

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, October 17, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
David Sparling, Director of Fire and Emergency Services  
Richard Al, Manager of Employee and Business Services  
Kirk Livingston, CBO/Property Standards/Zoning  
Laura Young, Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Jackie Riggs, Advance Times  
Jim Snyder, Steve Hill, Bob Middleton, Karen Redmond,  
Frank Hallahan, Steve Hallahan, Marian Hallahan

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:00 pm.

**2. CONFIRMATION OF THE AGENDA**

**M544/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron; accept the Agenda for the October 17, 2016 Council Meeting; as printed.*

**CARRIED**

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

M545/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

*THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held October 3 2016

4.2 Reports

4.2.1 Finance Report 10-17-16 (Department Update)

4.2.2 Finance Report 10-17-16 (Gas Tax Base Spending Review)

4.2.3 Fire and Emergency Service Report 10-17-16 (911 signs for vacant farm driveways - update)

4.2.4 Fire and Emergency Service Report 10-17-16 (Monthly Activity Report)

4.2.5 Fire and Emergency Service Report 10-17-16 (Self Contained Breathing Apparatus)

4.2.6 Building Department - Report 10-17-16 (Department Update)

4.2.7 CAO Report 10-17-16 (October Administration Activities)

4.2.8 Bills and Accounts

Accounts Payable	October 14, 2016
General Account	\$127,579.43
Water Account	\$75,080.30
Sewer Account	\$47,083.32
General Internet/Pre-authorized	\$65,007.74
Water Internet/Pre-authorized	\$14,878.68
General Direct Deposit	\$77,263.08
Sewer Pre-authorized	\$14,827.31
TOTAL	\$421,719.86

4.3 Correspondence

4.3.1 Ashfield-Colborne-Wawanosh Resolution - Auburn Dog Park

4.3.2 Cowbell Brewing Co. Events in Blyth

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

5.1 Laura Young, Huron County Planner - Bill 73 Update

**M546/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby approve the menu of options contained in the chart in the Bill 73 Report as presented by Laura Young, Huron County Planner, to be used to assist Council when considering the effect of public and agency comments on decisions of planning applications and required to be included in motions for planning applications.*

**CARRIED**

5.2 Committee of Adjustment Meeting

File D13-01/2016 Minor Variance Application

Concession 5 South Part Lot 40, East Wawanosh Ward, North Huron (39732 Westfield Road)

Applicant/Owners: Marfran Farms- Francis Hallahan, Marian Hallahan and Steven Hallahan

**M547/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:26 p.m. to enter a Committee of Adjustment Meeting.*

**CARRIED**

**M548/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron reconvene the Regular Council meeting at 7:38 p.m.*

**CARRIED**

**M549/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby accept the recommendation of the Committee of Adjustment; that the Minor Variance D13-01/2016 as it applies to Concession 5 South Part Lot 40, East Wawanosh Ward, Township of North Huron (39732 Westfield Road) Applicant/Owners: Marfran Farms- Francis Hallahan, Marian Hallahan and Steven Hallahan; be approved*

**CARRIED**

**5.3 Jacqui Empson Laporte - Proposal for Dog Park in Auburn**

Karen Redmond on behalf of Jacqui Empson Laporte, delivered a presentation regarding a proposed dog park in Auburn.

**M550/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby supports the proposal for a dog park in Auburn and supports a financial contribution similar to that being provided by Ashfield-Colborne-Wawanosh and Central Huron.*

**CARRIED**

**6. REPORTS**

**6.1 Clerks Department**

**6.1.1 Election 2018 - Municipal Elections Modernization Act**

**M551/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services/Deputy Clerk's report regarding Bill 181, Municipal Elections Modernization Act, 2016, for information purposes;  
AND FURTHER THAT Council maintain the existing first-past-the-post voting model for the 2018 Municipal Election.*

**CARRIED**

6.1.2 Election 2018 - Alternative Voting Methods

**M552/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services/Deputy Clerk's report regarding Alternative Voting Methods for the 2018 Election for information purposes;*

*AND FURTHER THAT Council authorize the use of internet and telephone based voting for the 2018 Election;*

*AND FURTHER THAT Council authorize staff to participate in a County-wide elections working group to establish policies and procedures, and investigate potential group pricing for internet and telephone based voting in conjunction with staff representatives from other Huron County municipalities.*

**CARRIED**

6.2 Finance Department

6.2.1 Insurance Renewal 10-17-16

**M553/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby authorizes the Director of Finance to obtain a Municipal Insurance Renewal Proposal with BFL Canada for coverage for 2017.*

**CARRIED**

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 Public Works Shared Service Policy Updates

**M554/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receive the report Shared Service Public Works Policies;*

*AND FURTHER THAT the Council of the Township of North Huron hereby adopt the attached On-Call and Call-In Policy and the Hours of Work, Banked Time and Overtime Policy.*

**CARRIED**

6.4.2 CWWF Funding Application Endorsement

**M555/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report Clean Water and Wastewater Fund Application Endorsement Application Endorsement for information;*

*AND FURTHER THAT the Council of the Township of North Huron hereby endorse the projects included in the application as Master Water and Wastewater Servicing Plans and Detailed Design of the Wingham Standpipe project.*

**CARRIED**

6.4.3 Blyth Tim Hortons Development Watermain Extension Agreement

**M556/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receive the report Blyth Tim Hortons Watermain Extension Agreement for information;*

*AND FURTHER THAT a By-law authorizing the Reeve and Clerk to enter into the Development Agreement between the Township and 2336438 Ontario Ltd. be brought forward for Council consideration, subject to the Owner providing satisfactory securities and insurance information.*

**CARRIED**

6.4.4 Cowbell Brewery Watermain Extension Agreement

**M557/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the report Cowbell Brewery Watermain Extension Agreement for information;*

*AND FURTHER THAT a By-law authorizing the Reeve and Clerk to enter into the Development Agreement between the Township and 2363769 Ontario Ltd. be brought forward for Council consideration.*

**CARRIED**

6.5 Fire Department of North Huron

6.5.1 Diesel exhaust system for Wingham Fire Station

**M558/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby authorize the purchase of an AirVac 911 from Air Vacuum Corporation for the exhaust removal requirements at FDNH Wingham Station at an installed purchase price of \$24,647 US Dollars (approximately \$33,000 Canadian Dollars).*

**CARRIED**

6.6 CAO

6.6.1 George Agnew Reid Murals - East Wawanosh 150th

**M559/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron provide a letter for the East Wawanosh Canada 150 Grant application indicating permission to erect replicas of George Agnew Reid paintings in three spots in East Wawanosh (sites to be determined upon successfully receiving the grant). Potential sites include, the Belgrave Arena, the Belgrave picnic pavilion and the rest stop on highway 4.*

**CARRIED**

6.6.2 Central Huron Cross Border Services Agreement

**M560/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding a Cross Border Services Agreement with the Municipality of Central Huron relating to the provision of water services to the Cowbell Brewing Company Development.*

**CARRIED**

## **7. CORRESPONDENCE**

### **7.1 Living Water Christian Fellowship request to waive hall rental**

**M561/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron adhere to the North Huron Fee Waiving Policy and decline the request to waive the fees for the rental of the Blyth Arena Hall for Friday, April 14, 2017 for the free breakfast event being held by the Living Water Christian Fellowship;*  
*AND FURTHER THAT the Living Water Christian Fellowship be offered the same rental fee for the Blyth Arena Hall as that arranged for past rentals of Memorial Hall.*

**CARRIED**

### **7.2 Huron Natural Heritage Plan Implementation Strategy**

Councillors to let the Clerk know if they are able to attend one of the sessions.

## **8. COUNCIL REPORTS**

### **8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported that the Huron Manufacturers Gala will be taking place on November 17, 2016 in Seaforth.

### **8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Vodden reported that the Chair of the Friends of the Museum is resigning at the end of 2016 and that the group may be disbanding.

Councillor Vodden noted that the group is planning a number of events consisting of new projects and displays. Councillor Vodden noted that Council will need to consider options for museum programs if the group disbands.

Councillor Knott reported receiving supportive feedback regarding the investigation of traffic control at Highway 4 and County Road 25. Councillor Knott requested that a letter be sent to Central Huron Council requesting their support in this matter.



**M562/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby direct staff to send a letter to Central Huron requesting their support in regards to Huron County investigating traffic control options for the corner of Highway 4 and County Road 25 in Blyth.*

**CARRIED**

**8.3 REQUESTS BY MEMBERS**

Reeve Vincent requested that staff review and report on the fee by-law as it pertains to fire inspection fees for tent inspections.

Director of Fire and Emergency Services, David Sparling responded that a meeting was scheduled for Wednesday October 19, 2016 to discuss the fees by-law.

Councillor Seip requested that staff, Council and the public support the Building Bridges to Our Future Aviva Insurance contest by registering and voting for the Maitland River Elementary School playground project.

**9. NOTICE OF MOTION**

**10. BY-LAWS**

**10.1 By-law No. 83-2016**

Being a by-law Respecting Development Charges for the Corporation of the Township of North Huron.

**M563/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT By-law 83-2016; being a by-law Respecting Development Charges for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

10.2 By-law No. 94-2016

Being a by-law to provide a Schedule of Retention Periods for the Records of the Township of North Huron.

**M564/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT By-law 94-2016; being a by-law to provide a Schedule of Retention Periods for the Records of the Township of North Huron; be introduced a first and second time.*

**CARRIED**

**M565/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Knott

*THAT By-law 94-2016; being a by-law to provide a Schedule of Retention Periods for the Records of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

10.3 By-law No. 95-2016

Being a by-law to appoint to the Positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron.

**M566/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT By-law 95-2016; being a by-law to appoint to the Positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M567/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law 95-2016; being a by-law to appoint to the Positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

10.4 By-law No. 96-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amending Agreement for Refuse Collection and Bluebox Collection between the Township of North Huron and Waste Management of Canada Corporation.

**M568/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 96-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amending Agreement for Refuse Collection and Bluebox Collection between the Township of North Huron and Waste Management of Canada Corporation; be introduced, read a first and second time.*

**CARRIED**

**M569/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law 96-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amending Agreement for Refuse Collection and Bluebox Collection between the Township of North Huron and Waste Management of Canada Corporation; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**10.5 By-law No. 97-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross-Boundary Service Agreement between the Corporation of the Township of North Huron and the Municipality of Central Huron for the provision of water service.

**M570/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT By-law 97-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross-Boundary Service Agreement between the Corporation of the Township of North Huron and the Municipality of Central Huron for the provision of water service; be introduced, read a first and second time.*

**CARRIED**

**M571/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT By-law 97-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross-Boundary Service Agreement between the Corporation of the Township of North Huron and the Municipality of Central Huron for the provision of water service; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS****12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****M572/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceeds at 8:56 pm to an In Camera Session (Closed to the Public) to discuss the following:*

- *A proposed or pending acquisition or disposal of land by the Corporation (Offer to Purchase - Hutton Heights);*
- *A proposed or pending acquisition or disposal of land by the Corporation (Easement - Blyth);*
- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation (Status update third party claim - Building Department)*

- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation (Potential litigation - Building Department)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Update).*

**CARRIED**

**M573/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:50 pm.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 98-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M574/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 98-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M575/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 98-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M576/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:52 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk