

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, November 21, 2016
Time: 7:02 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Kirk Livingston, CBO/Property Standards/Zoning
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Denny Scott, Citizen

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:02 pm.

2. CONFIRMATION OF THE AGENDA

M611/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron; accept the Agenda for the November 21, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. CONSENT AGENDA

M612/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held November 7, 2016

4.1.2 North Huron Police Services Board Minutes - October 18, 2016

4.1.3 Wingham BIA Executive Minutes - October 27, 2016

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Report 11-21-16 (Department Update)

4.2.3 Finance Report 11-21-16 (Local Board Financial Statements)

4.2.4 Finance Report 11-21-16 (Year to Date Report - October 31, 2016)

4.2.5 Fire and Emergency Service Report 11-21-16 (FDNH Monthly Activity Report)

4.2.6 Building Department - Report 11-21-16 (Department Update)

4.2.7 CAO Report 11-21-2016 (Administration Activities)

4.3 Correspondence

4.3.1 Ministry of Finance - 2017 Ontario Municipal Partnership Fund

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

None in attendance.

6. REPORTS

6.1 Clerks Department

6.1.1 Hopper Drain

M613/16

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby give direction to the Clerk, to forward the 'Withdrawal from Petition Form', containing original signatures of the owners of the notable property, who wish to withdraw their names from the petition, in regard to the proposed Hopper Drainage petition, to the Engineer, J. R. Dickson, R J Burnside & Associates Limited, to make a determination, if the petition remains valid;

AND FURTHER THAT the Engineer provide a Section 40 report, under the Drainage Act, stating that the petition does not contain sufficient signatures to proceed, or it is not practical to proceed, or that the works cannot be constructed under the Act and file with the Clerk a report stating his reasons, the amount of fees and other charges and by whom they shall be paid;

AND FURTHER THAT the Clerk, upon receipt of the report shall send a notice of the filing of the report to all persons who signed the petition.

CARRIED

6.2 Finance Department

6.2.1 Tax Relief - Royal Canadian Legions

M614/16

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby approves the write-off of 2016 Property Taxes for the Wingham Legion Branch 180 in the amount of \$8,890.24 and the Blyth Legion Branch 420 in the amount of \$1,199.83;

AND FURTHER THAT the Clerk be instructed to prepare a By-Law for the December 5, 2016 Council meeting to grant tax relief for the Wingham Legion Branch 180 and the Blyth Legion Branch 420 as per Section 6.1 (2) of the Assessment Act from the municipal portion of property taxes for a four year period commencing on January 1, 2017.

CARRIED

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 Public Works Shared Service Organizational Chart (NH 16 11 21)

M615/16

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the Director of Public Works report Public Works Staffing Recommendations; AND FURTHER THAT the Council of the Township of North Huron hereby approve the revised Public Works Organizational structure and authorize the Director of Public Works to proceed with internal and external job postings as outlined in Report NH16-11-21.

CARRIED

6.5 Fire Department of North Huron

6.5.1 Automatic Aid Agreement with Howick Fire Department

M616/16

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby authorizes the Director of Fire and Emergency Services to draft an automatic aid agreement for working fires with the Howick Fire Department for the north-eastern part of Morris-Turnberry and the west portion of Howick Township.

CARRIED

6.6 CAO

7. CORRESPONDENCE

7.1 Township of Georgian Bay Resolution - Accommodation Review Process

M617/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby endorses the resolutions passed by the Township of Georgian Bay concerning the Accommodation Review Process and the associated effects of school closures on rural communities; AND FURTHER THAT the resolution be forwarded to the Premier, our MPP, AMO, and associated agencies.

CARRIED

8. COUNCIL REPORTS**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported attending an Economic Development meeting on November 15 2016 at Dark Horse Winery with other Heads of Council and Huron County Council also in attendance.

Reeve Vincent reported recently attending an Ontario Federation of Agriculture meeting as a delegate for Huron-Perth.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Hallahan reported that the fish fry event for the East Wawanosh 150th Anniversary was very successful with 318 tickets sold.

Councillor Knott reported that another accident has taken place at the corner of Highway 4 and Blyth Road 25. Councillor Knott noted that he will be bringing forth a petition for North Huron Council to endorse requesting Huron County Council address the traffic concerns at the intersection.

Councillor Ritsema-Teeninga reported recently attending the Salvation Army Kettle Campaign kickoff. Councillor Ritsema-Teeninga noted that the campaign has expanded to neighbouring communities and volunteers are needed.

8.3 REQUESTS BY MEMBERS**8.3.1 Councillor Seip - Request for presentation from Westario CEO and Board Representative**

M618/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby request staff to arrange to have the Westario CEO and Board Representative attend a future Council meeting to provide an annual update including information on amalgamation of smaller hydro utilities.

CARRIED

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 106-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program.

M619/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT By-law No. 106-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program; be introduced, read a first and second time.

CARRIED

M620/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT By-law No. 106-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 107-2016

Being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron.

M621/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT By-law No. 107-2016; being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M622/16

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT By-law No. 107-2016; being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 108-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron.

M623/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT By-law No. 108-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M624/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT By-law No. 108-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

CAO Sharon Chambers congratulated Donna White, Director of Finance on recently achieving the Certified Municipal Manager Level 3 designation and presented her with her certificate.

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT**M625/16****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 7:54 pm to an In Camera Session (Closed to the Public) to discuss the following:

- *A proposed or pending acquisition or disposal of land by the Corporation (Permanent easement, Blyth)*
- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Fire Prevention Services)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Update)*

CARRIED**M626/16****MOVED BY:** J. Campbell**SECONDED BY:** T. Seip

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:10 pm.

CARRIED**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 109-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M627/16**MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT By-law 109-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M628/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law 109-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M629/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:12 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk