

THE TOWNSHIP OF NORTH HURON  
COUNCIL AGENDA



Date: Monday, February 1, 2016  
Time: 7:00 p.m.  
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

---

Pages

1. Call to Order

2. Accept of Amend Agenda

*THAT the Council of the Township of North Huron; accept the Agenda for the February 1st, 2016 Council meeting; as amended to include Procedural By-law 17/2016, Item No. 12.3 on the Agenda.*

3. Disclosure of Pecuniary Interest

4. Approval of Previous Minutes

4.1 Minutes of the Regular Council Meeting held January 19th, 2016

*THAT The Council of the Township of North Huron hereby adopt the minutes of the Regular Council Meeting held January 19th, 2016; as printed and circulated.*

5. Deputations/Petitions/Invited Guests

5.1 Joyce Williamson - Retirement Recognition

6. Reports

6.1 Reeve's Report

6.2 County Council Report

6.3 Clerks Department

6.3.1 Department Report

*THAT The Council of the Township of North Huron hereby receive the February 1st, 2016 Report No. 6.3.1 of the Clerk's Department for information purposes.*

### 6.3.2 Site plan Application for Wingham Health Clinic

*THAT the Council of the Township of North Huron hereby recommend that the site plan application (131 John Street East, Wingham Ward, Township of North Huron) be approved with the following conditions and a site plan agreement be entered into:*

- 1. This site plan approval applies to the site plan entitled "Project 21509 Wingham Health Clinic" prepared by V.G Architects (The Ventin Group Ltd.), dated December 23, 2015 and referred to as Plan A1.1;*
- 2. This site plan approval also includes submitted drawings prepared by R.J Burnside & Associates Ltd, dated January 14, 2016, entitled:*
  - a. Wingham Health Clinic Parking Lot Layout- Phases 1 & 2, referred to as C101*
  - b. Wingham Health Clinic Parking Lot Layout- Phase 3, referred to as C102*
  - c. Wingham Health Clinic Lot Grading and Drainage Plan- Phase 1, referred to as C201*
  - d. Wingham Health Clinic Lot Grading and Drainage Plan- Phase 2, referred to as C202*
  - e. Wingham Health Clinic Lot Grading and Drainage Plan-Phase 3, referred to as C203*
  - f. Wingham Health Clinic Stormwater Management Plan, referred to as C301*
- 3. Installation or repair of any curbing or infrastructure works and facilities;*
- 4. Providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with Drawings C201, C202, C203, and C301, and the Engineer's specifications;*
- 5. Submitted Burnside Drawings C101, C102, C201, C202 be modified to show changes and comments from the review by B.M Ross and Associates Limited;*
- 6. All surfacing on the lands is to be complete;*
- 7. All snow is to be stored on the subject property as indicated on the Site Plan;*
- 8. All exterior lighting is to be installed as indicated on the Site Plan and prevent glare on adjacent properties;*
- 9. All trees that are removed are to be replaced to the satisfaction of the Township; and*
- 10. Phased parking is to be completed as indicated on the Site Plan and in Burnside Drawings C101 and C102 and the temporary parking lot will be removed to the Township's satisfaction.*

6.4 Finance Department

6.4.1 Bills and Accounts

Accounts Payable	January 28, 2016
General Account	\$194,346.84
Water Account	\$194.869.10
Sewer Account	\$25,631.10
General Internet/Pre-authorized	\$69,002.76
Water Internet/Pre-authorized	\$1,826.15
TOTAL	\$485,676.64

*THAT The Council of the Township of North Huron approve the Bills and Accounts in the amount of \$485,676.64 as of January 28th, 2016.*

6.5 Recreation and Facilities Department

6.5.1 Town Hall Theatre Committee Grant/Fund Applications

*THAT The Council of the Township of North Huron approve the applications for funding for the Town Hall Theatre Committee fundraising campaign to the Bruce Power's Community Investment & Sponsorship program for \$10,000.*

*THAT The Council of the Township of North Huron approve the application for funding from the Lucknow Kinsmen's Music in the Fields account for the amount of \$5,000.*

*THAT The Council of the Township of North Huron approve the application to the Libro Prosperity Fund for up to \$10,000 of funding.*

6.5.2 Town Hall Theatre Committee Funds for Fire Code Consulting

*THAT The Council of the Township of North Huron approve staff spending up to \$1,500 of funds in reserves, to hire Allan Avis Architects to provide a written recommendation on how to best meet the requirements for the fire code upgrades for the Town Hall Theatre. The funds in reserves have been fundraised for the Town Hall Theatre Renovation Project.*

## 6.6 Public Works Department

### 6.6.1 Department Report

*THAT The Council of the Township of North Huron hereby receive the Department Activity Report of the Public Works Department for information purposes.*

### 6.6.2 Winter Maintenance of Sidewalks Policy

*THAT The Council of the Township of North Huron hereby receives the February 1st, 2016 Draft Winter Maintenance of Sidewalks Policy is received for information purposes.*

*AND FURTHER THAT Council approves the Draft Township Winter Maintenance of Sidewalks Policy as presented;*

*AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Township Winter Maintenance of Sidewalks Policy at the February 15th, 2016 Council meeting.*

### 6.6.3 Winter Operations Plan

*THAT The Council of the Township of North Huron hereby receive the February 1st, 2016 Draft Winter Operations Plan report for information purposes;*

*AND FURTHER THAT Council approves the Draft Winter Operations Plan as presented;*

*AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Township Winter Operations Plan at the February 15th, 2016 Council meeting.*

### 6.6.4 Minimum Maintenance Standard

*THAT The Council of the Township of North Huron hereby receive the February 1st, 2016 Minimum Maintenance Standards for Municipal Highways Ontario Regulation 239/02 for information purposes;*

*AND FURTHER THAT Council approves the adoption of the Minimum Maintenance Standards for Municipal Highways within the Township of North Huron;*

*AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Minimum Maintenance Standards for Municipal Highways as outlined in the Ontario Regulation 239/02 at the February 15th, 2016 Council meeting.*

## 6.7 Utility Department

6.8 Fire Department of North Huron

6.8.1 Development of a Business Plan for the ESTC

*THAT The Council of the Township of North Huron hereby hire a consultant to review ESTC operations, budget and operating structure and subsequently develop a business plan for the ESTC.*

6.9 CAO

6.9.1 Howson Dam - Response to Committee Delegation & Correspondence

*THAT The Council of the Township of North Huron hereby accepts the Report of the CAO dated January 27th, 2016 regarding the Howson Dam Report for information purposes;*

*AND FURTHER THAT, in consideration of the provisions of the Township's Committee Appointment Policy the request from the Howson Dam Committee to be appointed as a Committee of Council is hereby denied.*

6.9.2 Draft Procedural By-law

*THAT The Council of the Township of North Huron hereby accept the Report of the CAO dated January 27th, 2016 regarding the final draft of the Procedural By-law for information purposes.*

**7. Unfinished Business**

**8. New Business**

8.1 Source Water Protection Stewardship

*THAT The Council of the Township of North Huron hereby receive the Source Water Protection Stewardship correspondence for information purposes.*

**9. Council Information (Council may bring forward information for discussion)**

9.1 2016 ROMA/OGRA Combined Conference

9.2 Rural Ontario Municipal Association

9.3 OSUM 2016 Annual Conference and Trade Show

9.4 Inspiring Women in Huron

9.5 Huron County Federation of Agriculture Annual MPP/MP/Local Politian Meeting

9.6 Maitland Conservation's Annual Meeting

9.7 Howson Dam

9.7.1 Wingham Masonic Lodge

### 9.7.2 Howson Dam Supporters

- Mary Lou and Brian Cameron
- Mac and Carol MacKay
- Marie Gear and Larry Cerson
- Terry Taylor
- Shaun Marshall MD
- Carol Hamilton
- John H. Mann

*THAT The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

## 10. Correspondence (available at Clerk's Office)

### 10.1 AMO Communications

- AMO Policy Update - 2016 Pre-Budget Submission
- Registration Open for the 2016 AMO Annual Conference
- AMO Policy Update - Federal Minister Starts to Frame Infrastructure Investments
- AMO Watch File - January 21, 2016
- LAS Energy Finance Workshops
- AMO's Heads of Council Leadership Training
- AMO Watch File - January 28, 2016

### 10.2 Ministry of Municipal Affairs and Housing Survey on Procurement Practices

### 10.3 Rural Response For Healthy Children

*THAT The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

## 11. Committee Reports

### 11.1 Health & Safety Committee

Minutes November 26, 2015 Meeting

### 11.2 North Huron Police Services Board

Minutes December 1, 2015 Meeting

### 11.3 Wingham & Area Health Professionals Recruitment Committee

Financial and 2016 Budget Documents

### 11.4 East Wawanosh 150th Anniversary Committee

Minutes November 25, 2015 Meeting

*THAT The Council of the Township of North Huron agree that the Committee Reports be ordered, read and filed.*

## 12. By-laws

- 12.1 By-law No. 15-2016; Being a by-law to provide for Interim Tax Levies

*THAT By-law No. 15-2016; being a by-law to provide for Interim Tax Levies; be introduced, read a first and second time.*

*THAT By-law 15-2016; being a by-law to provide for Interim Tax Levies; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

- 12.2 By-law 16-2016; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement

*THAT By-law No. 16-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement; be introduced, read a first and second time.*

*THAT By-law No. 16-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

- 12.3 By-law No. 17-2016; Being a by-law to .... Procedural By-law

*THAT By-law 17-2016; being a by-law ... procedural by-law, first and second time.*

*THAT By-law 17-2016; being a by-law ... procedural by-law, third and final time.*

## 13. Council Reports & Inquiries

## 14. Public Gallery Questions

## 15. In Camera Session

*THAT The Council of the Township of North Huron do hereby proceed at ..... to an In Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Organizational Structure Review);*
- *Personal matters about an identifiable individual, including municipal or local board employees (ESTC Staffing).*

*THAT The Council of the Township of North Huron agree to proceed to the Regular Council meeting at ..... PM;*

*AND FURTHER THAT Direction given to staff in the in camera session is hereby approved.*

**16. Confirmatory By-law**

*THAT By-law 18-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

*THAT By-law No. 18-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.*

**17. Next Meeting**

Tuesday, February 16th, 2016 Regular Council Meeting at 7:00 PM in the North Huron Council Chambers

**18. Adjournment**

*THAT The Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .... PM*