MINUTES OF THE TOWNSHIP OF NORTH HURON

REGULAR COUNCIL MEETING

Date:	**Monday, December 4, 2017**
Time:	**7:02 p.m.**
Location:	**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**

MEMBERS PRESENT:	Reeve Neil Vincent
	Deputy Reeve James Campbell
	Councillor Ray Hallahan
	Councillor Yolanda Ritsema-Teeninga
	Councillor Brock Vodden
	Councillor Bill Knott
STAFF PRESENT:	Dwayne Evans, CAO
	Richard Al, Clerk/Manager of Information Technology
	Donna White, Director of Finance
	Pat Newson, Director of Recreation and Facilities
	Sean McGhee, Director of Public Works
	Ryan Ladner, Director of Fire and Emergency Services
	Kirk Livingston, CBO/Property Standards/Zoning
	Laura Young, Huron County Planner
	Mark Alderman, Assistant Chief, FDNH
	Tim Poole, Chief of Police, Wingham Police Service
OTHERS PRESENT:	Denny Scott, Citizen
	Kelsey Dunbar, Advance Times
	Adam Bell, CKNX
	Bernie Gall, Acapulco Pools
	Joan van der Meer

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1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:02 pm.

2. CONFIRMATION OF THE AGENDA

M557/17
MOVED BY: J. Campbell
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron; accept the Agenda for the December 4th, 2017 Council Meeting; as amended to include Item 6.7.2 ESTC Organizational Review.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held November 20, 2017

4.1.2 Minutes of the Health & Safety Committee Meeting held September 28, 2017

4.1.3 Minutes of the North Huron Police Services Board Meeting held October 17, 2017

4.1.4 Minutes of the Council of the County of Huron - Eleventh Session held November 1, 2017

4.1.5 Minutes of the County of Huron Committee of the Whole Meeting Day 1 held November 8, 2017

4.1.6 Minutes of the County of Huron Committee of the Whole Meeting Day 2 held November 15, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Recreation and Facilities Report 12-04-2017 (Department Update)

4.2.3 Building Department Report 12-04-2017 (Department Update)

4.3 Correspondence

4.3.1 Community Christmas Dinner

4.3.2 Morris-Turnberry Notice of Adoption of Official Plan and Zoning By-law Amendments

4.3.3 Municipal Transient Accommodation Tax

4.3.4 Ontario Municipal Partnership Fund 2018 Allocations

4.3.5 Minister's Annual Report on Drinking Water 2017

M558/17
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;
AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Steven Lund, County Engineer and Meighan Wark, CAO - Discussion regarding traffic concerns at intersection of Highway 4 and County Road 25

Steven Lund, County Engineer, Huron County and Meighan Wark, CAO, Huron County, reviewed a report that was presented to Huron County Council earlier in the year regarding the intersection at Highway 4 and County Road 25 south of Blyth.

S. Lund provided comments regarding traffic lights, pedestrian traffic and sidewalk considerations, as well as snow accumulation around the intersection.

S. Lund noted that the recommendation accepted by Huron County Council was to monitor traffic for the next 2 to 3 years.

Discussion took place regarding concerns at the intersection as well as parking along the sides of the road near the intersection.

S. Lund noted that Huron County will be monitoring the intersection and investigating appropriate options to address concerns and further noted that information could be reported back to Council as it becomes available, possibly in early 2018.

Steven Lund and Meighan Wark were thanked and departed.

6. REPORTS

6.1 Clerks Department

6.1.1 Deeming By-law - 292 Hamilton Street

Owner/Applicant: Kenneth Hesselwood
Property Description: Lots 50 & 51, Plan 171, Block G, Blyth, Township of North Huron (292 Hamilton Street)

Laura Young presented details of the proposed Deeming By-law regarding Lots 50 and 51, Plan 171, Block G, Blyth.

M559/17
MOVED BY: B. Knott
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby approve the request to deem Lots 50 and 51, Plan 171, Block G, Blyth not in a plan of subdivision pursuant to Section 50(4) of the Planning Act;
AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 108-2017 to be passed at the December 4, 2017 Council Meeting.

CARRIED

6.1.2 Proposed Amendments to Source Protection Plan

M560/17
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receive the December 4, 2017 report regarding Proposed Amendments to Source Protection Plans for information purposes;
AND FURTHER, that Council endorses the proposed changes as summarized in the letter dated November 23, 2017 received from the Ausable Bayfield Maitland Valley Source Protection Program Supervisor.

CARRIED

6.1.3 2018 Regular Council Meeting Calendar

M561/17
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding the 2018 Regular Council Meeting Schedule for information purposes;
AND FURTHER, that Council approves the 2018 Regular Council Meeting Calendar as presented and directs the Clerk to advertise the 2018 Regular Council Meeting Schedule.

CARRIED

6.1.4 Traffic By-law Update

M562/17
MOVED BY: B. Knott
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Traffic By-law Amendments for information purposes;
AND FURTHER, that Council directs the Clerk to prepare a By-law to adopt the amendments at the December 18, 2017 Council Meeting.

CARRIED

6.1.5 Emergency Management Plan Review and Update

M563/17
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby receives the report of the Clerk/Manager of IT dated December 4, 2017 regarding the Emergency Management Plan Review and Update;
AND FURTHER, that Council hereby accepts the recommended updates as proposed by the Emergency Management Program Committee;
AND FURTHER, that Council directs the Clerk to prepare a by-law for the December 18, 2017 Council Meeting, to adopt the updated and revised version of the Township of North Huron Emergency Management Plan.

CARRIED

6.1.6 Bill 68 Requirements - Procedural By-law Update

M564/17
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Procedural By-law updates to address Bill 68 requirements for information purposes;
AND FURTHER, that Council authorizes the Clerk to provide notice and bring forward the Procedural By-law for adoption at the December 18, 2017 Council Meeting.

CARRIED

6.2 Finance Department

6.2.1 2018 Draft Rates - Fees By-law

M565/17
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receives the 2018 Draft Fees and Charges By-law for information purposes;
AND FURTHER, that Council directs the Clerk to prepare a By-law to adopt the 2018 Fees and Charges at the December 18, 2017 meeting.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Aquatic Centre Renovation Update

M566/17
MOVED BY: J. Campbell
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby receive the report on the Aquatic Centre renovation wrap up from the Director of Recreation and Facilities for information purposes;
AND FURTHER, that Council supports the plan to perform an aquatic centre shutdown for two weeks in late August/early September 2018 for maintenance.

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Wingham Ward Policing Service Analysis

CAO Dwayne Evans presented a detailed analysis regarding Wingham Ward Policing options.

D. Evans explained the costs associated with three different policing options:

- OPP Policing for all three wards
- Wingham Police Service for all three wards
- No change from current arrangement - OPP Policing for Blyth and East Wawanosh wards and Wingham Police Service for the Wingham ward

Discussion took place regarding the options as presented including service levels and area rating.

M567/17
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby receives the presentation of the CAO, dated December 4, 2017 regarding a police servicing analysis;
AND FURTHER, that the Council of the Township of North Huron directs the Clerk to invite the OPP to make a presentation at the next regular meeting on the OPP Billing Model.

CARRIED

6.7.2 ESTC Organizational Review

M568/17
MOVED BY: B. Knott
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated December 4, 2017, regarding changes to the organizational structure of the ESTC;
AND FURTHER, that the Council of the Township of North Huron hereby approves the recommended changes to the organizational structure of the ESTC;
AND FURTHER, that the Council of the Township of North Huron hereby directs the CAO to amend the job titles and job descriptions of the Director of Emergency and Fire Services position and the Vice Principal/Assistant Chief position to reflect the organizational change to the ESTC which has been approved by Council.

CARRIED

7. CORRESPONDENCE

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported attending the North Huron Wescast Community Complex Aquatic Centre Grand Reopening event on Saturday December 2, 2017.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 108-2017
Being a by-law to deem lots 50 and 51 in registered plan 171 not to be registered

M569/17
MOVED BY: B. Vodden
SECONDED BY: B. Knott
THAT By-law No. 108-2017; Being a by-law to deem lots 50 and 51 in registered plan 171 not to be registered; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

12.1 Proposed Budget Meeting Dates

Discussion took place regarding scheduling Budget Meetings. Council selected December 22 at 12:30pm.

13. CLOSED SESSION AND REPORTING OUT

M570/17
MOVED BY: R. Hallahan
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby proceeds at 9:24 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Lot Enlargement);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Property Standards);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (d) Labour relations or employee negotiations (Building department);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal of local board employees (Blyth Property);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Recreation Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Damage);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel);*
- *Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board (Outstanding Invoice);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Wingham Area Property);*

CARRIED

M571/17
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: J. Campbell
THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 11:29 pm.

CARRIED

Clerk Richard Al reported that nine items were discussed during the Closed Session, two items discussed have resolutions associated for Council's consideration following in Open Session. The general nature of the remaining items included:

- An update regarding legal proceedings against a land owner
- An update regarding Joint Building Department negotiations
- Information regarding maintenance of a subject property
- An update regarding a notice sent to a land owner requesting that the property grading along a property line wall be restored
- Discussion regarding administration personnel matters
- Discussion regarding an outstanding invoice

- Discussion regarding an agreement related to a Wingham area property

M572/17
MOVED BY: J. Campbell
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby declares a portion of Lot 7 Plan 411, Wingham to be surplus to the needs of the Township;
AND FURTHER, that Council authorizes staff to proceed with the process of disposing of said property according to the procedures of By-law 25-2008 Being a By-law to Establish Procedures for the Sale of Real Property.

CARRIED

M573/17
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron hereby extend the finish time of the Council Meeting past the hour of 11:00 pm as specified under Section 5.3 of the Procedural By-law 16-2016.

CARRIED

M574/17
MOVED BY: Y. Ritsema-Teeninga
SECONDED BY: B. Knott
THAT the Council of the Township of North Huron hereby approves an eight month extension of Mackenzie Nesbitt's contract as the Recreation Clerical Assistant for the Recreation and Facilities Department, from January 1, 2018 to August 31, 2018.
AND FURTHER THAT staff are directed to provide a review for evaluation of the position in early July for Council's consideration.

CARRIED

M575/17
MOVED BY: R. Hallahan
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

14.1 By-law No. 109-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M576/17
MOVED BY: B. Vodden
SECONDED BY: Y. Ritsema-Teeninga
THAT By-law 109-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M577/17
MOVED BY: B. Vodden
SECONDED BY: R. Hallahan
THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 11:33 pm.

CARRIED

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Neil Vincent, Reeve

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Richard Al, Clerk