

THE TOWNSHIP OF NORTH HURON  
COUNCIL AGENDA



Date: Monday, July 18, 2016  
Time: 7:00 p.m.  
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

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	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the July 18, 2016 Council Meeting; as printed.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held July 4, 2016	6
4.1.2 Blyth BIA Minutes - May 4, 2016	16
4.1.3 Blyth BIA Minutes - June 1, 2016	20
4.1.4 Wingham Town Hall Theatre Committee Minutes - July 11, 2016	24

4.2	Reports	
4.2.1	Director of Finance	
4.2.1.1	Bills and Accounts	26

<b>Accounts Payable</b>	July 15, 2016
General Account	\$276,315.23
Water Account	\$17,360.14
Sewer Account	\$1,613.16
General Internet/Pre-authorized	\$42,963.22
Water Internet/Pre-authorized	\$3,902.54
<b>TOTAL</b>	<b>\$342,154.29</b>

4.2.1.2	July Finance Activity Report	46
	THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated July 18, 2016 which is received for information purposes.	

4.2.2	Director of Emergency and Fire Services	
4.2.2.1	FDNH Monthly Activity Report for the Month of June Activity	48

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for June 2016 activities.

4.2.2.2	Quantum Murray Hazrdous Materials Response	54
4.2.2.3	Joint procurement of regularly scheduled fire maintenance services	56

That the Council of the Township of North Huron hereby accepts the report of the Director of Fire and Emergency Services regarding Joint Procurement of Annual Fire Equipment Maintenance for information purposes.

4.2.2.4	County Wide Fire Dispatch	58
	That the July 12, 2016 report of the Director of Fire and Emergency Services regarding a Countywide Fire Radio and Dispatch initiative be received for information purposes.	

4.2.3	Director of Recreation and Facilities	
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4.2.4	CAO	
4.2.4.1	CAO Administration Activity Report - July 13, 2016	60
	THAT the Council of the Township of North Huron hereby accepts the July 14 <sup>th</sup> Activity report of the CAO for information purposes.	
4.2.4.2	Economic Development Report July 2016	62
	THAT the Department Activity Report of the Economic Development Office dated July 14, 2016 is hereby received for information purposes.	
4.3	Correspondence	65
4.3.1	Huron Heritage Fund 2016 - East Wawanosh 150th Township History	68
4.3.2	County of Huron Invests in Local Arts & Culture	69
5.	<b>PUBLIC MEETINGS/HEARINGS AND DELEGATIONS</b>	
6.	<b>REPORTS</b>	
6.1	Clerks Department	
6.2	Finance Department	
6.3	Recreation and Facilities Department	
6.3.1	Memorial Hall Renovation Project Bid Award	71
	THAT the Council of the Township of North Huron hereby awards the renovation project to SKC Construction Inc. for the bid price of \$3,236,000;	
	AND FURTHER THAT the Clerk be directed to prepare the authorizing by-law to sign the CCDC2 Construction Contract with SKC Construction at the August 2, 2016 Council meeting;	
	AND FURTHER THAT the \$299,000.00 Contingency Allowance for the project be reduced to \$150,000 in a Post Tender Addendum prior to signing of the CCDC2 Construction Contract;	
	AND FURTHER THAT the Council of the Township of North Huron hereby confirms that the total project budget is \$3,800,000, to include all expenses for the project;	
	AND FURTHER THAT the project shall be funded in accordance with the Funding Agreement for this project between The Corporation of the Township of North Huron and 14/19 Inc., previously adopted by-law.	
6.3.2	NHWCC Roof Repairs	79
	THAT the Council of the Township of North Huron hereby authorize the Director of Recreation and Facilities to hire Smith-Peat Roofing and Sheet Metal Ltd, to perform repairs on the roof of the North Huron Westcast Community Complex for the contract price of \$11,495, using the negotiated method.	

6.4	Public Works / Utilities Department	
6.5	Fire Department of North Huron	
6.6	CAO	
6.6.1	OPP Municipal Policing Costing Proposal	85
	THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the OPP costing process for information purposes; AND FURTHER THAT Chief of Police Tim Poole is instructed to defer the expanded costing for the Wingham Police Service to provide police service to Blyth and East Wawanosh until further direction is provided by Council.	
<b>7.</b>	<b>CORRESPONDENCE</b>	
	THAT the Council of the Township of North Huron requests the Director of Public Works to prepare a Staff Report in response to the Wingham BIA's request to implement a fifteen minute parking limit on three parking spaces in front of the Post Office.	
7.1	Wingham BIA Parking Request	88
7.2	Ontario Municipal Board Review	89
7.3	Huron County Food Bank Gala 2016	90
<b>8.</b>	<b>COUNCIL REPORTS</b>	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
<b>9.</b>	<b>NOTICE OF MOTION</b>	
<b>10.</b>	<b>BY-LAWS</b>	
10.1	By-law No. 68-2016	91
	Being a by-law to authorize the Reeve and Clerk to sign a Lease Agreement with the Avon Maitland District School Board.  <i>THAT By-law 68-2016; being a by-law to authorize the Reeve and Clerk to sign a Lease Agreement with the Avon Maitland District School Board; be introduced, read a first and second time.</i>  <i>THAT By-law 68-2016; being a by-law to authorize the Reeve and Clerk to sign a Lease Agreement with the Avon Maitland District School Board; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	
<b>11.</b>	<b>ANNOUNCEMENTS</b>	

**12. OTHER BUSINESS**

12.1 Town Hall Public Meeting

THAT the Council of the Township of North Huron hereby authorizes a Town Hall Public Meeting to be held on September 13, 2016 from 7 p.m. to 8 p.m. at the Emergency Services Training Centre, Blyth.

**13. CLOSED SESSION AND REPORTING OUT**

*THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In Camera Session (Closed to the Public) to discuss the following:*

- *A proposed or pending acquisition or disposal of land by the Corporation (Blyth Christian Reformed Church);*
- *Advice that is subject to solicitor-privilege, including communications necessary for that purpose (Legal Settlement - Property Standards Matter);*
- *The security of the property of the municipality or local board (OCIF Funding);*
- *A proposed or pending acquisition or disposal of land by the Corporation (Queen Street - Blyth);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services - Employment Matters).*

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.*

13.1 Blyth Christian Reformed Church, Blyth

13.2 Legal Settlement - Property Standards Issue

13.3 Funding Agreement - OCIF

13.4 Property Acquisition - Queen Street Blyth

13.5 Shared Services Update

**14. CONFIRMATORY BY-LAW**

14.1 By-law No. 69-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. 108

*THAT By-law 69-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law 69-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**15. ADJOURNMENT**

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... pm.*

**MINUTES OF THE TOWNSHIP OF NORTH HURON  
REGULAR COUNCIL MEETING**



**Date: Monday, July 4, 2016**  
**Time: 7:04 p.m.**  
**Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS**

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Richard Al, Manager of Employee and Business Services  
Jeff Molenhuis, Director of Public Works

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Craig Power, CKNX  
Steve Hill, Brad Carther

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:04 pm.

**2. CONFIRMATION OF THE AGENDA**

**M374/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron; accept the Agenda for the July 4, 2016 Council Meeting; as amended to include Agenda Item 6.3.2 Amendments to Blyth Memorial Community Hall Lease Agreement.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None declared.

**4. CONSENT AGENDA**

**M375/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

Item 4.2.3.1 Recreation and Facilities Department - Activity Report July 4, 2016 was deferred to Other Business for further discussion.

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held June 20 2016

4.1.2 Minutes of the Special Council Meeting held June 23 2016

4.1.3 Joint Health and Safety Committee Minutes - March 31 2016

4.1.4 East Wawanosh 150th Reunion Committee Meeting Minutes - April 26 2016

4.2 Reports

4.2.1 Clerks Department

4.2.1.1 Clerks Department Update

4.2.2 Finance Department

4.2.2.1 Bills and Accounts

Accounts Payable	June 30, 2016
General Account	\$325,464.83
Water Account	\$59,052.10
Sewer Account	\$11,421.79
General Internet/Pre-authorized	\$47,730.41
Water Internet/Pre-authorized	\$0.00
<b>TOTAL</b>	<b>\$443,669.13</b>

4.2.3 Public Works and Utilities Department

4.2.3.1 North Huron Water and Wastewater 2015 Annual Reports

4.2.4 North Huron Police Services Board

4.2.4.1 Year End Report for 2015

4.3 Correspondence

4.3.1 Alice Munro Writers & Readers Festival awarded Literary Festivals and Organizations Projects grant

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

None in attendance.

**6. REPORTS**

6.1 Clerks Department

6.1.1 Agreement - Before and After School Program - Maitland River Elementary School

**M376/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby authorizes the Clerk to prepare a by-law for the July 18, 2016 Council Meeting to enter into an Agreement with the Avon Maitland District School Board for the rental of a classroom at the Maitland River Elementary School for the provision of a Before & After School Program during the 2017 school year;*

*AND FURTHER that the Reeve and Clerk be authorized to sign the Agreement.*

**CARRIED**

6.1.2 Ontario Wildlife Damage Compensation

**M377/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby approves the Compensation Claim submitted by Margaret Bruton, Lot 42 Concession 6, East Wawanosh Ward as presented;*

*AND FURTHER THAT the Council of the Township of North Huron approves the Compensation Claims as follows –*

*May 23, 2016 Fox Predation in the amount of \$645.00.*

*May 25, 2016 Coyote Predation in the amount of \$1,395.00*

*May 27, 2016 Coyote Predation in the amount of \$1,530.00;*

*AND FURTHER THAT the Ontario Wildlife Damage Compensation Municipal Application be submitted to the Ministry of Agriculture, Food & Rural Affairs.*

**CARRIED**

6.2 Finance Department

6.2.1 2015 Audited Financial Statements

**M378/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby adopts the 2015 Audited Financial Statements as presented by Vodden, Bender and Seebach.*

**CARRIED**

6.3 Recreation and Facilities Department

6.3.1 Blyth Arena Board Leaf Account Request for Campground Hydro Box Upgrades

**M379/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby authorize the release of funds from the Blyth Living Tree Reserve Account to upgrade two hydro boxes at the Blyth Campground for the estimated expense of \$1,600.00*

**CARRIED**

## 6.3.2 Amendments to Blyth Memorial Community Hall Lease Agreement

**M380/16****MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron at their June 6, 2016 Council Meeting passed Resolution M328/16 approving in principle the lease agreement for the Blyth Memorial Community Hall between the Township of North Huron and the Blyth Arts and Culture Initiative 14/19 Inc. and authorized the Clerk to prepare a By-law to enter into said agreement;*

*AND FURTHER THAT the Council of the Township North Huron, prior to passage of By-law 66-2016; being a by-law to authorize the signing of the Lease Agreement for the Blyth Memorial Community Hall between the Township of North Huron and the Blyth Arts & Cultural Initiative 14/19 Inc., hereby amends the lease agreement as follows;*

- *Article 1.2 (g) Definition of "Fixturing Period", that the reference to Section 1.1 (j) be amended to Section 1.1 (i)*
- *SCHEDULE "E" Section 1. A. be amended to include the underlined words "...such Committee to consist of at least:"*

**CARRIED**

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 CAO

**7. CORRESPONDENCE**

7.1 Request from Blyth BIA

**M381/16****MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approves the request from the Blyth Business Improvement Area to close Queen Street in Blyth from Dinsley Street to Wellington Street from 10:00am to 5:30pm on July 23, 2016 for the Blyth Street Festival;*

*AND FURTHER THAT the County of Huron and Emergency Services be notified.*

**CARRIED**

**M382/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby supports the Blyth Street Festival 2016 Event to be held July 23, 2016;*

*AND FURTHER THAT staff are authorized to assist with the Street Festival set up, providing barriers, pylons, recycling and garbage bins, in cooperation with the Director of Recreation and Facilities and Public Works Department.*

**CARRIED**

7.2 Request from Blyth Festival

**M383/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby supports the Blyth Festival in making application to the LCBO for a Special Occasion Permit to serve alcohol in the Blyth Memorial Hall courtyard in conjunction with Bonanza on Saturday August 6, 2016;*

*AND FURTHER THAT Council proclaims the event of Municipal Significance.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported attending various meetings and events recently, including:

- June 21, 2016 - Attended the Musical Muskrat Festival Meeting
- June 22, 2016 - Attended Westario Annual General Meeting
- June 23, 2016 - Richard W. LeVan Airport Committee Meeting with Council
- June 25, 2016 - ALS Walk in Wingham at Lions Pavilion
- June 27, 2016 - Attended a meeting regarding Shared Services with Central Huron, Bluewater, and Huron East Councils
- June 28, 2016 - Municipal Night at Blyth Festival

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Vodden thanked staff for an anniversary card.

Councillor Hallahan reported that July 2, 2016 was the kick-off event for the East Wawanosh 150th Anniversary, noting that the event went well and more information will be provided at the next Council meeting.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 65-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Coalition for Huron Injury Prevention.

**M384/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Vodden

*THAT By-law 65-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Coalition for Huron Injury Prevention; be introduced, read a first and second time.*

**CARRIED**

**M385/16**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT By-law 65-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Coalition for Huron Injury Prevention; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

10.2 By-law No. 66-2016

Being a by-law to authorize the signing of the Lease Agreement for the Blyth Memorial Community Hall between the Township of North Huron and the Blyth Arts & Cultural Initiative 14/19 Inc.

**M386/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Knott

*THAT By-law 66-2016; being a by-law to authorize the signing of the Lease Agreement for the Blyth Memorial Community Hall between the Township of North Huron and the Blyth Arts & Cultural Initiative 14/19 Inc; be introduced, read a first and second time.*

**CARRIED**

**M387/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law 66-2016; being a by-law to authorize the signing of the Lease Agreement for the Blyth Memorial Community Hall between the Township of North Huron and the Blyth Arts & Cultural Initiative 14/19 Inc; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

12.1 Scheduling of a Town Hall Public Meeting

**M388/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby schedule a Town Hall Public Meeting as per Section 5.9 of the Township of North Huron Procedural By-law 18-2016 for September 13, 2016 at 7:00 pm in Blyth.*

**CARRIED**

12.2 Scheduling of a Special Council Meeting for Hopper Drain

**M389/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby schedule a Public Meeting as per Section 10 of the Drainage Act to receive the preliminary Engineers Report for the Hopper Municipal Drain 2016, on July 21, 2016 at 5:00pm at the Wingham Knights of Columbus Hall.*

**CARRIED**

12.3 Recreation and Facilities Department - Activity Report July 4, 2016

**M390/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby directs the Director of Recreation and Facilities to prepare a staff report on a process for fundraising initiatives for naming rights for municipal facilities.*

**CARRIED**

**13. CLOSED SESSION AND REPORTING OUT**

**M391/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby proceeds at 8:02 pm to an In Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Update);*
- *Personal matters about an identifiable individual, including municipal or local board employees (FDNH Personnel).*

**CARRIED**

**M392/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:03 pm.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 67-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M393/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** T. Seip

*THAT By-law 67-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M394/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT By-law 67-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M395/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:04 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk

AGENDA  
BLYTH BIA BOARD MEETING  
BLYTH MEMORIAL COMMUNITY HALL  
WEDNESDAY, May 4, 2016 AT 8:00 A.M.

Board Members Present:

Rick Elliot  
Averly Kikkert  
Deb Shouldice  
Gary Vanleewen  
Cat O'Donnell  
Irene Kellins  
Lissa Kolkman  
Crystal Taylor  
Bill Knott

Others in Attendance:

Connie Goodall, North Huron Economic Development Officer  
Brenda Nyveld, The Citizen

Call to Order, Welcome & Opening Remarks

Chair Rick Elliott called the meeting to order at 8:05 am. and welcomed everyone.

Declaration of Pecuniary Interests – None declared

Adoption of the Agenda

**MOTION: BBIA31/16**

MOVED: Gary Vanleewen

SECONDED: Irene Kellins

*That the Blyth BIA Board hereby adopts the Agenda as presented.*

DISPOSITION: Motion Carried

Delegations/Invited Guests – None in Attendance

Minutes of the Previous Meeting

**MOTION: BBIA32/16**

Moved: Cat O'Donnell

SECONDED: Gary Vanleewen

*That the Blyth BIA herby adops the Minutes of the Board Meeting held April 6<sup>th</sup>, as amended.*

DISPOSITION: Motion Carried

## Treasurer's Report

### (a) Adoption of Treasurer's Report

Treasurer Gary Vanleeuwen stated it had been a slow month. Chair Rick Elliott presented a letter he had received in regards to the previously used BBIA website domain.

#### **MOTION: 33/16**

MOVED: Gary Vanleeuwen

SECONDED: Cat O'Donnell

*That the Blyth BIA Board will hereby pay the fee to maintain control over the blythbia.org website for another year.*

DISPOSITION: Motion Carried

## Business Arising From Previous Meetings

### a) Stops Along the Way

Cat O'Donnell and Brenda Nyveld will complete the ad immediately after the meeting.

## Correspondence

### (a) OBIAA – April Newsletter – forwarded to members

## Committee Reports

### (a) Streetfest – Minutes attached

Rick Elliott stated that the committee has been working hard, and reminded the board that the car show has been canceled.

### (b) Friends of the Village

Lissaa Kolkman stated that the group has had their first work day, and have cleaned up the gardens/parks. They've also begun to organize gardening plans for this summer. The group is looking for hostas from the community to plan in the gardens. The next meeting will be held on May 30<sup>th</sup>.

### (c) Witches Walk

Rick Elliott advised that he has been in contact with Bev Blair, and at this point they have not made their decision.

## North Huron Economic Development Officer's Report

Connie Goodall advised that North Huron's summer student is scheduled to begin soon. North Huron is preparing Campers Packages for the participants at campground events, and Blyth businesses are asked to forward information to the Economic Development Department before the scheduled dates.

Following a discussion about community events awareness, Connie Goodall presented a calendar that contains a list of local events during the next three months. It was suggested to form a committee to contact local business owners and pursue a way to publish this event calendar to the community. It was decided that Connie Goodall and Averly Kikkert will continue working on this project, and to discuss it further at the next meeting. Board members were encouraged to spread news about coming events as well as encourage locals to watch for event announcements.

Discussion was had about Huron East offering a new business opportunity in Vanasta, with the rent paid for during the first year. It was suggested that it would be a good idea for Blyth to look into doing something similar. After discussion, the board decided it would be beneficial to look at costs and speak with North Huron to determine if it is a possibility for Blyth to do in the future.

## North Huron Council Report

Councillor Bill Knott stated that North Huron has signed a shared service agreement with Morris-Turnberry. A Director of Public Works has been hired, and he will begin working on road repair needs, as well as determining road repair priorities.

## New Business

- (a) Blyth's 140<sup>th</sup> Anniversary – 2017. Community meeting scheduled for Monday, May 9<sup>th</sup> at 7:00 pm. At the Royal Canadian Legion in Blyth.

Chair Rick Elliott encouraged everyone to invite community groups as well as locals to attend the meeting.

- b) Habitat to Humanity

Treasurer Gary Vanleeuwen advised that Habitat to Humanity has found a building location, and is working on finalizing the paperwork. He stated that they will be looking for volunteer support.

## Coming Events

- (a) Student Art show – April 28<sup>th</sup> – May 19<sup>th</sup> - Bainton Gallery
- (b) Powerhouse Dance Recital – May 7<sup>th</sup> – Blyth Memorial Hall
- (c) Legion Bingo – May 10<sup>th</sup> – Blyth Memorial Hall
- (d) Hullett Public School Spring Concert – May 11<sup>th</sup> – Blyth Memorial Hall
- (e) CKNX Healthcare Heroes Radiothon – May 12<sup>th</sup>
- (f) Patsy Cline Tribute Show - May 13<sup>th</sup> – Blyth Memorial Hall
- (g) Dance Techniques Dance Recital – May 14<sup>th</sup> – Blyth Memorial Hall
- (h) Adam Graeme Comedy Stage Hypnotist Show – May 15<sup>th</sup> – Blyth Memorial Hall
- (i) Airstream Club – May 16<sup>th</sup> – 19<sup>th</sup> – Blyth Campgrounds
- (j) Blyth Festival Volunteer Appreciation Dinner – May 16<sup>th</sup> – Blyth Memorial Hall
- (k) Blyth Festival Volunteer Orientation – May 16<sup>th</sup>
- (l) Community Art Show – May 21<sup>st</sup> – June 11<sup>th</sup> – Bainton Art Gallery
- (m) Blyth Festival Rehearsals begin – May 24<sup>th</sup> – Blyth Memorial Hall
- (n) Spring OPA Campout – May 26<sup>th</sup> -29<sup>th</sup> – Blyth Campgrounds
- (o) CKNX Barndance Jamboree & Campout – May 26<sup>th</sup>-29<sup>th</sup> - Blyth Campgrounds
- (p) Book intake & Sale setup – May 30<sup>th</sup> – June 1<sup>st</sup> – Blyth Memorial Hall
- (q) Blyth Festival Annual Used Book Sale – June 2<sup>nd</sup> – 5<sup>th</sup> – Blyth Memorial Hall
- (r) Alice Munro Festival – June 2<sup>nd</sup> – 5<sup>th</sup>
- (s) CKNX & Actors' Fund Night – June 15<sup>th</sup> – Blyth Memorial Hall
- (t) Blyth Festival Gala Opening Night – June 17<sup>th</sup>
- (u) Wendy Orr Exhibit – June 17<sup>th</sup> – July 9<sup>th</sup> – Bainton Art Gallery
- (v) Madeleine Roske, Elfi Enns, Jane Styker Art Exhibit – July 15<sup>th</sup> – August 6<sup>th</sup> – Bainton Art Gallery
- (w) NSDCA (Square Dancing) July 29<sup>th</sup> – August 1<sup>st</sup> – Blyth Campgrounds
- (x) Montian Hussey Exhibit – August 12<sup>th</sup> - September 3<sup>rd</sup> – Bainton Art Gallery
- (y) Thresher's – September 3<sup>rd</sup> -17<sup>th</sup> – Blyth Campgrounds
- (z) Rural to Rural Conference – September, 2016

Motion to adjourn – Irene

Next Meeting – Wednesday, June 1<sup>st</sup>, 2016, 8:00 a.m.

Adjournment

**MOTION: BBIA34/16**

Moved: Irene Kellins

*That there be no further business before the Blyth BIA Board, the meeting be hereby adjourned at 8:57 am.*

DISPOSITION: Motion carried

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Rick Elliott, Chairperson

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Averly Kikkert, Secretary

AGENDA  
BLYTH BIA BOARD MEETING  
BLYTH MEMORIAL COMMUNITY HALL  
WEDNESDAY, June 1st, 2016 AT 8:00 A.M.

Present

Gary Vanleeuwen, Treasure  
Deb Shouldice  
Cat O'donell  
Lissa Kolkman  
Crystal Taylor  
Connie Goodall  
Peter Gusso, Vice All  
Averly Kikkert, Secretary

Others in Attendance

Connie Goodall, North Huron Economic Development Officer  
Shae Green, North Huron Summer Student  
Brenda Nyveld, The Citizen

Call to Order, Welcome & Opening Remarks

Vice-All, Peter Gusso welcomed everybody and called the meeting to order at 8:11 a.m.

Declaration of Pecuniary Interests - None Declared

Adoption of the Agenda

**MOTION: BBIA35/16**

Moved: Gary Vanleeuwen

SECONDED: Lissa Kolkman

*That the Blyth BIA Board hereby adopts the Agenda as presented.*

DISPOSITION: Motion Carried

Delegations/Invited Guests – None in Attendance

Minutes of the Previous Meeting

**MOTION: BBIA36/16**

MOVED: Gary Vanleeuwen

SECONDED: Lissa Kolkman

*That the Blyth BIA Board hereby adopts the Minutes of the Board Meeting held May 4<sup>th</sup>, 2016 as printed and circulated.*

DISPOSITION: Motion Carried

## Treasurer's Report

### **MOTION: BBIA37/16**

MOVED: Gary Vanleeuwen

SECONDED: Lissa Kolkman

*That the Blyth BIA Board hereby adopts the Treasurer's Report as presented.*

DISPOSITION: Motion Carried

## Business Arising From Previous Meetings

### a) Blyth's 140<sup>th</sup> Anniversary Community Meeting

Lissa Kolkman stated that the meeting went very well. They began working on a committee to design a calendar for the year of 2017 to sell as a fundraiser. The calendar will consist of several events happening throughout the year. These events will either be planned by 140<sup>th</sup> anniversary committee, or they will be existing events that the 140<sup>th</sup> committee will participate in. The committee will be looking for content to be submitted to add to the calendar, such as information, facts, pictures, and stories. Together they decided on the slogan "Heart and History".

It was suggested that the BBIA Board look into accessing funding from North Huron in 2017, and start planning fundraisers to fund these events.

## Correspondence

### (a) OBIAA – April Newsletter – forwarded to members

## Committee Reports

### (a) Streetfest – Minutes attached

Secretary Averly Kikkert stated that the committee has been working hard, and things are starting to come together. Treasurer Gary Vanleeuwen requested that an invoice/receipt be submitted to him for all the bills and/or expenses that are paid. He also requested that all of the entertainers sign a waiver to confirm that they have received their payments. Connie Goodall informed the board that this can easily be added to the insurance waiver that the entertainers will be required to sign.

### (b) Friends of the Village

Lissa Kolkman stated that the Friends of the Village met on Sunday and planted the donated hostas at the cemetery. They also had a meeting this past Monday, and formed a committee to plan a fundraiser. Their plan is to have a daylily specifically bred for them to sell and plant around the village of Blyth.

### (c) Witches Walk

## No correspondence

### (d) Golden Ticket

Vice-All, Peter Gusso stated that he has received the lottery license from the Ladies Auxiliary.. He plans on running the fundraiser the same way, expect he will be excluding all off season event tickets due to the

upcoming renovations. The winner will receive eight tickets to the season shows. Peter also suggested the idea of encouraging business to purchase a whole book of tickets to have available to gift to regular customers.

**MOTION: BBIA38/16**

MOVED: Gary Vanleeuwen

SECONDED: Crystal Taylor

*That the Blyth BIA Board hereby approves to proceed with the production of the Golden Ticket fundraiser.*

DISPOSITION: Motion Carried

#### North Huron Economic Development Officer's Report

Connie Goodall advised that the Alice Murnro festival is this coming weekend. There are still volunteer opportunities open for Saturday, June 4<sup>th</sup>.

Shae Green has been hired for the summer, and she still be working on adding content to the Blyth BIA website, as well improving the website over all.

Connie Goodall also reminded business of upcoming camper's packages, and encouraged business owners to submit their content. The board was reminded that this is an excellent opportunities for business owners, as it is free and effective advertising to visitors of Blyth, and there is no charge.

North Huron Council Report – N.A

#### New Business

(a) Blyth Shopping Bags

Cat O'Donnell passed out design ideas for future shopping bags to be made and sold to raise money for the BBIA. The board discussed different design ideas, and also discussed the costs.

**MOTION: BBIA39/16**

MOVED: Gary Vanleeuwen

SECONDED: Crystal Taylor

*That the Blyth BIA Board hereby approves to make a sample bag, and determine the costs.*

(b) Marketing Committee

The board discussed needing a marketing committee. It was brought up that the BBIA needs a plan on how to use the marketing budget in the most effective way possible. The board decided to create a marketing committee. The committee will begin examining the amount of money that the board has spent in the past few years on advertising, and create a list of the ads that have been purchased in the past.

**MOTION: BBIA40/16**

MOVED: Averly Kikkert

SECONDED: Gary Vanleeuwen

*That the Blyth BIA hereby appoint Cat O'Donnell and Connie Goodall to head a marketing committee.*

DISPOTION: Motion Carried

(c ) Coming Events List

Averly Kikkert stated that she briefly visited a few businesses, and inquired about their interest in having a list of upcoming events in the village, in the form of brochures or a poster.

Shae Green has taken the list of the coming events and organized them into document that can be printed as a poster and brochure. The board briefly discussed different ways to print and distribute them.

**MOTION: BBIA/4116**

MOVED: Gary Vanleeuwen

SECONDED: Crystal Taylor

*That the Blyth BBIA hereby agrees to print the list of coming events as posters and brochures, and distribute them to the businesses in town.*

DISPOTION: Motion Carried

Coming Events

- (a) Community Art Show – May 21<sup>st</sup> – June 11<sup>th</sup> – Bainton Art Gallery
- (b) Spring OPA Campout – May 26<sup>th</sup> -29<sup>th</sup> – Blyth Campgrounds
- (c) CKNX Barndance Jamboree & Campout – May 26<sup>th</sup>–29<sup>th</sup> - Blyth Campgrounds
- (d) Book intake & Sale setup – May 30<sup>th</sup> – June 1<sup>st</sup> – Blyth Memorial Hall
- (e) Blyth Festival Annual Used Book Sale – June 2<sup>nd</sup> – 5<sup>th</sup> – Blyth Memorial Hall
- (f) Alice Munro Festival – June 2<sup>nd</sup> – 5<sup>th</sup>
- (g) CKNX & Actors' Fund Night – June 15<sup>th</sup> – Blyth Memorial Hall
- (h) Blyth Festival Gala Opening Night – June 17<sup>th</sup>
- (i) Wendy Orr Exhibit – June 17<sup>th</sup> – July 9<sup>th</sup> – Bainton Art Gallery
- (j) Madeleine Roske, Elfi Enns, Jane Styker Art Exhibit – July 15<sup>th</sup> – August 6<sup>th</sup> – Bainton Art Gallery
- (k) NSDCA (Square Dancing) July 29<sup>th</sup> – August 1<sup>st</sup> – Blyth Campgrounds
- (l) Bonanza Weekend – August 5<sup>th</sup> – 7<sup>th</sup> – Blyth Memorial Hall
- (m) Montian Hussey Exhibit – August 12<sup>th</sup> - September 3<sup>rd</sup> – Brinton Art Gallery
- (n) Thresher's – September 3<sup>rd</sup> -17<sup>th</sup> – Blyth Campgrounds
- (o) Rural to Rural Conference – September, 2016

Motion to adjourn – Gary Vanleeuwen

Next Meeting – Wednesday, July 6th, 2016, 8:00 a.m.

Adjournment

**MOTION: BBIA42/16**

MOVED: Gary Vanleeuwen

*That there be no further business before the Blyth BIA Board, the meeting be hereby adjourned at 8:57 am.*

DISPOITION: Motion Carried

## WINGHAM TOWN HALL THEATRE COMMITTEE MEETING

Monday July 11, 2016 7:00pm

Attendance: Doug Kuyvenhoven, Dr. Dave Magee, Yolanda Teeninga, Karen Kleist, Pat Jamieson, and Art Fitzgerald

Motion made by Pat Jamieson and seconded by Art Fitzgerald to accept Agenda as distributed. Carried

Approval of Minutes from May 3<sup>rd</sup>, 2016. Motion made by Dave Magee and seconded by Art Fitzgerald to approve the minutes as distributed.

Business Arising from Minutes: Doug spoke with Pat Newson o the Projector/Screen and this is outside the grant requirements and will be dealt with if funds available.

No Errors or omissions noted.

### Agenda Items

1. Sprinkler System \_ Request for Quotes have been issued and Due date is July 25, 2016 for submission.
2. Fire Doors: Hardware quotes have come in, Doug is looking at other alternatives as well to comply
3. HVAC: Mechanical/Electrical Engineer quotes for the specifications for the Theatre and the Town Hall to be split Structural requirements an Engineer has also been consulted and awaiting quote documents as well. Once these are in Request for quotes will be issued, likely more towards fall.
4. Ceiling and Insulation and House Lights – if funds available after Sprinklers, Fire Doors and HVAC are looked after

5. Financial Update: to date funds raised are \$106,625 – there are some outstanding grant requests which we should hear back on in fall.
  
6. Press Release for the Ontario Trillium Grant – OTF has been notified for them to arrange a date and time and then let us know.

Other Items:

- 1: Green Room: Further discuss on this to come
  
- 2: Stage Curtains: As this is not an item in the present budget it was decided to wait and see closer to the end of the project and the possibility of another group fund raising for this.

Next Meeting: TBA Time will be 7:30 pm Town Hall Council Room

Adjournment: Motion by Art to Adjourn 8:15pm

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# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043046 Date 04/07/2016 Amount 591.78</b>					
004189	CHRIS LOUTHER	89	04/07/2016	JUEN 30 PAYROLL	591.78
				Invoice Count 1 Total	591.78
<b>Cheque 043047 Date 12/07/2016 Amount 2,900.00</b>					
004166	WILDHAWK BASKETBALL	7-11-2016	12/07/2016	REC-BASKETBALL SKILLS CA	2,900.00
				Invoice Count 1 Total	2,900.00
<b>Cheque 043049 Date 15/07/2016 Amount 210.18</b>					
000011	AIR LIQUIDE CANADA INC	64323695	13/07/2016	ROADS- CYLINDER LEASE (3	210.18
				Invoice Count 1 Total	210.18
<b>Cheque 043050 Date 15/07/2016 Amount 120.73</b>					
001987	ALLSTREAM INC	17557624	13/07/2016	ROADS PHONE	62.79
001987	ALLSTREAM INC	17557623	13/07/2016	PHONE - CEMETERY	57.94
				Invoice Count 2 Total	120.73
<b>Cheque 043051 Date 15/07/2016 Amount 734.50</b>					
004297	ATHLETICA SPORT SYSTEMS	305232	12/07/2016	REPAIR LIFT GATE- ARENA V	734.50
				Invoice Count 1 Total	734.50
<b>Cheque 043053 Date 15/07/2016 Amount 376.65</b>					
000002	ACAPULCO POOLS LIMITED	1099	11/07/2016	LIQUID CHLORINE- POOL	376.65
				Invoice Count 1 Total	376.65
<b>Cheque 043054 Date 15/07/2016 Amount 146.01</b>					
000040	BARRY'S SERVICE CENTRE	45577	13/07/2016	REPAIRS TO FORD F-150	146.01
				Invoice Count 1 Total	146.01
<b>Cheque 043055 Date 15/07/2016 Amount 297.00</b>					
003711	BFL CANADA	67135	11/07/2016	REC- FACILITY USAGE INSUR	266.76
003711	BFL CANADA	66155	11/07/2016	REC- FACILITY USERS INSUR	30.24
				Invoice Count 2 Total	297.00
<b>Cheque 043056 Date 15/07/2016 Amount 51.30</b>					
003441	BILL KNOTT	June 2016	11/07/2016	MILEAGE JUNE	51.30
				Invoice Count 1 Total	51.30
<b>Cheque 043057 Date 15/07/2016 Amount 48.03</b>					
002539	BLOODHOUND ODOUR PROTECTION	1405	11/07/2016	COMPLEX- FAN UNIT REFILL	28.82
002539	BLOODHOUND ODOUR PROTECTION	1404	11/07/2016	TOWN HALL- FAN UNIT REFI	19.21
				Invoice Count 2 Total	48.03
<b>Cheque 043058 Date 15/07/2016 Amount 810.36</b>					
001209	BLYTH BUILDING SUPPLIES LTD.	4039	12/07/2016	CAMPGROUND B- VALVES	272.15
001209	BLYTH BUILDING SUPPLIES LTD.	4059	12/07/2016	CAMPGROUND B - BLADES, F	28.87

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
001209	BLYTH BUILDING SUPPLIES LTD.	4116	12/07/2016	CAMPGROUND B- KEYS	6.76
001209	BLYTH BUILDING SUPPLIES LTD.	4141	12/07/2016	CAMPGROUND B- BOX NUTS	15.35
001209	BLYTH BUILDING SUPPLIES LTD.	4160	12/07/2016	PARKS B- CALCIUM	67.80
001209	BLYTH BUILDING SUPPLIES LTD.	4358	12/07/2016	PARKS B- ADHESIVE/CEMEN'	29.36
001209	BLYTH BUILDING SUPPLIES LTD.	4387	12/07/2016	PARKS B- MARKER	3.72
001209	BLYTH BUILDING SUPPLIES LTD.	4449	12/07/2016	MEM HALL-TOILET SEAT/TAP	28.79
001209	BLYTH BUILDING SUPPLIES LTD.	4708	12/07/2016	PARKS B- BUILDING REPAIR	25.04
001209	BLYTH BUILDING SUPPLIES LTD.	4749	12/07/2016	PARKS B- WEATHER STRIP	13.09
001209	BLYTH BUILDING SUPPLIES LTD.	4488	12/07/2016	CAMPGROUND B- PAINT/TAP	39.52
001209	BLYTH BUILDING SUPPLIES LTD.	4489	12/07/2016	PARKS B- MIRACLE GRO	21.45
001209	BLYTH BUILDING SUPPLIES LTD.	4542	12/07/2016	CAMPGROUND B- 3/8" ROD	33.84
001209	BLYTH BUILDING SUPPLIES LTD.	4582	12/07/2016	PARKS B- WOOD/SAKRETE	30.80
001209	BLYTH BUILDING SUPPLIES LTD.	4592	12/07/2016	ARENA B- FORKLIFT WORK	39.55
001209	BLYTH BUILDING SUPPLIES LTD.	4610	12/07/2016	PARKS B- 2 LBS NAILS	4.29
001209	BLYTH BUILDING SUPPLIES LTD.	4636	12/07/2016	ARENA B- 4 KONK	45.15
001209	BLYTH BUILDING SUPPLIES LTD.	4705	12/07/2016	PARKS B- PLYWOOD	79.10
001209	BLYTH BUILDING SUPPLIES LTD.	4095	12/07/2016	ROADS- 2 DISCS	16.70
001209	BLYTH BUILDING SUPPLIES LTD.	3987	12/07/2016	ROADS- PKG ZIP TIES	9.03
				Invoice Count	20 Total 810.36
<b>Cheque 043059 Date 15/07/2016 Amount 12,500.00</b>					
000066	BLYTH FESTIVAL	180466	12/07/2016	EC DEV- CO-OP MARKETING	12,500.00
				Invoice Count	1 Total 12,500.00
<b>Cheque 043060 Date 15/07/2016 Amount 83.40</b>					
004447	BRITTANY WEBER	6-2016	11/07/2016	BA-SH-PROGRAM SUPPLIES	83.40
				Invoice Count	1 Total 83.40
<b>Cheque 043061 Date 15/07/2016 Amount 67.95</b>					
002066	BROCK VODDEN	June 2016	12/07/2016	MILEAGE JUNE	67.95
				Invoice Count	1 Total 67.95
<b>Cheque 043062 Date 15/07/2016 Amount 200.63</b>					
000086	BROPHY TIRE	41992	13/07/2016	TIRES	183.68
000086	BROPHY TIRE	41975	13/07/2016	TIRE REPAIR	16.95
				Invoice Count	2 Total 200.63
<b>Cheque 043063 Date 15/07/2016 Amount 136.98</b>					
004172	C E MACTAVISH LIMITED	7472	13/07/2016	FUEL	46.00
004172	C E MACTAVISH LIMITED	7470	13/07/2016	FUEL	60.49
004172	C E MACTAVISH LIMITED	7593	13/07/2016	FUEL	30.49
				Invoice Count	3 Total 136.98
<b>Cheque 043064 Date 15/07/2016 Amount 70.00</b>					
000126	C.G. EQUIPMENT	7606	13/07/2016	ROADS- SWITCH	70.00
				Invoice Count	1 Total 70.00
<b>Cheque 043065 Date 15/07/2016 Amount 214.70</b>					

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003097	CARLETON UNIFORMS INC	67589	13/07/2016	FIRE- BOMBER JACKET	214.70
				Invoice Count 1 Total	214.70
<b>Cheque 043066</b>		<b>Date 15/07/2016</b>	<b>Amount 97.56</b>		
001557	CAROL MACPHERSON	6-27-2016	12/07/2016	DAY CARE- SUPPLIES	97.56
				Invoice Count 1 Total	97.56
<b>Cheque 043067</b>		<b>Date 15/07/2016</b>	<b>Amount 58.46</b>		
003997	CDW CANADA INC	DFZ0518	11/07/2016	EC DEV- PHONE POWER SUF	10.55
003997	CDW CANADA INC	DNH5341	12/07/2016	IPAD POWER CORDS- ADMIN	47.91
				Invoice Count 2 Total	58.46
<b>Cheque 043068</b>		<b>Date 15/07/2016</b>	<b>Amount 632.50</b>		
003919	CINTAS CANADA LIMITED	839274354	11/07/2016	POOL/FITNESS- SANITIZE RE	417.70
003919	CINTAS CANADA LIMITED	839280127	14/07/2016	COMPLEX-SANITIZE RESTRC	214.80
				Invoice Count 2 Total	632.50
<b>Cheque 043069</b>		<b>Date 15/07/2016</b>	<b>Amount 1,722.35</b>		
003066	COMPUGEN INC	3828369	12/07/2016	TOWN HALL- SERVER LICENC	1,722.35
				Invoice Count 1 Total	1,722.35
<b>Cheque 043070</b>		<b>Date 15/07/2016</b>	<b>Amount 285.17</b>		
004335	CRS CONTRACTORS RENTAL SUPPLY	1161198	13/07/2016	WOOD, SAFETY MESH	192.28
004335	CRS CONTRACTORS RENTAL SUPPLY	1128323	13/07/2016	SIDEWALK IN FRONT OF MU\$	92.89
				Invoice Count 2 Total	285.17
<b>Cheque 043071</b>		<b>Date 15/07/2016</b>	<b>Amount 7,400.00</b>		
003819	CSA GROUP	8007239	11/07/2016	ESTC- BREATHING AIR SEMII	7,400.00
				Invoice Count 1 Total	7,400.00
<b>Cheque 043072</b>		<b>Date 15/07/2016</b>	<b>Amount 11,765.59</b>		
000173	DA-LEE DUST CONTROL	63985	13/07/2016	DUST CONTROL	6,008.94
000173	DA-LEE DUST CONTROL	63902	13/07/2016	DUST CONTROL	5,756.65
				Invoice Count 2 Total	11,765.59
<b>Cheque 043073</b>		<b>Date 15/07/2016</b>	<b>Amount 19,264.30</b>		
003299	DARCH FIRE	59840	13/07/2016	FIRE- FOAM	519.80
003299	DARCH FIRE	59865	13/07/2016	REFINISH TANK INTERIOR	14,886.62
003299	DARCH FIRE	60023	13/07/2016	PUMPER ANNUAL MAINT/SEF	499.57
003299	DARCH FIRE	60024	13/07/2016	LADDER TRUCK MAINTENAN	522.17
003299	DARCH FIRE	60025	13/07/2016	FIRE- SABER-ANNUAL PUMP	149.39
003299	DARCH FIRE	60026	13/07/2016	WATER TANK LEVEL DISPLA'	151.14
003299	DARCH FIRE	60119	13/07/2016	FIRE - EQUIPMENT PARTS	2,535.61
				Invoice Count 7 Total	19,264.30
<b>Cheque 043074</b>		<b>Date 15/07/2016</b>	<b>Amount 803.94</b>		

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003840	DASHWOOD LOCK & KEY	16395	11/07/2016	REPAIR DOOR - ARENA B	803.94
				Invoice Count 1 Total	803.94
<b>Cheque 043075</b>		<b>Date 15/07/2016</b>	<b>Amount 705.12</b>		
002997	DAYTRIPPING	11087	12/07/2016	EC DEV- ADVERTISING	705.12
				Invoice Count 1 Total	705.12
<b>Cheque 043076</b>		<b>Date 15/07/2016</b>	<b>Amount 737.65</b>		
000885	DEAN'S VALU-MART	640-0080	12/07/2016	ADMIN- WATER-COOLING ST	15.00
000885	DEAN'S VALU-MART	641-1167	12/07/2016	OEY- FOOD SUPPLIES	10.98
000885	DEAN'S VALU-MART	641-3911	12/07/2016	BA-MR- FOOD SUPPLIES	23.56
000885	DEAN'S VALU-MART	642-5097	12/07/2016	COMPLEX- BLEACH	22.14
000885	DEAN'S VALU-MART	641-7545	12/07/2016	OEY- FOOD SUPPLIES	19.97
000885	DEAN'S VALU-MART	641-6689	12/07/2016	OEY- FOOD SUPPLIES	174.26
000885	DEAN'S VALU-MART	641-4301	12/07/2016	DAY CARE-FOOD SUPPLIES	88.14
000885	DEAN'S VALU-MART	641-3003	12/07/2016	DAY CARE FOOD SUPPLIES	12.20
000885	DEAN'S VALU-MART	641-3193-2016	12/07/2016	DAY CARE- FOOD SUPPLIES	64.18
000885	DEAN'S VALU-MART	641-7939	12/07/2016	DAY CARE- FOOD SUPPLIES	280.04
000885	DEAN'S VALU-MART	641-7599	12/07/2016	DAY CARE- FOOD SUPPLIES	8.38
000885	DEAN'S VALU-MART	07/16	13/07/2016	ROADS - WATER	18.80
				Invoice Count 12 Total	737.65
<b>Cheque 043077</b>		<b>Date 15/07/2016</b>	<b>Amount 5,971.25</b>		
000196	DONEGAN'S HAULAGE (2010) LIMITED	143795	11/07/2016	PARKS- STONE DUST	113.07
000196	DONEGAN'S HAULAGE (2010) LIMITED	143716	13/07/2016	ROADS- WINTER SAND	5,858.18
				Invoice Count 2 Total	5,971.25
<b>Cheque 043078</b>		<b>Date 15/07/2016</b>	<b>Amount 379.68</b>		
001497	DOUG CONLEY	6-9-2016	13/07/2016	TOWER CLOCK AGREEMENT	379.68
				Invoice Count 1 Total	379.68
<b>Cheque 043079</b>		<b>Date 15/07/2016</b>	<b>Amount 4,801.38</b>		
001840	EDWARD FUELS	310	11/07/2016	AIRPORT FUEL	4,801.38
				Invoice Count 1 Total	4,801.38
<b>Cheque 043080</b>		<b>Date 15/07/2016</b>	<b>Amount 300.00</b>		
001642	EMILY PHILLIPS	6-27-2016	12/07/2016	CIVIC WEDDING CEREMONIE	300.00
				Invoice Count 1 Total	300.00
<b>Cheque 043081</b>		<b>Date 15/07/2016</b>	<b>Amount 169.50</b>		
004519	FASTEK INC.	01346273	13/07/2016	RUBBER FIREFIGHTING BOO	169.50
				Invoice Count 1 Total	169.50
<b>Cheque 043082</b>		<b>Date 15/07/2016</b>	<b>Amount 753.91</b>		
003558	FLAGS UNLIMITED	230435	11/07/2016	BALANCE FLAG INVOICE	753.91
				Invoice Count 1 Total	753.91

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043083 Date 15/07/2016 Amount 2,034.00</b>					
004399	FLUENT INFORMATION MANAGEMENT	1947	13/07/2016	FIRE- "WHOS RESPONDING "	2,034.00
				Invoice Count 1 Total	2,034.00
<b>Cheque 043084 Date 15/07/2016 Amount 7,064.14</b>					
000074	FOXTON FUELS LIMITED	291301	11/07/2016	ESTC- DIESEL FUEL	33.64
000074	FOXTON FUELS LIMITED	292852	13/07/2016	FUEL	65.06
000074	FOXTON FUELS LIMITED	292957	14/07/2016	POLICE- FUEL	1,259.90
000074	FOXTON FUELS LIMITED	291453	14/07/2016	ROADS- PRECISION XL	150.41
000074	FOXTON FUELS LIMITED	291756	14/07/2016	ROADS- ENGINE OIL	57.49
000074	FOXTON FUELS LIMITED	293060	14/07/2016	CEMETERY FUEL	252.82
000074	FOXTON FUELS LIMITED	292099	14/07/2016	LANDFILL- DYED DIESEL	74.11
000074	FOXTON FUELS LIMITED	291306	14/07/2016	LANDFILL- COMPACTOR FUE	111.35
000074	FOXTON FUELS LIMITED	292028	14/07/2016	ROADS- DYED DIESEL	1,032.50
000074	FOXTON FUELS LIMITED	292909	14/07/2016	FIRE- JUNE FUEL	502.94
000074	FOXTON FUELS LIMITED	293322	14/07/2016	JUNE FUEL	3,523.92
				Invoice Count 11 Total	7,064.14
<b>Cheque 043085 Date 15/07/2016 Amount 60.32</b>					
001590	G & K SERVICES CANADA INC.	1518573012	12/07/2016	ESTC- MATS	60.32
				Invoice Count 1 Total	60.32
<b>Cheque 043086 Date 15/07/2016 Amount 45.78</b>					
004503	GLENDA ROYALL	6-23-2016	13/07/2016	ESTC- POSTAGE	27.78
004503	GLENDA ROYALL	7-13-2016	13/07/2016	MILEAGE- ESTC	18.00
				Invoice Count 2 Total	45.78
<b>Cheque 043087 Date 15/07/2016 Amount 309.65</b>					
000274	HORTON'S DAIRY	51563	14/07/2016	BA-MR- DAIRY PRODUCTS	87.36
000274	HORTON'S DAIRY	52563	14/07/2016	BA-MR- DAIRY PRODUCTS	80.54
000274	HORTON'S DAIRY	53089	14/07/2016	BA-MR- DAIRY PRODUCTS	70.46
000274	HORTON'S DAIRY	53655	14/07/2016	BA-MR- DAIRY PRODUCTS	39.87
000274	HORTON'S DAIRY	52695	14/07/2016	BA-MR- MILK	31.42
				Invoice Count 5 Total	309.65
<b>Cheque 043088 Date 15/07/2016 Amount 432.29</b>					
003281	HOWSON TRANSPORTATION INC	3312572	13/07/2016	JUNE DIESEL FUEL- FIRE	432.29
				Invoice Count 1 Total	432.29
<b>Cheque 043089 Date 15/07/2016 Amount 5,684.54</b>					
000281	HURON BAY COOPERATIVE INC	43411	29/06/2016	U-BOLTS	6.07
000281	HURON BAY COOPERATIVE INC	43083	13/07/2016	PESTICIDE	763.78
000281	HURON BAY COOPERATIVE INC	37223	13/07/2016	CEMETERY-POLY STOCK TAI	248.59
000281	HURON BAY COOPERATIVE INC	198807	13/07/2016	ROADS- CLEAR DIESEL	2,978.13
000281	HURON BAY COOPERATIVE INC	198806	13/07/2016	ROADS- DYED DIESEL	1,374.39
000281	HURON BAY COOPERATIVE INC	42866	13/07/2016	PARKS W- VINEGAR HERBICI	203.35
000281	HURON BAY COOPERATIVE INC	44135	13/07/2016	POOL- BULK CHLORINE	71.87

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000281	HURON BAY COOPERATIVE INC	43528	13/07/2016	PROP STAN- PROTECTIVE EC	38.36
				Invoice Count 8 Total	5,684.54
		<b>Cheque 043090</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>244.88</b>
000286	HURON TRACTOR	B12495	29/06/2016	BELT, SPARK PLUG	88.39
000286	HURON TRACTOR	B12576	14/07/2016	PARKS W - WHEEL	156.49
				Invoice Count 2 Total	244.88
		<b>Cheque 043091</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>452.00</b>
004417	HURON-PERTH RUST CONTROL	114	13/07/2016	SCALE MAINTENANCE	452.00
				Invoice Count 1 Total	452.00
		<b>Cheque 043092</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>88.00</b>
000290	HURONIA WELDING & INDUSTRIAL	117793	13/07/2016	ESTC- COMPRESSED NITRO	88.00
				Invoice Count 1 Total	88.00
		<b>Cheque 043093</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>880.00</b>
000799	IAN HULLEY	16-2016	13/07/2016	BACKHOEING-CEMETERY	660.00
000799	IAN HULLEY	17-2016	13/07/2016	BACKHOEING - CEMETERY	220.00
				Invoice Count 2 Total	880.00
		<b>Cheque 043094</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>450.07</b>
000296	IDEAL SUPPLY COMPANY LTD	2397773	29/06/2016	RADIATOR STOP LEAK	9.36
000296	IDEAL SUPPLY COMPANY LTD	2391837	29/06/2016	FIRE- 20 CHAMOIS	353.69
000296	IDEAL SUPPLY COMPANY LTD	2398615	11/07/2016	TOWN HALL- LIGHT BULB	1.93
000296	IDEAL SUPPLY COMPANY LTD	2423564	13/07/2016	BELT- PARKS W	39.23
000296	IDEAL SUPPLY COMPANY LTD	2420363	13/07/2016	EXIT LIGHT BATTERY	30.72
000296	IDEAL SUPPLY COMPANY LTD	2420598	13/07/2016	CROSSDOCK	5.90
000296	IDEAL SUPPLY COMPANY LTD	2459224	13/07/2016	ESTC- AIR CHUCK	9.24
				Invoice Count 7 Total	450.07
		<b>Cheque 043095</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>20,257.20</b>
004091	INITIATIVE 14/19 INC.	41	14/07/2016	FINAL CLAIM # 8-TRILLIUM	20,257.20
				Invoice Count 1 Total	20,257.20
		<b>Cheque 043096</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>233.47</b>
000317	J & J CRAFTS	18182	12/07/2016	DAY CAMPS SUPPLIES	90.67
000317	J & J CRAFTS	86194	12/07/2016	DAY CAMPS SUPPLIES	142.80
				Invoice Count 2 Total	233.47
		<b>Cheque 043097</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>89.10</b>
000306	JAMES CAMPBELL	June 2016	11/07/2016	JUNE MILEAGE	89.10
				Invoice Count 1 Total	89.10
		<b>Cheque 043098</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>68.00</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003124	JIM RENWICK	7-11-2016	13/07/2016	ANIMAL CONTROL- CALL	68.00
				Invoice Count 1 Total	68.00
<b>Cheque 043099</b>		<b>Date 15/07/2016</b>	<b>Amount 115.00</b>		
004520	JODY MCARTHUR	408728	13/07/2016	REFUND RECREATION	115.00
				Invoice Count 1 Total	115.00
<b>Cheque 043100</b>		<b>Date 15/07/2016</b>	<b>Amount 4,665.17</b>		
000322	JOE KERR LTD	W45950	13/07/2016	REPAIR FOR VHT05-04	3,745.16
000322	JOE KERR LTD	W46046	13/07/2016	REPAIR FOR VHT06-06	920.01
				Invoice Count 2 Total	4,665.17
<b>Cheque 043101</b>		<b>Date 15/07/2016</b>	<b>Amount 76.80</b>		
004521	KAITLYN MICHIE	6-30-2016	14/07/2016	DAY CAMP SUPPLIES	76.80
				Invoice Count 1 Total	76.80
<b>Cheque 043102</b>		<b>Date 15/07/2016</b>	<b>Amount 976.08</b>		
000352	KITSUPPLY	136410	11/07/2016	COMPLEX-JANITORIAL SUPP	333.87
000352	KITSUPPLY	136301	11/07/2016	DAY CARE - JANITORIAL SUP	508.53
000352	KITSUPPLY	136547	14/07/2016	TOWN HALL JANITORIAL SUF	133.68
				Invoice Count 3 Total	976.08
<b>Cheque 043103</b>		<b>Date 15/07/2016</b>	<b>Amount 40.00</b>		
000353	KNIGHTS OF COLUMBUS	7-1-2016	14/07/2016	FITNESS- SATTELLITE COST	40.00
				Invoice Count 1 Total	40.00
<b>Cheque 043104</b>		<b>Date 15/07/2016</b>	<b>Amount 172.89</b>		
000364	LAVIS CONTRACTING CO LTD	P-240-00002177	13/07/2016	COLD MIX	172.89
				Invoice Count 1 Total	172.89
<b>Cheque 043105</b>		<b>Date 15/07/2016</b>	<b>Amount 124.30</b>		
000371	LEWIS FLOWERS	5-31-2016	13/07/2016	FIRE- FUNERAL ARRANGEME	124.30
				Invoice Count 1 Total	124.30
<b>Cheque 043106</b>		<b>Date 15/07/2016</b>	<b>Amount 123.20</b>		
000372	LIFESAVING SOCIETY	141100	12/07/2016	POOL- NATIONAL LIFEGUARI	123.20
				Invoice Count 1 Total	123.20
<b>Cheque 043107</b>		<b>Date 15/07/2016</b>	<b>Amount 870.10</b>		
003733	LLOYD COLLINS CONSTRUCTION LTD	8248735	13/07/2016	GRAVEL PIT-EXCAVATOR	870.10
				Invoice Count 1 Total	870.10
<b>Cheque 043108</b>		<b>Date 15/07/2016</b>	<b>Amount 1,134.53</b>		
003957	MARCC APPAREL & PROMOTIONS	38113	13/07/2016	ESTC- CLOTHING	1,134.53
				Invoice Count 1 Total	1,134.53

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043109</b>		<b>Date 15/07/2016</b>	<b>Amount 124.25</b>		
002258	MARIA WALDEN	6-27-2016	11/07/2016	OEY- MILEAGE/SUPPLIES	124.25
				Invoice Count 1 Total	124.25
<b>Cheque 043110</b>		<b>Date 15/07/2016</b>	<b>Amount 85.96</b>		
003896	MELINDA DORSCH	6-13-2016	12/07/2016	DAY CARE- SUPPLIES	85.96
				Invoice Count 1 Total	85.96
<b>Cheque 043111</b>		<b>Date 15/07/2016</b>	<b>Amount 132.55</b>		
000416	MELISSA SCOTT	408567	14/07/2016	REFUND - PAP/DAY CAMP	132.55
				Invoice Count 1 Total	132.55
<b>Cheque 043112</b>		<b>Date 15/07/2016</b>	<b>Amount 293.80</b>		
000419	MERNER CONTRACTING LTD	40089	13/07/2016	FIRE- EXCAVATOR HIRED	293.80
				Invoice Count 1 Total	293.80
<b>Cheque 043113</b>		<b>Date 15/07/2016</b>	<b>Amount 2,502.43</b>		
000421	MICROAGE BASICS	181100	11/07/2016	POLICE- DVD-R	25.98
000421	MICROAGE BASICS	387856	12/07/2016	EC DEV- BADGE HOLDERS	61.02
000421	MICROAGE BASICS	179575	12/07/2016	REC- OFFICE SUPPLIES	47.86
000421	MICROAGE BASICS	179992	12/07/2016	MUSEUM- USB DRIVE	25.30
000421	MICROAGE BASICS	180053	12/07/2016	REC- YELLOW PAPER	37.26
000421	MICROAGE BASICS	180228	12/07/2016	BA-MR- EPSON PICTUREMAT	112.98
000421	MICROAGE BASICS	388226	12/07/2016	ADMIN- OFFICE SUPPLIES	334.12
000421	MICROAGE BASICS	180667	12/07/2016	OEY- COLOURED PAPER	102.48
000421	MICROAGE BASICS	180686	12/07/2016	REC- OFFICE SUPPLIES	13.72
000421	MICROAGE BASICS	388399	12/07/2016	ADMIN- BINDING CASES	203.33
000421	MICROAGE BASICS	181044	12/07/2016	COMPLEX- NEOPRENE POU	39.54
000421	MICROAGE BASICS	388702	12/07/2016	DAY CARE OFFICE SUPPLIES	59.54
000421	MICROAGE BASICS	388897	12/07/2016	ESTC- OFFICE SUPPLIES	102.25
000421	MICROAGE BASICS	388949	12/07/2016	OEY- OFFICE SUPPLIES	316.30
000421	MICROAGE BASICS	179261	12/07/2016	OEY- GLUE STICKS	11.66
000421	MICROAGE BASICS	181785	12/07/2016	OEY-LASER CARTRIDGES	443.14
000421	MICROAGE BASICS	182207	12/07/2016	MUSEUM-PAGE PROTECTOR	13.22
000421	MICROAGE BASICS	181825	12/07/2016	MUSEUM- PAGE PROTECTOF	38.74
000421	MICROAGE BASICS	389231	12/07/2016	OEY- CANON INK/ PAPER SE	145.57
000421	MICROAGE BASICS	389384	12/07/2016	MUSEUM BOX OF PAPER	45.19
000421	MICROAGE BASICS	389385	12/07/2016	ADMIN- OFFICE SUPPLIES	246.98
000421	MICROAGE BASICS	389405	12/07/2016	FIRE- BINDERS	35.59
000421	MICROAGE BASICS	389382	12/07/2016	AQUATICS- TALLY COUNTER	40.66
				Invoice Count 23 Total	2,502.43
<b>Cheque 043114</b>		<b>Date 15/07/2016</b>	<b>Amount 121.57</b>		
000924	MIDWESTERN COMMUNICATIONS	160704-0003	11/07/2016	OEY- COPIER METER BILLINC	121.57
				Invoice Count 1 Total	121.57
<b>Cheque 043115</b>		<b>Date 15/07/2016</b>	<b>Amount 9,481.39</b>		

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000427	MINISTER OF FINANCE	June 2016	11/07/2016	EHT- JUNE REMITTANCE	9,481.39
				Invoice Count 1 Total	9,481.39
<b>Cheque 043116 Date 15/07/2016 Amount 21,658.59</b>					
000431	MINISTER OF FINANCE	17280616014	11/07/2016	MAY OPP BILLING	21,658.59
				Invoice Count 1 Total	21,658.59
<b>Cheque 043117 Date 15/07/2016 Amount 143.35</b>					
001215	NEIL VINCENT	June 2016	11/07/2016	JUNE MILEAGE	143.35
				Invoice Count 1 Total	143.35
<b>Cheque 043118 Date 15/07/2016 Amount 152.48</b>					
002386	NELLIE MASON	07/16	13/07/2016	CEMETERY SUPPLIES	152.48
				Invoice Count 1 Total	152.48
<b>Cheque 043119 Date 15/07/2016 Amount 77.49</b>					
004518	NICOLE GRAF	07/16	13/07/2016	MILEAGE/SUPPLIES	77.49
				Invoice Count 1 Total	77.49
<b>Cheque 043120 Date 15/07/2016 Amount 6,939.57</b>					
003138	OWEN SOUND POLICE SERVICES	2618-16	12/07/2016	POLICE DISPATCH SERVICE	2,186.99
003138	OWEN SOUND POLICE SERVICES	2635-16	13/07/2016	FIRE DISPATCH SERVICE	4,718.68
003138	OWEN SOUND POLICE SERVICES	2646-16	14/07/2016	POLICE- GPS TRACKING SYS	33.90
				Invoice Count 3 Total	6,939.57
<b>Cheque 043121 Date 15/07/2016 Amount 389.85</b>					
002127	P E INGLIS HOLDINGS INC.	23743	14/07/2016	PARKS- PORTABLE WASHRO	389.85
				Invoice Count 1 Total	389.85
<b>Cheque 043122 Date 15/07/2016 Amount 1,073.50</b>					
000489	PAI DA LANDSCAPING	1269	13/07/2016	LAWN REPAIR IN BLYTH	1,073.50
				Invoice Count 1 Total	1,073.50
<b>Cheque 043123 Date 15/07/2016 Amount 100.00</b>					
003071	PETTY CASH - RECREATION DEPT	7-5-2016	11/07/2016	FLOAT FOR REC DAY CAMPS	100.00
				Invoice Count 1 Total	100.00
<b>Cheque 043124 Date 15/07/2016 Amount 8,415.12</b>					
003824	PNC EQUIPMENT FINANCE	6-15-2016	13/07/2016	SCBA LOAN PMT - FIRE	8,415.12
				Invoice Count 1 Total	8,415.12
<b>Cheque 043125 Date 15/07/2016 Amount 2,932.35</b>					
003284	PPE SOLUTIONS INC	5248	13/07/2016	FIRE- BUNKER SUIT	2,932.35
				Invoice Count 1 Total	2,932.35

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 043126 Date 15/07/2016 Amount 437.66</b>					
004522	PRACTICA	36642	14/07/2016	PICK UP BAG DISPENSER	301.71
004522	PRACTICA	37003	14/07/2016	PARKS- PICK UP BAGS	135.95
				Invoice Count	2 Total 437.66
<b>Cheque 043127 Date 15/07/2016 Amount 277.29</b>					
003631	PRO-SAFE FIRE TRAINING SYSTEMS IN	07-1675	11/07/2016	ESTC- SOLENOID	277.29
				Invoice Count	1 Total 277.29
<b>Cheque 043128 Date 15/07/2016 Amount 5,932.50</b>					
003817	PUBLIC SECTOR DIGEST INC.	7098	12/07/2016	ASSET MANAGEMENT PART	5,932.50
				Invoice Count	1 Total 5,932.50
<b>Cheque 043129 Date 15/07/2016 Amount 36.01</b>					
000520	PUROLATOR COURIER LTD	431592290	12/07/2016	ADMIN- COURIER FEES	11.44
000520	PUROLATOR COURIER LTD	431538492	12/07/2016	POLICE- COURIER SERVICE	7.25
000520	PUROLATOR COURIER LTD	431604339	12/07/2016	POLICE- COURIER SERVICE	4.35
000520	PUROLATOR COURIER LTD	431679067	14/07/2016	POLICE- COURIER CHARGES	12.97
				Invoice Count	4 Total 36.01
<b>Cheque 043130 Date 15/07/2016 Amount 105.30</b>					
003439	RAY HALLAHAN	May 2016	11/07/2016	MAY MILEAGE	35.10
003439	RAY HALLAHAN	June 2016	11/07/2016	JUNE MILEAGE	70.20
				Invoice Count	2 Total 105.30
<b>Cheque 043131 Date 15/07/2016 Amount 452.00</b>					
000533	REALTAX INC.	57279	12/07/2016	ADMIN- TAX SCOLLECTION S	452.00
				Invoice Count	1 Total 452.00
<b>Cheque 043132 Date 15/07/2016 Amount 38,391.19</b>					
000535	RECEIVER GENERAL	7-14-2016-FT	14/07/2016	FT PAYROLL REMITTANCE	29,856.44
000535	RECEIVER GENERAL	7-14-2016-PT	14/07/2016	PT PAYROLL REMITTANCE	8,101.29
000535	RECEIVER GENERAL	7-14-2016-Council	14/07/2016	COUNCIL PAYROLL REMITTA	433.46
				Invoice Count	3 Total 38,391.19
<b>Cheque 043133 Date 15/07/2016 Amount 183.60</b>					
003055	RICHARD AL	7-4-2016	11/07/2016	MILEAGE/PHONE- ADMIN	183.60
				Invoice Count	1 Total 183.60
<b>Cheque 043134 Date 15/07/2016 Amount 763.50</b>					
000539	RINTOULS POOLS AND SPAS	59595	11/07/2016	POOL- ALGICIDE/SEQUA SOL	524.03
000539	RINTOULS POOLS AND SPAS	59690	13/07/2016	POOL- MURIATIC ACID	239.47
				Invoice Count	2 Total 763.50
<b>Cheque 043135 Date 15/07/2016 Amount 321.04</b>					
002355	ROBERT'S FARM EQUIPMENT	P53426	13/07/2016	ROLLER ASSY,SHAFT,NUTS,1	270.60
002355	ROBERT'S FARM EQUIPMENT	P53612	13/07/2016	GREASE	7.91

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002355	ROBERT'S FARM EQUIPMENT	P53635	13/07/2016	BOLT, NUT, HEX BOLT	42.53
				Invoice Count 3 Total	321.04
		<b>Cheque 043136</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>300.00</b>
001243	ROD HICKEY	48-2016	11/07/2016	GRASS CUTTING-AIRPORT	300.00
				Invoice Count 1 Total	300.00
		<b>Cheque 043137</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>257.92</b>
000272	RONA HODGINS	93500	29/06/2016	STAPLES	18.32
000272	RONA HODGINS	94035	29/06/2016	SIGN POSTS	73.68
000272	RONA HODGINS	94902/1	13/07/2016	ROADS - WOOD STRAPPING	49.22
000272	RONA HODGINS	94860/1	13/07/2016	CATCHBASIN REPAIR	35.03
000272	RONA HODGINS	94163	14/07/2016	PARKS- HOSE CLAMP/TUBING	9.02
000272	RONA HODGINS	93366	14/07/2016	PARK W- SEWER FITTING	9.27
000272	RONA HODGINS	94638	14/07/2016	PARKS B- PORTLAND CEMENT	30.15
000272	RONA HODGINS	93019	14/07/2016	AIRPORT- BUILDING REPAIRS	6.96
000272	RONA HODGINS	94833	14/07/2016	AIRPORT BUILDING REPAIRS	26.27
				Invoice Count 9 Total	257.92
		<b>Cheque 043138</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>49.72</b>
004517	SANDRA JOSLING	407436	12/07/2016	REFUND- INCORRECT ACCOUNT	49.72
				Invoice Count 1 Total	49.72
		<b>Cheque 043139</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>203.92</b>
002640	SCHMIDT'S POWER EQUIPMENT	21348	13/07/2016	CUTTING WHEEL	135.60
002640	SCHMIDT'S POWER EQUIPMENT	21269	14/07/2016	CEMETERY- TRIMMER STRIPPER	24.04
002640	SCHMIDT'S POWER EQUIPMENT	21238	14/07/2016	ROADS- SUPPLIES	44.28
				Invoice Count 3 Total	203.92
		<b>Cheque 043140</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>97.24</b>
000569	SCRIMGEOUR'S FOOD MARKET	03011487257	12/07/2016	HALL B- SUPPLIES	29.27
000569	SCRIMGEOUR'S FOOD MARKET	03011482335	13/07/2016	ESTC- TEA BAGS	12.48
000569	SCRIMGEOUR'S FOOD MARKET	03011482273	13/07/2016	ESTC- FOOD SUPPLIES	15.97
000569	SCRIMGEOUR'S FOOD MARKET	03011482560	13/07/2016	ESTC- FOOD SUPPLIES	19.21
000569	SCRIMGEOUR'S FOOD MARKET	3011483861	13/07/2016	ESTC- CREAM	6.24
000569	SCRIMGEOUR'S FOOD MARKET	03011484274	13/07/2016	ESTC- FOOD SUPPLIES	14.07
				Invoice Count 6 Total	97.24
		<b>Cheque 043141</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>574.33</b>
004032	SHELBY MURRAY	7-6-2016	11/07/2016	OEY- SUPPLIES/MILEAGE	574.33
				Invoice Count 1 Total	574.33
		<b>Cheque 043142</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>367.25</b>
000586	SKEOCH BUSINESS EQUIP. LTD	1000016258	11/07/2016	ADMIN-COPIER RENTAL	169.50
000586	SKEOCH BUSINESS EQUIP. LTD	1000016257	12/07/2016	COMPLEX COPIER RENTAL	197.75
				Invoice Count 2 Total	367.25
		<b>Cheque 043143</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>271.20</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002906	SOLID GROUND LANDSCAPING	130	12/07/2016	PARK E/W- LAWN MOWING	271.20
Invoice Count 1 Total					271.20

**Cheque 043144 Date 15/07/2016 Amount 2,019.07**

000595	SPECTRUM COMMUNICATIONS LTD	348550	13/07/2016	FIRE- 2 RADIOS	1,299.50
000595	SPECTRUM COMMUNICATIONS LTD	31578	13/07/2016	FIRE- REPAIR BATTERY FOR	69.82
000595	SPECTRUM COMMUNICATIONS LTD	746880	13/07/2016	FIRE- BASIC RADIO	649.75
Invoice Count 3 Total					2,019.07

**Cheque 043145 Date 15/07/2016 Amount 1,402.79**

000602	STANTON HARDWARE	277339	14/07/2016	PARKS W- BALL VALVE	15.24
000602	STANTON HARDWARE	277484	14/07/2016	PARKS W- RESPIRATOR MAS	8.46
000602	STANTON HARDWARE	277683	14/07/2016	REC PROGRAMS - KEYS	9.83
000602	STANTON HARDWARE	277983	14/07/2016	AIRPORT- TOILET TISSUE	20.32
000602	STANTON HARDWARE	277206	14/07/2016	COMPLEX WINDOW SQUEEG	13.76
000602	STANTON HARDWARE	277267	14/07/2016	COMPLEX VACUUM BAGS	56.49
000602	STANTON HARDWARE	277289	14/07/2016	COMPLEX DUSTER REFILLS	11.85
000602	STANTON HARDWARE	277099	14/07/2016	BA-SH- PROGRAM SUPPLIES	99.36
000602	STANTON HARDWARE	277303	14/07/2016	DAY CARE- LIGHT BULBS	6.77
000602	STANTON HARDWARE	277856	14/07/2016	DAY CARE LIGHT BULBS	30.42
000602	STANTON HARDWARE	277433	14/07/2016	FIRE HALL- TOILET	182.00
000602	STANTON HARDWARE	277423	14/07/2016	LIBRARY- LIGHT BULBS	6.77
000602	STANTON HARDWARE	277549	14/07/2016	MUSEUM- BLEACH	3.15
000602	STANTON HARDWARE	277745	14/07/2016	MUSEUM- MOUSE TRAPS	24.05
000602	STANTON HARDWARE	277870	14/07/2016	MUSEUM - MOUSE TRAPS	15.12
000602	STANTON HARDWARE	277337	14/07/2016	PARKS W- BOLTS, NUTS, CH/	23.22
000602	STANTON HARDWARE	277356	14/07/2016	PARKS W- JACK CHAIN	8.93
000602	STANTON HARDWARE	277361	14/07/2016	MUSEUM- GLASS CLEANER	21.45
000602	STANTON HARDWARE	277859	14/07/2016	PARKS W- HOME PLATE	48.58
000602	STANTON HARDWARE	277172	14/07/2016	AIRPORT-RUNNER TH- WATE	289.71
000602	STANTON HARDWARE	277291	14/07/2016	LIBRARY - LIGHT BULBS	26.49
000602	STANTON HARDWARE	277322	14/07/2016	TOWN HALL DOORKNOB, LIG	36.80
000602	STANTON HARDWARE	277349	14/07/2016	REC ADMIN-BATTERIES	5.64
000602	STANTON HARDWARE	277532	14/07/2016	TOWN HALL-FLAG/FAN	120.32
000602	STANTON HARDWARE	277790	14/07/2016	PARKS W- KEYS	16.39
000602	STANTON HARDWARE	277793	14/07/2016	COMPLEX SOFTENER SALT	68.74
000602	STANTON HARDWARE	277238	14/07/2016	REC ADMIN- OFFICE SUPPLI	6.43
000602	STANTON HARDWARE	277933	14/07/2016	PARKS W- HOME PLATE	59.88
000602	STANTON HARDWARE	277233	14/07/2016	ROADS- GAS CAN	7.11
000602	STANTON HARDWARE	277425	14/07/2016	ROADS - GARBAGE BAGS	41.80
000602	STANTON HARDWARE	277464	14/07/2016	PARKS W- JERRY CAN, CLEV	43.97
000602	STANTON HARDWARE	277874	14/07/2016	CEMETERY-BATTERIES/STAF	38.79
000602	STANTON HARDWARE	277901	14/07/2016	ROADS- BATTERIES	16.92
000602	STANTON HARDWARE	277904	14/07/2016	LANDFILL- GARBAGE BAGS	18.03
Invoice Count 34 Total					1,402.79

**Cheque 043146 Date 15/07/2016 Amount 127.63**

000606	STEFFEN AUTO SUPPLY	290272	29/06/2016	TRAILER HITCH	18.20
000606	STEFFEN AUTO SUPPLY	290870	29/06/2016	SOAP	71.87
000606	STEFFEN AUTO SUPPLY	292061	14/07/2016	COMPLEX- V-BELT	19.16
000606	STEFFEN AUTO SUPPLY	291736	14/07/2016	ROADS- HYDRAULIC FITTING	13.37

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000606	STEFFEN AUTO SUPPLY	291567	14/07/2016	ROADS- FLEET MAINTENANC	5.03
				Invoice Count 5 Total	127.63
		<b>Cheque 043147</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>249.45</b>
000620	SWAN DUST CONTROL LTD	3632093	11/07/2016	DAY CARE- MATS	23.90
000620	SWAN DUST CONTROL LTD	3638207	11/07/2016	DAY CARE MATS	23.90
000620	SWAN DUST CONTROL LTD	3644313	11/07/2016	TOWN HALL MATS	26.50
000620	SWAN DUST CONTROL LTD	3644312	11/07/2016	POLICE-MATS/MOPS	35.26
000620	SWAN DUST CONTROL LTD	3644299	13/07/2016	COMPLEX- MATS/MOPS	139.89
				Invoice Count 5 Total	249.45
		<b>Cheque 043148</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>44.04</b>
004333	TAYLOR MORRISON	6-28-2016	11/07/2016	DAY CARE-SCRAPBOOK SUP	44.04
				Invoice Count 1 Total	44.04
		<b>Cheque 043149</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>340.09</b>
002916	THE BLYTH INN INC.	293	14/07/2016	ESTC- MEALS	340.09
				Invoice Count 1 Total	340.09
		<b>Cheque 043150</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>460.59</b>
000642	THE CITIZEN	87315	12/07/2016	JUNE ADVERTISING	460.59
				Invoice Count 1 Total	460.59
		<b>Cheque 043151</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>467.82</b>
000638	THE WORKSHOP	5360038	11/07/2016	DAY CAMP T-SHIRTS	467.82
				Invoice Count 1 Total	467.82
		<b>Cheque 043152</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>137.53</b>
004391	THOMSON REUTERS	7987995	11/07/2016	ADMIN- POLICIES BOOK	137.53
				Invoice Count 1 Total	137.53
		<b>Cheque 043153</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>131.87</b>
001796	TIM HORTON'S	6-25-2016	13/07/2016	ESTC-SOUP & SANDWICHES	131.87
				Invoice Count 1 Total	131.87
		<b>Cheque 043154</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>1,005.16</b>
000738	TIM POOLE	7-7-2016	12/07/2016	POLICE- OACP CONFERENCE	1,005.16
				Invoice Count 1 Total	1,005.16
		<b>Cheque 043155</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>62.12</b>
003270	TRISHA MCLEAN	6-24-2016	11/07/2016	DAY CARE SUPPLIES	62.12
				Invoice Count 1 Total	62.12
		<b>Cheque 043156</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>113.00</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003532	TRULY NOLEN	25408	12/07/2016	MEM HALL/ MAY/JUNE RAT C	113.00
				Invoice Count	1 Total 113.00
<b>Cheque 043157 Date 15/07/2016 Amount 624.48</b>					
003047	TRY RECYCLING INC	143354-794381	13/07/2016	BALE WRAP	382.84
003047	TRY RECYCLING INC	143354-794380	13/07/2016	BALE WRAP	241.64
				Invoice Count	2 Total 624.48
<b>Cheque 043158 Date 15/07/2016 Amount 100.90</b>					
003485	VAN HOUTTE COFFEE SERVICES INC	68303340	13/07/2016	ESTC- COFFEE	100.90
				Invoice Count	1 Total 100.90
<b>Cheque 043159 Date 15/07/2016 Amount 48.65</b>					
003446	VERN'S COUNTRY AUTO AND LEISURE	4793	14/07/2016	ROADS- FLEET MAINTENANC	48.65
				Invoice Count	1 Total 48.65
<b>Cheque 043160 Date 15/07/2016 Amount 18,419.00</b>					
000682	VODDEN BENDER & SEEBACH	6-30-2016	13/07/2016	ADMIN/SS ACCOUNTING/AUC	18,419.00
				Invoice Count	1 Total 18,419.00
<b>Cheque 043161 Date 15/07/2016 Amount 20,684.74</b>					
001735	WASTE MANAGEMENT	969-499019	14/07/2016	JUNE WASTE/RECYCLING	20,684.74
				Invoice Count	1 Total 20,684.74
<b>Cheque 043162 Date 15/07/2016 Amount 234.93</b>					
002012	WATERART FITNESS INTERNATIONAL	WAI-32142	14/07/2016	AQUATICS- POOL NOODLES	234.93
				Invoice Count	1 Total 234.93
<b>Cheque 043163 Date 15/07/2016 Amount 233.00</b>					
002186	WEED MAN	131433	11/07/2016	FERTILIZE CRUICKSHANK PA	233.00
				Invoice Count	1 Total 233.00
<b>Cheque 043164 Date 15/07/2016 Amount 2,678.16</b>					
000856	WEILER'S CLEANING & RESTORATION	12303557	12/07/2016	JANITORIAL SERVICES	2,678.16
				Invoice Count	1 Total 2,678.16
<b>Cheque 043165 Date 15/07/2016 Amount 163.62</b>					
000699	WINGHAM ADVANCE TIMES	3913103	11/07/2016	ADMIN- TAXES DUE NOTICE	163.62
				Invoice Count	1 Total 163.62
<b>Cheque 043166 Date 15/07/2016 Amount 15.00</b>					
002624	WINGHAM POLICE SERVICE	6-30-2016	11/07/2016	ARENA W- POLICE CHECKS	15.00
				Invoice Count	1 Total 15.00
<b>Cheque 043167 Date 15/07/2016 Amount 221.48</b>					

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000713	WINGHAM PRINTING SERVICE	17420	12/07/2016	MUSEUM- PAMPHLETS	221.48
				Invoice Count 1 Total	221.48
		<b>Cheque 043168</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>558.92</b>
000719	WISE ENERGY CENTRE	19106	12/07/2016	MEM HALL- SUMP PUMP/MAII	558.92
				Invoice Count 1 Total	558.92
		<b>Cheque 043169</b>	<b>Date 15/07/2016</b>	<b>Amount</b>	<b>25.20</b>
004170	YOLANDA RITSEMA-TEENINGA	June 2016	11/07/2016	JUNE MILEAGE	25.20
				Invoice Count 1 Total	25.20
<b>Report Total</b>					<b>276,315.23</b>

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 004671</b>		<b>Date 04/07/2016</b>	<b>Amount 1,903.01</b>		
000113	CARSON SUPPLY	S1451868.001	04/07/2016	6X4 TAPPING SLEEVE, VALVE	1,903.01
				Invoice Count 1	Total 1,903.01
<b>Cheque 004672</b>		<b>Date 04/07/2016</b>	<b>Amount 1,204.58</b>		
004472	ENGLOBE CORP	900195950	04/07/2016	NEW WELL TESTING	1,204.58
				Invoice Count 1	Total 1,204.58
<b>Cheque 004673</b>		<b>Date 04/07/2016</b>	<b>Amount 1,274.77</b>		
003817	PUBLIC SECTOR DIGEST INC.	7330 WATER	04/07/2016	SHARE OF CITYWIDE SOFTW	1,274.77
				Invoice Count 1	Total 1,274.77
<b>Cheque 004674</b>		<b>Date 04/07/2016</b>	<b>Amount 11,655.89</b>		
000542	R.J. BURNSIDE & ASSOCIATES	30037113.0000-9	04/07/2016	ENGINEERING FEES	6,531.40
000542	R.J. BURNSIDE & ASSOCIATES	300037113.1000-6	04/07/2016	ASSISTANCE RE: FIRE FLOW	5,124.49
				Invoice Count 2	Total 11,655.89
<b>Cheque 004675</b>		<b>Date 04/07/2016</b>	<b>Amount 565.00</b>		
004515	ROBO'S TAP & CORE	JUNE 9	04/07/2016	TAP - QUEEN ST BLYTH	565.00
				Invoice Count 1	Total 565.00
<b>Cheque 004676</b>		<b>Date 04/07/2016</b>	<b>Amount 24.65</b>		
002640	SCHMIDT'S POWER EQUIPMENT	A21197	04/07/2016	ROAD SAW REPAIRS	24.65
				Invoice Count 1	Total 24.65
<b>Cheque 004677</b>		<b>Date 04/07/2016</b>	<b>Amount 732.24</b>		
004516	SIMARK CONTROLS LTD	184002	04/07/2016	SCADA ANNAL SERVICE & SL	732.24
				Invoice Count 1	Total 732.24
Report Total					17,360.14

# Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 003304</b>		<b>Date 04/07/2016</b>	<b>Amount 338.39</b>		
000113	CARSON SUPPLY	S1452386.001	04/07/2016	SEWER GASKET	338.39
				Invoice Count 1	Total 338.39
<b>Cheque 003305</b>		<b>Date 04/07/2016</b>	<b>Amount 1,274.77</b>		
003817	PUBLIC SECTOR DIGEST INC.	7330 SEWER	04/07/2016	SHARE OF CITYWIDE SOFTW	1,274.77
				Invoice Count 1	Total 1,274.77
				<b>Report Total</b>	<b>1,613.16</b>

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000426 Date 04/07/2016 Amount 379.51</b>					
000053	BELL MOBILITY	6-8-2016	04/07/2016	POLICE- CELL PHONES	379.51
				Invoice Count 1 Total	379.51
<b>Cheque 000427 Date 04/07/2016 Amount 40.48</b>					
000665	UNION GAS LIMITED	May 2016-7759	04/07/2016	84.199 M3 BLYTH MEM HALL	40.48
				Invoice Count 1 Total	40.48
<b>Cheque 000428 Date 06/07/2016 Amount 345.92</b>					
001365	TOWNSHIP OF NORTH HURON WATER	229151	06/07/2016	WATER PAID TO TAX ACCOU	173.56
001365	TOWNSHIP OF NORTH HURON WATER	229154	06/07/2016	WATER PAID TO TAX ACCOU	172.36
				Invoice Count 2 Total	345.92
<b>Cheque 000429 Date 07/07/2016 Amount 3,556.49</b>					
000687	WESTARIO POWER INC.	300221511	07/07/2016	9117.47 KWH- TOWNHALL/PO	1,854.38
000687	WESTARIO POWER INC.	2103370996	07/07/2016	2256.88714 KWH- LIBRARY	495.69
000687	WESTARIO POWER INC.	2103370993	07/07/2016	4400.431 KWH-DAY CARE	920.19
000687	WESTARIO POWER INC.	2103370998	07/07/2016	807.925 KWH-JOSEPH STLT	204.25
000687	WESTARIO POWER INC.	2103370991	07/07/2016	327.552 KWH-250 JOHN ST	81.98
				Invoice Count 5 Total	3,556.49
<b>Cheque 000430 Date 11/07/2016 Amount 2,965.43</b>					
000294	HYDRO ONE NETWORKS INC	May 2016-0523	11/07/2016	10951 KWH- 103 QUEEN ST S	2,965.43
				Invoice Count 1 Total	2,965.43
<b>Cheque 000431 Date 11/07/2016 Amount 1,478.44</b>					
000665	UNION GAS LIMITED	May 2016-7408	11/07/2016	74.938 M3- 445 JOSEPHINE S	38.67
000665	UNION GAS LIMITED	May 2016-0458	11/07/2016	4472.502 M3- COMPLEX GAS	1,273.00
000665	UNION GAS LIMITED	May 2016-5467	11/07/2016	61.061 M3 DAY CARE	35.89
000665	UNION GAS LIMITED	May 2016-5340	11/07/2016	47.137 M3- LIBRARY	36.48
000665	UNION GAS LIMITED	May 2016-4108	11/07/2016	130.445 M3-TOWN HALL GAS	58.97
000665	UNION GAS LIMITED	May 2016-5109	11/07/2016	43.209 M3-POLICE	35.43
				Invoice Count 6 Total	1,478.44
<b>Cheque 000432 Date 12/07/2016 Amount 60.71</b>					
000665	UNION GAS LIMITED	May 2016-8454	12/07/2016	FIREHALL- 2.775 M3 GAS	24.28
000665	UNION GAS LIMITED	2016 May - 9991	12/07/2016	63.836 M3- MUSEUM GAS	36.43
				Invoice Count 2 Total	60.71
<b>Cheque 000433 Date 13/07/2016 Amount 7,871.56</b>					
000294	HYDRO ONE NETWORKS INC	May 2016-8446	13/07/2016	11840 KWH-BLYTH MEM HALL	3,042.70
000294	HYDRO ONE NETWORKS INC	June 2016-8337	13/07/2016	2520 KWH-CAMPGROUND B	625.42
000294	HYDRO ONE NETWORKS INC	May 2016-4216	13/07/2016	18480 KWH- ARENA/HALL B	4,203.44
				Invoice Count 3 Total	7,871.56
<b>Cheque 000434 Date 14/07/2016 Amount 21,609.15</b>					
000687	WESTARIO POWER INC.	300221855	14/07/2016	27651 KWH- WINGHAM STLT	8,521.39

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000687	WESTARIO POWER INC.	2103371456	14/07/2016	66690 KWH- COMPLEX	13,087.76
				Invoice Count	2
				Total	21,609.15
<b>Cheque 000435</b>		<b>Date 14/07/2016</b>	<b>Amount 4,655.53</b>		
000140	CIBC VISA	Survey Monkey- May	13/07/2016	MONTHLY SUBSCRIPTION	25.00
000140	CIBC VISA	Constant Cont- May	13/07/2016	ESTC- EMAIL MARKETING	53.59
000140	CIBC VISA	Hi Mama- May 16	13/07/2016	MONTHLY SUBSCRIPTION	65.54
000140	CIBC VISA	Wintergreen-177650	13/07/2016	REC- TENNIS BALLS	19.43
000140	CIBC VISA	Ont Plumbing Inspect	13/07/2016	PROPERTY STANDARDS COI	190.00
000140	CIBC VISA	Amazon- 4645	13/07/2016	COUNCIL-IPAD CASE	59.88
000140	CIBC VISA	GoDaddy- 985830110	13/07/2016	EC DEV- WEBSITE DOMAIN	15.24
000140	CIBC VISA	GoDaddy-986060110	13/07/2016	FIRE/ESTC- WEBSITE DOMAI	153.76
000140	CIBC VISA	MDG- 16-28736	13/07/2016	ESTC- FLUID FOR FOG MACH	3,472.21
000140	CIBC VISA	Public Sect Digest 7	13/07/2016	CITYWIDE SOFTWARE USER	502.85
000140	CIBC VISA	Subway 6/22	13/07/2016	REC ADMIN- MEALS	35.89
000140	CIBC VISA	Comm Zone- 69975	13/07/2016	ROADS- PHONE POUCH	45.19
000140	CIBC VISA	Comm Zone- 69897	13/07/2016	SHIPPING PHONE POUCH	16.95
				Invoice Count	13
				Total	4,655.53
<b>Report Total</b>					<b>42,963.22</b>

# Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 01/07/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000374</b>		<b>Date 04/07/2016</b>	<b>Amount 1,157.75</b>		
000687	WESTARIO POWER INC.	2103370997	04/07/2016	WELL 3 MAY USAGE	1,157.75
				Invoice Count 1	Total 1,157.75
<b>Cheque 000375</b>		<b>Date 07/07/2016</b>	<b>Amount 2,744.79</b>		
000294	HYDRO ONE NETWORKS INC	617904 06/27	07/07/2016	201 VICTORIA ST MAY 19-JUN	2,744.79
				Invoice Count 1	Total 2,744.79
Report Total					3,902.54



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Donna White  
**DATE:** 18/07/2016  
**SUBJECT:** Monthly Activity Report  
**ATTACHMENTS:** N/A

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated July 18, 2016 which is received for information purposes.

## **EXECUTIVE SUMMARY**

The Director of Finance provides updates to council on activities within the Finance Department on a monthly basis.

## **DISCUSSION**

1. Ontario 150 Community Capital Program - The Ontario 150 Community Capital Grant Program is a new one-time \$25 million program of the Government of Ontario that will be administered by the Ontario Trillium Foundation. I am attending an information session on Tuesday, August 9, 2016. Applications are open from July 18, 2016 to September 14, 2016 at 5:00 p.m. and the projects must be completed by March 18, 2018. The program provides one-time funding in 2016/17 to support the repair, renovation or retrofit of existing community facilities. A report will be submitted to council in August with a recommendation on a submission.
2. "AMP It UP" Program – The Self-Assessment Tool for the Asset Management Plan has been completed and submitted for the municipality. The consultant assigned to the project will be undertaking the same exercise and meetings with staff will be set up in August to prepare a Municipal Action Plan.
3. Tax Arrears Properties – One property has been sent in for registration of a tax arrears certificate and two other properties are in the process of making arrangements.
4. Finance Staff attended a recreation software webinar to investigate financial issues in conjunction with the Recreation Department potential purchase of new software.
5. Development Charges Update - Development Charges By-Law #43-2011 was passed on October 17, 2011 and therefore the expiry date is October 17, 2016. B M Ross prepared the original Background Study and has been retained to complete the required 5 year update. The new Draft Report will be posted on the Township website on July 21, 2016 as there is a 60 day notice requirement. A Development Charges Update and Review of the Draft Report will be presented to Council at the August 15, 2016 Council Meeting with a public meeting scheduled for September. The new by-law needs to be in place by mid-October.
6. The Treasurer attended a Federal Gas Tax Fund Compliance Webinar – Municipalities are required to develop and implement an Asset Management Plan which includes the 16 infrastructure categories eligible for gas tax funding by December 31, 2016 or must

be able to demonstrate work in progress towards completion. Citywide has been hired to complete this update in conjunction with staff resources.

7. OCIF Fund Announcement – increase in funding with further details available in the near future. Applications are due by October 21, 2016. Staff are attending webinars for further information.
8. Department Heads are reviewing their year to date reports and a report will be presented to Council in August.

#### **FINANCIAL IMPACT**

Financial impacts will be assessed as further information becomes available.

#### **FUTURE CONSIDERATIONS**

A report will be presented to council in August making a recommendation on a submission under the Ontario 150 Community Capital Program.

#### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

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Donna White, Treasurer

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Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 12/07/2016  
**SUBJECT:** FDNH Monthly Activity Report  
**ATTACHMENTS:** Report attached

---

## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for June 2016 activities.

## **EXECUTIVE SUMMARY**

June 2016 FDNH activities as indicated in the attached report.

## **DISCUSSION**

See attached file.

## **FINANCIAL IMPACT**

n/a

## **FUTURE CONSIDERATIONS**

n/a

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal 3. Ensure our community is healthy and safe.

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David Sparling,  
Director Fire & Emergency Services

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Sharon Chambers, CAO



## **FDNH Report to North Huron Council for Activity for the Month of July for June 2016**

### **Training:**

#### Weekly Training:

- 1 week of rural water supply (28 personnel)
- 1 week of monthly equipment checks (37 personnel)
- 1 week of Vent Enter Isolate Search training (41 personnel)
- 1 week of Vent Enter Isolate Search training (38 personnel)

#### Full day training:

- 5 days of NFPA 1031 Fire Inspector Level 1 (3 personnel)

### **Notable:**

FDNH location data updated on FirePro data.

Significant repairs to FDNH Tanker 8 were completed.

### **Notable Fire Prevention and Public Education:**

Fire safety presentation to Sacred Heart Separate School.

Fire safety presentation to Maitland River Elementary School.

Fire safety presentation to Hullet Central School.

Morris-Turnberry and North Huron nominated the Insurance Bureau of Canada for an Ontario Fire Safety Award for their support of carbon monoxide alarms in our area. They were selected by the Office of the Fire Marshal and Emergency Management and presented this award at a gala in Toronto.



## June Incidents:

1 June:

Fire - structure

Morris-Turnberry

Outcome: Structure saved.

Notes: Mutual aid (tanker) from South Bruce (Teeswater) FD and Howick FD (rescue truck and tanker). Estimated loss: \$15,000

4 June:

Open air burn

Morris Turnberry

Outcome: Fire extinguished by FDNH.

Notes: Burn in contravention of municipal bylaw. Morris-Turnberry invoiced for services.

4 June:

Open air burn

Central Huron

Outcome: Fire extinguished by FDNH.

5 June:

Medical first response

North Huron

Outcome: 1 patient transferred by EMS.

9 June:

Farm Accident

North Huron

Outcome: 1 patient transferred by EMS.

Notes: Error at EMS dispatch resulted in 20 minute delay in FDNH being requested.

10 June:

Mutual Aid - Tanker

Ashfield Colborne Wawanosh

Outcome: FDNH cancelled prior to arrival.

15 June:

Motor vehicle collision

Morris-Turnberry

Outcome: 1 patient transferred by EMS.



16 June:

Medical first response  
North Huron  
Outcome: 1 patient transferred by EMS.

18 June:

Alarm system activation  
North Huron  
Outcome: No smoke. No fire. Faulty detector.

22 June:

Fire – Garbage Bin  
North Huron  
Outcome: Fire extinguished prior to FDNH arrival.

22 June:

Carbon Monoxide Alarm Activation  
North Huron  
Outcome: No CO present. Faulty alarm.

24 June:

Open air burn  
Morris Turnberry  
Outcome: Fire extinguished by FDNH.

28 June:

Smoke alarm activation  
North Huron  
Outcome: No smoke. No fire. Faulty alarm.

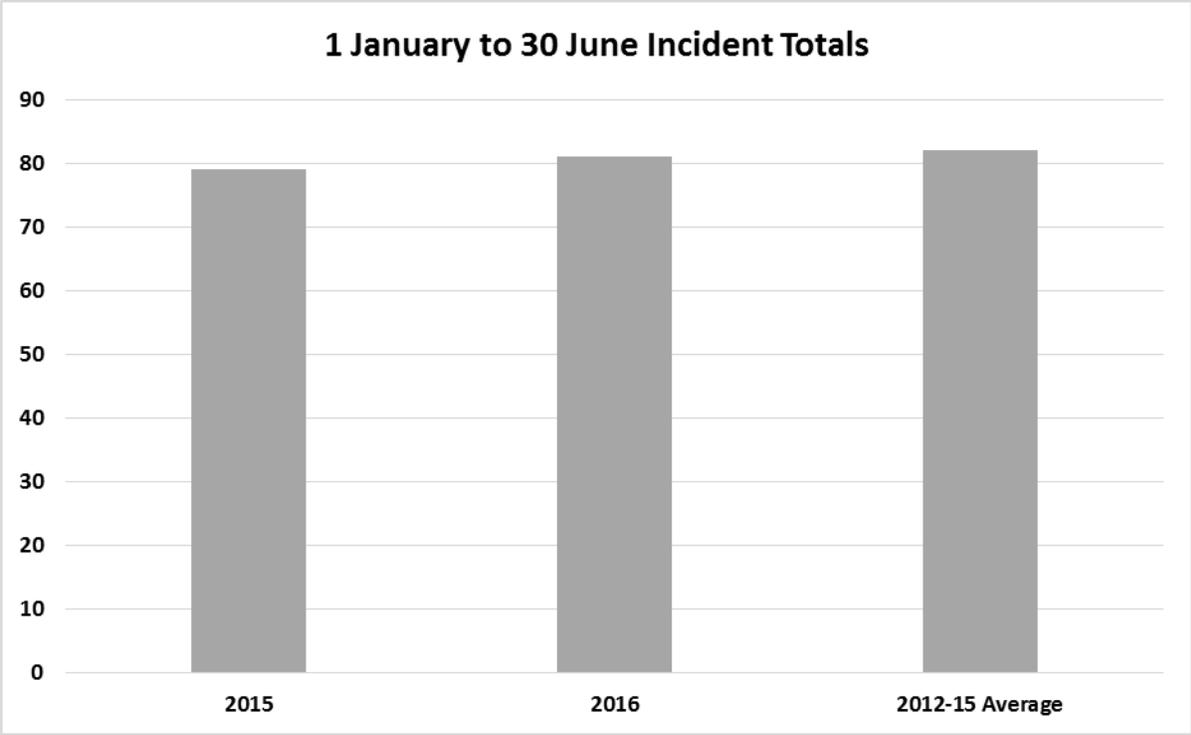
29 June:

Fire - structure  
Central Huron  
Outcome: Total Loss  
Notes: Mutual aid (tanker) from Central Huron FD. Damage estimate: \$120,000. 1 FDNH firefighter taken to hospital for heat exhaustion.

30 June:

Motor vehicle collision  
Morris-Turnberry  
Outcome: 1 patient transferred by EMS.







# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 12/07/2016  
**SUBJECT:** Quantum Murray Hazardous Materials Mitigation - Update  
**ATTACHMENTS:** [Click here to enter text.](#)

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## **RECOMMENDATION:**

That the Council of the Township of North Huron hereby accepts the report of the Director of Fire and Emergency Services regarding Quantum Murray Hazardous Materials Mitigation for information purposes.

## **EXECUTIVE SUMMARY**

In November 2015 (bylaw 74-2015), North Huron approved signing a \$0 retainer with Quantum Murray LP (Quantum Murray) to assist the municipality in case of a hazardous materials incident. Howick and Morris-Turnberry were also in agreement in principle with this program.

This is an update on this program.

## **DISCUSSION**

Howick FD submitted this proposal to their municipal council. Howick Council has yet to approve the agreement. Morris-Turnberry decided this as a fire protection issue and did not review/approve the agreement.

On 25 February, 2016 Quantum Murray proposed the same program to Huron County fire chiefs. It was identical to what was proposed to Howick, Morris-Turnberry and North Huron in 2015:

- 1) \$0 per year retainer
- 2) Free spills training for approximately 4 personnel per fire station
- 3) County cache of spill mitigation supplies to be provided on consignment

On 23 April, 2016 Huron County Mutual Aid/Fire Chiefs hired an alternative company to provide spills awareness training for 2 personnel from each station.

On 19 May, 2016 Huron County Fire Chiefs declined the Quantum Murray proposal.

Subsequent to this, a Huron County municipality had a significant spill. Quantum Murray was contacted and the program is now under further review by the Huron County fire chiefs.

Until more than North Huron sign an agreement with Quantum Murray, the cache of consignment spill supplies is smaller/limited and the free training is not being provided because, as a stand-alone on this project, we aren't big enough to justify these expenditures.

Quantum Murray is still contracted under the \$0 retainer to assist North Huron/FDNL should there be an event beyond our abilities to manage.

**FINANCIAL IMPACT**

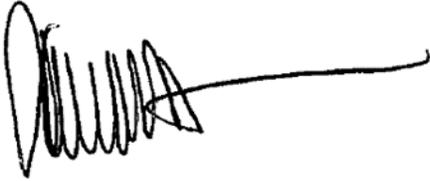
n/a

**FUTURE CONSIDERATIONS**

Hopefully additional municipalities sign an agreement with Quantum Murray and we can enhance this program.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 3: We promote community safety and emergency preparedness.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

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Enter your name, enter your role

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Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 13/07/2016  
**SUBJECT:** Joint Procurement of Annual Fire Equipment Maintenance  
**ATTACHMENTS:**

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## **RECOMMENDATION:**

That the Council of the Township of North Huron hereby accepts the report of the Director of Fire and Emergency Services regarding Joint Procurement of Annual Fire Equipment Maintenance for information purposes.

## **EXECUTIVE SUMMARY**

In an effort to reduce costs, FDNH proposed joint procurement of annual fire service maintenance for equipment common to most/all fire departments.

## **DISCUSSION**

All fire departments annually have their Self-Contained Breathing Apparatus (SCBA)/air packs, breathing air compressors, aerial ladders and fire pumpers tested.

With the agreement of North Huron Treasurer Donna White, Chief Sparling expressed North Huron's willingness to coordinate a tender for the provision of these services on a County-wide basis to Huron County Fire Chiefs on 25 February, 2016.

It was left to individual departments to express interest to North Huron in joint procurement. To date, Howick Fire Department is the only department to express interest.

Subsequent to that meeting, it was also found that the breathing air compressor at the ESTC is only able to be serviced by one company in all of Ontario (which may in turn have 1 qualified technician for our unit), and FDNH Blyth Station's SCBA are under a lease to own program which may limit the provision of service to the lessor company/their representative.

## **FINANCIAL IMPACT**

Nominal savings have been realized by this effort.

## **FUTURE CONSIDERATIONS**

FDNH will continue to look for ways to increase operating efficiencies by collaboration with other interested municipalities.

In future procurements, FDNH must purchase equipment with long-term service/life cycle costs in mind. When service provision is limited to a single provider it likely does not result in the most cost effective solution.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 4: Our municipality is fiscally responsible and strives for operational excellence.



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David Sparling,  
Director Fire & Emergency Services



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Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 12/07/2016  
**SUBJECT:** Countywide Fire Radio and Dispatch Initiative  
**ATTACHMENTS:** none

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## **RECOMMENDATION:**

That the July 12, 2016 report of the Director of Fire and Emergency Services regarding a Countywide Fire Radio and Dispatch initiative be received for information purposes.

## **EXECUTIVE SUMMARY**

After one meeting, the County-wide fire dispatch committee disbanded.

## **DISCUSSION**

In 2015 Huron County Fire Chief's struck a committee to look into a countywide fire dispatch and radio system. Chief Sparling was appointed Chair of this committee.

Currently FDNH is the only Huron County fire department operating with a full dispatch service provider (where a trained professional dispatcher staffs the radio throughout an entire incident).

At this meeting County Chiefs agreed to look into the possibility of a single provider of full dispatch service for the entire County. Currently 911 calls for fires in Huron County are processed by 5 different agencies.

By having a unified dispatch provider:

- 1) It would make for easier communications between fire stations (currently when FDNH needs assistance from a neighbour our dispatcher has to telephone another provider who then processes the request for that department)
- 2) It would make for faster processing of 911 calls when the call gets routed to the incorrect fire department. (60% of 911 calls are from cell phones, which may / may not get be initially routed to the appropriate fire department)
- 3) We would have improved buying power for both dispatch services and equipment.

After one meeting the committee decided to abandon the project.

- 1) Departments that have a "page out only" service are satisfied at that level of service. Full dispatch costs more. (nominal, but more)
- 2) To do a proper countywide program will require equipment upgrades. In some cases significant expenditures would be required.

**FINANCIAL IMPACT**

At the end of our current contract FDNH will review options and costing on a stand-alone basis for continued full dispatch.

**FUTURE CONSIDERATIONS**

FDNH's agreement with Owen Sound Police Services expires 31 December 2017. We will initiate a review of this very early in 2017 (so if changes are needed, they can be accommodated before the expiration of our current agreement).

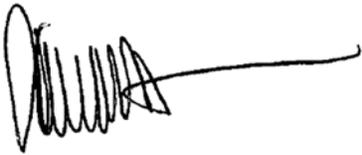
We are very satisfied with the level of service Owen Sound provides us.

Long-term, a consistent, countywide dispatch and radio plan makes sense and it is reasonable to anticipate this will someday occur.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 3: We promote community safety and emergency preparedness.

Goal 4: Our municipality is fiscally responsible and strives for operational excellence



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David Sparling,  
Director Fire & Emergency Services



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Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 14/07/2016  
**SUBJECT:** Administration Activity Report – July, 2016  
**ATTACHMENTS:** none

## RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the July 14<sup>th</sup> Activity report of the CAO for information purposes.

## EXECUTIVE SUMMARY

The CAO provides periodic updates to council on activities within the Administration Department and the overall operation of the Township.

## DISCUSSION

### 1. Shared Services:

- a. **Countywide Community Emergency Management Coordinator:** The CAO attended a meeting of all Huron County municipalities on July 5<sup>th</sup> (with the exception of Goderich) to discuss the potential for a shared CEMC. The County EMS Department will be preparing a presentation for County Council in the Fall. Further information may be brought to interested lower tier municipalities following discussion by County Council.
- b. **Building Department:** The Township of Howick has accepted a proposal from the Morris Turnberry/North Huron Building Department to provide Building Department Services. A draft agreement has been prepared and forwarded to Howick Council for their consideration. A starting date has not been determined at this time.
- c. **Administration/Finance:** Morris Turnberry and North Huron administration and finance staff are continuing to build the necessary administrative and accounting framework and processes required to support the shared services departments. There is a significant amount of work to complete over the course of the next few months. The CAO has established a list of important tasks and projects with timelines for completion. Staff has reported back on the project methodology and resources required to complete their project assignments. Projects and Project Leads are summarized as follows;

Dept.	Project/Task	Lead
Finance	Procurement Policy Update	D. White
	Standard RFP/Tender Templates	D. White
	Job Costing/GL update	S. Brophy
Clerk	Records Management Project (TOMRMS)	R. Al
	Records Management Project - Laserfische	R. Al
	Committee Appointment/Clarify Committee Status	K. Adams
	Develop Terms of Reference	

<b>Dept.</b>	<b>Project/Task</b>	<b>Lead</b>
CAO	Updated HR Policy	S. Chambers
	Employee Orientation Program	R. Al
	Health and Safety Program Update	R. Al, J. Molenhuis
	Economic Development Department Review	S. Chambers
	Administration Restructuring Report	S. Chambers N. Michie

The administration review and framework projects present a significant workload in addition to daily tasks. Some projects may take several months to complete. Project teams will be established to ensure adequate resources are allocated to complete the work within the projected schedule. Going forward, more detailed reports will be provided by the Project Leads to keep Council updated on the status of each project. This project list is not exhaustive, and additional administrative framework projects will be added as some are completed. All projects will be undertaken in collaboration with Morris Turnberry Administrator Clerk Treasurer and administration and finance staff.

2. **Town Hall Public Meeting:** A “Town Hall” Public Meeting date of September 13<sup>th</sup>, 2016 has been placed under “Other Business” for Council’s consideration, to be held at the Blyth Emergency Services Training Centre. Public Meeting procedures for the Town Hall session will be presented to Council before that date.
3. **Election – 2018:** The CAO and Manager of Employee and Business Services/Deputy-Clerk attended the Huron County Clerks and Treasurers meeting on Friday, July 8<sup>th</sup>. Ashfield Colbourne Wawanosh Clerk Florence Steinhoff will be leading a working group of Clerks to discuss election issues and alternative voting methods. The Clerk and both Deputy-Clerks (CAO) will attend these sessions.

**FINANCIAL IMPACT**

n/a

**FUTURE CONSIDERATIONS**

n/a

**RELATIONSHIP TO STRATEGIC PLAN**

**GOAL # 4** - Our administration is fiscally responsible and strives for operational excellence.




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Sharon Chambers, CAO



**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Connie Goodall  
**DATE:** 14/07/2016  
**SUBJECT:** Economic Development Report July 2016  
**ATTACHMENTS:** [Click here to enter text.](#)

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## **RECOMMENDATION:**

THAT the Department Activity Report of the Economic Development Office dated July 14, 2016 is hereby received for information purposes.

## **EXECUTIVE SUMMARY**

The Economic Development Officer provides periodic updates to Council on activities within the Economic Development Department.

## **DISCUSSION**

### **1. Creative Countryside Job Creation Partnership (JCP) Project (Phase II)**

Approval has been received to move forward with Phase 2 of Huron's Creative Countryside Job Creation Partnerships Project by the Ministry of Training, Colleges & Universities.

The project will involve 10 participants in the following positions:

Municipal Archives Assistant (Huron County Museum)

Museum Archives Assistant (Huron County Museum)

Community Events Coordinator (Huron Arts & Heritage Network)

The Bach Music Festival of Canada Associate

Blyth Festival Arts Associate

Private Collections Archives Associate (Huron County Historical Society)

International Plowing Match 2017 Assistant

Alice Munro Coordinator (AMFSS/North Huron)

Archives Associate (Bayfield Historical Society, Heritage Centre & Archives) Cultural Collective Coordinator

Participants receive \$423 per week, plus approved travel expenses. Placements are up to 42 weeks. The participants will work 30 hours weekly for their placement organization and will participate in training/job search 5 hours weekly. All applicants must meet the EI eligibility criteria.

North Huron Economic Development and the Alice Munro Festival of the Short Story will partner to provide a position to further the goals identified in the Alice Munro Labour Market Partnership and provide planning assistance and support to the Alice Munro 2017 Festival.

**2. Musical Muskrat Festival**

After ten successful years, the committee of the Musical Muskrat Festival has taken the 2016 season to plan for the future of the festival by rebuilding the committee, gathering new ideas and planning for the sustainability of the event. Several people have expressed interest in joining the committee and public input is being sought through an on-line survey. The committee for the 2017 event will be established at a meeting on September 13 and data from the survey will be considered for the planning for 2017 and beyond. To complete the survey go to <https://www.surveymonkey.com/r/M2KKRYZ> or it can be accessed on the festival's facebook page.

**3. Rural Employment Initiative**

Rural Employment Initiative is a program through the CFDC's (Community Future Development Corporations) made possible with funding from Trillium. Locally, a committee has been formed including representatives from economic development and sector representatives in Huron County as well as education providers to administer the program in Huron County. The goal of the project is to work directly with the Newcomer Centre of Peel (NCP), in Mississauga to connect foreign trained professionals to employment and business opportunities in Huron County. The Centre is currently working with clients that are;

- ✓ Willing to relocate to a rural community in Ontario to work or start a business
- ✓ Immigrants who have a great desire to re-enter their professions, but have been forced to do unskilled jobs for a number of years
- ✓ Permanent Residents or Convention Refugees with intermediate language ability
- ✓ Job ready and actively seeking a job or to establish a business

Step one involves identifying business locally that are having barriers recruiting locally for various positions and matching qualified candidates.

**4. Blyth 140<sup>th</sup> Anniversary**

A community group has come together to plan for the 140<sup>th</sup> Anniversary of the village of Blyth. The group plans to celebrate 140 events for 140 years. They are currently mapping out all events that are booked for the year (including regular events like church suppers, streetfest, etc) Community Groups are being asked to consider hosting an event that helps celebrate the anniversary. A history group has been established, that is researching interesting historical stories to be used in the calendar of events and possibly influence programming. A logo has been created and social media content will be available soon. The next meeting of the committee is July 26 at 7pm at the Blyth Legion.

**5. Rural Talks to Rural (R2R) Conference**

Volunteer opportunities currently exist for the R2R conference to be held in Blyth on September 27, 28, 29 and 30. Rural innovators and leaders will be attending from across North America. Conference streams include – Arts & Culture, Food & Farm, Community

Revival/Development and Sustaining our Population Growth. If you or anyone you know would be interested in volunteering, please let Connie Goodall know.

**6. Events 2016**

Blyth Street Festival – July 23, 2016

Rural Talks to Rural (R2R) Conference – September 27 – 30, 2016

**7. Social Media Report**

**Facebook – Current number of followers**

**FINANCIAL IMPACT**

Financial considerations for the above have been included in the 2016 Economic Development Budget.

**FUTURE CONSIDERATIONS**

Discuss future impacts of project or activity, if any

**RELATIONSHIP TO STRATEGIC PLAN**

GOAL: Our community is attractive to new business and residents

*Outcome: We foster a positive business environment that retains, promotes, and attracts businesses and investment.*

*Outcome: Tourism is a driver in economic development.*

GOAL: Our residents are engaged and well informed

*Outcome: We cultivate a culture of volunteerism and belonging.*

*Outcome: Investigate ways to provide more accessible, timely communications that appeal to a variety of audiences*

Connie Goodall – Economic Development Officer

Enter your name, enter your role

Sharon Chambers, CAO









**Cultural Services**

110 North Street  
Goderich, ON N7A 2T8  
CANADA  
P: 519.524.2686 F: 519.524.1922

[www.huroncounty.ca/museum](http://www.huroncounty.ca/museum)

July 6, 2016

East Wawonosh 150<sup>th</sup> Anniversary Planning Committee – Township of North Huron  
c/o Connie Goodall  
PO Box 90, 274 Josephine Street  
Wingham, ON N0G 2W0

Dear Connie:

Re: Huron Heritage Fund

I am pleased to report to you that your application to the Huron Heritage Fund application re: *East Wawonosh Township History – Snippets in Time* has been approved in the amount of \$4,131.85. Please note that some of the approved applications were reduced to match the funds available.

You are required to meet the terms and conditions under which you applied for this funding.

Grants are paid on completion of the project or when you can submit copies of proof of payment of \$4,131.85 on your project, as the grant requires a matching contribution.

Projects funded by grants from the Huron Heritage Fund are expected to be completed within one year of approval. If you require a longer time frame than this, please provide an update on your progress within one year.

Thank you for your application and for your commitment to preserve Huron County's Heritage.

Meighan Wark  
mwark@huroncounty.ca  
Director of Cultural Services  
County of Huron

**From:** Scott Currie <[scurrie@huroncounty.ca](mailto:scurrie@huroncounty.ca)>

**Subject: For immediate release: County of Huron Invests in Local Arts & Culture**

**Date:** July 12, 2016 at 10:22:01 AM EDT

**To:** Scott Currie <[scurrie@huroncounty.ca](mailto:scurrie@huroncounty.ca)>



CANADIAN  
CENTRE FOR  
RURAL CREATIVITY

**14/19**

## **COUNTY OF HURON INVESTS IN LOCAL ARTS & CULTURE**

*Canadian Centre for Rural Creativity to receive up to \$500,000 over five years*

**Blyth, Ontario, July 12, 2016.**

At their July session, Huron County Council approved up to \$500,000 in new funding for the development of the Canadian Centre for Rural Creativity - an arts and innovation hub that will address issues facing rural communities and accelerate economic growth and social renewal across the county and beyond.

“The Board and staff of Blyth Arts & Cultural Initiative 14/19 are delighted about this new partnership with the County of Huron,” says Karen Stewart, Director of Operations. “Arts and culture are not only vital to increasing the quality of life in our communities, but they offer a significant return on investment, too.”

The Ontario Arts Council released a report last year stating that for every dollar spent in the cultural sector there is a 12 dollar return to the community. The Department of Rural Development at the University of Guelph reports that the rural cultural sector grew by 22% between 1996 and 2006, and it continues to grow faster than total rural employment in Canada. The same report forecasts that growth in the rural cultural sector will continue between 2013 and 2025 at a rate of 2.6% per year.

“This funding aligns with Huron County's Economic Development Strategic Plan goals to grow, support and attract economic growth across various sectors - Tourism, Culture & Art, post-secondary Education, Agriculture, Retail and Information Technology,” said Warden Paul Gowing. “The Canadian Centre for Rural Creativity’s four flagship programs, which include Fashion Arts & Creative Textiles (FACTS), New Media, Theatre Arts and Rural Voice/Rural Policy, will help local industries adapt to the new economy while honouring our culture and heritage.”

The funding will flow from the county’s economic development budget and will be received over five years.

“The Huron County investment is an important key to our success,” Stewart added. “Meaningful community involvement and local partnerships not only help us to leverage federal support, but also make this a true Canadian effort and one not just for today but something that can be passed on to the next generation.”

For more information visit [www.ruralcreativity.org](http://www.ruralcreativity.org).

-30-

**Media inquiries:**

Karen Stewart

Director of Operations

Canadian Centre for Rural Creativity

519-441-7629

[karen@blyth1419.ca](mailto:karen@blyth1419.ca)



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
**DATE:** 18/07/2016  
**SUBJECT:** Memorial Hall Renovation Project Bid Award  
**ATTACHMENTS:** Bid Analysis, Funding confirmation letter from Province

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby awards the renovation project to SKC Construction Inc. for the bid price of \$3,236,000;

AND FURTHER THAT the Clerk be directed to prepare the authorizing by-law to sign the CCDC2 Construction Contract with SKC Construction at the August 2, 2016 Council meeting;

AND FURTHER THAT the \$299,000.00 Contingency Allowance for the project be reduced to \$150,000 in a Post Tender Addendum prior to signing of the CCDC2 Construction Contract;

AND FURTHER THAT the Council of the Township of North Huron hereby confirms that the total project budget is \$3,800,000, to include all expenses for the project;

AND FURTHER THAT the project shall be funded in accordance with the Funding Agreement for this project between The Corporation of the Township of North Huron and 14/19 Inc., previously adopted by-law.

## **EXECUTIVE SUMMARY**

The Township of North Huron tendered the renovation project of Blyth Memorial Community Hall for a General Contractor to oversee the entire renovation project. SKC Construction Inc. out of Cambridge Ontario submitted the lowest compliant bid at \$3,385,000.00. The Architect has included a Bid Analysis, and supports this recommendation in the attached report.

## **DISCUSSION**

### **BID AWARD**

- The Township of North Huron completed a tender process for this project which concluded with the public bid opening on June 28, 2016. The Architect has provided an analysis which is attached, and concluded that SKC Construction Inc. had the lowest compliant bid.

### **CONSTRUCTION BUDGET**

- Prior to tendering the project, the project budget was increased to reflect an increased Construction Contingency from \$150,000 to \$299,000. The rationale was to allow for the difference in the US dollar exchange from when the original project budget was finalized in April 2015, to when it was being tendered and completed.
- On June 28, 2016 the statement of probable construction cost estimated the work at \$3,230,725 plus HST. Note that building permit fees are not included in this construction cost, and not carried in the bid price.

- By reducing the Construction Contingency to \$150,000, the difference between the lowest bid and the estimated probable construction cost is +\$5,275

**PROJECT BUDGET**

The entire project budget is estimated at \$3,800,000

Blyth Arts and Culture Initiative 14/19 Inc. have reviewed and approved the final project budget and scope of work and have signed a letter of understanding. This is required by the terms of the funding agreement between the Township of North Huron and 14/19 Inc.

Budget Breakdown:

SKC Construction Budget Submitted Bid	\$3,385,000
SKC Revised Construction Budget (lower contingency)	\$3,236,000
Building Permit fee	\$61,000
Consulting fees	\$357,017
Project Insurance	\$16,000
Building load in and out	\$10,000
Utility Expenses	\$37,500
Additional expenses/Project contingency	\$82,483
Total	\$3,800,000

**FUNDING AGREEMENT**

This project is partially funded by the Government of Ontario. Attached to this report is a funding letter received by 14/19 Inc. dated June 13, 2106, confirming the funding for the project. Blyth Arts and Culture Initiative 14/19 Inc. has signed the final copy of the funding agreement, and the Government of Ontario will be signing and returning the final copy within the next few days. North Huron will be supplied a final copy of the signed agreement. Staff have reviewed the draft agreement and are satisfied it meets Council’s expectations that this project does have the funding in place to proceed.

**FINANCIAL IMPACT**

The Township of North Huron is contribution \$500,000 toward this project. This is unchanged.

**FUTURE CONSIDERATIONS**

The contractor intends to begin work at the site stating September 6, 2016, while the Festival staff are moving the items in the building out, into storage. This plan is previously agreed upon by all parties. Full site mobilization will take place September 19, 2016.

The Township is awaiting the outcome of the application to the Canadian Cultural Spaces Grant for this project.

Council will continue to be kept informed on the project progress through monthly update reports.

**RELATIONSHIP TO STRATEGIC PLAN**

Our community is attractive and welcoming to new business and Residents.  
Our administration is fiscally responsible and strives for operational excellence.

---

Pat Newson, Director of Recreation and  
Facilities

---

Sharon Chambers, CAO

June 30, 2016

Project No. 1450.00

The Corporation of the Township of North Huron  
 274 Josephine Street  
 Wingham, Ontario N0G 2W0

**Att: Pat Newson**

**Re: Bid Summary Report & Recommendations - Blyth Memorial Community Hall**

Dear Ms. Newson

We have reviewed the bid documents opened at the Township of North Huron on Tuesday, 28-June-2016.

Five general contractors were prequalified and invited to submit bids for the proposed Renovations and Addition at Blyth Memorial Community Hall. J.P Commercial Contracting notified us in advance that they would not be bidding the project.

The following is a summary of our evaluation of the bid submissions:

Form of Tender

Four bidders submitted sealed envelopes by the close of tender. All bids received were signed, sealed and completed in all respects, except as noted in "Irregularities" below.

Irregularities

Devlan Construction did not identify all the Subcontractors that they intended to use. This would have been considered a minor irregularity had they been the low bidder.

W.H. Smith Construction Ltd. did not submit the correct Appendix A - List of Subcontractors & Itemized Prices, inadvertently using an Appendix from a previous project. Also, they incorrectly identified 5 addenda, instead of 2, on the Stipulate Price Bid Form. These discrepancies are significant and we consider their bid non-compliant. Therefore, bid information submitted by W. H. Smith Construction is not included in this summary.

Addenda

There were two addenda issued during bidding and all three compliant bidders acknowledged that they had included the addenda in their bids.

Bonds

All compliant bidders submitted the required surety: Bid Bond in the amount of \$150,000.00, and Surety's Consent (Agreement to Bond) for A Performance Bond in the amount of 100% of Contract Price and a Labour and Materials Payment Bond in the amount of 50% of Contract Price.

Base Bid Prices

The table below lists the prices as submitted.

	SKC Construction Inc.	K & L Construction (Ontario) Ltd.	Devlan Construction Limited
Base Bid	\$3,385,000.00	\$3,732,666.00	\$4,430,000.00
Ranking	1	2	3

The Bid Price includes a Contingency Allowance of \$299,000.00.

The 28-June-2016 statement of probable construction cost estimated the work at \$3,230,725 plus HST.

**Schedule:**

Schedule	SKC Construction Inc.	K & L Construction (Ontario) Ltd.	Devlan Construction Limited
Award of Contract	19-July-2016	19-July-2016	19-July-2016
Mobilize on Site	19-Sept-2016	19-Sept-2016	19-Sept-2016
Substantial Performance of Work	31-Mar-2017	31-Mar-2017	31-Mar-2017
Completion of Work	19-May-2017	19-May-2017	19-May-2017

**Subtrades and Suppliers**

The table below lists the proposed subtrades and suppliers for portions of the work.

Subtrades / Suppliers	SKC Construction Inc.	K & L Construction (Ontario) Ltd.	Devlan Construction Limited
Landscaping	Peeters	Peeters	Peters
Concrete Pavement	Hardscape	Picolli	Berlin
Cast-in-Place Concrete	Brian Haid	Teeswater	to follow
Masonry	TSC	TSC	TSC
Structural Steel	Broders	Broeders	First Choice
Miscellaneous Metals	Golden Triangle	Broeders	Rosmar
Metal Stairs & Railing	Golden Triangle	Broeders	in above
Carpentry	SKC	Lynncraft	to follow
Casework & Countertops	Baywood	Baywood	Baywood
Finish Carpentry	SKC	K & L	to follow
Modified Bitumen Roofing	DJ Peat	Smith-Peat	DJ Peat
Hollow Metal Work	Ferrell	Knells	Muller
Aluminum Entrance Screen	Glass Canada	Glass Canada	Glass Canada
Glass & Glazing	Glass Canada	Glass Canada	in above
Gypsum Board	Bast	Madill	Ilic
Ceramic Tile	Quanbury	Quanbury	Quanbury
Resilient Flooring	Quanbury	Quanbury	in above
Hardwood Flooring	Quanbury	Quanbury	in above
Acoustic Ceiling	Bast	Madill	in GB
Painting	M & M	M & M	M & M
Mechanical - Plumbing	Shamrock	Shamrock	Dave Davies
Mechanical - HVAC	Shamrock	Shamrock	Dave Davies
Electrical	Pfaff	Pfaff	Pfaff

Itemized Pricing

The table below lists the itemized pricing relating to the base bids.

<b>Itemized Pricing</b>	<b>SKC Construction Inc.</b>	<b>K &amp; L Construction (Ontario) Ltd.</b>	<b>Devlan Construction Limited</b>
Landscaping	\$13,133.00	\$20,000.00	\$20,000.00
Concrete Pavement	\$70,680.00	\$40,000.00	\$60,000.00
Cast-in-Place Concrete	\$79,750.00	\$100,000.00	\$200,000.00
Masonry	\$20,380.00	\$35,000.00	\$20,000.00
Structural Steel	\$71,900.00	\$120,000.00	\$50,000.00
Miscellaneous Metals	\$37,300.00	included above	\$50,000.00
Metal Stairs & Railing	included	included above	included above
Carpentry	\$88,000.00	\$80,000.00	\$100,000.00
Casework & Countertops	\$15,885.00	\$16,000.00	\$15,000.00
Finish Carpentry	\$80,000.00	\$80,000.00	\$75,000.00
Modified Bitumen Roofing	\$110,000.00	\$112,000.00	\$111,000.00
Hollow Metal Work	\$4,500.00	\$6,500.00	\$5,000.00
Aluminum Entrance Screen	\$52,480.00	\$50,000.00	\$50,000.00
Glass & Glazing	included	included above	included above
Gypsum Board	\$133,844.00	\$140,000.00	\$125,000.00
Ceramic Tile	\$113,324.00	\$140,000.00	\$110,000.00
Resilient Flooring	included	included above	included above
Hardwood Flooring	included	included above	included above
Acoustic Ceiling	included in GB	included above	included in GB
Painting	\$55,000.00	\$55,000.00	\$50,000.00
Mechanical - Plumbing	\$460,000.00	\$460,000.00	\$416,000.00
Mechanical - HVAC	included	included above	included above
Electrical	\$212,000.00	\$212,000.00	\$212,000.00
Allowances	\$857,000.00	\$857,000.00	\$857,000.00

Recommendations

1. It is our opinion that SKC Construction Inc. is the low compliant bid. It is our recommendation that SKC Construction Inc. be awarded the Work for the Base Bid Price of \$3,385,000.00 plus HST.
2. The \$299,000.00 Contingency Allowance was reviewed with the Owner. At the Owner's request the Contingency Allowance will be reduced to \$150,000.00 in a Post-Tender Addendum, prior to signing of the CCDC2 Construction Contract, between Owner and Contractor. We recommend the Owner retain this Contingency in the event of unforeseen conditions and any potential oversights.

The adjusted bid price including the above recommendations is as follows:

Base Bid	\$3,385,000.00
Reduction of Contingency (\$299,000 to \$150,000)	(\$149,000.00)
Adjusted Bid Price	\$3,236,000.00

We await your direction.

Yours truly,



*Allan Avis* architects inc.

Jason Morgan  
BAS, M arch, OAA

S:\00 - ACTIVE JOBS\1450 Blyth Memorial Community Hall\#05 Bidding\BID ANALYSIS - DRAFT.wpd

Ministry of Tourism,  
Culture and Sport

Ministère du Tourisme,  
de la Culture et du Sport

Office of the Minister

Bureau du Ministre

9th Floor, Hearst Block  
900 Bay Street  
Toronto, ON M7A 2E1  
Tel: (416) 326-9326  
Fax: (416) 326-9338

9<sup>e</sup> étage, Édifice Hearst  
900, rue Bay  
Toronto, ON M7A 2E1  
Tél.: (416) 326-9326  
Télééc.: (416) 326-9338



June 23, 2016

Elli Cohen  
Chair, Blyth 14/19  
Box 279, 197 Dinsley Street,  
Blyth, ON N0M 1H0

Dear Mr. Cohen:

I am pleased to advise you that the Government of Ontario has approved one-time funding of up to \$3,300,000 in 2016-17 for the Blyth 14/19 initiative to support the reconstruction of the Blyth performing arts facility as a cultural hub.

The Ontario government, under the leadership of Premier Kathleen Wynne, is proud to support rural creativity and the growth of the performing arts sector. This investment will support community and economic revitalization, help retain youth through unique employment and educational opportunities, and build capacity among local/regional partners and stakeholders. As a cultural hub, Blyth will contribute to a stronger, more vital cultural sector in Ontario, boosting local tourism and economic development while attracting and retaining skilled workers and new business investment.

Staff from my Ministry will be in contact to provide details necessary for the development of a funding agreement between your organization and the Ministry of Tourism, Culture and Sport. Once signed, funding for the project can begin as project milestones are achieved.

If you have any questions regarding this matter, please contact David McLachlan, Culture Services Consultant, Program, Planning and Delivery Unit at 416.314.7354 or by email at david.mclachlan@ontario.ca

I wish you and your team every success in meeting the goals of this important initiative.

All my best,

A handwritten signature in black ink, appearing to read "Eleanor McMahon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Eleanor McMahon  
Minister

c: Peter Smith, Project Director, Blyth 14/19, 197 Dinsley St. Blyth, ON N0M 1H0  
Karen Stewart, Administrator, Blyth 14/19, 197 Dinsley St. Blyth, ON N0M 1H0



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
**DATE:** 18/07/2016  
**SUBJECT:** NHWCC Roof Repairs  
**ATTACHMENTS:** Smith Peat Quote, Site visit report Allan Avis Architects

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby authorize the Director of Recreation and Facilities to hire Smith-Peat Roofing and Sheet Metal Ltd, to perform repairs on the roof of the North Huron Westcast Community Complex for the contract price of \$11,495, using the negotiated method.

## **EXECUTIVE SUMMARY**

The Director of Recreation and Facilities provides periodic updates to Council on various projects included in the budget.

## **DISCUSSION**

The North Huron Westcast Community Complex underwent roof repairs in 2010. The vendor used at that time was Smith-Peat Roofing and Sheet Metal Ltd. Additional work is required to expand on those specific repairs over the metal roof, and in order to have continuity in the repairs, staff recommend using the same vendor for these repairs.

Allan Avis Architects have reviewed the roof and provided a site visit and report in December 2015. One of the conclusions was to extend the bottom of the 2-ply roofing to align with a Z-girt, and the rotten framing and sheathing be removed. The summary of their site visit report is attached.

Smith-Peat has reviewed the repair work required and provided a quote which is also attached. The work performed by Smith-Peat in 2010 was of excellent quality and not a contributing factor to the repairs required now.

## **FINANCIAL IMPACT**

There is \$82,000 in the 2016 budget, allocated to address the roof leaks at the NHWCC. The request is to spend \$11,495 of the budgeted amount for this repair.

## **FUTURE CONSIDERATIONS**

Staff continue to work with the consultants to review the sources of the different roof leaks. This prescribed solution is to address the leaks in the north corridor.

## **RELATIONSHIP TO STRATEGIC PLAN**

Our administration is fiscally responsible and strives for operational excellence.



152 Thames Rd. W.  
Exeter, Ontario  
N0M 1S3

Telephone: 519-235-2802  
Fax: 519-235-1532  
Email: speat@hay.net



# QUOTATION



July 8, 2016

North Huron  
**Attention: Pat**

**RE: NORTH HURON WESCAST COMMUNITY COMPLEX  
ADDITION OVER BUILD OF STEEL ROOF TO MATCH EXISTING**

- Spruce support structure
- Polyisocyanurate and Roxul Insulation
- Plywood substrate
- Two Ply Modified Bitumen Membrane

**PRICE**

**\$11,495.00 PLUS HST**

**WSIB # 240678AH**

**HST EXTRA**

\* If deteriorated deck is encountered at time of reroofing, an extra to the contract would be charged at time and material or an agreed upon square foot price.

\* The above quotation does not alleviate ponding water that may occur after the new roof installation. A custom designed tapered insulation system is required to eliminate this problem.

TERMS: Net 30 days - 18% per annum service charge will be applied on OVERDUE ACCOUNTS.  
Quotation based on Condition overleaf, and for acceptance in 30 days.

ACCEPTED \_\_\_\_\_

Smith-Peat Roofing and Sheet Metal Ltd.

Per \_\_\_\_\_  
*Officer*

**SITE VISIT REPORT**

<b>North Huron Wescast Community Complex</b>	Project No.: 1550.00
	Date of Visit: 16-December-2015
	Time of Visit: 12:00 PM
	Weather: 3°C Windy, Overcast

**Present:** Pat Newson - North Huron  
 Larry Meyer - North Huron  
 Jeff Allison & Terry - Smith Peat Roofing & Sheet Metal Ltd.  
 Matt Nigh - Allan Avis Architects Inc.  
 Mitch Finley - Allan Avis Architects. Inc.

**REPORT**

ACTION BY:

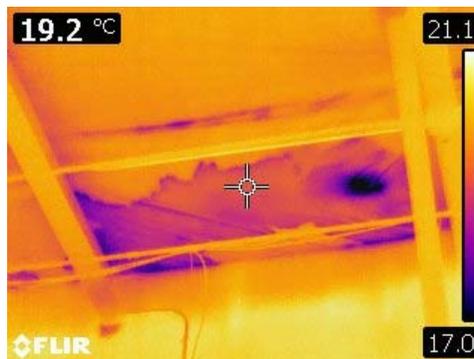
**OBSERVATIONS AND COMMENTS**

1. AAA reviewed the top of wall connection between the Fitness Centre and the pool. Test cuts were not completed at this time. Gypsum board was previously removed by L. Meyer at water damaged locations above the curtain wall. North Huron staff stated that work had not been completed at the bulkhead.



Info

2. Thermographic images were taken at the top of wall and heat loss at the top of the bulkhead was observed. Signs of moisture damage and pooling water above the pinched insulation was also observed. The moisture generally occurs above the purlins for +/-10' at the pool wall.



3. Review of the mechanical room penetrations was conducted. Two of the exhaust vents, one from the furnace and one from an HRV was observed with active dripping of water.

*Postscript: It is unclear from review of the tender documents if the HRV or furnace is original. From review of the construction photos it appears that the gooseneck and stack were installed between 2010 and 2015.*



4. Cut 1: location at the bottom of the 2-ply roof. The plywood sheathing is wet and rotting. Two exposed 2x4 framing members extend from below the roof and appear to be wicking water up below the roof. The bottom of the roof area does not align with a 'Z' girt and the metal roofing deflects and may allow wind driven rain or snow to enter.



5. Cut 2: located at the top of the 2-ply roof and was dry.
6. Cut 3: Through the ridge sheathing and was dry. The closure is fastened directly to the Z-girt at the top of the metal roof.

7. Cut 4: Through the curb at the stacks. Thermographic images show a high heat loss at the stacks. The curb is not original to the work completed by smith peat and is verified by photos from 2010. The curb was added and the insulation at the 2-ply roof was removed. A +/-18" dia. Hole was cut in the metal roof below and the existing spray polyurethane foam insulation was removed. The air temperature within the curb was observed at 20°C. The air from the mechanical room and pool is condensing on the underside of the concrete deck and on the exhaust vents and dripping into the mechanical room and is not a result of a penetration through the roofing membrane.



**Curb Cut No. 4**



**Exhaust Vent at Curb**



**Thermographic Image of Curb**



**2010 Work**

8. During the review the relative humidity at the pool was 71. With an air temperature of 24°C dewpoint will occur at 18°C. The structural steel beams above the pool will not be kept warm enough to not condensate. Review of the mechanical systems to reduce the relative humidity will be conducted.
9. Conclusion: The bottom of the 2-ply roofing should be extended to align with a Z-girt and the rotten framing and sheathing removed and disposed of. The curb at the exhaust vents should also be opened and spray polyurathane foam insulation applied between the vent and concrete deck. The curb should also be filled with mineral wool insulation to prevent condensation due to the exhaust vents within the curb.

**- END OF REPORT -**

If any of the recorded information differs from your understanding please notify Allan Avis Architects Inc. in writing within 5 days.

S:\00 - ACTIVE JOBS\1550 North Huron Wescast Complex - Roofing Work\#09 GRR, Site Visits, Meeting Notes, etc\20151216 - Site Visit Report.wpd



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 13/07/2016  
**SUBJECT:** OPP Costing Process  
**ATTACHMENTS:** none

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding the OPP costing process for information purposes;  
AND FURTHER THAT Chief of Police Tim Poole is instructed to defer the expanded costing for the Wingham Police Service to provide police service to Blyth and East Wawanosh until further direction is provided by Council.

## **EXECUTIVE SUMMARY**

An introductory meeting of the OPP Costing Steering Committee was held on May 26, 2016, with representatives of the OPP present to provide an overview of the OPP Costing process.

Attending on behalf of the OPP were; Sergeant Kevin Hummell, Superintendent Marc Bedard, Municipal Policing Bureau, Inspector Bert McDonald, MPB, Inspector Tim Clark, West Region representative, Business and Finance, Staff Sergeant Liane Spong-Hooyenga, MPB.

Municipal and Wingham Police Service Representatives in attendance were; Tim Poole Chief of Police, Constable Wade Smith, Wingham Police Association, Reeve Neil Vincent, North Huron Police Board Chair Trevor Seip, North Huron Police Board Vice Chair Bill Gregoriadis, CAO Sharon Chambers, Clerk Kathy Adams.

The presentation covered the three step process involved with obtaining an OPP Municipal Contract Proposal.

The process provides generous timelines, however the timelines must be adhered to or the Township will lose its place in the queue. The CAO and members of the committee were encouraged to speak to the CAO's of other municipalities who have been through an amalgamation process.

Communication with the public is an important part of the process and the OPP and will monitor local media and blogs to ensure that information being reported is accurate.

In 2015, Council directed Wingham Police Chief Poole to prepare a costing for WPS to extend services to Blyth and East Wawanosh. The OPP has indicated that they cannot proceed with a Municipal Contract Proposal when the Township is simultaneously costing other policing options. A motion to defer the WPS expanded service area costing is required until the completion of the OPP costing process.

Interest has been expressed among the County CAO group to investigate a Countywide OPP Policing Contract, however the existence of the Wingham Police Service is seen as a barrier to a Countywide policing arrangement. The group is awaiting the results of the OPP costing process in North Huron before pursuing further discussion on this matter.

## **DISCUSSION**

Municipal requests for costing proposals are prioritized and municipalities are placed in the queue based on the date of their request to the Minister. The OPP uses an annual cycle to determine the number of amalgamations that can be accommodated within their capacity constraints.

The three-step OPP Municipal Contract Proposal process must be completed within prescribed timelines to avoid falling to the bottom of the queue.

### **Step 1 – Capacity Assessment and Municipal Profile – July to October 2016**

North Huron is currently in Step 1 of the process. The Township must provide the OPP with information and data so that the existing municipal police service can be assessed to determine OPP capacity requirements relating to infrastructure, equipment, supervisory, administrative and support service and other special or unique requirements (such as court security).

- The OPP Municipal Profile must be completed within 3 months, once provided. The Municipal Profile form was provided on July 12<sup>th</sup> and will be due on October 12<sup>th</sup>. The Profile form has been forwarded to Chief Poole for completion.
- An OPP site visit of the Municipal facility will be conducted during this step, and has yet to be arranged.
- A Government Mobile Communication Branch/Bell Mobility Radio (GMCB/BMR) assessment is required to identify the current network capacity limitations for the OPP to amalgamate the municipality.

### **Step 2 – Development of Contract Proposal – November 2016 to August 2017**

- The OPP will conduct a data assessment including workload assessment, analysis of deployment issues, community consultation and needs analysis, and identification of any required accommodations, resources and services to ensure adequacy standards are met.
- The OPP will prepare a contract Proposal that includes staffing, OPP services, facilities assessment results, costing summary and start-up costs. One or more options may be presented for consideration.
- The Municipality has six months after delivery of the proposal to reach a decision. (acceptance is confirmed by by-law)

### **Step 3 – Municipal Amalgamation -2018**

- Step 3 only occurs if the Municipality accepts the OPP's proposal.
- If the Township accepts the proposal, they must apply to the Ontario Civilian Police Commission (OCPC) to disband the Wingham Police Service under Section 40 of the PSA. The Township would be required to supply the OCPC with sufficient information to ensure that the abolition of the Wingham Police Service will not contravene the PSA and that severance conditions have been complied with. An OCPC Public Hearing will be held in the community to consider the abolition request. Notice of the hearing is given to the public, municipality, Police Services Board, Chief of Police, the local Police Association, Ministry of Community Safety and Correctional Services, the Commissioner of the OPP and other stakeholders.

- If the OCPC approves the disbandment of the Wingham Police Service, the Township would enter into Transitional Agreement for a defined number of contractual hours of service as represented by uniform Full Time Equivalents (FTE), plus civilian FTE's.
- The transition phase will include establishment of a transition team who will be responsible for ensuring provisions are put in place for business continuity throughout the transition from the Municipal Police Service to the OPP. This will include establishing the required infrastructure, equipment, technology, hiring of officers and orientation training.
- After 3 years (plus the number of days to extend to a December 31<sup>st</sup> expiry date), the Township would transition to a contract costed according to the OPP Billing Model. During the transition period, the OPP will be collecting Daily Activity Reporting (DAR) Data to record the duration and location of calls for service. This data will be applied to the OPP Billing Model after the completion of the transition period. The Township will have the option to receive policing services either under a Section 10 Police Services Act (PSA) contract or a Section 5.1 PSA non-contract policing arrangement.

### **FINANCIAL IMPACT**

A detailed analysis of policing options will be conducted upon receipt of the OPP Costing Proposal

### **FUTURE CONSIDERATIONS**

Council and the community will have to consider level of service expectations for community policing in conjunction with the financial analysis of policing options.

### **RELATIONSHIP TO STRATEGIC PLAN**

**GOAL # 4** - Our administration is fiscally responsible and strives for operational excellence

**Outcome:** We control costs and keep our tax levels competitive.

**Actions:**

- Identify and implement cost savings and efficiencies through the Program and Expenditure Review.



---

Sharon Chambers, CAO



RECEIVED

JUL 13 2016

TOWNSHIP OF NORTH HURON

North Huron Council  
Wingham Town Hall

July 11, 2016

Councillors,

The Wingham BIA is requesting Council to enact a By-law to limit parking time in front of the Wingham Post Office to 15 minutes.

We propose that the 3 parking spots immediately in front of the Post Office, on the north east side of Josephine St. be limited to 15 minute parking during the business hours of the Post Office, Monday to Friday.

Due to a significant number of seniors in Wingham and no home delivery we feel that easy access to parking is a positive step for the residents.

Thank you for your consideration.

Sincerely

Dave Tiffin  
Secretary  
Wingham BIA

**From:** OMBReview (MAH) [OMBReview@ontario.ca]  
**Sent:** Wednesday, July 13, 2016 4:21 PM  
**To:** OMBReview (MAH)  
**Subject:** Ontario Municipal Board Review

Ontario has commenced a review of the scope and effectiveness of the Ontario Municipal Board (OMB), an important part of the province's land use planning system.

The government is now accepting feedback on [a number of topics](#), which are based on input regarding the OMB's role in Ontario's land use planning system. This includes the feedback received during extensive public and stakeholder consultations on the [Smart Growth for Our Communities Act \(Bill 73\)](#), the update to the [Long-term Affordable Housing Strategy](#) and the [Co-ordinated Land Use Planning Review](#).

The government is working to develop proposed recommendations to improve how the OMB works within the broader system of land use planning by releasing a consultation paper in the fall of 2016 for further comment.

In the meantime, the government would like to hear your views on the following topics:

- **Jurisdiction and powers:** this could include what matters can be appealed and who may appeal them, the use of local appeal bodies and how much deference should be given to municipal decisions.
- **Meaningful citizen participation and local perspective:** this could include who has access to hearings, how to ensure the ability of the public to participate, how to ensure that the process is affordable, unrepresented parties and the role of the citizen liaison office.
- **Clear/predictable decision making:** this could include how to ensure fairness, adjudicator education and training and standardized decision format(s).
- **Hearing procedures and practices:** this could include the formality of hearings, how expert evidence is heard and what evidence should be allowed at hearings.
- **Alternative dispute resolution:** this could include the use of mediation or other alternatives to traditional hearings or adversarial procedures as part of the appeal system.
- **Timely processes and decision making:** this could include the timelines for scheduling hearings and the issuing of decisions.

If you would like to comment or share your insights on the topics above, please direct them to: [OMBReview@ontario.ca](mailto:OMBReview@ontario.ca).

Comments and suggestions received during all stages of the review, as well as comments already received will be used to help inform the government of what changes may be needed. There will be further opportunity for input when the consultation paper is released in the fall.

We look forward to hearing your views and recommendations as the OMB Review progresses.



*working together to make hunger  
non-existent in our communities*

June 6, 2016

Dear Friends,

The Huron County Food Bank Distribution Centre will be holding its annual “**SEND OUT YOUR LIGHT**” Gala fundraiser on Thursday, August 4, 2016 at 5:30pm at the Libro Hall in Clinton, Ontario. The Gala features a three course menu dinner created by local chefs using local foods. There will also be live and silent auctions with items to bid on throughout the evening. Proceeds from the Gala will go towards making hunger non-existent in our communities.

The cost of the tickets are \$50.00 each with a \$25.00 charitable tax receipt and tables of 8 are \$400.00. Tickets must be reserved and either picked up ahead of time or at the door. No walk-ins will be allowed.

To reserve tickets, please contact Mary Ellen Zielman at the office at 519-913-2362 or email to [zielman@huroncountyfoodbank.org](mailto:zielman@huroncountyfoodbank.org) .

Please share this information with elected officials and staff members.

Thank you for your time and we hope to see you at our annual Gala.

Regards,

*Marg Deichert*

Huron County Food Bank Distribution Centre Inc.  
[hcfbdcoffice@hay.net](mailto:hcfbdcoffice@hay.net)  
519-913-2362

**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 68-2016**

---

Being a by-law to authorize the Reeve and Clerk to sign a  
Lease Agreement with the Avon Maitland District School Board.

---

**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council of the Township of North Huron Council is desirous of executing a Lease Agreement with the Avon Maitland School Board for the Before & After School Programs at Maitland River Public School in Wingham.

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The designated officials are hereby authorized to sign a Lease Agreement with the Avon Maitland School Board.
2. A copy of the said Lease Agreement is attached hereto and designated as Schedule 'A' to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 18<sup>TH</sup> DAY OF JULY, 2016.

READ A THIRD TIME AND PASSED THIS 18<sup>TH</sup> DAY OF JULY, 2016.

CORPORATE SEAL

---

Neil G. Vincent, Reeve

---

Kathy Adams, Director of  
Corporate Services/Clerk



**THIS AGREEMENT** made as of the 30th day of April 2016, in pursuance of the Short Forms of Leases Act.

**BETWEEN:**

**THE AVON MAITLAND DISTRICT SCHOOL BOARD**

(hereinafter called the “Board”)

OF THE FIRST PART

- and -

**NORTH HURON CHILDREN’S CENTRE**

(hereinafter called the “program provider”)

OF THE SECOND PART

WHEREAS the Board has a classroom(s) intended to accommodate, among other things, a child care program at **Maitland River Public School**, in the Township of North Huron, in the County of Huron, as described in Schedule “A” attached;

AND WHEREAS the Program Provider intends to operate as a Third Party Provider a Child Care program for morning, afternoon or both, or what may be called a “third party program” under the Education Act;

AND WHEREAS the parties hereto intend this agreement to address provision of Day Care Service in that part of the building to be occupied by the Day Care provider, together with certain lands adjacent to the said building to be used as an outside playground area, together with access thereto through the building, from the vehicle drop-off point, all of which is described in Schedule “B” hereto;

AND WHEREAS the Board has agreed to provide the above-mentioned portion of the building and adjacent lands to the Program Provider, and the parties have agreed to enter into this third-party agreement for the provision of Day Care programming;

NOW THEREFORE in consideration of the premises and of the mutual covenants and agreements hereafter contained, the parties agree with each other as follows:

1. The Board hereby leases to the Program Provider that part of the building, and the lands adjacent thereto, as described in Schedule “A” hereto, together with the right of ingress to and egress from the said building over and upon lands of the Board as shown in Schedule “B”. The term of this lease shall be for a term of 1 year from the 1<sup>st</sup> day of September, 2016 to and including the 30<sup>th</sup> day of June, 2017.
2. The Program Provider recognizes and hereby acknowledges that the intent of this agreement is for the provision of child care services for young children and for the provision of a third party program recognized by the Ministry of Education in accordance with criteria established by the Education Act, regulations under the Education Act, the Ministry of Education, and the Board.
3. The Program Provider hereby agrees to abide by the criteria for the program of child care services for young children and for the provision of a third party program established by the Education Act, regulations under the Education Act, the Ministry of Education and the Board and that this is acknowledged as a fundamental term of this agreement.
4. It is further recognized that this Agreement will be subject to any amended legislative, regulatory or Ministry requirements in respect of third party programs and that the parties will amend this Agreement in order to ensure compliance with the Education Act, regulations under the Education Act relating to third party programs.
5. It is agreed that the resources and advice of the Ministry of Education may be sought from time to time, in implementing and operating the third party program. Without restricting the generality of the foregoing, the parties acknowledge that the Ministry of Education shall be consulted on matters of compliance with the Education Act, regulations under the Education Act relating to third party programs, current models of childcare, funding encouragement, the Day Nurseries Act, and any new directions in childcare.
6. Employees and contractors of third party operators of before and/or after school programs supporting full-day kindergarten (FDK) on the school site are required to report to the principal any incident that may lead to a student suspension, or expulsion as soon as reasonably possible.

7. The Program Provider agrees to co-ordinate its time and days of operation with the Board to ensure the effectiveness of the security system for the premises, and to minimize extra janitorial costs incurred because of operation outside normal school hours.
8. The Program Provider agrees that the sole drop-off point, and sole initial access to the building, shall be from the front entrance of the building, and the Program Provider agrees to cause its staff, the children in its care, and parents or others accompanying the children to use only such access for dropping off and picking up children.
9. The parties agree that the Program Provider shall provide the third party program exclusively through its own employees and contractors and that nothing in this Agreement shall create any relationship of employment or otherwise between the Board and the employees and contractors of the Program Provider who provide the third party program.
10. The Program Provider agrees that the said premises will not be occupied by it or used by it for any unlawful purpose, that the Program Provider will not commit or suffer to be committed any waste upon the demised premises, or do or permit anything to be done which is or results in a nuisance.
11. The Program Provider agrees that it will, at its expense, observe and comply with all governmental requirements (federal, provincial and municipal) with respect to the demised premises and with respect to the operation of a child care centre.
12. The Program Provider agrees that it will obtain, and maintain in force during the term of the lease, all such licenses as may be required for the operation of a child care program in the demised premises, and will provide a copy annually to the Board. Any non-compliance issues will be shared with the Board. As well a copy of all serious occurrence reports will be sent to the Board for awareness.
13. The Board shall provide to the demised premises electricity, water, heat, for that part of the building occupied by the Program Provider. The failure by the Board to provide any of the foregoing by reason of interruption of supply beyond the control of the Board, or because of breakdown of equipment relating to such supply shall not give rise to any claim by the Program Provider against the Board.

14. The Program Provider shall be responsible for payment of all telephone or cable T.V. charges for such services supplied to the demised premises.
15. The Board shall, at the expense of the Program Provider, maintain and keep up that part of the building consisting of the demised premises as well as the adjacent grounds occupied by it including the fence enclosing the said grounds, in good repair and condition, reasonable wear and tear and damage by fire, lightning and acts of God only excepted.
16. The Board covenants and agrees to make all needed repairs and replacements to the demised premises promptly, and of a quality and kind at least equal to the original.
17. Upon termination of this Agreement, the Program Provider shall surrender the demised premises to the Board in the same condition in which they were delivered to the Program Provider at the commencement of the term of this Agreement, reasonable wear and tear and damage by fire, lightning and acts of God only excepted.
18. The Board shall have the right to have the Board's agents enter the demised premises at all reasonable times to inspect the same.
19. During the six (6) months prior to the expiration of the term of this Agreement, or any renewal term, the Board may exhibit the demised premises to prospective Program Providers or occupants.
20. The Board shall, at the Board's expense, keep the building, and the improvements, equipment and fixtures which are the property of the Board in or about the demised premises (other than the Program Provider's fixtures and equipment) insured against loss or damage by fire and such other perils as the Board may reasonably require to be insured against.
21. The Program Provider shall, at its expense, keep in force for its period of occupancy of the demised premises, a policy of general public liability insurance with respect to the demised premises, including the outside playground area and equipment, and all use and occupation thereof by the Program Provider, protecting against all claims for personal injury, death and property

damage in an amount of not less than TWO MILLION (\$2,000,000.00) DOLLARS. The premiums for such policy shall be paid by the Program Provider. The policy shall name the Board as an additional insured, as well as the Program Provider as insured thereunder. The Program Provider shall furnish to the Board forthwith on request copies of such insurance policies.

22. The Program Provider will indemnify the Board and save the Board harmless from any and all claims, demands, actions, damages, costs, expenses, and liability in connection with loss of life, personal injury and/or damage to property arising from or out of any occurrence in, upon or at the demised premises or any part thereof, or occasioned wholly or in part by any act or omission by the Program Provider or the Program Provider's agent, contractors, employees or servants.
23. In case the Board shall be made a party to any litigation commenced by or against the Program Provider, with respect to the use and occupation by the Program Provider of the demised premises, the Program Provider shall save the Board harmless therefrom, and shall pay all costs and expenses (including legal costs) incurred or paid by the Board in connection with such litigation.
24. If during the term hereof, or any renewal or extension thereof, the building in which the demised premises are situate shall be destroyed or damaged in a manner for which the Program Provider is not responsible to repair, the Board may forthwith terminate this Agreement.
25. The Program Provider shall not make any structural alterations or additions to the demised premises without the prior written consent of the Board. If any such alterations or additions are approved by the Board and undertaken by the Program Provider, the Program Provider shall only commence such work after all necessary municipal or other governmental permits and authorizations have been obtained. Such work shall be completed in a good and workmanlike manner, within a reasonable time, and without interfering with the use and occupation of the remainder of the building in which the demised premises are situate by its other occupant(s). Such work shall be done in compliance with all applicable by-laws and federal, provincial and municipal legislation.
26. The Program Provider may, during the term of this Agreement, remove its fixtures from the demised premises so long as the Program Provider repairs any damage caused to the demised

premises by such removal. The right to remove Program Provider's fixtures as aforesaid shall not extend to light fixtures, or to alterations, additions and improvements to the demised premises which are attached to walls, floors or ceilings, including tile, carpet or other floor covering which may be cemented or otherwise affixed to the floor of the premises, or to any paneling or other covering affixed to the walls thereof, all of which shall remain upon the demised premises and become the property of the Board at the expiration or other termination of this Agreement.

27. The Program Provider shall not assign this Agreement or sublet the whole or any part of the demised premises except with the prior written consent of the Board, which consent may not be unreasonably withheld.
28. If upon the termination of this Agreement or any renewal thereof by effluxion of time, the Board permits the Program Provider to remain in possession of the demised premises, the Program Provider shall be deemed to be a monthly Program Provider only, subject in all respects to the provisions of this lease.
29. The Board covenants with the Program Provider that upon the Program Provider duly keeping, observing and performing the covenants, agreements and conditions herein contained, the Program Provider shall and may, subject to all the terms of this lease, peaceably possess and enjoy the demised premises for the term hereby granted without hindrance, interruption or disturbance from the Board.
30. The Board shall have the right to terminate this Agreement at any time during the term hereof upon giving the Program Provider written notice at least six (6) months prior to the anniversary date of this lease (September 1), in which case this lease shall terminate on such anniversary date.
31. In the event that there are differences among the parties hereto with respect to the meaning or interpretation of this Agreement or its application to the parties, any party hereto may submit the matter in dispute to arbitration under the provisions of the *Arbitration Act* of Ontario.
32. No covenant, term or condition of this Agreement shall be deemed to have been waived by the Board for any reason unless such waiver is in writing executed by the Board.

33. There is no covenant, promise, agreement, representation, warranty, condition or understanding between the Board and the Program Provider concerning the demised premises other than as are herein set forth.
34. Except as otherwise provided herein, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the Board or the Program Provider unless in writing executed by the Board and the Program Provider.
35. Any notice, demand or request to be given under this Agreement may be served personally, in which case it shall be deemed to have been served on the date of such service, or may be mailed by prepaid registered post addressed to the other parties at the addresses hereafter set forth, in which case such notice shall be deemed to have been given on the fourth day following the date of mailing as aforesaid.
36. The addresses of the parties hereto are as follows:
- The Avon Maitland District School Board  
62 Chalk Street North  
Seaforth, ON NOK 1W0
- Attention: Director of Education or designate
- Township of North Huron  
274 Josephine Street  
P.O. Box 90  
Wingham, ON N0G 2W0
- Attention: designate
37. No sign of the Program Provider shall be displayed on the building or on the grounds comprising the demised premises without the prior written consent of the Board. It shall be the responsibility of the Program Provider to ensure that any sign that is displayed complies in all respects with applicable municipal by-laws and regulations.

38. If any term of this Agreement shall be found by a court of competent jurisdiction to be invalid or unenforceable, such term shall be severable, and the remainder of this lease shall be valid and enforceable in accordance with its terms.

39. This lease shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties have executed this Agreement.

SIGNED, SEALED AND DELIVERED )

THE AVON MAITLAND  
DISTRICT SCHOOL BOARD

In the presence of: )

Per: [Signature]  
Director of Education or designate

[Signature]

)  
NORTH HURON CHILDCARE  
CENTRE

)  
Per: \_\_\_\_\_

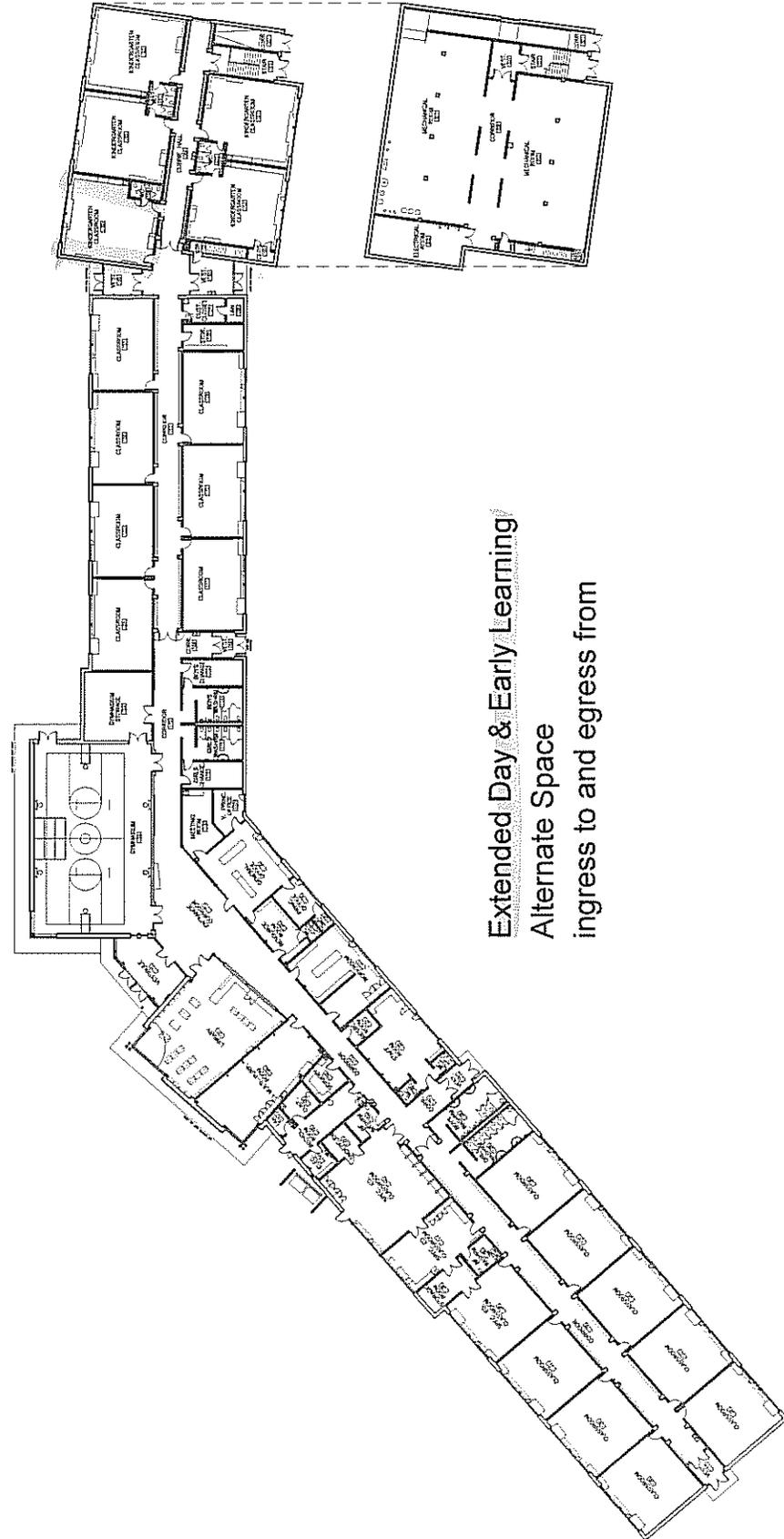
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**NOTES:**

1. THIS DRAWING REPRESENTS GENERAL CONFIGURATION ONLY.
2. DO NOT SCALE DRAWINGS.
3. SQUARE FOOTAGES INDICATED ARE 'NET FUNCTIONAL' FLOOR AREAS ONLY.

**Schedule A**

**Schedule B**



**Extended Day & Early Learning  
Alternate Space  
ingress to and egress from**

NOTE: ALL INFORMATION SHOWN IS BASED ON AVAILABLE DRAWINGS. NO SITE MEASUREMENTS WERE COMPLETED AS PART OF THIS DATA BASE.



**MAITLAND RIVER ELEMENTARY SCHOOL**

250 JOHN STREET EAST, WINGHAM ONTARIO



DSB # 8	BOARD ID XXXXXX	PROJECT No. XXXXXX
DRAWING TITLE:		FLOOR PLAN
REVISION DATE:		OCTOBER 04, 2013
GROSS FLOOR AREA:		G -- 46,235.08 SF (4,295 SM) B -- 7,513.74 SF (698 SM)



THIS LEASE AGREEMENT made as of the 1<sup>st</sup> day of September 2016.

BETWEEN:

**THE AVON MAITLAND DISTRICT SCHOOL BOARD**

(hereinafter called the "Landlord")

OF THE FIRST PART

and

**NORTH HURON CHILDREN'S CENTRE**

(hereinafter called the "Tenant")

OF THE SECOND PART

**RECITALS:**

Whereas the Landlord is the owner of the lands and building on 250 John Street East, in the Town of Wingham, in the County of Huron known as Maitland River Public School;

And whereas the Tenant occupies various spaces within the building known as Maitland River Public School for the purpose of a before and after school program.

And the landlord has agreed to lease the classrooms and to provide access to the gymnasium thereto in order that the Tenant may carry out such uses.

**DEFINITIONS:**

"Leased Premises" shall mean one 1,014 sq. ft. room known as room 1.50 (multi purpose room) and one 750 sq. ft. room known as room 1.41 (spec ed life skills). Alternate licensed space will be rooms 1.38 and 1.42.

**TERMS:**

In consideration of the rents reserved and the covenants and agreements herein the Landlord leases to the Tenant the Leased Premises for a term of 10 months commencing September 1, 2016 through to June 30, 2017. The lease is at no charge to the North Huron Children's Centre.

1. Tenant's Covenants

The tenant covenants with the Landlord as follows:

- (a) to use the Leased Premises for the above recited uses only unless some other use is consented to in writing by the Landlord;
- (b) not to use the outer walls or windows in the Leased Premises for any notice or name plate, provided that the Tenant shall be allowed to display a sign identifying the Tenant's Leased Premises in a location that is acceptable to the Landlord and that gives sufficient notice to the public of the Tenant and the location of the Leased Premises;
- (c) save as herein set out, not to make any alterations or additions to the Leased Premises without the prior written consent of the Landlord, and to keep the Leased Premises and the windows and the fixtures and fittings therein in good repair, reasonable wear and tear only excepted and to deliver them up in this condition on termination of this lease. This covenant to maintain does not extend to the outer walls or roof of the Leased Premises which shall be the Landlord's

sole responsibility to maintain but the Tenant shall pay to the Landlord the cost of repairs to the outer walls and roof occasioned by the use of the Leased Premises by the Tenant or those for whom it is responsible;

- (d) to maintain the Leased Premises in a good state of repair. The Landlord at the expense of the Tenant shall make such repairs/alterations as are necessary to ensure compliance with Tenant's legislative obligations or occasioned by/initiated by the tenants. The Landlord (at Landlord's expense) will maintain the premises in a good state of repair including all health, fire and safety standards and any additional standards required by any laws under which Ministry of Education buildings operate;
- (e) to be responsible for all janitorial service to the interior of the Leased Premises as may be required for the operation of a service under the Day Nurseries Act;
- (f) to provide and keep in force comprehensive general liability insurance in an amount of not less than \$2 million in respect of injury to or death of any person under the supervision of the Tenant and injury to property and to provide the Landlord with evidence of insurance satisfactory to the Landlord;
- (g) to indemnify the Landlord against all liabilities, claims, damage or expenses arising out of any act or neglect of the Tenant, its servants, employees, agents, invitees or licensees in and about the Leased Premises, or arising out of any breach, violation or non-performance by them of any provision of this lease, including liability for injuries or damage to the persons or property of the Tenant's servants, employees, agents, invitees or licensees;
- (h) to review AMDSB Administrative Procedure No. 140 – Computers: Acceptable Use and Security and to ensure that their employees running programs within the school building abide by its terms and conditions.
- (i) to follow the school safety guidelines (OPHEA) when using the gym;
- (j) Employees and contractors of third party operators of before and/or after school programs on the school site are required to report to the principal any incident that may lead to a student suspension, or expulsion as soon as reasonably possible.
- (k) to provide the Landlord with a copy of all serious occurrence reports that are filed.
- (l) to provide the Landlord with documentation of any non-compliance issues in regard to licensing and to provide annual proof of licensing as soon as available.

## 2. Landlord's Covenants

The Landlord hereby covenants with the Tenants as follows:

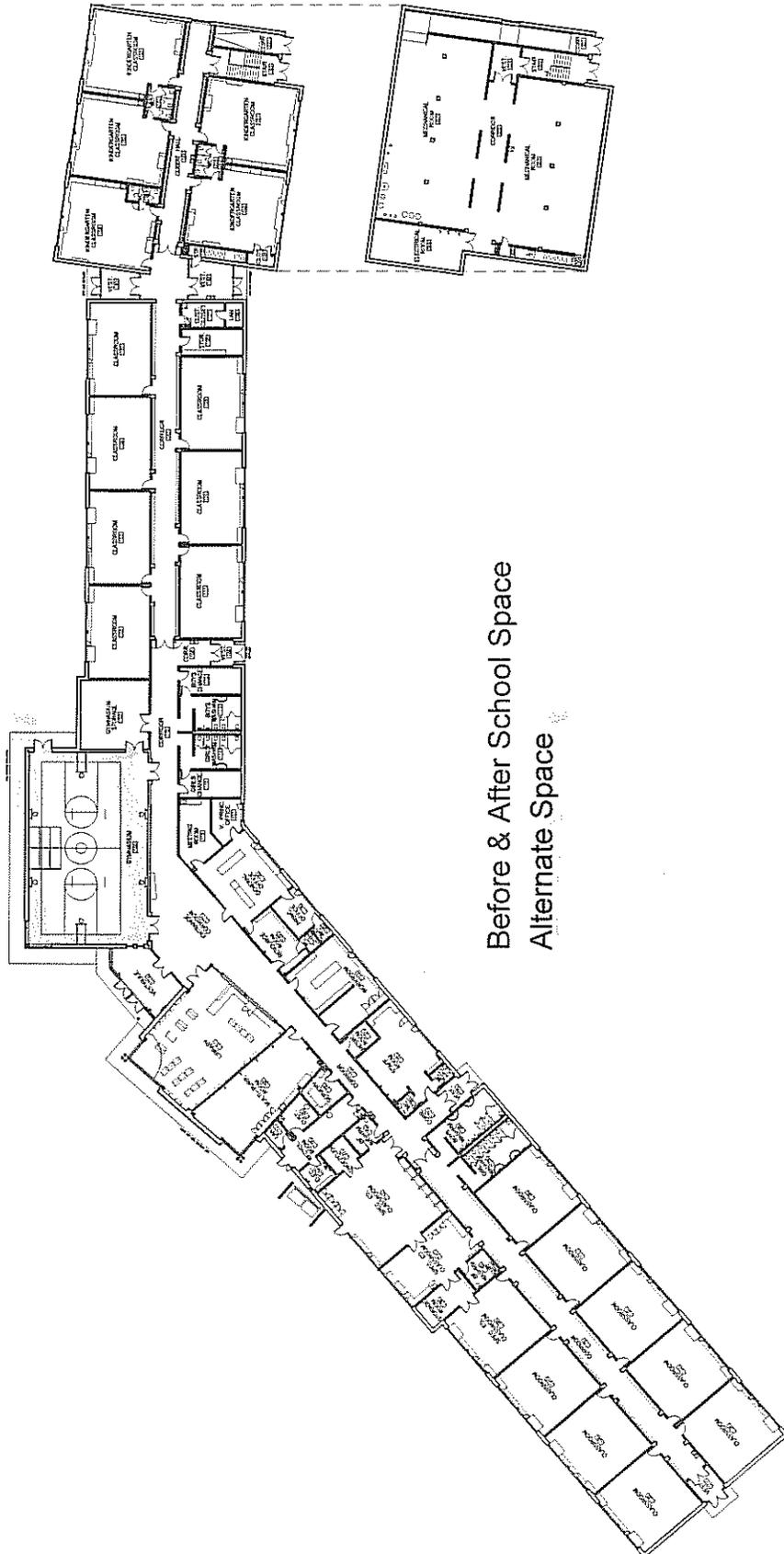
- (a) to permit the Tenant, as long as it complies with its covenants, to use the Leased Premises without interference from the Landlord or those claiming under it;





**NOTES:**

1. THIS DRAWING REPRESENTS GENERAL CONFIGURATION ONLY.
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Before & After School Space  
Alternate Space

NOTE: ALL INFORMATION SHOWN IS BASED ON AVAILABLE DRAWINGS. NO SITE MEASUREMENTS WERE COMPLETED AS PART OF THIS DATA BASE.



**MAITLAND RIVER ELEMENTARY SCHOOL**  
250 JOHN STREET EAST, WINGHAM ONTARIO



DSB #	B	BOARD ID	XXXXXXXX	IDENT# No.	XXXXXX
DRAWING TITLE:	FLOOR PLAN				
REVISION DATE:	OCTOBER 04, 2013				
GROSS FLOOR AREA:	G	- 46,235.08 SF (4,295 SM)		B	- 7,513.74 SF (698 SM)





**THE TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 69-2016**

**A By-law of the Township of North Huron  
To confirm generally previous actions of the Council of the  
Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on July 18, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 18<sup>th</sup> day of July, 2016.

**READ A THIRD TIME AND FINALLY PASSED** this 18<sup>th</sup> day of July, 2016.

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**Neil Vincent, Reeve**

**SEAL**

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**Kathy Adams, Clerk**