

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Tuesday, May 22, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Kim Scholl, Acting Director of Recreation and Facilities
Sean McGhee, Director of Public Works
Kirk Livingston, CBO/Property Standards/Zoning
Laura Young, Huron County Planner

OTHERS PRESENT: Adam Bell, CKNX
Denny Scott, Citizen

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M246/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the May 22, 2018 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held May 7, 2018

4.1.2 Minutes of the North Huron Police Services Board Meeting held April 10, 2018

4.1.3 Minutes of the Special Meeting of the North Huron Police Services Board held May 10, 2018

4.1.4 Minutes of the 150th East Wawanosh Committee held November 22, 2017

4.1.5 Minutes of the 150th East Wawanosh Committee held April 5, 2018

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerks Department Report 05-22-18 (Department Update)

4.3 Correspondence

4.3.1 Huron County Planning and Development - Draft Huron Natural Heritage Plan Information Sessions

4.3.2 Township of Selwyn Resolution - Hockey Season Realignment

M247/18

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby supports the resolution of the Township of Selwyn regarding Hockey Season Realignment;

AND FURTHER, that staff are directed to send a letter expressing Council's support for the Township of Selwyn resolution to the Ministry of Tourism, Culture and Sport, MPP Lisa Thompson and the Association of Municipalities of Ontario.

CARRIED

4.3.3 John Brown - Letter regarding policing in North Huron

4.3.4 Blyth Residents - Letter regarding Police Service in Blyth

4.3.5 Ontario Rivers Alliance - Letter regarding the Howson Dam

4.3.6 Ministry of Community Safety and Correctional Services - Three new fire safety regulations under the Fire Protection and Prevention Act (FPPA)

4.3.7 Minister of Senior Affairs - Seniors Month June 2018

4.3.8 Attorney General Yasir Naqvi - Response to letter regarding Bill 175

4.3.9 Dietrich Engineering, 15th Anniversary, moving to new location

4.3.10 Howson Dam and Pond Committee - Letter regarding Howson Dam

M248/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6. REPORTS

6.1 Clerks Department

6.1.1 Consent Application Report - File # C029-18

Owner: Les Caldwell

Applicant: Stephen Caldwell

Property Description: Part Lot 41 (East Half), Concession 2, East Wawanosh, Township of North Huron (39835 Moncrieff Road)

Laura Simpson, Planner, presented details of Consent Application Report File #C029-18.

M249/18

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #C029-18, Owner: Les Caldwell; Applicant: Stephen Caldwell; Property Description: Part Lot 41 (East Half), Concession 2, East Wawanosh, Township of North Huron (39835 Moncrieff Road) with the following conditions:

Expiry Period

✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

Survey

✓ Provide to the satisfaction of the County and the Township:

- 1. a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- 2. a reference plan based on the approved survey*

Merging

✓ The severed land merge on title with the abutting property to the north upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

✓ A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties, indicating that:

- 1. the severed land and the abutting property to the north will be consolidated into one P.I.N. under the Land Titles system; or*
- 2. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.*

✓ Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

✓ A one square foot portion of the abutting property to which the severed land is to be merged be conveyed to the Municipality. A survey is to be provided showing the one square foot parcel as a separate part on the reference plan.

CARRIED

6.1.2 Offer to Purchase - May 22, 2018

M250/18

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the May 22, 2018 report of the Clerk/Manager of IT entitled Offer to Purchase – May 22, 2018, for information;

AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law 51-2018 to be passed at the May 22, 2018 Council Meeting.

CARRIED

6.1.3 Traffic Enforcement - Highway 4 and County Road 25

M251/18**MOVED BY:** B. Knott**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the report of the Clerk / Manager of IT, dated May 22, 2018 regarding Traffic Enforcement – Highway 4 and County Road 25 for information;
AND FURTHER, that Council directs the Clerk to prepare an amendment to the Traffic By-law, incorporating no parking zones along a portion of Queen Street and County Road 25 in Blyth.*

CARRIED**M252/18****MOVED BY:** B. Knott**SECONDED BY:** T. Seip

THAT the Council of the Township of North Huron hereby requests that the Council of the Municipality of Central Huron consider amendments to the Blyth Tim Horton's site plan removing the raised mountable curb.

CARRIED

6.2 Finance Department

6.2.1 Trevor Seip, Chair, North Huron Police Services Board - Police Service Budget Review

Councillor Seip presented details of the revised Wingham Police Service 2018 Budget as well as preliminary budget estimates for the Wingham Police Service for 2019 and 2020.

Discussion took place regarding the revised budget and police services boards.

Councillor Knott moved a motion to reconsider the OPP proposal for policing of the Wingham ward.

Recorded Vote

Deputy Reeve Campbell	Yea
Councillor Hallahan	Yea
Councillor Knott	Yea
Councillor Vodden	Yea
Councillor Seip	Yea
Councillor Ritsema-Teeninga	Yea
Reeve Vincent	Yea

M253/18

MOVED BY: B. Knott

THAT the Council of the Township of North Huron hereby reconsider Resolution M127/18 and a Notice of Motion be placed on the June 4, 2018 Council Meeting.

CARRIED

6.2.2 2018 Budget and Tax Rates

Donna White, Director of Finance, presented details of the revised 2018 Budget and provided figures based on the updated budget provided by the North Huron Police Services Board.

M254/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

*THAT the Council of the Township of North Huron hereby receives the updated 2018 Budget Report from the Director of Finance;
AND FURTHER THAT Council considers passing amended By-Law #47-2018 being a by-law to adopt the 2018 budget and tax rates;
AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow the By-law to be passed at the May 22, 2018 Council Meeting.*

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Alice Munro Festival Memorandum of Understanding

Reeve Vincent introduced Kim Scholl and noted that Kim will be taking on the Acting Director of Recreation and Facilities role.

M255/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

*THAT the Council of the Township of North Huron hereby accept the May 22, 2018 report of the Director of Recreation and Facilities regarding the Alice Munro Festival of the Short Story Memorandum of Understanding for information purposes;
AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-Law to allow the Reeve and Clerk sign By-law No 54-2018 to adopt the Memorandum of Understanding at the May 22, 2018 Council meeting.*

CARRIED

6.3.2 Blyth Artisan Market

M256/18**MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby accept the report prepared by the Acting Director of Recreation and Facilities and the Director of Public Works, dated May 22, 2018, regarding the Blyth Artisan Market for information purposes;

AND FURTHER THAT Council approves the Blyth BIA's initiative to operate a Blyth Artisan Market in Blyth as presented at the Council meeting on May 7th;

AND FURTHER THAT Council approves the proposed interim location of the Blyth Artisan Market to be the alley west of Blyth Memorial Community Hall, located at the south end of the alley at Dinsley Street until the permanent proposed location at 437 Queen Street, Blyth, is available;

AND FURTHER THAT Council waive the fee for a multi-vendor licence required under the licensing by-law for the 2018 event and direct staff to review the application of the licensing by-law to this type of event prior to the 2019 event.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Blyth Wastewater Treatment Plant 2017 Capital Works Funding

M257/18**MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated May 22nd, 2018 regarding 2017 Capital Project Funding for information;

AND FURTHER THAT the budget be amended to reflect a transfer from Wastewater Reserves to 2018 Wastewater Operating in the amount of \$33,999.23 for costs associated with 2017 Capital Repairs to the Blyth Wastewater Treatment Plant be authorized.

CARRIED

6.4.2 Catch Basin Cleaning Service Procurement

M258/18**MOVED BY:** T. Seip**SECONDED BY:** J. Campbell

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated May 22nd, 2018 regarding the procurement of catchbasin cleaning services for 2018 for information; AND FURTHER THAT the contract for catchbasin cleaning services for 2018 in the amount of \$12,738.75 plus applicable taxes be awarded to B. Edwards Transfer Ltd.

CARRIED

6.4.3 Howson Dam Report (May 22, 2018)

Sean McGhee, Director of Public Works provided an overview of the Howson Dam Report (May 22, 2018) and introduced Fuad Curi and Holly Hampton, KGS Group.

F. Curi presented details of the report prepared by KGS Group regarding the Howson Dam.

F. Curi provided details of the tests and analysis performed on the Howson Dam and provided an overview of four potential options, do nothing, decommission the dam, rehabilitate the dam or replace the dam.

Discussion took place regarding the Howson Dam and recent flood activity.

F. Curi and H. Hampton were thanked and departed the meeting at 9:13 pm.

M259/18

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated May 22, 2018 regarding the Howson Dam for information purposes; AND FURTHER THAT staff be directed to forward a copy of this report and the corresponding attachments to the Maitland Valley Conservation Authority, the Howson Dam Committee, the Ontario Rivers Alliance, and other stakeholders upon request. AND FURTHER THAT a report be presented to Council summarizing the comments of any delegations received and providing further details on financing and amortization details associated with the options presented in this report.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.6.1 Drainage Superintendent Report - Scott Municipal Drain

Kirk Livingston, Drainage Superintendent, provided an overview of the Scott Municipal Drain report and introduced Geoff King.

G. King delivered a presentation regarding the Scott Municipal Drain.

G. King was thanked and departed the meeting at 9:26 pm.

M260/18

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby appoint R.J. Burnside & Associates Ltd. to prepare a report to fulfil the requirements under Section 78 of the Drainage Act as requested by two separate Notice of Requests for Drain Improvement.

CARRIED

6.7 CAO

7. CORRESPONDENCE

7.1 Notice of a Proposed Road Closure (Morris-Turnberry)

M261/18

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron have reviewed and have no concerns regarding the proposed closure of road allowance known as Princess Street, Plan 410, Wingham, as submitted by the Municipality of Morris-Turnberry, and dated May 4, 2018.

CARRIED

7.2 Request to formally proclaim June 2, 2018 as National Health & Fitness Day in the Township of North Huron

M262/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby supports the Reeve in proclaiming June 2, 2018 as National Health & Fitness Day.

CARRIED

7.3 Elementary School Fair - Request for letter of support

M263/18

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby directs staff to prepare letters supporting the Elementary School Fair in their applications to the TSC Stores Community Agricultural Grant as well as the Premier's Award for Agri-Food Innovation Excellence.

CARRIED

7.4 OGRA - Invitation to join the Preferred Autonomous Vehicles Test Corridor

M264/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby participate in OGRA's Autonomous Vehicle Initiative and that this matter be referred to the Director of Public Works to develop a list of preferred routes within the municipality and report back to Council.

CARRIED

7.5 Sacred Heart Catholic School, Wingham - Request for support of bursary for 2018 Grade 8 Graduation

M265/18

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby supports the request received from Sacred Heart School for a Grade 8 bursary for the Most Improved Student;

AND FURTHER, that the bursary be limited to students who are residents of the Township of North Huron.

CARRIED

7.6 FE Madill Secondary School, Wingham - Request for support for 2018 Grade 8 Graduation

Discussion took place regarding the FE Madill Secondary School request for support for 2018 Grade 8 Graduation.

7.7 Wingham Farmers Market - Request to waive licence fee

M266/18

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby waives the fee associated with a multi-vendor licence under the licencing by-law for the 2018 Wingham Farmer's Market;

AND FURTHER, that staff are directed to review the Blyth Artisan Market and Wingham Farmer's Market operations including application of the licensing by-law to both markets, prior to their 2019 events.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that earlier in the day he delivered two separate sessions to Grade 10 students regarding local government.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga reported that tickets for the Alice Munro Festival are selling well and plans are coming together for the events.

Councillor Ritsema-Teeninga noted receiving a comment from the public regarding the excellent work that Recreation and Facilities staff have been doing to keep the municipality looking well.

8.3 REQUESTS BY MEMBERS

8.3.1 Councillor Seip - Request for report regarding Snow Removal Policy

M267/18

MOVED BY: T. Seip

SECONDED BY: B. Vodden

*Whereas the former Village of Blyth had a snow removal policy of ensuring full access to downtown places of business for every business day; and
Whereas this policy was maintained for the Blyth Ward for several years after amalgamation of North Huron; and*

Whereas the present snow removal policy of scheduled snow removal results in as many as three days a week in which passengers, people with

mobility issues, and others are unable to gain reasonable access to the stores and offices which they need to visit.

Now therefore be it resolved that staff are requested to prepare a report and present available options regarding the North Huron snow removal policy as it specifically relates to the downtown core of both the Wingham and Blyth wards, addressing accessibility to stores and offices for all business days, by eliminating the snow banks along the curbs and sidewalks, and at the intersections prior to the beginning of each business day.

CARRIED

8.3.2 Councillor Seip - Request for report regarding North Huron policing

Councillor Seip noted that based on conversation earlier in the evening regarding Wingham ward policing he would like to defer the resolution.

Discussion took place regarding the proposed resolution.

Reeve Vincent departed the Chair at 9:50 pm.

Deputy Reeve Campbell assumed the Chair at 9:50 pm.

Reeve Vincent noted that the public feedback he has received indicates that Blyth and East Wawanosh would like to remain with OPP policing.

Deputy Reeve Campbell departed the Chair at 9:53 pm.

Reeve Vincent assumed the Chair at 9:53 pm.

Discussion took place regarding policing in North Huron.

M268/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby defer the Notice of Motion of Councillor Seip regarding a request for report regarding North Huron policing until such time that the reconsideration of OPP service for the Wingham ward is discussed.

DEFEATED

M269/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby directs staff to prepare a report detailing the necessary steps and associated costs to expand the service area of Wingham Police Service to include the Blyth and East Wawanosh Wards and as part of the report, take into consideration the current OPP service level and budget allocations for the Blyth and East Wawanosh wards.

DEFEATED

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 51-2018

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron and 909395 Ontario Inc. for a portion of land legally described as PT 1 LT 6 RP 22R-6630, Wingham Ward, Township of North Huron.

M270/18

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law No. 51-2018; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement of Purchase and Sale between the Corporation of the Township of North Huron and 909395 Ontario Inc. for a portion of land legally described as PT 1 LT 6 RP 22R-6630, Wingham Ward, Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

10.2 By-law No. 52-2018

Being a By-law to adopt a Constitution and Procedure By-law for the Blyth Business Improvement Area (BIA).

M271/18

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law No. 52-2018; Being a By-law to adopt a Constitution and Procedure By-law for the Blyth Business Improvement Area (BIA); be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.

CARRIED

10.3 By-law No. 53-2018

A By-law to implement a minimum and maximum charge for the Blyth Business Improvement Area.

M272/18

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT By-law No. 53-2018; Being a By-law to implement a minimum and maximum charge for the Blyth Business Improvement Area; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.

CARRIED

10.4 By-law No. 54-2018

A by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Alice Munro Festival of the Short Story Committee

M273/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT By-law No. 54-2018; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and the Alice Munro Festival of the Short Story Committee; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.

CARRIED

10.5 By-law No. 47-2018

Being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest.

M274/18

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law No. 47-2018; being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.

CARRIED

10.6 By-law No. 48-2018

Being a by-law to establish salary ranges for municipal employees of the Corporation of the Township of North Huron.

M275/18

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT By-law No. 48-2018; being a by-law to establish salary ranges for municipal employees of the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M276/18

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby proceeds at 10:23 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Recreation Department Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (d) Labour relations or employee negotiations (Fire Department Personnel);*
- *Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Blyth Property)*

CARRIED

M278/18

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby agrees to extend the May 22, 2018 Council Meeting past the hour of 11:00pm.

CARRIED

M279/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:11 pm.

CARRIED

M280/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby authorizes the CAO to retain Mclver Group Inc. to complete an appraisal of various municipal properties at a cost of \$7,300 + HST;

AND FURTHER, the Council authorizes this expense to be paid from the General Facility account.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 55-2018, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M281/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT By-law 55-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M282/18

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:12 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk