

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, November 7, 2016  
**Time:** 7:02 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Jeff Molenhuis, Director of Public Works  
Richard Al, Manager of Employee and Business Services  
Tim Poole, Chief of Police  
Craig Metzger, Huron County Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Craig Power, CKNX  
Jeff Graham, GSS Engineering  
Rennie Alexander, Steve Hill, Ron Davidson, Andy McBride

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:02 pm.

**2. CONFIRMATION OF THE AGENDA**

**M585/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron; accept the Agenda for the November 7, 2016 Council Meeting; as printed.*

**CARRIED**

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

### **4. CONSENT AGENDA**

**M586/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

#### **4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held October 17, 2016

4.1.2 Minutes of the Committee of Adjustment Meeting held October 17, 2016

4.1.3 Minutes of the Special Council Meeting held October 19, 2016

4.1.4 Blyth BIA Minutes - September 7, 2016

4.1.5 Blyth BIA Minutes - October 5, 2016

4.1.6 East Wawanosh 150th Anniversary Minutes - August 23, 2016

4.1.7 East Wawanosh 150th Anniversary Minutes - September 21, 2016

4.1.8 North Huron Police Services Board Minutes - September 20, 2016

#### **4.2 Reports**

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 11-07-16 (Department Update)

4.2.3 Recreation and Facilities Department Report 11-07-16 (Department Update)

4.2.4 Public Works Report 11-07-16 (Department Update)

4.2.5 Fire and Emergency Service Report 11-06-16 Council Request for Follow Up Information - SCBA

#### **4.3 Correspondence**

4.3.1 The Howson Dam and Pond Citizens Committee

4.3.2 Ausable Bayfield Conservation Authority Risk Management Progress Report

4.3.3 Community Christmas Dinner

4.3.4 Industry Connects Career Fair - Thank you

4.3.5 Interactive Workshop - How to Have a Successful BIA

4.3.6 Wingham & Area Health Professionals Recruitment

4.3.7 OSUM Conference & Trade Show May 2017

## **5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

5.1 Deb Homuth - South Huron Hospice Steering Committee

Deb Homuth was unable to attend Council. Clerk Adams indicated that if Council had any questions after reviewing the presentation attached to the agenda, she would forward them to Deb Homuth for follow-up.

5.2 Jeff Graham, GSS Engineering - Howson Dam

Jeff Graham, GSS Engineering, provided an update on the Howson Dam Environmental Assessment process.

Mr. Graham was thanked and resumed a seat in the public gallery.

## **6. REPORTS**

6.1 Clerks Department

6.1.1 Consent Application Report - File# B38-2016

Owner: Wayne and Linda Hopper, 38507 Glen's Hill Road, Part Lot 28, Concession 6, East Wawanosh, Township of North Huron.

Craig Metzger, Huron County Planner reviewed the Consent Application and recommended approval of the application with conditions.

**M587/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File# B38-2016, Owner: Wayne and Linda Hopper, 38507 Glen's Hill Road, Part Lot 28, Concession 6, East Wawanosh, Township of North Huron with the following conditions:*

### ***Expiry Period***

*✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions*

*are fulfilled within one year, the application is valid for two years from the date of decision.*

***Municipal Requirements***

*✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.*

*✓ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.*

*✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.*

***Survey***

*✓ Provide to the satisfaction of the County and the Township:*

*a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*

*b) a reference plan based on the approved survey*

***Zoning***

*✓ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.*

***Storm Water***

*✓ Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.*

***Septic System Inspection***

*✓ Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.*

**CARRIED**

**6.1.2 Notice of Request for Drain Improvement of Sturdy Drain - F Branch**

**M588/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby accept the Petition for Improvement to the Sturdy Municipal Drain – F Branch at Concession 1 W Pt Lot 30, East Wawansoh, under Section 78 of the Drainage Act; and that GM BluePlan Engineering Firm, be appointed to prepare a report.*

**CARRIED**

6.1.3 Petition Policy

**M589/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receives the Manager of Employee and Business Services/Deputy Clerk's report regarding a draft Petition Policy for information purposes;*

*AND FURTHER THAT Council approves the draft Petition Policy as presented and directs the Clerk to prepare a by-law to adopt the Petition Policy at the November 21, 2016 Council meeting.*

**CARRIED**

6.2 Finance Department

6.2.1 Court Security and Prisoner Transportation Program

**M590/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby acknowledges the funding agreement with the Ministry of Community Safety and Correctional Services for the Court Security and Prisoner Transportation Program;*

*AND FUTHER THAT the Clerk be directed to prepare a by-law to execute the agreement to be presented at the November 21, 2016 Council meeting.*

**CARRIED**

6.2.2 Source Protection Funding Agreement Amendment

**M591/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby acknowledges Amendment No. 2 to the Source Protection Implementation Funding requesting a three month spending extension;*

*AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the November 7<sup>th</sup> Council meeting;*

*AND FURTHER THAT the authority to execute the agreement be delegated to the Director of Finance, Donna White.*

**CARRIED**

6.3 Recreation and Facilities Department

6.3.1 Belgrave Community Centre Parking Capital Improvements

**M592/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby approve the parking lot paving project proposed by the Belgrave Community Centre Board, at the Belgrave Community Centre, to include four new parking spaces, which will include three accessible parking spaces on the former 14 Queens Street address;*

*AND FURTHER THAT the paving and accessible parking line painting will comply with the paving standards and Ontario Accessibility Act standards provided by the North Huron Public Works department and the Recreation and Facilities department;*

*AND FURTHER THAT \$4,000 of the 14 Queen's Street demolition project budget will be paid to the Belgrave Community Centre Board as a contribution toward the repurposing project of this property.*

**CARRIED**

6.4 Public Works / Utilities Department

6.4.1 Howson Dam Public Comment Period

**M593/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding the Howson Dam Environmental Assessment Update for information;*

*AND FURTHER THAT the Council of the Township of North Huron hereby direct staff pending discussion with the Ministry of Natural Resources and Forestry regarding the Species at Risk, to prepare an RFP document to conduct a Dam Safety Assessment to determine the feasibility of an application under LRIA for approvals with the Ministry of Natural Resources and Forestry.*

**CARRIED**

6.4.2 Watertower Standpipe EA RFP Results

**M594/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding results for the Wingham Water Tower Standpipe Environmental Assessment RFP;*

*AND FURTHER THAT Council award RFP 2016-002 to B.M. Ross & Associates Limited of Goderich, Ontario at a total estimated fee of \$53,165 (excluding HST) being the highest scoring proposal received.*

**CARRIED**

6.5 Fire Department of North Huron

6.5.1 Fire and Emergency Services Report 11-06-16 Council Request for Follow Up Information - Tent Inspection Fees

**M595/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Fire and Emergency Services regarding Tent Inspection Fees, for information purposes;*

*AND FURTHER THAT the invoices for Fire Inspection services for the Belgrave School Fair and Blyth Threshers Reunion be amended to exclude the separate fee for review of the Fire Safety Plans.*

**CARRIED**

6.6 Wingham Police Service

6.6.1 Community Safety Zones

**M596/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby consider amendments as recommended by the Chief of Police, to the North Huron bylaw regulating traffic on the streets of the municipality to lower the maximum speed limits in "Community Safety Zones" to reduce injuries and save lives in the event of car/pedestrian collisions;*

*AND FURTHER THAT the matter be referred to the Director of Public Works for investigation and follow up.*

**CARRIED**

6.7 CAO

**7. CORRESPONDENCE**

7.1 The Royal Canadian Legion Br. 180 Wingham Remembrance Day Service

**M597/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the request from the Royal Canadian Legion Branch 180, Wingham Ontario to close Veterans Road, John Street from Centre Street to Josephine Street, Wingham; for the Remembrance Day Service on Friday, November 11, 2016 from 9:00 a.m. until 12 noon;*

*AND FURTHER that three barricades will be placed at the Cenotaph and one at the corner of Centre Street and John Street, Wingham;*

*AND FURTHER that the appropriate Emergency Services be advised of these closures.*

**CARRIED**

7.2 Elementary School Fair Board Request

**M598/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the tent permit fees waived for the Elementary School Fair on September 13, 2017 at the Belgrave Community Centre.*

**CARRIED**

7.3 Huron County Health Unit - World Aids Day request for support

**M599/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron supports World Aids Day December 1<sup>st</sup>, 2016 and allows the Huron County Public Health Nurses and Staff to line the streets of downtown Wingham, North Huron, with donated red scarves.*

**CARRIED**



## **8. COUNCIL REPORTS**

### **8.1 REEVE ACTIVITY REPORT**

Reeve Vincent noted that items are moving forward in Shared Services.

Reeve Vincent reported having a conversation early in the day with a ratepayer regarding concerns with municipal by-laws and services.

Reeve Vincent noted that there are a number of meetings scheduled for November including pre-budget meetings.

### **8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Ritsema-Teeninga reported that the unveiling of the mural on the Touch of Class building is scheduled for Tuesday November 7, 2016 at 10:00am.

Councillor Knott congratulated the Blyth Witches Walk committee on their recent Halloween themed dance.

Councillor Seip provided an update on Building Bridges to Our Community, noting that they have not been successful in moving forward in the Aviva Insurance process, however the next playground structure will be installed soon.

Councillor Hallahan reported that planning for the East Wawanosh 150th celebration is progressing well. A fish fry will be taking place on November 12th 2016 from 5:00pm to 7:30pm.

Councillor Ritsema-Teeninga reported that the Wingham Town Hall Theatre committee has received an additional \$5,000 from the Blackburn Foundation for theatre renovations.

Reeve Vincent volunteered to represent Council at the Wingham Cenotaph Remembrance Day Service. Councillor Knott volunteered to represent Council at the Remembrance Day Service in Blyth.

### **8.3 REQUESTS BY MEMBERS**

## **9. NOTICE OF MOTION**

## **10. BY-LAWS**

### **10.1 By-law No. 102-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch.

#### **M600/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law 102-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch; be introduced, read and first and second time.*

**CARRIED**

#### **M601/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*THAT By-law 102-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

10.2 By-law No. 103-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software Licence, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.

**M602/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 103-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software License, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.; be introduced, read a first and second time.*

**CARRIED**

**M603/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT By-law 103-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software License, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**10.3 By-law No 104-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario.

**M604/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 104-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario; be introduced, read a first and second time.*

**CARRIED**

**M605/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT By-law 104-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS****12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT****M606/16****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceeds at 8:23 pm to an In Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Recreation Department Staffing)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Permanent easement, Blyth)*
- *Advice that is subject to solicitor-privilege, including communications necessary for that purpose (Procedural By-law - Legal Opinion)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Acquisition of Property - Nature Centre Road)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Update)*
- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation (Legal Matter - Building/Fire Code Outstanding Orders)*

**CARRIED****M607/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:01 pm.*

**CARRIED****M608/16****MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby authorize staff to proceed with the acquisition of Con 7 S Pt Lot 34, Marnoch Line, Ward of East Wawanosh.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 105-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M609/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 105-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M610/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*THAT By-law 105-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M611/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:03 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk