

THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA



Date: Monday, March 20, 2023
Time: 6:00 p.m.
Location: HELD IN THE NORTH HURON TOWN HALL THEATRE

Pages

1.	CALL TO ORDER	
2.	CONFIRMATION OF THE AGENDA	
	<i>THAT the Council of the Township of North Huron hereby accept the agenda for the March 20, 2023 Council Meeting; as presented.</i>	
3.	DISCLOSURE OF PECUNIARY INTEREST	
4.	PUBLIC COMMENT (Opportunity for members of the public to speak to an item of business on the agenda, two minutes per person)	
5.	CONSENT AGENDA	
	<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 5.1.1.;</i>	
	<i>AND FURTHER, THAT the Council of the Township of North Huron hereby receives Consent Items 5.1.2. to 5.3.4. for information.</i>	
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6.1	Kristin Crane, Social Research and Planning Council/Candace Cunningham, Huron Perth Public Health – Food Insecurity	134
6.2	Scott Gowan, Veolia Water Canada – Water and Wastewater Operations and Maintenance 2022 Annual Activities Review	176
	<i>THAT the Council of the Township of North Huron hereby receives the presentation from Scott Gowan, Veolia Water Canada, regarding the 2022 Annual Activities Review for information;</i>	
	<i>AND FURTHER, THAT Council receives the 2022 Annual and Summary Reports for the Blyth and Wingham Water Systems for information;</i>	
	<i>AND FURTHER, THAT Council receives the 2022 Annual Reports for the Blyth and Wingham Wastewater Systems for information;</i>	
	<i>AND FURTHER, THAT the 2022 Annual and Summary Reports for the Blyth and Wingham Water Systems be made available for the public free of charge and posted on the Township's website.</i>	
7.	REPORTS	
7.1	Clerk's Department	
7.1.1	PL-2023-04 First Draft Amendment of Zoning By-law Update	268
	<i>THAT the Council of the Township of North Huron hereby receives the first draft of the proposed Zoning By-law amendment with text and mapping changes for information;</i>	
	<i>AND FURTHER, THAT Council directs staff to circulate public notices for open houses to be held on April 20th and April 21st;</i>	
	<i>AND FURTHER, THAT Council directs staff to send notices to landowners with proposed zoning (mapping) changes.</i>	

7.1.2	CL-2023-05 Appointment of Line Fence Viewers	592
	<p><i>THAT the Council of the Township of North Huron hereby receives the report of the Clerk, dated March 20, 2023 regarding the Appointment of Line Fence Viewers, for information purposes;</i></p> <p><i>AND FURTHER, THAT Council appoints Adam Ireland, Stewart Skinner, Vaughan Toll, and Randy Scott (alternate) as Line Fence Viewers for the Township of North Huron for the 2022-2026 term of Council;</i></p> <p><i>AND FURTHER, THAT Council directs the Clerk to prepare a by-law for the April 3, 2023 Regular Council meeting, to appoint Line Fence Viewers for the Corporation of the Township of North Huron for the 2022-2026 term of Council.</i></p>	
7.2	Finance Department	
7.2.1	FIN-2023-08 Blyth Fire Department Donations Reserve Account Payout	595
	<p><i>THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance/Treasurer, dated March 20, 2023 regarding the Blyth Fire Department Donations Reserve Account for information purposes;</i></p> <p><i>AND FURTHER, THAT Council directs the Director of Finance/Treasurer to payout the remaining funds (\$10,449.13) within the Blyth Fire Department Donations Reserve Account to the Blyth Fire Department Association;</i></p> <p><i>AND FURTHER, THAT Council directs for the closure of the Blyth Fire Department Donations Reserve Account.</i></p>	
7.3	Recreation and Community Services Department	
7.4	Public Works and Facilities Department	
7.4.1	PW-2023-07 Cemetery By-law Update	597
	<p><i>THAT the Council of the Township of North Huron hereby receives the Cemetery by-law Update report from the Director of Public Works and Facilities dated March 20, 2023 for information purposes;</i></p> <p><i>AND FURTHER, THAT Council directs staff to submit the draft Cemetery By-law to the Bereavement Authority of Ontario (BAO) for consideration and approval;</i></p> <p><i>AND FURTHER, THAT Council directs staff to proceed with providing public notice of the filing of the draft Cemetery By-law with the BAO, in accordance with the Cemetery By-law filing requirements.</i></p>	
7.5	Fire Department	
7.6	Office of the CAO	
8.	CORRESPONDENCE	
9.	COUNCIL REPORTS	
9.1	REEVE ACTIVITY REPORT	

9.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
9.3	COMMENTS BY MEMBERS	
9.4	NOTICE OF MOTION	
9.4.1	Request from Councillor Wright	
	<i>THAT the Council of the Township of North Huron hereby directs staff to investigate the possibility of adding the removal of the boat launch and dock area to the scope of the Howson dam removal project and for this work to be also undertaken in 2023; AND FURTHER, THAT Council directs staff to also assess the plans to restore the south river bank to see if they can be adjusted so the park can be maintained so that it extends out to the river.</i>	
10.	BY-LAWS	
10.1	By-law No. 17-2023 - Appointment of Members to Boards and Committees	617
	<i>THAT By-law No. 17-2023; being a By-law to appoint persons, including Council Members, to various Boards, Committees and Authorities for the Township of North Huron for the 2022-2026 Term of Council, and to Repeal By-law No.113-2022; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.</i>	
10.2	By-law No. 18-2023 - Asset Disposal/Transfer Policy	619
	<i>THAT By-law No. 18-2023; being a By-law to adopt an Asset Disposal/Transfer Policy for the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.</i>	
10.3	By-law No. 19-2023 - Wingham BIA Constitution and Procedure By-law	623
	<i>THAT By-law No. 19-2023; being a By-law of the Township of North Huron to adopt a Constitution and Procedure By-law for the Wingham Business Improvement Area (BIA); be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.</i>	
10.4	By-law No. 20-2023 - Blyth BIA Constitution and Procedure By-law	635
	<i>THAT By-law No. 20-2023; being a By-law of the Township of North Huron to adopt a Constitution and Procedure By-law for the Blyth Business Improvement Area (BIA); be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.</i>	

11. ANNOUNCEMENTS

The next Budget meeting will be held on Monday, March 27, 2023 at 6:00pm in the North Huron Town Hall Theatre.

The next Regular Council meeting will be held on Monday, April 3, 2023 at 6:00pm in the North Huron Town Hall Theatre.

The next Blyth BIA Board meeting will be held on Thursday, March 30, 2023 at 8:00am at the Blyth & District Community Centre.

The next Wingham BIA Board meeting will be held on Thursday, April 20, 2023 at 6:30pm in the Hot Stove Lounge at the North Huron Westcast Community Complex.

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm to an In-Camera Session (Closed to the Public) under Section 239(2)(b), of the Municipal Act, to discuss the following:

- *personal matters about an identifiable individual, including municipal or local board employees (Personnel Matter);*

AND FURTHER, THAT County Clerk Susan Cronin remain in attendance.

14. CONFIRMATORY BY-LAW

14.1 By-law No. 21-2023 - Confirmatory By-law

647

THAT By-law No. 21-2023; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 20, 2023 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

**MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING**



Date: Monday, March 6, 2023
Time: 6:00 p.m.
Location: HELD IN THE NORTH HURON TOWN HALL THEATRE

MEMBERS PRESENT: Reeve Paul Heffer
Deputy Reeve Kevin Falconer
Councillor Ric McBurney
Councillor Chris Palmer
Councillor Anita van Hittersum
Councillor Lonnie Whitfield
Councillor Mitch Wright

STAFF PRESENT: Dwayne Evans, CAO/Deputy Clerk
Carson Lamb, Clerk
Vicky Luttenberger, Director of Recreation and Community Services
Chris Townes, Director of Finance/Treasurer
Demetri Makrakos, Economic Development Officer
Kent Readman, Fire Chief
Gregg Furtney, Director of Public Works and Facilities

OTHERS PRESENT: Hilda Wales, Murray Wales, Evonne Carter, Nelson Frank, Merla Frank, Roland Kaufman, Tim Cumming, Dale Beninger, Marjorie McKay, Ray Walker, Ralph Metcalfe, Debbie Metcalfe, Earl Dolmage, Wayne Johnston, Jane McLennan, Larry Hodgins, Verna Hodgins, Fran Breckinridge, Melissa Scott, Jessica DeWall, Andrew Garland, Verna Steffler, Peggy Kinsman, Sheila Willis, Ken Hogg, Sandy Greer, Scott Mercer, David Shaw, Ann Hogg, JoAnn Ducharme, Pete Mulvey, Ken Mathers, Stacey Boyd, Mary McLean, Bruce Robertson, Rachael King, Bill McLean, Marjorie Cook, Barry Simpson, Rennie Alexander, Scott Stephenson, Joe Carter, Heidi Carter, Dan Kitts, Harri Meech, Brenda Schadler, Joe Collison, Kane MacDonald, Matt Sproul

1. CALL TO ORDER

Reeve Heffer called the meeting to order at 6:00pm. Heffer recited the Township of North Huron Indigenous land acknowledgement statement.

2. CONFIRMATION OF THE AGENDA

M77/23

MOVED BY: K. Falconer

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby accept the agenda for the March 6, 2023 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. PUBLIC COMMENT (Opportunity for members of the public to speak to an item of business on the agenda, two minutes per person)

Wayne Johnston provided comments on the Township's ice installation/removal policy.

Sandy Greer commented on the high levels of strontium in Blyth water system.

5. CONSENT AGENDA

5.1 Minutes

5.1.1 Minutes of the Regular Council Meeting held February 21, 2023

5.1.2 Minutes of the County of Huron Council Meeting held January 18, 2023

5.1.3 Minutes of the Wingham BIA Annual General Meeting held February 17, 2022

5.1.4 Minutes of the Blyth BIA Annual General Meeting held March 10, 2022

5.2 Reports

5.2.1 Bills and Accounts

5.2.2 FIN-2023-06 Annual Development Charges Treasurer's Report

5.3 Correspondence

5.3.1 Township of Ashfield-Colborne-Wawanosh - Resolution - Accuracy of the Permanent List of Electors

5.3.2 Township of Ashfield-Colborne-Wawanosh - Resolution - School Board Elections

5.3.3 Town of Grimsby - Resolution - Barriers for Women in Politics

5.3.4 South Bruce Nuclear Exploration Project - Newsletter - February 2023

5.3.5 Nuclear Waste Management Organization - Update - February 2023

- 5.3.6 Public Letters - Summary and Comments - Recreation Facility Budget Deliberations
- 5.3.7 Huron Pioneer Threshers & Hobby Association - Letter - Recreation Facility Budget Deliberations
- 5.3.8 Carol Bowyer - Letter - Regarding the North Huron Museum and Artifacts
- 5.3.9 Blyth Festival - Letter - Blyth Campground Stakeholder Consultation
- 5.3.10 Town of Cobourg - Resolution - Homeless and Unsheltered Persons

M78/23

MOVED BY: K. Falconer

SECONDED BY: R. McBurney

THAT the Council of the Township of North Huron hereby adopts Consent Item 5.1.1.;

AND FURTHER, THAT the Council of the Township of North Huron hereby receives Consent Items 5.1.2. to 5.3.10. (exclusive of 5.3.1.) for information.

CARRIED

79/23

MOVED BY: K. Falconer

SECONDED BY: A. van Hittersum

THAT the Council of the Township of North Huron hereby directs staff to send a letter of support to the Township of Ashfield-Colborne-Wawanosh regarding their resolution pertaining to the accuracy of the permanent list of electors.

CARRIED

6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

- 6.1 Richard Hall and David Shaw, Lions Club of Wingham - 2023 Proposed Township Budget

On behalf of the Lions Club of Wingham, Richard Hall and David Shaw provided a delegation to Council on the 2023 draft budget and the budgeting process.

- 6.2 Andrew Garland, B.M. Ross and Associates Limited - North Huron Water and Wastewater Infrastructure Capacity

Andrew Garland, B.M. Ross and Associates Limited updated Council on the capacity of the water and wastewater systems for both Wingham and Blyth. This included a discussion about: the 2020 water and wastewater master plan, what has changed since 2020, and the priority capital projects.

7. REPORTS

7.1 Clerk's Department

7.2 Finance Department

7.2.1 FIN-2023-07 Updated Asset Disposal/Transfer Policy

M80/23

MOVED BY: M. Wright

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance/Treasurer, dated March 6, 2023, regarding a proposed update to the Township's Asset Disposal/Transfer Policy, for information purposes;

AND FURTHER, THAT Council approves the updated Asset Disposal/Transfer Policy, as presented;

AND FURTHER, THAT Council directs the Clerk to prepare a by-law for the March 20, 2023 Regular meeting to adopt the updated Asset Disposal/Transfer Policy.

CARRIED

7.3 Recreation and Community Services Department

7.4 Public Works and Facilities Department

7.4.1 PW-2023-04 Sale of Surplus Gravel

M81/23

MOVED BY: R. McBurney

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report from the Director of Public Works and Facilities, dated March 6, 2023, regarding the Sale of Surplus Gravel from the North Huron Gravel Pit;

AND FURTHER, THAT Council authorizes the Director of Public Works and Facilities and the Director of Finance/Treasurer to deem the excess gravel as surplus;

AND FURTHER, THAT Council authorizes the Director of Public Works and Facilities to advertise the surplus gravel for sale on the open market;

AND FURTHER, THAT Council authorizes the Director of Finance/Treasurer to transfer the proceeds from the sale of the surplus gravel into a newly created Pits and Quarries Licence/Rehabilitation Reserve Fund for future use.

CARRIED

7.4.2 PW-2023-05 Tender for Products and Services – Calcium Chloride

M82/23

MOVED BY: A. van Hittersum

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby receives the report from the Director of Public Works and Facilities, dated March 6, 2023, regarding the 2023 Tender for Products and Services – Calcium Chloride for information purposes;

AND FURTHER THAT Council accepts the lowest tender price provided by Da-Lee in the amount of \$0.29 per Litre of Liquid Calcium Chloride 35% Solution equaling \$141,984 (excluding HST) as a pre-budget approved purchase.

CARRIED

7.5 Fire Department

7.5.1 FR-2023-01 Transfer of Sale Proceeds from 2000 Freightliner Fire Truck to Fire Department Reserves

M83/23

MOVED BY: M. Wright

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report from the Fire Chief, dated March 6, 2022, regarding the transfer of sale proceeds from the 2000 Freightliner Fire Truck to Fire Department Reserves, for information purposes;

AND FURTHER, THAT Council directs for the Director of Finance/Treasurer to transfer the \$11,932.50 in proceeds received from the sale of the 2000 Freightliner Fire Truck (Old Engine 6) from Revenue Account 01-2100-6955 to the Fire – Long Term Reserve account.

CARRIED

7.6 Office of the CAO

7.6.1 CAO-2023-04 Business Improvement Area Governance and Procedural Bylaw

M84/23

MOVED BY: C. Palmer

SECONDED BY: A. van Hittersum

THAT the Council of the Township of North Huron hereby receives the report of the Economic Development Officer, dated March 6, 2023, regarding the Blyth and Wingham Business Improvement Area Governance and Procedural Bylaw, for information purposes;

AND FURTHER, THAT Council approves the updated Governance and Procedural Bylaws (Constitutions) for the Wingham BIA and Blyth BIA, as presented;

AND FURTHER, THAT Council does not agree to the further requested change to the Blyth BIA Constitution to use non-gender language;

AND FURTHER, THAT Council directs the Clerk to prepare by-laws to adopt the updated Constitutions for the Wingham BIA and Blyth BIA for the March 20, 2023 Regular Council meeting.

DEFEATED

M85/23

MOVED BY: M. Wright

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report of the Economic Development Officer, dated March 6, 2023, regarding the Blyth and Wingham Business Improvement Area Governance and Procedural Bylaw, for information purposes;

AND FURTHER, THAT Council approves the updated Governance and Procedural Bylaws (Constitutions) for the Wingham BIA and Blyth BIA, as presented;

AND FURTHER, THAT Council agrees to the further requested change to the Blyth BIA Constitution to use non-gender language;

AND FURTHER, THAT Council directs the Clerk to prepare by-laws to adopt the updated Constitutions for the Wingham BIA and Blyth BIA for the March 20, 2023 Regular Council meeting.

CARRIED

7.6.2 CAO-2023-05 Hutton Heights Property – Agreement of Purchase and Sale

M86/23

MOVED BY: A. van Hittersum

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby receives the report prepared by the EDO, dated March 6, 2023 regarding an agreement of purchase and sale for the municipally owned parcel in Hutton Heights;

AND FURTHER, THAT Council adopt By-law No. 15-2023, being a By-law authorizing the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron (Vendor) and Southside Construction Management Limited (Purchaser) for the municipally owned parcel in Hutton Heights;

AND FURTHER, THAT Council authorizes the Director of Finance/Treasurer to put the proceeds from the sale of this property into the Sale of Property reserves account.

CARRIED

8. CORRESPONDENCE

8.1 Wingham BIA - Letter - Ratification of BIA Board Appointees

M87/23

MOVED BY: M. Wright

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby approves the following appointments to the Wingham Business Improvement Area (BIA) Board for the 2022-2026 Term of Council:

- *Dave Tiffin;*
- *Doug Kuyvenhoven;*
- *Carolyn Young;*
- *Annette Monsma;*
- *Jim Snyder;*
- *Ryan Fergusson;*
- *Joey Havers;*
- *Mitch Wright - Council Appointee;*

AND FURTHER, THAT Council directs for the Appointment to Boards and Committees By-law be updated to reflect the appointments.

CARRIED

8.2 Blyth BIA - Letter - Ratification of BIA Board Appointees

M88/23

MOVED BY: R. McBurney

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby approves the following appointments to the Blyth Business Improvement Area (BIA) Board for the 2022-2026 Term of Council:

- *David Sparling;*
- *Shane Yerema;*
- *Cat O'Donnell;*
- *Cindy Soares;*
- *Angela Cullen;*

- *John Stewart;*
- *JoAnn Todd;*
- *Rachael King*
- *Kevin Falconer - Council Appointee;*

AND FURTHER, THAT Council directs for the Appointment to Boards and Committees By-law be updated to reflect the appointments.

CARRIED

9. COUNCIL REPORTS

9.1 REEVE ACTIVITY REPORT

Reeve Heffer updated Council on his participation in the Coldest Night of the Year Event and noted the success of the event. Heffer also updated Council on the County's budget process.

9.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Wright updated Council on the Alice Munro Festival of the Short Story Committee meeting and the Committee's plans to proceed with an in-person component again.

9.3 COMMENTS BY MEMBERS

Councillor Wright commented on the process being used to deaccession the museum artifacts.

Councillor Palmer commented on the timing of the report to amend the agreement for the Wingham Columbus Centre.

9.4 NOTICE OF MOTION

None noted.

10. BY-LAWS

10.1 By-law No. 15-2023 - Agreement of Purchase and Sale - Hutton Heights Development Lands

M89/23

MOVED BY: K. Falconer

SECONDED BY: R. McBurney

THAT By-law No.15-2023; being a By-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron (Vendor) and Southside Construction Management Limited (Purchaser) for a portion of land legally described as CON 14 PT S PT LOT 42 Part 1, County of Huron; be introduced,

read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

A Special Council meeting will be held Monday, March 13, 2023 at 6:00pm in the North Huron Town Hall Theatre.

The next Regular Council meeting will be held on Monday, March 20, 2023 at 6:00pm in the North Huron Town Hall Theatre.

The next Wingham BIA Board meeting will be held on Thursday, March 16, 2023 at 6:30pm in the Hot Stove Lounge at the North Huron Westcast Community Complex.

The next Blyth BIA Board meeting will be held on Thursday, March 30, 2023 at 8:00am in Blyth Community Centre.

12. OTHER BUSINESS

12.1 Notice of Motion Request from Deputy Reeve Falconer

Deputy Reeve Falconer withdrew his notice of motion.

13. CLOSED SESSION AND REPORTING OUT

14. CONFIRMATORY BY-LAW

14.1 By-law No. 16-2023 - Confirmatory By-law

M90/23

MOVED BY: C. Palmer

SECONDED BY: A. van Hittersum

THAT By-law No. 16-2023; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 6, 2023 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M91/23

MOVED BY: R. McBurney

SECONDED BY: M. Wright

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 7:36pm.

CARRIED

Paul Heffer, Reeve

Carson Lamb, Clerk

**MINUTES
COUNCIL OF THE COUNTY OF HURON**

Virtual Meeting
February 1, 2023

The Council of the County of Huron met virtually on Wednesday, February 1, 2023. All members of Council were present except Councillor B. MacLellan.

1. Warden Glen McNeil called the meeting to order at 9:02 AM.

2. Warden's Remarks:

Warden McNeil highlighted the successful ROMA conference which was well attended and had informative sessions.

Warden McNeil, Past Warden Ginn and CAO Wark presented on behalf of the Western Ontario Wardens' Caucus as a delegation to the Multiple Ministers with a focus on housing, work force, addictions and mental health issues, and connectivity relating to broadband and cellular. He noted that it was very well received.

Together with the Mayor George Finch, the Warden presented Cole Heessels with the trading pins from the County. Cole is playing in the upcoming Canada Games as a member of the Junior Provincial Wheelchair Basketball Team held in PEI.

3. Approval of Agenda:

Moved by: Councillor T. Bazinet and Seconded by: Councillor G. Finch

THAT:

The Council Day 1 agenda for February 1, 2023 be approved as presented.

CARRIED

4. Declaration of Pecuniary Interest: None.

5. Minutes of Previous Meetings:

Moved by: Councillor B. Vanstone and Seconded by: Councillor M. Anderson

THAT:

The minutes of the Council Day 2 meeting of January 18, 2023, and the Code of Conduct and Conflict of Interest Information Session of January 19, 2023 be adopted as circulated.

CARRIED

6. Delegations/Petitions/Presentations:

6.1. Huron County Soil and Crop Improvement Association - Huronview Demonstration Farm Presentation

Presentation by Rick Kootstra of Huron County Soil and Crop Improvement Association and Elizabeth Balfour of Ausable Bayfield Conservation Authority.

Moved by: Councillor J. Dietrich and Seconded by: Councillor J. Heffer

THAT:

The Huron County Soil and Crop Improvement Association - Huronview Demonstration Farm Presentation be received as presented.

CARRIED

7. Councillor's Comments:

Councillor M. Murdock thanked county staff, Warden and Councillor Bazinet on behalf of the Town of Goderich for their attendance at the grand opening of the Canadian Mental Health Association office in Goderich. He attended many informative sessions at the ROMA conference, recommending the session on Indigenous People regarding land acknowledgement and truth and reconciliation.

8. Consent Agenda – Items 8.1 through 8.9:

Moved by: Councillor G. Finch and Seconded by: Councillor A. McLellan

THAT:

Items 8.1 through 8.9 be approved with the actions as noted.

CARRIED

9. Planning and Development:

- 9.1. Consent Application C79-2022, Joe Reinhardt, Concession B, Part Lot 10, RP 22R-6317, Lots 149-151 Part Lane, Turnberry Ward, Municipality of Morris-Turnberry (presented by Meghan Tydd-Hrynyk)

This application proposes to create two lots from one existing parcel, zoned Village Residential – Low Density (VR1) in the Settlement Area of Lowertown. The subject parcel is vacant with the exception of one shed that is proposed to be removed. This application proposes two lots, with one of the lots proposed to be used for a four-plex residential building, another lot to be utilized for a single detached dwelling. The Department is recommending approval of this application with the condition that both the retained and severed parcel be zoned VR1-Special to only permit a single detached dwelling. The Municipality of Morris-Turnberry has recommended that the application be approved with the recommended conditions. An associated Zoning Bylaw Amendment (for the four-unit residential dwelling) was denied by the Municipality and has been appealed by the applicant to the Ontario Land Tribunal. Applicant Joe Reinhardt spoke regarding the intensification of the lots, supporting a four-plex instead of a single home dwelling.

Moved by: Councillor J. Heffer and Seconded by: Councillor B. Vanstone

THAT:

The Council of the County of Huron approves the recommendation of Meghan Tydd-Hrynyk, Planner that the Consent Application C79-2022 by Joe Reinhardt requesting the severance of a parcel of land for residential development described as Concession B, Part Lot 10, RP 22R-6317, Lots 149-151 Pt Lane, Turnberry Ward, Municipality of Morris-Turnberry, be approved with conditions.

CARRIED

Moved by: Councillor D. Harding and Seconded by: Councillor A. McLellan

THAT:

Consent File C79-2022 by Joe Reinhardt requesting the severance of a parcel of land for residential development described as Concession B, Part Lot 10, RP 22R-6317, Lots 149-151 Pt Lane, Turnberry Ward, Municipality of Morris-Turnberry. Public comments were received on the issue of intensification of the resulting severed property. The comments were addressed through conditions to approval.

Comments were received from agencies on the issues of intensification of the resulting severed property. The comments were addressed through conditions to approval.

CARRIED

- 9.2. Huronview Demonstration Farm - University of Guelph Research (presented by David Pullen)

Moved by: Councillor P. Klopp and Seconded by: Councillor P. Heffer

THAT:

The Council of the County of Huron receive the report by David Pullen, Forest Conservation Officer, dated January 18, 2023 titled Huronview Demonstration Farm – University of Guelph Research, as presented for information.

AND FURTHER THAT:

The Council of the County of Huron approves entering into an agreement with the University of Guelph for test wells and related monitoring equipment to be installed at the Huronview Demonstration Farm for research purposes.

AND FURTHER THAT:

A by-law be drafted delegating the authority to the Warden and Clerk to execute the agreement and any other required documents for the University of Guelph research project at the Huronview Demonstration Farm.

CARRIED

9.3. Scoped Huron County Aggregate Strategy Update – Terms of Reference
(presented by Denise Van Amersfoort)

Moved by: Councillor G. Finch and Seconded by: Councillor J. Becker

THAT:

The Council of the County of Huron approves the report by Denise Van Amersfoort, Manager of Planning, dated February 1, 2023, titled Scoped Huron County Aggregate Strategy Update – Terms of Reference, as presented.

CARRIED

10. Cultural Services:

10.1. Updated Terms of Reference for Museum Collections Committee (presented by Elizabeth French-Gibson)

Moved by: Councillor T. Bazinet and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron receive the report of Elizabeth French-Gibson, Senior Curator, titled Updated Terms of Reference for Museum Collections Committee, dated February 1, 2023 as presented for information;

AND FURTHER THAT:

The Huron County Council approve the revised Collections Committee Terms of Reference in order that they may be adopted and included with the Huron County Museum Terms of Reference as part of the 5-year review process.

CARRIED

10.2. Huron County Museum Collections Deaccession Report – January 2023 (presented by Elizabeth French-Gibson)

Moved by: Councillor J. Heffer and Seconded by: Councillor B. Vanstone

THAT:

The Council of the County of Huron receives the report by Elizabeth French-Gibson, Senior Curator, dated February 1, 2023, titled Huron County Museum Collections Deaccession Report – January 2023 as presented for information

AND FURTHER THAT:

The Council of the County of Huron accept the report and recommendation of the Huron County Museum Collections Committee that uncatalogued books and magazines from accession A998.0031 (Lloyd Atfield Collection) be deaccessioned from the Huron County Museum's collection.

CARRIED

11. Administration, Policies and Other Issues:

11.1. # 2 Amended 2023 Huron County Council Calendar - Notice of Meetings (presented by Susan Cronin)

Moved by: Councillor M. Murdock and Seconded by: Councillor D. Harding

THAT:

The Council of the County of Huron receives the report by Susan Cronin, Director of Legislative Services/County Clerk, dated February 1, 2023 titled # 2 Amended 2023 Huron County Council Calendar - Notice of Meetings as presented for information;

AND FURTHER THAT:

The Amended 2023 Huron County Council Calendar be amended by moving the April Day 2 County Council meeting to April 26, 2023 and the amended 2023 Calendar be circulated/posted as required.

CARRIED

11.2. Report to Council: Cannabis Act Information (presented by Meighan Wark)

Moved by: Councillor G. Finch and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron approve the report by CAO Meighan Wark dated February 1, 2023 titled Report to Council: Cannabis Act Information as presented;

AND FURTHER THAT:

The Council of the County of Huron advocate for improvements to the Cannabis Act and current legislative framework for cannabis in Canada by sending the report titled *Report for Council: Cannabis Act Information*, including the correspondence found in the appendices, to the Western Ontario Warden's Caucus (WOWC) for discussion and consideration;

AND FURTHER THAT:

The Council of the County of Huron approve forwarding Call to Action Letters to the following for support:

Federation of Canadian Municipalities (FCM)

All Municipalities in Ontario

Ministry of Agriculture, Food and Rural Affairs (OMAFRA)

Premier of Ontario

Provincial Minister of the Environment, Conservation and Parks

Provincial Minister of Agriculture

Provincial Minister of Municipal Affairs and Housing

Member of Parliament

Federal Minister of Agriculture and Agri-Food

Federal Minister of Health

CARRIED

11.3. Strategic Priority Chart - January, 2023 (presented by Meighan Wark)

Moved by: Councillor G. Finch and Seconded by: Councillor P. Heffer

THAT:

The Council of the County of Huron receives the report by CAO Meighan Wark, dated February 1, 2023, titled Strategic Priorities - January 2023, as presented for information.

CARRIED

12. Correspondence:

Moved by: Councillor J. Dietrich and Seconded by: Councillor T. Bazinet

THAT:

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Wednesday, February 1, 2023
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The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

13. New/Unfinished Business:

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

14. Notice of Motion: None.

15. By-laws:

Moved by: Councillor G. Finch and Seconded by: Councillor J. Ginn

THAT:

By-law No. 2023-008, being a By-law of the Corporation of the County of Huron to authorize the execution of a one-year contract agreement with the Ontario Nurses' Association - Homes.

By-law No. 2023-009, being a By-law of the Corporation of the County of Huron to amend By-law 2022-082 of the Corporation of the County of Huron to establish rates of remuneration for Warden and Council.

Be introduced, be given a first, second and third reading, be passed, signed by the Warden and Clerk, and the Seal of the Corporation affixed thereto, in accordance with Part 14 of the Procedural By-Law for the County of Huron.

CARRIED

16. Closed to the Public Session:

Moved by: Councillor J. Dietrich and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron do now go into a Closed to the Public Session at 10:13 AM under Section 239 of the Municipal Act, 2001 as amended, to discuss an item that relates to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - Ontario Land Tribunal Appeal - ACW;

AND FURTHER THAT:

CAO Meighan Wark, Director of Legislative Services/County Clerk Susan Cronin, Treasurer and Director of Corporate Services Michael Blumhagen, Director of Planning and Development Sandra Weber and Municipal Solicitor Greg Stewart, remain in attendance.

CARRIED

Council recessed at 10:18 AM while the meeting was secured and resumed at 10:22 AM.

Moved by: Councillor J. Becker and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron rise from the Closed to the Public Session at 10:38 AM.

CARRIED

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~ Page 6 ~

CAO Wark reported that the Council of the County of Huron met in the Closed Session to discuss matters pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose - Ontario Land Tribunal Appeal with ACW.

Moved by: Councillor J. Ginn and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron direct staff to proceed as per direction given in the Closed to the Public Session of February 1, 2023.

CARRIED

17. Upcoming Meetings:

Economic Development Board - Thursday, February 2, 2023 at 9:00 AM - Hybrid Meeting

Council Budget Meeting - Wednesday, February 8, 2023 at 9:00 AM - Hybrid Meeting

Audit Committee - Wednesday, February 15, 2023 at 9:00 AM - Hybrid Meeting

Council Day 2 - Wednesday, February 15, 2023 at 9:00 AM - Hybrid Meeting (preceded by Audit Committee)

Special Council Orientation - Procedural Process - Thursday, February 16, 2023 at 9:00 AM - Virtual Session

18. Confirmatory By-law:

Moved by: Councillor M. Murdock and Seconded by: Councillor T. Bazinet

THAT:

By-law No. 2023-010, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron be introduced, be given a first, second and third reading, be passed, signed by the Warden and Clerk, and the Seal of the Corporation affixed thereto, in accordance with Part 14 of the Procedural By-Law for the County of Huron.

CARRIED

19. Adjournment:

Moved by: Councillor J. Dietrich and Seconded by: Councillor J. Heffer

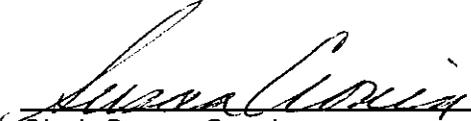
THAT:

The Council of the Corporation of the County of Huron do hereby adjourn at 10:42 AM to meet again on Wednesday, February 8, 2023 at 9:00 AM or at the call of the Warden and the Clerk.

CARRIED



Warden Glen McNeil



Clerk Susan Cronin

**MINUTES
SPECIAL COUNCIL BUDGET SESSION
COUNCIL OF THE COUNTY OF HURON**

Virtual Meeting
February 8, 2023

The Council of the County of Huron met virtually on Wednesday, February 8, 2023. All members of Council were present.

1. **Warden Glen McNeil called the meeting to order at 9:02 AM.**
2. **Warden Glen McNeil stated the purpose of the Special Session:**

Warden McNeil stated that the purpose of the Special Session of Council is to review and consider the 2023 draft Budget and to consider By-law 2023-011-Permission to Access Agreement with University of Guelph Huronview Demonstration Farm.

3. **Approval of Agenda:**

Moved by: Councillor D. Harding and Seconded by: Councillor G. Finch

THAT:

The Special Council meeting agenda for February 8, 2023 be approved as presented.

CARRIED

4. **Declaration of Pecuniary Interest and the General Nature Thereof: None.**

5. **Order of Business - Items 5.1 - 5.7:**

- 5.1. Presentation/Delegation: Huron Perth Public Health

HPPH 2023-2024 Budget Package, presentation by Julie Pauli, Director of Corporate Services.

Moved by: Councillor M. Murdock and Seconded by: Councillor G. Finch

THAT:

The Huron Perth Public Health: 2023-2024 Budget Package presentation be received as presented.

CARRIED

- 5.2. 2023 Draft Budget – Discussion Items (presented by Michael Blumhagen)

Moved by: Councillor B. Vanstone and Seconded by: Councillor G. Finch

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled 2023 Draft Budget – Discussion Items, dated February 8, 2023 as presented for information.

CARRIED

- 5.3. Human Resources Recruitment and Retention Overview (presented by Lara Vanstone)

Moved by: Councillor T. Bazinet and Seconded by: Councillor A. McLellan

THAT:

The Council of the County of Huron receives the report from Lara Vanstone, Director of Human Resources dated February 8, 2023 titled Recruitment and Retention Overview as presented for information.

County of Huron
SPECIAL COUNCIL BUDGET SESSION MINUTES
Wednesday, February 8, 2023
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CARRIED

5.4. Homes for the Aged – Occupancy Impacts (presented by Michael Blumhagen)

Moved by: Councillor J. Becker and Seconded by: Councillor P. Heffer

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Homes for the Aged – Occupancy Impacts, dated February 8, 2023 as presented for information.

CARRIED

5.5. Small-Scale On-Farm Business Tax Subclass (presented by Michael Blumhagen)

Moved by: Councillor T. Bazinet and Seconded by: Councillor J. Dietrich

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Small-Scale On-Farm Business Tax Subclass, dated February 8, 2023 as presented for information.

AND FURTHER THAT:

The report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Small-Scale On-Farm Business Tax Subclass, dated February 8, 2023 be circulated to the local municipalities in Huron County for information.

CARRIED

Council recessed at 10:27 AM and resumed the meeting at 10:33 AM.

5.6. Reserves, Capital, and Debt Analysis (presented by Michael Blumhagen)

Moved by: Councillor B. Vanstone and Seconded by: Councillor G. Finch

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Reserves, Capital, and Debt Analysis, dated February 8, 2023 as presented for information.

CARRIED

5.7. 2023 Draft Budget – Service Enhancements (presented by Michael Blumhagen)

Moved by: Councillor M. Murdock and Seconded by: Councillor G. Finch

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled 2023 Draft Budget – Service Enhancements, dated February 8, 2023 as presented for information.

AND FURTHER THAT:

The Council of the Corporation of the County of Huron approves a service review process to evaluate and adjust levels of service within all program areas, starting in 2023.

CARRIED

Moved by: Councillor D. Harding and Seconded by: Councillor J. Heffer

THAT:

The Council of the Corporation of the County of Huron defer the expenditure request by Social Services department and the Public Works department for electric vehicles and the charging stations from the 2023 budget.

CARRIED

Moved by: Councillor D. Harding and Seconded by:

THAT:

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The Council of the Corporation of the County of Huron eliminate the expenditure request for a bike lane on CR 83 from the 2023 budget.

FAILED

Moved by: Councillor B. MacLellan and Seconded by: Councillor P. Klopp

THAT:

The Council of the Corporation of the County of Huron approve transferring the balance of the Waste Management Reserve towards Wingham Yard capital project.

WITHDRAWN

Moved by: Councillor J. Dietrich and Seconded by: Councillor D. Harding

THAT:

The Council of the Corporation of the County of Huron schedule another Special Council Budget Session for March 8, 2023 at 1:00 PM to consider the Draft 2023 Budget.

CARRIED

- 5.8. By-law 2023-011-Permission to Access Agreement with University of Guelph Huronview Demonstration Farm

Moved by: Councillor B. MacLellan and Seconded by: Councillor J. Heffer

THAT:

By-law No. 2023-011, being a By-law of the Corporation of the County of Huron to authorize the execution of a Permission to Access agreement for a research project with test wells and monitoring equipment with the University of Guelph for the Huronview Farm located at 77722 London Road, Clinton, Ontario

Be introduced, be given a first, second and third reading, be passed, signed by the Warden and Clerk, and the Seal of the Corporation affixed thereto, in accordance with Part 14 of the Procedural By-Law for the County of Huron.

CARRIED

6. **Confirmatory By-law:** By-law 2023-012–Confirmatory By-law for February 8, 2023

Moved by: Councillor B. MacLellan and Seconded by: Councillor D. Harding

THAT:

By-law No. 2023-012, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron be introduced, be given a first, second and third reading, be passed, signed by the Warden and Clerk, and the Seal of the Corporation affixed thereto, in accordance with Part 14 of the Procedural By-Law for the County of Huron.

CARRIED

7. **Adjournment:**

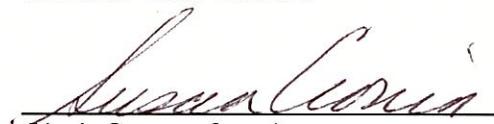
Moved by: Councillor J. Dietrich and Seconded by: Councillor J. Heffer

THAT:

The Special Council Budget meeting adjourn at 12:37 PM.

CARRIED


Warden Glen McNeil


Clerk Susan Cronin

**MINUTES
COUNCIL OF THE COUNTY OF HURON**

Virtual Meeting
February 15, 2023

The Council of the County of Huron met virtually on Wednesday, February 15, 2023. All members of Council were present. Councillor M. Murdock left at 10:45 AM, and Councillor P. Klopp left at 11:25 AM.

1. Warden Glen McNeil called the meeting to order at 9:21 AM.

2. Warden's Remarks:

Warden McNeil informed Council of the new media release that the Federal riding boundary is to remain the same in Huron-Bruce following a review by the Federal Electoral Boundaries Commission.

3. Approval of Agenda:

Moved by: Councillor J. Heffer and Seconded by: Councillor D. Harding

THAT:

The Council Day 2 agenda for February 15, 2023 be approved as presented.

CARRIED

4. Declaration of Pecuniary Interest: None.

5. Minutes of Previous Meetings:

Moved by: Councillor G. Finch and Seconded by: Councillor T. Bazinet

THAT:

The minutes of the Council Day 1 meeting of February 1, 2023, and Special Council Budget Session of February 8, 2023 be adopted as circulated..

CARRIED

6. Delegations/Petitions/Presentations:

6.1. Huron and Area Search and Rescue (HASAR) - Presentation

Patrick Armstrong, Co-Founder made a presentation to provide an overview of the HASAR's activities for 2022 and made a request for funding of \$5,000 - \$9,000.

Moved by: Councillor J. Becker and Seconded by: Councillor P. Heffer

THAT:

The Council of the County of Huron receives the Huron and Area Search and Rescue presentation dated February 15, 2023 by Patrick Armstrong, as presented for information.

CARRIED

Moved by: Councillor G. Finch and Seconded by: Councillor T. Bazinet

THAT:

The Council of the County of Huron request staff to prepare a report on the financial request by Huron and Area Search and Rescue.

CARRIED

7. Councillor's Comments:

Councillor B. MacLellan raised concerns regarding the financial portions to be paid into the Huron Perth Public Health by neighboring counties.

Moved by: Councillor B. MacLellan and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron request staff to prepare a report on municipal funding by Health Units within Southwestern Ontario.

CARRIED

8. Consent Agenda – Items 8.1 through 8.5:

Moved by: Councillor J. Ginn and Seconded by: Councillor B. MacLellan

THAT:

Items 8.1 through 8.5 be approved with the actions as noted.

CARRIED

9. Social and Property Services:

9.1. Home Child Care Parental Fees (presented by Cheryl Patience)

Moved by: Councillor B. Vanstone and Seconded by: Councillor P. Heffer

THAT:

The Council of the County of Huron receive the report by Cheryl Patience, titled Home Child Care Parent Fees, dated February 15, 2023 as presented for information;

AND FURTHER THAT:

By-law 2022-081, a by-law to Establish User Fees and Service Charges be amended to reflect the Canada Wide Early Learning and Child Care system fee reductions to parents as mandated through the Federal-Provincial childcare program.

CARRIED

9.2. Rapid Housing Initiative Phase 3 - Integrity Declaration and Cost-Share Contribution (presented by Barbara Hall)

Moved by: Councillor J. Dietrich and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron receives the report by Barbara Hall, Director, Social and Property Services, dated February 15, 2023, titled Rapid Housing Initiative Phase 3- Integrity Declaration and Cost-Share Contribution, as presented for information.

AND FURTHER THAT:

A by-law be drafted authorizing the Warden and Clerk to execute the Integrity Declaration and all other required documents for the County's application for the Rapid Housing Initiative Phase 3;

AND FURTHER THAT:

The County's expenses in the amount of \$602,713 incurred for the development of the previous Rapid Housing Initiative applications be applied as the County's cost share contribution towards this project, along with any further expenses incurred between the date of this report and the application submission deadline of February 28, 2023.

CARRIED

Moved by: Councillor G. Finch and Seconded by: Councillor J. Becker

THAT:

The Council of the County of Huron support the Rapid Housing Initiative (RHI) for the rapid construction of new permanent affordable housing units located at Sanders Street, Exeter for people and populations who are vulnerable and targeted under the National Housing Strategy (NHS) and is committed to:

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- 1) Cover operating and support/wrap-around services for a minimum of 20 years or the duration of the affordability commitment whichever is greater
 - 2) Confirm the affordability of the project will be maintained for 40 plus years.
- CARRIED

10. Homes for the Aged:

- 10.1. L-SAA Agreement Schedule E Form of Compliance Declaration (presented by Dana Mellor)

Moved by: Councillor G. Finch and Seconded by: Councillor B. Vanstone
THAT:

The Council of the County of Huron receives the report by Dana Mellor, Administrator of the Homes for the Aged, dated February 15, 2023 titled L-SAA Schedule E- Form of Compliance Declaration, as presented for information;

AND FURTHER THAT:

The Warden and the Clerk be authorized to sign the required declaration known as Schedule E of the L-SAA Agreement for Huronview and Huronlea Home for the aged;

AND FURTHER THAT:

The signed schedule E be forwarded to the South West HCCSS (Home and Community Care Support Service)

CARRIED

11. Emergency Services: None.

12. Public Works:

- 12.1 CR 83/ Airport Line Intersection Improvement Study and Environmental Assessment Completion (presented by Steve Lund)

Moved by: Councillor D. Harding and Seconded by: Councillor J. Dietrich
THAT:

The Council of the County of Huron receives the report by Steve Lund, County Engineer, dated February 15, 2023, titled CR 83/Airport Line Intersection Improvement Study and Environmental Assessment Completion, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the recommendation of BM Ross for the preferred alternative-installation of Traffic Roundabout at the intersection of Huron County Road 83 and Airport Line;

AND FURTHER THAT:

The Council of the County of Huron approves the CR83/Airport Line Roundabout project be included in the 2023 budget for consideration.

CARRIED

Recorded vote was requested by Councillor G. Finch prior to the vote:

Yea: Councillor B. Vanstone,
Councillor G. Finch
Councillor M. Anderson
Councillor J. Heffer
Councillor T. Bazinet
Councillor D. Harding
Councillor P. Klopp
Councillor A. McLellan
Warden G. McNeil
Councillor P. Heffer
Councillor J. Dietrich

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Councillor J. Becker

Nay: Councillor M. Murdock
Councillor J. Ginn
Councillor B. McLellan

13. Economic Development:

13.1 Economic Development Monthly Report January 2023

Moved by: Councillor B. Vanstone and Seconded by: Councillor P. Heffer

THAT:

The Council of the County of Huron receives the report by Vicki Lass, Economic Development Director, dated February 1, 2023, titled Economic Development Department January 2023 Update, as presented for information.

CARRIED

13.2 RED Funding Application (presented by Vicki Lass)

Moved by: Councillor J. Heffer and Seconded by: Councillor G. Finch

THAT:

The Council of the County of Huron approve the report from Vicki Lass, Director of Economic Development dated February 15, 2023 titled Rural Economic Development (RED) cost share funding application proposal for the Economic Development Department as presented;

AND FURTHER THAT:

The Council of the County of Huron approve the submission by the Economic Development department for the Rural Economic Development (RED) cost share funding program as presented.

CARRIED

13.3 Economic Development Dept Strategic Plan - 2022 -2025 (presented by Vicki Lass)

Moved by: Councillor J. Ginn and Seconded by: Councillor J. Becker

THAT:

The Huron County Council accepts the report from Vicki Lass, Director of Economic Development, dated February 15, 2023 titled Economic Development Strategic Plan 2022 - 2025, as presented for information.

CARRIED

13.4 Department Overview (presented by Vicki Lass)

Moved by: Councillor G. Finch and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron receive the report by Vicki Lass, Director, titled Economic Development Department Council Orientation 2023 dated February 15th, 2023, as presented for information.

CARRIED

13.5 Support for Small Business Enterprise Centre Additional Provincial Funding
(presented by Vicki Lass)

Moved by: Councillor P. Heffer and Seconded by: Councillor G. Finch

THAT:

County of Huron
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The Council of the County of Huron receives the report by Vicki Lass, Director of Economic Development, dated February 15, 2023 titled Support for Small Business Enterprise Centre Additional Provincial Funding for information;

AND FURTHER THAT:

The Council of the County of Huron approve the submission of a letter of support on behalf of Small Business Centres Ontario for additional Provincial funding for Small Business Enterprise Centres across the Province;

AND FURTHER THAT:

The Council of the County of Huron request support from Western Ontario Warden's Caucus for Small Business Centres Ontario for additional Provincial funding for Small Business Enterprise Centres across the Province.

CARRIED

14. Administration, Policies and Other Issues:

14.1 Insurance Coverage – Huron County Housing Corporation (presented by Michael Blumhagen)

Moved by: Councillor G. Finch and Seconded by: Councillor J. Ginn

THAT:

The Council of the Corporation of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Insurance Coverage – Huron County Housing Corporation, dated February 15, 2023 as presented for information;

AND FURTHER THAT:

The Council of the Corporation of the County of Huron approves the quote by Marsh through the HSC Group Insurance Program in the amount of \$161,751.45 plus provincial sales tax with a \$25,000 deductible for the policy period November 1, 2022 – October 31, 2023;

AND FURTHER THAT:

A by-law be drafted delegating the authority to the Director of Corporate Services/Treasurer to execute the agreement and all other required documents with Marsh through the HSC Group Insurance Program for the provision of insurance coverage for the Huron County Housing Corporation;

AND FURTHER THAT:

The Council of the Corporation of the County of Huron directs staff to cancel the current Huron County Housing Corporation insurance policy with Intact Public Entities effective March 1, 2023.

CARRIED

15. Correspondence:

Moved by: Councillor G. Finch and Seconded by: Councillor A. McLellan

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

16. New/Unfinished Business:

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

17. Notice of Motion: None.

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18. **By-laws:** None.

19. **Closed to the Public Session:** None.

20. **Upcoming Meetings:**

Special Council Orientation - Procedural Process - Thursday, February 16, 2023 at 9:00 AM - Virtual Session

Council Day 1 - Wednesday, March 1, 2023 at 9:00 AM - Virtual Meeting

Special Council Orientation - DISC - Thursday, March 2, 2023 at 9:00 AM

Library Board - Wednesday, March 8, 2023 at 9:00 AM - Hybrid Meeting

Special Council Budget Session - Wednesday, March 8, 2023 at 1:00 PM - Hybrid Meeting

Economic Development Board - Thursday, March 9, 2023 at 9:00 AM - Hybrid Meeting

Council Day 2 - Wednesday, March 22, 2023 at 9:00 AM - Hybrid Meeting

Special Council Orientation - Media Training & Cyber Awareness - March 23, 2023 at 9:00 AM - Virtual Meeting

21. **Confirmatory By-law:**

Moved by: Councillor D. Harding and Seconded by: Councillor T. Bazinet

THAT:

By-law No. 2023-013, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron be introduced, be given a first, second and third reading, be passed, signed by the Warden and Clerk, and the Seal of the Corporation affixed thereto, in accordance with Part 14 of the Procedural By-Law for the County of Huron.

CARRIED

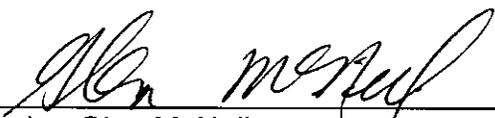
19. **Adjournment:**

Moved by: Councillor J. Dietrich and Seconded by: Councillor J. Heffer

THAT:

The Council of the Corporation of the County of Huron do hereby adjourn at 11:46 AM to meet again on Wednesday, March 1, 2023 at 9:00 AM or at the call of the Warden and the Clerk.

CARRIED



Warden Glen McNeil



Clerk Susan Cronin

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 047095		Date 03/07/2023	Amount 298.33		
000721	W S I B	2022	03/07/2023	2022 RECONCILIATION	298.33
			Invoice Count	1	Total 298.33
Cheque 047096		Date 03/16/2023	Amount 2,367.59		
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5057	01/01/2023	BAMR- FOOD SUPPLIES	124.73
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-9503 (22	01/01/2023	BAMR- OATS, SNACK BAGS	8.50
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5720	02/09/2023	DAY CARE- FOOD SUPPLIES	309.75
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-2257	02/13/2023	EARLY LEARNING- FOOD SUI	108.24
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-8613	02/14/2023	DAY CARE- CHICKEN BREADS	30.00
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5800	02/16/2023	DAY CARE- FOOD SUPPLIES	321.34
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5821	02/21/2023	BAMR- FOOD SUPPLIES	103.20
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-4251	02/22/2023	EARLY LEARNING- FOOD SUI	122.02
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5860	02/24/2023	DAY CARE- FOOD SUPPLIES	425.56
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5264	02/28/2023	EARLY LEARNING- FOOD SUI	103.74
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5925	03/02/2023	DAY CARE - FOOD SUPPLIES	440.55
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-1406	03/06/2023	EARLY LEARNING- FOOD SUI	154.58
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-1487	03/06/2023	EARLY LEARNING FOOD SUP	24.99
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-5981	03/06/2023	BAMR- FOOD SUPPLIES	90.39
			Invoice Count	14	Total 2,367.59
Cheque 047097		Date 03/16/2023	Amount 4,895.22		
003719	H CREATES GRAPHIC DESIGN	2021107	03/13/2023	RED GRANT- NH BROCHURE	4,895.22
			Invoice Count	1	Total 4,895.22
Cheque 047098		Date 03/16/2023	Amount 65.13		
004812	IRON MOUNTAIN CANADA	HGVV873	01/31/2023	DAY CARE- DOCUMENT SHRI	21.71
004812	IRON MOUNTAIN CANADA	HJMP046	02/28/2023	DAY CARE- DOCUMENT SHRI	21.71
004812	IRON MOUNTAIN CANADA	HJMP048	02/28/2023	REC ADMIN- DOCUMENT SHF	21.71
			Invoice Count	3	Total 65.13
Cheque 047099		Date 03/16/2023	Amount 1,469.28		
001855	KEVIN FALCONER	1-26-2023	01/26/2023	COUNCIL- ROMA EXPENSES	1,369.28
001855	KEVIN FALCONER	3-8-2023	03/08/2023	REFUND ELECTION NOMINA1	100.00
			Invoice Count	2	Total 1,469.28
Cheque 047100		Date 03/16/2023	Amount 100.00		
003671	LONNIE WHITFIELD	3-8-2023	03/08/2023	REFUND ELECTION NOMINA1	100.00
			Invoice Count	1	Total 100.00
Cheque 047101		Date 03/16/2023	Amount 27,550.23		
000431	MINISTER OF FINANCE	300602230918039-	02/06/2023	POLICE- CSTP GRANT 2023	-518.00
000431	MINISTER OF FINANCE	302202231459039	02/28/2023	POLICE- JANUARY OPP BILLI	29,892.00
000431	MINISTER OF FINANCE	300603230729245	03/06/2023	POLICE- OPP CREDIT -EW/BL	-782.25
000431	MINISTER OF FINANCE	30060323729117	03/06/2023	POLICE- OPP CREDIT- WING-	-1,041.52
			Invoice Count	4	Total 27,550.23
Cheque 047102		Date 03/16/2023	Amount 3,454.54		

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000535	RECEIVER GENERAL FOR CANADA	20230031487	02/08/2023	PW- BLYTH- RADIO LICENCE	263.08
000535	RECEIVER GENERAL FOR CANADA	20230031842	02/08/2023	PW-EW- RADIO LICENCE	600.84
000535	RECEIVER GENERAL FOR CANADA	20230033351	02/08/2023	FIRE- RADIO LICENCE	2,186.24
000535	RECEIVER GENERAL FOR CANADA	20230034095	02/08/2023	PW-WINGHAM- RADIO LICEN	357.28
000535	RECEIVER GENERAL FOR CANADA	20230035330	02/08/2023	PW- RADIO LICENCE	47.10
				Invoice Count	5
				Total	3,454.54
Cheque 047103		Date 03/16/2023	Amount	1,000.00	
005797	RON COOK	3-7-2023	03/07/2023	COYOTE COMPENSATION CL	1,000.00
				Invoice Count	1
				Total	1,000.00
Cheque 047104		Date 03/16/2023	Amount	212.89	
005650	SADIE PFEFFER	2-28-2023	02/28/2023	DAY CARE- WOOD FOR BRID	212.89
				Invoice Count	1
				Total	212.89
Cheque 047105		Date 03/16/2023	Amount	100.00	
004254	STEPHEN HILL	3-15-2023	03/15/2023	REFUND- ELECTION NOMINA	100.00
				Invoice Count	1
				Total	100.00
Cheque 047106		Date 03/16/2023	Amount	250.00	
000628	TECHNICAL STANDARDS & SAFETY AL	6972033	02/14/2023	ARENA/HALL B- ELEVATOR M	250.00
				Invoice Count	1
				Total	250.00
					<hr/>
Report Total					41,763.21

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 005393		Date 03/07/2023	Amount	189.88	
005811	BRENT BROOKS	258252	03/07/2023	REFUND OVERPAYMENT FIN	189.88
				Invoice Count	1
				Total	189.88
Report Total					189.88

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 003740		Date 03/08/2023	Amount 1,942.74		
005508	TOWNSHIP OF NORTH HURON	02/2023	02/28/2023	FEB WAGES/BENEFITS	1,065.71
005508	TOWNSHIP OF NORTH HURON	01/2023	03/08/2023	JANUARY WAGES/BENEFITA	877.03
				Invoice Count	2
				Total	1,942.74
Report Total					1,942.74

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 005510 Date 03/03/2023 Amount 37,789.48					
000535	RECEIVER GENERAL FOR CANADA	3-2-2023-FT	03/02/2023	FT PAYROLL REMITTANCE	37,789.48
				Invoice Count 1 Total	37,789.48
Cheque 005511 Date 03/03/2023 Amount 150.00					
000535	RECEIVER GENERAL FOR CANADA	3-2-2023-Fire	03/02/2023	FIRE PAYROLL REMITTANCE	150.00
				Invoice Count 1 Total	150.00
Cheque 005512 Date 03/03/2023 Amount 602.16					
000535	RECEIVER GENERAL FOR CANADA	3-2-2023-Council	03/02/2023	COUNCIL PAYROLL REMITTA	602.16
				Invoice Count 1 Total	602.16
Cheque 005513 Date 03/03/2023 Amount 11,853.02					
000535	RECEIVER GENERAL FOR CANADA	3-2-2023-PT	03/02/2023	PT PAYROLL REMITTANCE	11,853.02
				Invoice Count 1 Total	11,853.02
Cheque 005514 Date 03/03/2023 Amount 147.61					
000657	TOWNSHIP OF NORTH HURON WATER	257074	03/02/2023	DAY CARE- WATER/SEWER	147.61
				Invoice Count 1 Total	147.61
Cheque 005515 Date 03/03/2023 Amount 802.43					
000657	TOWNSHIP OF NORTH HURON WATER	257060	03/02/2023	COMPLEX- WATER/SEWER	802.43
				Invoice Count 1 Total	802.43
Cheque 005516 Date 03/03/2023 Amount 200.24					
000657	TOWNSHIP OF NORTH HURON WATER	256391	02/06/2023	PW WINGHAM- WATER/SEWE	200.24
				Invoice Count 1 Total	200.24
Cheque 005517 Date 03/03/2023 Amount 197.72					
000657	TOWNSHIP OF NORTH HURON WATER	257641	02/06/2023	FIRE/PW BLYTH WATER/SEW	197.72
				Invoice Count 1 Total	197.72
Cheque 005518 Date 03/03/2023 Amount 20.55					
000657	TOWNSHIP OF NORTH HURON WATER	256379	02/06/2023	MUSEUM- WATER/SEWER	20.55
				Invoice Count 1 Total	20.55
Cheque 005519 Date 03/03/2023 Amount 180.74					
000657	TOWNSHIP OF NORTH HURON WATER	256385	03/02/2023	FIRE HALL WING- WATER/SE'	180.74
				Invoice Count 1 Total	180.74
Cheque 005520 Date 03/03/2023 Amount 262.73					
000657	TOWNSHIP OF NORTH HURON WATER	256423	02/06/2023	TOWN HALL - WATER/SEWEF	262.73
				Invoice Count 1 Total	262.73
Cheque 005521 Date 03/06/2023 Amount 196.36					

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
001365	TOWNSHIP OF NORTH HURON WATER	427249	01/23/2023	WATER REVENUE PAID TO G	196.36
				Invoice Count 1 Total	196.36
		Cheque 005522	Date 03/06/2023	Amount	213.44
001365	TOWNSHIP OF NORTH HURON WATER	427872	03/03/2023	WATER REVENUE PAID TO G	213.44
				Invoice Count 1 Total	213.44
		Cheque 005523	Date 03/06/2023	Amount	32.07
000687	WESTARIO POWER INC.	300350215	02/10/2023	0 KWH- PARK DR BALL PARK	32.07
				Invoice Count 1 Total	32.07
		Cheque 005524	Date 03/06/2023	Amount	352.15
000687	WESTARIO POWER INC.	2105050782	02/10/2023	2280 KWH- FIRE HALL WING-	352.15
				Invoice Count 1 Total	352.15
		Cheque 005525	Date 03/06/2023	Amount	372.51
000687	WESTARIO POWER INC.	2105050784	02/10/2023	2366 KWH- PW WINGHAM SH	372.51
				Invoice Count 1 Total	372.51
		Cheque 005526	Date 03/06/2023	Amount	49.44
000687	WESTARIO POWER INC.	2105050788	02/10/2023	130 KWH- CRUICKSHANK PAI	49.44
				Invoice Count 1 Total	49.44
		Cheque 005527	Date 03/06/2023	Amount	45.59
000687	WESTARIO POWER INC.	2105050808	02/10/2023	103 KWH- 250 JOHN ST ST LI	45.59
				Invoice Count 1 Total	45.59
		Cheque 005528	Date 03/06/2023	Amount	50.42
000687	WESTARIO POWER INC.	2105050824	02/10/2023	140 KWH- SPLASHPAD	50.42
				Invoice Count 1 Total	50.42
		Cheque 005529	Date 03/06/2023	Amount	70.56
000687	WESTARIO POWER INC.	2105050833	02/10/2023	277 KWH- PUMP HOUSE	70.56
				Invoice Count 1 Total	70.56
		Cheque 005530	Date 03/06/2023	Amount	64.30
000687	WESTARIO POWER INC.	2105050836	02/10/2023	245 KWH- JOSEPHINE ST ST	64.30
				Invoice Count 1 Total	64.30
		Cheque 005531	Date 03/06/2023	Amount	36.09
000687	WESTARIO POWER INC.	2105050842	02/10/2023	30 KWH- PARK DR SNACK BA	36.09
				Invoice Count 1 Total	36.09
		Cheque 005532	Date 03/06/2023	Amount	304.48

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000687	WESTARIO POWER INC.	2105050844	02/10/2023	2040 KWH- VIC & JOS STREE'	304.48
				Invoice Count 1 Total	304.48
		Cheque 005533	Date 03/06/2023	Amount	162.73
000687	WESTARIO POWER INC.	2105050845	02/10/2023	985 KWH- ALF & JOS ST LIGH	162.73
				Invoice Count 1 Total	162.73
		Cheque 005534	Date 03/06/2023	Amount	50.61
000687	WESTARIO POWER INC.	2105050846	02/10/2023	140 KWH- SUMMIT DR ST LIG	50.61
				Invoice Count 1 Total	50.61
		Cheque 005535	Date 03/09/2023	Amount	75.43
003295	GLOBAL PAYMENTS	19248	02/28/2023	LANDFILL- DEBIT MACHINE F	75.43
				Invoice Count 1 Total	75.43
		Cheque 005536	Date 03/09/2023	Amount	79.60
003295	GLOBAL PAYMENTS	4685	02/28/2023	ADMIN-DEBIT MACHINE FEES	79.60
				Invoice Count 1 Total	79.60
		Cheque 005537	Date 03/10/2023	Amount	513.29
000687	WESTARIO POWER INC.	2105065030	02/14/2023	3440 KWH- DAY CARE ELECT	513.29
				Invoice Count 1 Total	513.29
		Cheque 005538	Date 03/10/2023	Amount	1,144.84
000687	WESTARIO POWER INC.	300351109	02/14/2023	8047 KWH- TOWN HALL ELEC	1,144.84
				Invoice Count 1 Total	1,144.84
		Cheque 005539	Date 03/10/2023	Amount	363.96
000687	WESTARIO POWER INC.	2105065031	02/14/2023	2349 KWH- LIBRARY	363.96
				Invoice Count 1 Total	363.96
		Cheque 005540	Date 03/10/2023	Amount	140.54
000687	WESTARIO POWER INC.	2105065032	02/14/2023	751 KWH- JOSEPHINE ST LIG	140.54
				Invoice Count 1 Total	140.54
		Cheque 005541	Date 03/07/2023	Amount	108.47
000665	ENBRIDGE/UNION GAS LIMITED	January 2023-393723	02/15/2023	145 M3- BLYTH PW GAS	108.47
				Invoice Count 1 Total	108.47
		Cheque 005542	Date 03/07/2023	Amount	1,431.88
000665	ENBRIDGE/UNION GAS LIMITED	January 2023-491975	02/15/2023	2551 M3-FIRE/PW BLYTH	1,431.88
				Invoice Count 1 Total	1,431.88
		Cheque 005543	Date 03/13/2023	Amount	610.71

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000665	ENBRIDGE/UNION GAS LIMITED	January 2023-882781	02/21/2023	1057 M3-DAY CARE GAS	610.71
				Invoice Count 1 Total	610.71
		Cheque 005544	Date 03/13/2023	Amount 190.01	
000665	ENBRIDGE/UNION GAS LIMITED	January 2023-390185	02/21/2023	2151 M3- PW WINGHAM GAS	190.01
				Invoice Count 1 Total	190.01
		Cheque 005545	Date 03/13/2023	Amount 7,900.61	
000427	MINISTER OF FINANCE	February 2023	02/28/2023	FEBRUARY 2023 EHT REMITT	7,900.61
				Invoice Count 1 Total	7,900.61
		Cheque 005546	Date 03/14/2023	Amount 497.42	
000665	ENBRIDGE/UNION GAS LIMITED	January 2023- 391566	02/22/2023	1171 M3- LIBRARY GAS	497.42
				Invoice Count 1 Total	497.42
		Cheque 005547	Date 03/14/2023	Amount 893.73	
000665	ENBRIDGE/UNION GAS LIMITED	January 2023-391025	02/22/2023	2179 M3- TOWN HALL	893.73
				Invoice Count 1 Total	893.73
		Cheque 005548	Date 03/15/2023	Amount 3,566.37	
000140	CIBC VISA	OPP- G0400217	01/23/2023	FITNESS- POLICE CHECK	41.00
000140	CIBC VISA	Cisco Webex-Jan 2023	01/24/2023	ADMIN- CISCO WEBEX STAR	22.54
000140	CIBC VISA	Eventgroove- 9596145	01/26/2023	AQUATICS- WRISTBANDS	115.20
000140	CIBC VISA	Digital River- 11847	01/27/2023	ADMIN- CISCO WEBEX PLUS	30.45
000140	CIBC VISA	HiMama 54473	01/28/2023	DAY CARE- MONTHLY SUBSC	98.31
000140	CIBC VISA	ORFA- 37130	01/30/2023	REC ADMIN- MEMBERSHIP R	988.75
000140	CIBC VISA	Parks & Recreation05	02/03/2023	REC ADMIN- LEVEL 1 MEMBE	1,209.10
000140	CIBC VISA	Spotify- Feb 2023	02/16/2023	FITNESS- MONTHLY SUBSCR	18.07
000140	CIBC VISA	Canva-23597973	02/21/2023	REC ADMIN- ADVERTISING	16.99
000140	CIBC VISA	Delta Hotel- 7774351	03/07/2023	PW- TRAINING ACCOMODATI	1,025.96
				Invoice Count 10 Total	3,566.37
		Cheque 005549	Date 03/15/2023	Amount 119.87	
000294	HYDRO ONE NETWORKS INC	February 2023-5925	02/23/2023	446 KWH- BIA SIGN	119.87
				Invoice Count 1 Total	119.87
		Cheque 005550	Date 03/15/2023	Amount 729.98	
000665	ENBRIDGE/UNION GAS LIMITED	February 2023-392463	02/23/2023	1274 M3- MUSUEM	729.98
				Invoice Count 1 Total	729.98
		Cheque 005551	Date 03/15/2023	Amount 856.39	
000665	ENBRIDGE/UNION GAS LIMITED	February 2023-929081	02/23/2023	1504 M3- WINGHAM FIRE HAL	856.39
				Invoice Count 1 Total	856.39
					Report Total 73,430.53

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED 6902413

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001472		Date 03/03/2023	Amount	243.14	
005550	TOWNSHIP OF NORTH HURON WATER	256607	02/06/2023	VEOLIA OFFICE - WATER/SEV	243.14
			Invoice Count	1 Total	243.14
Cheque 001473		Date 03/06/2023	Amount	645.09	
005537	WESTARIO POWER INC- WATER	2105050831	02/10/2023	4368 KWH- 435 MINNIE ST #2	645.09
			Invoice Count	1 Total	645.09
Cheque 001474		Date 03/06/2023	Amount	293.61	
005537	WESTARIO POWER INC- WATER	2105050832	02/10/2023	1820 KWH- 435 MINNIE ST	293.61
			Invoice Count	1 Total	293.61
Cheque 001475		Date 03/06/2023	Amount	262.70	
005537	WESTARIO POWER INC- WATER	2105050853	02/10/2023	1641 KWH- WATER TOWER	262.70
			Invoice Count	1 Total	262.70
Cheque 001476		Date 03/09/2023	Amount	74.28	
003924	GLOBAL PAYMENTS	4784	02/28/2023	WATER- DEBIT MACHING FEI	74.28
			Invoice Count	1 Total	74.28
Cheque 001477		Date 03/10/2023	Amount	1,358.88	
005537	WESTARIO POWER INC- WATER	300351110	02/14/2023	9602 KWH- WELL #3 ELECTRI	1,358.88
			Invoice Count	1 Total	1,358.88
			Report Total		2,877.70

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 509103		Date 03/16/2023	Amount	1,579.74	
004082	ACCEO SOLUTIONS INC	138693	01/31/2023	SMART OFFICE - FINANCE M	559.35
004082	ACCEO SOLUTIONS INC	139677	02/16/2023	DAY CARE-SMART OFFICE TI	237.30
004082	ACCEO SOLUTIONS INC	139172	02/23/2023	DAY CARE- SMART OFFICE R	783.09
			Invoice Count	3	Total 1,579.74
Cheque 509104		Date 03/16/2023	Amount	82.51	
001987	ALLSTREAM BUSINESS INC.	19275519	02/27/2023	PW-EW- PHONE	82.51
			Invoice Count	1	Total 82.51
Cheque 509105		Date 03/16/2023	Amount	1,706.30	
000019	ASSOCIATION OF MUNICIPALITIES	93159	03/03/2023	COUNCIL- AMO CONFERENC	853.15
000019	ASSOCIATION OF MUNICIPALITIES	93161	03/03/2023	COUNCIL- AMO CONFERENC	853.15
			Invoice Count	2	Total 1,706.30
Cheque 509106		Date 03/16/2023	Amount	254,420.64	
000035	AVON MAITLAND DISTRICT	March	03/09/2023	MARCH INSTALLMENT	254,420.64
			Invoice Count	1	Total 254,420.64
Cheque 509107		Date 03/16/2023	Amount	241.54	
004525	BALAKLAVA AUDIO	17944	02/14/2023	COMPLEX- SERV CALL RINK.	241.54
			Invoice Count	1	Total 241.54
Cheque 509108		Date 03/16/2023	Amount	41.40	
004447	BRITTANY WEBER	3-2-2023	03/02/2023	DAY CARE- PAGE PROTECTC	41.40
			Invoice Count	1	Total 41.40
Cheque 509109		Date 03/16/2023	Amount	584.80	
003919	CINTAS CANADA LIMITED	4146407048	02/14/2023	ARENA/HALL B- GRAY MAT R	233.16
003919	CINTAS CANADA LIMITED	4148237186	03/02/2023	FIRE-PW -GREY MAT RENTAL	118.48
003919	CINTAS CANADA LIMITED	4149213149	03/14/2023	ARENA/HALL B- GRAY MAT R	233.16
			Invoice Count	3	Total 584.80
Cheque 509110		Date 03/16/2023	Amount	2,715.74	
000146	CLIFF'S PLUMBING & HEATING	W10125	01/01/2023	COMPLEX- REPLACE SHROU	134.19
000146	CLIFF'S PLUMBING & HEATING	W10826	01/27/2023	FIRE STN WING- TUBE HEATI	761.91
000146	CLIFF'S PLUMBING & HEATING	W10827	03/07/2023	DAY CARE- ROOF TOP UNIT I	1,819.64
			Invoice Count	3	Total 2,715.74
Cheque 509111		Date 03/16/2023	Amount	8,855.16	
004852	CONTINUIT CORP.	65062858-2744	01/01/2023	TH/REC ADMIN- LAPTOPS, SV	4,549.38
004852	CONTINUIT CORP.	65062858-2813	01/16/2023	DAY CARE- 3CX PHONE RENI	405.67
004852	CONTINUIT CORP.	65062858-3001	01/20/2023	REC ADMIN- 3CX PHONE MAI	473.47
004852	CONTINUIT CORP.	65062858-3148	02/28/2023	ADMIN- EMAIL FILTERING	1,895.01
004852	CONTINUIT CORP.	65062858-3175	03/04/2023	ADMIN- SHAREPOINT/MS365	63.76

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004852	CONTINUIT CORP.	65062858-3205	03/06/2023	REC ADMIN- THINKPAD LAP 1	1,467.87
				Invoice Count 6 Total	8,855.16
		Cheque 509112	Date 03/16/2023	Amount	3,616.00
000169	D CULBERT LTD	13056	02/14/2023	HUTTON HEIGHTS DRAINAGE	3,616.00
				Invoice Count 1 Total	3,616.00
		Cheque 509113	Date 03/16/2023	Amount	138.72
000740	DAWN BENNINGER	1-27-2023	01/27/2023	VENDING SUPPLIES	138.72
				Invoice Count 1 Total	138.72
		Cheque 509114	Date 03/16/2023	Amount	1,115.03
000186	DELTA ELEVATOR COMPANY LTD	9281035	03/01/2023	TOWN HALL -ELEVATOR MAIL	558.23
000186	DELTA ELEVATOR COMPANY LTD	9281036	03/01/2023	COMPLEX - ELEVATOR MAIN	556.80
				Invoice Count 2 Total	1,115.03
		Cheque 509115	Date 03/16/2023	Amount	593.25
002183	DONNELLY & MURPHY	5430	01/01/2023	ADMIN- LEGAL FEES	282.50
002183	DONNELLY & MURPHY	6139	03/06/2023	ADMIN- LEGAL FEES	310.75
				Invoice Count 2 Total	593.25
		Cheque 509116	Date 03/16/2023	Amount	457.65
003757	ERIC COX SANITATION	219342	03/03/2023	COMPLEX- TORK TOWELS	457.65
				Invoice Count 1 Total	457.65
		Cheque 509117	Date 03/16/2023	Amount	2,705.25
005663	FIRECHEK PROTECTION SERVICES	6172	02/28/2023	FIRE- AIR COMPRESSOR SER	1,394.60
005663	FIRECHEK PROTECTION SERVICES	6173	02/28/2023	FIRE - W-AIR COMPRESSOR	1,310.65
				Invoice Count 2 Total	2,705.25
		Cheque 509118	Date 03/16/2023	Amount	766.48
000074	FOXTON FUELS LIMITED	542049	02/28/2023	FIRE- FEBRUARY FUEL	766.48
				Invoice Count 1 Total	766.48
		Cheque 509119	Date 03/16/2023	Amount	41.77
005493	FREEDOMPAY CANADA, INC	FPCA6230	01/31/2023	REC ADMIN- TRANSACTION F	41.77
				Invoice Count 1 Total	41.77
		Cheque 509120	Date 03/16/2023	Amount	95.49
000237	GEORGIAN BAY FIRE & SAFETY LTD	38832	02/28/2023	FIRE- WINGHAM- INSPECTIOI	95.49
				Invoice Count 1 Total	95.49
		Cheque 509121	Date 03/16/2023	Amount	320.92
004786	HICKS MORLEY HAMILTON STEWART	641040	02/28/2023	HUMAN RESOURCES - LEGAL	320.92
				Invoice Count 1 Total	320.92

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 509122		Date 03/16/2023	Amount	673.79	
000274	HORTON'S DAIRY	63666	02/07/2023	BAMR- DAIRY SUPPLIES	86.08
000274	HORTON'S DAIRY	63842	02/14/2023	DAY CARE- DAIRY SUPPLIES	252.45
000274	HORTON'S DAIRY	63998	02/21/2023	DAY CARE- DAIRY SUPPLIES	155.90
000274	HORTON'S DAIRY	64209	02/28/2023	DAY CARE- DAIRY SUPPLIES	179.36
			Invoice Count	4 Total	673.79
Cheque 509123		Date 03/16/2023	Amount	486.14	
003281	HOWSON TRANSPORTATION INC	3314500	02/28/2023	FIRE- FEBRUARY DIESEL	486.14
			Invoice Count	1 Total	486.14
Cheque 509124		Date 03/16/2023	Amount	40,537.74	
000284	HURON PERTH CATHOLIC DISTRICT S	INV101708	02/01/2023	EARLY LEARNING - RENT	1,506.58
000284	HURON PERTH CATHOLIC DISTRICT S	March 2023	03/09/2023	MARCH 2023 INSTALLMENT	39,031.16
			Invoice Count	2 Total	40,537.74
Cheque 509125		Date 03/16/2023	Amount	457.65	
000289	HURON PIONEER THRESHERS ASSOC	0005	02/21/2023	EC DEV- REC ADMIN- FULL F	457.65
			Invoice Count	1 Total	457.65
Cheque 509126		Date 03/16/2023	Amount	129.88	
004475	JULIA JACOBS	2-22-2023	02/22/2023	ZUMBA LICENCING	129.88
			Invoice Count	1 Total	129.88
Cheque 509127		Date 03/16/2023	Amount	13.07	
004507	KELSEY STRONG	2-9-2023	02/09/2023	DAY CARE- CLASS SUPPLIES	13.07
			Invoice Count	1 Total	13.07
Cheque 509128		Date 03/16/2023	Amount	999.30	
003506	LESLIE MOTORS LTD	SO959587	02/14/2023	FIRE- 08 DODGE MAINTENAN	999.30
			Invoice Count	1 Total	999.30
Cheque 509129		Date 03/16/2023	Amount	421.45	
000372	LIFESAVING SOCIETY	205060	02/14/2023	AQUATICS - COURSE SUPPLI	421.45
			Invoice Count	1 Total	421.45
Cheque 509130		Date 03/16/2023	Amount	60.64	
002521	LORI VADER	3-6-2023	03/06/2023	EL/DC SUPPLIES	60.64
			Invoice Count	1 Total	60.64
Cheque 509131		Date 03/16/2023	Amount	192.09	
005757	MARCO BONNICI	2-2-2023	02/02/2023	COMPLEX-VACUUM CLEANEI	192.09
			Invoice Count	1 Total	192.09
Cheque 509132		Date 03/16/2023	Amount	146.97	

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
002258	MARIA WALDEN	3-1-2023	03/01/2023	EARLY ON- MILEAGE/SUPPLI	146.97
				Invoice Count 1 Total	146.97
		Cheque 509133	Date 03/16/2023	Amount	1,500.00
004654	MAYFAIR TRAINING	2-13-2023	02/13/2023	REC PROGAMS- INSTRUCTO	1,050.00
004654	MAYFAIR TRAINING	2-17-2023	02/17/2023	REC PROGRAMS- INTRUCTO	450.00
				Invoice Count 2 Total	1,500.00
		Cheque 509134	Date 03/16/2023	Amount	4,578.30
000421	MICROAGE BASICS	190498090	01/03/2023	FINANCE- TONER CARTRIDG	876.86
000421	MICROAGE BASICS	513313	01/04/2023	ADMIN- 4 CASES PAPER	284.71
000421	MICROAGE BASICS	513354	01/05/2023	ADMIN- OFFICE SUPPLIES	290.39
000421	MICROAGE BASICS	513430	01/05/2023	ADMIN- LASER TONER CARTI	112.99
000421	MICROAGE BASICS	190498952	01/08/2023	ARENA/HALL B- CALENDAR, I	34.57
000421	MICROAGE BASICS	190499015	01/09/2023	DAY CARE- TONER CARTRID	776.13
000421	MICROAGE BASICS	190499213	01/10/2023	ADMIN- COLOUR LASER TON	1,118.67
000421	MICROAGE BASICS	513813	01/12/2023	COMPLEX- OFFICE SUPPLIE	815.90
000421	MICROAGE BASICS	190499865	01/13/2023	PW- OFFICE SUPPLIES	23.09
000421	MICROAGE BASICS	190500080	01/16/2023	FITNESS- PENS	45.19
000421	MICROAGE BASICS	190500101	01/16/2023	REC ADMIN- OFFICE SUPPLI	6.77
000421	MICROAGE BASICS	190501531	01/26/2023	ADMIN- OFFICE SUPPLIES	82.31
000421	MICROAGE BASICS	514739	01/26/2023	ADMIN- TONER CARTRIDGE -	79.09
000421	MICROAGE BASICS	190501742	01/27/2023	FIRE- COLOUR PAPER	31.63
				Invoice Count 14 Total	4,578.30
		Cheque 509135	Date 03/16/2023	Amount	960.50
005005	MIDWESTERN NEWSPAPER CORP	14511 (2022)	01/01/2023	FIRE- HOLIDAY SAFETY ADS	113.00
005005	MIDWESTERN NEWSPAPER CORP	14514	01/01/2023	REC ADMIN- ADMIN- ADVERT	847.50
				Invoice Count 2 Total	960.50
		Cheque 509136	Date 03/16/2023	Amount	785.89
000629	MORAN MECHANICAL AND ELECTRICA	105719	02/24/2023	COMPLEX -BRASS CARTRIDC	785.89
				Invoice Count 1 Total	785.89
		Cheque 509137	Date 03/16/2023	Amount	407.29
000642	NORTH HURON PUBLISHING INC	114402	01/01/2023	CITIZEN ADVERTISING	293.29
000642	NORTH HURON PUBLISHING INC	115231	02/28/2023	EC DEV- BIA MEETING AD	64.00
000642	NORTH HURON PUBLISHING INC	115263	03/03/2023	ADMIN- CITIZEN SUBCRIPTIO	50.00
				Invoice Count 3 Total	407.29
		Cheque 509138	Date 03/16/2023	Amount	54,721.30
000473	OMERS	2-28-2023	02/28/2023	FEBRUARY 2023 REMITTANC	54,721.30
				Invoice Count 1 Total	54,721.30
		Cheque 509139	Date 03/16/2023	Amount	305.10
002966	ONTARIO ASSOC. OF FIRE CHIEFS	64259	03/03/2023	FIRE- 2023 OAFIC MEMBERSH	305.10
				Invoice Count 1 Total	305.10

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 509140		Date 03/16/2023	Amount 621.50		
002701	ONTARIO MUNICIPAL ADMINISTRATOR	2023-079	03/06/2023	OMAA- MEMBERSHIP 2023	621.50
				Invoice Count 1 Total	621.50
Cheque 509141		Date 03/16/2023	Amount 452.00		
004434	PARKS AND RECREATION ONTARIO	16287	01/08/2023	2023 HIGH FIVE REGISTRATI	452.00
				Invoice Count 1 Total	452.00
Cheque 509142		Date 03/16/2023	Amount 478.71		
005063	PBJ CLEANING DEPOT INC.	130	03/01/2023	ARENA/HALL B-JANITORIAL S	237.25
005063	PBJ CLEANING DEPOT INC.	130-02	03/01/2023	ARENA/HALL B- JANITORIAL :	62.94
005063	PBJ CLEANING DEPOT INC.	130-03	03/01/2023	ARENA B- BUFFER PADS	178.52
				Invoice Count 3 Total	478.71
Cheque 509143		Date 03/16/2023	Amount 1,629.12		
000352	PBJ KITSUPPLY DEPOT	171761	02/07/2023	COMPLEX- JANITORIAL SUPP	437.67
000352	PBJ KITSUPPLY DEPOT	171803	02/08/2023	COMPLEX- WINDOW SQUEEC	22.54
000352	PBJ KITSUPPLY DEPOT	172025	02/22/2023	DAY CARE- JANITORIAL SUPI	626.26
000352	PBJ KITSUPPLY DEPOT	172175	03/01/2023	COMPLEX- JANITORIAL SUPP	364.44
000352	PBJ KITSUPPLY DEPOT	172179	03/01/2023	DAY CARE- JANITORIAL SUPI	178.21
				Invoice Count 5 Total	1,629.12
Cheque 509144		Date 03/16/2023	Amount 554.37		
004849	PITNEY BOWES LEASING	3202140669	02/19/2023	ADMIN- POSTAGE METER RE	554.37
				Invoice Count 1 Total	554.37
Cheque 509145		Date 03/16/2023	Amount 4,181.00		
000533	REALTAX INC.	88262	03/01/2023	ADMIN- TAX COLLECTION	565.00
000533	REALTAX INC.	88263	03/01/2023	ADMIN- TAX COLLECTION	565.00
000533	REALTAX INC.	88264	03/01/2023	ADMIN- TAX COLLECTION	508.50
000533	REALTAX INC.	88265	03/01/2023	ADMIN- TAX COLLECTION	508.50
000533	REALTAX INC.	88267	03/01/2023	ADMIN- TAX COLLECTION	508.50
000533	REALTAX INC.	88268	03/01/2023	ADMIN- TAX COLLECTION	508.50
000533	REALTAX INC.	88269	03/01/2023	ADMIN- TAX COLLECTION	508.50
000533	REALTAX INC.	88270	03/01/2023	ADMIN- TAX COLLECTION	508.50
				Invoice Count 8 Total	4,181.00
Cheque 509146		Date 03/16/2023	Amount 254.25		
000538	RESURFICE CORP	97030	02/28/2023	ARENA W/B- BLADE SHARPEI	254.25
				Invoice Count 1 Total	254.25
Cheque 509147		Date 03/16/2023	Amount 635.57		
004569	RICOH	SCO93949321	01/31/2023	FIRE/DC- COPIER RENT/COPI	164.16
004569	RICOH	SCO93988061	02/28/2023	ADAMIN- COPIER RENT/COPI	163.42
004569	RICOH	SCO93998269	02/28/2023	ADMIN- COPIER RENT/COPIE	307.99
				Invoice Count 3 Total	635.57

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 509148 Date 03/16/2023 Amount 133.29					
000539	RINTOULS POOLS AND SPAS	106446	02/22/2023	POOL- REAGENTS	133.29
				Invoice Count 1 Total	133.29
Cheque 509149 Date 03/16/2023 Amount 13.07					
000272	RONA HODGINS	354028	02/01/2023	PW- GALVANIZED PIPE FITTII	13.07
				Invoice Count 1 Total	13.07
Cheque 509150 Date 03/16/2023 Amount 356.72					
004330	SEPOY WIRING	18686	02/24/2023	DAY CARE - INSTALL BREAKI	128.58
004330	SEPOY WIRING	18691	03/06/2023	FIRE WING- CIRCUIT BREAKI	228.14
				Invoice Count 2 Total	356.72
Cheque 509151 Date 03/16/2023 Amount 1,020.39					
003363	SIMPLY ASSEMBLY	15430	02/22/2023	FITNESS- EQUIPMENT MAINT	1,020.39
				Invoice Count 1 Total	1,020.39
Cheque 509152 Date 03/16/2023 Amount 352.08					
000620	SWAN DUST CONTROL LTD	6250311	02/07/2023	COMPLEX- MAT AND MOP RE	160.91
000620	SWAN DUST CONTROL LTD	6258869	02/21/2023	DAY CARE- GRAY MAT RENT.	30.26
000620	SWAN DUST CONTROL LTD	9258871	02/21/2023	COMPLEX- MAT AND MOP RE	160.91
				Invoice Count 3 Total	352.08
Cheque 509153 Date 03/16/2023 Amount 7,898.43					
005719	TERRI RAU	Jan Feb 2023	02/06/2023	ADMIN- FINANCE SUPPORT	7,898.43
				Invoice Count 1 Total	7,898.43
Cheque 509154 Date 03/16/2023 Amount 98.31					
000638	THE WORKSHOP	94547	02/27/2023	AQUATICS- LIFEGUARD T-SH	98.31
				Invoice Count 1 Total	98.31
Cheque 509155 Date 03/16/2023 Amount 19,004.35					
000897	TOWNSHIP OF NORTH HURON SEWER 2022 HST		03/01/2023	SEWER- 2022 4TH 1/4 RETUR	19,004.35
				Invoice Count 1 Total	19,004.35
Cheque 509156 Date 03/16/2023 Amount 229,141.69					
001365	TOWNSHIP OF NORTH HURON WATER 2022 HST		03/01/2023	WATER- 4TH 1/4 HST RETURI	173,325.16
001365	TOWNSHIP OF NORTH HURON WATER 3-8-2023		03/08/2023	WATER ARREARS ADDED TC	55,816.53
				Invoice Count 2 Total	229,141.69
Cheque 509157 Date 03/16/2023 Amount 178.54					
003532	TRULY NOLEN	V76600	02/16/2023	DAY CARE - PEST CONTROL	82.49
003532	TRULY NOLEN	V76662	02/16/2023	COMPLEX- PEST CONTROL	96.05
				Invoice Count 2 Total	178.54
Cheque 509158 Date 03/16/2023 Amount 30,074.92					

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
001735	WASTE MANAGEMENT	0643025-0256-8	02/02/2023	NOVEMBER - WASTE/RECYC	30,074.92
				Invoice Count 1 Total	30,074.92
Cheque 509159 Date 03/16/2023 Amount 3,713.76					
000856	WEILER'S CLEANING & RESTORATION	123224377	01/31/2023	TH/LIBRARY/DC- JANITORIAL	3,713.76
				Invoice Count 1 Total	3,713.76
Cheque 509160 Date 03/16/2023 Amount 526.77					
000704	WINGHAM COLUMBUS CENTRE	3878	01/01/2023	DAVE'S RETIREMENT PARTY	358.40
000704	WINGHAM COLUMBUS CENTRE	3880	01/01/2023	REC PROGRAMS - ROOM REI	113.00
000704	WINGHAM COLUMBUS CENTRE	3-1-2023	03/01/2023	FITNESS- SATELLITE EXPEN	55.37
				Invoice Count 3 Total	526.77
Cheque 509161 Date 03/16/2023 Amount 329.38					
002081	WINGHAM FOODLAND	725-600-1240 (2022)	01/01/2023	EARLY ON- CORN STARCH	11.96
002081	WINGHAM FOODLAND	725-600-8347 (2022)	01/01/2023	EARLY ON - SUPPLIES	41.06
002081	WINGHAM FOODLAND	725-600-9903 (2022)	01/01/2023	FIRE- 84 CASES WATER BOT	276.36
				Invoice Count 3 Total	329.38
Report Total					689,103.71

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED/PAP

Cheque Date 03/03/2023 to 12/31/2023

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900531		Date 03/06/2023		Amount 32.07	
005538	WESTARIO POWER INC- SEWER	3003502013	02/10/2023	0 KWH- SEWER SIPHON	32.07
				Invoice Count 1	Total 32.07
Cheque 900532		Date 03/10/2023		Amount 1,123.61	
005538	WESTARIO POWER INC- SEWER	300351108	02/14/2023	7908 KWH-120 JOSEPHINE S1	1,123.61
				Invoice Count 1	Total 1,123.61
				Report Total	1,155.68



TOWNSHIP OF NORTH HURON

Report No.
PW-2023-06

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Gregg Furtney, Director of Public Works and Facilities
DATE: 20/03/2023
SUBJECT: PW-2023-06 Water and Wastewater Operations Report – January and February 2023
ATTACHMENTS: Veolia Water and Wastewater Monthly Reports; Sodium and Fluoride Letters

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the water and wastewater operations report of the Director of Public Works and Facilities, dated March 20, 2023, for information purposes.

PURPOSE:

This report is intended to provide an update to Council on the water and wastewater operations that have been completed or were in progress during the reporting period. The reporting period is for January and February 2023.

BACKGROUND INFORMATION:

The following report summarizes the operational data, maintenance activities and compliance issues identified during the operational months of January and February 2023.

DISCUSSION:

During the month of January, sodium and fluoride sampling was completed. This sampling resulted in three (3) adverse water quality incidents (WQI). This was due to the naturally occurring elevated levels in the Blyth Drinking water system. Resampling was completed and reaffirmed the elevated levels of sodium and fluoride being above the maximum allowable concentrations. As a result, the Huron Perth Public Health Unit issued Facts and Health Advisory letters to the Township which were distributed to all Blyth Drinking Water consumers. The letters contained recommendations.

FINANCIAL IMPACT:

There is no financial impact at this time.

FUTURE/OTHER CONSIDERATIONS:

There are no future or other considerations at this time.

OTHERS CONSULTED:

Scott Gowan, Project Manager Veolia Water Canada
Jenna McDonald, Public Works Administrative Assistant
Huron Perth Public Health Unit

RELATIONSHIP TO THE STRATEGIC PLAN:

As the Director of Public Works and Facilities provides periodic updates to Council on the water and wastewater operations, no consideration was given to the 2020-2023 Strategic Plan.



Gregg Furtney, Director of Public Works
and Facilities



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON WATER AND WASTEWATER MONTHLY REPORT

February 2023, Prepared by: Veolia Water

Wingham Water

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory Comments

- All regulatory sampling and monitoring completed
- 2022 Annual Report and Compliance Summary completed and provided to the Township Representative

Distribution:

- Meter Reading was completed
- One water meter replaced
- Bounced a low-pressure service
- 6 Locates

Blyth Water

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory comments

- All regulatory sampling and monitoring completed
- 2022 Annual Report and Compliance Summary completed and provided to the Township Representative

Distribution:

- 2 Locates

DWQMS (Drinking Water Quality Management System)

- An Updated Commitment and Endorsement form will be sent out to the System Owners and Top Management before the end of March to show their commitment to the effective delivery of safe potable water to the Blyth and Wingham Communities
- It is recommended for all Council Members to read the Operational Plan that is posted on the Township of North Hurons Website

Wingham Wastewater

Maintenance and services Performed:

- All routine and planned maintenance was performed

Regulatory comments

- All regulatory sampling and monitoring were completed
- 2022 Annual Report was completed and provided to the Township Representative

Blyth Wastewater

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory comments

- All regulatory sampling and monitoring was completed
- 2022 Annual Report was completed and provided to the Township Representative
- February 9 – February 12 2023 there was a Secondary Bypass due to Heavy Precipitation

Township of North Huron and Veolia Operations Meeting

- March 9, 2023 @ 10:30am



TOWNSHIP OF NORTH HURON WATER AND WASTEWATER MONTHLY REPORT

January 2023, Prepared by: Veolia Water

Wingham Water

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory Comments

- All regulatory sampling and monitoring completed
- 36 Month Sodium and Fluoride samples completed on Treated Water; all results were below the maximum allowable concentrations

Distribution:

- Meter Reading was completed
- One water service turn on
- 7 locates completed

Blyth Water

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory comments

- All regulatory sampling and monitoring completed
- Sodium and Fluoride Treated Water sample were collected, which resulted in 3 Adverse water Quality Incidents due to the elevated levels that are naturally occurring in the Blyth Drinking Water system, resamples confirmed that Sodium and Fluoride levels are above the Maximum Allowable concentrations, Due to the confirmed adverse results the Huron Perth Public Health Unit issued Fact sheets and Health Advisory Letters to the Township to be distributed to all Blyth Drinking Water consumers for both Sodium and Fluoride.

Distribution

- 5 Locates Completed

DWQMS (Drinking Water Quality Management System)

- Reminder to council members to participate in the standard of care training to understand your responsibilities related to the effective delivery and monitoring of safe potable water
- When a Permanent Public works director is hired, we will look at getting Council and Staff familiar with the QMS for the North Huron Drinking Water systems, we will require Council and staff commitment and endorsement of our Plan to provide safe potable water to the North Huron residents

Wingham Wastewater

Maintenance and services Performed:

- All routine and planned maintenance was performed
- Pulled a return pump to be repaired

Regulatory comments

- All regulatory sampling and monitoring was completed

Blyth Wastewater

Maintenance and services Performed:

- All routine and planned maintenance was performed.

Regulatory comments

- All regulatory sampling and monitoring was completed

Township of North Huron and Veolia Operations Meeting

- February 10, 2023 @ 1:00pm

IMPORTANT WATER QUALITY INFORMATION

The results of the analyses of samples taken from the Blyth Drinking Water System indicate a naturally occurring fluoride level of 1.66 - 1.73 mg/L (milligrams per litre) in the water. This level exceeds the Ontario Drinking Water Quality Standard of 1.5 mg/L of fluoride in drinking water.

What is Fluoride?

Fluoride is a natural mineral found in the soil, in water (fresh and salt) and in various foods. Fluoride levels in water, including in groundwater, can vary. At low levels in the drinking water, fluoride helps in the prevention of dental cavities and in the improvement of dental health. As such, many Canadian communities add fluoride to their water supply. Health Canada recommends a level of 0.7 mg/L when fluoride is added to drinking water to maintain the prevention of tooth decay. The consumption of drinking water containing elevated levels of fluoride can increase the risk of dental fluorosis, a cosmetic condition characterized by white spots on the teeth.

Recommendations if the natural fluoride level in the drinking water is between 1.5 mg/L and 2.4 mg/L.

The water can be used, including for consumption purposes. Infant formula should be prepared with drinking water containing a level of fluoride of 1.5 mg/L or less. Parents of children up to the age of 6 years should consult with a health care professional to determine if their child is at risk of developing tooth decay and whether fluoridated toothpaste should be used. If fluoridated toothpaste is recommended, only a small amount should be used; a rice grain sized amount for children up to 3 years of age, and a green pea sized amount for children between the ages of 3-6 years. Parents should assist their children with the brushing of their teeth and teach them not to swallow the toothpaste. Fluoridated mouthwash or mouth rinses should not be given to children under the age of 6 years. Fluoridated mouthwash and fluoride supplements should not be used unless specifically recommended by a health care professional. See your family dentist or physician for advice on your situation.

A treatment system can be installed in the home to reduce the amount of fluoride in the drinking water to concentrations of less than 1.5 mg/L.

**A PUBLIC HEALTH NOTICE PROVIDED BY
HURON PERTH PUBLIC HEALTH**

January 2023

Dear Resident:

Recent water test results from Blyth Drinking Water System indicated a **Sodium** level of 25.2 mg/L (milligrams per litre). This level exceeds the drinking water requirements under Ontario Regulation 170/03 of 20 mg/L. **This is important for people who are on a sodium-reduced diet.**

What is Sodium?

Sodium is a common element in the natural environment and is often found in food and drinking water. In drinking water, sodium can occur naturally or be the result of road salt application, water treatment chemicals or ion-exchange water-softening units. Sodium levels may also vary in bottled water and carbonated water, depending on the brand.

Who Should Be Concerned?

Sodium concentrations in drinking water are not a concern for most people. Adults without apparent adverse health effects consume an amount in excess of 10 grams of sodium per day. In addition, the average intake of sodium from water is only a small fraction of that consumed in a normal diet. A maximum acceptable concentration for sodium in drinking water has not been specified as sodium is not a toxic element.

Elevated sodium concentrations in drinking water may have implications for the following groups:

- Individuals with poorly controlled or severe hypertension
- Individuals with congestive heart failure
- Individuals with other medical condition requiring a sodium restricted diet
- Infants

Those noted above may require a sodium-restricted diet in which case, intake from drinking water could become significant. Water with sodium levels above 20 mg/L should be noted as a possible risk for some people.

What to Do?

It is recommended that residents who are on a sodium-reduced or restricted diet consider an alternative source of drinking water (i.e. bottled water). This would also be recommended for water that is used for cooking as well as the concentration of sodium can increase when water is boiled.

Note, according to Ontario Regulation 170/03 sampling occurs every 5 years. Any visitors to your home should be advised of the elevated sodium levels in the water in the event they are included in the at-risk groups described above.

Softening water by sodium-ion exchange will increase the sodium level in drinking water and may contribute a significant percentage to the daily sodium intake for a consumer on a sodium-restricted diet. It is recommended that a separate unsoftened supply be available for drinking purposes. Consultation with a physician and the consumption of an alternate low-sodium, supply of water is recommended for this risk group.

**A PUBLIC HEALTH NOTICE PROVIDED BY
HURON PERTH PUBLIC HEALTH
1-888-221-2133**



TOWNSHIP OF NORTH HURON

Report No.
RC-2023-05

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation & Community Services
DATE: 20/03/2023
SUBJECT: RC-2023-05 Cost Revenue Analysis of Recreation Facilities and Programs
ATTACHMENTS: Service Delivery Review – Municipal Service Profiles for Aquatics, Fitness, Recreation Administration, Recreation Facilities and Recreation Programs
 Benefits of Recreation – Outcome Statements; Recreation Department Financial Information

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated March 20, 2023, regarding the Cost Revenue Analysis of Recreation Facilities and Programs for information purposes.

PURPOSE:

The purpose of this report is to provide Council with a cost revenue analysis for recreation facilities and programs.

BACKGROUND INFORMATION:

On January 12, 2023, Report CAO-2023-01 titled Service Delivery Review – Discretionary and Non-discretionary Services was presented to Council for consideration. The report described the services provided by the Township of North Huron and discussed the findings of the Service Delivery Review conducted by KPMG in September 2020. The report included thirteen recommendations to reduce or eliminate services as a cost saving measure for the 2023 Budget.

Council passed a number of motions including the following:

M14/23

MOVED BY: A. van Hittersum

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby directs for a report to be prepared containing a cost revenue analysis for all recreation programs and facilities.

CARRIED

The information contained in this report provides information related to cost and revenues associated with the delivery of facilities and programs.

DISCUSSION:

In 2020, the Township of North Huron hired KPMG to complete a Service Delivery Review (SDR) of the Township’s programs and services. The purpose of the SDR was to have a third party objectively evaluate, analyze and identify potential opportunities for the Township to become more efficient, reduce financial pressures on taxation and assist the Township in becoming financially sustainable.

The SDR provided a Municipal Service Profile for each area of the municipality (e.g. administration, clerks, economic development, finance, parks, public works, child care, recreational facilities, programs, etc.). The Municipal Service Profile provides:

- Service Overview
- Service Value
- Basis for Delivery (mandatory, essential, traditional, discretionary)
- Service Level (below standard, at standard, or above standard level)
- Key Performance Indicators and Benchmarking, and;
- Financial analysis of the service/program area being provided

The service profiles created for recreation facilities and program areas indicate the recreation facilities and programs provided by North Huron are traditional services provided by municipalities. The noted exceptions were the Wingham Trailer Park, North Huron Museum and the Blyth Campground. The municipal service profiles identified the provision of these recreation facilities/programs as being discretionary services and recommended the following:

Museum Services – Explore the potential permanent closure of the North Huron Museum
Blyth Campground – Determine the Township’s role in the operation of the campground
Explore the potential divesture of the Wingham Trailer Park.

The financial analysis (cost revenue analysis) of recreational facilities and programs conducted by KPMG was based on 2019 operational costs. The year 2019 was the last year of regular operations for the department due to the COVID-19 pandemic. Since March 2020 – February 2022, the recreation department’s operations were impacted by the COVID-19 pandemic. The provincially mandated closures, reduced occupancies, program restrictions, staff layoffs and costs associated with the screening of patrons negatively affected the department’s operating costs and revenue generation. Each year, Council directed staff to plan for regular operations in case the restrictions were lifted. This resulted in significant differences between the budget to actual numbers. Attached to this report is the recreation department’s financial information for 2020, 2021 and 2022 showing the costs and revenues.

Each Municipal Service Profile identifies the Service Value of providing the various recreation facilities and programs. Additionally, each Municipal Service Profile provides proposed key performance indicators and benchmarking which provides a comparison of the Township to the comparator municipalities in metrics such as net operating costs per household to provide the service, and cost recovery percentage. The Municipal Service Profiles prepared by KPMG are attached for Council’s information.

In addition to the Service Value identified, there are a number of intangible benefits that need to be taken into consideration when evaluating recreation services. According to evidence-based research conducted by the Canadian Parks and Recreation Association, Health Canada, Parks and Recreation Ontario, recreation is:

- Essential to personal health
- Key to balanced human development of our children and youth

- Essential to the quality of life
- Reduces self destructive and anti-social behaviour
- Building strong families and healthy communities
- Reduces health care, social service and police/justice costs
- Significant economic generator
- Essential for ecological awareness and survival

(A summary has been attached).

Although, these benefits may not have a direct effect on the Township’s budget, they do have an impact on taxation as a whole as additional services would be needed to support decline in the physical, mental and emotional well-being of the public.

FINANCIAL IMPACT:

The recommendation contained in this report does not have a financial impact on municipal finances. The report is being provided for information purposes.

FUTURE/OTHER CONSIDERATIONS:

- N/A

OTHERS CONSULTED:

Larry Meyer, Recreation Facilities Manager
Rachelle Gerrie, Recreation Administration Supervisor
Melissa Scott, Fitness Supervisor
Nancy Hall-Jupp, Aquatics Supervisor

RELATIONSHIP TO THE STRATEGIC PLAN:

The recommendation in this report is not related to the goals and objectives identified in the Township of North Huron Strategic Plan 2019-2023



Vicky Luttenberger, Director of
Recreation and Community Services



Dwayne Evans, CAO

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Fund: 01 General Fund											
Category: 6???											
6400 Child Care											
Revenue											
01-6400-5120	Misc Revenue	0.00	0.00	0.00	0.00	3,593.67	0.00	9,545.09	0.00	0.00	0.00
01-6400-5125	Transfer from Reserve	18,708.71	65,325.00	0.00	0.00	67,008.24	0.00	0.00	0.00	0.00	0.00
01-6400-5205	Revenue from Parents	451,083.36	445,240.00	219,344.50	522,900.00	401,688.96	441,728.00	413,299.77	480,891.50	472,301.42	0.00
01-6400-5290	Rev - County Restart Funds	10,000.00	0.00	132,524.87	0.00	84,026.68	0.00	31,264.52	0.00	31,264.52	0.00
01-6400-5291	County - Special Purpose Fu	0.00	0.00	0.00	0.00	18,135.30	0.00	18,824.12	0.00	0.00	0.00
01-6400-5292	CWELCC Subsidy - County (0.00	0.00	0.00	0.00	0.00	0.00	148,349.16	0.00	107,595.45	0.00
01-6400-5293	CWELCC Parent Rebates	0.00	0.00	0.00	0.00	0.00	0.00	(51,789.42)	0.00	0.00	0.00
01-6400-5294	CWELCC Subsidy - Escalati	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,302.83	0.00
01-6400-5295	CWELCC Subsidy - Workfor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00
01-6400-5500	Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6400-5505	Fee Subsidy (County)	138,775.95	148,413.00	131,744.39	203,350.00	145,589.94	220,864.00	92,433.53	200,726.50	93,552.43	0.00
01-6400-5510	Program Assistant	13,495.45	0.00	5,698.06	0.00	17,108.71	0.00	12,249.84	0.00	0.00	0.00
01-6400-5515	Direct Operating Grant	182,969.63	276,000.00	228,820.41	196,177.00	228,820.41	211,218.00	243,611.36	211,218.00	306,645.98	0.00
01-6400-5520	Health & Safety Grant	15,000.00	3,000.00	10,000.00	3,000.00	144,601.16	3,000.00	27,105.26	3,000.00	39,105.26	0.00
01-6400-5521	Wage Improvement	52,130.87	48,203.00	52,853.39	46,800.00	53,734.52	47,724.00	64,783.41	41,748.00	15,476.43	0.00
01-6400-5525	Early Years Admin Fee	11,500.00	11,500.00	11,500.00	11,500.00	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00
Total Revenue		893,663.97	997,681.00	792,485.62	983,727.00	1,175,807.59	936,034.00	1,009,676.64	949,084.00	1,075,744.32	0.00
Expense											
01-6400-6100	Salaries & Wages - Full Time	698,844.47	711,394.00	574,934.07	779,131.00	758,739.49	720,885.00	771,638.97	787,690.00	972,485.82	0.00
01-6400-6113	Wages - COVID	0.00	0.00	24,926.28	0.00	24,836.66	28,413.00	5,275.06	14,550.00	0.00	0.00
01-6400-6120	Benefits - Full Time	128,502.13	140,643.00	144,711.55	165,000.00	171,127.73	199,600.00	171,257.51	194,892.00	223,105.22	0.00
01-6400-6200	Clothing/Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6400-6220	Training/Travel/Workshops	2,761.44	2,500.00	3,208.61	2,500.00	2,690.71	2,800.00	3,818.38	2,800.00	3,978.38	0.00
01-6400-6250	Office Supplies	4,676.62	6,000.00	6,739.73	6,000.00	6,634.46	6,000.00	7,682.97	6,000.00	8,084.32	0.00
01-6400-6270	Insurance	1,613.52	1,614.00	3,513.24	3,513.00	4,113.72	4,114.00	4,535.26	5,119.00	4,830.74	0.00
01-6400-6288	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6400-6292	COVID-19 Expenses	0.00	0.00	779.95	0.00	211.85	0.00	0.00	2,000.00	0.00	0.00
01-6400-6293	County Repayment - WEG	0.00	0.00	0.00	0.00	42,075.46	0.00	0.00	0.00	0.00	0.00
01-6400-6295	Transfer to Reserve	15,000.00	0.00	47,253.84	0.00	94,000.00	0.00	0.00	0.00	0.00	0.00
01-6400-6700	Program Occupancy	3,788.12	7,000.00	5,218.57	7,000.00	3,241.31	6,000.00	3,458.73	6,000.00	3,458.73	0.00
01-6400-6702	Program Supplies	4,549.17	4,000.00	964.74	4,000.00	1,957.92	4,500.00	4,177.77	4,500.00	4,261.29	0.00
01-6400-6704	Food	31,885.57	30,000.00	17,768.61	30,000.00	26,794.75	30,000.00	32,498.00	31,000.00	36,350.70	0.00
01-6400-6710	Health & Safety Project	18,708.71	68,325.00	0.00	3,000.00	0.00	3,000.00	17,652.01	3,000.00	17,652.01	0.00
01-6400-6950	Depreciation	0.05	0.00	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		910,329.80	971,476.00	830,019.24	1,000,144.00	1,136,424.06	1,005,312.00	1,021,994.66	1,057,551.00	1,274,207.21	0.00

General Ledger 5 Year Annual Department Budget vs. Actual Comparison Report Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Revenue		183,456.67	208,930.00	83,065.45	290,668.00	163,912.64	201,599.00	268,776.94	215,270.00	280,632.69	0.00
Expense											
01-6500-6100	Salaries & Wages - Full Time	114,490.97	136,846.00	42,854.14	204,497.00	85,106.03	112,293.00	151,078.62	125,235.00	182,588.81	0.00
01-6500-6110	Salaries - Part Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,914.00	0.00	0.00
01-6500-6113	Wages - COVID-19	0.00	0.00	0.00	0.00	2,227.89	0.00	0.00	0.00	0.00	0.00
01-6500-6120	Benefits - Full Time	24,615.64	39,685.00	9,975.89	44,279.00	19,273.21	27,070.00	32,164.19	40,051.00	39,553.58	0.00
01-6500-6125	Benefits - Part Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500-6200	Clothing/Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500-6220	Training/Travel/Workshops	232.24	500.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	0.00
01-6500-6250	Office Supplies	1,958.38	1,000.00	350.76	1,000.00	1,506.93	2,000.00	1,625.85	2,000.00	1,701.79	0.00
01-6500-6288	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500-6295	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500-6330	Contracts	8,727.12	0.00	2,165.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500-6700	Program Occupancy	306.88	7,838.00	1,637.86	500.00	238.71	0.00	140.00	500.00	0.00	0.00
01-6500-6702	Program Supplies	503.75	600.00	552.52	1,000.00	480.11	700.00	952.66	750.00	7.10	0.00
01-6500-6704	Food	6,045.23	8,500.00	1,638.17	8,500.00	3,338.25	6,500.00	7,038.70	6,500.00	7,684.29	0.00
01-6500-6706	Rent - Huron County	0.00	0.00	1,433.42	17,448.00	17,507.31	18,000.00	17,771.68	18,000.00	17,771.68	0.00
01-6500-6710	Health & Safety Project	0.00	13,998.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		156,880.21	208,967.00	60,607.89	277,724.00	129,678.44	166,563.00	210,771.70	221,450.00	249,307.25	0.00
Dept Revenue Over (Under) Expenditures		26,576.46	(37.00)	22,457.56	12,944.00	34,234.20	35,036.00	58,005.24	(6,180.00)	31,325.44	0.00
6600 Before & After Maitland Campus											
Revenue											
01-6600-5205	Revenue from Parents	112,540.63	109,047.00	56,013.47	100,010.00	47,558.45	122,654.00	69,566.64	124,459.00	85,409.23	0.00
01-6600-5290	Revenue - County	0.00	0.00	0.00	0.00	12,094.34	0.00	20,968.70	0.00	20,968.70	0.00
01-6600-5292	CWELCC Subsidy - County	0.00	0.00	0.00	0.00	0.00	0.00	46,710.30	0.00	23,588.42	0.00
01-6600-5293	CWELCC - Parent Rebates	0.00	0.00	0.00	0.00	0.00	0.00	(965.44)	0.00	0.00	0.00
01-6600-5294	CWELCC Subsidy - Escalati	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,788.39	0.00
01-6600-5295	CWELCC Subsidy - Workfor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6600-5500	Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6600-5505	Fee Subsidy (County)	61,632.81	36,349.00	33,009.01	75,010.00	31,013.58	61,327.00	53,796.94	41,486.00	58,748.72	0.00
01-6600-5510	Program Assistant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6600-5515	Direct Operating Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6600-5521	Wage Improvement	5,525.35	10,270.00	10,025.10	7,770.00	0.00	10,025.00	0.00	9,060.00	0.00	0.00
Total Revenue		179,698.79	155,666.00	99,047.58	182,790.00	90,666.37	194,006.00	190,077.14	175,005.00	190,503.46	0.00
Expense											
01-6600-6110	Salaries - Part Time	78,121.81	88,505.00	45,709.41	76,287.00	35,775.53	81,827.00	65,330.74	93,648.00	85,233.21	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Expense											
01-6800-6110	Salaries - Part Time	72,822.61	89,133.00	44,554.40	83,830.00	70,871.93	84,996.00	66,122.97	89,056.00	79,725.60	0.00
01-6800-6113	Wages - COVID-19	0.00	0.00	2,426.30	0.00	1,243.06	0.00	4,856.75	0.00	2,319.80	0.00
01-6800-6125	Benefits - Part Time	12,920.30	14,069.00	8,399.78	15,927.00	13,508.61	16,178.00	13,270.01	15,144.00	16,649.85	0.00
01-6800-6220	Training/Travel/Workshops	5,019.36	4,200.00	1,193.95	3,743.00	407.54	2,326.00	1,629.07	3,400.00	1,825.61	0.00
01-6800-6250	Office Supplies	1,673.83	0.00	0.00	0.00	0.00	0.00	1,407.52	0.00	0.00	0.00
01-6800-6288	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6800-6292	Capacity Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6800-6295	Transfer to Reserve	6,064.19	0.00	22,095.11	0.00	25,488.45	0.00	0.00	0.00	0.00	0.00
01-6800-6702	Program Supplies	7,499.79	2,598.00	3,080.52	0.00	3,480.40	0.00	1,031.04	7,400.00	1,069.76	0.00
01-6800-6706	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6800-6708	Administration Fee	11,500.00	11,500.00	11,500.00	11,500.00	11,500.00	11,500.00	0.00	11,500.00	0.00	0.00
Total Expense		117,500.08	121,500.00	93,250.06	115,000.00	126,499.99	115,000.00	88,317.36	126,500.00	101,590.62	0.00
Dept Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	38,182.68	0.00	56,534.43	0.00
Category Revenue Over (Under) Expenditures		5,560.97	17,610.00	224.10	43,163.47	80,912.18	1,897.00	140,775.68	(108,339.00)	(81,953.83)	0.00
Category: 7100 Parks - W											
Revenue											
01-7100-5110	Donations	0.00	0.00	0.00	0.00	13,000.00	0.00	0.00	0.00	0.00	0.00
01-7100-5125	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-5200	Admissions/Rentals	6,616.17	5,000.00	96.97	6,000.00	1,792.78	2,000.00	5,160.66	2,000.00	5,160.66	0.00
01-7100-5280	Grants	8,885.67	0.00	0.00	0.00	0.00	0.00	27,010.00	0.00	0.00	0.00
Total Revenue		15,501.84	5,000.00	96.97	6,000.00	14,792.78	2,000.00	32,170.66	2,000.00	5,160.66	0.00
Expense											
01-7100-6100	Salaries & Wages - Full Time	43,766.45	38,325.00	32,764.91	42,417.00	32,712.55	22,296.00	20,027.78	33,749.00	26.42	0.00
01-7100-6110	Salaries - Part Time	20,064.95	15,595.00	0.00	26,592.00	7,690.70	20,520.00	0.00	21,600.00	0.00	0.00
01-7100-6111	PW Support - Wages	1,406.91	0.00	0.00	0.00	28,474.84	24,564.00	43,874.49	25,055.00	46,111.48	0.00
01-7100-6120	Benefits - Full Time	13,975.17	14,077.00	7,798.86	12,332.00	8,627.55	10,775.00	5,446.32	9,787.00	7.00	0.00
01-7100-6127	PW Support - Benefits	353.22	0.00	0.00	0.00	5,976.34	7,123.00	7,799.57	10,938.00	8,214.13	0.00
01-7100-6200	Clothing/Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-6210	Subscriptions/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-6220	Training/Travel/Workshops	0.00	0.00	0.00	0.00	0.00	0.00	69.23	0.00	0.00	0.00
01-7100-6230	Health & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-6240	Advertising/Promotion	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-6260	Phone/Fax/Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7100-6270	Insurance	2,487.63	2,488.00	4,312.94	4,313.00	5,059.00	5,059.00	5,445.72	5,414.00	7,110.96	0.00
01-7100-6290	Materials/Supplies	3,622.51	2,500.00	6,237.18	4,600.00	2,519.56	4,600.00	4,058.76	5,000.00	4,100.44	0.00
01-7100-6295	Transfer to Reserve	0.00	0.00	53,147.28	0.00	20,585.00	0.00	27,010.00	0.00	27,010.00	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
01-7110-6350	Electricity	570.24	1,000.00	326.68	1,048.00	437.52	1,121.00	543.24	1,121.00	543.24	0.00
01-7110-6360	Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6400	Equipment Repair/Maintenar	234.05	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6401	Machinery Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6405	Fleet Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6410	Fuel	0.00	500.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7110-6745	Planters/Flowers	2,101.95	2,500.00	1,080.48	2,300.00	1,347.00	2,300.00	1,357.48	2,300.00	0.00	0.00
01-7110-6950	Depreciation	0.05	0.00	0.00	0.00	0.00	0.00	2,731.43	0.00	2,731.43	0.00
01-7110-6955	Gain/Loss on Disposal	(4,005.24)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		53,504.05	57,574.00	12,087.92	54,067.00	23,214.17	55,112.00	31,802.11	49,986.00	29,928.49	0.00
Dept Revenue Over (Under) Expenditures		(51,928.25)	(56,499.00)	(12,037.64)	(54,067.00)	(22,972.40)	(55,112.00)	(31,545.46)	(49,986.00)	(29,928.49)	0.00
7120 Trailer Park - W											
Revenue											
01-7120-5200	Admissions/Rentals	12,790.26	10,000.00	11,217.27	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		12,790.26	10,000.00	11,217.27	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense											
01-7120-6100	Salaries & Wages - Full Time	487.38	1,002.00	103.47	679.00	2.03	1,500.00	0.00	0.00	0.00	0.00
01-7120-6110	Salaries - Part Time	0.00	1,160.00	0.00	0.00	158.85	0.00	213.27	0.00	0.00	0.00
01-7120-6111	PW Support - Wages	185.43	0.00	2,057.04	0.00	160.43	0.00	0.00	0.00	0.00	0.00
01-7120-6120	Benefits - Full Time	63.18	510.00	13.18	197.00	45.31	435.00	59.43	0.00	0.00	0.00
01-7120-6127	PW Support - Benefits	44.91	0.00	303.55	0.00	272.66	0.00	0.00	0.00	0.00	0.00
01-7120-6240	Advertising/Promotion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6250	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6260	Phone/Fax/Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6270	Insurance	397.45	397.00	866.12	866.00	1,014.08	748.00	1,117.32	1,117.00	0.00	0.00
01-7120-6300	Bldg Repair/Maintenance	159.16	2,000.00	693.18	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6310	Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6320	Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6330	Inspections/Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6350	Electricity	6,757.14	5,500.00	5,689.63	5,828.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6360	Water/Sewer	927.36	910.00	993.24	998.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6380	Waste Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6401	Machinery Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6950	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7120-6955	Gain/Loss on Disposal	0.00	0.00	0.00	0.00	(824.00)	0.00	0.00	0.00	0.00	0.00
Total Expense		9,022.01	11,479.00	10,719.41	10,568.00	829.36	2,683.00	1,390.02	1,117.00	0.00	0.00
Dept Revenue Over (Under) Expenditures		3,768.25	(1,479.00)	497.86	(568.00)	(829.36)	(2,683.00)	(1,390.02)	(1,117.00)	0.00	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
01-7135-6100	Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6110	Wages Part Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6120	Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6240	Advertising & Promotion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6290	Materials/Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6295	Transfer to Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6320	Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6350	Electricity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6360	Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6380	Waste Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7135-6410	Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7140 Parks E/W											
Expense											
01-7140-6100	Salaries	0.00	0.00	1,188.49	0.00	110.09	0.00	0.00	375.00	0.00	0.00
01-7140-6111	PW Support - Wages	57.07	0.00	0.00	0.00	79.44	0.00	85.62	0.00	0.00	0.00
01-7140-6120	Benefits	0.00	0.00	336.89	0.00	31.26	0.00	0.00	109.00	0.00	0.00
01-7140-6127	PW Support - Benefits	8.76	0.00	0.00	0.00	23.60	0.00	24.40	0.00	0.00	0.00
01-7140-6290	Materials/Supplies	58.02	500.00	0.00	500.00	81.35	500.00	126.75	500.00	126.75	0.00
01-7140-6320	Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7140-6330	Inspections/Contracts	427.38	1,000.00	0.00	1,000.00	0.00	1,000.00	671.61	1,000.00	0.00	0.00
01-7140-6401	Machinery Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7140-6410	Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7140-6950	Depreciation	0.20	0.00	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Total Expense		551.43	1,500.00	1,525.50	1,500.00	325.86	1,500.00	908.50	1,984.00	126.87	0.00
Dept Revenue Over (Under) Expenditures		(551.43)	(1,500.00)	(1,525.50)	(1,500.00)	(325.86)	(1,500.00)	(908.50)	(1,984.00)	(126.87)	0.00
7210 Rec Programs											
Revenue											
01-7210-5110	Donations	0.00	0.00	0.00	0.00	733.00	0.00	0.00	0.00	0.00	0.00
01-7210-5125	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7210-5205	User Fees	83,831.07	78,878.00	9,059.24	90,150.00	38,324.80	16,450.00	95,218.12	97,835.00	98,952.43	0.00
01-7210-5280	Grants	0.00	0.00	0.00	0.00	2,096.76	0.00	977.67	0.00	0.00	0.00
Total Revenue		83,831.07	78,878.00	9,059.24	90,150.00	41,154.56	16,450.00	96,195.79	97,835.00	98,952.43	0.00
Expense											
01-7210-6100	Salaries - Full Time	4,061.92	8,152.00	9,036.00	6,778.00	9,132.00	9,132.00	0.00	9,843.00	0.00	0.00
01-7210-6110	Salaries - Part Time	47,946.81	43,528.00	6,867.96	39,596.00	50,902.08	4,314.00	50,421.72	44,897.00	51,715.58	0.00
01-7210-6125	Benefits - Part Time	5,969.14	9,605.00	3,157.26	8,668.00	7,601.29	3,382.00	5,584.76	7,632.00	5,734.90	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Expense		237,146.07	239,906.00	167,690.01	252,839.00	158,294.07	251,476.00	197,955.12	269,798.00	252,678.56	0.00
Dept Revenue Over (Under) Expenditures		(68,102.91)	(67,136.00)	(114,397.98)	(61,025.00)	(98,022.25)	(135,012.00)	(40,549.70)	(85,457.00)	(112,720.92)	0.00
7240 Fitness Programs											
	Revenue										
01-7240-5125	Transfer from Reserve	0.00	0.00	6,000.00	0.00	339.94	0.00	0.00	0.00	0.00	0.00
01-7240-5200	Admissions/Rentals	1,862.90	0.00	707.56	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7240-5205	Program Registrations	3,434.16	2,411.00	170.00	8,740.00	31.79	0.00	3,444.44	3,250.00	3,801.20	0.00
01-7240-5210	Memberships/Pass	170,757.60	161,750.00	59,933.75	167,807.00	30,275.19	74,248.00	114,555.25	180,329.00	127,235.67	0.00
01-7240-5255	Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	0.00
Total Revenue		176,054.66	164,161.00	66,811.31	178,122.00	30,646.92	74,248.00	117,999.69	183,579.00	131,146.87	0.00
	Expense										
01-7240-6100	Salaries & Wages - Full Time	55,774.48	54,825.00	46,998.14	59,919.00	63,359.82	59,358.00	65,075.47	63,979.00	80,342.36	0.00
01-7240-6110	Salaries - Part Time	58,606.03	42,588.00	34,482.32	59,125.00	31,998.98	37,553.00	62,597.49	63,637.00	78,529.29	0.00
01-7240-6113	Wages - COVID	0.00	0.00	8,432.90	0.00	26.35	23,598.00	0.00	0.00	0.00	0.00
01-7240-6120	Benefits - Full Time	21,773.74	23,139.00	18,637.35	27,428.00	19,943.63	0.00	23,945.07	28,937.00	29,824.44	0.00
01-7240-6200	Clothing/Uniforms	0.00	390.00	0.00	390.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7240-6210	Subscriptions/Memberships	1,450.68	1,420.00	210.60	1,100.00	78.00	0.00	344.00	550.00	344.00	0.00
01-7240-6220	Training/Travel/Workshops	3,017.25	2,225.00	606.67	5,300.00	837.00	0.00	4,383.87	5,183.00	4,544.73	0.00
01-7240-6240	Advertising/Promotion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7240-6250	Office Supplies	1,685.76	1,800.00	354.45	2,000.00	315.42	1,000.00	761.47	2,000.00	761.47	0.00
01-7240-6288	Bad Debt Expense- Fitness	0.00	0.00	0.00	0.00	0.00	0.00	117.00	0.00	117.00	0.00
01-7240-6290	Materials/Supplies	411.61	450.00	179.88	380.00	187.29	575.00	3,479.84	216.00	3,544.83	0.00
01-7240-6295	Transfer to Reserve	4,900.00	0.00	6,940.00	6,000.00	8,433.00	6,000.00	6,000.00	6,000.00	0.00	0.00
01-7240-6300	Bldg Repair/Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7240-6330	Inspections/Contracts	7,704.63	7,550.00	4,244.54	7,550.00	3,211.78	7,550.00	5,273.01	6,550.00	5,273.01	0.00
01-7240-6400	Equip Repair/Maintenance	2,259.45	2,080.00	239.99	2,300.00	1,355.99	2,000.00	1,246.14	2,000.00	1,267.90	0.00
01-7240-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7240-6950	Depreciation	4,846.86	0.00	5,192.53	0.00	7,165.19	0.00	7,240.05	0.00	7,240.05	0.00
01-7240-6955	Gain/Loss on Disposal	(416.24)	0.00	0.00	0.00	(2,433.63)	0.00	0.00	0.00	0.00	0.00
Total Expense		162,014.25	136,467.00	126,519.37	171,492.00	134,478.82	137,634.00	180,463.41	179,052.00	211,789.08	0.00
Dept Revenue Over (Under) Expenditures		14,040.41	27,694.00	(59,708.06)	6,630.00	(103,831.90)	(63,386.00)	(62,463.72)	4,527.00	(80,642.21)	0.00
7301 Rec Admin											
	Revenue										
01-7301-5120	Misc Revenue	492.68	800.00	501.67	300.00	(88.41)	0.00	62,964.67	0.00	62,964.24	0.00
01-7301-5125	Transfer from Reserves	0.00	50,000.00	5,500.00	50,000.00	57,133.27	50,000.00	0.00	0.00	0.00	0.00
01-7301-5215	Gift Certificates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7301-5250	Advertising	1,481.61	5,800.00	0.00	5,800.00	0.00	5,800.00	771.29	5,800.00	0.00	0.00
Total Revenue		1,974.29	56,600.00	6,001.67	56,100.00	57,044.86	55,800.00	63,735.96	5,800.00	62,964.24	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
01-7315-6400	Equip Repair/Maintenance	109.32	500.00	0.00	250.00	0.00	250.00	0.00	250.00	0.00	0.00
01-7315-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		3,495.36	2,500.00	1,607.06	3,000.00	527.95	1,625.00	1,885.20	1,625.00	2,602.90	0.00
Dept Revenue Over (Under) Expenditures		5,390.05	2,500.00	1,269.94	2,250.00	1,091.88	925.00	1,135.94	875.00	418.24	0.00
7320 Pool - W											
Revenue											
01-7320-5125	Transfer from Reserve	2,985.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-5280	Grants - Trillium	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		2,985.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense											
01-7320-6100	Salaries & Wages - Full Time	34,223.89	45,795.00	43,879.07	46,626.00	34,630.06	47,187.00	51,973.61	52,205.00	69,387.08	0.00
01-7320-6110	Salaries - Part Time	17,792.50	17,189.00	9,629.05	17,074.00	4,516.00	17,503.00	8,337.88	14,828.00	10,678.93	0.00
01-7320-6111	PW Support - Wages	0.00	1,410.00	0.00	1,410.00	0.00	1,410.00	0.00	1,410.00	0.00	0.00
01-7320-6113	Wages - COVID	0.00	0.00	0.00	0.00	0.00	25,620.00	0.00	0.00	0.00	0.00
01-7320-6120	Benefits - Full Time	12,572.79	16,203.00	12,979.81	16,424.00	9,559.36	21,015.00	14,564.50	17,660.00	19,867.15	0.00
01-7320-6127	PW Support - Benefits	0.00	245.00	0.00	245.00	0.00	245.00	0.00	409.00	0.00	0.00
01-7320-6200	Clothing/Uniforms	0.00	230.00	0.00	230.00	0.00	230.00	0.00	230.00	0.00	0.00
01-7320-6220	Training/Travel/Workshops	594.33	900.00	0.00	1,450.00	1,650.00	1,900.00	695.89	1,900.00	695.89	0.00
01-7320-6230	Health & Safety	0.00	300.00	0.00	300.00	0.00	300.00	0.00	300.00	0.00	0.00
01-7320-6260	Phone/Fax/Internet	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-6270	Insurance	1,560.37	1,560.00	2,066.98	2,067.00	2,302.98	2,303.00	2,361.11	2,361.00	3,359.97	0.00
01-7320-6290	Materials/Supplies	15,198.01	16,000.00	9,081.75	18,200.00	9,796.96	18,200.00	12,177.35	16,000.00	13,753.81	0.00
01-7320-6295	Transfer to Reserve	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00
01-7320-6300	Bldg Repair/Maintenance	4,391.50	5,000.00	6,284.24	7,738.00	4,923.37	6,488.00	9,559.43	6,488.00	10,164.39	0.00
01-7320-6320	Janitorial Supplies	2,262.33	2,400.00	2,146.06	2,400.00	1,405.23	2,400.00	3,119.32	2,400.00	3,416.02	0.00
01-7320-6330	Inspections/Contracts	4,597.90	4,645.00	3,137.59	4,645.00	3,798.84	4,645.00	3,807.66	4,645.00	5,125.43	0.00
01-7320-6350	Electricity	83,179.56	80,000.00	67,977.63	79,494.00	50,932.49	85,120.00	60,559.29	87,674.00	60,559.29	0.00
01-7320-6360	Water/Sewer	4,267.51	4,600.00	2,899.76	4,334.00	4,098.36	4,242.00	4,731.10	4,369.00	5,022.24	0.00
01-7320-6370	Natural Gas/Heat	6,120.65	7,100.00	5,839.26	7,405.00	7,850.71	7,260.00	10,770.78	7,478.00	10,770.78	0.00
01-7320-6380	Waste Disposal	1,443.73	1,625.00	1,475.45	1,625.00	1,450.30	1,625.00	1,524.87	1,625.00	1,524.87	0.00
01-7320-6390	SnowPlowing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-6400	Equip Repair/Maintenance	12,568.40	15,000.00	13,658.19	20,050.00	2,591.55	20,050.00	4,363.31	15,000.00	4,363.31	0.00
01-7320-6401	Machinery Rent	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00
01-7320-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7320-6950	Depreciation Expense	23,344.58	0.00	23,624.83	0.00	23,624.83	0.00	23,624.83	0.00	23,624.83	0.00
Total Expense		249,118.05	247,202.00	229,679.67	258,717.00	188,131.04	294,743.00	237,170.93	263,982.00	242,313.99	0.00
Dept Revenue Over (Under) Expenditures		(246,133.05)	(247,202.00)	(229,679.67)	(258,717.00)	(188,131.04)	(294,743.00)	(237,170.93)	(263,982.00)	(242,313.99)	0.00
7325 Fitness - W											

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
01-7330-6295	Transfer to Reserve	19,246.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	0.00
01-7330-6300	Bldg Repair/Maintenance	706.26	2,000.00	3,555.61	3,095.00	4,647.38	3,095.00	14,514.80	3,095.00	14,514.80	0.00
01-7330-6330	Inspections/Contracts	240.20	200.00	206.44	200.00	0.00	300.00	0.00	300.00	0.00	0.00
01-7330-6350	Electricity	19,698.63	19,125.00	16,099.94	18,827.00	12,062.83	20,160.00	14,343.11	20,160.00	14,343.11	0.00
01-7330-6360	Water/Sewer	894.96	925.00	894.97	895.00	894.96	895.00	820.38	895.00	894.96	0.00
01-7330-6370	Natural Gas/Heat	4,080.63	4,000.00	3,892.81	4,937.00	5,233.82	4,840.00	7,180.66	4,840.00	7,180.66	0.00
01-7330-6390	SnowPlowing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7330-6400	Equip Repair/Maintenance	468.91	2,500.00	(144.60)	2,500.00	0.00	2,500.00	0.00	1,250.00	0.00	0.00
01-7330-6401	Machinery Rent	0.00	1,563.00	0.00	1,563.00	0.00	1,563.00	0.00	1,563.00	0.00	0.00
01-7330-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense		46,527.86	45,228.00	38,739.68	46,702.00	37,065.48	48,214.00	51,129.78	47,008.00	51,334.35	0.00
Dept Revenue Over (Under) Expenditures		(5,727.86)	(5,728.00)	3,060.32	(5,202.00)	(31,745.69)	(6,714.00)	(23,629.78)	(5,508.00)	(23,834.35)	0.00
7340 Arena - B											
Revenue											
01-7340-5110	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7340-5125	Transfer from Reserves	8,990.23	0.00	0.00	0.00	71,484.30	0.00	0.00	0.00	0.00	0.00
01-7340-5200	Admissions	553.28	500.00	508.97	500.00	529.53	250.00	1,834.71	250.00	2,606.25	0.00
01-7340-5250	Advertising	4,820.62	5,200.00	0.00	5,200.00	5,164.88	5,200.00	13,109.08	5,200.00	12,740.05	0.00
01-7340-5255	Sales	541.73	400.00	301.11	400.00	17.70	400.00	1,290.65	400.00	1,386.45	0.00
01-7340-5265	Dry Pad Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7340-5270	Room Space Rental	4,940.68	3,700.00	0.00	4,500.00	573.29	1,900.00	3,486.70	1,900.00	3,486.70	0.00
01-7340-5273	Ball Diamond Rental	0.00	0.00	0.00	1,200.00	1,059.29	600.00	1,942.14	600.00	0.00	0.00
01-7340-5275	Ice Rentals	103,591.00	102,600.00	89,596.44	102,600.00	42,477.82	87,852.00	77,899.39	87,850.00	115,015.25	0.00
01-7340-5280	Grants/Levies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7340-5290	Revenue - Other Municipaliti	16,000.00	16,000.00	9,920.00	16,000.00	0.00	0.00	35,000.00	0.00	0.00	0.00
Total Revenue		139,437.54	128,400.00	100,326.52	130,400.00	121,306.81	96,202.00	134,562.67	96,200.00	135,234.70	0.00
Expense											
01-7340-6100	Salaries & Wages - Full Time	54,906.09	50,994.00	66,279.05	51,756.00	43,767.21	56,794.00	82,645.47	93,838.00	106,109.92	0.00
01-7340-6110	Salaries - Part Time	41,070.53	31,373.00	34,286.10	39,508.00	15,594.72	40,388.00	6,666.21	23,959.00	15,689.45	0.00
01-7340-6111	PW Support - Wages	1,153.66	1,980.00	641.30	1,980.00	1,086.00	0.00	1,016.02	1,980.00	1,584.68	0.00
01-7340-6113	Wages - COVID	0.00	0.00	0.00	0.00	0.00	0.00	861.72	0.00	0.00	0.00
01-7340-6120	Benefits - Full Time	21,004.06	20,122.00	20,784.25	21,726.00	11,289.58	23,336.00	19,067.27	31,286.00	26,634.32	0.00
01-7340-6127	PW Support - Benefits	312.31	575.00	169.68	575.00	263.28	0.00	194.15	574.00	141.26	0.00
01-7340-6200	Clothing/Uniforms	893.49	1,480.00	59.00	1,480.00	339.98	380.00	110.62	500.00	0.00	0.00
01-7340-6210	Subscriptions/Memberships	367.50	360.00	250.00	270.00	300.00	370.00	281.66	370.00	0.00	0.00
01-7340-6220	Training/Travel/Workshops	1,091.37	1,029.00	0.00	1,029.00	0.00	1,029.00	41.37	2,500.00	0.00	0.00
01-7340-6230	Health & Safety	491.09	500.00	219.20	750.00	0.00	750.00	0.00	750.00	0.00	0.00
01-7340-6240	Advertising/Promotion	101.50	500.00	0.00	500.00	0.00	500.00	268.38	500.00	0.00	0.00
01-7340-6250	Office Supplies	209.05	300.00	49.99	300.00	734.80	900.00	12.50	300.00	84.94	0.00
01-7340-6260	Phone/Fax/Internet	1,402.61	1,200.00	1,379.03	1,137.00	1,385.09	1,137.00	1,350.64	1,700.00	1,905.81	0.00
01-7340-6270	Insurance	2,217.24	2,217.00	3,167.10	3,167.00	3,610.99	3,611.00	3,759.24	3,759.00	4,770.83	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
01-7350-5125	Transfer from Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7350-5200	Admissions/Rentals	7,671.15	9,939.00	2,263.36	7,884.00	1,036.06	7,884.00	3,058.40	7,884.00	3,583.18	0.00
01-7350-5255	Sales	405.43	400.00	228.50	400.00	0.00	0.00	1,402.66	0.00	0.00	0.00
01-7350-5260	Bar/Liquor Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7350-5280	Grants/Levies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		8,076.58	10,339.00	2,491.86	8,284.00	1,036.06	8,284.00	4,461.06	7,884.00	3,583.18	0.00
Expense											
01-7350-6100	Salaries & Wages - Full Time	9,054.12	8,021.00	7,027.76	4,696.00	21,664.14	4,754.00	8,541.52	8,935.00	9,281.23	0.00
01-7350-6110	Salaries - Part Time	3,976.46	13,793.00	3,125.48	5,600.00	2,355.24	5,709.00	1,220.31	3,186.00	2,502.88	0.00
01-7350-6111	PW Support - Wages	0.00	1,980.00	0.00	1,980.00	0.00	1,980.00	0.00	1,980.00	0.00	0.00
01-7350-6120	Benefits - Full Time	3,042.62	4,621.00	1,970.49	2,314.00	5,805.74	2,349.00	2,080.14	3,133.00	2,418.07	0.00
01-7350-6127	PW Support - Benefits	0.00	575.00	0.00	574.00	0.00	574.00	0.00	574.00	0.00	0.00
01-7350-6200	Clothing/Uniforms	0.00	350.00	0.00	350.00	0.00	350.00	0.00	350.00	0.00	0.00
01-7350-6220	Training/Travel/Workshops	0.00	963.00	0.00	963.00	0.00	963.00	0.00	963.00	0.00	0.00
01-7350-6230	Health & Safety	0.00	250.00	0.00	250.00	0.00	250.00	0.00	250.00	0.00	0.00
01-7350-6250	Office Supplies	272.24	300.00	182.15	300.00	715.28	900.00	12.50	300.00	0.00	0.00
01-7350-6260	Phone/Fax/Internet	701.21	220.00	593.52	700.00	692.46	700.00	675.25	700.00	797.09	0.00
01-7350-6270	Insurance	2,217.24	2,217.00	3,167.10	3,167.00	3,610.99	3,611.00	3,759.25	3,759.00	3,945.30	0.00
01-7350-6290	Materials/Supplies	135.10	1,000.00	133.45	500.00	0.00	250.00	0.00	250.00	0.00	0.00
01-7350-6295	Transfer to Reserve	15,901.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00
01-7350-6300	Bldg Repair/Maintenance	1,230.10	2,000.00	1,106.43	2,000.00	342.73	2,000.00	1,949.14	2,000.00	2,039.14	0.00
01-7350-6320	Janitorial Supplies	1,490.86	1,500.00	951.76	2,000.00	1,049.41	2,000.00	2,591.79	2,000.00	2,694.96	0.00
01-7350-6330	Inspections/Contracts	1,043.45	1,500.00	1,571.83	1,105.00	3,038.24	1,105.00	1,777.29	1,500.00	2,342.19	0.00
01-7350-6350	Electricity	16,024.28	17,700.00	14,282.07	17,046.00	11,593.29	16,549.00	14,053.93	16,625.00	14,053.93	0.00
01-7350-6360	Water/Sewer	2,716.14	3,111.00	2,363.49	3,111.00	3,850.66	3,050.00	2,934.33	3,141.50	2,934.33	0.00
01-7350-6375	Propane	7,003.26	6,885.00	4,836.34	7,500.00	6,391.09	6,750.00	7,319.09	6,952.50	8,413.09	0.00
01-7350-6380	Waste Disposal	1,327.08	1,275.00	1,100.44	1,400.00	1,341.52	1,400.00	1,516.44	1,442.00	1,516.44	0.00
01-7350-6390	SnowPlowing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7350-6400	Equip Repair/Maintenance	3,742.45	4,000.00	951.00	4,000.00	1,875.37	4,000.00	1,282.44	4,000.00	1,282.44	0.00
01-7350-6401	Machinery Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7350-6708	Administration Overhead	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00
01-7350-6740	Socan	185.07	185.00	198.58	185.00	0.00	200.00	198.58	200.00	0.00	0.00
Total Expense		70,062.68	72,446.00	43,561.89	59,741.00	64,326.16	59,444.00	59,912.00	72,241.00	54,221.09	0.00
Dept Revenue Over (Under) Expenditures		(61,986.10)	(62,107.00)	(41,070.03)	(51,457.00)	(63,290.10)	(59,444.00)	(55,450.94)	(64,357.00)	(50,637.91)	0.00
7360 Arena - E/W											
Revenue											
01-7360-5125	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7360-5200	Admissions/Rentals	14,323.32	14,310.00	14,624.16	14,567.00	14,726.52	14,654.00	15,492.24	14,947.00	15,492.24	0.00
Total Revenue		14,323.32	14,310.00	14,624.16	14,567.00	14,726.52	14,654.00	15,492.24	14,947.00	15,492.24	0.00
Expense											

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
REPORT SUMMARY											
01-6400	Child Care	893,663.97	997,681.00	792,485.62	983,727.00	1,175,807.59	936,034.00	1,009,676.64	949,084.00	1,075,744.32	0.00
01-6410	Day Care Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500	Early Learning Site	183,456.67	208,930.00	83,065.45	290,668.00	163,912.64	201,599.00	288,776.94	215,270.00	280,632.69	0.00
01-6600	Before & After Maitland Campus	179,698.79	155,666.00	99,047.58	182,790.00	90,666.37	194,006.00	190,077.14	175,005.00	190,503.46	0.00
01-6700	Before & After Sacred Heart	30,908.60	39,100.00	34,738.05	59,050.00	27,153.98	49,454.00	35,467.55	57,720.00	40,400.52	0.00
01-6800	EarlyON	117,500.08	121,500.00	93,250.06	115,000.00	126,499.99	115,000.00	126,500.04	126,500.00	158,125.05	0.00
01-7100	Parks - W	15,501.84	5,000.00	96.97	6,000.00	14,792.78	2,000.00	32,170.66	2,000.00	5,160.66	0.00
01-7110	Parks - B	1,575.80	1,075.00	50.28	0.00	241.77	0.00	256.65	0.00	0.00	0.00
01-7120	Trailer Park - W	12,790.26	10,000.00	11,217.27	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7130	Campground - B	16,074.65	22,150.00	2,587.09	18,550.00	34,737.27	3,310.00	32,893.75	15,300.00	33,367.17	0.00
01-7135	Campvention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7210	Rec Programs	83,831.07	78,878.00	9,059.24	90,150.00	41,154.56	16,450.00	96,195.79	97,835.00	98,952.43	0.00
01-7220	Aquatic Programs	169,043.16	172,770.00	53,292.03	191,814.00	60,271.82	116,464.00	157,405.42	184,341.00	139,957.64	0.00
01-7240	Fitness Programs	176,054.66	164,161.00	66,811.31	178,122.00	30,646.92	74,248.00	117,999.69	183,579.00	131,146.87	0.00
01-7301	Rec Admin	1,974.29	56,600.00	6,001.67	56,100.00	57,044.86	55,800.00	63,735.96	5,800.00	62,964.24	0.00
01-7305	Complex Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7310	Arena - W	276,284.37	261,029.00	267,618.58	254,045.00	51,795.17	113,635.00	457,947.46	127,885.00	433,962.93	0.00
01-7315	Concession - W	8,885.41	5,000.00	2,877.00	5,250.00	1,619.83	2,550.00	3,021.14	2,500.00	3,021.14	0.00
01-7320	Pool - W	2,985.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7325	Fitness - W	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7330	KOC Hall	40,800.00	39,500.00	41,800.00	41,500.00	5,319.79	41,500.00	27,500.00	41,500.00	27,500.00	0.00
01-7340	Arena - B	139,437.54	128,400.00	100,326.52	130,400.00	121,306.81	96,202.00	134,562.67	96,200.00	135,234.70	0.00
01-7345	Concession - B	7,328.68	2,500.00	3,730.10	5,000.00	666.00	2,500.00	3,175.21	2,500.00	3,175.21	0.00
01-7350	Hall - B	8,076.58	10,339.00	2,491.86	8,284.00	1,036.06	0.00	4,461.06	7,884.00	3,583.18	0.00
01-7360	Arena - E/W	14,323.32	14,310.00	14,624.16	14,567.00	14,726.52	14,654.00	15,492.24	14,947.00	15,492.24	0.00
01-7710	Library - W	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	17,500.00	0.00
01-7720	Library - B	9,999.96	9,996.00	9,999.96	9,996.00	9,999.96	9,996.00	9,999.96	9,996.00	11,666.62	0.00
01-7810	Museum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 01 Total Revenue		2,405,194.70	2,519,585.00	1,710,170.80	2,666,013.00	2,044,400.69	2,060,402.00	2,802,315.97	2,330,846.00	2,868,091.07	0.00

General Ledger
5 Year Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Fund 01	Excess Revenue Over (Under) Expendi	(2,038,585.68)	(1,274,595.00)	(2,164,544.15)	(1,463,188.53)	(1,935,696.06)	(1,975,008.00)	(1,639,369.74)	(2,111,584.00)	(2,051,406.34)	0.00
Report Total	Revenue	2,405,194.70	2,519,585.00	1,710,170.80	2,666,013.00	2,044,400.69	2,060,402.00	2,802,315.97	2,330,846.00	2,868,091.07	0.00
Report Total	Expenditure	4,443,780.38	3,794,180.00	3,874,714.95	4,129,201.53	3,980,096.75	4,035,410.00	4,441,685.71	4,442,430.00	4,919,497.41	0.00
Report Revenue Over (Under)	Expenditures	(2,038,585.68)	(1,274,595.00)	(2,164,544.15)	(1,463,188.53)	(1,935,696.06)	(1,975,008.00)	(1,639,369.74)	(2,111,584.00)	(2,051,406.34)	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
REPORT SUMMARY											
01-6400	Child Care	893,663.97	997,681.00	792,485.62	983,727.00	1,175,807.59	936,034.00	1,009,676.64	949,084.00	1,075,744.32	0.00
01-6410	Day Care Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-6500	Early Learning Site	183,456.67	208,930.00	83,065.45	290,668.00	163,912.64	201,599.00	268,776.94	215,270.00	280,632.69	0.00
01-6600	Before & After Maitland Campus	179,698.79	155,666.00	99,047.58	182,790.00	90,666.37	194,006.00	190,077.14	175,005.00	190,503.46	0.00
01-6700	Before & After Sacred Heart	30,908.60	39,100.00	34,738.05	59,050.00	27,153.98	49,454.00	35,467.55	57,720.00	40,400.52	0.00
01-6800	EarlyON	117,500.08	121,500.00	93,250.06	115,000.00	126,499.99	115,000.00	126,500.04	126,500.00	158,125.05	0.00
01-7100	Parks - W	15,501.84	5,000.00	96.97	6,000.00	14,792.78	2,000.00	32,170.66	2,000.00	5,160.66	0.00
01-7110	Parks - B	1,575.80	1,075.00	50.28	0.00	241.77	0.00	256.65	0.00	0.00	0.00
01-7120	Trailer Park - W	12,790.26	10,000.00	11,217.27	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7130	Campground - B	16,074.65	22,150.00	2,587.09	18,550.00	34,737.27	3,310.00	32,893.75	15,300.00	33,367.17	0.00
01-7135	Campvention	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7210	Rec Programs	83,831.07	78,878.00	9,059.24	90,150.00	41,154.56	16,450.00	96,195.79	97,835.00	98,952.43	0.00
01-7220	Aquatic Programs	169,043.16	172,770.00	53,292.03	191,814.00	60,271.82	116,464.00	157,405.42	184,341.00	139,957.64	0.00
01-7240	Fitness Programs	176,054.66	164,161.00	66,811.31	178,122.00	30,646.92	74,248.00	117,999.69	183,579.00	131,146.87	0.00
01-7301	Rec Admin	1,974.29	56,600.00	6,001.67	56,100.00	57,044.86	55,800.00	63,735.96	5,800.00	62,964.24	0.00
01-7305	Complex Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7310	Arena - W	276,284.37	261,029.00	267,618.58	254,045.00	51,795.17	113,635.00	457,947.46	127,885.00	433,962.93	0.00
01-7315	Concession - W	8,885.41	5,000.00	2,877.00	5,250.00	1,619.83	2,550.00	3,021.14	2,500.00	3,021.14	0.00
01-7320	Pool - W	2,985.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7325	Fitness - W	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-7330	KOC Hall	40,800.00	39,500.00	41,800.00	41,500.00	5,319.79	41,500.00	27,500.00	41,500.00	27,500.00	0.00
01-7340	Arena - B	139,437.54	128,400.00	100,326.52	130,400.00	121,306.81	96,202.00	134,562.67	96,200.00	135,234.70	0.00
01-7345	Concession - B	7,328.68	2,500.00	3,730.10	5,000.00	666.00	2,500.00	3,175.21	2,500.00	3,175.21	0.00
01-7350	Hall - B	8,076.58	10,339.00	2,491.86	8,284.00	1,036.06	0.00	4,461.06	7,884.00	3,583.18	0.00
01-7360	Arena - E/W	14,323.32	14,310.00	14,624.16	14,567.00	14,726.52	14,654.00	15,492.24	14,947.00	15,492.24	0.00
01-7710	Library - W	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	17,500.00	0.00
01-7720	Library - B	9,999.96	9,996.00	9,999.96	9,996.00	9,999.96	9,996.00	9,999.96	9,996.00	11,666.62	0.00
01-7810	Museum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 01 Total Revenue		2,405,194.70	2,519,585.00	1,710,170.80	2,666,013.00	2,044,400.69	2,060,402.00	2,802,315.97	2,330,846.00	2,868,091.07	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total Revenue		169,043.16	172,770.00	53,292.03	191,814.00	60,271.82	116,464.00	157,405.42	184,341.00	139,957.64	0.00
Expense											
Total Expense		237,146.07	239,906.00	167,690.01	252,839.00	158,294.07	251,476.00	197,955.12	269,798.00	252,678.56	0.00
Dept Revenue Over (Under) Expenditures		(68,102.91)	(67,136.00)	(114,397.98)	(61,025.00)	(98,022.25)	(135,012.00)	(40,549.70)	(85,457.00)	(112,720.92)	0.00
7240 Fitness Programs											
Revenue											
Total Revenue		176,054.66	164,161.00	66,811.31	178,122.00	30,646.92	74,248.00	117,999.69	183,579.00	131,146.87	0.00
Expense											
Total Expense		162,014.25	136,467.00	126,519.37	171,492.00	134,478.82	137,634.00	180,463.41	179,052.00	211,789.08	0.00
Dept Revenue Over (Under) Expenditures		14,040.41	27,694.00	(59,708.06)	6,630.00	(103,831.90)	(63,386.00)	(62,463.72)	4,527.00	(80,642.21)	0.00
7301 Rec Admin											
Revenue											
Total Revenue		1,974.29	56,600.00	6,001.67	56,100.00	57,044.86	55,800.00	63,735.96	5,800.00	62,964.24	0.00
Expense											
Total Expense		401,207.66	451,177.00	455,285.12	487,277.00	511,134.20	570,180.00	581,363.99	569,592.00	681,390.16	0.00
Dept Revenue Over (Under) Expenditures		(399,233.37)	(394,577.00)	(449,283.45)	(431,177.00)	(454,089.34)	(514,380.00)	(517,628.03)	(563,792.00)	(618,425.92)	0.00
7305 Complex Admin											
Revenue											
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expense											
Total Expense		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7310 Arena - W											
Revenue											
Total Revenue		276,284.37	261,029.00	267,618.58	254,045.00	51,795.17	113,635.00	457,947.46	127,885.00	433,962.93	0.00
Expense											
Total Expense		937,744.37	347,942.00	878,675.09	447,743.00	516,443.87	424,233.00	612,591.32	459,967.00	620,513.72	0.00
Dept Revenue Over (Under) Expenditures		(661,460.00)	(86,913.00)	(611,056.51)	(193,698.00)	(464,648.70)	(310,598.00)	(154,643.86)	(332,082.00)	(186,550.79)	0.00

General Ledger

5 Year Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Revenue											
Total	Revenue	30,908.60	39,100.00	34,738.05	59,050.00	27,153.98	49,454.00	35,467.55	57,720.00	40,400.52	0.00
Expense											
Total	Expense	16,265.95	33,499.00	15,315.11	35,643.00	12,617.82	27,311.00	17,616.03	33,975.00	22,761.73	0.00
Dept Revenue Over (Under) Expenditures											
6800	EarlyON	14,642.65	5,601.00	19,422.94	23,407.00	14,536.16	22,143.00	17,851.52	23,745.00	17,638.79	0.00
Revenue											
Total	Revenue	117,500.08	121,500.00	93,250.06	115,000.00	126,499.99	115,000.00	126,500.04	126,500.00	158,125.05	0.00
Expense											
Total	Expense	117,500.08	121,500.00	93,250.06	115,000.00	126,499.99	115,000.00	88,317.36	126,500.00	101,590.62	0.00
Dept Revenue Over (Under) Expenditures											
00	Category Revenue Over (Under) Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	38,182.68	0.00	56,534.43	0.00
00	Category Revenue Over (Under) Expenditures	5,560.97	17,610.00	224.10	43,163.47	80,912.18	1,897.00	140,775.68	(108,339.00)	(81,953.83)	0.00
Category: 7???											
7100 Parks - W											
Revenue											
Total	Revenue	15,501.84	5,000.00	96.97	6,000.00	14,792.78	2,000.00	32,170.66	2,000.00	5,160.66	0.00
Expense											
Total	Expense	113,305.67	98,385.00	127,345.43	118,185.00	129,910.87	118,756.00	144,767.61	130,043.00	116,104.98	0.00
Dept Revenue Over (Under) Expenditures											
7110	Parks - B	(97,803.83)	(93,385.00)	(127,248.46)	(112,185.00)	(115,118.09)	(116,756.00)	(112,596.95)	(128,043.00)	(110,944.32)	0.00
Revenue											
Total	Revenue	1,575.80	1,075.00	50.28	0.00	241.77	0.00	256.65	0.00	0.00	0.00
Expense											
Total	Expense	53,504.05	57,574.00	12,087.92	54,067.00	23,214.17	55,112.00	31,802.11	49,986.00	29,928.49	0.00
Dept Revenue Over (Under) Expenditures											
7120	Trailer Park - W	(51,928.25)	(56,499.00)	(12,037.64)	(54,067.00)	(22,972.40)	(55,112.00)	(31,545.46)	(49,986.00)	(29,928.49)	0.00
Revenue											

General Ledger
5 Year Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31, 2023 - From Period 1 To Period 3 Ending MAR 31, 2023

Account	Description	Yr Ending 12/31/2019		Yr Ending 12/31/2020		Yr Ending 12/31/2021		Yr Ending 12/31/2022		Yr Ending 12/31/2023	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Fund 01 Excess Revenue Over (Under)	Expendi	(2,038,585.68)	(1,274,595.00)	(2,164,544.15)	(1,463,188.53)	(1,935,696.06)	(1,975,008.00)	(1,639,369.74)	(2,111,584.00)	(2,051,406.34)	0.00
Report Total Revenue		2,405,194.70	2,519,585.00	1,710,170.80	2,666,013.00	2,044,400.69	2,060,402.00	2,802,315.97	2,330,846.00	2,868,091.07	0.00
Report Total Expenditure		4,443,780.38	3,794,180.00	3,874,714.95	4,129,201.53	3,980,096.75	4,035,410.00	4,441,685.71	4,442,430.00	4,919,497.41	0.00
Report Revenue Over (Under)	Expenditures	(2,038,585.68)	(1,274,595.00)	(2,164,544.15)	(1,463,188.53)	(1,935,696.06)	(1,975,008.00)	(1,639,369.74)	(2,111,584.00)	(2,051,406.34)	0.00

Township of North Huron

Municipal Service Profile Fitness

Profile Component	Definition
Direct Client	<p>A party that receives a service output and a service value.</p> <ul style="list-style-type: none"> • Residents enrolled in fitness programming • Residents using fitness facilities independently
Indirect Client	<p>A set of parties that benefits from a service value without receiving the service output directly.</p> <ul style="list-style-type: none"> • Residents and visitors of the Township who utilize recreation and community services
Service Output	<p>The output of a service that fulfills a recognized client's need.</p> <ol style="list-style-type: none"> (1) Fitness programming (2) Access to fitness without programming (3) Scheduling and bookings (4) Customer service
Service Output Level	<p>To be populated based on activity based information provided by the Township Information could include: Number of programs offered Number of users</p>
Primary Delivery Model	<p>How the service is predominantly delivered, recognizing that a combination of delivery models may be used.</p> <p>Own Resources - The Township's fitness services are provided through the use of their own resources.</p>

Township of North Huron

Municipal Service Profile Aquatics

<p>Program Recreation and Community Services</p>	<p>Service Overview Aquatics delivers programming utilizing the Township's aquatic centre. Aquatics programming is used by residents (infants to seniors), school boards, community living, swim clubs and athletes. The Aquatics Centre is also utilized for private rentals including birthday parties.</p>	<table border="1"> <tr> <th colspan="2">Service Level</th> </tr> <tr> <td>Below Standard</td> <td>Above Standard</td> </tr> <tr> <td colspan="2" style="text-align: center;">At Standard</td> </tr> <tr> <td colspan="2" style="text-align: center;">●</td> </tr> </table>	Service Level		Below Standard	Above Standard	At Standard		●					
Service Level														
Below Standard	Above Standard													
At Standard														
●														
<p>Organizational Unit Aquatics</p>	<p>Service Value Aquatics enhances the quality of life for residents by providing fitness and socialization opportunities. Aquatics also contributes to the preservation of life by teaching individuals to swim plus life saving skills.</p>	<p>Proposed Key Performance Indicators and Benchmarking Potential performance and benchmarking indicators for this profile may be the level of cost recovery achieved by programming. In comparison to the selected comparator municipalities, the Township had the highest net operating cost per household (\$128.43 vs. an average of \$16.34 for the comparator municipalities). The Township also had the second highest cost recovery (39.4% vs. an average of 21.9%)</p>												
<p>Type of Service External</p>	<p>Basis for Delivery Traditional – The provision of aquatics programming is a typical municipal function.</p>													
<p>Budget (in thousands)</p> <table border="1"> <tr> <td>Operating Costs</td> <td>\$</td> <td>512</td> </tr> <tr> <td>Revenues</td> <td>\$</td> <td>(192)</td> </tr> <tr> <td>Net Levy</td> <td>\$</td> <td>320</td> </tr> <tr> <td>FTE's</td> <td></td> <td>2.0</td> </tr> </table>	Operating Costs	\$	512	Revenues	\$	(192)	Net Levy	\$	320	FTE's		2.0		
Operating Costs	\$	512												
Revenues	\$	(192)												
Net Levy	\$	320												
FTE's		2.0												

Township of North Huron

Municipal Service Profile Aquatics

Profile Component	Definition
Direct Client	A party that receives a service output and a service value.
Indirect Client	A set of parties that benefits from a service value without receiving the service output directly.
Service Output	<p>The output of a service that fulfills a recognized client's need.</p> <ul style="list-style-type: none"> (1) Aquatic programming (2) Access to aquatics without programming (3) Scheduling and bookings (4) Customer service
Service Output Level	<p>To be populated based on activity based information provided by the Township Information could include:</p> <ul style="list-style-type: none"> Number of programs offered Number of users
Primary Delivery Model	How the service is predominantly delivered, recognizing that a combination of delivery models may be used.
	<p>Own Resources - The Township's aquatics programming is provided through the use of their own resources.</p>

Township of North Huron

Municipal Service Profile Parks

Program Public Works
Organizational Unit Parks
Type of Service External and Internal
Budget (in thousands)
Operating Costs \$ 460
Revenues \$ (37)
Net Levy \$ 423
FTE's 3.3

Service Overview
Parks includes the maintenance of municipally owned parks and greenspaces to the highest quality standards within budget guidelines, to keep them playable and safe for all users and to make our signature parks inviting to all residents, neighbouring communities, and other visitors. The Township also oversees the operations of a campground and trailer park. This group includes the maintenance, upkeep and capital work associated with municipal facilities not directly associated with Recreation.

Service Value
Parks contributes to a beautiful, vibrant community for residents, visitors, businesses and potential new business to the community. The provision of safe, clean parks and open space systems through proactive and effective property management strengthens the livability and vibrancy of the community while contributing towards a healthy lifestyle for residents. Maintenance and upkeep of municipal facilities minimizes loss relating to degradation as a result of deferred maintenance. This maintenance also ensure operational readiness necessary for service deliver.

Basis for Delivery
Traditional - The maintenance of parks and open spaces is a typical municipal function.

	Service Level
	Below Standard
	At Standard
	Above Standard
Basis of Delivery	
Mandatory	
Essential	
Traditional	
Discretionary	

Proposed Key Performance Indicators and Benchmarking
The potential performance indicators for this profile would be monitoring compliance with provincial legislation and regulations associated with park maintenance and playground inspection and maintenance, respectively.
In comparison to the selected comparator municipalities, the Township had the second highest operating cost per household (\$99.69 vs. an average of \$88.38 for the comparator municipalities).

Township of North Huron

Municipal Service Profile Parks

Profile Component	Definition
Direct Client	A party that receives a service output and a service value.
Indirect Client	A set of parties that benefits from a service value without receiving the service output directly.
Service Output	The output of a service that fulfills a recognized client's need.
Service Output Level	The quantum of service outputs provided to direct clients.
Primary Delivery Model	How the service is predominantly delivered, recognizing that a combination of delivery models may be used.

- Residents using Township parks and facilities

- Residents of and visitors to the Township

- (1) Maintenance of parks and playgrounds
- (2) Grounds management for municipal property (grass cutting)
- (3) Maintenance of sports fields and other recreational outdoor facilities
- (4) Maintenance of trails
- (5) Maintenance of campground and trailer park

To be populated based on activity based information provided by the Township
Information could include:

- Number of parks and playgrounds
- Number of sports fields
- Total amount of grounds maintained

Own Resources - Parks services are predominantly provided with the use of the Township's own resources.

Township of North Huron

Municipal Service Profile Recreation Administration

<p>Program Recreation and Community Services</p>	<p>Service Overview Recreation and Community Services administration provides overall management and administrative support to the various divisions of the department; marketing and promotion; administration for park bookings; special event coordination, bookings and staffing services for Wingham Town Hall Theatre etc., website administration, social media management, budget preparation and monitoring and asset management</p>	<table border="1"> <thead> <tr> <th colspan="2">Service Level</th> </tr> <tr> <th>Below Standard</th> <th>Above Standard</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td></td> </tr> </tbody> </table>	Service Level		Below Standard	Above Standard	●					
Service Level												
Below Standard	Above Standard											
●												
<p>Organizational Unit Recreation Administration</p>	<p>Service Value Recreation and Community services contribute towards the overall quality of life for residents as well as the attractiveness of the community for new residents.</p>	<p>Proposed Key Performance Indicators and Benchmarking Potential performance and benchmarking indicators for this profile would be linked to the indicators for the divisions within. Based on the structure of municipal budgets, recreational services are specific to recreational operations in the other profiles.</p>										
<p>Type of Service Internal</p> <table border="1"> <thead> <tr> <th colspan="2">Budget (in thousands)</th> </tr> </thead> <tbody> <tr> <td>Operating Costs</td> <td>\$ 487</td> </tr> <tr> <td>Revenues</td> <td>\$ (56)</td> </tr> <tr> <td>Net Levy</td> <td>\$ 431</td> </tr> <tr> <td>FTE's</td> <td>4.3</td> </tr> </tbody> </table>	Budget (in thousands)		Operating Costs	\$ 487	Revenues	\$ (56)	Net Levy	\$ 431	FTE's	4.3	<p>Basis for Delivery Traditional – Recreation and Community services administration services is a typical municipal function.</p>	
Budget (in thousands)												
Operating Costs	\$ 487											
Revenues	\$ (56)											
Net Levy	\$ 431											
FTE's	4.3											

Township of North Huron

Municipal Service Profile Recreation Administration

Profile Component	Definition	
Direct Client	A party that receives a service output and a service value.	<ul style="list-style-type: none"> Township employees involved in the delivery of recreation and community services
Indirect Client	A set of parties that benefits from a service value without receiving the service output directly.	<ul style="list-style-type: none"> Residents and visitors of the Township who utilize recreation and community services
Service Output	The output of a service that fulfills a recognized client's need.	(1) Overall management of the department
Service Output Level	The quantum of service outputs provided to direct clients.	To be populated based on activity based information provided by the Township Information could include: facilities booked/permits issued; number of admissions taken; number of memberships sold; transactions processed; customer service, etc
Primary Delivery Model	How the service is predominantly delivered, recognizing that a combination of delivery models may be used.	Own Resources - The Township's administration of its recreation and community services are provided through the use of their own resources.

Township of North Huron

Municipal Service Profile Recreational Facilities

<p>Program Recreation and Community Services</p>	<p>Service Overview The Township provides facilities for recreational and leisure activities, rental opportunities, and events and meetings. The Township accomplishes this through the following facilities: Blyth & District Community Centre, North Huron Westcast Community Complex, Belgrave Community Centre, KOC Hall, and Memorial Hall. The Township also provides meeting space in those facilities. The Township does not operate concessions at its community centres. The concession at the Blyth and District Community Centre is leased to a third party. The Recreation and Community Services department also has shared responsibilities with Public Works for Wingham Town Hall Theatre, and the North Huron Museum, and parks.</p>	<table border="1"> <thead> <tr> <th rowspan="2">Basis of Delivery</th> <th colspan="3">Service Level</th> </tr> <tr> <th>Below Standard</th> <th>At Standard</th> <th>Above Standard</th> </tr> </thead> <tbody> <tr> <td>Mandatory</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Essential</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Traditional</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Discretionary</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Basis of Delivery	Service Level			Below Standard	At Standard	Above Standard	Mandatory				Essential				Traditional				Discretionary			
Basis of Delivery	Service Level																								
	Below Standard	At Standard	Above Standard																						
Mandatory																									
Essential																									
Traditional																									
Discretionary																									
<p>Organizational Unit Recreational Facilities</p>	<p>Service Value Community centres provide accessible, inclusive, welcoming, quality spaces for community recreational programming, activities, rentals/events and neighbourhood gatherings.</p>	<p>Proposed Key Performance Indicators and Benchmarking Potential performance and benchmarking indicators for this profile may be the level of cost recovery achieved by facility and/or by activity. In comparison to the selected comparator municipalities, the Township had the highest net operating cost per household (\$153.91 vs. an average of \$73.32 for the comparator municipalities). The Township also had the lowest cost recovery (56.5% vs. an average of 70.0%).</p>																							
<p>Type of Service External</p> <table border="1"> <thead> <tr> <th colspan="2">Budget (in thousands)</th> </tr> </thead> <tbody> <tr> <td>Operating Costs</td> <td>\$ 1,038</td> </tr> <tr> <td>Revenues</td> <td>\$ (488)</td> </tr> <tr> <td>Net Levy</td> <td>\$ 550</td> </tr> <tr> <td>FTE's</td> <td>6.0</td> </tr> </tbody> </table>	Budget (in thousands)		Operating Costs	\$ 1,038	Revenues	\$ (488)	Net Levy	\$ 550	FTE's	6.0	<p>Basis for Delivery Traditional – The operation of community centres is a typical service offered by municipalities. However, the Township has a number of facilities that are leased to a third party. The third party is responsible for providing the service. The third parties include the Knights of Columbus, Wingham Legion, Belgrave Arena and Community Centre Board and the Blyth Festival Theatre.</p>														
Budget (in thousands)																									
Operating Costs	\$ 1,038																								
Revenues	\$ (488)																								
Net Levy	\$ 550																								
FTE's	6.0																								

Township of North Huron

Municipal Service Profile Recreational Facilities

Profile Component	Definition
Direct Client	A party that receives a service output and a service value.
Indirect Client	A set of parties that benefits from a service value without receiving the service output directly.
Service Output	The output of a service that fulfills a recognized client's need. <ul style="list-style-type: none"> (1) Access to recreational facilities for leisure and recreational purposes (2) Building maintenance (3) Concessions (4) Scheduling and bookings (5) Customer service
Service Output Level	The quantum of service outputs provided to direct clients. To be populated based on activity based information provided by the Township Information could include: Number of active user groups Number of hours of utilization by facility Number of special events hosted at facilities
Primary Delivery Model	How the service is predominantly delivered, recognizing that a combination of delivery models may be used. Own Resources - The Township's operation of its recreational facilities is provided through the use of its own resources as well as through lease agreements with third parties.

Township of North Huron

Municipal Service Profile Recreation Programs

<p>Program Recreation and Community Services</p>	<p>Service Overview The Recreation Department plans, organizes and leads leisure activities for the enjoyment of the Township's residents and community groups. Recreational programming includes the delivery of day camps, gym, ballroom dancing and drop-in sports.</p>	<table border="1"> <tr> <th colspan="2">Service Level</th> </tr> <tr> <td>Below Standard</td> <td>Above Standard</td> </tr> <tr> <td colspan="2" style="text-align: center;">●</td> </tr> </table>	Service Level		Below Standard	Above Standard	●							
Service Level														
Below Standard	Above Standard													
●														
<p>Organizational Unit Recreation Programs</p>	<p>Service Value The North Huron Recreation Department offers a wide variety of programs for children, adults and seniors all year around and provides opportunities for participants to have social experiences while being active.</p>	<p>Proposed Key Performance Indicators and Benchmarking Potential performance and benchmarking indicators for this profile may be the level of cost recovery achieved by programming as a whole and by specific function and level of utilization of recreational programming as a whole and by specific function. In comparison to the selected comparator municipalities, the Township had the second lowest net operating cost per household (\$4.38) vs. an average of \$0.73 for the comparator municipalities). The Township also had the second highest cost recovery (112.5% vs. an average of 43.4%)</p>												
<p>Type of Service External</p>	<p>Basis for Delivery Traditional – The operation of recreational programming is a typical service offered by municipalities.</p>													
<p>Budget (in thousands)</p> <table border="1"> <tr> <td>Operating Costs</td> <td>\$</td> <td>80</td> </tr> <tr> <td>Revenues</td> <td>\$</td> <td>(90)</td> </tr> <tr> <td>Net Levy</td> <td>\$</td> <td>(10)</td> </tr> <tr> <td>FTE's</td> <td></td> <td>-</td> </tr> </table>	Operating Costs	\$	80	Revenues	\$	(90)	Net Levy	\$	(10)	FTE's		-		
Operating Costs	\$	80												
Revenues	\$	(90)												
Net Levy	\$	(10)												
FTE's		-												

Township of North Huron

Municipal Service Profile Recreation Programs

Profile Component	Definition
Direct Client	A party that receives a service output and a service value.
Indirect Client	A set of parties that benefits from a service value without receiving the service output directly.
Service Output	<p>The output of a service that fulfills a recognized client's need.</p> <ul style="list-style-type: none"> (1) Recreational programming (2) Day camp operations (3) Scheduling and bookings (4) Customer service
Service Output Level	<p>To be populated based on activity based information provided by the Township Information could include:</p> <p>Number of programs offered Number of users</p>
Primary Delivery Model	Own Resources - The Township's recreation programming is provided through the use of their own resources.

The Benefits Messages and Outcome Statements

Marketing Message 1:

Recreation and active living are **ESSENTIAL TO PERSONAL HEALTH** — a key determinant of health status!

- 1.1 Recreation and active living *helps people live longer* — adding up to two years to life expectancy.
- 1.2 Recreation and active living *prolongs independent living for seniors* by compressing the disease and impairment period typically associated with aging — keeping seniors vital and involved in community life.
- 1.3 Recreation, fitness, sports, and active living *significantly reduces the risk of coronary heart disease and stroke* — the leading cause of death in Canada.
- 1.4 Recreation, fitness, sports, and active living *combats osteoporosis* — affecting 25% of postmenopausal women.
- 1.5 Recreation, fitness, sports, and active living *combats diabetes* — the fourth-ranking killer disease (after heart disease, cancer, and respiratory disease).
- 1.6 Recreation, fitness, sports, and active living has been shown to help in *preventing site specific cancers* — particularly in the colon, breast and lungs.
- 1.7 Recreation, fitness, sports, and active living help *prevent and rehabilitate back problems* — affecting 25% of adults.
- 1.8 Recreation, fitness, sports, active living, parks and arts/culture all *contribute to mental health* — reducing stress, reducing depression, and contributing to emotional/psychological well-being.
- 1.9 Recreation, fitness, sports, active living, parks and arts/culture all *enhance overall health and well-being* — critical to personal quality of life.
- 1.10 *Recreation is a proven therapeutic tool* utilized in hospitals, clinics and communities everywhere (physical recreation, sports, arts/culture) — helping to *restore physical, mental and social capacities and abilities*.

Marketing Message 2:

Recreation is a key to balanced **HUMAN DEVELOPMENT** — helping Canadians reach for their potential

- 2.1 Recreation is essential to the *development of our children and youth*:
 - We learn motor skills (physical) through play and sports.
 - We learn social skills through play, and sports.
 - We learn creativity through play and arts/cultural activity.
 - We develop intellectual capacities and concepts through play — and many other life skills.

- 2.2 Recreation provides the opportunity for adults to *develop their full and holistic potential* (physical, social, creative, intellectual and spiritual) — work only does so much.
- 2.3 In a society where *life-long learning* is essential — recreation and adult leisure learning provides exceptional opportunities.
- 2.4 Parks and natural environments have great spiritual meaning for many — and arts/culture is a significant way of exploring our spirituality.
- 3.1 Recreation, sports, and arts/culture *build self-esteem and positive self-image* — foundations to personal quality of life.
- 3.2 Recreation, parks, fitness, sports, and arts/culture enhance *life satisfaction levels*.
- 3.3 Recreation, parks, sports, and arts/culture enhance *perceived quality of life* — for individuals, families and communities.
- 3.4 Recreation, sports, and arts/culture nurtures growth, acquisition of life skills, and *independent living for those with a disability*.
- 4.1 Recreation, sports, and arts/culture reduce self-destructive behaviour and negative social activity in *youth* — an antidote to smoking, substance abuse, suicide, and depression.
- 4.2 Recreation, sports, and arts/culture *reduce crime* — particularly effective with juvenile delinquents.
- 4.3 Recreation, sports, and arts/culture can *reduce racism* — building understanding between diverse cultures.
- 4.4 Recreation *reduces isolation, loneliness, and alienation*.
- 5.1 *Families* that play together — stay together. Children and youth remain connected; couples that share leisure interests are more likely to stay together.
- 5.2 Recreation provides safe, developmental opportunities for the *latch-key child*.
- 5.3 Recreation, sports, and arts/culture *produce leaders* who serve their communities in many ways.
- 5.4 Recreation, sports, and arts/culture *build social skills and stimulates participation* in community life.

Marketing Message 5:
 Recreation and parks
 build STRONG FAMILIES and
 HEALTHY COMMUNITIES

Marketing Message 4:
 Recreation reduces self-
 destructive and ANTI-SOCIAL
 BEHAVIOUR

Marketing Message 3:
 Recreation and parks are
 essential to QUALITY OF LIFE

- 5.5 Recreation and parks are often the catalysts that build *strong, self-sufficient communities* (sports groups, arts guilds, adopt-a-park).
- 5.6 Culture helps people *understand their neighbours, their history, and their environment*.
- 5.7 Recreation, parks, sports, and arts/culture build *pride in a community*.

Marketing Message 6:

PAY NOW or PAY LATER!

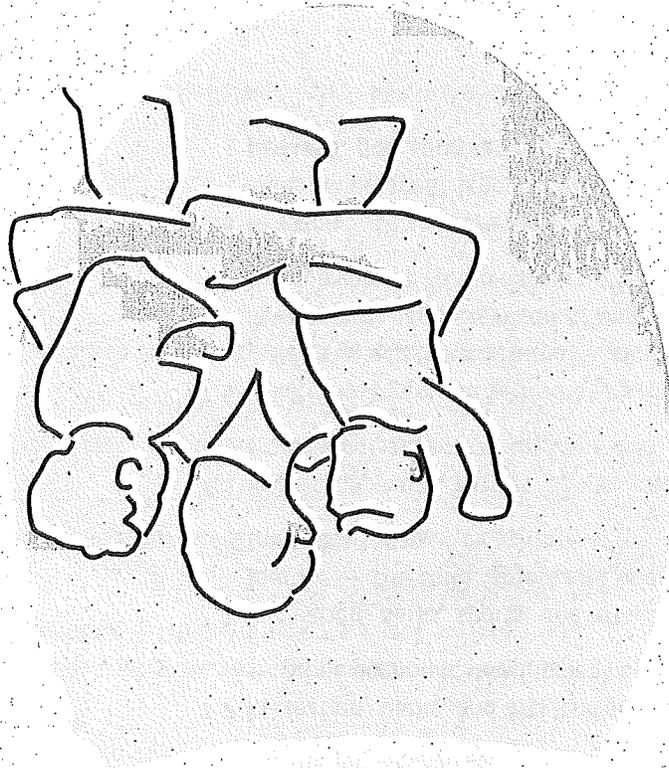
Recreation reduces health care, social service and police/justice costs!

- 6.1 Fitness and well-being reduces both the incidence and severity of illness and disability — *lowering healthcare costs*.
- 6.2 Recreation supports families — *reducing costs of social service intervention and foster care*.
- 6.3 Recreation reduces crime and social dysfunction — *reducing police, justice, and incarceration costs*.

Marketing Message 7:

Recreation and parks are significant ECONOMIC GENERATORS in your community!

- 7.1 Recreation, sports, and fitness *improves work performance* — increased productivity, decreased absenteeism, decreased staff turnover, reduced 'on the job' accidents.
- 7.2 Recreation, parks, and arts/culture *attract businesses* to the community — prime economic development and relocation magnets.
- 7.3 Recreation, parks, sports, and arts/culture are *the attractions that draw tourism* — the third largest and one of the fastest growing industries in the world today.
- 7.4 Recreation, parks, fitness, sports, and arts/culture are significant *employment generators* on their own — providing many jobs.
- 7.5 Small investments in recreation, parks, sports, and arts/culture often yield large economic returns — money generated by events, capital development, and provision of ongoing services is spent several times in the community (*the multiplier effect*).
- 7.6 Parks and open spaces *increase property value*, and therefore tax revenue, on adjacent land — many developers are automatically including parkland, golf courses, etc. as marketing features.



Marketing Message 8:
 Parks, open space and
 natural areas are ESSENTIAL
 TO ECOLOGICAL SURVIVAL

- 8.1 Green spaces protect habitat, biodiversity, and ecological integrity.
- 8.2 Green spaces improve air quality — removing carbon dioxide, sulphur dioxide and other pollutants from the air.
- 8.3 Outdoor recreation is one of the best approaches to environmental education — a key to long term sustainability.
- 8.4 Protecting land from development (as open space) mitigates against potential environmental disaster — flooding, slip zones, aquifer depletion.
- 8.5 Trail and pathway systems save energy and protect air quality by encouraging non-motorized transportation.
- 8.6 Arts/culture is one of the best ways of expressing the spirituality of the land, thereby encouraging stewardship ethics.

**Recreation and Community Services
Council Report Information
March 7, 2023**

Usage Statistics

**2023 numbers are only current as of February 28, 2023; the numbers for March-December are projected based on past usage patterns.*

**Numbers in the chart represent the number of visits.*

Aquatic Usage					
	Winter (Jan-Mar)	Spring (Apr-Jun)	Summer (Jul-Sep)	Fall (Oct-Dec)	Total
2023	9,695	9,945	6,629	9,945	36,214
2022	5,669	6,186	4,274	7,235	23,364
2021	986	70	2,782	4,624	8,462
2020	7,228	0	908	4,303	12,539
2019	10,483	9,774	6,288	9,722	36,267
2018	9,374	9,374	5,794	3,290	28,549

Fitness Usage					
	Winter (Jan-Mar)	Spring (Apr-Jun)	Summer (Jul-Sep)	Fall (Oct-Dec)	Total
2023	10,425	9,350	7,200	10,425	37,400
2022	5,306	5,811	7,612	8,610	27,339
2021	819	67	2,439	4,750	8,075
2020	5,193	0	1,734	4,163	11,090
2019	6,453	5,751	3,978	5,926	22,108
2018	5,907	4,888	3,749	4,907	19,451

Recreation Program Usage

	Winter (Jan-Mar)	Spring (Apr-Jun)	Summer (Jul-Sep)	Fall (Oct-Dec)	Total
2023	1,360	1,150	829	1,170	4,509
2022	1,173	995	639	1,125	3,932
2021	1,150	980	497	1,007	3,634
2020	1,269	0	0	0	104
2019	1,329	1,233	879	1,208	4,649
2018	1,392	1,117	778	1,135	4,422

**Program numbers include: Day Camps (PA Day, March Break, Summer), Safety Programs (Babysitting, Home Alone & Safety for Independent Living), Martial Arts, Childminding, Hockey for Fun, Drop-In Sports (Pickleball, Volleyball, Racquetball, Badminton, Indoor Walking (NHWCC & FEMSS)).*

**Program numbers for public skates & other drop-in ice programs (huff & puff, shinny broomball & hockey, membership skates, etc. are captured with the arena numbers)*

Dates of Business Impact

- **June 30 to September 16, 2018**
 - o No Aquatic weekend hours
- **July 6 to September 8, 2019**
 - o No Aquatic weekend hours
- **March 14 to August 3, 2020**
 - o Whole building closure due to COVID-19 restrictions
- **August 4 to September 7, 2020**
 - o Continued aquatic area closure due to COVID-19 restrictions
- **August 20 to October 11, 2020**
 - o No fitness weekend hours
- **September 12 to November 1, 2020**
 - o No Aquatic weekend hours
- **December 25, 2020 to March 14, 2021**
 - o Whole building closure due to COVID-19 restrictions
- **April 2 to July 20, 2021**
 - o Whole building closure due to COVID-19 restrictions
- **July 21 to August 8, 2021**
 - o Continued aquatic area closure due to COVID-19 restrictions
- **July 25 to September 12, 2021**
 - o No fitness Sunday hours
- **August 14 to September 12, 2021**
 - o No Aquatic weekend hours
- **July to December 2021**
 - o Non-Resident fees introduced by council September 2021

- **January 3 to 30, 2022**
 - o Whole building closure due to COVID-19 restrictions
- **May 30 to July 10, 2022**
 - o Pool closed due to replacement of Dectron Unit
 - o Members lost in Fitness area due to HVAC system being removed in conjunction with roofing & pool Dectron projects. It was too hot for workouts when it reached 75-90°F in the gym area
- **July 16 to September 11, 2022**
 - o No Aquatic weekend hours

Membership Statistics

Members						
Average Per Month by Membership Type						
	2018	2019	2020	2021	2022	2023
Fitness	245	267	100	139	216	270
Aquatic	171	181	62	114	116	140
Complete	323	385	138	118	209	340
Total	739	833	300	372	541	750

*2023 average per month for February month end – 264 Fitness & court, 120 Aquafit & Swim, 317 Complete & 701 Total

*Fitness & Squash includes all Fitness & Squash Memberships, Aquatic includes all aquafit, easy-does it aquafit & swim memberships & Complete includes use of the aquatic, fitness & court areas, and membership ice program

Membership Financial Statistics

Membership Revenue			
Year End Total (account 01-????-5210)			
Year	Fitness (7240)	Aquatics (7220)	Total
2023	\$173,771.00	\$93,339.00	\$267,110.00
2022	\$114,777.98	\$41,234.72	\$156,012.70
2021	\$30,275.19	\$15,394.38	\$45,669.57
2020	\$59,933.75	\$20,425.05	\$80,358.80
2019	\$170,757.60	\$64,103.26	\$234,860.86
2018	\$165,236.44	\$63,887.93	\$229,124.37

Staff Benefit Impacts

Staff Membership Loss of Staff Benefit or Cost to Replace			
	Staff Memberships	Fire Dept Memberships	Total
# Of Members	46	21	67
Cost of Membership	\$29,256	\$13,356	\$42,612
\$ Reimbursed by Staff	\$2392	\$1093.68	\$3,485.68
Value Supplied by North Huron	\$26,864	\$12,262.32	\$39,126.32

*Based on current number of members; number fluctuates with staffing and increases with summer student staff

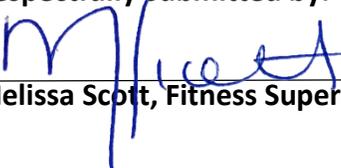
*Based on current membership rate of \$636

Fire Department Fitness Testing	
Current Cost of Testing	\$55 Wage Replacement – 2 hours
Cost of Testing by Third Party	\$200-\$250 Market Rate + Mileage

*Challenges – finding someone local with the credentials; travel costs if they are out of town & need to be brought in

*Liability to the department is decreased if testing is done to insure these staff members are fit to be considered for a position

Respectfully Submitted by:



 Melissa Scott, Fitness Supervisor



TOWNSHIP OF NORTH HURON

Report No.
RC-2023-06

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation & Community Services
DATE: 20/03/2023
SUBJECT: RC-2023-06 RFP Results for the Lease of the Fitness Centre & Equipment and Impact on Services
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated March 20, 2023 regarding the results of the Request for Proposals (RFP) for the lease of the Fitness Centre and the Fitness Equipment for information purposes.

PURPOSE:

The purpose of this report is to provide the RFP Results for the Lease of the Fitness Centre and Fitness Centre Equipment.

BACKGROUND INFORMATION:

On January 12, 2023, Report CAO-2023-01 titled Service Delivery Review – Discretionary and Non-discretionary Services was presented to Council for consideration. The report described the services provided by the Township of North Huron and discussed the findings of the Service Delivery Review conducted by KPMG in September 2020. The report included thirteen recommendations to reduce or eliminate services as a cost saving measure for the 2023 Budget.

One of those recommendations was related to the Fitness Centre. Options considered were permanent closure of the Fitness Centre and/or possible lease the Fitness Centre space and Equipment to a third party.

Council passed the following motion:

M13/23

MOVED BY: M. Wright

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby directs for staff to issue a Request for Proposal to potentially lease the space and equipment for Fitness Centre and report back to Council;

AND FURTHER, THAT the potential cost savings and service impacts of this service delivery model be included as part of this report.

CARRIED

DISCUSSION:

In January 2023 and after the January 12, 2023 budget meeting, staff began researching RFP's for the lease of Fitness Centre facilities. Staff prepared and issued a Request for Proposal on February

23, 2023. The RFP was advertised on the Township’s website and in accordance with the Township of North Huron’s Purchasing of Goods, Services and Construction Policy.

The RFP indicated the Township of North Huron was seeking an interested party to lease the Fitness Centre space at the North Huron Westcast Community Complex and offered the lease of the fitness equipment as well. The deadline to submit proposals was Tuesday March 7, 2023. There were no submissions.

Because no submissions were received, there are no potential cost savings and/or service delivery impacts to be analyzed. Staff will continue to operate the Fitness Centre in its present form, unless Council directs otherwise.

FINANCIAL IMPACT:

This report being provided is for informational purposes.

FUTURE/OTHER CONSIDERATIONS:

Given this is the first full year of operations since the COVID-19 outbreak, Council may wish to direct staff provide a year-end update prior to the start of the 2024 budget process.

OTHERS CONSULTED:

Melissa Scott, Fitness Supervisor
Rachelle Gerrie, Recreation Administration Supervisor
Nancy Hall-Jupp, Aquatics Supervisor

RELATIONSHIP TO THE STRATEGIC PLAN:

The recommendation contained in this report is not related to the Strategic Plan.



Vicky Luttenberger, Director of
Recreation and Community Services



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

Report No.
RC-2023-07

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation & Community Services
DATE: 20/03/2023
SUBJECT: RC-2023-07 RFP Results for the Lease of the Blyth Campground
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated March 20, 2023 regarding the Request for Proposal (RFP) results for the lease of the Blyth Campground for information purposes.

PURPOSE:

The purpose of this report is to provide the RFP Results for the Lease of the Blyth Campground for Council’s consideration.

BACKGROUND INFORMATION:

At the January 12, 2023 Budget meeting, Council passed the following motion directing staff to prepare a Request for Proposals for the lease of the Blyth and District Campground.

M03/23

MOVED BY: K. Falconer

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby directs staff to seek a third party to be responsible for the operation of the Blyth Campground including the assumption of operating gains and/or losses.

CARRIED

The information contained in this report relates to the outcome of the RFP process.

DISCUSSION:

On February 23, 2023, staff issued a Request for Proposals (RFP) for the lease of the Blyth Campground. The RFP was advertised on the Township of North Huron’s website and in accordance with the Township’s Purchasing of Goods, Services and Construction Policy.

The RFP indicated that the Township of North Huron was seeking an interested party to lease and operate the campground and assume all gains and/or losses. The deadline for proposals was Tuesday March 7, 2023. There were no submissions received. Given this, staff will operate the Blyth Campground status quo for the 2023 season and will provide a follow-up report at the end of this year’s season.

FINANCIAL IMPACT:

As indicated in previous reports, the use of the campground for special events and large group bookings only, could result in a cost savings. Currently, the facility is staffed evenings and weekends

for transient camping. If transient camping were to be discontinued, an estimated cost savings of approximately \$15,000 could be achieved in staff wages and benefits.

FUTURE/OTHER CONSIDERATIONS:

Staff will provide a follow-up report at the end of this year's season.

OTHERS CONSULTED:

None.

RELATIONSHIP TO THE STRATEGIC PLAN:

The recommendation contained in this report is related to the recommendation 6.0 under Service Delivery: "Determine Council's Role in Campgrounds."



Vicky Luttenberger, Director of
Recreation & Community Services



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

Report No.
RC-2023-08

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation & Community Services
DATE: 20/03/2023
SUBJECT: RC-2023-08 RFP Results for the Lease of the Blyth & District Community Centre
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated March 20, 2023 regarding RFP Results for the Lease of the Blyth & District Community Centre for information purposes.

PURPOSE:

The purpose of this report is to present the results of the RFP for the Lease of the Blyth & District Community Centre to a third party recreation service provider.

BACKGROUND INFORMATION:

On January 12, 2023, Report CAO-2023-01 titled Service Delivery Review – Discretionary and Non-discretionary Services was presented to Council for consideration. The report described the services provided by the Township of North Huron and discussed the findings of the Service Delivery Review conducted by KPMG in September 2020. The report included thirteen recommendations to reduce or eliminate services as a cost saving measure for the 2023 Budget. One of the items Council discussed which was not part of the thirteen (13) recommendations was the potential of a third-party to provide recreational services at the Blyth arena. Following the discussion, Council passed the following motion:

M17/23

MOVED BY: K. Falconer

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby directs staff to explore the potential of a third-party to provide recreational services at the Blyth arena and report back to Council.

CARRIED

DISCUSSION:

On February 23, 2023, staff issued a Request for Proposal (RFP) for the lease of the Blyth & District Community Centre. The RFP was issued to determine if a third party recreation service provider would be interested in leasing the Blyth & District Community Centre. The RFP was advertised on the Township's website and in accordance with the Township of North Huron's Purchasing of Goods, Services and Construction Policy.

The RFP indicated the Township of North Huron was seeking an interested party to lease the Blyth & District Community Centre. The deadline for proposals was Thursday, March 9, 2023. There were no submissions.

Given there were no interested parties, if no further or new direction is provided by Council, staff will continue operating the Blyth and District Community Centre.

FINANCIAL IMPACT:

The information provided in this report is for information only.

FUTURE/OTHER CONSIDERATIONS:

N/A

OTHERS CONSULTED:

Larry Meyer, Recreation Facilities Manager

RELATIONSHIP TO THE STRATEGIC PLAN:

The recommendation contained in this report is not related to goals and objectives of the Township of North Huron's 2019-2023 Strategic Plan.



Vicky Luttenberger, Director of
Recreation & Community Services



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

Report No.
RC-2023-09

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation & Community Services
DATE: 20/03/2023
SUBJECT: RC-2023-09 Arena Service Levels
ATTACHMENTS: Recreation Master Plan Arenas Excerpt; Staff Report RC-2022-10; Current Ice In/Ice Out Policy

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated March 20, 2023 regarding arena service levels and the potential seasonal closure of the Blyth & District Community Centre from April 1 – August 31 annually, for information purposes.

PURPOSE:

The purpose of this report is to provide Council with information relative to the arena service levels provided by North Huron and to identify the potential impact of a seasonal closure of the Blyth and District Community Centre from April 1 – August 31 annually.

BACKGROUND INFORMATION:

On January 12, 2023, Report CAO-2023-01 titled Service Delivery Review – Discretionary and Non-discretionary Services was presented to Council for consideration. The report described the services provided by the Township of North Huron and discussed the findings of the Service Delivery Review conducted by KPMG in September 2020. The report included thirteen recommendations to reduce or eliminate services as a cost saving measure for the 2023 Budget. Council considered and passed a number of motions, including the following. At the February 21, 2023 meeting, Council also received a delegation regarding the Township’s Ice In/Ice Out Policy. Information regarding this policy is contained in this report.

M12/23

MOVED BY: K. Falconer

SECONDED BY: M. Wright

THAT the Council of the Township of North Huron hereby directs for the investigation of a potential closure of the Blyth & District Community Centre from April 1 to August 31 annually.

CARRIED

M15/23

MOVED BY: P. Heffer

SECONDED BY: M. Wright

THAT the Council of the Township of North Huron hereby directs staff to prepare a follow up report regarding levels of service related to arenas.

CARRIED

DISCUSSION:

As Council is aware, the Township owns three recreational facilities and operates two. The Belgrave Community Centre is owned by the municipality and operated by the Belgrave Community Centre Board. It consists of a community meeting area and a natural ice surface. The Blyth & District Community Centre is owned and operated by the municipality and consists of an ice surface, a community hall, and a small meeting room. The North Huron Westcast Community Complex is owned and operated by the municipality and serves as a multi-use facility that consists of an NHL size pad, aquatic centre, fitness centre, indoor squash/basketball courts, boxing area, meeting room and large banquet hall facility.

In recent years, the cost to operate these facilities has been called into question. Some believe the municipality has too many facilities to financially sustain itself for a community of 5000 residents. The Service Delivery Review and the Parks, Recreation and Culture Master Plan (both commissioned by the Township) suggested these facilities be reviewed.

In the Service Delivery Review conducted by KPMG in 2020, North Huron was identified as having the highest net operating cost per household for recreation facilities (Wingham Arena, Wingham Concession Booth, Wingham Columbus Centre, Blyth Arena, Blyth Concession Booth, Blyth Hall, Belgrave Arena/Community Centre, Memorial Hall, Wingham Trailer Park and the Blyth Campground) compared to other municipal comparators (Brockton, Goderich, Huron East, Lucan Biddulph and South Huron). The review noted that North Huron's high cost for recreational facilities was likely attributable to the number of facilities being offered by the Township.

In 2021, the Township of North Huron engaged Monteith Brown Planning Associates (MBPC) to prepare a Parks, Recreation and Culture Master Plan (PRCMP). The PRCMP involved a review of the Township's demographics, population, trends in participation levels for various types of sports including ice sports. It also looked at North Huron's recreation facility provision levels. The PRCMP indicated, "as a general rule of thumb, municipalities provide ice pads at a rate of one ice pad per 400 to 450 minor players. Approximately 740 minor players use North Huron arenas which suggests North Huron is providing a service level of one ice pad per 370 minor players. The excerpt from the Master Plan speaking to arenas is attached for Council's review.

At the August 8, 2022 meeting, Council received a report from the Director of Recreation and Community Services regarding the North Huron Ice In/Ice Out Policy. Council approved the revised policy, as presented. Under the policy, the regular ice season is from October 1st to March 31st subject to the availability of staffing. If, in March, ice usage declines to the point where it less than 35 hours per week at either facility, ice is to be removed from the facility with the least amount of hours booked and all activities are to be moved to the remaining ice facility. The policy also states that the Township will consider providing pre-season ice and/or extending the regular ice season for a two week period before and/or after regular season ice. The installation of pre-season ice and/or extending ice season is subject to a minimum of 35 hours of ice time per week being booked and paid for at least one month prior to the start of the ice plant. The rental fee collected for pre-season ice is non-refundable once the ice plant has been started. A copy of the staff report RC-2022-10 and the Township's current Ice In/Ice Out Policy is attached for Council's consideration.

Seasonal Closure of the Blyth & District Community Centre from April 1 – August 30 Annually

The Blyth facility is open on a year-round basis and in accordance with the Township's policy, has ice available from October 1 – March 31 each year (unless rental groups have completed their schedules). The ice removal process is completed in April and staff are reassigned to outdoor operations.

The Blyth and District Community Centre is staffed for two shifts in the fall/winter (October to the end of March). There is a day shift from 8:00 a.m. to 4:00 p.m. and an afternoon/evening shift from 4:00 p.m. to 12:00 midnight during the week (Mon. to Fri.). There are two shifts on Saturdays and Sundays similar to the above times, depending on ice rentals.

The hours of operation during the Spring/Summer months are from 8:00 a.m. – 6:00 p.m. Monday to Friday and the shifts on the weekends are adjusted to reflect what needs to be done on a regular basis as well as what is scheduled for rentals. There is one staff member that works 8:00 a.m. – 4:00 p.m. and another staff member works 10:00 a.m. – 6:00 p.m. The staff duties during the spring/summer months include:

- maintenance of the Blyth Campground including turning the water and hydro on/off and addressing water and hydro issues.
- checking reservations and accepting payment from campers into the campground.
- parks and trails maintenance – walking trail, cutting branches, picking up garbage, glass, sharps pick-up and disposal, flowerbed and shrub maintenance, watering hanging baskets, etc.
- ball diamond lining and dragging for rentals and tournaments.
- maintenance and cleaning of the skate board park
- supervising outdoor special events, as required
- Cleaning washrooms at Thresher's shed for the festival performances
- Maintaining the inside washrooms daily for campers and ball diamond users.

Larger camping groups rent the arena dry pad, the arena hall upstairs, the lobby, the parking lot, the washrooms and showers and small camping groups or individual campers use the building's washrooms and showers. Community fitness classes are held at this facility and staff maintain the ball diamonds.

Ice Arena Users:

- Regular ice user group renters – Blyth Brussels Minor Hockey, Blyth Skating Club, Blyth Junior Broomball League, Blyth Adult Broomball League, Girls Huron Heat Hockey, Ringette, Blyth Old Timer Hockey League, Goderich Men's Recreation League, and the Bears Recreational League
- Drop-In North Huron Shinney Programs – Hockey and Broomball Shinney
- Public Skating Times – Adult and Tot skates, and public skates.

How Many Hours of Ice are Used per week:

Blyth Brussels Minor Hockey	17.5 hours/week	Paid Rental
Blyth Skating Club	1.5 hours/week	Paid Rental
Blyth Adult Broomball	5 hours/week	Paid Rental
Blyth Junior Broomball	6.5 hours/week	Paid Rental
Goderich Men's Rec League	4 hours/week	Paid Rental
Huron Heat Girls Hockey	4.5 hours/week	Paid Rental
Bears Goderich Rec League	1.5 hours/week	Paid Rental
Blyth Old Dogs	1.5 hours/week	Paid Rental
Public Skating & Adult and Tot (Sponsored)	8 hours/week	Non-Paid
Shinney Hockey	1.5 hours/week	Admissions
Shinney Broomball	1.5 hours/week	Admissions
Total	53 hours/week	

*Based on 2022/2023 rentals

ARENA PROGRAMMING USAGE (# OF VISITS) – BLYTH ARENA

	ICE SEASON OCT. – MARCH (25 weeks)
2022/2023	2500
2021/2022	COVID
2020/2021	COVID
2019/2020	1750 (Start of COVID)
2018/2019	2500

Based on programs such as:

- Drop-In Broomball Shinney (Paid admission program)
- Drop-In Hockey Shinney (Paid admission program)
- Public Skates (Sponsored program)
- Parent and Tot skates. (Sponsored program)

AVERAGE NUMBER OF ARENA RENTAL PARTICIPANTS BY GROUP – BLYTH ARENA

Group	Average Number of Participants
Blyth Brussels Minor Hockey	220
Blyth Skating Club	120
Blyth Adult Broomball	273
Blyth Junior Broomball	140
Goderich Men’s Rec League	120
Huron Heat	65-130 depending if practice or game
Bears Oldtimers (New)	20-25
Blyth Old Dogs	20-25

BLYTH ARENA DRY PAD USERS

Special Events such as:

- o Rutabaga Festival
- o Barn Dance
- o Thresher’s Show

BLYTH ARENA HALL USERS

Special Events such as:

- o Hockey Tournaments
- o Family Christmas Parties
- o Meetings
- o Community Fitness Classes
- o Rutabaga Festival
- o Barn Dance
- o Thresher’s Show
- o Square Dancing Group
- o Lion’s Community Christmas Dinner and Dance
- o Wedding Receptions

North Huron Westcast Community Complex

The Monday to Friday staff schedule during the fall/winter months is based on the hours of operation of the fitness center, the pool, and the arena. The day shift is from 5:00 a.m. – 1:30 p.m. with an overlapping shift to cover mid-day. The Monday to Friday afternoon shift is from 3:00 p.m. to 11:00

p.m. On Saturdays and Sundays there are two shifts from 6:00 a.m. – 2:00 p.m. and 10:00 a.m.- 6:00 p.m. with an overlapping shift from 2:00 p.m –11:00 p.m.

During the spring/summer months, there are two regular shifts for the inside maintenance of the NHWCC (6:00 a.m. – 2:00 p.m. and 2:00 p.m. – 10:00 p.m.), Monday – Friday. These hours accommodate the Fitness and Aquatic hours of operation, as well as any dry pad rentals. One day shift is scheduled on the weekends when the Fitness and Aquatic Centers are open on Saturdays and Sundays. There is typically one day shift Monday to Fridays for parks. There is no day shift on the weekends for parks. Weekend shifts tend to occur when there is a ball tournament or a special event scheduled.

NHWCC Arena Pad:

The North Huron Westcast Community Complex is a multi-use recreational facility with a NHL sized ice arena. The Pad space is 200’ x 85’ and can hold a maximum of 1000 people standing. Raised bleachers can hold a maximum of 1,091 people and are located on one side of the arena only. Boards in the corner of the arena can be swung open for easy crowd entry (10-foot opening). Special events such as community meals, weddings, dances, concerts, fundraisers, trade fairs or licensed events are examples of past events. Day camp also utilizes the dry pad. During the fall/winter months, skating for adult and seniors, adults and tots, public skating, men’s and women’s shinny hockey, and membership skates are offered. Ice is also available to rent by community groups, such as minor hockey, the skating club, the Ironmen, and adult recreational leagues, as well as families and private companies.

Ice Arena Users:

- Regular ice user group rentals – Wingham Minor Hockey, Wingham Skating Club, Wingham Junior C Hockey Club – Wingham Ironmen, Wingham Rockers, Original 6 Rec League, Wingham Goodtimers
- Membership Skates
- FEMSS Phys Ed Classes
- FEMSS Hockey
- Public Skating Times – Adult and Tot skates and general public skates

How Many Hours of Ice are Used per week:

Wingham Minor Hockey	33.75 hours/week	Paid Rental
Wingham Skating Club	6.25 hours/week	Paid Rental
Original 6 Men’s Rec League	2 hours/week	Paid Rental
Wingham Goodtimers	1.25 hours/week	Paid Rental
Wingham Ironmen	6.5 hours/week	Paid Rental
Wingham Rockers	1.25 hours/week	Paid Rental
Membership Skates	15 hours/week	Admission Transfer
Madill Phys Ed Class	5.0 hours/week	Reciprocal Agreement with AMDSB
Madill Hockey	5.75 hours/week	Reciprocal Agreement with AMDS

Public Skating and Adult and Tot Skates (Sponsored)	9.5 hours/week	Non-Paid
Huff n Puff Drop In 55+ Drop In Shinny	1.5 hours/week	Paid Admissions
Total	87.0 hours/week	

RECREATION PROGRAMMING USAGE (# OF VISITS) – WINGHAM ARENA

	ICE SEASON OCT. – MARCH
2022/2023	5100

Based on programs such as:

- Hockey for Fun Program (Paid Program)
- Huff n Puff Program (Paid Admission Program)
- Public Skates (Sponsored Program)
- Parent and Tot Skates (Sponsored Program)
- Madill Hockey (Reciprocal Agreement)
- Membership Skates (Admission Internal Transfer)

NUMBER OF ARENA RENTAL PARTICIPANTS – NHWCC ARENA

Group	Average Number of Participants 2022/2023
Wingham Minor Hockey	280
Wingham Skating Club	120
Wingham Ironmen	30
Wingham Rockers	25-35
Original 6	50
Wingham Goodtimers	12-15

Dry Pad Users:

- Lacrosse – 9 hours per week – (April – July)
- Pitching Clinic – one week in May
- Special Events – Homecoming, concerts,
- Summer Day Camp Usage
- Ball Hockey

Ice In/Ice Out Policy

On July 4, 2022, representatives of Wingham Minor Hockey and the Ironmen appeared as a delegation before Council to request the early installation of ice for use starting on September 6, 2022. Council considered the request and at the August 8, 2022 meeting, Council approved a revised Ice In/Ice Out Policy. As per the attached report, staff recommended and Council agree to maintain the previously approved October 1st start date for the 2022/2023 ice season. As stated in the attached report, the

hydro costs associated with installing and maintaining an ice pad for September usage range from \$20,000-\$35,000. As noted above, the policy allows for pre-season subject to a minimum number of hours being reserved and paid for at least one month prior to the start of the ice plant.

FINANCIAL IMPACT:

This report is being provided for informational purposes. The recommendation contained in this report does not have a financial impact on the 2023 budget.

FUTURE/OTHER CONSIDERATIONS:

For future consideration, staff have been investigating promotion and marketing of rentals, registered programs, and community use of the dry pad at the Blyth arena.

OTHERS CONSULTED:

Larry Meyer, Recreation Facilities Manager
Rachelle Gerrie, Recreation and Administration Supervisor
Nancy Hall-Jupp, Aquatics Coordinator
Melissa Scott, Fitness Supervisor
Dave Cook, Former Facilities Manager, Blyth and District Community Centre

RELATIONSHIP TO THE STRATEGIC PLAN:

The recommendation contained in this report is related to the following goals of the Strategic Plan:

“Our goal is to offer high-quality and well-balanced services that create a sense of belonging, support community well-being, promote safety, and encourage healthy and active lifestyles.”



Vicky Luttenberger, Director of
Recreation & Community Services



Dwayne Evans, CAO

4.1 Arenas

The Township operates two ice pads in Blyth and Wingham. The Blyth & District Community Centre has one ice sheet (190'x80'), which is supported by four dressing rooms and seating for 400 spectators. Built in 1978, the building has undergone a number of renovations to update the building since it was constructed. A building condition assessment completed in 2020 considered the arena to be in good condition. Over \$600,000 in lifecycle replacement costs have been identified for this arena including new mechanical equipment, rubber flooring, scoreboard and dash boards.



The second ice pad is located at the North Huron Westcast Community Complex. Constructed in 2001, this arena features an NHL size ice surface (200'x85') with six dressing rooms and seating for 700 spectators. The building condition assessment identified that the arena is in good condition with approximately \$250,000 in lifecycle replacement costs to renew aging mechanical equipment and the scoreboard.

A third arena is also located at the Belgrave Community Centre & Park, which is owned by the Township but operated by the Belgrave Community Centre Board under a lease agreement, which has recently been renewed until 2031. This arena features a natural ice pad (165'x65'), which is available between late-December and mid-February, with four dressing rooms.

For decades, ice sports such as hockey and figure skating have been considered a cornerstone of Canadian pastime activities. Recent data from Hockey Canada, however, indicates that participation in minor hockey is steadily declining. Hockey Canada reported that there were nearly 210,000 affiliated minor players in Ontario for the 2019/20 season, which was a 16% decline from the peak during the 2008/09 season.⁴ This can be linked to several factors such as the high cost of participation, safety concerns, competing interests, aging populations, and competition from leagues/organizations that are not sanctioned by Hockey Canada.

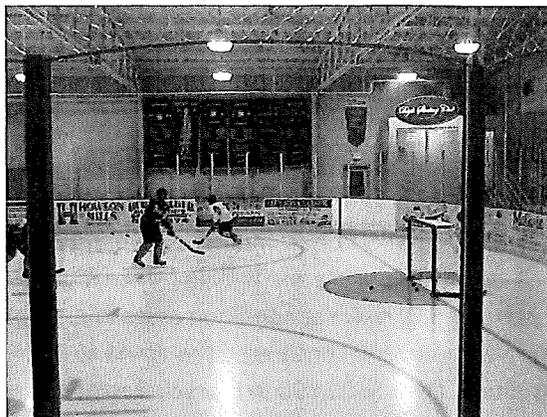
Declining participation levels across the Province have resulted in surplus arena capacity in many communities, particularly during weekends and shoulder hours that fall just outside of prime time. As a result, municipalities have implemented strategies to cope with these trends such as amending ice allocation policies, offering new programs and sport subsidies, or closing arenas at certain times of the day to reduce operating costs.

The Township's arenas are utilized by a number of local and regional groups including the Wingham Minor Hockey Association, Blyth Brussels Minor Hockey Association, Wingham Skating Club, Junior and Senior Blyth Broomball, Blyth Skating Club, Wingham Ironmen Junior C Hockey, Huron Heat Girls Hockey, Goderich Ringette and Goderich Men's Rec Hockey League. Prior to the COVID-19 pandemic, these organizations reported a total of approximately 900 participants. Discussions with some of these

⁴ Hockey Canada Annual General Meeting Reports

groups suggest improvements to the arena's support spaces such as the washrooms and change rooms would enhance the user experience at both locations.

The community survey found that, prior to the COVID-19 pandemic, 33% of respondents participated in arena activities such as hockey and figure skating. Two-thirds (67%) of respondents also supported additional investment in arenas, which was the third highest facility priority. Suggestions were made for a wider range of arena programs such as shinny, summer ice and public skating.



Typical weekly arena schedules from the 2017/18 to 2019/2020 ice season were reviewed to understand North Huron's arena usage profile. For the purposes of this Master Plan, peak prime time usage was analyzed, which is defined as 5:00 pm to 10:00 pm during the week and 8:00 am to 10:00 pm on weekends. Based on these parameters, North Huron had a system-wide usage rate of 84% for the 2019/20 season, which was an increase of 6% from the 2017/18 season.

The Township's arena usage trend is contrary to declining utilization levels being experienced in other communities across the Province. The increase in ice usage was primarily due to a growth in non-resident users, particularly at the Blyth arena during the weekends. There was also a modest growth in Township arena programs that are offered during the early prime-time period. Between the 2017/18 and 2019/20 season, other key findings included:

- **System-wide weekday prime time usage increased from 92% to 96%**; weekend prime time usage decreased from 73% to 66% (Figure 13).
- **The usage rate at the North Huron Westcast Community Complex arena remained unchanged at 85%**. Weekday prime time usage was steady at 98%, while weekend prime time usage declined marginally to 73% (down one percent) (Figure 14).
- **The usage rate at the Blyth & District Community Centre arena increased from 71% to 83%**. Weekday prime time usage grew from 86% to 94%, while weekend prime time usage increased from 58% to 73% (Figure 15).
- During the non-skating season, the arena floor pads are used for a variety of activities including lacrosse, ball hockey, group fitness, daycamps, school use, and other rentals such as dances and special events.

Township of North Huron Parks, Recreation & Culture Master Plan

Figure 13: Township of North Huron System-Wide Arena Usage Summary, 2017/2018 to 2019/2020

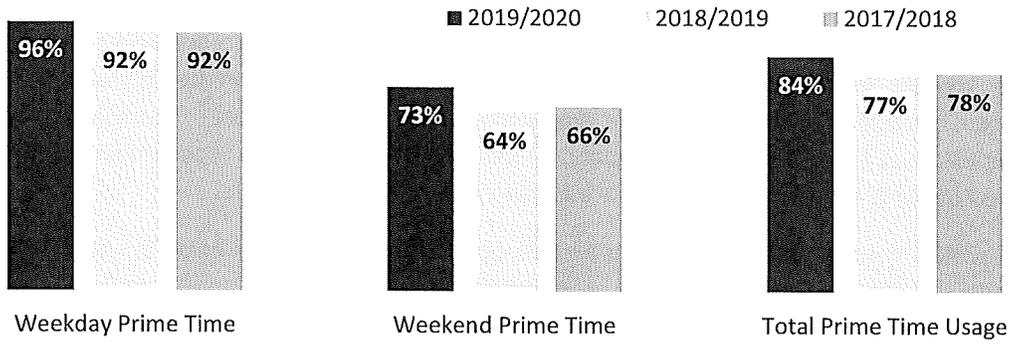


Figure 14: North Westcast Community Complex Arena Usage Summary, 2017/2018 to 2019/2020 Season

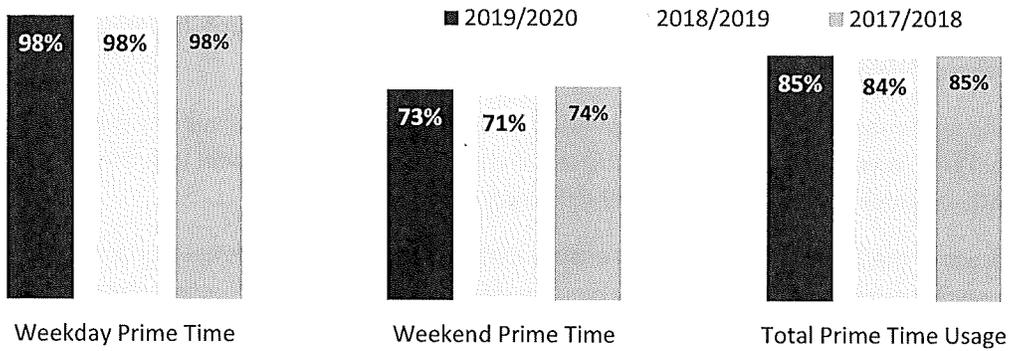
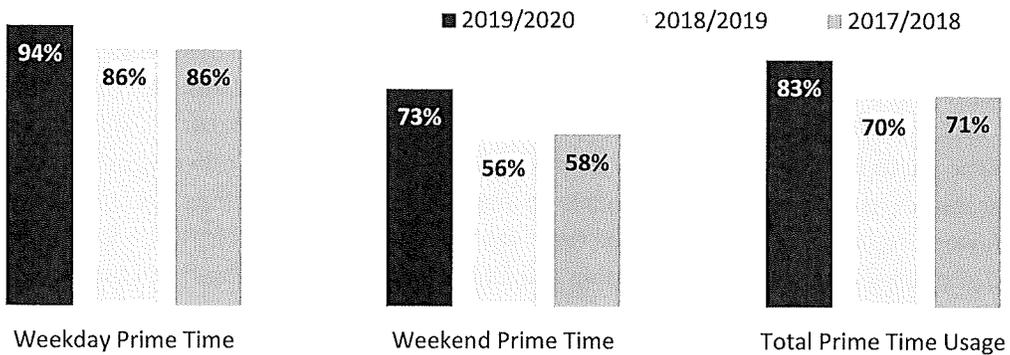


Figure 15: Blyth & District Community Centre Arena Usage Summary, 2017/2018 to 2019/2020 Season



These findings suggest that the Township’s arenas have a strong level of utilization, particularly during the weekday prime time period. Capacity exists to accommodate additional usage during the weekend, though it is recognized that this period has traditionally been a challenge to fill as groups tend to have a preference for weekday prime time hours.

With respect to the natural ice rink at the Belgrave Community Centre, the arena is not rented for organized play as it functions as a community rink given its small size and short operating window.

During the skating season, it's primarily used for recreational skating such as public skates, shinny, and family events.

North Huron's aging population, along with declining ice sport participation trends being experienced across the Province, may reduce current and future pressures being placed on the Township's arenas. It is recognized, however, that the regional ice supply may change over the short to medium term as some municipalities are evaluating their arena supply. Should there be a reduction in the regional ice pad supply, the Township may experience increased usage from other arena users.

Ice pad provision levels confirm that there is excess arena capacity within the existing system and that no additional ice pads are anticipated to be required during the Master Plan period. As a general rule of thumb, municipalities provide ice pads at a rate of one ice pad per 400 to 450 minor players. With approximately 740 minor players (including non-resident members) using North Huron arenas, the Township is providing a service level of one ice pad per 370 players. While the proportion of resident versus non-resident minor participants that use the North Huron arenas is not available, the Township reports that approximately one-third of ice time is used by non-resident groups. In addition, non-residents also participate in Township user groups.

Additionally, while some requests have been made for summer ice, there is insufficient evidence to suggest that the Township should provide this level of service, particularly given that the arena floors are currently used for non-ice activities during the spring and summer.

Moving forward, the Township will need to ensure that the existing supply remains in a state of good repair to serve the needs of the community by undertaking necessary arena updates (as identified in the building condition assessments). A proactive approach to maximizing the use of the arena system is also recommended, which may include strategies such as promoting available ice time and working with arena groups to address challenges they may be facing as a result of the COVID-19 pandemic (e.g., attracting participation and volunteerism, etc.).

Other strategies that may be considered are opportunities to adjust the level of service at appropriate times to achieve operational efficiencies and cost savings. For example, the Township staggers the start of the ice season – Wingham starts after Labour Day and Blyth begins on October 1st. Wingham has historically begun its ice season earlier to accommodate hockey camps (and other users); however, September rentals have declined as the camp is no longer held in Wingham, thus utilization during this period is lower. Preparing ice in August to be ready for September at the North Huron Westcast Community Complex is costly for the Township and also places pressures on staff who have other responsibilities during the summer. To achieve reduced operating costs, it is recommended that the Township shift the start of the ice season at the North Huron Westcast Community Complex to align with the Blyth & District Community Centre to begin on October 1st. If the demand exists, staggering the removal of ice at each arena at the end of the season is recommended to minimize operational costs, while ensuring that ice continues to be available in the Township for users that require it.

Re-purposing underutilized arena space should also be explored. Both of the Township's arenas are supported by concession spaces that historically provided spectators and facility users with food and beverages. The demand for concessions within municipal facilities across the Province has dropped considerably as a result of competing businesses. For example, there are a number of restaurants

adjacent to the North Huron Westcast Community Complex and a Tim Hortons within close proximity to the Blyth & District Community Centre.

Some municipalities have stopped operating concessions at their arenas due to their low demand, such as at the North Huron Westcast Community Complex. Other municipalities have also established third-party agreements to operate concessions. Finding a willing operator, however, can sometimes be a challenge as concessions generally do not generate revenue. It is recommended that the Township undertake a feasibility study to investigate potential opportunities to re-purpose these underutilized spaces to address other space needs. The planning process revealed potential needs such as, but not limited to, gathering areas with seating, program and office space, storage, and other uses.

Recommendations – Arenas

12. Proceed with undertaking necessary **arena improvements** as per the building condition assessments to ensure that they continue to meet the needs of facility users over the foreseeable future.
13. To achieve **reduced operating costs**, the ice season at the North Huron Westcast Community Complex should begin on October 1st to align with the Blyth & District Community Centre. If the demand exists, stagger the removal of ice at each arena to minimize operational costs, while ensuring that ice is available in the Township for users that require it.
14. Explore the feasibility of **converting the underutilized concession spaces** at the North Huron Westcast Community Complex and the Blyth & District Community Centre to alternative uses such as gathering areas for seating, program and office space, storage, or other uses.

6.2 Aquatics

6.2.1 Indoor Aquatics

The North Huron Westcast Community Complex offers an indoor pool (25-metres, 3 metres) with a smaller leisure component, which supports recreational swims, aquafit and swimming lessons. The pool is in good condition as the Township undertook a renovation project in 2017 with funding received through the Ontario 150 Grant. The Township received \$150,000 through this program to replace the pool liner and mechanical upgrades. The Township's most recent building condition assessment identified nearly \$160,000 in lifecycle replacement costs associated with the indoor pool over the next ten years, which includes replacing/repairing flooring, vanities and washroom partitions, dehumidifiers, dectron unit, filters, pumps and more.⁵ Additionally, the Township identified a cost of \$308,000 to replace the Dectron unit in 2022; nearly two-thirds (\$183,000) of this cost is being funded through the Investing in Canada Infrastructure Program.

Swimming is an essential life skill that all residents can benefit from, particularly in communities such as North Huron that are located along waterways and within close proximity to larger bodies of water such as Lake Huron. Residents are fortunate to have access to an indoor pool, which supports year-round swimming opportunities from learn to swim and public swim to keeping older adults active through low

⁵ Capital Management Engineering Limited. 2020. Capital Plan Building Condition Assessment Westcast Community Centre. Appendix A Building Component Summary Worksheet.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Bailey and Members of Council
PREPARED BY: Vicky Luttenberger, Director of Recreation and Community Services
DATE: 08/08/2022
SUBJECT: RC-2022-10 Revised North Huron Ice In/Ice Out Policy
ATTACHMENTS: Revised Ice In/Ice Out Policy

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the Director of Recreation & Community Services dated August 8, 2022, regarding the North Huron Ice In/Ice Out Policy for information purposes;

AND FURTHER, THAT Council approves the revised policy, as presented;

AND FURTHER, THAT Council directs staff to advise the North Huron Westcast Community Complex ice user groups that pre-season will not be available for the 2022/23 season.

EXECUTIVE SUMMARY

For several years, the Township of North Huron has provided pre-season ice in Wingham. Pre-season ice, which was almost fully booked, was used to provide hockey camps, try-outs, practices, etc. The provision of pre-season ice is not mandatory. It is considered an enhanced level of service, which was made possible by the total number of hours rented by user groups. However, over the years, the number of hours being booked has declined.

On December 6, 2021, Council adopted the Parks, Recreation & Culture Master Plan (PRCMP). The PRCMP is a guiding document that provides recommendations relative to the short-term, medium-term and long-term recreational needs of the community over a 10-year period. The Parks, Recreation & Culture Master Plan was adopted by Council in December. Staff were directed to bring a report back in January with list of recommendations for implementation in 2022.

In January, staff presented a report to Council with a list of recommendations as requested. Among the list was the recommendation to align the start date of the ice season in Wingham with the start of the ice season in Blyth (October 1st). The rationale for the recommendation was to address concerns relative to one area of the Township being provided with a higher level of service than another area; and to reduce the operational costs to the taxpayer associated with providing pre-season ice. The recommendation was approved by Council. Based on Council's approval, staff prepared the 2022 Operating Budget with an October 1st start date for ice at the North Huron Westcast Community Complex (Wingham) Arena.

On July 4, 2022, representatives of Wingham Minor Hockey and the Ironmen appeared as a delegation before Council to request the early installation of ice for use starting on September 6, 2022.

Council expressed concerns relative to the number of requests to have the policy amended. Council felt the policy was too restrictive and directed staff to prepare a draft policy that would allow the flexibility to put ice in early or extended subject to a minimum number of hours being booked and the availability of staff.

As per Council's direction, staff have prepared a draft policy for Council's consideration. The policy is attached to this report. Staff recommend Council adopt the policy as presented.

DISCUSSION

On July 4, 2022, Council directed staff to amend the existing Ice In/Ice Out Policy to include conditions under which pre-season ice may be installed or the ice season may be extended.

As per Council's direction, staff have revised the Ice In/Ice Out Policy. The revisions reflect the regular ice season for both Blyth & Wingham will be from October 1st to March 31st on an annual basis.

The policy also indicates that pre-season ice or extended ice will only be considered for the two-week timeframe before the start of the regular ice season and/or after the end of the regular ice season. This recommendation is to ensure the municipality does not incur hydro surcharges and/or significant hydro costs associated with installing ice during the hottest months of the year.

Staff have contacted neighbouring municipalities regarding their timeframe for the installation ice. All of the area municipalities with the exception of Listowel (North Perth) and Goderich, install ice in mid-late September for late-September/early-October ice rentals. Listowel installs ice in August at the Steve Kerr Arena. Goderich provides ice on a year-round basis. Listowel has indicated they have chunks of time available on weeknights and weekends in August and September prior to the start of their regular ice season. Goderich also indicated they have some time available.

The policy further requires groups making the request to book and pay for a minimum of 35 hours of ice per week in order for the early installation/extension of ice to be considered.

A copy of the draft policy has been attached for Council's consideration. Staff recommend Council approve the policy as presented.

Staffing Issues

As indicated at the Council meeting on July 4, 2022 and in the report dated July 18, 2022, the Recreation & Community Services department is currently experiencing a staffing shortage in the Facilities Operations division. Although Council has approved hiring additional Facility Operators, the hiring and training process takes 4-6 weeks to complete. Therefore, it is unlikely these positions will be filled to allow for the installation of pre-season ice in Wingham. Even if the Wingham Minor Hockey Association and the Ironmen did commit to book and pay for a minimum of 35 hours of ice per week for the 2022/2023 pre-season, staffing shortages would prevent the Township from being able to fulfill this request for the 2022/23 season.

FINANCIAL IMPACT

The recommendation contained in this report is to maintain the previously approved October 1st start date for the 2022/23 ice season. As indicated in the report, costs associated with operating an ice pad in September were not included in the 2022 Operating Budget. Depending on the start date, the hydro costs associated with installing and maintaining an ice pad for September usage range from \$20,000-35,000.

FUTURE CONSIDERATIONS

The provision of pre-season ice/extended ice is discretionary service provided by some municipalities. There is a considerable cost to the taxpayer to provide this level of service to the community and surrounding municipalities due to the limited hours of use.

Based on the cost savings achieved in 2020 and 2021 through the delayed installation of the ice surface at the North Huron Westcast Community Complex, Council may want to consider eliminating this service altogether or permanently reducing the number of weeks available for “pre-season ice” to reduce the cost to the taxpayer.

RELATIONSHIP TO STRATEGIC PLAN

N/A



Vicky Luttenberger, Director of
Recreation & Community Services



Dwayne Evans, CAO

Section: Recreation & Community Services	Policy Number:
Sub-section: Arenas	Effective Date: May 2012
Subject: North Huron Ice In/Ice Out Policy	Revision Date: August 8, 2022

North Huron Ice In/Ice Out Policy

Purpose:

The purpose of this policy is to establish a consistent level of service for the provision of artificial ice at North Huron recreational facilities; and, to establish conditions under which the ice season may be reduced or extended.

Policy:

Regular Ice Season

- The Township of North Huron will provide artificial at the Blyth & District Community Centre and the North Huron Westcast Complex on an annual basis.
- The regular ice season will be from from October 1st - March 31st subject to the availability of staffing.
- If, in March, ice usage declines to the point where it is less than 35 hours per week at either facility, ice will be removed from the facility with the least amount of hours booked and all activities will be moved to the remaining ice facility.

Pre-Season Ice/Extended Ice Season

- The Township of North Huron will consider providing pre-season ice and/or extending the regular ice season for a two week period before and/or after regular season ice.
- The installation of pre-season ice and/or extended ice season will be subject to a minimum of 35 hours of ice time per week being booked and paid for at least one month prior to the start of ice plant. The rental fee collected for pre-season ice will be non-refundable once the ice plant has been started.
- The decision to offer pre-season ice is an operational decision that will be at the discretion of the Director of Recreation & Community Services.



Call for Nominations for the 2023 OSUM Executive Committee

[The Call for Nominations](#) for the 2023 Ontario Small Urban Municipalities (OSUM) Executive Committee is now open. Those interested in running for the 2023 OSUM Executive Committee election are required to fill out the [nomination form](#) and return by 4 P.M. April 14, 2023.

An election will be held at the 2023 OSUM Conference and Trade Show hosted by Brant County and held at the Town Suites Inn and Conference Centre.

[Register today. Book your accommodations.](#)

About OSUM

OSUM is the small urban voice of the province. It is an integral part of the Association of Municipalities of Ontario (AMO) and includes a number of Board members who serve on the AMO Board of Directors. OSUM provides an important forum for elected and appointed municipal officials to share information and examine pressing and emerging issues facing small urban communities. OSUM is the vehicle by which matters of common interest can be addressed through collective action to improve local government service across Ontario.

For questions please contact OSUM Secretary Treasurer Larry McCabe:
larryjmccabe@gmail.com.



Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.



Wingham Minor Hockey Association



January 17, 2023

Township of North Huron
274 Josephine Street
Wingham, Ontario
N0G 2W0

RE: Reduced Availability and Closure of North Huron Complex and Blyth Arena Amenities

Attn: North Huron Reeve and Council
Township of North Huron CAO/Clerk

Good afternoon,

It has been brought to our attention early last week that the management of the Township of North Huron has initiated a discussion regarding the reduced availability and/or closure of some of the amenities offered at the North Huron Westcast Community Complex.

When googling the intention of local government we found: "the benefits of local government activities that support economic development include: Helping create and keep stable, well paying jobs in the communities; Improved services; Environmental and recreational areas; and cultural social activities. The above proposal doesn't seem to support these initiatives especially in such a small community with very little social and recreational amenities outside of the Complex.

As you are aware the Wingham Minor Hockey Association, along with numerous other users, operate exclusively out of this facility. Reduced availability of the ice surface or a sharing of this space with other additional clubs/groups such as Blyth Brussels Minor Hockey or Broomball (without discussion) would have significant implications on our ability to operate.

We currently roster more than 240 children from North Huron and the surrounding communities. In reality this potentially impacts more than 400 people in our area just in the minor hockey system alone without even considering the extended families. Although hockey in general has taken a bit of a beating in the news we have more kids rostered than in the last 5 years. We are also seeing womens hockey grow like crazy in Canada and want to continue to expand this in our area and grow our competitiveness. We operate completely separate from the Blyth-Brussels Minor Hockey Association and want to stress that it is not just as simple to combine our centres into one to use the proposed shared facilities.

As an Executive, we the Wingham Minor Hockey volunteers, would like to make sure that the township understands that we are vehemently against any additional reduction of available ice and facilities time. We have already seen some reduction with the loss of "pre-ice" time in September which impacts our competitive ability against other centres in our area. In support of the township needing to "cut" costs we would like to work together to determine ways we can generate other additional, or non traditional revenue to support maintaining our existing facilities. This could include pushing for spring/fall ice availability, hockey camps, goalie schools etc.

We look forward to being included in the discussion, sadly it is more than just about the money for the community.

Wingham Minor Hockey Executive
A Completely Volunteer Based Organization



Wingham Minor Hockey Association



February 24,2023

Township of North Huron
Wingham, Ontario
N0G2W0

RE: Wingham Minor Hockey

Dear Reeve Heffer, Town Council Members, and Recreation Department

We are writing to you with the intention of providing our point of view regarding the issue of an arena possibly closing for the upcoming season. As an organization this season, we have had the highest number of players registered in the last 5 years or more. We actually need to increase our ice usage for the upcoming season to continue to improve and develop our players to remain competitive.

We believe we could utilize some hours weekly in Blyth as well as what we already have in Wingham. We could even potentially increase our Wingham ice usage a bit more as well if the hours are available. With the number of teams we had this year (22) and sharing the Wingham ice with the Ironmen/Figure skating and other rentals we do not feel we are actually getting enough ice time. We would be happy to commit to a certain amount of weekly ice in Blyth as well. This would obviously be dependent on the times we are given in Blyth as we cannot utilize the off-peak hours such as 4pm or 10/11pm on weeknights.

This also leads to the topic of ice time for September. With North Huron not putting ice in until later on in September we had to use ice time in Teeswater. There is an interest from other neighboring Minor Hockey organizations that would use September ice in Wingham as well but also had to go elsewhere. This feels like a lost opportunity and income for North Huron. If North Huron would be willing to install the ice for Labour day in September - we could work to support having it completely booked for September with ourselves/Ironmen and outside organizations. We need to know as soon as possible the timing of ice installation for the upcoming season so we can plan accordingly and not scrambling to find ice time at the last minute.

We thank you in advance for your ongoing support and hope this letter shows you our intention of using the recreational services available within North Huron not just in Wingham. Closing the arena every other year would be very detrimental to our organization and we would have to evaluate whether we could continue as an organization if that was the decision.

Respectfully,

Ryan Sanders
President,
Wingham Minor Hockey Executive



Monday, March 13, 2023

WOWC Supports Huron County's Call for Cannabis Act Review

At the regular meeting of the Western Ontario Wardens' Caucus held on March 10, 2023, the following resolution was passed:

Moved by R. Ehgoetz, seconded by K. Marriott:

THAT the Huron County resolution, re Call to Action - Cannabis Act Review, be supported." –
CARRIED

The Huron County Warden's letter is attached for your reference.

Sincerely,

Glen McNeil
Chair, Western Ontario Wardens' Caucus

OFFICE OF THE WARDEN

Corporation of the County of Huron
1 Courthouse Square
Goderich, Ontario N7A 1M2
www.HuronCounty.ca
Phone: 519.524.8394
Toll Free: 1.888.524.8394



February 1, 2023

Sent via email.

Re: Call to Action: Review of the Cannabis Act

Please note that on February 1, 2023 Huron County Council passed the following motion:

Moved by: Councillor G. Finch and Seconded by: Councillor M. Anderson

THAT:

The Council of the County of Huron approve the report by CAO Meighan Wark dated February 1, 2023 titled Report to Council: Cannabis Act Information as presented;
AND FURTHER THAT:

The Council of the County of Huron advocate for improvements to the Cannabis Act and current legislative framework for cannabis in Canada by sending the report titled *Report for Council: Cannabis Act Information*, including the correspondence found in the appendices, to the Western Ontario Warden's Caucus (WOWC) for discussion and consideration;

AND FURTHER THAT:

The Council of the County of Huron approve forwarding Call to Action Letters to the following for support:

- Federation of Canadian Municipalities (FCM)
- All Municipalities in Ontario
- Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Premier of Ontario
- Provincial Minister of the Environment, Conservation and Parks
- Provincial Minister of Agriculture
- Provincial Minister of Municipal Affairs and Housing
- Member of Parliament
- Federal Minister of Agriculture and Agri-Food
- Federal Minister of Health

CARRIED

The County of Huron calls for a review and amendments to the Cannabis Act and the current legislative framework for cannabis in Canada.

To be clear, the County of Huron is not against or opposed to cannabis and we appreciate the role that both the federal and provincial governments provide in assisting municipalities. However, when new legislation is implemented, it is often at the municipal level that the impacts of change can be observed, and notations can be made for areas of improvement. It is vital that municipal governments pay attention and provide information and recommendations to higher levels of government so that continual improvements can be made over time.

It is in this spirit that we provide the following recommendation:

As a municipal government for one of Canada's most agriculturally productive regions and a popular tourism destination, we have been in the position to observe the last several years of legal cannabis production under the Cannabis Act as managed by Health Canada.

Under the current legislative and regulatory framework, we have observed, and continue to observe, serious odour impacts on local communities and residents from cannabis production facilities; including concerns from local medical practitioners about these impacts. Most often, these odour impacts arise from properties used for 'The Production of Cannabis for Own Medical Purposes by a Designated Person'.

In our local municipal experience, these facilities are often established without complying with local municipal zoning and nuisance by-laws, often contain hundreds of cannabis plants for each of the four assigned individuals, and usually do not include adequate odour controls to manage impacts on surrounding homes, public facilities, and the community at large.

To help manage public impacts of cannabis production facilities, we request that all production facilities, including facilities used by a designated person to produce cannabis for an individual's medical purposes, to require confirmation from the local municipality that the facility/site selected complies with all local municipal by-laws and regulations prior to an application being approved by Health Canada. We also request that Health Canada implement a system of minimum setbacks between cannabis production facilities and sensitive odour receptors, including homes and public facilities.

As an agricultural community, we have had extensive experience with the Ontario Ministry of Agriculture, Food and Rural Affairs' Minimum Distance Separation (MDS) Formula, an approach which has been used to successfully manage land use conflicts resulting from odour between livestock facilities and sensitive receptors for almost 50 years. We believe a system based on MDS would be appropriate to manage the

impacts of Health Canada's approved cannabis facilities, including both licensed commercial producers and designated growers for individuals.

In conclusion, we strongly recommend further notice and enhanced consultation with municipal governments when drafting and implementing legislation and regulations related to cannabis production, as there is a direct impact on local municipal operations, local residents, and in some cases, serious issues of non-compliance with local municipal by-laws.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen McNeil".

Glen McNeil
Warden, Huron County
On behalf of Huron County Council



March 14, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Dear Premier Ford:

RE: School Bus Stop Arm Cameras

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held March 6, 2023:

Moved by Councillor Rothwell **Seconded by** Councillor Blazek

WHEREAS almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

AND WHEREAS the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

AND WHEREAS the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

AND WHEREAS police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

AND WHEREAS the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of North Perth urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me at lcline@northperth.ca.

Sincerely,



Lindsay Cline,
Clerk/Legislative Services Supervisor
Municipality of North Perth

cc.
Hon. Doug Downey, Attorney General
Hon. Stephen Lecce, Minister of Education
Provincial Opposition Parties
MPP Matthew Rea
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

FOOD INSECURITY

Presented by:

Candace Cunningham, Registered Dietitian

Kristin Crane, Director Social Research & Planning

OUTLINE

01

About the Project

02

Findings

03

Food Monitoring

Education &
Advocacy

04

Living Wage

05

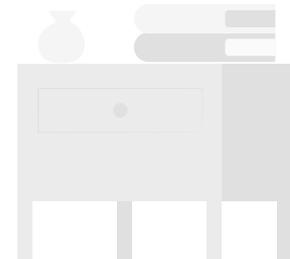
Recommendations

06

SURVEY BACKGROUND

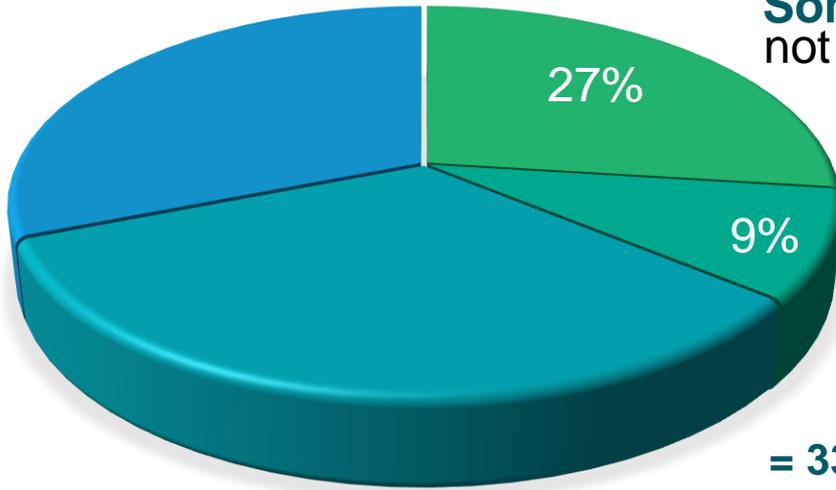


- The Social Research & Planning Council implemented a food insecurity survey in **November 2022**
- Responses from **740** surveys were analyzed



HOUSEHOLD FOOD SITUATION

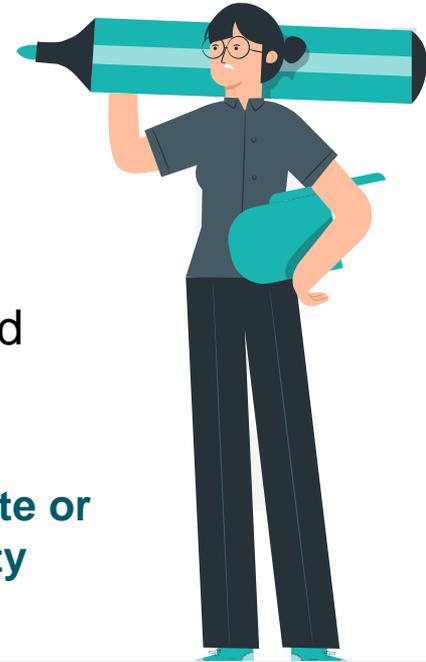
(PAST 12 MONTHS)



Sometimes
not enough food

Often
not enough food

**= 33% facing Moderate or
severe food insecurity**

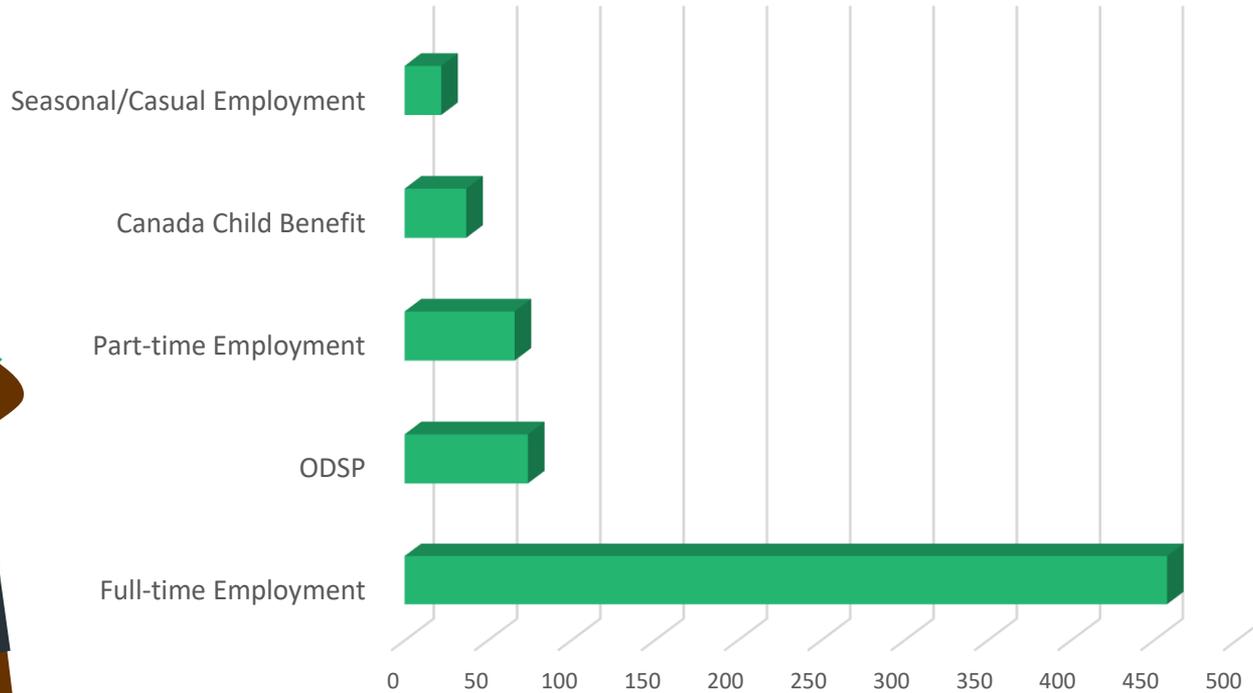


United Way
Perth-Huron



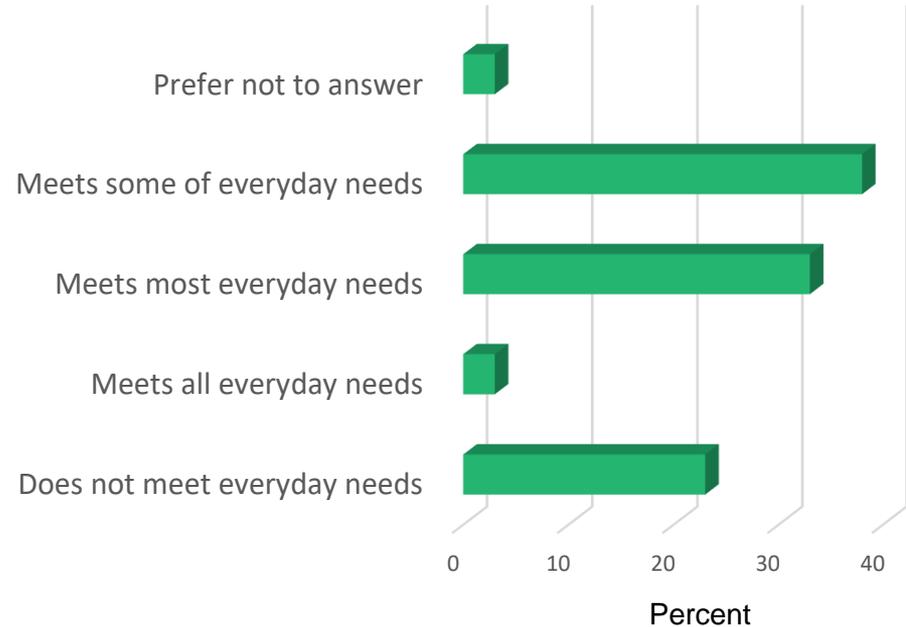
Social Research &
Planning Council

INCOME

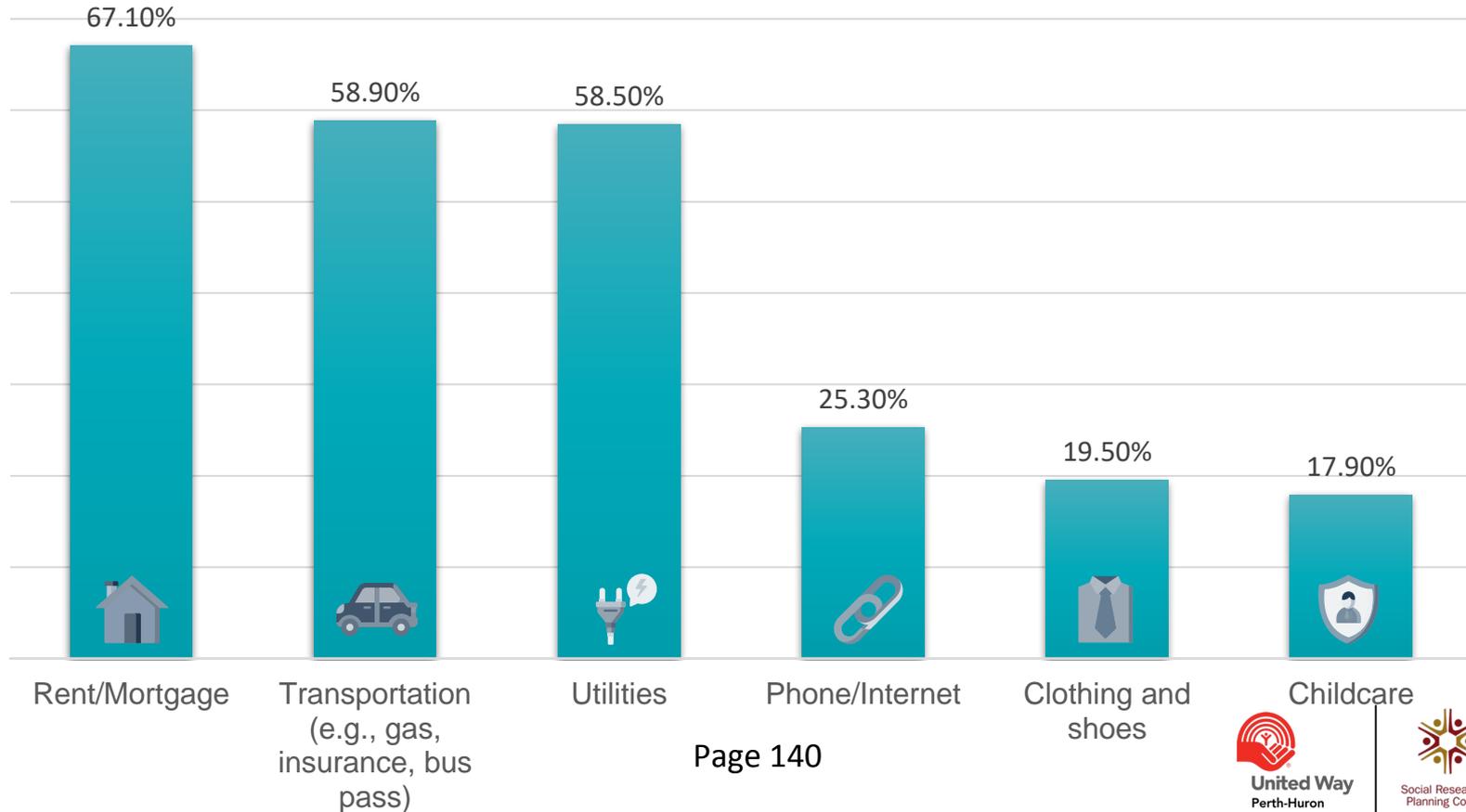


DOES INCOME MEET NEEDS?

- Approximately 37% indicated that their annual income is less than \$35,000
- Food insecurity is directly related to income



LIVING EXPENSES IMPACTING FOOD BUDGET



CHANGES IN EATING BEHAVIOUR

38% of respondents have **often** been in a situation where they could not afford balanced meals.

38%

44%

44% said this was **sometimes** the case

Main foods that people have been unable to afford:



Meat
79%



Fruits
71%



Vegetables
57%



Whole Grains
11%



Dairy Products
36%



Sweets & Fast Food
21%



Bread, Cereal, Potatoes
21%



PREVALANCE OF FOOD INSECURITY

- In 2021, approx. 16% of Canadians and Ontarians were food insecure¹
- In 2021, approx. 14.6% of Huron Perth residents were food insecure²

	ADULTS	CHILDREN
Frequency of reducing size of meal or skipping meals	33% said almost every month	9% said almost every month
	29% said some months	12% said some months
Frequency of going a day without eating	19% said almost every month	3% said almost every month
	20% said some months	7% said some months



FOOD BANKS AND FOOD INSECURITY³

Probability of severely food-insecure households using food banks and other strategies when short of money

59.1%

Ask Financial
Help From
Friends/Family

47.7%

Miss Bill
Payment

29.5%

Ask Help from
Organizations

28%

Miss Rent/
Mortgage
Payment

20.6%

Use Food Bank

19.6%

Pawn/Sell
Possession

Data source: 2008 Canadian Household Panel Survey Pilot². Severe food insecurity was assessed with one question asking whether in the last 12 months household members ever had to eat less because they didn't have enough money to buy food.

ACCESSING COMMUNITY FOOD PROGRAMS

- Almost **50%** of respondents have **never** used community food programs
- Food programs that people have accessed:
 - Food bank (34%)
 - Food boxes (17%)
 - Community meals (14%)





48% of respondents had often been in situations where they had run short of money and were forced to make their food or food budget go further

What are the mental health implications of an inadequate food supply?

Mental Health Implications



Health Implications of Food Insecurity⁴



Nutrition

Poor quantity or quality of diet



Chronic Diseases



Infections Diseases



Prescription Use



Oral Health



Mental Health
Depression & Anxiety



Chronic Pain

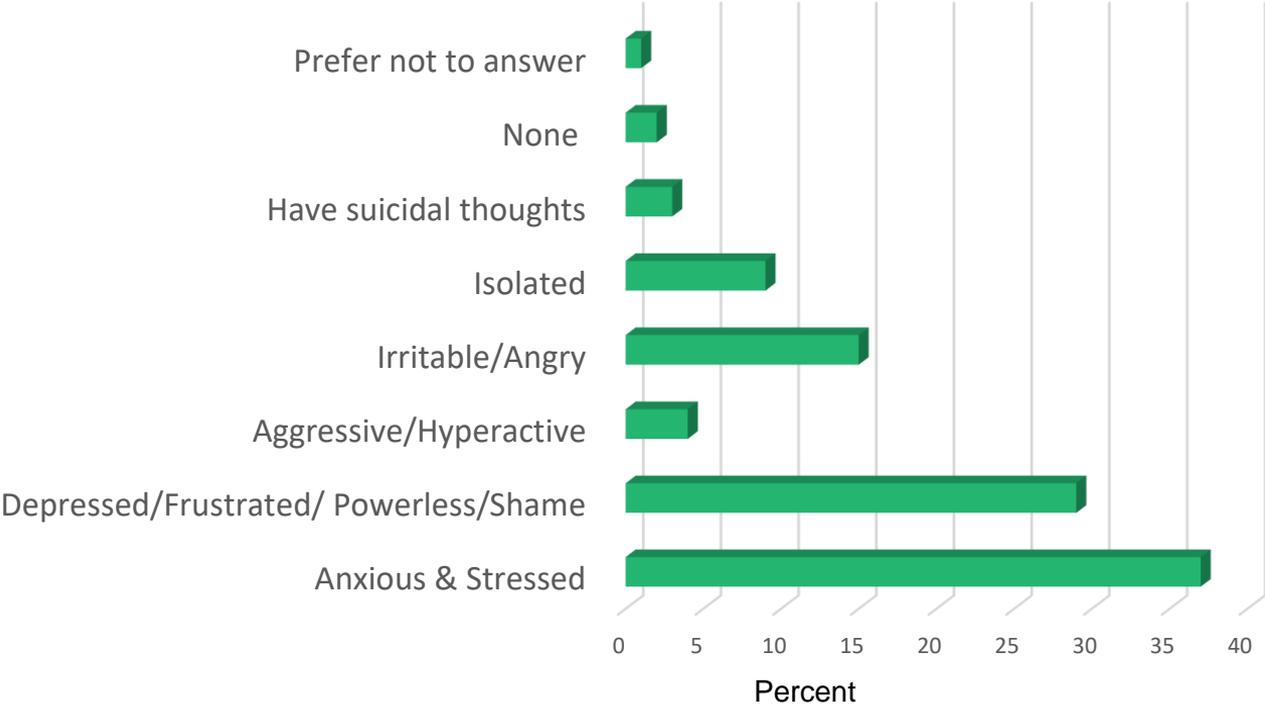
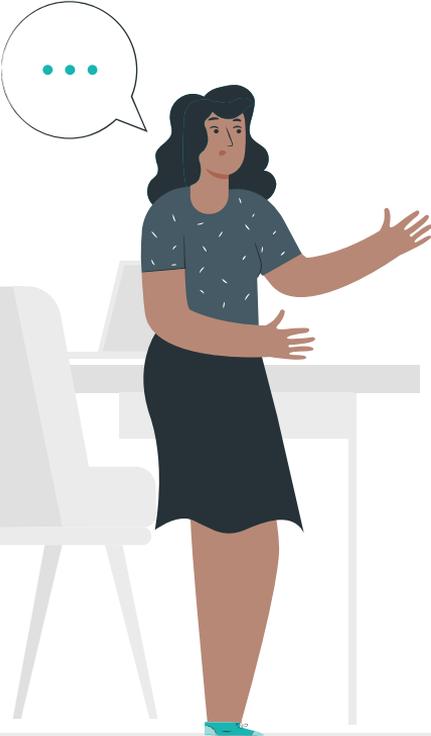


Health Care Use



Pre-mature Death

MENTAL HEALTH IMPLICATIONS



WHAT IS MONITORING FOOD AFFORDABILITY?

MONITORING FOOD AFFORDABILITY

- Surveys price of food at various grocery stores
- and
- U
- 61
- Meets the Canada's Food Guide Recommendations

The Monitoring Food Affordability Tool
and results are NOT to be used as
budgeting tool.

2022 INCOME SCENARIOS

SCENARIO	TOTAL INCOME	COST OF RENT	COST OF FOOD	FUNDS REMAINING
FAMILY OF FOUR MEDIAN ONTARIO INCOME (AFTER TAX)	\$9,323	3-BEDROOM \$1,423 (15% OF INCOME)	\$1,076 (12% OF INCOME)	\$6,824
FAMILY OF FOUR ONTARIO WORKS	\$2,760	3-BEDROOM \$1,423 (52% OF INCOME)	\$1,076 (39% OF INCOME)	\$261
FAMILY OF FOUR FULL TIME MINIMUM WAGE	\$3,793	3-BEDROOM \$1,423 (36% OF INCOME)	\$1,076 (23% OF INCOME)	\$1,474
SINGLE PARENT WITH 2 CHILDREN ONTARIO WORKS	\$2,528	2-BEDROOM \$1,622 (64% OF INCOME)	\$792 (31% OF INCOME)	\$114

SCENARIO	TOTAL INCOME	COST OF RENT	COST OF FOOD	FUNDS REMAINING
SINGLE PERSON ONTARIO WORKS	\$863	BACHELOR \$742 (86% OF INCOME)	\$386 (45% OF INCOME)	-\$265
SINGLE PERSON ONTARIO DISABILITY SUPPORT PROGRAM	\$1,309	1-BEDROOM \$1,258 (96% OF INCOME)	\$386 (29% OF INCOME)	-\$335
SINGLE PERSON OLD AGE SECURITY/GUARANTEED INCOME SUPPLEMENT	\$1,885	1-BEDROOM \$1,258 (67% OF INCOME)	\$279 (15% OF INCOME)	\$348
MARRIED COUPLE ONTARIO DISABILITY SUPPORT PROGRAM	\$2,322	1-BEDROOM \$1,258 (54% OF INCOME)	\$643 (28% OF INCOME)	\$421

EDUCATION AND ADVOCACY

Reports to Boards of Health on results of food costing with recommendations for government action

Public education (infographics and videos)

Media communication

Participation on local coalitions (basic income, poverty reduction)

THE BEACON HERALD



News / Local News



Healthy food, housing out of reach for vulnerable people in Perth and Huron: Report

Chris Montanini

Published Dec 08, 2022 • 3 minute read

[Join the conversation](#)



ODPH POSITION STATEMENT ON RESPONSES TO FOOD INSECURITY

https://www.odph.ca/upload/membership/document/2021-04/ps-eng-corrected-07april21_2.pdf



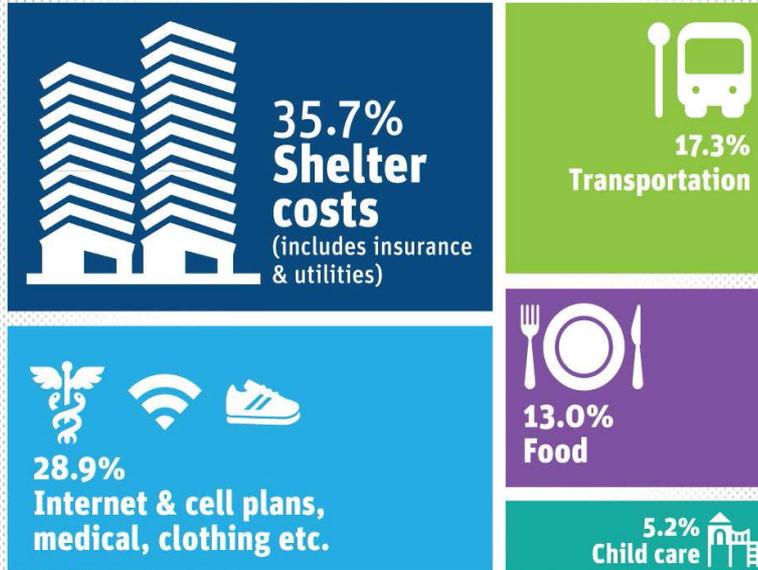
**Position Statement and
Recommendations on
Responses to Food Insecurity**



December 2020

LIVING WAGE

2022 Living Wage Breakdown: Perth Huron



Figures represent an aggregation of 3 household types. For more:
ontariolivingwage.ca/documentation

\$20.70/hr



“Work should help you rise out of poverty,
not keep you there.”

Source: - *How Much Is Enough Report: SRPC*

RECOMMENDATIONS

- Advocate for adequate income for all Canadians
- Become a Certified Living Wage Employer
- Support free income tax filing assistance
- Offer free sports and recreation activities

BASIC INCOME^{5,6}

- Unconditional cash transfer
- Meets basic needs, participate in society and live with dignity
- Works to full the gap
- Pilot test in Brantford, Hamilton and Brant County
- Improvement in health, food security status, decreased substance use

THANK YOU



Contact:

ccunningham@hpph.ca

1-888-221-2133 ext. 2306



**United Way
Perth-Huron**



**Social Research &
Planning Council**

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2022

What is monitoring food affordability?

Why can't people afford food?

Why does the cost of food matter?

Food charity is not a solution to food insecurity

What can we do to ensure everyone has access to enough food?

Strategies to address food insecurity

What else can you do?

The Real Cost of Eating in Huron and Perth



Food security is when all people, at all times, have physical and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life.

Food insecurity is when people or their families have inadequate or insecure access to food due to financial constraints.

What is monitoring food affordability?

To monitor food affordability, Huron Perth Public Health surveys the price of a variety of food from grocery stores across Huron and Perth counties. Using a survey tool called Monitoring Food Affordability (formerly the Nutritious Food Basket), we calculate the cost of one week's worth of groceries. In 2022, the tool was updated to reflect the new Canada's Food Guide recommendations (2019). The results cannot be compared to previous years because it is a new survey tool that is being piloted across the province.

This survey is conducted by pricing 59 food items using the lowest available cost in six area grocery stores (three conducted in-store, three conducted online) and calculating the average retail price. The items costed meet the recommendations from Canada's Food Guide, and assume that people have the time, skill, and equipment needed to cook these food items. The tool does not include prepared convenience foods or household non-food items, such as toiletries.

In 2022, the cost of groceries for a family of four in Huron Perth was \$249 per week, or \$1,076 per month. For a family of four receiving Ontario Works, this means they need to spend 39% of their income on food to meet the Canada's Food Guide recommendations. This leaves \$261 each month for all other expenses not including rent.

Why can't people afford food?

For people earning minimum wage, working part-time and precarious jobs, receiving social assistance (Ontario Works, Ontario Disability Support Program) or living on a fixed income, it's hard to make ends meet.

Households living on low income will struggle to afford food

Food insecurity is the inadequate or insecure access to food because of financial constraints. People living with food insecurity may not experience hunger, but the food available to them might not be enough, safe, culturally adequate or meet the Canada's Food Guide recommendations.

In 2017, it was estimated that 11%* of Huron Perth households experienced food insecurity.¹

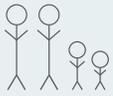
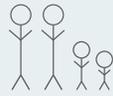
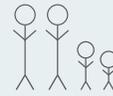
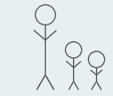
*Interpret with caution due to high sampling variability

Poverty is the root cause of food insecurity.

Below are examples of different income scenarios showing money remaining after basic monthly expenses are paid. As households living with low income often reside in rental housing, local rental rates are included.

These scenarios show that households living on low income have little, if any, money left over to pay for other basic expenses, such as:

- Heat, hydro and other utilities
- Transportation, car maintenance and gas
- Child care
- Phone and internet
- Clothing
- Insurance
- Laundry
- Non-prescription drugs and dispensing feeds for prescription drugs
- Eye and dental care
- Home maintenance
- Costs for children in school
- Household cleaners and personal hygiene products

	Households with Children				Households without Children			
	Scenario 1	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6	Scenario 7	Scenario 8
	 Ontario Works	 Minimum Wage Earner	 Median Ontario Income	 Single Parent Ontario Works	 Ontario Works	 ODSP	 Senior OAS/GIS	 ODSP
Income								
Total Monthly Income (After Tax)	\$2,760	\$3,973	\$9,323	\$2,528	\$863	\$1,309	\$1,885	\$2,322
Expenses								
Housing ²⁻⁸	\$1,423	\$1,423	\$1,423	\$1,622	\$742*	\$1,258	\$1,258	\$1,258
Food	\$1,076	\$1,076	\$1,076	\$792	\$386	\$386	\$279	\$643
Monthly Income Remaining for Other Expenses								
	\$261	\$1,474	\$6,824	\$114	-\$265	-\$335	\$348	\$421
<p>A single person living on Ontario Works or Ontario Disability Support Program could spend most of their income on the rent. There would be no money left for food or other expenses.</p> <p>*The cost of rent could be higher for a single person on Ontario Works if there were no bachelor apartments available to rent in Huron and Perth counties, in which case they would need to rent a one-bedroom or share living expenses with a roommate.</p> <p>The situation is not much better for a family of four or a single parent on Ontario Works. After paying for rent and food, they have only \$261 and \$114 respectively left to cover all other expenses.</p>								
% Income Required for Rent	52%	36%	15%	64%	86%	96%	67%	54%
% Income Required for Food	39%	27%	12%	31%	45%	29%	15%	28%

Why does the cost of food matter?

In reality, people usually choose to pay their rent and other fixed expenses, such as heat and transportation, first. Food becomes a flexible expense, meaning food such as fresh vegetables and fruits is only bought **if** and **when** it can be afforded. This often results in a diet that does not meet Canada's Food Guide recommendations, as well as food insecurity.

When people can't afford to buy enough food, they are more likely to have poorer health. This may include experiencing depression, an increased risk of chronic illnesses, poor growth and development, and a shorter life expectancy.⁹

In 2015, Tarasuk et al. estimated that healthcare costs for severely food insecure households are 121% higher compared to those living in food secure households, which results in an additional \$2,322 per person per year in health care costs in Canada.¹⁰ Today, that cost is likely significantly higher.

Food charity is not a solution to food insecurity

Food banks were originally intended to provide temporary relief during difficult economic times in the 1980s. Even after the economy improved, the need for charitable food assistance continued and has grown exponentially in that time. Food banks remain the primary community response to food insecurity.

Many people believe that the existence of food banks means that food insecurity is solved. In reality, food banks and other charitable food programs are not a solution because:

- The majority of people who cannot afford to feed themselves and their families do not or are unable to access food banks. It's estimated that only about one quarter of households who are food insecure use food charities.¹¹
- Food banks operate under many constraints, including limited selection of food due to reliance on donations, and lack of facilities to store fresh produce.
- Food banks are forced to restrict the number of times people can use their services because of low supply, lack of storage and a shortage of volunteers. Individuals may only be allowed to visit a food bank once per month, receiving only five to seven days' worth of groceries.

Other food programs such as community kitchens, community gardens, community meals and school nutrition programs benefit participants greatly because they decrease social isolation, can teach food skills, and offer other opportunities. However, these programs are not able to decrease the prevalence of food insecurity, which is a result of inadequate income rather than lack of access to food or food skills.



What can we do to ensure everyone has access to enough food?

1. Become more aware about why food insecurity is a serious public health problem. You can read about this at [PROOF: Household Food Insecurity in Canada](#); [PROOF Fact Sheets](#) or participate in Food Insecurity Training put on by your local health unit.
2. Learn about why income solutions are needed to reduce food insecurity by reading the [Ontario Dietitians in Public Health \(ODPH\) Food Insecurity Position Statement](#)
3. Spread the word!
Share what you learn with others. This could be with community partners, clients, friends, family or coworkers to educate them about food insecurity and help them become aware of the root cause – income. You can use [ODPH's Food Insecurity Infographic](#) or share the [Cent\\$less Campaign](#).
4. Speak with Candidates.
You may have the opportunity to speak with candidates before the next election and you can bring up your findings about food insecurity and ask them how they plan to address the issue.
5. Send letters to your MP and MPP showing your support for income-based solutions to address food insecurity. ODPH has a [letter template](#) that you may use and edit as needed.

Strategies to address food insecurity

- Basic Income Guarantee
- Increases to Social Assistance and disability pension rates
- Implementing a Living Wage
- Increases to minimum wage
- Increases in investments for subsidized, affordable and stable housing
- Income protection for precarious employment and low wages
- Providing accessible and affordable child care
- Investing in affordable public transit



What else can you do?

- Visit the [Poverty to Prosperity Facebook page](#) to learn more about the causes of food insecurity, share what you learn with friends, neighbours and community leaders and start a conversation.
- Learn about the [Huron-Perth Living Wage](#) from the Social Research and Planning Council. Share the summary with friends, neighbours and community leaders and start a conversation.
- Ask your MP and MPP to support affordable housing, income security, public transit and accessible child care.
- Support free tax clinics, either by hosting or becoming a volunteer. These clinics provide free income tax filings to those living with low incomes in order to receive their entitled benefits.
- Visit [Ontario 211](#) to learn about the resources available to help families living with low income participate in community activities such as sports and arts activities.
- Join the thousands of Canadians who are advocating for Guaranteed Livable (Basic) Income!

Food insecurity is the inadequate or insecure access to food because of financial constraints.



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3. [Housing and homelessness](#). Social Research & Planning Council – My Perth Huron. Retrieved July 18, 2022
4. [Housing Services](#). Huron County. Retrieved July 18, 2022
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10. Tarasuk et al. (2015). [Association between household food insecurity and annual health care costs](#). Canadian Medical Association Journal, 187(14)
11. Tarasuk et al. (2020). [The Relationship Between Food Banks and Food Insecurity: Insights from Canada](#). Voluntas, 31:841–852



For more details about
Monitoring Food Affordability,
please contact
Huron Perth Public Health.

www.hpph.ca

1-888-221-2133



The Right Honourable Justin Trudeau, P.C., MP
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Chrystia Freeland, P.C., M.P.
Deputy Prime Minister
Office of the Deputy Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Chrystia Freeland, P.C., M.P.
Minister of Finance
Department of Finance Canada
90 Elgin Street
Ottawa, ON K1A 0G5

Dear Prime Minister Trudeau and Deputy Prime Minister Freeland:

Re: Basic Income for Income Security

On behalf of our Municipality, as Councillors, we are writing to convey our strong support for the call to institute a Basic Income program for all Canadians.

The impact of low income on health has been well documented. Substantial and robust evidence confirms a direct link between socioeconomic status and health status - people in the lowest socioeconomic groups carry the greatest burden of illness.¹

The need for a basic income for working age adults has become more urgent in light of the current global pandemic.² In addition, hundreds of thousands of workers are trying to survive with reduced hours or on care-giving or sick leave benefits. Trends towards precarious and low wage work may be exacerbated as inflation impacts our economy and employers aim to cut costs.³

Income is arguably the most significant social determinant of health. People with limited access to income are often more socially isolated, experience more stress, have poorer mental and physical health and fewer opportunities for early childhood development and post-secondary education. They also often have inadequate housing, more exposure to environmental pollutants and are unable to access healthy or adequate food.⁴ This reality has been visibly exacerbated by the COVID 19 pandemic.⁵ Basic income is a policy approach where the

¹ <https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health/what-makes-canadians-healthy-unhealthy.html>

² <https://www150.statcan.gc.ca/n1/daily-quotidien/230106/dq230106a-eng.htm>

³ https://d3n8a8pro7vhm.cloudfront.net/obin/pages/142/attachments/original/1592339040/REPORT_-_Case_for_Basic_Income_for_Work_-_final.pdf?1592339040

⁴ <http://evidencenetwork.ca/background-the-impact-of-poverty-on-health/>

⁵ <https://www.publichealthontario.ca/-/media/documents/ncov/covid-wwksf/2020/05/what-we-know-social-determinants-health.pdf?la=en>

government guarantees every individual a livable income regardless of their employment status.⁶

Around the world, basic income is becoming recognized as an effective way to support important societal goals, including the reduction and elimination of poverty and economic insecurity; the narrowing of extreme income and wealth inequalities; improving health, and supporting democratic engagement.⁷ Basic income, as part of a robust social safety net, has the potential to address these realities as well as associated health equity goals by mitigating the impact of the most significant social determinants of health.⁸

Examples of Canadian evidence that demonstrate the positive impact of basic income programs include the Old Age Security and Guaranteed Income Supplement delivered to seniors through Canada's public pension system and the Canada Child Benefit delivered to lower income families with children.

A recent [report](#) from Ontario Basic Income Network notes that while not a panacea, basic income is an important tool for placing human well-being above all else – and for revaluing work, both paid and unpaid. A basic income can establish a socio-economic floor beneath which no Canadians will fall. There is an abundance of substantiated data about basic income and its significant and positive impact on the overall health and well-being of individuals and families, our neighbourhoods and communities, and our economy and society at large.⁹

We encourage your government to take swift and immediate action on a Basic Income program as a long-term response to the problems of income insecurity as well as a response to the economic impact of the COVID-19 pandemic.

Sincerely,

⁶ <https://basicincomecanada.org/what-is-basic-income/>

⁷ <https://news.un.org/en/story/2020/05/1063312#:~:text=Senior%20UN%20official%20calls%20for%20universal%20basic%20income%20to%20tackle%20growing%20inequality,-6%20May%202020&text=The%20COVID%2D19%20pandemic%20is,huge%20numbers%20of%20people%20world-wide.>

⁸ <https://www.canada.ca/en/public-health/services/health-promotion/population-health/what-determines-health.html>

⁹ https://d3n8a8pro7vhmx.cloudfront.net/obin/pages/142/attachments/original/1592339040/REPORT_-_Case_for_Basic_Income_for_Work_final.pdf?1592339040

FOOD INSECURITY SURVEY

Summary of Findings

In November 2022, United Way Perth-Huron’s Social Research & Planning Council created and implemented a survey to capture the characteristics of food insecurity in Huron County and Perth County, including the municipalities of Stratford and St. Marys. This was done based on specific demographic features and a target population. Thanks to exhaustive promotion and community efforts, 1,125 surveys were collected in both paper and digital formats; 66% (740) reached the narrowed down inclusion criteria (current clients of non-profit or other community organizations and are facing challenges in covering their basic needs) . This report outlines the key findings of the 740 responses from this survey.

DEMOGRAPHICS

Approximately 79% of respondents identified as women and 20% as men. Men are underrepresented in this survey as they make up 49% of the population in Perth and Huron¹. The majority (58%) were 31–45 years old, 17% were 15–30 years old and 25% were over the age of 46. The ages of participants in this survey is compared to the overall population in Perth and Huron and outlined in the table on the right. Out of the 740 respondents, 13% self-identified as a person with a disability, almost 9% were Indigenous and approximately 7% were immigrants.

Age	Survey Respondents	Age	Huron-Perth Population
15-30 years old	17%	15-30 years old	17%
31-45 years old	58%	31-45 years old	17%
Over 45 years old	25%	Over 45 years old	49%

LIVING CONDITIONS THAT INCREASE THE RISK OF FOOD INSECURITY

The **main source of household income** for the majority (62%) of respondents was **full-time employment**. Other sources included the Ontario Disability Support Program (10%), part-time employment (9%), the Canada Child Benefit (5%), and seasonal or casual employment (3%).

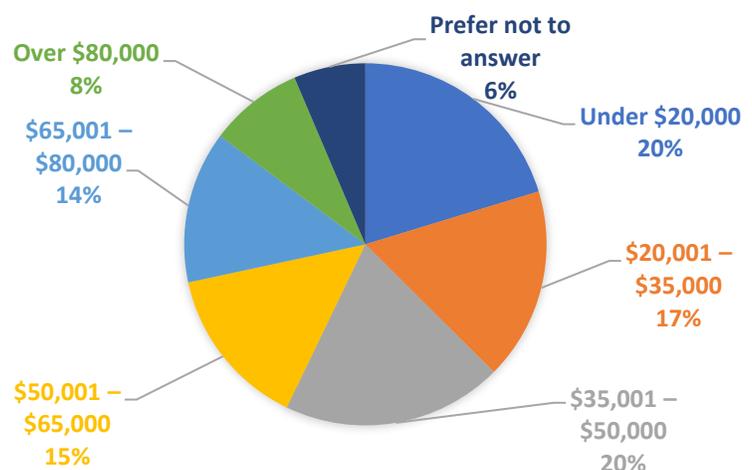


Figure 1: Average annual income

¹ Statistics Canada, Census 2021. Age (in single years), average age and median age and gender: Canada, provinces and territories, census divisions and census subdivisions.

The **average annual income** of respondents is displayed in the chart on the right. Approximately 37% indicated their annual income is less than \$35,000.

Over 70% of respondents have 3 or more dependents (including themselves) on their household income. About 81% of respondents indicated that they have children in their household; 43% were couple with children, 23% were one adult with children, and 15% was one adult with children. Below is a chart displaying the responses when participants were asked whether their income met their everyday needs. Of the 740 respondents, only 3% felt their income met their everyday needs.

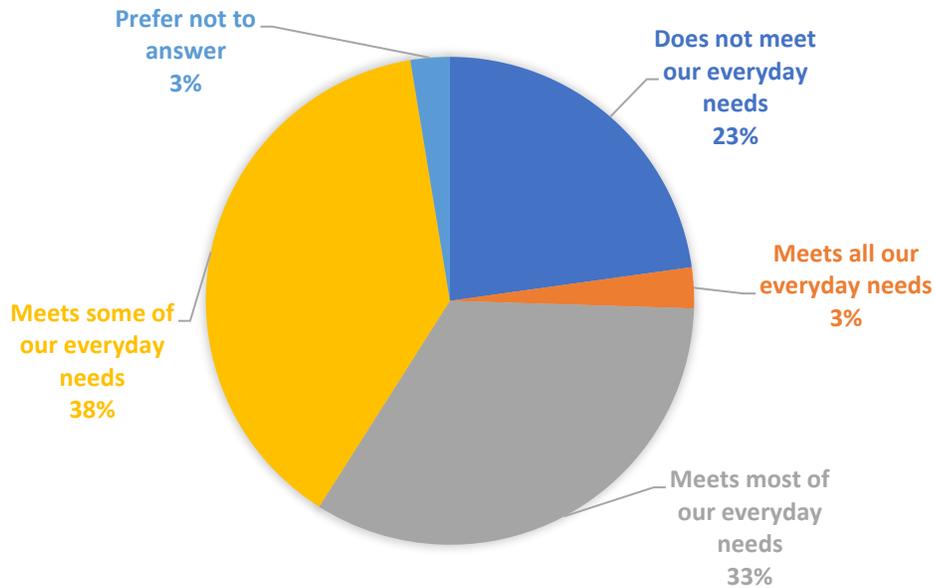


Figure 2: Does income meet everyday needs?

HOUSEHOLD FOOD SITUATION (PAST 12 MONTHS)

Twenty-seven (27) % of participants indicated that, in the past 12 months, they sometimes didn't have enough food to eat and 9% said they often didn't have enough to eat. 88% had to sacrifice their household food budget to pay other living expenses. Some of these expenses are displayed in the chart below.

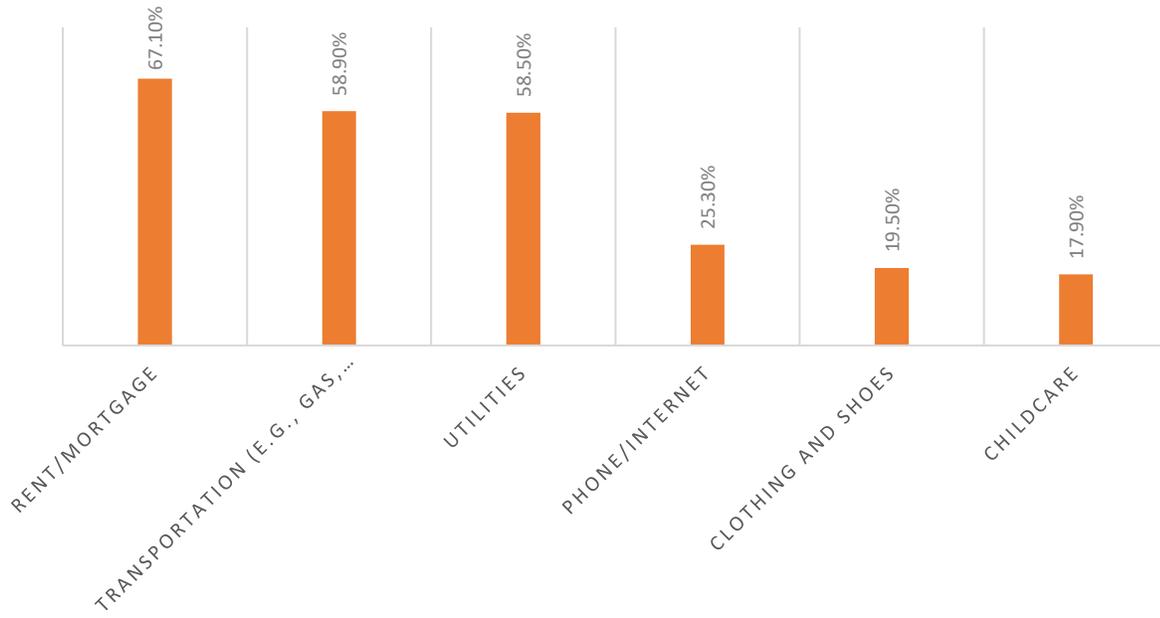


Figure 3: Living expenses people sacrificed their food budget for

MENTAL HEALTH AND SOCIAL IMPLICATIONS

Approximately 48% of respondents indicated they were often in situations where they ran short of money and were forced to try and make their food or food money go further. 25% of respondents said they were often in situations where the food they bought didn't last and they did not have the money to buy more. 41% said this was sometimes true. The chart below displays the **mental health implications** of an inadequate food budget or food supply.

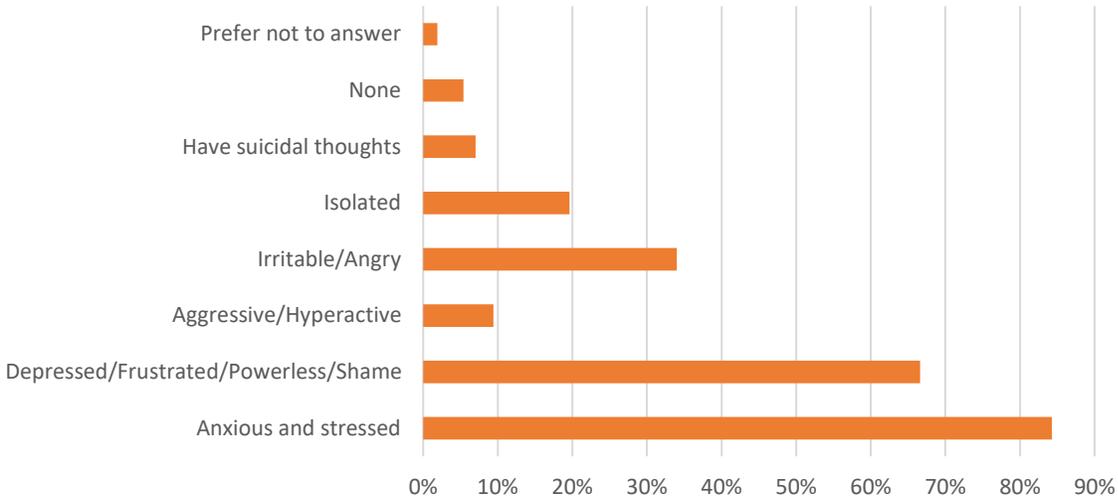


Figure 4: Mental health implications of inadequate food budget or supply

Due to their food situation, participants report facing physical and mental challenges (38%), relationship issues at home (31%), barriers to moving forward with their lives (29%) and low productivity at work or school (22%). 41% of respondents indicated they sometimes worried because their food would run out before they had money to buy more. 32% said this was often true and 18% said it was rarely true.

EATING BEHAVIOUR CHANGES DUE TO LACK OF MONEY

When asked if they faced situations where they could not afford balanced meals for themselves and their household members in the last 12 months, 38% of respondents said this was often the case and 44% said it was sometimes the case.

Below are the main foods people were unable to afford because of their high cost:

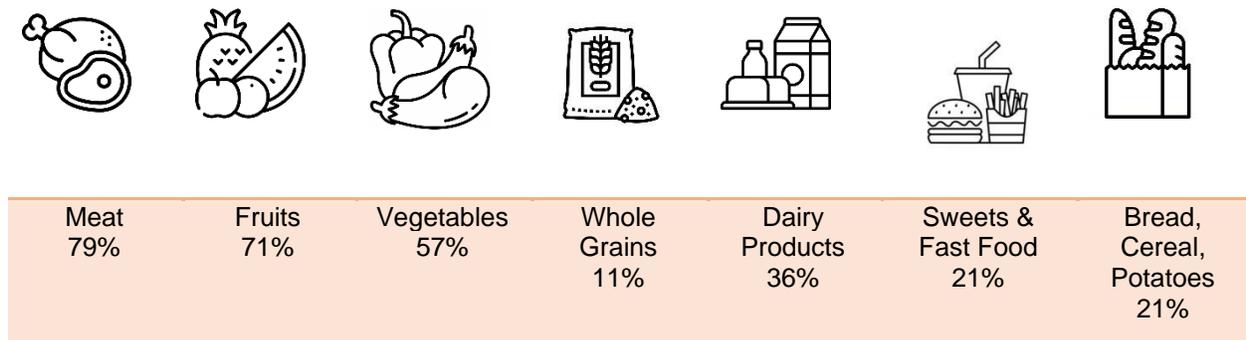
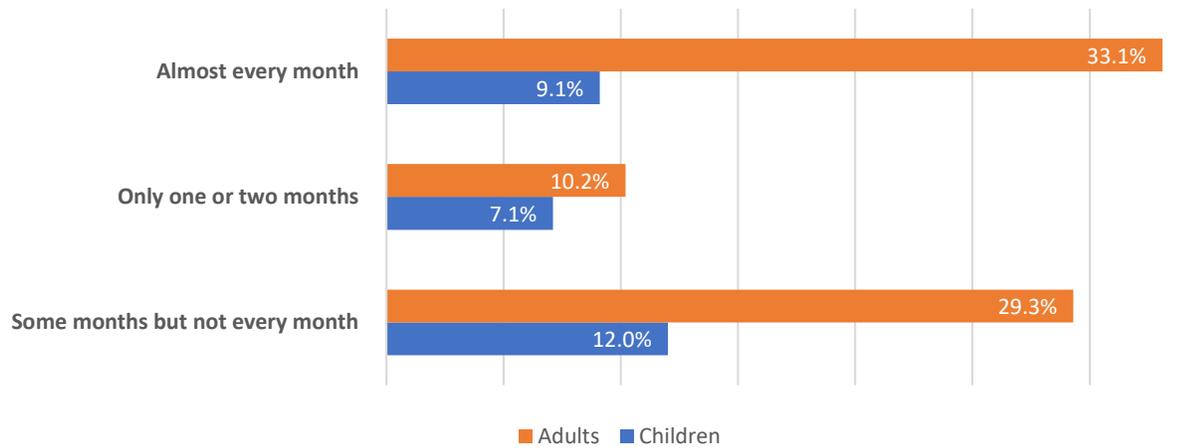


Figure 5: Foods people are unable to afford.

ADULTS AND CHILDREN EXPERIENCING FOOD INSECURITY (PAST 12 MONTHS)

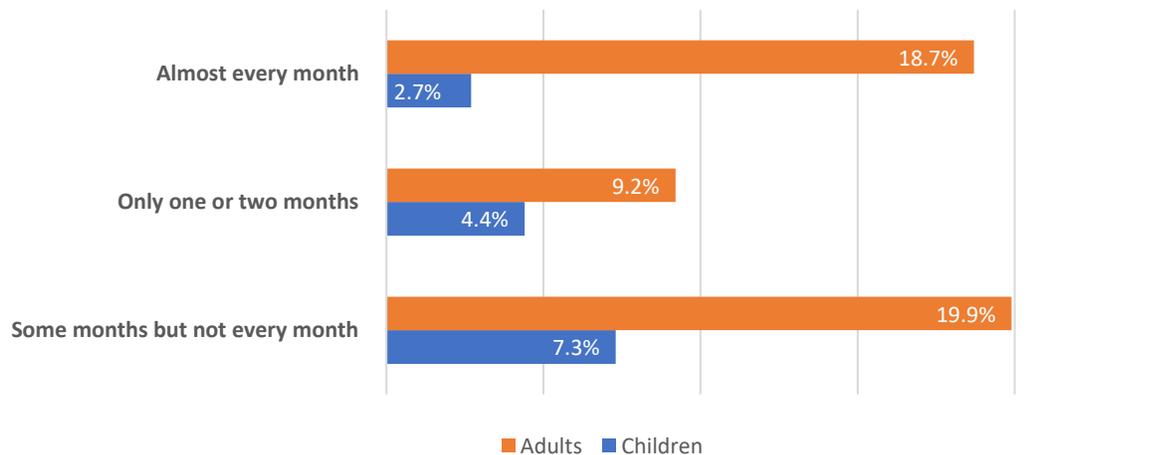
When asked if they had to cut the size of a meal or skip meals because there was not enough money to buy food, 33% indicated this happened almost every month and 29% said this happened some months. 9% of participants said they had to cut the size of their children’s meals, or their children had to skip a meal almost every month. 12% said this happened some months but not every month.

Had to Cut the Size of a Meal or Skip Meals



When asked if they ever went a day without eating because there was not enough money to buy food, 19% said it happened almost every month and 20% said it happened some months. 3% said their children had to go a whole day without food almost every month and 7% said this happened some months.

Skipped a Whole Day of Food



FOOD COMMUNITY PROGRAM USAGE (PAST 12 MONTHS)

Almost **50% of participants said they never used any food community programs** (such as food boxes, community meals, food banks, food pantries). 34% indicated they accessed a food bank, 17% used food boxes and 14% accessed community meals. Other programs used included student nutrition programs, meal delivery services and food pantries.

RECOMMENDATIONS

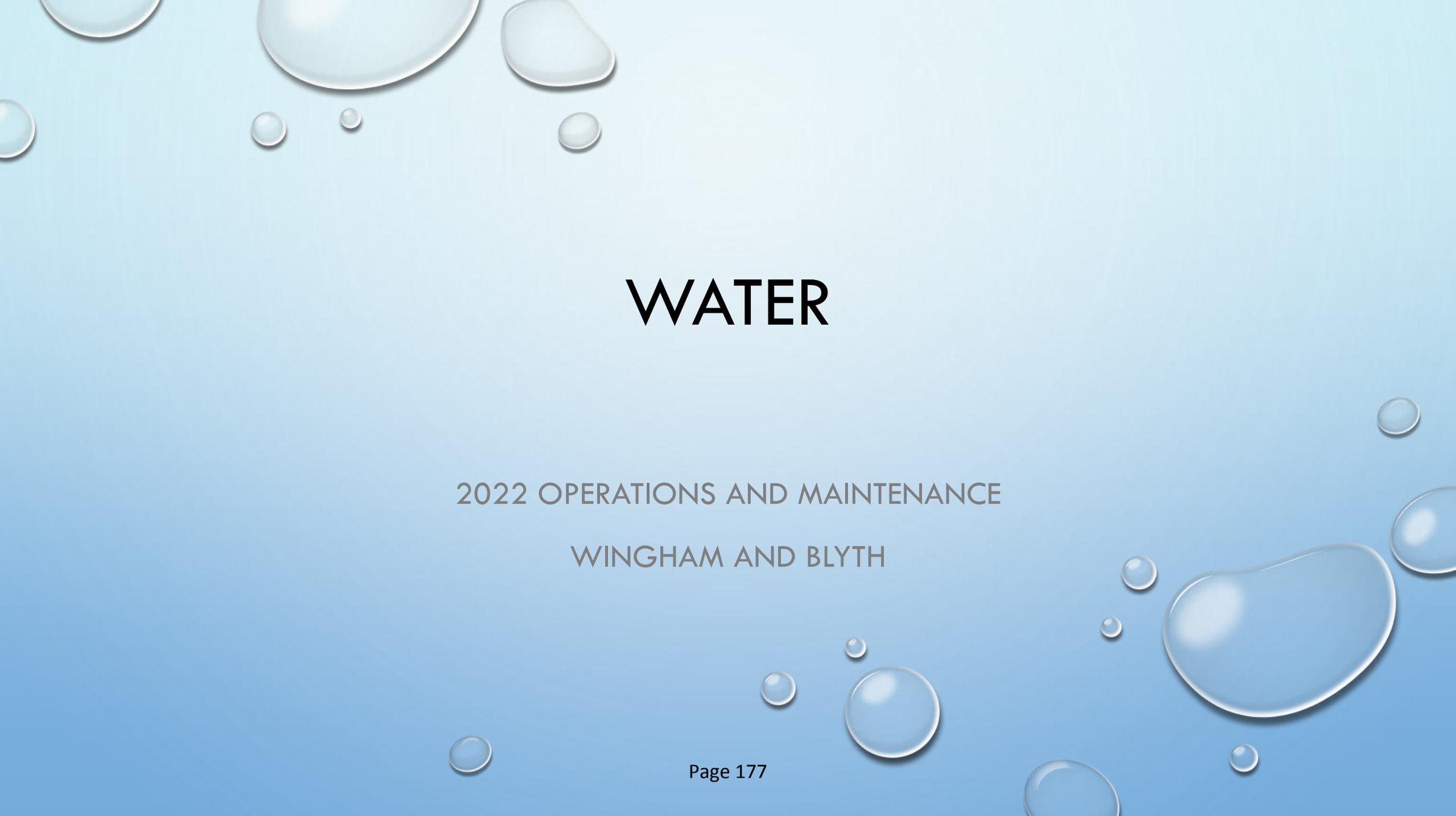
Poverty is the root cause of food insecurity. When a household has sufficient income to cover household necessities — particularly fixed expenses such as rent or mortgage, transportation, and utilities — the food budget does not have to be sacrificed. Strategies that address poverty and increase incomes of low income households will also address food insecurity.

1. Promote the implementation of a **living wage**. When wages reflect the cost of living in a community, people can afford basic needs and will not have to sacrifice their food budget. Paying a living wage, and supporting employers to pay a living wage, helps ensure people can meet their household needs, including food.
2. Advocate for a **basic income**. A basic income is a guaranteed amount regularly given by the government to every household that needs it, without conditions, to meet basic needs. A basic income allows all individuals to have the purchasing power to acquire adequate, nutritious food.
3. Advocate for an **increase in social assistance rates** and increased earnings allowance and rates that adjust for inflation. If Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates are indexed to inflation, individuals who are unable to work can have enough income to cover basic living expenses, including adequate and nutritious food.

THE TOWNSHIP OF NORTH HURON WATER AND WASTEWATER OPERATIONS AND MAINTENANCE SUMMARY OF 2022 ACTIVITIES

PRESENTED BY: VEOLIA WATER CANADA



The background is a light blue gradient with several realistic water droplets of various sizes scattered across it. The droplets have highlights and shadows, giving them a three-dimensional appearance. The word "WATER" is centered in the upper half of the page.

WATER

2022 OPERATIONS AND MAINTENANCE

WINGHAM AND BLYTH

WATER MAINTENANCE / IMPROVEMENTS / PROJECTS COMPLETED

WINGHAM WATER

PREVENTATIVE MAINTENANCE PERFORMED AS PER THE COMPUTERIZED MAINTENANCE PROGRAM

WELL 4 RAW WATERLINE REPLACED

WATERMAIN TO HUTTON HEIGHTS INSTALLED

NEW FUEL TANKS INSTALLED FOR ALL OUR GENERATORS

INSTALLED NEW STENNER PUMP AT WELL 4

BLYTH WATER

- PREVENTATIVE MAINTENANCE PERFORMED AS PER THE COMPUTERIZED MAINTENANCE PROGRAM
- NEW FUEL TANKS INSTALLED FOR ALL GENERATORS

MECP WATER INSPECTIONS 2022

- WINGHAM DRINKING WATER SYSTEM INSPECTION WAS JUNE 21, 2022
 - 100% INSPECTION RATING
- BLYTH DRINKING WATER SYSTEM INSPECTION WAS JULY 28, 2022
 - 100% INSPECTION RATING

WATER TAKING LIMITS 2022 WINGHAM WATER

WINGHAM WATER PTTW: 1450-B38HKS

- PERMIT TO TAKE WATER PERMITS A MAX DAILY FLOW :

WELL 3: 6537M3/DAY

WELL 4 : 5270M3/DAY

TOTAL: 11807M3/DAY

- PEAK FLOWS FOR 2022:

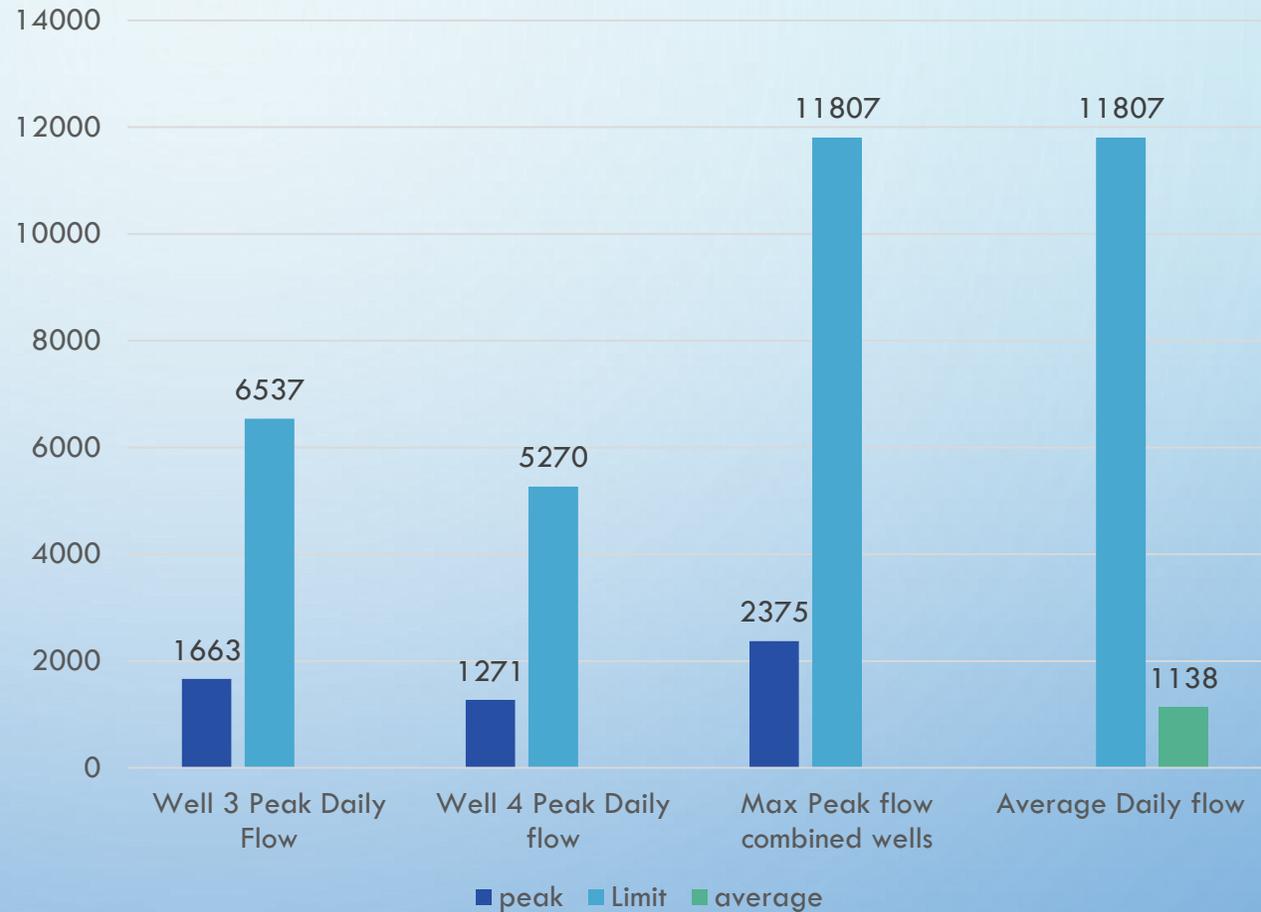
WELL 3: 1663M3 (25.4%)

WELL 4: 1271M3 (24.1%)

MAX DAILY FLOW: 2375M3 (20.1%)

AVERAGE DAILY FLOW: 1138 (9.6%)

Wingham Water Taking 2022
(Cubic Meters)



WATER TAKING LIMITS 2022 BLYTH WATER

BLYTH WATER PTTW: 6057-A3SJAU

- PERMIT TO TAKE WATER PERMITS A MAX DAILY FLOW :

WELL 1: 653M3/DAY

WELL 2 : 1123M3/DAY

WELL 5: 1728M3/DAY

TOTAL COMBINED WELLS: 3504M3/DAY

- PEAK FLOWS FOR 2022:

WELL 1: 313M3 (47.9%)

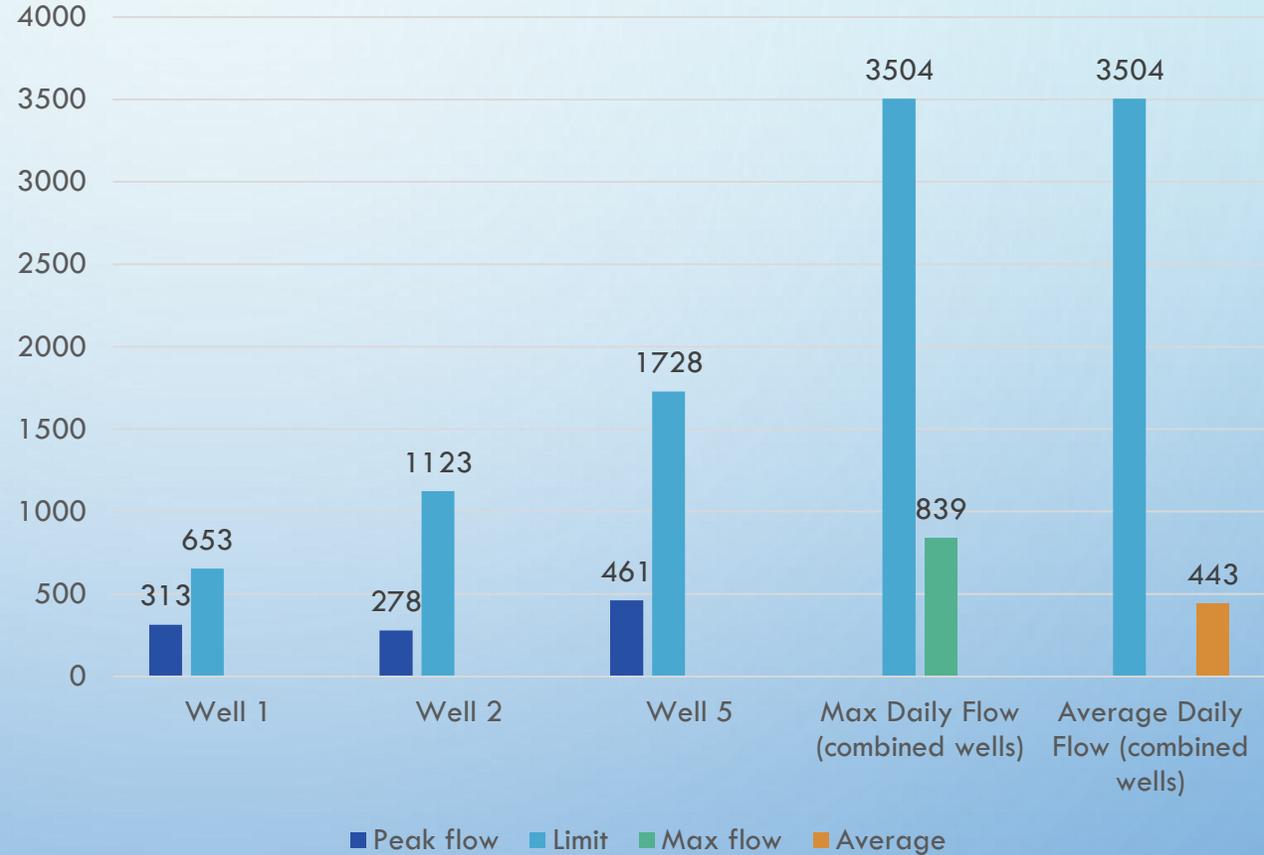
WELL 2: 278M3 (24.8%)

WELL 5: 461M3 (26.7%)

MAX DAILY FLOW COMBINED WELLS: 839M3
(23.9%)

AVERAGE DAILY FLOW ALL WELLS: 443M3 (12.6%)

Blyth Water Takings 2022
(Cubic Meters)



WATER QUALITY SUMMARY

WINGHAM

- DISTRIBUTION RESIDUALS TAKEN IN 2022: 477
- AVERAGE RESIDUAL: 1.14MG/L
- 364 TREATED WATER CHLORINE RESIDUALS TAKEN AT WELL 3
- 344 AT WELL 4 ALL WITHIN REQUIRED LIMITS WELL 4 HAD FEWER SAMPLES IN 2022 AS THE WELL WAS OUT OF SERVICE FOR A PERIOD OF TIME DUE TO THE RAW WATER LINE BEING REPLACED

BLYTH

- DISTRIBUTION RESIDUALS TAKEN IN 2022: 468
- AVERAGE RESIDUAL: 1.16MG/L
- 364 TREATED WATER CHLORINE RESIDUALS TAKEN FROM WELL 1, 2 & 5 ALL WITHIN REQUIRED LIMITS- MISSED ONE DAY WHERE A RESIDUAL WAS NOT COLLECTED DUE TO BLIZZARD LIKE CONDITIONS AND ROAD CLOSURES

ADVERSE SAMPLE RESULTS

WINGHAM

THERE WAS A 1 MG/L TOTAL COLIFORM IN THE DISTRIBUTION SYSTEM SAMPLES

THE MAXIMUM ALLOWABLE CONCENTRATION FOR TOTAL COLIFORMS IS 0 CFU/100ML.

AWQI # 158572 WAS CREATED AND RESAMPLES WERE COLLECTED ON JUNE 3, 2022.

THE RESAMPLE RESULTS CAME BACK CLEAR AND THE AWQI WAS CLOSED.

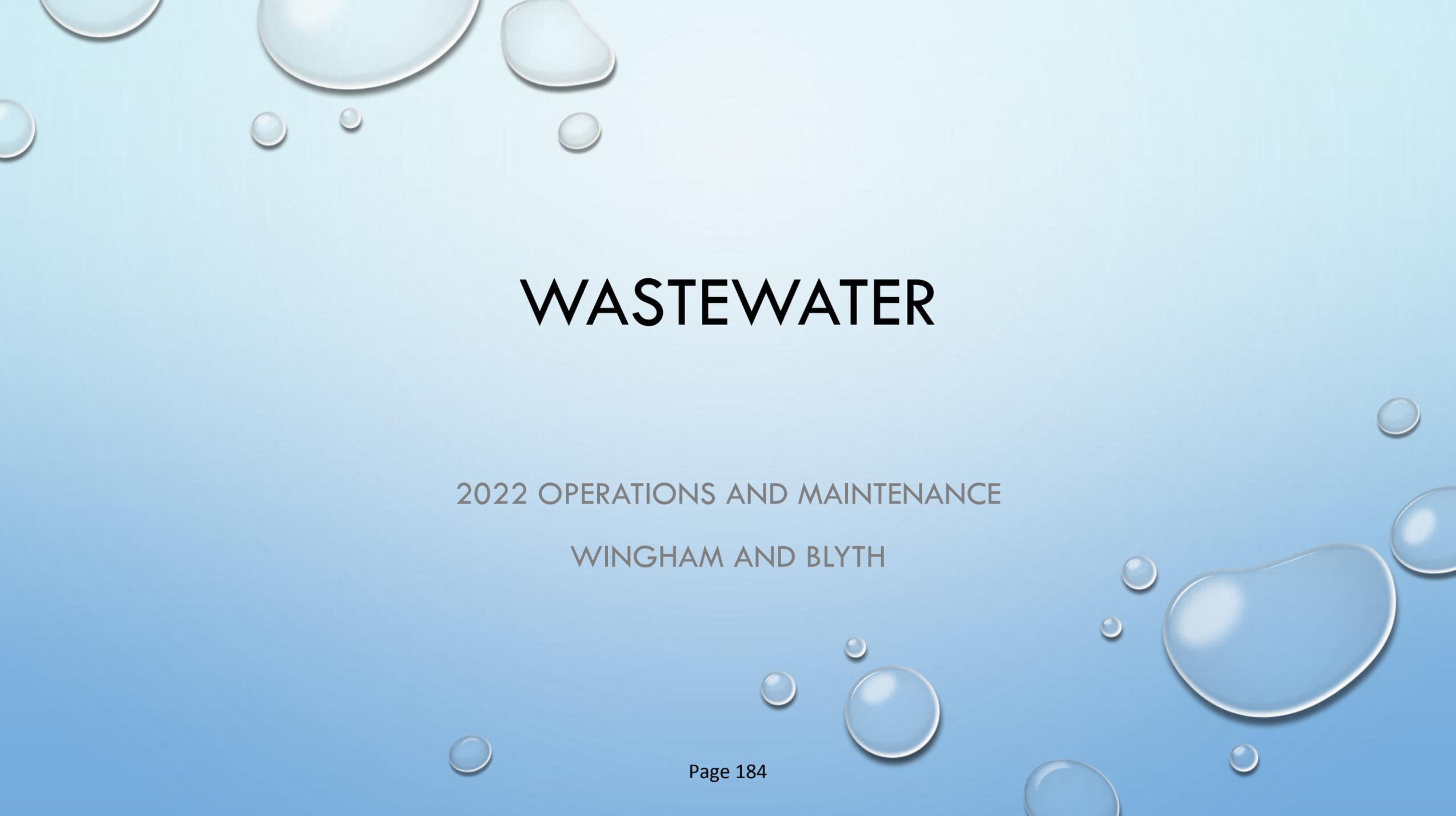
BLYTH

THERE WAS 1 AWQI 158571 FOR THE BLYTH DRINKING WATER SYSTEM IN 2022.

THIS AWQI WAS ISSUED AS A RESULT OF 1 CFU/100ML TOTAL COLIFORM SAMPLE RESULT IN MAY FROM THE BLYTH DRINKING WATER SYSTEM, THE MAXIMUM ALLOWABLE CONCENTRATION FOR TOTAL COLIFORMS IS 0CFU/100ML.

RESAMPLES WERE COLLECTED AT THE SOURCE OF THE ADVERSE AS WELL AS AN UPSTREAM AND DOWNSTREAM SAMPLE, THE

RESAMPLE RESULTS CAME BACK CLEAR.

The background is a light blue gradient with several realistic water droplets of various sizes scattered across it. The droplets have highlights and shadows, giving them a three-dimensional appearance.

WASTEWATER

2022 OPERATIONS AND MAINTENANCE

WINGHAM AND BLYTH

WASTEWATER MAINTENANCE/IMPROVEMENTS/PROJECTS COMPLETED

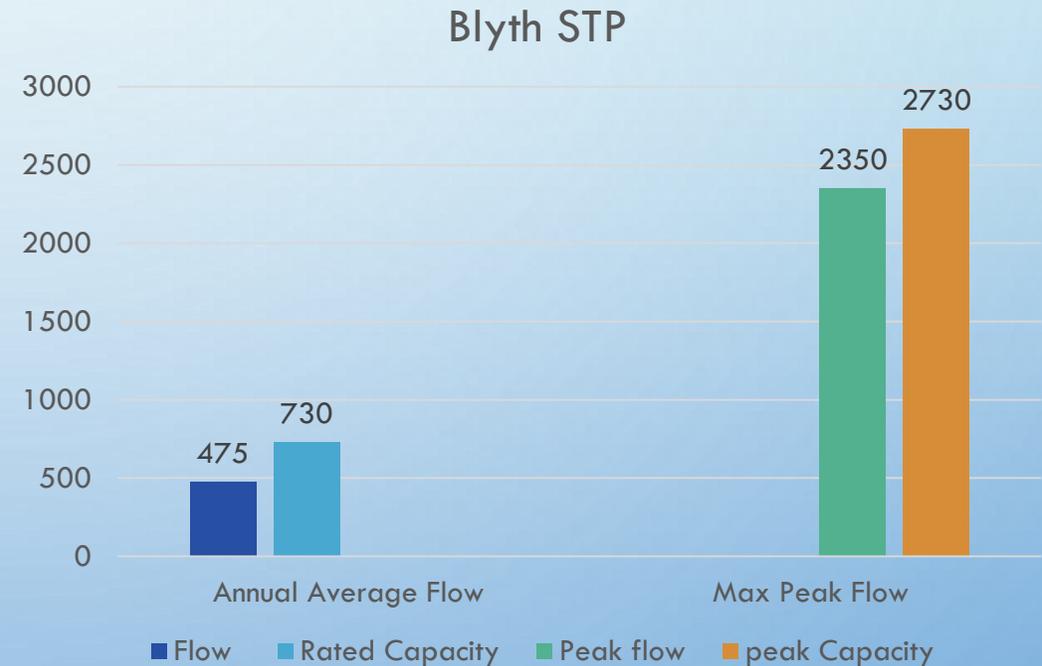
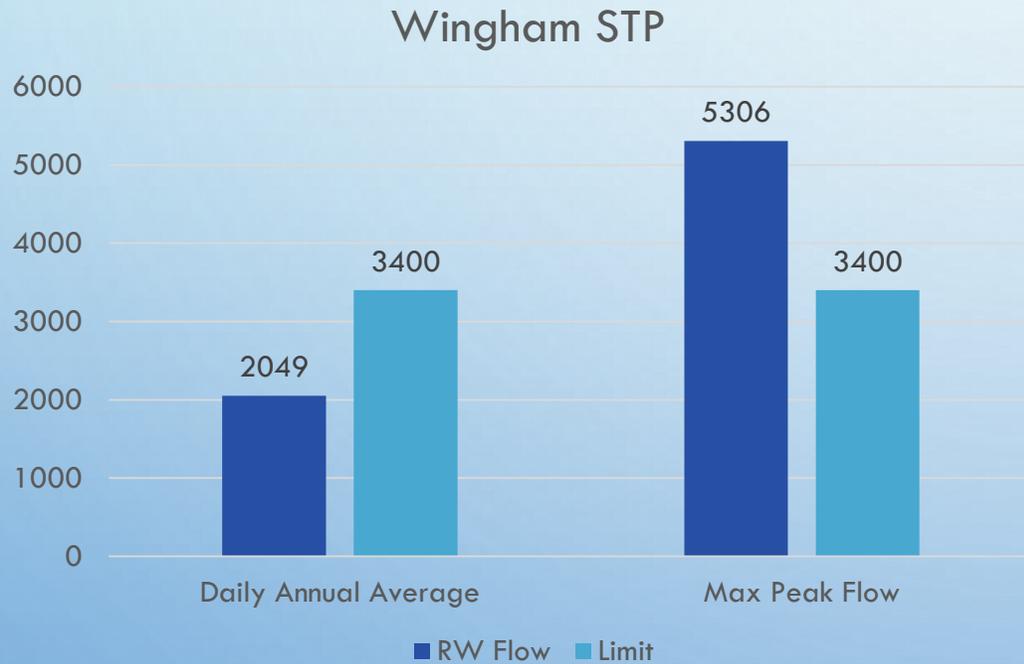
• WINGHAM WASTEWATER

- ROUTINE MAINTENANCE WAS PERFORMED THROUGHOUT THE YEAR, SUCH AS OIL CHANGES IN GEAR DRIVES AND CLEANING UV LIGHTS.
- CLARIFIER FLYGHTS AND CHAINS REPLACED

• BLYTH WASTEWATER

- ROUTINE MAINTENANCE WAS PERFORMED THROUGHOUT THE YEAR, ACCORDING TO THE COMPUTERIZED MAINTENANCE PROGRAM JOBSPLUS.
- FUEL TANK REPLACEMENT FOR GENERATOR

WASTEWATER CAPACITY 2022



When there are high flows at the Wingham STP we can divert to the Lagoons to avoid bypassing

WASTEWATER QUALITY SUMMARY

WINGHAM

- 96.5% BIOLOGICAL OXYGEN DEMAND REMOVAL
- 95.3% TOTAL SUSPENDED SOLIDS REMOVAL
- 88.4% PHOSPHOROUS REMOVAL
- 95.1% TOTAL KJELDAHL NITROGEN REMOVAL

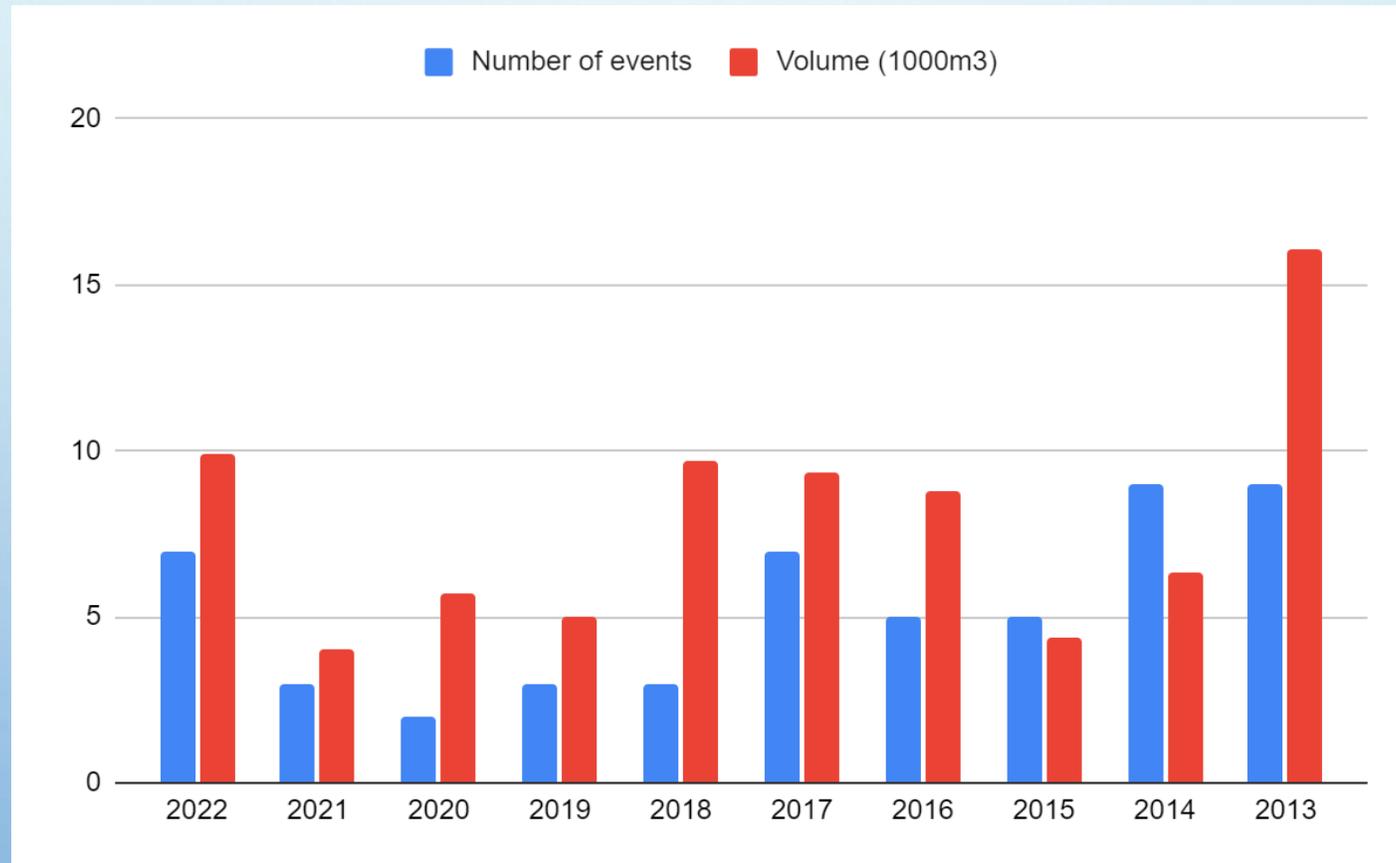
BLYTH

- 98.5% BIOLOGICAL OXYGEN DEMAND REMOVAL
- 97.8% TOTAL SUSPENDED SOLIDS REMOVAL
- 94.2% PHOSPHOROUS REMOVAL
- 96.8% TOTAL KJELDAHL NITROGEN REMOVAL

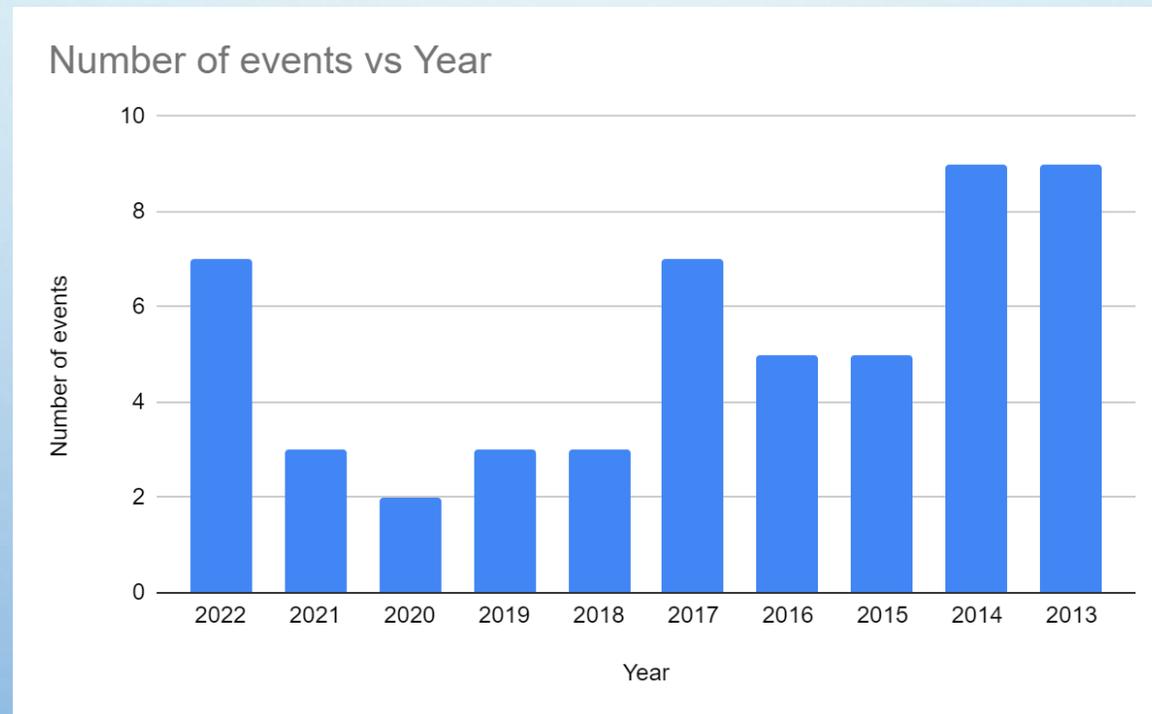
WASTEWATER BYPASSED 2022

- WINGHAM
 - NO BYPASSES TO REPORT IN 2022
- BLYTH
- THERE WERE 7 BYPASS EVENTS FOR THE BLYTH SEWAGE TREATMENT PLANT IN 2022,
- ALL OF THE BYPASSES WERE MEASURED SECONDARY BYPASSES.
- THE BYPASSES OCCURRED DUE TO HEAVY PRECIPITATION AND/OR SNOW MELT.
- THE LONGEST BYPASS WAS IN MARCH WITH 38.4 HOURS OF SECONDARY BYPASSING.
- THE TOTAL NUMBER OF BYPASS HOURS FOR 2022 WERE: 152.65 SECONDARY BYPASS HOURS WITH A TOTAL MEASURED VOLUME OF 9.893/1000M3

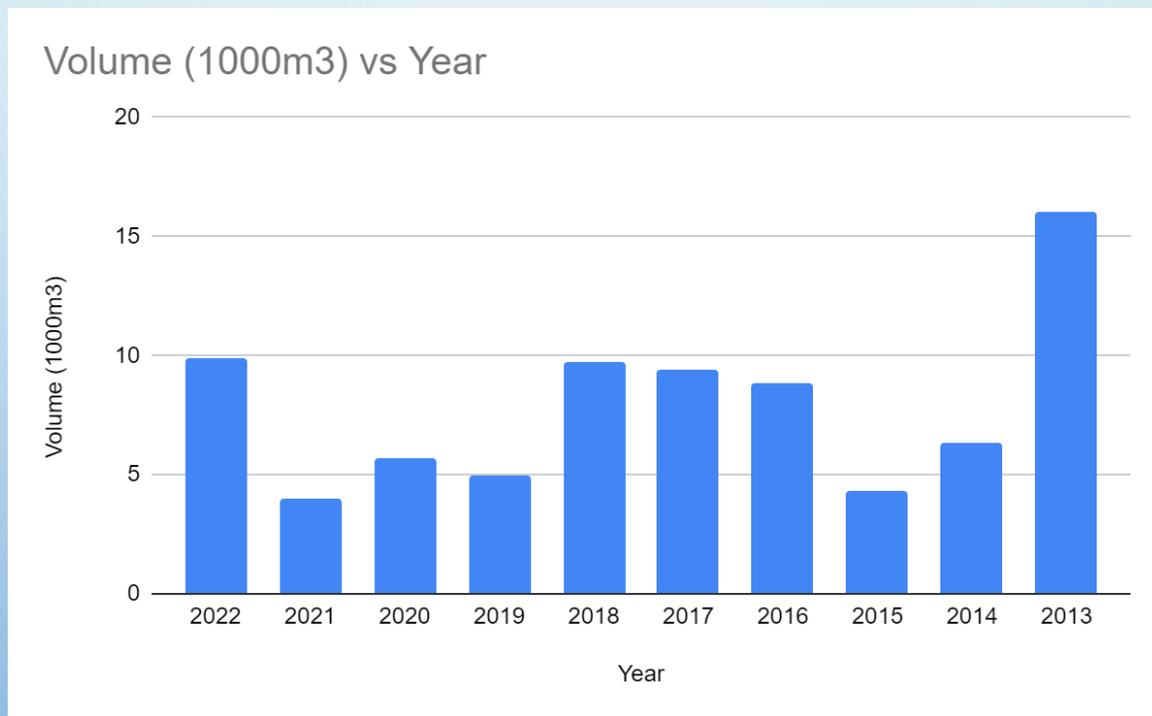
HISTORICAL SECONDARY BYPASS DATA BLYTH STP NUMBER OF EVENTS AND VOLUME PER YEAR



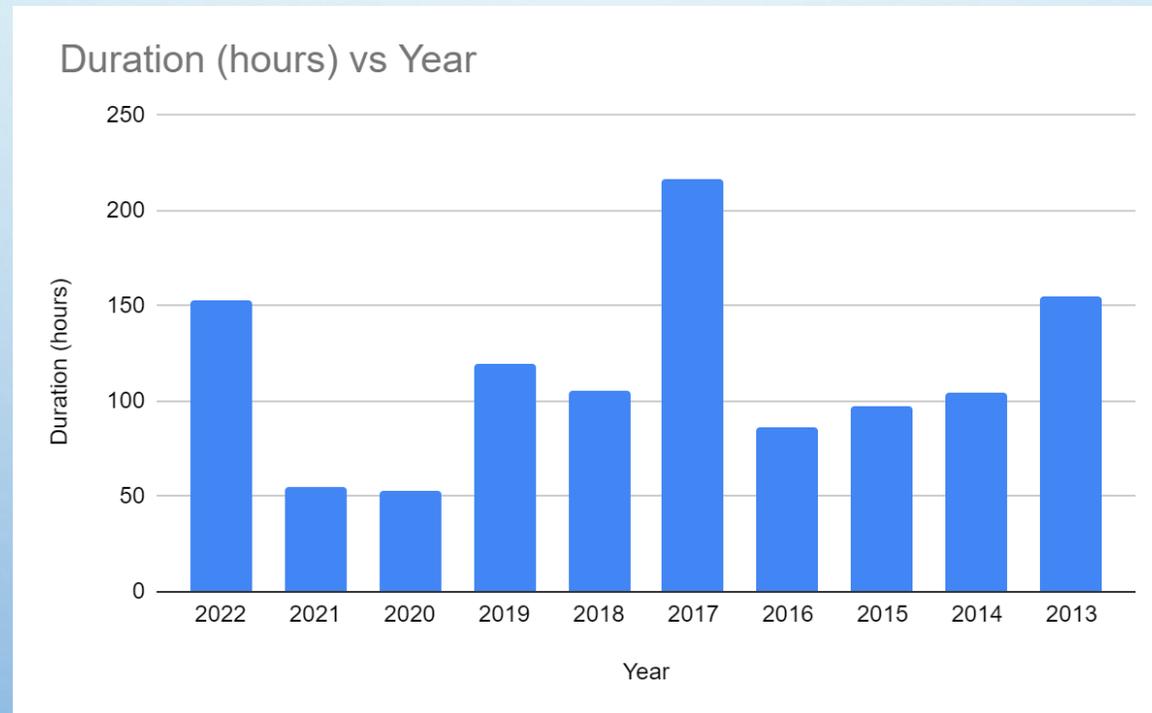
HISTORICAL SECONDARY BYPASS DATA BLYTH STP NUMBER OF EVENTS PER YEAR



HISTORICAL SECONDARY BYPASS DATA BLYTH STP- VOLUME PER YEAR

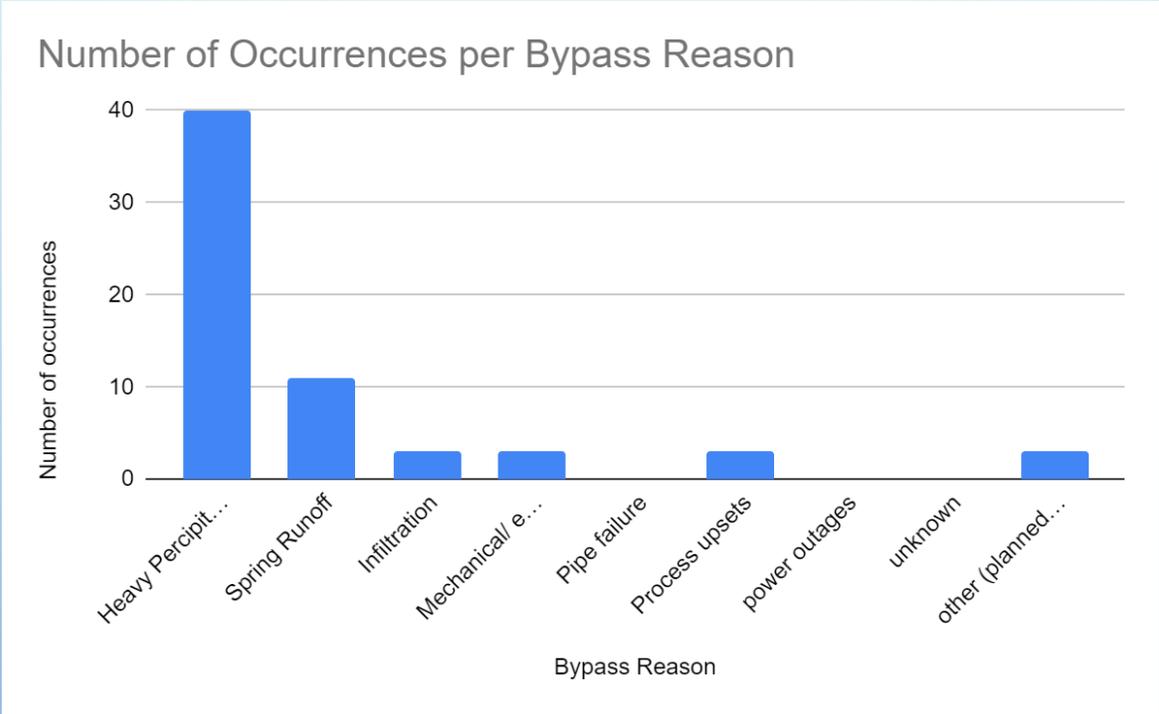


HISTORICAL SECONDARY BYPASS DATA BLYTH STP HOURS PER YEAR



HISTORICAL SECONDARY BYPASS DATA BLYTH STP

NUMBER OF OCCURRENCES FOR EACH BYPASS CAUSE



EXTRA COMMENTS

- BLYTH SEWAGE PLANT EFFLUENT DISCHARGE MUST BE DECHLORINATED - TEMPORARY APPROVALS ARE IN PLACE- A MONITORING SCHEDULE HAS BEEN SET UP WITH OUR MECP INSPECTOR UNTIL A UV SYSTEM AND FILTERS CAN BE INSTALLED
- BLYTH WATER ELEVATED STRONTIUM- COMMUNICATION WITH HPPH HAS BEEN ON-GOING ALL RESIDENTS THAT USE THE BLYTH DRINKING WATER SYSTEM SHOULD HAVE RECEIVED AN INFORMATION LETTER IN 2021 WITH GUIDANCE ON HOW TO HANDLE THE ELEVATED STRONTIUM LEVELS THAT ARE NATURALLY OCCURRING IN THE BLYTH WATER- ANNUAL SAMPLES WILL BE COLLECTED FOR MONITORING

QUESTIONS



Thank
you



Wingham Drinking Water System- 2022 Compliance Summary

This document is a compliance summary for the Wingham water supply for the year 2022 as per Reg 170/03 Schedule 22. A full summary of the water systems test results, flows and significant activities were submitted on February 21, 2023.

System Description

The Wingham Drinking Water System (DWS # **220001502**), is characterized as a “secure ground water” system and is classified as a large municipal residential system. The system consists of two wells – Well 3 with a rated capacity of 6537 m³/day and Well 4 with a rated capacity of 5270 m³/d. Treatment at both sites consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 3 system is located at 200 Water St. Well #4 is located at 23 Albert St. The distribution system serves the community of Wingham with a population of approximately 2950 residents, 1150 customer services and 29 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Well 3 supply system consists of a 323 mm drilled to a depth of 102.1m fitted with variable speed pump capable of pumping the volume specified in the MOE Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the distribution/standpipe that maintains adequate system pressure. The well is cycled by a level controller that starts and stops the well 3/high lift pumps. Emergency power is supplied by a portable diesel generator that allows operation of the equipment during extended power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to SCADA/auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has elevated storage to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto-dialer if the set points are breached.

Well #4 is a 356 mm drilled well, 98.65 m deep, complete with a stainless-steel liner and equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. The system has been designed to operate to alternate the duty wells between well 3 and 4.



The #4 well house is equipped with back-up diesel generator, sodium hypochlorite(2) and sodium silicate pump, a baffled chlorine contact tank equipped with 3 high lift pumps, on-line monitoring, alarm generation and auto-dialer.

Back-up power is supplied by one diesel standby generator with automatic transfer switch and double wall fuel tank.

The water quality is monitored and data-logged by a SCADA system with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Wingham well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact facilities at dosages high enough to achieve both primary and secondary disinfection objectives.

The distribution system is constructed with a combination of ductile iron, cast iron, PVC and high density polyethylene piping with polyethylene, copper and galvanized steel services. There are known lead services, of which have been sampled at the initial plumbing sampling program, where no elevated levels were found due to the service material. The iron sequestering also has dual purpose of corrosion control, coupled with very stable pH and substantial alkalinity and hardness that inhibits corrosion that controls lead corrosion. These services will be replaced when street reconstruction takes place.

The system has approximately 135 fire hydrants.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Wingham well supply Operated on PTTW (Permit to Take Water) #1450-B38HKS which expires on August 1, 2028 which allows 11,807 cubic meters per day to be pumped from the combined wells.

The Wingham Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-102, Issue 4 and Drinking Water Works Permit (DWWP) 090-202), Issue 4. The maximum total daily flow is 11,807 cubic meters per day.

The treated water is monitored by an on-line chlorine analyzer.

Typical system pressure ranges from 40 psi to 85 psi.

Flows

The Wingham well supply has 1 PTTW (Permit to Take Water) #1450-B38HKS which expires on August 1, 2028, which allows 11,807 cubic meters per day to be pumped from the combined wells.

Well #3 being permitted to take up to 6537 cubic meters a day and well #4 being able to take up to 5270 cubic meters a day. In 2022 the peak flow for Well #3 was 1663 Cubic meters or 25.4% capacity, for well #4 the peak flow was 1271 cubic meters or 24.1% capacity.



Below is a summary of the Monthly total flows combined Well 3 and Well 4 as well as the Max daily flow for each month

Month	Total Flow m3	Max Daily Flow
January	29135	1179
February	28093	1273
March	32860	2375
April	31744	1360
May	39903	1981
June	39907	1969
July	43562	1907
August	39180	1604
September	38611	1900
October	33448	1744
November	29991	1333
December	28925	1425
Total	415359	
Min	28093	1179
Max	43562	2375
Avg	34613	1138

Annual Ontario Ministry of Environment Conservation and Parks Inspection

The Ministry of Environment inspection was completed by Shayne Finlay on June 21, 2022.

There were no non-compliances noted and the final inspection rating was 100%

Boil Water Advisory

There were no Boil Water Advisories Issued for the Wingham Drinking water system in 2022

Precautionary Boil Water Notices

There were no Precautionary Boil Water Notices issued in 2022.

Adverse Water Quality indicators

On May 31 2022 there was a 1 mg/L Total Coliform in the Distribution System Samples, the Maximum Allowable Concentration for Total Coliforms is 0 mg/L. AWQI # 158572 was created and Resamples were collected on June 3, 2022. The resample results came back clear and the AWQI was closed.



Exceedances

There were no exceedances to report during 2022 for the Wingham drinking water system

Infrastructure Assessment

Regular contact is maintained with the Township of North Huron Representatives. The JobsPlus program is continually updated with preventative and corrective maintenance issues. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed. A list of the capital items and Infrastructure review were forwarded to North Huron' representatives on October 2, 2020 for the Operating year 2021.

DWQMS

The annual Management Review was conducted by the operating authority on October 18, 2022 as per the DWQMS requirement in Element 14, The Management Review Report and Action Items were forwarded to the Owner on October 28, 2022. A Follow up meeting was held to discuss any questions or concerns on November 10, 2022 with the system Owner. These regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was completed on June 7-14 2022 and the 36 Month Risk Re- Assessment Review was completed October 17, 2022.

Report Completed by: Veolia Water
For More information please contact:
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Veolia Water Canada, Inc.

130 Wallace St, PO Box 220.

Walkerton On, N0G 2V0

scott.gowan@veolia.com

www.veoliawaterna.com

Annual Report

For the 2022 Operating Year

Wingham Drinking Water System 2022 Operation and Maintenance Annual Report

PREPARED BY

Veolia Water
130 Wallace St.
Walkerton, On
N0G 2V0

TO

Township of North Huron,
274 Josephine St,
Wingham, ON
N0G 2W0

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1.0 INTRODUCTION AND BACKGROUND

The purpose of the Annual Report is to document the operation and maintenance data for the Wingham Drinking Water System for review by the Ministry of the Environment Conservation and Parks in accordance with O. Reg. 170/03. This report covers January 1, 2022 to December 31, 2022. A copy of this report will be submitted to the owner to be uploaded to the Township's website and can be supplied, free of charge, to interested parties upon request.

2.0 DESCRIPTION OF WATER SYSTEM

The Wingham Drinking Water System (DWS # **220001502**), is characterized as a "secure ground water" system and is classified as a large municipal residential system. The system consists of two wells – Well 3 with a rated capacity of 6537 m³/day and Well 4 with a rated capacity of 5270 m³/d. Treatment at both sites consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 3 system is located at 200 Water St. Well #4 is located at 23 Albert St. The distribution system serves the community of Wingham with a population of approximately 2950 residents, 1150 customer services and 29 km of various size and material water main.

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From the contact tank/reservoir the water flows to the distribution/standpipe that maintains adequate system pressure. The well is cycled by a level controller that starts and stops the well 3/high lift pumps. Emergency power is supplied by a portable diesel generator that allows operation of the equipment during extended power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to SCADA/auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has elevated storage to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto-dialer if the set points are breached, as a critical feature well 3, high-lift 2 and well 4 are equipped with variable frequency drives that can be set to maintain system pressure setpoint in the even the standpipe is not in service.

Well #4 is a 356 mm drilled well, 98.65 m deep, complete with a stainless steel liner and equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. The system has been designed to operate to alternate the duty wells between well 3 and 4.

The #4 well house is equipped with back-up diesel generator, sodium hypochlorite (2) and sodium silicate pump, a baffled chlorine contact tank equipped with 3 high lift pumps, on-line monitoring, alarm generation and auto-dialer.

Back-up power is supplied by one diesel standby generator with automatic transfer switch and double wall fuel tank.

The water quality is monitored and data-logged by a SCADA system with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Wingham well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact facilities at dosages high enough to achieve both primary and secondary disinfection objectives.

The distribution system is constructed with a combination of ductile iron, cast iron, PVC and high-density polyethylene piping with polyethylene, copper and galvanized steel services. There are known lead services, of which have been sampled at the initial plumbing sampling program, where no elevated levels were found due to the service material. The iron sequestering also has dual purpose of corrosion control, coupled with very stable pH and substantial alkalinity and hardness that inhibits corrosion that controls lead corrosion. These services will be replaced when street reconstruction takes place.

The system has approximately 135 fire hydrants.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Wingham well supply Operates on PTTW # 1450-B38HKS which expires on August 1, 2028 which allows 11,807 cubic meters per day to be pumped from the combined wells.

The Wingham Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-102, Issue 5 and Drinking Water Works Permit (DWWP) 090-202, Issue 5. The maximum total daily flow is 11,807 cubic meters per day.

The treated water is monitored by an on-line chlorine analyzer.

Typical system pressure ranges from 40 psi to 85 psi.

3.0 SUMMARY OF WATER QUALITY MONITORING

3.1 Water Treatment Equipment Operation and Monitoring

3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using an online chlorine analyzer and verified for accuracy using hand-held HACH pocket colorimeter. **Table 1** shows the monthly average of the daily free chlorine residual value on the treated water at the point of entry. At well 4 in September there were 4 days where the Well was out of service due to pre-construction measurement needs to order parts to repair the raw water line. Well 4 was out of service for an additional 16 days in December to complete the raw water line repair, during these 16 days any water that was taken from the well was used for maintenance and at no point was any water directed to the distribution.

3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are checked daily using a HACH pocket colorimeter. In 2022, 477 distribution chlorine residuals were recorded.

Table 1. – Treated and Distribution Chlorine Residuals for Wingham Drinking Water System – Distribution Min/Max/Average was based on all samples not the monthly averages

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
Avg W3 Treated Chlorine Residual (mg/L)	1.43	1.39	1.31	1.41	1.31	1.23	1.25	1.27	1.33	1.43	1.57	1.60	1.38	1.23	1.60	364
Avg W4 Treated Chlorine Residual (mg/L)	1.24	1.19	1.41	1.29	1.21	1.29	1.14	1.22	1.24	1.32	1.29	1.35	1.26	1.14	1.41	344
Ave Distribution Chlorine Residual (mg/L)	1.12	1.15	1.25	1.21	1.13	1.08	1.02	1.01	1.04	1.07	1.25	1.33	1.14	0.53	1.62	477

^a – Results collected from January 1, 2022 – December 31, 2022

3.1.3 Turbidity

Treated Turbidity is measured daily using an online analyzer and raw water samples are analyzed using portable turbidimeters. **Table 2**, provides a summary of raw and treated turbidity results. The maximum turbidity measured in the treated water was 0.67 NTU, this reading was recorded from Well 3. With well 4 being out of service for a number of days in September and December there are a number of days that Turbidities were not recorded as no water was going to the distribution from well 4 during this time. There was no Raw water Turbidity recorded from Well 4 for the month of May because of a miscommunication with the operators, this was discussed with our Ministry of Environment Parks and Conservation Inspector.

Table 2 – Raw and Treated Water Turbidities for Wingham Drinking Water System ^a

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
Avg W3 Raw Turbidity	0.50	0.48	0.31	0.28	0.29	0.24	0.23	0.23	0.27	0.20	0.21	0.21	0.29	0.20	0.50	36
Avg W3 Treated Turbidity	0.11	0.13	0.10	0.09	0.10	0.12	0.16	0.17	0.17	0.23	0.20	0.22	0.15	0.09	0.23	365
Avg W4 Raw Turbidity	0.24	0.19	0.23	0.29	0.00	0.24	0.30	0.21	0.33	0.15	0.18	0.21	0.21	0.00	0.33	32
Avg W4 Treated Turbidity	0.05	0.07	0.07	0.10	0.07	0.05	0.07	0.07	0.07	0.12	0.12	0.16	0.08	0.05	0.16	350

^a – Results collected from January 1, 2022 – December 31, 2022

3.2 Microbiological Sampling

3.2.1 Raw Water Samples

Raw water samples are taken every week. In 2022, a total of 52 samples were collected and analyzed for E.Coli and Total Coliforms from Well 3 and **50** samples from Well 4. Each E. coli and Total Coliform result obtained was 0 cfu/100 ml in the raw water. Well 4 was out of Service in December for 3 weeks of samples due to the raw water line repair, therefore there were 3 less samples in December taken from well 4 raw water.

Table 3 and Table 3.1 provides a summary of bacteriological results performed on the raw water.

Table 3 – Microbiological Results for Raw Water Well 3 at Wingham Drinking Water System ^a

Date	Total Coliform		E. Coli	
	# Samples	# Samples ≥1	# Samples	# Samples ≥1
Jan	4	0	4	0
Feb	4	0	4	0
Mar	5	0	5	0
Apr	4	0	4	0
May	5	0	5	0
Jun	4	0	4	0
Jul	4	0	4	0
Aug	5	0	5	0
Sep	4	0	4	0
Oct	4	0	4	0
Nov	5	0	5	0
Dec	4	0	4	0
Total	52	0	52	0

^a – Results collected from January 1, 2022 – December 31, 2022

Table 3.1 – Microbiological Results for Raw Water Well 4 at Wingham Drinking Water System ^a

Date	Total Coliform		E. Coli	
	# Samples	# Samples ≥1	# Samples	# Samples ≥1
Jan	4	0	4	0
Feb	4	0	4	0
Mar	5	0	5	0
Apr	4	0	4	0
May	5	0	5	0
Jun	4	0	4	0
Jul	4	0	4	0
Aug	5	0	5	0
Sep	4	0	4	0
Oct	4	0	4	0
Nov	5	0	5	0
Dec	2	0	2	0
Total	50	0	50	0

^a – Results collected from January 1, 2022 – December 31, 2022

3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry from Well 3 and Well 4 is taken every week and analyzed for E. Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 103 treated water samples were collected and analyzed at Wells 3 and 4 for both E.Coli and Total Coliforms there were also 101 HPC samples collected from the Point of Entry as there were 2 less samples collected in December with Well 4 being out of service, all samples were found to be safe. Each E. Coli and total coliform result from the treated water was 0 cfu/100 ml. Currently, there is no limit on HPC

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samples, HPC samples can be used as an indication of interior pipe conditions where flushing is required when there are positive results. All (101) samples were found to be safe, with 2 results >50cfu/100ml. The range of HPC results were <10 -110 cfu/100 ml.

Table 4 provides a summary of all bacteriological results performed on treated water.

Table 4 – Microbiological Results for Point of Entry at Wingham Drinking Water System ^a

Date	#TC Samples	# Samples ≥ 1	#EC Samples	# Samples ≥ 1	#HPC Samples	Safe	Deteriorating $\neq >50$
Jan	8	0	8	0	8	8	0
Feb	8	0	8	0	8	8	0
Mar	10	0	10	0	10	10	0
Apr	8	0	8	0	8	8	0
May	10	0	10	0	10	9	1
Jun	8	0	8	0	8	8	0
Jul	8	0	8	0	8	8	0
Aug	10	0	10	0	10	10	0
Sep	8	0	8	0	8	7	1
Oct	8	0	8	0	8	8	0
Nov	10	0	10	0	10	10	0
Dec	7	0	7	0	5	5	0
Total	103	0	103	0	101	99	2

^a – Results collected from January 1, 2022 – December 31, 2022

3.2.3 Distribution System

Distribution samples are collected every week and tested for E. Coli, Total Coliform and for Heterotrophic Plate Count (HPC). In addition to regular samples, we collected 2 samples for a watermain installation. In 2022, a total of 161 distribution samples were collected and analyzed for both Total Coliforms and E. Coli and all but one samples were found to be safe there was one Total Coliform exceedance with a result of 1cfu/100ml AWQI158572 was issued, the re sample results were clear. All E. Coli and all the remaining total coliform result from the treated water were 0 cfu/100 ml. There

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Annual Report
For the 2022 Operating Year

was a total of 55 HPC samples with ranges between <10-30 cfu/100 ml. **Table 5** provides a summary of all bacteriological samples taken in the distribution system.

Table 5 – Microbiological Results for Wingham Distribution System ^a

Date	# Samples TC	# Samples ≥1	# Samples EC	# Samples ≥1	# Samples HPC	Safe	Deteriorating =/ >50
Jan	12	0	12	0	4	4	0
Feb	12	0	12	0	4	4	0
Mar	15	0	15	0	5	5	0
Apr	12	0	12	0	4	4	0
May	15	1	15	0	5	5	0
Jun	15	0	15	0	5	5	0
Jul	12	0	12	0	4	4	0
Aug	15	0	15	0	5	5	0
Sep	12	0	12	0	4	4	0
Oct	14	0	14	0	6	6	0
Nov	15	0	15	0	5	5	0
Dec	12	0	12	0	4	4	0
Total	161	1	161	0	55	55	0

^a – Results collected from January 1, 2022 – December 31, 2022

3.3 Chemical Sampling & Testing

3.3.1 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent samples for the Wingham Drinking Water System were collected on May 11, 2021 and submitted to the laboratory for analysis of inorganics as listed in Schedule 23. All parameters were found to be within compliance. Inorganic Schedule 23 samples will be collected next in May 2023. Results from 2021 can be found in **Table 6**.

Table 6 – Schedule 23 Results for Wingham Drinking Water System ^a

Water Works Name:					Wingham Well Supply	
Well No. (if applicable):					Well # 4 & # 3	
Year:					2021	
Serviced Population					2845	
Laboratories Which Performer Analyses:					SGS Lakefield Research	
Water Works #					220001502	
		Analysis			Analysis	Maximum Allowable Level
Parameter	Date (MM/DD/YY)	Well 3 (ug/L)	Well 4 (ug/L)		(ug/L)	(ug/L)
Schedule 23		May 11-21	May 11-21			
Antimony	May 11-21	0.9	0.9	<MDL		6
Arsenic	May 11-21	1.7	3.1			25
Barium	May 11-21	156	49.1			1000
Boron	May 11-21	27	34			5000
Cadmium	May 11-21	0.003	0.003	<MDL		5
Chromium	May 11-21	0.17	0.23			50
Mercury	May 11-21	0.01	0.01	<MDL		1
Selenium	May 11-21	0.08	0.04			10
Uranium	May 11-21	0.996	0.864			20

^a – Results collected May 21, 2021

*Annual Report**For the 2022 Operating Year***3.3.2 Lead**

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 0.01 mg/L or 10 ug/L. 2022 Results can be found in **Table 7**.

Table 7 – Lead Sampling Program Results for Wingham Drinking Water System ^a

Lead Wingham Water 2022 DW- Hydrants				
Date	Location	Alk mg/L	Lead ug/L	Field pH
Mar 15-22	Hydrant - Frances/Diagonal 1st		0.04	8.26
	Hydrant - Frances/Diagonal 2nd		0.04	8.26
	Hydrant - Leopold/Patrick 1st		0.09	8.16
	Hydrant - Leopold/Patrick 2nd		0.13	8.16
Mar 18-22	Hydrant - Leopold/Patrick	236		8.2
	Hydrant - Frances/Diagonal	232		8.2
Sept 20-22	Hydrant Victoria & Leopold 1st		0.4	7.49
	Hydrant Victoria & Leopold 2nd		0.47	
	Hydrant Victoria & Leopold 3rd	220		
	Hydrant Alfred and Victoria 1st		1.06	7.42
	Hydrant Alfred and Victoria 2nd		0.71	
	Hydrant Alfred and Victoria 3rd	223		
Alkalinity AO/OG 30-500	Min	220	0.04	7.42
	Max	236	1.06	8.26
Lead MAC 10	Average	229	0.37	8.02

^a – Samples collected on March 15/18, 2022 and September 20, 2024 respectively.

3.3.3 Organics

One treated water sample is taken every 36 months and tested for schedule 24 organic parameters. The most recent samples were collected on May 11, 2021. All parameters were found to be within compliance. Schedule 24 Samples will be collected again in May of 2023. 2021 sample results can be found in **Table 8**.

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Well No. (if applicable):		Well # 4 & # 3			
Year:		2021			
Serviced Population		2845			
Laboratories Which Performer Analyses:		SGS Lakefield Research			
Water Works #		220001502			
					Maximum
Parameter	Well # 3 (ug/L)		Well #4 (ug/L)		AllowableLevel (ug/L)
Schedule 23 & 24	May 11-21		May 11-21		
Benzene	0.32	<MDL	0.32	<MDL	5
Carbon Tetrachloride	0.17	<MDL	0.17	<MDL	5
1,2-Dichlorobenzene	0.41	<MDL	0.41	<MDL	200
1,4-Dichlorobenzene	0.36	<MDL	0.36	<MDL	5
1,1-Dichloroethylene	0.33	<MDL	0.33	<MDL	14
1,2-Dichloroethane	0.35	<MDL	0.35	<MDL	5
Dichloromethane	0.35	<MDL	0.35	<MDL	50
Monochlorobenzene	0.3	<MDL	0.3	<MDL	80
Tetrachloroethylene	0.35	<MDL	0.35	<MDL	10
Trichloroethylene	0.44	<MDL	0.44	<MDL	5
Vinyl Chloride	0.17	<MDL	0.17	<MDL	1
Diquat	1	<MDL	1	<MDL	70
Paraquat	1	<MDL	1	<MDL	10
Glyphosate	1	<MDL	1	<MDL	280
Polychlorinated Biphenyls	0.04	<MDL	0.04	<MDL	3
Benzo(a)pyrene	0.004	<MDL	0.004	<MDL	0.01
Alachlor	0.02	<MDL	0.02	<MDL	5
Atrazine+N-dealkylated metabolites	0.01	<MDL	0.01	<MDL	5
Atrazine	0.01	<MDL	0.01	<MDL	
De-ethylated atrazine	0.01	<MDL	0.01	<MDL	
Azinphos-methyl	0.05	<MDL	0.05	<MDL	20
Carbaryl	0.05	<MDL	0.05	<MDL	90
carbofuran	0.01	<MDL	0.01	<MDL	90
Chlorpyrifos	0.02	<MDL	0.02	<MDL	90
Diazinon	0.02	<MDL	0.02	<MDL	20
Dimethoate	0.06	<MDL	0.06	<MDL	20
Diuron	0.03	<MDL	0.03	<MDL	150
Malathion	0.02	<MDL	0.02	<MDL	190
Metolachlor	0.01	<MDL	0.01	<MDL	50
Metribuzin	0.02	<MDL	0.02	<MDL	80
Phorate	0.01	<MDL	0.01	<MDL	2
Prometryne	0.03	<MDL	0.03	<MDL	1
Simazine	0.01	<MDL	0.01	<MDL	10
Terbufos	0.01	<MDL	0.01	<MDL	1
Triallate	0.01	<MDL	0.01	<MDL	230
Trifluralin	0.02	<MDL	0.02	<MDL	45
2,4-dichlorophenoxyacetic acid	0.19	<MDL	0.19	<MDL	100
Bromoxynil	0.33	<MDL	0.33	<MDL	5
Dicamba	0.2	<MDL	0.2	<MDL	120
Diclofop-methyl	0.4	<MDL	0.4	<MDL	9
MCPA (mg/L)	0.00012	<MDL	0.00012	<MDL	0.1
Picloram	1	<MDL	1	<MDL	190
2,4-dichlorophenol	0.15	<MDL	0.15	<MDL	900
2,4,6-trichlorophenol	0.25	<MDL	0.25	<MDL	5
2,3,4,6-tetrachlorophenol	0.2	<MDL	0.2	<MDL	100
Pentachlorophenol	0.15	<MDL	0.15	<MDL	60

Table 8 – Schedule 24 Results for Wingham Drinking Water System

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3.3.4 Trihalomethanes

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs). The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 100µg/L for this parameter and it's expressed as a running annual average. In 2022, the average THM was found to be 5.7µg/L, which is well below the MAC. Refer to **Table 9** for the summary of Trihalomethane results.

3.3.5 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance. Refer to **Table 9**.

Table 9 – Nitrate, Nitrite and THM Results at Wingham Drinking Water System

2022										
Township of North Huron - 2022 Quarterly Sampling Summary										
Treated Drinking Water - Nitrites and Nitrates						Well #3				
O.Reg 169										
Date	Jan 11-22	Apr 5-22	Jul 5-22	Nov 1-22	Min	Max	Avg	MAC	1/2 MAC	
NO2	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	0.003	0.003	1	0.5
NO3	0.011	0.009	0.009	0.010	0.009	0.011	0.010	10	5	
NO2+NO3	0.011	0.009	0.009	0.010	0.009	0.011	0.010	10	5	
Treated Drinking Water - Nitrites and Nitrates						Well #4				
O.Reg 169										
Date	Jan 11-22	Apr 5-22	Jul 5-22	Nov 1-22	Min	Max	Avg	MAC	1/2 MAC	
NO2	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	0.003	1	0.5	
NO3	< 0.006	< 0.006	< 0.006	0.006	0.006	0.006	0.006	10	5	
NO2+NO3	< 0.006	< 0.006	< 0.006	0.006	0.006	0.006	0.006	10	5	
Distribution Drinking Water - Trihalomethanes										
	Jan 11-22	Apr 5-22	Jul 5-22	Nov 1-22						
THMs (total)	5.3	4.2	6.9	6.4	4.2	6.9	5.7	100	50	
Bromodichloromethane	1.2	1	1.3	1.5	1.0	1.5	1.3			
Bromoform	0.34	< 0.34	< 0.34	0.34	0.340	0.340	0.340			
Chloroform	3.5	2.8	5.2	4.4	2.8	5.2	4.0			
Dibromochloromethane	0.42	0.37	0.39	0.54	0.37	0.54	0.43			

^a – Samples collected on January 11th, April 5th, July 5th and Nov 1st 2022 respectively.

3.3.6 Sodium

One water sample is collected every 60 months and tested for Sodium. O. Reg 170/03 has set a Maximum Acceptable concentration (MAC) of 20 mg/L for Sodium which requires the Medical Office of Health be notified if the concentration exceeds the MAC. These samples were collected on January 2, 2018 and were found to be 11.5 mg/L at Well 3 and 15.7 mg/L at Well 4.

3.3.7 Fluoride

One water sample is collected at least once in every 60 months and tested for Fluoride. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L. These samples were collected on January 2, 2018 and were found to be 1.0 mg/L at Well 3 and 1.02 mg/L at Well 4, which is within compliance.

Treated Water POE Sodium/Fluoride mg/L			
Date	Location	Fluoride	Sodium
Jan 2-18	Well 3	1	11.5
	Well 4	1.02	15.7
	MAC	1.5	20
	Min	1	11.5
	Max	1.02	15.7
	Average	1.01	13.60

Treated Water Sodium and Fluoride is required to be collected and analyzed in 2023

4.0 WATER AND CHEMICAL USAGE

4.1 Chemical Usage

Refer to **Table 10**. From January 1, 2022 to December 31, 2022, 1005 kg of sodium hypochlorite was used to ensure proper disinfection in the distribution system with an average dosage of 2.52 mg/L between the two wells.

Table 10 – Chemical Usage at Wingham Drinking Water System

Township of North Huron - Wingham Well Supply - 2022 Summary						Township of North Huron - Wingham Well Supply - 2022 Summary					
Well 3						Well 4					
Month	Chlorine used (Kg)	Cl Dosage	TDW Cl Free Res	Silicate (L)	Silicate Dosage	Month	Chlorine used (Kg)	Cl Dosage	TDW Cl Free Res	Silicate (L)	Silicate Dosage
January	42.3	2.42	1.43	220.1	6.43	January	25.7	2.44	1.24	126.6	4.62
February	38.7	2.37	1.39	200.3	4.51	February	24.6	2.24	1.19	171.0	6.01
March	54.4	2.08	1.31	284.7	4.64	March	24.9	3.51	1.41	117.6	5.75
April	55.7	2.25	1.41	250.6	3.96	April	16.1	2.23	1.29	92.5	5.00
May	60.7	2.23	1.31	324.3	4.60	May	31.7	2.57	1.21	168.6	5.30
June	58.6	2.11	1.23	322.8	4.53	June	32.7	2.64	1.29	164.5	5.11
July	67.9	2.22	1.25	367.7	4.70	July	34.3	2.58	1.14	184.7	5.46
August	68.3	2.44	1.27	347.9	5.04	August	30.6	2.80	1.22	153.5	5.49
September	70.7	2.53	1.33	333.3	4.62	September	30.7	3.04	1.24	142.3	5.17
October	59.2	2.48	1.43	287.4	4.67	October	27.0	2.84	1.32	121.8	5.15
November	54.2	2.45	1.57	263.8	4.65	November	22.8	3.25	1.29	92.7	4.73
December	65.2	2.55	1.60	311.1	4.86	December	7.6	2.32	1.35	35.9	5.15
Total	695.8	28.13	16.52	3514.1	57.21	Total	308.8	32.44	15.18	1571.6	62.95
Min	38.7	2.08	1.23	200.3	3.96	Min	7.6	2.23	1.14	35.9	4.62
Max	70.7	2.55	1.60	367.7	6.43	Max	34.3	3.51	1.41	184.7	6.01
Avg	58.0	2.34	1.38	292.8	4.77	Avg	25.7	2.70	1.26	131.0	5.25

^a – Results collected from January 1, 2022 – December 31, 2022

4.2 Annual Flows

A summary of the water supplied to the distribution system in 2022 is provided in **Table 11**. This Table provides a breakdown of the flow provided to the distribution system.

Flow meters were calibrated in 2022 by Iconix and were found to be acceptable. The Flow meters will be calibrated again 2022.

Permit to Take Water 1450-B38HKS Compliance Report - 2022					
3.2 -Maximum Amount of Taking Permitted					
	Max/Day on Permit		Peak Flow	%of Limit	
Well #3 (in m3)	6537 m3		1663	25.4	%
Well #4 (in m3)	5270 m3		1271	24.1	%
3.2 - Average Annual Amount of Taking Permitted					
Well #3 (in m3)	6537 m3		815	12.5	%
Well #4 (in m3)	5270 m3		323	6.1	%
Municipal Drinking Water License 090-102 Issue 5 - Capacity Report					
Total Peak Flow					
	Maximum		Actual	%of Cap	
Capacity (m3/d)	11808 m3		2375	20.1	%
Total Average Flow					
Capacity (m3/d)	4309774 m3		415359	9.6	%
	11808 m3		1138	9.6	%

Table 11 – Treated Water Flows for Wingham Drinking Water System

5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE

The following summarizes water system improvements and routine and preventative maintenance for the Wingham Drinking Water System:

- Routine & corrective maintenance as per computerized maintenance system
- Well 4 Raw water line replaced (Apprx. \$150,000)
- Well 4 Installed new stenner pump (\$1297.79)
- Hutton Heights Watermain/ hydrant (Approx \$1.2M)
- Well 4 Fuel tank for generator replaced

6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES

The Ministry of Environment inspection was completed by Shayne Finlay on June 21, 2022.

There were no non-compliances noted and the final inspection rating was 100%

7.0 Haloacetic Acids (HAA5)

In 2022 Samples for HAA5's were collected at the beginning of every quarter, Maximum acceptable concentration for HAA5's is 80 ug/L all samples were compliant to the limit in 2022

Table 12 Total Haloacetic Acids

HAA5 DW 2022 ug/L								
Date	Location	Total HAA5	Chloroacetic Acid	Bromoacetic Acid	Dichloroacetic Acid	Dibromoacetic Acid	Trichloroacetic Acid	Ave ug/L
Jan 11-22	435 Minnie St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
Apr 5-22	435 Minnie St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
Jul 5-22	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
	435 Minnie St.	5.3	4.7	2.9	2.6	2	5.3	3.8
Nov 1-22	royal homes	5.3	4.7	2.9	2.6	2	5.3	3.8
	435 Minnie St	5.3	4.7	2.9	2.6	2	5.3	3.8
							MAC 80 ug/L	
	Min	5.3	4.7	2.9	2.6	2	5.3	
	Max	5.3	4.7	2.9	2.6	2	5.3	
	Ave	5.3	4.7	2.9	2.6	2	5.3	

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Report Completed by: Veolia Water
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Blyth Drinking Water System – 2022 Compliance Summary

This document is a compliance summary for the Blyth water supply for the year 2022 as per Reg. 170/03 Schedule 22. A full summary of the water system's test results, flows and significant activities was submitted on February 21, 2023.

System Description

The Blyth Drinking Water System (DWS # **220001496**), is characterized as a “secure ground water” system and is classified as a large municipal residential system. The system consists of three wells (1, 2 and 5) with a rated capacity of 2877 m³/day with the inclusion of Well 5 (1728 m³/d), put in operation December 21, 2016. Treatment consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 1 and 2 system is located at 201 Thuell St. Well #5 is located in the north east corner of 377 Gypsy Lane. The distribution system serves the community of Blyth with a population of approximately 1000 residents, 450 customer services, with 12.7 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Wells 1 and 2 water supply system consists of two drilled wells fitted with pumps capable of pumping the volume specified in the MOE Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. The raw water also has fluoride concentrations that hover at or just above the maximum allowable concentration in O.Reg 169/03 which is typical of the drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the high lift building that houses two electrically driven high lift pumps, as well as a diesel engine driven fire pump, that are capable of maintaining adequate system pressure. The water level in the reservoir is maintained by a level controller that starts and stops the well pumps. Also housed in the building is a manually operated standby emergency generator that allows operation of the equipment during extended power interruptions. The building contains cushion tanks that absorb hydraulic shocks and maintain pressure during brief power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to an auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.



The distribution system has no elevated storage and relies on the pumps and cushion tanks to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto dialer if the set points are breached.

The raw water has abnormally high chlorine demand, coupled with sequestering agent and high background sodium levels that result in elevated sodium in the treated water just above the maximum allowable concentrations in O.Reg 169/03.

Well # 5 was put into service in December 21, 2016, as a second isolated source. It is a 175 mm drilled well; 83.5 m deep. Well # 5 is equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. At this stage of development of the system (phase 1 of 3), Well 5 has been designed to operate on a time-of-day basis to run twice per day during peak demand times and controlled with a variable speed drive to maintain the desired pressure set point in the distribution system as well as to provide additional volume of water during periods of high-water demand such as fire protection.

The well house is equipped with back-up diesel generator, complete with auto transfer, sodium hypochlorite (2) and sodium silicate (2) pumps, a chlorine contact loop, on-line monitoring, alarm generation and auto-dialer.

The well house and its equipment have a daily rated capacity to deliver 1728 m³ per day to the Blyth community.

The water from Well 5 is pumped through a main header where sodium hypochlorite and sodium silicate are added and directed to a chlorine contact loop to provide adequate chlorine concentration/contact time at maximum flow and before the first consumer.

The water quality is monitored and data-logged by a programmable logic controller with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Blyth well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact reservoir at a suitable dose rate to achieve both primary and secondary disinfection objectives.

The attached distribution system is constructed with a combination of ductile iron, cast iron, PVC and high-density polyethylene piping with polyethylene, copper and galvanized steel services. There are no known lead services.

There is no elevated storage to maintain pressure and the system pressure is maintained using pressure tanks, 3 high lift pumps (2 electric and a diesel) and 1 variable speed submersible (Well 5).

The system has approximately 45 fire hydrants that with the additional 20L/s flow from Well 5 will provide much improved sustained fire flows.

The chlorine dosage range varies with the chlorine demand of the raw water. The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.





The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504.960 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System (treatment Subsystem) has rated capacity as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 3 and Drinking Water Works Permit (DWWP) 090-201, Issue 4. The rated capacity is 2877 cubic meters per day. Authorization to operate Well 5 is in a Form C addendum to the DWWP. Well 5

The pre-chlorine entering the contact facilities and treated water (point of entry to distribution) is monitored by on-line chlorine analyzers.

Typical system pressure ranges from 40 psi at the higher elevations to 85 psi at Wells 1 and 2 which is the lowest elevation of the system. Well 5 system pressure ranges between 53psi to 65psi under normal operating conditions

Flows

The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 3 and Drinking Water Works Permit (DWWP) 090-201, Issue 4. The Rated Capacity per day is 3504 cubic meters from the combined wells. Authorization to operate Well 5 is in a Form C addendum to the DWWP. Well 5

The maximum daily flow in 2022 was 839 cubic meters or 23.9% of capacity.
The 2022 average daily flow was 443 cubic meters or 12.6% of the capacity

Permit to Take Water 6057-A3SJAU Compliance Report				
3.2 -Maximum Amount of Taking Permitted				
	Max/Day on Permit		Peak Flow	% of Limit
Well #1 (in m3)	653	m3	313	47.9 %
Well #2 (in m3)	1123	m3	278	24.8 %
Well #5 (in M3)	1728	m3	461	26.7 %
3.2 - Average Annual Amount of Taking Permitted				
	m3/year		m3/year	
Well #1 (in m3)	238345		47610	20.0 %
Well #2 (in m3)	409968		48071	11.7 %
Well #5 (in M3)	630720		66017	10.5 %
Capacity Report				
Total Peak Flow and average daily flow of all wells combined				
	Maximum		Actual	% of Cap
Capacity (m3/d)	3504		839	23.9 %
Average Daily flow (m3/Day)	3504		443	12.6 %





Precautionary Boil Water Notices

There were no Precautionary Boil Water Notices Issued in 2022.

Boil Water Advisory

There were no Boil Water Advisories issued by the Huron County Health Unit for the Blyth Drinking Water system in 2022.

Annual Ontario Ministry of the Environment Conservation and Parks Inspection

The most recent Ministry of Environment inspection was completed by Shayne Finlay on July 28, 2022.

There were no non-compliances noted and the inspection rating was 100%

Adverse Water Quality Indicators

There was 1 AWQI 158571 for the Blyth Drinking Water system in 2022. This AWQI was issued as a result of 1 cfu/100ml Total coliform sample result in May from the Blyth Drinking water system, the Maximum allowable Concentration for total coliforms is 0cfu/100mL. Resamples were collected at the source of the adverse as well as an upstream and downstream sample, the resample results came back clear.

Lead

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10 ug/L. In 2022 Samples were collected on March 15th and Sept 20 2022, all results were within the acceptable limits

Exceedances

There were no exceedances to report in 2022.

Infrastructure Assessment

Regular contact is maintained with the Township of North Huron Representatives. The Jobs-Plus maintenance program is continually updated with preventative and corrective maintenance activities. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed. A list of capital suggestions and projects was forwarded to North Huron' representatives on October 28, 2022 for the Operating year 2022. The Township also has a asset management program and Financial Plan which ensures long term capital planning for the Water system





DWQMS

The annual Management Review was conducted by the operating authority on October 18, 2022 as per the DWQMS requirement in Element 20, The Management Review Report and Action Items were forwarded to the Owner on October 28, 2022. A Follow up meeting was held to discuss any questions or concerns on Nov 14, 2022 with the system Owner. These regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was completed on June 7-14, 2022 and the 36 Month Risk Re-Assessment Review was completed October 17, 2022.

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Annual Report

For the 2022 Operating Year

Blyth Drinking Water System 2022 Operation and Maintenance Annual Report

PREPARED BY

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1.0 INTRODUCTION AND BACKGROUND

The purpose of the 2022 Annual Report is to document the operation and maintenance data for the Blyth Drinking Water System for review by the Ministry of the Environment conservation and parks in accordance with O. Reg. 170/03. This report covers January 1, 2022 to December 31, 2022. A copy of this report will be submitted to the owner to be uploaded to the Township's website and can be supplied, free of charge, to interested parties upon request.

2.0 DESCRIPTION OF WATER SYSTEM

The Blyth Drinking Water System (DWS # **220001496**), is characterized as a "secure ground water" system and is classified as a large municipal residential system. The system consists of three wells (1, 2 and 5) with a rated capacity of 2877 m³/day with the inclusion of Well 5 (1728 m³/d), put in operation December 21, 2016. Treatment consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 1 and 2 system is located at 201 Thuell St. Well #5 is located in the north east corner of 377 Gypsy Lane. The distribution system serves the community of Blyth with a population of approximately 1000 residents, 450 customer services, with 12.7 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Wells 1 and 2 water supply system consists of two drilled wells fitted with pumps capable of pumping the volume specified in the Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. The raw water also has fluoride concentrations that hover at or just above the maximum allowable concentration in O.Reg 169/03 which is typical of the drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the high lift building that houses two electrically driven high lift pumps, as well as a diesel engine driven fire pump, that are capable of maintaining adequate system pressure. The water level in the reservoir is maintained by a level controller that starts and stops the well pumps. Also housed in the building is a manually operated standby emergency generator that allows operation of the equipment during extended power interruptions. The building contains cushion tanks that absorb hydraulic shocks and maintain pressure during brief power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to an auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has no elevated storage and relies on the pumps and cushion tanks to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto dialer if the set points are breached.

The raw water has abnormally high chlorine demand, coupled with sequestering agent and high background sodium levels that result in elevated sodium in the treated water just above the maximum allowable concentrations in O.Reg 169/03.

Well # 5 was put into service in December 21, 2016, as a second isolated source. It is a 175 mm drilled well, 83.5 m deep. Well # 5 is equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. At this stage of development of the system (phase 1 of 3), Well 5 has been designed to operate on a time-of-day basis to run twice per day during peak demand times and controlled with a variable speed drive to maintain the desired pressure set point in the distribution system as well as to provide additional volume of water during periods of high-water demand such as fire protection.

Although the well has not been in service long average quality appears to be similar to the Well 1 & 2 quality with fluoride & sodium siting at or above the limits, chlorine demand with similar hardness and alkalinities.

The well house is equipped with back-up diesel generator, complete with auto transfer, sodium hypochlorite (2) and sodium silicate (2) pumps, a chlorine contact loop, on-line monitoring, alarm generation and auto-dialer.

The well house and its equipment have a daily maximum capacity to deliver 1728 m³ per day to the Blyth community.

The water from Well 5 is pumped through a main header where sodium hypochlorite and sodium silicate are added and directed to a chlorine contact loop to provide adequate chlorine concentration/contact time at maximum flow and before the first consumer.

The water quality is monitored and data-logged by a programmable logic controller with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Blyth well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact reservoir at a suitable dose rate to achieve both primary and secondary disinfection objectives.

The attached distribution system is constructed with a combination of ductile iron, cast iron, PVC and high-density polyethylene piping with polyethylene, copper and galvanized steel services. There are no known lead services. There is no elevated storage to maintain pressure and the system pressure is maintained using pressure tanks, 3 high lift pumps (2 electric and a diesel) and 1 variable speed submersible (Well 5).

The system has approximately 45 fire hydrants that with the additional 20L/s flow from the new Well 5 will provide much improved sustained fire flows.

The chlorine dosages range varies with the chlorine demand of the raw water. The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504.960 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 4 and Drinking Water Works Permit (DWWP) 090-201, Issue 5. The maximum rated capacity from the combined wells is 2877 cubic meters per day. Authorization to operate Well 5 is in a Form C addendum to the DWWP.

The pre-chlorine entering the contact facilities and treated water (point of entry to distribution) is monitored by on-line chlorine analyzers.

Typical system pressure ranges from 40 psi at the higher elevations to 85 psi at Wells 1 and 2 which is the lowest elevation of the system.

Well 5 system pressure ranges between 53psi to 65psi under normal operating conditions

3.0 SUMMARY OF WATER QUALITY MONITORING

3.1 Water Treatment Equipment Operation and Monitoring

3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using an online chlorine analyzer and verified for accuracy using hand-held HACH pocket colourimeters which accuracies are verified using known standards. **Table 1** shows the monthly average of free chlorine residual values on the treated water at the point of entry.

3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are checked daily using a HACH pocket colourimeter. In 2022, 468 distribution chlorine residuals were recorded the results can be found in Table 1

Table 1 – Treated and Distribution Chlorine Residuals for Blyth Drinking Water System ^a

Blyth 2022 Treated Water Monthly Average Point of Entry Chlorine Residuals			North Huron - Blyth Water - 2022 Distribution Residual Summary				
Month	Well 1/2 POE	Well 5 POE	Month	Total Dist. Sample	Min FCR	Max FCR	Avg FCR
Jan	1.10	1.34	Jan	39	0.79	1.24	1.04
Feb	1.07	1.48	Feb	36	0.83	1.25	1.04
Mar	1.23	1.58	Mar	41	0.87	1.42	1.12
Apr	1.24	1.52	Apr	38	0.98	1.41	1.18
May	1.15	1.32	May	41	0.74	1.46	1.11
Jun	1.17	1.39	Jun	38	0.82	1.35	1.08
Jul	1.09	1.13	Jul	39	0.73	1.31	1.06
Aug	1.28	1.35	Aug	40	0.79	1.81	1.10
Sept	1.17	1.68	Sept	38	0.77	1.59	1.12
Oct	1.39	1.72	Oct	39	0.95	1.83	1.32
Nov	1.50	2.03	Nov	40	0.97	1.92	1.39
Dec	1.44	1.86	Dec	39	1.03	1.78	1.34
Count	364	364	Count	468			
Min	0.81	0.85	Min		0.73		
Max	2.01	2.45	Max			1.92	
Ave	1.24	1.53	Avg				1.16

^a – Results collected from January 1, 2022 – December 31, 2022

3.1.3 Turbidity

Treated Turbidity is measured daily using online turbidimeters at Wells 1&2 and weekly using a handheld at well 5, Operations had to get two new handheld turbidimeters in 2022 and there were some missed turbidity readings as a result and miscommunication between operators. Raw water Turbidities are collected weekly from each well using handheld turbidimeters. **Table 2** provides a summary of raw and treated turbidity results. The maximum turbidity measured in the treated water at wells1&2 was 0.28 NTU and 0.31 at well 5.

Table 2 – Raw and Treated Water Turbidities for Blyth Drinking Water System ^a

Monthly Ave Raw Water Turbidity's				Treated Water turbidity's Well 1/2					Treated Water turbidity's Well 5				
Month	Well 1	Well 2	Well 5	Month	Min	Max	Average	Count	Month	Min	Max	Average	Count
Jan	0.26	0.38	0.43	Jan	0.04	0.15	0.09	31.00	Jan	0.16	0.23	0.20	4.00
Feb	0.30	0.28	0.23	Feb	0.03	0.18	0.09	28.00	Feb	0.12	0.18	0.16	4.00
Mar	0.27	0.32	0.30	Mar	0.06	0.12	0.08	31.00	Mar	0.10	0.14	0.12	4.00
Apr	0.24	0.25	0.27	Apr	0.04	0.17	0.07	30.00	Apr	0.11	0.14	0.12	3.00
May	0.28	0.28	0.29	May	0.04	0.10	0.07	31.00	May	0.09	0.12	0.11	4.00
Jun	0.29	0.32	0.32	Jun	0.05	0.28	0.09	30.00	Jun	0.09	0.09	0.09	1.00
Jul	0.23	0.25	0.27	Jul	0.06	0.14	0.10	31.00	Jul	0.08	0.12	0.10	3.00
Aug	0.23	0.27	0.28	Aug	0.09	0.19	0.13	31.00	Aug	0.10	0.13	0.12	4.00
Sep	0.35	0.25	0.31	Sep	0.10	0.17	0.56	30.00	Sep	0.10	0.15	0.12	4.00
Oct	0.36	0.29	0.34	Oct	0.09	0.18	0.13	31.00	Oct	0.13	0.31	0.22	2.00
Nov	0.26	0.31	0.17	Nov	0.09	0.16	0.12	30.00	Nov	0.19	0.19	0.19	1.00
Dec	0.14	0.22	0.16	Dec	0.10	0.16	0.52	30.00	Dec	0.00	0.00	0.00	0.00
Min	0.10	0.18	0.08	Min	0.03		0.07		Min	0.08		0.09	
Max	0.39	0.57	0.57	Max		0.28	0.56		Max		0.31	0.22	
Average	0.27	0.28	0.28	Average			0.17		Average			0.13	
Count	49	50	48	Count				364.00	Count				34.00

^a – Results collected from January 1, 2022 – December 31, 2022

3.2 Microbiological Sampling

3.2.1 Raw Water Samples

Raw water samples are taken every week from each of Well 1, 2 and well 5. In 2022, a total of 156 samples were collected and analyzed for each E. Coli and Total Coliforms. All E. Coli and Total Coliform results obtained were 0 cfu/100 ml in the raw water.

3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry is taken every week and analyzed for E. Coli, Total Coliforms and Heterotrophic Plate Count (HPC) at Wells 1, 2 and Well 5. A total of 104 treated water samples were collected and analyzed for the above parameters. Each E. Coli result from the treated water was 0 cfu/100 ml. There was 1 sample result that resulted with an adverse result for total Coliforms in May of 2022, the results was a 1cfu/100ml when the MAC is 0cfu/100ml, resamples were collected and the results came back clear. Currently, there is no limit on HPC. 104 samples were found to be safe, with 0 deteriorating >50. The range of HPC results were <10 - 20 cfu/1 ml.

3.2.3 Distribution System

Distribution samples are collected every week and tested for E.Coli, Total Coliform and for Heterotrophic Plate Count (HPC) in at least 25% of the samples. In 2022, a total of 386 distribution samples were collected and analyzed for the above parameters and all samples were found to be safe. The range of HPC results were <10 - 30 cfu/1ml with 56 samples being analyzed.

Table 3 Summary of Microbiological results 2022

Annual Summary of samples								
Location	TC Count	TC Adverse	EC Count	EC Adverse	HPC count	HPC >50	Total # samples	Total non compliant
Raw water	156	0	156	0	N/A	N/A	312	0
Treated Water	104	1	104	0	104	0	312	1
Distribution	165	0	165	0	56	0	386	0
							1010	1

3.3 Chemical Sampling & Testing

3.3.1 Haloacetic Acids

In 2022 Samples for HAA5's were collected at the beginning of every quarter, Maximum acceptable concentration for HAA5's is 80 ug/L all samples were compliant to the limit in 2022

- 2022 HAA5 Sample results can be found in Table 4.

Table 4- Haloacetic Acids

HAA5 ug/L								
Date	Location	Total HAA5	Chloroacetic Acid	Bromoacetic Acid	Dichloroacetic Acid	Dibromoacetic Acid	Trichloroacetic Acid	Average
Jan 19-22	148 Dinsley St.	10.3	4.7	2.9	3.8	2	6.6	5.1
	182 Thuell St.	12	4.7	2.9	4.3	2	7.8	2.9
Apr 5-22	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell St.	5.3	4.7	2.9	4.2	2	5.3	4.1
July 5-22	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell St.	5.3	4.7	2.9	3	2	5.3	3.9
Jan 25-22	166 Dinsley st	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell ST	10.4	4.7	2.9	3.9	2	6.5	5.1
MIN		5.3	4.7	2.9	2.6	2	5.3	2.9
MAX		12	4.7	2.9	4.3	2	7.8	5.1
AVERAGE		7.4	4.7	2.9	3.4	2.0	5.9	4.0

3.3.2 Strontium and Calcium

Strontium and calcium monitoring is on-going in the Blyth Drinking Water System, in 2021 quarterly samples were collected and the Huron Perth Public Health unit distributed notices of the elevated levels to the Township for the Blyth Drinking water system users. Since that one-year program we are required going further to sample once annually to continue to monitor the levels the results from samples collected on July 5, 2022 can be found in table 5 Below.

Table 5 - Strontium and Calcium

Strontium and Calcium			
Date	Location	Calcium	Strontium ug/L
July 5-22	Well 1 RW	168	42600
	Well 2 RW	198	53100
	Well 5 RW	166	42200
	Well 1&2 POE	41.6	49400
	298 Hamilton	46.2	41500
	Well 5 POE	45.1	39400
Total Strontium Health basis MAC 7000ug/L			
	MIN	41.6	39400
	MAX	198	53100
	AVERAGE	110.8	44700.0

*Samples Collected July 5, 2022

The total strontium has a health Mac of 7000ug/L, currently there is not a regulatory limit for Strontium in Ontario, however the Health Unit recommends a Mac of 7000ug/L

3.3.3 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent sample for the Blyth Drinking Water System was collected on May 11, 2021. Schedule 23 will be collected and analyzed next in May 2023. All parameters were found to be within compliance. Results from 2021 can be found in **Table 6**.

Table 6 – Schedule 23 Results for Blyth Drinking Water System – ^a

Water Works Name:			Blyth Drinking Water System			
Well No. (if applicable):			Well # 1 # 2 & #5			
Year:			2021			
Serviced Population			1000			
Laboratories Which Performer Analyses:			SGS Lakefield Research			
Water Works #			220001496			
		Analysis			1/2 MAC	Maximum
	Date	Well #1&2	Well # 5		Allowable Level	
Parameter	(MM/DD/YY)	(ug/L)	(ug/L)	(ug/L)	(ug/L)	
Schedule 23						
Antimony	May 11-21	9	9	3	6	
Arsenic	May 11-21	1.3	2.9	5	10	
Barium	May 11-21	140	249	500	1000	
Boron	May 11-21	63	61	2500	5000	
Cadmium	May 11-21	0.004	0.003	2.5	5	
Chromium	May 11-21	0.14	0.4	25	50	
Mercury	May 11-21	0.01	0.01	0.5	1	
Selenium	May 11-21	0.04	0.04	25	50	
Uranium	May 11-21	0.11	0.184	10	20	

^a – Samples collected on May 11, 2021.

3.3.4 Lead

- Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10 ug/L. In 2022 Samples were collected on March 15, 2022 and Sept 20, 2022 all samples were below the MAC. 2022 results can be found in **Table 7**.

Table 7 – Lead Sampling Program Distribution Results for Blyth Drinking Water System ^a

Lead Blyth Water 2022				
	MAC	30-500caco3	10ug/L	6.5-8.5
Date	Location	Alk mg/L	Lead ug/L	Field pH
Mar 15-22	Hydrant - Behind post office 1st		0.08	7.83
	Hydrant - Behind post office 2nd		0.05	7.83
	Hydrant - 255 Dinsley St. 1st		0.87	7.81
	Hydrant - 255 Dinsley St. 2st		0.23	7.81
Mar 17-22	Hydrant - 255 Dinsley St.	217		8.48
	Hydrant - Behind Post Office	215		8.4
Sept 20-22	Hydrant McConnell & Morris1st		0.09	7.71
	Hydrant McConnell & Morris2nd		0.08	
	Hydrant McConnell & Morris 3rd	206		
	Hydrant king & Gypsy 1st		0.2	7.78
	Hydrant King & Gypsy 2nd		0.14	
	Hydrant King & Gypsy 3rd	207		
	Min	206	0.05	7.71
	Max	217	0.87	8.48
	Average	211	0.22	7.96

^a – Samples collected on March 15 & 17, 2022 and Sept 20, 2022 respectively.

3.3.5 Organics

One treated water sample is taken every 36 months and tested for organics. The sample for the Blyth Drinking Water System was collected on May 11, 2021 for analysis of organics as listed in Schedule 24. Schedule 24 samples will be collected and analyzed for next in 2023 All parameters were found to be within compliance. 2021 sample results can be found in **Table 8**.

Table 8 – Schedule 24 Results for Blyth Drinking Water System ^a

Water Works Name:			Blyth Drinking Water System		
Well No. (if applicable):			Well # 1, # 2 & #5		
Year:			2021		
Serviced Population			1000		
Laboratories Which Performer Analyses:			SGS Lakefield Research		
Water Works #			220001496		
	Analysis				Maximum
	Date	Well #1&2	Well # 5		Allowable Level
Parameter	(MM/DD/YY)	(ug/L)	(ug/L)		(ug/L)
Schedule 23 & 24					
Benzene	May 11-21	0.32	0.32	<MDL	1
Carbon Tetrachloride	May 11-21	0.17	0.17	<MDL	2
1,2-Dichlorobenzene	May 11-21	0.41	0.41	<MDL	200
1,4-Dichlorobenzene	May 11-21	0.36	0.36	<MDL	5
1,1-Dichloroethylene	May 11-21	0.33	0.33	<MDL	14
1,2-Dichloroethane	May 11-21	0.35	0.35	<MDL	5
Dichloromethane	May 11-21	0.35	0.35	<MDL	50
Monochlorobenzene	May 11-21	0.3	0.3	<MDL	80
Tetrachloroethylene	May 11-21	0.35	0.35	<MDL	10
Trichloroethylene	May 11-21	0.44	0.44	<MDL	5
Vinyl Chloride	May 11-21	0.17	0.17	<MDL	1
Diquat	May 11-21	1	1	<MDL	70
Paraquat	May 11-21	1	1	<MDL	10
Glyphosate	May 11-21	1	1	<MDL	280
Polychlorinated Biphenyls	May 11-21	0.04	0.04	<MDL	3
Benzo(a)pyrene	May 11-21	0.004	0.004	<MDL	0.01

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Alachlor	May 11-21	0.02	0.02	<MDL	5
Atrazine+N-dealkylated metabolites	May 11-21	0.01	0.01	<MDL	5
Atrazine	May 11-21	0.01	0.01	<MDL	
De-ethylated atrazine	May 11-21	0.01	0.01	<MDL	
Azinphos-methyl	May 11-21	0.05	0.05	<MDL	20
Carbaryl	May 11-21	0.05	0.05	<MDL	90
Carbofuran	May 11-21	0.01	0.01	<MDL	90
Chlorpyrifos	May 11-21	0.02	0.02	<MDL	90
Diazinon	May 11-21	0.02	0.02	<MDL	20
Dimethoate	May 11-21	0.06	0.06	<MDL	20
Diuron	May 11-21	0.03	0.03	<MDL	150
Malathion	May 11-21	0.02	0.02	<MDL	190
Metolachlor	May 11-21	0.01	0.01	<MDL	50
Metribuzin	May 11-21	0.02	0.02	<MDL	80
Phorate	May 11-21	0.01	0.01	<MDL	2
Prometryne	May 11-21	0.03	0.03	<MDL	1
Simazine	May 11-21	0.01	0.01	<MDL	10
Terbufos	May 11-21	0.01	0.01	<MDL	1
Triallate	May 11-21	0.01	0.01	<MDL	230
Trifluralin	May 11-21	0.02	0.02	<MDL	45
2,4-dichlorophenoxyacetic acid	May 11-21	0.19	0.19	<MDL	100
Bromoxynil	May 11-21	0.33	0.33	<MDL	5
Dicamba	May 11-21	0.2	0.2	<MDL	120
Diclofop-methyl	May 11-21	0.4	0.4	<MDL	9
MCPA	May 11-21	0.00012	0.00012	<MDL	0.1
Picloram	May 11-21	1	1	<MDL	190
2,4-dichlorophenol	May 11-21	0.15	0.15	<MDL	900
2,4,6-trichlorophenol	May 11-21	0.25	0.25	<MDL	5
2,3,4,6-tetrachlorophenol	May 11-21	0.2	0.2	<MDL	100
Pentachlorophenol	May 11-21	0.15	0.15	<MDL	60

^a – Samples collected on May 1, 2021.

3.3.6 Trihalomethanes

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs). In 2022, samples were collected during the months of January, April, July and October. The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 100 µg/L for this parameter and it is expressed as a running annual average. In 2022, the average THM was found to be 16.5 µg/L, which is within compliance. Refer to **Table 9** for the summary of trihalomethane results.

3.3.7 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. In 2022, samples were collected during the months of January, April, July and October. The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance. Refer to **Table 9**.

Table 9 – Nitrate, Nitrite and THM Results at Blyth Drinking Water System ^a

Treated Drinking Water - Nitrites and Nitrates POE Well 1 & 2										
										O.Reg 169
Date	Jan 11-22	Apr 5-22	Jul 5-22	Oct 25-22	Min	Max	Avg	MAC	1/2 MAC	
NO ₂	< 0.003	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	1	0.5	
NO ₃	0.01	0.008	0.007	< 0.011	0.007	0.011	0.009	10	5	
NO ₂ +NO ₃	0.01	0.008	0.007	< 0.011	0.007	0.011	0.009	10	5	

Treated Drinking Water - Nitrites and Nitrates POE Well 5										
										O.Reg 169
Date	Jan 11-22	Apr 5-22	Jul 5-22	Oct 25-22	Min	Max	Avg	MAC	1/2 MAC	
NO ₂	< 0.003	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	1	0.5	
NO ₃	0.01	0.008	0.006	< 0.010	0.006	0.010	0.009	10	5	
NO ₂ +NO ₃	0.01	0.008	0.006	< 0.010	0.006	0.010	0.009	10	5	

Distribution Drinking Water - Trihalomethanes										
Date	Jan 11-22	Apr 5-22	Jul 5-22	Oct 25-22	Min	Max	Average	MAC	1.2 MAC	
THMs (total)	17	14	18	17	14.0	18.0	16.5	100	50	
Bromodichloromethane	3	2.3	2.9	2.9	2.3	3.0	2.8			
Bromoform	< 0.34	< 0.34	< 0.34	0.34	0.340	0.340	0.340			

Chloroform	13	11.0	14.0	14.0	11.0	14.0	13.0		
Dibromochloromethane	0.65	0.54	0.64	0.63	0.54	0.65	0.62		

^a – Results collected from Jan 11, Apr 5, Jul 5 and Oct 25, 2022

3.3.8 Sodium

One water sample is collected annually for raw water at Wells 1, 2 and 5 and tested for Sodium due to naturally elevated levels. O. Reg 170/03 has set a Maximum Acceptable concentration (MAC) of 20 mg/L on the Treated Water for Sodium which requires the Medical Office of Health be notified if the concentration exceeds the MAC. The Raw water samples were collected on August 9, 2022 at Wells 1, 2 and 5 (Raw Water), results can be found below.

Treated water samples were collected on January 8, 2018 Well 1&2 POE 23.1mg/L, well 5 POE 22.2mg/L both exceeding the MAC, AWQI #138510 was issued and resamples were collected on January 9, 2018. The resample results were; Well 1&2 POE 22.3mg/L, Well 5 22.5mg/L both still exceeding the 20mg/L MAC. The Huron County Health Unit provided the Township of North Huron with a Notification to be distributed to all water system users.

3.3.9 Fluoride

One water sample is collected annually and tested for Fluoride from the raw water due to naturally elevated levels. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L on Treated Water.

On August 9, 2022, Raw water samples were collected for this analysis. The samples can be found below. Wells 2 & 5 raw water Fluoride analysis are greater than the treated water MAC 1.5 mg/L.

Treated Water samples were collected on January 8, 2018 Samples results were as follows: Well 1&2 POE 1.77mg/L, Well 5 1.46mg/L Well 1&2 POE results were in exceedance of the 1.5mg/ L MAC. AWQI # 1358514 was issued and resamples collected for Well 1&2, the resample result was 1.81mg/L still in exceedance of the 1.5mg/L MAC. The Huron County Health Unit provided the Township of North Huron a Notice to be Distributed to all Water system users.

Results for 2022 raw sodium & fluoride samples can be found in table 10 below along with 2018 treated water results. Sodium and Fluoride will be analyzed on the Treated water next in January of 2023.

Table 10 Sodium and Fluoride Raw and Treated

2022-Raw Water Sodium/Fluoride mg/L * not reportable- Monitoring				2018-Treated Water POE Sodium/Fluoride mg/L			
Date	Location	Fluoride	Sodium	Date	Location	Fluoride	Sodium
Aug 9-22	Well1	1.33	16.6	Jan 8-18	Well 1&2	1.77	23.1
	well2	1.77	14.7		Well 5	1.46	22.2
	well5	1.52	20.3	Jan 11-18	Well 1&2	1.81	22.3
Treated MAC		1.5	20		Well 5		22.5
	Min	1.33	14.7	Resamples showed still above Mac- HCHU issued notice to be distributed to all rate payers notifying them of the high sodium and Fluoride results			
	Max	1.77	20.3				
	Average	1.5	17.2				
					MAC	1.5	20
					Min	1.46	22.2
					Max	1.81	23.1
					Average	1.68	22.53

Results for raw water Aug 9, 2022, treated water results January 2018

4.0 WATER AND CHEMICAL USAGE

4.1 Chemical Usage

Refer to **Table 11**. From January 1, 2022 to December 31, 2022, 936.4kg of chlorine (in 12% sodium hypochlorite) was used to ensure proper disinfection in the distribution system with an average dosage of 6.01 mg/L.

Refer to **Table 11** – due to elevated iron content, sodium silicate is used to maintain the iron in a non-oxidized state to prevent excessive discoloration. The average dose rate as active silicate was 3.8mg/L

Table 11– Chemical Usage at Blyth Drinking Water System ^a

Township of North Huron - Blyth Well Supply - 2022 Chemical Usage Summary														
Well 1					Well 2					Well 5				
Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose	Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose	Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose
January	21.5	5.28	43.05	4.1	January	20.9	5.80	36.29	4.0	January	21.0	5.12	43.92	5.4
February	17.8	5.03	36.29	4.0	February	21.1	5.81	47.49	5.1	February	20.5	4.76	42.94	3.9
March	21.9	5.47	41.00	4.0	March	22.4	5.80	24.42	2.5	March	22.7	4.86	45.63	3.8
April	20.1	5.45	35.26	3.6	April	21.3	6.15	22.40	2.5	April	21.6	7.25	44.65	3.9
May	22.8	5.31	43.26	4.0	May	26.8	5.90	15.84	2.8	May	27.6	4.77	58.32	3.9
June	27.9	5.57	40.18	3.0	June	28.8	5.79	35.62	2.8	June	32.6	4.70	69.78	3.9
July	23.4	5.61	56.17	5.7	July	30.3	6.21	36.96	3.0	July	35.3	4.94	68.56	3.7
August	24.9	6.24	44.49	4.4	August	26.2	6.61	28.90	2.8	August	32.4	5.18	48.56	3.2
September	23.3	6.04	45.51	4.6	September	24.7	6.36	28.67	2.8	September	34.5	5.91	52.46	3.5
October	25.8	6.21	48.18	4.7	October	48.8	14.87	29.57	2.8	October	33.0	5.56	49.04	3.3
November	22.1	6.15	44.69	5.0	November	23.1	6.18	28.22	3.0	November	31.0	5.66	51.73	3.7
December	19.2	5.76	45.10	5.8	December	22.5	6.02	162.85	2.9	December	36.9	8.18	60.76	4.7
Total	270.6	68.12	523.16	52.9	Total	316.9	81.51	497.22	37.1	Total	348.9	66.90	636.35	46.9
Min	17.8	5.03	35.26	3.0	Min	20.9	5.79	15.84	2.5	Min	20.5	4.70	42.94	3.2
Max	27.9	6.24	56.17	5.8	Max	48.8	14.87	162.85	5.1	Max	36.9	8.18	69.78	5.4
Avg	22.6	5.68	43.60	4.4	Avg	26.4	6.79	41.43	3.1	Avg	29.1	5.57	53.03	3.9

^a – Results collected from January 1, 2022 – December 31, 2022

4.2 Annual Flows: Permit to Take Water/ Capacity Breakdown

Permit to Take Water 6057-A3SJAU Compliance Report				
3.2 -Maximum Amount of Taking Permitted				
	Max/Day on Permit		Peak Flow	% Of Limit
Well #1 (in m3)	653	m3	313	47.9 %
Well #2 (in m3)	1123	m3	278	24.8 %
Well #5 (in M3)	1728	m3	461	26.7 %
3.2 - Average Annual Amount of Taking Permitted				
	m3/year		m3/year	
Well #1 (in m3)	238345		47610	20.0 %
Well #2 (in m3)	409968		48071	11.7 %
Well #5 (in M3)	630720		66017	10.5 %
Capacity Report				
Total Peak Flow and average daily flow of all wells combined				
	Maximum		Actual	% Of Cap
Capacity (m3/d)	3504		839	23.9 %
Average Daily flow (m3/Day)	3504		443	12.6 %

A summary of the water supplied to the distribution system in 2022 is provided in **Table 12**. This Table provides a breakdown of the monthly flow provided to the distribution system. Flow meters were calibrated in June 2022 by Iconix and were found to be acceptable.

Table 12 – Treated Water Flows for Blyth Drinking Water System

Blyth Water 3 wells combined totals			Blyth Water - Max Flow Summary		
Month	Total Flow m3	Max Daily Flow	Well 1	Well 2	Well 5
January	11965	514	183	187	195
February	11312	518	174	193	199
March	12446	556	203	180	220
April	11585	479	179	181	234
May	14479	764	229	278	317
June	16813	755	313	265	461
July	16281	823	227	221	397
August	14209	616	203	211	318
September	13535	553	197	184	290
October	14133	839	234	235	421
November	12734	604	188	169	276
December	12206	517	165	161	246
Total	161698	7538			
Min	11312	479			
Max	16813	839			
Avg	13475	628			

5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE

The following summarizes water system improvements and routine and preventative maintenance for the Blyth Drinking Water System:

- Preventative maintenance performed as per the computerized maintenance program
- Fuel Tank replacement for all Generators

6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES

The most recent Ministry of Environment inspection was completed by Shayne Finlay on Jun 21m 2022.

There were no non compliances noted and the final Inspection Rating was 100%

7.0 Emergent Issues

7.1.0 EMERGENT ISSUES SUMMARY

No emergency issues to report at this time

*Report Completed by: Veolia Water
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Wingham Sewage Treatment Plant

2022 Annual Report

Owned by the Corporation of the Township of North Huron and Operated by Veolia
Water Canada

Wingham Sewage Treatment Plant 2022 Annual Report

Wingham STP ECA 1040-9HAN94 issued May 30, 2014 and #3557-7UNPUR (Aug 11, 2009-Air)

The Following is a summary and discussion of the 2022 Wingham Sewage treatment plant operation and summary of compliance limits as set forth in the Wingham STP ECA 1040-9HAN94 Issued May 30 2014.

The Rated Capacity of the Treatment Unit is 3,400m³ average daily flow

Based on Raw Sewage Flows, the 2022 annual average daily flow was 2049m³/day which represents 60.3% of the 3400m³/day capacity. The maximum Peak flow of 5306m³ occurred in December which represents 156% of the capacity.

Bypass Events

There were no bypass or overflow events that occurred during 2022 from the Wingham sewage treatment plant

Compliance limits

The plant consistently removed 97.8% Biological Oxygen demand, 96.5% total suspended solids, 88.4% phosphorous and 95.1% total kjeldahl nitrogen which is well within the range of removals for a tertiary sewage plant and consistent with previous yearly operations.

Operational problems

There were no major problems encountered during the 2022 operating year.

Maintenance

Routine maintenance was performed throughout the year, such as oil changes in gear drives and cleaning UV lights.

Repairs to reduction gearbox & coupler (Approx \$5000.00)

New Flyghts and chains for the Wingham STP Clarifier (Approx \$8000)

Quality Control Monitoring

Monitoring includes an online dissolved oxygen sensor which indicates loading and raw sewage quality, aeration basin solids content and proper operations of the aerators. Secondary clarifiers effluent is monitored for dissolved phosphorous to determine adequate ferric chloride dosage in aeration basins as well as general clarity and surface debris which indicates proper solids removal. Adequate solids return to the aeration and wasting rates.

The raw sewage flowmeter measures the flow going to the treatment plant and is used to base dosages and treatment plant capacity. The final effluent flow meter measures flow to the UV lights and does not represent the hydraulic loading of the plant but rather is a sum of the flow through the plant and any lagoon discharge. Results of monitoring activities can be viewed on the monthly spreadsheets.

Calibration and Maintenance

There are two flowmeters, raw sewage in and the final effluent discharge volumes. The flowmeters are calibrated yearly this year raw sewage was calibrated by Iconix as well as the final effluent, the certificates are stored at the PUC Office. The pH analyzer is calibrated monthly and recorded in the log books.

Efforts to meet effluent objectives

As described in the quality control monitoring section, analytic and visual parameters are used as indicators of process efficiency and should fall within the critical control points. A summary of these values was developed and is in the Wingham sewage treatment facility operations manual for reference and historically have been adequate to maintain compliance.

Biosolids Generated

A total of 9798 cubic meters were removed from cell 1 in 2015. Approximately 1332m³ of sludge went into the lagoon in 2022, we would estimate approximately the same amount for 2023. Our estimate for 2023 is based on no foreseen increase or decrease in flows, we did not dispose of any sludge in 2022. Estimating the solids volume in a lagoon situation is nearly impossible when there are no terms of reference for the % solids concentration. Many factors go into the volume such as how well the sludge compacts, water depth in the lagoon, temperature, wind action, solids quality, etc. Veolia will be looking at options to do a sludge survey of the lagoons to try to determine when the Sludge will need to be hauled.

Complaints

There were no complaints received as results of the operation of the sewage treatment facility.

Attached in the report is a data summary, compliance summary, sludge metals summary, bypass and overflow summary.

Wingham Sewage Treatment Plant													2022			
Flows Incoming	January	February	March	April	May	June	July	August	September	October	November	December	Total(m3)	Avg(m3)	Max(m3)	% Cap
Flows	52084	66322	102555	84128	71520	64457	52496	54387	44675	50681	45869	58763	747937	2049	102555	60.3
Average	1680	2369	3308	2804	2391	2149	1693	1754	1489	1635	1529	1896				
Max/d	2293	4562	4757	3984	3395	3023	3947	4232	2061	2571	2372	5306			5306	
Raw Sewage													Avg	Max.	%Removal	
CBOD	100	35	73	27	61	65	79	76	58	77	142	54		70	142	96.5
SS	104	30	118	19	64	78	103	42	49	93	129	37		72	129	95.3
TP	2.43	1.89	1.60	0.77	1.12	1.46	1.39	2.17	1.48	1.96	3.30	1.38		1.74	3.30	88.4
TKN	23.40	17.30	14.87	9.20	13.95	17.40	11.55	20.27	15.45	18.40	29.55	13.95		17.11	29.55	95.1
pH	7.64	7.74	7.64	7.49	7.51	7.39	7.69	7.57	7.61	7.69	7.69	7.64		7.61	7.74	
Alkalinity	368	229	347	323	324	344	294	330	286	207	369	346				
Final Effluent																
CBOD	2.0	2.0	4.3	2.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	4.0		2.44	4.33	
SS	2.0	5.5	5.7	4.0	2.5	2.5	2.0	3.7	3.5	2.0	2.5	4.5		3.36	5.67	
Ammonia	0.15	0.10	0.10	0.45	0.15	0.45	0.10	0.10	0.20	0.15	0.10	0.15		0.18	0.45	
TKN	1.35	0.70	1.80	0.75	0.75	0.55	0.50	0.53	1.40	0.65	0.50	0.50		0.83	1.80	
TP	0.14	0.13	0.14	0.24	0.23	0.33	0.25	0.26	0.19	0.24	0.15	0.14		0.20	0.33	
NO2	0.08	0.49	0.03	0.03	0.04	0.06	0.03	0.05	0.06	0.03	0.06	0.05		0.08	0.49	
NO3	15.35	17.10	10.15	8.27	10.50	13.50	9.85	13.63	18.70	17.55	19.05	14.70		14.03	19.05	
pH	7.78	7.63	7.91	7.85	7.34	7.71	7.75	7.75	7.72	7.74	7.78	7.72		7.72	7.91	
E. Coli	45	532	30	13	7	71	13	33	8	41	21	164		81.59	532	
H2S<	0.02			0.02			0.02			0.02				0.02	0.02	
Alkalinity	253	229	252	288	244	237	231	201	179	207	209	241		231	288	

Wingham STP Compliance Summary				2022								
	January	February	March	April	May	June	July	August	September	October	November	December
Max/day m3	2293	4562	4757	3984	3395	3023	3947	4232	2061	2571	2372	5306
Av Day Flow	3400											
Actual	1680	2369	3308	2804	2391	2149	1693	1754	1489	1635	1529	1896
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
CBOD&TSS	15											
CBOD	2.0	2.0	4.3	2.0	3.0	2.0	2.0	2.0	2.0	2.0	2.0	4.0
TSS	2.0	5.5	5.7	4.0	2.5	2.5	2.0	3.7	3.5	2.0	2.5	4.5
Loading Kg	51											
CBOD Kg	3.36	4.74	14.34	5.61	7.17	4.30	3.39	3.51	2.98	3.27	3.06	7.58
TSS Kg	3.36	13.03	18.75	11.22	5.98	5.37	3.39	6.43	5.21	3.27	3.82	8.53
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Tot P	0.5											
Actual	0.14	0.13	0.14	0.24	0.23	0.33	0.25	0.26	0.19	0.24	0.15	0.14
TP Load Kg	1.7											
Act. TP Kg	0.23	0.30	0.47	0.66	0.55	0.71	0.42	0.45	0.28	0.39	0.23	0.26
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
H2S	0											
Actual(<)	0.02			0.02			0.02			0.02		
Comp. Y/N	Y			Y			Y			Y		
pH	6.0 - 9.0											
Average	7.78	7.63	7.91	7.85	7.34	7.71	7.75	7.75	7.72	7.74	7.78	7.72
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

E. Coli	200											
Actual GMD	45	532	30	13	7	71	13	33	8	41	21	164
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
NH 3&4	3	3	3	0.8	3	3						
Actual	0.15	0.10	0.10	0.45	0.15	0.45	0.10	0.10	0.20	0.15	0.10	0.15
NH 3&4 Load/d	0.25	0.24	0.33	1.26	0.36	0.97	0.17	0.18	0.30	0.25	0.15	0.28
Limit kg/d	10.7	10.7	10.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	10.7	10.7
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
NH 3	0.02											
Actual	0.002	0.001	0.001	0.004	0.002	0.009	0.002	0.002	0.003	0.003	0.001	0.002
Comp. Y/N	Yes											

- Ecoli result of 532 Occurred in February during the Freezing period, therefore while it exceeded the 200 organisms per 100mL Monthly Geometric mean- it is not considered an exceedance

2022	Wingham STP Sludge Metals Summary					
Parameter						
Date	Jan 18-22	Apr 12-22	Jul 5-22	Oct 11-22	Oct 25-22	Average
Total Solids	4610	13500	11900	10400	9600	10002
TKN	157	638	567	490	486	
NH 3&4	4.5	16	5.6	4.6	4.5	7.04
NO2	0.8	0.5	0.3	1.7	2	1.06
NO3	1.1	0.3	5.5	7.2	3	3.42
NO2+NO3	1.9	0.5	5.5	8.9	3	3.96
Arsenic	< 0.1	0.1	0.1	0.1	0.1	0.1
Cadmium	< 0.005	0.007	0.006	0.005	0.005	0.0056
Cobalt	< 0.01	0.03	0.03	0.04	0.003	0.0226
Chromium	0.15	0.64	0.7	0.67	0.65	0.562
Copper	1.4	6.6	7.4	6.2	6.2	5.56
Mercury	0.004	0.005	0.007	0.005	0.006	0.0054
Potassium	17	54	50	37	30	37.6
Molybdenum	< 0.05	0.08	0.1	0.11	0.13	0.094
Nickel	0.06	0.28	0.31	0.28	0.25	0.236
Phosphorous	55	240	300	230	205	206
Lead	< 0.1	0.2	0.3	0.2	0.2	0.2
Selenium	< 0.1	0.1	0.1	0.1	0.1	0.1
Zinc	< 1	4	5	5	5	4
EC cfu DW	1670282	1103704	3781513	2884615	1437500	2175522.8
EC cfu WW	770000	1490000	4500000	3000000	1380000	2228000

Table 1 BYPASS AND OVERFLOW EVENTS

Table 1 BYPASS AND OVERFLOW EVENTS													
FACILITY NAME:		Wingham Sewage					YEAR:		2022				
Date (dd/mm/yy)	Location	Type (see legend)	Start Time	Duration (hours)	Volume (1000m3)	M/E	Disinfection (Y/N)	Treatment (Y/N)	Reason Code*	Sample Results			
										BOD5 (mg/L)	SS (mg/L)	TP (mg/L)	E.Coli (/100ml)
<u>Legend</u>													
*Reason Codes:													
PB = Primary Bypass		M = Measured		Y = Yes		1 = Heavy Precipitation		6 = Process Upsets					
SB = Secondary Bypass		E = Estimated		N = No		2 = Spring Runoff		7 = Power Outages					
STPO = Sewage Treatment Plant Overflow						3 = Infiltration		8 = Unknown					
CSO = Combined Sewer Overflow						4 = Mechanical/Equipment Failure		9 = Other, please comment below.					
SSO = Sanitary Sewer Overflow						5 = Pipe Failures(break/leak/plugged)							
STWO = Satellite Treatment Works Overflow													
Comments:													

*Report Completed by: Veolia Water
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Resourcing the world



Blyth Sewage Treatment Plant
2022 Annual Report

Owned by the Township of North Huron and Operated by Veolia Water Canada

Blyth Sewage Treatment Plant 2022 Annual Report

Blyth STP Environmental Compliance Approval #9189-A6UPSM

The Following is a summary and discussion of the 2022 Blyth Sewage treatment plant operation and summary of compliance limits as set forth in the ECA.

The Annual Average Rated Capacity of the Treatment Unit is 730 m³/d with Peak Capacity of 2730 m³/d.

Based on Raw Sewage Flows, the 2022 annual average flows were 475m³/day which represents 65.1% of the annual 730 m³/day capacity. The Peak flow of 2350m³/d occurred in December 2022 represents 86% of the Peak Capacity of the plant, this high flow resulted in a secondary bypass.

Bypass Events

There were 7 bypass events for the Blyth Sewage Treatment plant in 2022, all of the bypasses were measured secondary bypasses. The bypasses occurred due to heavy precipitation and/or spring runoff. The longest bypass was in March with 38.4 hours of secondary bypassing. The total number of bypass hours for 2022 were: 152.65 Secondary bypass hours with a total measured volume of 9.893/1000m³

Compliance limits

The plant consistently removed 98.5% Biological Oxygen demand, 97.8% total suspended solids, 94.2% phosphorous and 96.8% total kjeldahl nitrogen which is well within the range of removals for a tertiary sewage plant and consistent with previous yearly operations.

Operational problems

The Blyth Sewage treatment plant has been dechlorinating the final effluent using calcium thiosulfate since April 2022, prior to April the Township was utilizing Vita-D-Chlor. While using the Vita-D-Chlor we had a max chlorine residual of 0.05mg/L, however since using the Calcium thiosulfate we our max chlorine residual was 0.03mg/L with an average of 0.01mg/L. The Township has Engineering working on The UV system and sand filters for the Blyth Sewage treatment plant which should be installed and completed in the future.

Maintenance

Routine maintenance was performed throughout the year, according to the computerized maintenance program Jobsplus.

Quality Control Monitoring

Monitoring includes an online dissolved oxygen sensor which indicates loading and raw sewage quality, aeration basin solids content and proper operations of the aerators. Secondary clarifier effluent is monitored for dissolved phosphorous to determine adequate ferric chloride dosage in aeration basins as well as general clarity and surface debris which indicates proper solids removal. Adequate return to the aeration and wasting rates.

The flowmeter measures the flow out of the treatment plant and is used to base dosages and treatment plant capacity. Results of monitoring activities can be viewed on the monthly spreadsheets.

Calibration and Maintenance

The flowmeters are calibrated annually in 2022. Iconix Waterworks calibrated the flow meters and the V-Notch weir, the certificates are stored at the PUC Office. The pH analyzer is calibrated monthly and recorded in the log books.

Efforts to meet effluent objectives

As described in the quality control monitoring section, analytic and visual parameters are used as indicators of process efficiency and should fall within the critical control points. A summary of values was developed and is in the Blyth sewage treatment facility operations manual for reference and historically have been adequate to maintain compliance.

Biosolids Generated

A total of 1069cubic meters were utilized in 2022 and hauled/applied by Ontario Greenways Inc to agriculture lands.

The 2022 amount hauled was more then we usually apply as the previous year (2021) there was less sludge removed from the sewage plant due to not having land to apply it to. In 2021 had to take it to the Wingham Sewage plant therefore in 2022 we had to haul more sludge to make up the difference. We would predict roughly 900m3 will be utilized, hauled and applied in 2023 as there may be a slight increase with some new service hookups to happen in 2023.

Complaints

There were no complaints to report during the 2022 operating year.

Tables

Attached in the report are:

Data summary; compliance summary; sludge metals summary; Bypass and overflow events

Blyth Sewage Treatment Plant

2022 DATA SUMMARY

Flows	January	February	March	April	May	June	July	August	September	October	November	December	Total	Avg Flow	Maximum	% Cap
Total Flows	12617	16398	22232	20705	13905	11164	9341	9892	9776	12764	15320	19241	173355	475	22232	65.1
Avg	407	586	717	690	449	372	301	319	326	412	511	621			476	
Max	874	1520	1292	1184	636	539	376	391	533	1093	1213	2350			2350	86

Raw Sewage	January	February	March	April	May	June	July	August	September	October	November	December		Average	Max.	Removal Efficiency%
BOD	195	149	101	104	230	83	226	125	143	97	148	129		143.93	230	98.5
SS	168	143	77	128	164	94	113	88	104	151	105	79		117.65	168	97.8
TP	3.42	4.16	2.40	2.97	3.12	2.91	4.05	3.45	3.43	3.55	3.48	2.65		3.30	4.16	94.2
TKN	25.45	30.15	20.00	20.65	27.45	27.80	35.30	32.53	30.10	32.25	28.70	21.25		27.64	35.30	96.8
pH	7.63	7.68	7.84	7.71	7.47	7.68	7.54	7.61	7.57	7.54	7.49	7.58		7.61	7.84	

Final Effluent	January	February	March	April	May	June	July	August	September	October	November	December		Average	Max.
CBOD	3.0	2.0	3.3	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0		2.19	3.3
SS	2.5	2.0	2.7	4.0	3.0	2.5	2.0	4.0	2.0	2.0	3.0	2.0		2.64	4.00
Ammonia	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10		0.10	0.10
TKN	1.35	0.90	1.07	0.70	0.60	0.85	0.80	0.70	1.25	1.15	0.60	0.50		0.87	1.35
TP	0.17	0.13	0.16	0.11	0.13	0.24	0.21	0.19	0.17	0.21	0.29	0.30		0.19	0.30
NO2	0.03	0.03	0.03	0.03	0.05	0.03	0.03	0.03	0.03	0.03	0.03	0.03		0.03	0.05
NO3	16.15	12.90	10.40	6.53	7.24	12.80	12.50	10.44	12.70	10.42	13.80	11.15		11.42	16.15
pH	7.47	7.45	7.46	7.37	7.34	7.34	7.47	7.57	7.59	7.52	7.45	7.46		7.46	7.59
E. Coli	25	93	58	197	2	11	186	47	91	37	37	61		70	197
Tot Cl Res.	0.14	0.19	0.20	0.14	0.11	0.14	0.13	0.13	0.13	0.17	0.17	0.17		0.15	0.20

Blyth STP Compliance Summary 2022

Flows	January	February	March	April	May	June	July	August	September	October	November	December
Peak Flow	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730
Actual	874	1520	1292	1184	636	539	376	391	533	1093	1213	2350
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Av Day Flow	730	730	730	730	730	730	730	730	730	730	730	730
Actual	407	586	717	690	449	372	301	319	326	412	511	621
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

CBOD&TSS	15	15	15	15	5	5	5	5	5	5	15	15
CBOD	3.0	2.0	3.3	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
TSS	2.5	2.0	2.7	4.0	3.0	2.5	2.0	4.0	2.0	2.0	3.0	2.0
Loading Kg	11	11	11	11	3.7	3.7	3.7	3.7	3.7	3.7	11	11
CBOD Kg	1.22	1.17	2.39	1.38	0.90	0.74	0.60	0.64	0.65	0.82	1.02	1.24
TSS Kg	1.02	1.17	1.91	2.76	1.35	0.93	0.60	1.28	0.65	0.82	1.53	1.24
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Tot P	1	1	1	1	0.3	0.3	0.3	0.3	0.3	0.3	1	1
Actual	0.17	0.13	0.16	0.11	0.13	0.24	0.21	0.19	0.17	0.21	0.29	0.30
TP Load Kg	0.7	0.7	0.7	0.7	0.2	0.2	0.2	0.2	0.2	0.2	0.7	0.7
Act. TP Kg	0.07	0.07	0.12	0.07	0.06	0.09	0.06	0.06	0.06	0.09	0.15	0.18
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

NH 3&4	17	21	14	6	3	1	1	1	1	3	3	11
Actual	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

NH 3	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02
Actual	0.0004	0.0005	0.0004	0.0004	0.0005	0.0006	0.0009	0.0012	0.0014	0.0010	0.0007	0.0006
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Tot Cl Res (limit)	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
Month Max.	0.21	0.19	0.20	0.19	0.19	0.23	0.19	0.19	0.19	0.22	0.20	0.20
Monthly Average	0.14	0.15	0.13	0.14	0.11	0.14	0.13	0.13	0.13	0.17	0.17	0.17
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

pH	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9
Min	7.36	7.27	6.97	7.18	7.17	7.13	7.26	7.46	7.42	7.29	7.22	7.12
Max	7.88	7.55	8.44	7.79	7.44	7.96	7.54	7.60	7.69	7.69	7.78	7.70
Average	7.47	7.46	7.46	7.37	7.34	7.34	7.47	7.57	7.59	7.52	7.45	7.46
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

E. Coli	200	200	200	200	200	200	200	200	200	200	200	200
Actual GMD	25	93	58	197	2	11	186	47	91	37	37	61
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Quarterly Metals Calculations Report 2022									
Parameter									
Date	Jan 18-22	Apr 12-22	May 24-22	Jun 7-22	Jul 5-22	Jul 19-22	Aug 9-22	Oct 25-22	Average
Total Solids	24700	14100	28500	27500	28200	27300	27000	36600	25050
TKN	1140	843	1790	1690	1750	1620	1190	1520	1472.166667
NH 3&4	341	217	334	402	524	545	570	157	393.8333333
NO2	2.7	2.2	0.3	8.7	2	1.2	0.8	0.2	2.85
NO3	< 0.3	0.3	0.3	0.6	0.3	0.3	0.3	0.3	0.35
NO2+NO3	2.7	2.2	0.3	9.3	2	1.2	0.8	0.3	2.95
Arsenic	0.2	0.1	0.2	0.2	0.2	0.2	0.2	0.2	0.1833333333
Cadmium	0.018	0.009	0.02	0.02	0.021	0.021	0.021	0.017	0.01816666667
Cobalt	0.17	0.07	0.15	0.17	0.17	0.19	0.15	0.21	0.1533333333
Chromium	2.7	1.2	2.5	2.7	2.8	2.9	2.6	3	2.466666667
Copper	9.7	4.3	10	10	9.8	11	9.1	11	9.133333333
Mercury	0.004	0.001	0.003	0.005	0.004	0.005	0.004	0.006	0.003666666667
Potassium	110	89	120	100	116	110	119	103	107.5
Molybdenum	0.25	0.11	0.24	0.24	0.31	0.29	0.26	0.32	0.24
Nickel	0.85	0.39	0.79	0.88	0.87	0.88	0.77	0.9	0.7766666667
Phosphorous	730	330	850	810	950	790	888	985	743.3333333
Lead	0.3	0.2	0.4	0.4	0.4	0.5	0.4	0.6	0.3666666667
Selenium	< 0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1
Zinc	13	5	12	13	13	13	12	16	11.5
Ecoli DW	105263	283688	105263	32364	177305	15385	10370	57377	119878
Ecoli /100 ml	260000	400000	300000	89000	500000	42000	28000	210000	265166.6667

Table 1 BYPASS AND OVERFLOW EVENTS Blyth STP

FACILITY NAME:		Blyth STP								YEAR:		2022					Sample Results	Ref #
Date (dd/mm/yy)	Location	Type (See Legend for description)	Start Time	Duration (hours)	Volume (1000m3)	M/E	Disinfection (Y/N)	Treatment (Y/N)	Reason Code*	CBOD5 (mg/L)	TSS (mg/L)	TP (mg/L)	N (mg/L)	E.Coli (/100ml)	Ref #			
17/02/22	Blyth	SB	3:10 AM	20.75	1.561	M	Y	Y	1	8	18	0.35	0.5	6900	1-1M614V			
23/02/22	Blyth	SB	8:33 AM	6.5	0.615	M	Y	Y	1	7	11	0.23	1.8	128	1-1M05GA			
06/03/22	Blyth	SB	13:38	15	0.804	M	Y	Y	2	8	10	0.38	7.3	1700	1-1NLK8W			
24/03/22	Blyth	SB	1:50 AM	38.4	3.019	M	Y	Y	1, 2	3	7	0.24	1.4	10	1-1P86K2			
06/04/22	Blyth	SB	19:55	10	0.435	M	Y	Y	1	4	10	0.48	3.2	800	1-1R78EA			
18/10/22	Blyth	SB	19:30pm	11	0.423	M	Y	Y	1	<2	3	0.32	1.3	13	1-28101Q			
31/12/22	Blyth	SB	11:16	51	3.036	M	Y	Y	1	13	10	0.62	3.6	70	1-2FQ1PI			
				152.65	9.893													

Legend

PB = Primary Bypass

SB = Secondary Bypass

STPO = Sewage Treatment Plant Overflow

CSO = Combined Sewer Overflow

SSO = Sanitary Sewer Overflow

STWO = Satellite Treatment Works Overflow

M = Measured

E = Estimated

Y = Yes

N = No

***Reason Codes:**

1 = Heavy Precipitation

2 = Spring Runoff

3 = Infiltration

4 = Mechanical/Equipment Failure

5 = Pipe

Failures(break/leak/plugged)

6 = Process

Upsets

7 = Power

Outages

8 = Unknown

9 = Other, please

comment below.

Comments:

Report Completed by: Veolia Water

For More information please contact:

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Veolia Water Canada, Inc.

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To: Reeve and Members of Council
Carson Lamb (Clerk), Township of North Huron

From: Hanna Holman, Planner

Date: March 15, 2023

RE: **First Draft Amendment of Zoning By-law Update**

This report has been prepared for the March 20, 2023 meeting of North Huron Council. This report is accompanied by the first draft of the amendment, including both text and zone changes, and a presentation of the key changes for discussion.

RECOMMENDATION

It is recommended that Council;

1. Receive the first draft of the proposed amendment with text and mapping changes for information and discussion;
2. Direct staff to circulate public notices for open houses to be held April 20 and April 21; and
3. Direct staff to send notices to landowners with proposed zoning (mapping) changes.

BACKGROUND

At their February 6, 2023 regular meeting, the Township of North Huron Council provided direction to staff to initiate an update to the Township's Zoning By-law. The basis for the update is to align with the recently updated Township Official Plan and provincial legislation (ex. Bill 23). The update is also an opportunity to include general updates or corrections.

The purpose of this report is for Council to receive the first draft of the proposed amendment which includes both text and mapping changes. Staff will continue to consider feedback from Council, members of the public, staff and agencies in future draft amendments.

SUMMARY OF AMENDMENT

The accompanying slideshow presentation provides a more detailed overview of the proposed amendment for discussion. However, the key amendments are summarized as follows:

- Applying a 'Housing Friendly' lens including additional dwelling unit provisions, parking provisions, and general residential provisions, in accordance with updated Official Plan policy
- Updating zoning to conform to the updated Official Plan designations, including agriculture and natural environment zoning in the rural areas and updating flood hazard zoning in urban areas
- Incorporate provisions for additional residential units, farm labour or on-farm diversified uses in Agriculture zones
- Incorporation of sourcewater protection provisions to align with Official Plan direction
- Any other changes deemed to be desirable or a correction during the review process
- Evaluating pre-zoning opportunities on key residential future development properties, pending consultation with landowners
- 'Clean up' or removal of existing special zones that are now deemed inoperable or redundant, pending consultation with landowners

PROCESS TIMELINE

The following shows a proposed process timeline. The schedule is dependent on a range of factors, most notably comments received from the public and the extent of the revisions needed. An earlier rather than a later completion date is preferred and will be strived for; however, Council will be kept informed of the progress and the need for any revisions to the timeline.

The next large milestone, after receiving the first draft, is the hosting of the public open houses in April (Wingham – April 20, Blyth – April 21). Members of the public that have a proposed zoning (mapping) change will receive an individual mail notice ahead of the open house. The approach mirrors that executed during the Official Plan review. Planning staff also available to meet members of the public individual by request/appointment.

Figure 1. Draft Timeline for Zoning By-law Update

Date	Event/Action
February, 2023 (Completed)	Request to initiate process Staff prepare first draft of amendment
March, 2023	Copy of first draft amendment presented to Council Notice of Open Houses published Send out of mail notices to landowners with mapping amendments and invitation letter to key landowners to participate in process Continue consultation with agencies
April, 2023	Host In-Person Open Houses Wingham (April 20) and Blyth (April 21)
May, 2023	Notice of Public Meeting published Draft amendment revised in response to public and agency feedback, landowner discussions
June, 2023	Public Meeting Revised amendment presented to Council North Huron Council decision on Zoning By-law Amendment, either: <ul style="list-style-type: none"> • approve • deny • approve with modifications • defer
June – July, 2023	Appeal period on decision of North Huron Council occurs 20 days from when Notice of Decision is given If no appeals are received, the decision and amendment are in force and effect if approved.

NEXT STEPS

Staff will receive feedback from Council during the presentation of the first draft amendment and will continue to receive feedback from members of the public, agencies and staff as the next phase of consultation occurs. It is proposed that individual notice letters be sent to all landowners with proposed zone (mapping) changes and that public open houses be held in April.

It is recommended that Council;

1. Receive the first draft of the proposed amendment with text and mapping changes for information and discussion;
2. Direct staff to circulation of public notices for open houses to be held April 20 and April 21; and
3. Direct staff to provide notices to landowners with proposed zoning (mapping) changes.

Sincerely,



Hanna Holman, Planner



North Huron Zoning By-law Review

Overview of First Draft Amendment

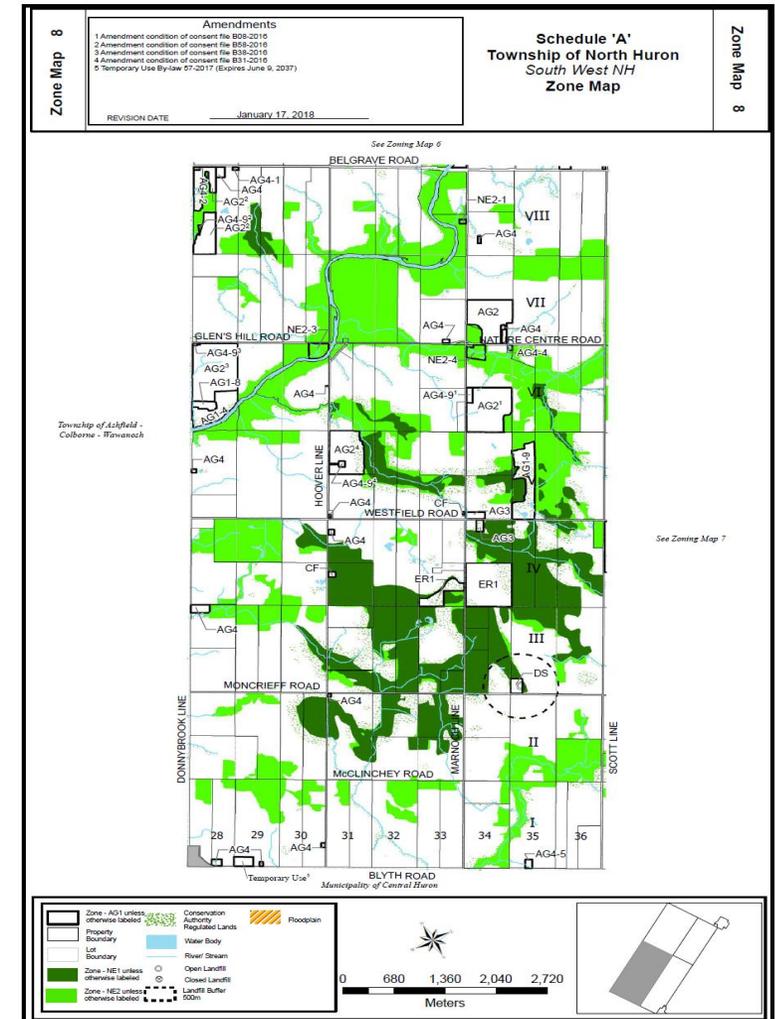
March 20, 2023

Basis for Review

- 2022 North Huron Official Plan review updates
 - Required to conform to local Official Plan, and County Official Plan + Provincial Policy Statement
- Changes to provincial legislation (Bill 23)
- Provincial Policy Statement updates (2020)
- Housing Friendly Workshop with Council in 2021
- Opportunity for housekeeping and corrections
- Update Amendment includes text and map changes to the existing Zoning By-law

Refresher on Zoning By-law Purpose

- Implementing document for vision in Official Plan
- Applicable law for building permits
- Lists specific uses permitted on every property
- Contains key maps of zones
- Includes building provisions
 - Size (height & area, density), and
 - Location (setbacks from property lines, roads, and other buildings)



Project Timeline

- February 2023 – initiation of process
- March 2023 – first draft amendment presented to Council
 - Notices of open houses published, send out mail notices to landowners with mapping changes, continue consultation with agencies and key landowners
- April 2023 – Open Houses (April 20-21)
- May 2023 – ongoing consultation with agencies and public
- June 2023 – revised amendment presented to Council
 - North Huron Council to consider decision on amendment

Public Consultation

- Open houses (April 20 – Wingham, April 21 – Blyth)
- Notice letters to individual landowners with proposed mapping changes with appointments or site visits available upon request
- Planners available by appointment for additional consultation
- Consultation with key agencies and key ‘future development’ landowners
- Amendment to be considered for decision in public meeting

Overview of Key Changes

Agriculture

Agriculture

Permit **Additional Residential Units** in the agricultural area as follows (mirrors OP Policy):

- On commercial scale farms (AG1), an ARU is permitted in either or both of the main dwelling and detached unit (total of 2) provided the detached ARU is located within 60 metres of the existing building cluster and utilizes the same laneway.
- On small agricultural holdings (AG4) a single ARU is permitted in either the main dwelling or detached structure provided the detached ARU is located within 60 metres of the main dwelling and utilizes the same laneway.

Expand permissions for **on-farm accommodation for farm labour** to building types other than just a mobile home. Accommodations shall be within 60 metres of main dwelling or if there is no main dwelling within 60 metres of main building and utilizes the same laneway.

Agriculture

Minimum Distance Separation (MDS)

- MDS does not apply to Agricultural Industrial-Commercial Uses (AG3) and On-Farm Diversified Uses.
- MDS applies to all cemeteries as a Type A Land Use (single distance). Currently cemeteries which are considered low visitation are Type A but all others are Type B (double distance).

Removal of Livestock Limitations on Small Agricultural Holdings (AG4)

- Removal of historic approach which linked the number of livestock permitted to the size of the parcel.
- Livestock is now permitted in accessory buildings subject to MDS Setbacks and new AG4 zone provisions

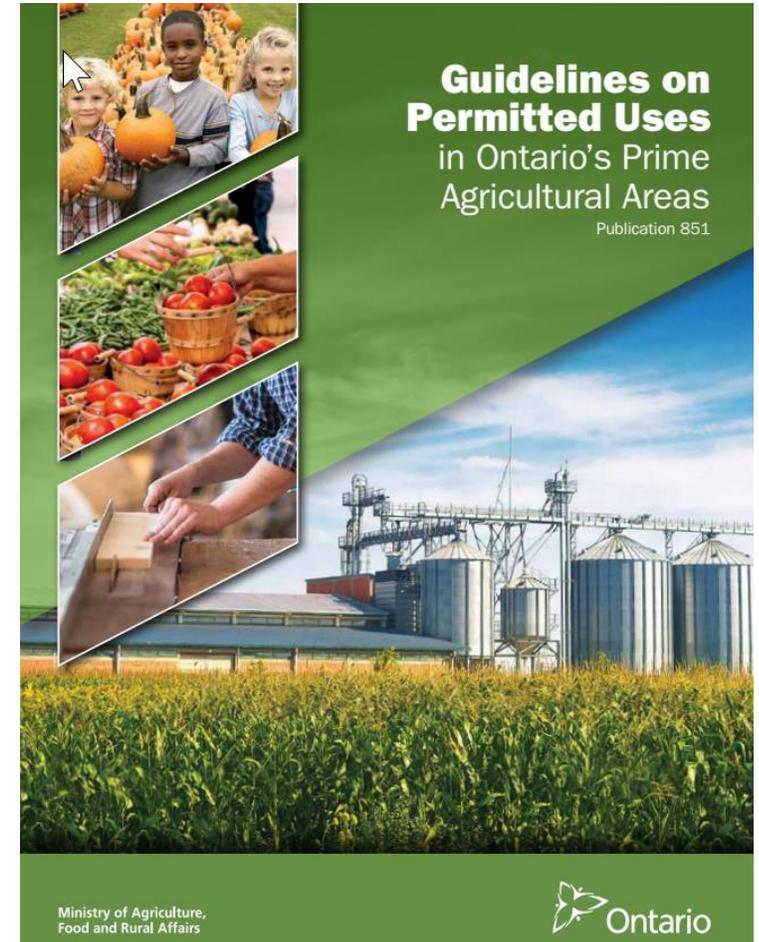
On Farm Diversified Uses

Update On-Farm Diversified Use policies and provisions to reflect permit a wider range of on-farm businesses (on-farm markets, on-farm events facility, etc).

PPS requires, that on-farm diversified uses be: located on a farm, secondary to principal agriculture use, limited in area, compatible with surrounding agriculture operations.

Includes but is not limited to:

- Home occupations, home industries (already permitted)
- Agri-tourism uses
- value added agricultural uses



On Farm Diversified Uses Criteria

- Are secondary to the principal agricultural use of the property, are operated by the persons residing on the farm and do not interfere with the farm operation and do not conflict with the surrounding uses.
- Do not cause a traffic or safety concern and provide safe access onto an open public road.
- Obtain relevant permits from the Health Unit.
- Agri-tourism uses and Value Added agricultural uses under 1 hectare in size are permitted in the AG1 zone. Uses larger than 1 hectare shall be permitted in the AG3 zone.
- The area calculation should consider the total area of buildings, structures, outdoor storage, landscaped areas, wells and septic systems, berms, laneways and parking areas but discount those areas which are shared between the agricultural uses and the on-farm diversified use.

On Farm Diversified Uses Criteria

- Buildings can occupy a maximum of 20% of the allowable area calculation. Where a building is proposed to accommodate for on-farm events, the maximum is 120 persons seated capacity or 20% of the allowable area calculation, whichever is less.
- 25% of the floor area of a building containing an agri-tourism or value added agricultural uses be used for retailing products grown/produced on the farm and goods produced on farms within a 50km radius.
- Servicing (e.g. private and/or public water & sewage services) for the agri-tourism and value added agricultural uses must be located within the maximum 1 hectare area.
- Buildings for agri-tourism uses & value added agricultural uses shall be clustered together with buildings for the principle agricultural use of the property.
- MDS shall apply not apply to on-farm diversified uses and thus are encouraged to cluster with the on-farm dwelling.

Other Amendments

Natural Environment

- Update to zone mapping to follow Official Plan designation updates, including agriculture or natural environment zoning in rural areas
 - To correspond with updates in Official Plan review and features on the ground.
 - Change from NE1 to NE2 in select areas. Provincially Significant Wetlands to be zoned NE1 (Natural Environment Full Protection). Other significant natural features to be zoned NE2 (Natural Environment).
- Update to adjacent lands setback in General Provisions (in accordance with OP and PPS)
 - 120 metres to Provincially Significant Wetlands; 50 metres to other features

Flood Hazard

- Update to floodway areas in two-zone flood areas (Wingham, Hutton Heights, Blyth) to reflect recent updates by MVCA (Maitland Valley Conservation Authority)
- Communication and implementation of existing flood hazard permitting process by MVCA
- Approach:
 - Notification area/overlay in rural areas
 - In urban areas – floodway areas to be zoned FW or Residential special FW zone(ex. R1-FW) to permit existing structures and uses, but any alteration prohibited unless permit issued by MVCA
 - In urban areas – flood fringe areas to have an overlay applied over parent zone
 - Adding clarifying text that existing structures/buildings and uses are permitted to continue and may be replaced subject to permitting by MVCA

Source Water Protection

The following special provisions apply as required by the Maitland Valley Source Protection Plan (consultation with Source Water Protection Officers):

- Lands located within a wellhead protection area with a vulnerability score of 10 that are serviced by an on-site sewage system shall have a minimum lot size as set out by the most current version of the Ministry of the Environment, Conservation, and Park's (MECP) Guidelines for Individual Onsite Sewage Systems.
- In Wellhead Protection Areas A to C where the vulnerability score is 8 or greater, the following is prohibited:
 - a) The disposal of industrial and commercial waste by means of a well; and
 - b) The establishment of a municipal waste disposal site greater than 10 hectares and with the potential of discharging vinyl chloride.

General Amendments

- Add general provision:
 - ‘within a Plan of Subdivision or Condominium, ancillary uses such as parks, stormwater management or infrastructure are permitted without an amendment to this the Zoning By-law to recognize the specific location’
- Removal of minimum ground floor area requirements throughout ZBL, to rely on Ontario Building Code

Zone (Mapping) Changes Summary

First Draft zone changes are included in the attached tracked changes maps:

- Implementing natural environment and agriculture changes in rural areas, following review during the Official Plan
- Implementing updated flood hazard mapping in urban areas (Blyth, Wingham, Hutton Heights) in consultation with MVCA
- Clean up of existing special zones that are inoperable or redundant
- Further map changes may be proposed pending consultation with landowners (ex. site specific requests)

Landowners with zone changes will receive an individual mail notice

Residential Housing Updates

Housing with Full Servicing (Overview)

- Introduce definitions for rowhouse (in place of multiple attached), additional residential unit, multi-unit residential building (in lieu of apartment, stacked townhouse, etc.), residential with supports (in lieu of hospice, group home, emergency shelter, etc.).
- Increase opportunities for denser forms of housing
 - Modify what is permitted in R1, R2 and R3
- Shift to multi-residential definition which focuses on form rather than type (will encompass apartment, condo, stacked townhouse, etc.).
- Permit supportive housing in all zones (group homes, hospice, assisted living, etc.) under “dwelling with supports” definition
- Provisions for Additional Residential Units

Housing with Full Servicing Framework

Official Plan Direction (focus on form)

- **Residential Low Density:** includes single detached dwellings, semi-detached, and duplex dwellings, dwellings with an additional residential units and converted dwellings, rowhouse dwellings, triplexes and quadraplexes and will **generally be two storeys in height;**
- **Medium Density:** includes single-detached residences, converted dwellings, semi-detached residences, duplexes, low density uses, triplexes, fourplexes, rowhouses and multiple unit residential buildings **not exceeding three storeys in height;**
- **High Density:** includes multiple unit residential buildings which includes but is not limited to apartments, stacked townhouses, accommodation geared to seniors, etc. **High Density residential uses will typically be three storeys and greater in height.**

Housing with Full Servicing Framework

- R1 – Residential Low Density
 - Existing: single detached, semi-detached, duplex, second unit
 - Proposed: single detached, semi-detached, duplex, triplex, quadruplex, rowhouse (maximum of 4 units), additional residential units
 - Height to be maintained at 11 metres for R1 structures
- R2 – Residential Medium Density
 - Existing: R1 uses, triplex, quadruplex, rowhouse (maximum of 4 units)
 - Proposed: R1 uses, rowhouse (no unit limit), multiple unit dwelling (3 storeys), retirement home
 - Height to be maintained as per R1 zone, except for multiple unit dwelling to have a height of 3 storeys
- R3 – Residential High Density
 - Existing: rowhouse (no unit limit), multiple unit dwelling (3 storeys)
 - Proposed: rowhouse (no unit limit), multiple unit dwelling (6 storeys*)
 - Height to be maintained as per R1 zone for rowhouse, multiple unit dwelling proposed increase to 6 storeys (pending community feedback and staff comments ex. fire)



RESIDENTIAL INTENSIFICATION GUIDELINES

A FRAMEWORK FOR DESIGN IN HURON COUNTY

November 4, 2020



HURON
COUNTY

Housing Parking Requirements

- Minimum parking requirements, landowners may provide additional parking
- 1 parking space per dwelling unit for all types (including ARUs)
 - Existing: 1 space for single-detached, semi-detached, duplex, accessory dwellings, 1.5 space for rowhouse and multiple unit dwellings
- Permit tandem parking spaces for residential parking areas
- County Housing corporation properties – reduction to 0.25 spaces per dwelling unit
- Allow off site parking on neighbouring properties subject to site plan agreement

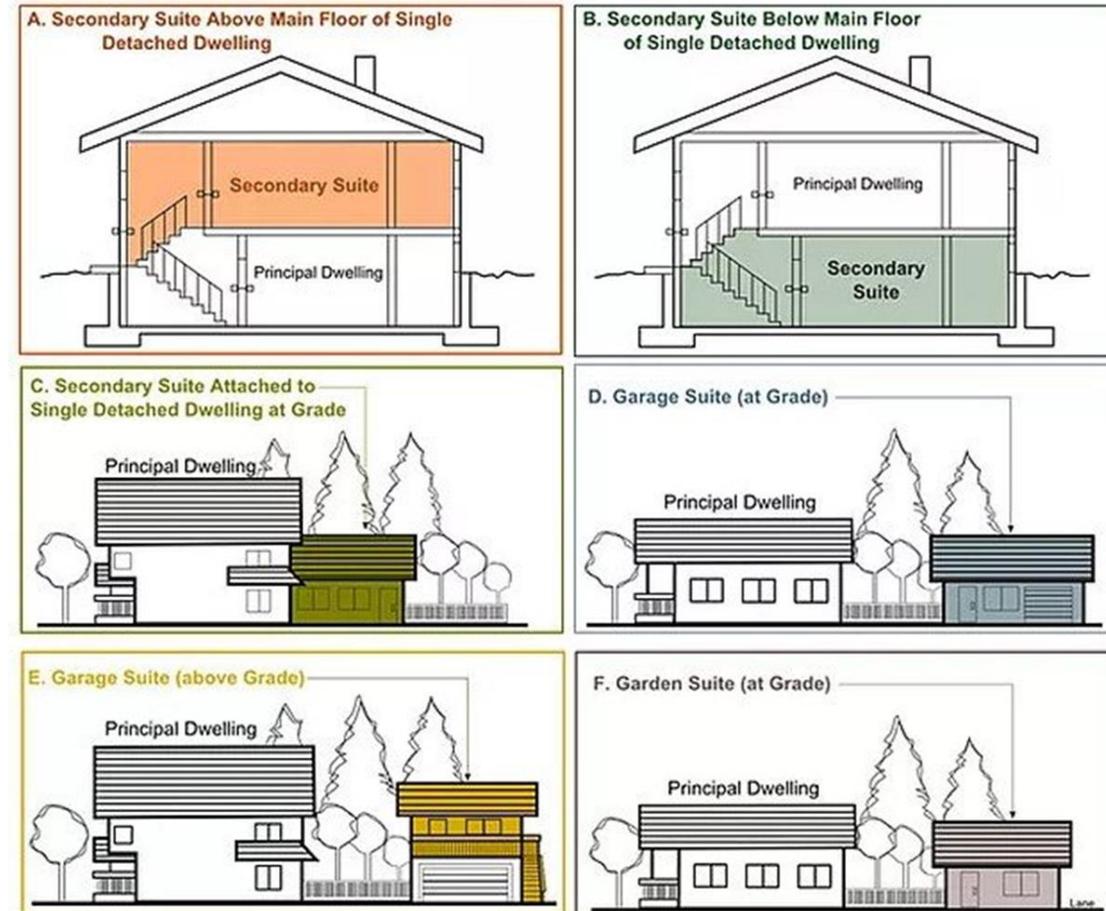
Housing with Partial or Private Services

- Clarify that a single-detached dwellings are permitted
- On lots over 2 acres an ARU is permitted; for smaller lots a nitrate study is require for an ARU (details on later slides)
- Clarify that lot creation and/or intensification is permitted based on MOE D-Series Guidelines for Nitrates and the County's Nitrate Terms of Reference. A contingency bed is no longer required for new lot creation but all lots must be sized for conventional septic systems.

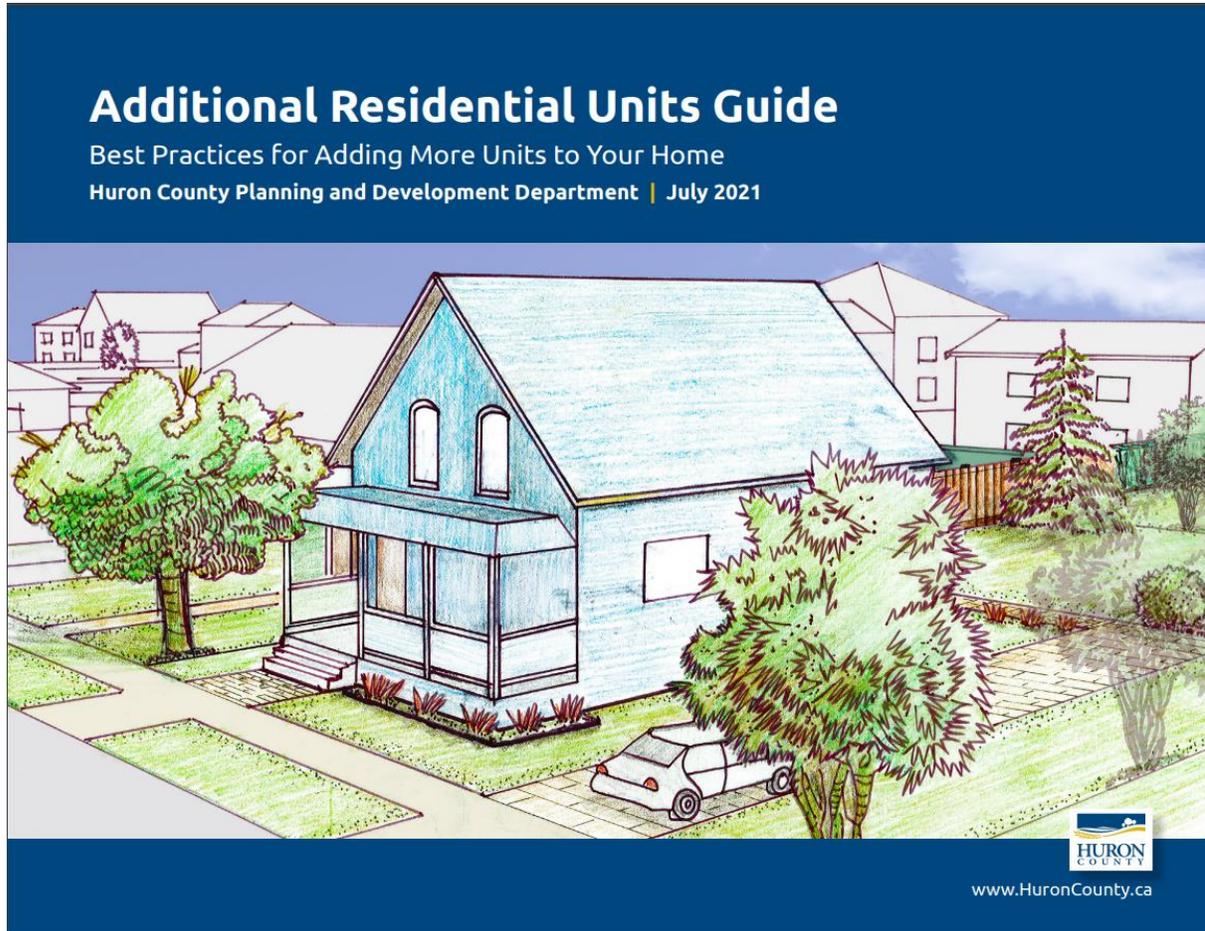
Additional Residential Units

Additional Residential Units (ARUs)

- Referred to in the past as ‘secondary suites’ or ‘granny flats’
- Second Unit replace with ‘Additional Residential Unit’ and defined as follows:
A dwelling unit with its own kitchen, sanitary facilities, and bedroom(s)/sleeping area(s) which may be contained within a dwelling or within a detached accessory structure.
- Each unit requires dedicated parking space
- Permitted in main structure or detached structure
- Bill 23 requires 3 residential units to be permitted on each fully serviced residential lot
- ARUs not permitted natural hazard areas (ex. flood)



Additional Residential Units (ARUs)



ARUs Based on Servicing Type

Additional Residential Units (ARU)

- Where connected to full services, the following provisions apply:
 - A maximum of two (2) additional residential units shall be permitted per fully serviced lot with the ARUs either being located:
 - Both within or attached to the main dwelling or
 - One (1) within or attached to the main dwelling and one (1) within a detached accessory structure.
 - A maximum of one (1) ARU is permitted in a single, detached accessory building.
- Where partially or privately serviced, the following provisions apply:
 - Where the property is 2 acres in size or larger or has been demonstrated through a nitrate study, a single (1) Additional Residential Unit is permitted either within the main dwelling or in an accessory building provided:
 - It uses the same laneway as the main dwelling;
 - It uses the same well and/or septic.
 - If detached, is located in the rear or interior side yard

ARUs in Accessory Building Provisions

Where an additional residential unit is contained within an accessory building, notwithstanding the provisions to the contrary, the following applies:

- Must be located in the rear or interior side yard;
- Rear Yard (minimum): 3 metres
- Interior Side Yard (minimum): 3 metres
- Building Height (maximum): 6 metres
- Building size (maximum): no greater than 75% of the gross area of the main floor of the dwelling including attached garages provided the total buildings do not exceed the maximum lot coverage.

Greater setback and height than an accessory building without an accessory residential unit

Garden Suites in Urban Areas

- Garden suites are a temporary dwelling in the form of a mobile home (required to have kitchen and bathroom facilities)
- Current approach, follows Section 39.1 of Planning Act
 - May be permitted for a maximum of 20 years subject to the passing of a temporary use by-law by Council (type of Zoning By-law amendment) by Council, after 20 years can request a renewal for up to 3 years
 - Require an agreement with the Township on the occupancy of the structure
- Proposed approach:
 - Permit garden suites (in the form of mobile homes) as Additional Residential Units as a right subject to CSA standards and building code
 - Would no longer require passing of temporary use by-law or agreements
 - Seeking feedback from Council, staff, public
 - Existing garden suites permitted to transition to permanent ARUs if meet Zoning requirements (ex. setbacks)

Future Development Lands – Pre-Zoning Approach

Residential Greenfield Zone (R5) – Pre-Zoning Approach

- Replace existing R5 zone (which permits a professional office) with a special R2 zone that provides for the same permissions
- R5 zone to be renamed as “Residential Greenfield Zone” to facilitate possible pre-zoning with holding symbol on selected residential future development lands
- Seeking Council direction whether there is interest in this approach as part of this Review

Residential Greenfield Zone (R5) – Pre-Zoning Approach

- For some land, specifically large undeveloped land, the common practice is to zone that piece of land at the time a proposal is brought forward. Often, initially zoned FD (Future Development)
- An alternative option is to pre-zone lands with for a certain density of residences when the land is proposed to be physically developed.
- Pre-zones would have a holding to restrict development until required technical materials are received or accompanying planning application (ex. Plan of Subdivision) is approved
- Provisions will be prepared following consultation with landowners as site-specific conditions need to be considered

Next Steps

Outstanding Items

Some changes require further consultation with landowners, staff or agencies and Council are anticipated to have more specific direction in a later draft.

This includes, but is not limited to:

- Assessment on 'FD' (Future Development) zoned lands that are designated Residential
 - Based on consultation with key landowners and Council's direction on Residential Greenfield approach
- Residential density framework (specifically R3 multiple unit building height)
- Evaluation of special zones for specific landowners – pending discussions with landowners
- Any further changes resulting from consultation with staff, agencies, public including open house feedback

Next Steps

Staff continue to receive feedback from members of the public, agencies and staff as the next phase of consultation occurs. It is proposed that individual notice letters be sent to all landowners with proposed zone (mapping) changes and that public open houses be held in April.

It is recommended that Council;

1. Receive the first draft of the proposed amendment with text and mapping changes for information and discussion;
2. Direct staff to circulation of public notices for open houses to be held April 20 and April 21; and
3. Direct staff to provide notices to landowners with proposed zoning (mapping) changes.

Questions?

TOWNSHIP OF NORTH HURON

Zoning By-law

Draft Zoning By-law Amendment 2023 Update and Review

Proposed Text Changes

Last Revised: March 15, 2023

Please note:

- Proposed additions are noted in ***Bold Italic*** text
- Proposed deletions are noted in ~~strikeout~~ text

If you require access to information in an alternate form, please contact the Huron County Planning & Development Department at (519) 524-8394 ext. 3 or e-mail planning@huroncounty.ca

TOWNSHIP OF NORTH HURON

CONSOLIDATION

This document is a consolidation of the Township of North Huron Zoning By-law 82-2008 and subsequent amendments thereto. This compilation is for convenience for administrative purposes and does not represent true copies of the by-laws it contains. Any legal interpretation of this document should be verified with the CAO/Clerk. This consolidated zoning by-law contains:

Zoning By-law 82-2008;
plus the following amendments to By-law 82-2008

By-law: 18-2009	Consent File B48-2016
By-law: 65-2009	By-law: 57-2017 (Temporary Use-expires 2037)
By-law: 81-2009	By-law: 81-2017
By-law: 11-2010	By-law: 11-2018
By-law: 12-2010	By-law: 16-2019
By-law: 33-2010	By-law: 29-2019
By-law: 34-2010	Consent File C20-2018
By-law: 46-2010	By-law: 57-2019
By-law: 48-2010	By-law: 77-2019 (Temporary Use expires 2039)
By-law: 50-2010	By-law: 98-2019 (Housekeeping)
By-law: 20-2011	Consent File C29-2019
By-law: 49-2011	Consent File C88-2019
By-law: 52-2012	Consent File C42-2020
By-law: 61-2012	Consent File C89-2019
By-law: 64-2012	By-law: 60-2020
By-law: 52-2013	By-law: 61-2020
By-law: 22-2014	Consent File C30-2020
By-law: 62-2014	By-law: 04-2022
By-law: 63-2014	By-law: 11-2022
Consent File B36-2014	By-law: 02-2021
By-law: 59-2015	By-law: 17-2021
By-law: 61-2015	By-law: 37-2021
By-law: 62-2015	By-law: 53-2021
By-law: 64-2015	By-law: 58-2021
By-law: 73-2015	Consent File C39-2021
Consent File B40-2014	By-law: 92-2021 (Temporary Use expires 2024)
By-law: 77-2015	By-law: 04-2022
By-law: 83-2015	By-law: 12-2022
By-law: 07-2016	By-law: 65-2022
By-law: 79-2016	Consent File C05-2022
By-law: 04-2017	Consent File C62-2021
By-law: 79-2016	Consent File C24-2022
By-law: 04-2017	
By-law: 11-2017	
Consent File B58-2016	
Consent File B40-2016	
Consent File B38-2016	
Consent File B31-2016	

SUMMARY OF MINOR VARIANCES

Township of North Huron

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
A1/08	Block J Lot 9, Plan 171 Blyth Ward, 235 Hamilton St	Approved by C/A: To reduce the east interior side yard setback to 2 metres from the required 3 metres.		Blyth	Brent Pryce
A2/08	Part Lot 19, R.P. 430, Wingham Ward 145 Patrick St	Approved by C/A: To reduce the exterior side yard to 1.8 metres from the required 6 metres to permit the construction of an attached garage onto the existing residence.		Wingham	Aubin Ross
A3/08	Lots 6 & 7, Block H, R.P. 170 Blyth Ward 283 Wellington St	Approved by C/A: To increase the height of an accessory building to 4.8 metres (15.75 feet) from the permitted maximum height of 4 metres (13.3 feet)		Blyth	Bruce Howson
A1/09	Part Lots 7 & 8, R.P. 424, Wingham Ward 164 Josephine St	Approved by C/A: Allow for the extension or enlargement of a non-conforming use and canopy structure under Section 45 (2)(a)(i) of the Planning Act, RSO, 1990.		Wingham	Steve MacTavish
A2/09	Part Lot 18, R.P. 437, Wingham Ward 20 George St	Approved by C/A: To recognize a reduced lot frontage of 12.8 metres from the required 15 metres for the retained parcel. To recognize a reduced rear yard setback of 7.2 metres from the required 8 metres for the semi-detached dwelling on the severed parcel. To recognize interior side yard setbacks of 1.5 metres from the required 3 metres for the semi-detached dwelling on the severed parcel.		Wingham	Erika During
A3/09	Lot 14 Part Lot 12, 13 & 15 Plan 413, Wingham Ward, 32 Victoria St W	Approved by C/A: To recognize a reduced east interior side yard setback of 1.5 metres from the required 3 metres. To recognize a reduced rear yard setback of 3 metres from the required 8 metres. To recognize the lot coverage (maximum) of 43% from the required 40%.		Wingham	Beldman Construction
A1/14	Part of Lots 4 & 5, Concession 1, Wingham Ward, 225 Cornyn Street	Approved by C/A: To seek relief from a front yard setback of 7.5m to 2.7m from the front lot line in order to permit the construction of an	The proposed addition to the structure be located within the footprint contained on the sketch that accompanied the application;	Wingham	Huron Perth Catholic District School Board

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
		addition on the west end of the existing school to include four (4) new classrooms	Municipal approval of a site plan be obtained; and this variance approval is valid for a period of 18 months from the date of the Committee's decision.		
A2/14	Lot 3, RP 441, 320 Summit Dr., Wingham, Wingham Ward	Approved by C/A Request relief from the required rear yard setback of an accessory building to 0.25 m where a minimum of 1 m is required. To vary Section 3.2.2.3. to decrease the rear yard setback of an accessory building to 0.25 m where a minimum of 1 m is required	The structure be located within the footprint contained on the sketch that accompanied the application, and the variance approval is valid for a period of 18 months from the date of the Committee's decision	Wingham	Meith—McConnel & Tracey Steen
A1/16	S Pt Lot 40, Conc 5, 39732 Westfield Rd., East Waw Ward	Approved by C/A To seek relief to construct a dairy barn in conjunction with the existing operation on the south of the property. The provisions set out in the NH ZBL require a front yard setback in the AG1 Zone for a structure to be a minimum of 60 metres (197 ft). The minor variance seeks relief for 20 metres (67 ft) as the applicant requests to build the dairy barn at a front yard setback of 40 metres (130 ft.)	No conditions	E. Waw.	Hallahan (Marfrar Farms)
A2/16	Plan 410, Part Block B, Plan 413, Part Lot 21, Wingham Ward, 78 Victoria St West	Approved by C/A: To seek relief from for 1 metre (3.2 feet) for the interior yard setback as the applicant requests to build the semi-detached structure at an interior yard setback of 2 metres (6.56 feet). The proposed Minor Variance To seeks relief for 2.25 square metres (24 square feet) for one of the residential units total floor area and 20.83 square metres (224 square feet) for the second residential unit floor area, as the applicant is proposing the unit floor area will be 81.75 square metres (880 square feet) for one unit and 63.17 square metres (680 square feet) for the second unit.	No Conditions	Wingham	John Frieburger/ 1347706 Ontario Inc.

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
A01/17	Plan 451, Lot 12 (446 Carling Terr) Wingham	Approved C/A To seek relief for 5.7 meters for the exterior yard setback required to satisfy Section 3.3.4. of the General Provisions for Accessory Structures section of the ZBL, as the applicant proposes to construct the pool at a setback of 0.3 metres (1 ft) from the exterior side lot line.	The pool be located within the footprint contained on the sketch that accompanied the application; The pool maintains a distance of 1 metre from the fence; The fence is either removed to the satisfaction of the Chief Building Official or an Encroachment Agreement is entered into with the Township of North Huron; and the variance approval is valid for a period of 18 months from the date of the Committee's decision.	Wingham	DeVries
A03/17	Plan 410, Pt Blk B, Plan 413, Pt Lot 24 (78 Victoria St, W)	Approved by C/A To allow for development on an infill residential lot in a Primary Settlement Area.	The residence be located within the footprint contained on the sketch that accompanied the application; the residence be as shown in the elevation drawings that accompanied the application; the driveway is maintained at 1 metre away from the east property line; and the variance approval is valid for a period of 18 months from the date of the Committee's decision.	Wingham	1347706 Ont Ltd/ Frieburger
A04/17	38917 Westfield Rd Pt N. Pt of Lot 31, Pt of Lot 32, Conc. 4, E. Wawanosh	Approved by C/A To allow the new barn to be constructed at a setback of 15 metres from the eastern property line, rather than the 30 metres that would otherwise be required by the Zoning By-law. Specifically, this request requires a Minor Variance of: a) the side yard requirement for livestock barns (Sect. 4.4) from 30 metres to 15 metres; and b) the Minimum Distance Separation (MDS) setback from side lot lines (Sect. 4.5) from 26 metres to 15 metres. (For clarity, the new barn will still be required to meet MDS distances from nearby buildings.)		E, Waw	VanHittersum Tonnie & Anita
MV 01-19	82 Kerr Drive, Plan 414, Pt Park Lots 1 & 2, RP 22R4967, Pts 1 & 2	To seek relief from Zoning By-law 82-2008. The subject property is designated Highway Commercial in the North Huron Official Plan and zoned C3-1 (Highway Commercial Special Zone) in the North Huron Zoning By-	Approved with the condition as noted in the Planners Report	Wingham	D.C. McCloskey Engineering/ KRS Holding Wingham Inc.

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
		law. A new gas bar with canopy and pumps, convenience store and drive-through eating establishment is seeking relief from the minimum required landscaped open space and the maximum width for driveway entrances. There are no existing structures and the property is 1.76 acres in size. Seeking relief from the minimum area required to be landscaped open space, and relief from the maximum width for a driveway entrance. A reduction in the minimum landscaped open space area requirement (Section 10.3) from 20% to 16%; and an increase in the maximum width for a joint entrance/exit driveway (Section 3.26.14.5) from 9 metres to 10 metres			
MV 03-19	258 Summit Drive, Plan 442, South Part Lot 2, Conc. 1, Part Lot 4	To seek relief from Zoning By-law 82-2008 to construct a one and a half storey detached garage to replace the existing detached garage and to seek relief from the maximum accessory building height of 4.5 metres to build a 5.3 metres.	The detached garage be as shown in the exterior drawings; variance approval is valid for a period of 18 months from the Committee's decision April 15/2019	Wingham Ward	Steven Clark/ Steven Clark & Linda Arthur-Fitzgerald
MV 04-19	83748 Currie Line, Conc. 3, Pt Lt 40, E. Wawanosh Ward	For construction of a new livestock barn for finisher hogs in the northwest corner of the property — to seek relief from the calculated Minimum distance Separation and from the exterior side yard setback minimum provisions	Approved with the condition as noted in the Planners Report	East Wawanosh Ward	Henry Bos / Adria and Cornelia Bos
MV 05-19	105 Diagonal Rd. Plan 418, Pt Lt 1, Pt Lt 70 & 71, Subject to Right of Way	To seek relief from Zoning By-law 82-2008 — this is a condition of severance application C68-18, which severed off a portion of the subject property along the southern lot line to accommodate an encroaching garage and merged the severed portion with the abutting property, 109 Diagonal Rd. The minor variance seeks relief from the interior side yard setback and the encroachment of the eaves in the side yard due to the existing house on 105	Approved with the condition as noted in the Planners Report	Wingham Ward	Diane Jarvis & John Schenk/ Leonard & Tamara Scarborough

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
		Diagonal Road not being able to meet the minimum setback from the new lot line.			
MV 07-19	766 Queen St., Blyth Ward	To seek relief from Zoning By-law 82-2008 to construct two self-storage buildings and seek relief from the minimum exterior side yard setback distance from the north lot line and the minimum interior side yard setback distance from the south lot line.	Approved with the conditions as noted in the Planners Report	Blyth Ward	D-Campbell/ Diamond Concrete
MV01-20	Lot 42, Conc. 2, 685 Queen St.	seek 1.5 meters relief from the maximum height requirement	Approved with the condition as noted in the Planners Report	Blyth	Municipally owned
MV 02-20	Pt West Lot 30, Conc 14, 38707 Amberley Rd.	To seek relief from Zoning By-law 82-2008 to build a new accessory building and to seek 1.5 meters relief from the maximum height requirement	Approved with the condition as noted in the Planners Report	E-Waw. Ward	McCormick
MV 03-20	Lt 4, 291 Rutledge St	To seek relief from the minimum rear yard setback requirement to build a new single detached home	Approved with the condition as noted in the Planners Report	Blyth	Gary Rutledge
MV 04-20	Pt Lot 8, Plan 168 413 Queen t.	To seek relief from Zoning By-law 82-2008 to build a new accessory building and to seek relief to permit fewer than required parking spaces because the hotel only needs 5 and also seeking relief from the definition "Hotel" in order to permit an exterior door allowance for an accessible guest room	Approved with the condition as noted in the Planners Report	Blyth Ward	1960910 Ont. Inc (Yerema)
MV 05-20	Reduce MDS from storage tank and barn respectively	To seek relief from the provisions of Section 4.6 of the zoning by-law to permit the construction of a house closer to a neighbouring livestock operation than the required MDS setbacks. The required MDS setback from the neighbouring livestock barn to the east is 375 metres (1230 feet) and the setback from the manure storage tank is 439 metres (1440 feet). The proposed minor variance reduces the setback from the barn to 344 metres (1129 feet) and the setback from the manure storage to 334 metres (1096 feet)	Approved with the condition as noted in the Planners Report	E-Waw	Howatt
MV01-21	Lt 1 & 2, Plan 414, 81 Kerr Dr.	To seek relief to reduce the required number of vehicle spaces in a drive through	Approved with the condition as noted in the Planners Report	Wingham	Gary Singh

File No.	Location	Decision	Conditions/Reasons	Key Map	Applicant
		stacking lane from 10 spaces to 5 spaces			
MV02-21	Lot W ½ 30, Conc 2, 38689 Moncrieff Rd	Construction of a porch on an existing house and reduce the front yard setback	Approved with the condition as noted in the Planners Report	E. Waw	Steele
MV03-21	Lot 3, Conc 1 133 Charles St., Wingham	Allow for an existing dwelling that was constructed without meeting the required minimum interior side yard setbacks for the main dwelling and exterior stairs, and without meeting the required rear yard setback	Approved with the condition as noted in the Planners Report	Wingham	Baker
MV04-21	648 Gloria St., Blyth, Lt 14	To seek relief to allow for the construction of a new single detached residence with a reduced exterior side yard setback of 3.5 metres	Approved with the condition as noted in the Planners Report	Blyth	Rutledge/ Rutling Holdings
MV05-21	W Pt Lt 38, Conc 1	To seek relief to allow for the construction of an accessory building with a reduced rear yard setback and eaves encroachment	Approved with the condition as noted in the Planners Report	East Wawanosh	Walsh
MV06-21	Pt Block B, Wingham Ward	To seek a variance to allow for an additional permitted use of a pet supply store.	Approved with the conditions as noted in the Planners Report	Wingham	2441716 Ontario Inc.
MV07-21	Part Park Lot 12, Wingham Ward	To seek a variance to seek relief to reduce the interior side yard setback to 2 metres and 2.5 metres for the end dwelling units respectively, for a total reduction of 1 metres and 0.5 metre respectively from the required 3 metres	Approved with the conditions as noted in the Planners Report	Wingham	Mennon Home; Schmidt
MV01-22	Plan 22M12, Block 3 Lot 1, Blyth Ward	To seek a variance to allow for an increase to permitted maximum lot coverage.	Approved with the conditions as noted in the Planners Report	Blyth	Rutling Holdings Ltd. D
MV02-22	Plan 171, Block J, Pt of Park Lot 8 216 Blyth Road	To seek a variance to allow for a reduced minimum rear yard depth of 6.0 metres from the required 7.5 metres.	Approved with the conditions as noted in the Planner's Report	Blyth	WVRH Holdings Inc.

EXPLANATORY NOTE

ZONING BY-LAW NO. 82 - 2008 OF THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

Preamble

The Zoning By-law was passed on December 1st, 2008 under Section 34 of The Planning Act. It implements the Official Plan for the Township of North Huron which was adopted by the Council of the Township of North Huron on December 20th, 2004.

The Zoning By-law comprises both text and zoning maps on which is delineated the various zones created in the By-law.

Purpose

The purpose of this By-law is to provide the Corporation of the Township of North Huron with regulations which will affect control over all forms of land use or other related matters within the Township.

Basis

Such regulations have been deemed necessary and in the public interest by local Council in order that possible conflicts between existing and proposed land uses can be minimized or reduced in the future.

Affected Lands

The lands directly affected by this By-law can be described as consisting of all properties lying wholly or partly within the corporate limits of the Township of North Huron.

Existing By-Laws

From the coming into force of this By-law, all previous by-laws of the Township, passed pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended or a predecessor thereof, shall be deemed to have been repealed.

Duration

It is the intention of the Council that this Zoning By-law will be effective until circumstances change to such a degree that a revision and updating of the By-law is required. Additional uses for specific lands may be permitted by means of a rezoning or amendment to the Zoning By-law. It is the intention of the Council to accept and review applications to amend the Zoning By-law in order to allow the establishment of uses which are permitted by the Township of North Huron Official Plan.

Effect

This Zoning By-law is designed to regulate by prohibition all new development except that specifically allowed in the By-law. This By-law will, however, give Township Council the legal authority to review the merits of any new use which is not specifically allowed by the By-law. If Council, after studying a proposal for a new use, is satisfied that the new use is in the best interests of the Township, the new use may be permitted provided that a separate By-law amending this By-law is passed which would permit the new use on the specified parcel of land subject to appropriate regulations.

THE ZONING BY-LAW
OF THE CORPORATION
OF THE TOWNSHIP OF NORTH HURON
BY-LAW NO. 82 - 2008

BEING A BY-LAW, UNDER THE PROVISIONS OF SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, AS AMENDED TO REGULATE THE USE OF LANDS AND THE CHARACTER, LOCATION AND USE OF BUILDINGS AND STRUCTURES AND TO PROHIBIT CERTAIN BUILDINGS AND STRUCTURES IN VARIOUS DEFINED AREAS OF THE CORPORATION OF THE TOWNSHIP OF NORTH HURON.

WHEREAS the Council of the Corporation of the Township of North Huron considers it advisable to regulate the use of land situated within the defined areas, as hereinafter designated, for the purpose of preventing any further development which would create an adverse effect on the Corporation, and to prevent the use of lands that would jeopardize future orderly development and expansion, and to protect the natural environment.

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

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TOWNSHIP OF NORTH HURON
Zoning By-law

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SECTION 1 APPLICATION, ADMINISTRATION, ENFORCEMENT, INTERPRETATION AND SCHEDULES

1.1 TITLE

This By-law shall be known as the Zoning By-law of the Corporation of the Township of North Huron.

1.2 ACTS

All Acts as stated in this By-law are in accordance with the most recent Revised Statutes of Ontario (R.S.O.)

1.3 APPLICATION

- 1.3.1 The provisions of this By-law shall apply to all lands within the boundaries of the Corporation of the Township of North Huron.
- 1.3.2 No person shall use any land, or erect, alter or use any building, structure or part thereof within the limits of the Corporation of the Township of North Huron except in conformity with the provisions of this By-law.
- 1.3.3 No person shall use any building, structure or part thereof, erected or altered in contravention of this By-law so long as such building, structure or part thereof, continues to contravene the provisions of this By-law.
- 1.3.4 No lot shall be reduced in area by the conveyance, mortgage or other alienation of a part thereof so that any remaining yard or other open space is less than that required by this By-law. If any such reduction occurs, such lot and any building or structure thereon shall not thereafter be used by any person unless and until the said yard or requirements of this By-law are complied with.
- 1.3.5 The preceding subsection shall not apply to a lot reduced in area by the conveyance to or expropriation by the Corporation of the Township of North Huron or any other authority having the powers of expropriation.
- 1.3.6 No person shall change the purpose for which any lot, building or structure is used, or erect, alter, or use any building or structure, or sever any lands from any existing lot, if the effect of such action is to cause the original, adjoining, remaining or new building, structure or lot to be in contravention of this By-law.

1.4 ADMINISTRATION AND ENFORCEMENT

This By-law shall be administered and enforced by such person or persons as shall be appointed from time to time by By-law of the Corporation of the Township of North Huron, and no permit for the use of any land, building or structure or approval of any application for any municipal license within the jurisdiction of the Council shall be issued where the proposed building, structure or use would be in violation of any provisions of this By-law.

1.5 ZONING COMPLIANCE OR BUILDING INSPECTION

The Zoning Administrator, Building Inspector, or any employee of the Township acting under the direction of the Zoning Administrator or any peace officer having jurisdiction in the Township is hereby authorized to enter, with prior notification and the consent of the owner, between the hours of 8:00 o'clock a.m. and 6:00 o'clock p.m. on any day but Sunday upon any property or premises

or structure for the purpose of discharging his duties and obligations under this By-law, or if there is reason to believe that the provisions of the By-law are not complied with in whole or in part. Where the owner or occupier refuses consent, entry may be made under the authority of a search warrant issued under *The Provincial Offences Act*.

1.6 LICENCES AND PERMITS

No Township permit, certificate, or license shall be issued where the said permit is required for a proposed use of land or a proposed erection, alteration, enlargement or use of any building or structure that is in violation of any provisions of this By-law.

1.7 CERTIFICATE OF ZONING COMPLIANCE

No change may be made in the type of use of any land covered by this By-law or any building or structure on any such land until a Certificate of Zoning Compliance has been issued by the Township to the effect that the proposed use is not contrary to the By-law.

1.8 BUILDINGS TO BE MOVED

In all zones, any building or structure which is moved from one location to another, whether within the zone or from one zone to another, or from any location beyond the boundary of the Township, into any zone, shall be considered as being a new building or structure and shall comply with the provisions of this By-law. No building, residential or otherwise, shall be moved within the limits of the Township or shall be moved into the Township from outside, without a permit from the Zoning Administrator.

1.9 SIGN PERMITS

A sign permit shall be required for the erection of any sign upon private or public property which shall only be issued if such sign is in conformity with the Township and County Sign By-laws.

1.10 APPLICATIONS FOR BUILDING PERMITS

1.10.1 APPLICATION IN ALL ZONES

Within all zones, every applicant for a building permit for a new building or an addition to a building shall, in addition to all the requirements of the Ontario Building Code, include a site plan drawn to scale showing:

- the dimensions of the lot
- the location and dimensions of all existing and proposed buildings and storage facilities
- the dimensions of all yards, drives, and parking areas
- the location of all easements which may be located on the property
- any application for the establishment of a private outdoor swimming pool will be required to submit additional information as set out in the Township Swimming Pool By-law
- a statement signed by the owner of the property giving the exact nature of the proposed use of all buildings and lands

In addition, the Chief Building Official may require any or all of the following information:

- the distance to any livestock buildings within 610
- information concerning curbing, retaining wall, or alteration to natural drainage, if applicable
- the location of any municipal or private tile drainage which may drain any neighbouring property

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- the location of any municipal services which are available on this property (water, sewage, telephone and gas)
- A permit from the County of Huron may be required for lands adjacent to a County Highway
- a permit may be required from the Conservation Authority with respect to adjacent lands

1.10.2 APPLICATIONS IN AG1 ZONES

In addition to the above, applications for all buildings for livestock and all structures for manure storage will provide the following additional information:

- distances to all lot lines, proposed buildings, and/or storage facilities;
- the location, distance and use of all buildings within 610 metres (in a "General Agriculture (AGI)" zone) of the proposed building and/or storage facility
- type of livestock, livestock capacity, and the type of manure disposal
- will be required to submit additional information as set out in the Nutrient Management Act.
- A statement signed by the owner of the property giving the exact nature of the proposed use of all buildings and land

1.11 APPLICATION FOR REZONING, MINOR VARIANCE AND EXPANSION OF LEGAL NON-CONFORMING USE

Applications are available at the Municipal Office.

In addition to all the requirements of the Corporation's Building By-law, or any other By-law of the Corporation, every application shall be accompanied by a plan, in duplicate, (a copy of which shall be retained by the Zoning Administrator), drawn to scale, and showing the following:

- The true dimensions of the lot to be built upon or otherwise used
- The proposed location, height, and dimensions of any building, structure or use proposed for such lot
- The proposed location and dimensions of any yards, setback, landscaped open space, off-street parking spaces or off-street loading facilities required by this By-law
- The location of all existing buildings or structures on the lot shown on the plan
- Information showing landscaping, curbing, drainage, retaining walls and any other physical addition to the site
- An affidavit signed by the owner, indicating the exact use proposed for each aforesaid building, structure or use, and giving all information necessary to determine if such proposed or existing building, structure or use conforms with the requirements of this By-law
- Notwithstanding the provisions of any other By-law of the Corporation, no building permit shall be issued where the proposed building, structure or use would be in violation of any of the provisions of this By-law

1.12 INFORMATION AS TO CONFORMITY

1.12.1.1 Any person requiring written information as to whether a lot or any building erected thereon is situated in conformity with the provisions of this By-law, shall present to the Zoning Administrator or the authorized alternate:

- an application fee in an amount established by Council by resolution from time to time
- a current plan of survey signed by an Ontario Land Surveyor showing the boundaries of the lot and the location of all buildings and structures thereon
- any other information as the Zoning Administrator or the authorized alternate may require.

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- 1.12.2 Information as to conformity issued hereunder is subject to the condition that the Corporation of the Township of North Huron shall not be bound by any information issued in error.
- 1.12.3 Where information as to conformity is issued with respect to a non-conforming use such information shall so state.
- 1.12.4 If an application for information as to conformity does not comply with the above Section 1.12.1, the Zoning Administrator or the authorized alternate may issue such information notwithstanding such non-compliance, if he/she is satisfied as to the correctness and adequacy of the application made.

1.13 ERRORS AND OMISSIONS - OBLIGATION TO COMPLY

The lack of a survey or adequate information or an error or omission does not relieve the applicant from responsibility for complying with the provisions of this By-law.

1.14 VIOLATION AND PENALTY

Every person who uses or alters the use of any land or lot or alters or erects or uses any building or structure in a manner contrary to any requirements of this By-law, or who causes or permits such use or erection or alteration, or who violates any provision of this By-law or causes or permits a violation, is guilty of an offence and upon conviction thereof shall be liable to a fine as set out in Section 67 of *the Planning Act, as amended*, for each offence, and each day of the occurrence of the offence shall be deemed to be a separate occurrence. Every such penalty shall be recoverable under the Provincial Offences Act, as amended from time to time.

1.15 SEVERABILITY

If any provision of this By-law, including any part of the zoning as shown on the zoning maps, is for any reason held to be invalid, it is hereby declared to be the intention, that all the remaining provisions shall remain in full force and effect until repealed, notwithstanding that one or more provisions shall have been declared to be invalid.

1.16 REMEDIES

1.16.1 Where any building or structure is, or is proposed to be erected, altered, reconstructed, extended or enlarged, or any building or structure or part thereof is or is proposed to be used, or any land is or is proposed to be used, in contravention of the provisions of this By-law, the same may be restrained by action at the instance of any ratepayer, or of the County of Huron, or of the Township pursuant to the provisions of *The Planning Act, The Municipal Act, or The Administration of Justice Act*, as amended from time to time.

1.16.2 Where a person, guilty of an offence under this By-law has been directed to remedy any violation and is in default of doing any matter or thing required, such matter or thing shall be done at his/her expense.

1.16.3 Where a person has refused or neglected to reimburse the Corporation for the cost of such work, thing or matter done, the same may be recovered by the Corporation in like manner as municipal taxes.

1.17 LITIGATION

This By-law shall not affect the rights of any party or any land concerned in any action, litigation or other proceeding pending on the date of the final passage thereof, except to the extent to be determined in the final adjudication of such action, litigation or other proceedings.

1.18 UNLAWFUL USES

Any use established in violation of this by-law or a predecessor of this By-law will be deemed to have been established unlawfully.

1.19 REPEALS

From the coming into force of this By-law all previous By-laws passed under Section 34 of the *Planning Act* or a predecessor thereof, shall be deemed to have been repealed.

1.20 MEANING OF TERMS

1.20.1 USE

Unless the context otherwise requires, the expression "use" or "to use" in this By-law shall include anything done or permitted by the owner or occupant of any land, building or structure, directly or indirectly or by or through any trustee, tenant, servant, or agent, acting with the knowledge or consent of such owner or occupant, for the purpose of making use of the said land, building or structure.

1.20.2 TENSE, PLURALITY AND GENDER

For the purposes of this By-law, words used in the present tense include the future; words in the singular number include the plural and words in the plural include the singular number. Words imparting the masculine gender shall include the feminine and the converse.

1.20.3 SHALL

The word "shall" will always be construed as mandatory in this By-law.

1.20.4 ALTER

For the purposes of this By-law, the word "alter" when used in reference to a building or part thereof, means to change any one or more of the internal or external dimensions of such building or to change the type of construction of the exterior walls or roof thereof. When used in reference to a lot, the word "alter" means to decrease/increase the width, depth or area thereof or to decrease/increase the width, depth or area of any required yard, setback, landscaped open space or parking area, or to change the location of any boundary of such lot with respect to a public highway or laneway, whether such alteration is made by conveyance or alienation of any portion of said lot, or otherwise; the words "altered" and "alteration" shall have the same corresponding meaning.

1.20.5 PERSON

The word "person" means any human being, association, firm, partnership, incorporated company, corporation, agent or trustee, and the heirs, executors, or other legal representatives of an individual to whom the context can apply according to law.

1.21 LICENCES AND PERMITS

No Township permit, certificate, or license shall be issued for a use of land that does not conform to this By-law.

1.22 BUILDINGS TO BE MOVED

No building, over 10 square metres, residential or otherwise, shall be moved within the limits of the Municipality or shall be moved into the Municipality from outside, without a permit from the Chief Building Official.

1.23 ZONES, SYMBOLS, SECTION NUMBERS

For the purposes of this By-law the Municipality is hereby divided into the following use zones:

Class	Zone	Symbol	Section No.
Agriculture	General Agriculture	(AG1)	4
	Restricted Agriculture	(AG2)	5
	Agricultural Commercial Industrial	(AG3)	6
	Agricultural Small Holding	(AG4)	7
Commercial	Village Commercial	(C1)	8
	Radio Television Commercial	(C2)	9
	Highway Commercial	(C3)	10
	Core Commercial	(C4)	11
	Fringe Core Area Commercial	(C5)	12
Community Facility	Community Facility	(CF)	13
Disposal	Disposal	(DS)	14
Extractive	Extractive Resource	(ER1)	15
	Extractive Industrial	(ER2)	16
Development	Future Development	(FD)	17
Flood	Flood Fringe	(FF)	18
	Floodway	(FW)	19
Industrial	Light Industrial	(IND1)	20
	General Industrial	(IND2)	21
Environment	Natural Environment- Full Protection	(NE1)	22
	Natural Environment- Limited Protection	(NE2)	23
	Natural Environment- Development Permitted	(NE3)	24
Urban Natural Environment	Urban Natural Environment and Open Space	(OS)	25
Urban	Residential Low Density	(R1)	26
	Residential Medium Density	(R2)	27
	Residential High Density	(R3)	28
	Mobile Home Park	(R4)	29
	Professional Office	(R5)	30
Recreation	Golf Course	(RC1)	31
	Recreational Trailer Park and Campground	(RC2)	32

Class	Zone	Symbol	Section No.
Salvage	Salvage Yard	(SY)	33
Holding	Holding	(-h)	34

1.23.1 The permitted uses, the minimum size and dimensions of lots, the minimum size of yards, the maximum lot coverage, the minimum setback, the minimum landscaped open space, the maximum height of buildings and all other zone provisions are set out herein for the respective zones.

1.23.2 The extent and boundaries of all the said zones are shown on Schedule "A" which Schedule forms part of this By-law and is attached hereto.

1.23.3 The symbols/zones listed in the subsection above may be used to refer to buildings and structures, the uses of lots, buildings and structures permitted by this By-law in the said zones, and whenever in this By-law the word "Zone" is used, preceded by any of the said symbols, such zones shall mean any area within the Corporation within the scope of this By-law, delineated on Schedule "A" and designated thereon by the said symbol.

1.23.4 Where the Zone symbol designating certain lands as shown on Schedule "A" is followed by a dash and a number, (for example R2-1), then special provisions apply to such lands and such special provisions will be found by reference to that section of the By-law which deals with that particular zone. Lands designated in this manner shall be subject to all the restrictions of the zone except as otherwise provided by the special provisions.

1.24 ZONING MAP SCHEDULES

The Zones set out above and the boundaries of such zones are shown upon the maps attached hereto, marked Schedules and are designated as the Zoning Maps which zones, boundaries and maps form part of this By-law.

Natural Environment Adjacent Lands and/or Conservation Authority Regulated Lands

The Provincial Policy Statement and Conservation Authorities Act require that development on lands adjacent to natural environment areas, and land which may be subject to natural environment hazards, such as erosion or flooding, be reviewed by the Conservation Authority. In some cases an Environmental Impact Study or Conservation Authority permit is required. This area is shown on the map schedules and identified as "Conservation Authority Regulated Lands" for information only. It is not a zone.

1.25 BOUNDARIES OF ZONES

Zone boundaries, are construed to be property lines, lot lines, street lines, railway right-of-way, or boundaries of Registered Plans as interpreted in accordance with Schedule "A", Map Legend. Where uncertainty exists with respect to the boundaries of the various zones as shown on the Zoning Maps, the following rules shall apply:

- **Right-of-way Limits** Unless otherwise indicated, the boundaries of a zone as shown on the Zone Maps are the street right-of-way lines or lane right-of-way lines and the productions thereof. Any street rights-of-way wholly within the boundary of a zone as

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shown on the Zone Maps are deemed not to be zoned but are to be used for public highway purposes.

- **Centreline Limits** Where any zone boundary is shown as approximately the centre line of a street, lane, watercourse or any other right-of-way, such zone boundary shall be construed to follow the centre line of the street, lane, watercourse or other right-of-way or the production thereof
- **Lot Lines** Where the Zone boundaries are not shown to be streets, roads or lanes, and where indicated boundaries on the Zoning maps are approximately lot lines, the said lot lines shall be construed to be the zone boundaries unless the said boundaries are otherwise indicated on the maps
- **Schedule Limits** The limit of any map comprising any Schedule forming part of this By-law as shown on the Zone Maps of such Schedule shall be deemed to be the boundary of the Zone adjoining such limit
- **Symbol of Zones** Where one symbol is used on the Zoning Maps to indicate the zone classification of an area divided by a street, road or lane, the said symbol shall establish the classification of the whole of such area
- **Closed Street, Road, Lane, Railway or Highway Right-of-Way** In the event a street, lane, railway or highway right-of-way, shown on the Zone Map schedules is closed, the property formerly in said street, lane, railway or highway right-of-way shall be included within the zone of the adjoining property on either side of the said closed street, lane, railway or highway right-of-way.

In the event the said street, lane, railway or highway right-of-way was a zone boundary between two or more different zones, the new zone boundary shall be the former centreline of the said closed road, lane or right-of-way.

Where the land formerly included in such street, lane, railway or highway right-of-way is purchased in its entirety by an abutting landowner, the said land shall be included in the same zone as that of the abutting landowner purchasing said land; or

Where the land formerly included in such street, lane, and railway or highway right-of-way is purchased in its entirety by a person or persons other than an abutting landowner, the said land shall be included in the abutting zone which is the most restrictive in terms of use or density.

- **Boundaries Other Than Streets, Roads or Lot Lines** Where a zone boundary is not a street, road or lane, nor a lot line, and a specific measurement indicating the position of the said boundary is not shown on the zone map, or indicated in the text of the By-law, the position thereof shall be determined by scaling from the zone map located in the office of the Bylaw Enforcement Officer. The centre line of the boundary line shall be used for the purposes of scaling.
- **Zone Abuts Natural Watercourse** Where any zone on the Schedules abuts a natural watercourse, such zone shall be deemed to apply to the natural watercourse and any islands within the watercourse.

1.26 MINIMUM REQUIREMENTS

In interpreting and applying the provisions of this By-law, they are held to be the minimum requirements for the orderly, economic and attractive development of the Township.

1.27 USES NOT LISTED AS PERMITTED

Uses not listed as permitted in a zone or otherwise provided for in this By-law shall be prohibited in such zone except as provided for under Non-Conforming Uses Section of this By-law.

1.28 USE OF EXAMPLES

Where examples are provided to explain a by-law provision, these examples are illustrative only.

1.29 EFFECTIVE DATE

This By-law shall take effect from the date of passing by Council and shall come into force upon approval under the *Planning Act*, as amended from time to time.

SECTION 2 DEFINITIONS

For the purposes of this By-law, the definitions and interpretation given in this section shall govern:

ABATTOIR

shall mean a building, structure or lot or part thereof used for the slaughter of livestock or other animals for the purpose of processing or rendering.

ACCESSORY

when used to describe a use, building or structure, or a detached building or structure, that is naturally and normally incidental, subordinate and exclusively devoted to supporting the principle use, building or structure and located on the same lot therewith. This does not include an accessory residence unless otherwise specified.

ADJACENT LANDS

means those lands abutting a specific natural heritage feature or area where it is likely that development or site alteration may have a negative impact on the feature or area. Examples of natural heritage features include: a wetland, water course, sinkhole or a woodlot.

ADULT DAY CENTRE

see 'DAY CENTRE, ADULT'

ADULT ENTERTAINMENT PARLOUR

shall mean a building used for the purpose of a live performance, exhibition or activity and/or goods and services designed to appeal to erotic or sexual desires or interests:

- of which a principal feature or characteristic is the nudity or partial nudity of any person; and;
- in respect of which the word 'nude', 'naked', 'topless', 'bottomless', 'sexy', or any other word or any picture, symbol or representation having like meaning or implication may be used in any sign, advertisement, or advertisement device; and without restricting the generality of the foregoing, includes any performance, exhibition, or activity involving striptease dancers, go-go dancers, exotic dancers, table dancers, wet clothing contests or best body parts contests.

AGGREGATE

shall mean gravel, sand, clay, earth, shale, stone, limestone, dolostone, sandstone, marble, granite, rock or other prescribed material.

AGRICULTURAL INDUSTRIAL ESTABLISHMENT

shall mean the use of land and/or building or structures for the manufacturing and wholesale and/or retail sale of goods that are necessary to support agricultural uses. These include such goods as farm machinery and equipment used for tillage of soil, the planting, spraying, harvesting, transporting, treatment, processing and storage of grain, forage, feed, or forest products, products used for the housing and husbandry of livestock, poultry and fur-bearing animals, and the storage, handling and processing of milk, eggs, and manure and the manufacture of sub-surface drainage materials and equipment.

AGRICULTURAL PROCESSING ESTABLISHMENT

shall mean the use of land and/or buildings or structures for the processing of products derived from agricultural uses, as defined in this By-law. These shall include such products as seed, grain, feed and forage processing, storage and transport, fruit and vegetable storage and treatment, livestock and poultry assembly, sales and transport, a cheese factory, an egg grading station, a saw mill, an abattoir and a dead stock removal facility.

AGRICULTURAL SERVICE ESTABLISHMENT

shall mean the use of land and/or buildings or structures for the purposes of buying or selling commodities and services that are necessary to support agricultural uses as defined in this By-law. These shall include such sales and services as welding and machinery repairs, auction sales facility including livestock, farm drainage and excavation, agricultural related trucking, well drilling, contracting and trades related to farm buildings and structures, and custom spray, tillage, planting and harvesting services and agriculturally related trucking.

AGRICULTURAL SUPPLY ESTABLISHMENT

shall mean the use of land and/or buildings or structures for the purpose of supply of goods, materials or services that are necessary to support agricultural uses as defined by this By-law. These shall include such goods and services as sale, processing and storage of seed, feed, fertilizers and chemical products, farm machinery and equipment sales and service, and animal and poultry health and breeding services.

AGRICULTURAL USE, GENERAL

means general farming and without limiting the generality of the foregoing shall include such uses as: the general cultivation of land and the associated production, conditioning, processing and storage of field crops, vegetables, fruit, horticultural crops and nursery stock and the selling of such produced on the premises, the breeding and care of livestock, fowl, fur-bearing animals and bees, and the selling of such stock or the product of such stock raised on the premises, and the management of forest, and the sale of forest products, ***provided that they are cultivated and produced on-site***, including fuel wood, pulp wood, timber, Christmas trees, and maple products, and includes a farm dwelling and accessory buildings and uses.

AGRICULTURAL USE, LIMITED

means the planting and harvesting of field, bush, vine, forest, or tree crops and grazing not including an accessory residence or livestock building.

AGRICULTURAL ZONES

defined as: AG1, AG2, AG3, and AG4.

AIR FIELD

any land, lot or building used for the purpose of landing, storing, taxiing or taking off of private aircraft as an accessory use, but not an airport under the regulations of the Ministry of Transport.

AIRPORT

shall mean land used for the purpose of the landing, storing, taxiing or taking-off of private or commercial aircraft, pursuant to the regulations of Transport Canada.

AIR TREATMENT CONTROL

shall mean the functional use of industrial grade multi-stage carbon filtration system, or similar technology, to reduce and/or treat the emission of pollen, dust and odours expelled from a facility and sized accordingly in comparison to the facility it serves as designed by a qualified person.

ALTER

shall mean any alteration in a bearing wall or partition or column, beam, girder or other supporting member of a building or structure or any increase in the area or volume of a building or structure. When used in reference to a lot, the word 'alter' means to decrease the width, depth or area of any required yard, setback, landscaped open space or parking area, or to change the location of any boundary of such lot with respect to a street or lane, whether such alteration is made by conveyance or alienation of any portion of said lot, or otherwise. The words "altered" and "alteration" shall have a corresponding meaning.

AMBULANCE STATION

shall mean the use of land, buildings or structures for the storage, maintenance and dispatching of ambulance vehicles and which may include amenities for staff.

AMENITY AREA

means the area situated within the boundaries of a multiple dwelling project and intended for recreational purposes, which may include landscaped open space, patios, balconies, communal lounges, swimming pools and similar uses, but shall not include the area occupied at grade by the buildings, service areas, parking and driveways.

ANIMAL GROUP

Livestock and poultry grouped according to their manure production.

ANTENNA, FREE STANDING

means the use of land, buildings or structures for the purpose of sending or receiving electromagnetic waves. Any antenna over 16.6 metres (54 feet) above grade level is considered a structure.

APPROACH SURFACE

shall mean an inclined plan beyond the end of a runway and preceding the threshold of a runway.

ARCADE ESTABLISHMENT

shall mean a place of business where an individual, association, partnership or corporation, maintains as its primary use, 4 or more amusement devices for public use.

ART GALLERY

shall mean a building or part thereof where works of art such as paintings, sculptures, pottery, glass and weaving are displayed for public viewing and may include sales of art and/or art supplies and art instruction.

ASPHALT/CONCRETE/READY MIX BATCHING PLANT

means an individual establishment used for the production of asphalt, concrete, ready mix or products used in building or construction and includes facilities for the administration and management of the business, the stockpiling of bulk materials used in the production process or a finished product manufactured on the premises and the storage and maintenance required equipment.

ASPHALT PLANT, PORTABLE

hall mean a temporary asphalt batching plant established for a public road project.

ASSEMBLY HALL

shall mean a building or part of a building, in which facilities are provided for such purposes as meetings for charitable, civic, cultural, educational, political, religious or social purposes and shall include a banquet hall, private club or fraternal organization or community center.

ATTACHED

shall mean a building otherwise complete in itself, which depends for structural support of complete enclosure, upon a division wall or walls shared in common with adjacent building or buildings.

AUTOMOTIVE SALES FACILITY

see 'MOTOR VEHICLE SALES AND/OR SERVICE ESTABLISHMENT'

AUTOMOTIVE

see 'MOTOR VEHICLE'

AUCTION SALES FACILITY

means a building or land used for the occasional sale of items excluding livestock.

AUCTION SALES FACILITY, LIVESTOCK

means a building or land used for the occasional sale of livestock and related agricultural items.

BAKE SHOP

means a building for producing, mixing, compounding, or baking bread, biscuits, cakes, or other baked products, including the sale of baked goods.

BASEMENT

means the portion of a building that is partly below finished grade level and has at least fifty percent of its height from finished floor to finished ceiling above the adjacent finished grade level and in which the height from adjacent finished grade level to ceiling is less than two (2) metres.

BED AND BREAKFAST ESTABLISHMENT

means a single detached dwelling, in which the proprietor resides, where no more than 4 guest rooms are made available by the residents of the dwelling to travelers or vacationers for temporary accommodation and their guest's meals. Parking requirements are noted in the

Township of North Huron Zoning By-law

General Provisions Section of this By-law. This definition does not include a hotel, motel, boarding/lodging house or restaurant.

In certain commercial zones, a bed and breakfast establishment may be permitted in conjunction with the attached or detached accessory dwelling unit as permitted in this Zoning By-law.

BREWERY/ DISTILLERY/ WINERY

Means a building or part thereof used for the manufacturing of alcoholic or non-alcoholic beverages. A brewery/distillery/winery may include a cidery or meadery. (as amended by By-law 98-2019)

BREWING ESTABLISHMENT

means a commercial establishment where individuals produce beer, wine and/or cider, for personal consumption off the premises; and where beer, wine and/or cider ingredients and materials are purchased. Equipment and storage area is used for a fee by the same individuals.

BUILDING

includes any structure whether temporary or permanent, used or built for any purpose other than a lawful boundary, wall or fence. Any enclosure, awning, bin, bunk or other container, or platform, used upon any land or in conjunction with or connected to any structure for any purpose shall be deemed a building.

BUILDING BY-LAW

means any building By-law within the meaning of the *Ontario Building Code Act*, as amended from time to time.

BUILDING ENVELOPE

means the buildable area on a lot, defined by the minimum front yard depth, rear yard depth and side yard width requirements and maximum height requirements, within which a building can be erected.

BUILDING HEIGHT

shall mean the vertical distance from the finished grade level to:

- a) in the case of a flat roof, the highest point of the roof surface or parapet, whichever is the higher
- b) in the case of a mansard roof, the roof deck line; or,
- c) in the case of any other roof, the mean height between the eaves and the ridge; but exclusive of any structure accommodating an elevator, staircase, water tank, ventilating fan, skylight, aerial, steeple, cupola, chimney, firewall, smoke stack or other ornamental or utilitarian structure which rises above the roof level but does not provide habitable living space. (See APPENDIX)

BUILDING INSPECTOR

means an employee of the Township for the time being charged with the duty of enforcing the provisions of the Building By-law and the Ontario Building Code, which shall mean any By-law of the Township from time to time in force regulating the erection, alteration or repair of building.

BUILDING LINE

shall mean a line, the purpose of which is to establish the closest points to a street at which the building or structures may be located. The location of the building line shall be such that it is parallel to the centre line of the street and offset from the street line, a distance equal to the minimum front yard dimension.

BUILDING, MAIN OR PRINCIPLE

shall mean the building designed and/or intended to accommodate the principle use(s) permitted by this By-law.

BUILDING SETBACK

shall mean the minimum horizontal distance between the lot line and the nearest part of any building or structure. See 'YARD, DEPTH

BUILDING SUPPLY AND SALES ESTABLISHMENT

see 'LUMBER YARD'

BULK SALES ESTABLISHMENT

means the use of land, a structure or a building for the purposes of buying and selling fuel, oil, wood, coal, lumber, nursery stock, but does not include manufacturing, assembling or processing uses.

BUS DEPOT

means a facility for the boarding and debarking of passengers from inter-municipal buses and may include a public washroom or rest area, bus ticket sales and ancillary office.

BUSINESS OFFICE

see 'OFFICE, BUSINESS'

BY-LAW ENFORCEMENT OFFICER

shall mean the officer or employee of the Corporation charged with the duty of administering and enforcing the provisions of this By-law.

CAMPGROUND

shall mean a recreational establishment operated by a private or public organization where children and adults are temporarily accommodated in tents, cabins, cottages or lodges and shall include a day camp or scout camp, but does not include a trailer campground or a mobile home park.

CANNABIS

Means the marijuana plant in the family Cannabaceae, or parts of the plant. (as amended by By-law 98-2019)

CANNABIS PRODUCTION FACILITY

Means lands, buildings or structures used for producing, processing, testing, destroying, packaging and/or shipping of cannabis authorized by an issued license or registration by the federal Minister of Health, pursuant to the Access to Cannabis for Medical Purposes Regulations, SOR/2016-230, to the Controlled Drugs and Substances Act, SC 1996, c 19, as amended from time to time, or any successors thereto. (as amended by By-law 98-2019)

CANOPY

shall mean a roof free of enclosing walls over an entrance to a building, structure or gasoline pump island.

CARPORT

shall mean a parking space that is partially enclosed and has a roof, and is for the purpose of storing one or more private vehicles.

CAR WASH

shall mean an establishment where vehicles are washed mechanically or manually or both.

CATASTROPHE

an unanticipated, disastrous loss of part or all of a livestock facility, dwelling or other use due to fire, collapse, flood, wind or other such event.

CEMETERY

means a cemetery, columbarium or mausoleum within the meaning of *The Cemetery Act* of Ontario.

CHIEF BUILDING OFFICIAL (CBO)

means a chief building official appointed by the Township under Section 3 or 4 of the *Building Code Act*. The CBO may also be the Municipal Building Inspector.

CHURCH OR PLACE OF WORSHIP

shall mean a building commonly used by any recognized religious organization for public worship, and may include a rectory or manse, church hall, auditorium, monastery, convent, day nursery or religious school associated with or accessory thereto.

CLINIC

shall mean a building or part thereof, used exclusively by physicians, dentists, drugless practitioners, their staff and their patients for the purpose of consultation, diagnosis and office treatment. A clinic may also include administrative offices, waiting rooms, treatment rooms, laboratories, pharmacies and dispensaries directly associated with the clinic, but shall not include accommodation for in-patient care or operating rooms.

COMMERCIAL STORAGE WAREHOUSE (Rental units)

shall mean an enclosed building used for the storage of household, business and recreational goods on a rental basis; the rental units may be singular or multiple.

COMMERCIAL USE

means the land, building or structures for the purpose of buying, renting or selling commodities and/or supplying services, but does not include an Industrial Use.

COMMERCIAL, CORE AREA

means the traditional and established central business district of the Township and with its tightly built up urban form and compact nature which is connected by a system of sidewalks, roads, and parking areas provides for the general commercial requirements of the Township and particularly the multi-purpose pedestrian comparison shopping trade. The core area is the most intensive, diversified, and dominant centre of community activity in the Township providing a broad spectrum of retail, business, financial, personal and professional services, offices and studios, hotels and restaurants, places of entertainment, culture, habitation and recreation, institutional, judicial, civic and administrative uses.

COMMERCIAL, FRINGE CORE

in defined areas of Blyth a fringe core commercial zone is a transition area with a mixture of permitted core commercial and residential uses.

COMMERCIAL, HIGHWAY

means a commercial use oriented to a highway-related function including the following:

- a) those which are essential to the operation of the highway system such as works yards, police facilities
- b) those which are oriented to or economically reliant on serving vehicular traffic and the traveling public such as service stations, motels and eating establishments, and therefore require exposure on a major road
- c) those which require large tracts of land for large buildings, extensive parking, and loading operations, such as motor vehicle sales, service, and repair establishments, building supply yards, fuel dealers, marine and trailer sales, farm implement dealers
- d) those which require access to a major road for efficient operation such as bus depots

COMMERCIAL SHOPPING CENTRE

means a planned commercial development consisting of a self-contained group of commercial establishments commonly known as a shopping centre or a shopping mall designed, developed and managed as an interdependent unit using common facilities, including on-site parking. Grouped commercial developments provide a wide range of general commercial uses, and in addition to the primary commercial uses, secondary grouped commercial uses include an administrative office, used exclusively for the grouped commercial development, private and public washrooms, parking areas, truck loading, service, refuse disposal, mechanical, electrical, maintenance and storage areas.

COMMUNITY CENTRE

Means any building or part thereof, and its land, which is used for activities shared in by the general public. A community centre may be operated by a private group of persons, provided that the operation will not be carried on for the purpose of gain to its members; or by the Corporation of the Township of North Huron or another public authority. A community centre may be used for, but is not limited to, activities such as arts, charitable, crafts, educational, and social activities, and the administration of these activities. A community centre may also be used by a public authority for emergency management and service provision. Occasional temporary commercial

activities which are clearly secondary in nature to the primary community facility use may be permitted. (as amended by By-law 98-2019)

COMMUNITY FACILITY

means a land use which provides facilities for public service and public use which are owned or operated by public, semi-public or private enterprise or regulations for the health, protection and welfare of the community. Community facilities include but are not limited to:

- a) Public utilities such as a waterworks system, sewage works system, electric power, gas, communications facilities, roads and railway networks, flood and erosion control works
- b) Government buildings such as administration offices, court houses, post offices, assessment and registry offices
- c) Cultural facilities such as libraries, museums, auditoriums, theaters, historic sites, and civic and convention centres
- d) Sport facilities such as arenas, race tracks, fair grounds, and stadiums, health and recreation facility
- e) Public service facilities such as police and fire stations, cemeteries, works yards and garages
- f) Institutions such as churches, schools, hospitals, day care centres, group homes, fraternal or other non-profit organizations

CONDOMINIUM

shall mean a building in which each individual unit is held in separate private ownership and all floor space, facilities and outdoor areas used in common by all tenants, are owned, administered and maintained by a corporation created pursuant to the provisions of the appropriate statute.

CONDOMINIUM ACT

means the Condominium Act, 1998, S.O. 1998, c. 19, as amended from time to time and includes the former Condominium Acts of Ontario as in force from time to time.

CONSERVATION

shall mean the use of land and/or water for the purpose of planned management of natural resources.

CONSERVATION AREA

shall mean an area of land owned or leased by a public authority and used for flood and erosion control purposes and/or day use recreational purposes.

CONSERVATION AUTHORITY REGULATED LANDS (CARL)

shall mean lands regulated by the local Conservation Authority and include fill regulated areas and/or adjacent lands (as defined) to significant natural environment areas.

CONTRACTORS YARD

shall mean a lot, building or structure where mechanical, electrical, structural, plumbing or general contractors conduct their business and may include office space and outdoor storage of heavy equipment and building materials.

CONSTRUCT

means to do anything in the erecting, installation or extension or material alteration or repair of a building and includes the installation of a building unit fabricated or moved from elsewhere.

CORPORATION

shall mean the corporation of the Township of North Huron.

COUNCIL

shall mean the Municipal Council of the Corporation of the Township of North Huron.

COUNTY

means the Corporation of the County of Huron.

COVERAGE

see 'LOT COVERAGE'

DAIRY

Shall mean a building or part thereof used for the storage, processing, and distribution of milk or milk products. (as amended by By-law 98-2019)

DANGEROUS GOODS

means explosives, flammable or combustible liquids or gases, toxic substances, radioactive material, corrosive or any other product or substance that is considered dangerous to life when handled or transported.

DAY NURSERY

means a premises that receives more than 5 children who are not of common parentage, primarily for the purpose of providing temporary care, or guidance, or both temporary care and guidance, for a continuous period not exceeding 24 hours, where the children are,

- Under 18 years of age in the case of a day nursery for children with a developmental disability, and
- Under 10 years of age in all other cases,

But does not include part of a public school, separate school or private school under the Education Act.

DAY CENTRE, ADULT

shall mean a facility providing activities, programs and services for adults not including residential accommodation.

DAYLIGHT OR SIGHT TRIANGLE

means an area free of buildings or structures and which area is to be determined by measuring from the point of intersection of street lines on a corner lot, the distance required by this By-law along each such street line and joining such points with a straight line and the triangular-shaped land between the intersecting street lines and the straight line joining the points the required distance along the street lines is the daylight triangle. (See Section 3.35)

DETACHED

shall mean totally separate and in no way connected.

DEVELOPMENT

shall mean the creation of a new lot, a change in land use, or the construction of buildings and structures, requiring approval under *The Planning Act*, as amended from time to time.

DRIVEWAY

shall mean a vehicular passageway having at least one end thereof connected to a public thoroughfare, and providing ingress to and/or egress from a lot.

DRY CLEANING ESTABLISHMENT

shall mean a building, or part thereof, in which the business of dry cleaning, dye drying, cleaning, or pressing of articles or goods of fabric is carried on, in which only non-combustible and non-flammable solvents are used, which emits no odours, fumes, noise, or vibration causing a nuisance or inconvenience within or outside the premises. A dry-cleaning establishment may include a self-service dry-cleaning establishment.

DRY INDUSTRY

see 'INDUSTRY, DRY'

DWELLING

shall mean a building or part thereof, occupied or capable of being occupied as a home, residence or sleeping place by 1 or more persons, constructed on-site, or off-site in parts designed to be transported to a lot and where they are joined as integral units and placed on a permanent foundation over a cellar or basement, but shall not include travel trailers, tourist trailers, camper and motor vehicles, hotels or boarding or rooming houses, motels, ~~or institutions.~~

a) ACCESSORY DWELLING

means a dwelling which is accessory to a building or use as permitted by this By-law.

b) ADDITIONAL RESIDENTIAL UNIT

means an accessory dwelling unit with its own kitchen, sanitary facilities and bedroom(s)/sleeping area in a single detached dwelling, semi-detached, rowhouse or accessory building to a single detached dwelling, converted dwelling, semi-detached dwelling, triplex, quadraplex or rowhouse.

~~c) APARTMENT DWELLING DWELLING, MULTIPLE UNIT~~

~~means a building or part thereof consisting of 5 or more dwelling units which units have a common entrance from the street level and the occupants of which have the right to use common halls and/or stairs and/or elevators and yards, but does not include a boarding or lodging house, a motel or a hotel.~~

Means a residential building divided horizontal and/or vertically into five (5) or more dwelling units which may have shared entrances, halls, stairs and/or elevators or may

feature private entrances, and is not considered to be a rowhouse dwelling for the purpose of this bylaw.

d) BED AND BREAKFAST

see 'BED AND BREAKFAST ESTABLISHMENT'

e) BOARDING, LODGING OR ROOMING HOUSE

means a building, a portion of which is used as the residence of the lessee, tenant or owner, in which sleeping accommodation with or without meals is provided for consideration to persons other than such lessee, tenant, or owner or members of his family, and which is not open to the public on an equal basis, and does not include a hotel, motel or multiple-family dwelling/nursing home or home for the aged.

f) CONVERTED DWELLING

means a dwelling erected prior to the passing of this By-law which because of size and design the interior has been or can be converted to provide one or more additional dwelling units, to a maximum of 4 dwelling units.

g) DETACHED DWELLING

means a completely detached permanent dwelling to which entrance is gained only by a private entrance outside the building, and containing only one dwelling.

h) DUPLEX DWELLING

means the whole of a dwelling that is divided horizontally into 2 separate dwelling units each of which has an independent entrance either directly from the outside or through a common vestibule.

i) FARM DWELLING

means a dwelling unit that is naturally and normally incidental and subordinate and exclusively used in conjunction with a farm and is situated on the same lot.

j) GROUP HOME

means a residential dwelling licensed by the Government for individuals with social, mental or physical problems operated as a single housekeeping unit in a residential area in which 3 to 10 residents, excluding staff or receiving family live as a family under responsible supervision consistent with the requirements of its residents but excludes a place of detention, correction or probation for individuals. A Group Home is fully detached and wholly utilized by the group home occupants.

k) HOME FOR THE AGED, DWELLING

shall mean a "home for the aged" as defined under the *Long-Term Care Homes Act*, as amended from time to time.

I) MODULAR HOME

shall mean a pre-fabricated single detached dwelling designed to be transported once only to a final location and constructed so as the shortest side of such dwelling is not less than 6.0 metres in width.

m) MOBILE HOME

shall mean a pre-fabricated dwelling unit occupied or designed for occupancy by one or more persons on a permanent basis, having a floor area of not less than 50 square metres, designed to be towed on its own chassis (notwithstanding that its running gear is or may be removed), placed or designed to be placed on permanent foundations, constructed in conformity with CSAZ240 Series, and connected or designed to be connected to public utilities, but shall not include a travel trailer, tent trailer or a trailer otherwise designed.

n) ~~MULTIPLE ATTACHED ROWHOUSE DWELLING~~

shall mean a building that is completely divided into 3 or more dwelling units by vertical party walls of masonry construction, each dwelling unit having independent entrance either directly from the outside or through a common vestibule

~~shall mean a building containing 3 or more dwelling units including a "triplex" or "quadruplex" having 4 dwelling units and an "apartment" having more than 4 dwelling units but does not include a rooming house, boarding house, hotel or motel.~~

o) NURSING HOME DWELLING

shall mean a nursing home as defined under the *Long-Term Care Homes Act* as amended from time to time.

p) PARK MODEL TRAILER

shall mean a manufactured building used or intended to be used for residential occupancy designed and constructed in conformity with CAN/CSA-Z241 Series – M, "Park Model Trailers".

~~shall mean a recreational unit that meets the following criteria:~~

- ~~• built on a single chassis mounted on wheels;~~
- ~~• designed to facilitate relocation from time to time;~~
- ~~• designed as living quarters for seasonal camping and may be connected to those utilities necessary for the operation of installed fixtures and appliances;~~
- ~~• has a floor area, including lofts, not exceeding 65 metres square; and~~
- ~~• designed and constructed in accordance with CSA Z241 Series – Park Model Trailers.~~

q) QUADRUPLEX DWELLING

shall mean the whole of a building originally designed for and divided into 4 separate dwelling units with at least one of the units having an independent floor and each unit having an independent entrance either directly from the outside or through a common vestibule.

r) SEMI-DETACHED DWELLING

shall mean a building that is completely divided vertically into 2 dwelling units by a party wall of masonry construction, each dwelling unit having independent entrance either directly from the outside or through a common vestibule.

s) TRIPLEX

shall mean the whole of a building that is divided into 3 separate dwelling units, each of which has an independent entrance either directly from the outside or through a common vestibule.

t) DWELLING WITH SUPPORTS

means a residence for the short- or long-term accommodation of persons who, by reason of their emotional, mental, social or physical condition or legal status, require a group living arrangement for their well-being. This shall include, for example, a group home, transitional housing, hospice, respite care, crisis care facility but shall not include a hotel or motel. A dwelling with supports may be located in any building type including in combination with another land use such as a community facility or commercial.

DWELLING UNIT

means one or more habitable rooms constituting self-contained living quarters for use of one or more individuals including the provision of kitchen and sanitary facilities and sleeping accommodation for the exclusive use of such individual or individuals, and having a private entrance from outside the building or from a common hallway or stairway inside the building.

EASEMENT

shall mean a right or privilege to use another person’s land for a specified purpose, registered on title to the said lands under the *Registry Act*, R.S.O. 1990, Chap. R.20, as amended, and may pertain to access rights above, below or on the said lands.

EATING ESTABLISHMENTS

a) EATING ESTABLISHMENT, RESTAURANT

Means a building or structure or part thereof used to prepare food or drinks, which may include alcohol where appropriately licensed. A restaurant may include offering for sale and consumption said food or drinks within the building or structure or an accessory outdoor space. Food preparation shall be entirely within the building or structure. A restaurant may include an accessory take out service. (as amended by By-law 98-2019)

b) DRIVE-THROUGH RESTAURANT

shall mean an element of a restaurant use associated with ordering and serving food and beverages to patrons where they remain within a Motor Vehicle, and includes any associated speaker system and order board. Refer to ‘STACKING LANES’ in General Provisions.

c) TAKE-OUT RESTAURANT

shall mean a building or structure or part thereof where food is prepared and offered for sale to the public to be taken out and/or delivered for consumption off the premises.

d) PORTABLE FOOD OUTLET

shall mean a trailer, tent or vehicle that is designed to be made mobile, from which food is prepared and offered for sale to the public for consumption outside. A portable food outlet may only be permitted in accordance with the corporation licensing By-law.

EQUIPMENT SALES AND RENTAL

means a building or part of a building or structure in which heavy machinery equipment is offered for sale or kept for rent, lease or hire under agreement for compensation, but shall not include any other establishment defined or classified in this By-law.

ERECT OR ERECTING

includes build, construct or re-construct, alter, enlarge and relocate and without limiting the generality of the foregoing, shall be taken to include any associated physical operation such as piling, cribbing, and structurally altering any existing building or structure by an addition, deletion, enlargement or extension.

ESTABLISHED BUILDING LINE

see 'GENERAL PROVISIONS' SECTION

ESTABLISHED GRADE

see 'GRADE, ESTABLISHED'

EXISTING

shall mean in existence, being an actuality as of the date of the final passing of this By-law.

EXPANDED LIVESTOCK FACILITY

any building activity to construct or expand a livestock facility that requires a building permit and results in an increase, or decrease, in Nutrient Unit capacity on a lot, where there already was some existing Nutrient Unit capacity.

EXTERNAL DESIGN

means the type colour, arrangement, shape, texture or pattern of material forming the exterior of a building.

EXTRACTIVE USE

shall mean the use of land and/or buildings, or structures for the removal of gravel, stone, sand, earth, clay, fill, mineral, commercial scale water-taking or other similar substances for construction, industrial or manufacturing purposes; and includes accessory uses.

FARM

shall mean a parcel of land together with its dependent buildings including all associated on-farm buildings and structures held for the purpose of agricultural use.

FARM BREWERY/DISTILLERY/ WINERY

shall mean a building or structure or part thereof associated with an agricultural use(s) on the same farm lot where alcohol is produced primarily from materials/crops grown on the lot and may include storage, display, processing, alcohol tasting, an outdoor patio area, and limited retail sales. The area used for alcohol tastings and retail sales shall not exceed 75m² or 25% of the total above ground floor area, whichever is least. Alcohol tasting does not include a restaurant, banquet facility, or commercial kitchen. Overnight accommodation is not part of a

Township of North Huron Zoning By-law

farm winery/brewery/distillery use. A farm winery/brewery/distillery may also include a meadery or cidery. (as amended by By-law 98-2019)

FARM PRODUCE SALES OUTLET

shall mean a fruit, vegetable, flower, plant and/or farm produce stand set up as an accessory use to an agricultural use on a farm, used for the sale of produce from that same agricultural use.

FARMERS MARKET

shall mean a building, part of a building, or an open outdoor area where agricultural produce, food items, plants, and craft items are offered or temporarily stored for occasional retail sale on the site by more than one vendor, but does not include a flea market.

FENCE

shall mean a barrier, comprised of wooden, metal or plastic posts, wire mesh or hedge, for example, used as a boundary or means of enclosure. For the purpose of this By-law, a fence shall not be considered as a structure.

FILL, CONSTRUCTION AND ALTERATION TO WATERWAYS

shall mean the regulations as defined by the Maitland Valley Conservation Authority or the Ausable Bayfield Conservation Authority.

FINANCIAL OFFICE OR INSTITUTIONS

shall mean any building used for the premises of a bank, trust company, finance company, mortgage company or investment company.

FIRST LIVESTOCK FACILITY

any building activity to construct a livestock facility that requires a building permit and results in an increase in Nutrient Unit capacity on a lot, where there was no existing Nutrient Unit capacity.

FLEA MARKET

means an occasional or periodic market held in an open area or in a building or structure, where groups of individual sellers display and offer goods for sale to the public, but does not include a private garage sale or farmers market.

FLOOD DEFINITIONS

(See APPENDIX 6)

FLOOD, REGULATORY

shall mean the standard of the said Conservation Authority used to define the limit of the flood plain for regulatory purposes.

FLOODLINE, REGULATORY

shall mean the limits of the floodplain in the Township, based on a storm centred event equivalent to Hurricane Hazel of 1954.

FLOOR AREA

shall mean the area of a floor of a building measured from the outside of all exterior walls exclusive of any attic, basement, private garage, veranda, enclosed porch or sunroom unless such enclosed porch or sunroom is an integral part of the building and habitable in all seasons, and excluding any floor area with a ceiling height of less than 2 metres.

FLOOR AREA, TOTAL

shall mean in the case of a dwelling, the aggregate of the areas of all habitable rooms measured from the exterior walls, but excluding any detached accessory buildings, breezeway, unenclosed sunroom, porch and/or verandah, attic or cellar.

In the case of a building other than a dwelling, the aggregate of the area of all floors devoted to retail sales, customer service and/or office use measured from the outside face of exterior walls but excluding storage, mezzanine areas, mechanical rooms, common halls, stairwells, garbage and electrical rooms, parking structures and similar uses ancillary to the main use. The total floor area in each zone applies only to that portion of such lot that is located within said zone.

FLOOR AREA, GROUND

shall mean the floor area of the lowest storey of a building approximately at or first above the average finished grade level, excluding any basement or cellar, which area is measured between the exterior faces of the exterior walls at the floor level of such storey, but:

- a) excludes car parking areas within the building; and
- b) for the purpose of this paragraph the walls of an inner court are and shall be deemed to be exterior walls.

FLOOR AREA RATIO

means the floor area in square metres of all buildings on a lot, divided by the area of the lot in square metres and expressed as a percentage.

FLOWPATH

shall mean a surface channel or depression that conducts liquids away from the facility, site or area.

FORESTRY

shall mean the use of land for the growth and management of trees.

FRONTAGE

see 'LOT FRONTAGE'

FUEL STORAGE

shall mean a building or structure or depot designed and used exclusively as a storage facility for combustible liquids.

FUNERAL HOME

shall mean a commercial use for the purpose of furnishing funeral supplies and services to the public and includes facilities for the preparation of deceased human bodies for interment or cremation and may include a chapel for funeral purposes.

GARAGE, ATTACHED

shall mean a private garage, accessory to a dwelling unit on the same lot and attached by a common wall and/or common roof structure and is designed or used for the sheltering of private motor vehicles and the storage of household equipment incidental to residential occupancy and is fully enclosed and excludes a carport or other open shelter. For the purpose of determining lines of setback and side yard, an attached garage shall be considered part of the main building. Also, for the purposes of this definition, a wall between a house and an attached garage may be considered "common" as long as at least 40% of the length of the attached garage wall is common with the dwelling wall.

GARAGE, DETACHED

shall mean a private garage, accessory to a dwelling unit on the same lot, which is designed or used for the sheltering of private motor vehicles and the storage of household equipment incidental to residential occupancy and is fully enclosed and excludes a carport or other open shelter.

GARAGE, GOVERNMENT

shall mean a municipal or provincial facility used for the storage and servicing of road construction and maintenance equipment and materials.

GARAGE, MUTUAL

shall mean a private garage which:

- a) contains sufficient space for the parking of not less than 2 permitted vehicles
- b) is situated astride a common side lot line between 2 adjacent lots
- c) is accessory to a main use on each of such lots

GARAGE SALE

shall mean an occasional sale held by the occupants of a dwelling unit on their own premises, of household goods and not merchandise which was purchased for resale or obtained on consignment. No person shall conduct more than 6 garage sales per year at one location, with a maximum duration of one weekend per sale.

GARDEN CENTRE

shall mean the use of land, buildings or structures for the purpose of selling and raising plants, shrubs and trees and includes the storage and sale of products generally used for landscaping and gardening purposes.

GARDEN SUITE

shall mean a one unit detached residential structure containing bathroom and kitchen facilities that is ancillary to an existing residential structure and that is designed to be portable and permitted in accordance with the Provisions (Section 39) of *The Planning Act*, as amended from time to time.

GAS COMPRESSION STATION

shall mean the use of land, buildings or structures for the storage, regulation of flow and distribution of natural gas.

GAS STATION

see 'MOTOR VEHICLE SALES & SERVICES'

GASOLINE (FUEL) BAR

shall mean one or more pump islands, each consisting of one or more gasoline or fuel pumps, and shelter having a floor area of not more than 10 square metres, excluding washrooms, which shall not be used for the sales of any product other than liquids and small accessories required for the operation of motor vehicles and shall not be used for repairs, oil changes, or greasing.

GOLF COURSE

shall mean a public or private area operated for the purposes of playing golf and includes a par 3 Golf Course, driving ranges, miniature courses and associated recreational uses such as a club house, restaurant, swimming pool and tennis courts.

GOLF DRIVING TEE OR RANGE

shall mean a use which provides facilities designed and operated primarily for the practicing of golf shots but does not include a Golf Course as defined herein.

GOVERNMENT USE

shall mean a property, building, or part thereof owned, rented, or leased by the Township of North Huron, County of Huron, Province of Ontario or Government of Canada.

GRADE, ESTABLISHED

means the average elevation of the surface of the ground at the base of a building at the front wall exclusive of any embankment in lieu of steps. On streets where a sidewalk is provided by the Township of North Huron it is the elevation of the sidewalk grade as fixed by the Township.

GRAIN ELEVATOR

shall mean a building or structure used for the commercial storage and/or transshipment of grain.

GREENHOUSE, COMMERCIAL

means a building or group of buildings used for the growing of flowers, plants, shrubs, trees and similar vegetation, which are planned, designed, developed and managed as a unit, having off-street parking provided on the site. The products produced from such buildings or structures are wholesaled from the site.

GUESTROOM

shall mean a room or suite of rooms in a dwelling unit used or maintained for the accommodation of the public.

HABITABLE ROOM

shall mean any room within a dwelling unit used or capable of being used for living, eating and sleeping, but excluding a bathroom toilet room, serving or storage pantry, laundry and corridor.

HAZARD LANDS, NATURAL

shall include: flooding, erosion, unstable slopes, sinkholes, and lands adjacent to ravines, river valleys, streams and water bodies.

HEIGHT

when used with reference to a building or structure shall mean the vertical distance between the finished grade at the front of the building or structure and the highest point of the roof surface or parapet, whichever is the higher, but exclusive of any structure accommodating an elevator, staircase, water tank, ventilating fan, skylight. Aerial, steeple, cupola, chimney, firewall, smoke stack, or other ornamental or utilitarian structure which rises above the roof level but does not provide habitable living space.

HERITAGE CONSERVATION DISTRICT

shall mean a district as defined under Section V of the *Ontario Heritage Act*, as amended from time to time.

HISTORIC SITE

shall mean an area containing buildings or places in which historic events occurred, or having special public value because of notable architecture or features relating to the cultural or artistic heritage of the community.

HOME FOR THE AGED

as defined under the *Homes for the Aged and Rest Homes Act*, as amended from time to time.

HOME INDUSTRY

Shall mean a gainful occupation including an animal kennel, carpentry, day nursery, service and repair shop, electrical, woodworking, window framing, welding, plumbing, machine, farm machinery or motor vehicle repair shop, brewery/distillery/winery, small scale manufacturing, small engine repair or blacksmith, conducted in whole or in part in an accessory building to a single detached dwelling by the residents, provided that:

- a) There is no external advertising other than a sign erected in accordance with any By-laws of the corporation regulating signs
- b) There is no outside storage of goods, materials or equipment unless fully enclosed by a fence or other
- c) enclosure which provides visual screening;
- d) Such home industry is not noxious trade, business or manufacture;
- e) Such home industry is clearly secondary to the main residential or agricultural use and does not change the residential character of the dwelling;
- f) Not more than 2 persons, other than the owner, are employed therein on a full-time basis;
- g) There shall be no retailing of items not created on the site except for the minor retail of products which are essential and accessory to the provided service. Retailing of items

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crafted or fabricated on the site shall be allowed provided that the operation complies with all other requirements;

- h) The maximum area for retail space is 10 square metres;
- i) The lot shall be an existing lot with not less than 24 metres of frontage and 60 metres of depth and a total area of not less than 1,850 square metres;
- j) The maximum size of an accessory home industry (including building and outdoor storage) shall be a maximum of 10% of the lot area or 2 acres, whichever is less;
- k) such home industry shall not result in significant volumes of vehicular traffic or on-street parking which cause the disruption of normal activities of adjacent residential properties or negatively impact on the operating viability and safety of the highway. (as amended by By-law 98-2019)

HOME OCCUPATION

means a gainful activity and/or profession conducted entirely within a dwelling or permitted accessory buildings on the same lot only by the occupant(s) of the dwelling subject to the following conditions:

- a) such home occupation is clearly secondary to and compatible with the principal use of the dwelling for residential purposes
- b) no external alteration of the dwelling shall be permitted other than what is required by a dwelling unit as a private residence
- c) there shall be no external display of goods, materials, wares or merchandise, or exterior advertising other than a legal sign to indicate to persons outside that the dwelling, accessory building or lot is being used for other than residential purposes
- d) such home occupation shall not create a significant nuisance or hazard to neighbours by reason of noise emission, vibration, smoke, dust, fumes, odour, heat, humidity, glare, debris, refuse, smoke, fire, lighting, interference with radio or television reception, or hours of operation
- e) such home occupation shall not result in significant volumes of vehicular traffic or on-street parking which cause the disruption of normal activities of adjacent residential properties or negatively impact on the operating viability and safety of the highway
- f) no outdoor storage of materials or goods in support of such home occupation shall be permitted
- g) the total area used for the home occupation cannot exceed 25% of the total floor area of the dwelling; when calculating the total floor area for a home occupation total floor area of the dwelling excludes: basement, cellar, attic, porch/verandah, attached garage and accessory buildings. A finished habitable basement may be included in the calculation of total floor area if the dwelling is a single storey dwelling.
- h) an animal kennel, small engine repair and automotive repair shall not be deemed to be home occupations
- i) there shall be no use of municipal services such as roads, sanitary and storm services, water supply and utilities such as hydro, and gas or the generation of waste and refuse beyond that normal to the use of property for residential purposes.
- j) no unreasonable use of lights or night-time operations will be permitted
- k) there shall be no retailing of items not created on the site except for the minor retail of products which are essential and accessory to the provided service. Retailing of items crafted or fabricated on the site shall be allowed provided that the operation complies with all other requirements
- l) for greater clarity, a home occupation may mean and not be limited to:
 - an office or consulting room for a professional person or agent

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- an office and shop for a trade such as a builder, painter, plumber or electrician
- an office for a charitable organization
- a personal service shop such as a hairdresser, dressmaker or tailor
- a service and repair shop
- a studio for a teacher of music, art or academic subjects, a photographer, or commercial artists, or a wholly enclosed workshop, and any other use of a similar nature which conforms to the criteria above; but does not include or permit a rooming or boarding house, convalescent home, clinic, retail shop, or any storage yard or plant for any trade

HOSPICE

means a residential facility where terminally ill patients receive palliative care treatment in a home-like setting with a maximum of ten patient beds. (as amended by By-law 98-2019)

HOSPITAL

as defined under the *Public Hospitals Act*, or under the *Private Hospitals Act*, as amended from time to time.

HOSTEL

shall mean an establishment providing accommodation for the traveling public and may include communal spaces such as a kitchen.

HOTEL

shall mean a building or part thereof used to accommodate the traveling public for gain or profit, by supplying them with sleeping accommodation (with or without meals), but without private cooking facilities provided that each guest room may only be entered from the interior of the building. A hotel may include public rooms licensed under the *Liquor Licensing Act*, as amended from time to time. This does not include a boarding house or guest cabins.

INDUSTRY, DRY

shall mean an industry which by nature of its operation, process, or fabrication of raw materials or services rendered does not require a water supply for processing. The only sewage effluent will be that produced from normal sanitary and eating facilities required for the employees.

INDUSTRIAL USE, GENERAL

Means the use of land, buildings or structures or any part thereof for the purpose of altering, assembling, fabricating, finishing, growing, making, manufacturing, ornamenting, packaging, producing, repairing, treating, or warehousing of any goods, substance, article or thing; including the storage of building and construction equipment and materials; but shall not include any obnoxious industry. (as amended by By-law 98-2019)

INDUSTRIAL USE, LIGHT

Means the inoffensive use of land, buildings or structures or any part thereof for the purpose of altering, assembling, fabricating, finishing, growing, making, manufacturing, ornamenting, packaging, producing, repairing, treating, or warehousing of any goods, substance, article or thing; but shall not include any obnoxious industry. (as amended by By-law 98-2019)

INDUSTRIAL MALL

means a building or group of buildings designed, developed, owned and managed as a unit containing 3 or more separated spaces for lease or occupancy by industrial uses as established by this By-law.

INSTITUTIONAL USE

see 'COMMUNITY FACILITY'

KENNEL

means any lot, building or structure where domesticated animals are commercially housed, groomed, bred, boarded, trained or sold and which may offer provisions for minor medical treatment.

LABORATORY

shall mean a building, or part thereof, used for scientific, medical and/or research purposes.

LANDSCAPED OPEN SPACE

shall mean open space comprised of lawn and/or ornamental shrubs, flowers and trees and may include space occupied by paths, walks, courts and patios, but shall not include parking areas, traffic aisles, driveways, ramps, or storage of equipment, vehicles or other materials.

LANDSCAPING

means a combination of trees, shrubs, flowers, grass or other horticultural elements, together with decorative stonework, paving, screening or other architectural elements, all of which is designed to enhance the visual amenity of a property and to provide a screen to mitigate any objectionable aspects that may detrimentally affect adjacent land but does not include parking areas, patios, walkways, driveways, traffic aisles or ramps.

LANE

shall mean a public thoroughfare which affords only a secondary means of access to abutting lots and which is not intended for general traffic circulation.

LAUNDROMAT

shall mean an establishment containing one or more washers and could include drying, ironing, finishing and incidental equipment, provided that only water, soaps and detergents are used and provided that no such operation shall emit any noise or vibrations which cause a nuisance or inconvenience within or without the premises. This definition may include a self-service coin operated Laundromat.

LIBRARY

shall mean a library, branch library or distribution station to which the provisions of the *Public Libraries Act*, as amended from time to time, apply.

LIVESTOCK

includes dairy, beef, swine, poultry, horses, goats, sheep, ratices, fur-bearing animals, deer and elk, game animals, birds, and other animals identified in Table 1 of the Minimum Distance Separation formulae.

LIVESTOCK HOUSING FACILITY

one or more barns or permanent structures with livestock-occupied portions, intended for keeping or housing livestock. A livestock facility also includes all manure or material storages and anaerobic digesters.

LIVESTOCK HOUSING CAPACITY

maximum livestock capacity for all facilities on a lot at any time, even if currently empty but able to house livestock.

LOADING SPACE

shall mean an off-street space on the same lot as the building or contiguous to a group of buildings, for the temporary parking of a commercial vehicle while loading or unloading merchandise or materials, and which abuts upon a street, lane or other appropriate means of access.

LOT

In this by-law lot shall mean a contiguous parcel of land which is owned by one person, or by more persons than one as tenants in common as to the whole parcel, or as joint tenants as to the whole parcel, and which parcel of land is also:

- a) a whole of a lot or block on a registered Plan of Subdivision;
 - b) a whole of a unit on a Vacant Land Condominium Plan;
 - c) the whole of a contiguous parcel of common elements within a Vacant Land Condominium Plan or within a Common Elements Condominium Plan;
 - d) the whole of the lands within a Standard Condominium Plan; or
 - e) a parcel which may otherwise be conveyed separately without contravening the Planning Act, provided that the sub-paragraph (e) shall not apply to a unit within a Standard Condominium Plan. (See Lot Definition illustration in APPENDIX)
- **LOT, CORNER** – shall mean a lot situated at the intersection of, or abutting upon, two or more public roads, provided that the angle of intersection of such streets is not more than 135 degrees.
 - **LOT, INTERIOR** - shall mean a lot other than a corner lot.
 - **LOT, THROUGH** - shall mean a lot bounded on two opposite sides by a street. If any lot qualifies as being both a “Corner Lot” and a “Through Lot”, as herein before defined, such lot shall be deemed a “Corner Lot” for the purpose of this By-law.

LOT AREA

shall mean the total horizontal area within the limits of a lot, unless otherwise specified.

LOT COVERAGE

shall mean the percentage of the lot area, covered by all buildings above ground level, and shall not include that portion of such lot area which is occupied by a building or portion thereof which is completely below ground level. ***Patios, unenclosed swimming pools, awnings, and ground-mounted solar energy collectors are not included in the calculation of zone coverage; however, decks, balconies, and tennis courts are included.***

LOT DEPTH

shall mean the horizontal distance between the front and rear lot lines. Where these lines are not parallel, it shall be the length of a line joining the mid-points of the front and rear lot lines. For lots with curved front lot lines, the measurement shall be taken from a line drawn parallel to the chord of the arc of the curve constituting the front lot line, lying midway between said chord and a line drawn parallel to said chord and tangent to said arc. When there is no rear lot line, "lot depth" means the length of a straight line joining the middle of the front lot line with the apex of the triangle formed by the side lot lines.

LOT FRONTAGE

shall mean the horizontal distance between the side lot lines measured at right angles. Where the front lot line is not a straight line, the lot frontage shall be measured by a line set at a maximum of 7.5 metres back from and parallel to the chord of the lot frontage or a line parallel to the said chord and tangent to the arc. (For the purposes of this By-law the chord of the lot frontage is a straight line joining the two points where the side lot lines intersect the front lot lines.)

LOT LINE

shall mean any boundary of a lot or a vertical projection thereof.

a) FRONT LOT LINE

shall mean the lot line that abuts the street except that, in the case of a corner lot, the shorter lot line that abuts the street shall be deemed the front lot line and the longer lot line that abuts the street or unopened road allowance shall be deemed the exterior side lot line.

In addition:

- **FRONT LOT LINE, CORNER LOT**

in the case of a corner lot with two street lines of equal lengths, the lot line that abuts the wider street or abuts a Provincial Highway shall be deemed to be the front lot line, and in the case of both streets being under the same jurisdiction, or of the same width, the Township may designate either street line as the front lot line.

- **FRONT LOT LINE, THROUGH LOT**

in the case of a through lot the longer boundary dividing the lot from the street shall be deemed to be the front line and the opposite shorter boundary shall be deemed to be the rear lot line. In case each of such lot lines should be of equal length, the Township may designate either street line as the front lot line.

b) **REAR LOT LINE**-shall mean the longest lot line opposite to the front lot line.

c) **SIDE LOT LINE**-shall mean a lot line other than a front or rear lot line.

- **EXTERIOR SIDE LOT LINE**-shall mean any lot line other than a front lot line or rear lot line abutting a public street/road/lane.

- **INTERIOR SIDE LOT LINE**-shall mean a side lot line other than an exterior side lot line.

LOT OF RECORD

shall mean a lot or parcel of land that can legally be conveyed and which includes lots on a registered plan of subdivision, parcels created by consent in accordance with *The Planning Act*, as amended from time to time, or any other distinct and separate holding, the deed to which is registered in the Land Registry Office and which lot or parcel of land was legally created prior to the date of passing of this By-law. For the purposes of this definition, lots of record shall not include those lots on a registered plan of subdivision which has been deemed not to be a registered plan of subdivision for the purposes of Section 49(4) of *The Planning Act*, as amended from time to time.

LUMBER YARD

shall mean a place of business which retails lumber and related materials and may include open storage and warehousing.

MAIN BUILDING

see 'BUILDING, MAIN'

MAIN WALL

shall mean the exterior front, side or rear wall of a building or structural members essential to the support of a fully enclosed space or roof.

MANURE LIQUID STORAGE FACILITY

shall mean a building or structure in which animal waste is stored in a liquid state.

MANURE SOLID STORAGE FACILITY

shall mean a building or structure in which animal waste is stored in a solid state.

MICRO-BREWERY/DISTILLERY/WINERY

Means a building or structure or part thereof used for the small-scale manufacturing, processing, retail sale, and distribution of beverages and alcoholic substances. A micro-brewery/distillery/winery may include a cidery or meadery. A micro-brewery/distillery/winery may also include the preparation, offering for sale, and consumption of food or drinks including alcoholic drinks; entertainment and hosting of events; and tours of the facility. (as amended by By-law 98-2019)

MINERAL AGGREGATE OPERATION – shall mean:

- a) lands under license or permit, other than for wayside pits and quarries, issued in accordance with the *Aggregate Resources Act*, or successors thereto;
- b) for lands not designated under the *Aggregate Resources Act*, established pits and quarries that are not in contravention of this by-law including adjacent land under agreement with or owned by the operator, to permit continuation of the operation; and
- c) associated facilities used in extraction, transport, beneficiation, processing or recycling of mineral aggregate resources and derived products such as asphalt and concrete, or the production of secondary related products.

MINIATURE GOLF COURSE

shall mean a use which provides facilities designed and operated primarily for what is commonly known as miniature golf but does not include a Golf Driving Tee or Range or a Golf Course as defined herein.

MINIMUM DISTANCE SEPARATION

is a tool to determine a required distance for new development from existing livestock facilities, or for a new or expanding livestock facility from an existing use or proposed development as determined by the Minimum Distance Separation (MDS) Formulae approved by the Province of Ontario (as amended from time to time) and includes any MDS Implementation Guideline issued by the Province of Ontario.

MOBILE HOME

see 'DWELLING, MOBILE HOME'

MOBILE HOME PARK

shall mean a lot containing 2 or more mobile home sites and which is under single management and ownership, used for the siting of mobile homes together with commercial-recreational and service uses for Mobile Home Park residents, including any building, structure or enclosure forming a part of such mobile home park.

MOBILE HOME & RECREATIONAL VEHICLE SALES & SERVICE ESTABLISHMENT

shall mean land, building or structure used for the sale and service of Mobile Homes, Modular Homes, and Travel/Tent Trailers.

MOTORIZED RECREATIONAL VEHICLE SALES AND SERVICE

shall mean land, building or structure used for the sale and service of motorized recreational vehicles such as: boats, motorcycles, snowmobiles and all terrain vehicles.

MOBILE HOME SITE

shall mean a parcel of land within a mobile home park occupied by or intended for occupancy by one mobile home together with all yards and open space required by this By-law.

MODULAR HOME

see 'DWELLING, MODULAR HOME'

MOTEL

shall mean a separate building or a group of 2 or more connected or detached buildings designed and used mainly for the purpose of catering to the needs of the traveling public by furnishing sleeping accommodation with or without supplying food for guests. The motel may include accessory recreational facilities and each guest room may be entered directly from the exterior of the building. A motel shall not include a boarding or rooming house or a hotel.

MOTOR HOME

see 'TRAVEL TRAILER'

MOTOR VEHICLE

shall mean an automobile, truck, motorcycle or motorized snow or all-terrain vehicle, but does not include the cars of electric or steam railways, or other vehicles running only on rails, or a traction engine, farm tractor, self-propelled farm machinery or road building machine.

MOTOR VEHICLE BODY SHOP

shall mean a building and/or lot used for the repair and painting of motor vehicles but does not include any other motor vehicle uses.

MOTOR VEHICLE, DERELICT

shall mean a motor vehicle that is in a wrecked, discarded, dismantled, inoperative or abandoned condition; and does not have a current license plate.

MOTOR VEHICLE REPAIR SHOP

shall mean a building and/or land used for the servicing, repair, cleaning, polishing, lubrication and greasing of Motor Vehicles and may include minor vehicular body repair and re-painting, but shall not include any other Motor Vehicle Use defined in this By-law.

MOTOR VEHICLE RUST PROOFING ESTABLISHMENT

a building used for the application of rust proofing materials on motor vehicles.

MOTOR VEHICLE SALES AND/OR SERVICE ESTABLISHMENT

shall mean a building and/or lot used for the display and sale of new or used motor vehicles, and/or the servicing, repair, cleaning, polishing and greasing of these products, the sale of accessories and related products, the leasing or renting of motor vehicles and the retail sales of motor vehicle lubricants and fuels. This establishment may also include such minor body repair that may be incidental to the mechanical servicing and repair of motor vehicles.

MOTOR VEHICLE WRECKING ESTABLISHMENT

see 'SALVAGE YARD'

MULTIPLE ATTACHED DWELLING

Means a building that is completely divided vertically into 3 or more dwelling units by a party wall of masonry construction, each dwelling unit having independent entrance directly from the outside. (as amended by By-law 98-2019)

MUNICIPAL DRAIN CLOSED

shall mean "drainage works" as defined by *The Drainage Act*, as amended from time to time, located entirely within the ground.

MUNICIPAL DRAIN OPEN

shall mean "drainage works" as defined by *The Drainage Act*, as amended from time to time.

NATURAL ENVIRONMENT

shall mean areas of wetlands, woodlands, watercourses, valleys, and/or environmentally sensitive areas (ESAs); ESAs may include: life science areas of natural and scientific interest (ANSIs); habitat for threatened or endangered species; wildlife habitat; earth science areas of natural and scientific interest (ANSIs).

NON-COMPLYING

shall mean a legally existing lot, building or structure that is permitted by the provisions of the applicable zone as of the date of passing of this By-law, which does not meet the zone provisions with respect to yards, lot area, frontage, parking, setback, or any other provision of this By-law applicable to that zone.

NON-CONFORMING

shall mean a legally existing use, as of the date of passing of this By-law that is not permitted in the Zone in which it is located.

NOXIOUS USE / CONTAMINANT

shall mean an offensive use or trade or contaminant within the meaning of the *Environmental Protection Act*, as amended from time to time, or any use which is a nuisance by reason of emission of airborne or waterborne odours, gases, dirt, smoke, noise, vibration, fumes, cinders, soot or waste, or the depositing or leaving of unsightly objects or chattels on land, which may be hazardous or injurious as regards health or safety or which prejudices the character of the surrounding area or interferes with or may interfere with the normal enjoyment of any use of land, building or structure.

NURSING HOME

shall mean any building maintained and operated where lodging, meals and nursing care are provided for 2 or more persons, licensed under the *Long-Term Care Homes Act*, as amended from time to time.

~~NUTRIENT UNIT (NU)~~

~~shall mean the equivalent value for various types of livestock based on manure nutrient production, as provided by the Minimum Distance Separation Formulae (MDS).~~

OBSTACLE LIMITATION SURFACES

shall mean a surface that establishes the limit to which objects may project into the airspace associated with an aerodrome so that aircraft operations at the aerodrome may be conducted safely. The Obstacle Limitation Surface includes an Approach Surface, a Transitional Surface and an Outer Surface

OCCUPANCY

shall mean to reside in as owner or tenant on a permanent or temporary basis.

OFFICE

shall mean any building or part of a building in which business may be transacted, a service performed or consultation given, but excludes such uses as retail sale, repair, manufacture, assembly or storage of goods, or places of assembly or amusement.

OFFICE, BUSINESS

means any building or part of a building in which one or more persons are employed in the management, direction or conducting of an agency, business brokerage, or labour organization, and shall exclude such uses as retail sale, manufacture, assembly or storage of goods, or places of assembly and amusement.

OFFICE, PROFESSIONAL

means any office where professionally qualified persons, technical assistants and associated clerical staff are employed and where clients or patients go for advice, consultation or treatment. Without limiting the generality of the forgoing, professional office uses may include: business providing qualified professional services such as physicians, lawyers, drugless practitioners, and planners; and any other use of a similar nature which conforms to the criteria above; but shall not include the uses of a Personal Service Shop or Service Shop.

OFFICIAL PLAN

shall mean the Official Plan for the Township of North Huron, including amendments thereto as adopted by Municipal Council and as approved by the County of Huron.

ON-FARM DIVERSIFIED USE

Means uses that are secondary to the principal agricultural use of the property and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses and uses that produce value-added agricultural products. Ground-mounted solar facilities may be considered an on-farm diversified use. On-farm diversified uses may include accessory retail of goods produced on the property or goods produced on farms located within a 50km radius to a limited scale.

OPEN SPACE USEABLE

shall mean an area of land on the site which is suitable for landscaping, including any part of the site occupied by recreational accessory buildings, any surfaced walk, patio or similar area, any sports or recreational area, any ornamental or swimming pool, and the roof or other part of a building or structure open to the air and suitable for landscaping and used as a recreational area but excluding any driveway or ramp, whether surfaced or not, any curb, retaining wall, motor vehicle parking area, or loading space.

OUTER SURFACE

shall mean a surface located in a horizontal plan above the Richard LeVan Airport and its environs. The Outer Surface at the Richard LeVan Airport is 45 metres above aerodrome elevation and extends to 4000 metres from the geographic centre (middle of main runway).

OUTDOOR DISPLAY

shall mean the open-air display of goods or merchandise for sale.

OUTDOOR STORAGE

shall mean the storage of goods, merchandise or equipment in the open air and in unenclosed portions of buildings, which are open to the air on the sides.

OWNER

shall mean the person who holds legal title to a piece of property.

PARK MODEL TRAILER

see 'Dwelling, Park Model Trailer'

PARK, PRIVATE

means a non-commercial recreation area other than a public park used by the owner and their guests and may include therein a swimming pool, wading pool, picnic area, tennis courts, a bowling green, a country club, and similar open space uses.

PARK, PUBLIC

means a recreational area owned or controlled by the Corporation or by any Board, Commission or other Authority established under any statute of the Province of Ontario or any religious, charitable or philanthropic organization. The Township may consider including a 'naturalization' component to all parks within Natural Environment zones.

PARKING AISLE

shall mean a portion of a parking area which abuts on one or more sides parking spaces to which it provides access and which is not used for the parking of vehicles.

PARKING AREA, REQUIRED

shall mean an area of land which is provided and maintained upon the same lot or lots upon which the principal use is located and which area;

- a) comprises all parking spaces of at least the minimum number required according to the provisions of this By-law, and all driveways, aisles, manoeuvring areas, entrances, exits, and similar areas used for the purpose of gaining access to and egress from the said parking spaces; and
- b) is provided and maintained in accordance with all applicable provisions of this By-law.

PARKING LOT

shall mean a lot used or intended for the temporary parking of 2 or more motor vehicles and may include aisles, parking spaces and related entrance and exit lanes, but shall not include any part of a road.

PARKING SPACE

shall mean a space on which a motor vehicle may be temporarily parked. For 'PARKING AREA REGULATIONS' see General Provisions.

PERMITTED

shall mean permitted by this By-law.

PERSON

shall include any individual, association, partnership, corporation, Municipal Corporation, agent or trustee and the heirs, executors or other legal representative of a person to whom the context can apply accordingly to law.

PERSONAL SERVICES SHOP

shall mean a building or part of a building for the performance of personal services; for greater clarity a personal services shop may include a barber shop, beauty parlour, spa services, and dress-making.

PETROLEUM WORK

shall mean as defined by the *Oil, Gas and Salt Resources Act*, as amended from time to time, a Pipeline or Petroleum Well and every part thereof and adjunct thereto that is used in the drilling for or the production or storage of oil or gas.

PIT

shall mean a place where unconsolidated aggregate or other material is being or has been removed by means of an open excavation to supply material for construction, industrial or manufacturing purposes.

PIT, WAYSIDE

shall mean a temporary pit opened and used by a public authority solely for the purpose of a particular project or contact of road construction and not located on the road right-of-way.

PLACE OF ENTERTAINMENT

Means a building or structure or part thereof used for recreational activities including an arcade, auditorium, billiard or pool room, bowling alley, cinema, dance hall, gaming facility, ice or roller skating rink, or theatre. A place of entertainment may also include the offering for sale, serving and consumption of food or drinks, which may include alcohol where appropriately licensed. (as amended by By-law 98-2019)

PLANNING ACT

shall mean the Planning Act of Ontario, R.S.O. 1990, c P.13, as amended from time to time and includes the former Planning Acts of Ontario as in force from time to time.

PLANTING STRIP

shall mean an area which shall be used for no purpose other than planting a row of trees or a continuous unpierced hedgerow of evergreens or shrubs not less than 1.5 metres high, immediately adjacent to the lot line or portion thereof along which such planting strip is required.

PLAYGROUND

shall mean an area of landscaped open space, equipped with children's equipment, such as slides, swings or wading pools.

POINT OF RECEPTION

“Point of reception” is a definition that is used by the Ministry of Environment in assessing an application for a Certificate of Approval for wind energy facilities. A point of reception includes the following structures/uses on separately titled lots: a dwelling; recreational residence; hotel; motel; nursing home; retirement home; hospital; campground; school; or place of worship on a separately titled lot.

PORTABLE ASPHALT PLANT

means a facility with equipment designed to heat and dry aggregate and to mix aggregate with bituminous asphalt to produce asphalt paving material, and includes stockpiling and storage of bulk materials used in the process. It is not of permanent construction, but is designed to be dismantled at the completion of the construction project.

PRIVATE CLUB

shall mean a building or part of a building used as a meeting place for members of a chartered organization, and shall include a lodge, a fraternity or sorority house, hostel, and a labour union hall.

PRIVATE GARAGE OR CARPORT

means an attached or detached accessory building or portion of a dwelling house which is designed or used for the sheltering of private motor vehicles and storage of household equipment incidental to the residential occupancy.

PRIVACY FENCE

shall mean a solid and continuous fence constructed of suitable material to a height of not less than 1.5 metres (5.0 feet) so as to provide a year-round visual barrier.

PUBLIC AUTHORITY

shall mean the Council and any School Board, Public Utility Commission, Transportation Commission, Public Library Board, Board of Parks Management, Board of Health, or other board or commission or committee of the Township of North Huron established or exercising any power or authority under any general or special statutes of Ontario with respect to any of the affairs or purposes of the Township or a portion thereof, and includes any committee or local authority established by By-law of the Township. The Federal Government of Canada and the Government of the Province of Ontario and any boards, departments, commission or agencies thereof may also be considered as public authorities.

PUBLIC BUILDING

shall mean any building or structure owned or leased by a municipal corporation, or County Corporation, Province of Ontario, or the Government of Canada and in which government activities are carried out.

PUBLIC UTILITY

shall mean a waterworks, a water supply system, sewage works, electrical power or energy generating, transmission or distribution system, street lighting system, natural or artificial gas

works or supply system, a transportation system or a telephone system, and includes any lands, buildings or equipment required for the administration or operation of any such system.

PUMP ISLAND

means that portion of an automobile service station, public garage or portion of a non-residential use for the retail sale of automotive fuels, which includes the gas pumps, concrete base, overhead canopy and kiosk, but shall not include any part of any building for the repair or service of vehicles.

RECONSTRUCTION

shall mean to construct again.

RECREATION, ACTIVE

shall mean the use of land, water and/or building for the purpose of organized active leisure activities and shall include such uses as an arena, a pool and a sports field.

RECREATION, PASSIVE

shall mean the use of land and/or water for the purpose of passive leisure activity and shall include such uses as a park, a garden, a picnic area and the like, hiking trails, as well as a playground with activity equipment for children.

RECREATIONAL VEHICLE SALES & SERVICE ESTABLISHMENT

see 'MOBILE HOME & RECREATIONAL VEHICLE SALES & SERVICE ESTABLISHMENT'

RECYCLING CENTRE

shall mean a building or an area where materials, excluding motor vehicles and farm machinery, are collected, separated and processed.

REDEVELOPMENT

means development subsequent to the total or partial removal of buildings from land

REGULATED AREA

see 'Conservation Authority Regulated Lands, CARL'

REGULATORY FLOOD

see 'FLOOD, REGULATORY'

REGULATORY FLOODLINE

see 'FLOODLINE, REGULATORY'

RENOVATION

shall mean the repair and restoration of a building to good condition within existing external walls.

REPLACEMENT

shall mean when used in reference to a building or structure or part thereof, and the rebuilding, repairing or restoring of more than 25% of the total building or structure.

RESEARCH AND DEVELOPMENT FACILITY/LABORATORY

shall mean a building or group of buildings in which are located facilities for scientific research, investigations, testing or experimentation.

RESIDENCE

see 'DWELLING'

RESIDENTIAL USE

shall mean the use of a building or structure or parts thereof as a ~~private~~ dwelling.

RESTAURANT

see 'EATING ESTABLISHMENT'

REST HOME

shall mean a building or portion of a building other than a public or private hospital operated under the provisions of the *Homes for the Aged and Rest Homes Act*, as amended from time to time.

RETAIL FLOOR AREA

shall mean the aggregate of the areas of all rooms where goods and services are made available for sale but shall not include storage areas or other commercial uses.

RETAIL STORE

Means a building or structure or part thereof in which goods, wares, merchandise, substances, or articles are kept for hire, lease, rent, or sale to the public; and accessory uses thereto. (as amended by By-law 98-2019)

RETIREMENT HOME

shall mean a building for the accommodation of senior citizens, within single or double rooms or suites which do not contain kitchens, and where central kitchen, dining and laundry facilities are provided for the residents, together with other communal facilities, under the supervision of resident and other staff, but which shall not include a Nursing Home, licensed under the *Nursing Homes Act*, as amended from time to time.

RIGHT-OF-WAY

shall mean a legal agreement which affords access to abutting lots.

ROAD (Private)

shall mean a road which is not assumed by the Ministry of Transportation, the County of Huron or the Township and shall provide private access to any lots abutting thereon.

ROAD, STREET OR HIGHWAY (PUBLIC)

shall mean a road which has been assumed and maintained by the Ministry of Transportation, the County of Huron or the Township and shall mean such public highway, streets or roads as affords the main means of access to any lots abutting thereon.

For the purpose of setbacks, an unopened or unassumed road allowance shall also be considered a road, street or highway (public).

- a) **ROAD, ARTERIAL** - are designed to facilitate through traffic. These roads will be developed, where possible, on a 100-foot road allowance and direct access will be limited so as not to impede the efficient flow of through traffic. In North Huron, all King's Highways are arterial roads.
- b) **ROAD, Collector** - have the dual function of carrying moderate volumes of traffic and providing land access. Collector roads distribute traffic between local and arterial roads and carry lighter volumes for shorter trips than an arterial road. These roads will be developed, where possible, on a 100-foot road allowance. In North Huron, all County Roads are collector roads.
- c) **ROAD, Local** - provide localized access and minimize through traffic. These roads will be developed, where possible, on a 66-foot road allowance. In North Huron, all Municipal roads are local roads.

RURAL AREA

means lands located outside of settlement areas, including natural environment and agricultural areas.

RURAL BREWERY/DISTILLERY/WINERY

shall mean one or more buildings, structures or parts thereof associated with an agricultural use(s) on the same farm lot, where the lot contains a minimum of 4 hectares planted to produce materials/crops to be used in the production of alcohol. A rural brewery/distillery/winery may include storage, display, processing, alcohol tasting, an outdoor patio area, and limited retail sales. The area used for alcohol tastings and retail sales shall not exceed 150m². Alcohol tasting does not include a restaurant, banquet facility, or commercial kitchen. Overnight accommodation is not part of a rural winery/brewery/distillery use. A rural brewery/distillery/winery with a minimum of 8 hectares planted to produce materials/crops to be used in the production of alcohol is also permitted a service kitchen and related dining area. A rural brewery/distillery/winery may also include a meadery or cidery. (as amended by By-law 98-2019)

SALVAGE YARD

shall include a lot and/or premises for the storage and/or handling and/or sale of scrap or used materials, which without limiting the generality of the foregoing, shall include waste paper, rags, wood, bottles, bicycles, vehicles, tires, metal and/or other scrap material and salvage and includes a junk yard, scrap metal yard including secondary motor vehicle sales and service establishment and premises.

SAWMILL

shall mean the use of land, building or structure for the purpose of processing logs or other unfinished wood into lumber, shingles, pallets, sawdust, firewood or related products.

SCHOOL

means a school under the jurisdiction of a Board as defined in the *Education Act* or the *Universities or Colleges Act*, as amended from time to time.

- a) **COMMERCIAL SCHOOL** means a school operated by one or more persons for gain or profit.
- b) **PRIVATE SCHOOL** means a school other than a public school or commercial school under the jurisdiction of a private non-profit board of trustees or governors, a religious organization, or a charitable institution.
- c) **PUBLIC SCHOOL** means a public school under the jurisdiction of a public agency.

SECOND UNIT

shall mean an accessory dwelling unit with its own kitchen, sanitary facilities, and bedroom(s)/sleeping area in a single detached dwelling, semi-detached dwelling, multiple attached dwellings, or accessory structure thereto that meets the following requirements:

- The main dwelling with the second unit is the principal residence of the owner.
- Any additional exterior stairways provided for the second unit leading to a full floor above the first storey are not located in the front yard
- Access to the second unit is by an entrance from the side or rear yard.
- One additional on-site parking space is provided for the second unit in addition to the parking for the main dwelling.
- There is only one driveway on the property.

SENIORS HOME

see 'HOMES FOR THE AGED, DWELLIING'

SEPARATION DISTANCE

shall mean the horizontal distance between buildings or structures measured from the closest point on the exterior wall of such buildings or structures.

SERVICE AND REPAIR SHOP

shall mean an establishment wherein articles of goods such as appliances, furniture or similar items may be repaired or serviced. This definition shall not include any manufacturing operation, small engine repair or establishment used for the service or repair of motor vehicles.

SERVICE KITCHEN

shall mean the portion of a building used for the preparation of food cooked or prepared off-site into serving portions for consumption on-site.

SERVICES SHOP, PERSONAL

see 'PERSONAL SERVICES SHOP'

SETBACK

see 'BUILDING SETBACK'

SETTLEMENT AREAS

means towns, villages and hamlets where development is concentrated, and the surrounding land has been designated for urban development in the Official Plan.

SEWAGE TREATMENT PLANT

shall mean the use of land and/or buildings for the purposes of treatment and disposal of sanitary sewage and includes accessory transfer stations and pumping stations.

SHOPPING CENTRE

shall mean a group of commercial establishments conceived, designed, developed and managed as an interdependent and inter-related unit whether by a single owner or tenant or by a group of owners or tenants, acting in collaboration and shall include a parking lot.

SIGN

means a name, identification, description, device, display, or illustration which is affixed to, or represented directly or indirectly upon a building, structure or lot and which directs attention to an object, product, place, activity, person, institution, organization or business. A sign permit may be required for the erection of any sign upon private or public property in accordance with the Township Sign By-law.

SINKHOLE

Sinkholes are closed depressions that form by the dissolution of underlying soluble bedrock and they function as connections between surface and groundwater.

SITE PLAN

shall mean a scaled drawing showing the relationship between the lot lines and the uses, buildings or structures existing or proposed on a lot, including such details as parking area, driveways, walkways, landscaped areas, building areas, minimum yards, building heights, floor areas, densities and areas for special uses.

SOLAR COLLECTOR

shall mean a device or combination of devices and/or structures that transform solar energy into thermal, chemical or electrical energy.

SOLAR ENERGY SYSTEM

shall mean a system designed for the collection, storage and distribution of solar energy.

SOURCE PROTECTION PLAN

shall mean a document passed under the Clean Water Act, 2006 for the protection of water resources that are used as a source of municipal drinking water, including the Maitland Valley Source Protection Plan.

SPECIAL POLICY AREA

shall mean an area within a community that has historically existed in the flood plain and where site-specific policies are intended to provide for the continued viability of existing uses and address the hardships concerning development.

SPORTS AND RECREATION FACILITY

shall mean land, buildings or structures used for the purpose of active leisure activities and shall include such uses as an arena, swimming pool, community centre, curling rink, outdoor ice rink, a sports field and uses accessory thereto.

STOCKYARD

shall mean the use of land, a building or a structure for the temporary containment of livestock.

STORAGE (COMMERCIAL) WAREHOUSE

see 'COMMERCIAL STORAGE WAREHOUSE'

STOREY

shall mean that portion of a building between any floor and the floor, ceiling or roof next above, provided that any portion of a building partly below grade level shall not be deemed a storey unless its ceiling is at least 1.8 metres above average grade and provided also that any portion of a storey exceeding 4 metres in height shall be deemed an additional storey for each 4 metres or fraction thereof of such excess.

STOREY, HALF

shall mean the portion of a building located wholly or partly within a sloping roof having a floor area of not less than one-third or more than 2/3 of the floor area of the storey next below, sidewalls not less than 1.2 metres of height and a ceiling with a minimum height of 2.3 metres over an area equal to at least 50% of its floor area.

STREET

see 'ROAD, STREET, OR HIGHWAY (PUBLIC)'

STREET LINE

shall mean the boundary line between a street and a lot.

STRUCTURE

shall mean anything that is erected, built or constructed of parts joined together or any such erection fixed to or supported by the soil and/or any other structure. For the purposes of this By-law, "structure" does not include a fence, hedge, light standards, tomb stones, sports screening, septic systems or signs.

SWIMMING POOL

shall mean a structure, basin, chamber or tank containing or capable of containing water, and designed to be used for swimming or wading.

TAKE-OUT RESTAURANT

see 'EATING ESTABLISHMENT'

TAVERN

shall mean tavern as defined by *The Liquor License Act*, as amended from time to time.

TEMPORARY BUILDING

shall mean a building or structure intended for removal or demolition within a prescribed time not exceeding 2 years as set out in a building permit.

TEMPORARY USE

shall mean the use of land, building or structure for a construction office, tool shed, or for the storage of scaffolds, equipment and material which is incidental to and necessary for construction work in progress for so long as the same are necessary for the construction work which has neither been finished nor abandoned on the same lot. "Abandoned" means the failure to proceed expeditiously with the construction of a work.

TENANT

means a person or group who occupies a building, structure or land by rental agreement.

TERMS

all terms used in this By-Law, which are not otherwise specifically defined, shall have the meanings given to them by the *Planning Act* and the *Condominium Act* at the relevant point in time.

THEATRE

shall mean an establishment which produces/performs plays, films and live theatre productions along with any appropriate accessory uses used in performance productions and management; in addition, an accessory art gallery and food concession may be permitted.

TILLABLE HECTARES

shall mean the total area of land including pasture that can be cultivated.

TOP-OF-BANK

Shall mean the point at which the slope of a valley or shoreline meets the horizontal plane of the adjacent table-land. (as amended by By-law 98-2019)

TOWNSHIP

shall mean the Corporation of the Township of North Huron.

TRAILER

A trailer may include a trailer for the transport of vehicles, equipment and materials or any vehicle constructed to be attached and propelled by a motor vehicle and that is capable of being used by persons for living, sleeping or eating, even if the vehicle is jacked-up or its running gear is removed.

TRAILER AND TENT PARK

shall mean any land upon which overnight, short term or seasonal accommodation for 2 or more tents, travel trailers, or park model trailers used or intended to be used for human occupation, which shall not include permanent year-round human occupation of permitted tents or trailers, and includes on-site ancillary commercial, laundry, social, and recreational facilities.

TRANSITIONAL SURFACE

means a complex surface along the side of the runway strip at the Richard LeVan Airport and part of the side of the approach surface that slopes upwards and outwards up to the outer surface.

TRAVEL TRAILER

shall mean a structure or vehicle designed, intended, and used exclusively for the temporary or seasonal living, sleeping, or eating accommodation for persons therein during travel, recreation and vacation and is either capable of being drawn by a passenger vehicle or is self-propelled and shall include tent trailers, vans, motor homes and similar transportable accommodation but not a mobile home. Travel trailers are built to CSA Z240 RV Species specifications.

TRAVEL TRAILER SALES ESTABLISHMENT

see 'MOBILE HOME & RECREATIONAL VEHICLE SALES & SERVICE ESTABLISHMENT'

TRUCK TRANSPORT TERMINAL

shall mean a building or structure, or lot used for the parking, repairing or dispatching of Commercial motor Vehicles or trailers, as defined by the *Highway Traffic Act*, as amended from time to time.

UNIT IN A PLAN OF CONDOMINIUM

means a part of the property designated as a unit by the description and includes the space enclosed by its boundaries and all of the land, structures and fixtures within this space in accordance with the declaration and description.

URBAN

means those land uses designated for residential, recreational, commercial, industrial, or community facility within a recognized Town, Village, Hamlet or other recognized urban area.

URBAN EXPANSION

means the outward expansion of settlement areas for such uses as residential, recreational, institutional, commercial and industrial.

URBAN ZONES

defined as: R1, R2, R3, R4, CF, IND1, IND2, C1, C2, C3, C4, C5, DS, FD, and OS.

USE

shall mean the purpose for which any land, building, structure, or premises, or part thereof, is arranged, designed or intended to be used, or is or may be occupied or maintained and the words, "used", "to use" and, "uses" have a corresponding meaning.

UTILITY SERVICE BUILDING

shall mean a building used in connection with the supplying of local utilities services including a water or sewage pumping station, a water storage reservoir, a gas regulator building, a hydro sub-station, a telephone building for exchange, long distance or repeater purposes (but does not include major hydro transmission lines and transformer stations of 230kv or more).

VETERINARY CLINIC

shall mean a building or part thereof wherein animals of all kinds are treated or kept for treatment by a registered veterinarian, and where such animals can be temporarily boarded.

VULNERABILITY SCORE

shall mean an assigned score representing the susceptibility of an area to contamination, as set out in the Maitland Valley Source Protection Plan passed under the Clean Water Act, where 10 is the most vulnerable and 2 is the least vulnerable.

WAREHOUSE

shall mean a building used or intended to be used for the bulk storage of goods, merchandise or materials and shall include wholesale establishments.

WASTE DISPOSAL SITE

shall mean any land approved by the Ministry of the Environment upon, into or in which waste has or may be deposited or processed.

WATER SUPPLY / WATER TREATMENT PLANT

shall mean the water source and related storage including pumping and purification appurtenances owned and operated by the Township for public use.

WATERCOURSE

shall mean a natural/artificial channel for a stream and, for the purpose of this By-law, includes a channel for an intermittent stream.

WAYSIDE PIT

see 'PIT, WAYSIDE'

WELLHEAD PROTECTION AREA (WPHA)

shall mean an area susceptible to groundwater contamination around a municipal drinking water well as identified in the Maitland Valley Source Protection Plan passed under the Clean Water Act. WPHAs are categorized from A to E based on the distance from wellhead or length of time a potential contaminant could take to reach a well

WHOLESALE USE

shall mean an establishment, which sells merchandise to others for resale and/or to industrial or commercial users.

WIND ENERGY FACILITY

shall mean any device and related equipment that is used, or designed to be used, for the production of electrical power where wind is the energy source, including wind turbines, vertical axis wind turbines and horizontal axis wind turbines.

WINE

shall mean an alcoholic beverage made from fermented grapes or other fruits/plants as well as honey. Also referred to as beer, hard cider, mead, or spirits.

YARD

shall mean an open area of land, unoccupied and unobstructed except as otherwise provided for or required by this By-law, located on the same lot or zone within a lot with a main building or structure. See the APPENDIX for all yard related definition diagrams.

YARD, FRONT

shall mean a yard extending across the full width of the lot or zone within the lot between the front line of the lot and the nearest part of any building or structure on the lot.

- **Front yard depth** means the least horizontal dimension between the front lot line of the lot and the nearest part of any building or structure on the lot.

YARD, REAR

shall mean a yard extending across the full width of the lot or zone within the lot between the rear lot line of the lot or rear zone boundary and the nearest part of any building or structure on the lot.

- **Rear Yard Depth** shall mean the least horizontal dimension between the rear lot line of the lot or rear zone boundary and the nearest part of any building or structure on the lot or zone.

YARD, SIDE

shall mean a yard extending from the front yard to the rear yard and from the side lot line of the lot to the nearest part of any main building or structures on the lot.

- **Side Yard Depth** shall mean the least horizontal dimension between the side lot line of the lot and the nearest part of any main building or structure on the lot.
- **Side Yard Exterior** shall mean a side yard immediately adjoining a public street.
- **Side Yard Interior** shall mean a side yard immediately adjoining a lot and does not include an exterior side yard.

YARD SALE

see 'GARAGE SALE'

ZONE

shall mean an area delineated on the Zoning Map or Zoning Map Schedules and established by this By-law for a specific use.

ZONING ADMINISTRATOR

shall mean the officer or employee of the Corporation charged with the duty of administering and enforcing the provisions of this By-law.

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SECTION 3 GENERAL PROVISIONS

APPLICATION

The provisions of this section shall apply to all zones except as otherwise indicated in the applicable zone provisions.

APPLICATION OF OTHER BY-LAWS, REGULATIONS, LEGISLATION

Nothing in this By-law shall operate to relieve any person from the obligation to comply with the requirements of the *Ontario Building Code Act*, as amended from time to time, Conservation Authority regulations, or any other By-law of the Township in force from time to time or the obligation to obtain any other license, permit, authority or approval lawfully required by a governmental authority having jurisdiction to make such restrictions.

3.1 ACCESSIBILITY

All new buildings, with the exception of residences, should have regard to accessibility. Accessibility issues will be considered in accordance with the *Ontarians with Disabilities Act*, *Ontario Building Code*, and/or Municipal legislation regarding accessibility.

3.2 ADDITIONAL MAXIMUM HEIGHT RESTRICTIONS FOR AIRPORT ADJACENT LANDS

Notwithstanding Section 3.12, there are specially defined areas shown on Appendix 10 in which there are maximum height restrictions for properties in proximity to the Richard W. LeVan Airport to protect the flightpath for the airport. The Richard W. LeVan Airport is located at Part Lot 7-14, Concession 1, Municipality of Morris-Turnberry.

3.3 ACCESSORY BUILDINGS, STRUCTURES & USES

3.3.1 Use

Where this By-law provides that a lot may be used or a building or structure may be erected, altered or used for a purpose, that purpose shall include any accessory building or structure or accessory use, but shall not include:

- Any occupation for gain or profit except as may be permitted by this By-law
- Any building used for human habitation except where a dwelling is a permitted accessory use

3.3.2 Establishment

In all zones except AG1, no accessory building, structure, or use shall be established on any site or lot until and unless the main building or use to which it is accessory is established.

3.3.3 Height

The building height for all accessory buildings in Settlement Areas shall be as follows:

Residential zone	4.5 5 metres (max)
Commercial, Open Space and Community Facility zones	8 metres (max)
All other zones	10 metres (max), but not more than 2 storeys

- For all non-Residential zones, when an accessory building is located in a yard that abuts a Residential zone, the building height shall not exceed 6 metres. (as amended by By-law 98-2019)

3.3.4 Location

Except in Agricultural and Natural Environment zones, any accessory building or structure or swimming pool which is not an integral part of the main building shall be erected in the rear yard and/or in the interior side yard and shall comply with the yard and setback requirements of the zone in which such building or structure is situated.

An accessory building or structure shall not be located closer to a street than the setback required for the main building. ***This Section does not apply in AG1 Zones.***

In a Residential Zone, a detached private garage, carport, satellite dish, swimming pool or other accessory building or structure shall be erected and used in the rear yard and/or in the interior side yard only, provided that such accessory building or uses shall be no closer than ~~4.5~~ **1.2** metre to a **rear or interior side** lot line and shall not be located closer to a street than the setback required for the main building.

In all other zones, no accessory building or structure shall be erected closer than 1.5 metre to a rear or interior lot line. Semi-detached garages or carports may be centered on a mutual side lot line.

Accessory buildings shall not be structurally attached to the main building in any way.

Buildings or structures solely devoted to and forming an integral part of a septic system and that are less than 10 square metres are permitted in any yard. (as amended by By-law 98-2019)

3.3.4.1 Accessory Building Containing Additional Residential Unit (ARU):

This provision applies in all zones where an ARU is a permitted use with the exception of the General Agriculture (AG1) and Agricultural Small Holding (AG4) zones.

An accessory building containing an Additional Residential Unit (ARU) is permitted subject to the following:

- ***An accessory building containing an ARU shall be located in either the rear or interior side yard and shall be no closer than 3 metres to a property line and shall not be located closer to a street than the setback required for the main building;***
- ***Compliance with Section 3.3.3 (Height) and 3.3.5 (Lot Coverage) provided the ARU is no larger than 75% of the floor area of the main floor of the main dwelling including attached garages;***
- ***One additional on-site parking space is provided for the ARU in addition to the requirements for the main dwelling;***
- ***The ARU must use the same entrance/driveway as the main dwelling; and***
- ***A mobile home may not be used for an ARU.***

3.3.5 Lot Coverage

In Settlement Areas, the total lot coverage of all accessory buildings on a lot shall not exceed 10% of the lot area. The area of an unenclosed swimming pool and solar energy collectors shall not be included in the calculation of lot coverage.

3.4 BED & BREAKFAST

3.4.1 With an accessory Tearoom or Dining Room

A tearoom or dining room in conjunction with an approved Bed and Breakfast shall be allowed in any zone permitting a Bed and Breakfast, under the following conditions:

No commercial fat fryers or commercial exhaust fans will be allowed. Only appliances and fixtures normally used in a residence will be allowed.

A maximum of 30 % of the floor area of the house may be used for seating area for the tearoom or dining room.

The hours of operation shall be between the hours of 7:00 a.m. and 10:00 p.m.

The required parking for a tearoom or dining room shall be the same as for an 'Eating establishment, Restaurant' in the Parking Area Regulations, General Provisions. This parking will be required in addition to the parking required for the dwelling and the bed and breakfast.

All parking for the tearoom or dining room shall be totally located on the property and shall not be located in the front yard or exterior side yard. All other provisions of the parking regulations shall be complied with.

No sign except a small sign to recognize the business shall be allowed. Any sign for a bed and breakfast and a tearoom or dining room shall be approved by the Township prior to installation. No exterior signs with interior lighting shall be allowed.

Huron County Health Unit approvals are obtained prior to starting the business.

3.4.2 Servicing

Huron County Health Unit certificate approvals will be required prior to the establishment of a bed and breakfast on a septic system.

3.5 BUILDING LINE IN SETTLEMENT AREAS, ESTABLISHED

Notwithstanding the yard and setback provisions of this By-law to the contrary, a building may be erected closer to the street line than required by the zone provisions provided that the proposed building may not be established closer to the street than the average setback of the 2 nearest buildings on the same side of the street within 200 metres.

3.6 COMMUNITY GARDENS

A community garden is a permitted use in all zones except the Disposal, Salvage Yard, and Natural Environment Zones.

3.7 CONSERVATION AUTHORITY REGULATED LANDS & ADJACENT LANDS

No development is permitted in Conservation Authority Regulated Lands until it has been determined that the proposed development meets the requirements of all applicable laws regulated by the Maitland Valley Conservation Authority. Technical studies as required by the Conservation Authority may be required to determine if development shall be permitted.

An Environmental Impact Study (EIS) may be required on lands adjacent to a natural feature within the distances as defined below. If the lands to be developed are within the determined adjacent area, the Township will consult with the Huron County Biologist and Conservation Authority to determine the need for an EIS. Such EIS shall be completed to

the satisfaction of, and approved by, the Township, County and the applicable Conservation Authority prior to development being permitted.

Natural Feature	Adjacent Lands (metres)
Provincially significant wetland	120
Other natural features, including: Locally Significant Wetland; Significant Wildlife Habitat; Significant ANSI; Significant Valley Land; Significant Woodlands; Habitat Area of Threatened and Endangered Species.	50

3.8 ENCROACHMENTS IN YARDS, PERMITTED

Every part of any yard required by this By-law shall be open and unobstructed by any structure from the ground to the sky provided however, that fences, planting strips and hedges in accordance with the provisions of Subsection 3.28 of this By-law shall be permitted and that those structures listed in the following table shall be permitted to project into the minimum yards indicated for the distances specified below:

Structure	Yards in which Projection is Permitted	Maximum Projection into Minimum Required Yard
Sills, belt courses, cornices, eaves, gutters, chimneys, pilasters	All Yards	0.75 metres provided that no part of the structure extends closer than 0.75 metres to any lot line.
Fire Escapes & Exterior Staircases	Rear Yard or Side Yard	1.5 metres provided that no part of the structure extends closer than 1.5 metres to any lot line.
Window bays	Front, rear & exterior side only	1 metre over a width of 3 metres provided that no part of the structure extends closer than 1.5 metres to any lot line.
Balconies	Front, rear & exterior side yards only for single-family detached dwellings	1.5 metres provided that no part of the structure extends closer than 1.5 metres to any lot line.
Open, Roofed Porches, Decks not exceeding one storey in height	All Yards	2.5 metres including eaves and steps provided that no porch deck or patio extends closer than 1.5 metres to any lot line.
Closed-in Porch	All Yards	1.5 metres including eaves and steps provided that no closed in porch extends closer than 1 metre to any lot line.
Retaining walls, or similar accessory structures	All Yards	No maximum or minimum requirements, provided that no part of the structure extends beyond the property line.

3.8.1 Encroachment of Awnings, Canopies, Balconies, and Signs in Commercial Zones

Awnings, Canopies, Balconies and Signs may extend over municipal property in Commercial Zones a maximum distance of 1.5 metres provided:

- that no portion of the awning, canopy, balcony or sign is closer than 1 metre (one metre) from a parking area or from the traveled portion of a street;
- that no portion of the awning, canopy, balcony, or sign obstructs the view at any intersection;
- that a vertical clearance of 2.9 metres be maintained from the surface of the sidewalk to the lowest portion of the awning, canopy, balcony, or overhanging sign;
- that the owner obtain from the appropriate authority all permits required prior to starting construction, and;
- that the owner of such awning, canopy, balcony or sign may enter into an encroachment agreement with the Township of North Huron.

3.8.2 Encroachment Exception

Where a building or structure is established and believed to be in compliance with the Zoning By-law but is subsequently shown, by an Ontario Land Surveyor's legal survey, not to comply with the provisions of the Zoning By-law, an encroachment of 0.25 metres is permitted into any yard.

3.9 EXTERIOR, LIGHTING

The type, location, height, intensity and direction of lighting shall be designed to ensure that lighting is confined to the building face, parking area and vicinity of the site and does not cast glare onto adjacent properties adversely affecting the use of the property or onto an adjacent public street which would pose a vehicular safety hazard. Energy conservation measures should be considered to ensure the site is not illuminated more than necessary.

3.10 EXTERNAL BUILDING MATERIALS

The following building materials shall not be used for the exterior vertical facing on any wall of any building or structure within the Township:

- tar paper or building paper;
- asphalt roll type siding or insul-brick;
- plain concrete or plain cinder block in Residential or Recreational zones; or galvanized steel in Residential or Recreational zones.

3.11 GARDEN SUITES

Garden Suites are permitted in the Township of North Huron in accordance with the provisions of the Planning Act, Section 39.1. ***Garden Suites are also considered a temporary dwelling in agricultural zones in accordance with the North Huron Official Plan.***

As a condition to passing a by-law authorizing the temporary use of a garden suite under the *Planning Act*, the Municipal Council may require the owner of the suite or any other person to enter into an agreement with the Township dealing with such matters related to the temporary use of the garden suite as the council considers necessary or advisable, including:

- The installation, maintenance and removal of the garden suite;
- The period of occupancy of the garden suite by any of the persons named in the agreement; and
- The monetary or other form of security that the council may require for actual or potential costs to the Township related to the garden suite.

Garden Suites will be counted towards the maximum number of dwellings per property. Garden Suites are permitted to transition to permanent Additional Residential Units provided they meet the requirements of this Zoning By-law.

3.12 HAZARD LAND REQUIREMENTS

In addition to the zone provisions of the applicable zones and general provisions, no buildings or structures are permitted on hazard lands or adjacent to hazard lands within the area subject to regulation by the Maitland Valley Conservation Authority, unless the permission of the Maitland Valley Conservation Authority has been obtained or until a required Environmental Impact Study or other required studies have been completed to the satisfaction of, and approved by the Township of North Huron and the Conservation Authority.. Hazard lands include those lands that are susceptible to flooding or erosion, have steep slopes or soil instability or other environmental or human made hazard.

Hazard lands may be zoned OS, Floodway (FW) or Flood Fringe (FF). Conservation Authorities are the provincially designated responsibility for commenting on proposed development in hazard land areas.

3.13 HEIGHT LIMITATIONS, EXCEPTIONS

The height limitations of this By-law shall not apply to church spires, belfry, clock towers, water towers, elevator enclosures, flag poles, television or radio tower or antennae, cell tower, solar collector, electric power facilities, ventilators, skylights, chimneys, air conditioner ducts, windmills, wind turbines, silos or grain elevators.

3.14 LOADING SPACE REGULATIONS

3.14.1 Loading Space Requirements

The owner or occupant of any lot, building or structure in a Commercial, Community Facility or Industrial zone, erected or used for any purpose involving the receiving, shipping, loading or unloading of persons, animals, goods, wares, merchandise and raw materials, shall provide and maintain at the premises loading or unloading facilities.

Loading facilities shall be on the lot, occupied by the building or structure and not form part of a street or lane, and be in the same zone in which such use is located. A loading space shall be 9 metres long, 3.5 metres wide and have a vertical clearance of at least 4 metres.

3.14.2 Access

Access to loading spaces shall be by means of a driveway at least 6 metres wide and lead to a street or lane located within or adjoining the commercial, community facility or industrial zone.

3.14.3 Surface

The driveways and loading spaces shall be maintained with a stable surface which is treated so as to prevent the raising of dust. They shall, before being used, be constructed of crushed stone, slag, gravel, crushed brick (or tile), cinders, asphalt or concrete and with adequate drainage facilities.

3.14.4 Location

The required loading space or spaces shall be located in the interior side or rear yard. If the set back from the street line is a minimum distance of 18 metres, the loading space may be located in the exterior side yard or the front yard.

3.15 LOT ENLARGEMENT, MINOR

Where lands are severed and merged on title with abutting lands, the zoning on the existing property shall automatically apply to the lands to be merged on title. This provision applies ~~only~~ where a severance is granted for the purpose of minor lot enlargement. ***This section also applies when lands are closed and conveyed by the Municipality (e.g. in the event of a road closure).***

As an administrative amendment, the appropriate Zone Map shall be amended to reflect this zone change with such changes being permitted from time to time without further public notice or Council approval. The resulting lot area of the retained parcel is deemed to comply with the provisions of this Zoning By-law.

3.16 LOT SIZE, AGRICULTURAL SEVERANCE

Where a new agricultural lot is created by severance and conforms to the Official Plan and has a minimum lot area between 18 and 38 hectares, the said lot is deemed to comply with the minimum lot area provisions of the By-law (Section 4). This provision pertains to both the severed and retained lot area.

3.17 LOTS, THROUGH

Where a lot, which is not a corner lot, has frontage on two streets, the front yard setback requirements shall apply on each street in accordance with the provisions of the zone or zones in which such lot is located. This setback provision does not apply to a through lot between a street and a lane.

3.18 LOTS, TWO OR MORE

Where 2 or more lots in a Plan of Subdivision are used together as a single parcel on which a building or structure exists or is to be established, yards, setbacks, and other applicable provisions shall be calculated as they apply to the parcel as a whole containing such building or structure. Where the building or structure does not meet the zoning provisions with respect to setback from the common lot line between the lots being developed as a single parcel, the lots being developed must first be deemed, pursuant to section 50(4) of *The Planning Act*, as amended from time to time.

3.19 LOTS TO FRONT ON PUBLIC ROAD

3.19.1 Unless otherwise specified by this by-law, no lots shall be created, no person shall erect a building or structure on a lot and no person shall use any land, building, or structure on a lot unless, in each case:

- a) the lot to be created or used abuts or fronts on a public road; and
- b) such public road is of satisfactory construction and maintenance as to permit the reasonable and safe passage of motor vehicles.

3.19.2 Notwithstanding the provisions of Section 3.19.1 above:

- a) lots may be created on a registered Plan of Subdivision, and buildings and structures erected thereon where compliance with the requirements of sub-section 3.19.1(b) are provided for by an agreement with the Township entered into in connection with the registration of such Plan of Subdivision pursuant to the Planning Act of Ontario; and
- b) lots may be created, and buildings and structures erected thereon, on a Vacant Land Condominium Plan or on a Common Element Condominium Plan.

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3.19.3 Notwithstanding any other provisions of this by-law, for the purpose of this by-law, no plan shall be considered to be a Plan of Subdivision unless:

- a) access to the plan is provided by a public road satisfying the requirements of sub-section 3.19.1(b); and
- b) any road to be dedicated as a public road on such plan abuts and connects, subject only to reserves in the ownership of the Township, to an existing public road satisfying the terms of sub-section 3.19.1.(b).

3.19.4 Notwithstanding any other term of this by-law, no plan shall be considered to be a Plan of Condominium unless:

- a) access to the plan is provided by a public road satisfying the requirements of sub-section 3.19.1(b); or
- b) the lands within the condominium plan have legally enforceable access to a public road meeting the requirements of sub-section 3.19.1(b) through lands entirely within one or more other condominium plans.

3.20 MAIN BUILDINGS / MAIN USES PER LOT

No person shall erect more than 1 main building on a lot or establish more than 1 main use on a lot except permitted buildings and uses in a General Agriculture Zone, Agricultural Commercial Industrial, Industrial, Commercial, Community Facility, or Parks & Open Space Zone and grouped buildings located in the **Medium Density Residential (R2) Zone** and High Density Residential (R3) Zone.

In those zones where more than 1 main use or 1 main building is permitted, the requirements of this By-law for each use and building must be satisfied.

3.21 NON-COMPLYING BUILDINGS AND STRUCTURES

Where a building or structure was legally established prior to the date of the passing of this By-law, and is permitted by the provisions of the zone in which such building or structure is located, but does not meet the zone provisions with respect to yards, lot area, frontage, parking, setback or any other provisions of this By-law applicable to that zone, the said building or structure shall be deemed to comply with the By-law and may be enlarged, extended, reconstructed, repaired or renovated provided that:

3.21.1 Measurement

The enlargement, extension, reconstruction, repair or renovation does not further reduce the compliance of that building or structure, with the provision(s) of the By-law to which it does not comply and all other applicable provisions of this By-law are complied with.

3.21.2 Legal Non-Complying Status & Rezoning/Severances

In the case of a rezoning or severance the permitted and legally established existing building or structure shall be deemed to comply with any applicable zoning provisions, except parking requirements, resulting from such rezoning.

3.21.3 Location of Reconstructed Building

Where a non-complying building is removed or destroyed, such building may be reconstructed in a different location than the original building, provided that the new location does not further reduce the compliance with the provisions of the By-law to which the original building did not comply.

3.21.4 **Time Limit**

Where a non-complying building is removed or destroyed, such building may only be reconstructed within 24 months from the date of destruction. After this period of time, the building may only be reconstructed in compliance with the provisions of the By-law.

3.21.5 **MDS and Catastrophes**

Notwithstanding any other provisions of this By-law to the contrary, where a building or structure is destroyed in whole or in part, by a catastrophe, Minimum Distance Separation (MDS) formulae will not be applied when the building or structure is rebuilt provided that it is built no closer to livestock facilities than before the catastrophe and it is rebuilt in 24 months of the catastrophe.

Notwithstanding any other provisions of this By-law to the contrary, where a livestock facility is destroyed in whole or in part, by a catastrophe, Minimum Distance Separation (MDS) formulae will not be applied when the livestock facility is rebuilt, provided it is built no closer to surrounding land uses and lot lines than before the catastrophe, the capacity of the livestock facility (expressed in nutrient units) is not being increased by the replacement livestock facility, and the replacement livestock facility is rebuilt within 24 months of the catastrophe.

3.22 **NON-COMPLYING LOTS, EXISTING UNDERSIZED**

Notwithstanding anything contained in this By-law, an existing legal non-complying lot which lacks the required frontage and/or area and/or depth for a lot in the respective zone, shall be deemed to be a lot that complies with the area, frontage, and depth requirements.

3.23 **NON-CONFORMING USES**

3.23.1 **Continuation of Existing Use**

The provisions of this By-law shall not apply to prevent the use of any lot, building or structure for any purpose prohibited by this By-law if such lot, building or structure was lawfully established and used for such purpose on the date of passing of this By-law, and provided that it continues to be used for that purpose and all other applicable provisions of this By-law are complied with.

3.23.2 **Building Permit Issued**

The provisions of this By-law shall not apply to prevent the erection or use for a purpose prohibited by this By-law of any building or structure, the plans for which have prior to the date of passing of this By-law been approved by the Building Inspector, so long as the building or structure when erected is used and continued to be used for the purpose for which it was erected and provided the erection of such building or structure is commenced within 24 months after the date of the passing of this By-law and such building or structure is completed within a reasonable time after the construction thereof is commenced.

3.23.3 **Strengthening, Repairing or Renovating of Buildings or Structures Used for Non-Conforming Uses**

Nothing in this By-law shall prevent the strengthening to a safe condition, the repair or renovation of any building or structure or part of any building or structure which use does not conform with the provisions of this By-law, provided such strengthening, repair or renovation:

- does not further reduce the compliance with the provisions of the By-law to which the building or structure does not comply, if any; and
- does not involve any alteration of use and the building or structure continues to be used for the purpose.

3.23.4 Replacement of Buildings or Structures for Non-Conforming Uses

If a building or structure used for a non-conforming use is removed or destroyed, it may be replaced provided the non-conforming use has continued and the replacement building or structure does not further reduce the compliance with the provisions of the By-law to which the removed or destroyed building did not comply, if any.

3.24 OUTDOOR SOLID FUEL COMBUSTION APPLIANCES

No outdoor solid fuel combustion appliances shall be installed at less than 30 metres from any property line or less than 150 metres from any residence on a separate lot. No outdoor solid fuel combustion appliance shall be installed less than 10 metres from any combustible materials or fuel tanks.

No outdoor solid fuel combustion appliances shall be used for the incineration of waste.

Prior to the installation of any outdoor solid fuel combustion appliance, each appliance shall be approved by the Chief Building Official and permit fees shall be as set out in the Township Building By-law. All outdoor solid fuel combustion appliances shall have a CSA or UL approval rating and be installed in accordance with the manufacturer's instructions. Prior to the use of and following installation of any outdoor solid fuel combustion

3.25 OUTDOOR STORAGE OF WASTE

Where waste intended for landfill is stored outdoors (excluding manure), it shall be contained in a receptacle specifically designed for such reason and having walls and sides and a lid. The receptacle shall be located in the rear yard not closer than 2 metres from side or rear lot line.

3.26 PARKING REGULATIONS

Parking spaces and areas required under this By-law shall be provided in accordance with the following provisions:

3.26.1 Number of Parking Spaces Required

The minimum number of parking spaces required for the uses and purposes set out in this By-law are provided as follows:

Type of Use	Minimum Parking Requirements
Arena, Assembly Hall, Community Centre, Sports Field, Theatre	1 per 4 persons of maximum designed capacity of the facility
Bowling (indoor) Establishment	3 per bowling lane
Business or Professional Office	1 per 20 square metres of office floor area
Church	1 per 4 persons of maximum designed capacity of the sanctuary
Clinic or Veterinary Clinic	6 per practitioner
Dwelling, Apartment and other multiple unit dwellings	1.5 per dwelling unit 1 uncovered parking space per dwelling unit
Dwelling, Bed and Breakfast establishment	2 per dwelling unit plus 1 per guest room for rent 1 uncovered parking space per dwelling unit

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Type of Use	Minimum Parking Requirements
Dwelling, Group home	2 per dwelling unit plus 1 per 4 group home residents 1 uncovered parking space per dwelling unit
Dwelling, Home for the aged, nursing homes, retirement homes	1 per 3 beds
Dwelling, Single-detached, semi-detached, duplex, converted, and accessory dwellings	1 uncovered parking space per dwelling unit
Eating establishment, Restaurant, Tavern	1 per 4 persons of maximum designed capacity
Eating establishment, take-out or drive-through	6 plus 1 per 4 persons of maximum designed capacity
Fire Hall	5 per bay
Funeral Home	1 per 5 seats capacity of the Funeral Home
Furniture store, Wholesale establishment	1 per 90 square metres of retail floor area
Hospice	2 plus 1 per patient bed (as amended by By-law 98-2019)
Hospital	3 per 4 beds
Hotel or Motel	2 plus 1 per guest room
Industrial establishment	3 for every 4 employees on the largest shift, including office staff
Micro-brewery/distillery/winery	1 per 4 seats of maximum seating capacity; or a minimum of 5 (as amended by By-law 98-2019)
Motor Vehicle repair establishment, Motor Vehicle service station, Motor Vehicle sales and service establishment	4 plus 1 per repair bay (gas bar only without service shop – 1)
Motor Vehicle Washing establishment	2 per washing bay for self-serve 5 parking spaces for automatic
Public Building except where specifically identified	1 per 30 square metres of total floor area
Retail store, Personal service shop	1 per 20 square metres of retail and/or customer service floor area
School, Nursery	The greater of 3 per classroom or nursery or 1 per 60 square metres of gross floor area
School, Elementary	The greater of 1.5 per classroom or 1 per 3 square metres of auditorium assembly area
School, Secondary	The greater of 5 per classroom or 1 per 3 square metres of auditorium assembly area
Social Club, Service Club, Golf Country Club, Curling Club	1 per 10 square metres of total floor area of all common club buildings excluding ice surface, plus: 2 per golfing green, 4 per lawn bowling green, 4 per tennis or racquetball court,

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Type of Use	Minimum Parking Requirements
	6 per curling ice sheet
Supermarket, grocery store	1 per 15 square metres of retail floor area
Warehouse	1 per 185 square metres of total floor area
Winery	1 per 20 square metres of ground floor area
Uses permitted by this By-law other than those referred to above	1 per 40 square metres of total floor area

Where the application of the above parking space requirements results in a number that is not a whole number, the number shall be rounded-up to the next whole number (e.g. 7.3 spaces would be rounded-up to 8).

Notwithstanding any provision to the contrary, for units owned and operated by the Huron County Housing Corporation, 0.25 spaces per dwelling unit shall be provided.

3.26.2 More Than One Use in a Building

Where a building or structure accommodates more than one type of use, the parking space requirement for the whole building shall be the sum of the requirements of the separate parts of the building occupied by the separate types of use.

3.26.3 Multiple Use of Parking Area

Where two or more uses utilizing the same parking area will never occur simultaneously, the parking requirements of the use having the highest parking requirements shall govern.

3.26.4 Commercial Zone Parking Space Requirements

The provisions of the Parking Requirement section shall not apply to require the establishment of parking spaces for a non-residential use other than a motel or hotel in the Village Commercial (C1) and Core Commercial (C4) zones.

3.26.5 Existing Buildings and Changes in Use

The parking area requirement referred to in this By-law shall not apply to any building lawfully in existence at the date of passing of this By-law so long as:

- the building is used for a permitted use
- the floor area is not increased
- any change of occupancy is to a use having the same or a lesser parking requirement according to this By-law
- all parking spaces existing at the date of passing of the By-law are retained

3.26.5.1 Additions to an Existing Building

If an addition is made to a building or structure lawfully existing at the date of passing of this By-law, then parking spaces in addition to those already existing shall be provided to the number required for such addition or change of use. This section shall not apply to require the establishment of parking spaces and areas for an addition to a single detached dwelling.

3.26.6 Parking Spaces for Individuals with Special Needs

Accessible parking spaces shall be provided to accommodate a varying range of abilities including those in wheelchairs, limited mobility and those caring for small children.

Accessible parking spaces shall be provided in the following zones: Highway Commercial, Industrial, & Community Facility zones, as well as for the following uses: apartment building, hotel, long-term care home, motel, and retirement home.

Accessible and Limited Mobility Parking Spaces shall be provided in addition to required parking spaces which are not accessible or limited mobility, at a ratio as follows:

Automobile Parking Spaces	Accessible Parking Spaces	Limited Mobility Parking Spaces
1-50	1	1
51-100	2	2
101-200	4	2
201-300	5	3
301-500	6	4
501 and over	6 plus 1 for each 100 over 500	4 plus 1 for each 100 over 500

The number of parking spaces required may not be sufficient for some facilities (e.g. senior's centres) where increased numbers of persons with disabilities may be expected.

Designated accessible parking spaces shall:

- Be located on an accessible route that provides a safe path of travel from the parking area to the accessible entrance of the building. Where possible, the parking area should be located within 30m of the accessible entrance.
- Level and firm surface and be designated by painting a sign on the pavement and erecting a post mounted sign that displays the international symbol for accessibility.
- Have a minimum vertical clearance of 2.75 metres,
- Have a minimum width of 2.7 metres, and a length of 5.5 metres.
- Have an adjacent access aisle of a minimum of 2 metres, clearly indicated by markings.

Designated limited mobility & caregivers only parking spaces shall:

- Have a minimum width of 3.4m wide and a length of 5.5m
- All limited mobility & caregivers only parking spaces shall be designated by erecting a post mounted sign that displays the international symbol for accessibility, as illustrated in Appendix 7.

Accessible parking spaces and limited mobility/caregivers only parking spaces shall be designed in accordance with the illustrations included in Appendix 7.

3.26.7 Use of Parking Areas and Spaces

Any area where off-street parking is required under this By-law shall be used for no other purpose than for the parking of operative passenger vehicles and commercial vehicles used in operations incidental to the permitted uses on the lot, all bearing currently valid license plates. For the purpose of this subsection "commercial motor vehicle" shall mean any commercial vehicles as defined in the *Highway Traffic Act*, as amended from time to time.

3.26.8 Commercial Motor Vehicles and Tractor Trailers in Residential Zones

No person shall use any lot, building or structure in a residential zone for the parking or storage of any commercial motor vehicle unless he/she is the owner or occupant of such lot, building or structure, and provided that said vehicle shall not exceed 4,000 kilograms per axel and provided that not more than one commercial vehicle is stored in accordance with this section.

No person shall use any lot, building or structure in a residential zone for the parking or storage of any truck trailer or van body or part thereof.

This provision shall not include commercial motor vehicles or tractor trailers which attend at residential premises for the purposes of delivery and service.

3.26.9 **Storage or Parking of Travel Trailers, Motor Homes and Personal Recreational Vehicles**

No person shall within any Residential zone use any lot for the outdoor parking or outdoor storage of more than a total of 2 travel trailers, motor homes or personal recreational vehicles, provided that these items are owned by the owner or occupant of the subject lands.

The outdoor parking or storage shall be permitted in:

- a carport
- an open driveway exclusive of any area covered by a site triangle
- an interior side yard or rear yard

This By-law shall not restrict the number of travel trailers, motor homes and personal recreational vehicles that are fully enclosed within a garage.

3.26.10 **Occupancy of Travel Trailers and Motor Homes**

No person shall, in any zone, unless permitted, use any travel trailer or motor home for the purpose of primary residential, permanent living. Occasional short-term temporary non-commercial use is permitted for a cumulative maximum of 2 weeks annually, provided there is a building on the main property.

3.26.11 **Parking Area Location on a Lot**

No parking lot or required parking area shall be located on a septic tank or tile bed area.

Outdoor parking areas shall be permitted in the required yards or in the area between the street line and the required setback as follows:

ZONE	YARDS IN WHICH REQUIRED PARKING AREA PERMITTED
Residential	Driveway Interior side and rear yard
For all other zones	Parking areas are permitted in all yards. The minimum setbacks for a parking area, other than a driveway, shall be: 3 metres from any lot line abutting a residential zone and 1 metre from the street line.

Tandem parking spaces are acceptable for residential parking areas.

3.26.12 **Off-Site Parking**

All required parking spaces are to be provided on the same property as the use for which they are provided. Off-site parking ~~for a non-residential use~~ may be located within 150 metres provided that parking is a legal permitted use in that zone and that total parking requirements are met for all uses. All off-site parking areas shall require a site plan agreement.

3.26.13 **Access to Parking Area Through Residential Zones**

No person shall use any land in a residential zone for motor vehicle access to any parking space or parking area located in any other zone.

3.26.14 **Parking Area Design Standards**

All parking areas required under this By-law shall conform with the following minimum standards. See Appendix 7 for illustration.

3.26.14.1 Parking Aisles

Angle of Parking	In perpendicular width, the parking aisle shall not be less than
30 degree	3.4 metres
45 degree	3.7 metres
55 degree	4.3 metres

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Angle of Parking	In perpendicular width, the parking aisle shall not be less than
60 degree	4.9 metres
65 degree	5.2 metres
70 degree	5.5 metres
90 degree	6.7 metres
parallel parking	3.0 metres for one-way traffic 6.0 metres for two-way traffic
parking at an angle other than those listed above	the aisle width shall not be less than the requirements for the angle of parking which is next greater than the angle of parking being provided

3.26.14.2 Width of Parking Space

For cars parked:

- side by side - 2.7 metres
- with wall or fence adjacent - 3.0 metres

3.26.14.3 Depth of Parking Space

Parking	in perpendicular width the aisle shall not be less than
30 degree	4.6 metres
45 degree	5.5 metres
55 degree	5.8 metres
60 degree	5.8 metres
65 degree	5.8 metres
70 degree	5.8 metres
90 degree	5.5 metres
parallel parking	6.5 metres
parking at an angle other than those listed above	the depth of the parking space shall meet the requirements for the angle of parking which is next greater than the angle of parking being provided

3.26.14.4 Parking Area Surface and Drainage

All parking areas are to be constructed so as to be usable in all seasons and shall have a granular base, and surface of crushed stone, concrete, asphalt pavement or other similar hard and dust inhibiting surface.

All parking areas shall be so graded and drained so as to ensure that surface water will not escape to neighbouring lands as a result of the construction or use of such parking areas.

3.26.14.5 Entrances and Exits (as amended by By-law 98-2019)

The minimum distance between a driveway and an intersection of a street shall be 7.5 metres.

The minimum angle of intersection between a driveway and a street line shall be 60 degrees.

The minimum distance between a driveway and an interior side lot line shall be:

- Residential zones: 1 metre with the exception of multiple attached units where no minimum applies
- All other zones: 3 metres

Maximum number of driveways per lot:

- Agriculture zones: 2 driveways
- Residential zones: 1 driveway

2 driveways will be allowed for residential zones for the following circumstances:

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1. Lot, corner
2. Lot, through
- Commercial/ Industrial zones: 2 driveways
- All other zones: 1 driveway

3.27 PERMITTED USES, ONE OR MORE

Where one or more uses are permitted in any zone, land may be used and buildings may be erected and used thereon for one or more of the uses so permitted, provided the requirements of this By-law are satisfied for each such use.

3.28 PLANTING STRIP REQUIREMENTS

3.28.1 A planting strip shall be provided:

- on lands zoned or used for multiple *unit* dwellings where they abut lands zoned or used for single detached dwellings or duplex / semi-detached dwellings
- on lands zoned or used for any commercial, highway commercial, agricultural - commercial - industrial, recreational commercial or industrial purpose where the interior or rear lot line abuts lands zoned or used for residential, or open space purposes
- on lands upon which a residential use or community facility use is being newly established by rezoning or plan of subdivision where such lands abut an existing commercial or industrial use, which is not maintaining a planting strip in accordance with section 3.28.
- for use of cannabis production facilities on lands zoned General Industrial Zone (IND2) or Light Industrial Zone (IND1) abutting lands that are otherwise not zoned or used for industrial or utilities along the interior or rear lot line.

3.28.2

such planting strip shall have an ultimate width of 1.5 metres and may be included as part of the required yard.

3.28.3

such planting strip shall be contained within the zone or on the lands for which it is a requirement, and shall run the entire length of the zone or property line(s) separating it from the abutting zone or use which requires the planting strip. The height and location of the planting shall not pose a traffic hazard

3.28.4

such planting strip shall consist of a continuous planting of trees or shrubs, and shall be maintained at an ultimate height of not less than 1.5 metres.

3.28.5

such planting strip shall be planted and maintained by the owner(s) of the land on which the planting strips are required.

3.28.6

subject to site plan approval, a fence or wall height may be considered as an alternative to a planting strip. The following shall be considered: location, height, porosity, materials and finishing.

3.29 PROHIBITED USES

All uses, including the following uses, shall be prohibited unless otherwise provided for:

3.29.1 Adult Entertainment Parlour

An adult entertainment parlour, whether consisting of a main use or an accessory use, is not permitted within the Township.

3.29.2 Dangerous Uses

No land, building or structure, unless licensed, is permitted to be used for the storage or manufacture of dangerous products for commercial or industrial purposes.

3.29.3 Derelict Motor Vehicles

Other than in a Salvage Yard (SY) Zone, no person shall use any lot in any zone for the parking or storage of any derelict vehicle except that such vehicles may be stored inside a private garage.

3.29.4 Livestock in Settlement Areas

It shall be prohibited to keep livestock in Settlement Areas unless specifically permitted as in Section 3.28.4.1 (Exceptions to Keeping Livestock). The regulations, restrictions and prohibitions of all the other applicable By-laws continue to apply.

3.29.4.1 Exceptions to Keeping Livestock

Notwithstanding subsection 3.28.4 (Livestock in Settlement Areas) above and any other provision of this By-law to the contrary, any lot containing a dwelling unit may be used for the keeping of 2 horses, provided:

- such horse provides the primary means of transportation for the occupants of the dwelling unit
- all manure shall be contained in an enclosed building and manure shall be removed from the property at regular intervals to a suitable location in an Agricultural Zone
- the building or structure in which the horse is kept or in which the manure is enclosed shall be set back from the interior side and rear lot lines the distance required for accessory structures
- the minimum distance separation (MDS) requirements shall not apply in Settlement Areas

3.29.5 Mobile Homes

It shall be prohibited to locate or use a mobile home in any zone unless specifically provided for in that zone.

3.29.6 Noxious Uses / Contaminants

No use shall be permitted within the Township which from its nature or the material used therein is, under the Environmental Protection Act, as amended from time to time, or Regulations hereunder, declared to be a noxious trade, business or manufacture, or a contaminant.

3.29.7 Outdoor Solid Fuel Combustion Appliance

Outdoor solid fuel combustion appliances shall not be permitted in Residential and Commercial Zones.

3.29.8 Reptiles or Exotic Animals

It shall be prohibited within all zones to keep reptiles or exotic animals which are by their nature dangerous to human health.

3.29.9 Salvage Yards/Sanitary Landfill Sites

The use of any land or the erection or use of any building or structure for the purposes of salvage yards or sanitary landfill, shall be prohibited in all zones in a Settlement Area.

3.29.10 Stinging Insects in Settlement Areas

It shall be prohibited to keep stinging insects in Settlement Areas.

3.29.11 Vending From a Vehicle

No lands, streets or lanes in the Township shall be used for the sale of food, goods or wares from the confines of a motor vehicle unless the necessary permit has been issued by the Township.

3.30 SETBACKS FROM AN ABATTOIR, RESIDENTIAL

No residential dwelling shall be erected within 183 metres of an abattoir.

3.31 SETBACKS FROM LANES AND RIGHT OF WAYS

Where a lot abuts a lane or right-of-way, any building or structure shall be a minimum distance of 5 metres from the centreline of such lane or right-of-way or the required side or rear yard stipulated in this By-law whichever is the greater.

3.32 SETBACKS OF BUILDINGS & STRUCTURES ALONG MUNICIPAL DRAINS, SINKHOLES AND NATURAL WATERCOURSES

3.32.1 Watercourse up to 4.5 metres in width or a Close Municipal Drain

No building or structure shall be erected closer than 7.5 metres from the centreline of a closed municipal drain or from the top-of-bank of a natural watercourse or open municipal drain having a top width of less than 4.5 metres from top-of-bank to top-of-bank. In a settlement area, the setback for a building or structure from the centreline of a closed municipal drain may be reduced to 4 metres.

3.32.2 Watercourse or Open Municipal Drain between 4.5 metres and 7.5 metres in width

No building or structure shall be erected closer than 15 metres from the top-of-bank of a natural watercourse or open municipal drain having a top width of between 4.5 metres and 7.5 metres from top-of-bank to top-of-bank.

3.32.3 Watercourse or Open Municipal Drain over 7.5 metres in width

No building or structure shall be erected closer than 30 metres from the top-of-bank of a natural watercourse or open municipal drain which is more than 7.5 metres from top-of-bank to top-of-bank, or from a sinkhole.

3.32.4

The lands identified on Schedule B, Land Use Plan, Ward of Wingham, Township of North Huron Official Plan must also satisfy the requirements of Section 6.4.3.4 Special Policy Area of the North Huron Official Plan;

3.32.5

Notwithstanding the above provisions to the contrary, no livestock housing facility or manure storage facility shall be constructed except in compliance with the following minimum setbacks.

Minimum Set Back From:	To Covered, Open or Earthen Manure Storage, Livestock housing facility (metres)
Drilled Well	15
Dug Well	30
Municipal Well	100
Watercourse	50 metre flowpath
Open ditch	50 metre flowpath
Closed Municipal Drain	15
Field Tile	15

Minimum Set Back From:	To Covered, Open or Earthen Manure Storage, Livestock housing facility (metres)
Sink Hole	50 metre flowpath

3.33 SETBACK FROM A SEWAGE TREATMENT PLANT, FOR RESIDENTIAL USES

No residential dwelling shall be erected within 100 metres of a building or treatment component of a sewage treatment plant.

No residential dwelling shall be erected within 200 metres of the property boundary of the Sewage Treatment Plant located at Part Lot 41, Concession 14, East Wawanosh Ward.

3.34 SETBACKS FROM ESTABLISHED COMMERCIAL WIND ENERGY FACILITIES

No dwelling, recreational residence, hotel, motel, nursing home, retirement home, hospital, campground, school, or place of worship on a separately titled lot shall be established closer to a wind energy facility than the distance established in the Ministry of Environment’s Renewal Energy Approval.

3.35 SIGHT TRIANGLES (See Appendix 8)

On a corner lot within the triangular space formed by the street lines and a line drawn from a point in one street line to a point in the other street line, each such point being 7.5 metres measured along the street line from the point of intersection of the street lines, no building, structure, fence, or planting, in excess of 0.75 metres in height which would obstruct the vision of drivers of motor vehicles shall be erected with the exception of the Core Area Commercial (C4) Zone. Such triangular space may hereinafter be called a “sight triangle”.

Where the 2 street lines do not intersect at a point, the point of intersection of the street lines shall be deemed to be the intersection of the projection of the street lines or the intersection of the tangents to the street lines.

3.36 SPECIAL POLICY AREA – WINGHAM WARD

Lands identified as part of the Special Policy Area in the Wingham Ward shall satisfy the requirements of Section 6.4.3.4 of the Township of North Huron Official Plan.

3.37 STACKING LANES

Car Wash

Every car wash shall be provided with a minimum of 3 vehicle waiting spaces measuring 2.5 metres in width and 6 metres in length for each washing bay or 5 vehicle waiting spaces for a car wash.

Eating Establishments with Drive-Throughs

Every eating establishment with a drive-through shall provide a stacking lane with adequate numbers of spaces to facilitate traffic movement. Drive through lanes shall comply with the following:

- no part of any drive through lane may be located within a parking area;
- no part of any drive through lane may be located within a parking aisle;
- drive through lanes must not obstruct parking spaces and cannot affect on-site circulation;
- drive through lanes must have a minimum storage capacity of 10 parking spaces.

3.38 SURPLUS FARM DWELLING SEVERANCES

Where the County of Huron or its delegate has approved the severance of a surplus farm dwelling property, the appropriate Zone Map in this By-law shall be amended to change the AG1 (General Agricultural) Zone to AG2 (Restricted Agricultural Zone) for the farm parcel, and AG4-9 (Agricultural Small Holding Zone) for the residential parcel, as applicable. These administrative amendments are permitted from time to time without further public notice or Council approval.

3.39 SWIMMING POOLS

For location of pools on lots, see General Provisions, Accessory Buildings Section.

The height of a swimming pool fence shall be a ~~minimum of 1.52 metres and also be in accordance with all provisions of~~ **in accordance with** the Swimming Pool Fence By-law of the Township of North Huron.

3.40 TEMPORARY BUILDINGS AND USES FOR CONSTRUCTION SITES

In all zones, the use of land or a building for a construction office, tool shed, or for the storage of scaffolds, equipment and material which is incidental to and necessary for construction work in progress is permitted for so long as the same are necessary for construction which has neither been finished nor abandoned.

In all residential and commercial zones “temporary use’ shall also include the continued use of an existing building on a site during the construction of a building intended to replace such building provided that:

- in no case may such existing building remain undemolished on the site for longer than 60 days after the building intended to replace such existing building is ready in whole or in part for occupancy, or 2 years after the date of issue of the building permit for the building intended to replace such existing building, whichever comes first
- safety and emergency access are provided and maintained to the satisfaction of the Chief Building Official and Fire Chief of the Township
- the minimum parking requirements for use of the existing building continue on the site until the existing building is vacated; and
- there may be deposited with the Chief Building Official of the Township a sum sufficient in the opinion of the Chief Building Official to cover the costs of such demolition of such existing building by the Township in the event it is not demolished within the time above stipulated.

~~**3.41 TEMPORARY ACCOMMODATION FOR WORKERS**~~

~~Outside of Settlement Areas, where a shack, shanty, bunkhouse or other temporary structure is used for the accommodation of workers engaged in work of a temporary or seasonal nature, provided such building or structure has obtained the approval of the Township for such use and:~~

~~**3.41.1** shall be used only for the duration of the work and removed when work is complete, or~~

~~**3.41.2** shall be locked or boarded up and not to be used as accommodation when the work in connection with which they were constructed is terminated.~~

3.42 TRUCK OR COACH BODIES

No truck, bus, coach, or streetcar body, railway car, caboose, or shipping container shall be used for temporary or permanent human habitation within the Township, whether or not the same is mounted on wheels.

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Truck bodies and similar structures may be used only for storage outside of a Settlement Area.

Truck bodies and similar structures accessory to a permitted use may only be used for temporary storage in an Industrial Zone.

Within a Settlement Area, shipping containers may be used for storage in a commercial, community facility, or industrial zone if identified on an approved site plan.

Nothing in this section applies to shipping containers or similar structures which are disassembled and utilized as building materials which comply with the Ontario Building Code.

3.43 UTILITY SERVICES FOR THE PUBLIC

3.43.1 The provisions of this By-law shall not apply to prevent the use of any land as a street or to prevent the installation of public services and utilities such as water mains, storm and sanitary sewers, gas distribution mains, railway lines, electrical sub-stations and transmission lines of 230 kv or less, pumping stations, flood and erosion control works, telephone and cable lines, and accessory utility service buildings and structures provided that:

- the approval of the Township has been obtained
- approval has been obtained under *The Environmental Assessment Act*, R.S.O. 1980, as amended from time to time, as required.
- ~~utility service buildings in a residential areas will require a rezoning to a Community Facility Zone;~~
- ***Within a Plan of Subdivision or Condominium, ancillary uses such as parks, stormwater management or infrastructure are permitted without an amendment to this the Zoning By-law to recognize the specific location;***
- no goods, material, or equipment shall be stored in the open in a Residential area or zone;
- any building or structure shall be designed and maintained in general harmony with buildings of the type permitted in the Zone.
- any excessive noise or fumes resulting from such utility service shall be mitigated to reduce compliance issues with abutting residences

3.43.2 Electric power facilities which are subject to the provisions of *The Environmental Assessment Act* are permitted uses in all zones, and are not affected by the provisions of this By-law. Electric power facilities which are not approved under the *Environmental Assessment Act* are permitted uses in all zones and are subject to the provisions of Subsection 3.45 (Utility Services for the Public).

3.43.3 Notwithstanding any other provision of this by-law, wind energy facilities are not considered a utility service for the public.

3.44 WATER SUPPLY AND SANITARY SEWERS

3.44.1 Serviced Settlement Areas

In serviced Settlement Areas, no land shall be used or built upon and no building or structure shall be erected, used or expanded for any purpose unless all municipal services (sanitary sewers and water mains) are available and adequate. Notwithstanding the foregoing, in serviced Settlement Areas, the following may be permitted without full municipal services:

- additions to and accessory buildings for existing residential dwellings are permitted if the said additions and/or accessory buildings comply with all other regulations of the zone in which the dwelling unit is located

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- at such time as it is feasible to extend municipal sanitary sewers, all lands shall be required to connect to the municipal sanitary sewer system as soon as it becomes operative.
- a permitted residential use in an R1 zone, provided with private services (where municipal services are not available), subject to approval from the Huron County Health Unit.

3.44.2 Rural Areas or Partially Serviced/ Unserviced Settlement Areas

In Rural Areas or partially serviced or unserviced Settlement Areas, development may occur by private or municipal wells and / or septic disposal systems. Any uses requiring a septic tank disposal system shall have a lot of sufficient size to accommodate a sewage disposal system as approved by the appropriate authority.

3.45 WASTE DISPOSAL SITES, RESTRICTIONS AROUND ACTIVE AND CLOSED

No new building or structure, used for residential or livestock purposes shall be erected within 500 metres from the perimeter of the fill area of any licensed waste disposal site (Lot 35, Concession 3 and Lot 39, Concession 12, East Wawanosh Ward), or any closed waste disposal site until it has been determined by a qualified professional to the satisfaction of the Township and the Ministry of the Environment, that there will be no adverse off-site impacts. The assessment of impacts shall include the presence of methane/leachate and the potential for noise, odour, dust and litter complaints during operation.

If there is a licensed disposal site or a closed landfill site located in an adjacent Municipality, similar provisions shall apply.

3.46 CANNABIS PRODUCTION FACILITY

Notwithstanding any other provision of this By-law, any Cannabis Production Facility shall be subject to the following provisions:

- a) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is equipped with air treatment control situated in the General Industrial Zone (IND2), Light Industrial Zone (IND1), General Agricultural Zone (AG1), and Agricultural Commercial/Industrial Zone (AG3) may be located any closer than 150 metres to a Residential Zone, Community Facility Zone, commercial recreational facility, park or similar recreational use, dwelling, public school, private school, place of worship, community centre, or a day care.
- b) No lands, building or structure or portion of thereof used for Cannabis Production Facility purposes that is not equipped with air treatment control situated in the General Agricultural Zone (AG1) and Agricultural Commercial/Industrial Zone (AG3) may be located any closer than 300 metres to a Residential Zone, Community Facility Zone, commercial recreational facility, park or similar recreational use, dwelling, public school, private school, place of worship, community centre, or a day care.
- c) No lands, building or structure or portion thereof used for Cannabis Production Facility purposes that is not equipped with air treatment control situated in General Industrial Zone (IND2) or Light Industrial Zone (IND1) shall be permitted.
- d) Cannabis Production Facilities must be entirely contained within wholly enclosed buildings or structures or portions thereof in the General Industrial Zone (IND2) or Light Industrial Zone (IND1).
- e) Accessory buildings or structures used for security purposes for Cannabis Production Facilities may be located in any yard. The minimum setback for an accessory building used for security purposes from a front, side or rear lot line shall be 1.5 metres, but it shall not be located in the sight triangle.

- f) Outdoor storage is prohibited on the property in which a Cannabis Production Facility is located.
- g) A Cannabis Production Facility shall only be permitted within the zones as explicitly indicated in this Zoning By-law.
- h) Setback requirements do not apply to dwellings located on the same parcel as the Cannabis Production Facility.
- i) All development in relation to the establishment of or the expansion to a Cannabis Production Facility shall be subject to Site Plan Control. *(As amended by By-law 04-2022)*

3.47 ON-FARM DIVERSIFIED USES

Notwithstanding any other provision of this By-law, any On-Farm Diversified Use(s) shall be subject to the following provisions:

- a) ***Are secondary to the principal agricultural use of the property, are operated by the persons residing on the farm and do not interfere with the farm operation and do not conflict with the surrounding uses.***
- b) ***Do not cause a traffic or safety concern and provide safe access onto an open public road.***
- c) ***Obtain relevant permits from the Health Unit.***
- d) ***Agri-tourism uses and Value Added agricultural uses under 1 hectare in size are permitted in the AG1 zone. Uses larger than 1 hectare shall be permitted in the AG3 zone.***
 - i) ***The area calculation should consider the total area of buildings, structures, outdoor storage, landscaped areas, wells and septic systems, berms, laneways and parking areas but discount those areas which are shared between the agricultural uses and the on-farm diversified use.***
- e) ***Buildings can occupy a maximum of 20% of the allowable area calculation. Where a building is proposed to accommodate for on-farm events, the maximum is 120 persons seated capacity or 20% of the allowable area calculation, whichever is less.***
- f) ***25% of the floor area of a building containing an agri-tourism or value added agricultural uses be used for retailing products grown/produced on the farm and goods produced on farms within a 50km radius.***
- g) ***Servicing (e.g. private and/or public water & sewage services) for the agri-tourism and value added agricultural uses must be located within the maximum 1 hectare area.***
- h) ***Buildings for agri-tourism uses & value added agricultural uses shall be clustered together with buildings for the principle agricultural use of the property.***
- i) ***MDS shall apply not apply to on-farm diversified uses and thus are encouraged to cluster with the on-farm dwelling.***

Site Plan Control will apply to all agri-tourism on-farm diversified uses

3.48 WELLHEAD PROTECTION AREAS

The following special provisions apply as required by the Maitland Valley Source Protection Plan:

Lands located within a wellhead protection area with a vulnerability score of 10 that are serviced by an on-site sewage system shall have a minimum lot size in accordance with Provincial Guideline D-5-4 and the County Terms of Reference for Nitrate Studies.

In Wellhead Protection Areas A to C where the vulnerability score is 8 or greater, the following is prohibited:

- a. The disposal of industrial and commercial waste by means of a well; and***
- b. The establishment of a municipal waste disposal site greater than 10 hectares and with the potential of discharging vinyl chloride.***

SECTION 4 GENERAL AGRICULTURE ZONE (AG1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

4.1 PERMITTED USES

- agricultural use, general
- conservation
- exploration, drilling for and production of oil and natural gas
- forestry uses, not including commercial forestry processing uses
- cannabis production facility **subject to provisions of Section 4 and Section 3.46** (as amended by By-law 98-2019)
- group home
- pit, wayside, required by road authority
- uses accessory to the permitted uses

4.2 ACCESSORY USES

- bed and breakfast establishment
- commercial greenhouse **under 2 acres covered by greenhouse**
- farm produce sales outlet
- farm brewery/distiller/winery (as amended by By-law 98-2019)
- home industry
- home occupation
- one mobile home accessory to agricultural use
- one single detached residential dwelling or converted dwelling accessory to an agricultural use
- **One Main Dwelling, Accessory to an agricultural use and Additional Residential Units(s) (total of 2) with one (1) within the main dwelling and/or one (1) within a detached structure**
- **Residential Units for farm labour, accessory to agriculture**
- **On-farm diversified uses subject to provisions of Section 3.47**

4.3 PERMITTED STRUCTURES

- buildings and structures **for the permitted uses**, not including residences, accessory to the permitted uses as per Section 3.3 (as amended by By-law 98-2019)
- ~~• one single detached residential dwelling, or converted dwelling accessory to an agricultural use~~
- ~~• one mobile home accessory to an agricultural use~~
- ~~• second unit in a single detached dwelling~~
- **one detached main dwelling (which may take the form of a mobile home) which may contain an Additional Residential Unit and a maximum of one (1) detached Additional Residential Unit**
- **one multi-unit residential building for farm labour including a rowhouse**
- more than one main agricultural building per lot is allowed
- other buildings and structures, not including residences, accessory to the permitted uses

4.4 ZONE PROVISIONS

LOT AREA (minimum)-38 hectares and areas of the lot zoned "Natural Environment" may be included in the calculation of the lot area

LOT FRONTAGE (minimum)-150 metres

YARD REQUIREMENTS (minimum)-For buildings and structures used for livestock, poultry and fur bearing animal housing and waste storage, setbacks will be in accordance with the following provisions or MDS requirements (whichever is greater):

FRONT YARD DEPTH-60 metres

REAR YARD DEPTH-30 metres

INTERIOR SIDE YARD DEPTH-30 metres

EXTERIOR SIDE YARD DEPTH-60 metres

YARD REQUIREMENTS (minimum)-Other permitted buildings and structures, and accessory structures:

FRONT YARD DEPTH-17 metres from a municipal road or ~~25 metres from a County Highway~~

REAR YARD DEPTH-7.5 metres

INTERIOR SIDE YARD DEPTH-7.5 metres

EXTERIOR SIDE YARD DEPTH-17 metres from a municipal road or ~~25 metres from a County Highway~~

ADDITIONAL RESIDENTIAL UNIT IN ACCESSORY STRUCTURE

- ***Permitted with a maximum separation of 60m measured from the main dwelling;***
- ***Must utilize the same laneway as the main dwelling;***
- ***Comply with setbacks as listed in 4.4;***
- ***Must comply with Minimum Distance Separation Formulae to livestock facilities on separately titled lots.***

4.5 SEPARATION DISTANCE (AGRICULTURAL)

Notwithstanding any yard and setback requirement of this by-law to the contrary, no livestock housing facility shall be established or enlarged unless it complies with the Minimum Distance Separation (MDS) Formulae. ***New and expanding barns are not required to apply MDS to AG3 uses or On-Farm Diversified Uses.***

Notwithstanding any other provision of this by-law to the contrary, for the purposes of calculating MDS II for a first or expanding livestock facility, closed or inactive cemeteries located within a CF Zone shall be treated as a Type A land use.

4.6 SEPARATION DISTANCE (RESIDENTIAL)

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae.

4.7 ~~NUTRIENT MANAGEMENT PLAN AND MANURE STORAGE REQUIREMENTS~~

~~If required by provincial legislation, no livestock operation or manure storage facility shall be established or enlarged until a nutrient management plan is completed and all the manure storage requirements are complied with as required by Provincial Legislation / Regulation.~~

FARM LABOUR HOUSING

Where additional residential accommodation is demonstrated to be required by commercial scale farms, on-farm labour housing is permitted provided it:

- *Be located such that the farm labour dwelling is a maximum distance of 60 metres of the main dwelling or if no main dwelling exists, a maximum distance of 60 metres from the largest building (e.g. Livestock barn, greenhouse, etc.);*
- *Utilizes the same laneway as the dwelling and/or barn;*
- *Complies with the setbacks as listed in 4.4; and*
- *Complies with the Minimum Distance Separation Formulae to livestock facilities on separately titled lots.*

Farm labour housing is not considered an Additional Residential Unit for the purpose of this by-law.

4.8 EXISTING AGRICULTURAL HOLDINGS with reduced lot area (less than 38 hectares) and/or reduced frontage (less than 150 metres)

Notwithstanding the provisions for Section 4.4 where an existing lot has a lesser lot area and/or frontage than required under this By-law and is developed for an agricultural use, with or without existing farm buildings and accessory structures, additional farm buildings and structures may be erected, or existing farm structures may be altered providing all other requirements of this By-law are complied with. The farm holding will be deemed to conform with the By-law with respect to the minimum lot area and minimum lot frontage provisions.

4.9 NEW AGRICULTURAL HOLDINGS

Where a new agricultural lot is created by severance and conforms to the Official Plan and has a minimum lot area between 18 and 38 hectares, the said lot is deemed to comply with the minimum lot area provisions of the By-law (Section 4). This provision pertains to both the severed and retained lot area.

4.10 CLEARING OF AREAS

Clearing of areas is prohibited except as permitted in accordance with the County of Huron Forestry Conservation By-law No. 10-2006 or amendments thereto.

4.11 SPECIAL ZONE

4.11.1 AG1-1:

Notwithstanding the provisions of Section 4.1. to the contrary an existing put and take fishery is recognized as a permitted use.

4.11.2 AG1-2

Notwithstanding the provisions of Section 4.4. to the contrary, the minimum yard setbacks for buildings housing livestock, poultry or fur bearing animals shall be 30 metres. The minimum lot size of lands zoned AG1-5 shall be 4.0 hectares. Notwithstanding Section 4, the total number of livestock permitted to be housed on the subject property shall not exceed 17 nutrient units. All other provisions of this By-law shall continue to apply. (By-law 07-2000-East Wawanosh).

4.11.3 AG1-3

Notwithstanding the provisions of Section 4, on lands zoned AG1-3, one single detached residence and accessory buildings shall be permitted in the absence of a main viable agricultural use on the subject lands. The minimum lot area for lands zoned AG1-3 shall be 14 hectares and shall include lands zoned NE2. All other provisions of this By-law continue to apply. (By-law 15-2001-East Wawanosh)

4.11.4 AG1-4

Notwithstanding the provisions of Section 4, to the contrary, on lands zoned AG1-4, one single family residence and accessory buildings shall be permitted in the absence of a main viable agricultural use on the subject lands. The minimum lot area for lands zoned AG1-4 shall be 26.2 hectares and shall include lands zoned NE1. All other provisions of this By-law continue to apply. (By-law 41-2003-East Wawanosh)

4.11.5 AG1-5

Notwithstanding any provisions of this By-law to the contrary, on lands zoned AG1-5, the existing barn shall be used for storage purposes only, and the lot area, existing yard and building setbacks are deemed to comply with the zoning by-law. (By-law 13-2006-East Wawanosh).

4.11.6 AG1-6

Notwithstanding Section 4.2 and 4.3 to the contrary, on lands zoned AG1-6 one single detached dwelling may be a permitted use and structure. The permitted dwelling shall not be required to be accessory to agriculture. The dwelling shall be located in the north east corner of lands zoned AG1-6 in proximity to existing residences on neighbouring properties. All other provisions of this by-law continue to apply. (By-law 66-2001-East Wawanosh).

~~4.11.7 AG1-7~~

~~Notwithstanding Section 4 of this By-law to the contrary, on lands zoned AG1-7, the existing livestock barn, which may house not more than 40 nutrient units shall be deemed non-intensive. A new barn shall comply with the provisions of Section 4.5 and the applicable Nutrient Management requirements. The agricultural use on lands zoned AG1-7 shall operate in accordance with a nutrient management plan and proper berming between the barn/barn yard to the satisfaction of North Huron and Maitland Valley Conservation Authority. All other provisions of this By-law continue to apply. (By-law 22-2002-East Wawanosh).~~

4.11.8 AG1-8

Notwithstanding the provisions of Section 4, to the contrary, in the area zoned AG1-8 one single detached dwelling, accessory buildings and a home industry shall be permitted in the absence of a main viable agricultural use. The single detached dwelling and all accessory buildings will meet the following minimum requirements:

- setback from the wetland boundary-65 metres
- setback from the eastern woodland edge-50 metres
- setback from the southern woodland boundary-15 metres

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These setbacks shall be established by the Maitland Valley Conservation Authority. The minimum lot area for the subject lands shall be 36.5 hectares including areas zoned Natural Environment. All other provisions of this by-law continue to apply. (By-law 32-2004-East Wawanosh)

4.11.9 AG1-9

Notwithstanding the home industry definition, the existing home industry on the lands zoned AG1-9 is deemed to comply with this By-law.

4.11.10 AG1-10

Notwithstanding the provisions of Section 3.19, to the contrary, on lands zoned AG1-10, a residence, accessory buildings and structures, and existing buildings are permitted subject to access to an open public road by a right-of-way. On the lands zoned AG1-10, the lot frontage is deemed to comply with the requirements of the Zoning By-law. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 81-2009)

4.11.11 AG1-11

Notwithstanding the provisions of Section 4, to the contrary, a single detached dwelling and accessory building(s) are permitted on the lands zoned AG1-11, subject to the provisions of the AG4 zone. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 20-2011)

4.11.12 AG1-12

Notwithstanding the provisions of Section 4.1, 4.2, and 4.3, to the contrary, the area zoned AG1-12 may permit a school to service the surrounding horse-drawn community. For the purposes of calculating Minimum Distance Separation requirements, the school shall be treated as a Type A land use. There shall be no requirement for Minimum Distance Separation from the school to the existing barn on the property. (Amended by By-law 29-2019)

4.11.13 AG1-13

Notwithstanding the provisions of Section 4.1., 4.2., and 4.3. of By-law 82-2008, to the contrary, the lands temporarily zoned AG1-13 to which this Temporary Use By-law applies may also be used for a temporary dwelling unit in addition to the existing main dwelling for the person(s) named in the agreement with the Township of North Huron, subject to the setback provisions of Section 4.4. The temporary dwelling unit must be either a mobile home or modular home, designed to be moveable, and will have a maximum floor area of 130 sq. metres (1400 sq. feet). The temporary dwelling will be clustered with the existing buildings. The temporary dwelling will not be entitled to a severance from the farm parcel. All other provisions of By-law 82-2008 continue to apply. (As amended by By-law 61-2020)

SECTION 5 RESTRICTED AGRICULTURE ZONE (AG2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

5.1 PERMITTED USES

- agricultural use, general, excluding new residential dwellings
- conservation
- exploration, drilling for and production of oil and natural gas
- forestry uses, not including commercial forestry processing uses
- pit, wayside, required by road authority
- uses accessory to the permitted uses

5.2 ACCESSORY USES

- commercial greenhouse under 2 acres covered by greenhouse
- farm brewery/distillery/winery (as amended by By-law 98-2019)
- farm produce sales outlet
- wind energy facility, small-scale or solar energy production

5.3 PERMITTED STRUCTURES

- buildings and structures for the permitted uses, not including a residence
- buildings and structures, not including residences, accessory to the permitted uses as per Section 3.3 (as amended by By-law 98-2019)
- more than one main agricultural building per lot is allowed

5.4 ZONE PROVISIONS

The General Agriculture (AG1) Zone Provisions contained in Section 4.4. shall apply.

The following Sections apply to the AG2 zone:

Section:

4.5 Separation Distance (Agricultural)

4.6 Separation Distance (Residential)

4.7 Nutrient Management Plan and Manure Storage Requirements

4.8 Existing Agricultural Holdings

4.9 New Agricultural Holdings

4.10 Clearing of Areas

5.5 SPECIAL ZONES

5.5.1 AG2-1

Notwithstanding the provisions of Section 5 to the contrary, on the lands zoned AG2-1, the existing barn and shed shall be used for storage purposes only, and the residence is permitted under the provisions of the AG1 Zone. All other provisions of By-law 82-2008 shall continue to apply.

SECTION 6 AGRICULTURAL COMMERCIAL / INDUSTRIAL ZONE (AG3)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

6.1 PERMITTED USES

- agricultural industrial establishment
- agricultural processing establishment
- agricultural service establishment
- agricultural supply establishment
- bulk sales establishment
- cannabis production facility *subject to provisions of Section 6 and Section 3.46* (as amended by By-law 98-2019)
- commercial greenhouse operation greater than 0.8 hectare covered by greenhouse
- licensed medical marijuana facility
- rural brewery/distillery/winery (as amended by By-law 98-2019)

6.2 PERMITTED STRUCTURES

- an accessory dwelling unit or a mobile home detached from or part of the non-residential structure
- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

6.3 ZONE PROVISIONS

LOT AREA (minimum)-4,000 square metres

FRONTAGE (minimum)-30 metres

FRONT YARD DEPTH (minimum) -20 metres from a municipal road or ~~25 metres from a County Highway~~

INTERIOR SIDE YARD DEPTH (minimum) -15 meters or 1/2 of the building height, whichever is greater

EXTERIOR SIDE YARD DEPTH (minimum) 20 metres from a municipal road or ~~25 metres from a County Highway~~

REAR YARD DEPTH-7.5 metres

LOT COVERAGE (maximum)-30 %

LIGHTING AND ILLUMINATING SIGNS shall be arranged so as to deflect light away from adjacent properties

6.4 REGULATIONS FOR ACCESSORY RESIDENTIAL USES

~~Minimum floor area per dwelling unit shall be in accordance with the following:~~

~~fully detached residence-84 square metres~~

~~a residence as part of the non-residential building or structure-70 square metres~~

~~mobile home-50 square metres~~

6.5 MINIMUM DISTANCE SEPARATION

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae. ***Minimum Distance Separation (I and II) does not apply to Agricultural Commercial Industrial (AG3) uses.***

6.6 BUFFER STRIP

Notwithstanding the General Provisions 'Planting Strip' Section, a buffer strip of landscaped open space, 5 metres wide, shall be provided between storage and/or display area and side and/or rear lot lines. Where an AG3 zone abuts an AG1 zone, the required buffer strip need not be landscaped.

6.7 LOADING SPACES

All loading facilities must be provided within the lot and no loading may take place on a public right-of-way.

6.8 PARKING

All parking and storage of vehicles will be contained on the lot and no parking is permitted on a public right-of-way.-

6.9 SPECIAL ZONES

6.9.1 AG3-1:

Notwithstanding the provisions of Section 6.2. to the contrary, an accessory dwelling shall not be permitted on the property zoned AG3-1.

6.9.2 AG3-2

Notwithstanding the provisions of Section 6.1 to the contrary, the main building may be used for the storage, distribution and servicing of household appliances and their parts. All other provisions of the By-law shall continue to apply

SECTION 7 AGRICULTURAL SMALL HOLDING ZONE (AG4)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

7.1 PERMITTED USES

- ~~• group home in a single detached dwelling~~
- one single detached residential dwelling
- uses accessory to the permitted uses

7.2 ACCESSORY USES

- agricultural use, limited
- bed and breakfast establishment
- dwelling, converted
- ***dwelling with supports***
- farm produce sales outlet
- home industry
- home occupation
- ~~• limited-scale livestock use in accordance with Section 7.7~~
- ~~• second unit in a single detached dwelling~~
- ***one (1) additional residential unit within/attached to main dwelling or within an accessory building***
- ***ground-mounted solar facilities***
- uses accessory to the permitted uses

7.3 PERMITTED STRUCTURES

- one single detached dwelling, converted dwelling, or a mobile home on a solid masonry foundation wall
- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3 (as amended by By-law 98-2019)
- ~~• barns in accordance with Section 7.7~~ ***barns in accordance with Section 7.4.1***
- ***Additional residential unit in a detached dwelling, within a detached accessory building not containing livestock, or a modular home dwelling or mobile home***

7.4 ZONE PROVISIONS

LOT AREA (minimum)-4,000 square metres

LOT AREA (maximum)-4 hectares

LOT FRONTAGE (minimum)-23 metres

FRONT YARD (minimum)-17 metres from a municipal road or 25 metres from a County Highway

INTERIOR SIDE YARD (minimum)-5 metres

EXTERIOR SIDE YARD (minimum) -17 metres from a municipal road or 25 metres from a County Highway

REAR YARD (minimum)-7.5 metres

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LOT COVERAGE (maximum)-30 %

7.4.1 ACCESSORY STRUCTURES

7.4.1.1 Accessory Building Containing Livestock

Notwithstanding the provisions of this by-law to the contrary, an accessory building containing livestock may be established subject to the following:

FRONT YARD (minimum)-17 metres from a municipal road or 25 metres from a County Highway

INTERIOR SIDE YARD (minimum)-10 metres

EXTERIOR SIDE YARD (minimum) -17 metres from a municipal road or 25 metres from a County Highway

REAR YARD (minimum)-10 metres

BUILDING HEIGHT (maximum) – 9 metres

- **Must be located in rear or interior side yard**
- **Minimum Distance separation Formulae – where the yard setbacks as required by MDS are not the same as above, the larger of the two setbacks applies**

7.4.1.2 Accessory Structure Containing Additional Residential Unit

- **A single ARU is permitted within an accessory building;**
- **The accessory building containing the ARU must be located a maximum distance of 60 metres measured from the main dwelling or the shared well;**
- **Must utilize the same laneway as the main dwelling;**
- **Comply with setbacks as listed in 7.4;**
- **Must located in the rear or interior side yard;**
- **Must comply with the Minimum Distance Separation Formulae to livestock facilities on separately titled lots**

7.4.1.3 Accessory Structure Not Containing Livestock or Additional Residential Unit

Accessory buildings not containing livestock or an ARU are required to meet the following interior side and rear yard minimum setbacks:

- **For buildings 10 square metres or less: 1 metre**
- **For buildings greater than 10 square metres but less than 100 square metres: 3 metres**
- **For buildings 100 square metres or greater: 5 metres**

7.5 BUILDING REGULATIONS

BUILDING HEIGHT (maximum)-12 metres

Existing Agricultural buildings-30 metres

DWELLING UNIT FLOOR AREA (minimum)-84 square metres

7.6 SEPARATION DISTANCE (RESIDENTIAL)

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae.

~~7.7 ACCESSORY BARN~~

~~Notwithstanding the provisions of Section 7.1 and 7.2 to the contrary, an accessory barn may be established or an existing barn may be used subject to the following table:~~

Lot Size (hectares)	Maximum number of Livestock Units	Minimum separation distance from the barn to the nearest residential, commercial, institutional building or structure excluding uses within the same property
.4	1	85 metres
.8	2	85 metres
1.2	3	85 metres
1.6+	4	85 metres

- ~~Any newly established structure to house animals must maintain the setbacks from an open municipal drain, sinkhole, municipal wells or natural watercourse as set out in General Provisions Section of this By-law.~~
- ~~and provided that all other provisions of this By-law are complied with.~~

7.8 SPECIAL ZONES

7.8.1 AG4-1

Notwithstanding the provisions of Section 7.1 to the contrary, the area zoned AG4-1 may include one single-wide mobile home. Notwithstanding the permitted structures identified in Section 7.2. a single-wide mobile home shall be a permitted structure on lands zoned AG4-1.

Notwithstanding the provisions of this by-law to the contrary, the existing old schoolhouse building may be located in the front yard of the proposed single-wide mobile home unit. All other accessory buildings shall conform to this by-law. All other provisions of this By-law continue to apply. (By-law 8-1995-East Wawanosh)

7.8.2 AG4-2

Notwithstanding the provisions of Section 7.1. to the contrary, the area zoned AG4-2 may include one single-wide mobile home. Notwithstanding the permitted structures identified in Section 7.2. a single-wide mobile home shall be a permitted structure on lands zoned AG4-2. All other provisions of this By-law continue to apply. (By-law 22-1995-East Wawanosh)

7.8.3 AG4-3

Notwithstanding the provisions of this By-law to the contrary, the following special provisions apply to lands zoned AG4-3:

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7.8.3.1

Notwithstanding Section 7.1 and the home industry definition to the contrary, up to 605 sq. m. of the existing main building may be used for home industry purposes.

7.8.3.2

Notwithstanding the home industry definition on lands zoned AG4-3; mini-storage units shall be considered a home industry.

7.8.3.3

Notwithstanding the above, at all times, not less than 92 sq. m. of the existing main building must be used for single detached residential purposes.

7.8.3.4

Any home industry use may only be permitted provided the residential use exists. The accessory building provisions shall continue to apply to all existing and new accessory buildings on lands zoned AG4-3. Further, the storage of motorized vehicles, recreational vehicles, farm equipment and other similar vehicles and/or equipment may be permitted to the rear of the main building on the subject lands as an accessory home industry use. Such storage shall be of a temporary nature, shall not contravene Section 3.28.3 (Derelict Motor Vehicles) and shall satisfy the parking requirements of this Zoning By-law.

7.8.3.5

All other provisions of this By-law continue to apply. (By-law 05-2004-East Wawanosh).

7.8.4 AG4-4

The lands zoned AG4-9 were created by the approval of consent file B75/01 which required that the existing shed in the rear yard be relocated. Notwithstanding the provisions of Section 7 and Section 3.2, to the contrary, no buildings or structures shall be permitted to the rear of the existing residence on the lands zoned AG4-4 to ensure that a contingency tile bed area is available in accordance with the requirements of the Ontario Building Code and the Huron County Health Unit. All other provisions of this By-law continue to apply. (By-law 20-2002-East Wawanosh).

7.8.5 AG4-5

Notwithstanding the provisions of Section 7, to the contrary, lands zoned AG4-5 may be used for one mobile home, as an accessory residential use, in addition to the permanent residence. The mobile home will not be located closer to the neighbouring barn (to the northwest) than the existing residence on the subject parcel. The mobile home may be used as required by members of the family owning the lands zoned AG4-5 and shall be removed once no longer required for this purpose. All other provisions continue to apply. (By-law 54-2002-East Wawanosh).

7.8.6 AG4-6

The Special Zone AG4-6 is not applicable to lands within the Township of North Huron.

7.8.7 AG4-7

Notwithstanding the Definition of Home Industry (Section 2) to the contrary, on the lands zoned AG4-7, the sale and outdoor display of travel trailers and/or towable trailers, and the retail of travel trailer parts and components is permitted accessory to a travel trailer repair business. At any one time, a maximum of 10 travel trailers and/or towable trailers may be displayed for sale in the front yard on the south side of the existing driveway and an additional 10 travel or towable trailer units may be displayed for sale, repair, or storage behind a visual screen in the rear yard of the existing dwelling.

Notwithstanding the provisions of Section 7.4 to the contrary, on the lands zoned AG4-7, the minimum front yard setback for the outdoor display of travel or towable trailers is 3 metres.

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Notwithstanding the provisions of Section 7.4 to the contrary, on the lands zoned AG4-7, the buildings are deemed to comply with the Zone Regulations.

All other provisions of this By-law continue to apply.

~~7.8.8~~ **AG4-8**

~~Notwithstanding the provisions of Section 7.4 to the contrary, on the lands zoned AG4-8, the minimum lot frontage is deemed to comply with the Zone Regulations.~~

7.8.9 AG4-9

Notwithstanding provisions 7.4, 7.5, and 7.6 to the contrary, in the area zoned AG4-9 both the property and any legally established existing buildings are deemed to comply with the AG4 Zone provisions and the Minimum Distance Separation requirements of this By-law.

7.8.10 AG4-10

Notwithstanding the provisions of Section 7.4 to the contrary, on the lands zoned AG4-10, a minimum setback of 20 metres is required from the existing NE2 Zone boundary (*By-law #79-2016*)

SECTION 8 VILLAGE COMMERCIAL ZONE (C1)

All settlement areas except Wingham and Blyth

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except one or more of the following uses:

8.1 PERMITTED USES

- agricultural service establishment
- agricultural supply establishment
- ambulance station
- art gallery
- artist, dance, exercise or photographic studio
- assembly hall, located to the rear or above a main commercial use
- auction sale facility excluding the sale of livestock
- bake shop
- bank or a financial institution
- bed and breakfast establishment
- bottle depot
- brewers retail outlet
- building supply and sales establishment
- bus depot
- business or professional office
- clinic
- commercial storage warehouse (rental units)
- convenience store
- dress making or tailor shop
- dwelling, converted
- dwellings existing on the date of passage of this By-law and their strengthening, repair renovation, enlargement or replacement subject to the provisions of the R21 Section
- dwelling unit secondary to a commercial use within the rear portion or upper stories of a commercial building
- eating establishment, restaurant
- eating establishment, drive-through restaurant
- eating establishment, take-out restaurant
- eating establishment, portable food outlet, in accordance with any municipal By-laws
- farm equipment sales, service and supply establishment
- farm produce sales outlet
- farmers market
- fire hall
- food store
- funeral home
- gasoline bar
- general store
- government office
- group home, in a single detached residence
- hardware store
- health club

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- home occupation in any permitted dwelling
- hotel
- landscaping and garden supply establishment
- liquor store
- mobile home and/or recreational vehicle sales and service establishment
- motor vehicle repair shop
- motor vehicle rust proofing
- motor vehicle sales and/or service establishment
- motor vehicle washing establishment
- motorized recreational vehicle sales and service establishment
- parking area, accessory
- parking lot
- personal service shop
- place of entertainment
- post office
- printing establishment
- private club
- public building
- public library
- park, public in accordance with the Open space (OS) Section
- retail store except those dealing with heavy machinery, fuels, factory equipment, building materials, new or used automobiles, boats, trailers, motorcycles or snowmobiles
- sports and recreation facility
- service and repair shop
- taxi stand
- tire sales establishment
- veterinarians' clinic
- wholesale or warehouse use accessory to any of the foregoing permitted uses
- Uses accessory to the permitted use

8.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

8.3 ZONE PROVISIONS

	<i>Partial Services (Public Water and Private Septic)</i>	<i>Private Services (Private Water and Private Septic)</i>
Lot Area (minimum)	1,650 square metres	1,850 square metres
Lot Frontage (minimum)	30 metres	30 metres
Lot Depth (minimum)	46 metres	46 metres
Front Yard Depth (minimum)	3 metres	3 metres

	Partial Services (Public Water and Private Septic)	Private Services (Private Water and Private Septic)
Interior Side Yard Depth (minimum)	3 metres	3 metres
Exterior Side Yard Depth (minimum)	3 metres	3 metres
Rear Yard Depth (minimum)	7.5 metres	7.5 metres
Lot Coverage (maximum)	40 %	40 %
Landscaped Open Space (minimum)	20 %	20 %

8.4 BUILDING REGULATIONS

Building Height (maximum)-12 metres

8.5 BUILDING REGULATIONS FOR ACCESSORY RESIDENTIAL USE

- Location: other than in basement or cellar.
- ~~Minimum dwelling unit area for dwelling units located within a commercial unit : 70 square metres~~
- Access to dwelling units from the adjacent street shall be provided for the exclusive use of the dwelling.
- Minimum depth within the building of the non-residential use shall be 7 metres

8.6 RE-ESTABLISHMENT OF A RESIDENTIAL USE

Any building which has been used as a residence and subsequently converted to a commercial use may be returned to a residential use subject to the provisions of the R21 zone.

8.7 ESTABLISHMENT OF A NEW RESIDENTIAL USE IN A COMMERCIAL BUILDING

Any existing commercial building which has been used for a commercial use may be converted to a new residential use subject to the provisions of the R2 zone.

8.8 SPECIAL PROVISIONS

8.8.1 Outdoor Display and Storage Regulations

The minimum setback from any front, side or rear lot line of any outside display or storage area in this zone shall be no less than 3 metres.

8.9 SPECIAL ZONES

8.9.1 C1-1

Notwithstanding the provisions of Sections 3 and 8, to the contrary, the subject property zoned C1-1 may contain two main buildings. Notwithstanding the permitted uses of Section 8.1 to the contrary, a contractor's or tradesman's shop or yard may be a permitted use on lands zoned C1-1. All other provisions of this By-law continue to apply. (By-law 19-1999, East Wawanosh)

8.9.2 C1-2

The lands described as being Part Lots 155, 156, 157, 167, and 168, R.P. 291 and more specifically being of Lots 156, 157, and 167, R.P. 291 located south of the lands described on Huron County Highway Plan 1601 and the northerly 5.38 metres of Lots 155 and 168, R.P. 291 are hereby zoned C1-2. The rear yard and side yard setback provisions of Section 8 do not apply to the property boundary which is situated 14.4 metres easterly from and parallel to the easterly limit of James St. within Lots 155 and 156, R.P. 291. (By-law 24 2002, East Wawanosh)

8.9.3 C1-3

Notwithstanding, and in addition to, the permitted uses of Section 8.1., on lands zoned C1-3 the fabrication and retail of steel roof shingles and accessory uses including the retail of associated building materials shall be permitted. Notwithstanding the zone regulations of Section 8.3., the setbacks established by the existing building shall be deemed the minimum requirements for lands zoned C1-3 where deficient from the provisions of Section 8.3. All other provisions of this By-law continue to apply. (By-law 14-1997, East Wawanosh)

8.9.4 C1-4

Notwithstanding the permitted uses of 8.1 to the contrary, a “truck transport terminal” as defined in Section 2 may be permitted on lands zoned C1-4 including the dispatch, repair, inspection and parking of school buses as well as other ‘commercial motor vehicles’ as defined in the Highway Traffic Act. Further, a former special provision on the subject lands permitted a ‘contractors yard’ as defined in Section 2, which continues to be permitted on the lands zoned C1-4, notwithstanding Section 8.1 to the contrary. (By-law 52-2013, Hutton Heights)

SECTION 9 RADIO TELEVISION COMMERCIAL ZONE (C2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

9.1 PERMITTED USES

- uses in existence on the date of passage of this By-law;
- uses accessory to the permitted uses.

9.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses.
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

9.3 PROVISIONS

LOT FRONTAGE (minimum)-60 metres

LOT AREA (minimum)-5000 square metres

LOT DEPTH (minimum)-90 metres

FRONT YARD DEPTH (minimum)-7.5 metres

INTERIOR SIDE YARD DEPTH (minimum)-3 metres except where the interior lot line abuts a Residential Zone the minimum interior side yard shall be: 7.5 metres

EXTERIOR SIDE YARD (minimum) -7.5 metres

REAR YARD DEPTH (minimum)-8 metres

LOT COVERAGE (maximum)-40%

LANDSCAPED OPEN SPACE (minimum)-20%

HEIGHT OF MAIN BUILDINGS (maximum)-11 metres

9.4 Parking, Accessory Buildings, Planting Strips, etc.

In accordance with the provisions of the General Provisions Section.

9.5 SPECIAL ZONES

SECTION 10 HIGHWAY COMMERCIAL (C3)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

10.1 PERMITTED USES

- agricultural service establishment
- agricultural supply establishment
- ambulance station
- artist, dance, exercise or photographic studio
- assembly hall, located to the rear or above a main commercial use
- auction sale facility excluding the sale of livestock
- bake shop
- bed and breakfast establishment
- bottle depot
- brewers retail outlet
- bus depot
- building supply and sales establishment
- business or professional office
- car wash
- commercial storage warehouse (rental units)
- convenience store
- dwelling, converted
- dwellings existing on the date of passage of this By-law and their strengthening, repair renovation, enlargement or replacement subject to the provisions of the R2 Section
- dwelling unit secondary to a commercial use within the rear portion **and/or** upper stories of a commercial building
- eating establishment, restaurant
- eating establishment, drive-through restaurant
- eating establishment, take-out restaurant
- eating establishment, portable food outlet, in accordance with any municipal By-laws
- farm equipment sales, service and supply establishment
- farm produce sales outlet
- farmers market
- fire hall
- funeral home
- gasoline bar
- greenhouse, commercial
- group home, in a single detached residence
- hardware store
- health club
- home occupation in any permitted dwelling
- hotel
- kennel
- landscaping and garden supply establishment
- laundromat
- liquor store

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- micro-brewery/distillery/winery (as amended by By-law 98-2019)
- miniature golf course
- motel
- mobile home and/or recreational vehicle sales and service establishment
- motor vehicle repair shop
- motor vehicle rust proofing
- motor vehicle body shop
- motor vehicle sales and/or service establishment
- motorized recreational vehicle sales and service establishment
- parking area, accessory
- parking lot
- place of entertainment
- police facility
- printing establishment
- private club
- public building
- park, public in accordance with the Urban Natural Environment and Open space (OS) Section
- research and development facility / laboratory
- sports and recreation facility
- service and repair shop
- tavern
- taxi stand
- tire sales establishment
- veterinarians' clinic
- wholesale or warehouse use accessory to any of the foregoing permitted uses
- Uses accessory to the permitted use

10.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses.
- buildings and structures accessory to the permitted uses as per Section 3.3 (as amended by By-law 98-2019)

10.3 ZONE PROVISIONS

LOT AREA (minimum)-1500 square metres

LOT FRONTAGE (minimum)-30 metres

LOT DEPTH (minimum)-45 metres

FRONT YARD DEPTH (minimum)-7.5 metres from a Municipal Road or 10 metres from a County or Provincial Highway

INTERIOR SIDE YARD DEPTH (minimum)-3 metres except where the interior lot line abuts a Residential Zone, the minimum interior side yard shall be: 7.5 metres

EXTERIOR SIDE YARD (minimum) -7.5 metres from a Municipal Road or 10 metres from a County or Provincial Highway

REAR YARD DEPTH (minimum)-7.5 metres

LOT COVERAGE (maximum)-40%

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LANDSCAPED OPEN SPACE (minimum)-20%
BUILDING HEIGHT (maximum)-11 metres

10.4 OUTDOOR STORAGE

The outdoor storage of goods or materials shall be permitted only to the rear or side of the main building provided that:

- such outdoor storage is accessory to the use of the main building on the lot
- such outdoor storage shall be set back 3 metres from the side or rear lot line
- such outdoor storage does not cover more than 35% of the lot area nor exceed twice the ground floor area of the main building on the lot

10.5 OUTSIDE DISPLAY AREAS

An outdoor display area shall be permitted in all yards provided:

- Such outdoor display area is for merchandise kept for sale on the premises
- Such outdoor display area is set back a minimum of 1 metre from any side or rear lot line; 3 metres from any front lot line; and 3 metres from any lot line which abuts a Residential zone
- Such outdoor display area does not cover more than 35% of the lot area
- Such outdoor display area is kept in a neat and attractive manner

10.6 PARKING, ACCESSORY BUILDINGS, PLANTING STRIPS, ETC.

In accordance with the General Provisions Section.

10.7 RE-ESTABLISHMENT OF A RESIDENTIAL USE

Any building which has been used as a residence and subsequently converted to a commercial use may be returned to a residential use subject to the provisions of the R2 Medium Density Residential zone.

10.8 ZONE PROVISIONS FOR EXISTING DWELLINGS & ACCESSORY DWELLING UNITS COMBINED WITH COMMERCIAL USE

- An existing dwelling may be converted to create one or more additional dwelling units subject to the provisions of the R Zone of this By-law.
- A group home may be established in an existing dwelling subject to the provisions of the R2 Zone.
- Either a portion or all of an existing dwelling may be used for a permitted commercial use
- Any portion of the existing dwelling which is retained as an accessory unit(s) or new dwelling unit(s) accessory to a commercial use shall be subject to the following:
 - any dwelling unit or units shall form part of the main building and shall be to the rear of the commercial use or on the second or higher floor of a commercial building
 - the minimum depth within the building of the non-residential use shall be 7 metres
 - the dwelling unit or units shall be completely self-contained and have separate and direct access to a yard or street
 - ~~-the minimum floor area of an accessory dwelling unit shall be as follows:~~
 - ~~Bachelor Unit 37 square metres~~
 - ~~One Bedroom Unit 55 square metres~~
 - ~~Two Bedroom Unit 65 square metres~~

10.9 SPECIAL ZONES

10.9.1 C3-1

The lands zoned C3-1 shall comply with the Special Policy Area provisions of the General Provisions Section. Existing automobile service stations shall be considered non-conforming uses and shall be permitted to continue in accordance with the non-conforming provisions of Section 3. All other provisions of this By-law shall apply. (By-law 2295(1995), Wingham)

10.9.2 C3-2

Notwithstanding the provisions of Section 10, the permitted uses for lands zoned C3-2 shall be those permitted on lands zoned C3-1 plus the contractors' yard, Type B presently situated on the subject lands. The lands zoned C3-2 shall comply with the Special Policy Area provisions of the General Provisions Section. All other provisions of this By-law shall apply. (By-law 2295(1995), Wingham)

10.9.3 C3-3

Notwithstanding the provisions of Section 10, to the contrary, on lands zoned C3-3, the minimum front yard setback shall be 1.8 metres (6 feet). This shall permit the enlargement of the showroom of the existing building, and shall be measured from the edge of the existing 12.2 metre (40 feet) strip of land which is considered part of a Josephine Street road widening (40 ft. widening by Plan 421).

The lands zoned C3-3 shall comply with the Special Policy Area provisions of the General Provisions Section. All other provisions of this By-law continue to apply. (By-law 2295(1995), Wingham).

10.9.4 C3-4

The lands zoned C3-4 shall comply with the Special Policy Area provisions of the General Provisions Section. A retail store may be permitted on lands zoned C3-4. A minimum of 30 parking spaces shall be provided and shall be deemed to conform to Section 3 for the use of the existing building.

All other provisions of this By-law shall apply. (By-law 53-2002, Wingham)

10.9.5 C3-5

The lands zoned C3-5 shall comply with the Special Policy Area provisions of the General Provisions Section. A bank or financial institution may be permitted on lands zoned C3-5 in addition to the uses permitted by Section 10.1. Existing automobile service stations shall be considered non-conforming uses and shall be permitted to continue in accordance with the non-conforming provisions of Section 3. A department store may be permitted on the lands zoned C3-5, in addition to the uses permitted in Section 10. Notwithstanding any provisions of this by-law, to the contrary, the front lot line shall be the longer lot line that abuts the street, and the outdoor refuse storage shall be permitted in the exterior side yard. All other provisions of this By-law shall apply. (By-law 17-2005, Wingham) (By-law 53(2008), Wingham).

10.9.6 C3-6

The C3-6 zone has been replaced by a C4 zone with special provision and is currently considered surplus to the needs of this By-law. It therefore does not apply to any lands in the Township of North Huron until such time as the bylaw may be amended. It has been reserved in this manner to maintain the ordered numbering within Section 10.9 and so that it may be used again in the future. (Amended by By-law 52-2012)

10.9.7 C3-7

Notwithstanding and in addition to the provisions of Section 10.1. to the contrary, the area zoned C3-7 may be used for a truck transport terminal and repair establishment and enlargements to same, and one accessory detached single family residence on Lot 13 and on Lot 14; the re-establishment of these buildings in the event of destruction is permitted.

10.9.8 C3-8

In addition to the uses permitted in Section 10.1 the area zoned C3-8 permits a church in the existing building. A detached residence currently exists on the property and is permitted. All other applicable provisions of Section 10 shall apply. (By-law 07-2000, Blyth).

10.9.9 C3-9

Notwithstanding the provisions of Section 10.1 to the contrary, a transport truck terminal yard including the washing and maintenance of trucks, and accessory uses and buildings are also permitted uses on the lands zoned C3-9. All other provisions of this By-law apply. (as amended by By-law 98-2019)

10.9.10 C3-10

10.9.10.1

Notwithstanding the provisions of Section 10, to the contrary, lands zoned C3-10 are part of the Special Policy Area of the Town of Wingham;

10.9.10.2

Notwithstanding the provisions of Section-10.1 to the contrary, on lands zoned C3-10 the following uses are not permitted: firehall, medical clinic, ambulance facility, police facility and municipal garage and works garage. All other uses of Section 10.1 are permitted;

10.9.10.3

No building permit or occupancy permit for an addition, enlargement or new building or structure shall be issued until such time as all appropriate approvals have been obtained. This shall include the approval of the Maitland Valley Conservation Authority where they have jurisdiction. Detailed provisions are included in the Official Plan and must be satisfied prior to the construction of additions or the enlargement of existing buildings or before a new building is constructed on the subject lands;

10.9.10.4

There shall be no storage of hazardous substances unless located within buildings that have been flood proofed to the Regulatory Flood Elevation. The exterior storage of hazardous substances shall not be permitted;

10.9.10.5

One automobile service station may be permitted on lands zoned C3-10; All other provisions of this by-law shall apply. (By-law 2500-2000, Wingham).

10.9.11 C3-11

Notwithstanding the provisions to the contrary, on the lands zoned C3-11 the minimum lot frontage, lot depth, lot area and existing buildings are deemed to comply as per the Non-Complying Buildings and Structures section of the General Provisions. All other provisions of this By-law shall apply. (By-law 83-2015)

10.9.12 C3-12

Notwithstanding the provisions of Section 10.1 to the contrary, a pharmacy is also a permitted use on the lands zoned C3-12. The lands zoned C3-12 will also continue to be subject to the provisions of the C3-1 zone in Section 10.9.1. All other provisions of this By-law shall apply. (By-law 65-2022)

SECTION 11 CORE COMMERCIAL-WINGHAM / BLYTH ZONE (C4)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with one or more of the following uses:

11.1 PERMITTED USES

- art gallery
- artist, dance, exercise or photographic studio
- assembly hall, located to the rear or above a main commercial use
- bake shop
- bank or a financial institution
- bed and breakfast establishment
- brewers retail outlet
- bus depot
- business or professional office
- clinic
- convenience store
- dress making or tailor shop
- dry cleaning establishment
- dwelling, converted
- dwellings existing on the date of passage of this By-law and their strengthening, repair renovation, enlargement or replacement subject to the provisions of the R2 Section
- dwelling unit secondary to a commercial use within the rear portion **and/or** upper stories of a commercial building
- eating establishment, restaurant
- eating establishment, take-out restaurant
- farmers market
- food store
- general store
- government office
- hardware store
- health club
- home occupation in any permitted dwelling
- hotel
- laundromat
- liquor store
- micro-brewery/distillery/winery (as amended by By-law 98-2019)
- parking area, accessory
- parking lot in accordance with the parking provisions below
- personal service shop
- place of entertainment
- police facility
- post office
- printing establishment
- private club
- public building

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- park, public in accordance with the Urban Natural Environment and Open space (OS) Section
- retail store except those dealing with heavy machinery, fuels, factory equipment, building materials, new or used automobiles, boats, trailers, motorcycles or snowmobiles
- **sports and recreation facility**
- service and repair shop
- tavern
- taxi stand
- theatre (as amended by By-law 98-2019)
- u-brew
- video rental store
- Uses accessory to the permitted use

11.2 ZONE PROVISIONS

LOT AREA (minimum)-No minimum

LOT FRONTAGE (minimum)-No minimum

LOT DEPTH (minimum)-No minimum

FRONT YARD DEPTH (minimum)-No minimum

INTERIOR SIDE YARD DEPTH (minimum)-No minimum except where the interior lot line of a C4 use abuts a Residential Zone the minimum interior side yard shall be: 3 metres

EXTERIOR SIDE YARD DEPTH (minimum)-No minimum

REAR YARD DEPTH (minimum)-8 metres

LOT COVERAGE (maximum)-No maximum

LANDSCAPED OPEN SPACE (minimum)-No minimum

SET BACK FROM A LANE OR RIGHT OF WAY-No minimum

11.2.1 Height of Main Building

Minimum-7.6 metres which shall include 2 storeys when abutting at least one 2 storey or higher building.

Minimum-3.8 metres which shall include 1 storey when abutting a 1 storey building and not abutting a 2 storey building on either side.

Maximum-12 metres

Notwithstanding the above, the existing one storey buildings may re-establish to a minimum height of one storey, subject to site plan control requirements.

11.3 RE-ESTABLISHMENT OF A RESIDENTIAL USE

Any building which has been used as a residence and subsequently converted to a commercial use may be returned to a residential use subject to the provisions of the R2 zone.

11.4 EXISTING DWELLINGS

- An existing dwelling is permitted subject to the provisions of the R2 Zone of this By-law.
- An existing dwelling may be converted to create one or more additional dwelling units subject to the provisions of the R2 Zone of this By-law.

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- A group home may be established in an existing dwelling subject to the provisions of the R2 Zone.
- All or a portion of an existing dwelling may be used for a permitted commercial use subject to the provisions of the Section below. Any portion of the existing dwelling which is retained as an accessory unit shall be subject to the following:
 - the dwelling unit/s shall form part of the main building and shall be to the rear of the commercial use or on the second or higher floor of a commercial building
 - the dwelling unit/s shall be completely self-contained and have separate and direct access to a yard or street
 - ~~- the minimum floor area of an accessory dwelling unit shall be as follows:~~

~~Bachelor Unit 37 square metres~~

~~One Bedroom Unit 55 square metres~~

~~Two Bedroom Unit 65 square metres~~

~~Three Bedroom Unit 84 square metres~~

~~plus 9.3 square metres for every bedroom in excess of 3 (as amended by By-law 98-2019)~~

11.5 ACCESSORY DWELLING UNITS COMBINED WITH COMMERCIAL USE

A building which is used for a Commercial use may also contain one or more dwelling units in combination with a permitted use provided:

- the dwelling unit/s shall form part of the main building and shall be to the rear of the commercial use or on the second or higher floor of a commercial building
- the minimum depth within the building of the non-residential use shall be 7 metres
- the dwelling unit shall be completely self-contained and have separate and direct access to a yard or street
- ~~• the minimum floor area of an accessory dwelling unit shall be as follows:~~

~~Bachelor Unit 37 square metres~~

~~One Bedroom Unit 55 square metres~~

~~Two Bedroom Unit 65 square metres~~

~~Three Bedroom Unit 84 square metres~~

~~plus 9.3 square metres for every bedroom in excess of 3 (as amended by By-law 98-2019)~~

11.5.1 Parking, Accessory Buildings, Planting Strips, Etc.

In accordance with the provisions of the General Provisions Section.

11.5.2 CORE AREA PARKING

Off-street parking areas shall be prohibited from occupying any street frontage in the Core Area Commercial (C4) Zone so as not to create a void in the built-up streetscape.

11.6 SPECIAL ZONES

11.6.1 C4-1

The lands zoned C4-1 shall comply with the Special Policy Area provisions of the General Provisions Section. Notwithstanding the provisions of Section 11 to the contrary, on lands zoned C4-1 the permitted uses include those noted in Section 11.1 but does not include any form of residential development, an automobile service station, or a public building. Dwelling units are prohibited and Section 11.2.4 does not apply. Existing automobile service stations shall be considered non-conforming uses and shall be permitted to continue in accordance with the provisions of Section 3 (Non-Conforming). All other provisions of this By-law continue to apply.

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(By-law 2332(1996) and 2295(1995), Wingham)

11.6.2 C4-2

Notwithstanding the provisions of Section 11, the following additional use is permitted on lands zoned C4-2. A retirement home not exceeding accommodations for 14 residents shall be permitted. Such use shall satisfy all local and provincial requirements relating to retirement homes and shall be designed and constructed in accordance with the Ontario building Code. Notwithstanding the Parking provisions of Section 3, a written agreement with the neighbouring property owner will be required to provide for overnight parking to the satisfaction of the Township. All other provisions of this By-law continue to apply. (By-law 28-2004, Wingham).

11.6.3 C4-3

Notwithstanding the provisions of Section 11.1, to the contrary, the sale of automobiles to a maximum of 5 at one time is also a permitted use on the lands zoned C4-3.

11.6.4 C4-4

Notwithstanding the provisions of Section 11.1, to the contrary, the boarding of small animals is permitted as an accessory use to the pet supply store.

11.6.5 C4-5

Notwithstanding and in addition to the provisions of Section 11.1 to the contrary, the area zoned C4-5 may be used for:

- Storage and sale of gas and diesel fuels
- Truck and car repair
- Construction vehicle repair shop
- Welding/Fabricating of metal
- Painting of equipment and cars
- Small equipment tool rental

The re-establishment of same in the event of accidental destruction is permitted.

11.6.6 C4-6

Notwithstanding the provisions of Section 11 to the contrary, on the lands zoned C4-6, the existing lot, buildings and setbacks are deemed to comply with the provisions of the C4 zone. The existing lot is exempt from the requirements of Section 3.19 (Lots to Front on an Open Public Road) and access to the existing lot will continue to be by a registered right-of-way. All other provisions of this by-law continue to apply. (By-law 62-2007, Wingham)

11.6.7 C4-7

11.6.7.1

Notwithstanding the provisions of Section 11.1 to the contrary, on the lands zoned C4-7, rental storage units, a Food Bank, and a non-commercial automotive repair establishment are permitted uses, in addition to those uses permitted in the C4 zone. The non-commercial automotive repair establishment shall be operated by an incorporated non-profit organization. The additional uses shall be located to the rear or above a main commercial use.

11.6.7.2

Notwithstanding the provisions of Section 3.20 and 11.2 to the contrary, more than one main building is permitted on the subject property and the existing buildings are deemed to comply with the setback provisions of the by-law. All other provisions of this by-law continue to apply. (By-law 65 (2008), Wingham)

11.6.8 C4-8

Notwithstanding the provisions of Section 11.2.1 to the contrary, on the lands zoned C4-8, the west interior side yard setback (min.) shall be a minimum of 1.22 metres. Notwithstanding the provisions of Section 3.2.4 to the contrary, the rear yard setback (min.) shall be a minimum of 0.53 metres for accessory buildings. Notwithstanding the provisions of Section 3.28.2 to the contrary, the planting strip requirement shall be reduced from 1.5 metres (4.92 ft.) to 1.22 metres (4 ft.) wide on the west interior side yard and 0.53 metres (1.74ft.) on the north rear yard. Notwithstanding the provisions of Section 3.26.1.4 to the contrary, two driveways shall be permitted within the first 30 metres of lot frontage. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 50-2010)

11.6.9 C4-9

Notwithstanding the provisions of Section 11.1 to the contrary, on the lands zoned C4-9 a church and its associated parking are also permitted uses. All other provisions of By-law 82-2008 shall apply. (Amended by By-law 52-2012)

11.6.10 C4-10

Notwithstanding the provisions of Section 11.1 and 11.2 to the contrary, on the lands zoned C4-10, an assembly hall is also permitted without a main commercial use and the minimum rear yard depth is deemed to comply with the Zone Regulations. (Amended by By-law 62-2015)

SECTION 12 FRINGE CORE AREA COMMERCIAL (C5)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with one or more of the following uses:

12.1 USES PERMITTED

- antique sales facility
- art, dance or photograph office
- bed and breakfast establishment
- boutique
- business and professional offices
- converted dwellings
- craft and gift shop
- existing dwellings
- personal service shop
- single detached dwelling
- a fraternal lodge or association
- a public park
- residential dwelling unit to rear or on second floor

12.2 ZONE PROVISIONS

LOT AREA (minimum)-600 square metres

LOT FRONTAGE (minimum)-20 metres

LOT DEPTH (minimum)-30 metres

FRONT YARD DEPTH (minimum)-6 metres

INTERIOR SIDE YARD DEPTH (minimum)-3 metres except where the interior lot line of a C5 use abuts a Residential Zone the minimum interior side yard shall be: 4.5 metres

EXTERIOR SIDE YARD DEPTH (minimum)-6 metres

REAR YARD DEPTH (minimum)-6 metres except where the rear lot line of a C5 use abuts a Residential Zone the minimum interior side yard shall be: 10 metres

LOT COVERAGE (maximum)-35%

LANDSCAPED OPEN SPACE (minimum)-20%

HEIGHT OF BUILDING (maximum)-12 metres

12.3 PARKING, ACCESSORY BUILDINGS, PLANTING STRIPS, ETC

In accordance with the General Provisions Section.

12.4 EXISTING DWELLINGS, DWELLINGS COMBINED WITH COMMERCIAL USE

The provisions of Sections 26.2.3 and 26.2.4(Low Density Residential) shall apply.

12.5 SINGLE DETACHED DWELLINGS

The provisions of Section 26 shall apply.

12.6 SPECIAL ZONES

SECTION 13 COMMUNITY FACILITY ZONE (CF)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

13.1 PERMITTED USES

- ambulance station
- arena
- art or cultural facility
- art gallery
- assembly hall
- cemetery
- church
- clinic
- community centre
- day care facility
- day centre
- fair grounds
- fire hall
- government office
- garage, government, warehouse or storage yard
- health club
- hospice (as amended by By-law 98-2019)
- home for the aged
- hospital
- library
- municipal parking lot
- museum
- nursery school
- park, public
- police facility
- post office
- public utility
- race track
- school
- sewage treatment plant
- sports and recreation facility
- sports field, public
- swimming pool
- theatre
- utility service building
- water tower or reservoir
- water treatment plant
- accessory uses
- uses permitted in the OS Zone

13.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

13.3 ZONE PROVISIONS

LOT FRONTAGE (minimum)-20 metres

LOT AREA (minimum)-600 square metres

LOT DEPTH (minimum)-30 metres

LOT COVERAGE (maximum)-40%

FRONT YARD (minimum) - 7.5 metres in an urban settlement area; 20 metres from a municipal road or ~~25 metres from a County Highway~~ in a rural area

REAR YARD (minimum)-10 metres

INTERIOR SIDE YARD (minimum)-5 metres

EXTERIOR SIDE YARD (minimum) 7.5 metres in an urban settlement area; 20 metres from a municipal road or ~~25 metres from a County Highway~~ in a rural area

LANDSCAPED OPEN SPACE (minimum)-30%

HEIGHT OF BUILDING (maximum)-11 metres

13.3.1 Parking, Accessory Buildings, Planting Strips, etc.

In accordance with the General Provisions Section.

13.4 SEPARATION DISTANCE

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae.

These provisions shall not apply in an urban designation.

13.5 SPECIAL ZONES

13.5.1 CF-1

Notwithstanding the provisions of Section 13.1 to the contrary, the area zoned CF-1 permits a public park which includes special event camping.

13.5.2 CF-2

The Special Zone CF-2 is not applicable to lands within the Township of North Huron

13.5.3 CF-3

Notwithstanding the provisions of Section 13.3 to the contrary, the lands zoned CF-3 are deemed to comply, with the exception of the Parking Provisions which continue to apply.

All other provisions of this by-law continue to apply. (By-law 61(2008), Wingham)

13.5.4 CF-4

On land zoned CF-4, the permitted uses are a school, parking lot, playing fields, and accessory buildings, structures and uses.

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Notwithstanding the provisions of Section 3.26 to the contrary, parking areas shall be provided as follows:

- a redeveloped parking area containing a bus unloading area and not fewer than 70 parking spaces, which may be located in whole or in part on the abutting lands to the west of the CF-4 zone: and
- a parking area containing not fewer than 45 additional parking spaces, which shall be located within the CF-4 zone and/or on the abutting lands to the west of the CF-4 zone.

The lands zoned CF-1 located to the south in the municipality of Morris-Turnberry may be included in the lot area, coverage and setback requirements for the Township of North Huron Zoning By-law. All other applicable provisions of By-law 82-2008 shall apply. (Amended by By-law 48-2010)

13.5.5 CF-5

Deleted by By-law 52-2012

13.5.6 CF-5

Deleted by By-law No. 57-2019

SECTION 14 DISPOSAL ZONE (DS)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

14.1 PERMITTED USES

- recycling centre
- waste disposal facility as approved by the Ministry of Environment, including a sewage treatment plant and landfill site
- uses accessory to the permitted uses

14.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses, not including a dwelling unit

14.3 SPECIAL PROVISIONS

14.3.1 Other Regulations

All permitted uses shall develop according to the applicable regulations of the Ontario Ministry of the Environment and/or Ministry of Health.

14.3.2 Site Plan Control

Subject to an agreement pursuant to site plan control, the Township may require the establishment of a fence or planting strip.

14.4 RESTRICTIONS IN AREAS ADJACENT TO NON-OPERATING DISPOSAL SITES

Where technical controls for leachate or leachate and gas are required surrounding a fill area, no new building or structure may take place within 30 metres of its perimeter. This distance may be reduced to 20 metres in cases where only gas controls are necessary.

14.5 SPECIAL ZONE

SECTION 15 EXTRACTIVE RESOURCE ZONE (ER1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

15.1 PERMITTED USES

- agricultural use, limited
- agricultural uses as they existed at the date of passage of this by-law and the expansion of existing agricultural buildings subject to the zone provisions of the AG1 Zone
- extractive use licensed under the *Oil, Gas and Salt Resources Act*
- mineral aggregate operation or any other operation licensed under the *Aggregate Resources Act*
- the processing of extracted materials from the site including crushing, screening, washing, sorting and storing of materials, and a portable asphalt plant, but not including a permanent asphalt/concrete/ready mix batching plant
- uses permitted in the NE1 Zone
- uses accessory to the permitted uses

15.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses, including an office, service, storage, and maintenance building or structure
- other buildings and structures accessory to the permitted uses, but not including a dwelling unit

15.3 ZONE PROVISIONS

LOT AREA-no minimum required

FRONT YARD DEPTH-25 metres

EXTERIOR SIDE YARD DEPTH-25 metres

INTERIOR SIDE YARD DEPTH-17 metres

REAR YARD DEPTH-17 metres

15.4 SPECIAL PROVISIONS

15.4.1 Rehabilitation

The site shall be mined, managed and rehabilitated in accordance with the Regulations of the *Aggregate Resources Act* as amended, and a site plan as approved by the Ministry of Natural Resources.

15.4.2 No Excavation Can Occur or be Expanded Within:

Minimum set backs

15 metres of the boundary of the site

30 metres from any road limit

30 metres of land in use for residential purposes

30 metres of land designated as a settlement area

30 metres from the top of bank of any body of water or water course that is not the result of excavation below the water table

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Setbacks from the Natural Environment Zone shall be in accordance with the General Provisions Section (CONSERVATION AUTHORITY REGULATED LANDS AND ADJACENT LANDS) of this By-law.

15.4.2.1 Exception to Setback from Boundary of Site

Where 2 extractive operations abut and are operated at the same time thus permitting a more efficient use of the available aggregate, the setback of 15 metres from the boundary of the site may be waived conditional upon a signed agreement being registered against the deeds of both properties and upon Ministry of Natural Resources approval.

15.4.2.2 Exception to Setback from Any Road Limit

Where an extractive operation abuts a municipal road and a reduced setback would permit a more efficient use of aggregate, the setback from the road may be reduced conditional upon a signed agreement between the Township and the owner/licensee and upon Ministry of Natural Resources approval.

15.4.3 Future Uses Following Rehabilitation

Following rehabilitation a General Agriculture (AG1) or Natural Environment (NE1 *or* NE2) use is permitted subject to the provisions of the respective zone.

15.4.4 Repair, Renovation, Expansion of Existing Buildings

Where a residence, accessory storage structure or barn was erected prior to the date of passing of this By-law the said building or structure may be repaired, renovated or expanded in accordance with the provisions of the General Agriculture AG1 Zone

15.5 SPECIAL ZONES

15.5.1 ER1-1

Notwithstanding the provisions of Section 15.4 to the contrary, the area zoned ER1-1 may have a setback from a dwelling of 60 metres. (By-law 18-1996, East Wawanosh)

15.5.2 ER1-2

Notwithstanding the provisions of Section 15.4 to the contrary, the area zoned ER1-2 shall permit extraction within four metres of any road limit. Further, along the rest of the East limit of the subject property, on lands zoned ER1-2, the setback for extraction shall be 0 metres. (By-law 3-1997, East Wawanosh)

SECTION 16 EXTRACTIVE INDUSTRIAL ZONE (ER2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

16.1 PERMITTED USES

- permanent asphalt/concrete/ready mix batching plant
- uses permitted in the ER1 zone
- uses accessory to the permitted uses

16.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses, not including a dwelling unit

16.3 ZONE PROVISIONS

LOT AREA (minimum)-no minimum

LOT COVERAGE-20 %

Minimum setbacks for buildings or structures for permanent asphalt/concrete/ready mix batching plant:

FRONT YARD-90 metres

EXTERIOR SIDE YARD-90 metres

INTERIOR SIDE YARD-17 metres

REAR YARD-17 metres

Setback from any off-site dwelling unit-300 metres

Minimum setbacks for other permitted structures including accessory:

FRONT YARD-25 metres

EXTERIOR SIDE YARD-25 metres

INTERIOR SIDE YARD-17 metres

REAR YARD-17 metres

16.4 SPECIAL PROVISIONS

The special provisions of the ER1 Zone shall apply.

16.5 SPECIAL ZONES

SECTION 17 FUTURE DEVELOPMENT ZONE (FD)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

17.1 PERMITTED USES

- uses, buildings and structures lawfully in existence on the date of passing of this By-law
- agricultural use, limited
- park, public
- uses accessory to permitted uses, not including the establishment of new livestock buildings

17.2 PERMITTED STRUCTURES

- buildings and structures existing on the date of passing of this By-law
- buildings and structures accessory to existing uses

17.3 ZONE PROVISIONS FOR ACCESSORY BUILDINGS

FRONT YARD DEPTH (minimum)-10 metres

REAR YARD DEPTH (minimum)-7.5 metres

SIDE YARD DEPTH (minimum)-7.5 metres

EXTERIOR SIDE YARD DEPTH (minimum)-10 metres

17.4 SPECIAL PROVISIONS

Subdivision of land by consent or registered plan of subdivision will not be permitted in a Future Development Zone prior to rezoning to the appropriate zone.

Existing Residences

Existing residences will be allowed to expand, enlarge or re-establish provided that the provisions of the R1 or R2 zone are complied with and the number of dwelling units not increased.

17.5 SPECIAL ZONES

17.5.1 FD-1

Notwithstanding the provisions of Section 17.1 to the contrary, in the area zoned FD-1, a greenhouse and market gardening operation with one accessory residence and storage buildings is permitted, in accordance with the provisions of Section 8. (By-law 18-1994, Blyth).

SECTION 18 FLOOD FRINGE ZONE (FF)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

18.1 PERMITTED USES

- in accordance with the zones found within the flood fringe area

18.2 PERMITTED STRUCTURES

- in accordance with the zones found within the flood fringe area

18.3 ZONE PROVISIONS

The flood fringe is a second zone layered on top of underlying zone(s) and extends from the limit of the flood way (zoned FW) to the limit of the flood plain (zoned FF).

Zone provisions in the FF Zone are in accordance with the underlying zone(s) found within the flood fringe area.

In addition, the placing or removal of fill will be subject to the approval of the Maitland Valley Conservation Authority and the construction of permitted buildings and structures will be subject to flood damage reduction measures determined in consultation with the Maitland Valley Conservation Authority.

18.4 SPECIAL ZONES

SECTION 19 FLOODWAY ZONE (FW)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

19.1 PERMITTED USES

- conservation
- forestry
- passive recreation
- uses accessory to the permitted uses

19.2 PERMITTED STRUCTURES

- accessory structures for the maintenance of the permitted uses as well as trails and footpaths, including stiles, stairs, bridges and benches, subject to the approval of the Maitland Valley Conservation Authority
- structures for flood and/or erosion control prevention, subject to the approval of the Maitland Valley Conservation Authority

19.3 ZONE PROVISIONS

New and expanding structures shall be established and constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures.

Existing buildings, structures, and uses established prior to the date of passing of this By-law continue to be permitted.

Existing buildings and/or structures may be replaced in constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures. The replacement structure shall not be larger than the dimensions of the existing structure and shall not affect flood control, erosion or any other natural hazard consideration or have been destroyed as a result of flooding or erosion.

The placing or removal of fill will be subject to the approval of the Maitland Valley Conservation Authority.

19.4 SPECIAL ZONES

SECTION 20 LIGHT INDUSTRIAL ZONE (IND 1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

20.1 PERMITTED USES

- agricultural industrial establishment
- agricultural processing establishment not including dead stock removal
- agricultural service establishment
- agricultural supply establishment
- assembly, manufacturing, fabricating, packaging, printing, publishing plant or warehouse conducted and wholly contained within an enclosed building
- bottle depot
- cannabis production facility (as amended by By-law 98-2019)
- catering service or light equipment rentals
- commercial storage warehouse (rental units)
- communications facility
- contractor's yard
- dry cleaning establishment
- fire hall
- furniture refinishing, woodworking or upholstery shop
- indoor sports and recreational facility
- industrial mall
- laboratory or research facility
- licensed medical marijuana facility
- machine shop
- motor vehicle body shop
- motor vehicle repair shop
- municipal water tower or water reservoir
- parking lot
- public park in accordance with the Urban Natural Environment and Open space (OS) Section
- public works yard, garage, warehouse or storage yard
- recycling centre
- service industrial use
- textile plant
- warehouse
- wholesale outlet
- window and plate glass establishment
- accessory use subordinate to and located on the same lot as a permitted main use including an office, showroom, retail outlet, cafeteria, or a wholesale outlet

20.2 PERMITTED STRUCTURES

- buildings or structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

20.3 ZONE PROVISIONS

	Full Services (Municipal Water & Sewer)	Partial / Private Services (Private Water & Septic)
Lot Frontage (minimum)	20 metres	25 metres
Lot Area (minimum)	450 square metres	1400 square metres
Lot Depth (minimum)	30 metres	30 metres
Lot Coverage (maximum)	50%	50%

FRONT YARD DEPTH (minimum)-15 metres abutting a County Road; 10 metres abutting a local municipal road

REAR YARD DEPTH (minimum)-7.5 metres, or 15 metres provided the rear yard line is the boundary line between an IND Zone and a Residential Zone

INTERIOR SIDE YARD DEPTH (minimum)-3 metres, or 10 metres provided the interior side lot line is the boundary line between an IND Zone and a Residential Zone

EXTERIOR SIDE YARD DEPTH (minimum)-15 metres abutting a County Road; 10 metres abutting a local municipal road

LANDSCAPED OPEN SPACE (minimum)-10%

HEIGHT OF BUILDING (maximum)-12 metres however, any portion of a building or structure erected above a height of 12 metres, must be set back from the front, side or rear lot lines, a further distance of 0.5 metres for each metre by which such building or structure is erected above a height of 12 metres, to a maximum of 30 metres.

20.4 SPECIAL PROVISIONS

20.4.1 Property Subject to Utility Right-of-Way or Easement

Where any industrial lot is subject to a utility right-of-way or easement, the building set-backs shall be in accordance with the applicable utility's requirements.

20.4.2 Outdoor Storage

The outdoor storage of goods or materials shall be permitted to the side or rear of the main building provided that:

- such outdoor storage is accessory to the use of the main building on the lot
- such open storage does not cover more than 75% of the lot area
- no storage will be permitted outside of a building on an industrial zoned lot in the front, side or rear yard abutting or across the street from a non-industrial zone unless enclosed, to a minimum height of 1.8m, by a fence, planting strip or decorative masonry wall, or has a site plan approved under the Planning Act for outdoor storage.

20.4.3 Showroom or Retail Sales

A maximum of 25% of the gross floor area of a permitted industrial building may be used for showroom or retail sale of products manufactured or assembled on the premises.

20.4.4 Industrial Effluent and Waste

No industrial effluent or waste shall be permitted which is unsuitable for the sewage treatment plant, unless it is permitted by special agreement with the Township. All waste shall be disposed of in a Ministry of the Environment approved facility.

20.4.5 Gate House

In an Industrial Zone, a gate house shall be permitted to the front or side of the main building, in accordance with the minimum front and side yard setbacks for the main building.

20.4.6 Buildings per Lot

More than one main building per lot is permitted.

20.4.7 Parking, Accessory Buildings, Planting Strips, Etc.

In accordance with the General Provisions Section.

20.5 SPECIAL ZONES

20.5.1 IND1-1

Notwithstanding the provisions of this By-law to the contrary, the following special provisions apply to lands zoned IND1-1:

Notwithstanding 20.1 to the contrary, lands zoned IND1-1 may also be used for a truck transport terminal and accessory uses including: truck repair, truck wash and office uses.

Notwithstanding any of the permitted uses or provisions of this By-law, livestock and livestock wastes, including manure shall not be permitted on site.

Notwithstanding Section 20.3 to the contrary, the rear yard setback for parking and storage purposes only may be reduced to 5 metres from lands zoned Residential. All other uses shall continue to satisfy the required setback of 15 metres. Access driveways shall be permitted within the 3 metre interior side yard setback. All areas of the property shall be of a surface or ground cover approved by the Municipality through the site plan control process.

All other provisions of this By-law continue to apply. (By-law 22-2005, Wingham).

SECTION 21 GENERAL INDUSTRIAL ZONE (IND 2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

21.1 PERMITTED USES

- any use permitted in an IND 1 Zone
- cartage, express or truck transport terminal or yard
- dairy
- feed or flour mill
- fuel storage tank or supply yard
- grain elevator
- lumber yard
- planing or saw mill
- plant, ready mix
- radio or television tower
- foundry for casting of metals

21.2 PERMITTED STRUCTURES

- buildings or structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

21.3 ZONE PROVISIONS

In accordance with Sections 20.3 and 20.4 plus the following:

Notwithstanding the lot coverage provision of Section 20.3 to the contrary, the maximum lot coverage shall be 70%.

21.4 SPECIAL ZONES

SECTION 22 NATURAL ENVIRONMENT ZONE – FULL PROTECTION ZONE (NE1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

22.1 PERMITTED USES

- agricultural uses as existed on the date of passing of this zoning by-law
- forestry
- conservation
- natural environment
- passive recreation
- uses accessory to the permitted uses

22.2 PERMITTED STRUCTURES

- buildings and structures existing on the date of the passing of this By-law
- accessory buildings and structures for the maintenance of the permitted uses as well as trails and footpaths, such as stiles, stairways, bridges and benches subject to the approval of the Maitland Valley Conservation Authority
- buildings and structures necessary for flood and/or erosion control prevention subject to the approval of the Maitland Valley Conservation Authority

22.3 ZONE PROVISIONS

Existing Buildings and Structures

- The minimum front, rear, side yards, existing on the date of passing of this By-law shall constitute the minimum
- The maximum lot coverage and height of buildings and structures existing on the date of passing of this By-law shall constitute the maximum requirements.

New and Expanding Buildings and Structures

- The minimum front, rear and side yards of new and expanding buildings and structures will be established and constructed in accordance with the requirements of the relevant approval authority and required studies. The Conservation Authority may recommend that the Township require an Environmental Impact Study be completed.
- New buildings and structures are subject to Site Plan Control.

22.4 SPECIAL PROVISIONS

22.4.1 The Placement or Removal of Fill

The placement or removal of fill or the alteration of water courses is permitted only for the maintenance of the permitted uses and in accordance with the applicable regulations of the Maitland Valley Conservation Authority

22.4.2 Clearing of Areas

Clearing of areas is prohibited except as permitted in accordance with the County of Huron Forestry Conservation By-law No. 10-2006 or amendments thereto.

22.4.3 Drainage

Drainage is prohibited, other than for a direct agricultural drainage outlet, drainage required for permitted structures, and drains constructed in accordance with the Drainage Act and the Tile Drainage Act, as amended from time to time.

22.5 SPECIAL ZONES

SECTION 23 NATURAL ENVIRONMENT –~~LIMITED~~ PROTECTION ZONE (NE2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

23.1 PERMITTED USES

- all NE1 permitted uses
- dwelling unit in existence at the date of passage of this By-law subject to the provisions of the AG4 zone and the re-establishment of a dwelling unit in existence at the date of passage
- passive recreation
- a park, public
- maple syrup production
- uses accessory to the permitted uses

23.2 ACCESSORY USES to an existing residence

- home industrial use
- home occupation use

23.3 PERMITTED STRUCTURES

- buildings and structures existing on the date of the passing of this By-law
- buildings and structures accessory to an existing residence may be subject to the consent of the Maitland Valley Conservation Authority
- buildings and structures accessory to the permitted uses including trails and footpaths, such as stiles, stairways, bridges and benches may be subject to the consent of the Maitland Valley Conservation Authority
- buildings and structures necessary for flood and/or erosion control prevention may be subject to the consent of the Maitland Valley Conservation Authority
- a class 1 sewage disposal facility as approved by the appropriate authority
- a maple syrup evaporating facility

23.4 ZONE PROVISIONS

Existing Buildings and Structures

- The minimum front, rear, side yards, existing on the date of passing of this By-law shall constitute the minimum
- The maximum lot coverage and height of buildings and structures existing on the date of passing of this By-law shall constitute the maximum requirements.

New and Expanding Buildings and Structures

- The minimum front, rear and side yards of new and expanding buildings and structures will be established and constructed in accordance with the requirements of the relevant approval authority and required studies. The Conservation Authority may recommend that the Township require an Environmental Impact Study be completed.

23.5 SPECIAL PROVISIONS

23.5.1 The Placement or Removal of Fill

The placement or removal of fill or the alteration of water courses for the permitted uses and structures of the Natural Environment-Limited Protection (NE2) zone is permitted in accordance with the Natural Environment-Limited Protection policies of the Township of North Huron Official Plan, as amended, and the applicable regulations of the Maitland Valley Conservation Authority, or the appropriate authority.

23.5.2 Clearing of Areas

Clearing of areas is prohibited except as permitted in accordance with the County of Huron Forestry Conservation By-law No. 10-2006 or amendments thereto

23.5.3 Drainage

Drainage is prohibited, other than for direct agricultural drainage outlet, drainage required for permitted structures, and drains constructed in accordance with the Drainage Act and the Tile Drainage Act.

23.6 SPECIAL ZONES

23.6.1 NE2-1

Notwithstanding the provisions of Section 23 to the contrary, the area zoned NE2-1 shall permit one single family residential unit. The minimum lot area shall be 16 hectares and shall include those portions of the subject property zoned NE2 (Natural Environment Zone) and AG1 (General Agriculture). Notwithstanding the provisions of Section 3.32 to the contrary, no building or structure shall be erected closer than 16.4 meters from top-of-bank of the Maitland River. (By-law 17-1996)

23.6.2 NE2-2

Notwithstanding the permitted uses of 23.1 and 23.3 to the contrary, a "single detached dwelling" may be permitted on lands zoned NE2-2 provided that the approval of the Maitland Valley Conservation Authority is obtained in the form of a development permit and that a permit for a suitable septic system has been provided by the appropriate authority (which is the Huron County Health Unit at the time this by-law is passed). No basement for the dwelling shall be permitted. (Amended by By-law 22-2014)

23.6.3 NE2-3

Notwithstanding the provisions of Section 23.1 to the contrary, the area zoned NE2-3 may include an existing public campground.

23.6.4 NE2-4

Notwithstanding the provisions of Section 23.1 to the contrary, the area zoned NE2-4 may include existing tanks for the purpose of a fish hatchery and fish production. Notwithstanding the provisions of Sections 23.1, 23.3, and 23.4 to the contrary, a single detached dwelling may be permitted on lands zoned NE2-4.

23.6.5 NE2-5

Notwithstanding the provisions of Section 23.1, 23.2, and 23.3 to the contrary, the area zoned NE2-5 is permitted to be used for a 223 square metre bank barn and barn yard. The area of the NE2-5 zone is to be fenced in order to protect the adjacent natural environment areas from disturbance by livestock. (As amended by By-law No. 60-2020)

SECTION 24 NATURAL ENVIRONMENT – DEVELOPMENT PERMITTED ZONE (NE3)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

24.1 PERMITTED USES

- all NE2 permitted uses
- home occupation use
- one single detached dwelling
- uses accessory to the permitted uses

24.2 PERMITTED STRUCTURES

- buildings and structures existing on the date of the passing of this By-law
- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)
- buildings and structures permitted in the NE2 Zone

24.3 ZONE PROVISIONS

The Agricultural Small Holding AG4 Zone Provisions shall apply.

Existing Buildings and Structures

- The minimum front, rear, side yards, existing on the date of passing of this By-law shall constitute the minimum requirements
- The maximum lot coverage and height of buildings and structures existing on the date of passing of this By-law shall constitute the maximum requirements.

New and Expanding Buildings and Structures

- The minimum front, rear and side yards of new and expanding buildings and structures will be established and constructed in accordance with the requirements of the relevant approval authority and required studies. The Conservation Authority may recommend that the Township require an Environmental Impact Study be completed.

24.4 RESIDENTIAL SEPARATION DISTANCE

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae.

24.5 SPECIAL PROVISIONS

24.5.1 Permitted Structures Establishment

Permitted structures and uses shall only be established in accordance with the applicable regulations of the Maitland Valley Conservation Authority

24.5.2 Clearing of Areas

Clearing of areas is prohibited except as permitted in accordance with the County of Huron Forestry Conservation By-law No. 10-2006 or amendments thereto

24.5.3 Drainage

Drainage is prohibited, other than for direct agricultural drainage outlet, drainage required for permitted structures, and drains constructed in accordance with the Drainage Act and the Tile Drainage Act.

24.6 SPECIAL ZONES

SECTION 25 URBAN NATURAL ENVIRONMENT AND OPEN SPACE ZONE (OS)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

25.1 PERMITTED USES

- conservation
- forestry use
- park, public
- park, private
- passive recreation
- lawn bowling club
- tennis court
- sports field
- uses accessory to the permitted uses

25.2 PERMITTED STRUCTURES

- buildings and structures existing on the date of the passing of this By-law
- buildings and structures accessory to the permitted uses subject to the consent of the Maitland Valley Conservation Authority or the appropriate authority
- buildings and structures necessary for flood and/or erosion control prevention subject to the consent of the Maitland Valley Conservation Authority or appropriate authority
- a class 1 sewage disposal facility as per the Ontario Building Code

25.3 ZONE PROVISIONS

LOT FRONTAGE (minimum)-no minimum

LOT AREA (minimum)-no minimum

LOT DEPTH (minimum)-no minimum

LOT COVERAGE (maximum)-20%

FRONT YARD DEPTH (minimum)-6 metres from a Municipal Road or 10 metres from a County Highway

REAR YARD DEPTH (minimum)-8 metres

INTERIOR SIDE YARD DEPTH (minimum)-7.5 metres

EXTERIOR SIDE YARD DEPTH (minimum)-6 metres from a Municipal Road or 10 metres from a County Highway

HEIGHT OF BUILDING (maximum)-11 metres

25.3.1 Parking, Accessory Buildings, Planting Strips, Etc.

In accordance with the General Provisions Section.

25.4 SPECIAL ZONES

25.4.1 OS-1

Notwithstanding and in addition to the provisions of Section 25 to the contrary, the area zoned as OS-1 may be used for an existing residence and accessory uses. The right to reconstruct these structures to a similar proportion if destroyed is recognized. Any alteration of an existing building must be in accordance with the fill and construction regulations through approval of the Maitland Valley Conservation Authority.

25.4.2 OS-2

Notwithstanding the provisions of Section 25 to the contrary, the area zoned OS1-2 includes as a permitted use, an existing commercial structure and accessory buildings to the existing commercial use. The right to reconstruct these structures to a similar proportion if destroyed is recognized. Any alteration of an existing building must be in accordance with the fill and construction regulations through approval of the Maitland Valley Conservation Authority.

25.4.3 OS-3

Notwithstanding the provisions of Section 25, to the contrary, the OS-3 zone recognizes a campground as it existed on the date of passing of this Zoning By-law.

25.4.4 OS-4

Notwithstanding the provisions of Section 25 to the contrary, the lands zoned OS-4, on Part of Gore Lot may be used for an existing single family residence and established accessory bed & breakfast operation.

25.4.5 OS-X

25.4.5.1

Notwithstanding the provisions of Section 25.1 to the contrary, the following additional uses shall be permitted on lands zoned OS-X:

- Stormwater Management Facilities
- Public Uses
- Public Utilities
- Trails

25.4.5.2

The provisions of Section 25.3 shall not apply to Stormwater Management Facilities on lands zoned OS-X.”

25.4.5.3

Hazard lands may be zoned OS1-x. All hazards are subject to Section 3.12 (Hazard Land Requirements) of this Bylaw. (Amended by By-law 63-2014)

SECTION 26 RESIDENTIAL LOW DENSITY ZONE (R1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

26.1 PERMITTED USES

- single detached dwelling
- semi-detached dwelling **with full services**
- duplex dwelling **with full services**
- **triplex dwelling with full services subject to Section 27.6**
- **quadraplex dwelling with full services dwelling subject to Section 27.6**
- **dwelling with supports with full services**
- **converted dwelling with full services subject to Section 27.9**
- **rowhouse dwelling with full services (maximum of 4 units)**
- ~~group home in a single detached dwelling~~
- hospice (as amended by By-law 98-2019)

26.2 ACCESSORY USES

- bed and breakfast in a single detached or semi-detached dwelling **with full services**
- home occupation
- ~~second unit in a single detached dwelling, semi-detached dwelling, or accessory structure thereto~~
- **Additional Residential Unit(s) subject to Section 26.12**
- uses accessory to the permitted uses

26.3 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)
 - **mobile dwelling unit for purposes of Additional Residential Unit**

26.4 ZONE PROVISIONS FOR SINGLE DETACHED DWELLING, CONVERTED DWELLING & DWELLING WITH SUPPORTS

	Full Services (Public Water and Public Sewer)	Partial Services (Public Water and Private Septic)	Private Services (Private Water and Private Septic)
Interior Lot Area (minimum)	450 square metres	1,650 square metres	1,850 square metres
Corner Lot Area (minimum)	540 square metres	2,000 square metres	2,000 square metres
Interior lot frontage (minimum)	15 metres	23 metres	23 metres
Corner Lot Frontage (minimum)	18 metres	23 metres	23 metres
Lot Depth (minimum)	30 metres N/A	46 metres	46 metres

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	Full Services (Public Water and Public Sewer)	Partial Services (Public Water and Private Septic)	Private Services (Private Water and Private Septic)
Front Yard Depth (minimum)	6 metres from a Municipal Road or 10 metres from County Highway	6 metres from a Municipal Road or 10 metres from County Highway	6 metres from a Municipal Road or 10 metres from County Highway
Interior Side Yard Depth (minimum)	1.5 metres on one side and 3 metres on the other side*; OR 1.5 metres on both sides when there is a garage or carport attached to the main building*; *Provided that the minimum distance to any abutting residence (including attached garages) is a minimum of 3 metres	1.5 metres on one side and 3 metres on the other side*; OR 1.5 metres where the lot is a corner lot; OR 1.5 metres on both sides when there is a garage or carport attached to the main building*; *Provided that the minimum distance to any abutting residence (including attached garages) is a minimum of 3 metres	1.5 metres on one side and 3 metres on the other side*; OR 1.5 metres where the lot is a corner lot; OR 1.5 metres on both sides when there is a garage carport attached to the main building*; *Provided that the minimum distance to any abutting residence (including attached garages) is a minimum of 3 metres
Exterior Side Yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway	6 metres from a Municipal Road or 10 metres from County Highway	6 metres from a Municipal Road or 10 metres from County Highway
Rear Yard Depth (minimum)	8 metres	8 metres	8 metres
Lot Coverage (maximum)	35% Where lot frontage is 15 m or less, maximum lot coverage is: 40% Where lot frontage is greater than 15 metres, lot coverage is 35%	35 %	35 %
Landscaped Open Space (minimum)	30 %	30 %	30 %
Main Building Height (maximum)	11 metres	11 metres	11 metres

~~**26.5 BUILDING REGULATIONS FOR SINGLE DETACHED**~~

~~Main Building Height (maximum)-11 metres~~

~~Total Ground Floor Area (minimum):~~

~~One Storey-84 sq. metres~~

~~1 ½ storey or more-55 sq. metres~~

26.6 SEMI-DETACHED AND DUPLEX DWELLINGS ZONE PROVISIONS

	Semi-Detached	Duplex
Interior Lot Area (minimum)	270 square metres per unit	540 square metres
Corner Lot Area (minimum)	360 square metres per unit	720 square metres
Interior Lot frontage (minimum)	10 metres per unit	18 metres
Corner Lot Frontage (minimum)	12 metres per unit	19.5 metres
Lot Depth (minimum)	30 metres	30 metres
Front Yard Depth (minimum)	6 metres from a Municipal Road or County Highway	6 metres from a Municipal Road or County Highway
Interior Side Yard Depth (minimum)	3 metres	3 metres on one side, 1.5 metres on the other side
Attached side	0 metres 1.5 metres	1.5 metres
Exterior Side Yard (minimum)	6 metres from a Municipal Road or County Highway	6 metres from a Municipal Road or County Highway
Rear Yard Depth (minimum)	8 metres	8 metres
Lot Coverage (maximum)	40 %	40 %
Landscaped Open Space (minimum)	30%	30%
Main Building Height (maximum)	11 metres	11 metres

~~**26.7 DUPLEX DWELLINGS - BUILDING REGULATIONS**~~

~~Main Building Height (maximum)-11 metres~~

~~Total Floor Area per dwelling unit (minimum)-84 sq. metres~~

~~**26.8 SEMI-DETACHED DWELLINGS - BUILDING REGULATIONS (as amended by By-law 98-2019)**~~

~~Main Building Height (maximum)-11 metres~~

~~Total Ground Floor Area per dwelling unit (minimum)~~

~~84 sq. metres (if one storey)~~

~~55 sq. metres (if multi-storey)~~

26.9 TITLE SEPARATION OF ATTACHED DWELLINGS

Semi-detached dwellings may be separated to give distinct ownership to each dwelling unit by lot lines in line with the party wall, providing both units continue to comply with the requirements of this

By-law except that the side yard along the party wall shall be 0 metres. Each unit must have a minimum of 10 metres frontage **for interior lots and a minimum of 13 metres frontage for corner lots** on a street and the required parking on the parcel containing the unit.

26.10 PARKING REGULATIONS

Refer to GENERAL PROVISIONS Section 3.3.

26.11 ACCESSORY BUILDINGS AND STRUCTURES REGULATIONS

Refer to GENERAL PROVISIONS Section 3.26.

26.12 ADDITIONAL RESIDENTIAL UNITS (ARU)

26.12.1 Additional Residential Units on Full Services (Public Water and Public Sewer)

The following provisions apply:

26.12.1.1. A maximum of two (2) additional residential units shall be permitted per fully serviced lot with the ARUs either being located:

- **Both within or attached to the main dwelling or**
- **One (1) within or attached to the main dwelling and one (1) within a detached accessory structure.**
- **A maximum of one (1) ARU is permitted in a single, detached accessory building.**

26.12.1.2. One (1) on-site parking space shall be required per ARU in addition to standard residential parking space requirements of this By-law.

26.12.1.3. Where a single detached dwelling unit, semi-detached dwelling unit, or rowhouse dwelling unit contains an additional residential unit, a home occupation is permitted in the additional residential unit.

26.12.1.4. Where an additional residential unit is contained within an accessory building, notwithstanding the provisions to the contrary, the following applies:

- **Must be located in the rear or interior side yard;**
- **Rear Yard (minimum): 3 metres**
- **Interior Side Yard (minimum): 3 metres**
- **Building Height (maximum): 6 metres**
- **Building size (maximum): no greater than 75% of the gross area of the main floor of the dwelling including attached garages provided the total buildings do not exceed the maximum lot coverage.**

26.12.2 Additional Residential Units on Partial or Private Services

The following provisions apply:

26.12.2.1. Where the property is 2 acres in size or larger, a single ARU is permitted either within the main dwelling or in an accessory building provided:

- **It utilizes the same laneway as the main dwelling**
- **One (1) on-site parking space shall be required per ARU in addition to standard residential parking space requirements of this By-law**

Where a property is less than 2 acres, an ARU may be permitted subject to re-zoning with a supportive hydrogeological nitrate study, completed in accordance with Provincial Guideline D-5-4 and the County Terms of Reference for Nitrate Studies.

26.12.2.2. Where an additional residential unit is contained within an accessory building, notwithstanding the provisions to the contrary, the following applies:

- ***Must be located in the rear or interior side yard;***
- ***Rear Yard (minimum): 3 metres***
- ***Interior Side Yard (minimum): 3 metres***
- ***Building Height (maximum): 6 metres***
- ***Building size (maximum): no greater than 75% of the gross area of the main floor of the dwelling including attached garages provided the total buildings do not exceed the maximum lot coverage.***

26.13 Special zones

R1-FW

The following provisions apply to lands zoned “R1-FW”. These lands are located in the floodway. This zone does not include lands located in the flood fringe (FF) as this is applied as an overlay.

New and expanding structures shall be established and constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures.

Existing buildings, structures, and uses established prior to the date of passing of this By-law continue to be permitted.

Existing buildings and/or structures may be replaced in constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures. The replacement structure shall not be larger than the dimensions of the existing structure and shall not affect flood control, erosion or any other natural hazard consideration or have been destroyed as a result of flooding or erosion.

New residential units, including additional residential units, shall not be permitted.

The placing or removal of fill will be subject to the approval of the Maitland Valley Conservation Authority.

26.13.1 R1-1

Notwithstanding the provisions of Section 26.4 to the contrary, the lands zoned R1-1 shall have a minimum lot area of 2550 square metres and a minimum lot frontage of 60 metres. Lots 14 & 15, R.P. 135, shall be developed as one residential building lot. (By-law 18-1995, East Wawanosh)

26.13.2 R1-2

Notwithstanding Section 26.1 to the contrary, lands zoned R1-2 being lot 154, R.P. 291 may permit indoor storage of dry materials in the existing building. Such use to be accessory to the commercial use on lands zoned C1-2, being part of lots 155, 156, 157, 167 and 168, R. P. 291. (By-law 24-2002 & OMB PL020455, East Wawanosh).

~~26.13.3 R1-3~~

~~In addition to a single family residence, an existing dwelling unit above an existing accessory garage is permitted in the area zoned R1-3. A minimum of three off-street parking spaces is required. (Blyth)~~

~~26.13.4 R1-4~~

~~Notwithstanding and in addition to the provisions of Section 26.1 to the contrary, the area zoned R1-4 may be used for a personal service shop. (Blyth)~~

26.13.5 R1-5

Notwithstanding and in addition to the provisions of Section 26.1 to the contrary, the area zoned R1-5 permits a community facility parking lot. (By-law 26-1992, Blyth).

~~26.13.6 R1-6~~

~~Notwithstanding the provisions of Section 3.2., the location of the accessory building (garage) on the west lot line is recognized. All other applicable provisions of Section 26 shall apply. (By-law 7-1997, Blyth)~~

26.13.7 R1-7

Notwithstanding the provisions of Section 26.1., to the contrary, on the lands zoned R1-7, a kennel and/or dog training facility and accessory buildings and structures are permitted in addition to those uses currently permitted in the R1 zone. All existing buildings and structures are deemed to comply. (By-law 46-2007, Blyth)

26.13.8 R1-8

This zone has been deleted.

26.13.9 R1-9

Notwithstanding the provisions of Section 26.6 to the contrary, on the lands zoned R1-9, the west interior side yard setback (min.) shall be 2 metres and the east interior side yard setback (min.) shall be 1.3 metres. The lot frontage is deemed to comply with the minimum lot frontage requirements of Section 26. All other provisions of this by-law continue to apply.

~~26.13.10 R1-10~~

~~Notwithstanding any provisions of this by-law to the contrary, the lot and the existing buildings on the lands zoned R1-10 are deemed to comply.~~

~~26.13.11 R1-11~~

~~Notwithstanding the provisions of Section 26.2, to the contrary, the lot frontage and the setbacks of the existing building are deemed to comply. All other provisions of this by-law shall apply. (By-law 58(2008), Blyth)~~

26.13.12 R1-12

Notwithstanding the provisions of Section 3.2.3, to the contrary, on the lands zoned R1-12, the maximum height for an accessory building shall be 4.8 metres. All other provisions of this by-law shall apply.

~~26.13.13 R1-13~~

~~Notwithstanding the provisions of Section 26.4 to the contrary, on lands zoned R1-13, the minimum lot depth shall be 26 metres. All other provisions of By-law 82-1008 continue to apply. (Amended by By-law 11-2010)~~

26.13.14 R1-14

Notwithstanding the provisions to the contrary, on lands zoned R1-14, the minimum rear yard shall be 6.0 metres. All other provisions of By-law 82-1008 continue to apply. (Amended by By-law 53-2021)

26.13.15 R1 (-h)-X

The following uses shall be permitted in the R1(-h)-X Zone:

- A single detached dwelling
- A semi-detached dwelling
- A duplex dwelling
- A group home in a single detached dwelling
- A quadruplex
- A tri-plex
- A multiple attached dwelling (maximum of 4 units)

The following accessory uses shall be permitted in the R1(-h)-X Zone:

- A home occupation
- A bed and breakfast in a single detached or semi-detached dwelling
- Uses accessory to the permitted uses

The following permitted structures shall be permitted in the R1(-h)-X Zone:

- Buildings and structure for the permitted uses
- Buildings and structures accessory to the permitted uses

26.12.14.1.

All permitted uses within the R1(-h)-X Zone shall be developed on full municipal services.

26.12.14.2.

No person shall within the R1(-h)-X Zone use any lot, erect or use any building or structure for any purpose except in accordance with Schedule “B” – Wingham Creek Zoning Performance Table, as applicable.

26.12.14.3.

Multiple attached dwelling units shall be located on a major street and no two blocks of townhouse units may be adjacent to one another and must be separated by four other dwelling types.

26.12.14.4.

ZONE PROVISIONS FOR R1(-h)-X

Zone	Permitted Uses	Lot Requirements: MIN. LOT AREA INTERIOR LOT (square metres)	MIN. LOT AREA EXTERIOR LOT (square metres)	MIN LOT FRONTAGE INTERIOR LOT (metres)	MIN LOT FRONTAGE EXTERIOR LOT (metres)	MIN. LOT DEPT H (metres)
R1-x	Single-Detached Dwelling	364	453	12.2	15	30(i)
	Semi-Detached Dwelling	300	360	10	12	30

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Zone	Permitted Uses	Lot Requirements: MIN. LOT AREA INTERIOR LOT (square metres)	MIN. AREA EXTERIOR LOT (square metres)	LOT FRONTAGE INTERIOR LOT (metres)	MIN LOT FRONTAGE EXTERIOR LOT (metres)	MIN. LOT DEPT H (metres)
	Duplex Dwelling	300	360	12.2	15	30
	Tri-plex	640	760	20	24	30
	Quadruplex	720	600	20	24	30
	Multiple Attached Dwelling	200 per unit	300 per unit	7 per unit	10 per unit	30

MINIMUM YARDS (M)

Zone	Permitted Uses	FRONT (TO DWELLING) (metres)	FRONT (TO GARAGE) (metres)	SIDE (INTERIOR) (metres)	SIDE (EXTERIOR) (metres)	REAR (metres)
R1-x	Single-Detached Dwelling	4.5	6	1.2	3 (ii)	7
	Semi-Detached Dwelling	4.5	6	1.2	3 (ii)	7
	Duplex Dwelling	4.5	6	1.2	3 (ii)	7
	Tri-plex	4.5	6	3 on one side 0 on attached side	3 (ii)	7
	Quadruplex	4.5	6	3 on one side 0 on attached side	3 (ii)	7
	Multiple Attached Dwelling	4.5	6	3 on one side 0 on attached side	3 (ii)	7

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Zone	Permitted Uses	MAX HEIGHT (M)	MAX. LOT COVERAGE (M)	#OF UNITS PER DWELLING (MAX)	MIN. LANDSCAPED OPEN SPACE (%)
R1-x	Single-Detached Dwelling	11	35	-	30
	Semi-Detached Dwelling	11	40	-	30
	Duplex Dwelling	11	40	-	30
	Tri-plex	11	40	-	30
	Quadruplex	11	40	-	30
	Multiple Attached Dwelling	11	40	4	30

- (i) Minimum lot depth shall be 28 metres
 - (ii) Minimum exterior side yard setback of 6 metres to garage door
- (Amended by By-law 62-2014)

SECTION 27 RESIDENTIAL MEDIUM DENSITY ZONE (R2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

27.1 PERMITTED USES

- *Uses permitted in the R1 zone, subject to the provisions of Section 26 and 27*
- ~~converted dwelling (maximum of 4 units)~~
- ~~duplex dwelling~~
- ~~group home in a single detached dwelling on full municipal services~~
- ~~hospice (as amended by By-law 98-2019)~~
- ~~quadruplex~~
- ~~semi-detached dwelling~~
- ~~single detached dwelling~~
- ~~triplex~~
- multiple attached **rowhouse** dwelling (maximum of 4 units)
- **multiple unit dwelling**
- **retirement home**

27.2 ACCESSORY USES

- bed and breakfast in a single detached or semi-detached dwelling
- boarding, lodging or rooming house containing not more than 4 additional bedrooms for that use
- home occupation
- ~~second unit in a single detached dwelling, semi-detached dwelling, multiple attached dwellings, or accessory structure thereto~~ **Additional Residential Unit(s) within a rowhouse subject to Section 27.10**
- uses accessory to the permitted uses

27.3 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)
- **mobile dwelling unit for purposes of Additional Residential Unit**

27.4 SINGLE DETACHED RESIDENCE - ZONE PROVISIONS

The Residential Low Density (R1) ZONE PROVISIONS FOR SINGLE DETACHED DWELLINGS (Section 26.4 and 26.5) apply.

27.5 SEMI DETACHED AND DUPLEX RESIDENCES - ZONE PROVISIONS

The Residential Low Density (R1) ZONE PROVISIONS FOR SEMI DETACHED AND DUPLEX DWELLINGS (Section 26.6, 26.7, 26.8 and 26.9) apply.

27.6 TRIPLEX AND QUADRUPLEX - ZONE PROVISIONS

	Triplex	Quadruplex
Interior Lot Area (minimum)	810 square metres	940 square metres
Corner Lot Area (minimum)	1,080 square metres	1,260 square metres
Lot frontage (minimum)	20 metres	20 metres
Lot depth (minimum)	34 metres	34 metres
Front yard (minimum)	6 metres from a Municipal Road or 10 metres from a County	6 metres from a Municipal Road or 10 metres from a County
Interior side yard (minimum)	3 metres 1.5 metres	
Attached side	0 metres	
Exterior side yard (minimum)	6 metres from a Municipal Road or 10 metres from a County Highway	6 metres from a Municipal Road or 10 metres from a County Highway
Rear yard (minimum)	8 metres	8 metres
Lot coverage (maximum)	40 %	40 %
Landscaped open space (minimum)	30 %	30 %
Main Building Height (maximum)	11 metres	11 metres

~~27.7 Triplex and Quadruplex - BUILDING REGULATIONS~~

~~Main Building Height (maximum)-11 metres~~

~~Total Floor Area per dwelling unit (minimum)-84 square metres (if one storey)~~

~~Total Ground Floor Area per dwelling unit (minimum)-55 square metres (if multi-storey)~~

27.8 BOARDING, LODGING OR ROOMING HOUSE PROVISIONS

A single detached, a semi-detached or a duplex dwelling, on full services, may be converted to a boarding, lodging or rooming house provided that:

~~Ground floor area (minimum)-110 square metres of dwelling area~~

~~Floor area per boarder (minimum)-25 square metres~~

~~Floor area for provider (minimum)-55 square metres~~

~~Parking spaces per room for rent (minimum)-1.5 spaces~~ **1 space**

in addition to the parking spaces required for the dwelling

- such dwelling is certified by the Building Inspector and Fire Chief to be suitable for such use
- such dwelling maintains an external residential appearance and character
- any additional exterior stairways provided for such converted units, leading to a full floor above the first storey shall not be located in the front yard
- all other requirements of this By-law are complied with

27.9 CONVERSIONS OF EXISTING DWELLINGS

Any single detached dwelling lawfully existing on the date of passing of this By-law ~~and containing a minimum floor area of 110 square metres of dwelling area~~ may be altered to a converted dwelling, provided:

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- ~~there is a minimum of 55 square metres for each dwelling unit~~
- such dwelling is certified by the Building Inspector and Fire Chief to be suitable for such alteration
- the external residential appearance and character of the dwelling is preserved
- any additional exterior stairways provided for such dwelling units, leading to a full floor above the first storey shall not be located in the front yard

Converted dwelling floor area per dwelling unit (minimum)	1 bedroom unit-5 square metres 2 bedroom unit-65 square metres 3 bedroom unit-84 square metres plus 9.3 sq. metres for every additional bedroom over 3
Outdoor landscaped amenity area (unobstructed by buildings or outdoor parking) for each dwelling unit in a converted dwelling,	1 bedroom unit-18 square metres 2 bedroom unit-53 square metres 3 bedroom unit-65 square metres

27.10 ~~MULTIPLE ATTACHED ROWHOUSE DWELLING - ZONE PROVISIONS~~

Lot frontage for each dwelling unit (minimum) For a unit with 2 walls attached to adjoining units For a unit with only 1 wall attached to an adjoining unit For a unit on a corner lot	5 metres 8 metres 11 metres
Lot Area for each dwelling unit (minimum) Minimum for a unit with 2 walls attached to adjoining units For a unit with only 1 wall attached to an adjoining unit For a unit on a corner lot	190 square metres per unit 304 square metres per unit 418 square metres per unit
Lot depth (minimum)	38 metres
Lot coverage (maximum)	40% 45%
Front yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Rear yard (minimum)	10 metres 7.5 metres
Interior side yard for end dwelling units (minimum) Attached side	3 metres 1.5 metres 0 metres
Exterior side yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Landscaped open space (minimum)	30 %
Main building height (maximum)	11 metres

27.11 ~~MULTIPLE ATTACHED DWELLING - BUILDING REGULATIONS~~

Number of dwelling units per building (maximum)	4
Height of building (maximum)	11 metres
Floor area per dwelling unit (minimum)	1 bedroom unit-55 square metres 2 bedroom unit-65 square metres

Number of dwelling units per building (maximum)	4
	3 bedroom unit 84 square metres

Privacy Yards

Each dwelling unit in a multiple attached dwelling shall be provided with a privacy yard clear of any walkway, building, communal amenity areas, or parking provided adjacent to each dwelling unit for the use of the occupants of the dwelling unit as follows:

- the privacy yard shall extend the entire width of the dwelling unit
- the minimum privacy yard depth shall be 6 metres from any exterior wall containing a habitable room window and 3 metres in front of a blank wall
- within the privacy yard there shall not be a public pedestrian walkway.

27.12 MULTIPLE UNIT DWELLING AND RESIDENTIAL WITH SUPPORTS ZONE PROVISIONS

Lot frontage (minimum)	20 metres
Lot Area (minimum)	730 square metres
Lot coverage (maximum)	45%
Front yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Rear yard (minimum)	7.5 metres
Interior side yard (minimum)	3 metres
Exterior side yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Landscaped open space (minimum)	30%
Main Building Height (maximum)	3 storeys

A triplex, fourplex, rowhouse and/or multiple unit dwelling which is further subdivided in accordance with Section 50 or 51 of the Planning Act is deemed to comply with provisions of Section 27.

27.13 PARKING REGULATIONS

Parking shall be provided in accordance with the General Provisions Section 3.26 Parking Regulations.

27.14 SPECIAL ZONES

R2-FW

The following provisions apply to lands zoned “R2-FW”. These lands are located in the floodway. This zone does not include lands located in the flood fringe (FF) as this is applied as an overlay.

New and expanding structures shall be established and constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures.

Existing buildings, structures, and uses established prior to the date of passing of this By-law continue to be permitted.

Existing buildings and/or structures may be replaced in constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures. The replacement structure shall not be larger than the dimensions of the existing structure and shall not affect flood control, erosion or any other natural hazard consideration or have been destroyed as a result of flooding or erosion.

New residential units, including additional residential units, shall not be permitted.

The placing or removal of fill will be subject to the approval of the Maitland Valley Conservation Authority.

27.14.1 R2-1

~~Notwithstanding the provisions of Section 27.1 to the contrary, the area zoned R2-1 may be used as a storage area for the existing municipal works garage. The zone provisions of Section 20 shall apply.~~

27.14.2 R2-2

Notwithstanding the provisions of Section 27.1 to the contrary, the area zoned R2-2 may also be used for a funeral home subject to the provisions of section 27.6.

Further, notwithstanding the maximum lot coverage provision of Section 27.6, on lands zoned R2-2, the maximum lot coverage shall not exceed 44%. Notwithstanding the exterior side yard setback requirements, on lands zoned R2-3, the minimum exterior side yard setback shall not be less than 3 metres. Parking, as provided on an adjacent property zoned R2-3, shall constitute the required parking in accordance with Section 3 of this By-law. Notwithstanding the provisions of Section 3, not more than two main buildings shall be permitted on lands zoned R2-2. All other provisions of this By-law continue to apply. (By-law 29-2005, Wingham).

27.14.3 R2-3

Notwithstanding the provisions of Section 27.2 to the contrary, lands zoned R2-3, may only be used as a parking area accessory to the existing use of the neighbouring R2-2 zone. No minimum setback for the parking area shall be required from the property line. All other provisions of this By-law continue to apply. (By-law 29-2005, Wingham).

27.14.4 R2-4

27.13.4.1.

Notwithstanding the provisions of Section 27.1 to the contrary, the lands zoned R2-4 may contain an existing single family residence and existing accessory commercial buildings. The commercial buildings are used for the growing and sale of flowers, spring bedding plants and accessory uses.

27.13.4.2.

The existing commercial buildings may be altered, repaired, or renovated in accordance with the provisions of Section 3.2 and the following.

27.13.4.3.

A new roof may be erected over the existing buildings and a new support wall maybe built immediately adjacent to the existing south side wall to support the roof.

27.13.4.4.

The area at the southwest corner of the existing commercial buildings may also be covered by a roof and enclosed, provided the enclosure does not extend beyond the established front of the commercial building (part of building located furthest west on property) or further into the south side yard than the new support wall for the new roof.

27.13.4.5.

All other applicable provisions of this By-law continue to apply. (By-law 2219-1993, Wingham).

27.14.5 R2-5

On lands zoned R2-5, the following additional provisions apply:

27.13.5.1.

Notwithstanding the provisions of Section 27.1 to the contrary; lands zoned R2-5 shall permit a maximum of two separate buildings containing dwelling units with the maximum number of dwelling units on the site not to exceed three. The permitted dwelling units shall include: a single family dwelling in the front building; and a converted dwelling containing 2 dwelling units to the rear of the single family dwelling. The dwelling units within the converted dwelling shall include two (2) two bedroom units.

27.13.5.2.

Notwithstanding the provisions of Section 3.19 of this By-law to the contrary, lands zoned R2-5 shall permit a maximum of two main buildings. Notwithstanding the provisions of 26.8 to the contrary, the established yards and setbacks created by the location of the existing main buildings shall be recognized as follows:

Converted Dwelling	Setbacks (Minimum requirements)
Front yard	29.0m
South side yard	1.0m
North side yard	13.7m
Rear yard	0.0m

Single Detached Dwelling	Setbacks (minimum requirements)
Front yard	7.0m
South side yard	1.5m
North side yard	5.7m
Rear yard	28.0m

27.13.5.3.

Notwithstanding Section 3.28 (Planting Strip Requirements) and 3.26 (Parking) to the contrary, existing fencing along the south lot line and the existing parking location to the rear of the single family dwelling, as existing on the date of passage of this by-law, shall be deemed to comply and shall be established as the minimum requirements for the subject property.

27.13.5.4.

Notwithstanding the provisions of Section 3.2, one existing accessory building with dimensions not exceeding 3.7m x 3.7m shall be permitted behind the single family dwelling.

27.13.5.5

Section 27.8 shall apply except as amended above, including a minimum amount of amenity area equal to 177 square metres. All other relevant provisions of this By-law continue to apply. (By-law 13-2002, Wingham).

27.14.6 R2-6

The Special Zone R2-6 is not applicable to lands within the Township of North Huron

27.14.7 R2-7

Notwithstanding the provisions of Section 27.5 to the contrary, on the lands zoned R2-7, the front lot line shall be along Centre St., the minimum lot size for the interior lot shall be 229 sq. metres and

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the corner lot shall be 283 sq. metres, the lot depth shall be 17.9 metres, the front yard setback shall be 3.5 metres for the garage, the rear yard setback shall be 1.5 metres and the maximum lot coverage shall be 42%. All other provisions of this By-law continue to apply. (By-law 41-2006, Wingham).

27.13.8 R2-8

Notwithstanding the provisions of Section 27 to the contrary, on the lands zoned R2-8, a multiple attached dwelling containing a maximum of 4 dwelling units shall be permitted subject to the following:

Lot Frontage (Min.)	7 metres
Lot Area (Min.)	300 sq. metres
Lot Depth (Min.)	35 metres
Lot Coverage (Min.)	45%
Front Yard (Min.)	8 metres
Interior Side Yard (Min.)	3 metres
Unattached side (Min.)	3 metres
Attached side (Min.)	0 metres
Landscaped Open Space (Min.)	30%
Building Height (Max.)	9 metres
Gross Floor Area (Min.)	90 sq. metres
Parking (Min.)	1 space per unit and may be located in the front yard

Accessory Buildings, Planting Strips, etc. in accordance with Section 3

All other permitted R2 uses shall continue to be subject to the zone provisions of Section 27. The – H (Holding Zone) will be lifted when a development agreement is signed to the satisfaction of the Township of North Huron.

All other provisions of this By-law continue to apply. (By-law 51-2007, Wingham)

27.13.9 R2-9

Notwithstanding the provisions of Section 27.5. to the contrary, on the lands zoned R2-9, the west interior side yard setback (min.) shall be 2 metres and the east interior side yard setback (min.) shall be 1.3 metres. The lot frontage is deemed to comply with the minimum lot frontage requirements of Section 26. All other provisions of this by-law continue to apply. (By-law 07-2008, Wingham)

27.13.10 R2-10

Notwithstanding the provisions of Section 27.4, to the contrary, on the lands zoned R2-10, the exterior side yard setback shall be a minimum of 1.8 metres for an attached garage.

27.13.11 R2-11

Notwithstanding the provisions of Section 3.2, to the contrary, on the lands zoned R2-11, accessory buildings shall be permitted in the front yard with a maximum height of 5 metres

27.13.12 R2-12

Notwithstanding the definition of Lot Line, Front, the front lot line shall be deemed to be the lot line abutting Elm Street. Notwithstanding the provisions of Section 27.10 to the contrary, on the lands zoned R2-12, the minimum lot depth shall be 28 metres, the lot coverage maximum for the interior unit shall be 50%, and the rear yard setback shall be 8 metres. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 18-2009)

27.13.13 R2-13

Notwithstanding the provisions of Section 27.10 to the contrary, on the lands zoned R2-13, the minimum lot depth shall be 36 metres, the lot coverage maximum for the interior unit shall be 45% and the maximum number of dwelling units in a multiple attached dwelling shall be 3. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 65-2009)

27.13.14 R2-14

Notwithstanding the provisions of Section 27.10 to the contrary, on the lands zoned R2-14, the north interior side yard setback (min.) shall be a minimum of 1.5 metres and the south interior side yard setback (min.) shall be a minimum of 1.5 metres. The existing lot depth of 37.82 metres is deemed to comply with the By-law. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 46-2010)

27.13.15 R2-15

Notwithstanding the provisions of Section 27, to the contrary, on lands zoned R2-15 the interior side yard setback (min) shall be 1.91 metres, and the rear yard setback (min) shall be 5.5 metres. Six parking spaces shall be permitted in the front yard. All other provisions of By-law 82-2008 continue to apply. (Amended by By-law 49-2011)

27.13.16 R2(-h)-X

The following uses shall be permitted in the R2(-h)-X Zone:

- A single detached dwelling
- A duplex dwelling a group home in a single detached dwelling
- A semi-detached dwelling
- A quadruplex
- A triplex
- A multiple attached dwelling (maximum of 6 units)
- Apartment
- Home for the aged
- Nursing home
- Retirement home

The following accessory uses shall be permitted in the R2(-h)-X Zone:

- A home occupation
- A bed and breakfast in a single detached or semi-detached dwelling
- Uses accessory to the permitted uses
- Dwelling converted containing not more than 4 additional dwelling units

The following permitted structures shall be permitted in the R2(-h)-X Zone:

- Buildings and structure for the permitted uses
- Buildings and structures accessory to the permitted uses

27.13.16.1

All permitted uses within the R2(-h)-X Zone shall be developed on full municipal services.

27.13.16.2

No person shall within the R2(-h)-X Zone use any lot, erect or use any building or structure for the purpose except in accordance with Schedule "B" – Wingham Creek Zoning Performance Table, as applicable.

27.13.16.3

ZONE PROVISIONS FOR R2(-h)-X

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Zone	Permitted Uses	Lot Requirements: MIN. LOT AREA INTERIOR LOT (square metres)	MIN. AREA EXTERIOR LOT (square metres)	MIN LOT FRONTAGE INTERIOR LOT (metres)	MIN LOT FRONTAGE EXTERIOR LOT (metres)	MIN. LOT DEPT H (metres)
R2-x	Single-Detached Dwelling	300	453	12.2	15	30(i)
	Semi-Detached Dwelling	300	360	10	12	30
	Duplex Dwelling	300	360	12.2	15	30
	Tri-plex	640	760	20	24	32
	Quadruplex	720	800	20	24	32
	Multiple Attached Dwelling Apartment/ home for the aged	200 per unit	300 per unit	7 per unit	10 per unit	30
	nursing home/ retirement home	700	820	20	26	32

MINIMUM YARDS (M)

Zone	Permitted Uses	FRONT (TO DWELLING) (metres)	FRONT (TO GARAGE) (metres)	SIDE (INTERIOR) (metres)	SIDE (EXTERIOR) (metres)	REAR (metres)
R2-x	Single-Detached Dwelling	4.5	6	1.2	3 (ii)	7
	Semi-Detached Dwelling	4.5	6	1.2	3 (ii)	7
	Duplex Dwelling	4.5	6	1.2	3 (ii)	7
	Tri-plex	4.5	6	3on one side 0 on attached side	3 (ii)	7
	Quadruplex	4.5	6	3on one side 0 on attached side	3 (ii)	7
	Multiple Attached Dwelling	4.5	6	3on one side 0 on attached side	3 (ii)	7

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Zone	Permitted Uses	FRONT (TO DWELLING) (metres)	FRONT (TO GARAGE) (metres)	SIDE (INTERIOR) (metres)	SIDE (EXTERIOR) (metres)	REAR (metres)
	Apartment/home for the aged nursing home/retirement home	4.5	6	6	6	7

Zone	Permitted Uses	MAX HEIGHT (M)	MAX. LOT COVERAGE (M)	#OF UNITS PER DWELLING (MAX)	MIN. LANDSCAPED OPEN SPACE (%)
R2-x	Single-Detached Dwelling	11	35	-	30
	Semi-Detached Dwelling	11	40	-	30
	Duplex Dwelling	11	40	-	30
	Tri-plex	11	40	-	30
	Quadruplex	11	40	-	30
	Multiple Attached Dwelling	11	40	6 <small>(As amended by By-law 4-2022)</small>	30
	Apartment/home for the aged nursing home/retirement home	4 storeys	40	-	35

- (i) Minimum lot depth shall be 28 metres
- (ii) Minimum exterior side yard setback of 6 metres to garage door
(Amended by By-law 62-2014)

27.13.17 R2-17

For the lands zoned R2-17, Queen Street is recognized as the exterior side lot line for a corner lot. Notwithstanding Section 27.10 to the contrary, the lands zoned R2-17 permit a minimum lot depth of 32 metres.
(As amended by By-law No. 11-2018)

27.13.18 R2-18

Notwithstanding Section 27.10 to the contrary, the lands zoned R2-18 permit a rear yard setback of 5 metres, a minimum lot depth of 24 metres and a maximum lot coverage of 54%. *(As amended by By-law 11-2018)*

27.13.19 R2-19

For the lands zoned R2-19, Mill Street is recognized as the front lot line for a corner lot. Notwithstanding the provisions of Section 27.10 to the contrary, the lands zoned R2-19 permit a minimum lot depth of 34 metres. This Special Zone exclusively permits multiple attached dwellings, up to a maximum of four (4) units. *(As amended by By-law 57-2019)*

27.13.20 R2-20

For the lands zoned R2-20, this Special Zone exclusively permits multiple attached dwellings, up to a maximum of four (4) units. *(As amended by By-law 57-2019)*

27.13.21 R2-21

Notwithstanding their R2 zoning, those lands zoned R2-21 shall be used in accordance with the R2 zone provisions excepting, however, that:

- i. The 'minimum lot area' for a multiple attached dwellings building shall be 700 square metres;
- ii. The 'minimum lot frontage' for a multiple attached dwellings building shall be 20 metres;
- iii. The 'minimum lot depth' for a multiple attached dwellings building shall be 35 metres;
- iv. The 'minimum front yard' for a multiple attached dwellings building shall be as existing on the day of passing of this By-law;
- v. The 'minimum rear yard' for a multiple attached dwellings building shall be as existing on the day of the passing of this By-law;
- vi. The 'minimum exterior side yard' for a multiple attached dwellings building shall be as existing on the day of passing of this By-law; and,
- vii. The parking requirements for a multiple attached dwellings building shall be 1.0 spaces per unit. *(As amended by By-law 11-2022)*

27.13.22 R2-22

Notwithstanding their R2 zoning, those lands zoned R2-22 shall be used in accordance with the R2 zone provisions excepting, however, that:

- i. The 'minimum interior side yard' for a semi-detached dwelling shall be 1.5 metres, except that the side yard along a common wall shall be 0 metres. *(As amended by By-law 11-2022)*

27.13.22 R2-23

On lands zoned R2-3, a professional office is a permitted use and shall be conducted entirely within the primary structure. Parking for the professional office use shall be located to the rear of the main building or in the side yard of the lot and located behind the front of the main building. Outdoor storage of materials or goods for the professional office use is prohibited.

SECTION 28 RESIDENTIAL HIGH DENSITY ZONE (R3)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

28.1 PERMITTED USES

- multiple-attached *Rowhouse* dwelling
- apartment building *Multiple unit dwelling*
- *Dwelling with supports subject to section 28.6*
- retirement home or home for the aged
- *Community facility within multiple unit residential dwelling*
- ~~hospice (as amended by By-law 98-2019)~~
- nursing home

28.2 ACCESSORY USES

- *Additional Residential Unit within a rowhouse subject to Section 26.12*
- home occupation
- uses accessory to the permitted uses

28.3 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

28.4 ~~MULTIPLE ATTACHED ROWHOUSE DWELLING - ZONE PROVISIONS~~

The Medium Density Residential, R2 Zone provisions for ~~multiple attached rowhouse~~ dwellings (Section 27.10 & 27.11) apply with the following modifications and additions:

~~28.4.1 Dwelling Units per Building~~

~~Maximum number of dwelling units per building: 8~~

~~28.4.2 Outdoor Common Amenity Area~~

~~Every building containing more than 4 dwelling units shall have an outdoor common amenity area with a minimum size of 25 square metres per dwelling unit. The common area shall have access from the dwelling and shall be located with regards to safety concerns.~~

~~28.4.2.1 Multiple Attached Rowhouse Dwellings on a Lot~~

~~More than 1 multiple attached dwelling unit may be established on a lot provided the dwellings also have the following minimum separation between the buildings:~~

~~an exterior wall containing a habitable window-18 metres~~

~~all other exterior walls-3 metres~~

28.5 Parking and Planting Strip Regulations

Refer to the General Provisions Section —Parking Regulations and Planting Strip Regulations

28.6 ~~APARTMENT BUILDING MULTIPLE UNIT DWELLING AND DWELLING WITH SUPPORTS - ZONING PROVISIONS~~

Lot frontage (minimum)	20 metres
Lot area (minimum)	730 square metres
Lot depth (minimum)	38 metres
Lot coverage (maximum)	40% 45%
Front yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Rear yard (minimum)	10 metres
Interior side yard (minimum)	6 metres
Exterior side yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Landscaped open space (minimum)	35 %

28.7 ~~APARTMENT BUILDING MULTIPLE UNIT DWELLING AND DWELLING WITH SUPPORTS - BUILDING REGULATIONS~~

Height of building (maximum)	3 storeys 6 storeys
Floor-area per dwelling unit (minimum)	Bachelor unit-37 square metres 1 bedroom unit-55 square metres 2 bedroom unit-65 square metres 3 bedroom unit-84 square metres Plus 9.3 square metres for every bedroom in excess of 3

~~No common walkway shall be located within 3 metres of a wall with a window~~

~~Balconies for apartment building dwelling units above grade shall be a minimum of 1.5 metres deep and 2.4 metres long and enclosed by a privacy screen or wall on the 2 sides which abut the building.~~

Privacy Yards

~~Each ground floor dwelling unit in an apartment dwelling shall be provided with a privacy yard clear of any walkway, building, communal amenity area, or parking as follows:~~

~~the minimum depth of the privacy yard measured at right angles from the wall it adjoins shall be a minimum of 6 metres from any exterior wall containing a habitable room window and 3 metres in front of a blank wall within the privacy yard there shall not be a public pedestrian walkway.~~

Outdoor Common Amenity Area

~~Every apartment containing more than 4 apartment units shall have an outdoor common amenity area with a minimum size of 25 square metres per dwelling unit. The common area shall have unobstructed access from the dwelling and shall be located with regards to safety concerns. **A communal amenity area of no less than 100 square metres with a square or rectangular orientation shall be provided.**~~

More than One Apartment Dwelling on a Lot

The provisions of Section 28.4.3 Multiple Attached Dwellings on a Lot, shall apply.

Title Separation of Dwelling Units

A rowhouse or multiple unit dwelling which is further subdivided in accordance with Section 50 or 51 of the Planning Act is deemed to comply with provisions of Section 20.

28.7.1 Parking and Planting Strip Regulations

Refer to the General Provisions Section —Parking Regulations and Planting Strip Regulations

28.8 NURSING HOME, RETIREMENT HOME, HOSPICE, AND HOME FOR THE AGED - ZONE PROVISIONS

(as amended by By-law 98-2019)

Lot frontage (minimum)	20 metres
Lot area (minimum)	For the first 5 units: 550 square metres and 75 square metres for each unit above 5
Lot coverage (maximum)	40 %
Front yard depth (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Rear yard depth (minimum)	10 metres
Interior side yard (minimum)	3 metres
Exterior side yard (minimum)	6 metres from a Municipal Road or 10 metres from County Highway
Landscaped open space (minimum)	30 %
Height of Building (maximum)	3 storeys 6 storeys
Amenity area (minimum per unit)	14 square metres

28.9 Parking and Planting Strip Regulations

Refer to the General Provisions Section —Parking Regulations and Planting Strip Regulations

28.10 SPECIAL ZONES

R3-FW

The following provisions apply to lands zoned “R3-FW”. These lands are located in the floodway. This zone does not include lands located in the flood fringe (FF) as this is applied as an overlay.

New and expanding structures shall be established and constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures.

Existing buildings, structures, and uses established prior to the date of passing of this By-law continue to be permitted.

Existing buildings and/or structures may be replaced in constructed in accordance with the requirements of the Maitland Valley Conservation Authority, including flood damage reduction measures. The replacement structure shall not be larger than the dimensions of the existing structure and shall not affect flood control, erosion or any other natural hazard consideration or have been destroyed as a result of flooding or erosion.

New residential units, including additional residential units, shall not be permitted.

The placing or removal of fill will be subject to the approval of the Maitland Valley Conservation Authority.

28.10.1 R3-1

Notwithstanding the provisions of Section 28.4 to the contrary those lands zoned R3-1 shall provide:

- an amenity area of 28 sq. metres per unit;
- the minimum separation distance between habitable room windows shall be 4.6 metres measured at right angles to the habitable room window.

The minimum separation distance measured at right angles, from a habitable room window and a public road allowance or parking area shall be 4.6 metres with the provision that a 3.0 metre buffered privacy zone is provided

The minimum separation distance measured at right angles, from a habitable room window and a walkway shall be 3.0 metres.

A buffering strip shall be provided on the lands that abut the commercial zone.

28.10.2 R3-2

Notwithstanding the zone provisions of Section 28.4, on lands zoned R3-2, the following standards shall apply:

minimum lot frontage-40 metres

minimum lot depth-36 metres

minimum lot area-1180 square metres

minimum front yard setback-4 metres

minimum south interior side yard -3.4 metres

minimum rear yard setback-8 metres

minimum north side yard setback-6 metres

Parking shall be in accordance with Section 3. (Amended by By-law 30-2002).

Notwithstanding the provisions of Section 28, to the contrary, on lands zoned R3-2 one apartment may be permitted within the cellar of the existing building. Notwithstanding Section 3, one dwelling unit, in its entirety, may be located in the cellar of the existing building. The finished floor level shall not be below the level of any sanitary or storm sewer servicing for the building or structure in which the dwelling is located. Proper storm water drainage shall be provided. All other applicable building code, fire code and servicing requirements shall be satisfied. (By-law 2409-1998, Wingham)

28.10.3 R3-3

Notwithstanding the provisions of Section 28.1 to the contrary, a maximum four (4) four-plex residential dwellings shall be permitted on lands zoned R3-3. Development shall be permitted in accordance with the following zone regulations:

Maximum number of buildings per lot-4 buildings

Maximum number of dwelling units per building-4 units

Minimum lot frontage-53.6 metres

Minimum lot depth-43 metres

Minimum lot area-2600 square metres

Minimum front yard depth-7.6 metres

Minimum rear yard depth-4.5 metres

Minimum side yard depth-3 metres

Landscaped open space (Minimum)-35%

Parking and accessory buildings shall be in accordance with Section 3

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Planting strip requirements of Section 3.28 shall apply along each side lot line adjacent to any newly constructed building containing dwelling units. All other applicable provisions of this By-law continue to apply. (By-law 2461(1999), Wingham)

28.10.4 R3-4

Notwithstanding the provisions of Section 28.1 and 28.4 to the contrary, the following special provisions apply to lands zoned R3-4:

Lot Frontage for each dwelling unit (min)	
unit with 2 walls attached to adjoining units	9 metres
unit with 1 wall attached to adjoining unit	10 metres
for unit on a corner lot	10 metres
Lot area for each dwelling unit (min.)	
unit with 2 walls attached to adjoining units	200 square metres
unit with 1 wall attached to adjoining unit	250 square metres
for unit on a corner lot	400 square metres
Lot depth (min.)	26.7 metres
Lot coverage (max)	
unit with 2 walls attached to adjoining units	50%
unit with 1 wall attached to adjoining unit (Amended by By-law 2490-2000)	50%
Front yard (min.)	6 metres
Rear yard (min.)	5.9 metres
Interior side yard	
min. for centre unit	0 metres
min. for end dwelling unit	1.2 metres
Exterior side yard	3 metres
Max. number dwelling units per building	3 units
Max. dwelling height	5 metres
Min. floor area per unit	98 square metres
Parking (min.) spaces	1 per dwelling unit

Planting strips in accordance with Section 3.28

One permitted accessory building not exceeding 9.3 metres square. The Privacy Yards and Outdoor Common Amenity Area requirements shall not apply. All other applicable provisions of this By-law continue to apply. (By-law 2453(1999), Wingham)

28.10.5 R3-5

Notwithstanding the provisions of Section 28, of this By-law to the contrary, on lands zoned R3-5 the following special provisions shall apply:

Lot Frontage-20 metres

Minimum setback of main building to street allowance-8 metres

Minimum setback of main building to any lot line-5 metres

Minimum setback of parking spaces and aisle to any lot line-1 metre

Maximum number of main buildings-3 buildings

Maximum number of dwelling units-12 units

Minimum number of parking spaces-18 spaces

A minimum space of 15 metres shall be maintained between the front exterior walls of buildings

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A minimum space of 5 metres shall be maintained between the end exterior walls of the buildings
Access shall only be permitted to Frances Street
Access to Junction Place road shall be prohibited
Planting strip provisions of Section 3.28 continue to apply
Parking area location provisions and parking area design standards of Section 3 continue to apply
All other provisions continue to apply. (By-law 33-2005, Wingham).

28.10.6 R3-6

Notwithstanding the provisions of Section 28 to the contrary, the following provisions shall apply to lands zoned R3-6:

28.10.6.1.

The lands zoned R3-6 shall not be used for residential purposes except in accordance with a plan of condominium creating a standard condominium corporation (as defined by the Condominium Act, 1998).

28.10.6.2

The whole of the lands within a standard condominium plan registered against the lands zoned R3-6 shall be a lot for the purposes of this By-law

28.10.6.3.

The lands zoned R3-6 shall permit one building with a maximum of 23 dwelling units subject to the following:

Lot area (minimum)	5000 square metres
Lot Frontage (minimum)	67 metres
Front yard adjacent to Shuter St. (min.)	17.5 metres
Rear yard (minimum)	29 metres
Side yard (minimum)	7 metres
Minimum outdoor parking spaces	12 spaces
Lot coverage (maximum)	30 %
Landscaped open space (minimum)	30 %
Building Height (maximum)	14 metres or 4 storeys

All other provisions of this By-law continue to apply. (By-law 6-2006, Wingham).

28.10.7 R3-7

Notwithstanding the provisions of Section 28 to the contrary, on the lands zoned R3-7 a maximum of 9 residential dwelling units are permitted within the existing building. Notwithstanding the provisions of Section 3 one dwelling unit in its entirety, may be located in the basement of the existing building. All applicable building code, fire code and servicing requirements shall be satisfied. Notwithstanding the provisions of Section 3.26 a minimum of 12 parking spaces shall be provided with a portion of the existing spaces along Carling Terrace extending onto the Municipal Road allowance. (By-law 34-2006, Wingham).

28.10.8 R3-8 (A)

Notwithstanding the provisions to the contrary, the minimum exterior side yard shall be a 4.0 metres, the minimum rear yard shall be 8.0 metres and the minimum lot depth shall be 32.3 metres (As amended by By-law 52-2021)

28.10.9 R3-8 (B) R3-9

Notwithstanding the provisions of Section 3.26 to the contrary, a minimum of 1.2 parking spaces shall be provided per dwelling unit, in addition to visitor parking. Notwithstanding the provisions in

Township of North Huron Zoning By-law

subsection 3.32.3 of the by-law, buildings may be located closer than 30 metres from the top-of-bank of the watercourse, on the lands zoned R3-~~89~~**9**. The setbacks for buildings and structures located closer than 30 metres from the top-of-bank will be established and addressed through the site plan control process (As amended by By-law 12-2022)

SECTION 29 MOBILE HOME PARK ZONE (R4)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

29.1 PERMITTED USES

- mobile home park

29.2 ACCESSORY USES

- home occupation
- passive and active recreation
- uses accessory to the permitted uses

29.3 PERMITTED STRUCTURES

- administrative, sales or rental office
- one dwelling unit within the rear portion or second storey of the main office or sales facility
one single detached residence accessory to the mobile home park use
- mobile home
- mobile home - double wide
- park or playground
- recreational or community centre
- swimming pool
- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

29.4 ZONE PROVISIONS FOR MOBILE HOME PARK

LOT AREA (minimum)-1 hectare

LOT FRONTAGE (minimum)-75 metres

FRONT YARD DEPTH (minimum)-6 metres from a Municipal Road or 10 metres from a County Highway

SIDE YARD DEPTH (minimum)-3 metres

EXTERIOR SIDE YARD DEPTH (minimum)-6 metres from a Municipal Road or 10 metres from a County Highway

REAR YARD DEPTH (minimum)-8 metres

BUILDING HEIGHT (maximum)-11 metres

29.5 ZONE PROVISIONS FOR A MOBILE HOME SITE

SITE AREA (minimum)-420 square metres

SITE FRONTAGE (minimum)-13.5 metres

FRONT YARD (minimum)-3 metres from interior road

INTERIOR SIDE YARD (minimum)-2 metres

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EXTERIOR SIDE YARD (minimum)-3 metres from interior road

REAR YARD (minimum)-3 metres

UNIT FLOOR AREA (minimum)-55 square metres

SITE COVERAGE (maximum)-35 %

29.6 SPECIAL PROVISIONS FOR MOBILE HOME PARKS

29.6.1 Access

Each mobile home site within a mobile home park shall be located on an internal access road which shall have a dust free surface and shall be a minimum traveled width of 3 metres for one-way traffic and 6 metres for two-way traffic.

29.6.2 Additions and Accessory Structures

Additions to mobile homes (such as a porch, sunroom, deck, or deck cover) shall be permitted provided that the yard setback and lot coverage provisions for the lot are maintained.

Buildings and structures accessory to a mobile home on a mobile home site shall be permitted in accordance with the General Provisions Accessory Building Section. No more than 2 accessory buildings or structures shall be permitted on a mobile home site.

29.6.3 Density

The maximum density of mobile home units in a mobile home park shall be 20 units per gross hectare.

29.6.4 Parking

Each mobile home site shall be provided with at least 2 car parking spaces per site.

Parking for other uses shall be in accordance with Section 3.25 General Provisions.

29.6.5 Recreation Space / Open Space

Not less than 10% of the gross area of a mobile home park shall be used as recreation space, placed in locations convenient to all residents.

29.6.6 Separation

Mobile homes and any part thereof shall be separated from each other by not less than 4 metres. Mobile homes and any part thereof shall be separated from any main or accessory building for the mobile home park by not less than 4 metres.

29.6.7 Services

Each mobile home located within an urban area mobile home park shall be provided with a municipal piped water supply and municipal sewage disposal facilities, solid waste disposal, storm drainage, hydro, street lighting, telephone and road maintenance.

In existing mobile home parks, without full services, expansions will be permitted based on the approval of the appropriate authority.

29.6.8 Skirting and Foundation for Mobile Homes

Each mobile home unit shall be placed on a permanent substructure or permanent foundation supports and shall be provided with durable skirtings, with access where necessary, to screen the view of the undercarriage or foundation supports.

29.6.9 Outdoor Storage

There shall be no outside storage of any furniture, domestic equipment or seasonally used equipment on the mobile home site.

Outside storage may occur within a special communal storage area provided by the mobile home park. The communal storage area may be located in the rear or side yard in accordance with the General Provisions Section, Accessory Structures.

29.6.10 Units per Site

Not more than one mobile home unit shall be placed on any mobile home site.

29.7 SPECIAL ZONES

SECTION 30 ~~PROFESSIONAL OFFICE ZONE~~ RESIDENTIAL GREENFIELD ZONE (R5)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

30.1 PERMITTED USES

- ~~dwelling units, maximum of 2~~
- ~~professional office~~
- ~~uses accessory to permitted uses~~

30.2 ZONE PROVISIONS

- ~~Zone provisions shall be in accordance with the Section 26 R1 RESIDENTIAL LOW DENSITY ZONE~~

30.3 DWELLING UNITS ZONE PROVISIONS

Type of Dwelling	Minimum Floor Area (Per Dwelling Unit)
Bachelor Dwelling Unit	37 square metres
1 Bedroom Dwelling Unit	55 square metres
2 Bedroom Dwelling Unit	65 square metres
3 Bedroom Dwelling Unit	84 square metres, plus 10 square metres for each bedroom in excess of 3

30.4 PARKING

~~Shall be located to the rear of the main building or in the side yard of the lot and located behind the front of the main building. The number of parking spaces for each permitted use shall be in accordance with the Parking Provisions of the General Provisions Section.~~

30.5 ACCESSORY BUILDING

~~A professional office shall be conducted entirely within the primary structure.~~

30.6 OUTDOOR STORAGE

~~Outdoor storage of materials or goods is prohibited.~~

30.7 FRONT YARD

~~The front yard shall be maintained for landscaping and open space.~~

30.8 FENCING

~~Any yard abutting a Residential Zone shall be screened by a fence, a minimum of 1.8 metres in height above ground level and kept in a neat and attractive manner.~~

30.9 SIGNS

~~All signs shall be erected in accordance with the Township of North Huron Sign By-law.~~

~~30.10 SPECIAL ZONES~~

SECTION 31 GOLF COURSE ZONE (RC1)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

31.1 PERMITTED USES

- a golf course and/or driving range and associated recreational uses including restaurant, swimming pool, tennis courts, miniature golf course and country club facility
- an accessory dwelling unit detached from or part of any non-residential building or structure
- agricultural use, limited

31.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

31.3 ZONE PROVISIONS

LOT SIZE (minimum)-3 hectares

LOT FRONTAGE (minimum)-75 metres

For buildings and structures the following minimum setbacks shall apply:

FRONT YARD-30 metres, except that a driving range booth less than 15 square metres in area may have a front yard setback of 10 metres

INTERIOR SIDE YARD-8 metres

EXTERIOR SIDE YARD-30 metres, except that a driving range booth less than 15 square metres in area may have an exterior side yard setback of 10 metres

REAR YARD-8 metres

LOT COVERAGE (maximum)-10 %

PARKING - see GENERAL PROVISIONS Section

LIGHTING-All lighting and illuminated signs shall be arranged so as to deflect light away from adjacent properties.

31.4 BUILDING REGULATIONS

BUILDING HEIGHT (maximum)-12 metres

31.5 Regulations for Accessory Residential Uses

- ~~Minimum floor area per dwelling unit shall be in accordance with the following:~~
 - ~~— fully detached residence 84 square metres~~
 - ~~- a residence as part of the non-residential building or structure 70 square metres~~
- The dwelling unit is completely self-contained and has direct access to the outside.

31.6 SPECIAL ZONES

SECTION 32 RECREATIONAL TRAILER PARK AND CAMPGROUND ZONE (RC2)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

32.1 PERMITTED USES

- campground
- conservation
- forestry
- miniature golf course
- park, private
- recreation, active
- recreation centre
- recreation, passive
- recreational trailer and tent park
- uses accessory to the trailer park and campground use including recreational vehicle sales and service

32.2 PERMITTED STRUCTURES

- buildings and structures for the permitted uses
- buildings and structures for the permitted uses including recreational trailers, park model trailers, but not including a mobile home
- one accessory dwelling unit for the owner or manager of the trailer park and campground, either detached or attached to a permitted structure
- one accessory dwelling unit attached to a permitted structure for staff accommodation
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

32.3 ZONE PROVISIONS

LOT SIZE (minimum)-4 hectares

LOT FRONTAGE (minimum)-40 metres

For buildings and structures the following minimum setbacks shall apply:

FRONT YARD-20 metres

INTERIOR SIDE YARD-7.5 metres

EXTERIOR SIDE YARD-20 metres

REAR YARD-7.5 metres

TRAILER SITE AREA (minimum)-150 square metres

LOT COVERAGE (maximum)-30 %

PARKING

Each trailer or campground site shall be provided with at least 1 car parking space.

32.4 BUILDING REGULATIONS

BUILDING HEIGHT (maximum)-9 metres

32.5 REGULATIONS FOR ACCESSORY RESIDENTIAL USE FOR THE MANAGER/OWNER/STAFF

- Minimum floor area for the dwelling unit shall be in accordance with the following:
 - fully detached residence-84 square metres
 - a residence as part of the non-residential building or structure-70 square metres
- A separate direct pedestrian access to the dwelling unit shall be provided

32.6 SPECIAL PROVISIONS

32.6.1 Recreational Space

Not less than 10% of the gross area of the lot shall be used as communal recreational area. Natural areas such as ravines, swamps or open water shall not be included in the calculation of recreational space

32.6.2 Natural Area Open Space

Not less than 20% of the gross area of the lot shall be used as communal open space which can include ravines, swamps or open water.

32.6.3 Density of Development

Overall density of the entire development shall not exceed 15 recreational vehicle/trailer sites or camp sites per gross hectare.

32.6.4 Additions to Trailers

Structures, in the form of additions to trailers, are permitted to be established in the RC2 zone as an accessory "add-on" provided that the total floor area for the addition(s) does not exceed the floor area of the trailer.

32.6.5 Lighting

All lighting and illuminated signs shall be arranged so as to deflect light away from adjacent properties.

32.7 SPECIAL ZONES

SECTION 33 SALVAGE YARD ZONE (SY)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

33.1 PERMITTED USES

- motor vehicle wrecking establishment
- salvage yard
- uses accessory to the permitted uses including the sale of motor vehicles and an accessory motor vehicle repair shop

33.2 PERMITTED STRUCTURES

- accessory residence to be owned and occupied by the owner/staff of the permitted uses
- storage shed
- buildings and structures for permitted uses
- buildings and structures accessory to the permitted uses as per Section 3.3. (as amended by By-law 98-2019)

33.3 ZONE PROVISIONS

ZONE AREA (maximum)-6 hectares

LOT FRONTAGE (minimum)-45 metres

FRONT YARD DEPTH (minimum)-20 metres from a municipal road, 25 metres from a County or Provincial Highway

SIDE YARD DEPTH (minimum)-3 metres, except:

- 15 metres minimum where any side lot line abuts any Non-Industrial Zone
- 1 metre minimum where any side lot line abuts any railway right-of-way

EXTERIOR SIDE YARD DEPTH (minimum) -20 metres from a municipal road, 25 metres from a County or Provincial Highway

REAR YARD DEPTH (minimum)-3 metres, except:

- 15 metres minimum where any rear lot line abuts any Non-Industrial Zone
- 1 metre minimum where any rear lot line abuts a railway right-of-way

33.4 BUILDING REGULATIONS

BUILDING HEIGHT (maximum)-12 metres

33.5 REGULATIONS FOR ACCESSORY RESIDENTIAL USES

LOT AREA (minimum)-4 000 square metres

FRONT YARD DEPTH (minimum)-20 metres from a municipal road, 25 metres from a County or Provincial Highway

~~MINIMUM FLOOR AREA PER DWELLING UNIT~~

~~Fully detached residence-84 square metres~~

~~A residence as part of the non-residential building or structure-70 square metres~~

33.6 SEPARATION DISTANCE

Notwithstanding any other provision of this by-law to the contrary, no residential, institutional, commercial, industrial or recreational building or structure, located on a separate lot shall be established unless it complies with the Minimum Distance Separation (MDS) Formulae. These provisions shall not apply in an urban designation.

33.7 SPECIAL PROVISIONS

33.7.1 Planting Strip

Notwithstanding the General Provisions, the open storage of all salvage yards shall be surrounded by a solid fence and a planting strip with a minimum height of 3 metres.

33.7.2 Site Plan Control

The lands zoned SY may be subject to Site Plan Control and/or Development Agreement.

33.7.3 Open Storage and Display

- No open storage or display will be permitted in the required front yard or required exterior side yard.
- With the exception of the required front yard and the required exterior side yard, open storage or display is permitted in the front yard if enclosed by the required fence or planting strip.
- No open storage shall be permitted higher than the planting strip or fence.

33.7.4 Accessory Sale of Motor Vehicles

The motor vehicles to be sold are accessory to a motor vehicle repair shop on the property and may include the sale of other used motor vehicles. The display area for the sale of motor vehicles shall be limited to 10 vehicles and may be located in the required yard at a setback of 10 metres from the exterior side or front property line.

This display area for the accessory sale of motor vehicles shall not include vehicles which are derelict.

33.8 SPECIAL ZONES

33.8.1 SY-1

Notwithstanding the provisions of Section 33.3 to the contrary, in the area zoned SY-1, the existing east side yard for the existing shed is the permitted side yard. Any proposed buildings or structures will require a westerly side yard of 150 metres. The salvage yard does not permit the storage and/or handling and/or sale of waste paper, rags, wood or bottles. No severances within or along the SY-1 line will be permitted. (By-law 11-1992, East Wawanosh)

SECTION 34 HOLDING ZONE (-h)

Within this ZONE, no person shall establish any use of land or building, or erect or alter any building or structure for any purpose except in accordance with the following provisions:

34.1 PERMITTED USES

- uses buildings and structures lawfully in existence on the date of passing of this By-law
uses, buildings and structures accessory to permitted uses

34.2 SPECIAL PROVISIONS

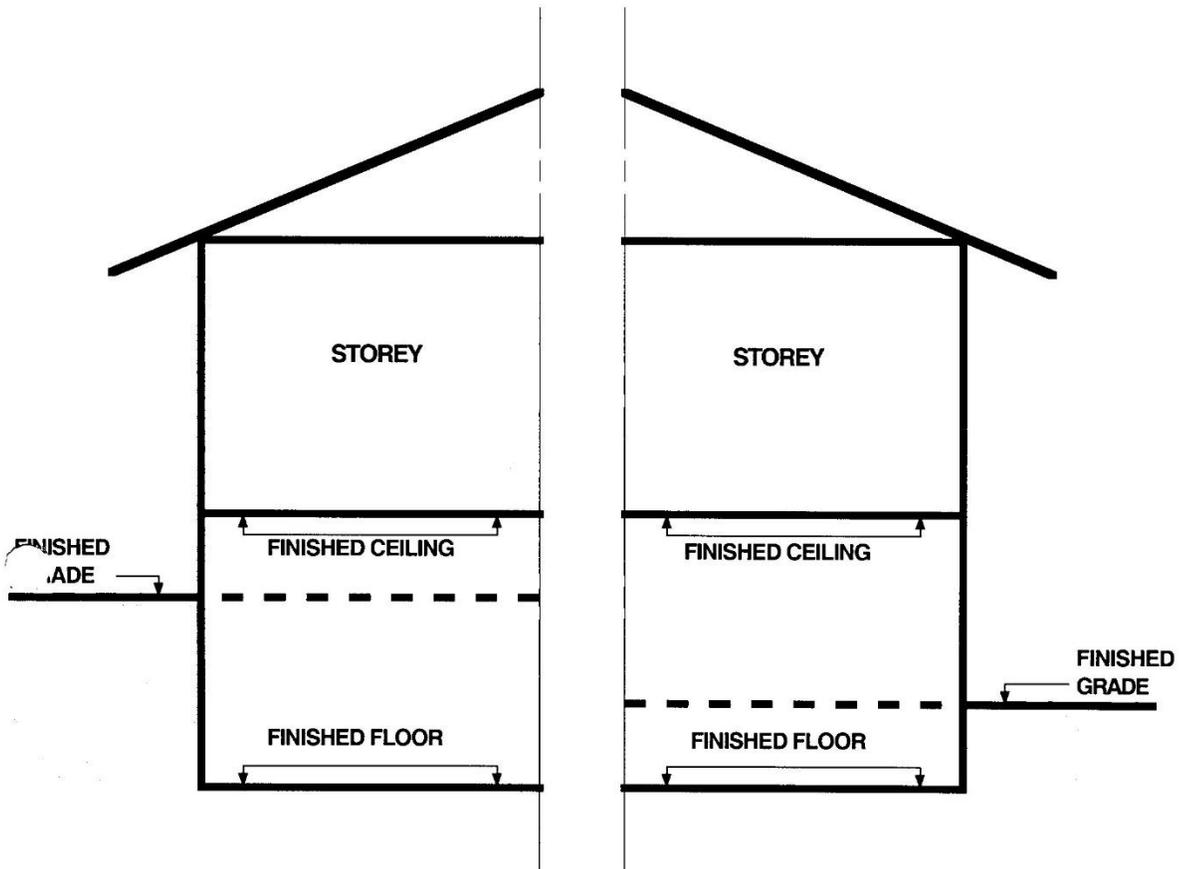
34.2.1 New Development

No new development of land will be permitted in a Holding (-h) Zone, until such time as Council has passed a By-law removing the holding symbol.

34.2.2 Existing Residences

Existing residences will be allowed to expand, enlarge or re-establish provided that the provisions of the R1 or R2 zone are complied with and the number of dwelling units is not increased.

**APPENDIX 1
ILLUSTRATION OF CELLAR
AND BASEMENT DEFINITIONS***

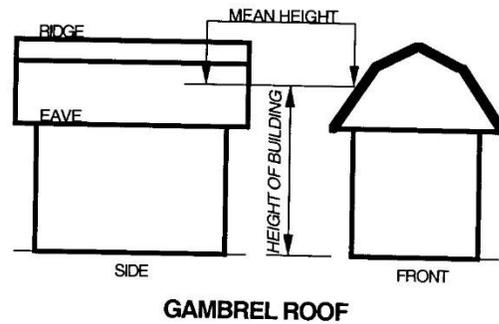
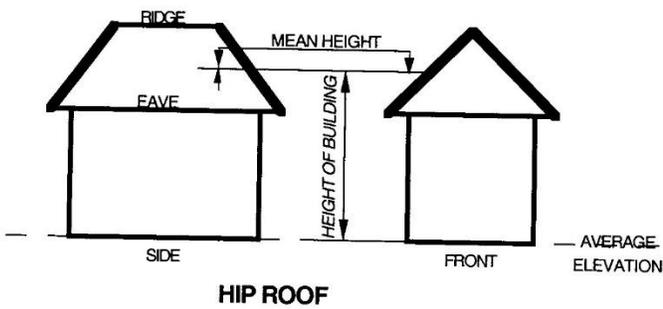
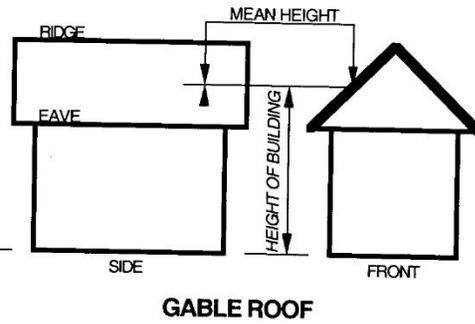
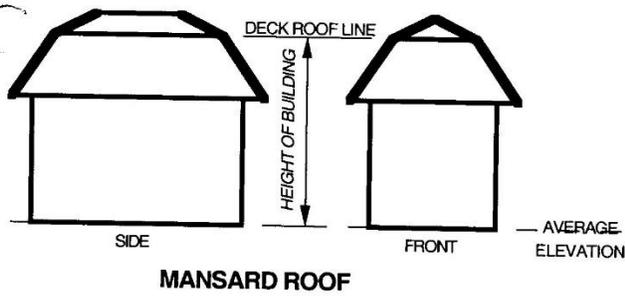
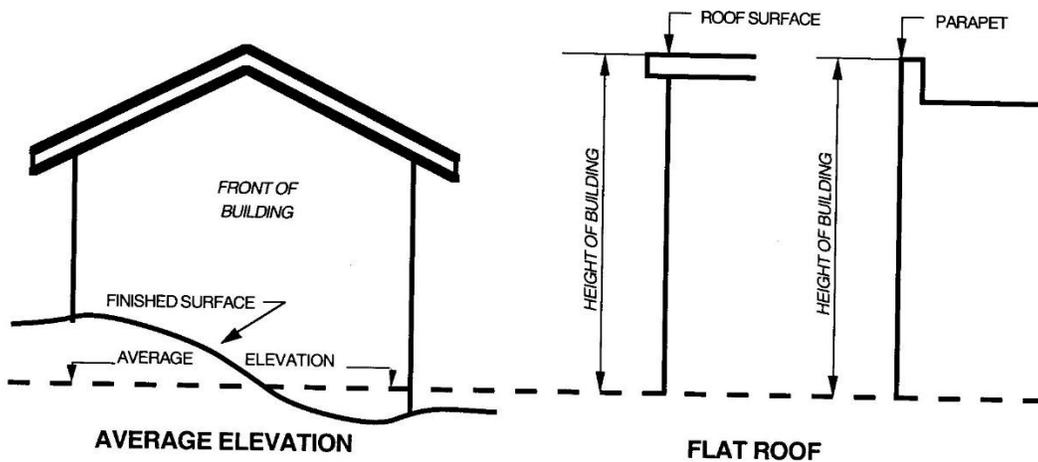


CELLAR
HAS *MORE* THAN ONE HALF OF
ITS HEIGHT, FROM FINISHED
FLOOR TO FINISHED CEILING,
BELOW ADJACENT FINISHED
GRADE.

BASEMENT
HAS *LESS* THAN ONE HALF OF
ITS HEIGHT, FROM FINISHED
FLOOR TO FINISHED CEILING,
BELOW ADJACENT FINISHED
GRADE.

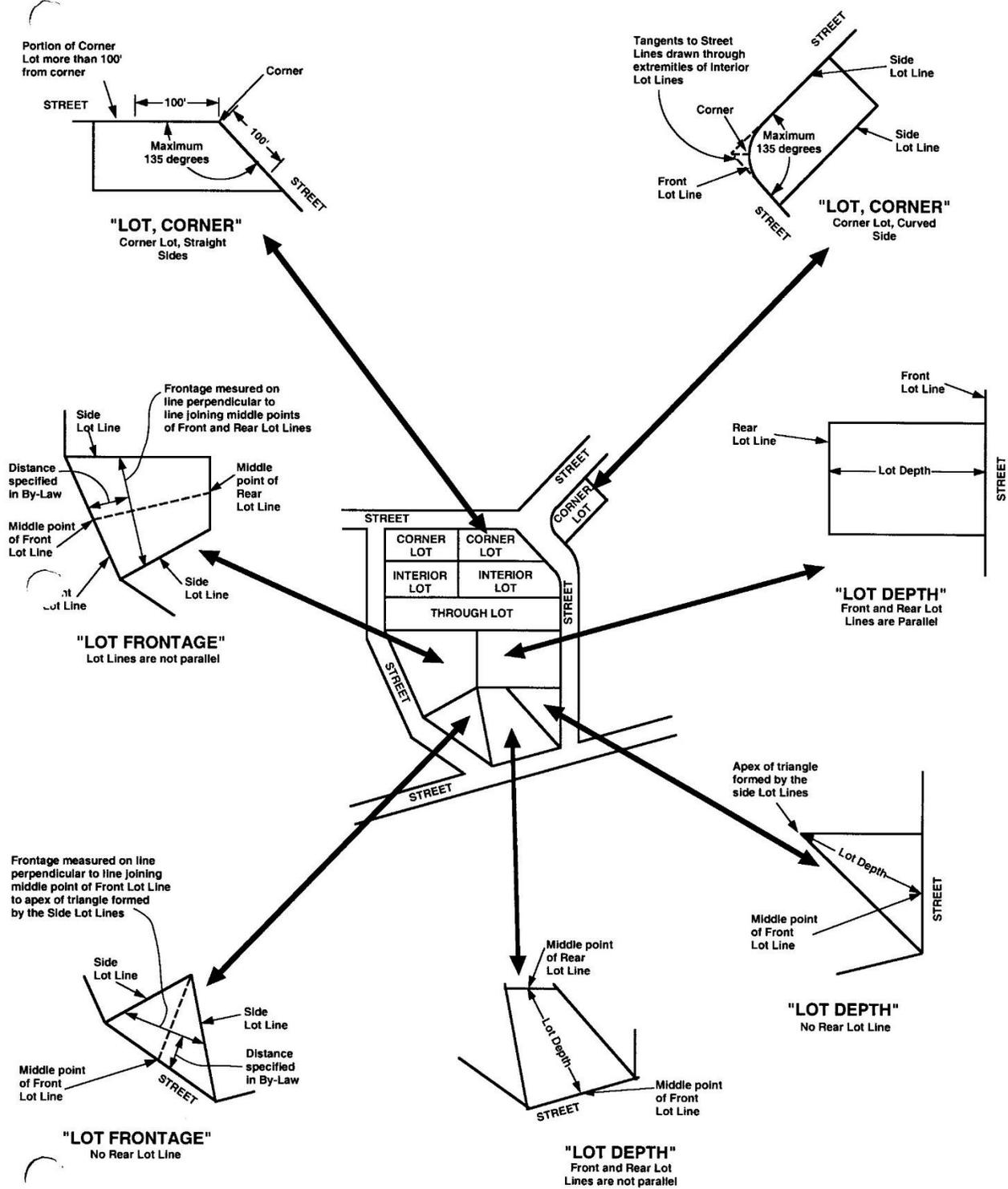
*THE ILLUSTRATION OF CELLAR
AND BASEMENT DOES NOT FORM
PART OF THIS BY-LAW, BUT IS
PROVIDED FOR CONVENIENCE.

**Appendix 2
Illustration Of Heights
Of Buildings***



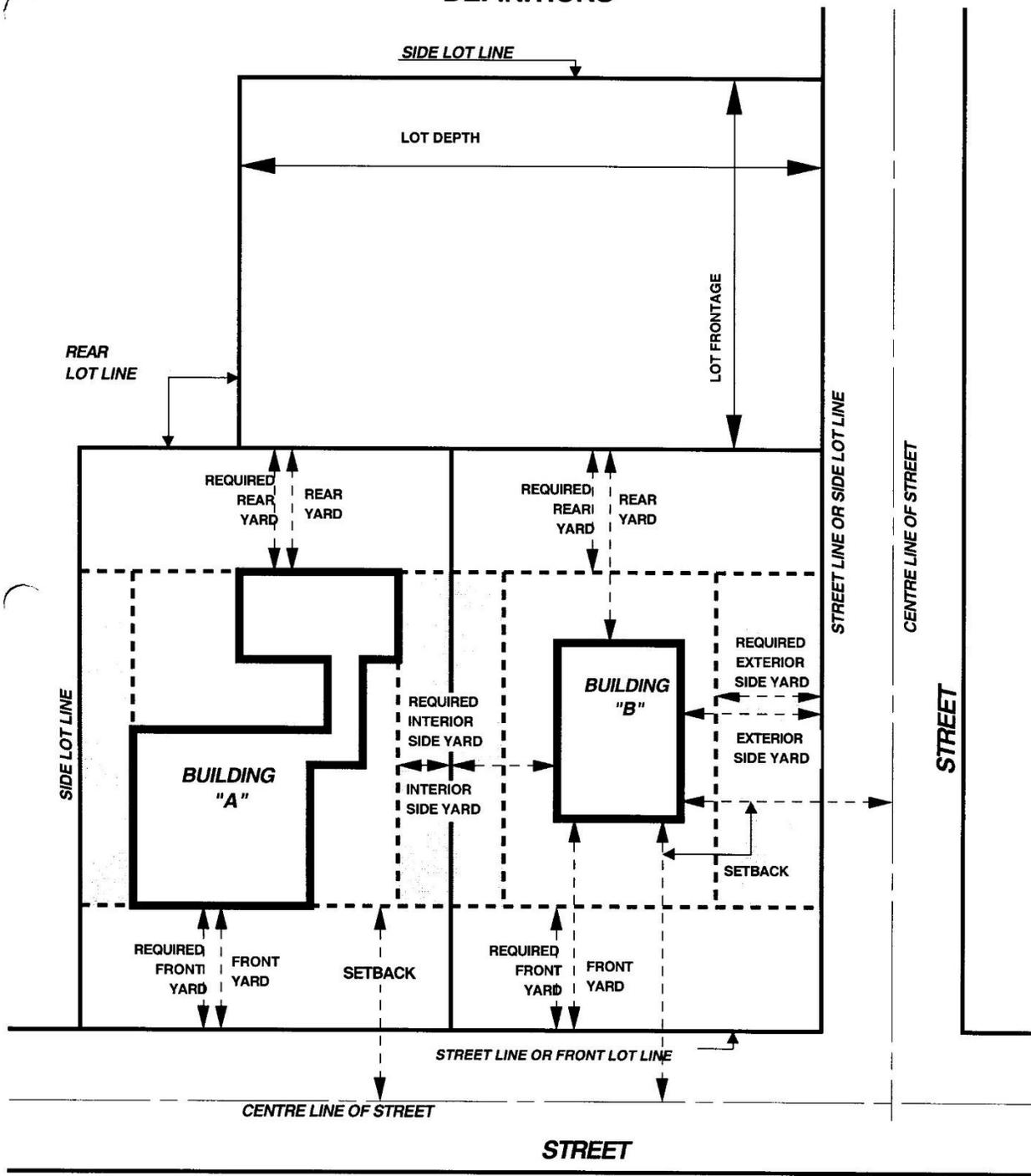
*THE ILLUSTRATIONS ARE FOR CONVENIENCE ONLY AND DO NOT FORM PART OF THIS BY-LAW.

**APPENDIX 3
ILLUSTRATION OF LOT DEFINITIONS***



*The illustrations are for convenience only and do not form part of this By-Law.

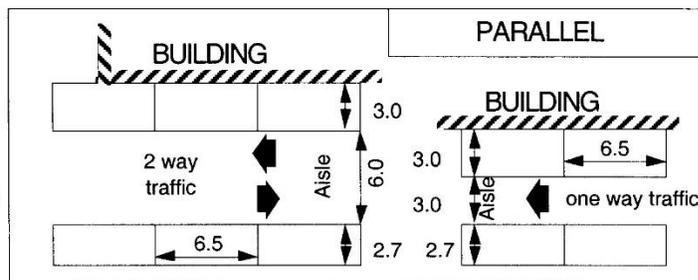
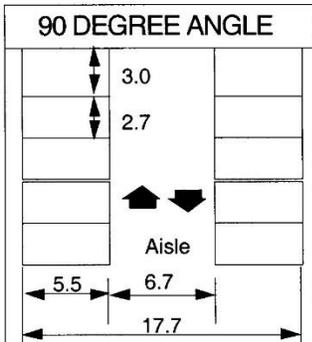
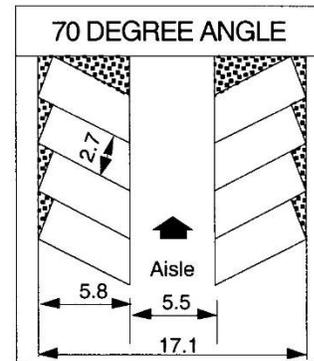
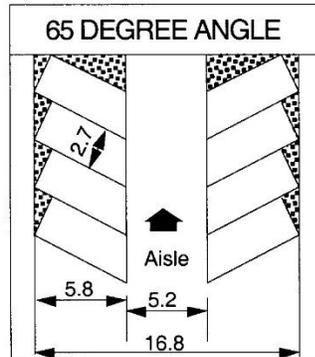
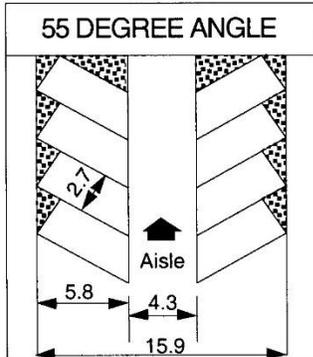
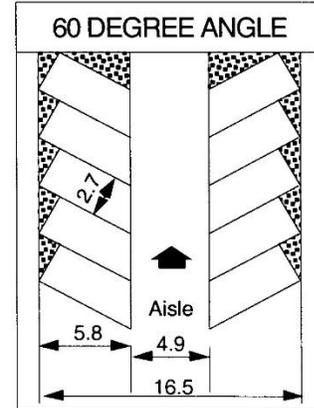
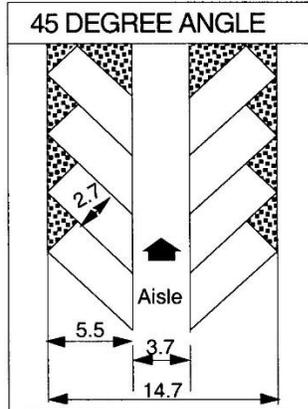
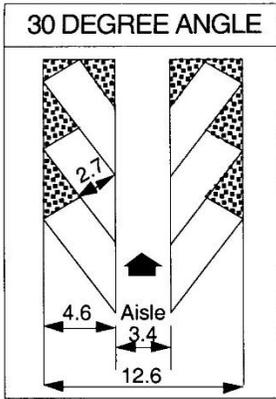
APPENDIX 4 ILLUSTRATION OF YARD DEFINITIONS*



BUILDING "B" VOLUNTARILY INCREASED FRONT YARD, SIDE YARD, REAR YARD AND SETBACK ON CORNER LOT

*The illustrations are for convenience only and do not form part of this By-Law.

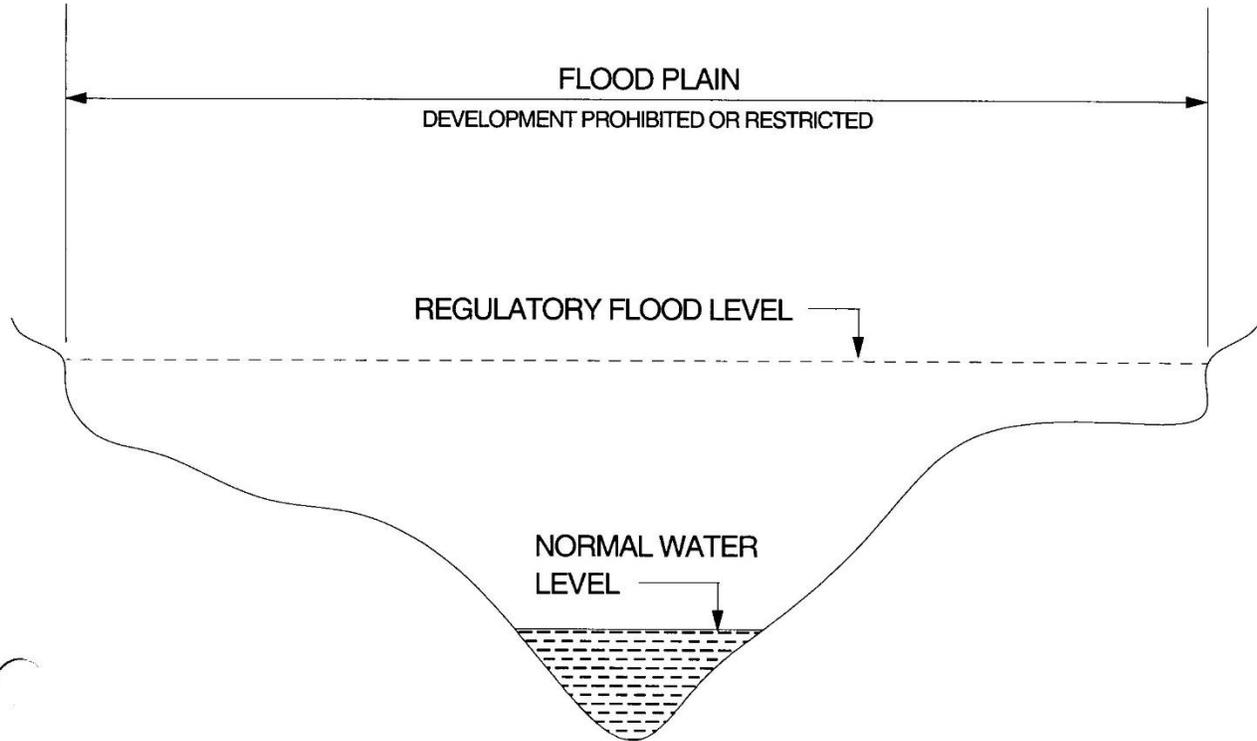
APPENDIX 5
 Illustration Of Parking Area Regulations
 Requirements by Configuration*



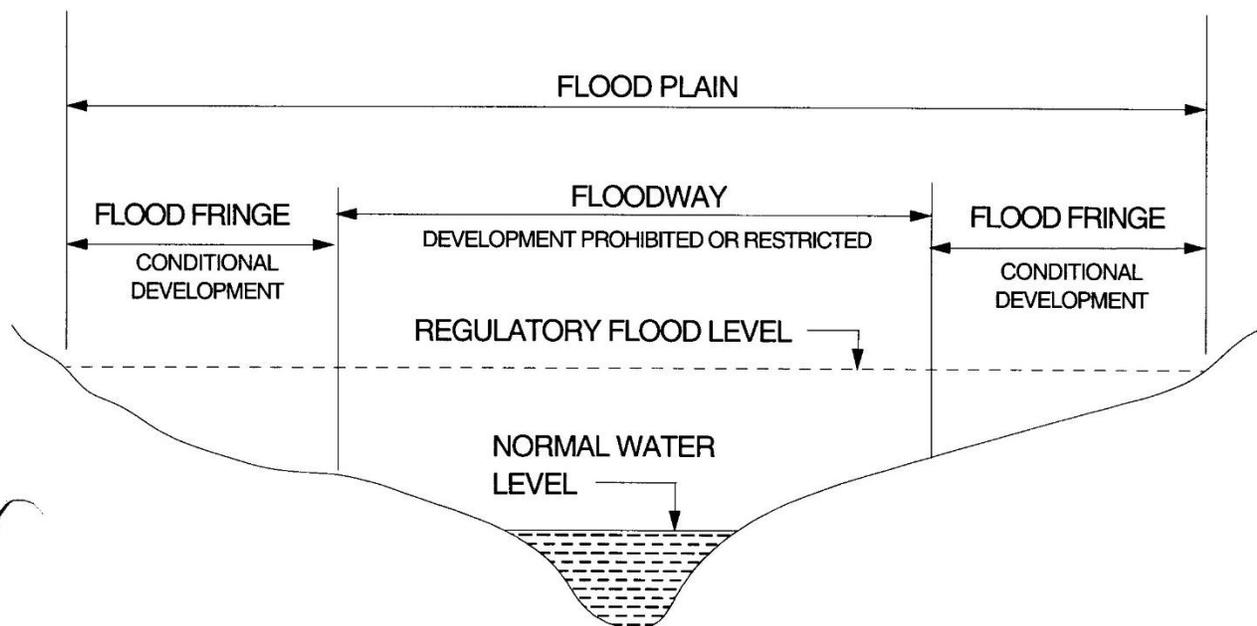
* THE ILLUSTRATIONS ARE FOR CONVENIENCE ONLY AND DO NOT FORM PART OF THIS BY-LAW

APPENDIX 6

ONE ZONE CONCEPT

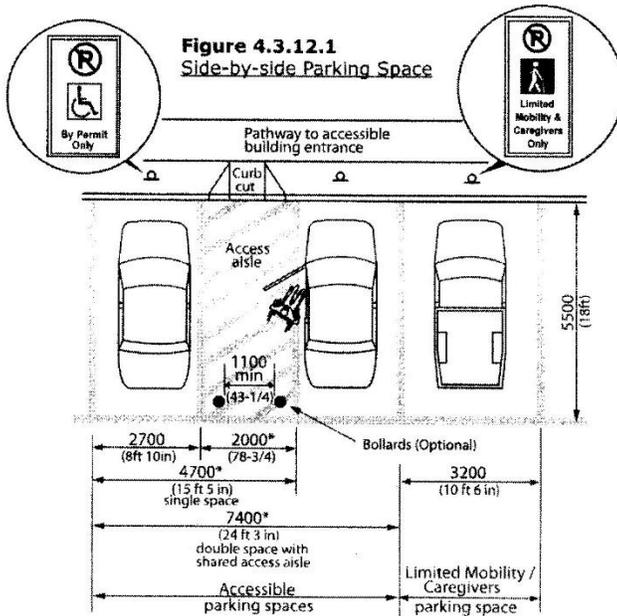


TWO-ZONE FLOODWAY - FLOOD FRINGE CONCEPT



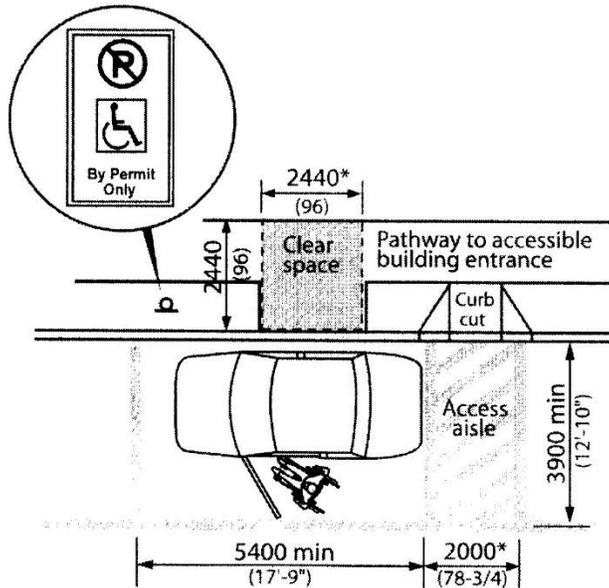
Appendix: 7

Figure 1: Side-by-side Parking Space



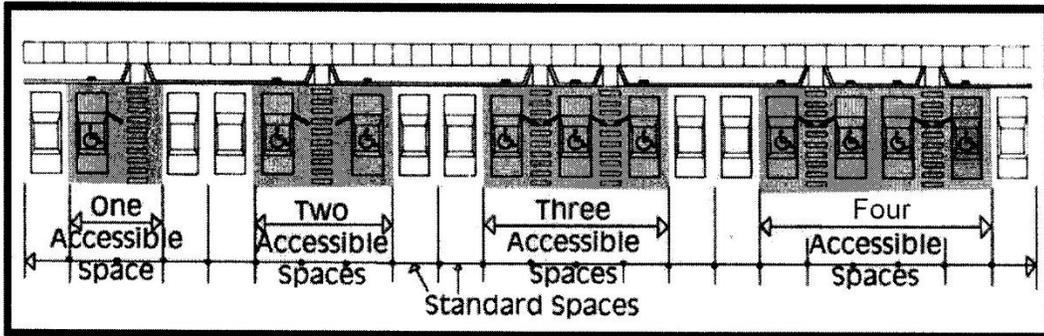
Source: City of London 2006 Facility Accessibility Design Standards

Figure 2: Parallel Parking Space



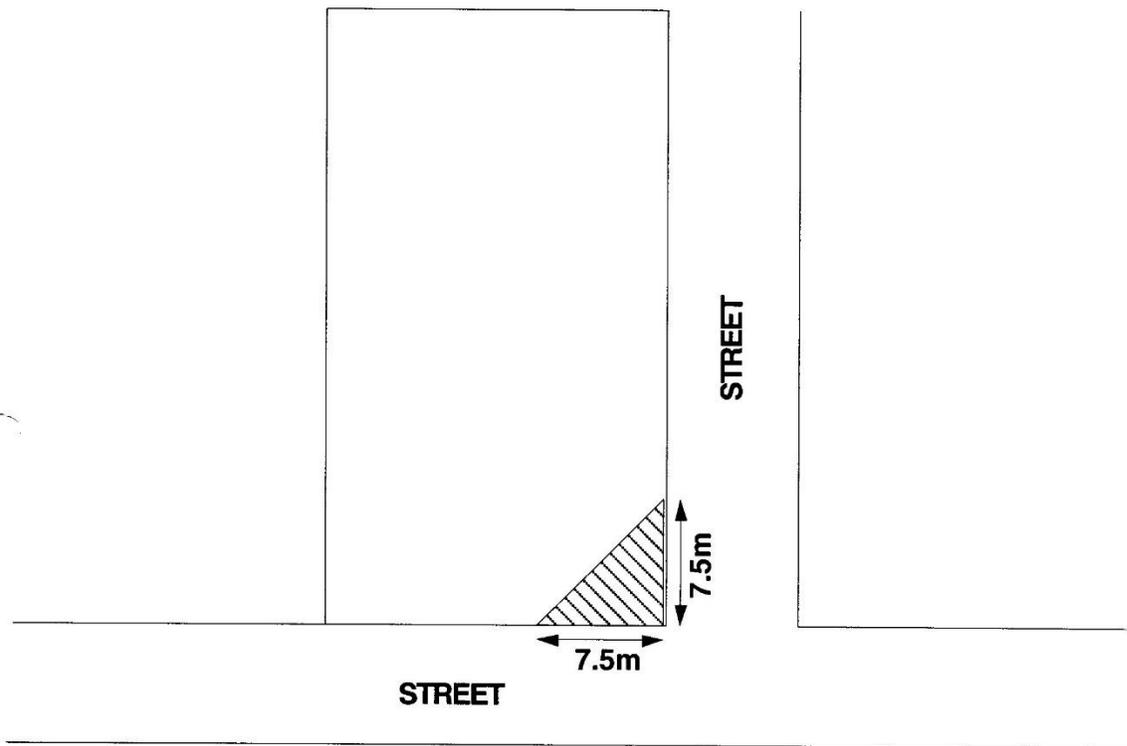
Source: City of London 2006 Facility Accessibility Design Standards

Figure 3: Design of Multiple Side-by-side Parking Spaces



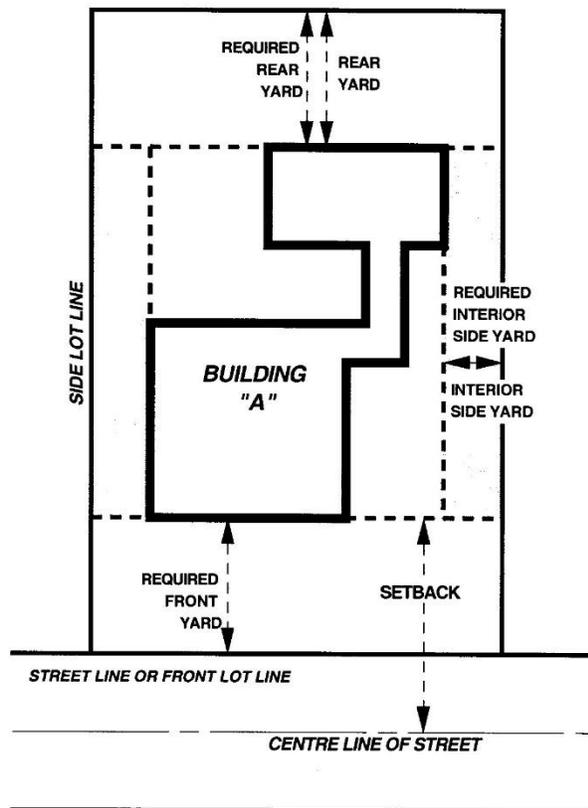
Source: City of Peterborough 2002 Access Guidelines, 3rd Edition

APPENDIX 8 SIGHT TRIANGLES



APPENDIX 9

***ENCROACHMENTS IN
YARDS, PERMITTED**



*The illustrations are for convenience only and do not form part of this By-Law.

TOWNSHIP OF NORTH HURON

Zoning By-law

Draft Zoning By-law Amendment 2023 Update and Review

Proposed Zone (Mapping) Changes

Last Revised: March 15, 2023

Please note:

- Proposed zone changes are noted in **Bold Red** text, which displays “existing zone → proposed zone”
- Existing zones are shown in **Bold Black** text
- A guide to the zone symbol names is included on the next page

Table 1: Zone Name Guide (sorted by classification)

Agriculture	Residential
AG1 – General Agriculture AG2 – Restricted Agriculture AG3 – Agricultural Commercial Industrial AG4 – Agricultural Small Holding	R1 – Residential Low Density R2 – Residential Medium Density R3 – Residential High Density R4 – Mobile Home Park R5 – Professional Office (<i>proposed to be removed and renamed as Greenfield Residential</i>)
Natural Environment	Commercial
NE1 – Natural Environment Full Protection NE2 – Natural Environment NE3 – Natural Environment Development Permitted OS – Urban Natural Environment	C1 – Village Commercial C2 – Radio Television Commercial C3 – Highway Commercial C4 – Core Commercial C5 – Fringe Core Area Commercial
Extractive	Community Facility
ER1 – Extractive Resource ER2 – Extractive Industrial	CF – Community Facility
Industrial	Recreation
IND1 – Light Industrial IND2 – General Industrial	RC1 – Golf Course RC2 – Recreational Trailer Park and Campground
Future Development	Flood Hazard
FD – Future Development	FF – Flood Fringe* (overlay) FW – Floodway
Holding	Other
(-h) – Holding*	DS – Disposal SY – Salvage Yard

Explanatory notes:

(-h) is a holding symbol with may be attached to any underlying zone type. No new development of land will be permitted in a Holding (-h) Zone, until such time a By-law removing the holding symbol is passed.

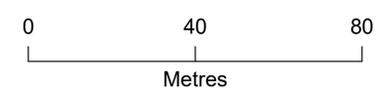
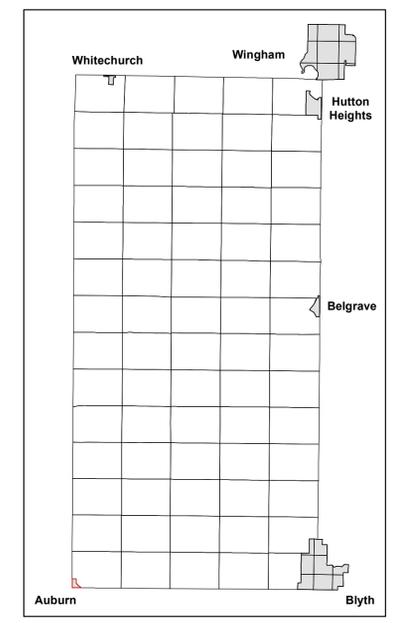
FF (Flood Fringe) is used as an overlay on top of the underlying zone in areas that are within the flood fringe mapping as provided by the conversation authority.

Within each parent zone, there may be a site-specific special zone. Where the Zone symbol is followed by a dash and a number or symbol, (for example R2-1 or R2-FW), then special provisions apply to such lands and such special provisions will be found by reference to that section of the By-law which deals with that particular zone.

TOWNSHIP OF NORTH HURON ZONING BY-LAW

AUBURN - A1

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:800

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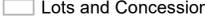
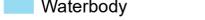
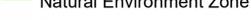
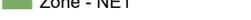
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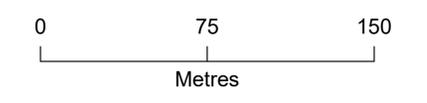
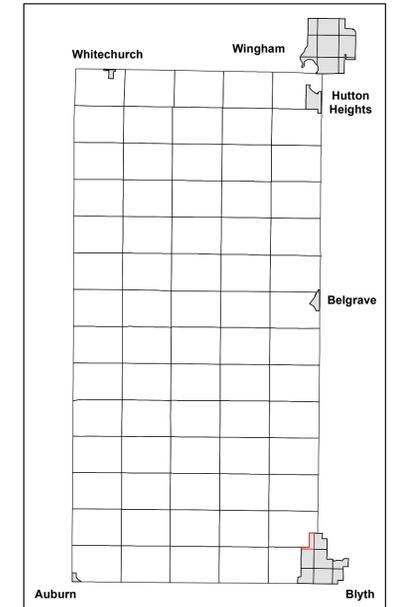


Ashfield-Colborne-Wawanosh

Central
Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW BLYTH - A1

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,500

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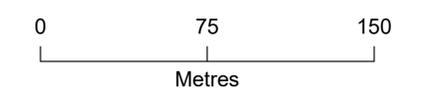
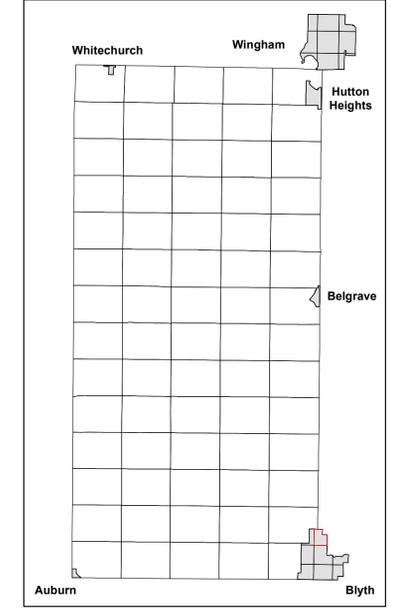


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TOWNSHIP OF NORTH HURON ZONING BY-LAW BLYTH - A2

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,500

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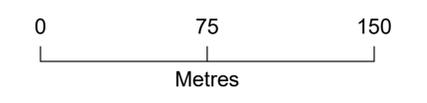
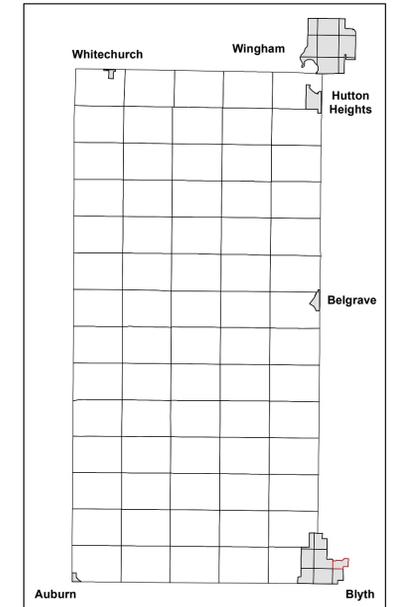
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Morris-Turnberry

TOWNSHIP OF NORTH HURON ZONING BY-LAW BLYTH - B3

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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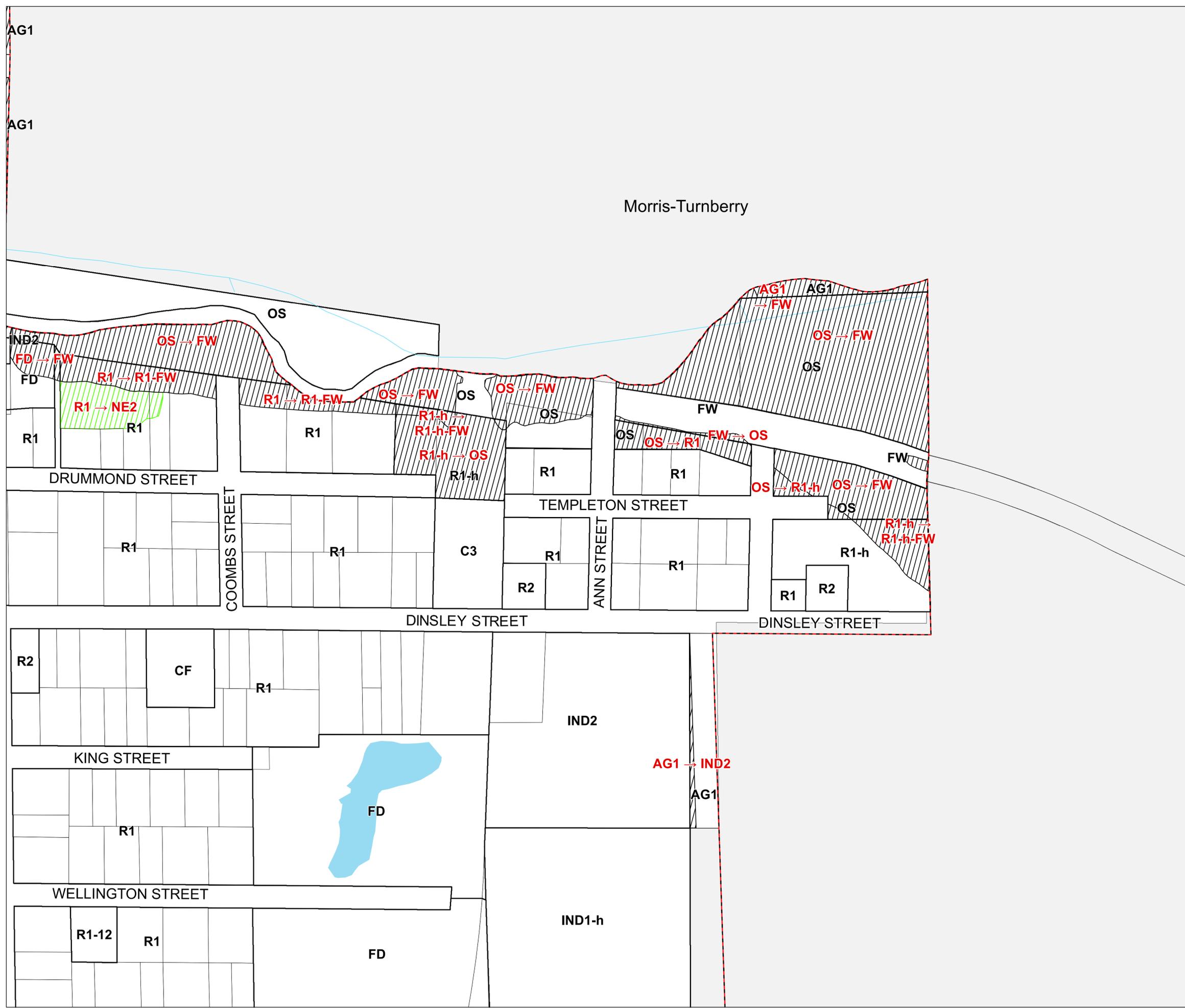
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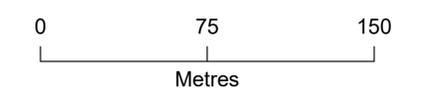
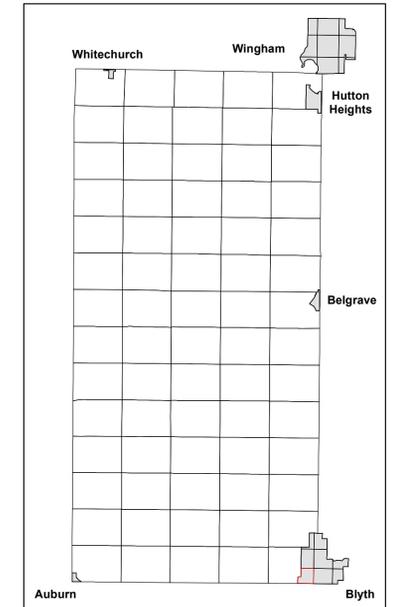
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Morris-Turnberry

TOWNSHIP OF NORTH HURON ZONING BY-LAW BLYTH - C1

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,500

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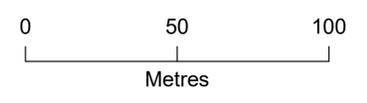
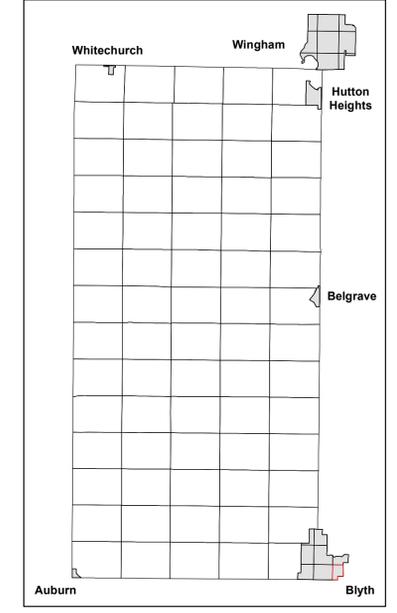
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Central
Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW BLYTH - C3

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,100

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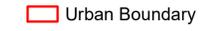
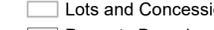
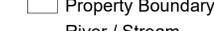
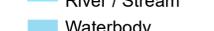
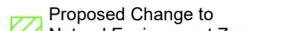
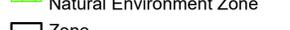
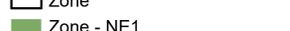
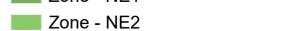


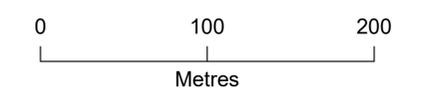
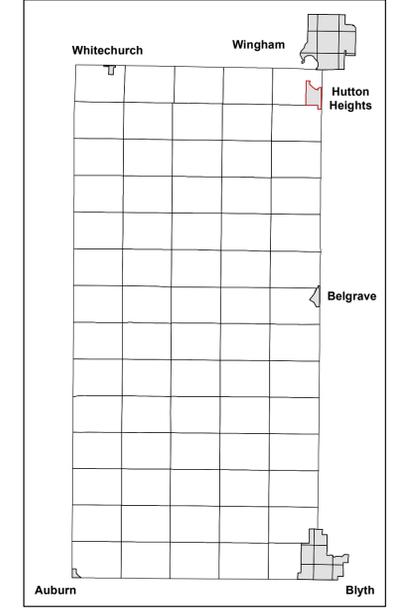
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Central
Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW HUTTON HEIGHTS - A1

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:2,000

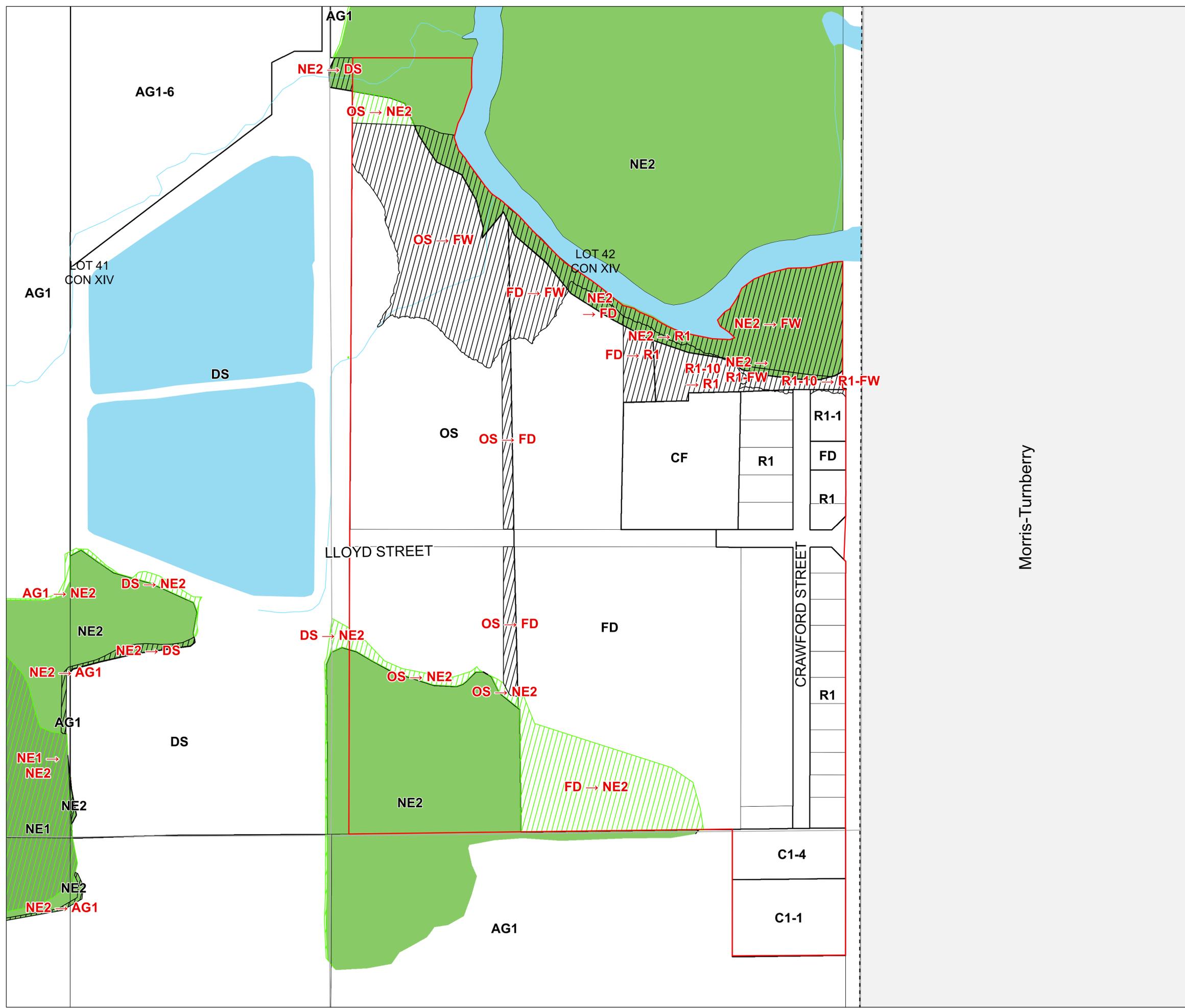
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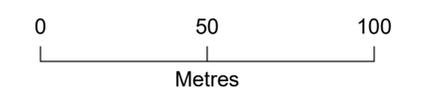
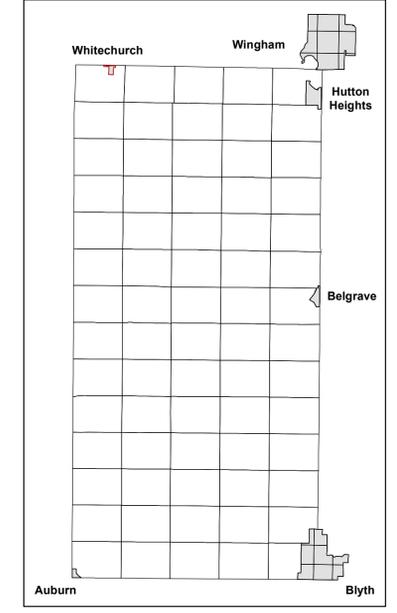


Morris-Turnberry

TOWNSHIP OF NORTH HURON ZONING BY-LAW WHITECHURCH - A1



- Municipal Boundary
- Urban Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone - NE1
- Zone - NE2



1:1,000

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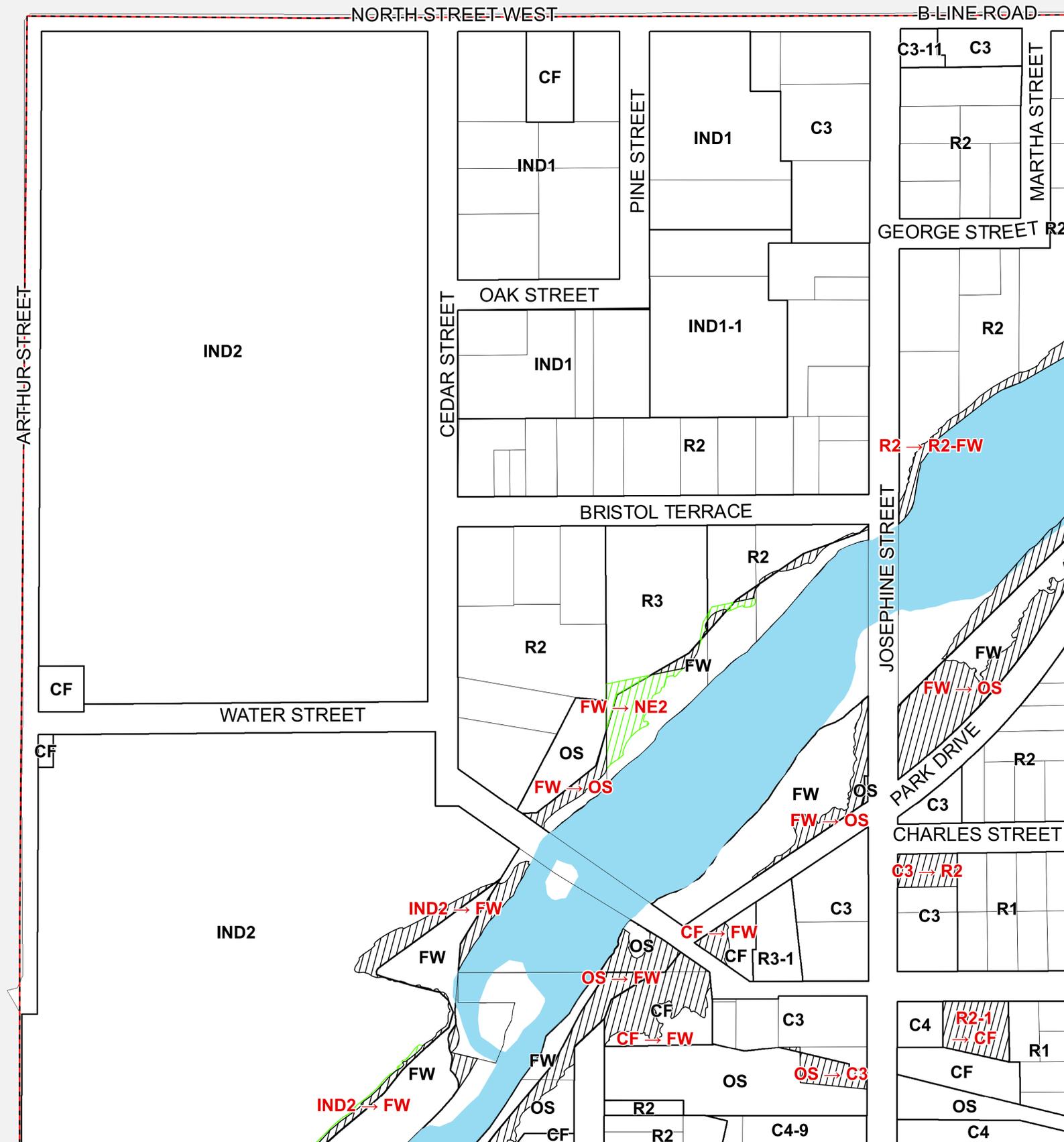
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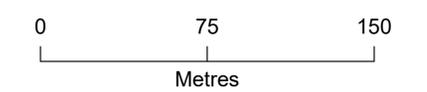
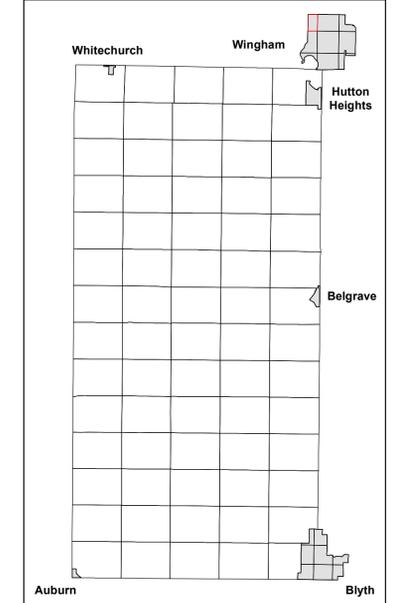
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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - A1

Morris-Turnberry



- Municipal Boundary
- Urban Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:1,500

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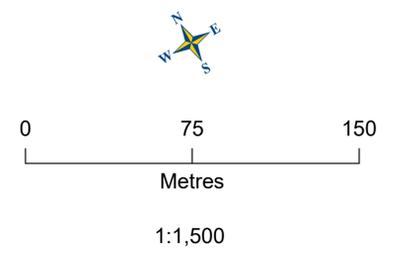
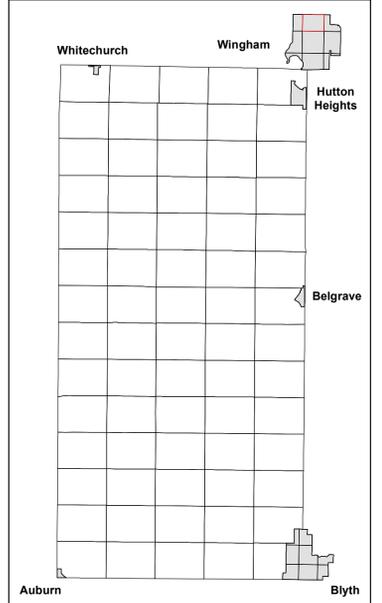
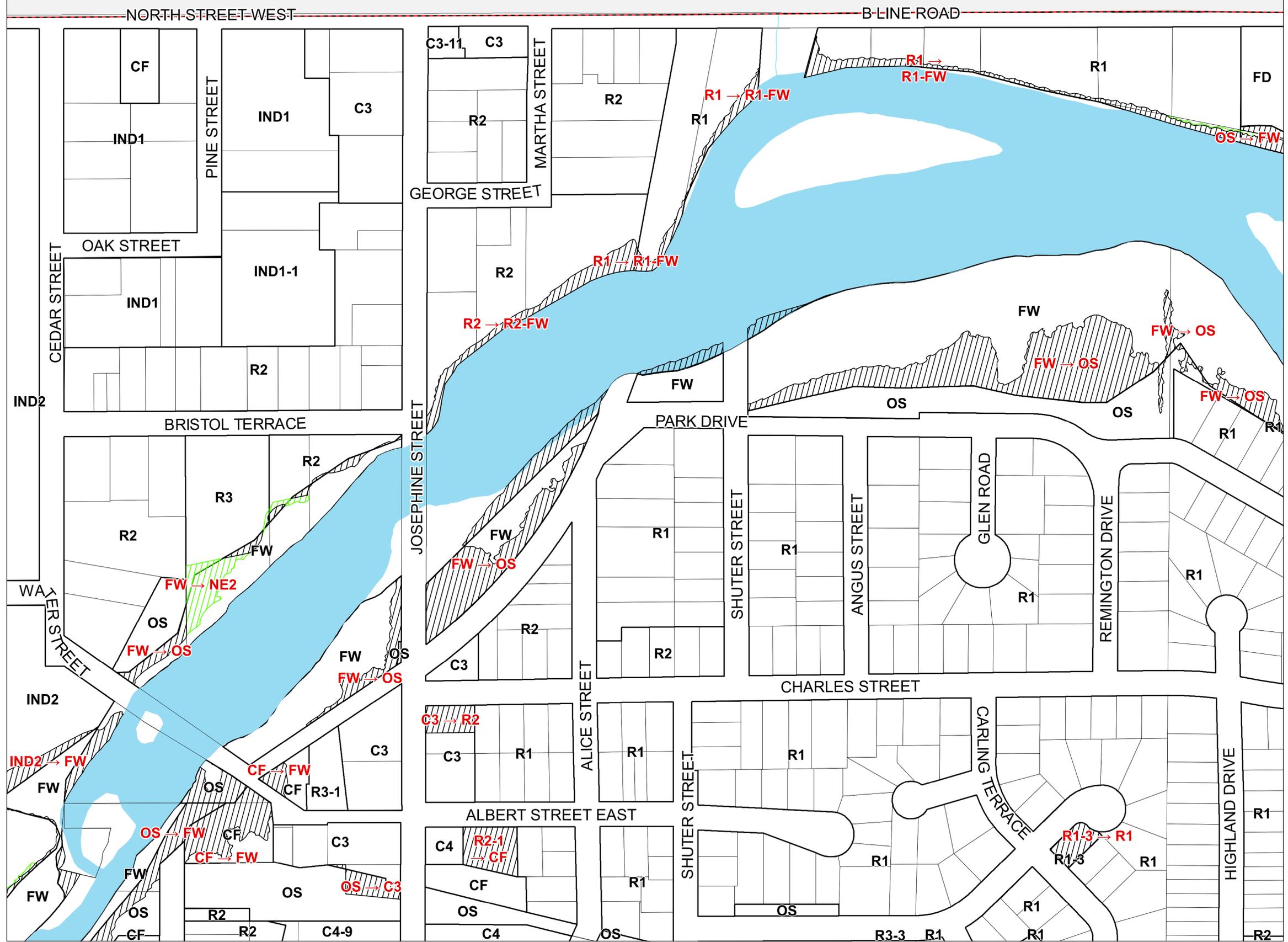
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TOWNSHIP OF NORTH
HURON
ZONING BY-LAW
WINGHAM - A2



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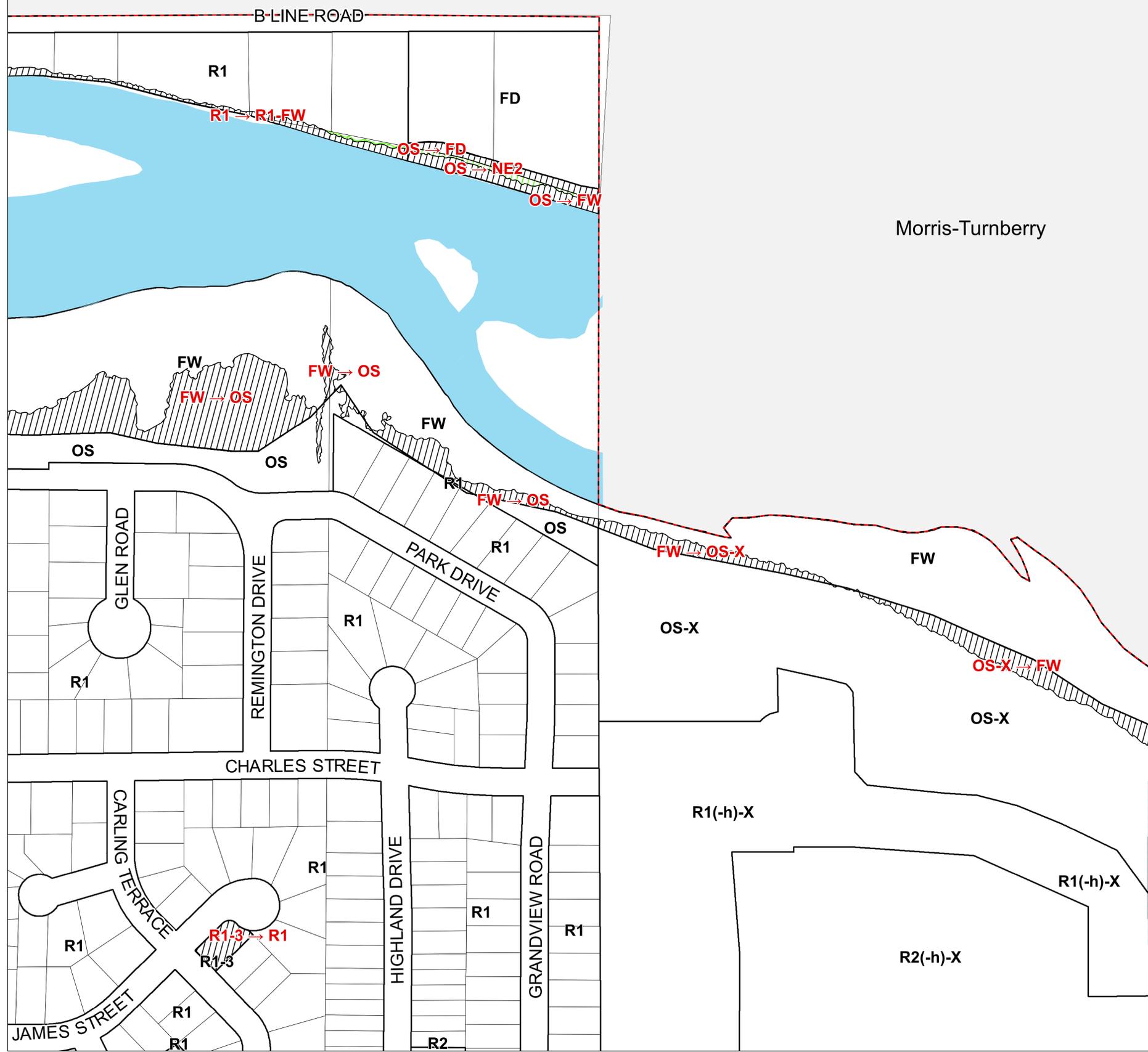
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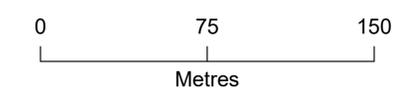
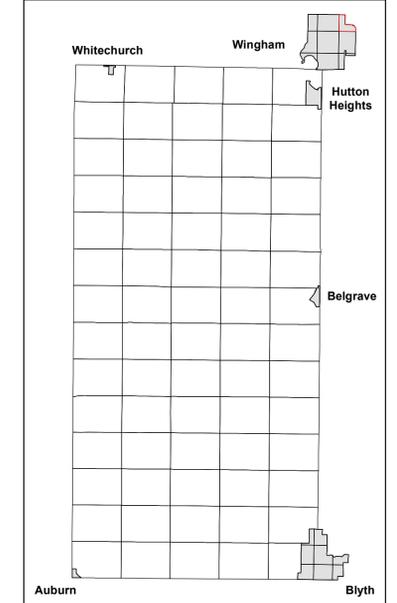


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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - A3



- Municipal Boundary
- Urban Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:1,500

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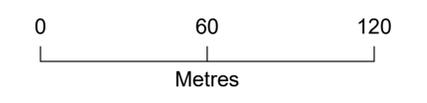
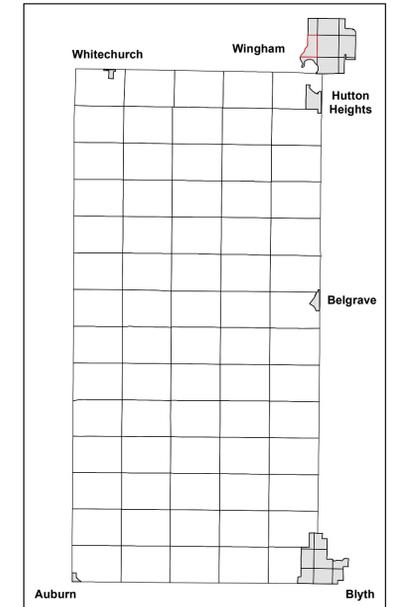
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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - B1

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,200

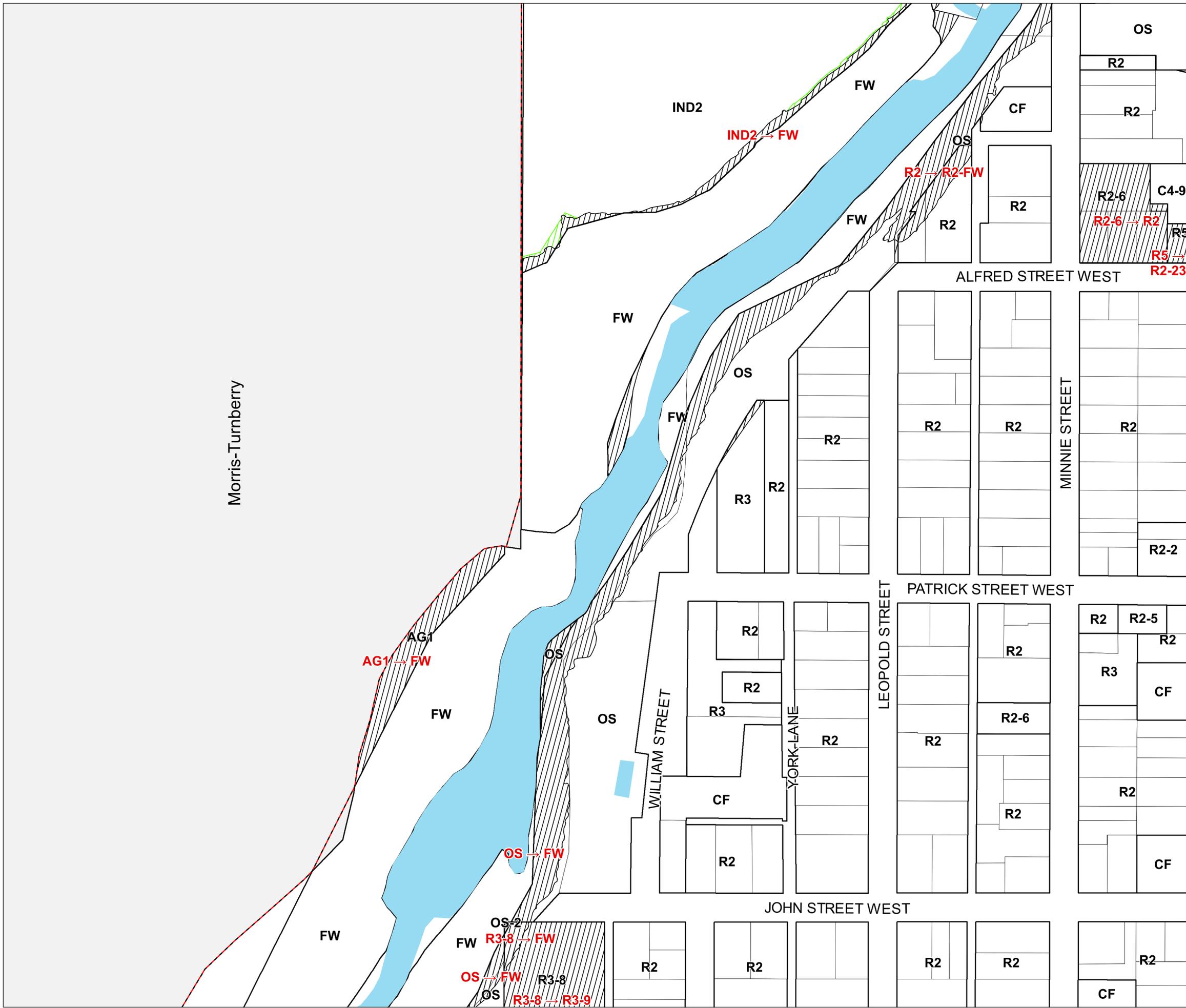
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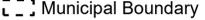
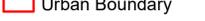
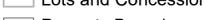
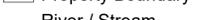
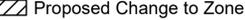
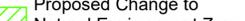
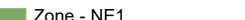
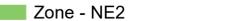


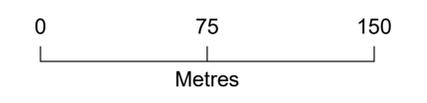
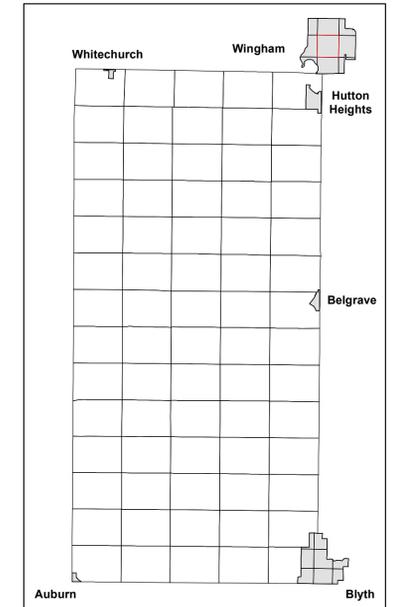
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Morris-Turnberry

TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - B2

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,500

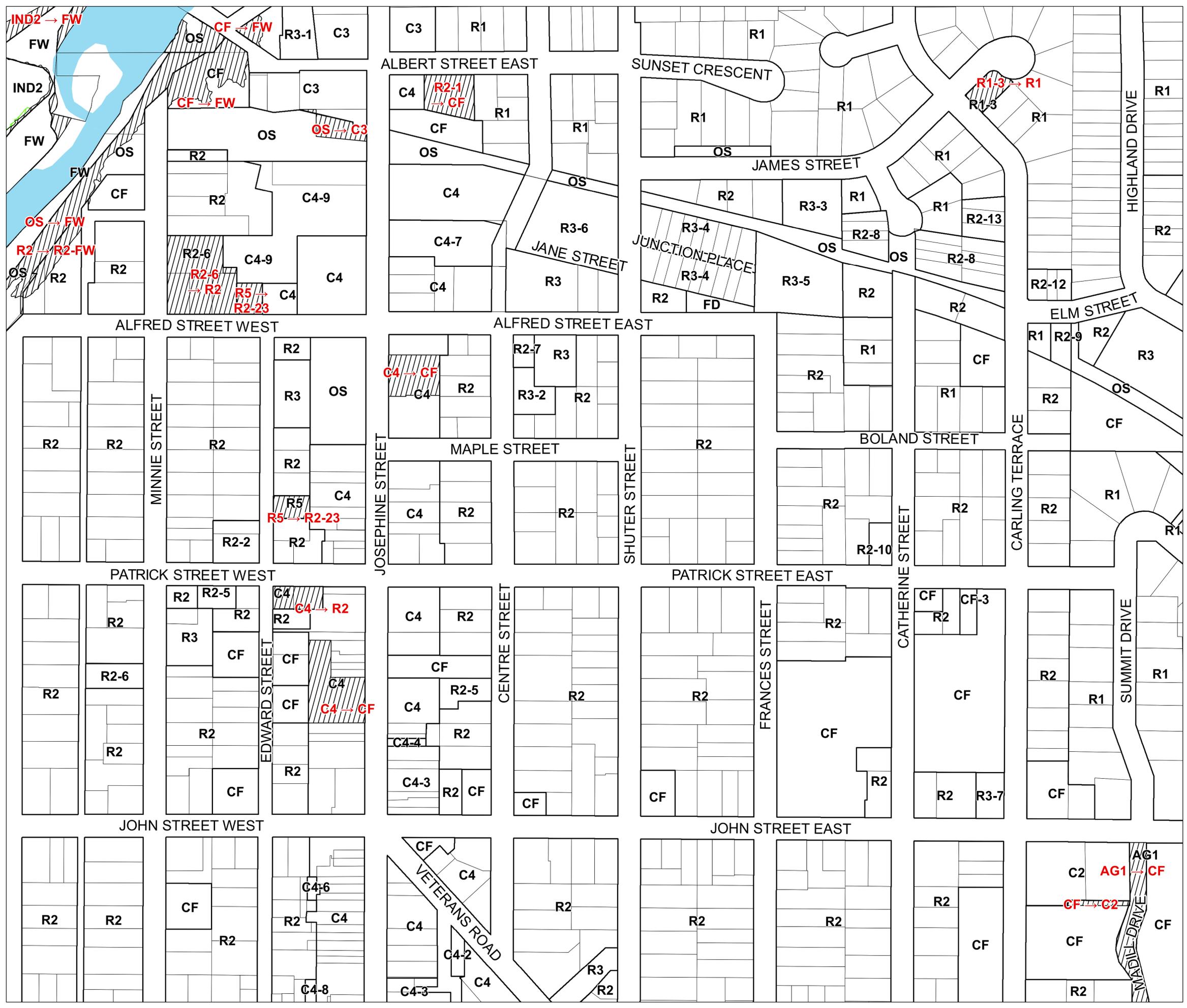
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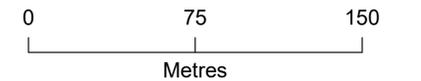
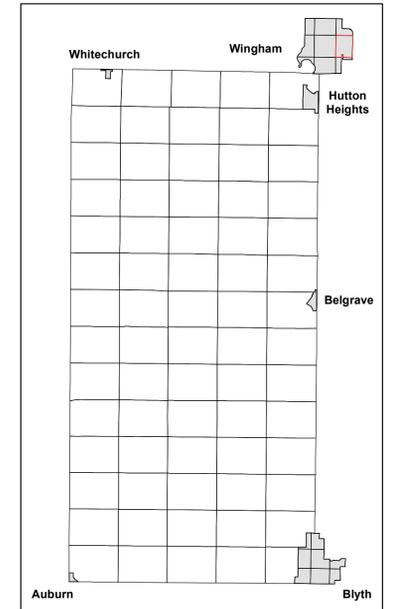


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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - B3

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:1,500

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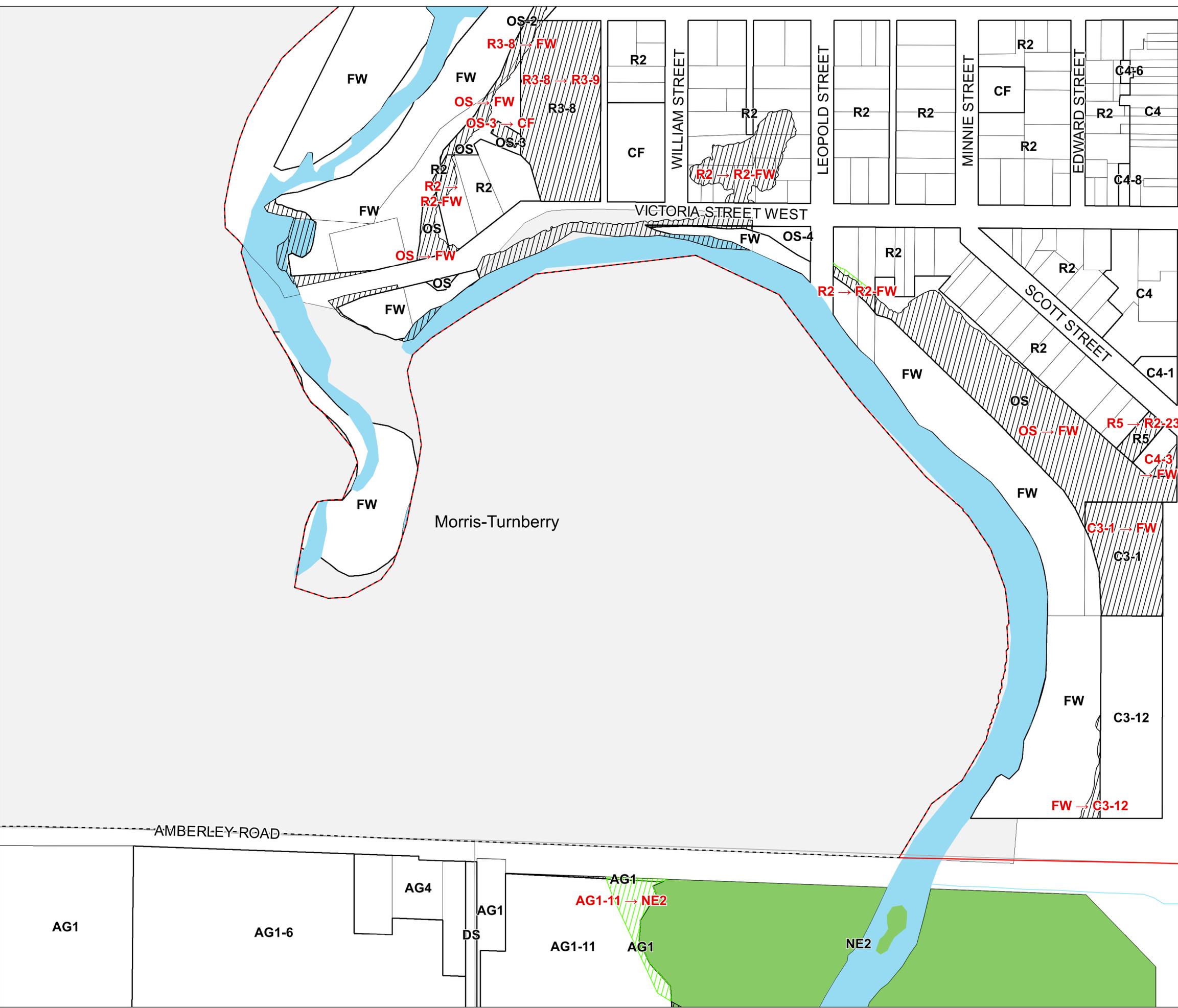
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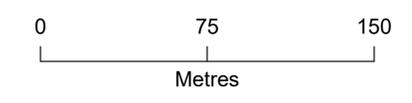
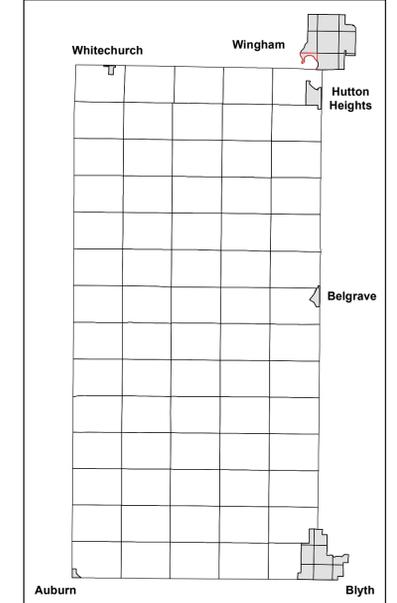
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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - C1



- Municipal Boundary
- Urban Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:1,500

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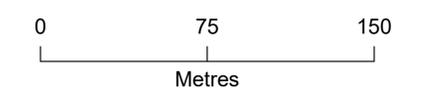
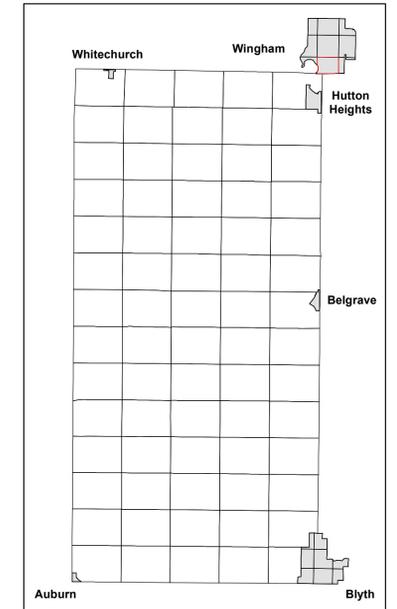
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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - C2

-  Municipal Boundary
-  Urban Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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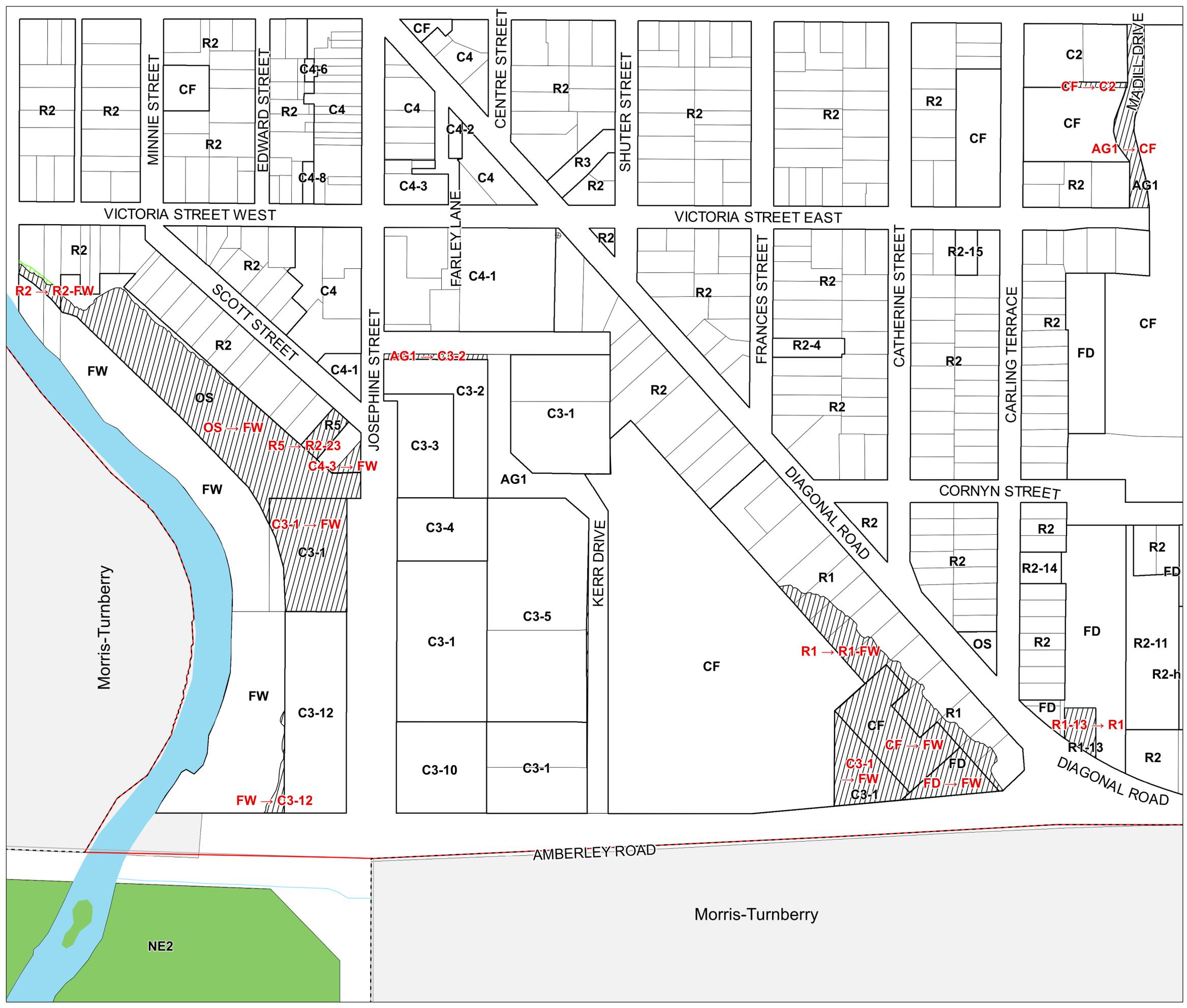
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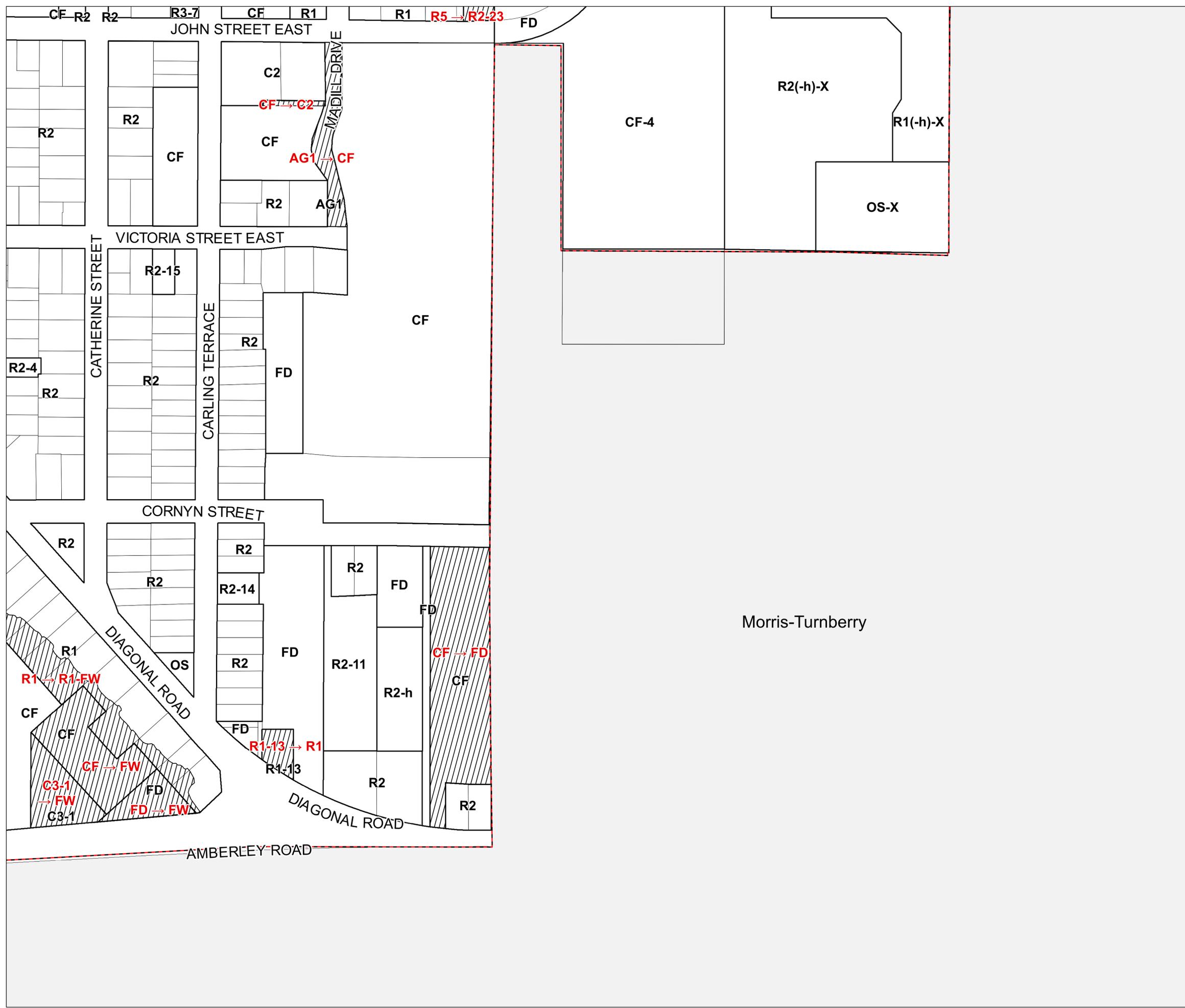
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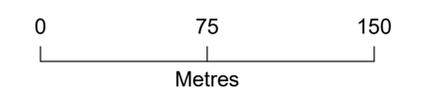
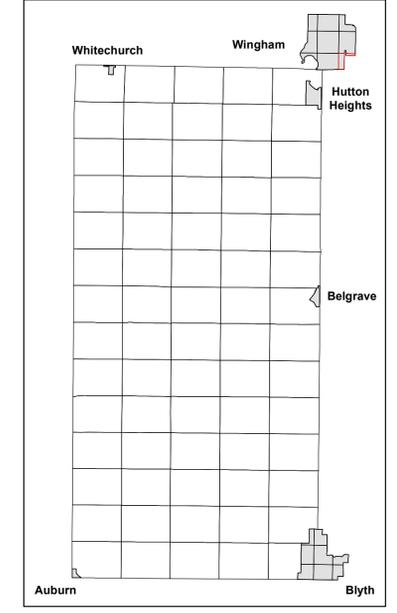
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TOWNSHIP OF NORTH HURON ZONING BY-LAW WINGHAM - C3

- Municipal Boundary
- Urban Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:1,500

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Morris-Turnberry

TOWNSHIP OF NORTH HURON ZONING BY-LAW

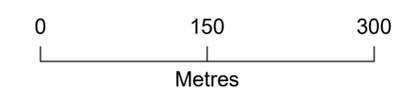
AMBERLEY ROAD

Whitechurch

A1

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham						
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights	
B1	B2	B3	B4	B5	C1	C2	C3	C4	C5		
D1	D2	D3	D4	D5	E1	E2	E3	E4	E5		
F1	F2	F3	F4	F5	G1	G2	G3	G4	G5	Belgrave	
H1	H2	H3	H4	H5	I1	I2	I3	I4	I5		
J1	J2	J3	J4	J5	K1	K2	K3	K4	K5		
L1	L2	L3	L4	L5	M1	M2	M3	M4	M5		
N1	N2	N3	N4	N5						Auburn	Blyth



1:3,000

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Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

BEECROFT LINE



Bruce County

Morris-Turnberry

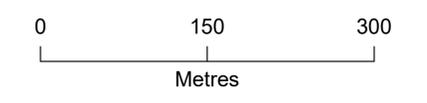
AMBERLEY ROAD

TOWNSHIP OF NORTH HURON ZONING BY-LAW

A2

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham				
A1	A2	A3	A4	A5	Hutton Heights				
B1	B2	B3	B4	B5					
C1	C2	C3	C4	C5					
D1	D2	D3	D4	D5					
E1	E2	E3	E4	E5					
F1	F2	F3	F4	F5					
G1	G2	G3	G4	G5	Belgrave				
H1	H2	H3	H4	H5					
I1	I2	I3	I4	I5					
J1	J2	J3	J4	J5					
K1	K2	K3	K4	K5					
L1	L2	L3	L4	L5					
M1	M2	M3	M4	M5					
N1	N2	N3	N4	N5	Auburn				
					Blyth				



1:3,000

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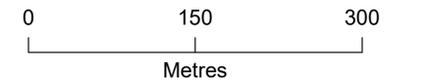
AMBERLEY ROAD

TOWNSHIP OF NORTH HURON ZONING BY-LAW

A3

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham				
A1	A2	A3	A4	A5	Hutton Heights				
B1	B2	B3	B4	B5					
C1	C2	C3	C4	C5					
D1	D2	D3	D4	D5					
E1	E2	E3	E4	E5					
F1	F2	F3	F4	F5					
G1	G2	G3	G4	G5	Belgrave				
H1	H2	H3	H4	H5					
I1	I2	I3	I4	I5					
J1	J2	J3	J4	J5					
K1	K2	K3	K4	K5					
L1	L2	L3	L4	L5					
M1	M2	M3	M4	M5					
N1	N2	N3	N4	N5	Auburn				
					Blyth				



1:3,000

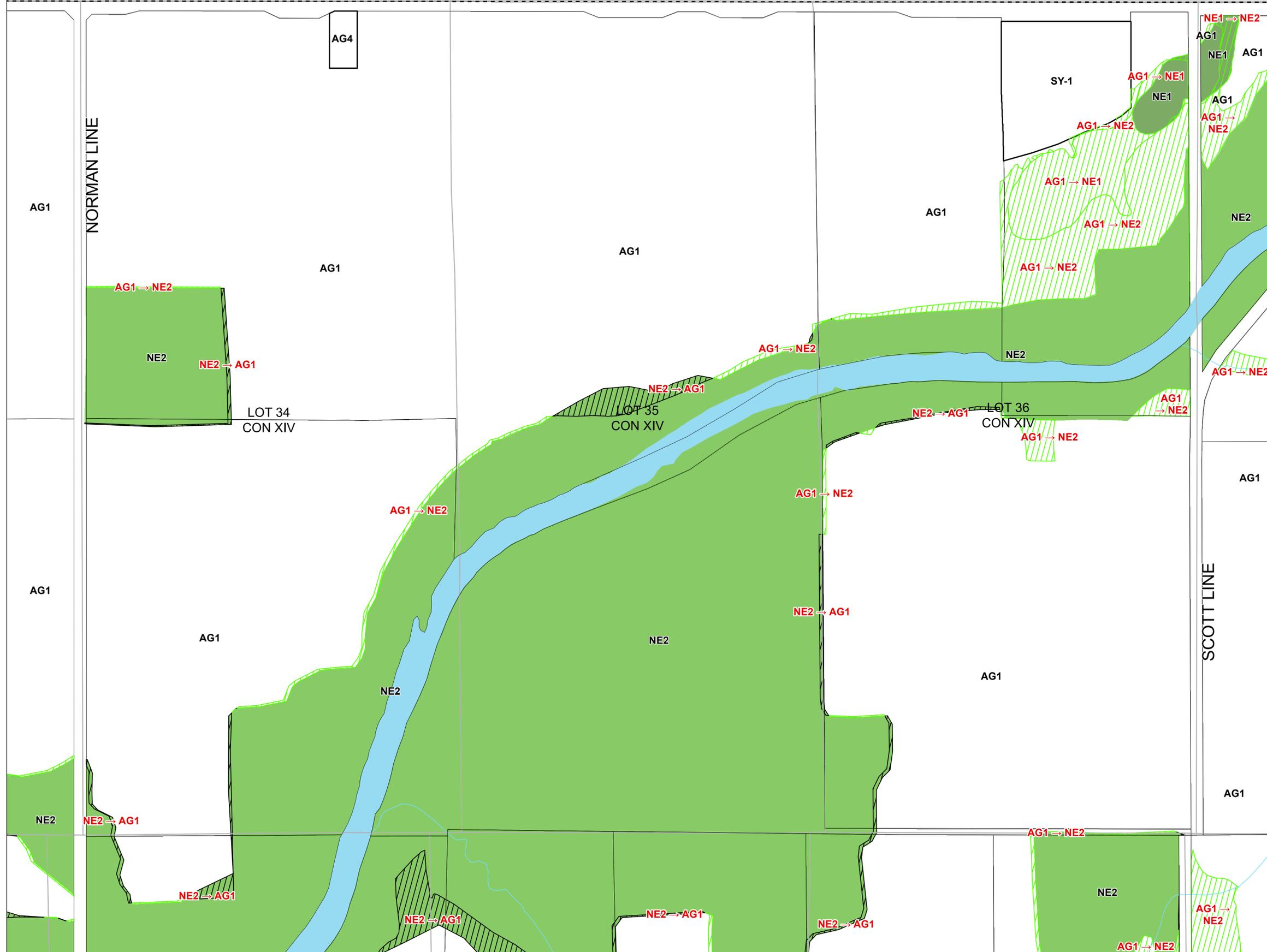
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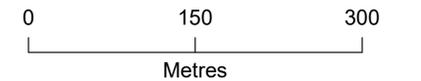


TOWNSHIP OF NORTH HURON ZONING BY-LAW

A4

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham				
A1	A2	A3	A4	A5	Hutton Heights				
B1	B2	B3	B4	B5					
C1	C2	C3	C4	C5					
D1	D2	D3	D4	D5					
E1	E2	E3	E4	E5					
F1	F2	F3	F4	F5					
G1	G2	G3	G4	G5	Belgrave				
H1	H2	H3	H4	H5					
I1	I2	I3	I4	I5					
J1	J2	J3	J4	J5					
K1	K2	K3	K4	K5					
L1	L2	L3	L4	L5					
M1	M2	M3	M4	M5					
N1	N2	N3	N4	N5	Blyth				



1:3,000

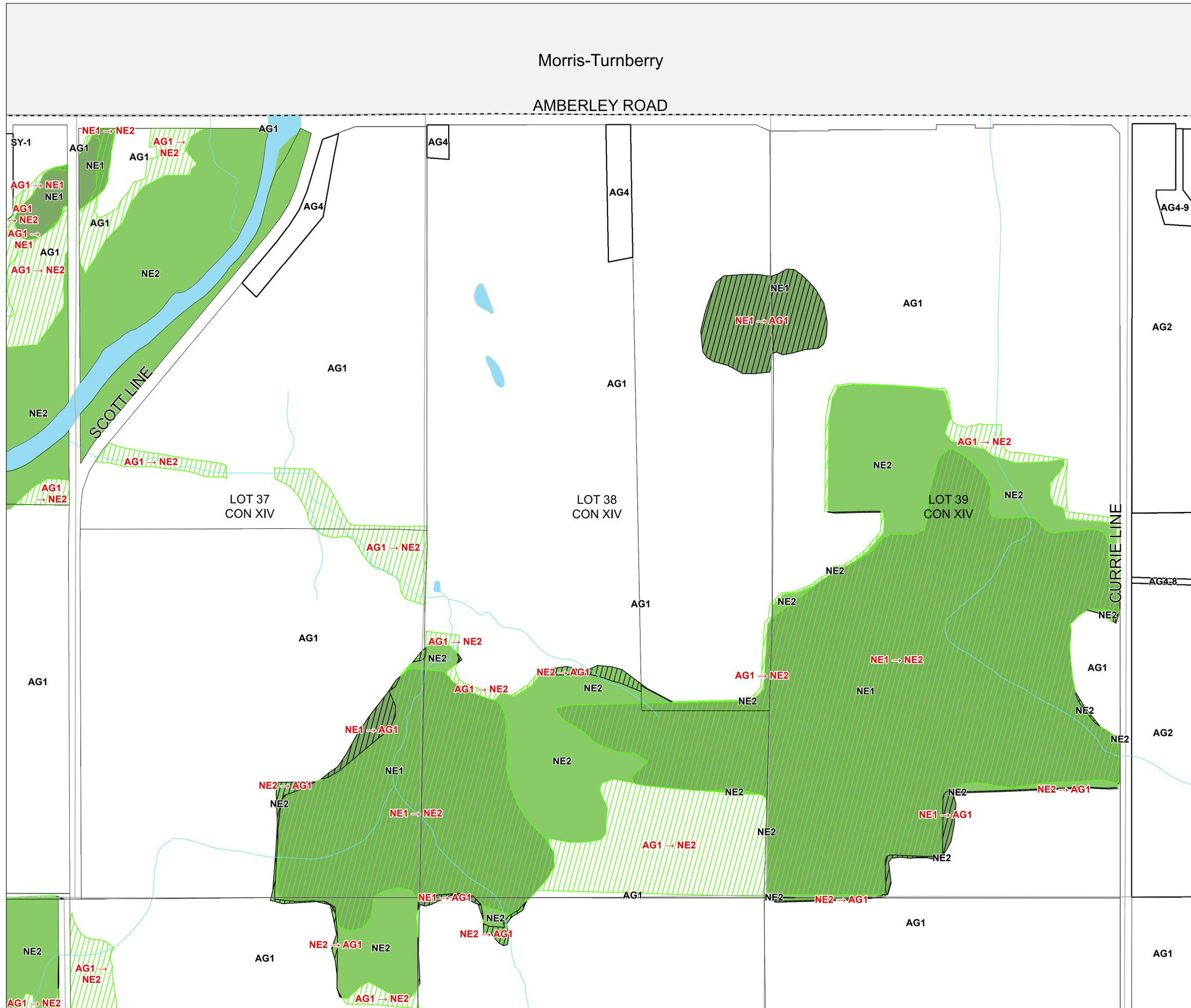
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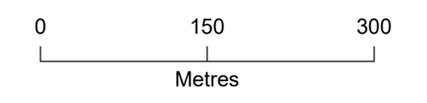
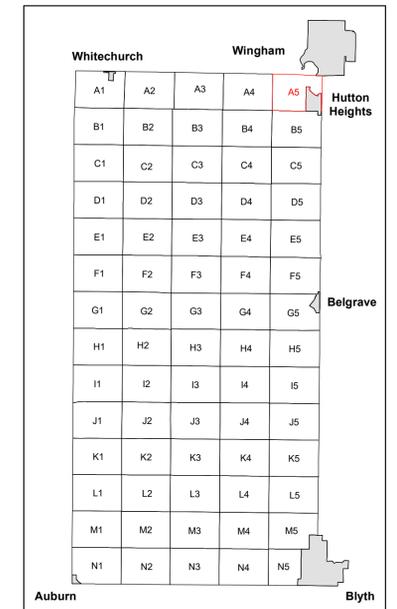
AMBERLEY ROAD

Wingham

TOWNSHIP OF NORTH HURON ZONING BY-LAW

A5

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

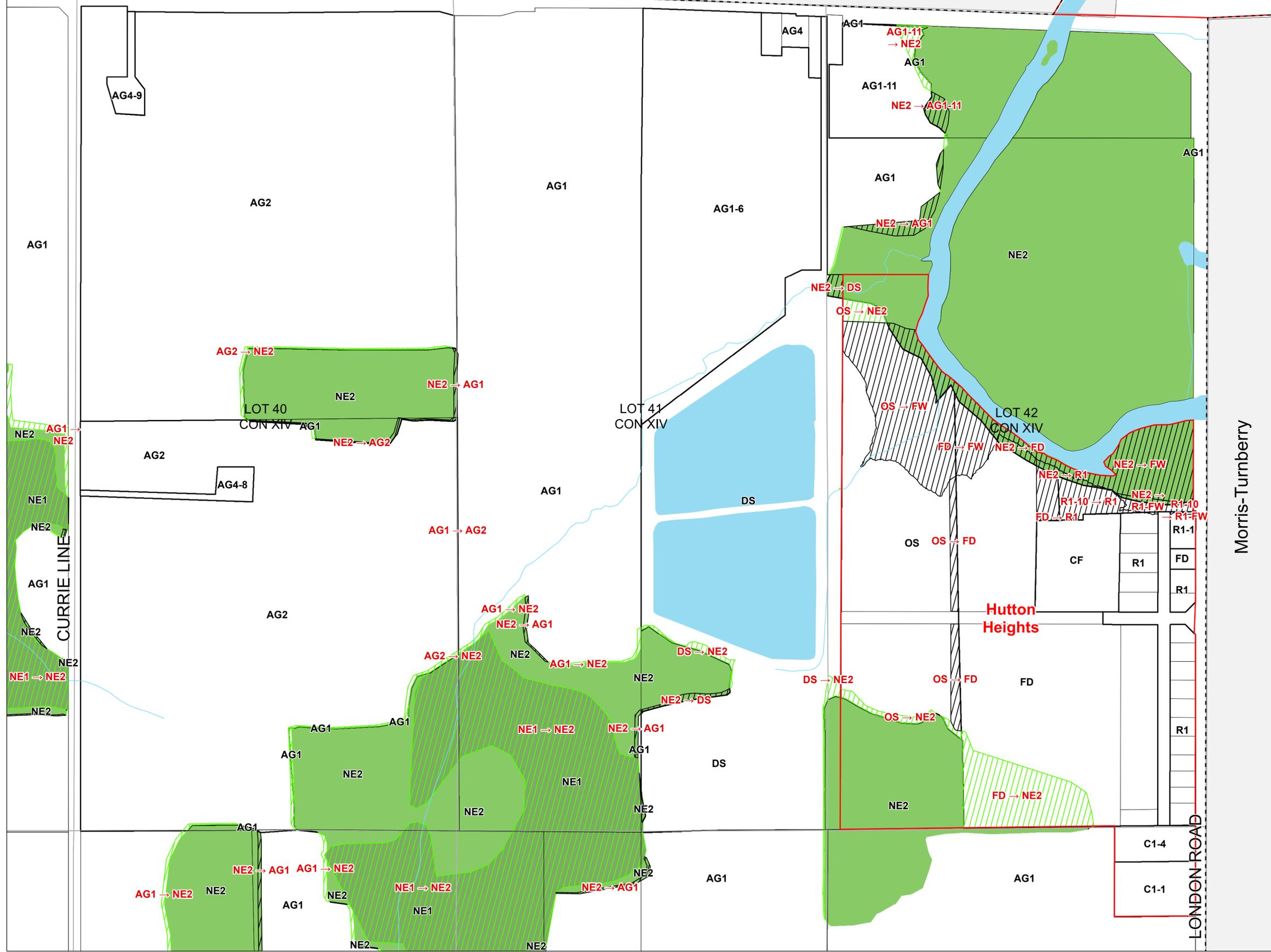
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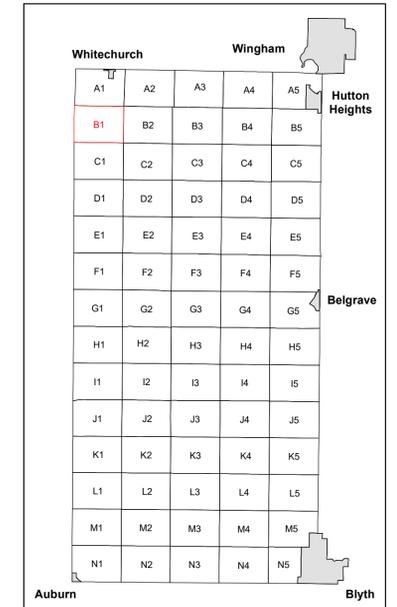
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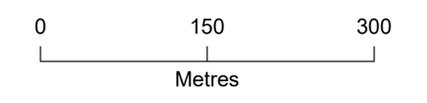
TOWNSHIP OF NORTH HURON ZONING BY-LAW

B1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	H1	H2	H3	H4	H5	Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



1:3,000

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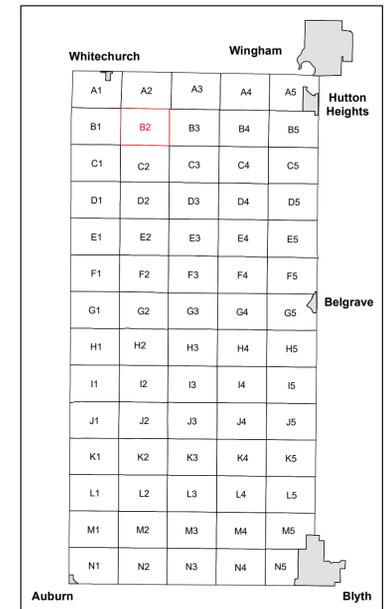
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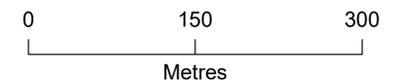
TOWNSHIP OF NORTH HURON ZONING BY-LAW

B2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	Hutton Heights
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Blyth
Auburn										



1:3,000

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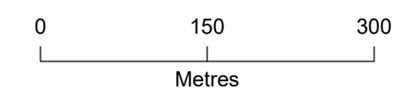


TOWNSHIP OF NORTH HURON ZONING BY-LAW

B3

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



1:3,000

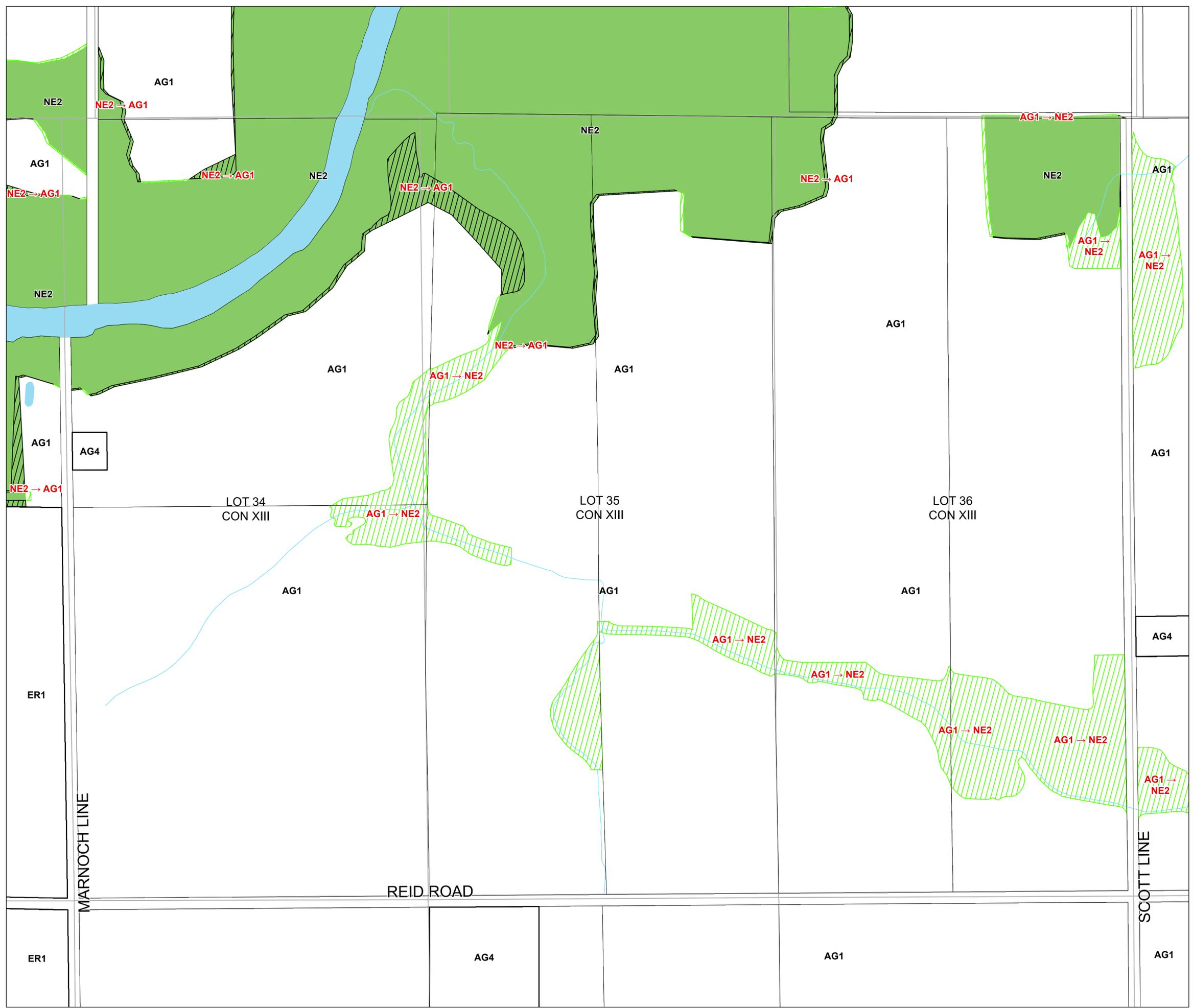
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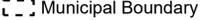
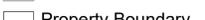
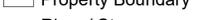
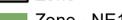
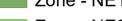


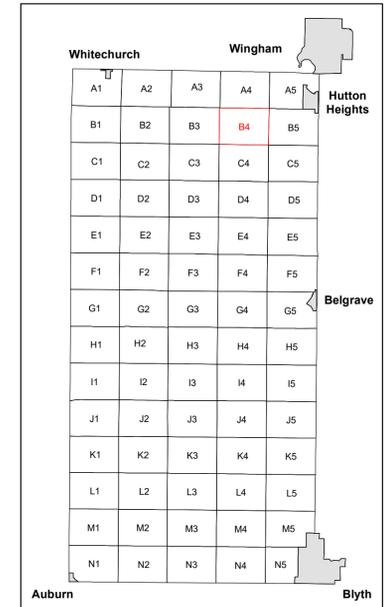
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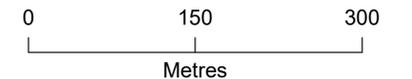
TOWNSHIP OF NORTH HURON ZONING BY-LAW

B4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Bylth
Auburn										



1:3,000

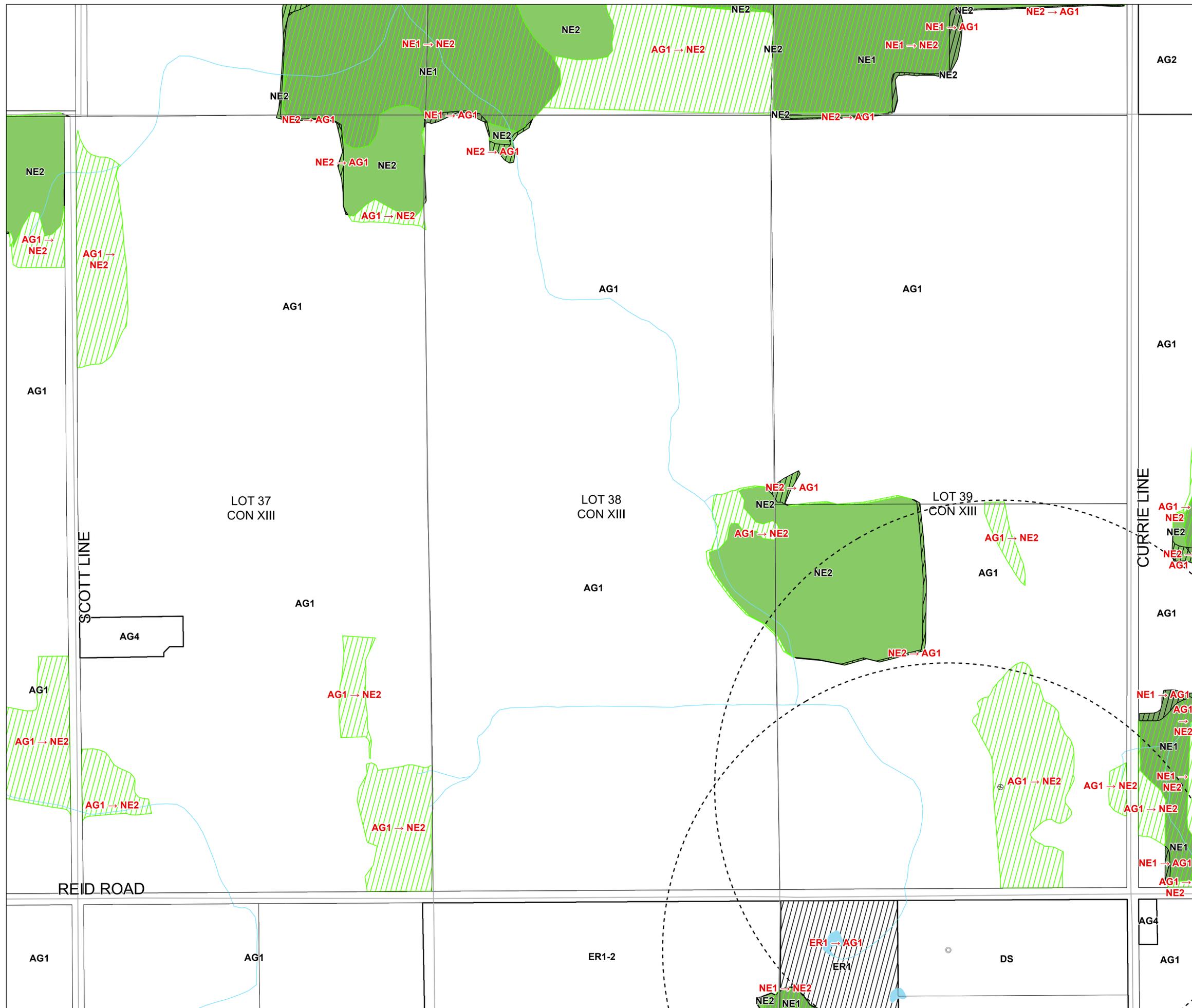
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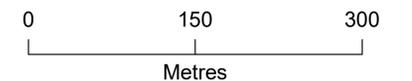
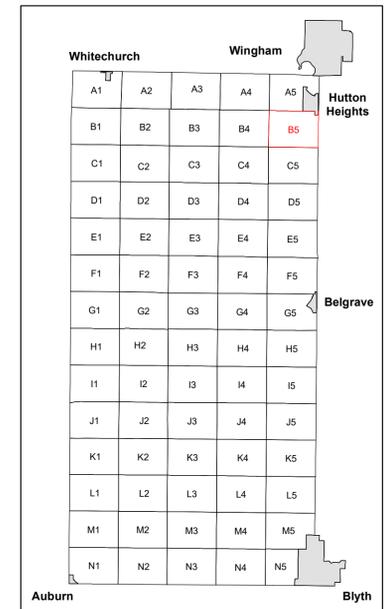
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

B5

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

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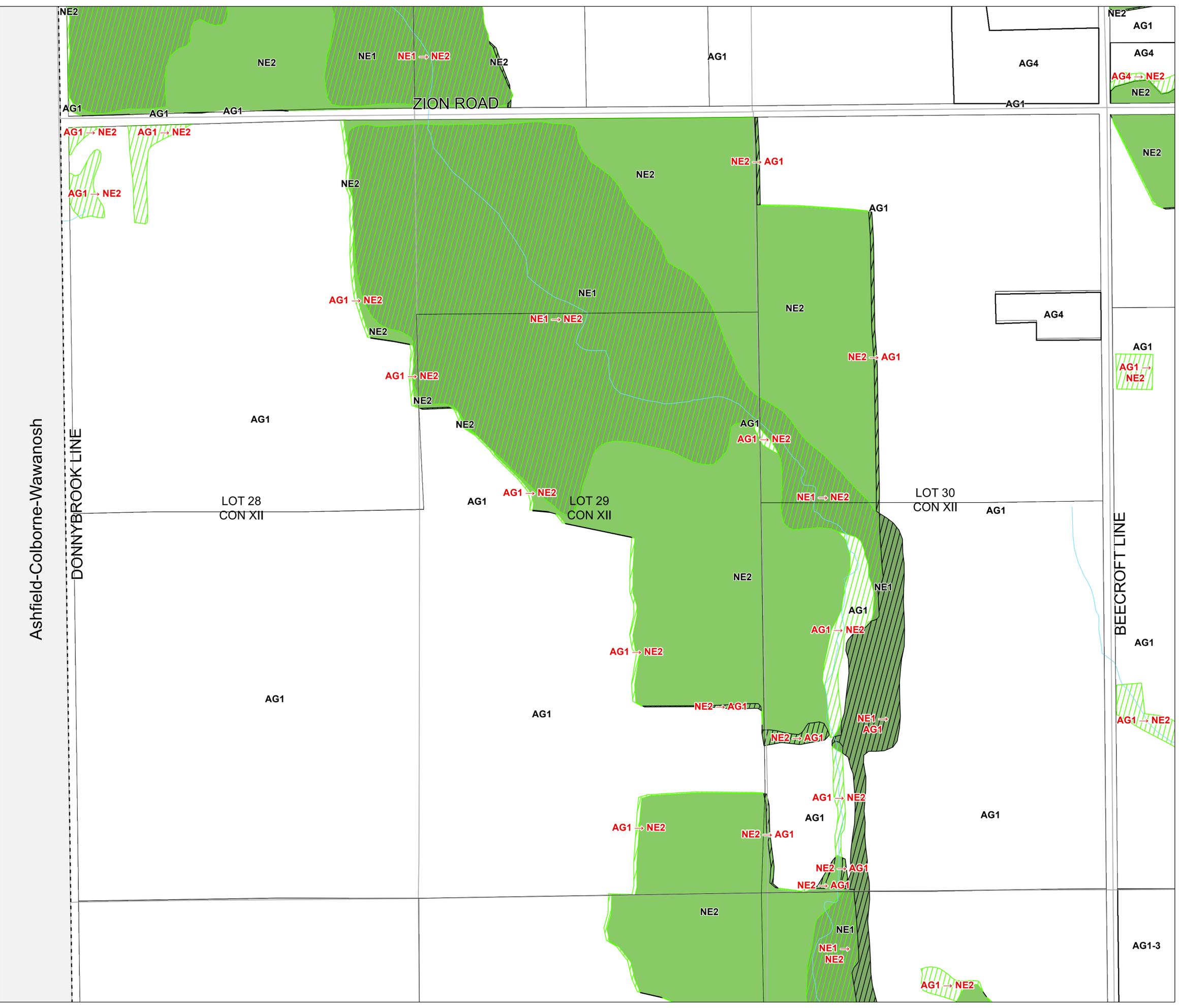
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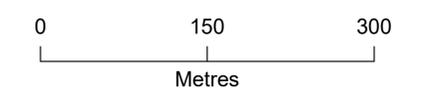


TOWNSHIP OF NORTH HURON ZONING BY-LAW

C1

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	
D1	D2	D3	D4	D5	E1	E2	E3	E4	E5	
F1	F2	F3	F4	F5	G1	G2	G3	G4	G5	Belgrave
H1	H2	H3	H4	H5	I1	I2	I3	I4	I5	
J1	J2	J3	J4	J5	K1	K2	K3	K4	K5	
L1	L2	L3	L4	L5	M1	M2	M3	M4	M5	
N1	N2	N3	N4	N5						Blyth



1:3,000

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Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

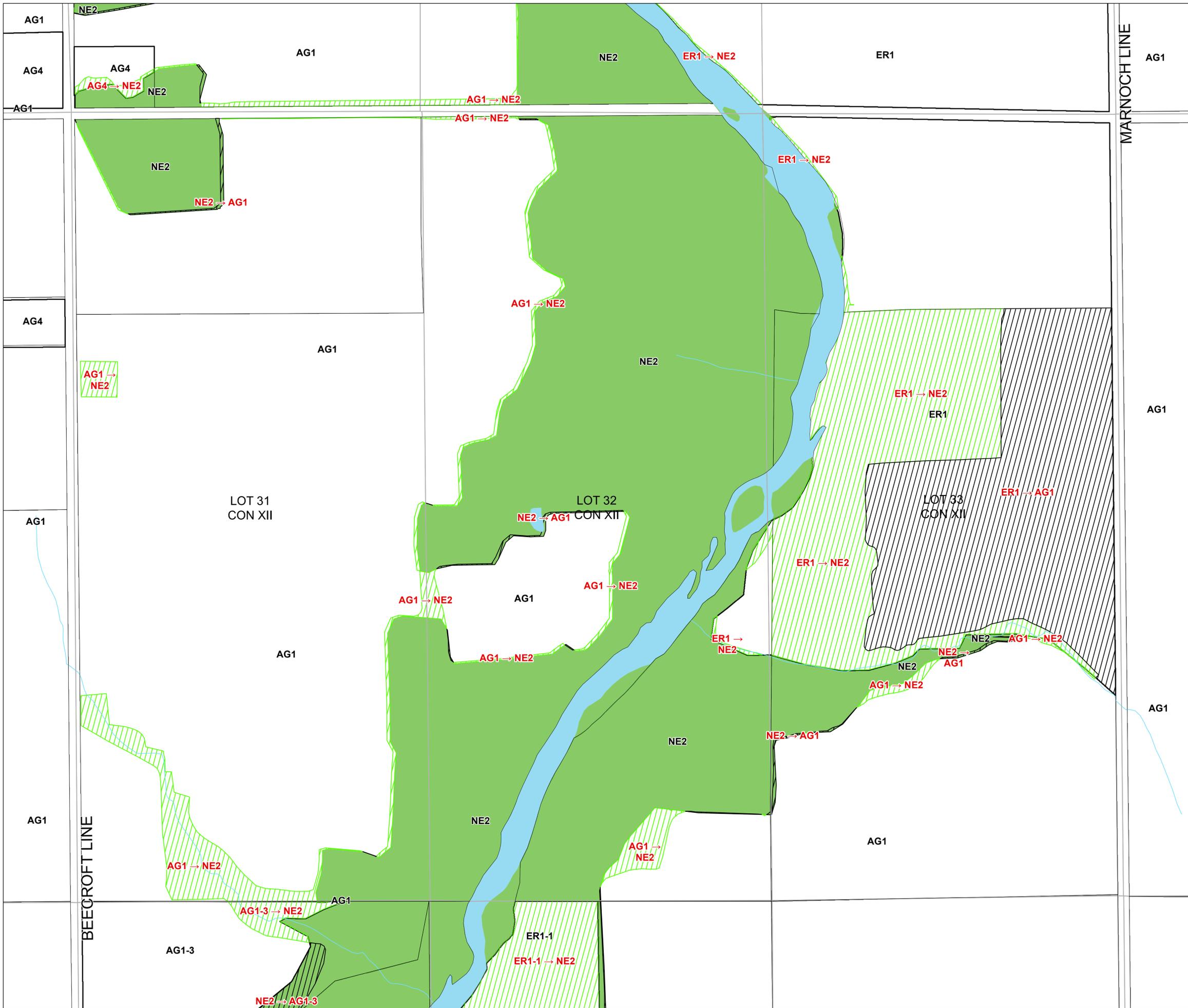
BEECROFT LINE

LOT 28
CON XII

LOT 29
CON XII

LOT 30
CON XII

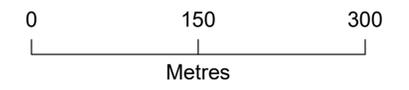
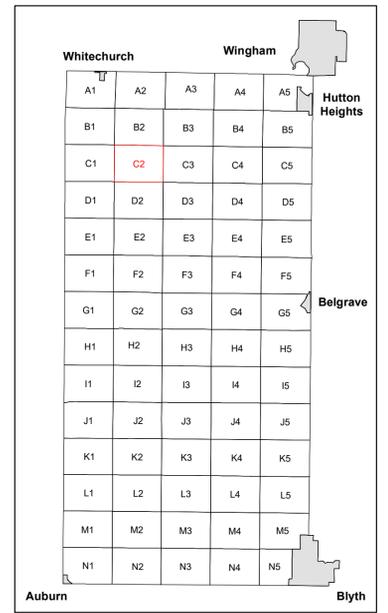
ZION ROAD



TOWNSHIP OF NORTH HURON ZONING BY-LAW

C2

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



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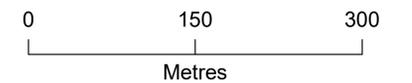
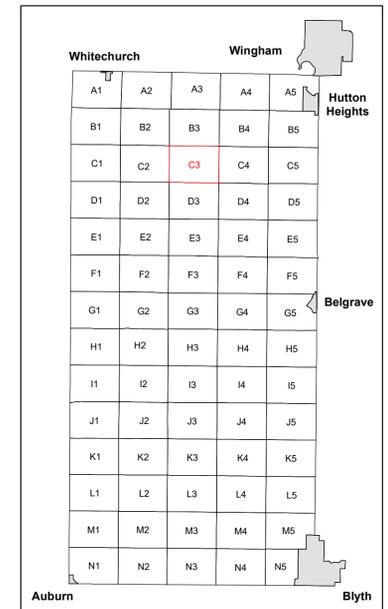


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TOWNSHIP OF NORTH HURON ZONING BY-LAW

C3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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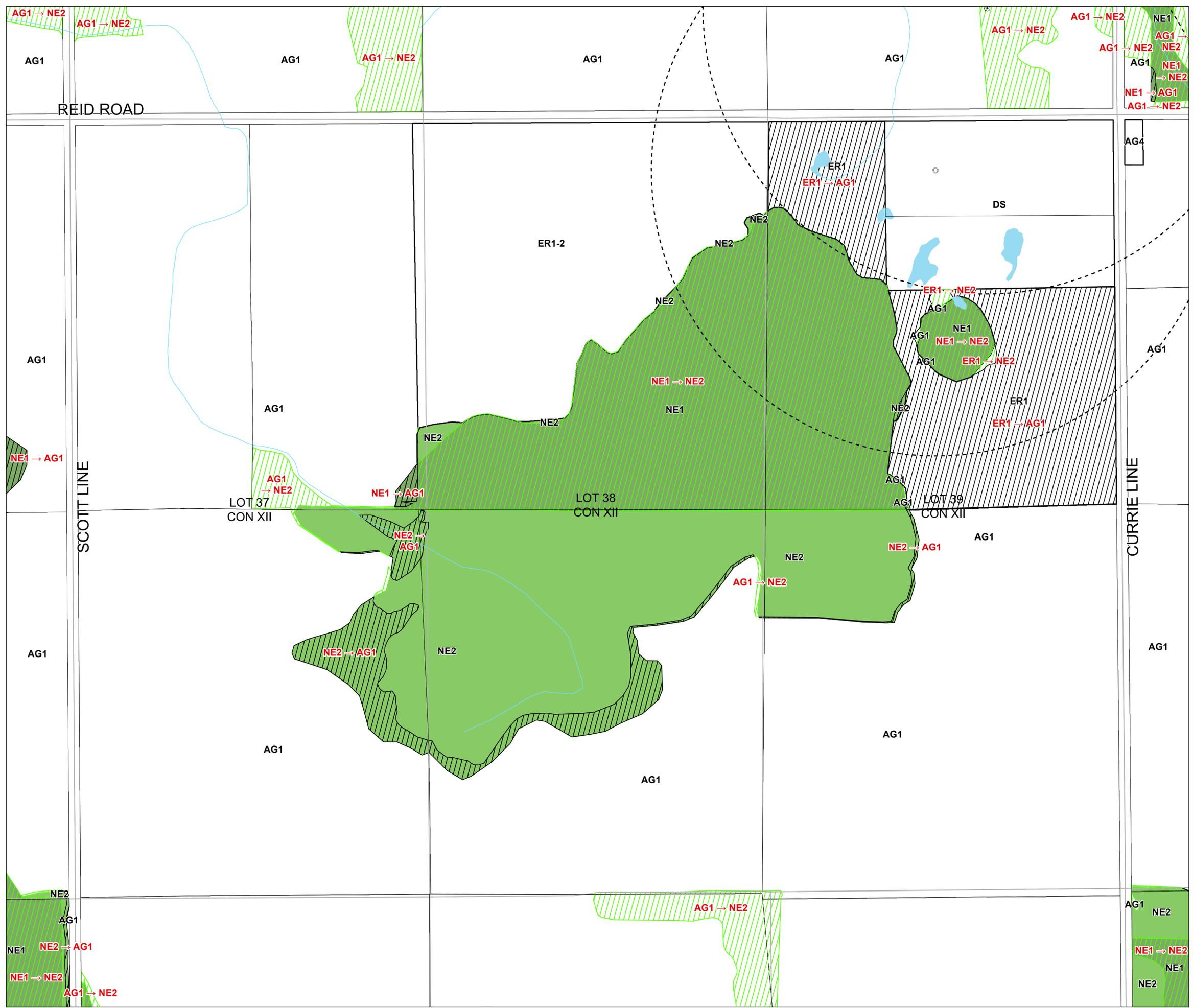
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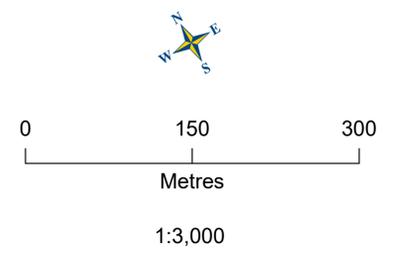
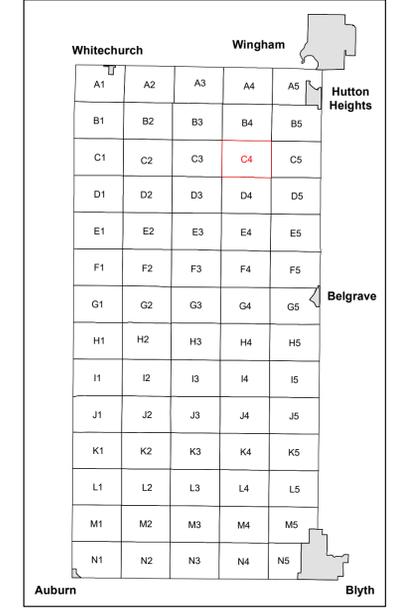




TOWNSHIP OF NORTH HURON ZONING BY-LAW

C4

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



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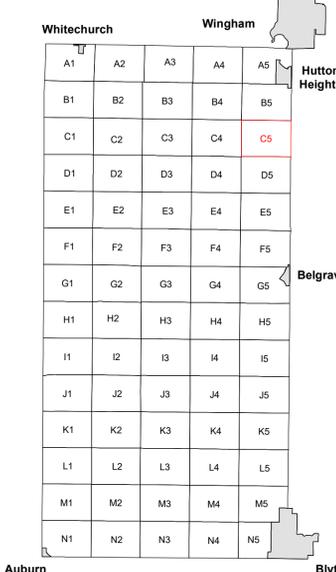


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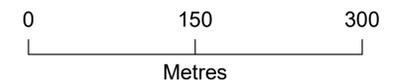
TOWNSHIP OF NORTH HURON ZONING BY-LAW

C5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham						
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights	
B1	B2	B3	B4	B5	C1	C2	C3	C4	C5		
D1	D2	D3	D4	D5	E1	E2	E3	E4	E5		
F1	F2	F3	F4	F5	G1	G2	G3	G4	G5	Belgrave	
H1	H2	H3	H4	H5	I1	I2	I3	I4	I5		
J1	J2	J3	J4	J5	K1	K2	K3	K4	K5		
L1	L2	L3	L4	L5	M1	M2	M3	M4	M5		
N1	N2	N3	N4	N5						Auburn	Blyth



1:3,000

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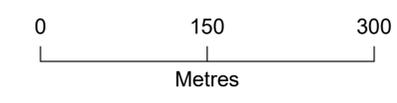


TOWNSHIP OF NORTH HURON ZONING BY-LAW

D1

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth



1:3,000

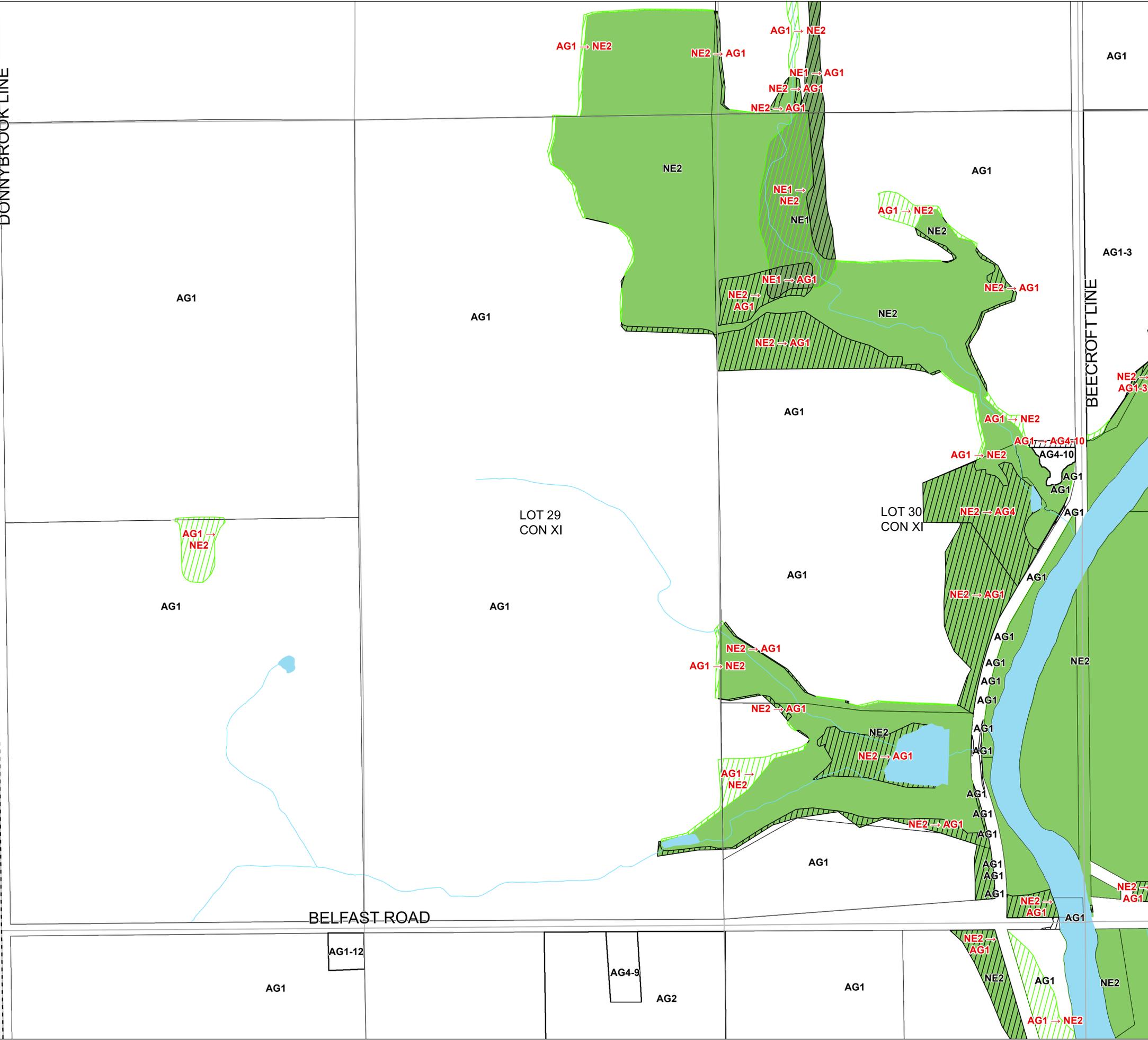
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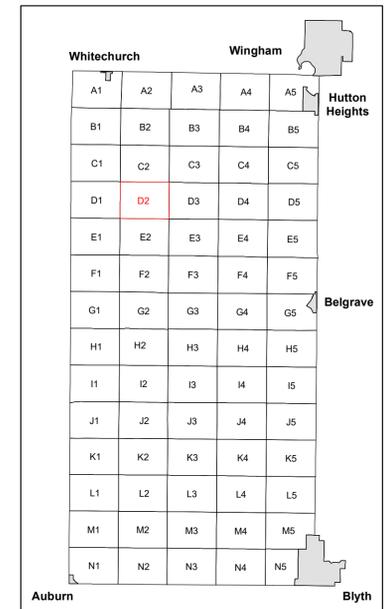
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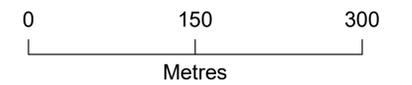
TOWNSHIP OF NORTH HURON ZONING BY-LAW

D2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	Auburn
										Blyth



1:3,000

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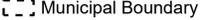
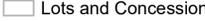
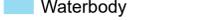
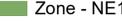
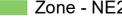


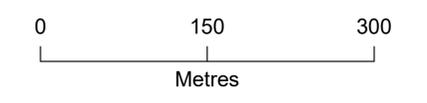
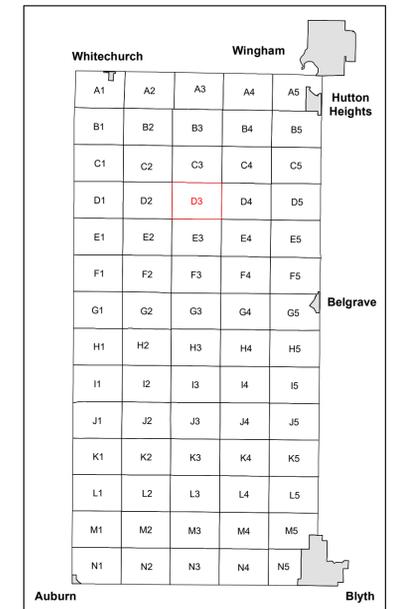
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

D3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

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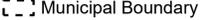
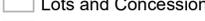
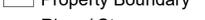
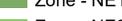


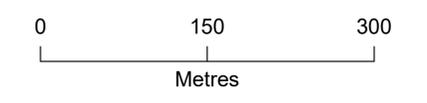
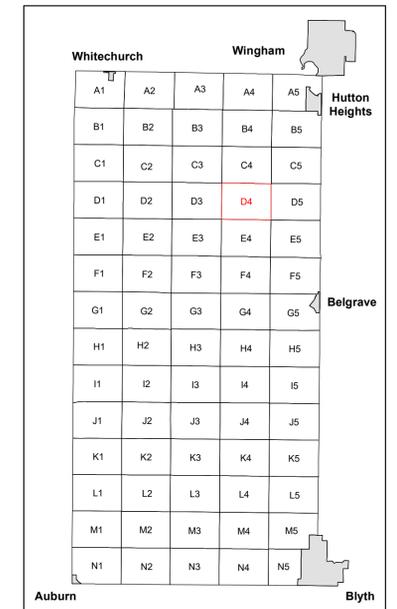
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

D4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

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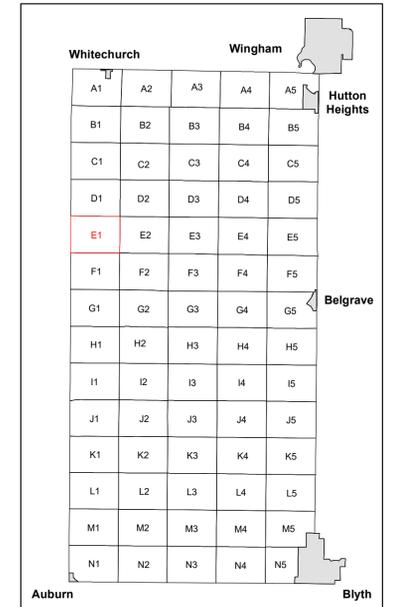
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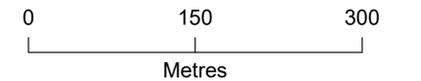
TOWNSHIP OF NORTH HURON ZONING BY-LAW

E1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham				
A1	A2	A3	A4	A5	Hutton Heights				
B1	B2	B3	B4	B5					
C1	C2	C3	C4	C5					
D1	D2	D3	D4	D5					
E1	E2	E3	E4	E5					
F1	F2	F3	F4	F5	Belgrave				
G1	G2	G3	G4	G5					
H1	H2	H3	H4	H5					
I1	I2	I3	I4	I5					
J1	J2	J3	J4	J5					
K1	K2	K3	K4	K5					
L1	L2	L3	L4	L5					
M1	M2	M3	M4	M5					
N1	N2	N3	N4	N5	Blyth				
Auburn									



1:3,000

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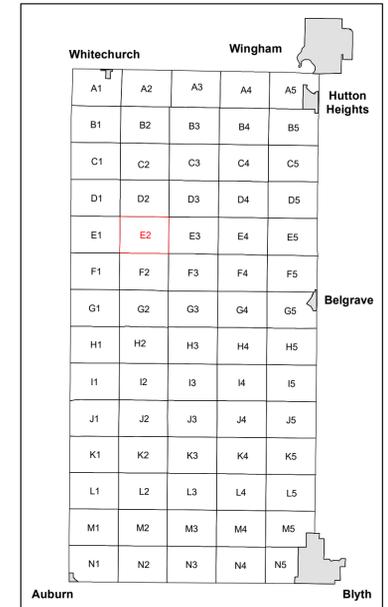


Ashfield-Colborne-Wawanosh

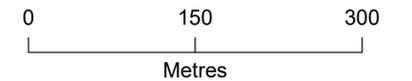
TOWNSHIP OF NORTH HURON ZONING BY-LAW

E2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



1:3,000

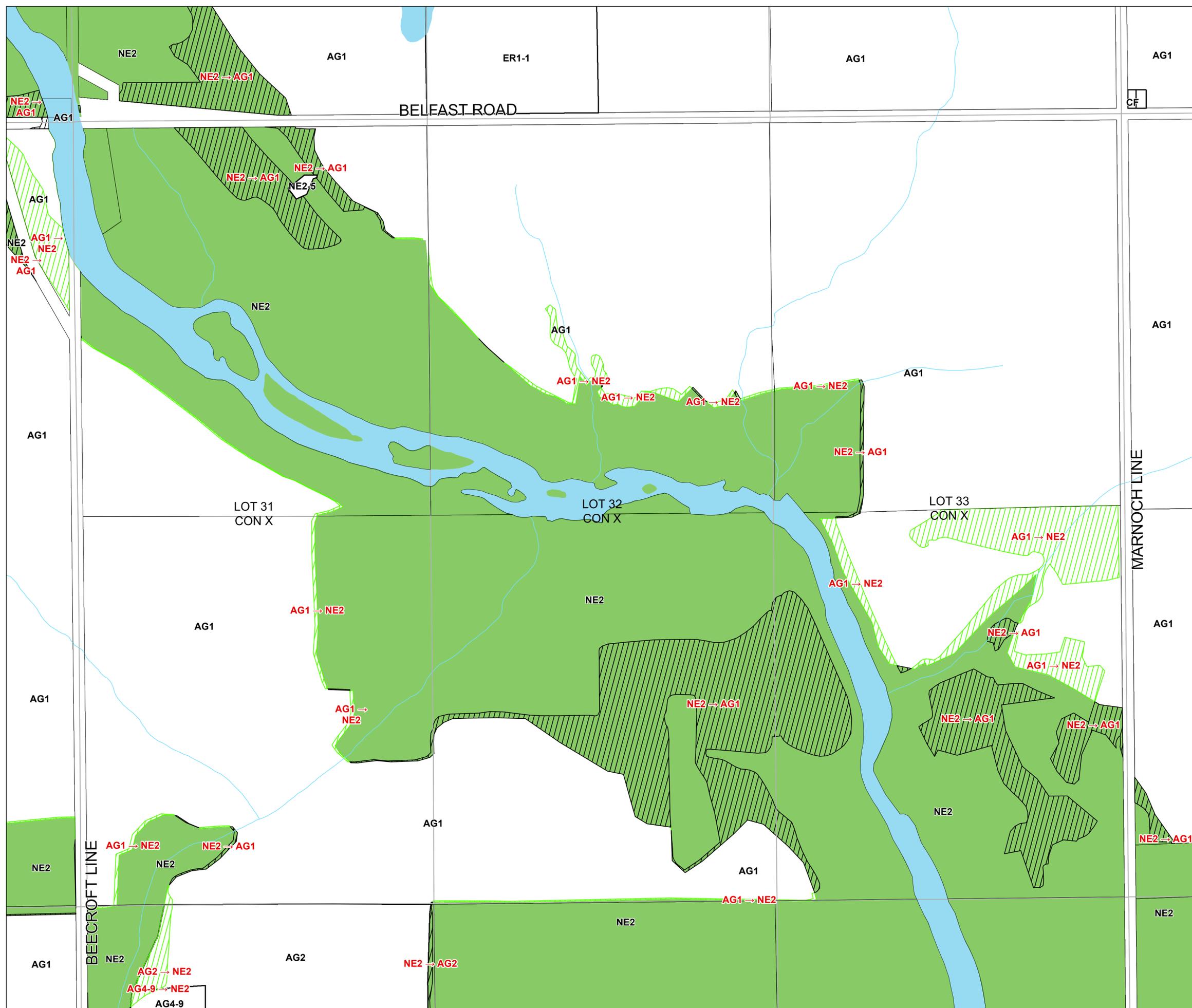
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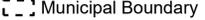
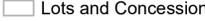
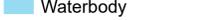
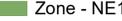


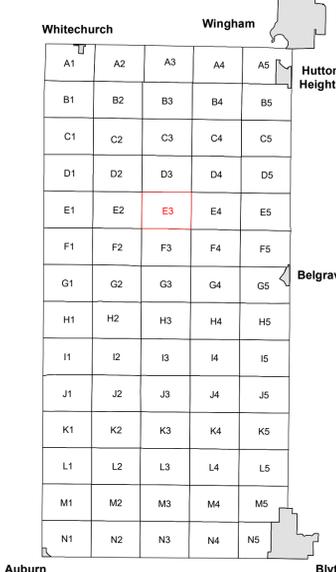
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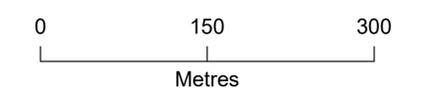
TOWNSHIP OF NORTH HURON ZONING BY-LAW

E3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	Blyth
Auburn										



1:3,000

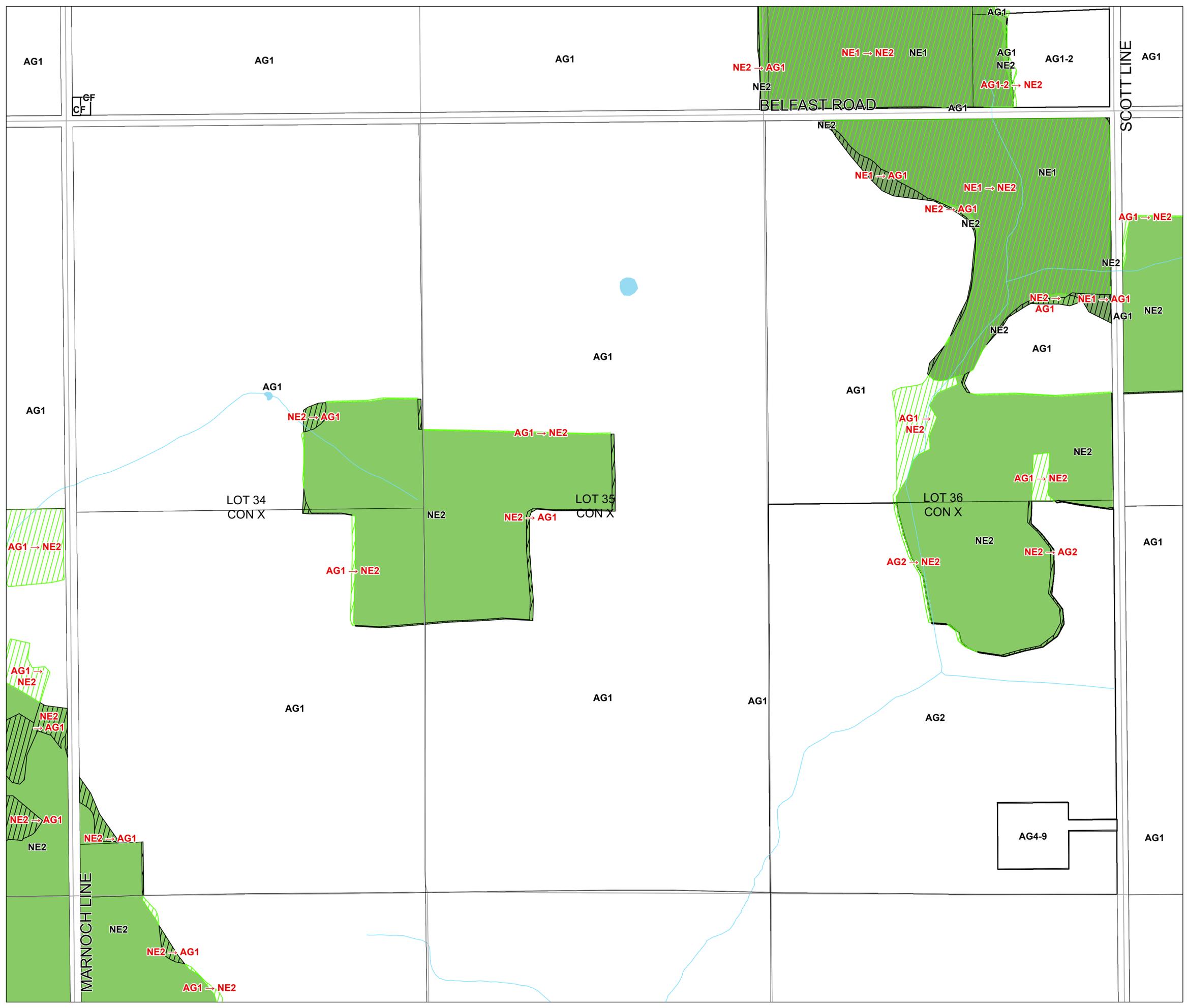
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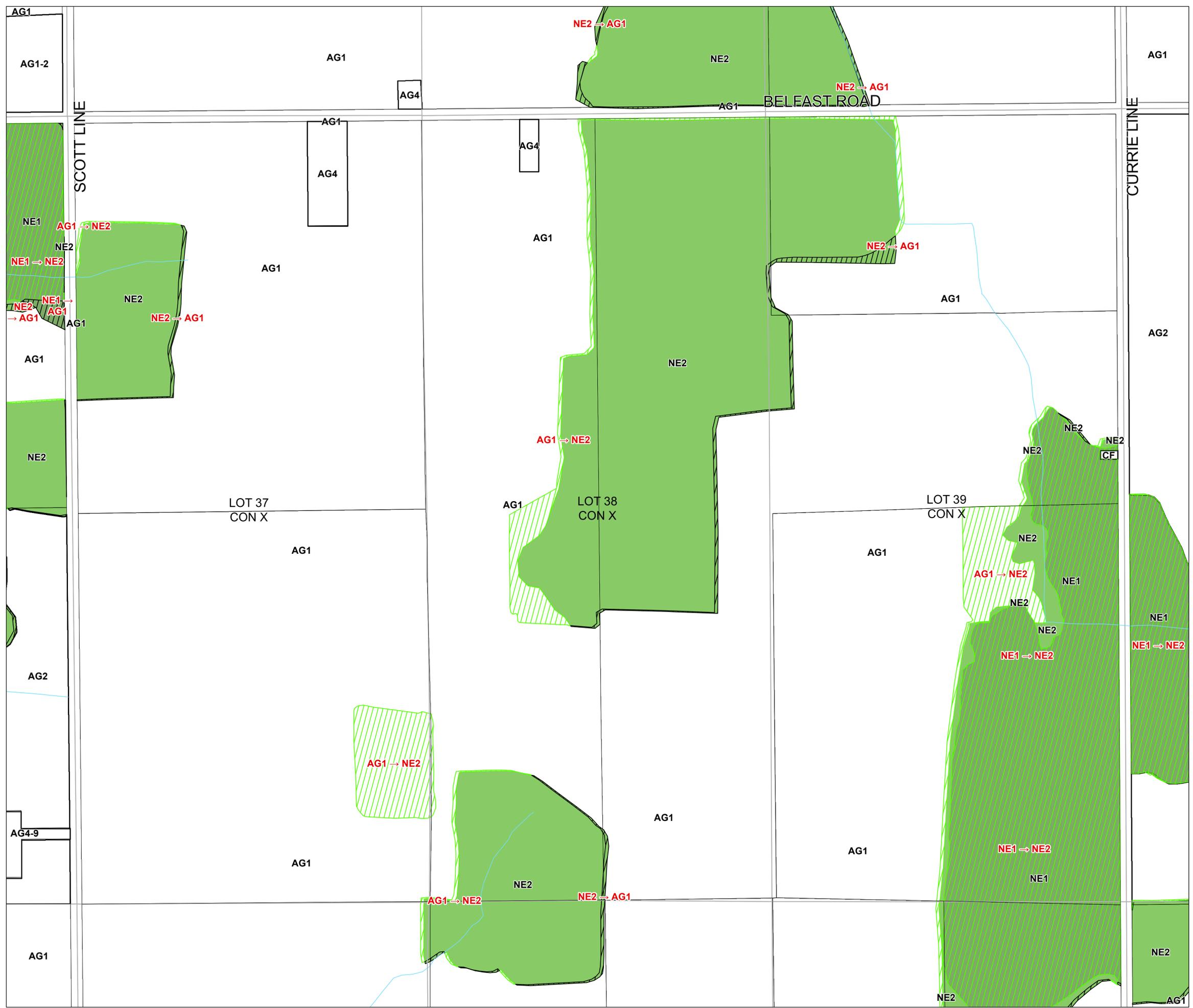
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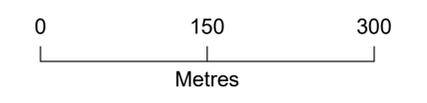


TOWNSHIP OF NORTH HURON ZONING BY-LAW

E4

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
B1	B2	B3	B4	B5	C1	C2	C3	C4	C5	
D1	D2	D3	D4	D5	E1	E2	E3	E4	E5	
F1	F2	F3	F4	F5	G1	G2	G3	G4	G5	Belgrave
H1	H2	H3	H4	H5	I1	I2	I3	I4	I5	
J1	J2	J3	J4	J5	K1	K2	K3	K4	K5	
L1	L2	L3	L4	L5	M1	M2	M3	M4	M5	
N1	N2	N3	N4	N5						Blyth



1:3,000

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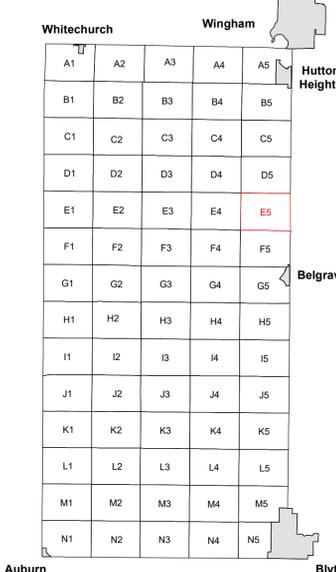


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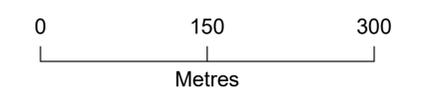
TOWNSHIP OF NORTH HURON ZONING BY-LAW

E5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth



1:3,000

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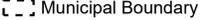
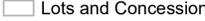
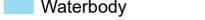
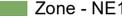


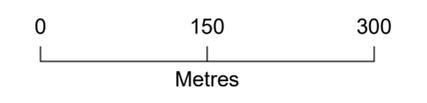
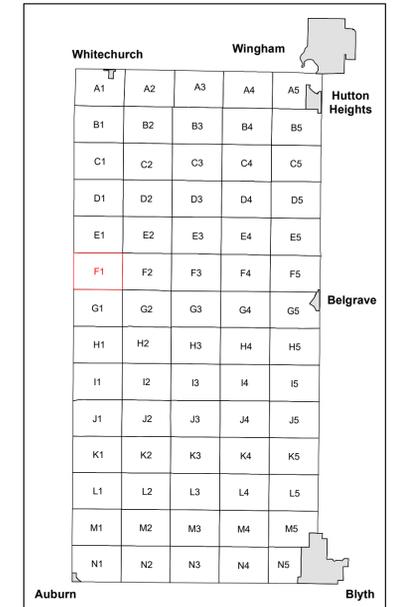
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

F1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

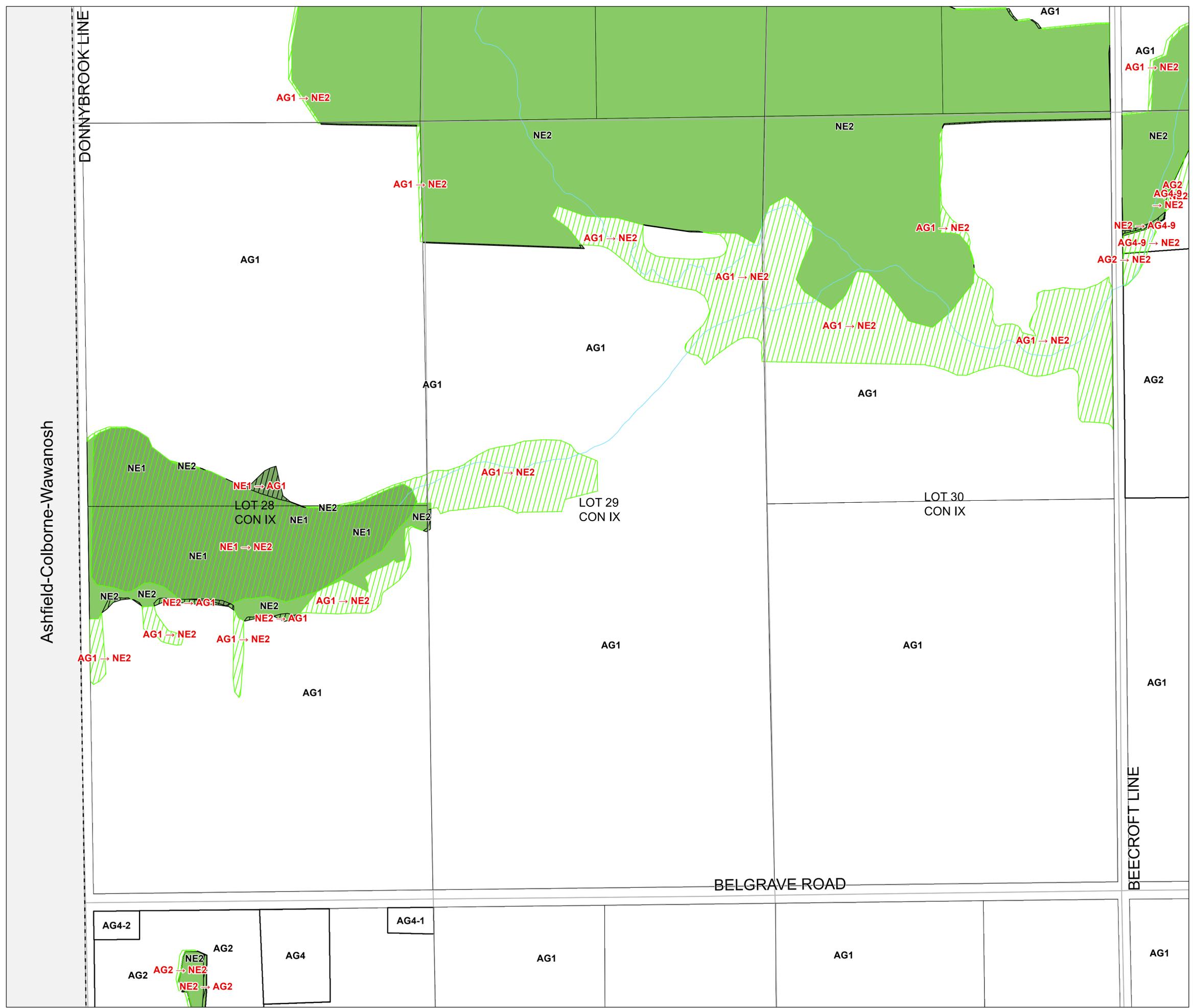
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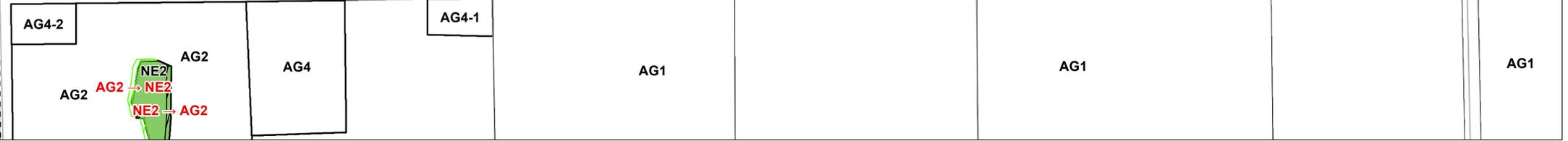


Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

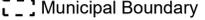
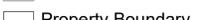
BEECROFT LINE

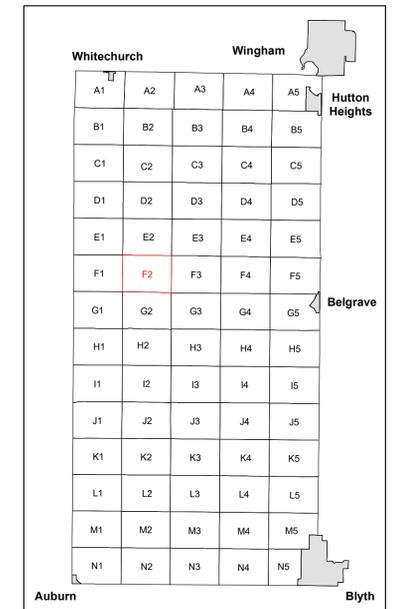
BELGRAVE ROAD



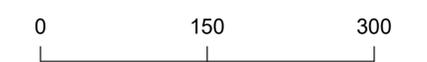
TOWNSHIP OF NORTH HURON ZONING BY-LAW

F2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



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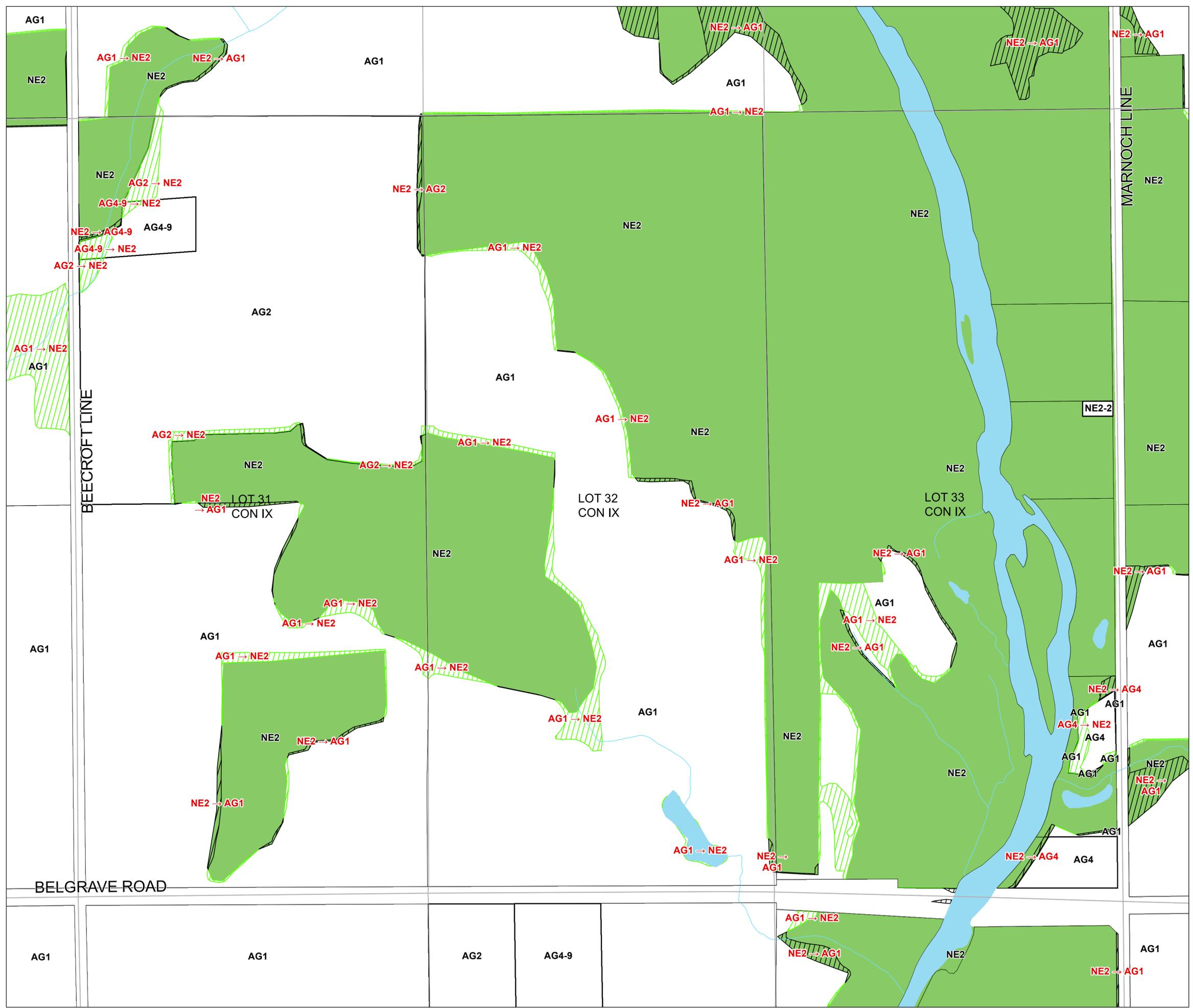
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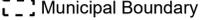
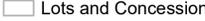
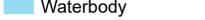
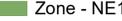
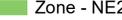


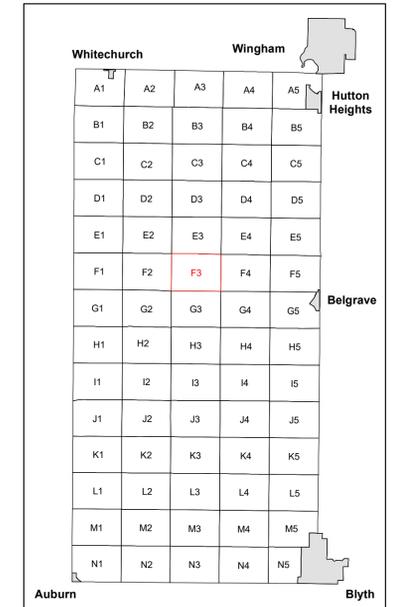
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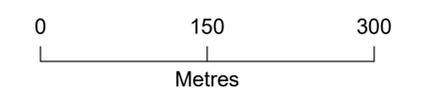
TOWNSHIP OF NORTH HURON ZONING BY-LAW

F3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Blyth
Auburn										



1:3,000

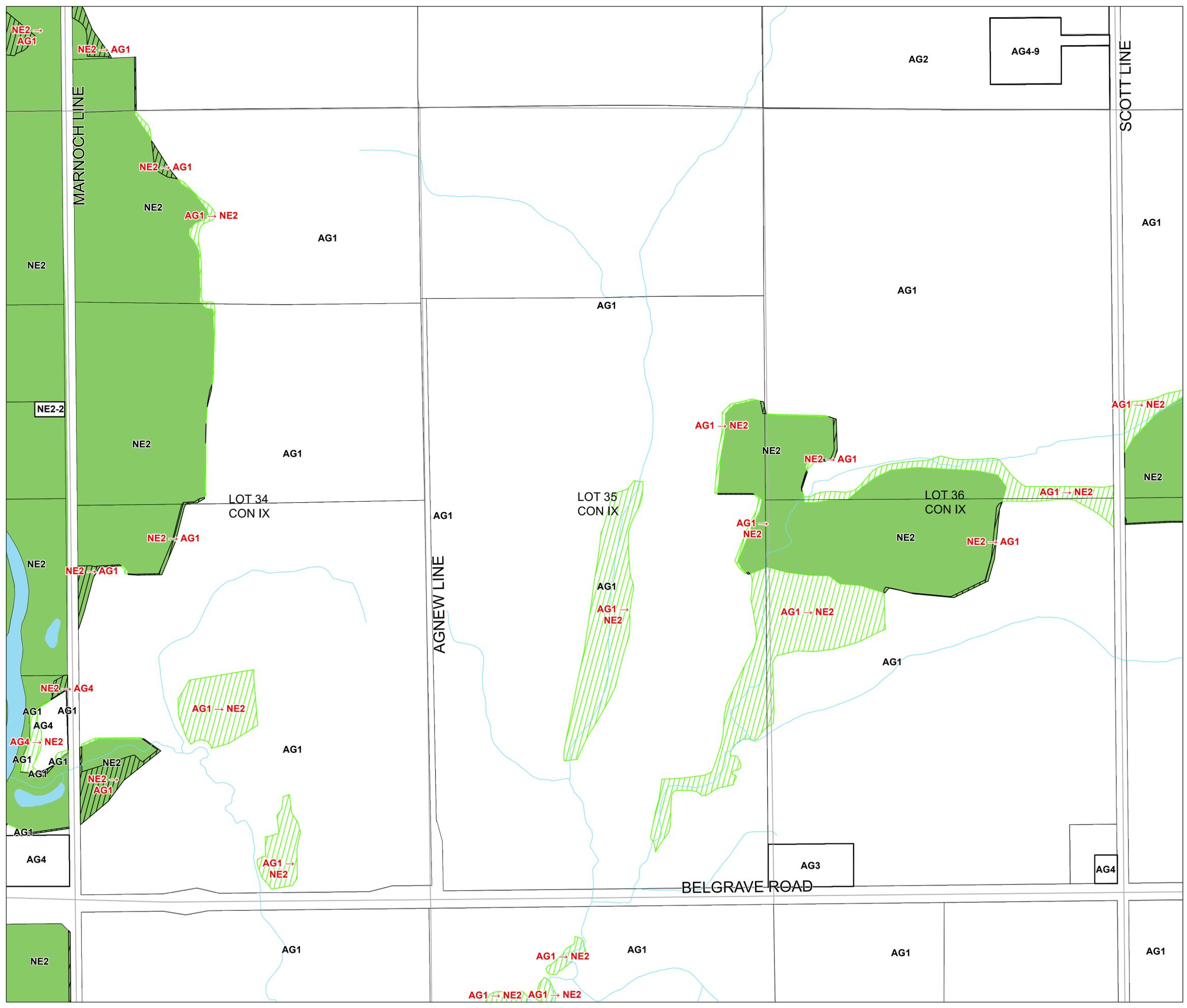
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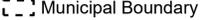
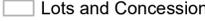
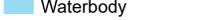
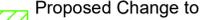
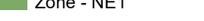


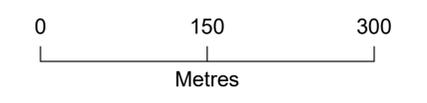
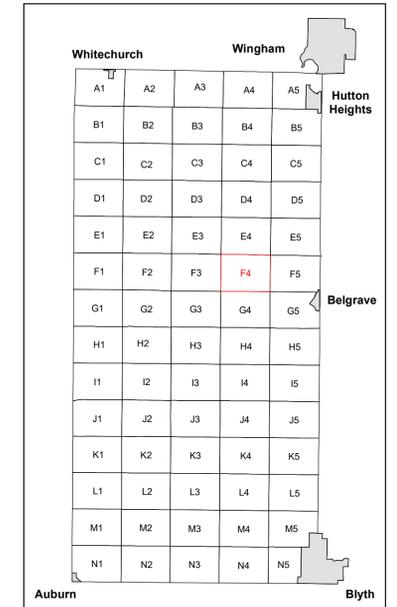
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

F4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

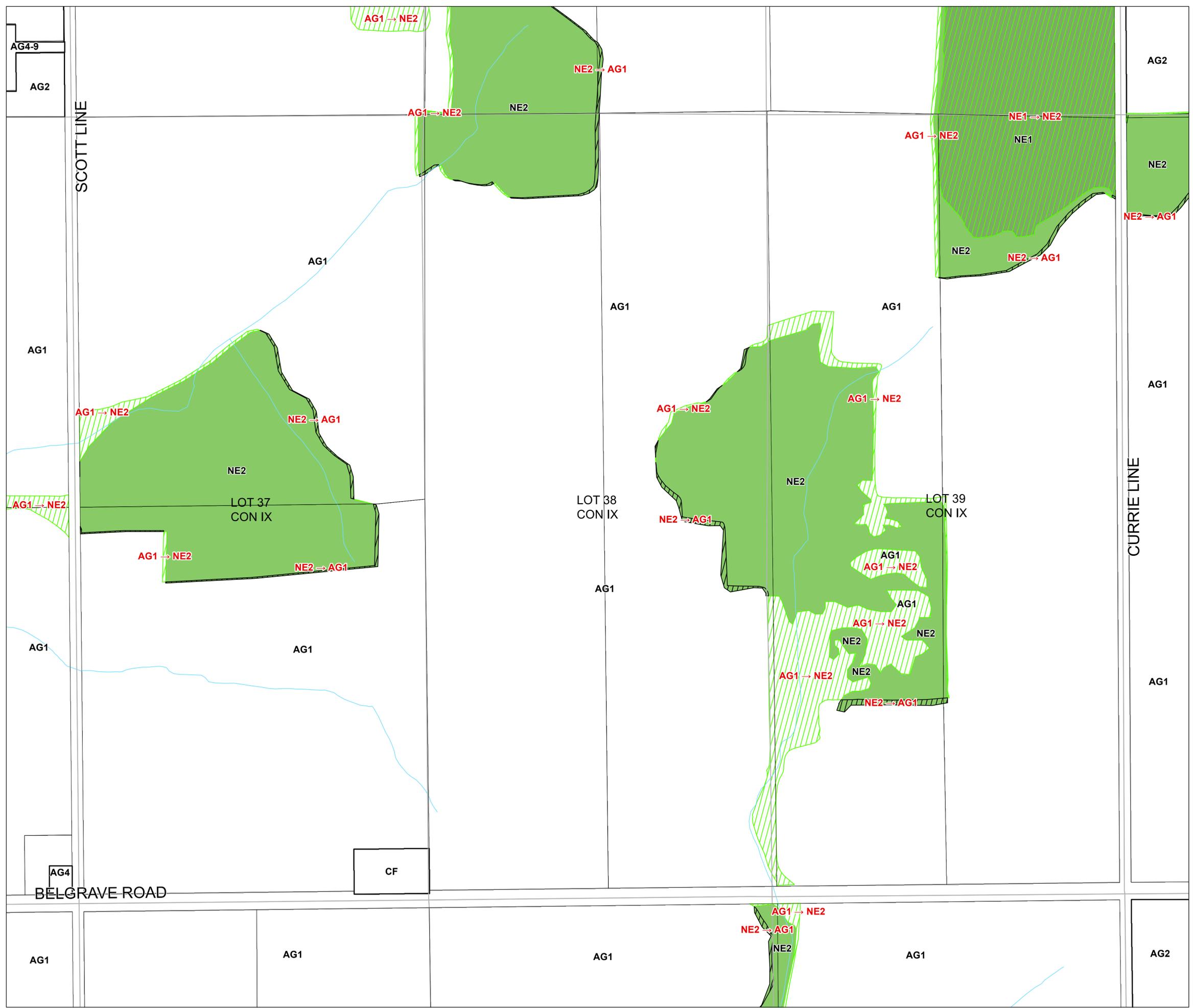
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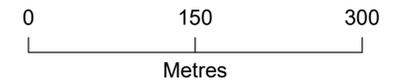
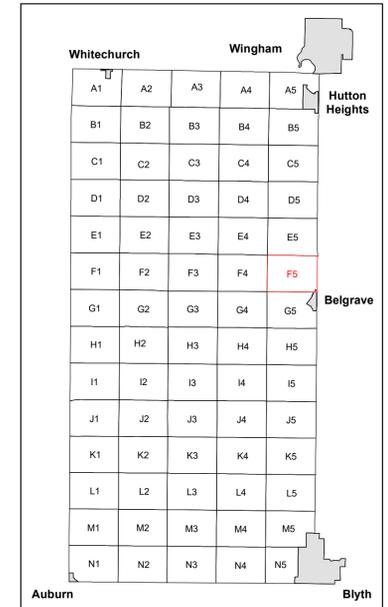
Last Modified 3/15/2023



TOWNSHIP OF NORTH HURON ZONING BY-LAW

F5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

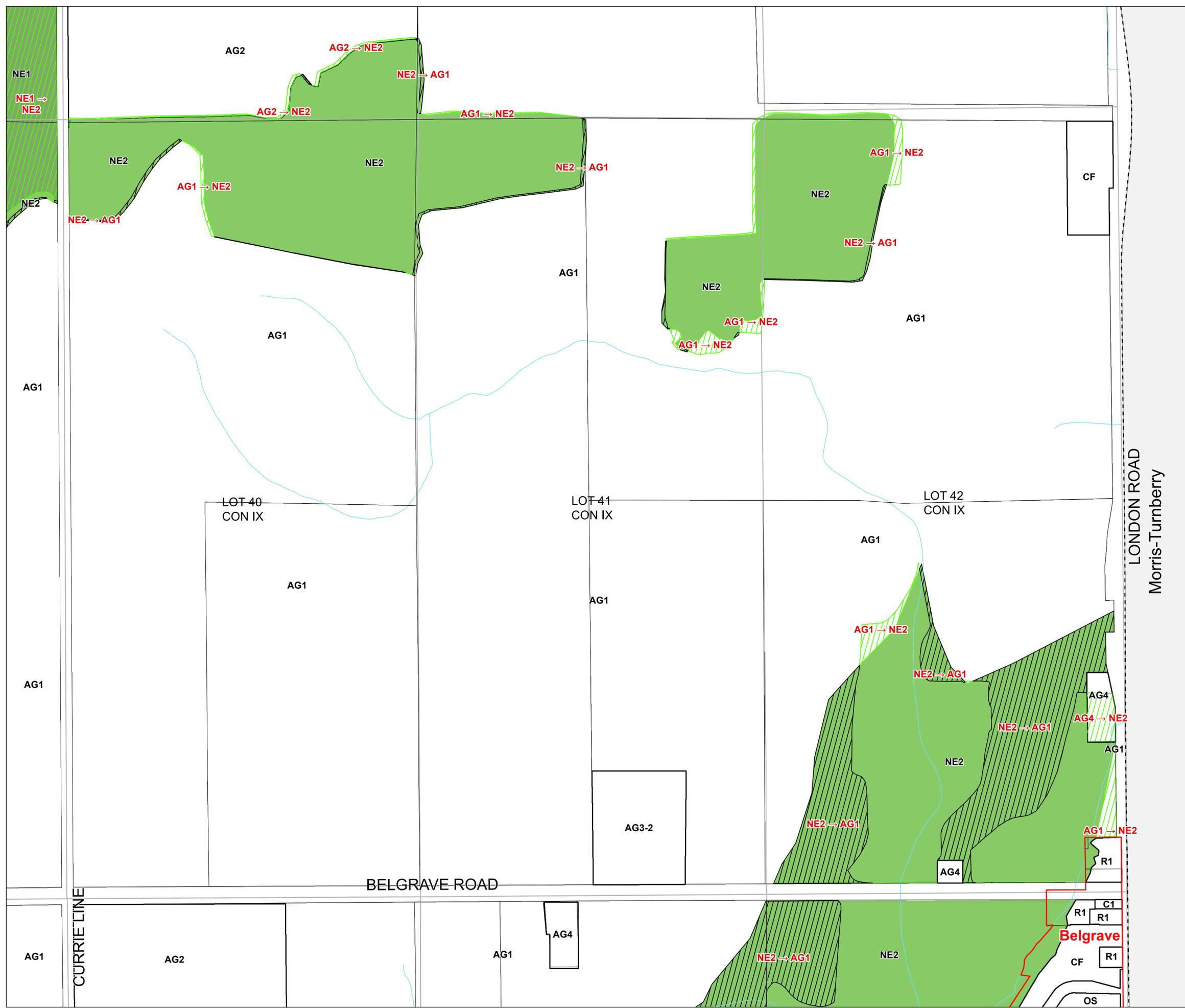
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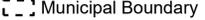
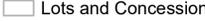
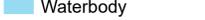
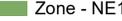


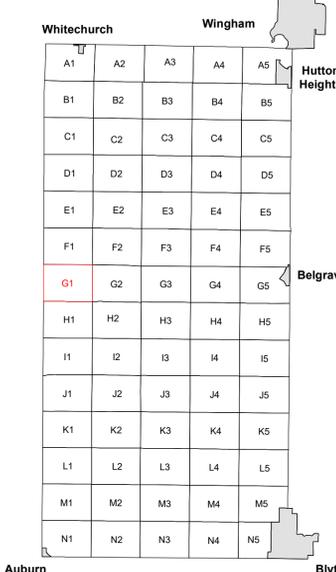
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

G1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Blyth



0 150 300
Metres

1:3,000

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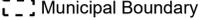
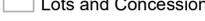
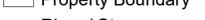
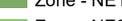
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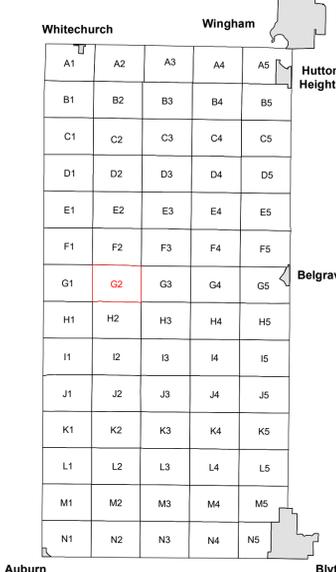


Ashfield-Colborne-Wawanosh

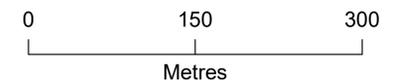
TOWNSHIP OF NORTH HURON ZONING BY-LAW

G2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



1:3,000

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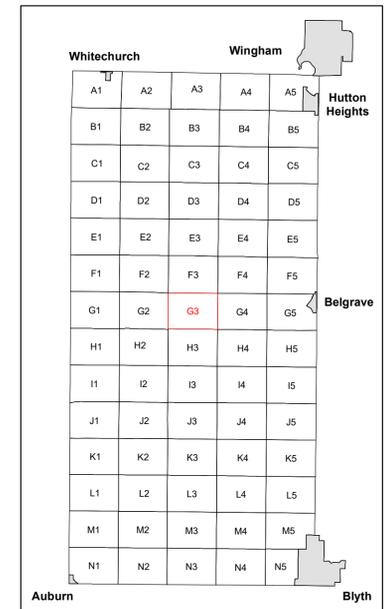
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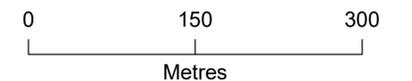
TOWNSHIP OF NORTH HURON ZONING BY-LAW

G3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	Hutton Heights
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Blyth



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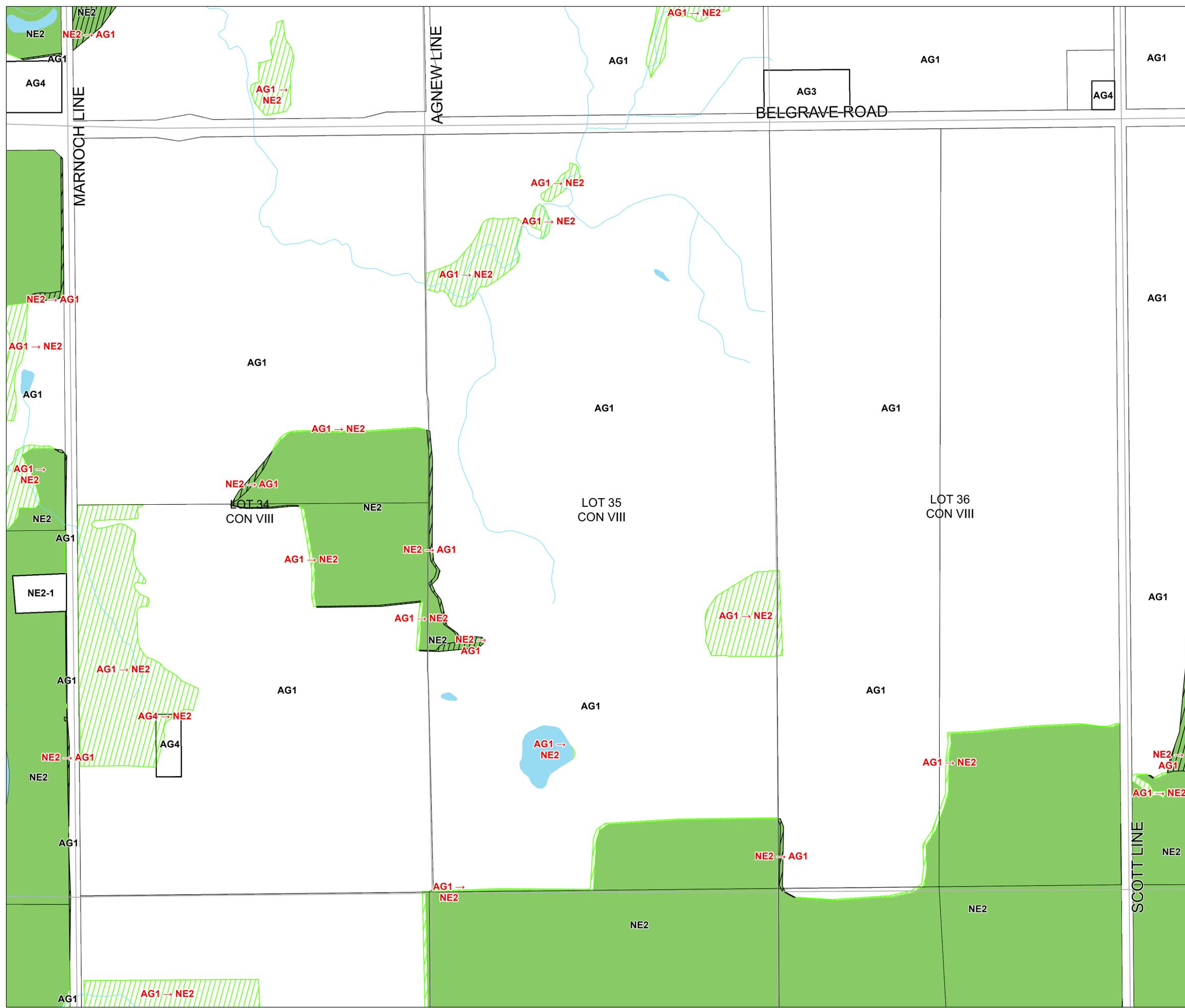
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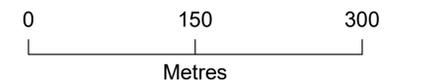


TOWNSHIP OF NORTH HURON ZONING BY-LAW

G4

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth



1:3,000

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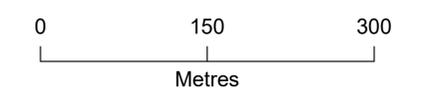
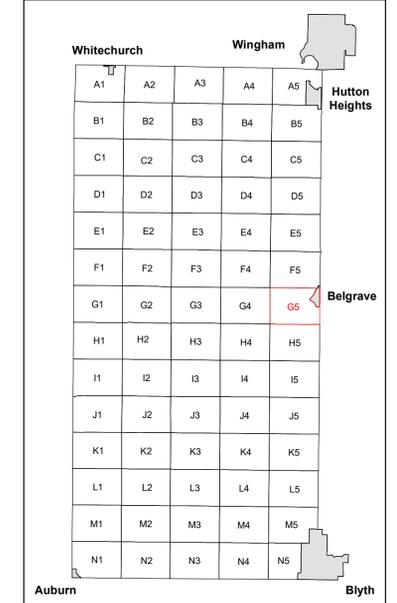




TOWNSHIP OF NORTH HURON ZONING BY-LAW

G5

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

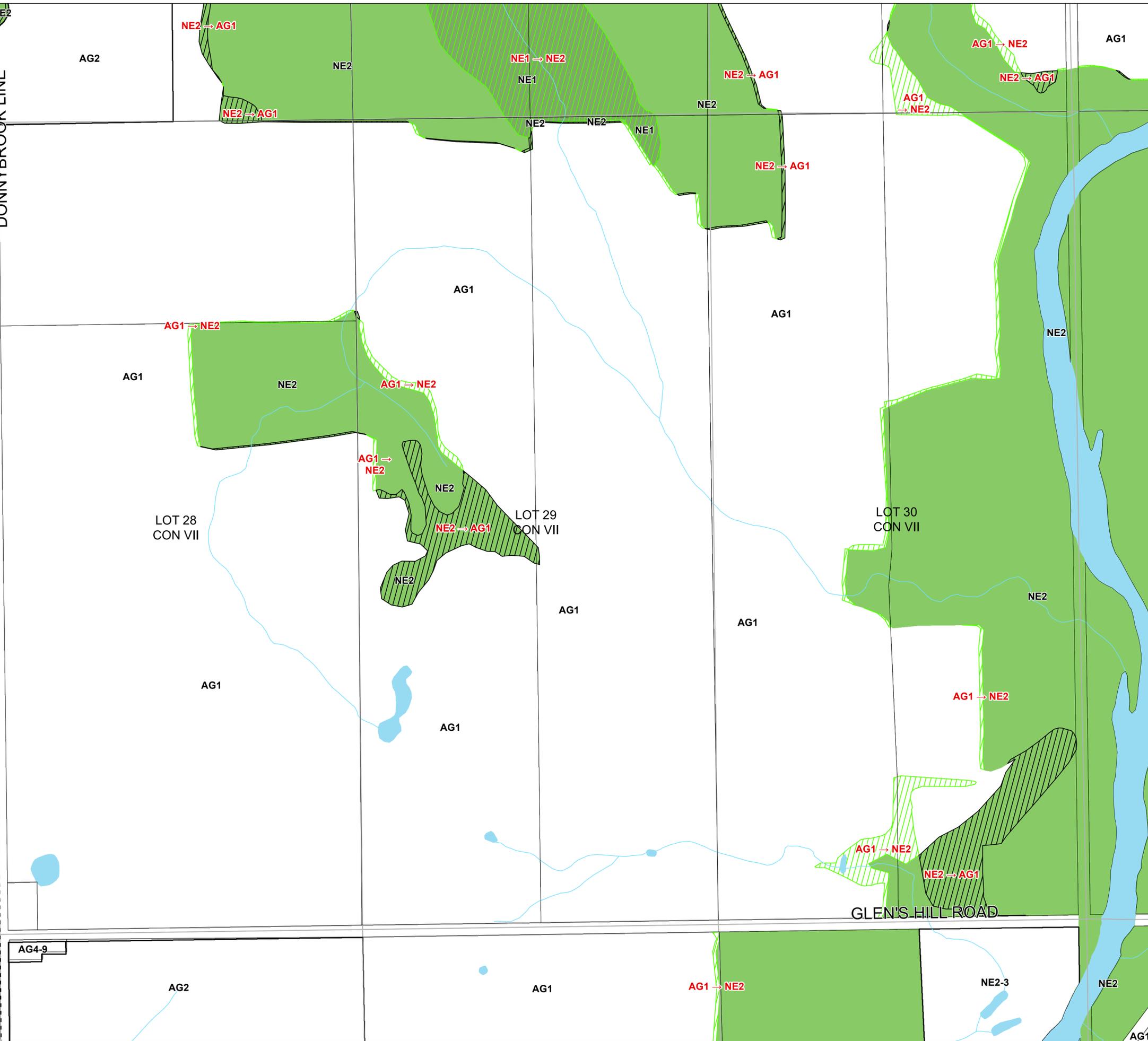
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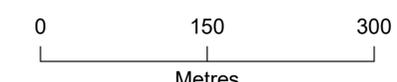


TOWNSHIP OF NORTH HURON ZONING BY-LAW

H1

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	
Auburn					Blyth					



1:3,000

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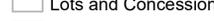
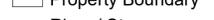
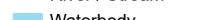
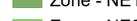
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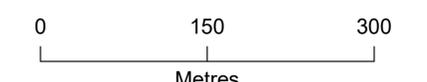
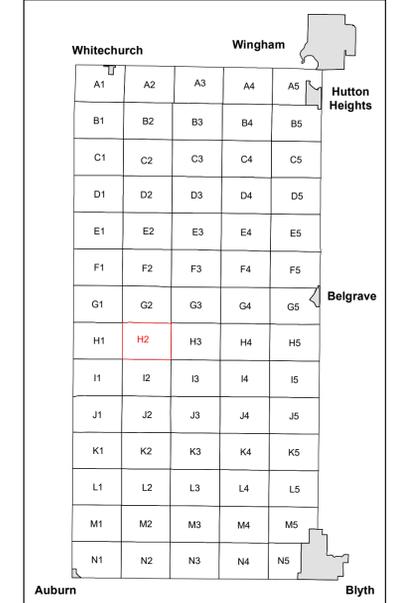


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TOWNSHIP OF NORTH HURON ZONING BY-LAW

H2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

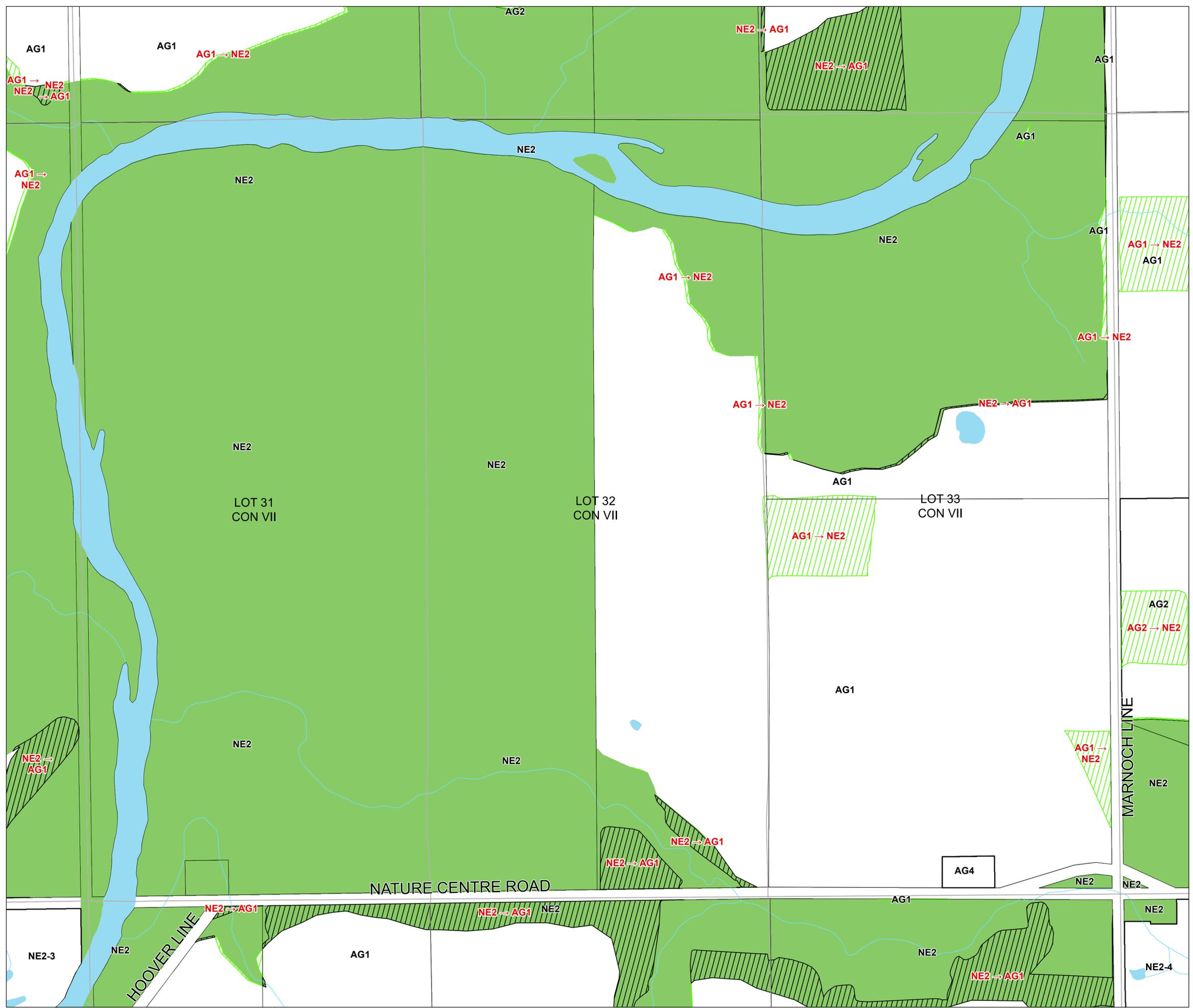
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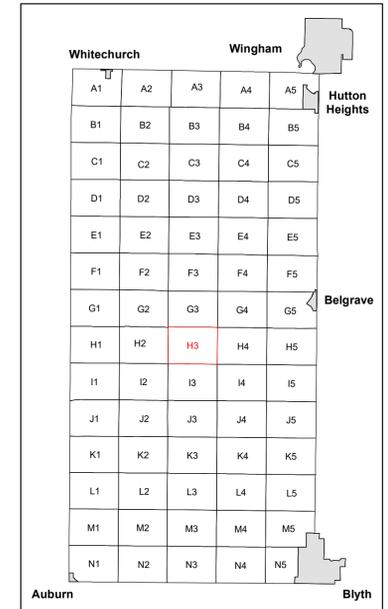
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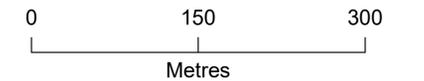
TOWNSHIP OF NORTH HURON ZONING BY-LAW

H3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham				
A1	A2	A3	A4	A5	Hutton Heights				
B1	B2	B3	B4	B5					
C1	C2	C3	C4	C5					
D1	D2	D3	D4	D5					
E1	E2	E3	E4	E5					
F1	F2	F3	F4	F5					
G1	G2	G3	G4	G5	Belgrave				
H1	H2	H3	H4	H5					
I1	I2	I3	I4	I5					
J1	J2	J3	J4	J5					
K1	K2	K3	K4	K5					
L1	L2	L3	L4	L5					
M1	M2	M3	M4	M5					
N1	N2	N3	N4	N5	Blyth				
Auburn									



1:3,000

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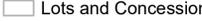
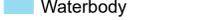
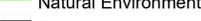
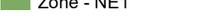


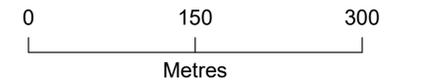
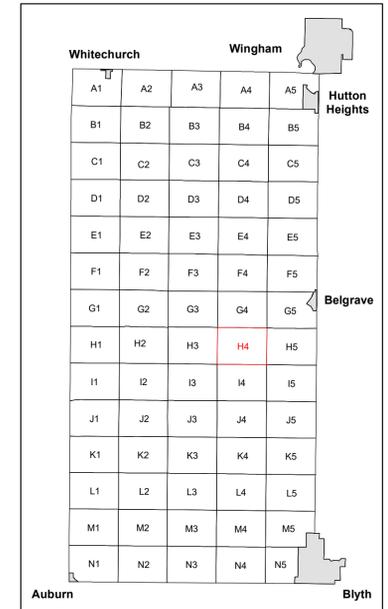
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

H4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

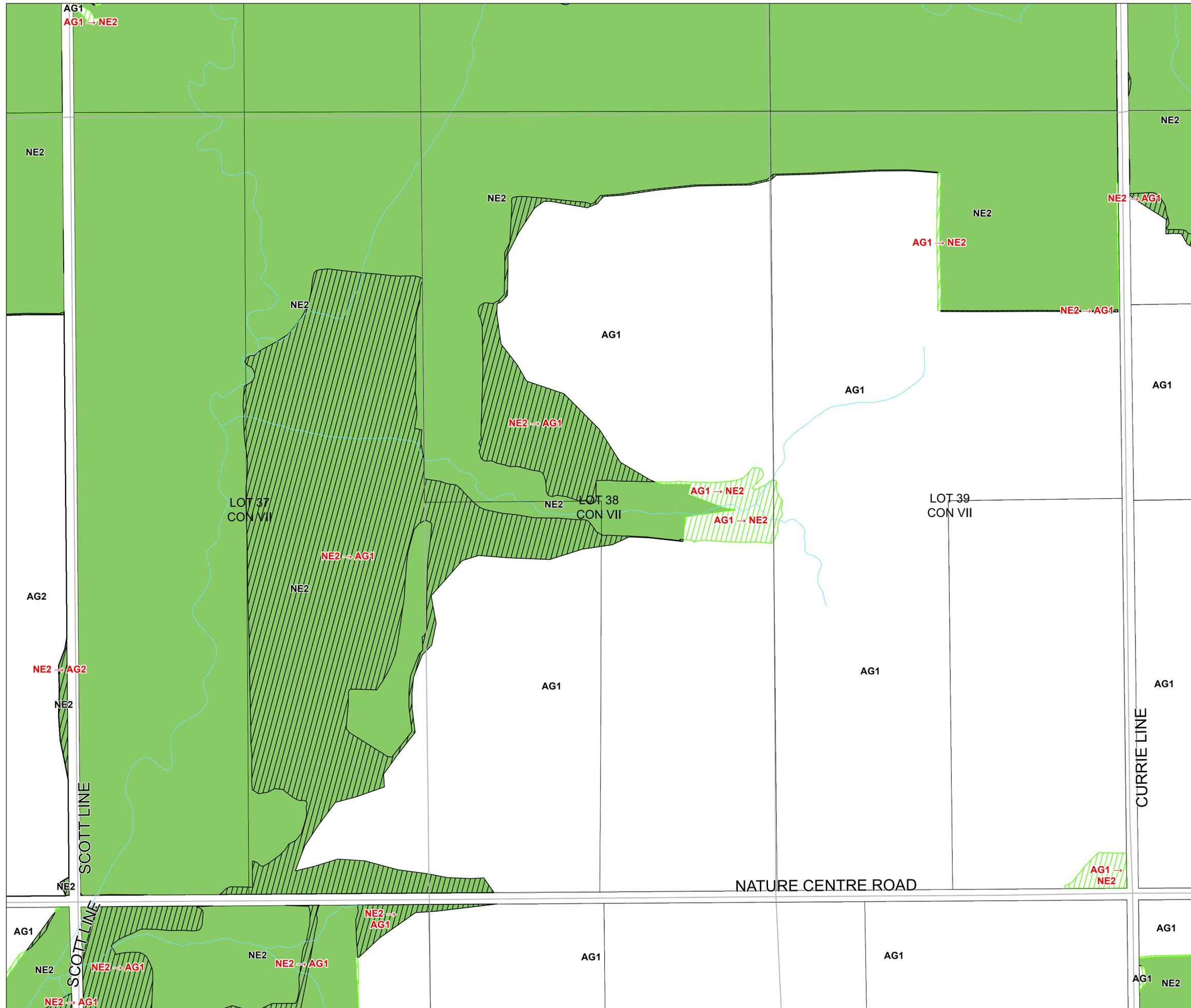
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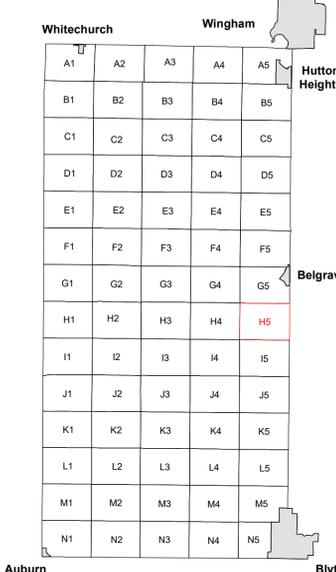
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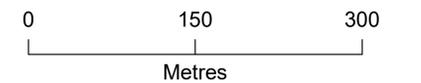
TOWNSHIP OF NORTH HURON ZONING BY-LAW

H5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	Hutton Heights					
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5	Belgrave					
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5	Auburn	Blyth				



1:3,000

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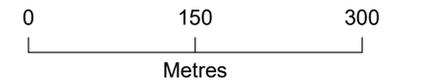


TOWNSHIP OF NORTH HURON ZONING BY-LAW

I1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2

Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	Blyth



1:3,000

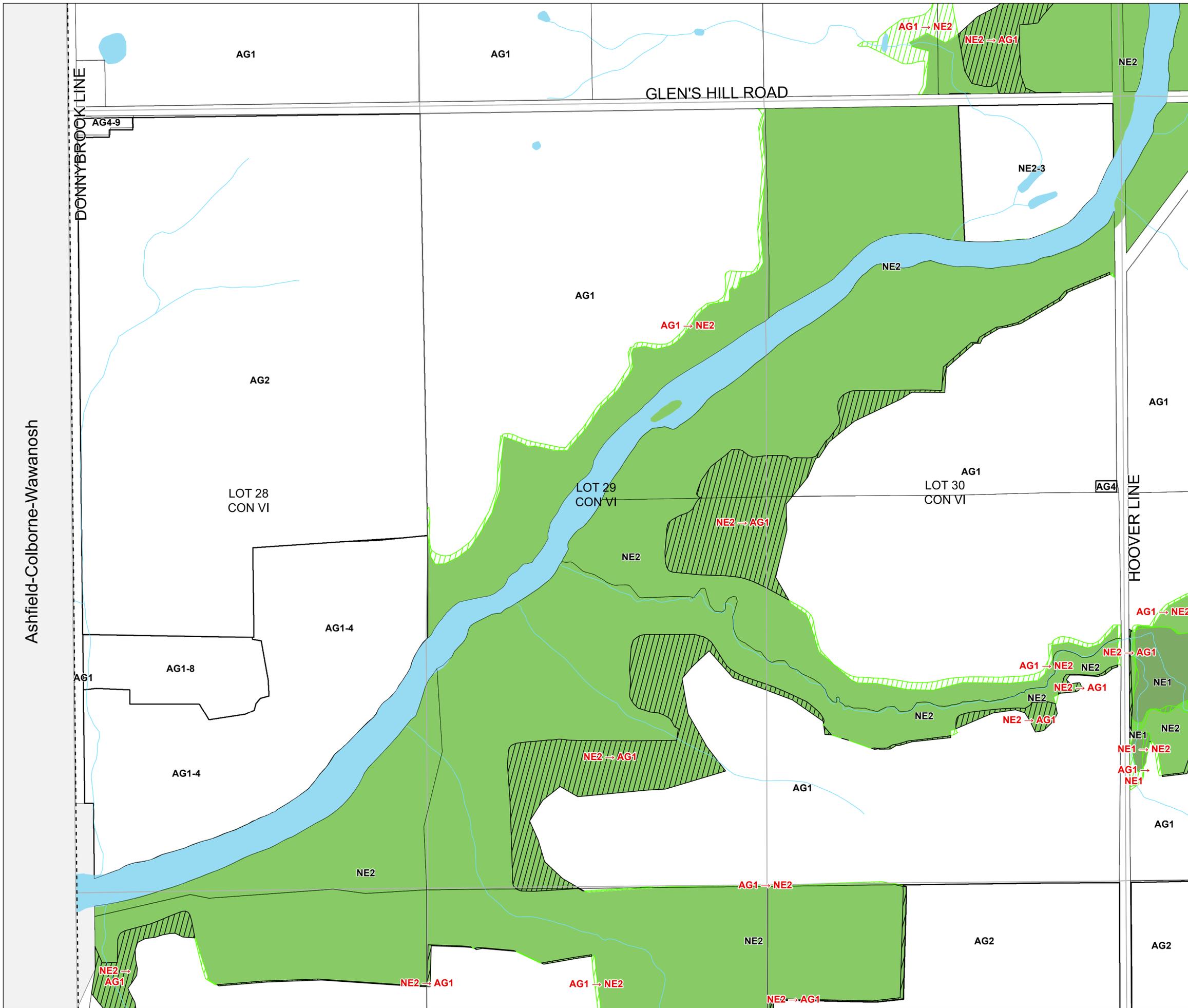
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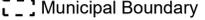
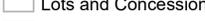
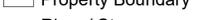
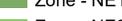
Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

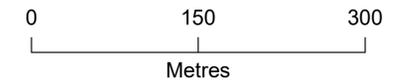
HOOVER LINE

TOWNSHIP OF NORTH HURON ZONING BY-LAW

I2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth



1:3,000

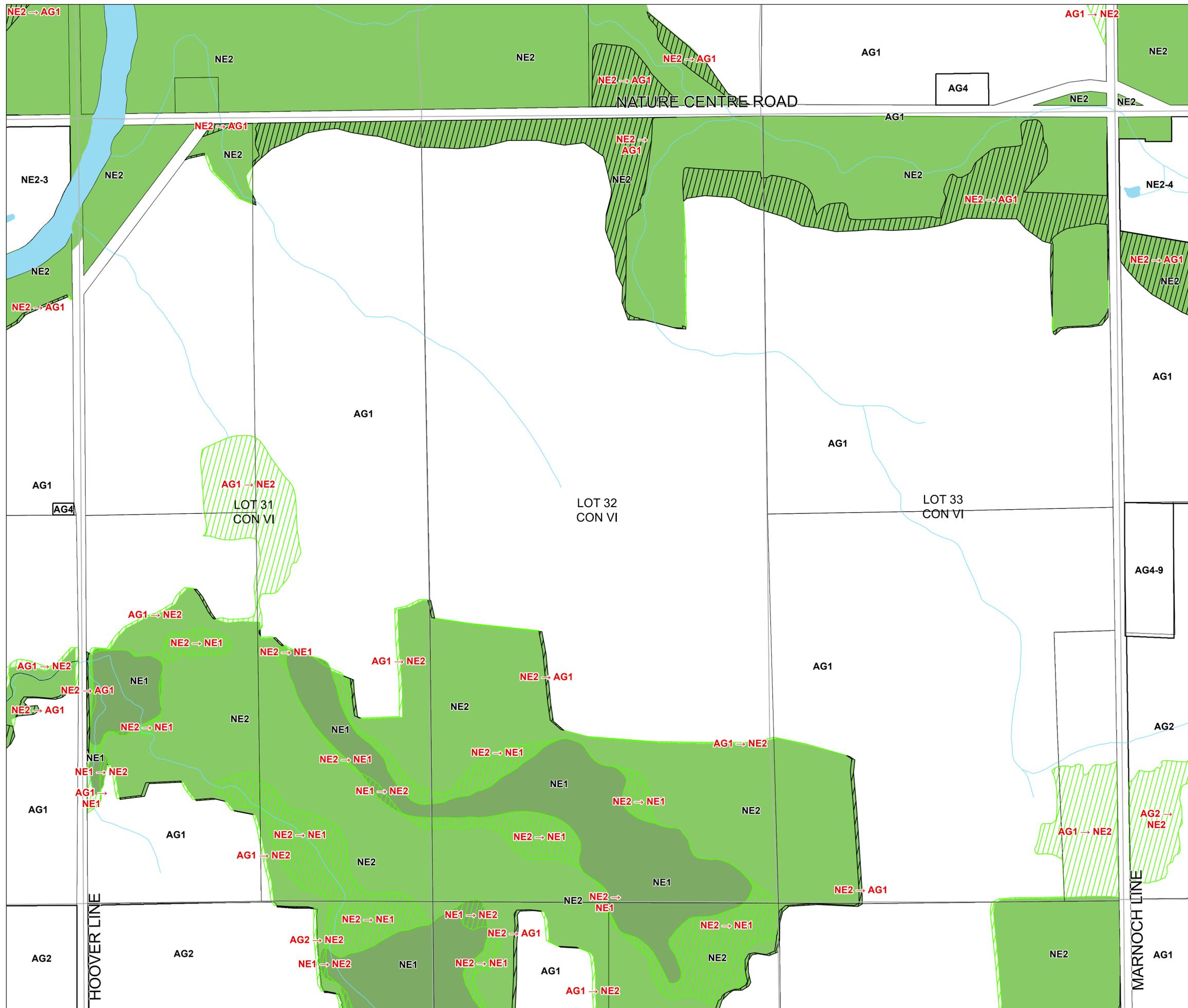
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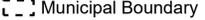
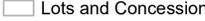
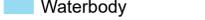
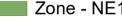
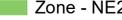


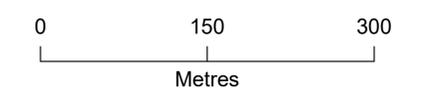
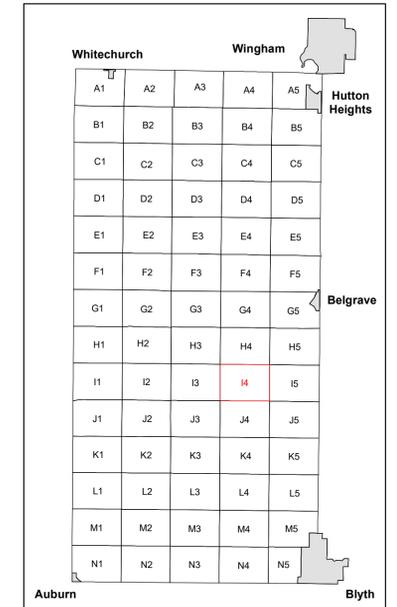
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

14

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

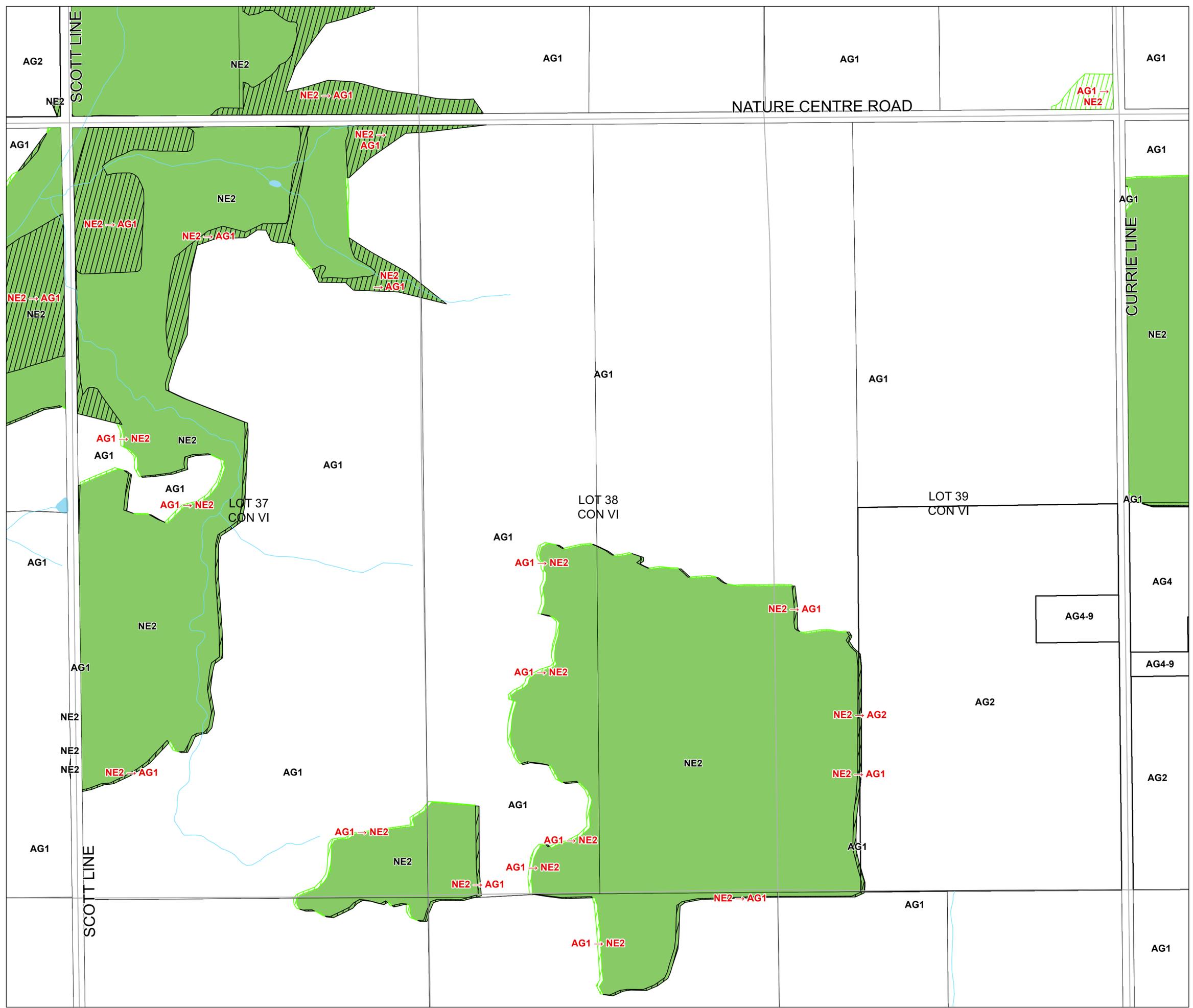
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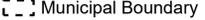
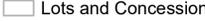
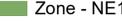
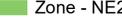


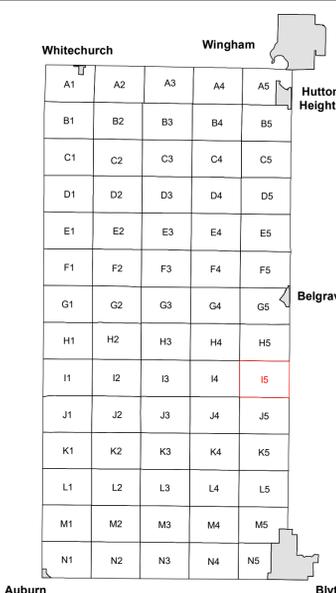
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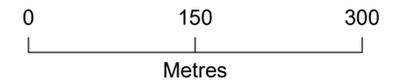
TOWNSHIP OF NORTH HURON ZONING BY-LAW

15

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5						Belgrave
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						Blyth
N1	N2	N3	N4	N5						
Auburn										Blyth



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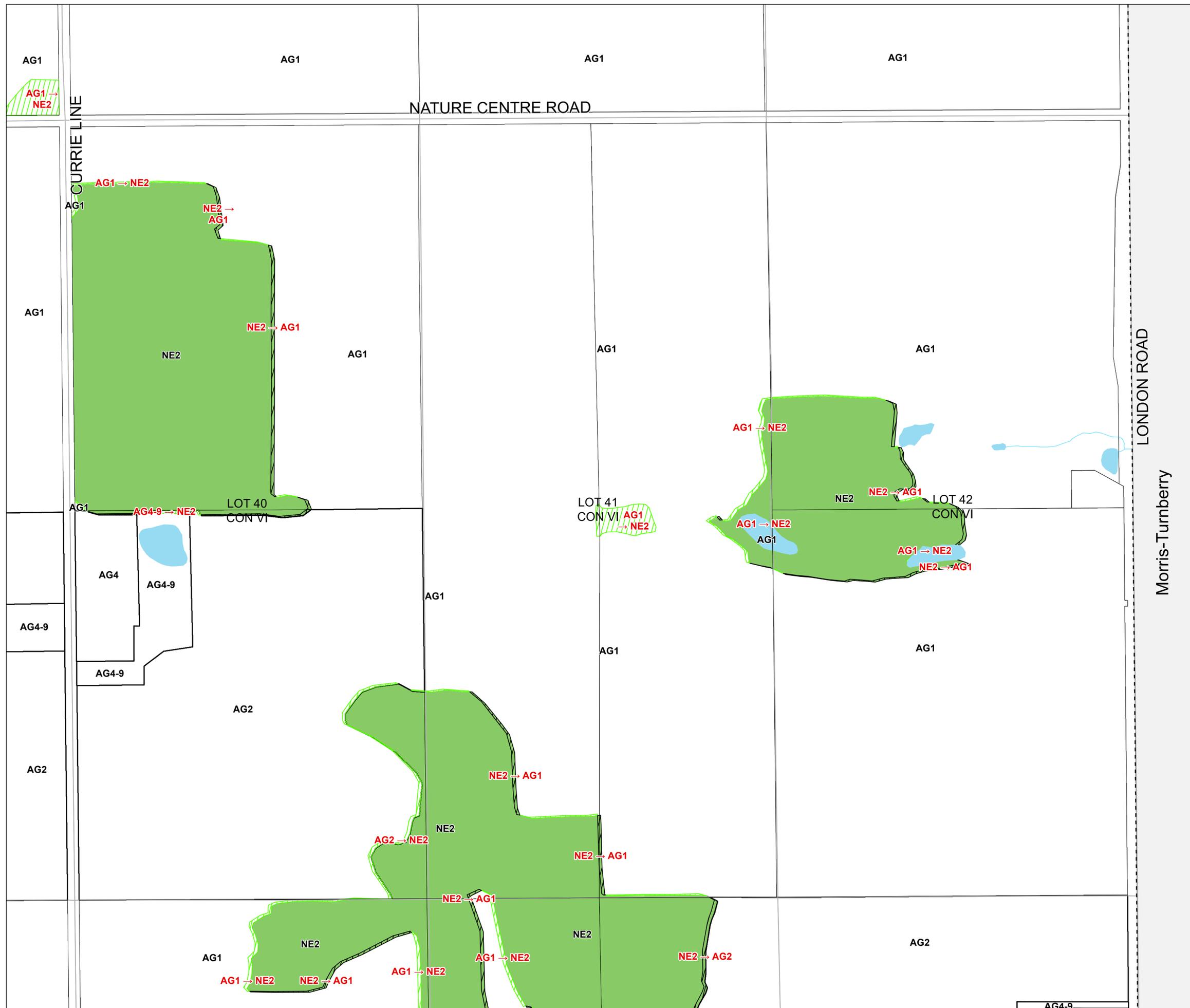
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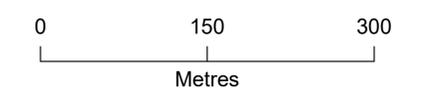
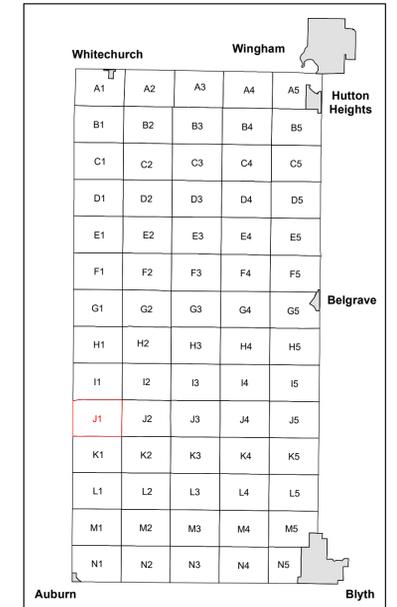


AG4-9

TOWNSHIP OF NORTH HURON ZONING BY-LAW

J1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

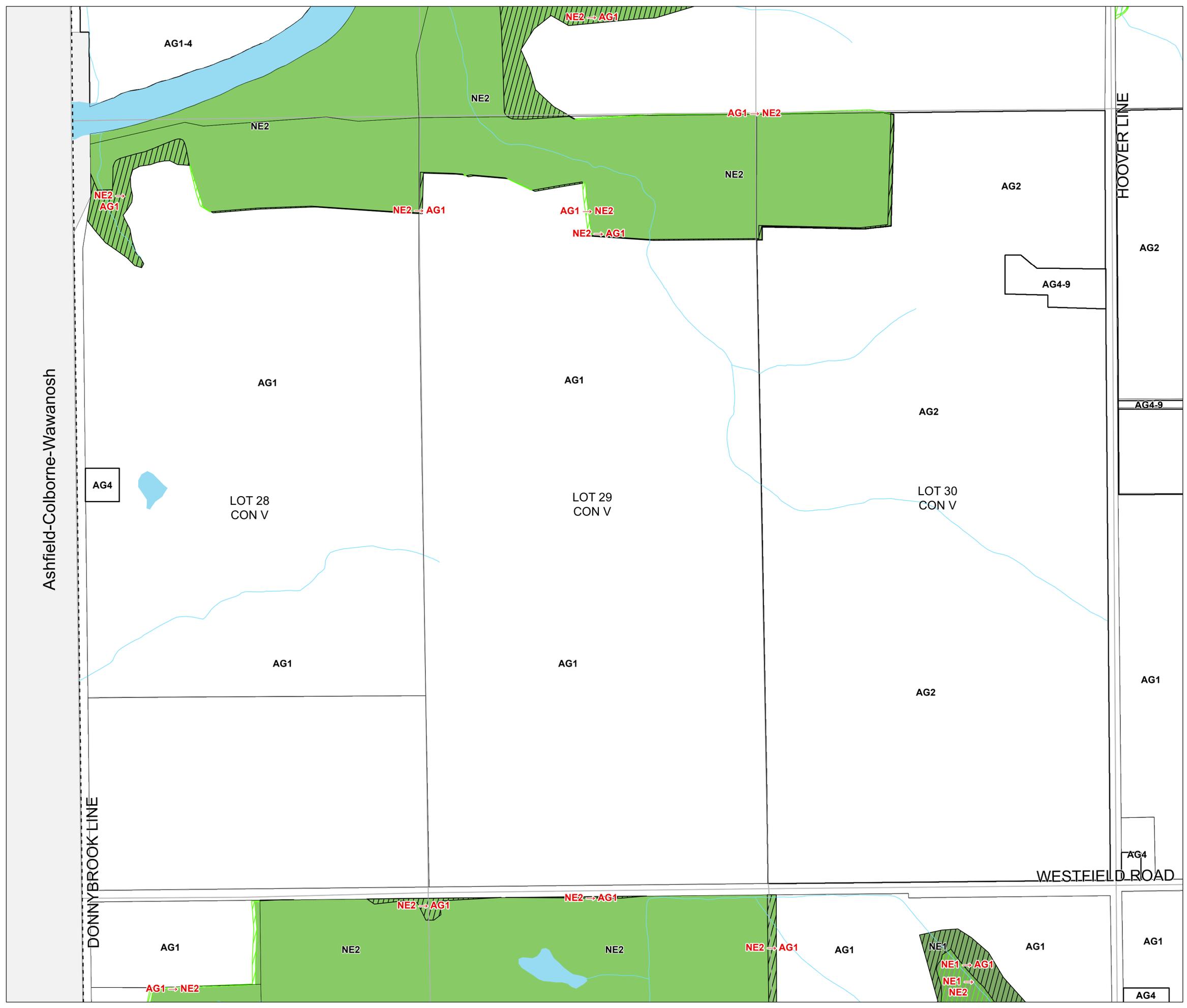
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Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

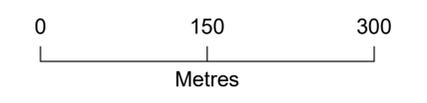
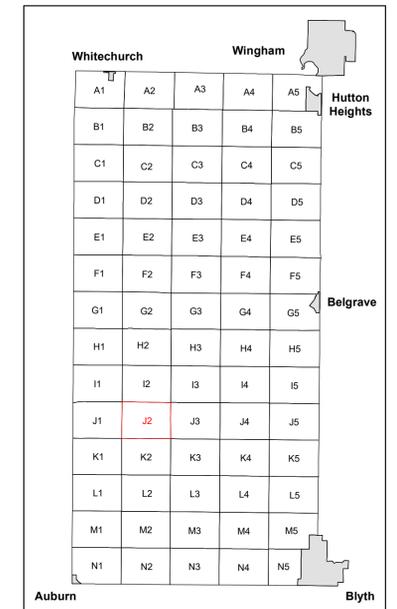
HOOVER LINE

WESTFIELD ROAD

TOWNSHIP OF NORTH HURON ZONING BY-LAW

J2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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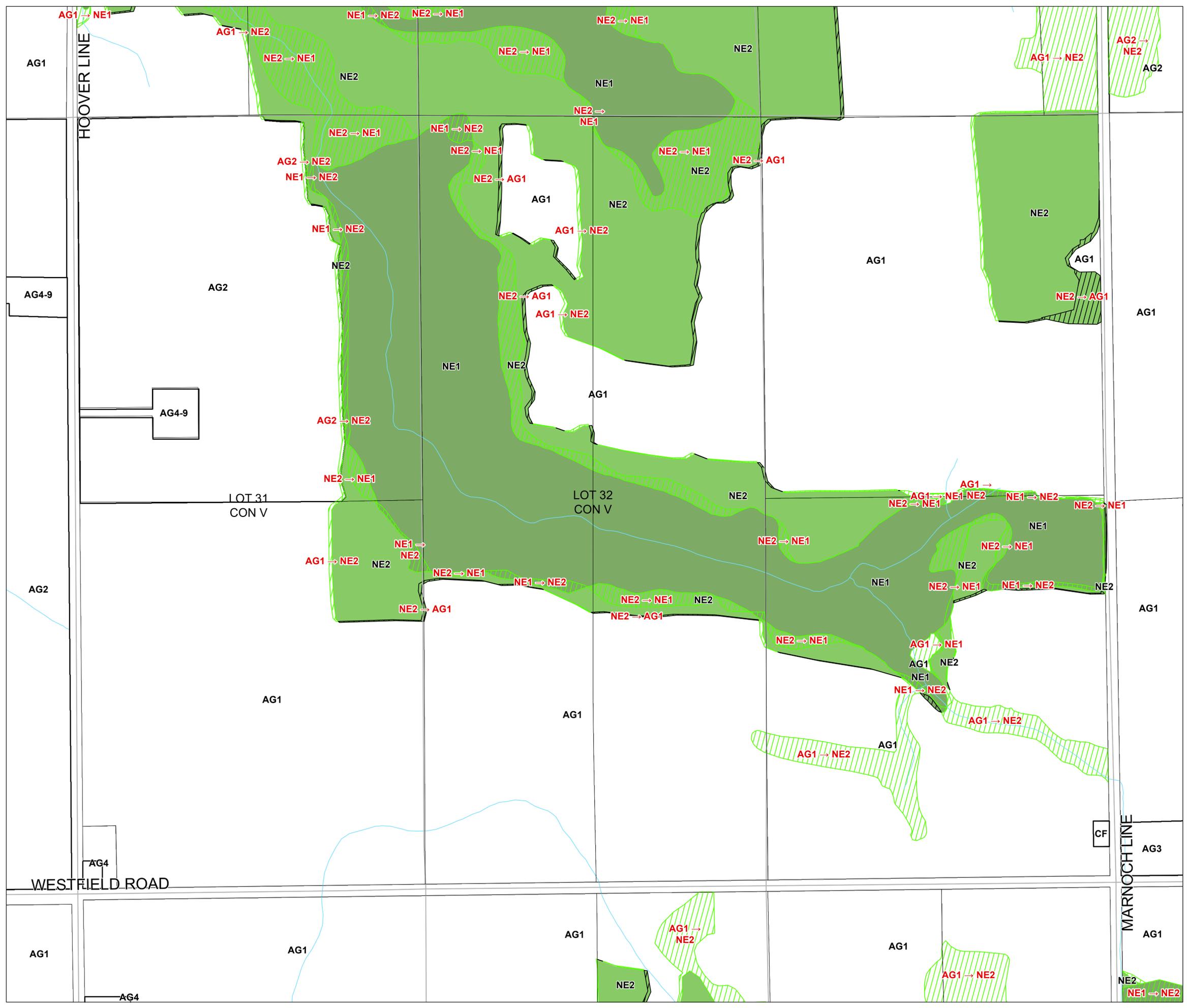
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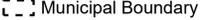
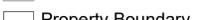
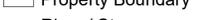


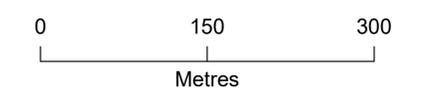
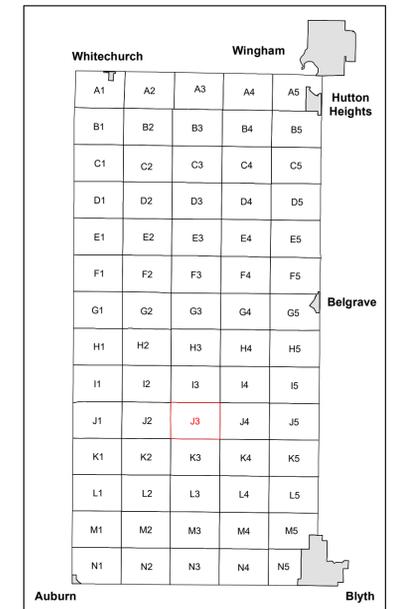
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

J3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

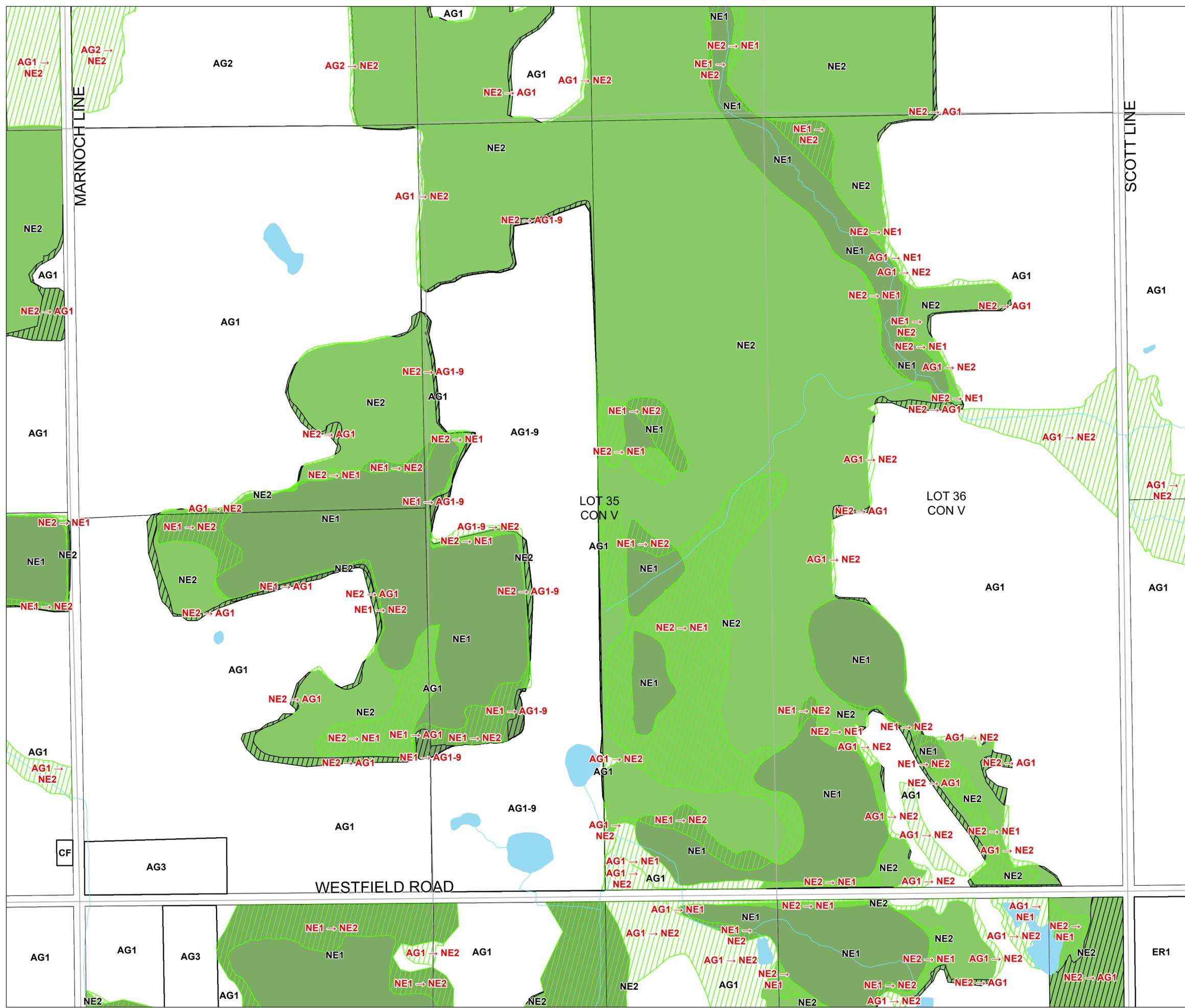
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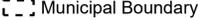
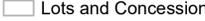
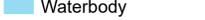
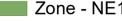
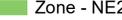


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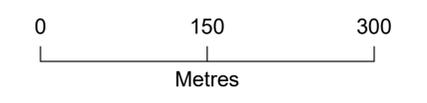


TOWNSHIP OF NORTH HURON ZONING BY-LAW

J4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



1:3,000

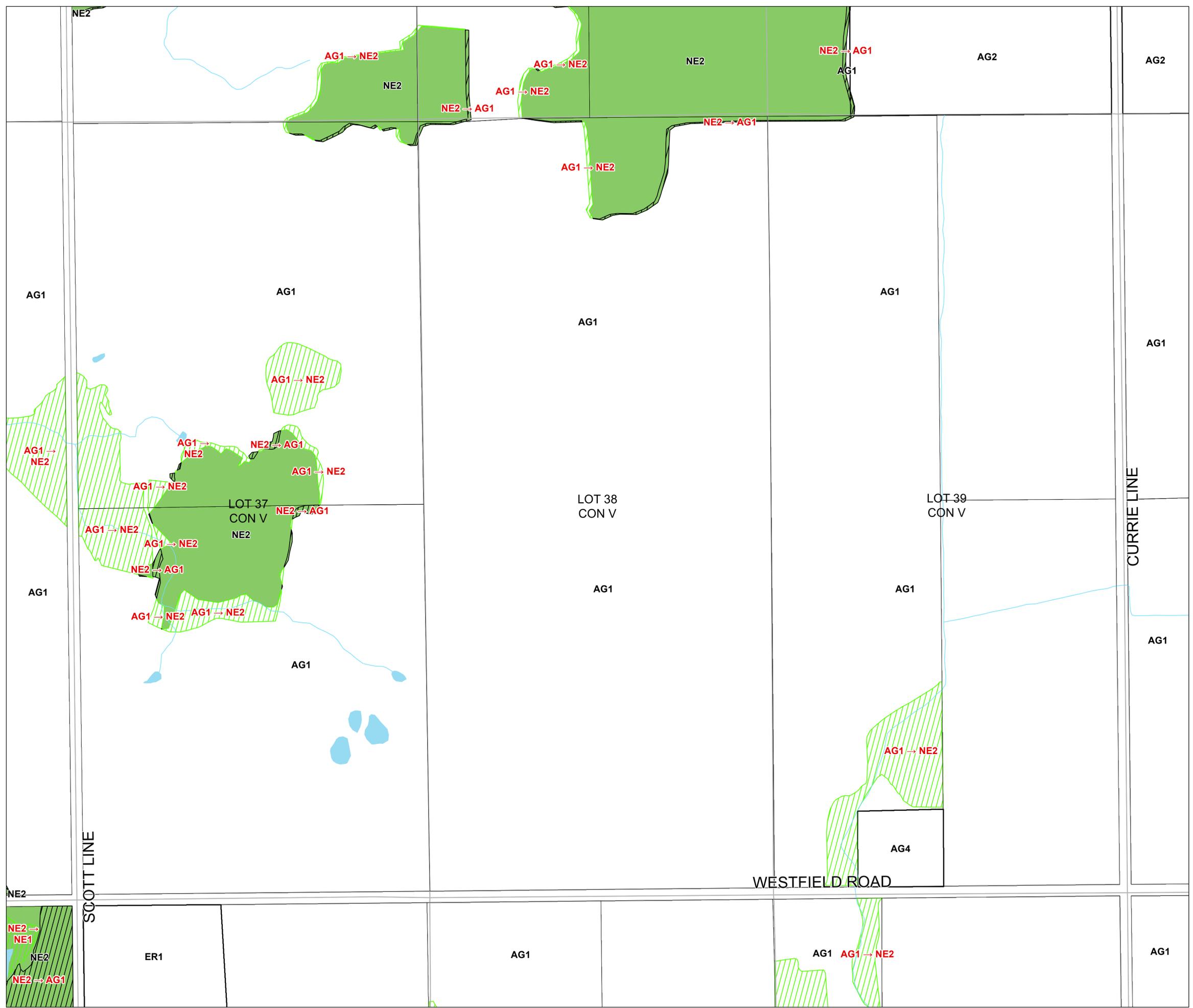
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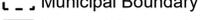
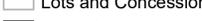
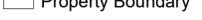
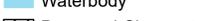
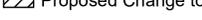
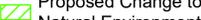
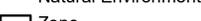
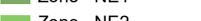


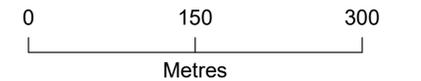
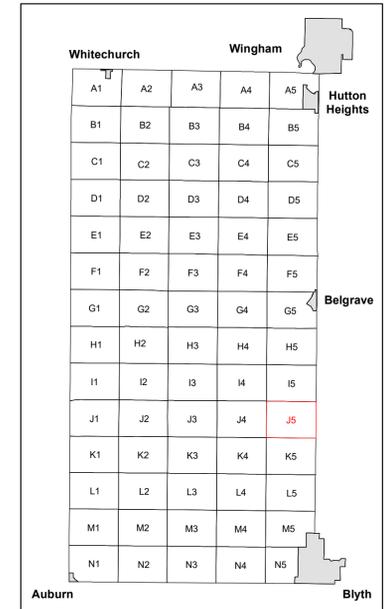
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

J5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

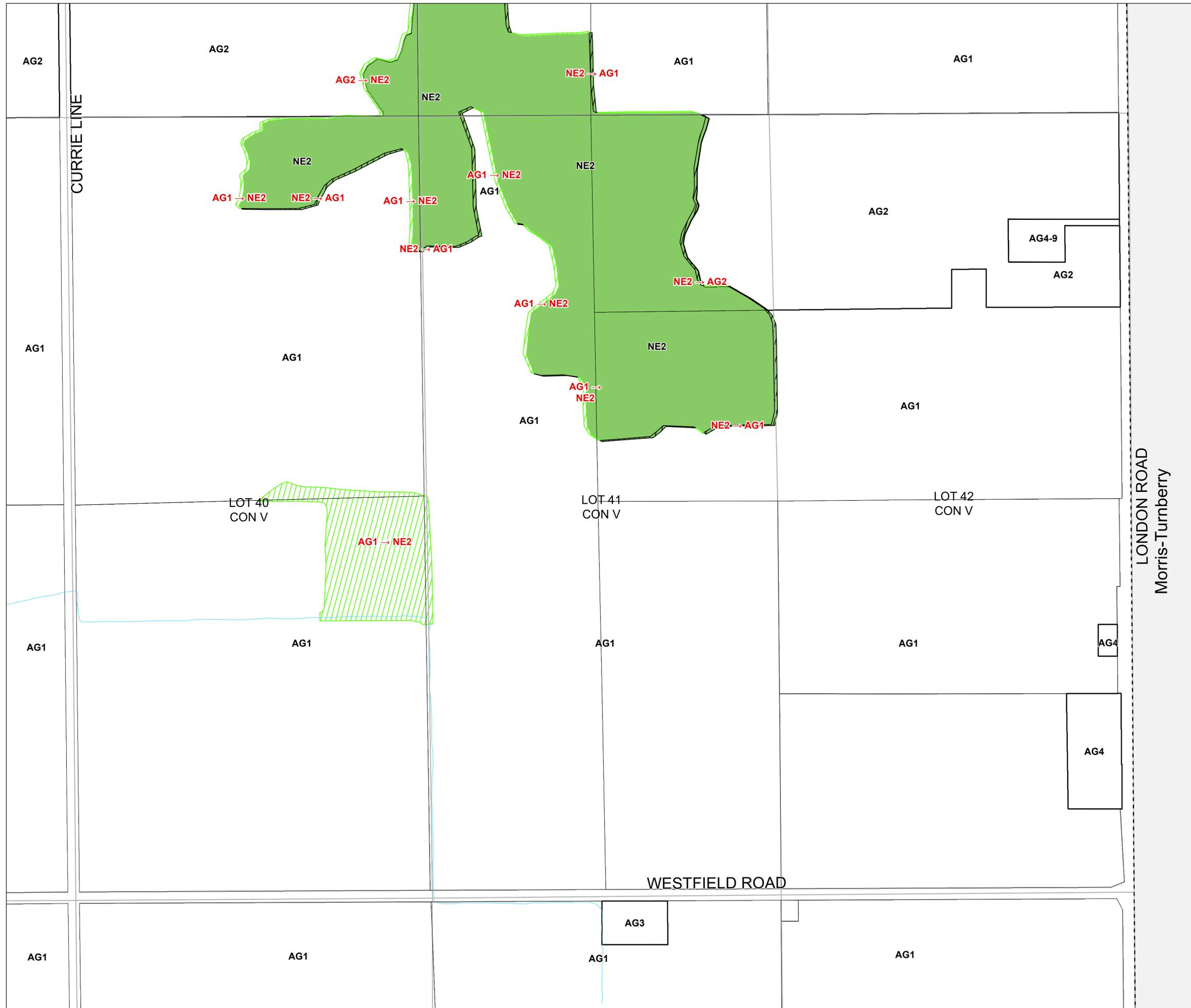
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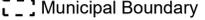
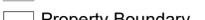


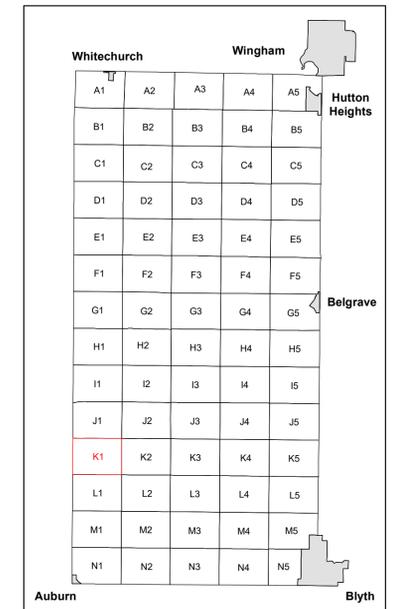
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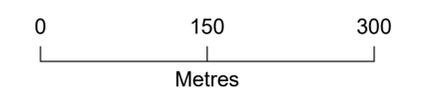
TOWNSHIP OF NORTH HURON ZONING BY-LAW

K1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	Auburn
					Blyth					



1:3,000

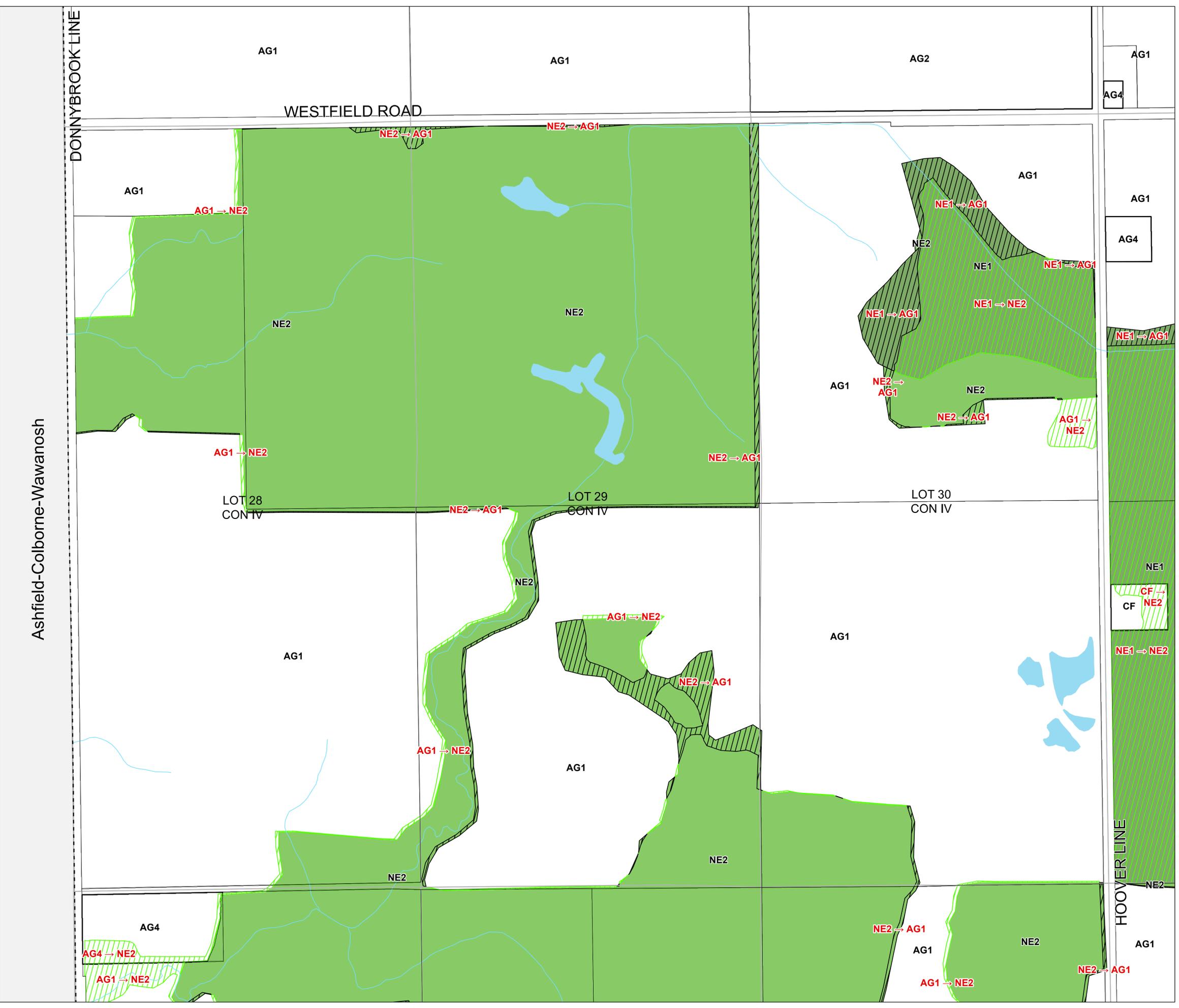
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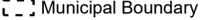
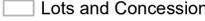
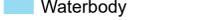
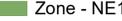
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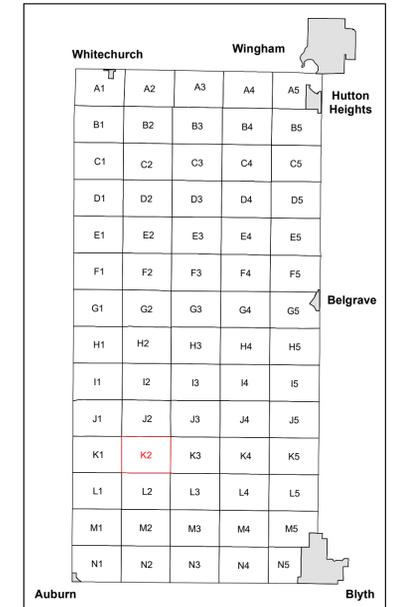


Ashfield-Colborne-Wawanosh

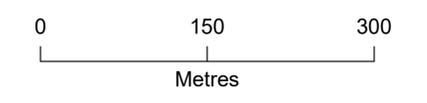
TOWNSHIP OF NORTH HURON ZONING BY-LAW

K2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	Hutton Heights
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Blyth



1:3,000

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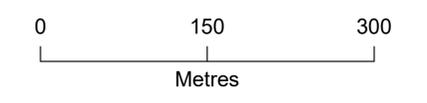


TOWNSHIP OF NORTH HURON ZONING BY-LAW

K3

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2

Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	
Auburn					Blyth					



1:3,000

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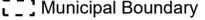
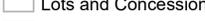
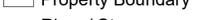
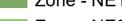
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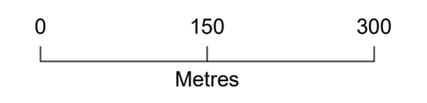
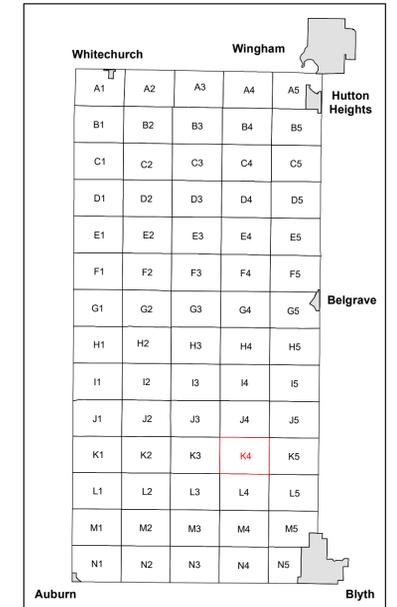


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TOWNSHIP OF NORTH HURON ZONING BY-LAW

K4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

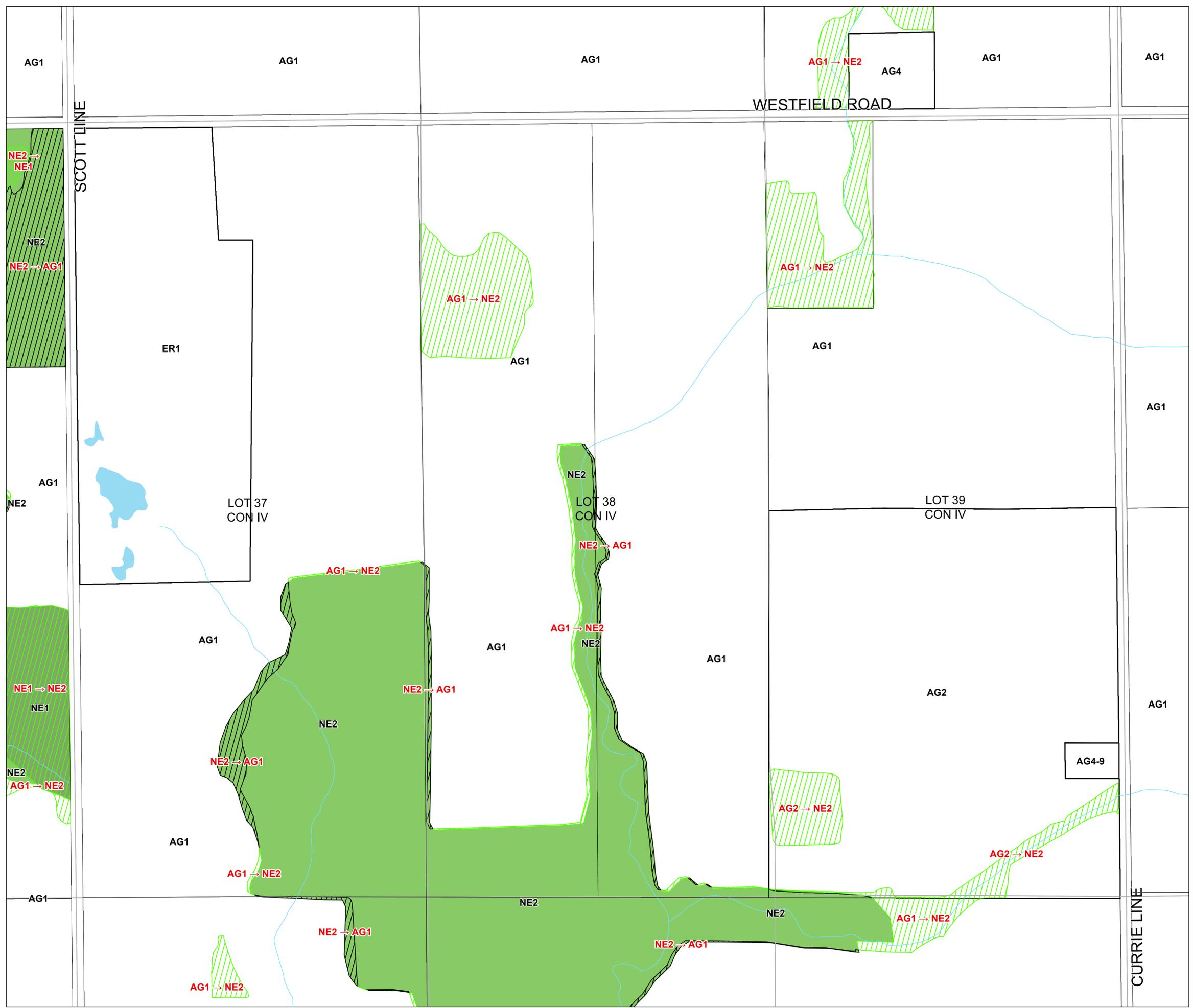
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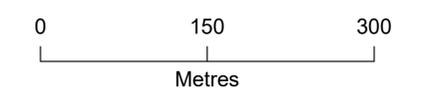
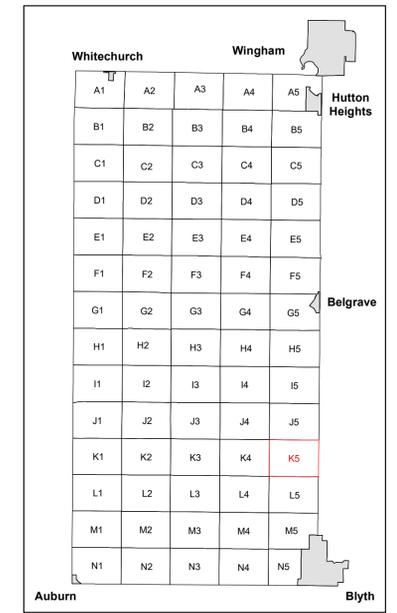




TOWNSHIP OF NORTH HURON ZONING BY-LAW

K5

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

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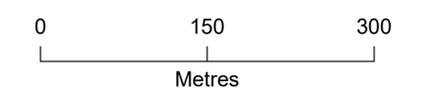
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

L1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2

Whitechurch					Wingham					
A1	A2	A3	A4	A5	B1	B2	B3	B4	B5	Hutton Heights
C1	C2	C3	C4	C5	D1	D2	D3	D4	D5	
E1	E2	E3	E4	E5	F1	F2	F3	F4	F5	
G1	G2	G3	G4	G5	H1	H2	H3	H4	H5	Belgrave
I1	I2	I3	I4	I5	J1	J2	J3	J4	J5	
K1	K2	K3	K4	K5	L1	L2	L3	L4	L5	
M1	M2	M3	M4	M5	N1	N2	N3	N4	N5	Blyth



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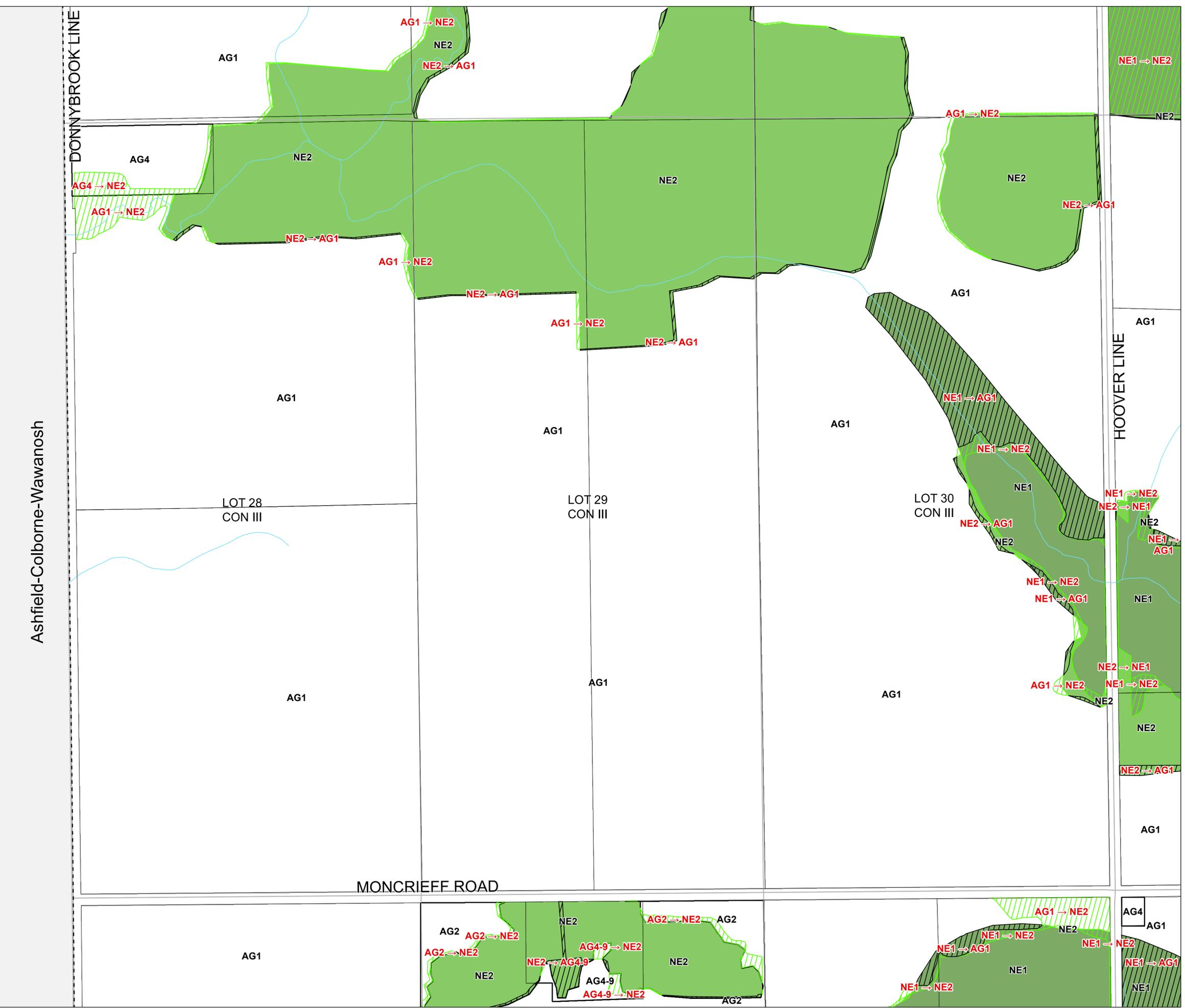
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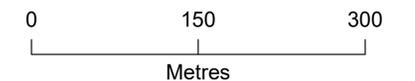
Ashfield-Colborne-Wawanosh

TOWNSHIP OF NORTH HURON ZONING BY-LAW

L2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2

Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	
Auburn					Blyth					



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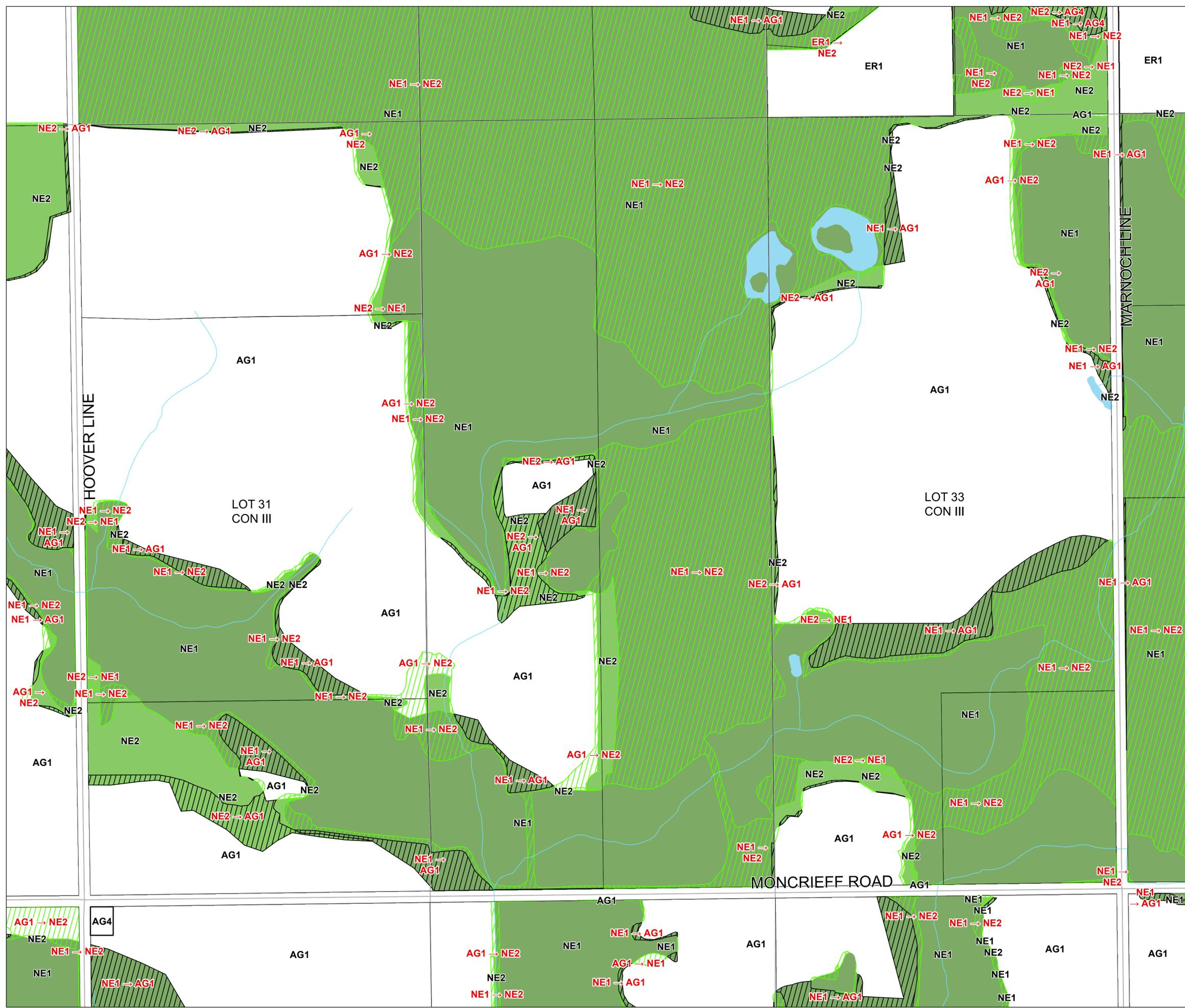
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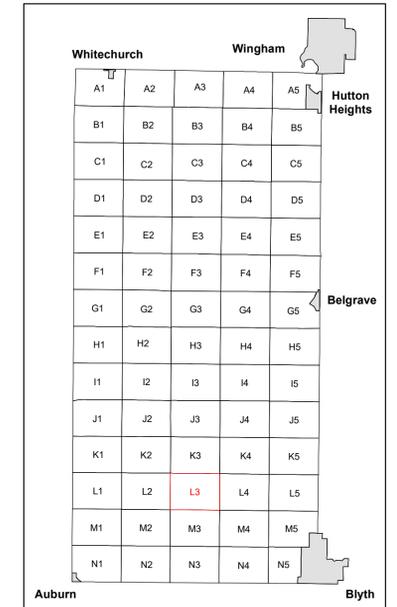
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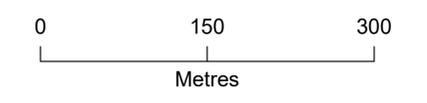
TOWNSHIP OF NORTH HURON ZONING BY-LAW

L3

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	Hutton Heights
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	Belgrave
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	Auburn
										Blyth



1:3,000

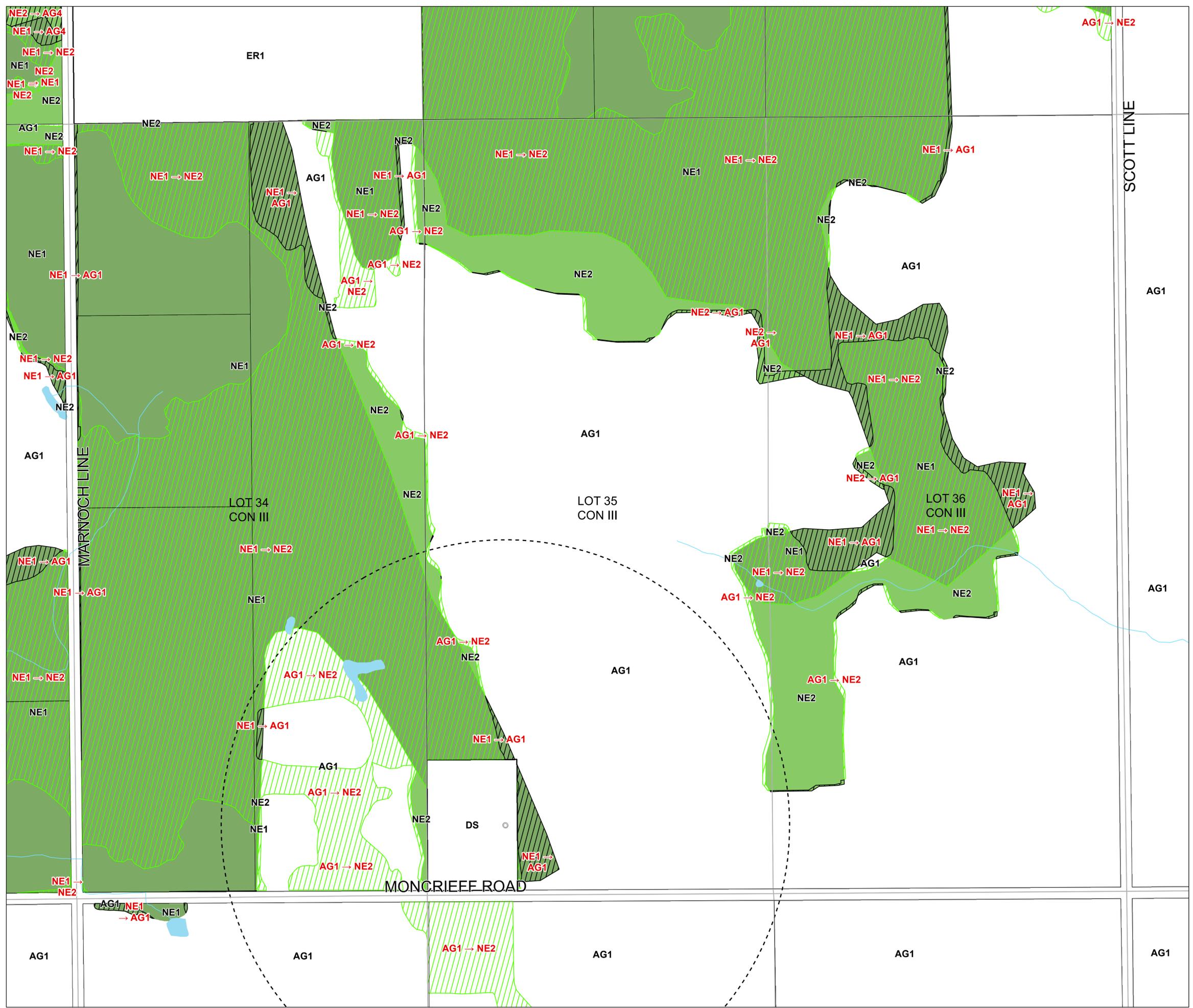
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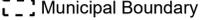
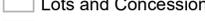
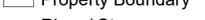
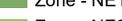


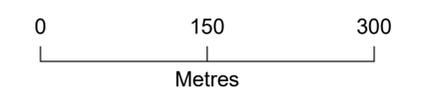
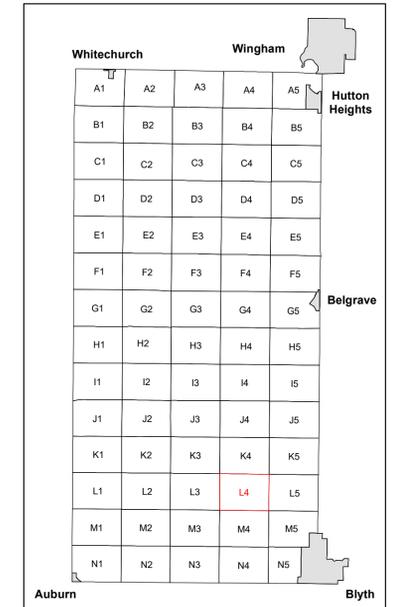
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

L4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

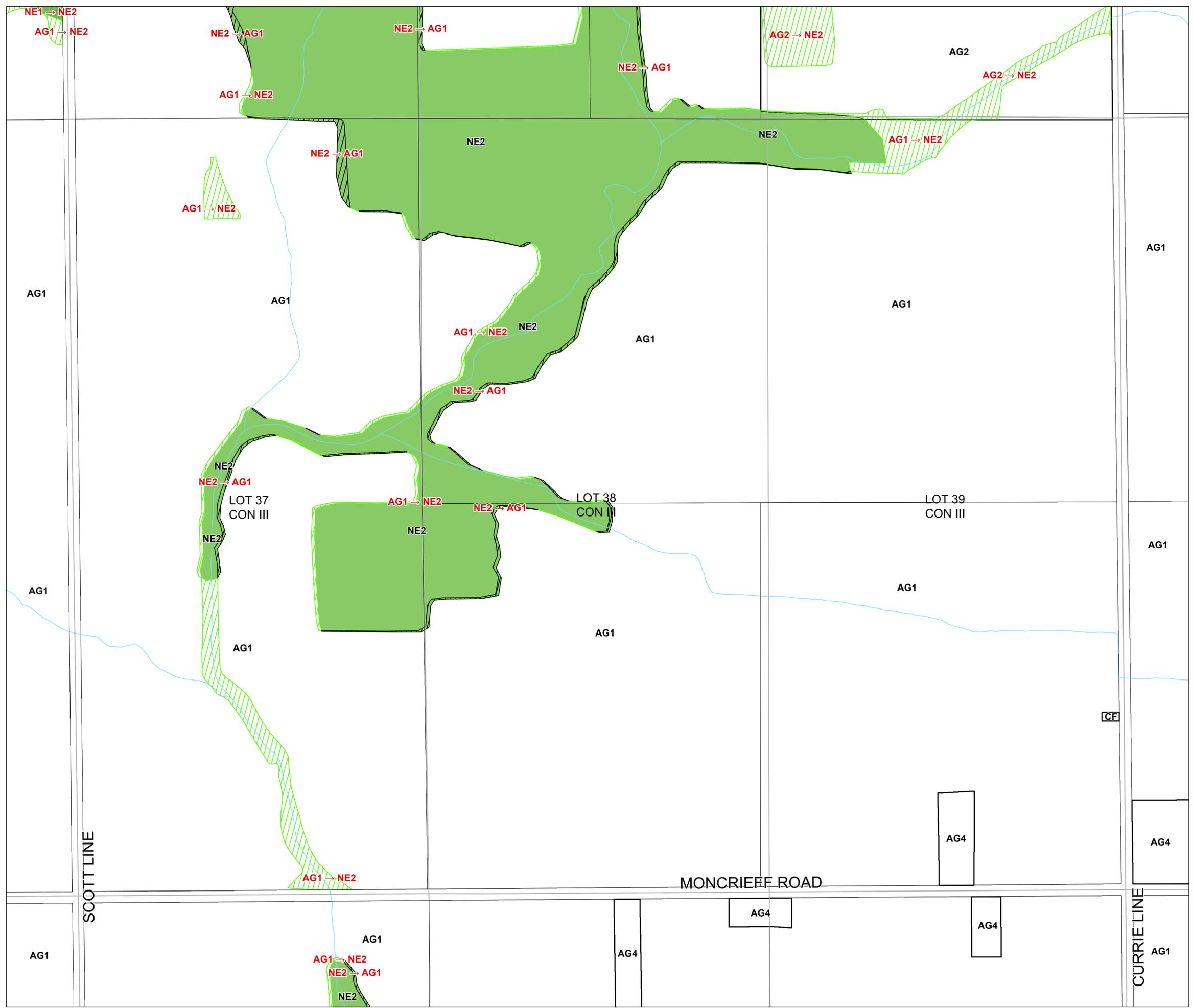
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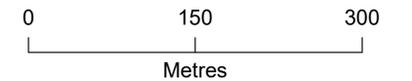
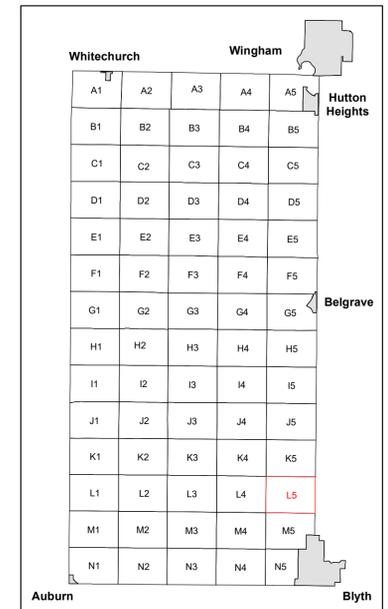
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

L5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

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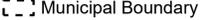
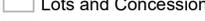
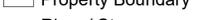
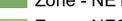


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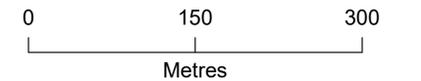
TOWNSHIP OF NORTH HURON ZONING BY-LAW

M1

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					Hutton Heights
A1	A2	A3	A4	A5	A6	A7	A8	A9	A10	
B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	
D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	
E1	E2	E3	E4	E5	E6	E7	E8	E9	E10	
F1	F2	F3	F4	F5	F6	F7	F8	F9	F10	
G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	
H1	H2	H3	H4	H5	H6	H7	H8	H9	H10	
I1	I2	I3	I4	I5	I6	I7	I8	I9	I10	
J1	J2	J3	J4	J5	J6	J7	J8	J9	J10	
K1	K2	K3	K4	K5	K6	K7	K8	K9	K10	
L1	L2	L3	L4	L5	L6	L7	L8	L9	L10	
M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	
N1	N2	N3	N4	N5	N6	N7	N8	N9	N10	
Auburn					Blyth					



1:3,000

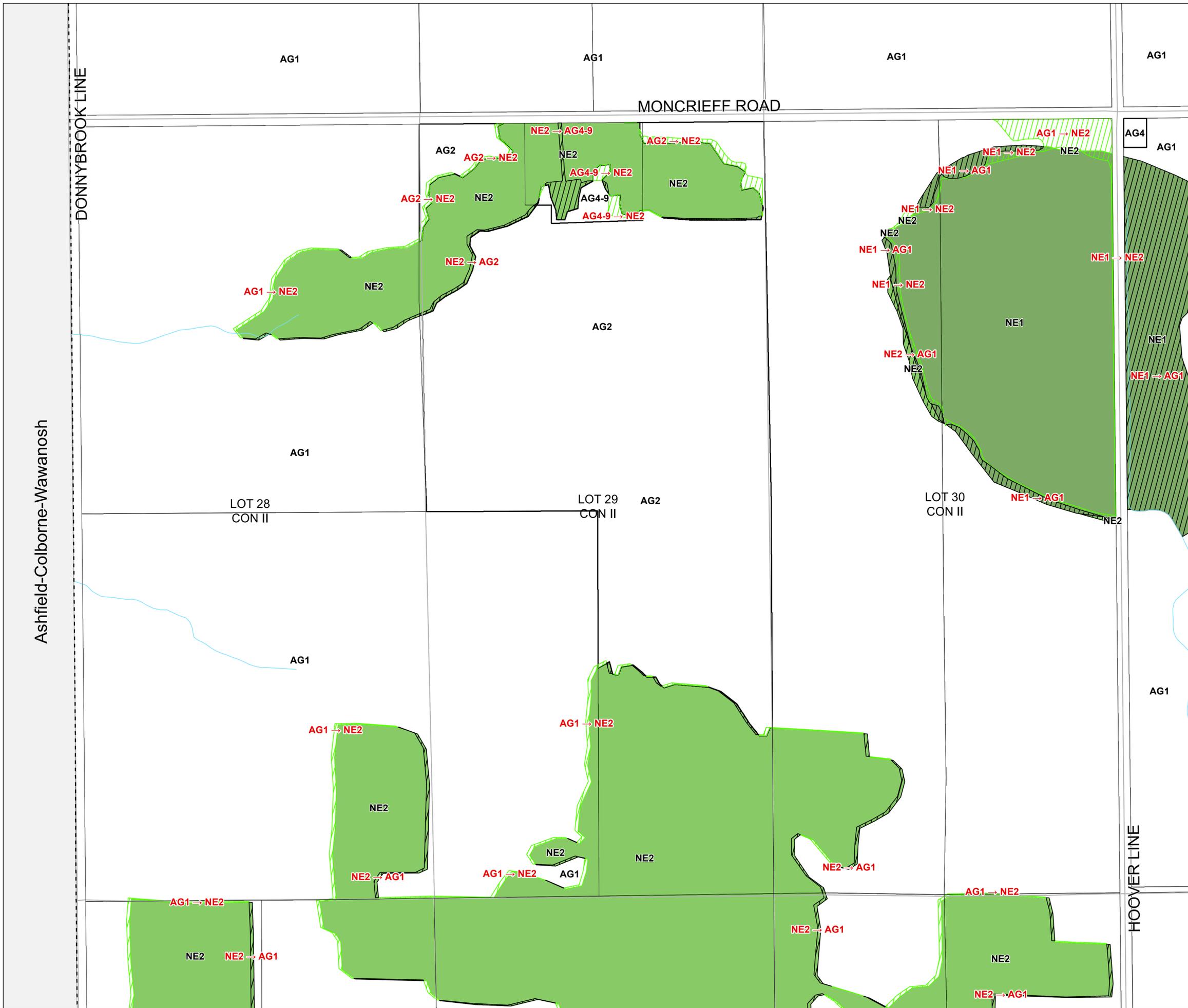
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Ashfield-Colborne-Wawanosh

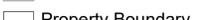
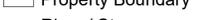
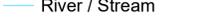
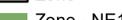
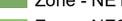
DONNYBROOK LINE

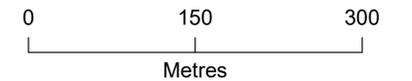
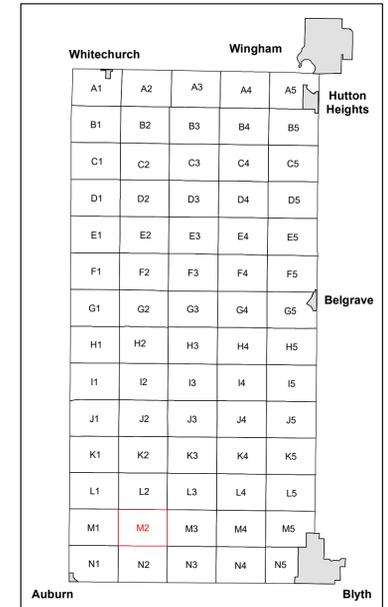
MONCRIEFF ROAD

HOOVER LINE

TOWNSHIP OF NORTH HURON ZONING BY-LAW

M2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

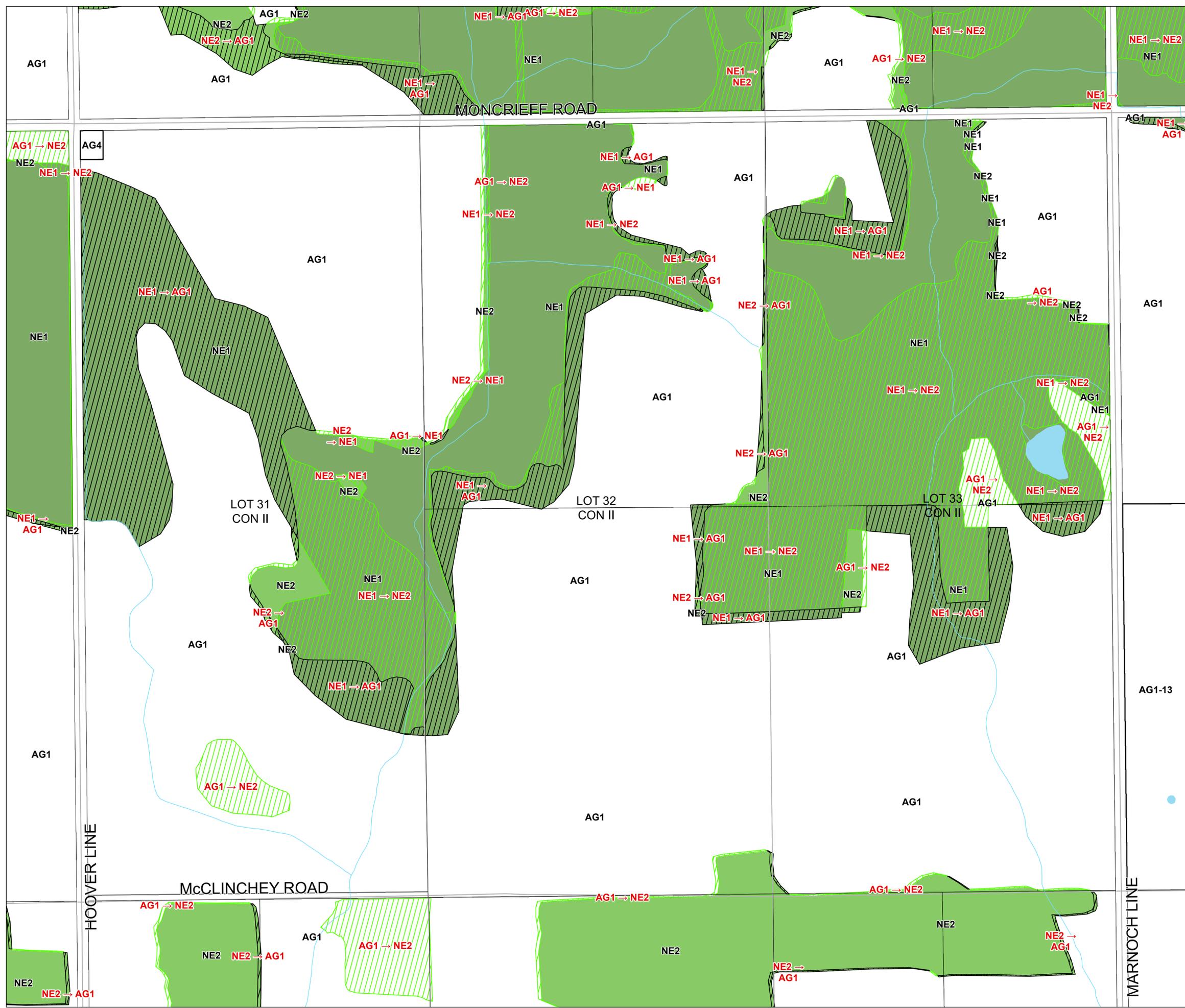
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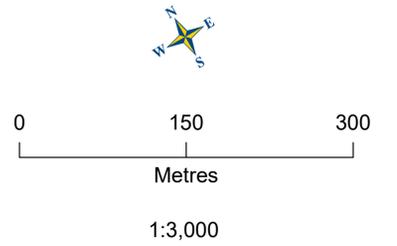
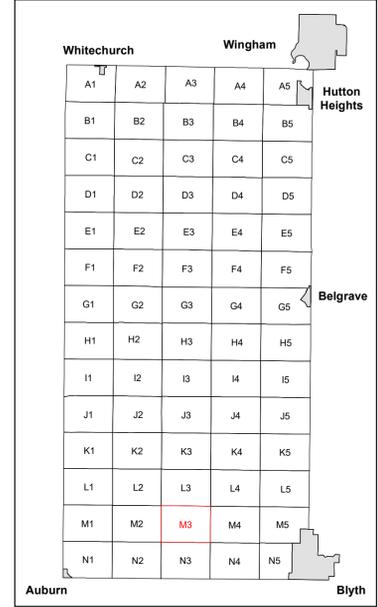




TOWNSHIP OF NORTH HURON ZONING BY-LAW

M3

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



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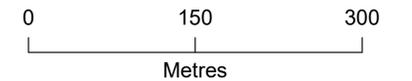
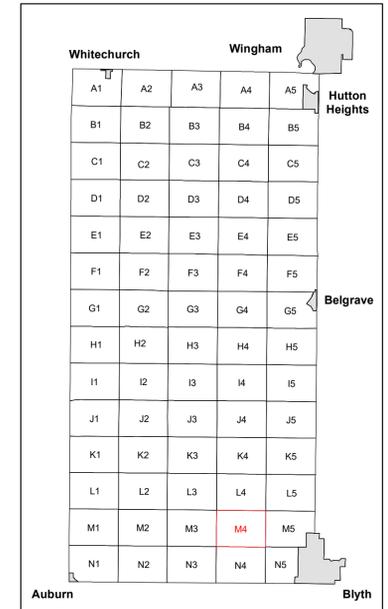


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TOWNSHIP OF NORTH HURON ZONING BY-LAW

M4

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

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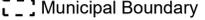
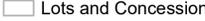
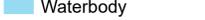
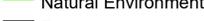
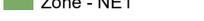


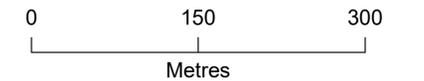
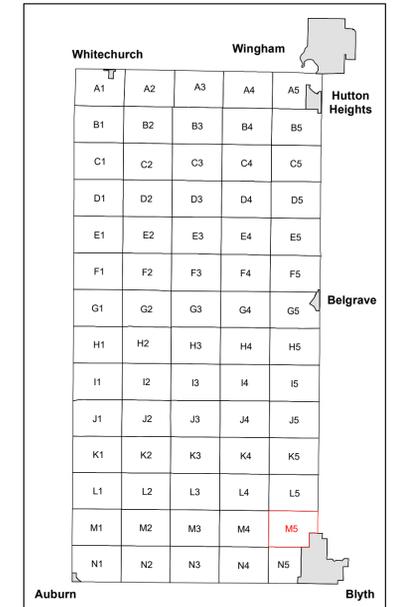
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TOWNSHIP OF NORTH HURON ZONING BY-LAW

M5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



1:3,000

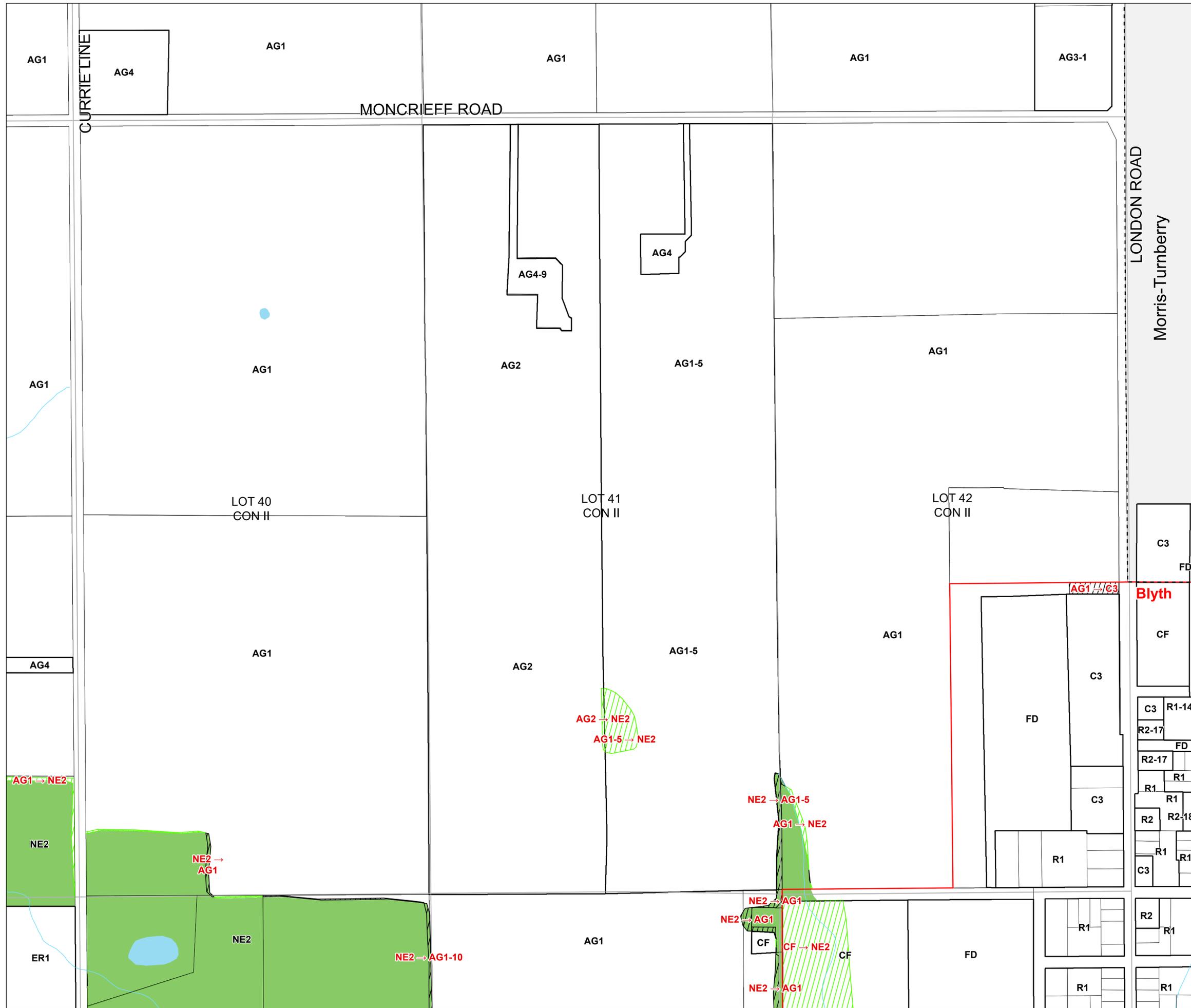
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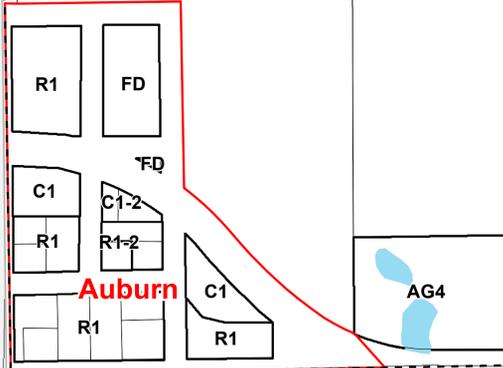
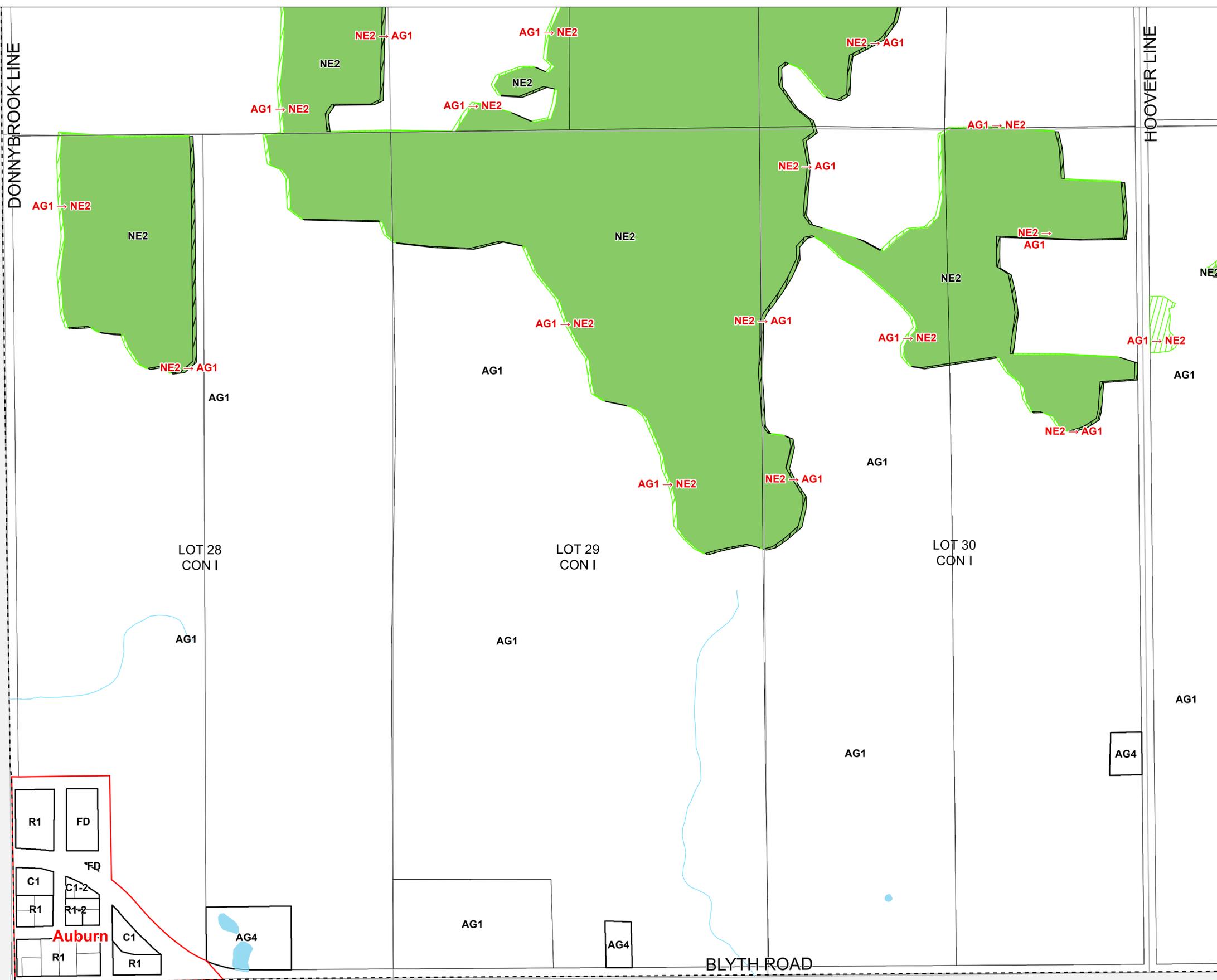
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Ashfield-Colborne-Wawanosh

DONNYBROOK LINE

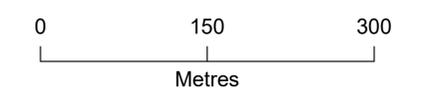
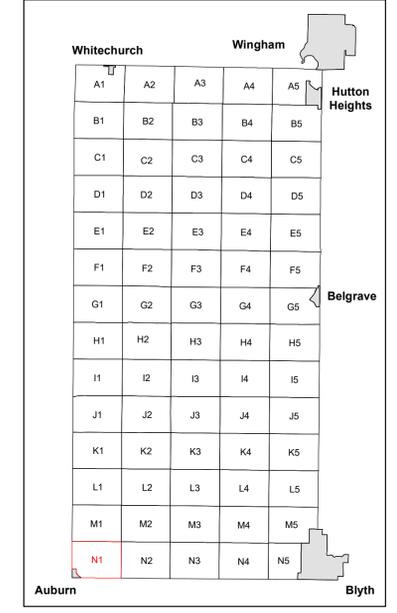
HOOVER LINE



TOWNSHIP OF NORTH HURON ZONING BY-LAW

N1

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



1:3,000

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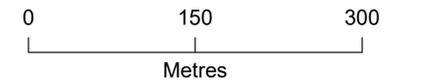
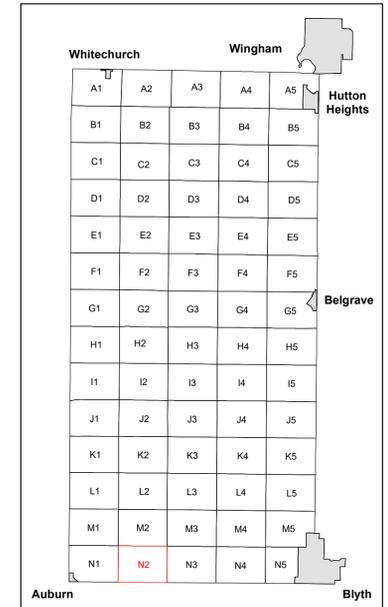
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Central Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW

N2

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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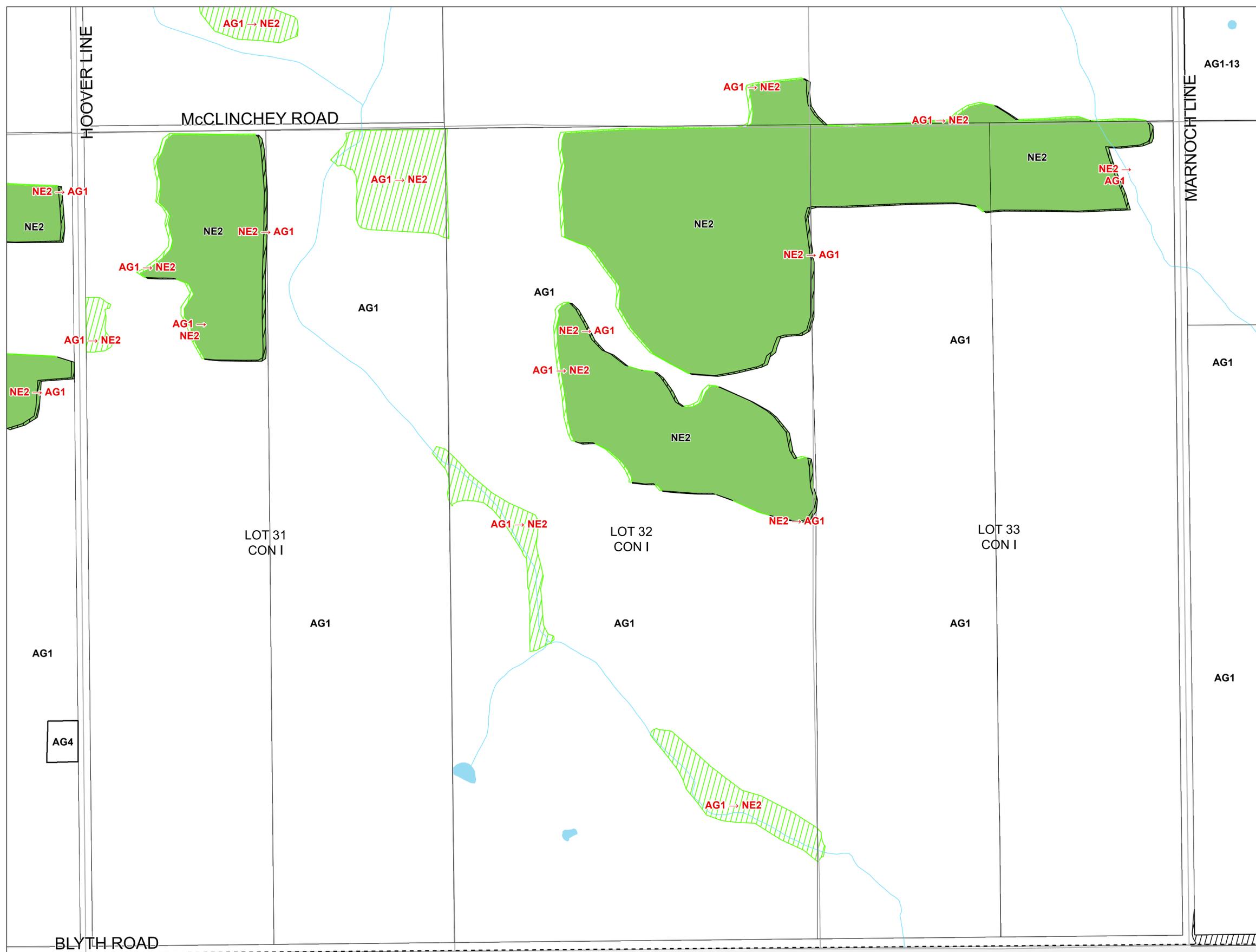
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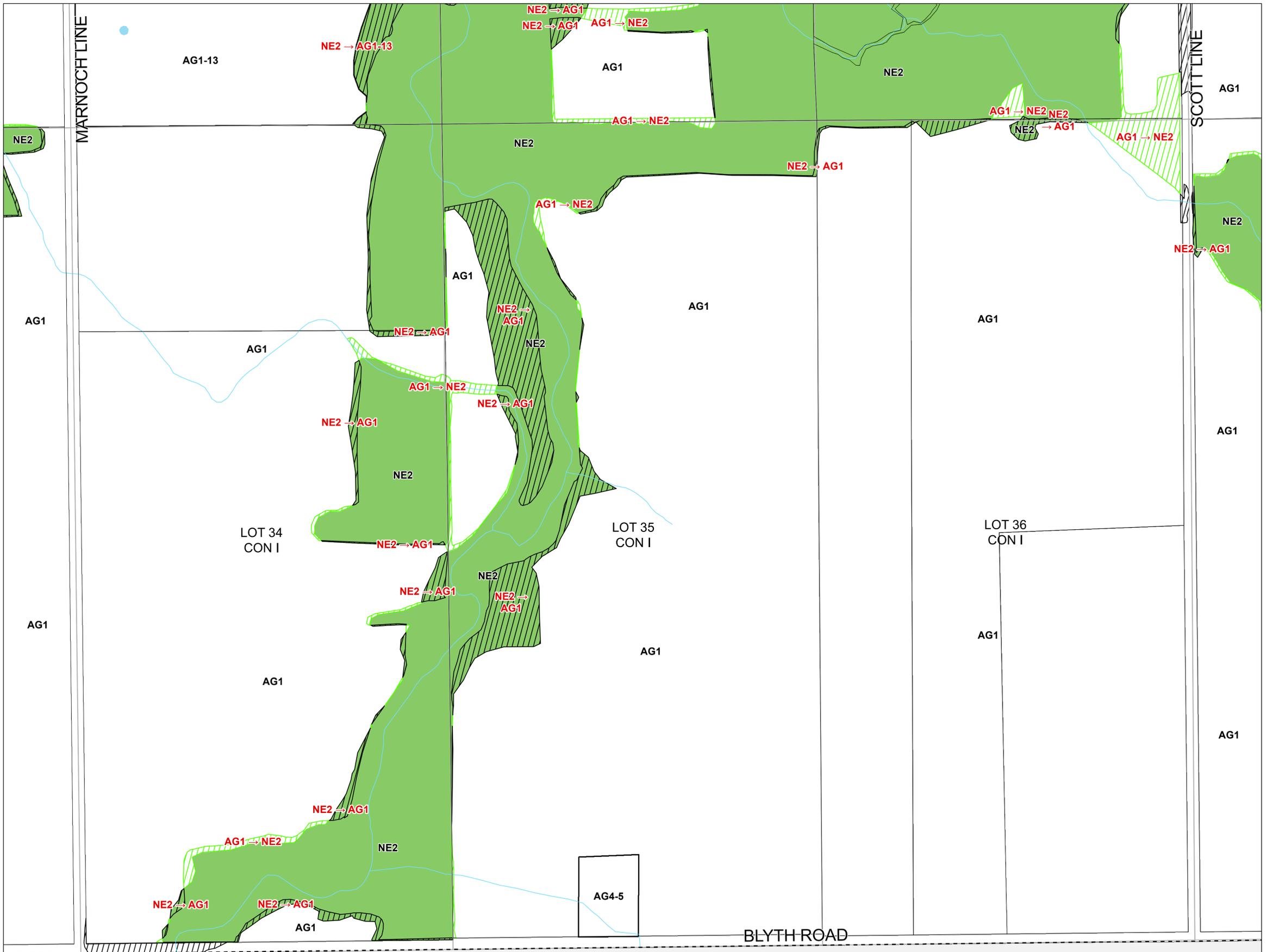
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Central
Huron

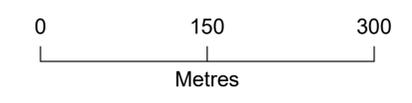
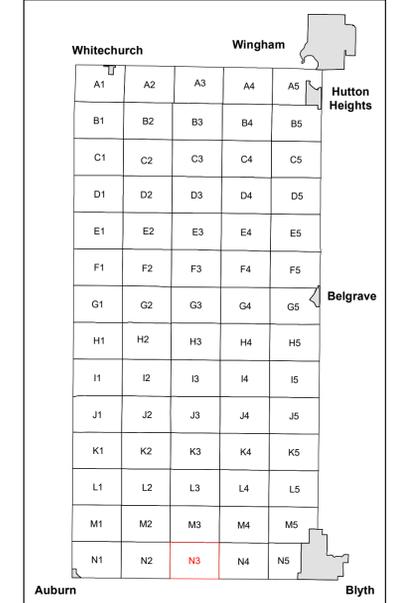


Central
Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW

N3

- Municipal Boundary
- Lots and Concessions
- Property Boundary
- River / Stream
- Waterbody
- Proposed Change to Zone
- Proposed Change to Natural Environment Zone
- Zone
- Zone - NE1
- Zone - NE2



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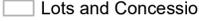
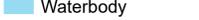
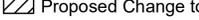
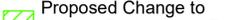
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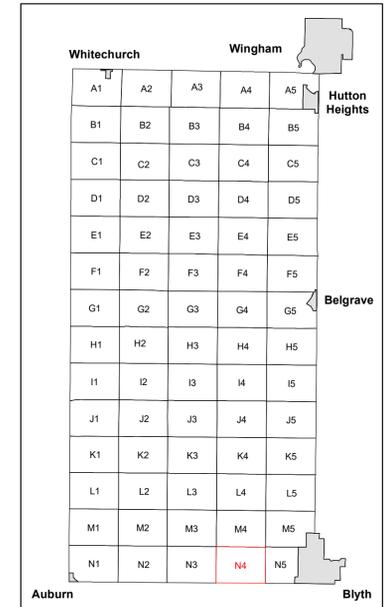


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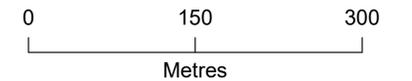
TOWNSHIP OF NORTH HURON ZONING BY-LAW

N4

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



Whitechurch					Wingham					
A1	A2	A3	A4	A5						Hutton Heights
B1	B2	B3	B4	B5						
C1	C2	C3	C4	C5						
D1	D2	D3	D4	D5						
E1	E2	E3	E4	E5						
F1	F2	F3	F4	F5						
G1	G2	G3	G4	G5						Belgrave
H1	H2	H3	H4	H5						
I1	I2	I3	I4	I5						
J1	J2	J3	J4	J5						
K1	K2	K3	K4	K5						
L1	L2	L3	L4	L5						
M1	M2	M3	M4	M5						
N1	N2	N3	N4	N5						Blyth
Auburn										



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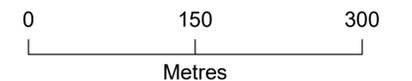
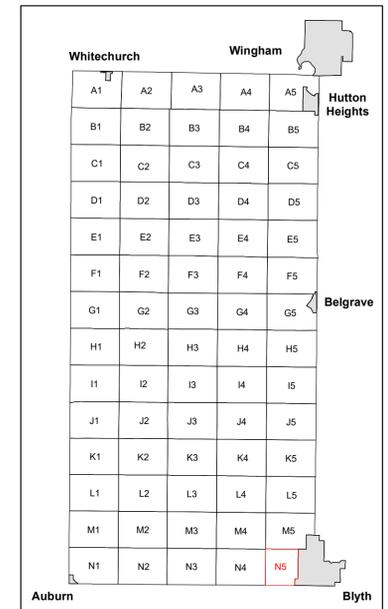


Central
Huron

TOWNSHIP OF NORTH HURON ZONING BY-LAW

N5

-  Municipal Boundary
-  Lots and Concessions
-  Property Boundary
-  River / Stream
-  Waterbody
-  Proposed Change to Zone
-  Proposed Change to Natural Environment Zone
-  Zone
-  Zone - NE1
-  Zone - NE2



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Last Modified 3/15/2023



Central
Huron



REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Carson Lamb, Clerk
DATE: 20/03/2023
SUBJECT: CL-2023-05 Appointment of Line Fence Viewers
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the Clerk, dated March 20, 2023 regarding the Appointment of Line Fence Viewers, for information purposes;

AND FURTHER, THAT Council appoints Adam Ireland, Stewart Skinner, Vaughan Toll, and Randy Scott (alternate) as Line Fence Viewers for the Township of North Huron for the 2022-2026 term of Council;

AND FURTHER, THAT Council directs the Clerk to prepare a by-law for the April 3, 2023 Regular Council meeting, to appoint Line Fence Viewers for the Corporation of the Township of North Huron for the 2022-2026 term of Council.

PURPOSE:

The purpose of this report is to seek Council’s direction regarding the appointment of Line Fence Viewers for the 2022-2026 term of Council.

BACKGROUND INFORMATION:

The *Line Fences Act, R.S.O. 1990, c. L.17* provides a dispute resolution (arbitration) procedure between the owners of adjoining properties in most of Ontario. Line fences are fences that mark the boundary between properties and are often referred to as boundary or division fences. The Act does not deal with disputes about fences that are not on a boundary line and does not provide a means of determining the location of the boundary line between adjoining properties. Such disputes must be resolved by the owners themselves as municipalities and their fence-viewers have no jurisdiction to deal with boundary issues.

The arbitration procedure only applies in two situations where the owners are unable to reach agreement:

1. Where no fence currently exists at the boundary between the two properties, and one owner wants a new fence to be constructed to mark the boundary.
2. Where a line fence already exists, and one owner believes that it needs to be reconstructed or repaired.

In such cases, an owner can request that a municipality assign fence-viewers to resolve the dispute and issue a decision, also known as an “award”. Three (3) fence-viewers are required to be present at a viewing, and they are only authorized to address one or both of the following issues:

1. The apportionment of responsibility for the fencing work between the two adjoining owners; or
2. The description of the fence that is to be constructed or reconstructed on the boundary line, including the materials to be used.

After the viewing, the fence-viewers issue an award and allocate the costs of the proceeding between the two owners.

DISCUSSION:

Members of Council should be aware that fence-viewers are performing a type of judicial function and that Council has no authority to provide instructions to fence-viewers or to review their decisions. The Act provides an appeal procedure and Councils have no role in this. Local Councils do, however, appoint the fence-viewers who then arbitrate and make a decision (an “award”) in accordance with the Act.

The Act is very prescriptive in the length of time the municipality has to respond to an application (within 30 days) and also requires three (3) fence-viewers to be present at a viewing. It is best practice (and has been the previous practice of North Huron) to appoint more than three fence-viewers so that the Clerk can exercise discretion in assigning fence-viewers to each viewing without being accused of bias in favour of any owner. For example, a fence-viewer who is a relative or friend of one of the owners should not be involved in arbitrating that dispute.

To assist in the appointment process, a call for applications for Line Fence Viewers was undertaken and the following individuals are interested in being appointed as Line Fence Viewers:

- Adam Ireland;
- Stewart Skinner; and
- Vaughan Toll.

All individuals are familiar with the Act and possess the relevant background/experience to undertake the duties of the appointment. It is the Clerk’s recommendation that all three applicants be appointed. Following the appointments being made, the Township would provide additional training, if required.

Since there were only three applications received, the Clerk reached out to the Township’s Livestock Evaluator Randy Scott to see if there was interest in being appointed as an alternate Line Fence Viewer. Mr. Scott has previous experience as a Line Fence Viewer and is willing to be appointed as the alternate. Knowing this, it is recommended that Randy Scott also be appointed to ensure that the Township has a sufficient number of fence-viewers in place to arbitrate any line fence disputes.

FINANCIAL IMPACT:

Council is required to establish the remuneration to be paid to its fence-viewers, which may be an hourly or daily rate, or a rate for each time that they are called upon. Traditionally, North Huron’s fence-viewers have been compensated based on the meeting rates established in the North Huron Council Remuneration and Expenses By-law. This would be reflected in the Fence-Viewers Appointment By-law.

FUTURE/OTHER CONSIDERATIONS:

None at this time.

OTHERS CONSULTED:

None.

RELATIONSHIP TO THE STRATEGIC PLAN:

As this report stems from the requirements under the *Line Fences Act*, no consideration was given to the 2020-2023 North Huron Strategic Plan.



Carson Lamb, Clerk



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

Report No.
FIN-2023-08

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Chris Townes, Director of Finance/Treasurer
DATE: 20/03/2023
SUBJECT: FIN-2023-08 Blyth Fire Department Donations Reserve Account Payout
ATTACHMENTS: None.

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance/Treasurer, dated March 20, 2023 regarding the Blyth Fire Department Donations Reserve Account for information purposes;

AND FURTHER, THAT Council directs the Director of Finance/Treasurer to payout the remaining funds (\$10,449.13) within the Blyth Fire Department Donations Reserve Account to the Blyth Fire Department Association;

AND FURTHER, THAT Council directs for the closure of the Blyth Fire Department Donations Reserve Account.

PURPOSE:

The purpose of this report is to obtain Council approval to re-allocate the donations raised from Blyth Residents for the Blyth Fire Department Association into the hands of the Blyth Fire Department Association for their own use at their own discretion.

BACKGROUND INFORMATION:

In November 2006, following the death of a Blyth Firefighter; Blyth residents started providing memorial donations. Donations continued to be collected and have been used to purchase defibrillators and a Tombstone following the death of another Blyth Firefighter. The Blyth Fire Department Association planned on using the remainder of the Donations to purchase a digital sign for the Firehall in remembrance of fallen members. This account has been dormant for years waiting for the Blyth Fire Department Association to make a decision on the next steps.

DISCUSSION:

These donated monies were raised specifically for use of the Blyth Fire Department Association (a complete separate entity of the Township of North Huron ie. Not employees nor a Committee of Council for example) at their own discretion.

If these funds remain under control of the Township of North Huron, the Blyth Fire Department Association would be required to follow the Township of North Huron's policies such as the Purchasing of Goods, Services and Construction Policy (By-law 16-2022) and make a request to Council for approval to utilize any of the available funds.

FINANCIAL IMPACT:

If Council were to approve this recommendation within this report, \$10,449.13 would be transferred from the Blyth Fire Department Donations Reserve Account to the Blyth Fire Department Association.

FUTURE/OTHER CONSIDERATIONS:

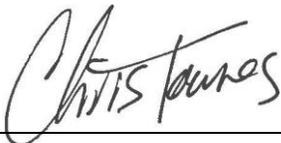
The Township of North Huron would no longer issue donation tax receipts for these donations and the Blyth Fire Department Association would be able to utilize these funds at their own discretion without Council approval. The Blyth Fire Department Association is not a registered charity and therefore, not subject to the same level of financial scrutiny as the Township.

OTHERS CONSULTED:

- Dwayne Evans - CAO
- Kent Readman – Fire Chief
- Russell Nesbitt – Blyth Fire Department Association
- Julie Wheeler – Deputy Treasurer/Payroll Clerk
- Donna White – Former Director of Finance/Treasurer

RELATIONSHIP TO THE STRATEGIC PLAN:

Goal #3 - Our goal is to be a fiscally sustainable, transparent, and forward-thinking municipality that works with its residents and stakeholders through communications and community engagement.



Chris Townes,
Director of Finance/Treasurer



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

Report No.
PW-2023-07

REPORT TO: Reeve Heffer and Members of Council
PREPARED BY: Gregg Furtney, Director of Public Works
DATE: 20/03/2023
SUBJECT: PW-2023-07 Cemetery By-Law Update
ATTACHMENTS: Cemetery Meeting Minutes with Funeral Directors; Draft Cemetery Bylaw

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Cemetery by-law Update report from the Director of Public Works and Facilities dated March 20, 2023 for information purposes;

AND FURTHER, THAT Council directs staff to submit the draft Cemetery By-law to the Bereavement Authority of Ontario (BAO) for consideration and approval;

AND FURTHER, THAT Council directs staff to proceed with providing public notice of the filing of the draft Cemetery By-law with the BAO, in accordance with the Cemetery By-law filing requirements.

PURPOSE:

The purpose of this report is to update Council on the draft Cemetery By-law to ensure it adheres to current legislation. Staff are also seeking authorization to submit the draft by-law to the Bereavement Authority of Ontario (BAO) for consideration and approval, as well as authorization to provide the required public notice of the filing of the draft Cemetery By-law.

BACKGROUND INFORMATION:

On September 27, 2022 staff and local Funeral Homes met to discuss updates to By-law No. 89-2018 (Cemetery By-law). At the December 19, 2022 Regular meeting of Council an activity report was presented to Council advising that the Cemetery By-Law was in the drafting/updating process.

DISCUSSION:

In accordance with the BAO and after Council has authorized staff to proceed with taking the draft bylaw to the public, the BAO requests proof of the following at the time of filing the by-law:

- 1.) That the Township published a notice and gave direction on where to find the draft bylaw in a local newspaper with general circulation
- 2.) That the Township clearly posted the same notice on a sign at the cemetery entrance for four (4) weeks
- 3.) That the Township delivered a copy of the draft bylaw to each supplier of markers who has delivered a marker to the cemetery in the last year

Notices must state:

- 1.) the cemetery operator will allow anyone who is interested to access the proposed by-law to make copies of it
- 2.) all proposed by-laws are subject to the Registrar's approval

Once this has been completed, the Bereavement Authority of Ontario (BAO) requires the following before approval:

- 1.) a copy of the newspaper notice
- 2.) a photo of the sign that was posted at the cemetery entrance (The start and end dates of posting need to be written on the back of the photo)
- 3.) a list of the names and address of the monument dealers who received notice of the proposed changes to your by-laws.

A summary of the changes to by-law No. 89-2018 can be found on the chart below:

Description	Original	Change
Section A		
Definition Added		BAO
Definition Added		Burial (Winter)
Definition Added		Emergency Closures
Definition Added		Extra Charges
Definition Added		Premium Rate
Definition Added		Casket
Definition Added		Certificate of Internment Rights
Definition Added		Designate
Definition Added		Full Internment
Definition Added		Marker
Definition Added		Minister
Definition Added		Ministry
Definition Added		Monument
Definition Added		Plan
Definition Added		Register
Definition Added		Resident
Definition Added		Urn
Definition Removal	Cremation Lot	Not Accommodated
Definition Removal	Crypt	Not Accommodated
Text Change	Resident Rate	Health Care Services
Section B		
Text Change	April 1 st – November	April 15 th – November 15 th
Text Change	Burial Hours 9am-2pm	Burial Hours 9am-3pm
Text Change	Premium Rates	Premium Rates after 3pm
Text Change	Premium Rates	Premium Rates for all Saturdays
Text Change	Prohibits the resale	Permits the resale
Text Change	Interments while closed	Extra Charges apply
Section E		
Text Change	Hours of Notice	Seventy-two (72) hours
Text Added		Winter season indicated by use of mausoleum

Text Added		Funeral Director Responsibility for Vaults
Text Change	4 Cremations	3 Cremations on top of a full burial
Text Added		Spring Interments on Saturdays
Section F		
Text Change	Back of Monuments	Allow Township to Authorize
Text Added		Monument Delivery
Section I		
Text Change	Columbarium Capacity: 3 Urns	2 Urns
Text Added		New Columbarium plaques
Section M		
Section Added		Signing Authority

FINANCIAL IMPACT:

The Cemetery By-law update will be in accordance with By-law No. 100-2022; the 2023 Fees and Charges By-law.

FUTURE/OTHER CONSIDERATIONS:

No future/other considerations at this time.

OTHERS CONSULTED:

Jenna McDonald, Public Works Administrative Assistant
Carson Lamb, Clerk

RELATIONSHIP TO THE STRATEGIC PLAN:

This report does not relate to the strategic plan but stems from previous Council direction.



Gregg Furtney, Director of Public Works and Facilities



Dwayne Evans, CAO

**The Corporation of the Township of North Huron
By-law No. XX-2022**

Being a By-law of the Township of North Huron to provide for rules and regulations for the care, maintenance, operation and control of cemeteries owned by the Township of North Huron.

WHEREAS the *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33 (the "Act"), which comes into effect **Date April July 1st, 2023**, regulates the operation of cemeteries in Ontario;

AND WHEREAS the Corporation of the Township of North Huron owns and operates two municipal cemeteries known as the Wingham Cemetery, located at 90397 Holmes Line, Municipality of Morris-Turnberry and Blyth Union Cemetery, located at 82781 Cemetery Line, Municipality of Central Huron;

AND WHEREAS Council of the Corporation of the Township of North Huron deems it desirable to enact a By-law to regulate the care, maintenance, operation and control of the Wingham Cemetery and Blyth Union Cemetery, and any other cemetery subsequently owned and operated by the Corporation of the Township of North Huron;

AND WHEREAS public notice of Council's intention to pass this By-law was provided in accordance with the Act;

NOW THEREFORE the Council of the Corporation of the Township of North Huron hereby ENACTS as follows:

1. THAT Schedule 'A' to this By-law, regulation for the operation of the Wingham Cemetery and Blyth Union Cemetery, and all municipally owned cemeteries, attached hereto forms part of this By-law.
2. THAT the cemetery price list for the Wingham Cemetery and Blyth Union Cemetery, and all municipally owned cemeteries, shall form part of the Township of North Huron's By-law to establish rates and fees for the Township of North Huron.
3. THAT By-law No. 89-2018 and any other By-laws or resolutions or parts of By-laws or resolutions relating to the rules and regulations for the care, maintenance, operation and control or municipally owned cemeteries inconsistent with this By-law are hereby repealed.
4. THAT this By-law shall come into force and take effect on the date of approval of the Registrar appointed under the Act.

Read a first and second time this XX day of XX, 2023.

Read a third time and passed this XX day of XX, 2023.

Paul Heffer~~Bernie Bailey~~, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

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Approval date of the Registrar: XX, XXX, 202~~32~~

Schedule 'A' to By-law No. XX-202~~32~~

Regulation for the Operation of the Wingham Cemetery and Blyth Union Cemetery, and all Municipally Owned Cemeteries.

These rules and regulations governing the Wingham Cemetery and Blyth Union Cemetery, and any other cemetery subsequently owned and operated by the Corporation of the Township of North Huron have been approved by the Bereavement Authority of Ontario (BAO).

TABLE OF CONTENTS

Section A: Definitions

Section B: General information

Section C: Sale of interment rights

Section D: Cancellation or resale of interment rights

Section E: Burial of human remains

Section F: Memorialization information

Section G: Care and planting

Section H: Prohibited and permitted items

Section I: Columbarium

Section J: Winter holding

Section K: Contactors and monument dealers

Section L: Rules and regulations for visitors

Section M: Signing authority

Section A: Definitions

Act: Funeral Burial and Cremation Services Act, 2002, S.O. 2002, c.33, including any Provincial Regulations made pursuant to said Act, and specifically Ontario Regulation 30/11.

[BAO: The Bereavement Authority of Ontario \(BAO\) is a government delegated authority administering provisions of the Funeral, Burial and Cremation Services Act, 2002 \(FBCSA\) on behalf of the Ministry of Public and Business Service Delivery.](#)

Burial: The opening of a lot and the ~~a~~ the ~~placement~~ ing of ~~a dead~~ human remains or remains in that lot, followed by closing the lot. The lot may be a grave in the ground, ~~a~~ niche in a columbarium.

[Burial \(Winter\): The interment of human remains from November 15th to April 15th, subject to extra fees.](#)

Burial permit: Means a permit for the burial of human remains issued by the Division Registrar.

[Casket: means a container intended to hold human remains for a funeral, cremation or interment purposes that is not a vault, burial container, grave liner or an urn](#)

Cemetery by-law: The by-law and any amendments hereto under which a Cemetery operates as approved by the Council of the Corporation of the Township of North Huron.

Care and maintenance fund: It is a requirement under the FBCSA and O.Reg 30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery.

Cemetery: Land, owned and operated by the Corporation of the Township of North Huron, that has been established as a Cemetery under the Act, a private Act or a predecessor of one of them that related to cemeteries, or land that was recognized by the Registrar as a Cemetery under a predecessor of the Act that related to cemeteries and includes land that in the prescribed circumstances has been otherwise set aside for the interment of human remains and a mausoleum or columbarium intended for the interment of human remains.

Cemetery caretaker: Means the person who maintains the Cemetery grounds, opens and closes the graves, and represents the Township for all interments.

Cemetery location: The Wingham Cemetery is located at 90397 Holmes Line, Municipality of Morris-Turnberry, and the Blyth Union Cemetery is located at 82781 Cemetery Line, Municipality of Central Huron.

Cemetery manager: Means the Director of Public Works and Facilities or their designate appointed to oversee the operations of the Cemetery.

Cemetery operator: Means the Corporation of the Township of North Huron who is the owner and operator of the Wingham Cemetery and Blyth Union Cemetery. The Municipal office is located at 274 Josephine Street, Wingham Ontario, N0G 2W0.

[Certificate of Internment Rights: means the document certifying the holder's right to interment\(s\) within a given lot.](#)

Columbarium: Means a structure designed for interment of cremated human remains in sealed compartments.

Contract: For purposes of the Cemetery by-law, all purchasers of interment or scattering rights, or other cemetery suppliers and services must receive a copy of the contract they

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and the cemetery operator have signed, detailing the obligations of both parties, and acknowledging receipt and acceptance of the cemetery by-law, a copy of the consumer information guide (CIG) and price list, as amended from time to time.

Corner posts/Foot marker: Shall mean any stone or other land markers set flush with the surface of the ground and used to indicate the location of lot, plot or human remains. Corner posts and/or foot markers are the property of the burial rights holder.

Corporation: The Corporation of the Township of North Huron

Council: The Council of the Corporation of the Township of North Huron

~~**Cremation Lot:** For the purposes of these rules and regulations a cremation lot is~~ container in which it was received

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~~**Crypt:** An individual compartment in a mausoleum for the entombment of human~~ conduct Cemetery transactions on his/her behalf.

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Disinterment: The act of exhuming or removing buried human remains from the place of burial or interment

Emergency Closures: The Township reserves the right to close facilities as a result of inclement weather, unplanned power interruptions and other emergency situations.

Extra Charges: As per the current Fees & Charges By-Law specific activities carried out by the Township are subject to additional fees and charges.

Fees and charges: The cemetery fees and charges list as established by Council of the Corporation of the Township of North Huron which forms part of the Township's by-law to establish rates and fees for the Township of North Huron as amended from time to time

Full Internment: means the interment of uncremated human remains within a casket

General maintenance account: The account that has been set aside for maintenance of the cemetery and for services rendered in connection with its overall operation

Grave: Any inground burial space intended for the interment of human remains (referred to in this document as a lot)

Human remains: Means a dead human body or the remains of a cremated human body (includes an infant, child, adult)

Interment right: The right to require or direct the interment of human remains or cremated human remains in a grave, niche ~~or crypt~~ and to authorize the installation of a monument, marker, plaque or memorialization

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Interment rights certificate: The document issued by the manager of the cemetery to the purchaser once the interment rights have been paid in full, identifying ownership of the interment rights

Interment rights holder: Any person or persons designated to hold the right to inter human remains in a specified lot, "Rights Holder" shall have the same meaning

Lot: For the purposes of these rules and regulations a lot is a single grave space having an approximate size of one metre by three metres (3.3 ft. x 9.9 ft.)

Marker: means any memorial of granite, marble or bronze set flush with the surface of the ground and used to mark the location of a lot ~~Shall mean any permanent memorial~~ Consumer Services.

Ministry: means the Ministry of Consumer Services

Monument: means any permanent memorial projecting above ground level made of granite, marble, and/or limestone ~~Any permanent memorial projecting above the ground~~ installed within the designated space to mark to mark the location of a burial or lot

Niche: An individual compartment within a columbarium for the entombment of cremated human remains

Non-Resident rate: As per the cemetery fees and charges, a Non-Resident rate shall be charged for cemetery supplies and services for purchasers who are not property owners or residents within the municipal boundaries of North Huron

Plan: shall mean the plan or plans of the cemetery, approved by the Ministry.

Plot: For the purposes of this by-law, a plot is a parcel of land, sold as a single unit containing multiple lots

Pre-need supplies or services: Cemetery supplies or services that are not required to be provided until the death of a person alive at the time the arrangements are made.

Premium Rate: The higher rate charged for interments outside regular working hours for the Township of North Huron, caused by paying over-time rates for employees and equipment.

Register: means electronic or written records kept in accordance with the Funeral, Burial and Cremation Services Act, 2002 S.O. 2002, c. 33

Resident: means any person who resides within the corporate limits of the Township of North Huron; or any person who resides beyond the corporate limits, but whose name appears on the last revised assessment roll as a property owner, or who is assessed for business tax

Resident rate: As per the cemetery fees and charges, a Resident rate shall be charged for cemetery supplies and services for purchasers who are property owners and/or reside within the municipal boundaries of North Huron. If a resident of North Huron has moved for health care services, they will still incur the resident fee.

Township: Means the Corporation of the Township of North Huron

Transfer of interment rights: An inter vivo (during lifetime) or post mortem (after death) transfer made without any consideration or receipt of funds for such transfer. Such transfer is to be distinguished from a re-sale which is prohibited except to the cemetery operator on the terms and conditions as herein forth set out.

Urn: means a container intended to hold cremated human remains for a funeral, cremation or interment purposes

Section B: General information

Hours of operation:

The hours of operation for the North Huron municipal office are 8:30 A.M. to 4:30 P.M., every weekday, excluding statutory holidays and emergency closures. The Cemetery is open April 15th till November 15th every calendar year.

~~The hours of operation for the Wingham Cemetery and Blyth Union Cemetery are sunrise to sunset.~~ The Wingham Cemetery is located at 90397 Holmes Line, Wingham ON, Municipality of Morris-Turnberry. The Blyth Union Cemetery is located at 82781 Cemetery Line, Blyth ON, Municipality of Central Huron.

Children under the age of twelve must be supervised at all times and accompanied by an adult who will be responsible for their conduct.

Burial hours:

Weekdays from 9:00 A.M. to ~~32~~:00 P.M.

Saturdays from 9:00 A.M. to 12:00 P.M. (noon)

Regular services are to be scheduled from Monday to Friday between 9:00 A.M. and ~~23~~:00 P.M. Premium rates will be applied for weekday services resulting in site work beyond 34:00 P.M.

Premium rates will also be applied for all Saturday interments and services resulting in site work beyond 12:00 PM (noon) and services, ~~and for weekday services resulting in site work beyond 4:00 P.M.~~

Sunday and Statutory Holidays interments are not available.

General conduct:

The cemetery operator and/or the cemetery manager reserves full control over the cemetery operations and management of land within the cemetery grounds. No person shall damage, destroy, remove or deface any property within the cemetery. No person may play any sport, commit a nuisance, discharge firearms except at a military funeral, and bring any dog or other animal, other than a working animal.

All visitors must conduct themselves in a quiet manner and shall not disturb any service being held.

By-law amendments:

The cemetery shall be governed by the cemetery by-law and all procedures will comply with the *Funeral Burial & Cremation Services Act, 2002* and *Ontario Regulations 30/11* and *184/12*, which may be amended periodically.

All by-law amendments must be:

- a) Published once in a newspaper with general circulation in the locality in which the cemetery is located;
- b) Conspicuously posted on a sign at the entrance of the cemetery; and,
- c) Delivered to each supplier of markers who has delivered a marker to the cemetery during the previous year if the by-law or by-law amendment pertains to markers or their installation.

All by-laws and by-law amendments are subject to the approval of the Registrar, Cemeteries Regulation Unit, Ministry of Government and Consumer Services.

Liability:

The cemetery operator will not be held liable for any loss or damage, without limitation (including damage by elements, acts of God, or vandalism) to, any (p)lot, columbarium niche, ~~mausoleum crypt,~~ monument, marker or other article that has been placed in relation to an interment site, and except for direct loss or damage cause by gross negligence of the cemetery.

Commented [MN4]: delete

Public register:

Provincial legislation – Section 110 of Ontario Regulation 30/11 requires all cemeteries and crematoriums to maintain a public register that is available to the public during regular office hours.

Pets or other animals:

Pets or other animals, including cremated animal remains are not allowed to be buried on cemetery grounds.

Right to re-survey:

The cemetery operator has the right at any time to re-survey, enlarge, diminish, re-plot, change or remove plantings, grade, close pathways or roads, alter in shape or size, or otherwise change all or any part of the cemetery, subject to approval of the appropriate authorities.

Notice of resale and transfer of interment:

The cemetery operator ~~permits~~prohibits the resale of interment rights to a third party ~~and~~and repurchase these rights from the interment rights holder or such other person to whom

the interment rights have been assigned, at ~~no more than the price~~^{the price} listed on the [Fees and Charges By-Law less any care and maintenance contribution amount previously made](#), ~~price list less any care and maintenance contribution amount previously made~~. [The Township](#). Transfers of interment rights cannot be prohibited so long as the purchaser meets the qualifications and requirements as outlined in the cemetery by-law.

The cemetery operator **prohibits** the resale of interment rights to a third party and is not required to repurchase unused interment rights in a plot (more than one lot) if one of the interment rights in the plot has been exercised.

Interments:

No interment shall be scheduled to take place between November 15th and April 15th of every year. Interments during this time period are at the sole discretion of the cemetery manager and/or cemetery operator based on the site condition, benefit, and resource availability. [Interments scheduled from November 15th to April 15th are subject to all extra charges on top of the interment rates.](#) If any interment rights have not been used after a ninety-nine (99) year period has passed, they may be considered abandoned.

The cemetery operator [or their designate](#) may apply to the Registrar for a declaration that the interment rights are abandoned after making inquiries and giving reasonable notices to find the interment rights holder or beneficiaries. Upon being satisfied that the rights are abandoned, the Registrar shall issue a declaration to that effect. If there is no appeal by the end of the appeal period, as stipulated by the Registrar or otherwise within thirty (30) days, the cemetery operator may resell the interment rights in question.

Section C: Sale of interment rights

Interment rights to a lot, plot or niche may be purchased from the cemetery at the rate as set out in the cemetery fees and charges list in accordance with approved plans. The price for interment rights includes the applicable funds for deposit to the cemetery's care and maintenance fund. The purchase of supplies or services will be made directly through the cemetery operator.

Under certain circumstances and by agreement only, a Funeral Director may, on behalf of a cemetery customer, make full payment for a cemetery interment or service and may accept full payment for the Wingham Cemetery and Blyth Union Cemetery for services. A monument company may submit and/or accept and submit payment payable to the Township of North Huron for monument/marker care and maintenance.

All payments for interment rights shall be made at the Township of North Huron Municipal Office. The cemetery operator shall provide the following to the interment rights holder upon full payment:

- a) Interment rights certificate (deed)
- b) Invoice marked paid and/or a receipt showing payment in full
- c) Copy of the cemetery by-law, rules and regulation, and cemetery fees and charges list
- d) Consumer information guide [from the Bereavement Authority of Ontario \(BAO\)](#)

Section D: Cancellation or resale of interment rights

Purchaser(s) of interment rights acquire only the right to direct the burial of human remains and the installation of monuments, markers and inscriptions, subject to the conditions set out in the cemetery by-law. No burial, entombment, or installation of any monument, marker, inscription, or memorialization is permitted until the interment rights have been paid in full. An interment rights certificate (deed) will be issued to the interment

rights holder when payment has been made in full. The purchase of interment rights is not a purchase of real estate or real property.

Cancellation in interment rights within thirty (30) days of purchase:

A purchaser has the right to cancel an interment rights contract within thirty (30) days of signing the interment rights contract, by providing written notice of the cancellation to the cemetery operator. The cemetery operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation.

Cancellation in interment rights after thirty (30) days of purchase:

Upon receiving written notice from the purchaser of the interment rights, the cemetery operator will cancel the contract and issue a refund to the purchaser for the amount paid for the purchase, less the appropriate amount that is required to be deposited into the care and maintenance fund. The refund will be made within thirty (30) days from the date of the request for cancellation.

If any portion of the interment rights has been exercised, the purchaser, or the interment rights holder are not entitled to cancel the contract or re-sell the interment rights, and no refund will be permitted. **All resales and/or transfers of interment rights must be carried out through the cemetery operator.**

If an interment rights holder wishes to re-sell the interment rights, the holder must make the request to the cemetery operator in writing. The cemetery operator will repurchase the interment right at the price listed on the cemetery operator's current fees and charges list, less the care and maintenance fund contribution made at the time of purchase. Any services provided will not be refunded. The re-purchase and payment to the rights holder requesting the sale must be completed within thirty (30) days of the request.

The interment rights holder requesting the resale of the rights must return the interment rights certificate to the cemetery operator and the interment rights holder must endorse a resale endorsement of interment rights transferring all rights, title and interest back to the Wingham Cemetery and Blyth Union Cemetery. The appropriate paperwork must be completed before the cemetery operator reimburses the interment rights holder.

In the case of a request received by the cemetery operator for transfer of ownership by interment rights by reason of a bequest made in a validly executed Last Will and Testament, the cemetery operator reserves the right to require the production of a notarial copy and/or court certified copy of the last will and testament or a certificate of appointment of estate trustee; or other evidence sufficient to prove the proper transfer of ownership on death of the rights holder.

Where the deceased interment rights holder has left a last will and testament containing a specific bequest on the lot, a notarial copy and/or court certified copy of the said last will and testament or a certificate of appointment of estate is required.

If the will does not contain a specific bequest of the lot. A request in writing from the estate trustee(s) for the transfer is required.

Where the interment rights holder died intestate, a request in writing from the estate trustee(s) or, if no estate trustee has been appointed, from all of the heirs-at-law.

Where the interment rights holder wishes to transfer such rights during his or her lifetime, the rights holder shall so advise the cemetery operator, who may request reasonable proof that such transfer does not constitute a resale before effecting same.

All transfer of interment rights shall be subject to payment of the required rates and charges in the cemetery price list as established from time to time, and compliance with all other provisions of the cemetery by-law.

Interment rights holder(s) must provide written authorization prior to a burial or an entombment taking place. Should the interment rights holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the interment rights holder in keeping with the *Succession Law Reform Act* i.e., Personal representative, estate trustee, executor, or next of kin.

A burial permit issued by the registrar general or equivalent document showing the death has been registered with the province must be provided to the cemetery operator's office prior to a burial or entombment taking place. A certificate of cremation must be submitted to the cemetery operator's office prior to the burial of cremated remains taking place.

In accordance with the Act the purchaser of interment rights must enter into a cemetery contract, providing such information as may be required by the cemetery operator for the completion of the contract and the public registrar prior to each burial or entombment of human remains or cremated human remains.

Payment must be made in full to the cemetery operator before a burial or entombment can take place.

The cemetery operator shall be given ~~Seventy-two~~^{forty-eight} (7248) ~~business~~ hours of notice for each burial of human remains or cremated human remains.

The opening and closing of graves, ~~crypts,~~ and niches may only be conducted by cemetery staff or those designated by the cemetery manager to do work on behalf of the cemetery.

Commented [JM5]: delete

~~During the winter season which is set during the months of November 15 to April 15, with exception to this as decided by the cemetery caretaker or manager. Winter season will start when the first human remains are placed within storage.~~

Commented [JM6]: Does this need to be included???

Commented [JM7]: new language

No scattering of cremated human remains is permitted in the Wingham Cemetery or Blyth Union Cemetery or any other cemetery subsequently owned and operated by the Corporation of the Township of North Huron.

All human remains shall be placed in a metal casket (minimum 20-gauge metal) or wooden casket (minimum ½ inch wood) prior to interment in the cemetery.

Funeral Directors are responsible for the sch

No more than one (1) casket shall be interred in a single grave.

No more than ~~three~~^{four} (34) cremated human remain interments shall be permitted with (1) casket in a single grave (lot). Casketed remains should be placed prior to placement of cremated remains. Otherwise, disinterment fees will be applied individually and for each cremated human remains necessary to be removed to facilitate the casketed interment. Due to burial requirements, cremated remains entombment in a vault are not permitted to be buried in a grave with casketed remains.

No more than four (4) cremated human remain interments shall be permitted in a single grave (lot).

All human remains received for storage at the chapel during the winter months ~~from November 15th to April 1st~~ shall be embalmed by a licensed funeral director prior to acceptance for storage. The funeral director responsible for the human remains is solely responsible for scheduling the Spring interment and coordinating the interment with the cemetery operator.

Commented [JM8]: new language

No Spring interments will be conducted on Saturdays, interments will be scheduled with the funeral director and Township during the work week (Monday to Friday) and all casket remains to be removed by May 30th of each year.

Commented [JM9]: new language

Formatted: Superscript

Disinterment

Casketed human remains may be disinterred from a lot provided that the remains have been in place for a period not exceeding twenty-five (25) years, and only by request of the interment rights holder. Written consent (authorization) of the interment rights holder and written authorization of the medical officer of health with certificate, must be received by the cemetery operator prior to the disinterment taking place.

Ten (10) business days of notice are required for all disinterment.

A certificate from the local medical officer of health is not required for the removal of cremated remains. In special circumstances the removal of human remains may also be ordered by certain public officials without the consent of the interment rights holder and/or next of kin(s).

Cemetery property shall be closed to all visitors not associated with the disinterment, and gate secured during disinterment.

No memorial or other structure shall be erected or permitted on a lot until all charges have been paid in full. No monument or marker of any description shall be placed, moved, altered, or removed without prior permission of the cemetery caretaker.

~~Any changes to any monument will be appropriate and non-derogatory scripture on the back of the monument and will be reviewed by the Cemetery Caretaker prior to being completed. The Township will authorize changes to the back of a monument after it has been authorized as appropriate and non-derogatory by the Cemetery Caretaker.~~

Commented [JM10]: new language

Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered to be normal wear, and repair of same shall not be the responsibility of the cemetery operator.

The cemetery operator will take reasonable precautions to protect the property of interment rights holders, but it assumes no liability for the loss of, or damage to, any monument, marker or other structure, or part thereof.

The cemetery operator reserves the right to determine the maximum size of monuments, number and location on each plot or lot. They must not be of a size that would interfere with any future interments.

All foundations for monuments shall be built by, or contracted to be built for, the cemetery operator at the expense of the interment rights holder.

Should any monument or marker present a risk to public safety because it has become unstable, the cemetery operator shall do whatever it deems necessary by way or repairing, resetting, or laying down the monument or marker or any other remedy so as to remove the risk.

Commented [JM11]: Does the monument company have to be established (no random "rocks" as monuments?)

The cemetery operator reserves the right to remove, at their sole discretion, any marker, monument, or inscription which is not in keeping with the dignity and decorum of the cemetery as determined by Council.

A monument, private mausoleum or other structure shall be erected only after the specific design plans have been approved by the cemetery operator including; dimensions, material of structure, construction details, and proposed location.

Memorial specifications

In keeping with the cemetery by-law, only one (1) monument shall be erected within the designated space of any lot.

The minimum thickness for flat markers is four (4) inches or ten (10.2) centimetres including cement base.

Commented [MN12]: Delete cm

The minimum thickness for an upright monument is six (6) inches or fifteen (15.2) centimetres.

Commented [MN13]: Delete cm

All monuments and markers shall be constructed of granite, marble or natural stone and permitted only in specific designated areas.

All monuments will include an eight (8) inch thick base. The top surface of the base must be both wider and longer than the die in order to provide a minimum border of three (3) inches on the surface of the base exposed on all sides. No parts of the die shall exceed the width of the base at any point.

Single lot

The size of one monument allowed on a single lot, including an eight-inch (8") thick base is;

Base: thirty-inch (30") maximum x twelve-inch (12") minimum

Width: thirty-inch (30") maximum

Die: six-inch (6") minimum

Height: four feet (4') maximum

Two lots

The size of one monument allowed on a plot of two lots, including an eight-inch (8") thick base is;

Base: fifty-four-inch (54") maximum x twelve-inch (12") minimum

Width: forty-eight-inch (48") maximum

Die: six-inch (6") minimum

Height: six feet (6') maximum

-Three or more lots

The size of one monument allowed on a plot of three or more lots, including an eight-inch (8") thick base is;

Base: eighty-inch (80") maximum x twelve-inch (12") minimum

Width: seventy-two-inch (72") maximum

Die: six-inch (6") minimum

Height: six feet (6') maximum

No monument shall be delivered to the cemetery for installation until the monument foundation has been completed, and the interment rights holder and/or monument retailer have been notified [at a minimum of three \(3\) days' notice](#) by the cemetery caretaker.

Markers are permitted with size and quantity restrictions according to the cemetery by-law and the placement of such memorials shall not interfere with future interments.

Maximum size of marker is twenty-four inches (24") by eighteen inches (18"). All markers and monument foundations require a four inch (4") concrete wash.

Location of markers

One marker, centered, is permitted per cremation lot.

Two markers, centered, are permitted per single lot.

One monument, centered, is permitted per single lot.

One monument, centered, is permitted between two lots.

One monument, centered, is permitted between three or more lots.

In any area within the Wingham Cemetery and Blyth Union Cemetery which is designated as an area permitting markers only, no marker shall be placed except by specific permission in writing granted by Council.

Commented [MN14]: Do we have a marker only section, or can it be removed?

In any area within the Wingham Cemetery and Blyth Union Cemetery which is designated as an area permitting monuments only, no monument shall be placed except by specific permission in writing granted by Council.

Commented [MN15]: Do we have a monument only section, or can it be removed?

Section G: Care and planting

A portion of the price of interment rights is trusted into the care and maintenance fund. The income generated from this fund is used to maintain, secure and preserve the cemetery grounds. Services that may be provided through this fund include:

Re-levelling and sodding or seeding of lots

Maintenance of cemetery roads, sewer and water systems

Maintenance of perimeter walls and fences

Maintenance of cemetery landscaping

Maintenance of mausoleum and columbarium repairs

Repairs and general upkeep to cemetery buildings and equipment

No person other than cemetery staff shall remove any sod or in any other way change the surface of a burial lot in a cemetery.

No person shall plant trees, flower beds or shrubs in the cemetery without prior permission from the cemetery caretaker.

Flowers placed on a grave for a funeral shall be removed by the cemetery caretaker after a reasonable time to protect the sod/seed and maintain the tidy appearance of the cemetery.

No glass jars or tin cans allowed for the purpose of holding flowers.

The care and maintenance of flowers on the burial lot is the responsibility of the interment rights holder. Wreaths may be placed beside the monument, attached to a single rod inserted in the ground.

A maximum of two wire or other metal flower receptacles may be placed on each grave and must be placed in line with and in close proximity to the monument.

The planting of Alberta Spruce or Pyramid Cedars will be the only shrubs permitted on burial lots.

Any object placed upon a lot shall be at the interment rights holder's risk and shall be kept in a neat and good state of repair at all times by the interment rights holder; failure to keep them so, will allow cemetery staff the right to remove it, or in any other way protect the safety and interest of others.

No tripod stands or enclosures of iron, wire, concrete, or other materials shall be permitted on any lot.

No interment rights holder shall cause any object such as benches, trellises, wood or metal stands or other objects that will interfere with the working of mowers, etc., to be placed on a lot. Silk and plastic flowers and solar lights shall be placed in metal pipes to prevent damage from cemetery maintenance.

No flower pots shall be placed in front of or behind a monument but only at the sides of the monument.

No flower bed, monument, marker, inscription, etc., will be allowed on a lot until all charges have been paid in full and no amount is outstanding.

Flower beds may be allowed directly in front of the monument not exceeding the width of the monument base and twelve inches (12") in front of the base.

Flowers are not the responsibility of the cemetery staff and are not covered under the care and maintenance fund and will not be watered or cared for by cemetery staff.

Any objects, flowers, shrubs, etc., that are encroaching on lots other than those lots owned by the interment rights holder to which these articles belong, may be removed by cemetery staff without notice being given to the interment rights holder of record.

Section H: Items that are prohibited and permitted

The cemetery operator reserves the right to regulate the articles placed on lots or plots which may pose a threat to the safety of all interment rights holders, visitors, to the cemetery and cemetery employees, or which prevent the cemetery from performing general cemetery operations, or which are not in keeping with the respect and dignity of the cemetery. Prohibited articles will be removed and disposed of without notification or compensation.

The cemetery operator reserves the right to disallow or remove quantities of memorial wreaths or flowers, or other objects, considered by the cemetery operator to be excessive or that diminishes the otherwise tidy appearance of the cemetery.

The cemetery is not responsible for any articles placed directly on site that are damaged during care and maintenance.

Section I: Columbarium

Payment must be made to the cemetery operator before an interment may take place.

Only the cemetery operator may open, remove, alter or seal niches. This applies to the inside sealer and the niche front.

No more than a maximum of ~~two~~^{three} (2~~3~~) cremated human remains shall be interred in any niche.

The cremated remains must be placed within a suitable container that will fit into the niche space assigned. The cemetery operator may refuse to place any unsuitable and/or oversized container into a niche space.

Niche inscription

The engraving of the niche door shall be uniform and supplied and installed by an authorized supplier. Engraving costs are not included in the selling price of the niche and are the responsibility of the interment rights holder. No fraternal or service club insignias will be approved for inscription on any niche.

The inscription will consist of the name(s) of the deceased, year of death, plus description lines. The cemetery reserves the right to limit the number of lines and limit the number of characters per line, based on size. All description lines are to be pre-approved at the sole discretion of the cemetery operator.

No external decoration will be allowed on the wall of or near the columbarium and no photograph cases will be allowed to be attached to the niche. The external decorations permissible will be on the pre-approved flower holders on the plaques.

Columbarium in section X has ~~Plaques that will be ordered from the Township directly~~ for the Wingham cemetery columbarium ~~will be ordered through the Township directly,~~ with standard lettering from the manufacturer.;

Commented [MN16]: Add more info – this is new

Section J: Mausoleum

Full payment must be made to the cemetery operator before an entombment takes place. Only the cemetery caretaker may open ~~and seal crypts~~ for entombments. This applies to the inside sealer, ~~and the crypt front.~~

Commented [MN17]: Maybe change to winter storage??

Commented [MN18]: Delete this – we don't offer crypt services

Any contract work to be performed within the cemetery requires the written pre-approval of the interment rights holder and cemetery caretaker before the work may begin. Pre-approval includes but is not limited to: landscaping, delivery of monuments and markers, inscriptions, designs, drawings, plans and detailed specifications relating to the work, proof of all applicable government approvals and permits, the location of the work to be performed. It is the responsibility of all contractors ~~to report to~~ contact the Township office and arrange a meeting with the Cemetery Caretaker or designate the cemetery caretaker's office and provide the necessary approvals before commencing work at any location on the cemetery property.

Prior to the start of any said work, contractors must provide proof of:

- WSIB coverage
- Occupational health and safety compliance
- Standards environmental protection
- WHMIS
- Evidence of liability insurance of not less than five million (\$5,000,000.00)

All cemetery by-laws apply to all contractors and all work carried out by contractors within the cemetery grounds.

Contractors, monument dealers and suppliers shall not enter the cemetery or commence work after 4:00 P.M., or on weekends, unless approval has been granted by the cemetery caretaker.

No work will be performed at the cemetery except during regular business hours of the cemetery.

Contractors shall temporarily cease all operations if they are working within 100 meters of a funeral until the conclusion of the service. The cemetery caretaker reserves the right to temporarily cease contractor operations at their sole discretion if the noise of the work being performed by the contractor is deemed to be a disturbance to any funeral or public gathering within the cemetery.

Contractors, monument dealers and suppliers shall lay wooden planks on the burial lots and paths over which heavy materials are to be moved in order to protect the surface from damage.

Visitors are asked to remember the respect due to the deceased and conduct themselves in a quiet, orderly manner and shall not disturb any service being held, by noise or other disturbances. The provisions and penalties of the law will be strictly enforced in all cases of disturbance, wanton injury to property, disregard of the rules or conduct unbecoming to the cemetery. Anyone who violates the rules may be expelled from the cemetery.

The cemetery caretaker or their designate are empowered and required to preserve order and decorum in the cemetery.

No parades other than funeral processions shall be admitted to or be organized within the cemetery unless authorized by the cemetery owner.

Children under the age of twelve (12) years are welcome on the cemetery grounds when accompanied by an adult who shall be responsible

Section M: Signing authority

The signing authority for cemetery services, contracts and deeds shall be the Township of North Huron's Clerk or the Cemetery Manager (Director of Public Works) or their designate.

Commented [MN19]: New section

DRAFT



MINUTES OF THE TOWNSHIP OF NORTH HURON

Cemetery By-Law Update Meeting

Date: Thursday, September 27, 2022
Time: 9:00 a.m.
Location: HELD IN THE NORTH HURON TOWN HALL THEATRE

PRESENT:

Tiffin Funeral Home, Stephen Tiffin
McBurney Funeral Home, Dayna Deans
Wingham Memorials, Mac Anderson

Absent:

Riverside Funeral Home
Falconer Funeral Home

STAFF PRESENT:

Jenna McDonad, Public Works Administrative Assistant
Jamie McCarthy, Director of Public Works
Dwayne Evans, Township of North Huron CAO
Kevin Dunn, Cemetery Operator

- 1. Meeting Minutes**
North Huron Cemetery Hours - Wingham and Blyth
April 1st - November 15th
Burial Hours: Monday- Friday 9 a.m. -2:00 p.m.
After hours: After 2:00p.m. Weekdays and Saturday 9:00 a.m. till 12 (noon)

Suggestions

- No Spring Burials on Saturdays
- Changing cost of burials on Saturdays to be different than after hours
- Change Burial dates to April 15th to November 15th (weather dependant)
- When the first body goes into Mausoleum thats when ground interments stop
- No Sunday burials
- Change hours to 9 a.m. - 3 p.m. on weekdays keep Saturday hours the same
- All casketed remains need to be out of Mausoleum by May 30th
- Interments from Mausoleum on weekday hours only
- No Stat day interments or interments in same week as stat holidays
- Clarity of wording in the By-Law

- 2. Resident and Non-Resident Fees**
Current Fees: Time of Purchase and at grave opening
Resident Plot \$965.09 (HST included)
Non-Resident Plot \$ 1146.04 (HST included)
Grave Opening Resident \$784.13 (HST included)
Grave Opening Non-Resident \$ 904.77 (HST included)

Suggestions:

- Establish standardized grave opening an closing charge for resident and non-resident interments
- Maintain resident and non-resident plot sale rates

3. Monuments**Foot Markers:**

- More cost effective to replace surrounding cement or replace marker? (in event of damage)

Stone Scripture:

- Mac suggested allowing appropriate and non-derogatory scripture on the back of monuments
- The Township of North Huron can look into foot markers to be added instead of placing names on monument

Monument size:

- 1 Plot offers 1 full casket burial and 4 cremated remains need sufficient room on headstone

4. Round Table Discussion

- Map at Wingham Cemetery needs to be replaced
- Section I in By-Law states a niche will hold 3 remains, only 2 urns will fit inside one niche
- Add Definition of "Premium Rate"
- Section E: Remove "Business hours" change notification to "72 hours"
- Change plot allowance to 1 full casket and 3 urns or plot allowance is 4 urns
- Dayna suggested we talk with BAO regarding the 25 year disinterment provision/limitation
- Some cemeteries are run via government and operated by a board

5. Attachments

- Riverside Funeral Home comments sent via email

Jamie McCarthy, Director of Public Works

Dwayne Evans, CAO

The Corporation of the Township of North Huron

By-law No. 17-2023

Being a By-law to appoint persons, including Council Members, to various Boards, Committees and Authorities for the Township of North Huron for the 2022-2026 Term of Council, and to Repeal By-law No.113-2022

WHEREAS Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, confers broad authority to municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Township of North Huron is a member of various bodies and organizations to which it appoints members;

AND WHEREAS the Township of North Huron has established various Committees to carry out programs and make recommendations to Council;

AND WHEREAS the Council of the Township of North Huron deems it expedient to appoint members to provide for and assist in the administration, representation, protection and management of the Township;

AND WHEREAS the Council of the Township of North Huron deems it expedient to appoint persons to internal and external Boards and Committees;

AND WHEREAS the appointments set out herein shall coincide with the Township of North Huron Procedure By-law, as may be amended from time to time, unless otherwise specified;

AND WHEREAS the appointments set out herein shall coincide with the term of Council, unless otherwise specified within the By-law;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That this By-law may be cited as the "Appointment of Members to Boards and Committees By-law."
2. That the appointments as set out in Schedule "A" attached hereto and forming part of this by-law, be hereby adopted.
3. That By-law No. 113-2022 be hereby repealed.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 20th day of March, 2023.

Read a third time and passed this 20th day of March, 2023.

Paul Heffer, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

Schedule "A"

Committees of Council:

Committee/Board	Appointee(s)

Council Representatives Appointed to External Committees:

Committee/Board	Appointee(s)
Alice Munro Festival of the Short Story Committee	<ul style="list-style-type: none"> • Councillor Mitch Wright
Ausable Bayfield Maitland Valley Drinking Water Source Protection Committee – Central Grouping (North Huron, Morris-Turnberry, Huron East)	<ul style="list-style-type: none"> • Reeve Paul Heffer
Coalition for Huron Injury Prevention (CHIP)	<ul style="list-style-type: none"> • Councillor Ric McBurney
Community Safety and Well-Being Plan Advisory/Oversight Committee	<ul style="list-style-type: none"> • Councillor Ric McBurney
Huron County Sustainable Huron Committee	<ul style="list-style-type: none"> • Councillor Lonnie Whitfield
Huron County Water Protection Steering Committee	<ul style="list-style-type: none"> • Councillor Chris Palmer
North Perth-North Huron Family Health Team Board (North Huron, Morris-Turnberry, ACW, Huron-Kinloss, and South Bruce)	<ul style="list-style-type: none"> • Councillor Anita van Hittersum (until September 2023)
Wingham & Area Health Professionals Recruitment Committee	<ul style="list-style-type: none"> • Councillor Anita van Hittersum
Wingham Columbus Centre Joint Committee	<ul style="list-style-type: none"> • Councillor Chris Palmer

Appointments to Local Boards:

Committee/Board	Appointee(s)
Blyth-Hullett Landfill Site Board (North Huron and Central Huron)	<ul style="list-style-type: none"> • Councillor Ric McBurney • Deputy Reeve Kevin Falconer
Blyth Business Improvement Area (BIA) Board	<ul style="list-style-type: none"> • Deputy Reeve Kevin Falconer • David Sparling • Shane Yerema • Cat O'Donnell • Cindy Soares • Angela Cullen • John Stewart • JoAnn Todd • Rachael King
Maitland Valley Conservation Authority Board	<ul style="list-style-type: none"> • Councillor Anita van Hittersum
Westario Power Inc. Board	<ul style="list-style-type: none"> • Reeve Paul Heffer
Wingham Business Improvement Area (BIA) Board	<ul style="list-style-type: none"> • Councillor Mitch Wright • Dave Tiffin • Doug Kuyvenhoven • Carolyn Young • Annette Monsma • Jim Snyder • Ryan Fergusson • Joey Havers
Wingham Landfill Site Board	<ul style="list-style-type: none"> • Councillor Lonnie Whitfield • Councillor Chris Palmer • Councillor Mitch Wright

The Corporation of the Township of North Huron

By-law No. 18-2023

Being a By-law to adopt an Asset Disposal/Transfer Policy for the Corporation of the Township of North Huron

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 11(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that that a lower tier municipality may pass by-laws respecting matters within its spheres of jurisdiction including matters of financial management of the municipality and its local boards;

AND WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended provides that municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 224(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, states that "it is the role of Council to develop and evaluate the policies and programs of the municipality";

AND WHEREAS the Council of the Corporation of the Township of North Huron is desirous of adopting an updated Asset Disposal/Transfer Policy for the Corporation of the Township of North Huron;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the Asset Disposal/Transfer Policy attached hereto as "Schedule A" is hereby adopted and shall form part of this by-law.
2. That By-law No. 93-2018 be hereby repealed.
3. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 20th day of March, 2023.

Read a third time and passed this 20th day of March, 2023.

Paul Heffer, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

 <p>NORTH HURON</p>	Township of North Huron	
	Section: Finance Department	Policy number:
	Sub-section:	Effective Date:
	Subject: Asset Disposal Policy	Revision Date: 06-Mar-2023
Prepared by: Chris Townes		

1. Purpose:

The purpose of this Policy is to provide for the disposal of surplus and obsolete assets as guided by the following principles:

1.1 Disposal of surplus or obsolete assets owned by The Township of North Huron will be disposed of in a manner that:

- maximizes public benefit and is in the public interest;
- is fair, equitable and uniform in manner;
- minimizes the impact on the environment;
- provides equal opportunity and equal access to purchase surplus assets.

2. Policy:

The Township of North Huron will dispose of assets that have been declared surplus and obsolete in a responsible and ethical manner.

3. Procedure:

- The Department Head in consultation with the Chief Administrative Officer will determine if an asset is to be declared surplus.
- An asset shall be defined as any equipment, material, part, facility or real estate owned by The Township of North Huron.
- If the proceeds of the disposal of an asset are expected to be under \$5,000 the Department Head may make request to the Chief Administrative Officer to dispose of the asset via the attached Asset Disposal/Transfer Form.
- If the proceeds of the disposal of an asset are expected to be over \$5,000, a staff report shall be brought to Council:
 - Recommending that an asset be declared surplus;
 - Recommending the method and conditions of the disposal;
 - to determine a minimum bid amount (if any);
 - Recommending the allocation of disposal proceeds to a specific reserve account which is as closely relative as possible to the asset disposed of
- Sealed bids must be submitted by a specified date and time for items being sold by tender or sealed bid.
- Any item determined to be of no value or unsafe, must be disposed of as waste in an appropriate manner.
- All items to be sold are on an “as is” basis with no warranties or guarantees expressed or implied. A waiver form shall be signed releasing the Township from any future liability when applicable.
- Department Heads are encouraged to take an active role in support of environmental initiatives; reduce, recycle or reuse in disposing/salvaging assets.

- No employee or member of Council, Committee or Board shall bid on the sale of surplus assets.
- Any proceeds generated from the sale of the disposal shall be transferred into a specific reserve account which is as closely relative as possible to the asset disposed of to the appropriate revenue account.
- Department Heads are responsible for providing the Director of Finance/Treasurer of any changes in asset inventory for accounting and insurance purposes. Completion of the "Asset Disposal/Transfer Form" is required for each surplus asset being disposed prior to disposal or transfer. The "Asset Disposal/Transfer Form" accompanied with a copy the approved motion from Council providing the approval, terms and conditions, and direction for allocation of proceeds must be completed and signed by the Department Head, signed by the Chief Administrative Officer and Director of Finance/Treasurer prior to the asset being disposed.
- The Director of Finance/Treasurer will record the disposal/transfer in the asset register and process any applicable dollar value transfers between departments.

4. Policy Review:

The Treasurer shall review the effectiveness of this policy at least every five (5) years and report to Council as necessary.



**Township of North Huron
Asset Disposal/Transfer Form**

Staff Name: _____ Date: _____

Disposal Type: Full Disposal Partial Disposal

OR

Department Transferred from: _____ **to:** _____

Reason for Disposal/Transfer: _____

Asset ID Number - CityWide: _____

Asset Title/Description: _____

VIN/ Serial Number: _____

Location of Asset _____

Sold to/by: _____

Sale/Disposal Proceeds (\$): _____

Gain (Loss) General Ledger Code: _____

Reserve Account name and Number: _____

Department Head Signature: _____

CAO Signature: _____

Director of Finance/Treasurer Signature: _____

The Corporation of the Township of North Huron

By-law No. 19-2023

Being a By-law of the Township of North Huron to adopt a Constitution and Procedure By-law for the Wingham Business Improvement Area (BIA)

WHEREAS Section 204 of the *Municipal Act, 2001*, as amended, provides that a local municipality may designate an area as an improvement area and establish a board of management;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 09-2013 to designate an area in the Wingham Business District as an improvement area;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 33-2013 to establish a board or management for the Wingham Business Improvement Area;

AND WHEREAS Section 204(2.1) of the *Municipal Act, 2001*, as amended, provides that a board of management is a local board of the municipality for all purposes;

AND WHEREAS Section 238(2) of the *Municipal Act, 2001*, as amended, requires every municipality and local board to pass a Procedure By-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 34-2013 and By-law No. 36-2013 to establish rules of order, regulations and procedures for the Wingham Business Improvement Area and to adopt a Constitution for the Wingham Business Improvement Area;

AND WHEREAS the Council of the Corporation of the Township of North Huron and the Membership of the Wingham Business Improvement Area are desirous of updating the Constitution and Procedure By-law for the Wingham Business Improvement Area;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the Council of the Corporation of the Township of North Huron hereby adopts the Wingham Business Improvement Area (BIA) Constitution and Procedure By-law.
2. That a copy of said Constitution and Procedure By-law is attached hereto and designated as Schedule "A" to this By-law.
3. That By-law No. 34-2013 and By-law No. 36-2013 be hereby repealed.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 20th day of March, 2023.

Read a third time and passed this 20th day of March, 2023.

Paul Heffer, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

Wingham Business Improvement Area Constitution and Procedure Bylaws

Revised for Membership Approval during 2023 Annual General Meeting.

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1 CONSTITUTION

1.1 NAME

The name of the organization is "Wingham Business Improvement Area (WBIA)".

The membership of the organization elects "the Board of Management for Wingham Business Improvement Area (WBIA)" which is in turn appointed by the Council of the Township of North Huron.

1.2 PURPOSE

The Council of the Township of North Huron appoints the Board of Management of Wingham BIA (WBIA) to:

- a. Plan and administer activities for the promotion of the WBIA as an attractive business and shopping area and for the maintenance of the appearance of the downtown core;
- b. Engage in strategic planning necessary to address WBIA issues;
- c. Advocate on behalf of the interests of WBIA;
- d. Manage the money that is collected by the Township of North Huron from the required special BIA levy for these activities.

1.3 MEMBERSHIP BOUNDARIES

The boundaries of Wingham BIA as established by the Council of Township of North Huron includes the entire ward of Wingham in the Township of North Huron.

1.4 DEFINITIONS

In this by-law the following definitions shall apply.

- a. "Adjourn" means to end the meeting. This motion requires a second, is not debatable, is not amendable, requires a majority vote for adoption and cannot be reconsidered.
- b. "Clerk" means the Clerk or designate of the Township of North Huron, as appointed by By-law.
- c. "Closed Session" means a meeting, or portion thereof, closed to the public in accordance with Section 239 of the Municipal Act, 2001 and Section 2.12.6 of this By-law.
- d. "Correspondence" includes, but is not limited to, the following: letter, memorandum, report, notice, electronic mail, facsimile, petition, etc, that may require an action or decision of the BIA.
- e. "Council" means the Council of the Township of North Huron.
- f. "Councillor" means a person elected or appointed as a Member of Council.
- g. "Meeting" means any regular, special or other meeting of a council, or a local board or of a committee of either of them, where:
 - i. A quorum of members is present, and
 - ii. Members discuss or otherwise deal with any matter in a way that materially advances the business or decision- making of the council, local board or committee.
- h. "Chair" means the BIA Member of the Board of Management duly appointed as Chair, or the BIA Board of Management Member who is the presiding officer of the session or meeting.
- i. "Member" means a person representing a ratepayer of the annual Business Improvement Area of the Corporation of the Township of North Huron, Wingham Ward, and who has been duly appointed to the " BIA" Board of Management by the Council of the Township of North Huron, or a Township of North Huron Municipal Councillor who has been appointed to the " BIA" Board of Management.
- j. "Minutes" mean a record of the proceedings of Council or Committee that includes the place, date, time, name of Chair, list of members in attendance and evidence of quorum. Minutes will record the actions taken and decisions made by members

at the meeting without note or comment in accordance with Section 239 (7) of the Municipal Act.

- k. "Present" means physically in attendance at the meeting. Remote attendance shall be permitted at the discretion of the Council of the Township of North Huron and only in accordance with the Township of North Huron Procedure By-law.
- l. "Township" means the Township of North Huron.
- m. "Pecuniary Interest" includes a direct or indirect financial interest of a member and a financial interest deemed to be that of a member, in accordance with the Municipal Conflict of Interest Act.
- n. "Quorum", as it relates to the BIA Board of Management and BIA Committees shall consist of a simple majority of the applicable Members of the respective Board of Management or Committee.
- o. Throughout this By-law, the words "he" and "his" shall, where appropriate, be deemed to also be read as "she" and "her".

1.5 GENERAL RULES

In any case for which provision is not made in these Procedural By-laws, the procedure to be followed shall be that indicated in Township of North Huron By-law Procedure By-law, as amended from time to time.

1.6 PROCEDURAL BYLAWS AND POLICIES

Procedural Bylaws and Policies including, but not limited to, Human Resource and Procurement Policies guide the operations of the Wingham Business Improvement Area.

The Wingham Business Improvement Area Constitution came into force as approved by a majority of the membership of April 15, 2013. It was amended last amended February 16, 2023. The Constitution was separated into two agreements: Constitution and Procedural Bylaws.

2 PROCEDURAL BYLAWS

2.1 BOARD OF MANAGEMENT

The Board of Management of Wingham BIA is a standing committee of the Council of Township of North Huron.

Each member of the Wingham Business Improvement Area has the right to nominate an owner or employee of a business or property (or their designate) to stand for election to the Board of Management of the Wingham BIA according to requirements set out in the Municipal Act 2001 and Township of North Huron By-law No. 19-2023.

Only members and associate members in good standing of Wingham BIA have the right to vote for representatives to the Board of Management of Wingham BIA and to vote on issues brought to a General Meeting of the Wingham BIA.

Board of Management and sub-committee work is on a volunteer basis. Neither Board members nor subcommittee members or their relatives can receive payment for work related to the BIA or its subcommittees apart from budgeted and receipted expenses for materials.

2.2 TERMS OF OFFICE

The Board's Term of Office runs concurrently with that of the Municipal Council, appointed every four (4) years. There is a minimum of five (5) and a maximum of nine (9) members appointed to the Board of Management.

2.3 RESPONSIBILITIES OF THE BOARD OF MANAGEMENT

The Board of Management is responsible for.

- a. Drafting and approving Policies and Procedures to ensure the effective operation of Wingham BIA and amending these Policies and Procedures as necessary
- b. Ensuring Board Policies and Procedures are implemented effectively

- c. Acting as a legal entity to enter into contracts required by the activities of the Board, such as the maintenance, beautification, promotion and advertising of the Business Improvement Area.
- d. Electing an Executive who will also act as Signing Officers for the Board.
- e. Drafting an annual budget for presentation to Wingham BIA membership for approval, submitting the approved budget to Township of North Huron and implementing the annual budget as approved by the Municipal Council.
- f. Ensuring that financial transactions are appropriately carried out, that records of all financial transactions are maintained and that these records are audited annually by the auditing firm specified by Township of North Huron.
- g. Ensuring that minutes of all Board and Executive meetings are recorded and distributed to Township of North Huron and the BIA membership, a minimum of three days in advance of the following Board of Management meeting.
- h. Establishing sub- committees and appointing representatives to those sub-committees as required to deal with issues identified by the Board or as requested by the Township of North Huron.
- i. Hiring staff to carry out the Board' s directives.
- j. Maintaining communication with the members regarding its activities, including but not limited to, arranging General Meetings of the membership.
- k. All other activities necessary to the effective operation of the Board and the Wingham BIA.

2.4 APPOINTMENT TO THE BOARD OF MANAGEMENT

The Council of the Township of North Huron appoints members to the Board as follows:

- a. One (1) member appointed from the elected Councillors for the Township of North Huron; and
- b. A minimum of four (4) and a maximum of eight (8) members appointed by the Township of North Huron from those elected by the WBIA membership at a General Meeting.
- c. A maximum of two (2) associate members in good standing may sit on the WBIA at any given time and will be included in the maximum number of eight (8) members elected by the membership.

A majority of the voting members on the Board must be rate-paying members.

Board members may resign by notice in writing that shall be effective upon any time or date requested.

Notice must be sent to the Clerk of the Township of North Huron as soon as possible.

2.5 VACANCIES

The seat of a member of the Board of Management may become vacant if the member is absent for three (3) consecutive meetings. Upon 30 days' notice in writing to the absent member, the Board may pass a motion authorizing the removal of such member and only then will the member cease to be a member of the Board of Management.

Where a vacancy on the Board occurs for any reason, a person qualified to be a member may hold office for the remainder of the term for which his or her predecessor was appointed. Such interim members must be confirmed by a resolution of the Board of Management and appointed by the Council of the Township of North Huron.

2.6 ELECTIONS

It is the responsibility of Wingham BIA members to register their voting delegate before the election process begins. The names of those Board members continuing their term must appear on the ballot. A voting delegate must make nominations from the floor with a seconder. If desired, the Chair for the purpose of counting ballots may appoint one or more scrutineers (who need not be members). Only one delegate per business member can be nominated for election at any one time.

2.7 OFFICERS

The Board of Management will elect the Chair, Vice- Chair, Secretary and Treasurer from within the Board of Management on an annual basis These officers shall form the Executive Committee. The Executive Committee shall have the authority to act for the Board of Management in the intervals between Board meetings on such matters as may be necessary to conduct the business of the Wingham BIA.

There shall be four (4) officers on the Board of Management's, Executive Committee as follows.

2.7.1 Chair

Shall have the general management and direction, subject to the authority of the Board, of the business and affairs of the Wingham BIA and be responsible for setting Board of Management Meeting Agendas.

2.7.2 Vice- chair

Will assume the duties of the Chair if absence or disability occurs.

2.7.3 Secretary

Will be responsible for Minutes of all Board of Management and Executive Meetings and will provide said minutes expeditiously to the Township of North Huron.

2.7.4 Treasurer

Will be responsible for Financial Statements and related materials with an account of all transactions being presented to the Board on a monthly basis.

2.8 MEMBERSHIP

Each member has one vote regardless of the number of properties or businesses owned by any member.

2.9 COMMERCIAL & INDUSTRIAL PROPERTY OWNERS

Membership of the organization shall consist of all commercial property owners and businesses located and/or operating within the designated Wingham Business Improvement Area boundaries as well as associate members in good standing. No industrial property owners and businesses located and/or operating within the designated Wingham Business Improvement Area boundaries will be levied.

All businesses within the designated area are assessed for a special levy that is collected by the Wingham BIA to support the activities of the Wingham BIA. The Levy is not charged on vacant properties in Wingham. For the purposes of this By-Law, vacant is defined as free of all buildings and structures as defined in the Ontario Building Code.

2.10 ASSOCIATE MEMBERS

Associate members are representatives from businesses in the area surrounding but not included in existing Wingham BIA boundaries. Associate members can also be industrial businesses located within the Wingham BIA boundaries. Associate membership is achieved by a paid annual membership fee that is set annually equal to the minimum levy rate. The associate membership fee is payable to the Township of North Huron.

2.11 DELEGATIONS

Any member of the Wingham BIA may ask that issues or items of interest be placed on the agenda of the Wingham BIA for discussion and/or resolution. This includes a request to make a deputation or presentation. They may contact any WBIA Board member or the Township of North Huron Council Representative by noon on the Friday immediately before the regular meeting date for inclusion of an item on an upcoming agenda.

2.12 MEETINGS

2.12.1 Board of Management Meetings

Meetings will be at the call of the Chair, a minimum of 10 per fiscal year.

Meetings will be open to any member of the Wingham BIA or the public who may attend but may not take part in the proceedings unless invited to do so by the Chair.

2.12.2 Order of Business / Agenda

- a. Call to Order
- b. Confirmation of the Agenda
- c. Disclosure of Pecuniary Interest
- d. Motion to receive minutes of prior meeting
- e. Public Meetings/ Delegations
- f. Business Arising
- g. Correspondence
- h. Financial Report
- i. North Huron Council Report
- j. Committee Reports
- k. Other Business
- l. Closed Session (if required)
- m. Adjournment

The agenda will be circulated a minimum 48 hours in advance of the regular meetings (See Annual General Meeting for its specific guidelines). A copy will be shared with the Clerk of the Township of North Huron via email at the same time.

2.12.3 Chair Voting / Ties

At all meetings of the Board every motion shall be decided by a majority of the votes cast on the motion, done by a show of hands. The Chair is a voting member of the Wingham BIA. A tie vote defeats the motion.

As a committee of the Council, the Board should base their decision-making process and rules of order for meetings on the procedures used by the Council of Township of North Huron as set out in the Township of North Huron Procedure By-law. The Council uses Robert's Rules of Order as a basis for their proceedings.

In order to represent the entire interests of the Wingham BIA membership, decisions regarding the business and operation of the BIA are not made in isolation or by individuals (except where explicitly stated elsewhere in the Constitution or By-Laws) but as a result of shared information, discussion and majority agreement by the Board of Management as a whole and when appropriate, in consultation with its members. Executive Committee meetings, when held, should adhere to a similar intent.

2.12.4 Quorum

Quorum is a simple majority. Fifty per cent plus one of the total number of Board Members must be present to constitute a quorum. Attendance by telephone or teleconference is only permissible at the discretion of the Council of the Township of North Huron and in accordance with the North Huron Procedure By-law as amended from time to time.

2.12.5 Decision-Making

Decisions made at a prior time can only be revisited if a request by two-thirds of the Board of Management approve that 1) the issue is warranted and 2) allotment of time to do so.

2.12.6 In Camera (Closed) Sessions

All meetings of the Wingham BIA shall be open to the public except as provided for in Section 239 of the Municipal Act, S. O.

According to Municipal Act, Section 239 the only matters to be considered in-camera are as follows:

- a. security of the property of the Wingham BIA,
- b. personal matters about an identifiable individual;
- c. proposed or pending acquisition or disposition of land or property by the Wingham BIA,
- d. labour relations or employee negotiations,

- e. litigation or potential litigation affecting the Wingham BIA;
- f. advice that is subject to solicitor- client privilege
- g. A matter in respect of which a Council, Board, Committee or other body may hold a closed meeting under another Act;
- h. Information explicitly supplied in confidence to the Wingham BIA by Canada, a province or territory or a Crown agency of any of them,
- i. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j. a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Wingham BIA

The WBIA shall consult the Clerk of the Township of North Huron prior to proceeding with any in-camera meeting. When a Closed Session is necessary, it will be a requirement that the minutes shall be prepared and approved at the next scheduled Closed Session.

The Clerk of the Township of North Huron shall be responsible for maintaining a confidential copy of all original documentation distributed, relating to closed sessions, and for keeping confidential minutes of all closed sessions.

If an in-camera meeting is warranted and permitted under Section 239 of the Municipal Act, prior to moving in camera the Board shall pass a resolution is passed stating:

- a. the fact that the Board is convening into closed session, and,
- b. the general nature of the matter to be discussed.

2.12.7 Executive Meetings

All decisions of an Executive Meeting are subject to approval and ratification at the next Board of Management meeting. A minimum of three executive members must be present to constitute quorum. All meetings of the Executive Committee shall be at the call of the chair to conduct business as necessary. Minutes must be taken and presented at the next Board of Management meeting.

2.12.8 Annual General Meetings And / Or Special General Meetings

Before the last day of February in each calendar year the Board of Management will call and hold one Annual General Meeting. At this meeting the budget will be approved by the membership and forwarded to the Township of North Huron for final approval in their annual budget to be passed annually.

An agenda for the Annual General Meeting with copies of the financial statements (unaudited) of the most recently ended full fiscal year should be distributed to the general membership not less than 10 days prior to the meeting.

Membership should receive written notice of the Annual General Meeting not less than 10 days prior to the meeting date and public notice must appear in one (1) local newspaper prior to the meeting date.

The accidental omission to give notice to any member, Board member officer or auditor shall not invalidate any action taken at any meeting held pursuant to such notice.

At each Annual General Meeting financial statements for the previous year and proposed budgets for the next calendar year must be presented and approved by a majority of the membership present, after which time the figures will be put before Council and the levy requested.

The Board may also call and hold at any time one or more Special General meeting(s) to deal with special issues or to update the organization membership.

All members are entitled to voting privileges at the Annual General Meeting or Special General Meetings, one vote per member. Written proxies only are permitted.

The members may, by resolution passed by at least two thirds (2/3) of the votes cast at a Special Meeting of Members called for that purpose, remove any Member of the Board before the expiration of his/ her term of office and may, by majority vote at that meeting, elect any person in his/ her place for the remainder of the term.

In case of an equality of votes at an Annual General Meeting or Special General Meeting, either upon a show of hands or upon a poll, the Chair shall be entitled to a casting vote.

A petition signed by 10 or more members of Wingham BIA is sufficient to order a Special Meeting within 10 days of receipt of that petition by the Executive.

2.12.9 Sub-Committees

Wingham BIA sub-committees help the Board to plan and administer approved initiatives, projects or to examine specific areas of concern. They operate with the same procedures as the Wingham BIA Board of Management with respect to circulating agendas, minutes, notice of meetings and the like.

Sub-committees propose initiatives and suggest expenditures for approval by the Board. Subcommittees have no independent financial standing and must submit estimated project budgets and basic income and expense reports to the Board. Similarly, if sub-committees contract out work related to their activities the Board must approve the expense and those employed.

Ultimate responsibility for their activity rests with Wingham BIA Board of Management which must therefore receive written reports on sub-committee activities five days prior to the monthly board meeting to be distributed with the Agenda of the upcoming meeting.

Sub-committee members are confirmed by a vote of the Wingham BIA Board of Management. Membership of the Wingham BIA is not required for all sub- committee members, a minimum of one Wingham BIA Board of Management will sit on all sub-committees and act as Chair for the sub-committee.

2.12.10 Chair Is Absent

In the absence of the Chair, or if his/ her office is vacant or if he/ she refuses to act, the BIA Vice-Chair shall assume the chair, or if the BIA Vice-Chair is not available or is unwilling or unable to act, then the BIA Board of Management may from among its members appoint a Chair who, during such absence or vacancy or refusal to act, shall have the powers of the Chair.

2.12.11 If No Quorum Present

Where a quorum is not present within 20 minutes after the hour fixed for a meeting, the Recording Secretary shall record the names of the Members of the Board of Management present and the meeting shall stand adjourned until the next meeting unless all in attendance agree to continue with the meeting for information and discussion purposes only as no actions can be taken. Notes will be recorded and shared at the next meeting.

2.12.12 Declaration Of Interest

At the beginning of each meeting, as an agenda item, it shall be the duty of every Board member who is in any way, whether directly or indirectly, interested in a contract or arrangement that may be an item to be discussed by the Board and has some financial benefit to the Board member, either directly or indirectly, to declare this interest and not participate in the discussion and voting. This applies to a personal self-interest and the interests of any spouse, children, parents, parents- in- law or siblings.

2.12.13 Minutes

Minutes of the Wingham BIA whether it is closed to the public or not, shall record:

- a. The date, time and place of the meeting,
- b. The record of attendance of the members,

- c. The correction and adoption of the minutes of prior meeting(s),
- d. All resolutions and decisions,
- e. All the other proceedings of the meeting without note or comment, whether it is closed to the public or not;
- f. A list of other business items discussed.

After the minutes have been adopted, they will be signed by the Chair and the Recording Secretary.

2.12.14 Finances

2.12.14.1 Fiscal Year

The fiscal year of Wingham BIA is from January 1st to December 31st. The proposed budget approved by the membership at the Annual General Meeting must be set out for the new calendar year and be followed without major modifications. Spending and debt may not exceed the time limits of the calendar year, except where approved at a regularly scheduled AGM or Special General Meeting and with the concurrence of Township of North Huron.

2.12.14.2 Expenditures by the Board of Management

Wingham BIA funds can only be used for improvements to publicly owned property, not individual businesses or private properties. The common funds must be used for the common good. Please refer to section 1.2 Purpose in this Constitution for an outline of mandated activities.

Any expenditure over \$750.00 must be approved by a quorum at a Board meeting.

If the expenditure is required to conduct immediate business, then the Executive Committee may be called upon to approve.

2.12.14.3 Approval of Financial Transactions

Signing authority

In order to ensure that the Wingham BIA can function effectively, and that there is adequate financial control by the Board, there are two levels of approval established for financial transactions.

Level 1 - Approval by two of the Officers of the Board of Management

Level 2 - Approval by the Board of Management

Level - 1 Approval

An Officer of the WBIA can make a financial transaction to a maximum of \$750.00 at the discretion of two Officers of the Board without prior consultation with, or approval by, the Board of Management provided that:

- a. the purchase is one that was included in the approved budget; and
- b. the purchase does not result in an overage in the budget item; and
- c. two officers of the Board approve the purchase in writing only; and
- d. the purchase is reported to the Board at its next meeting

Level 2 Approval

An Officer of the WBIA can make a financial transaction of \$750.00 or over only at the direction of the Board and provided that:

- a. the purchase is one that was included in the approved budget; and
- b. the purchase has been approved by motion at a meeting of the Board of Management and the approval is documented in the Minutes of the Meeting; or
- c. the purchase is confirmed to the Board of Management at its next meeting following the completion of the transaction; or
- d. the expense is fixed and pre-approved as in the instance of monthly rent.

Note: If any purchase at Level 1 or Level 2 has not been previously approved in the annual budget, or if it will result in budget overrun, the Board must give its approval prior to such a purchase.

2.12.15 Decorum

Every Member when speaking shall address the Chair unless otherwise directed from the Chair. No Member shall speak longer than five (5) minutes on any one motion.

2.12.16 Other Procedures

In the absence of clauses in the Constitution or this By- Law, the Wingham & Area Business Improvement Area (Wingham BIA) will adhere to the Municipal Act and the policies and procedures of the Township of North Huron.

ADOPTED BY THE WINGHAM BUSINESS IMPROVEMENT AREA THIS 16TH DAY OF FEBRUARY, 2023 IN THE TOWN OF WINGHAM

The Corporation of the Township of North Huron

By-law No. 20-2023

Being a By-law of the Township of North Huron to adopt a Constitution and Procedure By-law for the Blyth Business Improvement Area (BIA)

WHEREAS Section 204 of the *Municipal Act, 2001*, as amended, provides that a local municipality may designate an area as an improvement area and establish a board of management;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 46-2011 to designate an area in the Blyth Business District as an improvement area;

AND WHEREAS Section 204(2.1) of the *Municipal Act, 2001*, as amended, provides that a board of management is a local board of the municipality for all purposes;

AND WHEREAS Section 238(2) of the *Municipal Act, 2001*, as amended, requires every municipality and local board to pass a Procedure By-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 52-2018 to adopt a Constitution and Procedure By-law for the Blyth Business Improvement Area;

AND WHEREAS the Council of the Corporation of the Township of North Huron and the Membership of the Blyth Business Improvement Area are desirous of updating the Constitution and Procedure By-law for the Blyth Business Improvement Area;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the Council of the Corporation of the Township of North Huron hereby adopts the Blyth Business Improvement Area (BIA) Constitution and Procedure By-law.
2. That a copy of said Constitution and Procedure By-law is attached hereto and designated as Schedule "A" to this By-law.
3. That By-law No. 52-2018 be hereby repealed.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 20th day of March, 2023.

Read a third time and passed this 20th day of March, 2023.

Paul Heffer, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

Blyth Business Improvement Area Constitution and Procedure Bylaws

Revised for Membership Approval during 2023 Annual General Meeting.

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1 CONSTITUTION

1.1 NAME

The name of the organization is "Blyth Business Improvement Area (BBIA)":

The membership of the organization elects "the Board of Management for Blyth Business Improvement Area (BBIA)" which is in turn is appointed by the Council of Township of North Huron.

1.2 PURPOSE

The Council of the Township of North Huron appoints the Board of Management of Blyth Business Improvement Area (BBIA) to:

- a. Plan and administer activities for the promotion of the BBIA as an attractive business and shopping area and for the maintenance of the appearance of the downtown core;
- b. Engage in strategic planning necessary to address BBIA issues;
- c. Advocate on behalf of the interests of the BBIA;
- d. Manage the money that is collected by the Township of North Huron from the required special BIA levy for these activities.

1.3 MEMBERSHIP BOUNDARIES

The boundaries of Blyth BIA as established by the Council of Township of North Huron includes the entire ward of Blyth in the Township of North Huron.

1.4 DEFINITIONS

In this by- law the following definitions shall apply.

- a. "Adjourn" means to end the meeting. This motion requires a second, is not debatable, is not amendable, requires a majority vote for adoption and cannot be reconsidered.
- b. "Clerk" means the Clerk or designate of the Township of North Huron, as appointed by By-law.
- c. "Closed Session" means a meeting, or portion thereof, closed to the public in accordance with Section 239 of the Municipal Act, 2001 and Section 2.12.6 of this By-law.
- d. "Correspondence" includes, but is not limited to, the following: letter, memorandum, report, notice, electronic mail, facsimile, petition, etc., that may require an action or decision of the BIA.
- e. "Council" means the Council of the Township of North Huron.
- f. "Councillor" means a person elected or appointed as a Member of Council.
- g. "Meeting" means any regular, special or other meeting of a council, or a local board or of a committee of either of them, where:
 - i. A quorum of members is present, and
 - ii. Members discuss or otherwise deal with any matter in a way that materially advances the business or decision- making of the council, local board or committee.
- h. "Chair" means the BIA Member of the Board of Management duly appointed as Chair, or the BIA Board of Management Member who is the presiding officer of the session or meeting.
- i. "Member" means a person representing a ratepayer of the annual Business Improvement Area of the Corporation of the Township of North Huron, Blyth Ward, and who has been duly appointed to the BIA Board of Management by the Council of the Township of North Huron, or a Township of North Huron Municipal Councillor who has been appointed to the BIA Board of Management.
- j. "Minutes" mean a record of the proceedings of Council or Committee that includes the place, date, time, name of Chair, list of members in attendance and evidence of quorum. Minutes will record the actions taken and decisions made by members

at the meeting without note or comment in accordance with Section 239 (7) of the Municipal Act, 2001.

- k. "Present" means physically in attendance at the meeting. Remote attendance shall be permitted at the discretion of the Council of the Township of North Huron and only in accordance with the Township of North Huron Procedure By-law.
- l. "Township" means the Township of North Huron.
- m. "Pecuniary Interest" includes a direct or indirect financial interest of a member and a financial interest deemed to be that of a member, in accordance with the Municipal Conflict of Interest Act 1990.
- n. "Quorum", as it relates to the BIA Board of Management and BIA Committees shall consist of a simple majority of the applicable Members of the respective Board of Management or Committee.

1.5 GENERAL RULES

In any case for which provision is not made in these Procedural By- laws, the procedure to be followed shall be that indicated in Township of North Huron By-law Procedure By-law, as amended from time to time.

1.6 PROCEDURAL BY-LAWS AND POLICIES

Procedural By-laws and Policies including, but not limited to, Human Resource and Procurement Policies guide the operations of the Blyth Business Improvement Area.

The Blyth Business Improvement Area (BBIA) Constitution came into force as approved by a majority of the membership of December 7, 2011. It was last amended March 2, 2023. The Constitution was separated into two agreements: Constitution and Procedure By-laws.

2 PROCEDURE BY-LAWS

2.1 BOARD OF MANAGEMENT

The Board of Management of the BBIA is a standing committee of the Council of Township of North Huron.

Each member of the Blyth Business Improvement Area has the right to nominate an owner or employee of a business or property (or their designate) to stand for election to the Board of Management of the BBIA according to requirements set out in the Municipal Act 2001 and Township of North Huron By-law No. 20-2023.

Only members and associate members in good standing of BBIA have the right to vote for representatives to the Board of Management of BBIA and to vote on issues brought to a General Meeting of the BBIA.

Board of Management and sub- committee work is on a volunteer basis. Neither Board members nor subcommittee members or their relatives can receive payment for work related to the BIA or its subcommittees apart from budgeted and receipted expenses for materials.

2.2 TERMS OF OFFICE

The Board' s Term of Office runs concurrently with that of the Municipal Council, appointed every four (4) years. There is a minimum of seven (7) and a maximum of eleven (11) members appointed to the Board of Management.

2.3 RESPONSIBILITIES OF THE BOARD OF MANAGEMENT

The Board of Management is responsible for.

- a. Drafting and approving Policies and Procedures to ensure the effective operation of the BBIA and amending these Policies and Procedures as necessary.
- b. Ensuring Board Policies and Procedures are implemented effectively.
- c. Acting as a legal entity to enter into contracts required by the activities of the Board, such as the maintenance, beautification, promotion and advertising of the Business Improvement Area.

- d. Electing an Executive who will also act as Signing Officers for the Board.
- e. Drafting an annual budget for presentation to BBIA membership for approval, submitting the approved budget to Township of North Huron and implementing the annual budget as approved by the Municipal Council.
- f. Ensuring that financial transactions are appropriately carried out, that records of all financial transactions are maintained and that these records are audited annually by the auditing firm specified by Township of North Huron.
- g. Ensuring that minutes of all Board and Executive meetings are recorded and distributed to Township of North Huron and the BIA membership, a minimum of three days in advance of the following Board of Management meeting.
- h. Establishing sub-committees and appointing representatives to those sub-committees as required to deal with issues identified by the Board or as requested by the Township of North Huron.
- i. Hiring staff to carry out the Board' s directives.
- j. Maintaining communication with the members regarding its activities, including but not limited to, arranging General Meetings of the membership.
- k. All other activities necessary to the effective operation of the Board and the BBIA

2.4 APPOINTMENT TO THE BOARD OF MANAGEMENT

The Council of Township of North Huron appoints members to the Board as follows.

- a. One (1) member appointed from the elected Councillors of the Township of North Huron, AND
- b. A minimum of four (4) and a maximum of eight (8) members appointed by the Township of North Huron from those elected by the BBIA membership at a General Meeting, excluding the delegate members.
- c. A maximum of one (1) associate members in good standing may sit on the BBIA at any given time and will be included in the maximum number of eight (8) members elected by the membership.

In addition to section 2.4 a through c, the membership, with the Council of the Township of North Huron's approval, may appoint delegates (with voting privileges) to the Board at its own discretion under the following structure:

- d. A maximum of one (1) member appointed as delegate from the Blyth Centre for the Arts.
- e. A maximum of one (1) member appointed as delegate from the Blyth Service Organizations (eg. Blyth Lions Club, Royal Canadian Legion Branch 420, Blyth or Legion Ladies Auxiliary to Branch 420).
- f. A maximum of one (1) member appointed as delegate from the Blyth Church Organizations.

A majority of the voting members on the Board must be rate-paying members.

Board members may resign by providing notice in writing that shall be effective upon any time or date requested.

Notice must be sent to the Clerk of the Township of North Huron as soon as possible.

2.5 VACANCIES

The seat of a member of the Board of Management may become vacant if the member is absent for three (3) consecutive meetings. Upon 30 days' notice in writing to the absent member, the Board may pass a motion authorizing the removal of such member and only then will the member cease to be a member of the Board of Management.

Where a vacancy on the Board occurs for any reason, a person qualified to be a member may hold office for the remainder of the term for which their predecessor was appointed. Such interim members must be confirmed by a resolution of the Board of Management and appointed by the Council of the Township of North Huron.

2.6 ELECTIONS

It is the responsibility of BBIA members to register their voting delegate before the election process begins. The names of those Board members continuing their term must appear on the ballot. A voting delegate must make nominations from the floor with a seconder. If desired, the Chair for the purpose of counting ballots may appoint one or more scrutineers (who need not be members). Only one delegate per business member can be nominated for election at any one time.

2.7 OFFICERS

The Board of Management will elect the Chair, Vice- Chair, Secretary and Treasurer from within the Board of Management on an annual basis These officers shall form the Executive Committee. The Executive Committee shall have the authority to act for the Board of Management in the intervals between Board meetings on such matters as may be necessary to conduct the business of the Blyth BIA.

There shall be four (4) officers on the Board of Management's, Executive Committee as follows.

2.7.1 Chair

Shall have the general management and direction, subject to the authority of the Board, of the business and affairs of the BBIA and be responsible for setting Board of Management Meeting Agendas.

2.7.2 Vice- chair

Will assume the duties of the Chair if absence or disability occurs.

2.7.3 Secretary

Will be responsible for Minutes of all Board of Management and Executive Meetings and will provide said minutes expeditiously to the Township of North Huron.

2.7.4 Treasurer

Will be responsible for Financial Statements and related materials with an account of all transactions being presented to the Board on a monthly basis.

2.8 MEMBERSHIP

Each member has one vote regardless of the number of properties or businesses owned by any member.

2.9 COMMERCIAL & INDUSTRIAL PROPERTY OWNERS

Membership of the organization shall consist of all business (commercial and industrial) property owners and businesses located and/or operating within the designated Blyth Business Improvement Area boundaries as well as associate members in good standing.

All businesses within the designated area are assessed for a special levy that is collected by the BBIA to support the activities of the BBIA. The Levy is not charged on vacant properties in Blyth. For the purposes of this By-Law, vacant is defined as free of all buildings and structures as defined in the Ontario Building Code.

2.10 ASSOCIATE MEMBERS

Associate members are representatives from businesses in the area surrounding but not included in existing Blyth BIA boundaries. Associate membership is achieved by a paid annual membership fee that is set annually equal to the minimum levy rate. The associate membership fee is payable to the Township of North Huron.

2.11 DELEGATIONS

Any member of the BBIA may ask that issues or items of interest be placed on the agenda of the BBIA for discussion and/ or resolution This includes a request to make a deputation or presentation. They may contact any BBIA Board member or the Township of North

Huron Council Representative by noon on the Friday immediately before the regular meeting date for inclusion of an item on an upcoming agenda.

2.12 MEETINGS

2.12.1 Board of Management Meetings

Meetings will be at the call of the Chair, a minimum of 7 per fiscal year.

Meetings will be open to any member of the BBIA or the public who may attend but may not take part in the proceedings unless invited to do so by the Chair.

2.12.2 Order of Business / Agenda

- a. Call to Order
- b. Confirmation of the Agenda
- c. Disclosure of Pecuniary Interest
- d. Motion to receive minutes of prior meeting
- e. Public Meetings/ Delegations
- f. Business Arising
- g. Correspondence
- h. Financial Report
- i. North Huron Council Report
- j. Committee Reports
- k. Other Business
- l. Closed Session (if required)
- m. Adjournment

The agenda will be circulated a minimum 48 hours in advance of the regular meetings (See Annual General Meeting for its specific guidelines). A copy will be shared with the Clerk of the Township of North Huron via email at the same time.

2.12.3 Chair Voting / Ties

At all meetings of the Board every motion shall be decided by a majority of the votes cast on the motion, done by a show of hands. The Chair is a voting member of the BBIA. A tie vote defeats the motion.

As a committee of the Council, the Board should base their decision- making process and rules of order for meetings on the procedures used by the Council of Township of North Huron as set out in the Township of North Huron Procedure By-law. The Council uses Robert's Rules of Order as a basis for their proceedings.

In order to represent the entire interests of the BBIA membership, decisions regarding the business and operation of the BIA are not made in isolation or by individuals (except where explicitly stated elsewhere in the Constitution or By- Laws) but as a result of shared information, discussion and majority agreement by the Board of Management as a whole and when appropriate, in consultation with its members. Executive Committee meetings, when held, should adhere to a similar intent.

2.12.4 Quorum

Quorum is a simple majority. Fifty per cent plus one of the total number of Board Members must be present to constitute a quorum. Attendance by telephone or teleconference is only permissible at the discretion of the Council of the Township of North Huron and in accordance with the North Huron Procedure By-law as amended from time to time.

2.12.5 Decision-Making

Decisions made at a prior time can only be revisited if a request by two-thirds of the Board of Management approve that 1) the issue is warranted and 2) allotment of time to do so.

2.12.6 In Camera (Closed) Sessions

All meetings of the BBIA shall be open to the public except as provided for in Section 239 of the Municipal Act.

According to Section 239 of the Municipal Act, the only matters to be considered in-camera are as follows:

- a) security of the property of the BBIA,
- b) personal matters about an identifiable individual;
- c) proposed or pending acquisition or disposition of land or property by the BBIA,
- d) labour relations or employee negotiations,
- e) litigation or potential litigation affecting the BBIA;
- f) advice that is subject to solicitor- client privilege
- g) A matter in respect of which a Council, Board, Committee or other body may hold a closed meeting under another Act;
- h) Information explicitly supplied in confidence to the BBIA by Canada, a province or territory or a Crown agency of any of them,
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the BBIA

The BBIA shall consult the Clerk of the Township of North Huron prior to proceeding with any in-camera meeting. When a Closed Session is necessary, it will be a requirement that the minutes shall be prepared and approved at the next scheduled Closed Session.

The Clerk of the Township of North Huron shall be responsible for maintaining a confidential copy of all original documentation distributed, relating to closed sessions, and for keeping confidential minutes of all closed sessions.

If an in-camera meeting is warranted and permitted under Section 239 of the Municipal Act, prior to moving in camera the Board shall pass a resolution is passed stating:

- a) the fact that the Board is convening into closed session, and,
- b) the general nature of the matter to be discussed.

2.12.7 Executive Meetings

All decisions of an Executive Meeting are subject to approval and ratification at the next Board of Management meeting. A minimum of three executive members must be present to constitute quorum. All meetings of the Executive Committee shall be at the call of the Chair to conduct business as necessary. Minutes must be taken and presented at the next Board of Management meeting.

2.12.8 Annual General Meetings And / Or Special General Meetings

Before the last day of February in each calendar year the Board of Management will call and hold one Annual General Meeting. At this meeting the budget will be approved by the membership and forwarded to the Township of North Huron for final approval in their annual budget to be passed annually.

An agenda for the Annual General Meeting with copies of the financial statements (unaudited) of the most recently ended full fiscal year should be distributed to the general membership not less than 10 days prior to the meeting.

Membership should receive written notice of the Annual General Meeting not less than 10 days prior to the meeting date and public notice must appear in one (1) local newspaper prior to the meeting date.

The accidental omission to give notice to any member, Board member officer or auditor shall not invalidate any action taken at any meeting held pursuant to such notice.

At each Annual General Meeting financial statements for the previous year and proposed budgets for the next calendar year must be presented and approved by a majority of the membership present, after which time the figures will be put before Council and the levy requested.

The Board may also call and hold at any time one or more Special General meeting(s) to deal with special issues or to update the organization membership.

All members are entitled to voting privileges at the Annual General Meeting or Special General Meetings, one vote per member. Written proxies only are permitted.

The members may, by resolution passed by at least two thirds (2/3) of the votes cast at a Special Meeting of Members called for that purpose, remove any Member of the Board before the expiration of their term of office and may, by majority vote at that meeting, elect any person in their place for the remainder of the term.

In case of an equality of votes at an Annual General Meeting or Special General Meeting, either upon a show of hands or upon a poll, the Chair shall be entitled to a casting vote.

A petition signed by 10 or more members of Blyth BIA is sufficient to order a Special Meeting within 10 days of receipt of that petition by the Executive.

2.12.9 Sub-Committees

BBIA sub-committees help the Board to plan and administer approved initiatives, projects or to examine specific areas of concern. They operate with the same procedures as the BBIA Board of Management with respect to circulating agendas, minutes, notice of meetings and the like.

Sub-committees propose initiatives and suggest expenditures for approval by the Board. Subcommittees have no independent financial standing and must submit estimated project budgets and basic income and expense reports to the Board. Similarly, if sub-committees contract out work related to their activities the Board must approve the expense and those employed.

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2.12.10 Chair Is Absent

In the absence of the Chair, or if their office is vacant or if they refuse to act, the BIA Vice-Chair shall assume the chair, or if the BIA Vice-Chair is not available or is unwilling or unable to act, then the BIA Board of Management may from among its members appoint a Chair who, during such absence or vacancy or refusal to act, shall have the powers of the Chair.

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Where a quorum is not present within 20 minutes after the hour fixed for a meeting, the Recording Secretary shall record the names of the Members of the Board of Management present and the meeting shall stand adjourned until the next meeting unless all in attendance agree to continue with the meeting for information and discussion purposes only as no actions can be taken. Notes will be recorded and shared at the next meeting.

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arrangement that may be an item to be discussed by the Board and has some financial benefit to the Board member, either directly or indirectly, to declare this interest and not participate in the discussion and voting. This applies to a personal self-interest and the interests of any spouse, children, parents, parents-in-law or siblings.

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Minutes of the BBIA whether it is closed to the public or not, shall record:

- a. The date, time and place of the meeting,
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2.12.14 Finances

2.12.14.1 Fiscal Year

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Any expenditure over \$750.00 must be approved by a quorum at a Board meeting.

If the expenditure is required to conduct immediate business, then the Executive Committee may be called upon to approve.

2.12.14.3 Approval of Financial Transactions

Signing authority

In order to ensure that the BBIA can function effectively, and that there is adequate financial control by the Board, there are two levels of approval established for financial transactions.

Level 1 - Approval by two of the Officers of the Board of Management

Level 2 - Approval by the Board of Management

Level - 1 Approval

An Officer of the BBIA can make a financial transaction to a maximum of \$750.00 at the discretion of two Officers of the Board without prior consultation with, or approval by, the Board of Management provided that:

- a. the purchase is one that was included in the approved budget; and
- b. the purchase does not result in an overage in the budget item; and
- c. two officers of the Board approve the purchase in writing only; and
- d. the purchase is reported to the Board at its next meeting

Level 2 Approval

An Officer of the BBIA can make a financial transaction of over 750.00 only at the direction of the Board and provided that:

- a. the purchase is one that was included in the approved budget; and
- b. the purchase has been approved by motion at a meeting of the Board of Management and the approval is documented in the Minutes of the Meeting; or
- c. the purchase is confirmed to the Board of Management at its next meeting following the completion of the transaction; or
- d. the expense is fixed and pre- approved as in the instance of monthly rent.

Note If any purchase at Level 1 or Level 2 has not been previously approved in the annual budget, or if it will result in budget overrun, the Board must give its approval prior to such a purchase.

2.12.15 Decorum

Every Member when speaking shall address the Chair unless otherwise directed from the Chair. No Member shall speak longer than five (5) minutes on any one motion.

2.12.16 Other Procedures

In the absence of clauses in the Constitution or this By- Law, the Blyth Business Improvement Area (BBIA) will adhere to the Municipal Act and the policies and procedures of the Township of North Huron.

ADOPTED BY THE BLYTH BUSINESS IMPROVEMENT AREA THIS 2ND DAY OF MARCH, 2023 IN THE VILLAGE OF BLYTH

The Corporation of the Township of North Huron

By-law No. 21-2023

Being a By-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 20, 2023 meeting

WHEREAS Section 8 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues;

AND WHEREAS Section 5(3) of the Municipal Act, S. O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the Municipal Act, S. O. 2001, c.25, as amended, provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council by by-law;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the proceedings and actions taken by the Council of the Corporation of the Township of North Huron at its Meeting on March 20, 2023, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Reeve and the proper officials of the Corporation of the Township of North Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Corporation of the Township of North Huron referred to in the proceeding section hereof.
3. That on behalf of The Corporation of the Township of North Huron the Reeve, and the Clerk are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 20th day of March, 2023.

Read a third time and passed this 20th day of March, 2023.

Paul Heffer, Reeve

CORPORATE SEAL

Carson Lamb, Clerk