

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, February 6, 2023
Time: 6:00 p.m.
Location: HELD IN THE NORTH HURON TOWN HALL THEATRE

MEMBERS PRESENT: Reeve Paul Heffer
Deputy Reeve Kevin Falconer
Councillor Ric McBurney
Councillor Chris Palmer
Councillor Anita van Hittersum
Councillor Lonnie Whitfield
Councillor Mitch Wright

STAFF PRESENT: Dwayne Evans, CAO/Deputy Clerk
Carson Lamb, Clerk
Vicky Luttenberger, Director of Recreation and Community Services
Chip Wilson, Interim Director of Public Works and Facilities
Demetri Makrakos, Economic Development Officer
Hanna Holman, Planner
Kent Readman, Fire Chief
Josh Machan, Lead Hand
Denise Lockie, Community Engagement Coordinator

OTHERS PRESENT: Joe Hallahan, Joe Huff, Susan Duvall, George Duvall, John Stewart, Mary Lou Stewart, Dan Stewart, Debbie Metcalfe, Ralph Metcalfe, Sharon Stadelman, John Stadelman, Vicky Bremner, Abigail Bos, Greg Toll, Scott Stephenson, Trevor Seip, Fred deBoer, Sheila Willis, Vanessa Reinhardt, Mary Havers, Joey Havers, Victoria Sider, Brad Walsh

1. CALL TO ORDER

Reeve Heffer called the meeting to order at 6:00pm. Heffer recited the Township of North Huron Indigenous land acknowledgement statement.

2. CONFIRMATION OF THE AGENDA

M36/23

MOVED BY: K. Falconer

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby accept the revised agenda for the February 6, 2023 Council Meeting to include agenda item 10.4, being a By-law to Appoint a Director of Public Works and Facilities.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. PUBLIC COMMENT (Opportunity for members of the public to speak to an item of business on the agenda, two minutes per person)

None noted.

5. CONSENT AGENDA

Councillor Palmer commented on agenda item 5.3.10. and thanked Morris-Turnberry for their donation toward North Huron's recreation services.

Deputy Reeve Falconer discussed agenda item 5.3.8. and noted that Council received all the public letters and that the feedback has been significant.

M37/23

MOVED BY: L. Whitfield

SECONDED BY: M. Wright

THAT the Council of the Township of North Huron hereby adopts Consent Items 5.1.1. to 5.1.2.;

AND FURTHER, THAT the Council of the Township of North Huron hereby receives Consent Items 5.1.3. to 5.3.12. for information.

CARRIED

5.1 Minutes

5.1.1 Minutes of the Regular Council Meeting held January 16, 2023

5.1.2 Minutes of the Budget Meeting held January 12, 2023

5.1.3 Minutes of the Wingham BIA Board Meeting held October 20, 2022

5.1.4 Minutes of the Blyth BIA Board Meeting held October 27, 2022

5.1.5 Minutes of the Maitland Valley Conservation Authority Meeting held December 21, 2022

5.2 Reports

5.2.1 Bills and Accounts

5.2.2 BE-2023-01 Property Standards/By-law Enforcement 2022 Year End Summary Report

5.2.3 BU-2023-01 Building Services 2022 Year End Summary Report

5.2.4 CAO-2023-02 Economic Development Grant Application Update

5.2.5 RC-2023-01 Recreation & Community Services Quarterly Activity Report:
October-December 2022

5.3 Correspondence

5.3.1 County of Huron Economic Development Department - Business Support
Newsletter - January 2023

5.3.2 United Way Perth-Huron - News Release - Coldest Night of the Year Event

5.3.3 Maitland Valley Conservation Authority - 2023 Priorities and Draft Budget

5.3.4 Blyth Brussels Minor Hockey Executive - Letter - Recreation Facility Budget
Deliberations

5.3.5 Blyth Jr. Broomball League - Letter - Recreation Facility Budget
Deliberations

5.3.6 Wingham BIA Board - Letter - Recreation Facility Budget Deliberations

5.3.7 Londesboro & District Lions Club – Letter – Recreation Facility Budget
Deliberations

5.3.8 Public Letters - Summary and Comments - Recreation Facility Budget
Deliberations

5.3.9 Huron Perth Public Health - COVID-19 Disease Report - March 2020 - March
2022

5.3.10 Municipality of Morris-Turnberry - Letter - Response to Request for
Financial Support for North Huron Recreation

5.3.11 AMDSB Board Meeting Highlights – January 31, 2023

5.3.12 Jim Seale, Huron County Library - Letter - Libraries Transforming
Communities Project Community Conversations

6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6.1 Presentation of Certified Road Supervisor Certification to Josh Machan
Reeve Heffer presented Josh Machan with his Certified Roads Supervisor
certification.

6.2 John Stewart and Greg Toll, Blyth Lions Club - Potential Closure of the Blyth
& District Community Centre

John Stewart and Greg Toll provided a delegation on behalf of the Blyth
Lions Club. The delegates expressed their concern with a potential closure
of the Blyth and District Community Centre and noted the facility's benefit
to the community. Stewart suggested potential opportunities to increase
utilization of the facility.

7. REPORTS

7.1 Clerk's Department

7.1.1 PL-2023-02 Request to Initiate Update to North Huron Zoning By-law

M38/23

MOVED BY: R. McBurney

SECONDED BY: L. Whitfield

THAT the Council of the Township of North Huron hereby receives the report of the Planner, dated February 6, 2023 regarding a request to initiate an update to North Huron Zoning By-law, for information purposes;

AND FURTHER, THAT Council directs that an amendment to the Township of North Huron Zoning Bylaw be formally initiated.

CARRIED

7.1.2 PL-2023-03 Site Plan Control By-law Update

M39/23

MOVED BY: K. Falconer

SECONDED BY: M. Wright

THAT the Council of the Township of North Huron hereby receives the report of the Clerk, dated February 6, 2023 regarding an update to the Site Plan Control By-law, for information purposes;

AND FURTHER, THAT the proposed Site Plan Control By-law for the Township of North Huron under Section 41(2) of the Planning Act, be approved, as presented;

AND FURTHER, THAT the Clerk be directed to include the Site Plan Control By-law on the February 21, 2023 regular Council meeting for adoption.

CARRIED

7.1.3 CL-2023-04 Community Safety and Well-Being Plan Oversight Committee

M40/23

MOVED BY: A. van Hittersum

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report of the Clerk, dated February 6, 2023 regarding the Community Safety and Well-Being Plan Oversight Committee, for information purposes;

AND FURTHER, THAT Council approves the Terms of Reference for the establishment of an Oversight Committee for the Huron County Community Safety and Well-Being Plan, including the composition of the Oversight Committee;

AND FURTHER, THAT Council directs the Clerk to prepare a by-law for the February 21, 2023 Regular Council meeting, to establish an Oversight Committee for the Huron County Community Safety and Well-Being Plan, and to appoint members to that Committee.

CARRIED

7.2 Finance Department

7.2.1 FIN-2023-04 Use of Reserves and Reserve Fund Accounts for the 2023 Budget

M41/23

MOVED BY: K. Falconer

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby approves up to \$15,000 from the Economic Development Reserve to undertake and complete environmental work on the former trailer park property;

AND FURTHER, THAT the remainder of staff report FIN-2023-04 be deferred until the February 21, 2023 Regular Council meeting.

CARRIED

7.2.2 FIN-2023-05 Hutton Heights Woodlot Harvest Revenue

M42/23

MOVED BY: A. van Hittersum

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance/Treasurer, dated February 6, 2023 regarding the Hutton Heights Woodlot Harvest Revenue for information purposes;

AND FURTHER, THAT Council authorizes the Director of Finance/Treasurer to allocate the revenue (\$14,475.00) from the Hutton Heights Woodlot Harvest to the Economic Development Reserve for the Hutton Heights development project.

CARRIED

7.3 Recreation and Community Services Department

7.3.1 RC-2023-02 North Huron Museum Next Steps

M43/23

MOVED BY: M. Wright

SECONDED BY: K. Falconer

THAT the Council of the Township of North Huron hereby receives the report prepared by the Director of Recreation & Community Services, dated

February 6, 2023 regarding the North Huron Museum for information purposes;

AND FURTHER, THAT Council authorizes the Director of Finance to transfer \$70,000 of unspent funds from the 2022 budget to reserves to fund the 2023 Museum Deaccessioning Project;

AND FURTHER, THAT Council authorizes the Director of Finance to transfer \$70,000 from reserves to the 2023 Museum Operation Budget to fund the Museum Deaccessioning Project;

AND FURTHER, THAT Council authorizes staff to proceed with the hiring of a Temporary (until December 31, 2023) full time Museum Deaccessioning Assistant;

AND FURTHER, THAT the Council of the Township of North Huron hereby authorizes \$4,300 to be transferred from the Museum Working Reserves to fund an internal environmental assessment of the museum building in advance of commencing the Museum Deaccessioning Project.

CARRIED

7.4 Public Works and Facilities Department

7.4.1 PW-2023-03 Cemetery Grass Cutting RFP Results

M44/23

MOVED BY: L. Whitfield

SECONDED BY: A. van Hittersum

THAT the Council of the Township of North Huron hereby receives the report of the Interim Director of Public Works and Facilities, dated February 6, 2023 regarding the RFP results for the cemetery grass cutting, for information purposes;

AND FURTHER, THAT Council direct staff to prepare a contract with ADS Industries for the 2023 grass cutting season at the two active cemeteries in North Huron in the amount of \$2,580.00 plus applicable taxes per cut.

AND FURTHER, THAT the work performed be evaluated at the end of the 2023 season.

CARRIED

7.5 Fire Department

7.6 Office of the CAO

7.6.1 CS-2023-01 Final Concept Mural Design Approval of Huron County Mural Project - Wingham

M45/23**MOVED BY:** M. Wright**SECONDED BY:** R. McBurney

THAT the Council of the Township of North Huron hereby receives the report prepared by the Community Engagement Coordinator dated February 6, 2023, regarding approval of the Design for the Huron County Mural Project – Wingham, for information purposes;

AND FURTHER, THAT Council approves the final concept mural design for the Huron County Mural Project – Wingham, as presented.

CARRIED**8. CORRESPONDENCE****8.1 Barn Dance Historical Society - Letter - 25th Annual Campout/Jamboree****M46/23****MOVED BY:** R. McBurney**SECONDED BY:** C. Palmer

THAT the Council of the Township of North Huron hereby directs staff to inform the Barn Dance Historical Society that their 25th Annual Campout/Jamboree event is able to proceed as planned;

AND FURTHER, THAT Council grants an exemption from the security provisions in the rental agreement for the event, as requested.

CARRIED**9. COUNCIL REPORTS****9.1 REEVE ACTIVITY REPORT**

Reeve Heffer updated Council on the Township's delegation with the Minister of Education at the ROMA Conference. Heffer noted that the delegation was regarding the labour shortage with early childhood educators.

9.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Palmer provided an update on his attendance at the ROMA Conference and the sessions related to attainable housing and indigenous reconciliation.

Councillor Wright informed Council that the Wingham BIA discussed the importance of recreation facilities as economic drivers in the community.

9.3 COMMENTS BY MEMBERS

Councillor Wright requested high-level reporting on the status of capital projects.

9.4 NOTICE OF MOTION

Councillor Palmer provided the following notice of motion to Council:

THAT staff supplies a line by line document depicting the complete 2023 budget as is;

AND FURTHER, THAT the said document be presented at the commencement of future budgets.

10. BY-LAWS**10.1 By-law No. 05-2023 - Borrowing By-law****M47/23****MOVED BY:** K. Falconer**SECONDED BY:** R. McBurney

THAT By-law No. 05-2023; being a By-law authorizing the borrowing of money to meet current expenditures of the Council of the Corporation in the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED**10.2 By-law No. 06-2023 - Interim Tax Levy By-law****M48/23****MOVED BY:** M. Wright**SECONDED BY:** A. van Hittersum

THAT By-law No. 06-2023; being a By-law to provide for interim tax levies; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED**10.3 By-law No. 07-2023 - Rescind and Revoke of Lease Agreement for 431 Josephine Street****M49/23****MOVED BY:** R. McBurney**SECONDED BY:** L. Whitfield

THAT By-law No. 07-2023; being a By-law to rescind and revoke a Lease Agreement between Douglas Gerald Kuyvenhoven and Deberah Joyce Kuyvenhoven (Landlord) and the Corporation of the Township of North Huron (Tenant) for the lease of 431 Josephine Street, Wingham, Township of North Huron, County of Huron, Part of Lot 1 Concession 1 Turnberry, being Parts 1 and 2 on Reference Plan 22R700, subject to a right of way for ingress and egress over Part 2, for the provision of museum services; be

introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 09-2023 - Appointment of Director of Public Works and Facilities

M50/23

MOVED BY: L. Whitfield

SECONDED BY: M. Wright

THAT By-law No. 09-2023; being a By-law to appoint a Director of Public Works and Facilities for the Corporation of the Township of North Huron; be read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

The next Regular Council meeting will be held on Tuesday, February 21, 2023 at 6:00 p.m. in the North Huron Town Hall Theatre.

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M51/23

MOVED BY: K. Falconer

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby proceeds at 6:57pm to an In-Camera Session (Closed to the Public) under Section 239(2)(b), (c), and (k) of the Municipal Act, to discuss the following:

- *A proposed or pending acquisition or disposition of land by the municipality or local board (Expression of Interest for Hutton Heights);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Volunteer Committee Member Applications for 2024 Wingham Homecoming Committee); and*
- *A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Cross Border Servicing Agreement Negotiations);*

AND FURTHER, THAT CAO Evans (items 1, 2, and 3), Clerk Lamb (items 1, 2, and 3), and Economic Development Officer Makrakos (item 1) remain in attendance.

CARRIED

Evans reported out that in closed session Council discussed three items. Evans noted that the first item was regarding expressions of interest for Hutton Heights. Council adopted the following motion:

M52/23**MOVED BY:** A. van Hittersum**SECONDED BY:** L. Whitfield

THAT the Council of the Township of North Huron hereby directs staff to engage in negotiations with an interested purchaser and to present a draft purchase and sale agreement for Council's consideration.

CARRIED

Evans reported out that the second item discussed in closed session was the volunteer committee member applications received for the 2024 Wingham Homecoming Committee. Council adopted the following motion:

M53/23**MOVED BY:** C. Palmer**SECONDED BY:** M. Wright

THAT the Council of the Township of North Huron hereby appoints Debbie Hodgins, Ken Hogg, Trina Huffman, Kendra Kregar, Angela McPherson, and Tanya Toll as Volunteer Committee Members to the 2024 Wingham Homecoming Committee;

AND FURTHER, THAT Council directs for the meetings of the Committee to be held during the day or early afternoon so there is no overtime required of staff to support the Committee.

CARRIED

Evans reported out that the third item discussed in closed session was a position, plan, procedure, criteria or instruction to be applied to the cross border servicing agreement negotiations. Council adopted the following motion:

M54/23**MOVED BY:** K. Falconer**SECONDED BY:** R. McBurney

THAT the Council of the Township of North Huron hereby directs staff to proceed as directed in closed session as it relates to the cross border servicing agreement negotiations.

CARRIED**14. CONFIRMATORY BY-LAW****14.1 By-law No. 08-2023 - Confirmatory By-law**

M55/23

MOVED BY: L. Whitfield

SECONDED BY: K. Falconer

THAT By-law No. 08-2023; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the February 6, 2023 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M56/23

MOVED BY: R. McBurney

SECONDED BY: A. van Hittersum

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:26pm.

CARRIED

Paul Heffer, Reeve

Carson Lamb, Clerk