MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING

Date: **Monday, March 7, 2016**
Time: **7:00 p.m.**
Location: **HELD IN THE TOWNSHIP COUNCIL CHAMBERS**

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Kelsey Dunbar, Advance Times
Denny Scott, Citizen
Joe Hallahan

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1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M157/16
MOVED BY: T. Seip
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron; accept the Agenda for the March 7th, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. CONSENT AGENDA

Councillor Seip requested Consent Item 4.2.1.1 Clerks Department Update - March 7, 2016 be removed from Consent Agenda for further information.

4.1 Minutes

4.1.1 Minutes of the Regular Meeting held February 16, 2016

4.1.2 Minutes of the Planning Advisory Committee Meeting held February 16, 2016

4.1.3 Minutes of the Budget Meeting held February 17, 2016

4.1.4 Blyth BIA Streetfest Minutes - February 3, 2016

4.1.5 Blyth Friends of the Village Minutes - February 22, 2016

4.1.6 Blyth BIA Annual General Meeting Minutes - February 23, 2016

4.2 Reports

4.2.1 Clerks Department

4.2.1.1 Department Update - March 7, 2016

4.2.2 Finance Department

4.2.2.1 Bills and Accounts

Accounts Payable	March 4, 2016
General Account	$635,542.12
Water Account	$26,625.81
Sewer Account	$15,755.44
General Internet/Pre-authorized	$46,862.18
Water Internet/Pre-authorized	$12,044.29
TOTAL	$754,829.84

4.2.2.2 Council YTD Expenditures 2015

4.2.3 Recreation & Facilities Department

4.2.3.1 Recreation and Facilities Department Activity Report

4.2.4 Public Works Department

4.2.4.1 Department update March 7 2016

4.2.5 CAO

4.2.5.1 CAO - Department Update

4.3 Correspondence

4.3.1 County of Huron Planning & Development, Status of Decision on Amendment No. 10 to the Official Plan for the Township of North Huron

4.3.2 Building Bridges to Our Future Funding

4.3.3 Building Bridges to Our Future Brochure

4.3.4 2016 OSUM Conference and Trade Show

4.3.5 County of Bruce Planning & Development Department - Notice of a Public Meeting

4.3.6 Rural Ontario Institute - Municipal Councillor Profile

4.3.7 Minister Responsible for Seniors Affairs - 2016 Senior of the Year Award

4.3.8 Huron County Federation of Agriculture's 75th Anniversary Gala

M158/16
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;
AND FURTHER THAT Consent Item 4.2.1.1, Clerks Department Update - March 7, 2016 be deferred to the next Regular Council meeting to allow staff to review the building permit report and provide a year over year comparison.
AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6. REPORTS

6.1 Clerks Department

6.1.1 Electronic Recording Closed Sessions of Council

M159/16
MOVED BY: B. Knott
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby receive the report of the Manager of Employee and Business Services entitled 'Audio/Video Recording Closed Session Meetings' for information purposes;

AND FURTHER THAT the Procedure for Electronic Recording of Closed Sessions be approved.

CARRIED

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 FE Madill Grade 8 Beaver Tail Food Truck Fundraiser

M160/16
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby permit the FE Madill grade 8 class to host the Beaver Tail Food Truck as part of the Road Hockey Tournament at the Complex on March 16, 2016;
AND FURTHER THAT the Food Truck adhere to the Hawkers and Peddler's License Policy and be required to pay the license fee of $200 to operate in North Huron.

CARRIED

6.3.2 Blyth Greenway Trail Lease Extension and Amending Agreement

M161/16
MOVED BY: B. Vodden
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby direct staff to prepare an authorizing by-law to sign the Lease Extension and Amending Agreement #2 between Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure and the Township of North Huron for the land used for the Blyth Greenway Trail.

CARRIED

6.3.3 Wingham Horticultural Society Memorandum of Understanding

M162/16
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby direct staff to prepare a Memorandum of Understanding between the Wingham and District Horticultural Society and the Township of North Huron.

AND FURTHER THAT the Township of North Huron support the upcoming 50th celebration of the Wingham and District Horticultural Society on Saturday July 23, 2016 and waive the park rental fee for use of the park for their celebration.

CARRIED

6.3.4 Memorandum of Understanding Snowmobile Trail Land Use for Blyth Greenway Trail

M163/16
MOVED BY: J. Campbell
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby direct staff to prepare an authorizing by-law to sign the Memorandum of Understanding Prescribed Snowmobile Trail Land Use Permission for the Blyth Greenway Trail.

MOTION WITHDRAWN

M164/16
MOVED BY: B. Knott
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron hereby table the preparation of an authorizing by-law to sign the Memorandum of Understanding Prescribed Snowmobile Trail Land Use Permission for the Blyth Greenway Trail to allow staff to investigate concerns raised by Council and report back at a subsequent meeting.

CARRIED

6.4 Public Works Department

6.4.1 Licence Agreement M72546

M165/16
MOVED BY: B. Knott
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron accept the Licence Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure;
AND FURTHER THAT the Clerk is directed to prepare a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, the Licence Agreement M72546.

CARRIED

6.5 Utilities Department

6.5.1 Utilities Report - Blyth Well Upgrade - Status Report

M166/16
MOVED BY: R. Hallahan
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the tender for the Blyth Well Supply Upgrade is received for information;
AND FURTHER THAT the Clerk is instructed to provide public notice for a Budget Meeting to be on March 29, 2016 at 7:00 p.m., with the Blyth Well Supply Upgrade Tender to be awarded at said meeting.

CARRIED

6.6 Fire Department of North Huron

6.7 CAO

6.7.1 OPP Costing Update - Committee Appointment

M167/16
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby receives CAO Report #A-16-4-3 concerning establishment of an Policing Advisory Committee;
AND FURTHER THAT Council hereby appoints the following individuals to the Policing Advisory Committee;
Wingham Police Chief Tim Poole, North Huron Police Services Board (NHPSB) Chair/North Huron Councillor Trevor Seip, Reeve Neil Vincent, NHPSB member Bill Gregoriadis;
AND FURTHER THAT Council appoints the following staff resources to the committee; CAO Sharon Chambers, Committee Secretary – Kathy Adams, Clerk;
AND FURTHER THAT the Clerk is directed to prepare a by-law to ratify the appointment;
AND FURTHER THAT the Committee shall develop Terms of Reference to be approved by Council and attached as a schedule to the Policing Advisory Committee Appointment By-law.

CARRIED

6.7.2 Shared Services Project Update-Committee Terms of Reference

M168/16
MOVED BY: J. Campbell
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby receives the report of the CAO regarding the Shared Services Project update and Terms of Reference documents for information purposes.
AND FURTHER THAT the Clerk be directed to prepare by-laws to adopt the Shared Services Steering Committee Terms of Reference and the Shared Services Implementation Team Terms of Reference for the March 21st, 2016 Regular Council meeting.

CARRIED

7. CORRESPONDENCE

7.1 Belgrave Summer Festival 2016

M169/16
MOVED BY: T. Seip
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby approves the request from the Belgrave Summer Festival Committee and the Belgrave Community Centre Board to close Jordan Drive in Belgrave from Queen's

Street to 2 Jordan Drive from 6:00 am to 6:00 pm on June 18, 2016 for the Belgrave Summer Festival;
AND FURTHER THAT the County of Huron and Emergency Services be notified.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

- Attended a number of excellent sessions at the recent ORGA/ROMA conference. Had an opportunity to explain the Shared Services Partnership to representatives of the Ministry of Municipal Affairs and Housing during the Sunday session.
- Ministry of Municipal Affairs and Housing recommended an updated presentation at a meeting in November.
- Reeve Vincent and Mayor Gowing have been invited to present a concept report on the Shared Services Project at a convention in Muskoka on April 8, 2016
- The Federation of Agriculture MPP Day last week provided a better understanding of effects of agriculture on Federal, Provincial, and Municipal governments.
- Attended an Economic Development breakfast meeting with Huron County at the Libro Centre in Clinton the morning of March 7, 2016 Reviewed Economic Development initiatives taking place in Fredericton, New Brunswick. Need ambassadors to carry a positive note.
- The recent announcement of Cowbell Brewery in Blyth was well received.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

- Special meeting of County Council to approve budget is scheduled for Wednesday after Committee of the Whole Day 1.

8.3 REQUESTS BY MEMBERS

- Councillor Seip reported that the Building Bridges to Our Future committee is holding a gala on April 30, 2016. Tickets are available in many local communities, guest speakers, biggest event for the group yet.
- Councillor Knott reported that he is continuing to receive positive feedback from the community in regards to the Shared Services Project.
- Councillor Ritsema-Teeninga reported that the Wingham BIA Annual General Meeting was held February 25. A number of awards were presented to local businesses.
- Councillor Vodden commented that the best developers typically already live in a given community. The recent Cowbell announcement was given as an example.

9. NOTICE OF MOTION

10. BY-LAWS

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

13.1 Deputy Clerk Appointment

13.2 Personnel matters relating to the Shared Services Project

M170/16
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron do hereby proceed at 8:02 PM to an In Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk Appointment);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Personnel matters relating to the Shared Services Project).*

CARRIED

M171/16
MOVED BY: R. Hallahan
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron agree to proceed to the Regular Council meeting at 8:29 PM.

CARRIED

M172/16
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby approves the recommendation of the CAO to appoint Richard Al as a Deputy Clerk for the Township of North Huron;
AND FURTHER THAT the revised job description for the Manager of Employee and Business Services/Deputy Clerk is hereby approved;
AND FURTHER THAT the Clerk is instructed to prepare a by-law for the March 21st Council meeting to ratify the appointment.

CARRIED

M173/16
MOVED BY: J. Campbell
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby approves the Shared Services Transitional Organizational Chart;
AND FURTHER THAT the Clerk is instructed to prepare a by-law to adopt the Organizational Chart at the March 21st meeting.

CARRIED

CAO Sharon Chambers reported out that during Closed Session Council discussed a Deputy Clerk Appointment as well as the Shared Services Transitional Organizational Chart.

14. CONFIRMATORY BY-LAW

14.1 By-law No. 27-2016, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M174/16
MOVED BY: T. Seip
SECONDED BY: B. Vodden
THAT By-law 27-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M175/16
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT By-law No. 27-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M176/16
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 8:34 pm.

CARRIED

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Neil Vincent, Reeve

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Kathy Adams, Clerk