

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, October 3, 2016
Time: 7:02 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Jeff Molenhuis, Director of Public Works
Richard Al, Manager of Employee and Business Services
Laura Young, Planner

OTHERS PRESENT: Denny Scott, Citizen
Joe Hallahan

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:02 pm.

2. CONFIRMATION OF THE AGENDA

M521/16

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron; accept the Agenda for the October 3, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. **CONSENT AGENDA**

M522/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held September 19, 2016

4.1.2 Minutes of the Development Charges Public Meeting held September 19, 2016

4.1.3 North Huron Police Services Board Meeting, June 21, 2016 Minutes

4.2 Reports

4.2.1 Clerk's Department - Report 10-03-16 (Department Update)

4.2.2 Recreation and Facilities - Report 10-03-16 (Department Update)

4.2.3 Public Works / Utilities - Report 10-03-16 (Shared Service Policy Updates)

4.2.4 Public Works / Utilities - Report 10-03-16 (Department Update)

4.2.5 Bills and Accounts

Accounts Payable	September 30, 2016
General Account	\$31,034.77
Water Account	\$214,823.01
Sewer Account	\$0.00
General Internet/Pre-authorized	\$139,871.31
Water Internet/Pre-authorized	\$2,970.34
General Direct Deposit	\$21,179.61
Sewer Pre-authorized	\$68.11
TOTAL	\$409,947.15

4.3 Correspondence

4.3.1 Ministry of Infrastructure Clean Water and Wastewater Fund

5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

6. REPORTS

6.1 Clerks Department

6.1.1 Minor Adjustments to Site Plan for Wingham Health Clinic (131 John Street East, Plan 418 Lots 85, 86, 87 Part Lot 84, Part Lot 88 Plan 430, Lots 13, 14, 15 Part Lots 9, 11, 1, Wingham Ward, Township of North Huron)

Councillor Seip declared a conflict on this item as a member of the hospital board.

Councillor Knott noted concerns regarding clean-up for the area to be used for a horse tie-up.

M523/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: J. Campbell

THAT as permitted by Section 9 of the Site Plan Control Agreement between The Corporation of the Township of North Huron and Wingham and District Hospital as passed by By-law 16-2016, the Council of North Huron approves the requested minor adjustments to add and remove trees and add a concrete pad with a horse tie-up.

CARRIED

6.1.2 Records Management and Retention

M524/16

MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services/Deputy Clerk's report regarding Records Management and Retention for information purposes; AND FURTHER THAT Council directs the Clerk to prepare a Records Management and Retention By-law to be included on the October 17, 2016 agenda.

CARRIED

6.2 Finance Department

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 Public Works Equipment Repairs Report

M525/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receive the report Equipment Repairs for information;

AND FURTHER THAT the Council of the Township of North Huron hereby identify the funds necessary to support any necessary equipment repairs for the remainder of the 2016 budget year, being part of the Transfer to Reserve expense within the 2016 Roads Budget.

CARRIED

6.4.2 Public Works Waste Collection Contract

M526/16

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report Waste Collection Contract for information;

AND THAT the Council of the Township of North Huron hereby authorize the Reeve and Clerk to execute the Amending Agreement to Refuse Collection and Bluebox Collection for a 9 month extension of the existing contract.

CARRIED

6.4.3 Public Works Joint OCIF Application Endorsement

M527/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby receive the report Joint OCIF Application Endorsement for information;

AND THAT the Council of the Township of North Huron hereby endorse the joint application presented within this report, that being Phase 1-3 of the BM Ross Industrial Land Strategy and the Northwest Trunk Sewer.

CARRIED

6.5 Fire Department of North Huron

6.6 CAO

7. CORRESPONDENCE

7.1 Request from Wingham Lions Club for Road Closure

M528/16

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the request from the Wingham Lions Club to close Josephine Street in Wingham from Scott Street to Park Drive at 11:00 am for a 2 hour duration on Saturday November 26, 2016 for the Wingham Lions Santa Claus Parade; AND FURTHER THAT the County of Huron and Emergency Services be notified.

CARRIED

7.2 OPP & Municipality Planning Meeting

Councillors to let the Clerk know if they will be attending and she will send RSVP.

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported on an announcement made by Ontario Meat and Poultry noting that the North Huron Community Food Share was one of top three food banks in Time to Give Thanksgiving Giveaway.

Reeve Vincent noted that a Hospice for Huron General Information Meeting is scheduled to take place on October 5, 2016 at 7:00-7:30pm at Knox Presbyterian Church in Goderich and requested that Councillors attend if they are available.

Reeve Vincent reported attending the recent R2R conference in Blyth and noted that the event consisted of high quality panels and presentations.

Reeve Vincent reported attending the Tulip planting in Blyth on Saturday October 1, 2016.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Vodden noted being impressed by the presentations and response from individuals who attended from great distances at R2R conference.

Councillor Ritsema-Teeninga applauded 14/19 Inc. for the R2R event.

Councillor Vodden commented that the R2R youth session was particularly interesting and useful information was presented.

Councillor Seip reported that extensive progress is being made by the Building Bridge to our Future committee on the high school fields. The Committee is planning to submit an application to Aviva Insurance for accessible playground equipment at Maitland River Elementary School.

Councillor Seip congratulated Apex Helicopters for the successful Helicopters for Homes event.

Councillor Ritsema-Teeninga reported that it is estimated that the money raised by the Helicopters for Homes event will build approximately 5 homes.

Councillor Knott requested that staff send a letter to thank Apex Helicopters for their recent event.

8.3 REQUESTS BY MEMBERS

Councillor Knott requested that staff work with Huron County to investigate traffic control options for the corner of County Road 25 and Highway 4 in Blyth.

M529/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby direct staff to contact the County of Huron regarding traffic control at the corner of County Road 25 and Highway 4 in Blyth.

CARRIED

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 89-2016

Being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 c.D.17 s.93.

M530/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT By-law 89-2016; being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 c.D.17 s.93.; be introduced, read a first and second time.

CARRIED

M531/16

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT By-law 89-2016; being a by-law to appoint a Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 c.D.17 s.93.; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 90-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contribution Agreement between the Township of North Huron and Her Majesty The Queen In right of Canada as represented by the Minister of Canadian Heritage, for the funding of a Project called "Renovation of Blyth Memorial Community Hall: Home of the Blyth Festival" which qualified for support under the Program entitled "Canada Cultural Spaces Fund".

M532/16

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT By-law 90-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contribution Agreement between the Township of North Huron and Her Majesty The Queen In Right of Canada as represented by the Minister of Canadian Heritage, for the funding of a Project called "Renovation of Blyth Memorial Community Hall: Home of the Blyth Festival" which qualified for support under the Program entitled "Canada Cultural Spaces Fund"; be introduced, read a first and second time.

CARRIED

M533/16**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT By-law 90-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contribution Agreement between the Township of North Huron and Her Majesty The Queen In Right of Canada as represented by the Minister of Canadian Heritage, for the funding of a Project called "Renovation of Blyth Memorial Community Hall: Home of the Blyth Festival" which qualified for support under the Program entitled "Canada Cultural Spaces Fund"; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 91-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Agreement between the Township of North Huron and Wingham RC Jet Club for the lease of land and associated infrastructure to conduct club activities at the Richard W. LeVan Airport - Wingham.

M534/16**MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** T. Seip

THAT By-law 91-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Agreement between the Township of North Huron and Wingham RC Jet Club for the lease of land and associated infrastructure to conduct club activities at the Richard W. LeVan Airport - Wingham; be introduced, read a first and second time.

CARRIED**M535/16****MOVED BY:** B. Knott**SECONDED BY:** T. Seip

THAT By-law 91-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Agreement between the Township of North Huron and Wingham RC Jet Club for the lease of land and associated infrastructure to conduct club activities at the Richard W. LeVan Airport - Wingham; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 92-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and the North Huron Snowmobile Club for the lease of certain lands which form part of the Blyth Greenway Trail.

M536/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law 92-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and the North Huron Snowmobile Club for the lease of certain lands which form part of the Blyth Greenway Trail; be introduced, read a first and second time.

CARRIED

M537/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 92-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and the North Huron Snowmobile Club for the lease of certain lands which form part of the Blyth Greenway Trail; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS**12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****M538/16**

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby proceeds at 7:52 pm. to an In Camera Session (Closed to the Public) to discuss the following:

- A proposed or pending acquisition or disposal of land by the Corporation (Offer to Purchase - 13 John Street Wingham);*
- Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Matters).*

CARRIED

M539/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:27 pm.

CARRIED

M540/16

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby authorizes the Clerk to proceed with the sale of 13 John Street, Wingham as per the terms of the Offer to Purchase dated October 4, 2016.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 93-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M541/16

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT By-law 93-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M542/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law 93-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M543/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:30 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk