

**THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA**



Date: Monday, November 21, 2016
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the November 21, 2016 Council Meeting; as printed.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1; AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held November 7, 2016	6
4.1.2 North Huron Police Services Board Minutes - October 18, 2016	20
4.1.3 Wingham BIA Executive Minutes - October 27, 2016	23
4.2 Reports	
4.2.1 Bills and Accounts	25
4.2.2 Finance Report 11-21-16 (Department Update)	50
4.2.3 Finance Report 11-21-16 (Local Board Financial Statements)	52
4.2.4 Finance Report 11-21-16 (Year to Date Report - October 31, 2016)	71
4.2.5 Fire and Emergency Service Report 11-21-16 (FDNH Monthly Activity Report)	74
4.2.6 Building Department - Report 11-21-16 (Department Update)	78
4.2.7 CAO Report 11-21-2016 (Administration Activities)	80
4.3 Correspondence	83
4.3.1 Ministry of Finance - 2017 Ontario Municipal Partnership Fund	85
5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	

6.	REPORTS	
6.1	Clerks Department	
6.1.1	Hopper Drain	88
	<i>THAT the Council of the Township of North Huron hereby give direction to the Clerk, to forward the ‘Withdrawal from Petition Form’, containing original signatures of the owners of the notable property, who wish to withdraw their names from the petition, in regard to the proposed Hopper Drainage petition, to the Engineer, J. R. Dickson, R J Burnside & Associates Limited, to make a determination, if the petition remains valid; AND FURTHER THAT the Engineer provide a Section 40 report, under the Drainage Act, stating that the petition does not contain sufficient signatures to proceed, or it is not practical to proceed, or that the works cannot be constructed under the Act and file with the Clerk a report stating his reasons, the amount of fees and other charges and by whom they shall be paid; AND FURTHER THAT the Clerk, upon receipt of the report shall send a notice of the filing of the report to all persons who signed the petition.</i>	
6.2	Finance Department	
6.2.1	Tax Relief - Royal Canadian Legions	90
	<i>THAT the Council of the Township of North Huron hereby approves the write-off of 2016 Property Taxes for the Wingham Legion Branch 180 in the amount of \$8,890.24 and the Blyth Legion Branch 420 in the amount of \$1,199.83; AND FURTHER THAT the Clerk be instructed to prepare a By-Law for the December 5, 2016 Council meeting to grant tax relief for the Wingham Legion Branch 180 and the Blyth Legion Branch 420 as per Section 6.1 (2) of the Assessment Act from the municipal portion of property taxes for a four year period commencing on January 1, 2017.</i>	
6.3	Recreation and Facilities Department	
6.4	Public Works / Utilities Department	
6.4.1	Public Works Shared Service Organizational Chart (NH 16 11 21)	92
	<i>THAT the Council of the Township of North Huron hereby receive the Director of Public Works report Public Works Staffing Recommendations; AND FURTHER THAT the Council of the Township of North Huron hereby approve the revised Public Works Organizational structure and authorize the Director of Public Works to proceed with internal and external job postings as outlined in Report NH16-11-21.</i>	
6.5	Fire Department of North Huron	
6.5.1	Automatic Aid Agreement with Howick Fire Department	96
	<i>THAT the Council of the Township of North Huron hereby authorizes the Director of Fire and Emergency Services to draft an automatic aid agreement for working fires with the Howick Fire Department for the north-eastern part of Morris-Turnberry and the west portion of Howick Township.</i>	
6.6	CAO	

7.	CORRESPONDENCE	
7.1	Township of Georgian Bay Resolution - Accommodation Review Process	98
	<i>THAT the Council of the Township of North Huron hereby endorses the resolutions passed by the Township of Georgian Bay concerning the Accommodation Review Process and the associated effects of school closures on rural communities; AND FURTHER THAT the resolution be forwarded to the Premier, our MPP, AMO, and associated agencies.</i>	
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
8.3.1	Councillor Seip - Request for presentation from Westario CEO and Board Representative	
	<i>THAT the Council of the Township of North Huron hereby request staff to arrange to have the Westario CEO and Board Representative attend a future Council meeting to provide an annual update including information on amalgamation of smaller hydro utilities.</i>	
9.	NOTICE OF MOTION	
10.	BY-LAWS	
10.1	By-law No. 106-2016	100
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program.	
	<i>THAT By-law No. 106-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program; be introduced, read a first and second time.</i>	
	<i>THAT By-law No. 106-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	
10.2	By-law No. 107-2016	127
	Being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron.	

THAT By-law No. 107-2016; being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be introduced, read a first and second time.

THAT By-law No. 107-2016; being a by-law to appoint to the positions of a Chief Building Official, Building Inspector, and By-law Enforcement Officer and Property Standards Officer for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

10.3

By-law No. 108-2016

129

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron.

THAT By-law No. 108-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron; be introduced, read a first and second time.

THAT By-law No. 108-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Petition Policy for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

11.

ANNOUNCEMENTS

12.

OTHER BUSINESS

13.

CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm to an In Camera Session (Closed to the Public) to discuss the following:

- A proposed or pending acquisition or disposal of land by the Corporation (Permanent easement, Blyth)*
- Personal matters about an identifiable individual, including municipal or local board employees (FDNH Fire Prevention Services)*
- Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Update)*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

13.1

Permanent Easement, Blyth

13.2

FDNH Fire Prevention Services

13.3

Shared Services Update

14. CONFIRMATORY BY-LAW

14.1 By-law No. 109-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. 133

THAT By-law 109-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

THAT By-law 109-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, November 7, 2016
Time: 7:02 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Jeff Molenhuis, Director of Public Works
Richard Al, Manager of Employee and Business Services
Tim Poole, Chief of Police
Craig Metzger, Huron County Planner

OTHERS PRESENT: Denny Scott, Citizen
Kelsey Dunbar, Advance Times
Craig Power, CKNX
Jeff Graham, GSS Engineering
Rennie Alexander, Steve Hill, Ron Davidson, Andy McBride

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:02 pm.

2. CONFIRMATION OF THE AGENDA

M585/16

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron; accept the Agenda for the November 7, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

M586/16

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held October 17, 2016

4.1.2 Minutes of the Committee of Adjustment Meeting held October 17, 2016

4.1.3 Minutes of the Special Council Meeting held October 19, 2016

4.1.4 Blyth BIA Minutes - September 7, 2016

4.1.5 Blyth BIA Minutes - October 5, 2016

4.1.6 East Wawanosh 150th Anniversary Minutes - August 23, 2016

4.1.7 East Wawanosh 150th Anniversary Minutes - September 21, 2016

4.1.8 North Huron Police Services Board Minutes - September 20, 2016

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 11-07-16 (Department Update)

4.2.3 Recreation and Facilities Department Report 11-07-16 (Department Update)

4.2.4 Public Works Report 11-07-16 (Department Update)

4.2.5 Fire and Emergency Service Report 11-06-16 Council Request for Follow Up Information - SCBA

4.3 Correspondence

4.3.1 The Howson Dam and Pond Citizens Committee

4.3.2 Ausable Bayfield Conservation Authority Risk Management Progress Report

4.3.3 Community Christmas Dinner

- 4.3.4 Industry Connects Career Fair - Thank you
- 4.3.5 Interactive Workshop - How to Have a Successful BIA
- 4.3.6 Wingham & Area Health Professionals Recruitment
- 4.3.7 OSUM Conference & Trade Show May 2017

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Deb Homuth - South Huron Hospice Steering Committee

Deb Homuth was unable to attend Council. Clerk Adams indicated that if Council had any questions after reviewing the presentation attached to the agenda, she would forward them to Deb Homuth for follow-up.

5.2 Jeff Graham, GSS Engineering - Howson Dam

Jeff Graham, GSS Engineering, provided an update on the Howson Dam Environmental Assessment process.

Mr. Graham was thanked and resumed a seat in the public gallery.

6. REPORTS

6.1 Clerks Department

6.1.1 Consent Application Report - File# B38-2016

Owner: Wayne and Linda Hopper, 38507 Glen's Hill Road, Part Lot 28, Concession 6, East Wawanosh, Township of North Huron.

Craig Metzger, Huron County Planner reviewed the Consent Application and recommended approval of the application with conditions.

M587/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File# B38-2016, Owner: Wayne and Linda Hopper, 38507 Glen's Hill Road, Part Lot 28, Concession 6, East Wawanosh, Township of North Huron with the following conditions:

Expiry Period

✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions

are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

✓ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

✓ Provide to the satisfaction of the County and the Township:

a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and

b) a reference plan based on the approved survey

Zoning

✓ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

✓ Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Septic System Inspection

✓ Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

CARRIED

6.1.2 Notice of Request for Drain Improvement of Sturdy Drain - F Branch

M588/16

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby accept the Petition for Improvement to the Sturdy Municipal Drain – F Branch at Concession 1 W Pt Lot 30, East Wawansoh, under Section 78 of the Drainage Act; and that GM BluePlan Engineering Firm, be appointed to prepare a report.

CARRIED

6.1.3 Petition Policy

M589/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the Manager of Employee and Business Services/Deputy Clerk's report regarding a draft Petition Policy for information purposes;

AND FURTHER THAT Council approves the draft Petition Policy as presented and directs the Clerk to prepare a by-law to adopt the Petition Policy at the November 21, 2016 Council meeting.

CARRIED

6.2 Finance Department

6.2.1 Court Security and Prisoner Transportation Program

M590/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby acknowledges the funding agreement with the Ministry of Community Safety and Correctional Services for the Court Security and Prisoner Transportation Program;

AND FUTHER THAT the Clerk be directed to prepare a by-law to execute the agreement to be presented at the November 21, 2016 Council meeting.

CARRIED

6.2.2 Source Protection Funding Agreement Amendment

M591/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby acknowledges Amendment No. 2 to the Source Protection Implementation Funding requesting a three month spending extension;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow the By-law to be passed at the November 7th Council meeting;

AND FURTHER THAT the authority to execute the agreement be delegated to the Director of Finance, Donna White.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Belgrave Community Centre Parking Capital Improvements

M592/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby approve the parking lot paving project proposed by the Belgrave Community Centre Board, at the Belgrave Community Centre, to include four new parking spaces, which will include three accessible parking spaces on the former 14 Queens Street address;

AND FURTHER THAT the paving and accessible parking line painting will comply with the paving standards and Ontario Accessibility Act standards provided by the North Huron Public Works department and the Recreation and Facilities department;

AND FURTHER THAT \$4,000 of the 14 Queen's Street demolition project budget will be paid to the Belgrave Community Centre Board as a contribution toward the repurposing project of this property.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Howson Dam Public Comment Period

M593/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding the Howson Dam Environmental Assessment Update for information;

AND FURTHER THAT the Council of the Township of North Huron hereby direct staff pending discussion with the Ministry of Natural Resources and Forestry regarding the Species at Risk, to prepare an RFP document to conduct a Dam Safety Assessment to determine the feasibility of an application under LRIA for approvals with the Ministry of Natural Resources and Forestry.

CARRIED

6.4.2 Watertower Standpipe EA RFP Results

M594/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding results for the Wingham Water Tower Standpipe Environmental Assessment RFP;

AND FURTHER THAT Council award RFP 2016-002 to B.M. Ross & Associates Limited of Goderich, Ontario at a total estimated fee of \$53,165 (excluding HST) being the highest scoring proposal received.

CARRIED

6.5 Fire Department of North Huron

6.5.1 Fire and Emergency Services Report 11-06-16 Council Request for Follow Up Information - Tent Inspection Fees

M595/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the report of the Director of Fire and Emergency Services regarding Tent Inspection Fees, for information purposes;

AND FURTHER THAT the invoices for Fire Inspection services for the Belgrave School Fair and Blyth Threshers Reunion be amended to exclude the separate fee for review of the Fire Safety Plans.

CARRIED

6.6 Wingham Police Service

6.6.1 Community Safety Zones

M596/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby consider amendments as recommended by the Chief of Police, to the North Huron bylaw regulating traffic on the streets of the municipality to lower the maximum speed limits in "Community Safety Zones" to reduce injuries and save lives in the event of car/pedestrian collisions;

AND FURTHER THAT the matter be referred to the Director of Public Works for investigation and follow up.

CARRIED

6.7 CAO

7. CORRESPONDENCE

7.1 The Royal Canadian Legion Br. 180 Wingham Remembrance Day Service

M597/16

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the request from the Royal Canadian Legion Branch 180, Wingham Ontario to close Veterans Road, John Street from Centre Street to Josephine Street, Wingham; for the Remembrance Day Service on Friday, November 11, 2016 from 9:00 a.m. until 12 noon;

AND FURTHER that three barricades will be placed at the Cenotaph and one at the corner of Centre Street and John Street, Wingham;

AND FURTHER that the appropriate Emergency Services be advised of these closures.

CARRIED

7.2 Elementary School Fair Board Request

M598/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the tent permit fees waived for the Elementary School Fair on September 13, 2017 at the Belgrave Community Centre.

CARRIED

7.3 Huron County Health Unit - World Aids Day request for support

M599/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron supports World Aids Day December 1st, 2016 and allows the Huron County Public Health Nurses and Staff to line the streets of downtown Wingham, North Huron, with donated red scarves.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent noted that items are moving forward in Shared Services.

Reeve Vincent reported having a conversation early in the day with a ratepayer regarding concerns with municipal by-laws and services.

Reeve Vincent noted that there are a number of meetings scheduled for November including pre-budget meetings.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the unveiling of the mural on the Touch of Class building is scheduled for Tuesday November 7, 2016 at 10:00am.

Councillor Knott congratulated the Blyth Witches Walk committee on their recent Halloween themed dance.

Councillor Seip provided an update on Building Bridges to Our Community, noting that they have not been successful in moving forward in the Aviva Insurance process, however the next playground structure will be installed soon.

Councillor Hallahan reported that planning for the East Wawanosh 150th celebration is progressing well. A fish fry will be taking place on November 12th 2016 from 5:00pm to 7:30pm.

Councillor Ritsema-Teeninga reported that the Wingham Town Hall Theatre committee has received an additional \$5,000 from the Blackburn Foundation for theatre renovations.

Reeve Vincent volunteered to represent Council at the Wingham Cenotaph Remembrance Day Service. Councillor Knott volunteered to represent Council at the Remembrance Day Service in Blyth.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS**10.1 By-law No. 102-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch.

M600/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT By-law 102-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch; be introduced, read and first and second time.

CARRIED

M601/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT By-law 102-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to a Grant Funding Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario as represented by the Ministry of the Environment, Source Protection Programs Branch; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 103-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software Licence, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.

M602/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 103-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software License, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.; be introduced, read a first and second time.

CARRIED

M603/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT By-law 103-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Software License, Service and support Agreement, between the Corporation of the Township of North Huron and Legend Recreation Software Inc.; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No 104-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario.

M604/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 104-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario; be introduced, read a first and second time.

CARRIED

M605/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law 104-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Temporary Easement Agreement between the Corporation of the Township of North Huron and 437 Queen Street Corp., to allow temporary easement upon, over, in, under and across the lands of 441 Queen Street Blyth, to conduct renovations to the Blyth Memorial Community Hall, 431 Queen Street, Blyth, Ontario; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS**12. OTHER BUSINESS**

13. CLOSED SESSION AND REPORTING OUT**M606/16****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 8:23 pm to an In Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Recreation Department Staffing)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Permanent easement, Blyth)*
- *Advice that is subject to solicitor-privilege, including communications necessary for that purpose (Procedural By-law - Legal Opinion)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Acquisition of Property - Nature Centre Road)*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Update)*
- *Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation (Legal Matter - Building/Fire Code Outstanding Orders)*

CARRIED**M607/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:01 pm.

CARRIED**M608/16****MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby authorize staff to proceed with the acquisition of Con 7 S Pt Lot 34, Marnoch Line, Ward of East Wawanosh.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 105-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M609/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 105-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M610/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

THAT By-law 105-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M611/16

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:03 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

MINUTES
OF THE NORTH HURON POLICE SERVICES BOARD MEETING
HELD AT THE WINGHAM POLICE STATION BOARD ROOM
TUESDAY, OCTOBER 18, 2016 AT 7:00 P.M.

MEMBERS PRESENT: Chair Trevor Seip, Bill Gregoriadis, Yolanda Ritsema-Teeninga

MEMBERS ABSENT: Joan van der Meer.

STAFF PRESENT: Chief of Police Tim Poole.
Kathy Adams, Board Secretary.

1. Call to Order

Chair Seip called the meeting to order at 7:00 p.m.

2. Accept or Amend Agenda

PSB57/16: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
THAT the North Huron Police Services Board accepts the Agenda for the October 18, 2016 Police Board Meeting; as printed.

DISPOSITION: Motion Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest declared.

4. Reading of the Minutes from the Previous Meetings

PSB58/16: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby adopts the Minutes of the meeting held September 20, 2016 as printed and circulated.

DISPOSITION: Motion Carried

5. Delegations/Petitions/Invited Guests

None in attendance.

6. Business Arising from the Minutes

(a) OAPSB Survey Results – compiled by Vice-Chair Gregoriadis

Vice-Chair Gregoriadis was thanked for completed the survey on behalf of the Board.

7. Police Chief's Report

Calls for Service

During the month of September, 2016, Wingham Police responded to 137 calls for service. During the same period in 2015, we had 138 calls.

Community Activities

Constable Smith has met with school staff at F.E. Madill to discuss combating bullying at the school as part of their Safe Schools Strategy.

On 24 October I will be speaking to all civics classes at F.E. Madill.

Cruiser Disposal

As discussed at our last meeting, I approached the North Huron Fire Department with regard to the 2004 Ford Taurus. The Fire Department has a use for it at their training facility and as such, it has been given to them for their use.

OPP Costing

A team of OPP members attended and inspected the Wingham Police Service on September 23rd. The goal of this visit was to determine if the building would be suitable for them to use or if the Township would have to update or provide another building for their use. The next step in the process is for the OPP to prepare their report and present it to council.

Training

Due to circumstances beyond our control, the majority of the use of force training at Saugeen Shores was canceled. This does not affect our service much as all officers (except myself) qualified on their use of force in the spring and they will be attending in the spring of 2017. It is expected that I will have re-qualified by the date of the Board Meeting.

Budget

A draft of the 2017 budget will be prepared in time for the meeting. The Township Treasury Department is looking for it as soon as possible.

Chief's Absence

I will be out of the country from 12 – 19 November. During that time, Sgt Foxton will be assuming the Chief's duties.

PSB59/16: MOVED: Y. Ritsema-Teeninga **SECONDED:** B. Gregoriadis
THAT the North Huron Police Services Board hereby approves the Police Chief's Report for October 2016.

DISPOSITION: Motion Carried

8. Treasury Report

(a) Bills & Accounts

PSB60/16: MOVED: B. Gregoriadis **SECONDED:** Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$7,008.11 for the period ending October 12, 2016, as supported by the Secretary-Treasurer's list of vouchers.
DISPOSITION: Motion Carried

(b) Year to Date Financial Report

The year to date financial report was presented for the Board's information.

9. By-laws and Policies for Consideration

(a) By-law No. 1-2016 – Retention and Destruction of Records (Draft)

The Board and Department Secretary will review the By-law and send any revisions to the Board Secretary prior to final approval of the By-law at the November 15, 2016 Board Meeting.

10. Correspondence

(a) AMO Policy Update

i) Arbitrated Settlement with the OPPA.

(b) The Honourable Justice Michael Tulloch – Independent Reviewer

i) Independent Police Oversight Review.

(c) Order in Council

i) Special Investigations Unit.

- (d) Police Bargaining Updates
- i) October 2016 from Terry Baxter

PSB61/16: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
THAT the North Huron Police Services Board agrees that the correspondence be ordered, read and filed.

DISPOSITION: Motion Carried

11. New Business

No new business for consideration.

12. Board Members Inquiries & Reports

- (a) Parking on John Street

Vice-Chair Gregoriadis inquired as to the status of the parking on John Street now that the parking lot behind the hospital building was complete. Chair Seip advised that he would contact the Public Works Operations Supervisor to ensure that proper signage was erected.

13. Public Gallery Questions and/or Comments

There were no questions or comments from the Public Gallery.

14. In Camera Session

PSB62/16: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Service Board proceed into Closed session at 7:36 p.m. in order to address a financial or personal matters of other matters of such a nature that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

DISPOSITION: Motion Carried

PSB63/16: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT at 8:19 p.m., the North Huron Police Services Board hereby moves 'out of closed session' and returns to open session.

AND FURTHER THAT direction given to staff in the In Camera Session is hereby approved.

DISPOSITION: Motion Carried

15. Next Meeting

Tuesday, November 15, 2016, 7:00 p.m., Police Station Board Room.

16. Adjournment

PSB64/16: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
That there being no further business before the Board, the meeting be hereby Adjourned at 8:19 p.m.

DISPOSITION: Motion Carried

CORPORATE SEAL

Chair Trevor Seip

Secretary Kathy Adams

Wingham BIA Executive Meeting Minutes – Oct. 27/16

Date/Time: Thursday, Oct 27, 2016, 6:30 pm at the Museum

Present: D. Tiffin, D. Peers, J. Snyder, D. Kuyvenhoven, C. Goodall, S. Walker, J. Schiestel, Lisa Hearnden

Absent: C. McGrath, Yolanda Ritesma-Teeninga,

1. Approval of Agenda. Called to order at 6:34 p.m. Agenda approved. Moved by D. Peers, 2nd by S. Walker
2. Approval of Previous Executive Meeting Minutes. Approved as written. Moved by J. Schiestel, 2nd by D. Peers.
3. Financial Statements – Jason
 - a. Reviewed expenses for the month
 - b. Moved by D. Tiffin, 2nd by S. Walker to approve report and cheques.
4. FICE (First Impressions Community Exchange)
 - a. No contact from Walkerton yet for reviewing findings.
 - i. Probably won't happen until new year at this point if not within next 2 weeks.
5. BIA Subcommittee Reports
 - a. Retail Committee
 - i. Festival of Lanterns – Ready to go.
 - ii. Christmas events & promotions – in the works. Letter emailed and handed out to retailers
 - b. Christmas Decorations - Lamp post snow flakes - update from Sandy
 - i. Snowflake lights have been delivered. To be installed week of Nov. 7
 - ii. Banners will be coming down.
 - iii. Planning to not use rope lights this year.
 - c. Cruikshank Park - report from Tharon Riley via Doug K.
 - i. Christmas Light "Fountain" is built.
 - ii. Music in the park - Dave Wallace working on this. Speakers \$125 each. Blackburn CKNX offer to purchase (see email). Moved by D. Peers, 2nd by L. Hearnden to accept offer from Blackburn with some recognition. Passed.
 - iii. Letter to go to Dave Wallace for his time working on the park music.
 - d. Curb Appeal Committee
 - i. Flower Baskets - Christmas Decorations in flower baskets. To be installed week of Nov. 7.
 - ii. Sandwich Boards - More to be built for 2017 from the old Touch of Class Mural. Will offer and promote to all retailers in 2017 hoping to get everyone using them
 - iii. Flag Poles – Received pricing from Stainton's for 25-29 flags covered by budget. Moved by Doug K. 2nd by Dave P. to purchase flags.
 - iv. Grab Bars - One more to install at KFC. Jeff Drost will do this.
 - v. Vacant Store Fronts – Lisa provided update on windows.
 - vi. Touch of Class Mural – Expected to be done and picked up this week.
 - vii. Lamp Post Banners for 2017 – Discussed budget for Canada themed banners. To be discussed at BIA General meeting. Expect to set up sub-committee to address.
 - viii. Building Improvements/Repairs
 1. List of buildings improvements. Letters to be prepared and delivered in early 2017 with offer to help arranging for the work/price quotes

- ix. Fire Hydrants – Dave T. to send letter to ask Council to put money in budget for painting hydrants on east side of Josephine St.
 - e. BIA Umbrellas idea – Tabled until next meeting.
- 6. Christmas Santa Claus Parade
 - a. Saturday, Nov. 26.
 - b. Insurance issue – Twp carrier (BFL) is requesting a higher level of coverage for the parade. Concerns raised by Lions over the cost, but have not provided details. Moved by Lisa H. and 2nd by Jason S. to provide up to \$500 to assist with insurance if necessary. Dave T. to contact Lions for costing information.
- 7. AGM Meeting – To be Feb 23, 2017.
- 8. Strategic Plan OMAFRA – Meeting of area BIAs in Mitchell on Nov. 22 at 6:15.
- 9. Associate Memberships - Doug to send letters with invoices Jan 2, 2017
- 10. Restore the Pond & Dam - BIA email sent by Doug K. in regards to committee stance.

Meeting adjourned at 8:06 p.m.

Next meetings – Nov 23 or 24 (TBD)

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
003445 A J STONE COMPANY LTD	129778	FIRE- ANNUAL SCBA TESTING	000000	09/27/2016	11/16/2016	3,322.38
		01-2100-6330 FIRE- ANNUAL SCBA TESTING				3,322.38
003445 A J STONE COMPANY LTD	129975	FIRE- CALIBRATION GAS CYLINDER	000000	10/13/2016	11/16/2016	489.01
		01-2100-6400 FIRE- CALIBRATION GAS CYLINDER				489.01
Vendor Total						3,811.39
000002 ACAPULCO POOLS LIMITED	I001622	POOL- LIQUID CHLORINE	000000	11/07/2016	11/15/2016	500.00
		01-7320-6290 POOL- LIQUID CHLORINE				500.00
003597 ADVANTAGE DATA COLLECTION	I1241	ROADS - TRAFFIC SIGN RETROREFL	000000	11/08/2016	11/16/2016	4,887.25
		01-3100-6445 ROADS - TRAFFIC SIGN RETROREFL				4,887.25
001490 ALLAN AVIS ARCHITECTS INC	5143	MEM HALL RENO-FEE ADJUSTMENT	000000	11/04/2016	11/17/2016	56,706.37
		02-7850-0305 MEM HALL RENO-FEE ADJUSTMENT				18,476.63
		02-7850-0304 MEM HALL RENO-FEE ADJUSTMENT				38,229.74
001490 ALLAN AVIS ARCHITECTS INC	5148	MEM HALL- SIGN SCHEMATIC	000000	11/09/2016	11/17/2016	3,395.65
		02-7850-0304 MEM HALL- SIGN SCHEMATIC				3,395.65
001490 ALLAN AVIS ARCHITECTS INC	5136	BLYTH MEM HALL - DESIGN DOCS	500239	11/04/2016	11/09/2016	11,327.76
		02-7850-0304 BLYTH MEM HALL - DESIGN DOCS				5,663.88
		02-7850-0304 BLYTH MEM HALL - DESIGN DOCS				5,663.88
Vendor Total						71,429.78
001987 ALLSTREAM BUSINESS INC.	17839836	CEMETERY - PHONE	000000	10/28/2016	11/16/2016	53.56
		01-5500-6260 CEMETERY - PHONE				53.56
001987 ALLSTREAM BUSINESS INC.	17839837	ROADS - PHONE	000000	10/28/2016	11/16/2016	60.67
		01-3100-6260 ROADS - PHONE				60.67
Vendor Total						114.23
000073 B M ROSS AND ASSOCIATES	I12002	ROADS - BRIDGE NEEDS STUDY	000000	11/07/2016	11/16/2016	2,332.44
		01-3100-6910 ROADS - BRIDGE NEEDS STUDY				2,332.44
000073 B M ROSS AND ASSOCIATES	I11972	ROADS - ROADS NEEDS STUDY	000000	10/27/2016	11/16/2016	14,556.81
		01-3100-6910 ROADS - ROADS NEEDS STUDY				14,556.81
Vendor Total						16,889.25
004525 BALAKLAVA AUDIO	13378	COMPLEX- INSTALL PROGRAMMING	000000	10/27/2016	11/15/2016	459.74
		01-7310-6300 ARENA W- INSTALL PROGRAMMING				229.87
		01-7320-6300 POOL W- INSTALL PROGRAMMING				114.93
		01-7325-6300 FITNESS W- INSTALL PROGRAMMING				68.96
		01-7330-6300 KOC- INSTALL PROGRAMMING				45.98
000040 BARRY'S SERVICE CENTRE	46536	P/W- SERVICE F150 PICKUP	000000	10/25/2016	11/16/2016	54.75
		01-3100-6406 P/W- SERVICE F150 PICKUP				54.75

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000040 BARRY'S SERVICE CENTRE	46572	P/W- SERVICE 2008 FORD F150	000000	10/27/2016	11/16/2016	54.75
		01-3100-6406 P/W- SERVICE 2008 FORD F150				54.75
					Vendor Total	109.50
000057 BELGRAVE COMMUNITY CEN` 11-1-2016		2016 ANNUAL DONATION	043591	11/01/2016	11/09/2016	38,318.05
		01-7360-6330 2016 ANNUAL DONATION				38,318.05
000057 BELGRAVE COMMUNITY CEN` 11/2/2016		CAPITAL UPKEEP	043591	11/01/2016	11/09/2016	11,270.01
		01-7360-6330 CAPITAL UPKEEP				11,270.01
					Vendor Total	49,588.06
000052 BELL CANADA	9942 NOV	WATER 357-9942	000420	11/01/2016	11/16/2016	86.51
		01-4300-6260 WATER 357-9942				86.51
003960 BIN THERE	3913	ESTC BUILDING - GARBAGE BIN	000000	10/08/2016	11/16/2016	258.60
		01-2710-6380 ESTC BUILDING - GARBAGE BIN				258.60
002539 BLOODHOUND ODOUR PROTI 1496		TOWN HALL- FAN UNIT REFILLS	000000	11/03/2016	11/16/2016	19.21
		01-1210-6330 TOWN HALL- FAN UNIT REFILLS				19.21
002539 BLOODHOUND ODOUR PROTI 1497		COMPLEX- FAN UNIT REFILLS	000000	11/03/2016	11/16/2016	28.82
		01-7310-6330 ARENA W-FAN UNIT REFILLS				9.61
		01-7320-6330 POOL W-FAN UNIT REFILLS				9.61
		01-7325-6330 FITNESS-FAN UNIT REFILLS				9.60
					Vendor Total	48.03
001209 BLYTH BUILDING SUPPLIES L` 7100		ARENA B- EQUIPMENT REPAIR	000000	10/05/2016	11/15/2016	11.62
		01-7340-6400 ARENA B- EQUIPMENT REPAIR				11.62
001209 BLYTH BUILDING SUPPLIES L` 7591		ARENA B- EQUIPMENT REPAIR	000000	10/26/2016	11/15/2016	153.68
		01-7340-6400 ARENA B- EQUIPMENT REPAIR				153.68
001209 BLYTH BUILDING SUPPLIES L` 7511		ARENA B- BATTERIES	000000	10/21/2016	11/15/2016	9.93
		01-7340-6400 ARENA B- BATTERIES				9.93
001209 BLYTH BUILDING SUPPLIES L` 7463		ARENA B- SOFTENER SALT	000000	10/20/2016	11/15/2016	442.33
		01-7340-6300 ARENA B- SOFTENER SALT				442.33
001209 BLYTH BUILDING SUPPLIES L` 7333		ESTC- PLYWOOD	000000	10/15/2016	11/15/2016	135.60
		01-2700-6290 ESTC- PLYWOOD				135.60
001209 BLYTH BUILDING SUPPLIES L` 7382		P/W- BUILDING REPAIRS	000000	10/17/2016	11/15/2016	28.67
		01-3100-6300 P/W- BUILDING REPAIRS				28.67
001209 BLYTH BUILDING SUPPLIES L` 7430		PW- BUILDING REPAIRS	000000	10/19/2016	11/15/2016	29.53
		01-3100-6300 PW- BUILDING REPAIRS				29.53
					Vendor Total	811.36
000065 BLYTH DECOR SHOPPE	11-10-2016	LIBRARY B- DECEMBER RENT	000000	11/10/2016	11/15/2016	1,061.95
		01-7720-6330 LIBRARY B- DECEMBER RENT				1,061.95

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000072 BLYTH PRINTING INC.	26431	ARENA B- DANGER SIGNS	000000	11/06/2016	11/16/2016	474.60
		01-7340-6400 ARENA B- DANGER SIGNS				474.60
000072 BLYTH PRINTING INC.	26436	POLICE- SURVEYS	000000	11/06/2016	11/16/2016	254.48
		01-2200-6250 POLICE- SURVEYS				254.48
000072 BLYTH PRINTING INC.	26406	WATER/SEWER WINDOW ENVELOPES	004722	10/31/2016	11/09/2016	1,163.28
		01-4300-6513 WATER/SEWER WINDOW ENVELOPES				1,163.28
Vendor Total						1,892.36
002743 BRANDT SECURITY	17584	AIRPORT- REPAIR ENTRANCE LOCK	000000	10/19/2016	11/15/2016	84.75
		01-3500-6300 AIRPORT- REPAIR ENTRANCE LOCK				84.75
002066 BROCK VODDEN	10-31-2016	COUNCIL OCTOBER MILEAGE	000000	10/31/2016	11/16/2016	49.95
		01-1100-6220 COUNCIL OCTOBER MILEAGE				49.95
000100 CANADA POST CORPORATION	9604567182	WATER EPOST CHARGES	004723	10/31/2016	11/09/2016	65.99
		01-4300-6513 WATER EPOST CHARGES				65.99
000113 CARSON SUPPLY	S1462234.005	SEWER - STAINLESS ROD	003327	10/20/2016	11/09/2016	33.26
		01-4100-6400 SEWER - STAINLESS ROD				33.26
003997 CDW CANADA INC	FVJ8333	REC - USB ADAPTER	000000	11/01/2016	11/17/2016	21.18
		01-7301-6250 REC ADMIN - USB ADAPTER				15.88
		01-7305-6250 COMP ADMIN - USB ADAPTER				5.30
000140 CIBC VISA	himama-2959	DAY CARE- MONTHLY SUBSCRIPTION	043592	09/28/2016	11/11/2016	65.54
		01-6400-6702 DAY CARE- MONTHLY SUBSCRIPTION				65.54
000140 CIBC VISA	Invisible Wounds- KA	ADMIN- CONFERENCE	043592	09/23/2016	11/11/2016	79.15
		01-1200-6220 ADMIN- CONFERENCE				79.15
000140 CIBC VISA	Invisible Wounds- SC	ADMIN-CONFERENCE	043592	09/23/2016	11/11/2016	79.15
		01-1200-6220 ADMIN-CONFERENCE				79.15
000140 CIBC VISA	Constant Cont-Sep 16	ESTC- EMAIL MARKETING	043592	09/28/2016	11/11/2016	54.42
		01-2700-6240 ESTC- EMAIL MARKETING				54.42
000140 CIBC VISA	GoDaddy1030340629	RECOVERABLE- BIA	043592	09/23/2016	11/11/2016	16.94
		01-1000-1142 RECOVERABLE- BIA				16.94
000140 CIBC VISA	Canada Post- 951315	AQUATICS- POSTAGE	043592	09/22/2016	11/11/2016	11.89
		01-7220-6250 AQUATICS- POSTAGE				11.89
000140 CIBC VISA	ADB Airfield Solns-9	AIRPORT- BUILDING REPAIRS	043592	10/06/2016	11/11/2016	326.24
		01-3500-6300 AIRPORT- BUILDING REPAIRS				326.24
000140 CIBC VISA	Canadian Safety Couc	ADMIN-HEALTH & SAFETY	043592	09/27/2016	11/11/2016	67.69
		01-1200-6230 ADMIN-HEALTH & SAFETY				67.69
000140 CIBC VISA	AMO Conf- SC	ADMIN-AMO CONFERENCE	043592	09/27/2016	11/11/2016	225.00
		01-1200-6220 ADMIN-AMO CONFERENCE				225.00

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000140 CIBC VISA	AMO- Council	AMO CONFERENCE- COUNCIL	043592	09/27/2016	11/11/2016	675.00
		01-1100-6220 AMO CONFERENCE- COUNCIL				675.00
000140 CIBC VISA	Survey Monkey 6264	EC DEV- MONTHLY SUBSCRIPTION	043592	09/28/2016	11/11/2016	25.00
		01-7900-6752 EC DEV- MONTHLY SUBSCRIPTION				25.00
000140 CIBC VISA	AMCTO-37493	ADMIN-AMCTO- KA	043592	10/05/2016	11/11/2016	339.00
		01-1200-6220 ADMIN-AMCTO- KA				339.00
000140 CIBC VISA	Canadian Tire-9-27	P/W- TOOL BOXES	043592	09/27/2016	11/11/2016	2,711.95
		01-3100-6290 P/W- TOOL BOXES				2,711.95
000140 CIBC VISA	AMCTO - 37495	AMCTO- ADMIN-RICHARD	043592	10/05/2016	11/11/2016	423.75
		01-1200-6220 AMCTO- ADMIN-RICHARD				423.75
000140 CIBC VISA	Amazon-6229816	LANDFILL- SECURITY SYSTEM	043592	10/19/2016	11/11/2016	544.19
		01-4525-6490 LANDFILL- SECURITY SYSTEM				544.19
000140 CIBC VISA	New Orleans Pizza-17	P/W- TRAINING MEALS	043592	10/04/2016	11/11/2016	67.78
		01-3100-6220 P/W- TRAINING MEALS				67.78
000140 CIBC VISA	Tim Hortons-402	P/W- TRAINING MEALS	043592	10/04/2016	11/11/2016	51.97
		01-3100-6220 P/W- TRAINING MEALS				51.97
000140 CIBC VISA	Interest	VISA INTEREST	043592	10/24/2016	11/11/2016	285.23
		01-1200-6284 VISA INTEREST				285.23
Vendor Total						6,049.89
004328 CIMCO REFRIGERATION	90543426	ARENA W- SERVICE REFRIGERATION	000000	09/22/2016	11/15/2016	1,914.46
		01-7310-6400 ARENA W- SERVICE REFRIGERATION				1,914.46
004328 CIMCO REFRIGERATION	90543223	ARENA B- REFRIGERATION SERVICE	000000	09/21/2016	11/15/2016	401.15
		01-7340-6400 ARENA B- REFRIGERATION SERVICE				401.15
004328 CIMCO REFRIGERATION	90545428	ARENA B- SERVICE REFRIGERATION	000000	10/11/2016	11/15/2016	445.50
		01-7340-6400 ARENA B- SERVICE REFRIGERATION				445.50
Vendor Total						2,761.11
003919 CINTAS CANADA LIMITED	839309065	COMP- RESTROOM SANITATION	000000	09/22/2016	11/15/2016	417.70
		01-7320-6330 POOL W RESTROOM SANITATION				208.85
		01-7325-6330 FITNESS RESTROOM SANITATION				208.85
003919 CINTAS CANADA LIMITED	839332962	POOL/FITNESS SANITIZE RESTROOM	000000	11/17/2016	11/17/2016	417.70
		01-7325-6330 FITNESS SANITIZE RESTROOM				208.85
		01-7320-6330 POOLNITIZE RESTROOM				208.85
Vendor Total						835.40
001837 CJ JOHNSTON OFFICE SOLUT133281c		ADMIN- 2 CORK BOARDS	000000	11/01/2016	11/15/2016	515.21
		01-1200-6290 ADMIN- 2 CORK BOARDS				515.21
000146 CLIFF'S PLUMBING & HEATING27146		ARENA B- SISTERN REPAIR	000000	09/21/2016	11/16/2016	171.05
		01-7340-6400 ARENA B- SISTERN REPAIR				171.05

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000146 CLIFF'S PLUMBING & HEATING	27460	COMPLEX- REPLACE FUSES HEAT EX	000000	11/02/2016	11/16/2016	39.29
		01-7310-6300 ARENA W- REPLACE FUSES HEAT EX				19.64
		01-7320-6300 POOL W- REPLACE FUSES HEAT EX				9.82
		01-7325-6300 FITNESS- REPLACE FUSES HEAT EX				5.89
		01-7330-6300 KOC- REPLACE FUSES HEAT EX				3.94
		Vendor Total				210.34
000151 COCA COLA REFRESHMENTS	45894604	CONC W- SUPPLIES	000000	11/03/2016	11/15/2016	387.08
		01-7315-6290 CONC W- SUPPLIES				387.08
000151 COCA COLA REFRESHMENTS	85960604	CONC B- SUPPLIES	000000	11/17/2016	11/17/2016	397.87
		01-7345-6290 CONC B- SUPPLIES				397.87
		Vendor Total				784.95
004392 CORE MARK	3140479	CONC B/CONC W- SUPPLIES	000000	11/09/2016	11/17/2016	1,026.54
		01-7345-6290 CONC B- SUPPLIES				58.69
		01-7315-6290 CONC W- SUPPLIES				967.85
000159 CORPORATION OF THE COUNEFT -271		REFUND BACK- WRONG AMOUNT	000000	10/24/2016	11/10/2016	1,005.00
		01-1000-2300 REFUND BACK- WRONG AMOUNT				1,005.00
000159 CORPORATION OF THE COUNAlice Munro		EC DEV- TOURISM SIGN PROGRAM	000000	10/31/2016	11/17/2016	135.60
		01-7900-6240 EC DEV-TOURISM SIGN PROGRAM				135.60
000159 CORPORATION OF THE COUNBlyth BIA		EC DEV- TOURISM SIGN PROGRAM	000000	11/17/2016	11/17/2016	135.60
		01-7900-6240 EC DEV- TOURISM SIGN PROGRAM				135.60
000885 DEAN'S VALU-MART	642-1305	CONC W- SUPPLIES	000000	11/10/2016	11/16/2016	56.04
		01-7315-6290 CONC W- SUPPLIES				56.04
000885 DEAN'S VALU-MART	642-9502	FITNESS- JANITORIAL SUPPLIES	000000	10/25/2016	11/15/2016	18.06
		01-7325-6320 FITNESS- JANITORIAL SUPPLIES				18.06
000885 DEAN'S VALU-MART	641-1944	DAY CARE- FOOD SUPPLIES	000000	11/07/2016	11/15/2016	185.49
		01-6400-6704 DAY CARE- FOOD SUPPLIES				185.49
000885 DEAN'S VALU-MART	641-5460	EL- FOOD SUPPLIES	000000	10/27/2016	11/15/2016	25.41
		01-6500-6704 EL- FOOD SUPPLIES				25.41
000885 DEAN'S VALU-MART	641-4275	EL- FOOD SUPPLIES	000000	10/31/2016	11/15/2016	108.27
		01-6500-6704 EL- FOOD SUPPLIES				108.27
000885 DEAN'S VALU-MART	641-5346	DAY CARE FOOD SUPPLIES	000000	10/28/2016	11/15/2016	309.98
		01-6400-6704 DAY CARE FOOD SUPPLIES				309.98
000885 DEAN'S VALU-MART	641-8231	DAY CARE FOOD SUPPLIES	000000	11/03/2016	11/15/2016	7.91
		01-6400-6704 DAY CARE FOOD SUPPLIES				7.91
000885 DEAN'S VALU-MART	641-5874	OEY- SUPPLIES	000000	10/28/2016	11/15/2016	14.59
		01-6800-6702 OEY- SUPPLIES				14.59

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000885 DEAN'S VALU-MART	641-6614	DAY CARE FOOD SUPPLIES	000000	11/04/2016	11/15/2016	319.82
		01-6400-6704 DAY CARE FOOD SUPPLIES				319.82
000885 DEAN'S VALU-MART	641-0530	BA-MR- FOOD SUPPLIES	000000	10/31/2016	11/15/2016	127.12
		01-6600-6704 BA-MR- FOOD SUPPLIES				127.12
Vendor Total						1,172.69
000186 DELTA ELEVATOR COMPANY	9150522	TOWN HALL- ELEVATOR SERVICE	000000	11/01/2016	11/16/2016	470.41
		01-1210-6330 TOWN HALL- ELEVATOR SERVICE				470.41
000186 DELTA ELEVATOR COMPANY	9150523	COMPLEX- ELEVATOR SERVICE	000000	11/01/2016	11/16/2016	469.19
		01-7310-6330 ARENA W- ELEVATOR SERVICE				156.39
		01-7320-6330 POOL W- ELEVATOR SERVICE				156.40
		01-7325-6330 FITNESS W- ELEVATOR SERVICE				156.40
Vendor Total						939.60
002183 DONNELLY & MURPHY	44994	ADMIN- LEGAL FEES- PROPERTY	000000	11/08/2016	11/16/2016	313.51
		01-1200-6280 ADMIN- LEGAL FEES- PROPERTY				313.51
002183 DONNELLY & MURPHY	44993	BLYTH MEM HALL EASEMENT	000000	11/08/2016	11/17/2016	726.59
		02-7850-0306 BLYTH MEM HALL EASEMENT				726.59
Vendor Total						1,040.10
001840 EDWARD FUELS	104399	AIRPORT FUEL	000000	11/08/2016	11/15/2016	970.29
		01-3500-6410 AIRPORT FUEL				970.29
001840 EDWARD FUELS	104398	AIRPORT FUEL	000000	11/03/2016	11/15/2016	1,516.09
		01-3500-6410 AIRPORT FUEL				1,516.09
Vendor Total						2,486.38
004580 FISHER'S REGALIA	33841	FIRE- BADGES AND BUCKLES	000000	10/11/2016	11/16/2016	1,001.34
		01-2100-6200 FIRE- BADGES AND BUCKLES				1,001.34
000074 FOXTON FUELS LIMITED	304768	ADMIN/EC DEV FUEL	000000	10/31/2016	11/15/2016	42.57
		01-1200-6220 ADMIN FUEL				21.28
		01-7900-6220 EC/DEV FUEL				21.29
000074 FOXTON FUELS LIMITED	305223	OCTOBER FUEL	000000	10/31/2016	11/15/2016	1,450.19
		01-3100-6410 OCTOBER FUEL- P/W				1,181.61
		01-4525-6410 OCTOBER FUEL- LANDFILL				88.17
		01-7100-6410 OCTOBER FUEL-PARKS W				180.41
000074 FOXTON FUELS LIMITED	304829	FIRE- FUEL	000000	10/31/2016	11/15/2016	192.76
		01-2100-6410 FIRE- FUEL				192.76
000074 FOXTON FUELS LIMITED	166121	LANDFILL - FUEL	000000	10/14/2016	11/16/2016	88.35
		01-4525-6410 LANDFILL - FUEL				88.35
000074 FOXTON FUELS LIMITED	166508	ROADS - WINGHAM SHOP	000000	10/20/2016	11/16/2016	891.41
		01-3100-6410 ROADS - WINGHAM SHOP				891.41
000074 FOXTON FUELS LIMITED	166655	ROADS - EW SHOP	000000	10/25/2016	11/16/2016	2,480.35

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-3100-6410 ROADS - EW SHOP				2,480.35
000074 FOXTON FUELS LIMITED	166965	LANDFILL - COMPACTOR FUEL	000000	10/28/2016	11/16/2016	121.60
		01-4525-6410 LANDFILL - COMPACTOR FUEL				121.60
000074 FOXTON FUELS LIMITED	304964	CEMETERY - FUEL	000000	10/31/2016	11/16/2016	124.29
		01-5500-6410 CEMETERY - FUEL				124.29
000074 FOXTON FUELS LIMITED	303335	POLICE WASHER FLUID	000000	10/25/2016	11/17/2016	17.85
		01-2200-6400 POLICE WASHER FLUID				17.85
000074 FOXTON FUELS LIMITED	304877	POLICE OCTOBER FUEL	000000	10/31/2016	11/17/2016	1,196.67
		01-2200-6410 POLICE OCTOBER FUEL				1,196.67
Vendor Total						6,606.04
004530 FOXTON FUELS LIMITED	304699	WATER OCTOBER FUEL	000421	10/31/2016	11/16/2016	135.74
		01-4300-6410 WATER OCTOBER FUEL				135.74
001590 G & K SERVICES CANADA INC	1518611963	ARENA B- MATS	000000	11/04/2016	11/16/2016	147.14
		01-7340-6330 ARENA B- MATS				147.14
004503 GLENDA ROYALL	11-2-2016	ESTC-POSTAGE	000000	11/02/2016	11/16/2016	5.76
		01-2700-6255 ESTC-POSTAGE				5.76
004503 GLENDA ROYALL	11-10-2016	ESTC- POSTAGE	000000	11/10/2016	11/16/2016	9.61
		01-2700-6255 ESTC- POSTAGE				9.61
004503 GLENDA ROYALL	11-4-2016	ESTC- MILEAGE	000000	11/04/2016	11/16/2016	18.45
		01-2700-6220 ESTC- MILEAGE				18.45
004503 GLENDA ROYALL	10-24-2016	FIRE- POSTAGE	000000	10/24/2016	11/16/2016	4.28
		01-2100-6255 FIRE- POSTAGE				4.28
004503 GLENDA ROYALL	10-25-2016	ESTC-MILEAGE	000000	10/25/2016	11/16/2016	36.90
		01-2700-6220 ESTC-MILEAGE				36.90
Vendor Total						75.00
003924 GLOBAL PAYMENTS	5620	WATER DEBIT MACHINE FEES	000419	10/31/2016	11/14/2016	71.33
		01-4300-6513 WATER DEBIT MACHINE FEES				71.33
004549 GSS ENGINEERING CONSULT	229-16	ROADS - HOWSON DAM EA	000000	10/27/2016	11/16/2016	11,259.09
		02-3100-1200 ROADS - HOWSON DAM EA				11,259.09
000274 HORTON'S DAIRY	58456	CONC B- DAIRY SUPPLIES	000000	10/27/2016	11/15/2016	32.08
		01-7345-6290 CONC B- DAIRY SUPPLIES				32.08
000274 HORTON'S DAIRY	58036	CONC B- DAIRY SUPPLIES	000000	10/17/2016	11/15/2016	44.82
		01-7345-6290 CONC B- DAIRY SUPPLIES				44.82
000274 HORTON'S DAIRY	57676	CONC B- DAIRY SUPPLIES	000000	10/06/2016	11/15/2016	38.11
		01-7345-6290 CONC B- DAIRY SUPPLIES				38.11
000274 HORTON'S DAIRY	58358	DAY CARE- DAIRY SUPPLIES	000000	10/25/2016	11/15/2016	162.15
		01-6400-6704 DAY CARE- DAIRY SUPPLIES				162.15

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000274 HORTON'S DAIRY	58080	DAY CARE- DAIRY SUPPLIES	000000	10/18/2016	11/15/2016	213.25
		01-6400-6704 DAY CARE- DAIRY SUPPLIES				213.25
000274 HORTON'S DAIRY	57787	DAY CARE - DAIRY SUPPLIES	000000	10/11/2016	11/15/2016	115.60
		01-6400-6704 DAY CARE - DAIRY SUPPLIES				115.60
000274 HORTON'S DAIRY	57607	DAY CARE- DAIRY SUPPLIES	000000	10/07/2016	11/15/2016	138.55
		01-6400-6704 DAY CARE- DAIRY SUPPLIES				138.55
000274 HORTON'S DAIRY	58157	BA-MR- DAIRY SUPPLIES	000000	10/24/2016	11/15/2016	111.76
		01-6600-6704 BA-MR- DAIRY SUPPLIES				111.76
000274 HORTON'S DAIRY	58449	CONC W- DAIRY SUPPLIES	000000	10/27/2016	11/16/2016	49.64
		01-7315-6290 CONC W- DAIRY SUPPLIES				49.64
000274 HORTON'S DAIRY	58048	CONC W- DAIRY SUPPLIES	000000	10/18/2016	11/16/2016	30.77
		01-7315-6290 CONC W- DAIRY SUPPLIES				30.77
Vendor Total						936.73
003281 HOWSON TRANSPORTATION	3312662	FIRE- FUEL	000000	10/31/2016	11/15/2016	224.33
		01-2100-6410 FIRE- FUEL				224.33
000281 HURON BAY COOPERATIVE INC	49058	P/W- THREADED ROD	000000	10/06/2016	11/16/2016	16.94
		01-3100-6270 P/W- THREADED ROD				16.94
000281 HURON BAY COOPERATIVE INC	49190	P/W- SHOP SUPPLIES	000000	10/11/2016	11/16/2016	28.79
		01-3100-6290 P/W- SHOP SUPPLIES				28.79
Vendor Total						45.73
001861 HURON MANUFACTURING ASSOCIATES	15128	EC DEV- GALA DINNER TICKETS	000000	11/02/2016	11/15/2016	280.00
		01-7900-6240 EC DEV- GALA DINNER TICKETS				280.00
004247 HURON PERTH RUST CONTRACTORS	247	ROADS - VHT07-08	000000	10/27/2016	11/16/2016	254.25
		01-3100-6405 ROADS - VHT07-08				254.25
000286 HURON TRACTOR LTD	B18710	P/W- OIL FILTERS, ELEMENTS	000000	09/29/2016	11/16/2016	195.70
		01-3100-6400 P/W- OIL FILTERS, ELEMENTS				195.70
000286 HURON TRACTOR LTD	B18699	P/W- FILTER ELEMENT, TOW CHAIN	000000	09/29/2016	11/16/2016	187.96
		01-3100-6400 P/W- FILTER ELEMENT, TOW CHAIN				187.96
000286 HURON TRACTOR LTD	B19450	P/W- MULCH KIT	000000	10/12/2016	11/16/2016	321.54
		01-3100-6400 P/W- MULCH KIT				321.54
000286 HURON TRACTOR LTD	B20454	P/W- PIN FASTENERS	000000	10/27/2016	11/16/2016	21.94
		01-3100-6400 P/W- PIN FASTENERS				21.94
000286 HURON TRACTOR LTD	B19610	P/W- RECEPTACLE, ELEC CONNECTOR	000000	10/13/2016	11/16/2016	35.97
		01-3100-6300 P/W- RECEPTACLE, ELEC CONNECTOR				35.97
Vendor Total						763.11

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000290 HURONIA WELDING & INDUST	126028	ESTC- COMPRESSED NITROGEN	000000	11/04/2016	11/16/2016	218.00
		01-2700-6290 ESTC- COMPRESSED NITROGEN				218.00
003224 HURONTEL	1173 11/2016	WATER - PUC BLDG NOV	000417	11/01/2016	11/09/2016	112.94
		01-4300-6260 WATER - PUC BLDG NOV				112.94
003224 HURONTEL	1168 11/2016	WINGHAM WELL 3 NOV	000417	11/01/2016	11/09/2016	67.74
		01-4300-6260 WINGHAM WELL 3 NOV				67.74
003224 HURONTEL	1167 11/2016	WINGHAM WATER TOWER NOV	000417	11/01/2016	11/09/2016	232.67
		01-4300-6260 WINGHAM WATER TOWER NOV				232.67
003224 HURONTEL	1818 11/2016	WINGHAM WELL 4 NOV	000417	11/01/2016	11/09/2016	96.35
		01-4300-6260 WINGHAM WELL 4 NOV				96.35
Vendor Total						509.70
000294 HYDRO ONE NETWORKS INC	04/11	BLYTH NEW WELL OCT USAGE	000422	11/04/2016	11/16/2016	206.87
		01-4300-6350 BLYTH NEW WELL OCT USAGE				206.87
000294 HYDRO ONE NETWORKS INC	September 2016-0523	10951 KWH- 103 QUEEN ST STLTS	000553	10/21/2016	11/09/2016	2,647.41
		01-3400-6483 10951 KWH- 103 QUEEN ST STLTS				2,647.41
000294 HYDRO ONE NETWORKS INC	September 2016-8446	5520 KWH- BLYTH MEM HALL	000559	10/25/2016	11/15/2016	1,877.51
		01-7850-6350 5520 KWH- BLYTH MEM HALL				1,877.51
000294 HYDRO ONE NETWORKS INC	September 2016-4216	27840 KWH- ARENA B/HALL B	000559	10/25/2016	11/15/2016	3,815.73
		01-7340-6350 27840 KWH- ARENA B				3,052.59
		01-7350-6350 27840 KWH- HALL B				763.14
000294 HYDRO ONE NETWORKS INC	October 2016-8337	180 KWH- 377 GYPSY LANE OTH OT	000559	10/26/2016	11/15/2016	73.72
		01-7310-6350 180 KWH- 377 GYPSY LANE OTH OT				73.72
000294 HYDRO ONE NETWORKS INC	October 2016-1532	76 KWH-CEMETERY	000560	10/28/2016	11/16/2016	51.02
		01-5500-6350 76 KWH-CEMETERY				51.02
000294 HYDRO ONE NETWORKS INC	October 2016-8056	4184.92 KWH- ESTC/FIREHALL B	000560	10/28/2016	11/16/2016	987.27
		01-2710-6350 4184.92 KWH- ESTC				542.99
		01-2115-6350 4184.92 KWH- FIREHALL B				444.28
000294 HYDRO ONE NETWORKS INC	October 2016-8593	ESTC PROGRAM- ELECTRICITY- 31.	000560	10/28/2016	11/16/2016	41.17
		01-2700-6350 ESTC PROGRAM- ELECTRICITY- 31.				41.17
Vendor Total						9,700.70
004430 HYDRO ONE NETWORKS INC.	617904 10/2016	WATER - BLYTH WELL	000415	10/27/2016	11/14/2016	2,698.97
		01-4300-6350 WATER - BLYTH WELL				2,698.97
000296 IDEAL SUPPLY INC.	2848677	P/W STREETLIGHT REPAIRS	000000	10/17/2016	11/15/2016	673.53
		01-3400-6482 P/W STREETLIGHT REPAIRS- WINGH				534.12
		01-3400-6484 P/W STREETLIGHT REPAIRS- BLYTH				139.41
000296 IDEAL SUPPLY INC.	2803799	POOL- DECTRON BELT	000000	10/03/2016	11/15/2016	6.29
		01-7320-6300 POOL- DECTRON BELT				6.29

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000296 IDEAL SUPPLY INC.	2862491	PARKS W- MOTOR TREATMENT	000000	10/20/2016	11/15/2016	9.59
		01-7100-6410 PARKS W- MOTOR TREATMENT				9.59
000296 IDEAL SUPPLY INC.	2848513	COMPLEX- A-SECTION BELT	000000	10/17/2016	11/15/2016	8.36
		01-7310-6300 ARENA W- A-SECTION BELT				4.18
		01-7320-6300 POOL W- A-SECTION BELT				2.09
		01-7325-6300 FITNESS- A-SECTION BELT				1.25
		01-7330-6300 KOC- A-SECTION BELT				0.84
Vendor Total						697.77
000306 JAMES CAMPBELL	10-31-2016	COUNCIL- OCTOBER MILEAGE	000000	10/31/2016	11/15/2016	84.15
		01-1100-6220 COUNCIL- OCTOBER MILEAGE				84.15
004581 JAMES FELDER	11-11-2016	REC PROG- MARTIAL ARTS GI'S	000000	11/11/2016	11/17/2016	80.00
		01-7210-6290 REC PROG- MARTIAL ARTS GI'S				80.00
000322 JOE KERR LTD	W47272	ROADS - LIGHTS REPAIR VHT04-03	000000	10/31/2016	11/16/2016	312.26
		01-3100-6400 ROADS - LIGHTSREPAIR VHT04-03				312.26
000322 JOE KERR LTD	17934	ROADS - GRAVEL BELFAST RD	000000	10/26/2016	11/16/2016	6,432.53
		01-3100-6415 ROADS - GRAVEL BELFAST RD				6,432.53
Vendor Total						6,744.79
003641 KAREN BERGSMA	10-17-2016	OEY- PROVOCATION SUPPLIES	000000	10/17/2016	11/15/2016	25.14
		01-6800-6702 OEY- PROVOCATION SUPPLIES				25.14
003876 KELLY CHURCH	Nov 7 Exp Report	LANDFILL - CC CAMERA WIRING	000000	11/07/2016	11/16/2016	207.80
		01-4525-6490 LANDFILL - CC CAMERA WIRING				207.80
000352 KITSUPPLY	138299	DAY CARE GARABAGE BAGS	000000	11/01/2016	11/15/2016	211.93
		01-6410-6320 DAY CARE GARABAGE BAGS				211.93
000352 KITSUPPLY	138409	TOWN HALL JANITORIAL SUPPLIES	000000	11/08/2016	11/15/2016	390.36
		01-1210-6320 TOWN HALL JANITORIAL SUPPLIES				390.36
000352 KITSUPPLY	138509	COMPLEX- LAUNDRY DETERGENT	000000	11/16/2016	11/16/2016	40.09
		01-7310-6320 ARENA W- LAUNDRY DETERGENT				13.37
		01-7320-6320 POOL W- LAUNDRY DETERGENT				13.36
		01-7325-6320 FITNESS- LAUNDRY DETERGENT				13.36
Vendor Total						642.38
000371 LEWIS FLOWERS	003109	COMP ADMIN- PLANT- FUNERAL	000000	11/11/2016	11/15/2016	62.15
		01-7305-6250 COMP ADMIN- PLANT- FUNERAL				62.15
000371 LEWIS FLOWERS	003079	COUNCIL- REMEMBRANCE WREATH	000000	11/09/2016	11/15/2016	75.15
		01-1100-6292 COUNCIL- REMEMBRANCE WREATH				75.15

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
Vendor Total						137.30
000372 LIFESAVING SOCIETY	M116227	AQUATICS- MATERIALS/SUPPLIES	000000	10/24/2016	11/17/2016	257.30
		01-7220-6290 AQUATICS- MATERIALS/SUPPLIES				257.30
000381 LYNN HOY ENTERPRISES	81285	CEMETERY - SMALL ENGINE PARTS	000000	10/31/2016	11/16/2016	50.84
		01-5500-6400 CEMETERY - SMALL ENGINE PARTS				50.84
000388 MAITLAND WELDING & MACHI	5555	P/W- GRADER REPAIR	000000	09/12/2016	11/16/2016	1,156.73
		01-3100-6400 P/W- GRADER REPAIR				1,156.73
000388 MAITLAND WELDING & MACHI	5554	P/W- EQUIPMENT REPAIR	000000	10/28/2016	11/16/2016	9.21
		01-3100-6400 P/W- EQUIPMENT REPAIR				9.21
Vendor Total						1,165.94
004577 MCDONALD HOME HARDWAR	2289922	ROADS - PANEL	000000	10/18/2016	11/16/2016	84.74
		01-3100-6300 ROADS - PANEL				84.74
004577 MCDONALD HOME HARDWAR	2289919	ROADS - SHOP ROOF REPAIRS	000000	10/18/2016	11/16/2016	567.42
		01-3100-6300 ROADS - SHOP REPAIR				567.42
004577 MCDONALD HOME HARDWAR	2290153	ROADS - BLYTH SHOP ROOF REPAIR	000000	10/24/2016	11/16/2016	353.64
		01-3100-6300 ROADS - BLYTH SHOP REPAIR				353.64
004577 MCDONALD HOME HARDWAR	2290411	ROADS - SHOP ROOF REPAIR	000000	10/31/2016	11/16/2016	1,196.08
		01-3100-6300 ROADS - SHOP ROOF REPAIR				1,196.08
003194 MELINDA METZLOFF	422649	REFUND DUE TO ILLNESS	000000	11/08/2016	11/15/2016	40.00
		01-1000-2330 REFUND DUE TO ILLNESS				40.00
000420 MGM TOWNSEND TIRE	IN039344	P/W- REPAIR TIRES JD GRADER	000000	09/01/2016	11/16/2016	1,119.83
		01-3100-6400 P/W- REPAIR TIRES JD GRADER				1,119.83
000420 MGM TOWNSEND TIRE	IN039332	FIRE- AIR LINE AND FITTINGS	000000	09/01/2016	11/16/2016	693.82
		01-2100-6300 FIRE- AIR LINE AND FITTINGS				693.82
000420 MGM TOWNSEND TIRE	IN040262	P/W- EQUIPMENT REPAIR	000000	10/13/2016	11/16/2016	67.76
		01-3100-6400 P/W- EQUIPMENT REPAIR				67.76
000420 MGM TOWNSEND TIRE	IN040144	P/W- JD GRADER REPAIR TIRE	000000	10/06/2016	11/16/2016	209.05
		01-3100-6406 P/W- JD GRADER REPAIR TIRE				209.05
Vendor Total						2,090.46
001676 MICHELIN NORTH AMERICA (C	DA0005677946	ROADS - TIRES FOR 10- 16&04-11	000000	10/18/2016	11/16/2016	7,717.54
		01-3100-6400 ROADS - TIRES FOR 10-16&04-11				7,717.54
000421 MICROAGE BASICS	194398	OEY- ADD ROLL	000000	10/04/2016	11/15/2016	3.94

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-6800-6702 OEY- ADD ROLL				3.94
000421 MICROAGE BASICS	194715	BA-MR-SUPPLIES	000000	10/06/2016	11/15/2016	74.66
		01-6600-6702 BA-MR-SUPPLIES				74.66
000421 MICROAGE BASICS	196921	OEY- INKJET CARTRIDGES	000000	10/25/2016	11/15/2016	144.18
		01-6800-6702 OEY- INKJET CARTRIDGES				144.18
000421 MICROAGE BASICS	194407	HALL B- TONER CARTRIDGE	000000	10/04/2016	11/15/2016	132.88
		01-7350-6250 HALL B- TONER CARTRIDGE				132.88
000421 MICROAGE BASICS	395401	ADMIN-OFFICE SUPPLIES	000000	10/25/2016	11/15/2016	473.28
		01-1200-6290 ADMIN-OFFICE SUPPLIES				473.28
000421 MICROAGE BASICS	394486	ADMIN-LEGAL FILE FOLDERS	000000	10/07/2016	11/15/2016	-60.15
		01-1200-6290 ADMIN-LEGAL FILE FOLDERS				-60.15
000421 MICROAGE BASICS	394443	ADMIN-SIGN HERE FLAGS	000000	10/07/2016	11/15/2016	6.10
		01-1200-6290 ADMIN-SIGN HERE FLAGS				6.10
000421 MICROAGE BASICS	394126	ADMIN-OFFICE SUPPLIES	000000	10/04/2016	11/15/2016	352.97
		01-1200-6290 ADMIN-OFFICE SUPPLIES				352.97
000421 MICROAGE BASICS	194859	DAY CARE- FILE FOLDERS	000000	10/07/2016	11/15/2016	69.70
		01-6400-6702 DAY CARE- FILE FOLDERS				69.70
000421 MICROAGE BASICS	395809	DAY CARE-SUPPLIES	000000	10/31/2016	11/15/2016	42.71
		01-6400-6702 DAY CARE-SUPPLIES				42.71
000421 MICROAGE BASICS	194843	REC-OFFICE SUPPLIES	000000	10/07/2016	11/15/2016	13.44
		01-7301-6250 REC ADMIN-OFFICE SUPPLIES				10.08
		01-7305-6250 COMP ADMIN-OFFICE SUPPLIES				3.36
000421 MICROAGE BASICS	195217	REC- PAPER, TAPE	000000	10/12/2016	11/15/2016	41.76
		01-7301-6250 REC ADMIN- PAPER, TAPE				31.32
		01-7305-6250 COMP ADMIN- PAPER, TAPE				10.44
000421 MICROAGE BASICS	195926	REC- PENS	000000	10/17/2016	11/15/2016	15.26
		01-7301-6250 REC ADMIN- PENS				11.44
		01-7305-6250 COMP ADMIN- PENS				3.82
000421 MICROAGE BASICS	395115	REC- CHAIR MATS	000000	10/19/2016	11/15/2016	153.66
		01-7301-6250 REC ADMIN- CHAIR MATS				115.24
		01-7305-6250 COMP ADMIN- CHAIR MATS				38.42
000421 MICROAGE BASICS	196251	REC- DATER STAMP	000000	10/19/2016	11/15/2016	6.10
		01-7301-6250 REC ADMIN- DATER STAMP				4.57
		01-7305-6250 COMP ADMIN- DATER STAMP				1.53
000421 MICROAGE BASICS	194644	REC- OFFICE SUPPLIES	000000	10/06/2016	11/15/2016	13.44
		01-7301-6250 REC ADMIN- OFFICE SUPPLIES				10.08
		01-7305-6250 COMP ADMIN- OFFICE SUPPLIES				3.36
000421 MICROAGE BASICS	196242	REC-CASE OF PAPER	000000	10/19/2016	11/15/2016	47.45
		01-7301-6250 REC ADMIN-CASE OF PAPER				35.58
		01-7305-6250 COMP ADMIN-CASE OF PAPER				11.87
000421 MICROAGE BASICS	197776	REC- ADD ROLL, INVIS MENDING	000000	10/31/2016	11/15/2016	22.58
		01-7301-6250 REC A- ADD ROLL, INVIS MENDING				16.93
		01-7305-6250 COM A- ADD ROLL, INVIS MENDING				5.65

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000421 MICROAGE BASICS	196944	REC- LAMINATING POUCHES	000000	10/25/2016	11/15/2016	76.82
		01-7301-6250 REC ADMIN- LAMINATING POUCHES				57.61
		01-7305-6250 COM ADMIN- LAMINATING POUCHES				19.21
000421 MICROAGE BASICS	194442	POLICE- OFFICE SUPPLIES	000000	10/04/2016	11/15/2016	67.78
		01-2200-6250 POLICE- OFFICE SUPPLIES				67.78
000421 MICROAGE BASICS	195293	POLICE - OFFICE SUPPLIES	000000	10/12/2016	11/15/2016	10.14
		01-2200-6250 POLICE - OFFICE SUPPLIES				10.14
000421 MICROAGE BASICS	394806	ESTC- OFFICE SUPPLIES	000000	10/13/2016	11/15/2016	5.59
		01-2700-6250 ESTC- OFFICE SUPPLIES				5.59
000421 MICROAGE BASICS	394590	ESTC- REPORT COVERS	000000	10/11/2016	11/15/2016	48.82
		01-2700-6250 ESTC- REPORT COVERS				48.82
Vendor Total						1,763.11
000924 MIDWESTERN COMMUNICATIONS	161031-0162	POLICE- COPIER METER BILLING	000000	10/31/2016	11/15/2016	118.73
		01-2200-6250 POLICE- COPIER METER BILLING				118.73
000924 MIDWESTERN COMMUNICATIONS	161031-0166	OXY- COPIER METER BILLING	000000	10/31/2016	11/15/2016	130.58
		01-6800-6702 OXY- COPIER METER BILLING				130.58
000924 MIDWESTERN COMMUNICATIONS	161101-0008	FIRE- COPIER METER BILLING	000000	10/31/2016	11/15/2016	28.54
		01-2100-6265 FIRE- COPIER METER BILLING				28.54
000924 MIDWESTERN COMMUNICATIONS	2973	EMER PLANNING- TONER	000000	11/02/2016	11/15/2016	137.85
		01-2600-6290 EMER PLANNING- TONER				137.85
000924 MIDWESTERN COMMUNICATIONS	161031-0016	ESTC- COPIER METER BILLING	000000	10/31/2016	11/15/2016	307.48
		01-2700-6265 ESTC- COPIER METER BILLING				307.48
Vendor Total						723.18
000427 MINISTER OF FINANCE	October 2016	OCTOBER 2016 EHT REMITTANCE	000558	11/14/2016	11/15/2016	6,440.63
		01-1000-2535 OCTOBER 2016 EHT REMITTANCE				6,440.63
000431 MINISTER OF FINANCE	17281016172	POLICE- OPP BILLING SEPTEMBER	000000	10/31/2016	11/15/2016	23,923.00
		01-2200-6690 POLICE- OPP BILLING SEPTEMBER				23,923.00
000431 MINISTER OF FINANCE	17281016039	POLICE-3RD 1/4 OPTIC BILLING	000000	10/28/2016	11/16/2016	1,736.54
		01-2200-6260 POLICE-3RD 1/4 OPTIC BILLING				1,736.54
Vendor Total						25,659.54
001734 MULTIPLE ENTERPRISES INC.	459364 S	SEWER SHARE ASPHALT REPAIRS	003328	10/04/2016	11/09/2016	2,657.76
		01-4100-6514 SEWER SHARE ASPHALT REPAIRS				2,657.76
001734 MULTIPLE ENTERPRISES INC.	459364 W	WATER SHARE PAVEMENT PATCHES	004724	10/04/2016	11/09/2016	2,657.76
		01-4300-6514 WATER SHARE PAVEMENT PATCHES				2,657.76
Vendor Total						5,315.52

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000442 MUNICIPAL WORLD INC	511	ADMIN-MUNICIPAL ELECTION LAW	000000	11/04/2016	11/15/2016	40.48
		01-1200-6290 ADMIN-MUNICIPAL ELECTION LAW				40.48
000444 MUNICIPALITY OF MORRIS TU 40 60 540 001 00800		AIRPORT PROPERTY TAXES	000000	09/01/2016	11/15/2016	2,871.00
		01-3500-6310 AIRPORT PROPERTY TAXES				2,871.00
000444 MUNICIPALITY OF MORRIS TU 4857		KEYSTONE TRAINING- REC ADMIN	000000	10/31/2016	11/15/2016	143.10
		01-7301-6220 KEYSTONE TRAINING- REC ADMIN				143.10
001215 NEIL VINCENT	10-31-2016	COUNCIL- OCTOBER MILEAGE	000000	10/31/2016	11/15/2016	126.90
		01-1100-6220 COUNCIL- OCTOBER MILEAGE				126.90
004518 NICOLE GRAF	Nov 1 Exp Report	ROADS - MILEAGE & SUPPLIES	000000	11/01/2016	11/16/2016	221.78
		01-3100-6220 ROADS - MILEAGE				139.50
		01-3100-6220 ROADS - SUPPLIES				82.28
004578 NOVACK'S UNIFORM SOLUTIC 166132		FIRE- UNIFORMS	000000	10/14/2016	11/16/2016	522.96
		01-2100-6200 FIRE- UNIFORMS				522.96
004578 NOVACK'S UNIFORM SOLUTIC 166130		FIRE- UNIFORMS	000000	10/14/2016	11/16/2016	116.77
		01-2100-6200 FIRE- UNIFORMS				116.77
Vendor Total						639.73
000473 OMERS	10-31-2016	OCTOBER 2016 REMITTANCE	000000	10/31/2016	11/17/2016	49,885.00
		01-1000-2530 OCT 2016 REMITTANCE- EMPLOYEE				24,942.50
		01-1200-6120 OCT 2016 REMITTANCE- ADMIN				3,955.74
		01-7220-6120 OCT 2016 REMITTANCE- AQUATICS				344.09
		01-7301-6120 OCT 2016 REMITTANCE- REC ADMIN				1,033.96
		01-7305-6120 OCT 2016 REMITTANCE- COM ADMIN				344.66
		01-5500-6120 OCT 2016 REMITTANCE- CEMETERY				309.08
		01-2400-6120 OCT 2016 REMITTANCE- BUILDING				708.55
		01-6400-6120 OCT 2016 REMITTANCE- DAY CARE				2,022.85
		01-7310-6120 OCT 2016 REMITTANCE-ARENA W				156.80
		01-7900-6120 OCT 2016 REMITTANCE-EC DEV				429.18
		01-6500-6120 OCT 2016 REMITTANCE-EL				345.73
		01-7240-6120 OCT 2016 REMITTANCE-FITNESS				309.36
		01-7240-6120 OCT 2016 REMITTANCE-FITNESS				187.11
		01-2200-6120 OCT 2016 REMITTANCE-POLICE				5,931.92
		01-2100-6120 OCT 2016 REMITTANCE-FIRE				828.46
		01-2200-6120 OCT 2016 REMITTANCE-POLICE				265.54
		01-3100-6120 OCT 2016 REMITTANCE-ROADS				4,647.28
		01-4300-6120 OCT 2016 REMITTANCE-WATER				476.72
		01-3100-6120 OCT 2016 REMITTANCE-ROADS				296.00
		01-6800-6125 OCT 2016 REMITTANCE-OEY				221.32
		01-6600-6125 OCT 2016 REMITTANCE-BA-MR				87.88
		01-6400-6120 OCT 2016 REMITTANCE-DAY CARE				16.28
		01-7350-6120 OCT 2016 REMITTANCE-HALL B				387.53

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-7340-6120		OCT 2016 REMITTANCE-ARENA B		29.81
		01-7130-6120		OCT 2016 REMITTANCE-CAMPGROUND		76.18
		01-7301-6120		OCT 2016 REMITTANCE-REC ADMIN		46.37
		01-2115-6120		OCT 2016 REMITTANCE-FIRE B		1.49
		01-2710-6120		OCT 2016 REMITTANCE-ESTC		1.82
		01-1210-6120		OCT 2016 REMITTANCE-TOWN HALL		65.62
		01-6410-6120		OCT 2016 REMITTANCE-DAY CARE		77.42
		01-7100-6120		OCT 2016 REMITTANCE-PARKS W		211.94
		01-7301-6120		OCT 2016 REMITTANCE-REC ADMIN		90.56
		01-7305-6120		OCT 2016 REMITTANCE- COM ADMIN		29.46
		01-7325-6120		OCT 2016 REMITTANCE- FITNESS		69.37
		01-7320-6120		OCT 2016 REMITTANCE- POOL		208.55
		01-7310-6120		OCT 2016 REMITTANCE- ARENA W		599.97
		01-7815-6120		OCT 2016 REMITTANCE- MUSEUM		28.56
		01-3500-6120		OCT 2016 REMITTANCE- AIRPORT		40.62
		01-2210-6120		OCT 2016 REMITTANCE- POLICE		4.02
		01-7710-6120		OCT 2016 REMITTANCE- LIBRARY		17.66
		01-2110-6120		OCT 2016 REMITTANCE- FIRE W		8.43
		01-7120-6120		OCT 2016 REMITTANCE- TRAILER P		18.88
		01-7315-6120		OCT 2016 REMITTANCE-CONC W		9.73
004579	ONTARIO MUNICIPAL MANAGE216225	ADMIN- CMM UPDATE	000000	11/08/2016	11/16/2016	89.00
		01-1200-6210		ADMIN- CMM UPDATE		89.00
000498	ORKIN CANADA CORPORATIC IN-7313676	LANDFILL-PEST CONTROL	000000	11/04/2016	11/16/2016	142.38
		01-4525-6494		LANDFILL-PEST CONTROL		142.38
003138	OWEN SOUND POLICE SERVICE(2767-16	POLICE DISPATCH SERVICE	000000	10/27/2016	11/15/2016	2,186.99
		01-2200-6650		POLICE DISPATCH SERVICE		2,186.99
002127	P E INGLIS HOLDINGS INC. 24567	E/W PARK- PORTABLE WASHROOM	000000	10/31/2016	11/15/2016	129.95
		01-7140-6330		E/W PARK- PORTABLE WASHROOM		129.95
000514	PLETCH ELECTRIC LTD 1000013170	TRAILER PARK- LIGHTS	000000	11/03/2016	11/15/2016	678.45
		01-7120-6300		TRAILER PARK- LIGHTS		678.45
000514	PLETCH ELECTRIC LTD 1000013169	AIRPORT- LIGHTS	000000	11/03/2016	11/15/2016	162.44
		01-3500-6300		AIRPORT- LIGHTS		162.44
000514	PLETCH ELECTRIC LTD 1000013171	STREETLIGHT REPAIR - BLYTH	000000	11/03/2016	11/16/2016	248.60
		01-3400-6484		STREETLIGHT REPAIR - BLYTH		248.60
Vendor Total						1,089.49
003284	PPE SOLUTIONS INC 5441	FIRE- FIREFIGHTING BOOTS	000000	10/04/2016	11/16/2016	173.50
		01-2100-6200		FIRE- FIREFIGHTING BOOTS		173.50
003284	PPE SOLUTIONS INC 5492	FIRE- FIREFIGHTING BOOTS	000000	11/06/2016	11/16/2016	260.18
		01-2100-6200		FIRE- FIREFIGHTING BOOTS		260.18

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
Vendor Total						433.68
003332 PUBLIC SERVICES HEALTH &	20393	WORK AT HEIGHTS TRAINING	000000	10/20/2016	11/15/2016	1,130.00
		01-1200-6220 WORK AT HEIGHTS TRAINING- ADMI				113.00
		01-1000-1139 WORK AT HEIGHTS TRAINING- MT				226.00
		01-3100-6230 WORK AT HEIGHTS TRAINING- P/W				339.00
		01-7310-6220 WORK HEIGHTS TRAINNG- ARENAW				226.00
		01-7340-6220 WORK HEIGHTS TRAINNG- ARENAB				113.00
		01-7350-6220 WORK HEIGHTS TRAINNG- HALL B				113.00
000520 PUROLATOR COURIER LTD	432832482	POLICE- COURIER SERVICE	000000	10/28/2016	11/16/2016	24.84
		01-2200-6225 POLICE- COURIER SERVICE				24.84
003875 QUEENS BAKERY	I69210	ESTC- ACCOMMODATIONS	000000	10/31/2016	11/16/2016	610.20
		01-2700-6225 ESTC- ACCOMMODATIONS				610.20
003875 QUEENS BAKERY	I-69087	ESTC- FOOD	000000	10/28/2016	11/16/2016	12.00
		01-2700-6704 ESTC- FOOD				12.00
003875 QUEENS BAKERY	I-69142	ESTC- COFFEE AND MUFFINS	000000	10/29/2016	11/16/2016	8.50
		01-2700-6704 ESTC- COFFEE AND MUFFINS				8.50
003875 QUEENS BAKERY	I-67333	FIRECALL- COFFEE AND COOKIES	000000	09/20/2016	11/16/2016	175.00
		01-2100-6704 FIRECALL- COFFEE AND COOKIES				175.00
Vendor Total						805.70
003420 RADFORD GROUP LTD	Oct Stmt	ROADS - FUEL	000000	10/31/2016	11/16/2016	26.22
		01-3100-6410 ROADS - FUEL				26.22
003439 RAY HALLAHAN	10-31-2016	COUNCIL- OCTOBER MILEAGE	000000	10/31/2016	11/15/2016	66.15
		01-1100-6220 COUNCIL- OCTOBER MILEAGE				66.15
004575 RAYMOND KRICK MARINE CO 16-08		ESTC- COURSE DEVELOPMENT	000000	10/11/2016	11/15/2016	1,271.25
		01-2700-6240 ESTC- COURSE DEVELOPMENT				1,271.25
004575 RAYMOND KRICK MARINE CO 16-08-8-31-2016		ESTC- COURSE DEVELOPMENT	000000	08/31/2016	11/15/2016	762.75
		01-2700-6240 ESTC- COURSE DEVELOPMENT				762.75
000535 RECEIVER GENERAL	11-3-2016-FT	FT PAYROLL REMITTANCE	000550	11/03/2016	11/07/2016	25,843.49
		01-1000-2500 FT PAYROLL REMITTANCE				25,843.49
000535 RECEIVER GENERAL	11-03-2016-PT	PT PAYROLL REMITTANCE	000550	11/03/2016	11/07/2016	8,909.43
		01-1000-2500 PT PAYROLL REMITTANCE				8,909.43
Vendor Total						34,752.92
004198 RICCO FOOD DISTRIBUTOR	333470	CONC B SUPPLIES	000000	11/10/2016	11/17/2016	531.20
		01-7345-6290 CONC B SUPPLIES				531.20

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
004198 RICCO FOOD DISTRIBUTOR	Credit 333737	CONC B- CREDIT NACHOS TRAY	000000	11/11/2016	11/17/2016	-160.40
		01-7345-6290 CONC B- CREDIT NACHOS TRAY				-160.40
004198 RICCO FOOD DISTRIBUTOR	334299	CONC B- FOOD SUPPLIES	000000	11/17/2016	11/17/2016	119.89
		01-7345-6290 CONC B- FOOD SUPPLIES				119.89
004198 RICCO FOOD DISTRIBUTOR	334298	CONC B- SUPPLIES	000000	11/17/2016	11/17/2016	657.80
		01-7345-6290 CONC B- SUPPLIES				657.80
Vendor Total						1,148.49
004569 RICOH	SC091319233	ADMIN/REC - COPIER RENTAL/COPI	000000	10/31/2016	11/15/2016	291.48
		01-1200-6265 ADMIN- COPIER RENTAL/COPIES				209.72
		01-7301-6330 REC AD-COPIER RENTAL/COPIES				61.32
		01-7305-6330 COM AD-COPIER RENTAL/COPIES				20.44
000539 RINTOULS POOLS AND SPAS	61742	POOL- MURIATIC ACID	000000	11/07/2016	11/15/2016	239.47
		01-7320-6290 POOL- MURIATIC ACID				239.47
001243 ROD HICKEY	01	AIRPORT- GRASS CUTTING	000000	10/01/2016	11/16/2016	300.00
		01-3500-6330 AIRPORT- GRASS CUTTING				300.00
000272 RONA HODGINS	101947	ESTC- PLYWOOD	000000	10/17/2016	11/17/2016	131.46
		01-2700-6290 ESTC- PLYWOOD				131.46
000272 RONA HODGINS	102416	FIREHALL W- PAINT SUPPLIES	000000	10/22/2016	11/16/2016	25.14
		01-2110-6300 FIREHALL W- PAINT SUPPLIES				25.14
000272 RONA HODGINS	102426	FIREHALL W- PAINT SUPPLIES	000000	10/22/2016	11/16/2016	63.85
		01-2110-6300 FIREHALL W- PAINT SUPPLIES				63.85
000272 RONA HODGINS	102367	FIREHALL W- PAINT SUPPLIES	000000	10/21/2016	11/16/2016	157.48
		01-2110-6300 FIREHALL W- PAINT SUPPLIES				157.48
000272 RONA HODGINS	102415	FIRE- PAINT SUPPLIES	000000	10/22/2016	11/17/2016	15.58
		01-2110-6300 FIRE- PAINT SUPPLIES				15.58
Vendor Total						393.51
003173 SCOTT SCHIESTEL	Nov 4 2016	WORK BOOT ALLOWANCE	000000	11/04/2016	11/16/2016	100.00
		01-3100-6200 WORK BOOT ALLOWANCE				100.00
000569 SCRIMGEOUR'S FOOD MARKET	03011519661	ROADS - WATER	000000	10/18/2016	11/16/2016	8.94
		01-3100-6290 ROADS - WATER				8.94
000569 SCRIMGEOUR'S FOOD MARKET	03011516500	ESTC- FOOD SUPPLIES	000000	10/14/2016	11/16/2016	28.10
		01-2700-6704 ESTC- FOOD SUPPLIES				28.10
000569 SCRIMGEOUR'S FOOD MARKET	03011519920	ESTC- FOOD SUPPLIES	000000	10/19/2016	11/16/2016	29.69
		01-2700-6704 ESTC- FOOD SUPPLIES				29.69
000569 SCRIMGEOUR'S FOOD MARKET	03011521208	ESTC- FOOD SUPPLIES	000000	10/24/2016	11/16/2016	13.07
		01-2700-6704 ESTC- FOOD SUPPLIES				13.07
000569 SCRIMGEOUR'S FOOD MARKET	03011521541	ESTC- FOOD SUPPLIES	000000	10/25/2016	11/16/2016	20.12

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-2700-6704 ESTC- FOOD SUPPLIES				20.12
000569 SCRIMGEOUR'S FOOD MARKE	03011522003	ESTC- FOOD SUPPLIES	000000	10/27/2016	11/16/2016	22.87
		01-2700-6704 ESTC- FOOD SUPPLIES				22.87
000569 SCRIMGEOUR'S FOOD MARKE	03011504638	ARENA B- BLEACH	000000	08/31/2016	11/16/2016	6.75
		01-7340-6400 ARENA B- BLEACH				6.75
000569 SCRIMGEOUR'S FOOD MARKE	03011507385	CONC B- SUPPLIES	000000	09/08/2016	11/16/2016	59.28
		01-7345-6290 CONC B- SUPPLIES				59.28
000569 SCRIMGEOUR'S FOOD MARKE	03011523535	ESTC- FOOD SUPPLIES	000000	11/01/2016	11/16/2016	11.97
		01-2700-6704 ESTC- FOOD SUPPLIES				11.97
000569 SCRIMGEOUR'S FOOD MARKE	03011523706	ESTC- FOOD SUPPLIES	000000	11/02/2016	11/16/2016	12.03
		01-2700-6704 ESTC- FOOD SUPPLIES				12.03
000569 SCRIMGEOUR'S FOOD MARKE	03011524276	ESTC- FOOD SUPPLIES	000000	11/04/2016	11/16/2016	30.11
		01-2700-6704 ESTC- FOOD SUPPLIES				30.11
000569 SCRIMGEOUR'S FOOD MARKE	03011526004	ESTC- FOOD SUPPLIES	000000	11/10/2016	11/16/2016	39.57
		01-2700-6704 ESTC- FOOD SUPPLIES				39.57
000569 SCRIMGEOUR'S FOOD MARKE	03011526437	CONC B- SUPPLIES	000000	11/11/2016	11/17/2016	70.47
		01-7345-6290 CONC B- SUPPLIES				70.47
000569 SCRIMGEOUR'S FOOD MARKE	03011525978	CONC B- SUPPLIES	000000	11/10/2016	11/17/2016	119.40
		01-7345-6290 CONC B- SUPPLIES				119.40
Vendor Total						472.37
004576 SITTLER GRINDING INC.	0212931	LANDFILL - GRINDING SHINGLES	000000	11/03/2016	11/16/2016	12,995.00
		01-4525-6490 LANDFILL - GRINDING SHINGLES				12,995.00
004565 SKC CONSTRUCTION INC.	Certificate # 2	BLYTH MEMORIAL HALL RENOVATION	500240	11/03/2016	11/09/2016	336,297.20
		02-7850-0301 BLYTH MEMORIAL HALL RENOVATION				186,831.77
		02-7850-0302 BLYTH MEMORIAL HALL RENOVATION				186,831.78
		01-1000-2010 BLYTH MEM HALL RENO HOLDBACK				-37,366.35
000591 SNYDER CONCEPTS	42958	COUNCIL- PHOTO 11 X 14	000000	11/09/2016	11/15/2016	283.65
		01-1100-6292 COUNCIL- PHOTO 11 X 14				283.65
002906 SOLID GROUND LANDSCAPIN	213	E/W PARK- LAWN MOWING	000000	10/31/2016	11/16/2016	135.60
		01-7140-6330 E/W PARK- LAWN MOWING				135.60
002906 SOLID GROUND LANDSCAPIN	215	CEMETERY B- STONE WALKWAY	000000	11/10/2016	11/16/2016	3,277.00
		02-5500-0200 CEMETERY B- STONE WALKWAY				3,277.00
Vendor Total						3,412.60
004130 SONYA GIBSON	11-4-2016	OEY- MILEAGE	000000	11/04/2016	11/15/2016	22.50
		01-6800-6220 OEY- MILEAGE				22.50
000602 STANTON HARDWARE	280394	PARKS W- ANTIFREEZE	000000	10/03/2016	11/16/2016	16.24
		01-7100-6290 PARKS W- ANTIFREEZE				16.24
000602 STANTON HARDWARE	280753	PARKS W- TAP SCREWS	000000	10/18/2016	11/16/2016	4.16

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-7100-6300 PARKS W- TAP SCREWS				4.16
000602 STANTON HARDWARE	280775	PARKS W- SCREWS	000000	10/18/2016	11/16/2016	2.40
		01-7100-6300 PARKS W- SCREWS				2.40
000602 STANTON HARDWARE	280763	TOWN HALL- WATER	000000	10/18/2016	11/16/2016	2.95
		01-1210-6300 TOWN HALL- WATER				2.95
000602 STANTON HARDWARE	280792	PARKS W- LIGHT BULBS	000000	10/19/2016	11/16/2016	11.83
		01-7100-6300 PARKS W- LIGHT BULBS				11.83
000602 STANTON HARDWARE	280868	TOWN HALL - LIGHT BULBS	000000	10/21/2016	11/16/2016	8.69
		01-1210-6300 TOWN HALL - LIGHT BULBS				8.69
000602 STANTON HARDWARE	280902	PARKS W- LIGHTER FLINT	000000	10/24/2016	11/16/2016	5.98
		01-7100-6300 PARKS W- LIGHTER FLINT				5.98
000602 STANTON HARDWARE	280810	P/W- SHOP SUPPLIES	000000	10/19/2016	11/16/2016	29.36
		01-3100-6290 P/W- SHOP SUPPLIES				29.36
000602 STANTON HARDWARE	281099	P/W- SHOP SUPPLIES	000000	10/31/2016	11/16/2016	53.06
		01-3100-6290 P/W- SHOP SUPPLIES				53.06
000602 STANTON HARDWARE	280583	P/W- HOT WATER HOSE, NOZZLES	000000	10/11/2016	11/16/2016	114.64
		01-3100-6290 P/W- HOT WATER HOSE, NOZZLES				114.64
000602 STANTON HARDWARE	280623	DAY CARE- SOFTENER SALT	000000	10/13/2016	11/16/2016	58.92
		01-6410-6300 DAY CARE- SOFTENER SALT				58.92
000602 STANTON HARDWARE	280826	CONC W- VEGETABLE/SCRUB BRUSH	000000	10/20/2016	11/16/2016	12.97
		01-7315-6290 CONC W- VEGETABLE/SCRUB BRUSH				12.97
000602 STANTON HARDWARE	280415	COMPLEX- LIGHTS	000000	10/03/2016	11/16/2016	23.71
		01-7310-6300 ARENA W- LIGHTS				11.85
		01-7320-6300 POOL W- LIGHTS				5.92
		01-7325-6300 FITNESS- LIGHTS				3.55
		01-7330-6300 KOC- LIGHTS				2.39
000602 STANTON HARDWARE	280434	COMPLEX- FURNACE FILTERS	000000	10/04/2016	11/16/2016	22.58
		01-7310-6300 ARENA W- FURNACE FILTERS				11.29
		01-7320-6300 POOL W- FURNACE FILTERS				5.64
		01-7325-6300 FITNESS- FURNACE FILTERS				3.38
		01-7330-6300 KOC- FURNACE FILTERS				2.27
000602 STANTON HARDWARE	280547	COMPLEX- CLOROX WIPES	000000	10/07/2016	11/16/2016	5.98
		01-7310-6320 ARENA W- CLOROX WIPES				2.99
		01-7320-6320 POOL W- CLOROX WIPES				1.79
		01-7325-6320 FITNESS- CLOROX WIPES				1.20
000602 STANTON HARDWARE	280574	COMPLEX- FURNACE FILTERS, LTS	000000	10/11/2016	11/16/2016	48.64
		01-7310-6300 ARENA W- FURNACE FILTERS, LTS				24.32
		01-7320-6300 POOL- FURNACE FILTERS, LTS				12.16
		01-7325-6300 FITNESS- FURNACE FILTERS, LTS				7.29
		01-7330-6300 KOC- FURNACE FILTERS, LTS				4.87
000602 STANTON HARDWARE	280744	COMPLEX- T8 LAMPS	000000	10/18/2016	11/16/2016	45.17
		01-7310-6300 ARENA W- T8 LAMPS				22.58

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-7320-6300 POOL W- T8 LAMPS				11.29
		01-7325-6300 FITNESS- T8 LAMPS				6.77
		01-7330-6300 KOC- T8 LAMPS				4.53
000602 STANTON HARDWARE	280883	COMPLEX- STEEL WOOL	000000	10/21/2016	11/16/2016	12.17
		01-7310-6320 ARENA W- STEEL WOOL				6.08
		01-7320-6320 POOL W- STEEL WOOL				3.65
		01-7325-6320 FITNESS- STEEL WOOL				2.44
000602 STANTON HARDWARE	280862	COMPLEX- LIGHTBULBS, RECEPTACL	000000	10/21/2016	11/16/2016	73.83
		01-7310-6300 ARENA W- LIGHTBULBS, RECEPTACL				36.91
		01-7320-6300 POOL- LIGHTBULBS, RECEPTACL				18.45
		01-7325-6300 FITNESS- LIGHTBULBS, RECEPTACL				11.07
		01-7330-6300 KOC- LIGHTBULBS, RECEPTACL				7.40
000602 STANTON HARDWARE	281103	COMPLEX- HANDICAP DOOR BATTERY	000000	10/31/2016	11/16/2016	13.54
		01-7310-6300 ARENA W- HANDICAP DOOR BATTERY				6.77
		01-7320-6300 POOL W- HANDICAP DOOR BATTERY				3.38
		01-7325-6300 FITNESS- HANDICAP DOOR BATTERY				2.03
		01-7330-6300 KOC- HANDICAP DOOR BATTERY				1.36
000602 STANTON HARDWARE	280391	OEY- STORAGE BOX	000000	10/03/2016	11/16/2016	18.07
		01-6800-6702 OEY- STORAGE BOX				18.07
000602 STANTON HARDWARE	280629	DAY CARE- ADHESIVE	000000	10/13/2016	11/16/2016	6.77
		01-6410-6300 DAY CARE- ADHESIVE				6.77
000602 STANTON HARDWARE	280634	EL- SCREW HOOK, KEYS	000000	10/13/2016	11/16/2016	85.43
		01-6500-6702 EL- SCREW HOOK, KEYS				85.43
000602 STANTON HARDWARE	280843	DAY CARE- FAUCET AERATOR	000000	10/20/2016	11/16/2016	6.20
		01-6410-6300 DAY CARE- FAUCET AERATOR				6.20
000602 STANTON HARDWARE	280919	DAY CARE- FLOOR MOP KIT	000000	10/24/2016	11/16/2016	18.07
		01-6400-6700 DAY CARE- FLOOR MOP KIT				18.07
000602 STANTON HARDWARE	280866	MUSEUM - DUSTERS	000000	10/21/2016	11/16/2016	19.75
		01-7815-6320 MUSEUM DUSTERS				19.75
000602 STANTON HARDWARE	280901	MUSEUM, PLUMBING SUPPLIES	000000	10/24/2016	11/16/2016	56.04
		01-7815-6300 MUSEUM, PLUMBING SUPPLIES				56.04
Vendor Total						777.15
000604 STAPLETON INTERIORS	4486	LIBRARY W- PAINT WALLS	000000	10/24/2016	11/15/2016	3,339.05
		02-7710-0300 LIBRARY W- PAINT WALLS				3,339.05
000606 STEFFEN AUTO SUPPLY	202081	P/W- CABLE TIES, MALE ASTY PLU	000000	10/31/2016	11/16/2016	45.89
		01-3100-6290 P/W- CABLE TIES, MALE ASTY PLU				45.89
000606 STEFFEN AUTO SUPPLY	201563	P/W- OIL FILTER	000000	10/24/2016	11/16/2016	25.79
		01-3100-6400 P/W- OIL FILTER				25.79
000606 STEFFEN AUTO SUPPLY	201420	P/W- BLUE STROBE LIGHT NH06-07	000000	10/21/2016	11/16/2016	213.57
		01-3100-6400 P/W- BLUE STROBE LIGHT NH06-07				213.57

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000606 STEFFEN AUTO SUPPLY	200026	FIRE- STROBE LIGHTS	000000	10/04/2016	11/16/2016	385.69
		01-2100-6400 FIRE- STROBE LIGHTS				385.69
000606 STEFFEN AUTO SUPPLY	200359	LANDFILL- COOLANT	000000	10/07/2016	11/16/2016	15.35
		01-4525-6400 LANDFILL- COOLANT				15.35
Vendor Total						686.29
000620 SWAN DUST CONTROL LTD	3692918	DAY CARE- MATS	000000	10/27/2016	11/15/2016	23.56
		01-6410-6330 DAY CARE- MATS				23.56
000620 SWAN DUST CONTROL LTD	3686681	DAY CARE- MATS	000000	10/13/2016	11/15/2016	23.56
		01-6410-6330 DAY CARE- MATS				23.56
000620 SWAN DUST CONTROL LTD	3699254	COMPLEX- MATS/MOPS	000000	11/10/2016	11/16/2016	143.00
		01-7310-6330 ARENA W- MATS/MOPS				47.66
		01-7320-6330 POOL W- MATS/MOPS				47.67
		01-7325-6330 FITNESS- MATS/MOPS				47.67
Vendor Total						190.12
000623 TAB PRODUCTS OF CANADA, 11249060		P/W/REC-FILE	000000	10/28/2016	11/15/2016	814.54
		FOLDERS/LABLES				
		01-3100-6250 P/W-FILE FOLDERS/LABLES				407.27
		01-7301-6250 REC ADMIN-FILE FOLDERS/LABLES				305.45
		01-7305-6250 COMP ADMIN-FILE FOLDERS/LABLES				101.82
000627 TEAM AQUATIC SUPPLIES	IN098015	AQUATICS- SALES	000000	11/10/2016	11/17/2016	310.98
		01-7220-6790 AQUATICS- SALES				310.98
000631 TEESWATER AGRO PARTS LT 115970		P/W- EQUIPMENT REPAIR	000000	10/27/2016	11/16/2016	263.86
		01-3100-6400 P/W- EQUIPMENT REPAIR				263.86
004311 TELUS	10/2016 W	WATER CELL PHONES	000423	10/31/2016	11/16/2016	248.60
		01-4300-6260 WATER CELL PHONES				248.60
002916 THE BLYTH INN INC.	298	ESTC- MEALS	000000	11/04/2016	11/16/2016	251.84
		01-2700-6704 ESTC- MEALS				251.84
000642 THE CITIZEN	88999	REC- ADVERTISING	000000	10/31/2016	11/15/2016	55.60
		01-7301-6240 REC ADMIN- ADVERTISING				41.70
		01-7305-6240 COMP ADMIN- ADVERTISING				13.90
000638 THE WORKSHOP	654958	CONC W- T- SHIRT	000000	11/16/2016	11/16/2016	15.82
		01-7315-6200 CONC W- T- SHIRT				15.82
004570 TIFFANY SEIP	187109	EL- FIRST AID TRAINING	000000	10/14/2016	11/16/2016	115.53
		01-6500-6250 EL- FIRST AID TRAINING				115.53
001796 TIM HORTON'S	11-2-2016	ESTC- LUNCHES- NOV. 2	000000	11/02/2016	11/17/2016	667.96
		-NOV. 6				
		01-2700-6704 ESTC- LUNCHES- NOV. 2-NOV. 6				667.96

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
002512 TOWNSHIP OF NORTH HUROM	11937	WATER SHARE BM ROSS INVOICE	004725	10/26/2016	11/09/2016	1,486.29
		02-4300-0804 WATER SHARE BM ROSS INVOICE				1,486.29
002512 TOWNSHIP OF NORTH HUROM	11805	WATER SHARE BM ROSS INVOICE	004725	10/04/2016	11/09/2016	826.21
		02-4300-0804 WATER BM ROSS INVOICE BREWERY				826.21
Vendor Total						2,312.50
003880 TOWNSHIP OF NORTH HUROM	237624	PAYMENT ERR COMMUNITY LIVING	004726	10/20/2016	11/09/2016	141.25
		01-4300-2700 COMMUNITY LIVING				141.25
000897 TOWNSHIP OF NORTH HUROM	11-9-2016	3RD 1/4 HST RETURN	000000	11/09/2016	11/16/2016	13,171.12
		01-1000-2320 3RD 1/4 HST RETURN				13,171.12
000657 TOWNSHIP OF NORTH HUROM	10-25-2016	BLYTH WORKS SHED- WATER/SEWER	000561	10/25/2016	11/16/2016	172.36
		01-3100-6360 BLYTH WORKS SHED- WATER/SEWER				172.36
000657 TOWNSHIP OF NORTH HUROM	10-25-2016-TP	TRAILER PARK - WATER/SEWER	000561	10/25/2016	11/16/2016	284.72
		01-7120-6360 TRAILER PARK - WATER/SEWER				284.72
000657 TOWNSHIP OF NORTH HUROM	10-25-2016 DS	TRAILER DUMP STN- WATER/SEWER	000561	10/25/2016	11/16/2016	172.36
		01-7100-6360 TRAILER DUMP STN- WATER/SEWER				172.36
000657 TOWNSHIP OF NORTH HUROM	10-25-2016-Park	RIVERSIDE PARK- WATER/SEWER	000561	10/25/2016	11/16/2016	86.18
		01-7100-6360 RIVERSIDE PARK- WATER/SEWER				86.18
000657 TOWNSHIP OF NORTH HUROM	10-25-2016 SB	SNACK BAR- WATER/SEWER	000561	10/25/2016	11/16/2016	86.18
		01-7100-6360 SNACK BAR-WATER/SEWER				86.18
000657 TOWNSHIP OF NORTH HUROM	10-25-2016-Library	LIBRARY- WATER/SEWER	000561	10/25/2016	11/16/2016	172.36
		01-7710-6360 LIBRARY- WATER/SEWER				172.36
000657 TOWNSHIP OF NORTH HUROM	10-26-2016 BCG	BLYTH CAMPGROUNDS- WATER/SEWER	000561	10/26/2016	11/16/2016	284.72
		01-7130-6360 BLYTH CAMPGROUNDS- WATER/SEWER				284.72
000657 TOWNSHIP OF NORTH HUROM	10-25-2016-BMH	BLYTH MEM HALL- WATER/SEWER	000561	10/25/2016	11/16/2016	172.36
		01-7850-6360 BLYTH MEM HALL- WATER/SEWER				172.36
000657 TOWNSHIP OF NORTH HUROM	10-25-2016-ESTC	ESTC-FIRE- WATER/SEWER	000561	10/25/2016	11/16/2016	172.36
		01-2710-6360 ESTC-- WATER/SEWER				94.80
		01-2115-6360 FIRE B- WATER/SEWER				77.56
Vendor Total						1,603.60
001365 TOWNSHIP OF NORTH HUROM	11-9-2016	3RD 1/4 HST RETURN	000000	11/09/2016	11/16/2016	55,622.36
		01-1000-2325 3RD 1/4 HST RETURN				55,622.36
004260 TREVOR SEIP	10-31-2016	COUNCIL OCTOBER MILEAGE	000000	10/31/2016	11/16/2016	40.50
		01-1100-6220 COUNCIL OCTOBER MILEAGE				40.50
002697 TUCKERSMITH COMMUNICAT	283709	BLYTH WATER PLANT 523 -9131	000418	11/01/2016	11/09/2016	86.53
		01-4300-6260 BLYTH WATER PLANT 523-9131				86.53

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000665 UNION GAS LIMITED	September 2016-7759	0.00 M3- BLYTH MEM HALL	000551	10/17/2016	11/07/2016	23.73
		01-7850-6370	0.00 M3- BLYTH MEM HALL			23.73
000665 UNION GAS LIMITED	September 2016-1186	0.00 M3- 425 MILL STREET	000551	11/07/2016	11/07/2016	23.73
		01-3100-6370	0.00 M3- 425 MILL STREET			23.73
000665 UNION GAS LIMITED	September 2016-0458	3590 M3- COMPLEX	000554	10/20/2016	11/09/2016	1,096.79
		01-7310-6370	ARENA W- NATURAL GAS			263.22
		01-7320-6370	POOL NATURAL GAS			361.94
		01-7325-6370	FITNESS NATURAL GAS			230.32
		01-7330-6370	KOC NATURAL GAS			241.31
000665 UNION GAS LIMITED	September 2016-5109	21.605 M3- POLICE	000554	10/20/2016	11/09/2016	29.87
		01-2210-6370	21.605 M3- POLICE			29.87
000665 UNION GAS LIMITED	September 2016-4108	52.735 M3- TOWN HALL	000554	10/20/2016	11/09/2016	38.70
		01-1210-6370	52.735 M3- TOWN HALL			38.70
000665 UNION GAS LIMITED	September 2016- 5340	29.461 M3- LIBRARY	000554	10/20/2016	11/09/2016	32.10
		01-7710-6370	29.461 M3- LIBRARY			32.10
000665 UNION GAS LIMITED	September 2016-5467	41.63 M3- DAY CARE	000554	10/20/2016	11/09/2016	33.27
		01-6410-6370	41.63 M3- DAY CARE			33.27
000665 UNION GAS LIMITED	September 2016-7408	8.326 M3- 445 JOSEPHINE ST	000554	10/20/2016	11/09/2016	25.63
		01-3100-6370	8.326 M3- 445 JOSEPHINE ST			25.63
000665 UNION GAS LIMITED	September 2016-9991	124.894 M3- MUSEUM	000556	10/24/2016	11/14/2016	52.33
		01-7815-6370	124.894 M3- MUSEUM			52.33
000665 UNION GAS LIMITED	September 2016-8454	0.00 M3- FIRE HALL W	000556	10/24/2016	11/14/2016	23.73
		01-2110-6370	0.00 M3- FIRE HALL W			23.73
Vendor Total						1,379.88
003485 VAN HOUTTE COFFEE SERVICE	68304291	ESTC- COFFEE	000000	11/02/2016	11/16/2016	102.92
		01-2700-6704	ESTC- COFFEE			102.92
001036 WARD & UPTIGROVE CONSULTING	44725	ADMIN- HR FEES	000000	10/31/2016	11/15/2016	621.50
		01-1200-6910	ADMIN- HR FEES			621.50
001735 WASTE MANAGEMENT	969-506098	OCTOBER WASTE/RECYCLING	000000	11/01/2016	11/16/2016	20,631.97
		01-4525-6496	BLYTH ARENA BIN			119.21
		01-7340-6380	BLYTH ARENA BIN			119.22
		01-7350-6380	BLYTH ARENA BIN			119.22
		01-7310-6380	COMPLEX BIN			248.60
		01-7320-6380	COMPLEX BIN			124.30
		01-7325-6380	COMPLEX BIN			124.30
		01-4525-6832	WINGHAM LANDFILL			640.71
		01-1210-6380	TOWN HALL BIN			62.15
		01-7710-6380	TOWN HALL BIN- LIBRARY			41.43
		01-6410-6380	TOWN HALL BIN- DAY CARE			62.15
		01-2210-6380	TOWN HALL BIN- POLICE			41.43
		01-7815-6380	TOWN HALL BIN- MUSEUM			41.44
		01-4525-6498	RESIDENT COLLECTION- WASTE			10,231.68

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
		01-4525-6499	RESIDENT COLLECTION- RECYCLING			8,371.37
		01-7340-6380	BLYTH ARENA BIN			94.92
		01-7350-6380	BLYTH ARENA BIN			94.92
		01-4525-6496	BLYTH ARENA BIN			94.92
002667 WEST COAST DISTRIBUTING	10000649	CONC W- SUPPLIES	000000	11/15/2016	11/16/2016	249.67
		01-7315-6290	CONC W- SUPPLIES			249.67
002667 WEST COAST DISTRIBUTING	10000599	CONC B- SUPPLIES	000000	11/11/2016	11/17/2016	188.60
		01-7345-6290	CONC B- SUPPLIES			188.60
002667 WEST COAST DISTRIBUTING	10000646	CONC B- SUPPLIES	000000	11/15/2016	11/17/2016	608.60
		01-7345-6290	CONC B- SUPPLIES			608.60
Vendor Total						1,046.87
000687 WESTARIO POWER INC.	2103462556	WINGHAM WELL 4 SEPT USAGE	000416	10/24/2016	11/14/2016	2,298.49
		01-4300-6350	WINGHAM WELL 4 SEPT USAGE			2,298.49
000687 WESTARIO POWER INC.	300227303	501.59 KWH- JOSEPHINE ST STLTS	000552	10/18/2016	11/07/2016	141.71
		01-3400-6481	501.59 KWH- JOSEPHINE ST STLTS			141.71
000687 WESTARIO POWER INC.	300227330	32007 KWH- WINGHAM ST LIGHTS	000552	10/19/2016	11/07/2016	8,273.80
		01-3400-6481	32007 KWH- WINGHAM ST LIGHTS			8,273.80
000687 WESTARIO POWER INC.	300227453	440 KWH- PARK DR BALL PARK	000557	10/24/2016	11/14/2016	98.23
		01-7100-6350	440 KWH- PARK DR BALL PARK			98.23
000687 WESTARIO POWER INC.	2103462554	122400 KWH- COMPLEX	000557	10/24/2016	11/14/2016	20,838.21
		01-7310-6350	ARENA W- ELECTRICITY			10,210.72
		01-7320-6350	POOL- ELECTRICITY			7,918.51
		01-7325-6350	FITNESS- ELECTRICITY			833.52
		01-7330-6350	KOC- ELECTRICITY			1,875.46
Vendor Total						31,650.44
000941 WINGHAM & DISTRICT HOSPITAL	2016	GIFT	000000	11/15/2016	11/15/2016	50,000.00
		AGREEMENT/PLEDGE				
		01-7900-6750	GIFT AGREEMENT/PLEDGE			50,000.00
002362 WINGHAM & DISTRICT HOSPITAL	11-16-2016	HEALTH PROFESSIONALS RECRUITME	000000	11/16/2016	11/17/2016	16,729.00
		01-1000-6290	HEALTH PROFESSIONALS RECRUITME			16,729.00
000699 WINGHAM ADVANCE TIMES	4057220	OCTOBER ADVERTISING	000000	10/30/2016	11/17/2016	492.68
		01-7301-6240	REC ADMIN- ADVERTISING			177.12
		01-7305-6240	COMP ADMIN- ADVERTISING			59.05
		01-8100-6240	PLANNING- ADVERTISING			256.51
002624 WINGHAM POLICE SERVICE	11-15-2016	OYE- POLICE CHECKS	000000	11/15/2016	11/15/2016	15.00
		01-6800-6702	OYE- POLICE CHECKS			15.00
002624 WINGHAM POLICE SERVICE	11-14-2016	OYE- POLICE CHECK	000000	11/14/2016	11/15/2016	5.00
		01-6800-6702	OYE- POLICE CHECK			5.00
Vendor Total						20.00

Accounts Payable

November 21, 2016 Council Meeting

Vendor 000000 Through 999999

Invoice Entry Date 11/07/2016 to 11/18/2016 Paid Invoices Cheque Date 11/07/2016 to 11/18/2016

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
004513 XTERRA CONSTRUCTION INC Payment # 5		BLYTH WELL SUPPLY	004727	10/25/2016	11/10/2016	28,879.88
	02-4300-0785	BLYTH WELL SUPPLY				861.13
	02-4300-0300	BLYTH WELL SUPPLY				31,227.62
	01-4300-2700	HOLDBACK				-3,208.87
						<hr/>
						Unpaid Invoices 422,799.80
						Paid Invoices 530,540.14
						<hr/>
						Invoices Total 953,339.94
						Selected G/L Account Total 953,339.94



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 21/11/2016
SUBJECT: Finance Department Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated November 21, 2016 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to council on activities within the Finance Department on a monthly basis.

DISCUSSION

Asset Management

Staff have completed the Municipal Action Plan Survey under the “AMP IT UP” Program. The survey is designed to develop a tool for the ongoing evolution of the Township Asset Management Plan and identifies the staff resources and some estimated costs to proceed with the next steps. The next steps of the Plan will focus on Levels of Service, Condition and Risk Assessments. Staff have been continuing to work on Phase 2 of the AMP with Citywide to include the remaining assets into the Plan.

BFL Canada Insurance Renewal

Staff have completed the 2017 Insurance Renewal documents which have been forwarded to BFL Canada to provide pricing for a one year term effective January 1, 2017.

Year to Date Report

The Year to Date Report for October 31, 2016 is included in the agenda package.

2017 Budget

Department Heads and senior staff are working on Draft #1 of the 2017 Budget.

2017 OMPF Funding

The 2017 OMPF Funding Allocation has been received and has been increased by \$129,900.00 along with an additional \$200.00 for the Court Security and Prisoner Transportation Upload for a total of \$131,100.00.

FINANCIAL IMPACT

The increased funding will be incorporated into the 2017 Budget.

FUTURE CONSIDERATIONS

Preparations for year end and the 2017 Budget are underway.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

A handwritten signature in black ink, appearing to read 'Sharon Chambers', written in a cursive style.

Donna White, Treasurer

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 21/11/2016
SUBJECT: 2015 Financial Statements
ATTACHMENTS: Financial Statements – Wingham & Blyth BIA, Belgrave Community Centre Board

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the 2015 Audited Financial Statements of the Wingham BIA, Blyth BIA and Belgrave Community Centre Board for information purposes.

EXECUTIVE SUMMARY

The Financial Statements for the BIA's and the Belgrave Community Centre Board are audited by the Township Audit Firm, Vodden, Bender and Seebach. Copies of the 2015 Statements are included in the agenda package.

DISCUSSION

N/A

FINANCIAL IMPACT

N/A

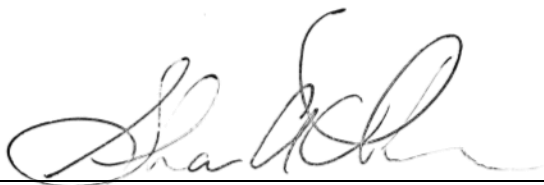
FUTURE CONSIDERATIONS

The Statements will be presented to Council on an annual basis.

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4: Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer



Sharon Chambers, CAO

**TOWNSHIP OF NORTH HURON
BELGRAVE COMMUNITY CENTRE BOARD
FINANCIAL STATEMENTS
DECEMBER 31, 2015**

VODDEN, BENDER & SEEBACH LLP
Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants, Ratepayers
of the Corporation of the Township of North Huron and the Belgrave Community Centre Board

We have audited the accompanying financial statements of the Belgrave Community Centre Board, which comprise the statement of financial position as at December 31, 2015, and the statements of revenue and expenditure and surplus and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

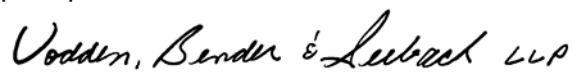
An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In common with many similar organizations, Belgrave Community Centre Board derives revenue from fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues is limited to the amounts recorded in the records of the organization and we are not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses, assets and surplus.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Belgrave Community Centre Board as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Vodden, Bender & Seebach LLP
Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
April 30, 2016

**TOWNSHIP OF NORTH HURON
BELGRAVE COMMUNITY CENTRE BOARD
STATEMENT OF FINANCIAL POSITION**

As at December 31	2015	2014
FINANCIAL ASSETS		
Cash	146,556	151,019
Accounts receivable	50	270
Total assets	<u>\$ 146,606</u>	<u>\$ 151,289</u>
LIABILITIES		
Accounts payable and accrued liabilities	800	3,820
HST payable	1,045	-
	<u>1,845</u>	<u>3,820</u>
FUND BALANCE		
Surplus to reduce user charges	136,761	139,469
Reserve for working capital	8,000	8,000
	<u>144,761</u>	<u>147,469</u>
Total liabilities and fund balance	<u>\$ 146,606</u>	<u>\$ 151,289</u>

**TOWNSHIP OF NORTH HURON
BELGRAVE COMMUNITY CENTRE BOARD
STATEMENT OF REVENUE AND EXPENDITURE AND SURPLUS**

For the year ended December 31	2015	2014
Revenue		
Fundraising events	21,618	19,508
Grants - Municipality of Morris-Turnberry	5,000	20,000
Grants - Township of North Huron	48,759	47,616
Softball	3,602	4,110
Arena floor, ice, hall and park rental	16,662	23,744
Bar sales	57,946	39,555
Donations and other	6,142	(3,411)
	<u>159,729</u>	<u>151,122</u>
Expenditure		
Salaries and benefits	15,934	15,517
Bar expenses	39,536	23,428
Repairs and maintenance	16,302	36,055
Softball equipment and supplies	1,430	393
Utilities	8,576	11,704
Fundraising events	14,541	12,529
Occupancy costs	18,954	21,383
Administrative expenses	12,001	8,209
Capital expenses	35,163	2,715
	<u>162,437</u>	<u>131,933</u>
Net revenue (expenditure) for the year	(2,708)	19,189
Board position, beginning of year	139,469	120,280
Board position, end of year	<u>\$ 136,761</u>	<u>\$ 139,469</u>

**TOWNSHIP OF NORTH HURON
BELGRAVE COMMUNITY CENTRE BOARD
STATEMENT OF CASH FLOWS**

For the year ended December 31	2015	2014
Operating activities		
Net revenue (expenditures)	(2,708)	19,189
Decrease (increase) in accounts receivable	220	43,496
Decrease (increase) in HST receivable	1,045	-
Increase (decrease) in accounts payable	(3,020)	2,574
Cash provided by operating activities	(4,463)	65,259
 Increase (decrease) in cash position	 (4,463)	 65,259
Cash (overdraft) beginning of year	151,019	85,760
Cash (overdraft) end of year	\$ 146,556	\$ 151,019

BELGRAVE COMMUNITY CENTRE BOARD
NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2015

1. Accounting policies

The financial statements of the Belgrave Community Centre Board are the representation of management prepared in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

Significant aspects of accounting policies adopted by the organization are as follows:

a) Reporting entity

The financial statements reflect the financial assets, liabilities, operating revenues and expenditures, Reserves, and Reserve Funds of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the organization and which are owned or controlled by the organization.

Inter-departmental and inter-organizational transactions and balances are eliminated.

b) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable, and recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) Reserves for future expenditures

Certain amounts, as approved by the Board, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.

d) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates can be made.

e) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the statement of financial position as deferred revenue until the obligation is discharged.

f) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, the reported amounts of revenues and expenditures during the period, and the accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

**BLYTH BUSINESS IMPROVEMENT AREA
FINANCIAL STATEMENTS
DECEMBER 31, 2015**

VODDEN, BENDER & SEEBACH LLP
Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Directors of the Blyth Business Improvement Area

We have audited the accompanying financial statements of the Blyth Business Improvement Area, which comprise the statement of financial position as at December 31, 2015, and the statements of operations and accumulated surplus and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

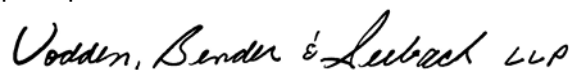
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Blyth Business Improvement Area as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
March 2, 2016

BLYTH BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION

See accompanying notes to the financial statements

As at December 31	2015	2014
ASSETS		
Cash	4,993	12,977
Accounts receivable	1,077	5,550
Prepaid expenses	280	-
HST recoverable	581	4,204
	<u>\$ 6,931</u>	<u>\$ 22,731</u>
LIABILITIES AND ACCUMULATED SURPLUS (DEFICIT)		
Accounts payable and accrued liabilities	2,403	20,409
	<u>2,403</u>	<u>20,409</u>
Accumulated surplus (deficit)	4,528	2,322
	<u>\$ 6,931</u>	<u>\$ 22,731</u>

BLYTH BUSINESS IMPROVEMENT AREA**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**

See accompanying notes to the financial statements

For the Year Ended December 31	2015	2014
Revenue		
Township of North Huron - levy	7,454	6,579
Shopping Bag Sales	240	460
Streetfest	1,719	1,190
Winterfest	342	663
Christmas Lighting Plan	-	9,700
Sign board rental	660	315
Donations	5,451	5,825
Other revenue	-	235
	<u>15,866</u>	<u>24,967</u>
Expenditure		
Marketing coordinator	5,735	5,915
General and administration	3,394	3,569
Capital expenditures	-	1,400
Lighting of of the Lights	322	80
Streetfest	2,470	2,298
Winterfest	352	1,422
Winter Lighting	-	17,693
Golden Ticket Project	1,387	-
	<u>13,660</u>	<u>32,377</u>
Net surplus (deficit) for the year	2,206	(7,410)
Accumulated surplus (deficit) beginning of year	2,322	9,732
Accumulated surplus (deficit) end of year	<u>\$ 4,528</u>	<u>\$ 2,322</u>

BLYTH BUSINESS IMPROVEMENT AREA

STATEMENT OF CASH FLOWS

See accompanying notes to the financial statements

For the Year Ended December 31	2015	2014
Operating activities		
Surplus (deficit) for the year	2,206	(7,410)
Net change in working capital balances		
Accounts receivable	4,473	(3,533)
Prepaid expenses	(280)	-
HST recoverable	3,623	(3,303)
Accounts payable and accrued liabilities	(18,006)	18,447
Deferred revenue	-	(5,000)
	<hr/>	<hr/>
Change in cash and cash equivalents during year	(7,984)	(799)
Cash and cash equivalents, beginning of year	12,977	13,776
	<hr/>	<hr/>
Cash and cash equivalents, end of year	\$ 4,993	\$ 12,977
	<hr/>	<hr/>

BLYTH BUSINESS IMPROVEMENT AREA

NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2015

1. Nature of operations

The Blyth Business Improvement Area is a municipal sub-committee of the Township of North Huron consisting of local merchants, businesses and property owners. Its mandate is to beautify, improve, and promote the Blyth shopping district.

2. Significant accounting policies

The financial statements of the Blyth Business Improvement Area are the representation of management. Significant accounting policies include the following:

a) **Accrual basis of accounting**

Expenditures and related sources of funding are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenues; expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

b) **Revenue recognition**

Revenues are recognized in the period in which the activities occur.

c) **Contributed services**

Volunteer contributions are substantial but the values can not be estimated and therefore are not recognized in the financial statements.

d) **Financial instruments**

Unless otherwise stated in these financial statements, the fair value of the entity's financial assets and liabilities approximate their carrying amount. It is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial instruments.

e) **Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

**WINGHAM BUSINESS IMPROVEMENT AREA
FINANCIAL STATEMENTS
DECEMBER 31, 2015**

VODDEN, BENDER & SEEBACH LLP
Chartered Profesional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Directors of the Wingham Business Improvement Area

We have audited the accompanying financial statements of the Wingham Business Improvement Area, which comprise the statement of financial position as at December 31, 2015, and the statements of operations and accumulated surplus and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

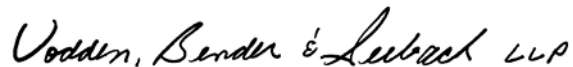
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Wingham Business Improvement Area as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
March 1, 2016

WINGHAM BUSINESS IMPROVEMENT AREA
STATEMENT OF FINANCIAL POSITION

See accompanying notes to the financial statements

As at December 31	2015	2014
ASSETS		
Cash and bank	28,547	28,836
Accounts receivable	4,609	3,810
HST recoverable	939	1,772
	<u>\$ 34,095</u>	<u>\$ 34,418</u>
LIABILITIES		
Accounts payable and accrued liabilities	6,433	7,658
Gift certificates outstanding	1,245	3,545
	<u>7,678</u>	<u>11,203</u>
Accumulated surplus (deficit)	10,945	7,743
Reserve fund for future projects	15,472	15,472
	<u>26,417</u>	<u>23,215</u>
	<u>\$ 34,095</u>	<u>\$ 34,418</u>

WINGHAM BUSINESS IMPROVEMENT AREA**STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**

See accompanying notes to the financial statements

For the Year Ended December 31	2015	2014
Revenue		
Membership fees	24,081	25,353
Funds transferred from WBA	-	298
Sales	4,195	5,156
Promotions	6,495	4,850
Donations	62	800
Other revenue	4	303
	<u>34,837</u>	<u>36,760</u>
Cost of Goods Sold		
Purchases	3,611	4,469
	<u>3,611</u>	<u>4,469</u>
General and Administrative Expenses		
Accounting & legal	800	501
Advertising & promotions	16,598	14,388
Bad debts	-	100
Business fees & licenses	210	205
Main Street improvements	7,969	2,565
BIA events	1,358	350
Courier & postage	-	118
Conferences	681	695
Interest & bank charges	64	40
Meals	47	100
Office supplies	214	175
Rent	25	25
Website	13	-
Repairs & maintenance	44	-
	<u>28,023</u>	<u>19,262</u>
Net surplus (deficit) for the year	3,203	13,029
Transfer to reserves	-	(9,045)
Accumulated surplus (deficit) beginning of year	7,743	3,759
Accumulated surplus (deficit) end of year	<u><u>\$ 10,945</u></u>	<u><u>\$ 7,743</u></u>

WINGHAM BUSINESS IMPROVEMENT AREA

STATEMENT OF CASH FLOWS

See accompanying notes to the financial statements

For the Year Ended December 31	2015	2014
Operating activities		
Surplus (deficit) for the year	3,203	13,029
Net change in working capital balances		
Accounts receivable	(799)	(3,360)
HST recoverable	833	623
Accounts payable and accrued liabilities	(1,225)	193
Gift certificates outstanding	(2,300)	1,005
	<u> </u>	<u> </u>
Change in cash and cash equivalents during year	(288)	11,490
Cash and cash equivalents, beginning of year	28,836	17,346
	<u> </u>	<u> </u>
Cash and cash equivalents, end of year	\$ 28,547	\$ 28,836
	<u> </u>	<u> </u>

WINGHAM BUSINESS IMPROVEMENT AREA

NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2015

1. Nature of operations

The Wingham Business Improvement Area is a municipal sub-committee of the Township of North Huron consisting of local merchants, businesses and property owners. Its mandate is to beautify, improve, and promote the Wingham shopping district.

2. Significant accounting policies

The financial statements of the Wingham Business Improvement Area are the representation of management. Significant accounting policies include the following:

a) Accrual basis of accounting

Expenditures and related sources of funding are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenues; expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

b) Revenue recognition

Revenues are recognized in the period in which the activities occur.

c) Contributed services

Volunteer contributions are substantial but the values can not be estimated and therefore are not recognized in the financial statements.

d) Financial instruments

Unless otherwise stated in these financial statements, the fair value of the entity's financial assets and liabilities approximate their carrying amount. It is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial instruments.

e) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 21/11/2016
SUBJECT: Year to Date Report – October 31, 2016
ATTACHMENTS: Council YTD – Oct 31

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Year to Date Budget Report for the Director of Finance for information purposes.

EXECUTIVE SUMMARY

The Township Budget was passed on May 2, 2016. The Director and the Department Heads review the YTD Reports on a regular basis and the 2017 Budget process is underway.

DISCUSSION

The report covers the period from January 1 to October 31, 2016 which represents a “10/12” snapshot or approximately 83% of the budget target spent or received. As previously noted, a large portion of the Township’s activities are related to seasonal activities and have been noted in the report.

A number of adjustments are being made for Shared Services and the cross billings for wages and equipment will be processed in November.

Transfers to and from Reserves that were included in the budget as future planning have been completed and are included in the report totals. However reserve transfers relating to a specific project are completed in conjunction with the project completion.

Variances in equipment maintenance have been brought to Council’s attention for the Fire Department and Public Works.

Salaries and benefits included in the budget are at 86.6% which is in line with the target.

A number of Capital Projects are underway but not complete or have been deferred. Therefore, there are some significant variances in the capital section which will continue to be monitored.

Overall Results	October 31/2016
Operating Revenue	81.40%
Operating Expense	69.36%
Capital Revenue	15.05%
Capital Expense	45.10%
Total Revenue	57.99%
Total Expense	62.69%

FINANCIAL IMPACT

The budget will continue to be monitored and reviewed for the remainder of the year.

FUTURE CONSIDERATIONS

The full line by line Budget to Actual Report generated by the Keystone software package is available. Please contact the Director if you would like a copy.

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4 – Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer

A handwritten signature in black ink, appearing to read "Sharon Chambers", written over a horizontal line.

Sharon Chambers, CAO

2016 Township of North Huron

Year to Date Report October 31, 2016	Revenue 2016 Budget	Revenue 2016 YTD	Revenue Rec'd % Target 83%	Revenue Explanation	Expense 2016 Budget	Expense 2016 YTD	Expense Paid % Target 83%	Expense Explanation	2016 Net Budget	2016 Net YTD
OPERATING										
General Government										
General Government	1,625,437.00	1,194,667.13	73.50	Transfer from Reserves/SS	202,449.00	156,493.34	77.30	Shared Services/Physician Recruitment to be paid	(1,422,988.00)	(1,038,173.79)
Members of Council				N/A	107,500.00	74,570.84	69.37	On Target/Council Contingency Less Expense to date	107,500.00	74,570.84
Administration	21,000.00		-	Offset for AMP	853,349.00	690,972.77	80.97	On Target	832,349.00	690,972.77
Rental Property Red Cross	14,775.00		-	Offset Reserves	14,775.00	437.90	2.96	Project Underway	-	437.90
Protection to Persons										
Fire	306,001.00	339,294.86	110.88	Billed as per Agreements	610,143.00	572,552.75	93.84	Increased Calls Fire Dept/Lower Station Ex	304,142.00	233,257.89
FPO & NH ONLY	5,000.00	6,916.22	138.32	Exceeds Target	164,101.00	109,144.19	66.51	Loan Payments recorded by Nov	159,101.00	102,227.97
ESTC	530,094.00	169,054.68	31.89	Under Target	519,830.00	168,223.68	32.36	Expenses Under Target by Same %	(10,264.00)	(831.00)
Police	104,437.00	41,894.01	40.11	Grants Rec'd @ Yr End	1,426,505.00	1,057,390.24	74.12	On Target	1,322,068.00	1,015,496.23
Conservation Authority				N/A	82,323.00	82,323.00	100.00	Levy Paid in Full	82,323.00	82,323.00
Building Department	49,100.00	93,115.73	189.65	Exceeds Target	97,165.00	73,877.18	76.03	On Target/Shared Services	48,065.00	(19,238.55)
Property Standards	100.00	5,000.00	5,000.00	Exceeds Target	12,187.00	12,158.29	99.76	Exceeds Target	12,087.00	7,158.29
Animal Control	12,200.00	12,330.00	101.07	On Target	5,100.00	6,726.98	131.90	Exceeds Target	(7,100.00)	(5,603.02)
Emergency Planning				N/A	5,075.00	864.14	17.03	Exercise conducted by Yr End	5,075.00	864.14
Transportation Services										
Roads	127,900.00	79,016.95	61.78	Internal Billing by Yr End	1,538,477.00	1,171,620.39	76.15	On Target/Roads Needs Study In Draft	1,410,577.00	1,092,603.44
Streetlighting	6,062.00		-	Billed on final taxes	144,848.00	110,911.52	76.57	On Target	138,786.00	110,911.52
Air Transportation	89,348.00	91,007.65	101.86	On Target	85,573.00	69,934.64	81.73	On Target	(3,775.00)	(21,073.01)
Environmental Services										
Sanitary Sewer	906,800.00	744,842.91	82.14	Billing Rev on Target/Res Yr End	835,369.00	318,643.39	38.14	Transfer to Reserves Balanced @ Yr End	(71,431.00)	(426,199.52)
Waterworks	1,100,202.00	1,114,307.71	101.28	Billing Rev on Target/Res Yr End	1,000,341.00	421,944.69	42.13	Transfer to Reserves Balanced @ Yr End	(99,861.00)	(692,873.65)
Waste Diversion/Disposal	204,000.00	231,983.51	113.72	Exceeds Target	436,255.00	282,973.67	64.86	Annual Report Expenses by Yr End	232,255.00	50,990.16
Health Services										
Cemeteries	54,550.00	64,600.59	118.42	Exceeds Target/Trans to PC	106,453.00	48,485.11	45.55	Staffing changes/Shared Services	51,903.00	(16,115.48)
Social & Family Services										
Child Care	666,486.00	655,851.28	98.40	Exceeds Target	704,560.00	665,867.76	94.51	On Target	38,074.00	10,016.48
Early Learning	66,118.00	85,789.77	129.75	Exceeds Target	70,249.00	96,548.28	137.44	Exceeds Target by same %	4,131.00	10,758.51
Before & After - Maitland River	171,430.00	111,020.88	64.76	Less than Target	88,315.00	54,747.75	61.99	Less than Target by same %	(83,115.00)	(56,273.13)
Before & After - Sacred Heart	40,617.00	21,916.16	53.96	Less than Target	26,730.00	20,592.07	77.04	Less than Target	(13,887.00)	(1,324.09)
Early Years	82,440.00	75,570.00	91.67	On Target	82,440.00	73,596.68	89.27	Reconciled at Yr End by County	-	(1,973.32)
Recreation & Cultural										
Parks - W	5,325.00	5,738.90	107.77	Exceeds Target	147,990.00	122,113.08	82.51	Seasonal Expenses	142,665.00	116,374.18
Parks - B	1,200.00	1,198.52	99.88	On Target	47,517.00	33,682.09	70.88	Seasonal Expenses	46,317.00	32,483.57
Parks - EW				N/A	3,563.00	2,743.94	77.01	Seasonal Expenses	3,563.00	2,743.94
Trailer Park - W	8,732.00	3,286.59	37.64	Reconciled at Yr End	10,766.00	7,630.48	70.88	Seasonal Expenses	2,034.00	4,343.89
Campground - B	25,211.00	25,818.85	102.41	Exceeds Target	74,507.00	58,691.95	78.77	Seasonal Expenses	49,236.00	32,873.10
Rec Programs	85,667.00	76,975.36	89.85	On Target	82,447.00	70,465.99	85.47	On Target	(3,220.00)	(6,509.37)
Aquatic Programs/Pool	176,270.00	150,955.48	85.64	On Target	452,297.00	334,798.16	74.02	On Target	276,027.00	183,842.68
Fitness Programs/Facility	167,341.00	146,930.33	87.80	On Target	187,462.00	145,921.23	77.84	On Target	20,121.00	(1,009.10)
Rec Admin	1,500.00	1,925.88	128.39	Exceeds Target	260,699.00	202,786.32	77.79	On Target	259,199.00	200,860.44
Complex Admin		250.02		N/A	81,977.00	54,978.61	67.07	Under Target	81,977.00	54,728.59
Arena - W	230,050.00	111,260.42	48.36	Grant by Yr End/Seasonal	289,499.00	198,626.40	68.61	Seasonal Expenses	59,449.00	87,365.98
Concession - W	36,800.00	16,215.50	44.06	On Target/Seasonal Revenue	33,634.00	15,804.30	46.99	Seasonal Expenses	(3,186.00)	(411.20)
KOC Hall	39,500.00	13,650.00	34.56	Yr End Transfer	46,554.00	21,686.27	46.58	Yr End Transfer	7,054.00	8,036.27
Arena - B	133,800.00	76,035.78	56.83	Seasonal Revenue	220,971.00	143,762.52	65.06	Seasonal Expenses	87,171.00	67,726.74
Concession - B	32,500.00	21,126.15	65.00	Seasonal Revenue	31,976.00	20,951.36	65.52	Seasonal Expenses	(524.00)	(174.79)
Hall - B	9,700.00	8,031.32	82.80	On Target	66,796.00	34,787.95	52.08	Under Target	57,096.00	26,756.63
Arena - E/W	13,305.00	6,762.00	50.82	Reconciled at Yr End	50,619.00	51,098.74	100.95	Reconciled at Yr End	37,314.00	44,336.74
Library - W	15,000.00	13,750.00	91.67	On Target	31,672.00	61,183.00	193.18	Less than Target	16,672.00	5,864.60
Library - B	9,996.00	9,166.63	91.70	On Target	14,488.00	11,743.77	81.06	On Target	4,492.00	2,577.14
Museum	4,950.00	7,189.25	145.24	Revenue Exceeds	39,351.00	24,173.64	61.43	Less than Target	34,401.00	16,984.39
Memorial Hall	26,000.00	20,257.20	77.91	Reconciled at Yr End	123,653.00	112,520.43	91.00	Reconciled at Yr End	97,653.00	92,263.23
Blyth Meeting Room				N/A	2,660.00	1,112.00	41.80	Under Construction	2,660.00	1,112.00
Planning & Development										
Community Development	1,200.00	2,277.00	189.75	Revenue Exceeds	194,012.00	101,563.62	52.35	On Target/Hospital Pmt in Nov	192,812.00	99,286.62
Planning & Zoning	6,900.00	9,360.00	135.65	Revenue Exceeds	35,000.00	13,445.33	38.42	Expenses Less	28,100.00	4,085.33
Drainage	2,000.00	8,369.47	418.47	Reconciled at Yr End	6,200.00	8,693.29	140.21	Reconciled at Yr End	4,200.00	323.82
TOTAL OPERATING	7,217,044.00	5,874,710.69	81.40		11,756,422.00	8,154,486.69	69.36		4,539,378.00	2,279,776.00
CAPITAL										
Commvault Backup/Copiers				N/A	45,850.00	42,541.09	92.78	Completed	45,850.00	42,541.09
Facility Repairs				N/A	20,000.00	-	-	Airport Basement/Police Station Air conditioner	20,000.00	0
Townhall HVAC	20,000.00			Transfer from Reserves	28,000.00	-	-	Project Underway	8,000.00	0
Theatre Renovations/Office Equip	116,000.00	56,225.95	48.47	Donations/Reserves	116,000.00	11,639.24	10.03	Project Underway	-	(44,586.71)
Fire - Pumper/Tanker	319,022.00	319,022.00	100.00	Transfer from Reserves	319,022.00	325,575.38	102.05	Pumper/Tanker purchased	-	6,553.38
Wingham Fire Hall - Diesel Exhaust	33,000.00			Transfer from Reserves	33,000.00	-	-	Project Underway	-	-
Police - New Cruiser	23,000.00	21,000.00	91.30	Transfer from Reserves	39,000.00	39,214.73	100.55	Car purchased	16,000.00	18,214.73
ESTC - Burn Building Repairs				N/A	9,000.00	-	-	Project Research Underway	9,000.00	-
PW - Equipment Attachments				N/A	24,000.00	13,409.33	55.87	Purchased by Yr End	24,000.00	13,409.33
P/W - Pickup Truck				N/A	28,400.00	-	-	Paid by Yr End to Water Dept	28,400.00	-
PW - Mill Street/Westmoreland Street	300,000.00			Transfer from Reserves/Gas Tax	300,000.00	52,137.03	17.38	Project Deferred/Design Underway	-	52,137.03
PW - Arthur Street - Land Strategy					95,000.00	-	-	Design Process Underway	95,000.00	-
PW - Patrick Street	92,375.00	92,375.00	100.00	OCIF Grant	150,499.00	136,953.90	91.00	Project Underway	58,124.00	44,578.90
PW - Howson Dam EA	80,000.00			Transfer from Reserves	80,000.00	5,053.72	6.32	Project Underway	-	5,053.72
S/L Replacement - BIA Project	9,200.00	9,200.00	100.00	Transfer from Reserves	9,200.00	9,858.43	107.16	BIA SL Paid	-	658.43
SS - Blyth STP Clarifier/laundry				User Fees	25,000.00	-	-	Research Underway	25,000.00	-
SS - Camera Log Work	100,000.00				100,000.00	-	-	Research Underway	-	-
SS - Patrick Street	61,464.00			Transfer from Reserves	70,395.00	50,284.42	71.43	Project Underway	8,931.00	50,284.42
SS - Arthur Street Land Strategy					37,500.00	-	-	Design Process Underway	37,500.00	-
WW - Patrick Street	104,124.00			Transfer from Reserves	104,124.00	71,629.62	68.79	Project Underway	-	71,629.62
WW - Mill Street/Westmoreland Str	75,000.00			Transfer from Reserves	75,000.00	2,490.00	3.32	Project Deferred/Design Underway	-	2,490.00
WW - Hydraulic Pump				Transfer from Reserves	12,500.00	14,116.50	112.93	Changed to Generator Purchase	12,500.00	14,116.50
WW - Pipe Locating Equipment				Transfer from Reserves	5,600.00	-	-	Research Underway	5,600.00	-
WW - Blyth Road Development	190,000.00			Transfer from Reserves	190,000.00	6,669.90	3.51	Construction Underway/Developer	-	6,669.90
WW - Arthur Street Land Strategy	87,500.00			Transfer from Reserves	87,500.00	-	-	Design Process Underway	-	-
WW - Water Tower EA	100,000.00			Transfer from Reserves	100,000.00	-	-	Project Underway	-	-
WW - Blyth Well Building	90,000.00			Transfer from Reserves	90,000.00	84,239.38	93.60	To be completed by December 31st	-	84,239.38
WW - Blyth Well Contract	379,779.00			OCIF/Reserves	461,540.00	432,739.78	93.76	To be completed by December 31st	81,761.00	432,739.78
Cemetery - Niche Wall	32,000.00			Transfer from Reserves	56,000.00	29,459.52	52.61	Final Invoices to be paid	24,000.00	29,459.52
Parks W - Wayward Signs	10,000.00	25,000.00	250.00	Transfer from Reserves	10,000.00	-	-	Project Underway	-	-
Fitness - Cardio Equipment	25,000.00	25,000.00	100.00	Transfer from Reserves	25,000.00	28,147.08	112.59	Fitness Equipment Purchased	-	3,147.08
Rec Admin - Software/Office Equip	45,000.00			Transfer from Reserves	45,000.00	-	-	Project Research Underway	-	-
Complex - Roof Repairs	82,000.00			Transfer from Reserves	82,000.00	-	-	Project Underway - Phased Project	-	-
Aquatic Centre - Liner Repairs				Transfer from Reserves	20,000.00	11,044.88	55.22	Project Research Underway	20,000.00	11,044.88
Wingham Library - Painting/Windows	18,887.00			N/A	18,887.00	6,635.56	35.13	Project Underway	-	6,635.56
Memorial Hall - Phase 1 Renovation	1,542,000.00	69,270.40	4.50	Donations/Reserves/ Yr End Trans	1,542,000.00	635,184.13	41.19	Tender Awarded/Project Underway	-	565,913.73
TOTAL CAPITAL	3,935,351.00	592,093.35	15.05							



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 16/11/2016
SUBJECT: Activity for the Month of November (for October 2016 Activity)
ATTACHMENTS: n/a

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves the Fire Department of North Huron report for October 2016 activities.

EXECUTIVE SUMMARY

October 2016 FDNH activities as indicated in report below.

DISCUSSION

Activity for the Month of November (for October 2016 Activity)

Training:

Weekly Training:

1 week monthly equipment checks (40 personnel)

1 week of hose lays (36 personnel)

1 week of portable pumps (31 personnel)

Full Day Training:

½ day of Incident Command Situational Awareness (5 personnel – officers)

Notable Fire Prevention and Public Education:

North Huron's current Simplified Risk Assessment, which is used as a basis for determining fire prevention requirements, is from 2011. The 2011 building stock data is grossly inaccurate (by as much as 250%). Work has started on updating and correcting this information. The project will be completed in February 2017 with the release of 2016 census dwelling and population count data.

FDNH has partnered with Community Safety Net to produce a fire safety book for Grade 3 students in North Huron schools.

FDNH made a fire safety presentation to the Auburn Women's Institute.

Notable:

Former FDNH coop Student Nathan Skinn has helped FDNH develop a 12-week learning program for our high school coop students.

Recruit firefighters Kevin Dunn, Renny James, Fred Kreuger, Kelsy Long, Mike McDowell, Ron Stevenson, and Andy Williams were sworn in.

Captains Jeff Howson and Shawn McCurdy were sworn in.

Captain Mike McDonald and firefighter Alain Dery received Fire Services Exemplary Service Medals recognizing 20 years' service.

Congratulations to firefighter Dave Wagner - Huron County Warden's Paramedic of the Year.

Call volume is now well above budgeted forecast.

October Incidents:

3 October:

Alarm system activation

Morris-Turnberry

Outcome: No smoke. No fire. Faulty detector.

Notes: 3rd activation in 12-month period. Invoice sent for response.

5 October:

Medical first response

North Huron

Outcome: Patient transferred by EMS.

5 October:

Alarm system activation

North Huron

Outcome: No smoke. No fire. Faulty detector.

Notes: 2nd activation in 12-month period. Warning letter issued.

6 October:

Alarm system activation

North Huron

Outcome: Dry sprinkler system accidentally charged, activated alarm.

6 October:

Medical first response

North Huron

Outcome: Patient transferred by EMS.

11 October:

Alarm system activation

North Huron

Outcome: Humidity from shower accidentally activated detector.

14 October:

Medical first response

North Huron

Outcome: Accidentally called for medical first response.

15 October:

Alarm system activation

Central Huron

Outcome: No smoke. No fire. Faulty detector.

17 October:

Alarm system activation

North Huron

Outcome: Dry sprinkler system accidentally charged, activated alarm.

19 October:

Alarm system activation

Central Huron

Outcome: No smoke. No fire. Faulty detector.

Notes: 2nd activation in 12-month period. Warning letter issued.

23 October:

Medical first response

Central Huron

Outcome: Patient transferred by EMS.

27 October:

Medical first response

North Huron

Outcome: Patient deceased.

28 October:

Medical first response

Central Huron

Outcome: Patient declined transfer by EMS.

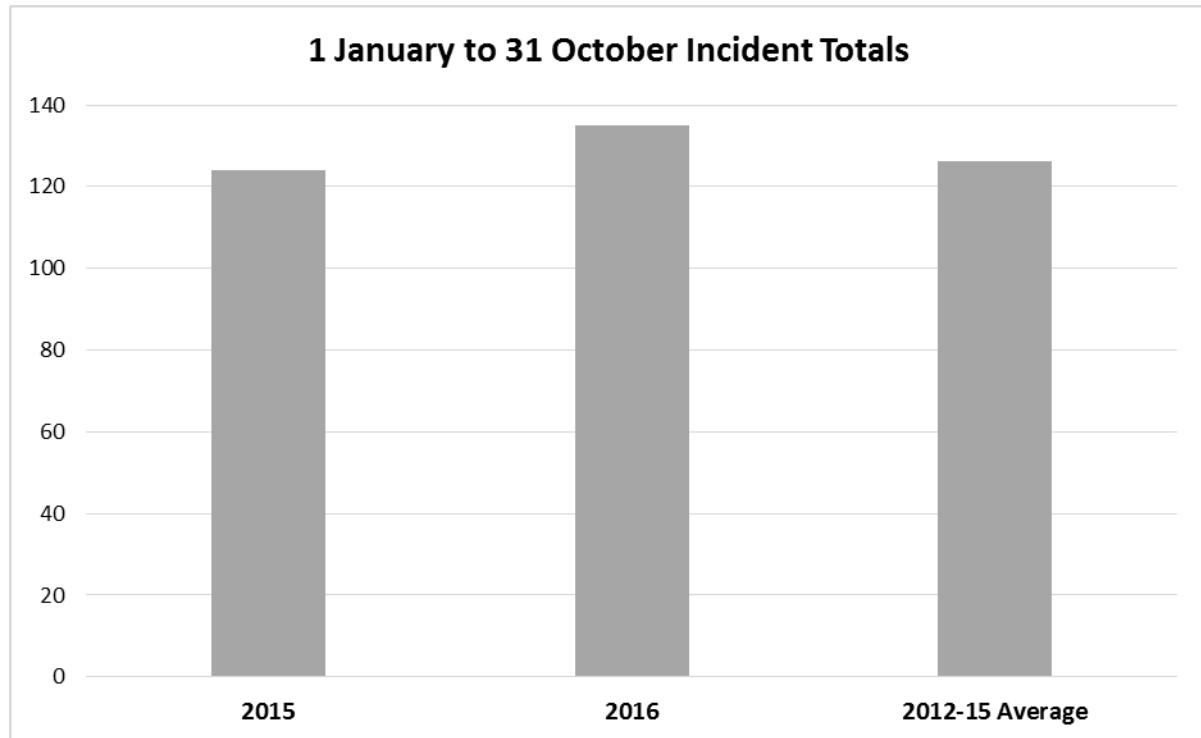
29 October:

Open air burn

Central Huron

Outcome: Fire extinguished by FDNH.

Notes: Burn in contravention of municipal bylaw.



FINANCIAL IMPACT

FDNH is going to exceed projected incident totals. This will result in increased operational costs that will exceed budget projections.

FUTURE CONSIDERATIONS

Future contracts with neighbouring municipalities will have to reflect the new reality of FDNH activity levels

RELATIONSHIP TO STRATEGIC PLAN

Goal 3: Ensure our community is healthy and safe.

David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kirk Livingston, Chief Building Official
DATE: 21/11/2016
SUBJECT: Building Department Activity Report
ATTACHMENTS: none

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in the Township.

The CBO provides monthly updates to Council on the operations of the Shared Services Building Department.

DISCUSSION

We are excited to announce that as of December 1st, 2016, Jamie Bell will be joining the Township of North Huron and the Municipality of Morris-Turnberry Shared Services Building Department as Building Inspector/By-Law Enforcement Officer. Enclosed within tonight's agenda is a By-law to appoint Jamie Bell as a Building Inspector/By-Law Enforcement Officer.

Building Permit Report – October 2016

Permit #	Permit Type	Value of Project	Sq. Metre New Construction	Status
2016-0083	Grain Bin / Foundation	\$ 14,000.00	41.99	Issued
2016-0084	Residential – Detached Garage / Storage Shed	\$ 7,000.00	22.30	Issued

Total Value of Construction to date; \$ 13,219,470.35

Zoning Certificates issued to date; 63

By-law Enforcement and Property Standards Report

We have received no complaints with respect to property standards issues.

We have received 1 complaint with respect to animal control issues which is being investigated.

FINANCIAL IMPACT

No financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 the Township's residents are engaged and well informed. Goal #4 the Township is fiscally responsible.



Kirk Livingston, Chief Building Official



Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sharon Chambers, CAO
DATE: 17/11/2016
SUBJECT: Administration Activities Report
ATTACHMENTS: none

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives CAO Report 11-21-2016 Administration Activities for information purposes.

EXECUTIVE SUMMARY

The CAO provides a periodic update for on administration activities and the overall operation of the Township.

DISCUSSION

1. Shared Services:
 - a. Attended a 36 month Risk Assessment meeting for North Huron and Morris Turnberry Water Systems
 - b. A meeting of the Shared Services Steering Committee was held on November 1st where the Committee approved a revised public works structure. Report of the Director of Public Works and structure to be adopted by both Morris Turnberry and North Huron Councils. CAO's gave the Steering Committee a verbal update on the progress of the Administration Review. The Administration Restructuring Report will be deferred until at least December to allow time for further investigation and analysis.
 - c. A meeting of the Shared Services Finance Sub-committee was held on November 2nd, with the municipal auditors present. A mirrored account structure was reviewed and approved by the Sub-committee. Ward & Uptigrove payroll consultant will review system setup to ensure job costs are being allocated accurately.
 - d. Huron County CAO meeting was held on November 8th where a number of shared services opportunities were explored.
 - i. The County will be forwarding a proposal to the lower tier municipalities for a shared Community Emergency Management Coordinator for consideration in the 2017 budget.
 - ii. A Public Works Working Group will be established to coordinate infrastructure projects and explore opportunities for joint purchasing and tendering. The possibility of creating a countywide GIS working group to build capacity among the lower tiers will be explored.
 - iii. A working group has been established to create countywide "development friendly" practices. The guidelines will be added to the Huron County Land Use Planning Manual. CAO Sharon Chambers and Morris Turnberry Administrator Clerk Treasurer have been appointed to the working group.

2. Administration:

- a. Attended a meeting of the Huron/Perth Benefits Consortium to discuss the harmonization of the Huron and Perth plans before issuing an RFP for renewal. A further report will be forthcoming by Donnelly Management Advisory Services Ltd.
- b. Attended a Media Conference in Blyth hosted by FDNH Chief Sparling on the Lightweight Building Identification Program.
- c. Attended a meeting with Director of Public Works, Director of Finance and Ausable Bayfield Maitland Valley Sourcewater Protection staff to discuss implementation progress and the renewal of their service agreement with the municipality. As SWP is multi-departmental activity, discussions will take place internally to determine who will be the lead on SWP matters going forward.
- d. Attended CAO Forum hosted by Ward and Uptigrove on November 15th. The theme was municipal collaboration. CAO's present discussed successes and challenges with respect to shared services. Several best practice examples and new resources were provided, that will benefit the Morris Turnberry/North Huron Shared Services Project.

3. Economic Development:

Attended a meeting at the Huron County Economic Development Office in Goderich to discuss a Rural Investment Strategy. Items discussed and action plan is as follows;
Connectivity – Working on a meeting for December 13 with local telcos. Need to create a budget for cost to get everyone in HC fibre connected. Working Group: John Grace, Pete Smith, Brenda Orchard, reps from local telcos, Jean Marc Laflamme, Ron Gaudet, Dan Matheison.

Investment - Working with a not for profit to act as a resource centre for a Huron County innovation fund. A fund that is created via private and public investment for entrepreneurs to set up shop. Working Group: John Marshall, John Graham, Marty Rops, Martin Vanderloo, Jess, Sharon Chambers, Ian Matthew, Paul Nichol, Ashley, Renee Devereaux

Marketing - Creating a brand/voice about the exciting developments in HC for innovation/business. Jim Lynn, Pete, Jeff Roy, Steven Sparling, David Peacock, Kathryn Forrest, Karen Stewart

- a. Attended Development Day hosted by Huron County where several speakers highlighted development friendly best practices, followed by breakout sessions to determine next steps for Huron County. Action plan items were discussed at Huron County CAO meeting, covered in Item 1 d. of this report.
- b. Continuing to review North Huron Economic Development program. Working with Huron County Economic Development Department and new HC Economic Development Officer Andrew Kemp to determine service level provided to the lower tier. An internal report has been requested from North Huron Economic Development Officer Connie Goodall to summarize current Economic Development and Community Development activities and projects. The information will be included in the Morris Turnberry/North Huron Administration review.
- c. The Economic Development Officer will provide an Activity Report in December.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

GOAL #4

Our administration is fiscally responsible and strives for operational excellence

A handwritten signature in black ink, appearing to read "Sharon Chambers", is positioned above a horizontal line.

Sharon Chambers, CAO

Ministry of Finance

Office of the Minister
7th Floor
Frost Building South
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tel (416) 325-0400
Fax (416) 325-0374
www.fin.gov.on.ca

**Ministry of
Municipal Affairs**

Office of the Minister
17th Floor
777 Bay Street
Toronto, ON M5G 2E5
Tel (416) 585-7000
Fax (416) 585-6470
www.mah.gov.on.ca



November 10, 2016

Dear Head of Council:

We are writing to announce the release of the Ontario Municipal Partnership Fund (OMPF) municipal allocations for 2017.

In 2017, the province will maintain OMPF funding at \$505 million, which will provide unconditional support to 388 municipalities across the province. The province will continue to provide unconditional funding in 2017 and beyond.

When the OMPF is combined with the provincial uploads, the municipal benefit will total more than \$2.4 billion in 2017. This is nearly four times the level of funding provided in 2004, and is the equivalent of 13 per cent of municipal property tax revenue.

As you know, the OMPF was redesigned in 2014 following consultations with municipalities from across the province. Consultations with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

The 2017 OMPF reflects the core objectives of the redesigned program, while balancing the range of views expressed by municipalities through this year's consultations.

The 2017 program will further target support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$82 million from \$67 million in 2016. This is an increase of over 20 per cent to this grant component and means that municipalities with more challenging fiscal circumstances will see their funding through this grant component increase in 2017.

Through the consultation process, we heard positive feedback on the funding enhancement introduced last year that is targeted to municipalities with the highest levels of farm land, in recognition of their unique challenges. In 2017, the Rural Communities Grant will be increased to \$148 million from \$143 million in 2016 to further target funding to municipalities across the province with the highest levels of farm land.

.../cont'd

Finally, in order to help municipalities as they adjust to the redesigned program, municipalities will continue to receive a guaranteed minimum level of funding. The 2017 minimum funding guarantee for municipalities in southern Ontario will be at least 85 per cent of their 2016 OMPF allocations and for municipalities in northern Ontario will be at least 90 per cent of their 2016 OMPF allocations.

Municipalities in all regions of the province with the most challenging fiscal circumstances will continue to have their funding maintained at 100 per cent of the prior year's allocation.

The Ministry of Finance's (MOF) Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2017 OMPF. This information and other supporting materials will be posted in both English and French on the MOF website: <http://www.fin.gov.on.ca/en/budget/ompf/2017>

Our government has a very strong record of supporting and working with municipalities. As outlined in the 2016 Ontario Budget, we are pleased to fulfil our commitment to the upload of social assistance benefit programs, as well as court security and prisoner transportation costs, off the local property tax base. These uploads will be fully implemented by 2018. As a result of the uploads, municipalities will benefit from more than \$1.9 billion in reduced costs in 2017 alone.

Our commitment to the provincial uploads means that overall support to municipalities will continue to increase. In 2017, municipalities will benefit from more than \$4 billion in ongoing support through the OMPF, provincial uploads, and other provincial initiatives – an increase of \$2.9 billion from the level provided in 2003.

Going forward, the government's focus will be on investing in the infrastructure that is vital to the health, prosperity and quality of life of Ontarians. In partnership with communities, Ontario is making significant infrastructure investments to create jobs and help the province grow and prosper.

The province's infrastructure commitments include transit, transportation and other priority infrastructure through Moving Ontario Forward that is supported by \$31.5 billion in dedicated funds. As part of Moving Ontario Forward, the Ontario Community Infrastructure Fund (OCIF) is being expanded to \$300 million per year by 2018-19, which will provide ongoing support for critical local infrastructure priorities. The expanded fund was launched in July of 2016.

.../cont'd

In addition, the 2016 Budget announced that the government is introducing a new Connecting Links program that will provide \$20 million in 2016-17 to help municipalities pay for construction and repair costs for municipal roads that connect two ends of a provincial highway through a community or to a border crossing. Funding for this program will increase to \$30 million per year by 2018-19.

In September, the province signed a bilateral agreement with the federal government to make funding available under the federal Clean Water and Wastewater Fund (CWWF). The Province will contribute about \$270 million in funding through the program to support immediate improvements to water distribution and treatment infrastructure, starting in 2016-17. This is in addition to a federal contribution of about \$570 million.

We remain committed to consulting with our municipal partners to ensure the design of the OMPF reflects municipal priorities. We look forward to continuing the strong partnership we have with communities across Ontario.

Sincerely,

Information Copy
Original Signed By

Charles Sousa
Minister of Finance

Information Copy
Original Signed By

Bill Mauro
Minister of Municipal Affairs



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kathy Adams, Clerk
DATE: 21/11/2016
SUBJECT: Hopper Drain
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby give direction to the Clerk, to forward the 'Withdrawal from Petition Form', containing original signatures of the owners of the notable property, who wish to withdraw their names from the petition, in regard to the proposed Hopper Drainage petition, to the Engineer, J. R. Dickson, R J Burnside & Associates Limited, to make a determination, if the petition remains valid;

AND FURTHER THAT the Engineer provide a Section 40 report, under the Drainage Act, stating that the petition does not contain sufficient signatures to proceed, or it is not practical to proceed, or that the works cannot be constructed under the Act and file with the Clerk a report stating his reasons, the amount of fees and other charges and by whom they shall be paid;

AND FURTHER THAT the Clerk, upon receipt of the report shall send a notice of the filing of the report to all persons who signed the petition.

EXECUTIVE SUMMARY

At a Special Council Meeting on July 21, 2016, Council received and considered the Preliminary Report under the Drainage Act R.S.O. 1990 c.D.17, "Proposed Municipal Drain 2016" known as the Hopper Drain prepared by Engineer J. R. (Jeff) Dickson, R. J. Burnside & Associates Limited.

Following receipt of the report from Engineer Jeff Dickson and comments from affected landowners, Council passed the following motion –

"That the Council of the Township of North Huron hereby accept the preliminary report, dated June 23, 2016 and hereby give instruction to J. R. Dickson of R. J. Burnside & Associates Limited, to prepare a report under Section 4 of the Drainage Act R.S.O. 1990 Chapter D.17, to provide drainage for Lot 42 North ½ Concession 10, East Wawanosh; Lot 42 North ½ Concession 11, East Wawanosh; and Lot 42 and Part of Lot 41 South ½ of Concession 10, East Wawanosh.

DISCUSSION

The property owned by Ralph and Catherine Crawford, one of the three Petitioners for the Drainage Works, at 85407 London Road, Con 10 Pt S Pt Lot 42 Pt E Pt Lot 41, East Wawanosh, has since been sold to Ashtyn Bruton and Kim Kemshead.

On November 15, 2016 at the Township of North Huron Municipal Office, the Clerk received a Withdrawal from Petition for the Hopper Drain from Ashtyn Bruton. A copy of the Withdrawal From Petition will also be completed by Kim Kemshead with the original signed Notice to follow.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

Any further consideration would be pending receipt of the report under Section 40 of the Drainage Act from J. R. Dickson of R. J. Burnside & Associates Limited.

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence.

Kathy Adams, Clerk

A handwritten signature in black ink, appearing to read 'Sharon Chambers', is positioned above a horizontal line.

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 21/11/2016
SUBJECT: Tax Relief – Royal Canadian Legion Branches
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves the write-off of 2016 Property Taxes for the Wingham Legion Branch 180 in the amount of \$8,890.24 and the Blyth Legion Branch 420 in the amount of \$1,199.83;

AND FURTHER THAT the Clerk be instructed to prepare a By-Law for the December 5, 2016 Council meeting to grant tax relief for the Wingham Legion Branch 180 and the Blyth Legion Branch 420 as per Section 6.1 (2) of the Assessment Act from the municipal portion of property taxes for a four year period commencing on January 1, 2017.

EXECUTIVE SUMMARY

Section 6.1 (1) of the Assessment Act, R.S.O. 1990, c.A.31 states: Land that is used and occupied as a memorial home, clubhouse or athletic grounds by person who served in the armed forces of His or Her Majesty or an ally of His or Her Majesty in any war is exempted from taxation in the circumstances and to the extent described in this section.

Section 6.1 (2) of the Assessment Act, R.S.O. 1990, c.A. 31 states: "That Council of a local or upper tier municipality as the case may be, may pass By-Laws exempting land described in subsection (1) from taxation for its purpose on such conditions as may be set out in the By-Law.

Section 6.1 (3) of the Assessment Act, R.S.O. 1990 c.A. 31 states: "An exemption under subsection (2) must not exceed 10 years but may be renewed at any time during the last year of exemption.

DISCUSSION

The County of Huron passed By-Law #26-2010 exempting all Royal Canadian Legion Branches in Huron County from the County and Education portion of taxes for a ten-year period commencing January 1, 2011. In order to be consistent with the County By-Law, it is recommended that the Township of North Huron pass a by-law to grant tax relief to the Wingham and Blyth Legions for a four-year period (2017-2020) which is the remaining term on the County By-Law. In 2020, when the by-law is renewed, the Township could change the new term to 10 years. This tax relief by-law would assist the Wingham and Blyth Legion Branches in continuing to serve the North Huron communities.

FINANCIAL IMPACT

The municipal portion of the tax write-off for the Wingham Legion is \$5,759.20 and the Blyth Legion is \$708.69. The balance is shared with the County and School Boards. This amount has been included in the 2016 Budget.

FUTURE CONSIDERATIONS

That the By-Law be reviewed in 2020 prior to the expiry date.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 - Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer

A handwritten signature in black ink, appearing to read 'Sharon Chambers', written over a horizontal line.

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Jeff Molenhuis
DATE: 21/11/2016
SUBJECT: Shared Service Public Works Organizational Chart
ATTACHMENTS: APPENDIX A – 2017 (REVISED) ORGANIZATIONAL CHART
APPENDIX B – FINANCIAL IMPACT TABLE

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the Director of Public Works report Public Works Staffing Recommendations;

AND FURTHER THAT the Council of the Township of North Huron hereby approve the revised Public Works Organizational structure and authorize the Director of Public Works to proceed with internal and external job postings as outlined in Report NH16-11-21.

EXECUTIVE SUMMARY

At the November 1st, 2016 Shared Services Steering Committee meeting, a report was presented to the committee recommending a revised Public Works organizational structure. The report proposed a new structure for supervision and management of the Shared Service Public Works department. The report was presented to both Councils in closed on November 1st and 7th for Morris-Turnberry and North Huron, respectively. The Organizational Chart is outlined in Appendix A.

On November 7th, the Operations Supervisor regretfully gave notice of his retirement effective November 30th, 2016.

DISCUSSION

The restructure contemplates the following changes:

- Re-establish the Manager role
- Eliminate the Operations Supervisor role
- Eliminate one (1) Working Foreman role, establish one (1) Head Foreman role
- Establish three (3) Lead Hand roles
- Establish Environmental Services Coordinator role
- Integrate Drainage Superintendent role back into internal staff complement

Considering the retirement of the Operations Supervisor, it is appropriate to move forward with securing personnel for the new structure immediately. It is expected that the Foreman and Lead Hand roles will be posted in accordance with the personnel policies for each organization. It is anticipated the Manager role will be established as a Morris-Turnberry employee, and the Environmental Services Coordinator role will be a North Huron employee.

FINANCIAL IMPACT

Financial impact and estimated cost allocations are attached in Appendix B. Over the course of 2017, we will be evaluating our Shared Service business model to better align our delivery of services.

FUTURE CONSIDERATIONS

It is expected that the Lead Hand roles will be posted internally immediately, and both the Manager and Coordinator role will be internal and external postings with hopes of securing a suitable candidate prior to the end of 2016 or early in 2017.

RELATIONSHIP TO STRATEGIC PLAN

Goal 4 the administration is fiscally responsible and strives for operational excellence.

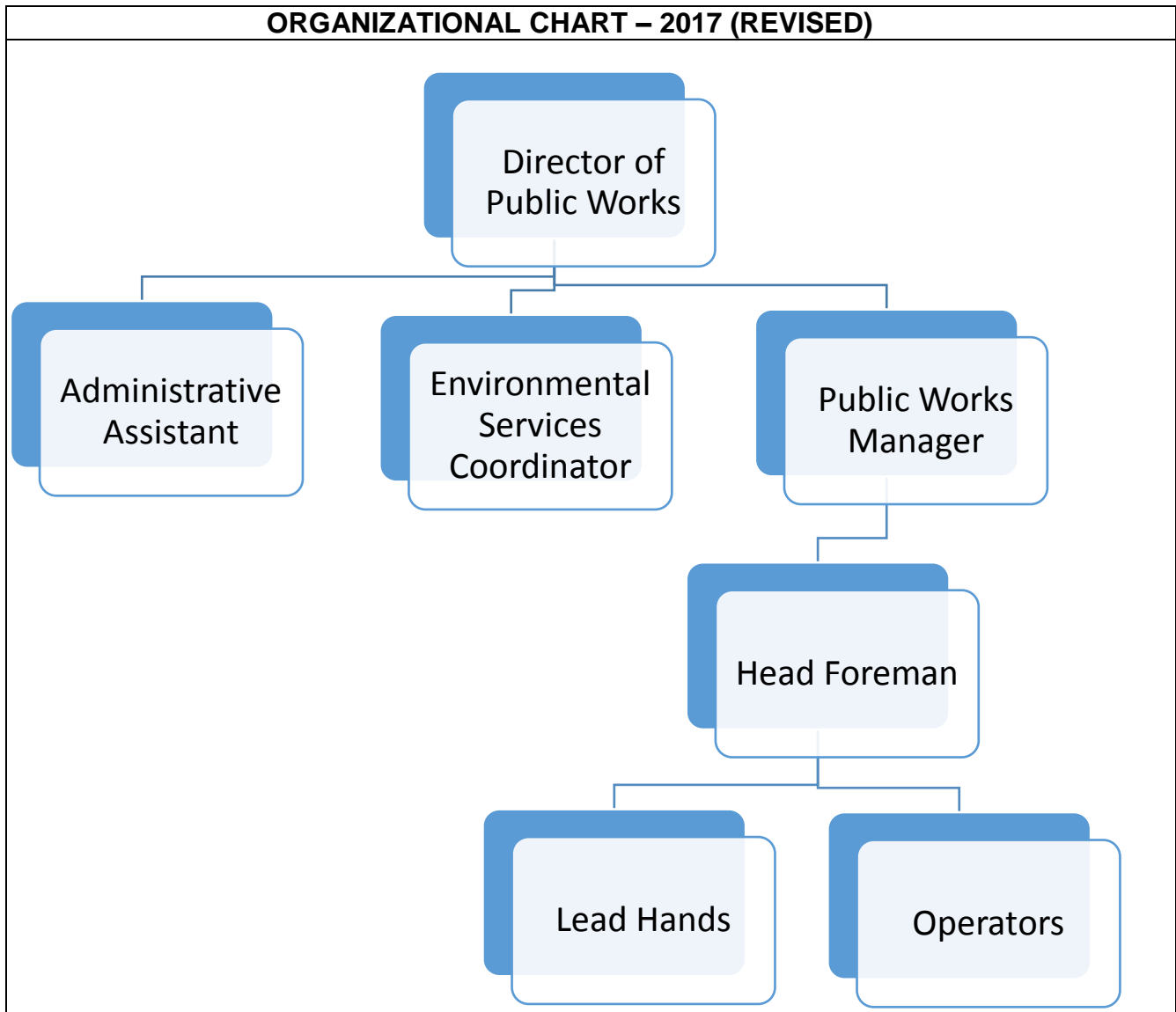


Jeff Molenhuis, Director of Public Works



Sharon Chambers, CAO

APPENDIX A – 2017 (REVISED) ORGANIZATIONAL CHART



APPENDIX B – FINANCIAL IMPACT TABLES

Table B-1 – Cost and Full Time Equivalent for Public Works Shared Service

	2017 (Transitional)	2017 (Current)	2017 (Revised)	2018 (Revised)
Management/Admin - Wages/Salary/Benefits	\$562,351*	\$467,351**	\$477,143**	\$486,686*
FTE	5.8	4.8	4.8	4.8
Lead Hand/Operators - Wages/Salary/Benefits	\$752,596	\$752,596	\$832,239.80	\$783,585.78
FTE	12	12	13	12
TOTAL Wage/Salary/Benefits	\$1,314,947	\$1,219,947	\$1,309,383	\$1,270,272
TOTAL FTE	17.8	16.8	17.8	16.8

Notes: 2017 consider 2% increase from 2016 wages and benefits

*includes cost of Drainage Superintendent within Manager or Coordinator role

**does not include cost of Drainage Superintendent through consultant forces



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 2016-10-11
SUBJECT: Automatic Aid Agreement for Working Fires with Howick Fire Department
ATTACHMENTS: Map to be brought to council to show applicable areas

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby authorizes the Director of Fire and Emergency Services to draft an automatic aid agreement for working fires with the Howick Fire Department for the north-eastern part of Morris-Turnberry and the west portion of Howick Township.

EXECUTIVE SUMMARY

In 2015 South Bruce, Morris-Turnberry and North Huron entered into an automatic aid agreement for working fires. This agreement has proven beneficial to the residents affected. FDNH is now proposing a similar agreement with Howick Fire Department for the north-eastern portion of Morris-Turnberry.

DISCUSSION

FDNH Wingham provides fire protection to all of the (former) Turnberry Ward of Morris-Turnberry. In order for FDNH to activate mutual aid (help from neighbouring departments) we must first have exhausted all of our own resources. In other words, before we call for assistance for a fire east of Bluevale, Wingham and Blyth Stations must be committed. Blyth Station is 25 minutes/30 kms away. By entering into an automatic aid agreement for working fires, as soon as FDNH has been paged to a fire in the north-east portion of Morris-Turnberry, Howick Fire Department will be called to respond as well. This is a timelier second station response than FDNH Wingham waiting on FDNH Blyth and improves the level service we are able to provide to Morris-Turnberry residents as well improving the safety for our personnel. (The more people and equipment we have on scene quickly the greater the potential of extinguishment of a fire.) FDNH in turn will reciprocate similar assistance to Howick Fire Department into Howick Township for working fires.

FINANCIAL IMPACT

In exchange for Howick Fire Department coming into assist FDNH on an automatic aid basis for working fires, FDNH would reciprocate this service for Howick. Similar to mutual aid, there would be no fees charged by either department for this service. Both departments are already calling one another on a mutual aid basis for the applicable area, which ultimately means this will come out of the applicable municipalities any additional cost.

Owen Sound Dispatch can update the properties affected without 911 polygon changes being required.

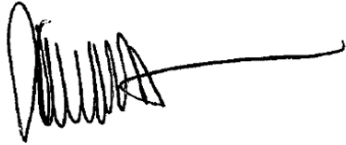
FUTURE CONSIDERATIONS

If approved this agreement will take 2 to 3 months to implement.

RELATIONSHIP TO STRATEGIC PLAN

Section 3. We promote community safety and preparedness.

Section 4. Our municipality is fiscally responsible and strives for operational excellence.



David Sparling
Director Fire & Emergency Services



Sharon Chambers, CAO



Township of Georgian Bay

November 16, 2016

Via e-mail: premier@ontario.ca

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Wynne:

Re: Accommodation Review Process

A resolution from the Township of Zorra, dated October 21, 2016, was presented to the Township of Georgian Bay Council at a regular meeting held November 14, 2016. Please be advised that the following resolution of support was adopted:

WHEREAS the current Accommodation Review process is not reflective of the reality of rural school and community life;

AND WHEREAS school closures impact single-school small rural communities in all educational, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

BE IT RESOLVED THAT the Township of Georgian Bay requests the Minister of Education initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above mentioned impacts on small rural communities be studied, completed and the results and recommendations be considered;

AND THAT this resolution be circulated to Premier Kathleen Wynne, MPP Bill Walker, Minister of Infrastructure, Bluewater District School Board, Bruce-Grey Catholic District School Board, Community School Alliance, County of Grey, County of Bruce, People for Education, and all municipalities in Ontario, and Trillium Lakelands as well as Simcoe Muskoka Catholic School Board.

CARRIED

Yours truly,

Amber McDonald
Deputy Clerk (A)
amcdonald@gbtownship.ca

c.c. *Honourable Bill Chiarelli, Minister of Infrastructure*
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Norm Miller, MPP Muskoka & Parry Sound
District of Muskoka
Trillium Lakelands School Board
Simcoe Muskoka Catholic District School Board
Bluewater District School Board
Bruce-Grey Catholic District School Board
People for Education
Doug Reycraft, Chair, Community School Alliance
County of Grey
County of Bruce

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 106-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
An Agreement with Her Majesty the Queen In Right of Ontario as Represented by the
Minister of Community Safety and Correctional Services
for the Court Security and Prisoner Transportation (CSPT) Program.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council of the Township of North Huron Council is desirous of executing an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the designated officials are hereby authorized to sign an Agreement with Her Majesty the Queen In Right of Ontario as Represented by the Minister of Community Safety and Correctional Services for the Court Security and Prisoner Transportation (CSPT) Program.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF NOVEMBER, 2016.

READ A THIRD TIME AND PASSED THIS 21ST DAY OF NOVEMBER, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of January, 2017

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Community Safety and
Correctional Services**

(the “Province”)

- and -

Township of North Huron

(the “Recipient”)

BACKGROUND:

- A. As part of the 2008 Provincial-Municipal Fiscal and Service Delivery Review (PMFSDR), the Ontario government committed to upload court security and prisoner transportation costs from municipalities, beginning in 2012 and phased in by an equal amount over seven years, to a maximum of \$125 million annually at maturity by 2018;
- B. The Province established the Court Security and Prisoner Transportation (CSPT) Program (the “Program”) in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions;
- C. The Recipient is a municipality which is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court; and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance;
- D. The Recipient has provided its 2015 CSPT costs, as confirmed in the 2015 Annual Financial Report, which the Recipient submitted as part of the reporting requirements for the 2015-2016 agreement for the Program;

E. Funding is allocated based on the Recipient's relative share of the total 2015 provincial CSPT costs.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 This Agreement, including:

-

Schedule "A" - General Terms and Conditions
Schedule "B" - Project Specific Information and Additional Provisions
Schedule "C" - Project Description
Schedule "D" - Payment Plan and Reporting Schedules
Schedule "E" - Court Security and Prisoner Transportation Services and Activities Eligible for Funding
Schedule "F" - Template for Annual Financial Report, and any amending agreement entered into as provided for below,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 COUNTERPARTS

- 2.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

3.0 AMENDING THE AGREEMENT

- 3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

- 4.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- 4.2 The Province acknowledges that the Recipient is bound by the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Recipient in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Minister of
Community Safety and Correctional Services**

Date

Name: Oscar Mosquera
Title: Manager, Program Development Section
External Relations Branch

Township of North Huron

Date

Name:
Title:

I have authority to bind the Recipient.

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE “A”
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) “include”, “includes” and “including” denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions referred to in section A9.1 and as specified in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient and includes all of the schedules listed in section 1.1 and any amending agreement entered into pursuant to section 3.1.

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Court Security and Prisoner Transportation Services” means the services and activities eligible for funding, as set out in Schedule “E”.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A14.1.

“Expiry Date” means the date on which the Agreement will expire and is the date provided for in Schedule “B”.

“Funding Year” means Funding Year 1 or Funding Year 2 as the context requires.

“Funding Year 1” means the period commencing on the Effective Date and ending on December 31, 2017.

“Funding Year 2” means the period commencing on January 1, 2018 and ending on December 31, 2018.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

“Maximum Funds” means a total of **\$2,571.45** being **\$1,186.82** for Funding Year 1 and **\$1,384.63** for Funding Year 2.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section 14.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A14.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;

- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in this Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A12.0, Article A13.0, or Article A14.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with Schedule “D”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A11.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A7.1; and
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A13.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) use the Funds only on activities and services eligible for funding as set out in Schedule "E"; and
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the repayment of an amount equal to the interest.

A4.6 Maximum Funds. The Recipient acknowledges that the Funds available to it pursuant to the Agreement will not exceed the Maximum Funds.

A4.7 Rebates, Credits, and Refunds. The Recipient acknowledges that the amount of Funds available to it pursuant to the Agreement is based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the

extent applicable.

A5.2 Disposal. The Recipient shall sell, lease or otherwise dispose of any asset purchased with the Funds or for which Funds were provided only in accordance with its asset disposal policies and procedures, unless the Province agrees otherwise.

A6.0 CONFLICT OF INTEREST

A6.1 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 Conflict of Interest Includes. For the purposes of this Article, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 Disclosure to Province. The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A18.1, all Reports in accordance with the timelines and content requirements provided for in Schedules "D" and "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A18.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and

- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 Auditor General. For greater certainty, the Province's rights under this Article are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 Publication. The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 FURTHER CONDITIONS

A9.1 Additional Provisions. The Recipient will comply with any Additional Provisions. In the event of a conflict or inconsistency between any of the requirements of the Additional Provisions and any requirements of this Schedule “A”, the Additional Provisions will prevail.

A10.0 INDEMNITY

A10.1 Indemnification. The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.2 Recipient’s Participation. The Recipient will, at its expense, to the extent requested by the Province, participate in or conduct the defence of any proceeding against any Indemnified Parties and any negotiations for their settlement.

A10.3 Province's Election. The Province may elect to participate in or conduct the defence of any proceeding by providing Notice to the Recipient of such election without prejudice to any other rights or remedies of the Province under the Agreement, at law, or in equity. Each Party participating in the defence will do so by actively participating with the other's counsel.

A10.4 Settlement Authority. The Recipient will not enter into a settlement of any proceeding against any Indemnified Parties unless the Recipient has obtained the prior written approval of the Province. If the Recipient is requested by the Province to participate in or conduct the defence of any proceeding, the Province will co-operate with and assist the Recipient to the fullest extent possible in the proceeding and any related settlement negotiations.

A10.5 Recipient's Co-operation. If the Province conducts the defence of any proceedings, the Recipient will co-operate with and assist the Province to the fullest extent possible in the proceedings and any related settlement negotiations

A11.0 INSURANCE

A11.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A11.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A11.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A11.1; and

- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A12.0 TERMINATION ON NOTICE

A12.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A12.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel all further instalments of Funds;
- (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A12.2(b); and
 - (ii) subject to section A4.7, provide Funds to the Recipient to cover such costs.

A13.0 TERMINATION WHERE NO APPROPRIATION

A13.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A13.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A13.1, the Province may take one or more of the following actions:

- (a) cancel all further instalments of Funds;
- (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and

- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A13.2(b).

A13.3 No Additional Funds. For greater clarity, if the costs determined pursuant to section A13.2(c) exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A14.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A14.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A14.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;

- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel all further instalments of Funds;
- (f) demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand the repayment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand the repayment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A14.3 Opportunity to Remedy. If, in accordance with section A14.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will provide Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A14.4 Recipient not Remediating. If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A14.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A14.2(a), (c), (d), (e), (f), (g), (h), and (i).

A14.5 When Termination Effective. Termination under this Article will take effect as provided for in the Notice.

A15.0 FUNDS AT THE END OF A FUNDING YEAR

A15.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A14.0, if the Recipient has not spent all of the Funds allocated for the Funding Year, the Province may take one or both of the following actions:

- (a) demand the return of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A16.0 FUNDS UPON EXPIRY

A16.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, return to the Province any Funds remaining in its possession or under its control.

A17.0 REPAYMENT

A17.1 Repayment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A17.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands the payment of any Funds or an amount equal to any Funds from the Recipient; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not their return or repayment has been demanded by the Province,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay or return the amount to the Province immediately, unless the Province directs otherwise.

A17.3 Interest Rate. The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A17.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province as provided for in Schedule “B”.

A17.5 Fails to Repay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to repay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A18.0 NOTICE

A18.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule “B”, or as either Party later designates to the other by Notice.

A18.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A18.3 Postal Disruption. Despite section A18.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be received; and
- (b) the Party giving Notice will provide Notice by email, personal delivery, or fax.

A19.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A19.1 Consent. When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A20.0 SEVERABILITY OF PROVISIONS

A20.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A21.0 WAIVER

A21.1 Waivers in Writing. If a Party fails to comply with any term of the Agreement, that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article A18.0. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

A22.0 INDEPENDENT PARTIES

A22.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A23.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A23.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A23.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A24.0 GOVERNING LAW

A24.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A25.0 FURTHER ASSURANCES

A25.1 Agreement into Effect. The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A26.0 JOINT AND SEVERAL LIABILITY

A26.1 Joint and Several Liability. Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A27.0 RIGHTS AND REMEDIES CUMULATIVE

A27.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A28.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A28.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A29.0 SURVIVAL

A29.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A10.0, sections A12.2, sections A13.2, A13.3, sections A14.1, A14.2(d), (e), (f), (g) and (h), Article A16.0, Article A17.0, Article A18.0, Article A20.0, section A23.2, Article A24.0, Article A26.0, Article A27.0, Article A28.0 and Article A29.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$2,571.45 being \$1,186.82 for Funding Year 1 and \$1,384.63 for Funding Year 2.
Expiry Date	December 31, 2018
Insurance	\$5,000,000
Contact information for the purposes of Notice to the Province	<p>Name: Ministry of Community Safety and Correctional Services, Public Safety Division, External Relations Branch, Program Development Section</p> <p>Address: 25 Grosvenor Street, 12th Floor Toronto ON M7A 2H3</p> <p>Attention: Fionne Yip, Community Safety Analyst</p> <p>Email: Fionne.Yip@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient / for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Name: Township of North Huron</p> <p>Address: P.O. Box 90, 274 Josephine Street Wingham ON N0G 2W0</p> <p>Attention: Ms. Donna White Director of Finance</p> <p>Email: DWhite@northhuron.ca</p>

Additional Provisions:

None

SCHEDULE "C"
PROJECT DESCRIPTION

As part of the 2008 PMFSDR, the Ontario government committed to upload court security and prisoner transportation costs from municipalities, beginning in 2012 and phased in by an equal amount over seven years, to a maximum of \$125 million annually at maturity by 2018.

The Province implemented the Program in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions;

The Recipient is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court, and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance.

**SCHEDULE “D”
PAYMENT PLAN AND REPORTING SCHEDULES**

The Funds in the amount of **\$2,571.45** will be provided to the Recipient according to the following schedule:

Funding Year 1 – January 1, 2017 to December 31, 2017:

- A. First instalment: **\$ 296.71** will be paid to the Recipient once the Recipient has signed the Agreement, provided adequate proof of insurance to the Province in accordance with Article 11.2 of the Agreement, and the Agreement has then been signed by the Province.
- B. Second Instalment: **\$ 890.11** will be paid to the Recipient, following the Province’s receipt and approval of the 2016 Annual Financial Report (due April 14, 2017). *Subsequent payments will not be released until the Province has received and approved the 2016 Annual Financial Report.*

Funding Year 2 – January 1, 2018 to December 31, 2018:

- A. First instalment: **\$ 346.16** will be paid to the Recipient by the end of March 2018.
- B. Second Instalment: **\$1,038.47** will be paid to the Recipient, following the Province’s receipt and approval of the 2017 Annual Financial Report (due April 16, 2018).
- C. The Recipient must submit the 2018 Annual Financial Report to the Province by April 15, 2019.

SCHEDULE “E”
COURT SECURITY AND PRISONER TRANSPORTATION
SERVICES AND ACTIVITIES ELIGIBLE FOR FUNDING

A. COURT SECURITY includes:

1. Facility Perimeter Security

Costs associated with external and/or internal police presence during regular or non-regular hours to secure the perimeter of the facility, to respond to a specific threat or for high-profile matters.

2. Courtroom Security

Costs associated with the presence of police staff in the courtroom to ensure the safety and security of the proceedings and attendees.

3. General Courthouse Security Presence

Costs associated with the use of screening stations to screen all public visitors to the courthouse, including the use of magnetometers and x-ray machines, and police staff assigned to perform roving patrols of the court facility.

4. Prisoner Movement in Courthouse

Costs associated with monitoring the movement of prisoners between holding cells and other areas within the courthouse.

5. Prisoner Guarding in Holding Cells

Costs associated with guarding and monitoring of prisoners brought to court for trial and held in courthouse holding cells (where applicable).

6. Prisoner Feeding

Costs associated with the provision of meals to prisoners required while in the custody of local police services for the purpose of attending court.

B. PRISONER TRANSPORTATION includes:

1. Prisoner Transport

Costs associated with the movement of prisoners between correctional institutions and court locations for the purposes of attending court.

2. Prisoner Transport - Youth

Costs associated with the movement of custodial minors (i.e. 12-17 years old) between correctional and/or custodial facilities and court locations for the purposes of attending court.

*PRISONER includes: Persons being held in custody as a result of provincial or federal offence proceedings, including persons under immigration detention.

C. TRAINING, EQUIPMENT AND RECRUITING includes:

1. Costs associated with training that is relevant to court security and prisoner transportation only.
2. Cost associated with equipment that is unique to the provision of court security and prisoner transportation and does not include equipment that would be utilized for other purposes.
3. Costs associated with recruiting that is relevant to the staffing of court security and prisoner transportation only. Costs may include advertising for applicants, physical fitness and/or psychological testing, applicant screening, interviews or any other related human resources expense.

COURT SECURITY AND PRISONER TRANSPORTATION do NOT include:

Court Administration

Costs associated with performing court administrative duties including the scheduling of staff for daily deployment, the service of legal documents, the preparation/maintenance of Crown Brief materials, the entry of data into court information systems, preparing or swearing/affirming legal documentation, scheduling of court appearances or other duties of a related nature.

SCHEDULE "F" TEMPLATE FOR ANNUAL FINANCIAL REPORT

SCHEDULE F - ANNUAL FINANCIAL REPORT - 201_ (YEAR _)

REPORTING MUNICIPALITY: (please select from drop down list)			
CONTACT INFORMATION:			
Salutation:	First Name:	Last Name:	Title:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tel:	Ext:	Fax:	Email:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address:			
<input type="text"/>			
City:		Postal Code:	
<input type="text"/>		<input type="text"/>	
LOCAL POLICE SERVICE:			
Name of Municipal or Regional Police Service or OPP Detachment:			
<input type="text"/>			
ANNUAL EXPENDITURE SUMMARY:			
PLEASE COMPLETE THE FOLLOWING SECTION IN RELATION TO THE COURT SECURITY AND PRISONER TRANSPORTATION SERVICES/ACTIVITIES ELIGIBLE FOR FUNDING LISTED IN SCHEDULE E (ATTACHED).			
For lines b, c, d, g, h, and i, please provide details on a separate page, identifying the name of the municipality/funding source and the amount of funding.			
201_ (Year _) Allocation:			<input type="text"/>
COURT SECURITY COSTS			
a) Total gross annual court security costs:			<input type="text"/>
b) Total annual payments provided to other municipalities for court security:			<input type="text"/>
c) Total annual payments received from other municipalities for court security:			<input type="text"/>
d) Total annual payments received from other funding sources for court security:			<input type="text"/>
e) Total net annual court security costs (a + b - c - d):			\$0.00
PRISONER TRANSPORTATION COSTS			
f) Total gross annual prisoner transportation costs:			<input type="text"/>
g) Total annual payments provided to other municipalities for prisoner transportation:			<input type="text"/>
h) Total annual payments received from other municipalities for prisoner transportation:			<input type="text"/>
i) Total annual payments received from other funding sources for prisoner transportation:			<input type="text"/>
j) Total net annual prisoner transportation costs (f + g - h - i):			\$0.00
Total Net Annual Court Security and Prisoner Transportation Costs (e + j):			\$0.00
Variance (Allocation - Total Net Annual Costs):			\$0.00
SIGNATURE OF AUTHORIZED OFFICIAL:			
I, hereby certify that the information provided in the Annual Financial Report is true and correct and is in agreement with the books and records of the municipality and its consolidated entities.			
Title:	Print Name:		
<input type="text"/>	<input type="text"/>		
Signature:	Date:		<input type="text"/>
<input type="text"/>	<input type="text"/>		<input type="text"/>

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
BY-LAW NO. 107-2016**

**A BY-LAW TO APPOINT TO THE POSITIONS OF A
CHIEF BUILDING OFFICIAL, BUILDING INSPECTOR,
AND BY-LAW ENFORCEMENT OFFICER AND PROPERTY STANDARDS OFFICER
FOR THE TOWNSHIP OF NORTH HURON**

WHEREAS, the Municipal Act, S.O. 2001 c.25, Section 227 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decision;
- (b) to undertake research and provide advice to council on the policies and programs of the municipality; and
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality;

AND WHEREAS, Section 3. (2) of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, states:

The council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS, the Council of the Township of North Huron deems it expedient to appoint a Chief Building Official, whose duties shall also include Building Inspector and By-law Enforcement Officer, and Property Standards Officer and Building Inspectors, as required;

NOW THEREFORE, the Council of the Township of North Huron hereby enacts as follows:

1. THAT the Council of the Township of North Huron hereby appoints a Chief Building Official for the Township of North Huron as set out in Schedule 'A' of this By-law; and he will act at the pleasure of Council, effective August 15, 2016;
2. THAT the Council of the Township of North Huron hereby appoint Building Inspectors for the Township of North Huron, as set out in Schedule 'A' of this By-law, who will act at the pleasure of Council, effective August 15, 2016 and December 1, 2016;
3. That the Reeve and Clerk are hereby empowered to sign and execute this said By-law;
4. That this By-law shall come into force and take effect on passing thereof, and supersedes By-law No. 6-2011, By-law No. 64-2011, By-law No. 65-2011, By-law No. 35-2016, By-law No. 72-2016 and By-law No. 95-2016 and all by-laws passed under the authority of the Act or its predecessors, thereof.

READ A FIRST AND SECOND TIME, this 21st day of November, 2016.

READ A THIRD AND FINAL TIME AND PASSED, this 21st day of November, 2016.

CORPORATE SEAL

Neil Vincent, Reeve

Kathy Adams, Clerk

SCHEDULE 'A' TO BY-LAW NO. 107-2016

1. The Township of North Huron hereby appoints as Chief Building Official:

Kirk Livingston

2. The Township of North Huron hereby appoints as Building Inspectors:

Steven Fortier - effective August 15, 2016

Jamie Bell - effective December 1, 2016

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 108-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Petition Policy for the Township of North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council of the Township of North Huron Council is desirous of executing a Petition Policy for the Township of North Huron;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. That the designated officials are hereby authorized to sign a Petition Policy for the Township of North Huron.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF NOVEMBER, 2016.

READ A THIRD TIME AND PASSED THIS 21ST DAY OF NOVEMBER, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

Section: Clerks	Policy Number:
Sub-section:	Effective Date: November 21, 2016
Subject: Petition Policy	Revision Date:

Petition Policy

Policy Statement:

The Township of North Huron is committed to citizen engagement and supports petitions as one tool for citizens to have input into Council's decision making process. A petition can be most effective when the information contained in it is accurate and verifiable, and when the petition is recognized and accepted by decision makers.

Definitions:

For the purpose of this policy, a petition is a formal written request made to the Council of the Township of North Huron.

Purpose:

This policy outlines the Township of North Huron's procedure for receipt and recognition of public petitions.

Scope:

This policy applies to all petitions submitted to the Township of North Huron, with the exception of those governed by another Act (such as drainage and local improvement petitions).

Policy requirements:

Petition Requirements

- The petition must be addressed to the Council of the Township of North Huron and request a particular action within the authority of Council.
- Petitions must be legible, typewritten or printed in ink (no pencil).
- The text of the petition must be listed at the top of each page for multiple-page petitions. Pages should be numbered and total number of pages indicated.
- The petition must be appropriate and respectful in tone, and must not contain any improper or offensive language or information.
- Each petitioner must print and sign his or her own name. A paper petition must contain original signatures only, written directly on the petition.
- Each petitioner must provide his or her full address.
- For electronic petitions, petitioners must provide name, address and a valid e-mail address.

- The petition must clearly disclose on each page that it will be considered a public document at the Township of North Huron and that information contained in it may be subject to the scrutiny of the Township and other members of the general public.

Submission of petitions

- Petitions containing original signatures should be sent to the attention of the Clerk by mail or delivered in person to the Township of North Huron Municipal Office.
- Electronic Petitions may be submitted to the attention of the Clerk at petitions@northhuron.ca.
- All petitions that meet the above standards will be included as correspondence on the Council agenda for the next regular meeting, or the meeting at which the subject of the petition is to be discussed.
- Council has the discretion to accept the petition, and Council's decision is final.

Responsibilities:

The Clerk is responsible for receiving all petitions and submitting them to the attention of Council.

Monitoring/contraventions:

The Clerk will evaluate all petitions to ensure that the requirements of the policy are met.

Petitions deemed to be in non-compliance will not be formally accepted by Council.

However, the title or subject of the petition will be listed on the Council agenda under the chart of correspondence available from the Clerks office.

Retention and disclosure:

All petitions submitted to the Township will be retained by the Clerk's office. Petitions meeting the requirements of this policy and therefore received by Council will be kept on file at the Township of North Huron Municipal Office and will be available for public viewing upon request.

Petition template:

The required petition template can be found on Page 3 of this policy.



Township of North Huron
274 Josephine Street
Wingham, Ontario
N0G 2W0
www.northhuron.ca

PETITION

PAGE ____ of ____

To: The Council of the Township of North Huron

Whereas: (provide a brief description of issue/problem/request in question)

I/We the undersigned, petition the Council of the Township of North Huron as follows:

Name (print)	Address	Signature

All information submitted is collected in accordance with the Municipal Act, 2001, s.8 and 239(1) and may be used in Council deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 519-357-3550, 274 Josephine Street, Wingham, Ontario, N0G 2W0.

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 109-2016

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on November 21, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 21st day of November, 2016.

READ A THIRD TIME AND FINALLY PASSED this 21st day of November, 2016.

Neil Vincent, Reeve

SEAL

Kathy Adams, Clerk