

REVISED AGENDA  
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING



Date: Monday, June 20, 2016  
Time: 7:00 p.m.  
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the June 20, 2016 Council Meeting; as amended to remove Agenda Item 9.1 Request for Staff Report - John Street No Parking Zone.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held June 6, 2016	6
4.2 Reports	
4.2.1 Finance Department	
4.2.1.1 June Activity Report	21

4.2.1.2	Bills and Accounts	23
	<b>Accounts Payable</b>	
		June 17, 2016
	General Account	\$1,096,999.85
	Water Account	\$128,005.06
	Sewer Account	\$1,666.83
	General Internet/Pre-authorized	\$47,335.48
	Water Internet/Pre-authorized	\$10,611.03
	<b>TOTAL</b>	<b>\$1,284,618.25</b>
4.2.2	Public Works / Utilities Department	
4.2.2.1	Public Works Department Activity Report	41
4.2.3	Fire Department of North Huron	
4.2.3.1	Activity Report - May 2016	43
4.2.3.2	Post Traumatic Stress and the Workplace	49
4.2.4	CAO	
4.2.4.1	Administration Activities - June 20th	51
4.3	Correspondence	54
5.	<b>PUBLIC MEETINGS/HEARINGS AND DELEGATIONS</b>	
5.1	Paul Seebach - Vodden, Bender and Seebach Chartered Accountants	57
6.	<b>REPORTS</b>	
6.1	Clerks Department	
6.2	Finance Department	
6.2.1	Gov Deals - Government Surplus Auction Online	78
	<i>THAT the Council of the Township of North Huron hereby approves the use of GovDeals online auction service for the disposal of surplus municipal vehicles and equipment.</i>	

6.3	Recreation and Facilities Department	
6.3.1	North Huron Museum Bell Project	80
	<i>THAT the Council of the Township of North Huron accepts the report from the Director of Recreation &amp; Facilities on the Museum Bell Project for information purposes;</i>	
	<i>AND FURTHER THAT the Friends of the Museum Bell Project is hereby approved.</i>	
6.4	Public Works / Utilities Department	
6.4.1	CHIP Speed Sign Program	85
	<i>THAT the Council of the Township of North Huron hereby authorize the Clerk to sign the Memorandum of Understanding with the Coalition for Huron Injury Prevention and provide the necessary insurance information.</i>	
6.4.2	Jackson Drain Branch C Petition for Drainage Works (verbal report)	91
	<i>THAT the Council of the Township of North Huron accept the petition for improvement to the Jackson Municipal Drain Branch C at Concession 3 Lot 37, East Wawanosh Ward, Township of North Huron, under Section 78 of the Drainage Act;</i>	
	<i>AND FURTHER THAT engineering firm Dietrich Engineering be appointed to prepare a report.</i>	
6.5	Fire Department of North Huron	
6.6	CAO	
7.	<b>CORRESPONDENCE</b>	
7.1	Request from Wingham Hitmen Fastball Team	93
	<i>THAT the Council of the Township of North Huron hereby supports the Wingham Hitmen Fastball Team in making application to the LCBO for a Special Occasion Permit to hold a beer garden at Riverside Park and Libro Field in conjunction with the Slo-Pitch tournament on July 15, 16 &amp; 17, 2016;</i>	
	<i>AND FURTHER THAT Council proclaims the event of Municipal Significance;</i>	
	<i>AND FURTHER THAT Council authorizes an exemption to Noise Control By-law 20-2009, extending the Noise By-law from 11:00 p.m. to 1:00 a.m. July 15 and 16, 2016.</i>	
8.	<b>COUNCIL REPORTS</b>	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	<b>NOTICE OF MOTION</b>	

10.	<b>BY-LAWS</b>	
10.1	By-law No. 62-2016	94
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rental Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers.  <i>THAT By-law No. 62-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rental Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers; be introduced, read a first and second time.</i>  <i>THAT By-law No. 62-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rental Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	
11.	<b>ANNOUNCEMENTS</b>	
12.	<b>OTHER BUSINESS</b>	
12.1	Huron Food Action Network	99
	<i>THAT the Council of the Township of North Huron hereby adopts the Food Charter for Huron County prepared by the Huron Food Action Network and presented to Council by Nathan Swartz at the June 6, 2016 Council Meeting.</i>	
13.	<b>CLOSED SESSION AND REPORTING OUT</b>	
	<i>THAT the Council of the Township of North Huron hereby proceeds at ... p.m. to an In Camera Session (Closed to the Public) to discuss the following:</i> <ul style="list-style-type: none"><li>• A meeting of a Council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied: 1. The meeting is held for the purpose of educating or training the members. 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, local board or committee. (Procedural By-law Training);</li><li>• Personal matters about an identifiable individual, including municipal or local board employees (Shared Services - Employment matters).</li></ul> <i>THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... p.m.</i>	
13.1	Procedural By-law Training	
13.2	Shared Services - Employment matters	

14. CONFIRMATORY BY-LAW

14.1 By-law No. 63-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. 103

*THAT By-law 63-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law 63-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

15. ADJOURNMENT

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... pm.*

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, June 6, 2016  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Jeff Molenhuis, Director of Public Works  
Richard Al, Manager of Employee and Business Services  
Laura Young, Huron County Planner

**OTHERS PRESENT:** Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Ryan Drury, CKNX  
Joe Hallahan, Jennifer Lajoie, Nathan Swartz

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:03 pm.

**2. CONFIRMATION OF THE AGENDA**

**M322/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron; accept the Agenda for the June 6, 2016 Council Meeting; as amended to include Correspondence Item 7.4 - 14/19 Blyth Tiny House Project.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Hallahan declared a conflict of interest on Agenda Item 6.3.1 Huron Pioneer Thresher's Fee Waiving Request and 7.4 Huron Pioneer Threshers & Hobby Association Request for Liquor License as a member of the Huron Pioneer Threshers.

**4. CONSENT AGENDA****M323/16**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**4.1 Minutes****4.1.1 Minutes of the Regular Council Meeting held May 16 2016****4.1.2 North Huron Police Board Minutes - April 19 2016****4.2 Reports****4.2.1 Clerk's Department****4.2.1.1 Clerk's Department Report****4.2.2 Director of Finance****4.2.2.1 Bills and Accounts**

Accounts Payable	June 3, 2016
General Account	\$273,210.08
Water Account	\$7,261.73
Sewer Account	\$3,927.78
General Internet/Pre-authorized	\$58,581.10
Water Internet/Pre-authorized	\$392.89
TOTAL	\$343,373.58

**4.2.3 Recreation and Facilities Department****4.2.3.1 Activity Report June 6 2016****4.2.4 CAO****4.2.4.1 CAO Report - Shared Services Update**

#### 4.3 Correspondence

##### 4.3.1 Muscular Dystrophy Canada

### 5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

#### 5.1 Huron Food Action Network

Nathan Swartz presented the Huron Food Action Network Food Charter and 2015 Food Report, noting that the Food Report is a result of the Food Charter.

Mr. Swartz stated that the Food Charter was created based on feedback from 200 people and requested that Council adopt the Food Charter.

Discussion took place regarding how to approach the items identified in the Food Charter and Food Report as well as which items could result in the greatest impact.

Mr. Swartz was thanked and departed.

A resolution to adopt the Huron County Food Charter will be included on the June 20, 2016 agenda.

#### 5.2 Municipal Property Assessment Corporation - 2016 Assessment Update

Jennifer Lajoie presented an overview of the Municipal Property Assessment Corporation 2016 Assessment Update, noting that currently the assessments for residential properties in North Huron have been mailed out with other property types to follow later this year.

Ms. Lajoie stated that MPAC has been working on the new assessments since 2014 and that the 2016 Assessment values will be phased in between 2016 to 2020. It was presented that five factors contribute to approximately 80% of an assessment.

Details of new MPAC online offerings were presented which include a new website, [aboutmyproperty.ca](http://aboutmyproperty.ca) and a new Municipal Connect system for partners.

Ms. Lajoie provided an overview of the new layout of the assessments sent to residents. It was reported that 1,716 pieces of data were reviewed for North Huron properties and noted that a Request for Reconsideration can be filed up to 120 days from the issue date of an assessment.



Ms. Lejoie was thanked and departed.

## **6. REPORTS**

### **6.1 Clerks Department**

#### **6.1.1 Part Lot Control Exemption (Part of Block B, Plan 451, Parts 1, 2, & 3 of Plan 22R-5567, Wingham, Township of North Huron)**

##### **M324/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the request to exempt Part of Block B, Plan 451, Parts 1, 2, & 3 of Plan 22R-5567, Wingham from Part Lot Control pursuant to Section 50(7) of the Planning Act be approved and the corresponding by-law be passed with an expiry date of September 8th, 2016.*

**CARRIED**

#### **6.1.2 Multi-Function Copier Purchase**

##### **M325/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receive the Manager of Employee and Business Services report on budgeted copier replacements;*

*AND FURTHER THAT Council authorizes staff to engage in a five (5) year rental agreement with Rival Office Solutions/Ricoh Canada for the provision of two (2) black devices at a cost of \$72.24 each per month and one (1) colour multi-function printer/copier device at a cost of \$51.25 per month, including the supply of a cost per copy toner and 4 hour response Service Level Agreement in accordance with Ontario Broader Public Sector Vendor of Record established pricing;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law to enter into the rental agreement with Ricoh Canada Inc. for the June 20 2016 Council meeting.*

**CARRIED**

6.1.3 Court of Revision - Walsh Municipal Drain

**M326/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby appoint Councillor Ray Hallahan, to sit on the Court of Revision for the Walsh Municipal Drain.*

**CARRIED**

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Huron Pioneer Thresher's Fee Waiving Request

**M327/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron adhere to the Donation and Fee Waiving Policy and decline the request to have the building permit fees waived for the Huron Pioneer Thresher's new shed at the Blyth Campground.*

**CARRIED**

6.3.2 Blyth Memorial Community Hall Lease

**M328/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approve the draft Lease Agreement in principal between the Township of North Huron and Blyth Arts and Cultural Initiative 14/19 Inc. and direct the Clerk to prepare an authorizing by-law for the June 20, 2016 Council meeting;*

*AND FURTHER THAT Council directs staff to take steps to inform the Blyth Centre for the Arts that upon signing the lease with Blyth Arts and Cultural Initiative 14/19 Inc. that the Joint Management Agreement of Blyth Memorial Community Hall with the Blyth Centre for the Arts will be terminated.*

**CARRIED**

6.3.3 Funding Agreement between 14/19 Inc. and Township of North Huron

**M329/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby approve the funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall, and that a by-law be approved authorizing the Reeve and the Clerk to sign the agreement.*

**CARRIED**

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 CAO

**7. CORRESPONDENCE**

7.1 Heart and Stroke Foundation of Canada's Big Bike Event

**M330/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby grants permission to the Heart and Stroke Foundation of Canada to hold their annual Big Bike event on Sunday, June 12, 2016 from 4:30pm to 7:00pm on Municipal roadways;*

*AND FURTHER THAT the Municipality will supply parking barricades at the availability and discretion of the Public Works department.*

**CARRIED**

7.2 Lewis Flowers Request for Road Closure

**M331/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 11:00 am to 7:00 pm on June 25, 2016 for rescheduled children's activities;*

*AND FURTHER THAT the Emergency Services be notified.*

*AND FURTHER THAT Mr. Dickson ensures all events take place on private property.*

**CARRIED**

7.3 Huron Pioneer Threshers & Hobby Association Request for Liquor License

**M332/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby supports the Huron Pioneer Threshers & Hobby Association in making application to the LCBO for Special Occasions Permit to hold a beer garden at the Blyth Community Centre in conjunction with the Threshers Reunion September 9-10, 2016;*

*AND FURTHER THAT the event be proclaimed as an event of Municipal Significance.*

**CARRIED**

7.4 14/19 Blyth Tiny House Project

CAO Sharon Chambers spoke to the Tiny House Project request from Blyth 14/19.

**M333/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby authorize the CAO to work with Blyth 14/19 on the Blyth Tiny House Project;*

*AND FURTHER THAT 14/19 shall report back to Council with preferred locations and a business plan for the project.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported that the groundbreaking of Cowbell Brewery took place earlier that day, noting that the event was well attended with members of staff, Council and others present.

Reeve Vincent addressed his Letter to the Editor regarding Union Gas, noting that 29 different expansions are planned, one of which consists of a gas line from Blyth to Auburn along County Road 25.

## 8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the Alice Munro Festival of the Short Story took place June 3 to 5, 2016, noting that various new events and workshops were well attended. Margaret Atwood was in attendance for a book reading and the weekend was a great success.

Councillor Seip reported that the first meeting to investigate costing with the Ontario Provincial Police has taken place. The meeting has opened a channel of dialog, additional meetings are planned and the CAO will be preparing a report for Council.

Councillor Vodden reported that he has recently been approached by residents regarding the Truth and Reconciliation Commission Report and how that relates to the naming of the upcoming East Wawanosh event scheduled for 2017.

Councillor Knott thanked CAO Sharon Chambers for her work ensuring that proper speed limit signage is installed on County Road 25 south of Blyth.

## 8.3 REQUESTS BY MEMBERS

Councillor Knott requested that staff contact Huron County to investigate the potential for placement of No Stopping / No Parking signs on both sides the road at the intersection of County Road 19 and Highway 4.

Councillor Knott requested that staff contact Huron County to investigate traffic lights or alternatives, to address truck and additional traffic at the corner of Blyth Road 25 and Highway 4 due to the construction of a Tim Hortons at that location.

Councillor Vodden encouraged Council to support the Town of Aurora's position in regards to the Ontario Municipal Board.

**9. NOTICE OF MOTION**

**9.1 Rentals during Blyth Memorial Hall Renovation**

**M334/16**

**MOVED BY:** B. Knott

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby authorize that any community groups that currently rent the Blyth Memorial Hall be offered the rental of a suitable North Huron facility at the same rental rate during the Blyth Memorial Hall renovation period.*

**CARRIED**

**10. BY-LAWS**

**10.1 By-law No. 55-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church.

**M335/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 55-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church; be introduced, read a first and second time.*

**CARRIED**

**M336/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT By-law No. 55-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between the Corporation of the Township of North Huron and Maitland River Community Church; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.2 By-law No. 56-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign.

Councillor Seip declared that he would be abstaining from voting as a member of the Wingham & District Hospital Foundation.

**M337/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT By-law No. 56-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign; be introduced, read a first and second time.*

Councillor Vodden called for a recorded vote on this item.

Deputy Reeve Campbell	Ya
Councillor Hallahan	Ya
Councillor Knott	Ya
Councillor Ritsema-Teeninga	Ya
Councillor Seip	Abstain - Na
Councillor Vodden	Na
Reeve Vincent	Ya

**CARRIED**

**M338/16**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT By-law No. 56-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Gift Agreement between The Corporation of the Township of North Huron (“Donor”) and the Board of the Wingham & District Hospital Foundation (the “Board”) for the use and benefit of the Wingham & District Hospital Foundation’s “Our Hospital, Our Future” campaign; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

Councillor Vodden called for a recorded vote on this item.

Deputy Reeve Campbell	Ya
Councillor Hallahan	Ya
Councillor Knott	Ya
Councillor Ritsema-Teeninga	Ya
Councillor Seip	Abstain - Na
Councillor Vodden	Na
Reeve Vincent	Ya

**CARRIED**

10.3 By-law No. 57-2016

Being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron.

**M339/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 57-2016; being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron; be introduced, read a first and second time.*

**CARRIED**

**M340/16**

**MOVED BY:** B. Knott

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 57-2016; being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block B on a street legally named Catherine Street, Town of Wingham, in the Township of North Huron and the County of Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**



## 10.4 By-law No. 58-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground.

**M341/16****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT By-law No. 58-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground; be introduced, read a first and second time.*

**CARRIED****M342/16****MOVED BY:** B. Knott**SECONDED BY:** J. Campbell

*THAT By-law No. 58-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Huron Pioneer Threshers and Hobby Association Inc. to construct a building on lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.5 By-law No. 59-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church.

**M343/16**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT By-law No. 59-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church; be introduced, read a first and second time.*

**CARRIED**

**M344/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT By-law No. 59-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Encroachment Agreement between the Corporation of the Township of North Huron and The Maitland River Community Church; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

## 10.6 By-law No. 60-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall.

**M345/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 60-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall; be introduced, read a first and second time.*

**CARRIED**

**M346/16**

**MOVED BY:** R. Hallahan

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law No. 60-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a funding agreement between 14/19 Inc. and the Township of North Huron for the funds to renovate Blyth Memorial Community Hall; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT**

**M347/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceeds at 9:00 p.m. to an In Camera Session (Closed to the Public) to discuss the following:*

- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Funding Agreement);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Chief Building Official Hire).*

**CARRIED**

**M348/16**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:47 p.m.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 61-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M349/16**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT By-law 61-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M350/16**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT By-law 61-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M351/16**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:49 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Donna White  
**DATE:** 20/06/2016  
**SUBJECT:** June Activity Report  
**ATTACHMENTS:** N/A

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance date June 20, 2016 which is received for information purposes.

## **EXECUTIVE SUMMARY**

The Director of Finance provides periodic updates to Council on activities within the Finance Department on a monthly basis.

## **DISCUSSION**

1. Summer Newsletter – working on compiling information for newsletter to be included with final tax billing
2. 2015 Financial Information Return filed prior to May 31<sup>st</sup> deadline – Financial Statements being presented by Vodden, Bender & Seebach and a copy of the 2015 Statements are included in the agenda package
3. Tax Arrears – working on payment arrangements with various customers which are three years in arrears
4. “AMP It Up” Program - work underway to complete extensive Self-Assessment Tool in conjunction with Phase 2 of the Asset Management Plan update
5. Bad Debt Policy – research work underway to develop a Bad Debt Policy for write-off of uncollectable accounts. Policy work is part of the Finance Department work plan in 2016. One of the main issues to be addressed is the old water and sewer arrears that accumulated prior to 2009 when the Township implemented a policy to no longer invoice tenants and only bill the property owner.
6. Commercial and Industrial Vacancy Rebates – applications received from MPAC to date have been processed
7. CIBC Banking Arrangements - Government Payment and Filing Services Agreement signed for online remittances

## **FINANCIAL IMPACT**

Budget implications will be discussed as part of each policy brought forward for review.

## **FUTURE CONSIDERATIONS**

N/A

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal # 4 – Our administration is fiscally responsible and strives for operational excellence.



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042874 Date 06/06/2016 Amount 3,475.85</b>				
000444 MUNICIPALITY OF MORRIS TURNBERR	4303	31/05/2016	APRIL 2016 SHARE OF FPO C	3,475.85
			Invoice Count 1 Total	3,475.85
<b>Cheque 042875 Date 07/06/2016 Amount 7,125.74</b>				
000427 MINISTER OF FINANCE	5-31-2016	07/06/2016	EHT- MAY REMITTANCE	7,125.74
			Invoice Count 1 Total	7,125.74
<b>Cheque 042876 Date 09/06/2016 Amount 3,500.00</b>				
004005 ALICE MUNRO FESTIVAL OF THE SHOF	16-03	09/06/2016	ALICE MONRO FESTIVAL 2016	3,500.00
			Invoice Count 1 Total	3,500.00
<b>Cheque 042877 Date 17/06/2016 Amount 277.97</b>				
003445 A J STONE COMPANY LTD	127933	15/06/2016	FIRE-FACEPIECE REPAIRS	277.97
			Invoice Count 1 Total	277.97
<b>Cheque 042878 Date 17/06/2016 Amount 50.00</b>				
004512 ALIJAH BUCKLEY	Bursary 2016	14/06/2016	2016 BURSARY	50.00
			Invoice Count 1 Total	50.00
<b>Cheque 042879 Date 17/06/2016 Amount 4,041.73</b>				
001490 ALLAN AVIS ARCHITECHT	4983	13/06/2016	WINGHAM TOWN HALL AUDIT	1,661.10
001490 ALLAN AVIS ARCHITECHT	4984	13/06/2016	TOWN HALL AUDIT	143.23
001490 ALLAN AVIS ARCHITECHT	5013	15/06/2016	TOWN HALL SAFETY AUDIT	2,237.40
			Invoice Count 3 Total	4,041.73
<b>Cheque 042880 Date 17/06/2016 Amount 116.42</b>				
001987 ALLSTREAM INC	17486000	15/06/2016	ROADS - PHONE	60.67
001987 ALLSTREAM INC	17485999	15/06/2016	CEMETERY PHONE	55.75
			Invoice Count 2 Total	116.42
<b>Cheque 042881 Date 17/06/2016 Amount 678.00</b>				
004297 ATHLETICA SPORT SYSTEMS	305187	14/06/2016	ARENA W- LIFTGATE INSPEC	678.00
			Invoice Count 1 Total	678.00
<b>Cheque 042882 Date 17/06/2016 Amount 262,984.46</b>				
000035 AVON MAITLAND DISTRICT	June 2016 Payment	14/06/2016	JUNE 2016 PAYMENT	262,984.46
			Invoice Count 1 Total	262,984.46
<b>Cheque 042883 Date 17/06/2016 Amount 92.66</b>				
002094 BADGES ETC.	95	15/06/2016	NAME BADGES	92.66
			Invoice Count 1 Total	92.66
<b>Cheque 042884 Date 17/06/2016 Amount 223.56</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003711 BFL CANADA	59999	14/06/2016	FACILITY USERS INSURANCE	223.56
			Invoice Count 1 Total	223.56
<b>Cheque 042885</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>34.20</b>	
003441 BILL KNOTT	5-31-2016	13/06/2016	MILEAGE - MAY	34.20
			Invoice Count 1 Total	34.20
<b>Cheque 042886</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>48.03</b>	
002539 BLOODHOUND ODOUR PROTECTION	1381	14/06/2016	COMPLEX- FAN REFILL UNIT	28.82
002539 BLOODHOUND ODOUR PROTECTION	1380	14/06/2016	TOWN HALL-FAN REFILL UNIT	19.21
			Invoice Count 2 Total	48.03
<b>Cheque 042887</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>688.48</b>	
001209 BLYTH BUILDING SUPPLIES LTD.	3112	14/06/2016	ARENA B- BATTERIES	33.64
001209 BLYTH BUILDING SUPPLIES LTD.	3116	14/06/2016	CAMPGROUND B- LUMBER	138.03
001209 BLYTH BUILDING SUPPLIES LTD.	3303	14/06/2016	CAMPGROUND B- HOLES AW	41.50
001209 BLYTH BUILDING SUPPLIES LTD.	3340	14/06/2016	CAMPGROUND B- WASHERS	30.78
001209 BLYTH BUILDING SUPPLIES LTD.	3380	14/06/2016	CAMPGROUND B- MANDREL	16.26
001209 BLYTH BUILDING SUPPLIES LTD.	3390	14/06/2016	PARKS B- MASTER LOCK	9.03
001209 BLYTH BUILDING SUPPLIES LTD.	3436	14/06/2016	ARENA B- TREMCLAD/TAPE	29.36
001209 BLYTH BUILDING SUPPLIES LTD.	3502	14/06/2016	ARENA B- WD 40	7.11
001209 BLYTH BUILDING SUPPLIES LTD.	3564	14/06/2016	PARKS B- STAIN/ 2 X 6 X 12'	138.05
001209 BLYTH BUILDING SUPPLIES LTD.	3589	14/06/2016	ARENA B- ROLLER REFILLS	27.11
001209 BLYTH BUILDING SUPPLIES LTD.	3692	14/06/2016	ESTC- BROOM, MASKING TA	23.24
001209 BLYTH BUILDING SUPPLIES LTD.	3695	14/06/2016	PARKS B- FERTILIZER	8.24
001209 BLYTH BUILDING SUPPLIES LTD.	3740	14/06/2016	PARKS B- KEYS CUT	10.14
001209 BLYTH BUILDING SUPPLIES LTD.	3773	14/06/2016	ARENA B- TROWEL/DOOR KN	37.04
001209 BLYTH BUILDING SUPPLIES LTD.	3811	14/06/2016	PARKS B- LIGHT BULBS	30.14
001209 BLYTH BUILDING SUPPLIES LTD.	3828	14/06/2016	ARENA B- DUCT TAPE	8.46
001209 BLYTH BUILDING SUPPLIES LTD.	3865	14/06/2016	ARENA B- KEY CUT	3.38
001209 BLYTH BUILDING SUPPLIES LTD.	3909	14/06/2016	CAMPGROUND B- VALVES	69.42
001209 BLYTH BUILDING SUPPLIES LTD.	3798	15/06/2016	ROPE	10.05
001209 BLYTH BUILDING SUPPLIES LTD.	3609	15/06/2016	ANCHORS, TUBE DAP	17.50
			Invoice Count 20 Total	688.48
<b>Cheque 042888</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>1,061.95</b>	
000065 BLYTH DECOR SHOPPE	6-10-2016	13/06/2016	BLYTH LIBRARY RENT- JULY	1,061.95
			Invoice Count 1 Total	1,061.95
<b>Cheque 042889</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>54.00</b>	
002066 BROCK VODDEN	5-31-2016	13/06/2016	MILEAGE - MAY	54.00
			Invoice Count 1 Total	54.00
<b>Cheque 042890</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>722.15</b>	
000086 BROPHY TIRE	41795	13/06/2016	POLICE- INSTALL TIRES	90.40
000086 BROPHY TIRE	41931	13/06/2016	PARKS W- KUBOTA 2 TIRES	249.84
000086 BROPHY TIRE	41915	15/06/2016	PARKS W- LAWNMOWER TIR	326.68
000086 BROPHY TIRE	41882	15/06/2016	PARKS W- LAWNMOWER TIR	43.93



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000086 BROPHY TIRE	41803	16/06/2016	PARKS W- LAWNMOWER REI	11.30
			Invoice Count 5 Total	722.15
<b>Cheque 042891 Date 17/06/2016 Amount 54.86</b>				
004172 C E MACTAVISH LIMITED	7415	15/06/2016	ROADS - FUEL	27.66
004172 C E MACTAVISH LIMITED	7442	15/06/2016	ROADS - FUEL	27.20
			Invoice Count 2 Total	54.86
<b>Cheque 042892 Date 17/06/2016 Amount 3,965.30</b>				
003997 CDW CANADA INC	CZJ7473	08/06/2016	SS-NEW PHONE SYSTEM	2,720.25
003997 CDW CANADA INC	CWW3456	08/06/2016	SS-NEW PHONE SYSTEM	1,163.35
003997 CDW CANADA INC	DDC3547	08/06/2016	EARLY YEARS PROGRAM SU	81.70
			Invoice Count 3 Total	3,965.30
<b>Cheque 042893 Date 17/06/2016 Amount 624.90</b>				
000778 CEDAR SIGNS	41120	15/06/2016	ROADS SIGNS, TRAIL SIGNS	624.90
			Invoice Count 1 Total	624.90
<b>Cheque 042894 Date 17/06/2016 Amount 632.50</b>				
003919 CINTAS CANADA LIMITED	839262789	13/06/2016	COMPLEX-SANITIZE REST RC	417.70
003919 CINTAS CANADA LIMITED	839268552	16/06/2016	COMPLEX-SANITIZE RESTRC	214.80
			Invoice Count 2 Total	632.50
<b>Cheque 042895 Date 17/06/2016 Amount 406.12</b>				
000151 COCA COLA REFRESHMENTS CANADA	15822113	15/06/2016	CONC W/POOL SUPPLIES	406.12
			Invoice Count 1 Total	406.12
<b>Cheque 042896 Date 17/06/2016 Amount 803.67</b>				
003066 COMPUGEN INC	3797580	16/06/2016	VIRUS SCANNER-65 UNITS	803.67
			Invoice Count 1 Total	803.67
<b>Cheque 042897 Date 17/06/2016 Amount 539,235.00</b>				
000159 COUNTY OF HURON	2nd INSTALLMENT	13/06/2016	2016 2ND QUARTER INSTALL	539,235.00
			Invoice Count 1 Total	539,235.00
<b>Cheque 042898 Date 17/06/2016 Amount 240.13</b>				
003949 D C CRAIG EXCAVATING	140	15/06/2016	INSTALL FRENCH DRAIN	240.13
			Invoice Count 1 Total	240.13
<b>Cheque 042899 Date 17/06/2016 Amount 3,527.70</b>				
003299 DARCH FIRE	59689	15/06/2016	FIRE- MODIFY TANK BRACKE	2,228.20
003299 DARCH FIRE	59534	15/06/2016	FIRE- FOAM	1,299.50
			Invoice Count 2 Total	3,527.70
<b>Cheque 042900 Date 17/06/2016 Amount 90.21</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000177 DAVE COOK	6-13-2016	13/06/2016	WORK BOOT ALLOWANCE	90.21
		Invoice Count	1 Total	90.21
<b>Cheque 042901</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>1,419.20</b>	
000885 DEAN'S VALU-MART	642-4948	14/06/2016	COMPLEX - JANITORIAL SUP	71.09
000885 DEAN'S VALU-MART	642-8139	14/06/2016	TOWN HALL FLOWERS	51.93
000885 DEAN'S VALU-MART	641-3547	14/06/2016	DAY CARE FOOD SUPPLIES	293.86
000885 DEAN'S VALU-MART	641-3252	14/06/2016	DAY CARE FOOD SUPPLIES	21.16
000885 DEAN'S VALU-MART	642-2891	14/06/2016	REC ADMIN-WATER, PLATES	6.21
000885 DEAN'S VALU-MART	642-3263	14/06/2016	COMPLEX-FOOD SUPPLIES	83.26
000885 DEAN'S VALU-MART	641-2174	14/06/2016	BA-MR- FOOD SUPPLIES	160.65
000885 DEAN'S VALU-MART	641-2037	14/06/2016	EL- FOOD SUPPLIES	147.54
000885 DEAN'S VALU-MART	641-1119	14/06/2016	EL FOOD SUPPLIES	85.90
000885 DEAN'S VALU-MART	641-0225	14/06/2016	OEY- FOOD SUPPLIES	6.57
000885 DEAN'S VALU-MART	641-1921	14/06/2016	DAY CARE- FOOD SUPPLIES	347.44
000885 DEAN'S VALU-MART	641-9208	14/06/2016	BA-MR- FOOD SUPPLIES	118.33
000885 DEAN'S VALU-MART	641-3462	14/06/2016	BA-MR-FOOD SUPPLIES	16.22
000885 DEAN'S VALU-MART	642-0437	14/06/2016	AQUATICS SUPPLIES	9.04
		Invoice Count	14 Total	1,419.20
<b>Cheque 042902</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>4,495.42</b>	
003077 DELL CANADA INC	1012213669	08/06/2016	2- 24" MONITORS P/W DIREC	411.89
003077 DELL CANADA INC	1012224829	08/06/2016	COMPUTER-TURNBERRY SH	746.37
003077 DELL CANADA INC	1012224830	08/06/2016	COMPUTER- P/W DIRECTOR	1,661.10
003077 DELL CANADA INC	1012238070	08/06/2016	COMPUTER- ADMIN ASSISTA	1,470.13
003077 DELL CANADA INC	1012228356	08/06/2016	MONITOR- ADMIN ASSISTAN	205.93
		Invoice Count	5 Total	4,495.42
<b>Cheque 042903</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>939.60</b>	
000186 DELTA ELEVATOR COMPANY LTD	9143539	14/06/2016	TOWN HALL ELEVATOR MAIN	470.41
000186 DELTA ELEVATOR COMPANY LTD	9143540	14/06/2016	COMPLEX ELEVATOR MAINTI	469.19
		Invoice Count	2 Total	939.60
<b>Cheque 042904</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>106.79</b>	
003815 DESCO PLUMBING AND HEATING SUPI	7320525	13/06/2016	CAMPGROUND B- FAUCET	106.79
		Invoice Count	1 Total	106.79
<b>Cheque 042905</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>904.00</b>	
003293 DON EBY MEDICINE PROFESSIONAL C	201601	15/06/2016	FIRE- DEFIBRILLATOR PROG	904.00
		Invoice Count	1 Total	904.00
<b>Cheque 042906</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>1,193.98</b>	
002183 DONNELLY & MURPHY	19200	13/06/2016	REC ADMIN- CONSTRUCTION	226.00
002183 DONNELLY & MURPHY	19228	13/06/2016	SMOWMOBILE CLUB AGREE	226.00
002183 DONNELLY & MURPHY	18900	15/06/2016	PROPERTY STANDARDS ISSI	359.34
002183 DONNELLY & MURPHY	18808	15/06/2016	BUILDING-SITE PLAN AGREE	305.80
002183 DONNELLY & MURPHY	18899	15/06/2016	BUILD DEVELOPMENT AGREE	76.84
		Invoice Count	5 Total	1,193.98

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042907 Date 17/06/2016 Amount 176.12</b>				
004484 EDUCATIONAL TOY OUTLET	101924	13/06/2016	OEY- PROGRAM SUPPLIES	176.12
			Invoice Count 1 Total	176.12
<b>Cheque 042908 Date 17/06/2016 Amount 992.87</b>				
001840 EDWARD FUELS	258	15/06/2016	AIRPORT- FUEL	992.87
			Invoice Count 1 Total	992.87
<b>Cheque 042909 Date 17/06/2016 Amount 50.00</b>				
000220 F.E. MADILL SECONDARY SCHOOL	Bursury 2016	14/06/2016	2016 BURSARY	50.00
			Invoice Count 1 Total	50.00
<b>Cheque 042910 Date 17/06/2016 Amount 715.83</b>				
000221 FIRE MONITORING OF CANADA INC	37912	14/06/2016	TOWN HALL- MONITORING SI	715.83
			Invoice Count 1 Total	715.83
<b>Cheque 042911 Date 17/06/2016 Amount 2,940.33</b>				
002623 FORTRESS FENCING	952	13/06/2016	TEMPORARY PANELS- CAMP	2,820.48
002623 FORTRESS FENCING	953	13/06/2016	PARKS B- FENCE SUPPLIES	119.85
			Invoice Count 2 Total	2,940.33
<b>Cheque 042912 Date 17/06/2016 Amount 7,738.66</b>				
000074 FOXTON FUELS LIMITED	290148	14/06/2016	POLICE - MAY FUEL	1,375.90
000074 FOXTON FUELS LIMITED	289435	14/06/2016	ESTC-FUEL	74.07
000074 FOXTON FUELS LIMITED	290237	15/06/2016	CEMETERY - FUEL	225.04
000074 FOXTON FUELS LIMITED	288850	15/06/2016	ROADS - GREASE	112.95
000074 FOXTON FUELS LIMITED	159037	15/06/2016	ROADS - DYED DIESEL	1,295.62
000074 FOXTON FUELS LIMITED	159095	15/06/2016	LANDFILL - DYED DIESEL	136.01
000074 FOXTON FUELS LIMITED	159277	15/06/2016	ROADS - DYED DIESEL	733.01
000074 FOXTON FUELS LIMITED	159777	15/06/2016	LANDFILL - DYED DIESEL	109.02
000074 FOXTON FUELS LIMITED	289012	15/06/2016	ROADS - OIL	38.78
000074 FOXTON FUELS LIMITED	290052	15/06/2016	CBO - FUEL	78.90
000074 FOXTON FUELS LIMITED	290111	15/06/2016	FIRE- MAY FUEL	651.74
000074 FOXTON FUELS LIMITED	287908	15/06/2016	FIRE BLYTH- FUEL	231.59
000074 FOXTON FUELS LIMITED	290497	16/06/2016	MAY FUEL	2,676.03
			Invoice Count 13 Total	7,738.66
<b>Cheque 042913 Date 17/06/2016 Amount 60.32</b>				
001590 G & K SERVICES CANADA INC.	1518564319	13/06/2016	ESTC- MATS	60.32
			Invoice Count 1 Total	60.32
<b>Cheque 042914 Date 17/06/2016 Amount 904.00</b>				
000237 GEORGIAN BAY FIRE & SAFETY LTD	701204	13/06/2016	MEM HALL- FIRE INSPECTION	347.70
000237 GEORGIAN BAY FIRE & SAFETY LTD	688847	13/06/2016	DAY CARE- FIRE ALARM INSF	556.30
			Invoice Count 2 Total	904.00
<b>Cheque 042915 Date 17/06/2016 Amount 209.70</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004503 GLENDA ROYALL	6-6-2016	16/06/2016	ESTC- MILEAGE	155.70
004503 GLENDA ROYALL	5-19-2016	16/06/2016	ESTC MILEAGE - MAY	54.00
			Invoice Count 2 Total	209.70
<b>Cheque 042916 Date 17/06/2016 Amount 113.00</b>				
000824 HARV BERNARD BUCKET TRUCK SER\ 574027		15/06/2016	INSTALL NEW FLAG @ MEM I	113.00
			Invoice Count 1 Total	113.00
<b>Cheque 042917 Date 17/06/2016 Amount 1,450.00</b>				
004511 HERBERT KENYON	6-9-2016	14/06/2016	REPURCHASE CEMETERY PL	1,450.00
			Invoice Count 1 Total	1,450.00
<b>Cheque 042918 Date 17/06/2016 Amount 301.07</b>				
000277 HOWSON & HOWSON LTD	3312553	15/06/2016	FIRE MAY DIESEL	301.07
			Invoice Count 1 Total	301.07
<b>Cheque 042919 Date 17/06/2016 Amount 50.00</b>				
003962 HULLETT CENTRAL PUBLIC SCHOOL	Donation 2016	14/06/2016	2016 DONATION FOR GRADU	50.00
			Invoice Count 1 Total	50.00
<b>Cheque 042920 Date 17/06/2016 Amount 40,956.21</b>				
000284 HURON PERTH CATHOLIC	June 2016 Payment	14/06/2016	JUNE 2016 PAYMENT	40,956.21
			Invoice Count 1 Total	40,956.21
<b>Cheque 042921 Date 17/06/2016 Amount 266.73</b>				
000287 HURON TIRE & AUTO	H229816	15/06/2016	CRANETRUCK TIRE	266.73
			Invoice Count 1 Total	266.73
<b>Cheque 042922 Date 17/06/2016 Amount 264.01</b>				
000290 HURONIA WELDING & INDUSTRIAL	117554	16/06/2016	ESTC- COMPRESSED NITRO	264.01
			Invoice Count 1 Total	264.01
<b>Cheque 042923 Date 17/06/2016 Amount 52,288.49</b>				
003538 J.A. PORTER HOLDINGS (LUCKNOW) L	320	15/06/2016	ROADS- MILL STREET	52,288.49
			Invoice Count 1 Total	52,288.49
<b>Cheque 042924 Date 17/06/2016 Amount 69.30</b>				
000306 JAMES CAMPBELL	5-31-2016	13/06/2016	MILEAGE - MAY	69.30
			Invoice Count 1 Total	69.30
<b>Cheque 042925 Date 17/06/2016 Amount 587.60</b>				
000315 JIM SHAW	382571	15/06/2016	BULLDOZING AT EW LANDFIL	587.60
			Invoice Count 1 Total	587.60
<b>Cheque 042926 Date 17/06/2016 Amount 3,078.61</b>				

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000322 JOE KERR LTD	W45771	15/06/2016	SERVICE, SAFETY VHT07-08	774.12
000322 JOE KERR LTD	W45664A	15/06/2016	SAFETY INSPECT, SERVICE (	2,141.41
000322 JOE KERR LTD	W45664AA	15/06/2016	ROADS- 04-03 STEP FOR DU	202.32
000322 JOE KERR LTD	W45771C	15/06/2016	CREDIT- FUEL FILTER	-39.24
Invoice Count 4 Total				3,078.61
<b>Cheque 042927 Date 17/06/2016 Amount 2,246.81</b>				
000321 JOE'S AUTOMOTIVE	39145	14/06/2016	POLICE - 2011 CROWN VIC RI	1,523.24
000321 JOE'S AUTOMOTIVE	39151	14/06/2016	POLICE- REPAIR 2011 CHARC	723.57
Invoice Count 2 Total				2,246.81
<b>Cheque 042928 Date 17/06/2016 Amount 12.83</b>				
000335 JULIE CHESTER	6-9-2016	13/06/2016	DAY CARE- SUPPLIES	12.83
Invoice Count 1 Total				12.83
<b>Cheque 042929 Date 17/06/2016 Amount 19.49</b>				
004507 KELSEY STRONG	6-8-2016	13/06/2016	DAY CARE- SUPPLIES	19.49
Invoice Count 1 Total				19.49
<b>Cheque 042930 Date 17/06/2016 Amount 268.94</b>				
002433 KEVIN MACADAM	6-15-2016	15/06/2016	POLICE-CISO CONFERENCE	268.94
Invoice Count 1 Total				268.94
<b>Cheque 042931 Date 17/06/2016 Amount 944.00</b>				
000352 KITSUPPLY	135958	13/06/2016	COMPLEX JANITORIAL SUPP	277.37
000352 KITSUPPLY	135955	13/06/2016	DAY CARE- JANITORIAL SUPI	213.21
000352 KITSUPPLY	135943	13/06/2016	LIBRARY B- CARPET DEFOAM	125.26
000352 KITSUPPLY	135968	13/06/2016	PARKS B- WASTE CONT LID	164.08
000352 KITSUPPLY	136063	15/06/2016	PARKS B- WASTE CONTAIN	164.08
Invoice Count 5 Total				944.00
<b>Cheque 042932 Date 17/06/2016 Amount 452.00</b>				
001356 LEO SANDERS	386833	13/06/2016	MUSEUM-INSTALL SHELVES	452.00
Invoice Count 1 Total				452.00
<b>Cheque 042933 Date 17/06/2016 Amount 1,028.50</b>				
003506 LESLIE MOTORS LTD	915587	13/06/2016	POLICE- 2011 CROWN VIC RE	1,028.50
Invoice Count 1 Total				1,028.50
<b>Cheque 042934 Date 17/06/2016 Amount 185.00</b>				
000372 LIFESAVING SOCIETY	140640	15/06/2016	STANDARD CPR- AQUATICS	185.00
Invoice Count 1 Total				185.00
<b>Cheque 042935 Date 17/06/2016 Amount 904.00</b>				
004287 LISA HIBMA	5-14-2016	16/06/2016	ESTC- SFA TRAINING	452.00

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Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004287 LISA HIBMA	5-30-2016	16/06/2016	ESTC- FIRST AID TRAINING	452.00
			Invoice Count 2 Total	904.00
<b>Cheque 042936</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>50.52</b>	
003518 LISA TERA	5-30-2016	13/06/2016	MILEAGE /SUPPLIES OEY	50.52
			Invoice Count 1 Total	50.52
<b>Cheque 042937</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>185.54</b>	
002521 LORI VADER	6-2-2016	14/06/2016	MILEAGE- PROGRAM SUPPLI	185.54
			Invoice Count 1 Total	185.54
<b>Cheque 042938</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>433.24</b>	
002732 MCGAVIN FARM EQUIPMENT LIMITED	IM27868	15/06/2016	PARTS FOR MOWER	433.24
			Invoice Count 1 Total	433.24
<b>Cheque 042939</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>923.18</b>	
000421 MICROAGE BASICS	154503	15/06/2016	POLICE LABELS	6.77
000421 MICROAGE BASICS	177946	15/06/2016	POLICE- WHITE BOARD MARI	18.07
000421 MICROAGE BASICS	176039	15/06/2016	OEY- PROGRAM SUPPLIES	120.45
000421 MICROAGE BASICS	386066	15/06/2016	OEY- PICTUREMATE PAPER	56.49
000421 MICROAGE BASICS	176819	15/06/2016	OEY- PROGRAM SUPPLIES	17.44
000421 MICROAGE BASICS	177514	15/06/2016	OEY- INJET CARTRIDGES	93.86
000421 MICROAGE BASICS	387267	15/06/2016	OEY PICTUREMATE PAPER	56.49
000421 MICROAGE BASICS	176536	15/06/2016	DAY CARE-SELF-INKING STA	43.89
000421 MICROAGE BASICS	387374	15/06/2016	ESTC- OFFICE SUPPLIES	18.45
000421 MICROAGE BASICS	177643	15/06/2016	ADMIN- COLOUR PAPER	33.62
000421 MICROAGE BASICS	387115	15/06/2016	EC DEV- OFFICE SUPPLIES	197.39
000421 MICROAGE BASICS	387041	15/06/2016	REC ADMIN- OFFICE SUPPLI	42.71
000421 MICROAGE BASICS	177335	15/06/2016	REC/COMPLEX ADMIN-MOUS	2.25
000421 MICROAGE BASICS	177052	15/06/2016	REC/COMP ADMIN-OFFICE SI	60.74
000421 MICROAGE BASICS	386117	15/06/2016	FITNESS OFFICE SUPPLIES	80.22
000421 MICROAGE BASICS	176763	15/06/2016	REC/COMP ADMIN- OFFICE S	54.05
000421 MICROAGE BASICS	177019	15/06/2016	FIRE- STOREX WALL FILES	55.75
000421 MICROAGE BASICS	177008	15/06/2016	FIRE- PAPER	14.88
000421 MICROAGE BASICS	386876	15/06/2016	FIRE- STOREX WALL FILES R	-50.34
			Invoice Count 19 Total	923.18
<b>Cheque 042940</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>112.94</b>	
000924 MIDWESTERN COMMUNICATIONS	160531-0178	13/06/2016	DC- METER BILLING- COPIER	112.94
			Invoice Count 1 Total	112.94
<b>Cheque 042941</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>66.68</b>	
004233 MILLSTONE CROP SERVICES INC	MX82333	15/06/2016	TRANSORB SPRAY - PARKS	66.68
			Invoice Count 1 Total	66.68
<b>Cheque 042942</b>	<b>Date 17/06/2016</b>	<b>Amount</b>	<b>1,736.54</b>	

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Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000431 MINISTER OF FINANCE	17240516041	14/06/2016	POLICE- 2ND OPTIC BILLING	1,736.54
			Invoice Count 1 Total	1,736.54
<b>Cheque 042943 Date 17/06/2016 Amount 113.40</b>				
001215 NEIL VINCENT	6-6-2016	14/06/2016	MILEAGE - MAY	113.40
			Invoice Count 1 Total	113.40
<b>Cheque 042944 Date 17/06/2016 Amount 50,831.44</b>				
000473 OMERS	5-31-2016	14/06/2016	MAY REMITTANCE	50,831.44
			Invoice Count 1 Total	50,831.44
<b>Cheque 042945 Date 17/06/2016 Amount 133.91</b>				
000498 ORKIN CANADA CORPORATION	IN6962407	15/06/2016	PEST CONTROL	133.91
			Invoice Count 1 Total	133.91
<b>Cheque 042946 Date 17/06/2016 Amount 2,116.44</b>				
003138 OWEN SOUND POLICE SERVICES	2596-16	14/06/2016	POLICE DISPATCH SERVICE	2,116.44
			Invoice Count 1 Total	2,116.44
<b>Cheque 042947 Date 17/06/2016 Amount 389.85</b>				
002127 P E INGLIS HOLDINGS INC.	23508	14/06/2016	PARKS- PORTABLE RESTROOM	389.85
			Invoice Count 1 Total	389.85
<b>Cheque 042948 Date 17/06/2016 Amount 356.73</b>				
003959 PLATINUM IRRIGATION	81761	14/06/2016	PARKS-REPAIR IRRIGATION	356.73
			Invoice Count 1 Total	356.73
<b>Cheque 042949 Date 17/06/2016 Amount 628.78</b>				
000514 PLETCH ELECTRIC LTD	1000013123	15/06/2016	LIGHT REPAIR	628.78
			Invoice Count 1 Total	628.78
<b>Cheque 042950 Date 17/06/2016 Amount 87.51</b>				
000520 PUROLATOR COURIER LTD	431405521	13/06/2016	POLICE-COURIER SERVICE	20.22
000520 PUROLATOR COURIER LTD	431337980	13/06/2016	POLICE COURIER SERVICE	18.69
000520 PUROLATOR COURIER LTD	431266571	13/06/2016	POLICE COURIER SERVICE	18.69
000520 PUROLATOR COURIER LTD	431323864	13/06/2016	ADMIN COURIER SERVICE	4.35
000520 PUROLATOR COURIER LTD	431252716	15/06/2016	FIRE- COURIER- EQUIP REPAIR	6.39
000520 PUROLATOR COURIER LTD	4311187258	15/06/2016	ESTC, P/W COURIER	19.17
			Invoice Count 6 Total	87.51
<b>Cheque 042951 Date 17/06/2016 Amount 350.00</b>				
003875 QUEENS BAKERY	59504	16/06/2016	FOOD- FIRE	175.00
003875 QUEENS BAKERY	60332	16/06/2016	FIRE - FOOD	175.00
			Invoice Count 2 Total	350.00
<b>Cheque 042952 Date 17/06/2016 Amount 397.06</b>				

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Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003420 RADFORD GROUP LTD	May Statement	14/06/2016	PARKS B- FUEL	29.21
003420 RADFORD GROUP LTD	May Statement Roads	15/06/2016	ROADS- MAY FUEL	367.85
Invoice Count 2 Total				397.06
<b>Cheque 042953 Date 17/06/2016 Amount 42,345.40</b>				
000535 RECEIVER GENERAL	6-16-2016	15/06/2016	FT PAYROLL REMITTANCE	33,822.89
000535 RECEIVER GENERAL	6-16-2016-PT	15/06/2016	PT PAYROLL REMITTANCE	8,327.33
000535 RECEIVER GENERAL	6-16-2016- Council	15/06/2016	COUNCIL PAYROLL REMITTA	195.18
Invoice Count 3 Total				42,345.40
<b>Cheque 042954 Date 17/06/2016 Amount 886.13</b>				
000539 RINTOULS POOLS AND SPAS	57565	14/06/2016	POOL- SEQUA SOLUTION	277.44
000539 RINTOULS POOLS AND SPAS	57564	14/06/2016	POOL- REAGENTS	369.22
000539 RINTOULS POOLS AND SPAS	58936	15/06/2016	POOL-MURIATIC ACID	239.47
Invoice Count 3 Total				886.13
<b>Cheque 042955 Date 17/06/2016 Amount 511.15</b>				
002355 ROBERT'S FARM EQUIPMENT	P53041	15/06/2016	OIL FILTERS, BLADE KITS, OI	403.61
002355 ROBERT'S FARM EQUIPMENT	P53167	15/06/2016	BLADE, FILTER, GREASE	107.54
Invoice Count 2 Total				511.15
<b>Cheque 042956 Date 17/06/2016 Amount 300.00</b>				
001243 ROD HICKEY	47	14/06/2016	AIRPORT - GRASS CUTTING	300.00
Invoice Count 1 Total				300.00
<b>Cheque 042957 Date 17/06/2016 Amount 37.26</b>				
002776 RON STEVENSON	6-6-2016	14/06/2016	ESTC- LUNCH	37.26
Invoice Count 1 Total				37.26
<b>Cheque 042958 Date 17/06/2016 Amount 480.87</b>				
000272 RONA HODGINS	91604/1	15/06/2016	SHELF BRACKET	29.04
000272 RONA HODGINS	91326/1	15/06/2016	VAP BARRIER, FOAM	104.73
000272 RONA HODGINS	92880/1	15/06/2016	COUPLING, GAS TANK VHT06	23.89
000272 RONA HODGINS	91039	15/06/2016	OEY- ACRYLIC GLASS	38.35
000272 RONA HODGINS	91246	15/06/2016	PARKS W- BRAIDED VINYL TI	3.97
000272 RONA HODGINS	91527	15/06/2016	PARKS W- WOOD, NUTS BOL	58.13
000272 RONA HODGINS	92023	15/06/2016	POLICE- PAINT, PAINT SUPPL	71.43
000272 RONA HODGINS	91924	15/06/2016	FIRE- JANITORIAL SUPPLIES	112.68
000272 RONA HODGINS	91383	15/06/2016	FIRE- STORAGE BOX	7.06
000272 RONA HODGINS	91565	15/06/2016	FIRE- RUBBER RUNNER	30.51
000272 RONA HODGINS	92244	15/06/2016	FIRE- ALUMINUM SLEEVE	1.08
Invoice Count 11 Total				480.87
<b>Cheque 042959 Date 17/06/2016 Amount 100.19</b>				
000569 SCRIMGEOUR'S FOOD MARKET	03011469816	16/06/2016	ESTC- FOOD SUPPLIES	9.98
000569 SCRIMGEOUR'S FOOD MARKET	03011469815	16/06/2016	ESTC- FOOD SUPPLIES	11.98
000569 SCRIMGEOUR'S FOOD MARKET	03011470765	16/06/2016	ESTC- FOOD SUPPLIES	10.87
000569 SCRIMGEOUR'S FOOD MARKET	03011473653	16/06/2016	ESTC- FOOD SUPPLIES	34.88



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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000569 SCRIMGEOUR'S FOOD MARKET	03011475299	16/06/2016	ESTC- FOOD SUPPLIES	20.00
000569 SCRIMGEOUR'S FOOD MARKET	03011476236	16/06/2016	ESTC-FOOD SUPPLIES	12.48
Invoice Count 6 Total				100.19
<b>Cheque 042960 Date 17/06/2016 Amount 157.95</b>				
004347 SHAELIN GREEN	6-7-2016	14/06/2016	MILEAGE- EC DEV	157.95
Invoice Count 1 Total				157.95
<b>Cheque 042961 Date 17/06/2016 Amount 1,629.01</b>				
000586 SKEOCH BUSINESS EQUIP. LTD	1000016119	13/06/2016	REC/COMP ADMIN COPIER R	197.75
000586 SKEOCH BUSINESS EQUIP. LTD	1000016100	13/06/2016	REC COST PER COPY	170.57
000586 SKEOCH BUSINESS EQUIP. LTD	1000016102	13/06/2016	ADMIN COST PER COPY COF	779.04
000586 SKEOCH BUSINESS EQUIP. LTD	1000016121	13/06/2016	ADMIN COPIER RENTAL	169.50
000586 SKEOCH BUSINESS EQUIP. LTD	1000016103	13/06/2016	COST PER COPY ADMIN	312.15
Invoice Count 5 Total				1,629.01
<b>Cheque 042962 Date 17/06/2016 Amount 203.40</b>				
002906 SOLID GROUND LANDSCAPING	108	14/06/2016	PARKS E/W- LAWN MOWING	203.40
Invoice Count 1 Total				203.40
<b>Cheque 042963 Date 17/06/2016 Amount 209.05</b>				
000595 SPECTRUM COMMUNICATIONS LTD	745326	15/06/2016	SS-WIRELESS LINK SCOPE	209.05
Invoice Count 1 Total				209.05
<b>Cheque 042964 Date 17/06/2016 Amount 1,021.91</b>				
000602 STANTON HARDWARE	275684	13/06/2016	COMPLEX RUST PAINT	47.45
000602 STANTON HARDWARE	275751	13/06/2016	COMPLEX- PAINT	81.29
000602 STANTON HARDWARE	275452	13/06/2016	COMPLEX - PAINT SUPPLIES	26.89
000602 STANTON HARDWARE	275457	13/06/2016	COMPLEX- CAULKING, SEAL/	40.51
000602 STANTON HARDWARE	275478	13/06/2016	COMPLEX- PAINT, ANT BAIT	70.67
000602 STANTON HARDWARE	275634	13/06/2016	COMPLEX, PAINT, PAINT SUF	90.78
000602 STANTON HARDWARE	275706	13/06/2016	COMPLEX- PAINTER TAPE	20.27
000602 STANTON HARDWARE	275889	13/06/2016	COMPLEX- PAINT, BATTERY	106.17
000602 STANTON HARDWARE	275975	13/06/2016	PARKS W- ENGINE OIL	8.46
000602 STANTON HARDWARE	275987	13/06/2016	FITNESS - BUTANE LIGHTER	7.90
000602 STANTON HARDWARE	275456	13/06/2016	OEY- HOOKS, VELCRO STRIF	18.03
000602 STANTON HARDWARE	275674	13/06/2016	DAY CARE LIGHT BULBS	21.44
000602 STANTON HARDWARE	275912	13/06/2016	PARKS- WASHERS, BOLTS, N	9.74
000602 STANTON HARDWARE	275390	13/06/2016	PARKS W- FLAG, DAY CARE-!	55.97
000602 STANTON HARDWARE	275396	13/06/2016	PARKS W- FLAG, CABLE TIES	72.27
000602 STANTON HARDWARE	275531	13/06/2016	COMPLEX- PAINT THINNER	12.42
000602 STANTON HARDWARE	275535	13/06/2016	COMPLEX- PAINT, ROLLER, E	55.29
000602 STANTON HARDWARE	275564	13/06/2016	COMPLEX- PAINT, TAPE	60.92
000602 STANTON HARDWARE	275593	13/06/2016	COMPLEX- PAINT	40.65
000602 STANTON HARDWARE	275942	13/06/2016	PARKS- ANCHORS	13.31
000602 STANTON HARDWARE	275955	13/06/2016	PARKS W- LIGHT BULBS	7.89
000602 STANTON HARDWARE	275959	13/06/2016	PARKS W- GALV UNIONS	10.94
000602 STANTON HARDWARE	276015	13/06/2016	PARKS, PROPANE, SANDPAF	13.88
000602 STANTON HARDWARE	276026	13/06/2016	PARKS W- BALVE, GALV NIPF	38.92
000602 STANTON HARDWARE	276028	13/06/2016	PARKS W- GALVANIZED UNIC	8.24

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Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000602 STANTON HARDWARE	276100	13/06/2016	PARKS W- GALVINIZED PLUG	6.73
000602 STANTON HARDWARE	276115	13/06/2016	PARKS W- RETURN	-0.67
000602 STANTON HARDWARE	275780	13/06/2016	LANDFILL- JANITORIAL SUPP	10.03
000602 STANTON HARDWARE	276096	13/06/2016	ROADS- GARBAGE CAN	23.72
000602 STANTON HARDWARE	275826	13/06/2016	ROADS- GARBAGE BAGS	41.80
Invoice Count 30 Total				1,021.91
<b>Cheque 042965 Date 17/06/2016 Amount 337.87</b>				
000605 STATE CHEMICAL LTD	97816982	14/06/2016	HALL B- DEGREASER	337.87
Invoice Count 1 Total				337.87
<b>Cheque 042966 Date 17/06/2016 Amount 249.45</b>				
000620 SWAN DUST CONTROL LTD	3632090	13/06/2016	TOWN HALL MATS	26.50
000620 SWAN DUST CONTROL LTD	3632089	13/06/2016	POLICE- MATS AND MOPS	35.26
000620 SWAN DUST CONTROL LTD	3625862	13/06/2016	DAY CARE MATS	23.90
000620 SWAN DUST CONTROL LTD	3619624	13/06/2016	DAY CARE- MATS	23.90
000620 SWAN DUST CONTROL LTD	3632076	15/06/2016	COMPLEX MATS/MOPS	139.89
Invoice Count 5 Total				249.45
<b>Cheque 042967 Date 17/06/2016 Amount 27.95</b>				
004333 TAYLOR MORRISON	6-7-2016	14/06/2016	DAY CARE PROGRAM SUPPL	27.95
Invoice Count 1 Total				27.95
<b>Cheque 042968 Date 17/06/2016 Amount 636.24</b>				
000631 TEESWATER AGRO PARTS LTD	111489	13/06/2016	PARKS W- PUMP ASSY	636.24
Invoice Count 1 Total				636.24
<b>Cheque 042969 Date 17/06/2016 Amount 803.93</b>				
002916 THE BLYTH INN INC.	318789	13/06/2016	MEALS- ESTC	31.62
002916 THE BLYTH INN INC.	319301	13/06/2016	ESTC- MEALS	36.14
002916 THE BLYTH INN INC.	291	16/06/2016	ESTC- FOOD	736.17
Invoice Count 3 Total				803.93
<b>Cheque 042970 Date 17/06/2016 Amount 418.10</b>				
000642 THE CITIZEN	86943	14/06/2016	EC DEV- ADVERTISING	418.10
Invoice Count 1 Total				418.10
<b>Cheque 042971 Date 17/06/2016 Amount 397.76</b>				
000638 THE WORKSHOP	5360011	16/06/2016	RECREATION- CLOTHING	397.76
Invoice Count 1 Total				397.76
<b>Cheque 042972 Date 17/06/2016 Amount 528.26</b>				
001796 TIM HORTON'S	6-8-2016	14/06/2016	COFFEE FOR MEETING	21.30
001796 TIM HORTON'S	5-28-2016	16/06/2016	ESTC- SOUP AND SANDWICH-	404.40
001796 TIM HORTON'S	6-16-2016	16/06/2016	BUILDING- DONUTS , COOKIE	102.56
Invoice Count 3 Total				528.26

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Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 042973 Date 17/06/2016 Amount 130.37</b>				
003270 TRISHA MCLEAN	6-6-2016	14/06/2016	DAY CARE SUPPLIES	21.47
003270 TRISHA MCLEAN	6-6-2016-2	14/06/2016	DAY CARE MILEAGE	108.90
		Invoice Count	2 Total	130.37
<b>Cheque 042974 Date 17/06/2016 Amount 1,695.00</b>				
001036 WARD & UPTIGROVE CONSULTING & F	43199	13/06/2016	ADMIN- HUMAN RESOURCES	1,695.00
		Invoice Count	1 Total	1,695.00
<b>Cheque 042975 Date 17/06/2016 Amount 20,941.59</b>				
001735 WASTE MANAGEMENT	969496078	16/06/2016	MAY WASTE/RECYCLING	20,941.59
		Invoice Count	1 Total	20,941.59
<b>Cheque 042976 Date 17/06/2016 Amount 222.00</b>				
002186 WEED MAN	131445	13/06/2016	CENOTAPH- SUMMER FERTII	60.00
002186 WEED MAN	131436	13/06/2016	DC- WEED CONTROL	162.00
		Invoice Count	2 Total	222.00
<b>Cheque 042977 Date 17/06/2016 Amount 339.00</b>				
003998 WINGHAM BUSINESS IMPROVEMENT A	342	15/06/2016	PARKS W- FLOWERS	339.00
		Invoice Count	1 Total	339.00
<b>Cheque 042978 Date 17/06/2016 Amount 174.81</b>				
000704 WINGHAM COLUMBUS CENTRE	1069	14/06/2016	MUSEUM- PRE-COOKED HAM	174.81
		Invoice Count	1 Total	174.81
<b>Cheque 042979 Date 17/06/2016 Amount 212.44</b>				
000713 WINGHAM PRINTING SERVICE	17411	13/06/2016	RECREATION RECEIPT BOOK	212.44
		Invoice Count	1 Total	212.44
Report Total				1,096,999.85

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Cheque Date 04/06/2016 to 31/12/2016

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Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 004656 Date 07/06/2016 Amount 65.54</b>				
000100 CANADA POST CORPORATION	9593872565	07/06/2016	EPOST CHARGES	65.54
			Invoice Count 1 Total	65.54
<b>Cheque 004657 Date 07/06/2016 Amount 79.31</b>				
000074 FOXTON FUELS LIMITED	289990	07/06/2016	FUEL	79.31
			Invoice Count 1 Total	79.31
<b>Cheque 004658 Date 07/06/2016 Amount 24.84</b>				
000421 MICROAGE BASICS	177812	07/06/2016	PAPER - FLUSHING NOTICES	24.84
			Invoice Count 1 Total	24.84
<b>Cheque 004659 Date 08/06/2016 Amount 74.87</b>				
000969 CREDIT RISK MANAGEMENT	ST2668 053016	08/06/2016	COLLECTION ASSISTANCE	74.87
			Invoice Count 1 Total	74.87
<b>Cheque 004660 Date 08/06/2016 Amount 3,918.84</b>				
000542 R.J. BURNSIDE & ASSOCIATES	300037113.0000-8	08/06/2016	PRE CONSTRUCTION MEETING	3,918.84
			Invoice Count 1 Total	3,918.84
<b>Cheque 004661 Date 08/06/2016 Amount 47.54</b>				
000642 THE CITIZEN	86944	08/06/2016	HYDRANT FLUSHING AD	47.54
			Invoice Count 1 Total	47.54
<b>Cheque 004662 Date 16/06/2016 Amount 88.00</b>				
003420 RADFORD GROUP LTD	65284	16/06/2016	FUEL - TO BE BILLED TO VEC	88.00
			Invoice Count 1 Total	88.00
<b>Cheque 004663 Date 16/06/2016 Amount 342.41</b>				
003017 TD VISA	14622266 CANADA POST	16/06/2016	WINGHAM HYDRANT FLYERS	224.06
003017 TD VISA	14588612 CANADA POST	16/06/2016	BLYTH HYDRANT FLYERS	68.35
003017 TD VISA	2016	16/06/2016	ANNUAL FEE	50.00
			Invoice Count 3 Total	342.41
<b>Cheque 004664 Date 16/06/2016 Amount 163.62</b>				
000699 WINGHAM ADVANCE TIMES	7670570	16/06/2016	WINGHAM HYDRANT FLUSHING	163.62
			Invoice Count 1 Total	163.62
<b>Cheque 004665 Date 16/06/2016 Amount 123,200.09</b>				
004513 XTERRA CONSTRUCTION INC	300037113.0000	16/06/2016	PAYMENT 1 BLYTH WELL	124,917.23
004513 XTERRA CONSTRUCTION INC	300037113.0000 Bldg	16/06/2016	PAYMENT 1 TREATMENT BLDG	11,971.76
004513 XTERRA CONSTRUCTION INC	300037113	16/06/2016	RECORD HOLDBACK	-13,688.90
			Invoice Count 3 Total	123,200.09
Report Total				128,005.06

## Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 003297 Date 07/06/2016 Amount 93.70</b>				
000074 FOXTON FUELS LIMITED	289990 S	07/06/2016	FLUSHER TRUCK DIESEL	93.70
			Invoice Count 1 Total	93.70
<b>Cheque 003298 Date 07/06/2016 Amount 164.09</b>				
003224 HURONTEL	06/2016 357-4293	07/06/2016	SEWAGE TREATMENT PLAN1	67.74
003224 HURONTEL	06/2016 2230	07/06/2016	SEWAGE PUMPING STATION	96.35
			Invoice Count 2 Total	164.09
<b>Cheque 003299 Date 07/06/2016 Amount 97.20</b>				
002697 TUCKERSMITH COMMUNICATIONS	06/2016 4466	07/06/2016	523-4466 MONTHLY ACCT	97.20
			Invoice Count 1 Total	97.20
<b>Cheque 003300 Date 08/06/2016 Amount 97.77</b>				
000052 BELL CANADA	06/2016 9942	08/06/2016	357-9942 MONTHLY ACCT	97.77
			Invoice Count 1 Total	97.77
<b>Cheque 003301 Date 08/06/2016 Amount 1,214.07</b>				
000629 MORAN MECHANICAL AND ELECTRICA	100099	08/06/2016	K CARTER SEWER BACKUP	259.90
000629 MORAN MECHANICAL AND ELECTRICA	100100	08/06/2016	56 CHARLES ST SEWER BAC	259.90
000629 MORAN MECHANICAL AND ELECTRICA	100117	08/06/2016	512 SHUTER ST SEWER BAC	694.27
			Invoice Count 3 Total	1,214.07
Report Total				1,666.83

## Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000400 Date 06/06/2016 Amount 145.60</b>				
000665 UNION GAS LIMITED	April 2016- 7759	02/06/2016	628.969 M3- MEM HALL	145.60
			Invoice Count 1 Total	145.60
<b>Cheque 000401 Date 06/06/2016 Amount 14,322.30</b>				
000687 WESTARIO POWER INC.	2103350278	06/06/2016	73080 KWH- COMPLEX	14,322.30
			Invoice Count 1 Total	14,322.30
<b>Cheque 000402 Date 06/06/2016 Amount 8,919.34</b>				
000687 WESTARIO POWER INC.	300220300	06/06/2016	30203 KWH- WINGHAM STLT	8,919.34
			Invoice Count 1 Total	8,919.34
<b>Cheque 000403 Date 07/06/2016 Amount 2,433.17</b>				
000665 UNION GAS LIMITED	April 2016-7408	07/06/2016	344.156 M3- 445 JOSEPHINE	91.17
000665 UNION GAS LIMITED	April 2016-5109	07/06/2016	178.729 M3 POLICE STATION	71.92
000665 UNION GAS LIMITED	April 2016-4108	07/06/2016	446.848 M3- TOWN HALL	142.80
000665 UNION GAS LIMITED	April 2016-5340	07/06/2016	183.64 M3- LIBRARY	73.24
000665 UNION GAS LIMITED	April 2016-5467	07/06/2016	197.056 M3- DAY CARE	62.73
000665 UNION GAS LIMITED	April 2016-0458	07/06/2016	7166.379 M3- COMPLEX	1,991.31
			Invoice Count 6 Total	2,433.17
<b>Cheque 000404 Date 08/06/2016 Amount 3,033.76</b>				
000294 HYDRO ONE NETWORKS INC	April 2016-0523	08/06/2016	10951 KWH- 103 QUEEN ST S	3,033.76
			Invoice Count 1 Total	3,033.76
<b>Cheque 000405 Date 09/06/2016 Amount 218.44</b>				
000665 UNION GAS LIMITED	May 2016-9991	09/06/2016	632.803 M3- TOWN HALL	146.41
000665 UNION GAS LIMITED	April 2016-8454	09/06/2016	244.24 M3- FIREHALL WINGH	72.03
			Invoice Count 2 Total	218.44
<b>Cheque 000406 Date 13/06/2016 Amount 5,752.85</b>				
000294 HYDRO ONE NETWORKS INC	April 2016-4216	13/06/2016	18960KWH- ARENA/HALL B	5,752.85
			Invoice Count 1 Total	5,752.85
<b>Cheque 000407 Date 14/06/2016 Amount 3,686.85</b>				
000294 HYDRO ONE NETWORKS INC	May 2016-8337	14/06/2016	420 KWH- 377 GYPSY OTH O	125.51
000294 HYDRO ONE NETWORKS INC	April 2016-8446	14/06/2016	13200 KWH- BLYTH MEM HAL	3,561.34
			Invoice Count 2 Total	3,686.85
<b>Cheque 000408 Date 16/06/2016 Amount 193.86</b>				
000272 RONA HODGINS	90876	16/06/2016	FIRE- ARMORALL, BRUSHES	29.02
000272 RONA HODGINS	91038	16/06/2016	EL- PROGRAM SUPPLIES	164.84
			Invoice Count 2 Total	193.86
<b>Cheque 000409 Date 13/06/2016 Amount 7,753.69</b>				
000140 CIBC VISA	Comm Zone-23022	13/06/2016	DIRECTOR OF P/W PHONE	310.75
000140 CIBC VISA	Voip- 80892	13/06/2016	3XC PHONE SYSTEM	3,318.95

## Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000140 CIBC VISA	Amazon- 2619466	13/06/2016	MICROSOFT OFFICE 2013	673.60
000140 CIBC VISA	Survey Monkey- 5549	13/06/2016	MONTHLY SUBSCRIPTION- EC	25.00
000140 CIBC VISA	Hi Mama- 2170	13/06/2016	MONTHLY SUBSCRIPTION	65.54
000140 CIBC VISA	Nottawasaga Inn-3891	13/06/2016	ADMIN- OMAA WORKSHOP	587.60
000140 CIBC VISA	OMAA Workshop 2016	13/06/2016	REGISTRATION FOR WORKS	581.95
000140 CIBC VISA	Humber-OBC5159	13/06/2016	OBC TESTING	150.00
000140 CIBC VISA	PayPal 5444D	13/06/2016	UNLOCKING CODE- ROADS	33.29
000140 CIBC VISA	DropBox Inc- 677LB	13/06/2016	EC DEV- DROPBOX SUBSCRI	119.00
000140 CIBC VISA	AMCTO-35495	13/06/2016	ADMIN- PROGRAM REGISTR/	1,341.89
000140 CIBC VISA	PayPal 3722	13/06/2016	UNLOCKING CODE- P/W	19.89
000140 CIBC VISA	PayPal-4425U	13/06/2016	UNLOCKING CODE-ARENA B	15.92
000140 CIBC VISA	Constant Contact-Ap6	13/06/2016	MONTHLY EMAIL MARKETINC	51.73
000140 CIBC VISA	Days Inn- 4/25	13/06/2016	ARENA W- ACCOMODATIONS	101.70
000140 CIBC VISA	Days Inn 4/28	13/06/2016	ARENA W- ACCOMODATIONS	305.10
000140 CIBC VISA	UPS- E8467780047	13/06/2016	PARKS B- COURIER SERVICE	18.80
000140 CIBC VISA	Ideal Supply-2176319	13/06/2016	MEM HALL - FAN	16.03
000140 CIBC VISA	Com Zone 2- 69897	13/06/2016	P/W- FREIGHT FOR PHONE C	16.95
Invoice Count 19 Total				7,753.69

Cheque 000410 Date 16/06/2016 Amount 875.62

003295 GLOBAL PAYMENTS	27753	16/06/2016	LANDFILL DEBIT MACHINE FE	30.00
003295 GLOBAL PAYMENTS	4777	16/06/2016	ADMIN OFFICE DEBIT MACHII	75.34
003295 GLOBAL PAYMENTS	3072	16/06/2016	REC CREDIT/DEBIT CARD FE	770.28
Invoice Count 3 Total				875.62

Report Total 47,335.48

## Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 04/06/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000366 Date 07/06/2016 Amount 3,751.60</b>				
002486 DIGITAL POSTAGE-ON-CALL	06/06/2016	07/06/2016	POSTAGE FOR METER	3,751.60
			Invoice Count 1 Total	3,751.60
<b>Cheque 000367 Date 07/06/2016 Amount 582.75</b>				
003224 HURONTEL	06/2016 1173	07/06/2016	PUC BUILDING MONTHLY AC	112.94
003224 HURONTEL	06/2016 1169	07/06/2016	WELL 4 MONTHLY ACCT	67.74
003224 HURONTEL	06/2016 1168	07/06/2016	WELL 3 MONTHLY ACCT	67.74
003224 HURONTEL	06/2016 1167	07/06/2016	STANDPIPE MONTHLY ACCT	334.33
			Invoice Count 4 Total	582.75
<b>Cheque 000368 Date 07/06/2016 Amount 2,761.34</b>				
000294 HYDRO ONE NETWORKS INC	05/2016	07/06/2016	BLYTH WELL APR 20 - MAY 15	2,761.34
			Invoice Count 1 Total	2,761.34
<b>Cheque 000369 Date 07/06/2016 Amount 86.53</b>				
002697 TUCKERSMITH COMMUNICATIONS	9131 06/2016	07/06/2016	MONTHLY ACCT 523-9131	86.53
			Invoice Count 1 Total	86.53
<b>Cheque 000370 Date 15/06/2016 Amount 248.60</b>				
004311 TELUS	28900988 06/2016	15/06/2016	JUEN CELL PHONES	248.60
			Invoice Count 1 Total	248.60
<b>Cheque 000371 Date 15/06/2016 Amount 2,635.07</b>				
000687 WESTARIO POWER INC.	2103350280	15/06/2016	WELL 4 APRIL USAGE	2,635.07
			Invoice Count 1 Total	2,635.07
<b>Cheque 000372 Date 15/06/2016 Amount 493.72</b>				
000687 WESTARIO POWER INC.	2103350801	15/06/2016	STANDPIPE MAY USAGE	221.02
000687 WESTARIO POWER INC.	2103350778	15/06/2016	435 MINNIE ST MAY USAGE	272.70
			Invoice Count 2 Total	493.72
<b>Cheque 000373 Date 16/06/2016 Amount 51.42</b>				
003924 GLOBAL PAYMENTS	6045	16/06/2016	DEBIT MACHINE FEES	51.42
			Invoice Count 1 Total	51.42
Report Total				10,611.03





# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Jeff Molenhuis, Director of Public Works  
**DATE:** 2016-06-20  
**SUBJECT:** Public Works Department Activity Report  
**ATTACHMENTS:**

## RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the June 20, 2016 Public Works Department Activity Report for information.

## EXECUTIVE SUMMARY

The Director of Public Works provides monthly updates to Council on activities within the Shared Services Public Works department.

## DISCUSSION

Administration and Shared Service	<ul style="list-style-type: none"><li>• Meeting with implementation group to discuss administrative processes to support PW functions.</li><li>• Reviewing ON1Call Compliance procedures for underground infrastructure locates</li><li>• Reviewing current complaint/request procedures to develop a centralized, streamlined model for the public to communicate with PW</li><li>• Sent correspondence to County re: Hwy 4 and 16/25 intersections.</li></ul>
Development	<ul style="list-style-type: none"><li>• Arthur Street Land Strategy – meeting with BM Ross during week of June 13 to discuss design progress and schedule</li><li>• Cowbell Brewery – meeting with Central Huron during the week of June 20 to receive an update on progress and schedule of the development, as well as to discuss administrative requirements.</li></ul>
Capital	<ul style="list-style-type: none"><li>• Howson Dam – Terms of Reference are being drafted for Request for Proposal to conduct consultant selection for the Environmental Assessment</li><li>• Westmoreland/Mill Street, Blyth – met on site to review the project details. A servicing conflict was identified that requires design changes. A separate report will be submitted to Council for consideration at a later date.</li><li>• Patrick Street, Wingham – nothing of note to report at this time.</li><li>• Blyth Well – nothing of note to report at this time.</li><li>• Works Shed Fuel Tank Removal – working with licensed contractor for removal of underground fuel storage tanks at EW shed. Working with environmental consultant to identify environmental concerns in the field.</li><li>• Road Needs Study – met with consultant to scope study, as well as discuss bridge needs with regulatory structure inspections.</li></ul>
Roads	<ul style="list-style-type: none"><li>• Loosetop – Calcium, gravel and grading work is wrapping up on rural roads.</li><li>• Roadside – grass mowing, ditch cleanout and tree work is beginning.</li><li>• Hardtop – patching and pot hole repair in progress</li></ul>

	<ul style="list-style-type: none"> <li>• Bridge/culvert maintenance – sweeping, washing and joint cleaning is currently on-going</li> <li>• Streetlight replacements – nothing of note to report at this time.</li> <li>• Sidewalks – replacement projects in budget being planned.</li> </ul>
Water/Wastewater	Nothing of note to report at this time.
Landfill/Solid Waste	Nothing of note to report at this time.
Cemetery	Nothing of note to report at this time.
Drainage	Nothing of note to report at this time.
Equipment and Vehicles	Nothing of note to report at this time.

#### **FINANCIAL IMPACT**

No immediate financial impact at this time.

#### **FUTURE CONSIDERATIONS**

No future considerations at this time.

#### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #2 of the Strategic Plan is that our residents are engaged and well informed. Goal #4 states that administration is fiscally responsible and strives for operational excellence.

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Jeff Molenhuis, Director of Public Works

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Sharon Chambers, CAO



## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 14/06/2016  
**SUBJECT:** FDNH Report On May 2016 Activities  
**ATTACHMENTS:** Activity Summary

---

### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for May 2016 activities.

### **EXECUTIVE SUMMARY**

May 2016 FDNH activities as indicated in the attached report.

### **DISCUSSION**

See attached file. Note new **Activity Level** section in report.

### **FINANCIAL IMPACT**

n/a

### **FUTURE CONSIDERATIONS**

n/a

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal 3. Ensure our community is healthy and safe.

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David Sparling,  
Director Fire & Emergency Services

---

Sharon Chambers, CAO



## **FDNH Report to North Huron Council for Activity for the Month of May 2016**

### **Training:**

#### Weekly Training:

- 1 week of equipment checks (42 personnel)
- 1 week of rural water supply (38 personnel)
- 1 week of rural water supply (40 personnel)

#### Full day training:

- 1 day of fire suppression and Vent Enter Isolate Search (18 personnel)
- 1 day of auto extrication (19 personnel)

### **Notable:**

FDNH Officer Retreat: Chaired by Kingsville Fire Chief Bob Kissner "Combat Ready Leadership in the Fire Service" (10 personnel)

Wingham Firefighters' Association raised over \$3,000 at a Fort McMurray BBQ

### **May Incidents:**

#### 6 May:

Motor vehicle collision  
Morris-Turnberry  
Outcome: 1 patient transferred by EMS.

#### 6 May:

Motor vehicle collision  
Morris-Turnberry  
Outcome: 1 patient transferred by EMS.

#### 6 May:

Fire - structure  
North Huron  
Outcome: Total loss.  
Estimated loss: \$400,000

#### 10 May:

Motor vehicle collision  
Ashfield Colborne Wawanosh  
Outcome: 1 patient transferred by EMS.



10 May:

Motor vehicle collision

Central Huron

Outcome: 1 patient transferred by EMS.

Notes: Co-occurred with Motor Vehicle Collision above.

11 May:

Fire-Chimney

North Huron

Outcome: Fire contained to chimney.

12 May:

Motor vehicle collision

Morris-Turnberry

Outcome: 1 patient transferred by EMS.

12 May:

Motor vehicle collision

Central Huron

Outcome: 1 patient transferred by EMS.

14 May:

Fire - Chimney

Ashfield Colborne Wawanosh

Outcome: Fire contained to chimney.

10 May:

Motor vehicle collision

Central Huron

Outcome: 1 patient transferred by EMS.

15 May:

Motor vehicle collision

Central Huron

Outcome: 2 patients transferred by EMS.

22 May:

Alarm system activation

Morris Turnberry

Outcome: No smoke. No fire. Faulty detector.

Notes: 2nd activation in 12 month period. Warning letter issued.



28 May:

Gas odour

North Huron

Outcome: No gas readings in structure. Union Gas called to further investigate.

28 May:

Motor vehicle collision

North Huron

Outcome: 1 patient transferred by EMS.

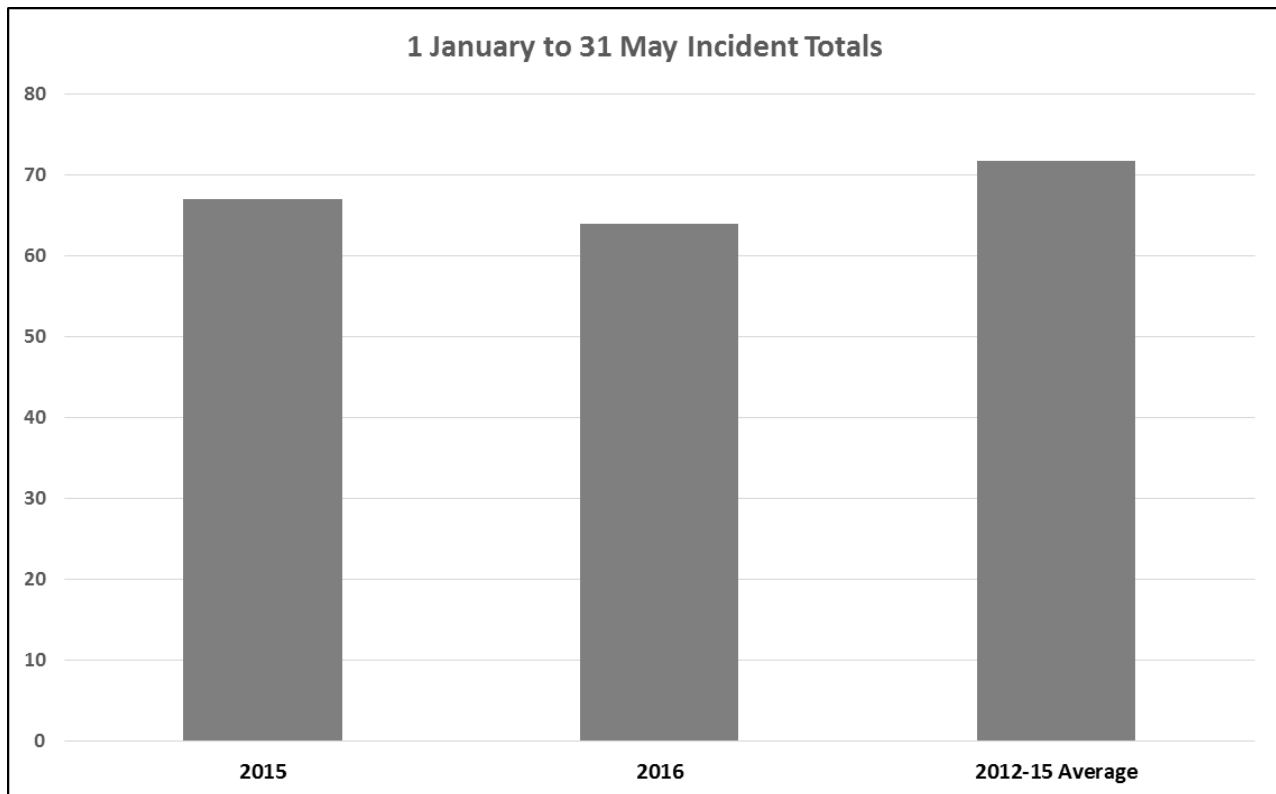
29 May:

Fire - vehicle

Morris Turnberry

Outcome: Vehicle total loss.

**Activity Level:**









## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** David Sparling  
**DATE:** 14/06/2016  
**SUBJECT:** Managing Critical Incident / Post Traumatic Stress  
**ATTACHMENTS:**

---

### **RECOMMENDATION:**

For council's information.

### **EXECUTIVE SUMMARY**

On 18 February 2016, the Province of Ontario announced the Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder).

### **DISCUSSION**

The Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder), 2016 will allow faster access to WSIB benefits and timely treatment, ultimately supporting positive recovery outcomes by:

- Once diagnosed with PTSD, expediting the claims process to be eligible for WSIB benefits
- Removing the need to prove a causal link between PTSD and a workplace event
- Requiring employers to implement PTSD prevention plans within the workplace

The proposed presumption would apply to police officers, firefighters, paramedics, workers in correctional institutions and secure youth justice facilities, dispatchers of police, firefighter and ambulance services, and First Nations emergency response teams.

Since 2012, FDNH has had a Chaplain in place with advanced training on Critical Incident Stress Management, to assist FDNH personnel when they have encountered traumatic events. Chief Sparling also has this training.

Effective June 2016, FDNH has started keeping a record of all personnel exposures to critical incidents, so that any future WSIB claims or Post Traumatic Stress Disorder issues will have documentation to assist in the management of them.

Finally, the Ontario Association of Fire Chiefs has launched a Road to Mental Readiness (R2MR) program to equip firefighters to better manage critical incidents. FDNH plans to provide this program to our personnel later in 2016.

### **FINANCIAL IMPACT**

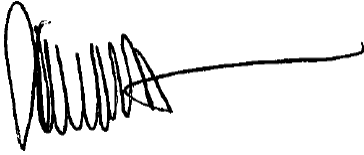
Managing Critical Incident Stress is an important part of modern fire department operations. Costs associated with this have been part of FDNH's budget since 2012. Failing to manage this risks potentially significant WSIB costs to the municipality.

**FUTURE CONSIDERATIONS**

n/a

**RELATIONSHIP TO STRATEGIC PLAN**

Goal 4: We cultivate a culture of continuous learning and professional development.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

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David Sparling,  
Director Fire & Emergency Services

---

Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** 6/13/2016  
**SUBJECT:** Administration Department Update  
**ATTACHMENTS:** Meeting Calendar.pdf

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## **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the June 13<sup>th</sup> report of the CAO regarding Administration activities for information purposes.

## **EXECUTIVE SUMMARY**

The Chief Administrative Officer provides periodic updates to Council on activities within the Administration Department and the overall operation of the Township.

## **DISCUSSION**

### **1. Planning and Development:**

- a. CAO and Director of Public Works to meet with Central Huron CAO to request information on Cowbell Brewing Company and Tim Horton's site plans.
- b. Meeting of the Cross Border Services Steering Committee with Central Huron to be held on Friday, June 24<sup>th</sup> to discuss a cross border services agreement pertaining to Cowbell Brewing Company.
- c. The Huron County Planning Department will be holding an information session on June 24<sup>th</sup> pertaining to the proclamation of the Smart Growth for our Communities Act, 2015 and related changes to the Planning Act. Clerks department staff will attend.

### **2. Shared Services:**

- a. A monthly meeting schedule has been established for the Shared Services Steering Committee. (attached)
- b. Implementation Team meetings have been scheduled to continue to develop financial and administrative processes. The auditors for Morris-Turnberry and North Huron will attend an Implementation Team meeting on June 20<sup>th</sup> to review accounting practices and provide feedback.
- c. The Chief Building Official hire has been completed. Kirk Livingston will begin work on August 15<sup>th</sup>. Kirk will work primarily out of the Morris-Turnberry office, but will spend one day per week at the North Huron office. A proposal has been submitted to the Township of Howick to provide Chief Building Official services. Howick has requested additional information regarding the proposal. CBO Livingston will assess the staffing needs for the department after the outcome of the Howick proposal is known.

### **3. Administration:**

- a. County of Huron is hosting a Leadership Series and has scheduled a session on June 21<sup>st</sup> regarding employment law. The session has been offered to lower tier municipalities and North Huron Human Resources staff and the CAO will attend.
- b. CAO Chambers is participating on working group consisting of members of the Huron Perth Benefits Consortium to discuss options to harmonize the benefit plan. The

working group will be making a recommendation to Consortium members at a meeting on June 22<sup>nd</sup>.

- c. Economic Development Department review is underway. A report will be brought forward in late July or early August.
- d. The deadline to submit municipal delegation requests to meet with Provincial Ministers at the Association of Municipalities of Ontario Conference is June 29<sup>th</sup>. Suggestions from Council regarding potential delegation requests are welcome.
- e. CAO and Manager of Employee and Business Services will be attending the next two modules in the Loyalist College Leadership program taking place on June 22<sup>nd</sup> and 23<sup>rd</sup>.

#### **FINANCIAL IMPACT**

n/a

#### **FUTURE CONSIDERATIONS**

n/a

#### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our Administration is fiscally responsible and our residents are well informed.

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Sharon Chambers, CAO

# Draft Shared Services Committee 2016 Calendar



January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29					

March						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Shared Services meeting last **Tuesday of each month**



**CORRESPONDENCE**  
**Council Meeting June 20, 2016**

DATE	FROM	REGARDING	ACTION	FILE
Jun-03	AMO	2016 AMO AGM & Annual Conference August 14-17 Windsor - Conference Speaker Line Up Announcement		
Jun-03	Union Gas	Part of the Community		
Jun-03	IESO	IESO 2015 Annual Report		
Jun-06	Town of Gananoque	Resolution re Lyme Disease		
Jun-06	Premier of Ontario	Climate Change Action Plan		
Jun-09	AMO	AMO Watchfile June 9, 2016		
Jun-10	AMO	AMO Policy Update - Members' Legislative Update		
Jun-10	Information and Privacy Commissioner of Ontario	IPC DIGEST - Personal Email Accounts and Instant Messaging Tools		
Jun-13	AMO	AMO Policy Update - Provincial Cabinet Shuffled Halfway Through Mandate		
Jun-14	AMO/OMSSA	Human Services Symposium September, Vaughan		
Jun-14	AMO	Municipal Delegations at AMO Conference		
Jun-15	LAS/MFOA	LAS/MFOA Investment Basics Workshops		
Jun-15	AMO	AMO Policy Update - government to Consult on Expanding Medical Responses through Fire Services		
Jun-15	OGRA	2017 OGRA Conference - Date Change		
Jun-15	CUPW.STTP	Federal government reviewing our public postal service		
Jun-16	AMO	AMO Watchfile June 16, 2016		
Jun-16	OMERS	MEPCO UPDATE - Results of Board Composition By-law Review		
Jun-16	County of Bruce	Zoning By-law Amendment - Township of Huron-Kinloss		

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**TOWNSHIP OF NORTH HURON  
FINANCIAL STATEMENTS  
DECEMBER 31, 2015**

***VODDEN, BENDER & SEEBACH LLP***  
***Chartered Professional Accountants***

## INDEPENDENT AUDITOR'S REPORT

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To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the Township of North Huron

We have audited the accompanying financial statements of the Corporation of the Township of North Huron, which comprise the consolidated statement of financial position as at December 31, 2015, and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

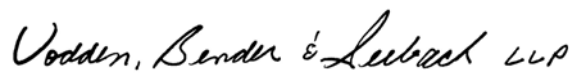
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation of the Township of North Huron as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.



Chartered Professional Accountants  
Licensed Public Accountants

Clinton, Ontario  
April 18, 2016

**TOWNSHIP OF NORTH HURON**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**

<b>As at December 31</b>	<b>2015</b>	<b>2014</b>
<b>FINANCIAL ASSETS</b>		
Cash	<b>10,317,505</b>	8,315,938
Taxes receivable	<b>603,439</b>	652,222
Accounts receivable	<b>1,056,449</b>	1,013,729
Long-term receivables (note 4)	<b>46,910</b>	29,218
Long-term investments (note 5)	<b>1,620,038</b>	1,620,038
	<b>13,644,341</b>	11,631,145
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	<b>807,381</b>	633,648
Landfill closure and post-closure liability (note 7)	<b>323,000</b>	316,700
Deferred revenue - obligatory reserve funds	<b>406,107</b>	294,303
Municipal debt (note 8)	<b>2,274,139</b>	2,415,794
	<b>3,810,627</b>	3,660,445
<b>NET FINANCIAL ASSETS</b>	<b>\$ 9,833,714</b>	\$ 7,970,700
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets, net (note 10)	<b>48,916,036</b>	50,071,726
<b>ACCUMULATED SURPLUS (note 12)</b>	<b>\$ 58,749,750</b>	\$ 58,042,426

The accompanying notes are an integral part of this financial statement

**TOWNSHIP OF NORTH HURON**  
**CONSOLIDATED STATEMENT OF OPERATIONS**

<b>For the year ended December 31</b>	<b>2015 Budget</b>	<b>2015 Actual</b>	<b>2014 Actual</b>
<b>Revenue</b>			
Taxation for municipal purposes	4,585,273	<b>4,576,725</b>	4,483,681
User fees, licences, permits, and donations	4,160,730	<b>4,282,403</b>	4,109,051
Government transfers - Ontario	1,899,041	<b>2,102,156</b>	1,679,031
Government transfers - other municipalities	879,873	<b>987,708</b>	966,272
Investment income	40,528	<b>178,134</b>	176,811
Penalties and interest on taxes	60,000	<b>80,728</b>	85,545
Gain (loss) on disposition of tangible capital assets	-	<b>(31,372)</b>	33,513
	<u>11,625,445</u>	<u><b>12,176,482</b></u>	<u>11,533,904</u>
<b>Expenditure</b>			
General government	982,300	<b>944,943</b>	926,937
Protection to persons and property	2,650,981	<b>2,532,583</b>	2,649,965
Transportation services	1,978,221	<b>1,998,077</b>	2,086,915
Environmental services	2,254,779	<b>2,087,242</b>	2,128,882
Health services	93,661	<b>92,869</b>	82,162
Social and family services	989,203	<b>1,000,584</b>	882,207
Recreation and cultural services	2,970,948	<b>2,792,925</b>	2,610,605
Planning and development	61,400	<b>19,935</b>	50,491
	<u>11,981,493</u>	<u><b>11,469,158</b></u>	<u>11,418,164</u>
<b>Annual surplus (deficit)</b>	(356,048)	<b>707,324</b>	115,740
<b>Accumulated surplus, beginning of year</b>	<u>58,042,426</u>	<u><b>58,042,426</b></u>	<u>57,926,686</u>
<b>Accumulated surplus, end of year</b>	<u><u>\$ 57,686,378</u></u>	<u><u><b>\$ 58,749,750</b></u></u>	<u><u>\$ 58,042,426</u></u>

The accompanying notes are an integral part of this financial statement

**TOWNSHIP OF NORTH HURON**

**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**

<b>For the year ended December 31</b>	<b>2015 Budget</b>	<b>2015 Actual</b>	<b>2014 Actual</b>
Annual surplus (deficit)	(356,048)	<b>707,324</b>	115,740
Amortization of tangible capital assets	1,640,839	<b>1,626,763</b>	1,654,914
Net acquisition of tangible capital assets	(951,801)	<b>(502,445)</b>	(1,183,539)
Loss (gain) on sale of tangible capital assets	-	<b>31,372</b>	(33,513)
	<u>332,990</u>	<u><b>1,863,014</b></u>	<u>553,602</u>
<b>Net financial assets, beginning of year</b>	<u>7,970,700</u>	<u><b>7,970,700</b></u>	<u>7,417,098</u>
<b>Net financial assets, end of year</b>	<u><u>\$ 8,303,690</u></u>	<u><u><b>\$ 9,833,714</b></u></u>	<u><u>\$ 7,970,700</u></u>

The accompanying notes are an integral part of this financial statement

**TOWNSHIP OF NORTH HURON**  
**CONSOLIDATED STATEMENT OF CASH FLOW**

<b>For the year ended December 31</b>	<b>2015</b>	<b>2014</b>
<b>Operating activities</b>		
Annual surplus (deficit)	<b>707,324</b>	115,740
Amortization expense not requiring cash outlay	<b>1,626,763</b>	1,654,914
Loss (gain) on disposition of tangible capital assets	<b>31,372</b>	(33,513)
Decrease (increase) in taxes receivable	<b>48,783</b>	(11,629)
Decrease (increase) in accounts receivable	<b>(42,720)</b>	274,288
Increase (decrease) in accounts payable and accrued liabilities	<b>173,733</b>	(396,356)
Increase (decrease) in landfill closure & post-closure liability	<b>6,300</b>	269,100
Increase (decrease) in deferred revenue	<b>111,804</b>	153,531
Cash provided by (used for) operating activities	<b><u>2,663,359</u></b>	<u>2,026,075</u>
<b>Capital activities</b>		
Net disposals (purchases) of tangible capital assets	<b><u>(502,445)</u></b>	<u>(1,183,539)</u>
Cash provided by (used for) capital activities	<b><u>(502,445)</u></b>	<u>(1,183,539)</u>
<b>Investing activities</b>		
Decrease (increase) in long-term receivables	<b><u>(17,692)</u></b>	<u>3,499</u>
Cash provided by (used for) investing activities	<b><u>(17,692)</u></b>	<u>3,499</u>
<b>Financing activities</b>		
Proceeds from long-term debt issued	<b>21,400</b>	-
Principal repayments on long-term debt	<b><u>(163,055)</u></b>	<u>(574,925)</u>
Cash provided by (used for) financing activities	<b><u>(141,655)</u></b>	<u>(574,925)</u>
<b>Increase (decrease) in cash position</b>	<b>2,001,567</b>	271,110
<b>Cash (overdraft) beginning of year</b>	<b><u>8,315,938</u></b>	<u>8,044,828</u>
<b>Cash (overdraft) end of year</b>	<b><u>\$ 10,317,505</u></b>	<u>\$ 8,315,938</u>

The accompanying notes are an integral part of this financial statement

**TOWNSHIP OF NORTH HURON**  
**NOTES TO FINANCIAL STATEMENTS**

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**For the year ended December 31, 2015**

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**1. Accounting policies**

The consolidated financial statements of the Corporation of the Township of North Huron (the "Township") are the representation of management prepared in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Significant aspects of accounting policies adopted by the Township are as follows:

a) Reporting entity

The consolidated financial statements reflect the financial assets, liabilities, operating revenues and expenditures, Reserves, Reserve Funds, and changes in investment in tangible capital assets of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. In addition to general government tax-supported operations, they include any water and sewer systems operated by the Township and the Township's proportionate share of joint local boards.

Inter-departmental and inter-organizational transactions and balances are eliminated.

The statements exclude trust funds that are administered for the benefit of external parties.

b) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable, and recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) Long-term investments

Investments are recorded at cost less amounts written off to reflect a permanent decline in value.

**1. Accounting policies (continued)**

d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

- Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

<b>Category</b>	<b>Amortization Period</b>	<b>Capitalization Threshold</b>
Land	not applicable	\$ 0
Land improvements	15 - 75 years	25,000
Buildings	15 - 90 years	50,000
Machinery and equipment	10 - 20 years	5,000 - 15,000
Vehicles	5 - 15 years	5,000
Information technology	5 - 10 years	5,000
Transportation infrastructure	20 - 100 years	5,000
Watermains infrastructure	75 years	5,000
Sewermain infrastructure	75 years	5,000
Stormsewer infrastructure	50 - 75 years	5,000

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The estimated costs to close and maintain currently active landfill sites are based on estimated future expenses in current dollars, adjusted for estimated inflation, and are charged to expense as the landfill sites capacity is used.

The Township has a capitalized threshold of \$0 - \$50,000 dependent on the category, so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are computer systems, equipment, furniture and fixtures.

- Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

- Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

- Inventories

Inventories held for consumption are recorded at the lower of cost or net realizable value.

e) Reserves for future expenditures

Certain amounts, as approved by Council, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.



**1. Accounting policies (continued)**

f) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates can be made.

g) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the consolidated statement of financial position as deferred revenue until the obligation is discharged.

h) Landfill Site Closure and Post-Closure Care

Landfill site closure and post-closure care costs are recognized over the operating life of the landfill site, based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the Township.

i) Amounts to be recovered in future years

Future years recoveries represent the requirement of the Township to raise funds in subsequent periods to finance unfunded liabilities. A portion of the amounts to be recovered in future years will be recovered from deferred revenues earned.

j) Pensions

The Township is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Township has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. The Township records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the plan for past employee service.

k) Adoption of new accounting standards

Effective for fiscal periods beginning on or after April 1, 2014, all governments were required to adopt PSAB Section 3260, Liability for Contaminated Sites. This standard provides guidance on how to account for and report a liability associated with the remediation of contaminated sites, defines which activities would be included in the liability for remediation, establishes when to recognize and how to measure a liability for remediation and provides guidance on financial statement presentation and disclosure. The Township has evaluated the impact of the adoption of this new accounting standard and has determined that a provision in the financial statements is not necessary.

l) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, the reported amounts of revenues and expenditures during the period, and the accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

**2. Operations of school boards and county**

Taxation levied for school board and county purposes are not reflected in the financial statements. The amounts transferred were:

	<b>2015</b>	<b>2014</b>
County of Huron	\$ 2,073,853	\$ 2,059,417
School Boards	1,188,862	1,185,882

**3. Trust funds**

Trust funds administered by the Township amounting to \$466,622 (2014 : \$446,534) have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of financial activities.

**4. Long-term receivables**

	<b>2015</b>	<b>2014</b>
Tile loans, 6% - 8%, principal and interest receivable annually, due 2016 through 2025	<u>\$ 46,910</u>	<u>\$ 29,218</u>
Amounts due in the next five years are as follows:		
2016: \$5,700      2017: \$6,000      2018: \$6,400      2019: \$6,700      2020: \$7,100		

**5. Long-term investments**

	<b>2015</b>	<b>2014</b>
Note receivable, Westario Power Inc.	399,682	399,682
Common shares, Westario Power Holdings Inc.	<u>1,220,356</u>	<u>1,220,356</u>
	<u>\$ 1,620,038</u>	<u>\$ 1,620,038</u>

Effective November 1, 2000, the Township transferred its electrical utilities to Westario Power Inc. The above note receivable and common shares were received in consideration for the transfer.

The note from Westario Power Inc. is receivable on demand, but, since it is not the intention to demand payment within the next fiscal year, it is shown as long-term.

The Township owns 7.715% of the outstanding common shares of Westario Power Holdings Inc., a private company incorporated under the laws of the Province of Ontario. The shares have no fixed maturity dates and are generally not exposed to interest rate risk. The fair value of these shares is not practicable to determine in the absence of published market quotations.

**6. Pension agreements**

The Township makes contributions to a multi-employer pension plan on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The amount contributed for 2015 was \$333,263 (2014 : \$323,206) for current services and is included as an expenditure on the consolidated statement of financial activities.

OMERS is a multi-employer plan, therefore any pension surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

**7. Landfill closure and post-closure cost liability**

PSAB Handbook Section 3270: Solid Waste Landfill Closure and Post-Closure Liability, sets out the standard for anticipated closure and post-closure costs for existing and closed landfill sites. This liability is the estimated cost to date, based on a volumetric basis, of the expenses relating to those activities required when the site or phase stops accepting waste.

The landfill closure costs include final cover and vegetation, completing facilities for drainage control features, leachate monitoring, water quality monitoring, and monitoring and recovery of gas. Post-closure care activities include all activities related to monitoring the site once it can no longer accept waste, including acquisition of any additional land for buffer zones, treatment and monitoring of leachate, monitoring ground water and surface water, gas monitoring and recovery, and ongoing maintenance of various control systems, drainage systems, and final cover.

The estimated liability for the care of landfill sites is the present value of future cash flows associated with closure and post-closure costs.

**7. Landfill closure and post-closure cost liability (continued)**

Key assumptions in determining the liability at December 31, 2015 for the landfills are as follows:

Remaining site life	50 - 119 years
Discount rate	2%
Estimated time required for post-closure care	25 - 116 years

A reserve has been established to partially provide for this sanitary landfill site closure and post-closure liability. The reserve balance At December 31, 2015 is \$142,048 (2014 : \$115,604). The balance of the future liability is expected to be funded through budget allocations to the landfill reserve.

**8. Municipal debt**

The balance of the long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	<b>2015</b>	<b>2014</b>
OIPC loan payable, 4.24% interest, \$49,021 blended payment payable monthly, due March 2026	823,916	885,073
OIPC loan payable, 3.76% interest, \$17,712 blended payment payable monthly, due March 2021	174,535	202,602
OILC loan payable, 3.71% interest, \$42,759 blended payment payable semi-annually, due April 2032	1,048,270	1,093,631
OILC loan payable, 3.04% interest, \$15,407 blended payment payable semi-annually, due April 2022	180,508	205,270
Tile drain loans payable to Ministry of Finance, responsibility for payment of principal and interest charges have been assumed by individuals, 6% - 8%, due 2016 through 2025	46,910	29,218
	<u>\$ 2,274,139</u>	<u>\$ 2,415,794</u>

Principal payments recoverable from property owners in the next

five years to finance the bank demand and term loans and municipal debentures are:

2016: \$165,500    2017: \$171,900    2018: \$178,500    2019: \$185,400    2020: \$192,600

**9. Contingency for long-term liabilities**

The Township is contingently liable for long-term liabilities with respect to tile drainage loans, and for those for which the responsibility for payment of principal and interest has been assumed by other municipalities, school boards, and unconsolidated entities. At December 31, the principal amounts outstanding are as follows:

	<b>2015</b>	<b>2014</b>
Tile drainage loans assumed by individuals	\$ 46,910	\$ 29,218

**10. Tangible capital assets**

The Township's policy on accounting for tangible capital assets follows:

- i) Contributed tangible capital assets  
The Township records all tangible capital assets contributed by external parties at fair value.
- ii) Tangible capital assets recognized at nominal value  
Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation.

For additional information, see the Consolidated Schedule of Tangible Capital Assets information on the tangible capital assets of the Township by major class and by business segment, as well as for accumulated amortization of the assets controlled.

**11. Segmented information**

The Township of North Huron is a diversified municipal government institution that provides a wide range of services to its citizens such as recreational and cultural services, planning and development, fire, and transportation services. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

**General Government**

This segment relates to the general operations of the Township itself and cannot be directly attributed to a specific segment.

**Protection to Persons and Property**

Protection is comprised of fire protection, policing, court services, conservation authorities, protective inspection and control, building permit and inspection services, emergency measures and other protection services.

**Transportation Services**

Transportation services include road maintenance, winter control services, street light maintenance, parking lots, equipment maintenance and other transportation services.

**Environmental Services**

Environmental services include the sanitary sewer system, storm sewer system, waterworks, waste collection, waste disposal and recycling.

**Health Services**

This service area includes cemeteries and other health services.

**Social and Family Services**

This service area includes childcare and other social services.

**Recreational and Cultural Services**

This service area provides public services that contribute to the provision of recreation and leisure facilities and programs, the maintenance of parks and open spaces, library services, museums and other cultural services.

**Planning and Development**

This segment includes matters relating to zoning and site plan controls, land acquisition, development initiatives, agriculture and reforestation, municipal drainage and tile drainage.

For additional information, see the schedule of segmented information.

## 12. Accumulated surplus

The accumulated surplus consists of individual fund surplus/(deficit) amounts and reserve and reserve funds as follows:

	2015	2014
General revenue accumulated surplus	\$ 691,004	\$ 697,306
Invested in tangible capital assets	46,688,807	47,685,150
Long-term investment in Westario Power	1,620,038	1,620,038
Reserves and reserve funds	<u>9,749,901</u>	<u>8,039,932</u>
	<u>\$ 58,749,750</u>	<u>\$ 58,042,426</u>

For additional information, see the Consolidated Schedule of Continuity of Reserves, Reserve Funds, and Deferred Revenue.

## 13. Financial instrument risk management

### Credit risk

The Township is exposed to credit risk through its cash, trade and other receivables, loans receivable, and long-term investments. There is the possibility of non-collection of its trade and other receivables. The majority of the Township's receivables are from ratepayers and government entities. For trade and other receivables, the Township measures impairment based on how long the amounts have been outstanding. For amounts outstanding considered doubtful or uncollectible, an impairment allowance is setup.

### Liquidity risk

Liquidity risk is the risk that the Township will not be able to meet its financial obligations as they fall due. The Township has a planning and a budgeting process in place to help determine the funds required to support the Township's normal operating requirements on an ongoing basis. The Township ensures that there are sufficient funds to meet its short-term requirements, taking into account its anticipated cash flows from operations and its holdings of cash and cash equivalents. To achieve this aim, it seeks to maintain an available line of credit balance as approved by the appropriate borrowing bylaw to meet, at a minimum, expected requirements.

### Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates or interest rates will affect the Township's income or the value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing return on investments.

### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Township is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the variable rate of temporary borrowings and long-term liabilities and the value of fixed rate long-term liabilities.

There has been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure risks.

## 14. Contingent liability

The Township has been notified of liability claims. Because the claims are within the Township's insurance coverage, no provision has been made for the contingency in the financial statements.

**15. Budget amounts**

Under Canadian public sector accounting standards, budget amounts are to be reported on the consolidated statement of financial activities for comparative purposes. The 2015 budget amounts for the Corporation of the Township of North Huron approved by Council are unaudited and have been restated to conform to the basis of presentation of the revenues and expenditures on the consolidated statement of operations. Budget amounts were not available for certain boards consolidated by the Township. The budget figures have not been audited.

Approved budget annual surplus (deficit)	\$ -
Acquisition of tangible capital assets	951,801
Amortization of tangible capital assets	(1,626,763)
Debt principal repayments	175,132
Net reserve, reserve fund, and surplus transfers	<u>143,782</u>
Budgeted surplus (deficit) reported on consolidated statement of operations	<u>(\$ 356,048)</u>

**TOWNSHIP OF NORTH HURON**  
**Consolidated Schedule of Tangible Capital Assets**  
For the Year Ended December 31, 2015

	Land and Land Improvements	Buildings	Machinery and Equipment	Vehicles	Information Technology	Roads and Land Improvements	Underground and other Networks	Bridges and other Structures	Assets Under Construction	<b>TOTAL Net Book Value 2015</b>	<b>TOTAL Net Book Value 2014</b>
<b>Cost</b>											
Balance, beginning of year	2,716,361	22,364,363	2,473,100	2,648,268	146,013	14,436,298	34,649,532	2,220,539	403,668	<b>82,058,142</b>	80,967,411
Add: Additions during the year	13,008	77,189	91,213	68,184	4,984	(175,568)	216,150	9,306	249,482	<b>553,948</b>	1,227,177
Less: Disposals during the year		(17,734)	(67,171)	(178,016)						<b>(262,921)</b>	(136,446)
Balance, end of year	2,729,369	22,423,818	2,497,142	2,538,436	150,997	14,260,730	34,865,682	2,229,845	653,150	<b>82,349,169</b>	82,058,142
<b>Accumulated Amortization</b>											
Balance, beginning of year	431,336	8,255,335	1,121,410	1,235,725	118,431	10,293,052	9,600,378	930,749	-	<b>31,986,416</b>	30,457,823
Add: Amortization during the year	70,730	479,555	145,536	175,504	7,083	266,440	456,172	25,743		<b>1,626,763</b>	1,654,914
Less: Accumulated amortization on disposals		(17,734)	(54,457)	(107,855)						<b>(180,046)</b>	(126,321)
Balance, end of year	502,066	8,717,156	1,212,489	1,303,374	125,514	10,559,492	10,056,550	956,492	-	<b>33,433,133</b>	31,986,416
<b>Net Book Value of Tangible Capital Assets</b>	<u>2,227,303</u>	<u>13,706,662</u>	<u>1,284,653</u>	<u>1,235,062</u>	<u>25,483</u>	<u>3,701,238</u>	<u>24,809,132</u>	<u>1,273,353</u>	<u>653,150</u>	<b><u>\$ 48,916,036</u></b>	<b><u>\$ 50,071,726</u></b>

**TOWNSHIP OF NORTH HURON**  
**Consolidated Schedule of Tangible Capital Assets**  
For the Year Ended December 31, 2015

	General Government	Protection	Transportation	Environmental	Health	Social and Family	Recreation and Cultural	Work in Process	<b>TOTAL Net Book Value 2015</b>	<b>TOTAL Net Book Value 2014</b>
<b>Cost</b>										
Balance, beginning of year	1,037,217	4,423,888	20,876,885	42,004,006	188,240	245,770	12,878,468	403,668	<b>82,058,142</b>	80,967,411
Add: Additions during the year		30,439	179,537	16,849	7,937	22,986	46,718	249,482	<b>553,948</b>	1,227,177
Less: Disposals during the year	(17,734)	(137,500)	(51,771)	(37,016)	(15,400)		(3,500)		<b>(262,921)</b>	(136,446)
Balance, end of year	<u>1,019,483</u>	<u>4,316,827</u>	<u>21,004,651</u>	<u>41,983,839</u>	<u>180,777</u>	<u>268,756</u>	<u>12,921,686</u>	<u>653,150</u>	<b><u>82,349,169</u></b>	<u>82,058,142</u>
<b>Accumulated Amortization</b>										
Balance, beginning of year	250,922	980,906	12,865,970	13,794,070	72,421	168,972	3,853,155	-	<b>31,986,416</b>	30,457,823
Add: Amortization during the year	22,901	198,238	472,973	584,684	3,194	5,982	338,791		<b>1,626,763</b>	1,654,914
Less: Accumulated amortization on disposals	(17,734)	(68,741)	(42,056)	(36,315)	(12,401)		(2,799)		<b>(180,046)</b>	(126,321)
Balance, end of year	<u>256,089</u>	<u>1,110,403</u>	<u>13,296,887</u>	<u>14,342,439</u>	<u>63,214</u>	<u>174,954</u>	<u>4,189,147</u>	<u>-</u>	<b><u>33,433,133</u></b>	<u>31,986,416</u>
<b>Net Book Value of</b>										
<b>Tangible Capital Assets</b>	763,394	3,206,424	7,707,764	27,641,400	117,563	93,802	8,732,539	653,150	<b>\$ 48,916,036</b>	\$ 50,071,726



**TOWNSHIP OF NORTH HURON**
**Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue**

For the Year Ended December 31, 2015

	Balance, beginning of year	Revenues and contributions			Transfers out Utilized During Year	Balance, end of year
		Interest	From Operations	Other		
<b>Reserves and reserve funds</b>						
Reserves						
for general government	2,934,352		841,714		(285,229)	<b>3,490,837</b>
for protection services	87,186		141,608	-	-	<b>228,794</b>
for transportation services	217,006		8,423		(15,000)	<b>210,429</b>
for environmental services	4,546,559		983,590		(10,082)	<b>5,520,067</b>
for health services	56,434		-		(13,008)	<b>43,426</b>
for social and family services	118,672		62,013		(56,540)	<b>124,145</b>
for recreation and cultural services	66,320		59,355		(3,994)	<b>121,681</b>
for planning and development	278		-		-	<b>278</b>
	<u>8,026,807</u>	<u>-</u>	<u>2,096,703</u>	<u>-</u>	<u>(383,853)</u>	<u><b>9,739,657</b></u>
Reserve funds						
Bridge	2,968				(2,968)	<b>-</b>
Museum Artifacts Restoration	5,149	6				<b>5,155</b>
Daycare Equipment	5,008	57	24			<b>5,089</b>
	<u>13,125</u>	<u>63</u>	<u>24</u>	<u>-</u>	<u>(2,968)</u>	<u><b>10,244</b></u>
Total reserves and reserve funds	<u>8,039,932</u>	<u>63</u>	<u>2,096,727</u>	<u>-</u>	<u>(386,821)</u>	<u><b>9,749,901</b></u>
<b>Deferred revenue</b>						
Development Charges Act	27,055		7,626		(2,330)	<b>32,351</b>
Building Code Act	16,267					<b>16,267</b>
Federal Gas Tax Funds	250,981	3,090		141,418	(38,000)	<b>357,489</b>
	<u>294,303</u>	<u>3,090</u>	<u>7,626</u>	<u>141,418</u>	<u>(40,330)</u>	<u><b>406,107</b></u>
<b>Total</b>	<u><b>\$ 8,334,235</b></u>	<u><b>3,153</b></u>	<u><b>2,104,353</b></u>	<u><b>141,418</b></u>	<u><b>(427,151)</b></u>	<u><b>\$ 10,156,008</b></u>

# TOWNSHIP OF NORTH HURON

## Segmented Information

For the Year Ended December 31, 2015

	General Government	Protective Services	Transportation Services	Environmental Services	Health Services	Social and Family Services	Recreation and Culture	Planning and Development	Total 2015	Total 2014
<b>Revenue</b>										
Taxation	4,576,725								<b>4,576,725</b>	4,483,681
User charges	251,313	214,618	190,777	2,120,757	74,358	457,136	955,782	17,662	<b>4,282,403</b>	4,084,051
Government transfers	1,745,223	4,729		375,021		560,194	402,644	2,053	<b>3,089,864</b>	2,670,303
Interest and penalties	258,862								<b>258,862</b>	262,356
Other	(31,372)								<b>(31,372)</b>	33,513
	<u>6,800,751</u>	<u>219,347</u>	<u>190,777</u>	<u>2,495,778</u>	<u>74,358</u>	<u>1,017,330</u>	<u>1,358,426</u>	<u>19,715</u>	<b>12,176,482</b>	<u>11,533,904</u>
<b>Operating expenditure</b>										
Wages, salaries and benefits	612,338	1,432,773	679,375	524,880	63,751	870,299	1,239,374	16,094	<b>5,438,884</b>	5,377,992
Contract services	15,903	296,201	39,214	236,170		17,707	118,753		<b>723,948</b>	598,427
Supplies, materials and equipment	293,801	605,371	806,515	741,508	25,924	106,596	1,096,007	3,841	<b>3,679,563</b>	3,786,831
Amortization	22,901	198,238	472,973	584,684	3,194	5,982	338,791		<b>1,626,763</b>	1,654,914
	<u>944,943</u>	<u>2,532,583</u>	<u>1,998,077</u>	<u>2,087,242</u>	<u>92,869</u>	<u>1,000,584</u>	<u>2,792,925</u>	<u>19,935</u>	<b>11,469,158</b>	<u>11,418,164</u>
<b>Net revenue (expense)</b>	<u>5,855,808</u>	<u>(2,313,236)</u>	<u>(1,807,300)</u>	<u>408,536</u>	<u>(18,511)</u>	<u>16,746</u>	<u>(1,434,499)</u>	<u>(220)</u>	<b>707,324</b>	<u>115,740</u>

## INDEPENDENT AUDITOR'S REPORT

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To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the Township of North Huron

We have audited the accompanying financial statements of the trust funds of the Corporation of the Township of North Huron, which comprise the balance sheet as at December 31, 2015, and the statement of continuity of trust funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

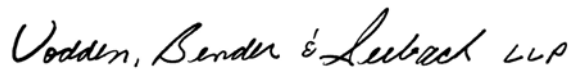
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of the trust funds of the Corporation of the Township of North Huron as at December 31, 2015 and the continuity of trust funds for the year then ended in accordance with Canadian public sector accounting standards.



Chartered Professional Accountants  
Licensed Public Accountants

Clinton, Ontario  
April 18, 2016

**TOWNSHIP OF NORTH HURON  
TRUST FUNDS**

**BALANCE SHEET**

As at December 31

	<b>Cemetery Perpetual Care</b>	
	<b>2015</b>	<b>2014</b>
<b>Assets</b>		
Cash	<b>315,322</b>	179,498
Investments, cost	<b>151,300</b>	267,036
<b>Net trust fund balance</b>	<b><u>\$ 466,622</u></b>	<b><u>\$ 446,534</u></b>

**STATEMENT OF CONTINUITY**

For the Year Ended December 31

	<b>Cemetery Perpetual Care</b>	
	<b>2015</b>	<b>2014</b>
<b>Revenue</b>		
Perpetual care	<b>20,251</b>	14,465
Interest earned	<b>3,434</b>	3,960
	<b><u>23,685</u></b>	<u>18,425</u>
<b>Expenses</b>		
Transfers to cemetery	<b>3,597</b>	4,299
	<b><u>3,597</u></b>	<u>4,299</u>
<b>Excess of revenue over expenses for the year</b>	<b>20,088</b>	14,126
<b>Fund balance, beginning of year</b>	<b>446,534</b>	432,408
<b>Fund balance, end of year</b>	<b><u>\$ 466,622</u></b>	<b><u>\$ 446,534</u></b>

**TOWNSHIP OF NORTH HURON**  
**TRUST FUNDS**  
**NOTES TO FINANCIAL STATEMENTS**

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**For the Year Ended December 31, 2015**

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**1. Accounting Policies**

Significant aspects of accounting policies adopted by the Township are as follows:

a) Management responsibility

The financial statements of the Trust Funds are the representations of management. They have been prepared in accordance with accounting policies established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing for municipalities and their related entities.

b) Basis of consolidation

These trust funds have not been consolidated with the financial statements of the Township of North Huron.

c) Basis of accounting

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

d) Investments

Investments are recorded at cost less amounts written off to reflect a permanent decline in value.

e) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Actual results could differ from those estimates.

**2. Investments**

Trust fund investments have a market value equal to cost of \$ 466,622 (2014 : \$ 446,534).



# TOWNSHIP OF NORTH HURON

# REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Donna White  
**DATE:** 20/06/2016  
**SUBJECT:** Gov Deals – Government Surplus Auction Online  
**ATTACHMENTS:** N/A

---

## **RECOMMENDATION:**

That the Council of the Township of North Huron hereby approves the use of GovDeals online auction service for the disposal of surplus municipal vehicles and equipment.

## **EXECUTIVE SUMMARY**

In the past, the Township has used various methods for the disposal of surplus vehicles and equipment including the Huron County Auction, trade-ins, advertising and sealed bids. The Huron County Auction has been discontinued and therefore is no longer an option. An alternative solution is GovDeals which is a website set up to allow agencies to offer items for sale to the general public. Various local municipalities currently using GovDeals have been contacted and all comments received have been positive. In addition, the Township Insurance carrier, BFL Canada has been contacted and has no concerns with this method for disposal of surplus township assets.

## **DISCUSSION**

GovDeals has client sellers in Canada and the USA and handles all types of surplus equipment. It is an ideal way to provide for an arms-length avenue for the sale of surplus municipal assets to a broader range of customers without advertising costs. All assets are offered for sale on an “As Is, Where Is” basis. The seller makes no warranty, guarantee or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the asset offered for sale. Photos of the items are posted directly to the site and there is an option for a reserve bid.

## **FINANCIAL IMPACT**

GovDeals will collect all proceeds from the winning bidder and then will remit the proceeds to the Township less the service fees. The Township pays a 7.5% fee and the winning bidder pays a 5% Buyers Premium. The amount owed to the Township is deposited electronically into the municipal bank account.

## **FUTURE CONSIDERATIONS**

Staff have been working on an Asset Disposal Policy and a draft will be brought forward to Council for review before year end. The GovDeals method of disposal will be incorporated into this policy. In the interim, this method provides the opportunity to dispose of surplus township assets to a broad customer base.

## **RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.





## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Pat Newson, Director of Recreation and Facilities  
Sharon Chambers, CAO  
**DATE:** 20/06/2016  
**SUBJECT:** Museum Bell Project  
**ATTACHMENTS:** Structure diagram and location map

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron accepts the report from the Director of Recreation & Facilities on the Museum Bell Project for information purposes;

And Further that the Friends of the Museum Bell Project is hereby approved.

### **EXECUTIVE SUMMARY**

The North Huron Friends of the Museum volunteers have submitted a proposal to erect a new display on the north side of the exterior grounds of the museum at 273 Josephine Street. Wingham.

The display consists of a bell which is an artifact from the Glenannon School. The bell would be displayed in a structure built by museum volunteers, and funds for the structure would be paid for by the Friends of the Museum. The bell structure would be placed on a concrete pad installed and paid for by the Township of North Huron for an estimated cost of \$300. The preferred location for the bell would require that a small tree be moved. The likelihood of the tree surviving a move is minimal, or the group would need to come up with another location that would not require the tree to be moved. The feasibility of the site still need to be confirmed by obtaining locates, and considering all the possible location options for the new exhibit. The attached pictures describe the intended construction and approximate location of the structure. The museum volunteers are seeking permission to proceed with the project. Once the bell display is completed, the ongoing maintenance and ownership would become the responsibility of the Township of North Huron.

### **DISCUSSION**

The Bell Project is a wonderful addition to the museum and is another example of the important work done by the Friends of the Museum volunteer group. The museum volunteers have the project designed, funds for the project materials, and volunteer labour and are keen to erect it this summer. If the project proceeds, the Township will be responsible for the ongoing maintenance and upkeep of the bell and mounting structure.

Council passed a motion at the February 16, 2016 Council meeting directing staff to prepare a report identifying potential solutions to various issues raised by the Friends of the Museum during their delegation. In response to this directive, the Director of Corporate Services/Clerk has prepared and presented a draft Terms of Reference to the Friends of the Museum volunteer group for their consideration and comment. In order to address all of the issues raised by the Friends of the Museum, it would be beneficial if Council provided staff with a clear mandate regarding the



level of service they wish to establish for museum programming, while taking into consideration the future capital requirements to maintain the facility at an acceptable state of repair and to comply with accessibility legislation. The capital requirements must be incorporated and prioritized into the Township's long term asset management plan. A comprehensive report of this nature will require staff time and financial resources to complete. There are no funds allocated in the 2016 budget to address this matter. With current projects identified by Council as priorities in 2016, staff will not be able to delve into a detailed analysis until 2017. The Blyth Memorial Community Hall and Wingham Town Hall renovation projects have been established by Council as the Recreation and Facilities department priorities for 2016 and 2017 and these projects will stretch staff resources to capacity.

If Council is certain about the future path for the museum facility and programs, they may proceed with the Bell Project at this time. Alternatively, Council may wait until after the staff report can be prepared in 2017 and a decision can be made regarding the future of the museum facility before proceeding with additional projects. In this case, the motion may be amended as follows;  
*And Further that the Museum Bell Project be deferred until Council provides clear direction on the future of the Museum facility, services and programs.*

Council has also requested that the CAO conduct a review of the Economic Development Department in conjunction with the Huron Countywide Economic Development strategy and resulting County Economic Development department restructuring. Currently, the responsibility for Museum programming falls under the authority of the Director of Corporate Services/Clerk in the current organizational structure. The Recreation and Facilities Department is responsible for the museum facility and the Economic Development Officer's office is located in the museum, and she liaises with museum volunteers and summer program staff on a day to day basis. There is overlap and confusion over the responsibility for museum oversight in the current arrangement. The CAO's report is expected to be brought forward to Council in late July or early August and will address this issue.

#### **FINANCIAL IMPACT**

\$300 expense to the Township to install the concrete pad.

Long term maintenance of the structure. The structure is going to be steel or aluminum so the need for short term maintenance would be minimal, unless there is vandalism of the artifact or structure.

The museum estimates the structure construction costs at between \$1000-\$1,400, depending on what material is selected (steel, aluminum or stainless steel). This expense and the labour to build the structure is covered by the Friends of the Museum.

#### **FUTURE CONSIDERATIONS**

The precise location will be determined by staff and the Friends of the Museum so that it does not interfere with any utility or communication services and is erected in a desirable location for visibility. The work on locates would be done when the project receives permission to proceed.

#### **RELATIONSHIP TO STRATEGIC PLAN**

Our community is attractive to new business and residents.

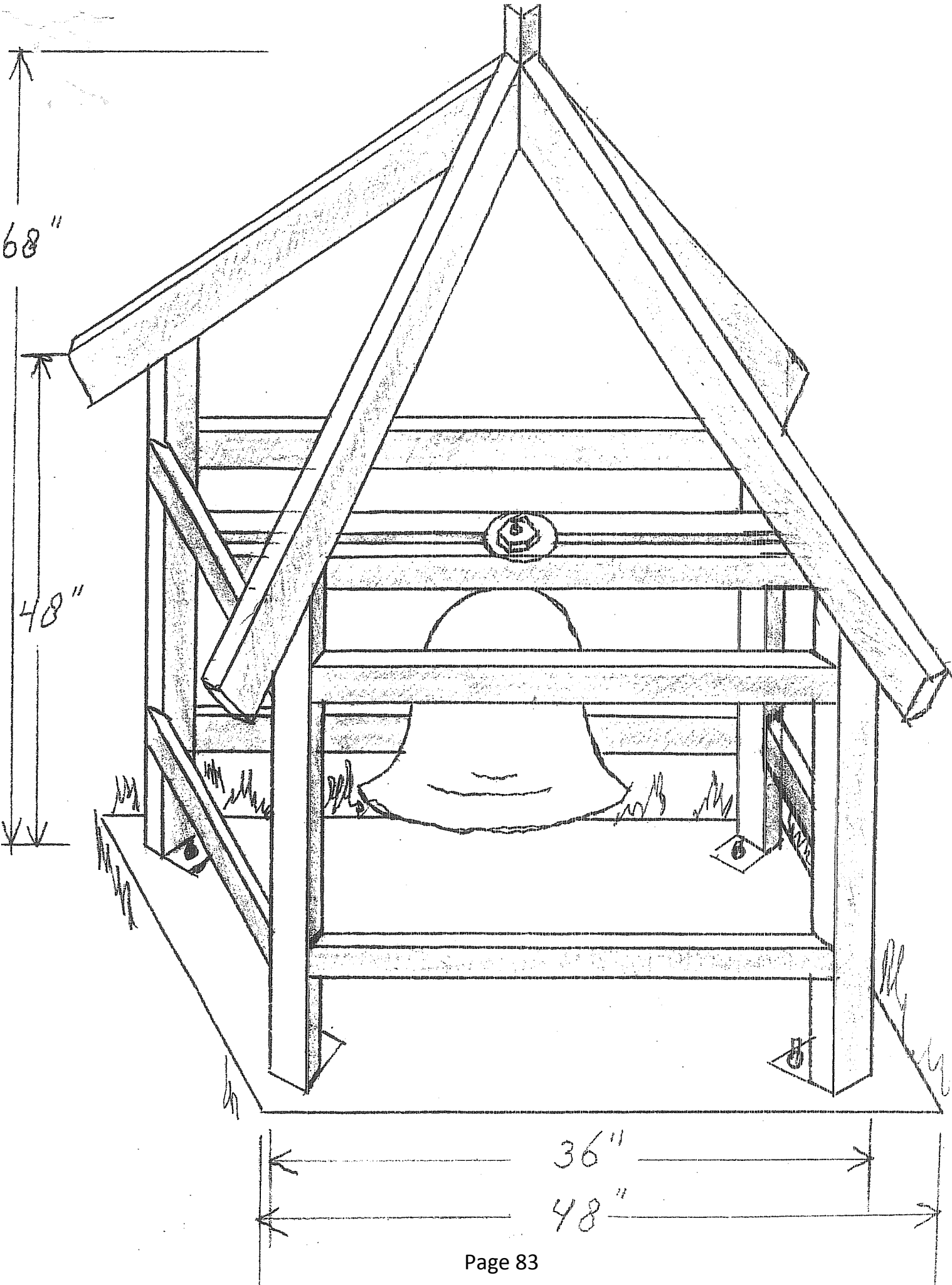
Our residents are engaged and well informed.  
Our administration is fiscally responsible and strives for operational excellence.

---

Pat Newson, Director of Recreation and  
Facilities

---

Sharon Chambers, CAO



# museum property



0 26 52 78 m.

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

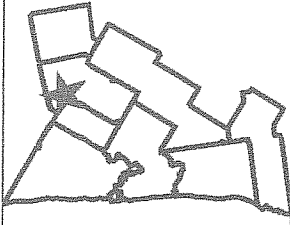
Map center: 474941, 4859363



Scale: 1:900

## Legend

- RoadsPUBLICMar182014
- County Roads
- Future Development
- Provincial Highway
- Municipal Rod
- Private Not Urbanized
- Private Urbanized
- Not in Huron County
- County Road (town)
- Provincial Highway (town)
- Municipal Road (town)
- NorthHuron\_PublicAssessment
- huron\_cty\_boundary
- hc\_liter
- Huron2010\_DVD.sid





## TOWNSHIP OF NORTH HURON

## REPORT

Item No.

**REPORT TO:** Reeve Vincent and Members of Council  
**PREPARED BY:** Jeff Molenhuis, Director of Public Works  
**DATE:** 20/06/2016  
**SUBJECT:** CHIP Speed Sign Program  
**ATTACHMENTS:**

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby authorize the Clerk to sign the Memorandum of Understanding with the Coalition for Huron Injury Prevention and provide the necessary insurance information.

### **EXECUTIVE SUMMARY**

The Coalition for Huron Injury Prevention (CHIP) has a speed sign program in place where a resident or municipality can request the use of the speed sign to help promote safe roads in their municipality. The 2016 program is underway, and CHIP has requested municipalities sign a Memorandum of Understanding (MOU) and provide a certificate of insurance in order to use the sign. Providing the MOU and insurance to CHIP up front once a year is intended to streamline the use of the sign when requested.

### **DISCUSSION**

The speed sign program through CHIP is a program that allows municipalities to request the use of a transportable speed sign to notify motorists of their travelling speed. The sign acts as a speed and safety reminder to motorists. The program is also in place for concerned citizens to request the sign directly through their municipality.

The municipality would be responsible for the sign equipment while within municipal possession, and would be responsible for any damage of the equipment while in municipal possession.

### **FINANCIAL IMPACT**

No direct financial impact results from this program.

### **FUTURE CONSIDERATIONS**

It is anticipated that the program will be renewed annually, and that the MOU and insurance certificate will be required at the beginning of each new program season.

### **RELATIONSHIP TO STRATEGIC PLAN**

Goal #3 of the Township's Strategic Plan is to achieve a community that is healthy and safe.





Coalition for Huron Injury Prevention  
Health & Library Complex  
77722B London Rd.  
Clinton, ON N0M 1L0

June 3, 2016

Dear Sharon Chambers,

The speed sign is out for the season and we hope you'll use it to help promote safe roads in your communities.

With the increasing popularity of the sign, we want the borrowing process to be easy. We are continuing to use the process adopted last year, detailed below.

#### **Memorandum of Understanding**

Please find attached a revised memorandum of understanding. We ask that your municipality fill this out once for the whole year, and provide a certificate of insurance. This allows you to borrow the sign multiple times during the year without extra paperwork.

#### **Concerned Citizens**

To make it easier for municipalities and their citizens to communicate about the sign, we are cutting out the "middle man". Concerned constituents will now be directed to their municipalities for speed sign requests. If your municipality decides the sign is an appropriate response to the issue, the municipality (with the help of their CHIP member, if applicable) can arrange the "who" and the "how" of sign use in their community.

#### **Improving Response Time**

In the past, we've required some requests to go to council for approval. This will no longer be required. We trust the expertise of your municipal employees & CHIP member as to whether or not the sign is a well-suited response to a speed issue.

#### **Process**

When you've decided to use the speed sign, please contact Laura Armstrong (519.482.3416 ex. 2021). She will book the sign for you, give instructions and direct you on how to arrange pick-up.

Thank you for your continued partnership in making our roads safer for residents and visitors alike.

We look forward to the speed sign being in your communities.

Sincerely,

Laura Armstrong  
CHIP Coordinator  
larmstrong@huroncounty.ca



# Coalition for Huron Injury Prevention Spring Newsletter 2016

## CHIP Members

Ashfield-Colborne-Wawanosh, Bluewater, County Highways, Goderich, Huron OPP, Howick, Huron County Health Unit, Ministry of Transportation Ontario, Morris-Turnberry, North Huron, South Huron, Wingham Police Service



Back, Left to Right: Tim Poole (Wingham Police Service), Sean Wraight (MTO), Paul Bollinger (ACW), Mike Alcock (Huron Highways), Jamie Stanley (OPP)

Front, Left to Right: Linda Henhoeffter (Howick), Brock Vodden (North Huron), Sharen Zinn (Morris-Turnberry), Laura Armstrong (Huron County Health Unit)

Missing from picture: Dave Frayne (South Huron), Marnie Hill (Bluewater), Michele Hansen (Goderich)



## Pedestrian & Hallowe'en Safety

*Above: Grade 2 class from Clinton Public School*

Hallowe'en is an ideal time to get out the "Be Safe Be Seen" message, as it gets dark earlier. In 2015 we distributed 1,500 retroreflective slapbands & take home sheets to families from six schools in Central Huron and Bluewater. In 2016 we'll be looking for funding to complete the project for all remaining schools that didn't receive the program in 2014 or 2015.

**Stay tuned –**

**Next Edition:**

Marijuana Goggle Simulation

Bicycle Rodeo Support

First Huron Road Safety Forum



## 2016 Speed Sign Season Launch!

As the temperatures get higher, unfortunately driver's speeds do the same!

We are looking forward to working with municipalities again to help control speeds on our roads to help keep residents and visitors safe.

Once a year we ask municipalities to fill out a Memorandum of Understanding and provide a letter from your insurance company. Once that is done, your municipality is set to use the speed sign all year! Contact Laura Armstrong ([larstrong@huroncounty.ca](mailto:larstrong@huroncounty.ca)) to book.





## Winter Driving

We worked together with MTO and County of Huron to promote their informative and engaging videos. Online advertising was purchased with sites frequented by Huron residents looking for road and closure information. While there was some use of social media with this campaign in addition to the online advertisements, CHIP member Constable James Stanley hit social media gold with the 'clear your car off' message. This tweet went viral and showed up in the news around the globe!



OPP West  
@OPP\_WR

Follow

Can't make this stuff up. Driver charged today in Brussels actually driving like this.

Media- James.stanley@opp.ca

5:16 PM - 19 Jan 2016

1,171 711

## Safe Driving for Seniors

In 2015, three Safe Driving for Seniors sessions were given in Belmore, Goderich and Brussels reaching about 180 seniors. These sessions feature speakers from the Ministry of Transportation and the Ontario Provincial Police. Topics covered ranged from the license renewal process, round-a-bouts, tips and tricks on driving safely through the aging process, signs

when it might be time for you or a loved one to hang up the keys and alternative ways of getting around.

If there's a group in your community that would be interested in hosting one in 2016, contact Laura Armstrong ([larmstrong@huroncounty.ca](mailto:larmstrong@huroncounty.ca)) to arrange.

**Upcoming Date:** June 1<sup>st</sup>, Fordwich, 2pm



Excellent presentation and I feel more confident in taking the tests going forward.

Keep having these days!

Packed rooms at each event! The picture above features attendees who came out to the Belmore event.

**Memorandum of Understanding  
between  
The Coalition for Huron Injury Prevention  
and**

\_\_\_\_\_  
**(municipality)  
for the 2016 season.**

We the undersigned parties to this agreement acknowledge the following in the use of the radar speed sign owned by the Coalition for Huron Injury Prevention:

1. The Coalition for Huron Injury Prevention is the recognized owner of the radar speed monitoring sign.
2. The parties to this agreement will pay for repairs, as needed, as a result of damage to the radar speed monitoring sign while in their possession up to \$1000.
3. The parties will record on the sheet provided when and where the radar speed monitoring sign is used, the speed limit and ensure the Data Logger is turned on during its use.
4. Dates and locations for the use of the radar speed monitoring sign will be determined by the parties to the agreement.
5. The data obtained on the radar speed monitoring sign may be used by CHIP and other coalition agencies and the information may be released to the public.
6. Whenever possible the radar speed monitoring sign will be returned to its storage facility at the end of each day's use. If this is not feasible, the parties agree the radar speed monitoring sign will be stored in a secure place with the anti-theft cable in place.
7. It is preferred and recommended that the radar speed monitoring sign be used during daylight hours only and moved off the roadside to be stored in a safe location at night.
8. In the event of a malfunction of the radar speed monitoring sign, the Coalition for Huron Injury Prevention shall be notified forthwith.
9. All parties using the radar speed monitoring sign shall provide the Coalition for Huron Injury Prevention a certificate of insurance for the year.

CAO/Clerk: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(please print)

CHIP: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(please print)

## PETITION FOR DRAINAGE WORKS BY OWNERS

We, being owners, as shown by the last revised assessment roll, of lands in the

Township of North Huron

(Insert name of municipality or names of municipalities)

requiring drainage, hereby petition that the area more particularly described as follows:

(Describe the area by metes and bounds, giving each lot and part of lot, number of concession or street, and hectares in each lot or part of lot. Attach extra sheet if required.)

- to provide sufficient outlet  
for lot 31 Concession 3  
East Wawanosh

- (the Branch C of the Jackson  
Municipal Drain is plugged) or is not  
in working condition

under Section 78 of the  
Drainage Act

may be drained by means of a drainage works.





## WINGHAM HITMEN FASTBALL TEAM

June 13, 2016

Township of North Huron,  
P.O. Box 90,  
Wingham, Ontario.  
N0G 2W0.

Re: Annual Hitmen Co-ed Slo-Pitch Tournament – Municipal Significance & Noise By-law Extension.

Reeve Vincent & Council:

The Wingham Hitmen Fastball Club respectfully requests Township of North Huron Council approve the Club's application to LCBO for a Special Occasions Permit to hold a refreshment tent between the Riverside Park and Libro Field on July 15, 16 & 17, 2015. The refreshment tent is being held in conjunction with the Annual Co-ed Slo-Pitch Ball Tournament. The Hitmen also request that Council proclaim this event as a municipal significant event.

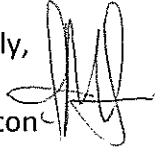
We would also wish to ask the noise by-law be extended from 11:00pm to 1:00am for July 15<sup>th</sup> and 16<sup>th</sup>.

The net proceeds for this event has been and will continue to provide funds to the community for local improvement projects as well as funds to local charitable organizations.

I trust Council shall give its consideration to this matter.

Should you have any questions or require additional information concerning this matter, please contact me at (519) 357-2897.

Yours truly,

Jay Marston   
Player Representative,  
Wingham Hitmen.

Cc - Wingham Police Service  
- Wingham Fire Department

North Huron Building Department  
Huron County Health Unit

**THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 62-2016**

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Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Rental Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers.

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**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

**AND WHEREAS** Council is desirous of executing a Purchasing Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers;

**AND WHEREAS** Council deems it expedient to enter into said agreement;

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a Purchasing Agreement between the Corporation of the Township of North Huron and Ricoh Canada Inc. for one (1) Ricoh MP C3003 Copier and two (2) Ricoh MP 5054 Copiers.
2. That a copy of the said Rental Agreement is attached hereto and designated as Schedule D to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 20<sup>TH</sup> DAY OF JUNE, 2016.

READ A THIRD TIME AND PASSED THIS 20<sup>TH</sup> DAY OF JUNE, 2016.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk

## **SCHEDULE D – Purchase Order**

**Master Agreement No.** VoR # OSS-00457979

**Purchase Order No.** 061416-1200

**Ricoh Canada Inc.** (“Supplier”) and Her Majesty the Queen in Right of Ontario as represented by the Ministry of Government and Consumer Services (“MGCS”) are parties to a Master Agreement (the “Master Agreement”) providing for the acquisition by Clients of Deliverables as described in, and in accordance with the terms of, the Master Agreement.

In accordance with the terms of the Master Agreement, this Purchase Order comprises a rental arrangement, a purchase arrangement or an order for Services or Supplies (as specified below) between Supplier and Client. The terms and conditions of the Master Agreement are hereby incorporated by reference in this Purchase Order to the same effect as if fully set out in this Purchase Order. Despite expiry or other termination of the Master Agreement for any reason, the terms and conditions of the Master Agreement will continue to apply to this Purchase Order for so long as this Purchase Order remains in effect.

The Client and the Supplier agree and acknowledge that by executing this Purchase Order they are bound to and will comply with the provisions of the Master Agreement. All capitalized terms used in this Purchase Order without definition have the meanings ascribed to them in the Master Agreement. In the event of any conflict or inconsistency between any term or provision of this Purchase Order and any term or provision of the Master Agreement, the terms and provisions of the Master Agreement shall govern unless otherwise expressly agreed in writing by the Ministry in an addendum to this Purchase Order.

### **1.A. If Rental Arrangement:**

- (a) Supplier agrees to rent to Client, and Client agrees to rent from Supplier, the Equipment described in this Purchase Order upon and subject to the terms of this Purchase Order and the Master Agreement.**

- (b) The Eligible Equipment initially rented under this Rental Arrangement is described as follows:

<i>Line item description of each piece of Eligible Equipment (including manufacturer, type and model)</i>	<i>Qty</i>	<i>Base Monthly Rent</i>	<i>Warranty Services/ Cost per Copy</i>  <i>(Indicate if Enhanced or Premium)</i>	<i>Term (Indicate # of months: eg. 60, 9-18)</i>	<i>Extended Price (over term) Taxes Extra</i>
<b>Ricoh MP C3003</b>	<b>1</b>	<b>\$ 51.25</b>	<b>Premium Mono: \$0.0088; Colour: \$0.0627</b>	<b>60 months</b>	<b>\$ 3,075</b>
Power Protector 120/15					
Paper Feed Unit PB3160 -					
Adobe Postscript3 Unit Type M3					
15ft Patch Cable CAT6 Blue					
<b>Ricoh MP 5054</b>	<b>2</b>	<b>\$72.24</b>	<b>Premium Mono .0065</b>		<b>\$8,668.80</b>
Power Protector 120/15					
Paper Feed Unit PB3220					
Finisher SR3140					
Bridge Unit BU3070					
Fax Option Type M12					
Postscript3 Unit Type M12					
15ft Patch Cable CAT6 Blue					

- (c) Rental Arrangement Commencement Date: JULY 1, 2016  
(to be completed by Client after acceptance of Equipment; must be 1<sup>st</sup> day of the month following acceptance)

- (d) Equipment Location(s): Town Hall – 274 Josephine Street, Wingham  
Community Complex – 99 Kerr Drive, Wingham

**1.B If Purchase Arrangement:**

- (a) Supplier agrees to sell to Client, and Client agrees to purchase from Supplier, the Eligible Equipment and Warranty Services described in this Purchase Order upon and subject to the terms of this Purchase Order and the Master Agreement.
- (b) The Equipment purchased under this Purchase Arrangement is described as follows:



<b><i>Line item description of each piece of Eligible Equipment (including manufacturer, type and model)</i></b>	<b><i>Serial number</i></b>	<b><i>Purchase Price</i></b>	<b><i>Warranty Services/ Cost per Copy (60 month term)</i></b>  <b><i>(Indicate if Enhanced or Depot Swap)</i></b>

(c) Equipment Location(s): \_\_\_\_\_

**1.C If order for Services or Supplies:**

(a) Supplier agrees to sell to Client and Client agrees to purchase from Supplier, the Services and/or Supplies described in this Purchase Order upon and subject to the terms of this Purchase Order and the Master Agreement.

(b)The Services and/or Supplies purchased under this Purchase Arrangement is described as follows:

Includes toner, Enhanced Service, Installation and Training. Staples and paper not included.

**DATED as of: June 20, 2016**

**Name of Client:**

**Township of North Huron**

**by:**

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**Name: Neil G. Vincent  
Title: Reeve  
Authorized Signatory**

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**Name: Kathy Adams  
Title: Clerk  
Authorized Signatory**

**Name of Supplier:**

**Ricoh Canada Inc.**

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**by:**

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**Name:  
Title:  
Authorized Signatory**

# A FOOD CHARTER

## FOR HURON COUNTY

The Huron County Food Charter describes our community's commitment to Cultivating a Sustainable Local Food System to Nourish All People of Huron County and Beyond. In order to affect a positive future, we must develop a vision to carry us forward. We include in the vision the strengths from our past, our unique rural conditions and our desire for an equitable and sustainable future for Huron County.

### Sustainability is:

- ▶ Meeting the needs of the present without compromising the ability of future generations to meet their own needs.
- ▶ Linked economy, environment and society
- ▶ Local focus within a global context
- ▶ Working together to make wise decisions for the future

A food system is cyclical. It includes production/collection, processing, distribution, access, consumption and waste disposal. A food systems approach looks at the entire cycle that our food travels from the site of production to where it is consumed and finally discarded, giving particular attention to the links between



A **just** and sustainable food system that is rooted in healthy communities

- ▶ Where no one is hungry and everyone has access to healthy nutritious food
- ▶ Where public policies and practices recognize that a healthy diet contributes to the physical, mental, spiritual and emotional well-being of all residents
- ▶ Where we also advocate for income, employment, housing and transportation that support secure and dignified access to healthy food
- ▶ Where nutritional education and healthy food choices in schools, business and public places is valued and provided



An economically viable, diverse and ecologically sustainable food system, that enriches life within the county while protecting our precious natural resources

- ▶ Supporting a strong farming economy with adequate incomes for farmers, harvesters, processors and distributors and a diverse, vibrant production for external and local markets
- ▶ Recognizing the true value of our food system as an economic driver, environmental reserve and source of healthy nutrients to fuel our population
- ▶ Providing outlets and sources of local food to feed local citizens, increase business to business synergy and allow for the sale of local products beyond Huron's borders
- ▶ Matching potential of local and regional production with appropriate processing and distribution to achieve a diversity of scale, scope and size of food and farm businesses
- ▶ Growing, harvesting, processing, transporting and distributing food while minimizing waste





A democratic and participatory food system that engages and empowers citizens to make knowledgeable choices about their food

- ▶ Allowing Huron County citizens to collaborate and cooperate, working together to make wise decisions
- ▶ Nurturing and improving relationships between the community, food producers, and key stakeholders to develop regional food systems solutions
- ▶ Offering opportunities to bring together community members in appreciation of regional food, culture and diversity
- ▶ Driving provincial and federal policy based on Huron County community values and priorities



A resilient food system that is our assurance for the future

- ▶ Offering opportunities and support for young and new farmers and new food businesses
- ▶ Reducing both our use and our reliance on non-renewable resources for all aspects of food production and distribution
- ▶ Carefully balancing economic, environmental and social implications of innovation, advancements and new technologies to ensure a benefit for all residents of the county.
- ▶ Reassessing our food system and living within the natural limits by increasing use of seasonal foods, preservation and storage techniques, and season extension strategies.
- ▶ Valuing and protecting agricultural lands, ground and surface water and promoting sustainable farming practices
- ▶ Introducing environmentally sound methods of food waste management such as reduced packaging, composting and reclamation programs.





## WE ARE COMMITTED

to cultivating a sustainable local food system  
to nourish all people of Huron County  
and beyond.

The Charter outlines the values and beliefs about food in our community. This charter will provide guidance for decisions among government, local businesses, non-profit organizations, families and individuals. As signatories to this food charter, we commit to work in partnership toward a healthy food system based on these principles.

To sign on go to [www.huronfoodaction.ca](http://www.huronfoodaction.ca) or contact the Huron County Food Action Network at [huronfoodactionnetwork@gmail.com](mailto:huronfoodactionnetwork@gmail.com) to learn more or get involved.



The Huron Food Action Network is bringing together institutions, farmers, community groups, elected officials and businesses to tackle the issues of access to healthy food, sustainable food production and education, and local food processing and distribution infrastructure in a rural context. The Network, which includes a broad cross-section of over 100 food system stakeholders, operates with the overall mission of cultivating a sustainable, local food system to nourish all people of Huron County and beyond.

Goals related to the development of sustainable local food systems include providing the community with the following benefits:

- ▶ Vibrant, resilient communities
- ▶ Better health
- ▶ Improved Environment
- ▶ Equitable and sustained economic activity
- ▶ Increased Food Access

# **THE TOWNSHIP OF NORTH HURON**

## **BY-LAW NO. 63-2016**

### **A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on June 20, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 20<sup>th</sup> day of June, 2016.

**READ A THIRD TIME AND FINALLY PASSED** this 20<sup>th</sup> day of June, 2016.

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**Neil Vincent, Reeve**

**SEAL**

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**Kathy Adams, Director of  
Corporate Services/Clerk**