

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, June 6, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Jeff Molenhuis, Director of Public Works  
Richard Al, Manager of Employee and Business Services  
Laura Young, Huron County Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Ryan Drury, CKNX  
Joe Hallahan, Jennifer Lajoie, Nathan Swartz

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:03 pm.

**2. CONFIRMATION OF THE AGENDA**

**M322/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron; accept the Agenda for the June 6, 2016 Council Meeting; as amended to include Correspondence Item 7.4 - 14/19 Blyth Tiny House Project.*

**CARRIED**

3. DISCLOSURE OF PECUNIARY INTEREST

Councillor Hallahan declared a conflict of interest on Agenda Item 6.3.1 Huron Pioneer Thresher's Fee Waiving Request and 7.4 Huron Pioneer Threshers & Hobby Association Request for Liquor License as a member of the Huron Pioneer Threshers.

4. CONSENT AGENDA

M323/16

MOVED BY: J. Campbell

SECONDED BY: T. Seip

*THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held May 16 2016

4.1.2 North Huron Police Board Minutes - April 19 2016

4.2 Reports

4.2.1 Clerk's Department

4.2.1.1 Clerk's Department Report

4.2.2 Director of Finance

4.2.2.1 Bills and Accounts

|                                 |              |
|---------------------------------|--------------|
| Accounts Payable                | June 3, 2016 |
| General Account                 | \$273,210.08 |
| Water Account                   | \$7,261.73   |
| Sewer Account                   | \$3,927.78   |
| General Internet/Pre-authorized | \$58,581.10  |
| Water Internet/Pre-authorized   | \$392.89     |
| TOTAL                           | \$343,373.58 |

4.2.3 Recreation and Facilities Department

4.2.3.1 Activity Report June 6 2016

4.2.4 CAO

4.2.4.1 CAO Report - Shared Services Update

#### 4.3 Correspondence

##### 4.3.1 Muscular Dystrophy Canada

### 5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

#### 5.1 Huron Food Action Network

Nathan Swartz presented the Huron Food Action Network Food Charter and 2015 Food Report, noting that the Food Report is a result of the Food Charter.

Mr. Swartz stated that the Food Charter was created based on feedback from 200 people and requested that Council adopt the Food Charter.

Discussion took place regarding how to approach the items identified in the Food Charter and Food Report as well as which items could result in the greatest impact.

Mr. Swartz was thanked and departed.

A resolution to adopt the Huron County Food Charter will be included on the June 20, 2016 agenda.

#### 5.2 Municipal Property Assessment Corporation - 2016 Assessment Update

Jennifer Lajoie presented an overview of the Municipal Property Assessment Corporation 2016 Assessment Update, noting that currently the assessments for residential properties in North Huron have been mailed out with other property types to follow later this year.

Ms. Lajoie stated that MPAC has been working on the new assessments since 2014 and that the 2016 Assessment values will be phased in between 2016 to 2020. It was presented that five factors contribute to approximately 80% of an assessment.

Details of new MPAC online offerings were presented which include a new website, [aboutmyproperty.ca](http://aboutmyproperty.ca) and a new Municipal Connect system for partners.

Ms. Lajoie provided an overview of the new layout of the assessments sent to residents. It was reported that 1,716 pieces of data were reviewed for North Huron properties and noted that a Request for Reconsideration can be filed up to 120 days from the issue date of an assessment.

Ms. Lejoie was thanked and departed.

## **6. REPORTS**

### **6.1 Clerks Department**

#### **6.1.1 Part Lot Control Exemption (Part of Block B, Plan 451, Parts 1, 2, & 3 of Plan 22R-5567, Wingham, Township of North Huron)**

##### **M324/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the request to exempt Part of Block B, Plan 451, Parts 1, 2, & 3 of Plan 22R-5567, Wingham from Part Lot Control pursuant to Section 50(7) of the Planning Act be approved and the corresponding by-law be passed with an expiry date of September 8th, 2016.*

**CARRIED**

#### **6.1.2 Multi-Function Copier Purchase**

##### **M325/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services report on budgeted copier replacements;*

*AND FURTHER THAT Council authorizes staff to engage in a five (5) year rental agreement with Rival Office Solutions/Ricoh Canada for the provision of two (2) black devices at a cost of \$72.24 each per month and one (1) colour multi-function printer/copier device at a cost of \$51.25 per month, including the supply of a cost per copy toner and 4 hour response Service Level Agreement in accordance with Ontario Broader Public Sector Vendor of Record established pricing;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law to enter into the rental agreement with Ricoh Canada Inc. for the June 20 2016 Council meeting.*

**CARRIED**

6.1.3 Court of Revision - Walsh Municipal Drain

**M326/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby appoint Councillor Ray Hallahan, to sit on the Court of Revision for the Walsh Municipal Drain.*

**CARRIED**

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Huron Pioneer Thresher's Fee Waiving Request

**M327/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the building permit fees waived for the Huron Pioneer Thresher's new shed at the Blyth Campground.*

**CARRIED**

6.3.2 Blyth Memorial Community Hall Lease

**M328/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the draft Lease Agreement in principal between the Township of North Huron and Blyth Arts and Cultural Initiative 14/19 Inc. and direct the Clerk to prepare an authorizing by-law for the June 20, 2016 Council meeting;*

*AND FURTHER THAT Council directs staff to take steps to inform the Blyth Centre for the Arts that upon signing the lease with Blyth Arts and Cultural Initiative 14/19 Inc. that the Joint Management Agreement of Blyth Memorial Community Hall with the Blyth Centre for the Arts will be terminated.*

**CARRIED**

6.3.3 Funding Agreement between 14/19 Inc. and Township of North Huron

**M329/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby approve the funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall, and that a by-law be approved authorizing the Reeve and the Clerk to sign the agreement.*

**CARRIED**

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 CAO

**7. CORRESPONDENCE**

7.1 Heart and Stroke Foundation of Canada's Big Bike Event

**M330/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby grants permission to the Heart and Stroke Foundation of Canada to hold their annual Big Bike event on Sunday, June 12, 2016 from 4:30pm to 7:00pm on Municipal roadways;*

*AND FURTHER THAT the Municipality will supply parking barricades at the availability and discretion of the Public Works department.*

**CARRIED**

7.2 Lewis Flowers Request for Road Closure

**M331/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 11:00 am to 7:00 pm on June 25, 2016 for rescheduled children's activities;*

*AND FURTHER THAT the Emergency Services be notified.*

*AND FURTHER THAT Mr. Dickson ensures all events take place on private property.*

**CARRIED**

7.3 Huron Pioneer Threshers & Hobby Association Request for Liquor License

**M332/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby supports the Huron Pioneer Threshers & Hobby Association in making application to the LCBO for Special Occasions Permit to hold a beer garden at the Blyth Community Centre in conjunction with the Threshers Reunion September 9-10, 2016;*

*AND FURTHER THAT the event be proclaimed as an event of Municipal Significance.*

**CARRIED**

7.4 14/19 Blyth Tiny House Project

CAO Sharon Chambers spoke to the Tiny House Project request from Blyth 14/19.

**M333/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby authorize the CAO to work with Blyth 14/19 on the Blyth Tiny House Project;*

*AND FURTHER THAT 14/19 shall report back to Council with preferred locations and a business plan for the project.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported that the groundbreaking of Cowbell Brewery took place earlier that day, noting that the event was well attended with members of staff, Council and others present.

Reeve Vincent addressed his Letter to the Editor regarding Union Gas, noting that 29 different expansions are planned, one of which consists of a gas line from Blyth to Auburn along County Road 25.

## 8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the Alice Munro Festival of the Short Story took place June 3 to 5, 2016, noting that various new events and workshops were well attended. Margaret Atwood was in attendance for a book reading and the weekend was a great success.

Councillor Seip reported that the first meeting to investigate costing with the Ontario Provincial Police has taken place. The meeting has opened a channel of dialog, additional meetings are planned and the CAO will be preparing a report for Council.

Councillor Vodden reported that he has recently been approached by residents regarding the Truth and Reconciliation Commission Report and how that relates to the naming of the upcoming East Wawanosh event scheduled for 2017.

Councillor Knott thanked CAO Sharon Chambers for her work ensuring that proper speed limit signage is installed on County Road 25 south of Blyth.

## 8.3 REQUESTS BY MEMBERS

Councillor Knott requested that staff contact Huron County to investigate the potential for placement of No Stopping / No Parking signs on both sides the road at the intersection of County Road 19 and Highway 4.

Councillor Knott requested that staff contact Huron County to investigate traffic lights or alternatives, to address truck and additional traffic at the corner of Blyth Road 25 and Highway 4 due to the construction of a Tim Hortons at that location.

Councillor Vodden encouraged Council to support the Town of Aurora's position in regards to the Ontario Municipal Board.



**9. NOTICE OF MOTION**

**9.1 Rentals during Blyth Memorial Hall Renovation**

**M334/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby authorize that any community groups that currently rent the Blyth Memorial Hall be offered the rental of a suitable North Huron facility at the same rental rate during the Blyth Memorial Hall renovation period.*

**CARRIED**

**10. BY-LAWS**

**10.1 By-law No. 55-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church.

**M335/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 55-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church; be introduced, read a first and second time.*

**CARRIED**

**M336/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT By-law No. 55-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.2 By-law No. 56-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign.

Councillor Seip declared that he would be abstaining from voting as a member of the Wingham & District Hospital Foundation.

**M337/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT By-law No. 56-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign; be introduced, read a first and second time.*

Councillor Vodden called for a recorded vote on this item.

|                             |              |
|-----------------------------|--------------|
| Deputy Reeve Campbell       | Ya           |
| Councillor Hallahan         | Ya           |
| Councillor Knott            | Ya           |
| Councillor Ritsema-Teeninga | Ya           |
| Councillor Seip             | Abstain - Na |
| Councillor Vodden           | Na           |
| Reeve Vincent               | Ya           |

**CARRIED**

**M338/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT By-law No. 56-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

Councillor Vodden called for a recorded vote on this item.

|                             |              |
|-----------------------------|--------------|
| Deputy Reeve Campbell       | Ya           |
| Councillor Hallahan         | Ya           |
| Councillor Knott            | Ya           |
| Councillor Ritsema-Teeninga | Ya           |
| Councillor Seip             | Abstain - Na |
| Councillor Vodden           | Na           |
| Reeve Vincent               | Ya           |

**CARRIED**

### 10.3 By-law No. 57-2016

Being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron.

#### **M339/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 57-2016; being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron; be introduced, read a first and second time.*

**CARRIED**

#### **M340/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 57-2016; being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.4 By-law No. 58-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground.

**M341/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT By-law No. 58-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground; be introduced, read a first and second time.*

**CARRIED****M342/16****MOVED BY:** B. Knott**SECONDED BY:** J. Campbell

*THAT By-law No. 58-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.5 By-law No. 59-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church.

**M343/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT By-law No. 59-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church; be introduced, read a first and second time.*

**CARRIED**

**M344/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law No. 59-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.6 By-law No. 60-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall.

**M345/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 60-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall; be introduced, read a first and second time.*

**CARRIED**

**M346/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 60-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT**

**M347/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceeds at 9:00 p.m. to an In Camera Session (Closed to the Public) to discuss the following:*

- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Funding Agreement);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Chief Building Official Hire).*

**CARRIED**

**M348/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:47 p.m.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 61-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M349/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 61-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M350/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT By-law 61-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M351/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:49 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk