

THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA



Date: Monday, August 13, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

Pages

1.	CALL TO ORDER	
2.	CONFIRMATION OF THE AGENDA	
	<i>THAT the Council of the Township of North Huron; accept the Agenda for the August 13, 2018 Council Meeting; as presented.</i>	
3.	DISCLOSURE OF PECUNIARY INTEREST	
4.	CONSENT AGENDA	
	<i>THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1;</i>	
	<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1	Minutes	
4.1.1	Minutes of the Regular Council Meeting held July 23, 2018	7
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4.3.1	OPP Calls For Service (CFS) Billing Summary Report	62

5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	Rob Van Aaken, General Manager of Tuckersmith Communication Cooperatives Ltd.	66
6.	REPORTS	
6.1	Clerks Department	
6.1.1	Rintoul Municipal Drain, Notice of On-Site Meeting on Huron County Road No. 22, S Pt Lot 28, Concession 12, East Wawanosh Ward, Township of North Huron <i>THAT the Council of the Township of North Huron hereby appoint Deputy Reeve James Campbell, as Council's representative for the onsite meeting for the Rintoul Municipal Drain.</i>	75
6.2	Finance Department	
6.2.1	Clean Water and Wastewater Agreement Amendment 2 <i>THAT the Council of the Township of North Huron hereby adopts the Clean Water and Wastewater Fund (CWWF) Transfer Payment Agreement Amendment No. 2;</i> <i>AND FURTHER THAT a Council approves an exemption to Section 19.1 of the Procedural by-Law to allow By-Law #75-2018 to be passed at the August 13, 2018 meeting.</i>	77
6.2.2	TD Tree Days Project <i>THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated August 13, 2018, regarding the TD Tree Days Project;</i> <i>AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-Law #76-2018 to be passed at the August 13, 2018 Council Meeting.</i>	79
6.3	Recreation and Facilities Department	
6.4	Public Works / Utilities Department	
6.4.1	OPS 2018-31 Blyth Community Center Roof Flashing Repair <i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of damaged roof flashing on the Blyth Community Center;</i> <i>AND FURTHER, That staff be authorized to secure the services of West Coast Renovations to complete repairs to the Blyth Community Center at a cost of \$6,527.00 plus applicable taxes.</i>	81

6.4.2	OPS 2018-32 North Huron Cemetery By-Law	83
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the North Huron Cemetery By-Law;</i></p> <p><i>AND FURTHER, that Council pass a motion supporting the proposed amendments;</i></p> <p><i>AND FURTHER, that staff be directed to post and provide notice of the cemetery by-law, as amended, pursuant to Section 151 of Ontario Regulation 30/11.</i></p> <p><i>AND FURTHER, that staff be directed to forward the cemetery by-Law, as amended, to the Bereavement Authority of Ontario (the BAO) for approval, prior to Council's adoption.</i></p>	
6.4.3	OPS 2018-34 Wingham Standpipe Site Selection	103
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding investigation of potential sites for the Wingham Standpipe Relocation for information;</i></p> <p><i>AND FURTHER, THAT staff be authorized to investigate the availability of operationally suitable properties.</i></p>	
6.4.4	OPS 2018-35 Trackless MT Purchase	105
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the purchase of a 2006 Trackless MT5 Municipal Tractor for information;</i></p>	
6.4.5	OPS 2018-36 Amendment to Belgrave Water Servicing Agreement	111
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the water servicing agreement between the Municipality of Morris-Turnberry and the Township of North Huron;</i></p> <p><i>AND FURTHER, THAT North Huron By-Law No. 51-2014 be amended to incorporate the revised Schedule "A" and Schedule "B" of the Morris-Turnberry water servicing policy for the Belgrave Water System.</i></p> <p><i>AND FURTHER, THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law #74-2018 to be passed at the July 17, 2017 meeting.</i></p>	
6.4.6	OPS 2018-37 OCIF Top-up Funding Application	138
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the OCIF Top-up funding program application intake;</i></p> <p><i>AND FURTHER, THAT staff be authorized to submit an application for funding associated with the repair or replacement of the Wingham Standpipe.</i></p>	

6.4.7	OPS 2018-39 Police Services Building Roof Repair	141
	<p><i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of the Police Services Building Roof for information;</i></p> <p><i>AND FURTHER THAT the services of True Trough Ltd be secured for the repair of the south facing roof system of the Wingham Police Services Building in the amount of \$11,250.00 plus applicable taxes.</i></p>	
6.5	Fire Department of North Huron	
6.6	Building Department	
6.7	Childcare Department	
6.8	CAO	
6.8.1	North Huron Museum Presentation (Melissa Scott)	
7.	CORRESPONDENCE	
7.1	Transfigured Town Inc., request to declare the Festival of Wizardry a Municipally Significant Event	143
	<p><i>THAT the Council of the Township of North Huron recognizes that the Festival of Wizardry will be held at the Blyth and District Community Centre & Campground on September 21st - 23rd, 2018;</i></p> <p><i>AND FURTHER THAT the Council hereby declares the 2018 Festival of Wizardry a municipally significant event.</i></p>	
7.2	City of Hamilton resolution re Cannabis Grace Period	144
	<p><i>THAT the Council of the Township of North Huron hereby endorses the resolution from the City of Quinte West, requesting that once the cannabis legislation is passed that a six month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation.</i></p>	
7.3	Margaret Speer, letter of request to be appointed Civil Marriage Officiant for the Township of North Huron.	145
	<p><i>THAT the Council of the Township of North Huron hereby direct Staff to prepare a by-law to appoint Margaret Speer as a Civil Marriage Officiant for Township of North Huron.</i></p>	
7.4	Brian Sharpe, Letter re Silt in Water Supply	146
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	

10.	BY-LAWS	
10.1	By-law No. 73-2018	147
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank.	
	<i>By-law No. 73-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.</i>	
10.2	By-law No. 74-2018	153
	Being a by-law to amend the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Corporation of the Township of North Huron, regarding the supply of water to owners or occupants of land beyond the limit of the municipality.	
	<i>By-law No. 74-2018; Being a by-law to amend the Agreement between the Corporation of the Municipality of Morris-Turnberry and the Corporation of the Township of North Huron, regarding the supply of water to owners or occupants of land beyond the limit of the municipality; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.</i>	
10.3	By-law No. 75-2018	156
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and the Corporation of the Township of North Huron.	
	<i>By-law No. 75-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the by-law book.</i>	
10.4	By-law No. 76-2018	161
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree Days 2018.	
	<i>THAT By-law No. 76-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree Days 2018; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	
11.	ANNOUNCEMENTS	

12.	OTHER BUSINESS	
12.1	Town Hall Public Meeting	
13.	CLOSED SESSION AND REPORTING OUT	
14.	CONFIRMATORY BY-LAW	
14.1	By-law No. 77-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. <i>THAT By-law 77-2018; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	165
15.	ADJOURNMENT <i>THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.</i>	

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, July 23, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden

STAFF PRESENT: Dwayne Evans, CAO
Donna White, Director of Finance
Sean McGhee, Director of Public Works
Marty Bedard, Fire Chief
Barb Black, Deputy Clerk

OTHERS PRESENT: Paul Seebach, Auditor, Vodden, Bender and Seebach
Denny Scott, Citizen
Adam Bell, CKNX
Joe Hallahan, Phil Beard, Kaitlin Beard, John Brown,
Doug Kuyvenhoven, John Stewart, Brad Carther, Steve Hill,
Bernie Bailey

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M352/18

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the July 23, 2018 Council Meeting; as amended.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None Disclosed

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held July 9, 2018

4.1.2 Minutes of the East Wawanosh 150 Anniversary Committee held April 24, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 June 2018 Year to Date Report

4.3 Correspondence

4.3.1 Better Together Gala Invitation - Huron County

4.3.2 One Care Home & Community Health Services, Fundraising Event

4.3.3 Phil Beard - Howson Dam and Riverside Park

Discussion took place regarding establishment of an Advisory Committee, for the purpose of providing advice and input on the Howson Dam.

M353/18

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby directs staff to prepare a report regarding the establishment of an Advisory Committee for the purposes of providing advice and input on the future of the Howson Dam.

CARRIED

M354/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1;

AND FURTHER THAT all Consent Items 4.1.1 to 4.3.2 inclusive be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Paul Seebach, Vodden, Bender, Seebach LLP - Presentation of Audited Financial Statements

Paul Seebach, Vodden Bender, & Seebach presented the 2017 Financial Statements for the Township of North Huron, Blyth BIA, Wingham BIA, and the Belgrave Community Centre Board.

Mr. Seebach highlighted various areas of the financial statements such as debt details, capital purchases and tax receivables.

Mr. Seebach was thanked and departed.

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.2.1 2017 Audited Financial Statements

M355/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receives the 2017 Audited Financial Statements for the Township of North Huron, Wingham BIA, Blyth BIA and the Belgrave Community Centre Board as presented by Vodden, Bender and Seebach.

CARRIED

6.2.2 Section 357 Report - July 2018

M356/18

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report of the Director of Finance, dated July 23, 2018 regarding tax refunds under Section 357 (1) (a) and (d) of the Municipal Act in the amount of \$2,893.35;

AND FURTHER THAT, the Council of Township of North Huron hereby approves adjusting the Tax Collector's Roll, as recommended by the Director of Finance.

CARRIED

6.2.3 Ontario Reg 284-09 - 2018

Discussion took place regarding the Blyth Hullett Landfill Site, including the post closure landfill report.

M357/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby receives the Ontario Regulation 284/09 – Budget Matters-Expenses report prepared by the Director of Finance for information purposes.

CARRIED

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

Sean McGhee, Director of Public Works spoke to the letter dated July 20, 2018 from B.M. Ross. The letter provided clarification on the 2015 design report dated March 30, 2015 prepared by B.M. Ross. The design report was for a repair, not rehabilitation of the Howson Dam.

6.5 Fire Department of North Huron

6.5.1 On-Call Coverage Changes

M358/18**MOVED BY:** R. Hallahan**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby accepts the report from the Fire Chief dated July 23, 2018 regarding On-Call Coverage.

AND FURTHER THAT Council approves the addition of an Assistant Deputy Fire Chief position at each fire station to assist with on-call coverage duties.

CARRIED

6.6 Building Department

6.7 Childcare Department

6.7.1 Children's Services Department Update July 23 2018

M359/18**MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the Activity Report of the Manager of the Children Services, dated July 23, 2018 for information purposes.

CARRIED

6.7.2 Lease Agreement Avon Maitland District School Board

M360/18**MOVED BY:** B. Vodden**SECONDED BY:** T. Seip

THAT the Council of the Township of North Huron hereby receive the report of the Manager of Childcare, dated July 23, 2018, regarding a Lease Agreement with Avon Maitland District School Board for the delivery of the Before and After School Program;

AND FURTHER, that Council pass By-law 71-2018 being a By-law authorizing the Reeve and Clerk to sign the lease agreement with the Avon Maitland District School Board for the delivery of the Before and After School Program;

AND FURTHER, that Council authorizes an exception to Section 19.1 of the Procedural By-law to allow By-law No. 71 -2018 to be passed at the July 23rd, 2018 Council Meeting.

CARRIED

6.8 CAO

6.8.1 Council Vacancy

Reeve Vincent invited Brad Carther and John Stewart, applicants for the Blyth Ward Council vacancy, to address Council.

Applicants introduced themselves and spoke to their qualifications.

Reeve Vincent thanked both candidates.

M361/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receives the report of the CAO/Clerk, dated July 23, 2018, regarding applications for the Council vacancy;

AND FURTHER, that Council goes into closed session later in the meeting to discuss filling the Council vacancy.

CARRIED

7. CORRESPONDENCE

7.1 Blyth Festival Bonanza Weekend - Request for Extension of Liquor License at Blyth Memorial Hall

Councillor Vodden explained that the Blyth Festival features all the seasons plays during the Bonanza weekend.

M362/18

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby support the application submitted by the Blyth Festival requesting a Temporary Extension to the Blyth Centre of the Art's Liquor Sales Licence to the lobby and courtyard for their event on August 11, 2018 from 4 p.m. to 8 p.m.

AND FURTHER THAT the Clerk be authorized to provide the subject applicant with a letter of "no objection" to the proposed extended licensed area.

CARRIED

- 7.2 Alzheimer Society of Huron County request for permission to conduct a road toll fundraiser, 4:00pm - 7:00pm, Friday, September 21st with locations on Highway 4 in Wingham and in Blyth.

M363/18

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT The Council of the Township of North Huron has no objection to the request from the Alzheimer Society of Huron County to conduct a road toll fundraiser on Friday, September 21, 2018 from 4:00 p.m. to 7:00 p.m. to raise awareness and funds to support the Alzheimer Society; with set up at two locations on Highway 4 in Wingham in front of the Centre for Employment & Learning office, and in Blyth in front of the Blyth Christian Reformed Church.

AND FURTHER THAT The Alzheimer Society of Huron County provide the Township of North Huron with proof of liability insurance;

AND FURTHER THAT staff be directed to forward the Alzheimer of Huron County's request and this resolution to the Huron County Director of Public Works.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent attended the Blyth Hullett Landfill Committee meeting.

Reeve Vincent noted that there are still opportunities to submit applications for council positions, and encouraged applying.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Vodden expressed a word of thanks for the condolences received from Council and Staff.

Councillor Hallahan inquired regarding available staff to file nominations papers.

8.2.1 Councillor Seip - OPP Transition

Councillor Seip updated Council on the OPP Transition.

Councillor Seip explained the process of the Ontario Civilian Policing Commission (OCPC) for disbandment of the Wingham Police Services. He explained a brief needs to be submitted to the OCPC by September 7, 2018, and in order to do so a motion of Council is required. February 7, 2019 is the targeted transition date.

M364/18

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

BE IT RESOLVED THAT:

Whereas pursuant to Section 40 of the Police Services Act, the Township of North Huron is required to submit to the Ontario Civilian Policing Commission (OCPC) a Proposal for the Disbandment of the Wingham Police Service (the "Proposal");

Therefore Be It Resolved That: The Council of the Township of North Huron authorizes the submission of the Proposal to the OCPC pursuant to Section 40 of the Police Services Act.

CARRIED

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 69-2018

Being a by-law to appoint a Lottery Licencing Officer(s) for the Township of North Huron

M365/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law No. 69-2018; Being a by-law to appoint a Lottery Licencing Officer(s) for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 70-2018

Being a by-law to appoint a Property Standards Officer and a By-law Enforcement Officer for the Township of North Huron

M366/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT By-law No. 70-2018; Being a by-law to appoint a Property Standards Officer and a By-law Enforcement Officer for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 71-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Lease Agreement between the Township of North Huron and the Avon Maitland District School Board for a Before & After School Program.

M367/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

THAT By-law No. 71-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Lease Agreement between the Township of North Huron and the Avon Maitland District School Board for a Before & After School Program; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

11.1 Municipal Election

Nominations for Council close this Friday July 27, 2018 at 2:00 p.m.

12. OTHER BUSINESS

12.1 CAO

12.1.1 Review Committee Replacement

M368/18

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby appoints Deputy Reeve Campbell to replace former Councillor William Knott on the CAO Review Committee.

CARRIED

13. CLOSED SESSION AND REPORTING OUT

M369/18

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceeds at 8:15 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Blyth Ward Council Vacancy)*
- *Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth Property);*

CARRIED**M370/18****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:05 pm.

CARRIED**M371/18****MOVED BY:** R. Hallahan**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby appoints John Stewart to the position of Councillor representing the Blyth Ward, effective for a term ending November 30, 2018.

AND FURTHER, THAT the successful applicant will be sworn into office at the September 4, 2018 Council meeting.

CARRIED**M372/18****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby declares the Emergency Services Training Centre surplus to the municipality's needs;

AND FURTHER, THAT staff be directed to publish a notice in the local newspapers and on the Township's website that the Emergency Services Training Centre has been declared surplus to the municipality's needs;

AND FURTHER, THAT the CAO/Clerk be authorized to accept any and all offers of purchase for the property declared surplus.

CARRIED**M373/18****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby declares the Blyth Public Works property surplus to the municipality's needs;

AND FURTHER, THAT staff be directed to publish a notice in the local newspapers and on the Township's website that the Blyth Public Works property has been declared surplus to the municipality's needs;

AND FURTHER, THAT the CAO/Clerk be authorized to receive any and all offers of purchase of for the property declared surplus.

CARRIED

M374/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby declares the East Wawanosh Public Works property surplus to the municipality's needs;

AND FURTHER, THAT staff be directed to publish a notice in the local newspapers and on the Township's website that the East Wawanosh Public Works property has been declared surplus to the municipality's needs;

AND FURTHER, THAT the CAO/Clerk be authorized to receive any and all offers of purchase for the property declared surplus.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 72-2018, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M375/18

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law 72-2018; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M376/18

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:10 pm.

CARRIED

Neil Vincent, Reeve

Dwayne Evans, CAO/Clerk

MEMBERS PRESENT: Denise Lockie, Larry Meyer, Jeff Howson
Barb Black, Jeff Groves, Lori Vader
Pat Newson joined the meeting at 10:40 am
Dwayne Evans joined the meeting from 11-11:30 am

MEMBERS ABSENT: Richard Al, Pat Fraser, Dwayne Evans, Jordan Murray

Call to Order: Co Chair Denise Lockie called the meeting to order at 10:08 a.m.

JHSC03/18: MOVED: Jeff Groves SECONDED: Barb Black
That the Health & Safety Committee hereby adopts the Minutes of the Meeting held
January 25, 2018 as printed and circulated. DISPOSITION: Motion Carried.

Business Arising from Previous Meeting (not otherwise on the agenda):

1. Inspection Schedule was setup as follows: April and May – Recreation & Facilities;
June – Public Works
2. Occurrence Reports / Near Misses (reported to the JH&SC):
 - 1 reports submitted involving staff.
 - 26 occurrences reported involving the Public.(includes Christmas & spring break programs)

Envelopes are being prepared to put in each of the Township vehicles, which include Occurrence Report forms and Guidelines to follow should an incident occur.
3. Employee Trainings:

4 spots have been reserved for Part 1 through the IHSA membership April 24, 25 & 26, 2018 at the Best Western, Stratford.
4. Revised Health and Safety Policy:
 - a) Clothing, Grooming and Personal Hygiene Policy:

At the March 19, 2018 Regular Council Meeting, Council approved amendments to the clothing allowance policy. A copy of the policy is attached and takes effect retro-active to January 1, 2018. Two key changes are the elimination of the \$130 clothing allowance for full-time employees and an increase in the safety foot wear allowance from \$100 to \$125. Subject to proof of purchase, full-time staff may be rebated up to \$125 for safety foot wear on annual basis. Part-time staff may be rebated up to \$125 on a biennial basis (every other year).

A short discussion regarding wearing “orange protective clothing” took place. Pat Newson advised that the decision would be by department. The Facilities Department has decided to have Rec Operators in orange for the summer.

The fire department requires safety shoes for trainings. There have been questions as to whether safety foot wear is covered for the Volunteer Firefighters.

It was suggested that this may be covered by policy within the fire department and a conversation with the Fire Chief, Captains and Training Officer may be in order.

It was suggested that a 'safety foot wear' policy should be put in place for those doing Health and Safety inspections (closed toe shoes).

It was noted that the compressor room at the North Huron Wescast Community Complex is posted 'NO ADMITTANCE'. No one is allowed in the compressor room without a Facilities Staff member in attendance.

b) Policy Review:

Denise advised that there are 24 policies in the draft revised Health and Safety Policy manual that need to be reviewed and approved. In order to accomplish the review on the manual, it was decided that Denise will send out 4 or 5 policies that are to be reviewed by members of the committee before the next (June) meeting. A discussion will take place at that meeting and policies will be approved.

5. Health & Safety Incentive Program: Safety Awareness Program
Ideas for a new program were discussed.

- Public Works - hold a truck rodeo
 - invite all departments
 - purchase safety gear
 - Christmas Party – put money towards food
- Fire Department - \$5 Tim's Card worked for them
- Department Specific – accountability – committee
- Immediate Award – positive behavior
- All Staff – should have equal opportunity; point system

Denise volunteered to check other municipalities to see what programs they use. The Committee will discuss at the next meeting.

6. Promoting Health & Safety:

Wednesday, February 28th was "MSD - Ergonomics Day". Barb reached out to see if MicroAge Basics would have someone that would share their knowledge in ergonomics and willing to come to our office/offices to speak to staff and check to see if our work stations are ergonomically correct. March 7th, Sheri Peat, from MicroAge Basics visited and was only able to check out two work stations. She will be returning at a later date to visit the remaining work stations. Sheri answered questions and provided useful information and suggestions to help alleviate any MSD concerns.

Correspondence:

- Ministry of Labour: Employment Standards in Ontario
- Safety Weekly – January 24, 2018
- Gowan Consulting – Violence and Harassment Workshop
- Safe Supervisor – Cold Stress Special Report
- Cowan consulting – Free Whitepaper on Employee Mental Health and Productivity
- Safety Tip of the Week – Fall Through Openings
- Safety Tip of the Week – How to Avoid Slips, Trips and Falls
- Three Ways to Encourage Safe Attitudes
- HR Insider – Seven Statistics: Harassment in the Workplace
- HR Tip of the Week – Building an Inclusive Workplace
- Safety Tip of the Week – Better the Devil You Know Than the Devil You Don't (Hearing Loss)
- Tip of the Week – What is Mental Illness
- Safety Tip of the Week – Fundamentals of First Aid – Shock
- Workplace Safety - Stretching 101
- Musculoskeletal Disorders – What is MSDs?

- Safety Weekly – By the Numbers: First Aid
- Safe Supervisor – Fundamentals of First Aid – CPR
- Gowan Consulting – RSI Awareness Day February 28, 2018
- Safety Weekly – Contract’s Termination ... Poor Housekeeping by the Numbers ... Flagging Safety
- HR Insider – Sleep Apnea ...
- Gowan Consulting – Return to Work ... supporting Employees in mental health and productivity goals
- Safety Tip of the Week – A Messy Workplace is Never Safe
- Gowan Consulting – Managing Depression in the Workplace
- Public Services Health & Safety Association – Upcoming Workplace Health & Safety Training Sessions March – April 2018
- Safety Weekly – Good Housekeeping Reduces Accidents
- Safety Tip of the Week – The PASS-word to Fire Extinguisher Use

Other Business/Member Reports:

- Municipal Health & Safety Committee 2018 Meeting Schedule
- Denise did a Webinar regarding Risk Management; Groups renting and special events insurance; Parades, insurance and liability.
- Jeff Howson advised that Fire Department events were covered under the Fire Association insurance.

Next Meeting:

The next meeting is scheduled for Thursday, June 28, 2018 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC04/18: MOVED: Pat Newson
That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:40 a.m.

SECONDED: Jeff Groves
DISPOSITION: Motion Carried.

 Co-Chair Denise Lockie

 Secretary Barb Black

**MINUTES OF THE TOWNSHIP OF NORTH HURON
ECONOMIC DEVELOPMENT COMMITTEE MEETING**



Date: Thursday, July 5, 2018
Time: 12:00 a.m.
Location: HELD IN BLYTH IN THE DRUMMOND HALL ROOM AT
COWBELL

MEMBERS PRESENT: Trevor Seip
Murray Simpson
Karen Stewart
Dave Tiffin
Glen Manjin
Grant Sparling

MEMBERS ABSENT: Bill Knott

STAFF PRESENT: Amanda Piskorski

OTHERS PRESENT: Laura Simpson - Huron County Planner, Mark Woodward -
Huron Chamber of Commerce, Rebecca Rathwell -
Centre for Employment and Learning

1. WELCOME AND INTRODUCTIONS - NEW ATTENDEES

Chair Simpson called the meeting to order at 12:06 p.m. and welcomed the attendees.

2. CONFIRMATION OF THE AGENDA

MOVED BY: Karen Stewart

SECONDED BY: Glen Manjin

THAT the North Huron Economic Committee; accept the Agenda for the July 5, 2018 Committee Meeting.

CARRIED

3. MINUTES

3.1 Minutes of the North Huron Economic Development Committee Meeting held June 7, 2018

MOVED BY: Glen Manjin

SECONDED BY: Grant Sparling

THAT the North Huron Economic Development Committee accept the minutes from the meeting held on June 7, 2018.

CARRIED**4. DECLARATION OF PECUNIARY INTEREST**

None declared.

5. REPORTS**5.1 Community Improvement Plan - Background Report**

Huron County Planner, Laura Simpson reviewed her report, "North Huron Community Improvement Background Report" with the Economic Development Committee.

Questions were raised regarding if the BIAs were consulted in the background report. Laura confirmed they were not because there wasn't enough time before the Council meeting but ensured that they will be consulted in the next phase of the project. It was determined that Laura would come back to the Committee at the August meeting to discuss what was new in the report after the consultations with the Business Improvement Areas.

The Committee applauded Laura for her hard work and wanted to ensure that Laura knew that she is welcome to reach out to the Committee for any help with the coming stages of the Community Improvement Plan.

MOVED BY: Karen Stewart

SECONDED BY: Dave Tiffin

THAT the North Huron Economic Development Committee accept the "North Huron Community Improvement Background Report" from Planner Laura Simpson;

AND FURTHER THAT the North Huron Economic Development Committee recommends North Huron Council receive the Background Report, titled "North Huron Community Improvement Background Report" prepared by Planner Laura Simpson and in consultation with the Economic Development Committee and proceed with creating a Community Improvement Plan for North Huron for Council's consideration.

CARRIED**6. CORRESPONDENCE****6.1 Paris Main Street Revitalization Fund**

It was discussed that this money will be used to fund the Community Improvement Plan. This item is to be brought back to the August meeting.

7. DISCUSSION

Mark Woodward, Ontario Chamber of Commerce, Goderich Central and North Huron invited the Committee to attend two future events.

Discover Accessibility in Huron is an event in support of Accessibility Ontarians with Disabilities Act (AODA) at the Libro Hall in Clinton on October 10, 2018 and will feature a Huron County Accessibility Awards Ceremony as well as a speaker from the Ontario Chamber of Commerce (OCC). The event will also feature local members of the public who have been involved in accessibility design and compliance.

A Breakfast event will be held in August (date TBA) to hear from a Canadian Chamber of Commerce Analyst about the potential impacts of the ongoing trade dispute and it's impact on NAFTA.

It was suggested that the Committee hold on all candidates event for the up and coming election. Hosting an event like this will make the Committee more visible to the public, get the Committee more known to the public and possibly getting more people interested in sitting on the Committee. The event could let the public know what the Committee stands for, who the Committee is and why the Committee is putting on the event. This discussion is to be brought back to the August meeting to plan the details of the event. The Committee would like to hold this event at the beginning of October. It was noted that if the Committee does the event that all candidates will be invited not some of them.

Mark Woodward informed the Committee that he could help with the event as he assisted with a similar event that was successful.

Mark also notified the Committee of a phone application called ForeFlight. This application lets pilots, passengers or flight departments use a downloadable phone application on a smart phone. This application could be used to find out what's happening in the area the plane is flying to. This application can be edited to reflex what's happening around the Wingham Airport. This item is to be brought back to the August meeting to be included in the marketing discussion.

8. NEXT MEETING

Thursday, August 2, 2018 at 12:15 p.m. - 1:45 p.m. in the Wingham Library.

CARRIED

9. ADJOURNMENT

MOVED BY: Dave Tiffin

SECONDED BY: Glen Manjin

THAT the North Huron Economic Development Committee agree that there being no further business before the Committee; the meeting be hereby adjourned at 1:21 pm.

CARRIED

Chair

Co-Chair

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044932 Date 07/26/2018 Amount 2,146.55				
004718 KGS GROUP	85398	05/31/2018	HOWSON DAM - SAFETY ASS	2,146.55
		Invoice Count	1 Total	2,146.55
Cheque 000000 Date / / Amount 0.00				
		Invoice Count	1 Total	0.00
Cheque 044934 Date 07/26/2018 Amount 2,300.00				
004788 CANADA HEAVY EQUIPMENT COLLEGE 1726A		02/28/2018	FIRE- DZ PREP/DRIVING TRA	1,150.00
004788 CANADA HEAVY EQUIPMENT COLLEGE 1726B		03/12/2018	FIRE- DZ PRACTICAL/DRIVING	1,150.00
		Invoice Count	2 Total	2,300.00
Cheque 044935 Date 07/26/2018 Amount 100.00				
004839 RURAL RESPONSE FOR HEALTHY CHILDREN	10	05/10/2018	EARLY ON- TRAINING	100.00
		Invoice Count	1 Total	100.00
Cheque 044936 Date 07/30/2018 Amount 262.16				
000057 BELGRAVE COMMUNITY CENTRE BOARD	287833	07/27/2018	BCCB- PROV. ELECTION REN	262.16
		Invoice Count	1 Total	262.16
Cheque 044937 Date 08/02/2018 Amount 304.93				
004405 DOUG VANDERWOUDEN	6-15-2018-1	06/15/2018	REFUND- AQUATIC MEMBERSHIP	304.93
		Invoice Count	1 Total	304.93
Cheque 044938 Date 08/10/2018 Amount 195.09				
002763 ADEL DODDS	8-2-2018	08/02/2018	DAY CAMP SUPPLIES	195.09
		Invoice Count	1 Total	195.09
Cheque 044939 Date 08/10/2018 Amount 166.25				
004843 ALEXANDREA PEEL	3261-8-3-2018	08/03/2018	DC- REFUND FOR OVERPAYMENT	166.25
		Invoice Count	1 Total	166.25
Cheque 044940 Date 08/10/2018 Amount 14,841.14				
000050 B. EDWARDS TRANSFER	640591	07/16/2018	CATCH BASIN CLEANING	14,841.14
		Invoice Count	1 Total	14,841.14
Cheque 044941 Date 08/10/2018 Amount 416.00				
003673 BLYTH FIRE FIGHTERS ASSOCIATION	001	06/24/2018	ESTC- FOOD FOR FIREFIGHTERS	416.00
		Invoice Count	1 Total	416.00
Cheque 044942 Date 08/10/2018 Amount 573.39				
003964 CHAD KREGAR	2-1-2018	02/01/2018	FIRE- MILEAGE	43.56
003964 CHAD KREGAR	4-1-2018	04/01/2018	ESTC- MILEAGE	95.40
003964 CHAD KREGAR	5-5-2018	05/05/2018	ESTC- OFC CONVENTION	156.78
003964 CHAD KREGAR	5-29-2018	05/29/2018	ESTC- COURSE SET UP	17.37

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003964 CHAD KREGAR	5-30-2018	05/30/2018	ESTC- COURSE MILEAGE	17.37
003964 CHAD KREGAR	6-2-2018	06/02/2018	MILEAGE - ESTC COURSE	17.37
003964 CHAD KREGAR	6-4-2018	06/04/2018	ESTC- MILEAGE- BURN REPA	17.37
003964 CHAD KREGAR	6-10-2018	06/10/2018	ESTC- MILEAGE- BURN CELL	17.37
003964 CHAD KREGAR	6-11-2018	06/11/2018	ESTC- MILEAGE FOR REPAIR	17.37
003964 CHAD KREGAR	6-12-2018	06/12/2018	MILEAGE- REPAIRS AT ESTC	17.37
003964 CHAD KREGAR	6-13-2018	06/13/2018	MILEAGE- REPAIRS AT ESTC	17.37
003964 CHAD KREGAR	6-14-2018	06/14/2018	MILEAGE- REPAIRS AT ESTC	17.37
003964 CHAD KREGAR	6-28-2018	06/28/2018	FIRE- FOOD FOR FIREFIGHT	103.95
003964 CHAD KREGAR	7-5-2018	07/05/2018	ESTC- MILEAGE FOR TRAININ	17.37
Invoice Count 14 Total				573.39

Cheque 044943 Date 08/10/2018 Amount 79.56

001590 CINTAS CANADA LTD	39N114136	07/27/2018	ARENA B- MATS	79.56
Invoice Count 1 Total				79.56

Cheque 044944 Date 08/10/2018 Amount 1,116.44

001533 D & D GLASS & MIRROR	18-118	07/19/2018	PW- SPECIALTY GLASS REPL	1,116.44
Invoice Count 1 Total				1,116.44

Cheque 044945 Date 08/10/2018 Amount 1,692.61

000885 DEAN'S VALU-MART	641-0992	07/16/2018	EL- FOOD SUPPLIES	150.12
000885 DEAN'S VALU-MART	640-2222	07/19/2018	FOOD FOR MUNICIPAL NIGH	189.94
000885 DEAN'S VALU-MART	641-2304	07/19/2018	DAY CARE- FOOD SUPPLIES	384.61
000885 DEAN'S VALU-MART	641-2875	07/23/2018	EL- FOOD SUPPLIES	99.28
000885 DEAN'S VALU-MART	642-7678	07/23/2018	COMPLEX- EASY WAY DEPO	14.99
000885 DEAN'S VALU-MART	641-4108	07/29/2018	DAY CARE- FOOD SUPPLIES	415.15
000885 DEAN'S VALU-MART	641-4011	07/30/2018	EARLY ON- SUPPLIES	75.88
000885 DEAN'S VALU-MART	641-4563	08/02/2018	DAY CARE- FOOD SUPPLIES	362.64
Invoice Count 8 Total				1,692.61

Cheque 044946 Date 08/10/2018 Amount 100.00

004844 DR. TERRY SUGGITT MEDICINE PROFE	4975	07/11/2018	FIRE- DRIVER'S MEDICAL	100.00
Invoice Count 1 Total				100.00

Cheque 044947 Date 08/10/2018 Amount 831.26

004746 GALLAGHER MCDOWALL ASSOCIATES	7916	07/31/2018	ADMIN- HR PROFESSIONAL F	831.26
Invoice Count 1 Total				831.26

Cheque 044948 Date 08/10/2018 Amount 372.90

004813 GROVES TREE SERVICE	1050	07/30/2018	PW- CHIPPER RENTAL	372.90
Invoice Count 1 Total				372.90

Cheque 044949 Date 08/10/2018 Amount 150.00

004477 HAILEY DUCK	7-12-2018	07/12/2018	EL- ECE REGISTRATION FEE	150.00
Invoice Count 1 Total				150.00

Cheque 044950 Date 08/10/2018 Amount 375.00

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003951 HURON TRACTOR LTD (BLYTH)	2018	08/01/2018	2018 SIGN AGREEMENT	375.00
			Invoice Count 1 Total	375.00
Cheque 044951 Date 08/10/2018 Amount 17.37				
004341 KEN DEVRIES	6-4-2018	06/04/2018	ESTC- BURN CELL REPAIRS	17.37
			Invoice Count 1 Total	17.37
Cheque 044952 Date 08/10/2018 Amount 3,987.50				
004842 KERRI ANN O'ROURKE	010-2018	07/31/2018	2018 ELECTION RETURNING	3,987.50
			Invoice Count 1 Total	3,987.50
Cheque 044953 Date 08/10/2018 Amount 312.11				
004846 LEXI WORMINGTON	7-19-2018	07/19/2018	FITNESS- RECERT/MEMBER I	312.11
			Invoice Count 1 Total	312.11
Cheque 044954 Date 08/10/2018 Amount 937.73				
001184 MCCLINCHEY SOUTH END AUTO	14078	07/25/2018	ARENA B- REPAIR TIRE- 05 C	33.84
001184 MCCLINCHEY SOUTH END AUTO	14080	07/26/2018	ARENA B- BATTERIES-FLOOF	903.89
			Invoice Count 2 Total	937.73
Cheque 044955 Date 08/10/2018 Amount 27,304.00				
000431 MINISTER OF FINANCE	121707181418048	07/17/2018	FIRE- PROGRAM REGISTRAT	390.00
000431 MINISTER OF FINANCE	182707180845133	07/31/2018	POLICE- JUNE OPP BILLING	26,914.00
			Invoice Count 2 Total	27,304.00
Cheque 044956 Date 08/10/2018 Amount 1,127.57				
004841 MRC SYSTEMS INC.	7140	06/17/2018	PW- INSTALL CB INTO GRADI	1,127.57
			Invoice Count 1 Total	1,127.57
Cheque 044957 Date 08/10/2018 Amount 22.50				
004850 NICOLE RICHEY	7-13-2018	07/13/2018	EARLY ON- MILEAGE	22.50
			Invoice Count 1 Total	22.50
Cheque 044958 Date 08/10/2018 Amount 66,854.85				
004845 NORJOHN CONTRACTING AND PAVING	14426	07/24/2018	PW- 2018 SURFACE TREATM	66,854.85
			Invoice Count 1 Total	66,854.85
Cheque 044959 Date 08/10/2018 Amount 29,196.78				
004731 OMEGA CONTRACTORS INC.	CERTIFICATE #4	06/28/2018	WESTMORELAND RECONSTR	29,196.78
			Invoice Count 1 Total	29,196.78
Cheque 044960 Date 08/10/2018 Amount 554.37				
004849 PITNEY BOWES LEASING	3200857946	07/13/2018	ADMIN- POSTAGE METER LE	554.37
			Invoice Count 1 Total	554.37

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044961 Date 08/10/2018 Amount 131.57				
004609 RADAR AUTO PARTS- BRUSSELS	5341-231798	07/24/2018	PW- OIL & AIR FILTERS	66.04
004609 RADAR AUTO PARTS- BRUSSELS	5341-232027	07/26/2018	PW EW- SHOP TOWELS, SOC	65.53
Invoice Count 2 Total				131.57
Cheque 044962 Date 08/10/2018 Amount 44.76				
000508 RX DRUG MART I.D.A.	95848	08/02/2018	REC PROGRAM- SUNSCREEN	44.76
Invoice Count 1 Total				44.76
Cheque 044963 Date 08/10/2018 Amount 139.43				
004837 STU MOFFAT	7-18-2018	07/18/2018	PW- FUEL	139.43
Invoice Count 1 Total				139.43
Cheque 044964 Date 08/10/2018 Amount 1,407.15				
004847 THE KNOX COMPANY	1399127	06/21/2018	FIRE/DC/ MEM HALL- KEY BO	1,407.15
Invoice Count 1 Total				1,407.15
Cheque 044965 Date 08/10/2018 Amount 145.02				
004391 THOMSON REUTERS CANADA	8644300	08/03/2018	POLICE- ONTARIO PROV OFF	145.02
Invoice Count 1 Total				145.02
Cheque 044966 Date 08/10/2018 Amount 3,075.00				
004848 TOTAL RENTALS	37893	07/12/2018	ROADS- FLAIRMOWER	3,075.00
Invoice Count 1 Total				3,075.00
Cheque 044967 Date 08/10/2018 Amount 170.00				
002775 VAL MULLOUGH	7-26-2018	07/26/2018	DAY CAMP ACTIVITIES	170.00
Invoice Count 1 Total				170.00
Report Total				161,450.99

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 004945 Date 08/09/2018 Amount 1,986.37				
000073 B M ROSS AND ASSOCIATES LTD	15025-W	07/11/2018	WATER- CWWF MASTER PLA	1,986.37
		Invoice Count	1 Total	1,986.37
Cheque 004946 Date 08/09/2018 Amount 265.72				
000072 BLYTH PRINTING INC.	29472	08/08/2018	WATER- SIGN FOR MASTER S	265.72
		Invoice Count	1 Total	265.72
Cheque 004947 Date 08/09/2018 Amount 65.05				
000113 CARSON SUPPLY	S1525498.002	07/19/2018	WATER- COUPLERS	65.05
		Invoice Count	1 Total	65.05
Cheque 004948 Date 08/09/2018 Amount 30.99				
004384 ONTARIO ONE CALL	CN4298 - W	01/18/2018	WATER- LOCATES CREDIT	-250.00
004384 ONTARIO ONE CALL	201886255- W	01/31/2018	WATER - LOCATES	43.25
004384 ONTARIO ONE CALL	201887188-W	02/28/2018	WATER- LOCATES	40.14
004384 ONTARIO ONE CALL	201888117- W	03/31/2018	WATER- LOCATES	40.14
004384 ONTARIO ONE CALL	201889026- W	04/30/2018	WATER- LOCATES	40.14
004384 ONTARIO ONE CALL	201889933-W	05/31/2018	WATER- LOCATES	40.14
004384 ONTARIO ONE CALL	21890855- W	06/30/2018	WATER- LOCATES	38.59
004384 ONTARIO ONE CALL	201891767- W	07/31/2018	WATER- LOCATES	38.59
		Invoice Count	8 Total	30.99
Cheque 004949 Date 08/09/2018 Amount 283.03				
000606 STEFFEN AUTO SUPPLY	249179	07/19/2018	WATER- HYDRAULIC HOSE	283.03
		Invoice Count	1 Total	283.03
Cheque 004950 Date 08/10/2018 Amount 7,386.79				
002512 TOWNSHIP OF NORTH HURON	64749	06/30/2018	JUNE WAGES/BENEFITS	7,386.79
		Invoice Count	1 Total	7,386.79
Cheque 004951 Date 08/10/2018 Amount 98,871.15				
000897 TOWNSHIP OF NORTH HURON SEWER	65032	06/29/2018	JUNE SEWER BILLING	98,871.15
		Invoice Count	1 Total	98,871.15
Cheque 004952 Date 08/10/2018 Amount 2,570.09				
000073 B M ROSS AND ASSOCIATES LTD	15029	07/11/2018	FEEES FOR PERMIT TO TAKE '	2,570.09
		Invoice Count	1 Total	2,570.09
Report Total				111,459.19

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 003456 Date 08/09/2018 Amount 6,786.63				
002512 TOWNSHIP OF NORTH HURON	64981	06/30/2018	JUNE WAGES/BENEFITS	6,786.63
		Invoice Count	1 Total	6,786.63
Cheque 003457 Date 08/09/2018 Amount 1,986.37				
000073 B M ROSS AND ASSOCIATES LTD	15025-S	07/11/2018	SEWER- CWWF MASTER PLA	1,986.37
		Invoice Count	1 Total	1,986.37
Cheque 003458 Date 08/09/2018 Amount 7,665.71				
000113 CARSON SUPPLY	S1503435.003	07/25/2018	SEWER- BARNES PUMP/ADA	7,665.71
		Invoice Count	1 Total	7,665.71
Cheque 003459 Date 08/09/2018 Amount 30.96				
004384 ONTARIO ONE CALL	CN4298 -S	01/18/2018	SEWER- LOCATES CREDIT	-250.00
004384 ONTARIO ONE CALL	201886255- S	01/31/2018	SEWER- LOCATES	43.24
004384 ONTARIO ONE CALL	201887188-S	02/28/2018	SEWER- LOCATES	40.14
004384 ONTARIO ONE CALL	201888117-S	03/31/2018	SEWER- LOCATES	40.14
004384 ONTARIO ONE CALL	201889026-S	04/30/2018	SEWER- LOCATES	40.14
004384 ONTARIO ONE CALL	201889933-S	05/31/2018	SEWER- LOCATES	40.14
004384 ONTARIO ONE CALL	201890855-S	06/30/2018	SEWER- LOCATES	38.58
004384 ONTARIO ONE CALL	201891767-S	07/31/2018	SEWER- LOCATES	38.58
		Invoice Count	8 Total	30.96
Cheque 003460 Date 08/09/2018 Amount 30,088.93				
002512 TOWNSHIP OF NORTH HURON	8-9-2018	08/09/2018	SEWER OWES GENERAL	30,088.93
		Invoice Count	1 Total	30,088.93
Report Total				46,558.60

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001212	Date 07/23/2018	Amount	481.85	
000294 HYDRO ONE NETWORKS INC	June 2018-1693	07/01/2018	538 KWH- HUTTON ST LIGHT	112.18
000294 HYDRO ONE NETWORKS INC	June 2018-8461	07/03/2018	231 KWH- AIRPORT LIGHTS	50.45
000294 HYDRO ONE NETWORKS INC	June 2018-8480	07/03/2018	396 KWH- AUBURN ST LIGHT	85.22
000294 HYDRO ONE NETWORKS INC	June 2018-8882	07/03/2018	896 KWH- HUMPHREY ST LIG	184.99
000294 HYDRO ONE NETWORKS INC	June 2018-7867	07/04/2018	127 KWH- 850 JOSEPHINE ST	49.01
Invoice Count 5 Total				481.85
Cheque 001213	Date 07/23/2018	Amount	251.07	
002697 TUCKERSMITH COMMUNICATIONS CO	11283616-7-2018	07/01/2018	ARENA/HALL B- PHONE/TV/IN	119.00
002697 TUCKERSMITH COMMUNICATIONS CO	11283708-7-2018	07/01/2018	ESTC- PHONE/INTERNET	55.04
002697 TUCKERSMITH COMMUNICATIONS CO	11283710-7-2018	07/01/2018	PW- B-PHONE/INTERNET	77.03
Invoice Count 3 Total				251.07
Cheque 001214	Date 07/24/2018	Amount	31.88	
003329 EASTLINK	05898475	07/03/2018	EL- PHONE	31.88
Invoice Count 1 Total				31.88
Cheque 001215	Date 07/25/2018	Amount	82.89	
000052 BELL CANADA	July 1, 2018	07/01/2018	POLICE- PHONE- 357-1212	82.89
Invoice Count 1 Total				82.89
Cheque 001216	Date 07/25/2018	Amount	411.75	
000053 BELL MOBILITY	6-8-2018	06/08/2018	POLICE- CELL PHONES	411.75
Invoice Count 1 Total				411.75
Cheque 001217	Date 07/25/2018	Amount	897.75	
000294 HYDRO ONE NETWORKS INC	June 2018-0983	07/06/2018	1920 KWH- #8 CAMP ENTRAN	775.78
000294 HYDRO ONE NETWORKS INC	June 2018-1401	07/06/2018	536 KWH- 39498 BELGRAVE F	121.97
Invoice Count 2 Total				897.75
Cheque 001218	Date 07/25/2018	Amount	248.58	
000594 SPARLINGS PROPANE	88250105980014	06/14/2018	ESTC- PROPANE	248.58
Invoice Count 1 Total				248.58
Cheque 001219	Date 07/25/2018	Amount	578.61	
004311 TELUS	6-30-2018	06/30/2018	CELL PHONES	578.61
Invoice Count 1 Total				578.61
Cheque 001220	Date 07/25/2018	Amount	8,204.82	
000721 W S I B	June 2018	06/30/2018	JUNE 2018 REMITTANCE	8,204.82
Invoice Count 1 Total				8,204.82
Cheque 001221	Date 07/27/2018	Amount	39,797.68	
000535 RECEIVER GENERAL FOR CANADA	7-26-2018 FT	07/26/2018	FT PAYROLL REMITTANCE	30,818.78
000535 RECEIVER GENERAL FOR CANADA	7-26-2018-C	07/26/2018	COUNCIL- PAYROLL REMITT	130.50
000535 RECEIVER GENERAL FOR CANADA	7-26-2018-F	07/26/2018	FIRE- PAYROLL REMITTANCE	367.40

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000535 RECEIVER GENERAL FOR CANADA	7-26-2018-PT	07/26/2018	PT PAYROLL REMITTANCE	8,481.00
		Invoice Count	4 Total	39,797.68
Cheque 001222	Date 07/27/2018	Amount	1,104.26	
003295 GLOBAL PAYMENTS	13288	06/29/2018	BLYTH CON DEBIT/CREDIT FI	59.13
003295 GLOBAL PAYMENTS	13294	06/29/2018	WINGHAM CON DEBIT/CREDI	59.13
003295 GLOBAL PAYMENTS	13295	06/29/2018	AIRPORT DEBIT/CREDIT FEE	87.62
003295 GLOBAL PAYMENTS	13296	06/29/2018	ESTC DEBIT/CREDIT FEES	59.13
003295 GLOBAL PAYMENTS	13297	06/29/2018	REC DEBIT/CREDIT FEES	450.87
003295 GLOBAL PAYMENTS	13298	06/29/2018	REC CREDIT/DEBIT FEES	59.13
003295 GLOBAL PAYMENTS	20304	06/29/2018	LANDFILL DEBIT FEES	63.33
003295 GLOBAL PAYMENTS	2095	06/29/2018	REC DEBIT/CREDIT FEES	90.75
003295 GLOBAL PAYMENTS	21345	06/29/2018	REC DEBIT/CREDIT FEES	67.14
003295 GLOBAL PAYMENTS	3216	06/29/2018	OFFICE DEBIT MACHINE FEE	108.03
		Invoice Count	10 Total	1,104.26
Cheque 001223	Date 07/30/2018	Amount	265.81	
000294 HYDRO ONE NETWORKS INC	June 2018-4071	07/10/2018	580 KWH- 377 GYPSY LANE	126.98
000294 HYDRO ONE NETWORKS INC	June 2018-4633	07/10/2018	1 KWH- 377 GYPSY OTH SHE	30.14
000294 HYDRO ONE NETWORKS INC	June 2018-6627	07/10/2018	234 KWH- 429 MILL STREET	69.17
000294 HYDRO ONE NETWORKS INC	June 2018-7304	07/10/2018	57 KWH- 423 MILL STREET	39.52
		Invoice Count	4 Total	265.81
Cheque 001224	Date 07/30/2018	Amount	189.38	
001365 TOWNSHIP OF NORTH HURON WATER	287843	07/27/2018	WATER PAID TO GENERAL A	189.38
		Invoice Count	1 Total	189.38
Cheque 001225	Date 07/31/2018	Amount	66.89	
000294 HYDRO ONE NETWORKS INC	June 2018-3303	07/12/2018	212 KWH- LANDFILL	66.89
		Invoice Count	1 Total	66.89
Cheque 001226	Date 08/01/2018	Amount	16,248.85	
003888 EQUITABLE LIFE OF CANADA	8-1-2018	08/01/2018	AUGUST 2018 REMITTANCE	16,248.85
		Invoice Count	1 Total	16,248.85
Cheque 001227	Date 08/03/2018	Amount	46,273.50	
004840 GOVDEALS INC	672808	08/03/2018	PW- 2006 TRACKLESS	46,273.50
		Invoice Count	1 Total	46,273.50
Cheque 001228	Date 08/07/2018	Amount	2,400.94	
000294 HYDRO ONE NETWORKS INC	June 2018-0523	07/18/2018	10998 KWH- BLYTH STREETL	2,400.94
		Invoice Count	1 Total	2,400.94
Cheque 001229	Date 08/07/2018	Amount	25.39	
000665 UNION GAS LIMITED	June 2018-1186	07/16/2018	6.3 M3- 425 MILL STREET	25.39
		Invoice Count	1 Total	25.39

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Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001230 Date 08/08/2018 Amount 566.34				
000665 UNION GAS LIMITED	June 2018-0458	07/19/2018	1193 M3-COMPLEX	435.20
000665 UNION GAS LIMITED	June 2018-4108	07/19/2018	22 M3-TOWN HALL GAS	30.40
000665 UNION GAS LIMITED	June 2018-5109	07/19/2018	0 M3- POLICE STN GAS	23.73
000665 UNION GAS LIMITED	June 2018-5340	07/19/2018	0.00 KWH- LIBRARY	23.73
000665 UNION GAS LIMITED	June 2018-5467	07/19/2018	0 M3-DAY CARE GAS	23.73
000665 UNION GAS LIMITED	June 2018-7408	07/19/2018	22 KWH- 445 JOSEPHINE ST I	29.55
Invoice Count 6 Total				566.34
Cheque 001231 Date 08/08/2018 Amount 1,842.38				
000687 WESTARIO POWER INC.	2103911824	07/20/2018	713 KWH- MUSEUM	115.64
000687 WESTARIO POWER INC.	2103911830	07/20/2018	1620 KWH- FIRE STN W	234.12
000687 WESTARIO POWER INC.	2103911831	07/20/2018	776 KWH- 445 JOSEPHINE ST	131.04
000687 WESTARIO POWER INC.	2103911838	07/20/2018	457 KWH- CRUICKSHANK PAI	88.56
000687 WESTARIO POWER INC.	2103911859	07/20/2018	56 KWH- 250 JOHN ST LIGHT	35.11
000687 WESTARIO POWER INC.	2103911875	07/20/2018	5771 KWH- 166 JOHN ST	755.00
000687 WESTARIO POWER INC.	2103911881	07/20/2018	16 KWH- PUMP HOUSE	30.81
000687 WESTARIO POWER INC.	2103911883	07/20/2018	182 KWH- JOSEPHINE ST ST	48.68
000687 WESTARIO POWER INC.	2103911891	07/20/2018	329 KWH- PARK DR SNACK B	65.76
000687 WESTARIO POWER INC.	2103911892	07/20/2018	880 KWH- PARK DR BALL PAF	124.53
000687 WESTARIO POWER INC.	2103911895	07/20/2018	911 KWH- VIC & JOS ST LIGH'	132.81
000687 WESTARIO POWER INC.	2103911896	07/20/2018	451 KWH- ALF & JOS ST LIGH	80.32
Invoice Count 12 Total				1,842.38
Cheque 001232 Date 08/10/2018 Amount 34,190.08				
000535 RECEIVER GENERAL FOR CANADA	8-9-2018-FT	08/09/2018	FT PAYROLL REMITTANCE	25,468.99
000535 RECEIVER GENERAL FOR CANADA	8-9-2018-PT	08/09/2018	PT PAYROLL REMITTANCE	8,721.09
Invoice Count 2 Total				34,190.08
Report Total				154,160.70

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000637 Date 07/23/2018 Amount 118.47				
002697 TUCKERSMITH COMMUNICATIONS CO	11224287-7-2018	07/01/2018	WATER-377 GYPSY WELL- PH	31.83
002697 TUCKERSMITH COMMUNICATIONS CO	11273709-7-2018	07/01/2018	BL WATER PLANT- PHONE/IN	86.64
Invoice Count 2 Total				118.47
Cheque 000638 Date 07/25/2018 Amount 78.64				
000052 BELL CANADA	7-1-2018	07/01/2018	WATER- PHONE-357-9942	78.64
Invoice Count 1 Total				78.64
Cheque 000639 Date 07/25/2018 Amount 795.32				
000294 HYDRO ONE NETWORKS INC	June 2018-9904	07/06/2018	4380 KWH- 377 GYPSY WELL	795.32
Invoice Count 1 Total				795.32
Cheque 000640 Date 07/27/2018 Amount 76.89				
003924 GLOBAL PAYMENTS	4031	06/29/2018	WATER DEBIT MACHINE FEE	76.89
Invoice Count 1 Total				76.89
Cheque 000641 Date 08/08/2018 Amount 264.89				
000687 WESTARIO POWER INC.	2103911879	07/20/2018	21 KWH- 435 MINNIE ST # 2	31.72
000687 WESTARIO POWER INC.	2103911880	07/20/2018	987 KWH- 435 MINNIE ST	160.98
000687 WESTARIO POWER INC.	2103911901	07/20/2018	339 KWH- WATERTOWER	72.19
Invoice Count 3 Total				264.89
Cheque 000642 Date 08/09/2018 Amount 3,955.00				
004821 POSTAGE BY PHONE	8-8-2018	08/08/2018	WATER- POSTAGE ON METE	3,955.00
Invoice Count 1 Total				3,955.00
Report Total				5,289.21

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502806 Date 07/26/2018 Amount 44.00				
004698 HENSALL DISTRICT CO-OP	PE425524	06/29/2018	PARKS B- 10 W 30 OIL	28.00
004698 HENSALL DISTRICT CO-OP	PE425532	06/29/2018	PW- JUNE FUEL	16.00
		Invoice Count	2 Total	44.00
Cheque 502807 Date 07/26/2018 Amount 913.14				
000274 HORTON'S DAIRY	13663	06/05/2018	EL- DAIRY SUPPLIES	42.53
000274 HORTON'S DAIRY	13712	06/05/2018	DAY CARE- DAIRY SUPPLIES	189.62
000274 HORTON'S DAIRY	13933	06/07/2018	EL- DAIRY SUPPLIES	13.89
000274 HORTON'S DAIRY	13934	06/07/2018	DAY CARE - DAIRY SUPPLIES	41.67
000274 HORTON'S DAIRY	14017	06/12/2018	EL- DAIRY SUPPLIES	30.80
000274 HORTON'S DAIRY	14044	06/12/2018	DAY CARE- DAIRY SUPPLIES	162.81
000274 HORTON'S DAIRY	14291	06/18/2018	EL- DAIRY SUPPLIES	32.24
000274 HORTON'S DAIRY	14329	06/19/2018	DAY CARE- DAIRY SUPPLIES	150.78
000274 HORTON'S DAIRY	14565	06/26/2018	EL- DAIRY SUPPLIES	30.80
000274 HORTON'S DAIRY	14646	06/26/2018	DAY CARE- DAIRY SUPPLIES	218.00
		Invoice Count	10 Total	913.14
Cheque 502808 Date 07/26/2018 Amount 17,420.04				
004791 REALTERM ENERGY CORP.	791140	06/12/2018	FINAL DECORATIVE ST LT - C	-8,028.64
004791 REALTERM ENERGY CORP.	791143	06/12/2018	STREETLIGHT- HOLDBACK R	25,448.68
		Invoice Count	2 Total	17,420.04
Cheque 502809 Date 07/26/2018 Amount 124.30				
000272 RONA HODGINS	135539/1	05/07/2018	FIRE- RADIO POWER SUPPLY	124.30
		Invoice Count	1 Total	124.30
Cheque 502810 Date 08/14/2018 Amount 329.95				
002584 2124511 ONTARIO INC.	7-21-2018	07/23/2018	AQUATICS- PIZZA	329.95
		Invoice Count	1 Total	329.95
Cheque 502811 Date 08/14/2018 Amount 442.02				
000002 ACAPULCO POOLS LIMITED	W23240	07/12/2018	POOL- FLOW SWITCH	442.02
		Invoice Count	1 Total	442.02
Cheque 502812 Date 08/14/2018 Amount 169.18				
001987 ALLSTREAM BUSINESS INC.	1726285-19265483	07/28/2018	CEMETERY- PHONE	108.51
001987 ALLSTREAM BUSINESS INC.	1726358-19265484	07/28/2018	PW EW- PHONE	60.67
		Invoice Count	2 Total	169.18
Cheque 502813 Date 08/14/2018 Amount 10.80				
003711 BFL CANADA	202278	07/23/2018	REC- FACILITY USER INSURANCE	10.80
		Invoice Count	1 Total	10.80
Cheque 502814 Date 08/14/2018 Amount 267.86				
000072 BLYTH PRINTING INC.	29403	07/17/2018	FITNESS- POSTERS	2.14

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000072 BLYTH PRINTING INC.	29433	07/26/2018	GAS TAX SIGN- BLYTH STOR	265.72
		Invoice Count	2 Total	267.86
Cheque 502815	Date 08/14/2018	Amount	67.50	
002066 BROCK VODDEN	6-2018	06/30/2018	COUNCIL- JUNE MILEAGE	67.50
		Invoice Count	1 Total	67.50
Cheque 502816	Date 08/14/2018	Amount	711.86	
000086 BROPHY TIRE	44773	07/18/2018	POLICE- TIRES 2017 EXPLOR	711.86
		Invoice Count	1 Total	711.86
Cheque 502817	Date 08/14/2018	Amount	76.01	
004172 C E MACTAVISH LIMITED	7692	07/12/2018	PW- FUEL	40.01
004172 C E MACTAVISH LIMITED	8480	07/13/2018	PW- FUEL	36.00
		Invoice Count	2 Total	76.01
Cheque 502818	Date 08/14/2018	Amount	115.00	
003997 CDW CANADA INC	NKD2157	07/15/2018	EARLY ON- PRINTER DRUM	115.00
		Invoice Count	1 Total	115.00
Cheque 502819	Date 08/14/2018	Amount	421.26	
003919 CINTAS CANADA LIMITED	839601132	07/26/2018	FITNESS/POOL-SANITIZE RE	421.26
		Invoice Count	1 Total	421.26
Cheque 502820	Date 08/14/2018	Amount	7,677.22	
000146 CLIFF'S PLUMBING & HEATING	Holdback release	08/03/2018	30126/30127- HOLDBACK REL	7,677.22
		Invoice Count	1 Total	7,677.22
Cheque 502821	Date 08/14/2018	Amount	2,463.40	
004323 COMMUNICATION ZONE	87502	06/25/2018	CELL PHONE UPGRADES	2,463.40
		Invoice Count	1 Total	2,463.40
Cheque 502822	Date 08/14/2018	Amount	768.34	
000175 DAN'S AUTO REPAIR	31172	08/02/2018	PW- REPAIR 03 CHEV 3500	768.34
		Invoice Count	1 Total	768.34
Cheque 502823	Date 08/14/2018	Amount	119.72	
003614 EDGAR'S FEED & SEED	35710	07/13/2018	PW- GRASS SEED	119.72
		Invoice Count	1 Total	119.72
Cheque 502824	Date 08/14/2018	Amount	2,470.76	
001840 EDWARD FUELS	269074	07/31/2018	AIRPORT - FUEL	2,470.76
		Invoice Count	1 Total	2,470.76
Cheque 502825	Date 08/14/2018	Amount	958.07	

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Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004472 ENGLOBE CORP	922564546	07/23/2018	WESTMORELAND RECONST.	958.07
		Invoice Count	1 Total	958.07
Cheque 502826 Date 08/14/2018 Amount 457.65				
003526 FIRE MARSHAL'S PUBLIC FIRE SAFETY	151972	07/27/2018	FIRE- FIRE ALARMS	457.65
		Invoice Count	1 Total	457.65
Cheque 502827 Date 08/14/2018 Amount 8,838.80				
000074 FOXTON FUELS LIMITED	368312	07/06/2018	LANDFILL- COMPACTOR FUE	41.86
000074 FOXTON FUELS LIMITED	368484	07/10/2018	PW BLYTH- CLEAR DIESEL	1,127.42
000074 FOXTON FUELS LIMITED	368485	07/10/2018	PW BLYTH- DYED DIESEL	1,764.80
000074 FOXTON FUELS LIMITED	368761	07/13/2018	LANDFILL- COMPACTOR FUE	295.70
000074 FOXTON FUELS LIMITED	369003	07/17/2018	PW- WING- DYED DIESEL	1,073.12
000074 FOXTON FUELS LIMITED	369004	07/17/2018	PW- WING- CLEAR DIESEL	1,029.88
000074 FOXTON FUELS LIMITED	369248	07/20/2018	LANDFILL- COMPACTOR FU	236.86
000074 FOXTON FUELS LIMITED	369628	07/27/2018	LANDFILL- COMPACTOR FUE	209.16
000074 FOXTON FUELS LIMITED	370402	07/31/2018	PW- FUEL FOR ESCAPE	42.88
000074 FOXTON FUELS LIMITED	370507	07/31/2018	POLICE- JULY FUEL	1,460.37
000074 FOXTON FUELS LIMITED	370606	07/31/2018	PW- CEMETERY FUEL	148.55
000074 FOXTON FUELS LIMITED	370859	07/31/2018	PW- JULY FUEL	1,408.20
		Invoice Count	12 Total	8,838.80
Cheque 502828 Date 08/14/2018 Amount 6,480.32				
000237 GEORGIAN BAY FIRE & SAFETY LTD	752515	07/11/2018	ARENA B- SERVICE CALL	265.55
000237 GEORGIAN BAY FIRE & SAFETY LTD	753118	07/17/2018	ARENA B- REPLACED CONTR	4,068.53
000237 GEORGIAN BAY FIRE & SAFETY LTD	753318	07/18/2018	LIBRARY- FIRE SYSTEM INSP	121.48
000237 GEORGIAN BAY FIRE & SAFETY LTD	753454	07/20/2018	AIRPORT- FIRE EXTINGU INS	95.15
000237 GEORGIAN BAY FIRE & SAFETY LTD	753740	07/24/2018	COMPLEX- FIRE SYSTEM INS	1,929.61
		Invoice Count	5 Total	6,480.32
Cheque 502829 Date 08/14/2018 Amount 374.82				
000249 GREEN'S MEAT MARKET	15085	07/26/2018	DAY CARE- MEAT PRODUCT	374.82
		Invoice Count	1 Total	374.82
Cheque 502830 Date 08/14/2018 Amount 484.25				
004698 HENSALL DISTRICT CO-OP	PE427918	07/31/2018	PW- BLYTH- FUEL	484.25
		Invoice Count	1 Total	484.25
Cheque 502831 Date 08/14/2018 Amount 2,599.00				
004247 HURON PERTH RUST CONTROL	110	07/12/2018	FIRE- RUST COAT TANKERS/	1,073.50
004247 HURON PERTH RUST CONTROL	123	07/18/2018	LANDFILL- RUST COATING- S	565.00
004247 HURON PERTH RUST CONTROL	124	07/18/2018	FIRE- RUST COAT VEHICLES	960.50
		Invoice Count	3 Total	2,599.00
Cheque 502832 Date 08/14/2018 Amount 133.57				
004443 ICD LITES	T4542	07/19/2018	ARENA/HALL B-T8 LIGHTBULI	133.57
		Invoice Count	1 Total	133.57

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Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502833 Date 08/14/2018 Amount 905.27				
000322 JOE KERR LTD	1000003778	07/10/2018	PW- SCAN 2008 GMC-08-20	92.66
000322 JOE KERR LTD	1000003841	07/17/2018	PW- REPAIR 2004 GMC- 03-09	334.73
000322 JOE KERR LTD	1000003832	07/18/2018	PW- SERVICE CALL TO STER	477.88
		Invoice Count	3 Total	905.27
Cheque 502834 Date 08/14/2018 Amount 120.00				
004836 JONATHAN MCDOWELL	7-20-2018	07/20/2018	PW- DRIVE TEST	120.00
		Invoice Count	1 Total	120.00
Cheque 502835 Date 08/14/2018 Amount 230.77				
004818 KEHOE LAW ENFORCEMENT DISTRIBL	153001	08/07/2018	POLCIE- UNIFORM PANTS	230.77
		Invoice Count	1 Total	230.77
Cheque 502836 Date 08/14/2018 Amount 217.95				
000352 KITSUPPLY	148302	07/31/2018	COMPLEX- JANITORIAL SUPP	217.95
		Invoice Count	1 Total	217.95
Cheque 502837 Date 08/14/2018 Amount 95.00				
000353 KNIGHTS OF COLUMBUS	7-1-2018	07/01/2018	FITNESS- SATELLITE REIMBL	47.50
000353 KNIGHTS OF COLUMBUS	8-1-2018	08/01/2018	FITNESS- SATELLITE REIMBL	47.50
		Invoice Count	2 Total	95.00
Cheque 502838 Date 08/14/2018 Amount 333.07				
000364 LAVIS CONTRACTING CO LTD	P-240-00003713	07/13/2018	PW- COLD PATCH	333.07
		Invoice Count	1 Total	333.07
Cheque 502839 Date 08/14/2018 Amount 1,079.15				
004735 LEGEND RECREATION SOFTWARE, INC	500133	07/12/2018	REC ADMIN- SOFTWARE LIC	1,079.15
		Invoice Count	1 Total	1,079.15
Cheque 502840 Date 08/14/2018 Amount 70.91				
003506 LESLIE MOTORS LTD	929368	07/19/2018	POLICE- SERVICE 2017 EXPL	70.91
		Invoice Count	1 Total	70.91
Cheque 502841 Date 08/14/2018 Amount 468.00				
000372 LIFESAVING SOCIETY	162641	07/09/2018	AQUATICS- LIFEGUARD POO	97.50
000372 LIFESAVING SOCIETY	162696	07/16/2018	AQUATICS- ASSISTANT INSTI	285.00
000372 LIFESAVING SOCIETY	162827	07/19/2018	AQUATICS- SWIM INSTRUCT	85.50
		Invoice Count	3 Total	468.00
Cheque 502842 Date 08/14/2018 Amount 13.55				
000381 LYNN HOY ENTERPRISES	15900	07/16/2018	PW- TUBE BENT STEM	13.55
		Invoice Count	1 Total	13.55
Cheque 502843 Date 08/14/2018 Amount 198.00				

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Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
002258 MARIA WALDEN	8-1-2018	08/01/2018	EARLY ON- MILEAGE	198.00
			Invoice Count 1 Total	198.00
Cheque 502844	Date 08/14/2018	Amount	136.22	
000420 MGM TOWNSEND TIRE	54982	07/18/2018	PW- TIRE - MULTI TRAC C/S	136.22
			Invoice Count 1 Total	136.22
Cheque 502845	Date 08/14/2018	Amount	45.93	
003946 MICAH LODER	7-29-2018	07/27/2018	HALL B- BOOT ALLOWANCE	45.93
			Invoice Count 1 Total	45.93
Cheque 502846	Date 08/14/2018	Amount	869.80	
000421 MICROAGE BASICS	275874	07/05/2018	REC ADMIN- FILE FOLDERS, I	22.35
000421 MICROAGE BASICS	276254	07/09/2018	DAY CARE- FILE FOLDERS	17.21
000421 MICROAGE BASICS	277220	07/16/2018	REC ADMIN LASER CARTRIDG	529.96
000421 MICROAGE BASICS	278231	07/23/2018	PW- RULER, SCISSORS, CAL	17.33
000421 MICROAGE BASICS	278232	07/23/2018	ADMIN- SD CARD FOR CAME	14.68
000421 MICROAGE BASICS	278421	07/25/2018	DAY CARE- OFFICE SUPPLIE	230.86
000421 MICROAGE BASICS	278483	07/25/2018	EARLY ON- LAMINATING SER	37.41
			Invoice Count 7 Total	869.80
Cheque 502847	Date 08/14/2018	Amount	6,360.93	
000123 MUNICIPALITY OF CENTRAL HURON	122977	07/12/2018	BLYTH -HULLETT LANDFILL E	6,360.93
			Invoice Count 1 Total	6,360.93
Cheque 502848	Date 08/14/2018	Amount	50.40	
001215 NEIL VINCENT	6-19-2018	06/19/2018	COUNCIL- JUNE MILEAGE	50.40
			Invoice Count 1 Total	50.40
Cheque 502849	Date 08/14/2018	Amount	3,000.95	
002832 NORTRAX CANADA INC.	1025657	07/20/2018	LANDFILL- BOMAG REPAIR	3,000.95
			Invoice Count 1 Total	3,000.95
Cheque 502850	Date 08/14/2018	Amount	47,729.38	
000473 OMERS	7-31-2018	07/31/2018	JULY 2018 REMITTANCE	47,729.38
			Invoice Count 1 Total	47,729.38
Cheque 502851	Date 08/14/2018	Amount	254.99	
004434 PARKS AND RECREATION ONTARIO	104414	07/25/2018	REC- JOB MART AD	254.99
			Invoice Count 1 Total	254.99
Cheque 502852	Date 08/14/2018	Amount	432.12	
000514 PLETCH ELECTRIC LTD	1000013349	07/24/2018	INPECTION FEE -STREETLIGI	346.91
000514 PLETCH ELECTRIC LTD	1000013351	07/24/2018	PARKS W- REPAIR SIGN LIG	85.21
			Invoice Count 2 Total	432.12

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502853	Date 08/14/2018	Amount	16.90	
003358 PRAGMATIC	5980073118	07/31/2018	ADMIN- CONFERENCE CALL	16.90
		Invoice Count	1 Total	16.90
Cheque 502854	Date 08/14/2018	Amount	19.51	
000520 PUROLATOR INC.	438735054	07/27/2018	ARENA B- SHIPPING	19.51
		Invoice Count	1 Total	19.51
Cheque 502855	Date 08/14/2018	Amount	2,796.35	
000542 R.J. BURNSIDE & ASSOCIATES	LNE085780.2018-4	07/17/2018	EW LANDFILL SERVICES	515.20
000542 R.J. BURNSIDE & ASSOCIATES	LNE085790.2018-4	07/17/2018	WINGHAM LANDFILL SERVICE	2,281.15
		Invoice Count	2 Total	2,796.35
Cheque 502856	Date 08/14/2018	Amount	657.74	
004569 RICOH	SCO92060522	07/31/2018	ADMIN-REC-COPIER RENT/CO	463.25
004569 RICOH	SCO92060523	07/31/2018	POLICE- COPIER RENTAL/CO	40.71
004569 RICOH	SCO92060524	07/31/2018	DC/ESTC-FIRE- COPIER REN	153.78
		Invoice Count	3 Total	657.74
Cheque 502857	Date 08/14/2018	Amount	314.93	
002355 ROBERT'S FARM EQUIPMENT	P68803	06/13/2018	PW- GAUGE WHEEL	12.83
002355 ROBERT'S FARM EQUIPMENT	P69602	07/16/2018	PW- BOLTS, ROLLER, GAUGE	78.31
002355 ROBERT'S FARM EQUIPMENT	P70014	08/01/2018	PARTS FOR CEMETERY MOV	223.79
		Invoice Count	3 Total	314.93
Cheque 502858	Date 08/14/2018	Amount	200.00	
001243 ROD HICKEY	10	08/07/2018	AIRPORT- GRASS CUTTING	200.00
		Invoice Count	1 Total	200.00
Cheque 502859	Date 08/14/2018	Amount	1,178.82	
000272 RONA HODGINS	140215	07/11/2018	ROADS- STRAPPING/PLASTIC	147.28
000272 RONA HODGINS	140225/1	07/11/2018	DAY CARE- ANCHOR SLEEVE	10.90
000272 RONA HODGINS	140246/1	07/11/2018	DAY CARE- ANCHOR WEDGE	7.12
000272 RONA HODGINS	140580/1	07/16/2018	PW- LAG BOLTS	45.02
000272 RONA HODGINS	140760/1	07/18/2018	COMPLEX- BLINDS	898.08
000272 RONA HODGINS	141307/1	07/26/2018	COMPLEX- SOFTENER SALT	70.42
		Invoice Count	6 Total	1,178.82
Cheque 502860	Date 08/14/2018	Amount	530.30	
004664 RUSSELL HENDRIX FOODSERVICE EQ	1302832	05/17/2018	MEM HALL- OVEN RACK	530.30
		Invoice Count	1 Total	530.30
Cheque 502861	Date 08/14/2018	Amount	77.69	
002640 SCHMIDT'S POWER EQUIPMENT	27832	07/17/2018	PW- CHAIN OIL, TRIMMER ST	77.69
		Invoice Count	1 Total	77.69
Cheque 502862	Date 08/14/2018	Amount	204.63	

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004330 SEPOY WIRING	12319	07/24/2018	PARKS W- BREAKER/LABOUF	204.63
		Invoice Count	1 Total	204.63
Cheque 502863	Date 08/14/2018	Amount	435.27	
000620 SWAN DUST CONTROL LTD	5226799	07/17/2018	COMPLEX- MATS/MOPS	143.00
000620 SWAN DUST CONTROL LTD	5226810	07/17/2018	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	5226815	07/17/2018	DAY CARE- MATS	23.56
000620 SWAN DUST CONTROL LTD	5234021	07/31/2018	COMPLEX- MATS/MOPS	143.00
000620 SWAN DUST CONTROL LTD	5234033	07/31/2018	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	5234034	07/31/2018	TOWN HALL - MATS	29.15
000620 SWAN DUST CONTROL LTD	5234039	07/31/2018	DAY CARE- MATS	23.56
		Invoice Count	7 Total	435.27
Cheque 502864	Date 08/14/2018	Amount	99.43	
003270 TRISHA MCLEAN	7-20-2018	07/20/2018	DC- WORKSHOP REGISTR/SL	99.43
		Invoice Count	1 Total	99.43
Cheque 502865	Date 08/14/2018	Amount	257.64	
003532 TRULY NOLEN	34764	07/26/2018	TOWN HALL - PEST CONTRO	110.74
003532 TRULY NOLEN	36225	07/26/2018	DAY CARE- PEST CONTROL	67.80
003532 TRULY NOLEN	36237	07/26/2018	COMPLEX- PEST CONTROL	79.10
		Invoice Count	3 Total	257.64
Cheque 502866	Date 08/14/2018	Amount	237.70	
000672 VALERIE WATSON	8-2-2018	08/02/2018	DC- MILEAGE /SUPPLIES	237.70
		Invoice Count	1 Total	237.70
Cheque 502867	Date 08/14/2018	Amount	18,306.00	
000682 VODDEN BENDER & SEEBACH	2017	07/25/2018	ACCOUNTING/AUDITING FOR	18,306.00
		Invoice Count	1 Total	18,306.00
Cheque 502868	Date 08/14/2018	Amount	62.00	
002186 WEED MAN	142466	08/01/2018	CENOTAPH- SUMMER FERTII	62.00
		Invoice Count	1 Total	62.00
Cheque 502869	Date 08/14/2018	Amount	2,761.16	
000856 WEILER'S CLEANING & RESTORATION	12310752	07/31/2018	JULY JANITORIAL SERVICES	2,761.16
		Invoice Count	1 Total	2,761.16
Cheque 502870	Date 08/14/2018	Amount	169.50	
000704 WINGHAM COLUMBUS CENTRE	2062	07/14/2018	SQUARES FOR MUNICIPAL N	169.50
		Invoice Count	1 Total	169.50
Cheque 502871	Date 08/14/2018	Amount	66.03	
000720 WORK EQUIPMENT LTD	44883	07/19/2018	PW- CLEVIS	66.03
		Invoice Count	1 Total	66.03

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/25/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor		Invoice	Invoice	Invoice	Invoice
Number	Name	Number	Date	Description	Amount
Cheque 502872		Date 08/14/2018	Amount	35.10	
004170	YOLANDA RITSEMA-TEENINGA	7-31-2018	07/31/2018	COUNCIL- JULY MILEAGE	35.10
				Invoice Count	1
				Total	35.10
Report Total					145,977.93

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 07/21/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900141 Date 07/23/2018 Amount 97.33				
002697 TUCKERSMITH COMMUNICATIONS CO	11286584-7-2018	07/01/2018	BL SEWGE TRT PLT- PHONE/	97.33
			Invoice Count 1 Total	97.33
Cheque 900142 Date 08/01/2018 Amount 3,493.86				
000294 HYDRO ONE NETWORKS INC	June 2018-9227	07/13/2018	19320 KWH- 117 NORTH STRI	3,493.86
			Invoice Count 1 Total	3,493.86
Cheque 900143 Date 08/08/2018 Amount 29.08				
000687 WESTARIO POWER INC.	300256172	07/20/2018	0 KWH- SEWER SIPHON	29.08
			Invoice Count 1 Total	29.08
Report Total				3,620.27



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White, Director of Finance
DATE: 13/08/2018
SUBJECT: July 2018 Year to Date Report
ATTACHMENTS: July 2018 YTD

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the July 2018 Year to Date Report from the Director of Finance for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides monthly updates to council in the form of the Year to Date Report. The 2018 Budget was adopted by Council on May 22, 2018 and this report includes the figures contained in the budget.

DISCUSSION

The 2018 Budget includes the following:

Total Expenditures - \$15,324,611.93

Total Revenue - \$9,457,746.00

Total Raised from Taxation - \$5,528,799.93

Year to Date Notes:

- Report is based on July 31, 2018 – 58% of the target year
- Budget is compiled on a cash basis and does not include amortization
- Wages have been posted to July month end
- Total Wages/Benefits Budget - \$6,019,575.11 – Actual - \$3,123,544.35 – 51.88%
- Machinery Rent revenue and expense will be calculated over the summer
- Total Hydro Budget - \$725,830.00 – Actual - \$283,640.86 – 39.07%
- Capital Projects are underway and expenses will be posted as the projects progress
- A number of projects are funded by grants and/or transfers from reserves which will be completed in conjunction with the project being completed
- Water and sewer accounts are balanced to zero at year end
- A number of Departments have “seasonal” activities which reflects the current variance
- Department Heads and Staff are reviewing the year to date numbers and any adjusting entries will be completed

July 31, 2018	Revenue	Expense
Operating	47.49%	42.46%
Capital	17.02%	40.88%
Total	43.94%	42.27%

FINANCIAL IMPACT

The budget to actual numbers will be continue to be monitored for variances.

FUTURE CONSIDERATIONS

The Year to Date reports will be monitored throughout the year.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4: Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO

2018 Township of North Huron								
Year to Date Report 31/07/2018		2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	% Variance 58%	Notes
OPERATING								
GENERAL GOVERNMENT								
General Government	Revenue	1,652,310.33	1,567,802.00	1,780,692.73	1,603,450.00	816,378.72	50.91	OMPF paid 1/4ly
	Expense	277,862.17	124,804.00	253,727.94	252,785.00	64,118.01	25.36	Physician Recruitment & loan payments paid later in year
	Net	1,374,448.16	1,442,998.00	1,526,964.79	1,350,665.00	752,260.71		
Members of Council	Revenue			1,576.27				
	Expense	95,627.94	96,000.00	97,668.60	98,000.00	54,724.11	55.84	
	Net	(95,627.94)	(96,000.00)	(96,092.33)	(98,000.00)	(54,724.11)		
Administration	Revenue	37,548.26	33,000.00	2,096.80	46,000.00	1,554.96	3.38	Transfers from reserves - later in year
	Expense	944,368.14	939,565.00	934,306.30	989,342.00	470,425.99	47.55	Election expenses in the fall
	Net	(906,819.88)	(906,565.00)	(932,209.50)	(943,342.00)	(468,871.03)		
Rental Property Red Cross	Revenue	14,775.00						
	Expense	15,212.90						
	Net	(437.90)	-					
PROTECTION TO PERSONS & PROPERTY								
Fire	Revenue	419,131.87	325,078.00	337,120.73	331,367.00	223,975.33	67.59	Partners Invoiced on Schedule
	Expense	715,692.81	575,087.00	600,589.79	629,467.00	359,213.17	57.07	Loan payments, training later in yr
	Net	(296,560.94)	(250,009.00)	(263,469.06)	(298,100.00)	(135,237.84)		
FPO & NH ONLY	Revenue	5,119.22	5,000.00	630.00	600.00	807.00	134.50	
	Expense	164,244.75	144,994.00	132,611.48	126,596.82	70,485.73	55.68	New Agreement - Huron East
	Net	(159,125.53)	(139,994.00)	(131,981.48)	(125,996.82)	(69,678.73)		
ESTC	Revenue	191,466.50	208,079.00	134,013.24	25,550.00	38,740.80	151.63	Higher course/facility rentals
	Expense	218,097.42	259,926.00	185,860.24	150,919.00	72,147.48	47.81	Less expenses to date
	Net	(26,630.92)	(51,847.00)	(51,847.00)	(125,369.00)	(33,406.68)		
Police	Revenue	111,302.26	93,787.00	120,764.20	115,088.00	31,118.19	27.04	Grant revenue received later in the year
	Expense	1,421,875.48	1,505,434.00	1,529,281.07	1,740,395.00	801,527.24	46.05	Transfer to reserve later in the year
	Net	(1,310,573.22)	(1,411,647.00)	(1,408,516.87)	(1,625,307.00)	(770,409.05)		
Conservation Authority	Revenue							
	Expense	82,323.00	84,840.00	84,840.00	86,161.00	86,161.00	100.00	Levy paid in full
	Net	(82,323.00)	(84,840.00)	(84,840.00)	(86,161.00)	(86,161.00)		
Building Department	Revenue	130,708.72	156,607.00	159,032.53	149,885.00	54,710.61	36.50	Revenue from drainage at year end
	Expense	146,860.13	217,178.00	232,829.35	196,423.00	91,081.08	46.37	Less staff hours
	Net	(16,151.41)	(60,571.00)	(73,796.82)	(46,538.00)	(36,370.47)		
Property Standards	Revenue	5,000.00		80.00		100.00	0.00	
	Expense	12,158.29	15,796.00	9,283.87	15,796.00	1,404.11	8.89	Expenses paid later in the year
	Net	(7,158.29)	(15,796.00)	(9,203.87)	(15,696.00)	(1,404.11)		
Animal Control	Revenue	13,085.88	11,800.00	9,320.00	10,600.00	9,515.00	89.76	Dog tags due Feb 1st
	Expense	7,338.46	6,000.00	1,712.61	4,000.00	887.93	22.20	Fewer calls to date
	Net	5,747.42	5,800.00	7,607.39	6,600.00	8,627.07		
Emergency Planning	Revenue							
	Expense	5,071.65	5,075.00	8,925.86	4,000.00	849.11	21.23	Fewer expenses to date
	Net	(5,071.65)	(5,075.00)	(8,925.86)	(4,000.00)	(849.11)		
TRANSPORTATION SERVICES								
Roads	Revenue	293,376.94	404,300.00	836,962.50	527,710.00	18,691.70	3.54	Machine rent to be calculated later in the year
	Expense	1,746,330.14	1,856,211.00	2,397,499.06	2,092,573.11	920,607.68	43.99	Machine rent to be calculated later in the year
	Net	(1,452,953.20)	(1,451,911.00)	(1,560,536.56)	(1,564,863.11)	(901,915.98)		
Streetlighting	Revenue	7,787.55	6,515.00	7,572.75	6,555.00		0.00	Invoiced with final taxes
	Expense	159,910.26	155,710.00	165,720.84	158,856.00	56,257.20	35.41	1 month lag in billings
	Net	(152,122.71)	(149,195.00)	(158,148.09)	(152,301.00)			
Air Transportation	Revenue	97,374.84	99,748.00	101,887.94	94,524.00	24,985.53	26.43	Rent payments later in the year
	Expense	95,889.48	99,856.00	107,584.89	96,037.00	42,776.96	44.54	Fewer expenses to date
	Net	1,485.36	(108.00)	(5,696.95)	(1,513.00)	(17,791.43)		
ENVIRONMENTAL SERVICES								
Sanitary Sewer	Revenue	878,417.33	969,268.00	1,080,595.29	1,126,149.00	533,991.99	47.42	
	Expense	878,417.33	969,268.00	1,024,525.53	1,027,308.00	240,859.60	23.45	Fewer expenses to date, Reserve transfers at year end
	Net	-	-	56,069.76	98,841.00	293,132.39		
Waterworks	Revenue	1,162,633.44	1,281,664.00	1,343,216.16	1,478,352.00	633,431.18	42.85	
	Expense	933,291.12	1,231,664.00	1,071,229.93	1,261,379.00	337,183.19	26.73	Fewer expenses to date, Reserve transfers at year end
	Net	229,342.32	50,000.00	271,986.23	216,973.00	296,247.99		
Storm Sewer	Revenue							
	Expense		38,470.00	23,824.17	55,998.00	513.82	0.92	Expenses will be incurred later in the year
	Net	-	(38,470.00)	(23,824.17)	(55,998.00)	(513.82)		

Waste Diversion/Disposal	Revenue	320,144.77	282,000.00	392,082.24	332,750.00	224,509.04	67.47	Tipping fees higher than expected
	Expense	490,800.37	557,975.00	624,827.61	510,268.00	239,079.73	46.85	Fewer expenses to date
HEALTH SERVICES	Net	(170,655.60)	(275,975.00)	(232,745.37)	(177,518.00)	(14,570.69)		
Cemeteries	Revenue	81,836.01	114,550.00	98,522.38	113,375.00	41,685.09	36.77	Seasonal
	Expense	108,956.65	153,477.00	141,303.66	146,133.00	52,650.77	36.03	Seasonal
	Net	(27,120.64)	(38,927.00)	(42,781.28)	(32,758.00)	(10,965.68)		
SOCIAL & FAMILY								
Child Care	Revenue	795,232.08	744,840.00	805,659.09	811,914.00	543,581.45	66.95	Wage improvement grant reallocated at yr end
	Expense	848,183.14	809,399.00	874,278.47	845,273.00	509,860.77	60.32	
	Net	(52,951.06)	(64,559.00)	(68,619.38)	(33,359.00)	33,720.68		
Early Learning	Revenue	109,761.68	87,276.00	164,355.04	156,378.00	103,789.32	66.37	Increased Revenue
	Expense	116,996.60	91,403.00	148,208.91	141,316.00	76,768.10	54.32	
	Net	(7,234.92)	(4,127.00)	16,146.13	15,062.00	27,021.22		
Before & After - Maitland River	Revenue	153,215.18	155,996.00	163,820.40	175,082.00	127,776.84	72.98	Increased Revenue
	Expense	69,260.61	106,177.00	80,243.69	110,411.00	55,934.41	50.66	
	Net	83,954.57	49,819.00	83,576.71	64,671.00	71,842.43		
Before & After - Sacred Heart	Revenue	30,720.23	31,234.00	30,620.47	42,433.00	18,351.11	43.25	
	Expense	27,911.09	29,446.00	22,633.06	30,672.00	10,598.66	34.55	
	Net	2,809.14	1,788.00	7,987.41	11,761.00	7,752.45		
EarlyON	Revenue	89,927.25	86,483.00	104,446.79	135,000.00	67,739.84	50.18	
	Expense	89,927.25	86,483.00	104,446.79	135,000.00	49,859.02	36.93	
	Net	-	-	-	-	17,880.82		
RECREATION & CULTURE								
Parks - W	Revenue	5,738.90	5,600.00	18,541.65	5,711.00	1,602.97	28.07	
	Expense	141,654.72	153,665.00	133,877.44	145,862.00	50,672.79	34.74	Seasonal
	Net	(135,915.82)	(148,065.00)	(115,335.79)	(140,151.00)	(49,069.82)		
Parks - B	Revenue	1,198.52	1,050.00	1,168.13	1,050.00	11.96	1.14	
	Expense	47,426.02	48,966.00	42,890.89	47,455.00	16,617.80	35.02	Seasonal
	Net	(46,227.50)	(47,916.00)	(41,722.76)	(46,405.00)	(16,605.84)		
Parks - EW	Revenue							
	Expense	3,044.13	4,052.00	967.92	3,302.00	288.45	8.74	Seasonal
	Net	(3,044.13)	(4,052.00)	(967.92)	(3,302.00)	(288.45)		
Trailer Park - W	Revenue	10,982.43	9,778.00	9,943.08	9,778.00		0.00	
	Expense	10,023.45	14,207.00	8,067.90	11,708.00	4,102.31	35.04	Seasonal
	Net	958.98	(4,429.00)	1,875.18	(1,930.00)	(4,102.31)		
Campground - B	Revenue	25,818.85	22,390.00	36,928.83	27,350.00	15,199.78	55.58	
	Expense	73,926.08	68,844.00	83,382.83	64,960.00	21,156.52	32.57	Seasonal
	Net	(48,107.23)	(46,454.00)	(46,454.00)	(37,610.00)	(5,956.74)		
Rec Programs	Revenue	78,862.65	81,477.00	74,787.04	70,480.00	35,492.53	50.36	
	Expense	76,473.42	79,865.00	72,367.59	71,073.00	26,729.95	37.61	Seasonal
	Net	2,389.23	1,612.00	2,419.45	(593.00)	8,762.58		
Aquatic Programs/Pool	Revenue	165,919.41	158,919.00	149,668.07	158,332.00	83,655.44	52.84	
	Expense	425,468.97	393,413.00	468,951.03	463,947.00	210,322.62	45.33	
	Net	(259,549.56)	(234,494.00)	(319,282.96)	(305,615.00)	(126,667.18)		
Fitness Programs/Facility	Revenue	165,211.96	171,706.00	168,635.21	158,884.00	106,557.80	67.07	
	Expense	187,055.21	185,333.00	176,720.99	175,712.00	89,374.51	50.86	
	Net	(21,843.25)	(13,627.00)	(8,085.78)	(16,828.00)	17,183.29		
Rec Admin	Revenue	1,950.88	1,500.00	9,869.26	56,100.00	7,826.39	13.95	Transfer from Reserves - later in year
	Expense	298,165.77	291,874.00	358,340.86	445,434.00	239,662.88	53.80	
	Net	(296,214.89)	(290,374.00)	(348,471.60)	(389,334.00)	(231,836.49)		
Complex Admin	Revenue	250.02		250.00				
	Expense	71,394.51	85,703.00	81,430.95				
	Net	(71,144.49)	(85,703.00)	(81,180.95)	-			
Arena - W	Revenue	223,321.13	222,000.00	237,098.46	226,625.00	82,440.08	36.38	
	Expense	337,738.69	289,710.00	296,826.12	326,877.00	127,008.81	38.86	Seasonal
	Net	(114,417.56)	(67,710.00)	(59,727.66)	(100,252.00)	(44,568.73)		
Concession - W	Revenue	27,433.35	32,800.00	27,513.46	16,000.00	12,027.72	75.17	
	Expense	28,705.23	32,140.00	28,122.70	16,852.00	11,899.32	70.61	Seasonal/booth closed for remainder of year
	Net	(1,271.88)	660.00	(609.24)	(852.00)	128.40		
KOC Hall	Revenue	39,800.00	39,500.00	39,800.00	39,500.00	13,650.00	34.56	Invoiced semi-annually
	Expense	41,709.43	48,025.00	45,503.32	48,494.00	14,296.72	29.48	
	Net	(1,909.43)	(8,525.00)	(5,703.32)	(8,994.00)	(646.72)		
Arena - B	Revenue	129,152.18	127,600.00	129,842.75	128,400.00	50,979.09	39.70	
	Expense	219,383.71	219,944.00	222,999.12	244,970.00	109,433.01	44.67	Seasonal
	Net	(90,231.53)	(92,344.00)	(93,156.37)	(116,570.00)	(58,453.92)		
Concession - B	Revenue	32,007.67	31,800.00	24,757.42	15,200.00	9,140.74	60.14	
	Expense	28,774.61	31,299.00	24,306.80	15,602.00	8,691.54	55.71	Seasonal/booth closed for remainder of year
	Net	3,233.06	501.00	450.62	(402.00)	449.20		

Hall - B	Revenue	9,807.01	15,284.00	12,490.21	15,284.00	2,495.72	16.33	Less revenue
	Expense	52,827.86	75,863.00	53,487.31	81,593.00	30,524.02	37.41	
	Net	(43,020.85)	(60,579.00)	(40,997.10)	(66,309.00)	(28,028.30)		
Belgrave Community Centre	Revenue	13,524.00	13,305.00	13,794.48	14,029.00	7,000.68	49.90	Invoiced semi-annually
	Expense	51,098.74	51,503.00	52,229.93	53,129.00	27,358.40	51.49	
	Net	(37,574.74)	(38,198.00)	(38,435.45)	(39,100.00)	(20,357.72)		
Library - W	Revenue	15,000.00	15,000.00	15,000.00	15,000.00	8,750.00	58.33	
	Expense	32,744.41	32,561.00	22,838.96	31,838.00	12,515.65	39.31	
	Net	(17,744.41)	(17,561.00)	(7,838.96)	(16,838.00)	(3,765.65)		
Library - B	Revenue	9,999.96	9,996.00	9,999.96	9,996.00	5,833.31	58.36	
	Expense	13,024.23	14,732.00	13,699.09	14,812.00	6,243.48	42.15	
	Net	(3,024.27)	(4,736.00)	(3,699.13)	(4,816.00)	(410.17)		
Museum	Revenue	7,289.25	20,450.00	21,387.52	8,015.00		0.00	
	Expense	29,277.31	48,994.00	39,492.17	20,233.00	7,535.57	37.24	Closed to the public
	Net	(21,988.06)	(28,544.00)	(18,104.65)	(12,218.00)	(7,535.57)		
Memorial Hall	Revenue	45,910.96		2,263.05				
	Expense	121,968.33	63,659.00	92,220.60	63,571.00	10,297.60	16.20	
	Net	(76,057.37)	(63,659.00)	(89,957.55)	(63,571.00)	(10,297.60)		
	Revenue							
Blyth Meeting Room	Expense	1,351.03						
	Net	(1,351.03)	-					
PLANNING & ZONING								
Community Development	Revenue	2,277.00			68,008.00		0.00	Grants received later in year
	Expense	174,760.79	184,792.00	172,361.16	253,688.00	57,569.30	22.69	
	Net	(172,483.79)	(184,792.00)	(172,361.16)	(185,680.00)	(57,569.30)		
Planning & Zoning	Revenue	10,860.00	23,200.00	33,766.98	9,500.00	3,980.00	41.89	
	Expense	13,852.37	20,000.00	23,177.85	25,000.00		0.00	Expenses paid later in the year
	Net	(2,992.37)	3,200.00	10,589.13	(15,500.00)	3,980.00		
Drainage	Revenue	11,581.63	15,900.00	18,497.28	17,650.00	5,461.90	30.95	
	Expense	14,930.82	25,200.00	27,261.52	28,400.00	8,582.62	30.22	Wages transferred at year end
	Net	(3,349.19)	(9,300.00)	(8,764.24)	(10,750.00)	(3,120.72)		
TOTAL OPERATING - Revenue		7,634,773.10	7,684,282.00	8,731,070.39	8,353,754.00	3,967,439.81	47.49	
TOTAL OPERATING - Expense		12,169,387.02	12,624,582.00	13,399,488.77	13,559,620.93	5,756,858.74	42.46	
		(4,534,613.92)	(4,940,300.00)	(4,668,418.38)	(5,205,866.93)	(1,789,418.93)		
2018 CAPITAL								
Theatre Repairs	Revenue				38,000.00		0.00	
	Expense				38,000.00	1,076.62	2.83	Signs purchased
	Net				-	(1,076.62)		
Fire Grates	Revenue				6,500.00		0.00	
	Expense				8,000.00		0.00	Not started
	Net				(1,500.00)	-		
Police - Equipment	Revenue							
	Expense				32,400.00	15,043.08	46.43	Firearms purchased
	Net				(32,400.00)	(15,043.08)		
Police Station - Roof	Revenue				20,000.00		0.00	
	Expense				26,000.00		0.00	Research underway
	Net				6,000.00	-		
Roads - Equipment Mower	Revenue							
	Expense				25,440.00		0.00	On order
	Net				(25,440.00)	-		
Roads - Equipment Used Trackless	Revenue							
	Expense				101,760.00	41,670.72	40.95	Used 2006 Trackless MT5 purchased
	Net				(101,760.00)	(41,670.72)		
Roads - Tar & Chip	Revenue				101,760.00	101,760.00	100.00	3 Grant pmts received
	Expense				101,760.00		0.00	Project completed - invoice not received
	Net				-	101,760.00		
Roads - Westmoreland Street	Revenue				30,273.00	6,093.00	20.13	Balance of OCIF rec'd when invoice is paid
	Expense				30,273.00	2,101.70	6.94	Project completed - invoice not received
	Net				-	3,991.30		
Roads - Arthur Street	Revenue				52,745.00		0.00	
	Expense				52,745.00	951.15	1.80	Project underway
	Net				-	(951.15)		
Howson Dam	Revenue				69,610.00		0.00	
	Expense				69,610.00	46,081.17	66.20	Project underway
	Net				-	(46,081.17)		
Streetlight LED Project	Revenue				461,508.00	58,524.00	12.68	Project Balance to be borrowed by year end

	Expense				461,508.00	452,055.47	97.95	Project completed - Added Expense Adjustment to Rebate
	Net				-	(393,531.47)		
Sanitary Sewer - Equipment	Revenue							
	Expense				34,000.00	39,477.68	116.11	Includes 2017 Expense (Report to council)
	Net				(34,000.00)	(39,477.68)		
Sanitary Sewer - UV Replacement	Revenue							
	Expense							
	Net				-	-		
Sanitary Sewer - Arthur Street	Revenue							
	Expense				64,841.00		0.00	Project underway
	Net				(64,841.00)	-		
Water - Equipment	Revenue							
	Expense				30,000.00	6,401.03	21.34	
	Net				(30,000.00)	(6,401.03)		
Water - Arthur Street	Revenue							
	Expense				186,973.00		0.00	Project underway
	Net				(186,973.00)	-		
Cemetery - Niche Wall	Revenue				28,410.00		0.00	Not started
	Expense				40,000.00		0.00	Research underway
	Net				(11,590.00)	-		
Cemetery - Software	Revenue				50,091.00		0.00	
	Expense				50,091.00		0.00	RFP closes Aug 13/2018
	Net				-			
Daycare - Roof/Washroom Renovation	Revenue				53,750.00		0.00	
	Expense				60,000.00		0.00	Project investigation underway
	Net				(6,250.00)	-		
Parks - Wayward Signs	Revenue				10,000.00		0.00	Transfer from Reserve to be completed
	Expense				10,000.00	11,802.63	118.03	Signs installed
	Net				-	(11,802.63)		
Fitness - Tread Mill	Revenue							
	Expense				10,000.00		0.00	Not started
	Net				(10,000.00)	-		
Rec Admin - Legends Software	Revenue				5,000.00		0.00	Transfer from Reserve to be completed
	Expense				5,000.00	1,040.00	20.80	Project Underway
	Net				-	(1,040.00)		
Arena W - Repairs	Revenue				15,255.00		0.00	
	Expense				113,000.00	4,230.41	3.74	Project in early stages
	Net				(97,745.00)	(4,230.41)		
Arena W - Floor Scrubber	Revenue							
	Expense				7,500.00		0.00	Not started
	Net				(7,500.00)	-		
Arena W - Multi-purpose Cleaner	Revenue				6,500.00		0.00	
	Expense				6,500.00		0.00	Not started
	Net				-	-		
Arena W - CO Monitors	Revenue							
	Expense				10,000.00		0.00	Not started
	Net				(10,000.00)	-		
Fitness/Squash HVAC	Revenue							
	Expense				35,000.00		0.00	RFP released
	Net				(35,000.00)	-		
Memorial Hall - Renovation	Revenue				154,590.00	21,510.28	13.91	Transfer from Reserve completed when invoices paid
	Expense				154,590.00	99,519.18	64.38	Council approved
	Net				-	(78,008.90)		
	Revenue							
	Expense							
	Net							
	Revenue							
	Expense							
	Net							
	Revenue							
	Expense							
	Net							
TOTAL CAPITAL - Revenue		3,192,535.66	5,531,581.00	4,168,693.26	1,103,992.00	187,887.28	17.02	
TOTAL CAPITAL - Expense		3,372,791.05	5,820,987.00	4,385,399.93	1,764,991.00	721,450.84	40.88	
TOTAL CAPITAL AND OPERATING - Revenue		10,827,308.76	13,215,863.00	12,899,763.65	9,457,746.00	4,155,327.09	43.94	
TOTAL CAPITAL AND OPERATING - Expense		15,542,178.07	18,445,569.00	17,784,888.70	15,324,611.93	6,478,309.58	42.27	



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 13/08/2018
SUBJECT: CAO Activity Report
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated August 13, 2018, regarding updates on matters with the Administration Department and the overall operation of the municipality.

EXECUTIVE SUMMARY

The CAO provides periodic updates to Council on matters within the Administration Department and the overall operation of the municipality.

DISCUSSION

- 1. Blyth-Hullett Landfill:** The CAO continues to work with Central Huron's CAO regarding the acquisition of groundwater rights within the Blyth-Hullett Landfill site's 'Contamination Attenuation Zone'. A meeting of the Blyth-Hullett Landfill Board was held in July to update the Board on the status of the negotiations and seek further direction. Staff are proceeding with the direction provided. Reeve Vincent and Councillor Vodden are North Huron's representative on the Blyth-Hullett Landfill Board.
- 2. Economic Development:** The CAO continues to support the Economic Development Committee. The Committee is discussing hosting an all candidate's meeting for the upcoming municipal election. The Committee also continues to work on a Community Improvement Plan for Council's consideration and at the August meeting, the Committee received a presentation from Denise Lockie, Recreation Department, regarding a promotion/marketing strategy. With respect to site specific developments, the CAO has been working with the Township's Development Team (comprised of staff) to review and provide comments on recent drawings for the Rutledge Subdivision. The CAO also continues to advance a pending commercial development. The CAO has recently starting working with another developer on a proposal which has potential.
- 3. Human Resources:** The Director of Recreation and Community Services position and the Administrative Assistant position for the Recreation Department were posted. Applications have been received. An interview panel comprised of the CAO, the Acting Director of Recreation and Facilities and an external recreation expert has been established for the hiring of the Director Recreation and Community Services position. The Acting Director of Recreation and Facilities and the Programming Supervisor will be undertaking the hiring process for the Administrative Assistant position. The outcome of both processes will be shared with Council in closed session at the September 4, 2018 Council meeting.
- 4. Clerk:** As Council is aware, the CAO has taken on the Clerk responsibilities. This includes providing direction and reviewing agendas, minutes and by-laws. Kerri Ann O'Rourke has assumed the lead role for the municipal election and has recently been tasked with the

preparation of the policing brief that needs to be submitted to OCOP to facilitate the transition to OPP.

5. **Administration:** Staff continue the practice of preparing and distributing a document after each Council meeting which highlights Council's decisions and directions. The document is distributed to local media after each Council meeting.
6. **Belgrave Community Centre:** The Reeve, CAO and Director of Public Works recently met with an adjacent property owner to discuss exposure of the Belgrave Community Centre foundation. Discussions are ongoing.
7. **Emergency Services Training Centre and Public Works Buildings:** As authorized by Council, a notice was published advising the Emergency Services Training Centre, the Blyth Public Works property and the East Wawanosh Public Works have been declared surplus. The CAO has been fielding inquiries and answering questions regarding the properties. Offers of purchase and interest to purchase are being received until noon on Wednesday, August 22, 2018. Submissions received will be shared with Council in closed session at the September 4, 2018 meeting.
8. **Belgrave Resident Water Connection:** The CAO, Director of North Huron's Public Works, the Director of Morris-Turnberry's Public Works and Morris-Turnberry's Administrator Clerk-Treasurer recently met to discuss a request from a North Huron resident in Belgrave who expressed an interest to connect to the Belgrave Water System. There is a report and a by-law on this agenda for Council's consideration.
9. **Fire Services Agreements:** The fire service agreements with Morris-Turnberry and Central Huron expire at the end of this year. The fire service agreement with Ashfield-Colborne-Wawanosh expires at the end of next year. The CAO and Fire Chief are working on renewal options. A staff report will be presented to Council in closed session in September regarding the renewal of these agreements.
10. **Leadership Global Summit:** The CAO and Councillor Ritesma-Teeninga attended a Leadership Global Summit on August 9 and 10th, 2018 in Waterloo. The Summit is held in Chicago and broadcast worldwide. Waterloo was one of the broadcast locations for this year's summit. The Summit was well attended and provided the CAO many great ideas and thoughts regarding leadership.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal #4-That administration is fiscally responsible and strives for operational excellence.



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White, Director of Finance
DATE: 13/08/2018
SUBJECT: August 2018 Finance Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Department Activity Report from the Director of Finance dated August 13, 2018 for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to Council on activities within the Finance Department.

DISCUSSION

Final Tax Levy

- The Final Tax Levy is being calculated and bills will be mailed by the end of August with due dates of September 27th and November 27th
- BIA Levies are being calculated and will be included in the final tax billing
- Water arrears and any outstanding accounts receivable such as dog tags and drainage bills will be added to the taxes
- The Newsletter, Tax Flyer and Election Insert have been sent to the printer and will be mailed with the final tax billing

Draft Procurement By-Law

- The Draft Procurement Policy is in its final stages and will be included in the September 4/2018 Agenda Package for discussion

2019 Draft Budget

- Preliminary discussions are underway with SMT. Staff are beginning to compile information for the first draft of the 2019 budget.

Asset Management

- Staff will be participating in a webinar on August 14/2018 to gather information on the requirements under O. Reg. 588/17 – Municipal Asset Planning Regulation.

2018 Election

- Finance Staff are participating in Election Training

Year to Date Budget Review

- The Year to Date Budget Report to July 31st is included in the agenda package
- Transfers to/from reserves included in the budget that are not related to a capital project will be processed by month end

Draft Investment Policy

- Staff have been working on a Draft Investment Policy which will provide the authority to invest funds which are mainly in reserves. This policy shall set out the guiding principles for the purpose of investing public funds while meeting statutory requirements.

Records Retention

- The Director is making progress of disposing of applicable records as outlined in the Township Retention Policy.

Legends Integration

- Finance Staff are continuing to work with the Legend Team to implement the Financial Integration component of the Recreation software. Testing of the system is to take place for a two week period from August 13 – 24/2018. The purpose of the integration software is to allow for the import of financial information from the Legend software to Keystone (Township Accounting software).

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4: Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kirk Livingston, Chief Building Official
DATE: 09/08/2018
SUBJECT: NH-2018-08-09 Building Department Activity Report for June / July 2018
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in the Township

DISCUSSION

Permit #	Permit Type	Value of Project	Sq. Metre New Const.	Status
27-2018	Wood Deck	\$ 10,000.00	42.70	issued
28-2018	Industrial Addition	\$ 20,000.00	17.80	issued
29-2018	Industrial Generator Building	\$ 60,000.00	79.90	issued
30-2018	Alterations & Renovations	\$111,700.00	31.20	issued
31-2018	Sign	\$ 60,000.00	14	issued
32-2018	Wood Deck	\$ 3,500.00	36	issued
33-2018	Alterations & Renovations	\$140,000.00	38.60	issued
34-2018	2nd Storey Deck	\$ 2,000.00	7.43	issued
35-2018	Demolition	\$ 10,000.00	102.00	issued
36-2018	Green House	\$ 6,000.00	214.00	issued
37-2018	Green House	\$ 8,000.00	267.30	issued
38-2018	Commercial / Residential Renovation / Addition	\$160,000.00	323.30	issued
39-2018	Detached Garage	\$ 50,000.00	75.80	issued
40-2018	Demolition of Garage	\$ 5,000.00	66.98	issued
41-2018	Inground Pool & Fence	\$ 70,000.00	31.30	issued
42-2018	Septic System	\$ 7,000.00	195.90	issued
43-2018	Alterations & Renovations in Commercial Building	\$ 10,000.00	232.32	issued

Total Value of Construction to date; \$3,155,812.00 (Last year \$ 4,295,954.00) (67 permits)
Zoning Certificates issued to date; 55 (Last Year 48)

FINANCIAL IMPACT

No financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 the Township's residents are engaged and well informed. Goal #4 the Township is fiscally responsible.



Kirk Livingston, Chief Building Official



Dwayne Evans, CAO/Clerk



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Monthly Operational Report – Public Works Department – June / July 2018
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Public Works Activity Report for the months of June and July 2018 for information purposes.

EXECUTIVE SUMMARY

This report provides an update to Council on Public Works department operations that have been completed or are under way during the reporting period.

DISCUSSION

Administration

Procurement of goods and services including Screener and Roadside Mower. Tender for replacement of Daycare Roof was developed and released. Tender for replacement of Fitness Center HVAC system was developed and released. Howson Dam delegation summary, funding analysis, and action plan report was presented to Council. Review of YTD variances completed. Municipal Development and Servicing Guidelines were finalized and presented to Council for approval. Organizational Hierarchy was reviewed and options considered for integration of Facility Operations into Public Works. This work is ongoing.

Fleet

All road licensed municipal equipment has been undercoated. Routine maintenance has been undertaken. Safety checks and CVOR renewal have been completed.

Roadside

Stump grinding has been completed throughout the Township. Two rounds of roadside mowing have been completed in the rural areas. All North Huron sidewalks were added to GPS system. Issues and hazards were identified for action and for asset management purposes.

Hardtop

Pothole repairs are ongoing. Line painting and catch basin cleaning have been completed.

Loosetop

The 2018 Maintenance Gravel program has been completed. Maintenance Gravel has been applied to all roads south of Belgrave Road. Culvert replacements have been completed in areas that were compromised as a result of spring runoff and flooding issues. Calcium application has been completed.

Winter Operations

Nothing to report.

Safety Devices & Signage

Reflectivity testing has been completed on all municipal signs. Wayfinding signs have been installed.

Bridges & Culverts

OSIM inspections have been completed. A report will be forwarded to an upcoming Council meeting.

Cemetery

Removed old storage building from Wingham Cemetery. Cemetery Bylaw revised through meetings with various stakeholders and submitted to BAO to confirm regulatory compliance. RFP for Cemetery software solutions posted. RFP closes August 13th.

Streetlights

Rebate documentation submitted for payment.

Municipal Gravel Pit

Nothing to report at this time.

Solid Waste and Recycling

Operational status quo.

Capital Projects

Industrial Land Strategy underway.

Water & Wastewater

Monthly meetings with Veolia are ongoing. Tour of Blyth wastewater system completed with Veolia staff.

FINANCIAL IMPACT

No immediate financial impact at this time.

FUTURE CONSIDERATIONS

No future consideration at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Sean McGhee, Director of Public Works



Dwayne Evans, Chief Administrative Officer



Calls For Service (CFS) Billing Summary Report

Twp of North Huron April to June - 2018

Billing Categories (Billing categories below do not match traditional crime groupings)		2018				2017			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	2	2	15.1	30.2	0	0		0.0
	Sexual Interference	0	2	15.1	30.2	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	0	1	15.1	15.1	0	1	15.1	15.1
	Assault-Level 1	0	4	15.1	60.4	1	2	15.1	30.2
	Criminal Harassment	0	0		0.0	1	1	15.1	15.1
	Utter Threats to Person	1	1	15.1	15.1	1	2	15.1	30.2
	Total	3	10	15.1	151.0	3	6	15.1	90.6
Property Crime Violations	Break & Enter	2	5	7.6	38.0	2	5	7.6	38.0
	Theft Over - Other Theft	0	1	7.6	7.6	0	0		0.0
	Theft of Motor Vehicle	1	1	7.6	7.6	0	0		0.0
	Theft of - Automobile	0	0		0.0	0	1	7.6	7.6
	Theft of - Trucks	1	1	7.6	7.6	1	1	7.6	7.6
	Theft of - Motorcycles	2	2	7.6	15.2	0	0		0.0
	Theft of - Snow Vehicles	0	0		0.0	0	1	7.6	7.6
	Theft of - All Terrain Vehicles	1	1	7.6	7.6	0	0		0.0
	Theft of - Farm Vehicles	0	1	7.6	7.6	0	1	7.6	7.6
	Theft Under -master code	0	0		0.0	0	1	7.6	7.6
	Theft under - Farm Equipment	0	0		0.0	1	1	7.6	7.6
	Theft under - Other Theft	2	2	7.6	15.2	0	1	7.6	7.6
	Theft FROM Motor Vehicle Under \$5,000	2	2	7.6	15.2	0	0		0.0
	Possession of Stolen Goods over \$5,000	0	2	7.6	15.2	0	0		0.0
	Fraud -Money/property/ security <= \$5,000	2	2	7.6	15.2	1	1	7.6	7.6
	Fraud - Other	0	1	7.6	7.6	1	1	7.6	7.6
	Mischief - master code	3	3	7.6	22.8	0	4	7.6	30.4
	Willful act/omission likely to cause mischief	0	0		0.0	1	1	7.6	7.6
	Total	16	24	7.6	182.4	7	19	7.6	144.4
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	1	2	7.6	15.2	0	0		0.0
	Bail Violations - Others	1	1	7.6	7.6	0	0		0.0
	Disturb the Peace	0	0		0.0	1	1	7.6	7.6
	Indecent acts -Other	1	1	7.6	7.6	0	0		0.0
	Breach of Probation	1	1	7.6	7.6	0	0		0.0
	Total	4	5	7.6	38.0	1	1	7.6	7.6
Drug Possession	Possession Cannabis	0	0		0.0	0	1	6.2	6.2



Calls For Service (CFS) Billing Summary Report

Twp of North Huron April to June - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Drug Possession	Drug related occurrence	1	1	6.2	6.2	1	1	6.2	6.2
	Total	1	1	6.2	6.2	1	2	6.2	12.4
Statutes & Acts	Landlord/Tenant	2	2	3.1	6.2	0	0		0.0
	Mental Health Act	0	1	3.1	3.1	1	1	3.1	3.1
	Mental Health Act - Attempt Suicide	1	1	3.1	3.1	0	0		0.0
	Mental Health Act û Threat of Suicide	1	2	3.1	6.2	0	0		0.0
	Mental Health Act - Voluntary Transport	0	0		0.0	1	2	3.1	6.2
	Mental Health Act - Placed on Form	0	1	3.1	3.1	0	0		0.0
	Total	4	7	3.1	21.7	2	3	3.1	9.3
Operational	Animal -Master code	1	1	3.4	3.4	0	0		0.0
	Animal Rabid	0	0		0.0	1	1	3.4	3.4
	Animal Stray	0	0		0.0	1	1	3.4	3.4
	Animal - Other	1	1	3.4	3.4	0	0		0.0
	Alarm -Master code	1	1	3.4	3.4	0	0		0.0
	Alarm -Others	0	1	3.4	3.4	0	0		0.0
	Domestic Disturbance	8	12	3.4	40.8	1	2	3.4	6.8
	Suspicious Person	3	4	3.4	13.6	6	7	3.4	23.8
	Phone -Nuisance - No Charges Laid	0	0		0.0	1	3	3.4	10.2
	Phone -Other - No Charges Laid	1	1	3.4	3.4	0	0		0.0
	False Fire Alarm - Building	1	1	3.4	3.4	0	0		0.0
	Fire - Building	1	1	3.4	3.4	0	1	3.4	3.4
	Insecure Condition - Building	0	0		0.0	1	1	3.4	3.4
	Noise Complaint - Residence	1	1	3.4	3.4	0	0		0.0
	Noise Complaint - Others	0	0		0.0	1	1	3.4	3.4
	Accident -non MVC -Others	0	0		0.0	1	1	3.4	3.4
	Found Property -Master code	1	1	3.4	3.4	0	1	3.4	3.4
	Found-Personal Accessories	1	1	3.4	3.4	0	0		0.0
	Found-Bicycles	1	1	3.4	3.4	0	0		0.0
	Lost License Plate	0	0		0.0	0	1	3.4	3.4
	Lost-Personal Accessories	0	1	3.4	3.4	0	0		0.0
	Lost-Others	0	0		0.0	1	1	3.4	3.4
	Sudden Death - Natural Causes	0	0		0.0	0	2	3.4	6.8



Calls For Service (CFS) Billing Summary Report

Twp of North Huron April to June - 2018

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2018				2017			
		April to June	Year to Date	Time Standard	Year To Date Weighted Hours	April to June	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Suspicious Vehicle	8	14	3.4	47.6	1	5	3.4	17.0
	Trouble with Youth	0	0		0.0	1	1	3.4	3.4
	Vehicle Recovered - Trucks	1	1	3.4	3.4	1	1	3.4	3.4
	Vehicle Recovered - Other	0	0		0.0	0	1	3.4	3.4
	Neighbour Dispute	1	2	3.4	6.8	0	0		0.0
	Noise By-Law	0	1	3.4	3.4	0	0		0.0
	Other Municipal By-Laws	1	1	3.4	3.4	0	0		0.0
	Assist Fire Department	0	1	3.4	3.4	1	1	3.4	3.4
	Assist Public	2	7	3.4	23.8	3	10	3.4	34.0
	Family Dispute	1	5	3.4	17.0	0	2	3.4	6.8
	Total	35	60	3.4	204.0	21	44	3.4	149.6
Operational2	False Alarm-Accidental Trip	1	2	1.2	2.4	1	4	1.2	4.8
	False Alarm-Malfunction	1	2	1.2	2.4	8	9	1.2	10.8
	False Holdup Alarm-Accidental Trip	0	0		0.0	0	1	1.2	1.2
	False Alarm -Others	2	5	1.2	6.0	1	1	1.2	1.2
	False Alarm -Cancelled	4	4	1.2	4.8	2	4	1.2	4.8
	Keep the Peace	4	7	1.2	8.4	0	4	1.2	4.8
	911 call / 911 hang up	5	11	1.2	13.2	1	8	1.2	9.6
	911 hang up - Pocket Dial	1	1	1.2	1.2	3	4	1.2	4.8
	Total	18	32	1.2	38.4	16	35	1.2	42.0
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	0	0		0.0	0	1	3.4	3.4
	MVC - Prop. Dam. Non Reportable	5	9	3.4	30.6	4	12	3.4	40.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	9	15	3.4	51.0	6	15	3.4	51.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	0		0.0	0	3	3.4	10.2
	Total	14	24	3.4	81.6	10	31	3.4	105.4
Total		95	163		723.3	61	141		561.3

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

Report Content Last Updated:
2018/07/28

Report generated by:
Sinko, David

Report generated on:
Jul 31, 2018 11:03:43 AM
Page 3 of 4



Calls For Service (CFS) Billing Summary Report

Twp of North Huron
April to June - 2018

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

July 31, 2018

Council of North Huron
274 Joseph Street
Wingham, Ontario
N0G 2W0

RE: Relocation of Blyth Fibre Hub to a proposed severance at the ESTC site

History:

Tuckersmith Communications is a member owned Co-operative whose primary focus is service which we do by investing in infrastructure. In 2013 Tuckersmith entered into an agreement with the Township of North Huron to lease space in the ESTC to host a fibre hub to serve Blyth/Londesborough and area. (See attached press release)

Current Situation:

The Township of North Huron has declared the ESTC building surplus. This has put the long term tenancy for the Blyth fibre hub in doubt. Tuckersmith needs to maintain a permanent space as the usable life expectancy of our current fibre deployments is fifty years plus. Therefore, locating critical points of fibre infrastructure like the fibre hub at the ESTC in a private enterprise is not desirable for the following reasons.

- Access - we need access to the equipment 24 hours a day 7 days a week not unlike a firehall that may not align with the interest of a private owner as they may have safety, security or bio contamination issues they want to manage.
- Building reconfiguration- the new owner may want to re arrange or repurpose the building -the main fibre runs through the floor to the opposite side of the building will this remain undisturbed.
- Ownership may change multiple times over the decades and potential lease dispute may cause a future owner to lockout future Tuckersmith employees putting the entire regional network in jeopardy.
- Infrastructure investment as it is our intention is to invest a significant amount of capital in the Blyth site over the next few decades it will be exponentially more difficult and costly as time goes on to relocate it should we be asked to vacate the premises.
- We feel it simply is not feasible to try to negotiate terms with private business to satisfy our concerns of risk to the network for the next half century.

Going Forward:

Tuckersmith may freeze future capital investment in the Blyth fibre hub until a new site is in operation. The reason for doing this is every service we turn on will have to be mirrored in the new site. This means if we spend a dollar in the ESTC means we will have to invest a dollar at the new site. As the new site has to be operational before customer migration can begin from the old site. Unfortunately, it is not an option for us to turn off the equipment and move it.

Solution:

We have chosen the northeast corner of the ESTC for severance as the preferred potential solution for the following reasons.

- Proximity to the ESTC
- Use the existing duct structure that was installed 5 years ago which will reduce construction cost
- Ease of obtaining a hydro service
- The property is currently under the control of the municipality

Conclusion:

To be prepared for any future development in the area Tuckersmith needs to act fast to bring the new site online so that we are prepared to offer service when requested. This is not only in Tuckersmith's best interest but feel it is in the best interest of North Huron, Central Huron and Huron County as well.

I have attached a picture of one of our current standalone hubs and a preliminary site plan that indicates the proposed severance.

Sincerely,



Rob Van Aaken
General Manager
Tuckersmith Communications Co-operative Limited



For Immediate Release
Tuesday June 4, 2013

FIBRE OPTICS INVESTMENT IN BLYTH

North Huron - The next generation of technology is coming soon to Blyth. Tuckersmith Communications Cooperative Ltd. (TCC), in conjunction with the Township of North Huron, is working on increasing the fibre capacity to Blyth. This will allow for improved bandwidth offerings to residential customers and it will make fibre optic services available to Blyth businesses and municipal facilities. Fibre has the highest bandwidth capacity available for both sending and receiving data and this occurs almost instantly.

TCC and North Huron have entered into an agreement to allow TCC to install fibre optic cable and equipment at the Emergency Services Training Centre (ESTC) in Blyth to serve as TCC's hub so that it can expand its telecommunications infrastructure to Blyth and the surrounding area.

"This investment will provide Blyth with access to the most technologically advanced infrastructure in the area," said Rob Van Aaken, General Manager, Tuckersmith Communications Co-operative Ltd.

"Our residents and businesses depend on fast and reliable telecommunications to share information and stay connected," said North Huron Reeve Neil Vincent. "TCC's investment in Blyth to improve connectivity will encourage other partnerships, retain and attract residents, and generate investment and new economic opportunities."

Those looking for more information on TCC's services and these advancements can contact the business office at 519-606-2211. TCC has been offering communications services throughout the area for over 100 years. In operation since 1909, TCC has evolved from a small, local independent telephone company to one of the leading full-service communications firms in Huron County. TCC is proud to invest in local communities – giving residents and businesses one of the most advanced communications infrastructures in Canada.

-30-

For more information, contact:

Gary Long, CAO/Clerk
Township of North Huron
519-357-3550 x.24

Rob Van Aaken, General Manager
Tuckersmith Communications Co-operative
519-264-5040



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June 5, 2013

Tuckersmith Communications Co-operative Limited
Attn: Mr. Rob Van Aaken
40023 Kippen Road
Kippen, Ontario N0M 2E0

Dear Mr. Van Aaken:

Re: ESTC Site License Agreement

Please find enclosed three (3) copies of the ESTC Site License Agreement between the Tuckersmith Communications Co-operative Limited and the Township of North Huron. The documents have been endorsed and sealed by the Township of North Huron, and are returned to the Local Authority Services Limited for execution. I trust that once signed, two copies will be returned to our office for our files.

Should you have any questions or require additional information concerning this matter, I may be contacted at the Municipal Office.

Yours truly,

Gary Long, CAO/Clerk
Township of North Huron

/b

Encl.

Returned via mail

June 13, 2013

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0
Phone: 519-357-3550 Fax: 519-357-1110

ESTC SITE LICENSE AGREEMENT

THIS AGREEMENT made in duplicate as of the 9th day of April 9, 2013

BETWEEN: **Township of North Huron**
 274 Josephine Street
 Wingham, Ontario
 N0G 2W0

(hereinafter referred to as the "Licensor")

AND: **Tuckersmith Communications Co-operative Limited**
 40023 Kippen Road
 Kippen, Ontario
 N0M 2E0

(hereinafter referred to as the "Licensee")

WHEREAS the Licensor is the owner of a site located at 40193 Blyth Road, County of Huron, in the Province of Ontario more commonly known by the Licensor as the "Emergency Services Training Centre".

(hereinafter referred to as the "ESTC".)

AND WHEREAS the parties hereto have agreed to enter into these premises for the purposes of installing fibre optic cable and electrical equipment upon the terms and conditions hereinafter set out;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and the mutual covenants and obligations contained herein, it is agreed by and between the parties hereto as follows:

TERM

1. This agreement is for a minimum term of 5 years commencing on the 1st day of July, 2013 and will continue indefinitely thereafter unless terminated by either party upon 365 days written notice (see termination).

LICENCE CONSIDERATION

2. In consideration of the licence herein granted, and upon installation of the stated equipment, the Licensee shall provide to the Licensor a credit of \$150.00 per month to be applied to the account of the Township of North Huron.

LICENCE

3. The Licensor hereby grants to the Licensee a licence to install fibre and electronic equipment in the furnace room and power service entrance at the ESTC.
4. The Licensee shall not assign, transfer or otherwise dispose of, or encumber the licence granted herein in whole or in part without obtaining the prior written consent of the Licensor, which consent may not be unreasonably withheld.

ACCESS

5. The **Licensor** shall make available to the **Licensee**, reasonable access to the ESTC for the purposes necessary to the reasonable exercise by the **Licensee** of the licence granted herein.
6. The **Licensee** shall provide the **Licensor** with a list of names of persons who will be attending on the ESTC on its behalf, and shall advise the **Licensor** in writing of any amendments that should, from time to time, be made to the said list.

OBLIGATIONS OF THE LICENSEE

7. The **Licensee** shall maintain its equipment and any other property which it may have upon the ESTC in a good and safe state of repair and in a clean and orderly condition and cooperate with **Licensor** in preserving the ESTC and other facilities used in common in a clean and safe condition.

INDEMNIFICATION

8. The **Licensee** shall indemnify and save harmless the **Licensor** for any damage to the said lands, the **Licensee's** use thereof as permitted herein;

INSURANCE

9. **Licensee** shall take out and keep in force during the term of this licence comprehensive property damage and public and general liability insurance for coverage of no less than Two Million (\$2,000,000) dollars per occurrence. Such insurance shall insure **Licensee** from any and all claims made by third parties including **Licensor** for damages for personal injury, including death and from claims for property damage, including loss of use, which may arise as a result of **Licensee's** use of the ESTC. Certificates for each insurance policy shall forthwith upon execution of this licence be delivered to the **Licensor**.

TERMINATION

10. Both the **Licensee** and the **Licensor** shall have the right to terminate this Agreement upon three hundred and sixty-five (365) days prior written notice to each other without penalty.
11. At the termination of the Agreement the **Licensee** will remove its equipment and shall be responsible for the repair of any damages caused to the building during the removal of the equipment.

NO TENANCY, AGENCY OR PARTNERSHIP CREATED

12. Nothing contained herein shall be deemed or construed by the parties as creating any relationship between the parties other than that of **Licensor** and **Licensee**.

NOTICE

13. Any notice which is required to be given under the terms of this agreement may be effectively given by the parties hereto if personally delivered or by mailing the same by prepaid registered mail directed to:

in the case of the **Licensor** to:

Township of North Huron
274 Josephine Street
PO Box 90
Wingham, ON
N0G 2W0

Attention: CAO

in the case of the **Licensee** to:

Tuckersmith Communications Co-operative
Limited
40023 Kippen Road
Kippen, Ontario
N0M 2T0

Attention: General Manger

Any notice shall be deemed to be effectively given on the date of personal delivery or on the expiration of the fifth day following the day on which such mailing was effected, except in the case of postal interruption when personal service only shall be effective.

SUCCESSORS

14. This agreement and the covenants and obligations herein contained shall enure to the benefit of and be binding upon the **Licensor**, its successors and assigns and shall be binding upon the **Licensee**, its permitted successors and assigns.

GENERAL PROVISION

15. This agreement may only be amended in writing executed by both parties hereto and attached as an Addendum to an executed copy of this agreement.
16. The parties acknowledge that this agreement does not grant any interest, whether legal or equitable, to the **Licensee** in or to any real property of the **Licensor**.
17. This agreement shall be interpreted in accordance with the laws of the Province of Ontario.

IN WITNESS WHEREOF the parties have duly caused this agreement to be executed.

Township of North Huron

Tuckersmith Communications Co-operative
Limited

Per Neil D. Vincent

Per: [Signature]

Per: [Signature]
c/s or Witness

Per: [Signature]
c/s or Witness

June 3, 2013
(Date)

June 12, 2013
(Date)



DIETRICH ENGINEERING LIMITED
CONSULTING ENGINEERS

RECEIVED

AUG 01 2018

TOWNSHIP OF NORTH HURON

10 Alpine Court, Kitchener, ON, N2E 2M7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

July 26, 2018

Dear Sir or Madam:

Re: On-Site Meeting
Rintoul Municipal Drain
Township of North Huron
(East Wawanosh Ward)
Our Reference No. 1843

We have been appointed by the Council of the Township of North Huron under Section 78 of the Drainage Act, R.S.O. 1990, to investigate a request the Township has received for repairs and improvements to the above noted municipal drain. Please find enclosed a plan of the drainage basin.

We will be present at the site on Wednesday, August 8, 2018 at 11:00 A.M. to examine the area and site of the drainage works.

The place of the meeting will be on the Huron County Road No. 22 Road Allowance adjacent to the Gerrit and Maria Groen property Spt Lot 28, Concession 28 in the Township of North Huron (East Wawanosh Ward).

You, as an owner of land affected by this municipal drainage project, are requested to attend at such time and place if you have any questions or suggestions concerning the proposed work.

If you have any questions beforehand, please telephone (519) 880-2708.

Yours truly,

DIETRICH ENGINEERING LIMITED



William J. Dietrich, P.Eng.

WJD:sm

Enclosure





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White, Director of Finance
DATE: 13/08/2018
SUBJECT: Clean Water and Wastewater Agreement Amendment #2
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby adopts the Clean Water and Wastewater Fund (CWWF) Transfer Payment Agreement Amendment No. 2;

AND FURTHER THAT a Council approves an exemption to Section 19.1 of the Procedural by-Law to allow By-Law #75-2018 to be passed at the August 13, 2018 meeting.

EXECUTIVE SUMMARY

Council of the Township of North Huron passed By-Law #67-2017 being a by-law to enter into Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) on July 17, 2017. The projects outlined in the agreement was for the completion of a Water Master Plan and a Wastewater Master Plan. The Water Master Plan project includes the Environmental Assessment (EA) process for the Wingham Standpipe.

The Federal Government approved a program wide extension for all CWWF recipients to March 31, 2020 and this Amendment #1 (By-Law #10-2018) was approved by Council on February 5, 2018.

DISCUSSION

During early discussions with the project engineer, B M Ross and Associates recommended that the Township apply for a reallocation of funds between the two master plan projects. The total cost of the projects remains unchanged at \$320,000.00 with 75% funding in the amount of \$240,000.00. The original application included expenses of \$260,000.00 for the Water Master Plan and \$60,000.00 for the Wastewater Master Plan. The amendment includes an allocation of \$108,883.00 for the Water Master Plan and \$211,117.00 for the Wastewater Master Plan. The reallocation is based on an analysis of the project components.

FINANCIAL IMPACT

The project was underway in 2017 and the balance of the project costs have been included in the 2018 budget as follows:

Water - \$90,060.00
Wastewater - \$99,660.00

FUTURE CONSIDERATIONS


By-Law # 75-2018 is included in the by-law section of the agenda.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White, Director of Finance
DATE: 13/08/2018
SUBJECT: TD Tree Days Project
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance, dated August 13, 2018, regarding the TD Tree Days Project;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-Law #76-2018 to be passed at the August 13, 2018 Council Meeting.

EXECUTIVE SUMMARY

The Wingham Trail Committee has secured funding through the TD Tree Days program for a project to enhance the Trail and minimize maintenance. The goal for the event is to plant 145 trees with 40 volunteers. The maximum budget for the project is \$2,550.00 which is fully funded by the TD Tree Days program.

All the labour and funding for the project is provided by the Trail Committee and the TD Tree Days program.

The Tree Advisor for this planting program is Phil Beard and the TD Site Leader is Karla Green. Funding was received in 2017 under the TD Trees Day program to complete a similar project on the trail. North Huron staff will provide support as needed. The bulk of the work is being completed by others.

DISCUSSION

The planting location is further south on the trail from the Lion's Pavilion. This was the focus of the 2017 project.

FINANCIAL IMPACT

The grant funding and expenses will be processed by the Township. There is no effect on the Township budget.

FUTURE CONSIDERATIONS

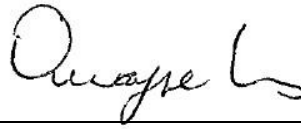
N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal #4: Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Blyth Community Center Roof Flashing Repair
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of damaged roof flashing on the Blyth Community Center;

AND FURTHER, That staff be authorized to secure the services of West Coast Renovations to complete repairs to the Blyth Community Center at a cost of \$6,527.⁰⁰ plus applicable taxes.

EXECUTIVE SUMMARY

There are a number of areas where high winds and ice accumulation have resulted in damage to eavestrough and flashing on the roof of the Blyth Community Center. In order to prevent further damage to the roofing system or building, it was determined that repairs should be undertaken.

In total, seven (7) companies, three of which were local service providers, were contacted to secure quotations for the work. Two companies responded with written estimates to complete the repairs with pricing as follows:

- Smith-Peat Roofing provided a price of \$6,369.00 for repairs which included the replacement of a total of approximately 35 feet of flashing.
- West Coast Renovations reviewed the damage and recommended the replacement of 70 feet of flashing to fully address the problem areas. The price for this work was estimated at \$6,527.00 plus tax.

After review of the estimates with Dave Cook, Manager of Blyth Facilities, it was determined that the repair recommended by West Coast Renovations was the preferred course of action. This bid is higher by \$158 dollars but includes a more extensive repair.

DISCUSSION

The repair recommended by West Coast Renovations involves the replacement of a larger area of the structure and will serve to provide greater resistance to further failures. Failure to address the damage to the roof flashing has a high potential to result in further damage with higher cost for repairs.

Although some of the damage is as a result of the wind storm earlier this year, the total cost for repair is significantly less than the insurance deductible and as such, does not qualify.

FINANCIAL IMPACT

In this particular instance, the recommended bid is higher by a small margin. The increased quantity of material and extent of the repair justify the additional cost.

Although this repair was not anticipated or specifically budgeted for, the variance is expected to be offset in the overall Blyth Facility budget as some areas are trending below anticipated levels. Staff will continue to monitor the facility budget throughout the remainder of the budget year.

FUTURE CONSIDERATIONS

None at this time

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Cemetery By-law Amendments
ATTACHMENTS: Draft North Huron Cemetery By-Law

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the North Huron Cemetery By-Law;

AND FURTHER, that Council pass a motion supporting the proposed amendments;

AND FURTHER, that staff be directed to post and provide notice of the cemetery by-law, as amended, pursuant to Section 151 of Ontario Regulation 30/11.

AND FURTHER, that staff be directed to forward the cemetery by-Law, as amended, to the Bereavement Authority of Ontario (the BAO) for approval, prior to Council's adoption.

EXECUTIVE SUMMARY

North Huron Cemetery By-Law 09-2015 was reviewed by staff to ensure consistency with current operation and compliance with regulatory requirements. The review involved meetings with all staff members involved in cemetery operation and consultation with local funeral homes. As a result of the review, the following changes and amendments are recommended for Council's consideration:

- Change the identified time for interments. - This change is proposed to minimize municipally incurred costs associated with after hour interments and to provide a mechanism to recoup costs when these events do occur.
- Removal of Winter Interment scheduling and associated fees. – There are risks associated with winter interments. The changes incorporated into the proposed By-Law move this practice to be entirely at the discretion of the municipality thereby allowing the practice only when weather and grounds conditions permit.
- Strict guidelines has been introduced into the proposed By-law surrounding the practice of disinterment. A limit of 25 years was incorporated to ensure that a grave cannot be opened after that time period has elapsed.
- Clarification on permissible interment practices including maximum number of interments per plot and allowable monument dimensions have been incorporated into the document.
- Clauses were amended to remove Vendor Advantage.
- A section was added which identifies acceptable behaviour within the Cemetery Boundaries.
- Administrative changes recommended by the BAO have been incorporated into the document to ensure that the bylaw is compliant with regulatory requirements.

The revised By-Law, as presented has been reviewed by representatives of the BAO and confirmed to be compliant under the Act.

DISCUSSION

There are clearly defined submission procedures before the proposed By-Law can be adopted. Under the Funeral, Burial and Cremation Services Act, 2002, the proposed by-law must be approved by the Registrar (The BAO) prior to adoption. In order to receive this approval, the following steps must be taken:

- a) Publish a notice **once** in a newspaper with general circulation in the locality in which the cemetery is located.
- b) Conspicuously post a copy of the notice on a sign (for 4 weeks) at the cemetery entrance.
- c) Deliver a copy of the notice to each supplier of markers. Suppliers of markers are those who have delivered a marker to the cemetery during the previous twelve-month period.

Subject to Council's approval of this report, staff will submit the Cemetery By-Law, as amended, to the Bereavement Authority of Ontario for approval. The submission will include evidence that the Township has complied with the notification requirements of the Funeral, Burial and Cremation Services Act, 2002. Once approval of the Bereavement Authority of Ontario has been given, an endorsed copy of the By-Law will be returned to the Township. The endorsed copy of the By-law will be placed on a future meeting agenda for Council's consideration and adoption.

FINANCIAL IMPACT

Adoption of the proposed By-Law will limit unfunded overtime incurred by municipal employees in the provision of interment services.

FUTURE CONSIDERATIONS

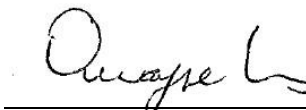
None at this time.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
WINGHAM CEMETERY
And
BLYTH UNION CEMETERY

Schedule "A" to By-law No. x-2018

Regulations for the Operation of all Municipally Owned Cemeteries
including
Wingham Cemetery
and
Blyth Union Cemetery

These rules and regulations governing the Wingham Cemetery and Blyth Union Cemetery (and any other Cemetery subsequently owned and operated by the Corporation of the Township of North Huron) have been approved by the Bereavement Authority of Ontario.

Schedule "A" to By-law No. xx-2018
Regulations for the Operation of the Wingham Cemetery
and Blyth Union Cemetery

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A. DEFINITIONS

Act: Funeral Burial & Cremation Services Act, 2002, S.O. 2002, c.33, including any Provincial Regulations made pursuant to said Act, and specifically Ontario Regulation 30/11.

Burial: The opening of a lot and then the placing of dead human remains or cremated human remains in that lot, followed by closing the lot. The lot may be a grave in the ground, a crypt in a mausoleum or a niche in a columbarium.

Burial Permit: Means a permit for the burial of human remains issued by the Division Registrar.

Cemetery By-laws: This By-law and any amendments hereto under which a Cemetery operates as approved by the Council of the Corporation of the Township of North Huron.

Care and Maintenance Fund: It is a requirement under the FBCSA and O.Reg. 30/11 and 184/12 that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred, assigned or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery.

Cemetery: Land, owned and operated by the Corporation of the Township of North Huron, that has been established as a Cemetery under the Act, a private Act or a predecessor of one of them that related to cemeteries, or land that was recognized by the Registrar as a Cemetery under a predecessor of the Act that related to cemeteries and includes land that in the prescribed circumstances has been otherwise set aside for the interment of human remains and a mausoleum or columbarium intended for the interment of human remains.

Cemetery Caretaker: Means the Person who maintains the Cemetery grounds, opens and closes the graves; and represents the Township for all interments.

Cemetery Location: The Wingham Cemetery is located at 90397 Holmes Line, Municipality of Morris-Turnberry and the Blyth Union Cemetery is located 82781 Cemetery Line, Municipality of Central Huron.

Cemetery Manager: Means the Director of Public Works or his/her designate appointed to oversee the Operations of the Cemetery.

Cemetery Operator: Means the Corporation of the Township of North Huron who is the owner of the Wingham Cemetery and the Blyth Union Cemetery. The Municipal Offices are located at 274 Josephine Street, Wingham, Ontario.

Columbarium: Means a structure designed for interment of cremated human remains in sealed compartments.

Contract: For purposes of the Cemetery By-laws, all purchasers of interment or scattering rights, or other cemetery supplies and services must receive a copy of the contract they and the cemetery operator have signed detailing the obligations of both parties, and acknowledging receipt and acceptance of the cemetery by-laws, a copy of the Consumer Information Guide and Price List.

Corner Posts/Foot Marker: Shall mean any stone or other land markers set flush with the surface of the ground and used to indicate the location of a lot, plot or human remains. Corner Posts/Foot Markers are the property of the Burial Rights Holder.

Corporation: The Corporation of the Township of North Huron.

Council: Means the Council of The Corporation of the Township of North Huron.

Cremation Lot: For the purposes of these rules and regulations a cremation lot is half of a single grave (lot) having an approximate size of 1 m x 1 m (3' x 5').

Cremated Remains: Means the residue after cremation of the Body and of the casket or container in which it was received.

Crypt: An individual compartment in a mausoleum for the entombment of human remains.

Disinterment: the act of exhuming or removing buried human remains from the place of burial or interment.

General Maintenance Account: The account that has been set aside for maintenance of the Cemetery and for services rendered in connection with its operation.

Grave: Any inground burial space intended for the interment of an infant, child, adult or cremated human remains (referred to in this document as a lot).

Human Remains: Means a dead human body or the remains of a cremated human body.

Interment Right: The right to require or direct the interment of human remains or cremated human remains in a grave, lot, niche, or crypt and to authorize the installation of a monument or marker.

Interment Rights Certificate: The document issued by the Manager of the Cemetery to the purchaser once the interment rights have been paid in full, identifying ownership of the interment rights.

Interment Rights Holder: Any person or persons designated to hold the right to inter human remains in a specified lot, "Rights Holder" shall have the same meaning.

Lot: For the purposes of these rules and regulations a lot is a single grave space having an approximate size of 1m x 3m (3.28'x 9.84').

Marker: Shall mean any permanent memorial structure that is set flush and level with the ground and used to mark the location of a burial or lot.

Monument: Any permanent memorial projecting above the ground installed within the designated space to mark the location of a burial or lot.

Niche: An individual compartment in a columbarium for the entombment of cremated human remains.

Non-Resident Rate: As per the Cemetery Price List, a non-resident rate shall be charged for supplies and services for purchasers who are not property owners or residents within the municipal boundaries of the Township of North Huron.

Plot: For the purposes of the Cemetery By-laws, a plot is a parcel of land, sold as a single unit, containing multiple lots.

Pre-need supplies or services: Cemetery supplies or services that are not required to be provided until the death of a person alive at the time the arrangements are made.

Price List: The Cemetery Price List as established by the Corporation from time to time which forms part of the Township of North Huron's By-law to Establish Rates and Fees for the Township of North Huron.

Resident Rate: As per the Cemetery Price List, a resident rate shall be charged for supplies and services for purchasers who are property owners and/or reside within the municipal boundaries of the Township of North Huron.

Township: The Corporation of the Township of North Huron.

Transfer of Interment Rights: An inter vivos (during lifetime) or post mortem (after death) transfer made without any consideration or receipt of funds for such transfer. Such transfer is to be distinguished from a re-sale which is prohibited except to the Cemetery Operator on the terms and conditions as herein forth set out.

B. GENERAL INFORMATION

Hours of Operation

Township of North Huron - Municipal Office: 8:30 a.m. - 4:30 p.m.
Monday to Friday
Excluding Statutory Holidays.

Cemetery:

Wingham Cemetery - 90397 Holmes Line, Municipality of Morris-Turnberry

Blyth Union Cemetery - 82781 Cemetery Line, Municipality of Central Huron

Visitation Hours:

Sunrise to Sunset

Children under the age of 12 must be accompanied by an adult who will be responsible for their conduct.

Burial Hours:

Monday to Friday 9:00 a.m. – 2:00 p.m.
Saturday 9:00 a.m. – 12:00 noon

Regular services are to be scheduled from Monday to Friday between 9:00 a.m. and 2:00 p.m., Premium rates will be applied for Saturday services and for all weekday services resulting in site work beyond 4pm.

Sunday and Statutory Holiday interment service is not available.

General Conduct:

The Cemetery Operator reserves full control over the Cemetery operations and management of land within the Cemetery grounds.

No person shall or cause to damage, destroy, remove or deface any property within the Cemetery.

No person may play any sport, commit a nuisance, discharge firearms except at a military funeral, and bring any dog or other animal, other than a working animal.

All visitors must conduct themselves in a quiet manner and shall not disturb any service being held.

By-law Amendments:

The Cemetery shall be governed by the Cemetery By-laws, and all procedures will comply with the Funeral Burial & Cremation Services Act, 2002 and Ontario Regulations 30/11 and 184/12, which may be amended periodically.

All By-law amendments must be:

- a) published once in a newspaper with general circulation in the locality in which the Cemetery is located;
- b) conspicuously posted on a sign at the entrance of the Cemetery; and
- c) delivered to each supplier of markers who has delivered a marker to the Cemetery during the previous year if the By-law or By-law amendment pertains to markers or their installation.

All By-laws and By-law amendments are subject to the approval of the Registrar, Cemeteries Regulation Unit, Ministry of Government and Consumer Services.

Liability:

The Cemetery Operator will not be held liable for any loss or damage, without limitation (including damage by the elements, Acts of God or vandals) to, any lot, plot, columbarium niche,

mausoleum crypt, monument, marker or other article that has been placed in relation to an interment save and except for direct loss or damage caused by gross negligence of the Cemetery.

Public Register:

Provincial legislation - Section 110 of Ontario Regulation 30/11 requires all cemeteries and crematoriums to maintain a public register that is available to the public during regular office hours.

Pets or Other Animals:

Pets or other lower animals, including cremated animal remains, are not allowed to be buried on Cemetery grounds.

Right to Re-Survey:

The Cemetery Operator has the right at any time to re-survey, enlarge, diminish, re-plot, change or remove plantings, grade, close pathways or roads, alter in shape or size, or otherwise change all or any part of the Cemetery, subject to approval of the appropriate authorities.

Notice of Resale and Transfer of Interment:

The Cemetery Operator **PROHIBITS** the resale of interment rights to a third party and will repurchase these rights from the interment rights holder or such other person to whom the interment rights have been assigned, at the price listed on the current price list less any care and maintenance contribution amount previously made. Transfers of interment rights cannot be prohibited so long as the purchaser meets the qualifications and requirements as outlined in the cemetery operator's by-law.

The Cemetery Operator **PROHIBITS** the resale of interment rights to a third party and is not required to repurchase unused interments rights in a plot (more than one lot) if one of the interment rights in the plot has been exercised.

Interments:

No interment shall be scheduled to take place between November 15th and April 1st. Interments during this time period are at the sole discretion of the Cemetery Manager based on site condition, benefit, and resource availability.

If any Interment Rights have not been used after a ninety-nine (99) year period has passed, they may be considered abandoned.

The Cemetery Operator may apply to the Registrar for a declaration that the Interment Rights are abandoned after making inquiries and giving reasonable notices to find the Interment Rights Holder or beneficiaries. Upon being satisfied that the rights are abandoned, the Registrar shall issue a declaration to that effect. If there is no appeal by the end of the appeal period, as stipulated by the Registrar or otherwise within thirty (30) days, the Cemetery Operator may resell the interment rights in question.

C. SALE OF INTERMENT RIGHTS

Interment Rights to a lot, plot or niche may be purchased from the Cemetery at the rate as set out in the Cemetery Price List and in accordance with approved plans. The prices for Interment Rights include the applicable funds for deposit to the Cemetery's Care and Maintenance Fund.

The purchase of supplies or services will be made directly through the Cemetery Operator.

Under certain circumstances and by agreement only, a Funeral Director may, on behalf of a Cemetery customer, make full payment for Cemetery services and may accept full payment for the Wingham Cemetery and Blyth Union Cemetery for services.

A monument company may submit and/or accept and submit payment payable to the Township of North Huron for monument/marker care and maintenance.

All payments for Interment Rights shall be made at the Township of North Huron Municipal Office.

The Cemetery Operator shall provide the following to the Interment Rights Holder upon full payment:

- a) Interment Rights Certificate
- b) Invoice - marked paid
- c) Copy of the Cemetery By-law & Rules & Regulations & Cemetery Price List
- d) Consumer Information Guide

D. CANCELLATION OR RESALE OF INTERMENT RIGHTS

Purchasers of interment rights acquire only the right to direct the burial of human remains and the installation of monuments, markers and inscriptions, subject to the conditions set out in the Cemetery By-laws. No burial, entombment, or installation of any monument, marker, inscription, or memorialization is permitted until the interment rights have been paid in full. An Interment Rights Certificate will be issued to the Interment Rights Holder when payment has been made in full. The purchase of interment rights is not a purchase of real estate or real property.

Cancellation of Interment Rights within 30 Days of Purchase:

A purchaser has the right to cancel an interment rights contract within thirty

(30) days of signing the interment rights contract, by providing written notice of the cancellation to the Cemetery Operator. The Cemetery Operator will refund all monies paid by the purchaser within thirty (30) days from the date of the request for cancellation.

Cancellation of Interment Rights after the 30 Days of Purchase:

Upon receiving written notice from the purchaser of the interment rights, the Cemetery Operator will cancel the contract and issue a refund to the purchaser for the amount paid for the interment, less the appropriate amount that is required to be deposited into the Care and Maintenance Fund. This refund will be made within thirty (30) days of receiving said written notice. If the Interment Rights Certificate has been issued to the Interment Rights Holder, the certificate must be returned to the Cemetery Operator along with the written notice of cancellation.

If any portion of the interment rights has been exercised, the purchaser, or the Interment Rights Holder are not entitled to cancel the contract or re-sell the interment rights, and no refund will be permitted.

NOTE: ALL REALES OF INTERMENT RIGHTS MUST BE CARRIED OUT THROUGH THE CEMETERY OPERATOR.

If an Interment Rights Holder wishes to re-sell the interment rights, the Holder must make the request to the Cemetery Operator in writing. The Cemetery Operator will repurchase the interment right at the price listed on the Cemetery Operator's current list of Cemetery Fees & Charges, less the Care & Maintenance Fund contribution made at the time of purchase. Any services provided will not be refunded. The re-purchase and payment to the rights holder requesting the sale must be completed within 30 days of the request.

The Interment Rights Holder requesting the resale of the rights must return the Interment Rights Certificate to the Cemetery Operator and the Interment Rights Holder must endorse a Resale Endorsement of Interment Right transferring all rights, title and interest back to the Wingham Cemetery and Blyth Union Cemetery.

The appropriate paperwork must be completed before the Cemetery Operator reimburses the Interment Rights Holder.

In the case of a request received by the Cemetery Operator for transfer of ownership by Interment Rights by reason of a bequest made in a validly executed Last Will and Testament, the Cemetery Operator reserves the right to require the production of a Notarial Copy and/or Court Certified Copy of the Last Will and Testament or a Certificate of Appointment of Estate Trustee; or other evidence sufficient to prove the proper transfer of ownership on death of the rights holder.

Where the deceased Interment Rights Holder has left a Last Will and Testament containing a specific bequest of the Lot, a Notarial Copy and/or Court Certified Copy of the said Last Will and Testament or a Certificate of Appointment of Estate is required.

If the Will does not contain a specific bequest of the Lot, a request in writing from the Estate Trustee(s) for the transfer is required.

Where the Interment Rights Holder died Intestate, a request in writing from the Estate Trustee(s) or, if no Estate Trustee has been appointed, from all of the heirs-at-law.

Where the Interment Rights Holder wishes to transfer such rights during his or her lifetime, the Rights Holder shall so advise the Cemetery Operator, who may request reasonable proof that such transfer does not constitute a resale before effecting same.

All transfer of interment rights shall be subject to payment of the required fees and charges in the Cemetery Price List as established from time to time, and compliance with all other provisions of the Cemetery By-laws.

E. BURIAL OF REMAINS

Interment Rights Holder(s) must provide written authorization prior to a burial or an entombment taking place. Should the Interment Rights Holder be deceased, authorization must be provided in writing by the person authorized to act on behalf of the interment rights holder in keeping with the Succession Law Reform Act i.e. Personal Representative, Estate Trustee, Executor, or next of kin.

A burial permit issued by the Registrar General or equivalent document showing the death has been registered with the province must be provided to the Cemetery Operator's Office prior to a burial or entombment taking place. A Certificate of Cremation must be submitted to the Cemetery Operator's Office prior to the burial of cremated remains taking place.

In accordance with the Act the purchaser of interment rights must enter into a Cemetery contract, providing such information as may be required by the Cemetery Operator for the completion of the contract and the public register prior to each burial or entombment of human remains or cremated human remains.

Payment must be made to the Cemetery Operator before a burial can take place.

The Cemetery Operator shall be given 48 business hours of notice for each burial of human remains.

The opening and closing of graves, crypts and niches may only be conducted by Cemetery staff or those designated by the Cemetery Manager to do work on behalf of the Cemetery.

Cremated remains are not permitted to be scattered in the Wingham Cemetery or Blyth Union Cemetery or any other Cemetery subsequently owned and operated by the Corporation of the Township of North Huron.

All human remains shall be placed in a metal casket (minimum of 20-gauge metal) or wooden casket (minimum 1/2-inch wood) prior to interment in the Cemetery.

No more than one casket shall be interred in a single grave.

No more than four (4) cremated remain interments shall be permitted with one casket in a single grave (lot). Casketed remains should be placed prior to placement of cremated remains. Otherwise, disinterment fees will be applied individually and for each cremated remains necessary to be removed to facilitate the casketed interment. Due to burial requirements, cremated remains entombed in a vault are not permitted to be buried in a grave with casketed remains.

No more than four (4) cremated remain interments shall be permitted in a single grave (lot).

All human remains received for storage at the Chapel during the winter months from November 15th to April 1st shall be embalmed by a licensed Funeral Director prior to acceptance for storage.

Disinterment

Casketed human remains may be disinterred from a lot provided that the remains have been in place for a period not exceeding twenty-five (25) years, and only by request of the interment rights holder. Written consent (authorization) of the Interment Rights Holder and written authorization of the Medical Officer of Health with certificate, must be received by the Cemetery Operator prior to the disinterment taking place.

Ten (10) working days' notice are required for all disinterment.

A certificate from the local Medical Officer of Health is not required for the removal of cremated remains.

In special circumstances the removal of human remains may also be ordered by certain public officials without the consent of the Interment Rights Holder and/or next of kin(s).

Cemetery property shall be closed to all visitors not associated with the disinterment, and gates secured during disinterment.

F. MEMORIALIZATION Monuments & Markers

No memorial or other structure shall be erected or permitted on a lot until all charges have been paid in full.

No monument or marker of any description shall be placed, moved, altered, or removed without prior permission of the Cemetery Caretaker.

Minor scraping of the monument base of an upright monument due to grass/lawn maintenance is considered to be normal wear, and repair of same shall not be the responsibility of the Cemetery Operator.

The Cemetery Operator will take reasonable precautions to protect the property of Interment Rights Holders, but it assumes no liability for the loss of, or damage to, any monument, marker or other structure, or part thereof.

The Cemetery Operator reserves the right to determine the maximum size of monuments, number and location on each lot or plot. They must not be of a size that would interfere with any future interments.

All foundations for monuments shall be built by, or contracted to be built for, the Cemetery Operator at the expense of the Interment Rights Holder.

Should any monument or marker present a risk to public safety because it has become unstable, the Cemetery Operator shall do whatever it deems necessary by way of repairing, resetting, or laying down the monument or marker or any other remedy so as to remove the risk.

The Cemetery Operator reserves the right to remove at its sole discretion any marker, monument or inscription which is not in keeping with the dignity and decorum of the Cemetery as determined by Council.

A monument, private mausoleum or other structure shall be erected only after the specific design plans have been approved by the Cemetery Operator including: dimensions, material of structure, construction details, and proposed location.

In keeping with the Cemetery By-laws only one monument shall be erected within the designated space of any lot.

The minimum thickness for flat markers 4 inches or 10.2 cm including cement base.

The minimum thickness for an upright monument is 6 inches or 15.2 cm.

All monuments and markers shall be constructed of granite, marble or natural stone and permitted only in specific designated areas.

All monuments will include a 20.32 cm (8") thick base. The top surface of the base must be both wider and longer than the die in order to provide a minimum border of 7.62cm (3") on the surface of the base exposed on all sides. No parts of the die shall exceed the width of the base at any point.

The size of one monument allowed on a single lot, including a 20.32 cm (8") thick base, is:

Width: 76.2 cm (30") maximum Thickness of die: 15.2 cm (6") minimum

Base: 76.2 cm (30") maximum x 35.56 cm (12") minimum

Maximum Height: 4ft.

The size of one monument allowed on a plot of two lots, including a 20.32 cm (8") thick base, is:

Width: 121.9 cm (48") maximum Thickness of die: 15.2 cm (6") minimum

Base: 137.16 cm (54") maximum x 35.56 cm (12") -minimum

Maximum Height: 6ft.

The size of one monument allowed on a plot of three or more lots, including a 20.32 cm (8") thick base, is:

Width: 182.9 cm (72") maximum Thickness of die: 15.2 cm (6") minimum

Base: 203.2 cm (80") maximum x 40.6 cm (12") minimum

Maximum Height: 6ft.

No Monument shall be delivered to the Cemetery for installation until the monument foundation has been completed, and the Interment Rights Holder and or monument retailer have been notified by the Cemetery Caretaker.

Markers are permitted with size and quantity restrictions according to Cemetery By-laws and the placement of such memorials shall not interfere with future interments.

Maximum Size of Marker - 24" x 18" (60.92 cm x 45.72 cm)

all markers and monument foundations require a 4" (10 cm) concrete wash.

Location of markers/monuments:

- One marker, centered, is permitted per cremation lot.
- Two markers, centered, are permitted per single lot.
- One monument is permitted to be centered on a single lot.
- One monument shall be centered between two lots.
- One monument shall be centered between three or more lots.

In any area within the Wingham Cemetery and Blyth Union Cemetery which is designated as an area permitting markers only, no monument shall be placed except by specific permission in writing granted by Council.

In any area within the Wingham Cemetery and Blyth Union Cemetery which is designated as an area permitting monuments only, no marker shall be placed except by specific permission in writing granted by Council.

G. CARE AND PLANTING

A portion of the price of interment rights is trusted into the Care and Maintenance Fund. The income generated from this fund is used to maintain, secure and preserve the Cemetery grounds. Services that may be provided through this fund include:

- Re-levelling and sodding or seeding of lots
- Maintenance of Cemetery roads, sewer and water systems
- Maintenance of perimeter walls and fences
- Maintenance of Cemetery Landscaping Maintenance of mausoleum and columbarium
- Repairs and general upkeep of Cemetery maintenance buildings and equipment

No person other than Cemetery staff shall remove any sod or in any other way change the surface of a burial lot in the Cemetery.

No person shall plant trees, flower beds or shrubs in the Cemetery without prior permission from the Cemetery Caretaker.

Flowers placed on a grave for a funeral shall be removed by the Cemetery staff after a reasonable time to protect the sod/seed and maintain the tidy appearance of the Cemetery.

No glass jars or tin cans allowed for the purpose of holding flowers.

The care and maintenance of flowers on the burial lot is the responsibility of the Interment Rights Holder. Wreaths may be placed beside the monument, attached to a single rod inserted in the ground.

A maximum of two wire or other metal flower receptacles may be placed on each grave and must be placed in line with and in close proximity to the monument.

The planting of Alberta Spruce or Pyramid Cedars will be the only shrubs permitted on burial lots.

Any object placed upon a lot shall be at the Interment Rights Holder's risk and shall be kept in a neat and good state of repair at all times by the Interment Rights Holder; failure to keep them so, will allow Cemetery Staff the right to remove it, or in any other way protect the safety and interest of others.

No tripod stands or enclosures of iron, wire, concrete or other materials shall be permitted on any lot.

No Interment Rights Holder shall cause any object such as benches, trellises, wood or metal stands or other objects that will interfere with the working of mowers, etc., to be placed on a lot. Silk and plastic flowers and solar lights shall be placed in metal pipes to prevent damage from grass trimmers.

No flower pots shall be placed in front of or behind a monument but only at the sides of the monument.

No flower bed, monument, marker, inscription, etc., will be allowed on a lot until all charges have been paid in full.

Flower beds may be allowed directly in front of the monument not exceeding the width of the monument base and twelve inches in front of the base.

Flowers are not the responsibility of the Cemetery Staff and are not covered under the care and maintenance fund and will not be watered by Cemetery Staff.

Any objects, flowers, shrubs, etc. that are encroaching on lots other than those lots owned by the Interment Rights Holder to which these articles belong, may be removed by Cemetery Staff without notice being given to the Interment Rights Holder of record.

H. ITEMS THAT ARE PROHIBITED AND PERMITTED

The Cemetery Operator reserves the right to regulate the articles placed on lots or plots which may pose a threat to the safety of all Interment Rights Holders, visitors to the Cemetery and Cemetery employees, or which prevent the Cemetery from performing general Cemetery operations, or which are not in keeping with the respect and dignity of the Cemetery. Prohibited articles will be removed and disposed of without notification or compensation.

The Cemetery Operator reserves the right to disallow or remove quantities of memorial wreaths or flowers, or other objects, considered by the Cemetery Operator to be excessive or that diminishes the otherwise tidy appearance of the Cemetery.

The Cemetery is not responsible for any articles placed directly on site that are damaged during care and maintenance.

I. COLUMBARIUM

Payment must be made to the Cemetery Operator before an interment may take place.

Only the Cemetery Operator may open and seal niches for interments. This applies to the inside sealer and the niche front.

No person other than Cemetery Staff shall remove or alter niche fronts.

No more than a maximum of three (3) human cremated remains shall be entombed in any niche.

The cremated remains must be placed within a suitable container that will fit into the niche space assigned. The Cemetery Operator may refuse to place any unsuitable and/or oversized container into a niche space.

Niche Inscription:

The engraving of the niche door shall be uniform and supplied and installed by an authorized supplier. Engraving costs are not included in the selling price of the niche and are the responsibility of the Interment Rights Holder.

No fraternal or service club insignias will be approved for inscription on any niche.

The inscription will consist of the names of the deceased, year of death, plus description lines. The Cemetery reserves the right to limit the number of lines and number of characters per line, based on the size of the niche plate. All description lines are to be pre-approved at the sole discretion of the Cemetery Operator.

No external decoration will be allowed on the wall of or near the Columbarium and no photograph cases will be allowed to be attached to the niche.

J. MAUSOLEUM

Full payment must be made to the Cemetery Operator before an entombment may take place.

Only the Cemetery Caretaker may open and seal crypts for entombments. This applies to the inside sealer and the crypt front.

K. CONTRACTOR / MONUMENT DEALERS

Any contract work to be performed within the Cemetery requires the written pre- approval of the Interment Rights Holder and the Cemetery Caretaker before the work may begin. Pre-approval includes but is not limited to: landscaping, delivery of monuments and markers, inscriptions, designs, drawings, plans and detailed specifications relating to the work, proof of all applicable government approvals and permits, the location of the work to be performed. It is the responsibility of all contractors to report to the Cemetery Caretaker's office and provide the necessary approvals before commencing work at any location on the Cemetery property.

Prior to the start of any said work, contractors must provide proof of:

- WSIB Coverage
- Occupational Health and Safety Compliance
- Standards Environmental Protection
- WHMIS
- Evidence of Liability Insurance of not less than \$5,000,000.00

All Cemetery By-laws apply to all contractors and all work carried out by contractors within the Cemetery grounds.

Contractors, monument dealers and suppliers shall not enter the Cemetery or commence work after 4:00 p.m., weekends or statutory holidays, unless approval has been granted by the Cemetery Caretaker.

No work will be performed at the Cemetery except during regular business hours of the Cemetery.

Contractors shall temporarily cease all operations if they are working within 100 meters of a funeral until the conclusion of the service. The Cemetery Caretaker reserves the right to temporarily cease contractor operations at their sole discretion if the noise of the work being performed by the contractor is deemed to be a disturbance to any funeral or public gathering within the Cemetery.

Contractors, monument dealers and suppliers shall lay wooden planks on the burial lots and paths over which heavy materials are to be moved in order to protect the surface from damage.

L. RULES FOR VISITORS

Visitors are asked to remember the respect due to the deceased and conduct themselves in a quiet, orderly manner and shall not disturb any service being held, by noise or other disturbances. The provisions and penalties of the law will be strictly enforced in all cases of disturbance, wanton injury to property, disregard of the rules or conduct unbecoming to the cemetery. Anyone who violates the rules may be expelled from the cemetery.

The Cemetery Caretaker and or his/her designate are empowered and required to preserve order and decorum in the cemetery.

No parades other than funeral processions shall be admitted to or be organized within the cemetery unless authorized by the Cemetery Owner.

Children under the age of twelve (12) years are welcome on the cemetery grounds when accompanied by an adult who shall be responsible for their good conduct and shall see that they do not run over the lots or climb upon the monuments.

Vehicles within the cemetery shall be driven at a speed not exceeding 15 km per hour and shall not leave the roads or park on the grass unless directed to do so by the Cemetery Caretaker or his/her designate. Vehicles shall not be driven over the burial lots of others.

No pleasure ATV's (All Terrain Vehicles), unlicensed motorcycles or snowmobiles are allowed in the cemetery.

Owners of vehicles and their drivers shall be held responsible for any damage done by them.

The carrying or discharging of firearms, other than in regular volleys at burial services authorized by the Cemetery Operator or his/her designate, is prohibited in and around the cemetery.

No large assembly shall be permitted in the cemetery grounds other than a funeral or Memorial Service.

Any person who, in the cemetery, damages or moves any tree, plant, marker, fence, structure or other thing usually erected, planted or placed in a cemetery is liable to the Cemetery Owner and any Interment Rights Holder who, as a result, incurs damage. The amount of damages shall be the amount required to restore the cemetery to the state that it was in before anything was damaged or moved by the person liable.

Any complaints by Interment Rights Holders or visitors should be made to the Cemetery Operator in writing and not to workers on the grounds. Controversies with workers or others on the grounds are to be avoided.

Rubbish shall not be thrown on roadways, lots or walkways or any part of the ground. Receptacles are provided at convenient points on the grounds for the deposit of weeds, decayed flowers, plants, etc.

All persons are prohibited from defacing or injuring any monument, fence or other structure in or belonging to the Cemetery Owner.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Wingham Standpipe Site Selection
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding investigation of potential sites for the Wingham Standpipe Relocation for information;

AND FURTHER, THAT staff be authorized to investigate the availability of operationally suitable properties.

EXECUTIVE SUMMARY

A structural review of the Wingham Standpipe was completed by RJ Burnside in 2015. Through this inspection a number of issues surrounding the standpipe were identified.

A Request for Proposal (RFP 2016-002) was released to secure the services of an Engineering Firm to assist in guiding the municipality through an Environmental Assessment process and to provide recommendations for the Wingham Standpipe.

One of the options to be considered through the EA process is the replacement of the existing standpipe with a new elevated storage tank. This option can only be fully investigated once a suitable site has been identified.

DISCUSSION

After consideration of a number of locations, the BM Ross engineering team assigned to this project determined that there were operationally viable locations for a new standpipe. In order to consider any location in the EA process, staff need to determine whether the location(s) are available.

If authorized to do so, staff will approach property owners to determine the availability of property.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

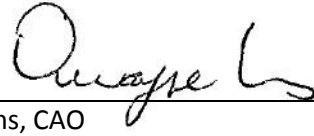
Based on the findings of the 2015 standpipe condition assessment, the EA process should progress without undo delay.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Trackless MT5 Municipal Tractor purchase
ATTACHMENTS: GovDeals Datasheet

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the purchase of a 2006 Trackless MT5 Municipal Tractor for information;

EXECUTIVE SUMMARY

The 2018 Municipal Operating Budget included a \$101,760.00 capital allocation for the purchase of a used Municipal Tractor to replace the 1986 unit that is currently in service. These units retail new for approximately \$132,000 plus taxes and attachments.

During budget deliberations, it was determined that other options, including the purchase of a used or refurbished unit would be an acceptable measure to reduce the overall budget requirements.

A price quote of \$79,900.⁰⁰ was received from Trackless for a refurbished 2007 MT5 without attachments. While searching for additional pricing on used equipment, a clean 2006 unit with numerous attachments being sold by a neighbouring municipality was located on GovDeals.

Senior Public Works employees were sent to view the unit, which was located approximately one hour away, in order to determine the condition and maintenance history of the machine. Based on the outcome of their review, the decision was made to pursue the purchase of the unit.

As the existing procurement policy does not speak to the purchase of used equipment through auction, discussions surrounding the potential purchase took place in a meeting with the CAO, Treasurer, and the Director of Public Works. In light of the potential for significant savings, the decision to proceed was unanimously reached. The Reeve, as head of Council, was advised of our intent to proceed with bidding.

DISCUSSION

The final bid price for the unit was \$39,000.⁰⁰ Canadian plus a 5% Buyer's Premium and applicable taxes. The purchase included the 2006 Trackless MT5, Sweeper Attachment, Water Tank, Straight Blade, Snow Blower, Rear Sander, and High Chute.

This unit is scheduled to be utilized in the Village of Blyth and will replace the current Kubota tractor which has proven to be inadequate for sidewalk work. The Kubota unit will be surplus and sold on GovDeals once the MT5 is placed in service.

FINANCIAL IMPACT

This unit represents a savings of over \$38,950 plus taxes against the factory refurbished unit previously being considered. The additional attachments represent a further savings of several thousand dollars and are in much better condition than many of the currently owned items.

Net cost of the purchased unit, including tax and buyers fee is \$41,670.⁷² which is \$60,089.²⁸ under the budget amount.

FUTURE CONSIDERATIONS

None at this time.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



2006 Trackless MT5


[More media](#)

Condition	Category	Inventory ID
See Description	Snow Removal Equipment	0625

Removed from service - July 2018

Condition when removed from service - Started & ran

Current condition - Working

Reason for being auctioned - Scheduled for replacement

Maintenance Schedule - Every 200hrs - As required

Fuel - Diesel

Engine information - Cummins 4cl Turbo

Transmission - Hydrostatic

Drive-train - 4WD

Notable attachments - Sweeper, Water Tank, Straight Blade, Snow Blower, Rear Sander, High Chute

Notable body damage - None

Notable - A/C works

Known issues - None

Recent major repairs (last 12 months) - New engine wiring harness, rebuilt High/Low transmission, New cab floor mats

Items seen in images or video NOT included with asset - TBA

Exterior - Scratches, dents, dings & rust are present

Exterior - Corporate decals have been (or) will be removed - Impressions may remain

The asset is being sold as listed. You are invited to place a bid with the information provided, if the information provided does not meet your satisfaction, we suggest you do not bid.

Please read and understand Inspection, Payment, Removal & Special Instructions prior to bidding. The onus will be on the winning bidder to prepare all documentation for export with no assistance from the seller.

The asset(s) sold under this contract is/are being sold 'as is' and is not represented as being mechanically sound or maintained at any guaranteed level of quality. The asset may not be fit for use and may require substantial repairs at the buyer's expense.

»Seller Information

[Ask a question](#)


Seller Name: [Centre Wellington Township, ON](#)
 Asset Location: 1 MacDonald Sq
 Elora, Ontario N0B 1S0
[Map to this location](#)

Q Inspection

Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Asset(s) may not be located at address listed, please confirm location with seller.

Inspection is by appointment only. Please click "Ask a Question" to schedule an inspection. Bidders showing up without an appointment will not be granted access.

\$ Payment



Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard) only. PayPal and credit card purchases are limited to below C \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, if any indicated, plus the buyer's premium equals to C

Auction Closed

High Bidder: northhuron

Sold Amount: C \$39,000.00

Tax (HST: 13.0000%): C \$5,323.50

Buyer's Premium (5.00%): C \$1,950.00

Total Price: C \$46,273.50

[View Bid History](#)

[Terms and Conditions](#)

823 visitors

\$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

PAYMENT MUST BE MADE ONLINE – To make online payment, log into your GovDeals account and select 'My Bids' and follow the instructions.

Payment in full is due not later than five (5) business days from the time and date of the Buyer's Certificate. Payment must be made electronically through the GovDeals Website. Payment methods for this item are Wire Transfer, PayPal, or credit cards (Visa, Mastercard) only. PayPal and credit card purchases are limited to below \$5,000.00 and Bidders residing in the United States, Canada and Mexico Only. If the winning bid plus applicable taxes, plus the buyer's premium equals to \$5,000.00 or more, Wire Transfer must be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information.

Attention Non Canadian Bidders:

Buyers will need to fill out and submit (to the Canadian Government) a [GST189 Form](#) to have the HST/GST fees refunded as the seller will not remove HST/GST fees from the sale.

General Application Rebates for [GST/HST Rebates](#) Includes forms GST189, GST288, and GST507

Removal

Property may be removed by appointment only and appointments must be made at least 24 hours in advance. All items must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate.

The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. No Assistance will be provided. A daily storage fee of \$10.00 may be charged for any item not removed within the 10 business days allowed and stated on the Buyer's Certificate.

Attention Bidders:

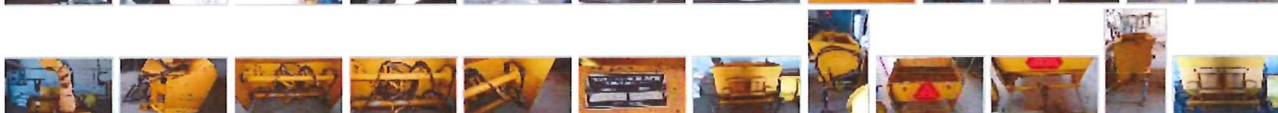
ALL pickups will be scheduled Monday to Friday during business hours. No weekend pickups are available. Asset(s) may not be located at address listed, please confirm location with seller.

The seller:

- will not be held responsible for any damage to any items during removal.
- will not provide any labour assistance with removal.
- will not sign any document for shipping.
- will not recommend any shippers, freight forwarders, couriers or delivery services.
- will not be responsible for any shipping, delivery, duties, import fees, taxes or any other charges.
- will not supply any asset information required for customs.
- will not be responsible for preparing any documentation foreign or domestic.

Media

GovDeals: 2006 Trackless MT5





💡 Special Instructions

NOTICE: If you are the winning bidder and default by failing to adhere to this seller's terms and conditions your account with GovDeals WILL BE LOCKED.

Guaranty Waiver. All property is offered for sale 'AS IS, WHERE IS.' Centre Wellington Township, ON makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. Please note that upon removal of the property, all sales are final.

Description Warranty. Seller warrants to the Buyer that the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If Seller confirms that the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the seller shall not exceed the actual purchase price of the property.

Attention Non Canadian Bidders:

Please be aware that the seller cannot provide exporting or importing procedure assistance. You may visit the [Canadian Border Services](#) site for information on exporting from Canada. If importing into the US, you may visit the US Customs & Border Protection website at [U.S. Customs and Border Protection](#) for information about requirements. Seller also cannot provide import or export classifications.

For exporting procedures help, any reputable freight forwarder can provide valuable assistance, please [Click here](#) to see list of freight forwarders for your convenience.

?Questions and Answers

[Ask a question](#)

There are currently no questions posted for this asset.

Help Desk Hours: Monday - Friday, 8 am - 7 pm ET.
[Contact us](#) with any questions, comments or concerns.
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TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Proposed Amendments to Belgrave Water Servicing Agreement
ATTACHMENTS: North Huron By-Law No. 51-2014 Belgrave Water Servicing By-law, Morris-Turnberry By-Law Agreement for Belgrave Water System amendments to Schedule A & B

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding proposed amendments to the water servicing agreement between the Municipality of Morris-Turnberry and the Township of North Huron;

AND FURTHER, THAT North Huron By-Law No. 51-2014 be amended to incorporate the revised Schedule "A" and Schedule "B" of the Morris-Turnberry water servicing policy for the Belgrave Water System.

AND FURTHER, THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law #74-2018 to be passed at the July 17, 2017 meeting.

EXECUTIVE SUMMARY

The Municipality of Morris-Turnberry provides municipal water service to North Huron properties in Belgrave. The Township of North Huron formally adopted the Morris-Turnberry Policy of Connection Regulation for the Belgrave Water System through By-Law No. 51-2014.

The Municipality of Morris-Turnberry was recently approached by a North Huron property owner who expressed an interest to connect to the Belgrave Water System. Morris-Turnberry and North Huron staff met and it was determined this request can be accommodated through an amendment to Schedule "A" of Morris-Turnberry's Policy Connection By-law. The amendment includes adding the North Huron resident's property to Schedule "A". To provide an adjacent property owner with the same option, should they wish to connect at some point in the future, staff are recommending two properties (8 Queen St. (the requestor) and 10 Queen Street) be added.

In the process of preparing the amendment, Morris-Turnberry staff also updated the fees and charges associated with connection to the system which are found in Schedule "B" of their policy. See attached.

DISCUSSION

The amendments to the Belgrave Water Servicing Policy were adopted by the Morris-Turnberry Council at their August 7th, 2018 meeting.

A North Huron By-law authorizing the amendments to By-Law 51-2014 aligns with Morris-Turnberry's policies and permits these two properties, should they wish to do so, to connect to the Belgrave Water System.

FINANCIAL IMPACT

None

FUTURE CONSIDERATIONS

None at this time.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 2** of the Strategic Plan in that our residents are engaged and well informed.



Sean McGhee, Director of Public Works



Dwayne Evans, CAO

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 51-2014

Being a by-law to adopt the Municipality of Morris-Turnberry Policy for Connection Regulation for the Belgrave Water System.

WHEREAS, pursuant to the provisions of Section 11, subsection 2, of the Municipal Act, S.O. 2001, c. 25, as amended, a lower tier municipality may pass by-laws respecting matters within the sphere of jurisdiction of public utilities, for water production, treatment and storage and for water distribution;

AND WHEREAS, Section 391 Subsection 1, authorizes a municipality to impose fees or charges on persons, (a) for services or activities provided or done by or on behalf of it;

AND WHEREAS, North Huron has residents in the Humphrey Subdivision Belgrave who are connected to the Belgrave Water System, which is owned and operated by the Municipality of Morris-Turnberry, and there are vacant North Huron properties in this subdivision that will need to connect into the system at a future date;

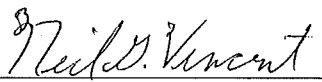
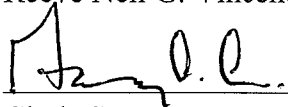
NOW THEREFORE, the Council of the Township of North Huron enacts as follows:

1. That the Municipality of Morris-Turnberry Policy for Connection Regulation for the Belgrave Water Supply for the Belgrave Water System be attached as Schedule "A" to this by-law and be adopted by the Township of North Huron;
2. This By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 5TH DAY OF AUGUST, 2014.

READ A THIRD TIME AND PASSED THIS 5TH DAY OF AUGUST, 2014.

CORPORATE SEAL


Reeve Neil G. Vincent

Clerk Gary Long

MUNICIPALITY OF MORRIS-TURNBERRY



REGULATION FOR THE BELGRAVE WATER SYSTEM

By-Law No. 52-2012

Adopted by the Council of the
Municipality of Morris-Turnberry on the
24th day of July, 2012.

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1.0 DEFINITIONS

For the purpose of this by-law the following words shall have the meaning given herein:

“Authorized Authority” shall mean an authority approved by the Municipality to act on behalf of the Municipality.

“Auxiliary Water Supply” shall mean any water source or system, other than the System, that may be available in a building or on any property.

“Backflow” shall mean the flowing back of or reversal of the normal direction of flow of water.

“Backflow Prevention Device” shall mean a CSA certified device that prevents backflow.

“Building” shall have the same meaning as set out in the Building Code Act, S.O. 1992, c. 23, as amended, or any successor thereof.

“Contractor” shall mean a person, partnership, or corporation who contracts to undertake the execution of work commissioned by the owner or the Municipality to install or maintain mains, service mains, services, and other appurtenances.

“Council” shall mean the Council of the Corporation of the Municipality of Morris-Turnberry and/or the Council of the Corporation of the Township of North Huron.

“Cross Connection” shall mean any actual or potential connection to the system that may allow backflow of contaminants, pollutants, infectious agents, other material or substance that will change the water quality in the system and includes swivel or changeover devices, removable sections, jumper connections and bypass arrangements.

“Curb Stop” shall mean the valve located on a water service pipe near the property line owned and used by the Municipality to shut off or turn on the water supply from the System to any premises.

“Customer” shall mean any person who enters into a verbal or written contract with Council to take water from the System or to receive water related services from the System.

“Developer” shall mean the owner or party specifically named in a Development Agreement or in a Subdivision Agreement.

“External Use of Water” shall mean the use of water for any purpose outside the walls of any building or structure located at a municipal address.

“Main” shall mean every water pipe, except services and portions of private mains as herein defined, installed on the public road allowance or on any other land upon which the Municipality or Township has obtained easements.

“Main Stop” shall mean a water service shut off valve located at a street water main.

“Municipal Facility” shall mean any building or structure and/or any and all lands that have been or hereafter may be set apart, designated, dedicated or established by either Council as public parkland or municipal facility for enjoyment by the public, or any operation, that is owned or made available by lease agreement or otherwise to the Municipality or the Township.

“Municipality” shall mean the Municipality of Morris-Turnberry, owner of the water system.

“Occupant” shall include any lessee, tenant, owner, the agent of a lessee, tenant or owner, or any person in possession of a premises.

“Owner” shall include any person who or any firm or corporation that is the registered owner of the property under consideration or any agent thereof, a person entitled to a limited estate in land, a trustee in whom land is vested, a committee of the estate of a mentally incompetent person, an executor, an administrator or a guardian.

“Plumbing” shall mean the system of connected piping, fittings, valves, equipment, fixtures and appurtenances contained in plumbing that begins, is located within and is connected immediately inside the building envelope.

“Potable water” shall mean water that is fit for human consumption.

“Premises” shall mean any house, tenement, building, lot, or part of a lot, or both, in, through, or past which a water service pipe runs.

“Private main” shall mean a pipe connected to a main and installed on private property and from which more than one service is connected.

“Service Extension” shall mean the portion of a water service pipe from the curb stop located at the property line to the plumbing system.

“Service Stub” shall mean the portion of a water service pipe from the main to the curb stop at the property line and includes the curb stop.

“System” shall mean the Belgrave Water System which includes, but is not limited to any works for the collection, production, treatment, storage, supply and distribution of water, or any part of any such works, but does not include plumbing to which the Building Code Act, S.O., 1992, or any amendments thereto apply.

“Water” shall mean potable water supplied by the System.

“Water service pipe” shall mean the pipe and fittings that convey potable water from a connection on a main or private main to the inside of the exterior wall of a structure.

2.0 WATER SYSTEM OPERATION

2.1 Conditions on water supply

The Municipality agrees to use reasonable diligence in providing a regular and uninterrupted supply and quality of water, but does not guarantee a constant service or the maintenance of unvaried pressure or quality of supply of water. The Municipality is not liable for damages to the customer caused by the breaking of any water service pipe or attachment, or for shutting off of water to repair or to tap mains, if reasonable notice of the intention to shut off the water is given.

2.2 Authority for Water Supply

The Municipality shall have the sole responsibility, authority, power and capacity to construct, maintain and operate all System equipment, to establish whether and the terms upon which municipalities or persons outside the Hamlet of Belgrave may be allowed to connect to the said System as consumers, and the rates to be charged for water supplied to such consumers.

2.3 Private Water Supply

The Municipality acknowledges that there are several existing wells on private properties within the Hamlet of Belgrave. The construction of any new or replacement domestic wells, within the serviced area of the System, is not permitted, reference By-Law No 25-2005.

2.4 Unauthorized operation or interference – offence

No person other than a qualified person authorized by the Municipality for that purpose shall open or close a valve in the System, or remove, tamper with or in any way interfere with any valve, water meter, structure, water main or water service in the System.

3.0 WATER SERVICE

3.1 Application for new or replacement Service Stub

An owner or their agent shall apply to the Municipality for a new or replacement service stub before it is installed and shall pay for it at the rates as outlined in Schedule B or on such other basis as the Municipality may at any time or from time to time determine. The installation of the service stub will not be scheduled or commenced in any way until the application has been approved and the payment has been made.

3.2 Payment of rates – Lump Sum

The rates stipulated in Part 3.1 shall be paid as a lump sum.

3.3 Existing Well Abandonment or Continued Use

Any owner who has an existing well on their property and applies for a new service stub or to connect to an existing service stub will be required to inform the Municipality of the expected future use of the well. If the well is to be abandoned, the owner will do so in accordance with Ontario Regulation 903 and shall provide a copy of the well abandonment record to the Municipality within 30 days of the curb stop being turned on to supply water to the premises. If the well is to be used as an auxiliary water supply, prior approval to do so must be obtained from the Municipality and cross connection control measures must be implemented and inspected on a regular basis.

3.4 Installation and Inspection – Service Stub

All service stubs shall be installed by the Municipality, to the specifications of the Municipality, except in new land development projects where agreements with the Municipality require the developer or the sub-divider to complete such work. All new service stubs and appurtenances, including those required by a Subdivision or Development Agreement, must be inspected by the Municipality or authorized authority during installation.

3.5 Application for Connection to a Service Stub and payment prior to installation

An owner or their agent shall apply to the Municipality for permission to connect to a service stub before a new service extension is installed and shall pay a connection charge at the rate outlined in Schedule B or on such other basis as the Municipality may at any time or from time to time determine. The installation of the service extension will not be scheduled or commenced in any way until the application has been approved and the payment has been made.

3.6 Installation and Inspection – Service Extension and Private Mains

All service extensions and private mains shall be installed by the owner, or a contractor engaged by the owner, and shall be inspected and approved by an authorized authority that will use the Ontario Building Code and any specific requirements made by the Municipality during the inspection.

3.7 Installation - backflow prevention devices

When a new or replacement service extension is installed, a backflow prevention device, approved by the Municipality, shall be installed between the service extension and the plumbing, at the first possible location after the point of entry into the building. An authorized authority shall inspect this installation.

3.8 Inspection – access for

The Municipality and its authorized authority shall have free access , at all reasonable times, and upon reasonable notice given be entitled to enter any premises for the purpose of examining, repairing, altering or disconnecting plumbing that is used in conjunction with the service extension.

3.9 Inspection - access to be provided

Where access is not provided, a written notice by the Municipality will be issued to the Owner, requiring that access be provided within seven (7) days of the date of issue of the notice. If access is not provided within this time frame, the Municipality may, at its discretion, shut off the supply of water to the premises until such time as the access is provided.

3.10 Permanent disconnection of Service Stub

In cases requiring a permanent disconnection of a service stub, the pipe must be disconnected at the main stop, the service side of the main stop shall be plugged, the main stop shall be closed and the curb stop, box and rod removed at the owner's expense. All work will be performed only by a contractor authorized by the Municipality.

3.11 Demolition of a building

If a structure on a property is to be demolished, the Municipality shall be notified prior to demolition in order to shut off the curb stop a the owner's expense.

3.12 Maintenance of Service Stub – Municipality

All service stubs shall be maintained by the Municipality at the Municipality's expense.

3.13 Maintenance of service extension and private main – owner

Any and all defects with a service extension or a private main shall be repaired by the owner of the property being serviced. Should the Municipality become aware of any such defect and, upon written notification to the owner the said defect is not repaired within seven (7) days of the date of the notification or within such time as the Municipality may deem necessary, the Municipality may turn off the water supply to the property. If the Municipality is ordered to restore the water supply, the Municipality may repair the defective service extension and charge the cost to the owner and collect such cost according to law and, until paid, such cost shall remain a lien on such property and may be collected in the like manner as taxes. The Municipality shall not be held responsible for the cost of restoration.

3.14 Operation of Curb Stop

No person, other than persons authorized by the Municipality for that purpose, shall be permitted to operate the curb stop to any premises.

3.15 Access to Curb Stop

All curb stops must be left clear and accessible at all times so that the curb stop may be turned off or on as may be found necessary by the Municipality.

3.16 Responsibility for protection, water loss, damage

All service extensions and private mains shall be properly protected from frost and any other damage at the expense and risk of the owner of the property being serviced. The owner shall be responsible for the water loss occasioned by a leak in the service extension and/or private main. The charge for such water loss shall be as determined by the Municipality and shall be paid by the owner upon demand by the Municipality. The Municipality shall not be held responsible for any damages arising from such leakage.

3.17 Responsibility – vacant and unheated premises

When any premises is left vacant or without heat, it is the owner's responsibility to shut off the water supply inside the premises and to drain the plumbing therein. The owner or occupant may apply in writing to the Municipality to have the curb stop turned off to stop water supply. The curb stop will be turned on only at the owner's request and in the owner's presence. The owner shall pay for this service at the rate established by the Municipality.

3.18 Responsibility – water damage

Any damage occurring to a premises or its contents from leaking or burst plumbing, is the responsibility of the owner or the occupant and the owner or the occupant shall have no claim against the Municipality. Should the Municipality become aware of such leaking or burst plumbing, the Municipality may turn off the curb stop and the water supply shall not be turned on until the Municipality, in its discretion, considers it advisable. This work will be completed at the owner's expense.

3.19 Responsibility for frozen pipes – Municipality – owner

Thawing frozen service stubs on the municipal right of way shall be the Municipality's responsibility. Thawing frozen service extensions and private mains shall be the owner's responsibility. Where any authorized authority assists the owner in the thawing of frozen pipes on the owner's property, all such assistance work will be considered to be at the owner's risk, and the owner shall have no claim against the Municipality by reason of such work.

3.20 Responsibility for repairs and investigation

In all instances where there is a leak, frozen pipes or other damage to the water pipes on private property, including sprinkler systems, it is the responsibility of the owner to arrange, at their expense, for the necessary investigation and repairs. Where any authorized authority assists the owner in any of these matters on the owner's property, all such assistance work will be considered to be at the owner's risk, and the owner shall have no claim against the Municipality by reason of such work.

3.21 Renewal of Service Stub – Municipality

The Municipality shall renew service stubs at its expense and to its specification when piping is deemed by an authorized authority to be beyond repair.

4.0 WATER RATES & FEES

4.1 Application for water supply

Before the initial supply of water or any subsequent reconnection to any premises, the owner shall make application for the same, and the owner shall be governed by the requirements of this by-law.

4.2 Fee

All water consumed on any premises without a meter shall be charged a flat rate as shown in Schedule A.

4.3 Billing

Accounts will be rendered monthly, bi-monthly or on any other basis at the discretion of the Municipality. The bill shall be deemed as served upon the customer if it is delivered or sent by mail to the premises supplied.

4.4 Late payment charges and reminder notice

When an account is not paid by the due date stated on the bill, a late payment charge will be assessed to the account and, ten (10) days after that date, a reminder notice will be sent by mail reminding the customer of the outstanding account.

4.5 Notice of shutoff

Ten (10) days after the reminder notice due date, should the account remain unpaid, a notice of shutoff will be delivered to the service address, advising the customer that unless payment is received within seven (7) days, service will be shutoff.

4.6 Non-payment – water shutoff – lien

If the customer at any premises omits, neglects or refuses to pay any bill rendered, whether for water service pipes, service charge or any other monies to which the Municipality may be entitled in respect of water services to such premises, the Municipality may, at its discretion, shut off or reduce the flow of the water to the premises. Such charges shall remain a lien on the property where they have been incurred at the property and may be collected in the same manner as taxes.

4.7 Reconnection – charge

Where it has been necessary to shutoff service as a result of non-payment, a reconnection charge as shown in the Schedule B will be levied against the delinquent account.

4.8 Service installation charge

All water service pipes, except those to lands being developed under a Development or Subdivision Agreement wherein the main is installed, may be installed on an actual cost basis at the owner's expense.

5.0 CROSS CONNECTION CONTROL

5.1 Protection from contamination

No customer or owner shall connect, cause to be connected, or allow to remain connected to the System any piping, fixture, fitting, container, appliance, vehicle, machine or the like in a manner that may under any circumstance allow water, wastewater or any other liquid, chemical or substance to enter the System.

5.2 Order to install control device

If a condition is found to exist which is contrary to section 5.1, the Municipality or authorized authority shall immediately carry out an inspection and shall issue such order or orders to the customer as may be required to obtain compliance with section 5.1.

5.3 Additional device

Notwithstanding sections 5.1 and 5.2, where, in the opinion of the Municipality, a risk of possible contamination of the System exists, a customer shall, on notice from the Municipality, immediately install on the service extension a cross connection control device, approved by the Municipality, in addition to any cross connection control devices installed in the customer's water system at the source of the potential contamination.

5.4 Installation to required standards

Cross connection control or backflow prevention devices, when required by the Municipality, shall be supplied and installed in accordance with the Ontario Building Code, 7.2.10.10, CSA B64 series including B64.10-07/B64.10.1-07 "Selection and installation of backflow preventers/maintenance and field testing of backflow preventers" as amended from time to time.

5.5 Failure to install

If a customer to whom the Municipality has issued an order fails to comply with that order, the Municipality, at its discretion, may without prior notice, shut off the curb stop.

5.6 Inspection and testing

All cross connection testable control devices shall be inspected and tested at the expense of the customer, upon installation, and annually thereafter, or more often if required by the Municipality, by personnel approved by the Municipality to carry out such tests. The customer shall submit a report to the Municipality of any and all tests performed on a cross connection control device within thirty (30) days of the required test date.

5.7 Failure to test

If a customer fails to have a cross connection control device tested, the Municipality may notify the customer that the cross connection device must be tested within seven (7) days of the customer receiving the notice. If the customer fails to have the device tested within the time allowed, the Municipality may shut off the curb stop until the device has been tested and approved.

5.8 Repair – replacement

When the results of a test referred to in section 5.6 (Inspection and testing) indicate that a cross connection control device is not in good working condition, the customer shall make repairs to or replace the device within seven (7) days. If a customer fails to repair or replace the device within the time allowed, the Municipality may shut off the curb stop until such repairs or replacement has been made.

5.9 Removal of device – permission by Municipality

No person shall, without the permission of the Municipality, remove any cross connection control or backflow prevention devices installed as a requirement of this by-law.

6.0 WATER METERS

LEFT INTENTIONALLY BLANK

7.0 EXTERNAL USE OF WATER:

7.1 Regulations – External use of water

For the purpose of limiting the consumption of water as necessary, the Municipality may, at any time, implement any regulation, notice or by-law to limit the external use of water or completely ban the external use of water.

- a. Notice of the implementation of a water use regulation or by-law by the Municipality and the effective date thereof shall be given immediately in a manner determined by the Municipality.
- b. Upon the announcement of the implementation of a water use regulation or by-law by the Municipality, no person shall use water except in accordance with the provisions of such regulation.

8.0 FINES/ENFORCEMENT

8.1 Fine - contravention

Any person who contravenes any provision of this by-law is, upon conviction, guilty of an offence and is liable to any penalty as provided in the Provincial Offences Act.

8.2 Continuation – repetition prohibited

The court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted, and such order shall be in addition to any other penalty imposed on the person convicted.

8.3 Offence - damage to System

Every person who, by act, default, neglect or omission occasions any loss, damage or injury to any part of the System is guilty of an offence and is liable to the Municipality therefore.

8.4 Offence - wilful damage

Every person who wilfully or maliciously damages or causes or knowingly suffers to be damaged any part of the System is guilty of an offence and on conviction is liable to a fine, to the use of the Municipality, and for any expenses of repairing or replacing any part of the System and double the value of the surplus water so consumed, all of which is recoverable under the Provincial Offences Act.

9.0 PROHIBITIONS

9.1 Prohibitions under this by-law

No person or persons shall at any time:

- a. Wilfully hinder or interrupt, or cause or procure to be hindered or interrupted, the Municipality or any of its officers, contractors, agents, servants or workers, in the exercise of any of the power conferred by this by-law;
- b. Wilfully let off or discharge water so that the water runs waste or useless out of the works;
- c. Being a customer, tenant, occupant of any premises supplied with water from the System, improperly waste the water or, without the consent of the Municipality, lend, sell, or dispose of the water, give it away, use or apply it to the use or benefit of another, or to use and benefit other than his own or increase the supply of water agreed for;
- d. Without lawful authority wilfully open or close any curb stop or valve, or obstruct the free access to any curb stop, valve, chamber or pipe by placing on it any building material, rubbish or other obstruction;
- e. Lay or cause to be laid any pipe or main to connect with any pipe or main of the System, or in any way obtain or use the water without the consent of the Municipality; or
- f. Use water externally except in accordance with any regulations or by-laws set out by the Municipality.

Schedule A

Rates & Fees

2012 Monthly Service Charge	\$57.35
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New installation or relocation of service stub -
Time and Material basis identified by Committee on a site-by-site basis.

New connection to an existing service stub

One time capital charge to connect to system	\$6,974.56
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Administration charge to set up billing	\$50.00
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Turn on to curb stop	\$50.00
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Turn on or off Curb Stop (i.e. emergency, scheduled, directed by Municipality)	*\$150.00
	*per occurrence

Schedule B



APPLICATION FOR CONNECTION TO MUNICIPAL WATER SUPPLY

Applicant's Name: _____

Telephone # (day): _____ Telephone # (evening): _____

Property Address: _____

Billing Address (if different than above) _____

Item #	Requirements	Applicant's Initials
1	I understand that I am required to contact the Huron County Health Unit and obtain a plumbing permit as well as co-ordinate the Health Unit's inspection of the service extension.	
2	I understand that I am responsible for all costs associated with the installation of the service extension and required components. I also understand that I am required to ensure the new service extension has adequate separation from septic systems.	
3 select one option	I currently obtain my drinking water from a well on my property. I plan to properly abandon the well by hiring a licensed well technician. I will submit a copy of the well technician's notes from the abandonment within 30 days of the new connection to the municipal water system.	
	I currently obtain my drinking water from a well on my property. I do not plan to abandon the use of my current well. I would like the Municipality to consider the continued use of the well based on the attached submission. I understand that this option will require cross connection control devices that will be tested annually at my expense.	
	I currently obtain my drinking water from a neighbour's well, not on my property. I plan to disconnect this connection at the time of installation of the new service extension.	
4	I understand that the associated fee required is \$ _____	

I, _____, owner of the property noted above, hereby agree to complete/fulfill the above-mentioned requirements.

Applicant's Signature

Date

TO BE COMPLETED BY MUNICIPALITY

Approved by

Date

Time

Payment Received by

Date

Time



THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

By-law No. 61-2018

BEING A BY-LAW TO AMEND THE AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY AND THE CORPORATION OF THE TOWNSHIP OF NORTH HURON, REGARDING THE SUPPLY OF WATER TO OWNERS OR OCCUPANTS OF LAND BEYOND THE LIMIT OF THE MUNICIPALITY

WHEREAS, The Municipal Act S.O. 25, c. 25, as amended, Section 20(1) authorizes that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in Section 19 of the Act, or combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries.

AND WHEREAS, the Council of the Municipality of Morris-Turnberry is agreeable to enter into an Agreement with the Township of North Huron, to supply a water service to the owners or occupants of land beyond the limits of the municipality;

AND WHEREAS, The Corporation of the Municipality of Morris-Turnberry entered into an agreement with the Corporation of the Township of North Huron under the authority of By-law No. 36-2010 passed the 20th day of April, 2010, amended by By-law 54-2013, passed on the 6th day of August, 2013, and the Council of the Municipality of Morris-Turnberry is hereby desirous to amend the 'Schedule A' of the agreement, listing the properties in the Township of North Huron, that may connect into the Belgrave Water System and to add Schedule 'B' to the agreement setting out the fees required for new connections.

NOW THEREFORE, the Council of the Municipality of Morris-Turnberry enacts as follows:

- 1.0 That the Council of the Municipality of Morris-Turnberry hereby amends the 'Schedule A' of the By-law No. 61-2018 agreement, listing the properties in the Township of North Huron, that may connect into the Belgrave Water System and adding Schedule 'B' to the agreement setting out the fees required for new connections to the System.
- 2.0 That the Mayor and Clerk be authorized to sign the agreement as attached as Schedule 'A'; to this By-law;
- 3.0 That By-law No. 54-2013 is hereby rescinded and repealed;
- 4.0 This By-law shall come into full force and effect upon its final passage and shall remain in effect, until repealed;
- 5.0 This By-law may be cited as the "The Belgrave Water Agreement By-law".

Read a first, second, and third time and finally passed this 7th day of August, 2018.

_____ Mayor, Paul Gowing

_____ Clerk, Nancy Michie

SCHEDULE "A"

WATER PROPERTIES

	<u>Roll Number</u>	<u>Owner</u>	<u>Property Description</u>
	North Huron		
1	40-50-580-008-04000-0000	S. MacDonald & G. Alcorn	1 Jordan Dr.
2	40-50-580-008-07800-0000	A & C Ippolito	2 Jordan Dr.
3	40-50-580-008-04100-0000	J & T Shearer	3 Jordan Dr.
4	40-50-580-008-04200-0000	D & K Smith	5 Jordan Dr.
5	40-50-580-008-04300-0000	M & K Holden	7 Jordan Dr.
6	40-50-580-008-04600-0000	M & K Tiffin	11 Jordan Dr.
7	40-50-580-008-04700-0000	C. Prescott	13 Jordan Dr.
8	40-50-580-008-04800-0000	J. Rutledge & L. Mullin	15 Jordan Dr.
9	40-50-580-008-04900-0000	M & D Cottrill	17 Jordan Dr.
10	40-50-580-008-05000-0000	J & S Robinson	19 Jordan Dr.
11	40-50-580-008-06800-0000	D & G Fortune	20 Jordan Dr.
12	40-50-580-008-05100-0000	P & A Hallahan	21 Jordan Dr.
13	40-50-580-008-06700-0000	S & E Delisle	22 Jordan Dr.
14	40-50-580-008-05200-0000	K & K Pennington	23 Jordan Dr.
15	40-50-580-008-06600-0000	G & M Claassen	24 Jordan Dr.
16	40-50-580-008-05300-0000	D & M McBurney	25 Jordan Dr.
17	40-50-580-008-06500-0000	M & N Cassel	26 Jordan Dr.
18	40-50-580-008-05400-0000	D & C Hannaford	27 Jordan Dr.
19	40-50-580-008-05600-0000	D & C Appleton	29 Jordan Cres.
20	40-50-580-008-05800-0000	W. Lloyd & S. Westberg	31 Jordan Cres.
21	40-50-580-008-05900-0000	D & E Wallace	32 Jordan Cres.
22	40-50-580-008-06400-0000	E & S Reay	37 Jordan Cres.
23	40-50-580-008-03200-0000	S & G Burke	38 Owen St.
24	40-50-580-008-07300-0000	B & M Sanders	41 Johnson Cres.
25	40-50-580-008-07900-0000	Belgrave Ball Park 1/2 Rate	2 Jordan Drive
26	40-50-580-008-03400-0000	T. Hopf	16 Queen's St.
27	40-50-580-008-03500-0000	Former EW Office	14 Queen's St.
28	40-50-580-008-03801-0000	Belgrave Community Centre	12 Queen's St.
29	40-50-580-008-07600-0000	M & D Marks	44 Johnston Crescent
30	40-50-580-008-07700-0000	J & L Brown	45 Johnston Crescent
31	40-50-580-008-07100-0000	D & L Fergusson	38 Johnston Cres.
32	40-50-580-008-07000-0000	Precision Builders	10 Jordan Dr.
33	40-50-580-008-06900-0000	Snell Investors Ltd.	12 Jordan Dr.
34	40-50-580-008-05700-0000	R & B Bisschop	30 Jordan Cres.
35	40-50-580-008-06000-0000	B. O'Donnell	33 Jordan Cres.
36	40-50-580-008-06100-0000	B. O'Donnell	34 Jordan Cres.
37	40-50-580-008-06200-0000	G. Peddle	35 Jordan Cres.
38	40-50-580-008-06300-0000	P. Robinson	36 Jordan Cres
39	40-50-580-008-03212-0000	2622558 Ont Inc.	30 Queen's St.
40	40-50-580-008-07200-0000	B. Hodgins	40 Johnson Cres.
41	40-50-580-008-07400-0000	1598761 Ont Inc.	42 Johnson Cres.
42	40-50-580-008-07500-0000	Howick Homes Ltd.	43 Johnson Cres.
43	40-50-580-008-03700-0000	Bu Yong Park	8 Queen's St.
44	40-50-580-008-03600-0000	Teresa Luann Schmidt	10 Queen's St.



Schedule "B" of By-law No. 61-2018

APPLICATION FOR CONNECTION TO
MUNICIPAL WATER SUPPLY

Applicant's Name: _____

Telephone # (day): _____ Telephone # (evening) _____

Property Address: _____

Billing Address (if different than above) _____

Item #	Requirements	Applicant's Initials
1	I understand that I am required to contact the Morris-Turnberry Building Department to obtain a plumbing permit as well as co-ordinate the inspection of the service extension.	
2	I understand that I am responsible for all costs associated with the installation of the service extension and required components. I also understand that I am required to ensure the new service extension has adequate separation from septic systems.	
3 Select One option.	I currently obtain my drinking water from a well on my property. I plan to properly abandon the well by hiring a licensed well technician. I will submit a copy of the well technician's notes from the abandonment within 30 days of the new connection to the municipal water system.	
	I currently obtain my drinking water from a well on my property. I do not plan to abandon the use of my current well. I would like the Municipality to consider the continued use of the well based on the attached submission. I understand that this option will require cross connection control devices that will be tested annually at my expense.	
	I currently obtain my drinking water from a neighbour's well, not on my property. I plan to disconnect this connection at the time of installation of the new service extension.	
4	I understand that the associated fee required is shown below in Rates & Fees	

I, _____, owner of the property noted above, hereby agree to complete/fulfill the above-mentioned requirements.

Applicant's Signature

Date

TO BE COMPLETED BY MUNICIPALITY

Approved by	Date	Time
Payment Received by	Date	Time

Rates & Fees

New installation or relocation of service stub –
Time and Material basis identified on a site-by-site basis

New connection to an existing service stub	
Connection Charge for New Service	\$1000.00
One time capital charge to connect to system	\$6974.56
Turn on to curb stop	\$100.00

Payable to the 'Belgrave Water System'
 c/o Municipality of Morris-Turnberry



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Ontario Community Infrastructure Fund Top-Up Fund Intake
ATTACHMENTS: North Huron Top-up Funding Letter - OMAFRA

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the OCIF Top-up funding program application intake;

AND FURTHER, THAT staff be authorized to submit an application for funding associated with the repair or replacement of the Wingham Standpipe.

EXECUTIVE SUMMARY

The Ontario Community Infrastructure Fund is administered by the Ministry of Agriculture, Food, and Rural Affairs. The program consists of both Formula based and Application based funding streams which Ontario municipalities can access to assist in improvements to vital infrastructure.

The Formula Based funding stream is calculated and made available annually, to eligible municipalities. The Application based Top-up fund is a competitive process, with municipalities competing for access to a fund of approximately \$100 million. The Township of North Huron is eligible to apply for up to \$1,361,419 under the program.

Projects are reviewed by the Province based on the expected benefit relating to critical Health and Safety for the community. Staff have reviewed capital projects for the municipality and determined the work associated with addressing the deficiencies related to the Wingham Standpipe best align with the program.

If successful, this project would commence in 2019 and see completion in 2020.

DISCUSSION

As the municipality has experienced with past applications, submission of an application in no way guarantees that the Township will be successful. Submission of an application does not impose any obligation on the Township.

If the Township is successful in securing OCIF Top-up funding, the next term of Council will have to consider the merits and costs associated with the project before entering into a Contribution Agreement with the Province.

FINANCIAL IMPACT

This capital project was not included in the 2018 budget and for this reason, there is no impact on the 2018 Budget. It is also important to note that Council support for this funding application does not constitute an expenditure authorization and is not binding on the next term of Council.

FUTURE CONSIDERATIONS

If the application is successful, any costs would be presented in the 2019 and 2020 budgets.

RELATIONSHIP TO STRATEGIC PLAN

This project aligns with **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence.



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



4th Floor
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Guelph, Ontario N1G 4Y2
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4^e étage
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Télec. : 519-826-3398

Dear Chief Administrative Officer, Clerk or Treasurer

As part of the largest infrastructure investment in Ontario's history, the province is committed to helping rural communities improve vital local infrastructure. That's why we are tripling the Ontario Community Infrastructure Fund (OCIF) annually to \$300 million by 2019, which includes providing communities like yours with more stable, predictable and bankable OCIF formula funding.

I am pleased to inform you that we are now accepting proposals for the 2018 intake of OCIF Top-Up Application funding. This intake will provide approximately \$100 million to help communities address larger critical infrastructure projects. **The Township of North Huron is eligible to apply for up to \$1,361,419.** I ask that you share this information with your council as appropriate.

Your community may submit one project proposal, either individually or in partnership with another community. The deadline for submitting proposals for the OCIF Top-Up Application intake is Tuesday August 28, 2018 at 5 p.m. Eastern Daylight Time.

Please note that this is a competitive application process that will assess projects primarily on their critical health and safety aspects. An assessment of the applicant's asset management plan and funding need will also be considered as part of this process. The 2018 program guidelines have been revised to provide additional information on the technical assessment process for each project category.

To consult the program guidelines please visit: www.ontario.ca/municipalinfrastructure. The application form will be made available on this website shortly. Should you have any questions about the application process or your project proposal, please contact your project analyst Mary Wyga at (519) 826-4943 or via email at Mary.Wyga@ontario.ca.

With the municipal elections scheduled to take place on October 22, 2018 and the restrictions placed on municipal council in accordance with section 275 of the *Municipal Act, 2001*, you are encouraged to submit your application as early as possible to mitigate potential constraints in advance of or following a potential municipal election.

Sincerely,

Brent Kennedy
Director, Rural Programs Branch



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee, Director of Public Works
DATE: 13/08/2018
SUBJECT: Police Services Building Roof Repair
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated August 13th, 2018 regarding the procurement of services for the repair of the Police Services Building Roof for information;

AND FURTHER THAT the services of True Trough Ltd be secured for the repair of the south facing roof system of the Wingham Police Services Building in the amount of \$11,250.00 plus applicable taxes.

EXECUTIVE SUMMARY

At the November 20th, 2017 Regular Meeting of Council, the following Resolution was passed:

Resolution M546/17

Moved by: T. Seip

Seconded by: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves using the emergency general facility funds of \$20,000 to repair or replace the south side shingled roof of the Wingham Police Station immediately;

AND FURTHER THAT due to the urgency of the repair, staff will use the negotiated method to select a competent and available vendor to execute the work.

CARRIED

Due in part to the uncertainty surrounding policing of the Wingham ward and the future of the police services facility, work on the roof was postponed.

During a heavy rain event on August 1st, there was significant infiltration of rain water into the detachment in various areas of the south facing roof.

An inspection by municipal employees was conducted to determine the source of the leakage. Based on the extent of infiltration, it was evident that the repair should be completed as soon as possible to minimize any further water damage within the facility. No immediate health and safety concerns were noted at the time of the inspection.

One quote had been previously acquired for the repair. Two other quotes for the work were secured with pricing and availability as follows:

- Smith-Peat, \$19,452.00 plus applicable tax. This quote was for a high-quality repair including removal of existing shingles, ice and water shield membrane, 26 gauge pre-painted steel, and all associated appurtenances. Work would commence mid to late September.
- West Coast Renovations, \$24,335.00 plus applicable taxes. Quote includes installation of high quality deck armour and strapping placed over existing shingles with matching roof steel and all associated flashing and venting. The repair includes the replacement of cast iron vents with 3" ABS hardware. The work would be completed in stages, with the deck armour and strapping placed shortly after order to seal the structure, with steel placed later in the season.
- True Trough Ltd, \$11,250.00 plus taxes. This repair involves application of strapping and lighter 28 gauge colour matched steel over top of the existing shingled roof. The quote includes installation of a vented ridge cap and flashing. The work can be started within two weeks of awarding of contract.

The funds for this project were incorporated into the 2018 Capital Budget.

DISCUSSION

The recommended supplier is suggesting a less extensive repair than the work quoted by the other firms which accounts for the lower price. This quote includes a standard 2-year parts and labour warranty plus standard manufacturer's warranty on the steel.

FINANCIAL IMPACT

This is a fully funded Capital Project with \$26,000 available to complete the work. The recommended approach is approximately \$14,552 under budget as presented.

FUTURE CONSIDERATIONS

None at this time

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



Festival of Wizardry

Blyth and District Community Centre & Campground

September 21st - 23rd

Good evening Reeve Vincent and Esteemed Council Member,

As I'm sure you are aware planning is well underway and the final touches are being put on the various festival offerings for 2018.

As a part of this planning we would ask that the council declare the Festival of Wizardry a municipally significant event, allowing us to apply for a Special Occasions Permit with the AGCO. No noise bylaw exemptions will be required as the event will end each evening at 19:00.

We appreciate the fine work of your staff, your time and ongoing support for this event. We look forward to having an even better year for attendees as well as the local businesses of North Huron and Huron County.

Warmest Regards,

A handwritten signature in blue ink, appearing to read "Nathan Swartz", with a long horizontal flourish extending to the right.

Nathan Swartz
President/CEO
Transfigured Town Inc.



OFFICE OF THE MAYOR
CITY OF HAMILTON

July 30, 2018

Mayor Jim Harrison
City of Quinte West
P.O. Box 490
Trenton, ON K8V 5R6

Dear Mayor Harrison,

Re: Resolution – Cannabis Grace Period Request

At its meeting of June 13, 2018 City Council endorsed your resolution of May 22, 2018 respecting a Cannabis Grace Period as follows:

"That the Council of the City of Quinte West requests that once the cannabis legislation is passed that a six month grace period be enacted to ensure that municipal law enforcement officers and the Ontario Provincial Police are adequately trained to enforce the said legislation;

And further that this resolution be circulated to the local MP, MPP, AMO, and other municipalities."

Yours truly,

Mayor Fred Eisenberger

cc MPP Sandy Shaw
MPP Andrea Horwath
MPP Monique Taylor
MPP Paul Miller
MPP Donna Skelly
MP Filomena Tassi
MP David Sweet
MP David Christopherson
MP Bob Bratina
MP Scott Duvall

The Association of Municipalities of Ontario

All Ontario Municipalities

File C18-012
(5.7)

Margaret Speer
38666 Zion Rd, RR#3
Wingham, Ontario
N0G 2W0
Tel 519-357-4000, Cell 519-357-0505
mspeer@hurontel.on.ca

AUGUST 7, 2018

Mr. Dwayne Evans

Chief Administrative Officer
Municipality of North Huron
PO Box 90, 274 Josephine St.
Wingham, Ontario
N0G 2W0
519-357-3550

Dear Mr. Evans and the North Huron Municipal Council,

My name is Margaret Speer. I have wanted to become an Officiant for many years, and have recently made that a reality! On July 27th, 2018, I successfully completed the Civil Officiant Course with Denise Labelle-Gelinas (certificate attached). The next step is to choose a municipality to operate from, and of course as a proud resident of North Huron, it is my first choice. Therefore, the purpose of my letter is to request that you please consider naming me a Civil Officiant for the Municipality of North Huron!

I am extremely keen to start officiating civil marriage ceremonies both in North Huron and around our region. After doing some research and speaking with the Event Co-Ordinator for The Four Winds Barn in Brussels, I have discovered that there are many weddings booked there next year that are still looking for a Marriage Officiant.

As our area becomes more of a destination for weddings, there will be plenty of opportunity to run a successful business, generating revenue for both of us. I look forward to attending the North Huron Council Meeting on August 13th and hearing your decision!

Warm Regards,

Margaret Speer

RECEIVED

AUG 03 2018

TOWNSHIP OF NORTH HURON

Brian F. Sharpe
481 James Crt., Box 1104
Wingham, Ontario N0G2W0

(519) 357-3082

August 1, 2018

Mr. Sean McGhee
Director of Public Works
Township of North Huron
P.O. Box 90
274 Josephine St.
Wingham, Ontario
N0G 2W0

Dear Mr. McGhee:

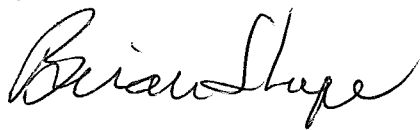
Re: Silt in Water Supply

Last summer I contacted (Greg) at Veolia regarding our home water discolouration at the above address. Greg flushed the house water supply pipe for 1 ½ hours through a 3/4" hose before getting clear water. Another home on this crescent is also having the same problem.

I would like to meet with you to discuss what can be done to remove silt from the street main, as we have the same issue this year.

Your attention to this matter would be greatly appreciated.

Yours sincerely,



Brian Sharpe

cc: North Huron Council ✓

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 73-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Council of the Township of North Huron Council is desirous of executing a Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank;

AND WHEREAS the Council of the Township of North Huron deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, Service Agreement for Property Standards/ By-law Enforcement Officer between the Township of North Huron, Municipality of Morris-Turnberry, and Keppel Creek- Bruce Brockelbank.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 13TH DAY OF AUGUST, 2018.

READ A THIRD TIME AND PASSED THIS 13TH DAY OF AUGUST, 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Dwayne Evans, CAO/Clerk



**Service Agreement for Property Standards/ By-law Enforcement Officer
Terms and Conditions for Contracted Property Standards and
Municipal Law Enforcement Officer Services**

This agreement made in duplicate this _____ day of August, 2018 between

The Corporation of the Township of North Huron

(hereinafter called the "Township")

- and -

The Corporation of the Municipality of Morris-Turnberry

(hereinafter called the "Municipality")

-and-

Keppel Creek- Bruce Brockelbank

(hereinafter called the "Officer")

Whereas, the purpose of the By-law Enforcement Officer is to enforce the by-laws of the Township and Municipality including, but not limited to parking, zoning, noise and property standards. The By-law Enforcement Officer will also perform all statutory and operational functions according to legislation;

And Whereas, the Council of the Corporation of the Township of North Huron and the Municipality of Morris-Turnberry wish to enter into an agreement for the services of a By-law Enforcement Officer and for the provision of Property Standards and by-law enforcement services;

Now therefore, the parties hereto agree as follows:

1. Appointment and Term

The Township and Municipality hereby agrees to contract the services of the Officer to perform Property Standards and By-law Enforcement duties on a part-time as needed basis. The Officer agrees to provide Property Standards and By-law Enforcement services conscientiously and faithfully throughout the term of the contract. The term of this initial (probationary) contract shall expire in six (6) months (July 18th, 2018 to January 18th, 2019). At that time, the service agreement will expire or be extended at the discretion of the Township and Municipality.

2. Remuneration

The number of hours per week shall be not less than six (6) unless approved by Council or designate, at an approved hourly rate, as set out in Schedule 'A' to this agreement.

3. Communications :

The Officer shall provide a cellular phone number and an email account for communications to and from Municipal staff related to Property Standards and By-law Enforcement are necessary;

4. Vehicle Travel:

The Officer will provide a vehicle for the purpose of carrying out the necessary Property Standards/ By-law Enforcement duties, with an approved mileage rate paid to the Officer, as set out in Schedule 'A'.

5. Insurance:

That the Township /Municipality provides a Certificate of Insurance for a minimum of \$2,000,000.00 commercial general liability insurance under the Municipal liability insurance policy.

6. Duties

The Officer;

- a) shall provide “on call” by-law enforcement services to the Township/ Municipality enforcing municipal by-laws, complaints received will be directed to the Officer by municipal staff;
- b) shall respond to complaints, take appropriate enforcement action including legal action including issuing tickets under Part I and Part II and swearing to information under Part III of the Provincial Offences Act and appearing in court as required;
- c) shall prepare monthly reports to the Chief Building Officer for reports to the Councils regarding Property Standards and by-law enforcement matters in the Township/ Municipality;
- d) shall maintain accurate records/logs of all incidents/occurrences noting all pertinent information for calls received for the purposes of follow-up or court if required (all documents pertaining to by-law enforcement duties are municipal records and shall be maintained at the municipal office to be accessed by the Officer as required);
- e) shall act as a representative of the Township/Municipality, promote good public relations and provides information to the public subject to the Municipal Freedom of Information and Protection of Privacy Act;
- f) shall assist in reviewing Property standards/ municipal by-laws and enforcement procedures, makes recommendations for improvements;
- g) shall perform duties in a clearly identifiable By-law Enforcement uniform provided by the Township/Municipality ;
- h) shall provide detailed monthly invoices to the Township/ Municipality;
- i) shall provide a Clearance Certificate from the Workplace Safety & Insurance Board (WSIB) stating that the Officer is in good standing with WSIB;
- j) shall provide the Township/ Municipality with a sign off declaration that the Officer has reviewed and is aware of the Municipality/ Township Health & Safety Policy;
- k) agrees to review, acknowledge and comply with the Township/Municipality Accessibility Standards for Customer Service Policy;
- l) agrees that all Property Standards and By-law Enforcement emails are the property of the Municipality/Township and upon request shall provide the emails to the Municipality/Township.
- m) shall provide a phone number and electronic answering service where the Officer can be reached 24 hours a day, 7 days a week, by the staff. The parties agree this number will not be published by the Township / Municipality and will not posted on municipal websites;
- n) shall carry photo ID (issued by the Township/Municipality) at all times while providing services in the Municipality/ Township and carry an adequate supply of business cards (supplied by the Municipality/ Township) to be made available as necessary to the general public.

7. Termination

The parties agree that this agreement can be terminated by either party giving sixty (60) days written notice to the other party, or at any time by the Township/Municipality for cause. For the purposes hereof, “cause” shall include but not be limited to:

- a) any material breach of provision of this agreement; and
- b) theft or fraud by the Officer involving property of the Township/Municipality , action of gross moral misconduct or other criminal acts bringing the reputation of the Township into disrepute.

8. Notice

Any notice required to be given hereunder shall be deemed to have been properly given if delivered personally or sent by prepaid registered mail, as follows:

To the Officer at: **Keppel Creek**
c/o: Bruce Brockelbank
PO Box 395,
200b Main Street,
ATWOOD, ON N0G 1B0

To the Township at: **Township of North Huron**
c/o: Chief Building Official
PO Box 90
WINGHAM, ON N0G 2W0

To the Municipality at: **Municipality of Morris-Turnberry**
c/o: Chief Building Official
PO Box 310,
BRUSSELS, ON N0G 1H0

Either party may change its address for notice at any time by giving notice to the other party pursuant to the provisions of this Agreement.

In witness whereof, Bruce Brockelbank and the Township of North Huron and Municipality of Morris-Turnberry have hereunto duly executed this Agreement.

Signed, Sealed and Delivered

In the presence of:

Date

Keppel Creek
Bruce Brockelbank

Date

Township of North Huron
Neil Vincent, Reeve

Dwayne Evans, CAO/Clerk

Date

Municipality of Morris-Turnberry
Paul Gowing, Mayor

Nancy Michie, Administrator Clerk-Treasurer

Schedule ‘A’ Compensation Agreement

Bruce Brockelbank shall be paid the following for his services:

Hourly rate:	\$33.00
Mileage rate	\$.52 per kilometer
Cell phone	\$0.00
Internet	\$0.00

THE CORPORATION OF THE TOWNSHIP OF NORTH HUORN

By-law No. 74-2018

BEING A BY-LAW TO AMEND THE AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY AND THE CORPORATION OF THE TOWNSHIP OF NORTH HURON, REGARDING THE SUPPLY OF WATER TO OWNERS OR OCCUPANTS OF LAND BEYOND THE LIMIT OF THE MUNICIPALITY

WHEREAS, The Municipal Act S.O. 25, c. 25, as amended, Section 20(1) authorizes that a municipality may enter into an agreement with one or more municipalities or local bodies, as defined in Section 19 of the Act, or combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries.

AND WHEREAS, the Council of the Township of North Huron is agreeable to enter into an Agreement with the Municipality of Morris-Turnberry, to supply a water service to the owners or occupants of land beyond the limits of the municipality;

AND WHEREAS, The Corporation of the Township of North Huron entered into an agreement with the Corporation of the Municipality of Morris-Turnberry under the authority of By-law No. 51-2014 passed the 5th day of August, 2014, and the Council of the Township of North Huron is hereby desirous to amend the ‘Schedule A’ of the agreement, listing the properties in the Township of North Huron, that may connect into the Belgrave Water System and to add Schedule ‘B’ to the agreement setting out the fees required for new connections.

NOW THEREFORE, the Council of the Township of North Huron enacts as follows:

- 1.0 That By-law No. 51-2014 is hereby amended to incorporate the revised Schedule ‘A’ and ‘B’ of the Municipality of Morris-Turnberry Policy for the Connection Regulation for the Belgrave Water System.
- 2.0 That the Reeve and Clerk be authorized to sign the agreement as attached as Schedule ‘A’; to this By-law;
- 4.0 That this By-law shall come into full force and effect upon its final passage and shall remain in effect, until repealed;
- 5.0 This By-law may be cited as the “The Belgrave Water Agreement By-law”.

Read a first, second, and third time and finally passed this 13th day of August, 2018.

Neil B. Vincent, Reeve

Dwayne Evans, CAO/Clerk

SCHEDULE "A"

WATER PROPERTIES

	<u>Roll Number</u>	<u>Owner</u>	<u>Property Description</u>
	North Huron		
1	40-50-580-008-04000-0000	S. MacDonald & G. Alcorn	1 Jordan Dr.
2	40-50-580-008-07800-0000	A & C Ippolito	2 Jordan Dr.
3	40-50-580-008-04100-0000	J & T Shearer	3 Jordan Dr.
4	40-50-580-008-04200-0000	D & K Smith	5 Jordan Dr.
5	40-50-580-008-04300-0000	M & K Holden	7 Jordan Dr.
6	40-50-580-008-04600-0000	M & K Tiffin	11 Jordan Dr.
7	40-50-580-008-04700-0000	C. Prescott	13 Jordan Dr.
8	40-50-580-008-04800-0000	J. Rutledge & L. Mullin	15 Jordan Dr.
9	40-50-580-008-04900-0000	M & D Cottrill	17 Jordan Dr.
10	40-50-580-008-05000-0000	J & S Robinson	19 Jordan Dr.
11	40-50-580-008-06800-0000	D & G Fortune	20 Jordan Dr.
12	40-50-580-008-05100-0000	P & A Hallahan	21 Jordan Dr.
13	40-50-580-008-06700-0000	S & E Delisle	22 Jordan Dr.
14	40-50-580-008-05200-0000	K & K Pennington	23 Jordan Dr.
15	40-50-580-008-06600-0000	G & M Claassen	24 Jordan Dr.
16	40-50-580-008-05300-0000	D & M McBurney	25 Jordan Dr.
17	40-50-580-008-06500-0000	M & N Cassel	26 Jordan Dr.
18	40-50-580-008-05400-0000	D & C Hannaford	27 Jordan Dr.
19	40-50-580-008-05600-0000	D & C Appleton	29 Jordan Cres.
20	40-50-580-008-05800-0000	W. Lloyd & S. Westberg	31 Jordan Cres.
21	40-50-580-008-05900-0000	D & E Wallace	32 Jordan Cres.
22	40-50-580-008-06400-0000	E & S Reay	37 Jordan Cres.
23	40-50-580-008-03200-0000	S & G Burke	38 Owen St.
24	40-50-580-008-07300-0000	B & M Sanders	41 Johnson Cres.
25	40-50-580-008-07900-0000	Belgrave Ball Park 1/2 Rate	2 Jordan Drive
26	40-50-580-008-03400-0000	T. Hopf	16 Queen's St.
27	40-50-580-008-03500-0000	Former EW Office	14 Queen's St.
28	40-50-580-008-03801-0000	Belgrave Community Centre	12 Queen's St.
29	40-50-580-008-07600-0000	M & D Marks	44 Johnston Crescent
30	40-50-580-008-07700-0000	J & L Brown	45 Johnston Crescent
31	40-50-580-008-07100-0000	D & L Fergusson	38 Johnston Cres.
32	40-50-580-008-07000-0000	Precision Builders	10 Jordan Dr.
33	40-50-580-008-06900-0000	Snell Investors Ltd.	12 Jordan Dr.
34	40-50-580-008-05700-0000	R & B Bisschop	30 Jordan Cres.
35	40-50-580-008-06000-0000	B. O'Donnell	33 Jordan Cres.
36	40-50-580-008-06100-0000	B. O'Donnell	34 Jordan Cres.
37	40-50-580-008-06200-0000	G. Peddle	35 Jordan Cres.
38	40-50-580-008-06300-0000	P. Robinson	36 Jordan Cres
39	40-50-580-008-03212-0000	2622558 Ont Inc.	30 Queen's St.
40	40-50-580-008-07200-0000	B. Hodgins	40 Johnson Cres.
41	40-50-580-008-07400-0000	1598761 Ont Inc.	42 Johnson Cres.
42	40-50-580-008-07500-0000	Howick Homes Ltd.	43 Johnson Cres.
43	40-50-580-008-03700-0000	Bu Yong Park	8 Queen's St.
44	40-50-580-008-03600-0000	Teresa Luann Schmidt	10 Queen's St.

Schedule "B"

APPLICATION FOR CONNECTION TO MUNICIPAL WATER SUPPLY

Applicant's Name: _____

Telephone # (day): _____ Telephone # (evening) _____

Property Address: _____

Billing Address (if different than above) _____

Item #	Requirements	Applicant's Initials
1	I understand that I am required to contact the Morris-Turnberry Building Department to obtain a plumbing permit as well as co-ordinate the inspection of the service extension.	
2	I understand that I am responsible for all costs associated with the installation of the service extension and required components. I also understand that I am required to ensure the new service extension has adequate separation from septic systems.	
3 Select One option.	I currently obtain my drinking water from a well on my property. I plan to properly abandon the well by hiring a licensed well technician. I will submit a copy of the well technician's notes from the abandonment within 30 days of the new connection to the municipal water system.	
	I currently obtain my drinking water from a well on my property. I do not plan to abandon the use of my current well. I would like the Municipality to consider the continued use of the well based on the attached submission. I understand that this option will require cross connection control devices that will be tested annually at my expense.	
	I currently obtain my drinking water from a neighbour's well, not on my property. I plan to disconnect this connection at the time of installation of the new service extension.	
4	I understand that the associated fee required is shown below in Rates & Fees	

I, _____, owner of the property noted above, hereby agree to complete/fulfill the above-mentioned requirements.

Applicant's Signature

Date _____

TO BE COMPLETED BY MUNICIPALITY		
Approved by _____	Date _____	Time _____
Payment Received by _____	Date _____	Time _____

Rates & Fees

New installation or relocation of service stub –
Time and Material basis identified on a site-by-site basis

New connection to an existing service stub	
Connection Charge for New Service	\$1000.00
One time capital charge to connect to system	\$6974.56
Turn on to curb stop	\$100.00

Payable to the 'Belgrave Water System'
c/o Municipality of Morris-Turnberry

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 75-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater
Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and
the Corporation of the Township of North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to
enter into certain agreements;

AND WHEREAS Council of the Township of North Huron Council is desirous of executing
Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and Wastewater
Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of Ontario and The
Corporation of the Township of North Huron;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS
the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council,
Amendment No. 2 to the Transfer Payment Agreement for the Clean Water and
Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in Right of
Ontario and the Corporation of the Township of North Huron.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to
this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing
thereof.

READ A FIRST AND SECOND TIME THIS 13TH DAY OF AUGUST, 2018.

READ A THIRD TIME AND PASSED THIS 13TH DAY OF AUGUST, 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Dwayne Evans, CAO/Clerk

**CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT AMENDMENT No. 2**

B E T W E E N :

Her Majesty the Queen in right of Ontario
as represented by the Minister of Infrastructure
(the "Province")

- and -

the Recipient

BACKGROUND

The Government of Canada has approved the requested Scope Change(s) under the Clean Water and Wastewater Fund program. In order to implement this change the Province and Recipient have agreed to amend the Agreement.

CONSIDERATION

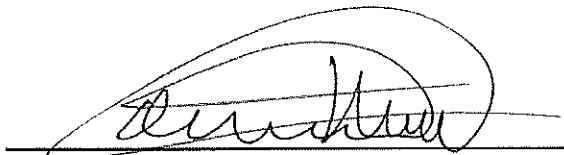
In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Parties agree as follows:

1. Capitalized terms used but not defined in this Amending Agreement No.2 have the meanings ascribed to them in the Agreement.
2. Pursuant to section 3.0 of the Agreement, the Agreement is amended as follows:
 - (a) **SUB-SCHEDULE "C.1" PROJECT DESCRIPTION, BUDGET AND TIMELINES** is amending by replacing the project description, budget and timelines with the federally approved scope change(s).
 - (b) **SUB-SCHEDULE "C.2" SUB-PROJECT COST BREAKDOWN:** is amended by replacing the cost break down with the federally approved scope change(s), as per amended Sub-schedule "C.1".
3. All other terms, conditions and provisions shall remain as provided for in the Agreement.

The Parties have executed the Amending Agreement No. 2 on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Minister of Infrastructure

Apr 25/18



Date

Name:

Title:

ADAM REDISH
Assistant Deputy Minister
Infrastructure Policy Division
Ministry of Infrastructure



On behalf of **RECIPIENT**, the undersigned agrees to and accepts the within terms, conditions and provisions for the amendment of the Agreement.

Recipient Full Legal Name: _____
(Municipality/ LSB/ First Nation)

Signature: _____

Name: _____

Title: _____
I have authority to bind the Recipient.

Date:

SUB-SCHEDULE "C.1"
PROJECT DESCRIPTION, BUDGET AND TIMELINES

Unique Project ID	Project Location	Project Title	Project Description	Forecasted Start Date	Forecasted End Date	Total Eligible Cost	Program Contribution (Eligible Expenditures)	Other Federal Contributions (Eligible Expenditures)	Provincial Contribution (Eligible Expenditures)	Municipal Contribution (Eligible Expenditures)	Other Contribution (Eligible Expenditures)
TNH-001	Township of North Huron	Wingham and Blyth Water Systems Master Plan	This project will assess North Huron's two Drinking Water systems as a whole, the current condition and performance of 42km of watermain infrastructure and 7 treatment, supply and distribution facilities and major components. This project will help establish a strategic plan for renewal, rehabilitation, address system shortcomings, including rates, and develop multi-year schedules for major item replacements and review rate structures. Careful planning and disciplined system management is critical in small communities with major infrastructure, and this study would help provide guidance in planning the appropriate system management. Due to additional time required to complete preparatory work (i.e. EAs/soil testing/identifying utilities etc.), we are requesting an extension beyond March 31, 2018, to ensure successful completion of the project.	January 1, 2017	July 15, 2018	\$108,883.00	\$54,441.50	\$0.00	\$27,220.75	\$27,220.75	\$0.00
TNH-002	Township of North Huron	Wingham and Blyth Wastewater Systems Master Plan	This project will assess North Huron's two Wastewater systems as a whole, assess their current conditions primarily of 40km of sanitary sewer mains and of 4 facilities and major components, and help establish a strategic plan for renewal, rehabilitation, address system shortcomings, including rates, and develop	January 1, 2017	July 15, 2018	\$211,117.00	\$105,558.50	\$0.00	\$52,779.25	\$52,779.25	\$0.00

			<p>multi-year schedules for major item replacements and review rate structures. Careful planning and disciplined sustainable long-term system management is critical in small communities with major infrastructure, and this study would help provide guidance in planning the appropriate system management. There has been an increase in scope to include facility assessment, CCTV Camera work and GIS mapping for asset management. Due to additional time required to complete preparatory work (i.e. EAs/soil testing/identifying utilities etc.), we are requesting an extension beyond March 31, 2018, to ensure successful completion of the project.</p>									
--	--	--	--	--	--	--	--	--	--	--	--	--

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 76-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Letter of Agreement between TD Friends of the Environment Foundation and
the Township of North Huron for TD Tree Days 2018

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Council of the Township of North Huron Council is desirous of executing a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree Days 2018;

AND WHEREAS the Council of the Township of North Huron deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, a Letter of Agreement between TD Friends of the Environment Foundation and the Township of North Huron for TD Tree Days 2018.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 13TH DAY OF AUGUST, 2018.

READ A THIRD TIME AND PASSED THIS 13TH DAY OF AUGUST, 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Dwayne Evans, CAO/Clerk

TD Friends of the Environment Foundation
77 King St West
Toronto, ON M5K 1A2
July, 27, 2018

TO: Larry Meyer and Donna White
Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, ON, N0G 2W0

**Letter of Agreement between TD Friends of the Environment Foundation and
Township of North Huron for TD Tree Days 2018**

Dear Larry and Donna,

We are delighted to confirm the understandings that will allow TD Friends of the Environment Foundation ("TD FEF"), to engage [the] Township of North Huron (the "Community Organization") to support a local tree planting event in Wingham as part of TD Tree Days 2018 ("Event").

Please accept this letter detailing the terms of our agreement as the following:

WHEREAS TD FEF's commitment to diversity includes how we contribute to our communities, such that projects, programs and activities funded by TD FEF must be consistent with this commitment. Specifically, TD FEF prohibits discrimination based on race, national or ethnic origin, color, religion, age, sex, sexual orientation, marital status, family status, veteran status, disability or other characteristic protected by law. The projects, programs and activities for which you seek funding must comply with TD FEF's anti-discrimination policy.

Exclusivity

TD FEF will be the single, exclusive sponsor for the Event.

Duration

This Letter of Agreement will be in effect until December 31, 2018 and will become effective with the signing of this Letter of Agreement.

Under no circumstances will TD FEF be liable to the Community Organization or any other person for any harm, damage, injury, loss, liability, expense, cost or any cause of action, claim, demand, suit, proceedings or judgment in connection with TD FEF's sponsorship or this Letter of Agreement.

Site Selection

The Community Organization has secured a suitable site for TD Tree Days in **Wingham** at **Wingham Ecological Park** that will accommodate a **minimum of 30 volunteers** and a **minimum of 145 native trees and shrubs**.

Execution

The Community Organization, as per the provided Guide for Community Organizations, will be responsible for the following in relation to the Event:

- Secure any and all required permits;
- Manage site coordination and logistics;
- Procure and provide all planting materials, including but not limited to, trees, mulch, and other materials as needed (e.g. stakes, shovels, ties etc.);
- Procure and provide only native tree species suitable for the region and site;
- Engage external volunteers, as needed;
- Support local media relations, as needed;
- Support local dignitary engagement, as needed;

- Provide a minimum of one person who will serve as the site tree advisor (“Tree Advisor”). The Tree Advisor will lead the technical aspect of the planting and will work with the TD Site Leader to ensure that the Event is delivered with excellence. Additional personnel will be provided as needed to oversee the site and the number of volunteers. The Tree Advisor will:
 - Secure approved site (and permits - as needed)
 - Schedule at least one site visit with TD Site Leader in advance of the planting
 - Liaise with TD Site Leader regarding event logistics
 - Ensure plant material and equipment is delivered to the site before the event
 - Deliver a planting demonstration at the event to instruct volunteers on properly planting technique
 - Provide a site orientation that will provide information on tree species and the site
 - Ensure trees are being planted properly (Quality Control) and work with the TD Site Leader or volunteers to correct issues with planting technique
 - Inform TD Site Leader of watering and maintenance plan
 - Complete final project report and remit to TD FEF
- Ensure that it has obtained a clear criminal background check on all its personnel on site.

The Community Organization will receive the following program assistance and recognition from TD FEF to execute the Event activities being sponsored:

- A local TD employee volunteer who will manage event execution (“TD Site Leader”).
- Include a mention of the Community Organization on the TD Tree Days volunteer registration website - tdtreedays.com
- A mention the Community Organization in at least one post relating to the Program on one of TD FEF's social media channels.

Insurance

The Community Organization, and each organization and municipality with which it works in relation to the Event, will maintain insurance with responsible insurers against such risks and in such amounts that could reasonably be expected to be carried by persons acting prudently and in a similar business to that of their organization.

The Community Organization must carry General Liability insurance, including Products and Completed Operations coverage, for the duration of each Event (including site coordination and logistics, procurement of materials, arrangements for permits, engagement of volunteers, soil preparation, planting and maintenance) in the amount of at least CAD one million dollars \$1,000,000. The policy must cover any and all liability arising or accruing as a result of the Event, and any aspects of same, and will name The Toronto-Dominion Bank and TD Friends of the Environment Foundation as additional named insured. The Community Organization will **provide TD FEF with Proof of such insurance in the form of a Certificate of Insurance or Certificates of Insurance evidencing such insurance prior to the date of their Event.** The certificate(s) must show the named insureds as: The Toronto-Dominion Bank, 66 Wellington St West, Toronto, Ontario M5K 1A2 and TD Friends of the Environment Foundation, 77 King St West, Toronto, Ontario M5K 1A2.

Confidentiality

The existence and terms of this Agreement are confidential. Community Organization agrees not to disclose or otherwise make available any press release, public announcement or public disclosure concerning the existence, subject matter, terms or performance of this Agreement without TD's prior written approval. In addition, if either party and their personnel have access to or receive disclosure or certain confidential or proprietary information about the business and management of the other party or any of the other party's subsidiaries or affiliates (“Information”), the parties and their personnel agree that they will not disclose or provide access to the disclosing party's Information without the express written consent of the disclosing party or as may be required by law. The parties agree that upon termination of this Agreement or upon either party's request, the receiving party and its personnel, except as required for any continuing obligations under this Agreement, will return the Information to the disclosing party.

Publicity

There will be no media releases, public announcements and public disclosures relating to this Agreement except as coordinated with, and approved by, TD FEF.

Payment

TD FEF will pay the Community Organization a **maximum fee of \$2,550** including taxes ("Total Program Costs"), in Canadian funds, as follows: 75% of the Total Program Costs upon signature of this agreement and the balance in a timely manner on receipt of the Final Project Report in the form of Appendix 2. Any and all third-party supplier discounts in the will be passed on to TD FEF. The Community Organization will not mark up, increase, or otherwise charge TD FEF any premium or amount on the invoiced amount by a third-party supplier.

Post Execution

The Community Organization will:

- Complete and submit a Final Project Report for each Event by October 30, 2018; and
- Maintain all trees planted during the Event for a period of two (2) years after the planting date and, upon request by TD FEF, will share its tree maintenance plans with TD FEF.

TD FEF looks forward to a mutually rewarding relationship with Township of North Huron and together building a successful Event.

Sincerely,

Carolyn Scotchmer, Executive Director

TD FRIENDS OF THE ENVIRONMENT FOUNDATION, by its trustee, The Canada Trust Company.

PER:

I have authority to bind the trust

In agreement:

In the presence of:

For Community Organization
(Authorized Signature/name/title)

Witness to signature of Community Organization
(Authorized Signature/name/title)

Date:

Date:

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 77-2018

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on August 13, 2018, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 13th day of August, 2018.

READ A THIRD TIME AND FINALLY PASSED this 13th day of August, 2018.

Neil Vincent, Reeve

SEAL

Dwayne Evan, CAO/Clerk