to result in changes to the projected liability value. While we have not included a specific budget, Burnside will review our previous liability assessment and confirm this assumption following completion of the 2014-2015 Monitoring Report (above).

Overall Work Program Budget

Table 2, below, provides a breakdown of the anticipated costs for completing the 2016 work program. Some of this work extends into 2017, and is shown on the table as such. The table also includes the monitoring report budget approved as part of the 2015 work program to be completed in 2016. Because of the biennial nature of the monitoring reports, there are differences in the annual budgets (comparison of 2015 vs. this 2016 budget). I would be pleased to provide comparison points for your consideration if you wish.

Table 2: East Wawanosh Landfill Work Program Estimate

	2016	2017	Total
Monitoring			
Project Management	1,950	600	2,550
Spring and Fall Sampling ¹	6,200		6,200
Laboratory ¹	2,650		2,650
Reporting			
Biennial Monitoring Report - 2014/2015 ²	10,425	-	10,425
Summary Letter - 2016 Monitoring		2,550	2,550
Total³	\$ 21,225	\$ 3,150	\$ 24,375

Notes:

1. Estimate is based on spring and fall sampling at locations indicated in Table 1.
2. This work was included as part of the 2015 work program (Burnside's letter of January 8, 2015), to be completed during 2016.
3. Estimates exclude taxes.

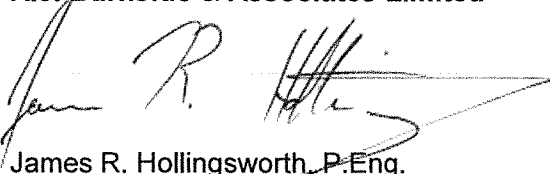
Authorization to Proceed

Burnside's Standard Conditions of Service and an Authorization to Proceed form are enclosed with this letter. Please complete the authorization form and return it to our office at your earliest convenience. Burnside's project/file number for this and any unanticipated landfill work will be LNE085780.2016.

Burnside looks forward to continuing our work with the Township on the East Wawanosh Landfill. If you have any questions or concerns, please feel free to contact the undersigned.

Yours truly,

R.J. Burnside & Associates Limited



James R. Hollingsworth, P.Eng.
Manager, Solid Waste Services
JR/JRH:js

Enclosure(s) Authorization to Proceed
Standard Conditions of Service

This document contains proprietary and confidential information. As such, it is for the sole use of the addressee and R.J. Burnside & Associates Limited. Proprietary information shall not be disclosed, in any manner, to a third party except by the express written consent of R.J. Burnside & Associates Limited. This document is deemed to be the intellectual property of R.J. Burnside & Associates Limited in accordance with Canadian copyright law.

Authorization to Proceed

Date: January 20, 2016 **Project No.:** LNE085780.2016
Client: Mr. Kelly Church
Submitted By: James R. Hollingsworth, P.Eng.
Project: 2016 East Wawanosh Landfill Monitoring and Supplemental Work Program

I, _____, being an employee of the Township of North Huron, hereby authorize the firm of R.J. Burnside & Associates Limited (the Consultant), to arrange for or perform the work described in the Proposal Letter dated January 20, 2016.

I understand that the payment is based on Time plus Expenses.

By affixing my signature, I understand that the scope of work contained in the Proposal Letter (noted above) is governed by the attached Standard Conditions of Service.

Signature

Date

Position/Title

I have authority to bind the Corporation.

To hold the rates/and or fee estimate provided in the attached proposal, this Authorization To Proceed must be signed and returned to R.J. Burnside & Associates Limited within 60 days from the date above.

160115 ltr Church - 2016 East Wawanosh Work Program.docx
1/20/2016 10:40 AM

Standard Conditions of Service

Services

The services provided, if not specifically limited by the Client, will be at the Consultant's discretion for acting in the Client's best interest for the type of work requested.

Fees and Expenses

Billing will be in accordance with the fees as outlined in the proposal, plus expenses. Expenses properly incurred in connection with the project will be billed at cost plus an administrative charge of eight percent.

The Consultant will assist in selecting and coordinating other Consultants on Client's behalf. The Consultant does not accept any liability for other Consultants' work and encourage Clients to do their own investigations. Clients are encouraged to request that other Consultants invoice them directly and save the eight percent added administration charge on that expense.

Invoices

Invoices will be submitted on a monthly basis. Interest (1 percent per month of the unpaid amount) will be added to all unpaid balances after 30 days from date of invoicing. If the Client objects to all or any portion of an invoice, the Client shall so notify the Consultant in writing within 14 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.

If the Client fails to pay undisputed invoiced amounts within 30 calendar days of the date of the invoice, the Consultant may at any time, without waiving any other claim against the Client and without thereby incurring any liability, suspend or terminate this Agreement as provided elsewhere in these Standard Conditions of Service.

Changes in Scope

The scope of work identified is based on the Consultant's understanding of the work required to complete the project at the time of this proposal. In light of occurrences or discoveries that were not originally contemplated by or known by the Consultant, the Consultant may be required to discuss with the Client a change in the scope of the project, which may require a revision to this agreement. Should such a situation arise, the Consultant shall identify the changed conditions which make such discussions necessary and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this agreement in order to continue to meet the Client's needs. If an agreement cannot be reached on the change in scope, the Client agrees that the Consultant has the absolute right to terminate this agreement.

Mediation

All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof shall be decided by mediation, unless the parties mutually agree otherwise.

Limitation of Liability

For purposes of limitation of liability provisions contained herein, the Client expressly agrees that it has entered into this Agreement with the Consultant, both on its own behalf, and as agent on behalf of its employees and principals.

The Consultant's liability to the Client in Contract and Tort is limited to the total amount of the fee paid for professional services.

The Client expressly agrees that the Consultant's employees and principals shall have no personal liability to the Client in respect of a claim, whether in contract, tort and/or other cause of action in law. Accordingly, the Client expressly agrees that it will bring no proceedings and take no action in any court of law against any of the Consultant's employees or principals in their personal capacity.

No other party shall rely on the Consultant's work without the express written consent of the Consultant.

The Client will give prompt written notice to the Consultant whenever the Client or his representative becomes aware of any defects or deficiencies in Consultant's work.

Hold Harmless

Burnside's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event the Client later elects to reduce Burnside's scope of services, the Client hereby agrees to release, hold harmless, defend and indemnify Burnside from any and all claims, damages, losses or costs associated with or arising out of such reduction in services.

Field Review Services

Where engaged by the Client, the Consultant will provide field review services. It is understood that in engaging the Consultant, the Client

recognizes that the role of the Consultant in completing field review is to ensure conformity of the construction with the identified design. The Consultant does not provide direction to the Contractor on construction methods, nor does the Consultant warrant the Contractor's work - this is the sole responsibility of the Contractor for which the Consultant will not take any liability. Prior to the initiation of construction, the Client and the Consultant will agree on a field review schedule. The Client acknowledges that where a reduced field review schedule is agreed, the Consultant will not be held liable for any work completed by the Contractor for which the Consultant has not been on site to witness conformity with the design.

Governing Law

The laws of the Province of Ontario will govern the validity of this agreement, its interpretation and performance, and remedies for contract breach or any other claims related to this agreement.

Assignment

Neither party shall assign responsibilities without the written consent of the other.

Termination

The Client or Consultant may terminate this Agreement at any time and no further expense will be incurred beyond the time of notice to terminate. In the event such termination becomes necessary, the party effecting termination shall so notify the other party in writing, and termination will become effective 14 calendar days after receipt of such notice.

Irrespective of which party shall effect termination or the cause therefore, the Client shall, within 30 calendar days of termination, remunerate the Consultant for services rendered and costs incurred, in accordance with the Consultant's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities.

Suspension

Upon 14-calendar day's written notice to the Consultant, the Client may suspend the Consultant's work. If payment of the Consultant's invoices is not maintained on a 30 calendar day current basis by the Client, the Consultant may by 14-calendar day's written notice to the Client suspend further work until payment is restored to a current basis. Suspension for any reason exceeding 45-calendar days shall, at the Consultant's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and the Consultant, and the Consultant shall be compensated for services performed and charges incurred prior to the suspension date, plus suspension charges.

Suspension charges may include, but shall not be limited to, services and costs associated with putting analyses and documents in order, rescheduling and reassigning personnel and/or equipment and issuing necessary or customary notices to appropriate government boards. Compensation to the Consultant shall be based upon the Consultant's prevailing fee schedule and expense reimbursement policy.

Ownership of Documents

The Client shall be entitled to a copy of all drawings, specifications, designs and documents prepared by the Consultant but shall not use them for any other project. The originals shall remain the property of the Consultant.

Client's Responsibility

The Client will fully disclose all relevant information or data pertinent to the Project, which is required by the Consultant. The Consultant shall be entitled to rely upon the accuracy and completeness of such information and data furnished by or on behalf of the Client.

The Client will give prompt consideration to all requests or documents relating to the project submitted by the Consultant and whenever prompt action is necessary, inform the Consultant of his decisions in such reasonable time so as not to delay the Services of the Consultant. The Client shall arrange and make provision for the Consultant's entry and ready access to the project site as necessary to enable the Consultant to perform his services.

Tax

Any applicable taxes will be added to invoices.



January 20, 2016

Via: Email

Mr. Kelly Church
Director of Public Works
Township of North Huron
274 Josephine Street, P.O. Box 90
Wingham ON N0G 2W0

Dear Mr. Church:

**Re: Wingham Landfill Monitoring and Supplemental Services
2016 Budget Estimate
Project No.: LNE085790.2016**

This letter provides a budget estimate for the 2016 monitoring program for the Wingham Landfill. The work program for the East Wawanosh Landfill is provided under separate cover.

Monitoring and Reporting

Monitoring of the Wingham Landfill Site is to be completed in accordance with the site's Environmental Compliance Approval (ECA) number A160502, dated May 2, 2012. Full monitoring reports are to be submitted to the Ministry of the Environment and Climate Change (MOECC) every three years. The report covering 2015-2017 must be submitted by May 31, 2018. The MOECC's August 2015 letter, regarding the arsenic levels at OW38, requires additional investigation and reporting during spring 2016 (MOECC Directed Actions).

For the purposes of this estimate, the standard monitoring services include:

Spring 2016

- Spring hydrogeological and operational monitoring (including MOECC required VOC at OW33 and OW36);
- Laboratory results review to identify potential issues; and
- Preparation of a 2015 Monitoring Status Summary Letter.

Fall 2016

- Fall hydrogeological and operational monitoring;
- Laboratory results review to identify potential issues;
- End of year survey of waste volume in place (December 2016); and

- Letters to private well owners with 2016 sampling results for their well(s).

The 2015 Monitoring Status Summary Letter was identified in Burnside's 2015 work plan (letter dated January 8, 2015) as an effort that would be completed during 2016. Per the MOECC Directed Actions there are now additional requirements for the 2015 Monitoring Status Summary Letter. This letter must be provided to the MOECC by April 30, 2016. We do not anticipate spring 2016 sampling data will be available in time for inclusion in the letter to the MOECC.

Following the 2016 spring and fall sampling, Burnside will review the laboratory results and will bring any potential concerns to the Township's attention, along with recommendations for proposed actions. Normally, a summary letter is prepared at the end of the sampling year to track operations and monitoring issues and submitted to the Township. We have budgeted for this to occur during the first quarter of 2017, though it may be complete at the end of 2016. It is likely that this letter will also need to be submitted to the MOECC, in keeping with the MOECC letter of August 2015.

The number of spring and fall sampling locations is summarized below in Table 1 below. As part of the groundwater monitoring program, we normally collect samples from drinking water wells of neighbouring landowners. In all cases, Burnside collects samples in accordance with MOECC standards.

Table 1: Sampling Locations

	Number of Locations
Groundwater Samples (monitoring wells)	15
Groundwater Levels (monitoring wells)	7
Private Well Samples	6
Surface Water Samples	2
QA/QC Samples ¹	2
Landfill Gas Measurements ²	13
1.	Duplicate groundwater samples are collected from randomly selected wells for quality assurance/quality control (QA/QC) during each monitoring visit.
2.	Landfill gas locations include 8 gas probes, 3 monitoring wells and 2 buildings

Landfill Liability Assessment

Ontario municipalities are required to report annually on financial liabilities related to closure and post closure care for their operating and closed landfills. The Public Sector Accounting Board requires the assessment be updated annually and submitted with your municipal financial reporting. Burnside's most recent assessment was completed in May 2015 for the year ending December 31, 2014. As part of this 2016 work plan, Burnside will review and update the assessment to consider data collected through December 31, 2015. We plan to provide you with an email in this regard that you can pass along to the municipal auditors.

MOECC Directed Actions

The MOECC, in a letter dated August 21, 2015, required an investigation into elevated iron, arsenic and DOC levels in the shallow groundwater at OW38 (installed in 2012 between the landfill and Reid Road). Burnside submitted a work plan letter to the MOECC on September 29, 2015, following emails and discussions with the Township. Limited initial efforts commenced in 2015. The remainder is to be completed in early 2016, and is part of this budget estimate.

The work required includes:

- Investigation into reasonable use exceedance and the possible location of a former landfill north of Reid Road (including installation of up to two monitoring wells north of Reid Road);
- Decommissioning of unused monitoring wells on the landfill site¹; and
- Additional VOC sampling in the spring of 2016.

Burnside is to submit a report interpreting our investigation, and including our 2015 Monitoring Status Summary, to the MOECC by April 30, 2016.

Overall Work Program Budget

Table 2 below, provides a breakdown of the anticipated costs for completing the 2016 work program. Some of this work may extend into 2017, and is shown on the table as such. This work program includes the budget for the MOECC Directed Actions and 2016 reporting letters but does not include the Triennial Monitoring Report which was last completed in 2015. These differences make it difficult to compare the 2015 and 2016 work plan budgets on an overall basis. I would be pleased to provide comparison points for your consideration if you wish.

Table 2: Wingham Landfill Work Program Estimate

	2016	2017	Total
Monitoring			
Project Management	3,325		3,325
Spring and Fall Sampling ¹	7,200		7,200
Laboratory (spring and fall) ¹	5,625		5,625
Topographic Survey	1,875		1,875
Subtotal	18,025	-	18,025
Reporting			
2015 Monitoring Status Letter	4,700		4,700
2016 Well Owner Letters	750		750
2016 Monitoring Status Letter ²		1,500	1,500
Subtotal	5,450	1,500	6,950
Other			
MOECC Directed Actions	24,350		24,350
Updated Landfill Liability Assessment	475		475
Total ³	\$ 48,300	\$ 1,500	\$ 49,800

Notes:

1. Estimate is based on spring and fall sampling locations indicated in Table 1.
2. Work might be completed during late 2016. Cost dependent upon MOECC comments about the 2015 Monitoring Status Letter.
3. Estimates exclude taxes.

¹ As part of their long term waste disposal alternatives review, the County of Huron installed 13 monitoring wells at the Wingham landfill. The County committed to decommissioning these wells when there were no longer required. The Township should initiate discussion with the County regarding cost recovery for the well decommissioning to be completed in this work program. Burnside would be happy to assist in this regard, though we have not included any budget allowance for such efforts.

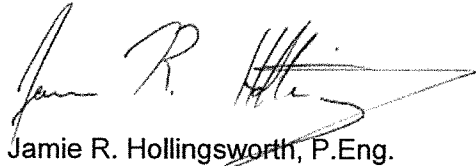
Authorization to Proceed

Burnside's Standard Conditions of Service and an Authorization to Proceed form are enclosed with this letter. Please complete the authorization form and return it to our office at your earliest convenience. Burnside's project/file number for this and any unanticipated landfill work will be LNE085790.2016.

Burnside looks forward to continuing our work with the Township on the Wingham Landfill. If you have any questions or concerns, please feel free to contact the undersigned.

Yours truly,

R.J. Burnside & Associates Limited



Jamie R. Hollingsworth, P.Eng.
Manager, Solid Waste Services
JR/JRH:js

Enclosure(s) Authorization to Proceed
Standard Conditions of Service

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Authorization to Proceed

Date: January 20, 2016 **Project No.:** LNE085790.2016
Client: Mr. Kelly Church
Submitted By: Jamie R. Hollingsworth, P.Eng.
Project: Wingham Landfill Monitoring and Supplemental Services

I, _____, being an employee of the Township of North Huron,
hereby authorize the firm of R.J. Burnside & Associates Limited (the Consultant), to arrange for
or perform the work described in the Proposal Letter dated January 20, 2016.

I understand that the payment is based on Time plus Expenses.

By affixing my signature, I understand that the scope of work contained in the Proposal Letter
(noted above) is governed by the attached Standard Conditions of Service.

Signature

Date

Position/Title

I have authority to bind the Corporation.

To hold the rates/and or fee estimate provided in the attached proposal, this Authorization To
Proceed must be signed and returned to R.J. Burnside & Associates Limited within 60 days
from the date above.

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Standard Conditions of Service

Services

The services provided, if not specifically limited by the Client, will be at the Consultant's discretion for acting in the Client's best interest for the type of work requested.

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Changes in Scope

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Assignment

Neither party shall assign responsibilities without the written consent of the other.

Termination

The Client or Consultant may terminate this Agreement at any time and no further expense will be incurred beyond the time of notice to terminate. In the event such termination becomes necessary, the party effecting termination shall so notify the other party in writing, and termination will become effective 14 calendar days after receipt of such notice.

Irrespective of which party shall effect termination or the cause therefore, the Client shall, within 30 calendar days of termination, remunerate the Consultant for services rendered and costs incurred, in accordance with the Consultant's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities.

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Suspension charges may include, but shall not be limited to, services and costs associated with putting analyses and documents in order, rescheduling and reassigning personnel and/or equipment and issuing necessary or customary notices to appropriate government boards. Compensation to the Consultant shall be based upon the Consultant's prevailing fee schedule and expense reimbursement policy.

Ownership of Documents

The Client shall be entitled to a copy of all drawings, specifications, designs and documents prepared by the Consultant but shall not use them for any other project. The originals shall remain the property of the Consultant.

Client's Responsibility

The Client will fully disclose all relevant information or data pertinent to the Project, which is required by the Consultant. The Consultant shall be entitled to rely upon the accuracy and completeness of such information and data furnished by or on behalf of the Client.

The Client will give prompt consideration to all requests or documents relating to the project submitted by the Consultant and whenever prompt action is necessary, inform the Consultant of his decisions in such reasonable time so as not to delay the Services of the Consultant. The Client shall arrange and make provision for the Consultant's entry and ready access to the project site as necessary to enable the Consultant to perform his services.

Tax

Any applicable taxes will be added to invoices.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 07/04/2016
SUBJECT: Revisions to the Establishing and Regulating Bylaw For The Fire Department of North Huron
ATTACHMENTS: Proposed revised bylaw attached

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby revise bylaw 73-2009.

EXECUTIVE SUMMARY

The current bylaw was created in 2009, and should be updated.

DISCUSSION

Amendments are in red in the attached file.

General comments:

Added Fire Prevention Officer to defined terms

General editing

Updated terminology to reflect adoption of NFPA standards in Ontario

Updated organisational chart: added Chaplain, Fire Prevention Officer, Scribe, and increased maximum firefighters from 32 to 36

Firefighter maximum: we have personnel move from a residence in one station's area to another, personnel who are taking leaves of absence for career or personal reasons, and generally a more mobile society. Increasing the department maximum will allow more flexibility to manage these life events. (this will make maximum total personnel 49, from the current 45)

FINANCIAL IMPACT

These changes are already projected for/accommodated in the 2016 budget.

FUTURE CONSIDERATIONS

The establishing and regulating bylaw will continue to be periodically reviewed to ensure it remains current.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3. Ensure our community is healthy and safe.

David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO

ESTABLISHING AND REGULATING BY-LAW

Corporation of the Township of North Huron

By-Law No. 73-2009

WHEREAS the Municipal Act, R.S.O. 2003 c., as amended, and the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4 as amended, permits the council to enact a by-law to establish and regulate a fire department;

BE IT THEREFORE ENACTED by the Municipal Council of the Corporation of the Township of North Huron, as follows:

- 1) In this by-law, unless the context otherwise requires,
 - a) **approved** means approved by the Municipal Council
 - b) **corporation** means the Corporation of the Township of North Huron
 - c) **council** means the council of the Township of North Huron
 - d) **Chief Administrative Officer** means the person appointed by *council* to act as chief administrative officer for the *corporation*
 - e) **company** means a complement of personnel operating one or more pieces of apparatus or equipment
 - f) **Deputy Chief** means the person appointed by council to act on behalf of the Fire Chief of the fire department in the case of an absence or a vacancy in the office of Fire Chief
 - g) **Fire Chief** means the person appointed by council to act as Fire Chief for the corporation and is ultimately responsible to council as defined in the Fire Protection and Prevention Act
 - h) **Fire department** means the ~~North Huron Fire Department~~ Fire Department of North Huron
 - i) **Fire Prevention Officer** means the person appointed by council as a Provincial Offences Officer to enact measures and requirements as found in the Ontario Fire Code and municipal bylaws within the Township of North Huron and as required under fire protection agreements
 - j) **Fire protection services** means a range of programs and services designed to protect the lives and property of the inhabitants of the Township of North Huron from the adverse effects of fires or exposure to dangerous conditions created by individuals or nature. This includes structural fire suppression and rescue; motor vehicle firefighting; fire prevention activities including Fire Code enforcement and inspections; fire safety education; communications; technical rescue operations including extrication of patients from motor vehicle ~~accidents collisions~~ and industrial accidents, farm ~~accident~~ rescue, shore based ice/water rescue, ~~awareness level~~ and scene support services (less than NFPA 1006 awareness level activity) for confined space rescue, ~~awareness level~~ trench rescue, NFPA 472 awareness level hazardous materials response; emergency medical response; training of persons involved in the provision of fire protections services, rescue and emergency services and the delivery of all those services
 - k) **Member** means any persons employed in, or appointed to, a fire department and assigned to undertake fire protection services, and includes officers, full-time, part-time and ~~volunteer~~ paid on call firefighters
 - l) ~~Volunteer Paid on call firefighter~~ means a firefighter who provides fire protection services ~~either voluntarily or~~ for a nominal consideration, honorarium, training or activity allowance
- 2)
 - a) A fire department for the Township of North Huron to be known as the ~~North Huron Fire Department~~ Fire Department of North Huron is hereby established and the head of the fire department shall be known as the Fire Chief.
 - b) The *fire department* shall be structured in conformance with the *approved* Organizational Chart, **Appendix "A"**, forming part of this by law.

- c) The mission statement and goals of the department shall be as those contained in **Appendix "B"** of this bylaw.
- 3) In addition to the Fire Chief, ~~the~~ council shall appoint two Deputy Chiefs to act on behalf of the Fire Chief of the fire department in the case of an absence or a vacancy in the office of Fire Chief.
- 4) The Fire Chief may appoint any qualified person as a member of the fire department, subject to the approved hiring policies of the Township of North Huron.
- a) Persons appointed as members of the fire department to provide fire protection services shall be on probation for a period of 12 months, during which period they shall take such special training and examinations as may be required by the Fire Chief.
- b) If a probationary member appointed to provide fire protection services fails any such examinations, the Fire Chief may dismiss that member.
- 5) The Fire Chief may reprimand, suspend or dismiss any member for non-compliance with any provisions of this bylaw, standing orders and department rules, that in the opinion of the Fire Chief, would be detrimental to the good order, discipline and efficiency of the department.
- 6) A ~~volunteer~~ paid on call firefighter shall not be dismissed without the opportunity for a review of termination, if he/she makes a written request for such a review within seven working days after receiving notification of the proposed dismissal. A person appointed by the municipality, who is not employed in the fire department, shall conduct the review.
- 7) The remuneration of the ~~volunteer members~~ personnel shall be as determined by ~~the~~ council.
- 8) The Fire Chief is ultimately responsible to council, under the general direction of the CAO, for the proper administration and operation of the fire department including the delivery of fire protection services.
- 9) The Fire Chief shall implement all approved policies and shall develop ~~best practices such standard operating procedures and guidelines~~, general orders and departmental rules as necessary to implement the approved policies and to ensure the appropriate care and protection of all fire department personnel and fire department equipment. Such rules, orders and policies shall not conflict with the provisions of any legislation or bylaws of the municipality.
- 10) The Fire Chief shall review periodically all policies, orders, rules and ~~operating~~ procedures of the fire department and may establish an advisory committee consisting of such members of the fire department as the Fire Chief may determine from time to time to assist in these duties.
- 11) The Fire Chief shall submit to ~~the~~ council for approval, the annual budget estimates for the fire department, ~~an annual report~~ and any other specific reports requested by council.
- ~~12) The department shall perform the following divisional functions:~~
- ~~• Division of Administration~~
 - ~~• Division of Mechanical Equipment and Apparatus~~
 - ~~• Division of Public Education~~
 - ~~• Division of Fire Prevention~~
 - ~~• Division of Training~~
 - ~~• Division of Emergency Medical Services~~

- ~~Division of Personnel Safety~~
- ~~Division of Fire Suppression~~

~~13) Each division captain of the fire department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or a member designated by the Fire Chief. Designated members shall report to the Fire Chief on divisions and activities under their supervision and shall carry out all orders of the Fire Chief.~~

14) Where the *Fire Chief* designates a member to act in the place of an officer in the *fire department*, such member, when so acting, has all of the powers and shall perform all duties of the officer replaced.

15) The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and the protection of life and property and shall exercise all powers mandated by the Fire Protection and Prevention Act, 1997, and the Fire Chief shall be empowered to authorize:

- a) pulling down or demolishing any building or structure to prevent the spread of fire
- b) all necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident, when unable to contact the property owner
- c) recovery of expenses incurred by such necessary actions for the corporation in the manner provided through the Municipal Act and the Fire Protection and Prevention Act.

16) The Fire Chief shall develop an approved fire department promotional policy based on such evaluation, written, practical and oral examinations as deemed necessary.

- a) The provisions of this section shall not apply to the positions of Fire Chief or Deputy Fire Chief

17) The fire department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality except with respect to a fire or emergency:

- a) that, in the opinion of the Fire Chief or designate of the fire department, threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality
- b) in a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid
- c) on property with which an approved agreement has been entered into with any person or corporation to provide fire protection services
- d) at the discretion of the Fire Chief, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a fire coordinator appointed by the fire marshal or any other similar plan or program
- e) on property beyond the municipal boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate. The Fire Chief shall subsequently notify the Chief Administrative Officer of such response.

18) Any provisions of provincial legislation supersede the provisions of this bylaw.

19) This by-law comes into effect January 1, 2010.

READ A FIRST, SECOND AND THIRD TIME and finally passed this second day of December, 2009.

Reeve

Clerk

Appendix “B”
To By-Law No. 73-2009

Mission Statement

The ~~North Huron Fire Department~~ Fire Department of North Huron is committed to the enhancement of the quality of life through the protection and preservation of life and property ~~within the jurisdiction of the Township of North Huron~~ from the effects of fire or other emergencies.

~~Our mission will be accomplished through the delivery of fire prevention, public education and professional emergency response programs to all who work, live and play within our community. We will work to educate people in fire safety in order that they may protect themselves and their families.~~

~~We will strive to minimize any adverse effects on individuals, families and businesses as a result of these emergencies and work to safeguard the environment. Through this effort we will protect our lifestyle and the general economic welfare of the community.~~

Goals

1. Provide for the safety of the public and the firefighters.
2. Identify and review the fire service requirements of the municipality
3. Provide the administrative process consistent with the needs of the department.
4. Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable time.
5. Provide departmental training to an accepted standard which will ensure the continuous upgrading of all personnel in the latest techniques of fire prevention, firefighting and control of emergency situations and to cooperate with other departments of the corporation with respect to assistance and other programs.
6. Provide a maintenance program to ensure all fire protection apparatus, including allied equipment, is ready to respond to emergency calls.
7. Provide an effective fire prevention program to:
 - a. Ensure, through cooperation with the building department and inspection compliance with applicable municipal, provincial and federal fire prevention legislation, statutes codes and regulations.
 - b. Reduce and/or eliminate fire hazards.
8. Develop and maintain an effective public information system and education program with particular emphasis on school fire safety programs.
9. Ensure that in the event ~~e of~~ a major catastrophe ~~in the municipality~~, assistance to cope with the situation is available from outside departments and agencies.
10. Develop and maintain a good working relationship with all outside agencies related to the protection of life and property.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Connie Goodall
DATE: 13/04/2016
SUBJECT: Request for Letter of Support – East Wawanosh 150th Committee
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby write a letter for the East Wawanosh 150th Committee to support their application for Huron Heritage Funding for the History Committee project.

EXECUTIVE SUMMARY

The History Committee of the East Wawanosh 150th Anniversary Planning Committee intends to submit an application for their history project to the Huron Heritage Fund on May 1st, 2016. The group will leverage money they already have and put in a request to the Huron Heritage Fund for no more than \$5,000.

DISCUSSION

The History Committee is currently gathering pictures and stories for the history project of the East Wawanosh 150th Anniversary. The information will be shared in either booklet or calendar form for sale to residents and event attendees. Obtaining funding from the Huron Heritage Fund will make the project possible.

FINANCIAL IMPACT

None.

FUTURE CONSIDERATIONS

By supporting the history project of the East Wawanosh 150th committee, the planning committee will be able to develop a product that can be used to raise further funds to be used for the event.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive to new businesses and residents.

Outcome: Tourism is a driver in economic development.

. Partner with local volunteer groups to promote tourist related events and activities

Connie Goodall – EDO

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Connie Goodall
DATE: 13/04/2016
SUBJECT: Wingham Farmers' Market 2016
ATTACHMENTS: Land Use Agreement for the Purpose of a Wingham Farmers' Market,
~~Wingham Farmers' Market Association Rules and Regulations 2016 – Market~~
Season

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby direct staff to prepare a Land Use Agreement for the Purpose of a Wingham Farmers' Market as an authorizing by-law. Further, that the Council of the Township of North Huron consider the Farmers' Market Group a Community Group and allow them to rent Cruikshank Park for the duration of the 2016 season at the community rate.

EXECUTIVE SUMMARY

In 2015 the Wingham Farmers' Market kicked off its inaugural year to fulfill the following:

- Make fresh, locally grown produce and products available to North Huron and Area shoppers
- Support the local agricultural community by providing a venue to sell their product and the opportunity to expand their consumer base
- Encourage shoppers to the Wingham downtown core by providing another valuable and desirable reason to shop in Wingham (the project was supported by the Wingham BIA)

The planning committee consisting of local producers, Wingham BIA representation, Wingham Horticultural representation and working with Joan Brady of Sustainable Futures completed an environmental scan and surveyed local producers. The committee went on to develop the Rules and Regulations for the Wingham Farmers' Market based on Farmers' Market Ontario Guidelines of which they are a member.

DISCUSSION

The Wingham Farmers' Market was well received by the local community in 2015. For the 2016 season, the committee is hoping to secure a more visible location to grow the number of vendors and visitors to the downtown.

According to Farmers' Market Ontario, an average shopper spends \$30/week at a farmers' market. FMO studies also show that for every dollar that is spent at the FM an additional \$3 is spent at neighboring businesses.

In the North Huron Economic Development Strategic Plan, agriculture was identified as a key industry in North Huron. Under the goal of Business Attraction and Retention – creating a culture that supports local first was identified as a strategic direction with an action item of supporting

opportunities for local producers. Farmers' Market was identified as a resource to achieve this goal.

FINANCIAL IMPACT

The fee waiving policy allows Council to contribute to an event or activity by reducing the rental rate and charging the community rate. This is Council's contribution to the community group or activity. The rental rate for the park is \$43.05 per ½ day, and the community rate is \$30.14 per ½ day. This group is not specifically listed as a group eligible for the community rate, however the Wingham Farmer's Market is a not for profit group and Council may choose to include them under that definition. The policy states that no fees are waived in North Huron, and only Council has authority to deviate from policy. In order to waive the fees completely a motion of Council would be required.

FUTURE CONSIDERATIONS

Discuss future impacts of project or activity, if any

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive to new businesses and residents.

Outcome: Our downtowns are attractive retail and commercial destinations

RELATIONSHIP TO ECONOMIC DEVELOPMENT STRATEGIC PLAN

Strategic Direction - Create a culture that supports local first - Support opportunities for local producers

Connie Goodall - Economic Development Officer

Enter your name, enter your role

Sharon Chambers, CAO

WINGHAM FARMERS' MARKET

c/o Matt Armstrong

519-441-0931 / winghamfarmersmkt@gmail.com / 40949 Amberley Rd / Wingham, ON / N0G 2W0

2016 Application for Space Rental & Association Membership

Name:

Company/Farm Name:

Address:

City:

Postal Code:

Tel:

Web/email:

1. List all Products/Services to be offered. As per Item #6 of the WFM Rules and Regulations, identify any items not produced by the applicant (e.g. by another farm):

2. The 2016 season runs for 18 Wednesdays (June 1 – Sept 28). Vendor stalls are approximately 10' x 10'. Vendors must bring their own canopy. Please select your vendor option(s):

☐

Daily Vendor

Vendor pays \$15.00 each market day he/she attends + one-time \$20 Annual Association fee.

☐

Each Additional Stall

Vendor pays \$12.00 each market day he/she attends

☐

Seasonal Vendor:

Vendor pays \$180.00 for the market season on June 1st (works out to \$10.00/week) + one-time \$20 Annual Association fee.

☐

Each Additional Stall (Seasonal):

Vendor pays \$144.00 for the market season on June 1st (works out to \$8.00/week) due June 1st.

Cheques can be made out to the Wingham Farmers' Market Association.

"I have read and agree to abide by the Rules and Regulations as established for the 2016 operations of the Wingham Farmers' Market.

I hereby apply to join the Wingham Farmers' Market Association. I plan to rent ____ designated space(s) at the Wingham Farmers' Market to be held at Cruickshank Park located on Josephine Street in Wingham, ON for the period indicated above."

Applicant

Date

Witness

Date



**THE WINGHAM FARMERS' MARKET IS
HOMEGROWN, VIABLE AND VIBRANT AND WILL
HELP BUILD A HEALTHIER, WELL CONNECTED AND
MORE NEIGHBOURLY COMMUNITY**

**Wingham Farmers' Market Association
Rules & Regulations**

2016 Market Season

Wingham Farmers' Market Association Rules & Regulations

PURPOSE

1. The purpose of this Vendor's Handbook is to describe the organization and administration of the Wingham Farmers' Market and to detail the rules and regulations to be followed by the Steering Committee, vendors and staff of the market. The Steering Committee shall deal with any issue not covered in this handbook.

ORGANIZATION

2. **Wingham Farmers' Market Association (WFM).** The name of the organization is the Wingham Farmers' Market Association. The Vision of the Wingham Farmers' Market Association is to develop a market that is homegrown, vibrant and viable, one which will help build a healthier, well-connected and neighborly community. The mission of the Wingham Farmers' Market Association is to maintain a sustainable and viable Farmers' Market for the purpose of marketing local farm, agricultural and craft products and to improve production of, stimulate interest in and increase consumption of local products. The Wingham Farmers' Market is therefore open to local and bona fide producer-vendors that meet the vendor criteria as outlined in this document and/or that have been approved by the WFM Steering Committee. All vendors must be members of the Wingham Farmers' Market Association.
3. **Governance.** For the 2016 season, the Wingham Farmers' Market Association is governed by a Steering Committee led by community members, Wingham BIA representatives and market vendors. Steering Committee meetings will be held regularly in Wingham on a day/place to be determined by current committee members. Governance may shift to an elected Board of Directors once the market is fully established.
4. **Management.** The Wingham Farmers' Market is managed and operated by Steering Committee members and market vendors.

MARKET LOCATION & SEASON

Location. The 2016 Wingham Farmers' Market is located in Cruickshank Park on Josephine Street in Wingham, ON (See Appendix A.)

5. **Dates & Hours of Operation.** The 2016 season consists of 18 market days:
 - a. Every Wednesday from 2:30 to 6:00 p.m., June 1 to September 28 2016

ELIGIBILITY FOR MEMBERSHIP

6. **Eligibility.** The vendor is defined as the applicant or the applicant's spouse, sibling, child, parent, domestic partner or employee who assists substantially in the cultivation of the crops or in the production of the agricultural, baking or craft product. The sale of items grown or produced by anyone other than the vendor, as defined above, is only permitted by special provision. These items shall not exceed 25% of a vendor's weekly display and must be grown or produced within a 75 km radius of the Town of Wingham. Such items must be approved by the Steering Committee in advance of selling at the market and cannot be in competition with items for sale by other market vendors. These items will be identified as to their originating producer.

7. **Residency.** Applicants must be residents of Ontario and grow or produce the goods within a 75 km radius of the Town of Wingham. Applicants outside of the 75 km radius may be approved at the discretion of the Steering Committee.
8. **Vendor Status.** There are two types of market vendors:
 - a. **Daily Vendors** attend the market on a week-by-week basis and pay the regular stall fee each day they attend.
 - b. **Seasonal Vendors** pay for the entire market season up front and receive a substantially discounted stall fee.

PRODUCT CATEGORIES

9. **Agriculture.** Products include, but are not limited to: fruit and vegetables, plants, shrubs, trees, flowers, honey, maple syrup, preserves, sauce, vinegar, meat, fish, poultry (quota) and eggs (graded), soap, dried soup and other mixes, soils (black muck), manure, firewood, fleece, wool, fence posts, animal feed, grains, etc.
10. **Baking.** Products include, but are not limited to: breads, rolls, buns, muffins, cookies, fruit pies, cakes, pastries, meat pies, etc.
11. **Ready to Eat Products.** Vendors may offer ready to eat foods if they utilize local foods from other WFM members or other local producers. Anyone offering ready to eat foods for sale at the farmers' market must maintain proper standards for preparation, storage and service as outlined by Ministry of Health guidelines. Vendor must provide own hand wash facilities and refuse containers.
12. **Arts and Crafts.** Arts and Crafts must be hand-made by the vendor using his/her own skill, artistry and training to produce a new, unique and original product.

APPLICATION AND SELECTION PROCESS

13. **Vendor Agreement.** All applicants for membership must complete a "Vendor Agreement" form. This agreement is made annually between the Wingham Farmers' Market Association and the producer/vendor, who agree to enter into a contract for their mutual benefit and to set out the terms and conditions of their agreement, as detailed in this handbook. The purpose of the Vendor Agreement procedure is to maintain a high quality, producer-based market; to provide a variety of products; to ensure fairness to all vendors and to ensure vendors abide by the rules of the market. The agreement also lists all the products approved by the Steering Committee for sale at the market.
14. **Review & Approval.** The Steering Committee will review the completed Vendor Agreements and recommend acceptance or rejection of each Vendor Agreement and each product to be offered for sale, based on a majority vote. The Wingham Farmers' Market Association reserves the right to refuse the acceptance of an applicant or product that is not in keeping with the rules, regulations or standards of the Wingham Farmers' Market Association. Applicants may ask the Steering Committee to reconsider decisions made on their admission or products.
15. **New Products.** If, after approval of original product lists, vendors wish to sell items which fall into a different product category or which represent a major departure from the product(s) originally juried, the items must be juried and approved before they can be offered for sale. The original application will be amended as required.

BOOTH/STALL ALLOCATION

16. **Stall Fees.** Stall fees are determined annually by the Steering Committee (see #21). A stall is approximately 10ft x 10ft. A stall will be available each week for a non-profit community group free of charge.
17. **Space Allocation & Location.** Stall spaces are allocated in the following priority:
- Returning full season vendors;
 - Full season vendors; those who have seasonal fees paid receive first priority.
 - Daily vendors
18. **Sharing.** Two vendors may share a stall provided that they meet the following criteria:
- Both must hold individual memberships
 - Products of both must be displayed at all times
 - Their products are deemed compatible
 - Both vendors must attend the market
19. **Sub-letting.** Vendors may not sell, sub-let or rent stall space to other vendors unless approved by the WFM Steering Committee.

FEES

20. **Membership Fee.** The annual non-refundable membership fee is \$20.
21. **Stall Fees.** Fees are based on vendor status and size of the stall.
- Daily.** Payable each day of the market on arrival.
 - Seasonal.** Full season fees are discounted from daily fees and payable in advance.

Vendor Type	1 st Stall (10ft x 10ft)	2 nd Stall (10ft x 10ft) if interested
Daily – due each week	\$15 each week	\$12 each week
Seasonal – due up front	\$10 x 18 weeks = \$180	\$8 x 18 weeks = \$144

22. **Refund Policy.** Membership and daily stall fees are non-refundable. Season fees may be refundable, for valid reasons, on approval of the Steering Committee. Refunds will be prorated according to the market days remaining. A \$25 administration fee is applicable.

VENDOR RESPONSIBILITIES

23. **Compliance.** Vendors must comply with the following; failure to do so may be grounds for termination of the Vendor Agreement and Membership:
- The Wingham Farmers' Market Association Rules and Regulations as outlined herewith.
 - Municipal, Provincial and Federal Regulations regarding labeling, measures, safe food handling, health and safety, liability etc. for all products offered for sale at the Market. Compliance is the responsibility of the individual vendor and not the Wingham Farmers' Market Association. The Steering Committee reserves the right to appoint members to visit a farm or workshop, etc. to verify compliance.

24. **Payment of Fees.** All applicable fees must be paid on Market Day prior to stall setup.
25. **Booth Sitters.** Vendors and/or their qualified and knowledgeable staff are expected to attend the market in person to sell their own products. Occasional use of booth sitters is permitted and vendors are encouraged to arrange a sitter rather than not opening the stall for the day. Vendor to notify the acting market manager by cell phone or in person (Notification on market day is acceptable).
26. **Punctuality.** Late arrivals and early departures disrupt the market and can be a safety issue. Vendors who arrive late or leave early will be warned by the Acting market manager and, if late or depart early six (6) times, risk termination of their Vendor Agreement and vendor status.
- a. Late arrivals. Vendors must arrive at the market in time to unload, move products into the stall, park vehicles, setup their stall and open for business at the designated open time (see article 6 for times). If a Seasonal Vendor has not arrived at least 15 minutes before opening time, the Acting market manager has the option to rent the stall to a Daily Vendor for the day. Season Vendors are encouraged to notify the Acting market manager if they will be late or absent.
 - b. Early departures. Vendors must keep their stalls open for the entire market day and not begin to tear down before the designated closing time. All vendors must leave the market no later than 1 hour after the market closes.
27. **Products.** Vendors must bring enough product to last the entire day. Exceptions may be made for reasons of product supply beyond control of the vendor, ie. produce in season.
28. **Displays.** Vendors are responsible for providing all display materials (displays, tables, chairs, etc.) and setting up and tearing down any displays. The market is not able to provide any materials. Stalls should have an attractive and professional appearance, enhanced by good presentation and cleanliness. The name of the individual and/or business should be prominently displayed at the booth. Vendors are encouraged to seek the advice and assistance of the Steering Committee or Acting Market Manager. The Acting Market Manager may ask that unsightly or unsafe materials be removed.
29. **Parking.** Vendors are required to park in the designated areas after unloading their products.
30. **Conducting Business.** Vendors must remain in their own stalls when selling. Sales must be conducted in an orderly and business-like way and no shouting or other objectionable means of soliciting trade are permitted.
31. **Pricing.** All items offered for sale must have prices prominently and clearly displayed. Vendors must not practice distress pricing by undercutting other vendors or dumping products at bargain or sale prices. Volume buying sales incentives such as “\$2 each – 3 for \$5” are permitted.
32. **Farm Products Grades and Sales Act.** Produce should be sold by units or legal containers such as bushel, 4-litre baskets, quart, etc. If your product is sold by weight, the scale has to be government inspected with a valid sticker displayed. All produce should be correctly labeled and priced.
33. **Food Safety.** Every person handling food products must maintain a very high standard of personal hygiene and cleanliness. In fact, all vendors and staff must practice these standards to prevent the transfer of pathogens between vendors/staff and therefore to foods. Please adhere to the following guidelines:

- a. All Vendors must register with the Huron County Health Unit as a Farmers' Market Vendor and follow mandated regulations and guidelines
- b. The Huron County Health Unit will visit the market at least once during the season and each vendor is responsible for following the Health Unit regulations and suggestions. If the vendor is found in fault of the Health Unit regulations, the vendor is responsible for correcting the problem and paying any fines issued.
- c. All foods offered for sale must be protected from contamination.
- d. Baking and processed foods must be pre-packaged at point of production or contained in a display case to protect from airborne and human contamination.
- e. All persons handling food must wear clean clothing, wash hands often, be free from infectious disease, NOT smoke, and avoid touching nose, mouth, hair and skin.
- f. All vendors MUST wash hands thoroughly with warm water and soap after visiting the washroom.
- g. Containers and wrappers must be single-use only.
- h. Do not allow any unauthorized persons access to where food is being prepared.
- i. Racks, shelves or tables must be provided for food display and all food must be at least 15 cm (6 in) off the ground/floor.
- j. All canned products must be packaged in new jars and sealed with vacuum lids.
- k. Personal effects should not be stored anywhere near food products.

Sampling and Condiments.

- a. Do not allow customers to get hands anywhere near samples to be eaten by other customers; prepare individual samples that cannot be handled by more than one person; provide toothpicks or small paper containers or pass out each sample.
 - b. Provides tongs, forks or spoons for each type of condiment being offered; no customer hands in the bowl.
 - c. Clean up the serving area often, being especially careful to pick up food scraps that fall onto the ground or floor.
 - d. Watch children very closely.
34. **Refuse.** Stalls must be kept free from refuse during the market day. At the end of the day, all refuse for removal must be placed in the bins provided except cardboard boxes, which must be broken down for recycling and placed beside garbage bins, not in them. This is especially critical for any produce and food vendors because of the risk of vermin. Scraps of any such material must be scrupulously cleaned up from the ground or floor. Only cans and bottles may be put in the blue recycling containers.
35. **In-Booth Storage.** Storage containers and equipment shall be confined to one's market space and kept out of sight.
36. **Alcohol.** No alcoholic beverages may be consumed, served or sampled on the market site. Sales are limited to Ontario/locally produced VQA products as outlined in Ontario Alcohol and Gaming Commission guidelines and approved by the WFM Steering Committee.
37. **Smoking.** No smoking is permitted on the market site.
38. **Live Animals.** Live animals may not be sold at the market. Pets are permitted in the market if on a leash and under control by the owner, guide dogs accepted.

39. **Insurance.** It is good business practice to ensure you have adequate liability insurance. This insurance can protect you in the event a customer has an adverse reaction to your product (product liability insurance) as well as for other events that may happen at your farmers' market stall such as a customer injury. Individual vendors are not covered under the Wingham Farmers' Market Insurance Policy. You may be able to get an additional rider placed on your home or farm insurance. While the Wingham Farmers' Market Association does carry basic Public Liability and Property Damage Insurance, any additional insurance coverage is the responsibility of the individual vendor. The Wingham Farmers' Market Association bears no responsibility for any vendor property at the market.

ADDITIONAL MARKET RESPONSIBILITIES

40. **Acting Market Manager.** An Acting Market Manager will be present each day of the Wingham Farmers' Market. The Acting Market Manager will be appointed by the Steering Committee.
41. **Rules and Regulations.** The Acting Market Manager supervises the operation of the market. He/she will apply the rules and regulations of the market and report any violations to the Steering Committee as necessary. He/She may ask the Steering Committee to suspend a vendor for one or more days for serious violation of the rules.
42. **Collection of Fees.** The Acting Market Manager shall collect all fees when they are due and deliver to the Treasurer to deposit promptly. Vendors may not set up until appropriate fees are paid. A \$35 charge will be levied for NSF cheques.
43. **Space Allocation.** The Acting Market Manager shall assign all stall space taking into consideration:
- a. Priorities established in article 17 above.
 - b. Vendor attendance record including late arrivals and early departures.
 - c. Stall availability.
 - d. Product category and its compatibility with products of nearby vendors.
 - e. Special requirements (late arrivals, early departures, proximity to hydro).
44. **Removal of Persons.** The Acting Market Manager has the authority, with cause, to request any vendor or other persons to leave the market operating area and, if necessary, to call the police for assistance.
45. **Community Space.** A community stall space is available to charity and non-profit organizations, at no cost, for fund-raising, promotional and educational purposes by applying to the Steering Committee at least one week in advance. Any products to be offered for sale must be approved by Steering Committee and must not be in competition with the market vendors. All Wingham Farmers' Market Rules and Regulations apply. The person applying will be held responsible for ensuring that the stall space is staffed and left in the same condition as upon arrival. The market is not responsible for providing tables, chairs or display materials. Community groups using the stall must be associate members of the Market and pay a reduced membership fee of \$10.
46. **Buskers.** Buskers are welcome at the Wingham Farmers' Market and must be preapproved by the Market Steering Committee.

47. **Complaint.** A formal complaint should first be submitted in writing to the Steering Committee with a request to address the issue. Verbal complaints must be recorded and signed and dated by both complainant and receiving Steering Committee. The Steering Committee may request additional information from complainants (i.e. in a pricing issue – Ontario average prices, etc.) All complaints will be dealt with by a minimum of 2 Steering Committee members accompanied by the Acting Market Manager when possible and appropriate.
48. **Negotiation.** Inform the individual(s) involved in the complaint of the complaint and the behavior causing concern. This may be simply a conversation between the members designated by the Steering Committee and the individual(s) causing concern once the complaint has been submitted in writing, or it may require a formal meeting with all parties involved, depending on the nature of the complaint. Allow the individual(s) to explain or elaborate on their perspective. Determine a timeline for correction of the behavior or withdrawal of the complaint by the party involved. Guidelines and specific directions will be documented with copies issued to all parties involved in the resolution, including the Steering Committee, and where deemed necessary, to the General Membership. **The Steering Committee retains the right as outlined in the rules and regulations to ask anyone to leave the market site, at any time, depending on the seriousness of the behavior causing concern, i.e. Where such behavior may be detrimental to the safety of visitors attending the market. (see #45 above)
49. **Final Authority.** In the event that the complaint is not withdrawn and/or the behaviour is not corrected to the satisfaction of the party issuing the complaint, the Steering Committee will make a decision based on the their judgment of what will be best for continued operation of the Wingham Farmers' Market. The Steering Committee has the right to revoke the application of the individual(s) causing concern and exclude the individual(s) from attendance at the Wingham Farmer' Market for the remainder of the season.

2016 Wingham Farmers' Market Steering Committee Members

Matt Armstrong	Phone 519-441-0931	e-mail feedme@winterstonefarm.com
Lorraine Poulin	Phone 519-357-3723	e-mail lorraine_poulin@hotmail.com
Pat Campbell	Phone 519-357-2970	e-mail patti200901@hotmail.com
Hayley Murray	Phone 519-292-6191	e-mail Hayley.murray123@gmail.com
Jim Snyder	Phone 519-357-1381	e-mail snyderconcepts@gmail.com
Catherine Picon	Phone 226-422-2011	e-mail cathpicon@hotmail.com

Municipal Support

Connie Goodall	Phone 519-357-1096	e-mail cgoodall@northhuron.ca
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Supporting Consultant

Joan Brady	Phone 519-237-3108 Cell: 226-237-3108	e-mail jbrady@hay.net
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Appendix A. Wingham Farmers' Market Location(s) for 2016 in Cruickshank Park



Canopies will be clustered together either in boxes A+B, A+B+C, just C or just D or a combination thereof.

**LAND USE AGREEMENT
FOR THE PURPOSE OF A WINGHAM FARMERS' MARKET**

BETWEEN:
THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
(the "Township")
AND
THE WINGHAM FARMERS' MARKET COMMITTEE
(the "Farmers' Market")

WHEREAS the Council of the Township of North Huron supported the Wingham Farmers' Market for the 2015 season which was held at the lot located at 160 Farley Lane, a parking lot owned by the Township of North Huron. Permission to use this space was granted for one season so that both parties could evaluate the success and terms of use agreement for the 2015 season. **AND WHEREAS** The Wingham Farmers Market has requested moving the market to Cruickshank Park located at 360 Josephine Street for the 2016 season;

AND WHEREAS The Township of North Huron owns and operates Cruickshank Park
AND WHEREAS the parties hereto wish to establish terms for the Farmers' Market to use Cruickshank Park for the purposes of a Farmers' Market:

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both parties, the parties hereto agree as follows:

Term

The Farmers' Market will have permission to use the site on Wednesday afternoons from 2:30pm to 6:00pm for the months of June to September. This agreement is for the 2016 season. Through a motion of Council, this agreement may be extended to future years, until terminated by either party under the terms of the Termination Clause, or by mutual agreement. The agreement may be updated to reflect additional terms through mutual agreement by both parties. This may be in the form of an amendment to this current agreement, or by way of a new agreement.

Usage

The site is being used for the purposes of a producer based community driven Farmers' Market. The intent of this program and retail service is outlined in "Introducing Wingham Farmers' Market 2015" document and the "Wingham Farmers' Market Association Rules and Regulations – 2016 Market Season" attached to this agreement as Schedule B. Any other use of this property under this agreement is prohibited.

Rent (draft - still to be confirmed by Council)

The Farmers' Market will be charged ...the use of Cruickshank Park at 360 Josephine Street for the Farmers' Market. The Farmers' Market is responsible for any operating expenses associated with the use of this space for the Farmers' Market.

Site Condition

The Farmers' Market is responsible for any damage to the property as a result of the Farmers' Market and will reimburse the Township for any repair costs. At the start of each season both parties will meet to review the condition of the site. The site must be in the same condition at the end of the Farmers' Market season.

Any permanent changes to the site, or any temporary changes that will remain in place at times when the Farmers' Market is not in operation, must be approved in writing, in advance, by the Township.

The Farmers' Market is responsible for site conditions during the Farmers' Market. The Township will inspect the site prior to 2:30pm on the day of the Farmers' Market, and by noon on the day following the Market. Any issues will be brought to the attention of the Farmers' Market for immediate corrective action. Any corrective action that must be taken on by the Township as a result of inaction by the Farmers' Market to correct issues, will be expensed to the Farmers' Market. Payment to be received prior to the start of the next Farmers' Market.

The space provided allows for a maximum of 10 vendor sites inside the park. This is inclusive of the Community Site for use by local Community Groups, donated by the Farmers' Market. The site setup will comply with the following:

- Farmers' Market will be set up as per Schedule A attached to this agreement.
- Canopies set up for each vendor will be roof only, no sides.
- No set up will penetrate the ground for any purposes.
- The Farmers' Market will be aware of vendor and shopper safety and immediately correct any condition that may be unsafe and maximize participant safety.
- The Township of North Huron Chief Building Official will approve any site set up or changes, and may require further conditions not outlined in this agreement. These conditions will be communicated to the Farmers' Market in writing by the Chief Building Official.

- No vehicles are permitted to drive on Cruickshank Park as part of set up, take down, or during the market.
- The Farmers' Market will make arrangements for available washrooms for vendors and patrons of the market.

Community Vendor Space

One space at the Farmers' Market is being provided for Community Usage. This space is provided to that user at no fee.

Insurance

The Farmers' Market will be registered with the Farmers' Market Ontario and maintain in place an insurance policy through this association. The policy will have a minimum coverage of \$5 Million for Commercial General Liability. The Farmers' Market will provide proof of this policy to the Township prior to each Farmers' Market season, naming the Township of North Huron as an additional insured on the policy.

It is the responsibility of the Farmers' Market to ensure that the vendors have adequate insurance for their operations.

Indemnity

The Farmers' Market shall indemnify and save harmless the Township from and against all fines, suits, claims, demands and actions of any kind or nature to which the Township shall or may become liable for or suffer by reason of any breach, violation or non-performance of the Farmers' Market of any term or provision of this Agreement or by reason of any loss, damage, or injury occasioned to or suffered by any person or persons or any property by reason of any action, neglect, negligence, wilful misconduct or default on the part of the Farmers' Market, its employees or volunteers save and except any fines, suits, claims, demands and actions of any kind or nature resulting from any action, neglect, negligence, wilful misconduct or default on the part of the Township, its employees or Members of Council.

Signage

For each Farmers' Market, the following signage will be erected:

- No smoking within 20 meters of the Farmers' Market
- In case of emergency call 911. The address is 360 Josephine Street, Wingham.
- A sign indicating the responsible person for the Farmers' Market and how they can be contacted.

Huron County Health Unit

The Farmers' Market will be responsible for compliance with all the regulations of the Huron County Health Unit. The Farmers' Market is responsible for contacting the Health Unit prior to the start of each season.

The Farmers' Market is responsible for complying with the Health Unit requirement for washrooms, wash stations, and any signage required by them.

Set Up and Take Down of the Market

The Township of North Huron will deliver to the site each week garbage & recycle bins. The garbage and recycle bins will be emptied and retrieved by the Township on the Thursday following the Farmers' Market. All vendor garbage is to be removed off site. The bins provided by the Township are for public waste.

Point of Contact

The point of contact for the Farmers' Market will be the Chair of the Farmers' Market Committee. At the start of each season, the name, address, email, and phone number of this individual will be made available to the Township.

The point of contact for the Township of North Huron will be the Economic Development Officer. She can be reached at 519-357-1096. Email to cgoodall@northhuron.ca. Mail can be sent to: Township of North Huron, PO Box 90., Wingham, ON. N0G 2W0.

Lawful Use

The Farmers' Market will observe and fulfill the lawful provisions and requirements of all statutes, by-laws, rules and regulations, municipal, provincial or federal, relating to the use of the land.

Utilities

The site has no water provided. If this is required, the Farmers' Market will make their own arrangements. Any water supply must meet the standards of the Huron County Health Unit.

The park has some hydro available. The Township and the Farmers' Market will review the available power sources at the park and confirm usage and set up. Any hydro supply must meet ESA standards. The supply is 110 volt, there is no 220 volt at the park.

The usage of the hydro power is included in the rental fee, however the Township will monitor usage and should it become excessive the Township and the Farmers’ Market will re-evaluate the usage and agree to acceptable terms. It is not anticipated that the increased usage costs will exceed the rent recovered for use of the park.

The supply of these utilities must be done in a way that is safe for all users of this location and any adjacent property to this site. Any trip hazards must be minimized and clearly identified. .

Termination

Either party has the option to terminate this agreement with written notice, received no later than March 1 of that year, prior to the Farmers’ Market season.

Should the Farmers’ Market group not comply with the terms of this agreement, they will receive written notice of non-compliance. In the notice to the Farmers’ Market, a time line for correcting the compliance issue will be identified. Should the Farmers’ Market not comply within that time frame, it is cause termination of this agreement with no further notice.

Should the Township deem that the non-compliance is a safety or health risk to anyone and it cannot immediately be corrected, it is cause for immediate shut down of the Farmers’ Market, until such time that the Farmers’ Market can take corrective action to the satisfaction of the Township.

Non Transferable

This land use agreement is non-transferable without the written consent of the Township.

We agree to the terms and conditions set out in this Land Use Agreement:

DATED the _____ day of _____, 2016.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

Per: _____
Neil Vincent, Reeve

Per: _____
Kathy Adams, Clerk

We have authority to bind the Township.

**WINGHAM FARMERS’ MARKET
COMMITTEE**

Per: _____
Name:
Title:

Per: _____
Name:
Title:
I/We have authority to bind the Wingham
Farmers’ Market Committee.

SCHEDULE A

Site Map



Canopies will be clustered together either in boxes A+B, A+B+C, just C or just D or a combination thereof.

SCHEDULE B

Wingham Farmers' Market Association Rules & Regulations – 2016 Market Season
(attached)



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sharon Chambers
DATE: 15/04/2016
SUBJECT: Morris Turnberry – North Huron Shared Services Project
ATTACHMENTS: Draft Agreement
Shared Services Steering Committee Meeting Minutes – April 13, 2016

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves the Draft Shared Services Agreement with the Municipality of Morris Turnberry;
AND FURTHER THAT the Clerk is instructed to prepare a by-law to ratify the agreement at the May 2nd Council meeting.

EXECUTIVE SUMMARY

The Township of North Huron and the Municipality of Morris Turnberry are now moving into the Implementation Phase of the Shared Services Project. The first meeting of the Implementation Team was held on April 7th to discuss project goals and first steps. Implementation Team Subcommittees have been asked to meet to discuss the physical and technical requirements for implementation and report back.

Although the Shared Services Project is not ready to be fully implemented, it is advisable to have the Shared Services Agreement in place to authorize staff to work back and forth on implementation activities.

The CAOs met with Joan Krantz of Krantz Law to review a draft agreement. The draft agreement was approved by the Shared Services Steering Committee on April 13th.

DISCUSSION

A copy of the Draft Agreement is attached for Council's consideration.

FINANCIAL IMPACT

Project costs shall be shared on a 45%/55% basis by Morris Turnberry and North Huron respectively.

FUTURE CONSIDERATIONS

The Agreement term runs from May 1st, 2016 to June 30th, 2018. The Councils shall begin a review of the Agreement and the project commencing January 1st, 2018. The Agreement may be amended from time to time, with an amending by-law passed by each Council. The Shared Services Steering Committee will continue to meet throughout the project term to monitor progress and explore opportunities for further collaboration and sharing.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Two (2) Year Pilot Project Joint Servicing Agreement



DRAFT

THIS AGREEMENT dated as of the _____ day of _____, 2016

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY
OF MORRIS-TURNBERRY
(hereinafter referred to as “**Morris-Turnberry**”)

– and –

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
(hereinafter referred to as “**North Huron**”)

WHEREAS the Councils of Morris-Turnberry and North Huron (collectively, the “**Municipalities**”) are desirous to enter into a two (2) year Pilot Project, for the purpose of sharing services, more specifically Public Works, Building, Public Utilities, Drainage and Administration;

AND WHEREAS the Councils of Morris-Turnberry and North Huron have approved a Concept Report, dated December 17th, 2015, and a Cost Analysis Report dated January 29th, 2016;

AND WHEREAS this Agreement is consistent with the *Municipal Act*, S.O. 2001, c.25, Section 8 (1) in reference to the Scope of Powers and Section 11 (3) in reference to matters within spheres of jurisdiction including Highways, Public Utilities and Drainage;

AND WHEREAS Section 3. (3) of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, allows for Joint Enforcement: “The councils of two or more municipalities may enter into an agreement,

- (a) providing for the joint enforcement of this Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors.”

AND WHEREAS this Agreement is consistent with the *Municipal Act*, S.O. 2001, c.25, as amended, Section 20 (1) Joint Undertakings by agreement: “A municipality may enter into an agreement with one or more municipalities or local bodies,.... for their joint benefit, any matter which all of them have the power to provide within their own boundaries”;

AND WHEREAS the parties hereto wish to set out their respective rights and obligations regarding the provision of municipal services during the Pilot Project.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the sum of \$2.00 and the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged by each of Morris-Turnberry and North Huron, the parties hereto agree as follows:

1. GENERAL TERMS

1. **That** Morris-Turnberry and North Huron hereby enter into this Agreement for the provision of joint services including but not limited to:

- 1. Public Works
- 2. Building
- 3. Public Utilities
- 4. Drainage
- 5. Administration

all of which are hereinafter referred to as the “Joint Services”.

2. **That** all assets of each municipality be retained and maintained as assets of that municipality.
3. **That** each municipality shall be responsible for its own insurance requirements, for property, liability and human resources, including Workers Safety Insurance Board coverage.
4. **That** a joint Steering Committee be hereby established and be comprised of:
 1. Morris-Turnberry: Mayor, Deputy Mayor, 1 Councillor and the Administrator Clerk-Treasurer
 2. North Huron: Reeve, Deputy Reeve, 1 Councillor and the CAO.

The Steering Committee shall meet regularly as set out in the Steering Committee Terms of Reference, which are attached to this Agreement as Schedule 'A', during the project, and will review operations, and report to the Morris-Turnberry and North Huron Councils.

2. TERM OF THE AGREEMENT

1. **That** the terms of this Agreement shall be from May 1, 2016, to June 30, 2018, at which time the Agreement shall be reviewed by Morris-Turnberry and North Huron to determine whether to continue with the Agreement or not. This Agreement may be renewed thereafter by resolution of the Councils of Morris-Turnberry and North Huron.
2. **That** the Councils of the Morris-Turnberry and North Huron shall review the Agreement and the project, commencing January 1, 2018.
3. **That** the terms of the Agreement may be amended from time to time by mutual consent of the Councils of Morris-Turnberry and North Huron evidenced by a by-law of each municipality and a written amending agreement between the Municipalities.

3. FINANCIAL

1. **That** the transition costs and the operational costs for the Joint Services, being all labour costs, including but not limited to wages, salaries, benefits, pensions and expenses, and such non-labour costs as agreed upon by Morris-Turnberry and North Huron shall be shared as follows for the first year of this Agreement:

1. North Huron agrees to pay **55%** of the costs
2. Morris-Turnberry agrees to pay **45%** of the costs.

Time spent shall be tracked for the initial term of this Agreement, and the allocation of costs to Morris-Turnberry and to North Huron may be adjusted by agreement of the Steering Committee after the first year of this Agreement.

2. **That** the costs for the Joint Services shall be paid by Morris-Turnberry, and Morris-Turnberry shall subsequently invoice North Huron for its applicable share of costs.
3. **That** Morris-Turnberry shall submit an invoice to North Huron on a monthly basis.
4. **That** each municipality shall be responsible for its own maintenance and capital costs for the operation of the municipality.

4. EMPLOYEES

1. **That** the employees of North Huron and Morris-Turnberry shall remain as employees of their respective municipality for the duration of this Agreement.
2. **That** the current employees, and any new employees, shall work as required in the Municipality of Morris-Turnberry and/or the Township of North Huron, and daily operations will be organized and prioritized by each Department Head.
3. **That** any new employees, employed after the date of this Agreement, shall be considered to be a joint employee of Morris-Turnberry and of North Huron but shall be deemed an employee of one of Morris-Turnberry or North Huron, by agreement of the Municipalities.

4. **That** those employees for the Joint Services who are required by legislation to be appointed by by-law shall be appointed by separate by-law of each municipality.

5. ORGANIZATIONAL FLOW CHARTS

1. **That** the Organizational Flow Charts for the various departments, are set out in Schedule 'B' to this Agreement, being:

1. North Huron Organizational Flow Chart Phase 1
2. Morris-Turnberry Organizational Chart Phase 1
3. Transitional Public Works Organizational Chart for May 1, 2016, to December 31, 2017;
4. Morris-Turnberry and North Huron Proposed Public Works Organizational Chart for 2018;
5. Morris-Turnberry and North Huron Shared Services Organizational Chart for 2018.

2. **That** all work for the Joint Services shall be performed and completed in accordance with the Organizational Flow Charts attached as Schedule A to this Agreement provided that, in recognition of the flexible nature of this Joint Services project, these Organizational Flow Charts may be amended or added to by recommendation of the Steering Committee to the Councils of both Municipalities and subsequent ratification by the Councils of both Municipalities.

6. DISPUTES

1. All disputes relating to this agreement shall be resolved as follows:

1. The Steering Committee shall attempt to resolve any issues.
2. In the event that the issues cannot be resolved by the Steering Committee, the Councils of the Municipalities shall appoint an agreed-upon Mediator.
2. In the event that a dispute cannot be resolved by paragraph 1. or 2. above, the dispute shall be resolved by arbitration in accordance with the following procedure:
 1. The party wishing to commence the arbitration process shall give written notice to the other party advising that it is exercising its right to submit the issue in dispute to arbitration by a single arbitrator (the "Arbitrator") and providing the names of three (3) potential Arbitrators who are acceptable to it;
 2. Within ten (10) days of receipt by the other party of the notice referenced in subparagraph 1, the parties shall agree upon an Arbitrator, either one named in such notice or otherwise, failing which either party may seek the appointment of an Arbitrator by a judge of the Superior Court of Justice (Ontario);
 3. The arbitration shall be conducted in accordance with the provisions of the *Arbitration Act*, 1991, S.O. 1991, c.17, as amended or replaced; and
 4. The Arbitrator's award shall be in writing, shall state the reasons for the award, shall be binding on the parties, and shall not be the subject of any further court proceeding except in connection with the enforcement of any such decision or award by a court of competent jurisdiction. The costs of arbitration, including legal fees and disbursements of the parties, shall be allocated by the Arbitrator in the manner that the Arbitrator, in his or her discretion, considers appropriate. This subparagraph does not affect the rights of the parties to seek injunctive relief when appropriate to enforce their respective rights hereunder.

2. The mediation or arbitration, as the case may be, shall take place at such location and times as agreed upon by the parties and failing such agreement as set by the mediator or arbitrator, as the case may be.

7. DELIVERY OF AGREEMENT AND NOTICES

1. This Agreement may be signed in counterparts and each of such counterparts shall constitute an original document and such counterparts, taken together, shall constitute one and the same instrument. This Agreement shall be deemed to have been executed and delivered by a party if such party has signed an original of this document and a scan or other image of such signed original document has been transmitted to the other party by fax, email or other means of electronic transmission.

2. Any invoice, notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be given by prepaid first-class mail or by hand-delivery or by facsimile or by email. Any such invoice, notice or other communication, if mailed by prepaid first-class mail, at any time other than during a general discontinuance of postal service due to strike, lockout or otherwise, shall be deemed to have been received on the fourth business day after the post-marked date thereof, or if delivered by hand shall be deemed to have been received at the time it is delivered to the applicable address noted below to an individual at such address having apparent authority to accept deliveries on behalf of the addressee, or if delivered by facsimile or email shall be deemed to have been received on the date of facsimile or email provided such date is not a Saturday, Sunday or statutory holiday in the Province of Ontario. Notice of change of address shall also be governed by this section. In the event of a general discontinuance of postal service due to strike, lock-out or otherwise, invoices, notices or other communications shall be delivered by hand, facsimile or email. Invoices, notices and other communications shall be addressed to the relevant party at the address set out below for such party:

1. The Corporation of the Township of North Huron:
Address: PO Box 90, 274 Josephine Street, WINGHAM, ON N0G 2W0
Fax no.:
Email:
2. The Corporation of the Municipality of Morris-Turnberry:
Address: 41342 Morris Road, PO Box 310, BRUSSELS, ON N0G 1H0
Fax no.:
Email:

8. GENERAL MATTERS

1. Each provision of this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof.

2. No party may assign its rights or benefits under this Agreement without the written consent of the other which may be arbitrarily withheld.

3. Time is of the essence of this Agreement.

4. Each of the parties hereto shall promptly do, make, execute or deliver, or cause to be done, made, executed or delivered, all such further acts, documents and things as the other party hereto may reasonably require from time to time for the purpose of giving effect to this Agreement and shall use reasonable efforts and take all such steps as may be reasonably within its power to implement to their full extent the provisions of this Agreement.

5. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter of this Agreement. There are no warranties, representations or other agreements between the parties in connection with such subject matter except as specifically set forth or referred to in this Agreement. Except as expressly provided in this Agreement, no amendment, waiver or termination of this Agreement shall be binding unless executed in writing by the party to be bound thereby. No waiver of any provision of this Agreement shall constitute a waiver of any other provision nor shall any waiver of any provision of this Agreement constitute a continuing waiver unless otherwise expressly provided.

6. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.

IN WITNESS WHEREOF the Municipalities have executed this Agreement by the hands of their duly authorized signing officers.

**THE CORPORATION OF
THE MUNICIPALITY OF
MORRIS- TURNBERRY**
per:

Name:
Title:

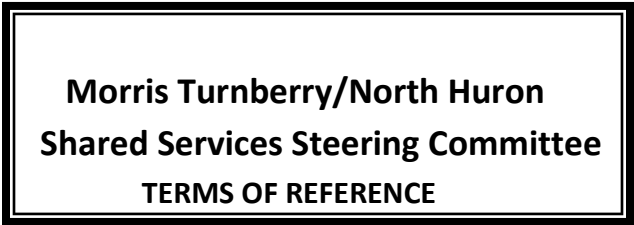
Name:
Title:
*“We have the authority to bind the
Municipality”*

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**
per:

Name:
Title:

Name:
Title:
*“We have the authority to bind the
Municipality”*

Schedule ‘A’ to Shared Services Agreement



Mandate: The Shared Services Steering Committee (SSSC) shall represent the interests of the Councils of Morris Turnberry and North Huron with respect to the Shared Service Project, having regard for the project goals and broader benefit of both Municipalities. The SSSC shall receive regular updates on the implementation, operation and progress of the Shared Services Project from the CAO’s, providing direction on routine matters and reporting back to respective Councils on the status of the Shared Services Project. SSST activities shall include;

- To receive reports on the status of project implementation and operational matters relating to the shared services.
- To give approval/direction to the CAO’s on project related matters, determining when approval of the full Councils is required.
- To discuss additional opportunities for future collaboration and partnership, as they may arise.

Composition: The SSSC shall consist of the Mayor/Reeve, Deputy Mayor/Reeve, and one member of Council from each municipality, as appointed by the Councils. The CAO’s shall attend all SSSC meetings as a staff resource.

Authority: The SSSC shall have the authority to make implementation decisions, within guidelines and purchasing thresholds established by each Council. The SSSC, in conjunction with the CAO’s, shall determine when approval for decisions is required by each Council.

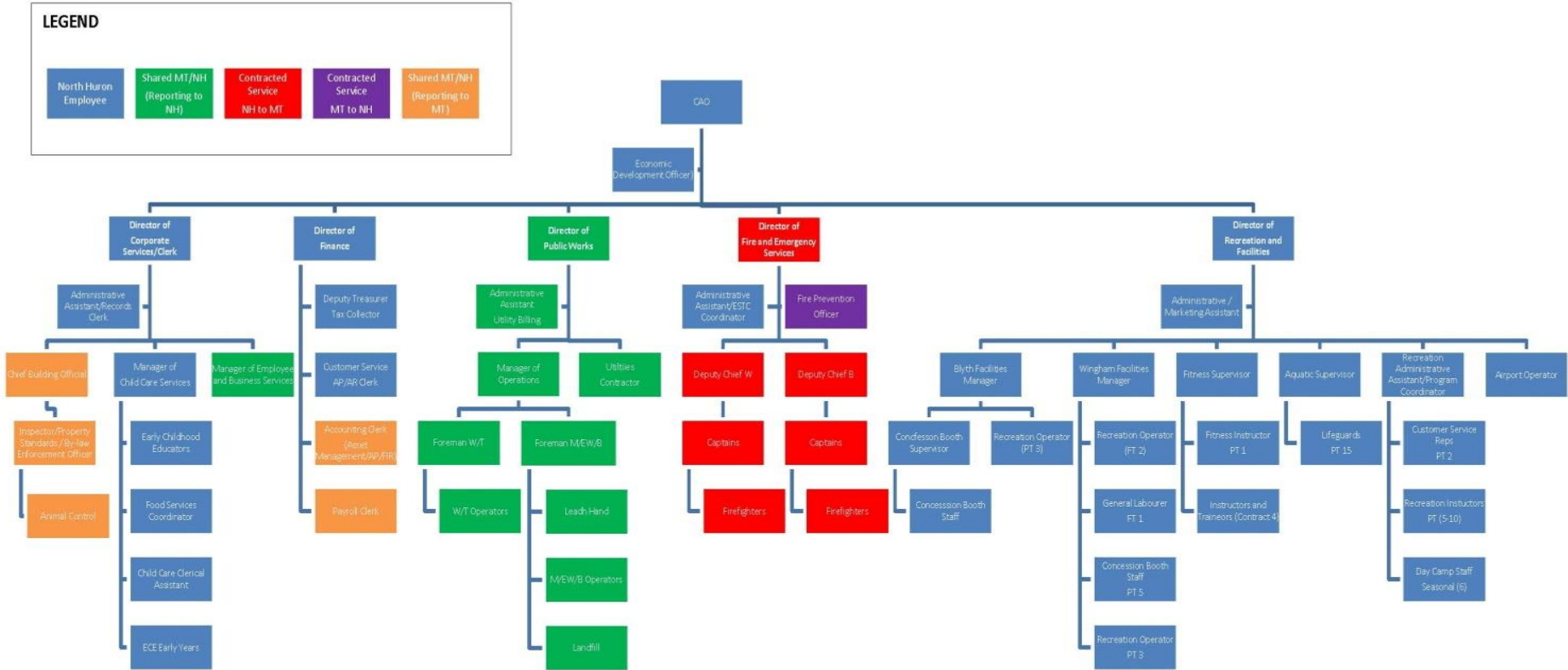
Meeting Procedures: Agendas and meeting materials shall be distributed to all SSSC members prior to the meeting. A standard agenda format shall be developed to ensure that important items are kept at the forefront. Recommendations to Councils and direction to staff shall be made in the form of a motion. Minutes of the meetings shall be kept by the CAO’s. The meeting schedule and frequency shall be established by the SSSC. Additional or special meetings may be called at the discretion of the CAO’s and/or the Mayor/Reeve. Confidential matters may be discussed during SSSC meetings. SSSC members shall not disclose any confidential matter that arises during a SSSC meeting, unless it is in a properly authorized closed session of the Municipal Council.

Communication: The activities of the SSSC are communicated both internally within each organization and externally to the public. The CAO’s shall prepare written reports and the SSSC shall verbally report on SSSC activities to the respective Councils.

Term: The SSSC shall remain in effect for the Term of each Council. At the beginning of each new Council term, SSSC members shall be appointed in accordance with each Municipality’s committee appointment protocol.

Schedule 'B' to Shared Services Agreement

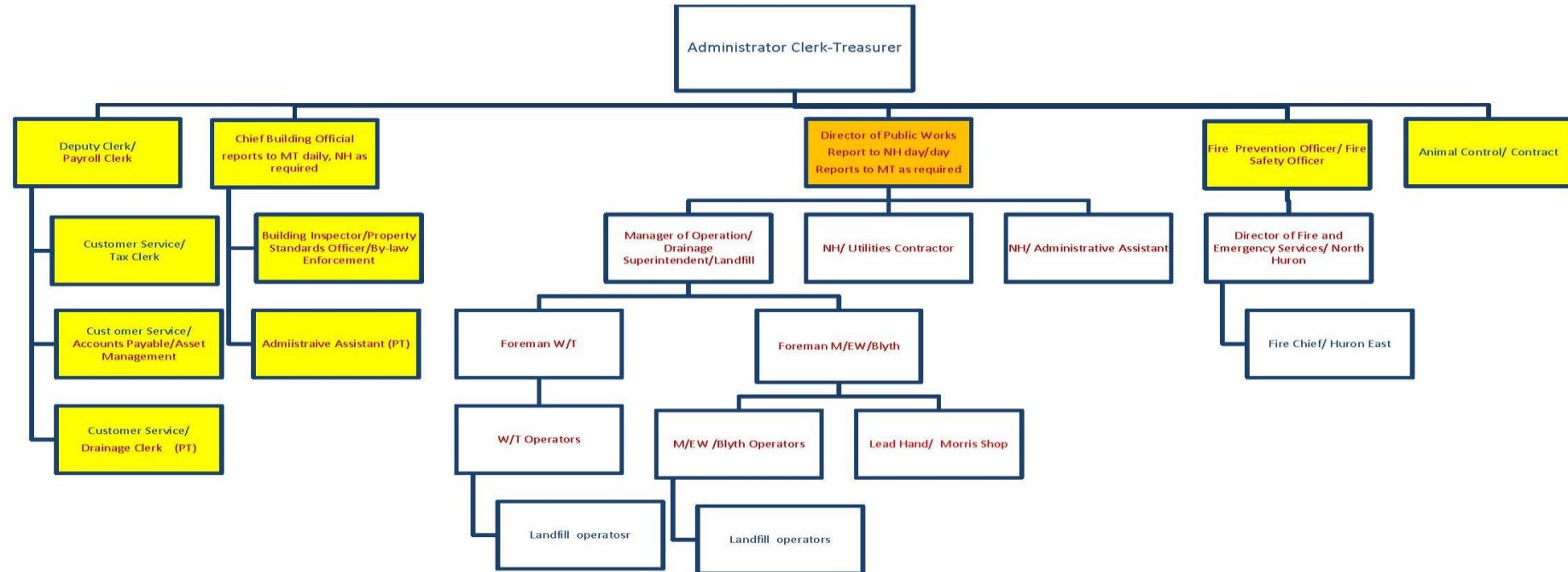
North Huron Organizational Chart – Phase 1 – North Huron Restructuring
2016 Proposed Shared Public Works/Building/By-law Enforcement
With Municipality of Morris Turnberry



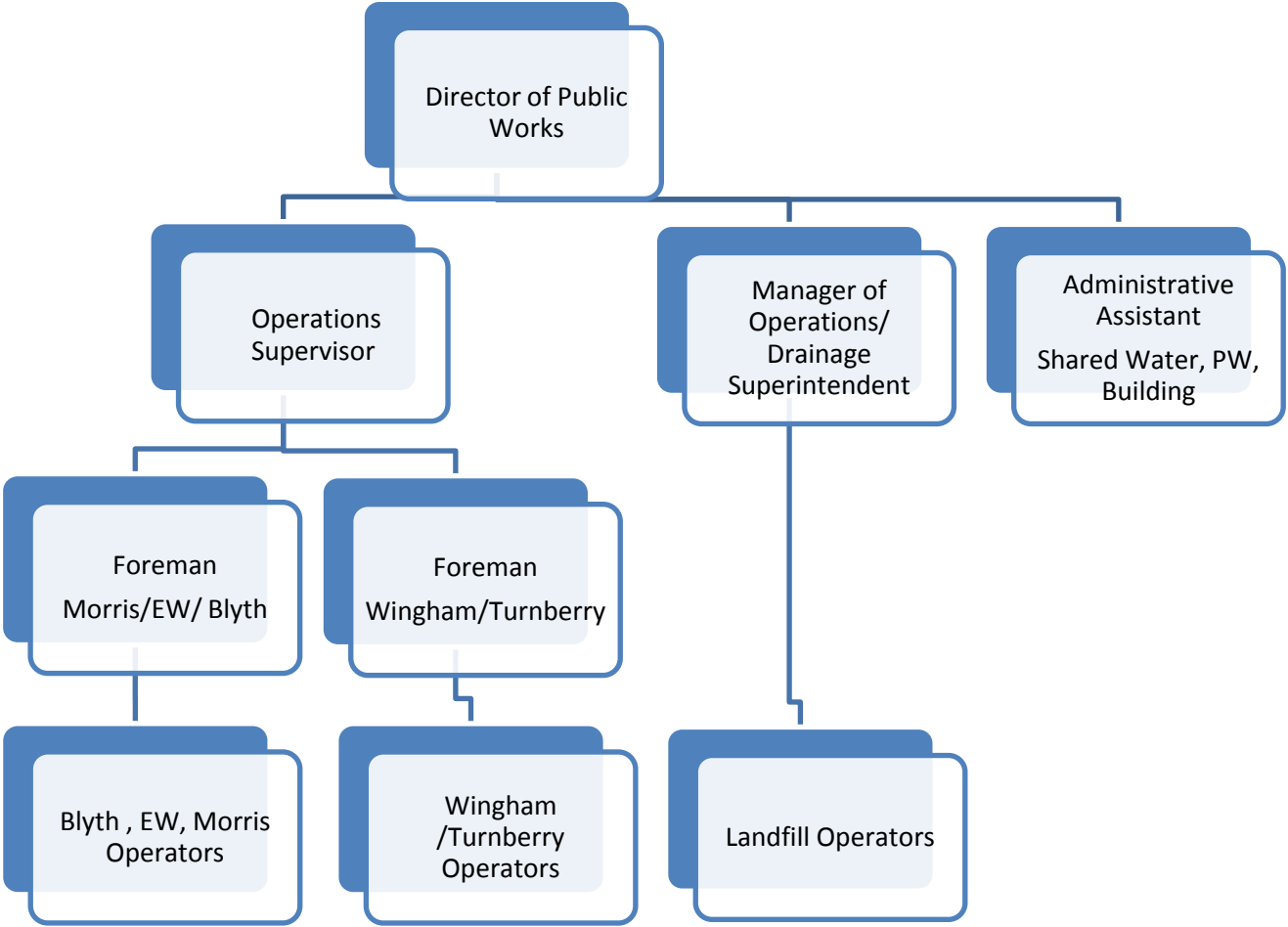
Municipality of Morris-Turnberry
Phase 1 Organizational Chart
2016 Proposed Shared Services: Public Works/ Building/By-law
Enforcement/Property Standards/ Administration (limited)

Print in red- shared
with North Huron

and yellow box
reports to MT



**Transitional Public Works Organizational Chart for the Pilot Project
for North Huron and Morris-Turnberry
May 1, 2016 to December 31, 2017**





Joint Meeting of North Huron and Morris-Turnberry
Report of the Meeting
Shared Services Committee Meeting
Wednesday April 13th, 2016 7 pm
Euro Parts, 39822 Belgrave Road



1. **Welcome and opening comments from the Chair** – Paul Gowing chaired the meeting and called the meeting to order at 7 pm.

In attendance:

North Huron:

Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Trevor Seip
CAO Sharon Chambers

Morris-Turnberry:

Mayor Paul Gowing
Deputy Mayor Jamie Heffer
Councillor John Smuck
Administrator Clerk-Treasurer Nancy Michie

2. **Report of the March 11th, 2016 meeting** – The report was reviewed with no comments.

3. **Reports-** to be presented by Sharon Chambers/ Nancy Michie

1. **Director of Public Works hire** - Sharon Chambers reported to the committee on the interview process to date.
2. **Administration Assistant** - An Update Report for the hire was presented by Sharon Chambers. It was planned to coincide the hire with the Director hire, however the Director position has taken longer than expected. There is work that the Administrative Assistant could do.

Motion 13/04/16 No. 1

Moved by Trevor Seip

Seconded by John Smuck

“That the Joint Sharing Services Committee give approval to proceed with the advertisement for the Administrative Assistant position.”

Disposition Carried.

3. **Review draft Agreement** – A report on the draft agreement was presented by Nancy Michie. The current North Huron Flow Chart has to be amended, due to changes caused by the Pilot Project.

Motion 13/04/16 No. 2

Moved by Jamie Heffer

Seconded by James Campbell

“That the Joint Sharing Services Committee make a recommendation that the draft agreement be presented for consideration by the North Huron and Morris-Turnberry Councils.”

Disposition

Carried.

4. **Status on the Employment Contract Sharon Chambers/Nancy Michie**

A report was presented and explained that 11 out of 15 contracts have been signed. The contracts were issued April 5th and due back on April 11th, 2016.

A joint staff meeting was held on April 5th.

The 1st Implementation meeting on April 7th

The members have gone back to the sub groups.

A 2nd Implementation Meeting is planned next week.

5. **Request from the Township of Howick**

A request from the Township of Howick was received requesting an Expression of Interest to either deliver or share Building Services.

Following discussion, the following motion was made:

Motion 13/04/16 No. 3

Moved by Trevor Seip

Seconded by Neil Vincent

“That the Joint Sharing Services Committee make a recommendation:

1. That an Expression of Interest be submitted to the Township of Howick, to deliver a Building Services under Option No. 1 of the Request;
2. That the Staff be directed to prepare a proposal and referred back to the Steering Committee;
3. That the issuance of Plumbing Permits be included in the proposal;
4. That the recommendation be presented for consideration by the North Huron and Morris-Turnberry Councils.”

Disposition

Carried.

6. **April 8th 2016 Asset Management Conference: April 8, 2016 Minnett**

Paul Gowing and Neil Vincent attended the conference and presented a report on the Shared Services project at the conference.

4. Open Discussion

Trevor Seip questioned if the Ministries had contacted the Municipalities since the presentation at the OGRA/ROMA conference. No communication has been received. Paul Gowing will talk to Roger Moyer from the MMAH at a Warden's caucus meeting. Neil Vincent- commented that no infrastructure funding has been received for trying something different.

5. Closing Comments - Mayor Paul Gowing- he is hopeful that the Director hire moves forward.

6. Next meeting- Friday April 29,2016 8:30 am Europarts Meeting Room.

7. Adjournment- The meeting adjourned at 8:27 pm.

Recording Secretary – Nancy Michie



135 Frances St.
Wingham, Ontario
N0G 2W0
(519)357-3880
"Your Extra Touch Florist"
www.lewisflowers.com.

RECEIVED

APR - 8 2016

TOWNSHIP OF NORTH HURON

March 16, 2016

Township of North Huron Council
Box 90
Wingham, Ontario. NOG 2W0

TO WHOM IT MAY CONCERN;

2016 marks the 80th year since Lewis Flowers opened its doors at this location in 1936. Thirty-two of those years have been under the direction and ownership of Allan Dickson and Family.

To celebrate this auspicious occasion we would like to request permission to close Frances Street from Diagonal Road to Victoria Street so that we may run some family based activities on Saturday May 14, 2016 from 9:00 am to 4:00 pm.

Activities would include:

- Old cars and trucks on display from the 1930's
- Jumping castles that will be placed on private property not on the street
- Clown for entertainment
- CKNX mobile radio broadcasting
- Possibly other businesses wanting to showcase their wares and what they do
- Refreshments cookies, snowcones, lemonade

If approval is given all residents living in the block would be notified of the closure by me before the scheduled event.

Thank you for your consideration.

Yours truly,

Allan Dickson
Lewis Flowers

Goderich ReStore
519-612-1612
Exeter ReStore
519-235-1010



Administration
519-612-1614

P.O. Box 453
Goderich, Ontario • N7A 4C7

RECEIVED

APR - 6 2016

TOWNSHIP OF NORTH HURON

March 29, 2016

Township of North Huron
Attention: Reeve Neil Vincent and Council Members
P.O. Box 90
Wingham, ON N0G 2W0

Greeting from the Board of Directors of Habitat for Humanity Huron County. HFH HC is a charitable organization with the mission of eliminating poverty housing in Huron County in partnership with volunteers, donors, sponsors and the homeowners themselves. Since 2005 we have built 10 homes within Huron County, giving 10 families a hand up, not a handout. To demonstrate the effectiveness of the program, in 2015 two families were in a position to successfully go to public venues for funding and paid off their Habitat mortgages. Those funds will be used towards another home, for another family.

Each year we hold our Annual General Meeting in the location of the next Build; in 2016 that will be in Blyth. We have requested the use of the Blyth Arena Hall for Thursday, April 28th. As Guest Speaker, Ms. Barbara Hall of the Huron County Housing Authority will be presenting information on the state of housing for low income families in Huron County. We would like to extend an invitation to a representative of the Township Council to bring Greetings to those attending.

At this time, we would request a waiver of the facility fees. If you should have any questions, please feel free to call me at 519-612-1614.

Thank you

A handwritten signature in black ink, appearing to read "Cheryl Jefferson".

Cheryl Jefferson
Executive Director

Building Homes, Building Hope

Page 206
www.habitathuroncounty.ca • info@habitathuroncounty.ca

RECEIVED

APR 13 2016

April 4, 2016

TOWNSHIP OF NORTH HURON



Caring in a special way

ACCREDITED



Neil Vincent, Reeve
Municipality of North Huron
274 Josephine Street, Box 90
Wingham, ON N0G 2W0

Dear Neil Vincent:

On behalf of the Board of Directors, staff, and volunteers of Huron Hospice, I am writing to you to request consideration of financial support to help assist Huron Hospice with the services that we provide in the County of Huron.

Huron Hospice is a registered charity that provides multiple services to individuals, caregivers and their families who are facing life threatening illnesses and end of life situations. Our services also include *grief support for the bereaved, community educational courses on how to handle loss of any type, suicide support groups, cancer support groups and programs for students in both elementary and secondary schools which help build their resiliency skills when faced with loss.* In addition to these support groups, our qualified and trained volunteers provide one on one support to those in need.

As you are aware, the elderly population in Huron County is growing in numbers. Our goal is to be able to assist people in dealing with their own mortality as well as support the families who are left to grieve. We recognize that the dying and those who grieve are often the forgotten people in these difficult times. It is a time in life that people require support the most, but often do not receive it. Our message to the community is simple. *"Everyone deserves the best quality of life possible when faced with the journey at end of life or bereavement due to a significant loss."*

Although this program is partially funded through the SW LHINS and as well in part, by the Perth Huron United Way, services have grown to exceed the resources provided and necessitate additional fundraising initiatives that we already have in place.

We would greatly appreciate your financial support of Huron Hospice Volunteer Service. Every donation is given directly back to the community by supporting those in need.

Yours truly,

Shirley Dinsmore, RSSW
Executive Director



98 Shipley Street, Clinton ON N0M 1L0 Tel: 519-482-3440 Ext. 6300
270 Carling Terrace, P. O. Box 1286, Wingham ON N0G 2W0 Tel: 519-357-3210 Ext. 5520
e-mail: huronhospice@tee.on.ca web: www.huronhospice.ca

Serving Clinton, Goderich, Seaforth,
Wingham, and surrounding areas



Page 207

Huron Hospice Volunteer
Service is a Huron-Perth United
Way Member Agency



APR 12 2016

TOWNSHIP OF NORTH HURON

Laurie Scott, MPP
Haliburton-Kawartha Lakes-Brock

Queen's Park Office:
Rm. 434, Main Legislative Bldg.
Queen's Park
Toronto, Ontario M7A 1A8
Tel. (416) 325-2771
Fax (416) 325-2904
E-mail: laurie.scott@pc.ola.org

Constituency Office:
14 Lindsay St., North
Lindsay, Ontario K9V 1T4
Tel. (705) 324-6654
1-800-424-2490
Fax (705) 324-6938
E-mail: laurie.scottco@pc.ola.org

April 7, 2016

Reeve Neil Vincent
Township of North Huron
274 Josephine St., Box 90
Wingham, ON N0G 2W0

Dear Reeve Vincent,

I write to you today to ask you to support my efforts as MPP and PC Critic for Women's Issues, to call on the provincial government to take immediate steps to combat human trafficking in Ontario and to raise public awareness of this horrid crime.

Human trafficking is a heinous crime that has been referred to as nothing short of modern day slavery. It is one of the fastest growing crimes, and starts and stays in Canada – over 90 percent of victims are Canadian-born. Worse, Ontario is a major hub for human trafficking in Canada, as the proximity to cities along the Highway 401 corridor provides an accessible thoroughfare for traffickers, and the ability to keep victims isolated. Victims are lured over the internet, meaning that this crime is in our neighbourhoods, our communities and our towns.

Victims – predominantly girls averaging the age of 14, and shockingly as young as 11 – are lured into a nightmare that they can almost never escape on their own. Traffickers recruit, transport, harbour and control the girl next door for sexual exploitation or forced labour.

On February 18, 2016, the Legislative Assembly of Ontario unanimously supported Bill 158 on Second Reading, which aims to take immediate steps against human trafficking in Ontario.

The bill provides as follows:

- Declare February 22nd as Human Trafficking Awareness Day in Ontario;
- Allow for an application to be brought by a parent of a trafficking victim under the age of 18, a trafficking victim aged 18 or over or an authorized agent such as Covenant House to obtain a protection order from a judge to prohibit the trafficker from contacting or approaching the victim. Such an order would remain in place for a minimum of three years;

- Create a tort or civil action of human trafficking, allowing victims to sue their traffickers for damages and an accounting of profits; and
- Amend the definition of “sex offender” under *Christopher’s Law (Sex Offender Registry)*, 2000 to include criminal offences for trafficking of victims under the age of 18 years.

In May of last year, I also received unanimous support for a motion asking the Government of Ontario to immediately create a provincial task force to combat human trafficking in Ontario.

The task force would have a similar structure and funding model to the Guns and Gangs Task Force. A multi-jurisdictional task force made up of specially-trained police officers, Crown prosecutors, judges, and frontline workers would coordinate information sharing, and collaboratively work to apprehend criminals and rescue victims. Training and education would also have to be specialized not only for law enforcement and the justice system, but for victims’ services, health care workers, schools and businesses.

The task force was endorsed by the Select Committee on Sexual Violence and Harassment, which I had the honour of co-chairing.

The two recommendations are as follows:

57. The Ontario government provide resources for the development of a coordinated approach to help victims of human trafficking, allowing providers of support services and the criminal justice system to share information and work collaboratively.

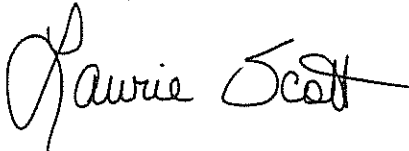
58. The Ontario government develop a multi-ministerial, province-wide strategy on human trafficking.

Ontario is far behind other provinces when it comes to combatting human trafficking and taking significant action. For instance, in Manitoba, they have enacted legislation as far back as 2012, which has seen multiple victims rescued and traffickers put behind bars for breaching protection orders.

I ask that you and your council members consider putting forward a resolution to support the following attached draft resolution.

I look forward to your support.

Sincerely,



Laurie Scott, MPP
Haliburton-Kawartha Lakes-Brock

**Municipal Resolution on Anti-Human Trafficking Task Force
and Bill 158, *Saving the Girl Next Door Act, 2016***

WHEREAS human trafficking is a heinous crime that has been referred to as modern day slavery; and

WHEREAS traffickers recruit, transport, harbour and control the girl next door for sexual exploitation or forced labour; and

WHEREAS it is one of the fastest growing crimes that starts and stays in Canada, targeting victims – 90 percent of which are Canadian-born and predominantly female, averaging the age of 14; and

WHEREAS Ontario is a major hub of human trafficking in Canada, and victims are lured, manipulated and coerced, often over the internet from every part of Ontario; and

WHEREAS human trafficking is in our neighbourhoods and our communities;

THEREFORE BE IT resolved that the Council of (name of municipality) support Bill 158, *Saving the Girl Next Door Act, 2016*, support MPP Laurie Scott's motion for a multi-jurisdictional and coordinated task force of law enforcement agencies, Crown prosecutors, judges, victims' services and frontline agencies; and

That a copy of this resolution be forwarded to all Members of Provincial Parliament and municipalities.

ONTARIO ENERGY BOARD NOTICE

The Ontario Energy Board is holding a hearing to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that are currently not served.

Learn more. Have your say.

The Ontario Energy Board is commencing a hearing on its own motion to consider what mechanisms may be used to recover the costs of expanding natural gas service to Ontario communities that do not currently have access to natural gas.

In July 2015, Union Gas Limited filed an application (EB-2015-0179) to expand natural gas service to certain rural and remote communities. That application included a proposal to have existing Union Gas Limited customers pay a portion of the costs to connect new customers. The Ontario Energy Board has determined that the requests made by Union Gas Limited in that application raise issues that may be common to any entity that wishes to provide natural gas service to communities that do not currently have access to natural gas service. The Ontario Energy Board will therefore address these issues through a generic proceeding.

The Ontario Energy Board will put the hearing of Union Gas Limited's application (EB-2015-0179) on hold until the generic hearing is complete.

In the generic proceeding, the Ontario Energy Board will consider possible alternative ratemaking frameworks to provide natural gas service to Ontario communities that do not currently have access to natural gas. The OEB plans to seek input from intervenors on exactly what the issues should be. However, broadly speaking the OEB intends to review the following issues:

1. Should the OEB implement new ratemaking mechanisms including changes to current economic tests to encourage utilities to expand natural gas distribution service to new communities? If so, what should these new mechanisms be?
2. Should the OEB consider imposing conditions or making other changes to Municipal Franchise Agreements and Certificates of Public Convenience and Necessity to reduce barriers to natural gas expansion?
3. Does the OEB have the authority to require the ratepayers of one utility to subsidize the costs of another utility to expand into new communities? If so, under what circumstances (if any) would this be appropriate?

To see the detailed draft issues list, please select the file number EB-2016-0004 on the OEB website: www.ontarioenergyboard.ca/notice

THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the kind of cost recovery mechanisms that may be appropriate for rural and remote community expansion projects in Ontario. We will hear arguments from parties involved in the process and will decide what, if any, new mechanisms are appropriate.

The OEB will adopt into the record of this proceeding, all evidence filed in EB-2015-0179 that is relevant to the issues to be determined for the generic hearing. The OEB will provide an opportunity for the filing of further evidence in subsequent procedural orders.

The OEB will deem the intervenors in the EB-2015-0179 case to be intervenors in this generic hearing and grants to any such intervenors the same cost eligibility status as was granted in EB-2015-0179.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review this Notice and related documents on the OEB's website now.
- You can sign up to observe the proceeding by receiving OEB documents related to the hearing.
- You can file a letter with your comments which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **February 22, 2016** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

LEARN MORE

Our file number for this case is **EB-2016-0004**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case (including the draft issues list), please select the file number **EB-2016-0004** from the list on the OEB website at www.ontarioenergyboard.ca/notice. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL HEARING

The OEB intends to proceed with an oral hearing for this case.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under sections 19 and 36 of the Ontario Energy Board Act, 1998.





Eastern Ontario Wardens' Caucus

c/o County of Renfrew, 9 International Drive, Pembroke, ON K8A 6W5

Pembroke, April 6, 2016

Kirsten Walli, Board Secretary
Ontario Energy Board
2300 Yonge St.
PO Box 2319
Toronto, Ontario M4P 1E4

Re: Ontario Energy Board Generic Proceeding EB-2016-004

Dear Ms. Walli,

Regarding the Ontario Energy Board's Generic Proceeding EB-2016-004, the Eastern Ontario Wardens' Caucus would like to provide the following submission as a letter of comment.

As an organization representing the interests of municipal taxpayers in rural Eastern Ontario, the EOWC supports the initial application from Union Gas (EB-2015-0179) to expand natural gas service to rural and remote communities. Beyond that, however, the EOWC also supports any similar efforts from other entities, such as Enbridge Gas, that wish to provide natural gas services to rural and remote communities that do not currently have access to such services.

The expansion of the infrastructure required to provide natural gas to rural communities that would otherwise not receive this service would allow for significant economic benefits for every sector: residential, commercial and industrial. Natural gas is the most reliable, efficient, and economical form of energy, but due to the dispersed nature of our population – coupled with our geography and geology – many areas remain underserved or are simply not serviced at all.

As the economic development of our region is a priority issue, the expansion of the natural gas network is of great importance to everyone who lives and does business in rural Eastern Ontario. If certain conditions were put into place, such as those being considered by the Ontario Energy Board, it may become financially feasible to extend natural gas to the EOWC region.

The EOWC is an incorporated non-profit organization comprised of the elected Wardens of the 13 County Councils in rural Eastern Ontario, stretching from Northumberland in the west to the Quebec border in the east, with a combined population of 750,000. In closing, on behalf of the EOWC, I strongly encourage the Board to consider and approve any measures raised in the Generic Proceeding EB-2016-004 that may allow for the provision of natural gas in our region.

Best regards,

Peter Emon
Chair, 2016, Eastern Ontario Wardens' Caucus



The Corporation of the Township of
NORTH STORMONT
RESOLUTION

Date: April 12, 2016

part 1

Resolution No. 609

MOVED BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☒
Councillor François Landry ☐
Councillor Randy Douglas ☐

SECONDED BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☐
Councillor François Landry ☐
Councillor Randy Douglas ☒

WHEREAS the OEB file **EB-2015-0179** (dated July 23, 2015) application and pre-filed evidence from Union Gas Limited is seeking approval of its proposed Community Expansion Program with intent to support the expansion of infrastructure necessary to provide natural gas to communities that would otherwise not receive natural gas service (Rural areas);

WHEREAS the Ontario Energy Board issued a Notice for Public Hearing **EB-2016-004** (dated January 2016) regarding OEB's intent to review the following issues in May 2016:

1. Should the OEB implement new ratemaking mechanisms including changes to current economic tests to encourage utilities to expand natural gas distribution service to new communities? If so, what should these new mechanisms be?
2. Should the OEB consider imposing conditions or making other changes to Municipal Franchise Agreements and Certificates of Public Convenience and Necessity to reduce barriers to natural gas expansion?
3. Does the OEB have the authority to require the ratepayers of one utility to subsidize the costs of another utility to expand into new communities? If so, under what circumstances (if any) would this be appropriate?

WHEREAS the Eastern Ontario Warden's Caucus's letter of comment (dated April 6, 2016) regarding the Ontario Energy Board's Generic Proceeding EB-2016-004 with intent for the Warden Caucus to support the initial application from Union Gas (EB-2015-0179) and also similar entities that wish to expand natural gas service to rural and remote communities;

WHEREAS the Township of North Stormont has signed a 20 year Franchise Agreement with Enbridge and has attempt many communications with them to have natural gas service in the ~~WEST~~ ^{EAST} part of our Township without any responses or actions being taken by Enbridge;

FOR

AGAINST

Recorded Vote:

CARRIED:

Stennis Bp
Mayor

DEFEATED:

Mayor

Declaration of Conflict of interest: _____

- ☐ Disclosed His/Her/Their interest
☐ Vacated His/Her/Their Seat
☐ Deferred

[Signature]
CAO/Clerk



The Corporation of the Township of
NORTH STORMONT
RESOLUTION

Date: April 12, 2016

Part 2

Resolution No. 609

MOVED BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☒
Councillor François Landry ☐
Councillor Randy Douglas ☐

SECONDED BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☐
Councillor François Landry ☐
Councillor Randy Douglas ☒

WHEREAS the West part of the Township of North Stormont is being served by Union Gas and that the separation is even made on the West side of a road (**serviced by Union Gas**) versus the East side of the same road (**unserved by Enbridge**);

WHEREAS the Township of North Stormont made representation with Union Gas to endeavor possible development of the natural gas services on the East side of the Township;

THEREFORE BE IT RESOLVED by the Council of Township of North Stormont that the OEB examine the proposal to expand natural gas services and make it available to all of Eastern Ontario rural areas such as the United Counties of Stormont, Dundas & Glengarry and the United Counties of Prescott-Russell as it is vital to our Economic Development and to Business expansion and retention as well as the increase of employability in our sector.

AND BE IT ALSO RESOLVED THAT this resolution supports the letter of comment sent to the Ontario Energy Board by the Eastern Ontario Warden's Caucus.

AND BE IT FURTHER RESOLVED THAT this resolution be circulated to all municipal and regional councils in Ontario requesting that they endorse and support this resolution and communicate their support to the Premier, the OEB and the Ministers of Economic Development, Employment and Infrastructure, Energy, and Agriculture and Rural Affairs.

Passed by the Council of the Township of North Stormont on April 12, 2016

	FOR	AGAINST
Recorded Vote:	_____	_____
	_____	_____
	_____	_____

CARRIED: *Dennis Rife*
Mayor

DEFEATED: _____
Mayor

Declaration of Conflict of interest: _____

- ☐ Disclosed His/Her/Their interest
☐ Vacated His/Her/Their Seat
☐ Deferred

[Signature]
CAO/Clerk



Kathy Adams (Attention North Huron Council)
Township of North Huron
274 Josephine St.
Wingham, ON N0G 2W0

April 9, 2016

Subject: Wingham Farmers' Market usage of Cruickshank Park in 2016

Dear North Huron Councillors;

The Wingham Farmers' Market has been working with North Huron staff, the Wingham BIA and community members to improve the market experience for 2016.

After a very strong start in 2015, our vendor numbers began to decline. Their feedback was clear: find a more visible location, preferably in the downtown.

Cruickshank Park would appear to be the ideal location. It is a well-known, warm and inviting green space that is meant to be enjoyed by the community. We have discussed the logistics of using Cruickshank Park with adjacent businesses, the fire department, North Huron staff and the Horticultural Society and everyone has been supportive.

The Cruickshank Park user fee is \$30.14 + HST per half day (Community Group Rate), whereas the 2015 municipal parking lot location was available to the Farmers' Market rent free. Over the course of the 18-week market season the total cost would be \$543.52 + HST.

Our request to North Huron Councillors is for an in-kind contribution equivalent to \$543.52 + HST for the Wingham Farmers' Market to use Cruickshank Park, effectively waiving the user fee for 2016.

As a volunteer-run, not-for-profit we would struggle to pay the user fee in this our second season of operation. If the market is as successful in the new location as anticipated, North Huron's support today will enable the Market to be in a position to pay the Park's user fees in 2017.

Sincerely,

A handwritten signature in black ink, appearing to read "MA", is written over a light gray circular stamp.

Matt Armstrong, Wingham Farmers' Market Chair

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 42-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing an Agreement for Operations, Maintenance and Management Services By and Between The Corporation of the Township of North Huron and Veolia Water Canada, Inc.;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between The Corporation of the Township of North Huron and Veolia Water Canada, Inc.
2. That a copy of the said Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF APRIL, 2016.

READ A THIRD TIME AND PASSED THIS 18TH DAY OF APRIL, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

**Agreement for Operations, Maintenance and Management Services
By and Between The Corporation of the Township of North Huron
and Veolia Water Canada, Inc.**

THIS AGREEMENT (the “Agreement”) is entered into this __5th__ day of April 2016 by and between:

The Corporation of the Township of North Huron, with its principal address at 274 Josephine Street, Wingham, Ontario N0G 2W0 (hereinafter "the Municipality");

and

Veolia Water Canada, Inc., with a business address at 150 Pony Drive, #2, Newmarket Ontario L3Y 7B6 (hereinafter "VWC").

WHEREAS, The Municipality owns and provides for the operation of water and wastewater and related treatment facilities;

WHEREAS, the Municipality desires to employ the services of VWC in the management, operation and maintenance of these facilities, and VWC desires to perform such services for the compensation provided for herein;

WHEREAS, the Municipality and VWC were parties to a contract dated October 9th, 2015 for provision of Overall Responsible Operator (ORO) services for the water and wastewater facilities; and

WHEREAS, the Municipality desires to have VWC assume responsibility for the overall operation, maintenance and management of the water and wastewater facilities and ;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Municipality and VWC agree as follows:

1 General

- 1.1 Definitions of words and phrases used in this Agreement and the Attachments thereto are contained in Appendix A. The Municipality or VWC, or both, may be referred to herein as the “Party” or the “Parties,” as the context of the usage of such term may require.
- 1.2 All land, buildings, facilities, easements, licenses, rights-of-way, equipment and vehicles presently or hereinafter acquired or owned by the Municipality shall remain the exclusive property of the Municipality unless specifically provided for otherwise in this Agreement.
- 1.3 Intentionally left blank.

- 1.4 This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario.
- 1.5 This Agreement shall be binding upon the successors and assigns of each of the parties, but neither party shall assign this Agreement without the prior written consent of the other party. Consent shall not be unreasonably withheld.
- 1.6 All notices shall be in writing and transmitted to the party's address stated above. All notices shall be deemed effectively given as follows: (a) when delivered, if delivered personally or by courier mail service, i.e., Federal Express or Airborne Express; (b) three days after being deposited in the Canada Post mail postage prepaid, if delivered by certified or registered mail, return receipt requested; or (c) when received by the party for which notice is intended, if given in any other manner.
- 1.7 This Agreement, including Appendices A through B, Schedule 2 and any written amendments that may be agreed by the parties, is the entire Agreement between the parties. This Agreement may be modified only by written agreement signed by both parties. Wherever used, the terms "VWC" and "the Municipality" shall include the respective officers, agents, directors, elected or appointed officials and employees and, where appropriate, subcontractors or anyone acting on their behalf.
- 1.8 If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired or invalidated.
- 1.9 It is understood that the relationship of VWC to the Municipality is that of independent contractor. The services provided under this Agreement are of a professional nature and shall be performed in accordance with good and accepted industry practices for contract operators similarly situated. However, such services shall not be considered engineering services, and nothing herein is intended to imply that VWC is to supply professional engineering services to the Municipality, unless specifically stated in this Agreement to the contrary.
- 1.10 If any litigation is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, which are directly attributed to such litigation, in addition to any other relief to which it may be entitled.
- 1.11 Nothing in this Agreement shall be construed to create in any third party or in favor of any third party any right(s), license(s), power(s) or privilege(s).
- 1.12 Prior to the commencement of work under this Agreement, each party shall designate in writing an employee or other representative of the designating party who shall have full authority to approve changes in the Scope of Work and compensation therefor, execute written Change Orders reflecting such changes,

render decisions promptly, and furnish information expeditiously to the other party when necessary.

2 VWC's Services - General

- 2.1 At the time this agreement is signed, VWC will staff the Project with employees, including management and operational personnel, who have met appropriate licensing and certification requirements of the Province of Ontario and who meet relevant legal requirements and certifications regarding operations and maintenance of the facilities and demonstrate experience necessary to operate and maintain the facilities. In staffing the Project, VWC will consider existing employees of the Municipality for continued employment at the Project, provided however that the ultimate decision about staffing, including identity and number of personnel at the Project, shall be at VWC's discretion.
- 2.1 a) VWC shall take on successor employer obligations for the 3 existing municipal operations staff intended to be hired from the municipality at the start of this contract. Employees shall generally be kept whole, such that their total annual compensation package is comparable to what they received from the Municipality, subject to a limitation of a maximum of 4 weeks annual vacation.
- 2.2 VWC shall provide ongoing training and education for appropriate personnel in all necessary areas of modern wastewater process control, such as operations, maintenance, safety, supervisory skills, energy management, etc.
- 2.3 VWC shall develop and/or supply and utilize computerized programs for collection and furnishing of complete and accurate maintenance, process control, cost accounting, and laboratory Quality Assurance/Quality Control records. The computerized programs shall be capable of readily providing historical data and trends. VWC may continue to make use of the Municipalities network and software for tracking process control and laboratory data.
- 2.4 Within one hundred eighty (180) days after VWC begins service under this Agreement, VWC will provide a physical inventory of the Municipality's vehicles and equipment in use at the Project and a general statement as to the condition of each vehicle or piece of equipment.
- 2.5 VWC will provide the Municipality with a physical inventory of chemicals and other consumables (including spare parts) on hand when VWC begins services under this Agreement. VWC will provide the Municipality with the same quantity of chemicals and other consumables (including spare parts) or equivalent upon termination of this Agreement. In the event that VWC provides the Municipality with a quantity in excess of the baseline amount, the Municipality shall pay VWC for the additional chemicals supplied.

- 2.6 VWC shall be responsible for maintaining all manufacturers' warranties on new equipment purchased by the Municipality and will assist the Municipality in enforcing existing equipment warranties and guarantees.
- 2.7 VWC shall provide the Municipality with full documentation that preventive maintenance is being performed on the Municipality's owned equipment, in accordance with prudent industry practices, at intervals and in sufficient detail as may be determined by the Municipality. Such a maintenance program must include documentation of corrective and preventive maintenance and a spare parts inventory.
- 2.8 VWC shall operate, maintain and/or monitor the Project on a 24-hour per day, seven-day per week schedule.
- 2.9 Visits may be made at a reasonable time by the Municipality's employees so designated by the Municipality's representative. Keys for the Project shall be provided to the Municipality by VWC for such visits. All visitors to the Project shall comply with VWC's operating and safety procedures.
- 2.10 VWC will implement and maintain an employee safety program in compliance with applicable laws, rules and regulations and make recommendations to the Municipality regarding the need, if any, for the Municipality to rehabilitate, expand or modify the Project to comply with governmental safety regulations applicable to VWC's operations hereunder.
- 2.11 VWC may modify the process and/or facilities to achieve the objectives of this Agreement and charge the Costs to the Maintenance and Repair Limit; provided, however, no modification shall be without the Municipality's prior written approval, if the complete modification Cost shall be in excess of two thousand dollars (\$2,000.00).
- 2.12 In any emergency affecting the safety of persons or property, VWC may act without written amendment or change order, at VWC's discretion, to prevent threatened damage, injury or loss. Except where the emergency is the direct result solely of VWC's negligence, VWC shall be compensated by the Municipality for any such emergency work notwithstanding the lack of written approval. Such compensation shall include VWC's Costs for the emergency work plus a reasonable mark-up for overhead and profit. Nothing contained in this Section shall impose upon VWC a duty to perform any emergency work absent a change order, and failure to perform any such emergency work shall not impose upon VWC any liability for errors and omissions.
- 2.13 As required by law, permit or court order, VWC will prepare plant performance reports and submit them to the Municipality for signature and transmittal to appropriate authorities.
- 2.14 VWC will provide laboratory testing and sampling presently required by plant performance portions of any federal, provincial or local rules and regulations,

statutes or ordinances, permit or license requirements or judicial and regulatory orders and decrees.

- 2.15 By Nov1 each year VWC will provide a listing of recommended capital improvements required for the Project. VWC will not be relieved of its responsibility to perform if the recommendations are not implemented; provided, however, that capital improvement necessary to: (i) meet effluent requirements; or (ii) meet federal, provincial or local laws, rules or regulations for the safety of persons in or about the Project, shall not be optional for the Municipality. If approved, the Municipality will make arrangements for the design and construction of said improvements.
- 2.16 VWC will otherwise operate the facilities in accordance with all applicable laws and regulations regarding the operation, maintenance, and management of the facilities and all applicable reporting requirements.

3 VWC's Scope of Services – Water and Wastewater

- 3.1 This Article shall apply to VWC's OM&M services for the Municipality's water treatment and supply systems and waste water treatment facilities (the **“Facilities”**), described in Schedule 2.1(a);
- 3.2 Within the design capacity and capabilities of the Facilities described in Schedule 2.1(a), VWC will manage, operate and maintain the Facilities in such manner that they meet the requirements specified in Schedule 2.
- 3.3 Subject to the availability of funds within the Maintenance and Repair Limit, VWC will perform all Maintenance and Repairs, and submit a monthly accounting to the Municipality, along with a detailed invoice, if Maintenance and Repair expenditures for the Project exceed the Maintenance and Repair Limit specified in Section 5.1. The scope of the Systems and of VWC's services for the maintenance and repair of the Systems are set forth in Schedule 2.
- 3.4 VWC shall maintain lab sample analysis , of the Municipalities regulatory samples, by SGS labs, and shall not change labs without the express permission of the Municipality

4 The Municipality's Duties

- 4.1 The Municipality shall fund all necessary Capital Expenditures. Priority shall be given to safety related expenses. Any loss, damage, or injury resulting from the Municipality's failure to provide capital improvements and/or funds in excess of the Maintenance and Repair Limit, when reasonably requested by VWC, shall be the sole responsibility of the Municipality.

- 4.2 The Municipality shall keep in force and maintain at its sole expense all Project permits, warranties, guarantees, easements and licenses that have been granted to the Municipality and are not transferred to VWC under this Agreement.
- 4.3 The Municipality shall pay all sales, excise, *ad valorem*, property, franchise, occupational and disposal taxes, or other taxes associated with the Project, if any, other than taxes imposed upon VWC's net income and/or payroll taxes for VWC employees.
- 4.4 The Municipality shall provide VWC, within a reasonable time after request and on an "as available" basis, with the temporary use of any piece of the Municipality's heavy equipment, including suitably licensed operator, that is available so that VWC may discharge its obligations under this Agreement in the most cost effective manner. This includes specifically the Municipalities sewer flushing truck, which the Municipality shall retain ownership of and keep licensed and in good repair
- 4.5 The Municipality shall provide all registrations and licenses, and insurance for the Municipality's vehicles used in connection with the Project.
- 4.6 As necessary, the Municipality shall provide for VWC's entry into existing disposal facilities for screenings, grit, sludge and scum.
- 4.7 The Municipality shall provide the Project with appropriate security personnel and/or devices to protect against any losses resulting from the theft, damage, or unauthorized use of property owned by the Municipality and shall accept liability for such losses, except to the extent such losses are directly caused by the negligent acts or omissions of VWC.
- 4.8 The Municipality shall retain and maintain computer networks, software and storage and provide access to VWC, so as to permit VWC to utilize the existing Municipal system for maintaining and accessing operations report, records and data
- 4.9 The Municipality shall arrange and pay for the cost of all utilities (including but not limited to hydro, natural gas, telephone, internet, municipal IT infrastructure. VWC will pay for the cost of generator diesel fuel
- 4.10 The Municipality shall pay for the costs of any security systems that are in place at any of the facilities.
- 4.11 The Municipality shall pay for all Out of Scope services provided by VWC as Out of Scope Services, as approved by the Municipality.
- 4.12 The Municipality shall provide 2 bag tags per week for waste collection. VWC shall encourage recycling at the Facilities and any costs for additional waste disposal (additional bag tags) shall be covered by VWC.

- 4.13 Should the contract be terminated for any reason, the municipality shall instruct and require the replacement O&M service provider to hire and assume successor employer obligations for any of the 3 municipal employees referred to in section 2, who remain working at the project at the time the contract is terminated.

5 Compensation

- 5.1 VWC's compensation under this Agreement shall consist of an Annual Fee. For the first year of this Agreement, VWC's Annual Fee is \$625,000. The Maintenance and Repair Limit included in the Annual Fee is \$25,000. Beginning each year this agreement is in force, VWC will pay the first \$25,000.00, or an amount as may agree to in writing between the Parties, for all Maintenance and Repairs at the Facilities incurred during that Year of the Initial Term or Current Term. These costs will be tracked and reported to the Client on a quarterly basis.
- 5.1.1 If, during each contract year to the end of the initial term only, the maximum aggregate allowance is not exceeded, then the unexpended funds will be returned to the Municipality or carried over into the following year as agreed between the Parties.
- 5.1.2 Maintenance, repair, or replacement projects over \$10,000.00 dollars shall be deemed not to come within the Scope of Services and may be funded and managed by the Municipality in their entirety, provided that the Municipality may, at its discretion, have work related to the Maintenance performed by a third party, or by VWC on an Out of Scope basis.
- 5.1.3 For the first contract year only there shall be a one-time charge of \$10,000 for DWQMS set up and accreditation. To be charged upon receipt of accreditation by VWC
- 5.2 If actual Maintenance and Repair expenditures exceed the Maintenance and Repair Limit, the Municipality will pay the excess to VWC as Out of Scope Service in accordance with Section 6. VWC will notify the Municipality when actual Maintenance and Repair expenditures equal eighty percent (80%) of Maintenance and Repair Limit.
- 5.3 The Annual Fee shall be negotiated each year at least four (4) months prior to the anniversary of this Agreement's commencement date. Should the Municipality and VWC fail to agree, the Annual Fee will be determined by applying yearly change in the Consumer Price Index (all items for the month of November) for Ontario to the Annual Fee, provided that the Fee will in no event decrease as a result of the application of the index. The portion of the Annual Fee attributed to the Maintenance and Repair Limit shall increase or decrease by a percentage equal to the change in the Annual Fee.

- 5.4 VWC shall bill the Municipality in its regular monthly billing for any Out of Scope Services provided according to the Out of Scope fee table in Schedule 2.

6 Payment of Compensation

- 6.1 The Municipality shall pay the Annual Price in twelve (12) monthly payments in arrears, with each payment to be made on the 15th day of the month following the provisions of the Services, provided that VWC shall have sent the Municipality an invoice on or around the 15th day of the previous month during which the Services were being provided.
- 6.2 All other compensation to VWC is due upon receipt of VWC's invoice and payable within fifteen (15) days.
- 6.3 The Municipality shall pay interest at an annual rate equal to the Bank of Canada's Prime Rate plus four percent (4.0%), said rate of interest not to exceed any limitation provided by law, on payments not paid and received within fifteen (15) calendar days of the due date, such interest being calculated from the due date of the payment. In the event the charges hereunder might exceed any limitation provided by law, such charges shall be reduced to the highest rate or amount within such limitation.

7 Scope Changes

- 7.1 A Change in Scope of services shall occur when and as VWC's costs of providing services under this Agreement change as a result of:
- 7.1.1 any change in Project operations, personnel qualifications or staffing or other cost which is a result of an Unforeseen Circumstance;
 - 7.1.2 increases or decreases in the user base;
 - 7.1.3 the Municipality's request of VWC and VWC's consent to provide additional services;
 - 7.1.4 increases or decreases in insurance premium costs or healthcare benefit costs which are not caused by the fault of either party; or
 - 7.1.5 The Municipality and VWC shall negotiate an increase or decrease in VWC's Annual Fee for Changes in Scope.

8 Indemnity, Liability and Insurance

- 8.1 Notwithstanding anything to the contrary in this Agreement, VWC hereby agrees to indemnify and hold the Municipality harmless from any liability or damages which may arise from VWC's negligence or willful misconduct under this Agreement; provided, VWC shall be liable only for that percentage of total damages that

corresponds to its percentage of total negligence or fault. Incidents related to influent containing Abnormal Substances beyond the control of VWC shall not be the responsibility of VWC.

- 8.2 The Municipality agrees to indemnify and hold VWC harmless from any liability or damages which may arise from all causes of any kind other than VWC's negligence or willful misconduct, including, but not limited to, breach of a Municipal warranty.
- 8.3 NEITHER PARTY NOR THEIR AFFILIATED COMPANIES, NOR THE OFFICERS, AGENTS AND EMPLOYEES OR CONTRACTORS OF ANY OF THE FOREGOING, SHALL BE LIABLE TO THE OTHER IN ANY ACTION OR CLAIM FOR INDIRECT, CONSEQUENTIAL OR SPECIAL DAMAGES, LOSS OF PROFITS, LOSS OF OPPORTUNITY, LOSS OF PRODUCT, OR LOSS OF USE. Any protection against liability for losses or damages afforded any individual or entity by these terms shall apply whether the action in which recovery of damages is sought is based on contract, tort (including sole, concurrent or other negligence and strict liability of any protected individual or entity), statute or otherwise. To the extent permitted by law, any statutory remedies which are inconsistent with these terms are waived.
- 8.4 VWC DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, AND DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. Nothing in this paragraph shall weaken or derogate any manufacturer's warranty which may be applicable.
- 8.5 Except when caused by Abnormal Substances, VWC shall be liable for those fines or civil penalties imposed by a regulatory or enforcement agency for violations occurring on or after the date of VWC's operation of the Facilities relating to the effluent quality requirements provided for in Schedule 2 that are a result of VWC's negligence. The Municipality will assist VWC to contest any such fines in administrative proceedings and/or in court prior to any payment by VWC. VWC shall pay the cost of any such contest.
- 8.6 The Municipality shall be liable for those fines or civil penalties imposed by any regulatory or enforcement agencies on the Municipality and/or VWC that are not a result of VWC's negligence or are otherwise directly related to the ownership of the Project and shall indemnify and hold VWC harmless from the payment of any such fines and/or penalties. VWC shall assist the Municipality to its fullest extent possible in defending the Municipality in any proceeding.
- 8.7 To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, VWC's liability for performance or non-performance of any obligation arising under the Agreement (whether arising under breach of contract, tort, strict liability, or any other theory of law or equity) including, but not limited to its indemnity obligations specified in Section 8.1 of the Agreement, shall be limited to: (i) general money damages in an amount equal to the amount of any proceeds of insurance received by the Municipality or to which VWC is entitled

pursuant to any general liability insurance or automobile liability policy required to be maintained by VWC hereunder as specified in Appendix B (without regard to the amount of any deductible which may be applicable under any such general liability or automobile liability policy) with respect to such loss; or (ii) to the extent proceeds of insurance are not received and such general liability or automobile insurance is not applicable, a cumulative aggregate over the full initial term and any extended term(s) of this agreement of an amount not to exceed \$250,000.00.

- 8.8 Each party shall obtain and maintain insurance coverage of a type and in the amounts described in Appendix B. Each party assumes the risk of loss or damage to its respective property, from any cause, including the actual or alleged negligence or strict liability of the other party, and shall maintain broad form property insurance in order to protect both parties against any such loss. Each party shall provide the other party with reasonably satisfactory proof of insurance.
- 8.9 Indemnity agreements provided for in this Agreement shall survive the termination of the Agreement, or any renewals thereof.

9 Term, Termination and Default

- 9.1 The initial term of this Agreement shall end May 31, 2021. Thereafter, this Agreement shall be automatically renewed for successive terms of five (5) years each, unless canceled in writing by either party no less than one hundred and twenty (120) days prior to expiration. During any term after the initial term, either party may terminate the contract with 180 days' written notice.
- 9.2 During the initial term, a party may terminate this Agreement only for a material breach of the Agreement by the other party; only after giving written notice of breach; and, except in case of a breach by the Municipality for non-payment of VWC's invoices, in which case termination may be immediate by VWC, only after allowing the other party thirty (30) days to cure or commence taking reasonable steps to cure the breach.
- 9.3 In the event that this Agreement is terminated for any reason other than material breach prior to the termination date of the initial term, the Municipality shall pay to VWC a termination fee based on VWC's good faith calculation of any remaining unamortized balance of start-up costs and any demobilization costs or committed costs of VWC.
- 9.4 Upon notice of termination by the Municipality, VWC shall assist the Municipality in assuming operation of the Project. If additional Cost is incurred by VWC at request of the Municipality, the Municipality shall pay VWC such Cost within 15 days of invoice receipt.

- 9.5 Upon termination of this Agreement and all renewals and extensions of it, VWC will return the Project to the Municipality in the same condition as it was upon the effective date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by VWC for use in the operation or maintenance of the Project shall remain the property of VWC upon termination of this Agreement, unless the property was directly paid for by the Municipality, or the Municipality specifically reimbursed VWC for the cost incurred to purchase the property, or this Agreement provides to the contrary.
- 9.6 At the time of entering into this agreement, the Municipality is negotiating a services sharing agreement with the neighbouring municipality of Morris Turnberry, where VWC currently holds a contract for the Operation and Maintenance of the water system in the town of Belgrave. If the municipalities succeed in reaching an agreement, VWC agrees that this agreement and our agreement with Morris Turnberry, may be renegotiated in a manner acceptable to both parties, to reflect the sharing agreement of the two municipalities.

10 Disputes and Force Majeure

- 10.1 In the event activities by employee groups or unions cause a disruption in VWC's ability to perform at the Project, the Municipality, with VWC's assistance or VWC at its own option, may seek appropriate injunctive court orders. During any such disruption, VWC shall operate the facilities on a best-efforts basis until any such disruptions cease.
- 10.2 Neither party shall be liable for its failure to perform its obligations under this Agreement, if such failure is due to any Unforeseen Circumstances beyond its reasonable control or force majeure. However, this Section may not be used by either party to avoid, delay or otherwise affect any payments due to the other party.

11 Confidentiality

- 11.1 VWC or the Municipality may from time to time disclose to the other party confidential information relating to the provision of services or the terms of this Agreement ("Confidential Information"). Neither party will disclose Confidential Information of the other to any third party, or use such Confidential Information for any purpose other than as specified herein, without the express written consent of the other party. Confidential Information will be clearly designated in writing as confidential. Confidential Information does not include information: (a) generally available to or known to the public; (b) previously known to the recipient; (c) independently developed by the recipient outside the scope of this Agreement; (d) lawfully disclosed by a third party; or (e) required to be disclosed by operation of law. Upon any termination or expiration of this Agreement in accordance with its terms, each party will, within a reasonable period of time thereafter return all confidential or proprietary information received from the other party under the terms of this Agreement, except that each party may retain a legal file copy.

- 11.2 Any protectable intellectual property developed or used by VWC in the course of performing the services under this Agreement shall be the exclusive property of VWC.
- 11.3 The obligations of the Municipality to maintain confidential information is subject to the application of the MFIPPA

[END OF TEXT THIS PAGE]

Both parties indicate their approval of this Agreement by their signatures below, and each party warrants that all corporate or governmental actions necessary to bind the parties to the terms of this Agreement have been and will be taken.

I have authority to bind the corporation

I have authority to bind the corporation

THE CORPORATION OF THE Township of
North Huron

VEOLIA WATER CANADA, INC.

By:_____

By:_____

Name:_____

Name:_____Mark Rupke_____

Title:_____

Title: _____Vice President Operations_____

Date:_____

Date:_____

APPENDIX A

DEFINITIONS

- A.1 “Abnormal Substances” means substances or materials that: (i) create a fire or explosion hazard at the Facility; (ii) will cause corrosive structural damage to the Facility; (iii) contain solid or viscous pollutants in amounts which will cause obstruction to the flow in the Facility; (iv) are present in flow rates or concentrations that are not treatable by normal facility processes; (v) will result in the presence of toxic gases, vapors or fumes within the Facility in a quality that may cause acute worker health and safety problems; or (vi) will result in an alteration of the requirements or costs for the operation or maintenance of the Facility.
- A.2 "Annual Fee" means a predetermined, fixed sum for VWC's services. The Annual Fee includes Cost and profit.
- A.3 "Capital Expenditures" means any expenditures for (1) the purchase of new or replacement equipment or facility items that cost more than Ten Thousand Dollars (\$10,000); or (2) major repairs which significantly extend equipment or facility service life and cost more than Ten Thousand Dollars (\$10,000) or (3) expenditures that are planned, non-routine and budgeted by the Municipality.
- A.4 "Cost" means all Direct Cost and indirect cost determined on an accrual basis in accordance with generally accepted accounting principles.
- A.5 "Direct Cost" means the actual cost incurred for the direct benefit of the Project including, but not limited to, expenditures for project management and labor, employee benefits, chemicals, lab supplies, repairs, repair parts, maintenance parts, safety supplies, gasoline, oil, equipment rental, legal and professional services, quality assurance, travel, office supplies, other supplies, uniforms, telephone, postage, tools, memberships and training supplies.
- A.6 "Maintenance" means those routine and/or repetitive activities required or recommended by prudent industry practices or by VWC to maximize the service life of the equipment, sewer, vehicles and facilities.
- A.7 "Maintenance and Repair Limit" means the total Maintenance and Repair expenditures that VWC has included in the Annual Fee. Such expenditures exclude any labor costs for VWC's staff assigned to the Project. VWC's specialized maintenance personnel, not assigned at the Project, who provide such specialized services such as, but not limited to, vibration, thermographic and electrical analyses, instrumentation maintenance and repair will be charged to the Maintenance and Repair Limit.
- A.8
- A.9 “Out of Scope Services” are those services provided by VWC, at the request of the Municipality, which are outside of the scope of service under this agreement, or explicitly

identified as such herein, for which VWC shall bill the Municipality as indicated in Schedule 2.

- A.10 The "Project" means all equipment, vehicles, grounds, rights of way, sewers associated with the facilities described in Schedule 2.1(a) and, where appropriate, the management, operations and maintenance of such.
- A.11 "Repairs" means those non-routine/non-repetitive activities required for operational continuity, safety and performance generally due to failure or to avert a failure of the equipment, sewer, vehicles or facilities or some component thereof.
- A.12 "Routine Maintenance" means those small regularly scheduled maintenance activities occurring at least annually such as lubricating equipment, changing oil, belts etc. for which costs are not charged to the Maintenance and Repair Limit.
- A.13 "Unforeseen Circumstances" shall mean any event or condition which has an effect on the rights or obligations of the parties under this Agreement, or upon the Project, which is beyond the reasonable control of the party relying thereon and constitutes a justification for a delay in or non-performance of action required by this Agreement, including but not limited to (i) an act of God, landslide, lightning, earthquake, tornado, fire, explosion, flood, failure to possess sufficient property rights, acts of the public enemy, war, blockade, sabotage, insurrection, riot or civil disturbance, (ii) preliminary or final order of any local, provincial, or federal administrative agency or governmental body of competent jurisdiction, (iii) any change in law, regulation, rule, requirement, interpretation or statute adopted, promulgated, issued or otherwise specifically modified or changed by any local, province or governmental body as it relates to performance under this Agreement, (iv) labor disputes, strikes, work slowdowns or work stoppages, but excluding labor disputes, strikes, work slowdowns or work stoppages by employees of VWC; and (v) loss of or inability to obtain service from a utility necessary to furnish power for the operation and maintenance of the Project.

APPENDIX B

INSURANCE COVERAGE

VWC SHALL MAINTAIN:

1. Statutory workers' compensation for all of VWC's employees at the Project as required by the Province of Ontario.
2. Commercial General Liability insurance, insuring VWC's negligence, in an amount of \$15,000,000 each occurrence and \$15,000,000 general aggregate for bodily injury and/or property damage.
3. Business Automobile Liability insurance, insuring owned, non-owned and hired automobiles used by VWC in its performance of this Agreement in an amount of \$1,000,000 combined single limit each accident.
4. Pollution Liability Insurance, insuring VWC's negligence, in an amount \$5,000,000 per incident and \$5,000,000 policy aggregate on a Claims Made basis. Said policy will not cover pre-existing pollution caused by or existing at the Municipality's site, except for that portion of and to the extent exacerbated by VWC's negligent acts.

THE MUNICIPALITY SHALL MAINTAIN:

1. Statutory workers' compensation for all of the Municipality's employees associated with the Project as required by the Province of Ontario.
2. Property damage insurance at total replacement value for all property, including vehicles owned by the Municipality and operated by VWC under this Agreement. Any property, including vehicles, not properly or fully insured shall be the financial responsibility of the Municipality.

VWC will provide certificates of insurance at the Municipality's request upon signing of this Agreement. VWC and the Municipality will endeavor to provide at least ten (10) days' notice of the cancellation or non-renewal of any policy they are required to maintain under this Agreement. VWC may self-insure reasonable deductible amounts under the policies it is required to maintain to the extent permitted by law. Each party shall include the other party as an additional insured on the coverage's, required herein, excluding workers' compensation, required to be maintained hereby. Each party shall waive its and its insurers' rights of subrogation as respects any claims covered or which should have been covered by valid and collectible insurance including any deductibles and retentions maintained thereunder.

Schedule 2

Schedule 2.1(a) Description of the Facilities

Defined terms set out below but not defined in this Schedule 2

Schedule 2.1(a) shall have the meaning ascribed to such terms in the main body of this Agreement. In the event of any inconsistency between the terms of this Schedule 2

Schedule 2.1(a) and the terms of the main body of this Agreement, the latter shall govern.

For the purposes of this Agreement, the Facilities are described generally as follows:

(i) Wingham Wastewater Collection, Treatment, and Disposal System

The street address for WWTP is as follows: 60 Lloyd St, Wingham, Ontario

General Description of facility:

The Wingham Wastewater Treatment Plant is an activated sludge secondary treatment plant with chemical Phosphorus removal with a Rated Capacity of 3400 cubic metres per day. As described in ECA 1040- 9HAN94 issued May 30, 2014. The Wingham sanitary sewer system consists of approximately 31 km of gravity sanitary sewers collected at the sewage pumping station on Josephine St, fitted with 3 line shaft pumps, an emergency standby diesel generator, alarms and controls, that discharges raw sewage via a twinned force main to the modified Sutton process treatment plant located at the west end of Lloyd St. The process consists of a bar screen, 2 mechanical surface aerated aeration basins, 2 flight and chain longitudinal clarifiers, discharging either directly to or through 2 storage lagoons a ultraviolet light disinfection unit. Phosphorous removal achieved through gravity separation using ferric chloride. Currently sludge accumulates in the southerly lagoon and removed as required.

(ii) Wingham Water Supply, Treatment, and Distribution System

General Description of facility:

The Wingham water supply consists of 2 independent non gudi groundwater well supplies at Albert and Water Streets using chlorination as primary and secondary disinfection and sodium silicate as iron sequestering complete with standby and portable emergency diesel generators and chlorine contact facilities. Well 3 (Water St, rated at 76 Liters/second discharges directly to the 29 km of distribution watermain where Well 4 (64L/s) discharges to an underground chlorine contact tank and is then pumped to the distribution with 3 line shaft pumps. The distribution also has elevated storage (standpipe) at the west end of John St that has been inspected and deemed potentially needing replaced in the near future. Detailed description contained in MOECC Drinking Water Works Permit and Licences as of January 28, 2016.

(iii) Blyth Wastewater collection, treatment and disposal system

General Description of facility:

The Blyth sanitary sewer system consists of approximately 13 km of gravity sanitary sewers collected at the west end of Thuell St fitted with 3 submersible pumps, controls and alarms, discharging to the sewage treatment plant located at the west end of North St. The sewage treatment plant consists of bar screen and grit removal, 2 aeration basins fitted with fine bubble diffusion and air supplied with 3 rotary lobe compressors, a circular secondary clarifier, chlorination facilities and a tertiary multimedia filter. Phosphorous removal achieved through gravity separation using ferric chloride. Sludge is collected and thickened in a preliminary digester where it is then transferred to a sludge holding tank. Detailed description contained in MOECC C of A 8687-826L6Z issued February 9, 2010.

(iv) Blyth Water Supply, Treatment, and Distribution System

General Description of Facility:

The Blyth Water supply consists of 2 groundwater well supplies with a combined realistic rate of 15 L/s on Thuell St, deemed non gudi, discharging to an in ground chlorine contact/storage facility. There are 2 highlift pumps pumping from the reservoir to the apprx 12.7 km of water distribution piping during normal useage and via a diesel powered higher capacity fire pump during unusual situations. Emergency power is supplied by a manually switched diesel powered emergency generator. A standby well has been constructed in 2015 where design and construction of the new treatment system is anticipated to be completed at end of 2016. Detailed description contained in MOECC Drinking Water Works Permit and License as of January 18, 2016.

**Schedule 2.1(b)
Scope of Supplier Services**

VWC shall provide the following scope of Services expressly set forth below and which can be reasonably implied to be VWC's responsibility in connection with the Services except, where it is expressly stated to be a Municipality responsibility under this Agreement.

(i) Wingham and Blyth Wastewater Collection, Treatment, and Disposal System

- Continuous monitoring of the Wastewater Treatment Facility processes and response to alerts/alarms
- Daily inspection and maintenance of the Wastewater Treatment Facility to ensure acceptable operation of the headworks, secondary wastewater treatment clarifiers, secondary treatment systems, biosolids management systems, pumps, blower and aeration systems, chemical feeders, and all ancillary equipment
- Operation of the raw sewage pumps at the wastewater pumping stations to minimize plant bypasses and flooding of the collection system, while optimizing treatment process efficiency

- Routine removal of screenings and scum from the pump station wet well
- Routine cleaning of grit channels
- Routine raking and inspection of bar screens.
- Screenings and grit disposal as necessary
- Routine hosing/washing of weirs, walls, and channel in aeration and secondary clarifier
- Routine monitoring of clarifier for sludge depth to ensure acceptable return rates
- Routine observation of sludge collection mechanisms for operation, alignment, tension, gearbox leakage, oil condition, and operating temperature
- Routine exchange of gearbox lubricants
- Routine dewatering of clarifier basins and inspection of respective chain and flight collector alignment, mechanical condition, and condition of concrete
- Routine dewatering of aeration basins, cleaning, inspection and maintenance of aeration diffusers as per manufacturer specifications, of aeration distribution piping grid, and condition of concrete
- Optimization of dissolved oxygen and blower operation in the aeration process to minimize energy usage and maintain biological treatment
- Operational monitoring and optimization of chemical feed rates and return sludge rates
- Daily monitoring and operation of secondary clarifiers and return activated sludge system to optimize solids removal, minimize hydraulic loading, and minimize solids carryover
- Routine monitoring and replenishment of process chemicals as necessary
- Routine monitoring and replenishment of fuel tanks for stand-by generators. Fuel shall be supplied by a supplier within the Municipality.
- Routine cleaning, inspection and maintenance of chlorine pumps, and of chlorine contact chambers
- Routine cleaning, inspection and maintenance of UV disinfection system, including changing of bulbs and sleeves.
- Routine monitoring and recording of wastewater and effluent flows, pump station running hours, diesel generator running hours, utilities usage, volume of chemicals used, volume of sludge disposal, and any other parameters deemed necessary to meet compliance requirements and provide an acceptable level of process evaluation information

- Routine sampling, analysis, and recording of any process wastewater parameters deemed necessary to meet compliance requirements and provide an acceptable level of process monitoring and evaluation
- Manage and administer sludge hauling and land application from the Blyth WWTP.
- Manage sludge hauling and land application from the Wingham sludge storage lagoon on an as needed basis. The Wingham sludge hauling and land application shall be handled as a municipal capital project, The contract shall be between a third party and the Municipality at the Municipality's cost, or between VWC and third party as out of scope services
- Routine monitoring and operation of the service water system to minimize potable water usage
- Monthly test operation of the standby generator for approximately 1 hour duration, under load
- Provide for annual visual inspections of Wastewater Manholes, including visual inspection for debris accumulation, structural integrity of walls and access ladders, condition of benching, and infiltration/inflow, and provide a report of manholes needing maintenance or replacement. VWC to provide labour to perform sanitary sewer lateral video inspections, (of blockages) using NH inspection equipment of adequately cleaned and cleared services and to provide a copy of the footage to NH with a report of the issues and an opinion as to the cause of the blockage.
- Provide labour to operate the NH sewer flushing truck to power flush approximately 1/5 of the Wingham and Blyth collection systems annually, with an additional approximate 500m of identified sections annually.
- Provide oversight to Municipal contractor performing mainline camera inspections of approximately 1/5 of the collection system. CCV inspection reports to be reviewed by VWC. (alternatively VWC may provide CCV inspections and/or provision of an Underground Asset Management System (UGAM) for a negotiated rate, such services are currently outside of the scope of work)
- Outside wastes in excess of an average daily intake of 40 m³, or exceeding the North Huron sewer use bylaw at out of scope, but may be accepted for disposal on the agreement of both parties provided such excess amount does not impede the ability of the system to function properly or endanger compliance with operational requirements.
- Supplier shall monitor the treatment of outside wastes and advise Municipality of any abnormalities or compliance issues related to such treatment.
- For new sewer service connections, on infill lots, lay pipe and make connections on municipal property. Excavation, supply and placement of bedding, backfill etc is excluded. New service connections for new subdivisions or developments are excluded

(ii) Wingham and Blyth Water Supply, Treatment, and Distribution System

- Continuous monitoring of the Water Treatment Facility processes and response to alerts/alarms
- Weekly inspection and maintenance of the Water Distribution stand pipe to ensure acceptable operation of the wells, chlorine disinfection systems, pressure and level control systems, pumping systems, chemical feeders, analyzers, and all ancillary equipment
- Routine monitoring of well static water levels as per Applicable Laws and timely reporting of any abnormal fluctuations in ground water levels
- Daily monitoring and operation of the hypochlorite chlorination system and sodium silicate feed system including, checking the chemical feed pumps and optimization of chemical dosing
- Daily distribution free chlorine residual testing
- Routine monitoring and optimization of chlorination contact process to achieve inactivation and removal of regulated pathogenic organisms while maintaining acceptable levels of free chlorine in the treated water and distribution systems
- Routine monitoring and recording of raw water influent, standby generator running hours, utilities usage, volume of chemicals used, free chlorine residual, treated water turbidity, and any other parameters deemed necessary to meet compliance requirements and provide an acceptable level of process evaluation information.
- Maintain chlorine residual in the distribution system
- Conduct water main flushing and hydrant flushing and testing scheduled such that all of the water mains and hydrants have been flushed and tested throughout the Water Distribution System semi annually.
- Monthly test operation of the standby generator
- Repair and paint hydrants where necessary, and winterize each fall
- Routine monitoring of water standpipe through visual inspections, checking controls and valves, and monitoring pressure and water levels
- Routine monitoring of distribution system by looking for major leaks (visual and through water usage trending, and system pressures), inspection of booster stations, exercising of main distribution shutoff valves, and regular collection of distribution samples
- Exercise 100% of the valves in the Water Distribution System annually.

- Preparation of strategies to mitigate water main leakage as necessary, and repair water main breaks as per Emergency Response procedures
- Replacement of upto 2 hydrants annually (cost of hydrants to be charged to Maintenance and Repair Limit)
- For new water service connections on infill lots, lay pipe, and make connections between water main and property owners piping at curb stop. Excavation, supply and placement of bedding material, backfill, etc. are excluded. New service connections for new subdivisions or developments are excluded
- Bimonthly reading of water meters (half of all meters read on a monthly basis)

(iii) General Services

- Monitor the Facilities twenty-four (24) hours per day, seven (7) days per week
- Provide water and sewer locates, water connects and disconnects as required, to a maximum of 150 per year combined. Additional locates and service requests performed on an Out of Scope basis.
- Prepare and submit all required regulatory reports, including monthly, quarterly, and annual reporting.
- Attend Council Meetings on an annual basis, as requested, to report on Facility performance and attendance as needed at Council Meetings to address unusual and urgent issues.
- Maintain a clean work environment to promote occupational health and safety, and protect the Municipal assets
- Provide window washing, janitorial services, and maintenance of HVAC systems as required
- Provide and maintain the Process Control, Computerized Maintenance Management Software Databases, and Compliance Management System
- Within the first ninety (90) days of the start of the Initial Term of this Agreement, provide Owner a list of recommended capital improvements for the Facilities
- Provide certified operators as required by Applicable Laws
- Provide for third party compliance related laboratory analyses as required by Applicable Laws
- Cooperate with and accompany any regulatory authorities on any scheduled or unscheduled inspections, review any inspection reports or orders prepared by such regulatory authority, and prepare any reports or notifications to the Municipality on a

timely basis to address any identified deficiencies or recommendations in relation to the Facility or the Services

- Perform and document all required maintenance in accordance with this Schedule 2.1(b)
- Provide annual testing and calibration of flow measuring and analytical equipment by an independent firm
- Routine testing of safety equipment
- Routine exercising of standby equipment to ensure 100% operability
- Maintain existing or future Municipality owned inventories of spare parts pertaining to or part of the Facilities and provide inventories of any consumables deemed necessary by VWC to perform the Services
- Maintain manufacturer's warranties on new equipment purchased by the Municipality
- Supervise contractors performing sewer or water main cleaning.
- As part of annual capital planning, work with Municipality to plan VWC staff involvement in Municipal Capital projects, including roads projects. VWC staff will assist with or perform water related construction activities, subject to time availability. VWC Staff's top priority will be water and wastewater operations and maintenance and this should not be negatively impacted by involvement in Municipal Capital projects.
- VWC will add one phone line to serve as office line, Municipality will provide all other land line phone and internet access at all sites.

(iv) Staffing, Training, and Corporate Resources

VWC shall provide appropriate staffing of the Facilities with certified operators and other trained staff as required by Applicable Laws and Standard Industry Practice. The following general staffing provisions shall be made:

- Staff the Facilities five (5) days per week (Monday through Friday during Regular Work Hours), eight (8) hours per day; and four (4) hours per day on weekends (Saturday and Sunday, and statutory holidays)
- Provide on-call coverage seven (7) days per week, twenty-four (24) hours per day
- Provide a minimum staff of 3.0 full-time on site employees dedicated to the Municipality project including one (1) Operations Supervisor, and two (2) full-time operators. In addition one (1) part time administrative assistant, and one (1) Project Manager shared with the Goderich Project.
- Fill all vacancies as soon as reasonably possible and within a maximum 4 month period.

- Provide staff visits to each water and wastewater Treatment Facility, once per day, seven (7) days per week (including statutory holidays)
- Provide staff with cell phones such that they can be reached at any time in case of an emergency situation
- Initiate a response to Call-Outs within thirty (30) minutes during Regular Work Hours and within sixty (60) minutes outside of Regular Work Hours
- Provide qualified employees from nearby sites operated by VWC to fill the required positions on an interim or long-term basis as a backup plan during staff shortages
- Provide corporate support resources and a corporate management team generally as described in the Proposal to be available to the Municipality project as required
- Train site personnel as relevant to his/her respective position in ethics and compliance policies, environmental, health, safety and security (EHSS), supervisory skills, unit processes, process control and troubleshooting, operations, maintenance, equipment troubleshooting and repair, sampling and field testing techniques, laboratory procedures, personal computer use, sludge handling and disposal, energy management and all other topics relevant to their position
- Provide a safety program in accordance with Applicable Laws and Standard Industry Practice which comprises policies, training, and procedures including, but not limited to, the provision of a Safety Policies and Procedures Manual, a site-specific Environmental Compliance Manual, and Standard Operating Procedures (SOP)

(v) Quality Assurance/Quality Control (QA/QC)

VWC QA/QC program will be the primary means by which VWC delivers on the Performance Guarantees. QA/QC will generally comprise the program as outlined in the Proposal, including an integration of the following function operations and industry standard tracking software packages:

- Compliance Management System
- Peer Audit Review Program (Formal Comprehensive O&M Audit)
- Process Control Software
- Process Control Management Plan (PCMP, Process Oversight System)
- Computerized Maintenance Management Software
- Laboratory QA/QC (Laboratory Management Program)
- Safety Program
- Triple I Program (Incident, Injury, and Injury Free reporting/tracking program)

- Environmental Compliance Action Plan (Site-Specific Plan)
- Customer Satisfaction (Site-Specific Plan)
- Environmental Compliance and Reporting

VWC shall closely monitor the operational performance of each of the systems for which it is responsible. Monthly reports will be submitted to confirm that the project has complied with all regulatory requirements. These monthly reports would include, but not be limited to, records of the Facility's operations compliance, water quality analysis, maintenance plans and activities, public inquiries, plant tours, and any other information considered relevant to the project and the partnership with the Municipality.

Supplier technical and management staff, including senior management shall be responsible for monitoring the PCMP. As part of the PCMP, software will generate the operations database and monitor the process control..

Specific items to be implemented by VWC QA/QC program as per the Proposal are as follows:

- VWC shall provide a corporate level safety management program to monitor occupational health and safety of the project.
- VWC shall perform audits or inspections as required to determine compliance with all Applicable Laws with respect to environmental, health and safety compliance programs.
- All incidents and "near-misses" shall be investigated by VWC for root cause analysis, and corrective actions/measures shall be put forward to eliminate future similar incidents. This program shall be documented in the Triple I database.
- VWC shall utilize a Compliance Management System to ensure all required reporting and other necessary functions are completed on time.
- VWC shall provide staff at the project level access to the corporate Regulatory Compliance Database as required.
- VWC shall provide staff at the project level access and training with respect to the corporate Safety Policies and Procedures Manual.
- VWC shall provide the Facilities with a site-specific Environmental Compliance Manual, which sets forth all aspects of environmental compliance, including all site-specific operating permits and approvals.
- VWC shall provide detailed Standard Operating Procedures (SOPs) and associated training for all activities that may place an employee at risk, including written step-by-step procedure outlines, required safety equipment, proper equipment handling, and hazards associated with each activity.
- VWC shall implement a Safety Training Program to ensure that staff is competent in all necessary safety procedures, corporate policy, and regulatory requirements in accordance with Applicable Laws and Standard Industry Practice, including site-specific training, a

3-month evaluation for new staff, minimum monthly training classes for all employees, annual reviews, personal protective equipment, SOPs, and Emergency Plans.

- VWC shall provide a Safety Incentive Program to reinforce the importance of safety and recognize those who achieve outstanding safety performance,.

(vi) Residuals Management

VWC shall provide for the safe disposal of any and all solid and liquid waste material produced by the water and wastewater Facilities in accordance with Applicable Laws.

In addition, VWC shall arrange for and manage sludge disposal utilizing the contract(s) for disposal procured and managed by the Municipality. Sludge disposal shall be in accordance with the Nutrient Management Act (NMA), 2002, as amended from time to time, and in accordance with the Nutrient Management Strategy to be developed for the Wastewater Treatment Plants, by the Municipality, subject to the Change of Law provisions set forth in Article 2.10.

(vii) Disaster, Contingency, and Emergency Programs

VWC shall prepare and provide for Municipal approval an Emergency Plan for the Municipality Facilities to the satisfaction of the Municipality within six (6) months of the start of the Initial Term. This plan shall be developed based on any existing plans for the Facilities, and the Municipalities Emergency Plan. In the case of an Emergency Response, VWC will be responsible to ensure all necessary actions are performed, including those specified in the Emergency Plan. The costs associated with such emergencies will be considered the responsibility of the Municipality to the extent that such services fall outside the scope of Services outlined in this Schedule 2.1(b). The Emergency Plan shall be a site-specific disaster, contingency, and emergency preparedness plan that will be tailored to the exact needs of the Municipality Facilities, and generally follow the scope as given in the sample plan provided in the Proposal.

(viii) Asset Management

VWC shall provide for asset management of the Facilities in accordance with the objectives provided, and prioritizing:

- Reliability,
- Criticality, and
- Cost effectiveness

The objective of the Asset Management program will be to maintain a high state of reliability in a cost effective manner while protecting the Facilities and assets. VWC will develop life-cycle templates for all major assets at the Facilities, which will quantify and evaluate elements like initial cost, criticality, average expected life, average expected overhaul cycle, and all applicable scheduled and unscheduled service activities. These templates shall become part of the CMMS and serve as the basis for asset management of all critical assets.

The Asset Management program will involve both maintenance and operational procedures. The emphasis of the maintenance plan will be:

- Safeguarding the investment in equipment and Facilities

- Using the predictive, preventive, and proactive maintenance programs, which can extend the life, performance reliability and efficiency of equipment
- Ensuring that maintenance is performed in accordance with the equipment manufacturer's warranty, specifications, and Standard Industry Practice

VWC shall perform day-to-day preventive maintenance including, but not limited to the following:

- Carrying out a routine lubrication program including greasing and oiling as specified in the lubrication schedule
- Performing maintenance duties on equipment by following the preventive measures procedures, including testing motor windings, and checking machinery and electrical equipment when required
- Maintaining an inventory on all equipment and tools updated annually.
- Ensuring the security of the facilities by locking doors, gates and access hatches.
- Inspecting process control equipment to ensure proper operation of all pumps and treatment systems, chemical feed systems, etc.
- Checking pumping stations for operational condition in addition to routine readings
- Cleaning chambers, reservoirs and all other facilities
- Monitoring and enforcement of equipment warranties and activities required to preserve such warranties
- General cleaning, calibration, equipment adjustments, lubrication, repairs, and painting to preserve the condition and appearance of the Facilities

VWC shall perform predictive maintenance techniques to monitor and test equipment used during normal operation. This data shall be used to indicate if conditions exist that may lead to equipment failure.

All maintenance activities shall be documented and included in summary reports to the Municipality. Summary reports shall also include work order backlog, projects completed, projects scheduled, total monthly and year-to-date repair and maintenance costs, and an assessment of the program and staff utilization. Summary reports shall be provided by VWC on a monthly and annual basis. VWC shall provide the Municipality full documentation validating that the appropriate maintenance procedures are being performed on all Municipally owned equipment in accordance with manufacturer recommendations and Standard Industry Practice. The documentation will indicate the defined service intervals and a description of the service activities in sufficient detail to satisfy the interest of the Municipality. The maintenance program shall include documentation of maintenance and spare parts inventory.

VWC shall provide all personnel material, parts, equipment, subcontractors, and services necessary to maintain the Facilities structures, process equipment, buildings, HVAC systems, electrical equipment, instrumentation and controls, sewage collection systems, water distribution systems, etc. to maintain high efficiency operations, long-term reliability and preservation of capital investment, excepting that Capital Expenditures, Unexpected Expenses, Excluded Services, and breakdown maintenance of \$10,000 or more

shall be treated as per the main body of this Agreement. Routine and predictive maintenance costs up to a single item or event cost of \$9,999 or annual aggregate cost of \$24,999 shall be considered within the scope of Services, including the cost of labour, services, materials and replacement parts, lubricants, filters, belts, and all other consumable materials.

VWC shall assist the Municipality with its preparation and maintenance of the NH Municipal Financial Plan through use of CMMS data.

(ix) DWQMS

VWC shall obtain and maintain accreditation as the operating authority under the Safe Drinking Water Act. Supplier shall undertake:

- Operate water facilities according to DWQMS operational plans
- Provide ongoing maintenance of operation plans
- Provide annual internal audits as required under DWQMS
- Provide annual Management review as required under DWQMS
- Participate in external DWQMS audits every 3rd year
- Participate in annual external surveillance audits
- Maintain documentation according to document management system
- Provide Annual report and presentation to Council on the DWQMS system
- Cost of internal and external audits are included in the scope of work
- Fees required for amendments to facility approvals, permits and licenses, due to changes or upgrading of Facilities shall be the responsibility of Municipality

Schedule 2.2
Supplier Rate Schedule for Excluded Services

Defined terms set out below but not defined in this Schedule 2. shall have the meaning ascribed to such terms in the main body of this Agreement.

Where VWC provides Out of Scope Services, the following rates shall apply:

	Veolia Hourly Rate	Subcontracted Costs	Unit Price
Monday Through Friday - Business Hours	\$60.00		
Overtime Monday Through Friday	\$90.00		
Weekends and Holidays	\$125.00		
Operator Call-ins for Out of Scope Services (minimum 3 hrs.):	\$90.00	Cost plus VWC Markup of 13%	
Project Manager Regular Work Hours:	\$80.00		
Project Manager Regular After Hours:	\$140.00		
Professional or Skilled Trades Regular Hours:	\$95.00		
Utility locates , and Water Shutoffs and Turn-ons in excess of forty (150) per year			
Other Out of Scope Services		Cost plus VWC Markup of 13%	

(1) All supervision for subcontracted service will be charged at the above applicable rates.

Schedule 2.3(a) Drinking Water Performance Guarantee

Defined terms set out below but not defined in this Schedule 2.8(a) shall have the meaning ascribed to such terms in the main body of this Agreement. In the event of any inconsistency between the terms of this Schedule 2.8(a) and the terms of the main body of this Agreement, the latter shall govern.

(i) **Wingham Water Supply, Treatment, and Distribution System**

	Raw Water Influent Specification	Drinking Water Specification
Flow		
Maximum Monthly Average (m ³ /d)	11807	11807
Maximum Day (m ³ /d)	11807	11807
Quality Parameters		
Total Coliform (CFU/100mL)	-	Non-detectable
E. Coli (CFU/100mL)	-	Non-detectable
Turbidity (NTU)	1.0 (sustained)	1.0 (sustained)
Free Residual Chlorine (mg/L)	-	0.20

(ii) **Blyth Water Supply, Treatment, and Distribution System**

	Raw Water Influent Specification	Drinking Water Specification
Flow		
Maximum Monthly Average (m ³ /d)	1776	1776
Maximum Day (m ³ /d)	1776	1776
Quality Parameters		
Total Coliform (CFU/100mL)	-	Non-detectable
E. Coli (CFU/100mL)	-	Non-detectable
Turbidity (NTU)	1.0 (sustained)	1.0 (sustained)
Free Residual Chlorine (mg/L)	-	0.20

Schedule 2.3(b) Wastewater Performance Guarantee

Defined terms set out below but not defined in this Schedule 2.8(b) shall have the meaning ascribed to such terms in the main body of this Agreement. In the event of any inconsistency between the terms of this Schedule 2.8(b) and the terms of the main body of this Agreement, the latter shall govern.

(i) Wingham Wastewater Collection, Treatment, and Disposal System

VWC shall meet the effluent quality below based on the Wastewater Influent Specification to ensure compliance with ECA #1040-9HAN94

	Wastewater Influent Specification	Wastewater Effluent Specification	Objectives (Best Efforts)
Flow			
Maximum Monthly Average (m ³ /d)	3400	3400	
Carbonaceous Biochemical Oxygen Demand (CBOD₅)			
Maximum Monthly Average (mg/L)	200	25.0	15.0
Maximum Monthly Average (kg/d)		85.0	51.0
Total Suspended Solids (TSS)			
Maximum Monthly Average (mg/L)	200	25.0	15.0
Maximum Monthly Average (kg/d)		85.0	51.0
Total Ammonia Nitrogen (NH₄⁺ + NH₃)			
Maximum Monthly Average (mg/L) Non freezing period	30 (TKN)	2.0	0.8
Maximum Monthly Average (kg/d) Non Freezing period		6.8	2.7
Maximum Monthly Average (mg/L) Freezing period	30 (TKN)	7.7	3.0
Maximum Monthly Average (kg/d) Freezing period		25.0	10.2

Total Phosphorus (TP)			
Maximum Monthly Average (mg/L)	4.0	1.5	.5
Maximum Monthly Average (kg/d)		5.1	1.7
Hydrogen Sulphide			
Maximum Monthly Average (mg/L)		ND <0.02	ND
E Coli ⁽¹⁾			
Annual Geometric Mean Density (CFU/100 mL)	-	200	150
pH			
At all times	6.0 - 9.0	6.0 – 9.0	6.5 – 9.0

(ii) Blyth Wastewater System

VWC shall meet the effluent quality below based on the Wastewater Influent Specification to ensure compliance with ECA #8687-826L6Z (Being Replaced March 2016).

	Wastewater Influent Specification^(a)	Wastewater Effluent Limits as per ECA^(b)	Objectives (best efforts)
Flow			
Maximum Monthly Average (m ³ /d)	730 (avg)	2,730 (peak)	
Carbonaceous Biochemical Oxygen Demand (CBOD₅)			
Maximum Monthly Average (mg/L) May - Oct	250	5	4
Maximum Monthly Average (kg/day) May - Oct		3.7	
Maximum Monthly Average (mg/L) Nov - April	250	15	4
Maximum Monthly Average (kg/day) Nov - April		11	
Total Suspended Solids (TSS)			
Maximum Monthly Average (mg/L) May - Oct	200	5	4
Maximum Monthly Average (kg/day) May - Oct		3.7	
Maximum Monthly Average (mg/L) Nov - April	200	15	4
Maximum Monthly Average (kg/day) Nov - April		11	
Total Ammonia Nitrogen (NH₄⁺ + NH₃)			
Maximum Monthly Average (mg/L)	35 (TKN)	17 Jan 21 Feb 14 March 6 April 3 May 1 June – Sept 3 Oct – Nov 11 Dec	1 May – Nov 3 Dec - April
Total Phosphorus (TP)			
Maximum Monthly Average (mg/L) May - Oct	5	0.3	0.1
Maximum Monthly Average (kg/day)		0.2	

May - Oct			
Maximum Monthly Average (mg/L) Nov - April		1	0.1
Maximum Monthly Average (kg/day) Nov - April		0.7	
Total Chlorine Residual			
Maximum Monthly Average (mg/L)		0.2	
E Coli ⁽¹⁾			
Annual Geometric Mean Density (CFU/100 mL)	-	200	100
pH			
At all times	6.0 - 9.5		6.0 – 9.5

- a) Raw sewage monitoring shall be sampled as a composite sample bi weekly as indicated in ECA #8687-826L6Z.
- b) Effluent monitoring shall be bi weekly composite, grab or calculated as indicated in ECA #8687-826L6Z.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW 43-2016**

**BEING A BY-LAW TO AMEND BY-LAW NO. 5-2016
TO APPOINT BOARDS OF MANAGEMENT FOR
THE BLYTH BUSINESS IMPROVEMENT AREA
AND
THE WINGHAM BUSINESS IMPROVEMENT AREA**

WHEREAS Section 205 of the Municipal Act, S.O. 2001 c25, as amended, provides that the local municipality may designate an Improvement Area and may establish a Board of Management;

AND WHEREAS Council of the Corporation of the Township of North Huron passed By-law No. 46-2011 to Designate an Area in the Blyth Business District as an Improvement Area;

AND WHEREAS Council of the Corporation of the Township of North Huron passed By-law No. 33-2013 to Establish a Board for Management for the Wingham Business Improvement Area;

AND WHEREAS Council of the Corporation of the Township of North Huron adopted By-law No. 5-2106 to Appoint Persons, including Council Members to Various Boards, Committees and Associations during the 2016 term of municipal office;

AND WHEREAS Council of the Corporation of the Township of North Huron deems it necessary to make further appointments to the Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area;

NOW THEREFORE BE IT ENACTED by Council of the Corporation of the Township of North Huron as follows:

1. That By-law 5-2016, Schedule "A" is amended as attached to appoint persons to serve on the Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area.
2. This By-law shall come into force and takes effect on the date of its final passage thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF APRIL, 2016.

READ A THIRD TIME AND PASSED THIS 18TH DAY OF APRIL, 2016.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Kathy Adams

SCHEDULE "A" PART 1
TO BY-LAW NO. 43-2016



BLYTH BUSINESS IMPROVEMENT AREA
(BBIA)

2016 BOARD OF MANAGEMENT

<u>MEMBER</u>	<u>QUALIFYING ADDRESS</u>	<u>OWNER/TENANT</u>
Rick Elliott	405 Queen Street	Property Owner
Peter Gusso	428 Queen Street	Tenant
Irene Kellins	404 Queen Street	Tenant
Cat O'Donnell	197 Westmoreland Street	Property/Business Owner
Lissa Kolkman	442 Queen Street	Employee – appointed by Business Owner
Averly Kikkert	430 Queen Street	Employee – appointed by Business Owner
Bill Knott	North Huron Council Representative	
Deb Sholdice	Blyth Centre for the Arts Representative	
Gary Vanleeuwen	Church Organizations Representative	
Crystal Taylor	Service Organizations Representative	

EXECUTIVE COMMITTEE

Rick Elliott – Chairperson

Peter Gusso – Vice Chair

Gary Vanleeuwen – Treasurer

Averly Kikkert – Secretary



Wingham Business Improvement Area
Board of Management 2016

At the Annual General Meeting of the Wingham Business Improvement Area on February 25, the membership of the WBIA elected the following to the Board of Management. Executive positions were filled at the Board Meeting on March 31, 2016.

	Qualifying Address	Position held in 2016	Year Elected
Lisa Hearnden	50 North St. W – tenant		2013
Jason Scheistel	237 Josephine Street – tenant	Treasurer	2013
Dave Tiffin	Associate member	Secretary	2013
Jim Snyder	245 Josephine Street property/business owner		2013
Doug Kuyvenhoven	405 Josephine Street property/business owner	Chair	2014
Dave Peers	8 Alfred Street – tenant	Vice-Chair	2015
Christine McGrath	208 Josephine Street – tenant	Retail Representative	2016
Sandy Walker	200 Josephine Street – tenant	Retail Representative	2016

North Huron Council Representative – Yolanda Ritsema-Teeninga

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 44-2016

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on April 18, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 18th day of April, 2016.

READ A THIRD TIME AND FINALLY PASSED this 18th day of April, 2016.

Neil Vincent, Reeve

SEAL

**Kathy Adams, Director of
Corporate Services/Clerk**