

REVISED AGENDA  
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING



Date: Monday, March 21, 2016  
Time: 7:00 p.m.  
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the March 21st, 2016 Council Meeting; as amended to include Item 10.7, By-law 35-2016, Chief Building Official Appointment; and Closed Session Item 13.6 Shared Services - Chief Building Official Appointment.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held March 7, 2016	10
4.1.2 Minutes of the North Huron Police Services Board Meeting held February 16, 2016	19
4.1.3 Wingham BIA Annual General Meeting Minutes - February 25, 2016	22

4.2	Reports	
4.2.1	Director of Finance	
4.2.1.1	Bills and Accounts	26
	<b>Accounts Payable</b>	
		March 18, 2016
	General Account	\$975,985.54
	Water Account	\$1,815.88
	Sewer Account	\$11,433.85
	General Internet/Pre-authorized	\$31,650.98
	Water Internet/Pre-authorized	\$4,496.21
	<b>TOTAL</b>	<b>\$1,025,382.46</b>
4.2.1.2	March Activity Report	43
4.2.2	Director of Fire and Emergency Services	
4.2.2.1	FDNH Monthly Activity Report	44
4.2.3	CAO	
4.2.3.1	CAO Activity Report	47
4.2.3.2	Economic Development Activity Report March 2016	62
4.2.3.3	CAO - Utilities Department Operating Structure	66
4.3	Correspondence	68
4.3.1	File Review – Accessibility for Ontarians with Disabilities Act, 2005	70
5.	<b>PUBLIC MEETINGS/HEARINGS AND DELEGATIONS</b>	
5.1	Mark Rupke, Veolia Water Canada	74

**6.               REPORTS**

6.1           Clerks Department

6.1.1

Site Plan Application (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron)

91

*THAT the Council of the Township of North Huron hereby approve the site plan application (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron) with the following conditions and a site plan agreement be entered into:*

*1. this site plan approval applies to the site plan entitled Project No. 2015-18, prepared by David James Diebel Architect, dated September 18, 2015 and referred to as " Site Plan A1- Proposed Light Industrial Building " and drawings entitled Drawing No. 1 Site Grading and Drainage Plan, prepared by B.M Ross and Associates, dated March 16, 2016;*

*2. this site plan approval includes submitted drawings prepared by David James Diebel Architect, dated September 18, 2015, entitled:*

- Project No. 2015-18 Elevations: East and North A4*
- Project No. 2015-18 Elevations: West and South A5*

*3. this site plan approval includes submitted drawings prepared by B.M Ross and Associates Limited, dated March 16, 2016, entitled:*

- Project No. 15254 Drawing No. 1 Site Grading and Drainage Plan*
- Project No. 15254 Drawing No. 2 Notes and Specifications*

*4. this site plan approval also includes the submitted documents of:*

- Maitland Valley Conservation Authority Permit to Develop in a Regulated Area, No. DEV30/2015;*
- Ausable Bayfield Maitland Valley Source Protection Region Restricted Land Use Notice, Notice No. 024, File No. 1044;*
- Ministry of the Environment and Climate Change Guideline D-6 Study, Proposed Industrial Development, Lot 17, Wingham Ont, Reference No. 11111380, prepared by Tim Wiens of GHD Limited.*
- 110 Pine Street Wingham Site Development Stormwater Management Report, prepared by B.M Ross and Associates Ltd, dated February 16, 2016*

*and any conditions contained within the above documents.*

*5. installation or repair of any curbing or infrastructure works and facilities;*

*6. providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with the submitted drawings, and the Engineer's specifications;*

*7. all surfacing on the lands is to be complete;*

*8. all snow is to be removed from entrance/exit driveways and vehicle parking areas and snow is not permitted to be stored underneath the overhead hydro wires located on the north boundary of the subject property;*

*9. all exterior lighting is to be installed to prevent glare on adjacent properties; and*

*10. landscaping and planting shall be completed and maintained in accordance with the Site Plan.*



6.1.2	Consent Application Report – File #B68/2015, Owner: Frogstream Holdings Ltd. c/o Hank Kikkert, 85769 Beecroft Line, Part Lot 30, Concession 11, East Wawanosh, T/W Row, Township of North Huron	98
	<i>THAT the Council of the Township of North Huron hereby deny the Consent Application File #B68/2015, Owner: Frogstream Holdings Ltd. c/o Hank Kikkert, 85769 Beecroft Line, Part Lot 30, Concession 11, East Wawanosh, T/W Row, Township of North Huron.</i>	
6.2	Finance Department	
6.3	Recreation and Facilities Department	
6.3.1	Blyth Community Memorial Hall	110
	<i>THAT the Council of the Township of North Huron hereby approves the revised project schedule presented in this report for the renovation of the Blyth Memorial Community Hall;</i>	
	<i>AND FURTHER THAT the project be tendered using the Invited Competitive Bid (Invited Tender Call) process and that Council authorizes Allan Avis Architects to recommend to the Township, a suitable list of pre-authorized General Contractors for approval by the CAO, Director of Finance, Director of Recreation and Facilities and North Huron Council at the April 4, 2016 meeting, to be invited to bid on the project;</i>	
	<i>AND FURTHER THAT staff are directed to prepare an Agreement between the Township of North Huron and 14/19 Inc. to provide assurances that 14/19 Inc. provides the remaining funding of \$2,749,655.47 to pay for the renovation construction project budget, and that the Township of North Huron proceed with the approved renovation.</i>	
6.4	Public Works Department	
6.4.1	Gravel Tender Report 2016	115
	<i>THAT the Council of the Township of North Huron hereby accepts the tender results and awards the tender to Joe Kerr Ltd. to crush, load, haul and apply 23,000 tonnes of “M” crushed gravel to the Township rural roads.</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.</i>	
6.5	Utilities Department	
6.6	Fire Department of North Huron	
6.6.1	ESTC Business Plan Consultancy	118
	<i>THAT the Council of the Township of North Huron hereby contract KPMG to provide business planning consultation to the Emergency Services Training Centre (ESTC).</i>	

6.7	CAO	
6.7.1	Economic Development Strategic Plan	123
	<i>THAT the Council of the Township of North Huron hereby accepts the North Huron Economic Development Strategic Plan for information purposes;</i>	
	<i>AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the document at the April 4<sup>th</sup>, 2016 Council meeting.</i>	
7.	<b>CORRESPONDENCE</b>	
8.	<b>COUNCIL REPORTS</b>	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	<b>NOTICE OF MOTION</b>	
10.	<b>BY-LAWS</b>	
10.1	By-law No. 28-2016	148
	Being a by-law to appoint Richard Al as the Manager of Employee & Business Services/Deputy Clerk for the Township of North Huron.	
	<i>THAT By-law No. 28-2016; being a by-law to appoint Richard Al as the Manager of Employee &amp; Business Services/Deputy Clerk for the Township of North Huron; be introduced, read a first and second time.</i>	
	<i>THAT By-law No. 28-2016; being a by-law to appoint Richard Al as the Manager of Employee &amp; Business Services/Deputy Clerk for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	
10.2	By-law No. 29-2016	150
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron.	

*THAT By-law No. 29-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law No. 29-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

10.3

By-law No. 30-2016

158

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail.

*THAT By-law No. 30-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail; be introduced, read a first and second time.*

*THAT By-law No. 30-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron, for the land used for the Blyth Greenway Trail; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

10.4

By-law No. 31-2016

165

Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron.

*THAT By-law No. 31-2016; Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law No. 31-2016; Being a by-law to Appoint Members to a Policing Advisory Committee for The Corporation of the Township of North Huron; be introduced, read a first and second time; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

10.5

By-law No. 32-2016

167

Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry.

*THAT By-law No. 32-2016; Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry; be introduced, read a first and second time.*

*THAT By-law No. 32-2016; Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

10.6 By-law No. 33-2016 169

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron.

*THAT By-law No. 33-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law No. 33-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

10.7 By-law No. 35-2016 182

Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron.

*THAT By-law No. 35-2016; Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law No. 35-2016; Being a by-law to appoint a Chief Building Official for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

*THAT the Council of the Township of North Huron hereby proceeds at ... pm to an In Camera Session (Closed to the Public) to discuss the following:*

- A proposed or pending acquisition or disposal of land by the Corporation (Anglican Church Manse Property (Wingham) and Hutton Heights);*
- Employee negotiations of labour relations (Draft Contract with Veolia Water and Minutes of Shared Services Meeting - March 11, 2016);*
- Personal matters about an identifiable individual, including municipal or local board employees (Service Extension / Cross Border Service Agreement and Shared Services - Chief Building Official Appointment)*

*THAT the Council of the Township of North Huron agree to proceed to the Regular Council meeting at .... pm.*

- 13.1 Anglican Church Manse Property (Wingham)
- 13.2 Hutton Heights
- 13.3 Draft Contract with Veolia Water Canada
- 13.4 Service Extension / Cross Border Service Agreement
- 13.5 Minutes of Shared Services Meeting - March 11,2016
- 13.6 *Chief Building Official Appointment*

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 34-2016, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron. 183  
  
*THAT By-law No. 34-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*  
  
*THAT By-law No. 34-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

15. ADJOURNMENT

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... pm.*

**MINUTES OF THE TOWNSHIP OF NORTH HURON  
REGULAR COUNCIL MEETING**



**Date:** Monday, March 7, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Kelly Church, Director of Public Works  
Richard Al, Manager of Employee and Business Services

**OTHERS PRESENT:** Kelsey Dunbar, Advance Times  
Denny Scott, Citizen  
Joe Hallahan

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:00 pm.

**2. CONFIRMATION OF THE AGENDA**

**M157/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron; accept the Agenda for the March 7th, 2016 Council Meeting; as printed.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. CONSENT AGENDA**

Councillor Seip requested Consent Item 4.2.1.1 Clerks Department Update - March 7, 2016 be removed from Consent Agenda for further information.

**4.1 Minutes**

**4.1.1 Minutes of the Regular Meeting held February 16, 2016**

4.1.2 Minutes of the Planning Advisory Committee Meeting held February 16, 2016

4.1.3 Minutes of the Budget Meeting held February 17, 2016

4.1.4 Blyth BIA Streetfest Minutes - February 3, 2016

4.1.5 Blyth Friends of the Village Minutes - February 22, 2016

4.1.6 Blyth BIA Annual General Meeting Minutes - February 23, 2016

## 4.2 Reports

### 4.2.1 Clerks Department

4.2.1.1 Department Update - March 7, 2016

### 4.2.2 Finance Department

#### 4.2.2.1 Bills and Accounts

Accounts Payable	March 4, 2016
General Account	\$635,542.12
Water Account	\$26,625.81
Sewer Account	\$15,755.44
General Internet/Pre-authorized	\$46,862.18
Water Internet/Pre-authorized	\$12,044.29
TOTAL	\$754,829.84

4.2.2.2 Council YTD Expenditures 2015

### 4.2.3 Recreation & Facilities Department

4.2.3.1 Recreation and Facilities Department Activity Report

### 4.2.4 Public Works Department

4.2.4.1 Department update March 7 2016

### 4.2.5 CAO

4.2.5.1 CAO - Department Update

## 4.3 Correspondence

4.3.1 County of Huron Planning & Development, Status of Decision on Amendment No. 10 to the Official Plan for the Township of North Huron

4.3.2 Building Bridges to Our Future Funding

4.3.3 Building Bridges to Our Future Brochure

4.3.4 2016 OSUM Conference and Trade Show

4.3.5 County of Bruce Planning & Development Department - Notice of a Public Meeting

4.3.6 Rural Ontario Institute - Municipal Councillor Profile

4.3.7 Minister Responsible for Seniors Affairs - 2016 Senior of the Year Award

4.3.8 Huron County Federation of Agriculture's 75th Anniversary Gala

**M158/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;*

*AND FURTHER THAT Consent Item 4.2.1.1, Clerks Department Update - March 7, 2016 be deferred to the next Regular Council meeting to allow staff to review the building permit report and provide a year over year comparison.*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

**6. REPORTS**

**6.1 Clerks Department**

**6.1.1 Electronic Recording Closed Sessions of Council**

**M159/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby receive the report of the Manager of Employee and Business Services entitled 'Audio/Video Recording Closed Session Meetings' for information purposes;*

*AND FURTHER THAT the Procedure for Electronic Recording of Closed Sessions be approved.*

**CARRIED**

**6.2 Finance Department**

**6.3 Recreation and Facilities Department**

**6.3.1 FE Madill Grade 8 Beaver Tail Food Truck Fundraiser**

**M160/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby permit the FE Madill grade 8 class to host the Beaver Tail Food Truck as part of the Road Hockey Tournament at the Complex on March 16, 2016;*

*AND FURTHER THAT the Food Truck adhere to the Hawkers and Peddler's License Policy and be required to pay the license fee of \$200 to operate in North Huron.*

**CARRIED**



6.3.2 Blyth Greenway Trail Lease Extension and Amending Agreement

**M161/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby direct staff to prepare an authorizing by-law to sign the Lease Extension and Amending Agreement #2 between Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure and the Township of North Huron for the land used for the Blyth Greenway Trail.*

**CARRIED**

6.3.3 Wingham Horticultural Society Memorandum of Understanding

**M162/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby direct staff to prepare a Memorandum of Understanding between the Wingham and District Horticultural Society and the Township of North Huron.*

*AND FURTHER THAT the Township of North Huron support the upcoming 50<sup>th</sup> celebration of the Wingham and District Horticultural Society on Saturday July 23, 2016 and waive the park rental fee for use of the park for their celebration.*

**CARRIED**

6.3.4 Memorandum of Understanding Snowmobile Trail Land Use for Blyth Greenway Trail

**M163/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby direct staff to prepare an authorizing by-law to sign the Memorandum of Understanding Prescribed Snowmobile Trail Land Use Permission for the Blyth Greenway Trail.*

**MOTION WITHDRAWN**

**M164/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby table the preparation of an authorizing by-law to sign the Memorandum of Understanding Prescribed Snowmobile Trail Land Use Permission for the Blyth Greenway Trail to allow staff to investigate concerns raised by Council and report back at a subsequent meeting.*

**CARRIED**

6.4 Public Works Department

6.4.1 Licence Agreement M72546

**M165/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron accept the Licence Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty the Queen in Right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure;  
AND FURTHER THAT the Clerk is directed to prepare a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, the Licence Agreement M72546.*

**CARRIED**

6.5 Utilities Department

6.5.1 Utilities Report - Blyth Well Upgrade - Status Report

**M166/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the tender for the Blyth Well Supply Upgrade is received for information;  
AND FURTHER THAT the Clerk is instructed to provide public notice for a Budget Meeting to be on March 29, 2016 at 7:00 p.m., with the Blyth Well Supply Upgrade Tender to be awarded at said meeting.*

**CARRIED**

6.6 Fire Department of North Huron

## 6.7 CAO

## 6.7.1 OPP Costing Update - Committee Appointment

**M167/16****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receives CAO Report #A-16-4-3 concerning establishment of an Policing Advisory Committee;*

*AND FURTHER THAT Council hereby appoints the following individuals to the Policing Advisory Committee;*

*Wingham Police Chief Tim Poole, North Huron Police Services Board (NHPSB) Chair/North Huron Councillor Trevor Seip, Reeve Neil Vincent, NHPSB member Bill Gregoriadis;*

*AND FURTHER THAT Council appoints the following staff resources to the committee; CAO Sharon Chambers, Committee Secretary – Kathy Adams, Clerk;*

*AND FURTHER THAT the Clerk is directed to prepare a by-law to ratify the appointment;*

*AND FURTHER THAT the Committee shall develop Terms of Reference to be approved by Council and attached as a schedule to the Policing Advisory Committee Appointment By-law.*

**CARRIED**

## 6.7.2 Shared Services Project Update-Committee Terms of Reference

**M168/16****MOVED BY:** J. Campbell**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receives the report of the CAO regarding the Shared Services Project update and Terms of Reference documents for information purposes.*

*AND FURTHER THAT the Clerk be directed to prepare by-laws to adopt the Shared Services Steering Committee Terms of Reference and the Shared Services Implementation Team Terms of Reference for the March 21<sup>st</sup>, 2016 Regular Council meeting.*

**CARRIED****7. CORRESPONDENCE**

## 7.1 Belgrave Summer Festival 2016

**M169/16****MOVED BY:** T. Seip**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby approves the request from the Belgrave Summer Festival Committee and the Belgrave Community Centre Board to close Jordan Drive in Belgrave from Queen's*

*Street to 2 Jordan Drive from 6:00 am to 6:00 pm on June 18, 2016 for the Belgrave Summer Festival;*  
*AND FURTHER THAT the County of Huron and Emergency Services be notified.*

**CARRIED**

## **8. COUNCIL REPORTS**

### **8.1 REEVE ACTIVITY REPORT**

- Attended a number of excellent sessions at the recent ORGA/ROMA conference. Had an opportunity to explain the Shared Services Partnership to representatives of the Ministry of Municipal Affairs and Housing during the Sunday session.
- Ministry of Municipal Affairs and Housing recommended an updated presentation at a meeting in November.
- Reeve Vincent and Mayor Gowing have been invited to present a concept report on the Shared Services Project at a convention in Muskoka on April 8, 2016
- The Federation of Agriculture MPP Day last week provided a better understanding of effects of agriculture on Federal, Provincial, and Municipal governments.
- Attended an Economic Development breakfast meeting with Huron County at the Libro Centre in Clinton the morning of March 7, 2016 Reviewed Economic Development initiatives taking place in Fredericton, New Brunswick. Need ambassadors to carry a positive note.
- The recent announcement of Cowbell Brewery in Blyth was well received.

### **8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

- Special meeting of County Council to approve budget is scheduled for Wednesday after Committee of the Whole Day 1.

### **8.3 REQUESTS BY MEMBERS**

- Councillor Seip reported that the Building Bridges to Our Future committee is holding a gala on April 30, 2016. Tickets are available in many local communities, guest speakers, biggest event for the group yet.
- Councillor Knott reported that he is continuing to receive positive feedback from the community in regards to the Shared Services Project.
- Councillor Ritsema-Teeninga reported that the Wingham BIA Annual General Meeting was held February 25. A number of awards were presented to local businesses.
- Councillor Vodden commented that the best developers typically already live in a given community. The recent Cowbell announcement was given as an example.

**9. NOTICE OF MOTION**

**10. BY-LAWS**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT**

13.1 Deputy Clerk Appointment

13.2 Personnel matters relating to the Shared Services Project

**M170/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron do hereby proceed at 8:02 PM to an In Camera Session (Closed to the Public) to discuss the following:*

- Personal matters about an identifiable individual, including municipal or local board employees (Deputy Clerk Appointment);*
- Personal matters about an identifiable individual, including municipal or local board employees (Personnel matters relating to the Shared Services Project).*

**CARRIED**

**M171/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron agree to proceed to the Regular Council meeting at 8:29 PM.*

**CARRIED**

**M172/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby approves the recommendation of the CAO to appoint Richard Al as a Deputy Clerk for the Township of North Huron;*

*AND FURTHER THAT the revised job description for the Manager of Employee and Business Services/Deputy Clerk is hereby approved;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law for the March 21st Council meeting to ratify the appointment.*

**CARRIED**

**M173/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby approves the Shared Services Transitional Organizational Chart;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law to adopt the Organizational Chart at the March 21<sup>st</sup> meeting.*

**CARRIED**

CAO Sharon Chambers reported out that during Closed Session Council discussed a Deputy Clerk Appointment as well as the Shared Services Transitional Organizational Chart.

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 27-2016, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

**M174/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 27-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M175/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 27-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M176/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 8:34 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk



## Delegations/Petitions/Invited Guests

None in attendance.

## Business Arising from the Minutes

There was no business arising from the minutes.

## Police Chief's Report

## Calls for Service

During the month of January, 2016, Wingham Police responded to 111 calls for service. During the same period in 2015, we had 72 calls.

## Training

Taser training has been completed and all members of the service are qualified. Our next batch of use of force training will be in the spring with Saugeen Shores Police Service.

Personnel also attended a Basic Drug Recognition Course offered by Saugeen Shores Police Service.

## Police Cruiser

Last meeting we discussed the replacement of the 2011 Chrysler. We had discussed and approved the purchase of a used vehicle from Shelburne. I have since had the opportunity to further research that vehicle and it is a full sized 4x4 painter and outfitted with police markings but it does not have the "police package" on it and it could not be used as a cruiser. My recommendation is that we continue with the request for early release of budget funds we had planned for the used vehicle and go ahead and order a cruiser from Leslie Motors. This should put the vehicle in our hands in a few months.

## OPTIC Reimbursement

We have been assisting other members of the OPTIC cooperative in getting their fingerprints submitted to the RCMP. OPTIC has given our service \$8,000 as compensation for our work and use of our machine. I have spoken to the Township Treasury staff and that money will go onto our budget as revenue. If we desire at the end of the year, we can transfer that money to our capital purchase of a cruiser or we could put it into reserves.

**PSB11/16:** MOVED: B. Gregoriadis                      SECONDED: Y. Ritsema-Teeninga  
*THAT the North Huron Police Services Board hereby authorizes the Chief of Police to request Township of North Huron Council to approve pre budget release of reserve police funds up to \$39,000.00 to purchase a police cruiser.*

DISPOSITION: Motion Carried

**PSB12/16:** MOVED: B. Gregoriadis                      SECONDED: Y. Ritsema-Teeninga  
*THAT the North Huron Police Services Board hereby approves the Police Chief's Report for February 2016.*

DISPOSITION: Motion Carried

## Treasury Report

**(a) Bills & Accounts**

**PSB13/16:** MOVED: Y. Ritsema-Teeninga                      **SECONDED:** B. Gregoriadis  
*THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$6,641.15 for the period ending February 11, 2016, as supported by the Secretary-Treasurer's list of vouchers.*

DISPOSITION: Motion Carried



**By-laws and Policies for Consideration**

None for consideration.

**Correspondence**

- (a) Ontario Association of Police Services Boards
  - i) 2016 Spring Conference & Annual General Meeting – May 11-14, 2016.
- (b) OAPSB – Zone 5
  - i) Elections By-law.
  - ii) Minutes of the Meeting held December 8, 2015 – Orangeville.
  - iii) Agenda for the Meeting to be held March 8, 2016 – Waterloo.
  - iv) OAPSB Zone 5 Board Membership Directory.
- (c) Ministry of Community Safety and Correctional Services
  - i) Ontario Provincial Police (OPP) Costing Moratorium.

**PSB14/16:** MOVED: Y. Ritsema-Teeninga                      **SECONDED:** B. Gregoriadis  
*THAT the North Huron Police Services Board agrees that the correspondence be ordered, read and filed.*

DISPOSITION: Motion Carried

**New Business**

There was no new business.

**Board Members Inquiries & Reports**

Chair or Vice-Chair will attend the March 8, 2016, OAPSB Zone 5 Meeting.

Secretary Adams noted that she had received a e mail from Bob Middleton advising that the Province would not be renewing his appointment to the Board.

**Public Gallery Questions and/or Comments**

There were no questions or comments from the Public Gallery.

**In Camera Session**

None required.

**Next Meeting**

Tuesday, March 15, 2016, 7:00 p.m., Police Station Board Room.

**Adjournment**

**PSB15/16:** MOVED: B. Gregoriadis                      **SECONDED:** Y. Ritsema-Teeninga  
*That there being no further business before the Board, the meeting be hereby Adjourned at 6:22 p.m.*

DISPOSITION: Motion Carried

CORPORATE SEAL

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Chair Trevor Seip

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Secretary Kathy Adams

**Wingham BIA Annual General Meeting**  
**Thursday, Feb. 25, 2016**  
**Knights of Columbus Lounge**

**Present:** See sign in sheet attached

**Call to Order:** Meeting called to order at 7:36 PM

**2015 Minutes:** -Secretary, Dave Tiffin, read the minutes of the 2015 AGM.  
- Moved by Jim Snyder, 2<sup>nd</sup> by Dave Wallace to accept the minutes as read. Passed.

**Chairperson's**

**Report:**

- Chairperson Lisa Hearnden requested that attendees introduce themselves and where they work.
- Lisa thanked past Chair, Bruce Stainton, for his work in getting the BIA initiated.
- A report of the past year's BIA activities was read.

**Treasurer's**

**Report:**

- Treasurer, Jason Schiestel, presented the 2015 financial statement. No questions from the floor.
- Moved by Bruce Stainton, 2<sup>nd</sup> by Dave Peers to accept the financial statement as read. Passed.
- Treasurer presented the draft budget for 2016. No questions from the floor. Moved by Mark Foxton, 2<sup>nd</sup> by Bruce Stainton to accept the draft budget as presented.

**Community**

**Improvement:**

- Doug Kuyvenhoven gave a slideshow presentation on community improvement activities.

**Economic**

**Development:**

- Connie Goodall gave a report on Economic Development in North Huron.
- Several initiatives and community events were mentioned.
- A highlight is the shared services initiative between North Huron and Morris- Turnberry.
- See full report as addition to the minutes.

**North Huron**

**Council:**

- Councillor, Yolanda Ritesma-Teeninga, brought greetings from North Huron Council.

**2016 Goals:**

- Doug Kuyvenhoven reviewed the planned BIA goals for 2016.

**Christmas**

**Lights:**

- Dave Peers presented a proposal for Christmas Lights for Josephine St.
- Motion was presented to purchase 55 lights with the Traditional Snowflake design.
- Moved Bruce Stainton, 2<sup>nd</sup> by Dave Wallace to proceed with the purchase. Passed.

**Elections:**

- Dave Wallace is stepping down from the Executive. Chairperson Lisa Hearnden thanked Dave for his contribution since the Wingham BIA was started.
- Christine McGrath and Sandy Walker have agreed to come onto the Executive. There were no other nominations from the floor.
- Moved by Jim Snyder, 2<sup>nd</sup> by Dave Peers to accept the nominations.

- BIA Awards:**
- Yolanda Ritesma-Teeninga and Dave Peers presented the BIA awards for 2015.
  - 3 new businesses were identified: Tatoo Parlour, Sherri's Barber Shop and the Sante Wellness
  - Tharon Riley was recipient of the volunteer of the year award.
  - Doug Kyuvenhoven and Jeff Drost were the recipients of the Civic Improvement award for the refurbishment of the Family Tree and Petropolis buildings.
  - Jen Schlauch was the recipient of the Business of the Year award.
  - Life time achievement presentation was given to Bruce Stainton of Stainton Home Hardware.
- Questions:**
- Discussion from the floor regarding the difficulty that property owners are having in selling or changing property due to "red tape".

**Meeting adjourned at 8:55 PM**

<b>Present:</b>	
<b>Doug Kuyvenhoven (executive member)</b>	<b>Wingham Self Storage</b>
<b>Kathy Adams</b>	<b>Township of North Huron</b>
<b>Mark Foxton</b>	<b>Foxton Fuels</b>
<b>Lisa Hearnden (executive member)</b>	<b>Foxton Fuels</b>
<b>Jen &amp; Matt Schlauch</b>	<b>The Family Tree</b>
<b>Jim Snyder (executive member)</b>	<b>Snyder Concepts</b>
<b>Tharon Riley</b>	<b>EMS</b>
<b>Alistair Whytock</b>	<b>Wingham Self Storage</b>
<b>Sherry Giffen</b>	<b>Sherry's Barber Shop</b>
<b>Kathy VanEngen</b>	<b>The Workshop</b>
<b>Christine McGrath</b>	<b>Christines Clothes Closet</b>
<b>Jason Schiestel (executive member)</b>	<b>Petropolis</b>
<b>Bruce Stainton</b>	<b>Stainton's Home Hardware</b>
<b>Kevin &amp; Nancy Gillis</b>	<b>KG Electronics</b>
<b>Jeff Drost</b>	<b>237 &amp; 239 Josephine Street</b>
<b>Linda Bross</b>	<b>BDO Canada</b>
<b>Dave Peers (executive member)</b>	<b>Statefarm</b>
<b>Dave Tiffin (executive member)</b>	<b>Freedom 55 Financial</b>
<b>John Cullen</b>	<b>115 Josephine</b>
<b>Sandy Walker</b>	<b>The Gift Chest</b>
<b>Connie Goodall</b>	<b>Township of North Huron</b>

Wingham Business Improvement Area  
Annual General Meeting  
February 23, 2016  
Economic Development Report

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#### Shared Services

North Huron and Morris Turnberry have been exploring way to share services in order to reduce costs. Earlier this month, the two municipalities announced that they would enter into a two year pilot project to partner on the delivery of Public Works Services, Building Services, Drainage Services and Administration Services. By working together, this partnership will achieve savings and efficiencies that are not possible by working individually. The merger of services is planned to be in place and operational by July 1, 2016.

The Cost Analysis Report estimates a potential savings in excess of \$600,000 by the end of 2018 by sharing equipment, staff and other resources to provide an innovative approach for the provision of services. Teamwork by the Municipalities will assist in making the area attractive for economic growth.

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#### Economic Development Strategic Plan (goals)

The Economic Development DRAFT Strategic Plan is near completion. Sharon Chambers and I met with representatives from OMAFRA last week to incorporate their recommendations and to share our priorities to date. To date we have identified 26 actions that fall under the following goals;

- Business Attraction and Retention,
- Attracting and Fostering a More Highly Skilled Workforce,
- A Valued, Engaged and Connected Workforce,
- An Environment that Attracts and Retains Diverse Demographics,
- A Community that Values Arts, Heritage and Culture.

A final review of the plan will be done by the Strategic Planning Committee in the next week, prior to going to Council in March.

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#### Alice Munro Festival

The Alice Munro Festival will take place in venues throughout North Huron and the County from June 2, to June 5, 2016. The writing competition is open now for both the youth and adult divisions. Information on the competition is available at [www.alicemunrofestival.ca](http://www.alicemunrofestival.ca). Information on this year's attending authors and schedule of events will be released shortly. The planning committee anticipates that the Festival will continue to grow this year as it becomes a premier cultural event for Huron County.

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#### East Wawanosh 150<sup>th</sup>

The planning committee of the East Wawanosh Pow Wow 2017 is meeting regularly to get ready for the festivities from June 30<sup>th</sup> – July 3, 2017. The schedule of events currently includes; a beard growing contest, parade, dances, golf tournament, photo contest and school reunion (plus a whole lot more!) The History Committee is currently looking for historical pictures of the area and school information. If you have any, please contact committee members, Melanie Pletch or Linda Logan or the North Huron Museum (Judy Lyons). More information on this event can be found at [www.2017powwow.com](http://www.2017powwow.com).

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#### Huron County Economic Development Board Breakfast

Just a review, as I know you have received this info:

The Huron County Economic Development Board is hosting a breakfast on March 7th, 2016 9:30AM-11:00AM at the Libro Community Hall in Clinton. The Breakfast will include an update on the Board's

progress and future initiatives since being formed in January 2015. It will also feature guest speaker Laurie Guthrie, Economic Development Specialist who will discuss *"Building a Successful Business Ambassador Program"* Tickets are \$15 and can be purchased via [huroncounty.ca](http://huroncounty.ca) or at the County Courthouse (519-524-8394 ex. 3242 for details).

#### Musical Muskrat Festival

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The 2016 event is currently booked for June 10 – 12. The committee is currently looking for members. Vacant positions currently include: chair, treasurer and bar captain. If you are interested (or know of anyone else who might be), please plan to attend a meeting on Monday, February 29, 2016 7pm at the North Huron Museum.

#### Rural Talks to Rural Conference (Blyth) September 2016

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From September 28 – 30, 2016, the Canadian Centre for Rural Creativity in partnership with the County of Huron, will be holding the Rural Talks to Rural Conference in Blyth and other sites in Huron County. Creative thinkers and community builders including; rural leaders, artists, elected representatives, food producers and distributors, policy researchers and scholars, entrepreneurs and small business owners will be attending for three days of dialogue, workshops, and exploration. For more information see the Blyth 14/19 website.

Submitted by:  
Connie Goodall  
Economic Development Office  
Township of North Huron

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042388 Date 11/03/2016 Amount 4,623.99</b>				
000140 CIBC VISA	Annex Business Media	10/03/2016	FIREFIGHTER SAFETY DVD	240.63
000140 CIBC VISA	Annex Business Med	10/03/2016	FIRE INSPECTION WORKBOC	82.52
000140 CIBC VISA	SurveyMonkey Feb	10/03/2016	MONTHLY SUBSCRIPTION WI	25.00
000140 CIBC VISA	Public Sector Digest	10/03/2016	ADMIN-WEBINAR REGISTRAT	56.50
000140 CIBC VISA	GoDaddy Feb 16	10/03/2016	EC DEV-DOMAIN NAME RENE	16.94
000140 CIBC VISA	MOE HWIN- Works	10/03/2016	MOE HWIN -2016 RENEWAL	50.00
000140 CIBC VISA	MOE HWIN- Arena B	10/03/2016	MOE HWIN-2016 RENEWAL	50.00
000140 CIBC VISA	MOE HWIN -Arena W	10/03/2016	MOE HWIN- 2016 RENEWAL	50.00
000140 CIBC VISA	MOE HWIN - E/W SHED	10/03/2016	MOE HWIN - 2016 RENEWAL	50.00
000140 CIBC VISA	Complete Innovations	10/03/2016	ROADS-FC TRAVEL FEE	192.10
000140 CIBC VISA	VIA Rail	10/03/2016	TRAIN TICKETS COUNCIL/AD	406.80
000140 CIBC VISA	Himama	10/03/2016	MONTHLY WEBSITE SUBSCR	32.77
000140 CIBC VISA	Amazon	10/03/2016	COUNCIL I-PAD KEYBOARD	72.99
000140 CIBC VISA	Blackberry	10/03/2016	POLICE	229.39
000140 CIBC VISA	Contant Contact Feb	10/03/2016	ESTC- EMAIL MARKETING	57.83
000140 CIBC VISA	Dollar Stop	10/03/2016	REC PROGRAM SUPPLIES	11.36
000140 CIBC VISA	Power Music	10/03/2016	FITNESS OFFICE SUPPLIES	23.76
000140 CIBC VISA	ORF-2016	10/03/2016	ARENA W- MEMBERSHIP JIM	158.20
000140 CIBC VISA	Canada Post- 1437753	10/03/2016	REC ADMIN-POSTAGE	596.36
000140 CIBC VISA	C143778274	10/03/2016	REC ADMIN- MAILING FLYER	400.79
000140 CIBC VISA	143783576	10/03/2016	REC ADMIN-MAILING FLYERS	849.38
000140 CIBC VISA	OBOA	10/03/2016	CBO - FIRE ALARM SYSTEMS	700.60
000140 CIBC VISA	Royal York	11/03/2016	ACCOMODATION- KELLY CHI	270.07
Invoice Count 23 Total				4,623.99
<b>Cheque 042389 Date 11/03/2016 Amount 44,145.09</b>				
000535 RECEIVER GENERAL	3-10-2016 - Council	09/03/2016	COUNCIL PAYROLL REMITTA	291.96
000535 RECEIVER GENERAL	3-10-2016 PT	09/03/2016	PT PAYROLL REMITTANCE	7,377.36
000535 RECEIVER GENERAL	3-10-2016 FT	09/03/2016	FT PAYROLL REMITTANCE	36,475.77
Invoice Count 3 Total				44,145.09
<b>Cheque 042390 Date 18/03/2016 Amount 227.16</b>				
003445 A J STONE COMPANY LTD	126265	15/03/2016	FIRE-CLEANER CONFIDENCE	227.16
Invoice Count 1 Total				227.16
<b>Cheque 042391 Date 18/03/2016 Amount 114.19</b>				
001987 ALLSTREAM INC	17266084	15/03/2016	E/W SHOP PHONE	60.91
001987 ALLSTREAM INC	17266082	15/03/2016	CEMETERY PHONE	53.28
Invoice Count 2 Total				114.19
<b>Cheque 042392 Date 18/03/2016 Amount 257,137.55</b>				
000035 AVON MAITLAND DISTRICT	March Payment	16/03/2016	2016 MARCH PAYMENT	257,137.55
Invoice Count 1 Total				257,137.55
<b>Cheque 042393 Date 18/03/2016 Amount 1,661.66</b>				
000073 B M ROSS AND ASSOCIATES LTD	10911	17/03/2016	ENVIRON ASSESS-HOWSON	1,661.66
Invoice Count 1 Total				1,661.66

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042394 Date 18/03/2016 Amount 79.60</b>				
000052 BELL CANADA	3-1-2016	16/03/2016	POLICE-TELEPHONE	79.60
			Invoice Count 1 Total	79.60
<b>Cheque 042395 Date 18/03/2016 Amount 74.11</b>				
003547 BILL FARNELL	Old Mill	16/03/2016	MUSEUM- GURNEY LEATHER	74.11
			Invoice Count 1 Total	74.11
<b>Cheque 042396 Date 18/03/2016 Amount 68.40</b>				
003441 BILL KNOTT	2-29-2016	15/03/2016	FEBRUARY MILEAGE	68.40
			Invoice Count 1 Total	68.40
<b>Cheque 042397 Date 18/03/2016 Amount 48.03</b>				
002539 BLOODHOUND ODOUR PROTECTION	1301	15/03/2016	COMPLEX- FAN UNIT REFILL	28.82
002539 BLOODHOUND ODOUR PROTECTION	1300	15/03/2016	TOWN HALL- FAN UNIT REFI	19.21
			Invoice Count 2 Total	48.03
<b>Cheque 042398 Date 18/03/2016 Amount 137.70</b>				
001209 BLYTH BUILDING SUPPLIES LTD.	01193	17/03/2016	FIRE-ZIPTIES	9.03
001209 BLYTH BUILDING SUPPLIES LTD.	01200	17/03/2016	P/W-FUNNEL	6.77
001209 BLYTH BUILDING SUPPLIES LTD.	01247	17/03/2016	P/W B- TREMCLAD/WIRE	18.62
001209 BLYTH BUILDING SUPPLIES LTD.	01401	17/03/2016	ARENA B-SNOW SHOVEL	41.80
001209 BLYTH BUILDING SUPPLIES LTD.	01456	17/03/2016	ARENA B- BOOSTER CABLES	29.91
001209 BLYTH BUILDING SUPPLIES LTD.	01504	17/03/2016	ESTC- BATTERIES	21.45
001209 BLYTH BUILDING SUPPLIES LTD.	01578	17/03/2016	P/W-BLYTH- ANCHORS/BIT	10.12
			Invoice Count 7 Total	137.70
<b>Cheque 042399 Date 18/03/2016 Amount 1,061.95</b>				
000065 BLYTH DECOR SHOPPE	3-10-2016	17/03/2016	LIBRARY B-APRIL RENT	1,061.95
			Invoice Count 1 Total	1,061.95
<b>Cheque 042400 Date 18/03/2016 Amount 145.80</b>				
002066 BROCK VODDEN	2-29-2016	15/03/2016	FEBRUARY MILEAGE	145.80
			Invoice Count 1 Total	145.80
<b>Cheque 042401 Date 18/03/2016 Amount 79.10</b>				
000979 BURKHOLDER AUTO BODY & TOWING	2688	15/03/2016	ROADS-TOWING TRUCK TO L	79.10
			Invoice Count 1 Total	79.10
<b>Cheque 042402 Date 18/03/2016 Amount 653.59</b>				
000778 CEDAR SIGNS	40111	16/03/2016	P/W-DANGER STAY AWAY SI	125.70
000778 CEDAR SIGNS	40116	16/03/2016	ROADS- STOP SIGNS	527.89
			Invoice Count 2 Total	653.59
<b>Cheque 042403 Date 18/03/2016 Amount 386.77</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003919 CINTAS CANADA LIMITED	839226816	15/03/2016	COMPLEX- SANITIZE RESTRO	386.77
			Invoice Count 1 Total	386.77
<b>Cheque 042404 Date 18/03/2016 Amount 3,675.72</b>				
000146 CLIFF'S PLUMBING & HEATING	25694	16/03/2016	POOL- DECTRON REPAIR	3,675.72
			Invoice Count 1 Total	3,675.72
<b>Cheque 042405 Date 18/03/2016 Amount 302.08</b>				
000151 COCA COLA REFRESHMENTS CANADA	95888703	15/03/2016	CONC W-SUPPLIES	302.08
			Invoice Count 1 Total	302.08
<b>Cheque 042406 Date 18/03/2016 Amount 522,623.00</b>				
000159 COUNTY OF HURON	1ST Installment 2016	09/03/2016	2016 1ST QUARTER INSTALLI	522,623.00
			Invoice Count 1 Total	522,623.00
<b>Cheque 042407 Date 18/03/2016 Amount 2,016.94</b>				
004335 CRS CONTRACTORS RENTAL SUPPLY	1065366	15/03/2016	ROADS- TRASH PUMP	2,016.94
			Invoice Count 1 Total	2,016.94
<b>Cheque 042408 Date 18/03/2016 Amount 6,360.23</b>				
003299 DARCH FIRE	58865	15/03/2016	FIRE-I BEAM PIKE POLE	132.10
003299 DARCH FIRE	58866	15/03/2016	FIRE -MODIFICATIONS NEW 1	5,396.69
003299 DARCH FIRE	58885	15/03/2016	FIRE- FOAM	691.49
003299 DARCH FIRE	59009	15/03/2016	FIRE-4" NH MALE R/L WITH SI	139.95
			Invoice Count 4 Total	6,360.23
<b>Cheque 042409 Date 18/03/2016 Amount 509.71</b>				
003746 DAVID SPARLING	3-7-2016	15/03/2016	FIRE-ENTRY CONTROL TAGS	509.71
			Invoice Count 1 Total	509.71
<b>Cheque 042410 Date 18/03/2016 Amount 169.50</b>				
002997 DAYTRIPPING	10831	17/03/2016	EC DEV-AD IN DIRECTORY	169.50
			Invoice Count 1 Total	169.50
<b>Cheque 042411 Date 18/03/2016 Amount 582.94</b>				
000885 DEAN'S VALU-MART	641-3501	16/03/2016	DAY CARE FOOD SUPPLIES	308.46
000885 DEAN'S VALU-MART	641-3647	16/03/2016	OEY-FOOD SUPPLIES	28.63
000885 DEAN'S VALU-MART	641-3646	16/03/2016	BA-MR FOOD SUPPLIES	134.08
000885 DEAN'S VALU-MART	641-3711	16/03/2016	BASH-FOOD SUPPLIES	111.77
			Invoice Count 4 Total	582.94
<b>Cheque 042412 Date 18/03/2016 Amount 939.60</b>				
000186 DELTA ELEVATOR COMPANY LTD	9139611	15/03/2016	COMPLEX ELEVATOR MAINTI	469.19
000186 DELTA ELEVATOR COMPANY LTD	9139610	15/03/2016	TOWN HALL ELEVATOR MAIN	470.41
			Invoice Count 2 Total	939.60



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042413 Date 18/03/2016 Amount 290.26</b>				
004025 DK SMALL ENGINE REPAIR	S1419	16/03/2016	FIRE-EQUIP REPAIR	290.26
		Invoice Count	1 Total	290.26
<b>Cheque 042414 Date 18/03/2016 Amount 3,426.71</b>				
002183 DONNELLY & MURPHY	43803	15/03/2016	ADMIN- A/R RECOVERABLE	583.29
002183 DONNELLY & MURPHY	43796	15/03/2016	BUILDING- LEGAL FEES	943.55
002183 DONNELLY & MURPHY	43797	15/03/2016	ADMIN-A/R RECOVERABLE	407.87
002183 DONNELLY & MURPHY	43798	15/03/2016	ADMIN-LEGAL FEES/RECOVE	1,492.00
		Invoice Count	4 Total	3,426.71
<b>Cheque 042415 Date 18/03/2016 Amount 789.24</b>				
001840 EDWARD FUELS	043003	15/03/2016	AIRPORT-JET FUEL	789.24
		Invoice Count	1 Total	789.24
<b>Cheque 042416 Date 18/03/2016 Amount 100.00</b>				
001642 EMILY PHILLIPS	3-5-2016	15/03/2016	WEDDING-MCINTYRE/ARIZA-	100.00
		Invoice Count	1 Total	100.00
<b>Cheque 042417 Date 18/03/2016 Amount 2,253.60</b>				
003375 FIRESERVICE MANAGEMENT LTD	433125	15/03/2016	CLEAN BUNKER GEAR	918.76
003375 FIRESERVICE MANAGEMENT LTD	432987	15/03/2016	FIRE- CLEAN BUNKER GEAR	399.61
003375 FIRESERVICE MANAGEMENT LTD	433074	15/03/2016	CLEAN BUNKER GEAR	935.23
		Invoice Count	3 Total	2,253.60
<b>Cheque 042418 Date 18/03/2016 Amount 7,941.99</b>				
000074 FOXTON FUELS LIMITED	280974	16/03/2016	FIRE-FEBRUARY FUEL	450.62
000074 FOXTON FUELS LIMITED	1280664	16/03/2016	ROADS- 10W30 OIL	743.60
000074 FOXTON FUELS LIMITED	1280667	16/03/2016	ROADS-HYDREX XV	310.52
000074 FOXTON FUELS LIMITED	279079	16/03/2016	LANDFILL-DYED DIESEL	54.13
000074 FOXTON FUELS LIMITED	279420	16/03/2016	ROADS-DYED DIESEL	879.51
000074 FOXTON FUELS LIMITED	279402	16/03/2016	ROADS-HYDRAULIC OIL	149.16
000074 FOXTON FUELS LIMITED	279939	16/03/2016	LANDFILL COMPACTOR FUEL	286.00
000074 FOXTON FUELS LIMITED	280289	16/03/2016	ROADS-DYED DIESEL	729.72
000074 FOXTON FUELS LIMITED	281324	16/03/2016	FEBRUARY FUEL	2,129.97
000074 FOXTON FUELS LIMITED	279047	16/03/2016	BLYTHP/W- OIL & GREASE	96.77
000074 FOXTON FUELS LIMITED	279341	16/03/2016	BLYTH P/W-DYED DIESEL	1,032.89
000074 FOXTON FUELS LIMITED	280916	16/03/2016	CBO-FEBRUARY FUEL	38.68
000074 FOXTON FUELS LIMITED	281005	16/03/2016	POLICE-FEBRUARY FUEL	1,040.42
		Invoice Count	13 Total	7,941.99
<b>Cheque 042419 Date 18/03/2016 Amount 60.32</b>				
001590 G & K SERVICES CANADA INC.	1518537025	17/03/2016	ARENA B-MATS	60.32
		Invoice Count	1 Total	60.32
<b>Cheque 042420 Date 18/03/2016 Amount 640.41</b>				
003339 HEALTHY COMPUTERS WINGHAM	21378	16/03/2016	HARD DRIVE-IPAD MINI	611.04

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003339 HEALTHY COMPUTERS WINGHAM	21379	16/03/2016	REC ADMIN- CANON BLACK I	29.37
			Invoice Count 2 Total	640.41
<b>Cheque 042421</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>137.91</b>
003281 HOWSON TRANSPORTATION INC	3312480	17/03/2016	FIRE-FUEL	137.91
			Invoice Count 1 Total	137.91
<b>Cheque 042422</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>125.00</b>
001861 HURON MANUFACTURING ASSOC.	15062	15/03/2016	ESTC-2016 MEMBERSHIP	125.00
			Invoice Count 1 Total	125.00
<b>Cheque 042423</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>40,183.87</b>
000284 HURON PERTH CATHOLIC	March Payment	16/03/2016	2016 MARCH PAYMENT	40,183.87
			Invoice Count 1 Total	40,183.87
<b>Cheque 042424</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>324.88</b>
000290 HURONIA WELDING & INDUSTRIAL	D46398	15/03/2016	ROADS- OXYGEN	65.00
000290 HURONIA WELDING & INDUSTRIAL	114734	15/03/2016	ROADS-ARGON, WELDING TI	259.88
			Invoice Count 2 Total	324.88
<b>Cheque 042425</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>578.99</b>
000296 IDEAL SUPPLY COMPANY LTD	2002812	29/02/2016	ROADS-SUPPLIES	21.01
000296 IDEAL SUPPLY COMPANY LTD	2033242	29/02/2016	ROADS- TRAILER WIRE CONI	19.04
000296 IDEAL SUPPLY COMPANY LTD	2028231	29/02/2016	ROADS-GLASS CLEANER	11.47
000296 IDEAL SUPPLY COMPANY LTD	1999023	29/02/2016	ROADS-WIPER BLADES/OIL F	56.58
000296 IDEAL SUPPLY COMPANY LTD	1923729	02/03/2016	ROADS-WINTER WIPER BLAC	30.71
000296 IDEAL SUPPLY COMPANY LTD	1922687	02/03/2016	ROADS-SUPERDIESEL LL	28.86
000296 IDEAL SUPPLY COMPANY LTD	2022187	15/03/2016	P/W-FLOOR DRY	384.20
000296 IDEAL SUPPLY COMPANY LTD	2046974	15/03/2016	FIRE-RADIOS	27.12
			Invoice Count 8 Total	578.99
<b>Cheque 042426</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>108.90</b>
000306 JAMES CAMPBELL	2-29-2016	15/03/2016	FEBRUARY MILEAGE	108.90
			Invoice Count 1 Total	108.90
<b>Cheque 042427</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>166.00</b>
003124 JIM RENWICK	2-29-2016	15/03/2016	ANIMAL CONTROL- PICK UP I	166.00
			Invoice Count 1 Total	166.00
<b>Cheque 042428</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>1,579.26</b>
000322 JOE KERR LTD	W44839	15/03/2016	FIRE- REPAIR UNIT L2	135.04
000322 JOE KERR LTD	17421	15/03/2016	EXCAVATOR RENTAL	401.15
000322 JOE KERR LTD	W44900	15/03/2016	ROADS- VHT-01-95 REPAIR	632.30
000322 JOE KERR LTD	W45038	16/03/2016	ROADS- UNIT 01-95-FUEL TAI	410.77
			Invoice Count 4 Total	1,579.26
<b>Cheque 042429</b>	<b>Date 18/03/2016</b>	<b>Amount</b>		<b>55.23</b>

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000321 JOE'S AUTOMOTIVE	38710	15/03/2016	POLICE- 2011 CROWN VICTO	55.23
			Invoice Count 1 Total	55.23
<b>Cheque 042430 Date 18/03/2016 Amount 165.88</b>				
000352 KITSUPPLY	134627	17/03/2016	ARENA W- JANITORIAL SUPP	165.88
			Invoice Count 1 Total	165.88
<b>Cheque 042431 Date 18/03/2016 Amount 418.90</b>				
003506 LESLIE MOTORS LTD	914770	15/03/2016	REPAIRS TO 2008 FORD F150	418.90
			Invoice Count 1 Total	418.90
<b>Cheque 042432 Date 18/03/2016 Amount 101.70</b>				
000371 LEWIS FLOWERS	1-3-2016	15/03/2016	CUT FLOWERS-FIRE	101.70
			Invoice Count 1 Total	101.70
<b>Cheque 042433 Date 18/03/2016 Amount 475.56</b>				
000372 LIFESAVING SOCIETY	138631	15/03/2016	AQUATICS MATERIALS & SUP	475.56
			Invoice Count 1 Total	475.56
<b>Cheque 042434 Date 18/03/2016 Amount 452.00</b>				
004287 LISA HIBMA	3-11-2016	15/03/2016	FIRST AID CPR TRAINING	452.00
			Invoice Count 1 Total	452.00
<b>Cheque 042435 Date 18/03/2016 Amount 342.12</b>				
002045 LITTLE BOWL	3-15-2016	16/03/2016	REC-DAY CAMP BOWLING	342.12
			Invoice Count 1 Total	342.12
<b>Cheque 042436 Date 18/03/2016 Amount 1,852.73</b>				
000411 M.D. CHARLTON CO LTD	26612	16/03/2016	POLICE- CARTRIDGES/BATTE	1,852.73
			Invoice Count 1 Total	1,852.73
<b>Cheque 042437 Date 18/03/2016 Amount 1,573.12</b>				
000421 MICROAGE BASICS	168911	15/03/2016	POLICE- USB STICK	10.16
000421 MICROAGE BASICS	163422	17/03/2016	POLICE-OFFICE SUPPLIES	15.81
000421 MICROAGE BASICS	169143	17/03/2016	POLICE-DVD-R	25.98
000421 MICROAGE BASICS	166788	17/03/2016	FIRE-OFFICE SUPPLIES	34.56
000421 MICROAGE BASICS	380308	17/03/2016	ADMIN-BINDING CASES/CLIP	203.33
000421 MICROAGE BASICS	164200	17/03/2016	EC DEV- USB STICK	29.37
000421 MICROAGE BASICS	380363	17/03/2016	ADMIN-FOLD BACK CLIPS/ST	8.14
000421 MICROAGE BASICS	164562	17/03/2016	CEMETERY- OFFICE SUPPLIE	7.05
000421 MICROAGE BASICS	165569	17/03/2016	OXY-INKJET CARTRIDGES	159.39
000421 MICROAGE BASICS	167001	17/03/2016	BA-MR-PROGRAM SUPPLIES	26.69
000421 MICROAGE BASICS	381824	17/03/2016	EL-CANON INK/PAPER SET	48.52
000421 MICROAGE BASICS	167079	17/03/2016	BA-MR-STAPLER	8.46
000421 MICROAGE BASICS	381869	17/03/2016	BA-MR- TAPE DISPENSER	8.64
000421 MICROAGE BASICS	167263	17/03/2016	ADMION-LEGAL FILE FOLDEF	22.59
000421 MICROAGE BASICS	382017	17/03/2016	DAY CARE-CANON INK/PAPE	97.04
000421 MICROAGE BASICS	380827	17/03/2016	DAY CARE-PROGRAM SUPPL	299.28

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000421 MICROAGE BASICS	381003	17/03/2016	ADMIN-STAMP PADS	30.48
000421 MICROAGE BASICS	166826	17/03/2016	P/W- LASER CARTRIDGE	101.69
000421 MICROAGE BASICS	165863	17/03/2016	EC DEV-LABELS/ENVELOPES	36.96
000421 MICROAGE BASICS	167713	17/03/2016	REC ADMIN-PAPER	51.39
000421 MICROAGE BASICS	381589	17/03/2016	REC ADMIN-EASEL PAPER	47.40
000421 MICROAGE BASICS	166617	17/03/2016	REC ADMIN-PRESSURIZED D	11.29
000421 MICROAGE BASICS	165788	17/03/2016	REC ADMIN-COLOURED MAR	29.36
000421 MICROAGE BASICS	165772	17/03/2016	REC ADMIN-LABELS	54.23
000421 MICROAGE BASICS	381141	17/03/2016	REC ADMIN-CORK BOARD	39.54
000421 MICROAGE BASICS	165533	17/03/2016	REC ADMIN-HIGHLIGHTERS	15.26
000421 MICROAGE BASICS	164374	17/03/2016	REC ADMIN-PAPER	72.27
000421 MICROAGE BASICS	164376	17/03/2016	REC ADMIN-PAPER	18.07
000421 MICROAGE BASICS	164968	17/03/2016	REC ADMIN-RUBBERBANDS	12.37
000421 MICROAGE BASICS	381087	17/03/2016	DAY CARE- SCHOOL GLUE	39.66
000421 MICROAGE BASICS	381086	17/03/2016	DAY CARE-PROGRAM SUPPL	8.14
Invoice Count 31 Total				1,573.12
<b>Cheque 042438 Date 18/03/2016 Amount 53.84</b>				
000629 MORAN MECHANICAL AND ELECTRICA	1000010348	17/03/2016	ARENA W- EQUIP REPAIR	53.84
Invoice Count 1 Total				53.84
<b>Cheque 042439 Date 18/03/2016 Amount 97.20</b>				
001215 NEIL VINCENT	3-9-2016	15/03/2016	MILEAGE-FEBRUARY	97.20
Invoice Count 1 Total				97.20
<b>Cheque 042440 Date 18/03/2016 Amount 11.58</b>				
004478 NELLE COOK	2-24-2016	17/03/2016	BA-MR-SUPPLIES	11.58
Invoice Count 1 Total				11.58
<b>Cheque 042441 Date 18/03/2016 Amount 169.50</b>				
002871 ONTARIO INFRASTRUCTURE AND LAN	1-28-2016	16/03/2016	LICENSE & AMENDING AGRE	169.50
Invoice Count 1 Total				169.50
<b>Cheque 042442 Date 18/03/2016 Amount 133.91</b>				
000498 ORKIN CANADA CORPORATION	in-6773493	15/03/2016	LANDFILL PEST CONTROL	133.91
Invoice Count 1 Total				133.91
<b>Cheque 042443 Date 18/03/2016 Amount 2,220.89</b>				
003138 OWEN SOUND POLICE SERVICES	2-25-2016	15/03/2016	POLICE- MARCH DISPATCH S	2,186.99
003138 OWEN SOUND POLICE SERVICES	2505-16	16/03/2016	GPS TRACKING MAR/APRIL	33.90
Invoice Count 2 Total				2,220.89
<b>Cheque 042444 Date 18/03/2016 Amount 6.00</b>				
004031 PAUL KERR	3-7-2016	15/03/2016	REPAIRS TO SCBA MASK BA	6.00
Invoice Count 1 Total				6.00
<b>Cheque 042445 Date 18/03/2016 Amount 651.72</b>				
000514 PLETCH ELECTRIC LTD	1000013101	15/03/2016	REPAIRS TO WINGHAM STRE	296.69

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000514 PLETCH ELECTRIC LTD	1000013095	15/03/2016	REPAIR HUTTON HEIGHTS S'	355.03
		Invoice Count	2 Total	651.72
<b>Cheque 042446 Date 18/03/2016 Amount 15,685.53</b>				
003332 PUBLIC SERVICES HEALTH & SAFETY ,	18313	15/03/2016	ESTC- JHSC CERT	2,846.47
003332 PUBLIC SERVICES HEALTH & SAFETY ,	17846	15/03/2016	ESTC- FIRE SAFETY TRAININ	6,757.40
003332 PUBLIC SERVICES HEALTH & SAFETY ,	17472	15/03/2016	ESTC-HEALTH & SAFETY TR/	6,081.66
		Invoice Count	3 Total	15,685.53
<b>Cheque 042447 Date 18/03/2016 Amount 280.07</b>				
000520 PUROLATOR COURIER LTD	430437652	15/03/2016	FIRE COURIER SERVICE	244.06
000520 PUROLATOR COURIER LTD	430451420	16/03/2016	POLICW-COURIER SERVICE	12.97
000520 PUROLATOR COURIER LTD	430522137	16/03/2016	POLICE COURIER	23.04
		Invoice Count	3 Total	280.07
<b>Cheque 042448 Date 18/03/2016 Amount 768.22</b>				
003875 QUEENS BAKERY	I56505	16/03/2016	ESTC-MEALS	360.00
003875 QUEENS BAKERY	I-56078	16/03/2016	ESTC-MEALS	98.12
003875 QUEENS BAKERY	I-55983	16/03/2016	ESTC-MEALS	80.10
003875 QUEENS BAKERY	I55781	16/03/2016	ESTC-MEALS	230.00
		Invoice Count	4 Total	768.22
<b>Cheque 042449 Date 18/03/2016 Amount 5,219.13</b>				
000542 R.J. BURNSIDE & ASSOCIATES	LNE085780.2015-9	15/03/2016	E/W LANDFILL ANNUAL PROC	1,574.88
000542 R.J. BURNSIDE & ASSOCIATES	LNE085790.2015-10	15/03/2016	WING LANDFILL WORK PROC	2,761.83
000542 R.J. BURNSIDE & ASSOCIATES	MCW162970.2014-7	15/03/2016	WESTMORELAND ST 2014	342.84
000542 R.J. BURNSIDE & ASSOCIATES	LNE085790.2015-11	15/03/2016	WINGHAM LANDFILL ANNUAL	539.58
		Invoice Count	4 Total	5,219.13
<b>Cheque 042450 Date 18/03/2016 Amount 405.00</b>				
003420 RADFORD GROUP LTD	February Statement	16/03/2016	P/W BLYTH FUEL	405.00
		Invoice Count	1 Total	405.00
<b>Cheque 042451 Date 18/03/2016 Amount 14.70</b>				
000508 REXALL PHARMA PLUS	533438	15/03/2016	ADMIN-FACIAL TISSUES	14.70
		Invoice Count	1 Total	14.70
<b>Cheque 042452 Date 18/03/2016 Amount 355.35</b>				
004198 RICCO FOOD DISTRIBUTOR	303101	16/03/2016	CONC B - SUPPLIES	355.35
		Invoice Count	1 Total	355.35
<b>Cheque 042453 Date 18/03/2016 Amount 239.47</b>				
000539 RINTOULS POOLS AND SPAS	57089	15/03/2016	POOL-MURIATIC ACID	239.47
		Invoice Count	1 Total	239.47
<b>Cheque 042454 Date 18/03/2016 Amount 9.18</b>				

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000272 RONA HODGINS	85932	15/03/2016	FIRE - BUNGY CORD	9.18
			Invoice Count 1 Total	9.18
<b>Cheque 042455 Date 18/03/2016 Amount 75.00</b>				
004289 ROYAL CANADIAN MOUNTED POLICE	1800004603	16/03/2016	POLICE-FINGERPRINT SEAR	75.00
			Invoice Count 1 Total	75.00
<b>Cheque 042456 Date 18/03/2016 Amount 133.08</b>				
000569 SCRIMGEOUR'S FOOD MARKET	030114514000	16/03/2016	ESTC- FOOD SUPPLIES	22.13
000569 SCRIMGEOUR'S FOOD MARKET	03011451865	16/03/2016	ESTC-FOOD SUPPLIES	24.35
000569 SCRIMGEOUR'S FOOD MARKET	03011450781	16/03/2016	ESTC- FOOD SUPPLIES	12.86
000569 SCRIMGEOUR'S FOOD MARKET	03011446341	16/03/2016	ESTC-FOOD SUPPLIES	56.49
000569 SCRIMGEOUR'S FOOD MARKET	03011449095	16/03/2016	ESTC-FOOD SUPPLIES	17.25
			Invoice Count 5 Total	133.08
<b>Cheque 042457 Date 18/03/2016 Amount 454.50</b>				
004032 SHELBY MURRAY	3-4-2016	16/03/2016	OEY-MILEAGE	454.50
			Invoice Count 1 Total	454.50
<b>Cheque 042458 Date 18/03/2016 Amount 169.50</b>				
000586 SKEOCH BUSINESS EQUIP. LTD	1000015711	15/03/2016	ADMIN-COPIER RENTAL	169.50
			Invoice Count 1 Total	169.50
<b>Cheque 042459 Date 18/03/2016 Amount 1,935.16</b>				
000588 SKYLINE ELEVATOR INC.	520360	17/03/2016	MEM HALL/HALL B-ELEVATO	1,935.16
			Invoice Count 1 Total	1,935.16
<b>Cheque 042460 Date 18/03/2016 Amount 289.43</b>				
002155 SMYTH WELDING & MACHINE SHOP	31729	15/03/2016	ROADS- EQUIPMENT REPAIR	289.43
			Invoice Count 1 Total	289.43
<b>Cheque 042461 Date 18/03/2016 Amount 752.99</b>				
000595 SPECTRUM COMMUNICATIONS LTD	739433	15/03/2016	ADMIN-TOWER ANTENNA SY	179.39
000595 SPECTRUM COMMUNICATIONS LTD	739072	15/03/2016	FIRE-PARTS FOR ANTENNA	45.26
000595 SPECTRUM COMMUNICATIONS LTD	738912	15/03/2016	FIRE-REPAIR PAGERS	142.11
000595 SPECTRUM COMMUNICATIONS LTD	738910	15/03/2016	FIRE- REPAIR PAGER	98.67
000595 SPECTRUM COMMUNICATIONS LTD	738911	15/03/2016	FIRE- REPAIR PAGER	109.67
000595 SPECTRUM COMMUNICATIONS LTD	738909	15/03/2016	FIRE- REPAIR PAGER	59.33
000595 SPECTRUM COMMUNICATIONS LTD	738908	15/03/2016	FIRE - REPAIR PAGER	118.56
			Invoice Count 7 Total	752.99
<b>Cheque 042462 Date 18/03/2016 Amount 601.41</b>				
000602 STANTON HARDWARE	274239	17/03/2016	ARENA B- MICROWAVE	101.69
000602 STANTON HARDWARE	274126	17/03/2016	DAY CARE-CRITTER REPELL	42.92
000602 STANTON HARDWARE	274135	17/03/2016	DAY CARE- OVAL ROASTER	28.24
000602 STANTON HARDWARE	274108	17/03/2016	BA-MR-EPOXY ADHESIVE	9.03
000602 STANTON HARDWARE	274237	17/03/2016	BA-MR-SPRAY BOTTLE	3.38
000602 STANTON HARDWARE	274224	17/03/2016	P/W-WIRE CLIP	14.40

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000602 STANTON HARDWARE	274321	17/03/2016	ROADS-SNOW PUSHER	30.50
000602 STANTON HARDWARE	274578	17/03/2016	ROADS- HOSE NOZZLE	12.98
000602 STANTON HARDWARE	274270	17/03/2016	DAY CARE-DRAIN CLEANER	12.42
000602 STANTON HARDWARE	274029	17/03/2016	LIBRARY-EXIT SIGN LAMP	22.31
000602 STANTON HARDWARE	274596	17/03/2016	DAY CARE- SOFTENER SALT	58.92
000602 STANTON HARDWARE	274172	17/03/2016	ARENA W- CONNECTOR COR	5.07
000602 STANTON HARDWARE	274033	17/03/2016	COMPLEX- LAMPS/DRILL KIT	146.83
000602 STANTON HARDWARE	274379	17/03/2016	ARENA W- ADAPTER	4.28
000602 STANTON HARDWARE	274157	17/03/2016	COMPLEX- MULTI-LIUBRICAN	16.93
000602 STANTON HARDWARE	274586	17/03/2016	PARKS- LIGHTBULBS	11.83
000602 STANTON HARDWARE	274583	17/03/2016	TOWN HALL GLASS CUTTING	5.65
000602 STANTON HARDWARE	274526	17/03/2016	TOWN HALL- EXIT LAMP	22.31
000602 STANTON HARDWARE	274542	17/03/2016	TOWN HALL-T8 LAMPS	45.17
000602 STANTON HARDWARE	274516	17/03/2016	ARENA W- KEYS	6.55
Invoice Count 20 Total				601.41
<b>Cheque 042463 Date 18/03/2016 Amount 201.96</b>				
000606 STEFFEN AUTO SUPPLY	280364	15/03/2016	ROADS-FUEL LINE, SILICONE	8.18
000606 STEFFEN AUTO SUPPLY	281168	15/03/2016	ROADS- HYDRAULIC FITTING	43.23
000606 STEFFEN AUTO SUPPLY	281406	15/03/2016	ROADS-SHOP TOWELS	27.66
000606 STEFFEN AUTO SUPPLY	281808	15/03/2016	ROADS-SEALED HALOGEN B	15.41
000606 STEFFEN AUTO SUPPLY	282022	15/03/2016	ROADS- PIGTAIL/SOCKET	5.85
000606 STEFFEN AUTO SUPPLY	281923	15/03/2016	ROADS-SEALED HALOGEN B	81.25
000606 STEFFEN AUTO SUPPLY	280360	15/03/2016	ROADS- OIL FILTER DODGE F	5.03
000606 STEFFEN AUTO SUPPLY	281458	15/03/2016	LANDFILL- COOLANT	15.35
Invoice Count 8 Total				201.96
<b>Cheque 042464 Date 18/03/2016 Amount 424.60</b>				
000620 SWAN DUST CONTROL LTD	3587385	15/03/2016	COMPLEX- MATS/MOPS	139.89
000620 SWAN DUST CONTROL LTD	3587397	15/03/2016	POLICE-MATS	35.26
000620 SWAN DUST CONTROL LTD	3580918	15/03/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3574443	15/03/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3593862	16/03/2016	POLICE MATS/MOPS	35.26
000620 SWAN DUST CONTROL LTD	3593863	17/03/2016	TOWN HALL MATS	26.50
000620 SWAN DUST CONTROL LTD	3593849	17/03/2016	COMPLEX- MATS/MOPS	139.89
Invoice Count 7 Total				424.60
<b>Cheque 042465 Date 18/03/2016 Amount 215.59</b>				
000631 TEESWATER AGRO PARTS LTD	108936	15/03/2016	ROADS- PTO PIN	6.78
000631 TEESWATER AGRO PARTS LTD	109206	15/03/2016	ROADS- REPAIR TRACKLESS	208.81
Invoice Count 2 Total				215.59
<b>Cheque 042466 Date 18/03/2016 Amount 368.57</b>				
002916 THE BLYTH INN INC.	288	15/03/2016	ESTC-MEALS	316.08
002916 THE BLYTH INN INC.	287	15/03/2016	ESTC- MEALS	52.49
Invoice Count 2 Total				368.57
<b>Cheque 042467 Date 18/03/2016 Amount 835.59</b>				
000642 THE CITIZEN	85588	15/03/2016	FEBRUARY ADVERTISING	206.18

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Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000642 THE CITIZEN	85587	16/03/2016	REC FEBRUARY ADVERTISIN	629.41
			Invoice Count 2 Total	835.59
<b>Cheque 042468</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>262.30</b>	
001796 TIM HORTON'S	2-14-2016	17/03/2016	ESTC-SANDWICHES & TIM BI	159.26
001796 TIM HORTON'S	3-1-2016	17/03/2016	ESTC-TIM BITS	44.95
001796 TIM HORTON'S	3-6-2016	17/03/2016	ESTC- TIM BITS	17.98
001796 TIM HORTON'S	3-6-2016-2	17/03/2016	ESTC-SANDWICHES & TIM BI	40.11
			Invoice Count 4 Total	262.30
<b>Cheque 042469</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>415.12</b>	
004126 TIM LEWIS	3-10-2016	15/03/2016	CBO - TRAINING 3 DAYS	415.12
			Invoice Count 1 Total	415.12
<b>Cheque 042470</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>3,160.00</b>	
000656 TOWNSHIP OF HURON-KINLOSS	3-11-2016 RA	16/03/2016	ADMIN-WORKSHOP REGISTR	1,580.00
000656 TOWNSHIP OF HURON-KINLOSS	3-11-2016-SH	16/03/2016	ADMIN - WORKSHOP REGIST	1,580.00
			Invoice Count 2 Total	3,160.00
<b>Cheque 042471</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>172.36</b>	
001365 TOWNSHIP OF NORTH HURON WATER	219251	16/03/2016	WATER PAID TO GENERAL A	172.36
			Invoice Count 1 Total	172.36
<b>Cheque 042472</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>54.32</b>	
003270 TRISHA MCLEAN	1-8-2016	16/03/2016	DAY CARE- SUPPLIES	54.32
			Invoice Count 1 Total	54.32
<b>Cheque 042473</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>184.19</b>	
003532 TRULY NOLEN	25439	16/03/2016	COMPLEX MARCH PEST CON	118.65
003532 TRULY NOLEN	25391	16/03/2016	DAY CARE MARCH PEST COI	65.54
			Invoice Count 2 Total	184.19
<b>Cheque 042474</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>121.30</b>	
000880 TURNBERRY SALES & SERVICE	40	16/03/2016	REC-REPAIR SNOW BLOWER	32.15
000880 TURNBERRY SALES & SERVICE	34	16/03/2016	REC-EQUIP REPAIR	19.15
000880 TURNBERRY SALES & SERVICE	20	16/03/2016	PARK-REPAIR EQUIP	70.00
			Invoice Count 3 Total	121.30
<b>Cheque 042475</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>1,586.10</b>	
003739 UNITED ROTARY BRUSH CORP OF CAI	CI33933	15/03/2016	ROADS- EQUIP REPAIR	1,586.10
			Invoice Count 1 Total	1,586.10
<b>Cheque 042476</b>	<b>Date 18/03/2016</b>	<b>Amount</b>	<b>246.07</b>	
000672 VALERIE WATSON	3-7-2016	16/03/2016	MILEAGE/CAMERAS	246.07
			Invoice Count 1 Total	246.07



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042477 Date 18/03/2016 Amount 302.70</b>				
003485 VAN HOUTTE COFFEE SERVICES INC	21817152-2016	16/03/2016	ESTC-COFFEE	302.70
			Invoice Count 1 Total	302.70
<b>Cheque 042478 Date 18/03/2016 Amount 791.00</b>				
001036 WARD & UPTIGROVE CONSULTING & F	40930	15/03/2016	ADMIN-HUMAN RESOURCES	791.00
			Invoice Count 1 Total	791.00
<b>Cheque 042479 Date 18/03/2016 Amount 20,337.83</b>				
001735 WASTE MANAGEMENT	969-490649	16/03/2016	FEBRUARY WASTE SERVICE	20,337.83
			Invoice Count 1 Total	20,337.83
<b>Cheque 042480 Date 18/03/2016 Amount 846.37</b>				
000685 WATSON'S BUILDING CENTRE	2675538	17/03/2016	P/W-WASHING MACHINE	846.37
			Invoice Count 1 Total	846.37
<b>Cheque 042481 Date 18/03/2016 Amount 631.76</b>				
000699 WINGHAM ADVANCE TIMES	WND0015122	15/03/2016	MMF-MEETING AD	33.90
000699 WINGHAM ADVANCE TIMES	Subscription	16/03/2016	REC ADMIN SUBSCRIPTION	46.20
000699 WINGHAM ADVANCE TIMES	3757381	16/03/2016	FEBRUARY ADVERTISING	551.66
			Invoice Count 3 Total	631.76
<b>Cheque 042482 Date 18/03/2016 Amount 30.25</b>				
002081 WINGHAM FOODLAND	725600-2783	15/03/2016	CONC W-SUPPLIES	19.28
002081 WINGHAM FOODLAND	725600-7667	17/03/2016	CONC W-SUPPLIES	10.97
			Invoice Count 2 Total	30.25
<b>Cheque 042483 Date 18/03/2016 Amount 10.00</b>				
002624 WINGHAM POLICE SERVICE	3-15-2016	15/03/2016	FIRE-POLICE RECORDS CHE	10.00
			Invoice Count 1 Total	10.00
<b>Cheque 042484 Date 18/03/2016 Amount 766.14</b>				
000713 WINGHAM PRINTING SERVICE	17386	15/03/2016	ADMIN-WINDOW ENVELOPES	766.14
			Invoice Count 1 Total	766.14
<b>Cheque 042485 Date 18/03/2016 Amount 1,185.33</b>				
000705 WINTERGREEN LEARNING MATERIALS	FORD0166912	15/03/2016	EY- PROGRAM SUPPLIES	1,185.33
			Invoice Count 1 Total	1,185.33
<b>Cheque 042486 Date 18/03/2016 Amount 115.53</b>				
004479 LINDA HESS	174163	18/03/2016	REFUND-REGISTRATION FEE	115.53
			Invoice Count 1 Total	115.53
<b>Cheque 042487 Date 18/03/2016 Amount 19.21</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor		Invoice	Entry	Invoice	Invoice
Number	Name	Number	Date	Description	Amount
004480	LINDSAY KUGLIN	389002	18/03/2016	REFUND- PRE-AUTHORIZED	19.21
				Invoice Count 1 Total	19.21
Report Total					975,985.54

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque</b>	<b>Date</b>	<b>Amount</b>	<b>0.00</b>	
000000				0.00
		Invoice Count	1 Total	0.00
<b>Cheque 004608</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>33.90</b>	
003519 CORIX WATER PRODUCTS (EAST) INC	10616015159	16/03/2016	METER SUPPLIES	33.90
		Invoice Count	1 Total	33.90
<b>Cheque 004609</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>272.61</b>	
003369 EASTERN OVERHEAD DOORS (GREY-E	10571	16/03/2016	REPAIR OVERHEAD DOOR	272.61
		Invoice Count	1 Total	272.61
<b>Cheque 004610</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>187.40</b>	
000074 FOXTON FUELS LIMITED	281324 WATER	16/03/2016	FEBRUARY FUEL	187.40
		Invoice Count	1 Total	187.40
<b>Cheque 004611</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>102.54</b>	
003339 HEALTHY COMPUTERS WINGHAM	21389	16/03/2016	WELL 4 - EXTERNAL HARD DI	102.54
		Invoice Count	1 Total	102.54
<b>Cheque 004612</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>71.87</b>	
000421 MICROAGE BASICS	166081	16/03/2016	REPORT COVERS, OFFICE SI	71.87
		Invoice Count	1 Total	71.87
<b>Cheque 004613</b>	<b>Date 16/03/2016</b>	<b>Amount</b>	<b>1,147.56</b>	
003017 TD VISA	3026319 WCWC	16/03/2016	STOREY/NESBIT TRAINING	700.60
003017 TD VISA	90003127 OWWCO	16/03/2016	STOREY OPERATOR RENEW	145.00
003017 TD VISA	117968 HACH CANADA	16/03/2016	TURBIDITY CALIBRATION KIT	301.96
		Invoice Count	3 Total	1,147.56
			Report Total	1,815.88

## Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 003257 Date 15/03/2016 Amount 4,294.25</b>				
000294 HYDRO ONE NETWORKS INC	117 02/2016	15/03/2016	117 NORTH ST JAN 7 - FEB 1	4,294.25
			Invoice Count 1 Total	4,294.25
<b>Cheque 003258 Date 16/03/2016 Amount 47.75</b>				
001209 BLYTH BUILDING SUPPLIES LTD.	G01454	16/03/2016	HOSE END, TORCH KIT	25.18
001209 BLYTH BUILDING SUPPLIES LTD.	G01594	16/03/2016	BULBS	22.57
			Invoice Count 2 Total	47.75
<b>Cheque 003259 Date 16/03/2016 Amount 486.57</b>				
000113 CARSON SUPPLY	S14417979.001	16/03/2016	REPAIR CLAMP	184.18
000113 CARSON SUPPLY	S1442439.001	16/03/2016	EFFLUENT PUMP SWITCH	302.39
			Invoice Count 2 Total	486.57
<b>Cheque 003260 Date 16/03/2016 Amount 178.14</b>				
000074 FOXTON FUELS LIMITED	281324 Sewer	16/03/2016	FEBRUARY FUEL	178.14
			Invoice Count 1 Total	178.14
<b>Cheque 003261 Date 16/03/2016 Amount 5,105.97</b>				
000294 HYDRO ONE NETWORKS INC	781727 02/2016	16/03/2016	60 LLOYD ST JAN USAGE	5,105.97
			Invoice Count 1 Total	5,105.97
<b>Cheque 003262 Date 16/03/2016 Amount 60.88</b>				
000321 JOE'S AUTOMOTIVE	38757	16/03/2016	SERVICE 2012 DODGE RAM	60.88
			Invoice Count 1 Total	60.88
<b>Cheque 003263 Date 16/03/2016 Amount 426.58</b>				
000629 MORAN MECHANICAL AND ELECTRICAL	1000010340	16/03/2016	87 PATRICK ST SEWER MAIN	426.58
			Invoice Count 1 Total	426.58
<b>Cheque 003264 Date 16/03/2016 Amount 97.20</b>				
002697 TUCKERSMITH COMMUNICATIONS	4466 03/2016	16/03/2016	523-4466 MONTHLY ACCT	97.20
			Invoice Count 1 Total	97.20
<b>Cheque 003265 Date 16/03/2016 Amount 736.51</b>				
000687 WESTARIO POWER INC.	2103289370	16/03/2016	435 MINNIE ST FEB USAGE	736.51
			Invoice Count 1 Total	736.51
Report Total				11,433.85

## Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000325 Date 07/03/2016 Amount 6,217.97</b>				
000665 UNION GAS LIMITED	January 2016-7759	07/03/2016	1420.178 M3- MEM HALL	287.77
000665 UNION GAS LIMITED	January 2016-7408	07/03/2016	2381.336 M3 445 JOSEPHINE	465.37
000665 UNION GAS LIMITED	January 2016-0458	07/03/2016	16589.389 M3 99 KERR ST	4,472.77
000665 UNION GAS LIMITED	January 2016-5340	07/03/2016	980.066 M3- 281 EDWARD ST	283.84
000665 UNION GAS LIMITED	January 2016-5467	07/03/2016	846.511 M3-DAY CARE	181.77
000665 UNION GAS LIMITED	January 2016-4108	07/03/2016	1282.258 M3 TOWN HALL	363.56
000665 UNION GAS LIMITED	January 2016-5109	07/03/2016	521.458 M3 273 EDWARD ST.	162.89
Invoice Count 7 Total				6,217.97
<b>Cheque 000326 Date 07/03/2016 Amount 18,808.01</b>				
000687 WESTARIO POWER INC.	2103284842	07/03/2016	118440 KWH- COMPLEX	18,808.01
Invoice Count 1 Total				18,808.01
<b>Cheque 000327 Date 14/03/2016 Amount 2,696.79</b>				
000294 HYDRO ONE NETWORKS INC	February 2016-8337	14/03/2016	0 KWH-377 GYPSY OTH OTHF	19.53
000294 HYDRO ONE NETWORKS INC	January 2016 - 0523	14/03/2016	10951 KWH- 103 QUEEN ST S	2,677.26
Invoice Count 2 Total				2,696.79
<b>Cheque 000328 Date 14/03/2016 Amount 770.21</b>				
000665 UNION GAS LIMITED	January 2016-9991	14/03/2016	2470.15 M3-273 JOSEPHINE S	481.77
000665 UNION GAS LIMITED	January 2016-8454	14/03/2016	1423.804 M3- FIRE HALL	288.44
Invoice Count 2 Total				770.21
<b>Cheque 000329 Date 17/03/2016 Amount 454.00</b>				
003295 GLOBAL PAYMENTS	85704 29/2016	17/03/2016	REC CREDIT CARD/DEBIT FE	370.44
003295 GLOBAL PAYMENTS	28105	17/03/2016	LANDFILL DEBIT MACHINE FE	30.08
003295 GLOBAL PAYMENTS	4969	17/03/2016	ADMIN OFFICE DEBIT MACHII	53.48
Invoice Count 3 Total				454.00
<b>Cheque 000330 Date 17/03/2016 Amount 2,704.00</b>				
000657 TOWNSHIP OF NORTH HURON WATER	150966	17/03/2016	55 M3-DAY CARE WATER/SE\	94.78
000657 TOWNSHIP OF NORTH HURON WATER	Library- 2-23-2016	17/03/2016	JAN/FEB FLAT RATE-LIBRAR\	172.36
000657 TOWNSHIP OF NORTH HURON WATER	150959	17/03/2016	770 M3- COMPLEX WATER/SE	907.58
000657 TOWNSHIP OF NORTH HURON WATER	2-23-2016-M Hall	17/03/2016	JAN/FEB FLAT RATE WATER/	172.36
000657 TOWNSHIP OF NORTH HURON WATER	2-23-2016-B Works	17/03/2016	B WORKS- JAN/FEB WATER/€	172.36
000657 TOWNSHIP OF NORTH HURON WATER	151664	17/03/2016	590 M3-BLYTH COM CENTRE	1,012.20
000657 TOWNSHIP OF NORTH HURON WATER	2-23-2016-ESTC	17/03/2016	ESTC- JAN/FEB WATER/SEWI	172.36
Invoice Count 7 Total				2,704.00
Report Total				31,650.98

## Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 05/03/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000339 Date 16/03/2016 Amount 89.45</b>				
000052 BELL CANADA	9942 03/2016	16/03/2016	357-9942 MONTHLY ACCT	89.45
			Invoice Count 1 Total	89.45
<b>Cheque 000340 Date 16/03/2016 Amount 968.52</b>				
002664 D.H. JUTZI LIMITED	D97533	16/03/2016	LIQUID CHLORINE	968.52
			Invoice Count 1 Total	968.52
<b>Cheque 000341 Date 16/03/2016 Amount 264.48</b>				
000074 FOXTON FUELS LIMITED	280861	16/03/2016	FUEL	264.48
			Invoice Count 1 Total	264.48
<b>Cheque 000342 Date 16/03/2016 Amount 86.53</b>				
002697 TUCKERSMITH COMMUNICATIONS	9131 03/2016	16/03/2016	523-9131 MONTHLY ACCT	86.53
			Invoice Count 1 Total	86.53
<b>Cheque 000343 Date 16/03/2016 Amount 3,006.50</b>				
000687 WESTARIO POWER INC.	2103284844	16/03/2016	WELL 4 JAN USAGE	3,006.50
			Invoice Count 1 Total	3,006.50
<b>Cheque 000344 Date 17/03/2016 Amount 80.73</b>				
003924 GLOBAL PAYMENTS	25704 02/2016	17/03/2016	DEBIT MACHINE FEES	80.73
			Invoice Count 1 Total	80.73
Report Total				4,496.21



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Donna White  
**DATE:** 21/03/2016  
**SUBJECT:** Monthly Activity Report  
**ATTACHMENTS:** N/A

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated March 21, 2016 which is received for information purposes.

### **EXECUTIVE SUMMARY**

The Director of Finance provides periodic updates to Council on activities within the Finance Department.

### **DISCUSSION**

1. Interim Tax bills have been generated and mailed with due dates on March 24<sup>th</sup> and June 24<sup>th</sup>
2. Year end audit completed by Vodden, Bender and Seebach – working on preparation of final documents
3. Director is participating in Asset Management software webinars
4. MFOA Asset Management Assistance and Group Training Program – Application submitted – successful applicants will be notified by April 1st
5. 2015 Gas Tax Risk Management Questionnaire – Director has drafted a number of the Standard Operating Procedures as outlined as part of the 2015 year end Gas Tax Reporting
6. OCIF Formula Component Application due March 31<sup>st</sup> – motion required at March 29<sup>th</sup> Budget Meeting to select the project for funding in the amount of \$92,375.00
7. Working with Department Heads on Budget Amendments for next budget meeting on March 29<sup>th</sup>

### **FINANCIAL IMPACT**

Once the 2016 Budget is adopted, projects and transactions included in the budget will proceed.

### **FUTURE CONSIDERATIONS**

It is recommended that a target date of April 18<sup>th</sup> be set to adopt the 2016 budget.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

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Donna White, Treasurer

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Sharon Chambers, CAO



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 21/03/2016  
**SUBJECT:** FDNH Report On February 2016 Activities  
**ATTACHMENTS:** Activity Summary

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for February 2016 activities.

### **EXECUTIVE SUMMARY**

February 2016 FDNH activities as indicated in attached report.

### **DISCUSSION**

See attached file.

### **FINANCIAL IMPACT**

n/a

### **FUTURE CONSIDERATIONS**

n/a

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal 3. Ensure our community is healthy and safe.

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David Sparling,  
Director Fire & Emergency Services

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Sharon Chambers, CAO



## **FDNH Report to North Huron Council for Activity for the Month of February 2016**

### **Training:**

#### Weekly Training:

- 1 week of equipment checks (35 personnel)
- 1 week of auto extrication – vehicle stability (42 personnel)
- 1 week of emergency patient care (33 personnel)

### **Other:**

Regular JHSC meeting held.

### **Notable Fire Prevention and Public Education:**

Smoke and CO alarm initiative launched with old order Mennonite community in Howick, North Huron and Morris-Turnberry.

### **February Incidents:**

#### 1 February:

Carbon Monoxide Alarm Activation  
North Huron  
Outcome: CO present. FDNH determined source and cleared the air of CO.

#### 4 February:

Fire - structure  
Morris-Turnberry  
Outcome: Total loss.  
Notes: Mutual aid (pumper and tanker) from Howick FD, South Bruce-Teeswater FD (tanker) and Huron East Brussels FD (tanker). Estimated loss: \$800,000

#### 5 February:

Motor vehicle collision  
Morris-Turnberry  
Outcome: Patients declined transfer by EMS.

#### 8 February:

Medical first response  
North Huron  
Outcome: Patient transferred by EMS.



12 February:

Alarm system activation

Morris-Turnberry

Outcome: No smoke. No fire. Faulty detector.

13 February:

Carbon Monoxide Alarm Activation

North Huron

Outcome: CO present. FDNH determined source and cleared the air.

14 February:

Medical first response

Morris-Turnberry

Outcome: Patient declined transfer by EMS.

15 February:

Fire - Chimney

Central Huron

Outcome: Fire contained to chimney.

18 February:

Medical first response

North Huron

Outcome: Patient transferred by EMS.

20 February:

Motor vehicle collision

North Huron

Outcome: Patient transferred by EMS.

21 February:

Medical first response

Central Huron

Outcome: Patient deceased.

25 February:

Medical first response

Central Huron

Outcome: Patient transferred by EMS.

26 February:

Medical first response

North Huron

Outcome: Patient transferred by EMS.





# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 16/03/2016  
**SUBJECT:** Administration Activity Report  
**ATTACHMENTS:** County of Huron Economic Development Work Plans 2016-2017

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the Activity Report of the CAO for information purposes.

## **EXECUTIVE SUMMARY**

The CAO provides periodic updates to Council within the Administration Department and overall Operations of the Township.

## **DISCUSSION**

### **1. Economic Development:**

- a. **Strategic Plan:** The North Huron Economic Development Strategic Plan is presented for Council's consideration. The Plan has identified priorities that were brought forward by North Huron Stakeholders. As Council is aware, the Countywide Strategic Planning Project was enacted under very tight timelines in order to meet the departmental restructuring initiatives that were undertaken by the County. The County has now released their Economic Development Work Plans which based on the County and Municipal Partners' Economic Development Strategic Plans. (attached) Over the next couple of weeks, the County will be developing an organizational chart and job descriptions that will support the needs identified in the Work Plan. The County will be providing support and resources to the lower tier municipalities. Meetings will be held with lower tier CAO's in the upcoming weeks to discuss local needs and a plan on how service is to be delivered. Following the rollout of the County's plans, the CAO will conduct a review of the North Huron Economic Development program, as requested by Council in the 2015 Service Review. The review will include;
  - Review existing program, identify strengths, weaknesses, gaps, opportunities for improvement
  - Measurement of progress and benchmarking of current status
  - Develop a mandate and Business Plan for the North Huron Economic Development Department.
    - Determine the Township's role with respect to;
      - BIA and Business supports
      - Community Development, including festivals, events, Farmer's Market
      - Tourism, marketing and promotion
  - Define the role of County and County Economic Development Staff in North Huron

- Define the role of the North Huron Economic Development Officer in response to County realignment
- Define the future role of the North Huron Strategic Planning Committee
- Explore the opportunity for partnership in Economic Development/Community Development under the Shared Services Agreement

In light of the workload associated with the Shared Services project, it is anticipated that this project will progress slowly and a report will be brought forward later in 2016

**b. Blyth Redevelopment:**

- i. **Cowbell Brewing Company:** There have been significant advances achieved in the redevelopment of Blyth over the past month, beginning with the announcement of the Cowbell Brewing Company by the Sparling Family. The development (in Central Huron) is expected to break ground in April. The Developer commissioned a Servicing Options report which explored various scenarios for water and wastewater services to the development. A review of the Blyth water and wastewater system capacity and wastewater treatment capability was undertaken. Ultimately, the decision was made to supply the development's water by constructing a drilled well onsite and to manage all of the development's wastewater onsite. This supports the project's goal of being the most energy efficient and self-reliant brewery in Ontario. The Developer is proposing the use of municipal water to service the restaurant and commercial portion of the development. A proposal for the service extension has been submitted by the Developer's Consultant and has been reviewed by BM Ross and Associates. This Development will be subject to a Cross Border Services Agreement with the Municipality of Central Huron and a further report shall be considered in the closed session to discuss Agreement negotiations.
  - ii. **14/19 Initiative/Memorial Hall Renovation:** Deputy Premier Deb Matthews was present in Blyth on March 15<sup>th</sup> to announce a \$3.3 million dollar contribution to 14/19 Inc. for Blyth redevelopment and cultural initiatives, including the renovation of Memorial Hall. Further details will be brought forward as 14/19 works to finalize the Letter of Intent with the Province. The CAO touched base with the contact from the Department of Heritage regarding the Cultural Spaces Federal funding program and was advised that the Township's application is still at the regional level but will soon be moving to the next cohort. This Federal funding program would cover only those parts of the renovation that support cultural spaces such as the theatre and art gallery.
2. **OPP Costing – Policing Review Committee:** A By-law establishing the Policing Review Committee is included on the March 21<sup>st</sup> agenda for Council's consideration. Since the March 7<sup>th</sup> Council meeting, it has been suggested that a representative from the Police Association be included on the committee. The By-law has been amended to include this additional appointment. An introductory meeting will be arranged early in April to outline the process for receiving the costing for OPP services.
  3. **Blyth Well Upgrade Tender:** Tenders are due at 1:00 p.m. on March 18<sup>th</sup>, 2016. Project Engineer Jeremy Taylor of RJ Burnside will review the tenders and prepare a recommendation to award the contract at the March 29<sup>th</sup> budget meeting.

4. **Morris Turnberry/North Huron Shared Services Project:** The Shared Services Steering Committee met on March 11<sup>th</sup>. The CAO's are continuing to work with the Human Resources Committee on employment matters related to the Shared Services Project. In order to provide an update to staff on the progress to date, an all staff meeting has been scheduled for April 5th, 2016 at 10 am at the Knights of Columbus Centre in Wingham. On April 7th, 2016, 11:30 am, the first Implementation Team meeting will be held to begin discussions on how implementation will proceed. The Director of Public Works hiring process is ongoing.

**FINANCIAL IMPACT**

n/a

**FUTURE CONSIDERATIONS**

n/a

**RELATIONSHIP TO STRATEGIC PLAN**

Goal #1 – Our Community is attractive to new business and residents

Goal #4 – Our Administration is fiscally responsible and strives for operational excellence.

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Sharon Chambers, CAO

## County of Huron Draft Economic Development Work Plans 2016-2017

In December 2015 Huron County Council endorsed a new Huron County Economic Development Strategic plan that was developed based on the following fundamentals:

### Focusing on **3 GUIDING PRINCIPLES:**

- ✓ Developing targeted opportunities
- ✓ Aligning municipal government efforts
- ✓ Engaging a broader group of stakeholders

### Addressing the **5 BIG CHALLENGES:**

1. The tightening workforce
2. The need for new entrepreneurship
3. The need to focus on specific opportunities
4. The importance of strategic economic infrastructure
5. Engagement of the private sector/other stakeholders

### Pursuing **OPPORTUNITIES IN KEY GROWTH SECTORS:**

- ✓ Agriculture
- ✓ Tourism, Culture and Arts
- ✓ Education
- ✓ Manufacturing
- ✓ Health and Wellbeing
- ✓ Information technology
- ✓ Retail and local services

The following department work plan has been developed based on the fundamentals included within the County Economic Development Strategic Plan, Economic Development strategic plans completed by our municipal partners and the five pillars of successful economic development, which are:



Priority	Initiative	Description	Timing	Lead	Support	Strategic Reference Points	Success Metrics
Small Business & Entrepreneur Support	Review and re-development of Small Business Enterprise Centre	<ul style="list-style-type: none"> <li>Currently working with province to ensure stellar delivery of SBEC Core, Starter &amp; Summer Co. programs</li> <li>Identify enhanced programming specific to County needs &amp; assets</li> </ul>	<ul style="list-style-type: none"> <li>In progress – Program Audit complete by May/16</li> <li>Throughout 2016 for identification of needs/wants</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Province</li> <li>Province &amp; other SBECs</li> </ul>	County: 2.2.2 MT: 5.1, CH: 2.12 B: 6.1.1, 6.4.1, 6.4.7, H: 3.1 SH: 2.1 NH: 5.1	<ul style="list-style-type: none"> <li>Identify enhanced programming and implement</li> <li>Improved metrics out of SBEC (using provincial tracking system)</li> <li>*Review current metrics and set goals</li> </ul>
	Develop departmental support mechanisms to bolster SBEC programming	<ul style="list-style-type: none"> <li>Leverage existing metrics to determine best possible location(s)</li> <li>Develop robust web presence for Centre</li> <li>Utilize department staff to create enhanced marketing plan/collateral for Centre &amp; programming</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> <li>Summer 2016</li> <li>Summer/Fall 2016</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> <li>CED</li> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>IT Dept</li> </ul>	County 2.2.2 CH 2.1, 2.10	<ul style="list-style-type: none"> <li>Completion of new website</li> <li>Completion of new marketing collateral</li> <li>Improved metrics out of SBEC (using provincial tracking system)</li> </ul>



	Continue and seek out/develop partnerships with other agencies (such as HBDC) and other regions	<ul style="list-style-type: none"> <li>Improved programming depth and reach-Within County</li> <li>Improved understanding of broader regional strength. Work with other Regions</li> <li>Identify Huron County's core strength and offerings to enhance broader Regional Collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Begin Immediately</li> <li>Begin immediately – Spring</li> <li>Begin immediately - Spring</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Province</li> <li>Feds</li> <li>Municipalities</li> <li>SBECs</li> <li>HBDC/CFDCs</li> </ul>	County 2.2.2 H: 3.2 B: 6.1.1, 6.2.5, 6.4.2, 6.4.7, 6.4.8 SH: 1.1 CH: 2.12 HE:6.1.1 MT: 5.1. 2, 5.1.2	<ul style="list-style-type: none"> <li>MOUs signed with partner SBECs</li> <li>Improved metrics out of SBEC (using provincial tracking system)</li> <li>Annual survey collecting feedback from partners</li> </ul>
	Identification and development of new and innovative services	<ul style="list-style-type: none"> <li>Revamped workshop series</li> <li>Explore &amp; determine potential for a niche incubation program in collaboration with other Regions</li> </ul>	<ul style="list-style-type: none"> <li>Fall/Winter 2016</li> <li>Begin Spring 2016</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Economic Development Board</li> <li>Feds</li> <li>Municipalities</li> <li>Private Sector</li> <li>SBECs</li> <li>HBDC</li> </ul>	County 2.2.2 H 1.4, 4.4 SH: 1.1 CH: 2.10 HE: 6.1.1 B: 6.2.1, 6.4.8 MT: 5.1.2 NH: 5.1	<ul style="list-style-type: none"> <li>Completion of workshop series re-development</li> <li>Improved workshop attendance vs. years previous</li> <li>Improved workshop feedback forms vs. years previous</li> <li>Identify and implement # new programs</li> </ul>
	Work with HCEDB	<ul style="list-style-type: none"> <li>Explore Board small business mentorship program</li> <li>Continue efforts for</li> </ul>		<ul style="list-style-type: none"> <li>Board</li> <li>CED</li> </ul>		County 2.2.2 MT: 5.1.2 , 5.2.3, 5.3.4, 5.3.5 H: 2.1	

		small business financing <ul style="list-style-type: none"> <li>Input into revamped workshop series</li> </ul>				SH: 2.3, 2.4 CH: 2.10 B: 6.4.1, 6.4.2, 6.4.8 NH: 5.3	
Business Retention	Available and qualified workforce	<ul style="list-style-type: none"> <li>Targeted data collection related to workforce issues</li> <li>Use data to determine how to approach workforce recruitment</li> <li>Development of white paper to Queen's Park</li> <li>Re-evaluate current Local Immigration Project and improve newcomer readiness and attraction efforts</li> <li>Work with key sectors, associations and school boards on market preparedness</li> <li>Strategic job fairs</li> </ul>	<ul style="list-style-type: none"> <li>In progress</li> <li>In progress</li> <li>In progress</li> <li>In progress</li> <li>Ongoing</li> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>FCLMPB</li> <li>Third party consultant</li> <li>Board</li> <li>Local Immigration Partnership</li> </ul>	County 2.2.1, 2.2.5 SH: 1.1, 2.1, 3.1, 1.4, 1.7 CH: 3.1, 3.2, 4.2, 4.4, 4.5 MT: 5.3.1, 5.3.2, 5.3.4 B: 6.3.1, 6.5.3 G: 1 NH: 5.2	<ul style="list-style-type: none"> <li>Complete white paper</li> <li>Bring proposal to province</li> <li>Achieve provincial buy-in</li> <li>Have OMAFRA initiate FICE survey on readiness</li> </ul>
	Identify sector champions for each of the key sectors	<ul style="list-style-type: none"> <li>Facilitate ongoing discussions from each sector on sector issues, concerns and opportunities</li> <li>Assess County's role relative to sector concerns based on alignment with 5</li> </ul>	<ul style="list-style-type: none"> <li>Begin March of 2016 – ongoing</li> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Industry (ex. HTA, HMA)</li> <li>Board</li> <li>HBDC</li> </ul>	County 2.2.1, 2.2.5 MT: 5.1, 5.2.4, 5.3.5 SH: 2.6, 3.3 CH: 1.1, 1.2, 2.3 G: 1 NH: 5.2	<ul style="list-style-type: none"> <li>Champions identified &amp; engaged</li> </ul>

		County challenges in Council endorsed strategic plan					
	<b>Foster sector innovation &amp; development</b>	<ul style="list-style-type: none"> <li>Explore &amp; determine sector-by-sector potential for a niche incubation program</li> </ul>	<ul style="list-style-type: none"> <li>Begin spring of 2016 – development plans by fall</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Province</li> <li>Municipalities</li> <li>Industry</li> <li>Colleges</li> </ul>	County 2.2.1, 2.2.2, 2.2.5 H: 4.3, 4.4 CH: 4.1 HE: 6.5.1 B: 6.2.1, 6.3.1, 6.5.3	<ul style="list-style-type: none"> <li>White paper developed on one niche</li> </ul>
	<b>Buy Local</b>	<ul style="list-style-type: none"> <li>Complete asset mapping of buy-local initiatives within the County</li> <li>Evaluate which/what organization(s) should take the lead</li> </ul>	<ul style="list-style-type: none"> <li>Spring 2016</li> <li>Spring</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>BIAs</li> <li>Chambers</li> <li>Municipalities</li> </ul>	County 2.2.1, 2.2.2 MT: 5.2.3 HE: 6.5.1, 6.5.2 B: 6.6.3 NH: 5.1	<ul style="list-style-type: none"> <li>Completion of asset map</li> </ul>
	<b>Work with HCEDB</b>	<ul style="list-style-type: none"> <li>Encourage implementation &amp; readiness phase of targeted workforce recruitment strategy</li> <li>Assist with promotion &amp; advocacy at all levels of government</li> <li>Continue rural/urban support &amp; engagement in rural initiative</li> <li>Support R2R conference &amp; initiatives</li> </ul>				County 2.2.1 MT: 5.1, 5.3.3, 5.4.1 SH: 1.1, 2.1 H: 2.1 CH: 2.7 HE: 6.2.1 B: 6.2.1, 6.5.2	

<b>Investment</b>	<b>Targeted Investment Attraction</b>	<ul style="list-style-type: none"> <li>• Develop an opportunities list in conjunction with partner municipalities (ie. CH is in need of a family restaurant)</li> <li>• Determine supply-chain and expansion potential throughout County</li> <li>• Develop an investment marketing strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Begin discussion in Spring at first EDSP follow up meeting</li> <li>• Summer 2016</li> <li>• Summer/Fall 2016</li> </ul>	<ul style="list-style-type: none"> <li>• Municipalities</li> <li>• CED</li> </ul>	<ul style="list-style-type: none"> <li>• CED</li> <li>• Industry &amp; related associations</li> </ul>	<p>County 2.2.3 MT: 5.1, 5.2.4 CH: 3.3 HE: 6.1.3, 6.1.4 B: 6.3.6 G: 2, 3 NH: 5.4</p>	<ul style="list-style-type: none"> <li>• Prioritized lists completed</li> <li>• <b>Strategy completed</b></li> </ul>
	<b>Sector Specific</b>	<ul style="list-style-type: none"> <li>• Development advocacy plan</li> <li>• Identify gaps in infrastructure, services and training for Arts, Culture &amp; Tourism</li> <li>• Develop a comprehensive database for events in the County</li> <li>• Leverage events for greater economic activity</li> <li>• Develop a database of all existing post-secondary opportunities in the County with the intent of increasing public awareness and identifying gaps</li> <li>• Create a county-wide</li> </ul>	<ul style="list-style-type: none"> <li>• Spring 2016</li> <li>• Summer 2016</li> <li>• Begin immediately</li> <li>• Ongoing</li> <li>• In progress – requires update and acid testing</li> <li>• Summer 2016</li> </ul>	<ul style="list-style-type: none"> <li>• CED</li> <li>• CED</li> <li>• CED</li> <li>• CED</li> <li>• CED</li> </ul>	<ul style="list-style-type: none"> <li>• HTA</li> <li>• HAHN</li> <li>• Cultural Services</li> <li>• Municipalities</li> <li>• Associations</li> <li>• RT04</li> <li>• Board</li> <li>• Centres for Employment &amp; Learning</li> <li>• Post-secondary institutions</li> <li>• See above &amp; municipalities</li> </ul>	<p>County 2.2.2, 2.2.3, 2.2.5 SH: 1.4, 4.4, 5.4 CH: 1.4, 2.4, 3.1, 3.2, 3.4, 3.5, 4.5 MT: 5.2.1, 5.2.2, 5.3.2, 5.3.3, 5.3.4, 5.4.1, 5.4.2, HE: 6.3, 6.5.1, 6.5.2, 6.5.3 B: 6.3.1, 6.3.5, 6.5.4, 6.6.9, 6.6.2, 6.6.3, 6.6.4, 6.6.8, 6.6.12 G: 3</p>	<ul style="list-style-type: none"> <li>• Development team format structured county-wide</li> <li>• Agree on event database format, organizing contributing partners, implement</li> <li>• Education task force established</li> <li>• Healthcare opportunities list developed</li> <li>• Work with two private sector health-wellbeing projects and</li> </ul>

		<ul style="list-style-type: none"> <li>education task force</li> <li>Work with municipalities and key stakeholders to evaluate potential public/private sector healthcare &amp; wellbeing opportunities</li> <li>Analyze and support strategies to expand facilities in support of senior care across the County with a priority on private-sector investment</li> <li>Work with County firms to attract IT entrepreneurs</li> </ul>	<ul style="list-style-type: none"> <li>In progress – throughout 2016</li> <li>In progress and ongoing</li> <li>Spring 2016 – ongoing</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Board</li> <li>Municipalities</li> <li>Private Sector</li> <li>Industry</li> <li>Post-secondary</li> </ul>		assist with launch
	Work with HCEDB	<ul style="list-style-type: none"> <li>Leverage networks to assist with all work plan items/actions</li> </ul>				B: 6.1.1, 6.1.5, 6.5.4	
Marketing	Asset Analysis	<ul style="list-style-type: none"> <li>Analysis and review to determine what currently exists (including Ec Dev websites)</li> <li>Metrics driven understanding of current ROI for web-based initiatives</li> <li>Gap analysis</li> </ul>	<ul style="list-style-type: none"> <li>Immediately</li> <li>Immediately</li> <li>Immediately</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>RT04</li> <li>Third party consulting</li> </ul>	County 2.2.1 SH: 4.2, 4.4 CH: 3.2 B: 6.1.5, 6.5.5	<ul style="list-style-type: none"> <li>Asset map and recommendations on start, stop &amp; keep</li> <li>Complete consolidation and creation of new content</li> <li>Completion of department</li> </ul>

							<ul style="list-style-type: none"> <li>marketing plan</li> <li>Higher usage metrics for online tools (compare to years previous)</li> </ul>
	<b>County-wide branding exercise</b>	<ul style="list-style-type: none"> <li>Utilize results from asset analysis to determine an appropriate structure for branding process (Phase 1)</li> <li>Consultation and draft concept development (Phase 2)</li> </ul>	<ul style="list-style-type: none"> <li>Summer 2016</li> <li>Summer/Fall 2016</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Municipalities</li> </ul>	<b>County 2.2.1</b> <b>SH: 4.2</b> <b>CH: 3.3, 3.6</b> <b>HE: 6.1.5</b> <b>B: 6.6.4, 6.6.14 – 17</b> <b>G: 5</b>	<ul style="list-style-type: none"> <li>Achieve participation of all partner municipalities in this process</li> <li>Completion of branding/story-telling plan</li> </ul>
	<b>Targeted Plans</b>	<ul style="list-style-type: none"> <li>Develop targeted marketing plans based on time sensitive opportunities and events (ie. Ag-Marketing related to IPM)</li> <li>Develop targeted marketing plans &amp; collateral in tandem with investment attraction efforts</li> <li>Develop targeted marketing plans &amp; collateral in tandem with workforce/people attraction efforts</li> <li>Leverage partnerships with HTA &amp; HMA to</li> </ul>	<ul style="list-style-type: none"> <li>Immediately and ongoing</li> <li>Fall/Winter 2016 – ongoing</li> <li>Spring/Summer 2016</li> <li>Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>HTA/HMA</li> </ul>	<b>County 2.2.1, 2.2.3, 2.2.4</b> <b>HE: 6.1.2, 6.1.3, 6.1.4, 6.1.6, 6.5.3</b> <b>SH: 1.1, 1.5, 3.4, 4.2, 4.4, 5.2, 5.3, 5.4, 6.2</b> <b>H: 1.1, 2.1, 5.7</b> <b>CH: 3.2, 3.3, 3.5, 4.4, 4.5</b> <b>B: 6.1.6, 6.2.1, 6.3.1, 6.3.5, 6.3.6, 6.5.5, 6.5.6, 6.6.2, 6.6.3, 6.6.6, 6.6.9, 6.6.11-17</b> <b>MT: 5.4.1, 5.4.2</b> <b>G: 2,3,5</b> <b>NH: 5.4</b>	<ul style="list-style-type: none"> <li>Ensure that each targeted plan in developed with 3 clear, measurable metrics for success</li> <li>Completion of targeted investment plans and collateral</li> </ul>

		develop collateral for sector specific marketing opportunities <ul style="list-style-type: none"> <li>• Continue dialogue with Goderich &amp; Port Authority towards development of Port marketing</li> <li>• Capitalize on sector specific marketing opportunities with new and existing collateral (ie. IT, Health &amp; Well-being)</li> </ul>	<ul style="list-style-type: none"> <li>• As required</li> <li>• Ongoing</li> </ul>		<ul style="list-style-type: none"> <li>• Town of Goderich</li> <li>• Port Authority</li> </ul>		
	<b>Communications</b>	<ul style="list-style-type: none"> <li>• Develop annual HCEDB and Economic Development Dept. report</li> <li>• Continue to plan and host collective impact meetings with OMAFRA and ensure a county-wide work plan (all encompassing of all municipal plans) is continually updated (twice a year)</li> <li>• Media relations strategy to be developed and executed in conjunction with Communications Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Plan Winter 2016</li> <li>• Implement early 2017</li> <li>• Quarterly Meetings/County wide work plans updated twice per year</li> <li>• March 2016</li> </ul>	<ul style="list-style-type: none"> <li>• Board</li> <li>• CED</li> <li>• CED</li> </ul>	<ul style="list-style-type: none"> <li>• CED</li> <li>• OMAFRA</li> <li>• Municipalities</li> <li>• Media</li> </ul>	County 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5 SH: 4.2 CH: 4.7 B: 6.6.17	<ul style="list-style-type: none"> <li>• Completion of reports</li> <li>• Completion of annual OMAFRA meetings &amp; achieve continued participation from partner municipalities</li> <li>• Media strategy completed</li> </ul>

		<ul style="list-style-type: none"> <li>• Create a “good news” strategy</li> </ul>	<ul style="list-style-type: none"> <li>• March 2016 - ongoing</li> </ul>				
	Work with HCEDB	<ul style="list-style-type: none"> <li>• Participate in stakeholder sessions &amp; review findings and conclusions alongside each phase</li> <li>• Develop annual Board report &amp; events</li> </ul>				County 2.2.5 B: 6.1.4 MT: 5.3.5	
Capacity & Infrastructure	Huron Economic Development Partnership	<ul style="list-style-type: none"> <li>• Host focus groups to determine potential criteria for this funding moving forward</li> <li>• Prepare recommendation to County Council</li> <li>• Implement new process and policy</li> </ul>	<ul style="list-style-type: none"> <li>• March 2016</li> <li>• April 2016</li> <li>• May 2016</li> </ul>	<ul style="list-style-type: none"> <li>• CED</li> </ul>	<ul style="list-style-type: none"> <li>• Council</li> <li>• HBDC</li> <li>• Municipalities</li> </ul>	County 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5 B: 6.1.1	<ul style="list-style-type: none"> <li>• Completion of recommendation and redefined program</li> </ul>
	Strategic Infrastructure Support	<ul style="list-style-type: none"> <li>• Work with local municipalities on the development and promotion industrial lands/parks</li> <li>• Work with municipalities to conduct an asset analysis and feasibility study on municipally owned airports</li> </ul>	<ul style="list-style-type: none"> <li>• Spring/Summer 2016 – ongoing</li> <li>• Begin Fall 2016</li> </ul>	<ul style="list-style-type: none"> <li>• CED</li> </ul>	<ul style="list-style-type: none"> <li>• Municipalities</li> </ul>	County 2.2.3, 2.2.4, 2.2.5 MT: 2.2.4 HE: 6.1.3, 6.4 H: 1.3 CH: 2.3 G: 4	<ul style="list-style-type: none"> <li>• Completion of airport study</li> <li>• Completion of brownfield redevelopment information package</li> </ul>



		<ul style="list-style-type: none"> <li>Assist in Port marketing when Port Authority indicates a want/need</li> <li>Identify sector specific infrastructure needs</li> <li>Work with municipalities to determine best way to market and develop brownfields (including financing/grants)</li> </ul>	<ul style="list-style-type: none"> <li>As required</li> <li>Ongoing</li> <li>Host roundtable Summer 2016</li> </ul>		<ul style="list-style-type: none"> <li>Town of Goderich</li> <li>Port Authority</li> </ul>		
	Capacity Building	<ul style="list-style-type: none"> <li>Explore &amp; determine sector-by-sector potential for a niche incubation program</li> </ul>	<ul style="list-style-type: none"> <li>Begin spring of 2016</li> <li>Development plans by fall 2016</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Post-secondary</li> <li>Province</li> <li>Feds</li> <li>Sector Groups</li> <li>Board</li> </ul>	County 2.2.2 HE: 6.1.6, 6.1.4, 6.4	<ul style="list-style-type: none"> <li>White paper developed on one niche</li> </ul>
	Broadband Access	<ul style="list-style-type: none"> <li>Determine best approach forward to optimize county-wide broadband coverage</li> </ul>	<ul style="list-style-type: none"> <li>In progress: Report to Board and Council March – April 2016</li> </ul>	<ul style="list-style-type: none"> <li>CED</li> </ul>	<ul style="list-style-type: none"> <li>Board</li> <li>Council</li> <li>Local operators</li> <li>Municipalities</li> </ul>	County 2.2.3, 2.2.4 H 1.1, 1.3 B: 6.5.6 MT: 5.1.5	<ul style="list-style-type: none"> <li>Respond to as needed</li> </ul>
	Work with HCEDB	<ul style="list-style-type: none"> <li>Participate in stakeholder sessions &amp; evaluate staff recommendations with comprehensive feedback &amp; suggestions</li> <li>Assess &amp; make recommendations on economic development related County grant applications</li> </ul>				County 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5 MT: 5.1.5 H: 1.1 SH: 4.3 B: 6.1.3, 6.1.4	



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Connie Goodall  
**DATE:** 21/03/2016  
**SUBJECT:** Economic Development Activity Report March 2016  
**ATTACHMENTS:** Musical Muskrat Minutes (March 8, 2016)

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the March 2016 Activity Report of the Economic Development Officer for information purposes.

### **EXECUTIVE SUMMARY**

The Economic Development Officer provides periodic updates to Council on activities within the Economic Development Department.

### **DISCUSSION**

#### **1. Musical Muskrat Festival 2016**

At the March 8, 2016 Meeting of the Planning Committee it was decided that the committee would not proceed with a 2016 event. The minutes from the meeting are attached.

#### **2. Ontario Arts Council Grant Application – AMFSS**

Rick Sickinger (on behalf of the Alice Munro Festival of the Short Story) has applied to the Ontario Arts Council for a \$6500 grant for the 2017 event. The Festival received a \$5500 grant towards the 2016 event. The application required a letter of support from North Huron outlining the municipality's in-kind support for the festival. The letter was provided and signed by Reeve Vincent.

#### **3. Job Fair**

Based on discussions across the County throughout the Economic Development Strategic Planning (EDSP) process, a decision was made to separate the functions of the Industry Connects event and hold three events. Historically, the event has been a single County wide Job and Career Fair with the target audience being comprised of both youth in the career planning stage and current Job Seekers. During the EDSP it was identified that some companies are having a difficult time recruiting and filling positions. A Job Fair was recently held in South Huron to recruit primarily for the Huron Park area. The event was very successful. A committee is being formed in the North Huron area to hold a similar event. We will be using the template developed by the South Huron committee. Some discussions with area employers have started (enough to confirm a need) and more will follow. To date North Huron, the County of Huron, Conestoga Careers and the Centre for Employment and Learning are on the planning committee.

#### **4. Ontario Business Improvement Association Conference 2016**

The Economic Development Office will be presenting at the OBIAA Conference in London on April 12, 2016. North Huron will be participating on a panel discussion "Surviving a Major Downtown Reconstruction".

### **FINANCIAL IMPACT**

### **FUTURE CONSIDERATIONS**

### **RELATIONSHIP TO STRATEGIC PLAN**

1. Goal: Our residents are engaged and well informed
  - We cultivate a culture of volunteerism and belonging
2. Goal: Our community is attractive to new businesses and residents
  - Tourism is a driver in Economic Development
3. Goal: Our community is attractive to new businesses and resident
  - We foster a positive business environment that retains, promotes and attracts businesses and investment
  - We are well prepared for development and growth
4. Goal: Our community is attractive to new businesses and resident
  - We are well prepared for development and growth

---

Enter your name, enter your role

---

Sharon Chambers, CAO

## Musical Muskrat Festival 2016

### Meeting Minutes March 8, 2016 North Huron Museum



**Present:** Pam Tiffin, Neil Vincent, Paul Salter (Project Director – Kinsmen), Connie Goodall, Julie Bullivant, Pam Tiffin, Richard Al

**Regrets:** Trina Huffman, Jillian Underwood

**Delegation:** Paul Salter attended on behalf of the Kinsmen Club and presented an offer for participation in the festival.

Kinsmen Club interested in doing the bar for a donation to their club to cover their annual dues. Kinsmen will get the liquor licence and will cover the manpower for the bar.

4 members of the Kin Club are willing to help at the park for set up and logistics for the weekend.

The Committee expressed their appreciation to the Kinsmen for their generous offer of support. Paul Salter left the meeting.

### Discussion

#### Community Partners:

In anticipation of the Kinsmen offer coming forward, information was sought from the Alcohol Inspector. According to our MAP the renter and the SOP holder need to be the same person. It appears with the public SOP that a service club can acquire the SOP if North Huron would permit it. A motion from council would be required because it deviates from NH policy.

As another option, a community group would be able to take on the role if they possessed a Caterer's Endorsement. Two groups in Wingham with a Caterer's Endorsement were approached. The Sportsmen Club and the Knights of Columbus. The Sportsmen Club is unable to commit to the event.

#### Manpower:

The committee has lost several key members this year. Those members have committed an enormous amount of hours to the planning and development of the festival and are on site for a significant portion of the weekend. Other experienced members are available for the planning portion of the 2016 event but are not available for the actual weekend – leaving very few committee members available for the weekend of the event.

#### Committee Vacancies:

At minimum, the committee is currently in need of: Chair, treasurer/bookkeeper, logistics captain.

**Timing:**

The event is less than 3 months away.

***With all of the above considered the following motions were made***

Not to hold a Muskrat Festival and to start planning for the 2017 event immediately.

MOTION: Pam Tiffin

Seconded by: Julie Bullivant - passed

Jim Wickens will be removed and Julie Bullivant be appointed a signing authority on the MMF bank account.

MOTION: Pam Tiffin

Seconded by: Richard AI – passed

<b>Task List</b>		
Motion forwarded to bank to have signing authority changed	Pam	
Follow up with Kinsmen Club to thank them for their offer and to inform them of the status of 2016 event	Connie	✓
Let the Church service contact know the status of 2016 event	Connie	
Let the Refugee Committee know the status of the 2016 event	Connie	
Report to Council	Connie	✓
Follow up with food providers	Pam	
Notify Paper	Connie	
Update website	Richard	
Notice on Facebook	Connie	
Follow up with North Huron Facilities	Connie	✓
Follow up with Burkes Tent Rentals	Connie	

**The First Planning Meeting of the 2017 MMF will be held on April 19<sup>th</sup>, 2016 at the North Huron Museum.**

Meeting Adjourned

MOTION: Pam Tiffin

Seconded by: Julie Bullivant



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers  
**DATE:** 17/03/2016  
**SUBJECT:** Utilities Department Structure/Contracted Service Investigation  
**ATTACHMENTS:** n/a

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the report of the CAO concerning the Utilities Department Structure for information purposes.

### **EXECUTIVE SUMMARY**

Under the Safe Drinking Water Act, 2002, Council is defined as the Owner of the water and wastewater systems. Section 11 of the Act sets out the duties of the owner and operating authorities.

### **Duties of owners and operating authorities**

**11.** (1) Every owner of a municipal drinking water system or a regulated non-municipal drinking water system and, if an operating authority is responsible for the operation of the system, the operating authority for the system shall ensure the following:

1. That all water provided by the system to the point where the system is connected to a user's plumbing system meets the requirements of the prescribed drinking water quality standards.
2. That, at all times in which it is in service, the drinking water system,
  - i. is operated in accordance with the requirements under this Act,
  - ii. is maintained in a fit state of repair, and
  - iii. satisfies the requirements of the standards prescribed for the system or the class of systems to which the system belongs.
3. That the drinking water system is operated by persons having the training or expertise for their operating functions that is required by the regulations and the licence or approval issued or granted for the system under this Act.
4. That all sampling, testing and monitoring requirements under this Act that relate to the drinking water system are complied with.
5. That personnel at the drinking water system are under the supervision of persons having the prescribed qualifications.
6. That the persons who carry out functions in relation to the drinking water system comply with such reporting requirements as may be prescribed or that are required by the conditions in the licence or approval issued or granted for the system under this Act. 2002, c. 32, s. 11 (1).

## **DISCUSSION**

In January of 2016, Council authorized the CAO to investigate a contract with Veolia Water Canada (VWC) for the operation and maintenance of the Township's water and wastewater operations.

The rationale for investigating a single source contract by negotiated method is;

- VWC has experience with the systems as the O&M services partner from 2004 to 2007
- VWC is currently contracted to provide an Overall Responsible Operator for North Huron water and wastewater systems
- VWC is willing to transition all existing North Huron Utilities staff to their employment and retain them in their current capacity operating North Huron systems
- VWC is currently contracted by the Municipality of Morris Turnberry to operate the Belgrave Water System and is willing to blend the contract with North Huron for potential savings.
- Negotiated purchase method would save the cost of preparing Terms of Reference to issue an RFP and transition could be done in a more timely manner due to the current management gap resulting from the vacancy of the Chief Operator position.
- It is unknown when the Director of Public Works hire will be finalized, and VWC has been providing departmental management support via the ORO and former North Huron Chief Operator who is now employed by VWC.

A draft contract document has been prepared and has been reviewed by the Township's insurers, solicitor and BM Ross and Associates, the Township's primary engineering consultant on water and wastewater related matters. The draft document will be reviewed in the closed session.

Ultimately, council will have to decide if they wish to proceed with the single source contract, issue a Request for Proposals or continue operating in-house with a revised organizational structure.

A full report summarizing the advantages and disadvantages of the various operating models will be released following the review of the Veolia Contract proposal.

## **FINANCIAL IMPACT**

Financial impact will be discussed in a future report outlining the options that were investigated

## **FUTURE CONSIDERATIONS**

Future considerations will be discussed in a future report outlining the options that were investigated

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence





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**From:** AODA Compliance (MEDEI/MRI) [<mailto:AODA.compliance@ontario.ca>]  
**Sent:** Wednesday, March 16, 2016 9:48 AM  
**To:** Sharon Chambers  
**Cc:** Barb Black; Kathy Adams  
**Subject:** AODA File Review

Ministry of Economic  
Development, Employment  
and Infrastructure

Standards, Policy and  
Compliance Branch  
Accessibility Directorate  
of Ontario

6<sup>th</sup> floor, Suite 601a & 601b  
777 Bay Street

Ministère du Développement  
économique, de l'Emploi et de  
l'Infrastructure

Direction des normes, des  
politiques et de la conformité  
Direction générale de  
l'accessibilité  
pour l'Ontario

6<sup>e</sup> étage, bureau 601a & 601b  
777, rue Bay



March 16, 2016

Township of North Huron  
BOX 90  
274 JOSEPHINE ST  
WINGHAM ON N0G 2W0

Dear Sharon Chambers

**RE: File Review – Accessibility for Ontarians with Disabilities Act, 2005**

Thank you for providing the information requested in our previous correspondence dated March 3, 2016. We have completed our file review and will not be requesting any further information at this time. This letter therefore concludes our file review process.

Private sector and non-profit organizations are required to file an accessibility report in 2017. For details on how to file your report in 2017 and learn about your organization's requirements, please visit <https://www.ontario.ca/page/accessibility-laws>

If you have any further questions or concerns regarding accessibility or future requirements, please contact Service Ontario at 1-866-515-2025 or 416-849-8276.

Thank you for helping to make Ontario accessible.

Sincerely,

A handwritten signature in black ink that reads "Rory Burke".

Rory Burke  
Director, Accessibility for Ontarians with Disabilities Act

**From:** Barb Black [<mailto:BBlack@northhuron.ca>]  
**Sent:** March 15, 2016 10:48 AM  
**To:** AODA Compliance (MEDEI/MRI)  
**Cc:** Sharon Chambers; Kathy Adams  
**Subject:** AODA File Review

Attention: Melain Chung  
AODA File Review

The documents attached are in response to the Request for Documentation for a File Review of the Township of North Huron's Accessibility compliance. The letter in the first attachment provides an overview of information and documentation. The remaining attachments contain supporting documents.

Trusting all is in order. Please advise should you have any questions or require additional information.



*Barb Black*  
Administrative Assistant  
Township of North Huron  
519.357.3550 ext. 21  
[www.northhuron.ca](http://www.northhuron.ca)

**From:** AODA Compliance (MEDEI/MRI) [<mailto:AODA.compliance@ontario.ca>]  
**Sent:** March-03-16 11:01 AM

To: Sharon Chambers <[SChambers@northhuron.ca](mailto:SChambers@northhuron.ca)>

Cc: Barb Black <[BBlack@northhuron.ca](mailto:BBlack@northhuron.ca)>

Subject: AODA File Review

Ministry of Economic  
Development, Employment and  
Infrastructure

Ministère du Développement  
économique, de l'Emploi et de  
l'Infrastructure

Standards, Policy and  
Compliance Branch  
Accessibility Directorate  
of Ontario

Direction des normes, des  
politiques et de la conformité  
Direction générale de  
l'accessibilité  
pour l'Ontario



6<sup>th</sup> floor, Suite 601a & 601b  
777 Bay Street  
Toronto ON M7A 2J4  
Fax: 416-325-9620

6e étage, bureau 601a & 601b  
777, rue Bay  
Toronto ON M7A 2J4  
Télécopieur: 416-325-9620

March 3, 2016

Township of North Huron  
BOX 90  
274 JOSEPHINE ST  
WINGHAM ON N0G 2W0

Dear Sharon Chambers

**Re: Notice - Request for Documentation  
File Review – Accessibility for Ontarians with Disabilities Act, 2005**

Thank you for filing your 2015 Accessibility Compliance Report in accordance with the [Accessibility Standards for Customer Service, Ontario Regulation 429/07](#) (Customer Service Standard) and [Integrated Accessibility Standards, Ontario Regulation 191/11](#) under the [Accessibility for Ontarians with Disabilities Act, 2005 \(the Act\)](#).

The Accessibility Directorate of Ontario periodically conducts file reviews on selected organizations to confirm that they are in compliance with the Act and its standards. The review is being conducted under the authority of sections 16 and 17 of the Act.

We are requesting the following documentation within **15 business days** from the date on this letter by e-mail at [AODA.compliance@ontario.ca](mailto:AODA.compliance@ontario.ca) or by fax at (416) 325-9620 (please quote your reference number above in the e-mail or fax).

Integrated Accessibility Standards:

- A copy of your multi-year Accessibility Plan (including the link to your website, if applicable) required under section 4(1).

- Document(s) identifying that appropriate training is provided to all persons on accessibility standards and Human Rights Code, as required under section 7(1-4).
  - In addition to the requirements of section 7(1-4), document(s) identifying that the school board, educational, or training institution provides educators with accessibility awareness training related to accessible program or course delivery and instruction, as required under section 16(1), if applicable.
- Document(s) describing how your organization meets the requirements of section 12(3) including a description of where the information is posted and/or a hyperlink to its location on your organization's website.
- Document(s) confirming that you provide public notification of the availability of accommodation in your recruitment processes, as required under section 22.
- Document(s) identifying that your organization will provide individualized workplace emergency response information to employees who have a disability (if necessary), as required under section 27(1).

We may contact you to request additional documentation or information not outlined in this letter.

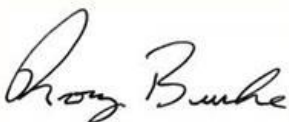
The Accessibility Directorate of Ontario is not responsible for and does not assume any risks associated with misdirected e-mails or faxes, or incomplete or illegible documents because of the nature of fax services.

All information you provide is subject to the Freedom of Information and Protection of Privacy Act.

A Senior Compliance Analyst has been assigned to review your documentation and assist you with any questions you may have. If you require clarification of your obligations or have any questions or concerns, contact Melain Chung at 416-850-0546 or 1-844-519-8515 by pressing 1 after the greeting and language prompt or send an e-mail to [AODA.compliance@ontario.ca](mailto:AODA.compliance@ontario.ca). Please quote the reference number on this notice.

Thank you for helping to make Ontario accessible.

Sincerely,



Rory Burke  
Director, Accessibility for Ontarians with Disabilities Act

Resourcing the world

## **Veolia Capabilities**

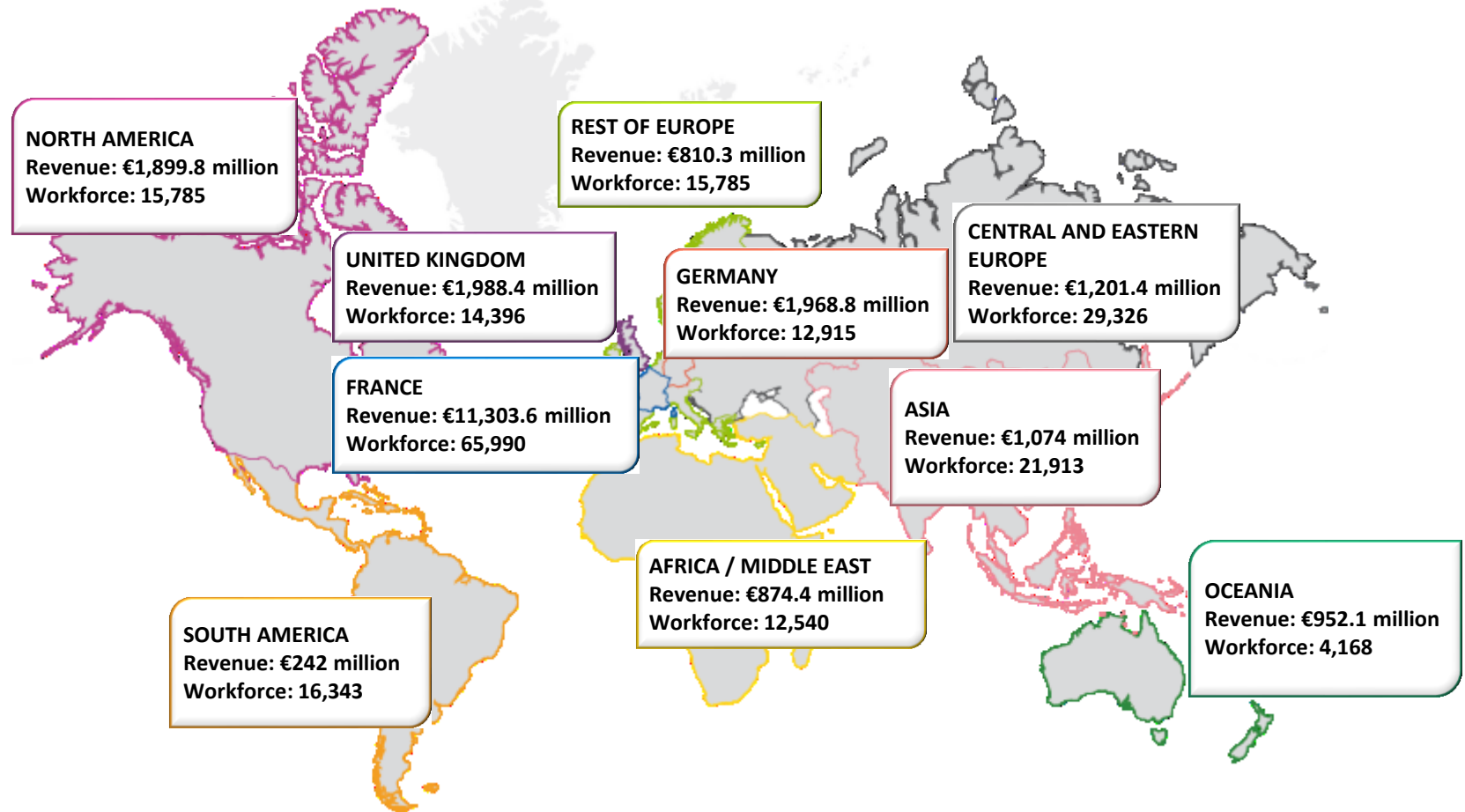
Mark Rupke

Municipal Water and Wastewater

o March 2016

# Our field of activity: resourcing the world on a global scale

- o **€22.3 billion** in revenue, **202,800** employees



# Our experience: 160 years of history

1853

*Les Eaux*

2003

onnement

2014

*the world*

1853 – 1900

Drinking water is delivered to cities to meet the challenge of urbanization.



1900 – 1939

Wastewater services, waste treatment and access to energy expand on a large scale.



1945 – 1992

Environmental services provide support for reconstruction and the growth of industry.



1992 – 2013

A concern for sustainable development gradually emerges as a global priority.



2014 - ...

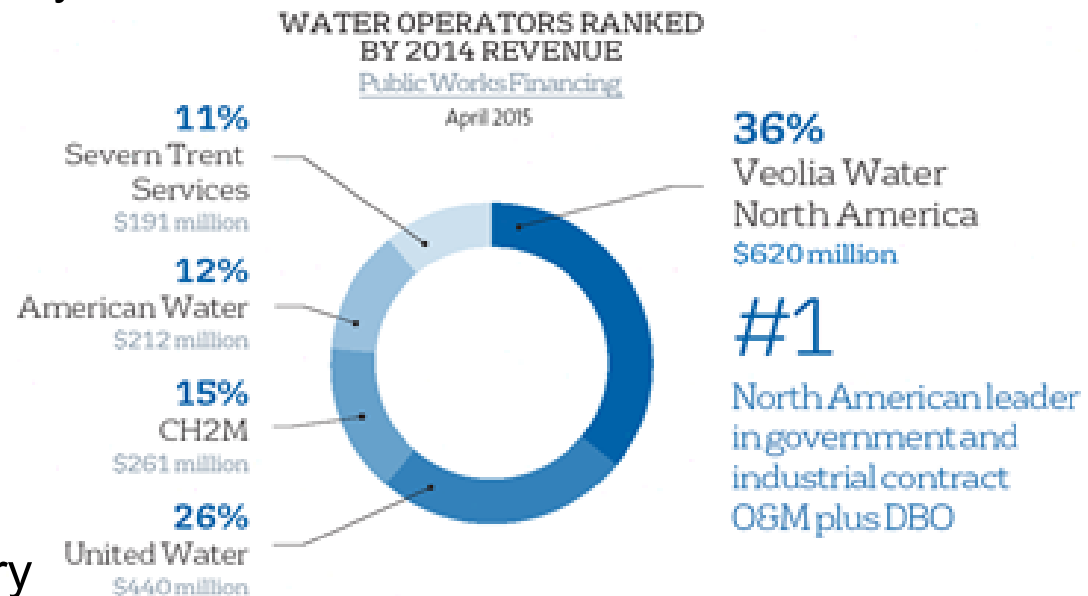
In the face of growing scarcity, resource management must be reinvented to create a new economic and social dynamic.





# Operations Statistics

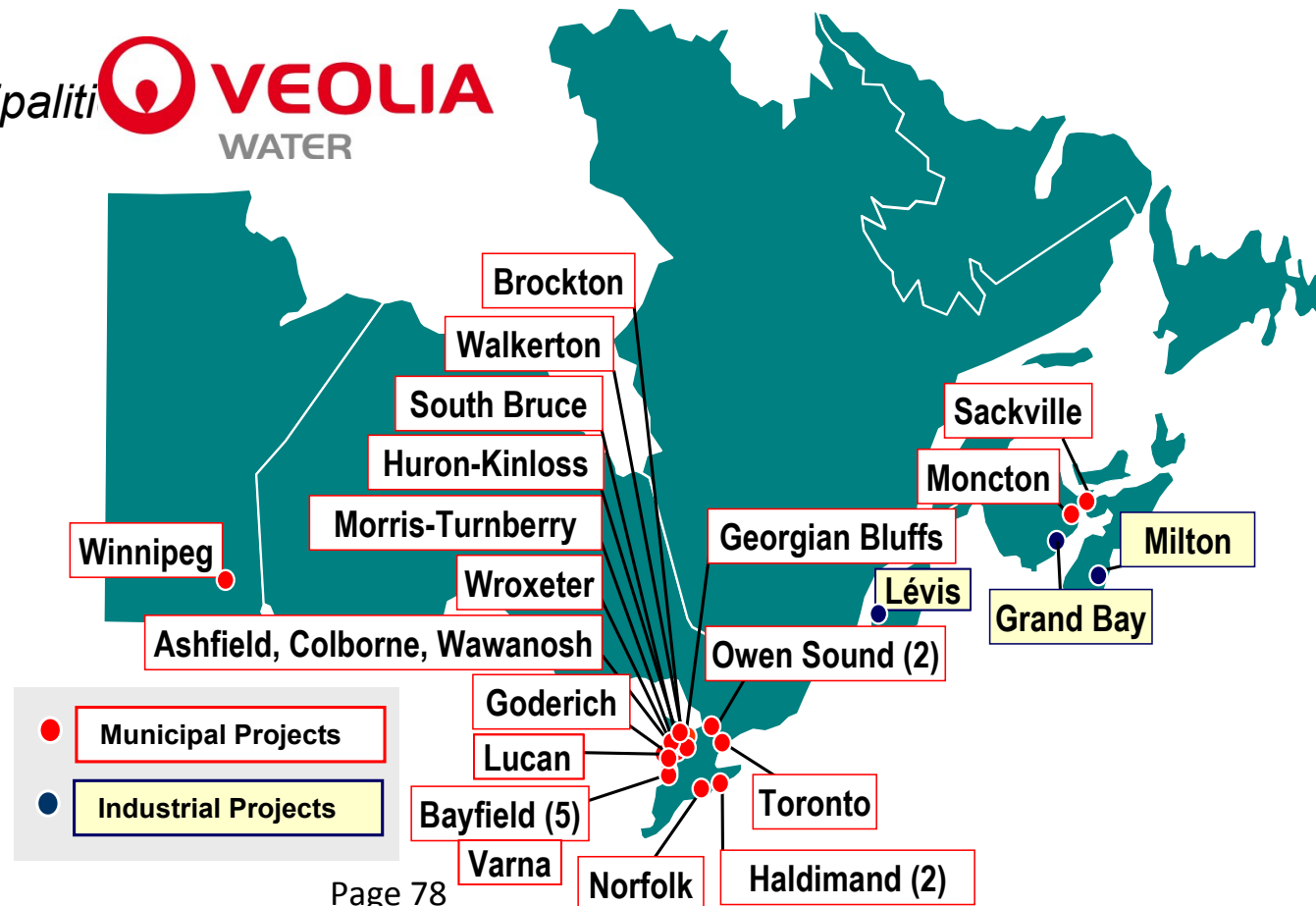
- #1 Water/Wastewater Company in North America
- 36% Market Share
- 94% Renewal Rate
- \$620 Million in Revenues
- 40+ DBO Projects
- Operate 380+ Treatment Facilities
- Treat ~ 12,000,000 m<sup>3</sup> every day (Water and Wastewater)
- 19 Million+ Population Served



# Existing Projects – Municipal Water O&M

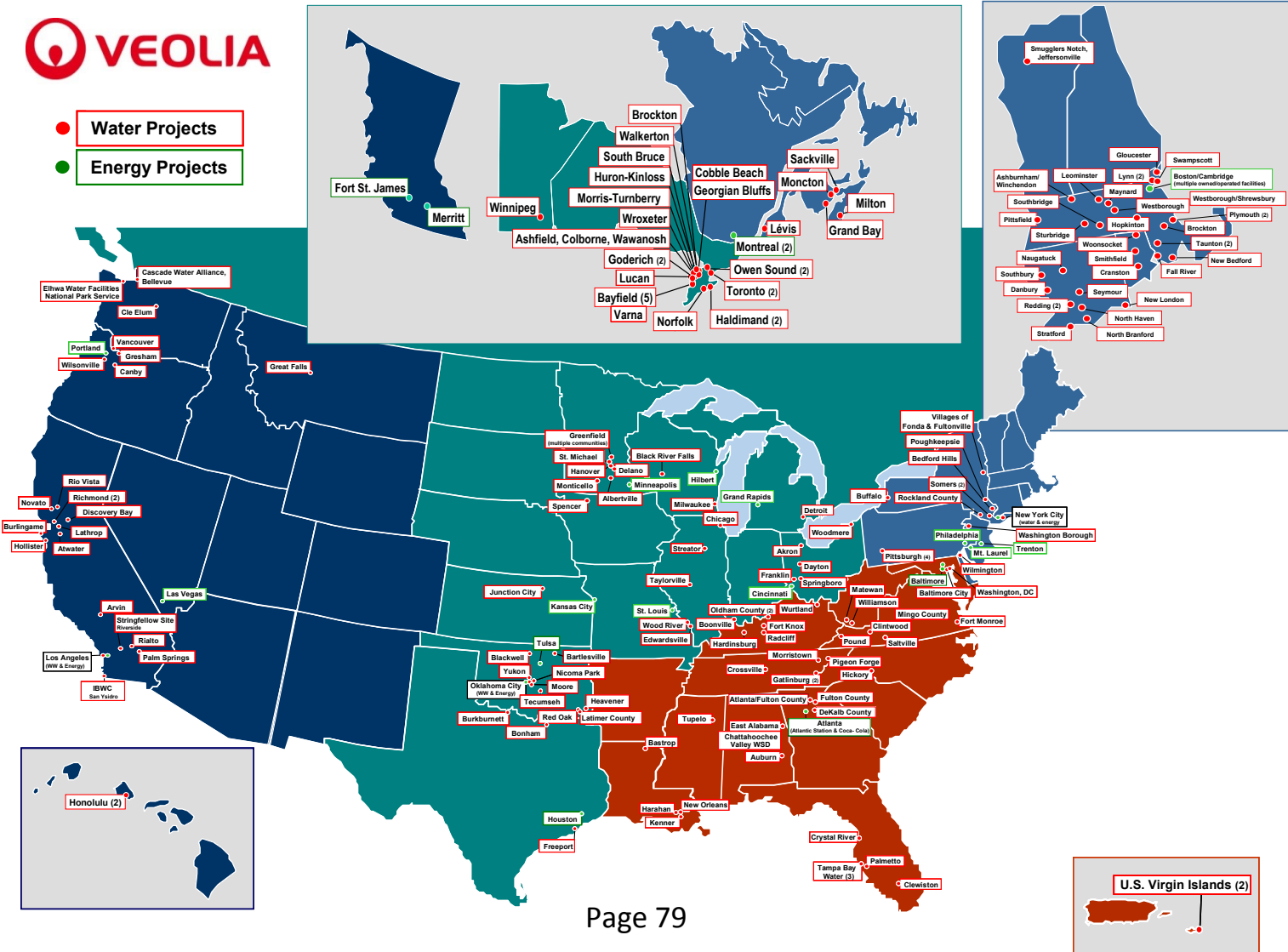
## Veolia in Canada

- >\$240M in revenue
- >1400 employees
- O&M for 14 municipalities
- >50 facilities





- **Water Projects**
- **Energy Projects**



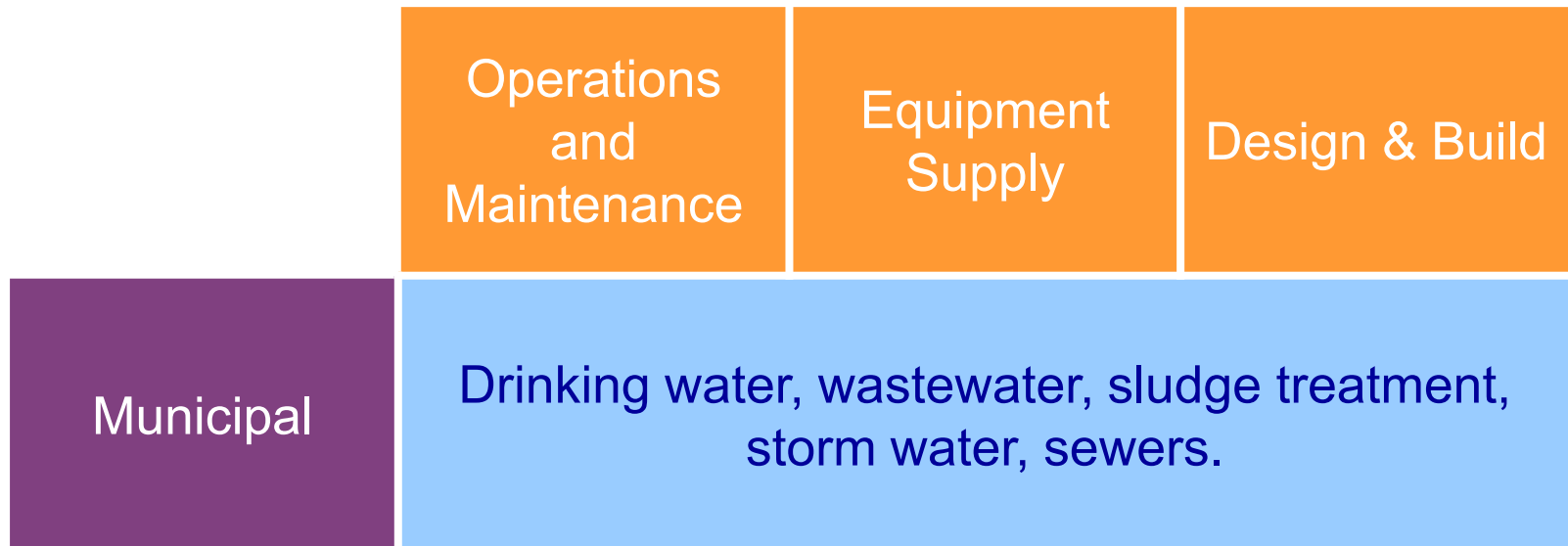
**From the Largest  $>800,000 \text{ m}^3/\text{d}$**



# To the Smallest <5 m<sup>3</sup>/d



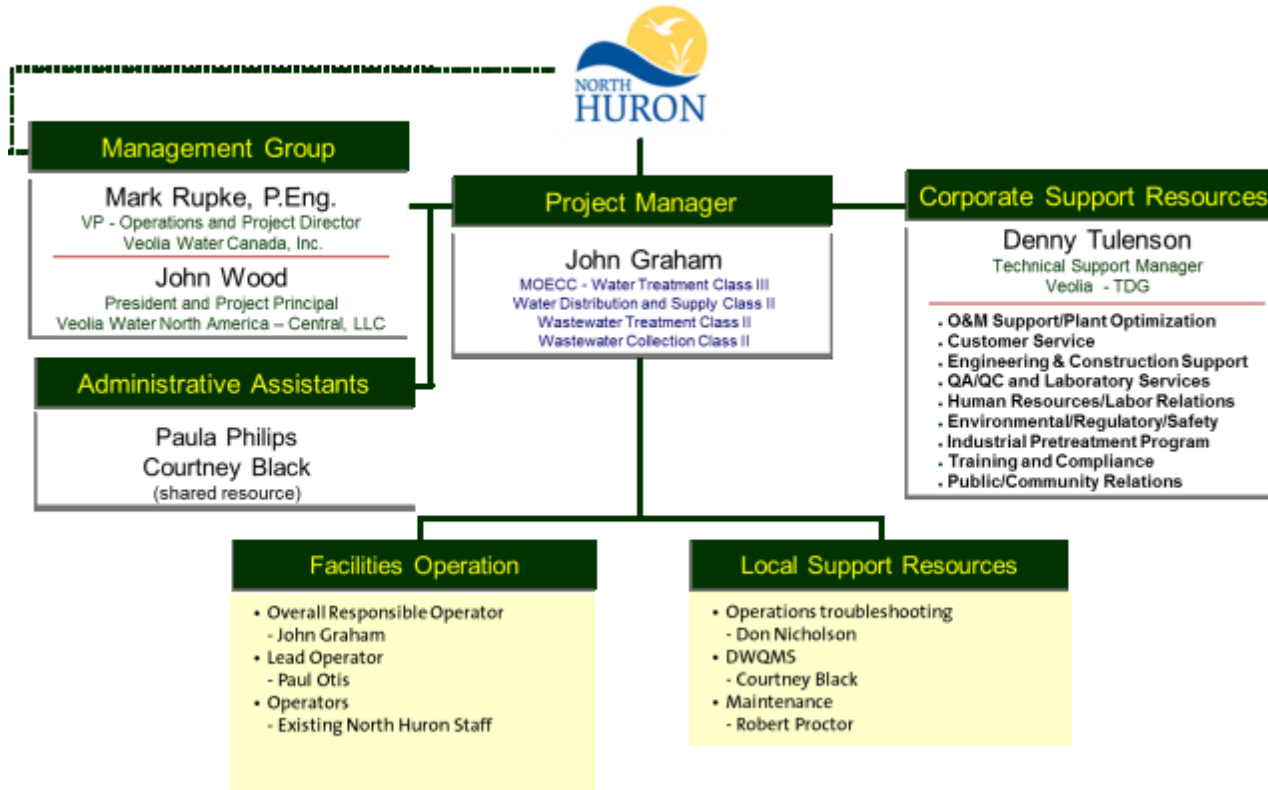
# Overview of our Activities



- Management and Practices
- Staffing and Training
- Process Expertise
- Environmental Compliance
- Economical Treatment
- Protection of Assets
- Technology Agnostic
- Lifecycle costing
- Financing
- Operability Maintainability review
- Customer Focus
- Cost Savings



# Staffing Plan: The Veolia Water Team



- Transitioned staff on >200 projects
- Develop local staffing
- Regional staff pool





# Corporate Support

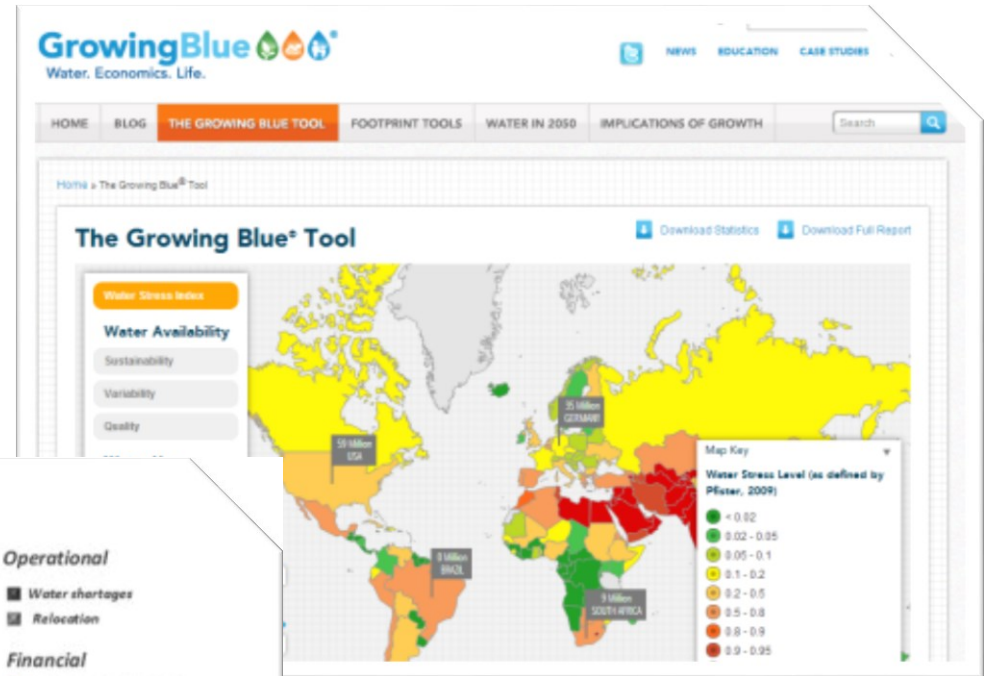
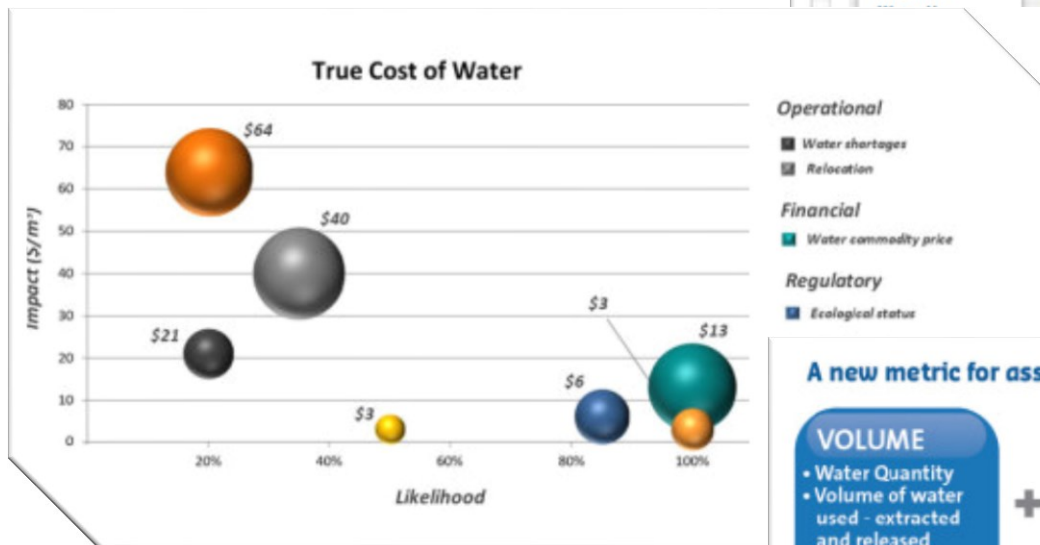
- Daily Support Services
  - Accounting
  - HR
  - Legal
  - IT
  - Purchasing
- Set Policy / monitor operation
  - PCMP
  - Asset Management
  - Compliance
  - Safety
- Technical Resources





# Resourcing the World

- Water Impact Index
- Growing Blue
- True Cost of Water



A new metric for assessing water impacts.

## VOLUME

- Water Quantity
- Volume of water used - extracted and released

+

## STRESS

- The Water Stress Index
- Local hydrological context, freshwater scarcity

+

## QUALITY

- Water quality - extracted and released

=



# Employer of Choice

Attract and Retain Skilled Staff

- Treat staff fairly
  - *Comparable Salaries and Benefits*
  - *Pension Plans*
  - *Career Growth Opportunities*
  - *Group and Individual Incentives*
  - *Training*



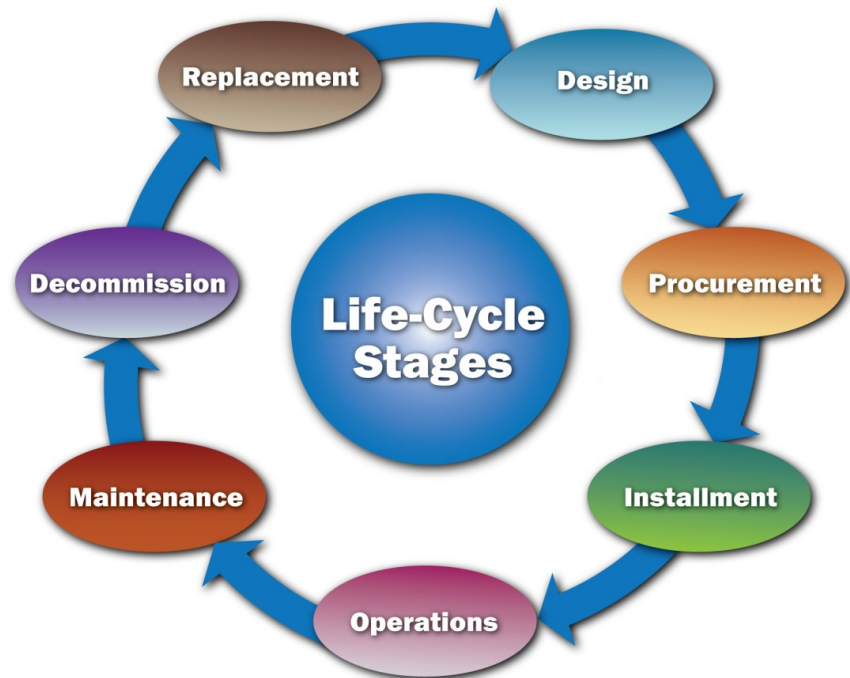
# Management Systems

- Process Control Management
  - *Hach WIMS – PCMP plans*
- Asset Management and Capital Planning
  - *Job Plus*
  - *Reliability Centered Maintenance*
- Environmental and Safety Tracking
  - *Triple I, E3*
- Laboratory QA/QC
- Purchasing and Financial Management



# Asset Management / Capital Planning

- Scaled to match needs of facility
- Computer Maintenance Management System
  - *Asset Hierarchy*
  - *Categories of Maintenance*
    - Conditioned Based
    - Preventative
    - Run to Failure
- Reliability Centered Maintenance Approach
- Capital Planning
  - *Condition Assessment*
  - *Life Cycle*
  - *Criticality Analysis*



# Operational Functions

- Daily Operational Checks

- *Operational parameters*
- *Chemical feed equipment*
- *Control systems*
- *Trends*
- *Instrument function and calibration*

- Record Keeping

- *Plant log books*
- *Operational log sheets*
- *Chemical inventories*
- *Work orders*
- *Chain of custody*
- *Pump station checks*

- Sampling and Analysis

- *Shipping to laboratory*
- *On-site testing*

- Safety Inspections and Tailgate Meetings

- Routine Equipment, Property and Building Maintenance Activities

- Housekeeping

- Communicating

- Learning

*We do everything required for O&M, this list is just highlights*

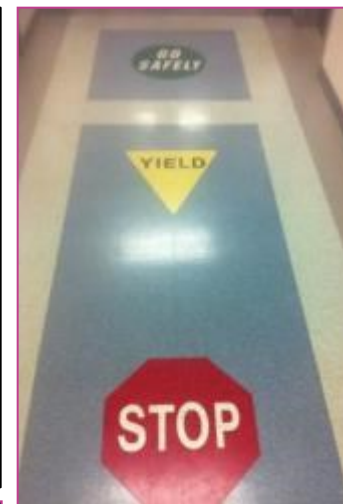


# Moncton, NB

*The Moncton water treatment plant is one of Canada's best water facilities, producing some of Canada's highest quality drinking water*

## Key Facts

<b>In Service Since</b>	2000
<b>Current Contract</b>	C\$ 85.0 million (2000 – 2019)
<b>Population Served</b>	125,000
<b>Scope of Services</b>	<ul style="list-style-type: none"> <li>▪ Financing</li> <li>▪ Lease / Ownership / Transfer</li> <li>▪ Design / Build / Operate</li> <li>▪ Capital Program Management</li> </ul>
<b>Facilities</b>	<ul style="list-style-type: none"> <li>▪ Surface WTP (113,670 m<sup>3</sup>d; 25 MGD)</li> <li>▪ Water Pump Station</li> </ul>





To: Reeve Vincent and North Huron Council  
Sharon Chambers, CAO

From: Laura Young, Planner

Date: March 16 2015

**Re: Site Plan Application for Medical Marihuana Production and Packaging Facility (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron)**

Applicant: Tony Sampogna

Owner: Natural Pharm Industry Inc.

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### RECOMMENDATION

It is recommended that the site plan application (110 Pine Street, Plan 410 Pt Park Lot 17, RP 22R3610 Parts 14 & 15, Wingham Ward, Township of North Huron) be **approved** with the following conditions and a site plan agreement be entered into:

1. this site plan approval applies to the site plan entitled Project No. 2015-18, prepared by David James Diebel Architect, dated September 18, 2015 and referred to as " Site Plan A1- Proposed Light Industrial Building " and drawings entitled Drawing No. 1 Site Grading and Drainage Plan, prepared by B.M Ross and Associates, dated March 16, 2016;
2. this site plan approval includes submitted drawings prepared by David James Diebel Architect, dated September 18, 2015, entitled:
  - Project No. 2015-18 Elevations: East and North A4
  - Project No. 2015-18 Elevations: West and South A5
3. this site plan approval includes submitted drawings prepared by B.M Ross and Associates Limited, dated March 16, 2016, entitled:
  - Project No. 15254 Drawing No. 1 Site Grading and Drainage Plan
  - Project No. 15254 Drawing No. 2 Notes and Specifications
4. This site plan approval also includes the submitted documents of:
  - Maitland Valley Conservation Authority Permit to Develop in a Regulated Area, No. DEV30/2015;
  - Ausable Bayfield Maitland Valley Source Protection Region Restricted Land Use Notice, Notice No. 024, File No. 1044;
  - Ministry of the Environment and Climate Change Guideline D-6 Study, Proposed Industrial Development, Lot 17, Wingham Ont, Reference No. 11111380, prepared by Tim Wiens of GHD Limited.
  - 110 Pine Street Wingham Site Development Stormwater Management Report, prepared by B.M Ross and Associates Ltd, dated February 16, 2016and any conditions contained within the above documents.
5. installation or repair of any curbing or infrastructure works and facilities;

6. providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with the submitted drawings, and the Engineer's specifications;
7. all surfacing on the lands is to be complete;
8. all snow is to be removed from entrance/exit driveways and vehicle parking areas and snow is not permitted to be stored underneath the overhead hydro wires located on the north boundary of the subject property;
9. all exterior lighting is to be installed to prevent glare on adjacent properties; and
10. landscaping and planting shall be completed and maintained in accordance with the Site Plan.

### **PURPOSE AND DESCRIPTION**

The subject property is designated *Industrial* on Schedule B, Ward of Wingham of the North Huron Official Plan and zoned *Light Industrial Zone (IND1)* in the North Huron Zoning By-law. The applicant is proposing to develop a medical marihuana production and packaging facility on the property with accompanying parking space for employees and loading area.

### **COMMENTS**

The property is currently a vacant lot in an industrial area in Wingham. The applicant completed a D-6 Study to investigate the potential environmental dust, odour and noise impacts of the proposed medical marihuana production facility on nearby sensitive land uses. This D-6 Study concluded that the proposed facility is over the minimum separation distance of 20 metres required for a Class II facility from the nearest sensitive land use and it is the opinion of GHD that the properties within the 70 metre zone of influence will experience insignificant environmental noise impacts.

The subject property was in the Wingham and Area Industrial Land Use Strategy boundary and was included in the archaeological assessment and Environment Impact Statement completed for the Strategy.

The site plan has been reviewed against the requirements of the North Huron Zoning By-law and the proposed medical marihuana production facility and accessory parking is found to comply.

Comments from Township staff on the application indicated that there were no objections to the proposal. However, there were several items identified to be addressed through the site plan agreement to ensure suitability of the development:

- a) installation or repair of any curbing or infrastructure works and facilities;
- b) providing and maintaining the site grading, drainage of surface waters and storm water management on the lands;
- c) all surfacing on the lands is to be complete;
- d) all snow is to be stored outside of the driveways and parking;
- e) all exterior lighting is to be installed to prevent glare on adjacent properties; and
- f) all planting and landscaping is to be completed and maintained.



**Figure 1. Subject Parcel – Air Photo (property outlined in yellow)**



**Figure 2. Site Plan of Subject Property – North Half of Plan**

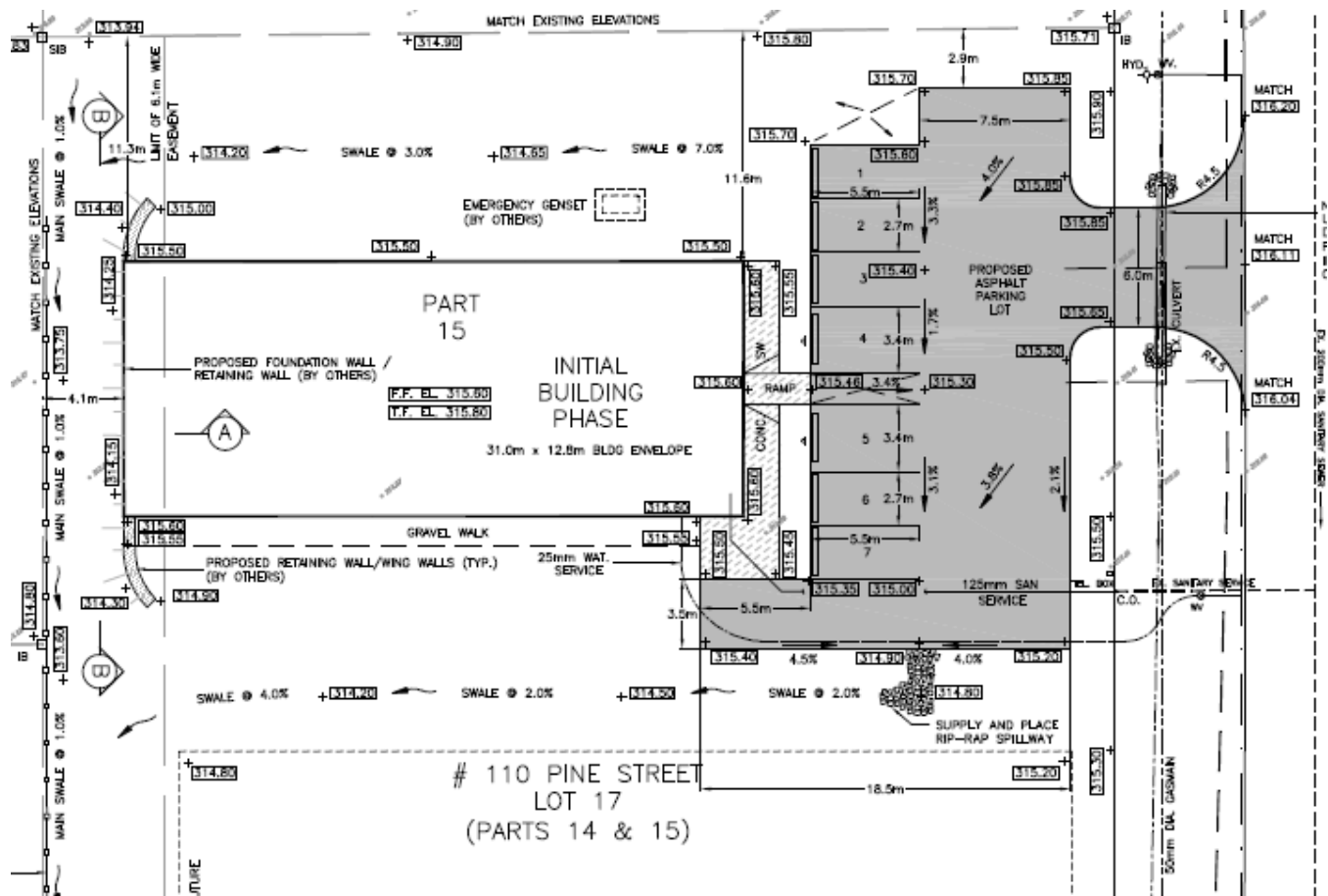
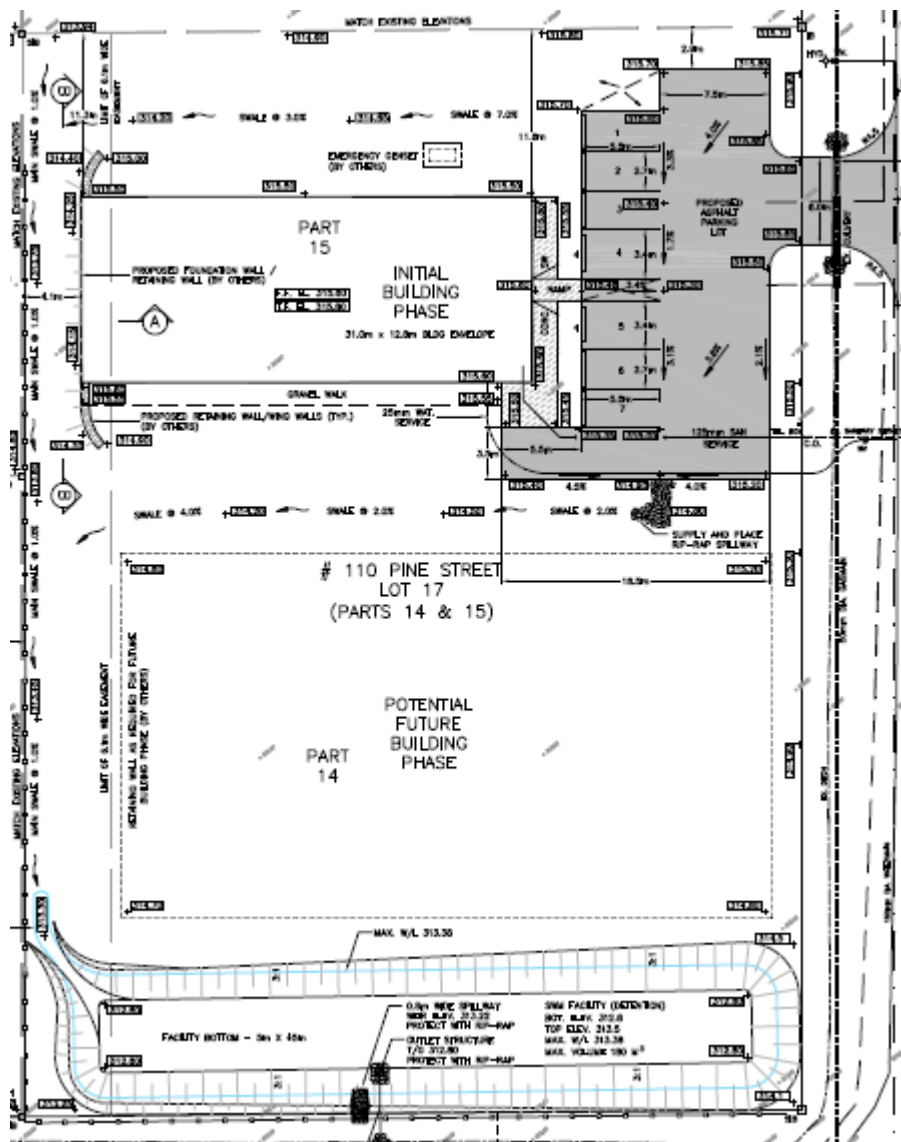


Figure 2. Site Plan of Subject Property



There are no anticipated negative impacts from the proposed facility and parking lot. All proposed changes to the property grading and drainage and the storm water management plan have been addressed through drawings submitted by B.M Ross and Associates Limited and reviewed by Burnside and Associates Limited.

It is recommended that submitted site plan application with supporting documents be **approved**. Please note that this recommendation is based on the assumption all conditions in the site agreement will be met.

Sincerely,

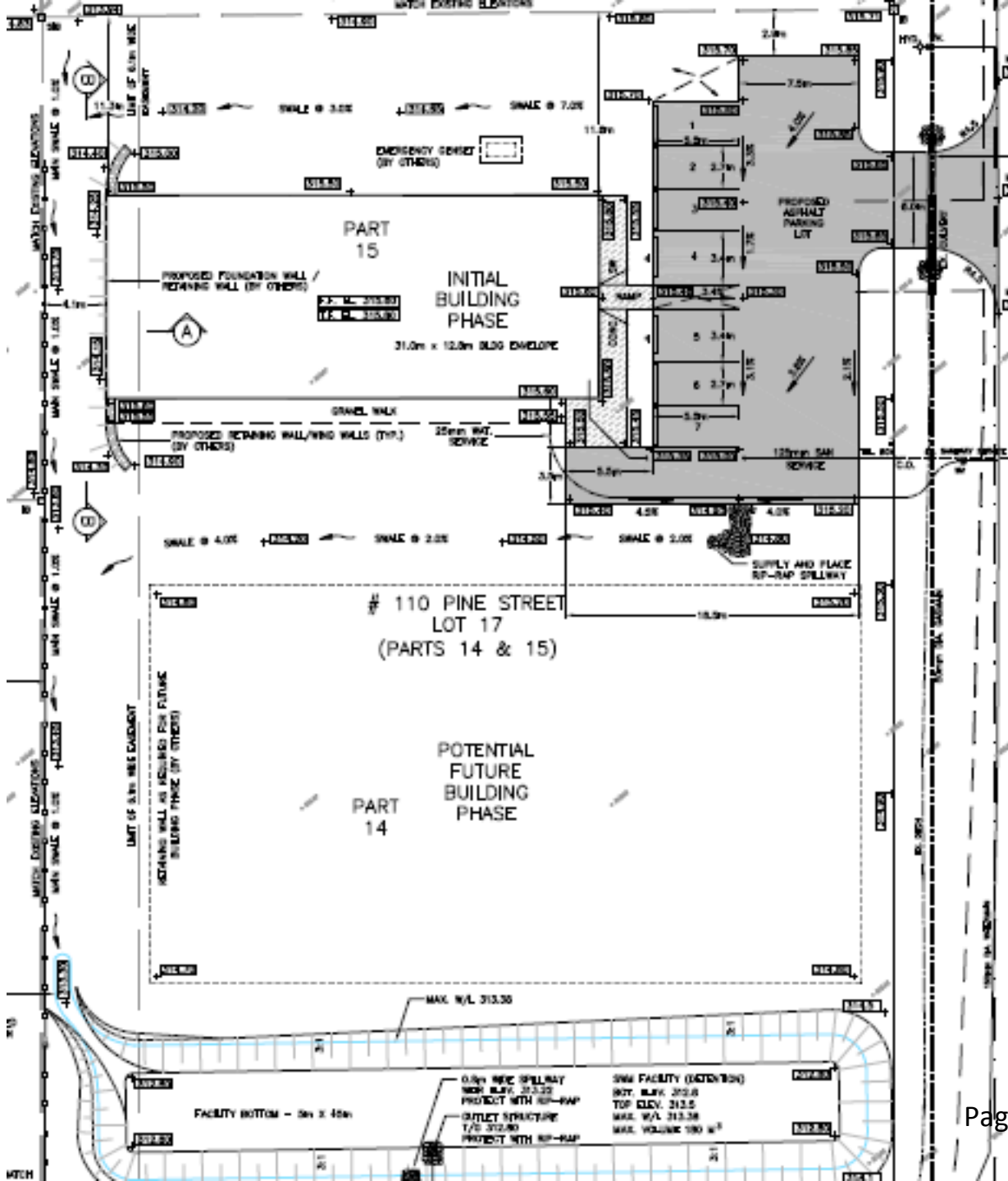
Original signed by

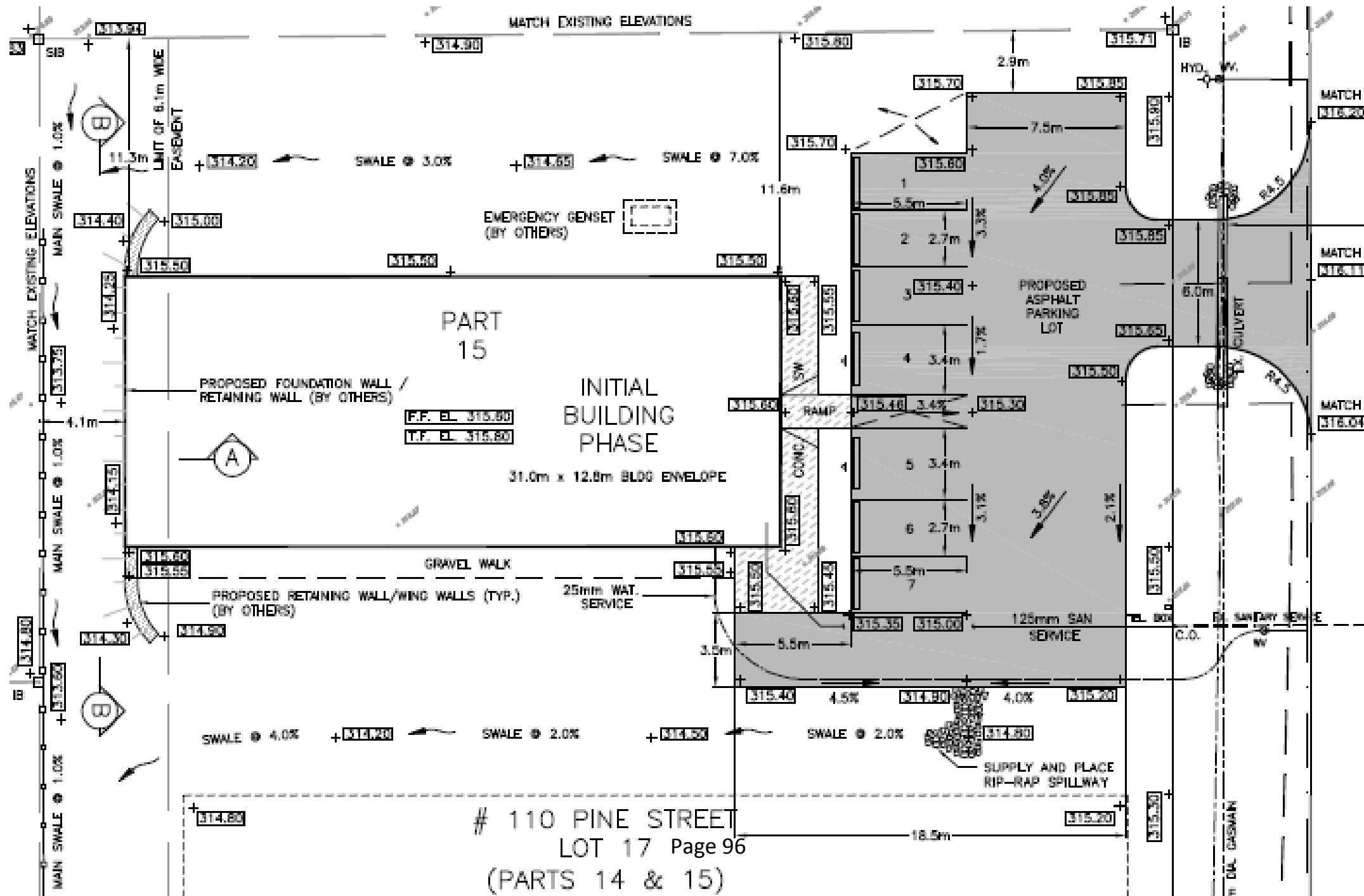
16 March 2016

Laura Young, Planner

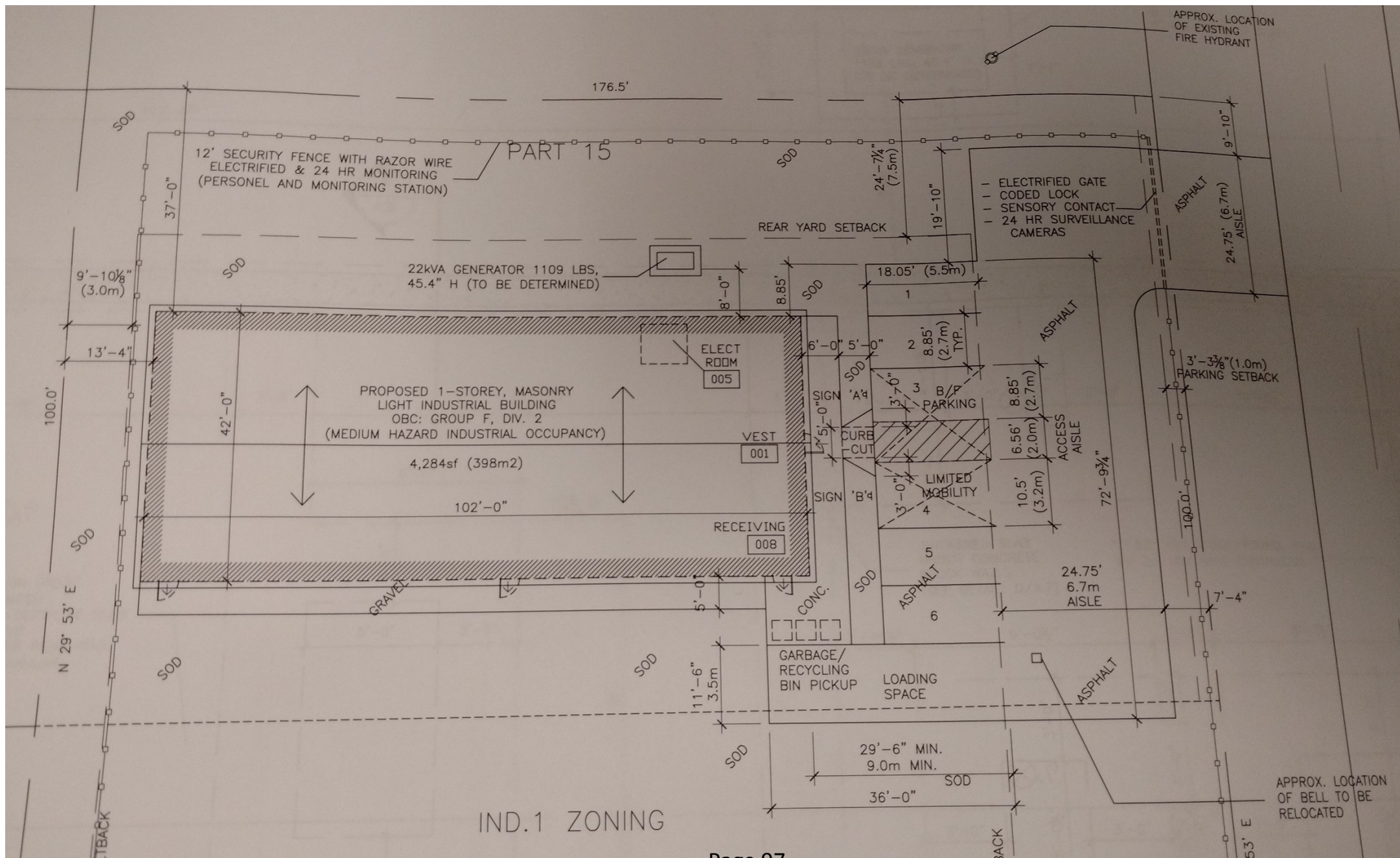
Date

# Natural Pharm Industry Inc. Site Grading and Drainage Plan









## Consent Application Report – File # B68/2015

Owners/Applicant: Frogstream Holdings Limited c/o Hank Kikkert Solicitor: John W. Schenk	Date: March 15, 2016
Property Address: 85769 Beecroft Line	
Property Description: Part Lot 30, Concession 11 t/w Row, East Wawanosh, Township of North Huron	

**Recommendation:** That provisional consent be:

- granted with conditions (attached)
- deferred (for OPA to address MDS issue)
- ✓ denied (**referred to the Committee of the Whole, for a decision**)

**Purpose:**

- enlarge abutting lot
- ✓ create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 1.2 ha (+/-) (3 ac)	Official Plan Designation: Agriculture, Natural Environment- Limited Protection	Zoning: NE2- Natural Environment
Area Retained: 2.23 ha (+/-) (5.5 ac)	Official Plan Designation: Agriculture, Natural Environment- Limited Protection	Zoning: NE2- Natural Environment

**Review:** This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- Conforms with section 51(24) of the Planning Act;
- Conforms with the Huron County Official Plan;
- Conforms with the North Huron Official Plan,
- Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- NA Has been recommended for approval by the local municipality; and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

**Agency/Public Comments:**

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority		✓	There appears to be sufficient room on the proposed severed parcel to construct a detached dwelling outside of the MVCA Regulated Area and the identified hazard lands.
Neighbours/Public	✓		No comments received from the public at the time of writing this report.
Huron County Health Unit		✓	There appears to be sufficient room to construct a class four septic system on the proposed severed parcel.



Figure 1 Aerial Photo of Subject Property



Figure 2 Aerial Photo of Land to be severed.



**Additional Comments:**

The purpose of this application is to create a new vacant lot to construct a house. The land to be severed is approximately 1.2 hectares (3 acres) with no present buildings. The land to be retained is approximately 2.23 hectares (5.5 acres) and contains a house and sheds.

Comments received from the Maitland Valley Conservation Authority identified a stream valley and floodplain on the subject property, within MVCA Regulated Area. Comments include that there appears to be sufficient room on the proposed severed parcel to construct a new residence outside of the MVCA Regulated Area and the noted hazard lands, but on-site stakes to show the setback for the proposed development are required.

North Huron staff identified that any future driveway access would require ensuring a clear line of sight in both road directions because of the location of a curve on Beecroft Line.

*Provincial Policy Statement*

The Provincial Policy Statement, 2014 (PPS) states in Section 2.3.4.1 that *lot creation in prime agricultural areas is discouraged and may only be permitted for: agricultural uses, agricultural-related uses, a residence surplus to a farming operation, and infrastructure*. Section 2.3.4.3 goes on to explicitly prohibit the creation of new residential lots in prime agricultural areas unless they are a residence surplus to a farming operation. This application proposes to create a vacant building lot in a prime agricultural area contrary to the policies of the PPS and so is not consistent with the Provincial Policy Statement, 2014 as required by Section 3(5) (a) of the Planning Act.

*Huron County Official Plan*

The County of Huron Official Plan in Section 2.3.7 discourages lot creation in prime agricultural areas and only permits severances for agricultural purposes, commercial and industrial uses directly related to agriculture, a residence surplus to a farming operation, infrastructure and public service utilities that cannot otherwise be accommodated and minor lot adjustments subject to policies in local Official Plans. Section 2.3.1 identifies Huron County as a prime agricultural area which includes the subject property, and since this application does not meet the requirements of Section 2.3.7 the application does not conform with the County Official Plan.

*North Huron Official Plan Policies*

The subject property is designated Natural Environment- Limited Protection and Agriculture in the North Huron Official Plan.

In Section 11.3.2, the section for consents in a Natural Environment designation, the policies state that a consent may be granted if for lot enlargement purposes, where the severed and retained are a minimum size of 38 hectares (94 acres), and are eligible for rezoning to permit the construction of a dwelling subject to Section 5.3. This application does not meet the policies for permitting a consent in a Natural Environment designation because it is not for lot enlargement, does not meet the minimum lot sizes and does not meet the requirements for the permitted development in a Natural Environment- Limited Protection designation, as explained below.

Section 5.3.4.3 of the North Huron Official Plan outlines the limited development that is permitted in a Natural Environment- Limited Protection designation. This section states that one single detached dwelling and accessory buildings may be permitted subject to a rezoning provided that it is on an existing lot of record and the house is not the subject of a consent. This application proposes to sever a vacant lot to build a house, therefore making it a subject of a consent and not in agreement with the permitted development in a Natural Environment designation.

This application does not conform with the North Huron Official Plan Natural Environment policies.

The consent policies in the North Huron Official Plan for an Agricultural designation are outlined in Section 11.3.1., which states:

*6) Consents will not be allowed which have the effect of creating lots the use of which is not directly related to agriculture. Non-farm rural residential lots will not be allowed.*



## Consent Application Report – File # B68/2015

The proposed severed lands would have the purpose of creating a non-farm rural residential lot which is not permitted by the North Huron Agricultural consent policies. This application does not conform to the North Huron Official Plan Agricultural consent policies.

This application does not conform to the Natural Environment or Agricultural policies of the North Huron Official Plan and therefore does not conform to the North Huron Official Plan. It also does not conform to Section 51 (24) (c) of the Planning Act.

**Conditions have not been included because it is recommended that the application be denied.**

**Original signed by**

\_\_\_\_\_  
Laura Young, Planner

15 March 2016

Date

# CONSENT APPLICATION

*North Huron Council*  
*March 21, 2016*



# Consent B68/2015

*Owner: Frogstream Holdings Inc.*

*Applicant: Hank Kikkert*

*85769 Beecroft Line*

*Part Lot 30, Concession 11, East Wawanosh t/w  
Row, North Huron Township*



# Creation of a Residential Building Lot

---

Area Severed: 1.2 ha (3 acres)

Area Retained: 2.23 ha (5.5 acres)

Zoning: NE2

Designated: Natural Environment- Limited  
Protection and Agriculture

No concerns for Regulated Area or Hazards Lands  
identified by the Maitland Valley Conservation  
Authority



**Subject Property**

**Retained**

**Severed**

# Applicable Policies

## Provincial Policy Statement 2014

- Section 2.3.4.3 explicitly prohibits the creation of new residential lots in prime agricultural areas unless surplus to a farming operation

## Huron County Official Plan

- Section 2.3.7 discourages lot creation in prime agricultural area unless for agricultural purposes, uses directly related to agriculture, or surplus residence to a farming operation
- Huron County is identified as a prime agricultural area in Section 2.3.1, including the subject property
- Application does not comply with the PPS nor County OP

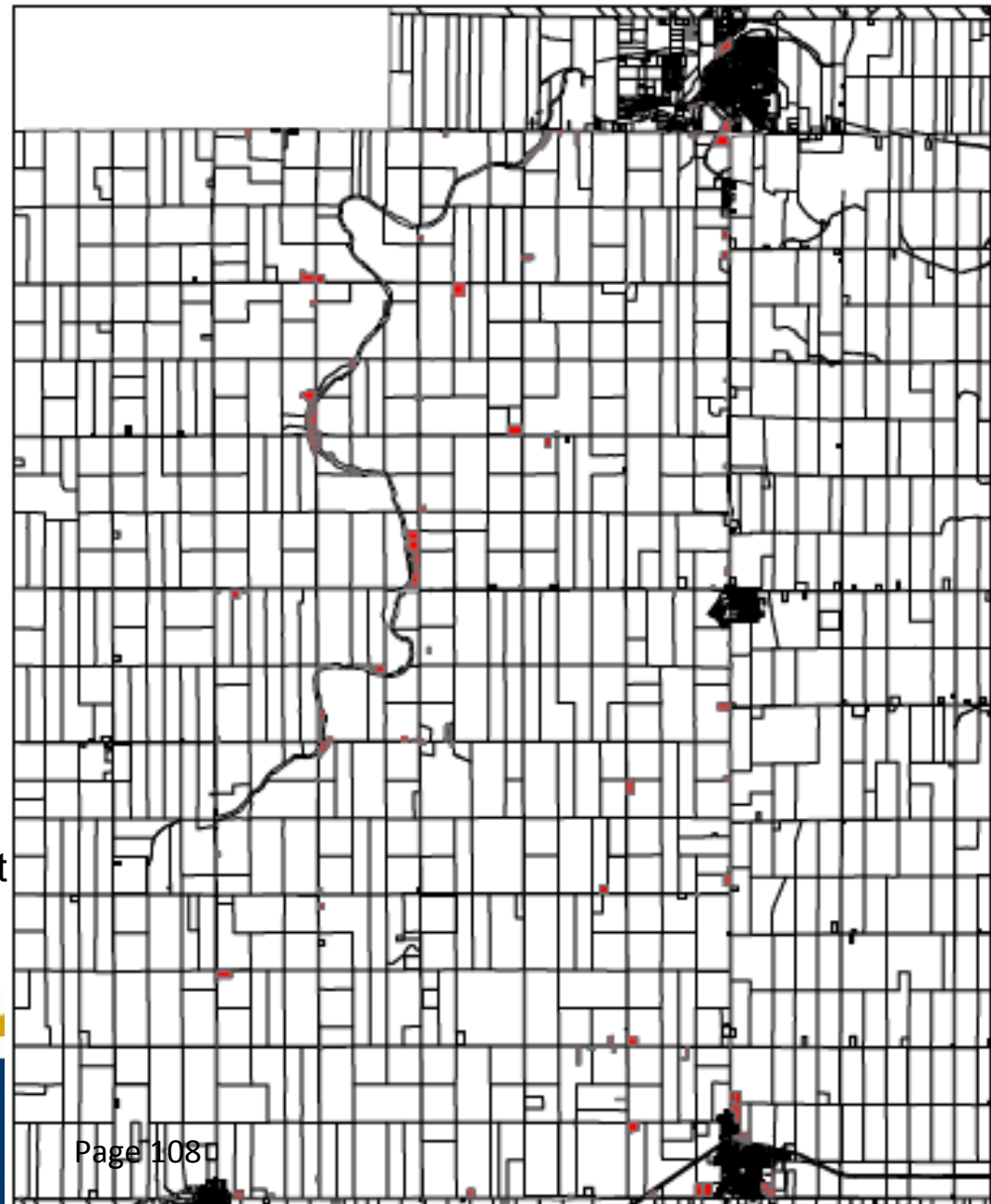
# Applicable Policies

## North Huron Official Plan

- Designated Natural Environment- Limited Protection and Agriculture
- Consents in Natural Environment are permitted for lot enlargement, minimum lot size of 38 hectares, or eligible for rezoning to permit the construction of a dwelling as per Section 5.3
- Does not meet minimum size nor Section 5.3 policies to permit development in a Limited Protection designation
- Policies for consents in Agriculture state that non-farm rural residential lots will not be allowed
- Application does not conform to North Huron OP nor Section 51 (24) (c) of the Planning Act

- Over 100 properties in North Huron that are 10 acres or less, zoned AG1, AG4 and NE
- A study was done for a previous similar application for the County and the results showed that there were approx. 9500 rural residential lots that could be created in Huron County
- The increased MDS restriction resulting from these possible lots is approx. 121 000 acres (17% of the County)
- The application was appealed by the Province and Federation of Agriculture and ultimately withdrawn by the applicant

Natural Environment, General Agriculture and Agricultural Small Holding Parcels  
10 acres or Less in the Township of North Huron









# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
**DATE:** 21/03/2016  
**SUBJECT:** Blyth Memorial Community Hall  
**ATTACHMENTS:** Press Release – Province Announces \$3.3M in Funding

## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approves the revised project schedule presented in this report for the renovation of the Blyth Memorial Community Hall;

AND FURTHER THAT the project be tendered using the Invited Competitive Bid (Invited Tender Call) process and that Council authorizes Allan Avis Architects to recommend to the Township, a suitable list of pre-authorized General Contractors for approval by the CAO, Director of Finance, Director of Recreation and Facilities and North Huron Council at the April 4, 2016 meeting, to be invited to bid on the project;

AND FURTHER THAT staff are directed to prepare an Agreement between the Township of North Huron and 14/19 Inc. to provide assurances that 14/19 Inc. provides the remaining funding of \$2,749,655.47 to pay for the renovation construction project budget, and that the Township of North Huron proceed with the approved renovation.

## **EXECUTIVE SUMMARY**

On March 15, 2016, 14/19 Inc. received the news that the Province of Ontario has included \$3.3 million for the 14/19 Initiative within the Provincial Budget. This news gives life and substance to the ongoing efforts of the 14/19 Inc. team. The press release from that announcement is attached to this report. This means that the project to renovate Blyth Memorial Community Hall will have the available financial backing to support the project from 14/19 Inc., upon final approval of the Ontario Budget.

At the January 19, 2016 Council Meeting, North Huron Council deferred the Revised 14/19 Memorial Hall Renovation Schedule for further information. A motion is requested that the recommendations in this report now be approved by Council.

The proposed revised project schedule is the following:

April 11 – May 10, 2016	General Contractor Bid Process
May 16, 2016	Council approval of Project Award
May 17, 2016	Contractor starts
May 21 – September 18, 2016	Festival Season
September 19, 2016	Contractor mobilizes site
May 1, 2017	Substantial Performance
May 20, 2017	Completion

## **DISCUSSION**

This is a vast and significant renovation project, and the Township of North Huron, the Blyth Festival, 14/19 Inc. and the Blyth Branch of the Royal Canadian Legion and Ladies Legion Auxiliary have worked cooperatively to prepare for this renovation project. The task ahead is for the Township of North Huron to take the lead on the renovation project, to see it to fruition. The stakeholders have worked over the past two years as a cohesive renovation committee, and will continue to do so as a committee until the end of construction to ensure that decisions are balanced and considered by all the stakeholders. The Township of North Huron is the building owner, and therefore has oversight of the renovation construction project.

The Invited Competitive Bid (or Invited Tender Call) bid process is the procedure by where only General Contractors that are recommended, and have the proven experience and capacity to perform the project are invited to bid. The intent is to receive 5-6 competitive bids from pre-approved General Contractors. Once invited, bidders should generally be considered to be equal in competence and the contract should then be awarded to the lowest compliant bidder. Invited bids are typically use for:

- Projects with clients who prefer to select from a group of proven contractors
- Specialized projects that require particular expertise
- When the project is time-sensitive or has hard deadlines to satisfy

The Blyth Memorial Community Hall Renovation project has very stringent deadlines. Delays in the project would negatively impact the Blyth Festival 2017 season. The pre-qualified bidders will have the bonding and insurance required for the size and scope of this size of project. Through the selection process of the pre-qualified bidders, our consultant will confirm the General Contractor's readiness and willingness to bid on this project. Contractors with commitments that exclude them from being able to bid will be eliminated from the list. This helps to ensure that the Township receives an ample number of bidders.

## **FINANCIAL IMPACT**

The project budget for the renovation of Blyth Memorial Community Hall is \$3,500,982. The Township of North Huron has committed \$500,000 to the project. 14/19 Inc. has committed to fundraising \$3,000,982 for the project and has provided payments to North Huron throughout the consulting phase of the project. The balance from 14/19 Inc. to the Township for the renovation project is \$2,749,655.47 (subject to bid results). Council has requested a guarantee from 14/19 Inc. that project costs exceeding the Township's \$500,000 contribution will be covered. Representatives from the 14/19 group are working to finalize a Letter of Intent with the Province outlining the parameters of a future funding agreement. It is hoped that the Letter of Intent will be finalized in the next week, with details being available to Council at the March 29<sup>th</sup> budget meeting. Since 14/19 Inc. is the funding recipient, a formal Agreement should be prepared between the Township and 14/19 Inc. concerning the funding of the Blyth Memorial Hall project. The Agreement would also address circumstances such as bid results and project or budget adjustments and project contingencies.

**FUTURE CONSIDERATIONS**

Council will continue to receive updates on the status of the project. The Agreement will be reviewed by Council and adopted by by-law.

**RELATIONSHIP TO STRATEGIC PLAN**

Our community is attractive to new business and residents.

Our administration is fiscally responsible and strives for operational excellence.

---

Pat Newson, Director of Recreation and  
Facilities

---

Sharon Chambers, CAO



for immediate release

March 15, 2016

CONTACT: Karen Stewart, Administrator 519-441-7629

## **PROVINCE ANNOUNCES \$3.3M IN ARTS, CULTURAL AND CREATIVITY FUNDING FOR RURAL SOUTHWESTERN ONTARIO**

Municipal politicians, leaders from the business and not-for-profit community gathered on the steps of Blyth Memorial Community Hall today to hear an announcement from Deb Matthews, Deputy Premier of the Province of Ontario.

“The Province is pleased to invest \$3.3 million in the work of Blyth Arts & Cultural Initiative 14/19 Inc. to support the creation of a cultural hub.

“Our government, under the leadership of Premier Kathleen Wynne, is committed to supporting organizations that encourage innovation, collaboration, and cluster development. Blyth 14/19’s goals to develop a cultural hub around the multi-disciplinary Canadian Centre for Rural Creativity (CCRC) align nicely with the Province of Ontario’s priorities for economic development. Transformational private sector investment was also a major motivator of our desire to champion this project.”

Blyth Arts & Culture Initiative’s \$12.5 million project includes three key priorities:

- 1) Revitalization of the Blyth Memorial Community Hall – home of the Blyth Centre for the Arts and the celebrated national theatre company, the Blyth Festival;
- 2) Creating the Grant and Mildred Sparling Centre, home of the Canadian Centre for Rural Creativity, a multi-disciplinary arts and innovation hub; and

- 3) Establishing the Rural Trust to sustain creativity through a not-for-profit endowment for dedicated funds, awards, and scholarships.

“The **Canadian Centre for Rural Creativity (CCRC)** will establish itself as the leader in rural creative development by offering high quality, unique, experiences for artists, students, educators, and guests, participating in symposia,” said Project Director, Peter Smith. “By nurturing opportunities and cultivating creativity 14/19 will drive economic growth through culture and the arts.”

CEO David Peacock of the Province’s regional tourism office for Huron, Perth, Waterloo and Wellington, RTO4 Inc., said of the announcement, “the Province has allocated substantial resources to regional economic development and in particular tourism economic development over the past five years. The alignment of private, municipal and provincial resources and funds on this important project is exactly the kind of forward thinking that is key to unlocking growth in the province’s tourism economy. Blyth has always held an esteemed position in Canada’s cultural landscape and the vision of a Blyth based “rural centre” for Canadian creativity is a unique addition to the existing mosaic that includes prestigious arts centres like Banff and Fogo Island.

For more information visit [www.ruralcreativity.org](http://www.ruralcreativity.org) or [www.blyth1419.ca](http://www.blyth1419.ca)

-30-

@Blyth1419 @Deb\_Matthews #TalkRural #ruralcreativity



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Kelly Church  
**DATE:** 21/03/2016  
**SUBJECT:** Joint Gravel Tender , North Huron and Morris-Turnberry  
**ATTACHMENTS:** Page 1 of joint tender and tender results

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the tender results and awards the tender to Joe Kerr Ltd. to crush, load, haul and apply 23,000 tonnes of "M" crushed gravel to the Township rural roads.

And further that the Council of the Township of North Huron authorize pre-budget approval with the amounts to be included in the 2016 budget.

## **EXECUTIVE SUMMARY**

This is the first joint tender between North Huron and Morris-Turnberry.

Two tenders were received, 1- Donegan's Haulage Limited Listowel and Joe Kerr Wingham.

As per file attached #3 on the tender is in relation to North Huron and Joe Kerr Wingham came in lowest @ \$4.89 per tonne X 23,000 tonnes = \$112,470 plus HST.

2015 price was \$5.32 per tonne.

Donegan's Haulage Listowel came in higher @ \$5.05 per tonne 2016 and last year 2015 was \$5.65

## **DISCUSSION**

Joint tendering with Morris-Turnberry has shown that savings for both Municipality over 2015 tenders, again proving joint tendering and shared services will increase savings for both Municipalities.

This gravel tender is for maintenance of gravel roads in the rural area of North Huron.

## **FINANCIAL IMPACT**

Loose top maintenance is a budgeted item and is used for gravel and calcium on rural roads in 2016

## **FUTURE CONSIDERATIONS**

Continue to enter into joint tenders with Morris-Turnberry to achieve benefits with financial savings in all aspects of Township tenders and services.

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal #2- our residents are engaged and well informed

Goal #4-our administration is fiscally responsible and strives for operational excellence.

Goal #5-our natural environment is valued and protected.



THE CORPORATION OF Municipality of Morris-Turnberry and Township of North Huron

**TENDER CLOSING DATE IS** 12:00 noon ( Local Time) March 10, 2016  
(Lowest or any tender not necessarily accepted. Tenders subject to approval by the Ministry of Transportation and Communication)

**TENDER FOR**

- 1 - Supplying, crushing, loading, hauling, and spreading approximately 24,500 metric tonnes of Granular 'M' Gravel

**LOCATION:**

North Half of the Morris, Municipality of Morris-Turnberry

- 2 - Supplying, crushing, loading, hauling & spreading approximately 17, 500 metric tonnes of Granular 'M' Gravel

**LOCATION:**

South Half of Turnberry, Municipality of Morris-Turnberry

- 3 - Crushing, loading, hauling, and spreading approximately 23,000 metric tonnes of Granular 'M' Gravel Pit is at 83851 Marnoch Line

**LOCATION:**

South Half of the East Wawanosh Ward, Township of North Huron

- 4- Supplying, crushing, loading, approximately 500 metric tonnes of Granular 'M' Gravel (stock pile) Morris Shop

- 5 - Supplying, crushing, loading approximately 500 metric tonnes of Granular 'M' Gravel (stock pile) Turnberry Shop

**Gradation Requirement attached**

**The tender will be not split up. It is all one tender.**

**UNDER CONTRACT NO.** PW-2016-02

Director of Public Works

<u>Municipality of Morris-Turnberry Township of North Huron</u>	
<u>41342 Morris Road, P.O. Box 310</u>	<u>274 Josephine Street P.O. Box 390</u>
<u>Brussels, Ontario</u>	<u>Wingham, Ontario</u>
<u>N0G 1H0</u>	<u>N0G 2W0</u>
<u>(519) 887-6137</u>	<u>(519) 357-3550</u>



4033/90

Opened March 11, 2016  
Opened by Nancy Michle and Gary Pipe  
Opened at 9:00am  
9/15/2016

10115 Church

3917

12

27





## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 09/03/2016  
**SUBJECT:** ESTC Consultancy agreement  
**ATTACHMENTS:** KPMG Letter of Engagement

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby contract KPMG to provide business planning consultation to the Emergency Services Training Centre (ESTC).

### **EXECUTIVE SUMMARY**

The ESTC needs to have a clear direction (business plan, organizational and operating structure) in order to capitalize on current and future opportunities.

### **DISCUSSION**

Pursuant to the recommendation of the Huron County Economic Development Board, and with the permission of council, ESTC pursued possible consultants to provide the requested services as outlined above.

Three consultants were found. One declined. The second has other commitments that would delay working on our behalf. The third, KPMG, is available and capable of generating the requested report in a timely manner.

The proposed agreement would allow KPMG to commence work at the end of March, with a final report delivered to North Huron council within less than three months.

For a comprehensive report covering all aspects of our request in detail, fees charged would be \$35,000 plus HST. For a report providing financial analysis and a financial model, fees charged would be \$15,000 plus HST.

### **FINANCIAL IMPACT**

The 2016 ESTC draft budget will be amended to include this expenditure. The review could pay significant dividends to the ESTC and North Huron going forward.

### **FUTURE CONSIDERATIONS**

The current ESTC model is not sustainable. An objective professional report may propose changes currently not considered by the ESTC.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal 3.63. Implement the business and marketing plan for the Emergency Services Training Centre.

Page 1



**KPMG LLP**  
**Public Sector Advisory**  
Suite 700  
Commerce Place  
21 King Street West  
Hamilton ON  
L8P 4W7

Telephone (905) 523-8200  
Fax (905) 523-2222  
www.kpmg.ca

Director of Fire & Emergency Services  
Mr. David Sparling  
Township of North Huron  
P.O. Box 90, 274 Josephine St.  
Wingham, ON  
N0G 2W0

Our ref   Draft Letter of Engagement

**Draft**

8 February 2016

Dear Mr. Sparling,

### **Emergency Services Training Centre Review**

Thank you for the opportunity to work with you and the Township of North Huron ("the Township") in developing a business plan for the Emergency Services Training Centre. Based upon your conversation with Bruce Peever, we understand that the Township wishes to review the operations of the Emergency Services Training Centre ("the ESTC") and develop a business plan for that will address the long term sustainability of the ESTC. We have drafted the following letter to describe an approach for the successful completion of a business plan to ensure the ongoing success of the ESTC.

### **Our Approach.**

#### ***Phase One: Project Initiation***

KPMG will spend a brief, but necessary, period of time at the beginning of the project to confirm the scope, establish expectations and validate our approach with the Project Sponsor. Specific items to be addressed include project deliverables, timelines, the availability and requirements of resources. We will also schedule bi-weekly project status meetings during which KPMG will report on the overall progress of the Emergency Services Training Centre business plan.

#### ***Phase Two: Current State Analysis***

We will tour the facilities and review relevant financial and operational information. Information that we will request will include but not be limited to:

- Most current strategic plan, business plan, and department objectives
- Past operating budgets and actual financial performance against budget
- Details of the Township's cost allocations to the ESTC

KPMG will then meet with key stakeholders (Elected Officials, CAO, Director of Finance, Deputy Chiefs and ESTC Staff) as identified by the Project Sponsor to understand the current operating environment and obtain their perspectives in order to:

- Understand the ESTC's specific mandate and objectives
- Understand the historic performance of the ESTC in meeting its objectives and mandate
- Assess strengths, weaknesses, opportunities, and threats related to the ESTC's current operation
- Identify operational gaps required to achieve the ESTC's long term sustainability
- Further identify and gain insight on issues relating to asset management, client demand, course offerings, and financial sustainability.

The consultation format will consist of one-on-one interviews. For the purposes of this proposal, we have assumed 8 interviews (45 minutes each), but we will work closely with the Project Manager to identify the appropriate participants and consultation approach. KPMG will develop interview guides that will form the basis of these conversations. The interview guides will be reviewed with the Project Manager prior to interviews and distributed to interview participants in advance.

#### ***Phase Three: Financial Analysis***

KPMG will review the ESTC budgets, business plans and historic financial performance. Upon the completion of the documentation review, KPMG will prepare a summary of the ESTC's historic financial performance and possible operational models for future performance. Of particular interest will be the long term debt currently carried by the ESTC and its ability to manage the debt based upon its current utilization. We will review our findings and operational models with the Project Sponsor to gain his perspective on our findings and discuss the merits of the proposed operational models. Once these models are considered, KPMG will prepare a financial business plan for the ESTC.

#### ***Phase Four: Final Report & Recommendations***

KPMG will pull together all of the work completed during the previous phases and develop a final report with recommendations for the future operation of the ESTC. The draft final report will be provided to the Project Sponsor for review and feedback prior to being finalized. Once the final report has been validated, KPMG will present the findings to Township Council for their consideration.

The final report will include the following deliverables:

- 1 Summary of findings from the stakeholder engagement & current state analysis
- 2 Financial Analysis of the ESTC's historic performance and possible operational models for future performance
- 3 A Financial Business Plan for the ESTC
- 4 Recommendations on the future operations of the ESTC.

#### **Fees**

As professional advisors, we understand your need to maximize value for the fees you pay. We strive to keep fees at the lowest possible level consistent with high professional standards and top quality service. In the course of this, KPMG will deliver value. Our engagement will be efficient, effective and well-

coordinated, building on our proven approach to municipal service delivery reviews. You will be informed of our progress every step of the way and receive early notification of any emerging issues.

Based on our understanding of the project and the professional effort required, we estimate our fees for this engagement to be (TBD), inclusive of all disbursements but excluding HST and travel. Travel expenses will be billed to a maximum of \$2,000 based upon actual travel incurred.

The Township of North Huron will be serviced from our Hamilton office.

### **Confidentiality**

KPMG will treat as confidential all proprietary information and personal information obtained from Client in the course of the engagement.

### **Terms and Conditions for Advisory Services**

This proposal is subject to the attached KPMG's Terms and Conditions for Advisory Services (Appendix B).

### **Confirmation**

We look forward to working with you on this important engagement. If this letter of engagement is agreeable to you, please sign it and return the enclosed approval form to me directly. Should you have any questions or concerns, please do not hesitate to contact me at +1 905-523-2247.

We look forward to working with you on this engagement.

Kind regards



John Rockx

Partner

Enclosures:

Appendix A: Terms and Conditions

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**ACCEPTANCE**

Per: Township of North Huron

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Mr. David Sparling, Director of Fire and Emergency Services

---

Date



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Connie Goodall  
**DATE:** 21/03/2016  
**SUBJECT:** North Huron Economic Development Strategic Plan 2016 - 2019  
**ATTACHMENTS:** North Huron Economic Development Strategic Plan 2016 - 2019

---

## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the North Huron Economic Development Strategic Plan for information purposes;  
AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the document at the April 4<sup>th</sup>, 2016 Council meeting.

## **EXECUTIVE SUMMARY**

The draft Economic Development Strategic Plan is attached for Council's information.

## **DISCUSSION**

In June 2015, North Huron agreed to participate in a Countywide Train the Trainer Strategic Planner exercise with OMAFRA, The County of Huron and the lower tier municipalities in the County. A core team of 5 from each municipality was appointed to go through the training process of developing a Municipal Economic Development Strategic Plan.

The intent of the project was to have Economic Development Strategic Plan for each municipality that would complement each other, as well as that of the County of Huron. The plans would identify potential partnerships, and duplications and all a more streamlined approach to Economic Development County wide.

Locally a planning committee representing the various sectors in North Huron was established to assist with the development of the North Huron plan. Public engagement was also sought through an online survey, as well as an Economic Development Employer Summit.

## **FINANCIAL IMPACT**

The financial impact of the goals set out in this document will be determined by the work plan to be generated and will be incorporated into the annual budget planning process.

## **FUTURE CONSIDERATIONS**

The plan will be reviewed annually with the Economic Development Strategic Plan and actions will be prioritized and included in budget discussions

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal: Our Community is attractive to new businesses and residents

- We are well prepared for development and growth
- We foster a positive business environment that retains, promotes and attracts businesses and investment



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# Township of North Huron

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## Economic Development Strategic Plan

2016 - 2019

County Wide Economic Development  
Strategic Plan





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## 1.0 EXECUTIVE SUMMARY:

The Township of North Huron is a lower tier municipality in Huron County. North Huron is a community that encourages opportunities that reflect the values of its citizens. Our goals build on our existing strengths and are consistent with the direction that has been set by consultation with community members throughout the Economic Development Strategic Planning process.

The Township boasts some of the best agricultural land in the province and is home to several modern and productive agricultural businesses. According to 2011 Census numbers from Statistics Canada, the total gross farm receipts in North Huron exceeded \$45,000,000.

Manufacturing and Construction and Specialty Trades were identified as significant industries in North Huron. During the community engagement process, representatives from the industries acknowledged that there was opportunity for growth with the potential of additional jobs being added in the coming months.

Residents and visitors alike appreciate the plethora of services and businesses available in North Huron. The municipality boasts a newly formed health care campus, including a hospital. Educational needs are met by primary schools, a regional secondary school and The Centre for Employment and Learning.

North Huron attracts over 40,000 visitors annually to the renowned Blyth Festival, the Threshers Reunion, the BarnDance Jamboree, Alice Munro Garden, Belgrave School Fair and other events. “Alice Munro Country” and the Festival of the Short Story anticipate an increase in the amount of international tourism to the area. The newly formed Canadian Centre for Rural Creativity, a multi-disciplinary innovation hub envisions creating social renewal and economic opportunities through cultural activities and programming. The Emergency Services Training Centre (ESTC), a world class training centre for emergency services personnel, anticipates growth in attendees and programming in years to come.

Throughout the Strategic Planning Process the following sectors were identified as being among the strongest in North Huron: agriculture, construction and specialty trades, manufacturing, healthcare and education, and culture/tourism.

After engaging in a community led process the following priorities for economic development were identified.

- Business Attraction and Retention
- Attracting a more highly skilled workforce
- A valued, engaged and connected workforce
- An environment that attracts and retains young, old and diverse demographics.
- A Community that values its Arts, Heritage and Culture

## 2.0 Introduction:

### 2.1 WHAT IS COMMUNITY ECONOMIC DEVELOPMENT (CED)?

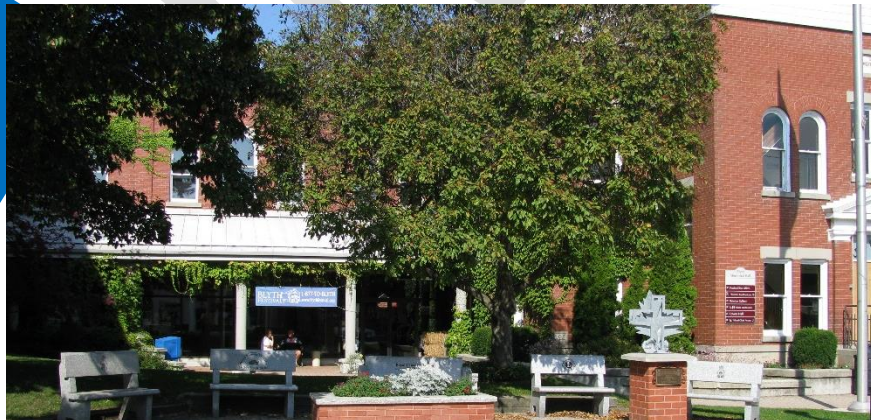
Community economic development is a process. A community uses resources to attract capital and increase physical, commercial, and business development and job opportunities for its residents. The goal of CED is to improve the economic well-being of a community or region through;

- Business Retention
- Business Attraction
- Increased Tax Base
- Improved Quality of Life

### 2.2 WHAT IS A STRATEGIC PLAN?

An important component of CED is strategic planning. Strategic Planning is a process that helps a region work towards a desired future by focusing energy and resources on shared goals. It helps a region to assess and adjust strategic direction in response to changing environments.

An economic development strategic plan is a formally written document that guides a region's decision making process toward achieving desired goals that align with their mission and vision statements. This plan also helps in allocating resources (volunteer, staff, monetary, infrastructure, etc.) and prioritizing actions. A strategic plan is referred to for operational decisions and is updated regularly.



## 2.3 HURON COUNTY-WIDE TRAIN THE TRAINER BACKGROUND & PROCESS OVERVIEW

On June 17<sup>th</sup>, 2015, County Council agreed to work as a group of ten municipal partners to learn the skills required for facilitating the strategic planning process leading to the development of economic development strategic plans. Core Teams of five individuals, from each municipal partner, attended four training sessions where they participated in a strategic planning process and then were taught how to facilitate this process. After each of the four sessions they returned to their home municipality and practiced their newly acquired skills. They invited local residents, business people, agriculture and agri-food business people, not-for-profits leaders, cultural groups, environmental champions and other individuals representing the multifaceted municipalities they live in, to participate in the strategic planning initiative they were facilitating. In facilitating this process with their municipal Economic Development Strategic Planning Committee, the Core Teams developed an economic development strategic plan.

By working together in a joint economic development planning process using the train the trainer model, a County-wide cooperative environment was created where municipal partners supported each other, networked, and built a stronger county-wide effort to support all economic development activities.

Ultimately, this project allowed all ten municipal partners to develop ten economic development strategic plans in a consistent and coordinated manner. County-wide planning allowed for conversations to take place which led to streamlining economic development amongst the ten municipal partners to maximize inputs and minimize duplication.

Moving forward the conversations that started as part of the Train the Trainer project will continue to insure that implementation and measurement of economic development priorities, goals and activities happen in a consistent and coordinated manner.



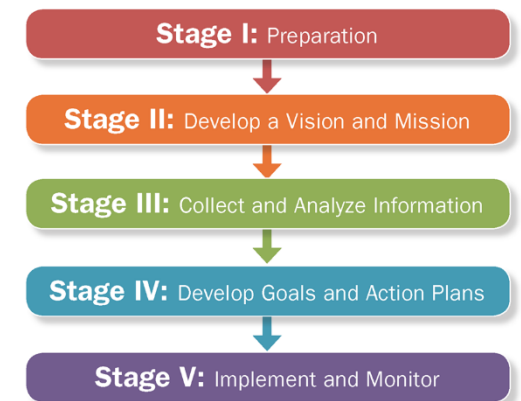
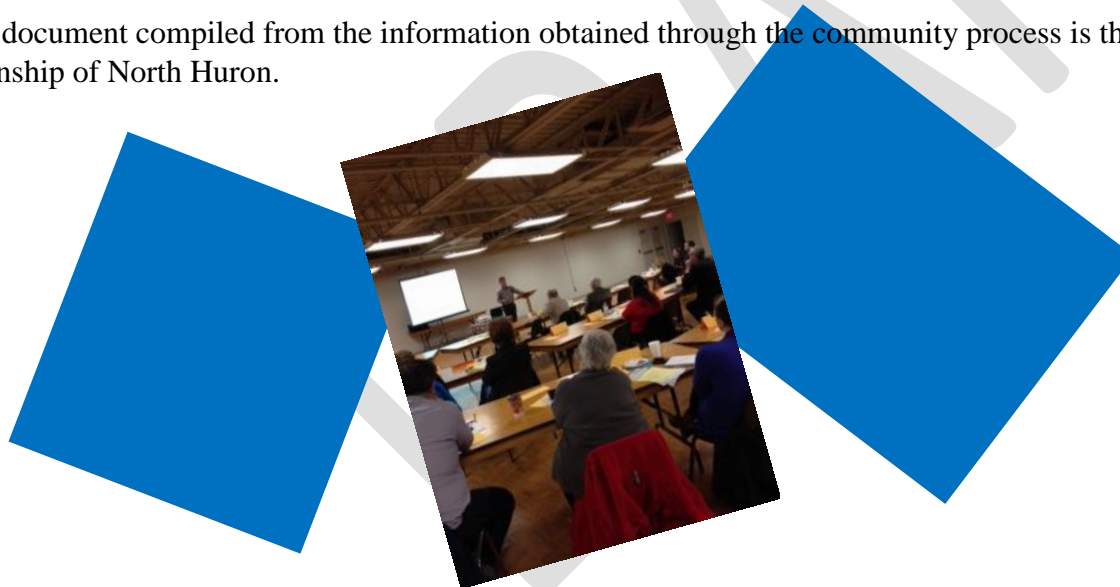
## 2.4 LOCAL PROCESS OVERVIEW

In North Huron, the 5 person Core Team invited local sector or industry leaders to participate in the Econ D S P. The Planning Committee of sixteen members met four times throughout the process to:

- Review information obtained from public input and the OMAFRA Train the Trainer process
- Share local knowledge and trends
- Identify industry contacts that could supply further input or local knowledge to the strategic plan
- Determine goals for economic development in North Huron
- Set direction for next steps for the Core Team

North Huron created a survey and distributed it to industry and sector leaders to gather further focus group information. A Speakers Symposium, held on November 18, 2015 invited industry leaders to share the opportunities for growth, as well as, identify the current or future barriers for success in their sectors.

This document compiled from the information obtained through the community process is the Economic Development Strategic Plan for The Township of North Huron.





### 3.0 MISSION STATEMENT

We will leverage the diversity of services and amenities which we have developed over the years to spur significant residential and economic development in the medium term. We will accomplish this by focusing on sound development projects that will benefit the entire municipality. At the same time we will actively support cultural and heritage events, and maintain the attributes of our rural community traditions

*This mission statement included in the North Huron Municipal Strategic Plan identifies economic development as a priority for the municipality. To that end, the Economic Development Strategic plan has a mission to provide leadership and direction for economic development in North Huron.*

### 4.0 VISION:

North Huron is a growing and welcoming community that leverages its economic assets to:

- promote education and training opportunities
- grow our regional cultural hub
- support a diverse and vibrant business community
- lead the world in agricultural technology and productivity

### 5.0 GOALS

The Township of North Huron engaged in a community driven process to give direction to and prioritize the goals of the Economic Development Department. The Economic Development Strategic Plan is a living document that will be reviewed with the Strategic Planning Committee annually. The Municipal Corporate Strategic Plan is to be reviewed in 2018. A complete review of the Economic Development Strategic Plan will follow in 2019. Following are the goals that could be best undertaken by the municipality in collaboration with their community partners over the next three years.

The Goals Identified include:

- Business Attraction and Retention
- Attracting and Fostering a More Highly Skilled Workforce,
- A Valued, Engaged and Connected Workforce,
- An Environment that Attracts and Retains Diverse Demographics,
- A Community that Values Arts, Heritage and Culture.

## 5.1 GOAL: BUSINESS ATTRACTION AND RETENTION

STRATEGIC DIRECTION (what?)	ACTION (how?)	RESPONSIBILITIES (who?)	TIMELINE (when?)	RESOURCES (with what?)	PERFORMANCE MEASURES (indicators)
Create a “business ready” environment for attraction and growth	Provide local training to build local workforce	North Huron Economic Development will facilitate accessibility to local training by identifying local needs and matching it with available resources	Ongoing	<ul style="list-style-type: none"> <li>Huron Small Business Enterprise Centre</li> <li>Centres for Employment and Learning</li> </ul>	Number of training/networking opportunities available locally
	Create a “toolkit” to navigate new business/inquiries that will accommodate seamless communication between all departments and minimize gaps in information sharing.	<ul style="list-style-type: none"> <li>EDO</li> <li>CBO</li> <li>Planner</li> <li>Municipality</li> </ul>	2016	<ul style="list-style-type: none"> <li>Graphic support for on-line and print version</li> <li>BIZGRID</li> </ul>	Toolkit accessible by all departments fielding new business inquiries. Tracking system developed to determine baseline of distribution.
	Promotional brochure created for recruitment and resident attraction	<ul style="list-style-type: none"> <li>EDO</li> <li>Employers</li> <li>Real Estate Agents</li> </ul>	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> <li>Make Huron Home</li> <li>Huron County Economic Development</li> </ul>	
Create a culture that supports local first	Support opportunities for local producers	<ul style="list-style-type: none"> <li>EDO</li> <li>BIAs</li> </ul>	ongoing	<ul style="list-style-type: none"> <li>Wingham Farmers’ Market</li> <li>Wingham Chef’s League</li> <li>Huron Food Action Network</li> <li>Foodland Marketing Partnership</li> </ul>	Number of events, opportunities where local food is highlighted or education on locally sourced product is available

**Business Retention and Attraction (continued)**

STRATEGIC DIRECTION (what?)	ACTION (how?)	RESPONSIBILITIES (who?)	TIMELINE (when?)	RESOURCES (with what?)	PERFORMANCE MEASURES (indicators)
Create a culture that supports local first CONTINUED	Encourage “Buy Local” Programs	<ul style="list-style-type: none"> <li>• EDO</li> <li>• BIAs</li> <li>• Township of North Huron</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>• BIA Community Cash Program</li> <li>• Local media</li> <li>• Huron Food Action Network</li> <li>• Foodland Marketing Partnership</li> </ul>	
	Explore the possibility of a local purchasing policy	<ul style="list-style-type: none"> <li>• Director of Finance</li> <li>• CAO</li> </ul>	2017	<ul style="list-style-type: none"> <li>• Huron Food Action Network</li> <li>• Huron County Health Unit</li> <li>• Huron Business Development Corporation</li> <li>• Huron County Rural Lens</li> </ul>	Policy researched, drafted and presented to Council
Regularly engage all sectors of the North Huron economy	Economic Development Summit held annually with representatives of all sectors to review state of the economy and identify opportunities and challenges	<ul style="list-style-type: none"> <li>• EDO</li> </ul>	Annually	<ul style="list-style-type: none"> <li>• Business representatives</li> <li>• BIAs</li> <li>• Community Partners</li> </ul>	Summit held annually prior to creation of Economic Development Business Plan

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*look at both family’s needs for locating here but also consider retention of our current workers and their important contributions*

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## 5.2 GOAL: MORE HIGHLY SKILLED WORKFORCE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Make local secondary school students aware of local job opportunities with post-secondary skills	Career Days (Take your child to work day)	<ul style="list-style-type: none"> <li>EDO will provide local knowledge of labour market and assist with networking between local businesses/industries with local educators/employment programs</li> </ul>	Annually and ongoing	<ul style="list-style-type: none"> <li>Co-op teachers</li> <li>Careers and Civics teachers</li> <li>Conestoga College</li> <li>Fanshawe College</li> <li>MTCU</li> <li>4 County Labour Market Planning Board</li> <li>School boards</li> <li>Area businesses and industry representatives</li> </ul>	Number of North Huron students who receive information on local leading businesses and opportunities
	Engage more students through Local Government Week	<ul style="list-style-type: none"> <li>CAO</li> <li>Council</li> <li>Senior Management Team</li> </ul>	Each semester and ongoing	<ul style="list-style-type: none"> <li>Civics teachers</li> </ul>	Comprehensive program highlighting local government/municipal jobs presented to Civics Classes during Local Government Week. Number of students reached.
	Engaging and educating our existing summer students/co-op students	<ul style="list-style-type: none"> <li>EDO</li> <li>Senior Management Team</li> </ul>	Annually	<ul style="list-style-type: none"> <li>Municipal staff</li> </ul>	A scheduled day combining; -required training, -education on municipal services -information on municipal jobs -tour of North Huron assets and points of interest
	Industry Connects Career Fair	<ul style="list-style-type: none"> <li>EDO will support the Industry Connects Job Fair and ensure it is accessible for local employers and students</li> </ul>	Annually	<ul style="list-style-type: none"> <li>SBEC</li> <li>Conestoga College</li> <li>Avon Maitland District School Board</li> <li>Centre for Employment and Learning</li> <li>MTCU</li> <li>4 County Labour Market Planning</li> </ul>	Number of local students who attend the Industry Connects Career Fair Number of local employers who rate their participation in the Industry Connects Career Fair as satisfactory or better

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Make local secondary school students aware of local job opportunities with post-secondary skills CONTINUED	Apprenticeships	<ul style="list-style-type: none"> <li>EDO will provide local knowledge of labour market</li> <li>EDO will facilitate networking opportunities with business community and business organizations</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>OYAP</li> <li>Businesses</li> <li>Conestoga College</li> <li>OFA</li> <li>HMA</li> </ul>	Meetings facilitated that will allow local businesses to obtain information and resources regarding apprenticeships
	Promote co-op placements aimed at 1) Students 2) Businesses	<ul style="list-style-type: none"> <li>EDO will provide local knowledge of labour market</li> <li>EDO will facilitate networking opportunities with business community and business organizations</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>OYAP</li> <li>OFA</li> <li>Guidance Councillors</li> <li>Centre for Employment and Learning (CEL) Job Developer</li> <li>HMA</li> <li>HTA</li> <li>BEC</li> </ul>	Meetings facilitated that will allow local businesses to obtain information and resources regarding a diversity of co-op placements
	Identify existing resources and assist with making connections to benefit local residents and employers	<ul style="list-style-type: none"> <li>North Huron Economic Development</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>Huron County Business Support Network Grid</li> <li>Small Business Enterprise Centre</li> <li>Huron Business Development Corporation</li> <li>Centre for Employment and Learning</li> <li>Conestoga College</li> <li>4 County Labour Market Training Board</li> <li>HMA</li> <li>OFA</li> </ul>	Tracking system is developed and baseline for inquiries is established

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Attract Skilled New Comers	Work with local businesses to develop and implement recruitment campaign to fill vacancies	<ul style="list-style-type: none"> <li>EDO</li> <li>Make Huron Home</li> </ul>	2016 and ongoing	<ul style="list-style-type: none"> <li>Make Huron Home</li> <li>Huron County Economic Development</li> <li>Conestoga College</li> <li>Centre for Employment and Learning</li> <li>HMA</li> </ul>	Number of businesses utilizing campaign
	Borrowing from the physician recruitment model, provide individualized resources, information and connections to job candidates looking to relocate	<ul style="list-style-type: none"> <li>EDO</li> <li>Make Huron Home</li> <li>Local Employers</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>Community Groups and Organizations as appropriate as dictated by the interests of the candidate and the needs of the family</li> </ul>	Number of employment candidates that have received information
	Explore with newcomers what makes the area attractive to consider staying in the area.	<ul style="list-style-type: none"> <li>EDO</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>New residents of North Huron</li> </ul>	A list of local assets that can be/or has been used to attract new residents
	Explore with former residents the reasons that prompted their out migration from North Huron/Huron County.	<ul style="list-style-type: none"> <li>EDO</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>People making a move away from North Huron and Huron County</li> </ul>	A clear and accurate understanding of the issues that encourage people to leave. Utilize the information

### 5.3 GOAL: A VALUED, ENGAGED AND CONNECTED WORKFORCE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Create a culture where employers and employees work as a team	Identify potential mentors for new or expanding businesses	<ul style="list-style-type: none"> <li>EDO</li> </ul>	ongoing	<ul style="list-style-type: none"> <li>BIAs</li> <li>Huron Manufacturing Association</li> <li>HBDC</li> <li>Small Business Enterprise Centre</li> </ul>	Number of potential mentors identified
	Facilitate professional development opportunities in North Huron	<ul style="list-style-type: none"> <li>EDO</li> </ul>	Annually	<ul style="list-style-type: none"> <li>Conestoga College</li> <li>HBDC</li> <li>SBEC</li> <li>Business by Design</li> <li>Fanshawe College</li> <li>BDO Canada</li> <li>CEL</li> <li>Canadian Centre for Rural Creativity</li> </ul>	Two training opportunities will be provided locally each calendar year
	Customer Service Training	<ul style="list-style-type: none"> <li>EDO</li> <li>BIA</li> <li>HBDC</li> </ul>	2016 and ongoing	<ul style="list-style-type: none"> <li>North Huron Economic Development will facilitate accessibility to local training by identifying local needs and matching it with available resources</li> <li>EDO venue space and planning support</li> </ul>	<p>Number of North Huron participants in local training opportunities</p> <p>Number of North Huron summer student who participate in HTA Customer Service Training (West Coast – Best Host)</p>

## 5.4 GOAL: AN ENVIRONMENT THAT ATTRACTS AND RETAINS DIVERSE DEMOGRAPHICS

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Create a conversation with those interested in living and working in North Huron.	<ul style="list-style-type: none"> <li>Use Social Media to create conversation for those looking to live and work in the area</li> <li>LinkedIn</li> <li>Facebook</li> <li>Notices to residents in tax and water bills</li> <li>Highlight available jobs, real estate, volunteer opportunities on social media site</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> </ul>	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> <li>Employers</li> <li>Real Estate Agents</li> <li>Make Huron Home</li> <li>BIAs</li> <li>Real Estate Agents</li> <li>Centre for Employment and Learning</li> <li>On-line job banks</li> </ul>	Creation of Facebook page Creation of Linked In page Utilize analytics to track users and subjects of interest
	<ul style="list-style-type: none"> <li>Create a brochure of all NH has to offer including: agriculture, arts, recreation and natural habitat – share with Real Estate Agents, businesses for recruiting efforts and companies looking to establish themselves in North Huron</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> <li>Employers</li> <li>Real Estate Agents</li> </ul>	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> <li>Make Huron Home</li> <li>Huron County Economic Development</li> </ul>	Number of brochures distributed
Support all demographics in connecting with the community	<ul style="list-style-type: none"> <li>Community Welcome package</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> <li>BIAs</li> </ul>	Late 2016	<ul style="list-style-type: none"> <li>Make Huron Home</li> </ul>	Package created. Number of packages distributed is tracked.

**An environment that attracts and retains diverse demographics (continued)**

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
	<ul style="list-style-type: none"> <li>Establish a list of potential business mentors that can be accessed for information sharing and resources for new and expanding entrepreneurs</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> </ul>	2016 and ongoing	<ul style="list-style-type: none"> <li>BIAs</li> <li>Business owners/operators</li> <li>Retired business owners/professionals</li> <li>HMA</li> <li>OFA</li> </ul>	Number of successful mentorship connections facilitated
	<ul style="list-style-type: none"> <li>Establish a volunteer recognition program for volunteers</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> <li>CAO</li> <li>Senior Management Team</li> </ul>	2017 and annually	<ul style="list-style-type: none"> <li>Community groups and organizations</li> <li>Committees of Council</li> <li>BIAs</li> </ul>	Volunteer recognition program carried out annually
	<ul style="list-style-type: none"> <li>Facilitate an annual meeting with area Real Estates agents to share information, identify challenges and create a plan for working collaboratively to represent the positive of living and working in North Huron</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> <li>CAO</li> </ul>	Annually	<ul style="list-style-type: none"> <li>Director of Finance</li> <li>Senior Management Team</li> <li>BIAs</li> </ul>	Annual meetings scheduled



## 5.5 GOAL: A COMMUNITY THAT VALUES ARTS, HERITAGE AND CULTURE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Continue to provide staff support to North Huron Cultural initiatives	<ul style="list-style-type: none"> <li>Create a North Huron Special Events Toolkit that will clearly outline the process/requirements and responsibilities of hosting a special event in the municipality</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> <li>Recreation and Facilities Department</li> </ul>	In progress Spring 2016	<ul style="list-style-type: none"> <li>County of Huron – Cultural Services</li> <li>HBDC JCP Project (until March 2016)</li> <li>Other employment programs as available</li> </ul>	Toolkit created that will assist volunteer groups to plan and organize special events held in the municipality and to accommodate seamless communication between all departments to ensure minimal gaps in information sharing
Promote our Cultural Assets	<ul style="list-style-type: none"> <li>Leverage partnerships to create a stronger marketing presence and optimize advertising dollars</li> </ul>	<ul style="list-style-type: none"> <li>EDO</li> </ul>	Annually	<ul style="list-style-type: none"> <li>Blyth Festival</li> <li>Huron County Cultural Officer</li> <li>Alice Munro Festival of the Short Story</li> <li>County of Huron</li> <li>Huron Arts and Heritage Network</li> <li>Canadian Centre for Rural Creativity</li> </ul>	Annual Marketing Plan developed identifying marketing partners/target audience and ROI potential
Define requirements and responsibilities for sustainability for sites or organizations	<ul style="list-style-type: none"> <li>Building on the work of 2015, identify and define roles for partners – establish terms of reference/mandates</li> </ul>	<ul style="list-style-type: none"> <li>Municipality</li> <li>CAO</li> <li>EDO</li> <li>Recreation and Facilities</li> </ul>	2016 and ongoing	<ul style="list-style-type: none"> <li>HBDC/JCP program (until March 2016)</li> <li>Future employment program</li> <li>Community Partners</li> </ul>	Terms of reference document completed for every Committee of Council

**A community that values arts, heritage and culture (continued)**

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline “(When)”	Resources (with what)	Performance Measures (Indicators)
Protecting and maintaining cultural spaces with community partners	<ul style="list-style-type: none"> <li>Establish partnerships to provide care and maintenance of our natural and heritage sites. (stewardship)</li> </ul>	<ul style="list-style-type: none"> <li>On-site partner</li> <li>North Huron Recreation and Facilities</li> </ul>	Annually	<ul style="list-style-type: none"> <li>Blyth Festival</li> <li>Canadian Centre for Rural Creativity</li> <li>Friends of the Museum</li> <li>Friends of the Village of Blyth Parks</li> <li>Wingham Trail Committee</li> <li>Wingham Townhall Theatre Committee</li> <li>Huron Pioneer Threshers &amp; Hobby Association</li> <li>Wingham Horticultural Society</li> <li>Maitland Valley Conservation Authority</li> </ul>	Terms of Reference created for each partnership
	<ul style="list-style-type: none"> <li>Creation of Asset Management Plan for each heritage site</li> </ul>	<ul style="list-style-type: none"> <li>Township of North Huron Recreation and Facilities Department</li> </ul>	2016 and ongoing	<ul style="list-style-type: none"> <li>On-site partners</li> </ul>	As indicated by Asset Management Plan

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*Being the best place to work because of the investment in people, facilities, and training so that people enjoy going to work and playing in our communities*

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## 6.0 REPORTING MECHANISM:

The progress of the Economic Development Strategic Plan will be reviewed annually by Council as part of the pre-budget process. The status of projects and current priorities will be reported quarterly in the Economic Development Report. The core team will meet annually, as required, to update or revise the plan if the need is identified.

## 7.0 COMMUNICATION PLAN

The status of the Economic Development Strategic Plan will be communicated to the public and Council through the Annual Economic Development Report, newsletters and media releases for major achievements. The reporting process will become part of the new formalized communication plan being developed by North Huron in 2016. The new plan will better equip the municipality to respond to requirements outlined in Bill 8 (Accountability and Transparency Act).



APPENDICES:

**NORTH HURON ECONOMIC DEVELOPMENT STRATEGIC PLAN CORE TEAM**

Sharon Chambers		Township of North Huron Chief Administrative Officer
Joan van der Meer		North Huron resident
Deb Sholdice		Blyth Centre for the Arts
Ashleigh Scott		North Huron resident
Connie Goodall		Township of North Huron Economic Development Officer

**NORTH HURON ECONOMIC DEVELOPMENT STRATEGIC PLANNING COMMITTEE**

Nancy Lazenby		Centres for Employment and Learning
Karen Stewart		Blyth 14/19 Inc.
Colleen Schenk		Avon Maitland District School Board
Blair Alton		Wescast Industries
Karl Ellis		Listowel/Wingham Hospital Alliance
Doug Culbert		Huron Geomatics
Rod Moorsom		Moorsom Companies
Joan Vincent		Huron County Federation of Agriculture
Rick Elliott		Blyth BIA, Blyth 14/19
Lissa Kolkman		Blyth BIA
Gary van Leeuwen		Blyth BIA
Lisa Hearnden		Wingham BIA
Jillian Underwood		Real Estate, North Huron resident
Laura Young		County of Huron – Planning Department
Yolanda Ritsema-Teeninga		North Huron Council
Brock Vodden		North Huron Council

## PESTO ANALYSIS (Environmental Scan)

During the process the Strategic Planning Committee conducted a PESTO Analysis. The PESTO analysis is an environmental scan exercise used to examine different factors that an organization should take into consideration during their planning.

POLITICAL	EDUCATION
<ul style="list-style-type: none"> <li>• High expectations for municipal services provided by North Huron</li> <li>• Rural voice does matter at provincial/federal level</li> <li>• Apathy for politics</li> <li>• Decisions made by municipality are much faster than provincial/federal</li> <li>• Stronger support for small business municipally</li> <li>• Need to learn how municipalities can share resources</li> <li>• Need more participation by the public in municipal matters</li> <li>• Political term thinking – is there support and funding to keep this going?</li> <li>• Loss of family farm</li> <li>• Need better policies/regulations to build a positive lifestyle for future generations (all levels of government)</li> <li>• Political climate can determine which influencers are available to take advantage of – funding, priorities etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Low level of education</li> <li>• Need higher level of education training</li> <li>• Need to impress upon youth the value of education and the diversity of opportunities</li> <li>• Sector integration – can we break down the barriers to promote and integrate?</li> <li>• Need support for employers/trades</li> <li>• Choice to work vs. school</li> <li>• Need to better match education goals with employment opportunities</li> <li>• Need way to match employers/jobs</li> <li>• Mine data for local job availability – better way to share information</li> <li>• Education is different than employment</li> <li>• Expectation that education will lead to job</li> <li>• Education partnerships</li> <li>• School closures have heavily impacted the local economy</li> </ul>
SOCIAL	TECHNOLOGICAL
<ul style="list-style-type: none"> <li>• A lot of social change happening</li> <li>• Smaller families in this generation</li> <li>• Limited acceptance of diversity</li> <li>• School closures</li> <li>• Improving cultural and ethnic acceptance and awareness</li> <li>• Aging population and prevalence of long term care solutions</li> <li>• Bring in interest locally and regionally through technology (social media and on-line)</li> <li>• Blyth Festival – building base of younger audience</li> <li>• Programming to a younger audience</li> </ul>	<ul style="list-style-type: none"> <li>• Help workforce understand that manual labour is going away but there are other opportunities (robotics and skilled trades)</li> <li>• Increased return on investment</li> <li>• Cloud community – live/work anywhere</li> <li>• Increased use of technology in agriculture</li> <li>• Agriculture becoming more specialized</li> <li>• Agriculture technology has changed and continues to impact economy</li> </ul>
OTHER	
<ul style="list-style-type: none"> <li>• Education needs to approach agriculture a lot differently now</li> <li>• Blyth Centre for the Arts continues to be an economic driver in North Huron</li> <li>• Blyth 14/19 committed to building on the cultural base already established by Centre for the Arts</li> <li>• Programing at 14/19 will bring cultural learning opportunities to Blyth</li> <li>• Volunteer burnout</li> <li>• Volunteer base aging – need to attract younger volunteers – mid 40's and younger haven't stepped up like previous generations</li> <li>• Volunteer culture is changing – is problem being addressed by mandatory 40 hours?</li> <li>• How do we attract volunteers?</li> <li>• Tourism – external dollars coming in – local dollars staying</li> </ul>	

TERMS

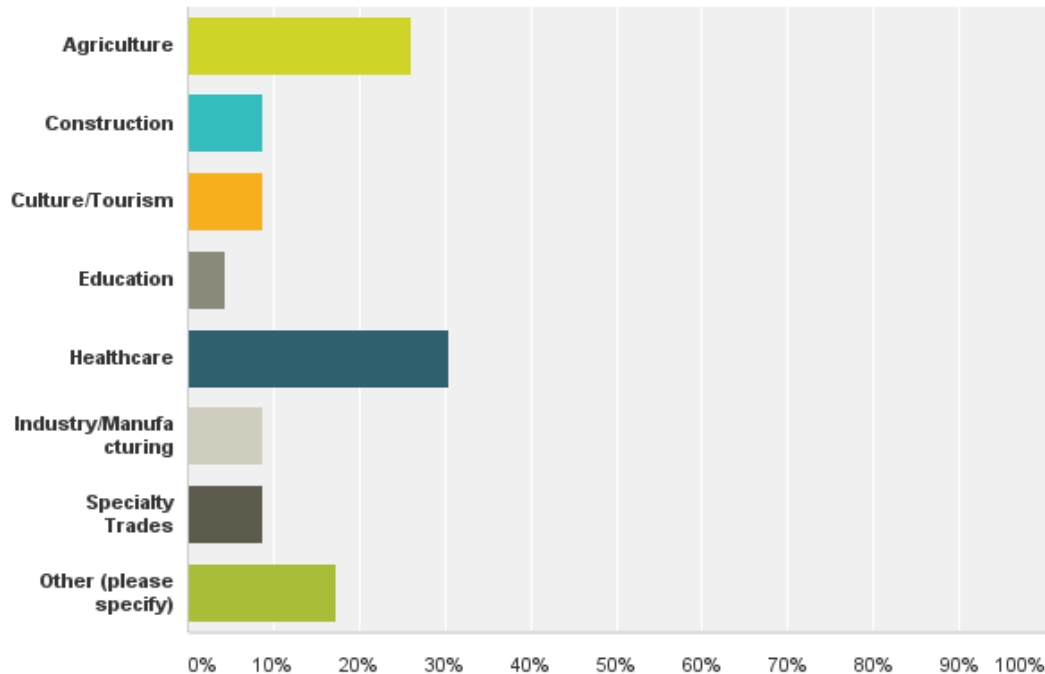
CBO	Chief Building Official
CCRC	Canadian Centre for Rural Creativity
CEL	Centre for Employment and Learning
EDO	Economic Development Officer
HBDC	Huron Business Development Corporation
HMA	Huron Manufacturing Association
HTA	Huron Tourism Association
MTCU	Ontario Ministry of Training, Colleges and Universities
OFA	Ontario Federation of Agriculture
OYAP	Ontario Youth Apprenticeship Program
SBEC	Small Business Enterprise Centre



FOCUS GROUP QUESTIONNAIRE

Q1 What sector do you represent?

Answered: 23 Skipped: 0



1. What are some upcoming trends and opportunities that will lead to growth in your sector?
2. Please identify the top barrier(s) to growth and sustainability within your sector.
3. What would you like to see happen locally that would assist in the growth/sustainability of your business?
4. Please identify sector collaborations that could be fostered to promote retention and growth between businesses.
5. How could youth be attracted to work in this community in your sector?
6. What can be done to ensure we are offering a full lifestyle to the employees in your sector?
7. What is a strategy to be competitive (wages . . . benefits . . . etc.) in your community?
8. Who is your target market/audience?
9. What is the most effective way to communicate with your partners/customer?

## RESOURCES

2012 Ontario Arts Council – Economic Impact of Arts & Culture on Tourism <http://www.arts.on.ca/AssetFactory.aspx?did=8780>

2013 Huron County Tourism Fact Sheet -

<http://perthhuron.unitedway.ca/wp-content/uploads/XXX/01/Huron-County-XXX-Tourism-fact-sheet.pdf>

- Full Report: <http://www.ontarioswestcoast.ca/beta/about/tourism-annual-report/>

2013 Huron County Cultural Mapping Report - <http://www.creativehuron.ca/resources/reports-documents/cultural-mapping-report/report/>

2014 Huron County Cultural Plan - <http://www.creativehuron.ca/Huron%20County%20Cultural%20Plan%202014.pdf>

The Healthy Rural Lens for Huron County <http://www.investinhuron.ca/wp-content/uploads/2013/04/The-Healthy-Rural-Lens-for-Huron-County.pdf>

Blyth Business Retention and Expansion Survey (BR+E) [http://www.northhuron.ca/atk/uploads/Business/Blyth\\_BR+E\\_2012.pdf](http://www.northhuron.ca/atk/uploads/Business/Blyth_BR+E_2012.pdf)

Wingham Business Retention and Expansion Survey (BR+E) [http://www.northhuron.ca/atk/uploads/Business/Wingham\\_BRE.pdf](http://www.northhuron.ca/atk/uploads/Business/Wingham_BRE.pdf)

North Huron Strategic Plan – <http://www.northhuron.ca/atk/uploads/Administration/StrategicPlan2013.pdf>

Skills Gap Report (Huron) -- <http://www.planningboard.ca/download.php?dl=YToyOntzOjI6ImlkIjtzOjI6IjY3IjtzOjM6ImtleSI7aToxO30=>

Alice LMP and related reports – [http://www.northhuron.ca/atk/uploads/Business/AMC\\_RoadMapforAction\\_SB\\_Sept2915.pdf](http://www.northhuron.ca/atk/uploads/Business/AMC_RoadMapforAction_SB_Sept2915.pdf)

**Need Support from County ED**

- **Planning**
- **Engaging larger businesses and developments to navigate processes and establish locally**
- **Broad marketing to sell the entire Huron County experience (both business and tourism)**
- **Take lead in Make Huron Home initiative**

**Available from North Huron ED**

- **Local business support and connect with resources**
- **Tell the North Huron story and engage potential residents/business through sharing of information and resources**
- **Provide support to North Huron Cultural initiative and continue to attract money to area through tourism and special events**
- **Business retention through identifying local needs and accessing support to meet them**
- **Continue to be a voice for local business interests at the municipal table**
- 

**Provide with community partners**

- **Local training opportunities**
-

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**  
**BY-LAW NO. 28-2016**

**A BY-LAW TO APPOINT RICHARD AL AS THE**  
**MANAGER OF EMPLOYEE & BUSINESS SERVICES/DEPUTY CLERK**  
**FOR THE TOWNSHIP OF NORTH HURON**

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**WHEREAS** *Section 228 (1) of the Municipal Act, 2001, c. 25* as amended provides that a municipality shall appoint a Clerk which duty it is to record, without note or comment, all resolutions, decisions and other proceedings of the council; if required by any members present at a vote, to record the name and vote of every member voting on any matter or questions; to keep the originals or copies of all by-laws and of all minutes of the proceedings of council; to perform the other duties required under this Act or under any other act; and to perform such other duties as are assigned by the municipality;

**AND WHEREAS** *Section 228 (2) of the Municipal Act, 2001 c. 25* as amended provides that a municipality may appoint Deputy Clerks who have all the powers and duties of the Clerk under the Municipal Act, 2001 and any other Act.

**NOW THEREFORE** the Council of the Township of North Huron enacts as follows:

1. That Richard Al is hereby appointed as Manager of Employee & Business Services/Deputy Clerk of the Township of North Huron pursuant to *Section 228 (2) of the Municipal Act, 2001*.
2. That this appointment shall come into force and take effect March 21, 2016 upon the passing thereof.

READ A FIRST AND SECOND TIME, this 21<sup>st</sup> day of March, 2016.

READ A THIRD AND FINAL TIME AND PASSED, this 21<sup>st</sup> day of March, 2016.

CORPORATE SEAL

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**Neil Vincent, Reeve**

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**Kathy Adams, Clerk**





**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 29-2016**

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Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron.

---

**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council is desirous of executing a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and The Corporation of the Township of North Huron;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a License Extension and Amending Agreement #2 under Lease ID M72546 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and The Corporation of the Township of North Huron.
2. A copy of the said License Extension and Amending Agreement #2 under Lease ID M72546 is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

READ A THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

Rental Unit: A81019  
Property Code: N71468  
File ID: G&G-49

Lease ID: M72546  
Region: Land  
Land ID: P71472

**LICENSE EXTENSION AND AMENDING AGREEMENT #2**

THIS AGREEMENT made in quintuplicate as of January 27, 2016.

**B E T W E E N:**

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS  
REPRESENTED BY THE MINISTER OF ECONOMIC  
DEVELOPMENT, EMPLOYMENT AND  
INFRASTRUCTURE**

(the "Licensor")

**OF THE FIRST PART**

– and –

**THE CORPORATION OF THE TOWNSHIP OF NORTH  
HURON**

(the "Licensee")

**OF THE SECOND PART**

**WHEREAS:**

By Order-in-Council No. 1617/2008, approved and ordered September 17, 2008, all the powers and duties of the Minister of Public Infrastructure Renewal ("MPIR") relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Energy and Infrastructure ("MEI").

By Order-in-Council No. 1320/2010, approved and ordered September 15, 2010, all the powers and duties of MEI relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, are transferred and assigned to the Minister of Infrastructure ("MOI").

Ontario Infrastructure and Lands Corporation ("OILC") has been delegated MOI's authorities and responsibilities with respect to real property in the name of MOI subject to certain conditions by Delegation of Authority of Ontario Infrastructure and Lands Corporation under the *Ministry of Infrastructure Act*, 2011 dated June 6, 2011.

By Order-in-Council No. 1376/2011, approved and ordered July 19, 2011, MOI shall exercise the powers and duties assigned by law to MOI or that may otherwise be assigned to or undertaken by MOI in respect of infrastructure and any other matters related to MOI's portfolio.

By Order-in-Council No. 219/2015, approved and ordered February 18, 2015, all the powers and duties of MOI under Order-in-Council No. 1376/2011 relating to infrastructure and real property matters of the Government of Ontario are assigned and transferred to the Minister of Economic Development, Employment and Infrastructure.

- A. By a License of Land (Temporary Use and Access) fully executed on January 25, 2006 (the "Original License"), the Licensor, Her Majesty the Queen in right of Ontario as represented by the Minister of Public Infrastructure Renewal, did license unto the Licensee for a term of five (5) years commencing on April 1, 2004 and ending on March 31, 2009, (the "Original Term"), lands located in the Township of North Huron, in the Village of Blyth, described as Part of Lots 50 & 51 at mileage 95.03 abandoned Guelph to Goderich

right of way in the Province of Ontario (the "Lands"), as more particularly described in Schedule "A" attached hereto.

- B. The Licensors and the Licensee agreed to extend the Original Term by a License Extension and Amending Agreement #1 dated April 22, 2009 (the "First License Extension Agreement") with an extension term commencing on April 1, 2009 and expiring on March 31, 2014 (the "Extension Term").
- C. The Licensors and the Licensee have agreed to extend the Original Term in accordance with the terms of the Original License with an extension term commencing on April 1, 2014 and expiring on March 31, 2021 (the "Second Extension Term").
- D. The Licensors and the Licensee have agreed to amend the Original License as hereinafter provided.
- E. The Original License, License Extension and Amending Agreement #1 and this second license extension and amending agreement (the "License Extension and Amending Agreement #2") are hereinafter collectively referred to as the "License", except as specifically set out herein.

**NOW THEREFORE THIS AGREEMENT WITNESSES** that in consideration of the mutual promises hereinafter set forth and other good valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties hereto, the parties hereto agree as follows:

**1. CONFIRMATION OF RECITALS**

The parties hereto confirm that the foregoing recitals are true in substance and in fact.

**2. EXTENSION OF LICENSE**

The parties hereto agree that:

- (a) The License is hereby extended for "Second Extension Term".
- (b) The Second Extension Term shall commence on April 1, 2014 and expire on March 31, 2021.

**3. LICENSE FEE FOR SECOND EXTENSION TERM**

The Licensee hereby covenants to pay to the Licensors as a license fee for the Second Extension Term, the sum of Five Hundred and Twenty Five Dollars (\$525.00) (the "License Fee"), plus all applicable Sales Taxes.

"Sales Taxes" means collectively and individually, all business transfer, multi-usage sales, sales, goods and services, harmonized sales, use, consumption, value-added or other similar taxes imposed by any governmental authority upon the Licensors, or the Licensee, or in respect of this License Extension and Amending Agreement, or the payments made by the Licensee hereunder or the goods and services provided by the Licensors hereunder including, without limitation, the license of the Licensed Premises and the provision of administrative services to the Licensee hereunder.

If the Licensee defaults in the payment of the License Fee and/or any other amounts payable hereunder, the unpaid amounts shall bear interest from the due date to the date of payment at an interest rate equal to the prime rate as charged by the Royal Bank of Canada to its best commercial customers from time to time, plus five percent (5%). Acceptance of any overdue payment or interest shall not constitute a waiver of any rights or remedies that the Licensors may have hereunder or at law.

The Licensee shall send all License Fee payments to the following address:

Ontario Infrastructure and Lands Corporation  
c/o DEL Management Solutions Inc.  
310 Highway 7, Green River  
Locust Hill, Ontario L0H 1J0  
Attention: OILC PLMS Accounts Receivable

#### 4. AMENDMENT OF LICENSE

The extension contemplated in this License Extension and Amending Agreement is subject to all the covenants and conditions contained in the Original License, as amended, renewed and extended from time to time, save and except that:

- (a) The Licensee shall pay to the Licensors all applicable Sales Taxes assessed on the License Fee payable by the Licensee to the Licensors under this License.
- (b) The Licensors and Licensee acknowledge that there shall be no further right to extend the Term of the License beyond the Second Extension Term as set out in Section 2(b) of this License Extension and Amending Agreement #2.
- (c) The definition of "Environmental Contaminant" contained in Section 1(b) of the Original License is hereby deleted and replaced with the following:

**"Environmental Contaminant(s)"** means (a) any substance which, when it exists in the Premises or the water supplied to or in the Premises, or when it is released into the Premises or any part thereof, or into the water or the natural environment, is likely to cause, at any time, material harm or degradation to the Premises or any part thereof, or to the natural environment or material risk to human health, and includes, without limitation, any flammables, explosives, radioactive materials, asbestos, lead paint, PCBs, fungal contaminants (including, without limitation, and by way of example, *stachybotrys chartarum* and other moulds), mercury and its compounds, dioxins and furans, chlordane (DDT), polychlorinated biphenyls, chlorofluorocarbons (CFCs), hydrochlorofluorocarbons (HCFCs), volatile organic compounds (VOCs), urea formaldehyde foam insulation, radon gas, chemicals known to cause cancer or reproductive toxicity, pollutants, contaminants, hazardous wastes, toxic or noxious substances or related materials, petroleum and petroleum products, or (b) any substance declared to be hazardous or toxic under any Environmental Laws now or hereafter enacted or promulgated by any Authorities, or (c) both (a) and (b).

**"Environmental Laws"** means any federal, provincial or local law, statute, ordinance, regulation, policy, guideline or order and all amendments thereto pertaining to health, industrial hygiene, environmental conditions or Environmental Contaminants, including, without limitation, the Environmental Protection Act, R.S.O. 1990, c.E.19 (the "EPA"), the Environmental Assessment Act, R.S.O. 1990, c. E.18, the Ontario Water Resources Act, R.S.O. 1990, c. O.40, the Occupational Health and Safety Act, R.S.O. 1990, c.O.1, the Safe Drinking Water Act, 2002, S.O. c.32, Ontario Regulation 153/04 – "Records of Site Condition – Part XV.1 of the Act" made under the EPA and applicable air quality guidelines (including, without limitation, Ontario Regulation 127/01-"Airborne Contaminant Discharge-Monitoring and Reporting" made under the EPA), as such statutes, regulations and guidelines may be amended from time to time.

- (d) Section 15 of the Original License is deleted in its entirety and replaced with the following:

The Licensee shall at its own expense, arrange and maintain a liability insurance policy satisfactory to the Licensors in the minimum amount of Five Million Dollars (\$5,000,000.00) in order to indemnify the Licensors. The Licensee shall pay any and all deductibles with respect to any claim arising thereunder. Such insurance shall (1) name Her Majesty the Queen in Right of Ontario as represented by the Ministry of Economic Development, Employment and Infrastructure as represented by Ontario Infrastructure and Lands Corporation, as additional insured (2) contain a cross liability clause, and (3) specify that it is primary coverage and not contributory with or in excess of any insurance

maintained by the Licensor. A certified copy of such policy or satisfactory certificate in lieu thereof shall be delivered to the Licensor prior to the starting date.

- (e) Section 30 of the Original License is deleted in its entirety and replaced with the following address for the Licensor for the purposes of delivering notices in accordance with Section 30 of the Original License:

Ontario Infrastructure and Lands Corporation  
One Stone Road West, 4<sup>th</sup> Floor  
Guelph, Ontario N1G 4Y2  
Attention: Vice President, Asset Management  
Fax: (519) 826-3330

With a copy to:

Ontario Infrastructure and Lands Corporation  
777 Bay Street, Suite 900  
Toronto, Ontario M5G 2C8  
Attention: Director, Legal Services (Real Estate and Leasing)  
Fax: (416) 326-2854

And an additional copy to:

CBRE Limited  
Global Corporate Services  
18 King Street East, Suite 1100  
Toronto, Ontario M5C 1C4  
Attention: Director, License Administration – Ontario Infrastructure and Lands Corporation  
Fax: (416) 775-3989

And an additional copy to:

DEL Management Solutions Inc.  
310 Highway 7, Green River  
Locust Hill, Ontario L0H 1J0  
Attention: Senior Property Manager - Leasing  
Fax: (905) 472-2784

- (f) A new section to the Original License shall be added as follows:

**Section 37: Lease to the County**

The Licensee acknowledges that the Licensor is currently in negotiation with the County of Huron (the “County”) to consolidate all agreements for the former Guelph to Goderich Rail right of way within the County of Huron into one consolidated agreement with the County as the Tenant. In accordance with this negotiation, the Licensor shall have the right to terminate this License, in favor of the County. The County will be permitted to enter into new agreements and will then manage all associated agreements under a centralized stewardship, governed by the terms of the County’s Lease with the Landlord.

**5. GENERAL**

- (a) The Licensor and the Licensee hereby mutually covenant and agree that during the Second Extension Term they shall perform and observe all of the covenants, provisos and obligations on their respective parts to be performed pursuant to the terms of the License.
- (b) The License shall be binding upon and enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns, subject to the express restrictions contained therein.

- (c) Capitalized expressions used herein, unless separately defined herein, have the same meaning as defined in the Original License, as amended and extended.
- (d) The provisions of this License Extension and Amending Agreement #2 shall be interpreted and governed by the laws of the Province of Ontario.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK**

- (e) The Licensee acknowledges and agrees that License Extension and Amending Agreement, including all commercial and financial information herein, is subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31, as amended.

**EXECUTED** by each of the parties hereto under seal on the date written below.

**SIGNED, SEALED AND  
DELIVERED**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

**HER MAJESTY THE QUEEN IN RIGHT OF  
ONTARIO AS REPRESENTED BY THE  
MINISTER OF ECONOMIC  
DEVELOPMENT, EMPLOYMENT AND  
INFRASTRUCTURE, AS REPRESENTED  
BY ONTARIO INFRASTRUCTURE AND  
LANDS CORPORATION**

Per: \_\_\_\_\_  
Name:  
Title:

Authorized Signing Officer

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

**THE CORPORATION OF THE TOWNSHIP  
OF NORTH HURON**

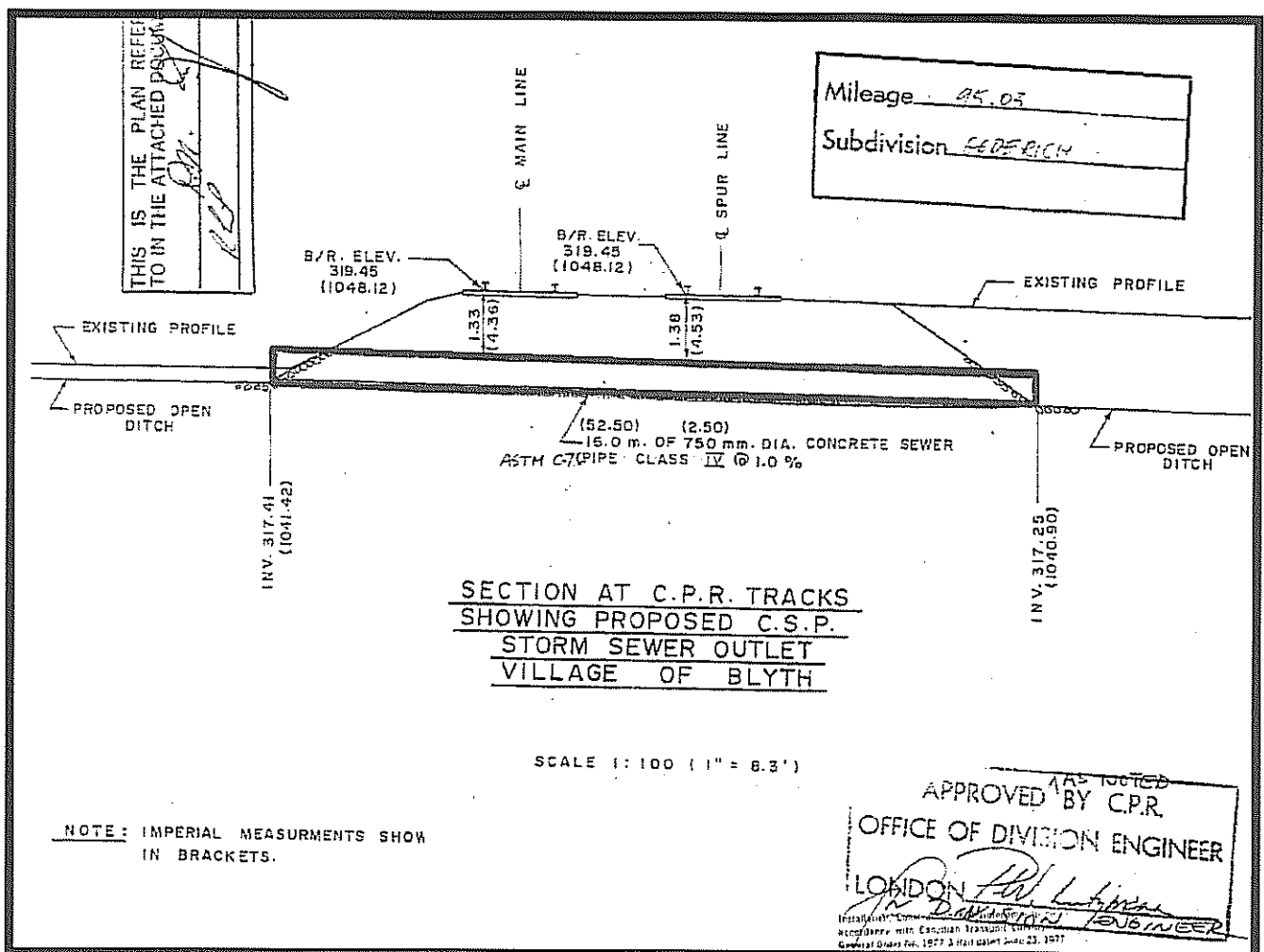
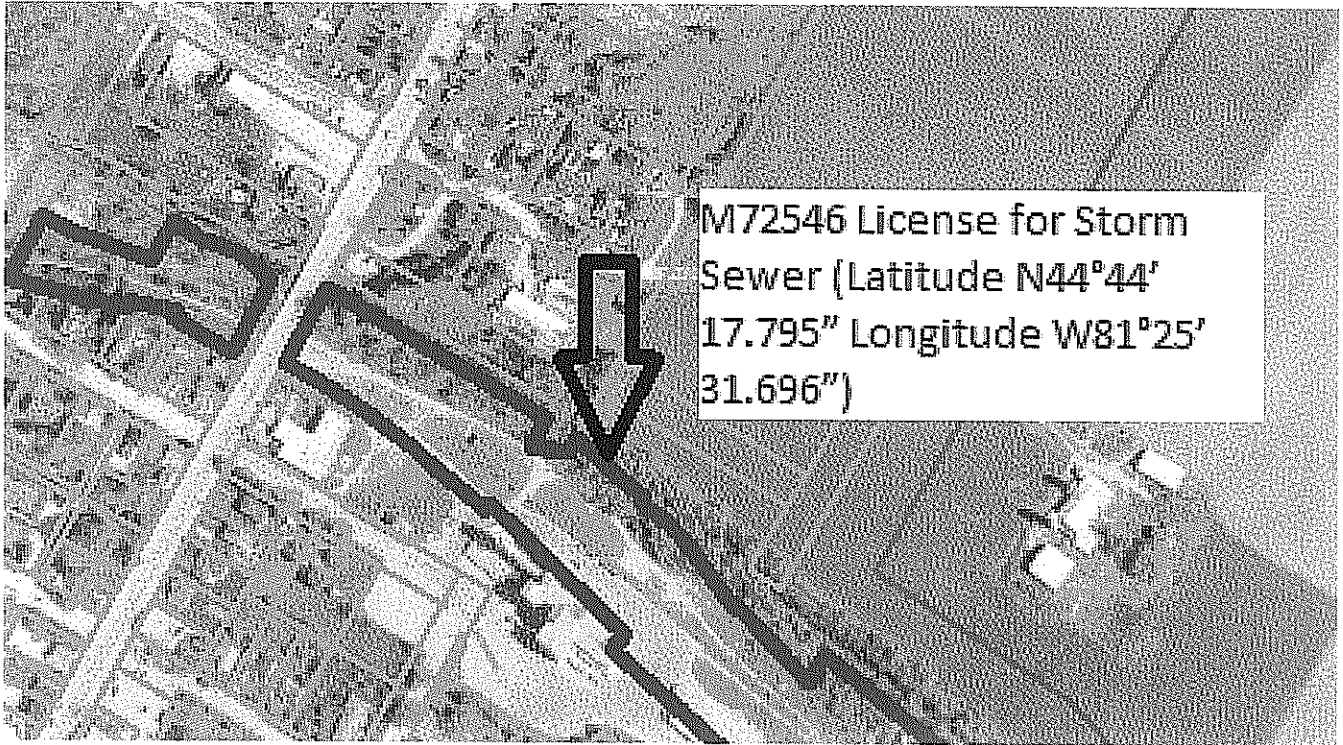
Per: \_\_\_\_\_  
Name:  
Title:

Per: \_\_\_\_\_  
Name:  
Title:

Authorized Signing Officer(s)



# SCHEDULE "A"



# THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

## BY-LAW NO. 30-2016

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Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and Infrastructure and The Corporation of the Township of North Huron for the land used for the Blyth Greenway Trail.

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**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council is desirous of executing a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and The Corporation of the Township of North Huron for the Blyth Greenway Trail;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a License Extension and Amending Agreement #2 between Her Majesty The Queen In Right of Ontario as Represented by the Minister of Economic Development, Employment and The Corporation of the Township of North Huron for the Blyth Greenway Trail.
2. A copy of the said License Extension and Amending Agreement #2 is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

READ A THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

Rental Unit: A79103  
Lease ID: M70594  
File ID: G&G-071

Land ID: P71471  
Property Code: N71468  
Region: LAND

**LEASE EXTENSION AND AMENDING AGREEMENT #2**

**THIS AGREEMENT** made in quintuplicate as of January 6, 2016.

**B E T W E E N:**

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS  
REPRESENTED BY THE MINISTER OF ECONOMIC  
DEVELOPMENT, EMPLOYMENT AND  
INFRASTRUCTURE**

(the "Landlord")

**OF THE FIRST PART**

- and -

**TOWNSHIP OF NORTH HURON**

(the "Tenant")

**OF THE SECOND PART**

**WHEREAS:**

By Order-in-Council No. 1617/2008, approved and ordered September 17, 2008, all the powers and duties of the Minister of Public Infrastructure Renewal ("MPIR") relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Energy and Infrastructure ("MEI").

By Order-in-Council No. 1320/2010, approved and ordered September 15, 2010, all the powers and duties of MEI relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, are transferred and assigned to the Minister of Infrastructure ("MOI").

Ontario Infrastructure and Lands Corporation ("OILC") has been delegated MOI's authorities and responsibilities with respect to real property in the name of MOI subject to certain conditions by Delegation of Authority of Ontario Infrastructure and Lands Corporation under the *Ministry of Infrastructure Act*, 2011 dated June 6, 2011.

By Order-in-Council No. 1376/2011, approved and ordered July 19, 2011, MOI shall exercise the powers and duties assigned by law to MOI or that may otherwise be assigned to or undertaken by MOI in respect of infrastructure and any other matters related to MOI's portfolio.

By Order-in-Council No. 219/2015, approved and ordered February 18, 2015, all the powers and duties of MOI under Order-in-Council No. 1376/2011 relating to infrastructure and real property matters of the Government of Ontario are assigned and transferred to the Minister of Economic Development, Employment and Infrastructure.

- A. By a Right of Way Corridor Land Lease dated June 28, 2007 (the "Original Lease"), the Landlord Her Majesty the Queen in right of Ontario as represented by the Minister of Public Infrastructure Renewal leased to the Tenant sections of the Former Guelph to Goderich Rail Line running through the Town of Blyth, comprising an area of approximately 22.614 acres, in the Province of Ontario, as outlined on the plan attached to

the Lease as Schedule A -1 and A-2 thereto (the "Leased Lands") for a term of five (5) years, commencing on April 1, 2006 and expiring on March 31, 2011 (the "Original Term"), in addition to other terms and conditions as set out therein.

- B. The Tenant requested and the Landlord agreed to extend the Original Term by a Lease Extension and Amending Agreement dated July 22, 2011 (the "First Lease Extension and Amending Agreement") with an extension term commencing on April 1, 2011 and expiring on March 31, 2016 (the "Extension Term").
- C. The Tenant has requested and the Landlord has agreed to extend the Original Term in accordance with the terms of the Original Lease with an extension term commencing on April 1, 2016 and expiring on March 31, 2021 (the "Second Extension Term").
- D. The Landlord and the Tenant have agreed to amend the Original Lease as hereinafter provided.
- E. The Original Lease, as previously amended and extended, and as amended and extended herein, is hereinafter collectively referred to as the "Lease", except as specifically set out herein.

**NOW THEREFORE THIS AGREEMENT WITNESSES** that in consideration of the mutual promises hereinafter set forth and other good valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties hereto, the parties hereto agree as follows:

**1. CONFIRMATION OF RECITALS**

The parties hereto confirm that the foregoing recitals are true in substance and in fact.

**2. EXTENSION OF LEASE**

The parties hereto agree that:

- (a) The Lease is hereby extended for the "Second Extension Term".
- (b) The Second Extension Term shall commence on April 1, 2016 and expire on March 31, 2021.

**3. RENT FOR THE SECOND EXTENSION TERM**

The Annual Rent payable for the Second Extension Term shall be Three Hundred and Twenty Five Dollars (\$325.00) plus Sales Taxes, payable on the first day of each year during the Second Extension Term, the first of such payments to be due and payable on April 1, 2016.

**4. AMENDMENT OF LEASE**

The extension contemplated in this Lease Extension and Amending Agreement is subject to all the covenants and conditions contained in the Original Lease, as amended, renewed and extended from time to time, save and except that:

- (a) Effective April 1, 2016, the total acreage of the Leased Lands is hereby updated to 21.833 acres more or less with updated mapping and GPS co-ordinates detailed on the attached Schedule "A". Schedule "A" hereby replace Schedules "A-1" and "A-2" of the original Lease.
- (b) A new section to the Original Lease shall be added as follows:

**15.17 – Special Clause**

The Tenant hereby acknowledges and agrees that the pedestrian/snowmobile bridge that crosses the Leased Lands at GPS coordinates (Latitude N43°44'4.682" Longitude W81°25'11.657"), situated within the Leased Lands, shall be subject to the maintenance, construction and inspection requirements of the *Standards for Bridges*, O. Reg. 104/97 (the

“Bridges Regulation”) or any amendment, or any successor act. The Tenant shall be obligated to provide any notices or reports prepared pertaining to the bridge to the Landlord within ten (10) days of receipt. The first of such reports may be deferred, being performed no later than September 30, 2017, in order that the Tenant may encompass these inspections with other bridge inspections performed throughout the Township. In the event that the structure is identified as unsafe, either due to damage caused by fire, lightning, tempest or standard supplementary perils or by chronic damage identified by the OSIM inspections, the Tenant shall have the option to decommission the bridge taking measures to prevent further unauthorized use by all traffic, pedestrian or otherwise as an alternative to costly repairs. This decommissioning will be considered a Tenant Improvement and will be subject to all requirements including prior written approval of the Landlord. Should the bridge be decommissioned the tenant will still be responsible to ensure the safety of pedestrians crossing under the bridge and shall have the option to submit a further Tenant Improvement request for a suitable alternative including, but not limited to, a route that bypasses the pedestrian crossing under the structure.

- (c) A new section to the Original Lease shall be added as follows:

**15.18 –Lease to the County**

The Tenant acknowledges that the Landlord is currently in negotiation with the County of Huron (the “County”) to consolidate all recreational leases into one consolidated trail lease with the County as the Tenant. In accordance with this negotiation, the Landlord shall have the right to terminate this lease, in favor of the County. The County will be permitted to enter into new agreements permitting use of the trail system. The County will then operate the trail and all associated leases under a centralized stewardship, governed by the terms of the County’s Lease with the Landlord.

- (d) A new section to the Original Lease shall be added as follows:

**15.19 –Subleases**

The Landlord acknowledges and agrees that the Tenant shall have the option of entering into sub-Agreements with any member club of Ontario Federation of Snowmobile Clubs (OFSC) allowing for access to the leased premises for recreational snowmobiling purposes. Any such sub-agreements are subject to Licensor’s prior written approval and must be in full compliance with all clauses included in the Head Lease.

- (e) Section 1.01 (i) of the Original Lease is deleted in its entirety and replaced with the following address for the Landlord for the purposes of delivering notices in accordance with Section 15.05 of the Original Lease:

Ontario Infrastructure and Lands Corporation  
One Stone Road West, 4<sup>th</sup> Floor  
Guelph, Ontario N1G 4Y2  
Attention: Vice President, Asset Management  
Fax: (519) 826-3330

**With a copy to:**

Ontario Infrastructure and Lands Corporation  
777 Bay Street, Suite 900  
Toronto, Ontario M5G 2C8  
Attention: Director, Legal Services (Real Estate and Leasing)  
Fax: (416) 326-2854

**And an additional copy to:**

CBRE Limited  
Global Corporate Services  
18 King Street East, Suite 1100

Toronto, Ontario M5C 1C4  
Attention: Director, Lease Administration – OILC  
Fax: (416) 775-3989

And an additional copy to:

DEL Management Solutions Inc.  
310 Highway 7, Green River  
Locust Hill, Ontario L0H 1J0  
Attention: Senior Property Manager - Leasing  
Fax: (905) 472-2784

- (f) Section 1.01 (j) of the Original Lease is deleted in its entirety and replaced with the following address for the Landlord for purposes of payment of rent:

Ontario Infrastructure and Lands Corporation  
c/o: DEL Management Solutions Inc.  
310 Highway 7, Green River  
Locust Hill, Ontario L0H 1J0  
Attention: OILC PLMS Accounts Receivable  
Fax: (905) 472-2784

## 5. GENERAL

- (a) The Landlord and the Tenant hereby mutually covenant and agree that during the Second Extension Term they shall perform and observe all of the covenants, provisos and obligations on their respective parts to be performed pursuant to the terms of the Lease.
- (b) The Landlord and the Tenant acknowledge that there shall be no further right to extend Term of the Lease beyond the Second Extension Term as set out in Section 2(a) of this Lease Extension and Amending Agreement.
- (c) This Lease Extension and Amending Agreement is subject to the condition that, within sixty (60) days from the date of the Landlord's receipt of this executed Lease Extension and Amending Agreement by the Tenant, the Landlord shall have obtained all required approvals and signatures by its Senior Management or, where applicable, its Board of Directors.

This condition has been inserted for the sole benefit of the Landlord and may be waived by the Landlord at its sole discretion, or by its solicitors on its behalf. The condition shall be waived or fulfilled within the time limit, if any, as set out herein.

If the condition is not fulfilled within the applicable time period and the Landlord fails to notify the Tenant or the Tenant's solicitors that the condition has been waived or fulfilled within the applicable time period, this Lease Extension and Amending Agreement shall be null and void, notwithstanding any intermediate acts or negotiations, and, neither the Landlord nor the Tenant shall be liable to the other for any loss, costs or damages.

The execution of this Lease Extension and Amending Agreement by the Landlord waives the above condition.

- (d) The Lease shall be binding upon and enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns, subject to the express restrictions contained therein.
- (e) Capitalized expressions used herein, unless separately defined herein, have the same meaning as defined in the Original Lease, as amended and extended.
- (f) The provisions of this Lease Extension and Amending Agreement shall be interpreted and governed by the laws of the Province of Ontario.

- (g) The Tenant acknowledges and agrees that the commercial and financial information in this Lease Extension and Amending Agreement is subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31, as amended.

**EXECUTED** by each of the parties hereto under seal on the date written below.

**SIGNED, SEALED AND  
DELIVERED**

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

**HER MAJESTY THE QUEEN IN RIGHT OF  
ONTARIO AS REPRESENTED BY THE  
MINISTER OF ECONOMIC  
DEVELOPMENT, EMPLOYMENT AND  
INFRASTRUCTURE, AS REPRESENTED  
BY ONTARIO INFRASTRUCTURE AND  
LANDS CORPORATION**

Per: \_\_\_\_\_

Name:

Title:

Authorized Signing Officer

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016.

**TOWNSHIP OF NORTH HURON**

Per: \_\_\_\_\_

Name:

Title:

Per: \_\_\_\_\_

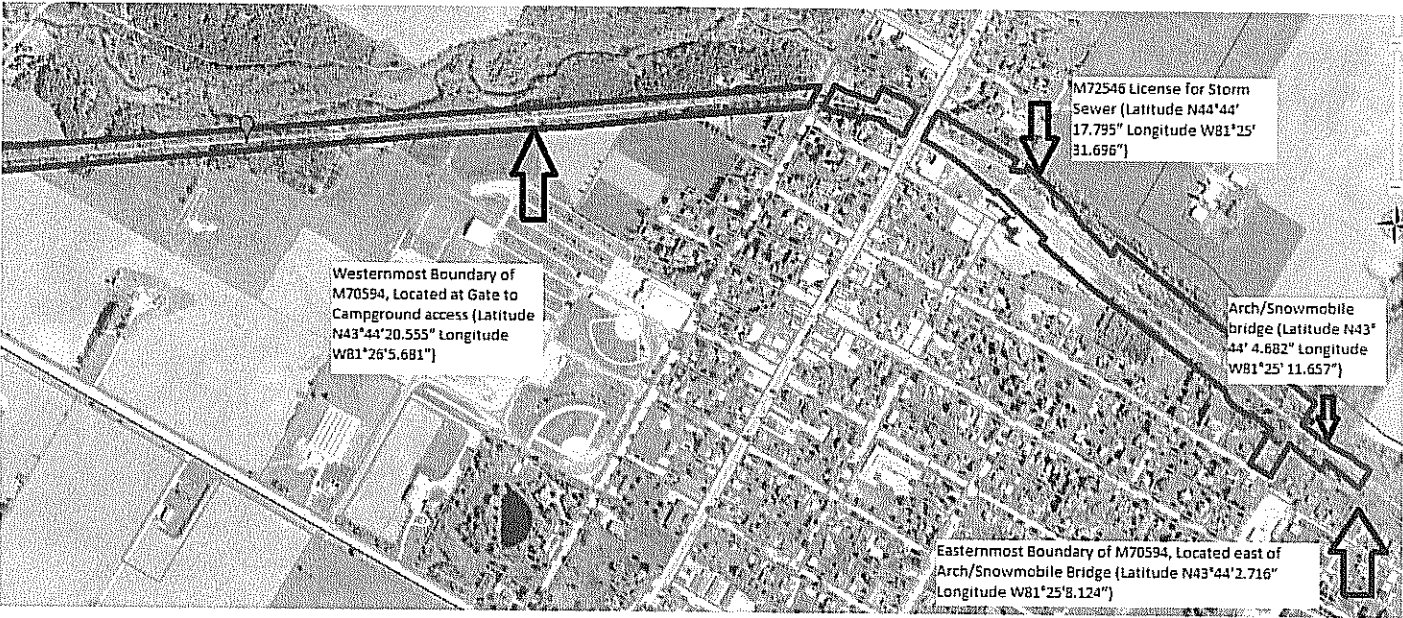
Name:

Title:

Authorized Signing Officer(s)

SCHEDULE “A”

Sections of Former G&G Rail Line located within the Town of Blyth commencing to the west at GPS co-ordinates (Latitude N43°44’20.555” Longitude W81°26’5.681”) and ending to the east at GPS co-ordinates (Latitude N43°44’2.716” Longitude W81°25’8.124”) as shown on the mapping below.





**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 31-2016**

---

Being a by-law to Appoint Members to a Policing Advisory Committee for  
The Corporation of the Township of North Huron.

---

**WHEREAS** the Municipal Act, 2001, authorizes municipal councils to pass by-laws for appointing such officials and servants as may be necessary for the purposes of the Corporation, or for carrying into effect the provisions of any Act of the Legislature or By-law of Council;

**AND WHEREAS** the Council of the Township of North Huron deems it expedient to establish a Policing Advisory Committee to conduct a policing review for the Township of North Huron;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That Persons, as set out in Schedule “A” attached hereto, are hereby appointed to the Policing Advisory Committee for the Corporation of the Township of North Huron until amended.
2. That a Representative from the Wingham Police Association be appointed to the Policing Advisory Committee.
3. That Schedule “A” of this By-law may be amended by Resolution of Council.
4. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

READ A THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

CORPORATE SEAL

---

Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

**SCHEDULE “A”**  
**BY-LAW NO. 31-2016**

Policing Advisory Committee Members:

Wingham Police Chief Tim Poole  
North Huron Police Services Board (NHPSB) Chair/North Huron Councillor Trevor Seip  
Reeve Neil Vincent  
NHPSB member Bill Gregoriadis  
CAO Sharon Chambers  
NHPSB Committee Secretary/Clerk, Kathy Adams  
Representative from Wingham Police Association

**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 32-2016**

---

Being a by-law to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry.

---

**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** the Council of the Township of North Huron deems it expedient to adopt the Shared Services Transitional Organizational Chart for the Pilot Project for the Township of North Huron and the Municipality of Morris-Turnberry.

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That a copy of the said Shared Services Transitional Organizational Chart for the Pilot Project is attached hereto and designated as Schedule A to this By-law.
2. That Schedule “A” of this By-law may be amended by Resolution of Council.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

READ A THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

CORPORATE SEAL

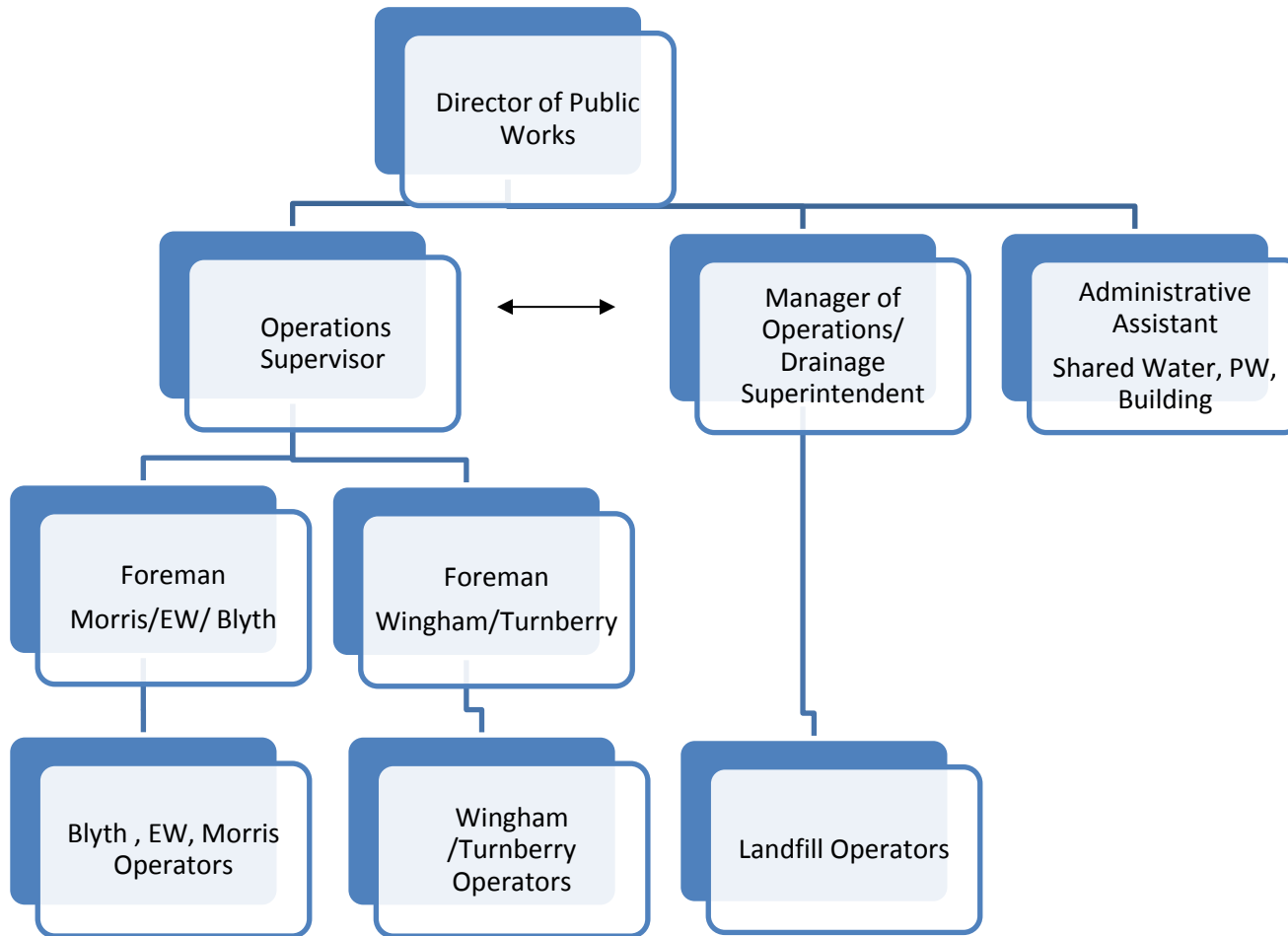
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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

**Transitional Public Works Organizational Chart for the Pilot Project  
for North Huron and Morris-Turnberry  
May 1, 2016 to December 31, 2017**



# **THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

## **BY-LAW NO. 33-2016**

---

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron.

---

**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council is desirous of executing a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a Site Plan Control Agreement between Natural Pharm Industry Inc. and The Corporation of the Township of North Huron.
2. That a copy of the said Site Plan Control Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

READ A THIRD TIME AND PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.

CORPORATE SEAL

---

Neil G. Vincent, Reeve

---

Kathy Adams, Director of  
Corporate Services/Clerk

## Site Plan Control Agreement

THIS AGREEMENT made this                      day of                      , 2015.

BETWEEN:

**NATURAL PHARM INDUSTRY INC.**

(Hereinafter called the "Owners")

- and -

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

(Hereinafter called the "Township")

WHEREAS the Owner is the owner of the land described in Schedule "A" hereto (the "Lands") and municipally known as Lot 17, Oak Street, Wingham, Ontario.

AND WHEREAS the Township approved the plans and drawings submitted to the Owner's application on MARCH 10, 2015, subject to certain conditions, including the entering into of an agreement with respect to the provision of facilities, works or matters as permitted by subs. 41(7) of the *Planning Act*, R.S.O. 1990, c. P. 13;

*TKS*

AND WHEREAS subs. 41(10) of the *Planning Act* permits the registration of this Agreement against the lands to which it applies;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter expressed and other good and valuable consideration, the Parties hereto agree one with the other as follows:

**1. Construction in Accordance with Plans and Drawings**

The Owner covenants and agrees that all proposed buildings on the subject property will be located in accordance with the building and structure locations as shown the plans and drawings as set out in Schedule "B".

**2. Conditions**

The Owner covenants and agrees to satisfy each of the conditions set out in Schedule "C" to this agreement.

**3. Fees and Charges**

The Owner covenants and agrees to pay the Township the fees and charges set out in Schedule "D" to this Agreement. The Owner will be responsible for any other reasonable and foreseeable charges that may occur as a direct result of this development, provided that it shall not be responsible for any indirect claims for business disruption or loss of profits of third parties arising out of the work.

**4. Development Agreement**

The owner acknowledges that it will be required to execute a development agreement with the Township of North Huron outlining the requirements for municipal and private servicing of this development. This agreement will include clauses outlining the following:

- a. The extent of municipal and private services to be installed
- b. Requirements for the posting of securities to ensure the installation of those servicing
- c. Requirements for grading, drainage and certification of lot grading.
- d. Provisions for insurance.

**5. Securities**

In order to guarantee compliance with all conditions contained herein, in addition to the requirements within the development agreement, the Owner covenants and agrees to file with the Township prior or upon execution of this Agreement, a letter of credit in the amount of \$10,000.00. The aforesaid letter of credit shall be in a form approved by the Township, and the Owner covenants and agrees that the said letter of credit shall be kept in full force and effect and that it will pay all premiums as the said letter of credit becomes due or until such time as the Township returns the letter of credit. The letter of credit or other security will be released by Township and returned to Owner in accordance with the terms of Schedule "E". The Owner hereby acknowledges and agrees that should there be a deficiency in or failure to carry out any work or matter required by any clause of this Agreement, and the Owner fails to comply, within thirty (30) days written notice, with a direction to carry out such work or matter, the Township may draw on the letter of credit to the extent necessary and enter onto the subject lands and complete all outstanding works or matters, and pay all costs and expenses incurred thereby from the proceeds so drawn. In place of a letter of credit, the Owner may

deposit with the Township cash or certified cheque in an amount equal to the letter of credit and such deposit shall be held by the Township as security in accordance with this Agreement, provided that no interest shall be payable on any such deposit.

**6. Compliance with Regulations**

All elements of this site and operation will be conducted in strict compliance with all Federal, Provincial, and Municipal requirements and regulations.

**7. Required Studies**

The Owner will conduct any studies regarding noise and odour levels that may be requirements by relevant legislation.

**8. Water and Sewer**

The Owner will pay to the Township a connection fee of \$2,500.00 for water and \$3,500.00 for sewer services.

**9. Access**

Each of the Chief Building Official and representatives of the Police Department and the Fire Department will be allowed access to the premises and buildings three (3) times per year, unannounced during business hours.

**10. Minor Adjustments**

Minor adjustments to the requirements and provisions of this agreement may be made subject to the approval of the Township provided that the spirit and intent of the agreement are maintained. Such minor adjustments shall not require an amendment to this agreement, however, the written approval of the Township is required before such minor adjustment can be made.

**11. Notices**

Any notice required to be given by either party to the other shall be mailed, delivered or sent by facsimile transmission to:

(a) the Owner at:

*ATTN: Tonino Sampogna  
21 Highcrest Road  
Caledon, ON L7E 0C2  
phone: 519-937-2015*

(b) the Township at:

*ATTN: Sharon Chambers, CAO  
Township of North Huron  
274 Josephine Street  
Box 90  
Wingham, ON N0G 2W0  
phone: 519-357-3550  
fax: 519-357-1110*

or such other address of which the parties have notified the other in writing, and any such notice mailed, delivered or sent by facsimile transmission shall be deemed good and sufficient notice under the terms of this Agreement.

**12. Registration of Agreement**

The Owner hereby consents to the registration of this Agreement, together with any schedules hereto, upon the title to the Lands. The Owner agrees to pay the Township as a result of the registration of any other documents pertaining to this Agreement.

The Owner agrees that it will obtain from any Lender of the Owner, which holds security registered against title to the Lands, the Lender's consent to postpone its security to this Agreement.

**13. Termination of Agreement**

If the development proposed by this Agreement is not commenced within one (1) year from the date of the execution of this Agreement, the Township may, at its sole option and on thirty (30) days notice to the Owner, declare this Agreement null and void and of no further force or effect and the Owner shall not be entitled to any refund of fees, levies or other charges by the Owner pursuant to this Agreement.

**14. Enforcement**

The Owner acknowledges that the Township, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with s. 446 of the Municipal Act, 2001.

15. Acknowledgement

The Owner acknowledges that this Site Plan Agreement contains items and agreements that are in excess of what is required under Section 41 of the Planning Act. Regardless, the Owner agrees to compliance with such requirements.

16. Successors and Assigns

This Agreement and everything herein contained shall ensure to the benefit of and be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf.

SIGNED, SEALED AND DELIVERED

)

) NATURAL PHARM INDUSTRY INC.

)

)Per: \_\_\_\_\_

)

)Per: \_\_\_\_\_

) *I/We have authority to bind the Corporation.*

)

)

)

) THE CORPORATION OF THE TOWNSHIP

) OF NORTH HURON

)

)Per: \_\_\_\_\_

) Neil Vincent, Reeve

)

) Per: \_\_\_\_\_

) Kathy Adams, Clerk

) *We have authority to bind the Municipal Corporation.*



Schedule "A"  
SUBJECT LANDS

PT PK LT 17, Plan 410, Wingham being Parts 14 & 15, 22R3610, Township of  
North Huron, County of Huron

Schedule "B"

APPROVED PLANS AND DRAWINGS

The Owner agrees and covenants to construct all buildings, structures, works, services and facilities required under this Agreement in accordance with the below referenced municipally-approved plans and drawings:

1.1 SITE PLAN

Identified as Plan No.:

158436

Prepared by:

R.F. DORE SURVEYING LTD.

1.2 ARCHITECTURAL PLAN

Identified as Plan No.:

2015-18

Prepared by:

DAVID JAMES DIEBLE.

1.3 LANDSCAPE SITE PLAN

Identified as Plan No.:

Prepared by:

}

15254

B.M. ROSS &

BURNSIDE STORM

WATER & GRADING

1.4 SITE WORKS

Identified as Plan No.:

Prepared by:

AND AS PER SUBMITTED  
DRAWINGS AND SITE PLAN  
AGREEMENT.

SCHEDULE "C"  
CONDITIONS OF SITE PLAN APPROVAL

The Owner covenants and agrees to:

- **Access facilities:** The Owner shall install and/or replace curbing to the Township's specifications along the relocated entrance, and at all locations shown on the approved drawing. Damage to existing road shall be restored to the Township's satisfaction.
- **Maintenance of facilities and works:** The Owner acknowledges and agrees that its obligations hereunder to construct, install and maintain the works including the replacement or relocation or repair of any of the works which are damaged or altered in connection with the installation of any such infrastructure.
- **Dedications, Utilities and Easements:**
  - The Owner shall obtain written confirmation from the appropriate entities that all public utilities requirements for the Lands, including but not limited to telephone, telecommunications, cable television, electric power, and gas have been satisfactorily arranged, that servicing for same will be provided underground without any expense, cost, or obligation on the part of the Township and that all requisite easements have been or will be provided to such entities.
- **Grading and storm water management:**
  - The Owner and subsequent owner of the lands shall provide for and maintain the drainage of surface waters on the Lands in accordance with the Plan No. 15254 as outlined on Schedule "B", to the satisfaction of the Township.
  - The Owner enter into a Site Plan Agreement on the property legally described as PT PK LT 17, Plan 410, Wingham being Parts 14 & 15, 22R3610, Township of North Huron, County of Huron and construct a stormwater management facility on said lands to the satisfaction of the Township of North Huron and the Ministry of Transportation.
  - The Owner shall provide the Township with an Operating and Maintenance manual for the Storm Water Management facility and shall provide documentation of that maintenance to be filed with the Township on or before Feb. 15<sup>th</sup> of each subsequent year.
- **Surfacing:** Entrance/exit driveways, internal driveways, internal sidewalks or walkways, vehicle parking areas and vehicle manoeuvring areas shall be surfaced with a stable dust inhibiting surface (concrete, asphalt pavement or similar hard surface).
- **Snow Removal:** All snow that is removed from the entrance/exit driveways, internal driveways, vehicle parking areas, and vehicle manoeuvring areas shall be kept/stored on the subject property and not on any abutting road allowance. Snow is not permitted to be stored underneath the overhead hydro wires which are located along the northern boundary of the subject lands.
- **Lighting:** Exterior and/or outdoor lighting provided with the use of the subject property shall be located, installed and oriented to prevent glare on the adjacent properties and roadways.
- **Landscaping:** The Owner shall complete and maintain landscaping and planting on the lands in accordance with the approved site plan to the satisfaction of the Township.
- **Hydro Easement:**

SCHEDULE "D"  
FINANCIAL PAYMENTS

The Owner covenants and agrees to pay to the Township, upon execution of this Agreement, the following fees:

1. Legal Fee for the preparation of this Agreement and its Registration;
2. Any outstanding taxes (including arrears, interest and penalties).
3. Engineering Fees for the review of the Site Plan.

SCHEDULE "E"  
RELEASE OF SECURITIES

Securities will be released when the building is fully completed and all the site work has been completed as per the Plans and Drawings.

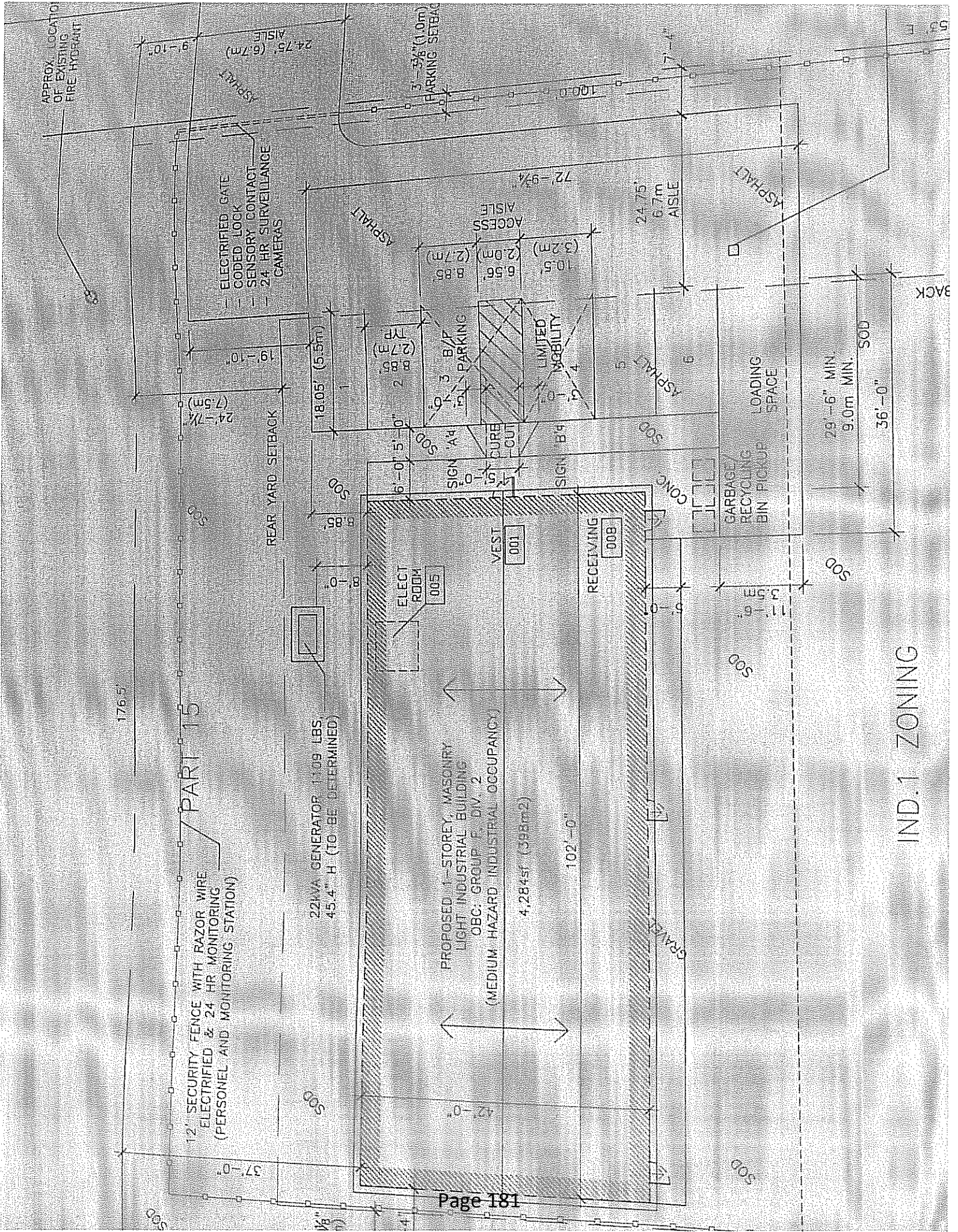
SCHEDULE "F"  
POSTPONEMENT OF MORTGAGE

\_\_\_\_\_, the registered owner of Charge/Mortgage registered as instrument number \_\_\_\_\_ on \_\_\_\_\_, 200\_, against the Lands described in the Agreement to which this Schedule is attached, hereby postpones the said Charge/Mortgage to the Agreement between The Corporation of the Township of North Huron and \_\_\_\_\_ to which this Schedule is attached.









**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 35-2016**

---

Being a by-law to appoint a Chief Building Official for the  
Corporation of the Township of North Huron.

---

**WHEREAS**, Subsection 3(2) of the Building Code Act, S.O. 1992 Chapter 23, requires the Council of each municipality to appoint a Chief Building Official.

**AND WHEREAS**, the Corporation of the Township of North Huron wishes to enter into an agreement with the Municipality of Morris-Turnberry to share building officials amongst the two Municipalities.

**AND WHEREAS**, the Council of the Corporation of the Township of North Huron deems it necessary to expedient to create an agreement with the Municipality of Morris-Turnberry Building Official to enforce the Building Code Act, the regulations and bylaws thereunder the Township of North Huron.

**NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH HURON ENACTS AS FOLLOWS:**

1. That Steve Fortier be hereby appointed to perform the duties of the Chief Building Official for the Corporation of the Township of North Huron.
2. That Tim Lewis be hereby appointed to perform the duties of the Chief Building Official for the Corporation of the Township of North Huron.
3. That this bylaw shall come into force and take effect on the day of the final passing thereof.

**READ A FIRST AND SECOND TIME THIS 21<sup>ST</sup> DAY OF MARCH, 2016.**

**READ A THIRD TIME AND FINALLY PASSED THIS 21<sup>ST</sup> DAY OF MARCH, 2016.**

CORPORATE SEAL

---

Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

# **THE TOWNSHIP OF NORTH HURON**

## **BY-LAW NO. 34-2016**

### **A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on March 21, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 21<sup>st</sup> day of March, 2016.

**READ A THIRD TIME AND FINALLY PASSED** this 21<sup>st</sup> day of March, 2016.

---

**Neil Vincent, Reeve**

**SEAL**

---

**Kathy Adams, Director of  
Corporate Services/Clerk**