

**REVISED AGENDA
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING**



Date: Monday, June 18, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the June 18, 2018 Council Meeting; as amended to include an additional Closed Session item regarding a Wingham Property.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held June 4, 2018	7
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4.2 Reports	
4.2.1 Bills and Accounts	19
4.2.2 Finance Department Report 06-18-18 (May 2018 Year to Date Report)	39
4.2.3 Recreation and Facilities Department 06-18-18 (Department Update)	45
4.2.4 Building Department 06-18-18 (Department Update)	50
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4.3.1 Residents of Blyth Ward - Petition regarding OPP	54
4.3.2 Huron County - 2018 General Operating Grant Increase - North Huron Children's Centre	57
4.3.3 MPAC - Small-scale on-farm business subclasses	58

5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	David Shaw, Ken Wood, Sinclair Wardrop, Doyle Cullen, Andy McBride - Save the Howson Dam and Pond Committee	
5.2	Linda Heron, Chair, Ontario Rivers Alliance - Howson Dam	60
6.	REPORTS	
6.1	Clerks Department	
6.1.1	Consent Application Report File # C20-18	75
	Owner/Applicant: Schilder Farms Inc./J. David Murray Property Description: Part Lot 41, Concession 2, East Wawanosh, Township of North Huron (39769 Moncrieff Road)	
	<i>THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #C20-18, Owner/Applicant: Schilder Farms Inc./J. David Murray; Property Description: Part Lot 41, Concession 2, East Wawanosh, Township of North Huron (39769 Moncrieff Road) with the following conditions:</i>	
	<i>Expiry Period</i>	
	<i>✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.</i>	
	<i>Municipal Requirements</i>	
	<i>✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.</i>	
	<i>✓ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.</i>	
	<i>✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.</i>	
	<i>Survey</i>	
	<i>✓ Provide to the satisfaction of the County and the Township:</i>	
	<i>1. a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and</i>	
	<i>2. a reference plan based on the approved survey</i>	
	<i>Zoning</i>	
	<i>✓ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.</i>	

6.1.2	Municipal Cell Phone Contract Renewal	89
	<i>THAT the Council of the Township of North Huron hereby receive the June 18, 2018 report of the Clerk/Manager of IT regarding renewal of the Municipal Cell Phone Contract, for information;</i>	
	<i>AND FURTHER, that Council authorizes an exception to Section 19.1 of the Procedural By-law to allow By-law No. 61-2018 to be passed at the June 18, 2018 Council Meeting.</i>	
6.2	Finance Department	
6.2.1	Pitney Bowes Postage Machine Contract	91
	<i>THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance regarding an agreement with Pitney Bowes for the lease of a DM400C postage machine for information;</i>	
	<i>AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 59-2018 to be passed at the June 18, 2018 Council Meeting.</i>	
6.3	Recreation and Facilities Department	
6.3.1	Fitness Equipment Purchase	93
	<i>THAT the Council of the Township of North Huron hereby receives the report of the Acting Director of Recreation and Facilities, dated June 18, 2018 regarding the purchase of a replacement treadmill for the Fitness Centre;</i>	
	<i>AND FURTHER THAT staff are authorized to proceed with the purchase of the treadmill;</i>	
	<i>AND FURTHER THAT staff are authorized to dispose of the current treadmill by using Gov Deals and to deposit the proceeds from the sale into reserves for future equipment purchases.</i>	
6.4	Public Works / Utilities Department	
6.4.1	Roadside Mower Procurement	98
	<i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 18th, 2018 regarding the procurement of one (1) roadside mower for information;</i>	
	<i>AND FURTHER, that the purchase of one (1) Votex Jumbo Frontline 190 Roadside Mower, in the amount of \$23,743.⁵² plus applicable taxes from Colvoy Enterprises 2012 Ltd. be authorized.</i>	
6.4.2	Municipal Development and Servicing Guidelines	100
	<i>THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 18th, 2018 regarding Municipal Development and Servicing Guidelines for information;</i>	
	<i>AND FURTHER, that the road cross sectional design for both urban and suburban developments as presented by BM Ross be adopted as minimum standards for new development in North Huron.</i>	
6.5	Fire Department of North Huron	

6.6	Building Department	
6.6.1	Drainage SuperIntendents Report - Rintoul Municipal Drain	113
	<i>THAT the Council of the Township of North Huron hereby appoint Dietrich Engineering Ltd. to prepare a report to fulfil the requirements under Section 78 of the Drainage Act as requested by Gerrit and Maria Groen, land owners of Concession 12, Pt S Pt Lot 28 Pt Lot 29 through submission of a Request for Drain Improvement.</i>	
6.7	CAO	
7.	CORRESPONDENCE	
7.1	North Huron Economic Development Committee - Request regarding marketing	115
	<i>THAT the Council of the Township of North Huron hereby directs staff to prepare an amendment to the Terms of Reference for the Economic Development Committee by removing all references to marketing, as requested by the North Huron Economic Development Committee;</i>	
	<i>AND FURTHER, that the Treasurer is directed to amend the 2018 Economic Development budget by reallocating all marketing dollars to the Recreation Department Budget.</i>	
7.2	Union Gas - Request for letter of support for Stratford Reinforcement Project	116
	<i>THAT the Council of the Township of North Huron hereby supports Union Gas in their application to the Ontario Energy Board for the Stratford Reinforcement Project, and in doing so authorizes the Reeve to send a letter of support.</i>	
7.3	Maitland Valley Conservation Authority - Letter regarding Impact of Howson Dam on Flood Risk	123
	<i>THAT the Council of the Township of North Huron hereby receive the correspondence dated June 15, 2018 from Steve Jackson, Flood and Erosion Safety Service Coordinator, Maitland Valley Conservation Authority;</i>	
	<i>AND FURTHER, that staff are directed to incorporate Maitland Valley Conservation Authority's comments into future Howson Dam Report(s).</i>	
7.4	GM Blue Plan / GJAJ Holdings Ltd - Rutledge Subdivision, Blyth Deviation from Township Standards	126
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	

10.	BY-LAWS	
10.1	By-law No. 59-2018	129
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and Pitney Bowes of Canada Ltd. for the lease of a postage machine.	
	<i>THAT By-law 59-2018; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and Pitney Bowes of Canada Ltd. for the lease of a postage machine; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	
10.2	By-law No. 60-2018	132
	Being a by-law to Authorize the Acceptance of the OPP Contract Policing Proposal for the Wingham Ward of the Corporation of the Township of North Huron.	
	<i>THAT By-law 60-2018; being a by-law to Authorize the Acceptance of the OPP Contract Policing Proposal for the Wingham Ward of Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	
10.3	By-law No. 61-2018	150
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and Telus Mobility for municipal cellular devices.	
	<i>THAT By-law 61-2018; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Township of North Huron and Telus Mobility for municipal cellular devices; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i>	
11.	ANNOUNCEMENTS	
12.	OTHER BUSINESS	

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Property Standards);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Damage);*
- Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth Property);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Administration Personnel);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (d) Labour relations or employee negotiations (Administration Personnel);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Wingham Property)*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 62-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

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THAT By-law 62-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, June 4, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott
STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Sean McGhee, Director of Public Works
Kim Scholl, Acting Director of Recreation and Facilities
OTHERS PRESENT: Denny Scott, Citizen
Adam Bell, CKNX
John Brown, Steve Hill, Brett Mills, Joe Heffron

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M283/18

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron; accept the Agenda for the June 4, 2018 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held May 22, 2018

4.1.2 Minutes of the Council of the County of Huron Sixth Session held May 9, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Public Works Department 06-04-18 (Department Update)

4.2.3 CAO Report 06-04-18 (Department Update)

4.3 Correspondence

4.3.1 Municipality of Morris Turnberry - Site Meeting for Proposed Drainage Improvement for the Henderson Municipal Drain, Thursday, June 7, 2018 at 9:00am On Site at the junction of Maple Road and Amberley Road.

4.3.2 Huron County Distribution Centre for Food Banks and Aid Agencies - 5th Annual Better Together Gala Invitation

4.3.3 Wingham & Area Health Professionals Recruitment - Press Release May 24, 2018

M284/18

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.2.1 2018 Section 357 Report

There were no applicants in attendance wishing to speak to their application.

M285/18**MOVED BY:** B. Knott**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receives the report of the Director of Finance regarding tax refunds under Section 357 of the Municipal Act in the amount of \$1,231.17,
AND FURTHER that the Council of the Township of North Huron hereby approves the adjustments to be made to the Collector's Roll as recommended by the Director of Finance in this report.*

CARRIED

6.3 Recreation and Facilities Department

6.4 Public Works / Utilities Department

6.4.1 Surface Treatment Capital Project – 2018

M286/18**MOVED BY:** J. Campbell**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated May 22nd, 2018 regarding the procurement of surface treatment application services for information;
AND FURTHER THAT the contract for the application of surface treatment for 2018 in the amount of \$69,888.00 plus applicable taxes be awarded to Norjohn Contracting and Paving Limited.*

CARRIED

6.4.2 Blyth Library Lease

M287/18**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 4th, 2018 regarding the proposed Library Lease between Deams Holdings Inc. and the Township for information;
AND FURTHER that the Reeve and Clerk be authorized to sign By-Law No. 56-2018, being a By-Law to enter into a lease commencing June 1st, 2018, between the Township of North Huron and Deams Holdings Inc. for the property identified as 380A, 390, 392 and 394 Queen Street in Blyth;
AND FURTHER that the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-law No. 56-2018 to be passed at the June 4th, 2018 Council Meeting.*

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Employee Group Benefits Update

M288/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the June 4th 2018 Report of the CAO on Employee Group Benefits Update for information purposes;

AND FURTHER, THAT, the Director of Finance be directed to create a new reserve account and to deposit the Employee Group Benefits withdrawal funds into this new reserve account;

AND FURTHER, THAT staff be directed to prepare a report for Council's consideration suggesting special projects for the use of these funds.

CARRIED

7. CORRESPONDENCE

7.1 Huron Pioneer Thresher & Hobby Assn. Inc. - Request for support for community event September 7 & 8, 2018

M289/18

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby supports the Huron Pioneer Thresher & Hobby Assn. Inc. in making application to the LCBO for a Special Occasion Permit to hold a beer garden at the Blyth Community Centre in conjunction with the Huron Pioneer Thresher & Hobby Show to be held September 7-8, 2018;

AND FURTHER THAT Council proclaims the event of Municipal Significance.

CARRIED

7.2 Huron County - Request for Letter of Support for the Municipalities for Climate Innovation Program (MCIP) Climate Change Staff Grant

M290/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby supports Huron County in their application for the Municipalities for Climate Innovation Program (MCIP) Climate Change Staff Grant and in doing so authorizes the Reeve to send a letter of support for Huron County's application.

CARRIED

7.3 Hullett Central Public School - Request for support for Grade 8 Graduation

M291/18

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby supports the request for a donation of \$50, received from Hullett Central School toward the purchase of Hullett "H"s for recognition of students during Grade 8 Graduation.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported being busy with Huron County business recently.

Reeve Vincent reported still reviewing the engineers report regarding the Howson Dam.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that the Alice Munro Festival of the Short Story took place on June 2-3 and noted that the events were well attended.

Councillor Vodden reported on behalf of Coalition for Huron Injury Prevention noting that the coordinator of the CHIP committee has received a road safety achievement award.

Councillor Vodden noted recently visiting the Blyth Cemetery and commended staff for their work maintaining the cemetery.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

- 9.1 Councillor Knott - Request regarding OPP proposal for policing of Wingham ward

M292/18

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby schedule a Special Council Meeting to be held on June 11, 2018 at 7:00 pm in the Township of North Huron Council Chambers for the purpose of discussing the Notice of Motion regarding OPP proposal for policing of the Wingham Ward as submitted by Councillor Knott.

CARRIED

M293/18

MOVED BY: T. Seip

SECONDED BY: B. Knott

WHEREAS the Council of the Township of North Huron received from the Ontario Provincial Police, a proposal for policing of the Wingham ward dated September 25, 2017 and revised on March 1, 2018;
AND WHEREAS during the Regular Council Meeting held March 5, 2018, Council considered said proposal and passed resolution M127/18 directing staff to communicate to the Ontario Provincial Police, Council's intention to decline their proposal and maintain the Wingham Police Service for policing of the Wingham ward;
AND WHEREAS during the Regular Council Meeting held May 22, 2018, Council passed resolution M253/18 to reconsider resolution M127/18;
NOW THEREFORE BE IT RESOLVED that Council directs staff to contact the Commissioner of the Ontario Provincial Police, communicating Council's desire to reconsider the said proposal and request that the Ontario Provincial Police re-submit the said proposal, or a version thereof, for Council's reconsideration regarding policing of the Wingham ward.

CARRIED

10. BY-LAWS

- 10.1 By-law No. 56-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Library Lease Agreement between the Township of North Huron and Deams Holdings Inc.

M293/18

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law 56-2018; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Library Lease Agreement between the Township of North Huron and Deams Holdings Inc.; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

A Special Meeting of Council has been scheduled for June 11, 2018 at 7:00 pm in the Township of North Huron Council Chambers.

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 57-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M294/18

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT By-law 57-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M295/18

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 7:30 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON
SPECIAL MEETING OF COUNCIL



Date: Monday, June 11, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology

OTHERS PRESENT: Peter Marshall, OPP
Kulvir Deol, OPP
Jason Younan, OPP
Russ Nesbitt, OPP
Adam Bell, CKNX
Joe Hallahan, Carol Phillips, Ann Hogg, Tharon Riley, Bob
Foxton, Stu Holloway, Chris Anderson, Leota King, Betty
Foxton, Sandy Campbell, Susan Hall, Elayne Rintoul, Audrey
McKague, Carolyn Schofield, Brad Wright, Doug Kemp, Jack
Gillespie, Ken Mathers, John Brown, Karen MacDonald,
Bruce Howson, Dave Howatt, Dave Bourne, Mary Lou
Bourne, Bart Cameron, Laura MackIntosh, Tessa Leboeuf,
Christopher Leboeuf, Paul Heffer, Brian Rintoul, Dean
Newson, Marilyn Robb, Kathy Adams, Jim Griffith, Joan van
der Meer

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M296/18

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron accept the Agenda for the June 11, 2018 Special Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. DISCUSSION

4.1 Wingham Ward Policing

CAO Dwayne Evans delivered a presentation regarding Wingham Ward Policing.

D. Evans provided a background of events that leading up to the June 11, 2018 meeting and thanked the OPP and Commissioner for agreeing to resubmit a proposal for Council's consideration.

D. Evans introduced the OPP staff in attendance and noted that OPP staff will receive questions from Council should any arise.

D. Evans noted that the latest proposal is valid for 30 days.

D. Evans provided an overview of the OPP proposal and a comparison to the Wingham Police Service.

D. Evans outlined four options available to Council including

1. Schedule a public information session
2. Request detailed exit costs from the Wingham Police Service
3. Direct staff to prepare a report regarding how to fund the exit costs
4. Accept or decline the resubmitted OPP proposal

D. Evans explained changes to Wingham Police Service staffing levels noting that it is planned to add 5 additional officers.

D. Evans provided a comparison of costs associated with OPP service and Wingham Police Service noting that one time exit costs must be financed in the first year.

D. Evans explained that the first three years of service with OPP would be considered the transitional period and the OPP billing model would apply starting in year four.

D. Evans provided details of the OPP base rate and OPP calls for service cost estimates and noted that enhancements can be purchased for an additional cost.

D. Evans provided details of cost estimates on a per property basis as well as a 10 year average.

D. Evans noted other items to be considered by Council and concluded by reiterating the four available options.

Discussion took place regarding the OPP proposal and various items related to the Wingham Police Service.

Reeve Vincent requested direction regard how Council would like to proceed.

Councillor Vodden moved a motion to accept the OPP proposal.

Reeve Vincent called for a recorded vote.

Recorded Vote

Campbell	Y
Hallahan	Y
Knott	Y
Vodden	Y
Seip	Y
Ritsema-Teeninga	N
Vincent	Y

M297/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accept the OPP Contract Policing Proposal for the Wingham Ward prepared by Kulvir Deol and dated June 11, 2018;

AND FURTHER, that the North Huron Police Services Board is requested to prepare and provide to Council, detailed exit costs for the Wingham Police Service;

AND FURTHER, that staff are directed to prepare a report regarding options to finance one time exit costs for the Wingham Police Service.

CARRIED

5. CONFIRMATORY BY-LAW

- 5.1 By-law No. 58-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M298/18

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT By-law 58-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

6. ADJOURNMENT

M299/18

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 8:00 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044851 Date 06/15/2018 Amount 25,669.25				
000057 BELGRAVE COMMUNITY CENTRE BD	6-4-2018	06/04/2018	BCCB- 2018 DONATION 50 %	19,835.33
000057 BELGRAVE COMMUNITY CENTRE BD	June 4-2018	06/04/2018	BCCB- CAPITAL UPKEEP	5,833.92
		Invoice Count	2 Total	25,669.25
Cheque 044852 Date 06/15/2018 Amount 234.70				
001590 CINTAS CANADA LTD	39N104955	05/18/2018	ARENA B- MATS	161.70
001590 CINTAS CANADA LTD	39N106802	06/01/2018	ESTC- MATS	73.00
		Invoice Count	2 Total	234.70
Cheque 044853 Date 06/15/2018 Amount 450.00				
003278 COLLEGE OF EARLY CHILDHOOD EDUCATION	13933-2018	05/24/2018	CEC MEMBERSHIP 2018-P M	150.00
003278 COLLEGE OF EARLY CHILDHOOD EDUCATION	13971-2018	05/25/2018	CEC- 2018 MEMBERSHIP- M.	150.00
003278 COLLEGE OF EARLY CHILDHOOD EDUCATION	38664-2018	05/28/2018	CEC MEMBERSHIP- V. MARK	150.00
		Invoice Count	3 Total	450.00
Cheque 044854 Date 06/15/2018 Amount 333.35				
001558 COX SIGNS	28313	05/31/2018	FIRE- REPLACE DECAL- TRU	333.35
		Invoice Count	1 Total	333.35
Cheque 044855 Date 06/15/2018 Amount 1,069.73				
000885 DEAN'S VALU-MART	641-5783	05/22/2018	EARLY ON- FOOD SUPPLIES	91.57
000885 DEAN'S VALU-MART	642-1235	05/25/2018	ARENA W- NAUTAVAC RENT	49.35
000885 DEAN'S VALU-MART	641-3445	05/28/2018	EL- FOOD SUPPLIES	94.01
000885 DEAN'S VALU-MART	641-3629	05/29/2018	BA-MR- FOOD SUPPLIES	170.48
000885 DEAN'S VALU-MART	641-3533	06/03/2018	DAY CARE - FOOD SUPPLIES	351.06
000885 DEAN'S VALU-MART	641-5839	06/04/2018	EARLY ON- FOOD SUPPLIES	75.23
000885 DEAN'S VALU-MART	642-5776	06/04/2018	AQUATICS- FOOD SUPPLIES	68.72
000885 DEAN'S VALU-MART	641-4652	06/05/2018	BA-MR- FOOD SUPPLIES	65.24
000885 DEAN'S VALU-MART	641-4653	06/05/2018	EARLY ON- SUPPLIES	36.45
000885 DEAN'S VALU-MART	641-4763	06/05/2018	DAY CARE- FOOD SUPPLIES	13.95
000885 DEAN'S VALU-MART	642-6640	06/06/2018	POOL- BLEACH	19.96
000885 DEAN'S VALU-MART	641-5137	06/07/2018	DAY CARE- FOOD SUPPLIES	33.71
		Invoice Count	12 Total	1,069.73
Cheque 044856 Date 06/15/2018 Amount 377.88				
004698 HENSALL DISTRICT CO-OP	PE422533	05/31/2018	PARKS/CAMPGROUND B- FUEL	240.88
004698 HENSALL DISTRICT CO-OP	PE422541	05/31/2018	PW- FUEL	137.00
		Invoice Count	2 Total	377.88
Cheque 044857 Date 06/15/2018 Amount 1,613.64				
004786 HICKS MORLEY HAMILTON STEWART & SONS	448801	05/28/2018	ADMIN- PROFESSIONAL FEES	605.11
004786 HICKS MORLEY HAMILTON STEWART & SONS	448802	05/28/2018	ADMIN-PROFESSIONAL FEES	1,008.53
		Invoice Count	2 Total	1,613.64
Cheque 044858 Date 06/15/2018 Amount 50.00				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003962 HULLETT CENTRAL PUBLIC SCHOOL	5-15-2018	05/15/2018	ADMIN-DONATION FOR GRAI	50.00
		Invoice Count	1 Total	50.00
Cheque 044859 Date 06/15/2018 Amount 141.00				
004817 JENNIFER HARRIS	5-28-2018	05/28/2018	BASH- REFUND FOR OVERP/	141.00
		Invoice Count	1 Total	141.00
Cheque 044860 Date 06/15/2018 Amount 188.11				
004818 KEHOE LAW ENFORCEMENT DISTRIBL	152662	05/28/2018	POLICE- UNIFORM PANTS	188.11
		Invoice Count	1 Total	188.11
Cheque 044861 Date 06/15/2018 Amount 672.66				
003576 MATT TOWNSEND	6-4-2018	06/04/2018	FIRE- CHIEF CONVENTION	672.66
		Invoice Count	1 Total	672.66
Cheque 044862 Date 06/15/2018 Amount 106.22				
003596 MEDICAL MART SUPPLIES LIMITED	6417507	06/04/2018	REC- BANDAGES, ICE PACKS	106.22
		Invoice Count	1 Total	106.22
Cheque 044863 Date 06/15/2018 Amount 305.10				
003554 MIKE MCDONALD	5-1-2018	05/01/2018	FIRE- BURN GEL KITS	305.10
		Invoice Count	1 Total	305.10
Cheque 044864 Date 06/15/2018 Amount 26,914.00				
000431 MINISTER OF FINANCE	120506181055130	05/31/2018	POLICE- APRIL OPP BILLING	26,914.00
		Invoice Count	1 Total	26,914.00
Cheque 044865 Date 06/15/2018 Amount 145.95				
002289 NAV CANADA AEROPUBS	768	05/19/2018	AIRPORT- SUBSCRIPTION	145.95
		Invoice Count	1 Total	145.95
Cheque 044866 Date 06/15/2018 Amount 116.62				
002386 NELLIE MASON	5-17-2018	05/28/2018	CEMETERY B- FLOWERS	116.62
		Invoice Count	1 Total	116.62
Cheque 044867 Date 06/15/2018 Amount 4,294.00				
004819 ONTARIO TRAINING NETWORK	9088	05/10/2018	WORKSHOP- MINUTE TAKINC	4,294.00
		Invoice Count	1 Total	4,294.00
Cheque 044868 Date 06/15/2018 Amount 236.26				
004609 RADAR AUTO PARTS- BRUSSELS	5341-225563	05/10/2018	PW- PARTS FOR 05-12	54.58
004609 RADAR AUTO PARTS- BRUSSELS	5341-225990	05/15/2018	PW- AIR FILTER- HD	33.49
004609 RADAR AUTO PARTS- BRUSSELS	5341-226310	05/17/2018	PW- BELT- 03-08	114.70
004609 RADAR AUTO PARTS- BRUSSELS	5341-227043	05/28/2018	PW- AIR FILTER	33.49
		Invoice Count	4 Total	236.26

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044869 Date 06/15/2018 Amount 155.37				
000508 RX DRUG MART I.D.A.	77962	05/28/2018	DAY CARE- SUNSCREEN	117.40
000508 RX DRUG MART I.D.A.	79757	06/04/2018	ADMIN- GIFT CARD, CARDS	37.97
		Invoice Count	2 Total	155.37
Cheque 044870 Date 06/15/2018 Amount 1,776.47				
004780 SUNBELT RENTALS OF CANADA INC.	70647882-0001	05/22/2018	CAMPGROUND B- ROLLER R	1,776.47
		Invoice Count	1 Total	1,776.47
Cheque 044871 Date 06/15/2018 Amount 16,548.50				
002362 WINGHAM & DISTRICT HOSPITAL FOU	6-5-2018	06/05/2018	HEALTH PROFESSIONALS RE	16,548.50
		Invoice Count	1 Total	16,548.50
Report Total				81,398.81

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 004924 Date 06/15/2018 Amount 1,850.10				
000073 B M ROSS AND ASSOCIATES LTD	14784 W	05/10/2018	WATER- CWWF PROJECT	1,850.10
		Invoice Count	1 Total	1,850.10
Cheque 004925 Date 06/15/2018 Amount 4.52				
000100 CANADA POST CORPORATION	9654834451	05/28/2018	WATER-E-POST BILLING	4.52
		Invoice Count	1 Total	4.52
Cheque 004926 Date 06/15/2018 Amount 206.29				
000113 CARSON SUPPLY	S1521624.001	06/07/2018	WATER- HYDRANT REPAIR/P	206.29
		Invoice Count	1 Total	206.29
Cheque 004927 Date 06/15/2018 Amount 99.16				
004487 LISTOWEL BANNER	LBC0015686	06/03/2018	WATER- HYDRANT FLUSHINC	99.16
		Invoice Count	1 Total	99.16
Cheque 004928 Date 06/15/2018 Amount 613.02				
004516 SIMARK CONTROLS LTD	SO-138762	02/23/2018	WATER- SCADA PARTS	613.02
		Invoice Count	1 Total	613.02
Cheque 004929 Date 06/15/2018 Amount 87.01				
003532 TRULY NOLEN	35720-W	06/08/2018	WATER- ANT PROGRAM	87.01
		Invoice Count	1 Total	87.01
Report Total				2,860.10

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 003450 Date 06/15/2018 Amount 1,850.09				
000073 B M ROSS AND ASSOCIATES LTD	14784-S	05/10/2018	SEWER- CWWF PROJECT	1,850.09
		Invoice Count	1 Total	1,850.09
Cheque 003451 Date 06/15/2018 Amount 48.56				
002512 TOWNSHIP OF NORTH HURON	Dyn- 9365476	05/06/2018	SEWER- PART FOR NETWORK	48.56
		Invoice Count	1 Total	48.56
Cheque 003452 Date 06/15/2018 Amount 87.01				
003532 TRULY NOLEN	37520-S	06/08/2018	SEWER- ANT PROGRAM	87.01
		Invoice Count	1 Total	87.01
Report Total				1,985.66

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001159 Date 05/30/2018 Amount 3,258.53				
000687 WESTARIO POWER INC.	2103878650	05/11/2018	4760 KWH- DAY CARE	679.38
000687 WESTARIO POWER INC.	2103878654	05/11/2018	3177 KWH- LIBRARY	466.11
000687 WESTARIO POWER INC.	2103878655	05/11/2018	14693 KWH- TOWN HALL/POL	2,017.37
000687 WESTARIO POWER INC.	2103878658	05/11/2018	443 KWH- JOSEPHINE ST ST	95.67
Invoice Count 4 Total				3,258.53
Cheque 001160 Date 06/01/2018 Amount 17,294.53				
003888 EQUITABLE LIFE OF CANADA	6-1-2018	06/01/2018	JUNE 2018 PREMIUM	17,294.53
Invoice Count 1 Total				17,294.53
Cheque 001161 Date 06/04/2018 Amount 150.10				
000665 UNION GAS LIMITED	April 2018-1186	05/14/2018	494 M3- 425 MILL ST	150.10
Invoice Count 1 Total				150.10
Cheque 001162 Date 06/01/2018 Amount 46,573.92				
000535 RECEIVER GENERAL FOR CANADA	5-31-2018- FT	05/31/2018	FT PAYROLL REMITTANCE	35,874.24
000535 RECEIVER GENERAL FOR CANADA	5-31-2018-Council	05/31/2018	COUNCIL- PAYROLL REMITT/	314.42
000535 RECEIVER GENERAL FOR CANADA	5-31-2018-PT	05/31/2018	PT PAYROLL REMITTANCE	10,385.26
Invoice Count 3 Total				46,573.92
Cheque 001163 Date 06/05/2018 Amount 8,389.89				
000687 WESTARIO POWER INC.	300254401	05/17/2018	30203 KWH- WINGHAM ST LIC	8,389.89
Invoice Count 1 Total				8,389.89
Cheque 001164 Date 06/06/2018 Amount 2,631.82				
000665 UNION GAS LIMITED	April 2018-0458	05/17/2018	5603 M3- COMPLEX	1,747.02
000665 UNION GAS LIMITED	April 2018-4108	05/17/2018	1210 M3- TOWN HALL	375.81
000665 UNION GAS LIMITED	April 2018-5109	05/17/2018	175 M3- POLICE STN	75.91
000665 UNION GAS LIMITED	April 2018-5340	05/17/2018	342 M3- LIBRARY	124.76
000665 UNION GAS LIMITED	April 2018-5467	05/17/2018	369 M3- DAY CARE	118.63
000665 UNION GAS LIMITED	April 2018-7408	05/17/2018	652 M3- 445 JOSEPHINE ST- F	189.69
Invoice Count 6 Total				2,631.82
Cheque 001165 Date 06/11/2018 Amount 2,395.85				
000294 HYDRO ONE NETWORKS INC	April 2018-0523	05/22/2018	10998 KWH- BLYTH STREELIC	2,395.85
Invoice Count 1 Total				2,395.85
Cheque 001166 Date 06/12/2018 Amount 7,027.09				
000294 HYDRO ONE NETWORKS INC	April 2018-4216	05/24/2018	26640 KWH-ARENA/HALL B	7,027.09
Invoice Count 1 Total				7,027.09
Cheque 001167 Date 06/12/2018 Amount 297.19				
000665 UNION GAS LIMITED	April 2018-8454	05/23/2018	322 M3- FIRE STN W	106.79
000665 UNION GAS LIMITED	April 2018-9991	05/23/2018	655 M3-MUSEUM	190.40
Invoice Count 2 Total				297.19

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001168 Date 06/13/2018 Amount 9,459.79				
000427 MINISTER OF FINANCE	5-31-2018	05/31/2018	MAY 2018 REMITTANCE	9,459.79
		Invoice Count	1 Total	9,459.79
Cheque 001169 Date 06/13/2018 Amount 1,907.29				
000140 CIBC VISA	CanFit Pro- 10537	04/20/2018	FITNESS- MEMBERSHIP REN	450.87
000140 CIBC VISA	AGF-Head Office	04/27/2018	PW- WEED INSPECTOR CONI	75.00
000140 CIBC VISA	EPLY.COM	04/27/2018	COUNCIL- OSUM CONFEREN	563.87
000140 CIBC VISA	GoDaddy-1301162432	04/28/2018	EC DEV- DOMAIN RENEWAL	20.24
000140 CIBC VISA	HiMama- 7650	04/28/2018	DAY CARE- MONTHLY SUBSC	98.31
000140 CIBC VISA	HardDrivesDirect-170	05/01/2018	POLICE- HARD DRIVE FOR SI	218.30
000140 CIBC VISA	OBOA- Refund	05/03/2018	BUILDING-COURSE REFUND	-367.25
000140 CIBC VISA	MTO 26720	05/04/2018	PW- REPLACEMENT PLATE	59.00
000140 CIBC VISA	Dyn- S	05/06/2018	SEWER- PART FOR NETWOR	48.56
000140 CIBC VISA	Amazon- 1234621	05/07/2018	PW- TABLET COVER/PROTEC	55.84
000140 CIBC VISA	Montanas- 481	05/07/2018	OGRA- MEALS	25.70
000140 CIBC VISA	U of G-PP	05/07/2018	OGRA- PARKING PASS	27.00
000140 CIBC VISA	UC Food Court- 15067	05/07/2018	OGRA- MEALS	10.49
000140 CIBC VISA	Montanas- 634	05/08/2018	OGRA- MEALS	28.22
000140 CIBC VISA	UC Food Court-2447	05/08/2018	OGRA- MEALS	10.49
000140 CIBC VISA	Best Western- 103662	05/09/2018	PW- ACCOMODATIONS-TRAI	248.60
000140 CIBC VISA	Quizinos- 75215	05/09/2018	OGRA- MEALS	14.22
000140 CIBC VISA	Subway - 193281	05/09/2018	REC ADMIN- STAFF TRAININ	142.38
000140 CIBC VISA	Great China House- 2	05/10/2018	REC- EVENT MANAGMT TRAI	47.18
000140 CIBC VISA	Issuu- 771027	05/15/2018	REC ADMIN- MONTHLY SUBS	51.67
000140 CIBC VISA	City of London- 6589	05/17/2018	REC PROG- HIGH FIVE COUR	57.00
000140 CIBC VISA	Spotify-05-17-18	05/17/2018	FITNESS- MONTHLY SUBSCR	14.99
000140 CIBC VISA	Const Cont- 18995841	05/28/2018	ESTC- EMAIL MARKETING	6.61
		Invoice Count	23 Total	1,907.29
Cheque 001170 Date 06/15/2018 Amount 42,183.84				
000535 RECEIVER GENERAL FOR CANADA	6-14-2018-FT	06/14/2018	FT PAYROLL REMITTANCE	32,728.19
000535 RECEIVER GENERAL FOR CANADA	6-14-2018-PT	06/14/2018	PT PAYROLL REMITTANCE	9,455.65
		Invoice Count	2 Total	42,183.84
Report Total				141,569.84

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000622 Date 05/30/2018 Amount 1,169.68				
000687 WESTARIO POWER INC.	2103878656	05/11/2018	8399 KWH- WELL # 3	1,169.68
		Invoice Count	1 Total	1,169.68
Cheque 000623 Date 06/13/2018 Amount 24.28				
000140 CIBC VISA	9365476- W	05/06/2018	WATER- NETWORK PART	24.28
		Invoice Count	1 Total	24.28
Report Total				1,193.96

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 06/06/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502610 Date 06/08/2018 Amount 2,320.42				
003598 GARDNER DENVER CANADA CORP	900378169	03/27/2018	FIRE- 2 AIR COMPRESSOR SI	2,320.42
		Invoice Count	1 Total	2,320.42
Cheque 502611 Date 06/19/2018 Amount 114.84				
001987 ALLSTREAM BUSINESS INC.	19129698- 1726285	05/28/2018	CEMETERY-PHONE	54.17
001987 ALLSTREAM BUSINESS INC.	19129699-1726358	05/28/2018	PW EW- PHONE	60.67
		Invoice Count	2 Total	114.84
Cheque 502612 Date 06/19/2018 Amount 314.14				
003361 ART'S LANDSCAPING,NURSERY & GAR 077 GC		05/31/2018	CAMPGROUND B- TOP SOIL	314.14
		Invoice Count	1 Total	314.14
Cheque 502613 Date 06/19/2018 Amount 256,246.78				
000035 AVON MAITLAND DISTRICT	June 2018	06/14/2018	JUNE 2018 INSTALLMENT	256,246.78
		Invoice Count	1 Total	256,246.78
Cheque 502614 Date 06/19/2018 Amount 19.44				
003711 BFL CANADA	190561	05/30/2018	REC- FACILTY USER INSURA	19.44
		Invoice Count	1 Total	19.44
Cheque 502615 Date 06/19/2018 Amount 306.00				
003441 BILL KNOTT	1-31-2018	01/31/2018	COUNCIL - JANUARY MILEAG	66.60
003441 BILL KNOTT	2-28-2018	02/28/2018	COUNCIL- FEBRUARY MILEA	85.50
003441 BILL KNOTT	3-31-2018	03/31/2018	COUNCIL- MARCH MILEAGE	68.40
003441 BILL KNOTT	4-30-2018	04/30/2018	COUNCIL- APRIL MILEAGE	51.30
003441 BILL KNOTT	5-31-2018	05/31/2018	COUNCIL- MAY MILEAGE	34.20
		Invoice Count	5 Total	306.00
Cheque 502616 Date 06/19/2018 Amount 273.98				
003753 BLYTH BIA	HST	06/12/2018	BLYTH BIA- HST BALANCE O	273.98
		Invoice Count	1 Total	273.98
Cheque 502617 Date 06/19/2018 Amount 98.52				
004447 BRITTANY WEBER	5-31-2018	05/31/2018	EARLY ON-MILEAGE, BAMR- :	98.52
		Invoice Count	1 Total	98.52
Cheque 502618 Date 06/19/2018 Amount 498.98				
002066 BROCK VODDEN	5-29-2018	05/29/2018	COUNCIL- OSUM CONFEREN	433.73
002066 BROCK VODDEN	May 2018	05/31/2018	COUNCIL- MAY MILEAGE	65.25
		Invoice Count	2 Total	498.98
Cheque 502619 Date 06/19/2018 Amount 765.24				
000086 BROPHY TIRE	44528	05/10/2018	REC- TIRES FOR 08 FORD	765.24
		Invoice Count	1 Total	765.24

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 06/06/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502620 Date 06/19/2018 Amount 32.48				
004172 C E MACTAVISH LIMITED	1863	05/23/2018	PW- GASOLINE	32.48
		Invoice Count	1 Total	32.48
Cheque 502621 Date 06/19/2018 Amount 52.60				
001557 CAROL MACPHERSON	6-7-2018	06/07/2018	DAY CARE- SUPPLIES	52.60
		Invoice Count	1 Total	52.60
Cheque 502622 Date 06/19/2018 Amount 36.00				
002864 CAROL PHILLIPS	6-4-2018	06/04/2018	FITNESS - MILEAGE	36.00
		Invoice Count	1 Total	36.00
Cheque 502623 Date 06/19/2018 Amount 331.73				
000778 CEDAR SIGNS	51013	06/01/2018	PARKS B- TRAIL SIGNS	331.73
		Invoice Count	1 Total	331.73
Cheque 502624 Date 06/19/2018 Amount 639.62				
003919 CINTAS CANADA LIMITED	839577758	05/31/2018	POOL/FITNESS- SANITIZE RE	421.26
003919 CINTAS CANADA LIMITED	839583555	06/14/2018	POOL/FITNESS-SANITIZE RE	218.36
		Invoice Count	2 Total	639.62
Cheque 502625 Date 06/19/2018 Amount 183.45				
000146 CLIFF'S PLUMBING & HEATING	31747	05/29/2018	POOL - SERVICE ON DECTR	183.45
		Invoice Count	1 Total	183.45
Cheque 502626 Date 06/19/2018 Amount 237.30				
004697 COMCENTRIC NETWORKING INC.	6549	06/01/2018	ESTC-NETWORK	237.30
		Invoice Count	1 Total	237.30
Cheque 502627 Date 06/19/2018 Amount 2,175.25				
004606 CUT-RITE TREE SERVICE	434863	05/30/2018	PW- BUCKET TRUCK/CHIPPE	819.25
004606 CUT-RITE TREE SERVICE	434867	06/04/2018	PW- BUCKET TRUCK/CHIPPE	1,356.00
		Invoice Count	2 Total	2,175.25
Cheque 502628 Date 06/19/2018 Amount 283.60				
001018 DALE PUMP & FARM SERVICE LTD	110744	05/16/2018	CEMETERY- COUPLER/PIPE	37.85
001018 DALE PUMP & FARM SERVICE LTD	110798	05/22/2018	CAMPGROUND B- WATER FI	245.75
		Invoice Count	2 Total	283.60
Cheque 502629 Date 06/19/2018 Amount 119.22				
000175 DAN'S AUTO REPAIR	31043	06/08/2018	PW- SERVICE 2015 GMC SIEF	119.22
		Invoice Count	1 Total	119.22
Cheque 502630 Date 06/19/2018 Amount 50.22				

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 06/06/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
002807 DENISE LOCKIE	5-28-2018	05/28/2018	ARENA B- CLEANING CLOTHS	50.22
		Invoice Count	1 Total	50.22
Cheque 502631 Date 06/19/2018 Amount 78.75				
000199 DONNA WHITE	5-31-2018	05/31/2018	ADMIN- MILEAGE	78.75
		Invoice Count	1 Total	78.75
Cheque 502632 Date 06/19/2018 Amount 745.42				
002183 DONNELLY & MURPHY	48208	06/01/2018	BUILDING/BY-LAW- LEGAL FE	745.42
		Invoice Count	1 Total	745.42
Cheque 502633 Date 06/19/2018 Amount 1,050.57				
004738 DWAYNE EVANS	5-31-2018	05/31/2018	CAO- OSUM CONFERENCE	1,050.57
		Invoice Count	1 Total	1,050.57
Cheque 502634 Date 06/19/2018 Amount 1,710.64				
001840 EDWARD FUELS	255545	06/04/2018	AIRPORT- FUEL	1,710.64
		Invoice Count	1 Total	1,710.64
Cheque 502635 Date 06/19/2018 Amount 771.29				
000221 FIRE MONITORING OF CANADA INC	54353	06/01/2018	TOWN HALL- NON-DIRECT M	771.29
		Invoice Count	1 Total	771.29
Cheque 502636 Date 06/19/2018 Amount 14,568.34				
000074 FOXTON FUELS LIMITED	360991	05/03/2018	PW- ATF FLUID, 15W 40 OIL	1,103.61
000074 FOXTON FUELS LIMITED	361738	05/08/2018	LANDFILL- COMPACTOR FUE	518.78
000074 FOXTON FUELS LIMITED	361727	05/10/2018	PW- HYDRAULIC OIL	310.98
000074 FOXTON FUELS LIMITED	362372	05/14/2018	PW- W- CLEAR DIESEL	636.43
000074 FOXTON FUELS LIMITED	362373	05/14/2018	PW W- DYED DIESEL	1,770.27
000074 FOXTON FUELS LIMITED	362731	05/17/2018	PW B- CLEAR DIESEL	1,167.30
000074 FOXTON FUELS LIMITED	362735	05/17/2018	PW EW- CLEAR DIESEL	866.21
000074 FOXTON FUELS LIMITED	362736	05/17/2018	PW- EW- DYED DIESEL	2,818.04
000074 FOXTON FUELS LIMITED	362946	05/18/2018	LANDFILL- COMPACTOR FUE	366.35
000074 FOXTON FUELS LIMITED	363340	05/25/2018	LANDFILL- COMPACTOR FUE	241.22
000074 FOXTON FUELS LIMITED	363578	05/30/2018	PW- TUBES OF GREASE	182.11
000074 FOXTON FUELS LIMITED	363729	05/30/2018	ESTC- FUEL	107.45
000074 FOXTON FUELS LIMITED	364315	05/31/2018	BUILDING- MAY FUEL	262.27
000074 FOXTON FUELS LIMITED	364380	05/31/2018	FIRE- MAY FUEL	762.53
000074 FOXTON FUELS LIMITED	364426	05/31/2018	POLICE- MAY FUEL	1,515.51
000074 FOXTON FUELS LIMITED	364520	05/31/2018	CEMETERY- DIESEL, GASOLI	313.28
000074 FOXTON FUELS LIMITED	364777	05/31/2018	MAY FUEL- PW	1,626.00
		Invoice Count	17 Total	14,568.34
Cheque 502637 Date 06/19/2018 Amount 733.74				
000274 HORTON'S DAIRY	11274	04/03/2018	EL- DAIRY SUPPLIES	29.36
000274 HORTON'S DAIRY	11425	04/03/2018	BA-MR- DAIRY SUPPLIES	44.18
000274 HORTON'S DAIRY	11525	04/09/2018	EL- DAIRY PRODUCTS	44.04
000274 HORTON'S DAIRY	11559	04/10/2018	DAY CARE- DAIRY SUPPLIES	189.15

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000274 HORTON'S DAIRY	11766	04/16/2018	EL-DAIRY SUPPLIES	26.34
000274 HORTON'S DAIRY	11827	04/17/2018	DAY CARE- DAIRY SUPPLIES	181.61
000274 HORTON'S DAIRY	11993	04/24/2018	EL- DAIRY SUPPLIES	29.36
000274 HORTON'S DAIRY	12042	04/24/2018	DAY CARE- DAIRY SUPPLIES	189.70
Invoice Count 8 Total				733.74
Cheque 502638 Date 06/19/2018 Amount 377.36				
004508 HOUSE OF BLOOM	10000803	05/24/2018	ADMIN ASSIST- FLOWERS	310.75
004508 HOUSE OF BLOOM	100009319	05/29/2018	ADMIN- MEMORIAL DISH GAF	66.61
Invoice Count 2 Total				377.36
Cheque 502639 Date 06/19/2018 Amount 465.52				
000281 HURON BAY COOPERATIVE INC	74548	05/08/2018	CEMETERY- GRASS SEED	338.98
000281 HURON BAY COOPERATIVE INC	74569	05/08/2018	PW- HYDRAULIC OIL	77.96
000281 HURON BAY COOPERATIVE INC	75505	05/18/2018	PARKS W- VINEGAR HERBICI	48.58
Invoice Count 3 Total				465.52
Cheque 502640 Date 06/19/2018 Amount 42,285.50				
000284 HURON PERTH ROMAN CATHOLIC	June 2018	06/14/2018	JUNE 2018 INSTALLMENT	42,285.50
Invoice Count 1 Total				42,285.50
Cheque 502641 Date 06/19/2018 Amount 146.47				
000286 HURON TRACTOR LTD	B47902	05/01/2018	PARKS B- CAP SCREW, KEY	59.37
000286 HURON TRACTOR LTD	B47993	05/01/2018	PARKS B- BATTERY, LUG	66.79
000286 HURON TRACTOR LTD	B48230	05/03/2018	PW- NUT	4.32
000286 HURON TRACTOR LTD	B48828	05/10/2018	PARKS B- CHAIN OIL	15.99
Invoice Count 4 Total				146.47
Cheque 502642 Date 06/19/2018 Amount 524.52				
000296 IDEAL SUPPLY INC.	4754446	05/02/2018	PARKS W- WIPER BLADE	12.42
000296 IDEAL SUPPLY INC.	4764064	05/04/2018	PW- 5 PC SCREW EXTRACTC	40.44
000296 IDEAL SUPPLY INC.	4781128	05/09/2018	PW- MINIATURE LAMP- 2012 I	2.23
000296 IDEAL SUPPLY INC.	4786615	05/10/2018	PARKS W- CURVED HOSE	32.08
000296 IDEAL SUPPLY INC.	4796619	05/14/2018	PW- A-SECTION BELT- SWEE	3.51
000296 IDEAL SUPPLY INC.	4796838	05/14/2018	PW- BELTS FOR SWEEPER	167.90
000296 IDEAL SUPPLY INC.	4805306	05/15/2018	CEMETERY- PRESSURE WAS	210.55
000296 IDEAL SUPPLY INC.	4807688	05/16/2018	PW- COUPLER	13.77
000296 IDEAL SUPPLY INC.	4840956	05/25/2018	POLICE- SHOP TOWELS, GLA	25.45
000296 IDEAL SUPPLY INC.	4847509	05/28/2018	COMPLEX- A-SECTION BELT	4.21
000296 IDEAL SUPPLY INC.	4853816	05/29/2018	COMPLEX- B-SECTION BELT	10.84
000296 IDEAL SUPPLY INC.	4863216	05/31/2018	PARKS W- MINIATURE LAMP-	1.12
Invoice Count 12 Total				524.52
Cheque 502643 Date 06/19/2018 Amount 39.60				
000306 JAMES CAMPBELL	May 2018	05/31/2018	COUNCIL- MAY MILEAGE	39.60
Invoice Count 1 Total				39.60
Cheque 502644 Date 06/19/2018 Amount 62.18				

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004533 JANELLA SMITH	5-20-2018	05/30/2018	DAY CARE- SUPPLIES	62.18
		Invoice Count	1 Total	62.18
Cheque 502645 Date 06/19/2018 Amount 1,763.59				
000321 JOE'S AUTOMOTIVE	41823	05/10/2018	PW- REPAIR 2002 F150 4 X 4	593.25
000321 JOE'S AUTOMOTIVE	41875	05/23/2018	PW- SAFETY TRAILER	313.94
000321 JOE'S AUTOMOTIVE	41911	05/30/2018	PW- SERVICE 2007 CHEV SIL	856.40
		Invoice Count	3 Total	1,763.59
Cheque 502646 Date 06/19/2018 Amount 392.24				
000352 KITSUPPLY	147029	05/22/2018	DAY CARE- JANITORIAL SUPI	119.84
000352 KITSUPPLY	147298	06/05/2018	DAY CARE- JANITORIAL SUPI	119.14
000352 KITSUPPLY	147301	06/05/2018	COMPLEX- JANITORIAL SUPP	153.26
		Invoice Count	3 Total	392.24
Cheque 502647 Date 06/19/2018 Amount 499.50				
000353 KNIGHTS OF COLUMBUS	6-1-2018	06/01/2018	FITNESS- SATELLITE REIMBL	47.50
000353 KNIGHTS OF COLUMBUS	1996	06/06/2018	CONC W- EQUIPMENT MAINT	452.00
		Invoice Count	2 Total	499.50
Cheque 502648 Date 06/19/2018 Amount 1,774.10				
004735 LEGEND RECREATION SOFTWARE, INC 5000086		05/12/2018	REC ADMIN-MONTHLY LICEN	1,079.15
004735 LEGEND RECREATION SOFTWARE, INC 500095		05/23/2018	REC ADMIN- MEMBERSHIP C	694.95
		Invoice Count	2 Total	1,774.10
Cheque 502649 Date 06/19/2018 Amount 684.00				
000372 LIFESAVING SOCIETY	M126577	06/14/2018	AQUATICS- ASSISTANT INSTI	684.00
		Invoice Count	1 Total	684.00
Cheque 502650 Date 06/19/2018 Amount 86.97				
002521 LORI VADER	5-25-2018	05/25/2018	EL- SUPPLIES	24.00
002521 LORI VADER	6-5-2018	06/05/2018	EL-MILEAGE/SUPPLIES	62.97
		Invoice Count	2 Total	86.97
Cheque 502651 Date 06/19/2018 Amount 3,369.66				
000389 MAITLAND VALLEY CONSERVATION	7476	05/28/2018	PUBLIC TREE PROGRAM	3,369.66
		Invoice Count	1 Total	3,369.66
Cheque 502652 Date 06/19/2018 Amount 30,088.93				
000388 MAITLAND WELDING & MACHINING	10714	05/08/2018	REPAIRS AT BLYTH SEWAGE	30,088.93
		Invoice Count	1 Total	30,088.93
Cheque 502653 Date 06/19/2018 Amount 120.50				
002258 MARIA WALDEN	5-29-2018	05/29/2018	EARLY ON- MILEAGE/SUPPLI	120.50
		Invoice Count	1 Total	120.50

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502654 Date 06/19/2018 Amount 611.31				
000420 MGM TOWNSEND TIRE	51643	03/20/2018	PW- REPAIR FLAT TIRE, VAL	149.16
000420 MGM TOWNSEND TIRE	52857	05/18/2018	FIRE- RECHARGEABLE BATT	197.75
000420 MGM TOWNSEND TIRE	53947	06/13/2018	PW- REPAIR TIRE- NH TRACT	264.40
Invoice Count 3 Total				611.31
Cheque 502655 Date 06/19/2018 Amount 285.44				
004748 MICHAEL ROESS	6-6-2018	06/06/2018	FPO-MILEAGE/SAFETY BOOT	285.44
Invoice Count 1 Total				285.44
Cheque 502656 Date 06/19/2018 Amount 1,812.53				
000421 MICROAGE BASICS	267661	05/01/2018	EARLY ON- LAMINATING SER	36.23
000421 MICROAGE BASICS	267823	05/02/2018	ADMIN- OFFICE SUPPLIES	324.39
000421 MICROAGE BASICS	267885	05/02/2018	REC ADMIN- OFFICE SUPPLIE	158.64
000421 MICROAGE BASICS	424552	05/02/2018	ADMIN- REPORT COVERS- EI	27.10
000421 MICROAGE BASICS	267945	05/03/2018	ADMIN- BINDING CASES	156.17
000421 MICROAGE BASICS	268111	05/04/2018	EARLY ON- LAMINATING SER	110.34
000421 MICROAGE BASICS	268268	05/05/2018	FITNESS- PENS	4.09
000421 MICROAGE BASICS	268502	05/07/2018	FIRE- LABELS, FUSCHIA PAPI	36.26
000421 MICROAGE BASICS	268556	05/08/2018	FITNESS- TABS	3.55
000421 MICROAGE BASICS	268766	05/09/2018	BA-MR- LAMINATING POUCHI	53.77
000421 MICROAGE BASICS	268838	05/10/2018	EARLY ON- OFFICE SUPPLIE	256.86
000421 MICROAGE BASICS	268876	05/10/2018	AQUATICS- POST-ITS	16.24
000421 MICROAGE BASICS	269013	05/11/2018	EARLY ON- LAMINATOR CAR	149.69
000421 MICROAGE BASICS	269045	05/11/2018	REC ADMIN- OFFICE SUPPLIE	16.95
000421 MICROAGE BASICS	269336	05/14/2018	AQUATICS- OFFICE SUPPLIE	29.53
000421 MICROAGE BASICS	269436	05/15/2018	PW- HANGING FOLDERS	12.68
000421 MICROAGE BASICS	269551	05/15/2018	REC ADMIN- STORAGE BOXE	72.30
000421 MICROAGE BASICS	269732	05/16/2018	PW- HANGING FOLDERS	21.47
000421 MICROAGE BASICS	269908	05/18/2018	PW- CARABINER	14.31
000421 MICROAGE BASICS	269915	05/18/2018	REC ADMIN- LEGAL PAPER	45.15
000421 MICROAGE BASICS	270169	05/22/2018	EARLY ON- LAMINATING SER	20.26
000421 MICROAGE BASICS	270374	05/23/2018	BA-MR- INK /PAPER SET CAN	97.04
000421 MICROAGE BASICS	270583	05/24/2018	BASH- OFFICE SUPPLIES	65.20
000421 MICROAGE BASICS	270925	05/28/2018	PW- USB STORAGE DRIVE	31.63
000421 MICROAGE BASICS	270988	05/28/2018	EARLY ON- COLOURED PAPE	52.68
Invoice Count 25 Total				1,812.53
Cheque 502657 Date 06/19/2018 Amount 60.97				
000442 MUNICIPAL WORLD INC	35919	06/04/2018	ADMIN- YEARLY SUBSCRIPTI	60.97
Invoice Count 1 Total				60.97
Cheque 502658 Date 06/19/2018 Amount 18,030.78				
000444 MUNICIPALITY OF MORRIS TURNBERR	Blackhall Drain	05/23/2018	BLACKHALL DRAIN MAINTEN.	2,682.72
000444 MUNICIPALITY OF MORRIS TURNBERR	Coulter-Grain Drain	05/23/2018	COULTER-GRAIN DRAIN MAI	185.46
000444 MUNICIPALITY OF MORRIS TURNBERR	Grasby Drain	05/23/2018	GRASBY DRAIN MAINTENANC	16.77
000444 MUNICIPALITY OF MORRIS TURNBERR	Johnston-Ellison Dra	05/23/2018	JOHNSTON-ELLISON DRAIN I	17.52
000444 MUNICIPALITY OF MORRIS TURNBERR	6374	06/06/2018	MAY 2018 BUILDING DEPART	12,716.31

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000444 MUNICIPALITY OF MORRIS TURNBERR	540-001-008- June	06/12/2018	AIRPORT- PROPERTY TAXES	2,412.00
		Invoice Count	6 Total	18,030.78
Cheque 502659	Date 06/19/2018	Amount	97.85	
004173 MURRAY D KEITH B.A.	35365	04/17/2018	ADMIN- RESEARCH EASEMEI	51.20
004173 MURRAY D KEITH B.A.	35383	06/01/2018	MEM HALL- REGISTER PARC	46.65
		Invoice Count	2 Total	97.85
Cheque 502660	Date 06/19/2018	Amount	79.97	
004578 NOVACK'S UNIFORM SOLUTIONS	210210	06/04/2018	FIRE- SHIRT FOR FIRE CHIEF	79.97
		Invoice Count	1 Total	79.97
Cheque 502661	Date 06/19/2018	Amount	73,327.50	
000473 OMERS	5-31-2018	05/31/2018	MAY 2018 REMITTANCE	73,327.50
		Invoice Count	1 Total	73,327.50
Cheque 502662	Date 06/19/2018	Amount	161.03	
000498 ORKIN CANADA CORPORATION	8564121	06/08/2018	LANDFILL- PEST CONTROL	161.03
		Invoice Count	1 Total	161.03
Cheque 502663	Date 06/19/2018	Amount	84.15	
000520 PUROLATOR INC.	438102080	05/18/2018	POLICE- COURIER	13.20
000520 PUROLATOR INC.	438154668	05/25/2018	ESTC- COURIER	18.31
000520 PUROLATOR INC.	438168793	05/25/2018	POLICE- COURIER	10.25
000520 PUROLATOR INC.	438233992	06/01/2018	POLICE- COURIER	42.39
		Invoice Count	4 Total	84.15
Cheque 502664	Date 06/19/2018	Amount	89.31	
003055 RICHARD AL	6-4-2018	06/04/2018	ADMIN- PHONE/MILEAGE	89.31
		Invoice Count	1 Total	89.31
Cheque 502665	Date 06/19/2018	Amount	541.86	
000539 RINTOULS POOLS AND SPAS	68935	05/30/2018	POOL-MURIATIC ACID	270.93
000539 RINTOULS POOLS AND SPAS	69397	06/12/2018	POL- MURIATIC ACID	270.93
		Invoice Count	2 Total	541.86
Cheque 502666	Date 06/19/2018	Amount	944.84	
002355 ROBERT'S FARM EQUIPMENT	P68396	05/31/2018	PW- MOWER BLADES, DUST	313.40
002355 ROBERT'S FARM EQUIPMENT	P68530	06/05/2018	PW- MOWER PARTS	46.20
002355 ROBERT'S FARM EQUIPMENT	P68531	06/05/2018	PW- MOWER PARTS	14.59
002355 ROBERT'S FARM EQUIPMENT	W21750	06/08/2018	PW-KUBOTA GAUGE WHEEL	570.65
		Invoice Count	4 Total	944.84
Cheque 502667	Date 06/19/2018	Amount	200.00	
001243 ROD HICKEY	08	06/03/2018	AIRPORT- GRASS CUTTING	200.00
		Invoice Count	1 Total	200.00

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502668 Date 06/19/2018 Amount 947.84				
000272 RONA HODGINS	135135/1	05/01/2018	DAY CARE- WOOD, SHELF BF	83.27
000272 RONA HODGINS	135339/1	05/04/2018	PARKS W- ABS PRIMER	9.85
000272 RONA HODGINS	135495/1	05/07/2018	COMPOLEX- ROOF REPAIR M	53.20
000272 RONA HODGINS	135496/1	05/07/2018	ARENA W- IMPACT NUT	9.37
000272 RONA HODGINS	135834/1	05/11/2018	PARKS W- WOOD	7.73
000272 RONA HODGINS	135842/1	05/11/2018	PARKS W- DECK SCREWS	5.21
000272 RONA HODGINS	136071/1	05/15/2018	PW- LACQUER THINNER	25.20
000272 RONA HODGINS	136082/1	05/15/2018	PW- PAINT, PNT THINNER	81.08
000272 RONA HODGINS	136172/1	05/16/2018	PARKS W- ROOFING NAILS	14.13
000272 RONA HODGINS	136231/1	05/17/2018	PARKS W- SHINGLES, NAILS	476.59
000272 RONA HODGINS	136272/1	05/17/2018	PARKS W- RIDGE CAP	50.41
000272 RONA HODGINS	136516/1	05/22/2018	PARKS W- DEADBOLT	21.91
000272 RONA HODGINS	137132/1	05/30/2018	PW- DRILL BIT, RUST PAINT	91.93
000272 RONA HODGINS	137560/1	06/04/2018	CEMETERY- HOSE CLAMP, C	17.96
Invoice Count 14 Total				947.84
Cheque 502669 Date 06/19/2018 Amount 125.00				
004289 ROYAL CANADIAN MOUNTED POLICE	1800000557	05/22/2018	POLICE-FINGERPRINT SEAR	125.00
Invoice Count 1 Total				125.00
Cheque 502670 Date 06/19/2018 Amount 183.21				
002640 SCHMIDT'S POWER EQUIPMENT	27342	06/04/2018	CEMETERY- TRIMMER STRIN	60.91
002640 SCHMIDT'S POWER EQUIPMENT	27350	06/04/2018	ROADS- WEDGES, TRIMMER	122.30
Invoice Count 2 Total				183.21
Cheque 502671 Date 06/19/2018 Amount 310.75				
004330 SEPOY WIRING	11991	05/22/2018	PARKS B- NEW FLAG ROPE	310.75
Invoice Count 1 Total				310.75
Cheque 502672 Date 06/19/2018 Amount 561.87				
004032 SHELBY MURRAY-PLES	6-1-2018	06/01/2018	EARLY ON- MILEAGE/SUPPLI	561.87
Invoice Count 1 Total				561.87
Cheque 502673 Date 06/19/2018 Amount 944.82				
002155 SMYTH WELDING & MACHINE SHOP	38799	05/25/2018	PW- GRADER ELIMINATOR M	944.82
Invoice Count 1 Total				944.82
Cheque 502674 Date 06/19/2018 Amount 961.99				
000595 SPECTRUM COMMUNICATIONS LTD	790245	05/24/2018	FIRE- HORN SPEAKERS - TRI	961.99
Invoice Count 1 Total				961.99
Cheque 502675 Date 06/19/2018 Amount 965.02				
000602 STANTON HARDWARE	294330	05/01/2018	DAY CARE- SEEDS, SOIL, BIR	29.12
000602 STANTON HARDWARE	294332	05/01/2018	CEMETERY- BROOM, TOILET	40.65
000602 STANTON HARDWARE	294364	05/02/2018	DC- SHELF BRACKET, VALVE	38.95
000602 STANTON HARDWARE	294379	05/03/2018	PARKS W- LED LAMPS	25.98
000602 STANTON HARDWARE	294385	05/03/2018	PARKS W- LAWN MOWER OIL	7.33

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000602 STANTON HARDWARE	294389	05/03/2018	POOL- WATER COOLER REFI	5.90
000602 STANTON HARDWARE	294390	05/03/2018	PARKS W- PAN SCREWS	1.28
000602 STANTON HARDWARE	294405	05/04/2018	PARKS W- PVC CEMENT	6.77
000602 STANTON HARDWARE	294471	05/08/2018	FITNESS- HAND AIR PUMP	7.33
000602 STANTON HARDWARE	294481	05/08/2018	PARKS W- HOOKS AND EYES	5.62
000602 STANTON HARDWARE	294525	05/10/2018	COMPLEX- PLIERS	59.87
000602 STANTON HARDWARE	294530	05/10/2018	TOWN HALL- WATER REFILL	5.90
000602 STANTON HARDWARE	294535	05/10/2018	PARKS W- TUBING, HOSE CL	7.63
000602 STANTON HARDWARE	294557	05/11/2018	PW- BATTERIES, PLIERS, TO	44.04
000602 STANTON HARDWARE	294567	05/11/2018	POOL-WATER COOLER REFI	5.90
000602 STANTON HARDWARE	294606	05/14/2018	CEMETERY- HOSE, HANGER,	68.33
000602 STANTON HARDWARE	294625	05/14/2018	COMPLEX- KEYS	6.76
000602 STANTON HARDWARE	294634	05/15/2018	REC ADMIN- BATTERIES	11.85
000602 STANTON HARDWARE	294649	05/15/2018	TOWN HALL- EXIT SIGN LAMP	30.44
000602 STANTON HARDWARE	294651	05/15/2018	CEMETER- ABS PIPE	5.53
000602 STANTON HARDWARE	294654	05/15/2018	REC ADMIN- PHONE LINE CO	4.85
000602 STANTON HARDWARE	294659	05/16/2018	PARKS W- QUICK LINKS	4.50
000602 STANTON HARDWARE	294694	05/17/2018	POOL- WATER REFILL	5.90
000602 STANTON HARDWARE	294695	05/17/2018	PARKS- REACHING AID	36.15
000602 STANTON HARDWARE	294735	05/18/2018	EARLY ON- BROOM, BATTER	29.36
000602 STANTON HARDWARE	294743	05/18/2018	PARKS W- CHAIN, QUICK LINI	39.76
000602 STANTON HARDWARE	294747	05/18/2018	LANDFILL- PAPER TOWELS, S	15.80
000602 STANTON HARDWARE	294773	05/19/2018	PARKS W- CANADA FLAG	40.67
000602 STANTON HARDWARE	294797	05/22/2018	COMPLEX- KEYS	6.76
000602 STANTON HARDWARE	294803	05/22/2018	AIRPORT- FLAG	50.84
000602 STANTON HARDWARE	294831	05/23/2018	DAY CARE- KEY	4.51
000602 STANTON HARDWARE	294870	05/25/2018	DAY CARE- TOILET LEVER	9.03
000602 STANTON HARDWARE	294873	05/25/2018	POLICE- PAIL, CAR WAX, BR	63.21
000602 STANTON HARDWARE	294886	05/25/2018	PARKS W- TANK SPRAYER	37.28
000602 STANTON HARDWARE	294897	05/25/2018	DAY CARE- SHOWER FAUCE	20.89
000602 STANTON HARDWARE	294935	05/28/2018	PARKS W- PEAT MOSS	24.84
000602 STANTON HARDWARE	294979	05/29/2018	POOL- WATER COOLER REFI	5.90
000602 STANTON HARDWARE	295010	05/30/2018	POOL- WATER REFILLS	5.90
000602 STANTON HARDWARE	295011	05/30/2018	PW- KEYS	23.65
000602 STANTON HARDWARE	295029	05/31/2018	PW- GARBAGE BAGS, GARBA	67.78
000602 STANTON HARDWARE	295031	05/31/2018	PARKS W- SAFETY GLASSES	26.53
000602 STANTON HARDWARE	295034	05/31/2018	COMPLEX- FURNACE FILTER	16.36
000602 STANTON HARDWARE	295044	05/31/2018	REC ADMIN- BATTERIES	9.37

Invoice Count 43 Total 965.02

Cheque 502676 Date 06/19/2018 Amount 211.28

000606 STEFFEN AUTO SUPPLY	243159	05/04/2018	PW- PIPE HEX NIPPLE	7.16
000606 STEFFEN AUTO SUPPLY	243610	05/10/2018	PW- HEX UNIONS	7.44
000606 STEFFEN AUTO SUPPLY	243615	05/10/2018	PW- 90 ELBOW	14.85
000606 STEFFEN AUTO SUPPLY	243899	05/14/2018	PW- V-BELTS	49.58
000606 STEFFEN AUTO SUPPLY	244881	05/25/2018	PW- MULTI PURPOSE GREAS	57.18
000606 STEFFEN AUTO SUPPLY	245319	05/30/2018	PW- HYDRAULIC HOSES	57.61
000606 STEFFEN AUTO SUPPLY	245338	05/30/2018	PW- E-CLIP ASSORTMENT	17.46

Invoice Count 7 Total 211.28

Cheque 502677 Date 06/19/2018 Amount 232.21

000620 SWAN DUST CONTROL LTD	5199856	06/05/2018	COMPLEX- MATS/MOPS	143.00
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Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 06/06/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000620 SWAN DUST CONTROL LTD	5199869	06/05/2018	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	5199870	06/05/2018	TOWN HALL - MATS	29.15
000620 SWAN DUST CONTROL LTD	5199875	06/05/2018	DAY CARE- MATS	23.56
Invoice Count 4 Total				232.21
Cheque 502678 Date 06/19/2018 Amount 3,912.09				
003817 THE PUBLIC SECTOR DIGEST INC.	10379	06/01/2018	ADMIN- CITY WIDE YRLY FEE	3,462.58
003817 THE PUBLIC SECTOR DIGEST INC.	10382	06/07/2018	ADMIN- ANNUAL MEMBERSH	449.51
Invoice Count 2 Total				3,912.09
Cheque 502679 Date 06/19/2018 Amount 659.92				
000638 THE WORKSHOP	2171373	06/07/2018	PARKS W- SAFETY T-SHIRTS	45.20
000638 THE WORKSHOP	2171374	06/08/2018	ARENA/PARKS- CLOTHING	614.72
Invoice Count 2 Total				659.92
Cheque 502680 Date 06/19/2018 Amount 463.70				
001796 TIM HORTON'S	412	05/24/2018	MINUTE TAKING WORKSHOP	69.63
001796 TIM HORTON'S	5-31-2018	05/31/2018	PW- MUFFINS, COFFEE	37.56
001796 TIM HORTON'S	5-31-2018-ESTC	05/31/2018	ESTC- MEALS FOR 16	189.84
001796 TIM HORTON'S	6-2-2018	06/02/2018	ESTC- LUNCH FOR 20 PEOP	166.67
Invoice Count 4 Total				463.70
Cheque 502681 Date 06/19/2018 Amount 737.35				
003739 UNITED ROTARY BRUSH CORP OF CAI	CI39017	05/17/2018	PW- PARTS FOR SWEEPER	737.35
Invoice Count 1 Total				737.35
Cheque 502682 Date 06/19/2018 Amount 30.78				
004451 VANESSA MARKS	5-28-2018	05/28/2018	EL- SUPPLIES	30.78
Invoice Count 1 Total				30.78
Cheque 502683 Date 06/19/2018 Amount 19,097.46				
001735 WASTE MANAGEMENT	0542819-0256-6	06/01/2018	MAY WASTE/RECYCLING	19,097.46
Invoice Count 1 Total				19,097.46
Cheque 502684 Date 06/19/2018 Amount 12.42				
000685 WATSON'S HOME HARDWARE	2740781	05/23/2018	PW- FUSES FOR	12.42
Invoice Count 1 Total				12.42
Cheque 502685 Date 06/19/2018 Amount 22,750.12				
002186 WEED MAN	142453	05/22/2018	DAY CARE- FERTILIZATION	55.00
002186 WEED MAN	142454	05/22/2018	DAY CARE- WEED CONTROL	168.00
002186 WEED MAN	142463	05/25/2018	CENOTAPH- WEED CONTROL	190.00
002186 WEED MAN	143958	05/29/2018	PW- HOG WEED TREATMENT	22,275.12
002186 WEED MAN	142464	06/08/2018	CENOTAPH- FERTILIZER	62.00
Invoice Count 5 Total				22,750.12
Cheque 502686 Date 06/19/2018 Amount 2,761.16				

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 06/06/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000856 WEILER'S CLEANING & RESTORATION	12310153	05/31/2018	MAY JANITORIAL SERVICES	2,761.16
		Invoice Count	1 Total	2,761.16
Cheque 502687 Date 06/19/2018 Amount 152.55				
000699 WINGHAM ADVANCE TIMES	4638618	05/09/2018	EMERGENCY PREPAREDNESS	152.55
		Invoice Count	1 Total	152.55
Cheque 502688 Date 06/19/2018 Amount 399.36				
000704 WINGHAM COLUMBUS CENTRE	1988	05/25/2018	MEALS- MINUTE TAKING WORK	399.36
		Invoice Count	1 Total	399.36
Cheque 502689 Date 06/19/2018 Amount 69.13				
002081 WINGHAM FOODLAND	725-600- 306	05/23/2018	SUPPLIES FOR MINUTE TAKING	34.11
002081 WINGHAM FOODLAND	725-600-2375	05/28/2018	EARLY ON- FOOD SUPPLIES	14.55
002081 WINGHAM FOODLAND	725-600-5847	06/05/2018	EARLY ON- FOOD SUPPLIES	20.47
		Invoice Count	3 Total	69.13
Cheque 502690 Date 06/20/2018 Amount 558,900.00				
000159 CORPORATION OF THE COUNTY OF HURON	2nd Installment 2018	06/12/2018	2018 2ND 1/4 INSTALLMENT	558,900.00
		Invoice Count	1 Total	558,900.00
Report Total				1,079,156.77

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 05/30/2018 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900131 Date 05/30/2018 Amount 4,295.69				
000294 HYDRO ONE NETWORKS INC	April 2018-9227	05/11/2018	24000 KWH- 117 NORTH STRI	4,295.69
			Invoice Count 1 Total	4,295.69
Cheque 900132 Date 05/30/2018 Amount 1,460.56				
000687 WESTARIO POWER INC.	2103878653	05/11/2018	10559 KWH- 120 JOSEPHINE :	1,460.56
			Invoice Count 1 Total	1,460.56
Report Total				5,756.25



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 18/06/2018
SUBJECT: May 2018 Year to Date Report
ATTACHMENTS: May 2018 YTD

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the May 2018 Year to Date Report from the Director of Finance for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides monthly updates to council in the form of the Year to Date Report. The 2018 Budget was adopted by Council on May 22, 2018 and this report has included the figures contained in the budget.

DISCUSSION

The 2018 Budget was passed on May 22, 2018 and includes:

Total Expenditures - \$15,324,611.93

Total Revenue - \$9,457,746.00

Total Raised from Taxation - \$5,528,799.93

Year to Date Notes:

- Report is based on May 31, 2018 – 42% of target year
- Budget is compiled on a cash basis and does not include amortization
- Wages have been posted to May month end
- Total Wages/Benefits Budget - \$5,949,575.11 – Actual \$2,514,455.90 (42.26%)
- Machinery Rent revenue and expense will be calculated over the summer
- Total Hydro Budget - \$725,830.00 – Actual \$206,482.55 (28.45%) with the main variances being at the arenas and pool due to seasonal activities
- A number of Capital projects are just getting underway and expenses will be posted as projects proceed
- A number of projects are funded by grants and/or transfers from reserves which will be completed in conjunction with the project being completed
- Water and sewer are balanced to zero at year end
- A number of departments have “seasonal” activities which reflects the current variance
- Department Heads and Staff are reviewing the year to date numbers and any adjusting entries will be completed before the next report is compiled

May 31, 2018 Summary	Revenue	Expense
Operating	35.83%	30.04%
Capital	6.51%	36.14%
Total	32.41%	30.74%

FINANCIAL IMPACT

The budget to actual numbers will be monitored for variances.

FUTURE CONSIDERATIONS

The Year to Date Reports will be monitored throughout the year.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO

2018 Township of North Huron								
Year to Date Report 31-May-18		2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Actual	% Variance 42%	Notes
OPERATING								
GENERAL GOVERNMENT								
General Government	Revenue	1,652,310.33	1,567,802.00	1,780,692.73	1,603,450.00	796,669.96	49.68	
	Expense	277,862.17	124,804.00	253,727.94	252,785.00	44,535.03	17.62	Physician Recruitment & loan payments paid later in year
	Net	1,374,448.16	1,442,998.00	1,526,964.79	1,350,665.00	752,134.93		
Members of Council	Revenue			1,576.27				
	Expense	95,627.94	96,000.00	97,668.60	98,000.00	42,422.47	43.29	
	Net	(95,627.94)	(96,000.00)	(96,092.33)	(98,000.00)	(42,422.47)		
Administration	Revenue	37,548.26	33,000.00	2,096.80	46,000.00	1,354.96	2.95	Transfers from reserves - later in year
	Expense	944,368.14	939,565.00	934,306.30	989,342.00	353,256.51	35.71	
	Net	(906,819.88)	(906,565.00)	(932,209.50)	(943,342.00)	(351,901.55)		
Rental Property Red Cross	Revenue	14,775.00						
	Expense	15,212.90						
	Net	(437.90)	-					
PROTECTION TO PERSONS & PROPERTY								
Fire	Revenue	419,131.87	325,078.00	337,120.73	331,367.00	157,872.18	47.64	Partners Invoiced on Schedule
	Expense	715,692.81	575,087.00	600,589.79	629,467.00	174,790.72	27.77	
	Net	(296,560.94)	(250,009.00)	(263,469.06)	(298,100.00)	(16,918.54)		
FPO & NH ONLY	Revenue	5,119.22	5,000.00	630.00	600.00	302.00	50.33	
	Expense	164,244.75	144,994.00	132,611.48	126,596.82	65,956.03	52.10	New Agreement - Huron East
	Net	(159,125.53)	(139,994.00)	(131,981.48)	(125,996.82)	(65,654.03)		
ESTC	Revenue	191,466.50	208,079.00	134,013.24	25,550.00	6,866.00	26.87	
	Expense	218,097.42	259,926.00	185,860.24	150,919.00	56,953.61	37.74	
	Net	(26,630.92)	(51,847.00)	(51,847.00)	(125,369.00)	(50,087.61)		
Police	Revenue	111,302.26	93,787.00	120,764.20	115,088.00	29,364.72	25.52	Grant revenue received later in the year
	Expense	1,421,875.48	1,505,434.00	1,529,281.07	1,740,395.00	583,454.34	33.52	
	Net	(1,310,573.22)	(1,411,647.00)	(1,408,516.87)	(1,625,307.00)	(554,089.62)		
Conservation Authority	Revenue							
	Expense	82,323.00	84,840.00	84,840.00	86,161.00	86,161.00	100.00	Levy paid in full
	Net	(82,323.00)	(84,840.00)	(84,840.00)	(86,161.00)	(86,161.00)		
Building Department	Revenue	130,708.72	156,607.00	159,032.53	149,885.00	39,225.55	26.17	
	Expense	146,860.13	217,178.00	232,829.35	196,423.00	70,323.03	35.80	
	Net	(16,151.41)	(60,571.00)	(73,796.82)	(46,538.00)	(31,097.48)		
Property Standards	Revenue	5,000.00		80.00	100.00		0.00	
	Expense	12,158.29	15,796.00	9,283.87	15,796.00	747.93	4.73	Expenses paid later in the year
	Net	(7,158.29)	(15,796.00)	(9,203.87)	(15,696.00)	(747.93)		
Animal Control	Revenue	13,085.88	11,800.00	9,320.00	10,600.00	9,445.00	89.10	Dog tags due Feb 1st
	Expense	7,338.46	6,000.00	1,712.61	4,000.00	887.93	22.20	
	Net	5,747.42	5,800.00	7,607.39	6,600.00	8,557.07		
Emergency Planning	Revenue							
	Expense	5,071.65	5,075.00	8,925.86	4,000.00	543.83	13.60	
	Net	(5,071.65)	(5,075.00)	(8,925.86)	(4,000.00)	(543.83)		
TRANSPORTATION SERVICES								
Roads	Revenue	293,376.94	404,300.00	836,962.50	527,710.00	7,440.00	1.41	Machine rent to be calculated later in the year
	Expense	1,746,330.14	1,856,211.00	2,397,499.06	2,092,573.11	586,155.51	28.01	
	Net	(1,452,953.20)	(1,451,911.00)	(1,560,536.56)	(1,564,863.11)	(578,715.51)		
Streetlighting	Revenue	7,787.55	6,515.00	7,572.75	6,555.00		0.00	Invoiced with final taxes
	Expense	159,910.26	155,710.00	165,720.84	158,856.00	43,310.42	27.26	
	Net	(152,122.71)	(149,195.00)	(158,148.09)	(152,301.00)	(43,310.42)		
Air Transportation	Revenue	97,374.84	99,748.00	101,887.94	94,524.00	18,075.45	19.12	Rent payments later in the year
	Expense	95,889.48	99,856.00	107,584.89	96,037.00	30,048.93	31.29	Fewer expenses to date
	Net	1,485.36	(108.00)	(5,696.95)	(1,513.00)	(11,973.48)		
ENVIRONMENTAL SERVICES								
Sanitary Sewer	Revenue	878,417.33	969,268.00	1,080,595.29	1,126,149.00	370,744.33	32.92	
	Expense	878,417.33	969,268.00	1,024,525.53	1,027,308.00	180,692.48	17.59	Fewer expenses to date
	Net	-	-	56,069.76	98,841.00	190,051.85		
Waterworks	Revenue	1,162,633.44	1,281,664.00	1,343,216.16	1,478,352.00	426,515.02	28.85	
	Expense	933,291.12	1,231,664.00	1,071,229.93	1,261,379.00	264,901.18	21.00	Fewer expenses to date
	Net	229,342.32	50,000.00	271,986.23	216,973.00	161,613.84		
Storm Sewer	Revenue							
	Expense		38,470.00	23,824.17	55,998.00	337.07	0.60	Expenses will be incurred later in the year
	Net	-	(38,470.00)	(23,824.17)	(55,998.00)	(337.07)		

Waste Diversion/Disposal	Revenue	320,144.77	282,000.00	392,082.24	332,750.00	137,333.81	41.27	
	Expense	490,800.37	557,975.00	624,827.61	510,268.00	162,870.94	31.92	
HEALTH SERVICES	Net	(170,655.60)	(275,975.00)	(232,745.37)	(177,518.00)	(25,537.13)		
Cemeteries	Revenue	81,836.01	114,550.00	98,522.38	113,375.00	31,167.68	27.49	Seasonal
	Expense	108,956.65	153,477.00	141,303.66	146,133.00	23,619.18	16.16	Seasonal
	Net	(27,120.64)	(38,927.00)	(42,781.28)	(32,758.00)	7,548.50		
SOCIAL & FAMILY								
Child Care	Revenue	795,232.08	744,840.00	805,659.09	811,914.00	358,397.03	44.14	
	Expense	848,183.14	809,399.00	874,278.47	845,273.00	380,205.99	44.98	
	Net	(52,951.06)	(64,559.00)	(68,619.38)	(33,359.00)	(21,808.96)		
Early Learning	Revenue	109,761.68	87,276.00	164,355.04	156,378.00	66,437.11	42.48	
	Expense	116,996.60	91,403.00	148,208.91	141,316.00	42,819.49	30.30	
	Net	(7,234.92)	(4,127.00)	16,146.13	15,062.00	23,617.62		
Before & After - Maitland River	Revenue	153,215.18	155,996.00	163,820.40	175,082.00	84,077.91	48.02	
	Expense	69,260.61	106,177.00	80,243.69	110,411.00	44,265.07	40.09	
	Net	83,954.57	49,819.00	83,576.71	64,671.00	39,812.84		
Before & After - Sacred Heart	Revenue	30,720.23	31,234.00	30,620.47	42,433.00	14,352.44	33.82	
	Expense	27,911.09	29,446.00	22,633.06	30,672.00	7,908.26	25.78	
	Net	2,809.14	1,788.00	7,987.41	11,761.00	6,444.18		
Early Years	Revenue	89,927.25	86,483.00	104,446.79	135,000.00	48,573.16	35.98	
	Expense	89,927.25	86,483.00	104,446.79	135,000.00	33,339.17	24.70	
	Net	-	-	-	-	15,233.99		
RECREATION & CULTURE								
Parks - W	Revenue	5,738.90	5,600.00	18,541.65	5,711.00	969.08	16.97	
	Expense	141,654.72	153,665.00	133,877.44	145,862.00	22,259.43	15.26	Seasonal
	Net	(135,915.82)	(148,065.00)	(115,335.79)	(140,151.00)	(21,290.35)		
Parks - B	Revenue	1,198.52	1,050.00	1,168.13	1,050.00	(47.20)	-4.50	
	Expense	47,426.02	48,966.00	42,890.89	47,455.00	4,190.58	8.83	Seasonal
	Net	(46,227.50)	(47,916.00)	(41,722.76)	(46,405.00)	(4,237.78)		
Parks - EW	Revenue							
	Expense	3,044.13	4,052.00	967.92	3,302.00	26.37	0.80	Seasonal
	Net	(3,044.13)	(4,052.00)	(967.92)	(3,302.00)	(26.37)		
Trailer Park - W	Revenue	10,982.43	9,778.00	9,943.08	9,778.00		0.00	
	Expense	10,023.45	14,207.00	8,067.90	11,708.00	2,958.19	25.27	Seasonal
	Net	958.98	(4,429.00)	1,875.18	(1,930.00)	(2,958.19)		
Campground - B	Revenue	25,818.85	22,390.00	36,928.83	27,350.00	854.88	3.13	
	Expense	73,926.08	68,844.00	83,382.83	64,960.00	6,381.77	9.82	Seasonal
	Net	(48,107.23)	(46,454.00)	(46,454.00)	(37,610.00)	(5,526.89)		
Rec Programs	Revenue	78,862.65	81,477.00	74,787.04	70,480.00	26,032.39	36.94	
	Expense	76,473.42	79,865.00	72,367.59	71,073.00	9,705.61	13.66	Seasonal
	Net	2,389.23	1,612.00	2,419.45	71,073.00	16,326.78		
Aquatic Programs/Pool	Revenue	165,919.41	158,919.00	149,668.07	158,332.00	74,456.87	47.03	
	Expense	425,468.97	393,413.00	468,951.03	463,947.00	162,623.54	35.05	
	Net	(259,549.56)	(234,494.00)	(319,282.96)	(305,615.00)	(88,166.67)		
Fitness Programs/Facility	Revenue	165,211.96	171,706.00	168,635.21	158,884.00	80,899.83	50.92	
	Expense	187,055.21	185,333.00	176,720.99	175,712.00	70,851.36	40.32	
	Net	(21,843.25)	(13,627.00)	(8,085.78)	(16,828.00)	10,048.47		
Rec Admin	Revenue	1,950.88	1,500.00	9,869.26	56,100.00	7,788.62	13.88	Transfer from Reserves - later in year
	Expense	298,165.77	291,874.00	358,340.86	445,434.00	171,663.90	38.54	
	Net	(296,214.89)	(290,374.00)	(348,471.60)	(389,334.00)	(163,875.28)		
Complex Admin	Revenue	250.02		250.00				
	Expense	71,394.51	85,703.00	81,430.95				
	Net	(71,144.49)	(85,703.00)	(81,180.95)	-	-		
Arena - W	Revenue	223,321.13	222,000.00	237,098.46	226,625.00	78,458.74	34.62	
	Expense	337,738.69	289,710.00	296,826.12	326,877.00	95,811.80	29.31	
	Net	(114,417.56)	(67,710.00)	(59,727.66)	(100,252.00)	(17,353.06)		
Concession - W	Revenue	27,433.35	32,800.00	27,513.46	16,000.00	12,027.72	75.17	
	Expense	28,705.23	32,140.00	28,122.70	16,852.00	11,384.32	67.55	Seasonal
	Net	(1,271.88)	660.00	(609.24)	(852.00)	643.40		
KOC Hall	Revenue	39,800.00	39,500.00	39,800.00	39,500.00	13,650.00	34.56	Invoiced semi-annually
	Expense	41,709.43	48,025.00	45,503.32	48,494.00	11,340.35	23.39	
	Net	(1,909.43)	(8,525.00)	(5,703.32)	(8,994.00)	2,309.65		
Arena - B	Revenue	129,152.18	127,600.00	129,842.75	128,400.00	48,644.97	37.89	
	Expense	219,383.71	219,944.00	222,999.12	244,970.00	94,494.87	38.57	
	Net	(90,231.53)	(92,344.00)	(93,156.37)	(116,570.00)	(45,849.90)		
Concession - B	Revenue	32,007.67	31,800.00	24,757.42	15,200.00	9,140.74	60.14	
	Expense	28,774.61	31,299.00	24,306.80	15,602.00	8,576.54	54.97	Seasonal
	Net	3,233.06	501.00	450.62	(402.00)	564.20		

Hall - B	Revenue	9,807.01	15,284.00	12,490.21	15,284.00	2,101.37	13.75	Less revenue
	Expense	52,827.86	75,863.00	53,487.31	81,593.00	23,654.04	28.99	
	Net	(43,020.85)	(60,579.00)	(40,997.10)	(66,309.00)	(21,552.67)		
Belgrave Community Centre	Revenue	13,524.00	13,305.00	13,794.48	14,029.00	7,000.68	49.90	Invoiced semi-annually
	Expense	51,098.74	51,503.00	52,229.93	53,129.00	1,689.15	3.18	
	Net	(37,574.74)	(38,198.00)	(38,435.45)	(39,100.00)	5,311.53		
Library - W	Revenue	15,000.00	15,000.00	15,000.00	15,000.00	6,250.00	41.67	
	Expense	32,744.41	32,561.00	22,838.96	31,838.00	10,357.67	32.53	
	Net	(17,744.41)	(17,561.00)	(7,838.96)	(16,838.00)	(4,107.67)		
Library - B	Revenue	9,999.96	9,996.00	9,999.96	9,996.00	4,166.65	41.68	
	Expense	13,024.23	14,732.00	13,699.09	14,812.00	5,603.65	37.83	
	Net	(3,024.27)	(4,736.00)	(3,699.13)	(4,816.00)	(1,437.00)		
Museum	Revenue	7,289.25	20,450.00	21,387.52	8,015.00		0.00	
	Expense	29,277.31	48,994.00	39,492.17	20,233.00	6,384.61	31.56	
	Net	(21,988.06)	(28,544.00)	(18,104.65)	(12,218.00)	(6,384.61)		
Memorial Hall	Revenue	45,910.96		2,263.05		10,400.70		
	Expense	121,968.33	63,659.00	92,220.60	63,571.00	10,297.60	16.20	
	Net	(76,057.37)	(63,659.00)	(89,957.55)	(63,571.00)	103.10		
	Revenue							
Blyth Meeting Room	Expense	1,351.03						
	Net	(1,351.03)	-					
PLANNING & ZONING								
Community Development	Revenue	2,277.00			68,008.00		0.00	Grants received later in year
	Expense	174,760.79	184,792.00	172,361.16	253,688.00	57,540.96	22.68	
	Net	(172,483.79)	(184,792.00)	(172,361.16)	(185,680.00)	(57,540.96)		
Planning & Zoning	Revenue	10,860.00	23,200.00	33,766.98	9,500.00	2,625.00	27.63	
	Expense	13,852.37	20,000.00	23,177.85	25,000.00		0.00	Expenses paid later in the year
	Net	(2,992.37)	3,200.00	10,589.13	(15,500.00)	2,625.00		
Drainage	Revenue	11,581.63	15,900.00	18,497.28	17,650.00	3,749.96	21.25	
	Expense	14,930.82	25,200.00	27,261.52	28,400.00	4,343.10	15.29	
	Net	(3,349.19)	(9,300.00)	(8,764.24)	(10,750.00)	(593.14)		
TOTAL OPERATING - Revenue		7,634,773.10	7,684,282.00	8,731,070.39	8,353,754.00	2,993,385.31	35.83	
TOTAL OPERATING - Expense		12,169,387.02	12,624,582.00	13,399,488.77	13,559,620.93	4,072,645.53	30.04	
		(4,534,613.92)	(4,940,300.00)	(4,668,418.38)	(5,205,866.93)	(1,079,260.22)		
2018 CAPITAL								
Theatre Repairs	Revenue				38,000.00		0.00	
	Expense				38,000.00	1,076.62	2.83	Signs purchased
	Net				-	(1,076.62)		
Fire Grates	Revenue				6,500.00		0.00	
	Expense				8,000.00		0.00	Not started
	Net				(1,500.00)	-		
Police - Equipment	Revenue							
	Expense				32,400.00	10,743.72	33.16	Firearms purchased
	Net				(32,400.00)	(10,743.72)		
Police Station - Roof	Revenue				20,000.00		0.00	Not started
	Expense				26,000.00		0.00	
	Net				6,000.00	-		
Roads - Equipment Mower	Revenue							
	Expense				25,440.00		0.00	Not started
	Net				(25,440.00)	-		
Roads - Equipment Used Trackless	Revenue							Not started
	Expense				101,760.00		0.00	
	Net				(101,760.00)	-		
Roads - Tar & Chip	Revenue				101,760.00	71,902.00	70.66	2 Grant pmts received
	Expense				101,760.00		0.00	
	Net				-	71,902.00		
Roads - Westmoreland Street	Revenue				30,273.00			
	Expense				30,273.00		0.00	Not started
	Net				-	-		
Roads - Arthur Street	Revenue				52,745.00		0.00	
	Expense				52,745.00	172.28	0.33	Not started
	Net				-	(172.28)		
Howson Dam	Revenue				69,610.00		0.00	
	Expense				69,610.00	44,148.14	63.42	
	Net				-	(44,148.14)		
Streetlight LED Project	Revenue				461,508.00		0.00	

	Expense				461,508.00	458,775.95	99.41	Council approved project
	Net				-	(458,775.95)		
Sanitary Sewer - Equipment	Revenue							
	Expense				34,000.00	8,557.20	25.17	
	Net				(34,000.00)	(8,557.20)		
Sanitary Sewer - UV Replacement	Revenue							
	Expense					3,824.47		
	Net				-	(3,824.47)		
Sanitary Sewer - Arthur Street	Revenue							
	Expense				64,841.00		0.00	Not started
	Net				(64,841.00)	-		
Water - Equipment	Revenue							
	Expense				30,000.00	6,401.03	21.34	
	Net				(30,000.00)	(6,401.03)		
Water - Arthur Street	Revenue							
	Expense				186,973.00		0.00	Not started
	Net				(186,973.00)	-		
Cemetery - Niche Wall	Revenue				28,410.00		0.00	Not started
	Expense				40,000.00		0.00	
	Net				(11,590.00)	-		
Cemetery - Software	Revenue				50,091.00		0.00	Not started
	Expense				50,091.00		0.00	
	Net				-	-		
Daycare - Roof/Washroom Renovation	Revenue				53,750.00		0.00	Not started
	Expense				60,000.00		0.00	
	Net				(6,250.00)	-		
Parks - Wayward Signs	Revenue				10,000.00		0.00	Not started
	Expense				10,000.00		0.00	
	Net				-	-		
Fitness - Tread Mill	Revenue							
	Expense				10,000.00		0.00	Not started
	Net				(10,000.00)	-		
Rec Admin - Legends Software	Revenue				5,000.00		0.00	Not started
	Expense				5,000.00	425.00	8.50	
	Net				-	(425.00)		
Arena W - Repairs	Revenue				15,255.00		0.00	Not started
	Expense				113,000.00	4,230.41	3.74	
	Net				(97,745.00)	(4,230.41)		
Arena W - Floor Scrubber	Revenue							
	Expense				7,500.00		0.00	Not started
	Net				(7,500.00)	-		
Arena W - Multi-purpose Cleaner	Revenue				6,500.00		0.00	
	Expense				6,500.00		0.00	Not started
	Net				-	-		
Arena W - CO Monitors	Revenue							
	Expense				10,000.00		0.00	Not started
	Net				(10,000.00)	-		
Fitness/Squash HVAC	Revenue							
	Expense				35,000.00		0.00	Not started
	Net				(35,000.00)	-		
Memorial Hall - Renovation	Revenue				154,590.00		0.00	
	Expense				154,590.00	99,474.48	64.35	Council approved
	Net				-	(99,474.48)		
	Revenue							
	Expense							
	Net							
	Revenue							
	Expense							
	Net							
	Revenue							
	Expense							
	Net							
TOTAL CAPITAL - Revenue		3,192,535.66	5,531,581.00	4,168,693.26	1,103,992.00	71,902.00	6.51	
TOTAL CAPITAL - Expense		3,372,791.05	5,820,987.00	4,385,399.93	1,764,991.00	637,829.30	36.14	
TOTAL CAPITAL AND OPERATING - Revenue		10,827,308.76	13,215,863.00	12,899,763.65	9,457,746.00	3,065,287.31	32.41	
TOTAL CAPITAL AND OPERATING - Expense		15,542,178.07	18,445,569.00	17,784,888.70	15,324,611.93	4,710,474.83	30.74	



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kim Scholl, Acting Director of Recreation and Facilities
DATE: 18/06/2018
SUBJECT: Recreation Department Update 18/06/2018
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Activity Report of the Acting Director of Recreation and Facilities, dated June 18, 2018 for information purposes.

EXECUTIVE SUMMARY

The Acting Director of Recreation provides a monthly report of department activities and ongoing projects to keep Council informed.

DISCUSSION

North Huron Food Booths

At the April 3, 2018 regular meeting, Council authorized the Director of Recreation and Facilities to issue a Request for Proposal for the operation of the food booths at Blyth and District Community Centre and the North Huron Westcast Community Complex. Ads appeared in the papers in Wingham and Blyth starting on May 2, 2018 directing interested parties to the Township's website for more information and for a copy of the Blyth Booth RFP and the Wingham Booth RFP for downloading and completion. Hard copies were also available at the front counter of Town Hall. The submission deadline was Friday June 8 at 4:30pm. No response was received to either Blyth RFP or the Wingham RFP and thus, as directed by Council, both booths will remain closed for the 2018-2019 season.

Programming:

Summer Day Camp staff have been hired. The staff complement includes a Supervisor, 3 full time leaders and 3 part-time leaders. Day camps begin on Monday July 2 and run for 7 weeks. Registration for these camps is open.

The speciality camps being offered this summer include Surf & Turf. This camp is a partnership with the Aquatics department and will run for one week in July and one week in August. A one week Basketball camp is also running the week July 9-11 and attached to this report is a copy of the "Summer Day Camps & Recreation Programs" flyer. The Fitness Centre, in partnership with the Blyth Lions Club, is also running an eight week Yoga program beginning June 6.

June is senior's month and the Recreation Department has published a flyer to raise awareness of the variety of drop-in programs that are offered and to encourage seniors to stay active and healthy. A copy of the flyer is attached to this report.

Aquatics- Spring swimming lesson registration was 223. In the month of June, 110 Grade 3 students are participating in the Lifesavings Society's Swim to Survive program. Summer staff hiring is

completed. The Acting of Director of Recreation and Facilities and the Acting Aquatics Supervisor are currently interviewing for fall positions.

Resignation Notification

Renee Bjorkman has worked as a senior instructor guard/AF instructor in the Aquatics Department since 2004. Due to changing family circumstances, Renee has handed in notice of her resignation effective June 18, 2018. She will be missed.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Our community is Healthy and Safe.

Our community is attractive and welcoming to new business and residents.



Kim Scholl, Acting Director of
Recreation and Facilities



Dwayne Evans, CAO

JUNE Our Month at a Glance SENIOR'S MONTH



The following programs listed below welcome all ages and fitness levels and encourage you to be the best you can be!

AquaFit **Easy Does It** **Adult & Tot** **DanceFit** **Healing Yoga**

INSTRUCTED
AQUATIC CLASSES

INSTRUCTED
FITNESS CLASSES

Adult & Senior **Lane Swim** **Zumba** **Stretch/Release** **Yoga**

Personal Training Unique to your individual needs!

Achieve positive results unique to your body and your needs. Set goals and work directly with a certified personal trainer! Available by appointment only with Fitness or Aquatic Trainers. Individual or package options are available.

Senior Membership Perks 55+

Are you age 55 or older? YOU qualify for our Senior membership discount! Enjoy swims, classes, fitness center, squash courts, ice skating, boxing and so much more! For further information regarding membership types and prices please contact us or go online at northhuron.ca.

Outdoor Walking Trails

Are you looking for outdoor activities within your community? Blyth, Belgrave, East Wawanosh and Wingham have a lot to offer varying from outdoor trails, to skate parks, to sports fields. Blyth is home to the famous "Greenway Trail" which runs alongside the edge of the beautiful village.

Outdoor Pickleball May to September

Come join in for some pickleball fun! A mix between table tennis, squash and tennis. Open to all ages and abilities and FREE to the community! This program is offered at the Tennis Courts at FE Madill School and the old Wingham Public School. Drop-In Only! Come have fun with us!

It's COOL to be a SENIOR



For more details about anything you see above, please contact us!

(519) 357-1208

| www.northhuron.ca

| on-line registration

UPCOMING:

Summer Student Membership

\$84 for 4 months!

May 1st - August 30th, 2018

Enjoy full access of the fitness centre, fitness classes, TRX area, squash/basketball courts and more with us this summer! This membership is non-transferable and applies to full time students only. Must be paid in full.

Childminding: Mondays, Wednesdays & Fridays

Do you want to workout but don't have anyone to look after your children? Don't worry, we've got you covered! Go enjoy your workout or swim and we will keep the kiddies entertained with some fun games and activities.

Site Location: NHWCC Hot Stove Lounge

Times: 9:15 - 11:30am

Cost: \$3.50/child or 10 pass for \$31.50

RC Jets Rally: July 21 & 22 \$10/car

Site Location: Richard W. LeVan Airport in Wingham

First-Aid & CPR: May 14th, 16th & 23rd

Site Location: NHWCC Hot Stove Lounge

Times: 5:30 - 9:30pm each night

Cost: \$107/person

Recert: May 14th, 16th

Times: 5:30 - 9:30pm each night

Cost: \$91/person

Lifesaving Instructor Course: May 8th, 12th & 13th

Do you want to become a lifeguard? Pre-requisites to this course are: 16 years old, Lifesaving Assitant Instructor and Bronze Cross.

Site Location: NHWCC Hot Stove Lounge

Times: Tuesday 5 - 10pm, Weekend 8am - 5pm

Cost: \$324+hst/person

Early Ice Rentals: Starting August 27th

We are putting our Wingham Ice in early this season! Call quick to avoid disappointment. Book your time today!

Farmhouse Clock Workshop

Thursday, May 17th

Come join us for a fun filled DIY night! Clocks can be used indoor or outdoor! All supplies are provided.

Site Location: Blyth Community Centre

Times: 6:30 - 9:30pm

Cost: \$125/person



Babysitting Course: Friday, April 27th

Each participant must be age 10 or older at the start date of the course. Please bring a teddy bear and a writing utensil. Lunch is not provided.

Site Location: Knights of Columbus Centre

Times: 9:00am - 4:30pm

Cost: \$70.00/person

P.A. Day Camp: Friday, April 27th

Children must be between the ages of 5 - 10 years old. Lunch is not provided. The day will be filled with swimming, crafts, games and outdoor adventures!

Site Location: NHWCC Hot Stove Lounge

Times: 8:30am - 5:00pm

Cost: \$32/child

Babysitting Course: Saturday, June 9th

Each participant must be age 10 or older at the start date of the course. Please bring a teddy bear and a writing utensil. Lunch is not provided.

Site Location: NHWCC Hot Stove Lounge

Times: 9:00am - 4:30pm

Cost: \$70.00/person

P.A. Day Camp: Friday, June 8th

Children must be between the ages of 5 - 10 years old. Lunch is not provided. The day will be filled with swimming, crafts, games and outdoor adventures!

Site Location: NHWCC Hot Stove Lounge

Times: 8:30am - 5:00pm

Cost: \$32/child

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Summer Day Camps & Recreation Programs 2018



RECREATION DEPARTMENT

Phone: 519-357-1208

www.northhuron.ca

E-mail: recdept@northhuron.ca

SUMMER CAMP

All Day Camps are **PRE-REGISTRATION ONLY** and must be paid for upon registration to reserve your spot.

Age Groups:

Go Getters: Ages 5 - 7 years.

Site Location: NHWCC

There are boundless opportunities to explore and create. Our program includes a well-rounded set of activities, combining sports, crafts, music, games and water activities. There will be optional bus trips for those who want to take part; parents welcome. For those not wanting to venture on the bus trip, a regular day of day camp is available if adequate numbers are reached.

Happy Hikers: Ages 8 – 10 years.

Site Location: NHWCC

Join us this summer for this adventurous program! Not only will we be doing crafts, but we are going to investigate the critters we encounter. We will also be playing games and many outdoor activities – this is just the beginning to our smorgasbord of fun. We have all the ingredients for an exciting summer. There will be optional bus trips for those who want to take part; parents welcome. For those not wanting to venture on the bus trip, a regular day of day camp is available if adequate numbers are reached.

Time (All camps): Monday - Friday from 9:00am - 4:30pm

Early Drop-Off: 7:30 - 9:00am @ \$3.00/child/day

Late Pick-Up: 4:30 - 5:30pm @ \$2.00/child/day

YOU MUST PRE-REGISTER FOR EXTENDED HOURS.

Session Dates & Themes: (For all age groups)

July 2 - 6: Ooey Gooey Week | Goderich Little Bowl

July 9 - 13: Back to Nature Week | Camp Day at Complex

July 16 - 20: Clownin' Around Week | Carnival Day

July 23 - 27: Surf n' Turf

July 30 - Aug 3: Under the Sea Week | Bingemans Water Park

Aug 13 - 17: Animal Planet Week | Sky Zone (Trampoline Park)

Aug 20 - 24: Surf n' Turf

Bus trips are an extra fee and subject to change.



Day Camp Costs

Regular Camp: \$145/person/session

Surf n' Turf: \$215/person/session

Basketball Camp: \$125/person

Basketball Specialty Camp

For Boys and girls - Grade 1 to 9. The North Huron Recreation Department along with WILDHAWK BASKETBALL from Waterloo are offering this spectacular skills camp.

Site Location: F.E. Madill S.S. Gym 250/252

Times: 9:00am - 3:00pm

Dates: July 9, 10 & 11

Cost: \$125.00/person (includes t-shirt)

Surf n' Turf Specialty Camp

A specialty camp designed for those who enjoy swimming, land activities and for parents who want **convenience!!** The Morning consists of a full set of Lifesaving Society Swimming Lessons (7 instructional lessons in 5 days.) The afternoon consists of Day Camp Activities such as games, crafts, canoeing, hiking, sports and much more.

Ages: 5 - 10

Site Location: NHWCC Aquatic Centre, Wingham

Time: 9:00am - 4:30pm

Dates: July 23 - 27 and August 20 - 24

Cost: \$215/session

Hayter Hockey Summer School

This will be a great week for players of all skill levels! To reserve your spot please register online:

<https://hayterhockey.com/summer-hockey-school>

Or email hayterhockey@gmail.com

Ages: Novice-Bantam (2004-2011 Birth Years)

Site Location: North Huron Westcast Community Complex

Times: 8:30am - 4:30pm

Dates: August 27-31

Cost: \$300/person

Extended Day Camp Hours

A great option for working parents.

Ages: For all ages attending day camp.

Site Location: NHWCC - Available each week of day camp.

Times: 7:30a.m. - 9:00am at \$3/child/day

4:30p.m. - 5:30p.m. At \$2/child/day



SUMMER DAY CAMP NOTES:

*Participants must meet the age restrictions – minimum age 5 by the start of the session date.

*If your child receives the support of an educational assistant in school, then one-on-one support is required at day camp and it is the responsibility of the parent to provide the support.

*Our department strives to provide enjoyable activities in a safe and fun environment. Children whose behaviour or actions at camp compromise this will be sent home for the day and/or asked to withdraw.

IMPORTANT NOTE: Children may be required to pay for some special activities/trips (i.e. camping). Newsletters will outline these details and any supplies required from home.



The best way to play™

Please note that all of our leaders are High Five certified for quality assurance. Since we have High Five certification, subsidies from Huron County Children's Services, YRASP, Bruce County, etc. are available for all of our summer programs.

Great Opportunity.....

Families living in the County of Huron may qualify to have the full or partial amount of their child care costs paid for. North Huron day camps are considered an eligible child care service. Therefore, if you sign your child(ren) up in our day camps you may qualify for full or partial subsidy.

A minimum of 17 participants are needed for each day camp session to run.

Sign up early to AVOID disappointment. Nothing cancels a good program quicker than waiting until the last minute to register.

Payment due at the time of registration.

VISA, MASTER CARD, CHEQUE, CASH AND DEBIT ACCEPTED.

North Huron Westcast Community Complex

99 Kerr Drive, PO Box 90

Wingham ON N0G 2W0

(519) 357-1208 x21

recdept@northhuron.ca

www.northhuron.ca



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kirk Livingston, Chief Building Official
DATE: 13/06/2018
SUBJECT: Building Department Activity Report – April and May 2018
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in the Township.

The CBO provides monthly updates to Council on the operations of the Shared Services Building Department.

DISCUSSION

Permit #	Permit Type	Value of Project	Sq. Metre New Const.	Status
9-2018	Residential Addition	\$ 70,000.00	147.60	issued
10-2018	Demolition of Addition and Interior	\$ 5,000.00	109.90	issued
11-2018	Alteration/Renovation/Repair	\$ 3,800.00	1.76	issued
12-2018	Single Car Garage Addition	\$ 33,220.00	48.30	issued
13-2018	Agricultural Addition, no Livestock	\$ 5,000.00	26.75	issued
14-2018	Tent	\$ 2,000.00	125.41	issued
15-2018	Sign	\$ 2,500.00	1.39	issued
16-2018	Alteration/Renovation/Repair	\$ 400,000.00	169.08	issued
17-2018	Steel Grain Bin	\$ 18,000.00	42.00	issued
18-2018	5 Fascia Signs	\$ 14,800.00	3.35	issued
19-2018	Tent	\$ 2,000.00	111.48	issued
20-2018	Exterior Deck	\$ 7,500.00	29.45	issued
21-2018	Projection Sign	\$ 500.00	6.50	issued
22-2018	Alteration/Renovation/Repair	\$ 15,000.00	148.60	issued
23-2018	Exterior Deck	\$ 13,000.00	36.97	issued
24-2018	Residential Addition	\$ 120,000.00	90.02	issued
25-2018	Mobile Sign	\$ 1,000.00	2.23	issued
26-2018	Tent	\$ 2,000.00	371.60	issued

Total Value of Construction to date; \$2,427,321.00 (Last year \$ 3,034,537.95) (34 permits)

Zoning Certificates issued to date; (Last Year 33)

FINANCIAL IMPACT

No financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 the Township's residents are engaged and well informed. Goal #4 the Township is fiscally responsible.

A handwritten signature in blue ink, appearing to read "Kirk Livingston", written over a horizontal line.

Kirk Livingston, Chief Building Official

A handwritten signature in blue ink, appearing to read "Dwayne Evans", written over a horizontal line.

Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Marty Bedard, Fire Chief
DATE: 13/06/2018
SUBJECT: FDNH Activity Report for March, April and May 2018
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the June 18 report of the North Huron Fire Chief regarding Fire Department March, April and May activity, for information purposes;

AND FURTHER, THAT the Clerk be instructed to provide a copy of this report to the municipalities of Morris-Turnberry, Central Huron, and Ashfield-Colborne-Wawanosh for information purposes and in accordance with our fire agreements.

EXECUTIVE SUMMARY

Please see below a summary of the Fire Department activities for the past 3 months.

DISCUSSION

Below is a summary of the 14 incident calls for the month of March:

- Medical Calls – 6
- MVC's – 2
- Gas Leak – 2
- Structure Fire – 1
- Alarm System Malfunction – 1
- Burn Complaint – 1
- Public Assistance (Ruptured Water Pipe) – 1

Training Activities for the Month of March included:

- Back to basics – PPE drills
- Hose lays
- Firefighter survival
- RIT (Rapid Intervention Teams)
- Equipment checks and hall duties

Summary of the 15 incident calls for the month of April:

- Medical Calls – 6
- Automatic Alarms – 4
- MVC's – 1
- Grass Fire – 1
- Chimney Fire – 1
- Elevator Rescue – 1

- Public Hazard (Gasoline smell in residence) – 1

Training Activities for the Month of April included:

- Equipment checks and hall duties
- Firefighter survival techniques
- Hose maze survival techniques
- Medical training including the K.E.D. (Kendrick)

May Summary of the 16 incident calls are as follows:

- Mutual Aid (Assistance to other Fire Dept) – 4
- Grass/Field Fires – 3
- Hydro Lines Down (Windstorm) – 3
- Auto Alarm (Due to Power Outage) – 2
- Medicals – 2
- Open Air Burn Call in – 1
- Carbon Monoxide Alarm - 1

May Training activities included:

- Firefighter survival – hose maze and air management
- Hall duties and equipment checks
- Hoses and appliances – hose lays
- Rural water supply – tanker shuttle

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 – Ensure our community is healthy and safe.



Marty Bedard, Fire Chief



Dwayne Evans, CAO



Township of North Huron
274 Josephine Street
Wingham, Ontario
N0G 2W0
www.northhuron.ca

PETITION

PAGE ____ of ____

To: The Council of the Township of North Huron

Whereas: (provide a brief description of issue/problem/request in question)

We the residents of Blyth Ward in the Township of North Huron want the OPP to continue the service and police our area.

I/We the undersigned, petition the Council of the Township of North Huron as follows:

Name (print)	Address	Signature
Laurie VanWyk		
Rick VanWyk		
Mike Van Wyk		
Aimee Townsend		
Jason Hulzebos		
Melissa Boven		
Casey Boven		
Kerry Nesbitt		
Wayne McDougall		
MG. TOWNSEND		
Chris Howison		
Katie Ansley		
Mike Ansley		
Graham B Jackson		
SHARON JACKSON		
LARRY DETHEAT		

All information submitted is collected in accordance with the Municipal Act, 2001, s.8 and 239(1) and may be used in Council deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 519-357-3550, 274 Josephine Street, Wingham, Ontario, N0G 2W0.

GRAY VAN LEEUWEN





PETITION

PAGE ____ of ____

To: The Council of the Township of North Huron

Whereas: (provide a brief description of issue/problem/request in question)

We the residents of Blyth Ward in the Township of North Huron want the OPP to continue the service and police our area.

I/We the undersigned, petition the Council of the Township of North Huron as follows:

Name (print)	Address	Signature
Michelle Nesbitt		Michelle Nesbitt
Andrew Wharten		Andrew Wharten
Barbara Snell		Barbara Snell
Heidi Brak		Heidi Brak
Catherine Howson		Catherine Howson
LENOA SCRIMGEUR		Lenora Scrimgeour
DON SCRIMGEUR		Don Scrimgeour
Sietmar Edwoca		Sietmar Edwoca
Sophie Schroeder		Sophie Schroeder
Greg Savachman		Greg Savachman
Jauice Peters		Jauice Peters
Jeff Peters		Jeff Peters
Lorie Falconer		Lorie Falconer
Kevin Falconer		Kevin Falconer
John McClintchey		John McClintchey

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PETITION

PAGE ____ of ____

To: The Council of the Township of North Huron

Whereas: (provide a brief description of issue/problem/request in question)

We the residents of Blyth Ward in the Township of North Huron want the OPP to continue the service and police our area.

I/We the undersigned, petition the Council of the Township of North Huron as follows:

Name (print)	Address	Signature
Donna McClure		Donna McClure
Blair Howson		Blair Howson
Deborah Stevenson		Deborah Stevenson
Mike McDowall		Mike McDowall
Rick Howson		Rick Howson
Steve Howson		Steve Howson
Frances Cook		Frances Cook
Doug Howson		Doug Howson
Bevan Diebold		Bevan Diebold
Tony FALCONER		Tony Falconer
Landice Howson		Landice Howson
Deb Finch		Deb Finch
Ken Whitmore		Ken Whitmore
Lorna Whitmore		Lorna Whitmore
Lillian Carter		Lillian Carter
Carole HIGGINS		Carole Higgins

All information submitted is collected in accordance with the Municipal Act, 2001, s.8 and 239(1) and may be used in Council deliberations, and disclosed in full, including email, names and addresses to persons requesting access to records. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office 519-357-3550, 274 Josephine Street, Wingham, Ontario, N0G 2W0.



May 18, 2018

Mr. Dwayne Evans
CAO
Township of North Huron
P.O. Box 90
WINGHAM, ON
N0G 2W0

Re: 2018 General Operating Grant Increase – North Huron Children's Centre

The Ministry of Education in collaboration with the County of Huron are dedicated to *Ontario's Renewed Early Years and Child Care Policy Framework*. As a result we are committed to increasing access to early years and child care programs for parents and children across Huron County.

In 2018, we are pleased to offer an increase in the General Operating Grant in the amount of **\$57,025.20**. This funding will be added to your monthly GOG commencing July 2018.

This additional GOG funding supports access and affordability for parents with the intent to sustain child care operations in Huron and provide for the provision of stable, predictable child care operations within our communities. This funding is to replace parent rate increases and assist with your forecasting, planning and active recruitment and retention of qualified staff.

The following criteria applies:

- No parent rate increases before September 2019. At that time please notify the County of your intent prior to notifying parents.
- Aim to operate daily at licensed capacity.
- Collaborate with the County of Huron on the promotion of child care in Huron and fee subsidy availability.
- Utilize and promote the **OneHSN** waitlist platform. OneHSN data and reports are essential for planning system wide.
- Provide training opportunities for staff and where necessary, back fill staff to provide stable programming.

If you have any questions regarding this increased funding or wish to discuss its uses, please do not hesitate to contact me.

Sincerely,


Michele Gaynor
Social & Property Services Manager

c.c. Val Watson Director, North Huron Children's Centre

County of Huron Social and Property Services

77722D London Road, RR 5, Clinton, ON N0M 1L0 CANADA

Tel: 519.482.8505 Toll Free 1.888.371.5718 Fax: 519.482.1632

www.huroncounty.ca



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

June 11, 2018

To: CAOs, Municipal Clerks and Treasurers

From: Carla Y. Nell
Vice President, Municipal and Stakeholder Relations

Subject: Small-scale on-farm business subclasses

I would like to take this opportunity to share some important information regarding the classification of small-scale on-farm business subclasses.

On May 3, 2018, the Minister of Finance announced new optional subclasses for both industrial and commercial property classes to promote and support local farm enterprises across Ontario. The new subclasses will provide a tax reduction for small-scale on-farm businesses.

The new regulation ([O. Reg. 361/18](#)) was made under the *Assessment Act* and published on e-Laws on May 3, 2018 and the Ontario Gazette on May 19, 2018.

Key Highlights

- a council of a single or upper-tier municipality may pass a by-law opting to have both subclasses or they may pass a by-law for the industrial subclass
- the commercial property subclass is only available if the municipality has passed a by-law for the industrial property subclass
- the subclass is optional for 2018 taxation and subsequent taxation years
- to be eligible, the commercial and/or industrial facility must be used to sell, process or manufacture something from a farm product produced on the farmland or on land used to operate the farming business
- the first \$50,000 of assessed value attributed to the commercial or industrial operation will qualify for 25% of the commercial or industrial tax rate

Municipal Property Assessment Corporation
1340 Pickering Parkway, Suite 101, Pickering Ontario L1V 0C4
T: 289.315.1287 F: 905.837.6116

www.mpac.ca

- the attributed industrial/commercial operation with an assessed value equal to or greater than \$1 million, will not qualify for the subclass tax reduction
- education tax rates for the attributed commercial/industrial operation will be the lesser of the existing tax rate or 0.00272500, irrespective of municipalities opting into small-scale on-farm business subclasses ([O. Reg. 362/18](#))

MPAC reviewed the regulation introduced by the Province and it is important to know that although the new subclasses are optional for municipalities, the education tax rate reduction will apply to small-scale on-farm businesses that meet the criteria outlined in the regulation. Therefore, identifying the properties and partitioning the applicable property assessment is necessary.

We want to assure you that we are working to implement the new regulation and it will be a rigorous process requiring careful review and administration. To determine qualifying properties for the subclasses, we cannot simply look at farms that have a commercial or industrial component, as they may have other uses that are not associated with the farming operation, and therefore would not qualify. As a result, we may be required to complete extensive property inspections of potentially eligible properties to ensure we have accurate and up-to-date data on file.

MPAC is aiming to complete a full review of eligible properties by the end of 2018. Once complete, we will issue Special Amended Notices to impacted property owners.

We will continue to provide municipalities with updates on our progress. If you have any questions, please contact your Municipal and Stakeholder Relations Account Manager.

Thank you,



Carla Y. Nell
Vice President, Municipal and Stakeholder Relations

Copy:

Carmelo Lipsi, Vice President, Valuation and Customer Relations and Chief Operating Officer
Karen Russell, Director, Valuation and Customer Relations



Ontario Rivers Alliance

By Linda Heron, Chair

Ivanhoe River, Photo by Mark Clement

Page 60
www.OntarioRiversAlliance.ca

About ORA

- Ontario Rivers Alliance (ORA)
- Not-for-Profit
- A mission to
 - Protect, conserve & restore Ontario rivers
 - Stand up for Ontario rivers
 - Speak with a strong united voice
 - Use a BIG picture perspective
 - Collaborate & build alliances
 - Share information, strategies & tools
 - Influence legislation & policy



What are ORA's Successes?

Climate Change

- A future of Climate uncertainty:
 - Increasing frequency & magnitude of extreme rain events
 - Less snow & more rain in winter
 - Each degree of temperature rise can increase air's water capacity by 7%
 - Toronto Climate Model predicts:
 - Projected average winter temperature increase by 5.7 degrees Celsius
 - Projected average summer temperature increase by 3.8 degrees Celsius
- Communities & infrastructure must be climate resilient
- Infrastructure planning must take climate change into account
 - Failure of an upstream dam can lead to cascading failure of downstream infrastructure
 - Look beyond a 1:100 year storm to a 1:1000 year flood event
- KGS Group failed to consider climate change in dam's viability or economics



Howson Dam at Capacity – 24 June 2017

- June 2017 flood event = 411 cms (Water Survey of Canada)
- 1:100 year flood event = 442 cms (BM Ross Study)





Gorrie Dam failure – June 2017



Gorrie Dam failure – 1974



Photo by Sherwin Watson-Leung, CVC

Melville Dam failure, Credit River - June 2017

Implications & Benefits of Naturalization

- Decommission the Dam - \$436,000
 - Improvements to:
 - Water Quality & Temperature
 - Sediment transport
 - Aquatic habitat & health
 - Connectivity
 - Fishery
 - Tourism - boating & fishing
 - Increased resilience to Climate Change
 - Closely aligns with the Township of North Huron's Strategic Plan
 - Meets fiscal, safety & environmental objectives
 - No future operation/maintenance or associated costs
 - Reduces risk of upstream & downstream flooding



Implications & Benefits of Naturalization

- Public life & property loss is significantly reduced & safety is addressed
- Short & long-term liability to the Township is significantly reduced
- Healthy & safe natural environment
 - Sediment & nutrients freely move downstream
 - Reinstates natural processes
 - Cooler & deeper natural channel
 - Improved habitat for Species at Risk & fishery
- Fish passage
- Park vista – opportunity to extend & improve the Wingham Flats Ecological Park
- Regulators/agencies would be in full support of naturalization
 - Availability of Federal & Provincial funding for habitat restoration
 - Local agencies would participate in a dam removal project
- ORA & other key partners may assist in funding & naturalization process





Howson Dam – North Maitland River

Implications & Benefits of Rehab/Replace

- Dam Rehabilitation - Between \$2,869,000 and \$4,581,000
 - Would extend life but not match design life of a rebuilt structure
 - KGS Group rated Howson Dam “Hazard Potential High” & reported
 - Concrete is not suitable for repairs or rehabilitation
 - Most sections of 3 cores were rubble or heavily fractured
 - Intact core samples couldn't be retrieved over most of coring length
- Dam Replacement - New concrete overflow weir - \$6,209,000
 - KGS Group did not consider life-cycle costs in their report
 - Constrained budgets make it tempting to think short-term
 - Comparisons & long-term decision making must include life-cycle costs
 - Life-cycle cost Assessment:
 - Ongoing dam operation, maintenance and capital costs
 - Risk of liability
 - End-of-life costs – retirement
 - Riverside Dam - \$5.4M - life-cycle costs were \$30,000/year for 100 years = \$3,000,000
 - Howson Dam - \$35,000/year for expected life of structure (100 years) = \$3,500,000



Implications & Benefits of Rehab/Replace

- Uncertainty of increasing Climate effects
 - 1:100 year flood return is insufficient
- Increased risk of flooding & dam failure
- Risks will Increase over the dam's life
- Public safety – loss of life and property at risk over the short & long-term
- Liability issues
- Degraded water quality
- Financing costs??
- Escalating costs & burden on taxpayers
- Seasonal recreational reservoir
- Tourism





Thank you!

Consent Application Report – File # C20-18

Owner/Applicant: Schilder Farms Inc./J. David Murray	Date: 14 June 2018
Property Address: 39769 Moncrieff Road	
Property Description: Part Lot 41, Concession 2, East Wawanosh, Township of North Huron	

Recommendation: That provisional consent be:

- √ granted with conditions (attached)
- deferred (for OPA to address MDS issue)
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- √ surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 1.25 ha (+/-) (3 ac)	Official Plan Designation: Agriculture	Zoning: AG1- General Agriculture
Area Retained: 39 ha (+/-) (97 ac)	Official Plan Designation: Agriculture	Zoning: AG1 – General Agriculture

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the Township (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the North Huron Official Plan,
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- Has been recommended for approval by the local Township; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority	√		
Neighbours/Public	√		
Huron County Health Unit		√	No recommended conditions or objections.
Huron County Public Works	√		

Figure 1. Aerial photo of severed land (outlined in red) and retained land (outlined in green)



Figure 2. 2015 Aerial photo of proposed severed land



Figure 3. Photo of proposed severed property



Figure 4. Photo of barn and rear of proposed severed property



Additional Comments:

The purpose of this application is to sever a surplus farm dwelling. The land to be severed is approximately 3 acres and contains an existing dwelling, barn, and two sheds. The land to be retained is approximately 97 acres of farmland and will continue to be used for agricultural purposes.

Comments Received

Comments from the Huron County Health Unit indicated that the received septic inspection certificate was sufficient and they had no objections or recommended conditions for this severance.

There were no comments received from the public during the circulation of this application. Further comments may arise at the meeting.

Consent Application Report – File # C20-18

Provincial Policy Statement

The *Provincial Policy Statement, 2014* (PPS) in Section 2.3.4.1 only permits lot creation in prime agricultural areas for agricultural uses, agriculture-related uses, a residence surplus to a farming operation, and infrastructure. The PPS requires that the remnant farmland from a surplus farm residence severance be prohibited from having a residence. This application is for a surplus dwelling severance and, provided a condition is attached to the approval prohibiting a new residence on the retained parcel, is consistent with the Provincial Policy Statement.

Official Plan Policies

The subject property is designated Agriculture in the North Huron Official Plan. The consent policies in Section 11.3.1 of the Township of North Huron Official Plan contain criteria to permit a surplus dwelling severance in an Agriculture designation. These policies are similar to those found in the Huron County Official Plan and are as follows:

North Huron Surplus Dwelling Criteria	Compliance with Criteria
<i>House is surplus to a farm operator</i>	Yes, the owner owns several farms throughout Huron County.
<i>House is at least 15 years old or replaces a house that was 15 years old.</i>	Yes, the building was built over 15 years ago.
<i>The area of farmland attached to the surplus house is kept to a minimum size needed for residential purposes, taking into consideration water and sewage services and environment and topographic features.</i>	Yes, severed area is minimal in area and is necessary to support the residential use and private services.
<i>Minimum Distance Separation (MDS) formula requirements are met to the surplus house if barn(s) exist on the retained farmlands. MDS does not apply to existing barns on separately titled lots.</i>	There are no barns remaining on the retained farmlands.
<i>There has been no previous separation of land for residential purposes as it existed on June 28, 1973</i>	Yes, there have been no previous separations of land for <u>residential</u> purposes.
<i>The retained lands are a minimum of 19 hectares unless merged with an abutting farm property.</i>	Yes, The retained lands are approximately 39 hectares.
<i>Where residence is within 300m of an aggregate operation or deposit and assessment of potential impact may be required.</i>	Yes, the dwelling is not within 300m of an aggregate operation or deposit.

This application conforms to the North Huron Official Plan and its consent policies for a surplus dwelling severance.

Zoning By-Law Provisions

The subject land is currently zoned General Agriculture (AG1). The subject property will automatically be rezoned in accordance with the provisions of Section 3.38 of the North Huron Zoning By-Law with the proposed severed lands being rezoned to AG4-9 Agricultural Small Holding Zone and the proposed retained lands being rezoned to AG2 Restricted Agriculture Zone.

This application is consistent with the North Huron Zoning By-law.

Recommended Conditions

Expiry Period

- √ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one

Consent Application Report – File # C20-18

year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

- √ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.
- √ The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.
- √ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

- √ Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey

Zoning

- √ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Note: The applicant is hereby advised that the severed parcel will be automatically rezoned to recognize the residential parcel (e.g. AG4-9) and the retained farmlands will be automatically rezoned to prohibit a new residence (e.g. AG2) in the North Huron Zoning By-law.

As this application to sever a surplus farm dwelling is consistent with the Provincial Policy Statement, conforms to the North Huron Official Plan, and is consistent with the North Huron Zoning By-law, it is recommended for approval with the above stated conditions.

‘Original Signed By’

Laura Simpson, Planner

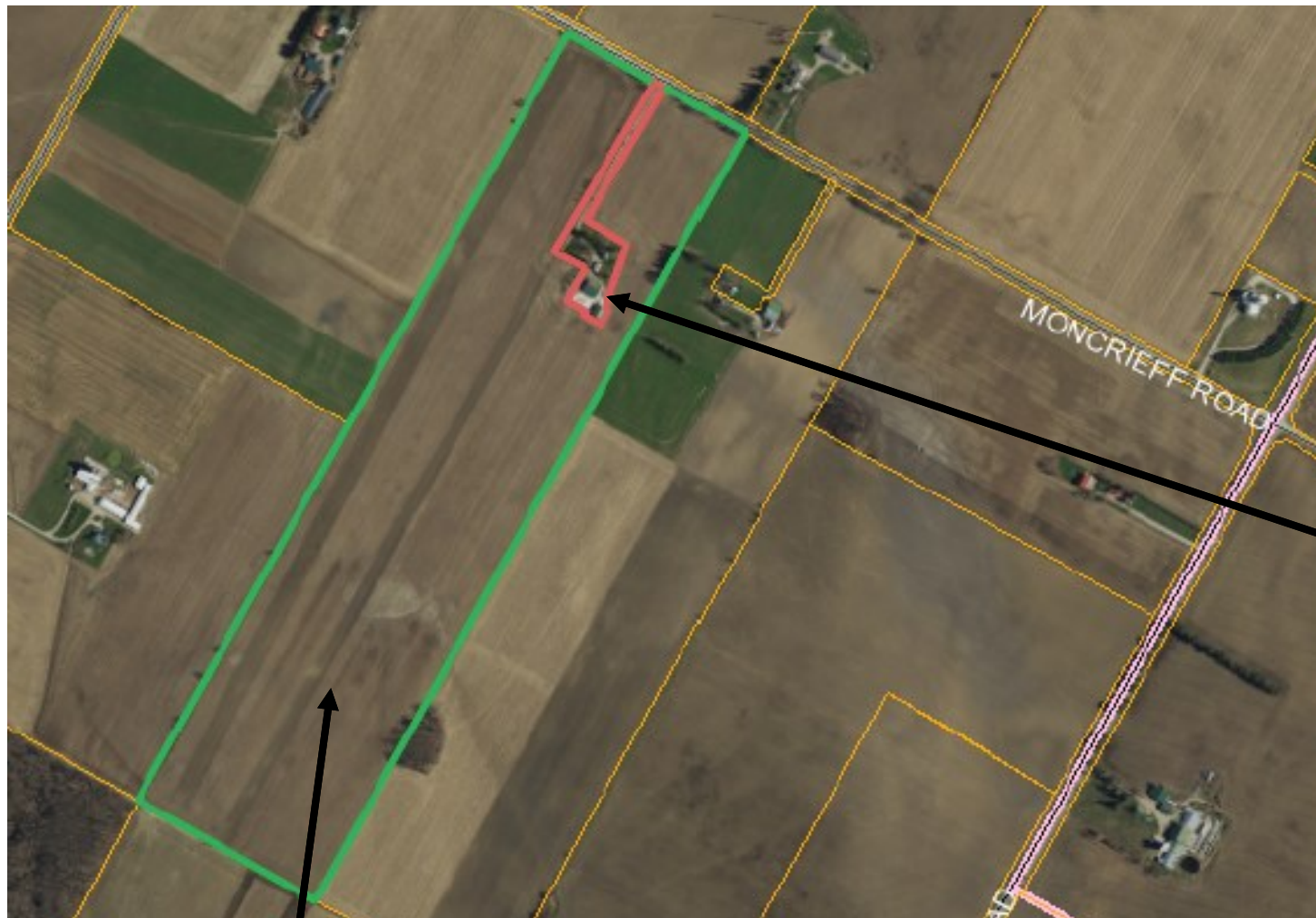
14 June 2018

Date

Severance C20-2018

*Part Lot 41, Concession 2, East Wawanosh
39769 Moncrieff Road
18 June 2018*





Proposed
severed land

Proposed retained land

Comments Received

- No comments from the public were received during the circulation period
- Comments from the Health Unit indicated the submitted septic inspection certificate was sufficient and they had no recommended conditions or any objections.

Proposed Severed Property











Planning Recommendations

- It is recommended that Consent C20-2018 be recommended for approval with recommended conditions



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard Al, Clerk / Manager of IT
DATE: 07/05/2018
SUBJECT: Municipal Cell Phone Contract Renewal
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the June 18, 2018 report of the Clerk/Manager of IT regarding renewal of the Municipal Cell Phone Contract, for information;

AND FURTHER, that Council authorizes an exception to Section 19.1 of the Procedural By-law to allow By-law No. 61-2018 to be passed at the June 18, 2018 Council Meeting.

EXECUTIVE SUMMARY

The purpose of this report is to inform Council regarding North Huron's current cell phone contract which is due for renewal as well as present a renewal agreement with Telus for a 3-year term.

DISCUSSION

In early 2015 after negotiating a cellular device plan with Telus, North Huron's cellular devices were migrated from Rogers Communications to Telus for a 3-year term. The offer from Telus included many extras not included in the Rogers plan, as well as device credits to offset the cost of new devices.

Since 2015, the Public Works department have added equipment tracking devices through the Fleet Complete system which operate under the Telus umbrella and are essentially recognized as cellular devices.

In early 2018, staff initiated contract renewal negotiations with Telus while simultaneously investigating other providers to ensure that North Huron was receiving the most appropriate plan in terms of features and pricing.

Plans with the major carriers were investigated and it was determined that the differences in price and features between carriers was negligible, however Telus included in their offer a slight reduction of the monthly rate associated with the Fleet Complete system for the Public Works department, a factor that tipped the scales in their favour.

Due to tight timelines in terms of placing the order for hardware, activating the lines and signing the agreement, staff are requesting that the by-law to authorize the signing of an agreement with Telus be passed at the June 18, 2018 meeting.

FINANCIAL IMPACT

An overview of the Telus renewal proposal can be found in the table below. Please note that due to some staffing changes the number of phones has been reduced.

Current Plan		New Plan	
17 x Smartphones	\$935.00	10 x Smartphones	\$500.00
9 x Voice only phones	\$225.00	8 x Voice only phones	\$200.00
3 x Smart hubs	\$30.00	3 x Smart hubs	\$30.00
14 x Fleet Trackers	\$540.00	14 x Fleet Trackers	\$490.00
TOTAL	\$1,730.00	TOTAL	\$1,220.00

In addition to a \$510.00 per month reduction in fees, Telus has offered approximately \$3,700.00 in renewal bonus credits.

As many of the current devices are aging and battery life is presenting issues, new devices will be purchased through the renewal. The cost associated with the purchase of new devices equates to approximately \$2,180.00. This cost will be payable to Telus when the new devices are activated however the \$3,700.00 in bonus credits will then be applied to monthly fees, providing for a duration of 'free service'.

FUTURE CONSIDERATIONS

The Telus proposal is for a 3 year term, after which staff will begin the investigation process again to ensure that the municipality is receiving the most appropriate plan and price.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 Our municipality is fiscally responsible and strives for operational excellence.



Richard Al, Clerk/Manager of IT



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White, Director of Finance
DATE: 18/06/2018
SUBJECT: Pitney Bowes Postage Machine Contract
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance regarding an agreement with Pitney Bowes for the lease of a DM400C postage machine for information;

AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 59-2018 to be passed at the June 18, 2018 Council Meeting.

EXECUTIVE SUMMARY

Staff have been experiencing numerous problems with the Township's aging postage machine purchased from Neopost in November of 2009. In addition, the current contract which applies to the postage meter component of the machine expires in June of 2018. The lease of a new postage machine was an item included in the 2018 Budget which was adopted by council on May 22, 2018.

DISCUSSION

The Director of Finance in conjunction with the Clerk/Manager of IT, have researched various replacement postage machines and procurement options. Through these investigations staff have determined that a lease, opposed to purchasing a new machine, is the best option due to the rapidly changing technology as well as the Township's increasing use of non-postal mailing options such as e-billing.

Staff received proposal from INS and Pitney Bowes for comparable postage machines. The following table summarizes the proposals.

INS (reseller) Neopost IN-600A	Pitney Bowes DM400C
Lease \$174.00 (60 months) Maintenance \$32.00 EDT Charge \$4.50	Lease \$163.53 (66 months) Maintenance \$0 (included) EDT Charge \$0 (included)
Total per month \$210.50	Total per month \$163.50

Due to the expiry and the depletion of postage credits on the current postage machine, staff are requesting that Council consider passing By-law No. 59-2018 to authorize the signing of the agreement for the Pitney Bowes machine at the June 18, 2018 meeting.

FINANCIAL IMPACT

The annual lease amount of \$2,100.00 was included in the 2018 Budget. Based on the above figures the lease of the Pitney Bowes postage machine would equate to \$1,962.36 or \$10,792.98 over the 66 month term. In comparison the Neopost device would equate to \$12,630.00 over the 60 month term associated with that machine.

FUTURE CONSIDERATIONS

None for consideration.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4: Our municipality is fiscally responsible and strives for operational excellence



Donna White, Director of Finance



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kim Scholl, (A) Director of Recreation
DATE: 18/06/2018
SUBJECT: Purchase of replacement Fitness Equipment
ATTACHMENTS: Quote from dealer and the dealer exclusivity letter

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the Acting Director of Recreation and Facilities, dated June 18, 2018 regarding the purchase of a replacement treadmill for the Fitness Centre.

AND FURTHER THAT staff are authorized to proceed with the purchase of the treadmill;

AND FURTHER THAT staff are authorized to dispose of the current treadmill by using Gov Deals (<https://www.govdeals.ca/>) and to deposit the proceeds from the sale into reserves for future equipment purchases.

EXECUTIVE SUMMARY

North Huron purchased the original Life Fitness treadmills seventeen years ago when The Fitness Centre opened. These pieces of equipment have proven to be very durable and reliable. Their life expectancy was 10 years and they have far exceeded this. Replacement parts are now difficult to acquire. The plan is to remove the current Life Fitness treadmill and replace it with an updated model of the same brand.

DISCUSSION

The North Huron Fitness Centre is requesting to replace a treadmill which has been included in the 2018 budget. The equipment is 7 years past its life expectancy and may stop working without any advance notice. Also, replacement parts for some components are no longer available or difficult to acquire. Our clients pay membership dollars in order to have these machines available, and a breakdown would end up with a delay in use of up to 6 weeks which could affect membership sales and member confidence.

The equipment being replaced is the Life Fitness brand and is considered a “workhorse” in the industry. There is only one exclusive dealer in Ontario for this equipment, and the letter demonstrating this is attached to this report. The desire to purchase the Life Fitness brand again is due to its reputation for durability and reliability in the industry, but is also based on the excellent experience the North Huron Fitness Centre has encountered with this equipment. It has exceeded its life expectancy, parts are simple and affordable to acquire, is easy to use, fits a variety of sizes of users, and is appropriate for all fitness levels. Replacing Life Fitness with Life Fitness equipment will also provide members with continuity in their familiarity with the fitness equipment. For these reasons, staff are recommending that Life Fitness brand be purchased, and that the negotiated method be used for this equipment purchase. This method of purchase refers to the negotiation of

an agreement for the purchase of goods and services from a supplier where there is no open competition.



FINANCIAL IMPACT

The purchase includes the following breakdown:

Equipment Piece	Cost	# of Pieces	Total Cost
<i>Life Fitness Treadmill (integrity series, SC console)</i>	\$7,252.00	1	\$7,252.00
Shipping, Delivery, Installation	\$350.00		\$350.00
Total Cost		1	\$7,602.00

A treadmill purchase was approved by council for \$10,000 in the 2018 budget. There is also an additional \$6,000 in reserves for additional equipment breakdowns if required.

It is staff's recommendation to use Gov Deals (<http://www.govdeals.ca/>) to dispose of the existing equipment and as has been the past practice, the proceeds from the sale of the equipment be put into reserves for future equipment purchases.

FUTURE CONSIDERATIONS

From submission of a purchase order to delivery is expected to be from 4 to 6 weeks.

There were 8 pieces of cardiovascular equipment that were purchased with the original lease in 2001. There are currently only 2 pieces remaining, the treadmills, and the plan is to replace one in 2018 and budget to replace the other in 2019, or use the remaining reserves if it breaks down later in 2018, whichever comes first.

As other equipment ages, it will need replaced. It is recommended that we continue to put \$10,000 yearly into reserves.

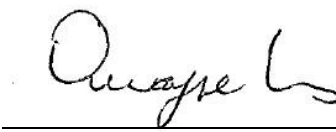
RELATIONSHIP TO STRATEGIC PLAN

Our community is healthy and safe.

Our community is attractive and welcoming to new businesses and Residents.

Handwritten signature of Kim Scholl in cursive script.

Kim Scholl, Director of Recreation

Handwritten signature of Dwayne Evans in cursive script.

Dwayne Evans, CAO



February 14, 2018

Dear Advantage Fitness Sales Customer:

The purpose of this letter is to advise you that Advantage Fitness Sales is currently the only authorized commercial fitness dealer and sole source for Life Fitness cardiovascular, Life Fitness strength, and Hammer Strength equipment, products, and supplies (collectively, the “LF Products”) in the vertical market(s) in the Province of Ontario (the “Territory”). These markets include, but are not limited to corporate, multi-housing, education, police/fire, recreation centers, country clubs, municipalities and hospitality (hotel/motel). LF Products purchased from any other source may have an invalid warranty, as Life Fitness cannot confirm or guarantee the integrity of such LF Products. Advantage Fitness Sales will also provide Life Fitness’s standard service, including maintenance and warranty coverage, for LF Products serviced within the Territory.

Life Fitness has enjoyed a longstanding relationship with Advantage Fitness Sales, and believes that you will be pleased with the sales, service and support provided by their team.

If you have any questions, please feel free to contact me at (847) 288-3963. Thank you for your interest in Life Fitness and our products,

Sincerely,

Andrew Mahadevan
Managing Director, America’s Distribution Business

Prepared By Scott Rex of Advantage Fitness Sales Inc. for:
TOWNSHIP OF NORTH HURON
 Quote No.
 AF3Q4609-01
 May-29-18



ADVANTAGE
 Fitness Sales Inc.

Qty.	Prod. No.	Brand	Description	Client Price	Ext. Price
1	INTSC-ALLXX		Life Fitness Integrity SC Treadmill	\$7,252.00	\$7,252.00
1	AFSI-DI		AFSI Delivery	\$350.00	\$350.00
Shipping				SubTotal	\$7,602.00
1 - Shipping only direct to client(client installs)				Less Trade In	\$0.00
2 - Strength & other equipment shipping to Advantage warehouse in Markham				SubTotal	\$7,602.00
Delivery Lead Time:				Shipping ¹	\$0.00
Standard Cardio: 4 - 6 weeks. Elevation Series Cardio 8 - 10 Weeks.				Shipping ²	\$0.00
All strength equipment: 8 - 12 weeks.				Deliver & Install	N/A
Electrical Requirements:				SubTotal	\$7,602.00
Activate & Integrity Cycles, Crosstrainers, Stairclimbers & Summits - None.				HST	\$988.26
Integrated and attachable LCD - 110 volt, 15 amp standard receptacle.					
Commercial Treadmills - Dedicated 110 volt, 20 amp w/ NEMA 5 - 20 R receptacle.					
Warranty:					
Cardio - Manufacturers warranty including a maximum 1 year labour.					
Strength - Manufacturers warranty including a maximum 1 year labour.					
Lease Options: Available on request.					

QUOTATION VALID FOR 15 DAYS

TERMS: NET 30

TOTAL \$8,590.26

REQUIRED DEPOSIT \$0.00

- ☐ We WILL accept partial shipments and agree to pay on partial shipments as they arrive.
☐ We WILL NOT accept partial shipments

All equipment remains the property of Advantage Fitness Sales Inc. until paid in full. All sales are final.
 Returns only accepted within 7 days on new unpackaged items and are subject to a 25% re-stocking fee plus pick up fees. Credit only on returns. Please sign below to accept the terms and conditions of this offer and return by fax or scanned email to our office. Your order will be processed once this document is received.

(Please sign and print name)

Purchase Order #

Date

Scott Rex at Advantage Fitness Sales Inc. - 500 Denison St., Markham ON, L3R 1B9
 Phone: 519 754-2210 Fax: - Head Office Toll Free: 1-800-461-9015
 Email: scott@advantagefitness.ca





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee
DATE: 18/06/2018
SUBJECT: Roadside Mower Procurement
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 18th, 2018 regarding the procurement of one (1) roadside mower for information;

And Further That the purchase of one (1) Votex Jumbo Frontline 190 Roadside Mower, in the amount of \$23,743.⁵² plus applicable taxes from Colvoy Enterprises 2012 Ltd. be authorized.

EXECUTIVE SUMMARY

The Public Works department performs roadside mowing to control vegetation growth in the rural areas of the Township throughout the growing season.

A Tender calling for quotes for the supply of a suitably sized front mount flail type mower was released, closing on June 8th, 2018. In total, four (4) firms responded with pricing to supply and deliver the unit. Submissions excluding taxes were as follows:

- Metal Pless - \$24,300.⁰⁰
- Roberts Farm Equipment Sales - \$24,200.⁰⁰
- Total Equipment Rentals - \$24,000.⁰⁰
- Colvoy Equipment 2012 Ltd. - \$23,743.⁵²

All firms met minimum specification in the units quoted with no bid irregularities noted. Colvoy Equipment provided the lowest price for a unit at \$23,743.⁵² plus applicable taxes.

DISCUSSION

There are numerous reasons supporting a routine structured maintenance program for management of roadside vegetation. Improved sight lines for motorists, road sign visibility, control of invasive vegetation and aesthetics are just a few of the operational benefits.

The Township has both tendered the service and performed the work in house in the past. It was determined through review of past programs that tendering for the equipment and performing the duties utilizing municipal forces was the best operational approach. The existing unit is an older flail mower and requires extensive repair to return to service.

The unit that was specified in the tender is a front mounted unit which will allow the operator a better sightline during operation and is expected to reduce likelihood of damage to the unit while increasing productivity through reduced operator fatigue.

FINANCIAL IMPACT

This work has been performed in the past through the use of contracted service providers. Recorded cost for roadside mowing was \$23,665.¹⁸ in 2015 and \$24,020.¹⁶ in 2016. This unit is expected to remain in service for a number of years which should significantly reduce the cost associated with roadside mowing in the Rural areas.

A total of \$25,000.⁰⁰ for the purchase was included in the 2018 Operating Budget. The total cost of the recommended unit is \$24,161.41 including adjusted taxes.

FUTURE CONSIDERATIONS

None at this time

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 4** of the Strategic Plan in that the administration is fiscally responsible and strives for operational excellence,



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee
DATE: 18/06/2018
SUBJECT: Municipal Development and Servicing Guidelines
ATTACHMENTS: Urban and Suburban Development Cross Sections

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated June 18th, 2018 regarding Municipal Development and Servicing Guidelines for information;

And Further That the road cross sectional design for both urban and suburban developments as presented by BM Ross be adopted as minimum standards for new development in North Huron.

EXECUTIVE SUMMARY

The establishment of consistent minimum construction standards are instrumental in ensuring that all infrastructure associated with new development within any municipality is constructed in a safe and sustainable manner. By implementing an accepted minimum standard, the municipality ensures that undo liability is not assumed on the part of the ratepayers as a result of new development.

The Township of North Huron commissioned BM Ross to develop a recommended standard for new development that was consistent with municipalities in the region. The guideline document was to incorporate generally accepted engineering and design practices for all newly constructed municipal infrastructure. This document was delivered in draft form to the municipality in the summer of 2017 awaiting final review by staff and presentation to Council.

Meetings and discussions were held between North Huron staff members and representatives from BM Ross to review the document and to comment on the recommendations for new road construction. As a result of these meetings, a road cross sectional design for urban and suburban development has been created.

Various aspects of the recommended design and construction standard have been discussed between North Huron staff and potential Developers, both past and present. As a result of a request on this agenda seeking relief from the draft development standards, BM Ross has been invited to speak to the issue. Attached to this report are two road cross sections for Council's consideration. Staff are recommending the cross sections be adopted to establish the Township's development standards. These cross sections will be incorporated into an implementation document which will be brought forward for Council's consideration at a later date.

DISCUSSION

It is important to note that the development and construction standard as well as the road cross section as identified in this report, apply to new construction only. Although municipal staff will strive to attain this standard when reconstruction projects occur, it may not be viable or achievable based

on constraints imposed by existing construction built under lesser standards. As an example, in some cases, residential development was permitted in the past without consideration for sidewalk allowance. As a result, during a full reconstruction, it may not be viable to add sidewalk infrastructure despite a demonstrated need or desire for this road profile feature. By adhering to the proposed standard, we ensure that the municipality does not incur financial liability to upgrade to the standard after the asset has been assumed.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

The remainder of the Municipal Development and Servicing Guidelines, which supports the implementation of the Road Cross Sectional Design, will be brought forward to Council to consider for adoption in an upcoming meeting.

RELATIONSHIP TO STRATEGIC PLAN

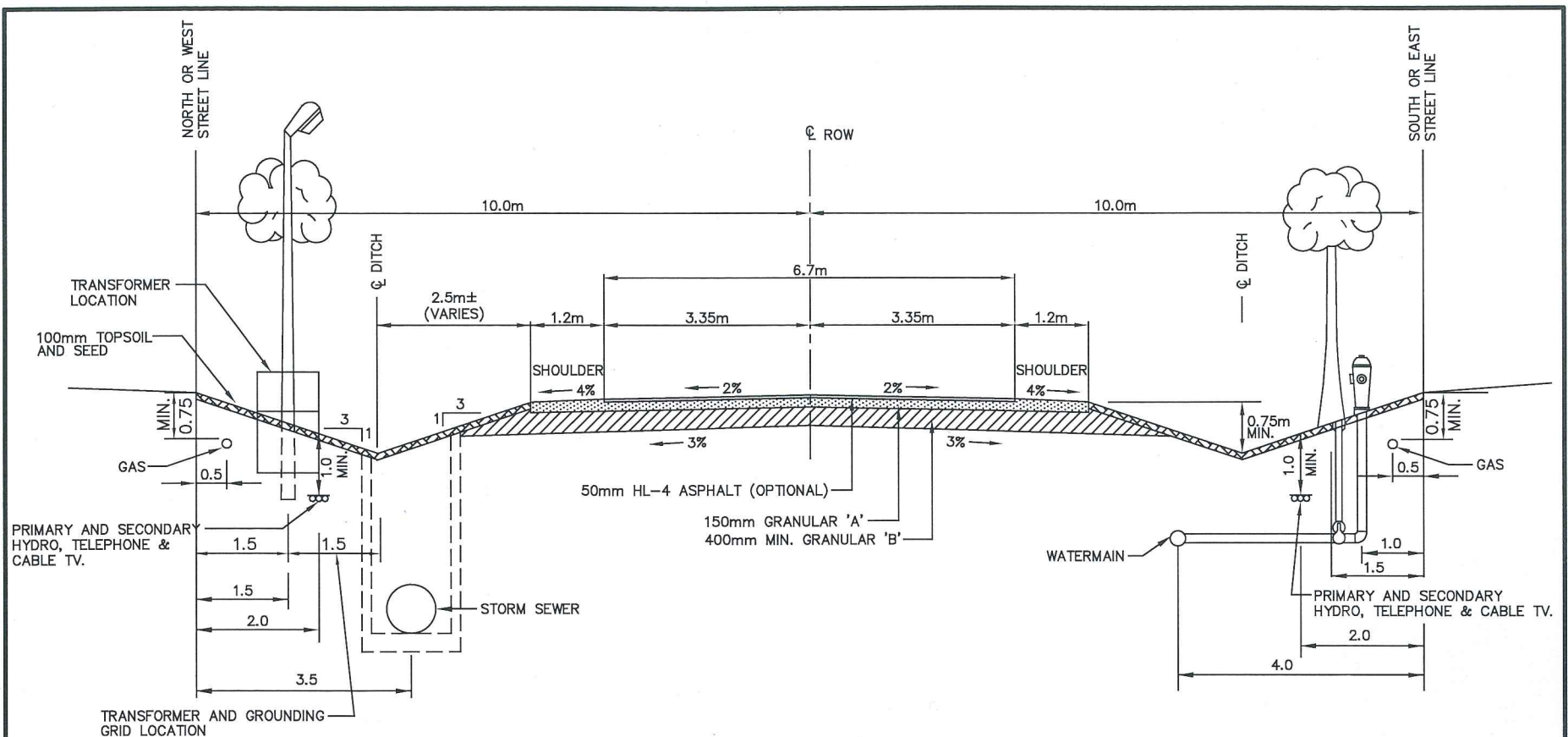
This project relates to **Goal No. 2** of the Strategic Plan in that our residents are engaged and well informed, **Goal No.3**, the Township is healthy and safe, and **Goal No. 4**, that the administration is fiscally responsible and strives for operational excellence.



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



NOTES:

1. TOPSOIL TO BE REMOVED TO ITS FULL DEPTH ALONG ENTIRE WIDTH OF ROAD BETWEEN TOPS OF DITCH BACKSLOPES.
2. BOULEVARD TO BE FULLY SEEDDED.
3. ROAD RECONSTRUCTION DESIGN TO BE CONFIRMED BY GEOTECHNICAL DESIGN. SUBDRAIN TO BE PROVIDED BASED ON MUNICIPAL STANDARDS AND GEOTECHNICAL RECOMMENDATIONS.
4. ROAD CROSSINGS DEPTHS FOR UTILITIES - HYDRO 1.2 MIN.
- BELL TELEPHONE, UNION GAS, CABLE TV 1.0 MIN.
- WATER 1.8 MIN.
5. ALL WATER SERVICE BOXES TO BE SET AT PROPERTY LINE.

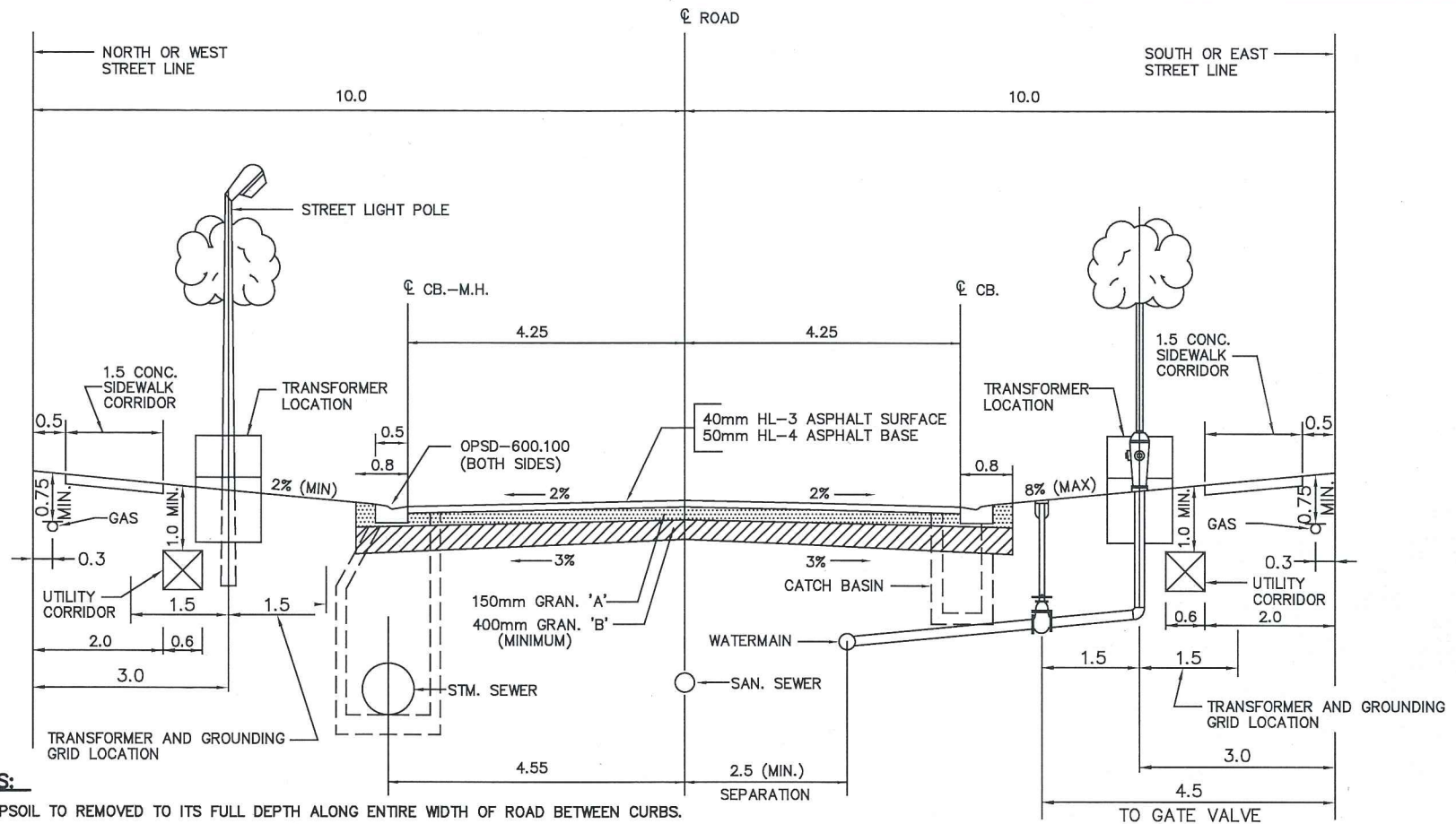


**Township of
North Huron**

**Suburban Development
Cross Section
Estate Lot Development**

DATE OF REVISION - Jun. 14, 2014





NOTES:

1. TOPSOIL TO BE REMOVED TO ITS FULL DEPTH ALONG ENTIRE WIDTH OF ROAD BETWEEN CURBS.
2. BOULEVARD TO BE FULLY SODDED AS SPECIFIED.
3. ROAD RECONSTRUCTION DESIGN TO BE CONFIRMED BY GEOTECHNICAL DESIGN. SUBDRAIN TO BE PROVIDED BASED ON MUNICIPAL STANDARDS AND GEOTECHNICAL RECOMMENDATIONS.
4. ROAD CROSSINGS DEPTHS FOR UTILITIES - HYDRO 1.2 MIN.
- BELL TELEPHONE, UNION GAS, CABLE TV 1.0 MIN.
- WATER 1.8 MIN.
5. ALL WATER SERVICE BOXES TO BE SET AT THE PROPERTY LINE.
6. SIDEWALK TO BE ON ONE SIDE IN RESIDENTIAL AREAS.
7. TRANSFORMER TO BE ON OPPOSITE SIDE TO SIDEWALK WHERE POSSIBLE.



**Township of
North Huron**

**Typical 20 meter Urban Subdivision
Section and Service Locations
Local Residential Streets**

DATE OF REVISION - Jun. 14, 2018



Municipality of
North Huron

Development Standards




Standards are primarily needed to provide consistent, appropriate development of sites that are building services that will be municipally or privately owned.






Municipalities should
have standards and
apply them consistently.







Standards:

- Roads
- Storm Sewers and Stormwater Management
- Grading and Surface Drainage
- Water distribution and service
- Sanitary Sewage collection
- Sidewalks and Surface works
- Utilities – phone, hydro, gas, cable, etc.







Road Standards

Throughout time road standards have adapted to the transportation methods of the day.

Since the time of the Romans, Roads have been built to recognize the importance of an efficient transportation system.






Many Roman roads were built to handle the two- way traffic of carts or chariots drawn by two horses. The literature identifies many roads of width in the order of 20 feet.





And the Romans had standards of structural construction -- a much more permanent design than the corduroy that we all read about.


Modern roads must serve a purpose – they must be structurally sound, and of sufficient width to transport their desired loads.





And the construction must look at how they will be maintained – and:





Their relationship with the surrounding environment, especially drainage issues, is vital.




Ontario MTO

Established standards for road design; and established standards for new residential roads in subdivisions. (1960's)




At that time the standards for new roads: (3)

1. Cottage roads - <50 v.p.d
2. Suburban roads – frontages > 100 ft.
3. Urban roads – frontages < 100 ft.

Until the roads subsidy disappeared, these standards had to be used by Ontario municipalities to maintain their subsidies.

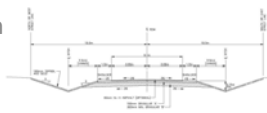


Since the early 1990's, municipalities have had much more freedom to establish standards. All of the municipalities we are associated with have established policies similar to the old MTO standards.



Cottage:

- 20 m. ROW
- 5.5 m. surface
- 1.0 m. shoulders
- Rural cross-section
- Gravel surface
- No utilities



Suburban Cross-section:

- 6.0-7.0 m. surface
- 1.2 m. shoulders
- Rural cross section
- Some Storm sewer
- Paved surface
- Some utilities

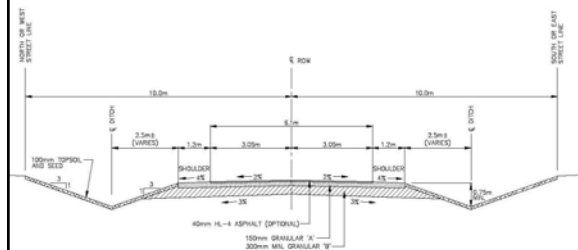


Suburban:

Problems with drainage and conversion

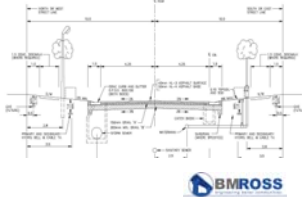


Suburban :



Urban:

- 20 m. ROW
- 8.5 m. surface
- Curb and gutter
- Storm sewers
- Asphalt surface
- Utilities



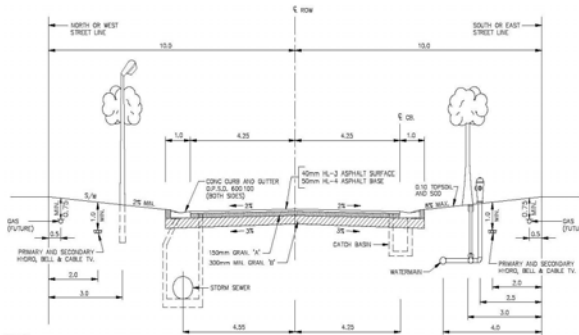
Urban:

Advantages:

- Clean, neat
- No ditch maintenance
- What a lot of people want



Urban:



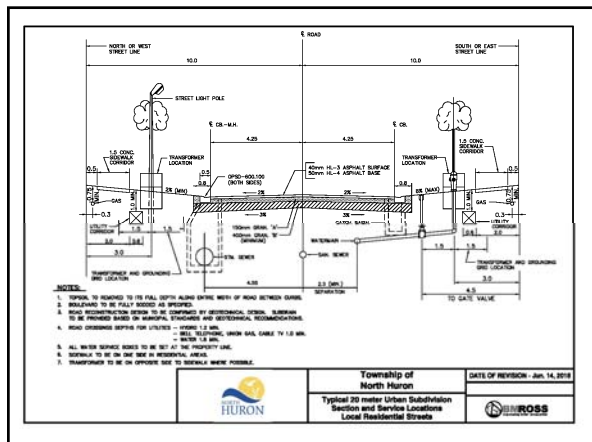
Neighbours?

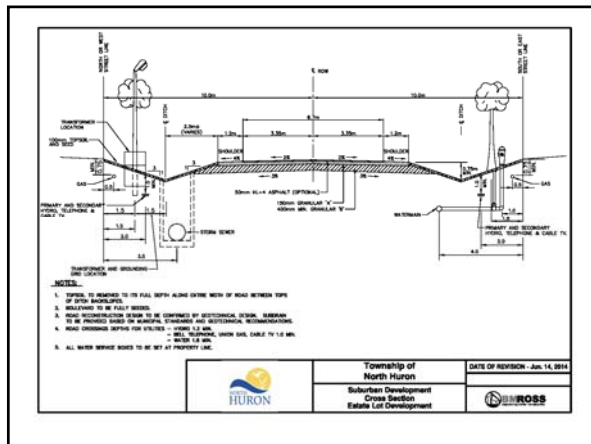
- All of the municipalities that we are working in are requiring an urban cross section in the urban settlements.
- Huron-Kinloss, ACW and Kincardine require urban cross section for all new development, even that along the lakeshore.
- Colborne and Huron Township have used modified urban standard for close to 30 years



Conclusion: Our recommendation

- In all settlement or urban areas – an Urban cross section.
- For a truly rural, estate lot type development, consider a suburban cross section.





Storm Sewers and Stormwater Management



Storm Sewer Design:

Storm sewers are designed for what we call the Minor Storm – generally the 5-year storm.

Larger events should be handled with overland flow.

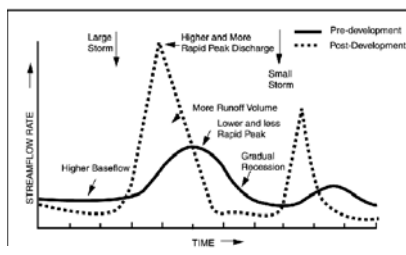


Stormwater Management

Looks at stormwater quantity and quality. Storm discharges are limited to peak flow rates which do not exceed pre-development peaks. The quality of stormwater is improved by providing opportunity for sedimentation.



Quantity

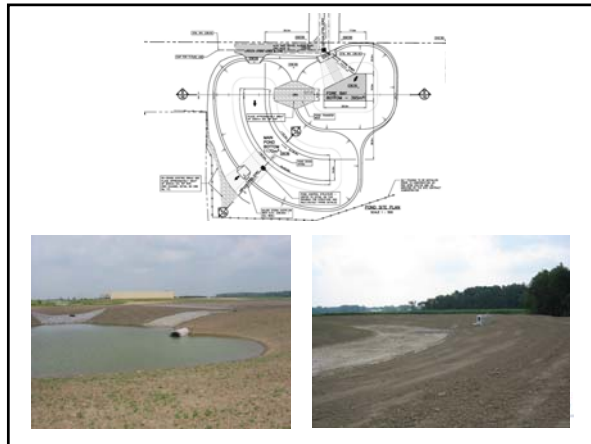


Quality



©2000 Center for Watershed Protection





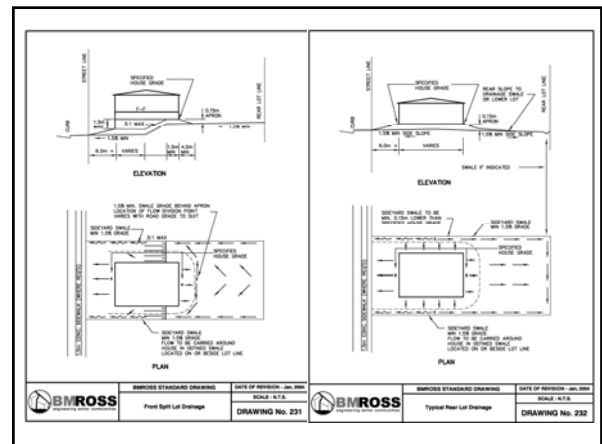
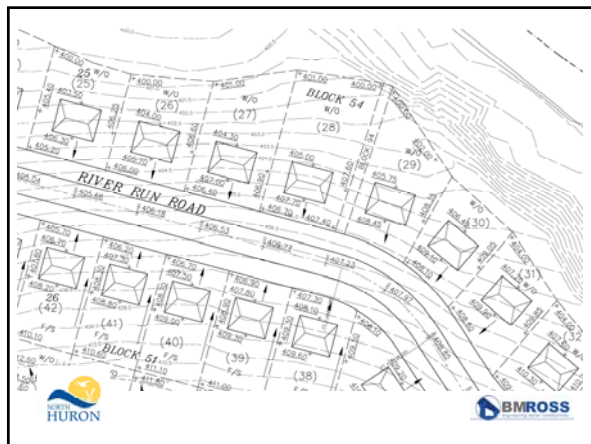
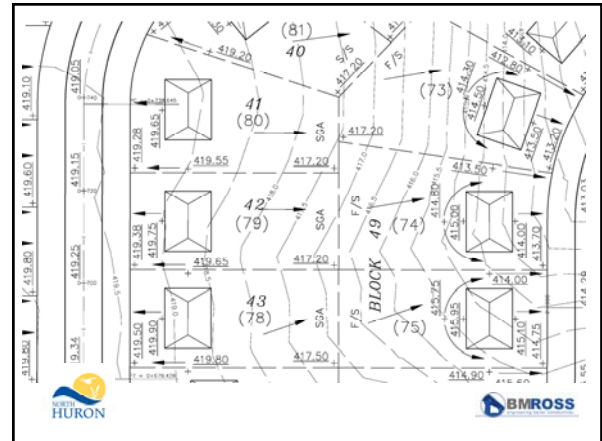
Low Impact Development (LIDS)

Both the MOECC and the Conservation Authorities are asking for some form of Low Impact Development be considered as part of new or redeveloped sites.

In the coming years, municipalities will be including provisions for this approach in their standards.



Grading and Drainage



Sanitary Sewers and Watermains

To MOE guidelines and OPSS and
OPSD.



Sanitary Sewers are designed for:

- Flow from predicted sources
- Extraneous flows – I/I allowance
(inflow/infiltration)

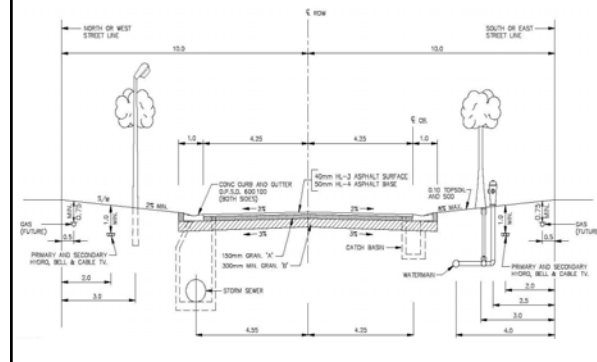


Water distribution

- Flows for predicted peak demands
- Fire flows



Utilities

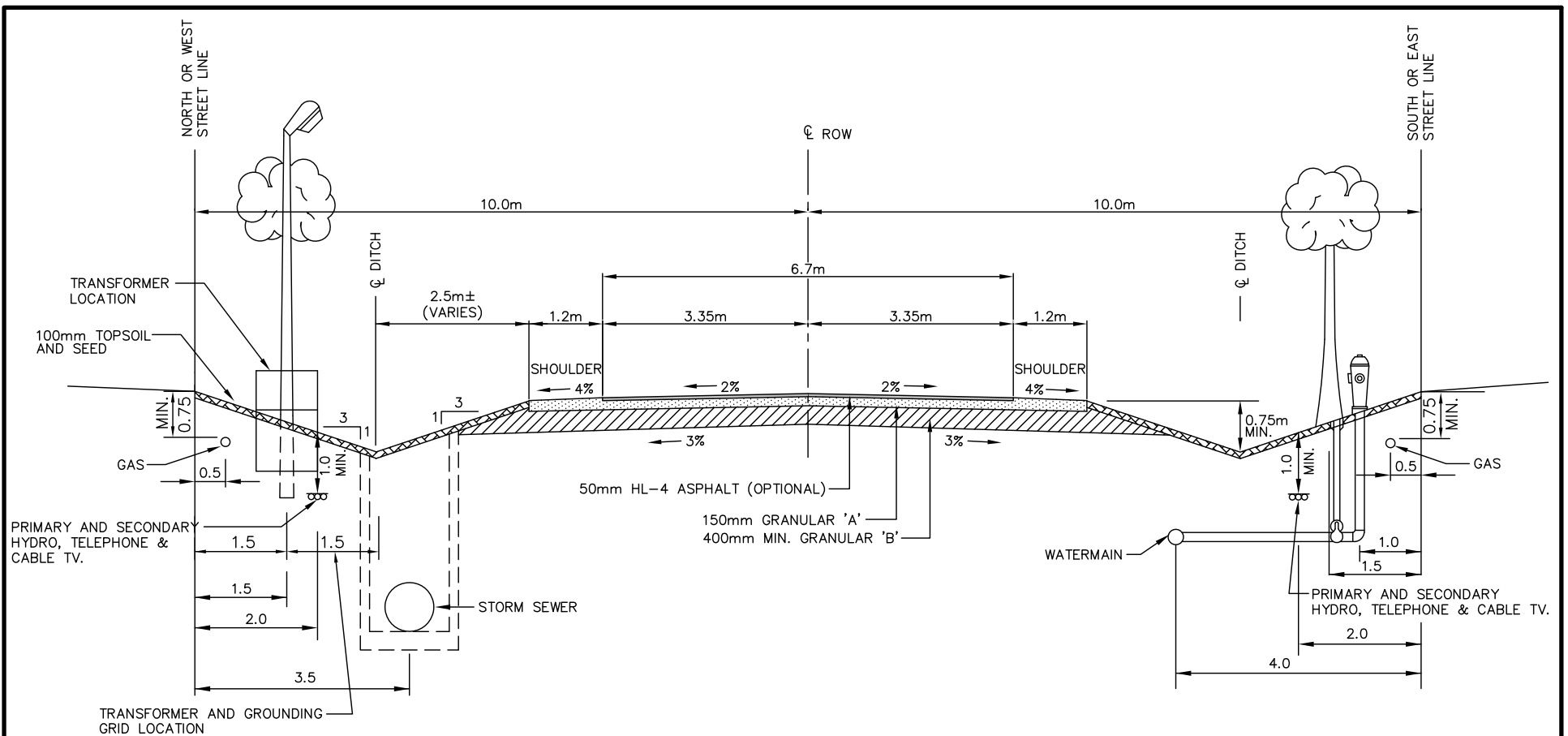


Questions:





- 
- NORTH
HURON



NOTES:

1. TOPSOIL TO BE REMOVED TO ITS FULL DEPTH ALONG ENTIRE WIDTH OF ROAD BETWEEN TOPS OF DITCH BACKSLOPES.
2. BOULEVARD TO BE FULLY SEEDED.
3. ROAD RECONSTRUCTION DESIGN TO BE CONFIRMED BY GEOTECHNICAL DESIGN. SUBDRAIN TO BE PROVIDED BASED ON MUNICIPAL STANDARDS AND GEOTECHNICAL RECOMMENDATIONS.
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5. ALL WATER SERVICE BOXES TO BE SET AT PROPERTY LINE.



**Township of
North Huron**

**Suburban Development
Cross Section
Estate Lot Development**

DATE OF REVISION - Jun. 14, 2014





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kirk Livingston, Drainage Superintendent
DATE: 13/06/2018
SUBJECT: Rintoul Municipal Drain
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby appoint Dietrich Engineering Ltd. to prepare a report to fulfil the requirements under Section 78 of the Drainage Act as requested by Gerrit and Maria Groen, land owners of Concession 12, Pt S Pt Lot 28 Pt Lot 29 through submission of a Request for Drain Improvement.

EXECUTIVE SUMMARY

On March 27, 2018, the Clerk for the Township of North Huron received a Notice of Request for Drain Improvements to the Rintoul Municipal Drain, branches K, F & I. North Huron Council received the request at their regular Council meeting on April 16, 2018 and instructed the Clerk for the Township of North Huron to notify Maitland Valley Conservation Authority, OMAFRA and the party requesting the improvement in accordance with Section 78 (2) of the Drainage Act.

For reference purposes, below is the excerpt of Section 78 of the Drainage Act.

Improving, upon examination and report of engineer

78(1) If a drainage works has been constructed under a by-law passed under this Act or any predecessor of this Act, and the **council** of the municipality that is responsible for maintaining and repairing the drainage works considers it appropriate to undertake one or more of the projects listed in subsection (1.1) for the better use, maintenance or repair of the drainage works or of lands or roads, the municipality may undertake and complete the project in accordance with the report of an **engineer** appointed by it and without the petition required by section 4.

Projects

78(1.1) The projects referred to in subsection (1) are:

1. Changing the course of the drainage works.
2. Making a new outlet for the whole or any part of the drainage works.
3. Constructing a tile drain under the bed of the whole or any part of the drainage works.
4. Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, bridges, pumping stations or other protective works in connection with the drainage works.
5. Otherwise improving, extending to an outlet or altering the drainage works.
6. Covering all or part of the drainage works.
7. Consolidating two or more drainage works.

Notice to conservation authority

78(2) An **engineer** shall not be appointed under subsection (1) until thirty days after a notice advising of the proposed drainage works has been sent to the **secretary-treasurer** of each **conservation authority** that has jurisdiction over any of the lands that would be affected. R.S.O. 1990, c. D.17, s. 78 (2); 2010, c. 16, Sched. 1, s. 2 (28).

Powers and duties of engineer

78(3) The **engineer** has all the powers and shall perform all the duties of an **engineer** appointed with respect to the construction of a drainage works under this Act.

Proceedings

78(4) All proceedings, including appeals, under this section shall be the same as on a report for the construction of a drainage works. R.S.O. 1990, c. D.17, s. 78.

DISCUSSION

The request submitted is for drain improvement and drain upgrades. The capacity of the older closed drain is insufficient due to farm land being tile drained, due to age the tile is weakening and blow outs are occurring. Resizing the drain or twining the drain will be looked at for options.

FINANCIAL IMPACT

In accordance with the Drainage Act, 1/3 grant from OMAFRA will be provided to lands assessed as farm tax class. The remainder of the project will be assessed in accordance with the schedule of assessment in accordance with the Drainage Act and Rintoul Municipal Drain Report. Huron County Roads will also be affected by the works.

FUTURE CONSIDERATIONS

Any further future costs to the Rintoul Municipal Drain, branches K, F & I will be in accordance to the schedules of the Rintoul Municipal Drain Report

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 Our residents are engaged and well informed.

Goal #4 Our municipality is fiscally responsible and strives for operational excellence.



Kirk Livingston, Drainage Superintendent.



Dwayne Evans, CAO

Resolution from the North Huron Economic Development Committee Meeting held on June 7, 2018

MOVED BY: Trevor Seip

SECONDED BY: Dave Tiffin

THAT the North Huron Economic Development Committee hereby requests North Huron Council direct staff to prepare an amendment to the Terms of Reference for the Economic Development Committee by removing all references to marketing;

AND FURTHER, that the North Huron Economic Development Committee hereby requests North Huron Council direct the Treasurer to amend the 2018 Economic Development budget by reallocating all marketing dollars to the Recreation Department Budget.

CARRIED



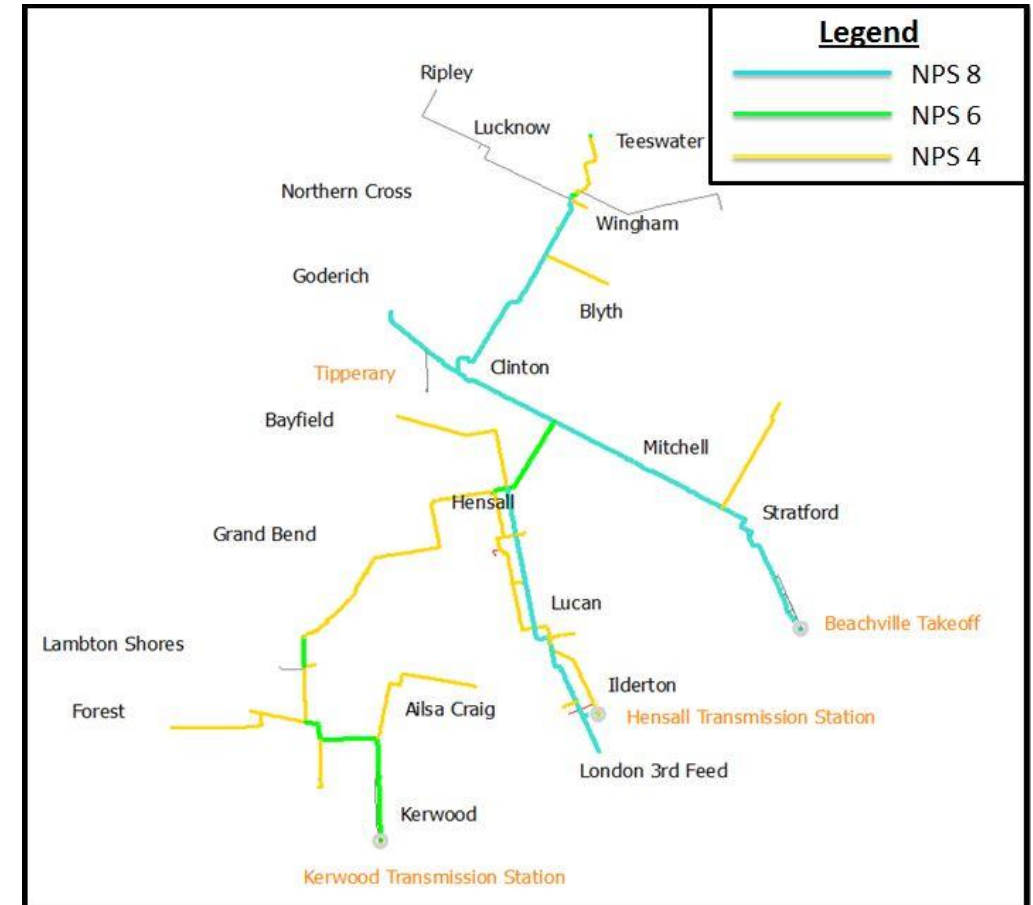
2019 Stratford Reinforcement Project

Supporting growth in Southern Ontario

Stratford Reinforcement Project

What is driving this project?

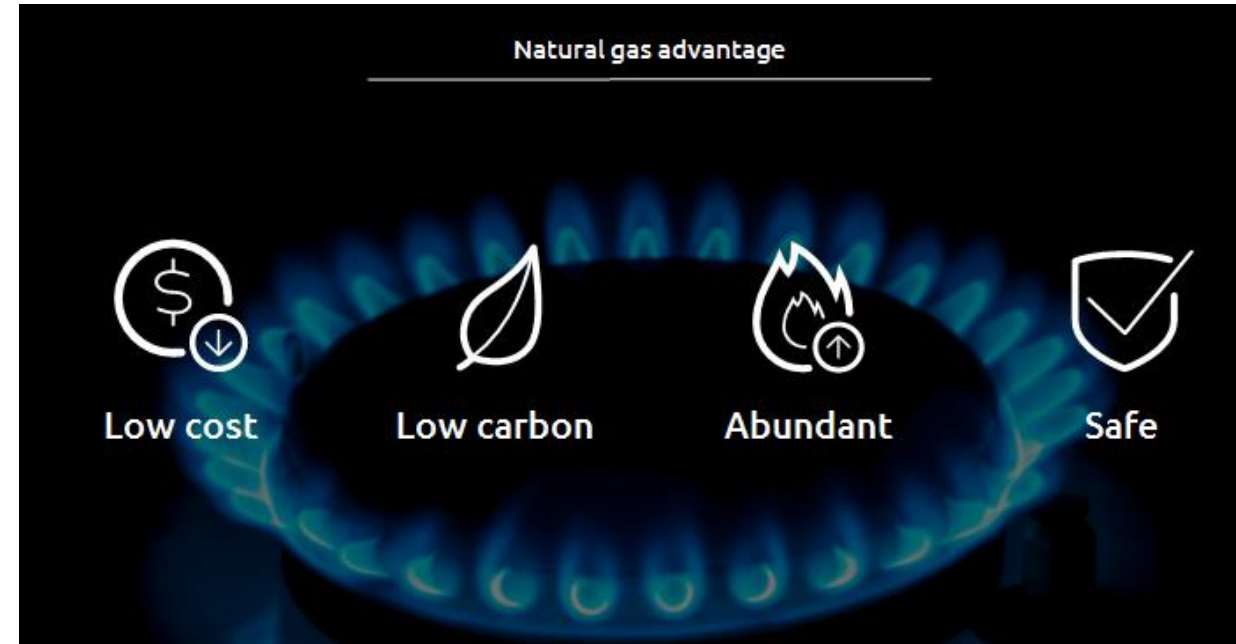
- Addressing the future supply needs of Union Gas' **Forest-Hensall-Goderich System**, which serves the northern portions of the counties of Lambton and Middlesex and the counties of Perth and Huron.
- Ensuring the continued reliable delivery of natural gas in this area to existing customers.



Stratford Reinforcement Project

How will this project benefit Municipalities?

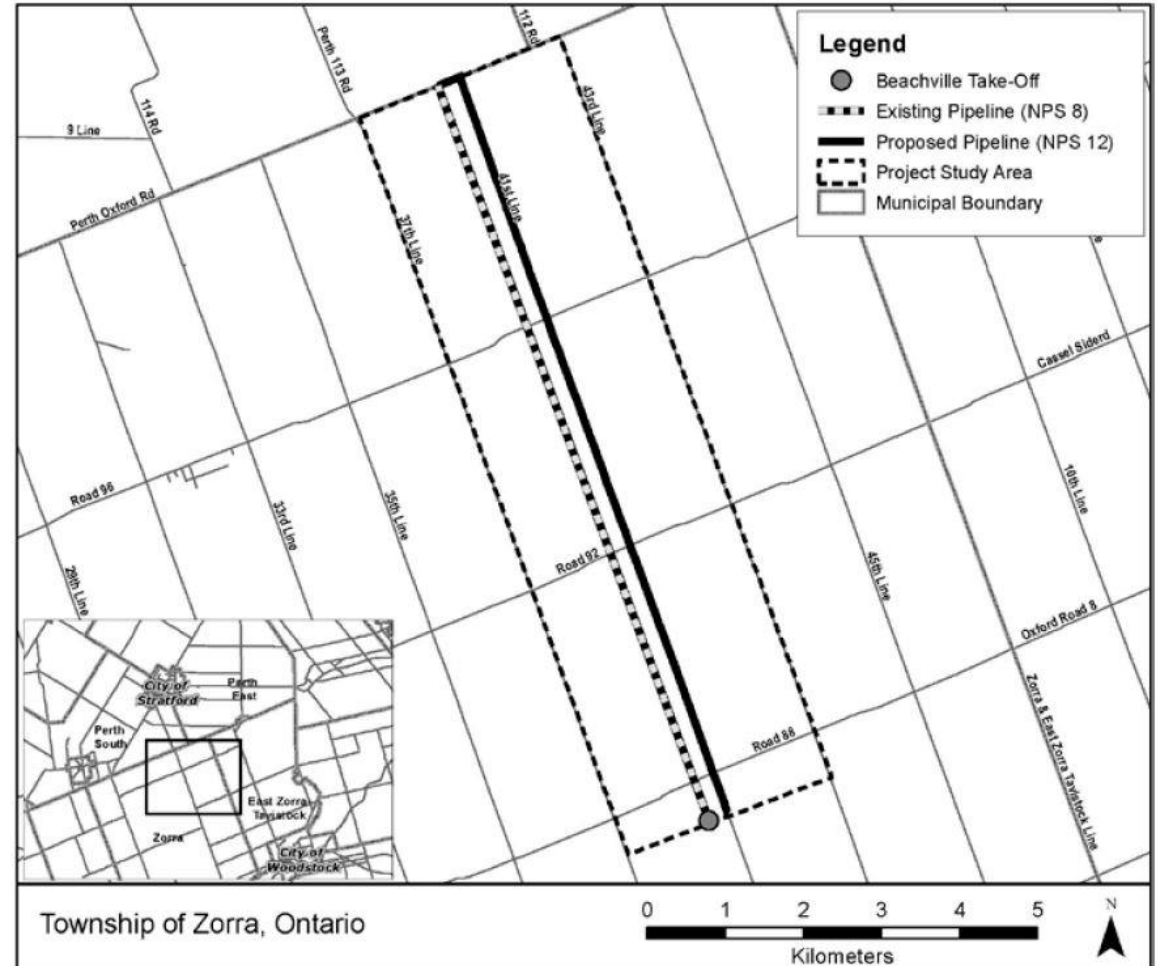
- This project is an economic driver that will meet both existing and future demand for natural gas in Huron, Lambton, Perth, and Middlesex Counties
- It creates sufficient natural gas capacity for up to the equivalent of 13,500 new homes or ~9,600 new Union Gas customers



Stratford Reinforcement Project

What are the project timelines and details?

- The Project will involve the construction of a new 11 km 12-inch diameter steel natural gas pipeline located within the public road right-of-way of 41st Line from south of Oxford Road 88 to Perth-Oxford Road within the Township of Zorra.
- Construction of the Project is planned to begin in the spring of 2019 and be complete by the Fall of 2019.
- The preliminary cost of the project is estimated at \$21MM.



Your voice can make a difference

- We are requesting a letter or resolution of support for this project from your Municipality.
- The Ontario Energy Board application process will review the “need” and community support for the proposed infrastructure.
- A letter of comment or resolution in support will help demonstrate support and need.



Stratford Reinforcement Project

Q&A



June 14, 2018

Dwayne Evans
Chief Administrative Officer
Municipality of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, Ontario N0G 2W0

RE: Support for proposed Union Gas Stratford Reinforcement Project

Dear Mr. Evans:

As we discussed, Union Gas is in the process of preparing an application to the Ontario Energy Board (OEB) for a proposed pipeline project called the "Stratford Reinforcement Project".

This proposed \$21 million project is designed to add additional capacity to what Union Gas calls the "Forest-Hensall-Goderich System". This system provides natural gas service to the northern portions of Lambton and Middlesex counties as well as most of Perth and Huron Counties, including the Municipality of North Huron. If approved, this project will ensure continued access to affordable and reliable natural gas to the region as these communities grown for years to come.

In preparation for our application to the OEB we are gathering letters of support from our local municipal partners to demonstrate their support. As such, we would respectfully request the Council of the Municipality of North Huron consider providing a resolution / letter of support to Union Gas for the project as a way of demonstrating that continued access to natural gas remains a priority for your community.

For additional information, I am enclosing a brief PowerPoint presentation that provides an overview of the project.

Should you or Council have any questions please feel free to contact me any time. Alternatively we would be open to presenting to Council if required.

Appreciate your attention to this matter.

Sincerely,



Matthew Jackson
Manager, Stakeholder Relations
Union Gas Ltd.



June 15, 2018

Township of North Huron
PO Box 90
274 Josephine Street
Wingham, ON N0G 2W0

Attention: Mr. Dwayne Evans, CAO

Re: Impact of Howson Dam on Flood Risk

Dear Mr. Evans,

We understand that the Township of North Huron is considering options for the future of the Howson Dam. Please consider the following comments related to flood risk which we feel are relevant to the decision making process.

The Howson dam is an obstruction in the river that increases the potential for flooding of land and development upstream of the dam (see attached flood plain mapping). Put simply, the dam is a bottleneck in the floodplain that increases the risk of flooding and flood damages upstream of the dam. The flood plain mapping delineates the area where the risk to life and property is increased. Furthermore, the Howson dam does not protect development located downstream from flooding and is therefore not a flood control structure. In short, the dam causes an increase in flooding upstream without reducing the potential for flooding downstream.

It is expected that the area upstream that is presently located in the flood plain can be reduced if the dam is removed. The removal of the dam would reduce the risk of flooding upstream of the dam. North Huron should consider updating the flood plain mapping as part of the project. If the dam was to be replaced, it would need to be designed to reduce the risk of flooding of development and lands located upstream of any new structure.

It is important to note that the climate is changing and that there is increased risk of flooding from severe rainfall events in the summer and rapid snowmelt events, combined with rain during the winter months. Climate Scientists are warning that we can expect to be subjected to even greater flood events in the future than we have experienced in the past.

MVCA recommends that North Huron fully explore the potential for reducing the risk to its residents upstream of the dam from flooding by either removing the dam or replacing it with a structure that minimizes the potential for flooding of development or lands located upstream of the structure. Repairing the existing structure would not reduce the risk of flooding of lands located upstream of the dam.

Please contact the undersigned if you have any questions.

Yours Truly,

Maitland Valley Conservation Authority

A handwritten signature in black ink, appearing to read "Stephen Jackson", written in a cursive style.

Stephen Jackson, P, Eng.
Flood and Erosion Safety Service Coordinator

Cc: Mr. Sean McGhee, Director of Public Works, Township of North Huron

Cc: Mr. Jim Campbell, Chair, Maitland Valley Board of Directors

Encl.

Floodplain Upstream of the Howson Dam

 Current Flood Hazard



May 25, 2018
Our File: 317038-1

Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, Ontario N0G 2W0

Attention: Mr. Dwayne Evans
Chief Administrative Officer

Re: GJAJ Holdings Ltd.
Rutledge Subdivision, Blyth
Deviation from Township Standards

Dwayne,

Thank you for meeting with us regarding the proposed GJAJ Holdings plan of subdivision in Blyth. As noted at that meeting by the owner, Mr. Gary Rutledge, we would like to request deviations from the Township's *Draft* Development and Servicing Guidelines, as is permitted by Section 1.10. While we understand why the standards are in place, adhering to them in a small development in a community like Blyth produces a design that is not feasible to construct based on the projected value of a serviced residential lot.

The particular sections of the guidelines we would like to request relief and/or deviation from are as follows:

Section 3.1 – Roads

“Minimum road asphalt width shall be 8.5 metres.”

- We propose to construct the roadways in this development using an asphalt width of 8.0m. We submit that roads of 8.5m in width are necessary only in higher volume developments. 8.0m width roadways are in common use in small subdivisions and local residential streets, and are more than sufficient for the expected traffic volumes and uses.
- We also note that North Huron's draft standards mandate a 20.0m right-of-way width at a minimum. However, 18.0m rights-of-way are in relatively common use in Ontario for small developments, and would have been more than sufficient for this subdivision. Designating more land than we believe necessary to the road right-of-way has deprived the owner of saleable lands. While we are not requesting a reduction in the right-of-way width, we are suggesting that the proposed reduction in asphalt width would be a fair compromise in this case given the loss of saleable property.

Section 3.4 – Road Construction

“Road subdrains shall be provided in accordance with OPS 405.05...”

- This statement has typically been interpreted to mean that subdrains are required for the full length of each and every street. However, we note that OPS 405 does not require subdrains for the full length, nor does North Huron's standards mandate the use in this manner either. In general, subdrains are only required where road grades are relatively flat and/or soil conditions warrant additional drainage. For this development, we proposing to install 100mm dia. subdrains only in areas where the proposed road grade is less than 2%.

Section 3.6 – Curbs

“Concrete curb and gutter, of cross-section approved by the Municipal Engineer, shall be provided along all edges of paved roadway surface.”

- Consistent with a typical road cross section commonly found in a small village, we are proposing to omit concrete curb and gutter on the new streets. While it has been postulated that curb and gutter provide for a longer asphalt life, we know of no evidence which supports this assumption on low volume roads. For a small development such as is proposed, curb and gutter will likely have no appreciable impact on the life of the paved road surface. Road drainage will continue to be provided by on-street storm sewers with catch basins, and the omission of curbs will not be detrimental to the overall drainage of this development.

Section 3.7 – Sidewalks

“A 1.5 metre sidewalk shall be constructed on one side (minimum) of each street within the development.”

- We are proposing to omit sidewalks within the development. Currently, no sidewalk inter-connectivity exists. There are no sidewalks on North Street, and there are no sidewalks on Queen Street in the vicinity of the new street proposed for the development. Given the expected low traffic volumes this development will generate, and the lack of connectivity to existing sidewalks, we do not believe that sidewalks will be functionally necessary.

Section 4.9 – Private Drain Connections

“Private storm service connections (PDC) are required for all lots or units in the new development.”

- We are proposing to not install storm service laterals to each lot and instead have sump pumps discharge to the surface. This will put less strain on the storm system, and also help to remove contaminants from rainwater discharge prior to outlet into the Blyth Creek.

Appendix ‘B’, Section B – Lot Grading, 3.0 Lot Grading Design

“The maximum length of a rear yard swale between outlets shall be 90 metres.”

- We are proposing a greater spacing to reduce the number of rear yard catch basins and storm leads and therefore eliminating the need for some side yard easements. A substantial portion of this development abuts farm fields, and we believe that longer swales will perform quite satisfactorily as minor, incidental overflows will generally not be impacting residential properties.

We would also like to take this opportunity to suggest that Council, when considering the Draft Development Standards, also take in to account the cost/benefit and the financial impact of what these standards entail. While we are not opposed to development standards, quite the opposite in fact, we also understand the financial impact they can have on development. In areas of historically lower land values, updates and changes to development standards can result in projects that may have been marginally viable becoming unfeasible. A “one size fits all” approach is not appropriate, and will serve only to drive development to larger urban centres where land values are high, thus continuing the population decline in small town Ontario. Land development is inherently a high risk activity, and we respectfully request Council’s support in order to help bring this important development in the village of Blyth to fruition.



Thank you in advance for your consideration.

Yours truly,

GM BLUEPLAN ENGINEERING LIMITED

Per:

A handwritten signature in black ink, appearing to read 'Matt Ash', followed by a stylized flourish.

Matt Ash, C.E.T.
Branch Manager, Partner

c. G. Rutledge – GJAJ Holdings Ltd.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 59-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
an Agreement between the Township of North Huron and Pitney Bowes of Canada Ltd.
for the lease of a postage machine.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Council of the Corporation of Township of North Huron is desirous of executing an Agreement between the Township of North Huron and Pitney Bowes of Canada Ltd. for the lease of a postage machine;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, an Agreement between the Township of North Huron and Pitney Bowes of Canada Ltd. for the lease of a postage machine.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF JUNE, 2018.

READ A THIRD TIME AND PASSED THIS 18TH DAY OF JUNE, 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Richard Al, Clerk



Lease Agreement

--	--	--	--	--	--	--	--	--	--	--	--

Agreement Number

Your Business Information

Full Legal Name of Lessee / OA Name of Lessee	Federal Business Number
TOWNSHIP OF NORTH HURON	

Sold-To: Address
274 JOSEPHINE ST, WINGHAM, ON, N0G 2W0, CA

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Richard Al	519-357-3550	0013335938

Bill-To: Address
274 JOSEPHINE ST, WINGHAM, ON, N0G 2W0, CA

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Richard Al	519-357-3550	0013335938	ral@northhuron.ca

Ship-To: Address
274 JOSEPHINE ST, WINGHAM, ON, N0G 2W0, CA

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Richard Al	519-357-3550	0013335938

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	DM47MAILINGSYSTEM	DM400C Mailing System
1	DIFWG	DIFWG - Differential Weighing Feature
1	DM47	DM47 - DM400C Digital Mailing System
1	G910	G910 - Postage Meter
1	LANC	Digital Connection
1	MKG1	MKG1 - 500g Enabling feature
1	MPG1	MPG1-500g Integrated Weigh Only Platform
1	PFLTR	G910 CPC RATE UPDATE
1	SGG9L	SGG9L-Softguard Protection
1	STDSL	Standard SLA-Equipment Service Agreement (for DM400C Mailing System)

GST/HST Number 10421 2717 RT0002 QST Number 1000087617 TQ0132

Your Payment Plan

Initial Term: 66 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
66	\$ 163.53	\$ 490.59

**Does not include any applicable sales, use, or property taxes which will be billed separately.*

- ☐ Tax Exempt Certificate Attached
- ☐ Tax Exempt Certificate Not Required
- ☒ PitneyWorks® transaction fees included
- ☐ PitneyWorks® transaction fees extra

Your Signature Below

The parties hereto have expressly required that this Agreement, and all documents relating to it, be drawn up solely in English. Les parties aux présentes ont expressément exigé que le présent contrat, ainsi que tout documents s’y rapportant, soit rédigé en langue anglaise seulement.

By signing below, you agree to be bound by all the terms of this Agreement, including those located in the Pitney Bowes Terms (Version 1/18), which are available at www.pitneybowes.ca/termsandconditions and are incorporated by reference. You acknowledge that you may not cancel the lease for any reason and that all payment obligations are unconditional. The lease will be binding on us after we have completed our credit and documentation approval process and have signed below. The lease requires you either to provide proof of insurance or participate in the ValueMAX® equipment protection program (see Section 17 of the Pitney Bowes Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/ca/en/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Lessee Signature

Print Name

Title

Date

Email Address

PITNEY BOWES OF CANADA LTD.

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

ROY J VANLUVEN

roy.vanluven@pb.com

Account Rep Name

Email Address

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 60-2018

A by-law to Authorize the Acceptance of the OPP Contract Policing Proposal for the Wingham Ward of the Corporation of the Township of North Huron.

WHEREAS Section 4 (1) of the Police Services Act, R.S.O. 1990 c.P. 15 as amended, states that a municipality is required to provide adequate and effective police services in accordance with its needs;

AND WHEREAS Section 5 (5) of the said Police Services Act provides that a Council may enter into an agreement, under Section 10 of the Act, alone or jointly with one or more other council, to have police services provided by the Ontario Provincial Police;

AND WHEREAS Section 8 (1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to response to municipal issues and has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act, 2006, c. 32, Schedule. A, s.8;

AND WHEREAS the Council of the Corporation of the Township of North Huron passed By-law No. 31-2016, being a by-law to appoint members to a Policing Advisory Committee for the Township of North Huron, for the purpose of engaging in the OPP Police Costing process;

AND WHEREAS the OPP presented a Contract Policing Proposal to the Council of the Corporation of the Township of North Huron at the September 25, 2017 Special Meeting of Council;

AND WHEREAS Public Meetings were held on January 17, 2018 and February 26, 2018 to receive comments and questions from the residents of the Corporation of the Township of North Huron regarding the OPP Contract Policing Proposal;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron enacts as follows:

1. That the OPP Contract Policing Proposal, dated June 11, 2018 and as attached hereto as Schedule 'A' of this By-law is hereby accepted.
2. This by-law shall come into force and take effect upon the day it is passed.

READ A FIRST AND SECOND TIME THIS 18th DAY OF JUNE, 2018.

READ A THIRD TIME AND PASSED THIS 18th DAY OF JUNE 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Richard Al, Clerk



The Wingham Ward of the Township of North Huron

Contract Policing Proposal

Prepared by: Sergeant Kulvir Deol
Ontario Provincial Police
Municipal Policing Bureau

Date: June 11, 2018

Table of Contents

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Appendix "B" - Records and Information Management	

Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal policing services under contract for over 60 years and currently maintains contracts with more than 130 communities across Ontario.

The Wingham Ward of the Township of North Huron requested a costing for OPP municipal policing. This contract will be for a defined number of contractual hours of service as represented by uniform Full Time Equivalent (*FTE), plus civilian FTEs. It is based on hours of service and reflects the integrated service delivery model, whereby service can be provided from any detachment uniform position. The contract term will be 3+ years, meaning it will cover the remaining days and months in the year the contract takes effect, plus three calendar years thereafter. The contract is intended to be a transition contract after which time the municipality will be integrated into the OPP Billing Model. The OPP Billing Model is based on the municipality paying an amount equal to the sum of the municipality's allocated portion of the OPP's total municipal policing base and calls for service costs, and the costs for overtime, cleaning/caretaker, accommodation, court security and offender transport as applicable.

This proposal is based on the level of policing services required to provide adequate and effective policing as set out in *Regulation 3/99 of the PSA, Adequacy and Effectiveness of Police Services*.

Based on this information, the Wingham Ward of the Township of North Huron requires both proactive and reactive policing, 24 hours a day, seven days a week. The Huron County OPP Detachment will be the Administration/Operations Centre. The resources identified will be deployed to the Wingham Ward of the Township primarily from this facility.

	Position	(1) FTE Contract Resources
-	Detachment Commander (Inspector)	0.08
-	Staff Sergeant - Detachment Manager	0.08
-	Sergeant	1.00
-	Constable	5.00
-	(2) Uniform Position (Subject to Review)	1.00
	Total Uniforms	7.16
-	Detachment Admin Clerk (Full-Time)	1.00
	Total Civilians	1.00

(1) "Full-Time Equivalent" (FTE) means a unit of at least 1,417 hours of policing services delivered to the municipality by officers each year. It does not refer to an officer exclusively dedicated to this Agreement.

(2) The following position(s) will initially be costed at the Constable rate: Chief. The Billing Statement will be updated to reflect actual position(s) and rate billed to the municipality following a Rank Level Determination (RLD) process.

This proposal reflects the integrated policing concept, incorporating a policing services contract for the Wingham Ward of the Township of North Huron, along with other municipal and provincial policing responsibilities under one administration.

The Huron County Detachment Commander would be responsible to oversee all aspects of service delivery. The OPP contract complement identified in this proposal would be assigned to the policing needs of the Wingham Ward of the Township of North Huron. Administrative and support resources would be shared and costed accordingly. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable would provide assistance and supervision to the identified complement.

The OPP is committed to ensuring, where applicable and appropriate, the proper transfer of police records (electronic and paper) from an amalgamated Police Service. A mandatory pre-screening process was conducted during the Police facility site visit to determine the current state of record keeping and storage for all electronic and paper records for your Police Service (outside of Niche RMS). The purpose was to determine compliance with Adequacy and Effectiveness Standards/Police Service Guidelines, and to make recommendations that specifically identify actions to be completed prior to the amalgamation. Depending on the scope/complexity of the work identified for completion, additional resources may need to be assigned/secured by the Police Service, the OPP or the Municipality. The municipality is responsible for the proper storage of electronic and physical records for the applicable retention period. If the municipality cannot provide suitable storage, the OPP will assist the Municipality in identifying an alternative storage solution. Any costs associated with the storage of records are the responsibility of the municipality. A summary of the Records and Information Management (RIM) report is attached as Appendix "A".

This proposal is based on the premise that all amalgamating employees will report to, and deploy from Huron County OPP Detachment. Should a one-time cost for alterations or modifications of the Huron County OPP Detachment facility be incurred in order to accommodate the amalgamated members, such one-time cost will be included in the OPP Contract Proposal Initial costs page. In addition, the municipality will be billed Accommodation and Cleaning costs based on a per officer cost, and such costs will be included in the OPP Contract Proposal Costing Summary.

The contract costs include a comprehensive range of services that are made available to the Wingham Ward of the Township of North Huron. For example, expenses relating to contract negotiations, arbitration, grievances, civil litigation, tendering/purchasing, information technology, fleet and telecommunications are included in the overall costing formula. These services often require considerable internal and external expertise and the high costs normally associated with such services are defrayed through the contract for OPP service.

NOTE: The most recently approved costing formula shall apply in the calendar year following its approval.

OPP salary costs are comprised of two components: base salary and the Provincial Responsibility Incentive. The rates are based on weighted average rates of all OPP municipal detachment staff by rank, level and classification. These costs are adjusted annually to reflect actual costs. Overtime is estimated at the provincial average. The provincial average is recalculated and updated annually as part of the cost-recovery formula, and it, too, is reconciled to actual usage during year-end adjustment process.

The Wingham Ward of the Township of North Huron will be required to establish a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for policing service within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Huron County OPP Detachment responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

Generally, all existing community service programs and community policing committees are maintained, in consultation with the Police Services Board.

Any new community service programs considered may be implemented after consultation with the Wingham Ward of the Township of North Huron Council, the Wingham Ward of the Township of North Huron Police Services Board and the Huron County Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the required resource levels are met. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. In this case, the Wingham Ward of the Township of North Huron will continue to benefit as additional staff are readily available from within the Huron County OPP Detachment as well as other detachments and regions, should the need arise.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Huron County OPP Detachment, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The Huron County Detachment will only accept Criminal Record and/or Vulnerable Sector check requests from residents of the Wingham Ward of the Township of North Huron. Such checks will be conducted on, and for the person making the request. The OPP does not conduct criminal record checks on behalf of any third party.

If the Wingham Ward of the Township of North Huron chooses to accept an OPP contract for its policing service, the Huron County OPP Detachment Commander will assign resources, focusing on meeting the Wingham Ward of the Township's unique policing needs.

Value for the Wingham Ward of the Township of North Huron:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Access to a comprehensive infrastructure and specialized services (refer to the included "Services offered by the OPP" page for a list of support and services available); and
- Work with the Detachment Commander in determining the local policing priorities and objectives through the Wingham Ward of the Township of North Huron Police Services Board.

The estimated policing cost for 2018 associated to this proposal based on the Uniform and Civilian **2018 Salary schedules** is **\$1,275,299**. This **does not** include the related initial start-up costs of **\$206,738** as listed on the OPP Contract Proposal Initial Costs. Following the completion of the required modifications to the OPP Detachment to accommodate the amalgamated personnel, the "estimated Detachment modifications" cost will be updated to the actual cost, and the municipality will be invoiced accordingly.

Each subsequent year's Annual Billing Statements will be calculated using the most current costs based on the latest approved OPP Cost Schedule.

Salary, benefits, overtime, statutory holiday payouts and shift premiums are reconciled at year-end to reflect the actual costs. The total number of Uniform FTE hours is also reconciled ensuring the minimum number of contractual hours were met. A breakdown of the costs has been included, as well as the salary and cost schedule for the year 2018.

Please Note:

Not included in this proposal are:

- **The cost of maintaining the Police Services Board**
- **Any applicable costs associated with the storage of electronic and physical records**
- **Any applicable revenues accruing to the municipality as a result of police activity**

(Note - This proposal expires on 09 July 2018).

The following page contains a list of services provided to your community by the OPP. A complete description of the services is included in the document entitled “OPP Policing Services Profile” The services described are included in the overall OPP costing formula.

Services offered by the OPP to the Wingham Ward of the Township of North Huron

- 24 hour Proactive and Reactive Policing
- Aboriginal Policing Services
- Administrative Support Services
- Auto Theft Investigation
- Auxiliary Policing program
- Aviation Services
- Behavioral Sciences
- Breathalyzer/Intoxilyzer Technicians
- Business Planning
- By-law Enforcement (as mutually agreed upon, excluding animal control and building code by-laws)
- Canine
- Chemical, Biological, Radiological and Nuclear (CBRN) Response
- Child Pornography Investigation
- Communications/Dispatching
- Community Policing
- Community Safety Services
- Complaint Investigation
- Court Case Management
- Crime Prevention
- Crime Stoppers Program
- Criminal Investigation
- Crisis Negotiation
- Drug Enforcement
- Emergency Planning and Response
- Employee & Family Assistance Program
- Explosives Disposal
- Field Support Unit
- Forensic Identification
- Front Line Supervision
- Hate Crimes/Extremism
- Hostage Negotiation
- Human Resources Services
- Illegal Gaming Investigation
- Incident Command
- Intelligence Section
- Major Case Management
- Marine/Snowmobile/ATV
- Media Relations
- Offender Transport Services
- Organized Crime Investigation
- Dignitary and Justice Officials Protection and Investigation
- Recruiting
- Reduce Impaired Driving Everywhere (R.I.D.E.)
- Search & Rescue
- Sex Offender Registry
- Scenes of Crime Officers
- Surveillance (Electronic & Physical)
- Tactics and Rescue
- Technical Traffic Collision Investigation
- Threat Assessment
- Traffic Enforcement & Safety
- Training
- Underwater Search and Recovery
- Urban Search and Rescue
- Violent Crime Linkage Analysis (VICLAS)
- Victims Assistance

**2018 OPP Cost Schedule for Amalgamating Police Services
(Based on 2017 Municipal Cost-Recovery Formula (1))**

The following categories are taken into consideration when preparing the costing proposal:

<u>Item</u>	<u>2018 Estimates</u>																						
Uniformed Staff Salaries (2)	<table> <tr> <td>Inspector</td><td>\$155,356</td></tr> <tr> <td>Staff Sergeant</td><td>\$139,185 (Detachment Commander)</td></tr> <tr> <td>Staff Sergeant</td><td>\$129,918 (Detachment Manager)</td></tr> <tr> <td>Sergeant</td><td>\$116,535</td></tr> <tr> <td>Constable</td><td>\$98,826</td></tr> <tr> <td>Part-time Constable</td><td>\$78,688</td></tr> </table>	Inspector	\$155,356	Staff Sergeant	\$139,185 (Detachment Commander)	Staff Sergeant	\$129,918 (Detachment Manager)	Sergeant	\$116,535	Constable	\$98,826	Part-time Constable	\$78,688										
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Staff Sergeant	\$129,918 (Detachment Manager)																						
Sergeant	\$116,535																						
Constable	\$98,826																						
Part-time Constable	\$78,688																						
Overtime Rate (Provincial Average) (2)	5.41% of uniformed staff salaries																						
Shift Premium (2)	\$681 per uniformed member - Sergeant and below																						
Statutory Holiday Payout (2)	\$3,499 per uniformed member (excluding part-time)																						
Civilian Staff Salaries (2)	<table> <tr> <td>Court Officer</td><td>\$65,446</td></tr> <tr> <td>Detachment Administrative Clerk</td><td>\$64,326</td></tr> </table>	Court Officer	\$65,446	Detachment Administrative Clerk	\$64,326																		
Court Officer	\$65,446																						
Detachment Administrative Clerk	\$64,326																						
Benefit Rates (2)	26.96% uniformed staff - non-commissioned (part-time 14.68%) 26.53% uniformed staff - commissioned 25.17% civilian staff (part-time 19.44%) 2% overtime payments																						
Support Salaries and Benefits (Cost per uniformed member)	<table> <tr> <td>Communication Operators</td><td>\$6,322</td></tr> <tr> <td>Prisoner Guards</td><td>\$1,698</td></tr> <tr> <td>Operational Support</td><td>\$4,520</td></tr> <tr> <td>RHQ Municipal Support</td><td>\$2,358</td></tr> <tr> <td>Telephone Support</td><td>\$123</td></tr> <tr> <td>Office Automation Support</td><td>\$628</td></tr> <tr> <td>Mobile and Portable Radio Support</td><td>\$168</td></tr> </table>	Communication Operators	\$6,322	Prisoner Guards	\$1,698	Operational Support	\$4,520	RHQ Municipal Support	\$2,358	Telephone Support	\$123	Office Automation Support	\$628	Mobile and Portable Radio Support	\$168								
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Telephone Support	\$123																						
Office Automation Support	\$628																						
Mobile and Portable Radio Support	\$168																						
Other Direct Operating Expenses (ODOE) (Cost per uniformed member, unless otherwise stated)	<table> <tr> <td>Communication Centre</td><td>\$203</td></tr> <tr> <td>Operational Support</td><td>\$807</td></tr> <tr> <td>RHQ Municipal Support</td><td>\$219</td></tr> <tr> <td>Telephone</td><td>\$1,289</td></tr> <tr> <td>Mobile Radio Equipment Maintenance</td><td>\$286</td></tr> <tr> <td>Office Automation - Uniform</td><td>\$1,854</td></tr> <tr> <td>- Civilian</td><td>\$1,689</td></tr> <tr> <td>Vehicle Usage (3)</td><td>\$4,768</td></tr> <tr> <td>Detachment Supplies & Equipment</td><td>\$505</td></tr> <tr> <td>Accommodation & Cleaning Contract</td><td>\$1,188</td></tr> <tr> <td>Uniforms & Equipment</td><td>\$1,938</td></tr> </table>	Communication Centre	\$203	Operational Support	\$807	RHQ Municipal Support	\$219	Telephone	\$1,289	Mobile Radio Equipment Maintenance	\$286	Office Automation - Uniform	\$1,854	- Civilian	\$1,689	Vehicle Usage (3)	\$4,768	Detachment Supplies & Equipment	\$505	Accommodation & Cleaning Contract	\$1,188	Uniforms & Equipment	\$1,938
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Uniforms & Equipment	\$1,938																						

- (1) ***Municipal Cost-Recovery Formula is reviewed and updated annually. A revised cost recovery formula shall be applied in the calendar year following the review and costs shall be adjusted accordingly. The current cost recovery formula, the 2017 Municipal Cost-Recovery Formula, has been used to project costs for 2018.***
- (2) ***Salary rates are based on weighted average rates of all OPP municipal detachment staff by rank, level and classification. The 2018 salaries are based on the 2018 rates set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements. The salaries rates, benefit rates, statutory holiday payouts and shift premiums will be reconciled to the current year provincial average. Overtime is reconciled to actual costs allocated to the municipality.***
- (3) ***Vehicle Usage cost is calculated without depreciation of \$2,576, as initial start-up costs in the contract proposal includes the purchase cost of vehicles. Depreciation will not be billed for the duration of the contract.***

OPP Contract Proposal Costing Summary

NORTH HURON TP- WINGHAM

Estimated Policing Costs for the period January 01, 2018 to December 31, 2018

Costs in accordance with the 2018 OPP Cost Schedule for Amalgamating Police Services (updated annually)

Salaries and Benefits

Uniform Members	(Note 1)	\$/FTE	Positions	\$	
Inspector		155,356	0.08	12,428	
Staff Sergeant		129,918	0.08	10,393	
Sergeant		116,535	1.00	116,535	
Constable		98,826	5.00	494,130	
Uniform Position (Rank to be determined)	(Note 2)	98,826	1.00	98,826	
Total Uniform Salaries					732,313
Overtime	(Note 3)				39,618
Statutory Holiday Payout	(Note 1)	3,499			25,053
Shift Premiums	(Note 4)	681			4,767
Uniform Benefits	(Note 5)				198,170
<i>Total Uniform Salaries & Benefits</i>					999,921
Detachment Civilian Members	(Note 1)		Positions	\$	
Detachment Administrative Clerk	Full-time	64,326	1.00	64,326	
Total Detachment Civilian Salaries					64,326
Civilian Benefits	(Note 5)				16,191
<i>Total Detachment Civilian Salaries & Benefits</i>					80,517
Support Staff (Salaries and Benefits)					
Communication Operators		6,322			45,266
Prisoner Guards		1,698			12,158
Operational Support		4,520			32,363
RHQ Municipal Support		2,358			16,883
Telephone Support		123			881
Office Automation Support		628			4,496
Mobile and Portable Radio Support		168			1,203
<i>Total Support Staff Salaries and Benefits Costs</i>					113,250
Total Salaries & Benefits					1,193,688
<u>Other Direct Operating Expenses</u>					
Communication Centre		203			1,453
Operational Support		807			5,778
RHQ Municipal Support		219			1,568
Telephone		1,289			9,229
Mobile Radio Equipment Repairs & Maintenance		286			2,048
Office Automation - Uniform		1,854			13,275
Office Automation - Civilian		1,689			1,689
Vehicle Usage		4,768			34,139
Detachment Supplies & Equipment		505			3,616
Accommodation & Cleaning Contract		1,188			8,506
Uniform & Equipment	(Note 6)	1,938			13,876
<i>Total Other Direct Operating Expenses</i>					95,177
Sub-total Estimated Gross Policing Costs					1,288,865
Uniform & Equipment Year-One Adjustment	(Note 6)				(13,566)
Estimated Annual Policing Costs				\$	1,275,299
Uniform, Equipment and Vehicle Initial Costs	(Note 7)				206,738
Total Estimated Policing Costs Including Initial Costs.				\$	1,482,037

OPP Contract Proposal Costing Summary

NORTH HURON TP- WINGHAM

Estimated Policing Costs for the period January 01, 2018 to December 31, 2018

Costs in accordance with the 2018 OPP Cost Schedule for Amalgamating Police Services (updated annually)

NOTES TO STATEMENT

This 2018 annual cost estimate is calculated based on costs detailed in the *2018 OPP Cost Schedule for Amalgamating Police Services*. The *OPP Cost Schedule* is updated annually and each year's estimate of annual municipal police service costs is based on the most recent schedule in effect.

- 1) Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2018 salaries incorporate the January 1, 2018, 1.75% general salary rate increase set in the 2015 to 2018 OPPA Uniform and Civilian Collective Agreements. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2017-18).
- 2) Amalgamating staff subject to the Rank Level Determination process are indicated as "Uniform Position", for the purposes of this costing, the Constable salary rate has been applied. This amount is subject to change. The municipality will be billed based on the finalized OPP rank classification.
- 3) Overtime is calculated for uniform members based on a provincial rate of 5.41% of uniform salaries. Overtime is reconciled to actual costs allocated to the municipality.
- 4) Shift Premium is calculated at \$681 per Sergeant, Constable and Uniform Position (rank to be determined) and reconciled to actuals.
- 5) The benefit rates are 26.53% for commissioned uniformed officers, 26.96% of salaries for uniformed officers, 25.17% for civilian staff and 2% for overtime payments.
- 6) Uniform & Equipment is calculated at \$1,938 per uniformed member. The first year of the contract the municipality will be required to pay for the Inspector/Staff Sergeant portion only in the amount \$310. A reduction of \$13,566 will be applied based on the number of amalgamating officers as initial costs are charged for the first year and therefore the per uniformed member costs will not be charged in year one of the contract.
- 7) Uniform, Equipment, Vehicle and Facility Costs are detailed on the OPP Contract Proposal Initial Costs. Costs related to the facilities as detailed on the OPP Contract Proposal Initial Costs will be invoiced separately by the OPP Facilities Section.

OPP Contract Proposal Initial Costs
NORTH HURON TP- WINGHAM

<u>Uniform, equipment and vehicle</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Total price</u>
Uniform and equipment - non-commissioned	7	\$ 4,207	\$ 29,447
Firearms including use of force equipment - uniform	7	\$ 1,113	\$ 7,789
C8a2 close quarter battle carbine per vehicle	2	\$ 2,455	\$ 4,910
Taser	4	\$ 1,550	\$ 6,202
Taser air cartridge operational - four per taser	16	\$ 52	\$ 837
Taser X2, Power Magazine, PPM - two per taser	8	\$ 94	\$ 748
Patrol vehicle	2	\$ 37,555	\$ 75,111
Mobile radio package opp-2 with repeater incl. initial installation	2	\$ 13,101	\$ 26,202
Portable radio	7	\$ 863	\$ 6,041
Decatur genesis ii select dual antenna radar moving radar	1	\$ 2,967	\$ 2,967
Kustom falcon hr stationary handheld radar	1	\$ 1,285	\$ 1,285
Dräger 6810 glc alcohol screening device	2	\$ 575	\$ 1,150
Total Uniform, Equipment and Vehicle			\$ 162,688
<u>Facilities (See Note)</u>			
Beat Radio System			\$ 30,000
Estimated Detachment modifications			\$ 14,050
Total Initial Costs			\$ 206,738

Note - Costs related to the facilities and detailed above will be invoiced separately by the OPP Facilities Section.

O.P.P. Contacts

Please forward any questions or concerns to Inspector Jason Younan, Detachment Commander, Huron County Detachment, or Sergeant Kulvir Deol, Contract Analyst, Municipal Policing Bureau, OPP General Headquarters.

Inspector Jason Younan (519) 524-8314

Sergeant Kulvir Deol (705) 329-6236

**WINGHAM WARD OF THE TOWNSHIP OF NORTH HURON
POLICING BOUNDARIES**

APPENDIX “A”

WINGHAM WARD OF THE TOWNSHIP OF NORTH HURON

Wingham Ward is uniquely located within the Township of North Huron, Ontario and is currently policed by the Wingham Police Service. The Township of North Huron requested the OPP to provide a costing proposal for the delivery of policing services for the Wingham Ward of the Township of North Huron.

Below are the set boundaries of the Wingham Ward provided to the OPP by the Township of North Huron for which this costing proposal has been developed.



**RECORDS AND INFORMATION MANAGEMENT (RIM)
REPORT SUMMARY**

APPENDIX “B”

Pre-Amalgamation Records Review – Wingham Police Service

On September 23, 2016, the Records & Information Management Unit (RIM) of the Ontario Provincial Police (OPP) completed a preliminary site visit of the Wingham Police Service (WPS). An assessment of the current status of the police services' recordkeeping practices/procedures was conducted.

A methodology was developed that assesses the current state of records using three categories; paper records, electronic records (servers, emails etc.), physical storage conditions; as well as the current records management processes. Initial assessment shows that resources would need to be dedicated to bringing all paper and electronic records to a mutually acceptable state so that they can be stored and/or transferred prior to amalgamation (including DVDs, e-mails and external storage devices). WPS would require OPP expertise to complete this exercise and provide oversight.

The OPP is in a position to share these preliminary findings and work with WPS to identify the steps and stages to bring records up to a mutually accepted state. Should the costing proposal be accepted, and an amalgamation is to take place, specific records responsibilities would need to be assigned to one or a combination of the following: the OPP, the WPS and/or the Municipality.

The following six stages must be completed prior to an amalgamation:

1. Document and destroy records that have reached their retention at the time of an amalgamation
2. Document and retain records with the municipality until the record has reached its retention
3. Document and notify/transfer records to a 3rd party agency
4. Document and transfer active records to the OPP
5. Transfer all original crown briefs in possession of the Police Service to the Ministry of Attorney General, and destroy all duplicate copies of crown briefs prior to amalgamation.
6. Provide access to all paper and electronic records required to support the Municipal Policing Bureau amalgamation processes, specifically files related to: payroll, attendance, employee performance and learning plans, and employee formal and informal discipline.

The OPP RIM Unit will work collaboratively with WPS to ensure the legislative/regulatory requirements of the *Police Services Act, R.S.O. 1990*, Sections 31(1) and 41(1) have been met, specific to the Management of Police Records as outlined in Section AI-007 of the *Policing Standards Manual (2000)*. In addition, the RIM Unit and WPS will certify that the amalgamation process is completed in accordance with the municipality's By-Law for the Retention of Police Records, the OPP approved Records Maintenance Manual and the *Archives and Recordkeeping Act, 2006*, and ensure the transfer/disposal of records is completed in compliance with the above. If the municipality does not have a related By-Law an appropriate solution will be identified to ensure the certification can be completed. The OPP is absolved of all legislative regulatory reporting requirements, both federal and provincial, related to the municipal police service prior to the amalgamation.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 61-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
an Agreement between the Township of North Huron and Telus Mobility for municipal cellular
devices.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to
enter into certain agreements;

AND WHEREAS the Council of the Corporation of the Township of North Huron is desirous of
executing an Agreement between the Township of North Huron and Telus Mobility for
municipal cellular devices;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it
expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, an
Agreement between the Township of North Huron and Telus Mobility for municipal
cellular devices.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to
this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing
thereof.

READ A FIRST AND SECOND TIME THIS 18TH DAY OF JUNE, 2018.

READ A THIRD TIME AND PASSED THIS 18TH DAY OF JUNE, 2018.

CORPORATE SEAL

Neil G. Vincent, Reeve

Richard Al, Clerk

Dear Valued Customer,

Communication Zone Inc. is pleased to introduce a 14 day return policy. In order to return a phone within 14 days it must be in "like new condition". Please review Communication Zone Inc.'s definition of like new before purchase.

Like new Condition:

Phone: the phone must be free from any markings/scratches of any kind. The phone cannot have any signs of physical or liquid damage.

Box: no dents, markings, scratches of any kind

Contents of box: All contents that came in the box must be returned (Examples: keys, stickers, chargers, data cables)

- **Headphones:** remain in original packaging and have not been opened
- **Charger/data cable:** free from kinks or any signs of physical or liquid damage
- **Sim Cards:** All sim cards are final sale and non-refundable

We **cannot** exchange for colour preference.

If your phone does not meet any of the above Communication Zone Inc can reject the return.

Exchanges can only be done Monday-Friday 10:00am-6:00pm.

I _____ confirm that I understand the policy and procedures stated above and the device currently meets the required criteria. I also confirm that the signed below sales representative has inspected the device with me and I agree that it is in mint condition with no physical damage or flaws.

Township of North Huron
Customer Name (please print)

Customer Signature

June 13/2018
Date

Communication Zone Inc. Representative

June 13/2018
Date

Client Copy

Acct #: 28900988
TOWNSHIP OF NORTH HURON
274 JOSEPHINE
PO BOX 90
WINGHAM ON N0G2W0

Store:
Location:
Rep ID:

COMMUNICATION ZONE INC.
BRANTFORD, ON
88MM

eTransaction #



ES26277387

Date: June 13, 2018

Thank you for choosing TELUS

We're so excited you've chosen the products and services below. As soon as your service is activated, you'll be good to go. Until then, your current agreement for services continues. Again, thanks for choosing TELUS.

Critical Information Summary

Below is a brief summary of what you've signed up for today. Each row in this table contains information regarding a specific device that you are purchasing from TELUS. Full details about these devices can be found on the pages that follow this summary.

Phone Number	Agreement Length	Device Information	Device Balance	Device Price	Monthly Plan	Monthly Add-ons	One Time Charges
5193577991	36 mos.	ALCATEL GO FLIP	\$100.00	\$0.00	\$25.00	\$0.00	\$30.00
5195310270	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$770.00	\$180.00	\$50.00	\$0.00	\$30.00
5195310196	36 mos.	SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID	\$325.00	\$0.00	\$50.00	\$0.00	\$30.00
2262220837	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$520.00	\$430.00	\$50.00	\$0.00	\$30.00
5195311077	36 mos.	SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID	\$325.00	\$0.00	\$50.00	\$0.00	\$30.00
5193578772	36 mos.	SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID	\$325.00	\$0.00	\$50.00	\$0.00	\$30.00
5195311155	36 mos.	SONIM XP 5700 LTE	\$350.00	\$50.00	\$25.00	\$0.00	\$30.00
5195310834	36 mos.	ALCATEL GO FLIP	\$100.00	\$0.00	\$25.00	\$0.00	\$30.00
5194402336	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$770.00	\$180.00	\$50.00	\$0.00	\$30.00
2269631013	24 mos.	ZTE MF279 LTE SMART HUB	\$100.00	\$150.00	\$10.00	\$0.00	\$30.00
5195310113	36 mos.	SONIM XP 5700 LTE	\$350.00	\$50.00	\$25.00	\$25.00	\$30.00
2262221207	36 mos.	ALCATEL GO FLIP	\$100.00	\$0.00	\$25.00	\$0.00	\$30.00
5195310547	36 mos.	SONIM XP 5700 LTE	\$350.00	\$50.00	\$25.00	\$0.00	\$30.00
5195313900	36 mos.	SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID	\$325.00	\$0.00	\$50.00	\$0.00	\$30.00
5195311061	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$520.00	\$430.00	\$50.00	\$0.00	\$30.00
TOTALS				\$1,520.00*	\$560.00*	\$25.00*	\$450.00*
				Due today	Due on your monthly bill	Due on 1st bill	

*Plus applicable taxes.

Authorized Customer Representative's Initials:

Notes

- You can reach TELUS anytime at 1-866-558-2273 toll free, *611 from your device (a free call) or on Twitter @TELUSsupport.

The CRTC (a government agency) has created a Wireless Code that applies to the wireless services provided to consumers and small businesses, which you can find at crtc.gc.ca/wirelesscode. To make a complaint under the Wireless Code, you can reach the Commission for Complaints for Telecom-television Services (the CCTS) at 1-888-221-1687.

- **Trial period**

The trial period is fifteen days from the time of activation. During that time, the customer can return the device for a full refund or cancel service with no cancellation fees. TELUS will not charge for the service unless the customer has used more than **30** voice minutes, **50** messages or **50** MB of data. Over those limits, we will only charge for the number of days before the cancellation, based on the customer's monthly plan rate, plus any pay-per-use services they have used. If the customer has a disability, the trial period is extended to thirty days and the usage limits before charges apply are doubled. The device must be returned in near-new condition in the original packaging.

- **Cancellation fees**

If the customer cancels their agreement before the end of the commitment period or if we cancel service for reasons justified by the Service Terms, the customer will be charged a fee equal to what's left on the Device Balance.

- See "The Essential Terms" section below for further details.

WHAT YOU'RE GETTING TODAY

The information contained on this page applies to the following device: **ALCATEL GO FLIP**

Serial #: 014686003135928

SIM #: 8912230000217916113

Phone Number: 5193577991

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$100.00**

Your Device Balance: **-\$100.00**

Your Price*: **\$0.00**

The Device Balance of **\$100.00*** is reduced by **\$2.78*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25

Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$25.00**
(including add-ons)*

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$100.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	Data Block HSPA/LTE	\$0.00
International Calling On	\$0.00	International Data Roaming On	\$0.00
International Voice Roaming On	\$0.00	New Bus Roam Ready US v3	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**

Serial #: 352989095070023

SIM #: 8912230100020149405

Phone Number: 5195310270

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$950.00**

Your Device Balance: **-\$770.00**

Your Price*: **\$180.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$770.00*** is reduced by **\$21.39*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

*Taxes (including government 911 fees) are extra.



One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$770.00**



629018017567

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID**

Serial #: 357817080904382

SIM #: 8912230100020149397

Phone Number: 5195310196

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$325.00**

Your Device Balance: **-\$325.00**

Your Price*: **\$0.00**

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$325.00*** is reduced by **\$9.03*** each month and will be **\$0** at the end of your **36** month commitment period.

I acknowledge the above fees will appear on my next bill.

Initials

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Hardware Discount - **\$325.00**



629018017567

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**

Serial #: 352989095063333

SIM #: 8912230000294489992

Phone Number: 2262220837

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$950.00**

Your Device Balance: **-\$520.00**

Your Price*: **\$430.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$520.00*** is reduced by **\$14.44*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$235.27**

Device Balance loyalty credit: **-\$235.27**

Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$430.00**

Device Balance Repayment: **\$0.00**

TOTAL \$430.00

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$520.00**



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*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID**

Serial #: 357817080907666

SIM #: 8912230000217916048

Phone Number: 5195311077

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$325.00**

Your Device Balance: **-\$325.00**

Your Price*: **\$0.00**

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$325.00*** is reduced by **\$9.03*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Hardware Discount - **\$325.00**



629018017567

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID**

Serial #: 357817080908326

SIM #: 8912230100136032172

Phone Number: 5193578772

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$325.00**
Your Device Balance: **-\$325.00**
Your Price*: **\$0.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$325.00*** is reduced by **\$9.03*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB
Anytime Minutes: Unlimited Nationwide
Canadian and US Data: **3 GB**

Minimum Monthly Charge: \$50.00

Your Add Ons: \$0.00

Total Monthly Charge: \$50.00
(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$153.76**
Device Balance loyalty credit: **-\$153.76**
Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$0.00**
Device Balance Repayment: **\$0.00**
TOTAL \$0.00

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$325.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SONIM XP 5700 LTE**
Serial #: 014464000154007
SIM #: 8912230000217916162
Phone Number: 5195311155
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$400.00**
Your Device Balance: **-\$350.00**
Your Price*: **\$50.00**

The Device Balance of **\$350.00*** is reduced by **\$9.72*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25
Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**
Your Add Ons: **\$0.00**
Total Monthly Charge: **\$25.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$350.00**



629018017567

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	Data Block HSPA/LTE	\$0.00
International Calling On	\$0.00	International Data Roaming On	\$0.00
International Voice Roaming On	\$0.00	New Bus Roam Ready US v3	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **ALCATEL GO FLIP**

Serial #: 014686003140621

SIM #: 8912230100067099828

Phone Number: 5195310834

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$100.00**

Your Device Balance: **-\$100.00**

Your Price*: **\$0.00**

The Device Balance of **\$100.00*** is reduced by **\$2.78*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25

Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$25.00**
(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$26.70**

Device Balance loyalty credit: **-\$26.70**

Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$0.00**

Device Balance Repayment: **\$0.00**

TOTAL **\$0.00**

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$100.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

Data Block HSPA/LTE	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**

Serial #: 352989095070858

SIM #: 8912230100046995138

Phone Number: 5194402336

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$950.00**

Your Device Balance: **-\$770.00**

Your Price*: **\$180.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$770.00*** is reduced by **\$21.39*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$166.65**

Device Balance loyalty credit: **-\$166.65**

Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$180.00**

Device Balance Repayment: **\$0.00**

TOTAL \$180.00

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$770.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **ZTE MF279 LTE SMART HUB**

Serial #: 990008960007974

SIM #: 8912230100136032420

Phone Number: 2269631013

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2020

Your deal

Full Retail Price: **\$250.00**

Your Device Balance: **-\$100.00**

Your Price*: **\$150.00**

The Device Balance of **\$100.00*** is reduced by **\$4.17*** each month and will be **\$0** at the end of your **24** month commitment period.

Your rate plan:

Bus Choice MHS

Minimum Monthly Charge: **\$10.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$10.00**
(including add-ons)*

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$100.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Shared Data Access

Your add-ons

International Calling On	\$0.00	International Data Roaming On	\$0.00
International Voice Roaming On	\$0.00		

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SONIM XP 5700 LTE**
Serial #: 014464000154197
SIM #: 8912230000217916170
Phone Number: 5195310113
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$400.00**
Your Device Balance: **- \$350.00**
Your Price*: **\$50.00**

The Device Balance of **\$350.00*** is reduced by **\$9.72*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25
Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**
Your Add Ons: **\$25.00**
Total Monthly Charge: **\$50.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$350.00**



629018017567

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00
New Bus Roam Ready US v3	\$0.00	TS LD 25 Add-on - PR	\$25.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **ALCATEL GO FLIP**

Serial #: 014686002845915

SIM #: 8912230000217916196

Phone Number: 2262221207

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$100.00**

Your Device Balance: **-\$100.00**

Your Price*: **\$0.00**

The Device Balance of **\$100.00*** is reduced by **\$2.78*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25

Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$25.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.



One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$100.00**



629018017567

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

Data Block HSPA/LTE	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00
New Bus Roam Ready US v3	\$0.00		

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SONIM XP 5700 LTE**
Serial #: 014464000154247
SIM #: 8912230000217916121
Phone Number: 5195310547
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$400.00**
Your Device Balance: **-\$350.00**
Your Price*: **\$50.00**

The Device Balance of **\$350.00*** is reduced by **\$9.72*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25
Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**
Your Add Ons: **\$0.00**
Total Monthly Charge: **\$25.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

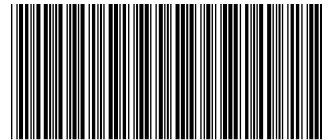
One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$350.00**



629018017567

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	Data Block HSPA/LTE	\$0.00
International Calling On	\$0.00	International Data Roaming On	\$0.00
International Voice Roaming On	\$0.00	New Bus Roam Ready US v3	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SAMSUNG GALAXY XCOVER4 LTE SMARTPHONE ANDROID**

Serial #: 357817080908540

SIM #: 8912230100125927408

Phone Number: 5195313900

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$325.00**

Your Device Balance: **-\$325.00**

Your Price*: **\$0.00**

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$325.00*** is reduced by **\$9.03*** each month and will be **\$0** at the end of your **36** month commitment period.

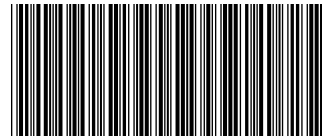
Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Hardware Discount - **\$325.00**



629018017567

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**

Serial #: 352989095071179

SIM #: 8912230000311730683

Phone Number: 5195311061

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$950.00**

Your Device Balance: **-\$520.00**

Your Price*: **\$430.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$520.00*** is reduced by **\$14.44*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**

(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$236.09**

Device Balance loyalty credit: **-\$236.09**

Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$430.00**

Device Balance Repayment: **\$0.00**

TOTAL \$430.00

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$520.00**



629018017567

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

THE ESSENTIAL TERMS

The following paragraphs apply to all devices on this Agreement.

Are my devices covered by a warranty?

Yes. If you bought devices with this Agreement, you're covered by a legal warranty, guaranteeing ordinary use for a reasonable period of time. If the device is new, it is also covered by the manufacturer's warranty, which you can find in the packaging of your devices. Each manufacturer has its own warranty, but they generally cover repairs required to fix defects for up to a year. The TELUS Repair Program can help you take advantage of your warranty, including lending you a loaner while your device is getting fixed. For full details, visit telus.com/mobilityrepairs.

Where can I get network coverage?

To see a map of where service is available, visit telus.com/coverage.

How can I contact TELUS?

You can reach us anytime by calling 1-866-558-2273 toll free, or by simply pressing *611 from your devices (a free call) or on Twitter [@TELUSsupport](https://twitter.com/TELUSsupport). We want to make sure you have the best possible experience, so if you have any questions or need anything at all, return to your place of purchase or visit telus.com/chat to find out where to get the answer you're looking for. If you are entitled to a refund for incorrect billing, TELUS will credit your account within thirty days.

How much will I have to pay if I cancel service?

If for some reason you cancel this Agreement before the end of your service period or if we cancel service on one or more devices because you have violated their terms of this Agreement, for instance by not making payments, you will be charged: (i) what's left on your Device Balance for those cancelled service; (ii) the combined value of any credit(s) you have received upon activation and renewal of your service, if any, divided by the number of months in the service period, multiplied by the remaining number of months in the service period; and (iii) an administration fee of **\$50.00**. You will still be responsible for any unpaid charges for using the service before the cancellation date. You may cancel service by contacting us toll free at 1-866-558-2273 or from your devices at *611 (a free call).

MANAGING YOUR ACCOUNT

The following paragraphs apply to all devices on this Agreement.

How do Flex Plans work?

The amount of data available goes up in steps, or flexes, until you reach the top tier in the rate plan. Your monthly charge is based on the data tier you reached in the month. Each month your plan automatically resets to the basic data tier. If you go over the amount of data in the top tier of your plan, additional charges are calculated on a pay-per-use basis. The tiers and rates are posted at telus.com/business-tabletflexplan for tablet rate plans, and telus.com/business-miflexplan for mobile internet rate plans.

Can I manage my plan on my own?

No problem. Managing your plan and services is easy. Simply set up an account online at telus.com/myaccount. There is no charge for changing rate plans on the web portal.

Can I change my rate plans or features?

You may change your rate plans or features on one or more devices at any time. Even if you received a discount on one of your devices by agreeing to a minimum monthly spend or subscribing to a premium smartphone rate plan, you can choose a rate plan on a lower tier or reduce your monthly spend below the minimum by simply paying half of the Device Balance and Activation Balance for that device as listed on your bill. Your Device Balance is reduced and you will no longer have a minimum monthly spend commitment. The cost of promotional add-ons, extended warranties and roaming passports do not count towards the minimum monthly spend.

How can I use pay-per-use services?

At TELUS we have a bunch of services not included in your plan but that you can use on a pay-per-use basis. Current rates at the time of use will apply. For a complete list of pay-per-use services and rates, please visit telus.com/ppu.

Can I add other features or services to my plan?

Absolutely. These are add-ons and optional services (other than Easy Tablet Repayment) you can add or cancel at any time by returning to the place of purchase, calling TELUS Client Care or logging in to telus.com/myaccount. Full service descriptions and rates for available add-ons, including any you have subscribed for in this Agreement, can be viewed at telus.com/services. One-time service fees may apply in some circumstances, for instance to reconnect service after a suspension. These service fees are applied at the current rates, which are always listed at telus.com/fees.

Can I upgrade my devices at any time?

You sure can. As long as your credit is in good standing, you can upgrade your devices whenever you like. Just pay off the amount on your Device Balance for a specific device at the end of the last complete month elapsed since the beginning of this Agreement, or since your last upgrade, then pick out a new device and start a new commitment period.

What happens when my commitment period is over?

When your commitment period for a device expires, no worries, we will not leave you hanging. Your service for that device will continue month-to-month until you let us know otherwise. If your rate plan for that device is no longer available, we will use a plan that is closest to what you have. Unfortunately, promotional features will not be renewed.

What is a bundling discount?

You may be eligible to receive a discount if you subscribe to multiple TELUS services at the same time and you meet certain other qualifications which you can discuss with your TELUS representative. The discount will appear on your monthly wireless bill as a Rate Plan discount and is applied before applicable taxes. The amount of the discount may change without notice to you and TELUS is not required to provide the discount for the duration of the Commitment Period. It may take two billing periods before the discount appears on your bill and the discount will not apply retroactively.

How can I manage my spending on data usage?

TELUS provides you with the tools you need to manage your spending on data. Refer to telus.com/myaccount for more details regarding your account features and data usage. All plans include roaming notifications received by SMS when the device enters roaming territory. For clarity, TELUS only provides alerts with respect to the amount of data used. You are responsible for ensuring that your data usage does not exceed the amount of data purchased under any roaming package. All data that exceeds such amounts will be charged at TELUS regular roaming rates without any discount.

Initials

A FEW MORE THINGS BEFORE YOU GO

The following paragraphs apply to all devices on this Agreement.

How does TELUS Easy Payment work?

The TELUS Easy Payment offer allows you to spread a portion of the purchase price of eligible wireless devices over one to three years, in equal monthly payments, without interest. These monthly installments will appear on your TELUS bill as "Easy Payment". If the service is cancelled before you have paid the full purchase price, the remaining balance will be charged to your TELUS bill. For You can make additional payments at any time.

Initials

What is e911?

Enhanced 911 service can provide emergency operators with improved location information. For more information on the availability, limitations and characteristics of wireless e911 service and handsets, please visit telus.com/e911. Please note that TELUS does not provide 911 operator services. TELUS provides routing of 911 calls to the closest emergency service access point, and these are maintained by local government agencies. If there is no access point serving the area where you make a 911 call, you will not have 911 operator services.

Agents: Any agent that helps you activate your account with TELUS is not responsible for actually providing the service. So, please call TELUS if you have any issues with your service.

TELUS Service Terms and Privacy Commitment

Your use of the service is subject to the TELUS Service Terms and the TELUS Privacy Commitment, which may be viewed at telus.com/mobilityserviceterms and telus.com/privacy.

The TELUS Service Terms include important legal rights, obligations and limitations, such as the following:

- The service may fail or be interrupted for many reasons, including network maintenance, physical limitations inherent in the radio waves to deliver the service, and technical limitations arising from the connection with other telecommunications companies. TELUS does not guarantee service availability.
- TELUS will not be liable for loss of profits, data, earnings or business opportunities, economic loss, punitive damages or any other loss caused by use or failure of the service or any device used with the service.
- TELUS may upgrade its networks and undertake maintenance at any time without notice to you. TELUS may also update the software, features and settings on your devices, including through "over-the-air" instructions sent without notice, to ensure the devices meet TELUS standards.
- TELUS networks support a wide range of equipment. However, the service may not work in all areas if you're using a device not purchased from us.

We understand that privacy is important to you, and our TELUS Privacy Commitment describes how TELUS may gather, use and disclose your personal information. The permitted uses include sending you marketing messages for other TELUS services or messages that are tailored to your interests, based on your use of TELUS services. You can always unsubscribe. Every electronic marketing message from TELUS will have an "unsubscribe" option, and you can manage other types of marketing messages from TELUS by calling Client Care.

The Service Terms and Privacy Commitment are available online and in-store. If you want to consult them in-store, your sales associate can print them out for you. Please initial below to confirm that the online version is acceptable to you.

Initials

YOU'RE ALMOST THERE

The following paragraphs apply to all devices on this Agreement.

My authorization

I consent to everything I've read in this agreement and understand that by using TELUS services or letting another person use my devices, I accept the TELUS Service Terms.

I agree to the publication of the TELUS numbers assigned to my account. (You can withdraw your consent at any time by calling TELUS Client Care at 1-866-558-2273.) I also agree to my account and usage information being shared with other TELUS companies, affiliates and dealers, so that they can provide information about services related to my account.

I consent to TELUS getting information about my credit history from time to time, and I authorize any person, consumer reporting agency or credit grantor to verify the information provided in this Agreement. I also consent to the exchange of credit information with others at any time, including my payment history with TELUS.

TOWNSHIP OF NORTH HURON

Signature of Authorized Customer Representative

Name

TELUS sales agent signature

Signature of Authorized Customer Representative

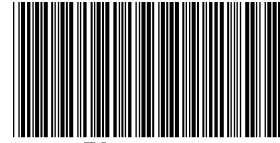
Name

Client Copy

Acct #: 28900988
TOWNSHIP OF NORTH HURON
274 JOSEPHINE
PO BOX 90
WINGHAM ON N0G2W0

Store: COMMUNICATION ZONE INC.
Location: BRANTFORD, ON
Rep ID: 88MM

eTransaction #



ES26283130

Date: June 13, 2018

Thank you for choosing TELUS

We're so excited you've chosen the products and services below. As soon as your service is activated, you'll be good to go. Until then, your current agreement for services continues. Again, thanks for choosing TELUS.

Critical Information Summary

Below is a brief summary of what you've signed up for today. Each row in this table contains information regarding a specific device that you are purchasing from TELUS. Full details about these devices can be found on the pages that follow this summary.

Phone Number	Agreement Length	Device Information	Device Balance	Device Price	Monthly Plan	Monthly Add-ons	One Time Charges
5195310739	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$770.00	\$180.00	\$50.00	\$0.00	\$30.00
5199552849	36 mos.	SONIM XP 5700 LTE	\$350.00	\$50.00	\$25.00	\$0.00	\$30.00
5195310308	36 mos.	APPLE I8 64GB SPACE GREY LTE	\$520.00	\$430.00	\$50.00	\$0.00	\$30.00
5195310775	36 mos.	ALCATEL GO FLIP	\$100.00	\$0.00	\$25.00	\$0.00	\$30.00
TOTALS				\$660.00*	\$150.00*	\$0.00*	\$120.00*
				Due today	Due on your monthly bill		Due on 1st bill

*Plus applicable taxes.

Authorized Customer Representative's Initials:

Notes

- You can reach TELUS anytime at 1-866-558-2273 toll free, *611 from your device (a free call) or on Twitter @TELUSsupport.
The CRTC (a government agency) has created a Wireless Code that applies to the wireless services provided to consumers and small businesses, which you can find at crtc.gc.ca/wirelesscode. To make a complaint under the Wireless Code, you can reach the Commission for Complaints for Telecom-television Services (the CCTS) at 1-888-221-1687.
- **Trial period**
The trial period is fifteen days from the time of activation. During that time, the customer can return the device for a full refund or cancel service with no cancellation fees. TELUS will not charge for the service unless the customer has used more than **30** voice minutes, **50** messages or **50** MB of data. Over those limits, we will only charge for the number of days before the cancellation, based on the customer's monthly plan rate, plus any pay-per-use services they have used. If the customer has a disability, the trial period is extended to thirty days and the usage limits before charges apply are doubled. The device must be returned in near-new condition in the original packaging.
- **Cancellation fees**
If the customer cancels their agreement before the end of the commitment period or if we cancel service for reasons justified by the Service Terms, the customer will be charged a fee equal to what's left on the Device Balance.
- See "The Essential Terms" section below for further details.

WHAT YOU'RE GETTING TODAY

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**
Serial #: 352989095080329
SIM #: 8912230100020149413
Phone Number: 5195310739
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$950.00**
Your Device Balance: **-\$770.00**
Your Price*: **\$180.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$770.00*** is reduced by **\$21.39*** each month and will be **\$0** at the end of your **36** month commitment period.

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Your rate plan:

Team Share \$50 3GB
Anytime Minutes: Unlimited Nationwide
Canadian and US Data: **3 GB**

Hardware Discount - **\$770.00**



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Minimum Monthly Charge: **\$50.00**

Your Add Ons: **\$0.00**

Total Monthly Charge: **\$50.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **SONIM XP 5700 LTE**
Serial #: 014464000154080
SIM #: 8912230000217916147
Phone Number: 5199552849
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$400.00**
Your Device Balance: **- \$350.00**
Your Price*: **\$50.00**

The Device Balance of **\$350.00*** is reduced by **\$9.72*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25
Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**
Your Add Ons: **\$0.00**
Total Monthly Charge: **\$25.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

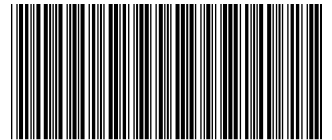
One Time Charges (appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$350.00**



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TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00
New Bus Roam Ready US v3	\$0.00		

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **APPLE I8 64GB SPACE GREY LTE**

Serial #: 352989095062798

SIM #: 8912230100020149421

Phone Number: 5195310308

Agreement Effective Date: June 13, 2018

Agreement End Date: June 13, 2021

Your deal

Full Retail Price: **\$950.00**

Your Device Balance: **-\$520.00**

Your Price*: **\$430.00**

To qualify for this Device Balance you must maintain a minimum monthly spend of **\$50.00***. The Device Balance of **\$520.00*** is reduced by **\$14.44*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

Team Share \$50 3GB

Anytime Minutes: Unlimited Nationwide

Canadian and US Data: **3 GB**

Minimum Monthly Charge: \$50.00

Your Add Ons: \$0.00

Total Monthly Charge: \$50.00

(including add-ons)*

To get your new deal:

Device Balance Repayment: **\$224.40**

Device Balance loyalty credit: **-\$224.40**

Total Device Balance Repayment **\$0.00**

Total Device Balance Repayment has been paid in store today.

The full deal:

Your new device price: **\$430.00**

Device Balance Repayment: **\$0.00**

TOTAL \$430.00

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$520.00**



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*Taxes (including government 911 fees) are extra.

TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

3GB shared data

Can - Can/US LD \$0.80/min

Unlimited Messaging

Your add-ons

Bus Roam Ready US v4	\$0.00	International Calling On	\$0.00
International Data Roaming On	\$0.00	International Voice Roaming On	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

The information contained on this page applies to the following device: **ALCATEL GO FLIP**
Serial #: 014686003141884
SIM #: 8912230100016933101
Phone Number: 5195310775
Agreement Effective Date: June 13, 2018
Agreement End Date: June 13, 2021



Your deal

Full Retail Price: **\$100.00**
Your Device Balance: **-\$100.00**
Your Price*: **\$0.00**

The Device Balance of **\$100.00*** is reduced by **\$2.78*** each month and will be **\$0** at the end of your **36** month commitment period.

Your rate plan:

TS 3 Year Voice Promo 25
Anytime Minutes: Unlimited Nationwide

Minimum Monthly Charge: **\$25.00**
Your Add Ons: **\$0.00**
Total Monthly Charge: **\$25.00**
(including add-ons)*

*Taxes (including government 911 fees) are extra.

One Time Charges(appears on first bill):

Connection Fee: **\$30.00**

I acknowledge the above fees will appear on my next bill.

Initials

Hardware Discount - **\$100.00**



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TELUS Price Guarantee

We guarantee that during your commitment period, your monthly plan services and rate won't change unless YOU say so.

Additional included services

Can - Can/US LD \$0.80/min

Tiered data

Your add-ons

250 LD Minutes	\$0.00	Data Block HSPA/LTE	\$0.00
International Calling On	\$0.00	International Data Roaming On	\$0.00
International Voice Roaming On	\$0.00	New Bus Roam Ready US v3	\$0.00

These add-ons are optional services, billed monthly in advance. Taxes are extra.

THE ESSENTIAL TERMS

The following paragraphs apply to all devices on this Agreement.

Are my devices covered by a warranty?

Yes. If you bought devices with this Agreement, you're covered by a legal warranty, guaranteeing ordinary use for a reasonable period of time. If the device is new, it is also covered by the manufacturer's warranty, which you can find in the packaging of your devices. Each manufacturer has its own warranty, but they generally cover repairs required to fix defects for up to a year. The TELUS Repair Program can help you take advantage of your warranty, including lending you a loaner while your device is getting fixed. For full details, visit telus.com/mobilityrepairs.

Where can I get network coverage?

To see a map of where service is available, visit telus.com/coverage.

How can I contact TELUS?

You can reach us anytime by calling 1-866-558-2273 toll free, or by simply pressing *611 from your devices (a free call) or on Twitter [@TELUSsupport](https://twitter.com/TELUSsupport). We want to make sure you have the best possible experience, so if you have any questions or need anything at all, return to your place of purchase or visit telus.com/chat to find out where to get the answer you're looking for. If you are entitled to a refund for incorrect billing, TELUS will credit your account within thirty days.

How much will I have to pay if I cancel service?

If for some reason you cancel this Agreement before the end of your service period or if we cancel service on one or more devices because you have violated their terms of this Agreement, for instance by not making payments, you will be charged: (i) what's left on your Device Balance for those cancelled service; (ii) the combined value of any credit(s) you have received upon activation and renewal of your service, if any, divided by the number of months in the service period, multiplied by the remaining number of months in the service period; and (iii) an administration fee of **\$50.00**. You will still be responsible for any unpaid charges for using the service before the cancellation date. You may cancel service by contacting us toll free at 1-866-558-2273 or from your devices at *611 (a free call).

MANAGING YOUR ACCOUNT

The following paragraphs apply to all devices on this Agreement.

How do Flex Plans work?

The amount of data available goes up in steps, or flexes, until you reach the top tier in the rate plan. Your monthly charge is based on the data tier you reached in the month. Each month your plan automatically resets to the basic data tier. If you go over the amount of data in the top tier of your plan, additional charges are calculated on a pay-per-use basis. The tiers and rates are posted at telus.com/business-tabletflexplan for tablet rate plans, and telus.com/business-miflexplan for mobile internet rate plans.

Can I manage my plan on my own?

No problem. Managing your plan and services is easy. Simply set up an account online at telus.com/myaccount. There is no charge for changing rate plans on the web portal.

Can I change my rate plans or features?

You may change your rate plans or features on one or more devices at any time. Even if you received a discount on one of your devices by agreeing to a minimum monthly spend or subscribing to a premium smartphone rate plan, you can choose a rate plan on a lower tier or reduce your monthly spend below the minimum by simply paying half of the Device Balance and Activation Balance for that device as listed on your bill. Your Device Balance is reduced and you will no longer have a minimum monthly spend commitment. The cost of promotional add-ons, extended warranties and roaming passports do not count towards the minimum monthly spend.

How can I use pay-per-use services?

At TELUS we have a bunch of services not included in your plan but that you can use on a pay-per-use basis. Current rates at the time of use will apply. For a complete list of pay-per-use services and rates, please visit telus.com/ppu.

Can I add other features or services to my plan?

Absolutely. These are add-ons and optional services (other than Easy Tablet Repayment) you can add or cancel at any time by returning to the place of purchase, calling TELUS Client Care or logging in to telus.com/myaccount. Full service descriptions and rates for available add-ons, including any you have subscribed for in this Agreement, can be viewed at telus.com/services. One-time service fees may apply in some circumstances, for instance to reconnect service after a suspension. These service fees are applied at the current rates, which are always listed at telus.com/fees.

Can I upgrade my devices at any time?

You sure can. As long as your credit is in good standing, you can upgrade your devices whenever you like. Just pay off the amount on your Device Balance for a specific device at the end of the last complete month elapsed since the beginning of this Agreement, or since your last upgrade, then pick out a new device and start a new commitment period.

What happens when my commitment period is over?

When your commitment period for a device expires, no worries, we will not leave you hanging. Your service for that device will continue month-to-month until you let us know otherwise. If your rate plan for that device is no longer available, we will use a plan that is closest to what you have. Unfortunately, promotional features will not be renewed.

What is a bundling discount?

You may be eligible to receive a discount if you subscribe to multiple TELUS services at the same time and you meet certain other qualifications which you can discuss with your TELUS representative. The discount will appear on your monthly wireless bill as a Rate Plan discount and is applied before applicable taxes. The amount of the discount may change without notice to you and TELUS is not required to provide the discount for the duration of the Commitment Period. It may take two billing periods before the discount appears on your bill and the discount will not apply retroactively.

How can I manage my spending on data usage?

TELUS provides you with the tools you need to manage your spending on data. Refer to telus.com/myaccount for more details regarding your account features and data usage. All plans include roaming notifications received by SMS when the device enters roaming territory. For clarity, TELUS only provides alerts with respect to the amount of data used. You are responsible for ensuring that your data usage does not exceed the amount of data purchased under any roaming package. All data that exceeds such amounts will be charged at TELUS regular roaming rates without any discount.

Initials

A FEW MORE THINGS BEFORE YOU GO

The following paragraphs apply to all devices on this Agreement.

How does TELUS Easy Payment work?

The TELUS Easy Payment offer allows you to spread a portion of the purchase price of eligible wireless devices over one to three years, in equal monthly payments, without interest. These monthly installments will appear on your TELUS bill as "Easy Payment". If the service is cancelled before you have paid the full purchase price, the remaining balance will be charged to your TELUS bill. For You can make additional payments at any time.

Initials

What is e911?

Enhanced 911 service can provide emergency operators with improved location information. For more information on the availability, limitations and characteristics of wireless e911 service and handsets, please visit telus.com/e911. Please note that TELUS does not provide 911 operator services. TELUS provides routing of 911 calls to the closest emergency service access point, and these are maintained by local government agencies. If there is no access point serving the area where you make a 911 call, you will not have 911 operator services.

Agents: Any agent that helps you activate your account with TELUS is not responsible for actually providing the service. So, please call TELUS if you have any issues with your service.

TELUS Service Terms and Privacy Commitment

Your use of the service is subject to the TELUS Service Terms and the TELUS Privacy Commitment, which may be viewed at telus.com/mobilityserviceterms and telus.com/privacy.

The TELUS Service Terms include important legal rights, obligations and limitations, such as the following:

- The service may fail or be interrupted for many reasons, including network maintenance, physical limitations inherent in the radio waves to deliver the service, and technical limitations arising from the connection with other telecommunications companies. TELUS does not guarantee service availability.
- TELUS will not be liable for loss of profits, data, earnings or business opportunities, economic loss, punitive damages or any other loss caused by use or failure of the service or any device used with the service.
- TELUS may upgrade its networks and undertake maintenance at any time without notice to you. TELUS may also update the software, features and settings on your devices, including through "over-the-air" instructions sent without notice, to ensure the devices meet TELUS standards.
- TELUS networks support a wide range of equipment. However, the service may not work in all areas if you're using a device not purchased from us.

We understand that privacy is important to you, and our TELUS Privacy Commitment describes how TELUS may gather, use and disclose your personal information. The permitted uses include sending you marketing messages for other TELUS services or messages that are tailored to your interests, based on your use of TELUS services. You can always unsubscribe. Every electronic marketing message from TELUS will have an "unsubscribe" option, and you can manage other types of marketing messages from TELUS by calling Client Care.

The Service Terms and Privacy Commitment are available online and in-store. If you want to consult them in-store, your sales associate can print them out for you. Please initial below to confirm that the online version is acceptable to you.

Initials

YOU'RE ALMOST THERE

The following paragraphs apply to all devices on this Agreement.

My authorization

I consent to everything I've read in this agreement and understand that by using TELUS services or letting another person use my devices, I accept the TELUS Service Terms.

I agree to the publication of the TELUS numbers assigned to my account. (You can withdraw your consent at any time by calling TELUS Client Care at 1-866-558-2273.) I also agree to my account and usage information being shared with other TELUS companies, affiliates and dealers, so that they can provide information about services related to my account.

I consent to TELUS getting information about my credit history from time to time, and I authorize any person, consumer reporting agency or credit grantor to verify the information provided in this Agreement. I also consent to the exchange of credit information with others at any time, including my payment history with TELUS.

TOWNSHIP OF NORTH HURON

Signature of Authorized Customer Representative

Name

TELUS sales agent signature

Signature of Authorized Customer Representative

Name

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 62-2018

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on June 18, 2018, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 18th day of June, 2018.

READ A THIRD TIME AND FINALLY PASSED this 18th day of June, 2018.

Neil Vincent, Reeve

SEAL

Richard Al, Clerk