

**REVISED AGENDA
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING**



Date: Monday, January 15, 2018
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

Pages

1.	CALL TO ORDER	
2.	CONFIRMATION OF THE AGENDA	
	<i>THAT the Council of the Township of North Huron; accept the Agenda for the January 15, 2018 Council Meeting; as amended to include an additional item under 13. Closed Session regarding Property Standards.</i>	
3.	DISCLOSURE OF PECUNIARY INTEREST	
4.	CONSENT AGENDA	
	<i>THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.4;</i>	
	<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
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5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	Committee of Adjustment Hearing File A04-2017 Concession 4 Part North Part of Lot 31; West Part of Lot 32, East Wawanosh Ward, North Huron (38917 Westfield Road) Applicant/Owners: Tonnie and Anita van Hittersum / Rolling Lands Farms Ltd	

THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at ... p.m. to enter a Committee of Adjustment Hearing.

THAT the Council of the Township of North Huron reconvene the Regular Council meeting at ... p.m.

THAT the Council of the Township of North Huron hereby accept the recommendation of the Committee of Adjustment; that the Minor Variance File #A04-2017 as it applies to Concession 4 Part North Part of Lot 31; West Part of Lot 32, East Wawanosh Ward, North Huron (38917 Westfield Road) Applicant/Owners: Tonnie and Anita van Hittersum / Rolling Lands Farms Ltd.; be approved with the following conditions:

- 1. The barn be located within the footprint contained on the sketch submitted by the applicant to the Municipality;*
- 2. The barn be as shown in the elevation drawings submitted by the applicant to the Municipality; and*
- 3. The variance approval is valid for a period of 18 months from the date of the Committee's decision.*

5.2 Planning Advisory Committee Meeting

Zoning By-law Amendment, Pt Lots D, E and F, Registered Plan 173, Blyth Ward, Township of North Huron
Applicant: Ron Davidson Land Use Planning Consultant Inc.
Owner: GJAJ Holdings Ltd. c/o Gary Rutledge

THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at ... p.m. to enter a Planning Advisory Committee meeting.

THAT The Council of the Township of North Huron reconvene the Regular Council meeting at ... p.m.

THAT the Council of the Township of North Huron hereby accept the recommendation of the Planning Advisory Committee; that the amendment to zoning as it applies to Pt Lots D, E and F, Registered Plan 173, Blyth Ward, Township of North Huron, be deferred to the next available Council meeting to allow additional time for agency comments to be received and considered.

6. **REPORTS**

6.1 Clerks Department

6.1.1 Plan of Subdivision - File# 40T17002

160

Applicant: Ron Davidson Land Use Planning Consultant Inc.
Owner: GJAJ Holdings Ltd. c/o Gary Rutledge
Property Description: Pt Lots D, E and F, Registered Plan 173, Blyth Ward, Township of North Huron

THAT the Council of the Township of North Huron hereby defers recommendation of the Draft Plan of Subdivision File #40T17002, Applicant: Ron Davidson Land Use Planning Consulting Inc.; Owner: GJAJ Holdings Ltd. c/o Gary Rutledge; Pt Lots D, E and F, Registered Plan 173, Blyth Ward, Township of North Huron, to the next available Council meeting to allow additional time for agency comments to be received and considered.

6.2	Finance Department	
6.2.1	Tax Arrears Certificate Registration	162
	<i>THAT the Council of the Township of North Huron hereby receives the report of the Director of Finance dated January 15, 2018 regarding tax arrears certification registrations;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron hereby approves the Director of Finance’s recommendation to reduce the time for registration of tax arrears certificates from three years to two years;</i>	
	<i>AND FURTHER, that the applicable property owners be sent notification of the change in legislation.</i>	
6.3	Recreation and Facilities Department	
6.4	Public Works / Utilities Department	
6.5	Fire Department of North Huron	
6.6	Building Department	
6.7	CAO	
6.7.1	Fire Personnel Recruitment	164
	<i>THAT the Council of the Township of North Huron hereby authorizes Deputy Fire Chief Townsend and Deputy Fire Chief Kregar to proceed with filling fire personnel vacancies.</i>	
6.7.2	Fire Chief Recruitment	166
	<i>THAT the Council of the Township of North Huron hereby receives the report of the CAO dated January 15, 2018 regarding Fire Chief recruitment;</i>	
	<i>AND FURTHER, that the Township of North Huron hereby authorizes the CAO to investigate the possible sharing of an existing fire chief with another municipality;</i>	
	<i>AND FURTHER, that the Township of North Huron hereby affirms their motion passed on December 11, 2017 (M598/17) directing the CAO to proceed with the recruitment of a Director of Fire and Emergency Services and to consult with Senior Fire Department staff in the development of the process for recruiting for the position.</i>	
6.7.3	Economic Development Committee	169
	<i>THAT the Council of the Township of North Huron hereby approves the North Huron Economic Development Committee’s request and directs staff to prepare a status report on goals 5.1 and 5.2 contained in the North Huron Economic Development Strategic Plan, 2016-2019;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron hereby requests staff to include the status report on the February 5, 2018 regular Council meeting agenda;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron hereby authorizes staff to share the status report with the North Huron Economic Development Committee at their February 1, 2018 meeting.</i>	

6.7.4	Ontario Business Improvement Area Association Achievement Awards 2018	195
	<i>THAT the Council of the Township of North Huron hereby direct staff to submit an application to the 2018 Ontario Business Improvement Area Association Achievement Awards for the Blyth 140th Committee – 140 events for 140 years project.</i>	
7.	CORRESPONDENCE	
7.1	National Eating Disorder Information Centre (NEDIC) request to formally proclaim February 1 to February 7, 2018 as Eating Disorder Awareness Week (EDAW)	197
	<i>THAT the Council of the Township of North Huron hereby supports the Reeve in proclaiming February 1, 2018 to February 7, 2018 as Eating Disorder Awareness Week (EDAW).</i>	
7.2	Notice of Public Meeting Concerning a Proposed Temporary Zoning By-law Amendment Affecting the Municipality of Central Huron	200
	<i>THAT the Council of the Township of North Huron hereby concur with the comments provided to the Municipality of Central Huron by Township of North Huron staff regarding the proposed Temporary Zoning By-law Amendment;</i>	
	<i>AND FURTHER, that the Clerk is directed to send a letter on behalf of Council to the Municipality of Central Huron indicating the same.</i>	
7.3	Huron Perth Agriculture and Water Festival Steering Committee - Request for donation/sponsorship	206
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	
10.	BY-LAWS	
10.1	By-law 03-2018	207
	Being a by-law authorizing the borrowing of money to meet current expenditures of the Council of the Corporation of the Township of North Huron.	
	<i>THAT By-law No. 03-2018; Being a by-law authorizing the borrowing of money to meet current expenditures of the Council of the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	

11. ANNOUNCEMENTS

- 11.1
- Reminder - Public Information Sessions Wingham Ward Policing - January 17, 2018
- 208

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (d) Labour relations or employee negotiations (Joint Building Services);*
- Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Property Standards);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Fire Department Personnel);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

14. CONFIRMATORY BY-LAW

- 14.1
- By-law No. 04-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.
- 209

THAT By-law 04-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, December 18, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works

OTHERS PRESENT: Sgt. Kulvir Deol, OPP
Staff Sgt. Liane Spong-Hooyenga, OPP
Staff Sgt. Wendy Burrow, OPP
Inspector Jason Younan, OPP
Peter Marshall, OPP
Jamie McCallum, East Wawanosh 150th Committee
Joan Vincent, East Wawanosh 150th Committee
Joe Hallahan, Steve Hill, John Brown

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M601/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron; accept the Agenda for the December 18, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Seip - Bills and Accounts

Councillor Seip declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the Child Care department.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held December 4, 2017

4.1.2 Minutes of the Special Council Meeting held December 6, 2017

4.1.3 Minutes of the Special Council Meeting held December 8, 2017

4.1.4 Minutes of the Special Council Meeting held December 11, 2017

4.1.5 Minutes of the East Wawanosh 150th Meeting held July 12, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Department Report 12-18-17 (Department Update)

4.2.3 Public Works Department Report 12-18-17 (Department Update)

4.3 Correspondence

4.3.1 Wingham United Church - Letter Regarding Vandalism at Cruickshank Park

4.3.2 Ministry of Municipal Affairs - Passing of Bill 139 - the Building Better Communities and Conserving Watersheds Act, 2017

4.3.3 Ministry of Municipal Affairs - Bill 59 - Putting Consumers First Act, 2017

M602/17

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.4;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Jamie McCallum and Joan Vincent - East Wawanosh 150th Anniversary Committee

Jamie McCallum and Joan Vincent presented on behalf of the East Wawanosh 150th Anniversary Committee.

J. McCallum provided background on the East Wawanosh 150th Anniversary event held earlier this year.

J. Vincent displayed an Ontario 150 Award plaque that was received by the committee.

J. McCallum and J. Vincent presented Director of Finance Donna White with a cheque to repay the \$5000 seed money provided by Council to the Committee.

J. McCallum and J. Vincent were thanked and resume their seats in the public gallery.

5.2 Karen Stewart, 14/19 Inc. - Building Capacity in Blyth Memorial Community Hall

Karen Stewart presented on behalf of 14/19 Inc.

K. Stewart provided a background on the renovated Blyth Memorial Community Hall.

K. Stewart requested that Council allocate \$10,000 to an existing \$15,000 already in the renovation project budget for a total of \$25,000 to support the marketing and capacity building of the off-season of the Blyth Memorial Community Hall.

K. Stewart was thanked and resume a seat in the public gallery.

5.3 Kulvir Deol, Ontario Provincial Police - Presentation of OPP Billing Model

Sgt. Kulvir Deol delivered a presentation on behalf of the Ontario Provincial Police.

K. Deol provided an overview of the OPP Billing Model noting that the model has two components, base service and calls for service.

K. Deol explained the base service component, the calls for service component, and other additional cost components.

CAO Dwayne Evans proposed that two Public Information Sessions be scheduled for January 17, 2018, one taking place at 3:00pm and the other at 7:00pm on the same day.

K. Deol and OPP members were thanked and departed the meeting.

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.2.1 2018 Borrowing By-law

M603/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

*THAT the Council of the Township of North Huron hereby accepts the recommendation from the Director of Finance that a by-law be passed authorizing the borrowing of \$1,000,000.00 to meet current expenditures in 2018 until taxes are collected and other revenues are received;
AND FURTHER THAT the Clerk be directed to prepare a by-law to be included on next regular council meeting agenda on January 15, 2018.*

CARRIED

6.2.2 2018 Insurance Renewal

M604/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby accepts the Municipal Insurance Program Renewal Proposal from BFL Canada for the period of January 1, 2018 to January 1, 2019 at a total cost of \$181,376.60 (\$169,401.00 plus PST of \$11,975.60).

CARRIED

6.2.3 Blyth Lawn Tennis Final Write-off

M605/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby accepts the report from the Director of Finance to write-off the balance of taxes owing (2011 – 2013) for the Blyth Lawn Tennis Club property located at 305 Queen Street, Blyth in the amount of \$3,447.41.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Wrap Up Report

M606/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

*THAT the Council of the Township of North Huron hereby receive the report from the Director of Recreation and Facilities on the Blyth Memorial Community Hall Renovation Wrap Up for information purposes;
AND FURTHER THAT Council accepts the disbandment of the Blyth Memorial Community Hall Renovation Committee and thanks the members for their dedicated work;
AND FURTHER THAT Council approves the spending of the additional expenses to a maximum of \$70,600 to complete identified building deficiencies.*

CARRIED

M607/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approves allocating \$5,000 of the project funds to a Township of North Huron Reserve Account, for the purposes of acting as a “security deposit” for the lease agreement between the Township and 14/19 Inc. for Blyth Memorial Community Hall;
AND FURTHER THAT at the end of the lease, the “security deposit” funds will be either used for the same purpose in a renewal lease agreement, or the funds will be re-allocated to Blyth Memorial Community Hall capital expenses reserve account. As per the lease agreement, the Township of North Huron Council may draw upon these funds to fulfil the purposes of the security deposit in the lease agreement.*

CARRIED

M608/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approves allocating an additional \$10,000 to the existing \$15,000 budget, for a total of \$25,000, to 14/19 Inc. from the Township's funding contribution to the renovation project funds, to support the marketing and capacity building of the off-season for Blyth Memorial Community Hall.

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported receiving notice that the proposed Union Gas expansion from Blyth to Auburn was not approved.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Seip requested that staff prepare a report regarding the status of the stability analysis of the Howson Dam.

M609/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby directs staff to prepare a report regarding the status the stability analysis investigations of Howson Dam.

CARRIED

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 113-2017

Being a by-law to establish fees and charges for the Township of North Huron.

M610/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT By-law No. 113-2017; being a by-law to establish fees and charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 114-2017

Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways.

M611/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law No. 114-2017; being a By-law to Amend By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 115-2017

Being a by-law to Adopt an Emergency Management Program for the Township of North Huron.

M612/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law No. 115-2017; being a by-law to Adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 116-2017

Being a by-law to establish a policy to govern the calling, place and proceedings of the Council & Committees of the Township of North Huron and to provide Public Notice of Meetings.

M613/17

MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT By-law No. 116-2017; being a by-law to establish a policy to govern the calling, place and proceedings of the Council & Committees of the Township of North Huron and to provide Public Notice of Meetings; be introduced, read a first, second, third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS**12. OTHER BUSINESS****12.1 2018 Budget Meeting Dates****M614/17**

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the scheduling of Budget Meetings on January 3, 2018 at 6:00pm and January 4, 2018 at 6:00pm, to be held in the Township of North Huron Council Chambers.

CARRIED

13. CLOSED SESSION AND REPORTING OUT**M615/17**

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 8:43pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Blyth Property);*

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Fire Department Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Joint Building Services);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

CARRIED

M616/17

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:47pm.

CARRIED

Clerk Richard Al reported that during Closed Session Council discussed four items, three of which have motions for consideration in Open Session. The remaining item was an update regarding maintenance of a subject property.

M617/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby directs staff to engage labour legal counsel regarding personnel matters involving identifiable individuals.

CARRIED

M618/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Township of North Huron Council agrees to maintain current building services and staff for the interim;

AND, FURTHER that the Township of North Huron Council requests a report back at the February 5, 2018 regular meeting regarding next steps for joint building services.

CARRIED

M619/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 117-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M620/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT By-law 117-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M621/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:49 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON
SPECIAL COUNCIL MEETING



Date: Friday, December 29, 2017
Time: 1:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Bill Knott
Councillor Brock Vodden
STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
OTHERS PRESENT: Margaret Szilassy, Hicks Morley

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 1:00 pm.

2. CONFIRMATION OF THE AGENDA

M622/17

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron accept the Agenda for the December 29, 2017 Special Council Meeting; as amended to include an additional Closed Session item regarding Administration Personnel.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CLOSED SESSION AND REPORTING OUT

M623/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby proceeds at 1:04 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) advice that is subject to solicitor-client privilege including communications necessary for that purpose (Fire Department Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) advice that is subject to solicitor-client privilege including communications necessary for that purpose (Administration Personnel)*

CARRIED

M624/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 2:54 pm.

CARRIED

Clerk Richard Al, reported that Council discussed two items during the Closed Session. The first item has an associated motion for Councils consideration to follow upon entering the Open Session and the second item was information provided to Council that is subject to solicitor-client privilege regarding administration personnel.

M625/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby directs the CAO to send a letter to an employee as discussed in Closed Session;

AND FURTHER, that Council directs the CAO to authorize Margaret Szilassy, Hicks Morley, to act on the Township's behalf regarding the matter.

CARRIED

5. CONFIRMATORY BY-LAW

- 5.1 By-law No. 118-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M626/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law 118-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

6. ADJOURNMENT

M627/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 2:56 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON



BUDGET MEETING

Date: Wednesday, January 3, 2018
Time: 6:07 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden

STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of IT
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works

1. Call to Order

Reeve Vincent called the meeting to order at 6:07 pm.

2. Confirmation of Agenda

M01/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby accepts the Agenda for the January 3, 2018 Budget Meeting; as amended to include 2018 Draft Budget Presentation under Item 4.

CARRIED

3. Disclosure of Pecuniary Interest

Councillor Seip noted that should discussion take place regarding wages for Childcare department staff, he would be declaring a pecuniary interest.

4. 2018 Draft Budget

CAO Dwayne Evans and Director of Finance Donna White presented details of the first draft of the 2018 Draft Budget.

D. White noted that various changes to the layout of the budget have been made including the separation of capital items.

D. Evans reviewed items previously presented at the November 13, 2017 Budget Meeting such as the amount of funds raised from taxation, capital requirements and current debt obligations.

D. Evans noted that a 1% tax increase generates \$48,916.40 and the first draft of the 2018 Draft Budget is currently indicating a 14.49% increase in spending which equates to \$708,715.88.

D. Evans noted that a number of decisions by Council will be required regarding proposed projects such as the Mill Street project in Blyth and renovations to the North Huron Museum.

Discussion took place regarding the Mill Street project.

D. Evans noted that the policing review that is also taking place may have an impact on the 2018 Budget. In addition, the results of the Pay Equity / Market Review, Howson Dam review, and Airport Feasibility study may also impact the budget.

D. Evans noted that the costs associated with renovations of the North Huron Museum and the Mill Street OCIF project are not currently included in the Draft Budget.

D. Evans provided an overview of the 2018 commitments including the Arthur Street project, Hospital renovation donation, Memorial Hall commitment, and LED Streetlight project. In addition, it was noted that the results of the Pay Equity / Market Review may require a budget commitment in 2018 as well as the impact associated with Bill 148 Fair Workplaces, Better Jobs Act, 2017.

D. Evans noted that North Huron received an increase to OMPF funding in 2018.

D. Evans provided highlights of some of the 2018 Budget items.

D. White provided details of the Public Works capital items included in the first draft of the 2018 Draft Budget including work on Westmoreland Street, work on Arthur Street, continuation of the rural tar and chip program, replacement of various fleet items, and further studies regarding the Howson Dam.

Discussion took place regarding the Public Works capital items.

Director of Public Works Sean McGhee provided an overview of various capital items relating to the Public Works department including cemetery software, Wingham Cemetery Niche Wall, water and sewer items related to Arthur Street, LED Streetlighting, collection system repair, and Wingham Sewage Treatment Plant sludge project.

D. White provided details of other capital items included in the first draft of the 2018 Draft Budget including replacement handguns for the Wingham Police and Wingham Way Finding signs.

Director of Recreation and Facilities Pat Newson provided an overview of various capital items relating to the Recreation and Facilities department including Wingham Town Hall theatre renovations, replacement of Wingham Fire Hall grates, repairs to the Police Station roof, engineering for repairs the North Huron Children's Centre roof, Blyth Trail bridge, a replacement treadmill for the fitness centre, replacement of the fitness centre/courts area HVAC system, a replacement floor scrubber, CO Monitors for one arena, and roof repairs to the North Huron Westcast Community Complex.

Discussion took place regarding the presented Recreation and Facilities capital items.

D. White summarized the details of capital items noting the amount to be raised by various funding sources.

D. White provided an overview of transfers from Reserves noting various proposed projects to be funded by Reserves.

D. White provided an overview of transfers to Reserves noting various proposed transfers to reserves.

D. White summarized the reserve balances and noted that the year end transfers to and from reserves will be completed as part of the year end process.

D. Evans provided details of the Financial Information Return (FIR) categories, noting the staff associated with each category as well as the revenue and expenses associated with each category.

D. White noted that the Miscellaneous line item under the Members of Council budget has been moved to the Administration budget as discussed during the 2017 budget process.

Discussion took place regarding the various Committees of Council and Council Honorarium.

D. White provided details of items included in the Administration budget.

D. Evans provided details of items included in the Planning and Development budget which includes Economic Development, Planning, and Drainage Superintendent.

P. Newson provided details of items included in the various Recreation and Facilities related budgets noting the inclusion of budget funds for a Recreation Master Plan and the impact of Bill 148 on the Recreation and Facility budget.

P. Newson noted that in the 2018 Draft Budget, the Recreation Admin and Complex Admin line items have been combined to simplify administration of the budget.

P. Newson provided an overview of staff associated with the Recreation and Facilities department.

P. Newson highlighted changes to Recreation and Facilities department related budgets.

Discussion took place regarding Bill 148 including the impact on areas of the department such as concession booths in Blyth and Wingham as well as the proposed Recreation Master Plan.

Discussion took place regarding the operations of the Belgrave Community Centre and the possibility of similar Board arrangements for other facilities.

Discussion took place regarding duplication, prioritization and sustainability of services.

D. Evans provided details of items related the Social and Family Services category which includes the North Huron Children's Centre and associated

services, noting the staff associated with the category as well as budgets related to departments in the category.

D. Evans noted that various programs within the Social and Family Services category achieve some surplus which offsets deficits related to other programs in the category.

Discussion took place regarding the use of private sector comparators in addition to public sector comparators when determining user fees.

D. White noted that the next category is Health which is related to Cemetery operations and will be addressed by Director of Public Works Sean McGhee.

S. McGhee provided details of items related to the various Public Works department budgets noting that the department has a number of studies which are completed or will soon be completed and explained that these studies will complement each other to provide a clearer overall picture for the future.

S. McGhee noted that various changes have been made to the allocations within the Public Works budgets.

S. McGhee provided an overview of the Cemetery budget noting structural concerns regarding the Wingham Chapel.

S. McGhee provided details of items related to the Environmental category noting that the category is primarily related to water, wastewater, and waste services.

S. McGhee noted that Veolia currently maintains the water and wastewater systems in North Huron and both organizations work together closely.

S. McGhee provided details of budget items related to the landfills and curbside collection services.

S. McGhee noted that a portion of Public Works administration wage is recovered through user fees due to the workload associated with items such as water billing.

S. McGhee provided details of the environmental services costs noting the revenue and expenses related.

D. White thanked Council and staff, and noted that the meeting tomorrow evening, January 4, 2018 would begin at the Transportation category and requested that Council provide feedback or request clarification on the information that they have received tonight.

5. Next Meeting

January 4, 2018 at 6:00pm in the Township of North Huron Council Chambers

6. Confirmatory By-law

- 6.1 By-law No. 01-2018; being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron

M02/18

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: J. Campbell

THAT By-law No. 01-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

7. Adjournment

M03/18

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:03 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON

BUDGET MEETING



Date: Thursday, January 4, 2018
Time: 6:07 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Bill Knott
STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works

1. Call to Order

Reeve Vincent called the meeting to order at 6:07 pm.

2. Confirmation of Agenda

M04/18

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accepts the Agenda for the January 4, 2018 Budget Meeting; as amended to include 2018 Draft Budget Presentation under Item 4.

CARRIED

3. Disclosure of Pecuniary Interest

Councillor Seip noted that should discussion take place regarding wages for Childcare department staff, he would be declaring a pecuniary interest.

4. 2018 Draft Budget

Director of Finance Donna White noted that staff have answers to inquiries from the previous Budget Meeting held January 3, 2018.

Director of Recreation and Facilities Pat Newson addressed a question raised during the January 3, 2018 Budget Meeting by providing a breakdown of the revenue, expenses, and net cost of various components of the Recreation department.

Director of Public Works Sean McGhee provided details of items related to the Financial Information Return (FIR) Transportation category noting the various services within the Public Works department.

S. McGhee provided an overview of the Public Works department noting the staff compliment of the department.

D. White provided details of the Transportation category draft operating budget noting the revenue and expenses associated. It was further noted that the bulk of revenue associated with the Public Works budget is received through internal transfers related to machinery rentals.

D. White noted that various adjustments to General Ledger codes have been made to improve administration of the GL accounts.

Discussion took place regarding the adjustments to GL accounts in terms of being able to provide accurate costs related to the delivery various services.

D. White provided an overview of items related to the Street Lighting budget.

P. Newson provided an overview of items related to the Richard W. LeVan Airport budget noting that the operating budget has remained similar to the 2017 Budget.

D. White provided details of items related to the Protection category noting the various staff associated with the departments within the category.

D. White noted changes to the transfer to reserves portion of the Fire Department budget and provided an overview of Fire Prevention Officer budget.

D. White provided details of the Emergency Services Training Centre budget and noted that the budget is currently shown as break even however staff

will be reviewing this budget during the second round of the budget process.

D. White provided details of the Policing budget noting that it is expected that North Huron will continue to receive \$114,888 in grants for 2018.

D. White provided an overview of the Maitland Valley Conservation Authority budget noting that the final MVCA budget has not yet been received, Building department budget, Property Standards budget, Animal Control budget, and Emergency Planning budget and noted that engaging a dog counter service is recommended in 2019.

D. White provided an overview of Operating and Capital expenses as currently included in the 2018 Draft Budget.

D. Evans requested that Council provide feedback and direction to staff regarding the current 2018 Draft Budget.

D. Evans noted that various decisions will need to be made by Council regarding items such as Wingham Ward Policing, Museum renovations, and proposed capital items.

D. Evans noted that the Mill Street project is not currently included in the draft budget however it is an item to be considered by Council, particularly in terms of how to proceed with the project if North Huron is unsuccessful with the current OCIF top up grant application.

D. Evans noted that in 2018 it is anticipated that the Human Resources policy review will resume.

D. Evans noted various other items for Council's consideration and discussion including the future of the ESTC, Wingham Trailer Park, curbside collection agreement, Howson Dam, Blyth Trail Bridge and the MVCA Soccer field.

Discussion took place regarding soccer fields in North Huron and the proposed Recreation Master Plan.

D. Evans noted additional items for Council's consideration and discussion including review of user fees, the future of the Hutton Heights property, and review of Public Works facilities.

Discussion took place regarding the future of the Hutton Heights property.

M05/18

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby direct the Clerk to extend an invitation to the Huron County Director of Planning, to attend an upcoming Council Meeting to discuss development options for the Hutton Heights property.

CARRIED

D. White noted that staff will meet to discuss the Draft Budget further during Senior Management Team meetings and reiterated that direction from Council is required.

Discussion took place regarding the Mill Street project and when a response regarding the OCIF Grant application might be received.

D. White noted that staff would like to move to a position in which multiple projects over the course of a number of years are pre-engineered to be undertaken when funds permit.

D. White requested that Council provide feedback on priorities for 2018.

Discussion took place regarding options to achieve operational efficiencies.

Discussion took place regarding trails in North Huron and the G2G Trail.

M06/18

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby agree that funds necessary to repair the Blyth Trail Bridge shall not be included in the 2018 Budget;

AND FURTHER, that Council directs the Director of Recreation and Facilities to engage in discussions with stakeholders to communicate Council's position.

CARRIED

Discussion took place regarding Public Works facilities, the state of current facilities, and the potential for consolidation.

Discussion took place regarding facility utilization and options to consolidate other facilities.

Discussion took place regarding the possibility of implementing user fees for items such as the sewage dumping station on Gypsy Lane in Blyth.

Discussion took place regarding the timing and cost associated with proposed OPP policing of the Wingham Ward as well as the Pay Equity / Market Review.

Discussion took place regarding the possibility of having a third party such as the YMCA assume operations of the Blyth Community Centre and/or the North Huron Westcast Community Complex.

Discussion took place regarding recreation facility utilization including the timing of ice installation.

5. Next Meeting

Future Budget Meeting dates will be selected during the January 15, 2018 Council Meeting.

6. Confirmatory By-law

- 6.1 By-law No. 02-2018; being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron

M07/18

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT By-law No. 02-2018; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

7. Adjournment

M08/18

MOVED BY: R. Hallahan

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 8:32 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

**MINUTES OF THE NORTH HURON
POLICE SERVICES BOARD MEETING**

Date: Tuesday, November 28, 2017
Time: 7:00 pm
Location: HELD IN THE WINGHAM POLICE STATION BOARD ROOM

MEMBERS PRESENT: Trevor Seip
Yolanda Ritsema-Teeninga
Joan van der Meer
Bill Gregoriadis

STAFF PRESENT: Sgt. Murray Foxton
Richard Al, Secretary

1. CALL TO ORDER

Chair Seip called the meeting to order at 7:00 pm.

2. ACCEPT OR AMEND AGENDA

PSB72/17

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Joan van der Meer

THAT the North Huron Police Services Board hereby accept the Agenda for the November 28, 2017 Police Services Board Meeting, as presented.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST

None declared.

4. MINUTES OF THE PREVIOUS MEETING

PSB73/17

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Bill Gregoriadis

THAT the North Huron Police Services Board hereby adopts the Minutes of the Police Services Board Meeting held October 17, 2017, as presented.

CARRIED

5. DELEGATIONS / PETITIONS / INVITED GUESTS

None in attendance.

6. BUSINESS ARISING FROM THE MINUTES

None noted.

7. POLICE CHIEF'S REPORT

7.1 DEPARTMENT UPDATE - November 2017

Sgt. Murray Foxtan delivered a verbal report addressing items in the Police Chief's November 2017 Report.

PSB74/17

MOVED BY: Yolanda Ritsema-Teeninga

SECONDED BY: Joan van der Meer

THAT the North Huron Police Services Board hereby approves the Police Chief's Report as presented.

CARRIED

8. TREASURY REPORT

8.1 BILLS & ACCOUNTS

PSB75/17

MOVED BY: Bill Gregoriadis

SECONDED BY: Yolanda Ritsema-Teeninga

THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$36,470.19 for the period ending November 23, 2017.

CARRIED

9. BY-LAWS AND POLICIES FOR CONSIDERATION

None for consideration.

10. CORRESPONDENCE

10.1 OAPSB

10.1.1 OAPSB - Initial Response to new Police Services Act

10.1.2 OAPSB 2018 Membership Renewal Information

10.2 Ministry of Community, Safety & Correctional Services

10.2.1 All Chiefs Memo 17-0060 - Basic Constable Training Program - January 10 - April 6, 2018

10.2.2 All Chiefs Memo 17-0063 - Crime Prevention Week 2017 "Building Safer Communities Together"

10.2.3 All Chiefs Memo 17-0064 - Safe Access Zones

10.2.4 All Chiefs Memo 17-0065 - A Shared Commitment in Ontario Booklet

10.2.5 All Chiefs Memo 17-0066 - Safe Access Zone Clarification

10.2.6 All Chiefs Memo 17-0067 - IMS Survey

10.2.7 All Chiefs Memo 17-0068 - Crown Prosecution Manual and Powers of Release Training

10.2.8 All Chiefs Memo 17-0069 - SFST Provincial Training Strategy

10.2.9 All Chiefs Memo 17-0070 - POC FLP Call for Applications

10.2.10 Bill 175 - Safer Communities Act, 2017 Overview

PSB76/17

MOVED BY: Joan van der Meer

SECONDED BY: Bill Gregoriadis

THAT the North Huron Police Services Board hereby directs that the correspondence be ordered, read and filed.

CARRIED

11. NEW BUSINESS

11.1 Relocation of Police Services Board Meetings

Chair Seip inquired as to whether the Police Services Board wished to consider holding future Police Services Board meetings at the Town Hall to allow live streaming and recording of the meetings.

Discussion took place regarding potentially relocating Police Services Board meetings and the logistics associated.

A motion was made to direct the Secretary to amend the Procedural by-law and include the revised version on the December 19, 2017 agenda for consideration.

PSB77/17**MOVED BY:** Joan van der Meer**SECONDED BY:** Yolanda Ritsema-Teeninga

THAT the North Huron Police Services Board hereby directs the Secretary to amend the Procedural By-law to modify the location of the Police Services Board Meetings and include provisions to record Closed Session meetings.

CARRIED**12. BOARD MEMBERS' INQUIRIES & REPORTS**

Member Ritsema-Teeninga inquired regarding other potential amendments to the Procedural By-law in conjunction with amendments to the location of meetings.

Discussion took place regarding amendments to the Procedural By-law.

Member Gregoriadis inquired regarding OPP costing timelines.

13. PUBLIC GALLERY QUESTIONS AND / OR COMMENTS

None noted.

14. IN CAMERA SESSION**PSB78/17****MOVED BY:** Bill Gregoriadis**SECONDED BY:** Yolanda Ritsema-Teeninga

THAT the North Huron Police Services Board hereby proceeds at 7:28 pm to an In Camera Session (Closed to the Public) pursuant to Section 35 (4) of the Police Services Act, to discuss matters that are of the opinion fall under either:

(a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or

(b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principal that proceedings be open to the public, R.S.O. 1990, C. p 15, S.35.

CARRIED

15. NEXT MEETING

Tuesday December 19, 2017 at 7:00pm

16. ADJOURNMENT

PSB81/17

MOVED BY: Bill Gregoriadis

SECONDED BY: Joan van der Meer

THAT there being no further business before the North Huron Police Services Board, the meeting be hereby adjourned at 8:30 p.m.

CARRIED

Trevor Seip, Chair

Richard Al, Secretary

North Huron Economic Development Committee
Minutes
December 7, 2017

Attendees: Murray Simpson
Dave Tiffin
Councillor Knott
Councillor Seip
Karen Stewart, Blyth BIA Representative
Glen Manjin, Wingham BIA Representative
Dwayne Evans, CAO

Purpose and Direction of the Committee

CAO Evans welcomes and thanks everyone for attending. He notes this is the first meeting of the North Huron Economic Development Committee and briefly reviews the Terms of Reference which were shared with the committee members in advance.

There is a discussion regarding the composition and mandate of the committee. Members express that they would like to see more young members on the committee. Additional members for the committee are identified. Karen and Councillor Knott offer to contact the individuals and extend an invitation on behalf of the committee. CAO Evans advises the Centre for Employment and Learning has expressed an interest in the committee. CAO Evans is asked to extend an invitation. Committee members also have business community contacts and all are encouraged to reach out for additional committee members.

Development of a marketing package is discussed as a mandate of the committee. It is noted our existing marketing strategies focus on what we have and not what we want. There is a discussion as to what we need to attract. Suggestions offered include industries and a major call centre. Target marketing is discussed noting members of the Amish community are present in the area but their products are not visible.

There is a discussion regarding online marketing. It is suggested people under the age of 25 are not on facebook. It is also suggested social media directs you to websites and content on websites drives google searches. It is suggested websites are like a filing cabinet and are not intended to be a marketing tool.

There is a discussion regarding the allocation of the Township's economic development resources. It is suggested the Committee needs to advise Council how existing economic development resources should be allocated. There is a brief discussion about the Township's Economic Development Strategic Plan and the need to remove roadblocks for developers. Developers need step-by-step information to grow North Huron with one point of contact. There is a discussion about meeting with developers to learn more about their development experience. The Strategic Plan is available on the Township's website. CAO Evans will distribute copies of the plan in advance of the next meeting.

At a recent Huron Manufacturing Association Award event it was learned that a majority of economic growth is driven by expansions of existing businesses. Business owners are driven by passion and store front don't tell the whole story. There is a brief discussion about inviting

existing business owners to meet with the Economic Development Committee. This leads into a discussion regarding the mandate of the committee. Is the purpose to extract information and data and facilitate transformation or is the purpose to set a new course for economic development?

In closing, the committee agrees to meet monthly and there is a suggestion to hold the meetings at various locations throughout the municipality. The committee also decides to consider the selection of a Chair and Vice-Chair at their next meeting.

Next meeting: Thursday, January 4, 2018
 12:00 pm.
 Location to be determined

Alice Munro Festival Meeting December 18, 2017
North Huron Museum @ 3pm

Present – Rick Sickinger (chair), Connie Goodall, Karen Stewart, Verna Steffler, Colleen Schenk, Yolanda Ritsema-Teeninga (recording), Ellen Whalen

Programming:

Guest Authors:

- 4 have been confirmed, waiting on others

*Wait to see what the big spring releases are before inviting any more

One Community/One Book:

- Rick had breakfast with Mary Wolfe and Mary Brown to work on this project and both are happy to help on the program, blog, post on social media, spread the word
- Basic idea - pick 3 books from authors coming and community would vote and have an event around this

Program Schedule:

- Bayfield on Saturday
- Wingham on Sunday

*Travel will be an issue - authors are spread around

Short Story Contest:

- January 1st is the launch date
- Website has been updated
- Delete Arts and Letters info
- Submittable is updated and ready to go
- Sharlene push January 1 that contest is open
- No changes in dollar amounts for winners
- Updated rules on website and submittable - did we clarify what published and unpublished means - needs to be defined ACTION Rick and Ellen to take care of it
- Partnership with Arts and Letters Club - they were surprised with our letter, they wanted a letter, something more official ACTION Rick will send the letter to close it off

Marketing and Promotions:

- Website - updated this morning; Connie is working on it little by little; graphic design for poster/season image "pink cat ears", needs to be very attached to feminist movement
- Promo Plan - ACTION Rick will email Sharlene re: FB Group
- Mailchimp list - who has it?? ACTION - Karen will find it
- Change the rule - if you've won before you can't win again; if you've won as youth, you can win as an adult

Financial:

Sponsorship plan:

- Budget - focused on Saturday/Sunday; possibly go to F.E. Madill on the Friday
- Go over image
- Most can be used again
- Capital Power - online completed
- List of new companies to go after
- Karen and Verna to work together
- Rick, Karen and Verna to sit down for an afternoon and work on packages - go out early January and will start follow ups in mid-January
- Remove festival goals - replace with self promo and the big authors we've brought in
- Testimonials from previous years and guest authors
- Sponsor benefits are good
- Need to add number re: attendance
- What about receipts??? What are the logistics??
- Sponsorship - can sponsor a particular program of the festival, e.g. awards lunch, or all of it
- Get places to sponsor rooms
- Social Media stats - who many followers and reach

Other Business:

Author Accommodations

- Trying to figure out how many rooms/night
- Consider using AirBnB in the area
- Huge expense - need to cut down
- Little Inn, Ashwood, in Bayfield

Next meeting - Thursday, January 18th at 3pm - North Huron Museum

**FIRST SESSION MINUTES
COUNCIL OF THE COUNTY OF HURON**

Goderich, Ontario
December 6, 2017

The Council of the County of Huron met in the Council Chambers on Wednesday, December 6, 2017. Warden Jim Ginn called the meeting to order at 9:03 a.m.

Warden Ginn welcomed all present to the First Session of 2018. Councillor MacLellan departed at 11:00 a.m.

1. Roll Call:

Acting CAO Meighan Wark called the roll and all members of Council were present except Councillor Jewitt.

2. Warden's Remarks:

Warden Ginn welcomed everyone. He informed members that he attended the following events: Salvation Army Breakfast, Huron Cultural Services lunch, Huron Manufacturing Association Awards, Bruce Power Economic Development meeting, RT04 Destination Development Blyth Brook Bridge Opening and the Kingsville Economic Development Conference. Warden Ginn congratulated Councillor Van Diepenbeek for his 25 years of municipal service which was recognized at the Ontario West Municipal Conference.

3. Approval of Agenda:

MOTION: #001-18

Moved by: Councillor Gowing and Seconded by: Councillor Hessel

THAT:

The Council of the County of Huron accepts the agenda for December 6, 2017 as presented.

CARRIED

4. Declaration of Pecuniary Interest:

No declarations of pecuniary interest were stated.

5. Minutes of the Previous Sessions:

MOTION: #002-18

Moved by: Councillor Steffler and Seconded by: Councillor Cole

THAT:

The minutes of the previous session being the Eleventh Session of November 1, 2017, be adopted as circulated.

CARRIED

6. Petitions and Deputations: None.

7. Councillor's Issues:

Councillor Hessel informed members that he attended a session on Climate Change at the Ontario West Conference.

MOTION: #003-18

County of Huron
FIRST SESSION MINUTES
Wednesday, December 6, 2017
~ Page 2 ~

Moved by: Councillor Hessel and Seconded by: Councillor Gowing

THAT:

The Council of the County of Huron directs staff to prepare a report on Huron County's corporate strategy to address Climate Change.

CARRIED

Councillor MacLellan informed members that at the City Age Conference he attended, many topics revolved around cities. There were concerns regarding broadband and the last mile costs. Private Public Partnerships (PPPs) were discussed as options to providing services.

Councillor MacLellan stated that Bob Fisher, Councillor for Huron East brought forth accessibility concerns regarding the newly installed crosswalk in Clinton. Staff will investigate.

Councillor Cole informed members that the "Fill the Truck" challenge campaign for the Huron County Food Bank was being held in South Huron and North Huron. Councillor Cole attended a session on Asset Management Plans and the significant costs and need for strategic planning.

Councillor MacLellan thanked the Economic Development department for updating the local municipalities on projects/plans. It is greatly appreciated by his Councillors.

8. Correspondence:

MOTION: #004-18

Moved by: Councillor Watt and Seconded by: Councillor Fergusson

THAT:

The Council of the County of Huron accepts correspondence items not specifically dealt with, for information.

CARRIED

9. Reports of Committees:

- 9.1 Board of Health – November 2, 2017 meeting minutes: Councillor Hessel, Chair of the Board of Health spoke to the Reports.

MOTION: #005-18

Moved by: Councillor Hessel and Seconded by: Councillor Versteeg

THAT:

The Board of Health Reports of November 2, 2017 be received and will appear in the printed minutes as Report No. 46.

CARRIED

- 9.2 Committee of the Whole Day 1 – November 8, 2017 meeting minutes: Councillor MacLellan, Chair of the Committee of the Whole Day 1 spoke to the Reports.

MOTION: #006-18

Moved by: Councillor MacLellan and Seconded by: Councillor Gowing

THAT:

The Committee of the Whole Day 1 Reports of November 8, 2017 be approved as presented and will appear in the printed minutes as Report No. 47.

CARRIED

- 9.3 Committee of the Whole Day 2 – November 15, 2017 meeting minutes: Councillor Frayne, Chair of the Committee of the Whole Day 2 spoke to the Reports.

MOTION: #007-18

County of Huron
FIRST SESSION MINUTES
Wednesday, December 6, 2017
~ Page 3 ~

Moved by: Councillor Frayne and Seconded by: Councillor Morrison
THAT:

The Committee of the Whole Day 2 Reports of November 15, 2017 be approved as presented and will appear in the printed minutes as Report No. 48.

CARRIED

9.4 Library Board – November 22, 2017 meeting minutes: Councillor Jim Fergusson, Chair of the Library Board spoke to the Reports.

MOTION: #008-18

Moved by: Councillor Fergusson and Seconded by: Councillor Watt

THAT:

The Library Board Reports of November 22, 2017 be received and will appear in the printed minutes as Report No. 49.

CARRIED

9.5 Accessibility Advisory Committee – November 6, 2017 meeting minutes: Councillor Dave Frayne, Chair of the Huron County Accessibility Advisory Committee spoke to the Reports.

MOTION: #009-18

Moved by: Councillor Frayne and Seconded by: Councillor MacLellan

THAT:

The Huron County Accessibility Advisory Committee Reports of November 6, 2017 be approved as presented and will appear in the printed minutes as Report No. 50.

CARRIED

10. New/Unfinished Business:

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

10.1 County Calendar for 2018: (presented by County Clerk Susan Cronin)

MOTION: #010-18

Moved by: Councillor Hessel and Seconded by: Councillor Versteeg

THAT:

The Council of the County of Huron receives the report by Susan Cronin, County Clerk, dated December 6, 2017, titled County Calendar for 2018, as presented for information;

AND FURTHER THAT:

The County of Huron includes the dates presented in the report for the Huron County Economic Development Board meetings for the period of December 2017 – December 2018 in the County Calendar.

CARRIED

11. Notice of Motions: None.

12. By-laws:

MOTION: #011-18

Moved by: Councillor Watt and Seconded by: Councillor Vincent

THAT:

Leave be given to introduce the following By-Laws:

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- By-law No. 2018-001; being a By-law of the Corporation of the County of Huron to establish User Fees and Service Charges.
- By-law No. 2018-002; being a By-law of the Corporation of the County of Huron to prohibit smoking on a property owned by the County of Huron.
- By-law No. 2018-003; being a By-law of the Corporation of the County of Huron to adopt the 2017 County of Huron Emergency Response Plan.
- By-law No. 2018-004; being a By-law of the Corporation of the County of Huron authorizing the borrowing of money to meet current expenditures of the Council of the County of Huron.
- By-law No. 2018-005; being a By-law of the Corporation of the County of Huron to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Research, Innovation and Science.

CARRIED

MOTION: #012-18

Moved by: Councillor Versteeg and Seconded by: Councillor Van Diepenbeek

THAT:

By-law No. 2018-001, 2018-002, 2018-003, 2018-004 and 2018-005 be given first and second reading;

AND FURTHER THAT:

By-law No. 2018-001, 2018-002, 2018-003, 2018-004 and 2018-005 as read a first and second time, be passed.

CARRIED

MOTION: #013-18

Moved by: Councillor Steffler and Seconded by: Councillor Morrison

THAT:

By-law No. 2018-001, 2018-002, 2018-003, 2018-004 and 2018-005 be given a third reading in accordance with Part 13 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2018-001, 2018-002, 2018-003, 2018-004 and 2018-005 as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

Council recessed at 9:59 a.m. and resumed at 10:26 a.m.

13. Closed to the Public Session:

MOTION: #014-18

Moved by: Councillor Gowing and Seconded by: Councillor Morrison

THAT:

County Council do now go into a Closed to the Public Session at 10:27 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees;

AND FURTHER THAT:

Clerk Susan Cronin delegates the Clerk's authorities to Solicitor Greg Stewart, who shall remain in attendance.

CARRIED

MOTION: #015-18

Moved by: Councillor Vincent and Seconded by: Councillor Watt

THAT:

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County Council rise from the Closed to the Public Session at 11:03 a.m.
CARRIED

- Reporting out

MOTION: #016-18

Moved by: Councillor Frayne and Seconded by: Councillor Fergusson

THAT:

The Council of the County of Huron directs staff to proceed as per direction given in Closed to the Public Session of December 6, 2017.

CARRIED

14. Arrangement of Committee/Board Meetings:

- Board of Health – Thursday, December 7, 2017 at 9:00 a.m. in Seminar Room 2 of the Health & Library Complex, south of Clinton.
- Audit Committee - Wednesday, December 13, 2017 at 9:00 a.m. in the Court House Council Chambers, Goderich.
- Committee of the Whole Day 1 – Wednesday, December 13, 2017 immediately following the Audit Committee Meeting in the Court House Council Chambers, Goderich.
- Committee of the Whole Day 2 – Wednesday, December 20, 2017 at 9:00 a.m. in the Court House Council Chambers, Goderich.
- Special Council Session – Wednesday, December 20, 2017 immediately following the Committee of the Whole Day 2 meeting, Court House Council Chambers, Goderich.
- Library Board – Thursday, December 21, 2017 at 9:00 a.m. in the Court House Council Chambers, Goderich.
- Huron County Economic Development Board – Monday, December 11, 2017 at 5:00 p.m. at The REACH Centre, Clinton.

15. Confirmatory By-law:

MOTION: #017-18

Moved by: Councillor Hessel and Seconded by: Councillor Gowing

THAT:

By-law No. 2018-006; being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron, be introduced, be given a first, second and third reading in accordance with Part 13 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2018-006; as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

16. Adjournment:

MOTION: #018-18

Moved by: Councillor Gowing and Seconded by: Councillor Vincent

THAT:

The Council of the Corporation of the County of Huron do hereby adjourn the First Session at 11:06 a.m. to meet again on Wednesday, January 3, 2018 at 9:00 a.m. or at the call of the Warden and the Clerk.

CARRIED

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The Session closed with the singing of O Canada.

Warden Jim Ginn

Clerk Susan Cronin

COMMITTEE OF THE WHOLE DAY 1 – MEETING MINUTES

Goderich, Ontario
December 13, 2017

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 13th day of December 2017.

1. Call to Order:

All members of Council were present. Councillor MacLellan arrived at 9:15 a.m. Warden Jim Ginn called the meeting to order at 9:14 a.m.

2. Election of the Chair and Vice-Chair of the Committee of the Whole Day 1 for 2018:

Warden Jim Ginn requested a Motion to nominate a Chair for the Committee of the Whole Day 1 for 2018.

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Donnelly

THAT:

Councillor Vincent be nominated as the Chair of the Committee of the Whole Day 1 for 2018.

CARRIED

Warden Jim Ginn turned the Committee of the Whole Day 1 meeting over to the newly elected Chair.

Chair Vincent requested a Motion to nominate a Vice-Chair for the Committee of the Whole Day 1 for 2018.

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Versteeg

THAT:

Councillor Gowing be nominated as the Vice-Chair for the Committee of the Whole Day 1 for 2018.

CARRIED

3. Approval of the Agenda:

MOTION:

Moved By: Councillor Fergusson and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 1 Agenda for December 13, 2017 be accepted and all reports included in the Agenda be received as presented.

CARRIED

4. Declaration of Pecuniary Interest and the General Nature Thereof:

No declarations of pecuniary interest were stated.

5. Delegations/Petitions/Presentations:

5.1 East Wawanosh 150th Anniversary Committee:

Sylvia Nonkes-Verbury and Linda Logan thanked Council for the Huron Heritage Grant received for the East Wawanosh history book “A Snippet in Time”.

6. Councillor’s Issues:

Warden Ginn requested members consider approving a special session of Council in January for review of the 2018 Budget.

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Hessel

THAT:

The Council of the County of Huron hold a special session of Council for consideration of the 2018 Budget in County Council Chambers on January 31, 2018.

CARRIED

7. Consent Agenda – Items 7.1 through 7.6:

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more items be removed for further action.

7.1 Delegated Consents under the Planning Act: (prepared by Senga Smith)

The authority to grant undisputed consents is delegated to the Director of Planning under By-law No. 2017-051 The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

RECOMMENDED MOTION:

THAT:

The recommendation of Senga Smith, Land Division Secretary, that no objections be lodged further to the Delegated Consents submitted with the report of December 13, 2017, be approved.

7.2 Zoning By-laws: (prepared by Sandra Weber)

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the report.

RECOMMENDED MOTION:

THAT:

The recommendation of Sandra Weber, Director of Planning, that no objections be lodged to the Zoning By-laws submitted with the report of December 13, 2017, be approved.

7.2 Forest Conservation: Notices of Intent Under the Tree By-law: (prepared by Dave Pullen)

RECOMMENDED MOTION: Receive for information.

7.4 Museum and Gaol Update: (prepared by Elizabeth French-Gibson)

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RECOMMENDED MOTION: Receive for information.

7.5 Cultural Planning and Community Development Update: (prepared by Rick Sickinger)

RECOMMENDED MOTION: Receive for information.

7.6 Accounts and Financial Statements:

Accounts up to and including November 24, 2017 will be reviewed.

DEPARTMENT PROGRAM	ACCOUNT
Planning	62,598.59
Museum/Gaol	15,494.00
Council	461,73
Corporate	2,183,616.82

Financial statements for the period ending October 31, 2017 will be reviewed.

DEPARTMENT PROGRAM	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Planning	278,382	196,650	1,805,818	2,010,400	1,527,436	1,813,750
IT and GIS	304,486	334,830	1,507,781	1,755,070	1,203,295	1,420,240
Museum/Gaol	181,993	257,540	1,154,824	1,407,360	972,831	1,149,820
Huron Heritage	-	-	(13,132)	26,060	(13,132)	26,060
Council	772	-	328,230	472,660	327,458	472,660
Corporate	36,446,722	36,736,200	4,439,533	4,453,110	(32,007,189)	(32,283,090)

RECOMMENDED MOTION:

THAT:

The accounts up to and including November 24, 2017 and the financial statements as of October 31, 2017 be received.

Consent Agenda

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Cole

THAT:

Items 7.1 through 7.6 be approved with the actions as noted.

CARRIED

8. Planning and Development:

8.1 Planning and Development Consents under the Planning Act (9:00):

The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 2017-051. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

8.1 a) File B72/17 – Cedarwood Fur Farms Ltd (Owner), Eric Chuter (Applicant), Part Lot 15, Concession 6 (Stanley), Municipality of Bluewater: (presented by Craig Metzger)

The purpose of this application is to sever a surplus farm residence from the remainder of the farmland. The land to be severed is approximately 1.4 ha (3.5 acres) and contains a house. The land to be retained is approximately 19.2 ha (47.4 acres) and contains a house, driving shed, workshop and two former barns. The Ausable Bayfield Conservation Authority does not support the application since it proposes to sever a natural hazard area (the area susceptible to flooding from the creek). The application does not conform to the Bluewater Official Plan due to the age of the house. It is recommended that the application be deferred for an amendment to the Bluewater Official Plan. The Municipality of Bluewater Council recommends that the application be approved with conditions. Mr. Chuter was in attendance and spoke in favour of the application.

Moved By: Councillor MacLellan and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 1 approves Consent application B72/17 by Eric Chuter requesting separation and conveyance of a parcel of land described as Part Lot 15, Concession 6 (Stanley), Municipality of Bluewater, with conditions

CARRIED

Moved By: Councillor Gowing and Seconded By: Councillor Hessel

THAT:

For Consent Application B72/17 by Eric Chuter requesting separation and conveyance of a parcel of land described as Part Lot 15, Concession 6 (Stanley), Municipality of Bluewater no public concerns were received on this application so there was no effect on the decision. Comments were received from agencies and were thoroughly considered but the effect did not influence the decision of the Committee to approve the application.

CARRIED

8.2 Official Plan Amendment No. 9 to the Municipality of Morris-Turnberry Official Plan, Canadian Crane (Applicant), Lisa and Sheldon Baker (Owners), Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St., Turnberry Ward, in the Municipality of Morris-Turnberry, County of Huron: (presented by Jennifer Burns)

The purpose of this Official Plan Amendment is to recognize the long term use of the property as industrial and allow for the construction of an additional storage bay and driving sheds. The main access to the property is proposed to be switched from Potter St to a reopened lane connecting to Helena St at the south end of the property. The property is proposed to be redesignated in the Morris-Turnberry Official Plan from Residential and Floodway to Industrial and Flood Fringe. There is a corresponding Zoning Amendment application. This is a disputed Official Plan Amendment because a letter of objection has been received from a neighbouring property owner. The Municipality of Morris-Turnberry adopted the Official Plan Amendment and forwarded it to the County for approval.

Moved By: Warden Ginn and Seconded By: Councillor Fergusson

THAT:

The Council of the County of Huron approves the recommendation of Jennifer Burns, Planner, that Official Plan Amendment No. 9 to the Municipality of Morris-Turnberry Official Plan be approved;

AND FURTHER THAT:

The notice of decision be circulated.

CARRIED

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Moved By: Councillor Versteeg and Seconded By: Councillor Watt

THAT:

For the Official Plan Amendment No. 9 to the Municipality of Morris-Turnberry Official Plan, concerns raised through public comments were thoroughly considered but the effect did not influence the decision of Council to approve the application, and supportive agency comments received resulted in a decision to approve the application.

CARRIED

8.3 County Participation in the Maitland Valley Conservation Authority – Carbon Footprint Initiative: (presented by Rachel White)

An update on the County Conservation Demand Management Plan was presented at the August 2, 2017 Committee of the Whole meeting. Following the presentation, a motion was made by Council requesting a report from staff on the option of the County joining the Maitland Valley Conservation Authority Carbon Footprint Initiative. There are several projects the County is currently implementing that align with the Carbon Footprint Initiative goals and it is recommended that the County participate in the initiative, subject to available staff resources and budget.

Moved By: Councillor Versteeg and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron approves the recommendation of Rachel White, Stewardship Co-ordinator, that the County participate in the Maitland Valley Conservation Authority - Carbon Footprint Initiative for energy conservation projects, subject to available staff resources and budget.

CARRIED

8.4 Forest Conservation Update: (prepared by Dave Pullen)

The report provides an update of 2017 harvest activity and improvements in the county forests and the related economics of wood utilization in the IPM County Showcase. In relation to the Forest Conservation By-law, an update on county-wide commercial harvest activity and two persistent legal cases is provided.

Moved By: Councillor Gowing and Seconded By: Councillor Steffler

THAT:

The Committee of the Whole Day 1 receives the report by Forest Conservation Officer, Dave Pullen, dated December 13, 2017, titled Forest Conservation Update, as presented for information.

CARRIED

9. Cultural Services:

9.1 Review of Huron Heritage Fund Applications – November 2017 Intake: (presented by Elizabeth French-Gibson)

Moved By: Councillor MacLellan and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 1 receives the report by Senior Curator Elizabeth French-Gibson, dated December 13, 2017, titled Review of Huron Heritage Fund Applications – November 2017 Intake, as presented for information;

AND FURTHER THAT:

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The Committee of the Whole Day 1 accepts the recommendation of the Huron Heritage Fund Committee to approve the three applications included in the report for funding from the 2017 applications, for a total amount of \$14,750.

CARRIED

Council recessed at 10:49 a.m. and resumed at 10:58 a.m.

10. Administration, Policies and Other Issues:

10.1 2017 International Plowing Match County Showcase – Final Report: (presented by Jenna Ujiye)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 1 receives the report by Jenna Ujiye, 2017 IPM Huron County Showcase Coordinator, dated December 13, 2017, titled 2017 International Plowing Match County Showcase – Final Report, as presented for information;

AND FURTHER THAT:

All proceeds received from the sale of the forestry products be transferred to the forestry reserve fund, in supporting the continuation of sustainable forestry in Huron County.

CARRIED

10.2 Bill 68 – Modernizing Ontario's Municipal Act: (presented by Susan Cronin)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Donnelly

THAT:

The Council of the County of Huron receives the report by County Clerk Susan Cronin, dated December 13, 2017, titled Bill 68 – Modernizing Ontario's Municipal Act, as presented for information;

AND FURTHER THAT:

Council directs staff to proceed with the approval process for the draft Procedural By-law as presented;

AND FURTHER THAT:

Council directs staff to proceed with investigation of any new requirements.

CARRIED

11. Correspondence:

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Fergusson

THAT:

The Committee of the Whole Day 1 accepts correspondence not specifically dealt with, for information.

CARRIED

12. Closed to the Public Session:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Morrison

THAT:

The Committee do now go into a Closed to the Public Session at 11:32 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

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1. Labour relations or employee negotiations – EMS CUPE 4513;
2. Labour relations or employee negotiations – Ontario Nurses Association (ONA) Contract Negotiations – Health Unit;
3. Labour relations or employee negotiations – Contract Negotiations;

AND FURTHER THAT:

Acting CAO Meighan Wark (Items 1, 2 & 3), Director of Human Resources Lara Vanstone (Items 1, 2 & 3), Senior Manager of Human Resources, Jane Anderson (Items 1, 2 & 3), Clerk Susan Cronin (Items 1, 2 & 3), Steve Lund, Director of Operations (Item 1) and Jeff Horseman, Chief Emergency Services (Item 1), remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Committee rise from the Closed to the Public Session at 12:03 p.m.

- Reporting Out

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Frayne

THAT:

The Council of Huron County approves the Collective Agreement with the County of Huron Health Unit ONA as negotiated on May 17, May 29, June 13, October 2 and October 26, 2017;

AND FURTHER THAT:

A special session of Council be held on December 20, 2017 authorizing the Warden, Clerk, CAO, Director of Human Resources and Senior Manager of Human Resources to sign and execute the agreement with Huron Health Unit ONA on behalf of the County of Huron.

CARRIED

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Fergusson

THAT:

The Council of Huron County directs staff to proceed as per direction given in the Closed to the Public Session of December 13, 2017.

CARRIED

13. Next Meeting:

The next meeting of Committee of the Whole Day 1 will be in Goderich on Wednesday, January 10, 2018 at 9:00 a.m.

14. Adjournment:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Steffler

THAT:

The meeting adjourn at 12:06 p.m.

CARRIED

Councillor Neil Vincent

Huron County Committee of the Whole – Day 1 Minutes
December 13, 2017

Clerk Susan Cronin

COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
December 20, 2017

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 20th day of December 2017.

1. Call To Order:

All members of Council were present except Councillor Steffler. Councillor MacLellan departed at 11:01 a.m. Warden Ginn called the meeting to order at 9:00 a.m.

2. Election of the Chair and Vice-Chair of the Committee of the Whole Day 2 for 2018:

Warden Jim Ginn requested a Motion to nominate a Chair for the Committee of the Whole Day 2 for 2018.

MOTION:

Moved By: Councillor Jewitt and Seconded By: Councillor Fergusson

THAT:

Councillor Cole be nominated as the Chair of the Committee of the Whole Day 2 for 2018.

CARRIED

Warden Jim Ginn turned the Committee of the Whole Day 2 meeting over to the newly elected Chair Cole.

Chair Cole requested a Motion to nominate a Vice-Chair for the Committee of the Whole Day 2 for 2018.

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Morrison

THAT:

Councillor Jewitt be nominated as the Vice-Chair for the Committee of the Whole Day 2 for 2018.

CARRIED

3. Approval of Agenda:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor MacLellan

THAT:

The Committee of the Whole Day 2 Agenda for December 20, 2017 be accepted and all the reports included in the Agenda be received as presented.

CARRIED

4. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of Pecuniary Interest stated.

5. Delegations/Petitions/Presentations:

5.1 Goderich Celtic Folk Society, Inc.:

John Lodge presented a funding request for the 2018 College and Festival.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Morrison

THAT:

The Council of the County of Huron directs staff to prepare a report with regards to the request for financial support from John Lodge for the 2018 College and Festival.

WITHDRAWN

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron forward the request for financial support from John Lodge for the 2018 College and Festival to the Economic Development Board for consideration.

CARRIED

5.2 Huron County Food Bank Distribution Centre:

Mary Ellen Zielman provided an annual update to Council.

6. Councillor's Issues:

Councillor Gowing informed members that the Municipality of Morris-Turnberry has a delegation at the ROMA conference with the Minister of Finance regarding the Tenanted Farm Tax Rate.

MOTION:

Moved By: Councillor Gowing and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron directs staff to prepare a report regarding the request to assist the Municipality of Morris-Turnberry delegation with the Minister of Finance at the Rural Ontario Municipal Association Conference concerning the Tenanted Farm Tax Rate.

CARRIED

Councillor Jewitt requested clarification on the amendment to the procedural by-law for alternate members to be appointed to County Council. Clerk Cronin stated that the process was discussed with staff of the local municipalities. The Clerk of the County must receive a certified appointment by-law passed by the local municipality which names the alternate and the County member. Prior to participating in a meeting of County Council, an alternate will make the Declaration of Office at a meeting after the Inaugural Session.

7. Consent Agenda – (Items 7.1 through 7.8):

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more item be removed for further action.

7.1 Social and Property Services Update: (prepared by Barb Springall, Michele Gaynor and Barbara Hall)

RECOMMENDED MOTION: Receive for information.

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7.2 Homes for the Aged Information Report: (prepared by Barb Springall)

RECOMMENDED MOTION: Receive for information.

7.3 Emergency Services Update: (prepared by Jeff Horseman)

RECOMMENDED MOTION: Receive for information.

7.4 Public Works Update: (prepared by Steve Lund)

RECOMMENDED MOTION: Receive for information.

7.5 Economic Development Update: (prepared by Cody Joudry)

RECOMMENDED MOTION: Receive for information.

7.6 Huron County Economic Development Board Minutes – October 24, 2017:
(prepared by Sue Little)

RECOMMENDED MOTION: Receive for information.

7.7 Huron County Economic Development Board Minutes – November 20, 2017:
(prepared by Sue Little)

RECOMMENDED MOTION: Receive for information.

7.8 Accounts and Financial Statements:

Accounts up to and including November 24, 2017 were reviewed.

DEPARTMENT	ACCOUNT
Buildings	54,368.38
Social Housing	318,373.36
Homes for the Aged	213,597.93
Public Works	658,514.62
Emergency Services	74,454.20
Ec Dev	84,537.75

Financial statements for the period ending October 31, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Buildings	1,417,861	1,403,420	1,843,128	1,975,490	425,267	572,070
Social Housing	3,176,919	3,850,587	4,991,069	5,578,140	1,814,150	1,727,553
Social Services	12,228,973	13,140,497	15,223,921	16,140,300	2,994,948	2,999,803
Homes	11,814,697	11,703,070	13,911,089	14,316,763	2,096,392	2,613,693
Public Works	4,472,593	4,796,577	14,719,428	14,056,925	10,246,835	9,260,348
ES	4,911,921	5,057,830	9,326,712	9,739,396	4,414,791	4,681,566
Ec Dev	214,205	256,320	1,251,631	1,272,700	1,037,426	1,016,380
Ec Dev Board	1,587	-	32,163	127,870	30,576	127,870

ACTION:
THAT:

The accounts up to and including November 24, 2017 and the financial statements as of October 31, 2017 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Donnelly

THAT:

Items 7.1 through 7.8 be approved with the actions as noted.

CARRIED

8 Social and Property Services:

8.1 Bad Debt Write-Off Report – July 1, 2016 to June 30, 2017: (presented by Barbara Hall)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Donnelly

THAT:

The Council of the County of Huron receives the report by Barbara Hall, Manager, Housing and Property Services, dated December 20, 2017, titled Bad Debt Write-Off Report – July 1, 2016 to June 30, 2017, as presented for information;

AND FURTHER THAT:

The bad debts incurred by former tenants of the Huron County Housing Corporation listed in the report be written off for the period of July 1, 2016 to June 30, 2017.

CARRIED

8.2 National Housing Strategy: (presented by Barbara Hall)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Frayne

THAT:

The Council of the County of Huron receives the report by Barbara Hall, Manager, Housing and Property Services, dated December 20, 2017, titled National Housing Strategy, as presented for information.

CARRIED

8.3 Income Reform Roadmap Review: (presented by Michele Gaynor)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Michele Gaynor, Manager, Ontario Work and Children's Services, dated December 20, 2017, titled Income Reform Roadmap Review, as presented for information.

CARRIED

8.4 Social and Property Services Response to TVO Article: (presented by Michelle Carter, Barbara Hall and Michele Gaynor)

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron receives the report by Michelle Carter, Public Health Nurse, Barbara Hall, Manager, Housing and Property Services and Michele Gaynor,

Manager, Ontario Work and Children's Services, dated December 20, 2017, titled Social and Property Services Response to TVO Article, as presented for information.

CARRIED

9. Homes for the Aged: None.

10. Emergency Services:

10.1 Provision of Emergency Management Services Agreements: (presented by Jeff Horseman)

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron receives the report by Jeff Horseman, Chief Emergency Services, dated December 7, 2017, titled Provision of Emergency Management Services Agreements, as presented for information;

AND FURTHER THAT:

Council authorizes the Huron County CAO and the Chief of Emergency Services to execute Provision of Emergency Management Services Agreements with the Municipality of Bluewater and the Municipality of Huron East.

CARRIED

11. Public Works Department: None.

Council recessed at 10:23 a.m. and resumed at 10:33 a.m.

12. Economic Development:

12.1 Draft Workforce Attraction and Retention Strategy: (presented by Chris Watson and Kristin Crane)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron receives the report by Chris Watson, Economic Development Officer and Kristin Crane, Immigration Liaison, dated December 20, 2017, titled Draft Workforce Attraction and Retention Strategy, as presented for information.

CARRIED

12.2 Agri-Food Economic Development 2018 - 2020 Work Plan: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron receives the report by Cody Joudry, A/Director of Economic Development, dated December 20, 2017, titled Agri-Food Economic Development 2018 – 2020 Work Plan, as presented for information;

AND FURTHER THAT:

Council approves the Agri-Food Economic Development 2018 - 2020 Work Plan.

CARRIED

12.3 Local Immigration Partnership Funding: (presented by Kristin Crane)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron receives the report by Kristin Crane, Immigration Liaison, dated December 20, 2017, titled Local Immigration Partnership Funding, as presented for information.

CARRIED

13. Administration, Policies & Other Issues:

13.1 Proposed Amendments to Ausable Bayfield and Maitland Valley Source Protection Plans: (presented by Sandra Weber)

The Ausable Bayfield and Maitland Valley Source Protection Authorities are proposing amendments to the approved Source Protection Plans for the Ausable Bayfield Maitland Valley Source Protection Region under Section 34 of the *Clean Water Act (2006)*. The proposed amendments include maps to incorporate both new and revised wellhead protection areas, and two policy revisions that would extend the timeline for Risk Management Plans to be completed, and more flexibility for the Risk Management Official to provide direction to municipal staff about the types of applications that could be excluded from requiring a Restricted Land Use Permit under Section 59 of the Act. A letter was received from the Authorities summarizing the proposed amendments and requesting Municipal endorsement prior to initiating public consultation as required under the Clean Water Act.

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron endorses the proposed amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans pursuant to Section 34(3) of the Clean Water Act, 2006.

CARRIED

13.2 Public Meeting for Plan of Subdivision Application 40T17002, GJAJ Holdings Ltd. c/o Gary Rutledge/ Applicant Ron Davidson Land Use Planning Consultant Inc., Part Lots D, E & F, Plan 173, Blyth, Township of North Huron: (presented by Sandra Weber)

A member of Council is required to attend a joint public meeting of the County of Huron and the Township of North Huron for a Subdivision application. The application proposes to create a plan of subdivision with 22 residential lots and blocks and a mix of densities. The public meeting for this application is scheduled for Monday, January 15th 2018 at 7:00 pm in the Council Chambers, North Huron Town Hall.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Vincent

THAT:

Councillor Versteeg be appointed to represent County Council at the public meeting for Subdivision application 40T17002.

CARRIED

13.3 Provincial Offences Act (POA) Remote Interpretation: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated December 20, 2017, titled Provincial Offences Act (POA) Remote Interpretation, as presented for information;

AND FURTHER THAT:

Council approves the implementation of telephone remote interpretation services for the POA Court.

CARRIED

13.4 Capital/Operating Projects – Deferral to 2018: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated December 20, 2017, titled Capital/Operating Projects – Deferral to 2018, as presented for information;

AND FURTHER THAT:

The 2017 projects listed in Appendix A of the report be carried forward into the 2018 budget.

CARRIED

13.5 Human Resources Pregnancy and Parental Leave Policy Update: (presented by Lara Vanstone)

MOTION:

Moved By: Councillor Versteeg and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron receives the report by Lara Vanstone, Director of Human Resources, dated December 11, 2017, titled Human Resources Pregnancy and Parental Leave Policy Update, as presented for information;

AND FURTHER THAT:

Council approves the Parental Leave Policy Update.

CARRIED

13.6 Copy of Draft Summary of 2018 Budget was distributed at meeting: (Presented by Michael Blumhagen, Treasurer)

14. Correspondence:

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

15. Closed to the Public Session:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

The Committee do now go into a Closed to the Public Session at 11:30 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Labour relations or employee negotiations;

AND FURTHER THAT:

A/CAO Meighan Wark, Treasurer Michael Blumhagen, Director of Human Resources Lara Vanstone and County Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Hessel

THAT:

The Committee rise from the Closed to the Public Session at 11:45 a.m.

CARRIED

- Reporting Out - none

16. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday, January 17, 2018 at 9:00 a.m.

17. Adjournment:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Frayne

THAT:

The meeting adjourn at 11:46 a.m.

CARRIED

Chair Maureen Cole

Clerk Susan Cronin

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque	Date	Amount	0.00	
000000			/ /	0.00
		Invoice Count	1 Total	0.00
Cheque	Date	Amount	0.00	
000000			/ /	0.00
		Invoice Count	1 Total	0.00
Cheque	Date	Amount	0.00	
000000			/ /	0.00
		Invoice Count	1 Total	0.00
Cheque 044573	Date 12/22/2017	Amount	50.00	
001112 WINGHAM & DISTRICT HOSPITAL	12-22-2017	12/22/2017	DONATION MEMORY JACK G	50.00
		Invoice Count	1 Total	50.00
Cheque 044574	Date 12/28/2017	Amount	572.00	
004765 BRAD COULTER	64 JOHN ST E	11/14/2017	TAX PAYMENT ERROR	572.00
		Invoice Count	1 Total	572.00
Cheque 044575	Date 12/29/2017	Amount	80.00	
004753 ARLENE HILLS	12-11-2017	12/11/2017	REFUND-CLASS CANCELLED	80.00
		Invoice Count	1 Total	80.00
Cheque 044576	Date 12/29/2017	Amount	2,398.14	
003441 BILL KNOTT	8-12	08/15/2017	COUNCIL- AMO CONFERENC	1,715.94
003441 BILL KNOTT	2017	12/22/2017	COUNCIL- 2017 MILEAGE	682.20
		Invoice Count	2 Total	2,398.14
Cheque 044577	Date 12/29/2017	Amount	93.49	
004332 BRANDI BURCHILL HAYTER	12-18-2017	12/18/2017	DC- SUPPLIES	93.49
		Invoice Count	1 Total	93.49
Cheque 044578	Date 12/29/2017	Amount	578.68	
003964 CHAD KREGAR	1-4-2017	01/04/2017	FIRE- MILEAGE	1.26
003964 CHAD KREGAR	1-11-2017	01/11/2017	FIRE- MILEAGE	5.76
003964 CHAD KREGAR	2-9-2017	02/09/2017	FIRE- MILEAGE	16.20
003964 CHAD KREGAR	3-8-2017	03/08/2017	FIRE- MILEAGE	9.90
003964 CHAD KREGAR	4-2-2017	04/02/2017	FIRE- MILEAGE	11.70
003964 CHAD KREGAR	4-14-2017	04/14/2017	FIRE- MILEAGE	16.20
003964 CHAD KREGAR	5-3-2017	05/03/2017	FIRE- MILEAGE	37.80
003964 CHAD KREGAR	5-6-2017	05/06/2017	FIRE- MILEAGE	14.40
003964 CHAD KREGAR	5-7-2017	05/07/2017	FIRE- MILEAGE	159.30
003964 CHAD KREGAR	5-29-2017	05/29/2017	FIRE- MILEAGE	30.60
003964 CHAD KREGAR	6-28-2017	06/28/2017	FIRE- MILEAGE	16.20
003964 CHAD KREGAR	9-1-2017	09/01/2017	FIRE - MILEAGE	36.00
003964 CHAD KREGAR	9-9-2017	09/09/2017	FIRE- MILEAGE	2.34

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003964 CHAD KREGAR	10-29-2017	10/29/2017	FIRE- FOOD FOR FIRE CALL	63.03
003964 CHAD KREGAR	10-29-2017-1	10/29/2017	FIRE- MILEAGE	4.05
003964 CHAD KREGAR	10-30-2017	10/30/2017	FIRE - MILEAGE	4.05
003964 CHAD KREGAR	2017-10-30	10/30/2017	FIRE- FOOD FOR FIRE	60.33
003964 CHAD KREGAR	12-12-2017	12/12/2017	FIRE- MILEAGE	18.90
003964 CHAD KREGAR	12-13-2017	12/13/2017	FIRE- MILEAGE	5.40
003964 CHAD KREGAR	12-19-2017	12/19/2017	FIRE- MEAL OFM REP	65.26
Invoice Count 20 Total				578.68
Cheque 044579 Date 12/29/2017 Amount 1,286.82				
000885 DEAN'S VALU-MART	641-9827	12/10/2017	DC- FOOD SUPPLIES	114.06
000885 DEAN'S VALU-MART	641-3844	12/11/2017	EL- FOOD SUPPLIES	140.02
000885 DEAN'S VALU-MART	641-7905	12/11/2017	BA-MR- FOOD SUPPLIES	103.35
000885 DEAN'S VALU-MART	641-9863	12/11/2017	DC- FOOD SUPPLIES	270.50
000885 DEAN'S VALU-MART	641-8218	12/13/2017	DAY CARE- SUPPLIES	3.16
000885 DEAN'S VALU-MART	641-8944	12/17/2017	DC-FOOD SUPPLIES	435.24
000885 DEAN'S VALU-MART	641-5009	12/18/2017	BA-MR- FOOD SUPPLIES	117.77
000885 DEAN'S VALU-MART	641-9250	12/19/2017	EL- FOOD SUPPLIES	90.79
000885 DEAN'S VALU-MART	641-8551	12/20/2017	BA-MR- SUPPLIES	11.93
Invoice Count 9 Total				1,286.82
Cheque 044580 Date 12/29/2017 Amount 6,802.60				
004766 ELLIOTT FENCE INC.	793474	12/17/2017	PW- INSTALL GUIDE RAIL	6,802.60
Invoice Count 1 Total				6,802.60
Cheque 044581 Date 12/29/2017 Amount 73.00				
001590 G & K SERVICES CANADA INC.	6518736241	12/15/2017	ESTC BUILDING- MATS	73.00
Invoice Count 1 Total				73.00
Cheque 044582 Date 12/29/2017 Amount 3,520.68				
000792 JOHN W SCHENK LLB	12-19-2017	12/19/2017	PLANNING- LEGAL FEES	3,520.68
Invoice Count 1 Total				3,520.68
Cheque 044583 Date 12/29/2017 Amount 40,129.40				
004731 OMEGA CONTRACTORS INC.	Payment Cert #3	12/15/2017	WESTMORELAND ST RECON	40,129.40
Invoice Count 1 Total				40,129.40
Cheque 044584 Date 12/29/2017 Amount 2,252.60				
003138 OWEN SOUND POLICE SERVICES	3323-17	12/14/2017	POLICE- DECEMBER DISPATCH	2,252.60
Invoice Count 1 Total				2,252.60
Cheque 044585 Date 12/29/2017 Amount 100.35				
001314 PETTY CASH-WINGHAM EARLY YRS	338353	12/08/2017	OEY- PETTY CASH	100.35
Invoice Count 1 Total				100.35
Cheque 044586 Date 12/29/2017 Amount 16.40				
000520 PUROLATOR COURIER LTD	436557146	12/01/2017	POLICE- COURIER	7.38

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000520 PUROLATOR COURIER LTD	436697485	12/15/2017	ADMIN- COURIER	9.02
		Invoice Count	2 Total	16.40
Cheque 044587 Date 12/29/2017 Amount 847.55				
003991 QUALITY CLASSROOMS	1073655	12/13/2017	BA-MR- PROGRAM SUPPLIES	828.35
003991 QUALITY CLASSROOMS	1073667	12/13/2017	OEY- PROGRAM SUPPLIES	19.20
		Invoice Count	2 Total	847.55
Cheque 044588 Date 12/29/2017 Amount 2,542.50				
004756 WILFRED MCINTEE & CO LIMITED	12-19-2017	12/19/2017	COMMISSION- 16 CEDAR STF	2,542.50
		Invoice Count	1 Total	2,542.50
Cheque 044589 Date 01/03/2018 Amount 2,486.87				
004768 JOEL & LEAH JENKINS	2017	01/03/2018	PROPERTY TAX OVERPAYME	2,486.87
		Invoice Count	1 Total	2,486.87
Cheque 044590 Date 01/12/2018 Amount 208.24				
000003 ACKLANDS GRAINGER	9629766925	11/30/2017	MEM HALL- SWING UP GRAB	208.24
		Invoice Count	1 Total	208.24
Cheque 044591 Date 01/12/2018 Amount 70.39				
004715 AMANDA PISKORSKI	2017	12/31/2017	ADMIN- CLOTHING ALLOWAN	70.39
		Invoice Count	1 Total	70.39
Cheque 044592 Date 01/12/2018 Amount 2,446.85				
000019 ASSOCIATION OF MUNICIPALITIES	MEM005988	01/01/2018	ADMIN- 2018 MEMBERSHIP	2,446.85
		Invoice Count	1 Total	2,446.85
Cheque 044593 Date 01/12/2018 Amount 130.00				
000044 BARB BLACK	2017	12/31/2017	ADMIN- CLOTHING ALLOWAN	130.00
		Invoice Count	1 Total	130.00
Cheque 044594 Date 01/12/2018 Amount 130.00				
004332 BRANDI BURCHILL HAYTER	2017	12/31/2017	EL- CLOTHING ALLOWANCE	130.00
		Invoice Count	1 Total	130.00
Cheque 044595 Date 01/12/2018 Amount 130.00				
003588 BRANDY HUTTON	2017	12/31/2017	DAY CARE- CLOTHING ALLO	130.00
		Invoice Count	1 Total	130.00
Cheque 044596 Date 01/12/2018 Amount 1,621.61				
002956 CANADIAN RINK SERVICES	990	12/31/2017	ARENA W- ICE PAINT	720.38
002956 CANADIAN RINK SERVICES	991	12/31/2017	ARENA W- SERVICE ZAMBON	901.23
		Invoice Count	2 Total	1,621.61

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044597	Date 01/12/2018	Amount	587.60	
004771 CAR WAL GARAGE DOORS	219585	12/22/2017	POLICE- GARAGE DOOR OPE	587.60
		Invoice Count	1 Total	587.60
Cheque 044598	Date 01/12/2018	Amount	353.11	
000151 COCA COLA REFRESHMENTS CANADA	5968906	01/05/2018	CONC/HALL B- SUPPLIES	353.11
		Invoice Count	1 Total	353.11
Cheque 044599	Date 01/12/2018	Amount	7,054.03	
000172 D & I WATTAM CONSTRUCTION	5741	12/31/2017	DRAIN MAINTENANCE- RINTC	4,666.90
000172 D & I WATTAM CONSTRUCTION	5743	12/31/2017	DRAIN MAINTENANCE- EDGA	2,387.13
		Invoice Count	2 Total	7,054.03
Cheque 044600	Date 01/12/2018	Amount	237.30	
004777 DALLAS ESCHLBOECK	453597	01/09/2018	REFUND- LEFT COURSE	237.30
		Invoice Count	1 Total	237.30
Cheque 044601	Date 01/12/2018	Amount	424.09	
000885 DEAN'S VALU-MART	642-3109	01/02/2018	CONC W- HOT DOGS	7.98
000885 DEAN'S VALU-MART	641-1813	01/04/2018	DAY CARE- FOOD SUPPLIES	363.83
000885 DEAN'S VALU-MART	642-4552	01/05/2018	FITNESS- JANITORIAL SUPPL	52.28
		Invoice Count	3 Total	424.09
Cheque 044602	Date 01/12/2018	Amount	32.49	
004774 DOUG MITCHELL	2017	12/31/2017	PW- CLOTHING ALLOWANCE	32.49
		Invoice Count	1 Total	32.49
Cheque 044603	Date 01/12/2018	Amount	161.87	
001590 G & K SERVICES CANADA INC.	6518740483	12/29/2017	ARENA B- MATS	161.87
		Invoice Count	1 Total	161.87
Cheque 044604	Date 01/12/2018	Amount	345.78	
000287 HURON TIRE & AUTO	H254029	11/17/2017	PW- REPAIR TIRE	345.78
		Invoice Count	1 Total	345.78
Cheque 044605	Date 01/12/2018	Amount	130.00	
004610 JAMIE BELL	2017	12/31/2017	BUILDING- CLOTHING ALLOW	130.00
		Invoice Count	1 Total	130.00
Cheque 044606	Date 01/12/2018	Amount	32.49	
004773 JEFF GROVES	2017	12/31/2017	PW- CLOTHING ALLOWANCE	32.49
		Invoice Count	1 Total	32.49
Cheque 044607	Date 01/12/2018	Amount	32.49	

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004775 JORDAN MURRAY	2017	12/31/2017	PW- CLOTHING ALLOWANCE	32.49
		Invoice Count	1 Total	32.49
Cheque 044608	Date 01/12/2018	Amount	100.00	
004769 JOSH MACHAN	12-22-2017	12/22/2017	PW- BOOT ALLOWANCE	100.00
		Invoice Count	1 Total	100.00
Cheque 044609	Date 01/12/2018	Amount	423.05	
004778 KATHY DOUGLAS	453589	01/06/2018	REFUND- COURSE CANCELL	423.05
		Invoice Count	1 Total	423.05
Cheque 044610	Date 01/12/2018	Amount	13.25	
001997 LARRY MEYER	2017	12/31/2017	ARENA W- CLOTHING ALLOW	13.25
		Invoice Count	1 Total	13.25
Cheque 044611	Date 01/12/2018	Amount	300.00	
003768 MARK KIRKBY	12-27-2017	12/27/2017	POLICE- CLOTHING ALLOWAN	300.00
		Invoice Count	1 Total	300.00
Cheque 044612	Date 01/12/2018	Amount	28,746.54	
000431 MINISTER OF FINANCE	14291217040	12/29/2017	POLICE- OPTIC 4TH 1/4 2017	1,736.54
000431 MINISTER OF FINANCE	14291217183	12/31/2017	POLICE- OPP BILLING NOVEN	27,010.00
		Invoice Count	2 Total	28,746.54
Cheque 044613	Date 01/12/2018	Amount	296.63	
002954 MUNICIPAL EMPLOYER PENSION CEN	MC004220	01/01/2018	ADMIN- 2018 EMPLOYEE COM	296.63
		Invoice Count	1 Total	296.63
Cheque 044614	Date 01/12/2018	Amount	282.50	
001023 MUNICIPAL FINANCE OFFICERS' ASSO	2018	01/01/2018	ADMIN- 2018 MEMBERSHIP	282.50
		Invoice Count	1 Total	282.50
Cheque 044615	Date 01/12/2018	Amount	830.05	
000471 ONTARIO GOOD ROADS ASSOCIATION	44947	01/01/2018	PW- 2018 MEMBERSHIP	830.05
		Invoice Count	1 Total	830.05
Cheque 044616	Date 01/12/2018	Amount	79.10	
004762 PETER GRAY	453567	01/04/2018	REFUND- INCORRECT WITHC	79.10
		Invoice Count	1 Total	79.10
Cheque 044617	Date 01/12/2018	Amount	105.00	
004375 PETERBOROUGH POLICE SERVICE	4-18-2018	01/11/2018	POLICE SERVICES MEETING	105.00
		Invoice Count	1 Total	105.00
Cheque 044618	Date 01/12/2018	Amount	27.96	

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000520 PUROLATOR COURIER LTD	436686231	12/15/2017	POLICE- COURIER	7.38
000520 PUROLATOR COURIER LTD	436754906	12/22/2017	POLICE- COURIER	13.20
000520 PUROLATOR COURIER LTD	436810097	12/31/2017	POLICE- COURIER	7.38
Invoice Count 3 Total				27.96
Cheque 044619 Date 01/12/2018 Amount 2,500.00				
004776 REGIONAL TOURISM ORGANIZATION 4	11-22-2017	11/22/2017	EC DEV- TOURISM STUDY	2,500.00
Invoice Count 1 Total				2,500.00
Cheque 044620 Date 01/12/2018 Amount 8,136.00				
004770 RICK ANDREW CONSTRUCTION	741	12/22/2017	CEMETERY- BUILDING REPAI	8,136.00
Invoice Count 1 Total				8,136.00
Cheque 044621 Date 01/12/2018 Amount 27.07				
004744 SEAN MCGHEE	2017	12/31/2017	PW- CLOTHING ALLOWANCE	27.07
Invoice Count 1 Total				27.07
Report Total				119,826.57

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 004881 Date 12/29/2017 Amount 10,015.35				
004271 AUSABLE BAYFIELD CONSERVATION A	5236	12/04/2017	SOURCE WATER- RISK MNGI	10,015.35
		Invoice Count	1 Total	10,015.35
Cheque 004882 Date 12/29/2017 Amount 116.14				
003997 CDW CANADA INC	LCT8586	12/13/2017	WATER- 8-PORT	116.14
		Invoice Count	1 Total	116.14
Cheque 004883 Date 12/29/2017 Amount 10,006.70				
004731 OMEGA CONTRACTORS INC.	Payment Cert # 3- W	12/15/2017	W- WESTMORELAND ST HOL	10,006.70
		Invoice Count	1 Total	10,006.70
Cheque 004884 Date 01/09/2018 Amount 11,080.25				
002512 TOWNSHIP OF NORTH HURON	61541	01/01/2018	DEC WAGES/BENEFITS	11,080.25
		Invoice Count	1 Total	11,080.25
Cheque 004885 Date 01/09/2018 Amount 85,651.05				
000897 TOWNSHIP OF NORTH HURON SEWER	61634	01/01/2018	DEC SEWER BILLING	85,651.05
		Invoice Count	1 Total	85,651.05
Cheque 004886 Date 01/12/2018 Amount 9.94				
000100 CANADA POST CORPORATION	9641364565	12/31/2017	WATER- E-POST BILLING	9.94
		Invoice Count	1 Total	9.94
Cheque 004887 Date 01/12/2018 Amount 184.18				
000113 CARSON SUPPLY	S1506342.001	12/22/2017	WATER- REPAIR CLAMP	184.18
		Invoice Count	1 Total	184.18
Cheque 004888 Date 01/12/2018 Amount 110.68				
004384 ONTARIO ONE CALL	201785315W	12/31/2017	WATER- LOCATES	110.68
		Invoice Count	1 Total	110.68
Cheque 004889 Date 01/12/2018 Amount 15,433.89				
002512 TOWNSHIP OF NORTH HURON	1-1-2018-W	01/12/2018	WATER- BFL- 2018 INSURANC	15,433.89
		Invoice Count	1 Total	15,433.89
Cheque 004890 Date 01/12/2018 Amount 38,713.09				
001634 VEOLIA WATER CANADA INC	90135160-W	12/21/2017	WATER- NOVEMBER SERVIC	36,983.04
001634 VEOLIA WATER CANADA INC	90135161	12/21/2017	WATER- NOVEMBER SERVIC	1,730.05
		Invoice Count	2 Total	38,713.09
Report Total				171,321.27

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 003410 Date 12/29/2017 Amount 94.92				
001365 TOWNSHIP OF NORTH HURON WATER	176550	12/29/2017	NOV/DEC BILLING/COLLECTIO	94.92
		Invoice Count	1 Total	94.92
Cheque 003411 Date 12/29/2017 Amount 3,497.35				
004767 FLOVAL EQUIPMENT LIMITED	2017001004	09/22/2017	SEWER- VALVE/COUPLING	3,497.35
		Invoice Count	1 Total	3,497.35
Cheque 003412 Date 12/29/2017 Amount 93.79				
000629 MORAN MECHANICAL AND ELECTRICA	101753	12/12/2017	SEWER- REMOVED TOILET/C	93.79
		Invoice Count	1 Total	93.79
Cheque 003413 Date 01/11/2018 Amount 5,540.95				
002512 TOWNSHIP OF NORTH HURON	61304	01/01/2018	DEC WAGES/BENEFITS	5,540.95
		Invoice Count	1 Total	5,540.95
Cheque 003414 Date 01/12/2018 Amount 293.80				
004772 FOSTER'S PLUMBING AND HEATING	2319	12/15/2017	SEWER- AUGER OUT BLOCK	293.80
		Invoice Count	1 Total	293.80
Cheque 003415 Date 01/12/2018 Amount 110.69				
004384 ONTARIO ONE CALL	201785315-S	12/31/2017	SEWER- LOCATES	110.69
		Invoice Count	1 Total	110.69
Cheque 003416 Date 01/12/2018 Amount 16,952.25				
002512 TOWNSHIP OF NORTH HURON	1-1-2018-S	01/12/2018	SEWER- BFL- 2018 INSURANC	16,952.25
		Invoice Count	1 Total	16,952.25
Cheque 003417 Date 01/12/2018 Amount 23,965.02				
001634 VEOLIA WATER CANADA INC	90135160-S	12/21/2017	SEWER- NOVEMBER SERVIC	23,965.02
		Invoice Count	1 Total	23,965.02
Report Total				50,548.77

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000986 Date 12/18/2017 Amount 1,543.99				
000294 HYDRO ONE NETWORKS INC	November 2017- 1532	11/28/2017	351 KWH- CEMETERY	91.05
000294 HYDRO ONE NETWORKS INC	November 2017- 8593	11/28/2017	0.213 KWH- ESTC PROGRAM	31.16
000294 HYDRO ONE NETWORKS INC	November 2017-8056	11/28/2017	4123.9 KWH- FIRE B/ESTC	749.62
000294 HYDRO ONE NETWORKS INC	November 2017-3023	11/29/2017	3649.9 KWH- AIRPORT	672.16
Invoice Count 4 Total				1,543.99
Cheque 000987 Date 12/19/2017 Amount 464.57				
000294 HYDRO ONE NETWORKS INC	November 2017-0523H	11/30/2017	47 KWH - 311 HAMILTON ST	14.47
000294 HYDRO ONE NETWORKS INC	November 2017-1693	11/30/2017	538 KWH- HUTTON STREET L	116.62
000294 HYDRO ONE NETWORKS INC	November 2017-8461	11/30/2017	231 KWH- AIRPORT LIGHTS	52.40
000294 HYDRO ONE NETWORKS INC	November 2017-8480	11/30/2017	396 KWH- AUBURN STREETL	88.51
000294 HYDRO ONE NETWORKS INC	November 2017-8882	11/30/2017	896 KWH- HUMPHREY ST LIG	192.57
Invoice Count 5 Total				464.57
Cheque 000988 Date 12/19/2017 Amount 1,199.72				
000657 TOWNSHIP OF NORTH HURON WATER	175146	11/30/2017	505 M3- COMPLEX WATER/SE	679.93
000657 TOWNSHIP OF NORTH HURON WATER	175153	11/30/2017	DAY CARE- WATER/SEWER	103.17
000657 TOWNSHIP OF NORTH HURON WATER	175190	11/30/2017	FIRE W- WATER/SEWER	136.49
000657 TOWNSHIP OF NORTH HURON WATER	175196	11/30/2017	PW WINGHAM- WATER/SEWE	142.54
000657 TOWNSHIP OF NORTH HURON WATER	175509	11/30/2017	POLICE- WATER/SEWER	137.59
Invoice Count 5 Total				1,199.72
Cheque 000989 Date 12/20/2017 Amount 1,819.66				
003224 HURONTEL	10885850-12-2017	12/01/2017	EC DEV- CELL PHONE	76.27
003224 HURONTEL	10886810-12-2017	12/01/2017	TOWN HALL/PW- PHONE/INTI	650.70
003224 HURONTEL	10886812-12-2017	12/01/2017	REC- PHONE/INTERNET	324.08
003224 HURONTEL	10886813-12-2017	12/01/2017	OEY- PHONE/INTERNET	157.47
003224 HURONTEL	10886815-12-2017	12/01/2017	AIRPORT- PHONE/INTERNET	96.41
003224 HURONTEL	10886818-12-2017	12/01/2017	FIRE W- PHONE /INTERNET	153.68
003224 HURONTEL	10886858-12-2017	12/01/2017	POLICE- PHONE/INTERNET	236.09
003224 HURONTEL	10886860-12-2017	12/01/2017	PW- PHONE/INTERNET	96.35
003224 HURONTEL	10886861-12-2017	12/01/2017	MUSEUM- PHONE	28.61
Invoice Count 9 Total				1,819.66
Cheque 000990 Date 12/20/2017 Amount 74.18				
000294 HYDRO ONE NETWORKS INC	NOVEMBER 2017-7867	12/01/2017	259 KWH- 850 JOSEPHINE ST	74.18
Invoice Count 1 Total				74.18
Cheque 000991 Date 12/21/2017 Amount 78.71				
000052 BELL CANADA	12-1-2017-P	12/01/2017	POLICE- PHONE-357-1212	78.71
Invoice Count 1 Total				78.71
Cheque 000992 Date 12/21/2017 Amount 8,680.02				
000594 SPARLINGS PROPANE	88250005934995	11/02/2017	ARENA B- PROPANE	24.85
000594 SPARLINGS PROPANE	8855105934998	11/02/2017	ARENA W- PROPANE	51.96
000594 SPARLINGS PROPANE	88250005073641	11/06/2017	ARENA/HALL B- PROPANE	2,819.06
000594 SPARLINGS PROPANE	88250005936156	11/09/2017	ARENA B- PROPANE	24.85
000594 SPARLINGS PROPANE	88550105936159	11/09/2017	ARENA W- PROPANE	77.94

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000594 SPARLINGS PROPANE	88250005938700	11/16/2017	ARENA B- PROPANE	24.85
000594 SPARLINGS PROPANE	88550105938701	11/16/2017	ARENA W- PROPANE	77.94
000594 SPARLINGS PROPANE	88250105106952	11/20/2017	ESTC PROGRAM- PROPANE	2,500.09
000594 SPARLINGS PROPANE	88250005119333	11/23/2017	ARENA/HALL B- PROPANE	2,526.01
000594 SPARLINGS PROPANE	88550105941012	11/23/2017	ARENA W- PROPANE	77.94
000594 SPARLINGS PROPANE	88250005941035	11/27/2017	ARENA B- PROPANE	49.70
000594 SPARLINGS PROPANE	88250105942059	11/30/2017	ESTC PROGRAM - PROPANE	372.87
000594 SPARLINGS PROPANE	88550105942040	11/30/2017	ARENA W- PROPANE	51.96
Invoice Count 13 Total				8,680.02
Cheque 000993 Date 12/21/2017 Amount 1,734.55				
004311 TELUS	11-30-2017	11/30/2017	CELL PHONES	1,734.55
Invoice Count 1 Total				1,734.55
Cheque 000994 Date 12/21/2017 Amount 294.48				
000657 TOWNSHIP OF NORTH HURON WATER	175886	12/04/2017	MUSEUM- WATER/SEWER	139.24
000657 TOWNSHIP OF NORTH HURON WATER	175901	12/05/2017	TOWN HALL- WATER/SEWER	155.24
Invoice Count 2 Total				294.48
Cheque 000995 Date 12/21/2017 Amount 11,568.83				
000721 W S I B	11-30-2017	11/30/2017	NOVEMBER 2017 REMITTANC	11,568.83
Invoice Count 1 Total				11,568.83
Cheque 000996 Date 12/27/2017 Amount 28.42				
003329 EASTLINK	4029457	12/03/2017	EL- PHONE	28.42
Invoice Count 1 Total				28.42
Cheque 000997 Date 12/27/2017 Amount 646.32				
000294 HYDRO ONE NETWORKS INC	November 2017-0983	12/05/2017	0 KWH- # 8 CAMP ENTRANCE	102.94
000294 HYDRO ONE NETWORKS INC	November 2017-1401	12/05/2017	804 KWH- 39498 BELGRAVE F	177.08
000294 HYDRO ONE NETWORKS INC	November 2017-4071	12/06/2017	153 KWH- 377 GYPSY LANE	57.33
000294 HYDRO ONE NETWORKS INC	November 2017-4633	12/06/2017	1 KWH- 377 GYPSY- OTHR ST	31.12
000294 HYDRO ONE NETWORKS INC	November 2017-7304	12/06/2017	84 KWH- 423 MILL STREET	46.17
000294 HYDRO ONE NETWORKS INC	November 2017-3303	12/08/2017	471 KWH- LANDFILL	113.32
000294 HYDRO ONE NETWORKS INC	November 2017-6627	12/13/2017	485 KWH- 429 MILL STREET	118.36
Invoice Count 7 Total				646.32
Cheque 000998 Date 12/27/2017 Amount 251.57				
002697 TUCKERSMITH COMMUNICATIONS CO	11283616-12-2017	12/01/2017	ARENA/HALL B- TELEPHONE/	118.15
002697 TUCKERSMITH COMMUNICATIONS CO	11283708-12-2017	12/01/2017	ESTC- PHONE/INTERNET	56.39
002697 TUCKERSMITH COMMUNICATIONS CO	11283710-12-2017	12/01/2017	PW B- PHONE/INTERNET	77.03
Invoice Count 3 Total				251.57
Cheque 000999 Date 12/27/2017 Amount 2,092.68				
000687 WESTARIO POWER INC.	2103754777	12/08/2017	1589 KWH- MUSEUM	235.59
000687 WESTARIO POWER INC.	2103754783	12/08/2017	2039 KWH- FIRE W	289.28
000687 WESTARIO POWER INC.	2103754784	12/08/2017	2469 KWH- 445 JOSEPHINE S	354.77
000687 WESTARIO POWER INC.	2103754790	12/08/2017	626 KWH- CRUICKSHANK PAI	102.06

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000687 WESTARIO POWER INC.	2103754814	12/08/2017	339 KWH- 250 JOHN ST ST LI	67.27
000687 WESTARIO POWER INC.	2103754829	12/08/2017	1514 KWH- 166 JOHN ST	216.76
000687 WESTARIO POWER INC.	2103754836	12/08/2017	325 KWH- PUMP HOUSE	67.77
000687 WESTARIO POWER INC.	2103754839	12/08/2017	444 KWH- JOS ST ST LIGHTS	79.12
000687 WESTARIO POWER INC.	2103754846	12/08/2017	3089 KWH- VIC & JOS ST LIG	392.04
000687 WESTARIO POWER INC.	300246706	12/08/2017	0 KWH- SNACK BAR, PARK DI	27.12
000687 WESTARIO POWER INC.	2103754847	12/15/2017	1973 KWH- ALF & JOS ST LIG	260.90
Invoice Count 11 Total				2,092.68
Cheque 001000 Date 12/29/2017 Amount 42,493.79				
000535 RECEIVER GENERAL FOR CANADA	12-28-2017-Council	12/28/2017	COUNCIL PAYROLL REMITTA	495.26
000535 RECEIVER GENERAL FOR CANADA	12-28-2017-FT	12/28/2017	FT PAYROLL REMITTANCE	32,915.30
000535 RECEIVER GENERAL FOR CANADA	12-28-2017-PT	12/28/2017	PT PAYROLL REMITTANCE	9,083.23
Invoice Count 3 Total				42,493.79
Cheque 001001 Date 01/02/2018 Amount 151.32				
000665 UNION GAS LIMITED	November 2017-1186	12/12/2017	434 M3-425 MILL STREET	151.32
Invoice Count 1 Total				151.32
Cheque 001002 Date 01/02/2018 Amount 3,048.95				
000687 WESTARIO POWER INC.	2103765237	12/12/2017	4520 KWH- DAY CARE	579.47
000687 WESTARIO POWER INC.	2103765239	12/12/2017	2569 KWH- LIBRARY	345.91
000687 WESTARIO POWER INC.	2103765241	12/12/2017	1421 KWH- JOSEPHINE ST ST	202.72
000687 WESTARIO POWER INC.	300247426	12/12/2017	15727 KWH- POLICE/TOWN H	1,920.85
Invoice Count 4 Total				3,048.95
Cheque 001003 Date 01/04/2018 Amount 378.87				
000053 BELL MOBILITY	12-8-2017	12/08/2017	POLICE- CELL PHONES	378.87
Invoice Count 1 Total				378.87
Cheque 001004 Date 01/04/2018 Amount 3,877.78				
000665 UNION GAS LIMITED	November 2017-0458	12/15/2017	6921 M3- COMPLEX GAS	2,126.38
000665 UNION GAS LIMITED	November 2017-4108	12/15/2017	2134 M3- TOWN HALL GAS	645.09
000665 UNION GAS LIMITED	November 2017-5109	12/15/2017	324 M3- POLICE STN GAS	119.82
000665 UNION GAS LIMITED	November 2017-5340	12/15/2017	815 M3-LIBRARY GAS	262.28
000665 UNION GAS LIMITED	November 2017-5467	12/15/2017	916 M3- DAY CARE	290.34
000665 UNION GAS LIMITED	November 2017-7408	12/15/2017	1412 M3- 445 JOSEPHINE STF	433.87
Invoice Count 6 Total				3,877.78
Cheque 001005 Date 01/08/2018 Amount 2,434.48				
000294 HYDRO ONE NETWORKS INC	November 2017-0523	12/19/2017	10951 KWH- 103 QUEEN ST LI	2,434.48
Invoice Count 1 Total				2,434.48
Cheque 001006 Date 01/08/2018 Amount 708.98				
000665 UNION GAS LIMITED	November 2017-8454	12/19/2017	760 M3- FIRE W GAS	245.45
000665 UNION GAS LIMITED	November 2017-9991	12/19/2017	1515 M3- MUSEUM GAS	463.53
Invoice Count 2 Total				708.98

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 001007 Date 01/08/2018 Amount 9,218.64				
000687 WESTARIO POWER INC.	300247802	12/18/2017	39519 KWH- WINGHAM STRE	9,191.52
000687 WESTARIO POWER INC.	300247824	12/19/2017	0 KWH- PARK DRIVE BALL PA	27.12
Invoice Count 2 Total				9,218.64
Cheque 001008 Date 01/09/2018 Amount 11,181.74				
000294 HYDRO ONE NETWORKS INC	November 2017-4216	12/21/2017	49680 KWH - ARENA/HALL B	11,181.74
Invoice Count 1 Total				11,181.74
Cheque 001009 Date 01/09/2018 Amount 22,360.49				
000687 WESTARIO POWER INC.	2103773703	12/21/2017	139320 KWH- COMPLEX	22,360.49
Invoice Count 1 Total				22,360.49
Cheque 001010 Date 01/09/2018 Amount 17,996.20				
003888 EQUITABLE LIFE OF CANADA	1-1-2018	01/01/2018	JANUARY 2018 REMITTANCE	17,996.20
Invoice Count 1 Total				17,996.20
Cheque 001011 Date 01/10/2018 Amount 31.12				
000294 HYDRO ONE NETWORKS INC	November 2017-8337	12/22/2017	0 KWH- 377 GYPSY OTH OTH	31.12
Invoice Count 1 Total				31.12
Cheque 001012 Date 01/11/2018 Amount 957.41				
003295 GLOBAL PAYMENTS	14506	01/01/2018	DEBIT/CREDIT FEES - W BOC	62.12
003295 GLOBAL PAYMENTS	14507	01/01/2018	DEBIT MACHINE FEES - AIRP	59.13
003295 GLOBAL PAYMENTS	14508	01/01/2018	DEBIT MACHINE FEES - ESTC	59.13
003295 GLOBAL PAYMENTS	14509	01/01/2018	DEBIT/CREDIT FEES - REC	256.15
003295 GLOBAL PAYMENTS	14510	01/01/2018	DEBIT/CREDIT FEES - REC	59.13
003295 GLOBAL PAYMENTS	22168	01/01/2018	DEBIT MACHINE FEES - LAN	58.45
003295 GLOBAL PAYMENTS	2281	01/01/2018	DEBIT/CREDIT CARD FEES - I	223.66
003295 GLOBAL PAYMENTS	23355	01/01/2018	CREDIT CARD FEES - REC OI	78.55
003295 GLOBAL PAYMENTS	3482	01/01/2018	DEBIT MACHINE FEES - TOW	101.09
Invoice Count 9 Total				957.41
Cheque 001013 Date 01/11/2018 Amount 7,235.00				
000427 MINISTER OF FINANCE	12-31-2017	12/31/2017	DECEMBER 2017 REMITTANC	7,235.00
Invoice Count 1 Total				7,235.00
Cheque 001014 Date 01/11/2018 Amount 2,198.52				
000140 CIBC VISA	Stak Fitness- 8521	10/30/2017	FITNESS- YOGA MATS	352.33
000140 CIBC VISA	Dollar Stop- 7319	11/24/2017	PW- X-MAS FLOAT SUPPLIES	37.34
000140 CIBC VISA	Const Cont- 17973844	11/28/2017	ESTC- EMAIL MARKETING	59.16
000140 CIBC VISA	HiMama-	11/28/2017	DC- MONTHLY SUBSCRIPTIO	65.54
000140 CIBC VISA	Microsoft- 3910	11/28/2017	REC- PUBLISHER 2019	157.07
000140 CIBC VISA	SurveyMonkey 582065	11/28/2017	EC DEV- SUBSCRIPTION REN	27.00
000140 CIBC VISA	my Tribute gift- 294	12/01/2017	DONATION- MEMORY OF BEI	50.00
000140 CIBC VISA	Stokes- 13491	12/07/2017	FIRE-UNIFORM PINS	60.51
000140 CIBC VISA	GoDaddy- 9734	12/12/2017	EC DEV- WEBSITE HOSTING	332.89
000140 CIBC VISA	Quarts- 2018	12/12/2017	BUILDING- MMAH MEMBERSH	109.00

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000140 CIBC VISA	Dean's Valumart- 560	12/13/2017	STAFF X-MAS LUNCH SUPPL	73.14
000140 CIBC VISA	The Dollar stop- 38	12/13/2017	STAFF- XMAS LUNCH SUPPL	7.91
000140 CIBC VISA	issuu- 683023	12/15/2017	REC ADMIN-ADVERTISING	51.55
000140 CIBC VISA	Spotify- Dec. 2017	12/17/2017	FITNESS- MONTHLY SUBSCR	14.99
000140 CIBC VISA	Lorex-L664439	12/20/2017	LANDFILL- CAMERAS	800.09
Invoice Count 15 Total				2,198.52

Cheque 001015 Date 01/12/2018 Amount 56,067.70

000535 RECEIVER GENERAL FOR CANADA	1-11-2018- FT	01/11/2018	FT PAYROLL REMITTANCE	50,586.31
000535 RECEIVER GENERAL FOR CANADA	1-11-2018-PT	01/11/2018	PT PAYROLL REMITTANCE	5,481.39
Invoice Count 2 Total				56,067.70

Report Total 210,818.69

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000560	Date 12/20/2017	Amount	487.10	
003224 HURONTEL	10886873-12-2017	12/01/2017	WATER TOWER- INTERNET	210.07
003224 HURONTEL	10886875-12-2017	12/01/2017	WATER WELL # 3- INTERNET	67.74
003224 HURONTEL	10886878-12-2017	12/01/2017	WELL # 4- PHONE/INTERNET	96.35
003224 HURONTEL	10886915-12-2017	12/01/2017	WATER- PUC- PHONE/INTERI	112.94
		Invoice Count	4 Total	487.10
Cheque 000561	Date 12/21/2017	Amount	131.90	
000052 BELL CANADA	12-1-2017	12/01/2017	WATER- PHONE-357-9942	131.90
		Invoice Count	1 Total	131.90
Cheque 000562	Date 12/21/2017	Amount	248.60	
004311 TELUS	11-30-2017-W	11/30/2017	WATER- CELL PHONES	248.60
		Invoice Count	1 Total	248.60
Cheque 000563	Date 12/21/2017	Amount	139.79	
000657 TOWNSHIP OF NORTH HURON WATER	175888	12/04/2017	WATER- 435 MINNIE- WATER	139.79
		Invoice Count	1 Total	139.79
Cheque 000564	Date 12/27/2017	Amount	856.01	
000294 HYDRO ONE NETWORKS INC	November 2017- 9904	12/06/2017	4500 KWH- 377 GYPSY WELL	856.01
		Invoice Count	1 Total	856.01
Cheque 000565	Date 12/27/2017	Amount	118.47	
002697 TUCKERSMITH COMMUNICATIONS CO	11224287-12-2017	12/01/2017	377 GYPSY WELL- PHONE	31.83
002697 TUCKERSMITH COMMUNICATIONS CO	11283709-12-2017	12/01/2017	WATER PLANT- PHONE/INTEI	86.64
		Invoice Count	2 Total	118.47
Cheque 000566	Date 12/27/2017	Amount	725.25	
000687 WESTARIO POWER INC.	2103754834	12/08/2017	1821 KWH- 435 MINNIE ST #2	271.43
000687 WESTARIO POWER INC.	2103754835	12/08/2017	1349. KWH- 435 MINNIE ST	208.24
000687 WESTARIO POWER INC.	2103754853	12/08/2017	1689 KWH- JOHN ST WATER	245.58
		Invoice Count	3 Total	725.25
Cheque 000567	Date 01/02/2018	Amount	995.60	
000687 WESTARIO POWER INC.	2103765240	12/12/2017	7996 KWH- WELL # 3	995.60
		Invoice Count	1 Total	995.60
Cheque 000568	Date 01/02/2018	Amount	4,520.00	
002660 NEOPOST CANADA LTD.	1-2-2018	01/02/2018	WATER- POSTAGE	4,520.00
		Invoice Count	1 Total	4,520.00
Cheque 000569	Date 01/09/2018	Amount	1,941.16	
000687 WESTARIO POWER INC.	2103773704	12/21/2017	12240 KWH- WATER WELL # 4	1,941.16
		Invoice Count	1 Total	1,941.16

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000570 Date 01/10/2018 Amount 1,553.44				
000294 HYDRO ONE NETWORKS INC	December 2017-7904	12/22/2017	8859 KWH- 201 VICTORIA ST	1,553.44
		Invoice Count	1 Total	1,553.44
Cheque 000571 Date 01/11/2018 Amount 76.48				
003924 GLOBAL PAYMENTS	004380	01/01/2018	DEBIT MACHINE FEES	76.48
		Invoice Count	1 Total	76.48
Report Total				11,793.80

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501953 Date 12/29/2017 Amount 2,302.74				
000002 ACAPULCO POOLS LIMITED	I002710	10/03/2017	POOL- LIQUID CHLORINE	731.37
000002 ACAPULCO POOLS LIMITED	I002823	11/22/2017	POOL- CHLORINE, CHEMICAL	573.27
000002 ACAPULCO POOLS LIMITED	I002879	12/08/2017	POOL- CHEMICALS	424.83
000002 ACAPULCO POOLS LIMITED	I002905	12/15/2017	POOL- LIQUID CHLORINE, CH	573.27
Invoice Count 4 Total				2,302.74
Cheque 501954 Date 12/29/2017 Amount 101.00				
001490 ALLAN AVIS ARCHITECTS INC	5524	12/22/2017	MUSEUM- STUDY	101.00
Invoice Count 1 Total				101.00
Cheque 501955 Date 12/29/2017 Amount 2,217.00				
003499 ALTRUCK INTL TRUCK CENTRES	27254-L	12/18/2017	LICENSE FOR 2018 INTERNA	2,217.00
Invoice Count 1 Total				2,217.00
Cheque 501956 Date 12/29/2017 Amount 214.54				
000035 AVON MAITLAND DISTRICT	2018-0076	12/18/2017	BA-MR- FOAMIE CHAIRS	214.54
Invoice Count 1 Total				214.54
Cheque 501957 Date 12/29/2017 Amount 171.97				
001209 BLYTH BUILDING SUPPLIES LTD.	15605	11/03/2017	PW- BOLTS	0.85
001209 BLYTH BUILDING SUPPLIES LTD.	15708	11/08/2017	ARENA B- KEYS CUT	3.38
001209 BLYTH BUILDING SUPPLIES LTD.	15965	11/21/2017	ARENA B- SCREWDRIVERS	18.06
001209 BLYTH BUILDING SUPPLIES LTD.	16004	11/24/2017	ARENA B- BULBS	10.72
001209 BLYTH BUILDING SUPPLIES LTD.	16103	11/30/2017	PW- HALOGEN BULB, GASKE	20.32
001209 BLYTH BUILDING SUPPLIES LTD.	15826	12/15/2017	PW- ZIP TIES, 2 X 10 X 16'	118.64
Invoice Count 6 Total				171.97
Cheque 501958 Date 12/29/2017 Amount 506.64				
000072 BLYTH PRINTING INC.	28295	12/02/2017	MUSUEM- PLAK ITS	457.73
000072 BLYTH PRINTING INC.	28351	12/09/2017	ADMIN- BUSINESS CARDS	48.91
Invoice Count 2 Total				506.64
Cheque 501959 Date 12/29/2017 Amount 119.25				
002066 BROCK VODDEN	12-22-2017	12/22/2017	COUNCIL - MILEAGE	119.25
Invoice Count 1 Total				119.25
Cheque 501960 Date 12/29/2017 Amount 2,442.07				
003997 CDW CANADA INC	LCX6924	12/14/2017	POLICE- ADOBE ACROBAT	560.42
003997 CDW CANADA INC	LCZ1073	12/14/2017	ADMIN-HARD DRIVE	65.24
003997 CDW CANADA INC	LDS7339	12/18/2017	REC- TONER CARTRIDGE	235.05
003997 CDW CANADA INC	LFD1804	12/19/2017	REC- PROJECTOR	1,502.99
003997 CDW CANADA INC	LFD8650	12/20/2017	ADMIN- TONER	78.37
Invoice Count 5 Total				2,442.07
Cheque 501961 Date 12/29/2017 Amount 949.20				
004697 COMCENTRIC NETWORKING INC.	6199	09/01/2017	ESTC- NETWORK	237.30

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004697 COMCENTRIC NETWORKING INC.	6235	10/01/2017	ESTC- NETWORK	237.30
004697 COMCENTRIC NETWORKING INC.	6279	11/01/2017	ESTC- NETWORK	237.30
004697 COMCENTRIC NETWORKING INC.	6311	12/01/2017	ESTC- NETWORK	237.30
Invoice Count 4 Total				949.20
Cheque 501962 Date 12/29/2017 Amount 1,118.70				
004606 CUT-RITE TREE SERVICE	434851	12/19/2017	PW- BUCKET TRUCK SERVICE	1,118.70
Invoice Count 1 Total				1,118.70
Cheque 501963 Date 12/29/2017 Amount 53.39				
003815 DESCO PLUMBING AND HEATING SUPPLY	7813879	12/18/2017	ARENA B- AIRFILTERS	53.39
Invoice Count 1 Total				53.39
Cheque 501964 Date 12/29/2017 Amount 4,746.00				
001839 DIETRICH ENGINEERING LTD	1708	12/18/2017	DRAINAGE SUPERINTENDENT	4,746.00
Invoice Count 1 Total				4,746.00
Cheque 501965 Date 12/29/2017 Amount 1,907.12				
002183 DONNELLY & MURPHY	47333	12/04/2017	ADMIN-LEGAL FEES	689.75
002183 DONNELLY & MURPHY	12-15-2017	12/15/2017	SALE OF PROPERTY - LEGAL	1,217.37
Invoice Count 2 Total				1,907.12
Cheque 501966 Date 12/29/2017 Amount 129.95				
004472 ENGLOBE CORP	900245434	12/11/2017	WESTMORELAND ST- FEES	129.95
Invoice Count 1 Total				129.95
Cheque 501967 Date 12/29/2017 Amount 479.34				
000221 FIRE MONITORING OF CANADA INC	50428	12/08/2017	DC- FIRE MONITORING SERVICE	207.35
000221 FIRE MONITORING OF CANADA INC	50431	12/08/2017	TOWN HALL- MONITORING SERVICE	271.99
Invoice Count 2 Total				479.34
Cheque 501968 Date 12/29/2017 Amount 1,153.04				
004623 GM BLUEPLAN ENGINEERING LIMITED	92062	12/18/2017	STURDY DRAIN- ENGINEERING	1,153.04
Invoice Count 1 Total				1,153.04
Cheque 501969 Date 12/29/2017 Amount 70.00				
000290 HURONIA WELDING & INDUSTRIAL	D56214	12/20/2017	PW- SMALL OXYGEN	70.00
Invoice Count 1 Total				70.00
Cheque 501970 Date 12/29/2017 Amount 158.40				
000306 JAMES CAMPBELL	12-19-2017	12/19/2017	COUNCIL- MILEAGE	158.40
Invoice Count 1 Total				158.40
Cheque 501971 Date 12/29/2017 Amount 599.15				

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000322 JOE KERR LTD	1000001739	12/07/2017	FIRE - SAFETY 199- FREIGHT	599.15
		Invoice Count	1 Total	599.15
Cheque 501972	Date 12/29/2017	Amount	50.72	
004507 KELSEY STRONG	12-12-2017	12/12/2017	DAY CARE- SUPPLIES	50.72
		Invoice Count	1 Total	50.72
Cheque 501973	Date 12/29/2017	Amount	263.02	
000350 KIM SCHOLL	10-2-2017	10/02/2017	AQUATICS- MILEAGE/SUPPLI	70.25
000350 KIM SCHOLL	10-18-2017	10/18/2017	AQUATICS- SUPPLIES	34.33
000350 KIM SCHOLL	11-6-2017	11/06/2017	AQUATICS- MILEAGE	143.10
000350 KIM SCHOLL	12-15-2017	12/15/2017	AQUATICS- BANDAIDS	15.34
		Invoice Count	4 Total	263.02
Cheque 501974	Date 12/29/2017	Amount	470.33	
000352 KITSUPPLY	144597	12/12/2017	DAY CARE- JANITORIAL SUPI	377.45
000352 KITSUPPLY	144698	12/19/2017	DAY CARE- JANITORIAL SUPI	-2.15
000352 KITSUPPLY	144721	12/19/2017	COMPLEX- GARBAGE BAGS	95.03
		Invoice Count	3 Total	470.33
Cheque 501975	Date 12/29/2017	Amount	275.40	
000372 LIFESAVING SOCIETY	156652	12/07/2017	AQUATICS- LIFEGUARD RECI	125.00
000372 LIFESAVING SOCIETY	156651	12/13/2017	AQUATICS-STANDARD FIRST	150.40
		Invoice Count	2 Total	275.40
Cheque 501976	Date 12/29/2017	Amount	81.36	
004487 LISTOWEL BANNER	LBC0014168	11/26/2017	ADMIN- MEETING AD	81.36
		Invoice Count	1 Total	81.36
Cheque 501977	Date 12/29/2017	Amount	11,523.18	
003733 LLOYD COLLINS CONSTRUCTION LTD	8249607	12/15/2017	LANDFILL- 550 & 750 DOZER	9,299.90
003733 LLOYD COLLINS CONSTRUCTION LTD	8249610	12/15/2017	PW- TRUCKING WINTER SAN	2,223.28
		Invoice Count	2 Total	11,523.18
Cheque 501978	Date 12/29/2017	Amount	137.22	
002258 MARIA WALDEN	12-18-2017	12/18/2017	OEY- MILEAGE/SUPPLIES	137.22
		Invoice Count	1 Total	137.22
Cheque 501979	Date 12/29/2017	Amount	8,307.99	
000444 MUNICIPALITY OF MORRIS TURNBERR	5694	10/10/2017	BUILDING WAGES- AUGUST 2	1,979.70
000444 MUNICIPALITY OF MORRIS TURNBERR	5699	10/26/2017	BUILDING WAGES SEPTEMBE	-1,402.64
000444 MUNICIPALITY OF MORRIS TURNBERR	2017	12/22/2017	MT- 2017 TAX COMPENSATIC	7,730.93
		Invoice Count	3 Total	8,307.99
Cheque 501980	Date 12/29/2017	Amount	24.10	

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004173 MURRAY D KEITH B.A.	35334	12/11/2017	RECOVERABLE- 360 JOSEPH	24.10
			Invoice Count 1 Total	24.10
Cheque 501981	Date 12/29/2017	Amount	92.70	
001215 NEIL VINCENT	12-20-2017	12/20/2017	COUNCIL - DECEMBER MILE/	92.70
			Invoice Count 1 Total	92.70
Cheque 501982	Date 12/29/2017	Amount	12,085.08	
002832 NORTRAX CANADA INC.	882054	12/11/2017	PW- REPAIR DRIVE-BOMAG	11,778.15
002832 NORTRAX CANADA INC.	882096	12/11/2017	PW- HOSE, CLAMP	306.93
			Invoice Count 2 Total	12,085.08
Cheque 501983	Date 12/29/2017	Amount	4,226.27	
004578 NOVACK'S UNIFORM SOLUTIONS	195448	11/17/2017	FIRE- CUSTOM SLIP ONS	91.55
004578 NOVACK'S UNIFORM SOLUTIONS	196658	11/23/2017	FIRE- UNIFORMS	4,134.72
			Invoice Count 2 Total	4,226.27
Cheque 501984	Date 12/29/2017	Amount	67.80	
000559 R & S ALIGNMENT SERVICES	4205976	12/06/2017	PW- CHANGE TIRES- 12-29	67.80
			Invoice Count 1 Total	67.80
Cheque 501985	Date 12/29/2017	Amount	1,543.03	
004198 RICCO FOOD DISTRIBUTOR	381774	12/05/2017	CONC W- SUPPLIES	417.74
004198 RICCO FOOD DISTRIBUTOR	382090	12/07/2017	CONC B- SUPPLIES	202.92
004198 RICCO FOOD DISTRIBUTOR	382558	12/11/2017	CONC B- SUPPLIES	141.02
004198 RICCO FOOD DISTRIBUTOR	383448	12/19/2017	CONC W - SUPPLIES	567.65
004198 RICCO FOOD DISTRIBUTOR	383716	12/21/2017	CONC B- SUPPLIES	213.70
			Invoice Count 5 Total	1,543.03
Cheque 501986	Date 12/29/2017	Amount	169.07	
003055 RICHARD AL	12-22-2017	12/22/2017	ADMIN- MILEAGE/PHONE	169.07
			Invoice Count 1 Total	169.07
Cheque 501987	Date 12/29/2017	Amount	275.72	
000539 RINTOULS POOLS AND SPAS	67305	12/19/2017	POOL- CHEMICALS	275.72
			Invoice Count 1 Total	275.72
Cheque 501988	Date 12/29/2017	Amount	815.65	
004330 SEPOY WIRING	11319	12/01/2017	COMPLEX- HAND DRYER	577.43
004330 SEPOY WIRING	11349	12/06/2017	TOWN HALL- 2 LIGHT FIXTUR	158.81
004330 SEPOY WIRING	11350	12/11/2017	TOWN HALL LIGHT FIXTURE	79.41
			Invoice Count 3 Total	815.65
Cheque 501989	Date 12/29/2017	Amount	479.33	
004032 SHELBY MURRAY	12-20-2017	12/20/2017	OEY- MILEAGE/SUPPLIES	479.33
			Invoice Count 1 Total	479.33

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Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501990	Date 12/29/2017	Amount 146.51		
001796 TIM HORTON'S	12-11-2017	12/11/2017	FIRE - FOOD	146.51
		Invoice Count	1 Total	146.51
Cheque 501991	Date 12/29/2017	Amount 49.50		
004260 TREVOR SEIP	12-21-2017	12/21/2017	COUNCIL- MILEAGE	49.50
		Invoice Count	1 Total	49.50
Cheque 501992	Date 12/29/2017	Amount 45.19		
003270 TRISHA MCLEAN	12-5-2017	12/05/2017	DC- SUPPLIES	45.19
		Invoice Count	1 Total	45.19
Cheque 501993	Date 12/29/2017	Amount 20.62		
004451 VANESSA MARKS	12-7-2017	12/07/2017	DAY CARE- SUPPLIES	20.62
		Invoice Count	1 Total	20.62
Cheque 501994	Date 12/29/2017	Amount 20,874.97		
001735 WASTE MANAGEMENT	11-30-2017	11/30/2017	NOVEMBER WASTE/RECYCL	20,874.97
		Invoice Count	1 Total	20,874.97
Cheque 501995	Date 12/29/2017	Amount 233.84		
002667 WEST COAST DISTRIBUTING	10006520	12/12/2017	CONC B- SUPPLIES	233.84
		Invoice Count	1 Total	233.84
Cheque 501996	Date 12/29/2017	Amount 1,998.07		
000699 WINGHAM ADVANCE TIMES	WCN0005106	10/29/2017	PW- HELP WANTED AD PT	167.47
000699 WINGHAM ADVANCE TIMES	WND0021552	11/26/2017	REC-FALL RECREATION GUI	1,695.00
000699 WINGHAM ADVANCE TIMES	WND0021581	11/26/2017	EC DEV- WINGHAM DIRECTO	135.60
		Invoice Count	3 Total	1,998.07
Cheque 501997	Date 12/29/2017	Amount 478.72		
000704 WINGHAM COLUMBUS CENTRE	1781	12/19/2017	STAFF- CHRISTMAS LUNCH	478.72
		Invoice Count	1 Total	478.72
Cheque 501998	Date 12/29/2017	Amount 28.31		
002081 WINGHAM FOODLAND	725-600-9502	12/11/2017	OEY- SUPPLIES	20.31
002081 WINGHAM FOODLAND	725-600-937	12/15/2017	CONC W- SUPPLIES	8.00
		Invoice Count	2 Total	28.31
Cheque 501999	Date 12/29/2017	Amount 36.00		
004170 YOLANDA RITSEMA-TEENINGA	12-20-2017	12/20/2017	COUNCIL- DECEMBER MILEA	36.00
		Invoice Count	1 Total	36.00
Cheque 502000	Date 01/08/2018	Amount 181,376.60		

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003711 BFL CANADA	159603	01/01/2018	2018 INSURANCE	181,376.60
		Invoice Count	1 Total	181,376.60
Cheque 502001	Date 01/09/2018	Amount	4,237.50	
004458 E SCRIBE SOFTWARE LTD.	1549	01/01/2018	COUNCIL- SOFTWARE LICEN	4,237.50
		Invoice Count	1 Total	4,237.50
Cheque 502002	Date 01/16/2018	Amount	94.92	
004204 A & G GRAPHICS	2018722	12/20/2017	REC- T-SHIRTS	94.92
		Invoice Count	1 Total	94.92
Cheque 502003	Date 01/16/2018	Amount	196.62	
000002 ACAPULCO POOLS LIMITED	1002913	12/22/2017	POOL- CHEMICALS	196.62
		Invoice Count	1 Total	196.62
Cheque 502004	Date 01/16/2018	Amount	113.95	
001987 ALLSTREAM BUSINESS INC.	18791227	12/28/2017	CEMETERY- PHONE	53.28
001987 ALLSTREAM BUSINESS INC.	18791228	12/28/2017	PW-EW- PHONE	60.67
		Invoice Count	2 Total	113.95
Cheque 502005	Date 01/16/2018	Amount	1,758.28	
000015 AMCTO	2018- DE	01/01/2018	AMCTO MEMBERSHIP- DWAY	439.57
000015 AMCTO	2018-BB	01/01/2018	AMCTO MEMBERSHIP- BARB	439.57
000015 AMCTO	2018-DW	01/01/2018	AMCTO MEMBERSHIP- DONN	439.57
000015 AMCTO	2018-RA	01/01/2018	AMCTO MEMBERSHIP- RICH/	439.57
		Invoice Count	4 Total	1,758.28
Cheque 502006	Date 01/16/2018	Amount	34,476.85	
000073 B M ROSS AND ASSOCIATES LTD	14085	12/19/2017	PW- STAFF -MCGREGOR	30,958.70
000073 B M ROSS AND ASSOCIATES LTD	14102	12/20/2017	PLANNING- BLYTH DEVELOP	1,250.46
000073 B M ROSS AND ASSOCIATES LTD	14106	12/20/2017	SERVICES - A2A DEVELOPME	1,090.91
000073 B M ROSS AND ASSOCIATES LTD	14118	12/22/2017	SITE PLAN REVIEW	668.96
000073 B M ROSS AND ASSOCIATES LTD	14123	12/22/2017	FEES PROPOSED DEVELOPM	507.82
		Invoice Count	5 Total	34,476.85
Cheque 502007	Date 01/16/2018	Amount	10.37	
001209 BLYTH BUILDING SUPPLIES LTD.	16315	12/14/2017	ARENA B- KRAZY GLUE	5.64
001209 BLYTH BUILDING SUPPLIES LTD.	16333	12/15/2017	ARENA B- HOSE, GEAR CLAM	4.73
		Invoice Count	2 Total	10.37
Cheque 502008	Date 01/16/2018	Amount	2,196.66	
000065 BLYTH DECOR SHOPPE	1-10-2018	01/10/2018	LIBRARY B- JANUARY RENT	1,098.33
000065 BLYTH DECOR SHOPPE	February	01/10/2018	LIBRARY B- FEBRUARY RENT	1,098.33
		Invoice Count	2 Total	2,196.66
Cheque 502009	Date 01/16/2018	Amount	39.83	

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001557 CAROL MACPHERSON	1-8-2018	01/08/2018	DAY CARE- SUPPLIES	39.83
		Invoice Count	1 Total	39.83
Cheque 502010	Date 01/16/2018	Amount	503.31	
003997 CDW CANADA INC	LHQ8094	01/05/2018	DAY CARE- TONERS	503.31
		Invoice Count	1 Total	503.31
Cheque 502011	Date 01/16/2018	Amount	1,047.00	
000778 CEDAR SIGNS	49223	12/19/2017	LANDFILL- SIGNS	1,047.00
		Invoice Count	1 Total	1,047.00
Cheque 502012	Date 01/16/2018	Amount	639.62	
003919 CINTAS CANADA LIMITED	839508892	12/28/2017	POOL/FITNESS-SANITIZE RE	218.36
003919 CINTAS CANADA LIMITED	839515124	01/11/2018	POOL/FITNESS-SANITIZE RE	421.26
		Invoice Count	2 Total	639.62
Cheque 502013	Date 01/16/2018	Amount	2,704.81	
000146 CLIFF'S PLUMBING & HEATING	30645	12/31/2017	KOC- REPAIR BLOWER- NO F	2,472.21
000146 CLIFF'S PLUMBING & HEATING	30715	12/31/2017	COMPLEX- SHOWER CARTRI	232.60
		Invoice Count	2 Total	2,704.81
Cheque 502014	Date 01/16/2018	Amount	237.30	
004697 COMCENTRIC NETWORKING INC.	6352	01/01/2018	ESTC- NETWORK	237.30
		Invoice Count	1 Total	237.30
Cheque 502015	Date 01/16/2018	Amount	224.50	
000155 CONNIE GOODALL	12-31-2017	12/31/2017	EC DEV- MILEAGE	94.50
000155 CONNIE GOODALL	2017	12/31/2017	EC DEV- CLOTHING ALLOWA	130.00
		Invoice Count	2 Total	224.50
Cheque 502016	Date 01/16/2018	Amount	130.00	
000177 DAVE COOK	2017	12/31/2017	HALL B- CLOTHING ALLOWAN	130.00
		Invoice Count	1 Total	130.00
Cheque 502017	Date 01/16/2018	Amount	130.00	
000740 DAWN BENNINGER	2017	12/31/2017	ARENA W- CLOTHING ALLOW	130.00
		Invoice Count	1 Total	130.00
Cheque 502018	Date 01/16/2018	Amount	980.41	
000186 DELTA ELEVATOR COMPANY LTD	9170756	01/01/2018	TOWN HALL ELEVATOR MAIN	490.84
000186 DELTA ELEVATOR COMPANY LTD	9170757	01/01/2018	COMPLEX -ELEVATOR MAINT	489.57
		Invoice Count	2 Total	980.41
Cheque 502019	Date 01/16/2018	Amount	130.00	

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002807 DENISE LOCKIE	2017	12/31/2017	REC ADMIN- CLOTHING ALLC	130.00
			Invoice Count 1 Total	130.00
Cheque 502020	Date 01/16/2018	Amount	130.00	
002898 DONNA STUTE	2017	12/31/2017	ADMIN- CLOTHING ALLOWAN	130.00
			Invoice Count 1 Total	130.00
Cheque 502021	Date 01/16/2018	Amount	130.00	
000199 DONNA WHITE	2017	12/31/2017	ADMIN- CLOTHING ALLOWAN	130.00
			Invoice Count 1 Total	130.00
Cheque 502022	Date 01/16/2018	Amount	3,500.75	
002183 DONNELLY & MURPHY	47431	12/19/2017	DEVELOPMEMNT AGREEMEN	290.50
002183 DONNELLY & MURPHY	47470	12/20/2017	PROPERTY STANDARDS - LE	169.50
002183 DONNELLY & MURPHY	47471	12/20/2017	ADMIN- LAND TRANSFERS	197.75
002183 DONNELLY & MURPHY	47472	12/20/2017	ADMIN/PW- LEGAL FEES	2,381.48
002183 DONNELLY & MURPHY	47473	12/20/2017	BUILD /PROP STAND- LEGAL	107.35
002183 DONNELLY & MURPHY	47480	12/21/2017	SEVERENCE - DWYER	354.17
			Invoice Count 6 Total	3,500.75
Cheque 502023	Date 01/16/2018	Amount	253.92	
004738 DWAYNE EVANS	12-29-2017	12/29/2017	CAO- MILEAGE NOVEMBER	140.40
004738 DWAYNE EVANS	12-29-2017-2	12/29/2017	CAO-MILEAGE DECEMBER	70.20
004738 DWAYNE EVANS	2017	12/31/2017	CAO- CLOTHING ALLOWANCI	43.32
			Invoice Count 3 Total	253.92
Cheque 502024	Date 01/16/2018	Amount	507.82	
002210 ECONOMIC DEVELOPERS ASSOC	626-16351	01/01/2018	EC DEV- 2018 MEMBERSHIP	507.82
			Invoice Count 1 Total	507.82
Cheque 502025	Date 01/16/2018	Amount	18,286.50	
000074 FOXTON FUELS LIMITED	345390	12/01/2017	LANDFILL COMPACTOR FUEL	344.38
000074 FOXTON FUELS LIMITED	345932	12/07/2017	LANDFILL- COMPACTOR FUE	507.08
000074 FOXTON FUELS LIMITED	346253	12/12/2017	PW- W- DYED DIESEL	1,476.44
000074 FOXTON FUELS LIMITED	346254	12/12/2017	PW- W- CLEAR DIESEL	1,086.12
000074 FOXTON FUELS LIMITED	346407	12/13/2017	PW- B- CLEAR DIESEL	998.36
000074 FOXTON FUELS LIMITED	346408	12/13/2017	PW-B- DYED DIESEL	933.24
000074 FOXTON FUELS LIMITED	346578	12/15/2017	LANDFILL- COMPACTOR FUE	292.43
000074 FOXTON FUELS LIMITED	346706	12/15/2017	PW-W- DYED DIESEL	448.93
000074 FOXTON FUELS LIMITED	346676	12/18/2017	PW- W- CLEAR DIESEL	956.59
000074 FOXTON FUELS LIMITED	346708	12/18/2017	PW- EW- CLEAR DIESEL	1,881.66
000074 FOXTON FUELS LIMITED	346709	12/18/2017	PW- EW- DYED DIESEL	2,900.77
000074 FOXTON FUELS LIMITED	346975	12/22/2017	PW- HYDRAULIC OIL	321.30
000074 FOXTON FUELS LIMITED	347217	12/22/2017	LANDFILL- COMPACTOR FUE	136.76
000074 FOXTON FUELS LIMITED	348672	12/29/2017	PW- W- CLEAR DIESEL	1,361.99
000074 FOXTON FUELS LIMITED	348673	12/29/2017	PW-W- DYED DIESEL	1,097.82
000074 FOXTON FUELS LIMITED	348084	12/31/2017	BUILDING- DECEMBER FUEI	191.97
000074 FOXTON FUELS LIMITED	348148	12/31/2017	FIRE- DECEMBER FUEL	270.66
000074 FOXTON FUELS LIMITED	348189	12/31/2017	POLICE- DECEMBER FUEL	1,547.35

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000074 FOXTON FUELS LIMITED	348529	12/31/2017	DECEMBER FUEL	1,532.65
		Invoice Count	19 Total	18,286.50
Cheque 502026	Date 01/16/2018	Amount	175.68	
000834 G-FORCE MARKETING	AG5280	01/10/2018	2018 ASSESSMENT ROLL BIN	175.68
		Invoice Count	1 Total	175.68
Cheque 502027	Date 01/16/2018	Amount	152.71	
000249 GREEN'S MEAT MARKET	17750	12/15/2017	DAY CARE- TURKEY ROLL	59.19
000249 GREEN'S MEAT MARKET	13977	01/04/2018	DAY CARE- GROUND BEEF	93.52
		Invoice Count	2 Total	152.71
Cheque 502028	Date 01/16/2018	Amount	1,469.04	
000274 HORTON'S DAIRY	6566	11/02/2017	CONC B- DAIRY SUPPLIES	77.02
000274 HORTON'S DAIRY	6768	11/07/2017	DAY CARE- DAIRY SUPPLIES	185.75
000274 HORTON'S DAIRY	6845	11/08/2017	CONC W- DAIRY SUPPLIES	28.38
000274 HORTON'S DAIRY	7021	11/14/2017	DAY CARE- DAIRY SUPPLIES	187.69
000274 HORTON'S DAIRY	7161	11/16/2017	CONC B- DAIRY SUPPLIES	52.47
000274 HORTON'S DAIRY	7091	11/17/2017	CONC W- DAIRY SUPPLIES	60.69
000274 HORTON'S DAIRY	07092	11/20/2017	BA-MR- DAIRY SUPPLIES	126.20
000274 HORTON'S DAIRY	7321	11/21/2017	DAY CARE- DAIRY SUPPLIES	99.57
000274 HORTON'S DAIRY	7377	11/21/2017	CONC W - DAIRY SUPPLIES	7.55
000274 HORTON'S DAIRY	7547	11/28/2017	DAY CARE- DAIRY SUPPLIES	83.20
000274 HORTON'S DAIRY	7619	11/30/2017	CONC B- DAIRY SUPPLIES	40.67
000274 HORTON'S DAIRY	7689	12/02/2017	CONC W- DAIRY SUPPLIES	47.33
000274 HORTON'S DAIRY	7696	12/05/2017	DAY CARE- DAIRY SUPPLIES	164.92
000274 HORTON'S DAIRY	7735	12/05/2017	CONC W- DAIRY SUPPLIES	18.80
000274 HORTON'S DAIRY	7929	12/11/2017	CONC B- DAIRY SUPPLIES	40.11
000274 HORTON'S DAIRY	7960	12/12/2017	DAY CARE- DAIRY SUPPLIES	136.87
000274 HORTON'S DAIRY	7984	12/15/2017	CONC W- DAIRY SUPPLIES	24.17
000274 HORTON'S DAIRY	8165	12/19/2017	DAY CARE- DAIRY SUPPLIES	87.65
		Invoice Count	18 Total	1,469.04
Cheque 502029	Date 01/16/2018	Amount	500.00	
001861 HURON MANUFACTURING ASSOC.	15276	11/07/2017	EC DEV- AWARDS GALA TICK	500.00
		Invoice Count	1 Total	500.00
Cheque 502030	Date 01/16/2018	Amount	99.97	
000286 HURON TRACTOR LTD	B41576	12/01/2017	ARENA B- V-BELT	9.58
000286 HURON TRACTOR LTD	B41916	12/11/2017	PW- BULB- REVOLVING LIGH'	90.39
		Invoice Count	2 Total	99.97
Cheque 502031	Date 01/16/2018	Amount	66.00	
000290 HURONIA WELDING & INDUSTRIAL	D56213	12/19/2017	PW- B- OXYGEN	66.00
		Invoice Count	1 Total	66.00
Cheque 502032	Date 01/16/2018	Amount	2,095.02	

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003218 INGENIOUS SOFTWARE	6376	01/01/2018	FIRE- FIREPRO SERVICE COI	2,095.02
			Invoice Count 1 Total	2,095.02
Cheque 502033 Date 01/16/2018 Amount 14,030.76				
000322 JOE KERR LTD	1000001826	12/19/2017	FIRE- REPAIR PIERCE	809.76
000322 JOE KERR LTD	1000001837	12/21/2017	LANDFILL- CRUSHING CONCI	13,221.00
			Invoice Count 2 Total	14,030.76
Cheque 502034 Date 01/16/2018 Amount 277.56				
000321 JOE'S AUTOMOTIVE	41275	12/06/2017	PW- REPAIR 08 FORD	79.10
000321 JOE'S AUTOMOTIVE	41307	12/13/2017	POLICE- REPAIR 2011 CROW	36.44
000321 JOE'S AUTOMOTIVE	41326	12/18/2017	POLICE-SERVICE 2011 DODG	162.02
			Invoice Count 3 Total	277.56
Cheque 502035 Date 01/16/2018 Amount 130.00				
000688 JULIE WHARTON	2017	12/31/2017	DAY CARE- CLOTHING ALLOI	130.00
			Invoice Count 1 Total	130.00
Cheque 502036 Date 01/16/2018 Amount 130.00				
000690 JULIE WHEELER	2017	12/31/2017	ADMIN- CLOTHING ALLOWAN	130.00
			Invoice Count 1 Total	130.00
Cheque 502037 Date 01/16/2018 Amount 130.00				
003641 KAREN BERGSMA	2017	12/31/2017	DAY CARE- CLOTHING ALLOI	130.00
			Invoice Count 1 Total	130.00
Cheque 502038 Date 01/16/2018 Amount 58.81				
000350 KIM SCHOLL	2017	12/31/2017	AQUATICS- CLOTHING ALLOI	58.81
			Invoice Count 1 Total	58.81
Cheque 502039 Date 01/16/2018 Amount 188.71				
000352 KITSUPPLY	144825	01/03/2018	COMPLEX- JANITORIAL SUPP	188.71
			Invoice Count 1 Total	188.71
Cheque 502040 Date 01/16/2018 Amount 160.00				
000353 KNIGHTS OF COLUMBUS	October 2017	10/01/2017	FITNESS- SATELLITE REIMBL	40.00
000353 KNIGHTS OF COLUMBUS	11-1-2017	11/01/2017	FITNESS- SATELLITE REIMBL	40.00
000353 KNIGHTS OF COLUMBUS	12-1-2017	12/01/2017	FITNESS- SATELLITE REIMBL	40.00
000353 KNIGHTS OF COLUMBUS	1-1-2018	01/01/2018	FITNESS- SATELLITE REIMBL	40.00
			Invoice Count 4 Total	160.00
Cheque 502041 Date 01/16/2018 Amount 1,135.65				
004735 LEGEND RECREATION SOFTWARE, INC 50257		01/01/2018	REC ADMIN- SOFTWARE LICF	1,079.15
004735 LEGEND RECREATION SOFTWARE, INC 50260		01/01/2018	REC ADMIN- CUSTOMER COI	56.50
			Invoice Count 2 Total	1,135.65

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502042 Date 01/16/2018 Amount 62.04				
003506 LESLIE MOTORS LTD	925777	12/21/2017	POLICE- 2017 FORD SERVICE	62.04
		Invoice Count	1 Total	62.04
Cheque 502043 Date 01/16/2018 Amount 5,864.70				
000370 LETCO LIMITED	9149	12/22/2017	PW- BLADES FOR PLOWS	5,864.70
		Invoice Count	1 Total	5,864.70
Cheque 502044 Date 01/16/2018 Amount 130.00				
002521 LORI VADER	2017	12/31/2017	DAY CARE- CLOTHING ALLOI	130.00
		Invoice Count	1 Total	130.00
Cheque 502045 Date 01/16/2018 Amount 1,853.96				
000411 M.D. CHARLTON CO LTD	73685	12/15/2017	POLICE- CARTRIDGES, BATT	1,853.96
		Invoice Count	1 Total	1,853.96
Cheque 502046 Date 01/16/2018 Amount 406.80				
002732 MCGAVIN FARM EQUIPMENT LIMITED	WM09366	12/11/2017	PW- REPAIR ROTOR	406.80
		Invoice Count	1 Total	406.80
Cheque 502047 Date 01/16/2018 Amount 130.00				
000416 MELISSA SCOTT	2017	12/31/2017	FITNESS- CLOTHING ALLOW/	130.00
		Invoice Count	1 Total	130.00
Cheque 502048 Date 01/16/2018 Amount 678.77				
000421 MICROAGE BASICS	416563	12/04/2017	ADMIN- WHITE BOARD	107.38
000421 MICROAGE BASICS	416648	12/04/2017	ADMIN- PAPER, DIVIDERS	242.34
000421 MICROAGE BASICS	416861	12/06/2017	ADMIN- STAMP PAD	30.48
000421 MICROAGE BASICS	248865	12/07/2017	EC DEV- SHARPIE MARKERS	5.85
000421 MICROAGE BASICS	249327	12/13/2017	PW-CORRECTION TAPE	17.20
000421 MICROAGE BASICS	249715	12/14/2017	DAY CARE- BOOK TAPE	60.95
000421 MICROAGE BASICS	249885	12/15/2017	POLICE- PLANNER	22.59
000421 MICROAGE BASICS	249896	12/15/2017	BOOK TAPE- DAY CARE	12.68
000421 MICROAGE BASICS	249930	12/15/2017	EC DEV- OFFICE SUPPLIES	8.78
000421 MICROAGE BASICS	250568	12/19/2017	ARENA B- OFFICE SUPPLIES	57.78
000421 MICROAGE BASICS	417888	12/22/2017	ADMIN- OFFICE SUPPLIES	112.74
		Invoice Count	11 Total	678.77
Cheque 502049 Date 01/16/2018 Amount 8,111.39				
000444 MUNICIPALITY OF MORRIS TURNBERR	5875	12/31/2017	PW- 50% OF WEATHER TRAC	1,520.29
000444 MUNICIPALITY OF MORRIS TURNBERR	5886	12/31/2017	DECEMBER 2017 BUILDING C	6,591.10
		Invoice Count	2 Total	8,111.39
Cheque 502050 Date 01/16/2018 Amount 130.00				
004518 NICOLE GRAF	2017	12/31/2017	PW- CLOTHING ALLOWANCE	130.00
		Invoice Count	1 Total	130.00

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 502051	Date 01/16/2018	Amount 56,452.20		
000473 OMERS	12-31-2017	12/31/2017	DECEMBER 2017 REMITTANC	56,452.20
		Invoice Count	1 Total	56,452.20
Cheque 502052	Date 01/16/2018	Amount 250.00		
001588 ONTARIO ASSOCIATION OF POLICE	1-6-2018	01/06/2018	POLICE- 2018 MEMBERSHIP I	250.00
		Invoice Count	1 Total	250.00
Cheque 502053	Date 01/16/2018	Amount 145.00		
004579 ONTARIO MUNICIPAL MANAGEMENT IN	18-67	01/01/2018	ADMIN- 2018 MEMBERSHIP	145.00
		Invoice Count	1 Total	145.00
Cheque 502054	Date 01/16/2018	Amount 120.00		
002282 PAT NEWSON	2017	12/31/2017	REC ADMIN-CLOTHING ALLO	120.00
		Invoice Count	1 Total	120.00
Cheque 502055	Date 01/16/2018	Amount 559.35		
000514 PLETCH ELECTRIC LTD	1000013296	12/20/2017	REPAIR WINGHAM STREETLI	559.35
		Invoice Count	1 Total	559.35
Cheque 502056	Date 01/16/2018	Amount 138.99		
003284 PPE SOLUTIONS INC	6280	12/01/2017	FIRE- SHIELD AND ORNAMEN	138.99
		Invoice Count	1 Total	138.99
Cheque 502057	Date 01/16/2018	Amount 130.00		
000522 RACHELLE GERRIE	2017	12/31/2017	REC ADMIN- CLOTHING ALLC	130.00
		Invoice Count	1 Total	130.00
Cheque 502058	Date 01/16/2018	Amount 4,831.88		
004694 RC ELECTRIC (1642966 ONTARIO INC.)	735	11/06/2017	TOWN HALL THEATRE- LIGH1	4,831.88
		Invoice Count	1 Total	4,831.88
Cheque 502059	Date 01/16/2018	Amount 573.75		
004198 RICCO FOOD DISTRIBUTOR	384950	01/04/2018	CONC B- SUPPLIES	145.74
004198 RICCO FOOD DISTRIBUTOR	385701	01/11/2018	CONC B- SUPPLIES	428.01
		Invoice Count	2 Total	573.75
Cheque 502060	Date 01/16/2018	Amount 130.00		
003055 RICHARD AL	2017	12/31/2017	2017 CLOTHING ALLOWANCE	130.00
		Invoice Count	1 Total	130.00
Cheque 502061	Date 01/16/2018	Amount 750.03		
004569 RICOH	SCO91812772	12/29/2017	REC/ADMIN-COPIER RENTAL	532.45
004569 RICOH	SCO91812773	12/29/2017	POLICE- COPIER RENTAL/CO	53.36

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004569 RICOH	SCO91812774	12/29/2017	DC/FIRE/ESTC-COPIER RENT	164.22
		Invoice Count	3 Total	750.03
Cheque 502062 Date 01/16/2018 Amount 433.92				
000539 RINTOULS POOLS AND SPAS	67361	01/05/2018	POOL- MURIATIC ACID	433.92
		Invoice Count	1 Total	433.92
Cheque 502063 Date 01/16/2018 Amount 130.52				
002355 ROBERT'S FARM EQUIPMENT	P65581	01/05/2018	PW- PARTS FOR 12-30	130.52
		Invoice Count	1 Total	130.52
Cheque 502064 Date 01/16/2018 Amount 202.22				
000272 RONA HODGINS	127588/1	12/06/2017	PW- 2 X 2 STAKES	42.71
000272 RONA HODGINS	128008/1	12/13/2017	PW- MAIL BOX POST	38.91
000272 RONA HODGINS	128317/1	12/19/2017	PW- MAILBOX POST	13.10
000272 RONA HODGINS	128325/1	12/19/2017	PW- LAG BOLTS	25.67
000272 RONA HODGINS	128407/1	12/20/2017	PARKS W- TWINE/BURLAP	19.45
000272 RONA HODGINS	128496/1	12/21/2017	PW- LAG BOLTS	24.95
000272 RONA HODGINS	128779/1	12/29/2017	DAY CARE- LIGHT BULBS	37.43
		Invoice Count	7 Total	202.22
Cheque 502065 Date 01/16/2018 Amount 125.00				
004289 ROYAL CANADIAN MOUNTED POLICE	1800003555	12/21/2017	POLICE- FINGERPRINT SEAR	125.00
		Invoice Count	1 Total	125.00
Cheque 502066 Date 01/16/2018 Amount 61.99				
004330 SEPOY WIRING	11404	12/21/2017	TOWN HALL- T8 BULBS	61.99
		Invoice Count	1 Total	61.99
Cheque 502067 Date 01/16/2018 Amount 22,374.00				
004576 SITTTLER GRINDING INC.	213336	12/04/2017	GRINDING AT LANDFILL	22,374.00
		Invoice Count	1 Total	22,374.00
Cheque 502068 Date 01/16/2018 Amount 1,305.78				
002155 SMYTH WELDING & MACHINE SHOP	37342	12/08/2017	PW- REPAIRS TO 10-24	1,305.78
		Invoice Count	1 Total	1,305.78
Cheque 502069 Date 01/16/2018 Amount 3,163.87				
002814 STRONGCO LIMITED PARTNERSHIP	90496337	12/21/2017	PW- REPAIR VOLVO GRADER	3,163.87
		Invoice Count	1 Total	3,163.87
Cheque 502070 Date 01/16/2018 Amount 232.21				
000620 SWAN DUST CONTROL LTD	5090928	12/21/2017	COMPLEX- MATS/MOPS	143.00
000620 SWAN DUST CONTROL LTD	5090941	12/21/2017	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	5090942	12/21/2017	TOWN HALL - MATS	29.15

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 12/20/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000620 SWAN DUST CONTROL LTD	5090946	12/21/2017	DAY CARE- MATS	23.56
			Invoice Count 4 Total	232.21
Cheque 502071 Date 01/16/2018 Amount 130.00				
003270 TRISHA MCLEAN	2017	12/31/2017	DAY CARE- CLOTHING ALLO	130.00
			Invoice Count 1 Total	130.00
Cheque 502072 Date 01/16/2018 Amount 130.00				
000672 VALERIE WATSON	2017	12/31/2017	DAY CARE- CLOTHING ALLO	130.00
			Invoice Count 1 Total	130.00
Cheque 502073 Date 01/16/2018 Amount 130.00				
004451 VANESSA MARKS	2017	12/31/2017	EL- CLOTHING ALLOWANCE	130.00
			Invoice Count 1 Total	130.00
Cheque 502074 Date 01/16/2018 Amount 551.70				
002875 VIKING CIVES LTD.	2672441	01/04/2018	PW- SENSOR	468.76
002875 VIKING CIVES LTD.	2672447	01/04/2018	PW- FLAG, PLOW MARKER	82.94
			Invoice Count 2 Total	551.70
Cheque 502075 Date 01/16/2018 Amount 2,761.22				
000856 WEILER'S CLEANING & RESTORATION	12308726	12/31/2017	DECEMBER JANITORIAL SER	2,761.22
			Invoice Count 1 Total	2,761.22
Cheque 502076 Date 01/16/2018 Amount 5.65				
000699 WINGHAM ADVANCE TIMES	WND0022009	12/31/2017	LANDFILL- AD	5.65
			Invoice Count 1 Total	5.65
Cheque 502077 Date 01/16/2018 Amount 8.00				
002081 WINGHAM FOODLAND	725-600-7672	10/13/2017	CONC W- SUPPIES	8.00
			Invoice Count 1 Total	8.00
Report Total				472,271.57

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 12/16/2017 to 12/31/2018

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900096	Date 12/20/2017	Amount 164.09		
003224 HURONTEL	10886876-12-2017	12/01/2017	SEWAGE PUMP STN- PHONE	96.35
003224 HURONTEL	10886877-12-2017	12/01/2017	SEWAGE TRMT PLANT- INTEI	67.74
		Invoice Count	2 Total	164.09
Cheque 900097	Date 12/27/2017	Amount 97.53		
002697 TUCKERSMITH COMMUNICATIONS CO.	11286584-12-2017	12/01/2017	BLYTH SEWGE TRT- PHONE//	97.53
		Invoice Count	1 Total	97.53
Cheque 900098	Date 12/27/2017	Amount 27.12		
000687 WESTARIO POWER INC.	300246431	12/05/2017	0 KWH- SEWER SIPHON	27.12
		Invoice Count	1 Total	27.12
Cheque 900099	Date 01/02/2018	Amount 2,301.91		
000294 HYDRO ONE NETWORKS INC	November 2017-9227	12/12/2017	12240 KWH- 117 NORTH STRI	2,301.91
		Invoice Count	1 Total	2,301.91
Cheque 900100	Date 01/02/2018	Amount 814.15		
000687 WESTARIO POWER INC.	2103765238	12/12/2017	6481 KWH- 120 JOSEPHINE S	814.15
		Invoice Count	1 Total	814.15
Cheque	Date	Amount	0.00	
000000		/ /		0.00
		Invoice Count	1 Total	0.00
Cheque 900102	Date 01/09/2018	Amount 4,643.85		
000294 HYDRO ONE NETWORKS INC	November 2017-1727	12/21/2017	29400 KWH- 60 LLOYD STREE	4,643.85
		Invoice Count	1 Total	4,643.85
			Report Total	8,048.65



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard AI, Clerk / Manager of IT
DATE: 15/01/2018
SUBJECT: Department Update
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the Clerk's Department Update Report dated January 15, 2018, for information purposes.

EXECUTIVE SUMMARY

The Clerk provides periodic updates to Council on the activities of the Clerk's Department.

DISCUSSION

Administration

Election 2018

On December 5, 2016 Council passed By-law 111-2016 authorizing the use of Telephone and Internet Voting as an alternative voting method. The *Municipal Elections Act, 1996 S.O. 1996, s.42 (3) and (4)* requires that the Clerk establish procedures and forms for the use of any alternative voting method authorized by by-law. The Act provides authority and discretion to the Clerk to establish the specifics of said procedures and forms so long as they are consistent with the principles of the Act. The required procedures and forms must be created by December 31 in the year before the year of the election. In compliance with this requirement, a procedures manual has been created and was made available on December 30, 2017 on the Township of North Huron website on the Residents – Municipal Election page. In addition, the Municipal Election page has been updated with a significant amount of new information regarding telephone and internet voting as well as with general election information.

The next milestone in terms of the Municipal Election, will be the creation of an information package for candidates. This will be a significant focus of the Clerk's department over the coming months.

Hutton Heights Property

As directed by Council during the January 4, 2018 Budget Meeting, an invitation has been extended to Sandra Weber, Director of Planning for the County of Huron, to attend an upcoming Council meeting to discuss development and servicing options for the Hutton Heights property south of Wingham. Ms. Weber has responded indicating that she will attend the February 20th, 2018 Council Meeting as a delegation.

Follow-up to Councillor Inquiry

During the December 18, 2017 Council Meeting, Councillor Seip inquired regarding an item on the Bills and Accounts listing. The line in question indicated a payment in the amount of \$5,181.05 for ESTC – REC – PHONE SYSTEM. The question was raised due to the amount of this particular payment however upon review, staff recalled that although this was a single charge from a single vendor, it

was not strictly an ESTC related expense as it included items for multiple departments which were ordered together in a single order to achieve savings through economies of scale. The approximate breakdown of this expense was \$1881 for the Recreation department, \$1650 for the Wingham Fire Hall and \$1650 for the ESTC.

Ombudsman Report

In late December 2017, staff received notification of a complaint received by the Ontario Ombudsman regarding the Closed Session meeting held on December 11, 2017. Staff worked with the Ombudsman's office throughout their investigation of the complaint and received notice on January 8, 2018 that a letter summarizing the findings of the investigation would be forthcoming. To summarize the conclusion of the letter, the Ombudsman's review found that the closed meeting held on December 11, 2017 fit within the exceptions for closed meetings set out in the *Municipal Act, 2001* however provided a recommendation that Council may wish to consider refraining from receiving delegations in closed session and instead have staff carry out these negotiations before reporting to council and seeking direction. This letter in its entirety is to be received by Council for information and as such is included on the January 15, 2018 agenda as item 4.3.7.

Information Technology

Legend Recreation Software

The Recreation department has utilized the Legend Recreation Software suite for approximately 4 months now and in that time great progress has been made in moving to online booking and registrations. From an IT perspective the requirement for support has decreased as Recreation staff have become more familiar and comfortable with the system. As additional modules go live over the course of 2018 and beyond, the need for a heightened level of IT support may be required however the dedication of Recreation staff to learning this new system and associated processes is commendable and will certainly enable the system to evolve over time.

Security Updates

Security in the Information Technology world has always been an item of focus for IT Professionals. That said, it is becoming more of a mainstream focus as numerous media outlets cover the increasing number of high profile organizations impacted by the likes of wannacry (and variant) infections, data loss through phishing attacks and most recently the discovery of the Meltdown and Spectre vulnerabilities which exist in most computer and server systems manufactured for the past few decades. Although we attempt to protect systems and data as much as possible, new attacks or vulnerabilities are discovered frequently. In business today, the reliance on data is paramount, likewise much of North Huron's operations depend on the reliable systems and accurate data which staff utilize daily. As such, significant time has been and will continue to be required to remain abreast of current trends as well as test and deploy patches for the numerous software packages in use by the various departments within North Huron. In 2018 ongoing staff education regarding phishing and other potential attack vectors will be essential as will the review of internal and external data access with a focus on promoting security of the municipality's systems.

FINANCIAL IMPACT

No immediate financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time.

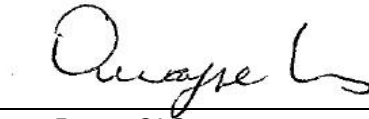
RELATIONSHIP TO STRATEGIC PLAN

Goal 3 - Our Community is Healthy and Safe

Goal 4 - Our Administration is fiscally responsible and strives for operational excellence.



Richard Al, Clerk / Manager of IT



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 15/01/2018
SUBJECT: January 15, 2018 Finance Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated January 15, 2018 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to council on activities within the Finance Department on a monthly basis.

DISCUSSION

2018 Draft Budget

The Senior Management Team has met to follow up on the first two budget meetings. Additional meetings will be scheduled with council to complete the process.

Year End Audit

The Year End Audit is scheduled to begin on March 1, 2018. Work is underway on year end which will include reserve balances. The Accounts Payable cut-off date is January 22, 2017 for processing 2017 invoices.

Whitechurch Water

Notices have been sent to 3 affected ratepayers to choose payment options for the Capital Upgrades in Whitechurch which have now been completed. The same payment options have been offered to North Huron residents as offered to Huron-Kinloss residents.

Source Protection Implementation Fund Extension

The Ministry of Environment and Climate Change has announced an extension of the Source Protection Implementation Fund (SPMIF) to March 31, 2019. The Township received a funding allocation of \$102,500.00 and had unspent funds in the amount of \$4,723.20 as at December 4, 2017. A request for an extension to allow for the spending of the remaining funds will be submitted by January 12, 2018.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

Future budget meetings will be scheduled to complete the 2018 Budget.

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4 – Our administration is fiscally responsible and strive for operational excellence.

A handwritten signature in cursive script that reads "Donna White".

Donna White, Director of Finance

A handwritten signature in cursive script that reads "Dwayne Evans".

Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 15/01/2018
SUBJECT: Recreation and Facilities 01-15-18 Department Update
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accept the Activity Report of the Director of Recreation and Facilities, dated January 15, 2018 for information purposes.

EXECUTIVE SUMMARY

The Director of Recreation and Facilities provides a monthly report of department activities and ongoing projects to keep Council informed.

DISCUSSION

Marketing

The 2018 North Huron Recreation and Leisure Guide was distributed in early January. This year the guide was delivered to homes by Canada Post. In the past it had been delivered as part of the weekly Flyers. Below is a summary of where and how many were delivered in the local area. The guide is also available on the web site and copies are free to pick up at North Huron municipal recreation and township sites.

Mail out:

Wingham	2408
Auburn	347
Blyth	611
Teeswater	1737
Gorrie	696
Wroxeter	435
Brussels	911
TOTAL	7145

Radio ads are playing January 15-19th promoting registration for Winter Recreation Programs on-line.

Website

The Recreation section of the North Huron website has been updated to coordinate with the new on-line registration process.

Recreation Programming

Attached to this report are the January and February promotional flyers, featuring all the programs the department is currently taking registrations for.

December Rec Programs (past programs). There were a number programs offered in December as part of the Holidays:

Holiday Tim Hortons Sponsored Skates Wingham - Dec 28, Jan 2, 3 ,4
Holiday Tim Hortons Sponsored Skates Blyth - Dec 27 & 28, Jan 2 & 5
P.A. Day Camp - Friday December 1st
Christmas Day Camp – Cancelled due to insufficient numbers (January 2-5, 2018)

The Aquatic Centre hosted nine Sponsored Swims over the School Christmas Break. A total of 678 swimmers attended (average 75/swim).

Prior to the Christmas Break, three primary schools rented the pool for school swims: Elma, Howick and Hullet. A total of 569 swimmers.

North Huron Children's Centre

The proposed improvements to the North Huron Children's Centre washroom were not completed over the Christmas Shutdown at the Centre. The funding from Huron County was not secured. The project will proceed in 2018 if the funding is made available from Huron County.

Blyth Memorial Community Hall

Due to significant icicle build up around the Memorial Hall roof, barricades and caution tape were put up from January 9th to the 11th to prevent any injury of falling icicles in the courtyard or near the link and kitchen entrance. The concern is being addressed with the architect. Additional information will be provided as it becomes available.

Richard W LeVan Airport Study

Huron County Economic Development Committee is hosting a meeting on Monday January 15 at 5:00pm at the Libro Community Hall in Clinton. The Feasibility Study for Goderich Municipal Airport and The Richard W. LeVan Airport will be presented. Christian Perreault, Senior Partner from Explorer Solutions will present the report. This is a public meeting and Council and any interested public are welcome to attend. After this meeting, the final report will be released and made available to the public.

North Huron Aquatic Centre Renovations

The final report for the Ontario Trillium Foundation grant was submitted at the end of December. This was for the Ontario 150 grant of \$150,000.

FINANCIAL IMPACT

None

FUTURE CONSIDERATIONS

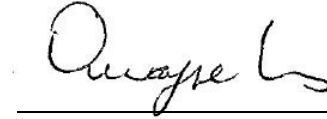
Next department update report is Monday February 5, 2018

RELATIONSHIP TO STRATEGIC PLAN

Our community is Healthy and Safe



Pat Newson, Director of Recreation and
Facilities

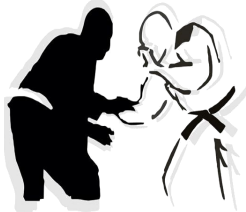


Dwayne Evans, CAO

Our Month at a Glance

JANUARY

TRY OUR NEW ON-LINE REGISTRATION
www.northhuron.ca



Brazilian Jiu-Jitsu/Karate

Registration deadline: January 14th

Ages 5 - 15, 6:30-7:30pm ~ Ages 16+, 7:30-8:30pm

Tuesdays & Thursdays ~ January 16th - March 29th (Skip March 13th)

Maitland River Elementary School Gymnasium ~ \$75/participant

Hockey for Fun

Registration deadline: January 17th

Fridays ~ 4:00-5:00pm ~ January 19th - March 9th

Ages 8 - 13 ~ \$65/session ~ North Huron Westcast Community Complex



Gymnastics

Ages 3 - 6 from 6:30-7:00pm ~ \$65.00

Ages 7+ from 7:00-7:45pm ~ \$75.00

Wednesday Nights ~ January 17th - March 7th (Registration Deadline January 15th)

Maitland River Elementary School Gymnasium



P.A. Day Feb 2.

(Registration Deadline January 31)

Day Camp Ages 5 - 10 ~ 8:30am-5:00pm ~\$32, Skating, Swimming, Crafts, Games

Early Drop-Off & late Pick-Up options available upon request SUBSIDY options available ~ Contact 519-482-8505

Babysitting Blitz Ages 10+ ~9:00am-4:30pm. ~\$65

Learn the skills that every babysitter should know and receive your certificate



Swimming Lessons

Saturdays ~ January 13th—March 10th (Registration Deadline January 11th)

Wednesdays ~ January 17th—March 21st (Registration Deadline January 15th)

No lessons Wednesday, March 14th due to March Break ~ Starting at \$70.00/session



Special Olympics Swimming

(Registration Deadline January 7th)

Tuesday Evenings ~ January 9th - March 27th (no class during March Break)

6:30 - 7:30pm ~ Ages 9 - 21 ~ \$68.25/swimmer



Come in for a **SPLASH** at the **NHWCC Aquatic Centre** with our **NEW Winter Fun Pass**

Valid for ALL Saturday & Sunday Public Swims from January 8th - April 1st, 2018

1:00 - 3:00pm

Single ~ \$35.00 ages 7+

Family ~ \$70.00 max. of 6

*All above programs are pre-registration ONLY and must be paid for upon registration.
 You must register at least 48 hours prior to the start date of the course. A late registration fee will be applied.*

Keep an eye out for our 2018 Recreation Guide!

You are now able to register for all programs On-Line, 24-hours a day!

FREE Drop-In Programs: Indoor Walking, Badminton, Racquetball, Pickleball, Soccer, Volleyball, Basketball and more! Contact the Recreation Front Office for more details.

Our Month at a Glance

FEBRUARY

P.A. Day Camp

Friday, February 2nd ~ 8:30am-5:00pm
Skating ~ Swimming ~ Games ~ Crafts ~ Pizza Lunch ~ Outdoor Fun
Cost is \$37.50/child ~ Open to children ages 5-10
Early Drop-Off & Late Pick-Up options are available at an additional cost

P.A. Day Babysitting Course

Friday, February 2nd ~ Wingham Fire Hall Meeting Room ~ \$65.00/participant
Must be over the age of 10 ~ Course session runs from 8:30-4:00pm
Includes Lunch, Workbook and Certificate
All participants must bring a doll/teddy bear & a writing utensil

Ladies' Paint Night

Please bring a Canned Food Item to be donated to the Local Food Bank!
Thursday, February 15th ~ 7:00-9:00pm ~ Hot Stove Lounge Meeting Room (NHWCC)
Ages 16+ ~ \$30/participant ~ Presented by Ruth Montgomery from Montgomery Designs

Family-Fun-Apalooza-Winter-Luge-Athon

Monday, February 19th
There will be events happening in Blyth, Belgrave & Wingham!
Watch our website www.northhuron.ca for more information about events!

FREE Public Skating

Sponsored by the Township of North Huron
Blyth ~ Sundays from 1:00-3:00pm & Thursdays from 3:30-5:30pm
Wingham ~ Sundays from 1:00-3:00pm

Public Swims

Saturdays and Sundays from 1:00-3:00pm ~ Regular Admissions Apply
Check our website for our Winter Fun Pass Promotions & Specials
P.A. Day Swims ~ Friday February 2nd ~ \$2 (all ages)

Aquatic Birthday packages available!

Let us look after the FUN,
FOOD & CLEAN UP!

Zumba & Pound for Kids'

Free with membership ~ \$5 drop in rate ~ 10:00-10:45am Saturday Mornings

Moms' Fitness Break

\$40/1 day a week ~ \$70/2 days a week ~ \$75/3 days a week ~ Includes morning classes and childcare
9:15 - 11:15am available Mondays, Wednesdays & Fridays

TRY OUR NEW ON-LINE REGISTRATION ~ www.northhuron.ca

FREE Drop-In Programs offered by the Township of North Huron, Recreation Department take place at our local schools. These programs include Indoor Walking, Badminton, Racquetball, Pickleball, Soccer, Volleyball, Tennis, Basketball and more!



519-357-1208 ~ www.northhuron.ca ~ recdept@northhuron.ca



us on Facebook at [northhuronrecreation](https://www.facebook.com/northhuronrecreation)



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee
DATE: 15/01/2018
SUBJECT: Monthly Operational Report – Public Works Department – December 2017
ATTACHMENTS: Veolia December 2017 Monthly Summary Report

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the Public Works Activity Report for the month of December 2017 for information purposes.

EXECUTIVE SUMMARY

The Public Works department provides updates to Council on activities within the department.

DISCUSSION

Administration

Work on departmental salary allocations for 2018 was completed based on 2017 operating data. Annual staff performance evaluations were completed with all public works personnel. Ongoing review of departmental operations continued throughout the month of December.

Fleet

Received 2018 International 7600 tandem axle plow truck. The unit was placed into active service within 24 hours of receipt.

Roadside

Tree trimming and removal continues along East Wawanosh roadsides. The focus for December was primarily the widening of the road allowance on Scott Line between Westfield road and Nature Centre Road.

Hardtop

Seasonal work. Nothing to report for this reporting period.

Loosetop

Seasonal work. Nothing to report for this reporting period.

Winter Operations

Winter operations are now underway. Public works crew were actively engaged throughout the month. Preliminary work on the relocation of the municipal snow dump was started with discussion and consultation between the Township, the Maitland Valley Conservation Authority, and Source Water Protection.

Safety Devices & Signage

Cable guardrail cables, posts, and anchors were replaced on Victoria Street West across from the Legion.

Bridges & Culverts

Nothing to report for this reporting period.

Cemetery

The Wingham and Blyth Cemeteries were closed for the winter season effective November 15th, 2017. Preliminary review of the Wingham Chapel was started. Blyth Cemetery storage shed renovation including siding and roof material replacement was completed.

Streetlights

Nothing to report for this period.

Municipal Gravel Pit

Nothing to report for the month of December.

Solid Waste and Recycling

Operations are ongoing. No capital work to report.

Capital Projects

Nothing to report for the month of December.

Water & Wastewater

Veolia Water has provided a monthly summary report for December 2017 which has been enclosed within this Council Report for review. Two watermain breaks were repaired during the month of December. The breaks occurred on Angus Street and Water Street.

FINANCIAL IMPACT

No immediate financial impact at this time.

FUTURE CONSIDERATIONS

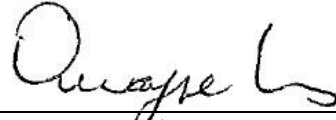
No future consideration at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Sean McGhee, Director of Public Works



Dwayne Evans, Chief Administrative Officer



TOWNSHIP OF NORTH HURON
WATER AND WASTE WATER MONTHLY REPORT
December 2017

Prepared by: Veolia Water

INTRODUCTION

1) NORTH HURON WATER SYSTEMS

a) WINGHAM WATER

- i) **Laboratory Results:** All lab results were compliant
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** There were no regulatory issues during this reporting period
- iv) **Distribution:** All weekly and routine maintenance was performed
- v) **Maintenance and services Performed:** 2 watermain breaks repaired (Angus St & Water St), installed new water meter, installed pre and post chlorine analyzers at well 4(form 2 on file)
- vi) **Customer complaints:** 1 complaint November 30th (did not report in November Summary report) Rusty water complaint- Operators flushed main water line until clear

b) BLYTH WATER

- i) **Laboratory Results:** All lab results were compliant
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** There were no regulatory issues during this reporting period
- iv) **Distribution:** All weekly and routine maintenance was performed
- v) **Maintenance and services Performed:** water shut off for customer
- vi) **Customer complaints:** No complaints to report during reporting period

c) DWQMS (Drinking Water Quality Management System)

On the Job training with Operators Annual Risk Assessment review, Emergency evacuation procedure reviewed, operational plan annual review

2) FACILITIES

a) Airport:

- i. **Laboratory Results:** All lab results were compliant
- j. **Maintenance and services performed:** UV lights and filters replaced



3) NORTH HURON WASTEWATER SYSTEMS

a) WINGHAM WASTEWATER

- i) **Laboratory Results:** All lab results were compliant
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** There were no regulatory issues during this reporting period
- iv) **Distribution:** All weekly and routine maintenance was performed
- v) **Maintenance and services Performed:** Plugged sewer (camera and removed plug), Repaired a broken clean out cap
- vi) **Customer complaints:** No complaints during reporting period

b) BLYTH WASTEWATER

- i) **Laboratory Results:** All lab results were compliant
- ii) **Operational Parameters:** Data being stored on the online Hach WIMS database and the Township of North Huron Network, information is available upon request
- iii) **Regulatory:** There were no regulatory issues during this reporting period
- iv) **Distribution:** All weekly and routine maintenance was performed
- v) **Maintenance and services Performed:** camera sewer due to flooded basement, Maitland welding finished repair work on clarifier sludge scrapper, repaired scum box heater
- vi) **Customer complaints:** No complaints during reporting period

4) VEOLIA AND NORTH HURON OPERATIONS MEETINGS

- a) N/A

5) ITEMS OUTSTANDING

- 2 Return RAS pumps ordered for Blyth Sewage to be installed when they come in
- #2 Blower is down at Blyth Sewage- Quote was submitted to Public works director- awaiting approval





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee
DATE: 15/01/2018
SUBJECT: Automated Speed Enforcement
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated January 15, 2018 regarding use of Automated Speed Enforcement systems for information.

EXECUTIVE SUMMARY

Concern has been raised by members of Council and the general public surrounding pedestrian and vehicular safety in downtown areas; the intersection of Highways 25 and 4; and pedestrian safety in existing Community Safety Zones.

At the November 20, 2017 Council meeting, staff was directed to investigate the use of Photo Radar as a means to enhance public safety in these areas. Photo Radar technology, which is now referred to as an Automatic Speed Enforcement (ASE) system was in use in the province from 1994 to 1995 before the program was discontinued and repealed.

New Legislation entitled Bill 65, the Safer School Zones Act, received Royal Assent on May 30th, 2017. This legislation may provide the necessary mechanisms to aide municipalities in their efforts to increase safety for pedestrians and motorists. The regulations for this legislation could be filed as early as 2018. Once the regulations for this Act are in place, municipalities, including North Huron, will be in a position to consider the use of Automated Speed Enforcement.

DISCUSSION

The Safer School Zones Act (Bill 65) introduces amendments to the Highway Traffic Act which include the following:

1. The Bill provides municipalities with broader authority to impose speed limits of less than 50 kilometers per hour in areas that they so designate. The reduced speed limit in these areas is designated by By-Law of the Council of the Municipality and enforceable through Section 128 of the Highway Traffic Act.
2. Automated Speed Enforcement systems may be used in accordance with applicable regulations under the Safer School Zones Act in municipally designated Community Safety Zones as well as designated school zones.
3. Amendments surrounding the use of Red Light Camera Systems have been incorporated into the Act and apply to the language pertaining to evidence acquired through this technology.

The Ministry of Transportation is in the process of developing the regulations necessary to implement this Act. Once the regulations are in place, the Township will be in a position to move forward with the measures contained in Bill 65.

FINANCIAL IMPACT

There are no financial implications at this time.

FUTURE CONSIDERATIONS

Once the regulatory framework is in place, the Council of the Township of North Huron may wish to pursue this issue further. Staff will continue to monitor the status of Bill 65. A report will be brought forward which will outline the available options for consideration at that time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sean McGhee
DATE: 15/01/2018
SUBJECT: Howson Dam – Dam Safety Assessment Report
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works, dated January 15, 2018 regarding the status of the Howson Dam Safety Assessment for information purposes.

EXECUTIVE SUMMARY

The Township of North Huron entered into a Class EA process with the Howson Dam in August of 2016. The EA process which was being undertaken by GSS Engineering Consultants Limited was suspended in short order when it was determined that questions surrounding the permit requirements under the Lakes and Rivers Improvement Act (LRIA) could not be answered in the absence of detailed information relating to the Howson Dam.

KGS Group was commissioned to complete a Safety Assessment of the Howson Dam following the outcome of RFP 2017-004. The expected outcome of the project was the generation of a report that would provide information that was essential to meet the permit requirements of the Ministry of Natural Resources and Forestry (MNRF) and the Lakes and Rivers Improvement Act (LRIA). The safety assessment is being completed as authorized by Council Resolution M273/17, dated June 6th, 2017.

Once received, the final report will provide the necessary information surrounding the Hazard Potential Classification (HPC), Inflow Design Flood (IDF), Breach Analysis, Slope Stability, and Concrete Condition. This report will be based on the actual condition of the dam and will assist Council in determining next steps.

It is anticipated that all data will be collected and a report generated by KGS Group in the Spring of 2018. This report will be brought forward to Council as a matter of highest priority and will provide critical information to assist in the determination of next steps. Decisions associated with the Howson Dam are unique in that the ensuing actions carry with them the inherent risk of consequences that can potentially impact the health, safety, and quality of life within our community.

DISCUSSION

Upon receipt and presentation of the final report, any discussions surrounding the preferred course of action leading to a decision of Council will be based on comprehensive data. This will include information on the following:

- Hazard Potential Classification (HPC) – This classification is determined based on the potential impact to the community in the event of a failure. Factors such as loss of life, environmental

and infrastructure damage, economic consequence and damage to cultural resources are all taken into consideration in the determination of this classification.

- Inflow Design Flow (IDF) – This is a determination of the maximum flood flow not presenting an unacceptable risk to downstream life or property.
- Breach Analysis and Flood Wave Routing – In order to properly determine downstream impact and calculate the HPC and IDF a hydrodynamic model is utilized. This model is used in conjunction with elevation data and details on any municipal or residential development to estimate damages and consequence resulting from various breach scenarios.
- Slope Stability Analysis – As part of the overall dam stability analysis, this will look at the construction, design, and composition of the existing earthen slopes that make up part of the overall Howson Dam to determine their condition.
- Concrete Condition Testing – Previous concrete analysis performed on the Howson Dam in 1984 was terminated at a depth of 8 inches due to the poor condition of the material encountered. This stability assessment will include coring to a depth of 5 feet utilizing thin walled diamond drill coring equipment to recover core samples to be utilized for laboratory strength testing.

The information above will be provided at a level of detail that is consistent with the requirements of MNRF and LRIA prior to advancing with any long-term plan surrounding the Howson Dam.

FINANCIAL IMPACT

The financial impact associated with the Howson Dam is yet to be determined.

FUTURE CONSIDERATIONS

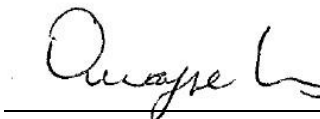
There will be discussions surrounding the Howson Dam upon receipt of the final report from KGS Group Consulting Engineers.

RELATIONSHIP TO STRATEGIC PLAN

This project relates to **Goal No. 2** of the Strategic Plan in that our residents are engaged and well informed, **Goal No.3**, the Township is healthy and safe. **Goal No. 4**, the administration is fiscally responsible and strives for operational excellence, and **Goal No. 5** in that our natural environment is valued and protected.



Sean McGhee, Director of Public Works



Dwayne Evans, CAO



United Way
Bruce Grey
Change starts here.

RECEIVED
DEC 15 2017
TOWNSHIP OF NORTH HURON

Dear Reeve Vincent and Council
Township of North Huron

December 8 2017

In the winter of 2016 we presented to area councils on the issues of winter disconnections by Westario Power. Most councils expressed great concern over the practice and the presentation started a very important conversation locally, and provincially.

I am writing to you today to let you know that as of the first of November, there is now a permanent ban on winter disconnections (for non-payment) from November 15th to May 1st of each and every year.

This ban comes after 10 years of raising this issue both locally and provincially.

As leaders in your community we encourage you to direct people to 211 if they express concern about their energy bills. There are many supports, both geared to income as well as geared to people with above average energy costs regardless of income. There are furnace rebate programs, insulation programs, lightbulb programs and lots of free advice.

When talking with developers, please encourage them to go above code in insulation and other energy saving measures. A slighter high increased capital investment, pays off long term with energy savings.

Our goal, as it has always been, is affordable energy bills for our community.

I am also pleased to inform you that I have been appointed to the Market Renewal Working Group with the Independent Electricity System Operator (IESO) as the consumer representative for all of Ontario. Market Renewal is about improving the way electricity is priced, scheduled and procured in order to meet Ontario's current and future energy needs reliably, transparently, efficiently and at lowest cost. The Market Renewal Working Group (MRWG) is a representative stakeholder forum to guide, advise and inform the IESO on important strategic, policy and design issues that will impact the overall success of market renewal initiative.

If you have questions in regard to the moratorium or other programs relating to energy poverty in the region, please do not hesitate to contact me.

Thank you

Francesca
Executive Director

Frequently Asked Questions – Ban on Disconnection of Homes this Winter for Customers of Electricity Distributors

Introduction

On November 2, 2017, the Ontario Energy Board (OEB) issued a Decision and Order banning licensed electricity distributors from disconnecting homes for non-payment during the winter. Here are some Frequently Asked Questions about the ban:

What does this mean for customers?

The OEB's Decision and Order bans electricity distributors from disconnecting or threatening to disconnect homes for non-payment from November 15 to April 30 every year, and requires that homes currently disconnected due to non-payment be reconnected without charge.

We have also banned the use of load control devices on homes during the same period and required electricity distributors to remove existing devices on homes, again without charge.

Electricity distributors are also not allowed to ask residential customers to pay account collection fees during the disconnection ban. If you have past due amounts on your bill the distributor may continue to charge late payment fees on these amounts.

What is a load control device?

It is a device that limits how much power – or when power – goes to a home. Some electricity distributors use load control devices as an alternative to disconnection.

Customers who wish to keep an existing load control device or have one installed may still ask their distributor if this service is available.

Does the OEB's Order mean customers will now be reconnected?

Yes. The OEB has ordered electricity distributors to reconnect homes that are currently disconnected for non-payment. This year, they must do that as soon as possible. In later years, reconnections must be done by November 15. Reconnection must be at no charge.

Other measures include the prompt removal of load control devices that have been installed on homes as an alternative to disconnection, and a prohibition on the installation of new devices during the disconnection ban.

Will those who are reconnected have to pay a fee?

No. Electricity distributors cannot charge a residential customer for being reconnected or returned to full service as required by the OEB's Decision and Order.

How long will it take for disconnected customers to be reconnected?

For this year, the OEB has ordered electricity distributors to reconnect homes as soon as possible; in later years, reconnections have to be done by November 15.

Reconnection times will vary by distributor according to their size and individual circumstances, and at all times safety requirements will need to be respected. Reconnections are a priority for the OEB, and we will be closely monitoring the pace of reconnection.

If a residential customer is currently disconnected they should contact their electricity distributor. If they are unable to resolve the issue with their distributor, they should contact us directly at 1-877-632-2727.

Does the disconnection ban apply to customers that have a contract with an energy retailer?

Yes. The OEB's Order applies to all residential customers that are served by a licensed electricity distributor, even if they have a contract with an energy retailer.

The Order does not apply to residential customers served by a unit sub-meter provider. As part of its customer service rules review the OEB is assessing disconnection rules for unit sub-meter providers.

Does the ban apply to customers of natural gas utilities?

The OEB's Order only applies to electricity distributors. Natural gas utilities have winter disconnection policies. Natural gas customers should contact their utility to ask about the policies that apply to them. The customer service rules review includes the natural gas utilities' disconnection policies.

The OEB is currently reviewing customer service rules, including disconnections, and a key part of that review includes consumer input. Have your say by participating in our customer rules survey www.oeb.ca/customerservicesurvey.



Ontario Energy Board Commission de l'énergie de l'Ontario

DECISION AND ORDER

EB-2017-0318

Amending Electricity Distributor Licences to Prohibit the Disconnection of Residential Customers and Related Matters

BY DELEGATION, BEFORE: Brian Hewson
Vice President,
Consumer Protection & Industry Performance

November 2, 2017

INTRODUCTION AND SUMMARY

The Ontario Energy Board (OEB), of its own motion, initiated this proceeding to amend the licences of all electricity distributors. As set out in this Decision and Order, the amendments prohibit the disconnection of residential customers by reason of non-payment from November 15th in one year to April 30th in the following year (Disconnection Ban Period), and address related matters.

BACKGROUND

On February 22, 2017, amendments to section 70 of the *Ontario Energy Board Act, 1998* (OEB Act) came into force that makes it clear that:

- i. licences issued to electricity distributors (among others) may include provisions prohibiting the disconnection of low-volume consumers during certain periods; and
- ii. the OEB's regulatory requirements prevail over anything to the contrary in section 31 if the *Electricity Act, 1998* regarding disconnection for non-payment.

On February 23, 2017, the OEB issued a Decision and Order that amended the licences of all electricity distributors to prohibit the disconnection of residential customers from February 24, 2017 to April 30, 2017. The new licence conditions were intended to be an interim measure to cover the balance of the 2016/17 winter, pending the OEB's comprehensive review of the customer service rules that apply to both electricity and natural gas distributors. That review, details of which are set out in the OEB's letter dated May 16, 2017, is ongoing.

This Decision and Order is being issued by Delegated Authority without a hearing pursuant to section 6(4) of the OEB Act.

DECISION

The OEB finds it to be in the public interest at this time to amend the licences of all electricity distributors in order to ensure that residential customers are not disconnected for non-payment during a Disconnection Ban Period.

The new licence conditions, which are effective immediately, are set out in Attachment A to this Decision and Order. They replace the licence conditions that were introduced in February 2017, and are in many respects identical to the February 2017 licence

conditions in scope and effect. Unlike the February 2017 licence conditions, however, the new conditions apply on a going forward basis rather than for a single winter period. Rules relating to disconnection are a key part of the OEB's customer service rules review referred to earlier. Once that review is complete, revisions to the licence conditions may ensue.

By way of overview of the new licence conditions:

- i. During a Disconnection Ban Period, no electricity distributor may disconnect a residential customer solely on the grounds of non-payment or issue a disconnection notice to a residential customer solely by reason of non-payment.
- ii. During a Disconnection Ban Period, no electricity distributor may install a load control device in respect of a residential customer's premises solely by reason of non-payment. After consideration of questions received on the February 2017 licence conditions, all load control devices are being captured by the new licence conditions rather than simply load limiter devices.
- iii. All residential customers who have had their service disconnected solely by reason of non-payment or who have had their service restricted through a load control device must be reconnected or have their service fully restored. For the 2017/2018 Disconnection Ban Period, all reconnections and full return to service must be completed as soon as possible, and distributors will be required to report on their progress in this regard in accordance with new reporting requirements to be issued in the near term. In each subsequent Disconnection Ban Period, reconnections and the full return to service must be completed by November 15th.
- iv. When reconnecting or returning a customer to full service in accordance with paragraph (iii), any otherwise applicable reconnection charge or charge for the removal of a load control device must be waived. As well, any Collection of Account charges that could otherwise be charged to residential customers shall be waived during a Disconnection Ban Period.
- v. As was the case with the February 2017 licence conditions, new or continued disconnection or the installation or continued use of a load control device may still occur at the written and unsolicited request of the customer. The OEB understands from its work with representatives of low-income customers that some customers experience longer-term bill management benefits through

the installation of a load control device. While distributors should not encourage a customer to have a new load control device installed or an existing one maintained during a Disconnection Ban Period, nothing in the new licence conditions should be read as precluding a distributor from explaining the bill management implications associated with having such a device.

- vi. Electricity distributors must continue to respect all applicable safety requirements or standards.

As noted in paragraph (iii) above, the OEB will be issuing new reporting requirements in the near term. In addition to assisting the OEB in monitoring reconnections and the full restoration of service for the purposes of the 2017/2018 Disconnection Ban Period, the new reporting requirements will also address the monitoring of customer arrears.

During a Disconnection Ban Period, the OEB expects distributors to focus efforts on promoting solutions for customers that have substantial arrears, including offering arrears management plans; increasing awareness of assistance or support that may be available through the Low-Income Emergency Assistance Program, the Ontario Electricity Support Program or other sources; and providing information about available conservation measures.

IT IS ORDERED THAT:

1. The electricity distribution licence of each electricity distributor is amended by deleting the conditions of licence imposed under the OEB's February 23, 2017 Decision and Order (EB-2017-0101) and replacing them with the licence conditions set out in Attachment A to this Decision and Order.

DATED at Toronto November 2, 2017

ONTARIO ENERGY BOARD

Original Signed By

Brian Hewson
Vice President, Consumer Protection & Industry Performance

**Attachment A
To
Decision and Order dated November 2, 2017
EB-2017-0318**

Licence Conditions

Note: For most electricity distributors, the relevant section of the licence is section 23. The section and paragraph numbers will be revised when integrated into any licence where the relevant section is other than section 23.

23 Winter Disconnection, Reconnection and Load Control Devices

23.1 Subject to paragraph 23.4, the Licensee shall not, during a Disconnection Ban Period:

- a) disconnect an occupied residential property solely on the grounds of non-payment;
- b) issue a disconnection notice in respect of an occupied residential property solely on the grounds of non-payment; or
- c) install a load control device in respect of an occupied residential property solely on the grounds of non-payment.

Nothing in this paragraph shall preclude the Licensee from (i) disconnecting an occupied residential property during a Disconnection Ban Period in accordance with all applicable regulatory requirements, including the required disconnection notice, or (ii) installing a load control device in respect of an occupied residential property during a Disconnection Ban Period, in each case if at the unsolicited request of the customer given in writing for that Disconnection Ban Period.

23.2 Subject to paragraph 23.4,

- (a) for the 2017/2018 Disconnection Ban Period, if the Licensee had disconnected a residential property on or before November 2, 2017 solely on the grounds of non-payment, the Licensee shall reconnect that property, if an occupied residential property, as soon as possible, and shall do the same in respect of any such property that may be disconnected by Licensee between

that date and the commencement of the Disconnection Ban Period. The Licensee shall waive any reconnection charge that might otherwise apply in respect of that reconnection; and

- (b) for each subsequent Disconnection Ban Period, the Licensee shall ensure that any residential property that had been disconnected solely on the grounds of non-payment is, if an occupied residential property, reconnected as at the commencement of the Disconnection Ban Period. The Licensee shall waive any reconnection charge that might otherwise apply in respect of that reconnection.

Nothing in this paragraph shall require the Licensee to reconnect an occupied residential property in respect of a Disconnection Ban Period if the customer gives unsolicited notice to the Licensee not to do so in writing for that Disconnection Ban Period and has not rescinded that notice.

23.3 Subject to paragraph 23.4,

- (a) for the 2017/2018 Disconnection Ban Period, if the Licensee had installed a load control device in respect of an occupied residential property on or before November 2, 2017 either for non-payment or at the customer's request, the Licensee shall remove that device and restore full service to the property as soon as possible, and shall do the same in respect of any load control device installed in respect of any such property between that date and the commencement of the Disconnection Ban Period. The Licensee shall waive any charge that might otherwise apply in respect of such removal; and
- (b) for each subsequent Disconnection Ban Period, the Licensee shall ensure that any load control device installed in respect of an occupied residential property either for non-payment or at the customer's request is removed and full service is restored to the property as at the commencement of the Disconnection Ban Period. The Licensee shall waive any charge that might otherwise apply in respect of such removal.

Nothing in this paragraph shall (i) require the Licensee to remove a load control device in respect of a Disconnection Ban Period if the customer gives unsolicited notice to the Licensee not to do so in writing for that Disconnection Ban Period and has not rescinded that notice; or (ii) prevent the Licensee from installing or maintaining a load control device if the customer makes an unsolicited request in

writing for the Licensee to do so for that Disconnection Ban Period and has not rescinded that request.

23.4 Nothing in paragraphs 23.1 to 23.3 shall:

- a) prevent the Licensee from taking such action in respect of an occupied residential property as may be required to comply with any applicable and generally acceptable safety requirements or standards; or
- b) require the Licensee to act in a manner contrary to any applicable and generally accepted safety requirements or standards.

23.5 The Licensee shall waive any collection of account charge that could otherwise be charged in relation to an occupied residential property during a Disconnection Ban Period.

23.6 For the purposes of paragraphs 23.1 to 23.5:

“Disconnection Ban Period” means the period commencing at 12:00 am on November 15th in one year and ending at 11:59 pm on April 30th in the following year;

“load control device” has the meaning given to it in the Distribution System Code; and

“occupied residential property” means an account with the Licensee:

- a) that falls within the residential rate classification as specified in the Licensee's Rate Order; and
- b) that is:
 - i. inhabited; or
 - ii. in an uninhabited condition as a result of the property having been disconnected by the Licensee or of a load control device having been installed in respect of the property outside of a Disconnection Ban Period.

23.7 Paragraphs 23.1 to 23.5 apply despite any provision of the Distribution System Code to the contrary.

Ernie Hardeman, MPP
PC Critic for Municipal Affairs and Housing

December 11, 2017

Reeve Neil Vincent
Township of North Huron
274 Josephine St., Box 90
Wingham, ON N0G 2W0

RECEIVED
DEC 18 2017
TOWNSHIP OF NORTH HURON

Dear Reeve  Vincent and members of Council,

As you know, PC Leader Patrick Brown recently released the Ontario PC Platform, called the People's Guarantee. I want to take this opportunity to provide more information on some of the policies that will impact municipalities. I also want to thank municipalities for their input. These policies are based on ideas, suggestions and concerns that we heard from municipal representatives both through our policy process and during the many meetings and conversations we've had.

Below I have outlined some of the most significant policies impacting municipalities.

Restore the Ontario Municipal Partnership Fund. We understand the importance of this unconditional grant that municipalities can use to fund their own local priorities so we will restore the \$70 million that has been cut from this fund since 2013.

Increase transparency by explaining infrastructure decisions. On numerous occasions, we heard from municipalities about the cost of preparing infrastructure applications that are turned down with no explanation, such as those for the Ontario Community Infrastructure Fund. We will provide feedback on these applications. We will also allow pooling of similar projects so smaller municipalities can benefit from P3 financing.

Fix the Joint and Several Liability issue. We know that municipalities are sometimes viewed as having deep pockets and therefore required to pay a far greater portion of settlements than they are responsible for leading to rapidly increasing insurance costs. As Patrick Brown announced at the AMO conference, an Ontario PC government would fix joint and several insurance issues while still ensuring adequate protection for victims.

Invest in Broadband and Cellular infrastructure. We understand that infrastructure is necessary to attract new businesses, improve quality of life, and even ensure that emergency calls can be completed. We will invest up to \$100 million into the Ontario Community Infrastructure Fund. The money will be tied specifically to broadband and cellular infrastructure to help rural and smaller municipalities build the necessary infrastructure.

Increased input into Growth Plans. Municipalities have told us that they need more input into their growth and intensification targets to ensure that they are appropriate and suit the municipality. We will ensure a planning process that provides proper input into future growth plans.

Investing \$124 million for recreational infrastructure. We heard from many municipalities that have aging recreational infrastructure that they cannot afford to upgrade or replace. As part of our commitment to healthy living and supporting municipalities, we will invest \$124 million to build and upgrade this infrastructure including arenas, swimming pools, sports fields, and other recreational infrastructure.

Restore local planning authority over renewable energy projects. The *Green Energy Act* started a dangerous precedent of removing local planning authority over renewable energy projects. We do not believe that these projects should be forced on unwilling hosts. An Ontario PC government will restore the local planning authority over renewable energy projects.

Red Tape. We understand the burden and costs that excess regulation creates for municipalities. We have committed to address red tape across the government by eliminating two regulations for each new regulation that is introduced. This will lead to smarter regulations that will allow businesses and municipalities to thrive.

If you would like to read the full plan it is available at: www.ontariopc.ca/peoplesguarantee.

I hope that these policies will help build a strong future for your community and help relieve some of the pressures facing your municipality.

Please let me know if you have any feedback. I would appreciate hearing your thoughts on how these proposals will impact municipalities. As always if you have any questions or if I can be of assistance please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ernie Hardeman', with a large, stylized loop at the beginning and a long horizontal stroke extending to the right.

Ernie Hardeman, MPP
PC Critic for Municipal Affairs and Housing



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
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Dear Heads of Municipal Councils:

Ontario continues to prepare for federal legalization of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

I am writing to provide you with an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. I would also like to confirm the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario.

Our objectives in the establishment of the retail and distribution system for legal cannabis are to protect youth and eliminate the illegal market. Municipalities are essential partners in the efforts to achieve these goals.

As noted in my October 27 letter, the various engagements the province has had with municipalities have been beneficial. Over the course of November and December, staff from the Ministry of Finance and the Liquor Control Board of Ontario (LCBO) met with staff of the municipalities identified for the initial cannabis retail stores for July 2018. These meetings provided valuable insights on provincial guidelines and areas of local interests that will inform store siting. I would like to thank the staff of these municipalities for their thoughtful feedback.

With the conclusion of the federal government's consultation with provinces and territories on the tax framework, we now have a better understanding of the revenue share to address the costs of legalization. During those discussions, we negotiated for a greater share of revenue on the basis that both the province and municipalities bear incremental costs. We now look forward to engagement with municipalities on a reasonable distribution of the province's share of the federal excise tax revenue. Given the federal government's forecasts of modest revenue and the Federation of Canadian Municipalities' estimated cost projections, our engagement will need to acknowledge that it appears unlikely there will be enough revenue to fully cover the incremental municipal and provincial costs associated with legalization.

In January 2018, the Ministry of Finance will work with the Association of Municipalities of Ontario and the City of Toronto to launch an engagement process with municipalities on cannabis-related funding. This process will consider what is known about incremental municipal and provincial costs and set out a proposed approach to funding for municipalities that supports our shared policy objectives.

To help guide this engagement, I would like to propose the following principles:

- Address Implementation Costs – An approach to funding should acknowledge that the province and municipalities will incur upfront incremental costs as a result of the federal government's decision to legalize cannabis and that a funding approach should focus on helping to address these costs.
- Respect the Role of Municipalities – An approach to funding should recognize the efforts of municipalities in their areas of jurisdiction associated with the legalization of cannabis.
- Align with the Term of the Federal Tax Framework – An approach to funding should align with the two-year term agreed to between the federal, provincial and territorial governments on the federal excise tax.

As we conclude the holiday season and reflect on the past year, I would like to thank you again for your meaningful engagement with the province as we all prepare for the legalization of cannabis in July 2018. Please accept my best wishes for the New Year.

Sincerely,



Charles Sousa
Minister

c: The Honourable Yasir Naqvi, Attorney General of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs
Ali Ghiassi, Chief of Staff, Minister's Office, Ministry of Finance
Scott Thompson, Deputy Minister, Ministry of Finance
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project,
Ministry of Finance
Lynn Dollin, President, Association of Municipalities of Ontario
Pat Vanini, Executive Director, Association of Municipalities of Ontario
Municipal CAOs and City Managers

JAN 02 2018

TOWNSHIP
NORTH HURON

TOO FAR. TOO FAST.

December 19, 2017

Reeve Neil Vincent
Township of North Huron
P.O. Box 90, 274 Josephine Street,
Wingham, Ontario
N0G 2W0

Dear Reeve Vincent,

We are writing to you as health and safety experts to consider passing a motion to prevent the opening of legalized cannabis stores in your community in the interest of protecting public safety and young people.

The federal government's cannabis legalization aggressive commercialization agenda has fallen short on ensuring that our youth, road users and communities are protected from the hazards of legal marijuana consumption. In turn, provincial regulatory frameworks to sell and distribute cannabis have been hastily set up according to the federal government's rushed process, which has resulted in further health and safety deficiencies and a patchwork of inconsistent rules across the country. The bottom line is that cannabis legalization and commercialization is going too far, too fast and public health and safety will pay the price.

We stand with public health experts, healthcare professionals, community leaders, parents and law enforcement who have raised important concerns about the federal legalization scheme, but have been ignored thus far. Ultimately, communities such as yours will have to contend with the negative impact brought on by rushed legalization and commercialization: more drug-impaired driving; easier access to cannabis for youth; increased strain on mental health services and counseling; higher costs for enforcement of new laws and regulations with vague promises of new resources (but no guarantee that the black market will fade); and evolving challenges to manage the consumption of a new product that is toxic, addictive and dangerous.

Please consider debating a motion such as the one passed unanimously by the Council of the Town of Richmond Hill, which declares the Town is not willing to host a legal cannabis outlet: <https://pub-richmondhill.escrimemeetings.com/Meeting?Id=b5b08598-6cae-43eb-bcb4-d84c5434a064&Agenda=Agenda&lang=English#21>

www.toofartoofastcanada.com
2f2fcanada@gmail.com
2595 Skymark Ave, Mississauga, ON L4W 4L5

Other jurisdictions, including Manitoba, have recognized a municipality's right to decide by ensuring they have a local option right to preclude the establishment of retail cannabis outlets in their municipalities. Why aren't Ontario municipalities being afforded the same respect and consideration for their residents?

Please also consider pressing your federal and provincial representatives for answers on how they intend to address the health and safety gaps of the current framework. You may wish to use the Too Far Too Fast position paper – www.toofartoofastcanada.com - as a reference tool on how cannabis legalization legislation needs to be improved before we are confident that the risks to public health and safety are minimal. It includes important data and evidence from healthcare advocates, municipal leaders and other experts on the impact of legalization on health and safety.

I have enclosed for your information, a recent report by the Traffic Injury Research Foundation that speaks to the rise of cannabis impairment and the devastating impact on road safety. A reminder that our law enforcement officials do not yet have the tools they need, we are not ready.

This is the first time since the repeal of alcohol Prohibition that a harmful product has been legalized for wide public consumption. There is a way to do this right, but we only have one chance to get it right. The current scheme poses great risks to public safety according to the experts.

We believe that your citizens would want you to take the best available measures to mitigate the risks of cannabis legalization and commercialization, including reducing access.

Yours truly,



Brian Patterson

Enclosure



MARIJUANA USE AMONG DRIVERS IN CANADA, 2000-2014

Traffic Injury Research Foundation, December 2017

Introduction

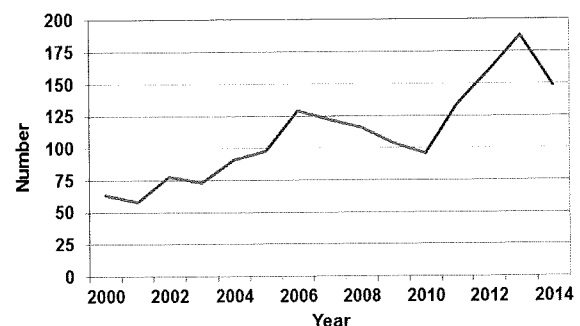
Public concern about drug-impaired driving in general and marijuana-impaired driving in particular has increased in recent years. Marijuana studies have shown that the psychoactive chemical delta-9-tetrahydrocannabinol (or THC) enters the user's bloodstream and brain immediately after smoking or consuming marijuana, and has impairing effects. In addition, research on drivers in fatal crashes has shown that THC-positive drivers are more than twice as likely to crash as THC-free drivers (Grondel 2016). There is also evidence from surveys of Canadian drivers suggesting that the prevalence of marijuana use is greater among 16-19 year old drivers than drivers in other age groups (Robertson et al. 2017).

In light of this concern, this fact sheet, sponsored by State Farm, examines the role of marijuana in collisions involving fatally injured drivers in Canada between 2000 and 2014. Data from TIRF's National Fatality Database were used to prepare this fact sheet which explores trends in the use of marijuana among fatally injured drivers, and the characteristics of these drivers.¹ Other topics that are examined include the presence of different categories of drugs among fatally injured drivers in different age groups, and the combined presence of marijuana and alcohol among this population of drivers.

Trends in marijuana use among fatally injured drivers

The number of fatally injured drivers who tested positive for marijuana from 2000 to 2014 is displayed in Figure 1. In 2000, 64 fatally injured drivers tested positive for marijuana. This number increased to 129 in 2006, decreased to 96 in 2010, and reached a higher peak at 188 in 2013 before decreasing to 149 in 2014. Since a much smaller percentage of drivers (37.0% to 62.1%) that were killed in road crashes were tested for drugs between 2000 and 2010, as compared to a much larger percentage (73.9% to 82.9%)

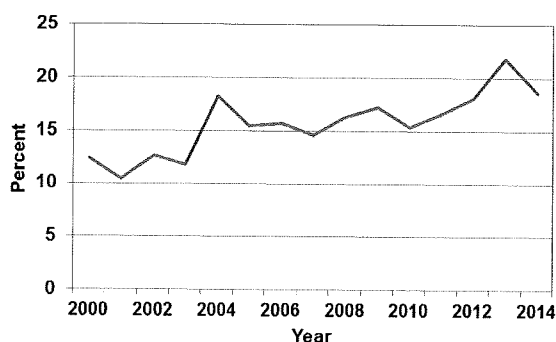
Figure 1: Number of fatally injured drivers who tested positive for marijuana: Canada, 2000-2014



that were tested between 2011 and 2014, these results should be interpreted with caution. A much larger absolute number of drivers were tested for marijuana during this latter period, thus, it would be expected that from 2011 to 2014, the absolute number of fatally injured drivers who tested positive for marijuana would be larger than during the earlier period.

An analysis of trends related to the percentage of marijuana-positive drivers among all fatally injured drivers who were tested for the presence of drugs was also conducted. Figure 2 shows the percentage of fatally injured drivers in this group that tested positive for marijuana. Among those drivers tested for drugs, 12.4% of fatally injured drivers were positive for marijuana in 2000. This percentage decreased to 10.4% in 2001, and gradually rose to its highest level in 2013 (21.9%) before declining in 2014 to 18.6%.

Figure 2: Percentage of fatally injured drivers who tested positive for marijuana: Canada, 2000-2014



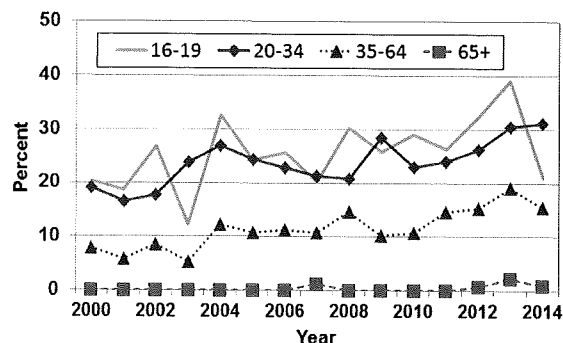
Characteristics of fatally injured drivers testing positive for marijuana

In this section, demographic factors were analyzed to determine their role in marijuana-related driver fatalities from 2000 to 2014. Fatally injured drivers that tested positive for marijuana were examined according to the age and sex of drivers. These results were further compared to data regarding the presence of alcohol use among fatally injured drivers.

The percentage of fatally injured drivers in each age group who tested positive for marijuana from 2000-2014 is shown in Figure 3. Drivers were grouped according to the following age categories: 16-19 years, 20-34 years, 35-64 years, and 65 years and older. The percentage of fatally injured 16-19 year old drivers that tested positive for marijuana

generally decreased from 2000 (20.4%) to its lowest level in 2003 (12.1%), but then gradually rose to its highest level in 2013 (39.1%) before decreasing to 21.1% in 2014.

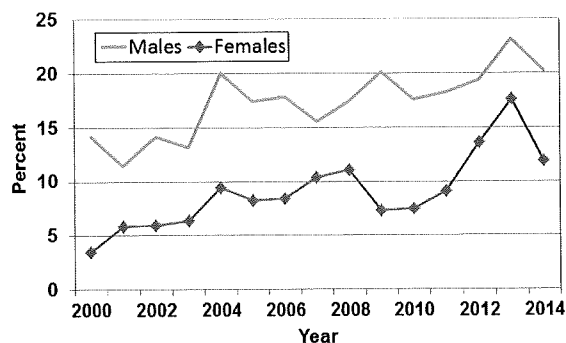
Figure 3: Percentage of fatally injured drivers testing positive for marijuana by age group: Canada, 2000-2014



The proportion of fatally injured drivers aged 20-34 years that tested positive for marijuana generally increased from 2000 (19.0%) to its highest level in 2014 (31.3%). Similarly, there has been a general increase in the percentage of fatally injured 35-64 year old drivers who tested positive for marijuana between 2000 (7.8%) and 2014 (15.5%). In sharp contrast, throughout this 15-year period, a very small percentage of fatally injured drivers aged 65 and older tested positive for marijuana (ranging from 0.0% to 2.3%).

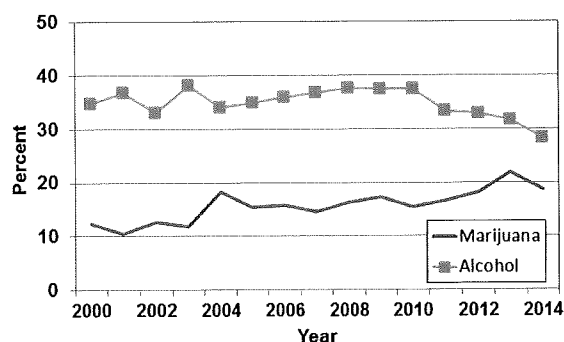
The percentage of male and female fatally injured drivers who tested positive for marijuana from 2000 to 2014 is compared in Figure 4. Throughout this 15-year period, males were more likely than females to test positive for marijuana. Among fatally injured male drivers, the percentage of drivers who tested positive for marijuana generally increased from 2000 (14.2%) to its highest level in 2013 (23.2%), before decreasing in 2014 (20.2%). Similarly, the percentage of fatally injured female drivers who tested positive for marijuana increased between 2000 (3.5%) and 2013 (17.6%), before decreasing in 2014 to 11.9%. Although there was a decrease from 2013 to 2014 in the percentage of male and female fatally injured drivers who tested positive for marijuana, the decrease among female drivers appears to be more pronounced.

Figure 4: Percentage of fatally injured drivers testing positive for marijuana by sex: Canada, 2000-2014



Trends in marijuana use and alcohol use among fatally injured drivers are compared in Figure 5; it shows the percentage of fatally injured drivers that tested positive for each of these substances between 2000 and 2014. A larger percentage of fatally injured drivers tested positive for alcohol as compared to marijuana during this 15-year period. In 2000, more than one-third (34.8%) of fatally injured drivers tested positive for alcohol compared to just 12.4% who tested positive for marijuana. However, from 2010 to 2013, the percentage of fatally injured drivers who tested positive for alcohol consistently decreased (from 37.6% to 31.6%), while the percentage of those drivers who tested positive for marijuana increased (from 15.4% to 21.9%). By 2014, the percentages of fatally injured drivers who tested positive for alcohol (28.4%) and marijuana (18.6%) had both declined.

Figure 5: Percentage of fatally injured drivers testing positive for marijuana and for alcohol: Canada, 2000-2014



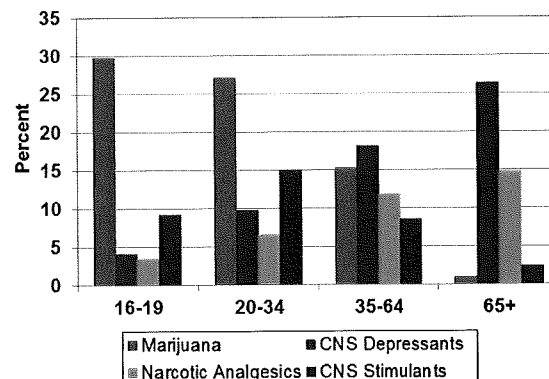
Marijuana and other types of drugs used by fatally injured drivers by age group

Drugs are categorized according to the Drug Evaluation Classification (DEC) program which has been adopted by police services throughout North America. This classification system is based upon common signs and symptoms associated with the presence of different types of drugs (Jonah 2012). The seven drug categories are:

- > cannabis (marijuana);
- > central nervous system depressants (e.g., benzodiazepines and antihistamines);
- > central nervous system stimulants (e.g., cocaine, amphetamines, and ecstasy);
- > hallucinogens (e.g., LSD, magic mushrooms);
- > dissociative anesthetics (e.g., ketamine and phencyclidine);
- > narcotic analgesics (e.g., morphine, fentanyl, heroin, codeine, oxycodone); and,
- > inhalants (e.g., toluene, gasoline, cleaning solvents).

The percentage of fatally injured drivers in each age group who tested positive for each drug type during a five-year (2010-2014) period is presented in Figure 6. The drug types shown are marijuana, CNS depressants, CNS stimulants and narcotic analgesics. Less than 2.0% of fatally injured drivers tested positive for dissociative anesthetics, hallucinogens, and inhalants, hence, data related to these drug categories are not shown.

Figure 6: Percentage of fatally injured drivers testing positive for different categories of drugs by age group: Canada, 2010-2014



Marijuana was the drug most commonly detected among 16-19 and 20-34 year old drivers (29.8% and 27.2%, respectively). The prevalence of marijuana among fatally injured 16-19 year old drivers is similar to levels that were reported in previous analyses of fatally injured drivers (TIRF 2014). This finding is also consistent with an online survey of Canadian drivers that showed marijuana use was more prevalent among 16-19 year old drivers (6.1%) as compared to drivers aged 25-44 years (2.8%), 46-64 years (0.9%), and over age 65 (0.1%) between 2002 and 2015 (Robertson et al. 2017). Less than 1.0% of fatally injured drivers aged 65 years and older tested positive for marijuana.

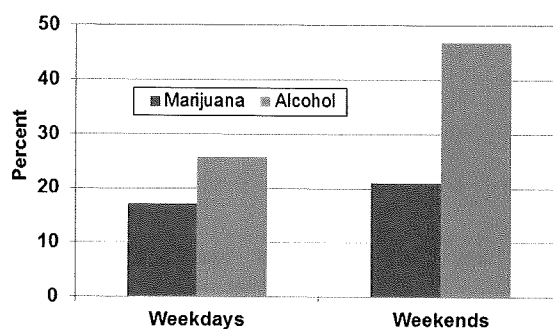
CNS depressants were the type of drug most commonly found among fatally injured drivers aged 35-64 and 65 and older (18.1% and 26.3% respectively). Drivers aged 20-34 were the most likely to test positive for CNS stimulants (15.0%), and narcotic analgesics were most commonly found among fatally injured drivers aged 65 and older (14.6%).

Characteristics of collisions involving drivers testing positive for marijuana and alcohol

Patterns of marijuana use and alcohol use among fatally injured drivers were compared during a five-year period (2010-2014). Characteristics that were examined included the type of day (weekdays versus weekends) and hours of day that collisions occurred. Weekday collisions were defined as those which occurred between 6:00 p.m. on Sunday to 5:59 p.m. on Friday whereas weekend collisions are defined as those which occurred between 6:00 p.m. on Friday to 5:59 p.m. on Sunday.

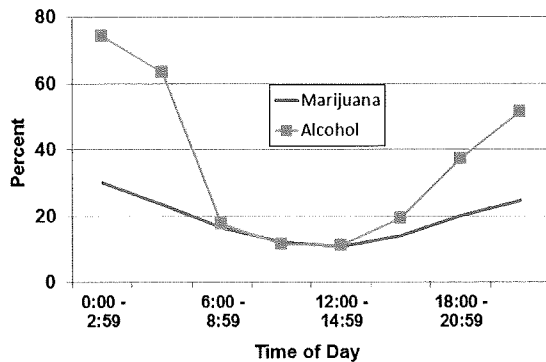
Figure 7 compares drivers killed in weekday versus weekend crashes from 2010 to 2014 and the percentages that were positive for marijuana and alcohol. Drivers that died in weekend crashes (20.9%) were slightly more likely to test positive for marijuana than those who died in weekday crashes (17.0%). There was a more pronounced difference in terms of the presence of alcohol with almost half (45.8%) of fatally injured drivers in weekend crashes who tested positive compared to approximately one-quarter (25.8%) of drivers killed in weekday crashes.

Figure 7: Percentage of fatally injured drivers in weekend and weekday crashes who tested positive for marijuana and alcohol: Canada, 2010-2014



An analysis was also performed to identify any variations based upon the time that collisions occurred in relation to the percentage of fatally injured drivers who tested positive for marijuana versus alcohol between 2010 and 2014. The results are presented in Figure 8. Collision times were divided into three-hour increments on a 24-hour scale. The largest percentage of drivers who tested positive for marijuana and who tested positive for alcohol were involved in collisions which occurred between midnight and 2:59. An almost identical proportion of drivers tested positive for marijuana and alcohol for the three time periods between 6:00 and 14:59. After this time of day, there was an increase in the percentage of both drivers who tested positive for marijuana and those who tested positive for alcohol until 23:59. Although there was a greater likelihood that drivers tested positive for both substances in collisions that occurred between midnight and 2:59, a larger percentage of drivers tested positive for alcohol (74.3%) than for marijuana (30.0%). For collisions which occurred just prior to midnight (21:00 to 23:59), more than half of drivers were positive for alcohol (51.6%) compared to 24.8% who tested positive for marijuana.

Figure 8: Percentage of fatally injured drivers who tested positive for marijuana and alcohol by time of day: Canada, 2010-2014



Conclusions

In the past 15 years, there has been a steady increase in the percentage of fatally injured drivers in Canada who tested positive for marijuana. Generally speaking, drivers aged 16-19 years were the age group of fatally injured drivers who were most likely to test positive for marijuana. However, in 2014, a larger percentage of fatally injured drivers aged 20-34 years tested positive. Continued monitoring is required to determine whether the presence of marijuana in fatally injured drivers aged 20-34 remains higher as compared to the prevalence in younger drivers aged 16-19.

Trends in the percentage of male and female fatally injured drivers who tested positive for marijuana from 2000 to 2014 were similar in terms of annual increases and decreases. However, throughout this 15-year period, males were twice as likely as females to test positive for marijuana. While driver sex may explain differences in the magnitude of marijuana use among fatally injured drivers, it does not appear to account for differences in trends.

Between 2000 and 2014, a larger percentage of fatally injured drivers tested positive for alcohol than for marijuana. There was a four-year period (2010-2013) during which the percentage of alcohol-positive drivers decreased while the percentage of marijuana-positive drivers increased. Trends in the prevalence of these substances among fatally injured drivers warrant further attention.

Almost one-third of fatally injured drivers aged 16-19 tested positive for marijuana which is comparable to data reported previously. Notably,

the percentage of drivers aged 20-34 years who tested positive was almost as large. This suggests that education programs that have been developed to reduce marijuana use among 16-19 year old drivers may also be appropriate to address marijuana-impaired driving among this older age group. Conversely, fatally injured drivers aged 35-64, and aged 65 and older were more likely to test positive for CNS depressants and narcotic analgesics. Although programs to reduce marijuana use among older age drivers do not appear necessary at this time, continued monitoring of trends is needed to track whether the prevalence of marijuana use will increase across age categories. Furthermore, a 'one size fits all' approach to reduce any kind of drug-impaired driving among all age groups may not resonate equally throughout the driving population.

Similar to alcohol, a larger percentage of drivers tested positive for marijuana on weekends as opposed to weekdays and at night as opposed to daytime. However, it should be noted that the differences were less pronounced for drivers who tested positive for marijuana than for alcohol. This suggests targeting drivers by time of day and day of week may be less effective for marijuana impaired driving than alcohol impaired driving.

To summarize, an increasing percentage of fatally injured drivers in Canada tested positive for marijuana in recent years whereas a decreasing percentage of these drivers tested positive for alcohol. Nevertheless, despite such opposite trends, the percentage of alcohol-positive fatally injured drivers remains larger than the proportion of drivers who tested positive for marijuana. In addition, the incidence of marijuana use appears greater among drivers in younger age groups that are involved in crashes on weekends and night-time, however, these indicators were not as reliable to predict marijuana use as they were to predict alcohol use. Ongoing analysis of data in future years is needed to monitor progress in reducing marijuana-impaired driving.

References

Brown, S.W., Vanlaar, W.G.M., Robertson, R.D. (2017). Alcohol and Drug-Crash Problem in Canada 2013 Report. Ottawa, Ontario: Canadian Council of Motor Transport Administrators.

Grondel, D. (2016). Driver Toxicology Testing and the Involvement of Marijuana in Fatal Crashes, 2010-2014: A Descriptive Report. Olympia, WA.: Washington Traffic Safety Commission

Jonah, B. (2012). Drugs and Driving Framework. Ottawa, Ontario: Canadian Council of Motor Transport Administrators.

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Traffic Injury Research Foundation. (2014). Teens and Drug Impaired Driving. Ottawa, Ontario: Traffic Injury Research Foundation.

¹ Fatality data from British Columbia from 2011 to 2014 were not available at the time that this fact sheet was prepared. As a result, Canadian data presented have been re-calculated to exclude this jurisdiction and make equitable comparisons.

Traffic Injury Research Foundation

The mission of the Traffic Injury Research Foundation (TIRF) is to reduce traffic-related deaths and injuries. TIRF is a national, independent, charitable road safety institute. Since its inception in 1964, TIRF has become internationally recognized for its accomplishments in a wide range of subject areas related to identifying the causes of road crashes and developing programs and policies to address them effectively.

Traffic Injury Research Foundation (TIRF)

171 Nepean Street, Suite 200

Ottawa, Ontario K2P 0B4

Phone: (877) 238-5235

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Email: tirf@tirf.ca

Website: www.tirf.ca

ISBN: 978-1-926857-91-6

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Public Health
Agency of Canada

Agence de la santé
publique du Canada



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January 2, 2018

To: Implementing Bodies of the Ausable Bayfield and Maitland Valley Source Protection Plans, via email

Re: Notice of Public Consultation - Proposed Amendments to Source Protection Plans

On behalf of the Ausable Bayfield and Maitland Valley Source Protection Authorities, please be advised of the proposed amendments to the approved Source Protection Plans for the Ausable Bayfield Maitland Valley (ABMV) Source Protection Region. This Notice of Amendments is being sent as a requirement under Section 48 of Ontario Regulation 287/07 under the *Clean Water Act, 2006*.

These amendments will be posted at www.sourcewaterinfo.on.ca for Public Consultation from January 3rd to February 8th, 2018. Hard copies will also be available at the offices of the Ausable Bayfield and Maitland Valley Conservation Authorities. Property owners that may be impacted by this amendment will also be sent a Notice and an information package.

Two open houses have been scheduled for the following locations:

Blyth	Varna
Monday January 22, 2018	Tuesday January 23, 2018
Blyth and District Community Centre	Stanley Community Centre Complex
377 Gypsy Lane, Blyth	38594 Mill Road, Varna
3:30p.m. to 7:00 p.m.	4:00 p.m. to 7:00 p.m.

The proposed amendments include new technical work and maps to incorporate both new and revised wellhead protection areas. A revision to the Restricted Land Use policy (P.12.1) and Risk Management Plan timeline policy (P.12.2) is also proposed. Other than policies P.12.1 and P.12.2, there are no proposed policy changes to the approved Source Protection Plans. However, the existing Source Protection Plan policies would now apply to the new wellhead protection areas (WHPAs).

Ausable Bayfield Maitland Valley Source Protection Region
c/o Ausable Bayfield Conservation Authority
71108 Morrison Line, R.R. 3
Exeter, ON N0M 1S5

Tel 519.235.2610
Fax 519.235.1963
Toll Free 1.888.286.2610
www.sourcewaterinfo.on.ca

Summary of Proposed Amendments to the Source Protection Plans:

1. Revision to the Blyth Wellhead Protection Area to include new well #5 in the Municipality of North Huron.
2. Addition of the Varna municipal drinking water system. This former community well system was assumed by the Municipality of Bluewater in 2017.
3. Adjustment of the Molesworth Wellhead Protection Area as a result of a replacement well that was drilled next to the existing well building.
4. Adjustment of the Benmiller Wellhead Protection Area as a result of a replacement well near the existing well building.
5. Revision of the Dungannon Wellhead Protection Area to reflect recent removal of well # 1, which was decommissioned in 2017 due to elevated arsenic levels.
6. Addition of the Ripley municipal drinking water system, in the Township of Huron-Kinloss. Ripley is located in the Saugeen Source Protection Area (SPA), outside the ABMV source protection region. However, as a result of recent changes to the drinking water system and subsequent re-delineation of the WHPA, the Ripley WHPA now extends into the Maitland Valley SPA. As such, the system must be included in the Maitland Valley Source Protection Plan (SPP).
7. Revision of Policy P.12.1 - Restricted Land Use: This policy would be revised to allow Risk Management Officials to provide written direction to municipal staff about the types of applications that could be excluded from CWA, Part IV Section 59 screening, allowing more flexibility in the type of applications that require review by Risk Management Officials.

Current Section 59 Policy:

Policy P.12.1 – Section 59 Restricted Land Use Policy

In accordance with Section 59(1) of the Clean Water Act, all land uses set out within the official plans or zoning by-laws for the municipalities where this Source Protection Plan is in effect, are designated as restricted land uses in all areas where designated threats are or would be significant. In effect, a person shall not construct or change the use of a building in any location, or make an application under the Planning Act or Condominium Act where Section 57 (Prohibition) or Section 58 (Risk Management Plan) applies unless the Risk Management Official issues a notice under S. 59 to the person.

Proposed addition to above policy:

Despite the above policy, a Risk Management Official may issue written direction specifying the circumstances under which a planning authority or building official may be permitted to make the determination that a site-specific land use is not designated for the purposes of Section 59. Where such direction has been issued, a site-specific land use that is the subject of an application for approval under the Planning Act or the Condominium Act, or for a permit under the Building Code Act, is not designated for the purposes of Section 59, provided that the planning authority or building official, as the case may be, is satisfied that:

- *The application complies with the circumstances specified in the written direction from the Risk Management Official; and*
- *The applicant has demonstrated that a significant drinking water threat activity designated for the purposes of Section 57 or 58 will not be engaged in, or will not be affected by the application.*

8. Revision of Policy P.12.2 – Effective Date for Section 58 Risk Management Plan Policies:
This policy would be revised to extend the timeline for risk management plan completion from **three years to five years**. This extension is proposed in order to permit all municipally appointed Risk Management Officials to work co-operatively with affected landowners in preparing Risk Management Plans geared to protecting sources of municipal drinking water. In addition, the five-year timeline is consistent with neighbouring regions and will allow landowners additional time to comply with the policies.

Policy P.12.2 – Effective Date for Section 58 Risk Management Plan Policies

*For the purpose of section 58(3) of the Clean Water Act, 2006, the date the policies regarding regulated activities comes into full force and effect is ~~three~~ **five** years from the date the Source Protection Plan comes into full force and effect.*

In addition to these proposed amendments, other minor grammatical and wording changes (as defined under Section 51 of the Clean Water Act, 2006) will be completed.

Please provide any comments to me by **February 08, 2018**.

If you have any questions about the proposed amendments, please do not hesitate to contact me.

Yours sincerely;

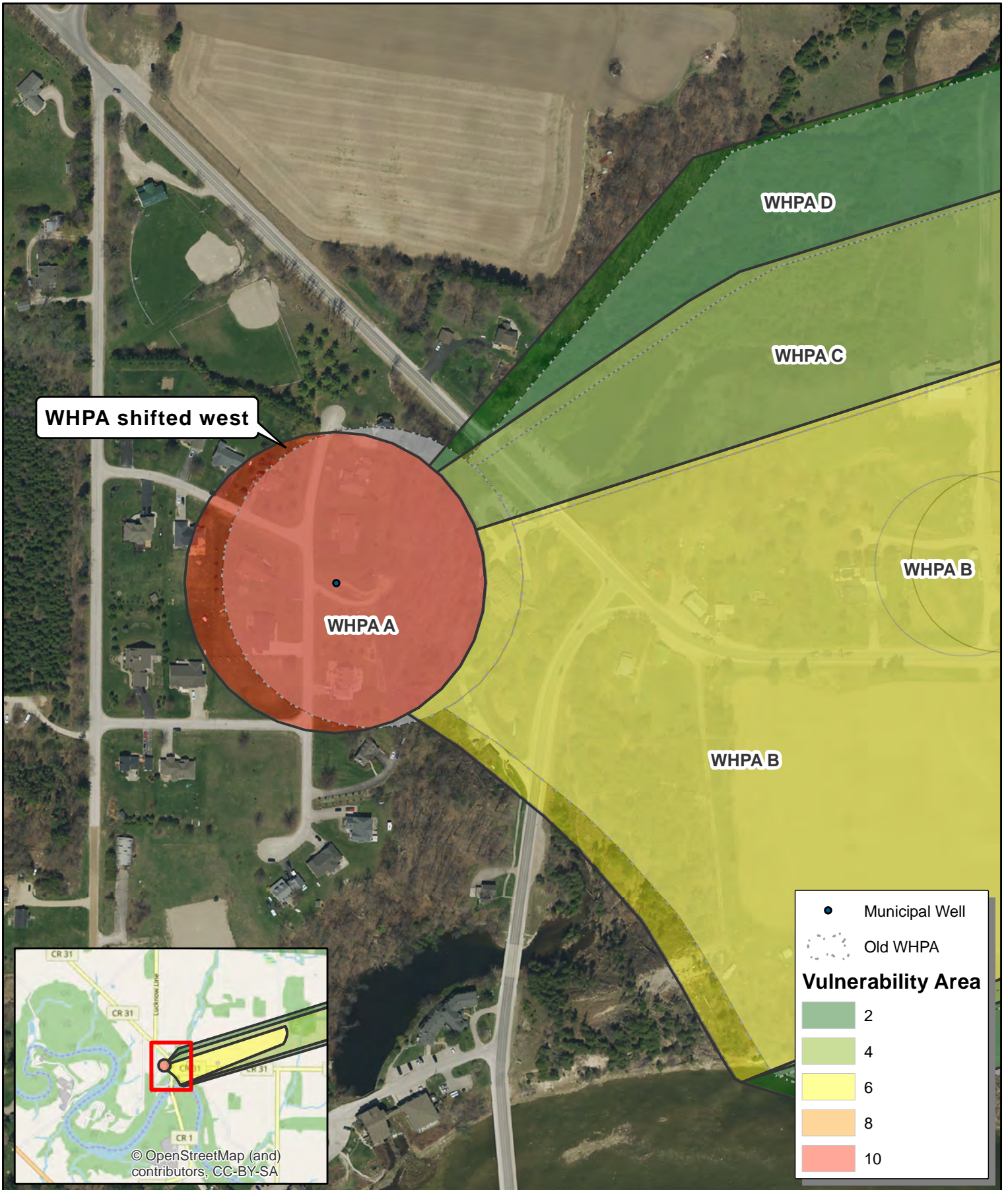


Geoffrey Cade
Source Protection Program Supervisor
Ausable Bayfield Source Protection Authority
71108 Morrison Line, RR 3 Exeter, Ontario, N0M 1S5
Phone: 519.235.2610 Email: gcade@abca.on.ca

Enclosure (Maps of 6 WHPAs)



Benmiller Well Amendment Wellhead Protection Area (WHPA)





This map illustrates the vulnerability areas (WHPA) for the Grand River aquifer in the Waterloo Region. The map shows various colored zones (WHPA A, B, C, D) around municipal wells, indicating different levels of vulnerability. A legend explains the symbols for municipal wells, old WHPA, and the vulnerability area scale (2 to 10). An inset map shows the location of the study area within the larger context of the Grand River watershed.

Legend:

- Municipal Well
- ⬭ Old WHPA
- Vulnerability Area**
 - 2 (Dark Green)
 - 4 (Light Green)
 - 6 (Yellow)
 - 8 (Orange)
 - 10 (Red)

Map Labels:

- WHPA A
- WHPA B
- WHPA C
- WHPA D

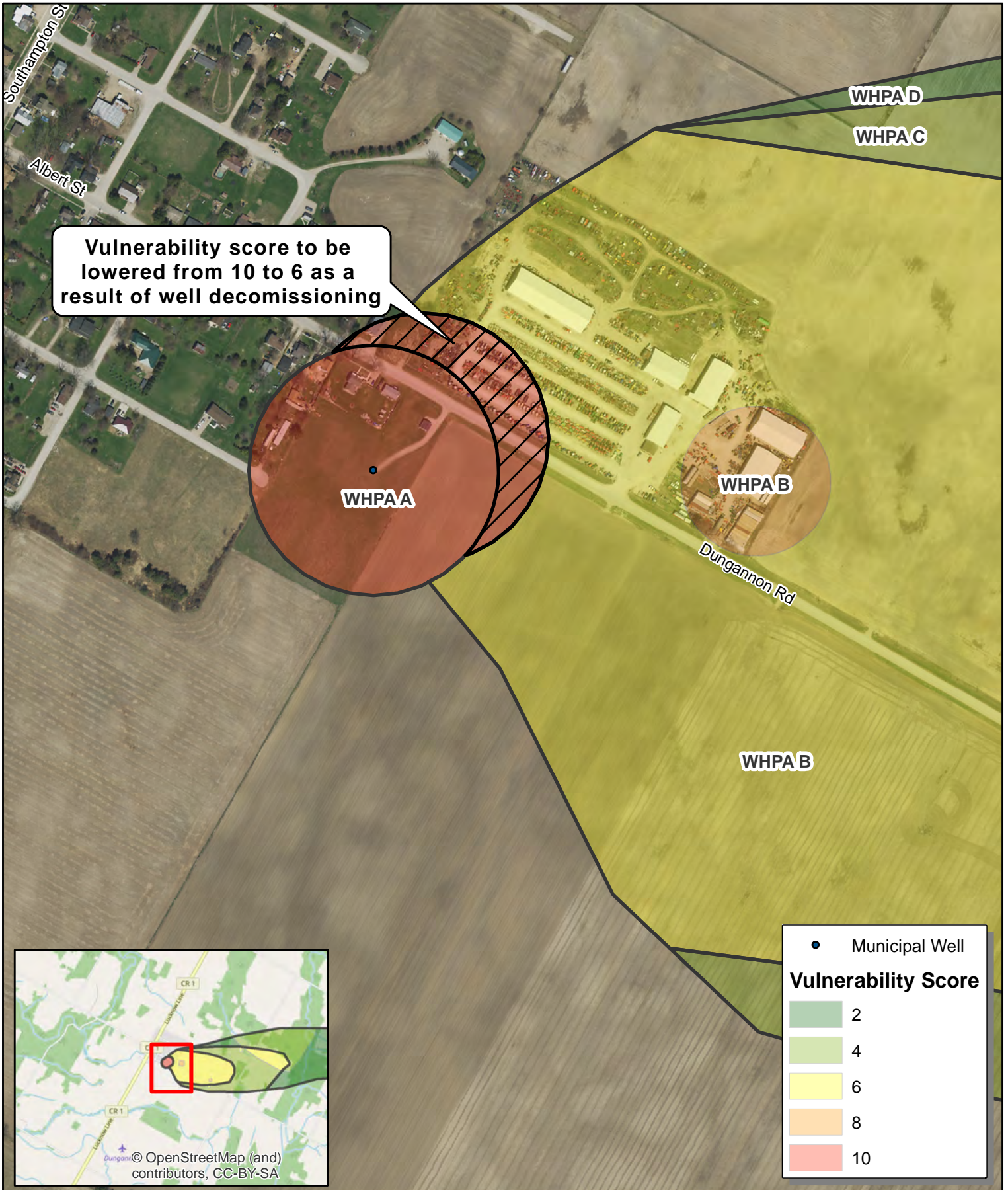
Inset Map:

© OpenStreetMap (and contributors, CC-BY-SA)



Dungannon Well Amendment

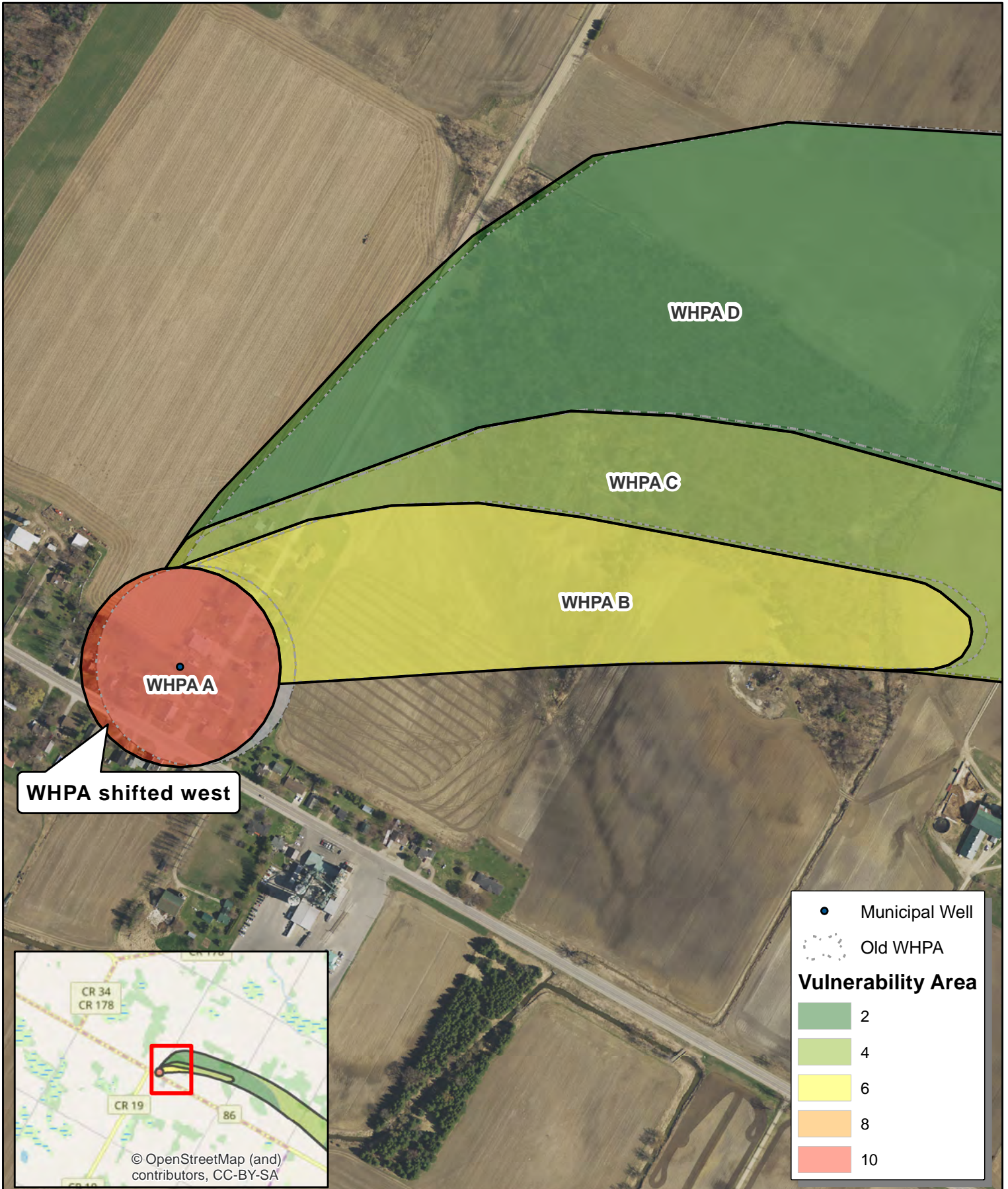
Wellhead Protection Area (WHPA)



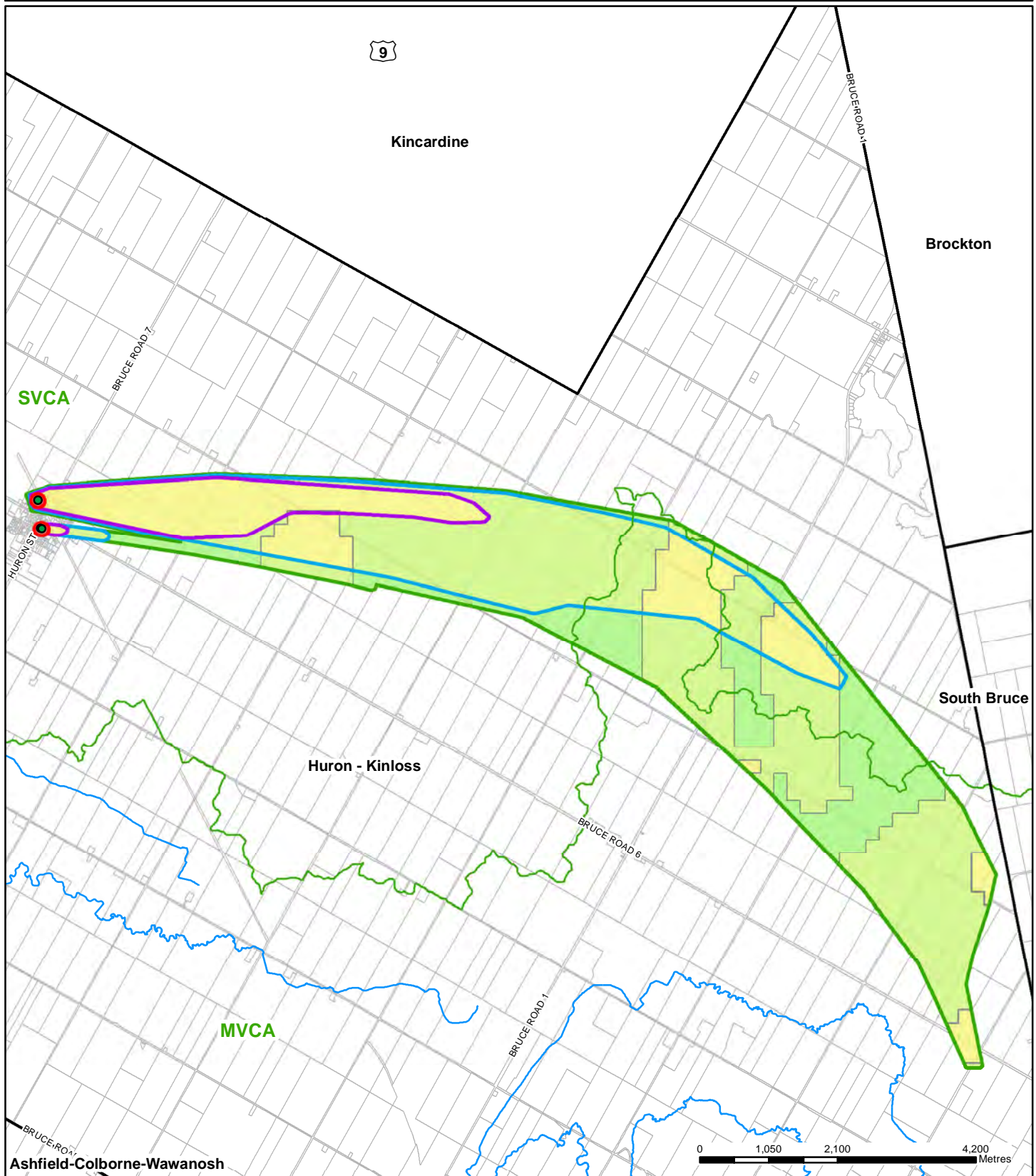


Molesworth Well Amendment

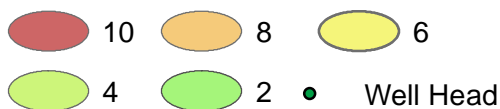
Wellhead Protection Area (WHPA)



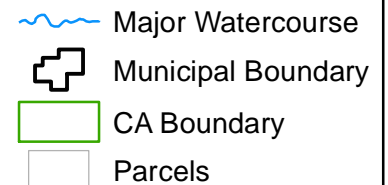
Schedule MV-HK-2 (Ripley)



Groundwater Vulnerability



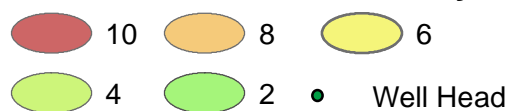
Wellhead Protection Area



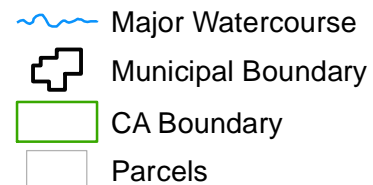
Schedule AB-BW-1 (Varna)



Groundwater Vulnerability



Wellhead Protection Area





Environmental Management Branch

RECEIVED

DEC 29 2017

TOWNSHIP OF NORTH HURON

Date: December 21, 2017
To: Council, Clerk and Drainage Superintendent
From: Sid Vander Veen, Drainage Coordinator

Subject: 1. UPCOMING DRAINAGE COURSES
2. TILE LOAN PROGRAM

UPCOMING DRAINAGE COURSES (for registration, go to www.ridgtownc.com/ce)

The **Drainage Superintendents Course** will be held from March 5 – 9, 2018 in Guelph. If your municipality intends to appoint an individual as their drainage superintendent, that individual must have successfully completed this course in order to be eligible to receive the drain maintenance and superintendent grants under the Drainage Act. The attached course brochure provides additional details and includes a registration form.

The one-day **Rural Municipal Drainage Course** focuses principally on the Drainage Act. It provides useful information and instruction to clerks, treasurers, council members and others on the procedures and responsibilities of the Act. The one-day **Calculating Drainage Act Assessments** course should help treasurers and drainage superintendents in determining the share of drain maintenance costs to be levied on individual properties. Additional details and a registration form are contained in the attached course brochure.

2. TILE LOAN PROGRAM

March 1, 2018 is the last date that we can process debentures in the 2017/18 fiscal year. Therefore, debentures must be submitted to us no later than **February 16, 2018**. If this date is missed, no debentures can be purchased until the program is announced for the 2018/19 fiscal year.

The Tile Drainage Act states that the province is to collect interest on loan instalments that are in default. This default interest rate, set by the Lieutenant Governor in Council, is 1.25% per month.

Yours truly,

Sid Vander Veen, P. Eng.
Drainage Coordinator

Attachments:

- Drainage Superintendents Course brochure
- Rural Municipal Drainage Course & Calculating Drainage Act Assessments Course brochure

Environmental Management Branch

Date: December 20, 2017
To: Council, Clerk and Drainage Superintendent
From: Sid Vander Veen, Drainage Coordinator

RECEIVED

DEC 29 2017

TOWNSHIP OF NORTH HURON

Subject: **Agricultural Drainage Infrastructure Program**

Please ensure that all those named above are made aware of this letter.

a) Status of Processing of Grant Applications:

- All grant applications for the municipal cost of employing a **drainage superintendent** have been processed.
- There are a small number of **drain maintenance/repair** grant applications that have not been processed because of missing information. All others have been processed.
- **Drain construction/improvement** grant applications:
 - All applications received before April 1, 2017 have been review and most have been processed and paid. There are a few grant applications that have not yet been paid because of missing information.
 - The review and processing of applications received after April 1, 2017 is expected to begin in early January.

b) Planning for the 2018/2019 Drainage Act Grants Program

i) Grants for the Cost of Employing a Drainage Superintendent: If your municipality employs an approved drainage superintendent and intends to apply for the superintendent grants in the upcoming fiscal year, please complete the attached form entitled "Grant Allocation Request Form - Fiscal Year 2018/19". Your allocation request must be received by our ministry on or before February 28, 2018. You are advised to read ADIP policy 4.1 prior to completing the form.

ii) Construction/Improvement Projects: Please read Section 2.7 of the ADIP policies. Once your municipality has given third reading to a by-law adopting an engineer's report for the construction or improvement of a municipal drain, you are encouraged to complete and submit a "Drain Queue Notification" form. Please note that if your project is confirmed for funding in one fiscal year and you do not proceed with the project, you must notify the Ministry to queue the project for the following year.

c) Claiming Grants for 2017/18 activities:

The provision of grants for Drainage Act activities are governed by the Drainage Act and by the policies of the Agricultural Drainage Infrastructure Program (ADIP). These documents can be accessed through the OMAFRA website: www.ontario.ca/drainage

If your municipality submitted, earlier this year, a budget allocation request for the cost of employing a drainage superintendent, a grant allocation amount was provided by letter dated May 10, 2017. This is your budget for the cost of employing a drainage superintendent; if you submit a higher grant claim than your budget, grant payment will be capped to your allocation amount.

The following is an overview of the requirements for claiming these grants:

Grant Type	Submission Deadline	For Information on Claiming Grant
Cost of Employing a Drainage Superintendent	Jan. 31, 2018 @ 5:00 p.m.	See Attachment 1: "Claiming Grants for Cost of Employing a Drainage Superintendent"
Drain Construction or Improvement	Feb. 15, 2018 @ 5:00 p.m.	See Attachment 2: "Claiming Grants for Drain Construction or Improvement Projects"
Drain Maintenance or Repair	April 30, 2018 @5:00 p.m.	See Attachment 3: "Claiming Grants for Drain Maintenance"

Attachment 4 provides a summary of the requirements for all three components of the program.

INQUIRIES TO OMAFRA

Please direct inquiries about grant eligibility, interpretation of the ADIP policies or the Drainage Act to me at 519-826-3552 or sid.vanderveen@ontario.ca. Inquires about specific grant applications should be directed to Andy Kester at 519-826-3551 or andy.kester@ontario.ca.

Yours truly,



Sid Vander Veen, P. Eng.
Drainage Coordinator

Attachments:

- 1) Claiming Grants for the Cost of Employing a Drainage Superintendent
- 2) Claiming Grants for Drain Maintenance
- 3) Claiming Grants For Drain Construction Or Improvement Projects
- 4) Agricultural Drainage Infrastructure Program (ADIP) Policy Summary
- 5) Queue Notification form
- 6) 2018/19 Drainage Superintendent Budget Allocation Request form

ATTACHMENT 1

Claiming Grants for the Cost of Employing a Drainage Superintendent

PREQUALIFICATION:

Your municipality is eligible to receive grants for the municipal cost of employing a drainage superintendent(s) if your municipality:

- Employs a drainage superintendent who has been approved by OMAFRA and
- Has received a superintendent budget allocation from our Ministry (see covering letter).

APPLICATION & CLAIM PERIOD:

- Read and comply with Section 4.0 of the ADIP policies.
- A claim for an approved drainage superintendent may be made for costs incurred from January 1 to December 31, 2017. The claim cannot exceed the budget allocation provided to your municipality.
- Claims must be submitted on the applicable OMAFRA grant application form. To obtain a Microsoft Excel electronic copy of these forms, contact Becky Curran at 519-826-4049 or becky.curran@ontario.ca.

REQUIRED SUPPORTING DOCUMENTATION:

In accordance with ADIP Policy 4.3, each drainage superintendent grant application form must be accompanied with records of the time spent performing drainage superintendent duties.

APPLICATION DEADLINE: 5:00 p.m. on Wednesday, January 31, 2018

- Grant applications, complete with all supporting documentation, must be received on or before Wednesday, January 31, 2018 on the application forms provided by our Ministry.
- Emailed grant application packages will be accepted until the end of the deadline date. The grant application with original signatures and all supporting documentation must be received within one week of the deadline. If the original documents are not received, the application is deemed incomplete and will not be processed.
- **Faxed applications will no longer be accepted.**
- If, at the deadline your submitted application is not complete, it will not be processed even if supporting documentation is submitted later.

NOTES:

1. The grant claim for drainage superintendent services provided by engineering firms must be based on the date the service was provided, not the date of the invoice (e.g. invoice dated January 4, 2018 for services provide from October 1 to December 31, 2017 cannot be claimed as part of the 2018 drainage superintendent grant application).
2. If your municipality employed more than one drainage superintendent in 2017, separate grant applications must be submitted for each individual and signed by that individual.

DRAINAGE SUPERINTENDENT CLAIM GUIDE

PURPOSE

To provide clarification for reimbursement of expenses incurred by the municipality in the employment of drainage superintendents, in accordance with the administrative policies of the Agricultural Drainage Infrastructure Program and Section 85(b) of the *Drainage Act*.

This guide is strictly a supplemental aide to the ADIP policies and is for informational purposes only. Please note it is the responsibility of the superintendent and treasurer to ensure the correctness and completeness of any grant application submitted. Please contact the Drainage Coordinator if any further uncertainty regarding expense claims exists.

ANNUAL HOURS WORKED (AS NOTED ON THE SUPERINTENDENT TIME SHEETS)

To accurately determine the correct percentage of time being used for drainage superintendent activities, note that “annual hours worked” refers to the total of all **work**, both as drainage superintendent and other, but **excludes** any vacation time, statutory holidays, sick leave, etc. This figure is to be used to determine the percentage of time spent performing the duties of the drainage superintendent.

TOTAL ANNUAL SALARY

The year-end summary calculates the percentage of time spent performing drainage superintendent activities. Both the total annual salary and annual hours worked are to be provided for this calculation, rather than just the drainage superintendent portion of the salary. By providing the total annual salary, the cost of vacation time, statutory holidays, sick leave and lieu time is calculated and included on the grant application.

OVERTIME HOURS WORKED

The cost of overtime worked must be shared proportionally between the drainage superintendent activities and non-drainage superintendent activities. If overtime hours are worked while performing superintendent duties, these hours should be included in the superintendent time sheets or log as the actual hours worked.

Overtime Paid: Overtime payments are to be included in the total annual salary within the year end summary calculations. Since the cost of the overtime is included in the total annual salary and the percentage of drainage superintendent activities is used to calculate the salary, the percentage of overtime costs is included on the grant application.

Payment For Time Take in Lieu: Hours taken in lieu are **not** to be included in the superintendent time sheets or log. Similar to vacation time, stat holidays and sick leave, time taken in lieu is not included in the calculation of the percentage of time spent performing superintendent duties. The cost of time taken in lieu is included in the total annual salary and therefore a percentage of this time will be included on the grant application.

BENEFITS

The cost of benefits for the superintendent grant application are to be proportional to the time spent doing drainage superintendent activities. Please include benefits as the actual dollar amount and not as a percentage. Any superintendent that approaches the 35% cap is required to provide a list of expenses that were included within their benefit calculation.

Benefits that **can** be included on the grant application are the employer’s share of:

- CPP • WSIB • EI • Health Tax • OMERS or RRSP
- Group insurances (LTIP, dental, life, health, vision, etc.)

Benefits that should **not** be included on the grant application:

- Any benefits that would be already included in the 18% expense grant:
 - Personal use of company vehicle and any associated costs
 - Clothing or boot allowance
 - Cell phone fees and any associated costs
- Vacation time, statutory holidays and sick time taken (these costs are already included in the annual salary calculation as a percentage of drainage superintendent activities)

Please consult with the Drainage Coordinator regarding the eligibility of any other additional benefits.

ATTACHMENT 2

Claiming Grants for Drain Construction or Improvement Projects

PREQUALIFICATION:

- Your municipality is eligible to receive grants for drain construction or improvement projects if the work has been completed in compliance with the petition drain procedures of the Drainage Act and in compliance with all applicable regulations.
- All grant applications for drain construction or improvement projects will be reviewed for compliance with Sections 1 and Sections 2.1 to 2.6 of the ADIP policies.

APPLICATION & CLAIM PERIOD:

- Read and comply with Section 2.8 of the ADIP policies.
- Claims can be submitted for all drain construction/improvement work completed before February 15, 2018.
- A separate claim must be submitted for each drain construction/improvement project.
- Claims must be submitted on the applicable OMAFRA grant application form. To obtain a Microsoft Excel electronic copy of these forms, contact Becky Curran at 519-826-4049 or becky.curran@ontario.ca.

REQUIRED SUPPORTING DOCUMENTATION:

In accordance with ADIP Policy 2.8, supporting documentation must be provided for each drain construction/improvement grant claim. The supporting documentation includes:

- A copy of the final by-law authorizing the construction or improvement project. If this by-law has been provided to OMAFRA previously, an additional copy need not be sent. A provisionally adopted by-law is not acceptable.
- A copy of the engineer's report for the project. If, through the *Drainage Act* process, a copy of the report had previously been provided to the Ministry, another copy need not be sent.
- Copies of all decisions affecting the report (Court of Revision, Tribunal, Referee).
- Submission of an electronic copy of the drain plan, preferably in a data format that can be imported into the Land Information Ontario data warehouse.

APPLICATION DEADLINE: 5:00 p.m. on Thursday, February 15, 2018

- Grant applications for drain construction or improvement work, complete with all supporting documentation, must be received on or before Thursday, February 15, 2018 on the application forms provided by our Ministry.
- **Faxed applications will no longer be accepted.**
- If the deadline is missed or the application is incomplete, a grant application for the work will still be considered up to one year from the date of the completion of the project.

NOTES:

Consult with Ministry staff if you have any questions about the requirement for submitting the following types of grant applications:

- Preliminary reports
- Interim and/or final grant applications
- Adjustments (within one year of the completion of the project)

ATTACHMENT 3

Claiming Grants for Drain Maintenance

PREQUALIFICATION:

Your municipality is eligible to receive grants for drain maintenance, repair and operational costs if the work was completed under the direction of a municipally appointed drainage superintendent, approved by OMAFRA.

APPLICATION & CLAIM PERIOD:

- Read and comply with Section 1.0 and 3.0 of the ADIP policies.
- A grant claim can be submitted for this work completed between Jan. 1 and Dec. 31, 2017.
- Claims must be submitted on the applicable OMAFRA grant application form. To obtain a Microsoft Excel electronic copy of these forms, contact Becky Curran at 519-826-4049 or becky.curran@ontario.ca.

REQUIRED SUPPORTING DOCUMENTATION:

In accordance with ADIP Policy 3.2, supporting documentation must be provided for one of the listed drain maintenance projects on each drain maintenance grant application form. This supporting documentation includes:

- A copy of the drain plan (from the engineer's report) showing the complete watershed. The plan must also clearly indicate where the project work was performed.
- A copy of the maintenance and repair instructions and the assessment schedule from the current engineer's report, as adopted by the last by-law. You should also include a list of all properties assessed for the maintenance/repair work along with their share of assessed cost and also indicate those properties eligible for the Farm Property Class Tax Rate.

Your municipality must also provide a list of all maintenance, repair, minor improvement and operational projects performed during the year, including projects where a grant application is not being submitted (ADIP Policy 3.2(d)). Spot maintenance and repair work (e.g. tile repair or beaver dam removal) does not need to be listed. The list must include the drain name, description of work and total cost of the work performed. If no maintenance work was done, you must indicate this in your covering letter or on the superintendent grant application form.

APPLICATION DEADLINE: 5:00 p.m. on Monday, April 30, 2018

- Grant applications, complete with all supporting documentation, must be received on or before Monday, April 30, 2018 on the application forms provided by our Ministry.
- Emailed grant application packages will be accepted until the end of the deadline date. However, the grant application with original signatures and all supporting documentation must be received within one week of the deadline. If the original documents are not received, the application is deemed incomplete and will not be processed.
- **Faxed applications will no longer be accepted.**
- If, at the deadline your submitted application(s) are not complete, the application(s) will not be processed even if supporting documentation is submitted later.

NOTES:

1. The Drainage Act requires municipalities to update maintenance assessment schedules to reflect any land severances, land use changes and additions to the watershed prior to undertaking the drain maintenance work. This information is checked in the review of the drain maintenance grant application.
2. If your municipality employed more than one drainage superintendent in 2017, separate grant applications must be submitted for maintenance projects completed by each individual.

ATTACHMENT 4
Agricultural Drainage Infrastructure Program (ADIP) Policy Summary

	SUPERINTENDENT	CONSTRUCTION/IMPROVEMENT	MAINTENANCE/REPAIR
	See ADIP Policy Section 1.0 and 4.0	See ADIP Policy Section 1.0 & 2.0	See ADIP Policy Section 1.0 and 3.0
Grant Application Deadline	January 31, 2018 at 5:00 p.m.	February 15, 2018 at 5:00 p.m.	April 30, 2018 at 5:00 p.m.
Period Covering:	January 1 to December 31, 2017	All construction and improvement projects completed by Feb. 15, 2018	All maintenance/repair and operational work <u>completed</u> in 2017
Ineligible Claims	<ul style="list-style-type: none"> • Costs incurred before Jan. 1, 2017 • Any cost not related to employing a drainage superintendent. 	<ul style="list-style-type: none"> • Projects completed more than a year before the submission of the grant application. • See ADIP Policy section 2.3 	<ul style="list-style-type: none"> • Work completed prior to January 1, 2017 • Projects less than \$500 • Interest charges • Administrative & engineering costs
Budget Allocation	<ul style="list-style-type: none"> • Still required (see ADIP policy section 4.1) 	<ul style="list-style-type: none"> • Submit Queue Notification forms (see ADIP Policy section 2.7) 	<ul style="list-style-type: none"> • Allocation not required
Required Supporting Documentation	<ul style="list-style-type: none"> • Must submit time records that support the grant claim. 	<ul style="list-style-type: none"> • Copy of engineer's report, final by-law, decisions of court of revision, tribunal and referee. • Electronic copy of plan 	<ul style="list-style-type: none"> • For one project on the grant application form, provide the following: <ul style="list-style-type: none"> - copy of drain plan showing complete watershed and where the work was done. - maintenance instructions & assessments from engineer's report
Other Policy Items	<ul style="list-style-type: none"> • Municipal employees receive expenses = 18% of salary • Municipal employees receive benefits ≤ 35% of salary • Consultants receive actual expenses, not exceeding 18% and may not claim benefits. • Net HST may be claimed on consulting superintendent costs 	<ul style="list-style-type: none"> • See ADIP Policy Sections: <ul style="list-style-type: none"> - 2.1 - 2.2 - 2.4 - 2.5 	<ul style="list-style-type: none"> • Provide a list of all maintenance/repair projects completed in 2017. • To be eligible for grant, properties must be assessed at the Farm Property Class Tax Rate in 2017 or 2018.

******* Faxed applications will no longer be accepted.**

DRAIN QUEUE NOTIFICATION*

To: The Director, Environmental Management Branch

From: Name: _____

Title: _____

Municipality: _____

Date: _____

The drain construction (Drainage Act Sec. 4) and/or improvement (Drainage Act Sec. 78) project(s) listed in the following table have been adopted by an authorizing by-law. Our municipality anticipates that these project costs will be levied against the property owners in the watershed of the drain in the upcoming year. Therefore, please include these project(s) in the queue for grants under the Agricultural Drainage Infrastructure Program and confirm whether or not the Ministry has sufficient program budget in the current fiscal year to accommodate a grant application.

DRAIN NAME	BY-LAW #	ANTICIPATED DATE OF CONSTRUCTION COMPLETION	ESTIMATED PROJECT TOTAL COST	ESTIMATED GRANT AMOUNT

A copy of the by-law(s) authorizing the work described above must be included with this form.

* Note: Information on the construction/improvement queue is provided in Section 2.7 of the "Agricultural Drainage Infrastructure Program – Administrative Policies"

<p><u>Mail information to:</u> Ministry of Agriculture, Food and Rural Affairs Environmental Management Branch 3SE, 1 Stone Road West Guelph, Ontario, N1G 4Y2 Attention: Drainage</p>	<p>OR</p> <p><u>Email information to:</u> becky.curran@ontario.ca</p>
--	---

GRANT ALLOCATION REQUEST FORM - FISCAL YEAR 2018/19
GRANTS FOR THE COST OF EMPLOYING A DRAINAGE SUPERINTENDENT
Agricultural Drainage Infrastructure Program Under The *Drainage Act*

To assist in completing this form, please read the "Agricultural Drainage Infrastructure Program – Administrative Policies". Municipalities with more than one drainage superintendent may modify this form to accommodate a multiple submission on the condition that the same information is still provided.

Municipality	County/Region/District	Drainage Superintendent
Anticipated Grant Demand for Drainage Superintendent Employment Costs (for drainage superintendent costs incurred between January 1, 2018 to December 31, 2018)		
Salary (see ADIP 4.3a, b & c)		\$
Benefits (see ADIP 4.3e)		\$
Expenses (see ADIP 4.3d)		\$
Net HST (consulting drainage superintendents only)		\$
TOTAL (A)		\$
ANTICIPATED TOTAL SUPERINTENDENT GRANT REQUIREMENT FOR 2018/19 (A/2):		\$

NOTE: Claiming drain maintenance grants no longer requires a maintenance budget allocation.

Date

Signature - Drainage Superintendent

Date

Signature - Treasurer

RETURN BY FEBRUARY 28, 2018 TO:

Environmental Management Branch - Drainage
Ministry of Agriculture, Food and Rural Affairs
3rd Floor, 1 Stone Road West
Guelph, Ontario, N1G 4Y2

Or

Email: becky.curran@ontario.ca.

J. Paul Dubé, Ombudsman

January 9, 2018

Richard Al, Clerk
Township of North Huron
P.O. Box 90
274 Josephine Street
Wingham, Ontario N0G 2W0

Dear Mr. Al,

Re: Closed meeting complaint – December 11, 2017

I am writing further to our telephone conversation on January 8, 2018. As we discussed, our Office received a complaint regarding a closed meeting held by council for the Township of North Huron on December 11, 2017. The complaint alleged that council's discussion did not fit within the closed meeting exceptions in the *Municipal Act, 2001* and raised concerns about the presence of a large group during the closed session discussion. What follows is a summary of our review of this complaint, including our discussions with you.

Review

The Ontario Ombudsman is appointed under the *Ombudsman Act* as an independent Officer of the Ontario Legislature. Our Office has the authority to review complaints regarding the administrative conduct of public sector organizations, including the Township of North Huron. As of January 1, 2008, the *Municipal Act, 2001* (the Act) gives citizens the right to request an investigation into whether a municipality has complied with the Act in closing a meeting to the public.¹ The Ombudsman is the closed meeting investigator for the Township of North Huron.

We reviewed the agenda, as well as the open and closed minutes, from the December 11, 2017 special council meeting. We also spoke with the township's Clerk and reviewed related meeting materials.

¹ *Municipal Act*, SO 2001, c 25, s 239.1.

December 11, 2017 special meeting

We understand that numerous volunteer firefighters in North Huron were unhappy with council's December 6, 2017 decision to direct the Clerk to prepare a by-law to appoint a specific individual as Acting Director of Fire and Emergency Services for North Huron's Fire Department. This occurred after the resignation of the former Director. According to news reports and the township's Clerk, many volunteer firefighters verbally resigned or threatened to resign in response to this decision, leading to concerns that there would be no firefighters to respond in case of emergency.

We were told that council called the December 11 special meeting shortly after the threatened resignation of the township's volunteer firefighters. The purpose of the meeting was to give council an opportunity to discuss this issue, hear the firefighters' concerns, and consider solutions to address those concerns.

According to the Clerk and meeting minutes, after calling the meeting to order, council proceeded in camera under the "personal matters" and the "labour relations or employee negotiations" closed meeting exceptions in sections 239(2)(b) and (d) of the Act, to discuss fire department personnel. Once in closed session, council discussed a legal opinion related to the fire department personnel. After council discussed this legal advice, approximately 40 firefighters entered the closed session and, through two representatives, spoke with council about various shared concerns. These concerns included comments about identified individuals and the department's work environment. After sharing these concerns, the fire department personnel left the closed session and council discussed the issues raised and how they could be addressed.

Once council returned to open session, council passed several resolutions related to the firefighters' concerns, including a resolution rescinding the previous appointment of the Acting Director of Fire and Emergency Services.

Analysis

Council relied on the closed meeting exception for personal matters about an identifiable individual, as well as labour relations or employee negotiations, to discuss fire department personnel issues.

When reviewing the parameters of the open meeting exceptions, our Office has often considered the case law of the Office of the Information and Privacy Commissioner. Although not binding, these cases can be informative.

While the personal matters exception does not apply to discussions about employees in their professional capacity, discussions about an individual in their official capacity can take on a more personal nature if the individual's conduct is scrutinized.²

The Information and Privacy Commissioner has established a two-part test to distinguish personal information from professional for the purposes of the open meeting rules:

1. In what context do the names of individuals appear? Is it in a personal or business context?
2. Is there something about the particular information that, if disclosed, would reveal something of a personal nature about the individual?

Based on information provided by the Clerk and the meeting materials, council discussed several individuals in the context of their employment or professional relationship to the municipality. However, council talked about aspects of the conduct of these employees that went beyond their professional roles, such that if the information were disclosed, it would reveal something of a personal nature about the individuals. Council also discussed how this conduct affected the work environment of the other firefighters. Accordingly, the in camera discussion fit within the "personal matters" exception to the open meeting requirements.

Council also relied on the "labour relations or employee negotiations" exception to discuss the fire department personnel issues. In 2003, the Ontario Court of Appeal found that the meaning of "labour relations" can extend to the relations and conditions of work, beyond those related to collective bargaining.³ In 2014, the Information and Privacy Commission also clarified that "labour relations" can apply to relationships outside a strict collective bargaining relationship, as long as they are analogous to those governed by collective bargaining legislation.⁴

² IPC Order MO-2519 (29 April 2010).

³ *Ontario (Minister of Health & Long-Term Care) v Ontario (Assistant Information & Privacy Commissioner)*, [2003] O.J. No. 4123. See also Orders PO-3311 and PO-3311.

⁴ Order MO-2997 (15 January 2014). See also Order PO-2057 (29 October 2002).

J. Paul Dubé, Ombudsman

During the December 11 closed meeting, council discussed the general work environment for the firefighters. This discussion occurred as part of an ongoing dispute between the firefighters and the township in which the firefighters had verbally resigned or threatened to resign unless council addressed their concerns. Accordingly, the “labour relations or employee negotiations” exception applied to this discussion.

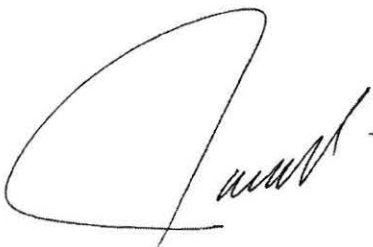
Regarding the attendance of approximately 40 firefighters at a portion of the closed session, there is nothing in the *Municipal Act* that prohibits municipal councils from inviting large groups to attend closed session discussions. However, this practice has the potential to create suspicion in the eyes of the public and may, in practice, undermine the confidentiality of the in camera meeting. In future, council may wish to refrain from receiving delegations in closed session and instead have staff carry out these negotiations before reporting to council and seeking direction.

Conclusion

My Office’s review found that the closed meeting held by the Township of North Huron on December 11, 2017, fit within the exceptions for closed meetings set out in the *Municipal Act, 2001*.

Thank you for your co-operation during our review. You indicated to us that this letter would be included as correspondence at the next meeting of council.

Sincerely,



Paul Dubé
Ontario Ombudsman

Cc: Neil Vincent, Reeve

RECEIVED

JAN 11 2018

TOWNSHIP OF NORTH HURON



Municipality of Morris-Turnberry Committee of Adjustment

Notice of Public Meeting Concerning A Proposed Minor Variance

Planning Act RSO 1990 c. P. 13, s. 45 (5)

TAKE NOTICE that the Committee of Adjustment for the Municipality of Morris-Turnberry will hold a public meeting on:

TUESDAY January 30th, 2018 at 7:30 pm

at the Municipality of Morris-Turnberry Municipal Council Chambers, 41342 Morris Road, to consider a proposed minor variance under Section 45 (2) of the Planning Act RSO 1990, as described below and shown on the attached map.

Applicant: John Eelman

Owner: Sean Bechtel
Erica Bechtel

LOCATION OF PROPERTY: 85822 London Road
Concession 3 Pt Npt Lot 1 as RP 22R718 Part 2
Morris

PURPOSE AND EFFECT:

This application proposes to reduce the required front and side yard setback to allow for construction of an attached garage.

EXISTING ZONING BY-LAW PROVISIONS:

This property is zoned AG 4 Agricultural Small Holding.

PROPOSED MINOR VARIANCE:

The specific requested variance is:

1. to vary Section 7.4.4 of the Morris-Turnberry Zoning By-law to reduce the required front yard setback to 6.4 meters and
2. to vary Section 7.4.5 to reduce the required side yard setback to 1.4 meters.

PUBLIC HEARING- You are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below, prior to the hearing.

FAILURE TO ATTEND- If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

NOTICE OF DECISION- If you wish to be notified of the decision of the Committee of Adjustment in respect to this application, you must submit a written request to the committee of Adjustment. This will also entitle you to be advised of a possible Ontario Municipal Board hearing in the event the decision on this application is appealed.

ADDITIONAL INFORMATION relating to the proposed minor variance is available for inspection between 9:00 a.m. and 5:00 p.m. at the Municipal Office.

Dated at the Municipality of Morris-Turnberry this 9th day of January, 2018.

Nancy Michie,, Secretary-Treasurer
Municipality of Morris-Turnberry
Attn: Committee of Adjustment
41342 Morris Rd,
PO Box 310, Brussels, ON N0G 1H0
Telephone: 519-887-6137 Ext 21
Email: nmichie@morristorynberry.ca



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3

Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Reeve and Members of Council
Dwayne Evans, CAO
From: Laura Simpson, Planner
Date: 11 January, 2018
Re: **Application for Zoning Amendment and Draft Plan of Subdivision 40T17002 (Ron Davidson Land use Planning Consultant Inc.)**
Pt Lots D, E and F, Registered Plan 173, Blyth Ward, Township of North Huron
Applicant: **Ron Davidson Land Use Planning Consultant Inc. Owner: GJAJ Holdings Ltd. c/o Gary Rutledge**

RECOMMENDATION

At the time of writing this report, comments have not yet been received from a number of agencies and there have been comments received from neighbouring landowners with questions about the application. The Department recommends Council defer the applications until the next available Council meeting. At that time, a recommendation and complete list of conditions for draft approval will be brought back for consideration.

PURPOSE AND DESCRIPTION

Ron Davidson Land Use Planning Consultant Inc. as the agent for GJAJ Holdings Ltd. has made an application to the County of Huron for Draft Plan approval to create a plan of Subdivision with Lots and Blocks on the lands legally known as Plan 173, Part of Lots D, E and F, Blyth Ward in the Township of North Huron. The Plan of Subdivision application was declared complete on December 2017. A public meeting for the Draft Plan of Subdivision is planned to be held by the Township of North Huron on January 15th, 2018; with County Councillor Art Versteeg present as a representative for the County.

There was also a Zoning Amendment application submitted to be considered by the Township of North Huron Council related to the development of the area. The Public Meeting for the Zoning Amendment application is also to be held on January 15th 2018.

The plan of subdivision contains a total of sixteen lots and six blocks with residential units on municipal services. This subdivision is proposed to develop with a variety of housing types and include a new interior municipal street to extend from the extension of North Street to the current access onto Queen Street with a stub for a future allowance into abutting future development lands.

The purpose of the Zoning Amendment is to change the zoning from Future Development (FD) to a series of Residential zones (R1, R2-17, R2-18 and R3). The zones will permit a mix of residential units: 16 single detached lots, 19 townhouse units, and a block to permit a retirement home are proposed. The two special R2 Zones will permit reduced minimum lot depths. The R2-17 Zone will recognize Queen Street as the exterior side lot line, and the R2-18 Zone permits a reduced rear yard setback of 5 metres and a maximum lot coverage of 54%.

COMMENTS RECEIVED

One letter has been received from agencies and 3 letter from neighbouring landowners. The comments submitted by Margaret Duarte explained her concerns with the proposed rental units for the 4 townhouses Plan of Subdivision 40T17002

on Block 8, as it directly abuts her rear yard and concern with the type of tenants and possible noise produced, and effect on their property. The letter submitted from Ernest Dow includes questions about the expected traffic volume on North Street, servicing along North Street and drainage and erosion measures. The letter received from Brenda Gordon contained questions about the traffic and widening of North Street, future location of an existing hydro pole after the completion of roadwork, stormwater management, fencing and tree removal. More detailed explanations to the posed questions will be available after full agency comments are received and discussion with the applicant on the above items.

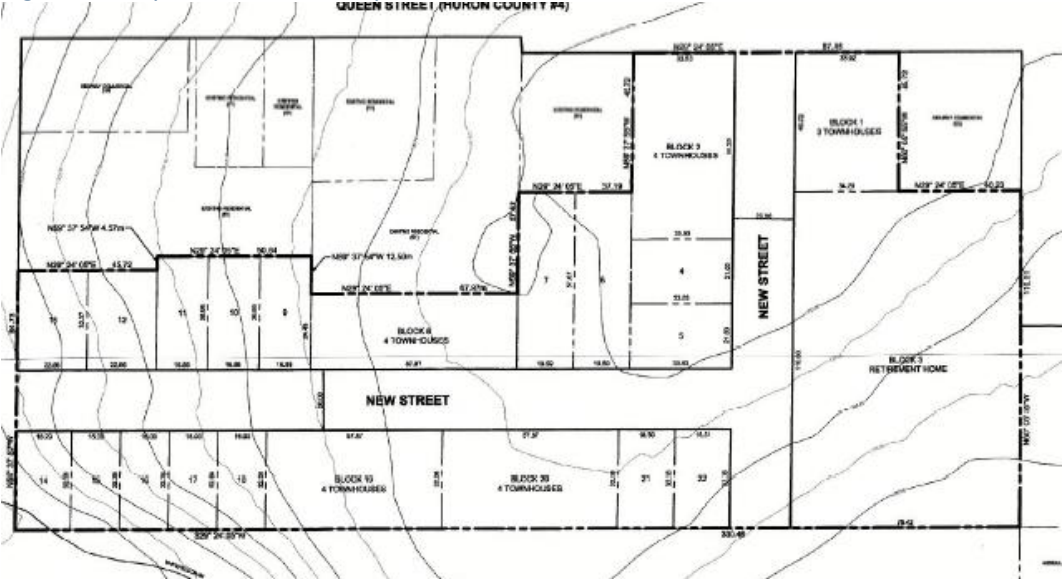
An agency letter have been received from the Historic Saugeen Metis. No agency comments have raised concerns with the proposed Plan of Subdivision to date. Comments from B.M Ross Engineering and Maitland Valley Conservation Authority are expected.

Sincerely,
Original signed by
Laura Simpson, Planner

Figure 1: Aerial photo showing subject lands (outlined in red)



Figure 2: Proposed Subdivision plan





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 15/01/2018
SUBJECT: Tax Arrears Certificate Registration
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the Director of Finance dated January 15, 2018 regarding tax arrears certification registrations;

AND FURTHER, that the Council of the Township of North Huron hereby approves the Director of Finance's recommendation to reduce the time for registration of tax arrears certificates from three years to two years;

AND FURTHER, that the applicable property owners be sent notification of the change in legislation.

EXECUTIVE SUMMARY

Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 came into effect on May 30, 2017. This Act resulted in changes to tax registrations and tax sales. Previously a tax arrears certificate could be registered if there were tax arrears owing on January 1 of the third year following that in which the taxes became owing under the Municipal Act, 2001, s.373 (1). Under the new legislation (Bill 68), a tax arrears certificate can be registered if there are arrears owing on January 1 of the second year following that in which the taxes became owing.

DISCUSSION

Despite a variety of payment methods to encourage prompt payment, the total tax arrears in North Huron has increased by \$42,502.27 since December 31, 2016. The ability to register a tax arrears certificate against properties that are in arrears for two years rather than three years will encourage payment and improve cash flow to the municipality.

FINANCIAL IMPACT

The total tax arrears as at December 31, 2017 have increased by \$42,502.27 as follows:

Total Tax Arrears	Taxes	Penalty & Interest	Total
2017	\$623,869.81	\$37,096.63	\$660,966.44
2016	\$581,680.44	\$36,783.83	\$618,464.17
Increase			\$42,502.27

FUTURE CONSIDERATIONS

Tax arrears are monitored and arrears notices are sent on a monthly basis.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4: Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 15/01/2018
SUBJECT: Fire Personnel Recruitment
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby authorizes Deputy Fire Chief Townsend and Deputy Fire Chief Kregar to proceed with filling fire personnel vacancies.

EXECUTIVE SUMMARY

For the past 6 months the Blyth and Wingham fire stations have been short staffed. People have moved after serving their community for 5-6 years and one firefighter retired at the end of December.

Each station usually has a full staff complement of 22 firefighters. The Wingham station currently has 18 fire personnel and the Blyth station has 20. Another member of the Blyth station is leaving in April. To return to the full staff complement, senior fire department staff are looking to hire 4 for the Wingham station and 3 for the Blyth station. The senior fire department staff have on file interested candidates. In addition to the verbal interview process, candidates also undergo a physical test. The senior fire department staff are requesting permission to interview and administer the physical test for the applications they have on file prior to advertising for additional applicants. If the full staff complement cannot be achieved by the applicants on file, the senior fire department personnel will advise the CAO and proceed with advertising.

DISCUSSION

The training required for firefighters is extensive. The senior fire department personnel would like to begin the recruitment process as soon as possible.

FINANCIAL IMPACT

Senior fire department personnel time will be required to undertake the hiring process.

FUTURE CONSIDERATIONS

To maintain adequate service coverage, a full staff complement of fully trained individuals is required.

RELATIONSHIP TO STRATEGIC PLAN

Goal #3 Our community is healthy and safe.

A handwritten signature in black ink, appearing to read "Dwayne Evans", written in a cursive style.

Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 15/01/2018
SUBJECT: Fire Chief Recruitment
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the CAO dated January 15, 2018 regarding Fire Chief recruitment;

AND FURTHER, that the Township of North Huron hereby authorizes the CAO to investigate the possible sharing of an existing fire chief with another municipality;

AND FURTHER, that the Township of North Huron hereby affirms their motion passed on December 11, 2017 (M598/17) directing the CAO to proceed with the recruitment of a Director of Fire and Emergency Services and to consult with Senior Fire Department staff in the development of the process for recruiting for the position.

EXECUTIVE SUMMARY

Prior to the Christmas break, the Ontario Association of Fire Chiefs contacted the CAO to extend an offer to assist with the recruitment process for a new fire chief and/or assist with providing an interim fire chief. As they do with all fire departments, the Ontario Association of Fire Chiefs communicated they had been following the situation in North Huron closely and wanted to offer assistance. The Association representative stated it was in their best interest to ensure North Huron does not experience a repeat situation.

On January 9, 2017, a meeting was held between the CAO, the two Deputy Chiefs, the Reeve and a representative of the Ontario Association of Fire Chiefs. The purpose of the meeting was to discuss and learn how the Association may be able to assist with North Huron's recruitment process. During the meeting it was learned that the Association has assisted other municipalities with the recruitment of fire chiefs and their level of involvement in the process has varied. If a municipality wishes, the Association can develop and implement the entire recruitment process or they can assist with providing information (e.g. interview questions) to assist with a municipally led recruitment process. The Association can also assist with advertising, interviewing and/or evaluating candidates. The level of involvement is entirely at the discretion of the municipality.

After much discussion, the CAO, the two Deputy Chiefs and the Reeve agreed that engaging the Association in the recruitment process would be beneficial. The Association offers the required expertise and has the experience of assisting other municipalities. It is also believed the Association's involvement will ensure the recruitment process is objective, open and transparent. In consultation with the Association, the two Deputy Chiefs and the Reeve, the CAO will design the recruitment process and move forward with the hiring process.

In addition to the above, there was a discussion at the January 9, 2017 meeting regarding shared services of an existing municipal fire chief. The Deputy Chiefs are interested and support exploring this option because there may be an opportunity to achieve efficiencies.

If Council is supportive of investigating shared services of an existing municipal fire chief, the CAO will investigate this option further. If the investigation generates a possible result, it will be presented to Council for consideration. During the investigation and in the interest of time, the CAO will continue moving forward with the hiring process for a full-time fire chief, as outlined above.

DISCUSSION

According to their website, the mission of the Ontario Association of Fire Chiefs is to lead innovation and excellence in public and life safety. To achieve this, they provide a recognized, authoritative voice for all matters relating to the management and delivery of fire and emergency services in Ontario. They work cooperatively with the provincial government, key stakeholders, and other organizations to promote excellence and innovation in the areas of education and training, legislation and public policy, fire and membership services. They are the trusted policy advisor to the provincial government, key stakeholders and media on matters relating to public and firefighter safety.

Another option considered was the hiring of an external consultant. The Ontario Fire Marshall's Office provided the name and contact information of a recommended consultant. As noted above, the Association offers the required expertise and has the experience of assisting other municipalities. It is also believed the Association's involvement will ensure the recruitment process is objective, open and transparent. North Huron hired its former fire chief through an external consultant and the outcome was not favourable to the municipality or the individual hired. The two Deputy Chiefs, Reeve and CAO are recommending we solicit the expertise and experience of the Ontario Association of Fire Chiefs. Their level of involvement will be determined during the design of the recruitment process.

FINANCIAL IMPACT

The fee for the Ontario Association of Fire Chief's involvement is \$500/day. It is projected their involvement will not exceed 3 days. With respect to a shared service arrangement, any savings realized will be through efficiencies. Savings of staff time will be minimal.

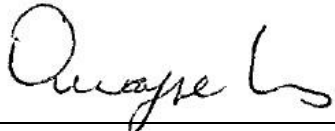
FUTURE CONSIDERATIONS

As directed by Council, Senior Fire Department staff are involved and have input into the recruitment process. The two Deputy Chiefs are of the opinion that the fire personnel will be supportive of the Ontario Association of Fire Chief's involvement in the recruitment process. According to the Deputy Chiefs, they key attribute fire personnel are seeking in the next fire chief is commitment to the community. Through a shared services arrangement or through the recruitment process with the assistance of the Association, the Deputy Chiefs believe this objective can be achieved.

RELATIONSHIP TO STRATEGIC PLAN

Goal #3 Our community is healthy and safe.

Goal #4 Our administration is fiscally responsible and strives for operational excellence.

A handwritten signature in black ink, appearing to read "Dwayne Evans", written over a horizontal line.

Dwayne Evans, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 15/01/2018
SUBJECT: Economic Development Committee Request
ATTACHMENTS: North Huron Economic Development Strategic Plan 2016-2019

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves the North Huron Economic Development Committee's request and directs staff to prepare a status report on goals 5.1 and 5.2 contained in the North Huron Economic Development Strategic Plan, 2016-2019;

AND FURTHER, that the Council of the Township of North Huron hereby requests staff to include the status report on the February 5, 2018 regular Council meeting agenda;

AND FURTHER, that the Council of the Township of North Huron hereby authorizes staff to share the status report with the North Huron Economic Development Committee at their February 1, 2018 meeting.

EXECUTIVE SUMMARY

The newly established North Huron Economic Development Committee has held two meetings; December 7, 2017 and January 4, 2018, respectively. The minutes of the December 7, 2017 meeting were approved at the January 4, 2018 meeting and are included on the January 15, 2018 regular Council meeting agenda.

At their January 4, 2018 meeting, the following motion was passed:

Moved by: Karen Stewart

Seconded by: Councillor Knott

That the North Huron Economic Development Committee hereby requests Township of North Huron Council direct staff to prepare a status report on goals 5.1 (Business Attraction and Retention) and 5.2 (Attracting a More Highly Skilled Workforce), respectively, contained in the North Huron Economic Development Strategic Plan, 2016-2019 (attached).

CARRIED

DISCUSSION

At their December 7, 2017 meeting, there was a brief discussion by the North Huron Economic Development Committee regarding the Township's Economic Development Strategic Plan and the need to remove roadblocks for developers. At the request of the committee, a copy of the Strategic Plan was placed on the January 4, 2018 committee meeting agenda.

At the January 4, 2018 meeting there was a discussion regarding the focus and mandate of the committee. Based on a review of the Strategic Plan, it was suggested Business Attraction and

Retention (Goal 5.1) and Attracting a More Highly Skilled Workforce (Goal 5.2) should be the focus of the committee. It was noted the Economic Development Strategic Plan identifies a number of strategic directions for each of these two goals however, the status of each of direction is unknown. The committee requested a staff update on goals 5.1 and 5.2.

As explained to the committee, staff take direction from Council. It was suggested the committee pass a motion requesting Council direct staff to prepare a status report on goals 5.1 and 5.2 and that Council authorize staff to share the report with the committee at their February 1, 2018 meeting.

FINANCIAL IMPACT

Staff time will be required to prepare this report.

FUTURE CONSIDERATIONS

The North Huron Economic Development Committee may request a re-allocation of the Township's existing economic development resources and/or additional funds to undertake projects.

RELATIONSHIP TO STRATEGIC PLAN

Goal #1-Our community is attractive to new business and residents.



Dwayne Evans, CAO



Township of North Huron

Economic Development Strategic Plan

2016 - 2019

County Wide Economic Development Strategic Plan



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1.0 EXECUTIVE SUMMARY:

The Township of North Huron is a lower tier municipality in Huron County. North Huron is a community that encourages opportunities that reflect the values of its citizens. Our goals build on our existing strengths and are consistent with the direction that has been set by consultation with community members throughout the Economic Development Strategic Planning process.

The Township boasts some of the best agricultural land in the province and is home to several modern and productive agricultural businesses. According to 2011 Census numbers from Statistics Canada, the total gross farm receipts in North Huron exceeded \$45,000,000.

Manufacturing and Construction and Specialty Trades were identified as significant industries in North Huron. During the community engagement process, representatives from the industries acknowledged that there was opportunity for growth with the potential of additional jobs being added in the coming months.

Residents and visitors alike appreciate the plethora of services and businesses available in North Huron. The municipality boasts a newly formed health care campus, including a hospital. Educational needs are met by primary schools, a regional secondary school and The Centre for Employment and Learning.

North Huron attracts over 40,000 visitors annually to the renowned Blyth Festival, the Threshers Reunion, the BarnDance Jamboree, Alice Munro Garden, Belgrave School Fair and other events. “Alice Munro Country” and the Festival of the Short Story anticipate an increase in the amount of international tourism to the area. The newly formed Canadian Centre for Rural Creativity, a multi-disciplinary innovation hub envisions creating social renewal and economic opportunities through cultural activities and programming. The Emergency Services Training Centre (ESTC), a world class training centre for emergency services personnel, anticipates growth in attendees and programming in years to come.

Throughout the Strategic Planning Process the following sectors were identified as being among the strongest in North Huron: agriculture, construction and specialty trades, manufacturing, healthcare and education, and culture/tourism.

After engaging in a community led process the following priorities for economic development were identified.

- Business Attraction and Retention
- Attracting a more highly skilled workforce
- A valued, engaged and connected workforce
- An environment that attracts and retains young, old and diverse demographics.
- A Community that values its Arts, Heritage and Culture

2.0 Introduction:

2.1 WHAT IS COMMUNITY ECONOMIC DEVELOPMENT (CED)?

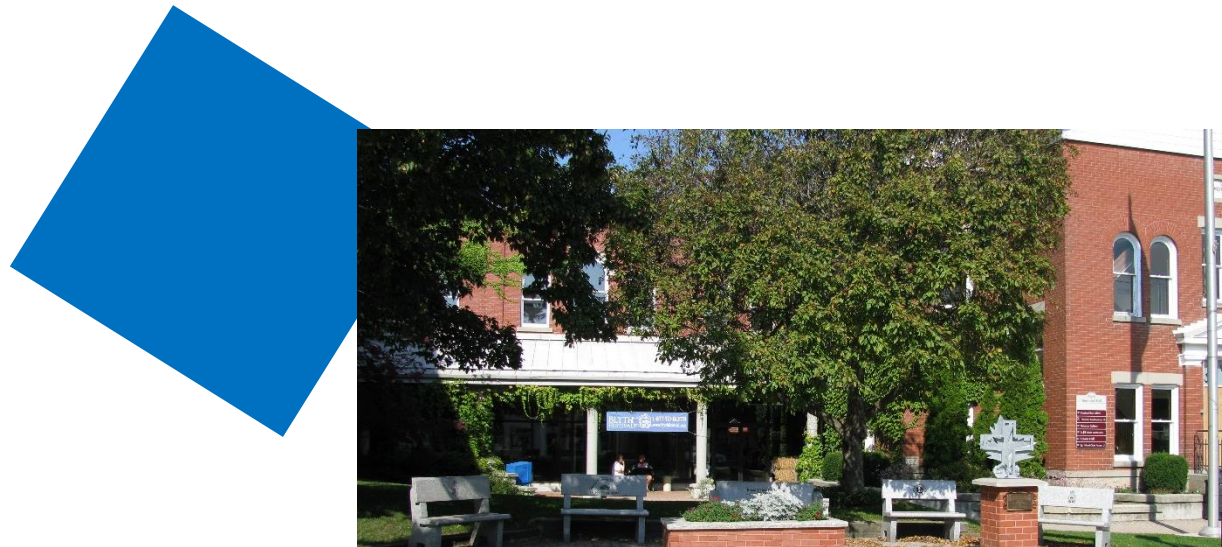
Community economic development is a process. A community uses resources to attract capital and increase physical, commercial, and business development and job opportunities for its residents. The goal of CED is to improve the economic well-being of a community or region through;

- Business Retention
- Business Attraction
- Increased Tax Base
- Improved Quality of Life

2.2 WHAT IS A STRATEGIC PLAN?

An important component of CED is strategic planning. Strategic Planning is a process that helps a region work towards a desired future by focusing energy and resources on shared goals. It helps a region to assess and adjust strategic direction in response to changing environments.

An economic development strategic plan is a formally written document that guides a region's decision making process toward achieving desired goals that align with their mission and vision statements. This plan also helps in allocating resources (volunteer, staff, monetary, infrastructure, etc.) and prioritizing actions. A strategic plan is referred to for operational decisions and is updated regularly.



2.3 HURON COUNTY-WIDE TRAIN THE TRAINER BACKGROUND & PROCESS OVERVIEW

On June 17th, 2015, County Council agreed to work as a group of ten municipal partners to learn the skills required for facilitating the strategic planning process leading to the development of economic development strategic plans. Core Teams of five individuals, from each municipal partner, attended four training sessions where they participated in a strategic planning process and then were taught how to facilitate this process. After each of the four sessions they returned to their home municipality and practiced their newly acquired skills. They invited local residents, business people, agriculture and agri-food business people, not-for-profits leaders, cultural groups, environmental champions and other individuals representing the multifaceted municipalities they live in, to participate in the strategic planning initiative they were facilitating. In facilitating this process with their municipal Economic Development Strategic Planning Committee, the Core Teams developed an economic development strategic plan.

By working together in a joint economic development planning process using the train the trainer model, a County-wide cooperative environment was created where municipal partners supported each other, networked, and built a stronger county-wide effort to support all economic development activities.

Ultimately, this project allowed all ten municipal partners to develop ten economic development strategic plans in a consistent and coordinated manner. County-wide planning allowed for conversations to take place which led to streamlining economic development amongst the ten municipal partners to maximize inputs and minimize duplication.

Moving forward the conversations that started as part of the Train the Trainer project will continue to insure that implementation and measurement of economic development priorities, goals and activities happen in a consistent and coordinated manner.



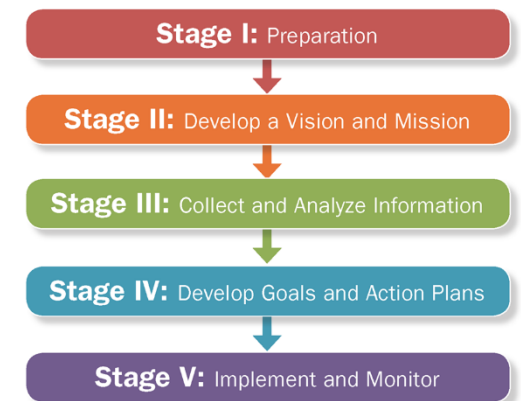
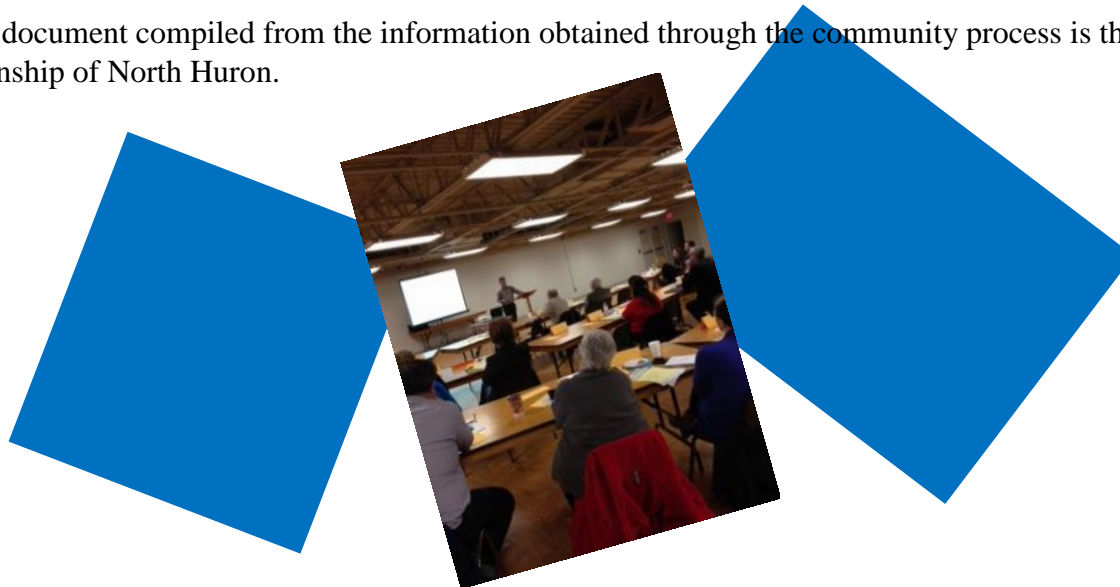
2.4 LOCAL PROCESS OVERVIEW

In North Huron, the 5 person Core Team invited local sector or industry leaders to participate in the Econ D S P. The Planning Committee of sixteen members met four times throughout the process to:

- Review information obtained from public input and the OMAFRA Train the Trainer process
- Share local knowledge and trends
- Identify industry contacts that could supply further input or local knowledge to the strategic plan
- Determine goals for economic development in North Huron
- Set direction for next steps for the Core Team

North Huron created a survey and distributed it to industry and sector leaders to gather further focus group information. A Speakers Symposium, held on November 18, 2015 invited industry leaders to share the opportunities for growth, as well as, identify the current or future barriers for success in their sectors.

This document compiled from the information obtained through the community process is the Economic Development Strategic Plan for The Township of North Huron.



3.0 MISSION STATEMENT

We will leverage the diversity of services and amenities which we have developed over the years to spur significant residential and economic development in the medium term. We will accomplish this by focusing on sound development projects that will benefit the entire municipality. At the same time we will actively support cultural and heritage events, and maintain the attributes of our rural community traditions

This mission statement included in the North Huron Municipal Strategic Plan identifies economic development as a priority for the municipality. To that end, the Economic Development Strategic plan has a mission to provide leadership and direction for economic development in North Huron.

4.0 VISION:

North Huron is a growing and welcoming community that leverages its economic assets to:

- promote education and training opportunities
- grow our regional cultural hub
- support a diverse and vibrant business community
- lead the world in agricultural technology and productivity

5.0 GOALS

The Township of North Huron engaged in a community driven process to give direction to and prioritize the goals of the Economic Development Department. The Economic Development Strategic Plan is a living document that will be reviewed with the Strategic Planning Committee annually. The Municipal Corporate Strategic Plan is to be reviewed in 2018. A complete review of the Economic Development Strategic Plan will follow in 2019. Following are the goals that could be best undertaken by the municipality in collaboration with their community partners over the next three years.

The Goals Identified include:

- Business Attraction and Retention
- Attracting and Fostering a More Highly Skilled Workforce,
- A Valued, Engaged and Connected Workforce,
- An Environment that Attracts and Retains Diverse Demographics,
- A Community that Values Arts, Heritage and Culture.

5.1 GOAL: BUSINESS ATTRACTION AND RETENTION

STRATEGIC DIRECTION (what?)	ACTION (how?)	RESPONSIBILITIES (who?)	TIMELINE (when?)	RESOURCES (with what?)	PERFORMANCE MEASURES (indicators)
Create a “business ready” environment for attraction and growth	Provide local training to build local workforce	North Huron Economic Development will facilitate accessibility to local training by identifying local needs and matching it with available resources	Ongoing	<ul style="list-style-type: none"> Huron Small Business Enterprise Centre Centres for Employment and Learning 	Number of training/networking opportunities available locally
	Create a “toolkit” to navigate new business/inquiries that will accommodate seamless communication between all departments and minimize gaps in information sharing.	<ul style="list-style-type: none"> EDO CBO Planner Municipality 	2016	<ul style="list-style-type: none"> Graphic support for on-line and print version BIZGRID 	Toolkit accessible by all departments fielding new business inquiries. Tracking system developed to determine baseline of distribution.
	Promotional brochure created for recruitment and resident attraction	<ul style="list-style-type: none"> EDO Employers Real Estate Agents 	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> Make Huron Home Huron County Economic Development 	
Create a culture that supports local first	Support opportunities for local producers	<ul style="list-style-type: none"> EDO BIAs 	ongoing	<ul style="list-style-type: none"> Wingham Farmers’ Market Wingham Chef’s League Huron Food Action Network Foodland Marketing Partnership 	Number of events, opportunities where local food is highlighted or education on locally sourced product is available

Business Retention and Attraction (continued)

STRATEGIC DIRECTION (what?)	ACTION (how?)	RESPONSIBILITIES (who?)	TIMELINE (when?)	RESOURCES (with what?)	PERFORMANCE MEASURES (indicators)
Create a culture that supports local first CONTINUED	Encourage “Buy Local” Programs	<ul style="list-style-type: none"> • EDO • BIAs • Township of North Huron 	Ongoing	<ul style="list-style-type: none"> • BIA Community Cash Program • Local media • Huron Food Action Network • Foodland Marketing Partnership 	
	Explore the possibility of a local purchasing policy	<ul style="list-style-type: none"> • Director of Finance • CAO 	2017	<ul style="list-style-type: none"> • Huron Food Action Network • Huron County Health Unit • Huron Business Development Corporation • Huron County Rural Lens 	Policy researched, drafted and presented to Council
Regularly engage all sectors of the North Huron economy	Economic Development Summit held annually with representatives of all sectors to review state of the economy and identify opportunities and challenges	<ul style="list-style-type: none"> • EDO 	Annually	<ul style="list-style-type: none"> • Business representatives • BIAs • Community Partners 	Summit held annually prior to creation of Economic Development Business Plan

look at both family’s needs for locating here but also consider retention of our current workers and their important contributions

5.2 GOAL: MORE HIGHLY SKILLED WORKFORCE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Make local secondary school students aware of local job opportunities with post-secondary skills	Career Days (Take your child to work day)	<ul style="list-style-type: none"> EDO will provide local knowledge of labour market and assist with networking between local businesses/industries with local educators/employment programs 	Annually and ongoing	<ul style="list-style-type: none"> Co-op teachers Careers and Civics teachers Conestoga College Fanshawe College MTCU 4 County Labour Market Planning Board School boards Area businesses and industry representatives 	Number of North Huron students who receive information on local leading businesses and opportunities
	Engage more students through Local Government Week	<ul style="list-style-type: none"> CAO Council Senior Management Team 	Each semester and ongoing	<ul style="list-style-type: none"> Civics teachers 	Comprehensive program highlighting local government/municipal jobs presented to Civics Classes during Local Government Week. Number of students reached.
	Engaging and educating our existing summer students/co-op students	<ul style="list-style-type: none"> EDO Senior Management Team 	Annually	<ul style="list-style-type: none"> Municipal staff 	A scheduled day combining; -required training, -education on municipal services -information on municipal jobs -tour of North Huron assets and points of interest
	Industry Connects Career Fair	<ul style="list-style-type: none"> EDO will support the Industry Connects Job Fair and ensure it is accessible for local employers and students 	Annually	<ul style="list-style-type: none"> SBEC Conestoga College Avon Maitland District School Board Centre for Employment and Learning MTCU 4 County Labour Market Planning 	Number of local students who attend the Industry Connects Career Fair Number of local employers who rate their participation in the Industry Connects Career Fair as satisfactory or better

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Make local secondary school students aware of local job opportunities with post-secondary skills CONTINUED	Apprenticeships	<ul style="list-style-type: none"> EDO will provide local knowledge of labour market EDO will facilitate networking opportunities with business community and business organizations 	Ongoing	<ul style="list-style-type: none"> OYAP Businesses Conestoga College Fanshawe College OFA HMA 	Meetings facilitated that will allow local businesses to obtain information and resources regarding apprenticeships
	Promote co-op placements aimed at 1) Students 2) Businesses	<ul style="list-style-type: none"> EDO will provide local knowledge of labour market EDO will facilitate networking opportunities with business community and business organizations 	Ongoing	<ul style="list-style-type: none"> OYAP OFA Guidance Councillors Centre for Employment and Learning (CEL) Job Developer HMA HTA BEC 	Meetings facilitated that will allow local businesses to obtain information and resources regarding a diversity of co-op placements
	Identify existing resources and assist with making connections to benefit local residents and employers	<ul style="list-style-type: none"> North Huron Economic Development 	Ongoing	<ul style="list-style-type: none"> Huron County Business Support Network Grid Small Business Enterprise Centre Huron Business Development Corporation Centre for Employment and Learning Conestoga College 4 County Labour Market Training Board HMA OFA 	Tracking system is developed and baseline for inquiries is established

Township of North Huron EDSP 2015

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Attract Skilled New Comers	Work with local businesses to develop and implement recruitment campaign to fill vacancies	<ul style="list-style-type: none"> EDO Make Huron Home 	2016 and ongoing	<ul style="list-style-type: none"> Make Huron Home Huron County Economic Development Conestoga College Centre for Employment and Learning HMA 	Number of businesses utilizing campaign
	Borrowing from the physician recruitment model, provide individualized resources, information and connections to job candidates looking to relocate	<ul style="list-style-type: none"> EDO Make Huron Home Local Employers 	Ongoing	<ul style="list-style-type: none"> Community Groups and Organizations as appropriate as dictated by the interests of the candidate and the needs of the family 	Number of employment candidates that have received information
	Explore with newcomers what makes the area attractive to consider staying in the area.	<ul style="list-style-type: none"> EDO 	Ongoing	<ul style="list-style-type: none"> New residents of North Huron 	A list of local assets that can be/or has been used to attract new residents
	Explore with former residents the reasons that prompted their out migration from North Huron/Huron County.	<ul style="list-style-type: none"> EDO 	Ongoing	<ul style="list-style-type: none"> People making a move away from North Huron and Huron County 	A clear and accurate understanding of the issues that encourage people to leave. Utilize the information

5.3 GOAL: A VALUED, ENGAGED AND CONNECTED WORKFORCE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Create a culture where employers and employees work as a team	Identify potential mentors for new or expanding businesses	<ul style="list-style-type: none"> EDO 	ongoing	<ul style="list-style-type: none"> BIAs Huron Manufacturing Association HBDC Small Business Enterprise Centre 	Number of potential mentors identified
	Facilitate professional development opportunities in North Huron	<ul style="list-style-type: none"> EDO 	Annually	<ul style="list-style-type: none"> Conestoga College HBDC SBEC Business by Design Fanshawe College BDO Canada CEL Canadian Centre for Rural Creativity 	Two training opportunities will be provided locally each calendar year
	Customer Service Training	<ul style="list-style-type: none"> EDO BIA HBDC 	2016 and ongoing	<ul style="list-style-type: none"> North Huron Economic Development will facilitate accessibility to local training by identifying local needs and matching it with available resources EDO venue space and planning support 	<p>Number of North Huron participants in local training opportunities</p> <p>Number of North Huron summer student who participate in HTA Customer Service Training (West Coast – Best Host)</p>

5.4 GOAL: AN ENVIRONMENT THAT ATTRACTS AND RETAINS DIVERSE DEMOGRAPHICS

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
Create a conversation with those interested in living and working in North Huron.	<ul style="list-style-type: none"> Use Social Media to create conversation for those looking to live and work in the area LinkedIn Facebook Notices to residents in tax and water bills Highlight available jobs, real estate, volunteer opportunities on social media site 	<ul style="list-style-type: none"> EDO 	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> Employers Real Estate Agents Make Huron Home BIAs Real Estate Agents Centre for Employment and Learning On-line job banks 	Creation of Facebook page Creation of Linked In page Utilize analytics to track users and subjects of interest
	<ul style="list-style-type: none"> Create a brochure of all NH has to offer including: agriculture, arts, recreation and natural habitat – share with Real Estate Agents, businesses for recruiting efforts and companies looking to establish themselves in North Huron 	<ul style="list-style-type: none"> EDO Employers Real Estate Agents 	Introduce in 2016 - ongoing	<ul style="list-style-type: none"> Make Huron Home Huron County Economic Development 	Number of brochures distributed
Support all demographics in connecting with the community	<ul style="list-style-type: none"> Community Welcome package 	<ul style="list-style-type: none"> EDO BIAs 	Late 2016	<ul style="list-style-type: none"> Make Huron Home 	Package created. Number of packages distributed is tracked.

An environment that attracts and retains diverse demographics (continued)

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline (When)	Resources (with what)	Performance Measures (Indicators)
	<ul style="list-style-type: none"> Establish a list of potential business mentors that can be accessed for information sharing and resources for new and expanding entrepreneurs 	<ul style="list-style-type: none"> EDO 	2016 and ongoing	<ul style="list-style-type: none"> BIAs Business owners/operators Retired business owners/professionals HMA OFA 	Number of successful mentorship connections facilitated
	<ul style="list-style-type: none"> Establish a volunteer recognition program for volunteers 	<ul style="list-style-type: none"> EDO CAO Senior Management Team 	2017 and annually	<ul style="list-style-type: none"> Community groups and organizations Committees of Council BIAs 	Volunteer recognition program carried out annually
	<ul style="list-style-type: none"> Facilitate an annual meeting with area Real Estates agents to share information, identify challenges and create a plan for working collaboratively to represent the positive of living and working in North Huron 	<ul style="list-style-type: none"> EDO CAO 	Annually	<ul style="list-style-type: none"> Director of Finance Senior Management Team BIAs 	Annual meetings scheduled



5.5 GOAL: A COMMUNITY THAT VALUES ARTS, HERITAGE AND CULTURE

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline “(When)”	Resources (with what)	Performance Measures (Indicators)
Continue to provide staff support to North Huron Cultural initiatives	<ul style="list-style-type: none"> Create a North Huron Special Events Toolkit that will clearly outline the process/requirements and responsibilities of hosting a special event in the municipality 	<ul style="list-style-type: none"> EDO Recreation and Facilities Department 	In progress Spring 2016	<ul style="list-style-type: none"> County of Huron – Cultural Services HBDC JCP Project (until March 2016) Other employment programs as available 	Toolkit created that will assist volunteer groups to plan and organize special events held in the municipality and to accommodate seamless communication between all departments to ensure minimal gaps in information sharing
Promote our Cultural Assets	<ul style="list-style-type: none"> Leverage partnerships to create a stronger marketing presence and optimize advertising dollars 	<ul style="list-style-type: none"> EDO 	Annually	<ul style="list-style-type: none"> Blyth Festival Huron County Cultural Officer Alice Munro Festival of the Short Story County of Huron Huron Arts and Heritage Network Canadian Centre for Rural Creativity 	Annual Marketing Plan developed identifying marketing partners/target audience and ROI potential
Define requirements and responsibilities for sustainability for sites or organizations	<ul style="list-style-type: none"> Building on the work of 2015, identify and define roles for partners – establish terms of reference/mandates 	<ul style="list-style-type: none"> Municipality CAO EDO Recreation and Facilities 	2016 and ongoing	<ul style="list-style-type: none"> HBDC/JCP program (until March 2016) Future employment program Community Partners 	Terms of reference document completed for every Committee of Council

A community that values arts, heritage and culture (continued)

Strategic Direction (What)	Action (How)	Responsibilities (Who)	Timeline “(When)”	Resources (with what)	Performance Measures (Indicators)
Protecting and maintaining cultural spaces with community partners	<ul style="list-style-type: none"> Establish partnerships to provide care and maintenance of our natural and heritage sites. (stewardship) 	<ul style="list-style-type: none"> On-site partner North Huron Recreation and Facilities 	Annually	<ul style="list-style-type: none"> Blyth Festival Canadian Centre for Rural Creativity Friends of the Museum Friends of the Village of Blyth Parks Wingham Trail Committee Wingham Townhall Theatre Committee Huron Pioneer Threshers & Hobby Association Wingham Horticultural Society Maitland Valley Conservation Authority 	Terms of Reference created for each partnership
	<ul style="list-style-type: none"> Creation of Asset Management Plan for each heritage site 	<ul style="list-style-type: none"> Township of North Huron Recreation and Facilities Department 	2016 and ongoing	<ul style="list-style-type: none"> On-site partners 	As indicated by Asset Management Plan

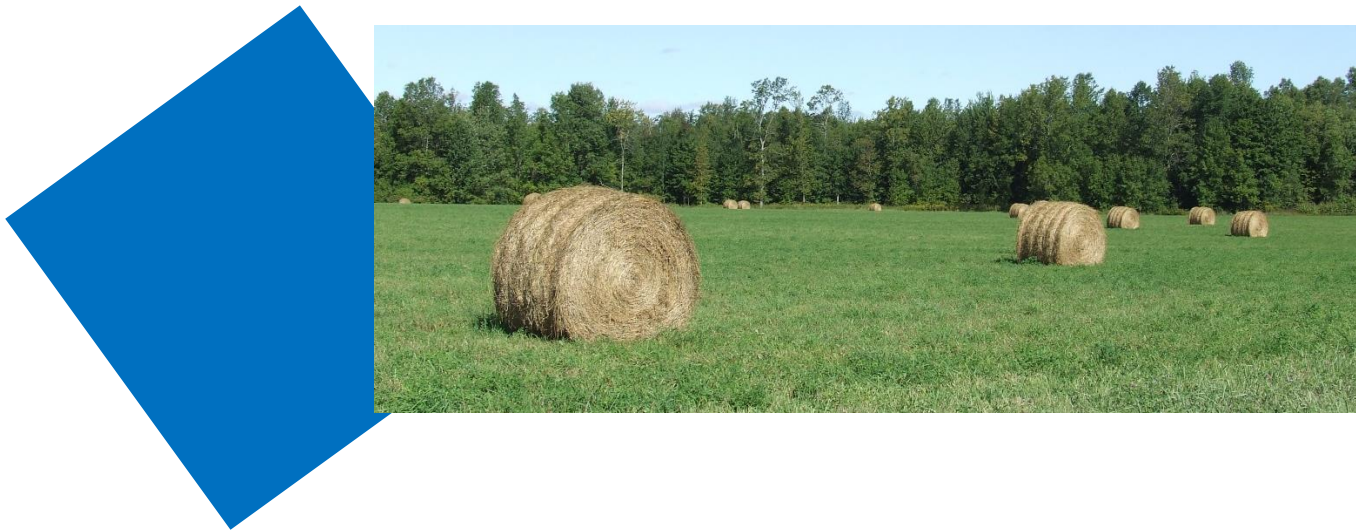
Being the best place to work because of the investment in people, facilities, and training so that people enjoy going to work and playing in our communities

6.0 REPORTING MECHANISM:

The progress of the Economic Development Strategic Plan will be reviewed annually by Council as part of the pre-budget process. The status of projects and current priorities will be reported quarterly in the Economic Development Report. The core team will meet annually, as required, to update or revise the plan if the need is identified.

7.0 COMMUNICATION PLAN

The status of the Economic Development Strategic Plan will be communicated to the public and Council through the Annual Economic Development Report, newsletters and media releases for major achievements. The reporting process will become part of the new formalized communication plan being developed by North Huron in 2016. The new plan will better equip the municipality to respond to requirements outlined in Bill 8 (Accountability and Transparency Act).



APPENDICES:

NORTH HURON ECONOMIC DEVELOPMENT STRATEGIC PLAN CORE TEAM

Sharon Chambers		Township of North Huron Chief Administrative Officer
Joan van der Meer		North Huron resident
Deb Sholdice		Blyth Centre for the Arts
Ashleigh Scott		North Huron resident
Connie Goodall		Township of North Huron Economic Development Officer

NORTH HURON ECONOMIC DEVELOPMENT STRATEGIC PLANNING COMMITTEE

Nancy Lazenby		Centres for Employment and Learning
Karen Stewart		Blyth 14/19 Inc.
Colleen Schenk		Avon Maitland District School Board
Blair Alton		Wescast Industries
Karl Ellis		Listowel/Wingham Hospital Alliance
Doug Culbert		Huron Geomatics
Rod Moorsom		Moorsom Companies
Joan Vincent		Huron County Federation of Agriculture
Rick Elliott		Blyth BIA, Blyth 14/19
Lissa Kolkman		Blyth BIA
Gary van Leeuwen		Blyth BIA
Lisa Hearnden		Wingham BIA
Jillian Underwood		Real Estate, North Huron resident
Laura Young		County of Huron – Planning Department
Yolanda Ritsema-Teeninga		North Huron Council
Brock Vodden		North Huron Council

PESTO ANALYSIS (Environmental Scan)

During the process the Strategic Planning Committee conducted a PESTO Analysis. The PESTO analysis is an environmental scan exercise used to examine different factors that an organization should take into consideration during their planning.

POLITICAL	EDUCATION
<ul style="list-style-type: none"> • High expectations for municipal services provided by North Huron • Rural voice does matter at provincial/federal level • Apathy for politics • Decisions made by municipality are much faster than provincial/federal • Stronger support for small business municipally • Need to learn how municipalities can share resources • Need more participation by the public in municipal matters • Political term thinking – is there support and funding to keep this going? • Loss of family farm • Need better policies/regulations to build a positive lifestyle for future generations (all levels of government) • Political climate can determine which influencers are available to take advantage of – funding, priorities etc. 	<ul style="list-style-type: none"> • Low level of education • Need higher level of education training • Need to impress upon youth the value of education and the diversity of opportunities • Sector integration – can we break down the barriers to promote and integrate? • Need support for employers/trades • Choice to work vs. school • Need to better match education goals with employment opportunities • Need way to match employers/jobs • Mine data for local job availability – better way to share information • Education is different than employment • Expectation that education will lead to job • Education partnerships • School closures have heavily impacted the local economy
SOCIAL	TECHNOLOGICAL
<ul style="list-style-type: none"> • A lot of social change happening • Smaller families in this generation • Limited acceptance of diversity • School closures • Improving cultural and ethnic acceptance and awareness • Aging population and prevalence of long term care solutions • Bring in interest locally and regionally through technology (social media and on-line) • Blyth Festival – building base of younger audience • Programming to a younger audience 	<ul style="list-style-type: none"> • Help workforce understand that manual labour is going away but there are other opportunities (robotics and skilled trades) • Increased return on investment • Cloud community – live/work anywhere • Increased use of technology in agriculture • Agriculture becoming more specialized • Agriculture technology has changed and continues to impact economy
OTHER	
<ul style="list-style-type: none"> • Education needs to approach agriculture a lot differently now • Blyth Centre for the Arts continues to be an economic driver in North Huron • Blyth 14/19 committed to building on the cultural base already established by Centre for the Arts • Programing at 14/19 will bring cultural learning opportunities to Blyth • Volunteer burnout • Volunteer base aging – need to attract younger volunteers – mid 40's and younger haven't stepped up like previous generations • Volunteer culture is changing – is problem being addressed by mandatory 40 hours? • How do we attract volunteers? • Tourism – external dollars coming in – local dollars staying 	

TERMS

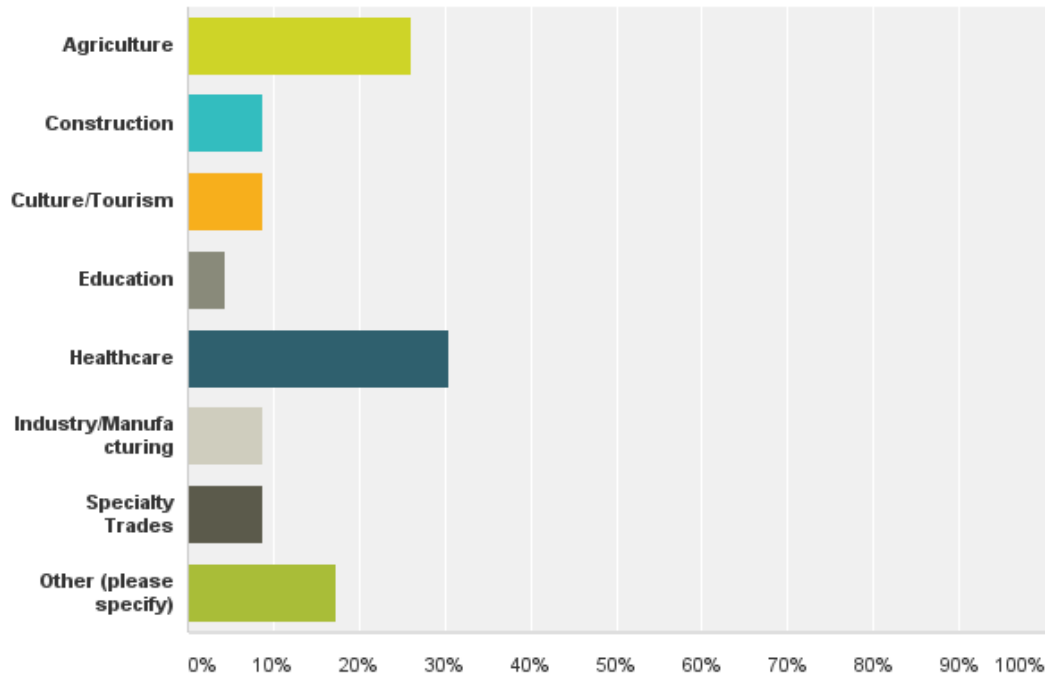
CBO	Chief Building Official
CCRC	Canadian Centre for Rural Creativity
CEL	Centre for Employment and Learning
EDO	Economic Development Officer
HBDC	Huron Business Development Corporation
HMA	Huron Manufacturing Association
HTA	Huron Tourism Association
MTCU	Ontario Ministry of Training, Colleges and Universities
OFA	Ontario Federation of Agriculture
OYAP	Ontario Youth Apprenticeship Program
SBEC	Small Business Enterprise Centre



FOCUS GROUP QUESTIONNAIRE

Q1 What sector do you represent?

Answered: 23 Skipped: 0



1. What are some upcoming trends and opportunities that will lead to growth in your sector?
 2. Please identify the top barrier(s) to growth and sustainability within your sector.
 3. What would you like to see happen locally that would assist in the growth/sustainability of your business?
 4. Please identify sector collaborations that could be fostered to promote retention and growth between businesses.
 5. How could youth be attracted to work in this community in your sector?
 6. What can be done to ensure we are offering a full lifestyle to the employees in your sector?
 7. What is a strategy to be competitive (wages . . . benefits . . . etc.) in your community?
 8. Who is your target market/audience?
 9. What is the most effective way to communicate with your partners/customer?

RESOURCES

2012 Ontario Arts Council – Economic Impact of Arts & Culture on Tourism <http://www.arts.on.ca/AssetFactory.aspx?did=8780>

2015 Huron County Tourism Fact Sheet

2013 Huron County Cultural Mapping Report - <http://www.creativehuron.ca/resources/reports-documents/cultural-mapping-report/report/>

2014 Huron County Cultural Plan - <http://www.creativehuron.ca/Huron%20County%20Cultural%20Plan%202014.pdf>

The Healthy Rural Lens for Huron County <http://www.investinhuron.ca/wp-content/uploads/2013/04/The-Healthy-Rural-Lens-for-Huron-County.pdf>

Blyth Business Retention and Expansion Survey (BR+E) http://www.northhuron.ca/atk/uploads/Business/Blyth_BR+E_2012.pdf

Wingham Business Retention and Expansion Survey (BR+E) http://www.northhuron.ca/atk/uploads/Business/Wingham_BRE.pdf

North Huron Strategic Plan – <http://www.northhuron.ca/atk/uploads/Administration/StrategicPlan2013.pdf>

Skills Gap Report (Huron) -- <http://www.planningboard.ca/download.php?dl=YToyOntzOjI6ImlkIjtzOjI6IjY3IjtzOjM6ImtleSI7aToxO30=>

Alice LMP and related reports – http://www.northhuron.ca/atk/uploads/Business/AMC_RoadMapforAction_SB_Sept2915.pdf

Need Support from County ED

- **Planning**
- **Engaging larger businesses and developments to navigate processes and establish locally**
- **Broad marketing to sell the entire Huron County experience (both business and tourism)**
- **Take lead in Make Huron Home initiative**

Available from North Huron ED

- **Local business support and connect with resources**
- **Tell the North Huron story and engage potential residents/business through sharing of information and resources**
- **Provide support to North Huron Cultural initiative and continue to attract money to area through tourism and special events**
- **Business retention through identifying local needs and accessing support to meet them**
- **Continue to be a voice for local business interests at the municipal table**
-

Provide with community partners

- **Local training opportunities**
-



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Connie Goodall
DATE: 15/01/2018
SUBJECT: 2018 Ontario BIA Achievement Awards – nomination Blyth 140th.
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby direct staff to submit an application to the 2018 Ontario Business Improvement Area Association Achievement Awards for the Blyth 140th Committee – 140 events for 140 years project.

EXECUTIVE SUMMARY

The Ontario BIA Association (OBIAA) recognizes the best that BIA revitalization and management has to offer. The BIA National Achievement Awards celebrate and communicate the most successful and innovative efforts in seven categories that cover the core priorities of most BIAs. In 2017, the Blyth 140th committee (a committee of the Blyth BIA), recognized the 140th Anniversary of the village by embarking on a year-long celebration that highlighted the quality and quantity of the varied activities that happen in Blyth throughout the year, along with the addition of a few special events for the commemorative year. This approach to the anniversary celebration was unique, inclusive and served to highlight the opportunities for participation and involvement for years to come, along with paying tribute to the heritage and history of the community. For that reason, staff recommends nominating the committee and the celebration for a BIA Achievement Award in the following category – Small Special Events and Promotions.

DISCUSSION

The committee for the Blyth 140th Anniversary devoted many hours of planning and organization to create a campaign that highlighted the very best of the active and engaged village. They recognized the significance of the anniversary with a project that lasted for the entire year. Their “140 events for 140 Years” calendar engaged many community partners and helped create lasting awareness of the many and varied events that happen in the village on an ongoing basis. The approach to the celebration was interesting and unique. For that reason, it would be appropriate to submit the project for a BIA achievement award.

FINANCIAL IMPACT

The cost to submit a nomination is \$50 + HST (56.50). Winning applicants are invited to accept their award at the OBIAA annual conference to be held in Collingwood in April. Mileage to the event will be required and gala tickets may be required. There is also the opportunity for committee members to participate in the conference by presenting winning projects. There may be opportunity for cost sharing for participation in the conference with the Blyth BIA if applicable.

FUTURE CONSIDERATIONS

Discuss future impacts of project or activity, if any

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive to new businesses and residents

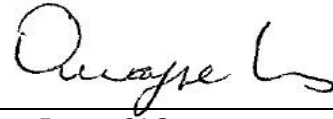
- *Tourism is a driver in economic development*

Our residents are engaged and well informed.

- *We communicate and celebrate our successes in a positive way*
- *We cultivate a culture of volunteerism and belonging*

Connie Goodall

Connie Goodall, EDO



Dwayne Evans, CAO

Subject: Proclamation Request

E-mail: nedic1@uhn.ca

Message:

Township of North Huron

P.O. Box 90, 274 Josephine Street

Wingham, Ontario

N0G 2W0

November 17, 2017

To Whom It May Concern:

I am writing to request a proclamation from the Township of North Huron the week of February 1st to February 7th 2018 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, 5-8% of Canadian girls will experience an eating disorder in their lifetime. However, eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect nearly 1 million Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

The National Eating Disorder Information Centre (NEDIC) was a founding member of the international drive to institute EDAW. Founded in 1985, NEDIC is Canada's oldest national organization dedicated to helping those with eating disorders. We provide education and information as well as support and referral for those with eating disorders, their families, friends and health care professionals. Since our toll-free helpline became available to Canadians from coast to coast in 2013, we have spoken with thousands of individuals, parents, friends, and teachers who are seeking help and information. It is through our outreach and education efforts, that we are able to support these individuals in their struggle to find hope and healing.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Attached please find the goals of Eating Disorder Awareness Week 2018.

Please proclaim EDAW in the Township of North Huron and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Alicia Pinelli
Outreach and Education Team Member

Proclamation

Eating Disorder Awareness Week (EDAW)
February 1st- 7th 2018

WHEREAS: Eating Disorder Awareness Week will be from February 1 – 7, 2018; and
WHEREAS: The National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorder, food and weight preoccupation and related issues. NEDIC provides information, education, resources and referrals to individuals with eating disorders, their families, friends and health care professionals; and
WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

Proclamation

Eating Disorder Awareness Week (EDAW) February 1, 2018 to February 7, 2018

WHEREAS Eating Disorder Awareness Week will be from February 1 – 7, 2018;

AND WHEREAS: The National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorder, food and weight preoccupation and related issues. NEDIC provides information, education, resources and referrals to individuals with eating disorders, their families, friends and health care professionals;

AND WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability;

AND WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help;

AND WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation;

AND WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones;

AND WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

NOW, THEREFORE ON BEHALF OF the council and citizens of the Township of North Huron, I, Reeve Neil Vincent, do hereby proclaim February 1, 2018 to February 7, 2018 as ***Eating Disorder Awareness Week (EDAW)***.

Reeve Neil Vincent
Township of North Huron

Date

**PUBLIC MEETING
CONCERNING A PROPOSED
TEMPORARY ZONING BY-LAW AMENDMENT
AFFECTING THE MUNICIPALITY OF CENTRAL HURON**

RECEIVED

DEC 18 2017

TOWNSHIP OF NORTH HURON

TAKE NOTICE that Council of the Municipality of Central Huron will hold a public meeting on **January 15, 2018 at 5:15 p.m.** in the Council Chambers of the Municipality of Central Huron to consider a proposed Temporary Zoning By-law Amendment under sections 34 and 39 of the Planning Act, R.O.S. 1990, as amended. The amendment affects the Municipality of Central Huron Zoning By-law.

BE ADVISED that the Corporation of the Municipality of Central Huron considered this application to be complete on December 7, 2017.

If you are an owner of any land containing seven or more residential units you are requested to post this notice in a location that is visible to all of the residents.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support or in opposition to the proposed temporary zoning by-law amendment.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Central Huron before the temporary use by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Central Huron to the Ontario Municipal Board.

IF a person or public body does not make an oral submission at a public meeting or make written submissions to the Municipality of Central Huron before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body.

IF you wish to be notified of the decision of (name of municipality) on the proposed zoning by-law amendment, you must make a written request to (name and address of municipality).

ADDITIONAL INFORMATION relating to the proposed temporary use by-law amendment is available for inspection during regular office hours at the Municipality of Central Huron, Municipal Office (519-482-3997) and the Huron County Planning and Development Department (519) 524-8394 ext. 3.

Dated at the Municipality of Central Huron
This 12th day of December, 2017

Brenda MacIsaac, Clerk
Municipality of Central Huron,
23 Albert Street, Clinton ON
N0M 1L0
(519)-482-3997

Purpose and Effect:

The purpose of the proposed temporary use zoning by-law amendment is to permit parking and special events on Concession 14 Hullett as in R209161 except Part 1, 22R4936 & except Part 1, 22R5745 and Part Lot 23, Concession 14 Hullett as in R70875 & R81647 except Part 1, 22R6362, Municipality of Central Huron (40035 Blyth Road) and to permit parking and overnight camping on North Part Lot 23 Concession 14, Hullett East Ward, Municipality of Central Huron (39973 Blyth Road).

The special events permitted on 40035 Blyth Road are similar to and include concerts, festivals, and outdoor athletic events. Special events are limited to 5 events per calendar year with each special event being no more than 3 days, and a minimum of 3 days between events. The portion of the property subject to the temporary use zoning amendment is zoned AG1-37 (General Agriculture Special Zone).

The overnight camping use permitted on 39973 Blyth Road is limited to a maximum of 3 events per year and a maximum of 5 consecutive nights per event. The lands subject to the temporary use zoning amendment are zoned AG1 (General Agriculture Zone) and M2 (General Industrial Zone).

This by-law amends Zoning By-law 40-2010, Municipality of Central Huron Zoning By-law, for the duration of the temporary use.

**SCHEDULE 1
CORPORATION OF THE
MUNICIPALITY OF CENTRAL HURON
TEMPORARY USE BY-LAW -2018**

WHEREAS Section 39.1(3) of the Planning Act, 1990, authorizes a municipality to pass a by-law under Section 34 of the Planning Act, 1990, for the purpose of authorizing the temporary use of lands, buildings, or structures for purposes otherwise prohibited by the by-law.

WHEREAS the Council of the Corporation of the Municipality of Central Huron considers it advisable to amend Zoning By-law 40-2010 of the Municipality of Central Huron.

NOW, THEREFORE, the Council of the Corporation of the Municipality of Central Huron ENACTS as follows:

1. This Temporary Use by-law shall apply to Concession 14 Hullett as in R209161 except Part 1, 22R4936 & except Part 1, 22R5745 and Part Lot 23, Concession 14 Hullett as in R70875 & R81647 except Part 1, 22R6362, Hullett East Ward, Municipality of Central Huron (40035 Blyth Road), and North Part Lot 23 Concession 14, Hullett East Ward, Municipality of Central Huron (39973 Blyth Road).
2. The Temporary Uses authorized by this by-law shall be in effect for a period of time of 3 years from the date of passing of this by-law.
3. The Council may, by by-law, grant further periods of not more than three years during which the Temporary Use is authorized.
4. The Temporary Use for Concession 14 Hullett as in R209161 except Part 1, 22R4936 & except Part 1, 22R5745 and Part Lot 23, Concession 14 Hullett as in R70875 & R81647 except Part 1, 22R6362, Municipality of Central Huron (40035 Blyth Road) permitted by this by-law is as follows:
Notwithstanding sections 4.1, 4.2, 4.3, 4.4 and 4.5 to the contrary, the lands to which this temporary use by-law applies may also be used for special events and parking. Special events are similar to and include concerts, festivals, and outdoor athletic events. Special events are limited to 5 events per calendar year with each special event being no more than 3 days, and a minimum of 3 days between events.
5. The Temporary Use for North Part Lot 23 Concession 14, Hullett East Ward, Municipality of Central Huron (39973 Blyth Road) permitted by this by-law is as follows:
Notwithstanding sections 4.1, 4.2, 4.3, 4.5, 30.1, 30.2, 30.3, 30.4 and 30.5 to the contrary, the lands to which this temporary use by-law applies may also be used for parking and overnight camping. Overnight camping is limited to a maximum of 3 events per year and a maximum of 5 consecutive nights per event.
6. This by-law affects Key Map 30 of By-law 40-2010, as attached as Schedule A.
7. This by-law shall come into effect upon final passing, pursuant to Section 34 and 39.1(3) of the Planning Act, RSO, 1990.

READ A FIRST TIME ON THE	DAY OF	, 2018.
READ A SECOND TIME ON THE	DAY OF	, 2018.
READ A THIRD TIME AND PASSED THIS	DAY OF	, 2018.

Jim Ginn, Mayor

Brenda MacIsaac, Clerk

**SCHEDULE 2
CORPORATION OF THE
MUNICIPALITY OF CENTRAL HURON
TEMPOARY USE BY-LAW -2018**

Temporary By-law - 2018 has the following purpose and effect:

1. The purpose of the proposed temporary use zoning by-law amendment is to permit parking and special events on Concession 14 Hullett as in R209161 except Part 1, 22R4936 & except Part 1, 22R5745 and Part Lot 23, Concession 14 Hullett as in R70875 & R81647 except Part 1, 22R6362, Municipality of Central Huron (40035 Blyth Road) and to permit parking and overnight camping on North Part Lot 23 Concession 14, Hullett East Ward, Municipality of Central Huron (39973 Blyth Road).

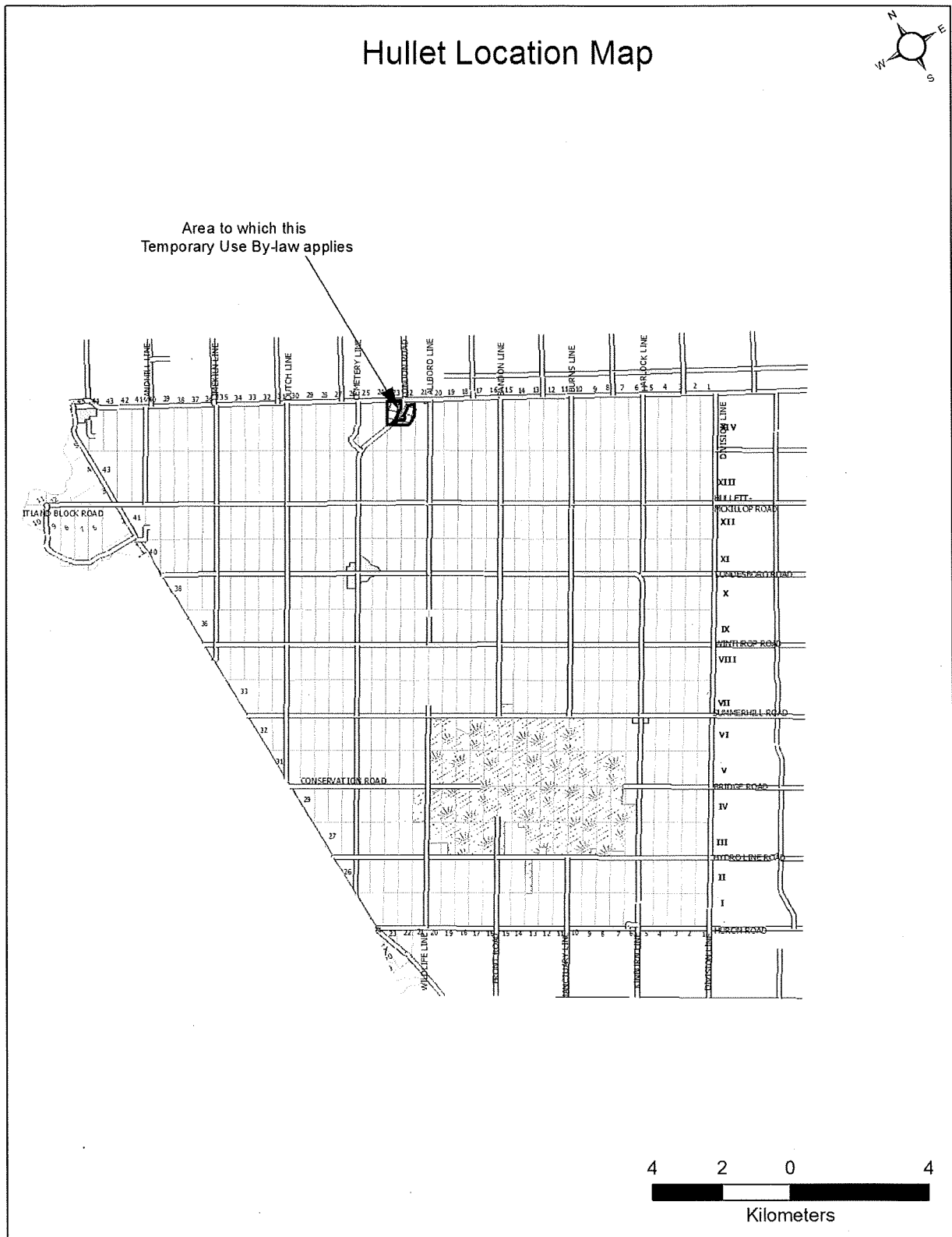
The special events permitted on 40035 Blyth Road are similar to and include concerts, festivals, and outdoor athletic events. Special events are limited to 5 events per calendar year with each special event being no more than 3 days, and a minimum of 3 days between events. The portion of the property subject to the temporary use zoning amendment is zoned AG1-37 (General Agriculture Special Zone).

The overnight camping use permitted on 39973 Blyth Road is limited to a maximum of 3 events per year and a maximum of 5 consecutive nights per event. The lands subject to the temporary use zoning amendment are zoned AG1 (General Agriculture Zone) and M2 (General Industrial Zone).

This by-law amends Zoning By-law 40-2010, Municipality of Central Huron Zoning By-law, for the duration of the temporary use.

2. The map showing the location of the lands to which this temporary by-law applies is shown on the following page and is entitled Location Map.

Schedule A

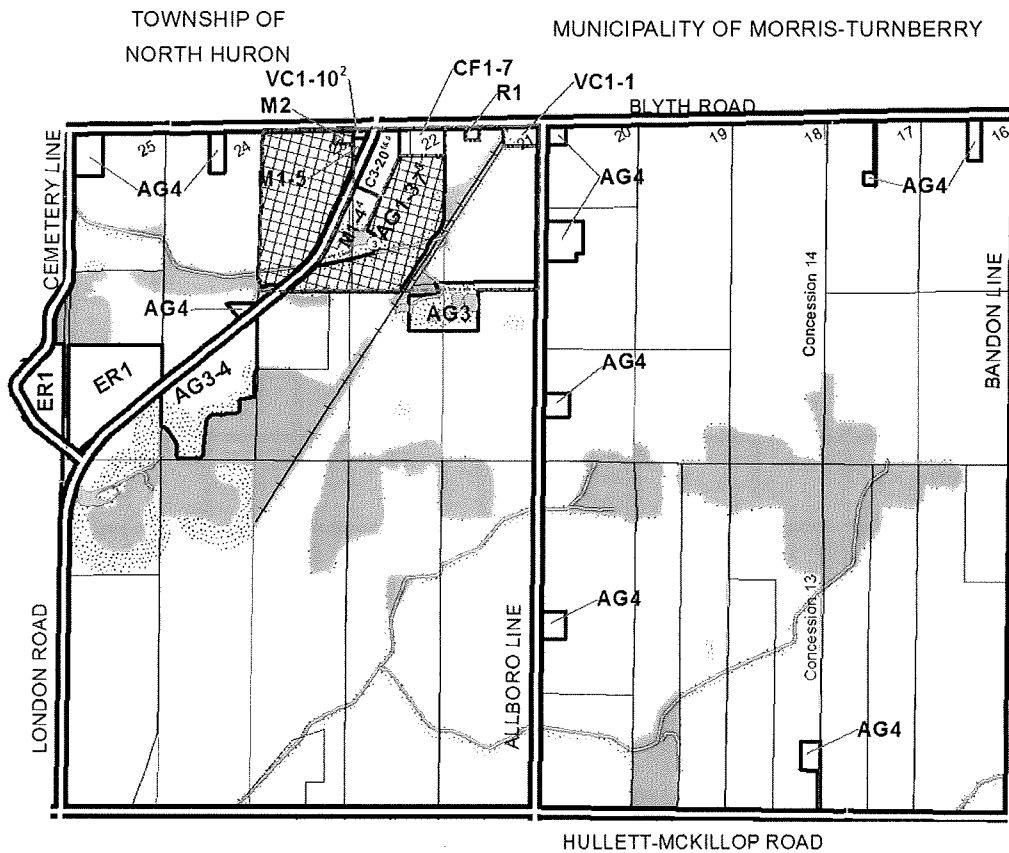


Amendments

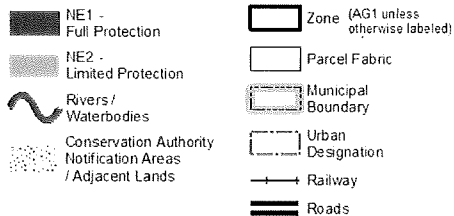
- 1 Temporary Use By-law 26-2012 (Expired August 13, 2015)
- 2 Amended by By-law 31-2013
- 3 Amended by By-law 45-2013
- 4 Amended by By-law 61-2015
- 5 Amended by By-law 19-2016

REVISION DATE December 08, 2017

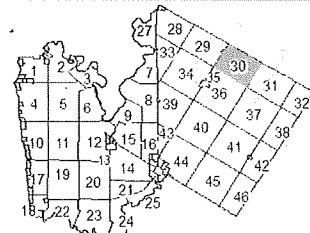
KEY MAP 30 SCHEDULE A CENTRAL HURON EAST WARD - HULLETT



Area to which this Temporary Use By-law applies



0 250 500 750
Meters 1:25,000



January 2018
~~November 2017~~

RECEIVED

JAN 08 2018

TOWNSHIP OF NORTH HURON



Dear Supporter:

Hello from the Huron Perth Agriculture and Water Festival Steering Committee! This year we hope we can count on your financial support for presenting the Huron Perth Agriculture and Water Festival on **April 10th and 11th, 2018**.

The annual Huron Perth Agriculture and Water Festival (HPAWF) is a fun filled, educational event serving approximately 600 Grade 4 students from Huron and Perth counties. Our unique festival provides students with an interactive and engaging atmosphere for hands-on learning about water conservation and agricultural practices. Stations at the festival are organized and facilitated by community partners such as local Conservation Authorities and Health Units, Huron and Perth Federations of Agriculture, Huron and Perth Farm Safety Associations, as well as Pork, Beef, Dairy, and Poultry Producers.

The HPAWF is made affordable for all participants with no entrance fee, and a bus subsidy to offset the cost of transportation. Each attending teacher receives a resource kit that contains information and activities to be used in-class. The annual operational cost of the festival is \$14,500 and would not happen without our generous sponsors!

For the convenience of our supporters, we have put together a sponsorship programme with five levels:

Community Level Donation	Less than \$100
Bronze Level Donation	\$100 - \$249
Silver Level Donation	\$250 - \$499
Gold Level Donation	\$500 - \$999
Platinum Level Donation	\$1000 or more!

Contributing sponsors are recognized on two donation display boards at the event, on the HPAWF website (hpawf.huronstewardship.ca) and a thank you in the paper for their generous donation. All sponsors are invited to attend a **special VIP tour and luncheon on April 11th, 2018 starting at 10:30 am at the Seaforth Community Centre**.

Donations can be made in the form of a cheque payable to: **Huron Perth Agriculture and Water Festival**

Donations can be mailed to: **Elizabeth Hawkins
5961 Perth Line 8
PO Box 62
Kirkton, ON
N0K 1K0**

Thank you in advance for your generous support of the Huron Perth Agriculture and Water Festival. Supporters like you make this engaging, hands-on, and effective educational experience possible for our Grade 4 students! Any donation is greatly appreciated; bringing us one step closer towards making the next Huron Perth Agriculture and Water Festival a success.

If you have any questions regarding the festival, or making a donation, please contact Elizabeth Hawkins, Interim Festival Coordinator at: huronperthfestival@gmail.com or (519) 871-6088.

Sincerely,

The Huron Perth Agriculture and Water Festival Steering Committee



By-Law No. 03-2018

**A by-law authorizing the borrowing of money to meet current expenditures of the council of
(the "Municipality")**

The Corporation of the Township of North Huron

- A. In accordance with subsection 407(1) of the Ontario *Municipal Act*, S.O. 2001, c.25 (the "Act"), the Municipality considers it necessary to borrow the amount of \$ 1,000,000.00 to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year.
- B. Pursuant to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection or other relevant sections of the Act and if so required under subsection 407(2), the Municipality shall have obtained the approval of the Ontario Municipal Board.

Therefore, the Council of the Municipality enacts as follows:

1. The Head and the Treasurer are authorized on behalf of the Municipality to borrow from time to time from **Canadian Imperial Bank of Commerce** ("CIBC") a sum or sums not exceeding in the aggregate \$ 1,000,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year pursuant to subsection 407(1) of the Act, and to execute any documents that are required in connection with the borrowing of the above sum, plus interest, at a rate to be agreed upon from time to time with CIBC, in addition to any reasonable charges of CIBC associated with this borrowing.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

Passed this 15th day of January, 2018.



Neil G. Vincent, Reeve

Richard AI, Clerk

I hereby certify that the foregoing is a true and complete copy of the By-law numbered above of the Municipality in the Province of Ontario, duly passed at a meeting of the Council of the Municipality and that this By-law is in full force and effect.

Dated this 15th day of January, 2018.

Witness the corporate seal



Richard AI, Clerk



Public Information Sessions

Wingham Ward Policing

Public Information Sessions will be held on Wednesday, January 17, 2018 in the Wingham Town Hall Theatre (upstairs), 274 Josephine Street, Wingham, to obtain feedback on Wingham Ward Policing options. A Panel consisting of Representatives from the OPP, North Huron Police Services and the Township of North Huron will be available to answer questions at two sessions: 3:00-5:00 p.m. and 7:00-9:00 p.m.

Members of the public are encouraged to attend and ask questions pertaining to the Wingham Ward Policing options.

Richard AI, Clerk
519-357-3550 x144

www.northhuron.ca

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 04-2018

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on January 15, 2018, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 15th day of January, 2018.

READ A THIRD TIME AND FINALLY PASSED this 15th day of January, 2018.

Neil Vincent, Reeve

SEAL

Richard Al, Clerk