

**REVISED AGENDA  
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING**



**Date:** Tuesday, September 6, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. CONFIRMATION OF THE AGENDA</b>	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the September 6, 2016 Council Meeting; as amended to include Item 6.6.1 Shared Services Building Department Report.</i>	
<b>3. DISCLOSURE OF PECUNIARY INTEREST</b>	
<b>4. CONSENT AGENDA</b>	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
<b>4.1 Minutes</b>	
4.1.1 Minutes of the Regular Council Meeting held August 22, 2016	10
4.1.2 East Wawanosh 150th Reunion Committee Meeting Minutes - June 7, 2016	22
4.1.3 East Wawanosh 150th Reunion Committee Meeting Minutes - July 19, 2016	26
<b>4.2 Reports</b>	
4.2.1 Clerks Department	
4.2.1.1 Clerk's Department Update	30

4.2.2	Finance Department	
4.2.2.1	Bills and Accounts	37

Accounts Payable	September 1, 2016
General Account	\$134,916.52
Water Account	\$18,746.24
Sewer Account	\$31,437.41
General Internet/Pre-authorized	\$79,449.66
Water Internet/Pre-authorized	\$4,619.76
General Direct Deposit	\$20,051.19
Sewer Pre-authorized	\$7,532.74
TOTAL	\$296,753.52

4.2.3	Recreation and Facilities Department	
4.2.3.1	Activity Report	54
4.3	Correspondence	56
4.3.1	John Rutledge Architect, re use of the word, "local".	58

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1	Planning Advisory Committee Meeting	
	Zoning By-law Amendment, Part Lot 30, Concession 11, as RP 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron (85769 Beecroft Line) Owner & Applicant: Frogstream Holdings Ltd.	

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at ... p.m. to enter a Planning Advisory Committee meeting.*

*THAT The Council of the Township of North Huron reconvene the Regular Council meeting at ... p.m.*

*THAT the Council of the Township of North Huron hereby accept the recommendation of the Planning Advisory Committee; that the Zoning By-law Amendment as it applies to Part Lot 30, Concession 11, as RP 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron (85769 Beecroft Line); Owner & Applicant: Frogstream Holdings Ltd.*

*RESOLUTION Regarding Further Notice pursuant to Section 34(17) of the Planning Act, RSO 1990;*

*WHEREAS the Council of the Corporation of the Township of North Huron has held a Public Meeting pursuant to Section 34(12) of the Planning Act, RSO 1990 with respect to a proposed zoning by-law;*

*AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;*

*NOW, THEREFORE, the Council of the Corporation of the Township of North Huron hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed by-law.*

**6. REPORTS**

**6.1 Clerks Department**

**6.1.1 Consent Application Report - File# B31-2016**

59

Owner: Lois & Robert Sinclair, 84210 Hoover Line, North Part Lot 31, Concession 5, East Wawanosh, Township of North Huron

*THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File# B31-2016, Owner: Lois & Robert Sinclair, 84210 Hoover Line, North Part Lot 31, Concession 5, East Wawanosh, Township of North Huron with the following conditions:*

***Expiry Period***

*Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.*

***Municipal Requirements***

*All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.*

*The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.*

*The sum of \$500 be paid to the Township as cash-in-lieu of parkland.*

***Survey***

*Provide to the satisfaction of the County and the Township:*

- a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- b) a reference plan based on the approved survey*

***Zoning***

*Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.*

***Storm Water***

*Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.*

***Septic System Inspection***

*Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.*

***Other***

*A change of use (No Livestock Housing) under Section 10 of the Ontario Building Code be obtained for the pole shed on the proposed retained property to the satisfaction of the Township.*

*That the applicant provide a written declaration acknowledging that the existing livestock barn has a maximum capacity of 4 nutrient units unless otherwise permitted by a rezoning or minor variance, to the satisfaction of the Township.*

*Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.*

6.1.2	Bruce County Child Care Fee Subsidy	64
	<i>THAT the Council of the Township of North Huron hereby approves the Bruce Child Care Fee Subsidy Schedule effective September 1, 2016;</i>	
	<i>AND FURTHER THAT the Clerk is directed to prepare a By-law to adopt the County of Bruce Child Care Fees Subsidy rates.</i>	
6.1.3	Procedure for Town Hall Public Meeting	67
	<i>THAT the Council of the Township of North Huron hereby approves the Procedure for Town Hall Public Meetings as presented by the Clerk.</i>	
6.1.4	Agreement for Mural - 280 Josephine Street, Wingham	70
	<i>THAT the Council of the Township of North Huron hereby approves entering into an Agreement with the Wingham BIA and Michael McDonagh to erect a mural on the south side of the building located at 280 Josephine Street, Wingham;</i>	
	<i>AND FURTHER THAT the Clerk is directed to prepare a By-law to adopt the Agreement between the Township of North Huron, the Wingham BIA and Michael McDonagh to erect a mural on the south side of the building located at 280 Josephine Street, Wingham.</i>	
6.2	Finance Department	
6.3	Recreation and Facilities Department	
6.3.1	Recreation Software	74
	<i>THAT the Council of the Township of North Huron hereby approve the purchase of Legend Recreation Software for the set-up fee of \$11,475.00 and the monthly fee of \$955.00;</i>	
	<i>AND FURTHER THAT staff be directed to proceed with the purchase of necessary hardware to support the migration;</i>	
	<i>AND FURTHER THAT the Clerk be directed to prepare an authorizing by-law to enter into an agreement between Legend Recreation Software and the Township of North Huron for the purchase, set-up and maintenance of the software.</i>	
6.3.2	Temporary Road Closure in Blyth	85
	<i>THAT the Council of the Township of North Huron hereby approve a temporary road closure of the alley west of Blyth Memorial Hall between Drummond St. and Dinsley St. in the town of Blyth, for the renovation work at Blyth Memorial Community Hall, as per the map provided.</i>	

6.4	Public Works / Utilities Department	
6.4.1	Wingham Well No. 4 Generator - Emergency Purchase	88
	<i>THAT the Council of the Township of North Huron hereby receive the report Wingham Well 4 Generator – Emergency Purchase for information;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron hereby identify the funds necessary to support the Emergency Purchase to be repurposed from the 2016 Water Capital Budget item for the hydraulic pump and the pipe locating equipment;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron hereby direct the Director of Finance to amend the approved 2016 Budget accordingly.</i>	
6.5	Fire Department of North Huron	
6.6	CAO	
6.6.1	Shared Services Building Department Report	90
	<i>THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding an agreement with the Township of Howick for Building Department services for information purposes;</i>	
	<i>AND FURTHER THAT council waives provision 19.1 of the Procedural By-law requiring that a by-law be presented in draft prior to passing at a subsequent meeting, in order to meet the September 16<sup>th</sup> start date within the agreement.</i>	
7.	<b>CORRESPONDENCE</b>	
8.	<b>COUNCIL REPORTS</b>	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	<b>NOTICE OF MOTION</b>	
10.	<b>BY-LAWS</b>	
10.1	By-law No. 76-2016	92
	Being a by-law to adopt a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron.	

	<i>THAT By-law 76-2016; being a by-law to adopt a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron; be introduced, read a first and second time.</i>	
	<i>THAT By-law 76-2016; being a by-law to adopt a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	
10.2	<p>By-law No. 77-2016</p> <p>Being a by-law to amend By-law No. 11-2015 of the Township of North Huron and to provide for raising a lessor amount than provided therein Snell Municipal Drain - 2015 Improvement.</p> <p><i>THAT By-law 77-2016; being a by-law to amend By-law No. 11-2015 of the Township of North Huron and to provide for raising a lessor amount than provided therein Snell Municipal Drain - 2015 Improvement; be introduced, read a first and second time.</i></p> <p><i>THAT By-law 77-2016; being a by-law to amend By-law No. 11-2015 of the Township of North Huron and to provide for raising a lessor amount than provided therein Snell Municipal Drain - 2015 Improvement; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i></p>	97
10.3	<p>By-law No. 78-2016</p> <p>Being a by-law to authorize the Reeve and Clerk to sign a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Ontario As Represented By The Minister of Infrastructure, for use of the "Court Facilities" at 274 Josephine Street, Wingham Ontario.</p> <p><i>THAT By-law 78-2016; being a by-law to authorize the Reeve and Clerk to sign a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right Of Ontario As Represented By The Minister Of Infrastructure, for use of the "Court Facilities" at 274 Josephine Street, Wingham Ontario; be introduced, read a first and second time.</i></p>	101
10.4	<p>By-law No. 79-2016</p> <p>Being a by-law to amend the zoning on Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron (Owner: Frogstream Holdings).</p> <p><i>THAT By-law 79-2016; being a by-law to amend the zoning on Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron (Owner: Frogstream Holdings); be introduced, read a first and second time.</i></p> <p><i>THAT By-law 79-2016; being a by-law to amend the zoning on Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with right of Way, East Wawanosh Ward, Township of North Huron (Owner: Frogstream Holdings); be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i></p>	108

10.5	By-law No. 80-2016	113
	<p>Being a by-law to authorize the Reeve and Clerk to execute and affix the Corporate Seal to an Agreement for the Township of North Huron and The Municipality of Morris-Turnberry to provide Building Services to the Township of Howick.</p> <p><i>THAT By-law 80-2016; being a by-law to authorize the Reeve and Clerk to execute and affix the Corporate Seal to an Agreement for the Township of North Huron and the Municipality of Morris-Turnberry to provide Building Services to the Township of Howick; be introduced, read a first and second time.</i></p> <p><i>THAT By-law 80-2016; being a by-law to authorize the Reeve and Clerk to execute and affix the Corporate Seal to an Agreement for the Township of North Huron and the Municipality of Morris-Turnberry to provide Building Services to the Township of Howick; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i></p>	
11.	<b>ANNOUNCEMENTS</b>	
12.	<b>OTHER BUSINESS</b>	
13.	<b>CLOSED SESSION AND REPORTING OUT</b>	
	<p><i>THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In Camera Session (Closed to the Public) to discuss the following:</i></p> <ul style="list-style-type: none"><li><i>• A proposed or pending acquisition or disposal of land by the Corporation (Disposition of Surplus Property - Blyth);</i></li><li><i>• A proposed or pending acquisition or disposal of land by the Corporation (Offer to Purchase - former Manse Property);</i></li><li><i>• A proposed or pending acquisition or disposal of land by the Corporation (Easement - Queen Street Blyth);</i></li><li><i>• Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Personnel Matters).</i></li></ul> <p><i>THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.</i></p>	
13.1	Disposition of Surplus Property - Blyth	
13.2	Offer to Purchase - former Manse Property	
13.3	Easement - Queen Street Blyth	
13.4	Shared Services Personnel Matters	
14.	<b>CONFIRMATORY BY-LAW</b>	
14.1	By-law No. 81-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.	117
	<p><i>THAT By-law 81-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.</i></p> <p><i>THAT By-law 81-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i></p>	



**15. ADJOURNMENT**

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... pm.*

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, August 22, 2016  
**Time:** 7:08 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
David Sparling, Director of Fire and Emergency Services  
Kirk Livingston, CBO / By-law Enforcement Officer  
Richard Al, Manager of Employee and Business Services  
Connie Goodall, Economic Development Officer

**OTHERS PRESENT:** Kelsey Dunbar, Advance Times  
Denny Scott, Citizen  
Ryan Drury, CKNX  
Matt Pearson, BM Ross and Associates  
Lisa Courtney , BM Ross and Associates  
Steve Hill, Brad Carther, Brent Mills, Joe Hallahan, Bob Pike,  
Marg Bruton, Cam Cook, Duncan Anderson, Cam Anderson

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:08 pm.

Reeve Vincent noted that there were members of the public gallery with recording devices contrary to Section 30.1 Recording Equipment of the Township of North Huron Procedural By-law No. 18-2016 and asked the individuals to turn off their equipment and upon refusal by the individuals temporarily adjourned the meeting at 7:10 pm.

Upon refusal to comply with the By-law, the individuals were escorted out of the Council Chambers by a Wingham Police Services Constable.

Reeve Vincent reconvened the meeting to order at 7:20 pm.

**2. CONFIRMATION OF THE AGENDA**

**M434/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron; accept the Agenda for the August 22, 2016 Council Meeting; as amended to include Closed Agenda Item 13.5 East Wawanosh 150th.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None noted.

**4. CONSENT AGENDA**

**M435/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**4.1 Minutes**

**4.1.1 Minutes of the Regular Council Meeting held August 2, 2016**

**4.1.2 Blyth BIA Minutes - August 3, 2016**

## 4.2 Reports

### 4.2.1 Director of Finance

#### 4.2.1.1 Bills and Accounts

Accounts Payable	August 19, 2016
General Account	\$186,342.45
Water Account	\$206,526.61
Sewer Account	\$261.32
General Internet/Pre-authorized	\$206,104.81
Water Internet/Pre-authorized	\$8,140.71
General Direct Deposit	\$66,568.43
TOTAL	\$673,944.34

#### 4.2.1.2 Year to Date Report - July 31, 2016

#### 4.2.1.3 August Finance Activity Report

### 4.2.2 Director of Fire and Emergency Services

#### 4.2.2.1 Fire Department Report for July 2016's Activity

### 4.2.3 CAO

#### 4.2.3.1 Economic Development Activity Report

#### 4.2.3.2 CAO Activity Report - August 2016

## 4.3 Correspondence

### 4.3.1 One Care 2015-2016 Annual Report

### 4.3.2 Conservation Ontario - Conserving Our Future: Proposed Priorities for Renewal

### 4.3.3 Rural Talks to Rural Conference - September 28-30, 2016

### 4.3.4 Petition - Affected Land Owners in Opposition to Proposed Hopper Municipal Drain

## 5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

### 5.1 B.M. Ross and Associates Limited - North Huron 2016 Development Charges Update

Matt Pearson of B.M. Ross and Associates delivered a detailed presentation regarding Development Charges.

**6. REPORTS****6.1 Clerks Department****6.2 Finance Department****6.2.1 Development Charges Update**

Discussion took place regarding the proposed development charges.  
Mr. Pearson was thanked and departed.

**M436/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT The Council of the Township of North Huron hereby adopts the proposed Development Charges as recommended by the Director of Finance, in conjunction with the Background Study presented by B.M. Ross; AND FURTHER THAT the proposed amounts are to be included in the Draft Development Charges By-law which has to be available for public review by Friday, September 2, 2016.*

**CARRIED**

**6.3 Recreation and Facilities Department****6.3.1 Town Hall Theatre Renovation Sprinkler and HVAC****M437/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby award the contract to install a fire suppression sprinkler system in the second floor of the Town Hall theatre to Georgian Bay Fire and Safety for the contract price of \$29,475.00.*

**CARRIED**

**M438/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby award the contract to perform the mechanical and electrical engineering for the Town Hall HVAC system to Collins Engineering Group for the prices of \$4,950 for the theatre and \$3,700 for the main floor and basement.*

**CARRIED**

## 6.3.2 Police Station Air Conditioning and Airport Insulation

**M439/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby authorizes the purchase of a new air conditioning unit for the Police Station;*

*AND FURTHER THAT Council authorizes the CAO to award the quotation for an expense of up to \$6,000, to be funded from the Facility General Repairs Fund.*

**CARRIED****M440/16****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby authorizes the installation of spray foam insulation in the basement of the Airport Terminal by Snowden Insulation for the price of \$3,400, to be funded from the Facility General Repairs Fund.*

**CARRIED**

## 6.3.3 Blyth 140 Kick Off Event

**M441/16****MOVED BY:** R. Hallahan**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby supports the Cowbell Brewing Co. in making an application to the LCBO for a Public Special Occasions Permit to hold liquor service at the Blyth 140 Kick Off Event on October 1, 2016 and proclaims this an event of Municipal Significance;*

*AND FURTHER THAT Council permits the event to use the municipal parking lot to the west of Scrimgeour's Food Market, Plan 168, Pt. Lot 63, as RP22R1460 Part 2 and Part 3, to host the event with the understanding that the event will comply with the Municipal Alcohol Policy, and Council will donate the use of municipal fencing, and an in-kind donation of the staff hours required to set up and take down the fence (approximately 16 hours).*

**CARRIED**

## 6.3.4 Ontario 150 Grant

**M442/16****MOVED BY:** B. Knott**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby direct staff to submit a grant application with a funding request in the amount of \$150,000 for the Ontario 150 Community Capital Program grant for the NHWCC Aquatic Centre repairs, with an estimated project value of \$463,000.00;*

*AND FURTHER THAT Council acknowledges that if the project is approved for the funding, the project would proceed during the required time frame of January 1, 2017 to March 31, 2018.*

**CARRIED**

## 6.3.5 Blyth Arena Board

**M443/16****MOVED BY:** B. Vodden**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby dissolve the Blyth & District Community Centre Board and revise the North Huron by-law 5-2016 and remove the Blyth & District Community Centre Advisory Committee from the list of Committees of Council on the appointment by-law;*

*AND FURTHER THAT the Council of the Township of North Huron direct the staff of the Recreation and Facilities Department to hold bi-annual meetings (user group forums) in the fall and spring to review with facility local user groups of the Blyth & District Community Centre and grounds to discuss the facility and services;*

*AND FURTHER THAT the Council of the Township of North Huron direct the Clerk to prepare an authorizing by-law for the new Blyth Leaf Account Policy to ensure the ongoing administration of this donor program for the Blyth & District Community Centre and grounds.*

**CARRIED**

## 6.4 Public Works / Utilities Department

## 6.5 Fire Department of North Huron

6.6 CAO

6.6.1 Canada 150 Grant - East Wawanosh

**M444/16**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby provide a letter of support to the East Wawanosh 150<sup>th</sup> Anniversary Committee for their grant application to the Canada 150 Fund.*

**CARRIED**

6.6.2 Wingham Wayfinding Signs

**M445/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby authorize the staff to hire Cox Signs of Walkerton to design a wayfinding sign program for Wingham for the price of \$10,000 using the negotiated method.*

**CARRIED**

6.6.3 Ontario 150 Grant Applications

**M446/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby support the application for Ontario 150 funding (Celebration stream) by the Alice Munro Festival to create a pod cast program of the works of Alice Munro and other Canadian authors that are guests of the Alice Munro Festival.*

**CARRIED**

**M447/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron supply a letter of support to the Blyth 140<sup>th</sup> committee for their application to the Ontario 150 fund (Celebration Stream).*

**CARRIED**



**M448/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron authorize the CAO to provide letters of support to community groups and partners making applications on their own for the Ontario 150 Grant fund, if the project is determined to be of benefit to the residents and community groups of North Huron.*

**CARRIED****7. CORRESPONDENCE****7.1 County of Huron Appreciation and Recognition Day for Emergency Workers****M449/16****MOVED BY:** J. Campbell**SECONDED BY:** R. Hallahan

*THAT The Council of the Township of North Huron hereby proclaims September 11, 2016 as Appreciation and Recognition Day for Emergency Workers.*

**CARRIED****7.2 Elementary School Fair Fee Waiving Request****M450/16****MOVED BY:** J. Campbell**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the tent permit fees waived for the Elementary School Fair on September 14, 2016 at the Belgrave Community Centre.*

**CARRIED****7.3 Blyth BIA Loan Request****M451/16****MOVED BY:** B. Vodden**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby approves a loan in the amount of \$5,000 to the Blyth BIA for the Blyth 140th Celebration; AND FURTHER THAT the Clerk is directed to prepare a By-law to adopt a Memorandum of Understanding between the Township the Blyth BIA concerning the loan.*

**CARRIED**

**M452/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT Resolution M451/16 be amended - subject to receiving a letter of support from the Blyth BIA.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported that the previous week had been quite busy with him and CAO Sharon Chambers attending the Association of Municipalities Ontario conference.

Reeve Vincent thanked CAO Sharon Chambers for the script and presentation she had prepared for him and Mayor Paul Gowing to present at the AMO conference.

Reeve Vincent noted that the Huron County Plowing Match recently took place in Morris-Turnberry.

**8.1.1 Advanced Care Paramedic Services**

Reeve Vincent updated Council on Huron County Council's decision to discontinue Advanced Care Paramedic Services.

**M453/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby direct staff to send a letter to County of Huron Council recommending that Council reconsider the decision to eliminate Advance Care Paramedic Services.*

**DEFEATED**

Recorded Vote:

Deputy Reeve Campbell - Na

Councillor Hallahan - Na

Councillor Knott - Na

Councillor Ritsema-Teeninga - Na

Councillor Seip - Ya

Councillor Vodden – Ya

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Deputy Reeve Campbell reported delivering greetings on behalf of the Township at the recent square dance celebration.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 74-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding for the purpose of defining the roles and responsibilities of the Friends of the Village of Blyth Parks.

**M454/16**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT By-law 74-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding for the purpose of defining the roles and responsibilities of the Friends of the Village of Blyth Parks; be introduced, read a first and second time.*

**CARRIED**

**M455/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law 74-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding for the purpose of defining the roles and responsibilities of the Friends of the Village of Blyth Parks; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

11. ANNOUNCEMENTS

12. OTHER BUSINESS

CAO Sharon Chambers commented that written comments would be accepted from the affected land owners in regards to the Hopper Drain, however, the comments have no effect on the process as Council has made a motion to direct the engineer to prepare a final report.

**13. CLOSED SESSION AND REPORTING OUT****M456/16****MOVED BY:** R. Hallahan**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby proceeds at 9:37 pm. to an In Camera Session (Closed to the Public) to discuss the following:*

- Advice that is subject to solicitor-privilege, including communications necessary for that purpose (Legal Opinion - Drainage Matter);*
- Personal matters about an identifiable individual, including municipal or local board employees (Cross Border Service Agreement - Central Huron);*
- Personal matters about an identifiable individual, including municipal or local board employees (Airport farm land lease renewal);*
- A proposed or pending acquisition or disposition of land by the municipality or local board (Property acquisition - Blyth);*
- Personal matters about an identifiable individual, including municipal or local board employees (East Wawanosh 150th);*

**CARRIED****M457/16****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:48 pm.*

**CARRIED****M458/16****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby accepts the terms of the Temporary Easement Agreement for Blyth Memorial Community Hall renovation project and request that the Clerk prepare the authorizing by-law for the September 6, 2016 meeting to adopt the agreement as by-law.*

**CARRIED****14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 75-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M458/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law 75-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M459/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 75-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book*

**CARRIED**

**15. ADJOURNMENT**

**M460/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:49 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk

## MINUTES East Wawanosh 150<sup>th</sup> Anniversary

June 7, 2016

Present: Reunion Chair Jamie McCallum, Treasurer Shawn Cottrill, Secretary Joan Vincent, Katie Cottrill, Elaine Snell, Heather Shiell, Linda Logan, Sylvia Nonkes, Ralph Logan, Melanie Pletch, Mike Cottrill, Margaret Vincent, Jonathan VanCamp, Donelda Cottrill, Melissa Scott, Connie Goodall, Matt Beck, Vaughn Vincent, Ric Buchanan, Gavin VanCamp, Neil Vincent

Welcome: Chair Jamie McCallum welcomed everyone to the meeting 7:00 pm

Motion to approve April 26, 2016 Minutes made by Melanie Pletch and seconded by Margaret Vincent.  
CARRIED.

Financial Update: Shawn gave report that there was no change.

Motion to approve Financial Report made by Neil Vincent and seconded by Ralph Logan.  
CARRIED..

Fundraising – Some of the auction items already obtained were listed off by those attending. Donors or collectors are to have auction items to Mike Cottrill by the week before the auction.

Advertising for the BX93 Dance will begin soon on BX93 and we will have it on the Community Calendar.

Ben and Scott Pletch attended to propose running a slow-pitch co-ed ball tournament at the time of the Reunion.

- They and a friend will organize it so the Reunion Committee does not need to do extra work.
  - The tournament would work around the time frames for the dances and parade etc.
  - Suggestion of running preliminary games the weekend before the Reunion and the Championship Games at the Reunion.
  - Another Suggestion was to start the tournament on Thursday and end on Monday of the Reunion weekend.
- Ben and Scott will work on the planning and return with more information at a future meeting.

July 2, 2016 Event – Silent Auction 4 – 6 pm

Live Auction 6- 7 pm

BBQ 5-7 pm

Dance 9 pm – 1 am

Stella's Burger Bar 8:30 pm – 1:30 am

Kinsmen planning for 300 meals with 25 % of the tickets sold at the door. They told the meeting that all proceeds will go to the Reunion. Jamie McCallum thanked the Kinsmen for doing the BBQ and donating the proceeds. The Kinsmen also donated the cost of printing the BBQ tickets.

History Book – Had a meeting on June 6, 2016. Jerry McDonnell is a possible editor and will help with research.

There are a variety of Christmas ornaments available with costs ranging from \$2.50 - \$8.00 depending on quality and design. The committee is currently unsure of what direction to take price wise.

Calendar – have quotes for 250, 500, 1000 and 2000 copies. Sponsors could get advertising in it.

History Books – order extra books to have residual books available. See the interest and hope it swells.

Packaging some of the souvenirs for fundraising and put in silent auction table at July 2 event.

Motion to put packages of souvenirs in silent auction made by Mike Cottrill and seconded by Heather Shiell. CARRIED.

Have picture of Committee taken at next meeting to put into the book.

As a fundraiser get local photographers to take family pictures. They get their costs covered.

See about Sarah Caldwell.

School Reunion – still working on reps. Jim Hallahan will help with his school. They have a book as does SS # 3

Souvenirs – selling well

-committee shirts available

Could get a stein with ice cubes and straw at a cost of \$9.95 and use the same proportion markup as did with other souvenirs.

Currently there are close to \$7000. Tied up in souvenirs.

Discussion over name and logo – objective has always been to organize and plan a successful and enjoyable weekend event for the community, friends, neighbours and those returning to the community to celebrate the 150<sup>th</sup> Anniversary while treating everyone respectfully and honouring the history of the Township.

Motion made to remove “POW WOW” and replace with “Reunion” made by Gavin VanCamp and seconded by Matt Beck. CARRIED.

Motion to get rid of the logo made by Melissa Scott and seconded by Melanie Pletch. CARRIED.

Jamie will draft a letter and get to media. Anyone with questions or comments are to be directed to Jamie.

Discuss the logo at the next meeting.

Sell what souvenirs are already in stock and have them available at the July 2, 2016 event.

Sub-committee to draft logo of Katie Cottrill, Melissa Scott and Margaret Vincent.

Maintenance – port-a –potties for July 2. Booked and locate by rear door.

Tent if stakes are put in pavement Burkes will do the patch work. It would just be a few stakes along the edge. Neil will let the Committee know.

Children’s Events – tabled . Bring ideas to next meeting.

Bartending –Jonathan – need those with Smart Serve to bar tend at BX93 Dance.

Talk to other Homecoming, Hitmen and Belmore about sharing bartending.

Decorating – starting to get prices.

Entertainment –

Friday night – TC (The Containment Unit) is booked. It is \$700. With a \$100. Deposit refundable up to 2 month before the event.

Saturday night – Karli June is booked at a price of \$1000. With a deposit of \$200. Due in November.

Sunday night – DJ – wait until fall.

Stage can get through Burke’s tent rentals.

Tent – leaning towards larger tent

PA system – Bands will bring their own and pack them up

- - For other events get quote ie Ernie Kings and do that by Christmas.

Motion to book larger tent, stage and dance floor and decide location later made by Margaret Vincent and seconded by Heather Shiell. CARRIED.



Parade – No report

Art and Photography – a few submissions in

Golf – No Report

Church Service – No Report

Publicity and Advertising – Sponsorship package will have to be re-done with new logo.

Other – table at Belgrave Summerfest to sell tickets and souvenirs.

Shawn Cottrill and Melanie Pletch will help. Send out an email for volunteers.

Next meeting – Tuesday, July 19, 2016 at 7 pm at the Belgrave Community Centre.

Motion to adjourn made by Gavin VanCamp and seconded by Melanie Pletch. CARRIED.

## MINUTES East Wawanosh 150<sup>th</sup> Anniversary

July 19, 2016

Present: Reunion Chair Jamie McCallum, Treasurer Shawn Cottrill, Secretary Joan Vincent, Katie Cottrill, Elaine Snell, Heather Shiell, Linda Logan, Sylvia Nonkes, Melanie Pletch, Mike Cottrill, Margaret Vincent, Jonathan VanCamp, Donelda Cottrill, Melissa Scott, Ray Hallahan, Lila Rintoul, Alex Blair, Vicky Bremner, Neil Vincent

Committee Photo Taken

Welcome: Chair Jamie McCallum welcomed everyone to the meeting

Motion to approve June 7, 2016 Minutes made by Ray Hallahan and seconded by Vicky Bremner.

CARRIED.

Financial Update: Shawn gave financial report. It was reported that the History Book has been approved for a Huron Heritage Grant.

The Auction item donated by CKNX for an ad package was discussed to decide if the Committee are interested in using it. The purchaser, Neil Vincent is willing to give it to the Committee for half of the price he paid for it. If the Committee purchases it, Neil will hold it until closer to the Reunion and the arrangement will be explained to CKNX.

Motion to purchase the advertising package for half what was paid for it in the auction (\$525. Of \$1050.) made by Heather Shiell and seconded by Linda Logan.

CARRIED.

There are outstanding bills to Mike, Katie and Shawn Cottrill for Kick Off expenses.

The Belgrave Kinsmen gave all the money to the Committee and the Reunion Committee paid the expenses.

Motion to pay the bills was made by Neil Vincent and seconded by Melissa Scott.

CARRIED.

Motion to approve Financial Report made by Melanie Pletch and seconded by Sylvia Nonkes.

CARRIED..

Motion to approve the draft logo made by Melissa Scott and seconded by Mike Cottrill.

CARRIED.

Several versions of slogans were discussed.

Motion to approve East Wawanosh 150<sup>th</sup> 2017 Anniversary was made by Sylvia Nonkes and seconded by Melanie Pletch.

CARRIED.

Motion made by Melissa Scott and seconded by Sylvia Nonkes that Committee members all have shirts with new logo.

CARRIED.

Get design etc. into stitch format and have numbers and costing for new shirts, stenciling etc.

Motion by Margaret Vincent and seconded by Jonathan VanCamp to get stencils, pre-printing etc. for Souvenirs. CARRIED.

Proceed with the magnetic signs now that the new logo is decided on. Participate in Howick Parade on Saturday, July 30 at 11 am proceeding from Fordwich ball park to the Howick Arena. Mike will take car and Jamie is available.

July 20 Vicky Bremner and Neil Vincent will go to Michael Falconer;s to look at Day Lilies and bring information back to the next meeting.

#### Tentative Reunion Agenda

Have the pageant in May not on the Friday of the Reunion.

Teeswater Pipe Band is interested in participating in the Parade.

Consider Wild Willie's food truck – Bruce Vincent

Ball Tournament

Ring Toss, Holey Board, Kids' Activities on both Saturday and Sunday.

Committee Chairs put up draft time frames and give to Joan

Kids Activities – get sponsored by businesses.

Beer Sponsors –Molson interested in

Get sponsors for certain events and set up sponsorship levels.

Jam Session on the Saturday in the beer tent – Alex Blair will Chair the Event.

Church Service – see if Doug Walker can come to next meeting. Have coffee & treats? Breakfast and/or lunch? Leave until next meeting.

Ball Tournament on Saturday and Championships on Sunday.

Blyth Supper at 4:30 on Sunday night.

Fundraising – Mike look into Fish Fry with Sue Doig. See about take out option, Avoid the Belgrave Community Centre Wing Night that is at the end of November and avoid the Fowl Supper maybe around the end of October – leave timing to Sue. Sell advance tickets.

Consider having another raffle with the draw at the Reunion. Ray will bring more information to the next meeting

Comments on 2016 event and Thank you to all involved.

History Book = meeting the week before. Working on fundraising calendar. Starting to get submissions of history and pictures.

Motion to submit a Canada 150<sup>th</sup> application was made by Margaret Vincent and seconded by Melanie Pletch. CARRIED.

Motion to submit a letter to North Huron requesting a letter of support for the Canada 150 application was made by Linda Logan and seconded by Jonathan VanCamp. CARRIED.

Information about the Ontario150 Grant initiatives and requirements was presented.

Motion was made by Lila Rintoul and seconded by Sylvia Nonkes that an application be submitted for an Ontario 150 Grant. CARRIED.

School Reunion Chair is vacant. Thank Ralph for his work. Ray Hallahan will talk to Jim Hallahan when he gets home in mid-August. If there are suggestions of other names, bring them forward.

Information was presented regarding Century Farm signs.

Motion to order same souvenirs as before with the new logo was made by Melissa Scott and seconded by Margaret Vincent. CARRIED.

Motion by Shawn Cottrill and seconded by Ray Hallahan that the Souvenir Committee spend up to \$8000. As they see fit.

CARRIED.

Current merchandise will be sold if people want it.

Matt Beck has the cheques that he needs for the deposits.

Kids Activities – location

- Outdoor movie – needs to be requested by December.
- 1-4 pm
- Pet Agility near Blyth, dog show
- Races
- Touch the Truck, Police Car, Kerr;s, Ambulance?
- Put ideas together and bring back.

Bar – Public opinion is to stay away from non-traditional .

Motion by Margaret Vincent and seconded by Heather Shiell that Mike bind a deal with Molson. CARRIED.

Food Chair – no report

Decorating – What want decorated?

Lamp posts

Make up and sell bows

Blue, green & gold with white

Bring samples to next meeting

Getting prices

Huron Bay – Janice Peters – colours for plants and shrubs

Store bows in arena

Previously small bows were \$6. Large bows were \$10. And can also do wreaths.

See about entrance signs to Belgrave.

Entertainment – TC price has gone up to \$800 That is fine.

Parade was covered earlier

Art and Photography – nothing

Publicity and Ad – get permission could have sponsorship on entrance signs. Neil Vincent will check about permission, 4 month notice for County. Get a general template for the signs. Put up beginning of April so ask County in January.

Other – Budget

Draft – increase security, TC, food

Add \$500. For judges and prizes

Church Service put in \$500 for honourarium and special music.

Price of meal if do sandwiches

Decoration \$4-5000.

Children;s Activity add more money

Committee Chairs submit more information before next meeting.

Next meeting – Tuesday, August 23, 2016 at 7 pm at the Belgrave Community Centre.

Motion to adjourn made by Heather Shiell and seconded by Neil Vincent. CARRIED.



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Kathy Adams Clerk  
**DATE:** 06/09/2016  
**SUBJECT:** Clerk's Department Update  
**ATTACHMENTS:** Summer 2016 at the North Huron Museum

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the September 6, 2016 report of the Clerk's Department activities for information purposes.

## **EXECUTIVE SUMMARY**

The Clerk provides periodic updates to Council on the activities of the Clerk's Department.

## **DISCUSSION**

### **1. Administration**

Preparation of agenda, minutes and by-laws in eSCRIBE for meetings and postings on website.

Processing planning applications and zoning applications requests from lawyers for property transactions.

Processing invoices and contracts for purchases of plots and services in Cemeteries.

Staff training on establishing processes for inputting records into record management system and printing of labels for files.

### **2. Child Care Services**

#### **General**

We are extremely full this summer and have found it challenging to staff to ensure everyone gets vacation.

We have submitted our license renewals for all our programs for September.

The cost of licences have increased from \$10.00 to \$140.00 for Day Care, \$170.00 for Maitland River and \$120.00 for Early Learning (Sacred Heart).

Phase Two of Early Learning and Care Act should be passed in August 2016. I have been reading, learning and implementing more new changes. With all these changes it is more challenging to meet license requirements, and I am hopeful all will go well for implementation in September.

#### **Day Care**

We are operating with 8-10/10 infants, 23/25 toddlers and 32/32 preschoolers.

We are already full in infants for September and have parents putting their children on wait lists for February and March 2017.

Usually in summer we drop to about half our regular numbers. This has been a big summer.

Our Clerical Assistant is organizing and reviewing accounts. Our goal is to have accounts go out on a regular basis.

With new legislation I have had to develop new tools for tracking first aid and criminal records. We are required to have a Criminal Record and Vulnerable screen now every five years. We are also required to sign an annual declaration within two weeks of the original CRV. All staff working in the Centre must have First aid and CRV.

#### Early Learning Site

We will have a steady group of 16 at this location all summer.

#### Before and After Maitland River

Program finished for the summer and attendance looking steady for the fall.

#### Before and After Sacred Heart

Program finished for the summer and fall attendance looks good.

#### Early Years

Offering outdoor summer programs in several communities.

### **3. Health & Safety**

Review of Health and Safety policy.

Working on risk assessments with assistance from Morris-Turnberry and Shared Services staff. Barb Black and Pat Newson have recently completed the training requirements for the Certification Program: Part One – Basic Certification and Part Two – Workplace-Specific Hazard Training. Under the Health and Safety Policy & Procedure, the Township of North Huron provides certified member training to maintain a minimum of four certified workers and two certified management members at all times on the Joint Health & Safety Committee.

### **4. Information Technology.**

Installed equipment in Morris-Turnberry office to support cross-site access to required software.

Rewired majority of Morris-Turnberry office to eliminate unnecessary switches and improper network cabling.

Significant website updates to Department sections to increase content available to the public.

Phone system adjustments to accommodate change in staff locations.

Deployed updated enterprise email system, migrated mailboxes and decommissioned previous servers.

### **5. North Huron Museum**

Kathleen Stennett who was hired this summer as our Museum Assistant Curator ended her employment on August 26, 2016.

Her yearend report is attached for Council's information.

### **FINANCIAL IMPACT**

None of the items in this report have a direct financial impact on the budget.

### **FUTURE CONSIDERATIONS**

No items for further consideration.

**RELATIONSHIP TO STRATEGIC PLAN**

The Clerk's Department is fiscally responsible and strives for operational excellence.

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Kathy Adams, Clerk

A handwritten signature in black ink, appearing to read "Sharon Chambers", is positioned above a horizontal line.

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Sharon Chambers, CAO



## **Summer 2016 at the North Huron Museum**

### **Events**

#### *Edwardian Tea*

On Friday, May 27th, the Friends of the North Huron Museum put on their Annual Edwardian Tea. The guest speaker this year was Virginia Newell, who gave us a presentation on vintage dolls. We had a good turnout, with approximately 38 guests present. We were given many positive reviews from visitors.

#### *BBQs*

This summer, the Friends of the North Huron Museum held multiple BBQs to raise money for the museum. The Huron County Health Unit passed us upon inspection, and we received a great turnout from the public at each event. Between three BBQs, the Friends took in \$536.45, minus expenses for food, etc.

### **Day Camp Programs**

#### *The History of Rock n' Roll*

In July, the day camp from North Huron completed a program at the museum during their "Rock n' Roll Fantasy Week." I compiled a presentation to teach the kids about the history of Rock and Roll. We showed the children around the Barn Dance Museum as well, and taught them about the Barn Dance show that used to be on TV on the CKNX station. Bill Farnell also brought in some of his toy instruments and showed them to the kids.

Additionally, we gave the children a tour of the 2nd floor and helped them complete a craft. The 4-6 year-olds decorated toy microphones, and the older children (ages 6 and up) made miniature rock and roll bands out of clothespin dolls. We also did a "Listening to Music Through the Ages" activity, where we set out record players, ipods, sheet music, cassette tapes, and more, to show the children what devices people used to use to listen to music before the age of itunes.

#### *Games of the Past*

In August, the day camp from North Huron visited us again during their "Video Game Mania Week." Bill and I took this as an opportunity to teach the children about "Games of the Past." I created a presentation about different games and toys, starting in Ancient Egyptian times, and ending in the Victorian Era. Bill set up a display in the Settlement Room containing board games and toys from the early to mid-1900s. We helped the kids complete either a "marble maze" or a "marble shoot" out of shoe boxes. We then taught them how to play a variety of outdoor and indoor games, including "Hunker Hauser," sack and wheelbarrow races, checkers, "Ludus Romanus," marble games, stilts, and much more! I believe that the children genuinely enjoyed learning about these older games, especially the ones involving marbles! I would highly recommend running this program again in the future.

#### *Gorrie VBS Camp*

I also visited a Vacation Bible School day camp in Gorrie one morning in July. Since it was Howick's 160th anniversary this summer, I brought in a collection of "pioneer" artifacts from the museum, along with some photographs and colouring sheets. We discussed what life would have been like in Gorrie 160 years ago, when the area was first being settled. The children really seemed to enjoy the presentation, and I was glad to see so many of them engaged with the topic!

### **Research Project**

This summer I did not complete a research project. Instead, I worked on updating our cataloguing system. I updated our donation and cataloguing forms in a way that would utilize more features on our *Past Perfect* cataloguing computer program. I believe that these changes will be of use in the future, as artifacts in storage will be able to be located much faster, and more background information on items will be recorded for future volunteers and employees.

### **Attendance Records**

*Adults (Total):* 541

*Kids (Total):* 131

*Day Camp:* 114

#### *Events*

Edwardian Tea: 38

Alice Munro Master Classes (Alice Munro Festival): 47

*Research Appointments / Visits:* 36

*Volunteers:* 198

*Barn Dance Museum:* 168

*Alice Munro Nook:* 185

*Tourist Info:* 25

***Total:*** 566

### **Extra Jobs**

As mentioned above, I worked on updating our cataloguing system in a way that would utilize more features of the *Past Perfect* program. I believe that these changes will help volunteers and staff locate artifacts in storage much faster in the future, as well as provide them with more information on each artifact.

I visited Wingham Community Living, the Braemar Retirement Centre and the Braemar Nursing Home throughout the summer season and completed a variety of educational programs with them. At Community Living, we looked at artifacts and photographs from pioneer times, and experimented with a collection of rubber and notary stamps from the museum. In June at the Braemar Nursing Home, I brought in a collection of artifacts from the early to mid-1900s, and sparked conversation amongst the residents of days from their youth. In August, I visited the Nursing Home again as well as the Retirement Centre, and presented my slide show that I had created for the Wingham day camp on “Games of the Past.”

I put together a “Looking Back - Household Objects from the Past” display in the Settlement Room. I also made a display at the Alice Munro Public Library that featured Edward Farley, Wingham’s first settler.

I also helped with the cataloging of artifacts, research requests sent in to us by the public, and I assisted the Friends of the Museum with their projects. Additionally, I assisted the Alice Munro Festival of the Short Story committee during the festival in June.

I highly enjoyed my second summer here at the North Huron Museum, and I am very grateful for being chosen again for this employment opportunity. As always, the staff and volunteers were very helpful, and made my summer even more fun! Over these past two years, I have learned a lot about my home and how North Huron grew into what it is today. I was able to build upon my experience in areas such as public history, curating, archiving, education, and research. I am very hopeful that the skills I have gained from this experience will help me in my future endeavors and career goals.

I strongly believe that museums as well as other cultural centres in Canada serve a multitude of purposes to the public. They provide a great amount of education to both young and old, help us connect with our past, find missing pieces to our family tree, preserve artifacts, and much more. That is why communities need to make it a priority to preserve their local histories and make it available to the public. The Canadian government on all levels should see how important it is to invest our time and money into national and world history. Museums play a *huge* role in doing this, and I hope that when I am done my post-secondary education, there will be enough opportunities for me to assist in doing this as well.

I am so grateful to everyone that made it possible for me to work here this summer, as well as the last.

Best of luck to the North Huron Municipal Staff and its endeavours in the future,

Kathleen Stennett  
Archival Assistant Summer 2016  
North Huron Museum

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043300 Date 22/08/2016 Amount 122.00</b>				
002119 MINISTER OF FINANCE/MTO	8-22-2016	22/08/2016	ROADS- CHANGE LICENCE 01	122.00
			Invoice Count 1 Total	122.00
<b>Cheque 043301 Date 30/08/2016 Amount 66.90</b>				
000003 ACKLANDS GRAINGER	9137271897	24/08/2016	CAMPGROUND B- BUILDING I	66.90
			Invoice Count 1 Total	66.90
<b>Cheque 043302 Date 30/08/2016 Amount 45.00</b>				
002540 CLINTON PUBLIC HOSPITAL	6-16-2016	29/08/2016	FIRE AMBULANCE CHARGE	45.00
			Invoice Count 1 Total	45.00
<b>Cheque 043303 Date 30/08/2016 Amount 524.27</b>				
002982 COMCO FASTENERS INC	16/0797	24/08/2016	ROADS- BOLTS AND NUTS	500.26
002982 COMCO FASTENERS INC	FC1085	26/08/2016	P/W- SUPPLIES	24.01
			Invoice Count 2 Total	524.27
<b>Cheque 043304 Date 30/08/2016 Amount 3,812.72</b>				
002183 DONNELLY & MURPHY	44572	15/08/2016	BUILDING LEGAL FEES	305.74
002183 DONNELLY & MURPHY	44574	15/08/2016	PROPERTY STANDARDS ISSI	282.50
002183 DONNELLY & MURPHY	44573	15/08/2016	BUILDING/ANIMAL CON LEGA	141.25
002183 DONNELLY & MURPHY	44571	15/08/2016	ANIMAL CONTROL ISSUE	515.28
002183 DONNELLY & MURPHY	44408	15/08/2016	BUILDING LEGAL FEES	555.96
002183 DONNELLY & MURPHY	44410	15/08/2016	SITE PLAN AGREEMENT	125.43
002183 DONNELLY & MURPHY	44411	15/08/2016	PROPERTY STANDARDS ISSI	141.25
002183 DONNELLY & MURPHY	44415	15/08/2016	DOG CONTROL ISSUE	278.57
002183 DONNELLY & MURPHY	44416	15/08/2016	MEMORIAL HALL LEASE	313.01
002183 DONNELLY & MURPHY	44414	15/08/2016	FINANCIAL AGREEMENT	284.76
002183 DONNELLY & MURPHY	44413	29/08/2016	FIRE PREVENTION- LEGAL FI	162.72
002183 DONNELLY & MURPHY	44412	29/08/2016	ADMIN/REC LEGAL FEES	706.25
			Invoice Count 12 Total	3,812.72
<b>Cheque 043305 Date 30/08/2016 Amount 720.00</b>				
003635 GREY BRUCE HURON ADMIN CENTRE	I-SJSGB-003422	26/08/2016	REC- BABYSITTING COURSE	720.00
			Invoice Count 1 Total	720.00
<b>Cheque 043306 Date 30/08/2016 Amount 203.15</b>				
000281 HURON BAY COOPERATIVE INC	44891	26/08/2016	ROADS- PULLEY, EYE STAKE	50.33
000281 HURON BAY COOPERATIVE INC	45332	26/08/2016	ROADS-V-BELT, SHOP TOWE	39.06
000281 HURON BAY COOPERATIVE INC	45295	26/08/2016	ROADS- ARMORALL	10.72
000281 HURON BAY COOPERATIVE INC	45587	26/08/2016	PARKS- FIELDSTRIPE	84.68
000281 HURON BAY COOPERATIVE INC	45932	26/08/2016	ROADS-AUTOMOTIVE GOOP	9.37
000281 HURON BAY COOPERATIVE INC	46062	26/08/2016	ROADS- U-BOLT W/PLATE & I	8.99
			Invoice Count 6 Total	203.15
<b>Cheque 043307 Date 30/08/2016 Amount 129.00</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003420 RADFORD GROUP LTD	July Statement Rec	24/08/2016	PARKS B- FUEL	129.00
			Invoice Count 1 Total	129.00
<b>Cheque 043308 Date 30/08/2016 Amount 207.91</b>				
000272 RONA HODGINS	96195/1	24/08/2016	ROADS- PAINT, 6 X 6	58.70
000272 RONA HODGINS	96872/1	24/08/2016	CEMETERY- 3/4 " MALE ADAP	4.94
000272 RONA HODGINS	95391	24/08/2016	FIREHALL- PAINT & ROLLERS	105.15
000272 RONA HODGINS	96802/1	29/08/2016	FIREHALL W- FLOOR STRIPP	25.98
000272 RONA HODGINS	96655/1	29/08/2016	PARKS W- PRUNING SAW	13.14
			Invoice Count 5 Total	207.91
<b>Cheque 043309 Date 30/08/2016 Amount 20,195.45</b>				
001735 WASTE MANAGEMENT	969-500798	26/08/2016	JULY WASTE/RECYCLING	20,195.45
			Invoice Count 1 Total	20,195.45
<b>Cheque 043310 Date 30/08/2016 Amount 271.20</b>				
000691 WIGHTMAN TELECOM	8-10-2016	29/08/2016	COMPLEX SECURITY MONITC	271.20
			Invoice Count 1 Total	271.20
<b>Cheque 043311 Date 07/09/2016 Amount 3,638.15</b>				
001490 ALLAN AVIS ARCHITECHT	5000	31/08/2016	POOL- ENGINEERING FEES	3,638.15
			Invoice Count 1 Total	3,638.15
<b>Cheque 043312 Date 07/09/2016 Amount 4,111.72</b>				
002967 AMACO EQUIPMENT	P06758	31/08/2016	PW-FRONT SPRING	3,368.52
002967 AMACO EQUIPMENT	P06769	31/08/2016	PW-SCREW, SHIM, FITTING, F	743.20
			Invoice Count 2 Total	4,111.72
<b>Cheque 043313 Date 07/09/2016 Amount 19,769.40</b>				
003711 BFL CANADA	76309	31/08/2016	MEM HALL- BUILDING INSUR	19,769.40
			Invoice Count 1 Total	19,769.40
<b>Cheque 043314 Date 07/09/2016 Amount 1,685.65</b>				
000072 BLYTH PRINTING INC.	26145	31/08/2016	CAMPGROUND B- STREET SI	28.25
000072 BLYTH PRINTING INC.	26125	31/08/2016	ARENA/CAMP B SIGNS	899.89
000072 BLYTH PRINTING INC.	26063	31/08/2016	ADMIN- TAX FLYERS	757.51
			Invoice Count 3 Total	1,685.65
<b>Cheque 043315 Date 07/09/2016 Amount 1,093.38</b>				
000111 CANTOL CORP.	73644	31/08/2016	CAMPGROUND B- JANITORIA	1,093.38
			Invoice Count 1 Total	1,093.38
<b>Cheque 043316 Date 07/09/2016 Amount 17.42</b>				
002864 CAROL PHILLIPS	8-15-2016	31/08/2016	FITNESS- CANFITPRO MEALS	17.42
			Invoice Count 1 Total	17.42

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043317</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>1,085.29</b>	
003997 CDW CANADA INC	DWB4140	31/08/2016	ADMIN- ADOBE ACROBAT PR	460.26
003997 CDW CANADA INC	DXL8499	31/08/2016	SS- MICROSOFT OUTLOOK	605.99
003997 CDW CANADA INC	FBC1194	01/09/2016	ADMIN-BATTERY BACK-UP B,	562.48
003997 CDW CANADA INC	DZP9367	01/09/2016	RETURN- WRONG PRODUCT	-543.44
		Invoice Count	4 Total	1,085.29
<b>Cheque 043318</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>740.15</b>	
004328 CIMCO REFRIGERATION	90538494	31/08/2016	ARENA W- ELECTRICAL HOO	740.15
		Invoice Count	1 Total	740.15
<b>Cheque 043319</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>417.70</b>	
003919 CINTAS CANADA LIMITED	839297570	31/08/2016	COMPLEX-SANITIZE RESTRC	417.70
		Invoice Count	1 Total	417.70
<b>Cheque 043320</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>5,880.40</b>	
003066 COMPUGEN INC	3844517	31/08/2016	SS- EMAIL SERVER	5,880.40
		Invoice Count	1 Total	5,880.40
<b>Cheque 043321</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>962.00</b>	
003819 CSA GROUP	8007239-HST	31/08/2016	HST ONLY - ESTC	962.00
		Invoice Count	1 Total	962.00
<b>Cheque 043322</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>1,539.13</b>	
003949 D C CRAIG EXCAVATING	166	31/08/2016	SCHULTZ DRAIN MAINTENAN	1,539.13
		Invoice Count	1 Total	1,539.13
<b>Cheque 043323</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>986.16</b>	
000885 DEAN'S VALU-MART	641-3173	31/08/2016	DAY CARE - SUPPLIES	32.78
000885 DEAN'S VALU-MART	641-4972	31/08/2016	DAY CARE- FOOD SUPPLIES	344.73
000885 DEAN'S VALU-MART	641-3172	31/08/2016	DAY CARE- FOOD SUPPLIES	347.13
000885 DEAN'S VALU-MART	641-1768	31/08/2016	OEY- CORN STARCH	2.39
000885 DEAN'S VALU-MART	641-0264	31/08/2016	EL- MILK	14.37
000885 DEAN'S VALU-MART	641-3326	31/08/2016	EL- FOOD SUPPLIES	49.92
000885 DEAN'S VALU-MART	641-4674	31/08/2016	EL- FOOD SUPPLIES	89.02
000885 DEAN'S VALU-MART	641-2890	31/08/2016	EL- CORN STARCH	4.78
000885 DEAN'S VALU-MART	641-3278	31/08/2016	EL- FOOD SUPPLIES	1.70
000885 DEAN'S VALU-MART	641-2810	31/08/2016	EL- FOOD SUPPLIES	18.26
000885 DEAN'S VALU-MART	641-9037-2016	31/08/2016	EL- FOOD SUPPLIES	64.60
000885 DEAN'S VALU-MART	642-2449	31/08/2016	FITNESS- JANITORIAL SUPPL	16.48
		Invoice Count	12 Total	986.16
<b>Cheque 043324</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>176.30</b>	
003614 EDGAR'S FEED & SEED	20192	26/08/2016	ROADS- PREMIUM LAWN SEE	176.30
		Invoice Count	1 Total	176.30
<b>Cheque 043325</b>	<b>Date 07/09/2016</b>	<b>Amount</b>	<b>250.00</b>	

## Accounts Payable

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Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000233 FROSTY QUEEN	08-2016	31/08/2016	POOL- ICE CREAM CAKES	250.00
			Invoice Count 1 Total	250.00
<b>Cheque 043326 Date 07/09/2016 Amount 60.32</b>				
001590 G & K SERVICES CANADA INC.	1518590170	31/08/2016	ESTC BUILDING- MATS	60.32
			Invoice Count 1 Total	60.32
<b>Cheque 043327 Date 07/09/2016 Amount 388.44</b>				
004534 G-TEL ENGINEERING INC	PL13-6571	31/08/2016	WESTMORELAND-LOCATE	388.44
			Invoice Count 1 Total	388.44
<b>Cheque 043328 Date 07/09/2016 Amount 121.43</b>				
000249 GREEN'S MEAT MARKET	16225	31/08/2016	DAY CARE- MEAT	121.43
			Invoice Count 1 Total	121.43
<b>Cheque 043329 Date 07/09/2016 Amount 1,909.37</b>				
000274 HORTON'S DAIRY	52687	31/08/2016	DC- DAIRY SUPPLIES	149.56
000274 HORTON'S DAIRY	52348	31/08/2016	DC- DAIRY SUPPLIES	113.46
000274 HORTON'S DAIRY	52132	31/08/2016	DC DAIRY SUPPLIES	139.69
000274 HORTON'S DAIRY	51875	31/08/2016	DC- DAIRY SUPPLIES	195.13
000274 HORTON'S DAIRY	51607	31/08/2016	DC- DAIRY SUPPLIES	179.04
000274 HORTON'S DAIRY	53843	31/08/2016	DC- DAIRY SUPPLIES	140.07
000274 HORTON'S DAIRY	53544	31/08/2016	DC- DAIRY SUPPLIES	142.86
000274 HORTON'S DAIRY	53254	31/08/2016	DC- DAIRY SUPPLIES	194.64
000274 HORTON'S DAIRY	52984	31/08/2016	DC- DAIRY SUPPLIES	129.85
000274 HORTON'S DAIRY	54949	31/08/2016	DC-DAIRY SUPPLIES	107.80
000274 HORTON'S DAIRY	54654	31/08/2016	DC- DAIRY SUPPLIES	138.26
000274 HORTON'S DAIRY	54383	31/08/2016	DC- DAIRY SUPPLIES	129.65
000274 HORTON'S DAIRY	54114	31/08/2016	DC- DAIRY SUPPLIES	149.36
			Invoice Count 13 Total	1,909.37
<b>Cheque 043330 Date 07/09/2016 Amount 643.42</b>				
002261 HURONIA / MED-E-OX LTD.	119970	24/08/2016	ROADS- SUPPLIES	643.42
			Invoice Count 1 Total	643.42
<b>Cheque 043331 Date 07/09/2016 Amount 11.30</b>				
004533 JANELLA SMITH	8-2-2016	31/08/2016	DAY CARE- SUPPLIES	11.30
			Invoice Count 1 Total	11.30
<b>Cheque 043332 Date 07/09/2016 Amount 25.33</b>				
004475 JULIA JACOBS	8-15-2016	31/08/2016	FITNESS- CANFITPRO MEALS	25.33
			Invoice Count 1 Total	25.33
<b>Cheque 043333 Date 07/09/2016 Amount 65.82</b>				
002521 LORI VADER	8-8-2016	31/08/2016	DAY CARE- SUPPLIES	65.82
			Invoice Count 1 Total	65.82



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043334 Date 07/09/2016 Amount 1,345.24</b>				
000416 MELISSA SCOTT	8-15-2016	31/08/2016	FITNESS- CANFITPRO CONF	1,345.24
		Invoice Count	1 Total	1,345.24
<b>Cheque 043335 Date 07/09/2016 Amount 51.40</b>				
000420 MGM TOWNSEND TIRE	38967	31/08/2016	ROADS- TIRE REPAIR	28.25
000420 MGM TOWNSEND TIRE	38628	31/08/2016	ROADS- TIRE REPAIR	23.15
		Invoice Count	2 Total	51.40
<b>Cheque 043336 Date 07/09/2016 Amount 3,232.57</b>				
000431 MINISTER OF FINANCE	Sep2016 16 2015-10	31/08/2016	TILE DRAIN LOAN - 2015-10	2,907.57
000431 MINISTER OF FINANCE	17190716062	01/09/2016	FIRE PREV/BUILDING COURSE	325.00
		Invoice Count	2 Total	3,232.57
<b>Cheque 043337 Date 07/09/2016 Amount 34,249.51</b>				
000444 MUNICIPALITY OF MORRIS TURNBERR	4717	31/08/2016	PW - BULB FOR NH06-07	12.20
000444 MUNICIPALITY OF MORRIS TURNBERR	4716	31/08/2016	PW - SHARE OF DUST CONT	3,362.27
000444 MUNICIPALITY OF MORRIS TURNBERR	4715	31/08/2016	CAMPGROUND B- DUST CON	1,763.30
000444 MUNICIPALITY OF MORRIS TURNBERR	4718	31/08/2016	SS IMPLEMENTATION COSTS	29,111.74
		Invoice Count	4 Total	34,249.51
<b>Cheque 043338 Date 07/09/2016 Amount 696.96</b>				
002832 NORTRAX CANADA INC.	576245	31/08/2016	ROADS- FLOODLAMP	696.96
		Invoice Count	1 Total	696.96
<b>Cheque 043339 Date 07/09/2016 Amount 1,303.31</b>				
002282 PAT NEWSON	8-24-2016	31/08/2016	REC ADMIN- MILEAGE/MEALS	866.35
002282 PAT NEWSON	8-16-2016	31/08/2016	REC ADMIN- MILEAGE/MEALS	436.96
		Invoice Count	2 Total	1,303.31
<b>Cheque 043340 Date 07/09/2016 Amount 966.15</b>				
000500 PERTH COMMUNICATIONS	144202	31/08/2016	PW-RADIO INVENTORY & REI	966.15
		Invoice Count	1 Total	966.15
<b>Cheque 043341 Date 07/09/2016 Amount 10.07</b>				
000520 PUOLATOR COURIER LTD	432009798	31/08/2016	COURIER-INSURANCE CLAIM	4.35
000520 PUOLATOR COURIER LTD	432020117	31/08/2016	POLICE - COURIER SERVICE	5.72
		Invoice Count	2 Total	10.07
<b>Cheque 043342 Date 07/09/2016 Amount 8,329.59</b>				
000542 R.J. BURNSIDE & ASSOCIATES	300031946.0000-22	31/08/2016	SNELL MUNICIPAL DRAIN IMF	547.33
000542 R.J. BURNSIDE & ASSOCIATES	300036408.0000-12	31/08/2016	HOPPER DRAIN	4,336.23
000542 R.J. BURNSIDE & ASSOCIATES	300036408.0000-13	31/08/2016	HOPPER DRAIN	2,768.93
000542 R.J. BURNSIDE & ASSOCIATES	300037504.0004-1	31/08/2016	SITE ASSESSMENT- 129 JOSI	677.10
		Invoice Count	4 Total	8,329.59
<b>Cheque 043343 Date 07/09/2016 Amount 284.76</b>				

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Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002042 RANDY'S LOCK-SAFE & ALARM INC.	29883	31/08/2016	POLICE- MONITORING FOR Y	284.76
			Invoice Count 1 Total	284.76
<b>Cheque 043344 Date 07/09/2016 Amount 350.98</b>				
000538 RESURFICE CORP	80728	31/08/2016	ARENA B & W- BLADE SHARP	350.98
			Invoice Count 1 Total	350.98
<b>Cheque 043345 Date 07/09/2016 Amount 1,026.44</b>				
004198 RICCO FOOD DISTRIBUTOR	323932	31/08/2016	CONC B THRESHERS- SUPPL	1,026.44
			Invoice Count 1 Total	1,026.44
<b>Cheque 043346 Date 07/09/2016 Amount 2,400.00</b>				
004532 RONALD AND BARBARA MACHAN	8-22-2016	31/08/2016	REPURCHASE CEMETERY LC	2,400.00
			Invoice Count 1 Total	2,400.00
<b>Cheque 043347 Date 07/09/2016 Amount 66.47</b>				
002640 SCHMIDT'S POWER EQUIPMENT	21688	31/08/2016	PW-PUMP TEST,AIR FILTER,F	66.47
			Invoice Count 1 Total	66.47
<b>Cheque 043348 Date 07/09/2016 Amount 504.00</b>				
004032 SHELBY MURRAY	8-12-2016	31/08/2016	OEY- MILEAGE	504.00
			Invoice Count 1 Total	504.00
<b>Cheque 043349 Date 07/09/2016 Amount 17.80</b>				
004130 SONYA GIBSON	8-10-2016	31/08/2016	DAY CARE SUPPLIES	17.80
			Invoice Count 1 Total	17.80
<b>Cheque 043350 Date 07/09/2016 Amount 6,536.89</b>				
000897 TOWNSHIP OF NORTH HURON SEWER	8-17-2016	31/08/2016	B SEWER FRONTAGE- LOCAL	6,536.89
			Invoice Count 1 Total	6,536.89
<b>Cheque 043351 Date 07/09/2016 Amount 485.26</b>				
003485 VAN HOUTTE COFFEE SERVICES INC	68303737	31/08/2016	CONC B- COFFEE SUPPLIES	485.26
			Invoice Count 1 Total	485.26
<b>Cheque 043352 Date 07/09/2016 Amount 1,183.24</b>				
000687 WESTARIO POWER INC.	AGM 2016	31/08/2016	WESTARIO ANNUAL MEETING	1,183.24
			Invoice Count 1 Total	1,183.24
Report Total				134,916.52

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 004693 Date 29/08/2016 Amount 2,824.21</b>				
000073 B M ROSS AND ASSOCIATES LTD	11600	29/08/2016	CROSS BORDER SERVICING	2,824.21
			Invoice Count 1 Total	2,824.21
<b>Cheque 004694 Date 29/08/2016 Amount 2,765.04</b>				
000542 R.J. BURNSIDE & ASSOCIATES	MCW162970.2016-2	29/08/2016	WESTMORELAND ST	2,765.04
			Invoice Count 1 Total	2,765.04
<b>Cheque 004695 Date 29/08/2016 Amount 4,673.60</b>				
002512 TOWNSHIP OF NORTH HURON	1136	29/08/2016	23 ALBERT ST PIL	536.43
002512 TOWNSHIP OF NORTH HURON	1155	29/08/2016	209 WATER ST PIL	2,240.00
002512 TOWNSHIP OF NORTH HURON	1437	29/08/2016	STANDPIPE - PIL	439.16
002512 TOWNSHIP OF NORTH HURON	2895	29/08/2016	201 THUELL ST - PIL	900.97
002512 TOWNSHIP OF NORTH HURON	3988	29/08/2016	7A JORDON - PIL	557.04
			Invoice Count 5 Total	4,673.60
<b>Cheque 004696 Date 29/08/2016 Amount 7,738.15</b>				
000897 TOWNSHIP OF NORTH HURON SEWER	51963	29/08/2016	SEWER BILLING	7,738.15
			Invoice Count 1 Total	7,738.15
<b>Cheque 004697 Date 31/08/2016 Amount 745.24</b>				
004472 ENGLOBE CORP	900200238	31/08/2016	CONSTRUCTION TESTING	745.24
			Invoice Count 1 Total	745.24
Report Total				18,746.24

## Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor		Invoice	Entry	Invoice	Invoice
Number	Name	Number	Date	Description	Amount
<b>Cheque 003314</b>		<b>Date 26/08/2016</b>	<b>Amount</b>	<b>85.28</b>	
000322	JOE KERR LTD	17776 Water	26/08/2016	GRANULAR A	85.28
				Invoice Count 1	Total 85.28
<b>Cheque 003315</b>		<b>Date 30/08/2016</b>	<b>Amount</b>	<b>31,352.13</b>	
002512	TOWNSHIP OF NORTH HURON	4746	30/08/2016	60 LLOYD ST - PIL	7,270.48
002512	TOWNSHIP OF NORTH HURON	2956	30/08/2016	173 THUELL ST - PIL	2,808.89
002512	TOWNSHIP OF NORTH HURON	2232	30/08/2016	117 NORTH ST - PIL	9,884.11
002512	TOWNSHIP OF NORTH HURON	1139	30/08/2016	SEWER SYPHON - PIL	76.63
002512	TOWNSHIP OF NORTH HURON	44	30/08/2016	120 JOSEPHINE ST - PIL	11,312.02
				Invoice Count 5	Total 31,352.13
Report Total					31,437.41

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Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000473 Date 22/08/2016 Amount 1,778.32</b>				
003224 HURONTEL	Aug 2016-10885850	22/08/2016	EC DEV- CELL PHONE	83.65
003224 HURONTEL	Aug 2016-10886812	22/08/2016	REC ADMIN- TELEPHONE /FA	340.91
003224 HURONTEL	Aug 2016-10886810	22/08/2016	TOWNHALL- TELEPHONE/FA	678.91
003224 HURONTEL	Aug 2016-10886861z	22/08/2016	MUSEUM- TELEPHONE	29.91
003224 HURONTEL	Aug 2016-10886858	22/08/2016	POLICE- TELEPHONE/INTERN	237.04
003224 HURONTEL	Aug 2016-10886813	22/08/2016	OEY- TELEPHONE/INTERNET	157.07
003224 HURONTEL	Aug 2016-10886860	22/08/2016	ROADS- TELEPHONE/INTERN	97.03
003224 HURONTEL	Aug 2016-10886818	22/08/2016	FIRE- TELEPHONE/INTERNET	153.80
Invoice Count 8 Total				1,778.32
<b>Cheque 000474 Date 22/08/2016 Amount 562.50</b>				
000294 HYDRO ONE NETWORKS INC	July 2016-1693	22/08/2016	538 KWH- HUTTON HEIGHTS	145.36
000294 HYDRO ONE NETWORKS INC	July 2016-8480	22/08/2016	396 KWH- AUBURN ST LIGHT	110.32
000294 HYDRO ONE NETWORKS INC	July 2016-7867	22/08/2016	161.1582 KWH- 850 JOSEPHIN	66.47
000294 HYDRO ONE NETWORKS INC	July 2016-8882	22/08/2016	896 KWH- HUMPHREY ST LIT	240.35
Invoice Count 4 Total				562.50
<b>Cheque 000475 Date 22/08/2016 Amount 1,406.95</b>				
000657 TOWNSHIP OF NORTH HURON WATER	156774	22/08/2016	8 M3- POLICE WATER/SEWER	135.50
000657 TOWNSHIP OF NORTH HURON WATER	156454	22/08/2016	139 M3-MUSEUM SEWER/WA	204.93
000657 TOWNSHIP OF NORTH HURON WATER	156460	22/08/2016	8 M3-FIRE WATER/SEWER	135.50
000657 TOWNSHIP OF NORTH HURON WATER	156495	22/08/2016	587 M3-TOWN HALL WATER/S	769.02
000657 TOWNSHIP OF NORTH HURON WATER	156466	22/08/2016	58 M3- ROADS WATER/SEWE	162.00
Invoice Count 5 Total				1,406.95
<b>Cheque 000476 Date 23/08/2016 Amount 265.47</b>				
002697 TUCKERSMITH COMMUNICATIONS	Aug 2016-11283708	23/08/2016	ESTC- TELEPHONE/INTERNE	56.21
002697 TUCKERSMITH COMMUNICATIONS	Aug 2016-11283710	23/08/2016	ROADS-TELEPHONE/INTERN	111.72
002697 TUCKERSMITH COMMUNICATIONS	Aug 2016-11283616	23/08/2016	ARENA/HALL B/MEM HALL PF	97.54
Invoice Count 3 Total				265.47
<b>Cheque 000477 Date 24/08/2016 Amount 28.52</b>				
003329 EASTLINK	1117321	24/08/2016	EL-TELEPHONE	28.52
Invoice Count 1 Total				28.52
<b>Cheque 000478 Date 24/08/2016 Amount 18,872.13</b>				
003888 EQUITABLE LIFE OF CANADA	9-1-2016	24/08/2016	SEPTEMBER 2016 PREMIUM	18,872.13
Invoice Count 1 Total				18,872.13
<b>Cheque 000479 Date 24/08/2016 Amount 7,739.91</b>				
000721 W S I B	July 2016	24/08/2016	JULY 2016 PREMIUM	7,739.91
Invoice Count 1 Total				7,739.91
<b>Cheque 000480 Date 24/08/2016 Amount 1,181.09</b>				
000294 HYDRO ONE NETWORKS INC	July 2016-8461	24/08/2016	231 KWH- AIRPORT LIGHTS	66.14
000294 HYDRO ONE NETWORKS INC	July 2016-1401	24/08/2016	699.729 KWH- 39498 BELGRA	195.06

## Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000294 HYDRO ONE NETWORKS INC	July 2016-0983	24/08/2016	1920 KWH- # 8 CAMP ENTRANCE	919.89
			Invoice Count 3 Total	1,181.09
<b>Cheque 000481</b>	<b>Date 25/08/2016</b>	<b>Amount 78.87</b>		
000052 BELL CANADA	8-1-2016	25/08/2016	POLICE- TELEPHONE 519-357	78.87
			Invoice Count 1 Total	78.87
<b>Cheque 000482</b>	<b>Date 25/08/2016</b>	<b>Amount 380.18</b>		
000053 BELL MOBILITY	8-8-2016	25/08/2016	POLICE - CELL PHONES	380.18
			Invoice Count 1 Total	380.18
<b>Cheque 000483</b>	<b>Date 25/08/2016</b>	<b>Amount 1,396.10</b>		
004311 TELUS	7-31-2016	25/08/2016	CELL PHONES	1,396.10
			Invoice Count 1 Total	1,396.10
<b>Cheque 000484</b>	<b>Date 26/08/2016</b>	<b>Amount 3,607.77</b>		
000687 WESTARIO POWER INC.	2103396957	26/08/2016	865.01 KWH- 445 JOSEPHINE	186.57
000687 WESTARIO POWER INC.	2103397022	26/08/2016	1805.827 KWH- VIC & JOS ST	312.91
000687 WESTARIO POWER INC.	2103397023	26/08/2016	1152.96 KWH- ALF & JOS ST L	210.79
000687 WESTARIO POWER INC.	2103397011	26/08/2016	272.19 KWH- JOSEPHINE ST I	73.32
000687 WESTARIO POWER INC.	2103396989	26/08/2016	345.06 KWH- 250 JOHN STREI	85.56
000687 WESTARIO POWER INC.	300223776	26/08/2016	6401.9 KWH- 166 JOHN STREI	1,184.14
000687 WESTARIO POWER INC.	2103397008	26/08/2016	48.99 KWH-PUMP HOUSE	39.48
000687 WESTARIO POWER INC.	2103397019	26/08/2016	720 KWH- BALL PARK- PK DR	141.18
000687 WESTARIO POWER INC.	2103396964	26/08/2016	431.02 KWH- CRUICKSHANK I	110.12
000687 WESTARIO POWER INC.	2103397018	26/08/2016	829 KWH- PK DRIVE SNACK E	167.45
000687 WESTARIO POWER INC.	2103396956	26/08/2016	1738.85 KWH- FIREHALL W	344.63
000687 WESTARIO POWER INC.	2103396951	26/08/2016	3490.1 KWH- MUSEUM	751.62
			Invoice Count 12 Total	3,607.77
<b>Cheque 000485</b>	<b>Date 29/08/2016</b>	<b>Amount 379.79</b>		
000294 HYDRO ONE NETWORKS INC	July 2016-7304	29/08/2016	122.6442 KWH- 423 MILL STRI	62.94
000294 HYDRO ONE NETWORKS INC	July 2016-6627	29/08/2016	159.9 KWH- 429 MILL STREET	70.95
000294 HYDRO ONE NETWORKS INC	July 2016-4633	29/08/2016	.048 KWH- 377 GYPSY OTH SI	34.47
000294 HYDRO ONE NETWORKS INC	July 2016-2950	29/08/2016	219.6 KWH- 435 QUEEN ST	84.40
000294 HYDRO ONE NETWORKS INC	July 2016-4071	29/08/2016	412.99 KWH- 377 GYPSY LANI	127.03
			Invoice Count 5 Total	379.79
<b>Cheque 000486</b>	<b>Date 29/08/2016</b>	<b>Amount 3,395.41</b>		
000687 WESTARIO POWER INC.	300224091	29/08/2016	10440.4 KWH- POLICE/TOWN	1,868.13
000687 WESTARIO POWER INC.	2103408173	29/08/2016	4438.89 KWH- DAY CARE	822.26
000687 WESTARIO POWER INC.	2103408176	29/08/2016	2793 KWH- LIBRARY	535.45
000687 WESTARIO POWER INC.	2103408178	29/08/2016	750.77KWH- JOSEPHINE STL	169.57
			Invoice Count 4 Total	3,395.41
<b>Cheque 000487</b>	<b>Date 29/08/2016</b>	<b>Amount 38,291.93</b>		
000535 RECEIVER GENERAL	8-25-2016-PT	29/08/2016	PT PAYROLL REMITTANCE	8,751.46
000535 RECEIVER GENERAL	8-25-2016-Fire	29/08/2016	FIRE PAYROLL REMITTANCE	185.00

**Accounts Payable**

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor		Invoice	Entry	Invoice	Invoice	
Number	Name	Number	Date	Description	Amount	
000535	RECEIVER GENERAL	FT-8-25-2016	29/08/2016	FT PAYROLL REMITTANNCE	29,355.47	
				Invoice Count	3	Total 38,291.93
<b>Cheque 000488</b>		<b>Date 30/08/2016</b>		<b>Amount 84.72</b>		
000294	HYDRO ONE NETWORKS INC	July 2016-3303	30/08/2016	214.43KWH- LANDFILL	84.72	
				Invoice Count	1	Total 84.72
Report Total					79,449.66	

## Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000389 Date 26/08/2016 Amount 69.78</b>				
004530 FOXTON FUELS LIMITED	295522	26/08/2016	FUEL	69.78
			Invoice Count 1 Total	69.78
<b>Cheque 000390 Date 26/08/2016 Amount 1,746.10</b>				
000687 WESTARIO POWER INC.	2103408177	26/08/2016	WELL 3 JULY USAGE	1,373.21
000687 WESTARIO POWER INC.	2103397030	26/08/2016	STANDPIPE JULY USAGE	187.48
000687 WESTARIO POWER INC.	2103397007	26/08/2016	435 MINNIE ST JULY USAGE	185.41
			Invoice Count 3 Total	1,746.10
<b>Cheque 000391 Date 01/09/2016 Amount 2,555.28</b>				
000687 WESTARIO POWER INC.	2103418183	01/09/2016	WELL 4 JULY USAGE	2,555.28
			Invoice Count 1 Total	2,555.28
<b>Cheque 000392 Date 30/08/2016 Amount 248.60</b>				
004311 TELUS	28900988 W	30/08/2016	MONTHLY CELL PHONES	248.60
			Invoice Count 1 Total	248.60
Report Total				4,619.76



# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 500026 Date 30/08/2016 Amount 906.30</b>				
001209 BLYTH BUILDING SUPPLIES LTD.	5534	26/08/2016	ROADS-GARDEN ADAPTER	9.59
001209 BLYTH BUILDING SUPPLIES LTD.	4839	26/08/2016	CAMPGROUND B- PROPANE	25.05
001209 BLYTH BUILDING SUPPLIES LTD.	4903	26/08/2016	ARENA B- ABSORBIX	15.81
001209 BLYTH BUILDING SUPPLIES LTD.	5345	26/08/2016	ROADS- SCREWS	18.89
001209 BLYTH BUILDING SUPPLIES LTD.	5120	26/08/2016	ROADS- TREMCLAD PAINT	27.43
001209 BLYTH BUILDING SUPPLIES LTD.	5097	26/08/2016	ROADS- PAINT, PAINT BRUSH	102.75
001209 BLYTH BUILDING SUPPLIES LTD.	5077	26/08/2016	ROADS- TRAILER CONNECTOR	29.13
001209 BLYTH BUILDING SUPPLIES LTD.	4922	26/08/2016	CAMPGROUND B- 2 X 2 X 8'	27.12
001209 BLYTH BUILDING SUPPLIES LTD.	4926	26/08/2016	CAMPGROUND B- TIMBERCC	78.23
001209 BLYTH BUILDING SUPPLIES LTD.	5050	26/08/2016	CAMPGROUND B- MASONRY	17.85
001209 BLYTH BUILDING SUPPLIES LTD.	5067	26/08/2016	ARENA B- BOX FAN	53.89
001209 BLYTH BUILDING SUPPLIES LTD.	5124	26/08/2016	CAMPGROUND B- PLYWOOD	76.84
001209 BLYTH BUILDING SUPPLIES LTD.	5163	26/08/2016	CAMPGROUND B- PAINT, MO	66.85
001209 BLYTH BUILDING SUPPLIES LTD.	5194	26/08/2016	HALL B- OVEN CLEANER	21.24
001209 BLYTH BUILDING SUPPLIES LTD.	5239	26/08/2016	ARENA B- TARP	25.98
001209 BLYTH BUILDING SUPPLIES LTD.	5250	26/08/2016	CAMPGROUND B- PLUMBING	19.68
001209 BLYTH BUILDING SUPPLIES LTD.	5275	26/08/2016	CAMPGROUND B- SHUT OFF	36.79
001209 BLYTH BUILDING SUPPLIES LTD.	5334	26/08/2016	PARKS B- MICRACLE GRO	9.59
001209 BLYTH BUILDING SUPPLIES LTD.	5342	26/08/2016	CAMPGROUND B- LAGS, WAG	6.78
001209 BLYTH BUILDING SUPPLIES LTD.	5354	26/08/2016	ARENA B- KEY CUT	3.38
001209 BLYTH BUILDING SUPPLIES LTD.	5374	26/08/2016	ARENA B- FLASHLIGHT, BATT	40.21
001209 BLYTH BUILDING SUPPLIES LTD.	5451	26/08/2016	ARENA B- BOX CONNECTOR	1.01
001209 BLYTH BUILDING SUPPLIES LTD.	5458	26/08/2016	CAMPGROUND B- 2 X 4 X 10'	30.51
001209 BLYTH BUILDING SUPPLIES LTD.	5518	26/08/2016	PARKS B- STAIN	59.88
001209 BLYTH BUILDING SUPPLIES LTD.	4814 Roads	30/08/2016	ROADS- SIDEWALK MAINTEN	4.37
001209 BLYTH BUILDING SUPPLIES LTD.	4821 Roads	30/08/2016	ROADS- SIDEWALK REPAIR	97.45
Invoice Count 26 Total				906.30
<b>Cheque 500027 Date 30/08/2016 Amount 4,228.21</b>				
000074 FOXTON FUELS LIMITED	295586	15/08/2016	BUILDING- FUEL	99.26
000074 FOXTON FUELS LIMITED	295687	15/08/2016	FUEL- POLICE	1,082.74
000074 FOXTON FUELS LIMITED	295649	15/08/2016	FIRE- FUEL	157.74
000074 FOXTON FUELS LIMITED	295770	17/08/2016	CEMETERY FUEL	148.99
000074 FOXTON FUELS LIMITED	294676	26/08/2016	ROADS- OIL, GREASE	281.73
000074 FOXTON FUELS LIMITED	293937	26/08/2016	ROADS- 15W 40 OIL	743.60
000074 FOXTON FUELS LIMITED	294610	26/08/2016	LANDFILL COMPACTOR FUEL	129.61
000074 FOXTON FUELS LIMITED	296026	29/08/2016	ROADS/LANDFILL/REC FUEL	1,584.54
Invoice Count 8 Total				4,228.21
<b>Cheque 500028 Date 30/08/2016 Amount 1,226.91</b>				
000286 HURON TRACTOR LTD	B14411	24/08/2016	E/W PW- HYDRAULIC OIL	910.66
000286 HURON TRACTOR LTD	B14219	24/08/2016	ROADS- PULLEY	60.94
000286 HURON TRACTOR LTD	B13539	24/08/2016	ROADS- FILTERS	72.09
000286 HURON TRACTOR LTD	B14791	24/08/2016	ROADS- OIL FILTER, FILTER I	95.37
000286 HURON TRACTOR LTD	B14831	24/08/2016	ROADS- FILTER ELEMENT	87.85
Invoice Count 5 Total				1,226.91
<b>Cheque 500029 Date 30/08/2016 Amount 272.64</b>				
000296 IDEAL SUPPLY COMPANY LTD	2542293	29/08/2016	FIRE- MINIATURE LIGHT BULB	3.93
000296 IDEAL SUPPLY COMPANY LTD	2514962	29/08/2016	ROADS-OIL ABSORBANT	110.66

## Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000296 IDEAL SUPPLY COMPANY LTD	2565148	29/08/2016	P/W BLYTH -SHOP SUPPLIES	44.84
000296 IDEAL SUPPLY COMPANY LTD	2562946	30/08/2016	ROADS- SNAP ON HASP	113.21
Invoice Count 4 Total				272.64
<b>Cheque 500030 Date 30/08/2016 Amount 592.64</b>				
003284 PPE SOLUTIONS INC	5068	15/08/2016	FIRE- CITRUS CLEANER	224.87
003284 PPE SOLUTIONS INC	5278	17/08/2016	FIRE- FIREFIGHTING BOOTS	174.71
003284 PPE SOLUTIONS INC	5274	17/08/2016	FIRE- FIREFIGHTING GLOVES	193.06
Invoice Count 3 Total				592.64
<b>Cheque 500031 Date 30/08/2016 Amount 515.76</b>				
000602 STANTON HARDWARE	278696	26/08/2016	CEMETERY- CLAMPS, TORCH	64.36
000602 STANTON HARDWARE	278702	26/08/2016	CEMETERY- POLY PIPE/COU	4.41
000602 STANTON HARDWARE	278024	26/08/2016	PARKS W- CABLE TIES/QUIC	16.63
000602 STANTON HARDWARE	278424	26/08/2016	PARKS W- PADLOCK	13.55
000602 STANTON HARDWARE	278518	26/08/2016	COMPLEX- PLUMBING SUPPL	18.16
000602 STANTON HARDWARE	278532	26/08/2016	AIRPORT- TOILET TISSUE	20.32
000602 STANTON HARDWARE	278283	26/08/2016	ROADS- WASHERS, PAINT	19.63
000602 STANTON HARDWARE	278368	26/08/2016	FITNESS- BASKETBALL	37.28
000602 STANTON HARDWARE	278672	26/08/2016	REC PROGRAMS- DUCT TAPI	33.80
000602 STANTON HARDWARE	278642	26/08/2016	ROADS- KEYS/KEY RING	10.37
000602 STANTON HARDWARE	278542	26/08/2016	COMPLEX- LIGHT BULBS	24.84
000602 STANTON HARDWARE	278107	26/08/2016	FIREHALL W- FLOOR STRIPP	33.88
000602 STANTON HARDWARE	278692	26/08/2016	FIREHALL B- FLOOR STRIPPE	16.94
000602 STANTON HARDWARE	278139	26/08/2016	PARKS W- BASKETBALL NET	24.84
000602 STANTON HARDWARE	278710	26/08/2016	PARKS W- WD40, GAS TREAT	25.15
000602 STANTON HARDWARE	278663	26/08/2016	PARKS W- DRILL BITS	12.50
000602 STANTON HARDWARE	278252	26/08/2016	DC- SCREW HOOKS	4.38
000602 STANTON HARDWARE	278494	26/08/2016	DC- INSECTICIDE	17.04
000602 STANTON HARDWARE	278633	26/08/2016	TOWNHALL- BUILDING REPAI	5.90
000602 STANTON HARDWARE	278535	26/08/2016	ROADS- GARBAGE BAGS	41.80
000602 STANTON HARDWARE	278029	26/08/2016	ROADS- GARBAGE BAGS	41.80
000602 STANTON HARDWARE	278651	26/08/2016	LANDFILL- INSECTICIDE, CLE	18.28
000602 STANTON HARDWARE	278708	26/08/2016	ROADS- WIRE CLIP	9.90
Invoice Count 23 Total				515.76
<b>Cheque 500032 Date 07/09/2016 Amount 1,394.01</b>				
000146 CLIFF'S PLUMBING & HEATING	26940	31/08/2016	COMPLEX- REPAIR A/C	1,394.01
Invoice Count 1 Total				1,394.01
<b>Cheque 500033 Date 07/09/2016 Amount 969.54</b>				
000237 GEORGIAN BAY FIRE & SAFETY LTD	705757	31/08/2016	ESTC- EQUIPMENT REPAIRS	811.34
000237 GEORGIAN BAY FIRE & SAFETY LTD	706670	01/09/2016	COMPLEX- FIRE EXTINGUISH	158.20
Invoice Count 2 Total				969.54
<b>Cheque 500034 Date 07/09/2016 Amount 20.28</b>				
004508 HOUSE OF BLOOM	100002384	31/08/2016	MUSEUM STUDENT GIFT	20.28
Invoice Count 1 Total				20.28

## Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 500035 Date 07/09/2016 Amount 3,344.80</b>				
004247 HURON PERTH RUST CONTROL	119	26/08/2016	ROADS- RUST CONTROL ON	3,344.80
		Invoice Count	1 Total	3,344.80
<b>Cheque 500036 Date 07/09/2016 Amount 1,152.13</b>				
000322 JOE KERR LTD	W46598	31/08/2016	PW - REPAIR SWEEPER	425.23
000322 JOE KERR LTD	W46516	31/08/2016	LANDFILL-REPAIR COMPACT	548.92
000322 JOE KERR LTD	W46613	31/08/2016	LANDFILL-REPAIR COMPACT	177.98
		Invoice Count	3 Total	1,152.13
<b>Cheque 500037 Date 07/09/2016 Amount 153.60</b>				
000343 KATHY ADAMS	8-29-2016	31/08/2016	ADMIN- MILEAGE- ECE GIFTS	153.60
		Invoice Count	1 Total	153.60
<b>Cheque 500038 Date 07/09/2016 Amount 912.70</b>				
000352 KITSUPPLY	137107	31/08/2016	ARENA W- JANITORIAL SUPP	225.82
000352 KITSUPPLY	137110	31/08/2016	DAY CARE- JANITORIAL SUPI	122.84
000352 KITSUPPLY	137196	31/08/2016	ESTC/ARENA B/MEM HALL JA	564.04
		Invoice Count	3 Total	912.70
<b>Cheque 500039 Date 07/09/2016 Amount 64.00</b>				
003506 LESLIE MOTORS LTD	82625	31/08/2016	POLICE- LICENCE FOR 2017 I	64.00
		Invoice Count	1 Total	64.00
<b>Cheque 500040 Date 07/09/2016 Amount 2,427.81</b>				
003728 MONTGOMERY BUS LINES	109671	31/08/2016	DAY CAMP- MEDIEVAL TIMES	1,749.81
003728 MONTGOMERY BUS LINES	109690	01/09/2016	DAY CAMP-GODERICH BOWL	678.00
		Invoice Count	2 Total	2,427.81
<b>Cheque 500041 Date 07/09/2016 Amount 316.66</b>				
000514 PLETCH ELECTRIC LTD	1000013142	31/08/2016	STREETLIGHT REPAIR	316.66
		Invoice Count	1 Total	316.66
<b>Cheque 500042 Date 07/09/2016 Amount 301.71</b>				
004522 PRACTICA	36641	31/08/2016	PARKS B- PICK-UP BAG DISP	301.71
		Invoice Count	1 Total	301.71
<b>Cheque 500043 Date 07/09/2016 Amount 118.62</b>				
000539 RINTOULS POOLS AND SPAS	60593	31/08/2016	POOL-LADDER TREAD	118.62
		Invoice Count	1 Total	118.62
<b>Cheque 500044 Date 07/09/2016 Amount 50.00</b>				
004289 ROYAL CANADIAN MOUNTED POLICE	1800001334	31/08/2016	POLICE-FINGERPRINT SEAR	50.00
		Invoice Count	1 Total	50.00
<b>Cheque 500045 Date 07/09/2016 Amount 367.25</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000586 SKEOCH BUSINESS EQUIP. LTD	1000016423	31/08/2016	ADMIN-COPIER RENTAL	169.50
000586 SKEOCH BUSINESS EQUIP. LTD	1000016386	31/08/2016	REC ADMIN-COPIER RENTAL	197.75
Invoice Count 2 Total				367.25
<b>Cheque 500046 Date 07/09/2016 Amount 175.15</b>				
000620 SWAN DUST CONTROL LTD	3662131	31/08/2016	COMPLEX- MATS/MOPS	139.89
000620 SWAN DUST CONTROL LTD	2662143	31/08/2016	POLICE- MATS/MOPS	35.26
Invoice Count 2 Total				175.15
<b>Cheque 500047 Date 07/09/2016 Amount 247.47</b>				
003532 TRULY NOLEN	25444	31/08/2016	COMPLEX PEST CONTROL	75.71
003532 TRULY NOLEN	25396	31/08/2016	DAY CARE- PEST CONTROL	65.54
003532 TRULY NOLEN	25384	31/08/2016	AIRPORT PEST CONTROL	106.22
Invoice Count 3 Total				247.47
<b>Cheque 500048 Date 07/09/2016 Amount 293.00</b>				
002186 WEED MAN	121434	31/08/2016	CRUICKSHANK PARK- FERTII	233.00
002186 WEED MAN	131447	31/08/2016	CENOTAPH- FERTILIZER	60.00
Invoice Count 2 Total				293.00
Report Total				20,051.19

## Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 20/08/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 900001 Date 30/08/2016 Amount 35.99</b>				
000687 WESTARIO POWER INC.	2103397006	30/08/2016	435 MINNIE ST JULY USAGE	35.99
			Invoice Count 1 Total	35.99
<b>Cheque 900002 Date 01/09/2016 Amount 6,538.38</b>				
000294 HYDRO ONE NETWORKS INC	17/08	01/09/2016	60 LLOYD ST JUNE 21 - JULY	4,891.45
000294 HYDRO ONE NETWORKS INC	17/08/16	01/09/2016	117 NORTH ST JUNE 17 - JUL	1,646.93
			Invoice Count 2 Total	6,538.38
<b>Cheque 900003 Date 01/09/2016 Amount 958.37</b>				
000687 WESTARIO POWER INC.	2103418182	01/09/2016	JOSEPHINE ST JULY USAGE	958.37
			Invoice Count 1 Total	958.37
Report Total				7,532.74



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
**DATE:** 06/09/2016  
**SUBJECT:** September Activity Report 2016  
**ATTACHMENTS:** [Click here to enter text.](#)

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receive the Activity Report of the Director of Recreation and Facilities, dated September 6, 2016, for information purposes.

### **EXECUTIVE SUMMARY**

The Director of Recreation and Facilities provides a monthly report of department activities and ongoing projects to keep Council informed.

### **DISCUSSION**

#### **Blyth Memorial Community Hall**

The project contractor starts work at the site on September 6, 2016. Festival staff will be working to move all furnishings, equipment and artifacts out of the building, while at the same time the contractor is setting up fencing and preparing for site work.

#### **Wingham Town Hall Court Lease**

The Township will be renewing the lease with the Province of Ontario for use of the Council Chambers for Wingham Court, one day per month, for a five year term. A By-Law is prepared for first and second reading in the by-law section of this agenda for Council's consideration. The Province will be paying a slight fee increase for the lease; current rate is \$1,200 per annum, the increase will be \$1,320 per annum for 2017 to 2019, and then \$1,440 for 2020 and 2021.

#### **Wingham Airport – Farm Land Lease**

The current tenant of the farm land at the Richard W. LeVan Airport has agreed to a renewal and the draft lease will be presented to Council at the September 19 Council meeting.

#### **Recreation Programming**

September 6 marks the start of the fall programming season. The department is wrapping up the summer programs and launching a full array of fall programs. The North Huron Recreation and Leisure Guide was distributed August 18-19 and marketing efforts and registrations are on-going.

#### **Blyth Community Centre User Group Meeting**

A meeting to invite the Blyth Community Centre users to provide feedback and share ideas has been set for Thursday October 13, 2016 at 7:00pm, in the upstairs hall of the Community Centre. Invitations to each group will be sent out the week of September 5.

### Recreation Software

Staff in the recreation department along with Richard Al, have made a recommendation to purchase Legend Recreation Software to replace CLASS Recreation Software currently used in the department. A report is included in this agenda that summarizes the recommendation and staff seek Council's approval for the purchase.

### Upcoming Events/Activities

- Huron County Pioneer Threshers – September 8-11, 2016
- Wingham Ironmen Season Opener – Friday September 16, 2016 at 7:30pm
- Rural Talks 2 rural Conference - September 28-30
- Blyth 140 Kick Off event – October 1, 2016

### FINANCIAL IMPACT

Nothing to report.

### FUTURE CONSIDERATIONS

Next department activity report is scheduled for October 3, 2016

### RELATIONSHIP TO STRATEGIC PLAN

Our community is Healthy and Safe

Our administration is fiscally responsible and strives for operational excellence



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Pat Newson, Director of Recreation and Facilities



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Sharon Chambers, CAO







# JOHN RUTLEDGE ARCHITECT

406 Queen Street , Box 393 , Blyth, Ontario N0M 1H0 519-523-9000

Over Twenty-Five Years Of Professional Architectural Service Since 1990

8 August 2016

NEIL and COUNCILLORS

## re: use of the word, "LOCAL"

As the building projects for the renovation of Blyth Memorial Hall and the new Cowbell Brewery in Blyth get underway; press releases, newspaper articles, radio reports, etc. about these projects have been stating; a "local architect", without the architect's name, or a "local architect", followed by the architects actual name, have been engaged to do these projects.

It has been brought to my attention that the term "local" means different things to different people.

Apparently many people are retaining the term, "local architect", with the assumption, that because my firm is located in a storefront on the Main Street of Blyth, it is my architectural firm that is doing these two projects, which is not the case.

It has also been brought to my attention that people have unintentionally perceived that my firm is currently too busy and therefore are not contacting my firm about their architectural projects.

There has been a decrease in the architectural work load at my firm at this time. Although not the only factor, the perception of the word "local" is probably one of the contributing factors.

In future press releases, newspaper articles, radio reports, etc., it would be appreciated if reference to a "local architect", *or any other businesses for that matter*, also include the person's, firm's, or businesses' actual name after the use of the word "local" in order to clarify how the word "local" is being used.

Yours truly,

A handwritten signature in blue ink, appearing to read 'John Rutledge', with a long horizontal line extending to the right.

John Rutledge Architect, B. Arch., D. A. T., O A A

## Consent Application Report – File # B31-2016

Owners/Applicant: Lois & Robert Sinclair	Date: 30 August, 2016
Property Address: 84210 Hoover Line	
Property Description: North Part Lot 31, Concession 5, East Wawanosh, Township of North Huron	

**Recommendation:** That provisional consent be:

- √ granted with conditions (attached)
- deferred (for OPA to address MDS issue)
- denied (referred to the Committee of the Whole, for a decision)

**Purpose:**

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 0.77 ha (+/-) (1.9 ac)	Official Plan Designation: Agriculture	Zoning: AG1- General Agriculture
Area Retained: 39.7 ha (+/-) (98.1 ac)	Official Plan Designation: Agriculture, Natural Environment- Full Protection, Natural Environment- Limited Protection	Zoning: AG1 – General Agriculture, NE1- Natural Environment Full Protection, NE2- Natural Environment Limited Protection

**Review:** This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
  - √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
  - √ Conforms with section 51(24) of the Planning Act;
  - √ Conforms with the Huron County Official Plan;
  - √ Conforms with the North Huron Official Plan,
  - √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- NA Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

**Agency/Public Comments:**

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority		√	"MVCA has no objection...it is our opinion the application is in general conformance with the natural hazard policies of the PPS, 2014."
Neighbours/Public	√		
Huron County Health Unit		√	"Both lots have sufficient space for a class four septic system and contingency bed."

Figure 1 Aerial Photo of Subject Property



Figure 2 Aerial Photo of Land to be Severed

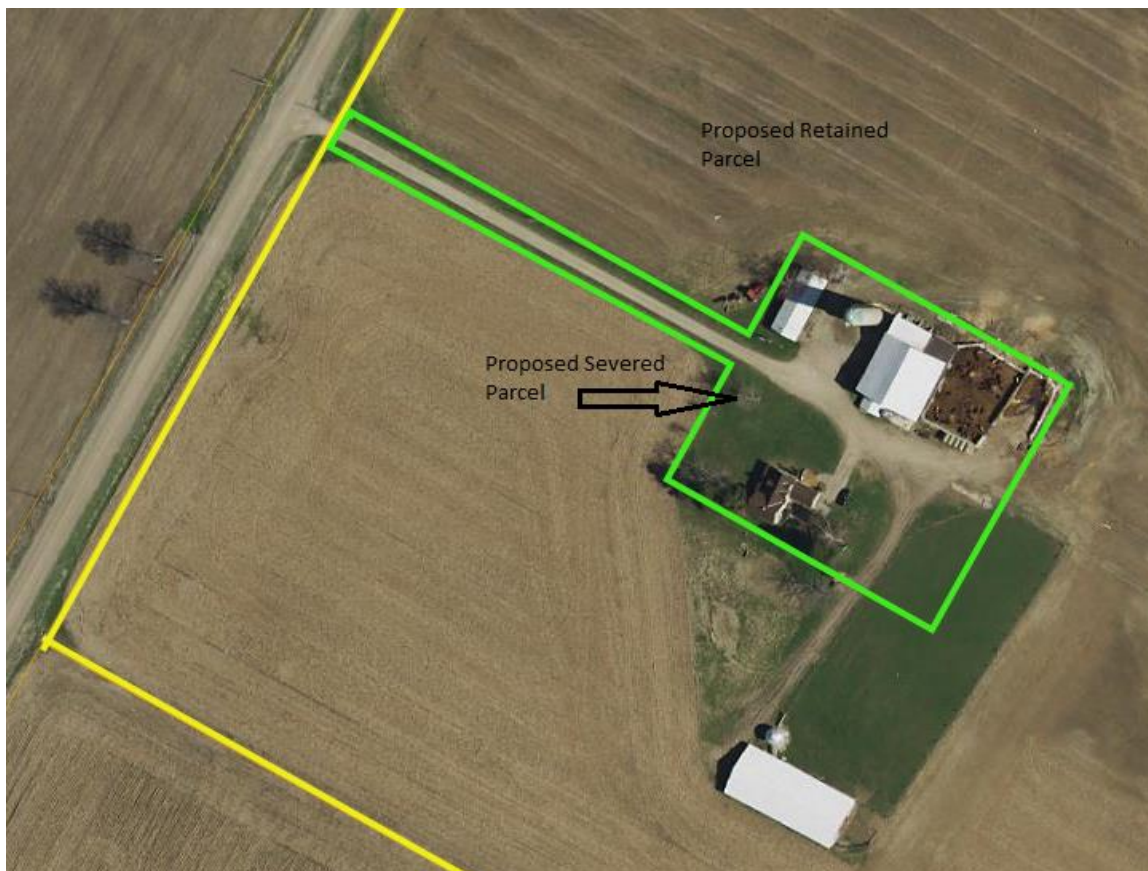




Figure 3 Photo of House on Proposed Severed Property



**Additional Comments:**

The purpose of this application is to create a new lot through a surplus farm dwelling severance. The land to be severed is approximately 1.9 acres and contains an existing dwelling, barn and shed. The land to be retained is approximately 98.1 acres of farmland and contains an existing pole shed. The retained land will continue to be used for agricultural purposes.

*Comments Received*

Comments received from Maitland Valley Conservation Authority for this application identified a wetland, watercourse and a Highly Vulnerable Aquifer (a vulnerable area for source water) on the subject property. No new development is proposed as part of this application and they had no concerns or objections to the proposed severance. Huron County Health Unit also commented on the application and stated there is sufficient room on the proposed severed parcel for a septic system and contingency bed and they recommended including the attached condition for the existing septic system.

*Provincial Policy Statement*

The *Provincial Policy Statement, 2014* (PPS) in Section 2.3.4.1 only permits lot creation in prime agricultural areas for agricultural uses, agriculture-related uses, a residence surplus to a farming operation, and infrastructure. The PPS requires that the remnant farmland from a surplus farm residence severance be prohibited from having a residence. This application is for a surplus dwelling severance and, provided a condition is attached to the approval prohibiting a new residence on the retained parcel, is consistent with the Provincial Policy Statement.

*Official Plan Policies*

The subject property is designated Agriculture, Natural Environment-Limited Protection and Natural Environment-Full Protection in the North Huron Official Plan. The consent policies in Section 11.3.1 of the Township of North Huron Official Plan contain criteria to permit a surplus dwelling severance in an Agriculture designation. These policies are similar to those found in the Huron County Official Plan and are as follows:

North Huron Surplus Residence Criteria	Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the Sinclairs own several other farms in North Huron, including their residence at 38650 Belgrave Road.

## Consent Application Report – File # B31-2016

<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, the dwelling was built more than 15 years ago.
<i>The residence is habitable and intended to be used as a residence.</i>	Yes, it is habitable and intended to be used as a residence.
<i>The area of farmland attached to the surplus house is kept to a minimum size needed for residential purposes, taking into consideration water and sewage services and environment and topographic features.</i>	Yes, severed area is minimal in area and is necessary to support the residential use and private services.
<i>Minimum Distance Separation (MDS) formula requirements are met to the surplus house if barn(s) exist on the retained farmlands. MDS does not apply to existing barns on separately titled lots.</i>	There is a pole shed remaining on the retained lands and a recommended condition is a Change of Use permit for it to prohibit livestock housing.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973</i>	Yes. There have been no previous separations of land for <u>residential</u> purposes.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, The retained lands are approximately 39.7 hectares.
<i>Where residence is within 300m of an aggregate operation or deposit an assessment of potential impact may be required.</i>	The residence is not within 300m of an aggregate operation or deposit.

This application conforms to the North Huron Official Plan policies and is recommended for approval.

### *Zoning By-Law Provisions*

The subject land is currently zoned General Agriculture (AG1). The subject property will automatically be rezoned in accordance with the provisions of Section 3.38 of the North Huron Zoning By-Law with the proposed severed lands being rezoned to AG4-9 Agricultural Small Holding Zone and the proposed retained lands being rezoned to AG2 Restricted Agriculture Zone.

### **Recommended Conditions**

#### **Expiry Period**

- √ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

#### **Municipal Requirements**

- √ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.
- √ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.
- √ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

#### **Survey**

- √ Provide to the satisfaction of the County and the Township:
  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) a reference plan based on the approved survey

**Consent Application Report – File # B31-2016**

**Zoning**

- √ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

**Storm Water**

- √ Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

**Septic System Inspection**

- √ Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

**Other**

- √ A change of use (No Livestock Housing) under Section 10 of the Ontario Building Code be obtained for the pole shed on the proposed retained property to the satisfaction of the Township.
- √ That the applicant provide a written declaration acknowledging that the existing livestock barn has a maximum capacity of 4 nutrient units unless otherwise permitted by a rezoning or minor variance, to the satisfaction of the Township.

Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.

**Original Signed By**

Laura Young, Planner

August 30 2016

Date



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Kathy Adams, Clerk  
**DATE:** 06/09/2016  
**SUBJECT:** Bruce County Child Care Fee Subsidy  
**ATTACHMENTS:** Child Care Fee Subsidy Schedule

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approves the Bruce Child Care Fee Subsidy Schedule effective September 1, 2016;

AND FURTHER THAT the Clerk is directed to prepare a By-law to adopt the County of Bruce Child Care Fees Subsidy rates.

### **EXECUTIVE SUMMARY**

At the April 4, 2016 Council Meeting, Council approved By-law No. 38-2016 to Sign a Service Agreement with the County of Bruce for Child Care and Early Years Services. Schedule A to the Service Agreement established the Child Care Fee Subsidy rates paid to the Township of North Huron for Child Care Services provided by the North Huron Child Care Services to the County of Bruce.

At the August 2, 2016 Council Meeting, Council approved a revised Fee Schedule for the North Huron Child Care Programs effective September 1, 2016.

### **DISCUSSION**

The rates established by the County of Bruce in Schedule A reflect the fee increases approved for the North Huron Child Care programs effective September 1, 2016.

### **FINANCIAL IMPACT**

The Schedule establishes the rates paid to the Township for children residing in the County of Bruce who utilize North Huron's Child Care Services programs.

### **FUTURE CONSIDERATIONS**

No items for future consideration.

### **RELATIONSHIP TO STRATEGIC PLAN**

The Clerk's Department is fiscally responsible and strives for operational excellence.

---

Kathy Adams, Clerk

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Sharon Chambers, CAO



## Schedule "A"

### Child Care Fee Subsidy Schedule

#### Program Goals

- Foster early learning and healthy child development by supporting access to child care including children with special needs or a social need.
- Enable low income parents, including social assistance recipients to work, or undertake training or education leading to employment while their children are being cared for in high quality child care, or third party and board-operated before and/or after school programs and on-instructional days.

#### Service Description

The Operator shall provide child care services for such children as are approved from time to time by the County through a Fee Subsidy Approval Letter provided by County staff, and the child care services shall be carried out in accordance with the terms of such letter.

The following rate schedule is applicable for

North Huron Children's Centre - 239 William Street, Wingham, ON N0G2W0

North Huron Early Learning - 225 Cornyn Street, Wingham, ON N0G2W0

North Huron Before & After School - 250 John Street East, Wingham, ON N0G2W0

Effective September 1<sup>st</sup>, 2016:

Care Code	Rate
XFDI - Extended Day Infant	\$52.00
FDI - Full Day Infant	\$47.00
XFDT - Extended Full Day Toddler	\$47.00
FDT - Full Day Toddler	\$42.00
XFDP - Extended Full Day Preschool	\$41.50
HDI - Half Day Infant	\$36.50
FDP - Full Day Preschool	\$36.50
HDLT - Half Day Lunch Toddler	\$30.50
HDT - Half Day Toddler	\$26.00
HDLP - Half Day Lunch Preschool	\$26.00
NSFDT - Nursery School Full Day Toddler	\$23.50
HDP - Half Day Preschool	\$21.50
NSFD - Nursery School Full Day	\$19.00
BASJS - JK/SK BAS	\$19.50
BASSA - Before & After School	\$18.00
ASJSK - JK/SK AS	\$9.75
BSJSK - JK/SK BS	\$9.75
ASSA - After School	\$9.00
BSSA - Before School	\$9.00
HRLY - Hourly	\$5.00

### **Funding Conditions**

- The Operator agrees that all programs will be delivered adhering to appropriate legislation and/or accreditation program. In particular but not limited to, the terms of the *Child Care and Early Years Act* (CCEYA) and the *Early Childhood Educators Act* (ECEA).
- The Operator shall ensure that all staff are qualified by training (or experience) to perform the services set out herein and that they meet all of the requirements established by the legislation for that particular service.
- The Operator acknowledges receipt of a copy of both the "Fee Subsidy Payment Policies and Procedures" of the Children's Services Division that are relevant to the services described in the Schedule. These policies may be amended from time to time by the County and the Operator shall abide by all amended policies upon receipt in writing of such amendments.
- The County will pay to the Operator, in respect for each child cared for under this Schedule, the difference between:
  - (i) The per diem rate as prescribed in this Schedule; and
  - (ii) The parental fees, as determined by the County, in accordance with the regulations under the *Child Care and Early Years Act*, to be paid by the parent for the child care services.
- For the purposes of this Schedule, the rates as prescribed shall be deemed to cover all of the costs related to a child cared for under this Schedule.

### **Reporting Requirements/Documentation**

The Operator must submit their attendance on a monthly basis by the 7<sup>th</sup> business day of the following month.

**This Schedule is current as of the date it is fully executed and has been approved by the signatures of an authorized City official on behalf of the City and the Operator by its proper signing officers.**

**Name of Operator:** The Corporation of the Township of North Huron

**Signature of Signing Officer**

**Name / Title**

**Date**

**Signature of Signing Officer**

**Name / Title**

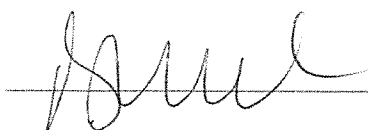
**Date**

### **The Corporation of the County of Bruce - Authorized Signature**

**Signature of Signing Officer**

**Name / Title**

**Date**



Brenda Wilton, Children's Services Manager August 22<sup>nd</sup>, 2016



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Kathy Adams, Clerk  
**DATE:** 06/09/2016  
**SUBJECT:** Procedure for Town Hall Public Meetings  
**ATTACHMENTS:** Procedure – September 6, 2016

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approves the Procedure for Town Hall Public Meetings as presented by the Clerk.

### **EXECUTIVE SUMMARY**

Section 5.9 of By-law No. 18-2016 Council's Procedural By-law states that Council will hold a minimum of one Town Hall Public Meeting per year.

At the July 18, 2016 Council Meeting, Council scheduled a Town Hall Public Meeting for September 13, 2016 at 7:00 pm., at the Emergency Services Training Centre, Blyth.

### **DISCUSSION**

Town Hall Public Meetings provide members of our community an opportunity to speak to Council on matters of interest.

The attached procedure outlines the meeting procedures for a Town Hall Public meeting including establishing the agenda and dealing with topics of discussion and presentations from the public.

It would be beneficial for Council to familiarize themselves with the meeting procedure prior to the meeting.

### **FINANCIAL IMPACT**

None of the items in this report have a direct financial impact on the budget.

### **FUTURE CONSIDERATIONS**


No items for future consideration at this time.

### **RELATIONSHIP TO STRATEGIC PLAN**

Our citizens are engaged and well informed – We solicit communication from residents and promote citizen engagement.

---

Kathy Adams, Clerk



---

Sharon Chambers, CAO



# Township of North Huron

## Town Hall Public Meeting

Subject:	<b>Procedure for Town Hall Public Meeting</b>	Effective:	<b>September 6, 2016</b>
Issued by:	Clerk		

### **A. Background**

By-law No. 18-2016 Establishes a Policy to Govern the Calling, Place and Proceedings of the Council and Committees of the Township of North Huron and to Provide Public Notice of Meeting (Procedural By-law).

Section 5.9 of the By-law states that Council will hold a minimum of one (1) Town Hall Public Meeting per year.

### **B. Purpose of Meeting**

The purpose of the Town Hall Public Meeting is to provide members of the community an opportunity to speak to Council on matters of interest to them.

### **C. Meeting Procedures**

1. The Rules of Order established in the Procedural By-law shall be the Rules and Regulations for the order and dispatch of business for the Meeting unless otherwise noted.
2. Agenda for Meeting shall be as follows:
  1. Call to Order
  2. Declaration of Pecuniary Interest
  3. Presentations from the Public
  4. Adjournment
3. The duration of the Meeting shall be one (1) hour unless extended by motion of Council.
4. Contrary to Section 30 of the Procedural By-law, there will be no live recording or broadcasting of the Meeting on the Township website .

#### **D. Topics for Discussion**

1. Topics for discussion are to be within the Township's jurisdiction and may include, but are not limited to:

Suggestions for:

- New initiatives
- Partnerships
- Enhancements or reductions to services
- Future projects

2. Requests for service and/or complaints will not be included as topics for discussion and should be submitted as per the Request for Service/Complaint policy.

#### **E. Presentations From the Public**

1. Persons wishing to speak to Council must sign a register at the door prior to the commencement of the meeting.
2. Speaking order will be determined based on the order in which the register is signed.
3. Each speaker will be provided a maximum of five (5) minutes to speak. Speakers will be timed by the display of a timer on a projector screen in the meeting room.
4. Council members may ask questions of the Speaker or Staff for clarification. Some matters may be referred to staff for further investigation.



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Kathy Adams, Clerk & Connie Goodall, Economic Development Officer  
**DATE:** 06/09/2016  
**SUBJECT:** BIA Mural – 280 Josephine Street  
**ATTACHMENTS:** Agreement between Wingham BIA, Township of North & McDonagh

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approves entering into an Agreement with the Wingham BIA and Michael McDonagh to erect a mural on the south side of the building located at 280 Josephine Street, Wingham;

AND FURTHER THAT the Clerk is directed to prepare a By-law to adopt the Agreement between the Township of North Huron, the Wingham BIA and Michael McDonagh to erect a mural on the south side of the building located at 280 Josephine Street, Wingham.

### **EXECUTIVE SUMMARY**

In February of 2002 the Wingham District Chamber of Commerce entered into an agreement to erect a mural on the south side of the building located at 280 Josephine Street owned by Michael McDonagh.

The Chamber of Commerce has since dissolved and the Wingham BIA would like to remove the existing mural which is in disrepair and replace it with a newer version.

### **DISCUSSION**

The Wingham BIA in their 2016 budget included funds to replace the mural and have engaged the services of Bevin Finlay to create a replica of the mural which should be completed by early fall.

A new Agreement for the mural has been developed between the Township of North Huron, the Wingham BIA and Michael McDonagh. The Agreement has been reviewed and approved by Mr. McDonagh and by the Wingham BIA Executive in principle by an email poll, which is permitted under the BIA rules of procedure. The Wingham BIA Executive will formally ratify the Agreement by motion at their next meeting.

### **FINANCIAL IMPACT**

All costs associated with the mural have been budgeted by the Wingham BIA.

### **FUTURE CONSIDERATIONS**

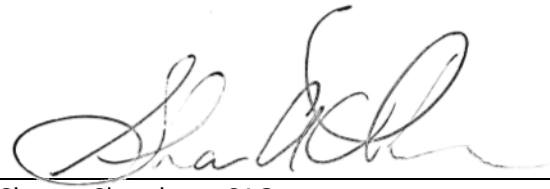
No items for future consideration.

### **RELATIONSHIP TO STRATEGIC PLAN**

Our community is attractive to new businesses and residents –  
Our downtowns are attractive retail and commercial destinations.  
Tourism is a driver in economic development.

---

Kathy Adams, Clerk  
Connie Goodall,  
Economic Development Officer

A handwritten signature in black ink, appearing to read 'Sharon Chambers', is positioned above a horizontal line.

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Sharon Chambers, CAO

# **AGREEMENT**

THIS AGREEMENT made in triplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON  
(hereinafter called the Township)**

**-and-**

**THE WINGHAM BUSINESS IMPROVEMENT AREA  
(hereinafter called the BIA)**

**-and-**

**MICHAEL ALEXANDER MCDONAGH  
(hereinafter called MIKE MCDONAGH)**

**WHEREAS** Mike McDonagh owns the building located at 280 Josephine Street, Wingham o/a Touch of Class.

**AND WHEREAS** the BIA wishes to erect a mural on the south side of the building located at 280 Josephine Street, Wingham.

**NOW THEREFORE**, parties to this Agreement agree to the following terms and conditions:

**THAT:**

1. Mike McDonagh shall permit the BIA to erect a mural on the south side of the building located at 280 Josephine Street, Wingham, Ontario.
2. The BIA agrees to maintain the mural in a showable condition.
3. Mike McDonagh shall not be held responsible for any expenses, property damage, bodily injury or liability arising from the installation and presence of the mural.
4. Mike McDonagh shall not be held responsible for the loss or destruction to said mural.
5. The BIA agrees to repair any damage incurred to the building located at 280 Josephine Street, Wingham, Ontario, as a result of the mural being erected on said building.
6. The BIA agrees to repair all damage incurred to the building located at 280 Josephine Street, Wingham, due to the removal of the mural.
7. The Township agrees to include the mural for liability coverage under its municipal insurance policy.
8. In the event of the sale of the building owned by Mike McDonagh this agreement shall become null and void and a new Agreement would be required with any new owner.
9. In the event of the dissolution of the BIA the Township shall assume the responsibility of all of the terms and conditions of this Agreement.



10. This Agreement may be terminated by any party by giving sixty (60) days written notice to the other parties. The form of said notice shall be by personal delivery of by registered mail.

IN WITNESS WHEREOF of the parties hereunto set their hand and seals.

SIGNED, SEALED & DELIVERED IN THE PRESENCE OF:

**Township of North Huron**

\_\_\_\_\_  
Reeve Neil G. Vincent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk Kathy Adams

\_\_\_\_\_  
Date

**Wingham Business Improvement Area**

\_\_\_\_\_  
Chair Doug Kuyvenhoven

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Michael Alexander McDonagh**

\_\_\_\_\_  
Date



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities & Richard Al, Manager of Employee and Business Services/Deputy Clerk  
**DATE:** 06/09/2016  
**SUBJECT:** Recreation Software  
**ATTACHMENTS:** Legend Executive Summary, Summary Analysis Chart

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve the purchase of Legend Recreation Software for the set-up fee of \$11,475.00 and the monthly fee of \$955.00;

AND FURTHER THAT staff be directed to proceed with the purchase of necessary hardware to support the migration;

AND FURTHER THAT the Clerk be directed to prepare an authorizing by-law to enter into an agreement between Legend Recreation Software and the Township of North Huron for the purchase, set-up and maintenance of the software.

### **EXECUTIVE SUMMARY**

The North Huron Recreation Department uses CLASS Recreation Software for managing the department operations. The department was informed two years ago that CLASS support was scheduled to end in 2017 and as such security and functionality updates would cease. The department has researched options for replacing CLASS and has selected Legend Recreation Software as the preferred option.

### **DISCUSSION**

#### **Background**

The CLASS Recreation Software is a suite of management tools which supports facility rentals, membership management and program registrations for the Recreation Department. It is hosted on the North Huron Recreation server and will no longer be supported by *ActiveNET* in 2017. CLASS was considered the premium recreation software option and used by 95% of the municipal market in Ontario including North Huron which has used CLASS since 2002. The decision by *ActiveNET* to discontinue CLASS has resulted in an industry upheaval to switch over to a new program before the end-of-life date for CLASS is reached. *ActiveNET* offered their online equivalent recreation software as a migration path for all CLASS clients. North Huron staff investigated *ActiveNET*'s online option along with six other possible software options to determine the most appropriate fit for North Huron.

One primary goal associated with the migration to a new product was to provide the public the ability to manage their own accounts and allow individuals or families to register for programs, view available facilities, request a booking, make payments, purchase or update their memberships, and track their accounts at any time of the day all using a convenient self-serve online portal. The larger group users such as Minor Hockey or Lacrosse would have the

opportunity to view available space at facilities and submit required bookings online. For staff needs, the department was looking for a user friendly system, that is adaptable to users on a variety of devices including computers, tablets or smartphones, which could provide improved reporting, tracking and marketing capacity, while reducing staff time spent making bookings or registering clients in person and over the phone. In person and over the phone bookings and registrations should be an option supported by the software as well to ensure that clients that prefer those methods are accommodated. The ideal system would be multifaceted, meeting staff requirements and increasing public access, as well as flexible by providing opportunities to grow with user needs as markets change. The migration to a new system would also afford an opportunity to revisit our current access control mechanisms and make improvements where necessary.

### North Huron Analysis

Staff participated in numerous webinars to review software options. Richard Al and Pat Newson also attended the Parks and Recreation Ontario Conference where five software products were available to be reviewed. Attached is a summary table of the evaluation and how the decision was made to recommend Legend Recreation Software. The programs were evaluated on three primary criteria:

**FUNCTIONALITY** – Does the product support the tasks that the North Huron Recreation Department required: Membership management and access control, Facility Booking, Point of Sale, and Recreation Program Registration? PCI-DSS Compliance and other regulatory features were important in the evaluation. Data collection and record keeping capacity. Web portal and client data security was evaluated. The preference was to move to a “cloud based” system where by client data would no longer be stored locally on municipal servers but would instead reside on the provider’s servers in secure data centres.

**PRICE** – Is the product good value?

**MARKET PENETRATION** – Numerous other organizations in the recreation industry in Canada have been switching over to new software at the same time. North Huron wanted some assurances that the system purchased would be used by other organizations as well, particularly those in the municipal sector to ensure that the product would be available, updated and supported over the long term.

### Hardware

Migrating to a cloud based system means that the software and associated client data is no longer stored on a local municipal server. However, this does not eliminate the need for a local server as numerous other functions are provided to staff by the local equipment. Moving to a cloud based system will provide staff in other facilities with access to the system, allowing them to create bookings for various spaces throughout the municipality which are not currently managed centrally (i.e. Council Chambers, Museum meeting room, ESTC meeting room). It will also allow the finance department to run required reports without accessing the recreation server.

The access control system currently in place requires upgraded equipment to support the migration to Legend. It is our goal to improve the client experience and accommodate a vast majority of

client needs, as such doors will be outfitted with multiple access mechanisms including biometrics and card scan. An access control door will be added to the arena to control membership skates in the mornings. Additional security cameras will be included in the upgrades.

North Huron did not previously subscribe to the CLASS point of sale module, however point of sale is included in the standard Legend suite and it is our goal to utilize the module to support our concession booths and potentially kiosks. The basic requirements for point of sale are a compatible receipt printer, point of sale (POS) computer system with cash drawer and debit machine. To enable point of sale in the concession booths and at the front counter, these hardware items will be required.

Legend also has additional functionality in terms of course reporting above that offered by CLASS. As an example, tablets can be used to enable swimming instructors the ability to complete progress reports which would then be available to parents to keep up to date on their child's progress through their online portal account. To utilize this functionality the purchase of compatible tablets would be required.

### **FINANCIAL IMPACT**

The 2016 budget has allocated \$35,000 from Reserves to the Recreation Administration budget for the purchase of Recreation Software and associated hardware requirements to support the transition. The cost of the program, associated hardware and set-up fees will not exceed the budget allotted, however exact expenses are undetermined as hardware needs are still being considered and adjusted based a balance between current needs to enable efficiencies and future needs to increase client usage. Required hardware will be procured in accordance with North Huron Procurement Policy requirements.

Start-up costs will include:

\$11,475 for software set-up and installation, configuration and customization, integration with finance, training, data migration. Additional cost for travel and accommodations for trainers during the start-up phase (expensed at cost).

The ongoing monthly expense of \$950/month will be invoiced once the program goes live in Spring 2017, and will be included in the 2017 operating budget.

The Recreation Software generates two types of operating expenses, the merchant fees charged when debit or credit card payments are used, and the software licensing fees.

	2015 expense	Annual future expense
Merchant fees	\$6,583.91	\$7,900.70 (assumes 20% in merchant fees generated by on-line purchasing)
Software	\$3,771.54 (CLASS)	\$11,400 (Legend)

These increased expenses are cost recovery from the fees charged for rentals, memberships and programs. In anticipation of the expenses associated with a new online system, the department added a 1% (approx.) fee increase on top of CPI in 2015 and 2016. There is a return on investment by reallocation of staff time, and a greater uptake in purchases of services and rentals. This will be tracked during the transition and post implementation of the software.

**FUTURE CONSIDERATIONS**

The product will be purchased in September 2016 with the contract set up for a Spring 2017 go live date.

**RELATIONSHIP TO STRATEGIC PLAN**

Our administration is fiscally responsible and strives for operational excellence.



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Pat Newson, Director of Recreation and  
Facilities



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Richard Al, Manager of Employee and  
Business Services/Deputy Clerk



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Sharon Chambers, CAO



## Executive Summary

### 1.1 Introduction

Legend Recreation Software Inc. thank the Township of North Huron for the opportunity to participate in the procurement exercise to deliver an externally hosted Enterprise Recreation Solution the Parks Recreation and Cultural Services Department. Legend is the market leading recreation management solution, with over 1,500 sites installed in the UK and Ireland and now Canada across all sectors, with an emphasis on the municipal and not for profit sectors, and we believe we have the most suitable solution for the Town and your customers.

Legend has recently launched into the Canadian recreation management software market. Our first Canadian customers implemented our service in December 2015 (All in Ontario – Dovercourt Recreation Centre, Glebe Neighborhood Activities Group and Ottawa South). Legend has subsequently won contracts in Ontario, such as the **City of Hamilton** and also three other municipalities in **British Columbia**: Town of Ladysmith, District of North Cowichan and Cowichan Valley Regional District. In addition to these achievements, we have recently signed contracts with **City of Woodstock** and also **Aqua Essence** in Winnipeg. Additionally Legend is shortlisted in 12 current RFP's with Ontario and awaiting their outcome.

#### Highlights

Legend has a distinguished international pedigree based on delivering successful projects. Our success is built on three things:

- a fantastic product solution
- excellent value
- quality service

The Legend Recreation Management Solution is a portfolio of synergistic products that work to provide you with all the functionality required to meet and exceed the Town's objectives:

Requirement	Legend Module	
Program Registration	✓	Sports Courses
Facility Booking	✓	Legend Event Management
Point-of-Sale Transactions	✓	Front of House
User Account Management	✓	Back Office
Membership/Pass Management	✓	Membership Management
Payments	✓	Fee Collection
Subsidy Programs	✓	Membership Management
Financial Accounting	✓	Reporting & BI
Reporting	✓	Reporting & BI

With a single, integrated database, the Legend solution is a high performance system suitable for small and large scale operators. It provides operational and administrative efficiencies and business benefits to ensure a strong business case for the project. It is inexpensive to install and run ongoing, ensuring a good overall return on investment and low cost of ownership.

The technical hosting solution comprises high availability hosted operations, central database, built in backup and disaster recovery, highly scalable and resilient architecture and a **99.95% SLA**.

Legend support levels lead the industry. We currently provide a full end user support function covering all operating hours, from 06:00 to 22:00 weekdays, and 08:00 to 20:00 weekends and public holidays, and, in order to meet requirements for new installations in BC, will be extending this to cover 24-hour support by the end of 2016.

Legend's Canadian offices, management and support team and primary data center are based in Ottawa, Ontario.

## 1.2 Legend's Unique Value Proposition

Legend is keen to be selected as the Town's partner and we believe we have the right credentials and unique set of reference customers, as well as product innovations which we believe give us a unique advantage, specifically:

- We believe Legend is the ONLY leisure management solution which is PCI DSS compliant and managed to ISO 27001 information security standards
- High quality is our philosophy throughout with an ISO 9001 certification to back this up
- Comprehensive software and support service which is included in the licence fee
- Enterprise standard high availability hosting is our standard provision
- Frequent client-driven upgrades, deployed centrally (all clients are on the latest release)
- Where appropriate, functionality is fully integrated (i.e. a single database), developed and supported by Legend; this approach delivers the best functionality, with dependable information, at minimum cost (as the use of 3rd party software/integrations is minimised)
- Outstanding online self-service functionality – popular, with a very high take-up by users
- Smooth implementation from a very experienced team
- Excellent support from our Help Desk – extended hours, responsive, serving all end users overall operating hours seven days per week
- Specialist bureau services for handling direct debits and digital media management
- Legend is an independent company, with no debt, no institutional investors, the majority of shares held by directors and staff, able to invest for the long term in e.g. high quality staff and a large on-going programme of software development
- Legend's business model (no up-front software cost, economical monthly licencing) delivers customers a high quality solution and on-going return on investment, with no uncertainty regarding future costs, so clients can plan ahead with confidence; it also delivers a guaranteed regular income for Legend, so the company can plan ahead on a financially stable platform
- Legend delivers return on investment from savings customers make (from the inherent efficiency and control, plus self-service functionality) and greater income – from more activity/visits and more members and higher collection rates on fees. Greater activity results from being more competitive in the local market and better customer service, plus popular online booking, excellent processes for acquiring new members, retention management and the possibilities for marketing and rewards.

Legend's USPs are based on strong customer service which includes vigorous engagement with customers to help understand needs and wants. This helps us to improve our service ongoing and to be more accurate with R&D. Consequently, we have the highest success rates of any vendor in driving self-service, in making front of house operations smooth and efficient, and in driving up collection rates in revenues management.

### Legend Improves Customer Service

The following list of functions helps immediately improve customer satisfaction and service levels;

- Self-service bookings – reduces waiting times, provides easy access to live timetables, customer bookings

- Smartphone bookings and other functionality
- Ability for customer to cancel or reschedule their own booking
- Book at another leisure centre (if the slot is not available at the first)
- Targeted communication campaigns with properly formatted and composed content
- Access to accurate, live account status and other information from anywhere
- Fewer mistakes
- Fewer failed PAD's
- More useful website (through the Legend links and portal functionality).

#### Legend Drives Operational Efficiencies

The following functions and functionality help drive operational efficiencies;

- Self-service and the substantial shift of channel it entails (takes the load off staff and resourcing)
- Increased capacity utilisation by driving up bookings through self-service and through being more responsive
- Higher collection rates of direct debit
- Reduced access control abuse (through customer facing screen, real time account status, options to automate)
- More efficient administration
- Better data to inform action and to continuously improve operations
- Alerting based on targeting and monitoring in the reporting solution
- Better programming and broadening offers such as using camps, ticketing and courses software.

## 2 About Legend

### 2.1 The Legend Business - History and Overview

Since launching at Leisure Industry Week in November 2002, Legend has established itself as the market leading recreation management software solution in the UK and Europe, and, after launching in Canada in 2015, has a growing customer base in Canada too. Our success has been based on delivering a high quality service underpinned by major ongoing investment in customer led R&D. This ensures that customers benefit from constantly improving systems and it allows Legend to respond quickly to new opportunities for customers.

The launch of our wholly owned Canadian subsidiary was the result of three years of preparations and local investment. Employing the same approach that has served us so well in other territories, we decided on a substantial investment in a full, dual data centre Canadian infrastructure from the outset. We partnered with Teramach in Ottawa and replicated our high availability, enterprise systems used in the UK; HP servers, SQL Server Enterprise clustered databases, NetScaler hardware load balancers, NetApp SANs, VMware vSphere Enterprise hypervisor. Our Canadian data centres partner, Rogers, provides us with two TIER 3 Certified datacentres, ensuring that all Canadian customer data is held exclusively in Canada in enterprise standard facilities.

This meant an infrastructure investment in excess of \$500,000 before installing a single customer. However, this ensured that we could provide a full, Canadian service from day one.

We also engaged the market to carefully analyse what local requirements we needed to meet, and what features of our substantial system, the Canadian market might be able to employ. We did this by arranging workshops with a wide range of participants, we attended numerous events across the country, and conducted countless online workshops and demonstrations. We then ensured that the project was delivered on time to meet the expectations of our first clients.

The project was delivered on time. As mentioned above, our first Canadian customers implemented our service in December 2015. Legend has subsequently won numerous orders

### 2.2 Our Approach

As alluded to in the overview, we take a principal driven approach to implementing projects. We understand the economy of doing things properly from day one. We understand that it is the vendor's responsibility to ensure the success of a project, to help customers engage their teams in the mobilisation, and, in turn, their public in the go live. Building a successful implementation is analogous to building a reputation – it takes organisation, ongoing



engagement, and is measured by long term effects. This is where our experience and systems are a very important benefit.

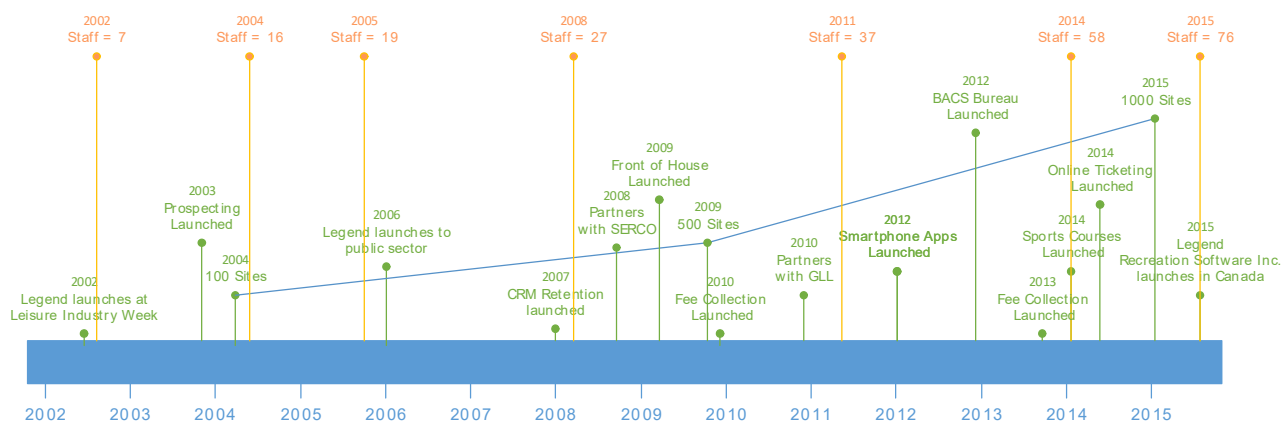
Legend has installed over 500 large recreation facilities in the last 3 to 4 years. We are extremely experienced and qualified to implement our solution into Recreation Centres. We deliver projects to a quality methodology using our own project team, engineers and trainers. Legend has extensive capacity, experience and knowhow in the provision of solutions to the recreation center market and serve multisite operations such as those represented by the large cities such as London, Manchester and Liverpool (UK).

Our outstanding Quality Management approach is ISO9001:2008 Certified. Where appropriate, Legend's services staff are ITIL certified and our project managers, PRINCE2 qualified. Our senior management team has an average of 25-years in the industry, and comprises two MBAs and two Chartered Accountants.

With every implementation we provide a full project management service. We manage the project, the conversion, including database conversion, the setup and administration training and the end user training, and all project documentation. We also provide analysis and advice based on best practice accumulated in the field. This helps guide customers on the journey from the legacy system to the Legend one, avoiding the pitfalls stemming from the old system (eliminating inefficiencies caused by the legacy system's limitations) whilst finding a good middle ground in terms of how much change to implement for go live (an over ambitious project is as bad as an under ambitious one).

### 2.3 Corporate Information

Launched in 2002, Legend serves in excess of 1,000 global installations from offices in York, England and Ottawa, Canada. Legend is an independent, private company with 70+ full time employees. With the majority of shares owned by employees (23 shareholders), Legend is debt-free, has no institutional investors and is uniquely positioned to invest in long term plans.



As can be seen from the above diagram, we have benefitted from sustained, organic growth over the past decade.

Legend has been providing comparable solutions to your requirements for over ten years with superb results. We have built an impressive resume of customers ranging from local authority operators (Municipalities) servicing cities as large as London and Manchester in the UK to Contract Management Social Enterprises and companies such as Greenwich Leisure Limited (190+ recreation centers), Serco Leisure (70) and Parkwood Leisure (80) along with private national health club chains such as LA Fitness (UK) and Bannatyne's Health Clubs.

Legend is now the leading software vendor in the UK recreation market. We have displaced the previous market leader, a business that had grown by acquisition to a seemingly dominant market position. We reliably convert more than 150 Recreation and Sports facilities every year to the Legend system.

Our research and development (R&D) policy is progressive: we invest over 25% of our revenues back into R&D each year. We have a large R&D team including more than 30 developers who deliver over 4,000 development days of product improvements every year (clients receive continuous free upgrades). This is important as our clients' competitiveness in today's market depends on innovation, to which end, all our customers receive continuous upgrades included in their monthly subscription fee. All customers are on the same version of the solution which has numerous benefits to Legend and its customers alike.

Legend's USPs are based on strong customer service which includes vigorous engagement with customers to help understand needs and wants. This helps us to improve our service ongoing and to be more accurate with R&D.

Consequently, we have the highest success rates of any vendor in driving self-service, in making front of house operations smooth and efficient, and in driving up collection rates in revenues management.

#### Solution Highlights

- Front desk software
- Back office administration
- Bulk administration tools
- Membership
- Rentals
- Self-Service web and Smartphone solutions
- Social Media Integration
- Alerting and Targeting Reporting
- Registration
- Retention
- Content Management Solution
- Courses
- Camps
- Event Management
- Facilities Management, including Carbon Footprint Reduction

The Legend system is an integrated (single database), high performance system suitable for single and multiple sites. It provides operational and administrative efficiencies and business benefits to ensure a strong business case for the project. It is inexpensive to install and run ongoing, ensuring a good overall return on investment.

The technical hosting solution comprises high availability hosted operations, central database, built in backup and disaster recovery, highly scalable and resilient architecture and a 99.95% SLA.

Legend support levels lead the industry. We currently provide a full end user support function covering all operating hours, from 06:00 to 22:00 weekdays, and 08:00 to 20:00 weekends and public holidays, and, in order to meet requirements for new installations in BC, will be extending this to cover 24-hour support by the end of 2016. To make it easy for customers to review support performance, customers receive monthly support KPI reports from our support system. Customers (suitably authorised staff) can log into their secure portal and view all support tickets, trends and performance and can access other utilities.

Legend's Canadian offices, management and support team and primary data center are based in Ottawa, Ontario.

### RECREATION SOFTWARE PRODUCT REVIEW SUMMARY

<u>PRODUCT INFORMATION</u>	<u>PRICE (without HST)</u>	<u>FEATURES</u>	<u>PROS AND CONS</u>	<u>FINAL ANALYSIS</u>
<b>ActiveNET</b> Next evolution of CLASS	Set up fee: \$16,020  Monthly fee is transaction based” Tech fee (2%): \$15,409 Processing fee (3%): \$6,000+ Low estimates based on current credit card usage. Monthly cost will increase as usage of on-line transactions increase. Minimum charge for no-fee or low fee programs.	Incorporates all the programming requirements for department current use and expanded use.  Does not support biometrics.	<ul style="list-style-type: none"> <li>• The future cost of this program is undetermined, and based on transactions and gross revenues.</li> <li>• Poor solutions for products that cost below the minimum transaction fee (\$0 to \$10)</li> </ul>	Based on unpredictable cost in the future, recommendation is to remove this product from the list of viable options.
<b>BookKING</b>		Did not support all the functionalities required for our current or expanded use (membership and access programming).		Based on limitations of the software, recommendation is to remove this product from the list of viable options.
<b>Intelligenz Solutions</b>		Product did not support option of using “cloud” technology.		Based on limitations of the software, recommendation is to remove this product from the list of viable options
<b>MaxGalaxy</b> (product) Maximum Solutions Inc. (company)	Set up fee \$10,000 set up (on-site training is extra) Monthly fee \$775 USD per/month Cost per year \$9,300 USD  (1.28 exchange rate = \$11,904 CAD)	Includes 4 modules with 10 licenses. (Facility Scheduling, Activity Registration, Membership Management, Point of Sale)	<ul style="list-style-type: none"> <li>• Currently used by South Huron, would be good fit if moving toward a County-wide software option.</li> <li>• Program offers all needed solutions for the department.</li> <li>• US dollars is a risk for future control of costs.</li> </ul>	This product was short listed in the analysis as a viable option.  After further review staff felt the US pricing was a risk, and did not recommend this product.
<b>Perfect Mind</b>	Set up fee \$17,625.00 Annual Fee \$17,625  Rate is based on annual revenue pricing based on \$850,000 annual revenues.	Unlimited users. Not a license formula.	<ul style="list-style-type: none"> <li>• Product is good and provides all the needed programming.</li> <li>• Pricing is high compared to similar products.</li> </ul>	Recommend removing this option due to cost of product compared to similar options.

<b><u>PRODUCT INFORMATION</u></b>	<b><u>PRICE (without HST)</u></b>	<b><u>FEATURES</u></b>	<b><u>PROS AND CONS</u></b>	<b><u>NEXT STEPS</u></b>
<b>Legend Recreation Software</b>	Set up fee \$11,475  Monthly fee \$950  \$11,400 per year	Includes all programs and upgrades from Legend.  Includes on-site training.  5 licenses	<ul style="list-style-type: none"> <li>• UK based company, Canadian offices in Ottawa. Pricing in CAD. New to Canadian market, but has 1500 sites in UK.</li> <li>• Product functionality is excellent for our needs. Addresses access control, membership programming, facility booking. This product is excellent rated for functionality and user integration.</li> <li>• Options for tablet use by staff for tracking program data and task list.</li> <li>• Optional Facility Maintenance Module.</li> </ul>	This product was short listed for further analysis, and staff have rated it as their number one choice based on functionality. It also is competitively priced compared to the other products.
<b>Fusion</b> InnoSoft Canada Inc.	Set up fee \$6,450 Annual fee \$7,200 licensing fee (20%, 5 year discount – true cost is \$9,000) \$3,540 hosting services per year  \$10,740 total per year with hosting	Unlimited site license.  One week on-site training and off site remote training.	<ul style="list-style-type: none"> <li>• No other municipal clients and some weaknesses in the facility booking component. Niche market has been post-secondary education facilities.</li> <li>• Strong membership and programming features.</li> <li>• Located in London and Waterloo Ontario. Willing to build program with us as their first municipal client.</li> <li>• Option for starting with non-hosted service and move seamlessly to hosted program.</li> </ul>	This product was short listed for more analysis, however after review staff felt that the functionality in facility booking limited the program, and did not make it staff's first choice.



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities & Jeff Molenhuis, Director of Public Works  
**DATE:** 06/09/2016  
**SUBJECT:** Temporary Road Closure for Blyth  
**ATTACHMENTS:** Map

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve a temporary road closure of the alley west of Blyth Memorial Hall between Drummond St. and Dinsley St. in the town of Blyth, for the renovation work at Blyth Memorial Community Hall, as per the map provided.

### **EXECUTIVE SUMMARY**

Permission to close a road in North Huron requires a motion from Council. The General Contractor for the Blyth Memorial Community Hall requires adjacent space to the building. The road would be temporarily closed from Wednesday September 7, 2016 to March 31, 2017, when required by the contractor.

### **DISCUSSION**

The renovation project requires additional space adjacent to the Blyth Memorial Community Hall to provide the contractor space for equipment, waste bins, and staging. A partial closure that narrows the alley has been part of the planning for the project. The project now will require a complete closure of the alley to allow for adequate work space. A proposed road closure map has been provided with this request. The Contractor, along with the Director of Recreation and Facilities and the Public Works Department will work together to minimize the impact on the properties requiring access to the alley for parking and property access. Staff are communicating with the adjacent property owners to ensure their access needs are accommodated for during the road closure. The alley is not required for any other traffic in Blyth, other than for the adjacent land owners.

Permission to close the road requires a motion from Council.

### **FINANCIAL IMPACT**

None

### **FUTURE CONSIDERATIONS**

As the project progresses, and once most of the demolition work and roof work is completed, the complete closure will likely be reduced to the original plan of the alley narrowing.

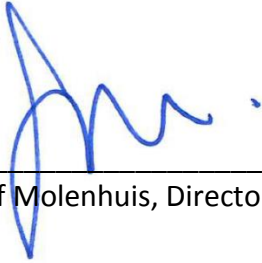
### **RELATIONSHIP TO STRATEGIC PLAN**

Our community is healthy and safe.




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Pat Newson, Director of Recreation and  
Facilities



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Jeff Molenhuis, Director of Public Works



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Sharon Chambers, CAO



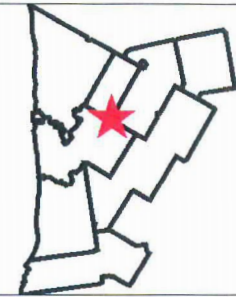
## Internet Mapping Framework



0 32 64 96 m.

Map center: 465415, 4842779

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.



### Legend

- HC\_Lower\_Tier
- RoadsPUBLICMar182014
- County Roads
- Future Development
- Provincial Highway
- Municipal Road
- Private Not Urbanized
- Private Urbanized
- Not in Huron County
- County Road (town)
- Provincial Highway (town)
- Municipal Road (town)
- huron\_cty\_boundary
- Huron2010\_DVD.sid



Scale: 1:1,100



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Jeff Molenhuis  
**DATE:** 06/09/2016  
**SUBJECT:** Wingham Well 4 Generator – Emergency Purchase  
**ATTACHMENTS:** NONE

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receive the report Wingham Well 4 Generator – Emergency Purchase for information;

AND THAT the Council of the Township of North Huron hereby identify the funds necessary to support the Emergency Purchase to be repurposed from the 2016 Water Capital Budget item for the hydraulic pump and the pipe locating equipment;

AND THAT the Council of the Township of North Huron hereby direct the Director of Finance to amend the approved 2016 Budget accordingly.

### **EXECUTIVE SUMMARY**

Staff from Veolia had scheduled maintenance work for Wingham Well 4 generator. At the time the contractor was on-site, a few unplanned, significant maintenance issues were encountered that precluded the generator from being operational immediately without significant cost, and Veolia staff were advised on-site that this particular generator unit will have continued maintenance issues with increased costs. Accordingly, the unit was not brought back into full operation. It was decided with Township staff that, considering the necessity and urgency to provide stand-by power to the well, the item was procured for replacement as an Emergency Purchase in accordance with Section 2.7 of North Huron's Procurement Policy. The need for stand-by power for the water system is necessary for maintain operations of the system. Veolia brought the matter to the attention of Township staff on August 13<sup>th</sup>. A contractor and replacement unit was selected on August 18<sup>th</sup>.

### **DISCUSSION**

The emergency element is based on the need for stand-by power for our water systems as any significant loss of supply or pressure would be problematic for the system and would likely shut the system down. The issue was discussed with the CAO, and it was determined that an Emergency Purchase was appropriate considering the urgent nature.

### **FINANCIAL IMPACT**

Veolia requested four quotations from reliable, experienced generator contractors. The lowest total cost, including full HST, is approximately \$14,900.

The Water budget includes a budget line item for regular maintenance work. The Veolia contract also includes some budget for routine maintenance work. The cost of this replacement will fall outside of regular maintenance work identified in the water budget and Veolia contract. Therefore, it is recommended that Council identify funds from the Water Capital Budget for other equipment to pay for the replacement. As noted, the hydraulic



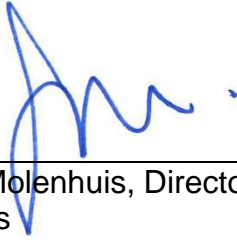
pump and locate equipment are not critical units for replacement at this time, and therefore the budget for these items should be repurposed for the cost of the generator.

**FUTURE CONSIDERATIONS**

No future considerations at this time.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



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Jeff Molenhuis, Director of Public Works



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Sharon Chambers, CAO



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 01/09/2016  
**SUBJECT:** Building Department Services Agreement – Township of Howick  
**ATTACHMENTS:** nil

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding an agreement with the Township of Howick for Building Department services for information purposes;

AND FURTHER THAT council waives provision 19.1 of the Procedural By-law requiring that a by-law be presented in draft prior to passing at a subsequent meeting, in order to meet the September 16<sup>th</sup> start date within the agreement.

### **EXECUTIVE SUMMARY**

The CAO has previously reported that the Township of Howick accepted a proposal from Morris Turnberry and North Huron to provide Building Department services as a result of the retirement of their Chief Building Official.

### **DISCUSSION**

The agreement commences on September 16<sup>th</sup>, 2016 and expires on December 31<sup>st</sup>, 2017. The Morris-Turnberry/North Huron Building Department shall provide the services of a Chief Building Official and Building Inspectors, prepare zoning certificates and provide consultation by the building department on planning matters.

Howick shall pay an hourly rate of \$60.00 plus mileage incurred.

### **FINANCIAL IMPACT**

The Shared Services Department is projecting approximately \$90,000 per year in revenue from Howick under the shared services arrangement.

### **FUTURE CONSIDERATIONS**

The Shared Services Building Department commenced on August 15<sup>th</sup>, 2016, with the hiring of Chief Building Official Kirk Livingston.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Outcome: Explore partnership opportunities with local groups to deliver programs and services more effectively and efficiently.



**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 76-2016**

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Being a by-law to adopt a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron.

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**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council of the Township of North Huron Council is desirous of executing a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a Policy to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account, for the Corporation of the Township of North Huron.
2. That a copy of the said Policy is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 6<sup>TH</sup> DAY OF SEPTEMBER 2016.

READ A THIRD TIME AND PASSED THIS 6<sup>TH</sup> DAY OF SEPTEMBER, 2016.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

<b>Section:</b> Finance	<b>Policy Number:</b>
<b>Sub-section:</b>	<b>Effective Date:</b> September 6, 2016
<b>Subject:</b> Blyth Leaf Account	<b>Revision Date:</b>

# Blyth Leaf Account

***Policy Statement:***

The Township of North Huron encourages donations to the Blyth Living Tree, and for projects to be funded by the Blyth Leaf Account. The purpose of the policy is to establish a procedure by which donations are made to the Living Tree, and projects can be funded using the Blyth Leaf Account.

***Definitions:***

*Blyth Living Tree:* The Blyth Living Tree is a display located in the lobby of the Blyth and District Community Centre. Plaques are added in memoriam. The Living Tree is owned and maintained by the Township of North Huron. It was erected as part of the Heart and Soul renovations to the Blyth and District Community Centre.

*Blyth Leaf Account:* A reserve account that is part of the North Huron accounts. Donations made to the Blyth Living Tree are tracked and kept in this reserve account.

*Blyth and District Community Centre (BDCC):* 377 Gypsy Lane, Blyth.

*Blyth and District Community Centre grounds:* The outdoor space owned and operated by the Township of North Huron, including the campground, skate park and ball parks.

*Reserve Account:* means an allocation set aside from municipal net revenue at the discretion of council, or revenue raised from community fundraising, established for a predetermined purpose and applied for that purpose at the discretion of council.

*User Group:* A community group that has rented the Blyth and District Community Centre and grounds during the past 12 months.

***Background:***

The Living Tree was established as a community fundraising program and donations are made as memorial gifts. Funds are collected in the Blyth Leaf Account and funds are directed toward an improvement project at the Blyth and District Community Centre and the grounds. The role of the Blyth Arena Board has been to provide recommendations to Council on how the funds could be spent, and benefit the Blyth and District Community Centre and the grounds.

With a request and recommendation of the Blyth and District Community Centre Board, North Huron Council dissolved the Blyth Arena Board on August 22, 2016. The request of the Blyth & District Community Centre Board was that the Blyth Leaf Account would continue to exist and projects would be approved by Blyth community groups as it had been in the past. This policy outlines the procedure by which the Blyth Leaf Account funds can be allocated to a project, with the intent to continue the Blyth community group input to decisions. It also outlines the procedure for inclusion on the Living Tree.

## ***Policy:***

### Donations to the Blyth Leaf Account

The Township of North Huron will keep a separate reserve account to collect the donations made to the Blyth Leaf Account. A leaf on the Living Tree is provided with a minimum donation of \$250. Donations are made in memoriam.

Funds can also be donated to the Blyth Leaf Account, without a request of a leaf, for the purpose of supporting a municipally approved project.

### Leaf Account Funds

The Leaf Account funds are to be donated to projects for the betterment of the BBDC and grounds:

- Funding is donated to projects that invest in betterment of the Blyth and District Community Centre and grounds.
- Items are Tangible Improvements and not used for programming or consumable items.
- Funds are for improvements and not to be used for routine maintenance of the facility.
- Funds may be directed toward the new or replacement of Capital items that have reached their life expectancy, and are desired by the community to be replaced.
- Items purchased through the funds will become the property of the Township of North Huron and included in the facility inventory for insurance and asset management.

The Township of North Huron Council has final approval of how the funds will be spent. Requests will not be unreasonably withheld or denied, however in considering the request the Township must:

- Evaluate if the improvement will increase operating expenses, and if so whether the municipality is willing to support the improvement on an ongoing basis in the operating budget.
- Ensure the improvement will benefit the Blyth community as a whole.
- Evaluate the expense of maintenance and long term asset management of the improvement.
- Evaluate if the improvement fits into the strategic plan and goals of the Township of North Huron.

### Blyth Leaf Account Spending Process:

#### Approval Process

- The process for intake, review, and approval of purchases will be managed by the North Huron Recreation and Facilities Department.
- Throughout the year, North Huron will collect recommendations for spending funds in the account.
- Recommendations will be submitted to North Huron via a form that requires that the recommender complete all sections of the form for the item to be considered. It is not the responsibility of the Township of North Huron staff to research the item, however the Blyth Facilities Manager can assist with building specifications if needed.
- Annually, the department will host a meeting in Blyth where the recommendations are considered. Representatives of the different building user groups will be invited to attend the meeting. Each building user group will be awarded one vote toward the decision process. North Huron staff will facilitate the process, but will not have a vote. If no submissions are received by the designated deadline, no meeting for that year will be called, and funds will roll over to the next meeting the following year for consideration of submissions.
- A quorum of 5 user groups must be present for a decision to be binding.
- Meetings are open to the public, and more than one user group representative is invited to attend. North Huron staff will establish a procedure for identifying who the voting representative of the user group is.
- Decisions that achieve a majority vote by the user groups will be forwarded by staff to North Huron Council for consideration.

#### Procurement Process:

- Items purchased using the Blyth Leaf Account will follow the Township of North Huron Procurement Procedure.

#### Community Awareness/Marketing

In order for the process to work, and for the Blyth Living Tree to continue to be relevant, North Huron will publicize the program by:

- Advertising the annual meeting of the Leaf Account in the local paper for one week.
- Sending invitations to the user groups to attend the annual meeting.
- Informing the public via the Rec and Leisure Guide and/or the North Huron web site of the program and process for submitting recommendations or spending the funds.
- Permanently displaying information about the program in a visible area at the Blyth and District Community Centre.
- Making forms made available on-line at the North Huron website, and at the Blyth and District Community Centre.

### Dissolving of the Program

The Township of North Huron Council has authority to dissolve the program at any time it is no longer relevant by a motion of Council.

The program could be considered no longer relevant due to lack of donations, or lack of submissions for improvements or a consistent lack of user group interest. Any funds remaining in the account will be allocated by a motion of North Huron Council to a Blyth community betterment project. The program could be considered no longer relevant if the following were to be realized:

- For a period of 36 months or longer, no donations to the Blyth Living Tree were received.
- For a period of 36 months or longer, no submissions were made for spending the Blyth Leaf Account. (note that as long as submissions are made, the program is relevant, it is not whether or not projects are approved).
- The Blyth Living Tree program is replaced by another relevant program supported by the community and North Huron Council.
- For three consecutive years, quorum is not achieved at the community meeting.

A majority vote of the community groups at the community meeting decides the program is no longer relevant, and that decision is supported by North Huron Council.





**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON  
BY-LAW NO. 77-2016**

**TO AMEND BY-LAW NO. 11-2015**

**of the Township of North Huron and to provide for raising a lesser amount than provided therein  
Snell Municipal Drain – 2015 Improvement**

**WHEREAS**, under and by virtue of By-law No. 11-2015 of the Township of North Huron, there were, as appears therein, provisions for borrowing on the credit of the a total of \$ 216,900.00 the purpose of executing and completing the said Drainage Works and for levying the required sum of \$ 193,803.89 or such required sum after taking into account allowances and applicable grants.

**WHEREAS**, it has transpired that the cost of executing and completing the said Drainage Works was less than that provided for in the said By-law and it is \$ 193,803.89 which is 89.35% of \$216,900.00

**AND WHEREAS**, it is expedient that the said By-law shall be amended to provide for raising, by assessment, the amount after taking into account allowances and applicable grants.

**AND WHEREAS**, the Municipal Council of the Township of North Huron has determined to amend By-law No.11-2015 accordingly and as in hereafter mentioned;

**SCHEDULE OF ASSESSMENT:**

<b>ESTIMATED</b>	<b>ACTUAL</b>
\$ 216,900.00	\$ 193,803.89
per attached schedules.	

**NOW THEREFORE**, the Municipal Council of the Township of North Huron pursuant to the provisions of the Drainage Act and amendments thereto, enacts as follows:

1. By-law No. 11-2015 of the said Township of North Huron be and it is hereby amended and that the Clerk of the said Township of North Huron be and is hereby empowered and authorized to amend the said By-law accordingly.
2. And it is hereby declared to be the judgement of the Municipal Council of the Township of North Huron that it is not necessary to have this By-law No. 77 - 2016 published but it is to go into effect without publication.
3. All assessments of \$1,000.00 or less are payable in the first year in which the assessment in imposed. Under special arrangement, assessments may be paid over a three year period and will be collected in the same manner and at the same time as other taxes are collected.
4. That this by-law shall come into force upon and after the final passing of the same.

Read a First, Second, Third and Final Time this 6<sup>th</sup> day of September, 2016

\_\_\_\_\_  
Reeve – Neil Vincent

\_\_\_\_\_  
Clerk – Kathy Adams

I, Kathy Adams, Clerk of the Township of North Huron do hereby certify this as a true copy of the By-law No.77-2016 of the Township of North Huron.

\_\_\_\_\_  
Clerk – Kathy Adams

FACTOR ACRES													DATE:		February 2, 2004				
#REF!																			
#REF!																			
LOT OR PART	APPROX. ACRES CON.	AFFECTED	LAND OWNER	ROLL No.	ACRES LENGTH			ACRES LENGTH			ACRES LENGTH			ACRES LENGTH			BUSH LENGTH		TOTAL
					1st PART	FACTOR "("%)"	USE FACTOR	2ND PART	FACTOR "("%)"	USE FACTOR	3rd PART	FACTOR "("%)"	USE FACTOR	4th PART	FACTOR "("%)"	USE FACTOR	ACRES "("60%)"	FACTOR "("%)"	
#REF!	#REF!	#REF!	#REF!	#REF!	5	1.00	1										10	1	11.00
#REF!	#REF!	#REF!	#REF!	#REF!													5	0.62	1.86
#REF!	#REF!	#REF!	#REF!	#REF!	14	0.62	1										6	0.62	10.91
#REF!	#REF!	#REF!	#REF!	#REF!	12.5	0.46	1										7.5	0.35	7.33
#REF!	#REF!		#REF!	#REF!															
#REF!	#REF!		#REF!	#REF!															
#REF!	#REF!	#REF!	#REF!	#REF!	7.5	1.00	1										0.5	1	7.80
#REF!	#REF!	#REF!	#REF!	#REF!	55	1.00	1										44.5	1	81.70
#REF!	#REF!	#REF!	#REF!	#REF!	54	1.00	1										45.5	1	81.30
#REF!	#REF!	#REF!	#REF!	#REF!	58	1.00	1										41.5	1	82.90
#REF!	#REF!	#REF!	#REF!	#REF!	63.5	1.00	1										36	1	85.10
#REF!	#REF!	#REF!	#REF!	#REF!	71	0.75	1										28.5	0.75	66.08
#REF!	#REF!	#REF!	#REF!	#REF!	35	0.46	1	17.97	0.35	1	30	0.46	1	2.5	0.46	0.6	13.5	0.35	39.71
#REF!	#REF!	#REF!	#REF!	#REF!	7	0.46	1	33	0.2	1							33.5	0.2	13.84
#REF!	#REF!	#REF!	#REF!	#REF!	32	0.10	1										1.5	0.1	3.29
#REF!	#REF!	#REF!	#REF!	#REF!	10	1.00	1												10.00
#REF!	#REF!	#REF!	#REF!	#REF!	17	1.00	1												17.00
#REF!	#REF!	#REF!	#REF!	#REF!	24	1.00	1												24.00
#REF!	#REF!	#REF!	#REF!	#REF!	11	0.85	1												9.35
#REF!	#REF!	#REF!	#REF!	#REF!	58	0.46	1												26.68
#REF!	#REF!	#REF!	#REF!	#REF!	0.75	0.46	1												0.35
#REF!	#REF!	#REF!	#REF!	#REF!	12	0.46	1												5.52
#REF!		#REF!	#REF!		11.4	1.00	4	2.3	0.62	4	3.9	0.46	4						58.48
#REF!		#REF!	#REF!		6	0.62	3	3.2	0.85	3									19.32
#REF!		#REF!	#REF!		5.7	1.00	3												17.10
#REF! Total Acres in the Main Drain Watershed																		Total Factored Acres in Main Drain Watershed: 680.62	

**SCHEDULE OF ASSESSMENT  
SNELL MUNICIPAL DRAIN - 2015 IMPROVEMENT  
TOWNSHIP OF NORTH HURON**

LOT OR PART	CON.	OWNER	ROLL NO.	AFFECTED AREA (Ha.)	BENEFIT ASSESS'T (Sect.22)	OUTLET ASSESS'T (Sect.23)	TOTAL ESTIMATED ASSESSMENT	TOTAL ACTUAL ASSESSMENT	LESS 1/3 GOV'T GRANT	LESS ALLOWANCES	NET ASSESSMENT	CLEAN WATER GRANT	TOTAL NET ASSESSMENT
<b>Township of North Huron (East Wawanosh)</b>													
W 1/2 30	2	R. & M. Steele	002-00400	.50		\$580	\$580	518.24	172.75		345.49	-22.36	323.13
S 1/2 28	3	N. McClinchey	003-00100	20.20	\$11,380	\$5,160	\$16,540	14778.78	4926.26	6940.00	2912.52	-637.52	2,275.00
N 1/2 28	3	C. Empey	003-00200	7.62	\$850	\$4,770	\$5,620	5021.57	1673.86		3347.71	-216.62	3,131.09
W 1/2 29	3	Bellera Livestock Inc.	003-00300	20.52	\$38,890	\$19,020	\$57,910	51743.58	17247.86	4500.00	29995.72	-2,232.09	27,763.63
E 1/2 29	3	D.J. Howatt	003-00400	22.00	\$42,100	\$33,680	\$75,780	67710.74	22570.25	8450.00	36690.49	-2,920.87	33,769.62
30	3	D. & F. Werkema	003-00500	17.64	\$12,190	\$45,680	\$57,870	51707.84	17235.95	710.00	33761.89	-2,230.55	31,531.34
<b>Total Assessment on Lands</b>				<b>88.48</b>	<b>\$105,410</b>	<b>\$108,890</b>	<b>\$214,300</b>	<b>\$191,480.75</b>	<b>\$63,826.93</b>	<b>\$20,600.00</b>	<b>\$107,053.82</b>	<b>-\$8,260</b>	<b>\$98,793.81</b>
<b><u>Roads</u></b>													
Donnybrook Line		County of Huron		0.65	\$0	\$0	\$0	0.00			0.00		0.00
Moncrieff Road		Township of North Huron		0.50	\$0	\$2,600	\$2,600	2,323.14			2,323.14		2323.14
<b>Total Assessment on Roads</b>				<b>1.15</b>	<b>\$0</b>	<b>\$2,600</b>	<b>\$2,600</b>	<b>\$2,323.14</b>			<b>\$2,323.14</b>		<b>\$2,323.14</b>
<b>Total Assessments on Lands and Roads in North Hur</b>				<b>89.63</b>	<b>\$105,410</b>	<b>\$111,490</b>	<b>\$216,900</b>	<b>\$193,803.89</b>	<b>\$63,826.93</b>	<b>\$20,600.00</b>	<b>\$109,376.96</b>	<b>-\$8,260</b>	<b>\$101,116.95</b>
								<b>\$193,803.89</b>			<b>\$109,376.96</b>		

NOTES: 1. The NET ASSESSMENT is the total estimated assessment less a one third (1/3) Provincial grant, and allowances, if applicable.

# **Snell Municipal Drain 2015**

## **Total Costs of Project:**

	<b>Engineer's Estimate</b>	<b>Construction Costs</b>	<b>Net HST</b>	<b>Total Net Costs</b>
<b>Construction</b>	\$122,100.00	\$103,719.50	\$1,825.46	\$105,544.96
<b>Engineering</b>	\$54,500.00	\$60,885.15	\$1,071.58	\$61,956.73
<b>Allowances</b>	\$20,600.00	\$20,600.00		\$20,600.00
<b>Contingencies</b> (Interest & MVCA)	\$19,700.00	\$5,698.68	\$3.52	\$5,702.20
<b>Total</b>	<b>\$216,900.00</b>	<b>\$190,903.33</b>	<b>\$2,900.56</b>	<b>\$193,803.89</b>
<b>% of estimate</b>		<b>89.35%</b>		

**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 78-2016**

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Being a by-law to authorize the Reeve and Clerk to sign a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right Of Ontario As Represented By The Minister of Infrastructure, for use of the “Court Facilities” at 274 Josephine Street, Wingham Ontario.

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**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council of the Township of North Huron Council is desirous of executing a Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right Of Ontario As Represented By The Minister of Infrastructure, for use of the “Court Facilities” at 274 Josephine Street, Wingham Ontario;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, A Second License Extension and Amending Agreement between the Corporation of the Township of North Huron and Her Majesty The Queen In Right Of Ontario As Represented By The Minister of Infrastructure, for use of the “Court Facilities” at 274 Josephine Street, Wingham Ontario.
2. That a copy of the said Policy is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 6<sup>TH</sup> DAY OF SEPTEMBER 2016.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

READ A THIRD TIME AND PASSED THIS      DAY OF      , 2016.

CORPORATE SEAL

---

Neil G. Vincent, Reeve

---

Kathy Adams, Director of  
Corporate Services/Clerk

**SECOND LICENSE EXTENSION AND AMENDING AGREEMENT**

**THIS AGREEMENT** made in triplicate as of January 1, 2017.

**BETWEEN:**

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

(the “Licensor”)

**OF THE FIRST PART**

- and -

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS  
REPRESENTED BY THE MINISTER OF INFRASTRUCTURE**

(the “Licensee”)

**OF THE SECOND PART**

**WHEREAS:**

- A. By a per diem license agreement dated December 4, 2006 (the “Original License”), the Licensor did license unto Ontario Realty Corporation acting as agent on behalf of Her Majesty the Queen in right of Ontario as represented by the Minister of Public Infrastructure Renewal (“MPIR”) for a term of five (5) years commencing on January 1, 2007 and ending on December 31, 2011 (the “Term”), the premises more particularly described as approximately one thousand, three hundred and fifty (1,350) square feet on the ground floor (the “Licensed Premises”), in the building municipally known as 274 Josephine Street (the “Building”), in the Town of Wingham in the Municipality of North Huron, in the Province of Ontario (the “Lands”), as more particularly described in Schedule “A” attached thereto, in addition to other terms and conditions as set out therein.
- B. By Order-in-Council No. 1617/2008, approved and ordered September 17, 2008, all the powers and duties of MPIR relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, were transferred and assigned to the Minister of Energy and Infrastructure (“MEI”).
- C. By Order-in-Council No. 1320/2010, approved and ordered September 15, 2010, all the powers and duties of MEI relating to real property matters of the Government of Ontario pursuant to the *Ministry of Government Services Act*, R.S.O. 1990, c.M.25, as amended, are transferred and assigned to the Minister of Infrastructure (“MOI”).
- D. Ontario Infrastructure and Lands Corporation (“OILC”) has been delegated MOI’s authorities and responsibilities with respect to real property in the name of MOI subject to certain conditions by Delegation of Authority of Ontario Infrastructure and Lands Corporation under the *Ministry of Infrastructure Act*, 2011 dated June 6, 2011.
- E. By Order-in-Council No. 1376/2011, approved and ordered July 19, 2011, MOI shall exercise the powers and duties assigned by law to MOI or that may otherwise be assigned to or undertaken by MOI in respect of infrastructure and any other matters related to MOI’s portfolio.
- F. By a license extension and amending agreement dated January 1, 2012 (the “First License Extension and Amending Agreement”), the Licensor and MOI agreed to extend the Term in accordance with the terms of the Original License as amended and extended, with an extension term commencing on January 1, 2012 and expiring on December 31, 2016 (the “First Extension Term”), in addition to other terms and conditions as set out therein.

- G. Pursuant to the terms of the First License Extension and Amending Agreement, MOI was entitled to extend the First Extension Term for two (2) further terms of five (5) years each.
- H. By Order-in-Council No. 219/2015, approved and ordered February 18, 2015, all the powers and duties of MOI under Order-in-Council No. 1376/2011 relating to infrastructure and real property matters of the Government of Ontario were assigned and transferred to the Minister of Economic Development, Employment and Infrastructure (now known as the Minister of Infrastructure).
- I. The Licensee has now exercised its right to extend the First Extension Term in accordance with the Terms of the Original License as amended and extended, with an extension term commencing on January 1, 2017 and expiring on December 31, 2021 (the "Second Extension Term"), in addition to other terms and conditions as set out herein.
- J. The Original License, the First License Extension and Amending Agreement and this second license extension and amending agreement (the "Agreement") are hereinafter collectively referred to as the "License", except as specifically set out herein.
- K. The parties have agreed to extend and amend the License on the following terms and conditions:

**NOW THEREFORE THIS AGREEMENT WITNESSES THAT** in consideration of the sum of Two Dollars (\$2.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. The parties hereto confirm that the foregoing recitals are true in substance and in fact.
- 2. The License is hereby extended for a further term of five (5) years commencing on January 1, 2017 and ending on December 31, 2021 (the "Second Extension Term") at the following annual license fees (the "License Fees"):

For the period from January 1, 2017 up to and including December 31, 2019, the annual license fee payable by the Tenant shall be One Thousand, Three Hundred and Twenty Dollars (\$1,320.00), payable in advance in equal monthly instalments of One Hundred and Ten Dollars (\$110.00) on the first day of each month during the Second Extension Term. The annual License Fee for the period from January 1, 2017 up to and including December 31, 2019 is based on twelve (12) days of use per annum at a rate of One Hundred and Ten Dollars (\$110.00) per day.

For the period from January 1, 2020 up to and including December 31, 2021, the annual license fee payable by the Tenant shall be One Thousand, Four Hundred and Forty Dollars (\$1,440.00), payable in advance in equal monthly instalments of One Hundred and Twenty Dollars (\$120.00) on the first day of each month during the Second Extension Term. The annual License Fee for the period from January 1, 2020 up to and including December 31, 2021 is based on twelve (12) days of use per annum at a rate of One Hundred and Twenty Dollars (\$120.00) per day.

Any additional days of use will be paid for by the Licensee at the above-mentioned daily rate upon receipt of an invoice from the Licensors for such additional use, such invoice to be issued once a year at the end of the calendar year in which such charges were incurred.

Any additional days are to be invoiced to the following:

"Ministry of the Attorney General  
720 Bay Street  
5th Floor  
Toronto, ON M5G 2K1  
Attention: Manager, Leasing Services"

- 3. The Licensee shall pay to the Licensors all applicable Sales Taxes assessed on the License Fee payable by the Licensee to the Licensors under this License.

"Sales Taxes" means all business transfer, multi-usage sales, sales, goods and services, harmonized sales, use, consumption, value-added or other similar taxes imposed by the Government of Canada and/or Ontario upon the Licensors, or the Licensee, or in respect of this License, or the payments made by the Licensee hereunder or the goods and services provided by the Licensors hereunder including, without limitation, the use of the Licensed Premises and the provision of administrative services to the Licensee hereunder.

4. Either party shall continue to have the right to terminate this License at any time, by giving the other party not less than six (6) months' prior written notice of termination without penalty, compensation, damages or bonus.

In the event the Licensee exercises such right of termination, the Licensors shall promptly refund the Licensee any prepaid License Fee with respect to the period following the effective date of the early termination, calculated on a pro rata basis based on the remaining number of days in the current license period.

5. The extension contemplated pursuant to this Agreement is subject to all the covenants and agreements contained in the License, as amended, renewed and extended from time to time, save and except:

- (a) The Licensors shall set-up the Licensed Premises for the provision of court services, including without limitation, the set-up of all chairs, tables, portable dais, printers and/or facsimile machines and all related equipment and accessories (collectively referred to as the "Court Facilities"), to the satisfaction of the Licensee, acting reasonably, no later than 8:30 a.m. on each day of use, and to dismantle the Court Facilities after the Licensee's use thereof at the end of each day of use.

- (b) The Licensee shall be entitled to extend the License for two (2) further terms of five (5) years each (each a "Further Extension Term"). Each Further Extension Term shall be upon the same terms and conditions of the License except that there shall be no further right of extension and except for the License Fee, which shall for each Further Extension Term be based upon the market license rate as determined by the parties as of the date which is not less than six (6) months prior to the commencement of each Further Extension Term, or failing such agreement, by arbitration in accordance with the Arbitration Act, 1991, S.O. 1991, c.17, as amended, or any successor act. The Licensee shall give written notice to the Licensors of its extension of this License not less than six (6) months prior to the end of the Second Extension Term or Further Extension Term, as the case may be.

The parties agree that the extension options contained in this Section 5(b) shall supersede any remaining extension options available to the Tenant pursuant to the Original License and the First License Extension and Amending Agreement and all such remaining extension options shall no longer be in effect.

- (c) Section 7.12 of the Original License is hereby amended to provide the following addresses for notice to the Licensors:

The Corporation of the Township of North Huron  
274 Josephine Street  
Wingham, Ontario N0G 2W0  
Attention: Pat Newson, Director of Recreation and Facilities  
Fax: (519) 357-1110

and in the case of notice to the Licensee:

Ontario Infrastructure and Lands Corporation  
One Stone Road West, 4<sup>th</sup> Floor  
Guelph, Ontario N1G 4Y2  
Attention: Vice President, Asset Management  
Fax: (519) 826-3330



With a copy to:

Ontario Infrastructure and Lands Corporation  
777 Bay Street, Suite 900  
Toronto, Ontario M5G 2C8  
Attention: Director, Legal Services (Real Estate and Leasing)  
Fax: 416-326-2854

And an additional copy to:

CBRE Limited  
Global Workplace Solutions  
18 King Street East, Suite 1100  
Toronto, Ontario M5C 1C4  
Attention: Director, Lease Administration – OILC  
Fax: (416) 775-3989

Notices shall be delivered personally or by facsimile or mailed by either registered or signature mail and postage prepaid enclosed in a sealed envelope. The time of giving of notice by either registered or signature mail shall be conclusively deemed to be the fifth Business Day after the day of such mailing. Such notice, if personally delivered or if delivered by facsimile, shall be conclusively deemed to have been given and received at the time of such delivery. The parties hereto acknowledge and agree that notwithstanding anything to the contrary in the *Electronic Commerce Act, 2000*, S.O. 2000, c.17, as amended from time to time, any notice, statement, demand, request or other instrument which may be or is required to be given under this License or at law may not be validly delivered by way of electronic communication, save as specifically provided in this Section.

Either party may at any time by giving notice to the other party (in the manner provided above) change its address for notice purposes, and thereafter the address most recently provided shall be deemed to be the address so changed. "Business Day" means any day which is normally considered a regular day of business for most government offices for the Province of Ontario.

- (d) The Licenser agrees that upon the request of the Licensee, the Licenser, and any Person hired by the Licenser: (i) to do work on the Building; or (ii) who requires access to the Licensed Premises to do any work, whether to the Licensed Premises or otherwise, shall undergo security screening checks in compliance with Ontario Government policies. The Licenser further agrees that any Person hired by the Licenser to supply janitorial services to the Building shall be reputable and all of its employees shall be bonded.
- (e) All sections, clauses or provisions of the License which obligate the Licensee to pay interest to the Licenser for any reason whatsoever are hereby amended to delete the obligation of the Licensee to pay interest to the Licenser, in order to conform with the Licensee's obligation to comply with the *Financial Administration Act*, R.S.O. 1990, c.F.12, as amended.
- 6. The Licenser and the Licensee hereby mutually covenant and agree that during the Second Extension Term they shall each perform and observe all of the covenants, provisos and obligations on their respective parts to be performed pursuant to the terms of the License.
- 7. The Licenser and any of its successors, assigns, directors, officers, employees, agents, servants, and representatives shall not engage in any activity where such activity creates a conflict of interest, actual or potential, in the sole opinion of the Licensee, with the License or the exercise of any of the rights or obligations of the Licenser hereunder. The Licenser shall disclose to the Licensee in writing and without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.

For clarification, a “conflict of interest” means, in relation to the performance of its contractual obligations pursuant to this License, the Licensor's other commitments, relationships or financial interests (i) could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement; or (ii) could or could be seen to compromise, impair or be incompatible with the effective performance of its contractual obligations pursuant to this License.

8. Except as otherwise specifically provided in this Agreement, all words and expressions used in the Original License and the First License Extension and Amending Agreement shall apply to and be read as applicable to the provisions of this Agreement.
9. The provisions of this Agreement shall be interpreted and governed by the laws of the Province of Ontario.
10. The Licensor acknowledges and agrees that the commercial and financial information in this Agreement is subject to the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended.
11. This Agreement shall be binding upon and enure to the benefit of the administrators, successors and/or assigns of the respective parties hereto.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

12. This Agreement shall not be binding upon the Licensee until it has been executed by or on behalf of the Licensee.

**EXECUTED** by each of the parties hereto under seal on the dates written below.

**SIGNED, SEALED AND  
DELIVERED**

Dated this \_\_\_\_day of \_\_\_\_\_, 20\_\_.

**THE CORPORATION OF THE TOWNSHIP OF NORTH  
HURON**

Per: \_\_\_\_\_  
Name:  
Title:

Authorized Signing Officer

Per: \_\_\_\_\_  
Name:  
Title:

Authorized Signing Officer

Dated this \_\_\_\_day of \_\_\_\_\_, 20\_\_.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS  
REPRESENTED BY THE MINISTER OF  
INFRASTRUCTURE, AS REPRESENTED BY ONTARIO  
INFRASTRUCTURE AND LANDS CORPORATION**

Per: \_\_\_\_\_  
Name:  
Title:

Authorized Signing Officer

**SCHEDULE 1**

**CORPORATION OF THE TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 79- 2016**

**BEING** a by-law to amend the zoning on Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron.

**WHEREAS** the Corporation of the Township of North Huron considers it advisable to amend Zoning By-law 82-2008, as amended.

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron enacts as follows:

1. This by-law shall apply to Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron and is comprised of the attached Schedules.
2. By-law 82-2008 is hereby amended by changing 'Natural Environment- Limited Protection Zone (NE2)' to 'Agricultural Small Holding Zone- Special Zone (AG4-10)', the zone symbol on the lands designated zone change to 'AG4-10' on the attached Schedule A.
3. Section 7.8 AG4 Special Zones is hereby amended by the addition of the following:

**7.8.14 AG4-10**

*Notwithstanding the provisions of Section 7.4 to the contrary, on the lands zoned AG4-10, a minimum setback of 20 metres is required from the existing NE2 Zone boundary.*

4. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE 6<sup>TH</sup> DAY OF SEPTEMBER, 2016

READ A SECOND TIME ON THE 6<sup>TH</sup> DAY OF SEPTEMBER, 2016.

READ A THIRD TIME AND PASSED THIS 6<sup>TH</sup> DAY OF SEPTEMBER, 2016.

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Neil Vincent, Reeve

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Kathy Adams, Clerk

## **SCHEDULE 1**

### **CORPORATION OF THE TOWNSHIP OF NORTH HURON**

#### **BY-LAW 79- 2016**

1. By-law 79- 2016 has the following purpose and effect:

This proposed Zoning By-law Amendment affects Concession 11, Part Lot 30 as Registered Plan 22R4466 Part 3 with Right of Way, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the zoning to 'Agricultural Small Holding- Special Zone (AG4-10)' from 'Natural Environment- Limited Protection (NE2)' on the vacant severed portion of the subject property.

This rezoning is a condition of severance application B68-15 which severs a vacant residential lot. The proposed severed area is 0.93 hectares (2.3 acres) and the area subject to rezoning is 0.25 hectares (0.6 acres).


The severed lands require a zone change from 'Natural Environment- Limited Protection (NE2)' to 'Agricultural Small Holding-Special Zone (AG4-10)' to permit the construction of a new residential dwelling with the Special Zone provision of a 20 metre setback from the existing NE2 Zone boundary. The subject property is designated Natural Environment and Agriculture in the North Huron Official Plan.

The property is located on 85769 Beecroft Line.

This by-law amends North Huron Zoning By-law # 82-2008.  
All other zone provisions apply.

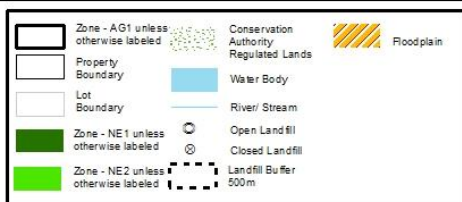
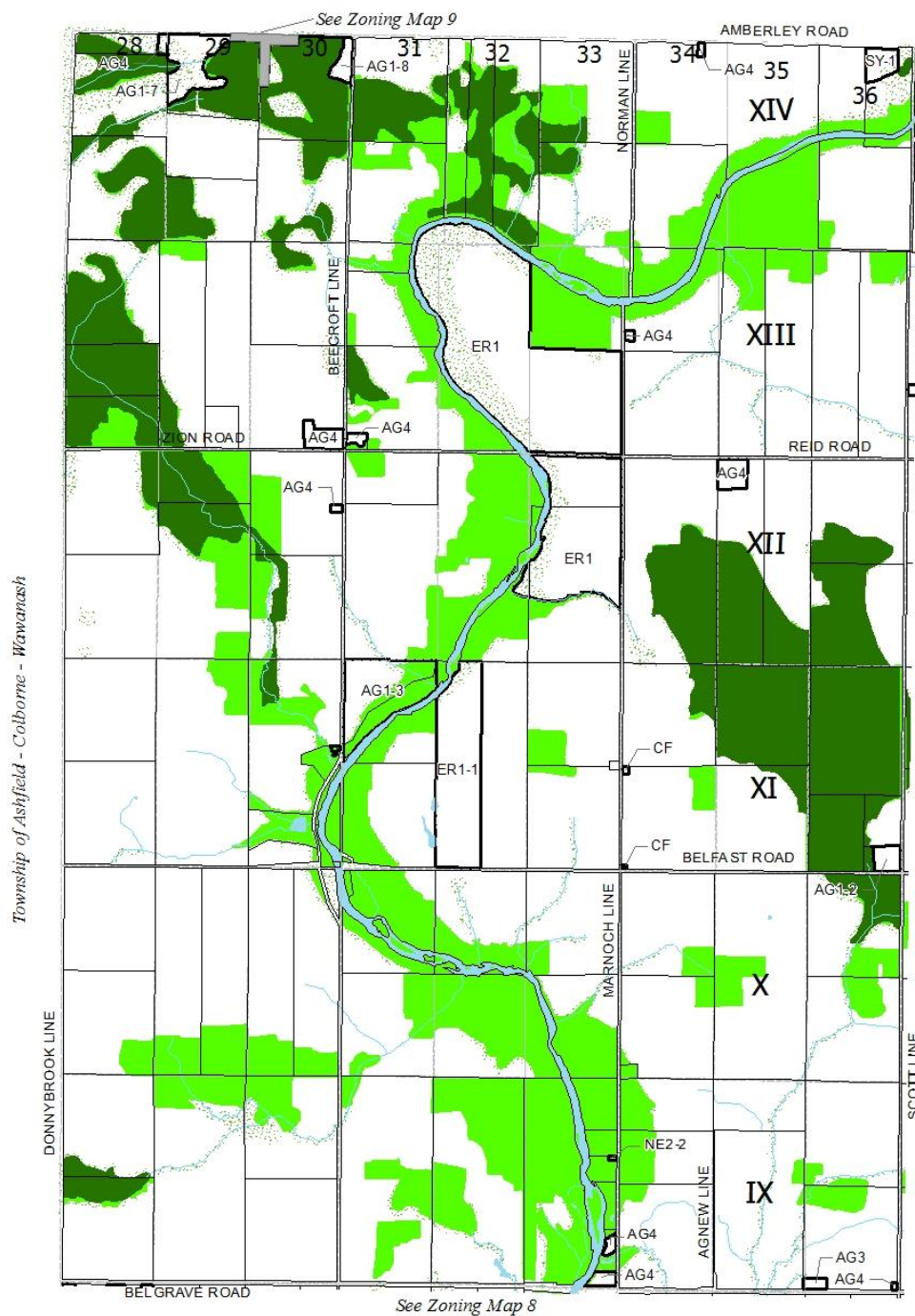


## Amendments

 Zone change from NE2 (Natural Environment - Limited Protection) to AG4-10 (Agricultural Small Holding - Special Zones)

REVISION DATE August 18, 2016

**Schedule 'A'**  
**Township of North Huron**  
*North West NH*  
**Zone Map**









**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 80-2016**

**BEING A BY-LAW TO AUTHORIZE THE REEVE AND CLERK TO  
EXECUTE AND AFFIX THE CORPORATE SEAL TO AN  
AGREEMENT FOR THE TOWNSHIP OF NORTH HURON AND  
THE MUNICIPALITY OF MORRIS-TURNBERRY TO PROVIDE  
BUILDING SERVICES TO THE TOWNSHIP OF HOWICK**

**WHEREAS**, Section 8 of the Municipal Act, 2001 S.O. 2001 C. 25 as amended, states that; ‘Powers of a natural person – A Municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act’;

**AND WHEREAS**, the Council of the Township of North Huron and the Council of the Municipality of Morris-Turnberry has entered into a “ Shared Services Agreement” as of the 3<sup>rd</sup> day of May, 2016;

**AND WHEREAS**, the Township of North Huron and the Municipality of Morris-Turnberry has jointly engaged the services of a Chief Building Official and Building Inspectors, under the authority of By-law No. 71-2016;

**NOW THEREFORE**, the Township of North Huron **enacts as follows:**

- 1. THAT** the Council of the Township of North Huron, jointly with the Council of the Municipality of Morris-Turnberry, hereby enters into an Agreement to provide Building Services to the Township of Howick, and the agreement is hereby attached as Schedule ‘A’ to this By-law;
- 2. THAT** the Reeve and Clerk of the Township of North Huron be and are hereby authorized to execute and affix the Corporate Seal to this By-law, and that the By-law be known as the “Howick Building Services Agreement” By-law.

**READ A FIRST AND SECOND TIME THIS 6<sup>TH</sup> DAY OF SEPTEMBER, 2016**

**READ A THIRD TIME AND FINALLY PASSED THIS 6<sup>TH</sup> DAY OF  
SEPTEMBER, 2016.**

**CORPORATE SEAL**

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Reeve Neil Vincent

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Clerk Kathy Adams

**SCHEDULE 'A'**  
**TO BY-LAW NO. 80-2016**



**THIS AGREEMENT made this       day of       , 2016**

**BETWEEN:**

**The Corporation of the Township of North Huron  
and the Corporation of the Municipality of Morris-Turnberry  
Hereinafter called “Morris-Turnberry/ North Huron ”  
OF THE FIRST PART**

**-and-**

**The Corporation of the Township of Howick  
Hereinafter called “Howick”  
OF THE SECOND PART**

**WHEREAS,** Morris-Turnberry and North Huron have jointly established a Shared Services Building Department and have passed the appropriate Building Bylaws;

**AND WHEREAS** Section 3. (2) of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended (hereinafter called the “Act”) states “that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction”;

**AND WHEREAS** Section 3. (3) of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, allows for Joint Enforcement and hereby states:

“The councils of two or more municipalities may enter into an agreement,

- (a) providing for the joint enforcement of this Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors.”

**AND WHEREAS,** the purpose of this Agreement is to permit the sharing of services of “Morris-Turnberry ” / “North Huron ” Chief Building Official and ‘Building Inspectors’ with “Howick”, as set out herein;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the terms and conditions contained herein and other good and valuable consideration the parties hereto agree as follows:

**1.     General Terms:**

1. **That** Morris-Turnberry and North Huron have jointly employed a Chief Building Official and Building Inspectors;

### **Building Services Agreement**

2. **That** Morris-Turnberry and North Huron are desirous to enter into an Agreement with 'Howick' for the provision of:

1. **Building Services,**  
including permits for Building, Plumbing and Septic Systems
2. **Zoning Certificates**
3. **Comments related to planning matters**

and agree to provide the services of a Chief Building Official and Building Inspectors for the provision of that Building Service to Howick;

3. **That** "Howick" shall by by-law appoint the said Chief Building Official and Inspectors.

#### **2. Term of the Agreement:**

1. **That** the terms of this Agreement shall be from **September 16, 2016**, to December 31, 2017 at which time the Agreement shall be reviewed by Morris-Turnberry / North Huron and Howick to determine whether to continue with the Agreement or not. This Agreement may be renewed thereafter by resolution of the Councils of Morris-Turnberry and North Huron and Howick.
2. **That** the Councils of the Morris-Turnberry, North Huron and Howick shall commence the review of the Agreement, September 1, 2017.
3. **That** the terms of the Agreement may be amended from time to time by mutual consent of the Councils of Morris-Turnberry and North Huron and Howick, evidenced by a by-law of each municipality and a written amended agreement between the Municipalities.

#### **3. Financial :**

1. Howick's share of the costs and expenses for the enforcement of the Building Code Act and its regulations shall be calculated based on the time allocated for the issuance of permits and required inspections in Howick;
4. Morris-Turnberry/ North Huron agree to invoice Howick for the costs incurred by the Chief Building Official and Building Inspectors performing the Building Service in the Township of Howick, which shall include :
  - \$60.00 per hour and
  - mileage at 48 cents per kilometer; log submitted to Howick Township
3. Morris-Turnberry/ North Huron agree to invoice Howick on a monthly basis, and Howick agrees to pay the invoiced amounts within thirty(30) days of receiving the said invoice;

#### **4. Procedure**

That the Morris-Turnberry/North Huron Chief Building Official and or their Building Inspectors will work from the Howick Municipal Office two – ½ days per week; and inspection time, as required;

5. **Offences**

Each municipality shall be solely responsible for the costs of any proceedings under Sections 36 or 38 of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended and shall be solely entitled to any award or costs in favour of said municipality in such proceedings.

**Building Services Agreement**

6. **Enforcement**

In the event that any covenant, provision or term of this agreement should at any time be held by any competent tribunal to be void or unenforceable, then the agreement shall not fail, but the covenant, provision or term shall be deemed to be severable from the remainder of this agreement which shall remain in full force and effect mutatis mutandis.

**IN WITNESS WHEREOF**, the parties hereto have duly executed this agreement.

THIS AGREEMENT is executed by “North Huron” this      day of                      , 2016

\_\_\_\_\_  
Reeve – Neil Vincent

\_\_\_\_\_  
CAO – Sharon Chambers

\_\_\_\_\_  
Clerk- Kathy Adams

THIS AGREEMENT is executed by “Morris-Turnberry” this      day of                      , 2016

\_\_\_\_\_  
Mayor – Paul Gowing

\_\_\_\_\_  
Administrator Clerk-Treasurer – Nancy Michie

THIS AGREEMENT is executed by “ Howick ”                      this      day of                      , 2016

\_\_\_\_\_  
Reeve – Art Versteeg

\_\_\_\_\_  
Clerk- Carol Watson

# **THE TOWNSHIP OF NORTH HURON**

## **BY-LAW NO. 81-2016**

### **A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on September 6, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 6<sup>th</sup> day of September, 2016.

**READ A THIRD TIME AND FINALLY PASSED** this 6<sup>th</sup> day of September, 2016.

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**Neil Vincent, Reeve**

**SEAL**

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**Kathy Adams, Clerk**