

THE TOWNSHIP OF NORTH HURON  
COUNCIL AGENDA



Date: March 21, 2022  
Time: 6:00 p.m.  
Location: HELD IN THE NORTH HURON TOWN HALL THEATRE

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Pages

1.	<b>CALL TO ORDER</b>	
2.	<b>CONFIRMATION OF THE AGENDA</b>	
	<i>THAT the Council of the Township of North Huron hereby accept the agenda for the March 21, 2022 Council Meeting; as presented.</i>	
3.	<b>DISCLOSURE OF PECUNIARY INTEREST</b>	
4.	<b>PUBLIC COMMENT (Opportunity for members of the public to speak to an item of business on the agenda, two minutes per person)</b>	
5.	<b>CONSENT AGENDA</b>	
	<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 5.1.1.;</i>	
	<i>AND FURTHER, THAT the Council of the Township of North Huron hereby receives Consent Items 5.1.2. to 5.3.4. for information.</i>	
5.1.	Minutes	
5.1.1.	Minutes of the Regular Council Meeting held March 7, 2022	7
5.1.2.	Minutes of the North Huron Police Services Board Meeting held December 21, 2021	19
5.1.3.	Minutes of the Blyth BIA Annual General Meeting held January 25, 2021	22
5.1.4.	Minutes of the County of Huron Council Meeting held February 2, 2022	28
5.1.5.	Minutes of the County of Huron Special Council Meeting held February 9, 2022	35
5.1.6.	Minutes of the County of Huron Council Meeting held February 16, 2022	39
5.2.	Reports	
5.2.1.	Bills and Accounts	47
5.2.2.	FIN-2022-15 Water and Sewer Year End Surplus	64
5.2.3.	PW-2022-07 Public Works Activity Report - February 2022	66

- 5.3. Correspondence
- 5.3.1. Township of Chapple - Resolution - Expansion of Northern Ontario School of Medicine (NOSM) 72
- 5.3.2. Municipality of South Huron - Resolution - Firefighter Certification 75
- 5.3.3. Karen Dekker and Michael Woodman - Letter - Proposed Official Plan Amendment (OPA15) and Zoning By-law Amendment (Z07-21) 80
- 5.3.4. Jackie Cribb - Letter - Proposed Official Plan Amendment (OPA15) and Zoning By-law Amendment (Z07-21) 84

**6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

- 6.1. Jenna McDonald and Scott Gowan, Veolia Water Canada - Water and Wastewater Operations and Maintenance 2021 Annual Activities Review 86

*THAT the Council of the Township of North Huron hereby receives the presentation from Jenna McDonald and Scott Gowan, Veolia Water Canada, regarding the 2021 Annual Activities Review for information;*

*AND FURTHER, THAT Council receives the 2021 Annual and Summary Reports for the Blyth and Wingham Water Systems for information;*

*AND FURTHER, THAT Council receives the 2021 Annual Reports for the Blyth and Wingham Wastewater Systems for information;*

*AND FURTHER, THAT the 2021 Annual and Summary Reports for the Blyth and Wingham Water Systems be made available for the public free of charge and posted on the Township's website.*

**7. REPORTS**

- 7.1. Clerk's Department
- 7.1.1. PL-2022-13 Consent Application, Douglas A. Culbert, O.L.S./United Ontario Farms Ltd. (39703 Belfast Road) 179

**Consent Application Report:** File # C024-2022

**Applicant/Owner:** Douglas A. Culbert, O.L.S./United Ontario Farms Ltd.

**Property Description:** Lot 40, Concession 10, East Wawanosh Ward, Township of North Huron (39703 Belfast Road)

*THAT the Council of the Township of North Huron hereby recommend approval of the Consent Application, File #C024-2022, Applicant/Owner: Douglas A. Culbert, O.L.S./United Ontario Farms Ltd., Property Description: Lot 40, Concession 10, East Wawanosh Ward, Township of North Huron (39703 Belfast Road); with the conditions set out in the Huron County Planning and Development Report presented by Hanna Holman, Planner at the March 21, 2022 Council meeting.*

- 7.1.2. PL-2022-14 Consent Application, Consent Application, Douglas A. Culbert, O.L.S./United Ontario Farms Ltd. (85004 Currie Line) 191
- Consent Application Report:** File # C025-2022  
**Applicant/Owner:** Douglas A. Culbert, O.L.S./United Ontario Farms Ltd.  
**Property Description:** Concession 8, NW Part Lot 40, Part 1 on 22R-1572, East Wawanosh Ward, Township of North Huron (85004 Currie Line)
- THAT the Council of the Township of North Huron hereby recommend approval of the Consent Application, File #C025-2022, Applicant/Owner: Douglas A. Culbert, O.L.S./United Ontario Farms Ltd., Property Description: Concession 8, NW Part Lot 40, Part 1 on 22R-1572, East Wawanosh Ward, Township of North Huron (85004 Currie Line); with the conditions set out in the Huron County Planning and Development Report presented by Hanna Holman, Planner at the March 21, 2022 Council meeting.*
- 7.2. Finance Department
- 7.2.1. FIN-2022-14 Reserve and Reserve Fund Balances 204
- THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated March 21, 2022 regarding the Reserve Fund Balances Update for information purposes;*
- AND FURTHER, THAT Council directs the Clerk to prepare by-laws to establish various reserves and reserve funds in accordance with the Reserve and Reserve Fund Policy.*
- 7.2.2. FIN 2022-16 2022 Wingham and Blyth Business Improvement Area Budget Approvals 212
- THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated March 21, 2022 regarding the 2022 Wingham and Blyth Business Improvement Area Budget Approvals for information purposes;*
- AND FURTHER, THAT the Council of the Township of North Huron hereby adopts the 2022 Wingham and Blyth BIA budgets, as presented;*
- AND FURTHER, THAT Council directs staff to incorporate the Wingham BIA and Blyth BIA levy amounts into the 2022 Township of North Huron Final Budget and 2022 tax levy.*
- 7.3. Recreation and Community Services Department
- 7.4. Public Works and Facilities Department
- 7.5. Fire Department
- 7.5.1. FR-2022-03 Fire Department Radio System Upgrades 216
- THAT the Council of the Township of North Huron hereby receives the report of the Fire Chief, dated March 21, 2022 for information purposes;*
- AND FURTHER, THAT Council authorizes the Fire Chief to proceed with the necessary upgrades to the Radio System in a joint project with the Morris-Turnberry Public Works Department.*

- 7.6. Office of the CAO
- 7.6.1. CAO-2022-05 Rural Economic Development (RED) Program Agreement 219

*THAT the Council of the Township of North Huron hereby receives the report of the Community Engagement Coordinator, dated March 21, 2022 regarding the Rural Economic Development (RED) Program Agreement, for information purposes;*

*AND FURTHER, THAT at the March 21, 2022 meeting, Council adopts By-law No. 38-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs.*
- 8. **CORRESPONDENCE**
- 8.1. David Sparling, Chair, Blyth BIA - Appointment of Blyth BIA Board Members 245

*THAT the Council of the Township of North Huron hereby approves the new appointments to the Blyth BIA Board as set out in the letter from David Sparling, Blyth BIA Chair, dated March 14, 2022, exclusive of the alternate appointees;*

*AND FURTHER, THAT By-law No. 25-2019; being a Committee Appointment By-law, be amended to reflect the new Blyth BIA Board appointments.*
- 8.2. Wingham Columbus Centre - Request to Reconsider Repayment Plan Decision 246
- 9. **COUNCIL REPORTS**
- 9.1. REEVE ACTIVITY REPORT
- 9.2. COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)
- 9.3. COMMENTS BY MEMBERS
- 9.4. NOTICE OF MOTION
- 10. **BY-LAWS**
- 10.1. By-law No. 12-2022 - Zoning By-law Amendment for 166 John Street West (Third Reading) 247

*THAT By-law No. 12-2022; being a By-law to amend By-law No. 82-2008, as amended, being the Zoning By-law of the Corporation of the Township of North Huron; for a Zoning By-law Amendment, as it applies to Lots 367 to 370, Registered Plan 410, Wingham Ward, Township of North Huron (166 John Street West); be read a third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

- 10.2. By-law No. 37-2022 - Amending Agreement No. 2 to Transfer Payment Agreement for Investing in Canada Infrastructure Program: COVID-19 Resilience Infrastructure Stream 253

*THAT By-law No. 37-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amending Agreement No. 2 to a Transfer Payment Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

- 10.3. By-law No. 38-2022 Rural Economic Development Program Agreement 259

*THAT By-law No. 38-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

- 10.4. By-law No. 39-2022 Appointment of Interim Treasurer 283

*THAT By-law No. 39-2022; being a by-law to Appoint an Interim Treasurer for the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

## 11. ANNOUNCEMENTS

A Special Council meeting will be held on Thursday, March 24, 2022 at 9:00am in the North Huron Town Hall Theatre.

The next Regular Council meeting will be held on Monday, April 4, 2022 at 6:00pm in the North Huron Town Hall Theatre.

The next Economic Development and Recovery Committee meeting will be held on Thursday, April 21, 2022 at 2:00pm in the North Huron Town Hall Theatre.

The next Wingham BIA Board meeting will be held on Thursday, April 21, 2022 at 2:00pm in the Hot Stove Lounge at the North Huron Westcast Community Complex.

The next Blyth BIA Board meeting will be held on Thursday, March 31, 2022 at 8:00am at the Blyth & District Community Centre.

## 12. OTHER BUSINESS

**13. CLOSED SESSION AND REPORTING OUT**

*THAT the Council of the Township of North Huron hereby proceeds at ... pm to an In-Camera Session (Closed to the Public) under Section 239(3.1) of the Municipal Act, for the purpose of an education and training session on the following subject matter:*

- *Land Use Planning Procedures Education and Training Session - an in-depth review of the purpose of different types of planning applications and the related planning procedures;*

*AND FURTHER, THAT the Council of the Township of North Huron hereby proceeds to an In-Camera Session (Closed to the Public) under Section 239(2)(k) of the Municipal Act, to discuss the following:*

- *A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (North Huron Museum Relocation Proposal);*

*AND FURTHER, THAT CAO Evans (items 1 and 2), Clerk Lamb (items 1 and 2), and Planner Holman (item 1) remain in attendance.*

**14. CONFIRMATORY BY-LAW**

14.1. By-law No. 40-2022 - Confirmatory By-law

284

*THAT By-law No. 40-2022; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 21, 2022 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.*

**15. ADJOURNMENT**

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... pm.*

**MINUTES OF THE TOWNSHIP OF NORTH HURON  
REGULAR COUNCIL MEETING**



**Date:** Monday, March 7, 2022  
**Time:** 6:00 p.m.  
**Location:** HELD IN THE NORTH HURON TOWN HALL THEATRE

**MEMBERS PRESENT:** Reeve Bernie Bailey  
Deputy Reeve Trevor Seip  
Councillor Kevin Falconer  
Councillor Paul Heffer  
Councillor Ric McBurney  
Councillor Chris Palmer  
Councillor Anita van Hittersum

**STAFF PRESENT:** Dwayne Evans, CAO/Deputy Clerk  
Carson Lamb, Clerk  
Vicky Luttenberger, Director of Recreation and Community Services  
Jamie McCarthy, Director of Public Works and Facilities  
Darcy Chapman, Director of Finance

**OTHERS PRESENT:** Ryan Erb, Lisa Harper

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**1. CALL TO ORDER**

Reeve Bailey called the meeting to order at 6:00pm. Bailey recited the Township of North Huron Indigenous land acknowledgement statement.

**2. CONFIRMATION OF THE AGENDA**

**M103/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** K. Falconer

*THAT the Council of the Township of North Huron hereby accept the agenda for the March 7, 2022 Council Meeting; as amended to include an additional closed session agenda item pertaining personal matters about an identifiable individual, including municipal or local board employees (personnel matter).*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

3.1 T. Seip - DR-2022-01 Whitfield Municipal Drain Relocation Project 2022 Update

Deputy Reeve Seip declared an indirect conflict of interest due to his employment.

3.2 T. Seip - By-law No. 08-2022 - Whitfield Municipal Drain Relocation Project 2022 (Third Reading)

Deputy Reeve Seip declared an indirect conflict of interest due to his employment.

3.3 T. Seip - By-law No. 26-2022 - Articles of Agreement for Whitefield Drain Relocation Project 2022

Deputy Reeve Seip declared an indirect conflict of interest due to his employment.

**4. PUBLIC COMMENT (Opportunity for members of the public to speak to an item of business on the agenda, two minutes per person)**

None noted.

**5. CONSENT AGENDA**

**M104/22**

**MOVED BY:** P. Heffer

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby adopts Consent Items 5.1.1. to 5.1.2.;*

*AND FURTHER, THAT the Council of the Township of North Huron hereby receives Consent Items 5.1.3. to 5.3.4. for information.*

**CARRIED**

5.1 Minutes

5.1.1 Minutes of the Regular Council Meeting held February 22, 2022

5.1.2 Minutes of the Special Council Meeting held February 24, 2022

5.1.3 Minutes of the Wingham BIA Annual General Meeting held February 25, 2021

5.2 Reports

5.2.1 Bills and Accounts

5.2.2 FIN-2022-13 2021 Capital Project Financing

5.3 Correspondence

5.3.1 County of Huron - Notice of Study Completion - Municipal Class Environmental Assessment for Improvements at the Intersection of County Road 4 and County Road 25

5.3.2 Kathy Armstrong - Letter - Apartment Building



5.3.3 Municipality of North Perth - Response to Request for Financial Support for Use of Recreational Facilities by Neighbouring Municipalities

5.3.4 Merle Underwood - Letter - Apartment Development

## **6. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

6.1 Lisa Harper, United Way Perth-Huron - Request for Funding for Northern Huron Connection Centre Pilot Project

Ryan Erb and Lisa Harper updated Council on the Northern Huron Connection Centre pilot project and requested funds from North Huron to support the operating and capital costs of project.

The following motion was adopted:

### **M105/22**

**MOVED BY:** T. Seip

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby provides \$7,500 in support of the Northern Huron Connection Centre pilot project, to be funded through the Community Safety and Well-Being Plan initiatives budget line;*

*AND FURTHER, THAT the incoming Council be encouraged to discuss with neighbouring municipalities ways to be a part of the project in future years.*

**CARRIED**

## **7. REPORTS**

7.1 Clerk's Department

7.1.1 DR-2022-01 Whitfield Municipal Drain Relocation Project 2022 Update

*T. Seip declared a conflict on this item. (Deputy Reeve Seip declared an indirect conflict of interest due to his employment.)*

### **M106/22**

**MOVED BY:** P. Heffer

**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby receives the report of the Clerk, dated March 7, 2022 regarding an update on the Whitfield Municipal Drain Relocation Project 2022, for information purposes;*

*AND FURTHER, THAT Council hereby approves of the Articles of Agreement between the Corporation of the Township of North Huron and Rutling Holdings Ltd. for the Whitfield Municipal Drain Relocation Project 2022, subject to the third and final reading of By-law No. 08-2022.*

**CARRIED**

7.2 Finance Department

## 7.3 Recreation and Community Services Department

## 7.3.1 FA-2022-03 North Huron Wescast Community Centre Roof Tender Outcome

**M107/22****MOVED BY:** T. Seip**SECONDED BY:** P. Heffer

*THAT the Council of the Township of North Huron hereby receives the report of the Director of Recreation and Community Services, dated March 7, 2022, regarding the procurement of services for the replacement of flat roof sections and work to address humidity and condensation issues at the North Huron Wescast Community Complex;*

*AND FURTHER, THAT a single source award for roofing and safety railing materials be awarded to Garland Canada Inc. in the amount of \$131,961.37 including the non-refundable portion of the HST;*

*AND FURTHER, THAT the contract for the replacement of the North Huron Wescast Community Centre roof be awarded to Grand Valley Roofing & Coating Inc. in the amount of \$150,503.04 including the non-refundable portion of the HST.;*

*AND FURTHER, THAT a single source award for the removal and replacement of roof top equipment, electrical and gas fittings be awarded to Cliffs Plumbing & Heating in the amount of \$27,139.39 including the non-refundable portion of the HST.*

**CARRIED**

## 7.4 Public Works and Facilities Department

## 7.4.1 PW-2022-06 Compact Wheel Loader RFT Outcome

A Council discussion occurred regarding the vehicle specifications of the compact wheel loader that would be purchased. The following motion was adopted:

**M108/22****MOVED BY:** R. McBurney**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works and Facilities, dated March 7, 2022 regarding the procurement of a replacement Compact Wheel loader for information;*

*AND FURTHER, THAT the purchase of the compact wheel loader be awarded to Huron Tractor in the amount of \$230,995, plus applicable taxes;*

*AND FURTHER, THAT Council authorizes fleet vehicle #01-05 (2001 New Holland Loader) be sold and directs the Director of Finance to place proceeds from the sale of this vehicle into the public works reserve.*

**CARRIED**

7.5 Fire Department

7.6 Office of the CAO

**8. CORRESPONDENCE**

8.1 Dave Tiffin, Chair, Wingham BIA - Appointment of Wingham BIA Board Members

**M109/22**

**MOVED BY:** T. Seip

**SECONDED BY:** P. Heffer

*THAT the Council of the Township of North Huron hereby approves the new appointments to the Wingham BIA Board as set out in the letter from Dave Tiffin, Wingham BIA Chair, dated February 18, 2022;*

*AND FURTHER, THAT By-law No. 25-2019; being a Committee Appointment By-law, be amended to reflect the new Wingham BIA Board appointments.*

**CARRIED**

8.2 Maitland Valley Conservation Authority - Inventory of Programs and Services

Councillor van Hittersum provided an explanation of the request received from Maitland Valley Conservation Authority.

**M110/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** P. Heffer

*THAT the Council of the Township of North Huron hereby supports the proposed inventory of programs and services outlined by MVCA in the correspondence letter dated February 25, 2022;*

*AND FURTHER, THAT the Council of the Township of North Huron hereby supports, in principle, the drafting of a Memorandum of Understanding covering all services, for Council's review and consideration at a future meeting.*

**CARRIED**

8.3 Wingham Ironmen - Request to Delay the Removal of Ice at the North Huron Westcast Community Complex

A Council discussion occurred regarding the costs to the municipality, the support for the team and their sponsors, the amount of ice required to

make the delay of the ice removal financially viable, and the other arenas in the area that are extending their ice season.

**M111/22**

**MOVED BY:** T. Seip

**SECONDED BY:** C. Palmer

*THAT the Council of the Township of North Huron hereby approves the request to delay the removal of the ice at the North Huron Westcast Community Complex, subject to the Wingham Ironmen agreeing to pay for 15 hours of ice per week.*

**CARRIED**

**9. COUNCIL REPORTS**

**9.1 REEVE ACTIVITY REPORT**

Reeve Bailey updated Council on the Coldest Night of the Year Event.

**9.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Deputy Reeve Seip updated Council of the Wingham BIA annual general meeting and the passing of the budget. Seip noted the preparation of the welcome package for newcomers to North Huron being prepared by the Wingham Community Connectors.

Councillor Falconer noted that Blyth BIA annual general meeting is being held on March 10, 2022.

**9.3 COMMENTS BY MEMBERS**

Councillor Palmer commented on a flag that is being flown on the main street in Wingham. Palmer noted his concern with the flag due to its offensive message.

Deputy Reeve Seip informed Council of the passing of Dave Garinger. Seip noted Garinger's commitment to the sports community and offered his condolences to the Garinger and WOAA family.

**9.4 NOTICE OF MOTION**

None noted.

**10. BY-LAWS**

**10.1 By-law No. 08-2022 - Whitfield Municipal Drain Relocation Project 2022 (Third Reading)**

*T. Seip declared a conflict on this item. (Deputy Reeve Seip declared an indirect conflict of interest due to his employment.)*

**M112/22**

**MOVED BY:** P. Heffer

**SECONDED BY:** A. van Hittersum

*THAT By-law No. 08-2022; being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Whitfield Municipal Drain & Stream Relocation Project 2022; be read a third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

- 10.2 By-law No. 26-2022 - Articles of Agreement for Whitfield Drain Relocation Project 2022

*T. Seip declared a conflict on this item. (Deputy Reeve Seip declared an indirect conflict of interest due to his employment.)*

**M113/22**

**MOVED BY:** R. McBurney

**SECONDED BY:** K. Falconer

*THAT By-law No. 26-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Articles of Agreement between the Corporation of the Township of North Huron and Rutling Holdings Ltd. for the Whitfield Municipal Drain Relocation Project 2022; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

- 10.3 By-law No. 27-2022 - Restricted Acts of Council (Lame Duck) Delegation of Authority By-law

**M114/22**

**MOVED BY:** P. Heffer

**SECONDED BY:** R. McBurney

*THAT By-law No. 27-2022; being a by-law to delegate certain authorities to the Chief Administrative Officer for certain acts during the Lame Duck Period for the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

- 10.4 By-law No. 28-2022 - Use of Corporate Resources During an Election Policy

**M115/22**

**MOVED BY:** C. Palmer

**SECONDED BY:** A. van Hittersum

*THAT By-law No. 28-2022; being a by-law to adopt a Use of Corporate Resources During an Election Policy; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

10.5 By-law No. 29-2022 - Appointment of Chief Building Official

**M116/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** R. McBurney

*THAT By-law No. 29-2022; being a by-law to appoint a Chief Building Official for the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

10.6 By-law No. 30-2022 - Appointment of Building Inspector

**M117/22**

**MOVED BY:** T. Seip

**SECONDED BY:** K. Falconer

*THAT By-law No. 30-2022; being a by-law to appoint a Building Inspector for the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

10.7 By-law No. 31-2022 - Appointment of By-law Enforcement/Property Standards Officers

**M118/22**

**MOVED BY:** P. Heffer

**SECONDED BY:** T. Seip

*THAT By-law No. 31-2022; being a by-law to appoint By-law Enforcement/Property Standards Officers for the Township of North Huron; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

10.8 By-law No. 32-2022 - Internal Debenture By-law (Blyth Firehall, Public Works Facility and Salt/Sand Shed)

**M119/22****MOVED BY:** T. Seip**SECONDED BY:** A. van Hittersum

*THAT By-law No. 32-2022; being a By-law of the Township of North Huron to authorize the Municipal Treasurer to issue internal debentures against the General Reserve Funds of \$381,824.76 for the construction of the Blyth Firehall, Public Works Facility and Salt/Sand Shed; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

## 10.9 By-law No. 33-2022 - Internal Debenture By-law (Landfill Compactor)

**M120/22****MOVED BY:** P. Heffer**SECONDED BY:** T. Seip

*THAT By-law No. 33-2022; being a By-law of the Township of North Huron to authorize the Municipal Treasurer to issue internal debentures against the General Reserve Funds of \$133,052.00 for the purchase of a Landfill Compactor; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

## 10.10 By-law No. 34-2022 - Internal Debenture By-law (LED Streetlights)

**M121/22****MOVED BY:** R. McBurney**SECONDED BY:** C. Palmer

*THAT By-law No. 34-2022; being a By-law of the Township of North Huron to authorize the Municipal Treasurer to issue internal debentures against the General Reserve Funds of \$248,520.34 for the purchase of LED Streetlights; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

## 10.11 By-law No. 35-2022 - Internal Debenture By-law (Plow Truck)

**M122/22****MOVED BY:** P. Heffer**SECONDED BY:** T. Seip

*THAT By-law No. 35-2022; being a By-law of the Township of North Huron to authorize the Municipal Treasurer to issue internal debentures against the General Reserve Funds of \$163,822.00 for the purchase of a Plow Truck;*

*be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

## **11. ANNOUNCEMENTS**

The next Regular Council meeting will be held on Monday, March 21, 2022 at 6:00pm in the North Huron Town Hall Theatre.

The next North Huron Police Services Board meeting will be held on Tuesday, March 15, 2022 at 7:00pm in the North Huron Town Hall Theatre.

The next Economic Development and Recovery Committee meeting will be held on Thursday, March 17, 2022 at 2:00pm in the North Huron Town Hall Theatre.

The next Wingham BIA Board meeting will be held on Thursday, March 17, 2022 at 6:30pm in the Hot Stove Lounge at the North Huron Westcast Community Complex.

The next Blyth BIA Board meeting will be held on Thursday, March 31, 2022 at 8:00am at the Blyth & District Community Centre.

The Blyth BIA Annual General meeting will be held on Thursday, March 10, 2022 at 8:00am at the Blyth & District Community Centre.

## **12. OTHER BUSINESS**

None noted.

## **13. CLOSED SESSION AND REPORTING OUT**

**M123/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby proceeds at 7:08pm to an In-Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Personnel Matter);*
- *Labour relations or employee negotiations (Human Resources Manual Policies Review); and*
- *A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Cross Border Servicing Agreement Negotiations);*

*AND FURTHER, THAT CAO Evans (items 1, 2 and 3), Clerk Lamb (items 1, 2 and 3), and Director McCarthy (item 1) remain in attendance.*

**CARRIED**



Dwayne Evans, CAO reported out that in closed session Council discussed three items. Evans reported out that the first item discussed was a personnel matter regarding an identifiable individual.

**M124/22**

**MOVED BY:** T. Seip

**SECONDED BY:** K. Falconer

*THAT the Council of the Township of North Huron hereby directs staff to proceed as directed in closed session as it relates to the personnel matter.*

**CARRIED**

Evans reported out that the second item Council discussed was a review of the Human Resources Manual policies.

**M125/22**

**MOVED BY:** K. Falconer

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby directs staff to proceed as directed in closed session as it relates to the Human Resources Manual policies.*

**CARRIED**

Evans reported out that the final item discussed in closed session was instruction to be applied to the cross-border servicing agreement negotiations.

**M126/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** R. McBurney

*THAT the Council of the Township of North Huron hereby directs staff to proceed with option 4 as outlined in closed session report IC-2022-02.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

**14.1 By-law No. 36-2022 - Confirmatory By-law**

**M127/22**

**MOVED BY:** C. Palmer

**SECONDED BY:** R. McBurney

*THAT By-law No. 36-2022; being a by-law to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 7, 2022 meeting; be introduced, read a first, second, third and final time, be signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M128/22**

**MOVED BY:** A. van Hittersum

**SECONDED BY:** B. Bailey

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:53pm.*

**CARRIED**

---

Bernie Bailey, Reeve

---

Carson Lamb, Clerk

**MINUTES OF THE NORTH HURON POLICE SERVICES  
BOARD MEETING**



**Date:** Tuesday, December 21, 2021  
**Time:** 7:00 pm  
**Location:** HELD IN THE WINGHAM TOWN HALL THEATRE

**MEMBERS PRESENT:** Chair Trevor Seip  
Vice-Chair Ric McBurney  
Board Member William McGrath

**MEMBERS ABSENT:** Board Member Joan Middleton

**STAFF PRESENT:** Carson Lamb, Clerk/Recording Secretary

**OTHERS PRESENT:** Inspector Jason Younan, Huron O.P.P. Detachment  
Commander

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**1. CALL TO ORDER**

Chair Seip called the meeting to order at 7:00pm. Seip recited the Township of North Huron Indigenous land acknowledgement statement.

**2. CONFIRMATION OF THE AGENDA**

**PSB12/21**

**MOVED BY:** Ric McBurney

**SECONDED BY:** William McGrath

*THAT the North Huron Police Services Board hereby accept the agenda for the December 21, 2021 Police Services Board Meeting, as presented.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None noted.

**4. MINUTES OF THE PREVIOUS MEETING**

**PSB13/21**

**MOVED BY:** William McGrath

**SECONDED BY:** Ric McBurney

*THAT the North Huron Police Services Board hereby adopts the Minutes of the Police Services Board Meeting held September 21, 2021; as presented.*

**CARRIED**

**5. DELEGATIONS - None**

**6. BUSINESS ARISING FROM THE MINUTES**

Chair Seip updated the Board that the Wingham BIA membership have no concern with the current level of service for policing in the downtown core.

**7. REPORTS**

**7.1 DETACHMENT COMMANDER REPORT**

Inspector Jason Younan, Detachment Commander presented the Detachment Commander Report for the months of September to November. This included an explanation of the statistical data for violent crimes, property crimes, and drug crimes; the clearance rates for each type of crime; the contract hours and occurrence count for the Wingham ward; the traffic statistics in the Wingham ward; and the calls for service billing summary report.

Younan provided an update to the Board on the formation of a centralized collision reporting centre. The Board sought clarity regarding the circumstances in which the collision reporting centre should be used in comparison to calling an officer.

**PSB14/21**

**MOVED BY:** Ric McBurney

**SECONDED BY:** William McGrath

*THAT the North Huron Police Services Board hereby approves the Detachment Commander Report for the December 21, 2021 meeting; as presented.*

**CARRIED**

**7.2 STAFF REPORTS**

**7.2.1 PO-2021-02 Schedule of 2022 Police Services Board Meetings**

**PSB15/21**

**MOVED BY:** William McGrath

**SECONDED BY:** Ric McBurney

*THAT the North Huron Police Services Board hereby receives the report of the Clerk/Recording Secretary, dated December 21, 2021 regarding the Schedule of 2022 Police Services Board Meetings for information purposes;*

*AND FURTHER, THAT the North Huron Police Services Board agrees to meet on the dates of March 15th, June 21st, and September 20th at 7:00pm;*

*AND FURTHER, THAT staff be directed to advertise the 2022 schedule of the North Huron Police Services Board meetings on the Township's website.*

**CARRIED**

**8. BY-LAWS - None**

**9. CORRESPONDENCE**

**9.1 Ministry of the Solicitor General - Community Safety and Policing Grant (Local and Provincial Priorities Streams)**

A discussion occurred regarding the Township’s existing Community Safety and Policing Grant including the reporting structure and use of the funds.

Younan presented a grant proposal and noted that he would prepare a grant application for both the Provincial and Local priorities stream based on clearly reportable tools and equipment that would help to reduce crime.

**PSB16/21**

**MOVED BY:** William McGrath

**SECONDED BY:** Ric McBurney

*THAT the North Huron Police Services Board hereby directs the Detachment Commander to prepare a Community Safety and Policing grant as verbally presented to the Board.*

**CARRIED**

**10. NEW BUSINESS**

Chair Seip provided an update on the anticipated transition to the O.P.P. Detachment Board model by the Ministry of the Solicitor General.

**11. OPPORTUNITY FOR PUBLIC COMMENT**

None noted.

**12. CLOSED SESSION AND REPORTING OUT - None**

**13. NEXT MEETING**

The next North Huron Police Services Board will be held on Tuesday, March 15, 2022 at 7:00pm in the Town Hall Theatre.

**14. ADJOURNMENT**

**MOVED BY:** Ric McBurney

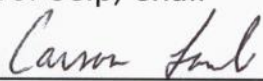
**SECONDED BY:** William McGrath

*THAT there being no further business before the North Huron Police Services Board, the meeting be hereby adjourned at 8:22pm.*

**CARRIED**

  
\_\_\_\_\_

Trevor Seip, Chair

  
\_\_\_\_\_

Carson Lamb, Clerk/Recording Secretary



MINUTES OF THE BLYTH BIA BOARD ANNUAL GENERAL MEETING

DATE: THURSDAY JANUARY 25, 2021

TIME: 8:00AM

LOCATION: ZOOM VIRTUAL MEETING

MEMBERS PRESENT: D. Sparling, Chair  
S. Yerema, Vice Chair  
J. Todd, Treasurer  
C. Jordan, Secretary  
K. Falconer, NH Council Rep.  
R. King  
J. Treimstra Johnston

OTHERS PRESENT: J. Stewart, D. Scott

REGRETS: Jane Smyth. Service Representative

---

1. ROLL CALL/CONFIRM QUORUM:

Chair Sparling called Regular BBIA meeting to order 8:00am

1. REVIEW OF THE NORTH HURON DIRECTIVE

Chair Sparling presented the letter from North Huron stating that electronic meetings are permitted during declared states of emergency. such as Covid-19.

2. REVIEW OF ONLINE MEETING BY-LAW

The Blyth BIA reviewed the North Huron Procedure by-law outlining the process and procedures to be followed during electronic meetings being held during a declared state of emergency.

2. CONFIRMATION OF THE AGENDA

MOVED BY: K. Falconer

SECONDED BY: R. King

That the Blyth BIA Board hereby, with the removal of item 4 as a duplication, accept the Agenda for January 25, 2021 AGM meeting

For (6): S. Yerema, J. Todd, C. Jordan, K. Falconer, R. King, J. Treimstra Johnston

CARRIED (6 TO 0)

3. DISCLOSURE OF PECUNIARY INTERESTS

None

4. APPROVAL OF MARCH 5, 2020 ANNUAL GENERAL MEETING MINUTES

MOVED: R. King

SECONDED: J. Todd

That the Blyth BIA Board hereby accept the Minutes from the March 5, 2020, Annual General Meeting

For (6): S. Yerema, J. Todd, C. Jordan, K. Falconer, R. King, J. Treimstra Johnston

CARRIED (6 TO 0)

5. TREASURER REPORT

Balance of \$6441.76

see attachment received with minutes for this meeting.

MOVED: J. Todd

SECONDED: S. Yerema

That the Blyth BIA Board hereby accepts the budget for 2020.

For (6): S. Yerema, J. Todd, C. Jordan, K. Falconer, R. King, J. Treimstra Johnston

CARRIED (6 TO 0)

2021 Budget proposal (see attached from the Meeting invite email)

-main street banners

-Bike racks

MOVED: K. Falconer  
SECONDED: C. Jordan

That the Blyth BIA Board hereby accepts the budget for 2021

For (6): S. Yerema, J. Todd, C. Jordan, K. Falconer, R. King, J. Treimstra Johnston

CARRIED (6 TO 0)

## 6. NOMINATIONS TO THE BBIA EXECUTIVE BOARD

R. King,..... Theatre/Arts Representative  
J. Smyth.....Service Organization  
J. Todd .....Treasurer  
K. Falconer.. N. H. Council Rep.  
C. Jordan .....Hotel Lux  
D. Sparling ..Deams  
J. Treimstra Johnston..Declines the board position  
C. O'Donnell.. Wonky Frog Studio

Motion to accept the nominations.

MOVED: R. King  
SECONDED: S. Yerema

For (5): D. Sparling, J. Todd, C. Jordan, K. Falconer, R. King,

CARRIED (5 TO 0)



7.

## Chairs Report

- **Initiatives**
    - 2 great educational speakers
    - G2G Trail sign
    - New Blyth Road signs to Downtown
    - Upgraded wayfinding signs
    - Upgraded changeable letter signs
    - Updated website
    - Main St. music system
    - Parking & pedestrian safety
    - New member grand opening package
    - Blyth Campground Committee (to increase utilization)
  - **Our Main Street is effectively out of stores to rent!**
  
  - **COVID is expected to continue through 2021**
    - Anticipate huge increase in demand for outdoor activities
      - Hiking, biking, etc.
      - Camping
    - People wont be travelling internationally
      - Staying close to home
  - **The G2G trail tunnel under Blyth Road is planned**
    - Considering the above, this is huge
    - Anticipated G2G traffic will be up
  - **Blyth Festival moves outdoors**
    - Smaller attendance numbers
    - New venue
-

## We Need to Capitalize On These Trends

- Connecting G2G to main street
- Connecting Blyth Campground & theatre venue to main street
- Making campground suitable so that people want to camp there
  - Before we miss the camping trend
- Making our main street outdoors friendly

### 8. OTHER BUSINESS

None

### 9. ADJOURNMENT

MOVED: K. Falconer 8:40am

### 10. NEXT MEETINGS

- a. Thursday 25 February 8:00am
- b. Thursday 25 March 8:00am

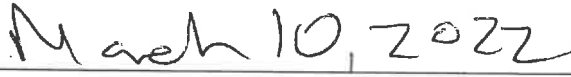
Minutes Approved by:



Chair



Secretary



Date

**MINUTES  
COUNCIL OF THE COUNTY OF HURON**

Virtual  
February 2, 2022

The Council of the County of Huron met virtually on Wednesday, February 2, 2022. All members of Council were present except for Councillor Klopp. Councillor Grace arrived at 9:31 AM.

**1. Warden Glen McNeil called the meeting to order at 9:01 AM.**

**2. Warden's Remarks:**

Warden McNeil extended congratulations to all municipal delegations attending the virtual Rural Ontario Municipal Association (ROMA) 2022 Conference.

He also congratulated Director of Planning and Development Sandra Weber who represented Huron County for the 5<sup>th</sup> year on the Smithers Question Box Panel at ROMA.

Warden McNeil represented the Western Ontario Wardens' Caucus (WOWC) in a delegation to the Minister on Affordable Housing at ROMA. He indicated that comments were well received.

**3. Approval of Agenda:**

Warden McNeil stated that there was a revision to the agenda:

- Agenda item 9.5 Request for Member of Council to Attend Public Meeting - Plan of Subdivision 40T22001. The public meeting date for this application has been changed from Tuesday, March 1, 2022 to Tuesday, March 15, 2022.

Moved by: Councillor Fisher and Seconded by: Councillor Finch

THAT:

The Council Day 1 agenda for February 2, 2022 be approved as amended.

CARRIED

**4. Declaration of Pecuniary Interest:** None.

**5. Minutes of Previous Meetings:**

Moved by: Councillor Harding and Seconded by: Councillor Heffer

THAT:

The minutes of the Council Day 2 meeting of January 19, 2022 and the Special Council meeting of January 20, 2022, be adopted as circulated.

CARRIED

**6. Delegations/Petitions/Presentations:**

6.1 Huron Clean Water Project

Councillor Heffer, Chair of the Huron Clean Water Review Committee, introduced Nathan Schoelier, Stewardship and Lands Manager, Ausable Bayfield Conservation Authority (ABCA) and Ben Van Dieten, Stewardship Projects Lead, Maitland Valley Conservation Authority (MVCA). They provided Council with information on the Huron Clean Water Project Annual Report.

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 2 ~

Moved by: Councillor Dietrich and Seconded by: Councillor Heffer

THAT:

The Council of the County of Huron receives the presentation by Nathan Schoelier, Stewardship and Lands Manager, ABCA and Ben Van Dieten, Stewardship Projects Lead, MVCA, dated February 2, 2022, titled Huron Clean Water Project, as presented for information.

CARRIED

Sandra Weber, Director of Planning and Development, indicated that the Citizen Appointee position on the Committee is currently vacant as Duncan Jewell has recently retired.

**7. Councillor's Issues:**

Councillor MacLellan attended a ROMA panel discussion on the current state of electric vehicle (EV) technology. This panel indicated that the technology for electric vehicles for snowplows, graders etc. is not available at this time.

Councillor MacLellan indicated that he would prefer Council determine how to achieve any levy increase/decrease in the annual budget rather than directing staff to figure out how to reach a goal set by Council.

**8. Consent Agenda – Items 8.1 through 8.8:**

Moved by: Councillor Watt and Seconded by: Councillor Murdock

THAT:

Items 8.1 through 8.8 be approved with the actions as noted.

CARRIED

**9. Planning and Development:**

9.1 Huron Clean Water Project Category Update (presented by Marcus Maddalena)

Updating Grant Category requirements for the Huron Clean Water Project in response to An annual review by the Review Committee and support staff to continually improve the project.

Moved by: Councillor Heffer and Seconded by: Councillor Dietrich

THAT:

The Council of the County of Huron receives the report by Marcus Maddalena, Biologist/Stewardship Coordinator, dated February 2, 2022, titled Huron Clean Water Project Categories Update, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the proposed changes to the Clean Water Project categories as outlined in the report by Marcus Maddalena, Biologist/Stewardship Coordinator, dated February 2, 2022, titled Huron Clean Water Project Category Update.

CARRIED

9.2 C101-21 Seaforth Golf Course (1996) Ltd. (Owner) Baker Planning Group (Applicant) - Con 2, Part Lots 8 & 9, Tuckersmith Ward, Municipality of Huron East (presented by Laura Simpson)

The purpose of this application is to sever a vacant parcel from the Seaforth Golf Course. The application will create a Recreational parcel and was reviewed against the policies for lot creation in the Recreational designation with recreation land uses. The applicant has

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 3 ~

identified that the long-term consideration of the severed parcel is the redevelopment of the lands for a residential condominium development to provide accessible housing for older adults, but this development was not part of the review of this application. The severed parcel is approximately 3 hectares (7.4 acres) and the retained lands are approximately 37.2 hectares (91.9 acres). The application conforms to the Huron East and Huron County Official Plans and is consistent with the Provincial Policy Statement, 2020. A neighbour has submitted correspondence objecting to the proposed severance due to concern that the severance to divide land from the golf course for future residential development will have a negative impact on the beauty and green space of the area. The Municipality of Huron East has recommended that the application be approved with conditions.

Planner Laura Simpson verbally amended her recommendation and requested that Council defer the application as new correspondence with objections has been received from Brendan Ruddick, lawyer for 1491235 Ontario Inc. and MacPherson Builders (Seaforth) Limited, since the Municipality of Huron East recommended approval of the application. A deferral would allow for discussion and for the application to go back to Huron East Council in February, if necessary. Caroline Baker (the applicant) stated she and her client are agreeable to a deferral.

Moved by: Councillor Bailey

THAT:

The Council of the County of Huron approves Consent application C101-2021 by Seaforth Golf Course (1996) Ltd. (Baker Planning Group c/o Caroline Baker) requesting the severance of a parcel of land, described as Con 2, Part Lots 8 & 9, Tuckersmith Ward, Municipality of Huron East, with conditions.

**WITHDRAWN**

Moved by: Councillor Jewitt and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron approves the recommendation of Laura Simpson, Planner, that Consent application C101-2021 by Seaforth Golf Course (1996) Ltd. (Baker Planning Group c/o Caroline Baker) requesting the severance of a parcel of land, described as Con 2, Part Lots 8 & 9, Tuckersmith Ward, Municipality of Huron East, be deferred until the March 9, 2022 Council meeting.

CARRIED

9.3 C104-21 Reuben Van Den Assem (Owner/Applicant) - Con 1, Part Lot 25 as RP 22R978, Part 1 & Part 4, Seaforth Ward, Municipality of Huron East (presented by Laura Simpson)

The purpose of this application is to sever a residential parcel and retain two vacant parcels on either side of the severed lands for future development. The application would result in the creation of three residential parcels which will all front onto Main Street North. The application conforms to the Huron East and Huron County Official Plans and is consistent with the Provincial Policy Statement, 2020. A neighbour has submitted correspondence identifying concerns over disruption to their home business during the construction process of the two new proposed houses. The Municipality of Huron East has recommended that the application be approved and the Planning and Development Department recommends the application be approved with conditions. Reuben Van Den Assem (the applicant) spoke in favour of the application.

Moved by: Councillor Ginn and Seconded by: Councillor Bailey

THAT:

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 4 ~

The Council of the County of Huron approves the recommendation of Laura Simpson, Planner, that Consent application C104-2021 by Reuben Van Den Assem requesting the severance of a parcel of land, described as Con 1, Part Lot 25 as RP 22R978, Part 1 & Part 4, Seaforth Ward, Municipality of Huron East, be approved with conditions.  
CARRIED

Moved by: Councillor Finch and Seconded by: Councillor Fisher  
THAT:

Consent File C104-21 by Reuben Van Den Assem (Owner/Applicant) requesting a severance for the land described as Con 1, Part Lot 25 as RP 22R978, Part 1 & Part 4, Seaforth Ward, Municipality of Huron East. Public comments were received with the concern of a negative impact from construction on the retained lands to neighbouring properties. Comments were thoroughly considered but the effect did not influence the decision of Council to approve the application. Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application. Agency comments were received from agencies on the issue of entrance permits for the retained lands onto a County Road. These comments were addressed through attached conditions of approval.  
CARRIED

9.4 Appeals to the Ontario Land Tribunal Update Report (presented by Sandra Weber)

Moved by: Councillor Finch and Seconded by: Councillor MacLellan  
THAT:

The Council of the County of Huron requests staff to prepare a report on the options for recovery costs when an appeal is filed with the Ontario Land Tribunal.  
CARRIED

Moved by: Councillor Heffer and Seconded by: Councillor Ginn  
THAT:

The Council of the County of Huron receives the report of Sandra Weber, Director, titled Ontario Land Tribunal Appeals Update Report, dated February 2, 2022, for information.  
CARRIED

9.5 Request for Member of Council to Attend Public Meeting - Plan of Subdivision 40T22001 (presented by Laura Simpson)

A member of Council is required to attend a joint public meeting of the County of Huron and the Municipality of Huron East for a Plan of Subdivision application. The application proposes to apply a Plan of Subdivision to the former Seaforth Public School lands and proposes the creation of 18 lots and 4 blocks, with 10 single lots, 8 lots for semi-detached dwellings, and 4 multi-unit residential blocks. The public meeting for this application is scheduled for Tuesday, March 15<sup>th</sup>, 2022 at 7:00pm. The meeting is proposed to be held virtually over Zoom but this may be subject to change as per public health protocols.

Moved by: Councillor Finch and Seconded by: Councillor Jewitt  
THAT:

Councillor Finch be appointed to represent County Council at the public meeting for Plan of Subdivision File 40T22001, Municipality of Huron East.  
CARRIED

**10. Cultural Services:** None.

**11. Administration, Policies and Other Issues:**

11.1 Strategic Priorities Chart – January 2022 (presented by Meighan Wark)

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 5 ~

Moved by: Councillor Dietrich and Seconded by: Councillor Fergusson

THAT:

The Council of the County of Huron receives the report by CAO Meighan Wark, dated February 2, 2022, titled Strategic Priorities Chart – January 2022, as presented for information.

CARRIED

**12. Correspondence:**

Moved by: Councillor Watt and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

**13. New/Unfinished Business:**

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

13.1 L-SAA Schedule E - Form of Compliance Declaration (presented by Angela Steadman)

Moved by: Councillor Finch and Seconded by: Councillor Murdock

THAT:

The Council of the County of Huron receives the report by Angela Steadman, Acting Director of Homes for the Aged, dated February 2, 2022, titled L-SAA Schedule E - Form of Compliance Declaration, as presented for information;

AND FURTHER THAT:

The Warden and the Clerk be authorized to sign the required declaration known as Schedule E of the L-SAA Agreements for Huronview and Huronlea Homes for the Aged;

AND FURTHER THAT:

The signed Schedule E be forwarded to the Southwest LHIN (Local Health Integration Network).

CARRIED

**14. Notice of Motion:** None.

**15. By-laws:**

Moved by: Councillor Fergusson and Seconded by: Councillor Ginn

THAT:

Leave be given to introduce the following By-Laws:

By-law No. 2022-008, being a By-law of the Corporation of the County of Huron to enter into a contract with Demers Ambulances of Beloeil, Quebec and Delegation of Authority.

CARRIED

Moved by: Councillor Harding and Seconded by: Councillor Watt

THAT:

By-law No. 2022-008, be given a first and second reading;

AND FURTHER THAT:

By-law No. 2022-008, as read a first and second time, be passed.

CARRIED



County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 6 ~

Moved by: Councillor Fisher and Seconded by: Councillor Murdock

THAT:

By-law No. 2022-008, be given a third reading in accordance with Part 14 of the Procedural Bylaw for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2022-008, as read a third time, be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

Council recessed at 10:19 AM and resumed at 10:25 AM.

**16. Closed to the Public Session:**

Moved by: Councillor Grace and Seconded by: Councillor Ginn

THAT:

The Council of the County of Huron do now go into a Closed to the Public Session at 10:18 AM under Section 239 of the Municipal Act, 2001 as amended, to discuss an item that relates to:

- The security of the property of the municipality or local Board - Cyber Security;

AND FURTHER THAT:

CAO Meighan Wark, Clerk Susan Cronin, Treasurer and Director of Corporate Services Michael Blumhagen, Senior Manager of Business Technology Solutions Kim Reid, Manager of IT Infrastructure and Operations Jason Geberdt, and Network and Security Architect Mike Mason, remain in attendance.

CARRIED

Moved by: Councillor Grace and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron rise from the Closed to the Public Session at 10:42 AM.

CARRIED

- CAO Wark stated that the purpose of going into closed session was to discuss the security of the property of the municipality of local Board - Cyber Security

**17. Arrangement of Committee/Board Meetings:**

Special Session - Council Budget - Wednesday, February 9, 2022 at 9:00 AM – Virtual Meeting

Huron County Economic Development Board - Wednesday, February 9, 2022 at 5:00 PM - Virtual Meeting

Special Council - Audit Committee Meeting - Wednesday, February 16, 2022 at 9:00 AM - Virtual Meeting

Council Day 2 - Wednesday, February 16, 2022 immediately following the Audit Committee Meeting at 9:00 AM - Virtual Meeting

**18. Confirmatory By-law:**

Moved by: Councillor Grace and Seconded by: Councillor Finch

THAT:

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 2, 2022  
~ Page 7 ~

By-Law No. 2022-009, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron, be introduced, be given a first, second and third reading in accordance with Part 14 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2022-009, as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

**19. Adjournment:**

Moved by: Councillor Dietrich and Seconded by: Councillor Heffer

THAT:

The Council of the Corporation of the County of Huron do hereby adjourn at 11:44 AM to meet again on Wednesday, February 16, 2022 at 9:00 AM or at the call of the Warden and the Clerk.

CARRIED

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Warden Glen McNeil

---

Clerk Susan Cronin

**SPECIAL MEETING MINUTES  
HURON COUNTY COUNCIL**

Virtual  
February 9, 2022

The Council of the County of Huron met virtually on Wednesday, February 9, 2022. All members of Council were present. Councillor Grace departed at 12:26 PM.

**1. Warden Glen McNeil called the meeting to order at 9:01 AM.**

**2. Warden Ginn stated the purpose of the Special Session:**

- To review and consider the 2022 draft Budget

**3. Approval of the Agenda:**

Moved by: Councillor Fisher and Seconded by: Councillor MacLellan

THAT:

The Special Council meeting agenda for February 9, 2022 be approved as presented.

CARRIED

**4. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations stated.

**5. Order of Business:**

5.1 2022 Draft Budget – Parking Lot (presented by Michael Blumhagen)

Treasurer Blumhagen thanked all staff for their hard work on budget reports. He then presented an overview of the Draft 2022 Budget.

Moved by: Councillor Bailey and Seconded by: Councillor Fergusson

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled 2022 Draft Parking Lot, dated February 9, 2022, as presented for information.

CARRIED

Council recessed at 9:31 AM and resumed at 9:35 AM.

5.2 Closed to the Public

Moved by: Councillor Fisher and Seconded by: Councillor Dietrich

THAT:

The Council of the County of Huron do now go into a Closed to the Public Session at 9:35 AM under Section 239 of the Municipal Act, 2001 as amended, to discuss an item that relates to:

- Labour relations or employee negotiations - Non-Union Annual Compensation Report;

AND FURTHER THAT:

CAO Meighan Wark, Clerk Susan Cronin, Treasurer and Director of Corporate Services

Michael Blumhagen, Director of Human Resources Lara Vanstone, and Senior Manager of Human Resources Jane Anderson, remain in attendance.

CARRIED

Moved by: Councillor Murdock and Seconded by: Councillor Grace

THAT:

The Council of the County of Huron rise from the Closed to the Public Session at 9:44 AM.

CARRIED

- CAO Wark stated that the purpose of going into closed session was to discuss labour relations or employee negotiations – Non-Union Annual Compensation Report

5.3 Use of Good Forestry Practices in Huron County Woodlands (presented by Dave Pullen)

Moved by: Councillor Heffer and Seconded by: Councillor Murdock

THAT:

The Council of the County of Huron receives the report by David Pullen, Forest Conservation Officer, titled Use of Good Forestry Practices in Huron County, dated February 9, 2022 as presented for information.

CARRIED

5.4 Disposal of IT Equipment (presented by Michael Blumhagen)

Moved by: Councillor Harding and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Disposal of IT Equipment, dated February 9, 2022 as presented for information.

CARRIED

5.5 Housing Renewal Plan (presented by Sandra Weber)

Moved by: Councillor Watt and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled Housing Renewal Plan, dated February 9, 2022 as presented for information.

CARRIED

5.6 County Reserves (presented by Michael Blumhagen)

Moved by: Councillor Finch and Seconded by: Councillor Fergusson

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled County Reserves, dated February 9, 2022 as presented for information.

CARRIED

5.7 Levy Stabilization and Reserves (presented by Michael Blumhagen)

Moved by: Councillor Ginn and Seconded by: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer

and Director of Corporate Services, titled Levy Stabilization and Reserves, dated February 9, 2022 as presented for information.

CARRIED

5.8 2022 Draft Budget - Staffing Proposals (presented by Michael Blumhagen)

Moved by: Councillor Klopp and Seconded by: Councillor Dietrich

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, titled 2022 Draft Budget - Staffing Proposals, dated February 9, 2022 as presented for information.

CARRIED

Moved by: Councillor Fisher and Seconded by: Councillor MacLellan

THAT:

The Council of the County of Huron directs staff to prepare a subsequent report on the following staff proposals as presented in the 2022 draft Budget:

Human Resource Information System (HRIS) Analyst, Communications Coordinator, Equity, Diversity and Inclusion (EDI) Specialist, Museum Program Coordinator, Climate Change and Energy Specialist, and Housing Programs Supervisor.

CARRIED

Council recessed at 12:38 PM and resumed at 12:45 PM.

Treasurer Blumhagen presented a summary of the Draft 2022 Budget.

Moved by: Councillor Fisher and Seconded by: Councillor Klopp

THAT:

The Council of the County of Huron directs staff to prepare the 2022 Draft Budget with a levy increase of 3% or less without using funds from reserves.

DEFEATED

**6. Confirmatory By-law:**

Moved by: Councillor Ginn and Seconded by: Councillor Finch

THAT:

By-law No. 2022-010, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron, be introduced, be given a first, second and third reading in accordance with Part 14 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2022-010, as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

**7. Adjournment:**

Moved by: Councillor Dietrich and Seconded by: Councillor Heffer

THAT:

The Special Council Budget meeting adjourn at 1:02 PM.

CARRIED

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Warden Glen McNeil

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Clerk Susan Cronin

**MINUTES  
COUNCIL OF THE COUNTY OF HURON**

Virtual  
February 16, 2022

The Council of the County of Huron met virtually on Wednesday, February 16, 2022. All members of Council were present.

**1. Warden Glen McNeil called the meeting to order at 9:17 AM.**

**2. Approval of Agenda:**

Warden McNeil stated that there were additions to the agenda:

- Agenda Item 10.1 Community Paramedicine Long-Term Care Funding report
- Agenda Item 17 By-laws – By-law 2022-012 to ratify the above report

Moved by: Councillor Harding and Seconded by: Councillor Finch

THAT:

The Council Day 1 agenda for February 16, 2022 be approved as amended.

CARRIED

**3. Declaration of Pecuniary Interest:**

There were no declarations stated.

**4. Minutes of Previous Meeting:**

Moved by: Councillor Watt and Seconded by: Councillor Ginn

THAT:

The minutes of the Council Day 1 meeting of February 2, 2022 and the Special Council Budget meeting of February 9, 2022, be adopted as circulated.

CARRIED

**5. Delegations/Petitions/Presentations:**

**5.1 Huron County Climate Action Groups**

Susan Hundertmark, C4th Climate Action and Betty Durst, Blue Bayfield representing Huron County climate action groups have joined together to collect signatures for a national Council of Canadians petition asking the federal government for action on Just Transition legislation. Huron-Bruce MP Ben Lobb has tabled their first 25-signature petition in parliament. They are continuing to collect signatures to add to the 250 gathered so far, to urge the federal government to act quickly to combat climate change. They are seeking the County's support with an endorsement of this petition.

Moved by: Councillor MacLellan and Seconded by: Councillor Bailey

THAT:

The Council of the County of Huron receives the delegation by Susan Hundertmark, C4th Climate Action and Betty Durst, Blue Bayfield, titled Huron County Climate Action Groups, dated February 16, 2022, as presented for information.

CARRIED

Moved by: Councillor MacLellan and Seconded by: Councillor Finch

THAT:

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 16, 2022  
~ Page 2 ~

The Council of the County of Huron supports the following petition presented by Susan Hundertmark, C4th Climate Action and Betty Durst, Blue Bayfield representing Huron County climate action groups:

WHEREAS Canada must address the climate emergency, we the undersigned citizens and residents of Canada call on the Prime Minister and the Government of Canada to enact just transition legislation that:

- Reduces emissions by at least 60% below 2005 levels by 2030, and makes significant contributions to emissions reductions in countries in the Global South
- Winds down the fossil fuel industry and related infrastructure, ends fossil fuel subsidies, and transitions to a decarbonized economy
- Creates new public economic institutions and expands public ownership of services and utilities across the economy to implement the transition
- Creates good green jobs and drives inclusive workforce development, led by and including affected workers and communities, and ensures decent, low-carbon work for all workers
- Protects and strengthens human rights and worker rights, respects Indigenous rights, sovereignty, and knowledge by including them in creating and implementing this legislation, ensures migrant justice, and emphasizes support for historically marginalized communities
- Expands the social safety net through new income supports, decarbonized public housing, and operational funding for affordable and accessible public transit countrywide
- Pays for the transition by increasing taxes on the wealthiest and corporations and financing through a public national bank.

AND FURTHER THAT:

This motion of support be circulated to Prime Minister Trudeau, Huron-Bruce MP Ben Lobb, and Huron County Local municipalities.

**DEFEATED**

Moved by: Councillor Jewitt

THAT:

The Council of the County of Huron requests that the Federal Government have consideration to the following items when crafting policies:

WHEREAS Canada must address the climate emergency, we the undersigned citizens and residents of Canada call on the Prime Minister and the Government of Canada to enact just transition legislation that:

- Reduces emissions by at least 60% below 2005 levels by 2030, and makes significant contributions to emissions reductions in countries in the Global South
- Winds down the fossil fuel industry and related infrastructure, ends fossil fuel subsidies, and transitions to a decarbonized economy
- Creates new public economic institutions and expands public ownership of services and utilities across the economy to implement the transition
- Creates good green jobs and drives inclusive workforce development, led by and including affected workers and communities, and ensures decent, low-carbon work for all workers
- Protects and strengthens human rights and worker rights, respects Indigenous rights, sovereignty, and knowledge by including them in creating and implementing this legislation, ensures migrant justice, and emphasizes support for historically marginalized communities
- Expands the social safety net through new income supports, decarbonized public housing, and operational funding for affordable and accessible public transit countrywide
- Pays for the transition by increasing taxes on the wealthiest and corporations and financing through a public national bank.

AND FURTHER THAT:



County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 16, 2022  
~ Page 3 ~

This request be sent to Huron-Bruce MP Ben Lobb, the Finance Minister and the Prime Minister.

**WITHDRAWN as no seconder to the presented motion.**

Moved by: Councillor Ginn and Seconded by: Councillor Jewitt

THAT:

The Council of the County of Huron support the following:

WHEREAS Canada must address the climate emergency, we the undersigned citizens and residents of Canada call on the Prime Minister and the Government of Canada to enact just transition legislation that:

- Reduces emissions by at least 60% below 2005 levels by 2030, and makes significant contributions to emissions reductions in countries in the Global South
- Winds down the fossil fuel industry and related infrastructure, ends fossil fuel subsidies, and transitions to a decarbonized economy
- Creates good green jobs and drives inclusive workforce development, led by and including affected workers and communities, and ensures decent, low-carbon work for all workers

A recorded vote was requested by Councillor Grace.

YEAS: Councillors Bailey, Finch, Ginn, Grace, Jewitt, Klopp, MacLellan, Murdock, Watt, Warden McNeil

NAYS: Councillors Dietrich, Fergusson, Harding, Heffer

ABSENT: Councillor Fisher

YEAS: 10 NAYS: 4

CARRIED

**6. Councillor's Issues:**

Moved by: Councillor Jewitt and Seconded by: Councillor Harding

THAT:

The Council of the County of Huron directs staff to prepare a report on the private members' bill C-234 titled Fairness to Farmers tabled by Huron-Bruce MP Ben Lobb.

CARRIED

**7. Consent Agenda – Items 7.1 through 7.3:**

Moved by: Councillor Murdock and Seconded by: Councillor Bailey

THAT:

Items 7.1 through 7.3 be approved with the actions as noted.

CARRIED

**8. Social and Property Services:**

8.1 Everyone Counts, Huron 2021 Homelessness Enumeration Report (presented by Christine Hoffman)

Moved by: Councillor MacLellan and Seconded by: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Christine Hoffman, Manager, Housing Services, dated February 16, 2022, titled Everyone Counts, 2021 Huron County Homelessness Enumeration Report, as presented for information.

CARRIED

**9. Homes for the Aged: None.**

**10. Emergency Services:**

10.1 Community Paramedicine Long-Term Care Funding (presented by Jeff Horseman)

Moved by: Councillor Finch and Seconded by: Councillor Heffer

THAT:

The Council of the County of Huron receives the report by Jeff Horseman, Chief Emergency Services, dated February 16, 2022 titled Community Paramedicine Long-Term Care Funding, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the Community Paramedicine Long-Term Care Program;

AND FURTHER THAT:

A by-law be drafted directing the Warden and Clerk execute the Transfer Payment Agreement and all other required documentation with the Province of Ontario as represented by the Minister of Long-Term Care for the Community Paramedicine Long-Term Care program.

CARRIED

**11. Public Works:**

11.1 Completion of Municipal Class Environmental Assessment for Traffic Improvements at County Road 4 and County Road 25 in Blyth (presented by Cameron Harper)

Moved by: Councillor Grace and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron receives the report from the Cameron Harper, Manager of Public Works dated February 16, 2022 titled Completion of Municipal Class Environmental Assessment for Traffic Improvements at County Road 4 and County Road 25 in Blyth, as presented for information:

AND FURTHER THAT:

The Council of the County of Huron direct staff to proceed with a Request for Proposal (RFP) for engineering services for detailed design and construction subject to requests made as part of the Notice of Study Completion, and present a recommendation to Council to award the RFP for the Traffic Improvements at County Road 4 and County Road 25 in Blyth project.

CARRIED

**12. Economic Development:**

12.1 Economic Development Department January 2022 Update (presented by Vicki Lass)

Moved by: Councillor Fisher and Seconded by: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Reanne Clark, Office Administrator, dated February 16, 2022, titled Economic Development Department January 2022 Update, as presented for information.

CARRIED

12.2 Rural Economic Development Cost Share Funding Program (presented by Vicki Lass)

Moved by: Councillor Grace and Seconded by: Councillor Ginn

THAT:

The Council of the County of Huron receives the report of Vicki Lass, Director of Economic

County of Huron  
**COUNCIL MINUTES**  
 Wednesday, February 16, 2022  
 ~ Page 5 ~

Development, dated February 16, 2022, titled Rural Economic Development (RED) Program Cost Share Funding proposal, as presented for information;  
 AND FURTHER THAT:

The Council of the County of Huron approves the submission by Vicki Lass, Director of Economic Development, for the Rural Economic Development Program Cost Share Funding Application with a budget impact of up to \$65,000 from Economic Development budget for the hiring of one full time contract position and for project costs;  
 AND FURTHER THAT:

A by-law be drafted delegating the authority to the Warden and Clerk to execute the funding agreement and any other required documents for the Rural Economic Development Program Cost Share Funding, if successful.  
 CARRIED

Council recessed at 10:43 AM and resumed at 10:50 AM.

**13. Administration, Policies and Other Issues:**

13.1 2022 Draft Budget – Additional Information (presented by Michael Blumhagen)

The following scenarios were presented:

<b>2021 Levy</b>	<b>\$44,648,115</b>	
<b>Initial Draft 2022 Increase (@ 4.40%)</b>	<b>\$1,964,580</b>	<b>4.40%</b>
	<b>Adjustments</b>	<b>Levy Impact</b>
<b>Scenario 1</b>		
Staffing		
SS - Housing salary adjustment	(\$8,900)	-0.02%
SS - Housing manager deferral	(\$66,900)	-0.15%
Museum Program Coordinator adj	(\$36,800)	-0.08%
Operating/Capital Expenses		
Homes for the Aged - Heating costs	(\$26,660)	-0.06%
Revised 2022 Levy Increase	\$1,825,320	4.09%
Total 2022 Levy	\$46,473,435	
<b>Scenario 2 (in addition to Scenario 1)</b>		
Operating/Capital Expenses		
Property Services – Housing sustainability	(\$310,000)	-0.69%
Revised 2022 Levy Increase	\$1,515,320	3.39%
Total 2022 Levy	\$46,163,435	
<b>Scenario 3 (in addition to Scenario 1,2)</b>		
Operating/Capital Expenses		
Mileage Reductions	(\$75,000)	-0.17%
Conference Reductions	(\$75,000)	-0.17%
Revised 2022 Levy Increase	\$1,365,320	3.06%
Total 2022 Levy	\$46,013,435	

County of Huron  
**COUNCIL MINUTES**  
 Wednesday, February 16, 2022  
 ~ Page 6 ~

<b>Scenario 4 (in addition to Scenario 1,2,3)</b>		
Potential Revenue		
Fee for Service for the following positions:		
Communications Coordinator	(\$15,000)	-0.03%
Climate Change Coordinator	(\$15,000)	-0.03%
Equity Diversity Inclusion Officer	(\$15,000)	-0.03%
Revised 2022 Levy Increase	\$1,320,320	2.96%
Total 2022 Levy	\$45,968,435	
<b>Scenario 5 (in addition to Scenario 1,2,3,4)</b>		
Operating/Capital Expenses		
Homes for the Aged - Basic Needs	(\$26,000)	-0.06%
Homes for the Aged - Medical Supplies	(\$69,900)	-0.16%
Service Enhancements		
EMS Goderich Base - upstaffing salaries	(\$264,000)	-0.59%
EMS Goderich Base - upstaffing operating/vehicle costs	(\$76,565)	-0.17%
Water Source Protection	(\$50,000)	-0.11%
Revised 2022 Levy Increase	\$833,855	1.87%
Total 2022 Levy	\$45,481,970	

Moved by: Councillor Watt and Seconded by: Councillor Harding

THAT:

The Council of the County of Huron approves the presented 2022 Draft Budget scenarios 1, 2 and 3 with an annual increase of 3.06% with 2% increase on the levy and 1.06% taken from reserves.

**DEFEATED**

Moved by: Councillor Ginn and Seconded by: Councillor Murdock

THAT:

The Council of the County of Huron approves the presented 2022 Draft Budget scenarios 1, 2 and 3 with a levy increase of 3.06%.

CARRIED

Moved by: Councillor Watt and Seconded by: Councillor Finch

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, dated February 16, 2022, titled 2022 Draft Budget – Additional Information, as presented for information.

CARRIED

**14. Correspondence:**

Moved by: Councillor Harding and Seconded by: Councillor Dietrich

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

**15. New/Unfinished Business:**

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 16, 2022  
~ Page 7 ~

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

**16. Notice of Motion:** None.

**17. By-laws:**

Moved by: Councillor Fergusson and Seconded by: Councillor Finch

THAT:

Leave be given to introduce the following By-Law:

By-law No. 2022-012, being a By-law of the Corporation of the County of Huron to authorize the execution of an Ontario Transfer Payment Agreement with the Ministry of Long-Term Care for the Community Paramedicine for Long-Term Care Program.

CARRIED

Moved by: Councillor Ginn and Seconded by: Councillor Finch

THAT:

By-law No. 2022-012, be given a first and second reading;

AND FURTHER THAT:

By-law No. 2022-012, as read a first and second time, be passed.

CARRIED

Moved by: Councillor Finch and Seconded by: Councillor Fisher

THAT:

By-law No. 2021-070, being a By-law of the Corporation of the County of Huron to Authorize a Franchise Agreement with Enbridge Gas Inc., and By-law 2022-012, be given a third reading in accordance with Part 14 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2021-070 and By-law 2022-012, as read a third time, be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

**18. Closed to the Public Session:** None.

**19. Arrangement of Committee/Board Meetings:**

As per the County's COVID-19 response protocols, all Council and Committee meetings are being held virtually.

Council Day 1 - Wednesday, March 9, 2022 at 9:00 AM - Virtual Meeting

Huron County Economic Development Board - Wednesday, March 9, 2022 at 5:00 PM - Virtual Meeting

Huron County Library Board - Thursday, March 10, 2022 at 9:00 AM - Virtual Meeting

**20. Confirmatory By-law:**

Moved by: Councillor Finch and Seconded by: Councillor Ginn

THAT:

By-Law No. 2022-011, being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron, be introduced,

County of Huron  
**COUNCIL MINUTES**  
Wednesday, February 16, 2022  
~ Page 8 ~

be given a first, second and third reading in accordance with Part 14 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2022-011, as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

**21. Adjournment:**

Moved by: Councillor Dietrich and Seconded by: Councillor Heffer

THAT:

The Council of the Corporation of the County of Huron do hereby adjourn at 12:13 PM to meet again on Wednesday, March 9, 2022 at 9:00 AM or at the call of the Warden and the Clerk.

CARRIED

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Warden Glen McNeil

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Clerk Susan Cronin

# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 507764 Date 03/11/2022 Amount 616.98</b>					
004082	ACCEO SOLUTIONS INC	130598	02/15/2022	DAY CARE- SMART OFFICE	616.98
				Invoice Count 1 Total	616.98
<b>Cheque 507765 Date 03/11/2022 Amount 4,020.64</b>					
000010	AGO INDUSTRIES	1006367	03/02/2022	PW- SAFETY CLOTHING	4,020.64
				Invoice Count 1 Total	4,020.64
<b>Cheque 507766 Date 03/11/2022 Amount 71.19</b>					
001987	ALLSTREAM BUSINESS INC.	18163717	02/27/2022	PW- EW- PHONE	71.19
				Invoice Count 1 Total	71.19
<b>Cheque 507767 Date 03/11/2022 Amount 8,183.46</b>					
000073	B M ROSS AND ASSOCIATES LTD	22225	02/23/2022	HUTTON HEIGHTS- SERVICIN	8,183.46
				Invoice Count 1 Total	8,183.46
<b>Cheque 507768 Date 03/11/2022 Amount 614.19</b>					
005058	BLYTH ULTRAMAR 42458	762238	01/21/2022	07-14- PW FUEL	72.02
005058	BLYTH ULTRAMAR 42458	769435	02/05/2022	07-16- PW FUEL	131.00
005058	BLYTH ULTRAMAR 42458	771030	02/07/2022	15-34 - PW FUEL	115.76
005058	BLYTH ULTRAMAR 42458	774027	02/12/2022	15-34- PW FUEL	128.00
005058	BLYTH ULTRAMAR 42458	779561	02/24/2022	PW- FUEL IN JERRY CANS	87.19
005058	BLYTH ULTRAMAR 42458	783757	03/04/2022	PW- PROPANE TANK	80.22
				Invoice Count 6 Total	614.19
<b>Cheque 507769 Date 03/11/2022 Amount 452.00</b>					
000979	BURKHOLDER AUTO BODY & TOWING	5629	01/27/2022	FIRE- TOWING PUMPER 1	452.00
				Invoice Count 1 Total	452.00
<b>Cheque 507770 Date 03/11/2022 Amount 98.50</b>					
003919	CINTAS CANADA LIMITED	4112395127	03/03/2022	FIRE- PW- GRAY MAT RENTA	98.50
				Invoice Count 1 Total	98.50
<b>Cheque 507771 Date 03/11/2022 Amount 11,966.70</b>					
000146	CLIFF'S PLUMBING & HEATING	43092	03/08/2022	ARENA B-ROOFTOP UNIT RE	11,966.70
				Invoice Count 1 Total	11,966.70
<b>Cheque 507772 Date 03/11/2022 Amount 245.10</b>					
002982	COMCO FASTENERS INC	220237	02/17/2022	WINTER CONTROL- SCRAPEI	245.10
				Invoice Count 1 Total	245.10
<b>Cheque 507773 Date 03/11/2022 Amount 2,602.84</b>					
004852	CONTINUIT CORP.	65062858**694	02/24/2022	EARLY ON- NOTEBOOK ADAF	67.79
004852	CONTINUIT CORP.	65062858**613	02/28/2022	ADMIN-MONTHLY IT SUPPOR	2,491.65
004852	CONTINUIT CORP.	65062858**656	03/01/2022	ADMIN- SHAREPOINT	21.70

# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004852	CONTINUIT CORP.	65062858**697	03/04/2022	ADMIN- SHAREPOINT	21.70
				Invoice Count 4 Total	2,602.84
<b>Cheque 507774 Date 03/11/2022 Amount 589,007.00</b>					
000159	CORPORATION OF THE COUNTY OF HI	March 2022	03/10/2022	2022 FIRST 1/4 LEVY INSTALL	589,007.00
				Invoice Count 1 Total	589,007.00
<b>Cheque 507775 Date 03/11/2022 Amount 140.69</b>					
000740	DAWN BENNINGER	3-4-2022	03/04/2022	ARENA W- BRAIDED HOSE	140.69
				Invoice Count 1 Total	140.69
<b>Cheque 507776 Date 03/11/2022 Amount 1,209.42</b>					
004803	DEAMS HOLDINGS INC.	2076	03/01/2022	LIBRARY B- RENT	1,209.42
				Invoice Count 1 Total	1,209.42
<b>Cheque 507777 Date 03/11/2022 Amount 1,069.56</b>					
000186	DELTA ELEVATOR COMPANY LTD	9257441	03/01/2022	TOWN HALL- ELEVATOR MAI	535.47
000186	DELTA ELEVATOR COMPANY LTD	9257442	03/01/2022	COMPLEX- ELEVATOR MAINT	534.09
				Invoice Count 2 Total	1,069.56
<b>Cheque 507778 Date 03/11/2022 Amount 226.00</b>					
000458	E SCRIBE SOFTWARE LTD.	3415	02/28/2022	ADMIN- E-SCRIBE ACADEMY	226.00
				Invoice Count 1 Total	226.00
<b>Cheque 507779 Date 03/11/2022 Amount 2,690.53</b>					
005189	FIVE9 SOLUTIONS INC.	1181	03/03/2022	FIRE- RADIOS/PAGERS	2,690.53
				Invoice Count 1 Total	2,690.53
<b>Cheque 507780 Date 03/11/2022 Amount 23,378.55</b>					
000074	FOXTON FUELS LIMITED	501900	02/01/2022	LANDFILL- COMPACTOR FUE	365.34
000074	FOXTON FUELS LIMITED	502347	02/08/2022	LANDFILL- COMPACTOR FUE	456.20
000074	FOXTON FUELS LIMITED	502567	02/10/2022	PW-BLYTH- CLEAR DIESEL	1,395.03
000074	FOXTON FUELS LIMITED	502638	02/11/2022	PW-EW- DYED DIESEL	4,577.09
000074	FOXTON FUELS LIMITED	502537	02/14/2022	PW- DRUM 15W-40 OIL	949.77
000074	FOXTON FUELS LIMITED	502763	02/14/2022	PW-WINGHAM- DYED DIESEL	2,448.48
000074	FOXTON FUELS LIMITED	502764	02/14/2022	PW- WINGHAM- CLEAR DIESE	2,384.44
000074	FOXTON FUELS LIMITED	502832	02/15/2022	LANDFILL- COMPACTOR FUE	257.09
000074	FOXTON FUELS LIMITED	503297	02/22/2022	LANDFILL- COMPACTOR FUE	142.20
000074	FOXTON FUELS LIMITED	503490	02/24/2022	PW-EW- CLEAR DIESEL	2,624.46
000074	FOXTON FUELS LIMITED	503491	02/24/2022	PW- EW- DYED DIESEL	4,823.29
000074	FOXTON FUELS LIMITED	503589	02/25/2022	PW-BLYTH- CLEAR DIESEL	1,250.42
000074	FOXTON FUELS LIMITED	504208	02/28/2022	FIRE- FEBRUARY FUEL	345.90
000074	FOXTON FUELS LIMITED	504552	02/28/2022	PW- FEBRUARY FUEL	1,358.84
				Invoice Count 14 Total	23,378.55
<b>Cheque 507781 Date 03/11/2022 Amount 2.90</b>					



# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
005493	FREEDOMPAY CANADA, INC	FPCA2969	01/31/2022	REC ADMIN- SERVICE FEES	2.90
				Invoice Count	1 Total 2.90
		<b>Cheque 507782</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>153.45</b>
000237	GEORGIAN BAY FIRE & SAFETY LTD	11035	03/10/2022	FIRE- W- FIRE EXTINGUISHEI	153.45
				Invoice Count	1 Total 153.45
		<b>Cheque 507783</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>483.08</b>
004623	GM BLUEPLAN ENGINEERING LIMITED	117049	02/18/2022	WHITFIELD MUNICIPAL DRAI	483.08
				Invoice Count	1 Total 483.08
		<b>Cheque 507784</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>8,592.52</b>
005530	HORST EXCAVATING INC	Certificate #3	02/15/2022	CHARTER DRAIN- HOLDBACK	8,592.52
				Invoice Count	1 Total 8,592.52
		<b>Cheque 507785</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>360.10</b>
000274	HORTON'S DAIRY	53966	03/01/2022	DAY CARE - DAIRY SUPPLIES	250.83
000274	HORTON'S DAIRY	54141	03/08/2022	DAY CARE- DAIRY SUPPLIES	95.47
000274	HORTON'S DAIRY	54171	03/08/2022	DAY CARE- DAIRY SUPPLIES	13.80
				Invoice Count	3 Total 360.10
		<b>Cheque 507786</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>265.86</b>
003281	HOWSON TRANSPORTATION INC	3314184	02/28/2022	FIRE- FEBRUARY FUEL	265.86
				Invoice Count	1 Total 265.86
		<b>Cheque 507787</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>1,468.17</b>
000284	HURON PERTH CATHOLIC DISTRICT S	101573	03/01/2022	EARLY ON- RENT	1,468.17
				Invoice Count	1 Total 1,468.17
		<b>Cheque 507788</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>135.60</b>
005509	HURON TOILET RENTALS LTD	686	02/28/2022	LANDFILL- PORTABLE TOILET	135.60
				Invoice Count	1 Total 135.60
		<b>Cheque 507789</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>3,706.51</b>
000286	HURON TRACTOR LTD	B30466	01/04/2022	07-16 - O-RING, FITTING	38.77
000286	HURON TRACTOR LTD	B32030	01/28/2022	PW- AIR COMPRESSOR HOSI	76.98
000286	HURON TRACTOR LTD	B32371	02/02/2022	PW- HYGARD OIL	411.10
000286	HURON TRACTOR LTD	B32507	02/04/2022	PW-EW- HY-GARD OIL	1,432.39
000286	HURON TRACTOR LTD	B33107	02/15/2022	10-24- PW- FITTINGS	301.98
000286	HURON TRACTOR LTD	B33375	02/22/2022	PW- HY-GARD OIL	1,432.39
000286	HURON TRACTOR LTD	B33381	02/22/2022	11-26- BULB	12.90
				Invoice Count	7 Total 3,706.51
		<b>Cheque 507790</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>12.29</b>
005608	IDEAL SUPPLY INC	3515843	01/13/2022	FIRE- MINI BULB, MOTOR TRI	12.29
				Invoice Count	1 Total 12.29

# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 507791</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>19.20</b>	
000296	IDEAL SUPPLY INC.	3589668	02/04/2022	11-01- WINTER WIPER BLADE	19.20
				Invoice Count 1	Total 19.20
<b>Cheque 507792</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>1,023.78</b>	
000321	JOE'S AUTOMOTIVE	46050	02/10/2022	07-18- REPAIR BRAKES	223.74
000321	JOE'S AUTOMOTIVE	46088	02/25/2022	15-35- REPAIR BRAKES	800.04
				Invoice Count 2	Total 1,023.78
<b>Cheque 507793</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>125.00</b>	
004864	JON FOXTON	1-11-2022	01/11/2022	PW- BOOT ALLOWANCE	125.00
				Invoice Count 1	Total 125.00
<b>Cheque 507794</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>551.47</b>	
000352	KITSUPPLY	166932	03/01/2022	TOWN HALL/LIBRARY - ICE S.	146.34
000352	KITSUPPLY	167028	03/08/2022	LIBRARY/TH- ICE MELTER SA	73.17
000352	KITSUPPLY	167040	03/08/2022	COMPLEX- JANITORIAL SUPP	331.96
				Invoice Count 3	Total 551.47
<b>Cheque 507795</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>52.62</b>	
003506	LESLIE MOTORS LTD	217828	02/28/2022	09-22- WIPER ARM ASSEMBL	52.62
				Invoice Count 1	Total 52.62
<b>Cheque 507796</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>367.95</b>	
003733	LLOYD COLLINS CONSTRUCTION LTD	8252370	02/28/2022	WINTER CONTROL- TRUCKIN	367.95
				Invoice Count 1	Total 367.95
<b>Cheque 507797</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>77.64</b>	
000420	MGM TOWNSEND TIRE	91167	03/02/2022	99-04- REPAIR TIRE	77.64
				Invoice Count 1	Total 77.64
<b>Cheque 507798</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>10,810.96</b>	
003890	MTE CONSULTANTS INC	49245-10004	02/25/2022	423/425 MILL STREET RSC	10,810.96
				Invoice Count 1	Total 10,810.96
<b>Cheque 507799</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>3,020.00</b>	
000444	MUNICIPALITY OF MORRIS TURNBERR	2022- 1st Installmen	02/18/2022	AIRPORT PROPERTY- 2022 T.	3,020.00
				Invoice Count 1	Total 3,020.00
<b>Cheque 507800</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>45.00</b>	
000642	NORTH HURON PUBLISHING INC	111538	03/01/2022	ADMIN- CITIZEN SUBSCRIPTI	45.00
				Invoice Count 1	Total 45.00
<b>Cheque 507801</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>42,807.60</b>	

# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000473	OMERS	2-28-2022	02/28/2022	FEBRUARY 2022 REMITTANC	42,807.60
				Invoice Count 1 Total	42,807.60
<b>Cheque 507802</b>		<b>Date 03/11/2022</b>	<b>Amount 998.77</b>		
005063	PBJ CLEANING DEPOT INC.	10019126	02/22/2022	ARENA/HALL B- JANITORIAL !	438.34
005063	PBJ CLEANING DEPOT INC.	10019239	02/24/2022	COMPLEX- SANITIZING WIPE	560.43
				Invoice Count 2 Total	998.77
<b>Cheque 507803</b>		<b>Date 03/11/2022</b>	<b>Amount 554.37</b>		
004849	PITNEY BOWES LEASING	3201926802	02/19/2022	ADMIN- POSTAGE MACHINE I	554.37
				Invoice Count 1 Total	554.37
<b>Cheque 507804</b>		<b>Date 03/11/2022</b>	<b>Amount 501.72</b>		
000539	RINTOULS POOLS AND SPAS	90952	03/07/2022	POOL- KLEAN SURFACE 4L	501.72
				Invoice Count 1 Total	501.72
<b>Cheque 507805</b>		<b>Date 03/11/2022</b>	<b>Amount 18.06</b>		
005083	RONA HODGINS- FIRE DEPARTMENT	327630	02/08/2022	FIRE- BROOM HANDLES	18.06
				Invoice Count 1 Total	18.06
<b>Cheque 507806</b>		<b>Date 03/11/2022</b>	<b>Amount 564.12</b>		
004330	SEPOY WIRING	17358	03/01/2022	ARENA B- REPAIR HEATERS	220.35
004330	SEPOY WIRING	17391	03/04/2022	COMPLEX- LIGHT BULBS	343.77
				Invoice Count 2 Total	564.12
<b>Cheque 507807</b>		<b>Date 03/11/2022</b>	<b>Amount 665.71</b>		
000620	SWAN DUST CONTROL LTD	5988358	01/11/2022	COMPLEX- MAT AND MOP RE	146.30
000620	SWAN DUST CONTROL LTD	5996488	01/25/2022	COMPLEX- MAT AND MOP RE	146.30
000620	SWAN DUST CONTROL LTD	6007846	02/08/2022	COMPLEX- MATS AND MOP F	146.30
000620	SWAN DUST CONTROL LTD	6008081	02/08/2022	TOWN HALL- GREY MAT REN	25.51
000620	SWAN DUST CONTROL LTD	6015757	02/22/2022	COMPLEX- MAT AND MOP RE	146.30
000620	SWAN DUST CONTROL LTD	5977038	03/01/2022	DAY CARE- GREY MAT RENT.	27.50
000620	SWAN DUST CONTROL LTD	6027222	03/08/2022	DAY CARE- GREY MAT RENT.	27.50
				Invoice Count 7 Total	665.71
<b>Cheque 507808</b>		<b>Date 03/11/2022</b>	<b>Amount 14,308.07</b>		
005627	TNT SECURITY	6067	01/01/2022	COMPLEX- COVID SCREENIN	3,004.11
005627	TNT SECURITY	6268	02/14/2022	COMPLEX- COVID SCREENIN	2,982.07
005627	TNT SECURITY	6286	02/22/2022	BLYTH ARENA- COVID SCREI	1,028.30
005627	TNT SECURITY	6294	02/22/2022	COMPLEX- COVID SCREENIN	2,989.42
005627	TNT SECURITY	6314	02/28/2022	COMPLEX- COVID SCREENIN	2,556.06
005627	TNT SECURITY	6315	02/28/2022	ARENA B- COVID SCREENINC	1,057.68
005627	TNT SECURITY	6319	03/01/2022	ARENA B- COVID SCREENER	190.97
005627	TNT SECURITY	6325	03/01/2022	COMPLEX- COVID SCREENER	499.46
				Invoice Count 8 Total	14,308.07
<b>Cheque 507809</b>		<b>Date 03/11/2022</b>	<b>Amount 3,005.62</b>		

# Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003739	UNITED ROTARY BRUSH CORP OF CAI	CI47027	02/28/2022	99-04- BRUSHES, WAFERS	3,005.62
				Invoice Count 1 Total	3,005.62
		<b>Cheque 507810</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>717.55</b>
005491	VDB CLEANING SERVICES	1434	02/03/2022	FIRE-PW B- JANITORIAL SER'	226.00
005491	VDB CLEANING SERVICES	1377	02/14/2022	FIRE-PW- JANITORIAL SERVI	355.95
005491	VDB CLEANING SERVICES	1458	03/07/2022	PW-FIRE- JANITORIAL SERVI	135.60
				Invoice Count 3 Total	717.55
		<b>Cheque 507811</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>26,961.87</b>
001735	WASTE MANAGEMENT	0621713-0256-5	03/02/2022	FEBRUARY - WASTE/RECYCL	26,961.87
				Invoice Count 1 Total	26,961.87
		<b>Cheque 507812</b>	<b>Date 03/11/2022</b>	<b>Amount</b>	<b>55.37</b>
000704	WINGHAM COLUMBUS CENTRE	3-1-2022	03/01/2022	FITNESS - SATELLITE EXPEN	55.37
				Invoice Count 1 Total	55.37
					<b>Report Total 769,026.28</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 046750 Date 03/10/2022 Amount 426.91</b>					
005448	MINCO WHOLESAL & SUPPLY INC.	1285	02/19/2021	FIRE- PW- MASKS FOR COVII	426.91
				Invoice Count 1 Total	426.91
<b>Cheque 046751 Date 03/11/2022 Amount 106.17</b>					
005664	ALICIA IRELAND	3-4-2022	03/04/2022	REFUND FITNESS MEMBERS	106.17
				Invoice Count 1 Total	106.17
<b>Cheque 046752 Date 03/11/2022 Amount 2,740.25</b>					
004090	DATAFIX	9435	02/28/2022	VOTERVIEW- LIST MANAGEM	2,740.25
				Invoice Count 1 Total	2,740.25
<b>Cheque 046753 Date 03/11/2022 Amount 80.00</b>					
005667	DONNA GEORGE	2-11-2022	02/11/2022	REFUND - CANCELLED PROC	80.00
				Invoice Count 1 Total	80.00
<b>Cheque 046754 Date 03/11/2022 Amount 2,595.76</b>					
005666	ENNIS PAINT CANADA ULC	31757	03/03/2022	ROADS- LINE PAINT	2,595.76
				Invoice Count 1 Total	2,595.76
<b>Cheque 046755 Date 03/11/2022 Amount 15,232.40</b>					
005668	FABRIK ARCHITECTS	0242	03/09/2022	FIRE- PW WINGHAM-RENOVA	15,232.40
				Invoice Count 1 Total	15,232.40
<b>Cheque 046756 Date 03/11/2022 Amount 681.10</b>					
000885	FOGAL'S INDEPENDENT GROCER- STC	22-1608	02/28/2022	BAMR- FOOD SUPPLIES	108.90
000885	FOGAL'S INDEPENDENT GROCER- STC	90453300022-8248	02/28/2022	EARLY LEARNING- FOOD SUI	115.74
000885	FOGAL'S INDEPENDENT GROCER- STC	90543300022-8760	03/02/2022	DAY CARE- FOOD SUPPLIES	44.09
000885	FOGAL'S INDEPENDENT GROCER- STC	9045300022-1663	03/04/2022	DAY CARE- FOOD SUPPLIES	412.37
				Invoice Count 4 Total	681.10
<b>Cheque 046757 Date 03/11/2022 Amount 65.12</b>					
004812	IRON MOUNTAIN CANADA	GKJX248	02/28/2022	DAY CARE- DOCUMENT SHRI	21.71
004812	IRON MOUNTAIN CANADA	GKJX249	02/28/2022	ADMIN- DOCUMENT SHREDD	21.70
004812	IRON MOUNTAIN CANADA	GKJX250	02/28/2022	REC ADMIN- DOCUMENT SHF	21.71
				Invoice Count 3 Total	65.12
<b>Cheque 046758 Date 03/11/2022 Amount 318.35</b>					
005355	JD'S TRUCK AND TRACTOR SERVICE	17168	02/11/2022	03-09- REPAIRS PW	318.35
				Invoice Count 1 Total	318.35
<b>Cheque 046759 Date 03/11/2022 Amount 125.00</b>					
001056	KEN MATHERS	2-28-2022	02/28/2022	PW- BOOT ALLOWANCE	125.00
				Invoice Count 1 Total	125.00
<b>Cheque 046760 Date 03/11/2022 Amount 4,520.00</b>					

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004877	PITNEYWORKS	2-22-2022	02/22/2022	ADMIN- POSTAGE	4,520.00
				Invoice Count 1 Total	4,520.00
<b>Cheque 046761</b>		<b>Date 03/11/2022</b>	<b>Amount 1,471.94</b>		
005662	RSM BUILDING CONSULTANTS INC	2131	02/28/2022	BUILDING- PLANS EXAMINAT	1,471.94
				Invoice Count 1 Total	1,471.94
<b>Cheque 046762</b>		<b>Date 03/11/2022</b>	<b>Amount 500.00</b>		
000628	TECHNICAL STANDARDS & SAFETY AL	6894135	02/14/2022	MEM HALL - ELEVATOR LICEN	250.00
000628	TECHNICAL STANDARDS & SAFETY AL	6895157	02/14/2022	HALL B- ELEVATOR LICENCE	250.00
				Invoice Count 2 Total	500.00
<b>Cheque 046763</b>		<b>Date 03/11/2022</b>	<b>Amount 3,307.62</b>		
000535	RECEIVER GENERAL FOR CANADA	044080012322-2022002	03/03/2022	FIRE- ANNUAL RADIO LICENC	2,120.12
000535	RECEIVER GENERAL FOR CANADA	044080216417-2022002	03/03/2022	PW- RADIO LICENCE	44.10
000535	RECEIVER GENERAL FOR CANADA	044080401947-2022002	03/03/2022	PW- WINGHAM RADIO LICEN	334.52
000535	RECEIVER GENERAL FOR CANADA	20220026703-04408001	03/11/2022	PW- BLYTH- RADIO LICENCE	246.32
000535	RECEIVER GENERAL FOR CANADA	20220027959-04408049	03/11/2022	PW-EW- RADIO LICENCE	562.56
				Invoice Count 5 Total	3,307.62
<b>Report Total</b>					<b>32,170.62</b>

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 004598 Date 03/04/2022 Amount 33,941.44</b>					
000535	RECEIVER GENERAL FOR CANADA	3-3-2022-FT	03/03/2022	FT PAYROLL REMITTANCE	33,941.44
				Invoice Count 1 Total	33,941.44
<b>Cheque 004599 Date 03/04/2022 Amount 11,002.48</b>					
000535	RECEIVER GENERAL FOR CANADA	3-3-2022-PT	03/03/2022	PT PAYROLL REMITTANCE	11,002.48
				Invoice Count 1 Total	11,002.48
<b>Cheque 004600 Date 03/04/2022 Amount 604.56</b>					
000535	RECEIVER GENERAL FOR CANADA	3-3-2022- Council	03/03/2022	COUNCIL PAYROLL REMITTA	604.56
				Invoice Count 1 Total	604.56
<b>Cheque 004601 Date 03/07/2022 Amount 1,482.12</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-491975	02/15/2022	4047 M3- FIRE/PW- BLYTH	1,482.12
				Invoice Count 1 Total	1,482.12
<b>Cheque 004602 Date 03/07/2022 Amount 285.82</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-393723	02/15/2022	716 M3- 425 MILL ST PW	285.82
				Invoice Count 1 Total	285.82
<b>Cheque 004603 Date 03/10/2022 Amount 4,570.63</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-103132	02/18/2022	13409 M3- COMPLEX GAS	4,570.63
				Invoice Count 1 Total	4,570.63
<b>Cheque 004604 Date 03/10/2022 Amount 508.13</b>					
000665	ENBRIDGE/UNION GAS LIMITED	Janury 2022-882781	02/18/2022	1335 M3- DAY CARE	508.13
				Invoice Count 1 Total	508.13
<b>Cheque 004605 Date 03/10/2022 Amount 1,157.83</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-390185	02/18/2022	3144 M3- WINGHAM PW GAS	1,157.83
				Invoice Count 1 Total	1,157.83
<b>Cheque 004606 Date 03/10/2022 Amount 1,005.38</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-391025	02/18/2022	2947 M3- TOWN HALL GAS	1,005.38
				Invoice Count 1 Total	1,005.38
<b>Cheque 004607 Date 03/10/2022 Amount 507.26</b>					
000665	ENBRIDGE/UNION GAS LIMITED	January 2022-391566	02/18/2022	1444 M3- LIBRARY GAS	507.26
				Invoice Count 1 Total	507.26
<b>Cheque 004608 Date 03/10/2022 Amount 79.06</b>					
003295	GLOBAL PAYMENTS	1247	02/28/2022	ADMIN- DEBIT MACHINE FEE:	79.06
				Invoice Count 1 Total	79.06
<b>Cheque 004609 Date 03/10/2022 Amount 76.31</b>					

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003295	GLOBAL PAYMENTS	6434	02/28/2022	LANDFILL- DEBIT MACHINE F	76.31
				Invoice Count 1 Total	76.31
<b>Cheque 004610</b>		<b>Date 03/10/2022</b>	<b>Amount 29.56</b>		
000687	WESTARIO POWER INC.	300330565	02/14/2022	0 KWH- PARK DRIVE BALL PA	29.56
				Invoice Count 1 Total	29.56
<b>Cheque 004611</b>		<b>Date 03/10/2022</b>	<b>Amount 101.96</b>		
000687	WESTARIO POWER INC.	2200152624	02/14/2022	581 KWH- MUSEUM ELECTRI	101.96
				Invoice Count 1 Total	101.96
<b>Cheque 004612</b>		<b>Date 03/10/2022</b>	<b>Amount 269.94</b>		
000687	WESTARIO POWER INC.	2200152630	02/14/2022	1918 KWH- FIRE STN WINGH/	269.94
				Invoice Count 1 Total	269.94
<b>Cheque 004613</b>		<b>Date 03/10/2022</b>	<b>Amount 45.93</b>		
000687	WESTARIO POWER INC.	2200152693	02/14/2022	136 KWH- SUMMIT DR ST LIG	45.93
				Invoice Count 1 Total	45.93
<b>Cheque 004614</b>		<b>Date 03/10/2022</b>	<b>Amount 155.07</b>		
000687	WESTARIO POWER INC.	2200152692	02/14/2022	1041 KWH- ALF & JOS STREE	155.07
				Invoice Count 1 Total	155.07
<b>Cheque 004615</b>		<b>Date 03/10/2022</b>	<b>Amount 286.46</b>		
000687	WESTARIO POWER INC.	2200152691	02/14/2022	2120 KWH- VIC & JOS STREE	286.46
				Invoice Count 1 Total	286.46
<b>Cheque 004616</b>		<b>Date 03/10/2022</b>	<b>Amount 32.94</b>		
000687	WESTARIO POWER INC.	2200152689	02/14/2022	28 KWH- PARK DR SNACK BA	32.94
				Invoice Count 1 Total	32.94
<b>Cheque 004617</b>		<b>Date 03/10/2022</b>	<b>Amount 68.05</b>		
000687	WESTARIO POWER INC.	2200152683	02/14/2022	322 KWH- JOS ST STREET LI	68.05
				Invoice Count 1 Total	68.05
<b>Cheque 004618</b>		<b>Date 03/10/2022</b>	<b>Amount 88.98</b>		
000687	WESTARIO POWER INC.	2200152680	02/14/2022	476 KWH- PUMP HOUSE	88.98
				Invoice Count 1 Total	88.98
<b>Cheque 004619</b>		<b>Date 03/10/2022</b>	<b>Amount 45.93</b>		
000687	WESTARIO POWER INC.	2200152671	02/14/2022	137 KWH- 280 WILLIAM ST	45.93
				Invoice Count 1 Total	45.93
<b>Cheque 004620</b>		<b>Date 03/10/2022</b>	<b>Amount 42.01</b>		



# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000687	WESTARIO POWER INC.	2200152654	02/14/2022	104 KWH- 250 JOHN ST ST LI	42.01
				Invoice Count 1 Total	42.01
		<b>Cheque 004621</b>	<b>Date 03/10/2022</b>	<b>Amount</b>	<b>55.47</b>
000687	WESTARIO POWER INC.	2200152636	02/14/2022	216 KWH-CRUICKSHANK PAR	55.47
				Invoice Count 1 Total	55.47
		<b>Cheque 004622</b>	<b>Date 03/10/2022</b>	<b>Amount</b>	<b>423.26</b>
000687	WESTARIO POWER INC.	2200152632	02/14/2022	3105 KWH- PW WINGHAM	423.26
				Invoice Count 1 Total	423.26
		<b>Cheque 004623</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>34.62</b>
000294	HYDRO ONE NETWORKS INC	February 2022-5925	02/24/2022	0 KWH- 33 JOSEPHINE ST SIC	34.62
				Invoice Count 1 Total	34.62
		<b>Cheque 004624</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>6,279.90</b>
000427	MINISTER OF FINANCE	February 2022	02/28/2022	EHT- FEBRUARY 2022 REMIT	6,279.90
				Invoice Count 1 Total	6,279.90
		<b>Cheque 004625</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>195.45</b>
005665	ULTRAMAR- PARKLAND FUEL CORPOF 78314		02/14/2022	PW- FUEL	195.45
				Invoice Count 1 Total	195.45
		<b>Cheque 004626</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>344.94</b>
005665	ULTRAMAR- PARKLAND FUEL CORPOF 83049		02/21/2022	PW- FUEL	344.94
				Invoice Count 1 Total	344.94
		<b>Cheque 004627</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>140.21</b>
005665	ULTRAMAR- PARKLAND FUEL CORPOF 89973		02/28/2022	PW-FUEL	140.21
				Invoice Count 1 Total	140.21
		<b>Cheque 004628</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>618.32</b>
000687	WESTARIO POWER INC.	2104814744	02/16/2022	4517 KWH- DAY CARE	618.32
				Invoice Count 1 Total	618.32
		<b>Cheque 004629</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>427.03</b>
000687	WESTARIO POWER INC.	2104814746	02/16/2022	3025 KWH- LIBRARY	427.03
				Invoice Count 1 Total	427.03
		<b>Cheque 004630</b>	<b>Date 03/14/2022</b>	<b>Amount</b>	<b>141.92</b>
000687	WESTARIO POWER INC.	2104814748	02/16/2022	825 KWH- JOSEPHINE ST LIG	141.92
				Invoice Count 1 Total	141.92
		<b>Cheque 004631</b>	<b>Date 03/15/2022</b>	<b>Amount</b>	<b>488.02</b>

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000665	ENBRIDGE/UNION GAS LIMITED	February 2022-392463	02/23/2022	1279 M3- MUSEUM GAS	488.02
				Invoice Count 1 Total	488.02
		<b>Cheque 004632</b>	<b>Date 03/15/2022</b>	<b>Amount 563.08</b>	
000665	ENBRIDGE/UNION GAS LIMITED	February 2022-929081	02/23/2022	1488 M3- FIRE STN WINGHAM	563.08
				Invoice Count 1 Total	563.08
		<b>Cheque 004633</b>	<b>Date 03/16/2022</b>	<b>Amount 113.00</b>	
000140	CIBC VISA	AORS-23754	01/24/2022	ROADS- ROADS OPERATOR	113.00
				Invoice Count 1 Total	113.00
		<b>Cheque 004634</b>	<b>Date 03/16/2022</b>	<b>Amount 125.00</b>	
000140	CIBC VISA	SWOTC- 11636651	02/18/2022	EC DEV- SWOTA CONFERENCE	125.00
				Invoice Count 1 Total	125.00
		<b>Cheque 004635</b>	<b>Date 03/16/2022</b>	<b>Amount 321.38</b>	
000140	CIBC VISA	Soft Velocity- 3429	01/24/2022	ADMIN- TOP SPEED DRIVER	321.38
				Invoice Count 1 Total	321.38
		<b>Cheque 004636</b>	<b>Date 03/16/2022</b>	<b>Amount 38.18</b>	
000140	CIBC VISA	Amazon- 2287458	01/25/2022	PW- WEEKLY PLANNER	38.18
				Invoice Count 1 Total	38.18
		<b>Cheque 004637</b>	<b>Date 03/16/2022</b>	<b>Amount 63.24</b>	
000140	CIBC VISA	Amazon 0819420	01/25/2022	PW- SAMSUNG PHONE CASE	63.24
				Invoice Count 1 Total	63.24
		<b>Cheque 004638</b>	<b>Date 03/16/2022</b>	<b>Amount 45.35</b>	
000140	CIBC VISA	Village Pizzeria-1	02/23/2022	PW- TRAINING MEAL	45.35
				Invoice Count 1 Total	45.35
		<b>Cheque 004639</b>	<b>Date 03/16/2022</b>	<b>Amount 50.00</b>	
000140	CIBC VISA	MECP- 976703	02/08/2022	ARENA B- HWIN RENEWAL 20	50.00
				Invoice Count 1 Total	50.00
		<b>Cheque 004640</b>	<b>Date 03/16/2022</b>	<b>Amount 18.07</b>	
000140	CIBC VISA	Spotify- Feb 2022	02/17/2022	FITNESS - MONTHLY SUBSCRIPTION	18.07
				Invoice Count 1 Total	18.07
		<b>Cheque 004641</b>	<b>Date 03/16/2022</b>	<b>Amount 16.99</b>	
000140	CIBC VISA	Canva-25509428	02/21/2022	REC ADMIN- ADVERTISING	16.99
				Invoice Count 1 Total	16.99
		<b>Cheque 004642</b>	<b>Date 03/16/2022</b>	<b>Amount 98.31</b>	

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED 9801014

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000140	CIBC VISA	HiMama- 32545	02/28/2022	DAY CARE- MONTHLY SUBSC	98.31
				Invoice Count 1 Total	98.31
		<b>Cheque 004643</b>	<b>Date 03/16/2022</b>	<b>Amount 390.19</b>	
000140	CIBC VISA	Canada Post- 1723366	01/28/2022	ADMIN- POSTAGE	390.19
				Invoice Count 1 Total	390.19
		<b>Cheque 004644</b>	<b>Date 03/16/2022</b>	<b>Amount 50.00</b>	
000140	CIBC VISA	MOE- 965464	01/27/2022	ARENA W- HWIN RENEWAL 2	50.00
				Invoice Count 1 Total	50.00
		<b>Cheque 004645</b>	<b>Date 03/16/2022</b>	<b>Amount 22.54</b>	
000140	CIBC VISA	Cisco- 27208	01/24/2022	ADMIN- CISCO WEBEX STAR	22.54
				Invoice Count 1 Total	22.54
		<b>Cheque 004646</b>	<b>Date 03/16/2022</b>	<b>Amount 30.45</b>	
000140	CIBC VISA	Digital River- 66306	01/27/2022	ADMIN- CISCO WEBEX - PLU	30.45
				Invoice Count 1 Total	30.45
		<b>Cheque 004647</b>	<b>Date 03/16/2022</b>	<b>Amount 598.90</b>	
000140	CIBC VISA	AMCTO- 34534	02/01/2022	ADMIN- JOB POSTING	598.90
				Invoice Count 1 Total	598.90
		<b>Cheque 004648</b>	<b>Date 03/16/2022</b>	<b>Amount 1,037.27</b>	
000140	CIBC VISA	Best Buy- 1004692647	02/04/2022	ADMIN- 6 MONITORS	1,037.27
				Invoice Count 1 Total	1,037.27
		<b>Cheque 004649</b>	<b>Date 03/16/2022</b>	<b>Amount 5,000.00</b>	
000140	CIBC VISA	Bell- Security Depos	02/23/2022	ADMIN- SECURITY DEP- CELI	5,000.00
				Invoice Count 1 Total	5,000.00
		<b>Cheque 004650</b>	<b>Date 03/16/2022</b>	<b>Amount 281.37</b>	
000140	CIBC VISA	OACETT- 2-22-2022	02/22/2022	PW- AM JOB POSTING	281.37
				Invoice Count 1 Total	281.37
Report Total					74,400.31

# Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 003686</b>		<b>Date 03/07/2022</b>	<b>Amount</b>	<b>7,473.59</b>	
005508	TOWNSHIP OF NORTH HURON	89213	01/31/2022	JAN SEWER WAGES/BENEFIT	3,112.45
005508	TOWNSHIP OF NORTH HURON	89796	02/28/2022	FEB SEWER WAGES/BENEFIT	4,361.14
				Invoice Count	2
				Total	7,473.59
<b>Cheque 003687</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>5,646.95</b>	
005496	B M ROSS AND ASSOCIATES LTD- SEW	21463	01/01/2022	ENGINEERING- BLYTH WWTF	5,646.95
				Invoice Count	1
				Total	5,646.95
<b>Cheque 003688</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>395.50</b>	
004979	THE PLUMBER	931	02/24/2022	SEWER- CLOG IN WINGHAM	395.50
				Invoice Count	1
				Total	395.50
<b>Cheque 003689</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>21,053.38</b>	
005508	TOWNSHIP OF NORTH HURON	2022	01/01/2022	SEWER- 2022 INSURANCE- A	21,053.38
				Invoice Count	1
				Total	21,053.38
<b>Cheque 003690</b>		<b>Date 03/11/2022</b>	<b>Amount</b>	<b>27,770.51</b>	
005510	VEOLIA WATER CANADA, INC- SEWER	9000022037-S	02/22/2022	SEWER- JANUARY SERVICES	27,770.51
				Invoice Count	1
				Total	27,770.51
<b>Report Total</b>					<b>62,339.93</b>

# Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED/PAP

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 900437</b>		<b>Date 03/10/2022</b>	<b>Amount</b>	<b>29.56</b>	
005538	WESTARIO POWER INC- SEWER	300330655	02/14/2022	0 KWH- SEWER SIPHON	29.56
				Invoice Count 1	Total 29.56
<b>Cheque 900438</b>		<b>Date 03/14/2022</b>	<b>Amount</b>	<b>902.87</b>	
005538	WESTARIO POWER INC- SEWER	2104814745	02/16/2022	6722 KWH- 120 JOSEPHINE P	902.87
				Invoice Count 1	Total 902.87
				<b>Report Total</b>	<b>932.43</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 005311 Date 03/04/2022 Amount 36,668.69</b>					
005507	TOWNSHIP OF NORTH HURON SEWAG	2021	01/01/2022	DECEMBER 2021 SEWER BILL	36,668.69
				Invoice Count 1 Total	36,668.69
<b>Cheque 005312 Date 03/07/2022 Amount 5,605.80</b>					
005506	TOWNSHIP OF NORTH HURON	89496	02/28/2022	FEB WATER WAGES/BENEFIT	5,605.80
				Invoice Count 1 Total	5,605.80
<b>Cheque 005313 Date 03/07/2022 Amount 94,442.51</b>					
005507	TOWNSHIP OF NORTH HURON SEWAG	89983	02/28/2022	JAN/FEB SEWER BILLING	94,442.51
				Invoice Count 1 Total	94,442.51
<b>Cheque 005314 Date 03/11/2022 Amount 21,391.83</b>					
005506	TOWNSHIP OF NORTH HURON	2022	01/01/2022	WATER- 2022 INSURANCE- A	21,391.83
				Invoice Count 1 Total	21,391.83
<b>Cheque 005315 Date 03/11/2022 Amount 40,358.75</b>					
001634	VEOLIA WATER CANADA INC	9000022037-W	02/22/2022	WATER- JANUARY SERVICES	41,655.72
001634	VEOLIA WATER CANADA INC	9000022038	02/22/2022	WATER- R & M TRUE UP 2021	-1,296.97
				Invoice Count 2 Total	40,358.75
				Report Total	198,467.58

# Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED 6902413

Cheque Date 03/04/2022 to 12/31/2022

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
<b>Cheque 001279 Date 03/07/2022 Amount 1,019.27</b>					
005506	TOWNSHIP OF NORTH HURON	396090	03/04/2022	TAXES PAID TO WATER IN EF	1,019.27
				Invoice Count 1 Total	1,019.27
<b>Cheque 001280 Date 03/10/2022 Amount 74.32</b>					
003924	GLOBAL PAYMENTS	1499	02/28/2022	WATER- DEBIT MACHINE FEE	74.32
				Invoice Count 1 Total	74.32
<b>Cheque 001281 Date 03/10/2022 Amount 240.35</b>					
005537	WESTARIO POWER INC- WATER	2200152698	02/14/2022	1682 KWH- WATER TOWER W	240.35
				Invoice Count 1 Total	240.35
<b>Cheque 001282 Date 03/10/2022 Amount 285.53</b>					
005537	WESTARIO POWER INC- WATER	2200152679	02/14/2022	2014 KWH- 435 MINNIE ST	285.53
				Invoice Count 1 Total	285.53
<b>Cheque 001283 Date 03/10/2022 Amount 782.90</b>					
005537	WESTARIO POWER INC- WATER	2200152678	02/14/2022	6015 KWH- 435 MINNIE ST #2	782.90
				Invoice Count 1 Total	782.90
<b>Cheque 001284 Date 03/14/2022 Amount 1,220.38</b>					
005537	WESTARIO POWER INC- WATER	300332012	02/16/2022	9200 KWH-WELL #3	1,220.38
				Invoice Count 1 Total	1,220.38
<b>Cheque 001285 Date 03/16/2022 Amount 1,289.78</b>					
005670	CIBC VISA	Grainger 1438093122	02/03/2022	WATER- MULTI-GAS DETECT	1,289.78
				Invoice Count 1 Total	1,289.78
				Report Total	4,912.53



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-15

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Darcy Chapman, Director of Finance  
**DATE:** 21/03/2022  
**SUBJECT:** FIN-2022-15 2021 Water and Sewer Year End Surplus  
**ATTACHMENTS:** None

### RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated March 7, 2022 regarding the 2021 Water and Sewer Year End Surplus.

### EXECUTIVE SUMMARY

As part of the yearend process, the Director of Finance provides Council with an update on the year end surplus of both tax and user rate budgets including a listing of additional funds to be transferred to reserves. The 2021 audit began on February 25, 2022.

A future report outlining surpluses from the tax supported budget will be forthcoming after completion of the audit and development of the financial statements.

### DISCUSSION

After completing year end functions, the following table highlights the revenues and expenses for the water system in 2021.

	Budget	Actual	Variance
Water Revenues	\$ 1,394,318.00	\$ 1,500,087.73	\$ 105,769.73
<b>Expenses</b>			
Administration	\$ 1,012,483.00	\$ 1,000,946.96	\$ (11,536.04)
Wingham	\$ 123,265.00	\$ 60,602.19	\$ (62,662.81)
Blyth	\$ 70,570.00	\$ 82,227.13	\$ 11,657.13
Capital Contribution	\$ 188,000.00	\$ 188,000.00	\$ -
Total Expenses	\$ 1,394,318.00	\$ 1,331,776.28	\$ (62,541.72)
Surplus (Deficit)	\$ -	\$ 168,311.45	\$ 168,311.45

In large part the year end surplus of \$168,311.45 relates to increased revenue most likely attributed to more people working from home during the pandemic and therefore using more water during the day. As well, significant savings in electricity, inspections/contracts and distribution maintenance provided relief within the expense area of operating budgets. As part of previous year end reports, the entirety of this surplus was transferred to the waterworks general reserve.

After completing year end functions the following table highlights the revenues and expenses for the wastewater system in 2021.



	Budget	Actual	Variance
Wastewater Revenues	\$ 1,357,718.00	\$ 1,428,252.54	\$ 70,534.54
Expenses			
Administration	\$ 812,654.00	\$ 814,037.40	\$ 1,383.40
Wingham	\$ 83,924.00	\$ 92,623.70	\$ 8,699.70
Blyth	\$ 61,140.00	\$ 73,887.87	\$ 12,747.87
Capital Contribution	\$ 400,000.00	\$ 400,000.00	\$ -
Total Expenses	\$ 1,357,718.00	\$ 1,380,548.97	\$ 22,830.97
Surplus (Deficit)	\$ -	\$ 47,703.57	\$ 47,703.57

Overall expenses trended very close to budget. In large part the year end surplus of \$47,703.57 relates to increased revenue is a direct result of more water usage most likely attributed to more people working from home during the pandemic. As part of previous year end reports, this surplus had already been transferred to the sewer general reserve.

**FINANCIAL IMPACT**

Allocating the surplus to the general reserve for both water and sewer will ensure that funds are available to stabilize rates going forward should revenue targets not be met or unforeseen expense occur resulting in an operation deficit at year end.

**FUTURE CONSIDERATIONS**

A complete listing of the Township Reserves has been presented to Council on March 21, 2022.

**RELATIONSHIP TO STRATEGIC PLAN**

No consideration was given to the Strategic Plan, however reserves are an integral part of financing the Asset Management Plan.



\_\_\_\_\_  
Darcy Chapman, Director of Finance



\_\_\_\_\_  
Dwayne Evans, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-07

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Jamie McCarthy, Director of Public Works and Facilities  
**DATE:** 21/03/2022  
**SUBJECT:** PW-2022-07 Public Works Activity Report – February 2022  
**ATTACHMENTS:** Veolia Monthly Reports February 2022

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the activity report of the Director of Public Works and Facilities, dated March 21<sup>st</sup>, 2022, for information purposes.

## **EXECUTIVE SUMMARY**

This report is intended to provide an update to Council on Public Works Department operations that have been completed or were in progress during the reporting period. The reporting period is for February 2022.

## **DISCUSSION**

### **Administration**

- Various Equipment RFP and RFT Results:
  - New roadside mower was issued to Colvy Equipment LTD
  - New woodchipper was issued to Vermeer Canada Inc
  - New John Deere loader has been ordered through Huron Tractor
  - Still awaiting International to release new plow truck from factory in Ohio
  - Ford trucks are scheduled to arrive in the early part of June
  - Tender package for the Wingham Firehall Washroom Renovation is prepared
  - On-going recruitment for various positions
  - Creating on-boarding packages for new hires to begin
  - Implementation of new phones
- By-Laws
- Policies (draft)
- Agreements
  - Memorandum of Understanding for the Wingham Trail Committee
  - Direk Construction
  - Rutledge Subdivision Phase 2

### **Road Maintenance and Operation**

- Ongoing tree removal in all parts of North Huron
- Winter Maintenance Operations
- Pot hole patching underway
- Preperation for Spring clean-up

### **Solid Waste and Recycling**

- Routine operations continue

- Datacall reporting for the year 2021 has been submitted to RPRA
- Unexpected closure of the Wingham Landfill on Saturday, February 19<sup>th</sup> due to winter storm

### **Water and Wastewater**

- Water and waste water monthly report for February 2022 is attached
- Preparing water system for the replacement of the Wingham Standpipe
- Frozen service awareness is still in effect due to cold underground temperatures
- Routine monthly utility billing
- All utility rates were updated to reflect the rate increase effective January 2022 per the Water and Wastewater rates study 2020-2024 by BM Ross

### **Parks and Properties**

- On-going facility maintenance
- Townhall office space installations/preparations
- Moving property files/storage
- Minimal maintenance in the parks and trails – Winter decorations taken down

### **Building**

- Six (6) building permits have been issued YTD
- Ten (10) are awaiting further information in the queue
- Monthly StatsCan reporting for February has been submitted
- Monthly MPAC reporting for February has been submitted

### **FINANCIAL IMPACT**

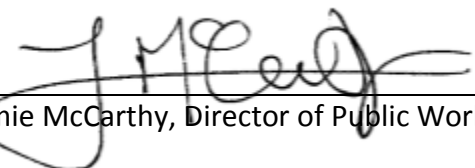
No immediate financial impacts identified at this time.


### **FUTURE CONSIDERATIONS**

None at this time.

### **RELATIONSHIP TO STRATEGIC PLAN**

No consideration was given to the action items of the 2020-2023 Strategic Plan. Staff provides periodic updates on department activities to Council.

  
\_\_\_\_\_  
Jamie McCarthy, Director of Public Works

  
\_\_\_\_\_  
Dwayne Evans, CAO



## TOWNSHIP OF NORTH HURON WATER AND WASTEWATER

### MONTHLY REPORT

January 2022

Prepared by: Veolia Water

#### INTRODUCTION

##### 1) NORTH HURON WATER SYSTEMS

###### a) WINGHAM WATER

- i) **Laboratory Results:** All Results were compliant during the reporting period
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** There were no regulatory issues during the reporting period
- iv) **Distribution:** meter reading completed
- v) **Maintenance and services Performed:** all routine and planned maintenance was performed
- vi) **Customer complaints:** Three complaints during the reporting period. Complaint of low fire hydrant pressure after internal audit at 86727 Pioneer Dr. - resolved. Complaint at 79 Sunset Cresnet about low water pressure, future work will need to be done - resolved. Complaint of water coming into basement at 292 Josephine St.- resolved.

###### b) BLYTH WATER

- i) **Laboratory Results:** All results were compliant during the reporting period
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** there were no regulatory concerns during the reporting period
- iv) **Distribution:** Meter reading, routine and planned maintenance was performed.
- v) **Maintenance and services Performed:** All routine and planned maintenance was performed
- vi) **Customer complaints:** No complaints during the reporting period

###### c) DWQMS (Drinking Water Quality Management System)

- Don Nicholson retired, new rep to be Jenna McDonald
- Current QMS rep has been appointed; Nancy Mayhew



## **2) NORTH HURON WASTEWATER SYSTEMS**

### **a) WINGHAM WASTEWATER**

- b) Laboratory Results:** All Results were compliant during the reporting period
- c) Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- d) Regulatory:** There were no regulatory issues during this reporting period
- e) Collection:** All weekly and routine maintenance was performed
- f) Maintenance and services Performed:** All routine maintenance was performed
- g) Customer complaints:** no complaints during the reporting period

### **h) BLYTH WASTEWATER**

- i) Laboratory Results:** All results were compliant during the reporting period
- ii) Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) Regulatory:** There were no regulatory issues during this reporting period
- iv) Collection:** All weekly and routine maintenance was performed
- v) Maintenance and services Performed:** All routine maintenance was performed
- vi) Customer complaints:** no complaints during the reporting period

## **3) VEOLIA AND NORTH HURON OPERATIONS MEETINGS**

- a) January 6, 2022 Via Google Meets @ 10:30am**

## **4) ITEMS OUTSTANDING**

N/A

## **5) OTHER**

Due to the recent COVID-19 Pandemic Veolia has put in place many protocols to adhere to the recommendations by the Ontario Government and Public Health Officials. Our priority is to provide Safe Potable Water and Wastewater Treatment to our communities while keeping our Operators/ Community & Clients safe. We recognize our role as Essential Suppliers and are dedicated to providing the same quality of service. At this time, we are maintaining most of the same maintenance and operations activities but are not entering private properties unless it is an emergency situation. We are following the mandatory Social Distancing and have limited access to the sites. We have canceled meetings & gatherings for the coming future; however, we are always available to communicate through email or telephone. Thank you for your understanding as we all navigate this ever-changing situation together. We wish everyone health and well-being in the months to come.



Month: January 2022					
Blyth Water Quality report					
PTTW Limits m3/day					
Well 1	654	Well 2	1123	Well 5	1728
<b>Well 1</b>	<b>Flows (m3)</b>	<b>Well 2</b>	<b>Flows (m3)</b>	<b>Well 5</b>	<b>Flows (m3)</b>
Min	73	Min	66	Min	2
Max	183	Max	187	Max	195
Average	131	Average	115	Average	140
Total	4060	Total	3561	Total	4344
<b>Blyth Distribution Residuals</b>					
Min	0.79				
Max	1.24				
Average	1.04				
Count	39				

Blyth Water samples				
Raw Water				
Date	Location	TC	Ecoli	
Jan 4-22	Well 1	0	0	
	Well 2	0	0	
	Well 5	0	0	
Jan 11-22	Well 1	0	0	
	Well 2	0	0	
	Well 5	0	0	
Jan 18-22	Well 1	0	0	
	Well 2	0	0	
	Well 5	0	0	
Jan 25-22	Well 1	0	0	
	Well 2	0	0	
	Well 5	0	0	
		<b>Min</b>	<b>0</b>	<b>0</b>
		<b>Max</b>	<b>0</b>	<b>0</b>
		<b>Average</b>	<b>0</b>	<b>0</b>
		<b>Adverse</b>	<b>0</b>	<b>0</b>
		<b>Count</b>	<b>12</b>	<b>12</b>
Treated Water				
Date	Location POE	TC	Ecoli	HPC
Jan 4-22	Well 1 & 2	0	0	<10
	Well 5	0	0	<10
	Well 1 & 2	0	0	<10
Jan 11-22	Well 1 & 2	0	0	<10
	Well 5	0	0	<10
	Well 1 & 2	0	0	<10
Jan 18-22	Well 1 & 2	0	0	<10
	Well 5	0	0	<10
	Well 1 & 2	0	0	<10
Jan 25-22	Well 1 & 2	0	0	<10
	Well 5	0	0	<10
			<b>Min</b>	<b>0</b>
		<b>Max</b>	<b>0</b>	<b>0</b> <10
		<b>Average</b>	<b>0</b>	<b>0</b> <10
		<b>Adverse</b>	<b>0</b>	<b>0</b>
		<b>Count</b>	<b>8</b>	<b>8</b>
Distribution samples				
Date	Location	TC	Ecoli	HPC
Jan 4-22	256 Dinsley St.	0	0	
	240 Wellington S	0	0	<10
	685 Queen St.	0	0	
Jan 11-22	148 Dinsley St.	0	0	
	182 Thuell St.	0	0	10
	685 Queen St.	0	0	
Jan 18-22	442 Mill St.	0	0	
	182 Thuell St.	0	0	<10
	685 Queen St.	0	0	
Jan 25-22	182 Thuell St.	0	0	
	685 Queen St.	0	0	<10
	442 Mill St.	0	0	
		<b>Min</b>	<b>0</b>	<b>0</b> 10
		<b>Max</b>	<b>0</b>	<b>0</b> <10
		<b>Average</b>	<b>0</b>	<b>0</b> <10
		<b>Adverse</b>	<b>0</b>	<b>0</b>
		<b>Count</b>	<b>12</b>	<b>12</b> 4

Month: January 2022					
Wingham Water Quality report					
<b>PTTW Limits (m3)</b>		<b>Well 3</b>	<b>Flows (m3)</b>	<b>Well 4</b>	<b>Flows (m3)</b>
	<b>m3/day</b>	<b>Min</b>	422	<b>Min</b>	221
<b>Well 3</b>	6538	<b>Max</b>	780	<b>Max</b>	547
<b>Well 4</b>	5270	<b>Average</b>	602	<b>Average</b>	338
<b>Total</b>	11808	<b>Total</b>	18657	<b>Total</b>	10478
<b>Wingham Distribution residuals</b>					
Min	0.82				
Max	1.46				
Average	1.12				
Count	39				

Wingham Water samples				
Raw Water				
Date	Location	TC	Ecoli	
Jan 4-22	Well 3	0	0	
	Well 4	0	0	
Jan 11-22	Well 3	0	0	
	Well 4	0	0	
Jan 18-22	Well 3	0	0	
	Well 4	0	0	
Jan 25-22	Well 3	0	0	
	Well 4	0	0	
	<b>Min</b>	<b>0</b>	<b>0</b>	
	<b>Max</b>	<b>0</b>	<b>0</b>	
	<b>Average</b>	<b>0</b>	<b>0</b>	
	<b>Adverse</b>	<b>0</b>	<b>0</b>	
	<b>Count</b>	<b>8</b>	<b>8</b>	
Treated Water				
Date	Location	TC	Ecoli	HPC
Jan 4-22	Well 3	0	0	<10
	Well 4	0	0	<10
Jan 11-22	Well 3	0	0	10
	Well 4	0	0	<10
Jan 18-22	Well 3	0	0	<10
	Well 4	0	0	<10
Jan 25-22	Well 3	0	0	<10
	Well 4	0	0	<10
	<b>Min</b>	<b>0</b>	<b>0</b>	<b>&lt;10</b>
	<b>Max</b>	<b>0</b>	<b>0</b>	<b>10</b>
	<b>Average</b>	<b>0</b>	<b>0</b>	<b>&lt;10</b>
	<b>Adverse</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Count</b>	<b>8</b>	<b>8</b>	<b>8</b>
Distribution samples				
Date	Location	TC	Ecoli	HPC
Jan 4-22	435 Minnie St.	0	0	10
	120 Josephine St.	0	0	
	71 Bristol Terrace	0	0	
Jan 11-22	435 Minnie St.	0	0	30
	Royal Homes	0	0	
	55 Kerr Dr.	0	0	
Jan 18-22	435 Minnie St.	0	0	<10
	71 Bristol Terrace	0	0	
	120 Josephine St.	0	0	
Jan 25-22	55 Kerr Dr.	0	0	<10
	435 Minnie St.	0	0	
	120 Josephine St.	0	0	
	<b>Min</b>	<b>0</b>	<b>0</b>	<b>&lt;10</b>
	<b>Max</b>	<b>0</b>	<b>0</b>	<b>30</b>
	<b>Average</b>	<b>0</b>	<b>0</b>	<b>20</b>
	<b>Adverse</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Count</b>	<b>12</b>	<b>12</b>	<b>4</b>



**Township of Chapple**

MEETING DATE: 8 March 2022

RESOLUTION NUMBER: RES-7-2022

*Philip Schum* *Ken W. Jones*

THAT the Township of Chapple supports the resolution from the Northwestern Ontario Municipal Association (NOMA) with regards to supporting the expansion of Northern Ontario School of Medicine (NOSM) to address the urgent need for physicians in Northern Ontario; and

BE IT RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, Minister of Economic Development, Job Creation & Trade Victor Fedeli, local MP's and MPP's, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO) and the Federation of Northern Ontario Municipalities (FONOM).

*Julia Rose*  
Signature

DISPOSITION:

CARRIED. ✓





Representing the Districts of Kenora, Rainy River and Thunder Bay

P.O. Box 10308, Thunder Bay, ON P7B 6T5  
www.noma.on.ca

p. 807.683.6462 e. admin@noma.on.ca

January 17, 2022

**Resolution 2022-01: Support for the Expansion of NOSM to address the urgent need for physicians in Northern Ontario.**

**Background:**

There is a desperate shortage of physicians and health care professionals in Northwestern Ontario. The global pandemic has put a microscope on the inadequacies and vulnerabilities present in the health care system in northern communities with limited access to physicians and specialists. Northwestern Ontario is a vast geographic region, and many smaller communities are not equipped with their own hospitals or trained professionals. Therefore, residents from many municipalities must travel long distances to access health care services. Procuring and retaining skilled physicians that can respond to the unique and multifaceted health care needs of Northern communities is of vital importance and will translate to lives saved.

The Northern Ontario School of Medicine (NOSM), along with Lakehead and Laurentian universities, developed a unique and successful curriculum that resulted in highly trained physicians and specialists. A large portion of students complete their training in rural communities in Northwestern Ontario and many choose to stay and develop their practice. NOSM has proven highly successful at providing doctors for Northern Ontario.

**Recommendation:**

WHEREAS that the Northwestern Ontario Municipal Association recognizes the urgent need for physicians in Northern Ontario as it is experiencing a shortage of trained physicians and specialist physicians;

AND WHEREAS one in eight Northern residents do not have access to a family doctor and many must travel long distances to access health care services representing the failure of health care in Northern Ontario;

AND WHEREAS communities in Northern Ontario require access to equitable health care, especially underserved rural, Indigenous, and Francophone communities;

AND WHEREAS the expansion of physician training at NOSM is a way to encourage more physicians to come and work in Northern communities and care must be taken to encourage newly trained physicians to stay and contribute to the health care crisis in the North;

AND WHEREAS although highly successful at providing doctors for Northern Ontario, NOSM has fewer health care professionals' spots than the rest of Ontario medical schools and it would take at minimum, five NOSM graduating classes at sixty-four physicians per year to address the current shortage.

THEREFORE BE IT RESOLVED THAT with the announcement of NOSM becoming a free-standing University, the Northwestern Ontario Municipal Association requests that the Provincial Government and

the Ontario Medical Association immediately expand NOSM's capacity to meet the needs of Northern Ontario, with added MD positions, Residency positions (PGY 1, 3, and 4) and clinical teaching funding to the Northern Ontario Academic Medicine Association.

FURTHER BE IT RESOLVED THAT a copy of this resolution be forwarded to Premier Doug Ford, Minister of Colleges and Universities Jill Dunlop, Minister of Health Christine Elliot, MPP Victor Fedeli, The Leaders of the Opposition Parties, Ontario Medical Association, Northern School of Medicine, Northern Ontario Academic Medicine Association, Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), all Clerks and CAOs of NOMA.

Moved By: Wendy Brunetta

Seconded By: Rick Dumas

CARRIED



---

President

Cc: Hon. Jill Dunlop, Minister of Colleges and Universities  
Hon. Christine Elliot, Minister of Health  
Hon. Victor Fedeli, Minister of Economic Development, Job Creation & Trade  
Hon. Steven Del Duca, Leader of the Ontario Liberal Party  
Hon. Andrea Horwath, Leader of the Ontario NDP Party  
Ontario Medical Association  
Northern School of Medicine  
Northern Ontario Academic Medicine Association  
Association of Municipalities of Ontario  
Federation of Northern Ontario Municipalities  
All Clerks and CAOs of NOMA



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

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March 15, 2022

Via Email to: [amo@amo.on.ca](mailto:amo@amo.on.ca)

AMO  
200 University Ave,  
Suite 801  
Toronto ON M5H 3C6

**Re: Firefighter Certification**

Council of the Municipality of South Huron received your correspondence dated February 25, 2022, concerning the draft regulations regarding firefighter certification at their March 7, 2022 Council Meeting. The following resolution was passed:

**Motion: 086-2022**  
**Moved: B. Willard**  
**Seconded: A. Neeb**

**That South Huron Council support AMO's February 25, 2022 correspondence, and the support letter be distributed to AMO, the Province of Ontario, Premier, Ontario Municipalities, Solicitor General, and the Ontario Association of Fire Chiefs.**

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson  
Administrative Assistant  
Corporate Services/Clerk's Department  
Municipality of South Huron  
519-235-0310 X 225

Encl.



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

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[www.southhuron.ca](http://www.southhuron.ca)

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cc Premier Doug Ford  
Ontario Municipalities  
Solicitor General  
Ontario Association of Fire Chiefs

Sent via e-mail: [sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

February 25, 2022

The Honourable Sylvia Jones  
Solicitor General of Ontario  
George Drew Building, 18<sup>th</sup> Floor  
25 Grosvenor Street  
Toronto, Ontario M7A 1Y6

## **RE: Firefighter Certification**

Dear Solicitor General Jones,

I write to you concerning the draft regulations regarding firefighter certification in response to the posting made on January 28, 2022.

To start, the brevity of the consultation process means that the AMO Board of Directors (and we suspect, the vast majority of municipal councils), have not had a chance to consider or review the proposed regulations in question. The Fire Marshal of Ontario office's distribution of a written presentation to municipal officials, with only three business days to the close of the consultation period, did not facilitate thoughtful municipal review. We would also observe the two technical briefings for municipal officials seemed to be hastily convened. The consultation notice asked for invitations not to be shared. We are concerned that a lack of sharing, and not knowing who was invited, likely contributed to the low municipal participation rates of these sessions.

It is our view that this consultation process is not an example of the type of broad-based municipal engagement necessary for regulations of this scale and scope. As municipal governments are the employers and funders of fire services, we had expected a more comprehensive and transparent consultation with our members.

We believe a more thorough engagement with the municipal sector is necessary for the Ministry to fully appreciate the effects such regulations will have on municipal governments and their fire services. We, therefore, would ask for a two-month extension to afford an appropriate amount of time for the Ministry officials to brief municipal leaders and for councils to be able to thoughtfully reply back on the draft regulations to your Ministry. We understand that the smallest municipalities will be affected the most by these proposed regulations. Ministry outreach must be targeted especially to these communities.

Despite these consultation shortcomings, and without the benefit of broad-based member input, we can offer some preliminary commentary for your consideration. In principle, certification is a step in the right direction. Municipal governments are supportive of efforts to modernize and enhance the professionalism of the fire services that serve Ontario communities. That said, we would ask that the above statement should not be construed or represented as an AMO endorsement of the draft regulations.

AMO understands that the Ontario Seal would provide flexibility based on basic National Fire Protection Association (NFPA) professional qualification standards without requiring NFPA certification. To that end, the Ontario Seal proposed in the current draft is an improved certification approach compared to earlier regulations revoked in 2019.

Legacy provisions are very important to ensure that municipalities are not burdened with unnecessary costs for retraining firefighters who have been adequately trained to the level of service set by Council. We are pleased to see they are included. But such provisions must also include measures which attract and retain volunteer firefighters to serve within their communities. Additional training measures and certification must not serve as an added impediment for those who wish to volunteer as firefighters. Full-time fire fighters simply are not an option for most small, rural, and northern municipalities. The Ministry must propose measures which assist and support volunteer recruitment and composite fire services.

To date, AMO members and fire chiefs have advised that the Ontario certification process will create additional training and new cost pressures on fire services. To that end, it is our request that the Ministry provide some form of financial support during the 4 – 6-year implementation period. The level of support necessary should be based on evidence from fire chiefs and should include the submission of detailed training needs and expected impacts. We urge that fire chiefs be provided with a sufficient period of time to submit detailed fiscal and training impacts to the Ministry and their municipal councils. These training proposals can be used by the Ministry to design a means of providing financial support for small, rural, northern, volunteer, and composite fire services (or any service disproportionately burdened by certification) over the 4 – 6-year implementation period.

We should also point out that there is a distinction between providing local fire services with the support necessary to complete training and the Ministry's support of the Fire Marshal's office to carry out and complete certifications across Ontario. Both need adequate resources to successfully complete certification.

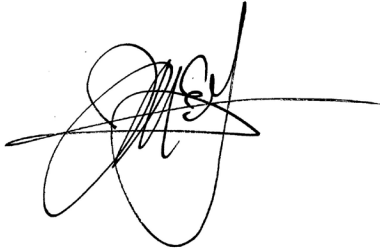
Similarly, the regulatory in-force date (currently July 1, 2022), must be moved well into 2023 or 2024 to fully prevent any in-year municipal budget hits and allow for good municipal financial planning. Of course, the level of multi-year provincial financial support offered to support certification will have a bearing on the in-force date and the adequacy of the lead up period.

As well, the certification process needs to be better aligned with the existing Community Risk Assessments that fire services have been asked to complete by 2025. It seems that the cart is being put in front of the horse. We would ask that these two initiatives be better aligned.

We would also note that the provision of fire services to the unincorporated areas of the province be addressed in an equitable manner to what is expected by municipal governments. Provincial reliance on municipalities to deliver this service, without paying for it, is not right or fair for municipal property taxpayers. This must also be addressed.

I trust these comments will assist the Ministry with its next steps.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMCG', with a long horizontal line extending to the right.

Jamie McGarvey  
AMO President and Mayor of Parry Sound

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Debbie Conrad, Assistant Deputy Minister, Strategic Policy, Research and  
Innovation Division, Ministry of the Solicitor General  
Jon Pegg, Fire Marshal of Ontario, Ministry of the Solicitor General  
Rob Grimwood, President of the Ontario Association of Fire Chiefs (O AFC), and  
Deputy Chief, Mississauga Fire and Emergency Services

March 16, 2022

**The Council of the Township of North Huron**

Attention: Carson Lamb, Town Clerk

**Re: Proposed official plan amendment and zoning by-laws amendment affecting lots 367-370(166 John St. W.), former trailer park site, Wingham ON**

We are writing to summarize our thoughts regarding the decisions made to change the open space/park to residential, and to uphold the 3 storey by-law at the February 7th Council meeting. We understand that the 3<sup>rd</sup> reading of these may happen at the March 21st Council meeting.

**Grateful...**

We are grateful that the 3 storey by-law has been kept! We appreciate all of the hard work that went into this decision. We believe that a compromise was made that enabled all voices to be heard and at least partially acted upon. We believe that those residents involved helped other Wingham residents restore their faith in the willingness of Council to discuss and respect all views. Thank you to the Councillors and all of the people involved in these deliberations!

**Disappointed....**

We still believe this 2.8 parcel of land should have been kept as open space. Why are we sacrificing this unique, beautiful open space with mature trees, a river, and a community trail to the Gods of Development?

We still think there are other places to build an apartment and thus address the "housing crisis" that perhaps exists in Wingham. We still question the viability of this building, with rents that will be inconsistent with the expectations and needs of Wingham renters.

**Uninformed...**

We still believe the lack of transparency in this process hindered many in the town from understanding what was being proposed, and whether it remotely addresses "affordable housing".

We applaud the Council for recently including budget information in the water bills. This would have been an excellent way to let the Town people know about the plans for the trailer park site. We hope you will continue to inform in this way, instead of only a few people receiving notification of changes to important subject lands.

**Unknown...**



Would people have been in favour of losing the parkland? It certainly doesn't address affordable housing issues. We cannot help but wonder why intelligent Township/County planning doesn't consider viability. It speaks to the future success of any building application.

### **Misinformed...**

We understood that this parcel **had** to be developed as there were so few parcels available.

It was explained to us that the trailer park land was the only parcel owned by the Township that it had for sale. The fact that its infrastructure of services already existed made it a prime site for development, and a prime target for a Developer to create wealth, regardless of housing requirements.

Other sites, which may have surplus acreages,(e.g. Hutton Heights) won't be ready as quickly, but will in future provide much more housing(including an apartment building if studies show it is needed).

### **Concerned...**

No Traffic Brief was conducted. No Needs Assessment was done. Assumptions have been made about who will live in the apartment building. Assumptions have been made that the parking/traffic/safety concerns are not significant enough to warrant further investigation. Assumptions have been made that people will want to live in this building, and the more units available the better.

Hard evidence from a Traffic Brief would have been more reassuring. A Market Study/Needs Assessment would have helped to ensure that losing valued park/open space would result in an asset for Wingham. Grieving the loss of the trees/park area would truly have been easier if there was evidence that this building would be successful.

Unfortunately, we are aware that some people are very concerned that this building could be a "white elephant". That it will not serve the housing needs of the Town. That it will not attract people from cities, etc. as they will want more parking, more amenities, available transit, condominium living (investment rather than rent).

And we are still concerned about the environmental impacts. Yes, it has been approved by the Maitland Conservation Authority...but over time, Mother Nature truly doesn't care about our "human" assessments. At a time when green space/parks are being preserved, and are regarded as the lungs of a town, and a factor that attracts people, Wingham is choosing to develop this parcel by claiming that we have "enough" parkland. Where?

### **Disrespected...**

For any of you who read the Blyth Citizen's "Denny's Den" and column, we hope you would have been upset by the biased, inaccurate information regarding resident concerns. NIMBYism is not the case. We have a Day Care Centre, the Jack Reavie Community Centre and The Legion in our backyards. "Aesthetics" is not the issue. The number of tenants is. We hope that a 3 storey building will mitigate the safety, parking and traffic issues that are still foremost in residents minds.

We believe that reporting with integrity means a balanced viewpoint, with attention paid to accuracy. This was not the case, and the articles disrespected all involved...residents and Councillors. There was a distinct lack of support for the Councillors who voted to keep the 3 storey by-law. Yet no mention was made of the fact that the original intent of this development was that it be kept to the 3 storey by-law.

We appreciated that Jackie Cribb's letter to the Editor was published. However, it would have been useful for The Citizen to print all letters submitted. Yes, there were other submissions, including one from Michael and one from me. And no, we are not "eight" families...of selfish citizens(check petition numbers, etc.). We are not anti-development, and we did exhaustive research to understand the issues in this development application.

### **Confused...**

One point continues to confuse residents. We understand that when CP Rail sold this parcel of land, for a dollar, to the Town in 1959, it was agreed that nothing would be built on this parcel for 99 years. This condition was put in place to protect people from any negative effects from the land having been used as an Engine turntable site, and all of the carbons/toxins that would have been emitted by the Engines.

It is confusing that the Town was able to rescind that condition when 33 years still remain on that agreement.

It would have seemed more than appropriate that the 2.8 acres should remain untouched by buildings for the remainder of that lease agreement. The spirit and intent of that sale was to keep that parcel as open/green space with no disturbance to the earth. How sad that the Town chose not to honour that!

### **Finally...**

This is a summary record of the process, and we realize many of these points were made earlier. We have learned so much during these discussions! We are, as I stated earlier, grateful for all of the efforts from everyone to listen to both sides. Many of our concerns still went unanswered, and time will reveal whether sacrificing the green space was truly a good decision.

However, most importantly, all parties conceded something, and all parties achieved something.

The compromise means the Developers get their application approved with an adjustment of 5 storeys to 3. The Town and the County attempt to address the "housing crisis". Businesses get new people coming to the town who will become part of their customer bases. People living in, and moving to, Wingham can find a new rental unit. And residents got to speak about what really mattered to them....safety/traffic/parking/preservation and not overcrowding this section of the town.

Wingham is a small town that wants to grow. Let's do that in a planned and systematic way. An unprecedented 5 storey building would not have been the answer. We are grateful that Council voted to start with something more prudent, and more in keeping with the community, and in adherence to a relevant by-law. And we understand that the Developers are willing to work with this decision (comments by Brock Hodgins at the February 7th meeting).

I have said before that "perspective is everything". Let's choose a positive perspective as we move forward!

Sincerely,  
Karen(Hansen)Dekker and Michael Woodman

cc Hanna Holman, Jonathan Eelman and Brock Hodgins

March 16th, 2022

The Council of the Township of North Huron  
Attention: Carson Lamb, Clerk

Re: Proposed official plan amendment and zoning by-laws amendment  
affecting lots 367-370 ([166 John St. W.](#)) former trailer park site,  
Wingham, ON

Dear Members of Council,

I understand that at Mondays meeting Council may be addressing the amendments concerning the above mentioned property.

First I would like to again thank Council for deciding to maintain the three storey maximum on the building. By maintaining the three storey level Council recognized, at least in part, some of the concerns of Wingham residents. However, there are many issues, that are still significantly important, that have not been addressed and it is my hope that going forward, Council will take the time to consider those issues before undertaking a new project.

One of the biggest concerns that was raised was that the increase in the traffic would be unsustainable and dangerous in this area. This is still a concern. Yet there has been a refusal to do a traffic brief/study. While 41 units is better than 73 units, it is still illogical to say that the impact is no different than 26 seasonal, units. This logic does not account for visitors, nor for the fact that in a community without transit, it is more likely than not that the ratio of cars to people will be higher than 1.2 cars per person.

If those of us asking for the traffic study are right, down the road it will become a big problem for not only the residents but the Council and it will be not only difficult but probably impossible to fix once the building goes up. At that point, the safety concerns and parking congestion (inevitable given the reduction in parking spaces) is going to present much bigger headaches than having done the traffic study in the first place.

As I have said many times I am not against development in an appropriate place nor against providing housing for those who need it. We have been consistently told that there were no other choices and that development of this little piece of green space was necessary. Yet Economic Development Director Viki Lass has indicated that “There’s a lot of activity in housing coming across Huron County” She also stated that “...there’s a lot happening under the housing pillar.” If indeed this is the case then perhaps the fervour to develop a high density building on this little piece of land attached to our park was premature.

The lack of transparency around this development has made it very difficult for anyone wishing to understand what was happening and convey their concerns to Council and a clear picture of their concerns and the number of people who shared them has not been available. Additionally those of us who have been participating have consistently been misrepresented by the newspapers who have cherry picked what they would print and omitted the most important issues that were raised. This one sided story telling is a disservice to anyone trying to understand what is going on in their community.

Most recently we were faced with a poorly researched, bias and derogatory article by Denny Scott of the The Blyth Citizen which was insulting and unfair to not only the residents that opposed the 5 storey building but to the Council members who also voted against it. Mr. Scott who indicated that we should “put up or shut up” and buy the land if we were unhappy, failed to mention, that the public was not told that the land was for sale, or that people who had inquired previously were told it had to stay park land due to the 1959 clause (which was then subsequently rescinded in order to sell to this developer) It also seems unreasonable to me that the public should have to take a mortgage out in order to preserve public land. Finally, with the use of a trendy analogy “NIMBY ism” he unfairly attributed very valid concerns to being just a few selfish neighbours.

While I am grateful that the Blyth Citizen printed my letter to the editor, (despite the misleading headline), it was not just one person who responded to Mr. Scotts’s article but at least another four people that attempted to set the record straight by writing to the editor. Their letters were not published.

It is my hope that there will be a recognition that the viability of this project and its ability to solve a housing crisis has not been established and that a qualified and impartial person be hired to do a traffic study before proceeding with what is potentially a serious problem for the community.

Thank you.

Sincerely,

Jackie Cribb  
119 John Street West  
Wingham, Ontario  
N0G 2W0

# THE TOWNSHIP OF NORTH HURON WATER AND WASTEWATER OPERATIONS AND MAINTENANCE SUMMARY OF 2021 ACTIVITIES

PRESENTED BY: VEOLIA WATER CANADA



The background is a light blue gradient with several realistic water droplets of various sizes scattered across it. The droplets have highlights and shadows, giving them a three-dimensional appearance.

# WATER

2021 OPERATIONS AND MAINTENANCE

WINGHAM AND BLYTH

# WATER MAINTENANCE / IMPROVEMENTS / PROJECTS COMPLETED

## WINGHAM WATER

- ROUTINE & CORRECTIVE MAINTENANCE AS PER COMPUTERIZED MAINTENANCE SYSTEM
- GENERATOR SERVICED AT WELL 3
- GENERATOR SERVICED AND BATTERY CHARGER REPLACED AT WELL 4
- HYDRANT FLUSHING COMPLETED
- THERE WAS 1 WATERMAIN BREAK REPAIRED IN THE WINGHAM DISTRIBUTION SYSTEM

## BLYTH WATER

- PREVENTATIVE MAINTENANCE PERFORMED AS PER THE COMPUTERIZED MAINTENANCE PROGRAM
- GENERATOR SERVICED AT WELL 1 & 2, AND AT WELL 5
- HYDRANT FLUSHING COMPLETE
- NEW WELL PUMP INSTALLED AT WELL 1
- WELL 1&2 RE-LINED
- THERE WAS 1 WATERMAIN BREAK REPAIRED IN THE BLYTH DISTRIBUTION
- NEW SUBDIVISION AT NORTH END UNDERWAY



# MECP WATER INSPECTIONS 2021

- WINGHAM DRINKING WATER SYSTEM INSPECTION WAS NOVEMBER 17, 2020
  - REPORTED JANUARY 25, 2021
  - 97.78% INSPECTION RATING
  - 1 NON-CONFORMANCE WITH OPERATIONS AND MAINTENANCE MANUALS NOT MEETING THE REQUIREMENTS OF THE DRINKING WATER WORKS PERMIT
- BLYTH DRINKING WATER SYSTEM INSPECTION WAS OCTOBER 7, 2021
  - REPORTED DECEMBER 14, 2021
  - HAVE NOT RECEIVED OFFICIAL RATING YET (NO NON-CONFORMANCES)
  - ELEVATED STRONTIUM LEVELS IN THE BLYTH RAW WATER WAS NOTED IN BOTH 2020/2021 INSPECTIONS - COMMUNICATION IS ONGOING WITH THE HURON COUNTY HEALTH UNIT AND NOW WITH HURON PERTH PUBLIC HEALTH

# WATER TAKING LIMITS 2021 WINGHAM WATER

WINGHAM WATER PTTW: 1450-B38HKS

- PERMIT TO TAKE WATER PERMITS A MAX DAILY FLOW:

WELL 3: 6537M3/DAY

WELL 4 : 5270M3/DAY

TOTAL: 11808M3/DAY

- PEAK FLOWS FOR 2021:

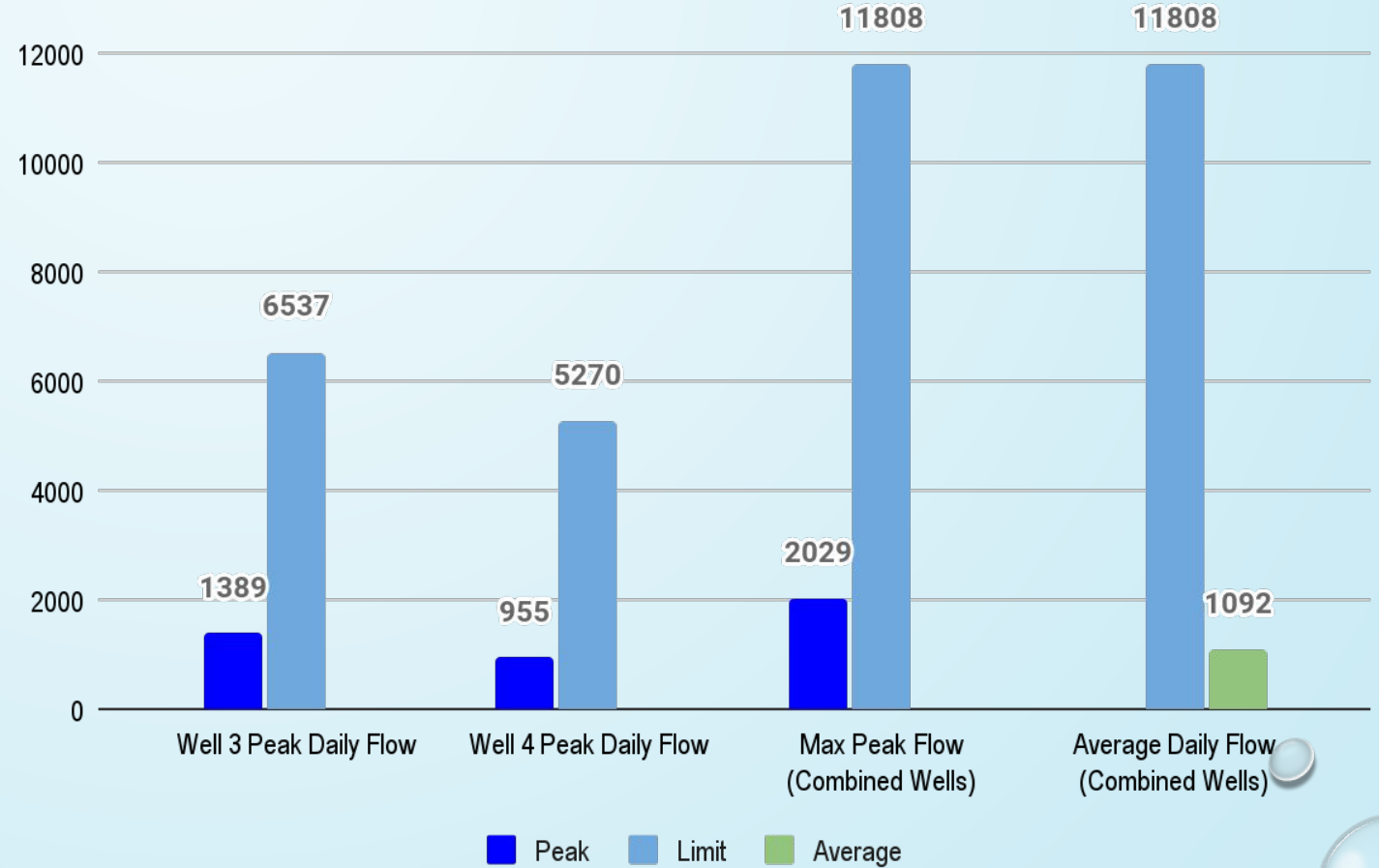
WELL 3: 1389M3 (21.3%)

WELL 4: 955M3 (18.1%)

MAX DAILY FLOW: 2029M3 (17.2%)

AVERAGE DAILY FLOW: 1092 (9.3%)

Wingham Water Taking 2021 (Cubic Meters)



# WATER TAKING LIMITS 2021 BLYTH WATER

BLYTH WATER PTTW: 6057-A3SJAU

- PERMIT TO TAKE WATER PERMITS A MAX DAILY FLOW:

WELL 1: 653M3/DAY

WELL 2 : 1123M3/DAY

WELL 5: 1728M3/DAY

TOTAL COMBINED WELLS: 3504M3/DAY

- PEAK FLOWS FOR 2021:

WELL 1: 445M3 (68.1%)

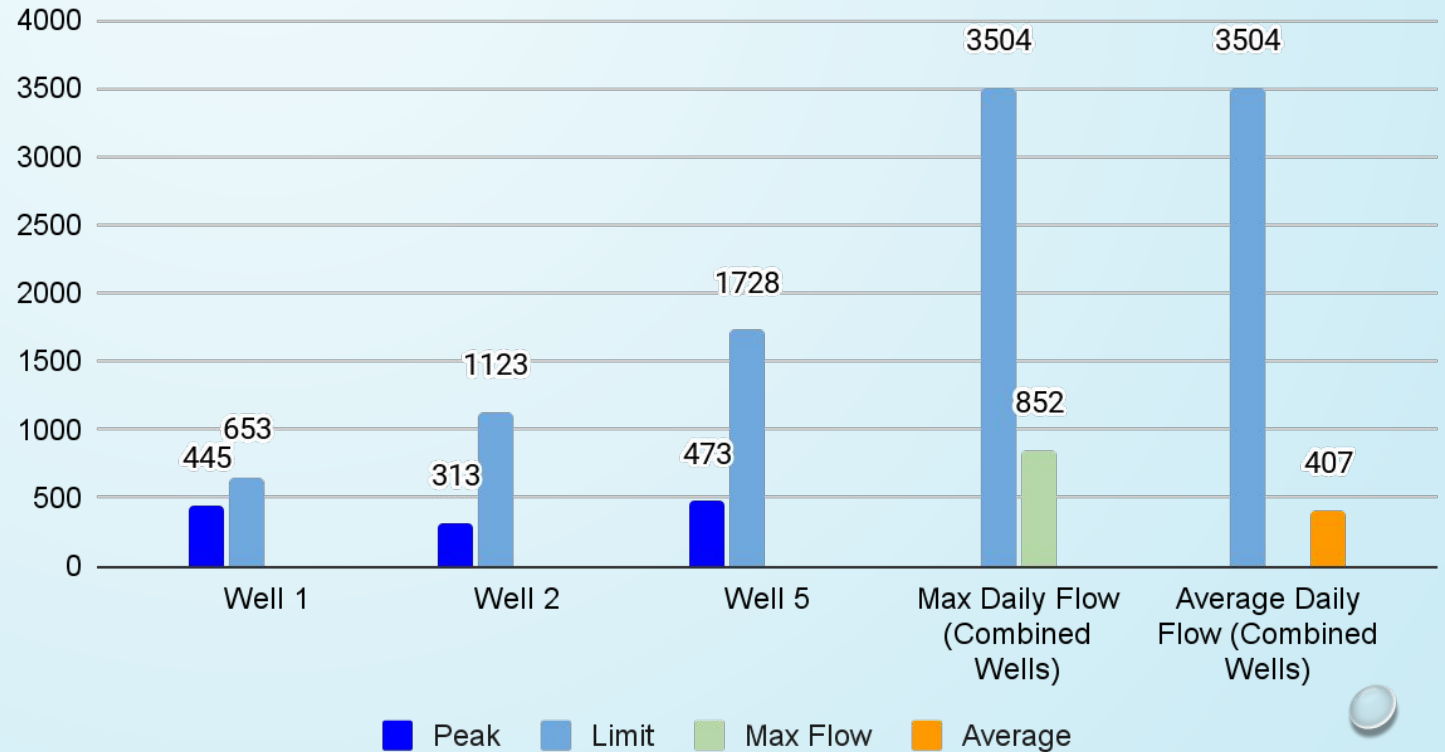
WELL 2: 313M3 (27.9%)

WELL 5: 473M3 (27.4%)

MAX DAILY FLOW COMBINED WELLS: 852M3 (24.3%)

AVERAGE DAILY FLOW ALL WELLS: 407M3 (11.6%)

Blyth Water Takings 2021 (Cubic Meters)



# WATER QUALITY SUMMARY

## WINGHAM

- DISTRIBUTION RESIDUALS TAKEN IN 2021: 470
- AVERAGE RESIDUAL: 1.00MG/L
- 365 TREATED WATER CHLORINE RESIDUALS TAKEN AT WELL 3 ALL WITHIN REQUIRED LIMITS
- 365 TREATED WATER CHLORINE RESIDUALS TAKEN AT WELL 4 ALL WITHIN REQUIRED LIMITS

## BLYTH

- DISTRIBUTION RESIDUALS TAKEN IN 2021: 468
- AVERAGE RESIDUAL: 1.00MG/L
- 365 TREATED WATER CHLORINE RESIDUALS TAKEN FROM WELL 1, 2 ALL WITHIN REQUIRED LIMITS
- 365 TREATED WATER CHLORINE RESIDUALS TAKEN FROM WELL 5 ALL WITHIN REQUIRED LIMITS

# ADVERSE SAMPLE RESULTS

## WINGHAM

NO ADVERSE SAMPLE RESULTS TO REPORT FOR 2021.

## BLYTH

ON JULY 13, 2021 SAMPLES WERE COLLECTED. TW POE WAS ABOVE THE MAC OF 0 AND RESULTED IN A AWQI. RESAMPLES WERE COLLECTED JULY 15, 2021 AND RESULTS CAME BACK BELOW THE MAC.

The background is a light blue gradient with several realistic water droplets of various sizes scattered across it. The droplets have highlights and shadows, giving them a three-dimensional appearance.

# WASTEWATER

2021 OPERATIONS AND MAINTENANCE

WINGHAM AND BLYTH

# WASTEWATER MAINTENANCE/IMPROVEMENTS/PROJECTS COMPLETED

## • WINGHAM WASTEWATER

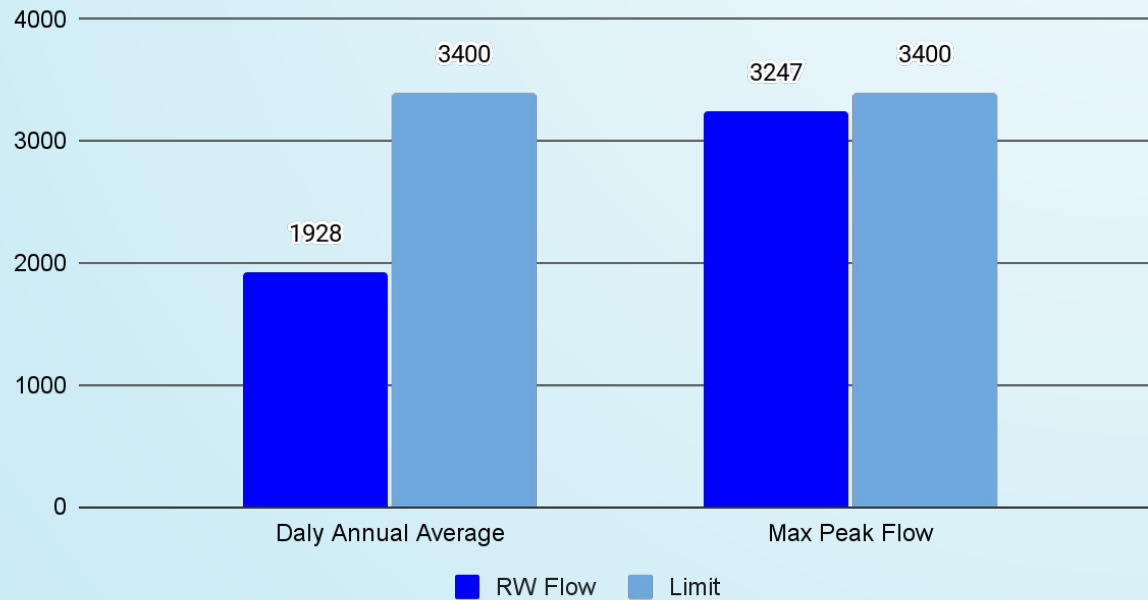
- ROUTINE MAINTENANCE WAS PERFORMED THROUGHOUT THE YEAR, SUCH AS OIL CHANGES FOR GEAR DRIVES AND CLEANING UV LIGHTS.

## • BLYTH WASTEWATER

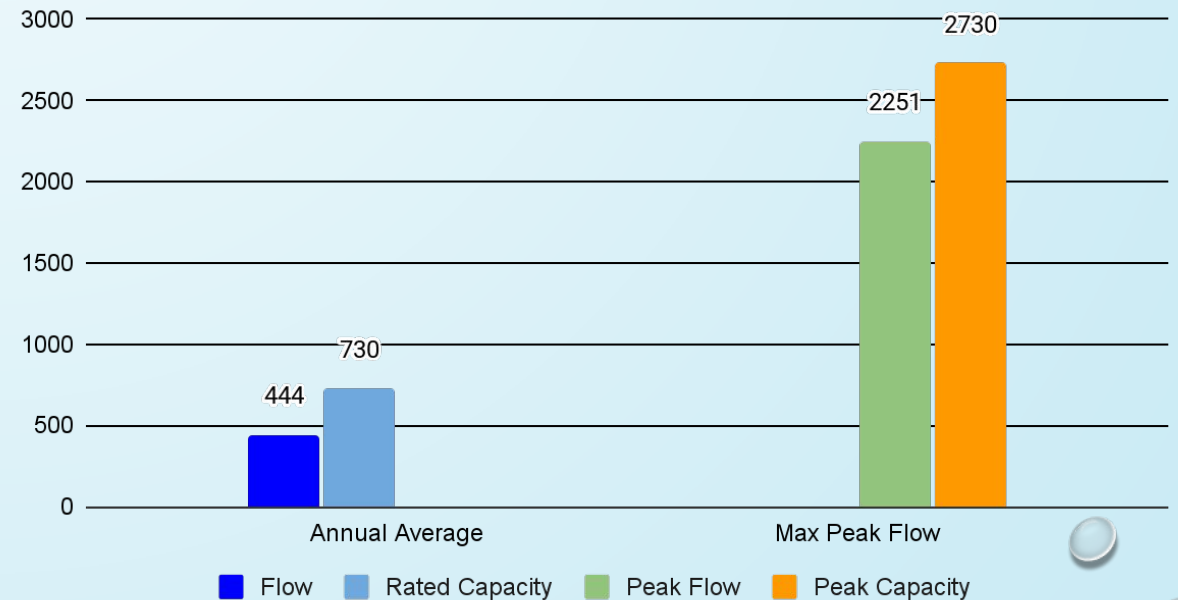
- ROUTINE MAINTENANCE WAS PERFORMED THROUGHOUT THE YEAR, ACCORDING TO THE COMPUTERIZED MAINTENANCE PROGRAM JOBSPLUS.
- FLYGHT PUMP REPAIRS
- GENERATOR SERVICED

# WASTEWATER CAPACITY 2021

## Wingham STP



## Blyth STP



When there are high flows at the Wingham STP we can divert to the Lagoons to avoid bypassing



# WASTEWATER BYPASSED 2021

- **WINGHAM**

- NO BYPASSES TO REPORT IN 2021

- **BLYTH**

- THERE WERE FOUR BYPASS EVENTS FOR THE BLYTH SEWAGE TREATMENT PLANT IN 2021,
- ONE OF THE BYPASSES WAS MEASURED AS A PRIMARY BYPASS
  - THE BYPASS OCCURED DUE TO MECHANICAL/EQUIPMENT FAILURE
- THREE OF THE FOUR BYPASSES WERE MEASURED SECONDARY BYPASSES
  - THE BYPASSES OCCURRED DUE TO HEAVY PRECIPITATION
- THE LONGEST BYPASS WAS IN NOVEMBER WITH 27.5 HOURS OF PRIMARY BYPASSING
- THE TOTAL NUMBER OF BYPASS HOURS FOR 2021 WERE: 27.5 PRIMARY BYPASS HOURS AND 54.95 SECONDARY BYPASS HOURS FOR A TOTAL OF 63.78 HOURS OF BYPASSING TIME
  - TOTAL MEASURED VOLUME OF 4.604 X 1000M3

# WASTEWATER QUALITY SUMMARY

## WINGHAM

- 98.2% BIOLOGICAL OXYGEN DEMAND REMOVAL
- 97.8% TOTAL SUSPENDED SOLIDS REMOVAL
- 90.2% PHOSPHORUS REMOVAL
- 96.5% TOTAL KJELDAHL NITROGEN REMOVAL
- WHEN HIGH FLOWS OCCUR AT THE WINGHAM STP WE CAN DISCHARGE TO THE LAGOONS THEREFORE AVOIDING A BYPASS

## BLYTH

- 98.7% BIOLOGICAL OXYGEN DEMAND REMOVAL
- 97.8% TOTAL SUSPENDED SOLIDS REMOVAL
- 95.7% PHOSPHORUS REMOVAL
- 97.6% TOTAL KJELDAHL NITROGEN REMOVAL
- BYPASSES OCCUR MORE OFTEN AT THE BLYTH SEWAGE PLANT, BECAUSE THE SAND FILTERS CAN ONLY HANDLE HIGH FLOWS FOR A SHORT PERIOD OF TIME, THEREFORE WHEN THERE IS HEAVY PRECIPITATION OR SNOW MELT FOR AN EXTENDED PERIOD OF TIME A SECONDARY BYPASS OCCURS

# NON-COMPLIANT SAMPLE RESULTS

## **WINGHAM**

IN 2021, THERE WERE NO ADVERSE SAMPLE RESULTS TO REPORT.

## **BLYTH**

NO ADVERSE SAMPLE RESULTS TO REPORT FOR 2021.

# EXTRA COMMENTS

- **BLYTH SEWAGE PLANT EFFLUENT DISCHARGE** - IN 2021, THE PLANT STARTED USING DE-CHLOR PUCKS, AND SWITCHED TO VITA-D-CHLOR POWDER. TEMPORARY APPROVALS ARE IN PLACE - A MONITORING SCHEDULE HAS BEEN SET UP WITH OUR MECP INSPECTOR.
- **BLYTH WATER ELEVATED STRONTIUM** - COMMUNICATION WITH HPPH HAS BEEN ONGOING. SAMPLING WAS DONE IN 2021 TO DETERMINE ACCURATE LEVELS IN THE WATER SYSTEM. A NOTICE WENT OUT TO BLYTH RESIDENCE ABOUT THE LEVELS, ANY CONCERNS WERE TO BE DIRECTED TO HPPH.
  - SAMPLES WERE COLLECTED QUARTERLY

# QUESTIONS



Thank  
you



## Wingham Drinking Water System- 2021 Compliance Summary

This document is a compliance summary for the Wingham water supply for the year 2021 as per Reg 170/03 Schedule 22. A full summary of the water systems test results, flows and significant activities were submitted on February 11, 2022.

### System Description

The Wingham Drinking Water System (DWS # **220001502**), is characterized as a “secure ground water” system and is classified as a large municipal residential system. The system consists of two wells – Well 3 with a rated capacity of 6537 m<sup>3</sup>/day and Well 4 with a rated capacity of 5270 m<sup>3</sup>/d. Treatment at both sites consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 3 system is located at 200 Water St. Well #4 is located at 23 Albert St. The distribution system serves the community of Wingham with a population of approximately 2950 residents, 1150 customer services and 29 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Well 3 supply system consists of a 323 mm drilled to a depth of 102.1m fitted with a variable speed pump capable of pumping the volume specified in the MOE Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the distribution/standpipe that maintains adequate system pressure. The well is cycled by a level controller that starts and stops the well 3/high lift pumps. Emergency power is supplied by a portable diesel generator that allows operation of the equipment during extended power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to SCADA/auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has elevated storage to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto-dialer if the set points are breached.

Well #4 is a 356 mm drilled well, 98.65 m deep, complete with a stainless-steel liner and equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. The system has been designed to operate to alternate the duty wells between well 3 and 4.



The #4 well house is equipped with a back-up diesel generator, sodium hypochlorite(2) and sodium silicate pump, a baffled chlorine contact tank equipped with 3 high lift pumps, on-line monitoring, alarm generation and auto-dialer.

Back-up power is supplied by one diesel standby generator with automatic transfer switch and double wall fuel tank.

The water quality is monitored and data-logged by a SCADA system with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Wingham well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact facilities at dosages high enough to achieve both primary and secondary disinfection objectives.

The distribution system is constructed with a combination of ductile iron, cast iron, PVC and high density polyethylene piping with polyethylene, copper and galvanized steel services. There are known lead services, of which have been sampled at the initial plumbing sampling program, where no elevated levels were found due to the service material. The iron sequestering also has the dual purpose of corrosion control, coupled with very stable pH and substantial alkalinity and hardness that inhibits corrosion that controls lead corrosion. These services will be replaced when street reconstruction takes place.

The system has approximately 135 fire hydrants.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Wingham well supply Operated on PTTW (Permit to Take Water) #1450-B38HKS which expires on August 1, 2028 which allows 11,807 cubic meters per day to be pumped from the combined wells.

The Wingham Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-102, Issue 4 and Drinking Water Works Permit (DWWP) 090-202), Issue 4. The maximum total daily flow is 11,807 cubic meters per day.

The treated water is monitored by an on-line chlorine analyzer.

Typical system pressure ranges from 40 psi to 85 psi.





**Flows**

The Wingham well supply has 1 PTTW (Permit to Take Water) #1450-B38HKS which expires on August 1, 2028, which allows 11,807 cubic meters per day to be pumped from the combined wells.

Well #3 being permitted to take up to 6537 cubic meters a day and well #4 being able to take up to 5270 cubic meters a day. In 2021 the peak flow for Well #3 was 1389 Cubic meters or 21.3% capacity, for well #4 the peak flow was 955 cubic meters or 18.1% capacity.

Below is a summary of the Monthly total flows combined Well 3 and Well 4 as well as the Max daily flow for each month.

Permit to Take Water 7003-7GUHVA Compliance Report - 2021					
3.2 -Maximum Amount of Taking Permitted					
	Max/Day on Permit		Peak Flow	%of Limit	
Well #3 (in m3)	6537	m3	1389	21.2	%
Well #4 (in m3)	5270	m3	955	18.1	%
3.2 - Average Annual Amount of Taking Permitted					
Well #3 (in m3)	6537	m3	702	10.7	%
Well #4 (in m3)	5270	m3	391	7.4	%
Municipal Drinking Water License 090-102 Issue 1 - Capacity Report					
		Total Peak Flow			
	Maximum		Actual	%of Cap	
Capacity (m3/d)	11808	m3	2029	17.2	%
Total Average Flow					
Capacity (m3/d)	4309774	m3	398755	9.3	%
Average Daily flow (m3/Day)	11808	m3	1092	9.3	%



Month	Total Flow m3	Max Daily Flow
January	29787	1277
February	30569	1449
March	32703	1306
April	31396	1384
May	38922	2029
June	39393	1830
July	39914	1868
August	39211	1747
September	34334	1647
October	24278	1412
November	29536	1289
December	28712	1168
Total	398755	18406
Min	24278	1168
Max	39914	2029
Avg	33230	1092

### **Annual Ontario Ministry of Environment Conservation and Parks Inspection**

The most recent Ministry of Environment inspection was completed by Rhonda Shannon on November 17, 2020. The report was issued on January 25, 2021.

There was one non-compliance noted due to operations and maintenance manuals not meeting the requirements of the Drinking Water Works Permit. The action that is required is that the operating authority reviews, updates and ensures all the requirements are included in this draft procedure. The finalized SOP was to be submitted by February 15, 2021 and added to the existing Operations Manual. No further actions were required. The Inspection Report got a 97.78% rating.

### **Boil Water Advisory**

There were no Boil Water Advisories Issued for the Wingham Drinking water system in 2021.

### **Precautionary Boil Water Notices**

There were no Precautionary Boil Water Advisories Issued for the Wingham Drinking water system in 2021.



### **Adverse Water Quality indicators**

There were no AWQI's during this reporting period.

### **Exceedances**

There were no exceedances to report during 2021 for the Wingham drinking water system.

### **Infrastructure Assessment**

Regular contact is maintained with the Township of North Huron Representatives. The JobsPlus program is continually updated with preventative and corrective maintenance issues. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed. A list of the capital items and suggestions were forwarded to North Huron' representatives on July 1, 2021 for the Operating year 2022.

### **DWQMS**

The annual Management Review was conducted by the operating authority on July 1, 2021 as per the DWQMS requirement in Element 14, The Management Review Report and Action Items were forwarded to the Owner on July 7, 2021. A follow up meeting was held with the system Owner to discuss any questions or concerns. These regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was completed on July 28/30, 2021 and the Annual Risk Assessment Review was completed in the month of May in 2021 by each individual due to covid-19.

Due to COVID-19 Restrictions and safety precautions, we are now performing monthly meetings via online meeting platforms Monthly.



*Report Completed by: Veolia Water*

*For More information please contact:*

*John Graham, Project Manager*

**Veolia Water Canada, Inc.**

100 Cove Road, P.O. Box 185 Goderich, Ontario N7A 3Z2

Tel 519-524-6583 ext 310 - Fax 519-524-9358

[john.graham@veolia.com](mailto:john.graham@veolia.com)

[www.veoliawaterna.com](http://www.veoliawaterna.com)



Wingham Drinking Water System  
2021 Operation and Maintenance  
Annual Report

***PREPARED BY***

Veolia Water  
100 Cove Rd.  
Goderich, ON  
N7A 3Z2

***TO***

Township of North Huron,  
274 Josephine St,  
Wingham, ON  
N0G 2W0

Resourcing the world  **VEOLIA**

## Table of Contents

<b>1.0 INTRODUCTION AND BACKGROUND .....</b>	<b>4</b>
<b>2.0 DESCRIPTION OF WATER SYSTEM .....</b>	<b>4</b>
<b>3.0 SUMMARY OF WATER QUALITY MONITORING .....</b>	<b>6</b>
<b>3.1 Water Treatment Equipment Operation and Monitoring as Per Schedule 7, O. Reg 170/03.....</b>	<b>6</b>
3.1.1 Point of Entry Chlorine Residual .....	6
3.1.2 Distribution Chlorine Residual .....	6
3.1.3 Turbidity .....	7
<b>3.2 Microbiological Sampling as per Schedule 10, O. Reg.170/03 Well 3.....</b>	<b>8</b>
3.2.1 Microbiological Sampling as per Schedule 10, O. Reg.170/03 Well 4.....	8
3.2.2 Treated Water Samples .....	9
3.2.3 Distribution Samples .....	10
<b>3.3 Chemical Sampling &amp; Testing as per Schedule 13, O. Reg.170/03 .....</b>	<b>11</b>
3.3.1 Inorganics .....	11
3.3.2 Lead .....	12
3.3.3 Organics .....	12
3.3.4 Trihalomethanes .....	14
3.3.5 Nitrate & Nitrite .....	14
3.3.6 Sodium .....	15
3.3.7 Fluoride .....	15
<b>4.0 WATER AND CHEMICAL USAGE .....</b>	<b>16</b>
4.1 Chemical Usage .....	16
4.2 Annual Flows .....	17
<b>5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE.....</b>	<b>18</b>
<b>6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES .....</b>	<b>18</b>
<b>7.0 HAA5.....</b>	<b>19</b>

**List of Tables**

*Table 1 – Treated and Distribution Chlorine Residuals for Wingham Drinking Water System*

*Table 2 – Raw and Treated Water Turbidities for Wingham Drinking Water System*

*Table 3 – Microbiological Results for Raw Water Well 3 Wingham Drinking Water System*

*Table 3.1- Microbiological Results for Raw Water Well 4 Wingham Drinking water system*

*Table 4 – Microbiological Results for Point of Entry at Wingham Drinking Water System*

*Table 5 – Microbiological Results for Wingham Distribution System*

*Table 6 – Schedule 23 Results for Wingham Drinking Water System*

*Table 7 – Lead Sampling Program Results for Wingham Drinking Water System*

*Table 8 – Schedule 24 Results for Wingham Drinking Water System*

*Table 9 – Nitrate, Nitrite and THM Results at Wingham Drinking Water System*

*Table 10-Chemical Usage at the Wingham Drinking Water System*

*Table 11 – Treated Water Flows for Wingham Drinking Water System*

*Table 12 –Haloacetic Acids*

## 1.0 INTRODUCTION AND BACKGROUND

The purpose of the 2021 Annual Report is to document the operation and maintenance data for the Wingham Drinking Water System for review by the Ministry of the Environment Conservation and Parks in accordance with O. Reg. 170/03. This report covers January 1, 2021 to December 31, 2021. A copy of this report will be submitted to the owner to be uploaded to the Township's website and can be supplied, free of charge, to interested parties upon request.

## 2.0 DESCRIPTION OF WATER SYSTEM

The Wingham Drinking Water System (DWS # **220001502**), is characterized as a "secure ground water" system and is classified as a large municipal residential system. The system consists of two wells – Well 3 with a rated capacity of 6537 m<sup>3</sup>/day and Well 4 with a rated capacity of 5270 m<sup>3</sup>/d. Treatment at both sites consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 3 system is located at 200 Water St. Well #4 is located at 23 Albert St. The distribution system serves the community of Wingham with a population of approximately 2950 residents, 1150 customer services and 29 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Well 3 supply system consists of a 323 mm well drilled to a depth of 102.1m fitted with a variable speed pump capable of pumping the volume specified in the MECP Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the distribution/standpipe that maintains adequate system pressure. The well is cycled by a level controller that starts and stops the well 3/high lift pumps. Emergency power is supplied by a portable diesel generator that allows operation of the equipment during extended power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to SCADA/auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has elevated storage to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto-dialer if the set points are breached, as a critical feature well 3, high-lift 2 and well 4 are equipped with variable frequency drives that can be set to maintain system pressure setpoint in the event the standpipe is not in service.

Well #4 is a 356 mm drilled well, 98.65 m deep, complete with a stainless steel liner and equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. The system has been designed to operate to alternate the duty wells between well 3 and 4.

The #4 well house is equipped with a back-up diesel generator, sodium hypochlorite (2) and sodium silicate pump, a baffled chlorine contact tank equipped with 3 high lift pumps, on-line monitoring, alarm generation and auto-dialer.

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Back-up power is supplied by one diesel standby generator with automatic transfer switch and double wall fuel tank.

The water quality is monitored and data-logged by a SCADA system with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Wingham well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact facilities at dosages high enough to achieve both primary and secondary disinfection objectives.

The distribution system is constructed with a combination of ductile iron, cast iron, PVC and high-density polyethylene piping with polyethylene, copper and galvanized steel services. There are known lead services, of which have been sampled at the initial plumbing sampling program, where no elevated levels were found due to the service material. The iron sequestering also has the dual purpose of corrosion control, coupled with very stable pH and substantial alkalinity and hardness that inhibits corrosion that controls lead corrosion. These services will be replaced when street reconstruction takes place.

The system has approximately 135 fire hydrants.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Wingham well supply Operates on PTTW # 1450-B38HKS which expires on August 1, 2028 which allows 11,807 cubic meters per day to be pumped from the combined wells.

The Wingham Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-102, Issue 4 and Drinking Water Works Permit (DWWP) 090-202, Issue 4. The maximum total daily flow is 11,807 cubic meters per day.

The treated water is monitored by an on-line chlorine analyzer.

Typical system pressure ranges from 40 psi to 85 psi.

### 3.0 SUMMARY OF WATER QUALITY MONITORING

#### 3.1 Water Treatment Equipment Operation and Monitoring

##### 3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using an online chlorine analyzer and verified for accuracy using hand-held HACH pocket colourimeters. **Table 1** shows the monthly average of the daily free chlorine residual value on the treated water at the point of entry.

##### 3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are checked daily using a HACH pocket colourimeter. In 2021, 470 distribution chlorine residuals were recorded.

**Table 1.** – Treated and Distribution Chlorine Residuals for Wingham Drinking Water System – Distribution Min/Max/Average was based on all samples not the monthly averages

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
<b>Avg W3 Treated Chlorine Residual (mg/L)</b>	1.27	1.20	1.30	1.28	1.27	1.27	1.23	1.21	1.23	1.30	1.29	1.31	1.26	0.86	1.55	366
<b>Avg W4 Treated Chlorine Residual (mg/L)</b>	1.22	1.24	1.19	1.21	1.21	1.14	1.11	1.21	1.24	1.26	1.21	1.25	1.21	0.97	1.49	365
<b>Average Distribution Chlorine Residual (mg/L)</b>	1.01	1.06	1.03	0.99	0.97	0.96	0.97	0.94	1.01	1.02	1.01	1.04.	1.00	0.59	1.47	470

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.1.3 Turbidity

Treated Turbidity is measured daily using an online analyzer and raw water samples are analyzed using portable turbidimeters. **Table 2**, provides a summary of raw and treated turbidity results. The maximum turbidity measured in the treated water was 0.36 NTU.

**Table 2** – Raw and Treated Water Turbidities for Wingham Drinking Water System <sup>a</sup>

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
<b>Avg W3 Raw Turbidity</b>	0.30	0.30	0.30	0.34	0.28	0.31	0.30	0.31	0.38	0.37	0.30	0.31	<b>0.32</b>	<b>0.28</b>	<b>0.38</b>	46
<b>Avg W3 Treated Turbidity</b>	0.10	0.10	0.10	0.12	0.14	0.12	0.12	0.12	0.12	0.12	0.15	0.13	<b>0.12</b>	<b>0.10</b>	<b>0.15</b>	366
<b>Avg W4 Raw Turbidity</b>	0.30	0.32	0.30	0.29	0.22	0.32	0.34	0.27	0.30	0.17	0.26	0.19	<b>0.27</b>	<b>0.17</b>	<b>0.34</b>	50
<b>Avg W4 Treated Turbidity</b>	0.07	0.06	0.06	0.06	0.06	0.07	0.05	0.05	0.06	0.05	0.07	0.06	<b>0.06</b>	<b>0.05</b>	<b>0.07</b>	365

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.2 Microbiological Sampling

#### 3.2.1 Raw Water Samples

Raw water samples are taken every week. In 2021, a total of 50 samples were collected and analyzed for E.coli and Total Coliforms from Well 3 and 50 samples from Well 4. Each E. coli and Total Coliform result obtained was 0 cfu/100 ml in the raw water. **Table 3 and Table 3.1** provides a summary of bacteriological results performed on the raw water.

**Table 3 – Microbiological Results for Raw Water Well 3 at Wingham Drinking Water System <sup>a</sup>**

Date	Total Coliform		E. Coli	
	# Samples	# Samples ≥1	# Samples	# Samples ≥1
Jan	4	0	4	0
Feb	4	0	4	0
Mar	4	0	4	0
Apr	4	0	4	0
May	4	0	4	0
Jun	5	0	5	0
Jul	4	0	4	0
Aug	5	0	5	0
Sep	4	0	5	0
Oct	4	0	4	0
Nov	4	0	4	0
Dec	4	0	4	0
<b>Total</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>0</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

**Table 3.1 – Microbiological Results for Raw Water Well 4 at Wingham Drinking Water System <sup>a</sup>**

Date	Total Coliform		E. Coli	
	# Samples	# Samples ≥1	# Samples	# Samples ≥1
Jan	4	0	4	0
Feb	4	0	4	0
Mar	4	0	4	0
Apr	4	0	4	0
May	4	0	4	0
Jun	5	0	5	0
Jul	4	0	4	0
Aug	5	0	5	0
Sep	4	0	4	0
Oct	4	0	4	0
Nov	4	0	4	0
Dec	4	0	4	0
<b>Total</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>0</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry from Well 3 and Well 4 is taken every week and analyzed for E. Coli, Total Coliforms and for Heterotrophic Plate Count (HPC). A total of 100 treated water samples were collected and analyzed at Wells 3 and 4 for each of the above parameters, all samples were found to be safe. Each E. Coli and total coliform result from the treated water was 0 cfu/100 ml. Currently, there is no limit on HPC samples, HPC samples can be used as an indication of interior pipe conditions where flushing is required when there are positive results. All (106) samples were found to be safe, with 0 result >50cfu/100ml. The range of HPC results were <10 -40 cfu/100 ml. **Table 4** provides a summary of all bacteriological results performed on treated water.

**Table 4 – Microbiological Results for Point of Entry at Wingham Drinking Water System <sup>a</sup>**

Date	#TC Samples	# Samples $\geq 1$	#EC Samples	# Samples $\geq 1$	#HPC Samples	Safe	Deteriorating $\neq / > 50$
Jan	8	0	8	0	8	8	0
Feb	8	0	8	0	8	8	0
Mar	8	0	8	0	8	8	0
Apr	8	0	8	0	8	8	0
May	8	0	8	0	8	8	0
Jun	10	0	10	0	10	10	0
Jul	8	0	8	0	8	8	0
Aug	10	0	10	0	10	10	0
Sep	8	0	8	0	8	8	0
Oct	8	0	8	0	8	8	0
Nov	8	0	8	0	8	8	0
Dec	8	0	8	0	8	8	0
<b>Total</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.2.3 Distribution System

Distribution samples are collected every week and tested for E. Coli, Total Coliform and for Heterotrophic Plate Count (HPC). In addition to regular samples, we collected samples from Carling Terrace reconstruction. In 2021, a total of 150 distribution samples were collected and analyzed for Total Coliforms and E. Coli and all samples were found to be safe. All E. Coli and total coliform results from the treated water were 0 cfu/100 ml. There were a total of 50 HPC samples with ranges between <10-30 cfu/100 ml. **Table 5** provides a summary of all bacteriological samples taken in the distribution system.

Table 5 – Microbiological Results for Wingham Distribution System<sup>a</sup>

Date	# Samples TC	# Samples ≥1	# Samples EC	# Samples ≥1	# Samples HPC	Safe	Deteriorating = />50
Jan	12	0	12	0	4	4	0
Feb	12	0	12	0	4	4	0
Mar	12	0	12	0	4	4	0
Apr	12	0	12	0	4	4	0
May	12	0	12	0	4	4	0
Jun	15	0	15	0	5	5	0
Jul	12	0	12	0	4	4	0
Aug	15	0	15	0	5	5	0
Sep	12	0	12	0	4	4	0
Oct	12	0	12	0	4	4	0
Nov	12	0	12	0	4	4	0
Dec	12	0	12	0	4	4	0
<b>Total</b>	<b>150</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>50</b>	<b>50</b>	<b>0</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.3 Chemical Sampling & Testing

#### 3.3.1 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent samples for the Wingham Drinking Water System were collected on May 11, 2021 and submitted to the laboratory for analysis of inorganics as listed in Schedule 23. All parameters were found to be within compliance. Results from 2021 can be found in **Table 6**.

**Table 6** – Schedule 23 Results for Wingham Drinking Water System <sup>a</sup>

<b>Water Works Name:</b>					Wingham Well Supply	
<b>Well No. (if applicable):</b>					Well # 4 & # 3	
<b>Year:</b>					2021	
<b>Serviced Population</b>					2845	
<b>Laboratories Which Performer Analyses:</b>					SGS Lakefield Research	
<b>Water Works #</b>					220001502	
		Analysis			Analysis	Maximum Allowable Level
<b>Parameter</b>	<b>Date (MM/DD/YY)</b>		<b>Well 3 (ug/L)</b>	<b>Well 4 (ug/L)</b>		<b>(ug/L)</b>
<b>Schedule 23</b>			<b>May 11-21</b>	<b>May 11-21</b>		
Antimony	May 11-21		0.9	0.9	<MDL	6
Arsenic	May 11-21		1.7	3.1		25
Barium	May 11-21		156	49.1		1000
Boron	May 11-21		27	34		5000
Cadmium	May 11-21		0.003	0.003	<MDL	5
Chromium	May 11-21		0.17	0.23		50
Mercury	May 11-21		0.01	0.01	<MDL	1
Selenium	May 11-21		0.08	0.04		10
Uranium	May 11-21		0.996	0.864		20

<sup>a</sup> – Results collected May 11, 2021

### 3.3.2 Lead

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 0.01 mg/L or 10 ug/L. 2021 Results can be found in **Table 7**.

**Table 7 – Lead Sampling Program Results for Wingham Drinking Water System <sup>a</sup>**

<b>Lead Wingham Water 2021 DW- Hydrants</b>				
<b>Date</b>	<b>Location</b>	<b>Alk mg/L</b>	<b>Lead ug/L</b>	<b>Field pH</b>
Mar 23-21	Yard Hydrant 435 Minnie St.		0.04	7.11
	Yard Hydrant 435 Minnie St.	219		
	Yard Hydrant 99 David St.		0.08	7.21
	Yard Hydrant 99 David St.	217		
Oct 4-21	Yard Hydrant 295 William St.		0.04	7.38
	Yard Hydrant 295 William St.	234		
	Yard Hydrant Shutter & Alfred St.		0.05	7.82
	Yard Hydrant Shutter & Alfred St	231		
<b>Alkalinity AO/OG 30-500</b>	<b>Min</b>	<b>217</b>	<b>0.04</b>	<b>7.11</b>
<b>Lead MAC 10</b>	<b>Max</b>	<b>231</b>	<b>0.08</b>	<b>7.82</b>
	<b>Average</b>	<b>224</b>	<b>0.05</b>	<b>7.38</b>

<sup>a</sup> – Samples collected on March 23, 2021 and October, 2021 respectively.

### 3.3.3 Organics

One treated water sample is taken every 36 months and tested for schedule 24 organic parameters. The most recent samples were collected on May 11, 2021. All parameters were found to be within compliance. 2021 sample results can be found in **Table 8**.



Annual Report  
For the 2021 Operating Year

**Table 8 – Schedule 24 Results for Wingham Drinking Water System**

Water Works Name:	Wingham Well Supply			
Well No. (if applicable):	Well # 4 & # 3			
Year:	2021			
Serviced Population	2845			
Laboratories Which Performer Analyses:	SGS Lakefield Research			
Water Works #	220001502			
	Well # 3		Well #4	Maximum Allowable Level
Parameter	(ug/L)		(ug/L)	(ug/L)
Schedule 23 & 24	May 11-21		May 11-21	
Benzene	0.32	<MDL	0.32	<MDL
Carbon Tetrachloride	0.17	<MDL	0.17	<MDL
1,2-Dichlorobenzene	0.41	<MDL	0.41	<MDL
1,4-Dichlorobenzene	0.36	<MDL	0.36	<MDL
1,1-Dichloroethylene	0.33	<MDL	0.33	<MDL
1,2-Dichloroethane	0.35	<MDL	0.35	<MDL
Dichloromethane	0.35	<MDL	0.35	<MDL
Monochlorobenzene	0.3	<MDL	0.3	<MDL
Tetrachloroethylene	0.35	<MDL	0.35	<MDL
Trichloroethylene	0.44	<MDL	0.44	<MDL
Vinyl Chloride	0.17	<MDL	0.17	<MDL
Diquat	1	<MDL	1	<MDL
Paraquat	1	<MDL	1	<MDL
Glyphosate	1	<MDL	1	<MDL
Polychlorinated Biphenyls	0.04	<MDL	0.04	<MDL
Benzo(a)pyrene	0.004	<MDL	0.004	<MDL
Alachlor	0.02	<MDL	0.02	<MDL
Atrazine+N-dealkylated metabolites	0.01	<MDL	0.01	<MDL
Atrazine	0.01	<MDL	0.01	<MDL
De-ethylated atrazine	0.01	<MDL	0.01	<MDL
Azinphos-methyl	0.05	<MDL	0.05	<MDL
	Well #3		Well #4	Maximum Allowable Level
Parameter	(ug/L)		(ug/L)	(ug/L)
Carbaryl	0.05	<MDL	0.05	<MDL
carbofuran	0.01	<MDL	0.01	<MDL
Chlorpyrifos	0.02	<MDL	0.02	<MDL
Diazinon	0.02	<MDL	0.02	<MDL
Dimethoate	0.06	<MDL	0.06	<MDL
Diuron	0.03	<MDL	0.03	<MDL
Malathion	0.02	<MDL	0.02	<MDL
Metolachlor	0.01	<MDL	0.01	<MDL
Metribuzin	0.02	<MDL	0.02	<MDL
Phorate	0.01	<MDL	0.01	<MDL
Prometryne	0.03	<MDL	0.03	<MDL
Simazine	0.01	<MDL	0.01	<MDL
Terbufos	0.01	<MDL	0.01	<MDL
Triallate	0.01	<MDL	0.01	<MDL
Trifluralin	0.02	<MDL	0.02	<MDL
2,4-dichlorophenoxyacetic acid	0.19	<MDL	0.19	<MDL
Bromoxynil	0.33	<MDL	0.33	<MDL
Dicamba	0.2	<MDL	0.2	<MDL
Diclofop-methyl	0.4	<MDL	0.4	<MDL
MCPA (mg/L)	0.00012	<MDL	0.00012	<MDL
Picloram	1	<MDL	1	<MDL
2,4-dichlorophenol	0.15	<MDL	0.15	<MDL
2,4,6-trichlorophenol	0.25	<MDL	0.25	<MDL
2,3,4,6-tetrachlorophenol	0.2	<MDL	0.2	<MDL
Pentachlorophenol	0.15	<MDL	0.15	<MDL

### 3.3.4 Trihalomethanes

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs). The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 100µg/L for this parameter and it's expressed as a running annual average. In 2021, the average THM was found to be 6.6µg/L, which is well below the MAC. Refer to **Table 9** for the summary of Trihalomethane results.

### 3.3.5 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. The Ontario Drinking Water Quality Standard (ODWQS) have set a Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance. Refer to **Table 9**.

**Table 9 – Nitrate, Nitrite and THM Results at Wingham Drinking Water System**

Township of North Huron - 2021 Quarterly Sampling Summary									
Treated Drinking Water - Nitrites and Nitrates					Well #3				
Date	Jan 19-21	Apr 13-21	Jul 6-21	Oct 5-21	Min	Max	Avg	O.Reg 169	
								MAC	1/2 MAC
NO2	0.003	0.003	0.003	0.003	0.003	0.003	0.003	1	0.5
NO3	0.006	0.009	0.011	0.011	0.006	0.011	0.009	10	5
NO2+NO3	0.006	0.009	0.011	0.011	0.006	0.011	0.009	10	5
Treated Drinking Water - Nitrites and Nitrates					Well #4				
Date	Jan 19-21	Apr 13-21	Jul 6-21	Oct 5-21	Min	Max	Avg	O.Reg 169	
								MAC	1/2 MAC
NO2	0.003	0.003	0.003	0.003	0.003	0.003	0.003	1	0.5
NO3	0.006	0.006	0.006	0.006	0.006	0.006	0.006	10	5
NO2+NO3	0.006	0.006	0.006	0.006	0.006	0.006	0.006	10	5
Distribution Drinking Water - Trihalomethanes									
	Jan 19-21	Apr 13-21	Jul 6-21	Oct 5-21					
THMs (total)	4.6	4.9	11	5.9	4.6	11.0	6.6	100	50
Bromodichloromethane	1.2	1.2	2.3	1.1	1.1	2.3	1.5		
Bromoform	0.34	0.34	0.34	0.34	0.340	0.340	0.340		
Chloroform	3	3.2	7.9	4.8	3.0	7.9	4.7		
Dibromochloromethane	0.45	0.46	0.74	0.37	0.37	0.74	0.51		

<sup>a</sup> – Samples collected on January 19<sup>th</sup>, April 13<sup>th</sup>, July 6<sup>th</sup> and October 5<sup>th</sup> 2021 respectively.

### **3.3.6 Sodium**

One water sample is collected every 60 months and tested for Sodium. O. Reg 170/03 has set a Maximum Acceptable concentration (MAC) of 20 mg/L for Sodium which requires the Medical Office of Health be notified if the concentration exceeds the MAC. These samples were collected on January 2, 2018 and were found to be 11.5 mg/L at Well 3 and 15.7 mg/L at Well 4.

### **3.3.7 Fluoride**

One water sample is collected at least once in every 60 months and tested for Fluoride. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L. These samples were collected on January 2, 2018 and were found to be 1.0 mg/L at Well 3 and 1.02 mg/L at Well 4, which is within compliance.

## 4.0 WATER AND CHEMICAL USAGE

### 4.1 Chemical Usage

Refer to **Table 10**. From January 1, 2021 to December 31, 2021, 930.0 kg of sodium hypochlorite was used to ensure proper disinfection in the distribution system with an average dosage of 2.32 mg/L between the two wells.

**Table 10** – Chemical Usage at Wingham Drinking Water System

Township of North Huron - Wingham Well Supply - 2021 Summary						Township of North Huron - Wingham Well Supply - 2021 Summary					
Well #3						Well #4					
Month	Chlorine used (Kg)	Cl Dosage	TDW Cl Free Res	Silicate (L)	Silicate Dosage	Month	Chlorine used (Kg)	Cl Dosage	TDW Cl Free Res	Silicate (L)	Silicate Dosage
January	43.5	2.60	1.27	242.3	5.20	January	24.0	2.45	1.22	126.6	5.05
February	41.8	2.16	1.20	232.3	4.69	February	26.8	2.34	1.24	134.9	4.61
March	44.9	1.94	1.30	239.6	4.64	March	29.6	2.32	1.19	154.2	4.75
April	41.5	2.15	1.28	232.0	4.69	April	28.8	2.53	1.21	143.2	4.89
May	53.1	2.18	1.27	289.4	4.60	May	35.0	2.38	1.21	167.6	4.42
June	60.9	2.19	1.27	328.7	4.67	June	27.9	2.32	1.14	129.1	4.22
July	50.7	2.07	1.23	297.9	4.66	July	37.1	2.40	1.11	167.4	4.22
August	52.0	2.14	1.21	277.9	4.54	August	39.8	2.60	1.21	136.4	3.54
September	46.8	2.22	1.23	243.8	4.53	September	34.8	2.60	1.24	153.2	4.50
October	43.3	2.22	1.30	225.7	4.52	October	30.3	2.45	1.26	143.7	4.50
November	44.8	2.38	1.29	217.6	4.50	November	27.0	2.47	1.21	128.8	4.60
December	40.6	2.21	1.31	205.9	4.39	December	24.8	2.36	1.25	85.4	3.12
<b>Total</b>	563.9	26.46	15.15	3033.2	55.63	<b>Total</b>	366.1	29.23	14.50	1670.7	52.43
<b>Min</b>	40.6	1.94	1.20	205.9	4.39	<b>Min</b>	24.0	2.32	1.11	85.4	3.12
<b>Max</b>	60.9	2.60	1.31	328.7	5.20	<b>Max</b>	39.8	2.60	1.26	167.6	5.05
<b>Avg</b>	47.0	2.20	1.26	252.8	4.64	<b>Avg</b>	30.5	2.44	1.21	139.2	4.37

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

**4.2 Annual Flows**

A summary of the water supplied to the distribution system in 2021 is provided in **Table 11**. This Table provides a breakdown of the flow provided to the distribution system. Flow meters were calibrated in 2021 by Iconix Waterworks and were found to be acceptable. The Flow meters will be calibrated again 2022.

**Table 11 – Treated Water Flows for Wingham Drinking Water System**

<b>Permit to Take Water 1450-B38HKS Compliance Report - 2021</b>						
<b>3.2 -Maximum Amount of Taking Permitted</b>						
		Max/Day on Permit		Peak Flow	%of Limit	
Well #3 (in m3)		6537	m3	1389	21.2	%
Well #4 (in m3)		5270	m3	955	18.1	%
<b>3.2 - Average Annual Amount of Taking Permitted</b>						
Well #3 (in m3)		6537	m3	702	10.7	%
Well #4 (in m3)		5270	m3	391	7.4	%
<b>Municipal Drinking Water License 090-102 Issue 5 - Capacity Report</b>						
Total Peak Flow						
		Maximum		Actual	%of Cap	
Capacity (m3/d)		11808	m3	2029	17.2	%
Total Average Flow						
Capacity (m3/d)		4309774	m3	398755	9.3	%
Average Daily flow (m3/Day)		11808	m3	1092	9.3	%

## **5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE**

The following summarizes water system improvements and routine and preventative maintenance for the Wingham Drinking Water System:

- Hydrant flushing completed
- One water main break repair

## **6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES**

The Ministry of Environment inspection was completed by Rhonda Shannon on November 17, 2020. The report was issued on January 25, 2021.

There was one non-compliance noted due to operations and maintenance manuals not meeting the requirements of the Drinking Water Works Permit. The action that is required is that the operating authority reviews, updates and ensures all the requirements are included in this draft procedure. The finalized SOP was to be submitted by February 15, 2021 and added to the existing Operations Manual. No further actions were required.

The Inspection Report got a 97.78% rating.

## **7.0 Haloacetic Acids (HAA5)**

It should be noted that there will be some upcoming changes to Ontario Regulation 170/03 and Ontario Regulation 169/03 that strengthen standards and clarify testing requirements as follows:

- January 1, 2020: New standards for HAA5s and HAA5s testing optimization rules for smaller systems will come into effect / require reporting.
- In 2021 Samples for HAA5's were collected at the beginning of every quarter, Maximum acceptable concentration for HAA5's is 80 ug/L all samples were compliant to the limit in 2021

Table 12 – Total Haloacetic Acids

HAA5 DW 2021 ug/L								
Date	Location	Total HAA5	Chloroacetic Acid	Bromoacetic Acid	Dichloroacetic Acid	Dibromoacetic Acid	Trichloroacetic Acid	Ave ug/L
<b>Jan 19-21</b>	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
	435 Minnie St.	5.3	4.7	2.9	2.6	2	5.3	3.8
<b>Apr 13-21</b>	435 Minnie St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
<b>July 6-21</b>	435 Minnie St	5.3	4.7	2.9	2.6	2	5.3	3.8
	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
<b>Oct 6-20</b>	Royal Homes	5.3	4.7	2.9	2.6	2	5.3	3.8
	435 Minnie St	5.3	4.7	2.9	2.6	2	5.3	3.8
	<b>Min</b>	<b>5.3</b>	<b>4.7</b>	<b>2.9</b>	<b>2.6</b>	<b>2</b>	<b>5.3</b>	<b>3.8</b>
	<b>Max</b>	<b>5.3</b>	<b>4.7</b>	<b>2.9</b>	<b>2.6</b>	<b>2</b>	<b>5.3</b>	<b>3.8</b>
	<b>Ave</b>	<b>5.3</b>	<b>4.7</b>	<b>2.9</b>	<b>2.6</b>	<b>2</b>	<b>5.3</b>	<b>3.8</b>

*Annual Report*  
*For the 2021 Operating Year*

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*Report Completed by: Veolia Water*

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## Blyth Drinking Water System – 2021 Compliance Summary

This document is a compliance summary for the Blyth water supply for the year 2021 as per Reg. 170/03 Schedule 22. A full summary of the water system's test results, flows and significant activities was submitted on February 11, 2022.

### System Description

The Blyth Drinking Water System (DWS # **220001496**), is characterized as a “secure ground water” system and is classified as a large municipal residential system. The system consists of three wells (1, 2 and 5) with a rated capacity of 2877 m<sup>3</sup>/day with the inclusion of Well 5 (1728 m<sup>3</sup>/d), put in operation December 21, 2016. Treatment consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 1 and 2 system is located at 201 Thuell St. Well #5 is located in the north east corner of 377 Gypsy Lane. The distribution system serves the community of Blyth with a population of approximately 1000 residents, 450 customer services, with 12.7 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Wells 1 and 2 water supply system consists of two drilled wells fitted with pumps capable of pumping the volume specified in the MOE Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. The raw water also has fluoride concentrations that hover at or just above the maximum allowable concentration in O.Reg 169/03 which is typical of the drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the high lift building that houses two electrically driven high lift pumps, as well as a diesel engine driven fire pump, that are capable of maintaining adequate system pressure. The water level in the reservoir is maintained by a level controller that starts and stops the well pumps. Also housed in the building is a manually operated standby emergency generator that allows operation of the equipment during extended power interruptions. The building contains cushion tanks that absorb hydraulic shocks and maintain pressure during brief power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to an auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has no elevated storage and relies on the pumps and cushion tanks to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto dialer if the set points are breached.



The raw water has abnormally high chlorine demand, coupled with sequestering agent and high background sodium levels that result in elevated sodium in the treated water just above the maximum allowable concentrations in O.Reg 169/03.

Well # 5 was put into service on December 21, 2016, as a second isolated source. It is a 175 mm drilled well, 83.5 m deep. Well # 5 is equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. At this stage of development of the system (phase 1 of 3), Well 5 has been designed to operate on a time of day basis to run twice per day during peak demand times and controlled with a variable speed drive to maintain the desired pressure set point in the distribution system as well as to provide additional volume of water during periods of high water demand such as fire protection.

The well house is equipped with a back-up diesel generator, complete with auto transfer, sodium hypochlorite (2) and sodium silicate (2) pumps, a chlorine contact loop, on-line monitoring, alarm generation and auto-dialer.

The well house and its equipment have a daily rated capacity to deliver 1728 m<sup>3</sup> per day to the Blyth community.

The water from Well 5 is pumped through a main header where sodium hypochlorite and sodium silicate are added and directed to a chlorine contact loop to provide adequate chlorine concentration/contact time at maximum flow and before the first consumer.

The water quality is monitored and data-logged by a programmable logic controller with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Blyth well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact reservoir at a suitable dose rate to achieve both primary and secondary disinfection objectives.

The attached distribution system is constructed with a combination of ductile iron, cast iron, PVC and high density polyethylene piping with polyethylene, copper and galvanized steel services. There are no known lead services.

There is no elevated storage to maintain pressure and the system pressure is maintained using pressure tanks, 3 high lift pumps (2 electric and a diesel) and 1 variable speed submersible (Well 5).

The system has approximately 45 fire hydrants that with the additional 20L/s flow from Well 5 will provide much improved sustained fire flows.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.



The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504.960 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System (treatment Subsystem) has rated capacity as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 3 and Drinking Water Works Permit (DWWP) 090-201, Issue 4. The rated capacity is 2877 cubic meters per day. Authorization to operate Well 5 is in a Form C addendum to the DWWP. Well 5

The pre-chlorine entering the contact facilities and treated water (point of entry to distribution) is monitored by on-line chlorine analyzers.

Typical system pressure ranges from 40 psi at the higher elevations to 85 psi at Wells 1 and 2 which is the lowest elevation of the system. Well 5 system pressure ranges between 53psi to 65psi under normal operating conditions

### **Flows**

The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System (treatment Subsystem) has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 3 and Drinking Water Works Permit (DWWP) 090-201, Issue 4. The Rated Capacity per day is 3504 cubic meters from the combined wells. Authorization to operate Well 5 is in a Form C addendum to the DWWP.

The maximum daily flow in 2021 was 852 cubic meters or 24.3% of capacity. The 2021 average daily flow was 134 cubic meters or 3.8% of the capacity.



Permit to Take Water 6057-A3SJAU Compliance Report					
3.2 -Maximum Amount of Taking Permitted					
	Max/Day on Permit		Peak Flow	%of Limit	
Well #1 (in m3)	653	m3	445	68.1	%
Well #2 (in m3)	1123	m3	313	27.9	%
Well #5 (in M3)	1728	m3	473	27.4	%
3.2 - Average Annual Amount of Taking Permitted					
	m3/year		m3/year		
Well #1 (in m3)	238345		55796	23.4	%
Well #2 (in m3)	409968		35312	8.6	%
Well #5 (in M3)	630720		57599	9.132261542	%
Capacity Report					
Total Peak Flow					
	Maximum		Actual	%of Cap	
Capacity (m3/d)	3504		852	24.3	%
Average Daily flow (m3/Day)	3504		407.4164384	11.62718146	%

Month	Total Flow m3	Max Daily Flow
January	10985	473
February	9833	470
March	11782	525
April	11043	533
May	12991	765
June	15097	733
July	13572	606
August	13717	595
September	12670	642
October	12717	852
November	12165	563
December	12135	521
Total	148707	7278
Min	9833	470
Max	15097	852
Avg	12392	607



### **Annual Ontario Ministry of the Environment Conservation and Parks Inspection**

The most recent Ministry of Environment inspection was completed by Shayne Finlay on October 7, 2021. The Report was issued on December 14, 2021.

There were no non-compliances noted and the final inspection rating was 100%.

### **Other Findings from the Inspection**

The following items are noted as being relevant to the Drinking Water System:

The previous inspection highlighted historical high strontium sample results at Well #1 and #2. During this inspection it was noted that the Operating Authority had made the Huron Perth Public Health Unit (HPPH) aware of this issue and these results. After discussions with HPPH regarding this parameter, an information letter along with accompanying fact sheet that will be sent to Blyth residents in December.

### **Precautionary Boil Water Notices**

There were no Precautionary Boil Water Notices Issued in 2021.

### **Boil Water Advisory**

There were no Boil Water Advisories issued by the Huron County Health Unit for the Blyth Drinking Water system in 2021.

### **Adverse Water Quality Indicators**

There were 2 AWQI's for the Blyth Drinking Water system in 2021, AWQI# 154670 and AWQI# 138514.

### **Lead**

Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10 ug/L. In 2021 Samples were collected on March 23, 2021 and the results were below the MAC. The Second set of samples were collected on October 4, 2021 and were below the MAC. 2021 results can be found in The Blyth Drinking Water System Annual Report in Table 7.



### **Strontium and Calcium**

In the year 2021, the Huron Perth Public Health Unit had us do a sample program for a year for Strontium levels and calcium levels. There is no Ontario Drinking Water Quality Standard maximum concentration for strontium. Health Canada has a proposed maximum acceptable concentration of 7.0 mg/L for strontium. Wells 1, 2 & 5 have strontium concentrations varying from 18 - 44 mg/L. 2021 results can be viewed in more detail on the Blyth Drinking Water System Annual Report in Table 10.

### **Exceedances**

There were no exceedances to report in 2021.

### **Infrastructure Assessment**

Regular contact is maintained with the Township of North Huron Representatives. The JobsPlus program is continually updated with preventative and corrective maintenance issues. A complete summary can be forwarded to the client upon their request. Through regular communication between the operating authority and the client, capital items are discussed. A list of capital suggestions and projects was forwarded to North Huron' representatives on July 7, 2021 for the Operating year 2022.

### **DWQMS**

The annual Management Review was conducted by the operating authority on July 1, 2021 as per the DWQMS requirement in Element 14, The Management Review Report and Action Items were forwarded to the Owner on July 7, 2021. A Follow up meeting was held with the system Owner to discuss any questions or concerns. These regular discussions between the client and the operating authority for this water system are continued throughout the year by emails, phone calls, and meetings as per the requirements of Element 15 of the DWQMS.

The Internal Audit was completed on July 28/30, 2021 and the Annual Risk Assessment Review was completed in the month of May in 2021 by each individual due to covid-19.

Due to COVID-19 Restrictions and safety precautions, we are now performing monthly meetings via online meeting platforms Monthly.



*Report Completed by: Veolia Water*

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Blyth Drinking Water System  
2021 Operation and Maintenance  
Annual Report

**PREPARED BY**

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Resourcing the world  **VEOLIA**



## Table of Contents

1.0 INTRODUCTION AND BACKGROUND .....	4
2.0 DESCRIPTION OF WATER SYSTEM .....	4
3.0 SUMMARY OF WATER QUALITY MONITORING .....	7
3.1 Water Treatment Equipment Operation and Monitoring as Per Schedule 7, O. Reg 170/03.....	7
3.1.1 Point of Entry Chlorine Residual .....	7
3.1.2 Distribution Chlorine Residual .....	7
3.1.3 Turbidity .....	8
3.2 Microbiological Sampling as per Schedule 10, O. Reg.170/03 .....	10
3.2.1 Raw water samples.....	10
3.2.2 Treated Water Samples .....	10
3.2.3 Distribution Samples .....	10
3.3 Chemical Sampling & Testing as per Schedule 13, O. Reg.170/03 .....	11
3.3.1 Inorganics .....	11
3.3.2 Lead .....	12
3.3.3 Organics .....	12
3.3.4 Trihalomethanes .....	14
3.3.5 Nitrate & Nitrite .....	14
3.3.6 Sodium .....	15
3.3.7 Fluoride .....	15
3.3.8 Strontium .....	17
4.0 WATER AND CHEMICAL USAGE .....	18
4.1 Chemical Usage .....	18
4.2 Annual Flows .....	19
5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE.....	21
6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES .....	21
7.0 Haloacetic Acids.....	22
7.1.0 Emergent Issues Summary.....	22

**List of Tables**

*Table 1 – Treated and Distribution Chlorine Residuals for Blyth Drinking Water System*

*Table 2 – Raw and Treated Water Turbidities for Blyth Drinking Water System*

*Table 3 – Microbiological Results for Raw Water, Treated water and Distribution at Blyth Drinking Water System*

*Table 4 – Merged with table 3*

*Table 5 – Merged with Table 3*

*Table 6 – Schedule 23 Results for Blyth Drinking Water System*

*Table 7 – Lead Sampling Program Results for Blyth Drinking Water System*

*Table 8 – Schedule 24 Results for Blyth Drinking Water System*

*Table 9 – Nitrate, Nitrite and THM Results at Blyth Drinking Water System*

*Table 10 - Strontium and Calcium Sample Results at Blyth Drinking Water System*

*Table 11 – Chemical Usage at the Blyth Drinking Water System*

*Table 12 – Treated Water Flows for Blyth Drinking Water System*

*Table 13- Haloacetic Acids*

## 1.0 INTRODUCTION AND BACKGROUND

The purpose of the 2021 Annual Report is to document the operation and maintenance data for the Blyth Drinking Water System for review by the Ministry of the Environment in accordance with O. Reg. 170/03. This report covers January 1, 2021 to December 31, 2021. A copy of this report will be submitted to the owner to be uploaded to the Township's website and can be supplied, free of charge, to interested parties upon request.

## 2.0 DESCRIPTION OF WATER SYSTEM

The Blyth Drinking Water System (DWS # **220001496**), is characterized as a "secure ground water" system and is classified as a large municipal residential system. The system consists of three wells (1, 2 and 5) with a rated capacity of 2877 m<sup>3</sup>/day with the inclusion of Well 5 (1728 m<sup>3</sup>/d), put in operation December 21, 2016. Treatment consists of chlorination (sodium hypochlorite) and iron sequestration (sodium silicate) treatment. The Well 1 and 2 system is located at 201 Thuell St. Well #5 is located in the north east corner of 377 Gypsy Lane. The distribution system serves the community of Blyth with a population of approximately 1000 residents, 450 customer services, with 12.7 km of various size and material water main.

The system is owned by the Corporation of the Township of North Huron and operated by Veolia Water Canada, the Operating Authority.

The Wells 1 and 2 water supply system consists of two drilled wells fitted with pumps capable of pumping the volume specified in the MOE Permit to Take Water. The raw water consistently has substantial naturally occurring hardness and relatively high iron content that requires sequestering to prevent discoloration in the distribution system which is typical of all drilled wells in the area. The raw water also has fluoride concentrations that hover at or just above the maximum allowable concentration in O.Reg 169/03 which is typical of the drilled wells in the area. Chlorine, (a critical process) and an iron sequestering agent are added to the raw water prior to entry into a baffled contact tank that satisfies the chlorine contact time required with adequate chlorine residual to disinfect.

From the contact tank/reservoir the water flows to the high lift building that houses two electrically driven high lift pumps, as well as a diesel engine driven fire pump, that are capable of maintaining adequate system pressure. The water level in the reservoir is maintained by a level controller that starts and stops the well pumps. Also housed in the building is a manually operated standby emergency generator that allows operation of the equipment during extended power interruptions. The building contains cushion tanks that absorb hydraulic shocks and maintain pressure during brief power interruptions. The treated drinking water is monitored for chlorine residual and turbidity by on-line equipment connected to an auto dialer. The monitoring system will alert the on-call operator to respond if the set points are breached. The chlorine and turbidity analysis data levels are stored on a data logger.

The distribution system has no elevated storage and relies on the pumps and cushion tanks to maintain pressure. Critical processes to ensure safe water are adequate chlorination and maintenance of system pressure. The monitors activate an alarm through the auto dialer if the set points are breached.

The raw water has abnormally high chlorine demand, coupled with sequestering agent and high background sodium levels that result in elevated sodium in the treated water just above the maximum allowable concentrations in O.Reg 169/03.

Well # 5 was put into service in December 21, 2016, as a second isolated source. It is a 175 mm drilled well, 83.5 m deep. Well # 5 is equipped with a submersible vertical turbine pump, well level sensor to measure static level and provide well level monitoring. At this stage of development of the system (phase 1 of 3), Well 5 has been designed to operate on a time-of-day basis to run twice per day during peak demand times and controlled with a variable speed drive to maintain the desired pressure set point in the distribution system as well as to provide additional volume of water during periods of high water demand such as fire protection.

Although the well has not been in service long enough to have stabilized within the aquifer to determine average quality, it appears to be lower in fluoride, sodium and iron, chlorine demand with similar hardness and alkalinities.

The well house is equipped with back-up diesel generator, complete with auto transfer, sodium hypochlorite (2) and sodium silicate (2) pumps, a chlorine contact loop, on-line monitoring, alarm generation and auto-dialer.

The well house and its equipment have a daily maximum capacity to deliver 1728 m<sup>3</sup> per day to the Blyth community.

The water from Well 5 is pumped through a main header where sodium hypochlorite and sodium silicate are added and directed to a chlorine contact loop to provide adequate chlorine concentration/contact time at maximum flow and before the first consumer.

The water quality is monitored and data-logged by a programmable logic controller with breaches of set-points going to an alarm dialer.

Disinfection is achieved on the Blyth well supply through the use of 12% sodium hypochlorite. In the well houses this chemical is added prior to the water entering the chlorine contact reservoir at a suitable dose rate to achieve both primary and secondary disinfection objectives.

The attached distribution system is constructed with a combination of ductile iron, cast iron, PVC and high density polyethylene piping with polyethylene, copper and galvanized steel services. There are no known lead services. There is no elevated storage to maintain pressure and the system pressure is maintained using pressure tanks, 3 high lift pumps (2 electric and a diesel) and 1 variable speed submersible (Well 5).

The system has approximately 45 fire hydrants that with the additional 20L/s flow from the new Well 5 will provide much improved sustained fire flows.

The chlorine dosages range varies with the chlorine demand of the raw water.

The free chlorine residual is monitored at the point of entry to the distribution system, by an on-line chlorine analyzer, with a target residual of > 1.00 mg/l and < 1.30 mg/l.

The Blyth well supply has 1 PTTW (Permit to Take Water) # 6057-A3SJAU with an expiry date of November 30, 2025, which allows 3504.960 cubic meters per day to be pumped from the combined wells.

The Blyth Drinking Water System has maximum flows as specified in the Municipal Drinking Water License (MDWL) 090-101, Issue 3 and Drinking Water Works Permit (DWWP) 090-201, Issue 4. The maximum rated capacity from the combined wells is 2877 cubic meters per day. Authorization to operate Well 5 is in a Form C addendum to the DWWP.

*Annual Report*  
*For the 2021 Operating Year*

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The pre-chlorine entering the contact facilities and treated water (point of entry to distribution) is monitored by on-line chlorine analyzers.

Typical system pressure ranges from 40 psi at the higher elevations to 85 psi at Wells 1 and 2 which is the lowest elevation of the system.

Well 5 system pressure ranges between 53psi to 65psi under normal operating conditions

### 3.0 SUMMARY OF WATER QUALITY MONITORING

#### 3.1 Water Treatment Equipment Operation and Monitoring

##### 3.1.1 Point of Entry Chlorine Residual

Chlorine residuals are continuously measured using an online chlorine analyzer and verified for accuracy using hand-held HACH pocket colourimeters which accuracies are verified using known standards. **Table 1** shows the monthly average of free chlorine residual values on the treated water at the point of entry.

##### 3.1.2 Distribution Chlorine Residual

Chlorine residuals in the distribution system are checked daily using a HACH pocket colourimeter. In 2021, 468 distribution chlorine residuals were recorded the results can be found in Table 1

**Table 1 – Treated and Distribution Chlorine Residuals for Blyth Drinking Water System <sup>a</sup>**

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
<b>Wells 1 &amp;2 Average Treated - mg/L</b>	1.08	1.11	1.15	1.07	1.20	1.14	1.17	1.09	1.11	1.15	1.19	1.02	<b>1.12</b>	<b>1.02</b>	<b>1.20</b>	<b>365</b>
<b>Average Distribution FCR – mg/L</b>	0.97	0.98	0.94	0.91	0.94	0.97	1.04	0.98	1.09	1.09	1.09	0.97	<b>1.00</b>	<b>0.64</b>	<b>1.42</b>	<b>468</b>
<b>Wells 5 Average Treated - mg/L</b>	1.26	1.20	1.14	1.17	1.05	1.20	1.18	1.23	1.40	1.37	1.31	1.23	<b>1.23</b>	<b>1.05</b>	<b>1.40</b>	<b>365</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

3.1.3 Turbidity

Treated Turbidity is measured daily using online turbidimeters at Wells 1&2 and weekly using a handheld at well 5. Raw water Turbidities are collected weekly from each well using handheld turbidimeters. **Table 2** provides a summary of raw and treated turbidity results. The maximum turbidity measured in the treated water at wells 1&2 was 1.22 NTU and 0.55 NTU at well 5.

**Table 2 – Raw and Treated Water Turbidities for Blyth Drinking Water System <sup>a</sup>**

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average	Min	Max	# Samples
<b>Average Well 1 Raw Water Turbidity (NTU)</b>	0.21	0.23	0.19	0.69	0.27	0.28	0.21	0.25	0.24	0.27	0.26	0.29	<b>0.30</b>	<b>0.20</b>	<b>0.70</b>	<b>48</b>
<b>Average Well 2 Raw Water Turbidity (NTU)</b>	0.20	0.30	0.20	0.30	0.00	0.00	0.70	0.40	0.40	0.20	0.30	0.30	<b>0.30</b>	<b>0.00</b>	<b>0.70</b>	<b>40</b>
<b>Average Treated (1&amp;2) Turbidity (NTU)</b>	0.42	0.10	0.09	0.23	0.15	0.22	0.18	0.13	0.12	0.15	0.09	0.08	<b>0.16</b>	<b>0.08</b>	<b>0.42</b>	<b>365</b>
<b>Average Well 5 Raw Water Turbidity</b>	0.21	0.20	0.21	0.24	0.22	0.17	0.21	0.27	0.28	0.28	0.37	0.33	<b>0.25</b>	<b>0.17</b>	<b>0.37</b>	<b>52</b>
<b>Average Treated (5) Turbidity (NTU)</b>	0.24	0.21	0.16	0.18	0.15	0.23	0.17	0.18	0.23	0.20	0.15	0.12	<b>0.18</b>	<b>0.12</b>	<b>0.24</b>	<b>49</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

### 3.2 Microbiological Sampling

#### 3.2.1 Raw Water Samples

Raw water samples are taken every week from each of Well 1, 2 and well 5. In 2021, a total of 157 samples were collected and analyzed for each E. Coli and Total Coliforms. All E. Coli and Total Coliform results obtained were 0 cfu/100 ml in the raw water.

#### 3.2.2 Treated Water (Point of Entry) Samples

One treated water sample from the point of entry is taken every week and analyzed for E. Coli, Total Coliforms and Heterotrophic Plate Count (HPC) at Wells 1, 2 and Well 5. A total of 315 treated water samples were collected and analyzed for the above parameters. Each E. Coli result from the treated water was 0 cfu/100ml. We had one total coliform result from the treated water that was 1 cfu/100 ml. This was an adverse condition on Well 1&2 POE sample and AWQI #154670 was created-samples obtained were clear of any adverse condition and AWQI was closed off. Currently, there is no limit on HPC. 103 samples were found to be safe, with no deteriorating >50. The range of HPC results were <10 - 320 cfu/100 ml.

#### 3.2.3 Distribution System

Distribution samples are collected every week and tested for E.Coli, Total Coliform and for Heterotrophic Plate Count (HPC) in at least 25% of the samples. In 2021, a total of 371 distribution samples were collected and analyzed for the above parameters and all samples were found to be safe. The range of HPC results were <10 - >2000 cfu/100ml with 50 samples being tested.

**Table 3** Summary of Microbiological results 2021

Annual Summary of samples								
Location	TC Count	TC Adverse	EC Count	EC Adverse	HPC count	HPC >50	Total # samples	Total non compliant
Raw water	157	1	157	0	N/A	N/A	314	1
Treated Water	105	1	105	0	106	0	315	1
Distribution	159	0	159	0	53	20	371	0
							1000	2



### 3.3 Chemical Sampling & Testing

#### 3.3.1 Inorganics

One treated water sample is taken every 36 months and tested for inorganics. The most recent sample for the Blyth Drinking Water System was collected on May 11, 2021. All parameters were found to be within compliance. Results from 2021 can be found in **Table 6**.

**Table 6** – Schedule 23 Results for Blyth Drinking Water System – <sup>a</sup>

<b>Water Works Name:</b>	Blyth Drinking Water System				
<b>Well No. (if applicable):</b>	Well # 1 # 2 & #5				
<b>Year:</b>	2021				
<b>Serviced Population</b>	1000				
<b>Laboratories Which Performer</b>	SGS Lakefield Research				
<b>Water Works #</b>	220001496				
	Analysis			1/2 MAC	Maximum
	Date	Well #1&2	Well # 5		Allowable Level
<b>Parameter</b>	(MM/DD/YY)	(ug/L)	(ug/L)	(ug/L)	(ug/L)
<b>Schedule 23</b>					
Antimony	May 11-21	9	9	3	6
Arsenic	May 11-21	1.3	2.9	5	10
Barium	May 11-21	140	249	500	1000
Boron	May 11-21	63	61	2500	5000
Cadmium	May 11-21	0.004	0.003	2.5	5
Chromium	May 11-21	0.14	0.4	25	50
Mercury	May 11-21	0.01	0.01	0.5	1
Selenium	May 11-21	0.04	0.04	25	50
Uranium	May 11-21	0.11	0.184	10	20

<sup>a</sup> – Samples collected on May 11, 2021.

#### 3.3.2 Lead

- Schedule 15.1 of Ontario Regulation 170/03 requires that samples be taken during two seasons: once between December 15 and April 15 and once between June 15 and October 15. The Maximum Allowable Concentration for Lead is 10 ug/L. In 2021 Samples were collected on March 23, 2021. The Second set of samples were collected on October 4, 2021 and were below the MAC. 2021 results can be found in **Table 7**.

**Table 7 – Lead Sampling Program Distribution Results for Blyth Drinking Water System <sup>a</sup>**

Lead Blyth Water 2021					
Date	Location	Alk mg/L	Lead ug/L	Field pH	Lead MAC 10 ug
Mar 23-21	DW Blowoff Dinsley St W end		0.17		
	DW Blowoff Dinsley St W end	200		6.98	
	Sample Station Dinsley st.		0.16		
	Sample Station Dinsley st.	203		6.96	
Oct 4-21	Yard Hydrant Drummond & Coombs		0.1		
	Yard Hydrant Drummond & Coombs	230		7.98	
	Yard Hydrant Gypsy & Dinsley		0.11		
	Yard Hydrant Gypsy & Dinsley	221		7.92	
	<b>Min</b>	<b>200</b>	<b>0.1</b>	<b>6.96</b>	
	<b>Max</b>	<b>230</b>	<b>0.17</b>	<b>7.98</b>	
	<b>Average</b>	<b>213.5</b>	<b>0.1</b>	<b>7.46</b>	

<sup>a</sup> – Samples collected on March 23,2021 and Oct 4, 2021 respectively.

### 3.3.3 Organics

One treated water sample is taken every 36 months and tested for organics. The sample for the Blyth Drinking Water System was collected on May 11, 2021 for analysis of organics as listed in Schedule 24. All parameters were found to be within compliance. 2021 sample results can be found in **Table 8**.

**Table 8 – Schedule 24 Results for Blyth Drinking Water System <sup>a</sup>**

<b>Water Works Name:</b>					Blyth Drinking Water System
<b>Well No. (if applicable):</b>					Well # 1, # 2 & #5
<b>Year:</b>					2021
<b>Serviced Population</b>					1000
<b>Laboratories Which Performer Analyses:</b>					SGS Lakefield Research
<b>Water Works #</b>					220001496
	Analysis				Maximum
	Date	Well #1&2	Well # 5		Allowable Level
<b>Parameter</b>	(MM/DD/YY)	(ug/L)	(ug/L)		(ug/L)
<b>Schedule 23 &amp; 24</b>					
Benzene	May 11-21	0.32	0.32	<MDL	1
Carbon Tetrachloride	May 11-21	0.17	0.17	<MDL	2
1,2-Dichlorobenzene	May 11-21	0.41	0.41	<MDL	200
1,4-Dichlorobenzene	May 11-21	0.36	0.36	<MDL	5
1,1-Dichloroethylene	May 11-21	0.33	0.33	<MDL	14
1,2-Dichloroethane	May 11-21	0.35	0.35	<MDL	5
Dichloromethane	May 11-21	0.35	0.35	<MDL	50
Monochlorobenzene	May 11-21	0.3	0.3	<MDL	80
Tetrachloroethylene	May 11-21	0.35	0.35	<MDL	10
Trichloroethylene	May 11-21	0.44	0.44	<MDL	5
Vinyl Chloride	May 11-21	0.17	0.17	<MDL	1
Diquat	May 11-21	1	1	<MDL	70
Paraquat	May 11-21	1	1	<MDL	10
Glyphosate	May 11-21	1	1	<MDL	280
Polychlorinated Biphenyls	May 11-21	0.04	0.04	<MDL	3
Benzo(a)pyrene	May 11-21	0.004	0.004	<MDL	0.01
Alachlor	May 11-21	0.02	0.02	<MDL	5
Atrazine+N-dealkylated metab	May 11-21	0.01	0.01	<MDL	5
Atrazine	May 11-21	0.01	0.01	<MDL	
De-ethylated atrazine	May 11-21	0.01	0.01	<MDL	
Azinphos-methyl	May 11-21	0.05	0.05	<MDL	20

					Maximum
		Well #1&2	Well # 5		Allowable Level
Parameter		(ug/L)	(ug/L)		(ug/L)
Carbaryl	May 11-21	0.05	0.05	<MDL	90
Carbofuran	May 11-21	0.01	0.01	<MDL	90
Chlorpyrifos	May 11-21	0.02	0.02	<MDL	90
Diazinon	May 11-21	0.02	0.02	<MDL	20
Dimethoate	May 11-21	0.06	0.06	<MDL	20
Diuron	May 11-21	0.03	0.03	<MDL	150
Malathion	May 11-21	0.02	0.02	<MDL	190
Metolachlor	May 11-21	0.01	0.01	<MDL	50
Metribuzin	May 11-21	0.02	0.02	<MDL	80
Phorate	May 11-21	0.01	0.01	<MDL	2
Prometryne	May 11-21	0.03	0.03	<MDL	1
Simazine	May 11-21	0.01	0.01	<MDL	10
Terbufos	May 11-21	0.01	0.01	<MDL	1
Triallate	May 11-21	0.01	0.01	<MDL	230
Trifluralin	May 11-21	0.02	0.02	<MDL	45
2,4-dichlorophenoxyacetic acid	May 11-21	0.19	0.19	<MDL	100
Bromoxynil	May 11-21	0.33	0.33	<MDL	5
Dicamba	May 11-21	0.2	0.2	<MDL	120
Diclofop-methyl	May 11-21	0.4	0.4	<MDL	9
MCPA	May 11-21	0.00012	0.00012	<MDL	0.1
Picloram	May 11-21	1	1	<MDL	190
2,4-dichlorophenol	May 11-21	0.15	0.15	<MDL	900
2,4,6-trichlorophenol	May 11-21	0.25	0.25	<MDL	5
2,3,4,6-tetrachlorophenol	May 11-21	0.2	0.2	<MDL	100
Pentachlorophenol	May 11-21	0.15	0.15	<MDL	60

<sup>a</sup> – Samples collected on May 11, 2021.

### 3.3.4 Trihalomethanes

One distribution sample is taken every three months from a point in the distribution system and tested for Trihalomethanes (THMs). In 2021, samples were collected during the months of January, April, July and October. The Ontario Drinking Water Quality Standard (ODWQS) has set a Maximum Allowable Concentration (MAC) of 100 µg/L for this parameter and it is expressed as a running annual average. In 2021, the average THM was found to be 13.8 µg/L, which is within compliance. Refer to **Table 9** for the summary of trihalomethane results.

### 3.3.5 Nitrate & Nitrite

One treated water sample is taken every three months and tested for nitrate and nitrite. In 2021, samples were collected during the months of January, April, July and October. The Ontario Drinking Water Quality Standard (ODWQS) has set a Maximum Allowable Concentration (MAC) of 1 mg/L for nitrites and 10 mg/L for nitrates. The results were found to be within compliance. Refer to **Table 9**.

**Table 9 – Nitrate, Nitrite and THM Results at Blyth Drinking Water System <sup>a</sup>**

Treated Drinking Water - Nitrites and Nitrates				POE Well 1& 2					O.Reg 169	
Date	Jan 19-21	Apr 13-21	July 6-21	Oct 5-21	Min	Max	Avg	MAC	1/2 MAC	
NO2	< 0.003	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	1	0.5	
NO3	< 0.006	< 0.025	< 0.008	< 0.01	0.006	0.025	0.012	10	5	
NO2+NO3	< 0.006	< 0.025	< 0.008	< 0.01	0.006	0.025	0.012	10	5	

Treated Drinking Water - Nitrites and Nitrates				POE Well 5					O.Reg 169	
Date	Jan 19-21	Apr 13-21	July 6-21	Oct 5-21	Min	Max	Avg	MAC	1/2 MAC	
NO2	< 0.003	< 0.003	< 0.003	< 0.003	0.003	0.003	0.003	1	0.5	
NO3	< 0.01	< 0.011	< 0.01	< 0.008	0.008	0.010	0.010	10	5	
NO2+NO3	< 0.01	< 0.011	< 0.01	< 0.008	0.008	0.010	0.010	10	5	

Distribution Drinking Water - Trihalomethanes									
Date	Jan 19-21	Apr 13-21	July 6-21	Oct 5-21	Min	Max	Average	MA C	1.2 MAC
THMs (total)	15	12	15	13	12.0	15.0	13.8	100	50
Bromodichloromethane	2.6	2.2	2.7	1.8	1.8	2.7	2.3		
Bromoform	0.34	0.34	0.34	0.34	0.34	0.34	0.340		
Chloroform	12	9.6	12.0	11.0	9.6	12.0	11.2		
Dibromochloromethane	0.67	0.60	0.71	0.37	0.37	0.71	0.59		

<sup>a</sup> – Results collected from Jan 19, 2021, Apr 13, 2021, Jul 6, 2021 and Oct 5, 2021

### 3.3.6 Sodium

One water sample is collected annually for raw water at Wells 1, 2 and 5 and tested for Sodium due to naturally elevated levels. O. Reg 170/03 has set a Maximum Acceptable concentration (MAC) of 20 mg/L on the Treated Water for Sodium which requires the Medical Office of Health be notified if the concentration exceeds the MAC. The Raw water samples were collected on August 10, 2021 at Wells 1, 2 and 5 (Raw Water), found to be 15.8 mg/L at Well 1, 18.6 at Well 2 and 20.8 at well 5. Treated water samples were collected on January 8, 2018 Well 1&2 POE 23.1mg/L, well 5 POE 22.2mg/L both exceeding the MAC, AWQI #138510 was issued and resamples were collected on January 9, 2018. The resample results were; Well 1&2 POE 22.3mg/L, Well 5 22.5mg/L both still exceeding the 20mg/L MAC. The Huron County Health Unit provided the Township of North Huron with a Notification to be distributed to all water system users.

### 3.3.7 Fluoride

One water sample is collected annually and tested for Fluoride from the raw water due to naturally elevated levels. The Ontario Drinking Water Quality Standards (ODWQS) have set a MAC of 1.5 mg/L on Treated Water. On August 10, 2021, Raw water samples were collected for this analysis. The samples were found to have a concentration of 1.29 mg/L at Well 1, 1.81 mg/L at Well 2 and 1.47 mg/L at well 5. At well 2 the Fluoride analysis was greater than the treated water MAC 1.5 mg/L. Treated Water samples were collected on January 8, 2018 Samples results were as follows: Well 1&2 POE 1.77mg/L, Well 5 1.46mg/L Well 1&2 POE results were in exceedance of the 1.5mg/ L MAC. AWQI # 1358514 was issued and resamples collected for Well 1&2, the resample result was 1.81mg/L still in exceedance of the 1.5mg/L MAC. The Huron County Health Unit provided the Township of North Huron a Notice to be Distributed to all Water system users.

Raw Water Sodium/Fluoride mg/L			
Date	Location	Fluoride	Sodium
Aug 10-21	Well1	1.29	15.8
Aug 10-21	well2	1.81	18.6
Aug 10-21	well5	1.47	20.8
<b>Treated MAC</b>		<b>1.5</b>	<b>20</b>
	<b>Min</b>	1.29	15.8
	<b>Max</b>	1.81	20.8
	<b>Average</b>	1.5	18.4

Treated Water POE Sodium/Fluoride mg/L			
Date	Location	Fluoride	Sodium
Jan 8-18	Well 1&2	1.77	23.1
	Well 5	1.46	22.2
Jan 11-18	Well 1&2	1.81	22.3
	Well 5		22.5
Resamples showed still above Mac- HCHU issued notice to be distributed to all rate payers notifying them of the high sodium and Fluoride results			
	<b>MAC</b>	<b>1.5</b>	<b>20</b>
	<b>Min</b>	1.46	22.2
	<b>Max</b>	1.81	23.1
	<b>Average</b>	1.68	22.53

3.3.8 Strontium and Calcium

Veolia was required by HPPC to complete a one year sampling program due to elevated levels of strontium. Although there is no MAC within the Ontario Drinking Water Standards, exceedances of this parameter were identified under the Canadian Drinking Water Quality Guidelines -7mg/L. Samples were collected quarterly. The results can be found in **Table 10**. At the end of the program HPPC handed out a notice to the residence of Blyth.

**Table 10** – “Strontium and Calcium Results at Blyth Drinking Water System <sup>a</sup>

<b>Strontium and Calcium sample results</b>			
<b>Date</b>	<b>Location</b>	<b>Strontium ug/L</b>	<b>Calcium</b>
<b>Apr 27-21</b>	Well 1 RW	47200	143
	Well 2 RW	54100	152
	Well 5 RW	41000	131
	Well 1&2 POE	48800	45.6
	298 Hamilton	42200	46.1
<b>Jul 6-21</b>	Well 1 RW	43100	
	Well 2 RW	52400	
	Well 5 RW	38600	
<b>Oct 5-21</b>	Well 1 RW	40900	205
	Well 2 RW	55800	232
	Well 5 RW	40900	204
	Well 1&2 POE	46800	46.2
	298 Hamilton St	41600	43
	Well 5 POE	36900	45.4
<b>Amount</b>		14	11
<b>Min</b>		36900	43
<b>Max</b>		55800	232
<b>Average</b>		45021.4	117.6



## 4.0 WATER AND CHEMICAL USAGE

### 4.1 Chemical Usage

Refer to **Table 11**. From January 1, 2021 to December 31, 2021, 878.4kg of chlorine (in 12% sodium hypochlorite) was used to ensure proper disinfection in the distribution system with an average dosage of 5.00 mg/L.

Refer to **Table 11** – due to elevated iron content, sodium silicate is used to maintain the iron in a non-oxidized state to prevent excessive discoloration. The average dose rate as active silicate was 4.1mg/L.

**Table 11**– Chemical Usage at Blyth Drinking Water System <sup>a</sup>

Township of North Huron - Blyth Well Supply - 2021 Chemical Usage Summary														
Well 1					Well 2					Well 5				
Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose	Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose	Month	Chl'n used (Kg)	Cl Dose	Si (L)	Si Dose
January	20.2	5.57	33.62	3.6	January	20.0	5.59	37.63	4.1	January	18.0	4.65	16.30	3.48
February	17.3	5.71	28.91	3.7	February	18.9	5.63	33.26	3.9	February	16.5	4.63	18.1.7	4.23
March	14.7	5.75	22.55	3.4	March	26.8	5.75	50.44	4.2	March	21.4	4.66	23.8	3.8
April	14.4	1.03	6.36	0.6	April	33.8	5.22	63.62	3.8	April	30.6	7.12	24.5	4.37
May	45.2	5.76	71.75	3.6	May	0.0	0.00	0.00	0.0	May	24.6	4.75	50.0	7.62
June	48.3	5.95	85.08	4.0	June	24.9	0.00	0.00	0.0	June	30.8	4.59	38.60	4.00
July	49.9	5.95	91.64	4.2	July	24.9	0.00	0.00	0.0	July	20.2	5.26	36.36	3.9
August	28.4	5.83	55.15	4.3	August	25.2	6.39	35.84	3.6	August	23.8	4.66	23.9	3.76
September	28.5	6.20	48.79	4.1	September	16.1	5.19	33.60	3.8	September	17.7	5.52	33.67	4.0
October	24.6	6.20	41.41	4.1	October	22.0	6.36	33.82	3.8	October	25.3	5.56	21.5	3.67
November	23.5	5.90	42.64	4.1	November	21.6	6.11	32.48	3.6	November	23.0	4.87	22.6	3.88
December	20.2	5.06	45.72	5.1	December	22.8	5.88	165.54	3.5	December	29.6	7.50	225.21	23.9
<b>Total</b>	<b>325.3</b>	<b>64.92</b>	<b>573.59</b>	<b>44.7</b>	<b>Total</b>	<b>256.8</b>	<b>52.11</b>	<b>486.22</b>	<b>34.4</b>	<b>Total</b>	<b>296.3</b>	<b>63.05</b>	<b>755.42</b>	<b>67.0</b>
<b>Min</b>	<b>4.4</b>	<b>1.03</b>	<b>6.36</b>	<b>0.6</b>	<b>Min</b>	<b>0.0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>	<b>Min</b>	<b>16.5</b>	<b>4.59</b>	<b>33.43</b>	<b>3.5</b>
<b>Max</b>	<b>49.9</b>	<b>6.20</b>	<b>91.64</b>	<b>5.1</b>	<b>Max</b>	<b>33.8</b>	<b>6.39</b>	<b>165.54</b>	<b>4.2</b>	<b>Max</b>	<b>30.8</b>	<b>7.50</b>	<b>225.21</b>	<b>23.9</b>
<b>Avg</b>	<b>27.1</b>	<b>5.41</b>	<b>47.80</b>	<b>3.7</b>	<b>Avg</b>	<b>21.4</b>	<b>4.34</b>	<b>40.52</b>	<b>2.9</b>	<b>Avg</b>	<b>24.7</b>	<b>5.25</b>	<b>62.95</b>	<b>5.6</b>

<sup>a</sup> – Results collected from January 1, 2021 – December 31, 2021

4.2 Annual Flows

Permit to Take Water 6057-A3SJAU Compliance Report					
3.2 -Maximum Amount of Taking Permitted					
	Max/Day on Permit	Peak Flow	%of Limit		
Well #1 (in m3)	653 m3	445	68.1	%	
Well #2 (in m3)	1123 m3	313	27.9	%	
Well #5 (in M3)	1728 m3	473	27.4	%	
3.2 - Average Annual Amount of Taking Permitted					
	m3/year	m3/year			
Well #1 (in m3)	238345	55796	23.4	%	
Well #2 (in m3)	409968	35312	8.6	%	
Well #5 (in M3)	630720	57599	9.132261542	%	
Capacity Report					
Total Peak Flow					
	Maximum	Actual	%of Cap		
Capacity (m3/d)	3504	852	24.3	%	
Average Daily flow (m3/Day)	3504	407.4164384	11.62718146	%	

*Annual Report*  
*For the 2021 Operating Year*

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A summary of the water supplied to the distribution system in 2021 is provided in **Table 12**. This Table provides a breakdown of the monthly flow provided to the distribution system. Flow meters were calibrated in 2021 by Indus Control and were found to be acceptable.

**Table 12 – Treated Water Flows for Blyth Drinking Water System**

<b>Month</b>	<b>Total Flow m3</b>	<b>Max Daily Flow</b>
<b>January</b>	10985	473
<b>February</b>	9833	470
<b>March</b>	11782	525
<b>April</b>	11043	533
<b>May</b>	12991	765
<b>June</b>	15097	733
<b>July</b>	13572	606
<b>August</b>	13717	595
<b>September</b>	12670	642
<b>October</b>	12717	852
<b>November</b>	12165	563
<b>December</b>	12135	521
<b>Total</b>	148707	7278
<b>Min</b>	9833	470
<b>Max</b>	15097	852
<b>Avg</b>	12392	607

## 5.0 IMPROVEMENTS TO SYSTEM AND ROUTINE AND PREVENTATIVE MAINTENANCE

The following summarizes water system improvements and routine and preventative maintenance for the Blyth Drinking Water System:

- Hydrant flushing was completed
- There was 1 water main break repaired in the Blyth Distribution
- Generators at wells 1&2 and well 5 serviced and repairs were done as needed
- New well pump installed at well 1

## 6.0 MINISTRY OF THE ENVIRONMENT INSPECTIONS AND REGULATORY ISSUES

The most recent Ministry of Environment inspection was completed by Matt Shannon on October 7, 2021. The Report was issued on December 14, 2021

There were no non-compliances noted and the final inspection rating was 100%.

### Other Findings from the Inspection

The following items are noted as being relevant to the Drinking Water System:  
The previous inspection highlighted historical high strontium sampe results at Well #1 and #2. During this inspection it was noted that the Operating Authority had made the Huron Perth Public Health Unit (HPPH) aware of this issue and these results. After discussions with HPPH regarding this parameter, an information letter along with accompanynthing fact sheet that will be sent to Blyth residents in December.

## 7.0 Haloacetic Acids

It should be noted that there will be some upcoming changes to Ontario Regulation 170/03 and Ontario Regulation 169/03 that strengthen standards and clarify testing requirements as follows:

January 1, 2020: New standards for HAA5s and HAA5s testing optimization rules for smaller systems will come into effect / require reporting.

In 2021 Samples for HAA5's were collected at the beginning of every quarter, Maximum acceptable concentration for HAA5's is 80 ug/L all samples were compliant to the limit in 2021

- 2021 HAA5 Sample results can be found in Table 13.

Table 13- Haloacetic Acids

HAA5 ug/L								
Date	Location	Total HAA5	Chloroacetic Acid	Bromoacetic Acid	Dichloroacetic Acid	Dibromoacetic Acid	Trichloroacetic Acid	Average
Jan 19-21	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell St	5.3	4.7	2.9	3.5	2	5.3	1.2
Apr 12-21	182 Thuell St.	5.3	4.7	2.9	3.5	2	5.3	4.0
	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
Jul 6-21	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell St.	5.3	4.7	2.9	3.0	2	5.3	3.9
Oct 6-21	166 Dinsley St.	5.3	4.7	2.9	2.6	2	5.3	3.8
	182 Thuell St.	5.3	4.7	2.9	3	2	5.3	3.9
	<b>MIN</b>	5.3	<b>4.7</b>	2.9	<b>2.6</b>	2	<b>5.3</b>	<b>1.2</b>
	<b>MAX</b>	5.3	<b>4.7</b>	2.9	<b>3.5</b>	2	<b>5.3</b>	<b>4.0</b>
	<b>AVERAGE</b>	5.30	<b>4.7</b>	2.9	<b>2.93</b>	2	<b>5.30</b>	<b>3.50</b>

7.1.0 EMERGENT ISSUES SUMMARY

Arsenic MAC has been lowered from 25ug/L to 10ug/L review of the sample results between 2015 and 2016 indicates that Arsenic is not likely to be in exceedance of the amended ½ MAC requirements at Wells 1&2, however, concentrations are elevated at Well 5 to near the ½ MAC of 5 ug/L

Historic values of the other parameters (Benzene, Carbon Tetrachloride, and Vinyl Chloride), are all below the amended standards prescribed.

Please Refer to **Table 6** and **Table 8** for 2021 Results which were within the acceptable limits

*Annual Report*  
*For the 2021 Operating Year*

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*Report Completed by: Veolia Water*

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## Wingham Sewage Treatment Plant 2021 Annual Report

Owned by the Corporation of the Township of North Huron and  
Operated by Veolia Water Canada

## Wingham Sewage Treatment Plant 2021 Annual Report

**Wingham STP ECA 1040-9HAN94 issued May 30, 2014 and #3557-7UNPUR (Aug 11, 2009-Air)**

The Following is a summary and discussion of the 2021 Wingham Sewage treatment plant operation and summary of compliance limits as set forth in the Wingham STP ECA 1040-9HAN94 Issued May 30 2014.

### **The Rated Capacity of the Treatment Unit is 3,400m<sup>3</sup>/day**

Based on Raw Sewage Flows, the 2021 annual average flows were 1928m<sup>3</sup>/day which represents 56.71% of the 3400m<sup>3</sup>/day capacity. The maximum Peak flow of 3247m<sup>3</sup> occurred in March which represents 95.5% of the capacity.

### **Bypass Events**

There were no bypass or overflow events that occurred during 2021 from the Wingham sewage treatment plant.

### **Compliance limits**

The plant consistently removed 98.2% Biological Oxygen demand, 97.8% total suspended solids, 90.2% phosphorus and 96.5% total kjeldahl nitrogen which is well within the range of removals for a tertiary sewage plant and consistent with previous yearly operations.

### **Operational problems**

In 2021, there were 2 non-compliances on lab results for e.coli in the months of November and December. Shayne Finlay the MECP was notified of the non-compliances.

### **Maintenance**

Routine maintenance was performed throughout the year, such as oil changes in gear drives and cleaning UV light.



### **Quality Control Monitoring**

Monitoring includes an online dissolved oxygen sensor which indicates loading and raw sewage quality, aeration basin solids content and proper operations of the aerators. Secondary clarifiers effluent is monitored for dissolved phosphorus to determine adequate ferric chloride dosage in aeration basins as well as general clarity and surface debris which indicates proper solids removal. Adequate solids return to the aeration and wasting rates.

The raw sewage flow meter measures the flow going to the treatment plant and is used to base dosages and treatment plant capacity. The final effluent flow meter measures flow to the UV lights and does not represent the hydraulic loading of the plant but rather is a sum of the flow through the plant and any lagoon discharge. Results of monitoring activities can be viewed on the monthly spreadsheets.

### **Calibration and Maintenance**

There are two flowmeters, raw sewage in and the final effluent discharge volumes. The flowmeters are calibrated yearly; this year raw sewage was calibrated by Iconix Waterworks, as well as the final effluent, the certificates are stored at the PUC Office. The pH analyzer is calibrated monthly and recorded in the log books.

### **Efforts to meet effluent objectives**

As described in the quality control monitoring section, analytic and visual parameters are used as indicators of process efficiency and should fall within the critical control points. A summary of these values was developed and is in the Wingham sewage treatment facility operations manual for reference and historically have been adequate to maintain compliance.

### **Biosolids Generated**

A total of 9798 cubic meters were removed from cell 1 in 2015. Approximately 615m<sup>3</sup> of sludge went into the lagoon in 2021, we would estimate approximately the same amount for 2022. Our estimate for 2022 is based on no foreseen increase or decrease in flows, we did not dispose of any sludge in 2021. Estimating the solids volume in a lagoon situation is nearly impossible when there are no terms of reference for the % solids concentration. Many factors go into the volume such as how well the sludge compacts, water depth in the lagoon, temperature, wind action, solids quality, etc. Veolia will be looking at options to do a sludge survey of the lagoons to try to determine when the Sludge will need to be hauled.

**Complaints**

There were no complaints received as results of the operation of the sewage treatment facility.

**Tables**

Attached in the report are: data summary, compliance summary, sludge metals summary, bypass and overflow summary.

Wingham Sewage Treatment Plant													2021			
Flows	January	February	March	April	May	June	July	August	September	October	November	December	Total(m3)	Avg(m3)	Max(m3)	% Cap
Flows	58048	44271	100670	70871	52336	52889	55790	52990	59771	62714	87511	82326	780187	2137	100670	62.9
Average	1873	1581	3247	2362	1726	1763	1800	1709	1992	2023	2917	2651				
Max/d	2586	2379	8027	3285	2413	2844	4374	3010	4972	2833	9424	5885165			5885165	
Raw Sewage													Avg	Max.	%Removal	
CBOD	88	161	92	103	127	133	119	152	143	85	82	85		114	161	98.2
SS	129	136	97	83	132	185	126	173	257	103	60	93		131	257	97.8
TP	1.02	2.73	1.81	2.22	4.03	3.64	1.98	2.50	4.39	1.60	1.19	2.48		2.47	4.39	90.2
TKN	12.00	21.80	17.67	19.65	31.80	34.65	16.85	21.87	35.50	15.15	11.65	15.50		21.17	35.50	96.5
pH	7.62	4.00	3.00	7.65	7.61	7.59	7.27	7.49	7.47	7.64	7.62	7.64		6.88	7.65	
Alkalinity	335	215	327	349	367	369	327	346	385	208	361	326				
Final Effluent																
CBOD	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0	2.0	2.5	4.0		2.04	4.00	
SS	2.5	3.0	2.3	2.0	2.0	4.0	2.5	2.3	2.0	3.0	3.0	6.0		2.89	6.00	
Ammonia	0.15	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.20	0.55	0.40		0.18	0.55	
TKN	0.65	1.10	1.23	0.50	0.50	0.28	0.75	0.77	0.50	0.55	1.10	0.95		0.74	1.23	
TP	0.12	0.12	0.13	0.21	0.21	0.35	0.30	0.38	0.15	0.26	0.32	0.36		0.24	0.38	
NO2	0.04	0.03	0.05	0.03	0.03	0.04	0.05	0.03	0.08	0.03	0.06	0.04		0.04	0.08	
NO3	14.50	17.35	10.23	13.50	13.10	14.18	17.05	17.77	14.35	11.74	7.03	7.92		13.22	17.77	
pH	7.70	7.81	7.71	7.79	7.61	7.53	7.42	7.46	7.77	7.73	7.65	7.94		7.68	7.94	
E. Coli	24	10	13	9	2	0	3	16	17	57	273	710		94.61	710	
H2S>	0.02					0.00			0.00			0.00		0.01	0.02	
Alkalinity	240	215	237	226	160	135	185	194	272	208	250	231		213	272	

Wingham STP Compliance Summary													2021	
	January	February	March	April	May	June	July	August	September	October	November	December		
<b>Max/day m3</b>	1873	1581	3247	2362	1726	1763	1800	1709	1992	2023	2917	2656		
<b>Av Day Flow</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>	<b>3400</b>		
Actual	1873	1581	3247	2362	1726	1763	1800	1709	1992	2023	2917	2651		
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
														<b>Total Kg</b>
<b>CBOD&amp;TSS</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>		
CBOD	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	0.0	2.0	2.5	4.0	24.50	
TSS	2.5	3.0	2.3	2.0	2.0	4.0	2.5	2.3	2.0	3.0	3.0	6.0		
<b>Loading Kg</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>	<b>51</b>		
CBOD Kg	3.75	3.16	6.49	4.72	3.45	3.53	3.60	3.42	0.00	4.05	7.29	10.61	54.07	
TSS Kg	4.68	4.74	7.58	4.72	3.45	7.05	4.50	3.99	3.98	6.07	8.75	15.91	75.43	
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>Tot P</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>		
Actual	0.12	0.12	0.13	0.21	0.21	0.35	0.30	0.38	0.15	0.26	0.32	0.36		
<b>TP Load Kg</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>	<b>1.7</b>		
Act. TP Kg	0.22	0.19	0.43	0.48	0.36	0.62	0.54	0.64	0.29	0.52	0.93	0.94	6.17	
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
<b>H2S</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
Actual(<)	0.02					0.02			0.02			0.02		
Comp. Y/N	Y					Y			Y			Y		
<b>pH</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>	<b>6.5 - 9.0</b>		
Actual	7.70	7.81	7.71	7.79	7.61	7.53	7.42	7.46	7.77	7.73	7.65	7.94		

Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<b>E. Coli</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
Actual GMD	24	10	13	9	2	0	3	16	17	57	273	710	
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	
													<b>Total Kg</b>
<b>NH 3&amp;4</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>0.8</b>	<b>3</b>	<b>3</b>	
Actual	0.15	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.20	0.55	0.40	
NH 3&4 Load/d	0.28	0.16	0.32	0.24	0.17	0.18	0.18	0.17	0.20	0.40	1.60	1.06	4.97
Limit kg/d	10.7	10.7	10.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	10.7	10.7	
Comp. Y/N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
<b>NH 3</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	<b>0.02</b>	
Actual	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.003	0.006	0.006	0
Comp. Y/N	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

The 273/100ml E.Coli result and the 710/100ml E.Coli result were reported to our MECP Inspector as an ECA Exceedance and is explained in further detail above in the report under Operational Problems.

2021	Wingham STP Sludge Metals Summary				
Parameter					
Date	Jan 19-21	Apr 13-21	July 6-21	Oct 26-21	Average
Total Solids	6070	12200	4400	4510	6795
TKN	332	658	232	214	
NH 3&4	5.2	13.3	3.1	1	5.65
NO2	0.5	0.5	0.6	0.8	0.6
NO3	< 0.3	0.3	2.8	2.8	1.55
NO2+NO3	0.5	0.5	3.4	3.6	2
Arsenic	< 0.1	0.1	0.1	0.1	0.1
Cadmium	< 0.005	0.006	0.005	0.005	0.00525
Cobalt	< 0.01	0.02	0.01	0.01	0.0125
Chromium	0.19	0.36	0.17	0.26	0.245
Copper	< 2.5	5.6	2.2	2.6	3.225
Mercury	< 0.002	0.005	0.003	0.002	0.003
Potassium	23	40	14	16	23.25
Molybdenum	< 0.05	0.07	0.05	0.05	0.055
Nickel	< 0.09	0.18	0.07	0.08	0.105
Phosphorous	91	170	72	79	103
Lead	< 0.1	0.2	0.1	0.1	0.125
Selenium	< 0.1	0.1	0.1	0.1	0.1
Zinc	< 2	4	2	2	2.5
EC cfu DW	1861614	1262295	1590909	2217295	1733028.25
EC cfu WW	1130000	1540000	700000	1000000	1092500

**Table 1 BYPASS AND OVERFLOW EVENTS WINGHAM STP**

Table 1 BYPASS AND OVERFLOW EVENTS WINGHAM STP													
<b>FACILITY NAME:</b> Wingham Sewage						<b>YEAR:</b> 2021							
Date (dd/mm/yy)	Location	Type (see legend)	Start Time	Duration (hours)	Volume (1000m3)	M/E	Disinfection (Y/N)	Treatment (Y/N)	Reason Code*	Sample Results			
										BOD5 (mg/L)	SS (mg/L)	TP (mg/L)	E.Coli (/100ml)
<b>Legend</b>													
										*Reason Codes:			
PB = Primary Bypass		M = Measured		Y = Yes		1 = Heavy Precipitation		6 = Process Upsets					
SB = Secondary Bypass		E = Estimated		N = No		2 = Spring Runoff		7 = Power Outages					
STPO = Sewage Treatment Plant Overflow						3 = Infiltration		8 = Unknown					
CSO = Combined Sewer Overflow						4 = Mechanical/Equipment Failure		9 = Other, please comment below.					
SSO = Sanitary Sewer Overflow						5 = Pipe Failures(break/leak/plugged)							
STWO = Satellite Treatment Works Overflow													
Comments: There were no Bypass events or Over flows During 2021													

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*Report Completed by: Veolia Water*

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## Blyth Sewage Treatment Plant 2021 Annual Report

Owned by the Township of North Huron and Operated by Veolia Water Canada

## **Blyth Sewage Treatment Plant 2021 Annual Report**

### **Blyth STP Environmental Compliance Approval #9189-A6UPSM**

The Following is a summary and discussion of the 2021 Blyth Sewage treatment plant operation and summary of compliance limits as set forth in the ECA.

### **The Annual Average Rated Capacity of the Treatment Unit is 730 m<sup>3</sup>/d with Peak Capacity of 2730 m<sup>3</sup>/d.**

Based on Raw Sewage Flows, the 2021 annual average flows were 444m<sup>3</sup>/day which represents 61% of the annual 730 m<sup>3</sup>/day capacity. The maximum Peak Monthly average flow of 2251m<sup>3</sup>/d occurred in November 2021 represents 82% of the peak capacity.

### **Bypass Events**

There were four bypass events for the Blyth Sewage Treatment plant in 2021, one of the bypasses was measured as a primary bypass. The bypass occurred due to a mechanical/equipment failure. The three other bypasses were measured as secondary bypasses. The bypasses occurred due to heavy precipitation. The longest bypass was in November with 27.45 hours of primary bypassing. The total number of bypass hours for 2021 were: 27.5 Primary bypass hours and 54.95 Secondary bypass hours with a total measured volume of 4.604 X 1000m<sup>3</sup>.

### **Compliance limits**

The plant consistently removed 98.7% Biological Oxygen demand, 97.8% total suspended solids, 95.7% phosphorus and 97.6% total kjeldahl nitrogen which is well within the range of removals for a tertiary sewage plant and consistent with previous yearly operations.

### **Operational Problems**

The Blyth Sewage treatment plant was supposed to be dechlorinated by January 1 2021; In 2021, the township received temporary approval to use Dechlor pucks with frequent monitoring of the chlorine residuals at the discharge. It was found that the Dechlor pucks were decreasing the DO (dissolved oxygen) in the receiving stream. Temporary permission was given to start using Vita-d-chlor powder with frequent monitoring of the DO, pH, temp, and chlorine residual at the receiving stream.

This is a pilot dechlor run being done with BMROSS, and are working on a UV system and sand filters for the Blyth Sewage treatment plant which should be installed and completed in 2022.

### **Maintenance**

Routine maintenance was performed throughout the year, according to the computerized maintenance program Jobsplus.

Replaced 2 flygt pump guide rails on two pumps (new stainless steel 2' pipe and 4 stainless steel brackets)

### **Quality Control Monitoring**

Monitoring includes an online dissolved oxygen sensor which indicates loading and raw sewage quality, aeration basin solids content and proper operations of the aerators. Secondary clarifier effluent is monitored for dissolved phosphorus to determine adequate ferric chloride dosage in aeration basins as well as general clarity and surface debris which indicates proper solids removal. Adequate return to the aeration and wasting rates. It was decided we would no longer monitor for ammonia in house due to the toxicity of the reagent.

The flowmeter measures the flow out of the treatment plant and is used to base dosages and treatment plant capacity. Results of monitoring activities can be viewed on the monthly spreadsheets.

### **Calibration and Maintenance**

The flowmeters were calibrated annually in 2021. Iconix Waterworks calibrated the flow meters and the V-Notch weir, and certificates are stored at the PUC Office. The pH analyzer is calibrated monthly and recorded in the log books.

### **Efforts to meet effluent objectives**

As described in the quality control monitoring section, analytic and visual parameters are used as indicators of process efficiency and should fall within the critical control points. A summary of values was developed and is in the Blyth sewage treatment facility operations manual for reference and historically have been adequate to maintain compliance.

### **Biosolids Generated**

A total of 631m<sup>3</sup> was hauled from Blyth Sewage Treatment plant to the Wingham Sewage treatment plant by OGI industries. There were no opportunities for land application in the year 2021. We would predict roughly that 640m<sup>3</sup> will be utilized, hauled and applied in 2022.

### **Complaints**

There were no complaints to report during the 2021 operating year.

### **Tables**

Attached in the report are: data summary; compliance summary; sludge metals summary; Bypass and overflow events

Blyth Sewage Treatment Plant													2021 DATA SUMMARY							
Flows	January	February	March	April	May	June	July	August	September	October	November	December	Total	Avg Flow	Maximum	% Cap				
Total Flows	13009	10136	19895	13293	11085	10480	10499	9866	11846	15539	20141	16165	161954	444	20141	60.8				
Avg	420	362	642	443	358	349	339	318	395	501	671	521			671					
Max	524	548	1765	643	432	647	634	415	1112	1060	2251	1305			2251					
														Average	Max.	Removal Efficiency%				
Raw Sewage	January	February	March	April	May	June	July	August	September	October	November	December								
CBOD	97	155	104	148	145	217	224	221	177	133	239	139		166.36	239	98.7				
SS	69	113	82	131	105	160	78	153	164	194	151	112		125.85	194	97.8				
TP	2.43	3.91	2.07	3.99	4.28	5.37	4.15	4.27	3.93	3.20	3.87	3.24		3.72	5.37	95.7				
TKN	24.15	31.40	16.03	24.65	36.00	36.85	33.85	36.20	25.25	25.00	26.30	21.90		28.13	36.85	97.6				
pH	7.59	7.66	7.56	7.42	7.76	7.48	7.48	7.51	7.33	7.56	7.89	7.50		7.57	7.89					
Final Effluent	January	February	March	April	May	June	July	August	September	October	November	December		Average	Max.					
CBOD	3.0	2.0	2.0	2.0	2.0	2.5	2.0	2.0	2.0	2.5	2.0	2.0		2.17	3.0					
SS	2.0	2.0	2.3	2.0	5.0	5.0	2.5	2.7	2.0	2.0	2.5	2.5		2.71	5.00					
Ammonia	0.10	0.10	0.10	0.36	0.10	0.06	0.10	69.40	16.73	0.20	0.20	0.10		7.30	69.40					
TKN	1.40	1.00	0.53	0.53	0.50	0.70	0.55	0.53	0.85	0.55	0.55	0.55		0.69	1.40					
TP	0.19	0.11	0.07	0.10	0.18	0.21	0.21	0.22	0.19	0.18	0.14	0.13		0.16	0.22					
NO2	0.03	0.03	0.03	0.07	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03		0.03	0.07					
NO3	14.25	19.85	11.10	16.90	20.30	18.65	18.50	23.13	8.38	13.90	13.20	16.35		16.21	23.13					
pH	7.50	7.48	7.39	7.44	7.41	7.53	7.58	7.52	7.51	7.62	7.63	7.56		7.51	7.63					
E. Coli	33	85	135	39	104	6	22	15	16	73	80	13		52	135					
Tot Cl Res.	0.15	0.19	0.19	0.14	0.13	0.14	0.13	0.16	0.15	0.14	0.71	0.12		0.20	0.20					

Blyth STP Compliance Summary			2021									
Flows	January	February	March	April	May	June	July	August	September	October	November	December
<b>Peak Flow</b>	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730	2730
<b>Actual</b>	524	548	1765	643	432	647	634	415	1112	1060	2251	1305
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>Av Day Flow</b>	730	730	730	730	730	730	730	730	730	730	730	730
<b>Actual</b>	420	362	642	443	358	349	339	318	395	501	671	521
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>CBOD&amp;TSS</b>	15	15	15	15	5	5	5	5	5	5	15	15
<b>CBOD</b>	3.0	2.0	2.0	2.0	2.0	2.5	2.0	2.0	2.0	2.5	2.0	2.0
<b>TSS</b>	2.0	2.0	2.3	2.0	5.0	5.0	2.5	2.7	2.0	2.0	2.5	2.0
<b>Loading Kg</b>	11	11	11	11	3.7	3.7	3.7	3.7	3.7	3.7	11	11
<b>CBOD Kg</b>	1.26	0.72	1.28	0.89	0.72	0.87	0.68	0.64	0.79	1.25	1.34	1.04
<b>TSS Kg</b>	0.84	0.72	1.50	0.89	1.79	1.75	0.85	0.85	0.79	1.00	1.68	1.04
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>Tot P</b>	1	1	1	1	0.3	0.3	0.3	0.3	0.3	0.3	1	1
<b>Actual</b>	0.19	0.11	0.07	0.10	0.18	0.21	0.21	0.22	0.19	0.18	0.14	0.14
<b>TP Load Kg</b>	0.7	0.7	0.7	0.7	0.2	0.2	0.2	0.2	0.2	0.2	0.7	0.7
<b>Act. TP Kg</b>	0.08	0.04	0.05	0.04	0.06	0.07	0.07	0.07	0.08	0.09	0.09	0.07
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>NH 3&amp;4</b>	17	21	14	6	3	1	1	1	1	3	3	11
<b>Actual</b>	0.10	0.15	0.13	0.12	0.12	0.12	0.14	0.08	0.11	0.10	0.11	0.23
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

<b>NH 3</b>	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02
<b>Actual</b>	0.0005	0.0004	0.0004	0.0012	0.0007	0.0007	0.0013	0.0040	0.0015	0.0014	0.0011	0.0008
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>Tot Cl Res (limit)</b>	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2
<b>Month Max.</b>	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.20	0.19	0.19	0.19
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>pH</b>	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9	6.5-9
<b>Actual</b>	7.50	7.48	7.39	7.44	7.41	7.53	7.58	7.52	7.51	7.62	7.63	7.56
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>E. Coli</b>	200	200	200	200	200	200	200	200	200	200	200	200
<b>Actual GMD</b>	33	85	135	39	104	6	22	15	16	73	80	13
<b>Comp. Y/N</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N

Blyth Compliance summary Shows that in September the Max chlorine residual in the month was 0.20mg/L, the monthly average is 0.20mg/L which is below the limit of 0.20mg/L. The Total chlorine residual is not a compliance limit but is an objective therefore this is not a compliance concern.

Quarterly Metals Calculations Report		2021					
Parameter							
Date	Jan 19-21	Apr 13-21	Jul 6-21	Oct 26-21	Nov 30-21	Average	
Total Solids	28000	38100	27900	39300	31400	32940	
TKN	1470	1910	1790	2060	1540	1754	
NH 3&4	232	329	669	115	420	353	
NO2	3	4.6	0.2	0.2	0.4	1.68	
NO3	< 0.3	0.3	0.3	0.3	0.3	0.3	
NO2+NO3	3	4.6	0.3	0.3	0.4	1.72	
Arsenic	< 0.2	0.3	0.2	0.4	0.3	0.28	
Cadmium	7.8	0.026	0.021	0.032	0.024	1.5806	
Cobalt	0.16	0.22	0.18	0.31	0.19	0.212	
Chromium	2.5	3.2	2.7	4.8	3.1	3.26	
Copper	8.5	12	10	17	11	11.7	
Mercury	0.002	0.006	0.005	0.006	0.006	0.005	
Potassium	90	99	98	110	78	95	
Molybdenum	0.29	0.32	0.26	0.4	0.35	0.324	
Nickel	0.7	0.94	0.79	1.4	0.87	0.94	
Phosphorous	620	960	760	1300	790	886	
Lead	0.4	0.5	0.4	0.6	0.4	0.46	
Selenium	< 0.1	0.1	0.1	0.1	0.1	0.1	
Zinc	15	18	14	24	15	17.2	
Ecoli DW	17857	34121	19355	25445	98726	39100.8	
Ecoli /100 ml	50000	130000	54000	100000	310000	128800	
pH							
Tank in " to Top							
Volume in m3	941	941	941	941	941		
Volume at 4%	659	896	656	925	739	0	
Solids Kg	26354	35860	26259	36989	29554	0	

\*See Bypass event description on Page 2



**Table 1 BYPASS AND OVERFLOW EVENTS BLYTH STP**

FACILITY NAME:		Blyth STP								YEAR:		2021					
Date (dd/mm/yy)	Location	Type (See Legend for description)	Start Time	Duration (hours)	Volume (1,000m3)	M/E	Disinfection (Y/N)	Treatment (Y/N)	Reason Code*	Sample Results					Ref #		
										CBOD5 (mg/L)	TSS (mg/L)	TP (mg/L)	TKN (mg/L)	E.Coli (/100ml)			
Mar 11-21	Blyth	SB	9:55	18	1.463	M	Y	Y	1	11	8	0.15		9900	904916		
Nov 6-21	Blyth	PB	4:00	27.5	0.6	E	Y	N	4	41	54	0.99	16.8	63	1-1DP2JC		
Nov 17-21	Blyth	SB		17.45	1.35	M	Y	Y	1, 2	5	24	0.43	0.6	<1000	1-1EY2YE		
Dec 11-21	Blyth	SB	4:30	19.50	1.191	M	Y	Y	1	8	21	0.39	1	330	1-1G3TJH		
				82.45	4.604												
<b>Legend</b>																	
PB = Primary Bypass						M = Measured		Y = Yes		*Reason Codes:							
SB = Secondary Bypass						E = Estimated		N = No		1 = Heavy Precipitation			6 = Process Upsets				
STPO = Sewage Treatment Plant Overflow												2 = Spring Runoff			7 = Power Outages		
CSO = Combined Sewer Overflow												3 = Infiltration			8 = Unknown		
SSO = Sanitary Sewer Overflow												4 = Mechanical/Equipment Failure			9 = Other, please comment below.		
STWO = Satellite Treatment Works Overflow												5 = Pipe Failures(break/leak/plugged)					
<b>Comments:</b>																	

*Report Completed by: Veolia Water*

*For More information please contact:*

*John Graham, Project Manager*

**Veolia Water Canada, Inc.**

100 Cove Road, P.O. Box 185 Goderich, Ontario N7A 3Z2

Tel 519-524-6583 ext 310 - Fax 519-524-9358

[john.graham@veolia.com](mailto:john.graham@veolia.com)

[www.veoliawaterna.com](http://www.veoliawaterna.com)



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Reeve and Members of Council  
Carson Lamb (Clerk), Township of North Huron

From: Hanna Holman, Planner

Date: March 16, 2022

RE: **Application C024-2022 (Consent)**  
Lot 40, Concession 10, East Wawanosh Ward, Township of North Huron (39703 Belfast Road)  
**Applicant:** Douglas A. Culbert, O.L.S **Owner:** United Ontario Farms Ltd.

### RECOMMENDATION

It is recommended that consent application C024-22 be **approved** with the attached conditions, include any additional Township conditions.

### PURPOSE

The purpose and effect of this application is for the creation of one lot under the surplus farm residence policies. The subject lands are designated Agriculture and Natural Environment in the North Huron Official Plan, and zoned AG1 (General Agriculture), NE1 (Natural Environment – Full Protection) and NE2 (Natural Environment – Limited Protection). The property is a corner lot along Belfast Road and Currie Line.

- **Severed** - approximately 1.03 ha (2.5 acres) consisting of a dwelling and accessory buildings.
- **Retained** - approximately 80 ha (197.7 acres) of vacant agricultural land

### REVIEW

This application:

- ✓ Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms to the Huron County Official Plan;
- ✓ Conforms to the North Huron Official Plan, Section 3.4.9;
- ✓ Complies with the North Huron Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

Applications that are unable to meet all of the foregoing criteria are referred to County Council for a decision. At the time of report submission, concerns have been raised by a member of the public.

### AGENCY/PUBLIC COMMENTS

#### **Neighbours and Members of the Public**

At the time of report submission, no public written comments have been received following the circulation of the application by the County.

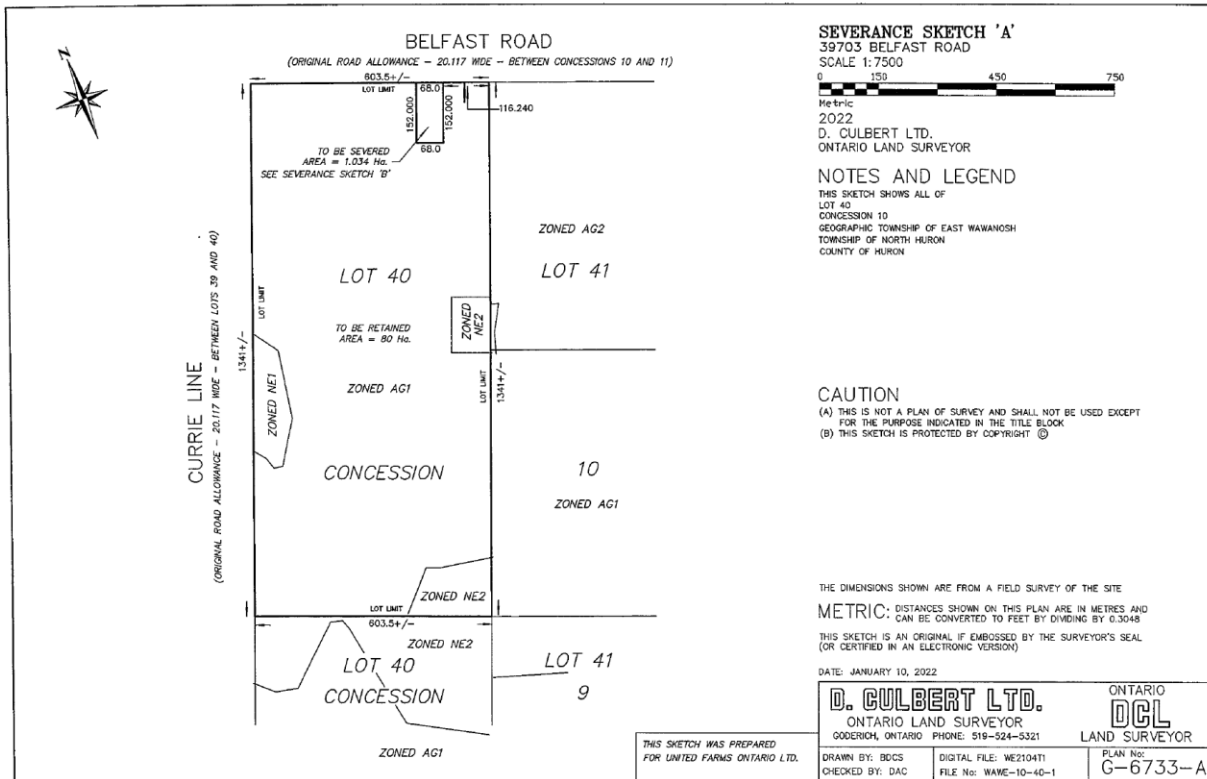
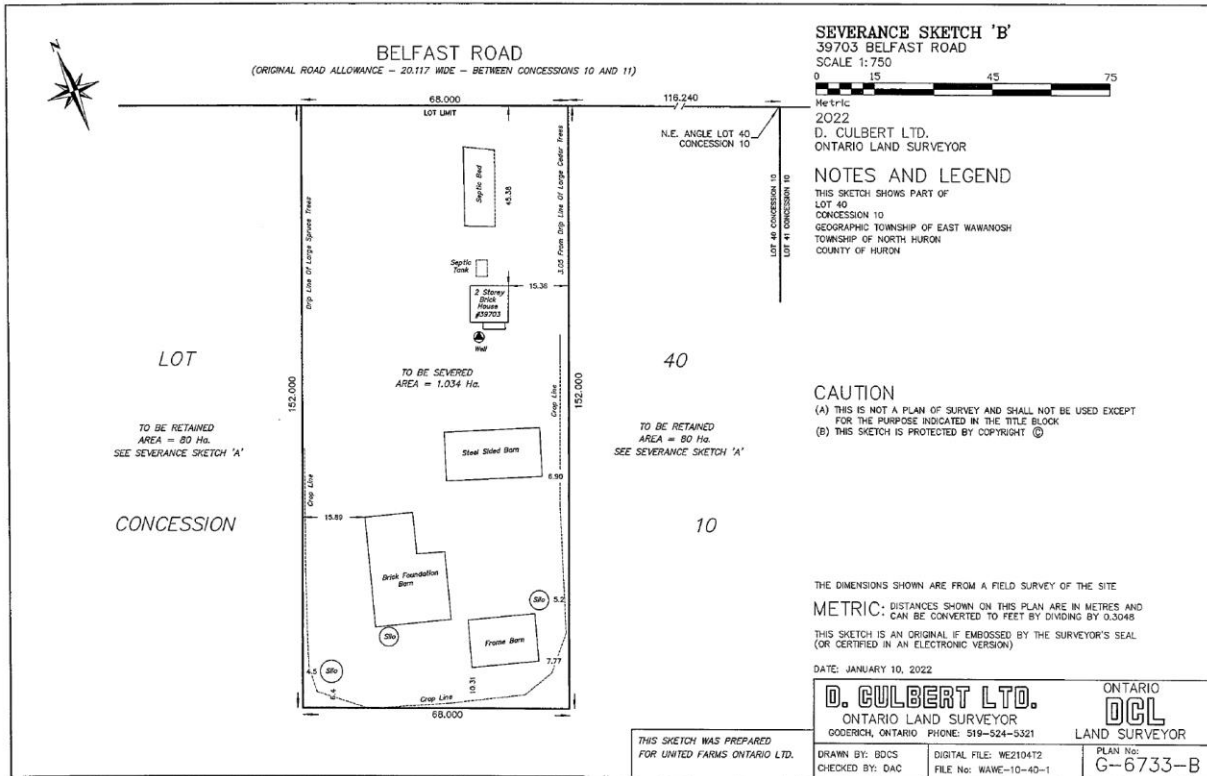
#### **Township Staff – no concerns**

An inspection of the septic system is required. If any new farm entrances are required for the proposed retained lands, an entrance permit from the Township is required.

**Figure 1. 2020 Air Photo of Subject Property and severance sketch (showing areas to be severed and retained)**



**Figure 2. Severance Sketch (as provided by applicant)**



**Figure 3. Site Photos of subject lands**



**Figure 3.1:** Site visit photo of severed surplus lot looking south from Belfast Road



**Figure 3.2:** Site visit photo of retained lands looking east from Currie Line

**PLANNING COMMENTS**

The Provincial Policy Statement, 2020 (PPS), Huron County and North Huron Official Plans (OP) permit the severing of a residence surplus to a farming operation as a result of farm consolidation provided that the new lot is limited to the minimum size needed to accommodate sewage and water services as well as ensuring that no new residence is constructed on the retained parcel of farmland. This is addressed through the automatic rezoning provision to recognize the residential parcel (e.g. AG4-1) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG1-1).

Section 11.3.1.7 of the North Huron Official Plan sets out the policies for surplus farm residence severances. The applicant has demonstrated that the residence on the subject property is surplus to the needs of the farming operation. All other policy requirements of Section 11.3.1.7 as follows have been met:

- The property must be a minimum of 15 years old and deemed habitable by the Chief Building Official;
- A new residence is prohibited in the retained parcel. This will be fulfilled with the automatic rezoning of the severed and retained parcels;
- The size of the severed parcel is kept to a minimal size needed for residential purposes and to accommodate the associated servicing of the lot;
- Minimum Distance Separation (MDS) formula is met to any barns on the retained lands, if any;
- There has been no previous severing of land on the subject property since June 28, 1973; and
- The retained lands are a minimum of 19 hectares.

Provided that the conditions below are fulfilled, the consent is consistent with the PPS, and conforms to the County and North Huron OPs. It is recommended that this application be **approved** with conditions as follows:

**Recommended Conditions**

*Note: The list below may not contain all Township conditions and should be reviewed by the Township.*

**Expiry Period**

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

**Municipal Requirements**

2. All Municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

**Survey/Reference Plan**

4. Provide to the satisfaction of the County and the Township:
  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) a reference plan based on an approved survey.

**Zoning**

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township of North Huron.

**Septic System**

6. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the retained parcel of land for the surplus be provided to the satisfaction of the Township of North Huron.

**Road Access**

7. That an entrance permit for a new farm entrance on retained lands be granted to the satisfaction of either the Township, if required.

Note: The applicant is to be advised that the retained parcel for the surplus dwelling will be automatically rezoned to recognize its residential use (AG4-21) and the retained land will be automatically rezoned to prohibit a new residence (AG2) in the North Huron Zoning By-law. Both new parcels will continue to maintain the same boundaries of the Natural Environment – Full Protection (NE1) and Natural Environment - Limited Protection (NE2) found on the lot, if any.

Sincerely,



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Hanna Holman, Planner

Site Visit: February 25, 2022

# Consent Application C024-22

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Lot 40, Concession 10, East Wawanosh Ward, Township  
of North Huron (39703 Belfast Road)

**Applicant:** Douglas A. Culbert, O.L.S

**Owner:** United Ontario Farms Ltd.

**North Huron Council Meeting**  
**March 21, 2022**





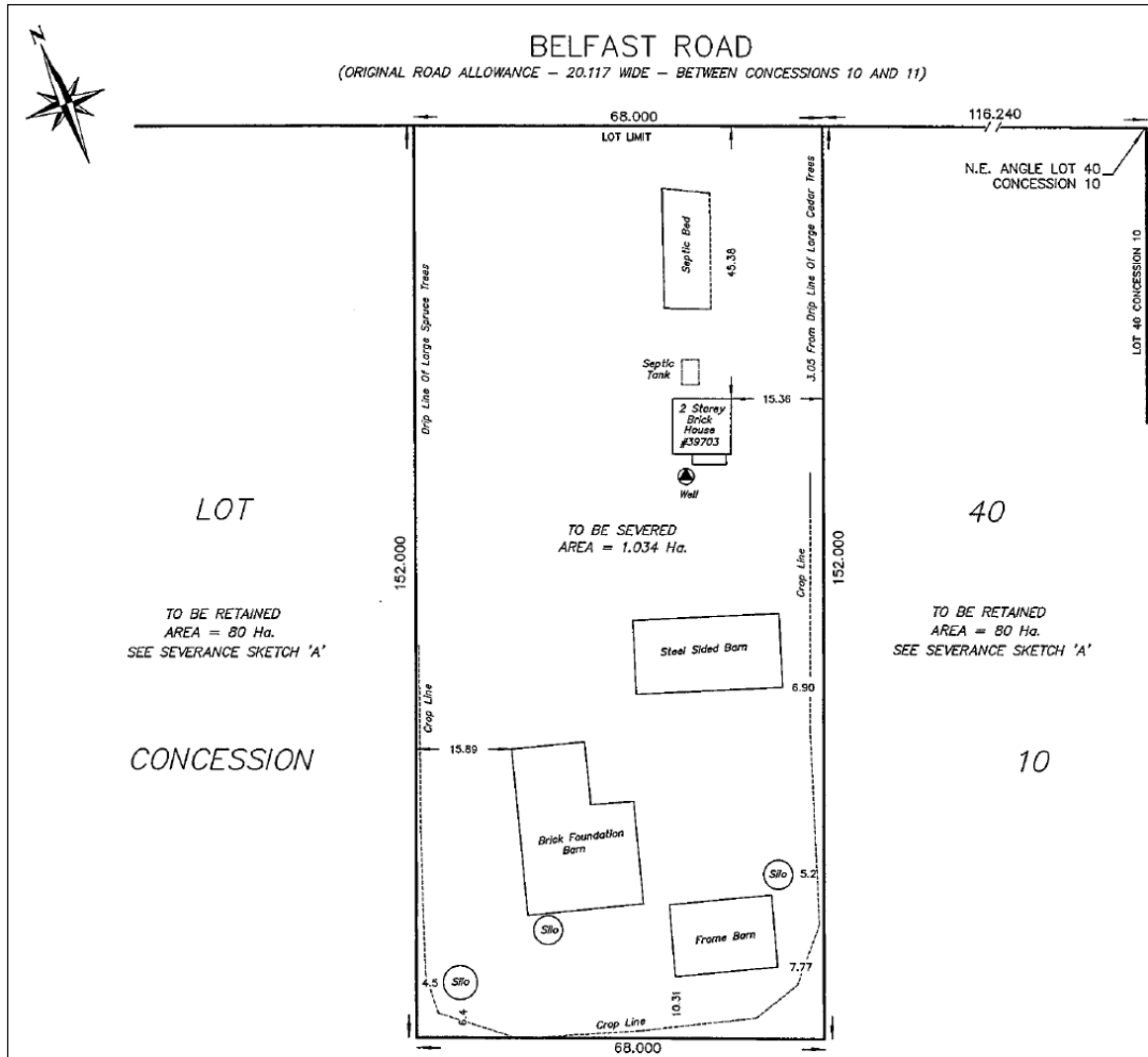
# Subject Lands



- Designated Agriculture and Natural Environment
- Zoned AG1, NE1, NE2
- Contains existing dwelling and accessory structures

# Severance Sketch

(As provided by applicant)



**Severed -**  
approximately 1.03  
ha (2.5 acres)

**Retained -**  
approximately 80  
ha (198 acres)

# Site Visit Photos



# Comments

- No public comments received at time of presentation submission
- Township staff – no concerns
  - Inspection of the septic system required.
  - Entrance permit for retained farmlands, if required

# Recommendation

It is recommended that consent application C024-22 be **approved** with the attached conditions, include any additional Township conditions.

# Recommended Conditions

## Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

## Municipal Requirements

2. All Municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

## Survey/Reference Plan

4. Provide to the satisfaction of the County and the Township:
  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) a reference plan based on an approved survey.

## Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township of North Huron.

## Septic System

6. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the retained parcel of land for the surplus be provided to the satisfaction of the Township of North Huron.

## Road Access

7. That an entrance permit for a new farm entrance on retained lands be granted to the satisfaction of either the Township, if required.



## PLANNING & DEVELOPMENT

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Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Reeve and Members of Council  
Carson Lamb (Clerk), Township of North Huron

From: Hanna Holman, Planner

Date: March 16, 2022

RE: **Application C025-2022 (Consent)**  
Concession 8, NW Part Lot 40, Part 1 on 22R-1572, East Wawanosh Ward, Township of North Huron (85004 Currie Line)  
**Applicant:** Douglas A. Culbert, O.L.S **Owner:** United Ontario Farms Ltd.

### RECOMMENDATION

It is recommended that consent application C025-22 be **approved** with the attached conditions, include any additional Township conditions.

### PURPOSE

The purpose and effect of this application is for the creation of one lot under the surplus farm residence policies. The subject lands are designated Agriculture in the North Huron Official Plan, and zoned AG1 (General Agriculture). The property is a corner lot along Belgrave Road and Currie Line.

- **Severed** - approximately 0.7 ha (1.73 acres) consisting of a dwelling
- **Retained** - approximately 35.7 ha (88.2 acres) of vacant agricultural land as per sketch provided by applicant

### REVIEW

This application:

- ✓ Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act);
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act);
- ✓ Conforms with section 51(24) of the Planning Act;
- ✓ Conforms to the Huron County Official Plan;
- ✓ Conforms to the North Huron Official Plan, Section 3.4.9;
- ✓ Complies with the North Huron Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance); and
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

Applications that are unable to meet all of the foregoing criteria are referred to County Council for a decision. At the time of report submission, concerns have been raised by a member of the public.

### AGENCY/PUBLIC COMMENTS

#### Township Staff – no concerns

An inspection of the septic system is required. If any new farm entrances are required for the proposed retained lands, an entrance permit from the Township is required.

#### Neighbours and Members of the Public

At the time of report submission, one written comment was received from the neighbour to the south. Upon receiving the circulated public notice with the severance sketch as provided by the applicant, the neighbour had some concerns with the location of the southern lot line that abuts their property. Staff were able to follow up

with both the neighbour and applicant on this matter. It is understood that the potential area of discrepancy may be up to approximately 4 ha (10 acres), if there is a discrepancy. The neighbour and applicant have that the applicant of this file as an Ontario Land Surveyor has agreed to go out to site to investigate the southern property line.

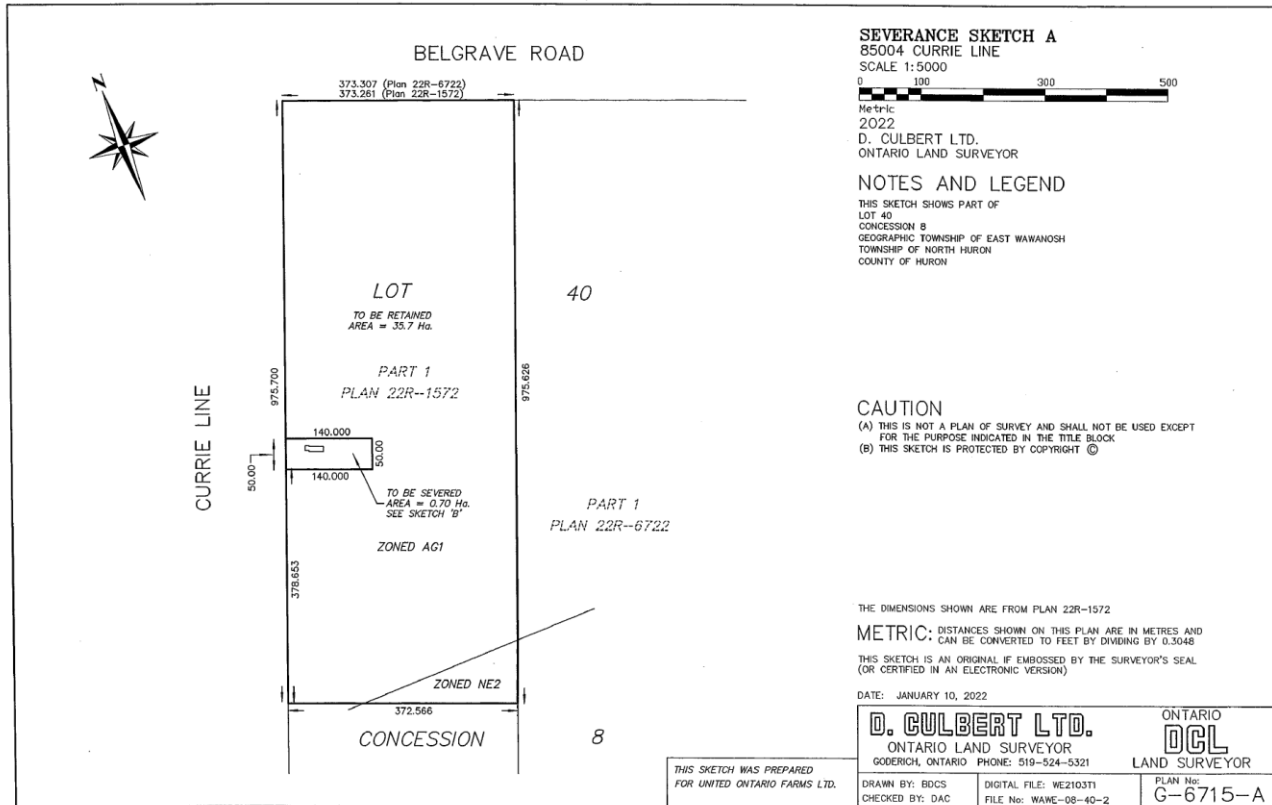
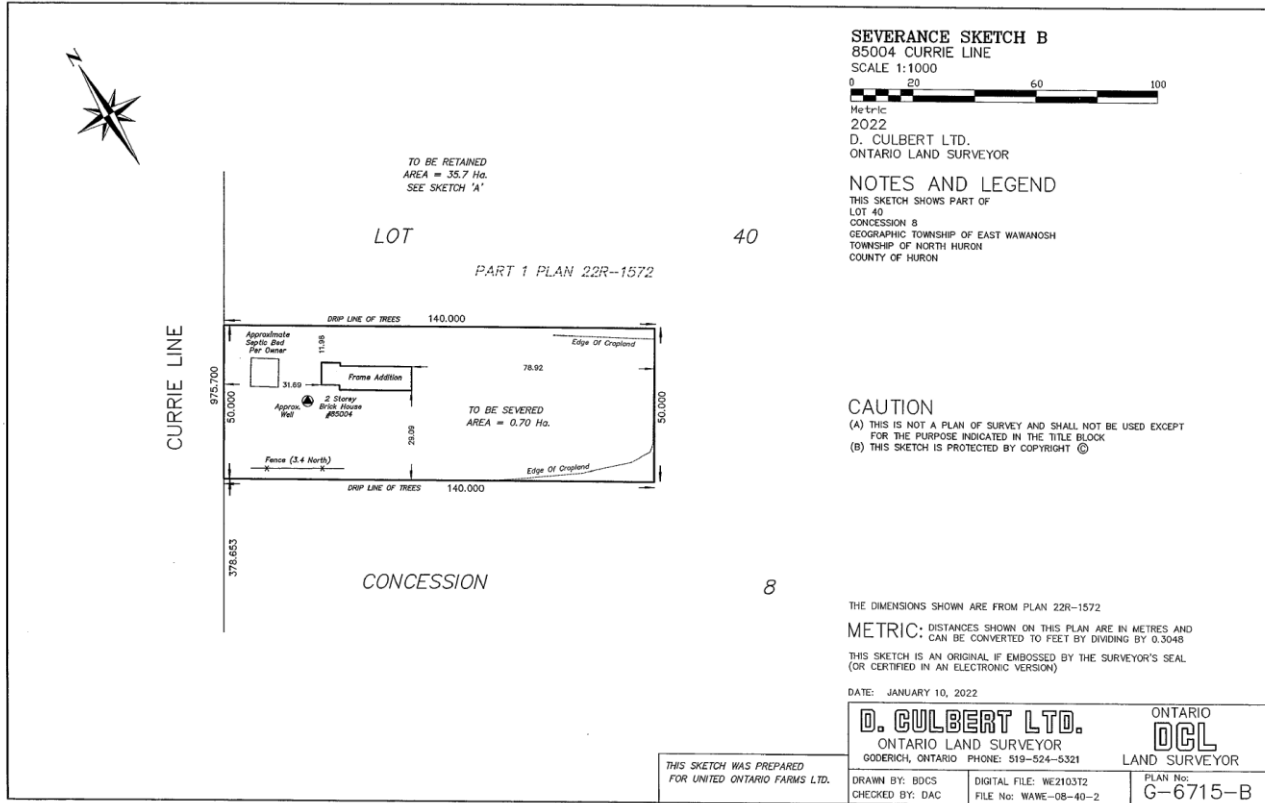
The verification of this existing lot line can occur independently of this subject severance, as the subject application does not propose to change this property line and the lot line is not adjacent to the proposed surplus lot. However, the below review and analysis was conducted with this potential discrepancy in mind, particularly as it relates to required minimum lot sizes for the retained lands.

**Figure 1. 2020 Air Photo of Subject Property and severance sketch (showing areas to be severed and retained)**





**Figure 2. Severance Sketch (as provided by applicant)**



**Figure 3. Site Photos of subject lands**



**Figure 3.1:** Site visit photo of severed surplus lot looking east from Currie Line



**Figure 3.2:** Site visit photo of retained lands looking southeast from Currie Line

**PLANNING COMMENTS**

The Provincial Policy Statement, 2020 (PPS), Huron County and North Huron Official Plans (OP) permit the severing of a residence surplus to a farming operation as a result of farm consolidation provided that the new lot is limited to the minimum size needed to accommodate sewage and water services as well as ensuring that no new residence is constructed on the retained parcel of farmland. This is addressed through the automatic rezoning provision to recognize the residential parcel (e.g. AG4-1) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG1-1).

Section 11.3.1.7 of the North Huron Official Plan sets out the policies for surplus farm residence severances. The applicant has demonstrated that the residence on the subject property is surplus to the needs of the farming operation. All other policy requirements of Section 11.3.1.7 as follows have been met:

- The property must be a minimum of 15 years old and deemed habitable by the Chief Building Official;
- A new residence is prohibited in the retained parcel. This will be fulfilled with the automatic rezoning of the severed and retained parcels;
- The size of the severed parcel is kept to a minimal size needed for residential purposes and to accommodate the associated servicing of the lot;
- Minimum Distance Separation (MDS) formula is met to any barns on the retained lands, if any;
- There has been no previous severing of land on the subject property since June 28, 1973; and
- The retained lands are a minimum of 19 hectares.

Provided that the conditions below are fulfilled, the consent is consistent with the PPS, and conforms to the County and North Huron OPs. It is recommended that this application be **approved** with conditions as follows:

**Recommended Conditions**

*Note: The list below may not contain all Township conditions and should be reviewed by the Township.*

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**Municipal Requirements**

2. All Municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

**Survey/Reference Plan**

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  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
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**Zoning**

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township of North Huron.

**Septic System**

6. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the retained parcel of land for the surplus be provided to the satisfaction of the Township of North Huron.

**Road Access**

7. That an entrance permit for a new farm entrance on retained lands be granted to the satisfaction of either the Township, if required.

Note: The applicant is to be advised that the retained parcel for the surplus dwelling will be automatically rezoned to recognize its residential use (AG4-21) and the retained land will be automatically rezoned to prohibit a new residence (AG2) in the North Huron Zoning By-law. Both new parcels will continue to maintain the same boundaries of the Natural Environment – Full Protection (NE1) and Natural Environment - Limited Protection (NE2) found on the lot, if any.

Sincerely,



---

Hanna Holman, Planner

Site Visit: February 25, 2022

# Consent Application C025-22

Concession 8, NW Part Lot 40, Part 1 on 22R-1572, East  
Wawanosh Ward, Township of North Huron (85004 Currie Line)

**Applicant:** Douglas A. Culbert, O.L.S

**Owner:** United Ontario Farms Ltd.

**North Huron Council Meeting**  
**March 21, 2022**



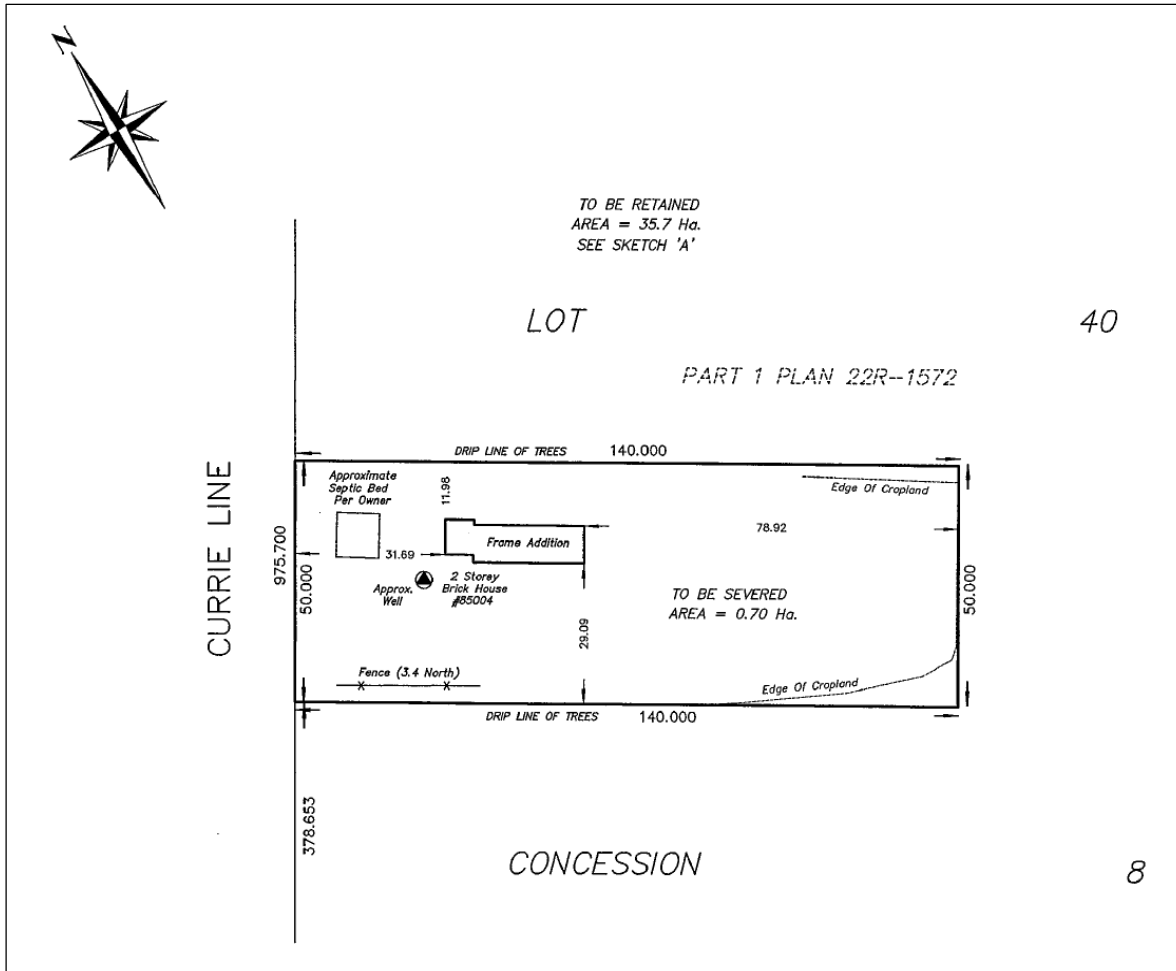
# Subject Lands



- Designated Agriculture, zoned AG1
- Contains existing dwelling

# Severance Sketch

(As provided by applicant)



**Severed -**  
approximately 0.7  
ha (1.73 acres)

**Retained -**  
approximately 35.7  
ha (88.2 acres)

\*Based on sketch  
provided by  
applicant

# Site Visit Photos



# Comments

- One written public comment received
  - Discrepancy on location of potential southern lot line
  - Applicant as surveyor has agreed to investigate this with neighbour
- Township staff – no concerns
  - Inspection of the septic system required.
  - Entrance permit for retained farmlands, if required



# Recommendation

It is recommended that consent application C025-22 be **approved** with the attached conditions, include any additional Township conditions.

# Recommended Conditions

## Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

## Municipal Requirements

2. All Municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

## Survey/Reference Plan

4. Provide to the satisfaction of the County and the Township:
  - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
  - b) a reference plan based on an approved survey.

## Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township of North Huron.

## Septic System

6. A letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the retained parcel of land for the surplus be provided to the satisfaction of the Township of North Huron.

## Road Access

7. That an entrance permit for a new farm entrance on retained lands be granted to the satisfaction of either the Township, if required.

**From:** [James Diepstra](#)  
**To:** [Lisa Finch](#); [Heidi Haas](#)  
**Subject:** File No: C25-2022  
**Date:** Wednesday, March 2, 2022 11:59:09 AM

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**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Lisa

Further to our phone call on Tuesday March 1<sup>st</sup> 2022, I have spoken with your office as well as Culberts Survey in Goderich, there is definitely a discrepancy in the information the county has versus what we have in relation to the size of the lots in question. Firstly, the full lot is only 120 acres, if United Ontario Farms is said to own 88.2 acres and we own 40.20 acres this brings the total to 128.4 acres. In the early 1980's, 38.4 acres were severed off the original lot, which we now own. Common knowledge for previous owners as well as us as buyers was that the lot was 40.20 acres (MPAC, Huron County, North Huron) as per the original severance, base on these facts I have given Culberts the go ahead to conduct a survey of our bordering lot line as well as pull relevant historical information in relation to the said original severance and find out what has happened in the past. Most notably, would be the ownership of the land and lot lines in question as well as the county double taxing the extra 10 acres for the last 44 years.

In view of this I need to be sure that the severance in question is not going to effect the ability for us to complete these checks as we would most definitely seek a legal ruling on our lot being 38 acres, as per the original severance from 1982, as well as purchasing the property based on these facts as well..

Unsure of the next steps but will keep you in the loop if and when we hear more from Culberts office.

Regards

James Diepstra

James Diepstra  
Central Huron Insulation  
2647375 Ontario Inc.  
84812 Currie Line  
Belgrave, Ontario  
P: 519-  
C: 519-





# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-14

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Darcy Chapman, Director of Finance  
**DATE:** 21/03/2022  
**SUBJECT:** FIN-2022-14 Reserve and Reserve Fund Balances Update  
**ATTACHMENTS:** General Reserves, Discretionary Reserve Funds, Obligatory Reserve Funds, Water & Sewer Reserves

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated March 21, 2022 regarding the Reserve Fund Balances Update for information purposes;

AND FURTHER, THAT Council directs the Clerk to prepare by-laws to establish various reserves and reserve funds in accordance with the Reserve and Reserve Fund Policy.

## **EXECUTIVE SUMMARY**

The reporting requirements through the General Reserve & Reserve Fund Policy were made to increase transparency, accountability, interest allocation practices and general understanding for both Council and the community as a whole.

Staff have now updated Council on the status of reserve and reserve funds in accordance with the reporting provisions of the Township of North Huron Reserve & General Reserve Fund Policy.

## **DISCUSSION**

Reserves and Reserve Funds are created with Council approval to set monies aside for various future needs such as:

- for planned future expenditures;
- to protect the Township against an unbudgeted or unforeseen event;
- to smooth out future program expenditures which may fluctuate from one year to the next;
- to accumulate funds for future capital expenditures or irregular or occasional expenses (such as municipal elections every four years).

The major difference between Reserves and Reserve Funds is that all earnings (i.e. interest) from the investment of Reserve Funds must be allocated to, and form part of, the Reserve Fund; while the earnings from Reserves are allocated to the operating budget as investment revenue.

There are two types of Reserve Funds: Obligatory Reserve Funds and Discretionary Reserve Funds:

- a) An Obligatory reserve fund is created when a provincial statute requires that revenue received for special purposes be segregated from the general revenues of the municipality. Obligatory reserve funds are to be used solely for the purpose prescribed for them by statute.
- b) Discretionary reserve funds are created under Section 417 of the Municipal Act, 2001 (S.O. 2001, c.25) through by-law. Discretionary reserve funds are established whenever a municipal Council wishes to earmark revenues to finance a future expenditure for which it

has the authority to spend money, and to set aside a certain portion of any year’s revenues so that the funds are available as required.

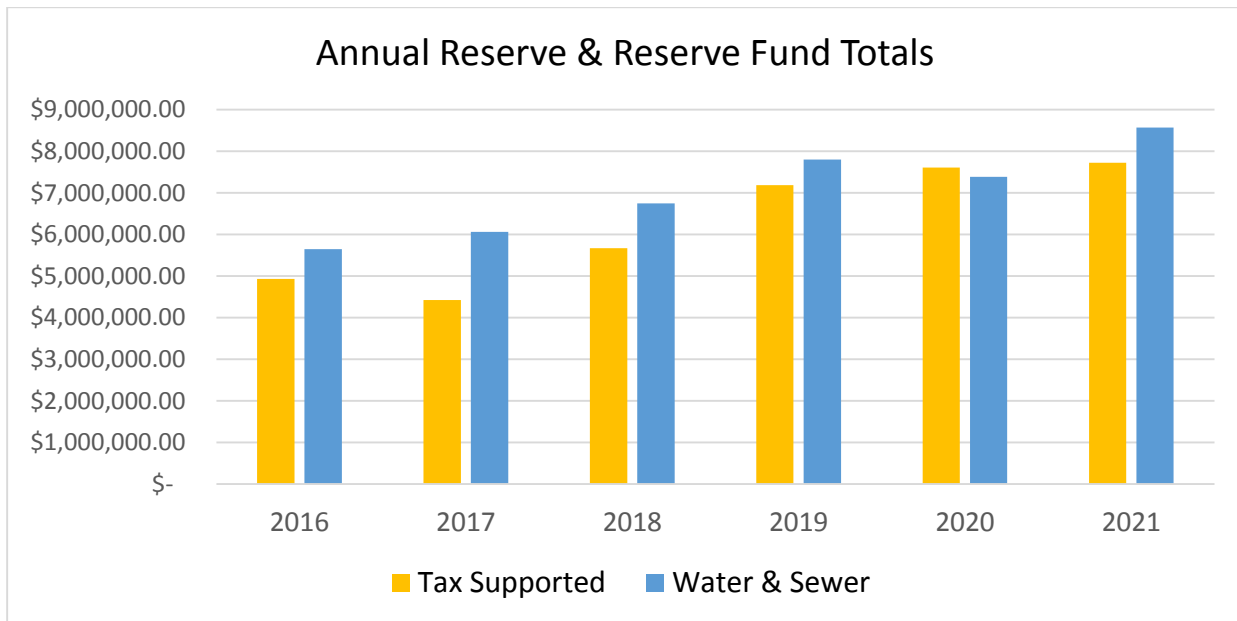
There are two major advantages to discretionary reserve funds:

- a) Similar to a reserve, they help stabilize the general municipal tax levy.
- b) In a year when a large amount of revenue is required to finance capital projects, a previously established discretionary reserve fund can enable a municipality to spend money without affecting the general municipal levy or the need to issue debentures.

The assets of the reserve fund can be invested to earn income, thus helping to reduce the amount of money to be set aside.

### Year End Balances

North Huron has 43 reserve and reserve funds that collectively have a balance of \$16.29M as at December 31, 2021. The bar graph below illustrates the historical trend of North Huron’s reserve and reserve fund balances.



The vast majority of these funds have not been committed however the expectation with the completion of the Asset Management Plan will be to fund projects identified in the long term capital plan, and to pay down liabilities, leaving very little available for discretionary spending.

The balances of all the Obligatory Reserve Funds are restricted for specific purposes as designated by legislation or contractual agreements, and capital reserves/reserve funds are required to replace and maintain capital assets. Also, the current balances of some reserve funds (e.g. Water and Wastewater) are not sufficient to cover the future obligations for which they have been set aside.

Attachments 1 through 4 to this report provide detailed balances and activity for the year 2021. Attachment 1 provides details for all General Reserves, Attachment 2 provides details for

Discretionary Reserve Funds, Attachment 3 provides details for Obligatory Reserve Funds and Attachment 4 details all Water & Sewer Reserves.

Transactions during 2021 relate primarily to the following:

- 2021 budgeted contributions to the funds for in year or future capital works;
- Receipt of contributions designated for reserve funds from third parties (e.g. donations);
- Funding of actual operating and capital expenditures as provided for in the 2021 budgets; and
- Funding for property acquisitions and disposals.

Interest is allocated to reserve funds once a year, at year-end, based on the reserve fund accounts' average monthly closing balances for the year in accordance with the interest allocation provisions approved through the Reserve and Reserve Fund Policy approved by Council in January 2022. At this time there are no discretionary reserve funds and therefore only interest is allocated to obligatory reserve funds.

Based on long term historical uses of many of the existing reserves, staff recommend that by-laws be developed in accordance with the new policy to formalize the existing funds, establishing both purpose and scope of each funding source.

**FINANCIAL IMPACT**

2021 interest allocated to the Obligatory Reserve Funds totalled \$5,443.55. Starting in 2022, as per the recently approved Reserve and Reserve Fund Policy, discretionary reserve funds will also collect interest.

The balances of the reserve funds and collection of Gas Tax and OCIF grants are taken into account in the preparation of the budget annually through the funding of eligible operating and capital programs.

**FUTURE CONSIDERATIONS**

The reporting requirements through the General Reserve & Reserve Fund Policy were made to increase transparency, accountability, interest allocation practices and general understanding for both Council and the community as a whole.

With the inclusion of interest allocation to the discretionary reserve funds, more dollars will be available in the future to offset inflation and increased capital replacement costs.

**RELATIONSHIP TO STRATEGIC PLAN**

No consideration was given to the Strategic Plan as this report is an annual reporting requirement.



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Darcy Chapman, Director of Finance



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Dwayne Evans, CAO

North Huron General Reserve Banaces as at December 31, 2021

Account #	Account Description	December 31, 2020 Balance	Transfer From Revenue	Transfer from Capital	Transfer to Revenue	Transfer to Capital	Interfund Balance Transfers	Year End Balance
01-1000-3110	Working Fund Reserves	\$ 3,418,148.25	\$ 487,702.67	\$ 152,467.28	\$ 398,411.94	\$ 338,369.93		\$ 3,321,536.33
01-1000-3112	Tax Stabalization Reserve	\$ 765,892.57						\$ 765,892.57
01-1000-3113	Modernization Reserve	\$ 459,594.86	\$ 48,563.00		\$ 102,735.95			\$ 405,421.91
01-1000-3117	Asset Management Reserves	\$ 383,478.00	\$ 177,826.00					\$ 561,304.00
01-1000-3120	Sale of Property Reserves	\$ 161,904.56						\$ 161,904.56
01-1000-3130	Westario Shareholder Reserves	\$ 149,843.02	\$ 78,186.27					\$ 228,029.29
01-1000-3135	Blyth PUC Reserves	\$ 59,604.72						\$ 59,604.72
01-1000-3170	Insurance Deductible Reserves	\$ 84,677.98						\$ 84,677.98
01-1000-3175	WSIB Reserves	\$ 37,365.99						\$ 37,365.99
01-1000-3185	Short Term Disability Reserve	\$ 24,347.92						\$ 24,347.92
01-1000-3186	Benefits Reserve	\$ 70,649.00						\$ 70,649.00
01-1000-3187	Physician Recruitment Surplus	\$ -	\$ 20,510.88		\$ 13,300.00			\$ 7,210.88
01-1000-3200	Police Dept Reserves	\$ 60,087.99	\$ 62,438.31					\$ 122,526.30
01-1000-3201	Police Dept Reserves - Legal	\$ 5,000.00						\$ 5,000.00
01-1000-3210	Blyth Fire Dept Donation Reserves	\$ 10,137.22						\$ 10,137.22
01-1000-3220	Fire - Long Term Reserve	\$ 436,753.85	\$ 200,000.00			\$ 633,650.36		\$ 3,103.49
01-1000-3230	Fire - Operating Reserve	\$ 78,363.94	\$ 16,203.57					\$ 94,567.51
01-1000-3300	E/W Pit Rehabiliatation Reserves	\$ 95,425.56	\$ 13,071.75					\$ 108,497.31
01-1000-3400	Trail Improvement/CIB Reserves	\$ 2,600.10						\$ 2,600.10
01-1000-3405	Aquatics Reserves	\$ 965.20						\$ 965.20
01-1000-3409	CIA Recreation Reserves	\$ 4,113.55						\$ 4,113.55
01-1000-3410	Wingham Defibrillator Reserves	\$ 3,977.91						\$ 3,977.91
01-1000-3412	Blyth Defibrillator Reserves	\$ 2,518.06						\$ 2,518.06
01-1000-3416	14/19 Memorial Hall Security Deposit	\$ 5,000.00						\$ 5,000.00
01-1000-3419	Blyth Skateboard/Signs Reserve	\$ 2,131.02						\$ 2,131.02
01-1000-3424	Cemetery Donations	\$ 6,015.33						\$ 6,015.33
01-1000-3450	Day Care Reserves	\$ 438,270.36	\$ 94,555.67		\$ 42,075.46			\$ 490,750.57
01-1000-3470	Reserve - BRE/Blyth Facade/Cmpgrd	\$ 277.59						\$ 277.59
01-1000-3500	Building Code Act Reserves	\$ 22,659.83	\$ 34,413.00					\$ 57,072.83
		\$ 6,789,804.38	\$ 1,233,471.12	\$ 152,467.28	\$ 556,523.35	\$ 972,020.29	\$ -	\$ 6,647,199.14

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\$ -  
\$ (54,172.95)  
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\$ 52,480.21  
\$ -  
\$ 34,413.00



North Huron Discretionary Reserve Fund Balances as at December 31, 2021

Account #	Account Description	Deeming By-law	December 31, 2020 Balance	Transfer From Revenue	Transfer from Capital	Transfer to Revenue	Transfer to Capital	Interfund Balance Transfers	2021 Year End Balance
01-1000-3305	B/H Landfill Reserves	020-1994 (Blyth)	\$ 125,618.57						\$ 125,618.57
01-1000-3310	Howson Dam Reserve	032-2019	\$ 112,742.42	\$ 608.92			\$ 66,364.32		\$ 46,987.02
01-1000-3320	Airport Reserve	1998-04-06 (Wingham)	\$ -	\$ 10,304.43					\$ 10,304.43
01-1000-3401	Blyth Friends of Village	054-2016	\$ 5,000.00						\$ 5,000.00
01-1000-3407	Heritage Theatre Project	046-2015	\$ 4,709.11						\$ 4,709.11
01-1000-3408	KOC Agreement Reserve	043-2019	\$ 87,500.00	\$ 12,500.00					\$ 100,000.00
01-1000-3417	Blyth Living Tree Reserves	076-2016	\$ 1,752.36			\$ 17.19			\$ 1,735.17
			\$ 337,322.46	\$ 23,413.35	\$ -	\$ 17.19	\$ 66,364.32	\$ -	\$ 294,354.30

North Huron Obligatory Reserve Funds as at December 31, 2021

		<b>Balance</b>	<b>Dev</b>	<b>Interest</b>		<b>Transfer</b>	<b>Transfer</b>		<b>Balance</b>
<b>Account</b>	<b>Fund</b>	<b>Jan-21</b>	<b>Charge</b>	<b>Earned</b>	<b>Other</b>	<b>to</b>	<b>to</b>	<b>Other</b>	<b>Dec-21</b>
			<b>Receipts</b>	<b>(Paid)</b>		<b>Revenue</b>	<b>Capital</b>		
01-1000-3600	Federal Gas Tax	\$ 479,354.25	\$ -	\$ 4,345.08	\$ 306,789.30	\$ -	\$ 327,891.25	\$ -	\$ 462,597.38
	<b>Total Gas Tax Fund</b>	<b>\$ 479,354.25</b>	<b>\$ -</b>	<b>\$ 4,345.08</b>	<b>\$ 306,789.30</b>	<b>\$ -</b>	<b>\$ 327,891.25</b>	<b>\$ -</b>	<b>\$ 462,597.38</b>
OCIF Obligatory Reserve Funds									
01-1000-3625	OCIF Formula Based Fund Reserve	\$ -	\$ -	\$ 1,098.47	\$ 316,651.00	\$ -	\$ -	\$ -	\$ 317,749.47
	<b>Total OCIF Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,098.47</b>	<b>\$ 316,651.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 317,749.47</b>
									<b>\$ 780,346.85</b>

North Huron Water & Sewer Reserve Balances as at December 31, 2021

Account #	Account Description	December 31, 2020 Balance	Transfer From Revenue	Transfer from Capital	Transfer to Revenue	Transfer to Capital	Interfund Balance Transfers	Year End Balance
01-4100-3710	Sewer - General Reserve	\$ 585,224.70	\$ 180,402.06					\$ 765,626.76
01-4100-3720	Sewer - Long Term Reserve	\$ 3,118,914.77	\$ 614,500.67		\$ 222,630.00			\$ 3,510,785.44
01-4300-3720	Waterworks - Long Term Reserve	\$ 3,188,452.68	\$ 388,865.54			\$ 42,492.16		\$ 3,534,826.06
01-4300-3750	Waterworks - General Reserve	\$ 479,714.23	\$ 265,029.89					\$ 744,744.12
01-4300-3760	Waterworks - Source Water/Mapping Reser	\$ 15,500.00						\$ 15,500.00
		\$ 7,387,806.38	\$ 1,448,798.16	\$ -	\$ 222,630.00	\$ 42,492.16	\$ -	\$ 8,571,482.38



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-16

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Darcy Chapman, Director of Finance  
**DATE:** 07/03/2022  
**SUBJECT:** FIN-2022-16 2022 Wingham and Blyth Business Improvement Area Budget Approvals  
**ATTACHMENTS:** Wingham BIA Budget, Blyth BIA Budget

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated March 21, 2022 regarding the 2022 Wingham and Blyth Business Improvement Area Budget Approvals for information purposes;

AND FURTHER, THAT the Council of the Township of North Huron hereby adopts the 2022 Wingham and Blyth BIA budgets, as presented;

AND FURTHER, THAT Council directs staff to incorporate the Wingham BIA and Blyth BIA levy amounts into the 2022 Township of North Huron Final Budget and 2022 tax levy.

### **EXECUTIVE SUMMARY**

The Wingham and Blyth BIA's are required to submit their budgets to the Council of the Township of North Huron for approval. Submission occurs after their budgets have been presented and adopted at their respective Annual General Meetings.

### **DISCUSSION**

The Wingham BIA budget was passed at their Annual General Meeting held on February 17, 2022. The Blyth BIA Budget was passed on March 10, 2022. Both the Wingham and Blyth BIA budgets are attached for Council's consideration. The Wingham BIA levy amount is \$29,000.00 and the Blyth BIA levy amount is \$10,200.00.

Wingham BIA	
Total Expenses	\$30,500.00
Revenue – Associate Memberships	\$1,500.00
2022 Levy	<b>\$29,000.00</b>

Blyth BIA	
Total Expenses	\$10,855.00
Revenue – Associate Memberships	\$655.00
2022 Levy	<b>\$10,200.00</b>

### **FINANCIAL IMPACT**

Subject to Council approval, the BIA levies will be added to the 2022 final tax billing.

**FUTURE CONSIDERATIONS**

N/A

**RELATIONSHIP TO STRATEGIC PLAN**

No consideration was given to the Strategic Plan as this is a legislative requirement.



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Darcy Chapman, Director of Finance



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Dwayne Evans, CAO

## BIA Budget

	Budget 2021	YTD 2021	Budget 2022	Notes
<b>Income</b>				
Membership Fees	28,000	28,963	29,000	
Associate Members	1,500	1,950	1,500	10 @ \$150 ea
Transfer from Reserves		15,000		
<b>Total Income</b>	<b>29,500</b>	<b>45,913</b>	<b>30,500</b>	
<b>Expenses</b>				
Admin - Office Supplies, Postage, etc	700	552	1,000	
AGM & Info Session	500	85	250	
Audit	900	0	1,000	
BIA Advertising	2,000	40	2,000	Generic ads - mix of radio and print
Christmas Decorations	800	497	1,000	
Christmas Lights	1,000	1,000	2,000	Cruikshank Park + Snowflake Light Repairs
Community Cash	3,000	0	0	
Community Events & Sponsorships	2,000	718	2,000	Christmas Parade insurance and marching band, Fireworks insurance, Bonspeil, other
Curb Appeal	1,000	1,100	1,500	
Festival of Lanterns	1,000	274	1,500	
Flags & Banners	1,500	606	4,500	25 Lamppost Banners + 25 Cdn flags
LED Sign	50,800	34,756	0	
Main Street Improvements	3,000	895	3,000	
OBIAA & Chamber	300	238	500	
Tourist Map of NH	-	-	2,750	
Retail Promotions	500	1,278	1,500	
Future Projects	-	-	6,000	
<b>Total Expenses</b>	<b>69,000</b>	<b>42,039</b>	<b>30,500</b>	
<b>Net Income</b>	<b>-39,500</b>	<b>3,874</b>	<b>0</b>	

# Blyth BIA Budget 2022

## EXPENSES

		2022 Budget	% of levies
<b>Marketing</b>			
web hosting/internet (Chris)		\$ 1,200	11%
online WORK		\$ 1,320	
<b>Signage</b>		\$ 1,500	14%
<b>Education</b>			0%
1x/year			
<b>Administration</b>		\$ 1,535	14%
meeting expenses	160		2%
office supplies	100		1%
audit fee	1000		9%
bank service charges	90		1%
OBIA membership	265		2%
Huron Chamber o Commerce	230		
<b>Outdoor Market</b>		\$ 1,200	11%
<b>Hometown Holiday Weekend</b>		\$ 1,600	15%
<b>Advertising</b>			
new merchants welcome package (3)		\$ 1,500	14%
miscellaneous advertising		\$ 1,000	9%
<b>TOTAL</b>		<b>\$ 10,855</b>	<b>100%</b>

## INCOME

<b>Associate Memberships (3)</b>	<b>5</b>	\$ 655
<b>2022 Levy (increase 4.8%)</b>		\$ 10,200
<b>TOTAL REVENUE</b>		<b>\$ 10,855</b>

## 2022 ASSOCIATE MEMBER DUES

\$	125.00
	4.80%
<b>\$</b>	<b>131.00</b>

Revenue		\$ 10,855
Expenses		\$ 10,855
<b>Surplus / Shortfall</b>		<b>\$ 0</b>

## 2020 Surplus

Account balance at year end		<b>\$ 7,294</b>
Chamber project		
Christmsa décor reserve		



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-03

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Marty Bedard, Fire Chief  
**DATE:** 21/03/2022  
**SUBJECT:** FR 2022-03 Fire Department Radio System Upgrades  
**ATTACHMENTS:** None

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the report of the North Huron Fire Chief, dated March 21, 2022 for information purposes;

AND FURTHER, THAT Council authorizes the Fire Chief to proceed with the necessary upgrades to the Radio System in a joint project with the Morris-Turnberry Public Works Department.

## **EXECUTIVE SUMMARY**

The current Fire Department radio communication system is dated. It features two separate antenna sites with each site having its own VHF repeater. Two antenna sites are necessary because there are no suitable locations with the right ground elevation and/or tower height to provide acceptable radio coverage using just one antenna site. The Wingham antenna site is located at the Wingham Standpipe and the Blyth antenna site is located at the Mill east of Blyth.

With the current two-site design, there are dead spots and weak coverage areas where firefighters cannot effectively communicate with dispatch or with one another. The antennas and associated cabling at these sites are dated and further, the antenna location at the Blyth site is not optimal. There are components of the radio communication system that need to be replaced, updated and reconfigured to maximize the radio coverage and eliminate dead spots.

The two current antenna sites operate independently and on two separate channels. Firefighters must manually select the correct channel based on their geographical location. A firefighter who is on the Blyth channel cannot communicate with a firefighter who is on the Wingham channel. It is imperative that all users communicate on the same channel. Unfortunately, channel selection errors do occur resulting in lost communications which jeopardizes firefighter safety.

Since the two antenna sites operate independently, dispatch sends a page call out twice to the home station and once to the other station. This procedure is necessary to ensure that firefighters receive the call throughout the coverage area. An obvious drawback is that firefighters never receive the call message simultaneously. Another issue is errors can occur with dispatch if they are not on the correct channel.

The Township currently has no ability to do proactive monitoring, remote diagnostics, or remote repairs. If there is a repeater failure, it goes unnoticed until someone tries to use the radio system. Public safety systems need to be operational at all times to ensure the alerting and rapid deployment of first responders occurs with no response delays.



Due to the current state of the existing radio communication system, there has been a plan to replace this system. Last fall the Fire Department applied for funding to upgrade the Radio System through the Modernization Funding – Intake 3. This was a joint application with North Huron Public Works. Unfortunately, this project was not approved.

Morris-Turnberry Public Works applied for similar funding in 2020 and received approval. Morris-Turnberry has expressed an interest to join North Huron’s Fire Department on this new system. North Huron Public Works has decided not to upgrade to the new system at this time due to lack of funding.

## **DISCUSSION**

The new radio system infrastructure uses simulcast technology to solve the above noted problems. This technology has been deployed throughout the world and since 2012 many public safety agencies in Ontario have implemented it because of its robust and reliable design.

The system will have two antenna sites with new, higher gain antennas, feedline, surge suppression, and connectors. The antenna locations will expand coverage and will eliminate the existing dead spots and poor coverage areas. Even though the system will still have two antenna sites, the radios will operate on a single channel and firefighters will no longer have to choose between sites. The two tower sites operate together simultaneously (simulcast) and the system itself decides which tower a specific radio will communicate through. A firefighter communicating on the Blyth tower will be able to communicate with a firefighter who is connected on the Wingham tower and vice versa. Dispatch will only need to send out a call on one channel and that call will be broadcast from both towers simultaneously. Firefighters receiving the dispatch broadcasts will all get the call at the same time, every time.

The new system will employ the latest software monitoring tools which will proactively advise technical personnel of key system health metrics on a 24/7/365 basis. Major and minor alarms can be responded to remotely and can often be repaired remotely. If a problem occurs that cannot be repaired remotely, dispatch and FDNH will be advised of the issue, enabling them to revert to backup procedures until the problem is remedied.

This is the latest equipment built on both analog and digital standards. These are open standards and therefore FDNH can use equipment made by virtually any manufacturer. All existing FDNH portable radios and mobile radios will function on the new system, there is no need to upgrade or purchase new radios to move to this platform.

## **FINANCIAL IMPACT**

With North Huron Public Works opting out, it is recommended that the project continue jointly with North Huron Fire Department and Morris-Turnberry Public Works. Price Quotes received last October showed the new system costing \$166,959.25 for a single user or \$103,194.76 each for 2 users. These prices include taxes and annual maintenance fees and tower rental fees for the first year. Please note these prices may change slightly since they are 5 months old.

This project will be funded through our Fire Department Reserves and the extrication equipment budgeted to be replaced this year will be deferred to next year.

**FUTURE CONSIDERATIONS**

Additional agencies such as Public Works can take advantage of the large coverage area and all other key system features simply by adding repeaters. All other infrastructure components can be shared with no impairment to existing users.

**RELATIONSHIP TO STRATEGIC PLAN**

Our goal is to offer high-quality and well-balanced services that create a sense of belonging, support community well-being, promote safety, and encourage healthy and active lifestyles. 5.2 - Continue to deliver public education, fire prevention and fire service programs to ensure the safety of residents and visitors.



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Marty Bedard, Fire Chief



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Dwayne Evans, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 2022-05

**REPORT TO:** Reeve Bailey and Members of Council  
**PREPARED BY:** Denise Lockie, Community Engagement Coordinator  
**DATE:** 21/03/2022  
**SUBJECT:** CAO-2022-05 Rural Economic Development (RED) Program Agreement  
**ATTACHMENTS:** Rural Economic Development Program Agreement 2022

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the report of the Community Engagement Coordinator, dated March 21, 2022 regarding the Rural Economic Development (RED) Program Agreement, for information purposes;

AND FURTHER, THAT at the March 21, 2022 meeting, Council adopts By-law No. 38-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs.

## **EXECUTIVE SUMMARY**

At the August 19, 2021 Economic Development and Recovery Committee meeting, the Committee received a report regarding available grant programs. The following motion was adopted by the Committee:

### **ED30/21**

**MOVED BY:** K. Falconer

**SECONDED BY:** R. Sieber-Schlegel

*THAT the Economic Development and Recovery Committee suggests that the Recreation and Marketing Assistant proceeds with drafting a plan and submission for the RED Grant to move forward with the North Huron Bus Tour Experience for Council's consideration.*

*AND FURTHER, THAT Member R. Sieber-Schlegel and Member A. van Hittersum take part in the initiative.*

**CARRIED**

In accordance with motion ED30/21, a RED grant submission was completed in September of 2021 for a North Huron Bus Tour Experience. Correspondence was received on January 26, 2022 informing the Township that the project had been conditionally approved for fifty per cent (50%) of the eligible costs up to the amount of \$6,710.90, subject to the execution of a Contribution Agreement between the Township of North Huron and the Ministry of Agriculture, Food and Rural Affairs (OMAFRA). Said agreement was received from OMAFRA on March 16, 2022 and is attached to this report for Council's consideration.

## **DISCUSSION**

The scope of the project is to establish a multi-faceted tourism program for the Township of North Huron that includes:

- 1) Engaging in a partnership with local businesses for the design and promotion of a 'bus tour' intended to showcase agriculture, landmarks, businesses and attractions of North Huron; and
- 2) Establishing a Community Guide and Brochure to promote these tours as well as "What North Huron has to Experience".

To give Council a fulsome understanding of the scope of the project, relevant excerpts from the RED grant submission are included below:

### **Design and Promotion of a 'Bus Tour Experience'**

*North Huron's plan is for themed tours to be established and created to continuously bring visitors back to the area. The purpose of these tours would be to showcase the landmarks, businesses and attractions that North Huron has to offer. The Township would work with local retail and agricultural venues to complete a one of a kind, "best-in-class" experience. Transportation and meal reservations would potentially be part of the total experience. The intention is that the location of the physical Tourist Information Centre would be the "loading point" to begin the bus tour.*

### **Design and Distribution of a Community Guide and 'Bus Tour Experience'**

*Attractive publications to promote the tours and additional attractions in North Huron. This publication will give local businesses an opportunity for advertising their services and unique wares. It will also be a resource of featured stories to enlighten readers. Many ideas have been identified by numerous community groups, organizations and small businesses. The tours will offer an engaging experience to a variety of interests. A chance to discover our diverse rural community.*

As the Economic Development and Recovery Committee is an advisory committee of Council, the execution of any agreement must be authorized by Council. Knowing this and if Council is desirous of proceeding with the initiative as recommended by the Economic Development and Recovery Committee, it would be prudent for Council to authorize for the signing of the agreement.

As OMAFRA has directed for executed copies of the agreement to be returned by March 29, 2022, By-law No. 38-2022; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs; has been included in the March 21, 2022 agenda package for Council's consideration.

## **FINANCIAL IMPACT**

As noted previously, the Township of North Huron was approved for fifty per cent (50%) of the eligible costs up to the amount of \$6,710.90. North Huron's portion of the project's costs would be funded through the Economic Development Committee/RED Grant Initiatives budget line in the adopted 2022 budget.

For Council's reference, a breakdown of anticipated project costs are as follows:

- Tours Brochure \$2180.14

- Community Guide \$ 11241.65
  - Contract with 519 Tours \$0
- Total: \$13,421.79**

50% North Huron Funds \$6,710.90  
 50% RED Grant Funds \$6,710.90

**FUTURE CONSIDERATIONS**

As per schedule “B” of the attached agreement, the project completion date is December 12, 2022. Knowing this, the project will be implemented starting in July of 2022. Should the pilot project be successful, Council can evaluate whether to allocate funds toward the initiative as part of future budget processes.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal #1 Economy: Our goal is to build a stronger economy through residential growth; retail, commercial and industrial development; tourism; and thriving agriculture

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Denise Lockie, Community Engagement  
 Coordinator

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Dwayne Evans, CAO

# RURAL ECONOMIC DEVELOPMENT PROGRAM

## AGREEMENT BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO  
as represented by the Minister of Agriculture, Food and Rural Affairs

(the "Province")

- and -

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

CRA # 106984925

(the "Recipient")

In consideration of the mutual covenants and agreements contained in this agreement (the "Agreement") and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Province and the Recipient (the "Parties") agree as follows:

### 1.0 ENTIRE AGREEMENT

1.1 This Agreement, including:

Schedule "A" – General Terms and Conditions,  
Schedule "B" – Operational Requirements and Additional Provisions,  
Schedule "C" – Project Description,  
Schedule "D" – Financial Information,  
Schedule "E" – Payments and Reports,  
And any amending agreement entered into as provided below,

Constitutes the entire agreement between the Parties, with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representation and agreements.

### 2.0 COUNTERPARTS

2.1 This Agreement may only be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

2.2 Both Parties consent to and agree to accept electronic signatures, (as defined in the *Electronic Commerce Act*, 2000), as binding the Parties to the terms and conditions of this Agreement.

### 3.0 AMENDING AGREEMENT

3.1 This agreement may only be amended by a written agreement duly executed by the Parties.

### 4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges and agrees:

- (a) It has read and understands the provisions contained in the entire Agreement;
- (b) It will be bound by the terms and conditions in the entire Agreement;
- (c) By receiving and using the Funds provided under this Agreement that it may become subject to the *BPSAA*, the *PSSDA* and the *AGA*;
- (d) The Funds are:

- (i) To assist the Recipient to carry out the Project and not to provide goods or services to the Province, and
- (ii) Funding for the purposes of the *BPSAA*, the *PSSDA* and the *AGA*;
- (e) The Province is not responsible for managing or carrying out the Project; and
- (f) The Province is bound by the *FIPPA* and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with the *FIPPA* or other applicable Requirements Of Law.

**IN WITNESS WHEREOF** the Parties have executed this Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO,**  
as represented by the Minister of Agriculture, Food and Rural Affairs

\_\_\_\_\_  
Name: Alan Crawley  
Title: Director, Rural Programs Branch

\_\_\_\_\_  
Date:

I have the authority to bind the Crown pursuant to delegated authority.

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

\_\_\_\_\_  
Name: Bernie Bailey  
Title: Reeve, Township of North Huron

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Name: Carson Lamb  
Title: Clerk/Health and Safety Coordinator

\_\_\_\_\_  
Date:

I have authority to bind the Recipient.

## SCHEDULE “A” GENERAL TERMS AND CONDITIONS

### ARTICLE 1 INTERPRETATION AND DEFINITIONS

**A.1.1 Interpretation.** For the purposes of interpreting the Agreement:

- (a) Unless specifically defined otherwise in this Agreement, words in the singular include the plural and vice versa;
- (b) Words in one gender include all genders;
- (c) The headings do not form part of this Agreement; they are for reference purposes only and will not affect the interpretation of the Agreement;
- (d) Any reference to dollars or currency will be in Canadian dollars and currency;
- (e) Any reference to a statute means a statute of the Province of Ontario, unless otherwise indicated;
- (f) Any reference to a statute is to that statute and to the regulations made pursuant to that statute as they may be amended from time to time and to any statute or regulations that may be passed that have the effect of supplanting or superseding that statute or regulation unless a provision of the Agreement provides otherwise; and
- (g) All accounting terms will be interpreted in accordance with the Generally Accepted Accounting Principles and all calculations will be made and all financial data to be submitted will be prepared in accordance with the Generally Accepted Accounting Principles.

**A.1.2 Definitions.** In the Agreement, the following terms will have the following meaning:

“**Additional Terms And Conditions**” means the terms and conditions specified in sections A.8.1 and B.2 of this Agreement.

“**AGA**” means the *Auditor General Act, 1990*

“**Agreement**” means this contract between the Province and the Recipient,

“**Arm’s Length**” has the same meaning as set out in the *Income Tax Act (Canada)* as it read on the Effective Date of this Agreement, and as treated or defined under Generally Accepted Accounting Principles.

“**BPSAA**” means the *Broader Public Sector Accountability Act, 2010*.

“**Budget**” means the budget attached to section D.2 of this Agreement.

“**Business Day**” means any working day, Monday to Friday inclusive, excluding statutory holidays of the Province and any other day on which the Province is closed for business.

“**Claim Submission Deadline**” means the date or dates set out under section E.1 (b) of this Agreement.

“**Contract**” means an agreement between the Recipient and a third-party whereby the third-party agrees to provide a good or service for the Project in return for financial consideration that may be claimed by the Recipient as an Eligible Cost.

“**Cost-Share Funding Percentage**” means the percentage the Province will pay toward the Recipient’s Eligible Costs, as set out under section D.1.1 of this Agreement.

“**Effective Date**” means the date on which this Agreement is effective, as set out under section B.1.1 of this Agreement.



**“Eligible Costs”** means those costs set out under in the Guidelines and which the Province has approved as eligible for reimbursement under the terms of this Agreement and also includes any additional costs permitted under section D.2 of this Agreement.

**“Event of Default”** has the meaning ascribed to it in section A.14.1 of this Agreement.

**“Expiration Date”** means the date on which this Agreement will expire, as set out under section B.1.2 of this Agreement, unless amended or terminated prior to this date in accordance with the terms and conditions of this Agreement.

**“FAA”** means the *Financial Administration Act*.

**“Failure”** means a failure to comply with any term, condition, obligation under any other agreement that the Recipient has with Her Majesty the Queen in Right of Ontario or one of Her agencies.

**“Final Report”** means a final Report on the Project in the form set out in section E.2 (a) of this Agreement.

**“FIPPA”** means the *Ontario Freedom of Information and Protection of Privacy Act*.

**“Funding Year”** means:

- (a) In the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31, the Expiration Date, or the termination of this Agreement, whichever comes first; and;
- (b) In the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31, the Expiration Date, or the termination of this Agreement, whichever comes first.

**“Funds”** means the money the Province provides to the Recipient pursuant to this Agreement.

**“Guidelines”** means the documents of the Province setting out the criteria governing the operation of the Program, that were made available on the Program website, at the time the Recipient applied for funding from the Program

**“Holdback”** means the amount set out under section D.1.3 of this Agreement.

**“Incurred”** in relation to costs, means a cost that a Recipient has become liable for, regardless whether actual payment has occurred.

**“Indemnified Parties”** means Her Majesty the Queen in Right of Ontario, Her Ministers, agents, appointees and employees.

**“Ineligible Costs”** means those costs set out in the Guidelines as ineligible for reimbursement by the Province and includes any additional costs identified as ineligible under section D.2.2 of this Agreement.

**“Maximum Funds”** means the maximum amount of Funds the Province will provide to the Recipient under this Agreement, as set out under section D.1.2 of this Agreement.

**“Minister”** means the Minister of Agriculture, Food and Rural Affairs or such other Minister who may be designated from time to time as the responsible Minister in relation to the Program in accordance with the *Executive Council Act*, R.S.O. 1990, c. E. 25, as amended.

**“MFIPPA”** means the *Municipal Freedom of Information and Protection of Privacy Act*.

**“Notice”** means any communication given or required to be given pursuant to this Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province considers it reasonable to extend that time.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient, unless the context implies otherwise.

“**Program**” means the program created by the Province entitled Rural Economic Development Program under *Order-in-Council 201/2011*, as amended.

“**Project**” means the undertaking described in Schedule “C” of this Agreement.

“**Project Approval Date**” means the same as the Effective Date, as set out in section B.1.1 of this Agreement.

“**Project Completion Date**” means the date that the Recipient must complete its Project under this Agreement, as set out in section B.1.3 of Schedule “B” of this Agreement.

“**PSSDA**” means the *Public Sector Salary Disclosure Act, 1996*.

“**Reports**” means the reports set out under Schedule “E” of this Agreement.

“**Requirements of Law**” means all applicable statutes, regulations, by-laws, ordinances, codes, official plans, rules, approvals, permits, licenses, authorizations, orders, decrees, injunctions, directions and agreements with all authorities that now or at any time hereafter may relate to the Recipient, the Project, the Funds and this Agreement. Without limiting the generality of the foregoing, if the Recipient is subject to the *BPSAA*, the *PSSDA* or any other type of broader public sector accountability legislative provisions, those broader public sector accountability legislative provisions are deemed to be a Requirement of Law.

“**Term**” means the period of time beginning on the Effective Date of this Agreement and ending on the Expiration Date or the termination of this Agreement, whichever is shorter.

“**Timelines**” means the Project schedule set out in Schedule “B”.

- A.1.3 Conflict.** Subject to section 8.1 of Schedule “A” of this Agreement, in the event of a conflict between this Schedule “A” of the Agreement and any other Schedule of this Agreement, the terms and conditions set out under this Schedule “A” of the Agreement will prevail.

## ARTICLE A.2 REPRESENTATIONS, WARRANTIES AND COVENANTS

**A.2.1 General.** The Recipient represents, warrants and covenants that:

- (a) It is, and will continue to be for the Term of this Agreement, an eligible applicant as described in the Guidelines with full power to fulfill its obligations under this Agreement;
- (b) It has, and will continue to have for the Term of this Agreement, the experience and expertise necessary to carry out the Project;
- (c) It has the financial resources necessary to carry out the Project and is not indebted to any person(s) to the extent that that indebtedness would undermine the Recipient’s ability to complete the Project by the Project Completion Date;
- (d) It is in compliance with all Requirements of Law and will remain in compliance with all Requirements of Law for the Term related to any aspect of the Project, the Funds or both for the term of this Agreement; and
- (e) Unless otherwise provided for in this Agreement, any information the Recipient provided to the Province in support of its request for Funds, including any information relating to any eligibility requirements, was true and complete at the time the Recipient provided it.

**A.2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) The full power and authority to enter into this Agreement; and
- (b) Taken all necessary actions to authorize the execution of this Agreement.

**A.2.3 Governance.** The Recipient represents, warrants and covenants that it has, and will maintain, in writing, for the term of this Agreement:

- (a) A code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) Procedures to ensure the ongoing effective functioning of the Recipient;
- (c) Procedures to enable the Recipient to manage the Funds prudently and effectively;
- (d) Procedures to enable the Recipient to successfully complete the Project;
- (e) Procedures to enable the Recipient to, in a timely manner, identify risks to the completion of the Project and develop strategies to address those risks;
- (f) Procedures to enable the preparation and delivery of all Reports required under this Agreement; and
- (g) Procedures to enable the Recipient to deal with such other matters as the Recipient considers necessary to ensure that the Recipient carries out its obligations under this Agreement.

**A.2.4 Supporting Documentation.** Upon request, and within the time period indicated in the Notice, the Recipient will provide the Province with proof of the matters referred to in this Article 2 of Schedule "A" of this Agreement.

**A.2.5 Additional Covenants.** The Recipient undertakes to advise the Province within five (5) Business Days of:

- (a) Any changes that affect its representations, warranties and covenants under sections A.2.1, A.2.2 or A.2.3 of this Agreement during the Term of the Agreement;
- (b) Any actions, suits or other proceedings which could or would reasonably prevent the Recipient from complying with the terms and conditions of this Agreement; and
- (c) Any change in ownership or ownership structure.

### **ARTICLE A.3 FUNDS AND CARRYING OUT THE PROJECT**

**A.3.1 Funds Provided.** The Province will:

- (a) Provide Funds to the Recipient up to the Maximum Funds, based on the Cost-Share Funding Percentage, for the sole purpose of carrying out the Project;
- (b) Provide the Funds to the Recipient in accordance with section D.2 of this Agreement provided that the Recipient makes claims for payment of Funds in accordance with section E.1 of this Agreement;
- (c) Provide funding as long as the total combined amount of provincial and federal assistance for the Eligible Costs actually incurred and paid by the Recipient do not exceed ninety per cent (90%) of those costs; and
- (d) Deposit the Funds into an account designated by the Recipient, provided that account:
  - (i) Resides at a Canadian financial institution, and
  - (ii) Is in the name of the Recipient.

**A.3.2 Limitation On Payment Of Funds.** Despite section A.3.1 of this Agreement:

- (a) The Province is not obligated to provide any Funds to the Recipient until the Recipient provides the insurance certificate or other proof as the Province may request pursuant to section A.10.2 of this Agreement;
- (b) The Province is not obligated to provide any Funds until it is satisfied with the progress of the Project;
- (c) The Province may adjust the amount of Funds it provides to the Recipient without liability, penalty or costs in any Funding Year based upon the Province's assessment of the information provided by the Recipient pursuant to Article A.6 of this Agreement;
- (d) If, pursuant to the *FAA*, the Province does not receive the necessary appropriation from the Ontario Legislature for payment under this Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
  - (i) Reduce the amount of Funds and, in consultation with the Recipient, change the Project without liability, penalty or costs; or
  - (ii) Recover Funds already paid to the Recipient; or
  - (iii) Terminate the Agreement pursuant to section A.13.1 of this Agreement;
- (e) The Province shall impose a Holdback on any payment of Funds and will not be obligated to pay that Holdback to the Recipient until after the Province approves the Recipient's Final Report pursuant to Article A.6 of this Agreement; and
- (f) The Province is not obligated to pay interest on the Holdback as described in (e) or any other payments under this Agreement.

**A.3.3 Use Of Funds And Project.** The Recipient will:

- (a) Carry out the Project in accordance with the terms and conditions of this Agreement;
- (b) Complete the Project by the Project Completion Date;
- (c) Not use the Funds for Ineligible Costs;
- (d) Use the Funds only:
  - (i) For Eligible Costs that are necessary for the purposes of carrying out the Project; and
  - (ii) For those activities set out in section C.3. of this Agreement; and
- (e) Use the Funds only in accordance with the Budget.

**A.3.4 Province's Role Limited To Providing Funds.** For greater clarity, the Province's role under this Agreement is strictly limited to providing Funds to the Recipient for the purposes of the Project and the Province is not responsible for carrying out the Project. Without limiting the generality of the foregoing, the fact that the Province may conduct reviews and/or audits of the Project as provided for in this Agreement or issues directions, approves changes to the Project or imposes conditions upon an approval in accordance with the terms and conditions of this Agreement will not be construed by the Recipient as the Province having a management, decision-making or advisory role in relation to the Project. The Recipient further agrees that the Recipient will not seek to include the Province as a decision-maker, advisor or manager of the Project through recourse to a third party, court, tribunal or arbitrator.

**A.3.5 No Changes.** The Recipient will not make any changes to the Project, including to the Budget or timelines, without the prior written consent of the Province.

**A.3.6 No Payment of Funds until Eligible Expenses are approved.** The Province will provide the Funds to the Recipient for Eligible Costs upon receipt of proof of the expense and according to the Budget only. The Province shall not advance any of the Funds to the Recipient.

- A.3.7 No Provincial Payment Of Interest.** The Province is not required to pay interest on any Funds under this Agreement. For greater clarity, this includes interest on any Funds that the Province has withheld paying to the Recipient.
- A.3.8 Maximum Funds.** The Recipient acknowledges and agrees that the Funds available to it pursuant to this Agreement will not exceed the Maximum Funds.
- A.3.9 Rebates, Credits And Refunds.** The Recipient acknowledges and agrees that the amount of Funds available to it pursuant to this Agreement is based on the actual costs to the Recipient, less any costs, including taxes, for which the Recipient has received, will receive or is eligible to receive, a rebate, credit or refund.
- A.3.10 Funding, Not Procurement.** The funding the Province is providing under this Agreement is funding for the purposes of the PSSDA.

#### ARTICLE A.4

#### RECIPIENT'S ACQUISITION OF GOODS AND SERVICES AND DISPOSAL OF ASSETS

- A.4.1 Acquisition.** If the Recipient acquires goods or services or both with the Funds, it will:
- (a) Do so through a process that is transparent, fair and promotes the best value for the money expended and at competitive prices that are no greater than fair market value after deducting trade discounts and/or any other discounts available to the Recipient; and
  - (b) Comply with any Requirements of Law that may be applicable to how the Recipient acquires any goods or services or both.
- A.4.2 Contracts.** The Recipient will ensure that all Contracts:
- (a) Are consistent with this Agreement;
  - (b) Do not conflict with this Agreement;
  - (c) Incorporate the relevant provisions of this Agreement to the fullest extent possible;
  - (d) Require that any parties to those Contracts comply with all Requirements of Law; and
  - (e) Authorize the Province to perform audits of the parties to those Contracts in relation to the Project as the Province sees fit in connection with Article A.6 of this Agreement .
- A.4.3 Disposal.** The Recipient:
- (a) Will, where Ontario's contribution to the cost of an asset created or purchased using the Funds, exceeds twenty-five thousand dollars (\$25,000.00) at the time of purchase or creation of the asset, retain ownership of the asset for at least two (2) years from the Expiration Date of this Agreement; unless otherwise provided under this Agreement or directed by the Province in writing; and
  - (b) Will not, without the Province's prior written consent, lease or otherwise encumber assets referred to under section A.4.3(a) for at least two (2) years from the Expiration Date of this Agreement unless otherwise provided under this Agreement or as the Province directs in writing.

In the event the Recipient does not comply with section A.4.3 of this Agreement, the Province may recover the Funds provided to the Recipient for the assets referred to under section A.4.3.

## ARTICLE A.5 CONFLICT OF INTEREST

- A.5.1 *No Conflict Of Interest.*** The Recipient will carry out the Project and use the Funds without an actual, potential or perceived conflict of interest.
- A.5.2 *Conflict Of Interest Includes.*** For the purposes of this Article, a conflict of interest includes any circumstances where:
- (a) The Recipient; or
  - (b) Any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased and impartial judgment relating to the Project, the use of the Funds or both.
- A.5.3 *Disclosure To The Province:*** The Recipient will:
- (a) Disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and
  - (b) Comply with any terms and conditions that the Province may impose as a result of the disclosure.

## ARTICLE A.6 REPORTING, ACCOUNTING AND REVIEW

- A.6.1 *Preparation And Submission.*** The Recipient will:
- (a) Provide any information that is requested by the Province as the Province directs and within the timeline set out in the direction;
  - (b) Submit to the Province (at the address referred to in section B.1.5 of this Agreement) all Reports in accordance with the timelines and content requirements set out in Schedule "E", or in a form as specified by the Province from time to time and ensure that all reports are:
    - (i) Completed to the satisfaction of the Province; and
    - (ii) Signed on behalf of the Recipient by an authorized signing officer and that the accompanying attestation has been completed.
- A.6.2 *Records Maintenance.*** The Recipient will keep and maintain:
- (a) All financial records, including invoices, relating to the Funds or otherwise to the Project in a manner consistent with generally acceptable accounting principles; and
  - (b) All non-financial documents and records relating to the Funds or otherwise to the Project.
- A.6.3 *Inspection.*** The Province, its authorized representatives or an independent auditor identified by the Province may, at their own expense, upon twenty-four (24) hours' Notice to the Recipient during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, its authorized representatives or an independent auditor identified by the Province may take one or more of the following actions:
- (a) Inspect and copy the records and documents referred to in section A.6.2 of this Agreement;
  - (b) Remove any copies made pursuant to section A.6.3(a) of this Agreement from the Recipient's premises; and
  - (c) Conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project or both.

**A.6.4 Disclosure.** To assist in respect of the rights set out under section A.6.3 of Schedule “A” of this Agreement, the Recipient will disclose any information requested by the Province, its authorized representatives or an independent auditor identified by the Province and will do so in the form requested by the Province, its authorized representatives or an independent auditor identified by the Province, as the case may be.

**A.6.5 No Control Of Records.** No provision of this Agreement will be construed so as to give the Province any control whatsoever over the Recipient’s records.

**A.6.6 Auditor General.** For greater certainty, the Province’s rights to audit under this Article 6 of the Agreement are in addition to any rights provided to the Auditor General.

## **ARTICLE A.7 COMMUNICATIONS**

**A.7.1 Acknowledgement And Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province in the form and manner set out under section B.1.6 of this Agreement.
- (b) The Recipient will indicate, in all of its Project-related publications – whether written, oral or visual – that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

**A.7.2 Publication By The Province.** The Recipient agrees that the Province may, in addition to any obligations the Province may have under FIPPA, publicly release information under this Agreement, including the Agreement itself, in hard copy or in electronic form, on the internet or otherwise.

## **ARTICLE A.8 ADDITIONAL TERMS AND CONDITIONS**

**A.8.1 Additional Terms And Conditions.** The Recipient will comply with any Additional Terms and Conditions set out under section B.2 of this Agreement. In the event of a conflict or inconsistency between any of the requirements of the Additional Terms and Conditions and any requirements of this Schedule “A” of the Agreement, the Additional Terms and Conditions will prevail.

## **ARTICLE A.9 INDEMNITY**

**A.9.1 Indemnification.** The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all direct or indirect liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with this Agreement, unless solely caused by the gross negligence or willful misconduct of the Province.

**A.9.2 Recipient’s Participation.** The Recipient will, at its expense, to the extent requested by the Province, participate in or conduct the defence of any proceeding against any Indemnified Parties and any negotiations for their settlement.

- A.9.3 Province's Election.** The Province may elect to participate in or conduct the defence of any proceeding by providing Notice to the Recipient of such election without prejudice to any other rights or remedies of the Province under this Agreement, at law or in equity. Each Party participating in the defence will do so by actively participating with the other's counsel.
- A.9.4 Settlement Authority.** The Recipient will not enter into a settlement of any proceeding against any Indemnified Parties unless the Recipient has obtained the prior written approval of the Province. If the Recipient is requested by the Province to participate in or conduct the defence of any proceeding, the Province, as the case may be, will co-operate with and assist the Recipient to the fullest extent possible in the proceeding and any related settlement negotiations.
- A.9.5 Recipient's Co-operation.** If the Province conducts the defence of any proceedings, the Recipient will co-operate with and assist the Province, as the case may be, to the fullest extent possible in the proceedings and any related settlement negotiations.

## ARTICLE A.10 INSURANCE

- A.10.1 Recipient's Insurance.** The Recipient represents and warrants that it has, and will maintain for the Term of this Agreement, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000.00) per occurrence. The policy will include the following:
- (a) A cross-liability clause;
  - (b) Contractual liability coverage;
  - (c) A thirty (30) day written notice of cancellation or termination provision.
- A.10.2 Proof Of Insurance.** The Recipient will:
- (a) Upon request of the Province provide the Province with either:
    - (i) Certificates of insurance that confirm the insurance coverage required under section A10.1 of this Schedule "A" is in place within the time limit set out in the request, or
    - (ii) Other proof that confirms the insurance coverage required under section A10.1 of this Schedule "A" is in place within the time limit set out in that request; and
  - (b) In the event that:
    - (i) A claim is made against the Province in relation to this Agreement, and
    - (ii) The insurer does not agree to defend and indemnify the Province in relation to that claim, make available to the Province, upon request and within the time limit set out in that request, a copy of each insurance policy the Recipient is required to have under section A.10.1 of this Agreement.

## ARTICLE A.11 TERMINATION ON NOTICE

- A.11.1 Termination On Notice.** The Province may terminate the Agreement at any time without liability, penalty or costs upon giving at least thirty (30) days' Notice to the Recipient.



**A.11.2 Consequences Of Termination On Notice By The Province.** If the Province terminates this Agreement pursuant to section A.11.1 of this Agreement, the Province may take one or more of the following actions:

- (a) Direct that the Recipient does not incur any costs for the Project that are Eligible Costs under this Agreement without the Province's prior written consent;
- (b) Cancel any further payments of the Funds;
- (c) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (d) Determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) Permit the Recipient to offset such costs against the amount owing pursuant to section A.12.2(b) of this Agreement; and
  - (ii) Subject to section A.3.8 of this Agreement, provide Funds to the Recipient to cover such costs.

## ARTICLE A.12 TERMINATION WHERE NO APPROPRIATION

**A.12.1 Termination Where No Appropriation.** If, as provided for in sections A.3.2(d) of this Agreement, the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to this Agreement, the Province may terminate the Agreement immediately without liability, penalty or costs by giving Notice to the Recipient.

**A.12.2 Consequences Of Termination Where No Appropriation.** If the Province terminates this Agreement pursuant to section A.12.1 of this Agreement, the Province may take one or more of the following actions:

- (a) Cancel any further payments of the Funds;
- (b) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) Determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A.12.2(b) of this Agreement.

**A.12.3 No Additional Funds.** For greater clarity, if the costs determined pursuant to section A.12.2(c) of this Agreement exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

## ARTICLE A.13 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

**A.13.1 Events Of Default.** Each of the following events will constitute an Event of Default:

- (a) In the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of this Agreement:
  - (i) Carry out the Project;

- (ii) Use or spend the Funds;
  - (iii) Provide, in accordance with section A.6.1, Reports or any such other reports as may have been requested pursuant to section A.6.1(b), under this Agreement; or
  - (iv) The Recipient fails to follow any directions that the Province provides under this Agreement.
- (b) The Recipient's operations, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the Program under which the Province provides the Funds;
  - (c) The Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application or an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
  - (d) The Recipient ceases to operate.

**A.13.2 Consequences Of Events Of Default And Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) Initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) Provide the Recipient with an opportunity to remedy the Event of Default;
- (c) Suspend the payment of Funds for such a period as the Province determines appropriate;
- (d) Reduce the amount of Funds by an amount the Province determines is appropriate, acting reasonably;
- (e) Cancel any further payments of the Funds;
- (f) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) Demand the repayment of an amount equal to any Funds the Recipient used, but did not use in accordance with the terms and conditions of this Agreement;
- (h) Demand the repayment of an amount equal to any Funds the Province provided to the Recipient, even though the Project is partially completed; and
- (i) Terminate this Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

**A.13.3 Opportunity To Remedy.** If, in accordance with section A.13.2(b) of this Agreement, the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will provide Notice to the Recipient of:

- (a) The particulars of the Event of Default; and
- (b) The Notice Period.

**A.13.4 Recipient Not Remediating.** If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A.13.2(b) of this Agreement, and;

- (a) The Recipient does not remedy the Event of Default within the Notice Period;
- (b) It becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) The Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province;

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A.13.2(a), (c), (d), (e), (f), (g), (h) and (i) of this Agreement.

**A.13.5 *When Termination Effective.*** Termination under Article A.13 of this Agreement will take effect as set out in the Notice.

#### **ARTICLE A.14 LIMITED TERMINATION OF AGREEMENT**

**A.14.1 *Limited Termination Of Agreement.*** Without limiting the Province's rights under this Agreement, if the Province exercises its right of termination pursuant to Articles A.11, A.12 or A.13 of this Agreement, the Province may limit such termination to one or more activities set out under Article C.3 of this Agreement without terminating this Agreement as a whole.

**A.14.2 *Impact Of Limited Termination Of The Agreement.*** If the Province exercises its right under section A.14.1 of this Agreement, the Province will adjust the Funds being provided under this Agreement to account for the limited termination and the remainder of the Agreement not terminated will remain in effect.

#### **ARTICLE A.15 FUNDS AT THE END OF A FUNDING YEAR**

**A.15.1 *Funds At The End Of A Funding Year.*** Without limiting any rights of the Province under Article A.13 of this Agreement, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may, at its sole and absolute discretion, adjust the amount of any further payments of Funds accordingly.

#### **ARTICLE A.16 REPAYMENT**

**A.16.1 *Repayment Of Overpayment.*** If at any time during the Term of this Agreement the Province provides Funds in excess of the amount to which the Recipient is eligible to receive under this Agreement, the Province may:

- (a) Deduct an amount equal to the excess Funds from any further payments of the Funds; or
- (b) Demand that the Recipient pay an amount equal to the excess Funds to the Province.

**A.16.2 *Interest Rate.*** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A.16.3 *Payment Of Money To Province.*** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address referred to in section 18.1 of Schedule "A" of this Agreement.

**A.16.4 *Repayment.*** Without limiting the application of section 43 of the *FAA*, if the Recipient fails to repay any amount owing under this Agreement, Her Majesty the Queen in Right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in Right of Ontario.

**A.16.5 Funds Are Part Of A Social Or Economic Program.** The Recipient acknowledges and agrees that any Funds provided under this Agreement are for the administration of social or economic programs or the provision of direct or indirect support to members of the public in connection with social or economic policy.

#### **ARTICLE A.17 NOTICE**

**A.17.1 Notice In Writing And Addressed.** Notice will be in writing and will be delivered by email, postage-paid mail, personal delivery or fax and will be addressed to the Province and the Recipient respectively as set out in section B.1.7 of this Agreement or as either Party later designates to the other by Notice.

**A.17.2 Notice Given.** Notice will be deemed to have been given:

- (a) In the case of postage-paid mail, five (5) Business Days after the Notice is mailed; or
- (b) In the case of email, personal delivery or fax, one (1) Business Day after the Notice is delivered.

**A.17.3 Postal Disruption.** Despite section A.17.2(a) of this Agreement, in the event of a postal disruption,

- (a) Notice by postage-prepaid mail will not be deemed to be received; and
- (b) The Party giving Notice will provide Notice by email, personal delivery or fax.

#### **ARTICLE A.18 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

**A.18.1 Consent.** When the Province provides its consent pursuant to this Agreement, that consent will not be considered valid unless that consent is in writing and the person providing that consent indicates in the consent that that person has the specific authority to provide that consent. The Province may also impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

#### **ARTICLE A.19 SEVERABILITY OF PROVISIONS**

**A.19.1 Invalidity Or Unenforceability Of Any Provision.** The invalidity or unenforceability of any provision in this Agreement will not affect the validity or enforceability of any other provision of this Agreement. Any invalid or unenforceable provision will be deemed to be severed.

#### **ARTICLE A.20 WAIVER**

**A.20.1 Waivers In Writing.** If a Party fails to comply with any term or condition of this Agreement that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article A.17 of this Agreement. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply. For greater clarity, where the Province chooses to waive a term or condition of this Agreement, such waiver will only be binding if provided by a person who indicates in writing that he or she has the specific authority to provide such a waiver.

**ARTICLE A.21  
INDEPENDENT PARTIES**

**A.21.1 *Parties Independent.*** The Recipient acknowledges and agrees that it is not an agent, joint venturer, partner or employee of the Province and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

**ARTICLE A.22  
ASSIGNMENT OF AGREEMENT OR FUNDS**

**A.22.1 *No Assignment.*** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under this Agreement.

**A.22.2 *Agreement Binding.*** All rights and obligations contained in this Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors and permitted assigns.

**ARTICLE A.23  
GOVERNING LAW**

**A.23.1 *Governing Law.*** This Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with this Agreement will be conducted in the Courts of Ontario, which will have exclusive jurisdiction over such proceedings.

**ARTICLE A.24  
FURTHER ASSURANCES**

**A.24.1 *Agreement Into Effect.*** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of this Agreement to their full extent.

**ARTICLE A.25  
JOINT AND SEVERAL LIABILITY**

**A.25.1 *Joint And Several Liability.*** Where the Recipient comprises more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under this Agreement.

**ARTICLE A.26  
RIGHTS AND REMEDIES CUMULATIVE**

**A.26.1 *Rights And Remedies Cumulative.*** The rights and remedies of the Province under this Agreement are cumulative and are in addition to, and not in substitution of, any of its rights and remedies provided by law or in equity.

**ARTICLE A.27  
JOINT AUTHORSHIP**

**A.27.1 Joint Authorship Of Agreement.** The Parties will be considered joint authors of this Agreement and no provision herein will be interpreted against one Party by the other Party because of authorship. No Party will seek to avoid a provision herein because of its authorship through recourse to a third party, court, tribunal or arbitrator.

## **ARTICLE A.28 FAILURE TO COMPLY WITH OTHER AGREEMENT**

**A.28.1 Other Agreements.** If the Recipient:

- (a) Has committed a Failure;
- (b) Has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) Has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) Such Failure is continuing,

the Province may suspend the payment of Funds under this Agreement without liability, penalty or costs for such period as the Province determines appropriate.

## **ARTICLE A.29 SURVIVAL**

**A.29.1 Survival.** The provisions of this Agreement that by their nature survive the expiration or early termination of this Agreement will so survive for a period of seven (7) years from the date of expiry or termination. Without limiting the generality of the foregoing, the following Articles and sections, and all applicable cross-referenced sections and schedules will continue in full force and effect for a period of seven (7) years from the date of expiry or termination: Articles A.1 and any other applicable definitions, A.9, A.16, A.17, A.19, A.20, A.23, A.24, A.26, A.27, and A.28 as well as sections A.3.2, A.3.4, A.3.8, A.3.9, A.6.1 (to the extent that the Recipient has not provided the Reports to the satisfaction of the Province), A.6.2, A.6.3, A.6.4, A.6.5, A.6.6, A.11.2, A.12.2, A.13.1, A.13.2, A.13.4 of this Agreement and any cross-referenced Schedules therein as well as any other provision in this Agreement that specifically sets out it will survive the expiration or early termination of this Agreement. Despite the above, section A.4.3 of this Agreement shall survive for a period of two (2) years from the date of expiry or termination of this Agreement.

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE "B" FOLLOWS]**

## SCHEDULE “B” OPERATIONAL REQUIREMENTS AND ADDITIONAL TERMS AND CONDITIONS

### ARTICLE B.1 OPERATIONAL REQUIREMENTS

**B.1.1 Effective Date.** The Effective Date of this Agreement is: **April 1, 2022**

**B.1.2 Expiration Date.** The Expiration Date of this Agreement is: **December 12, 2023**

**B.1.3 Project Completion Date.** The Project Completion Date is: **December 12, 2022**

The Project Completion Date may be extended at the request of the Recipient by up to 6 months, provided that:

- (a) The proposed extended date is at least 6 months prior to the Expiration Date
- (b) The request is made in writing to the address in section B.1.6 of this Agreement; and
- (c) The request is approved by the Province in writing.

Extensions of the Project Completion Date not being at least 6 months prior to the Expiration Date will require a written amendment to this Agreement duly executed by the Parties.

**B.1.4 Submission Of Publications For Approval And Reports.** All Reports and Project-related publications under this Agreement shall be submitted to:

**Name:** Ontario Ministry of Agriculture, Food and Rural Affairs

**Address:** Rural Programs Branch  
4th Floor NW, 1 Stone Road West  
Guelph, Ontario N1G 4Y2

**Attention:** Administrative Service Representative, Agriculture and Rural Programs Unit

**Email:** RED@ontario.ca

or any other person identified by the Province in writing.

**B.1.5 Recognition Of Provincial Support:** In addition to the requirements under section A.7.1 of this Agreement, the Recipient will acknowledge the Province’s support for the Project in the following manner: “The project is funded in part by the Ontario Ministry of Agriculture, Food and Rural Affairs”.

**B.1.6 Providing Notice.** All Notices under this Agreement shall be provided to:

	The Province:	The Recipient:
<b>Name:</b>	Ontario Ministry of Agriculture, Food and Rural Affairs	The Corporation of the Township of North Huron
<b>Address:</b>	Rural Programs Branch 4th Floor NW, 1 Stone Road West Guelph, Ontario N1G 4Y2	274 Josephine Street PO Box 90 Wingham, Ontario N0G 2W0
<b>Attention:</b>	Director, Rural Programs Branch	Denise Lockie, Recreation Marketing Assistant
<b>Email:</b>	RED@ontario.ca	dlockie@northhuron.ca

or any other person identified by the Parties in writing through a Notice.

**ARTICLE B.2  
ADDITIONAL TERMS AND CONDITIONS**

**B.2.1 Notice Of Recipient's Insolvency.** The Recipient will:

- (a) Provide the Province with Notice at least five (5) Business Days prior to making an assignment, proposal, compromise or arrangement for the benefit of its creditors and will not incur any additional costs for the Project under this Agreement without the Province's prior written consent from the date the Notice is sent to the Province; and
- (b) Provide the Province with Notice within five (5) Business Days of a creditor providing the Recipient with a notice of an intent to enforce security or applying for an order adjudging the Recipient bankrupt or the appointment of a receiver, and will not incur any additional costs under this Agreement without the prior approval of the Province from the date that the Recipient received notice of the creditor's action.

**B.2.2 Special Circumstances** The Parties recognize and acknowledge, that at the time of entering into this Agreement; due to restrictions under the Emergency Management and Civil Protection Act, R.S.O. 1990, and its regulations, put in place in response to an ongoing pandemic known as the CoVID19 pandemic; there were and continue to be limitations on the activities permitted under law (the "Limitations").

**B.2.2.1 Notice of Special Circumstances** Should the Limitations, defined in section B.2.2 of this Agreement, result in a delay in completing the Project or Reports; the Recipient shall immediately notify the Province in writing. The notification from the Recipient should include:

- (i) The specific reasons for the delay;
- (ii) The nature of the delay; and
- (iii) What the Recipient has done and plans to do to mitigate the delay.

**B.2.2.2 Response to Notice of Special Circumstances** Upon receiving a Notice of Special Circumstances (as described in section B.2.2.1 of this Agreement) from the Recipient; the Province will, acting reasonably and in a timely manner, take the following steps;

- (i) Review the notification provided by the Recipient to determine what possible action(s), if any, could be taken to advance the successful completion of the Project;
- (ii) Provide the Recipient with Notice of the Province's determination of what actions will be taken in response to the Notice of Special Circumstances provided by the Recipient, (including any actions the Recipient will be required to take to address the Special Circumstances); and
- (iii) Prepare any amendments to the Agreement which the Province determines at its sole and absolute discretion, are needed.

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE "C" FOLLOWS]**



## SCHEDULE "C" PROJECT DESCRIPTION

**C.1 PROJECT NAME**

What North Huron has to offer; Summer/Fall Tour Experiences

**C.2 PROJECT STREAM**

Economic Diversification and Competitiveness Stream

**C.3 PROJECT OBJECTIVE**

<b>PROJECT ACTIVITIES ELIGIBLE FOR FUNDING INCLUDE</b>
Booklet
Brochure

All activities identified above will be completed by the Project Completion Date identified under section B.1.3 of this Agreement.

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## SCHEDULE "D"

### PROJECT FINANCIAL INFORMATION

#### ARTICLE D.1 FUNDING INFORMATION

- D.1.1 Cost-Share Funding Percentage.** The Cost-Share Funding Percentage is fifty per cent (50.00%) of incurred paid Eligible Costs up to the Maximum Funds.  
[Note that for payment purposes the percentage is calculated to 10 decimal places and is based on the Maximum Funds against the Project's Total Eligible Costs.]
- D.1.2 "Maximum Funds".** The Maximum Funds the Recipient is eligible to receive from the Province under this Agreement is \$6,710.90
- D.1.3 Holdback.** The Holdback will be up to ten per cent (10%) of Maximum Funds from the final payment of Funds made under this Agreement.

#### ARTICLE D.2 COSTS

- D.2.1 Eligible Costs.** Eligible Costs are those costs or percentage of a cost defined as Eligible Costs in the Guidelines and are limited to costs which the Province has determined, at its sole and absolute discretion, to be costs properly and reasonably incurred, paid or reimbursed by the Recipient, and are necessary for the successful completion of the Project.

For greater clarity, Eligible Costs are those costs that are:

- (a) Incurred by the Recipient in the Province of Ontario on or after the Effective Date and on or before the Project Completion Date;
- (b) Paid by the Recipient to an Arm's Length third party;
- (c) Consistent with the applicable list of Eligible Costs set out in the Guidelines from time to time;
- (d) If related to travel or meals, are consistent with the requirements for travel and meal costs set out in section D.3.1 of this Agreement; and
- (e) In the Province's sole and absolute discretion, directly attributable and necessary for the successful completion of the Project and properly and reasonably incurred, paid or reimbursed by the Recipient.

When purchasing goods or services for the Project, Recipients must follow a process that is transparent and fair, that promotes the best value for the money expended and is at competitive prices that are no greater than the fair market value, including when retaining consultants and contractors.

- D.2.2 Incurring Eligible Costs.** The Recipient will incur Eligible Costs as described in section D.2.1 and in accordance with the following Project Budget chart and no later than by the Project Completion Date:

BUDGET OF PROVINCIAL CONTRIBUTION					
FUNDING YEAR	QUARTER 1 (APR. – JUN.)	QUARTER 2 (JUL. – SEP.)	QUARTER 3 (OCT. – DEC.)	QUARTER 4 (JAN. – MAR.)	FUNDING YEAR TOTAL
<b>The lesser of 50.00% of Eligible Costs, up to the maximum listed below:</b>					
2022-23	\$0.00	\$3,355.45	\$3,355.45	\$0.00	\$6,710.90
<b>MAXIMUM PROVINCIAL FUNDS FOR THE PROJECT</b>					<b>\$6,710.90</b>

**D.2.3** **Ineligible Costs.** Ineligible Costs are any costs that do not meet the requirements for Eligible Costs in section D.2.1 of this Agreement or were not approved by the Province in writing before the Recipient incurred the costs. Ineligible Costs include but are not limited to:

- (a) Any cost incurred prior to the Effective Date or after the Project Completion Date;
- (b) Any cost that will be funded or reimbursed through any other agreement with any third party other than other ministries, agencies and organizations of the Government of Ontario.
- (c) Any cost associated with providing any Reports to the Province pursuant to Schedule “E” or other information required by the Province; and
- (d) Any cost associated with lobbying the Province, including other Ministries, agencies and organizations of the Government of Ontario;

**ARTICLE D.3  
TRAVEL AND MEAL COSTS**

**D.3.1** In order to be considered Eligible Costs, travel and meal costs must be:

- (a) Identified in section C.3 of this agreement
- (b) Incurred only by persons who were hired to work 100 per cent of their time on the Project and whose position is reimbursed by the Funds;
- (c) Aligned with the most current Travel, Meal and Hospitality Expenses Directive (a copy will be provided upon request).

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE “E” FOLLOWS]**

## SCHEDULE “E” PAYMENTS AND REPORTS

**E.1 Claim Submission Requirements.** The Recipient shall submit claims electronically using the Province’s claims portal. Instructions on receiving access to the portal will be provided to the Recipient by the Province at the time of approval. Claims shall be provided as set out in the table below. Claims are not considered delivered until reviewed and approved by the Province.

Name of Claim		Due Date
<b>(a)</b>	Progress Update and Claim Statement	A minimum of one claim must be submitted prior to the final claim, unless waived at the sole and absolute direction of the Province.
<b>(b)</b>	Final claim	The final claim is to be completed and submitted to the Province within three (3) months of the Project Completion Date.

**E.2 Reporting Requirements.** Reports shall be provided as set out in the table below. Reports are not considered delivered until reviewed and approved by the Province.

Name of Report		Due Date
<b>1.</b>	Final Report	The Final Report is to be completed and submitted to the Province on or before: <b>Project Completion + 4 months</b> A copy of the Final Report Template will be provided to you upon request.
<b>2.</b>	Other Reports Any other Report regarding the Project or evidence of project completion that the Province requests.	As directed by the Province.

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**Blyth Business Improvement Association**  
PO Box 269 - Blyth ON - N0M 1H0  
[www.blythnow.ca](http://www.blythnow.ca)   [www.facebook.com/BlythNow.ca](http://www.facebook.com/BlythNow.ca)

Township of North Huron  
PO Box 90  
Wingham ON  
N0G 2W0  
Attn: Members of Council

14 March 2022

Dear Members of Council:

This letter is to advise that the Blyth BIA has elected one (1) new Board member and two (2) alternates as of the Annual General Meeting, held Thursday March 10, 2022.

The BBIA Board now consists of:

David Sparling - Deams Holdings  
Shane Yerema - Hotel Lux  
Cat O'Donnell - Wonky Frog Studio  
Gerrit Sepers - Brod Bakery  
Kevin Falconer - Council Rep  
John Stewart - Blyth Service Organizations  
JoAnn Todd (Alternate: Alex Jebson) - Blyth Church Organizations  
Rachael King (Alternate: Kelly McIntosh) - Blyth Centre for the Arts

This falls within the parameters articulated in the BBIA constitution. We understand this to be in effect until October 2022, after which time the newly elected Council may reappoint.

**David Sparling**  
Chair - Blyth Business Improvement Association  
B: 519-357-3550 ext.150  
C: 519-955-2283  
[chair@blythnow.ca](mailto:chair@blythnow.ca)

Wingham Columbus Centre  
99 Kerr Drive  
Wingham, Ontario  
N0G 2W0  
519-357-1270

Township of North Huron  
274 Josephine Street  
Box 90  
Wingham, Ontario  
N0G 2W0  
519-357-3550

March 10, 2022

Dear North Huron Town Council,

The Wingham Columbus Centre has recently received a written proposal on February 8, 2022 regarding your discussion on repayment of contributions from the 2020-2021 calendar years.

We are asking that you re-evaluate before making your final decision for the repayment plan request. We feel there has been a lot of miscommunication between North Huron Town Council and the Wingham Columbus Centre with regards to the information presented in the Town Council meetings, starting in August 2021 and the last meeting held on November 15, 2021. The Wingham Columbus Centre was under the impression that the \$41,544.63 had been presented in a Town Council meeting by the North Huron Recreation Director on November 15, 2021. Further investigation has taken place, referring back to the minutes obtained from the North Huron website, that no evidence shows that this topic of discussion took place in greater details to excuse this cost to the Wingham Columbus Centre. As a result, after the meeting that took place we were asked to prepare a budget plan to repay the \$41,544.63 within 5 years.

The Wingham Columbus Centre is asking the North Huron Town Council to wave the \$41,544.63 owing from previous years 2020-2021. In upcoming 2022-2023 calendar years we are willing to pay an overall net cost of \$15,000 plus HST per year moving forward, and can be reviewed after this time. As you are aware the Wingham Columbus Centre's hall has not been rented out due to the Covid-19 restrictions over the past 2 years, therefore it has not been able to show a revenue.

The Knights of Columbus have paid the Township approximately \$900,000 in rent and pledges over the past 20 years since we have been in the building. However, we do require time to replenish our accounts to build up our revenue again to continue to support a variety of different agencies and charities within our community. We believe it is very apparent that we have provided a great deal of benefits to our community and wish to continue to this in upcoming years.

To conclude, we are asking to wave the \$41,544.63, in order to continue to provide services to our community.

Thank you for your time and consideration,

Wingham Columbus Centre

The Corporation of the Township of North Huron

By-law No. 12-2022

---

**Being a by-law to amend By-law No. 82-2008, as amended, being the Zoning By-law of the Corporation of the Township of North Huron; for a Zoning By-law Amendment, as it applies to Lots 367 to 370, Registered Plan 410, Wingham Ward, Township of North Huron (166 John Street West)**

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WHEREAS Section 39.1(3) of the Planning Act, 1990, authorizes a municipality to pass a by-law under Section 34 of the Planning Act, 1990, for the purpose of authorizing the use of lands, buildings, or structures for purposes otherwise prohibited by the by-law;

AND WHEREAS the Council of the Corporation of the Township of North Huron considers it advisable to amend Zoning By-law 82-2008 of the Township of North Huron;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

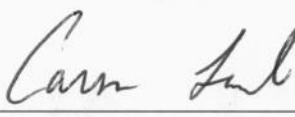
1. This by-law shall apply to the property at Lots 367 to 370, Registered Plan 410, Wingham Ward in the Township of North Huron as shown in the attached Schedules. The property is known municipally as 166 John Street West, Wingham.
2. By-law 82-2008 is hereby amended by changing from Urban Natural Environment and Open Space Special Zone Three (OS-3) to Residential High-Density Special Zone Eight (R3-8) as per the zone symbol on the attached Schedule 3.
3. Section 28.10 Special Zones (R3) is hereby amended by the addition of the following:

Notwithstanding the provisions of Section 3.26 to the contrary, a minimum of 1.2 parking space shall be provided per dwelling unit, in addition to visitor parking. Notwithstanding the provisions in subsection 3.32.3 of this by-law, buildings may be located closer than 30 metres from the top-of-bank of the watercourse, on the lands zoned R3-8. The setbacks for buildings and structures located closer than 30 metres from the top-of-bank will be established and addressed through the site plan control process.
4. The area to which this by-law applies is Zone Map 10 of By-law 82-2008, as attached in Schedule B.
5. All other provisions of By-law 82-2008 shall apply.
6. This by-law shall come into force upon final passing, pursuant to Section 34(21) and 39.1(3) of the Planning Act, RSO 1990, as amended.

Read a first and second time this 7<sup>th</sup> day of February, 2022.



  
Bernie Bailey, Reeve

  
Carson Lamb, Clerk

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, 2022.

CORPORATE SEAL

\_\_\_\_\_  
Bernie Bailey, Reeve

\_\_\_\_\_  
Carson Lamb, Clerk



**SCHEDULE 2  
CORPORATION OF THE  
TOWNSHIP OF NORTH HURON  
BY-LAW 12-2022**

By-law 12-2022 has the following purpose and effect:

1. The purpose of this Zoning By-law Amendment is to amend the zoning on Lots 367 to 370, Registered Plan 410, Wingham Ward in the Township of North Huron (166 John Street West, Wingham) from the existing Urban Natural Environment and Open Space Special Zone Three (OS-3) to Residential High-Density Special Zone Eight (R3-8).

The purpose of the special R3 zone is to facilitate the construction of a proposed apartment building. The special zone provisions propose to decrease the parking spaces requirements from 1.5 space per dwelling unit to 1.2 space per dwelling unit, in addition to visitor parking. The special zone will also permit buildings to be located closer than 30 metres to the top-of-bank, with the setbacks to be established and addressed through the site plan control process.

A corresponding official plan amendment (File No. OPA 15) proposes to amend the North Huron Official Plan to change the designation of the subject lands from "Parks and Open Space" to "Residential".

2. This by-law amends Zoning By-law 82-2008. All other zone provisions apply.
3. The location map and key map showing the location to which this by-law applies are found on the following pages and are entitled Schedule A and Schedule B.

# Schedule A

## SCHEDULE 'A' WINGHAM LOCATION MAP

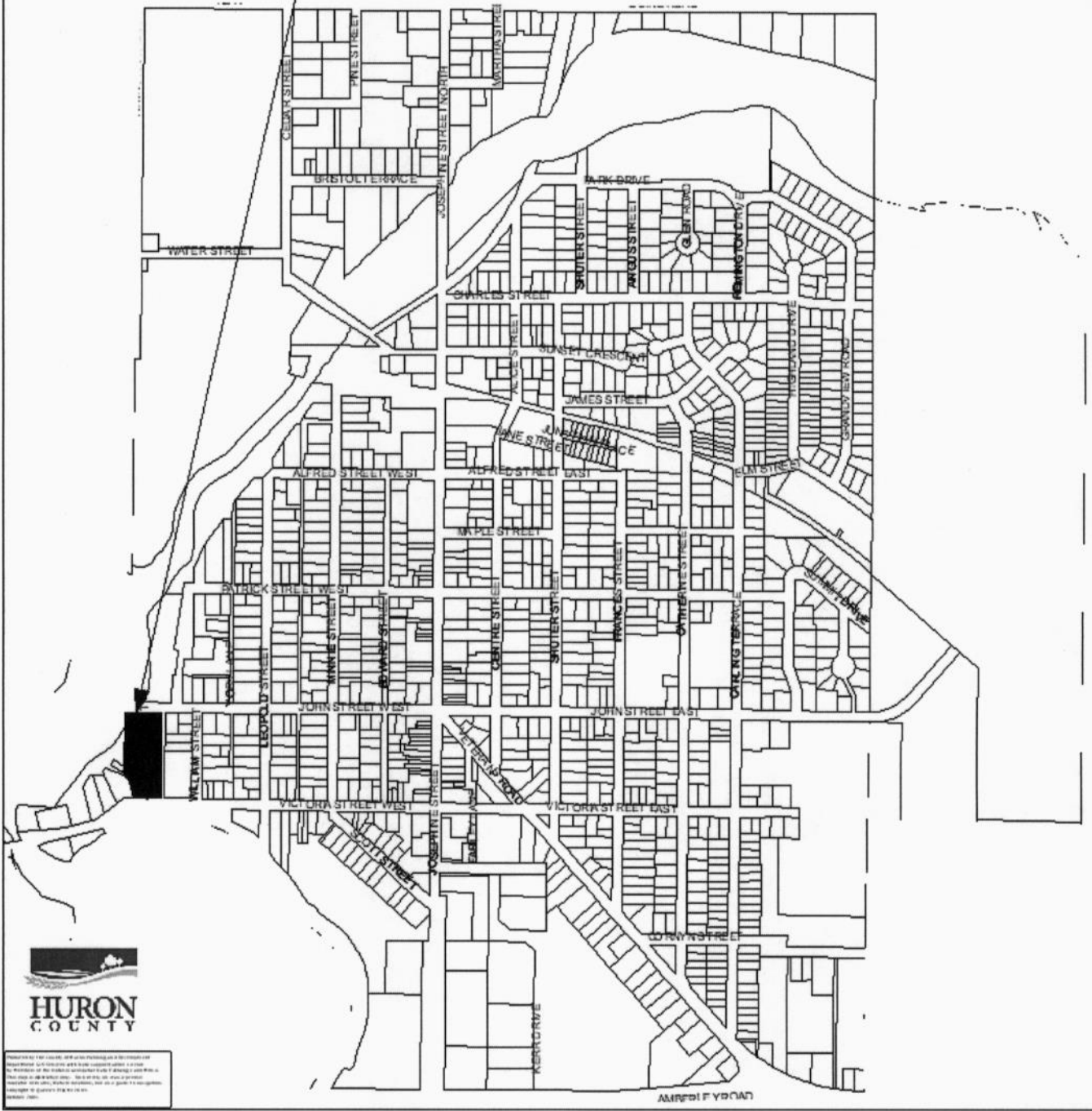


1:10,000

Kilometers

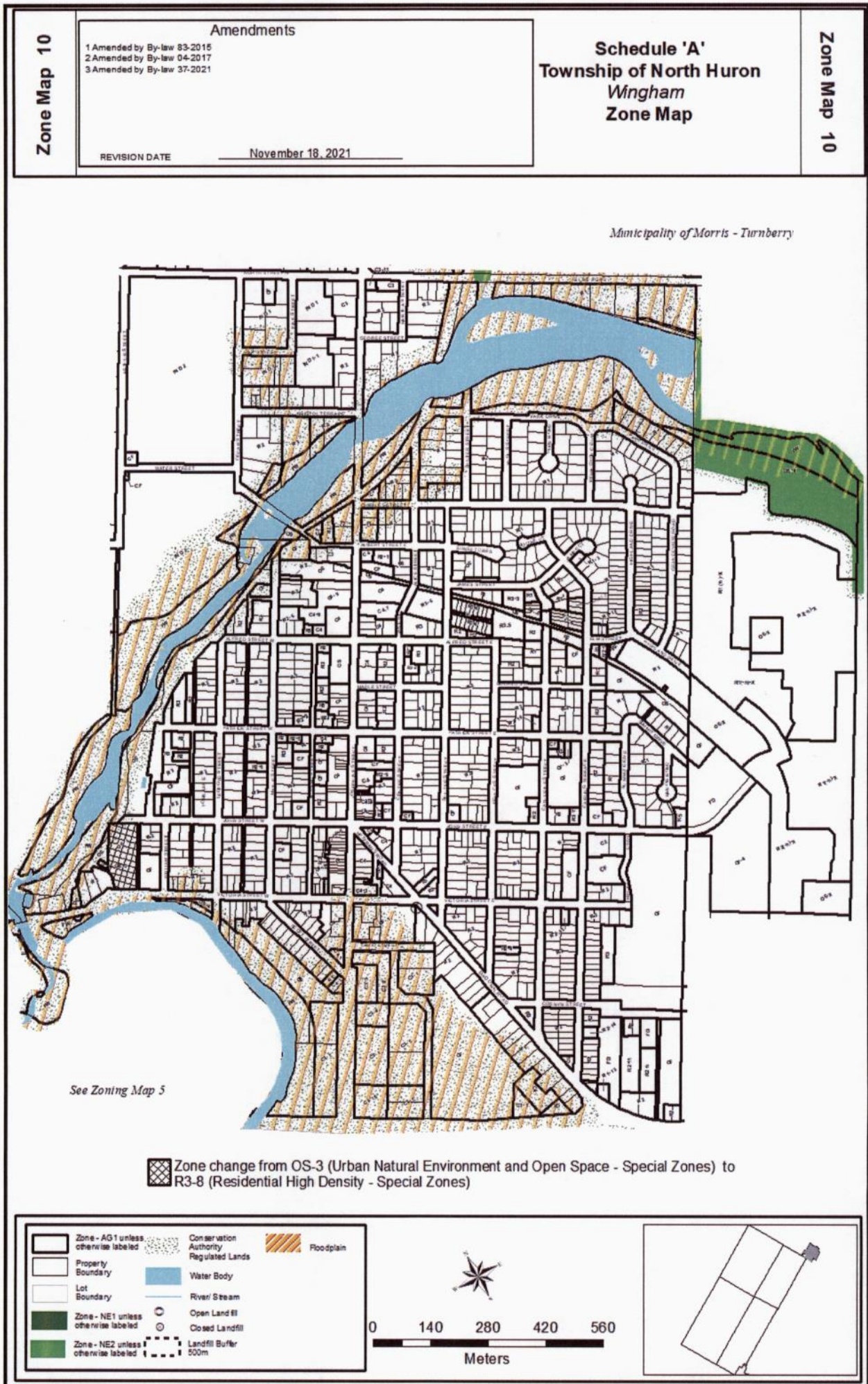


Area to which this  
Zoning By-law Amendment and  
Official Plan Amendment Applies



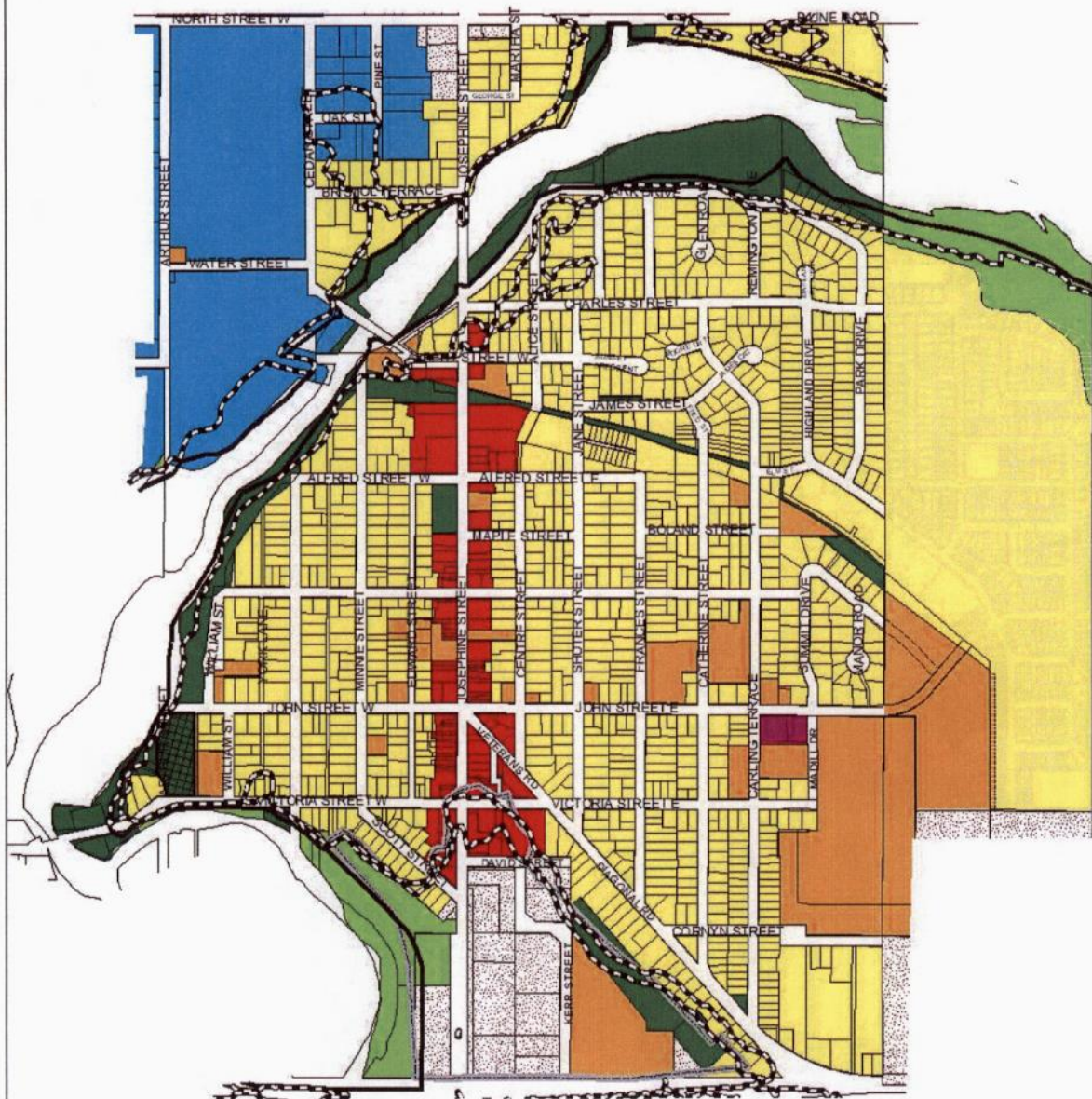
Approved by the Council on 11/16/2010. All other provisions of the Official Plan and Zoning By-law remain in effect. The Council of the County of Huron is hereby authorized to amend the Zoning By-law and Official Plan to read as follows. This map is for reference only. See the text of the Zoning By-law and Official Plan for details. For more information, contact the Planning Department, Huron County, 100 Queen Street East, Wingham, Ontario N9L 6A9.

# Schedule B



# Schedule C

## LAND USE PLAN WARD OF WINGHAM TOWNSHIP OF NORTH HURON OFFICIAL PLAN



Designation change from Parks & Open Space to Residential

### Legend

- Industrial
- Highway Commercial
- Core Commercial
- Residential
- Parks & Open Space
- Natural Environment
- Community Facility
- Radio and T.V. Commercial

- FLOOD FRINGE
- FLOODWAY
- SPECIAL POLICY AREA



0 175 350 Meters

Schedule B has been amended by:  
OPA #9  
OPA #10  
OPA #11  
OPA #12



Produced by the County of Huron Planning and Development  
Department GIS Services with data supplied under License  
by Members of the Ontario Geospatial Data Exchange  
MAGN, MCA and MVA-ADM. Ordinances from 2010.  
This map is for reference only. Do not rely on it as a precise  
indication of status. For more information, see the plan or map.  
Copyright © Queen's Printer 2014.  
May, 2014

Document Path: N:\GISData\HCNH\Official\_Plan\NHu\_ScheduleB\_Wingham.mxd

**The Corporation of the Township of North Huron**

**By-law No. 37-2022**

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**Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amending Agreement No. 2 to a Transfer Payment Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake**

---

WHEREAS the Municipal Act, 2001, as amended, permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure previously entered into an agreement under the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Stream – Local Government Intake;

AND WHEREAS the Parties are desirous of amending said Agreement;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, Amending Agreement No. 2 to a Transfer Payment Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, for the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake.
2. That a copy of Amending Agreement No. 2 is attached hereto and designated as Schedule "A" to this By-law.
3. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 21<sup>st</sup> day of March, 2022.

Read a third time and passed this 21<sup>st</sup> day of March, 2022.

---

Bernie Bailey, Reeve

CORPORATE SEAL

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Carson Lamb, Clerk

**AMENDING AGREEMENT NO. 2 TO A TRANSFER PAYMENT AGREEMENT FOR THE INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP): COVID-19 RESILIENCE INFRASTRUCTURE STREAM – LOCAL GOVERNMENT INTAKE**

**B E T W E E N:**

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO  
as represented by the Minister Infrastructure**

(the “Province”)

- and -

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON  
(CRA# 106984925)**

(the “Recipient”)

**BACKGROUND**

1. The Province and the Recipient entered into an agreement under the Investing in Canada Infrastructure Program (ICIP): COVID Stream effective as of November 10, 2021 (as amended by an amending agreement dated effective October 4, 2021) (the “**Agreement**”).
2. The Parties wish to amend the Agreement in the manner set out in this amending agreement (the “**Amending Agreement No. 2**”)

**IN CONSIDERATION** of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Capitalized terms used but not defined in this Amending Agreement No. 2 have the meanings ascribed to them in the Agreement.
2. Sub-Schedule “C.1” (Project Description and Financial Information) of the Agreement is deleted and replaced with Sub-Schedule “C.1” (Project Description and Financial Information) attached to Amending Agreement No. 2 as Appendix “1”.
3. Except for the amendments expressly provided for in this Amending Agreement No. 2, all provisions in the Agreement will remain in full force and effect.

4. This Amending Agreement No. 2 shall be effective as of the date of signature of the last party to sign it.
5. This Amending Agreement No. 2 may be signed in any number of counterparts, each of which will be deemed to be an original, but all of which will constitute one and the same instrument.
6. This Amending Agreement No. 2 may be validly executed electronically, and the respective electronic signatures are the legal equivalent of manual signatures. The electronic or manual signature of a Party may be evidenced by one of the following means, and transmission of this Amending Agreement No. 2 may be brought about as follows:
  - (i) a manual signature of an authorized signing representative placed in the respective signature line of this Amending Agreement No. 2 and it is scanned as a PDF file and delivered by email to the other Party;
  - (ii) a digital signature, including the name of the authorized signing representative is typed in the respective signature line of the Amending Agreement No. 2, an image of a manual signature or an Adobe e-signature of an authorized signing representative, or any other digital signature of an authorized signing representative with the other Party's prior written consent, is placed in the respective signature line of this Amending Agreement No. 2 and it is delivered by email to the other Party;  
or
  - (iii) any other means with the other Party's prior written consent.

*[Remainder of page intentionally left blank. Signature page follows.]*

The Parties have executed this Amending Agreement No. 2 on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO  
as represented by the Minister of Infrastructure**

\_\_\_\_\_  
p.p Chris Giannikos, Deputy Minister  
The Honourable Kinga Surma  
Minister of Infrastructure

\_\_\_\_\_  
Date

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

I have authority to bind the Recipient.

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date

I have authority to bind the Recipient.



## Appendix "I"

Attached to and forming part of the Amending Agreement No. 2 made effective as of the date of signature of the last party to sign it.

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### SUB-SCHEDULE "C.1" PROJECT DESCRIPTION AND FINANCIAL INFORMATION

#### (a) List of Project

Project ID	Project Title	Federal Approval Date (MM/DD/YYYY)	Total Eligible Expenditures of the Project (\$)	Canada's Maximum Contribution (\$)	Percentage of Federal Support (%)	Ontario's Maximum Contribution (\$)	Percentage of Provincial Support (%)
2020-11-1-1464856654	Fire Station Washroom Upgrades	02/19/2021	\$100,000.00	\$80,000.00	80%	\$20,000.00	20%

## **b. Project Description**

Project - Fire Station Washroom Upgrades, case # 2020-11-1-1464856654

The Recipient will complete upgrades to washrooms at the Wingham Fire Station to provide female fire fighters with separate washroom facilities. The work will upgrade the interior and allow accessibility requirements to be met.

The Recipient will upgrade the washrooms by constructing a separate washroom and shower facilities, upgrading plumbing, electrical and venting systems for washroom and shower facilities, installing accessible showers, doors, sinks and toilets.

The project will result in improved access to washroom facilities for female staff, increased sanitization for staff, physical separation, the ability to meet accessibility standards under the *Accessibility for Ontarians with Disabilities Act, 2005*, complete building upgrades and repairs as outlined in the Building Condition Assessment and the heightened ability for female fire fighters to meet the North Huron Fire Department Cancer Prevention Policy standards.

**The Corporation of the Township of North Huron**

**By-law No. 38-2022**

---

**Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs**

---

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Council of the Township of North Huron is desirous of executing a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, a Rural Economic Development Program Agreement between the Corporation of the Township of North Huron and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs.
2. That a copy of the said Agreement is attached hereto and designated as Schedule "A" to this By-law.
3. That this by-law shall come into force and takes effect on the date of the final passing thereof.

Read a first and second time this 21<sup>st</sup> day of March, 2022.

Read a third time and passed this 21<sup>st</sup> day of March, 2022.

---

Bernie Bailey, Reeve

CORPORATE SEAL

---

Carson Lamb, Clerk

# RURAL ECONOMIC DEVELOPMENT PROGRAM

## AGREEMENT BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO  
as represented by the Minister of Agriculture, Food and Rural Affairs

(the "Province")

- and -

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

CRA # 106984925

(the "Recipient")

In consideration of the mutual covenants and agreements contained in this agreement (the "Agreement") and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Province and the Recipient (the "Parties") agree as follows:

### 1.0 ENTIRE AGREEMENT

1.1 This Agreement, including:

Schedule "A" – General Terms and Conditions,  
Schedule "B" – Operational Requirements and Additional Provisions,  
Schedule "C" – Project Description,  
Schedule "D" – Financial Information,  
Schedule "E" – Payments and Reports,  
And any amending agreement entered into as provided below,

Constitutes the entire agreement between the Parties, with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representation and agreements.

### 2.0 COUNTERPARTS

2.1 This Agreement may only be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

2.2 Both Parties consent to and agree to accept electronic signatures, (as defined in the *Electronic Commerce Act*, 2000), as binding the Parties to the terms and conditions of this Agreement.

### 3.0 AMENDING AGREEMENT

3.1 This agreement may only be amended by a written agreement duly executed by the Parties.

### 4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges and agrees:

- (a) It has read and understands the provisions contained in the entire Agreement;
- (b) It will be bound by the terms and conditions in the entire Agreement;
- (c) By receiving and using the Funds provided under this Agreement that it may become subject to the *BPSAA*, the *PSSDA* and the *AGA*;
- (d) The Funds are:

- (i) To assist the Recipient to carry out the Project and not to provide goods or services to the Province, and
- (ii) Funding for the purposes of the *BPSAA*, the *PSSDA* and the *AGA*;
- (e) The Province is not responsible for managing or carrying out the Project; and
- (f) The Province is bound by the *FIPPA* and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with the *FIPPA* or other applicable Requirements Of Law.

**IN WITNESS WHEREOF** the Parties have executed this Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO,**  
as represented by the Minister of Agriculture, Food and Rural Affairs

\_\_\_\_\_  
Name: Alan Crawley  
Title: Director, Rural Programs Branch

\_\_\_\_\_  
Date:

I have the authority to bind the Crown pursuant to delegated authority.

**THE CORPORATION OF THE TOWNSHIP OF NORTH HURON**

\_\_\_\_\_  
Name: Bernie Bailey  
Title: Reeve, Township of North Huron

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Name: Carson Lamb  
Title: Clerk/Health and Safety Coordinator

\_\_\_\_\_  
Date:

I have authority to bind the Recipient.

## SCHEDULE “A” GENERAL TERMS AND CONDITIONS

### ARTICLE 1 INTERPRETATION AND DEFINITIONS

**A.1.1 Interpretation.** For the purposes of interpreting the Agreement:

- (a) Unless specifically defined otherwise in this Agreement, words in the singular include the plural and vice versa;
- (b) Words in one gender include all genders;
- (c) The headings do not form part of this Agreement; they are for reference purposes only and will not affect the interpretation of the Agreement;
- (d) Any reference to dollars or currency will be in Canadian dollars and currency;
- (e) Any reference to a statute means a statute of the Province of Ontario, unless otherwise indicated;
- (f) Any reference to a statute is to that statute and to the regulations made pursuant to that statute as they may be amended from time to time and to any statute or regulations that may be passed that have the effect of supplanting or superseding that statute or regulation unless a provision of the Agreement provides otherwise; and
- (g) All accounting terms will be interpreted in accordance with the Generally Accepted Accounting Principles and all calculations will be made and all financial data to be submitted will be prepared in accordance with the Generally Accepted Accounting Principles.

**A.1.2 Definitions.** In the Agreement, the following terms will have the following meaning:

“**Additional Terms And Conditions**” means the terms and conditions specified in sections A.8.1 and B.2 of this Agreement.

“**AGA**” means the *Auditor General Act, 1990*

“**Agreement**” means this contract between the Province and the Recipient,

“**Arm’s Length**” has the same meaning as set out in the *Income Tax Act (Canada)* as it read on the Effective Date of this Agreement, and as treated or defined under Generally Accepted Accounting Principles.

“**BPSAA**” means the *Broader Public Sector Accountability Act, 2010*.

“**Budget**” means the budget attached to section D.2 of this Agreement.

“**Business Day**” means any working day, Monday to Friday inclusive, excluding statutory holidays of the Province and any other day on which the Province is closed for business.

“**Claim Submission Deadline**” means the date or dates set out under section E.1 (b) of this Agreement.

“**Contract**” means an agreement between the Recipient and a third-party whereby the third-party agrees to provide a good or service for the Project in return for financial consideration that may be claimed by the Recipient as an Eligible Cost.

“**Cost-Share Funding Percentage**” means the percentage the Province will pay toward the Recipient’s Eligible Costs, as set out under section D.1.1 of this Agreement.

“**Effective Date**” means the date on which this Agreement is effective, as set out under section B.1.1 of this Agreement.

**“Eligible Costs”** means those costs set out under in the Guidelines and which the Province has approved as eligible for reimbursement under the terms of this Agreement and also includes any additional costs permitted under section D.2 of this Agreement.

**“Event of Default”** has the meaning ascribed to it in section A.14.1 of this Agreement.

**“Expiration Date”** means the date on which this Agreement will expire, as set out under section B.1.2 of this Agreement, unless amended or terminated prior to this date in accordance with the terms and conditions of this Agreement.

**“FAA”** means the *Financial Administration Act*.

**“Failure”** means a failure to comply with any term, condition, obligation under any other agreement that the Recipient has with Her Majesty the Queen in Right of Ontario or one of Her agencies.

**“Final Report”** means a final Report on the Project in the form set out in section E.2 (a) of this Agreement.

**“FIPPA”** means the *Ontario Freedom of Information and Protection of Privacy Act*.

**“Funding Year”** means:

- (a) In the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31, the Expiration Date, or the termination of this Agreement, whichever comes first; and;
- (b) In the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31, the Expiration Date, or the termination of this Agreement, whichever comes first.

**“Funds”** means the money the Province provides to the Recipient pursuant to this Agreement.

**“Guidelines”** means the documents of the Province setting out the criteria governing the operation of the Program, that were made available on the Program website, at the time the Recipient applied for funding from the Program

**“Holdback”** means the amount set out under section D.1.3 of this Agreement.

**“Incurred”** in relation to costs, means a cost that a Recipient has become liable for, regardless whether actual payment has occurred.

**“Indemnified Parties”** means Her Majesty the Queen in Right of Ontario, Her Ministers, agents, appointees and employees.

**“Ineligible Costs”** means those costs set out in the Guidelines as ineligible for reimbursement by the Province and includes any additional costs identified as ineligible under section D.2.2 of this Agreement.

**“Maximum Funds”** means the maximum amount of Funds the Province will provide to the Recipient under this Agreement, as set out under section D.1.2 of this Agreement.

**“Minister”** means the Minister of Agriculture, Food and Rural Affairs or such other Minister who may be designated from time to time as the responsible Minister in relation to the Program in accordance with the *Executive Council Act*, R.S.O. 1990, c. E. 25, as amended.

**“MFIPPA”** means the *Municipal Freedom of Information and Protection of Privacy Act*.

**“Notice”** means any communication given or required to be given pursuant to this Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province considers it reasonable to extend that time.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient, unless the context implies otherwise.

“**Program**” means the program created by the Province entitled Rural Economic Development Program under *Order-in-Council 201/2011*, as amended.

“**Project**” means the undertaking described in Schedule “C” of this Agreement.

“**Project Approval Date**” means the same as the Effective Date, as set out in section B.1.1 of this Agreement.

“**Project Completion Date**” means the date that the Recipient must complete its Project under this Agreement, as set out in section B.1.3 of Schedule “B” of this Agreement.

“**PSSDA**” means the *Public Sector Salary Disclosure Act, 1996*.

“**Reports**” means the reports set out under Schedule “E” of this Agreement.

“**Requirements of Law**” means all applicable statutes, regulations, by-laws, ordinances, codes, official plans, rules, approvals, permits, licenses, authorizations, orders, decrees, injunctions, directions and agreements with all authorities that now or at any time hereafter may relate to the Recipient, the Project, the Funds and this Agreement. Without limiting the generality of the foregoing, if the Recipient is subject to the *BPSAA*, the *PSSDA* or any other type of broader public sector accountability legislative provisions, those broader public sector accountability legislative provisions are deemed to be a Requirement of Law.

“**Term**” means the period of time beginning on the Effective Date of this Agreement and ending on the Expiration Date or the termination of this Agreement, whichever is shorter.

“**Timelines**” means the Project schedule set out in Schedule “B”.

- A.1.3 Conflict.** Subject to section 8.1 of Schedule “A” of this Agreement, in the event of a conflict between this Schedule “A” of the Agreement and any other Schedule of this Agreement, the terms and conditions set out under this Schedule “A” of the Agreement will prevail.

## ARTICLE A.2 REPRESENTATIONS, WARRANTIES AND COVENANTS

**A.2.1 General.** The Recipient represents, warrants and covenants that:

- (a) It is, and will continue to be for the Term of this Agreement, an eligible applicant as described in the Guidelines with full power to fulfill its obligations under this Agreement;
- (b) It has, and will continue to have for the Term of this Agreement, the experience and expertise necessary to carry out the Project;
- (c) It has the financial resources necessary to carry out the Project and is not indebted to any person(s) to the extent that that indebtedness would undermine the Recipient’s ability to complete the Project by the Project Completion Date;
- (d) It is in compliance with all Requirements of Law and will remain in compliance with all Requirements of Law for the Term related to any aspect of the Project, the Funds or both for the term of this Agreement; and
- (e) Unless otherwise provided for in this Agreement, any information the Recipient provided to the Province in support of its request for Funds, including any information relating to any eligibility requirements, was true and complete at the time the Recipient provided it.

**A.2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) The full power and authority to enter into this Agreement; and
- (b) Taken all necessary actions to authorize the execution of this Agreement.



**A.2.3 Governance.** The Recipient represents, warrants and covenants that it has, and will maintain, in writing, for the term of this Agreement:

- (a) A code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) Procedures to ensure the ongoing effective functioning of the Recipient;
- (c) Procedures to enable the Recipient to manage the Funds prudently and effectively;
- (d) Procedures to enable the Recipient to successfully complete the Project;
- (e) Procedures to enable the Recipient to, in a timely manner, identify risks to the completion of the Project and develop strategies to address those risks;
- (f) Procedures to enable the preparation and delivery of all Reports required under this Agreement; and
- (g) Procedures to enable the Recipient to deal with such other matters as the Recipient considers necessary to ensure that the Recipient carries out its obligations under this Agreement.

**A.2.4 Supporting Documentation.** Upon request, and within the time period indicated in the Notice, the Recipient will provide the Province with proof of the matters referred to in this Article 2 of Schedule "A" of this Agreement.

**A.2.5 Additional Covenants.** The Recipient undertakes to advise the Province within five (5) Business Days of:

- (a) Any changes that affect its representations, warranties and covenants under sections A.2.1, A.2.2 or A.2.3 of this Agreement during the Term of the Agreement;
- (b) Any actions, suits or other proceedings which could or would reasonably prevent the Recipient from complying with the terms and conditions of this Agreement; and
- (c) Any change in ownership or ownership structure.

### **ARTICLE A.3 FUNDS AND CARRYING OUT THE PROJECT**

**A.3.1 Funds Provided.** The Province will:

- (a) Provide Funds to the Recipient up to the Maximum Funds, based on the Cost-Share Funding Percentage, for the sole purpose of carrying out the Project;
- (b) Provide the Funds to the Recipient in accordance with section D.2 of this Agreement provided that the Recipient makes claims for payment of Funds in accordance with section E.1 of this Agreement;
- (c) Provide funding as long as the total combined amount of provincial and federal assistance for the Eligible Costs actually incurred and paid by the Recipient do not exceed ninety per cent (90%) of those costs; and
- (d) Deposit the Funds into an account designated by the Recipient, provided that account:
  - (i) Resides at a Canadian financial institution, and
  - (ii) Is in the name of the Recipient.

**A.3.2 Limitation On Payment Of Funds.** Despite section A.3.1 of this Agreement:

- (a) The Province is not obligated to provide any Funds to the Recipient until the Recipient provides the insurance certificate or other proof as the Province may request pursuant to section A.10.2 of this Agreement;
- (b) The Province is not obligated to provide any Funds until it is satisfied with the progress of the Project;
- (c) The Province may adjust the amount of Funds it provides to the Recipient without liability, penalty or costs in any Funding Year based upon the Province's assessment of the information provided by the Recipient pursuant to Article A.6 of this Agreement;
- (d) If, pursuant to the *FAA*, the Province does not receive the necessary appropriation from the Ontario Legislature for payment under this Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
  - (i) Reduce the amount of Funds and, in consultation with the Recipient, change the Project without liability, penalty or costs; or
  - (ii) Recover Funds already paid to the Recipient; or
  - (iii) Terminate the Agreement pursuant to section A.13.1 of this Agreement;
- (e) The Province shall impose a Holdback on any payment of Funds and will not be obligated to pay that Holdback to the Recipient until after the Province approves the Recipient's Final Report pursuant to Article A.6 of this Agreement; and
- (f) The Province is not obligated to pay interest on the Holdback as described in (e) or any other payments under this Agreement.

**A.3.3 Use Of Funds And Project.** The Recipient will:

- (a) Carry out the Project in accordance with the terms and conditions of this Agreement;
- (b) Complete the Project by the Project Completion Date;
- (c) Not use the Funds for Ineligible Costs;
- (d) Use the Funds only:
  - (i) For Eligible Costs that are necessary for the purposes of carrying out the Project; and
  - (ii) For those activities set out in section C.3. of this Agreement; and
- (e) Use the Funds only in accordance with the Budget.

**A.3.4 Province's Role Limited To Providing Funds.** For greater clarity, the Province's role under this Agreement is strictly limited to providing Funds to the Recipient for the purposes of the Project and the Province is not responsible for carrying out the Project. Without limiting the generality of the foregoing, the fact that the Province may conduct reviews and/or audits of the Project as provided for in this Agreement or issues directions, approves changes to the Project or imposes conditions upon an approval in accordance with the terms and conditions of this Agreement will not be construed by the Recipient as the Province having a management, decision-making or advisory role in relation to the Project. The Recipient further agrees that the Recipient will not seek to include the Province as a decision-maker, advisor or manager of the Project through recourse to a third party, court, tribunal or arbitrator.

**A.3.5 No Changes.** The Recipient will not make any changes to the Project, including to the Budget or timelines, without the prior written consent of the Province.

**A.3.6 No Payment of Funds until Eligible Expenses are approved.** The Province will provide the Funds to the Recipient for Eligible Costs upon receipt of proof of the expense and according to the Budget only. The Province shall not advance any of the Funds to the Recipient.

**A.3.7 No Provincial Payment Of Interest.** The Province is not required to pay interest on any Funds under this Agreement. For greater clarity, this includes interest on any Funds that the Province has withheld paying to the Recipient.

**A.3.8 Maximum Funds.** The Recipient acknowledges and agrees that the Funds available to it pursuant to this Agreement will not exceed the Maximum Funds.

**A.3.9 Rebates, Credits And Refunds.** The Recipient acknowledges and agrees that the amount of Funds available to it pursuant to this Agreement is based on the actual costs to the Recipient, less any costs, including taxes, for which the Recipient has received, will receive or is eligible to receive, a rebate, credit or refund.

**A.3.10 Funding, Not Procurement.** The funding the Province is providing under this Agreement is funding for the purposes of the PSSDA.

#### ARTICLE A.4

#### RECIPIENT'S ACQUISITION OF GOODS AND SERVICES AND DISPOSAL OF ASSETS

**A.4.1 Acquisition.** If the Recipient acquires goods or services or both with the Funds, it will:

- (a) Do so through a process that is transparent, fair and promotes the best value for the money expended and at competitive prices that are no greater than fair market value after deducting trade discounts and/or any other discounts available to the Recipient; and
- (b) Comply with any Requirements of Law that may be applicable to how the Recipient acquires any goods or services or both.

**A.4.2 Contracts.** The Recipient will ensure that all Contracts:

- (a) Are consistent with this Agreement;
- (b) Do not conflict with this Agreement;
- (c) Incorporate the relevant provisions of this Agreement to the fullest extent possible;
- (d) Require that any parties to those Contracts comply with all Requirements of Law; and
- (e) Authorize the Province to perform audits of the parties to those Contracts in relation to the Project as the Province sees fit in connection with Article A.6 of this Agreement .

**A.4.3 Disposal.** The Recipient:

- (a) Will, where Ontario's contribution to the cost of an asset created or purchased using the Funds, exceeds twenty-five thousand dollars (\$25,000.00) at the time of purchase or creation of the asset, retain ownership of the asset for at least two (2) years from the Expiration Date of this Agreement; unless otherwise provided under this Agreement or directed by the Province in writing; and
- (b) Will not, without the Province's prior written consent, lease or otherwise encumber assets referred to under section A.4.3(a) for at least two (2) years from the Expiration Date of this Agreement unless otherwise provided under this Agreement or as the Province directs in writing.

In the event the Recipient does not comply with section A.4.3 of this Agreement, the Province may recover the Funds provided to the Recipient for the assets referred to under section A.4.3.

## ARTICLE A.5 CONFLICT OF INTEREST

- A.5.1 *No Conflict Of Interest.*** The Recipient will carry out the Project and use the Funds without an actual, potential or perceived conflict of interest.
- A.5.2 *Conflict Of Interest Includes.*** For the purposes of this Article, a conflict of interest includes any circumstances where:
- (a) The Recipient; or
  - (b) Any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased and impartial judgment relating to the Project, the use of the Funds or both.
- A.5.3 *Disclosure To The Province:*** The Recipient will:
- (a) Disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and
  - (b) Comply with any terms and conditions that the Province may impose as a result of the disclosure.

## ARTICLE A.6 REPORTING, ACCOUNTING AND REVIEW

- A.6.1 *Preparation And Submission.*** The Recipient will:
- (a) Provide any information that is requested by the Province as the Province directs and within the timeline set out in the direction;
  - (b) Submit to the Province (at the address referred to in section B.1.5 of this Agreement) all Reports in accordance with the timelines and content requirements set out in Schedule "E", or in a form as specified by the Province from time to time and ensure that all reports are:
    - (i) Completed to the satisfaction of the Province; and
    - (ii) Signed on behalf of the Recipient by an authorized signing officer and that the accompanying attestation has been completed.
- A.6.2 *Records Maintenance.*** The Recipient will keep and maintain:
- (a) All financial records, including invoices, relating to the Funds or otherwise to the Project in a manner consistent with generally acceptable accounting principles; and
  - (b) All non-financial documents and records relating to the Funds or otherwise to the Project.
- A.6.3 *Inspection.*** The Province, its authorized representatives or an independent auditor identified by the Province may, at their own expense, upon twenty-four (24) hours' Notice to the Recipient during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, its authorized representatives or an independent auditor identified by the Province may take one or more of the following actions:
- (a) Inspect and copy the records and documents referred to in section A.6.2 of this Agreement;
  - (b) Remove any copies made pursuant to section A.6.3(a) of this Agreement from the Recipient's premises; and
  - (c) Conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project or both.

**A.6.4 Disclosure.** To assist in respect of the rights set out under section A.6.3 of Schedule “A” of this Agreement, the Recipient will disclose any information requested by the Province, its authorized representatives or an independent auditor identified by the Province and will do so in the form requested by the Province, its authorized representatives or an independent auditor identified by the Province, as the case may be.

**A.6.5 No Control Of Records.** No provision of this Agreement will be construed so as to give the Province any control whatsoever over the Recipient’s records.

**A.6.6 Auditor General.** For greater certainty, the Province’s rights to audit under this Article 6 of the Agreement are in addition to any rights provided to the Auditor General.

## ARTICLE A.7 COMMUNICATIONS

**A.7.1 Acknowledgement And Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province in the form and manner set out under section B.1.6 of this Agreement.
- (b) The Recipient will indicate, in all of its Project-related publications – whether written, oral or visual – that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

**A.7.2 Publication By The Province.** The Recipient agrees that the Province may, in addition to any obligations the Province may have under FIPPA, publicly release information under this Agreement, including the Agreement itself, in hard copy or in electronic form, on the internet or otherwise.

## ARTICLE A.8 ADDITIONAL TERMS AND CONDITIONS

**A.8.1 Additional Terms And Conditions.** The Recipient will comply with any Additional Terms and Conditions set out under section B.2 of this Agreement. In the event of a conflict or inconsistency between any of the requirements of the Additional Terms and Conditions and any requirements of this Schedule “A” of the Agreement, the Additional Terms and Conditions will prevail.

## ARTICLE A.9 INDEMNITY

**A.9.1 Indemnification.** The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all direct or indirect liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with this Agreement, unless solely caused by the gross negligence or willful misconduct of the Province.

**A.9.2 Recipient’s Participation.** The Recipient will, at its expense, to the extent requested by the Province, participate in or conduct the defence of any proceeding against any Indemnified Parties and any negotiations for their settlement.

- A.9.3 Province's Election.** The Province may elect to participate in or conduct the defence of any proceeding by providing Notice to the Recipient of such election without prejudice to any other rights or remedies of the Province under this Agreement, at law or in equity. Each Party participating in the defence will do so by actively participating with the other's counsel.
- A.9.4 Settlement Authority.** The Recipient will not enter into a settlement of any proceeding against any Indemnified Parties unless the Recipient has obtained the prior written approval of the Province. If the Recipient is requested by the Province to participate in or conduct the defence of any proceeding, the Province, as the case may be, will co-operate with and assist the Recipient to the fullest extent possible in the proceeding and any related settlement negotiations.
- A.9.5 Recipient's Co-operation.** If the Province conducts the defence of any proceedings, the Recipient will co-operate with and assist the Province, as the case may be, to the fullest extent possible in the proceedings and any related settlement negotiations.

## **ARTICLE A.10 INSURANCE**

- A.10.1 Recipient's Insurance.** The Recipient represents and warrants that it has, and will maintain for the Term of this Agreement, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000.00) per occurrence. The policy will include the following:
- (a) A cross-liability clause;
  - (b) Contractual liability coverage;
  - (c) A thirty (30) day written notice of cancellation or termination provision.
- A.10.2 Proof Of Insurance.** The Recipient will:
- (a) Upon request of the Province provide the Province with either:
    - (i) Certificates of insurance that confirm the insurance coverage required under section A10.1 of this Schedule "A" is in place within the time limit set out in the request, or
    - (ii) Other proof that confirms the insurance coverage required under section A10.1 of this Schedule "A" is in place within the time limit set out in that request; and
  - (b) In the event that:
    - (i) A claim is made against the Province in relation to this Agreement, and
    - (ii) The insurer does not agree to defend and indemnify the Province in relation to that claim, make available to the Province, upon request and within the time limit set out in that request, a copy of each insurance policy the Recipient is required to have under section A.10.1 of this Agreement.

## **ARTICLE A.11 TERMINATION ON NOTICE**

- A.11.1 Termination On Notice.** The Province may terminate the Agreement at any time without liability, penalty or costs upon giving at least thirty (30) days' Notice to the Recipient.

**A.11.2 Consequences Of Termination On Notice By The Province.** If the Province terminates this Agreement pursuant to section A.11.1 of this Agreement, the Province may take one or more of the following actions:

- (a) Direct that the Recipient does not incur any costs for the Project that are Eligible Costs under this Agreement without the Province's prior written consent;
- (b) Cancel any further payments of the Funds;
- (c) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (d) Determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) Permit the Recipient to offset such costs against the amount owing pursuant to section A.12.2(b) of this Agreement; and
  - (ii) Subject to section A.3.8 of this Agreement, provide Funds to the Recipient to cover such costs.

## ARTICLE A.12 TERMINATION WHERE NO APPROPRIATION

**A.12.1 Termination Where No Appropriation.** If, as provided for in sections A.3.2(d) of this Agreement, the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to this Agreement, the Province may terminate the Agreement immediately without liability, penalty or costs by giving Notice to the Recipient.

**A.12.2 Consequences Of Termination Where No Appropriation.** If the Province terminates this Agreement pursuant to section A.12.1 of this Agreement, the Province may take one or more of the following actions:

- (a) Cancel any further payments of the Funds;
- (b) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) Determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A.12.2(b) of this Agreement.

**A.12.3 No Additional Funds.** For greater clarity, if the costs determined pursuant to section A.12.2(c) of this Agreement exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

## ARTICLE A.13 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

**A.13.1 Events Of Default.** Each of the following events will constitute an Event of Default:

- (a) In the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of this Agreement:
  - (i) Carry out the Project;

- (ii) Use or spend the Funds;
  - (iii) Provide, in accordance with section A.6.1, Reports or any such other reports as may have been requested pursuant to section A.6.1(b), under this Agreement; or
  - (iv) The Recipient fails to follow any directions that the Province provides under this Agreement.
- (b) The Recipient's operations, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the Program under which the Province provides the Funds;
  - (c) The Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application or an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
  - (d) The Recipient ceases to operate.

**A.13.2 Consequences Of Events Of Default And Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) Initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) Provide the Recipient with an opportunity to remedy the Event of Default;
- (c) Suspend the payment of Funds for such a period as the Province determines appropriate;
- (d) Reduce the amount of Funds by an amount the Province determines is appropriate, acting reasonably;
- (e) Cancel any further payments of the Funds;
- (f) Demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) Demand the repayment of an amount equal to any Funds the Recipient used, but did not use in accordance with the terms and conditions of this Agreement;
- (h) Demand the repayment of an amount equal to any Funds the Province provided to the Recipient, even though the Project is partially completed; and
- (i) Terminate this Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

**A.13.3 Opportunity To Remedy.** If, in accordance with section A.13.2(b) of this Agreement, the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will provide Notice to the Recipient of:

- (a) The particulars of the Event of Default; and
- (b) The Notice Period.

**A.13.4 Recipient Not Remediating.** If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A.13.2(b) of this Agreement, and;

- (a) The Recipient does not remedy the Event of Default within the Notice Period;
- (b) It becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) The Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province;



the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A.13.2(a), (c), (d), (e), (f), (g), (h) and (i) of this Agreement.

**A.13.5 *When Termination Effective.*** Termination under Article A.13 of this Agreement will take effect as set out in the Notice.

#### **ARTICLE A.14 LIMITED TERMINATION OF AGREEMENT**

**A.14.1 *Limited Termination Of Agreement.*** Without limiting the Province's rights under this Agreement, if the Province exercises its right of termination pursuant to Articles A.11, A.12 or A.13 of this Agreement, the Province may limit such termination to one or more activities set out under Article C.3 of this Agreement without terminating this Agreement as a whole.

**A.14.2 *Impact Of Limited Termination Of The Agreement.*** If the Province exercises its right under section A.14.1 of this Agreement, the Province will adjust the Funds being provided under this Agreement to account for the limited termination and the remainder of the Agreement not terminated will remain in effect.

#### **ARTICLE A.15 FUNDS AT THE END OF A FUNDING YEAR**

**A.15.1 *Funds At The End Of A Funding Year.*** Without limiting any rights of the Province under Article A.13 of this Agreement, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may, at its sole and absolute discretion, adjust the amount of any further payments of Funds accordingly.

#### **ARTICLE A.16 REPAYMENT**

**A.16.1 *Repayment Of Overpayment.*** If at any time during the Term of this Agreement the Province provides Funds in excess of the amount to which the Recipient is eligible to receive under this Agreement, the Province may:

- (a) Deduct an amount equal to the excess Funds from any further payments of the Funds; or
- (b) Demand that the Recipient pay an amount equal to the excess Funds to the Province.

**A.16.2 *Interest Rate.*** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A.16.3 *Payment Of Money To Province.*** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address referred to in section 18.1 of Schedule "A" of this Agreement.

**A.16.4 *Repayment.*** Without limiting the application of section 43 of the *FAA*, if the Recipient fails to repay any amount owing under this Agreement, Her Majesty the Queen in Right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in Right of Ontario.

**A.16.5 Funds Are Part Of A Social Or Economic Program.** The Recipient acknowledges and agrees that any Funds provided under this Agreement are for the administration of social or economic programs or the provision of direct or indirect support to members of the public in connection with social or economic policy.

#### **ARTICLE A.17 NOTICE**

**A.17.1 Notice In Writing And Addressed.** Notice will be in writing and will be delivered by email, postage-paid mail, personal delivery or fax and will be addressed to the Province and the Recipient respectively as set out in section B.1.7 of this Agreement or as either Party later designates to the other by Notice.

**A.17.2 Notice Given.** Notice will be deemed to have been given:

- (a) In the case of postage-paid mail, five (5) Business Days after the Notice is mailed; or
- (b) In the case of email, personal delivery or fax, one (1) Business Day after the Notice is delivered.

**A.17.3 Postal Disruption.** Despite section A.17.2(a) of this Agreement, in the event of a postal disruption,

- (a) Notice by postage-prepaid mail will not be deemed to be received; and
- (b) The Party giving Notice will provide Notice by email, personal delivery or fax.

#### **ARTICLE A.18 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

**A.18.1 Consent.** When the Province provides its consent pursuant to this Agreement, that consent will not be considered valid unless that consent is in writing and the person providing that consent indicates in the consent that that person has the specific authority to provide that consent. The Province may also impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

#### **ARTICLE A.19 SEVERABILITY OF PROVISIONS**

**A.19.1 Invalidity Or Unenforceability Of Any Provision.** The invalidity or unenforceability of any provision in this Agreement will not affect the validity or enforceability of any other provision of this Agreement. Any invalid or unenforceable provision will be deemed to be severed.

#### **ARTICLE A.20 WAIVER**

**A.20.1 Waivers In Writing.** If a Party fails to comply with any term or condition of this Agreement that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article A.17 of this Agreement. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply. For greater clarity, where the Province chooses to waive a term or condition of this Agreement, such waiver will only be binding if provided by a person who indicates in writing that he or she has the specific authority to provide such a waiver.

**ARTICLE A.21  
INDEPENDENT PARTIES**

**A.21.1 *Parties Independent.*** The Recipient acknowledges and agrees that it is not an agent, joint venturer, partner or employee of the Province and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

**ARTICLE A.22  
ASSIGNMENT OF AGREEMENT OR FUNDS**

**A.22.1 *No Assignment.*** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under this Agreement.

**A.22.2 *Agreement Binding.*** All rights and obligations contained in this Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors and permitted assigns.

**ARTICLE A.23  
GOVERNING LAW**

**A.23.1 *Governing Law.*** This Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with this Agreement will be conducted in the Courts of Ontario, which will have exclusive jurisdiction over such proceedings.

**ARTICLE A.24  
FURTHER ASSURANCES**

**A.24.1 *Agreement Into Effect.*** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of this Agreement to their full extent.

**ARTICLE A.25  
JOINT AND SEVERAL LIABILITY**

**A.25.1 *Joint And Several Liability.*** Where the Recipient comprises more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under this Agreement.

**ARTICLE A.26  
RIGHTS AND REMEDIES CUMULATIVE**

**A.26.1 *Rights And Remedies Cumulative.*** The rights and remedies of the Province under this Agreement are cumulative and are in addition to, and not in substitution of, any of its rights and remedies provided by law or in equity.

**ARTICLE A.27  
JOINT AUTHORSHIP**

**A.27.1 Joint Authorship Of Agreement.** The Parties will be considered joint authors of this Agreement and no provision herein will be interpreted against one Party by the other Party because of authorship. No Party will seek to avoid a provision herein because of its authorship through recourse to a third party, court, tribunal or arbitrator.

## **ARTICLE A.28 FAILURE TO COMPLY WITH OTHER AGREEMENT**

**A.28.1 Other Agreements.** If the Recipient:

- (a) Has committed a Failure;
- (b) Has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) Has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) Such Failure is continuing,

the Province may suspend the payment of Funds under this Agreement without liability, penalty or costs for such period as the Province determines appropriate.

## **ARTICLE A.29 SURVIVAL**

**A.29.1 Survival.** The provisions of this Agreement that by their nature survive the expiration or early termination of this Agreement will so survive for a period of seven (7) years from the date of expiry or termination. Without limiting the generality of the foregoing, the following Articles and sections, and all applicable cross-referenced sections and schedules will continue in full force and effect for a period of seven (7) years from the date of expiry or termination: Articles A.1 and any other applicable definitions, A.9, A.16, A.17, A.19, A.20, A.23, A.24, A.26, A.27, and A.28 as well as sections A.3.2, A.3.4, A.3.8, A.3.9, A.6.1 (to the extent that the Recipient has not provided the Reports to the satisfaction of the Province), A.6.2, A.6.3, A.6.4, A.6.5, A.6.6, A.11.2, A.12.2, A.13.1, A.13.2, A.13.4 of this Agreement and any cross-referenced Schedules therein as well as any other provision in this Agreement that specifically sets out it will survive the expiration or early termination of this Agreement. Despite the above, section A.4.3 of this Agreement shall survive for a period of two (2) years from the date of expiry or termination of this Agreement.

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE "B" FOLLOWS]**

## SCHEDULE “B” OPERATIONAL REQUIREMENTS AND ADDITIONAL TERMS AND CONDITIONS

### ARTICLE B.1 OPERATIONAL REQUIREMENTS

**B.1.1 Effective Date.** The Effective Date of this Agreement is: **April 1, 2022**

**B.1.2 Expiration Date.** The Expiration Date of this Agreement is: **December 12, 2023**

**B.1.3 Project Completion Date.** The Project Completion Date is: **December 12, 2022**

The Project Completion Date may be extended at the request of the Recipient by up to 6 months, provided that:

- (a) The proposed extended date is at least 6 months prior to the Expiration Date
- (b) The request is made in writing to the address in section B.1.6 of this Agreement; and
- (c) The request is approved by the Province in writing.

Extensions of the Project Completion Date not being at least 6 months prior to the Expiration Date will require a written amendment to this Agreement duly executed by the Parties.

**B.1.4 Submission Of Publications For Approval And Reports.** All Reports and Project-related publications under this Agreement shall be submitted to:

**Name:** Ontario Ministry of Agriculture, Food and Rural Affairs

**Address:** Rural Programs Branch  
4th Floor NW, 1 Stone Road West  
Guelph, Ontario N1G 4Y2

**Attention:** Administrative Service Representative, Agriculture and Rural Programs Unit

**Email:** RED@ontario.ca

or any other person identified by the Province in writing.

**B.1.5 Recognition Of Provincial Support:** In addition to the requirements under section A.7.1 of this Agreement, the Recipient will acknowledge the Province’s support for the Project in the following manner: “The project is funded in part by the Ontario Ministry of Agriculture, Food and Rural Affairs”.

**B.1.6 Providing Notice.** All Notices under this Agreement shall be provided to:

	The Province:	The Recipient:
<b>Name:</b>	Ontario Ministry of Agriculture, Food and Rural Affairs	The Corporation of the Township of North Huron
<b>Address:</b>	Rural Programs Branch 4th Floor NW, 1 Stone Road West Guelph, Ontario N1G 4Y2	274 Josephine Street PO Box 90 Wingham, Ontario N0G 2W0
<b>Attention:</b>	Director, Rural Programs Branch	Denise Lockie, Recreation Marketing Assistant
<b>Email:</b>	RED@ontario.ca	dlockie@northhuron.ca

or any other person identified by the Parties in writing through a Notice.

**ARTICLE B.2  
ADDITIONAL TERMS AND CONDITIONS**

**B.2.1 Notice Of Recipient's Insolvency.** The Recipient will:

- (a) Provide the Province with Notice at least five (5) Business Days prior to making an assignment, proposal, compromise or arrangement for the benefit of its creditors and will not incur any additional costs for the Project under this Agreement without the Province's prior written consent from the date the Notice is sent to the Province; and
- (b) Provide the Province with Notice within five (5) Business Days of a creditor providing the Recipient with a notice of an intent to enforce security or applying for an order adjudging the Recipient bankrupt or the appointment of a receiver, and will not incur any additional costs under this Agreement without the prior approval of the Province from the date that the Recipient received notice of the creditor's action.

**B.2.2 Special Circumstances** The Parties recognize and acknowledge, that at the time of entering into this Agreement; due to restrictions under the Emergency Management and Civil Protection Act, R.S.O. 1990, and its regulations, put in place in response to an ongoing pandemic known as the CoVID19 pandemic; there were and continue to be limitations on the activities permitted under law (the "Limitations").

**B.2.2.1 Notice of Special Circumstances** Should the Limitations, defined in section B.2.2 of this Agreement, result in a delay in completing the Project or Reports; the Recipient shall immediately notify the Province in writing. The notification from the Recipient should include:

- (i) The specific reasons for the delay;
- (ii) The nature of the delay; and
- (iii) What the Recipient has done and plans to do to mitigate the delay.

**B.2.2.2 Response to Notice of Special Circumstances** Upon receiving a Notice of Special Circumstances (as described in section B.2.2.1 of this Agreement) from the Recipient; the Province will, acting reasonably and in a timely manner, take the following steps;

- (i) Review the notification provided by the Recipient to determine what possible action(s), if any, could be taken to advance the successful completion of the Project;
- (ii) Provide the Recipient with Notice of the Province's determination of what actions will be taken in response to the Notice of Special Circumstances provided by the Recipient, (including any actions the Recipient will be required to take to address the Special Circumstances); and
- (iii) Prepare any amendments to the Agreement which the Province determines at its sole and absolute discretion, are needed.

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE "C" FOLLOWS]**

**SCHEDULE "C"**  
**PROJECT DESCRIPTION**

**C.1 PROJECT NAME**

What North Huron has to offer; Summer/Fall Tour Experiences

**C.2 PROJECT STREAM**

Economic Diversification and Competitiveness Stream

**C.3 PROJECT OBJECTIVE**

<b>PROJECT ACTIVITIES ELIGIBLE FOR FUNDING INCLUDE</b>
Booklet
Brochure

All activities identified above will be completed by the Project Completion Date identified under section B.1.3 of this Agreement.

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## SCHEDULE "D"

### PROJECT FINANCIAL INFORMATION

#### ARTICLE D.1 FUNDING INFORMATION

- D.1.1 Cost-Share Funding Percentage.** The Cost-Share Funding Percentage is fifty per cent (50.00%) of incurred paid Eligible Costs up to the Maximum Funds.  
[Note that for payment purposes the percentage is calculated to 10 decimal places and is based on the Maximum Funds against the Project's Total Eligible Costs.]
- D.1.2 "Maximum Funds".** The Maximum Funds the Recipient is eligible to receive from the Province under this Agreement is \$6,710.90
- D.1.3 Holdback.** The Holdback will be up to ten per cent (10%) of Maximum Funds from the final payment of Funds made under this Agreement.

#### ARTICLE D.2 COSTS

- D.2.1 Eligible Costs.** Eligible Costs are those costs or percentage of a cost defined as Eligible Costs in the Guidelines and are limited to costs which the Province has determined, at its sole and absolute discretion, to be costs properly and reasonably incurred, paid or reimbursed by the Recipient, and are necessary for the successful completion of the Project.

For greater clarity, Eligible Costs are those costs that are:

- (a) Incurred by the Recipient in the Province of Ontario on or after the Effective Date and on or before the Project Completion Date;
- (b) Paid by the Recipient to an Arm's Length third party;
- (c) Consistent with the applicable list of Eligible Costs set out in the Guidelines from time to time;
- (d) If related to travel or meals, are consistent with the requirements for travel and meal costs set out in section D.3.1 of this Agreement; and
- (e) In the Province's sole and absolute discretion, directly attributable and necessary for the successful completion of the Project and properly and reasonably incurred, paid or reimbursed by the Recipient.

When purchasing goods or services for the Project, Recipients must follow a process that is transparent and fair, that promotes the best value for the money expended and is at competitive prices that are no greater than the fair market value, including when retaining consultants and contractors.

- D.2.2 Incurring Eligible Costs.** The Recipient will incur Eligible Costs as described in section D.2.1 and in accordance with the following Project Budget chart and no later than by the Project Completion Date:

BUDGET OF PROVINCIAL CONTRIBUTION					
FUNDING YEAR	QUARTER 1 (APR. – JUN.)	QUARTER 2 (JUL. – SEP.)	QUARTER 3 (OCT. – DEC.)	QUARTER 4 (JAN. – MAR.)	FUNDING YEAR TOTAL
<b>The lesser of 50.00% of Eligible Costs, up to the maximum listed below:</b>					
2022-23	\$0.00	\$3,355.45	\$3,355.45	\$0.00	\$6,710.90
<b>MAXIMUM PROVINCIAL FUNDS FOR THE PROJECT</b>					<b>\$6,710.90</b>



**D.2.3** **Ineligible Costs.** Ineligible Costs are any costs that do not meet the requirements for Eligible Costs in section D.2.1 of this Agreement or were not approved by the Province in writing before the Recipient incurred the costs. Ineligible Costs include but are not limited to:

- (a) Any cost incurred prior to the Effective Date or after the Project Completion Date;
- (b) Any cost that will be funded or reimbursed through any other agreement with any third party other than other ministries, agencies and organizations of the Government of Ontario.
- (c) Any cost associated with providing any Reports to the Province pursuant to Schedule “E” or other information required by the Province; and
- (d) Any cost associated with lobbying the Province, including other Ministries, agencies and organizations of the Government of Ontario;

### **ARTICLE D.3 TRAVEL AND MEAL COSTS**

**D.3.1** In order to be considered Eligible Costs, travel and meal costs must be:

- (a) Identified in section C.3 of this agreement
- (b) Incurred only by persons who were hired to work 100 per cent of their time on the Project and whose position is reimbursed by the Funds;
- (c) Aligned with the most current Travel, Meal and Hospitality Expenses Directive (a copy will be provided upon request).

**[REST OF PAGE INTENTIONALLY LEFT BLANK - SCHEDULE “E” FOLLOWS]**

## SCHEDULE "E" PAYMENTS AND REPORTS

**E.1 Claim Submission Requirements.** The Recipient shall submit claims electronically using the Province's claims portal. Instructions on receiving access to the portal will be provided to the Recipient by the Province at the time of approval. Claims shall be provided as set out in the table below. Claims are not considered delivered until reviewed and approved by the Province.

Name of Claim		Due Date
(a)	Progress Update and Claim Statement	A minimum of one claim must be submitted prior to the final claim, unless waived at the sole and absolute direction of the Province.
(b)	Final claim	The final claim is to be completed and submitted to the Province within three (3) months of the Project Completion Date.

**E.2 Reporting Requirements.** Reports shall be provided as set out in the table below. Reports are not considered delivered until reviewed and approved by the Province.

Name of Report		Due Date
1.	Final Report	The Final Report is to be completed and submitted to the Province on or before: <b>Project Completion + 4 months</b> A copy of the Final Report Template will be provided to you upon request.
2.	Other Reports Any other Report regarding the Project or evidence of project completion that the Province requests.	As directed by the Province.

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**The Corporation of the Township of North Huron**

**By-law No. 39-2022**

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**Being a By-law to Appoint an Interim Treasurer for the Corporation of the Township of North Huron**

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WHEREAS Section 286(1) of the *Municipal Act*, 2001, as amended, provides that a municipality shall appoint a treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality;

AND WHEREAS Section 286(4) of the *Municipal Act*, 2001, as amended, provides that the Treasurer or Deputy Treasurer is not liable for money paid in accordance with the directions of the council of the municipality unless the disposition of the money is expressly provided for under any Act;

AND WHEREAS it is desirable to appoint an Interim Treasurer for the Township of North Huron following staffing changes within the Township of North Huron Finance Department;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient to appoint an Interim Treasurer for the Township of North Huron;

NOW THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. That Julie Wheeler be hereby appointed to the position of Interim Treasurer for the Corporation of the Township of North Huron, effective March 25, 2022 and shall have all of the powers conferred upon them and perform all of the duties imposed on the Treasurer as provided for by the *Municipal Act*, 2001, the Regulations made thereunder, and any other Act.
2. That By-law No. 86-2021, being a by-law to appoint a Director of Finance/Treasurer for the Corporation of the Township of North Huron be hereby rescinded on March 25, 2022.
3. That By-law No. 22-2018, being a by-law to appoint a Deputy Treasurer for the Township of North Huron be hereby rescinded on March 25, 2022.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 21<sup>st</sup> day of March, 2022.

Read a third time and passed this 21<sup>st</sup> day of March, 2022.

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Bernie Bailey, Reeve

CORPORATE SEAL

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Carson Lamb, Clerk

**The Corporation of the Township of North Huron**

**By-law No. 40-2022**

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**Being a By-law of the Township of North Huron to adopt, confirm and ratify matters dealt with by the Council of the Township of North Huron at the March 21, 2022 meeting**

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WHEREAS Section 8 of the Municipal Act, 2001, S. O. 2001, c. 25, as amended, provides that the powers of a Municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the Municipality's ability to respond to municipal issues;

AND WHEREAS Section 5(3) of the Municipal Act, S. O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the Municipal Act, S. O. 2001, c.25, as amended, provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient to adopt, confirm and ratify matters dealt with at all meetings of Council by by-law;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That the proceedings and actions taken by the Council of the Corporation of the Township of North Huron at its Meeting on March 21, 2022, in respect of each report, motion, recommendation, by-law and any other business conducted are, except where the prior approval of the Ontario Land Tribunal or other authority is required by law, hereby adopted, ratified and confirmed and shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted.
2. That the Reeve and the proper officials of the Corporation of the Township of North Huron are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Corporation of the Township of North Huron referred to in the proceeding section hereof.
3. That on behalf of The Corporation of the Township of North Huron the Reeve, and the Clerk are hereby authorized and directed to execute all necessary documents and to affix thereto the Corporate Seal.
4. That this by-law shall come into force and takes effect on the day of the final passing thereof.

Read a first and second time this 21<sup>st</sup> day of March, 2022.

Read a third time and passed this 21<sup>st</sup> day of March, 2022.

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Bernie Bailey, Reeve

CORPORATE SEAL

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Carson Lamb, Clerk