

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, September 19, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
David Sparling, Director of Fire and Emergency Services  
Kirk Livingston, CBO/Property Standards Officer

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Ryan Brandt, CKNX  
Matt Pearson, B.M. Ross and Associates  
Lisa Courtney, B.M. Ross and Associates

---

**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:00 pm.

**2. CONFIRMATION OF THE AGENDA**

**M493/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron; accept the Agenda for the September 19, 2016 Council Meeting; as printed.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**4. CONSENT AGENDA****M494/16****MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;**AND FURTHER THAT all other Consent Items be received for information.***CARRIED****4.1 Minutes****4.1.1 Minutes of the Regular Council Meeting held September 6, 2016****4.1.2 Minutes of the Planning Advisory Committee Meeting held September 6, 2016****4.1.3 Minutes of the Special Public Meeting held September 13, 2016****4.2 Reports****4.2.1 Finance Department****4.2.1.1 September Activity Report****4.2.1.1 Bills and Accounts**

Accounts Payable	September 16, 2016
General Account	\$943,859.95
Water Account	\$95,424.21
Sewer Account	\$71,755.49
General Internet/Pre-authorized	\$79,940.03
Water Internet/Pre-authorized	\$5,372.89
General Direct Deposit	\$150,301.39
Sewer Pre-authorized	\$172.36
TOTAL	\$1,346,826.32

**4.2.2 Fire Department of North Huron****4.2.2.1 FDNH Monthly Activity Report Sept. 2016****4.2.3 Building / Property Standards / Zoning Department****4.2.3.1 Building Department Monthly Activity Report August 2016****4.2.4 CAO**

4.2.4.1 Economic Development Activity Report September 2016

4.3 Correspondence

4.3.1 Blyth BIA and Blyth 140th Committee, request for start-up funding to plan the 2017 celebrations.

4.3.2 Invitation to Huron County Federation of Agriculture Annual General Meeting

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

5.1 Development Charges Public Meeting

**M495/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:11 p.m. to enter a Development Charges Public Meeting.*

**CARRIED**

**M498/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT The Council of the Township of North Huron reconvene the Regular Council meeting at 7:25 p.m.*

**CARRIED**

5.2 Jacqui Empson Laporte - Proposal for Dog Park in Auburn

The delegation was not in attendance.

**M499/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receives the proposal for a dog park in Auburn for information purposes.*

**CARRIED**

## **6. REPORTS**

### **6.1 Clerks Department**

#### **6.1.1 Data Backup and Disaster Recovery Solution Purchase**

**M500/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services report on the budgeted purchase of a Data Backup and Disaster Recovery solution;*

*AND FURTHER THAT Council authorizes staff to purchase one (1) primary server unit and one (1) secondary server unit from vendor Compugen Inc. for a combined cost of \$10,773.27 plus applicable taxes, in accordance with Ontario Broader Public Sector Vendor of Record established pricing for x86 server equipment;*

*AND FURTHER THAT Council authorizes staff to purchase appropriate Commvault Data Backup and Disaster Recovery software, licensing and training credits from vendor Compugen Inc. being the lowest received quotation, at a cost of \$25,800.85 plus applicable taxes for the initial implementation;*

*AND FURTHER THAT Council authorizes the inclusion of ongoing maintenance and support fees for Commvault at a cost of approximately \$3,062.41 per year, in the 2017 and subsequent budgets.*

**CARRIED**

### **6.2 Finance Department**

#### **6.2.1 CMO Banking Limit**

**M501/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby authorizes an increase in the Payment Product Settlement Limit (PPSL) from \$350,000.00 to \$1,000,000.00 for the daily business transaction limit for activities processed via Cash Management Online (CMO.)*

**CARRIED**

6.3 Recreation and Facilities Department

6.3.1 Town Hall HVAC Engineer Contract Award Revision

**M502/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby rescinds motion M438/16: Being that the Council of the Township of North Huron hereby award the contract to perform the mechanical and electrical engineering for the Town Hall HVAC system to Collins Engineering Group for the prices of \$4,950 for the theatre and \$3,700 for the main floor and basement;*

*AND FURTHER THAT the Council of the Township of North Huron here by award the contract to perform the mechanical and electrical engineering for the Town Hall HVAC system to Martin Stephenson for the prices of \$5,500 for the theatre and \$4,500 for the main floor and basement.*

**CARRIED**

6.3.2 Airport Terminal Building Insulation

**M503/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby rescind Motion M440/16: Being that the Council of Township of North Huron hereby authorizes the installation of spray foam insulation in the basement of the Airport terminal by Snowden insulation for the price of \$3,400 to be funded from the Facility General Repairs Fund;*

*AND FURTHER THAT the Council of the Township of North Huron here by authorizes the installation of spray foam insulation in the basement of the Airport terminal by Advantage Insulation for the price of \$3,490 to be funded from the Facility General Repairs Fund.*

**CARRIED**

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 CAO

**7. CORRESPONDENCE**

**8. COUNCIL REPORTS****8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported the he and Councillor Hallahan have been working with the East Wawanosh 150th Committee.

Reeve Vincent reported the he had attended three fairs last week.

**8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Vodden reported attending the monthly CHIP meeting, noting that the committee's budget received from Huron County has been reduced and it is impacting the services provided by the committee.

Councillor Vodden noted that he will be requesting Council's support in the future.

Councillor Knott reported that the Blyth Friends of the Village committee was recently approved for a Federal grant for 1,000 tulip bulbs and also noted the committee plans to hold an event in conjunction with Brats and Beers on October 1st, 2016.

Councillor Vodden reported delivering greetings on behalf of Council at the Memorial Garden's Memory Garden event on Sunday.

**8.3 REQUESTS BY MEMBERS****9. NOTICE OF MOTION****10. BY-LAWS****10.1 By-law No. 78-2016**

Being a by-law to authorize the Reeve and Clerk to sign a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario As Represented By The Minister of Infrastructure, for use of the "Court Facilities" at 274 Josephine Street, Wingham Ontario.

**M504/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT By-law 78-2016; being a by-law to authorize the Reeve and Clerk to sign a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right Of Ontario As Represented By The Minister Of Infrastructure, for use of the "Court Facilities" at 274 Josephine Street, Wingham Ontario; be read*

*a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.2 By-law No. 82-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron, The Wingham Business Improvement Area and Michael Alexander McDonagh, for the purpose of erecting a mural on the south side of the building located at 280 Josephine Street, Wingham.

### **M505/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Knott

*THAT By-law 82-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron, The Wingham Business Improvement Area and Michael Alexander McDonagh, for the purpose of erecting a mural on the south side of the building located at 280 Josephine Street, Wingham; be introduced, read a first and second time.*

**CARRIED**

### **M506/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT By-law 82-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron, The Wingham Business Improvement Area and Michael Alexander McDonagh, for the purpose of erecting a mural on the south side of the building located at 280 Josephine Street, Wingham; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

10.3 By-law No. 83-2016

Being a by-law Respecting Development Charges for the Corporation of the Township of the Township of North Huron.

**M507/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law 83-2016; being a by-law Respecting Development Charges for the Corporation of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

10.4 By-law No. 84-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amendment to Schedule "A" to the Agreement with the County of Bruce for Child Care Services.

**M508/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Vodden

*THAT By-law 84-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amendment to Schedule "A" to the Agreement with the County of Bruce for Child Care Services; be read a first and second time.*

**CARRIED**

**M509/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 84-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Amendment to Schedule "A" to the Agreement with the County of Bruce for Child Care Services; be introduced, read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**



10.5 By-law No. 85-2016

Being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 C.D.17 s.93.

**M510/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT By-law 85-2016; being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 C.D.17 s.93.; be introduced, read a first and second time.*

**CARRIED**

**M511/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 85-2016; being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 C.D.17 s.93.; be read a third and final time, signed by the Reeve and the /clerk and be engrossed in the By-law book.*

**CARRIED**

10.6 By-law No. 86-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Township of North Huron and the Blyth Business Improvement Area and Blyth 140 Committee, for start-up funding to plan the 2017 Blyth 140th celebrations.

**M512/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT By-law 86-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Township of North Huron and the Blyth Business Improvement Area and Blyth 140 Committee, for start-up funding to plan the 2017 Blyth 140th celebrations; be introduced, read a first and second time.*

**CARRIED**

**M513/16****MOVED BY:** T. Seip**SECONDED BY:** B. Knott

*THAT By-law 86-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Township of North Huron and the Blyth Business Improvement Area and Blyth 140 Committee, for start-up funding to plan the 2017 Blyth 140th celebrations; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED****10.7 By-law No. 87-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Township of North Huron and Glen Warwick and Robert Warwick for the lease of land at the Wingham Municipal Airport.

**M514/16****MOVED BY:** R. Hallahan**SECONDED BY:** J. Campbell

*THAT By-law 87-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Township of North Huron and Glen Warwick and Robert Warwick for the lease of land at the Wingham Municipal Airport; be introduced, read a first and second time.*

**CARRIED****M515/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT By-law 87-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Township of North Huron and Glen Warwick and Robert Warwick for the lease of land at the Wingham Municipal Airport; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED****11. ANNOUNCEMENTS****12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT****M516/16****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceeds at 8:05 pm. to an In Camera Session (Closed to the Public) to discuss the following:*

- *A proposed or pending acquisition or disposal of land by the Corporation (Easement Agreement - Blyth);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Cross Border Service Agreement - Central Huron);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Matters).*

**CARRIED****M517/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:49 pm.*

**CARRIED****14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 88-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M518/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 88-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED****M519/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 88-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M520/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:50 pm.*

**CARRIED**

---

Neil Vincent, Reeve

---

Kathy Adams, Clerk