MINUTES OF THE TOWNSHIP OF NORTH HURON

REGULAR COUNCIL MEETING

Date:	**Monday, December 18, 2017**
Time:	**7:00 p.m.**
Location:	**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**

MEMBERS PRESENT:	Reeve Neil Vincent
	Deputy Reeve James Campbell
	Councillor Ray Hallahan
	Councillor Yolanda Ritsema-Teeninga
	Councillor Trevor Seip
	Councillor Brock Vodden
	Councillor Bill Knott
STAFF PRESENT:	Dwayne Evans, CAO
	Richard Al, Clerk/Manager of Information Technology
	Donna White, Director of Finance
	Pat Newson, Director of Recreation and Facilities
	Sean McGhee, Director of Public Works
OTHERS PRESENT:	Sgt. Kulvir Deol, OPP
	Staff Sgt. Liane Spong-Hooyenga, OPP
	Staff Sgt. Wendy Burrow, OPP
	Inspector Jason Younan, OPP
	Peter Marshall, OPP
	Jamie McCallum, East Wawanosh 150th Committee
	Joan Vincent, East Wawanosh 150th Committee
	Joe Hallahan, Steve Hill, John Brown

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1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M601/17
MOVED BY: J. Campbell
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron; accept the Agenda for the December 18, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Seip - Bills and Accounts

Councillor Seip declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the Child Care department.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held December 4, 2017

4.1.2 Minutes of the Special Council Meeting held December 6, 2017

4.1.3 Minutes of the Special Council Meeting held December 8, 2017

4.1.4 Minutes of the Special Council Meeting held December 11, 2017

4.1.5 Minutes of the East Wawanosh 150th Meeting held July 12, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Department Report 12-18-17 (Department Update)

4.2.3 Public Works Department Report 12-18-17 (Department Update)

4.3 Correspondence

4.3.1 Wingham United Church - Letter Regarding Vandalism at Cruickshank Park

4.3.2 Ministry of Municipal Affairs - Passing of Bill 139 - the Building Better Communities and Conserving Watersheds Act, 2017

4.3.3 Ministry of Municipal Affairs - Bill 59 - Putting Consumers First Act, 2017

M602/17
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.4;
AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Jamie McCallum and Joan Vincent - East Wawanosh 150th Anniversary Committee

Jamie McCallum and Joan Vincent presented on behalf of the East Wawanosh 150th Anniversary Committee.

J. McCallum provided background on the East Wawanosh 150th Anniversary event held earlier this year.

J. Vincent displayed an Ontario 150 Award plaque that was received by the committee.

J. McCallum and J. Vincent presented Director of Finance Donna White with a cheque to repay the $5000 seed money provided by Council to the Committee.

J. McCallum and J. Vincent were thanked and resume their seats in the public gallery.

5.2 Karen Stewart, 14/19 Inc. - Building Capacity in Blyth Memorial Community Hall

Karen Stewart presented on behalf of 14/19 Inc.

K. Stewart provided a background on the renovated Blyth Memorial Community Hall.

K. Stewart requested that Council allocate $10,000 to an existing $15,000 already in the renovation project budget for a total of $25,000 to support the marketing and capacity building of the off-season of the Blyth Memorial Community Hall.

K. Stewart was thanked and resume a seat in the public gallery.

5.3 Kulvir Deol, Ontario Provincial Police - Presentation of OPP Billing Model

Sgt. Kulvir Deol delivered a presentation on behalf of the Ontario Provincial Police.

K. Deol provided a overview of the OPP Billing Model noting that the model has two components, base service and calls for service.

K. Deol explained the base service component, the calls for service component, and other additional cost components.

CAO Dwayne Evans proposed that two Public Information Sessions be scheduled for January 17, 2018, one taking place at 3:00pm and the other at 7:00pm on the same day.

K. Deol and OPP members were thanked and departed the meeting.

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.2.1 2018 Borrowing By-law

M603/17
MOVED BY: B. Vodden
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby accepts the recommendation from the Director of Finance that a by-law be passed authorizing the borrowing of $1,000,000.00 to meet current expenditures in 2018 until taxes are collected and other revenues are received;
AND FURTHER THAT the Clerk be directed to prepare a by-law to be included on next regular council meeting agenda on January 15, 2018.

CARRIED

6.2.2 2018 Insurance Renewal

M604/17
MOVED BY: T. Seip
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby accepts the Municipal Insurance Program Renewal Proposal from BFL Canada for the period of January 1, 2018 to January 1, 2019 at a total cost of $181,376.60 ($169,401.00 plus PST of $11,975.60).

CARRIED

6.2.3 Blyth Lawn Tennis Final Write-off

M605/17
MOVED BY: T. Seip
SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby accepts the report from the Director of Finance to write-off the balance of taxes owing (2011 – 2013) for the Blyth Lawn Tennis Club property located at 305 Queen Street, Blyth in the amount of $3,447.41.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Wrap Up Report

M606/17
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby receive the report from the Director of Recreation and Facilities on the Blyth Memorial Community Hall Renovation Wrap Up for information purposes;
AND FURTHER THAT Council accepts the disbandment of the Blyth Memorial Community Hall Renovation Committee and thanks the members for their dedicated work;
AND FURTHER THAT Council approves the spending of the additional expenses to a maximum of $70,600 to complete identified building deficiencies.

CARRIED

M607/17
MOVED BY: B. Knott
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby approves allocating $5,000 of the project funds to a Township of North Huron Reserve Account, for the purposes of acting as a "security deposit" for the lease agreement between the Township and 14/19 Inc. for Blyth Memorial Community Hall;
AND FURTHER THAT at the end of the lease, the "security deposit" funds will be either used for the same purpose in a renewal lease agreement, or the funds will be re-allocated to Blyth Memorial Community Hall capital expenses reserve account. As per the lease agreement, the Township of North Huron Council may draw upon these funds to fulfil the purposes of the security deposit in the lease agreement.

CARRIED

M608/17
MOVED BY: B. Knott
SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approves allocating an additional $10,000 to the existing $15,000 budget, for a total of $25,000, to 14/19 Inc. from the Township's funding contribution to the renovation project funds, to support the marketing and capacity building of the off-season for Blyth Memorial Community Hall.

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported receiving notice that the proposed Union Gas expansion from Blyth to Auburn was not approved.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Seip requested that staff prepare a report regarding the status of the stability analysis of the Howson Dam.

M609/17
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby directs staff to prepare a report regarding the status the stability analysis investigations of Howson Dam.

CARRIED

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 113-2017
Being a by-law to establish fees and charges for the Township of North Huron.

M610/17
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT By-law No. 113-2017; being a by-law to establish fees and charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 114-2017
Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways.

M611/17
MOVED BY: T. Seip
SECONDED BY: B. Vodden
THAT By-law No. 114-2017; being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 115-2017
Being a by-law to Adopt an Emergency Management Program for the Township of North Huron.

M612/17
MOVED BY: J. Campbell
SECONDED BY: T. Seip
THAT By-law No. 115-2017; being a by-law to Adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 116-2017
Being a by-law to establish a policy to govern the calling, place and proceedings of the Council & Committees of the Township of North Huron and to provide Public Notice of Meetings.

M613/17
MOVED BY: R. Hallahan
SECONDED BY: B. Knott
THAT By-law No. 116-2017; being a by-law to establish a policy to govern the calling, place and proceedings of the Council & Committees of the Township of North Huron and to provide Public Notice of Meetings; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

12.1 2018 Budget Meeting Dates

M614/17
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby approve the scheduling of Budget Meetings on January 3, 2018 at 6:00pm and January 4, 2018 at 6:00pm, to be held in the Township of North Huron Council Chambers.

CARRIED

13. CLOSED SESSION AND REPORTING OUT

M615/17
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby proceeds at 8:43pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal of local board employees and Section 239 (2) (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Blyth Property);*

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Fire Department Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Joint Building Services);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

CARRIED

M616/17
MOVED BY: R. Hallahan
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:47pm.

CARRIED

Clerk Richard Al reported that during Closed Session Council discussed four items, three of which have motions for consideration in Open Session. The remaining item was an update regarding maintenance of a subject property.

M617/17
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby directs staff to engage labour legal counsel regarding personnel matters involving identifiable individuals.

CARRIED

M618/17
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Township of North Huron Council agrees to maintain current building services and staff for the interim;
AND, FURTHER that the Township of North Huron Council requests a report back at the February 5, 2018 regular meeting regarding next steps for joint building services.

CARRIED

M619/17
MOVED BY: B. Vodden
SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

14.1 By-law No. 117-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M620/17
MOVED BY: B. Vodden
SECONDED BY: J. Campbell
THAT By-law 117-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M621/17
MOVED BY: T. Seip
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:49 pm.

CARRIED

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Neil Vincent, Reeve

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Richard Al, Clerk