MINUTES OF THE TOWNSHIP OF NORTH HURON

REGULAR COUNCIL MEETING

Date:	**Monday, July 9, 2018**
Time:	**7:00 p.m.**
Location:	**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**

MEMBERS PRESENT:	Reeve Neil Vincent
	Deputy Reeve James Campbell
	Councillor Ray Hallahan
	Councillor Yolanda Ritsema-Teeninga
	Councillor Trevor Seip
STAFF PRESENT:	Dwayne Evans, CAO
	Richard Al, Clerk/Manager of Information Technology
	Donna White, Director of Finance
	Kim Scholl, Acting Director of Recreation and Facilities
	Sean McGhee, Director of Public Works
	Kirk Livingston, CBO/Property Standards/Zoning
	Marty Bedard, Fire Chief
	Laura Young, Huron County Planner
	Barb Black, Administrative Assistant
	Melissa Scott, Fitness Supervisor
OTHERS PRESENT:	Denny Scott, Citizen
	Arnold Taylor, Lukas Schilder, Luke Schilder, Dixie Lee Arbuckle, John Brown, Rennie Alexander, Ralph Nixon, David Wall, Verna Steffler, Doug Walker , Chris Palmer, Harry Wilson, Gary Rutledge

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1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm and requested a moment of silence in memory of Janis Vodden, wife of Councillor Brock Vodden.

1.1 Resignation of Clerk / Manager of IT, Richard Al

M322/18
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby accept with regret, the resignation of Richard Al, Clerk / Manager of IT, effective July 20, 2018.

CARRIED

2. CONFIRMATION OF THE AGENDA

M323/18
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron; accept the Agenda for the July 9, 2018 Council Meeting; as amended to include Item 4.3.3 Letter from Andy McBride re Howson Dam and a supporting document under Item 6.1.1.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held June 18, 2018

4.1.2 Minutes of the North Huron Police Services Board Meeting held May 15, 2018

4.1.3 Minutes of the Council of the County of Huron Seventh Session held June 6, 2018

4.1.4 Report of the Blyth BIA Board Meeting held June 6, 2018

4.1.5 Minutes of the Wingham BIA Board Meeting held June 28, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Recreation Department Report 07-09-18 (Department Update)

4.2.3 Fire Department Report 07-09-18 (Update on New Fire Regulations)

4.3 Correspondence

4.3.1 Central Huron response regarding Blyth Tim Horton's raised curb

4.3.2 Municipality of South Huron letter to Chris Froggatt, Transition Chair to Premier Designate

4.3.3 Letter from Andy McBride re Howson Dam.

M324/18

MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;
AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6. REPORTS

6.1 Clerks Department

6.1.1 Consent Application Report File # C38-18 and C39-18

Owner/Applicant: Schilder Organics Ltd.
Applicant: Scott Patterson c/o Labreche Patterson & Associates Inc.
Property Description: Part Lot 40 and Part Lot 41, Concession 8, East Wawanosh, Township of North Huron (39705 Belgrave Road and 39791 Belgrave Road)

Laura Simpson, Planner, presented details of Consent Application Reports C38-18 and C39-18 noting that the two applications are dependant upon each other.

L. Simpson recommended that Council recommend approval of both applications with conditions.

M325/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell
THAT the Council of the Township of hereby recommends approval of the Consent Application File #C38-18, Owner: Schilder Organics Ltd.; Applicant: Scott Patterson c/o Labreche Patterson & Associates Inc.; Property Description: Part Lot 40 and Part Lot 41, Concession 8, East Wawanosh, Township of North Huron (39705 Belgrave Road) with the following conditions:
X All municipal requirements be met to the satisfaction of the Township including servicing connections if required, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.
X Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.
Survey
X Provide to the satisfaction of the County and the Township:

1. *a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
2. *b) a reference plan based on the approved survey*

Merging

X The severed land for Consent C38-18 merge on title with the abutting severed land for Consent C39-18 to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended, and further that the east retained lands for Consent C38-18 merge on title with the abutting retained land for Consent C39-18 to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

X A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:

1. *the severed land for C38-18 and the abutting severed property to the east for Consent C39-18 will be consolidated into one P.I.N. under the Land Titles system; and*
2. *the east retained land for Consent C38-18 and retained land for Consent C39-18 will be consolidated into one P.I.N. under the Land Titles system; or*
3. *where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.*

X Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

CARRIED

M326/18
MOVED BY: T. Seip
SECONDED BY: J. Campbell

THAT the Council of the Township of hereby recommends approval of the Consent Application File #C39-18, Owner: Schilder Organics Ltd.; Applicant: Scott Patterson c/o Labreche Patterson & Associates Inc.; Property Description: Part Lot 41, Concession 8, East Wawanosh, Township of North Huron (39791 Belgrave Road) with the following conditions:

X All municipal requirements be met to the satisfaction of the Township including servicing connections if required, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

X Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Survey

X Provide to the satisfaction of the County and the Township:

1. *a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
2. *b) a reference plan based on the approved survey*

Merging

X The severed land for Consent C38-18 merge on title with the abutting severed land for Consent C39-18 to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended, and further that the east retained lands for Consent C38-18 merge on title with the abutting retained land for Consent C39-18 to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

X A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:

1. *the severed land for C38-18 and the abutting severed property to the east for Consent C39-18 will be consolidated into one P.I.N. under the Land Titles system; and*
2. *the east retained land for Consent C38-18 and retained land for Consent C39-18 will be consolidated into one P.I.N. under the Land Titles system; or*
3. *where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.*

X Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

CARRIED

6.2 Finance Department

6.2.1 Insurance RFP 01-2018

Discussion took place regarding the insurance RFP including frequency of issuing an RFP for insurance.

M327/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance in regard to the Insurance RFP # 01-2018 for the Township of North Huron;

AND FURTHER THAT, the Council accepts the proposal from AON Reed Stenhouse Inc. to provide a General Insurance and Risk Management Program for the Corporation of the Township of North Huron for the term of January 1, 2019 to January 1, 2020 in the amount of $118,878.00 plus taxes;
AND FURTHER THAT the Cyber/Breach Response option be accepted and added to the Township insurance coverage.

CARRIED

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 Screener Procurement 2018-28

M328/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated July 9th, 2018 regarding the procurement of one (1) topsoil screener for information;
AND FURTHER that Council authorizes the purchase of one (1) CMP Multi-Purpose Screener, in the amount of $6,499.00 plus applicable taxes from CM Precision Machining and Welding.

CARRIED

6.4.2 Development Standard Relief Request

M329/18
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated July 9th, 2018 regarding a request for relief from portions of the North Huron Development Standards as submitted by GJAJ Holdings Limited for information;
AND FURTHER that the staff recommendations identified in this report be adopted.

CARRIED

6.4.3 Howson Dam Delegation Summary, Funding Analysis, and Action Plan

Discussion took place regarding options for the Howson Dam.

M330/18
MOVED BY: R. Hallahan
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby direct the Director of Public Works to engage in discussions with the Save the Howson Dam and Pond Committee to determine funding options for the potential replacement of the Howson Dam and report back to Council;
AND FURTHER, that staff are directed to place the stop logs into the dam as soon as possible;
AND FURTHER, that additional core sampling will not be conducted.

CARRIED

6.4.4 Municipal Development and Servicing Guideline

M331/18
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 18th, 2018 regarding Municipal Development and Servicing Guidelines for information;
AND FURTHER that the Municipal Development and Servicing Guideline be adopted as a minimum standard and guidance document for new development within the Township of North Huron.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.7 Childcare Department

6.8 CAO

6.8.1 IT Services

Discussion took place regarding IT services for the Township of North Huron.

M332/18
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receive the report of the CAO, dated July 9, 2018 regarding the procurement of IT services for information;

AND FURTHER, that Council authorizes an exception to Section 19.1 of the Procedural By-law to allow By-law No. 67-2018 to be passed at the July 9, 2018 Council meeting;
AND FURTHER, that Council authorizes the CAO to retain Richard Al to provide IT assistance on an as needed basis.

CARRIED

6.8.2 North Huron Community Improvement Background Report

M333/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby receive the Background Report, titled "North Huron Community Improvement Background Report" prepared by Planner Laura Simpson and in consultation with the Economic Development Committee and proceed with creating a Community Improvement Plan for North Huron for Council's consideration.

CARRIED

6.8.3 Economic Development Amended Terms of Reference

M334/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated July 9, 2018 and approves the amended Terms of Reference for the Economic Development Committee;
AND FURTHER THAT Council considers passing By-Law #66-2018 being a by-law to repeal and replace the Economic Development Terms of Reference;
AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow the By-law to be passed at the July 9, 2018 Council Meeting.

CARRIED

6.8.4 North Huron Museum Presentation (Melissa Scott)

Melissa Scott, Fitness Supervisor, delivered a presentation regarding the North Huron Museum noting that the focus of the presentation is museum programming.

M. Scott provided options for growth as well as options for downsizing of the museum programming.

M. Scott provided information regarding the process involved to discontinue museum programming should Council choose to do so.

Discussion took place regarding the North Huron Museum.

M335/18
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby receive the report and presentation regarding the North Huron Museum as presented by Melissa Scott;
AND FURTHER, that staff are directed to prepare a report outlining the process and cost involved to move the museum artifacts and programming to the train station building.

CARRIED

7. CORRESPONDENCE

7.1 Resignation of Councillor Knott

Discussion took place regarding filling the Council vacancy for the Blyth ward including advertising the vacancy and receiving applications.

M336/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby accept with regret, the resignation of Councillor William Knott, effective June 28, 2018.

CARRIED

M338/18
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby appoint Reeve Neil Vincent to act as North Huron representative on the Blyth-Hullett Landfill Site Committee.

CARRIED

7.2 Bell Canada request for letter regarding 3.5Ghz spectrum allocation

M337/18
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby authorizes the Reeve to send a letter to Innovation, Science and Economic Development Canada regarding revisions to the 3500 Mhz Band to accommodate flexible use and preliminary consultation of changes to the 3800 Mhz Band.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported being busy with a number of items but could not yet discuss these items in detail.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Seip provided an updated on behalf of the Building Bridges to Our Future Committee noting that the Committee is currently working on the lower field after which their focus will shift to the upper field.

Councillor Seip thanked and commended the Committee for their work.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 63-2018

Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron

M339/18
MOVED BY: T. Seip
SECONDED BY: J. Campbell
THAT By-law No. 63-2018; Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 64-2018
Being a By-law to appoint a Chief Administrative Officer/Clerk for the Township of North Huron.

M340/18
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell
THAT By-law No. 64-2018; Being a By-law to appoint a Chief Administrative Officer/Clerk for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 65-2018
Being a By-law to appoint a Deputy Clerk for the Township of North Huron.

M341/18
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT By-law No. 65-2018; Being a By-law to appoint a Deputy Clerk for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 66-2018
Being a by-law to establish an Economic Development Committee as a Committee of Council for the Township of North Huron and to adopt a Terms of Reference for the Economic Development Committee.

M342/18
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT By-law No. 66-2018; Being a by-law to establish an Economic Development Committee as a Committee of Council for the Township of North Huron and to adopt a Terms of Reference for the Economic Development Committee; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.5 By-law No. 67-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and continüIT CORP for IT Services.

M343/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: R. Hallahan
By-law No. 67-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and continüIT CORP for IT Services; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

Clerk Richard Al reported that during the Closed Session Council discussed five items three of which have resolutions for consideration in the Open Session.

- Council received a report from CBO Kirk Livingston, an associated resolution was considered.
- Council received an update from the CAO regarding a Blyth property.
- Council received a report from the CAO regarding Recreation Department personnel, an associated resolution was considered.
- Council received an update from the CAO regarding Fire Department personnel.
- Council discussed the Council vacancy in the Blyth Ward, an associated resolution was considered.

M344/18
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby proceeds at 9:34 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Building / By-law Enforcement Personnel);*
- *Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth Property);*

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (d) Labour relations or employee negotiations (Recreation Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Fire Department Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Council vacancy);*

CARRIED

M345/18
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby agree to extend the July 9, 2018 Council Meeting past the hour of 11:00pm.

CARRIED

M346/18
MOVED BY: R. Hallahan
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:04 pm.

CARRIED

M347/18
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receive the July 9, 2018 report of CBO Kirk Livingston regarding Property Standards and By-law Enforcement;
AND FURTHER, that Council directs staff to proceed with contracting Bruce Brockelbank to provide Property Standards and By-law Enforcement services with a 6 month probationary period.

CARRIED

M348/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby direct staff to advertise the Council vacancy for the Blyth Ward on the Township website for a one week period and receive applications to be reviewed by Council.

CARRIED

M349/18
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: J. Campbell
THAT Council authorizes the CAO to amend the Director of Recreation and Facilities job description, as presented, and commence the hiring process for the Recreation and Community Services Department Head;
AND FURTHER, that Council authorizes the CAO to amend the 'Front Office Administration' job description in the Recreation and Community Services Department, as presented, and commence the hiring process for a 'Programming/Administrative Assistant' position.

CARRIED

14. CONFIRMATORY BY-LAW

14.1 By-law No. 68-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M350/18
MOVED BY: T. Seip
SECONDED BY: J. Campbell
THAT By-law 68-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M351/18
MOVED BY: R. Hallahan
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:07 pm.

CARRIED

_____
Neil Vincent, Reeve

_____
Dwayne Evans, CAO/Clerk