

**MINUTES OF THE NORTH HURON
POLICE SERVICES BOARD MEETING**

Date: Tuesday, February 27, 2018
Time: 7:01 pm
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Trevor Seip
Yolanda Ritsema-Teeninga
Bill Gregoriadis
Kathy Adams
STAFF PRESENT: Tim Poole, Chief, Wingham Police Service
Richard Al, Secretary
OTHERS PRESENT: Rob Enders

1. CALL TO ORDER

Chair Seip called the meeting to order at 7:01 pm.

2. ACCEPT OR AMEND AGENDA

PSB14/18

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Bill Gregoriadis

THAT the North Huron Police Services Board hereby accept the Agenda for the February 27th, 2018 Police Services Board Meeting, as presented.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

None noted.

4. MINUTES OF THE PREVIOUS MEETING

PSB15/18

MOVED BY: Kathy Adams

SECONDED BY: Yolanda Ritsema-Teeninga

THAT the North Huron Police Services Board hereby adopts the Minutes of the Police Services Board Meeting held January 23rd, 2018; as presented.

CARRIED

5. DELEGATIONS / PETITIONS / INVITED GUESTS

None in attendance.

6. BUSINESS ARISING FROM THE MINUTES

Chair Seip noted that Reeve Vincent, CAO Dwayne Evans and Member Ritsema-Teeninga's letter regarding Bill 175 has been distributed to the board members for review.

Discussion took place regarding Bill 175 including the status of the Bill.

7. POLICE CHIEF'S REPORT

7.1 DEPARTMENT UPDATE - FEBRUARY 2018

Wingham Police Chief, Tim Poole presented details of the Police Chief's Report for February 2018.

T. Poole reported 108 calls for service, 6 being calls to assist OPP and 4 being calls in OPP area.

T. Poole noted that repairs to the Wingham Police Station roof are not yet complete.

T. Poole noted that the Ford Explorer cruiser has taken more damage while transporting an individual. It was noted that the final bill for this repair is approximately \$1,400.

T. Poole noted that Council has directed that the cleaning of the police station be brought in-house and will be performed by Township facilities staff. It was further noted that this may appear as an increase on the Police budget however it will provide cost savings for the Township overall.

T. Poole noted that Wingham Police Service was approximately \$23,000 under budget for 2017. It was further noted that the Township of North Huron Director of Finance has been instructed to place the funds in reserves.

Chair Seip thanked the Chief and the Wingham Police Association for their continued hard work and for coming in under budget despite various unexpected expenses in 2017.

PSB16/18

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Bill Gregoriadis

THAT the North Huron Police Services Board hereby approves the Police Chief's Report for February 2018; as presented.

CARRIED

8. TREASURY REPORT

8.1 BILLS & ACCOUNTS

Police (2200) \$3,753.79

Police Station (2210) \$518.55

Total \$4,272.34

PSB17/18

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Kathy Adams

THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$4,272.34 for the period ending February 22nd, 2018.

CARRIED

9. BY-LAWS AND POLICIES FOR CONSIDERATION

None for consideration.

10. CORRESPONDENCE

Wingham Police Chief Tim Poole inquired if any members plan to attend the OAPSB conference and noted that if there were, he would like to attend as well.

T. Poole commented that the Major Case Management inspection notice details were in the correspondence and noted that he will send in the required documentation.

T. Poole noted that the Major Case Management and ViCLAS report has been submitted.

Discussion took place regarding board members that may be attending the Zone 5 and the OAPSB meetings.

Member Ritsema-Teeninga noted that she will be attending AMO and will attend sessions to gather further information regarding Bill 175.

10.1 OAPSB

10.1.1 OAPSB's 2018 Spring Conference

10.1.2 Notice of Meeting - Zone 5 - March 6, 2018

10.1.3 OAPSB 2018 Spring Conference - Member Sponsorship Opportunities

10.2 Ministry of Community Safety & Correctional Services

10.2.1 All Chiefs Memo - 18-0003 - 2018 Sexual Violence and Harassment Action Plan

10.2.2 All Chiefs Memo - 18-0004 - Update on MCSCS Response to Ombudsman's Report

10.2.3 All Chiefs Memo - 18-0005 - ONP Expansion Launch for Police Services

10.2.4 All Chiefs Memo - 18-0006 - Apparent Natural Deaths Case Screening/Selection

10.2.5 All Chiefs Memo - 18-0008 - MCM-ViCLAS Annual Reporting Requirements

10.2.6 All Chiefs Memo - 18-0009 - Revised Guidance Note on Workplace Violence and Harassment

10.2.7 All Chiefs Memo - 18-00010 - Job Posting - Chief of Police, Wikwemikong Tribal Police Service

10.2.8 All Chiefs Memo - 18-00013 - Amateur Combative Sports - Fact Sheet

10.2.9 All Chiefs Memo - 18-00015 - New MCM Manual

10.2.10 All Chiefs Memo - 18-00014 - Standard Field Sobriety Testing Training Update

10.2.11 Inspection Notice

10.3 Other

10.3.1 AMO Makes Submission on Policing - Bill 175, Safer Ontario Act

PSB18/18

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Kathy Adams

THAT the North Huron Police Services Board hereby directs that the correspondence be ordered, read and filed.

CARRIED

11. NEW BUSINESS

Chair Seip inquired whether the board thinks that a policy should be developed to address media releases from the Wingham Police Service.

Discussion took place regarding media releases and whether or not a policy is required.

Chair Seip will follow up with other Police Services Boards to see if they have media release policies however noted that the direction from the board was to remain status quo.

12. BOARD MEMBERS' INQUIRIES & REPORTS

None noted.

13. PUBLIC GALLERY QUESTIONS AND / OR COMMENTS

Question from the public gallery regarding the status of negotiations with the Wingham Police Association.

Chair Seip noted that negotiations have been halted until Council has made a decision on policing for the Wingham ward.

Questions from the public gallery relating to negotiation information being made public, whether the Board approved the release of negotiation information and the information being received by North Huron Council.

Chair Seip noted that both parties agreed that it was in the best interest of both of them to disclose certain information and the Board had also discussed this item.

Question from public gallery regarding whether a labour lawyer was consulted, the Chair's experience with labour negotiations and whether based on negotiation information being released if effective negotiations can still take place.

Chair Seip noted that a labour lawyer was not contacted and indicated having limited experience with labour negotiations.

A member of public gallery shared a letter regarding concerns that information was released related to agreement negotiations. The member of the public gallery cited Section 24.6 and 24.10 of the Police Service Board

By-law 01-2018 and called on the board to follow through with Section 25 of the By-law that being a Breach of Code of Conduct.

Chair Seip departed the Chair at 7:38 pm.

Discussion took place regarding selecting an Acting Chair to facilitate discussion of the complaint.

Member Ritsema-Teeninga assumed the position of Chair at 7:39 pm.

Discussion took place regarding the code of conduct complaint and the process to follow.

Member Ritsema-Teeninga departed the Chair at 7:43 pm.

Chair Seip assumed the position of Chair at 7:43 pm.

PSB19/18

MOVED BY: Kathy Adams

SECONDED BY: Bill Gregoriadis

THAT the North Huron Police Services Board hereby requests that Member Ritsema-Teeninga assume the position as Chair to discuss a code of conduct complaint raised by a member of the public against the Chair of the Board.

CARRIED

PSB20/18

MOVED BY: Bill Gregoriadis

SECONDED BY: Kathy Adams

THAT the North Huron Police Services Board hereby directs Member Ritsema-Teeninga to contact the OCPC for direction on how to proceed with the code of conduct complaint filed against the Chair of the Board.

CARRIED

14. IN CAMERA SESSION

PSB21/18

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Kathy Adams

THAT the North Huron Police Services Board hereby proceeds at 7:45 pm to an In Camera Session (Closed to the Public) pursuant to Section 35 (4) of the Police Services Act, to discuss matters that are of the opinion fall under either:

(a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
(b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principal that proceedings be open to the public, R.S.O. 1990, C. p 15, S.35.

CARRIED

PSB22/18

MOVED BY: Bill Gregoriadis

SECONDED BY: Kathy Adams

THAT the North Huron Police Services Board hereby moves out of Closed Session at 8:15 pm and returns to open session.

CARRIED

PSB23/18

MOVED BY: Bill Gregoriadis

SECONDED BY: Yolanda Ritsema-Teeninga

THAT the North Huron Police Services Board hereby confirms the direction given to the Chair in Closed Session.

CARRIED

15. NEXT MEETING

March 20th, 2018 at 7:00pm in Township of North Huron Council Chambers.

16. ADJOURNMENT

PSB24/18

MOVED BY: Kathy Adams

SECONDED BY: Yolanda Ritsema-Teeninga

THAT there being no further business before the North Huron Police Services Board, the meeting be hereby adjourned at 8:15 p.m.

CARRIED

Trevor Seip, Chair

Richard Al, Secretary