

**REVISED AGENDA
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING**



Date: Monday, December 4, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the December 4th, 2017 Council Meeting; as amended to include Item 6.7.2 ESTC Organizational Review.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held November 20, 2017	6
4.1.2 Minutes of the Health & Safety Committee Meeting held September 28, 2017	14
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4.1.5 Minutes of the County of Huron Committee of the Whole Meeting Day 1 held November 8, 2017	25
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4.2.3 Building Department Report 12-04-2017 (Department Update)	62

4.3	Correspondence	64
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4.3.5	Minister's Annual Report on Drinking Water 2017	128
5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	Steve Lund, County Engineer and Meighan Wark, CAO - Discussion regarding traffic concerns at intersection of Highway 4 and County Road 25	129
6.	REPORTS	
6.1	Clerks Department	
6.1.1	Deeming By-law - 292 Hamilton Street Owner/Applicant: Kenneth Hesselwood Property Description: Lots 50 & 51, Plan 171, Block G, Blyth, Township of North Huron (292 Hamilton Street) <i>THAT the Council of the Township of North Huron hereby approve the request to deem Lots 50 and 51, Plan 171, Block G, Blyth not in a plan of subdivision pursuant to Section 50(4) of the Planning Act;</i> <i>AND FURTHER, that Council approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law No. 108-2017 to be passed at the December 4, 2017 Council Meeting.</i>	135
6.1.2	Proposed Amendments to Source Protection Plan <i>THAT the Council of the Township of North Huron hereby receive the December 4, 2017 report regarding Proposed Amendments to Source Protection Plans for information purposes;</i> <i>AND FURTHER, that Council endorses the proposed changes as summarized in the letter dated November 23, 2017 received from the Ausable Bayfield Maitland Valley Source Protection Program Supervisor.</i>	136
6.1.3	2018 Regular Council Meeting Calendar <i>THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding the 2018 Regular Council Meeting Schedule for information purposes;</i> <i>AND FURTHER, that Council approves the 2018 Regular Council Meeting Calendar as presented and directs the Clerk to advertise the 2018 Regular Council Meeting Schedule.</i>	143

6.1.4	Traffic By-law Update	146
	<i>THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Traffic By-law Amendments for information purposes;</i>	
	<i>AND FURTHER, that Council directs the Clerk to prepare a By-law to adopt the amendments at the December 18, 2017 Council Meeting.</i>	
6.1.5	Emergency Management Plan Review and Update	162
	<i>THAT the Council of the Township of North Huron hereby receives the report of the Clerk/Manager of IT dated December 4, 2017 regarding the Emergency Management Plan Review and Update;</i>	
	<i>AND FURTHER, that Council hereby accepts the recommended updates as proposed by the Emergency Management Program Committee;</i>	
	<i>AND FURTHER, that Council directs the Clerk to prepare a by-law for the December 18, 2017 Council Meeting, to adopt the updated and revised version of the Township of North Huron Emergency Management Plan.</i>	
6.1.6	Bill 68 Requirements - Procedural By-law Update	195
	<i>THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Procedural By-law updates to address Bill 68 requirements for information purposes;</i>	
	<i>AND FURTHER, that Council authorizes the Clerk to provide notice and bring forward the Procedural By-law for adoption at the December 18, 2017 Council Meeting.</i>	
6.2	Finance Department	
6.2.1	2018 Draft Rates - Fees By-law	226
	<i>THAT the Council of the Township of North Huron hereby receives the 2018 Draft Fees and Charges By-law for information purposes;</i>	
	<i>AND FURTHER, that Council directs the Clerk to prepare a By-law to adopt the 2018 Fees and Charges at the December 18, 2017 meeting.</i>	
6.3	Recreation and Facilities Department	
6.3.1	Aquatic Centre Renovation Update	257
	<i>THAT the Council of the Township of North Huron hereby receive the report on the Aquatic Centre renovation wrap up from the Director of Recreation and Facilities for information purposes;</i>	
	<i>AND FURTHER, that Council supports the plan to perform an aquatic centre shutdown for two weeks in late August/early September 2018 for maintenance.</i>	
6.4	Public Works / Utilities Department	
6.5	Fire Department of North Huron	
6.6	Building Department	

6.7	CAO	
6.7.1	Wingham Ward Policing Service Analysis	261
	<i>THAT the Council of the Township of North Huron hereby receives the presentation of the CAO, dated December 4, 2017 regarding a police servicing analysis;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron directs the Clerk to invite the OPP to make a presentation at the next regular meeting on the OPP Billing Model.</i>	
6.7.2	ESTC Organizational Review	295
	<i>THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated December 4, 2017, regarding changes to the organizational structure of the ESTC;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron hereby approves the recommended changes to the organizational structure of the ESTC;</i>	
	<i>AND FURTHER, that the Council of the Township of North Huron hereby directs the CAO to amend the job titles and job descriptions of the Director of Emergency and Fire Services position and the Vice Principal/Assistant Chief position to reflect the organizational change to the ESTC which has been approved by Council.</i>	
7.	CORRESPONDENCE	
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	
10.	BY-LAWS	
10.1	By-law No. 108-2017	297
	Being a by-law to deem lots 50 and 51 in registered plan 171 not to be registered	
	<i>THAT By-law No. 108-2017; Being a by-law to deem lots 50 and 51 in registered plan 171 not to be registered; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.</i>	
11.	ANNOUNCEMENTS	
12.	OTHER BUSINESS	
12.1	Proposed Budget Meeting Dates	
	December 20th and 21st 2017	

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Section 239 (2) (c) A proposed or pending acquisition or disposition of land by the municipality or local board (Lot Enlargement);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Property Standards);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (d) Labour relations or employee negotiations (Building department);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal of local board employees (Blyth Property);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Recreation Personnel);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee and Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Property Damage);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel);*
- Section 239 (2) (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board (Outstanding Invoice);*
- Section 239 (2) (b) Personal matters about an identifiable individual, including municipal (Wingham Area Property);*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

14. CONFIRMATORY BY-LAW

- 14.1

By-law No. 109-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

300

THAT By-law 109-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, November 20, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott
STAFF PRESENT: Dwayne Evans, CAO
Richard Al, Clerk/Manager of Information Technology
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Sean McGhee, Director of Public Works
Ryan Ladner, Director of Fire and Emergency Services
OTHERS PRESENT: Denny Scott, Citizen
Adam Bell, CKNX

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M543/17

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron; accept the Agenda for the November 20, 2017 Council Meeting; as amended to included Item 13.3 – Building Department, under Closed Session and Reporting Out.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held November 6, 2017

4.1.2 Minutes of the Budget Meeting held November 13, 2017

4.1.3 Minutes of the Town Hall Public Meeting held November 14, 2017

4.1.4 Minutes of the Blyth BIA Meeting held November 1, 2017

4.1.5 Minutes of the Emergency Management Program Committee meeting held November 8, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Finance Department Report 11-20-17 (Department Update)

4.2.3 Public Works Report 11-20-17 (Department Update)

4.2.4 Fire and Emergency Services Report 11-20-17 (Department Update)

4.2.5 Economic Development Department Report 11-20-17 (Department Update)

4.3 Correspondence

4.3.1 Huron County Economic Development Activity Report and Information

4.3.2 Morris-Turnberry Resolution concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class

4.3.3 North Huron Westcast Community Complex Aquatic Centre Grand Re-opening

M544/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

6. REPORTS

6.1 Clerks Department

6.2 Finance Department

6.3 Recreation and Facilities Department

6.3.1 Blyth 140th Year End Event

M545/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby supports the proposal submitted by the Blyth 140th Committee in planning their community “Year End Blast” celebration, and waives the following fees: Blyth Meeting Room space rental, and Blyth Open Space rental for their event to be held on Sunday December 31, 2017 between 1:00pm-6:00pm in Blyth.

CARRIED

6.3.2 Police Station Roof

M546/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby approves using the emergency general facility funds of \$20,000 to repair or replace the south side shingled roof of the Wingham Police Station immediately;
AND FURTHER THAT due to the urgency of the repair, staff will use the negotiated method to select a competent and available vendor to execute the work.*

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Rural Economic Development Grant Application - North Huron Community Improvement Plan

M547/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby supports an application to the Rural Economic Development (RED) Program for \$7500 towards the creation of a Community Improvement Plan for the Township of North Huron.

CARRIED

6.7.2 Assistant to the CAO Position

M548/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby approves a new permanent, full-time Assistant to the CAO position effective January 1, 2018;

AND FURTHER, THAT the Council of the Township of North Huron hereby eliminates the position of Director of Corporate Services/Deputy Clerk effective January 1, 2018.

CARRIED

7. CORRESPONDENCE

7.1 On-Call Provisions of Bill 148

Discussion took place regarding the on-call provisions of Bill 148, the possible impact of Bill 148 and revisions being considered by the Standing Committee.

7.2 Alzheimer Society of Huron County - Request for letter of support and In-kind support

M549/17

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby supports the Alzheimer Society of Huron County in their application to the Ministry of Senior Affairs, Seniors Community Grant Program;

AND FURTHER, that the Council of the Township of North Huron supports the request of the Alzheimer Society of Huron County to partner for a project implementing Dementia Friendly Communities within Huron County by providing an in-kind donation of meeting space and refreshments for training sessions;

AND FURTHER, that the Clerk is directed to prepare a letter of support.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent noted that the Budget Meeting held on November 13, 2017 provided beneficial financial information.

Reeve Vincent noted that the November 14, 2017 Town Hall Public Meeting provided Council with useful feedback.

Reeve Vincent reported attending the 2017 Huron Manufacturing Association Awards Gala on November 16, 2017.

Reeve Vincent noted that the Wingham Regional Silverstick tournament recently took place on November 12th to November 19th, 2017.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Deputy Reeve Campbell reported attending the Salvation Army Christmas Kettle kick-off event on November 18, 2017 and delivered greetings on behalf of Council.

Councillor Vodden reported attending the recent Regional Tourism Organization Four (RTO4) meeting and noted that positive discussion took place.

Councillor Knott noted that the next RTO4 meeting in Blyth is scheduled for November 30, 2017 from 1:30 to 4:00pm at Cowbell Brewery.

8.3 REQUESTS BY MEMBERS

8.3.1 Councillor Knott - Request for staff to investigate mobile photo radar providers

Councillor Knott provided background regarding the request for staff to investigate mobile photo radar providers.

Discussion took place regarding mobile radar services.

M550/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby request staff to investigate mobile photo radar providers and prepare a report outlining the feasibility of engaging such a provider in North Huron.

CARRIED

9. NOTICE OF MOTION

10. BY-LAWS**10.1 By-law No. 74-2017**

Being a by-law to provide for drainage repair works in the Township of North Huron in the County of Huron; Sturdy Municipal Drain Branch "F" 2017 (3rd and Final Reading)

M551/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law 74-2017; being a by-law to provide for drainage repair works in the Township of North Huron, in the County of Huron; Sturdy Municipal Drain Branch "F" 2017; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS**12. OTHER BUSINESS****13. CLOSED SESSION AND REPORTING OUT****13.1 Administration Personnel****13.2 Personnel Matter****13.3 Building Department**

M552/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby proceeds at 8:12 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Administration Personnel);*
- *Section 239 (2) (b) Personal matters about an identifiable individual, including municipal or local board employee (Personnel Matter);*
- *Section 239 (2) (d) Labour relations or employee negotiations (Building department)*

CARRIED

M553/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:11 pm.

CARRIED

M554/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

Clerk Richard Al reported out that during the Closed Session Council discussed the following items

- Council directed staff to advertise the Assistant to the CAO position internally as a 1 year contract effective January 1, 2018
- General discussion regarding personnel matters.
- The status of shared Building Department negotiations.

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 107-2017, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M555/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 107-2017; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M556/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:12 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk

MINUTES
HEALTH & SAFETY COMMITTEE MEETING
HELD IN THE NORTH HURON COUNCIL CHAMBERS
Thursday, September 28, 2017 at 10:00 a.m.

MEMBERS PRESENT: Kathy Adams, Barb Black, Sonya Gibson, Pat Fraser,
Larry Meyer, Dwayne Evans, Ryan Ladner, Nicole Graf,
Stu Moffat

MEMBERS ABSENT: Richard Al, Jeff Howson, Denise Lockie, Scott Schiestel,
Scott Price, Pat Newson,

Call to Order: Co-Chair Larry Meyer called the meeting to order at 10:00 a. m.

Minutes of Previous Meeting:

JHSC09/17: MOVED: Pat Fraser SECONDED: Kathy Adams
*That the Health & Safety Committee hereby adopts the Minutes of the Meeting held
June 29, 2017 as printed and circulated.* DISPOSITION: Motion Carried.

Deputations/Invited Guests:

None in attendance.

Business Arising from Previous Meeting (not otherwise on the agenda):

New Business:

1. a) Inspection Schedule:
 September Inspections will be completed on October 2, 2017 by Ryan and Mandy
 October Inspections – Ryan/Kathy/Dwayne
 November Inspections – Ryan/Public Works
 December Inspections – Ryan/Recreation
- b) Review of Inspections:
 - The Inspection reporting sheets were reviewed. Inspection observations including emergency lighting, checking of fire extinguishers and missing OH&S Act green books, were noted.
 - Stu advised that the OH&S Act green books have been purchased and placed in Public Works locations that did not have them.
2. Occurrence Reports / Near Misses (reported to the JH&SC):
 - There were 2 reports submitted involving staff with no loss time;
 - There was 1 report submitted involving staff that has been submitted to Workers Compensation. Status is unknown at this time.
 - 7 occurrences were reported involving the Public, all minor and all during Summer Day Camp.

Reminder: Occurrence and Insurance Forms may be accessed on the Intranet. These forms are to be placed in Township vehicles.

3. Employee Trainings:
 - i) The following trainings have been booked by the Public Works Department:
 Working at Heights; Aerial Lift; and Chain Saw. Information regarding these trainings will be shared with the Recreation Department and Fire Department.
 - ii) Nicole, Mandy and Barb took part in the MSDSonline Webinar September 14.
 The data entry process was reviewed.

4. Revised Health and Safety Policy:

Denise and Ryan continue to work on the Risk Assessments for each department position. A progress update will be presented at the next meeting.

Committee Members had a discussion on Mental Health concerns and creating a Policy to be incorporated into the North Huron Health and Safety Policy. Kathy, Dwayne and Ryan have attended different trainings surrounding the topic of mental health. Dwayne will ask that the Huron County Clerks and Treasurers place this topic on their next agenda for discussion and input from other municipalities regarding policies in place. Other resources – Huron County Health Unit; Canadian Mental Health Association.

6. Promoting Health & Safety:

Employees will be recognized for completing a 12 month period, September 1, 2016 to September 30, 2017 in which no employees lost time due to a work related injury. Each employee will be receiving a \$10.00 Tim Hortons card in their October pay envelope.

Prior to the “Solar Eclipse” on August 21st, 2017, a notice was sent out by email to all Staff reminding of safe practices during the Solar Eclipse.

7. WHMIS Training:

Committee members did a WHMIS review.

Correspondence:

- PSHSA July 2017 Newsletter
- PSHSA August 2017 Upcoming Workplace Health & Safety Training Sessions
- HRInsider – August 4, 2017 Compliance Alert: Ready or Not, Here Comes the WHMIS Inspectors
- Gowan Consulting – Mental Illness: How to provide support and return to work strategies
- Gowan Consulting – Occupational Therapy: What Can OT Do to Help Employees Stay Productive?
- PSHSA August 2017 Newsletter
- Gowan Consulting – National Suicide Prevention Day is September 10
- Gowan Consulting – Sitting all day? Use Ergonomics to Stay Productive
- SafetyNow – Safety Tip of the Week...Size Matters When it Comes to PPE
- PSHSA – September 2017 Newsletter

Other Business/Member Reports:

On behalf of the Day Care Staff, Sonya inquired if it was possible to have first aid kits in all the rooms at the Day Care. Eight first aid kits would be required. Dwayne advised that County funding may still be available and suggested that the Day Care Supervisor apply to cover the costs of the first aid kits.

Stu advised that Public Works replaced all the first aid kits in their department. There are some old kits available if anyone can utilize them.

Larry encouraged attendance at the next meeting, as the committee appointments will be set and Worker Members will appoint a Worker Representative as Co-chair. If a Member is unable to attend a meeting, a replacement from their department should be appointed to attend in their absence.

Next Meeting:

The next meeting is scheduled for Thursday, November 30, 2017 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC10/17: MOVED: Kathy Adams

*That there being no further business before the Health & Safety Committee, the meeting
be hereby adjourned @ 10:55 a.m.*

SECONDED: Sonya Gibson

DISPOSITION: Motion Carried.

Co-Chair Larry Meyer

Secretary – Barb Black

MINUTES
OF THE NORTH HURON POLICE SERVICES BOARD MEETING
HELD AT THE WINGHAM POLICE STATION BOARD ROOM
TUESDAY, OCTOBER 17, 2017 AT 7:00 P.M.

MEMBERS PRESENT: Chair Trevor Seip, Bill Gregoriadis, Yolanda Ritsema-Teeninga.

MEMBERS ABSENT: Vice-Chair Joan van der Meer

STAFF PRESENT: Chief of Police Tim Poole.
Kathy Adams, Board Secretary.

OTHERS PRESENT: Richard Al, Clerk/Manager of IT

1. Call to Order

Chair Seip called the meeting to order at 7:00 p.m.

2. Accept or Amend Agenda

PSB63/17: MOVED: Y. Ritsema-Teeninga SECONDED: Bill Gregoriadis
THAT the North Huron Police Services Board accepts the Agenda for the October 17, 2017 Police Board Meeting, as printed and circulated.

DISPOSITION: Motion Carried

3. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest declared.

4. Minutes from the Previous Meeting

PSB64/17: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby adopts the Minutes of the meeting held September 19, 2017, as printed and circulated.

DISPOSITION: Motion Carried

5. Delegations/Petitions/Invited Guests

None in attendance.

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Police Chief's Report

(a) Department Update – October 2017

Calls for Service

During the month of September, 2017 Wingham Police responded to 140 calls for service 16 of those calls were assisting the OPP and 7 of those calls were actual dispatches to OPP area. During the same period in 2016, we had 137 calls. Attached is the crime statistics summary and the Uniform Crime Reporting information that was sent to Statistics Canada.

Grants

The interim grant funding report has been completed and ready for signature.

OIPRD

There is currently one complaint being investigated by the OIPRD.

Training

Use of force refresher training is being conducted with Saugeen Shores Police Service.

Cruiser

The damaged cruiser has been authorized for repair by our insurance company. The work is being done locally and is expected to be returned by the end of the month.

In Camera

I have in camera issues to discuss with regard to finances and personnel issues.

PSB65/17: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby approves the Police Chief's Report for October 2017.

DISPOSITION: Motion Carried

8. Treasury Report

(a) Bills & Accounts

PSB66/17: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
*THAT the North Huron Police Services Board hereby authorizes and approves
 payment of the Bills and Accounts in the total amount of \$6,893.22 for the period
 ending October 12, 2017, as supported by the Secretary-Treasurer's list of vouchers.*

DISPOSITION: Motion Carried

9. By-laws and Policies for Consideration

None for consideration.

10. Correspondence

(a) Ministry of Community, Safety & Correctional Services

i) Webinars: 2017/2018 Grant Transformation and Policing Effectiveness and Modernization Grant.

PSB67/17: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
*THAT the North Huron Police Services Board agrees that the correspondence be
ordered, read and filed.*

DISPOSITION: Motion Carried

11. New Business

(a) North Huron CAO Request for Policing Cost.

North Huron CAO has requested Chief Poole to prepare a costing for expanding policing of the Wingham Police Services into the Wards of Blyth and East Wawanosh.

PSB68/17: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby authorizes the Chief of Police to provide the North Huron CAO with a costing to expand policing of the Wingham Police Services to the Wards of Blyth and East Wawanosh.

DISPOSITION: Motion Carried

(b) Dispatch Agreement with Owen Sound Police Services Board.

The Board's Dispatch Agreement with the Owen Sound Police Services Board expires on December 31, 2017. Chief Poole will obtain contact information for the Owen Sound Police Services Board from the Police Chief for the Owen Sound Police Services with further discussion in regards to the Agreement to be held at the Board level.

12. Board Members Inquiries & Reports

There were no Board Members inquiries or reports.

13. Public Gallery Questions and/or Comments

There were no questions from the Public Gallery.

14. In Camera Session

(a) Personnel Matter & Financial Matters

PSB69/17: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Service Board hereby proceed at 7:26 pm. to a Closed Session in order to address financial or personal matters of other matters of such a nature that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

DISPOSITION: Motion Carried

PSB70/17: MOVED: B. Gregoriadis SECONDED: Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby moves out of Closed Session at 7:56 p.m. and returns to open session.

AND FURTHER THAT direction given to staff in the In Camera Session is hereby approved.

DISPOSITION: Motion Carried

15. Next Meeting

Tuesday, November 28, 2017, 7:00 p.m., Police Station Board Room.
(to be confirmed by Chair).

16. Adjournment

PSB71/17: MOVED: Y. Ritsema-Teeninga **SECONDED: B. Gregoriadis**
That there being no further business before the Board, the meeting be hereby
Adjourned at 8:01 p.m.

DISPOSITION: Motion Carried.

CORPORATE SEAL

Chair Trevor Seip

Secretary Kathy Adams

ELEVENTH SESSION MINUTES COUNCIL OF THE COUNTY OF HURON

Goderich, Ontario
November 1, 2017

The Council of the County of Huron met in the Council Chambers on Wednesday, November 1, 2017. Warden Jim Ginn called the meeting to order at 9:00 a.m.

Warden Ginn welcomed all present to the Eleventh Session of 2017.

1. Roll Call:

Acting CAO Meighan Wark called the roll and all members of Council were present except Councillor MacLellan.

2. Warden's Remarks:

Warden Ginn informed members that he attended the following:

- Fanshawe Graduation in Clinton for satellite campuses in Huron and Bruce Counties-there were over 80 graduates
- Public Works department all staff meeting-extended thanks for all their work especially for the IPM 2017
- Tree planting for the Memories of IPM Arboretum in Clinton
- IPM Wrap up evening at the Reach Centre-received a cheque for \$100,000 to repay their loan.
- Museum Art Show
- Emergency Planning Session-the amended plan will be presented to County Council
- Speaking session with University of Guelph Planning Students

Warden Ginn also requested Council members provide him with any feedback on concerns to send to the Provincial Parties through the Western Ontario Wardens' Caucus. 2018 is a provincial election year and it is the time to address these concerns. Bruce Power has a website where businesses in Huron, Bruce and Grey can advertise for free called Coupon Country.

3. Approval of Agenda:

MOTION: #176-17

Moved by: Councillor Gowing and Seconded by: Councillor Watt

THAT:

The Council of the County of Huron accepts the agenda for November 1, 2017 as presented.

CARRIED

4. Declaration of Pecuniary Interest:

No declarations of pecuniary interest were stated.

5. Minutes of the Previous Sessions:

MOTION: #177-17

Moved by: Councillor Frayne and Seconded by: Councillor Steffler

THAT:

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The minutes of the previous session being the Tenth Session of October 4, 2017 be adopted as circulated.

CARRIED

6. Delegations/Petitions/Deputations: None.

7. Councillor's Issues: None.

8. Correspondence:

MOTION: #178-17

Moved by: Councillor Morrison and Seconded by: Councillor Frayne

THAT:

The Council of the County of Huron directs staff to prepare a report regarding correspondence received from Paul Carroll re: Review of Achievements of the Huron County Museum and Historic Gaol (HCMHG) Strategic Plan 2013-2018.

CARRIED

MOTION: #179-17

Moved by: Councillor Fergusson and Seconded by: Councillor Vincent

THAT:

The Council of the County of Huron accepts correspondence items not specifically dealt with, for information.

CARRIED

9. Reports of Committees:

9.1 Board of Health – October 5, 2017 meeting minutes: Councillor Hessel, Chair of the Board of Health spoke to the Reports.

MOTION: #180-17

Moved by: Councillor Hessel and Seconded by: Councillor Gowing

THAT:

The Board of Health Reports of October 5, 2017 be received and will appear in the printed minutes as Report No. 42.

CARRIED

9.2 Committee of the Whole Day 1 – October 11, 2017 meeting minutes: Councillor Versteeg, Vice Chair of the Committee of the Whole Day 1 spoke to the Reports.

MOTION: #181-17

Moved by: Councillor Versteeg and Seconded by: Councillor Morrison

THAT:

The Committee of the Whole Day 1 Reports of October 11, 2017 be approved as presented and will appear in the printed minutes as Report No. 43.

CARRIED

MOTION: #182-17

Moved by: Councillor Versteeg and Seconded by: Councillor Morrison

THAT:

The Council of the County of Huron forms a committee consisting of Councillors Donnelly, Frayne, Vincent and Watt to review the Facilities Review Project with staff.

CARRIED

The Facilities Review Project Committee will draft a Terms of Reference to be presented to Council. The Warden is ex-officio for this committee.

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- 9.3 Committee of the Whole Day 2 – October 18, 2017 meeting minutes: Councillor Frayne, Chair of the Committee of the Whole Day 2 spoke to the Reports.

MOTION: #183-17

Moved by: Councillor Frayne and Seconded by: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 Reports of October 18, 2017 be approved as presented and will appear in the printed minutes as Report No. 44.

CARRIED

- 9.4 Library Board – October 25, 2017 meeting minutes: Councillor Fergusson, Chair of the Library Board spoke to the Reports.

MOTION: #184-17

Moved by: Councillor Fergusson and Seconded by: Councillor Watt

THAT:

The Library Board Reports of October 25, 2017 be received and will appear in the printed minutes as Report No. 45.

CARRIED

10. New/Unfinished Business: None.

In the interest of being accountable and transparent, where a member of Council or staff would like to present an item of business in this section, it is recommended that they contact the Chief Administrative Officer in advance so that the item can be placed on the published agenda.

11. Notice of Motions: None.

12. By-laws:

MOTION: #185-17

Moved by: Councillor Watt and Seconded by: Councillor Vincent

THAT:

Leave be given to introduce the following By-Laws:

By-law No. 2017-069; being a By-law of the Corporation of the County of Huron to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Education.

By-law No. 2017-070; being a By-law of the Corporation of the County of Huron to enter into a service agreement with Lakeshore United Church and the Salvation Army.

By-law No. 2017-071; being a By-law of the Corporation of the County of Huron to enter into a boundary road agreement with the Corporation of the County of Bruce.

By-law No. 2017-072; being a By-law of the Corporation of the County of Huron to enter into a contract with Parkland Fuel Corporation for RFT-2017-31 Supply and Delivery of Various Fuel Products.

By-law No. 2017-073; being a By-law of the Corporation of the County of Huron to authorize the execution of a transfer payment agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Citizenship and Immigration.

CARRIED

MOTION: #186-17

Moved by: Councillor Versteeg and Seconded by: Councillor Van Diepenbeek

THAT:

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By-law No. 2017-069, 2017-070, 2017-071, 2017-072 and 2017-073 be given first and second reading;

AND FURTHER THAT:

By-law No. 2017-069, 2017-070, 2017-071, 2017-072 and 2017-073 as read a first and second time, be passed.

CARRIED

MOTION: #187-17

Moved by: Councillor Steffler and Seconded by: Councillor Morrison

THAT:

By-law No. 2017-069, 2017-070, 2017-071, 2017-072 and 2017-073 be given a third reading in accordance with Part 13 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2017-069, 2017-070, 2017-071, 2017-072 and 2017-073 as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

13. Closed to the Public Session:

MOTION: #188-17

Moved by: Councillor Morrison and Seconded by: Councillor Versteeg

THAT:

County Council do now go into a Closed to the Public Session at 9:43 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – CAO review;

AND FURTHER THAT:

Clerk Susan Cronin has delegated the Clerk's authorities to Solicitor Greg Stewart, who shall remain in attendance.

CARRIED

MOTION: #189-17

Moved by: Councillor Gowing and Seconded by: Councillor Vincent

THAT:

County Council rise from the Closed to the Public Session at 10:03 a.m.

CARRIED

- Reporting out – CAO Review

14. Arrangement of Committee/Board Meetings:

- Board of Health – Thursday, November 2, 2017 at 9:00 a.m. in Seminar Room 2 of the Health & Library Complex, south of Clinton.
- Committee of the Whole Day 1 – Wednesday, November 8, 2017 at 9:00 a.m. in the Court House Council Chambers, Goderich.
- Committee of the Whole Day 2 – Wednesday, November 15, 2017 at 9:00 a.m. in the Court House Council Chambers, Goderich.
- Huron County Accessibility Advisory Committee – Monday, November 6, 2017 at 9:30 a.m. in the Court House Council Chambers, Goderich.
- Library Board – Wednesday, November 22, 2017 at 9:00 a.m. in the Museum Lounge, Goderich.

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- Huron County Economic Development Board – Wednesday, November 22, 2017 at 5:00 p.m. Location to be determined.

15. Confirmatory By-law:

MOTION: #190-17

Moved by: Councillor Hessel and Seconded by: Councillor Gowing

THAT:

By-law No. 2017-074; being a By-law of the Corporation of the County of Huron to confirm the proceedings of the Council of the Corporation of the County of Huron, be introduced, be given a first, second and third reading in accordance with Part 13 of the Procedural By-law for the County of Huron, Section 1, Subsection 2;

AND FURTHER THAT:

By-law No. 2017-074; as read a third time; be passed, signed by the Warden and the Clerk, and the Seal of the Corporation affixed thereto.

CARRIED

16. Adjournment:

MOTION: #191-17

Moved by: Councillor Hessel and Seconded by: Councillor Vincent

THAT:

The Council of the Corporation of the County of Huron do hereby adjourn the Eleventh Session at 10:08 a.m. to meet again on Wednesday, December 6, 2017 at 9:00 a.m. or at the call of the Warden and the Clerk.

CARRIED

The Session closed with the singing of O Canada.

Warden Jim Ginn

Clerk Susan Cronin

COMMITTEE OF THE WHOLE DAY 1 – MEETING MINUTES

Goderich, Ontario
November 8, 2017

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 8th day of November 2017.

1. Call to Order:

All members of Council were present. Chair MacLellan called the meeting to order at 9:02 a.m.

2. Approval of the Agenda:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 1 Agenda for November 8, 2017 be accepted and all reports included in the Agenda be received as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

No declarations of pecuniary interest were stated.

4. Delegations/Petitions/Presentations: None.

5. Councillor's Issues:

Councillor Frayne informed members that the Huron Manufacturing Association Gala event is November 16, 2017 and tickets are still available.

Councillor Frayne informed members of a request he received to attend the City Age Conference November 22-23, 2017 in Toronto. He was unable to attend.

MOTION:

Moved By: Councillor Frayne and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 1 Agenda approve Councillor MacLellan attending the City Age Conference November 22-23, 2017 in Toronto on behalf of the Council of the County of Huron.

CARRIED

Warden Ginn requested that Council support the Huron County Toy Drive campaign in a similar way to 2015 and 2016. Toys will be exchanged on December 6, 2017.

Councillor Hessel informed members that he has received concerns regarding the enforcement of the reduced speed on Highway 83 when construction workers are not on site. He recommended covering the signs when construction workers are not on site.

6. Consent Agenda – Items 6.1 through 6.8:

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more items be removed for further action.

6.1 Delegated Consents under the Planning Act: (prepared by Senga Smith)

The authority to grant undisputed consents is delegated to the Director of Planning under By-law No. 2017-051. The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

RECOMMENDED MOTION:

THAT:

The recommendation of Senga Smith, Land Division Secretary, that no objections be lodged further to the Delegated Consents submitted with the report of October 23, 2017 be approved.

6.2 Zoning By-laws: (prepared by Sandra Weber)

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the report.

RECOMMENDED MOTION:

THAT:

The recommendation of Sandra Weber, Director of Planning, that no objections be lodged to the Zoning By-laws submitted with the report of November 8, 2017, be approved.

6.3 Forest Conservation: Notices of Intent Under the Tree By-law: (prepared by Dave Pullen)

RECOMMENDED MOTION: Receive for information.

6.4 Extension of Draft Plan Approval – Hugh Burgsma Complete Construction (Goderich) Inc., (Owner), File 40T 05004, Part of Lot 1, Broken Front Concession, Colborne Ward, Township of Ashfield-Colborne-Wawanosh: (prepared by Carol Leeming)

The draft plan of subdivision is located in the Colborne Ward on Sunset Beach Road near Lake Huron. The 5 lot plan of subdivision for single detached residences received draft plan approval with conditions from the County on February 2, 2006 with subsequent extensions. The draft plan approval will lapse on February 2, 2018. Hugh Burgsma Complete Construction has submitted an application for extension to draft plan approval to allow time to fulfill conditions. The Township of Ashfield-Colborne-Wawanosh has passed a motion supporting a 3 year draft plan extension.

RECOMMENDED MOTION

THAT:

The Council of the County of Huron approves the recommendation of Carol Leeming, Planner, that draft plan approval of Subdivision File 40T05004 be extended until February 2, 2021.

6.5 Extension of Draft Plan Approval, Plan of Subdivision 40T05001, P. Flanagan, Part Lot 1, LRW Concession, Hay West Ward, Municipality of Bluewater: (prepared by Craig Metzger)

This 14 lot lakeshore subdivision received draft plan approval on January 5, 2006, with subsequent extensions. Draft approval will lapse on January 5, 2018. A request for an extension and the requisite fee have been received from the applicant requesting a three year extension. The Municipality of Bluewater has passed a motion supporting a 3 year draft plan extension.

RECOMMENDED MOTION

THAT:

The Council of the County of Huron approves the recommendation of Craig Metzger, Senior Planner, that draft plan approval of Subdivision File 40T05001 be extended until January 5, 2021.

6.6 Museum and Gaol Update: (prepared by Elizabeth French-Gibson)

RECOMMENDED MOTION: Receive for information.

6.7 Cultural Planning and Community Development Update: (prepared by Rick Sickinger)

RECOMMENDED MOTION: Receive for information.

6.8 Accounts and Financial Statements:

Accounts up to and including October 24, 2017 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
Planning	54,863.30
Museum/Gaol	10,694.48
Council	226.32
Corporate	2,528,678.09

Financial statements for the period ending September 30, 2017 were reviewed.

DEPARTMENT PROGRAM	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Planning	264,634	176,985	1,647,964	1,809,360	1,383,330	1,632,375
IT and GIS	273,853	301,347	1,238,684	1,459,341	964,831	1,157,994
Museum/Gaol	163,013	231,786	1,045,499	1,266,624	882,486	1,034,838
Huron Heritage	-	-	(13,132)	23,454	(13,132)	23,454
Council	397	-	296,156	425,394	295,759	425,394
Corporate	32,852,495	33,062,580	4,031,862	4,007,799	(28,820,633)	(29,054,781)

RECOMMENDED MOTION:

THAT:

The accounts up to and including October 24, 2017 and the financial statements as of September 30, 2017 be received.

Consent Agenda

MOTION:

Moved By: Councillor Fergusson and Seconded By: Warden Ginn

THAT:

Items 6.1 through 6.8 be approved with the actions as noted.

CARRIED

7. Planning and Development:

7.1 Planning and Development Consents under the Planning Act (9:00):

The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 2017-051. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

- 7.1 a) B19/17 and B20/17 – John McKercher, Solicitor (applicant), Norma Oldridge (Owner) Lot 19, Concession 7, Morris Ward, Municipality of Morris-Turnberry: (presented by Sandra Weber)

The purpose and effect of these applications is to create 2 new lots under the surplus farm residence consent policies, and to create an easement for a drain from the retained lands across the severed land. The land to be severed in File B19/17 is approximately 3.2 acres (1.3 ha) with a house, garage, shed and pool house. The land to be severed in File B20/17 is approximately 8.15 acres (3.3 ha) with a house and garage. The land proposed to be retained is approximately 88.5 acres (35.8 ha) and is farmland and natural environment. The Provincial Policy Statement and Official Plans allow the severance of a surplus farm residence, but there are no policies to permit the second permanent residence to be severed. The Department is recommending deferral of the applications to request the applicant to withdraw one of the applications. Morris-Turnberry Council has recommended that both applications be approved with conditions.

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 1 approves the Consent Applications B19/17 and B20/17 by John McKercher, Solicitor (applicant), requesting separation and conveyance of a parcel of land described as Lot 19, Concession 7, Morris Ward, Municipality of Morris-Turnberry with presented conditions.

CARRIED

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

For the Consent Applications B19/17 and B20/17 by John McKercher, Solicitor (applicant), requesting separation and conveyance of a parcel of land described as Lot 19, Concession 7, Morris Ward, Municipality of Morris-Turnberry no public comments were received and agency concerns were thoroughly considered and addressed through conditions but the effect did not influence the decision of Council to approve the application.

CARRIED

- 7.2 Request for Reimbursement of County Portion of Zoning By-law Amendment Application Fee Howick ZBLA 05/17, Bill & Pauline Atton: (presented by Sandra Weber)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Steffler

THAT:

The Council of the County of Huron approves the recommendation of Sandra Weber, Director, that Bill and Pauline Atton's request for a refund of the County portion of the zoning by-law amendment application fee in the amount of \$1,224 be approved.

CARRIED

- 7.3 Huron County Cycling Strategy Update: (presented by Laura O'Rourke)

In January, 2017, County Council adopted the Huron County Cycling Strategy. The Strategy is intended to improve cycling safety and enjoyment in Huron County and was developed with input from stakeholder groups, local municipalities and local residents. The presentation provides an update on the progress of the recommended actions set out in the Strategy.

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron receives the presentation of Laura O'Rourke, dated November 8, 2017, titled Huron County Cycling Strategy Update, as presented for information.

CARRIED

8. Cultural Services: None.

9. Administration, Policies and Other Issues:

9.1 Smoke-Free By-law for the County of Huron: (presented by Patrick Landry and Angela Willert)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Hessel

THAT:

The Council of the County of Huron receives the report by Patrick Landry, Public Health Inspector/Tobacco Enforcement Officer and Angela Willert, Senior Public Health Promoter/Tobacco Coordinator, dated November 8, 2017, titled Smoke-Free By-Law for the County of Huron, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron adopts a Smoke-Free By-law which involves a smoking ban on all County owned properties including some provisions for exemptions.

CARRIED

9.2 Participation on Public Health Advisory Panel: (presented by Meighan Wark)

MOTION:

Moved By: Councillor Gowing and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron receives the report by Meighan Wark, Acting Chief Administrative Officer, dated November 8, 2017, titled Participation on Public Health Advisory Panel, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron supports the participation of Huron County Board of Health Chair, Tyler Hessel, on a public health advisory panel on behalf of the County of Huron as requested by the Ministry of Health and Long-Term Care.

CARRIED

10. Correspondence: None.

11. Closed to the Public Session:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Vincent

THAT:

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The Committee do now go into a Closed to the Public Session at 9:48 am. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees;

AND FURTHER THAT:

Acting CAO Meighan Wark remains in attendance.

CARRIED

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Gowing

THAT:

The Committee rise from the Closed to the Public Session at 10:02 a.m.

CARRIED

- Reporting Out – staff will proceed to review policies as per discussed in Closed to the Public session.

12. Next Meeting:

The next meeting of Committee of the Whole Day 1 will be in Goderich on Wednesday, December 13, 2017 at 9:00 a.m.

13. Adjournment:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Jewitt

THAT:

The meeting adjourn at 10:04 a.m.

CARRIED

Councillor Bernie MacLellan

Clerk Susan Cronin

COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
November 15, 2017

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 15th day of November 2017.

1. Call To Order:

All members of Council were present. Chair Frayne called the meeting to order at 9:00 a.m.

2. Approval of Agenda:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 Agenda for November 15, 2017 be accepted and all the reports included in the Agenda be received as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of Pecuniary Interest stated.

4. Delegations/Petitions/Presentations:

4.1 Tanner Steffler Foundation:

John Steffler, Heather Steffler and Inspector Jason Younan, Huron OPP Detachment Commander, requested funding support for partnership development in the creation of mental health and addiction services specifically for youth of Huron County.

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron directs staff to prepare a report with regards to the request for financial support from John Steffler, Heather Steffler and Inspector Jason Younan for the Tanner Steffler Foundation.

CARRIED

5. Councillor's Issues:

Warden Ginn informed members that the IPM Board is wrapping up loose ends. They are requesting a list of suggestions where the proceeds may be distributed. Members of Council are to forward suggestions to the Warden. The IPM Board is requesting a suggestion for the location of the International Plowing Match sign. Warden Ginn will suggest the Walton Hall.

6. Consent Agenda – (Items 6.1 through 6.7):

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in

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one motion. Council members may request that one or more item be removed for further action.

6.1 Social and Property Services Update: (prepared by Barb Springall, Michele Gaynor and Barbara Hall)

RECOMMENDED MOTION: Receive for information.

6.2 Homes for the Aged Update: (prepared by Barb Springall)

RECOMMENDED MOTION: Receive for information.

6.3 Emergency Services Update: (prepared by Jeff Horseman)

RECOMMENDED MOTION: Receive for information.

6.4 Public Works Update: (prepared by Steve Lund)

RECOMMENDED MOTION: Receive for information.

6.5 Huron County Economic Development Board Minutes – September 25, 2017: (prepared by Sue Little)

RECOMMENDED MOTION: Receive for information.

6.6 Economic Development Update: (prepared by Cody Joudry)

RECOMMENDED MOTION: Receive for information.

6.7 Accounts and Financial Statements:

Accounts up to and including October 24, 2017 were reviewed.

DEPARTMENT	ACCOUNT
Buildings	55,415.82
Social Housing	418,178.37
Homes for the Aged	268,638.38
Public Works	1,663,324.92
Emergency Services	83,899.45
Ec Dev	105,743.79

Financial statements for the period ending September 30, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Buildings	1,264,536	1,263,078	1,667,517	1,777,941	402,981	514,863
Social Housing	2,905,681	3,465,528	4,593,416	5,020,326	1,687,735	1,554,798
Social Services	11,094,466	11,826,447	13,855,348	14,526,270	2,760,882	2,699,823
Homes	10,616,975	10,532,763	12,656,194	12,953,055	2,039,219	2,420,292
Public Works	4,026,443	4,320,174	12,483,992	12,917,943	8,457,549	8,597,769
ES	4,375,416	4,552,047	8,505,299	8,892,857	4,129,883	4,340,810
Ec Dev	210,635	230,688	1,140,657	1,145,430	930,022	914,742
Ec Dev Board	1,587	-	29,628	115,083	28,041	115,083

ACTION:

THAT:

The accounts up to and including October 24, 2017 and the financial statements as of September 30, 2017 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

Items 6.1 through 6.7 be approved with the actions as noted.

CARRIED

7. Report of the Agricultural & Rural Economic Development Advisor OMAFRA: (presented by Vicki Lass, Agricultural & Rural Economic Development Advisor, Ontario Ministry of Agriculture, Food and Rural Affairs) – No report this month.

8. Social and Property Services: None.

9. Homes for the Aged: Director of Homes Barb Springall and Huronview Administrator Connie Townsend introduced Huronlea Administrator Angela Steadman.

10. Emergency Services:

10.1 Huron County Emergency Response Plan: (presented by Jeff Horseman and David Clarke)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Jeff Horseman, Chief Emergency Services and David Clarke, CEMC, Emergency Manager, dated November 1, 2017, titled Huron County Emergency Response Plan, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the recommendation of the Huron County Emergency Management Program Committee to accept the updated and revised version of the County of Huron Emergency Response Plan;

AND FURTHER THAT:

A bylaw be drafted approving the 2017 County of Huron Emergency Response Plan as required by the Emergency Management and Civil Protection Act and By-law 28-1993 be repealed.

CARRIED

11. Public Works Department: Manager of Public Works Mike Hauser responded to a request for information on the construction project on County Road 83. This project is complete and will open today with speed limits resuming.

12. Economic Development:

12.1 Small Business Centre Funding Agreement – 2 Year Extension: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor MacLellan

THAT:

The Council of the County of Huron receives the report by A/Director of Economic Development, Cody Joudry, dated November 15, 2017, titled Small Business Centre Funding Agreement – 2 Year Extension, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the 2 year funding agreement extension for the Small Business Centre;

AND FURTHER THAT:

A by-law be drafted authorizing the CAO to execute the contracts and all other required documents.

CARRIED

13. Administration, Policies & Other Issues:

13.1 Ontario Bill 148 Review and Impact: (presented by Lara Vanstone)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Gowing

THAT:

The Council of the County of Huron receives the report by Lara Vanstone, Director of Human Resources, dated November 15, 2017, titled Ontario Bill 148 Review and Impact, as presented for information.

CARRIED

Council recessed at 10:06 a.m. and resumed at 10:14 a.m.

13.2 County Calendar for 2018: (presented by Susan Cronin). The Huron County Economic Development Board meetings are pending due to scheduling conflicts.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Steffler

THAT:

The Council of the County of Huron receives the report by Susan Cronin, County Clerk, dated November 15, 2017, titled County Calendar for 2018, as amended for information;

AND FURTHER THAT:

The Council of the County of Huron establishes the following events, subject to available facilities and resources:

- An Invitation to attend County Council's Fifth Session on April 4th, 2018 be extended to:
Past Wardens, Huron-Bruce M.P. Ben Lobb, Huron-Bruce M.P.P. Lisa Thompson, and the local municipalities of Town of Goderich, Township of Howick, Township of Ashfield-Colborne-Wawanosh, Township of North Huron and Municipality of Morris-Turnberry;
- County Council Photograph on July 4th, 2018;
- Warden's Banquet on November 2nd, 2018;

AND FURTHER THAT:

The County Calendar for 2018 be approved with the exception of Huron County Economic Development Board meetings.

CARRIED

13.3 Accessibility for Ontarians with Disabilities Act (AODA), 2005-2017 Reporting: (presented by Tracy Nash and Susan Cronin)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Van Diepenbeek

THAT:

The Huron County Committee of the Whole Day 2 approves the following documents to ensure compliance with the Accessibility for Ontarians with Disabilities Act (AODA), as presented:

- 2018 Annual Accessibility Plan;
- 2017 Accomplishments – Update of 5 Year Accessibility Plan;
- 2018 Goals and Objectives;

AND FURTHER THAT:

A copy be sent to the Minister of Government and Consumer Services and posted on the Huron County website as directed in the Integrated Accessibility Standard under the AODA.

CARRIED

13.4 Proposed User Fees and Charges By-law: (presented by Susan Cronin)

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron receives the report by Susan Cronin, County Clerk, dated November 15, 2017, titled Proposed User Fees and Charges By-law, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 approves the departmental proposed fee amendments as presented;

AND FURTHER THAT:

A by-law be prepared with the proposed amendments and considered at Council on December 6, 2017.

CARRIED

13.5 2017 Department Performance Dashboard Report: (presented by Scott Currie)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Cole

THAT:

The Committee of the Whole Day 2 receives the report by Scott Currie, Communications Officer, dated November 15, 2017, titled 2017 Department Performance Dashboard Report, as presented for information.

CARRIED

13.6 Capital/Operating Projects – Deferral to 2018 and 2018 Pre-Budget Capital Approval: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Vincent and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled, Capital/Operating Projects – Deferral to 2018 and 2018 Pre-Budget Capital Approval, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the carryforward of the 2017 projects listed in Appendix A into the 2018 budget;

AND FURTHER THAT:

The Council of the County of Huron approves that Public Works, Homes for the Aged and Social and Property Services be authorized to spend up to 80% of their 2017 capital budgets prior to the 2018 Budget approval.

CARRIED

13.7 September 2017 Q3 Year-to-Date Financial Reporting: (presented by Michael Blumhagen)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Cole

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled September 2017 Q3 Year-to-Date Financial Reporting, as presented for information.

CARRIED

13.8 Vacant Unit Rebate Program – Public Consultation: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Verseeg

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled Vacant Unit Rebate Program – Public Consultation, as presented for information;

CARRIED

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Donnelly

THAT:

The Council of the County of Huron does not approve the 3 year phase out of the vacant unit rebate program beginning in the 2018 tax year.

Prior to the vote, a recorded vote was requested by Councillor Donnelly:

YEAS: Councillors MacLellan, Van Diepenbeek, Vincent, Donnelly

NAYS: Councillors Versteeg, Gowing, Watt, Jewitt, Morrison, Cole, Frayne, Steffler, Hessel, Fergusson, Warden Ginn.

DEFEATED

MOTION:

Moved By: Councillor Gowing and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron approves approves the 3 year phase out of the vacant unit rebate program beginning in the 2018 tax year.

CARRIED

13.9 911-IT-GIS Delegation of Authority: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled 911-IT-GIS Delegation of Authority, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron delegates authority to the Treasurer, Director of Corporate Service and/or the Senior Manager of IT to execute required documentation such as Letters of Agreements and Data Sharing Agreements for the provision of 911, IT, and GIS services.

CARRIED

13.10 2018 IT Scheduling Proposal: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled 2018 IT Scheduling Proposal, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron carries forward \$31,000 in current year IT operating surplus into 2018 to fund a 40 hour per week with no time off in lieu model for some IT staff for the period of January 1 2018 – April 30, 2018.

CARRIED

13.11 2018 Borrowing By-law: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Cole

THAT:

The Council of the County of Huron receives the report by Michael Blumhagen, Treasurer, dated November 15, 2017, titled 2018 Borrowing By-law, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the 2018 Borrowing By-law;

AND FURTHER THAT:

A by-law be prepared to authorize the County of Huron to borrow up to the amount of \$4,000,000 to meet current expenditures for the Municipality in 2018.

CARRIED

13.12 Advocacy Campaign Update: (presented by Meighan Wark)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 2 directs staff to prepare a report on the initiatives outlined in the report by Acting CAO Meighan Wark, dated November 15, 2017, titled Advocacy Campaign Update.

CARRIED

13.13 Video Surveillance Policy: (presented by Meighan Wark)

MOTION:

Moved By: Councillor MacLellan and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 receives the report by Acting CAO Meighan Wark, dated November 15, 2017, titled Video Surveillance Policy, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the Video Surveillance Policy.

CARRIED

14. Correspondence:

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron support resolution from the Municipality of Morris-Turnberry concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Watt

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

15. Closed to the Public Session:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

The Committee do now go into a Closed to the Public Session at 11:31 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Labour relations or employee negotiations;

AND FURTHER THAT:

A/CAO Meighan Wark, Jeff Horseman, Chief Emergency Services, Lara Vanstone, Director of Human Resources, Jane Anderson, Senior Manager of Human Resources and Susan Cronin, County Clerk remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor MacLellan

THAT:

The Committee rise from the Closed to the Public Session at 11:47 a.m.

CARRIED

- Reporting Out

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 directs staff to proceed as per direction given in Closed to the Public Session of November 15, 2017.

CARRIED

16. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday, December 20, 2017 at 9:00 a.m.

17. Adjournment:

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Hessel

THAT:

The meeting adjourn at 11:48 a.m.

CARRIED

Chair Dave Frayne

Clerk Susan Cronin

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044515 Date 11/24/2017 Amount 16.75				
004698 HENSALL DISTRICT CO-OP	PE398853	10/15/2017	PARKS B- FUEL	16.75
		Invoice Count	1 Total	16.75
Cheque 044516 Date 11/24/2017 Amount 18.06				
000281 HURON BAY COOPERATIVE INC	66651	10/13/2017	PW- HORNET SPRAY	18.06
		Invoice Count	1 Total	18.06
Cheque 044517 Date 11/24/2017 Amount 375.00				
003951 HURON TRACTOR LTD (BLYTH)	2017	11/22/2017	2017 SIGN AGREEMENT	375.00
		Invoice Count	1 Total	375.00
Cheque 044518 Date 11/24/2017 Amount 1,508.55				
003901 IMPACT GRAPHICS AND SIGNS INC	2920	11/01/2017	POLICE- NEW DECALS FOR E	1,508.55
		Invoice Count	1 Total	1,508.55
Cheque 044519 Date 11/24/2017 Amount 3,581.82				
000364 LAVIS CONTRACTING CO LTD	Payment Cert. 5	11/09/2017	PATRICK STREET - HOLDBAC	3,581.82
		Invoice Count	1 Total	3,581.82
Cheque 044520 Date 11/24/2017 Amount 6,297.99				
004735 LEGEND RECREATION SOFTWARE, INC	50199	10/11/2017	REC- LEGEND MONTHLY LIC	1,079.15
004735 LEGEND RECREATION SOFTWARE, INC	50203	10/13/2017	LEGEND- SUPER-USER TRAI	5,218.84
		Invoice Count	2 Total	6,297.99
Cheque 044521 Date 11/30/2017 Amount 612.46				
003735 AMI ATTACHMENTS INC	51305	11/14/2017	PW- CYLINDER FOR JD	612.46
		Invoice Count	1 Total	612.46
Cheque 044522 Date 11/30/2017 Amount 140.00				
004753 ARLENE HILLS	94843-44	11/14/2017	REFUND- PROGRAM CANCEL	140.00
		Invoice Count	1 Total	140.00
Cheque 044523 Date 11/30/2017 Amount 1,779.75				
002480 BLACKBURN RADIO INC.	16114	10/29/2017	REC- POOL OPENING AD	593.25
002480 BLACKBURN RADIO INC.	24897	10/29/2017	REC- POOL OPENING AD	593.25
002480 BLACKBURN RADIO INC.	27297	10/29/2017	REC- POOL OPENING AD	593.25
		Invoice Count	3 Total	1,779.75
Cheque 044524 Date 11/30/2017 Amount 100.00				
000910 BLYTH GREENWAY MEMORY GARDEN	267778	11/17/2017	DONATION RECEIPT- 26778	100.00
		Invoice Count	1 Total	100.00
Cheque 044525 Date 11/30/2017 Amount 75.00				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000962 BLYTH LEGION BRANCH 420 POPPY FL	936395	11/17/2017	COUNCIL- WREATH	75.00
		Invoice Count	1 Total	75.00
Cheque 044526 Date 11/30/2017 Amount 1,059.26				
000151 COCA COLA REFRESHMENTS CANADA	75859603	11/16/2017	CONC B/HALL B- SUPPLIES	622.08
000151 COCA COLA REFRESHMENTS CANADA	35889511	11/23/2017	CONC W- COKE PRODUCTS	437.18
		Invoice Count	2 Total	1,059.26
Cheque 044527 Date 11/30/2017 Amount 1,347.49				
000885 DEAN'S VALU-MART	641-7742	11/11/2017	DAY CARE- FOOD SUPPLIES	379.29
000885 DEAN'S VALU-MART	641-3535	11/13/2017	BA-MR- FOOD SUPPLIES	147.37
000885 DEAN'S VALU-MART	641-4277	11/13/2017	BA-SH- FOOD SUPPLIES	177.25
000885 DEAN'S VALU-MART	641-5496	11/19/2017	DAY CARE FOOD SUPPLIES	333.68
000885 DEAN'S VALU-MART	641-0638	11/20/2017	EL- FOOD SUPPLIES	101.84
000885 DEAN'S VALU-MART	641-4681	11/20/2017	BA-MR- FOOD SUPPLIES	177.08
000885 DEAN'S VALU-MART	642-9949	11/29/2017	COMPLEX- VINEGAR/BLEACH	30.98
		Invoice Count	7 Total	1,347.49
Cheque 044528 Date 11/30/2017 Amount 1,633.76				
003077 DELL CANADA INC	1013321405	11/10/2017	ESTC- COMPUTER	816.88
003077 DELL CANADA INC	1013321406	11/10/2017	ESTC- COMPUTER	816.88
		Invoice Count	2 Total	1,633.76
Cheque 044529 Date 11/30/2017 Amount 1,126.37				
003933 DOC'S REPAIR	02	11/11/2017	PARKS B- 21 CC ENGINE/ATT	1,126.37
		Invoice Count	1 Total	1,126.37
Cheque 044530 Date 11/30/2017 Amount 73.00				
001590 G & K SERVICES CANADA INC.	6518727940	11/17/2017	ESTC-MATS	73.00
		Invoice Count	1 Total	73.00
Cheque 044531 Date 11/30/2017 Amount 138.00				
004752 HEATHER LOCKRIDGE	10-26-2017	10/26/2017	REC REFUND-DOUBLE CHAR	138.00
		Invoice Count	1 Total	138.00
Cheque 044532 Date 11/30/2017 Amount 169.50				
003425 JIM MCGEE	454611	10/31/2017	PARKS W- SPLIT RAILS FOR	169.50
		Invoice Count	1 Total	169.50
Cheque 044533 Date 11/30/2017 Amount 145,341.24				
004731 OMEGA CONTRACTORS INC.	Payment Cert #2	11/14/2017	WESTMORELAND ST RECON	145,341.24
		Invoice Count	1 Total	145,341.24
Cheque 044534 Date 11/30/2017 Amount 2,432.33				
004751 ORANGEVILLE FIRE EQUIPMENT FIRST	74932	10/25/2017	FIRE- BATTERY OP SMOKE A	2,432.33
		Invoice Count	1 Total	2,432.33

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044535 Date 11/30/2017 Amount 325.44				
002127 P E INGLIS HOLDINGS INC.	26663	10/31/2017	PARKS- PORTABLE RESTROK	325.44
		Invoice Count	1 Total	325.44
Cheque 044536 Date 11/30/2017 Amount 72.90				
004754 PATRICK BURKE	11-27-2017	11/27/2017	ESTC- INSTRUCTOR MILEAGI	72.90
		Invoice Count	1 Total	72.90
Cheque 044537 Date 11/30/2017 Amount 100.00				
003173 SCOTT SCHIESTEL	11-28-2017	11/28/2017	PW- BOOT ALLOWANCE	100.00
		Invoice Count	1 Total	100.00
Cheque 044538 Date 11/30/2017 Amount 104.31				
000569 SCRIMGEOUR'S FOOD MARKET	3011621678	11/11/2017	CONC B- SUPPLIES	104.31
		Invoice Count	1 Total	104.31
Report Total				168,428.98

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 004864 Date 11/24/2017 Amount 1,555.68				
000364 LAVIS CONTRACTING CO LTD	Payment Cert #5 - W	11/09/2017	WATER-PATRICK ST- HOLDB,	1,555.68
			Invoice Count 1 Total	1,555.68
Cheque 004865 Date 11/30/2017 Amount 2,773.73				
000073 B M ROSS AND ASSOCIATES LTD	13801-W	11/09/2017	WATER- CWWF PROJECT ST	2,773.73
			Invoice Count 1 Total	2,773.73
Cheque 004866 Date 11/30/2017 Amount 2,478.09				
004713 KTI LIMITED	106014	11/21/2017	WATER METERS WINGHAM/E	2,478.09
			Invoice Count 1 Total	2,478.09
Cheque 004867 Date 11/30/2017 Amount 19,321.06				
004731 OMEGA CONTRACTORS INC.	W-Payment Cert #2	11/14/2017	WATER- WESTMORELAND S1	19,321.06
			Invoice Count 1 Total	19,321.06
Report Total				26,128.56

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 003396 Date 11/24/2017 Amount 1,110.83				
000364 LAVIS CONTRACTING CO LTD	Payment Cert # 5 S	11/09/2017	SEWER- PATRICK ST- HOLDE	1,110.83
Invoice Count 1 Total				1,110.83
Cheque 003397 Date 11/30/2017 Amount 2,773.74				
000073 B M ROSS AND ASSOCIATES LTD	13801-S	11/09/2017	SEWER -CWWF PROJECT ST	2,773.74
Invoice Count 1 Total				2,773.74
Cheque 003398 Date 11/30/2017 Amount 618.11				
003538 J.A. PORTER HOLDINGS (LUCKNOW) L	10430	11/09/2017	SEWER- 32 MPA CONCRETE	618.11
Invoice Count 1 Total				618.11
Report Total				4,502.68

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000953 Date 11/20/2017 Amount 1,822.97				
003224 HURONTEL	10885850-11-2017	11/01/2017	EC DEV- CELL PHONE	94.47
003224 HURONTEL	10886810-11-2017	11/01/2017	TOWN HALL/PW- PHONE/INTI	641.37
003224 HURONTEL	10886812-11-2017	11/01/2017	REC-PHONE/INTERNET	313.73
003224 HURONTEL	10886813-11-2017	11/01/2017	OEY- PHONE/INTERNET	160.06
003224 HURONTEL	10886815-11-2017	11/01/2017	AIRPORT- PHONE/INTERNET	96.97
003224 HURONTEL	10886818-11-2017	11/01/2017	FIRE W- PHONE/INTERNET	153.63
003224 HURONTEL	10886858-11-2017	11/01/2017	POLICE- PHONE/INTERNET	237.61
003224 HURONTEL	10886860-11-2017	11/01/2017	PW-W- SHOP -PHONE/INTERI	96.52
003224 HURONTEL	10886861-11-2017	11/01/2017	MUSEUM-PHONE	28.61
Invoice Count 9 Total				1,822.97
Cheque 000954 Date 11/20/2017 Amount 1,963.28				
000294 HYDRO ONE NETWORKS INC	October 2017-1532	10/30/2017	45 KWH- CEMETERY	38.78
000294 HYDRO ONE NETWORKS INC	October 2017-8056	10/30/2017	4409 KWH -ESTC/FIRE	800.53
000294 HYDRO ONE NETWORKS INC	October 2017-8593	10/30/2017	14 KWH- ESTC PROGRAM	33.86
000294 HYDRO ONE NETWORKS INC	October 2017-3023	10/31/2017	3415 KWH- AIRPORT	625.55
000294 HYDRO ONE NETWORKS INC	October 2017-0523-H	11/01/2017	47 KWH-311 HAMILTON ST	14.47
000294 HYDRO ONE NETWORKS INC	October 2017-1693	11/01/2017	538 KWH- HUTTON ST LIGHTI	116.62
000294 HYDRO ONE NETWORKS INC	October 2017-8461	11/01/2017	231 KWH- AIRPORT LIGHTS	52.40
000294 HYDRO ONE NETWORKS INC	October 2017-8480	11/01/2017	396 KWH- AUBURN ST LIGHTI	88.51
000294 HYDRO ONE NETWORKS INC	October 2017-8882	11/01/2017	896 KWH- HUMPHREY ST LIG	192.56
Invoice Count 9 Total				1,963.28
Cheque 000955 Date 11/20/2017 Amount 2,872.82				
000657 TOWNSHIP OF NORTH HURON WATER	174361	10/31/2017	ARENA/HALL B- WATER/SEW	1,267.74
000657 TOWNSHIP OF NORTH HURON WATER	174409	11/03/2017	COMPLEX-WATER/SEWER	1,498.06
000657 TOWNSHIP OF NORTH HURON WATER	174416	11/03/2017	DAY CARE-WATER/SEWER	107.02
Invoice Count 3 Total				2,872.82
Cheque 000956 Date 11/21/2017 Amount 64.79				
000294 HYDRO ONE NETWORKS INC	October 2017-7867	11/02/2017	212 KWH- 850 JOSEPHINE ST	64.79
Invoice Count 1 Total				64.79
Cheque 000957 Date 11/21/2017 Amount 66.56				
003295 GLOBAL PAYMENTS	13356	10/31/2017	BLYTH CON BOOTH DEBIT FE	66.56
Invoice Count 1 Total				66.56
Cheque 000958 Date 11/23/2017 Amount 251.71				
002697 TUCKERSMITH COMMUNICATIONS CO	11283708-11-2017	11/01/2017	ESTC- PHONE/INTERNET	56.36
002697 TUCKERSMITH COMMUNICATIONS CO	11283710-11-2017	11/01/2017	PW BLYTH- PHONE/INTERNE	77.03
002697 TUCKERSMITH COMMUNICATIONS CO	12283616-11-2017	11/01/2017	ARENA/HALL B- TV/PHONE/IN	118.32
Invoice Count 3 Total				251.71
Cheque 000959 Date 11/24/2017 Amount 83.05				
000052 BELL CANADA	11-1-2017	11/01/2017	POLICE- PHONE-357-1212	83.05
Invoice Count 1 Total				83.05

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000960 Date 11/24/2017 Amount 28.56				
003329 EASTLINK	03771720	11/03/2017	EL- PHONE	28.56
		Invoice Count	1 Total	28.56
Cheque 000961 Date 11/24/2017 Amount 242.40				
000594 SPARLINGS PROPANE	G48662	10/05/2017	ARENA W- PROPANE	72.72
000594 SPARLINGS PROPANE	G48745	10/19/2017	ARENA W- PROPANE	48.48
000594 SPARLINGS PROPANE	G48992	10/26/2017	ARENA W- PROPANE	72.72
000594 SPARLINGS PROPANE	G48706	11/12/2017	ARENA W- PROPANE	48.48
		Invoice Count	4 Total	242.40
Cheque 000962 Date 11/24/2017 Amount 1,818.05				
004311 TELUS	10-31-2017	10/31/2017	CELL PHONES	1,818.05
		Invoice Count	1 Total	1,818.05
Cheque 000963 Date 11/24/2017 Amount 8,204.74				
000721 W S I B	10-31-2017	10/31/2017	OCTOBER 2017 PREMIUM	8,204.74
		Invoice Count	1 Total	8,204.74
Cheque 000964 Date 11/27/2017 Amount 1,105.66				
000294 HYDRO ONE NETWORKS INC	October 2017-0983	11/06/2017	2240 KWH- # 8 CAMP ENTRAN	744.76
000294 HYDRO ONE NETWORKS INC	October 2017-1401	11/06/2017	479.9 WH- 39498 BELGRAVE I	118.18
000294 HYDRO ONE NETWORKS INC	October 2017-4071	11/07/2017	310 KWH- 377 GYPSY LANE	84.27
000294 HYDRO ONE NETWORKS INC	October 2017-4633	11/07/2017	.2064 KWH- 377 GYPSY OTH	31.17
000294 HYDRO ONE NETWORKS INC	October 2017-6627	11/07/2017	308 KWH- 429 MILL ST	85.46
000294 HYDRO ONE NETWORKS INC	October 3017-7304	11/07/2017	60 KWH- 423 MILL ST	41.82
		Invoice Count	6 Total	1,105.66
Cheque 000965 Date 11/27/2017 Amount 2,003.78				
000687 WESTARIO POWER INC.	2103729702	11/08/2017	1394 KWH- MUSEUM	209.01
000687 WESTARIO POWER INC.	2103729707	11/08/2017	2041 KWH- FIRE W	283.33
000687 WESTARIO POWER INC.	2103729708	11/08/2017	1000 KWH- 445 JOSEPHINE S	161.08
000687 WESTARIO POWER INC.	2103729716	11/08/2017	149 KWH- CRUICKSHANK PAI	46.73
000687 WESTARIO POWER INC.	2103729740	11/08/2017	277 KWH- 250 JOHN ST ST LI	58.84
000687 WESTARIO POWER INC.	2103729755	11/08/2017	4229 KWH- 166 JOHN ST	554.25
000687 WESTARIO POWER INC.	2103729762	11/08/2017	88.4 KWH- PUMP HOUSE	38.02
000687 WESTARIO POWER INC.	2103729765	11/08/2017	415 KWH- JOS ST STREETLIC	73.94
000687 WESTARIO POWER INC.	2103729773	11/08/2017	0 KWH- PARK DR SNACK BAF	28.02
000687 WESTARIO POWER INC.	2103729774	11/08/2017	0 KWH- PARK DR BALL PARK	28.02
000687 WESTARIO POWER INC.	2103729777	11/08/2017	2532 KWH- VIC & JOS ST LIG	312.33
000687 WESTARIO POWER INC.	2103729778	11/08/2017	1622 KWH- ALF & JOS ST LIG	210.21
		Invoice Count	12 Total	2,003.78
Cheque 000966 Date 11/28/2017 Amount 2,390.62				
000594 SPARLINGS PROPANE	88250005925932	10/05/2017	ARENA B- PROPANE	45.99
000594 SPARLINGS PROPANE	88250005020947	10/12/2017	ARENA/HALL B- PROPANE	2,275.64
000594 SPARLINGS PROPANE	88250005925981	10/12/2017	ARENA B- PROPANE	23.00

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000594 SPARLINGS PROPANE	88250005930967	10/26/2017	ARENA B- PROPANE	45.99
		Invoice Count	4 Total	2,390.62
Cheque 000967 Date 11/28/2017 Amount 185.09				
001365 TOWNSHIP OF NORTH HURON WATER	269182	11/27/2017	WATER REVENUE PAID TO G	185.09
		Invoice Count	1 Total	185.09
Cheque 000968 Date 11/28/2017 Amount 2,300.94				
000687 WESTARIO POWER INC.	2103741489	11/09/2017	3799 KWH- DAY CARE	577.83
000687 WESTARIO POWER INC.	2103741493	11/09/2017	1978 KWH- LIBRARY	319.72
000687 WESTARIO POWER INC.	2103741494	11/09/2017	1170 KWH- JOSEPHINE ST LI	198.67
000687 WESTARIO POWER INC.	300245592	11/09/2017	8223.381 KWH- TOWNHALL/P	1,204.72
		Invoice Count	4 Total	2,300.94
Cheque 000969 Date 11/29/2017 Amount 96.01				
000294 HYDRO ONE NETWORKS INC	October 2017-3303	11/10/2017	369 KWH- LANDFILL	96.01
		Invoice Count	1 Total	96.01
Report Total				25,501.03

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000548	Date 11/20/2017	Amount 487.10		
003224 HURONTEL	10886873-11-2017	11/01/2017	W WATER TOWER- INTERNE	210.07
003224 HURONTEL	10886875-11-2017	11/01/2017	WELL #3- INTERNET	67.74
003224 HURONTEL	10886878-11-2017	11/01/2017	WELL 4 -PHONE/INTERNET	96.35
003224 HURONTEL	10886915-11-2017	11/01/2017	W -PUC BUILDING- INTERNE	112.94
		Invoice Count	4 Total	487.10
Cheque 000549	Date 11/20/2017	Amount 226.89		
002512 TOWNSHIP OF NORTH HURON	5347	11/08/2017	CANADA POST- HYDRANT FL	226.89
		Invoice Count	1 Total	226.89
Cheque 000550	Date 11/23/2017	Amount 118.47		
002697 TUCKERSMITH COMMUNICATIONS CO.	11224287-11-2017	11/01/2017	BLYTH PUMP STN- PHONE	31.83
002697 TUCKERSMITH COMMUNICATIONS CO.	11283709-11-2017	11/01/2017	WATER PLANT- PHONE/INTE	86.64
		Invoice Count	2 Total	118.47
Cheque 000551	Date 11/24/2017	Amount 87.88		
000052 BELL CANADA	11-1-2017-W	11/01/2017	WATER- PHONE- 357-9942	87.88
		Invoice Count	1 Total	87.88
Cheque 000552	Date 11/24/2017	Amount 248.60		
004311 TELUS	10-31-2017-W	10/31/2017	WATER- CELL PHONES	248.60
		Invoice Count	1 Total	248.60
Cheque 000553	Date 11/24/2017	Amount 413.82		
002512 TOWNSHIP OF NORTH HURON	MSDS-Visa	05/11/2017	WATER-MSDS ON-LINE	413.82
		Invoice Count	1 Total	413.82
Cheque 000554	Date 11/27/2017	Amount 755.77		
000294 HYDRO ONE NETWORKS INC	October 2017-9904	11/07/2017	3960 KWH- 377 GYPSY WELL	755.77
		Invoice Count	1 Total	755.77
Cheque 000555	Date 11/27/2017	Amount 1,727.08		
000687 WESTARIO POWER INC.	2103729760	11/08/2017	445 KWH- 435 MINNIE ST #2	89.84
000687 WESTARIO POWER INC.	2103729761	11/08/2017	1150 KWH- 435 MINNIE ST	180.98
000687 WESTARIO POWER INC.	2103729785	11/08/2017	1105 KWH- WATERTOWER	169.49
000687 WESTARIO POWER INC.	300245593	11/09/2017	8802 KWH- WELL #3	1,286.77
		Invoice Count	4 Total	1,727.08
Cheque 000556	Date 11/28/2017	Amount 661.00		
002512 TOWNSHIP OF NORTH HURON	4947	11/24/2017	TAXES PAID TO WATER ACC	661.00
		Invoice Count	1 Total	661.00
		Report Total		4,726.61

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501821 Date 11/24/2017 Amount 181.14				
003538 J.A. PORTER HOLDINGS (LUCKNOW) L	119571	07/10/2017	PW- BIRD CAGE GRATE	181.14
		Invoice Count	1 Total	181.14
Cheque 501822 Date 11/24/2017 Amount 2,191.30				
002732 MCGAVIN FARM EQUIPMENT LIMITED	WM09026	10/24/2017	PW- REPAIR BEARING KUHN	2,191.30
		Invoice Count	1 Total	2,191.30
Cheque 501823 Date 11/24/2017 Amount 607.56				
000421 MICROAGE BASICS	240473	10/04/2017	AQUATICS- OFFICE SUPPLIE	152.39
000421 MICROAGE BASICS	240759	10/06/2017	OEY- LAMINATOR CART, BOC	181.56
000421 MICROAGE BASICS	240790	10/06/2017	REC- LAMINATING POUCH	35.36
000421 MICROAGE BASICS	240822	10/06/2017	REC- FOLD BACK CLIPS	22.94
000421 MICROAGE BASICS	241220	10/11/2017	ADMIN- PENS	3.98
000421 MICROAGE BASICS	241904	10/17/2017	BA-SH- MARKERS, POST ITS,	54.57
000421 MICROAGE BASICS	242191	10/18/2017	EL- GLUE, GLUE STICKS	74.06
000421 MICROAGE BASICS	242215	10/19/2017	EL- TONER CARTRIDGES	356.96
000421 MICROAGE BASICS	242585	10/23/2017	FIRE- CASE OF PAPER	47.45
000421 MICROAGE BASICS	243187	10/26/2017	BA-MR- HOLE PUNCH, CHALK	26.39
000421 MICROAGE BASICS	414254	10/26/2017	ADMIN- LIGHTING FOR DESK	99.42
000421 MICROAGE BASICS	414256	10/26/2017	REC- TAG TAPE	20.09
000421 MICROAGE BASICS	243558	10/30/2017	REC- PAPER, STORAGE BOX	84.54
000421 MICROAGE BASICS	414671	10/30/2017	REC - BROCHURE DISPLAY-F	-552.15
		Invoice Count	14 Total	607.56
Cheque 501824 Date 11/24/2017 Amount 1,249.07				
000436 MONTGOMERY INDUSTRIAL SERVICES	17-0921-09	09/27/2017	ARENA B- REPAIR HUMIDIFIE	549.86
000436 MONTGOMERY INDUSTRIAL SERVICES	17-0921-05	10/17/2017	DC- REPAIR ROOF TOP UNIT	590.68
000436 MONTGOMERY INDUSTRIAL SERVICES	17-1013-11	10/17/2017	ARENA B- REPLACED BELT	108.53
		Invoice Count	3 Total	1,249.07
Cheque 501825 Date 11/24/2017 Amount 3,178.00				
000444 MUNICIPALITY OF MORRIS TURNBERR	8-22-2017-N	08/22/2017	AIRPORT- NOVEMBER TAXES	3,178.00
		Invoice Count	1 Total	3,178.00
Cheque 501826 Date 11/24/2017 Amount 863.06				
004569 RICOH	SCO91742741	10/31/2017	ADMIN/REC- COPIER RENTAL	637.65
004569 RICOH	SCO91742742	10/31/2017	POLICE- COPIER RENTAL/CO	61.19
004569 RICOH	SCO91742743	10/31/2017	DC/FIRE/ESTC- COPIER REN	164.22
		Invoice Count	3 Total	863.06
Cheque 501827 Date 11/24/2017 Amount 146.85				
001365 TOWNSHIP OF NORTH HURON WATER	268266	11/22/2017	WATER PAID TO GENERAL A	146.85
		Invoice Count	1 Total	146.85
Cheque 501828 Date 12/05/2017 Amount 1,098.60				

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003445 A J STONE COMPANY LTD	136393	11/16/2017	FIRE- SCBA REPAIR	1,098.60
		Invoice Count	1 Total	1,098.60
Cheque 501829 Date 12/05/2017 Amount 604.55				
000002 ACAPULCO POOLS LIMITED	1002818	11/15/2017	POOL- CHEMICALS	604.55
		Invoice Count	1 Total	604.55
Cheque 501830 Date 12/05/2017 Amount 421.84				
000925 AQUAM SPECIALISTE AQUATIQUE	256614	08/28/2017	AQUATICS- DIVING RINGS, VI	421.84
		Invoice Count	1 Total	421.84
Cheque 501831 Date 12/05/2017 Amount 400.25				
000073 B M ROSS AND ASSOCIATES LTD	13869	11/17/2017	PW- CCRC SITE PLAN DEVEL	400.25
		Invoice Count	1 Total	400.25
Cheque 501832 Date 12/05/2017 Amount 98.93				
004525 BALAKLAVA AUDIO	15164	11/02/2017	COMPLEX- REPAIRED AMP S	98.93
		Invoice Count	1 Total	98.93
Cheque 501833 Date 12/05/2017 Amount 324.00				
003711 BFL CANADA	153968	11/24/2017	REC- FACILITIES USERS INSL	324.00
		Invoice Count	1 Total	324.00
Cheque 501834 Date 12/05/2017 Amount 433.85				
000072 BLYTH PRINTING INC.	28217	11/18/2017	FIRE- VINYL SIGN OF NEW LC	433.85
		Invoice Count	1 Total	433.85
Cheque 501835 Date 12/05/2017 Amount 106.24				
004447 BRITTANY WEBER	11-24-2017	11/24/2017	EL- MILEAGE/SUPPLIES	106.24
		Invoice Count	1 Total	106.24
Cheque 501836 Date 12/05/2017 Amount 26.25				
001557 CAROL MACPHERSON	11-14-2017	11/14/2017	DAY CARE- MITTENS	26.25
		Invoice Count	1 Total	26.25
Cheque 501837 Date 12/05/2017 Amount 4,387.73				
003997 CDW CANADA INC	KTS6767	11/13/2017	ESTC- PHONE SYSTEM	3,389.64
003997 CDW CANADA INC	KTW3951	11/14/2017	ESTC- PHONE SYSTEM EQUI	113.64
003997 CDW CANADA INC	KVR6000	11/17/2017	REC- PHONE SYSTEM	884.45
		Invoice Count	3 Total	4,387.73
Cheque 501838 Date 12/05/2017 Amount 421.26				
003919 CINTAS CANADA LIMITED	839490001	11/16/2017	POOL/FITNESS-SANITIZE RE	421.26
		Invoice Count	1 Total	421.26

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501839 Date 12/05/2017 Amount 43.81				
001837 CJ JOHNSTON OFFICE SOLUTIONS	39237	11/20/2017	ADMIN- WASTE TONER CART	43.81
		Invoice Count	1 Total	43.81
Cheque 501840 Date 12/05/2017 Amount 3,864.60				
004606 CUT-RITE TREE SERVICE	2211842	11/14/2017	PW- BUCKET TRUCK/CHIPPE	3,864.60
		Invoice Count	1 Total	3,864.60
Cheque 501841 Date 12/05/2017 Amount 253.01				
000175 DAN'S AUTO REPAIR	30496	11/15/2017	PW- REPAIR 2007 CHEV SILV	253.01
		Invoice Count	1 Total	253.01
Cheque 501842 Date 12/05/2017 Amount 248.17				
000740 DAWN BENNINGER	11-27-2017	11/27/2017	CONC W- CONFECTIONS	248.17
		Invoice Count	1 Total	248.17
Cheque 501843 Date 12/05/2017 Amount 549.81				
000196 DONEGAN'S HAULAGE (2010) LIMITED	153278	11/23/2017	PW- WINTER SAND	549.81
		Invoice Count	1 Total	549.81
Cheque 501844 Date 12/05/2017 Amount 87.09				
000199 DONNA WHITE	11-3-2017	11/03/2017	ADMIN- MILEAGE TO MPAC M	87.09
		Invoice Count	1 Total	87.09
Cheque 501845 Date 12/05/2017 Amount 929.29				
004484 EDUCATIONAL TOY OUTLET	650	11/24/2017	BA-MR- PROGRAM SUPPLIES	929.29
		Invoice Count	1 Total	929.29
Cheque 501846 Date 12/05/2017 Amount 2,077.62				
004472 ENGLOBE CORP	900241616	11/09/2017	PW- WESTMORELAND ST- TE	2,077.62
		Invoice Count	1 Total	2,077.62
Cheque 501847 Date 12/05/2017 Amount 150.74				
000237 GEORGIAN BAY FIRE & SAFETY LTD	737240	11/15/2017	COMPLEX- AUTOMATIC SYS	150.74
		Invoice Count	1 Total	150.74
Cheque 501848 Date 12/05/2017 Amount 409.33				
000249 GREEN'S MEAT MARKET	13668	11/16/2017	DAY CARE- MEAT PRODUCTS	409.33
		Invoice Count	1 Total	409.33
Cheque 501849 Date 12/05/2017 Amount 1,094.82				
000274 HORTON'S DAIRY	05496	10/02/2017	BA-MR- DAIRY SUPPLIES	106.58
000274 HORTON'S DAIRY	05504	10/03/2017	DAY CARE- DAIRY SUPPLIES	145.46
000274 HORTON'S DAIRY	05765	10/10/2017	DAY CARE- DAIRY SUPPLIES	99.16
000274 HORTON'S DAIRY	05802	10/12/2017	CONC B- DAIRY SUPPLIES	130.41
000274 HORTON'S DAIRY	05830	10/17/2017	CONC W- DAIRY PRODUCTS	18.80

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Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000274 HORTON'S DAIRY	06015	10/17/2017	DAY CARE- DAIRY SUPPLIES	114.25
000274 HORTON'S DAIRY	06273	10/24/2017	DAY CARE- DAIRY SUPPLIES	200.40
000274 HORTON'S DAIRY	06280	10/24/2017	CONC W - DAIRY PRODUCTS	29.79
000274 HORTON'S DAIRY	06299	10/30/2017	BA-MR- DAIRY SUPPLIES	70.46
000274 HORTON'S DAIRY	06465	10/31/2017	DAY CARE- DAIRY SUPPLIES	96.99
000274 HORTON'S DAIRY	05989	11/16/2017	BA-MR- DAIRY SUPPLIES	82.52
Invoice Count 11 Total				1,094.82
Cheque 501850 Date 12/05/2017 Amount 184.69				
000290 HURONIA WELDING & INDUSTRIAL	D56659	10/19/2017	PW-EW SHOP ACETYLENE	170.00
000290 HURONIA WELDING & INDUSTRIAL	140395	11/16/2017	PW- EW- CUTTING TIP	14.69
Invoice Count 2 Total				184.69
Cheque 501851 Date 12/05/2017 Amount 268.49				
004443 ICD LITES	T4403	11/15/2017	ARENA/HALL B- LIGHTS	133.57
004443 ICD LITES	T4408	11/21/2017	ARENA/HALL B- LIGHTS	134.92
Invoice Count 2 Total				268.49
Cheque 501852 Date 12/05/2017 Amount 45.18				
004533 JANESEA SMITH	11-16-2017	11/16/2017	DAY CARE- MILEAGE	45.18
Invoice Count 1 Total				45.18
Cheque 501853 Date 12/05/2017 Amount 2,173.07				
000322 JOE KERR LTD	1000001361	11/01/2017	FIRE- INSTALLED SWITCH GL	68.43
000322 JOE KERR LTD	1000001363	11/02/2017	PW- REPAIRS TO 2006 INTER	1,257.54
000322 JOE KERR LTD	1000001409	11/06/2017	PW- SERVICE CALL FOR TRU	185.32
000322 JOE KERR LTD	1000001396	11/08/2017	PW- SAFETY FOR TRAILER	646.68
000322 JOE KERR LTD	1000001406	11/13/2017	PW- PARTS FOR 2006 INTER	15.10
Invoice Count 5 Total				2,173.07
Cheque 501854 Date 12/05/2017 Amount 1,221.30				
000352 KITSUPPLY	144264	11/21/2017	ARENA B- PAPER TOWELS	425.24
000352 KITSUPPLY	144279	11/22/2017	DAY CARE JANITORIAL SUPP	287.18
000352 KITSUPPLY	144280	11/22/2017	LIBRARY/POLICE- JANITORIA	508.88
Invoice Count 3 Total				1,221.30
Cheque 501855 Date 12/05/2017 Amount 73.45				
003506 LESLIE MOTORS LTD	207867	11/15/2017	PARKS W- KEYS	73.45
Invoice Count 1 Total				73.45
Cheque 501856 Date 12/05/2017 Amount 130.50				
002258 MARIA WALDEN	11-2-2017	11/02/2017	OEY- MILEAGE	130.50
Invoice Count 1 Total				130.50
Cheque 501857 Date 12/05/2017 Amount 1,016.55				
004578 NOVACK'S UNIFORM SOLUTIONS	195250	11/15/2017	CREDIT- NECKTIE, CAP	-171.65

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004578 NOVACK'S UNIFORM SOLUTIONS	196013	11/22/2017	FIRE- UNIFORMS	1,188.20
		Invoice Count	2 Total	1,016.55
Cheque 501858 Date 12/05/2017 Amount 151.42				
000498 ORKIN CANADA CORPORATION	IN-8109117	11/10/2017	LANDFILL- PEST CONTROL	151.42
		Invoice Count	1 Total	151.42
Cheque 501859 Date 12/05/2017 Amount 556.53				
000514 PLETCH ELECTRIC LTD	1000013278	11/13/2017	WINGHAM STREETLIGHT REI	556.53
		Invoice Count	1 Total	556.53
Cheque 501860 Date 12/05/2017 Amount 1,744.63				
004198 RICCO FOOD DISTRIBUTOR	378699	11/09/2017	CONC B- SUPPLIES	266.07
004198 RICCO FOOD DISTRIBUTOR	378701	11/09/2017	CONC W/TH- SUPPLIES	241.51
004198 RICCO FOOD DISTRIBUTOR	379520	11/16/2017	CONC B- SUPPLIES	396.67
004198 RICCO FOOD DISTRIBUTOR	379522	11/16/2017	CONC W- SUPPLIES	378.00
004198 RICCO FOOD DISTRIBUTOR	380400	11/23/2017	CONC W- SUPPLIES	462.38
		Invoice Count	5 Total	1,744.63
Cheque 501861 Date 12/05/2017 Amount 361.60				
000539 RINTOULS POOLS AND SPAS	67120	11/22/2017	POOL- MURIATIC ACID	361.60
		Invoice Count	1 Total	361.60
Cheque 501862 Date 12/05/2017 Amount 939.28				
004644 RYAN LADNER	11-27-2017	11/27/2017	FIRE- MILEAGE- ESTC- FOOD	939.28
		Invoice Count	1 Total	939.28
Cheque 501863 Date 12/05/2017 Amount 217.04				
004330 SEPOY WIRING	11242	11/14/2017	COMPLEX- LIGHT BALLAST	217.04
		Invoice Count	1 Total	217.04
Cheque 501864 Date 12/05/2017 Amount 232.21				
000620 SWAN DUST CONTROL LTD	5072709	11/23/2017	COMPLEX-MATS/MOPS	143.00
000620 SWAN DUST CONTROL LTD	5072723	11/23/2017	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	5072724	11/23/2017	TOWN HALL- MATS	29.15
000620 SWAN DUST CONTROL LTD	5072728	11/23/2017	DAY CARE- MATS	23.56
		Invoice Count	4 Total	232.21
Cheque 501865 Date 12/05/2017 Amount 242.04				
000638 THE WORKSHOP	2051833	11/21/2017	POOL W- HATS, TOQUES	242.04
		Invoice Count	1 Total	242.04
Cheque 501866 Date 12/05/2017 Amount 364.87				
001796 TIM HORTON'S	453303	11/16/2017	REFUND- CUSTOMER OVERF	364.87
		Invoice Count	1 Total	364.87

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 11/22/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501867 Date 12/05/2017 Amount 66.38				
004451 VANESSA MARKS	11-22-2017	11/22/2017	OEY- SUPPLIES	66.38
		Invoice Count	1 Total	66.38
Cheque 501868 Date 12/05/2017 Amount 1,617.57				
004421 WESLEY RILEY CONTRACTING COMPA	5163	11/10/2017	PW- PLACING WINTER SAND	1,617.57
		Invoice Count	1 Total	1,617.57
Cheque 501869 Date 12/05/2017 Amount 641.07				
002667 WEST COAST DISTRIBUTING	10005999	11/06/2017	CONC B- SUPPLIES	67.45
002667 WEST COAST DISTRIBUTING	10006028	11/08/2017	CONC B- SUPPLIES	212.86
002667 WEST COAST DISTRIBUTING	10006227	11/22/2017	CONC B- SUPPLIES	184.16
002667 WEST COAST DISTRIBUTING	10006327	11/28/2017	CONC W- SUPPLIES	176.60
		Invoice Count	4 Total	641.07
Cheque 501870 Date 12/05/2017 Amount 59.55				
002081 WINGHAM FOODLAND	725-600-8913	11/13/2017	OEY- FOOD SUPPLIES	7.40
002081 WINGHAM FOODLAND	725-600-528	11/17/2017	CONC W- HOT DOGS/BUNS	29.94
002081 WINGHAM FOODLAND	725-600-1587	11/20/2017	OEY- FOOD SUPPLIES	19.62
002081 WINGHAM FOODLAND	725-600-9908	11/21/2017	CONC W- SUGAR	2.59
		Invoice Count	4 Total	59.55
Report Total				38,756.19

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 11/18/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900090	Date 11/20/2017	Amount	164.09	
003224 HURONTEL	10886876-11-2017	11/01/2017	SEWAGE PUMP STN W- PHOI	96.35
003224 HURONTEL	10886877	11/01/2017	SEWAGE TRT PLANT- INTERI	67.74
		Invoice Count	2 Total	164.09
Cheque 900091	Date 11/22/2017	Amount	28.02	
000687 WESTARIO POWER INC.	300245195	11/03/2017	0 KWH- SEWER SIPHON	28.02
		Invoice Count	1 Total	28.02
Cheque 900092	Date 11/23/2017	Amount	97.46	
002697 TUCKERSMITH COMMUNICATIONS CO	12286584-11-2017	11/01/2017	B SEWAGE TRT PLT- PHONE/	97.46
		Invoice Count	1 Total	97.46
Cheque 900093	Date 11/28/2017	Amount	617.87	
000687 WESTARIO POWER INC.	2103741492	11/09/2017	4082 KWH- 120 JOSEPHINE S	617.87
		Invoice Count	1 Total	617.87
		Report Total		907.44



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 04/12/2017
SUBJECT: Recreation and Facilities 12-04-2017 Department Update
ATTACHMENTS: Holiday Poster, Summer Day Camp Summary Report

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accept the Activity Report of the Director of Recreation and Facilities, dated December 4, 2017 for information purposes.

EXECUTIVE SUMMARY

The Director of Recreation and Facilities provides a monthly report of department activities and ongoing projects to keep Council informed.

DISCUSSION

Festival of Wizardry – Transfigured Town Inc.

Transfigured Town Inc. has signed a rental contract for the Blyth and District Community Centre, the Blyth Campground and all the associated outdoor spaces on the grounds, to host the 2018 Festival of Wizardry. The event will be held over three days, September 21-23, 2018. The dates have been moved earlier in 2018 for this event so that organizers can take advantage of the arena dry pad. In 2017 the ice was already in the arena at the time of the event.

This year the Friday will be available to both the public and school groups. The event continues to be a day time event (approx. 9:00-5:00pm). There are plans for an outdoor age of majority restricted area that will have an outdoor beer garden and include vendors that would be appealing to adult fans of the Festival. It is the intention of the organizers to include the community in their organizing plans as was done in 2017. They will be reaching out to the local service groups and BIA.

Wingham Police Station Roof

The Wingham Police station roof will receive a patch repair in the next couple weeks. Beldman Construction has been hired to repair the area where water is penetrating the roof. The cost of the repair is \$3,570. This price includes the rental of equipment to access the roof (lift). After assessment and discussions with contractors, the option to replace the roof, at this time of year, was not feasible. The options left was to do nothing or patch. It was decided to patch in order to mitigate further interior damage.

Marketing

The 2018 North Huron Recreation Guide will be distributed January 8. This guide is a re-vamp from the traditional guide and is intended to be used all year. Public can use the guide to learn what is available for recreation and leisure services in the Township, and then visit the web site for details on schedules and specific prices of programs. The department sold the ads and produced the guide using its own forces, rather than using a third party. As a result revenue from the ads will cover the cost of printing and distribution of the guide. The guide will be delivered by mail rather than in the

local flyers which will have greater impact during distribution, improved uptake and greater utilization of the on-line services.

North Huron Children's Centre

Staff from the Facilities department and the North Huron Children's Centre are working together on a small renovation of the preschool washrooms. The Children's Centre manager is working to secure funding from Huron County and if approved the work will proceed over the Christmas shutdown of the facility. It is anticipated that there will be no impact to the North Huron budget. The goal is to increase the number of toilets and change stations in the preschool washrooms.

Recreation Summer Day Camp Program

Attached is a breakdown summary of the participation and budget results of the 2017 North Huron Summer Day Camp program. The program will require some revisions as the 2018 increase in minimum wage will significantly impact the cost of delivery. This will be discussed further during budget meetings with Council.

Upcoming Events

Attached is a flyer highlighting the events and activities taking place over the holiday season.

FINANCIAL IMPACT

None

FUTURE CONSIDERATIONS

Next department update report is Monday January 15, 2018

RELATIONSHIP TO STRATEGIC PLAN

Our community is Healthy and Safe.

Our community is attractive and welcoming to new businesses and residents.

Our administration is fiscally responsible and strives for operational excellence.



Enter your name, enter your role



Dwayne Evans, CAO

2017 SUMMER DAY CAMP SUMMARY

REVENUE:

GO GETTERS (5 – 7 YEAR OLDS)

SESSION DATE	# OF PARTICIPANTS	TOTAL INCOME
July 10-14	13	\$1363.00
July 17-21	16	\$1516.00
July 31-Aug. 4	12	\$939.00
Aug. 14-18	20	\$2041.00
Aug. 21 – 25	18	\$1993.00
TOTAL	79	\$7852.00

HAPPY HIKERS (8-10 YEAR OLDS)

SESSION DATE	# OF PARTICIPANTS	TOTAL INCOME
July 10-14	17	\$1802.00
July 17-21	21	\$2272.00
July 31-Aug. 4	15	\$1748.00
Aug. 14-18	18	\$1719.00
Aug. 21 – 25	20	\$1896.00
TOTAL	91	\$9437.00

TRIPS:

SESSION DATE	# OF PARTICIPANTS	TOTAL INCOME
July 10-14	cancelled	cancelled
July 17-21	37	\$925.00
July 31-Aug. 4	22	\$550.00
Aug. 14-18	34	\$850.00
Aug. 21 – 25	46	\$1150.00
TOTAL	139	\$3475.00

SURF N TURF CAMP – GO GETTERS (5-7 YEAR OLDS)

SESSION DATE	# OF PARTICIPANTS	TOTAL INCOME
July 3-7	18	\$3240.00
July 24-28	17	\$3060.00
TOTAL	35	\$6300.00

SURF N TURF CAMP – HAPPY HIKERS (8-10 YEAR OLDS)

SESSION DATE	# OF PARTICIPANTS	TOTAL INCOME
July 3-7	11	\$1980.00
July 24-28	22	\$3960.00
TOTAL	34	\$5940.00

LITERACY CAMP (5-10 YEAR OLDS)

SESSION DATE	REVENUE
July 4 – 21	\$6200.00

EARLY DROP-OFF: 7 WEEKS x 5 DAYS x 1 HOUR = 35 DAYS

# OF PEOPLE	COST
206	\$4.00 = \$824.00

TOTAL REVENUE: **\$40,028.00**

TOTAL REGISTRATIONS NUMBERS:

REGULAR DAY CAMP **170**

FRIDAY TRIPS **139**

SURF N TURF **69**

LITERACY CAMP **20**

398 REGISTRATIONS (206 EARLY DROP-OFF PARTICIPANT)

EXPENSES:

Swim portion of Surf n Turf	\$4760.00	(pay aquatics)
Staff Wages (7 weeks X 5 days)	\$28,835.00	
Materials and Supplies	\$1090.99	
Trip Admissions	\$2412.47	
Bus Costs	<u>\$3525.00</u>	
TOTAL EXPENSES	\$40,623.46	

TOTAL REVENUE: \$40028.00

TOTAL EXPENSES: \$40623.46

TOTAL: -\$595.46

Tim Hortons Sponsored Skating

Blyth—Dec 27, Dec 29, Jan 2, Jan 5

1:00-2:00pm

Wingham—Dec 28, Jan 2, Jan 3, Jan 4

10:00-11:00am



Thank-You to all of our Sponsors for their community supports!



Sponsored Swimming

FREE

1:00-3:00pm

Riegling Accounting Inc.—Sun, Nov 26

Healthy Kids Community Challenge—Fri, Dec 1

RC Electric—Sun, Dec 10

Howick Mutual Insurance Company—Sun, Dec 17

MicroAge Basics—Wed, Dec 27

Pioneer & Du Pont—Fri, Dec 29

Cliffs Plumbing & Heating—Sun, Dec 31

Maitland Family Dental—Wed, Jan 3

Cintas—Thurs, Jan 4

Elementary Teachers Federation of Ontario—Fri, Jan 5

Montgomery Industrial Services—Sun, Jan 7

Home for the Holidays

ALL AGES

December 1, 2017 to January 2, 2018.

Includes Fitness Centre, drop-in fitness classes & courts.

\$20

All Courts FREE

December 23– January 7

Includes squash, wallyball & basketball.

FREE

Kids Cooking with Karen

AGES 8+ ~ Friday, Dec 1st, 2017.

Join Karen Grein, a Pampered Chef Leader, as she assists us in cooking up a storm in the kitchen! A Pampered Chef Cooking Kit is included in the price, and is **YOURS TO KEEP!**

\$80

Christmas Break Camp

AGES 5-11 ~ January 2-5, 2018 ~ 8:30am-5:00pm daily.

This is a perfect way to wrap up the Christmas Holidays! Join our North Huron Day Camp for some skating, swimming, games and crafts with our fully certified leaders. **Early Drop-Off options available at \$4/child or \$10/family**

**\$30/day
\$115/week**

The NHWCC will be **OPEN** with reduced hours

December 24th and January 31st from

8:00am-3:00pm & **CLOSED** on

December 25th, 26th & January 1st.



519-357-1208

www.northhuron.ca

Try our NEW Online Registration





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kirk Livingston
DATE: 04/12/2017
SUBJECT: Building Department Activity Report – October and November 2017
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron receives the report Building Department Activity Report for information purposes.

EXECUTIVE SUMMARY

The Building Department's main objective is to provide the best professional service to administer and enforce the Ontario Building Code. Through the examination of plans, issuance of building permits, and performing inspections, we ensure compliance with building standards of the Ontario Building Code and ensure health and safety, fire protection and structural sufficiency in all buildings in the Township.

The CBO provides monthly updates to Council on the operations of the Shared Services Building Department.

DISCUSSION

Building Permit Report – October and November

Permit #	Permit Type	Value of Project	Sq. Metre New Construction	Status
2017-0095	Commercial Building - Addition	\$ 50,000.00	117.61	Issued
2017-0096	Deck	\$ 4,000.00	****	Issued
2017-0097	Accessory Building	\$ 170,000.00	96.62	Issued
2017-0098	Residential Dwelling - Addition	\$ 4,000.00	10.59	Issued
2017-0099	Demolition	\$ 30,000.00	55.18	Issued
2017-0100	Alteration/Renovation/Repair	\$ 30,000.00	72.83	Issued
2017-0101	Alteration/Renovation/Repair	\$ 3,000.00	7.25	Issued
2017-0102	Accessory Building	\$ 10,000.00	26.01	Issued
2017-0103	Residential - Attached Garage	\$ 50,000.00	34.65	Issued

Total Value of Construction to date; \$ 5,787,195.65 (Last year \$ 14,740,471.35) (90 permits)

Zoning Certificates issued to date; 65

By-law Enforcement and Property Standards Report

We have five active complaints with respect to property standards issues which is being investigated.

We have nine active complaints with respect to by-law enforcement issues which is being investigated.

FINANCIAL IMPACT

No financial impact at this time.

FUTURE CONSIDERATIONS

No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 the Township's residents are engaged and well informed. Goal #4 the Township is fiscally responsible.



Kirk Livingston, Chief Building Official



Dwayne Evans, CAO

NOV 24 2017

Nov, 2017

TOWNSHIP OF NORTH HURON

Dear Councillors:

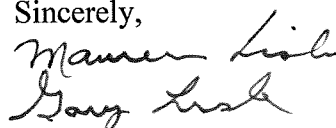
We would like to ask for your assistance again in a Christmas dinner we have for the 'less fortunate' who live in our community. A group of concerned individuals under the leadership of Sue Doig (Columbus Center) and the Lisle's (Maureen and Gary) saw the need for this outreach four years ago and we organized our first Christmas dinner for these folks. Last year, was our fourth year at this and we were able to provide a meal for about 230 people and were able to put together another 297 meals that were distributed through the Salvation Army and the North Huron Food Share. A new service we provided last year was takeouts for those who were unable to attend and we prepared 12 of those. All the meals were very much appreciated by the people on the receiving end.

Planning is well under way for this year's event to be held on the 16th of December at the North Huron Complex. We had a lot of volunteers for the dinner last year, including some councillors who came to act as greeters. With the help of various individuals, as well as some local merchants, we were able to provide a full turkey dinner, lots of door prizes and live music to those who might not have been so fortunate otherwise.

Last year you allowed the North Huron complex to issue swim passes that we could distribute at the meal. The swim passes were very well received and allowed many to have an opportunity they might not have otherwise had to use the community pool - 70 passes were issued and more than 20 were used. As mentioned in last year's letter to council, would you be willing to assist in this event once again and issue passes this season? We would also appreciate the help of any councillors who might be able to attend to serve as greeters.

If you have any further questions, please do not hesitate to ask either Sue Doig at the Columbus Center (357 -1270) or Gary Lisle or Maureen at 357-1294. Thanks for your support in whatever form that may take.

Sincerely,



Gary and Maureen Lisle



RECEIVED

NOV 29 2017

TOWNSHIP OF NORTH HURON

**NOTICE OF THE ADOPTION
OF AN OFFICIAL PLAN AMENDMENT
BY THE**

CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

TAKE NOTICE that Council of the Corporation of the Municipality of Morris-Turnberry adopted Official Plan Amendment No. 9 by By-law No. 104-2017 on the 21st day of November, 2017 under Section 17 & 22 of the Planning Act. This amendment now requires the approval of the County of Huron.

Purpose and Effect:

The subject property is Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St., (The "Canadian Crane Property") in the former Turnberry Township, Municipality of Morris-Turnberry.

The municipal address is 160 Potter Street, R.R. 2, Wingham.

The legal description is Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St., (The "Canadian Crane Property") in the former Turnberry Township, Municipality of Morris-Turnberry.

The property is 1.4 ha (approximately 3.5 acres).

The purpose of Official Plan Amendment No. 9 is to redesignate the property in the Morris-Turnberry Official Plan from Residential and Floodway to Industrial and Flood Fringe. The redesignation from floodway to flood fringe reflects the latest flood risk mapping from the Maitland Valley Conservation Authority.

Effect of Written and Oral Submissions:

Agency and staff comments were received in support of the application and two public comments objecting to the application. The one public objection has been revoked. The effect of the comments resulted in a council decision to adopt the official plan amendment application and approve the zoning by-law amendment application.

And Take Notice that any person or public body is entitled to receive notice of the proposed decision of the County of Huron, if they submit a written request for notification to the County of Huron Planning Department. The adopted Official Plan Amendment will now be submitted for approval to the County of Huron Planning and Development Department, 57 Napier Street, Goderich, Ontario, N7A 1W2.

A copy of the Official Plan Amendment is attached and is also available for inspection at the Municipal Office, 41342 Morris Road, from 8:30 am to 5:00 pm Monday to Thursday and 8:30 am to 4:30 pm on Friday.

Dated at the MUNICIPALITY OF Morris-Turnberry this 24th day of November, 2017.

Nancy Michie

Administrator Clerk-Treasurer

Municipality of Morris-Turnberry

41342 Morris Road,

Brussels, ON N0G 1H0

Telephone 519-887-6137

Email nmichie@morristorynberry.ca



AMENDMENT No. 9 TO THE MORRIS-TURNBERRY OFFICIAL PLAN

STATEMENT OF COMPONENTS

PART A

Part A is the preamble to Amendment #9 to the Morris-Turnberry Official Plan, and does not constitute part of this amendment. It provides general introductory information on the purpose and location of the amendment.

PART B

Part B consisting of the following map (Schedule 'B' Lowertown) constitutes Amendment #9 to the Morris-Turnberry Official Plan. Part 'B' contains the land use designations which apply to the amended site.

PART C

Part C is the appendix and does not constitute part of this amendment but provides explanatory material to assist in interpreting the amendment.

Part A: Preamble

Purpose and Effect:

The lands subject to these amendments include; Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St. (The “Canadian Crane Property”).

The amendments recognize the long term use of the property as industrial and allow for the construction of an additional storage bay and driving sheds. The main access to the property is proposed switch from Potter St to a reopened lane to Helena St at the south end of the property.

The property is proposed to be redesignated in the Morris-Turnberry Official Plan from Residential and Floodway to Industrial and Flood Fringe. The redesignation from floodway to flood fringe reflects the latest flood risk mapping from the Maitland Valley Conservation Authority.

The corresponding Zoning By-law Amendment to the Municipality of Morris-Turnberry Zoning By-law will amend the zoning on the subject property from FW-1 (Floodway-Special Provisions), FW-2 (Floodway- Special Provisions) and VR1 (Village Residential) to VM1 (Village Industrial) and Flood Fringe (FF).



THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW No. 104 -2017

A BY-LAW TO ADOPT AMENDMENT No. 9

TO THE OFFICIAL PLAN OF THE MUNICIPALITY OF MORRIS-TURNBERRY

WHEREAS The Planning Act, R.S.O. 1990, as amended, Chapter P. 13, Section 17 (22), provides for adoption of an amendment to an official plan;

AND WHEREAS in accordance with Section 17(15) and Regulation 543/06, a Public Meeting was held with respect to Amendment #9;

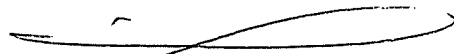
NOW THEREFORE, the Council of The Corporation of the Municipality of Morris-Turnberry in accordance with the provisions of section 17(22) of The Planning Act, enacts as follows:

THAT Amendment # 9 to the Official Plan of the Municipality of Morris-Turnberry, constituting the attached Schedule 'B' Lowertown, is hereby adopted.

THAT the Clerk is authorized to forward Amendment No. 9 to the County of Huron as required by Section 17(31) and to provide such notice as required by section 17(23) of the Planning Act.

THAT this By-law shall come into force on the day of passing thereof and this amendment comes into effect as an official plan when approved in accordance with Section 17 of the Planning Act.

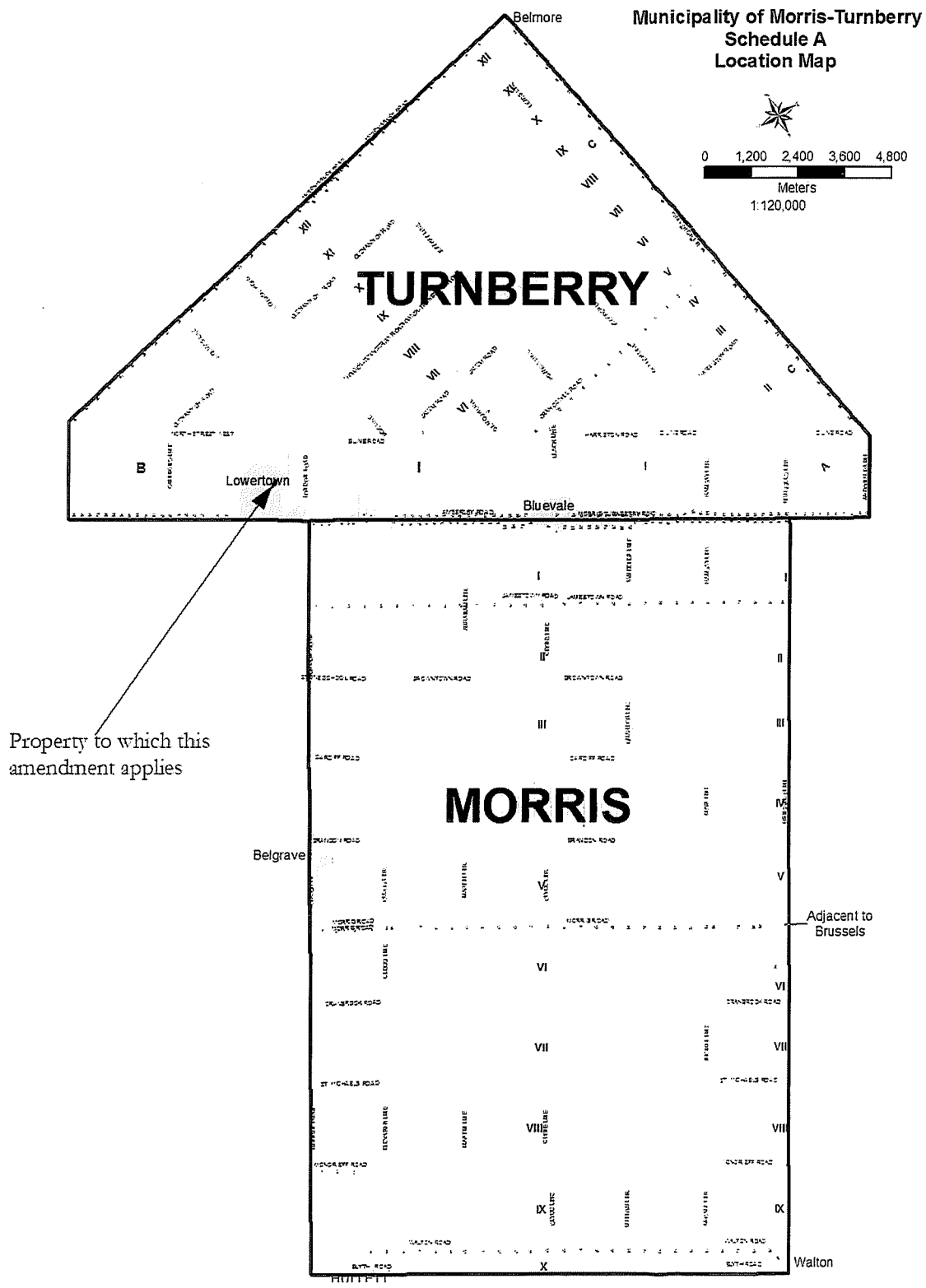
READ A FIRST TIME ON THE	21 st DAY OF	November	, 2017
READ A SECOND TIME ON THE	21 st DAY OF	November	, 2017
READ A THIRD TIME AND PASSED THIS	21 st DAY OF	November	, 2017



Paul Gowing- Mayor



Nancy Michie- Administrator Clerk Treasurer



MORRIS-TURNBERRY OFFICIAL PLAN

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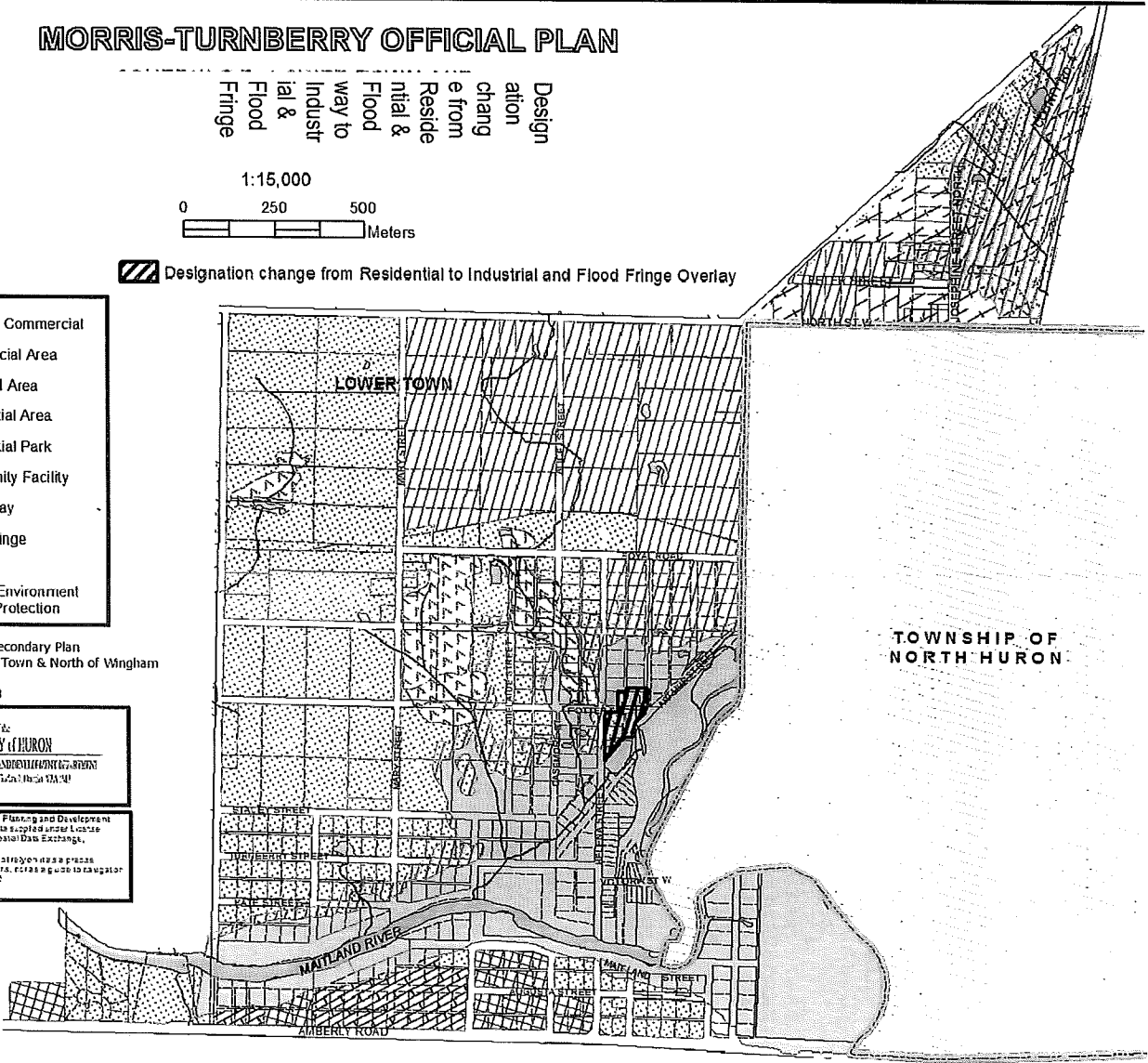
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City of
NORTH HURON
Regional Development
Division

For Planning and Development
plans accepted under Local
Municipal Data Exchange

For Planning and Development
plans accepted under Local
Municipal Data Exchange



Part C: APPENDIX

This appendix is for information purposes only and is not part of the amendment.

OPA 9 to the Morris-Turnberry Official Plan recognizes the long term industrial use of the subject property described as: Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St.

The following information has been provided to support the application for Official Plan and Zoning By-law amendments:

- Three site plans including:
 - An Overall Site Plan Concept (September 5th, 2017), Proposed Fourth Service Bay Concept Plan (October 2017), Revised Site Plan (waiting to receive)
- Topographic Site Sketch prepared by D. Culbert, (December 4, 2012)
- Flood Risk Mapping provided by the Maitland Valley Conservation Authority (October 10, 2017)
- Stage 1-2 Archeological Assessment for the Wingham Industrial Lands Study
- Ministry of Environment and Climate Change Guideline D-6 Noise Study, GHD, May 12, 2016
- E-mail correspondence from Maitland Valley Conservation Authority

MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario NOG 1H0
Tel: 519-887-6137 ext. 21 Fax: 519-887-6424 Email: nmichie@morristorynberry.ca



Nancy Michie
Administrator Clerk-Treasurer

NOTICE OF THE PASSING of a ZONING BY-LAW AMENDMENT BY THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

Take Notice that the Council of the Corporation of the Municipality of Morris-Turnberry passed By-law No. 105-2017, on the 21st day November, 2017, under Section 34 of the Planning Act, RSO 1990.

Effect of Written and Oral Submissions:

Public and agency comments were received in support of the application, the effect of which resulted in a decision to approve the zoning by-law amendment application.


And Take Notice that any person or agency may appeal to the Ontario Municipal Board in respect of the By-law by filing with the Clerk of the Municipality of Morris-Turnberry, not later than the **14th day of December , 2017**, at 12 noon , a notice of appeal setting out the objection, accompanied by payment of the fee prescribed under the Ontario Municipal Act.

Amount of fee payable on appeal is \$300.00 with a cheque made payable to the "Minister of Finance".

Only individuals, corporations and public bodies may appeal a zoning by-law to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

An explanation of the purpose and effect of the by-law, describing the lands to which the by-law applies is provided below and a Key Map showing the locations of the affected lands is attached. The complete by-law is available for inspection at the Municipal Office during regular office hours.

Dated at the Municipality of Morris-Turnberry this 24th day of November , 2017.


Nancy Michie, Administrator Clerk-Treasurer
Municipality of Morris-Turnberry
PO Box 310,
BRUSSELS, ON
NOG 1H0
519-887-6137



**THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. 105 - 2017**

WHEREAS the Municipal Council of the Corporation of the Municipality of Morris-Turnberry considers it advisable to amend Morris-Turnberry Zoning By-law 45-2014, as amended, of the Corporation of the Municipality of Morris-Turnberry; and


NOW THEREFORE the Council of the Corporation of the Municipality of Morris-Turnberry ENACTS as follows:

1. This by-law shall apply to Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St. and is comprised of Schedules 1-3.
2. By-law 45-2014 is hereby amended by changing from FW-1 (Floodway- Special Provisions), FW-2 (Floodway- Special Provisions) and VR1 (Village Residential) to VM1 (Village Industrial) and Flood Fringe (FF) the zone symbol of the lands identified as 'zone change to VM1 and Flood Fringe (FF)' on the attached Schedule 3.
3. Key Map – Lowertown, By-law 45-2014 is hereby amended as shown on the attached Schedule 3 of this by-law.
4. All other provisions of By-law 45-2014 shall apply.
5. This by-law shall come into force pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE
READ A SECOND TIME ON THE
READ A THIRD TIME AND PASSED THIS

21st DAY OF November , 2017.
21st DAY OF November , 2017.
21st DAY OF November , 2017.


Paul Gowing, Mayor


Nancy Michie, Administrator Clerk-Treasurer

**SCHEDULE 1
CORPORATION OF THE MUNICIPALITY OF
MORRIS-TURNBERRY
BY-LAW No. 105- 2017**

By-law No. 105 - 2017 has the following purpose and effect:

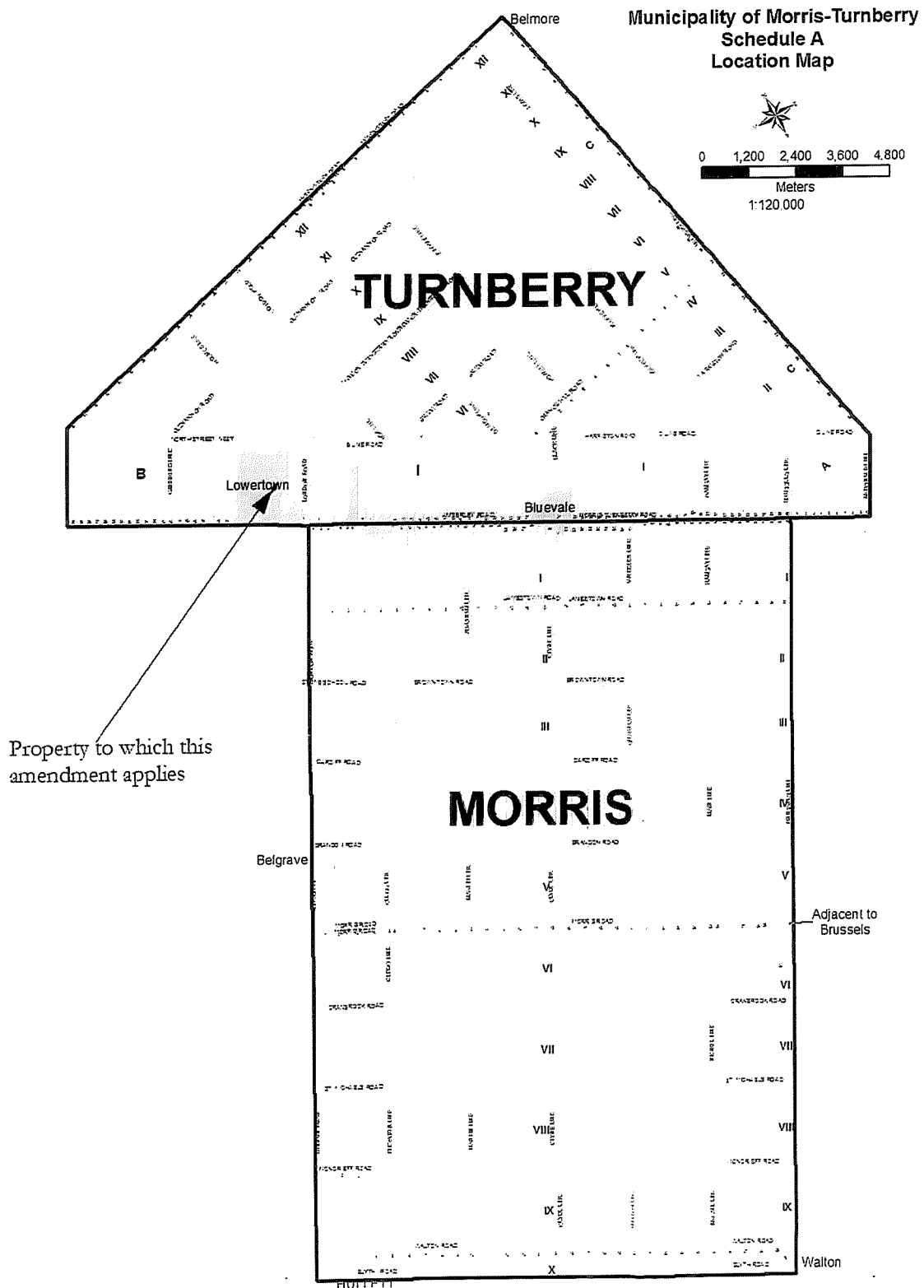
1. The lands subject to these amendments include; Plan 410 Lots 279-281, Lot 301, Part Lots 282 and 300, Parts of Augusta St, Patrick St and the Lane. Plan 427 Lot 43 and Part Lot 42, Part Herbert St. (The "Canadian Crane Property").

The amendments recognize the long term use of the property as industrial and allow for the construction of an additional storage bay and driving sheds. The main access to the property is proposed switch from Potter St to a reopened lane to Helena St at the south end of the property.

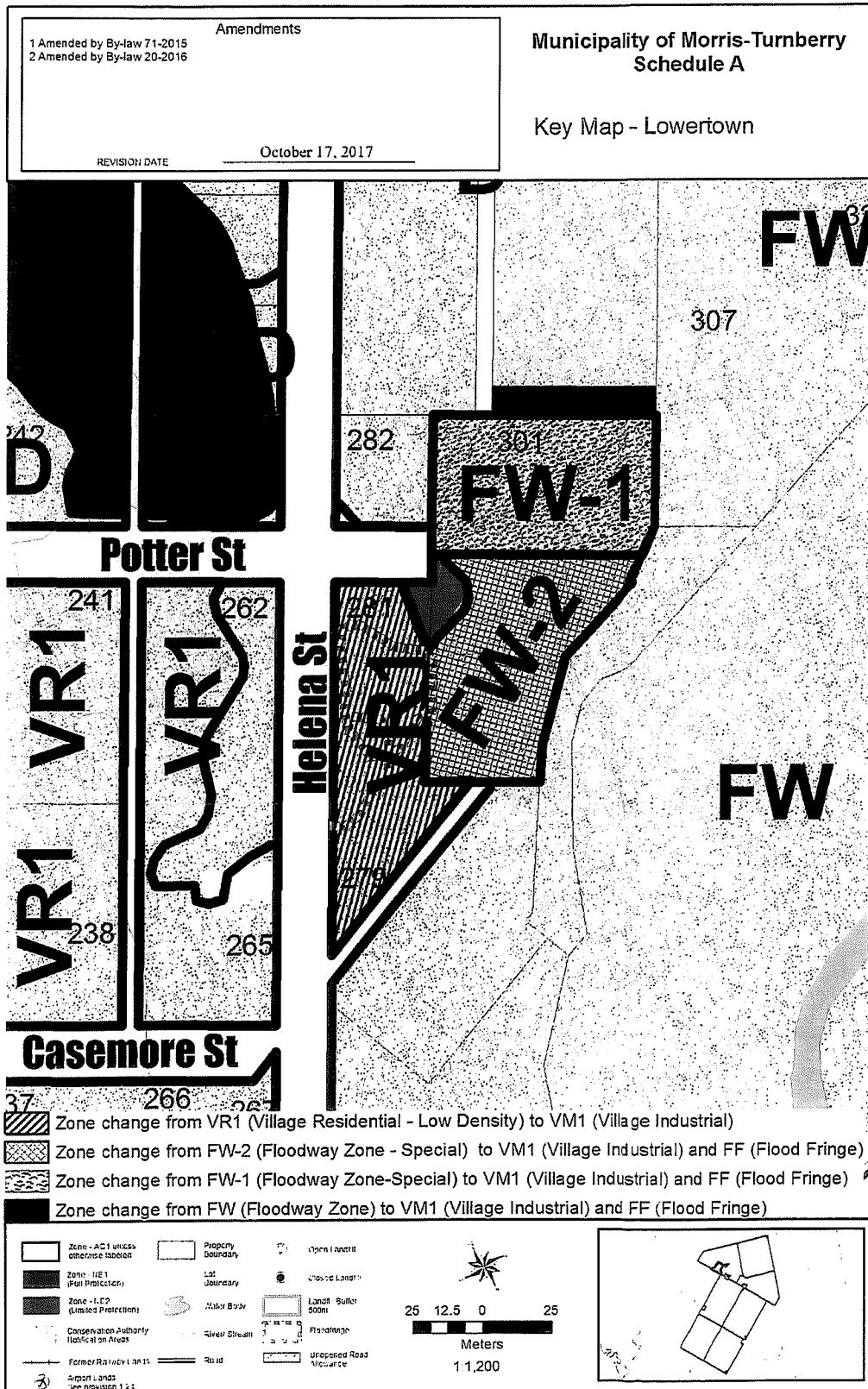
The property is proposed to be rezoned in the Morris-Turnberry Zoning By-law from FW-1 (Floodway- Special Provisions), FW-2 (Floodway- Special Provisions) and VR1 (Village Residential) to VM1 (Village Industrial) and Flood Fringe (FF).

2. This by-law amends the Municipality of Morris-Turnberry Zoning By-law 45-2014. All other zone provisions apply.
3. The location map and key map showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2 and Schedule 3.
4. Pursuant to the Planning Act Section 24 (2), the Zoning By-law Amendment will not come into force until the Official Plan Amendment 9 to the Morris-Turnberry Official Plan is in full force and effect.

SCHEDULE 2
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. 105 - 2017



SCHEDULE 3
THE CORPORATION OF THE
MUNICIPALITY OF MORRIS-TURNBERRY
BY-LAW No. 105 - 2017



**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



NOV 24 2017

17-75125

Dear Head of Council:

As you know, the 2017 Ontario Budget proposed that single-tier and lower-tier municipalities be provided with the authority to implement a tax on transient accommodation, should they choose to do so. I am writing to inform you that the relevant legislative changes will come into force on December 1, 2017.

Under the legislation, it will be the choice of a municipality whether to implement a tax on transient accommodation. Should a municipality choose to implement a tax, it would have the flexibility to determine the design of the tax, including its rate(s), administration, collection and the scope of its application.

Regulations under the *Municipal Act, 2001* and *City of Toronto Act, 2006*, set out rules for tax revenue sharing with eligible not-for-profit tourism organizations. These regulations will come into force on December 1, 2017. Key matters addressed by the Municipal Act regulation include:

- Municipalities that choose to implement a tax on transient accommodation will be required to share revenues from the tax with eligible not-for-profit tourism organizations.
- Where no Destination Marketing Program (DMP) existed prior to the imposition of the tax, the municipality will generally be required to share 50 per cent of transient accommodation tax revenues with one or more eligible not-for-profit tourism organizations chosen by the municipality.
- Where a DMP existed in a municipality prior to the imposition of a transient accommodation tax, the municipality will generally be required to share an amount equal to the greater of:
 - the total amount of DMF revenues received by the eligible not-for-profit tourism organization under a DMP from accommodations in the municipality, in the fiscal year before the tax came into effect, and
 - the total sharing amount paid by the municipality to the eligible not-for-profit tourism organization in the previous year, adjusted by a 10-year rolling average of the annual percentage change in Ontario's total tourism receipts, as published by the Ministry of Tourism, Culture and Sport.

.../2

- Municipalities would need to ensure they share revenues pursuant to the rules set out in the regulations. Municipalities may retain any remaining tax proceeds for their own purposes.
- The rules set out the amount of tax revenue sharing that must occur, but in no case do the regulations require municipalities to make payments to tourism organizations that exceed the tax revenue they collect in a particular year.

The provincial government recognizes the importance of helping municipalities invest in their communities. We also recognize the importance of promoting Ontario as a destination for tourism, and ensuring the vitality of Ontario's tourism sector. Therefore, the regulations balance the interests of the tourism and municipal sectors. To help ensure the tax is implemented in a way that benefits the municipality and the local tourism industry, we encourage both sectors to work together on this important issue.

The provincial government recognizes that municipalities are mature, accountable and responsible local governments. We have a strong record of supporting and working with the municipal sector and we look forward to continuing this partnership.

Sincerely,



Bill Mauro
Minister

- c. The Honourable Eleanor McMahon, Minister of Tourism, Culture and Sport
The Honourable Charles Sousa, Minister of Finance
Municipal clerks of all single-tier and lower-tier Ontario municipalities

Ministry of Finance

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**Ministry of
Municipal Affairs**

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Ontario

November 20, 2017

Dear Head of Council:

We are writing to announce the release of the Ontario Municipal Partnership Fund (OMPF) municipal allocations for 2018. In 2018, the Province will provide a total of \$510 million in unconditional funding through the OMPF to 389 municipalities across the province. As announced in the *2017 Ontario Economic Outlook and Fiscal Review*, the Province is increasing the total OMPF envelope by \$5 million beginning in 2018 to further support northern municipalities.

The OMPF, combined with the municipal benefit resulting from the provincial uploads, will total more than \$2.6 billion in 2018, which is equivalent to 14 per cent of municipal property tax revenue in the province.

As you know, the OMPF was redesigned in 2014 following discussions with municipalities from across the province. Consultations with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities. The 2018 OMPF balances the range of views expressed by municipalities through our consultations, while reflecting the core objectives of the redesigned program.

The 2018 program will further target support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$89 million from \$82 million in 2017. Additionally, the Northern Communities Grant component of the OMPF program will be enhanced to \$89 million in 2018, an increase of \$5 million over 2017, to further recognize the challenges of northern municipalities. This builds on the enhancement provided to northern municipalities in 2016. Lastly, the Rural Communities Grant, which continues to support rural communities across the province, will total \$150 million in 2018. The farm enhancement of the Rural Communities Grant will grow from \$10 million in 2017 to \$15 million in 2018 to further support municipalities with the highest levels of farm land.

As in prior years, the 2018 funding guarantee for municipalities in southern Ontario will be at least 85 per cent of their 2017 OMPF allocation and for municipalities in northern Ontario will be at least 90 per cent of their 2017 OMPF allocation. Municipalities in all regions of the province with the most challenging fiscal circumstances will continue to have their funding enhanced up to 100 per cent of the prior year's allocation.

.../cont'd

The Ministry of Finance's (MOF) Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2018 OMPF. This information and other supporting materials will be posted in both English and French on the MOF website: <http://www.fin.gov.on.ca/en/budget/ompf/2018>.

Our government has a very strong record of supporting and working in partnership with municipalities. As confirmed in the *2017 Ontario Budget*, we are pleased to fulfil our commitment to the upload of social assistance benefit costs, as well as court security and prisoner transportation costs, off the local property tax base. These uploads will be fully implemented by 2018. As a result of the provincial uploads, Ontario municipalities will benefit from approximately \$2 billion in reduced costs in 2018 alone, for a total benefit of over \$13.5 billion since the uploads began in 2008.

Going forward, the Province will focus on investing in infrastructure, which will benefit communities across Ontario. The government is making one of the largest infrastructure investments in Ontario's history, more than \$190 billion over 13 years, beginning in 2014–15. This includes increasing provincial investments in municipal infrastructure through the Ontario Community Infrastructure Fund (OCIF), Connecting Links and the Provincial Gas Tax Program. These investments will strengthen Ontario's road, bridge, transit, water and wastewater infrastructure.

The Province is also working with the federal government to invest in infrastructure programs such as the Clean Water and Wastewater Fund (CWWF), and is investing up to \$100 million of proceeds from the provincial carbon market in a new Municipal Greenhouse Gas (GHG) Challenge Fund in 2017–18. This investment will support projects that reduce GHG emissions, such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and energy-efficiency upgrades to drinking water or wastewater treatment plants.

In closing, we would like to thank our municipal partners for their feedback and input into the design of the 2018 OMPF program. We look forward to continuing the strong partnership we have with communities across Ontario.

Sincerely,

*Information Copy
Original Signed By*

Charles Sousa
Minister of Finance

*Information Copy
Original Signed By*

Bill Mauro
Minister of Municipal Affairs

Ontario Municipal Partnership Fund (OMPF) 2018 Allocation Notice



Township of North Huron
County of Huron

4050

2018 Highlights for the Township of North Huron

- The Township of North Huron's combined benefit of the 2018 OMPF and provincial uploads totals \$1,397,900, which is the equivalent of 29% of the Township's municipal property tax revenue.
- This exceeds the Township's 2017 combined benefit by \$34,300 and payments received in 2004 by \$458,900.
- The estimated total benefit of the 2018 provincial uploads for the County of Huron is \$7,554,000, which is the equivalent of 9% of all municipal property tax revenue in the County.

A Total 2018 OMPF

\$1,395,000

1. Assessment Equalization Grant	\$619,700
2. Northern Communities Grant	-
3. Rural Communities Grant	\$494,900
4. Northern and Rural Fiscal Circumstances Grant	\$280,400
5. Transitional Assistance	-

B 2018 Combined Benefit of OMPF and Provincial Uploads (Line B1 + Line B2)

\$1,397,900

1. Total OMPF (Equal to Line A)	\$1,395,000
2. Court Security and Prisoner Transportation Upload	\$2,900

The estimated total benefit of the 2018 provincial uploads for the County of Huron is \$7,554,000.

The removal of these costs off the property tax base benefits all taxpayers within the County of Huron, including those residing in the Township of North Huron.

Information regarding the 2018 provincial uploads for the County of Huron can be found in the accompanying 2018 Upload Notice Insert.

C Other Ongoing Provincial Support

1. Public Health	n/a
2. Land Ambulance	n/a

D Key OMPF Data Inputs

1. Households	2,298
2. Total Weighted Assessment per Household	\$198,296
3. Rural and Small Community Measure	100.0%
4. Farm Area Measure	88.3%
5. Northern and Rural Municipal Fiscal Circumstances Index	6.8
6. 2018 Guaranteed Level of Support	93.4%
7. 2017 OMPF (Line A from 2017 Allocation Notice)	\$1,361,000

Note: See line item descriptions on the following page.

Issued: November 2017

Ontario Municipal Partnership Fund (OMPF)

2018 Allocation Notice



Township of North Huron
County of Huron

4050

2018 OMPF Allocation Notice - Line Item Descriptions

A The OMPF grants are described in detail in the 2018 OMPF Technical Guide - this document can be found on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2018>

A5 If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to the redesigned OMPF program, and/or changes in municipal circumstances. See the enclosed Transitional Assistance Calculation Insert for further details.

B1 Sum of 2018 OMPF grants (Equal to Line A).

B2 Estimated 2018 benefit from the provincial upload of court security and prisoner transportation costs provided by the Ontario Provincial Police (OPP). Actual allocations will be confirmed by the OPP in 2018.

C1 The estimated 2018 municipal benefit resulting from the upload of public health costs from a provincial share of 50 per cent in 2004 to 75 per cent in 2007. In two-tier systems, this benefit is identified at the upper-tier level. Actual municipal savings may not correspond with the Allocation Notice due to budget approvals made by the local Board of Health. Municipalities may provide additional funding beyond their obligated cost share or receive additional savings through other provincial grants for public health programs and initiatives. Any additional municipal funding or savings are not included in the calculation of the public health figure.

C2 The estimated 2018 municipal benefit of the Province's 50 per cent share of land ambulance funding relative to its share in 2005. This incremental increase in land ambulance funding delivers on the Province's commitment to strengthen land ambulance services and maintain the 50:50 sharing of land ambulance costs. In two-tier systems, this benefit is identified at the upper-tier level.

D2 Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.

D3 Represents the proportion of a municipality's population residing in rural areas or small communities. For additional information, see the 2018 OMPF Technical Guide.

D4 Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2018 OMPF Technical Guide.

D5 The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the 2018 OMPF Technical Guide.

D6 Represents the guaranteed level of support the municipality will receive from the Province through the 2018 OMPF. For additional information, see the 2018 OMPF Technical Guide.

D7 2017 OMPF allocation

Note: Provincial funding and other ongoing provincial support initiatives rounded to multiples of \$100.

**Ontario Municipal Partnership Fund (OMPF)
2018 Transitional Assistance Calculation Insert**



**Township of North Huron
County of Huron**

4050

A 2018 OMPF Transitional Assistance (Line B2 - Line B1 if positive)

n/a

As the municipality's 2018 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2018 OMPF Grants, excluding Transitional Assistance

\$1,395,000

2. 2018 Guaranteed Support (Line B2a x Line B2b)

\$1,271,200

a. 2017 OMPF (Line A from 2017 Allocation Notice)

\$1,361,000

b. 2018 Guaranteed Level of Support (Line C)

93.4%

C 2018 Guaranteed Level of Support (Line C1 + Line C2)

93.4%

1. 2018 OMPF Minimum Guarantee

85.0%

2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index

8.4%

Note: See line item descriptions on the following page.

Issued: November 2017

Ontario Municipal Partnership Fund (OMPF) 2018 Transitional Assistance Calculation Insert



Township of North Huron
County of Huron

4050

2018 Transitional Assistance Calculation Insert - Line Item Descriptions

A Transitional Assistance ensures that in 2018, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2017. The Township of North Huron's 2018 OMPF exceeds this level. As a result, Transitional Assistance is not required.

B1 Sum of 2018 Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grants.

B2 Guaranteed amount of funding through the 2018 OMPF

B2a 2017 OMPF allocation

B2b Represents the guaranteed level of support the municipality will receive from the Province through the 2018 OMPF. For additional information, see the 2018 OMPF Technical Guide.

C1 Reflects the minimum level of support for southern municipalities.

C2 Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Provincial funding and other ongoing provincial support initiatives rounded to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)

2018 Northern and Rural Municipal Fiscal Circumstances Index



Township of North Huron
County of Huron

4050

A Northern and Rural MFCI - Township of North Huron

6.8

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined by six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

	North Huron Tp	Median
Primary Indicators		
1. Weighted Assessment per Household	\$198,296	\$261,000
2. Median Household Income	\$62,432	\$69,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	0.7%	1.1%
4. Employment Rate	59.5%	58.0%
5. Ratio of Working Age to Dependent Population	162.5%	170.0%
6. Per cent of Population Above Low-Income Threshold	84.8%	86.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2018 OMPF Technical Guide, as well as in the customized municipal 2018 Northern and Rural MFCI Workbook.

Issued: November 2017

Ontario Municipal Partnership Fund (OMPF)

2018 Northern and Rural Municipal Fiscal Circumstances Index



Township of North Huron
County of Huron

4050

2018 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

- | | |
|-----------|---|
| A | The municipality's 2018 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2018 Northern and Rural MFCI Workbook. |
| B1 | Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households. |
| B2 | Statistics Canada's measure of median income for all private households in 2015. |
| B3 | Measures the five-year (2012 - 2017) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment. |
| B4 | Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over. |
| B5 | Statistics Canada's measure of working age population, divided by youth (aged 14 and under) and senior population (aged 65 and over). |
| B6 | Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. |

Ontario Municipal Partnership Fund (OMPF) 2018 Farm Area Measure Insert



Township of North Huron
County of Huron

4050

A Farm Area Measure (Line B1 / Line B2)

88.3%

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land.

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

B Supporting Details

1. Farm Land Area	39,013 acres
2. Municipal Land Area	44,187 acres

In 2018, per household funding provided through the Rural Communities Grant will be enhanced for municipalities with a Farm Area Measure of more than 70 per cent, based on a sliding scale. Eligible municipalities receive this enhancement as part of their Rural Communities Grant allocation. Additional details regarding the calculation of the Farm Area Measure are provided in the 2018 OMPF Technical Guide, as well as in the municipality's customized 2018 OMPF Workbook.

Note: See line item descriptions on the following page.

Issued: November 2017

Ontario Municipal Partnership Fund (OMPF)
2018 Farm Area Measure Insert



Township of North Huron
County of Huron

4050

2018 Farm Area Measure Insert - Line Item Descriptions

A Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2018 OMPF Technical Guide.

B1 The number of acres of land for properties in the farm property tax class.

B2 The total number of acres of land in the municipality.

Ontario Municipal Partnership Fund (OMPF)
2018 Upload Notice Insert



County of Huron

4000

A Estimated 2018 Provincial Uploads

\$7,554,000

1. Ontario Drug Benefits	\$1,110,800
2. Ontario Disability Support Program - Administration Component	\$427,200
3. Ontario Disability Support Program - Benefits Component	\$4,357,600
4. Ontario Works - Benefits Component	\$1,145,500
5. Ontario Works - Administration Component (Additional Support)	\$512,900

B 2017 Provincial Uploads

\$6,945,500

C Increase in Provincial Uploads Compared to 2017 (Line A - Line B)

\$608,500

The removal of these costs off the property tax base benefits all taxpayers within the County of Huron, including those residing in the Township of North Huron.

Note: See line item descriptions on the following page.

Issued: November 2017

Ontario Municipal Partnership Fund (OMPF)
2018 Upload Notice Insert



County of Huron

4000

2018 Upload Notice - Line Item Descriptions

- A** Estimated 2018 municipal benefit resulting from the provincial upload of social assistance benefit programs and court security and prisoner transportation (CSPT) costs.
-

- B** 2017 Social Programs Cost. Equal to Line A of the 2017 Upload Notice.

Note: Provincial funding and other ongoing provincial support initiatives rounded to multiples of \$100.

Ontario Municipal Partnership Fund

2018 Technical Guide

Ministry of Finance

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INTRODUCTION

This guide outlines the grant parameters for the 2018 Ontario Municipal Partnership Fund (OMPF). It is intended to provide a technical overview of the funding program.

OVERVIEW

The OMPF is the Province's main transfer payment to municipalities. In 2018, the Province will provide a total of \$510 million in unconditional funding to 389 municipalities through the OMPF. This includes an additional \$5 million in funding through the Northern Communities Grant to further support northern communities, as committed through the *2017 Ontario Economic Outlook and Fiscal Review*.

The OMPF, combined with the municipal benefit resulting from the provincial uploads, will total over \$2.6 billion in 2018 and is equivalent to 14 per cent of municipal property tax revenue in the province.

OMPF Review and Redesign

The OMPF was redesigned in 2014 following consultations with municipalities from across the province. A key component of the redesigned OMPF is that it better targets funding to northern and rural municipalities with challenging fiscal circumstances.

The program is comprised of four core grant components as well as Transitional Assistance that reflect the following objectives:

- support areas with limited property assessment;
- recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances; and
- assist municipalities as they transition to the redesigned program.

What's New for 2018

In 2017, the Ministry of Finance has continued to consult with the Association of Municipalities of Ontario (AMO) and other municipal representatives on refining the design of the program to ensure it meets the long-term priorities of municipalities and targets funding to northern and rural municipalities with challenging fiscal circumstances.

The 2018 OMPF reflects the core objectives of the redesigned program, while balancing the range of views expressed by municipalities through this year's consultations. Specifically, the 2018 program will:

- Increase targeted support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$89 million from \$82 million in 2017.

- Further recognize the challenges of northern municipalities by enhancing the Northern Communities Grant to \$89 million, an increase of \$5 million over 2017. This builds on the enhancement provided to northern municipalities in 2016.
- Continue to support rural communities across the province through the Rural Communities Grant, which will total \$150 million in 2018. The farm enhancement of the Rural Communities Grant will grow from \$10 million in 2017 to \$15 million in 2018 to further support municipalities with the highest levels of farm land.
- Provide a guaranteed minimum level of funding in order to help municipalities as they adjust to the redesigned program. The 2018 funding guarantee for municipalities in southern Ontario is at least 85 per cent of their 2017 OMPF allocation and for municipalities in northern Ontario is at least 90 per cent of their 2017 OMPF allocation. These minimum levels of support are further enhanced up to 100 per cent for municipalities with the most challenging fiscal circumstances.

2018 Minimum Levels of Support (Per Cent of 2017 OMPF Allocation)	
Northern Ontario	90%
Southern Ontario	85%

PROVINCIAL UPLOADS

In 2018, the Province will have fully implemented its commitment to upload social assistance benefit costs as well as court security and prisoner transportation costs from the property tax base, as agreed with municipalities in 2008. The benefit of the uploads will continue to grow for municipalities as the Province continues to assume future growth in the cost of the uploaded programs.

As a result of the provincial uploads, Ontario municipalities will benefit from more than \$2 billion in reduced costs in 2018 alone, for a total benefit of over \$13.5 billion since the uploads began in 2008.

In 2018, the Province will have fully uploaded municipal costs for:

- Ontario Works (OW) benefits;
- Ontario Drug Benefit (ODB) costs;
- Ontario Disability Support Program (ODSP) administration costs;
- ODSP benefits; and
- court security and prisoner transportation costs(up to \$125 million annually).

Furthermore, the Province will make available \$216 million in additional support for municipal OW administration costs.

2018 Upload Benefit to Municipalities	
Program	2018
ODB Upload	\$273 million
ODSP Administration	\$85 million
ODSP Benefits	\$927 million
OW Benefits	\$485 million
Court Security and Prisoner Transportation	\$125 million
OW Administration additional support	\$216 million
Total Upload Benefit	\$2.1 billion

For additional details regarding the Provincial-Municipal Fiscal and Service Delivery Review (PMFSDR) report, see <http://www.mah.gov.on.ca/Page181.aspx>.

These uploads are ensuring that more property tax dollars are available for important municipal priorities, such as investments in infrastructure and economic development.

2018 COMBINED BENEFIT

Since 2009, support provided to municipalities has been calculated as a combination of both the OMPF and provincial uploads.

The OMPF, combined with the municipal benefit resulting from the provincial uploads, will total more than \$2.6 billion in 2018, which is equivalent to 14 per cent of municipal property tax revenue in the province. The combined benefit includes:

- OMPF support of \$510 million; and
- Uploads of over \$2.1 billion in social assistance benefit costs and court security and prisoner transportation costs.

The government's commitment to the provincial uploads means that overall support to municipalities will continue to increase.

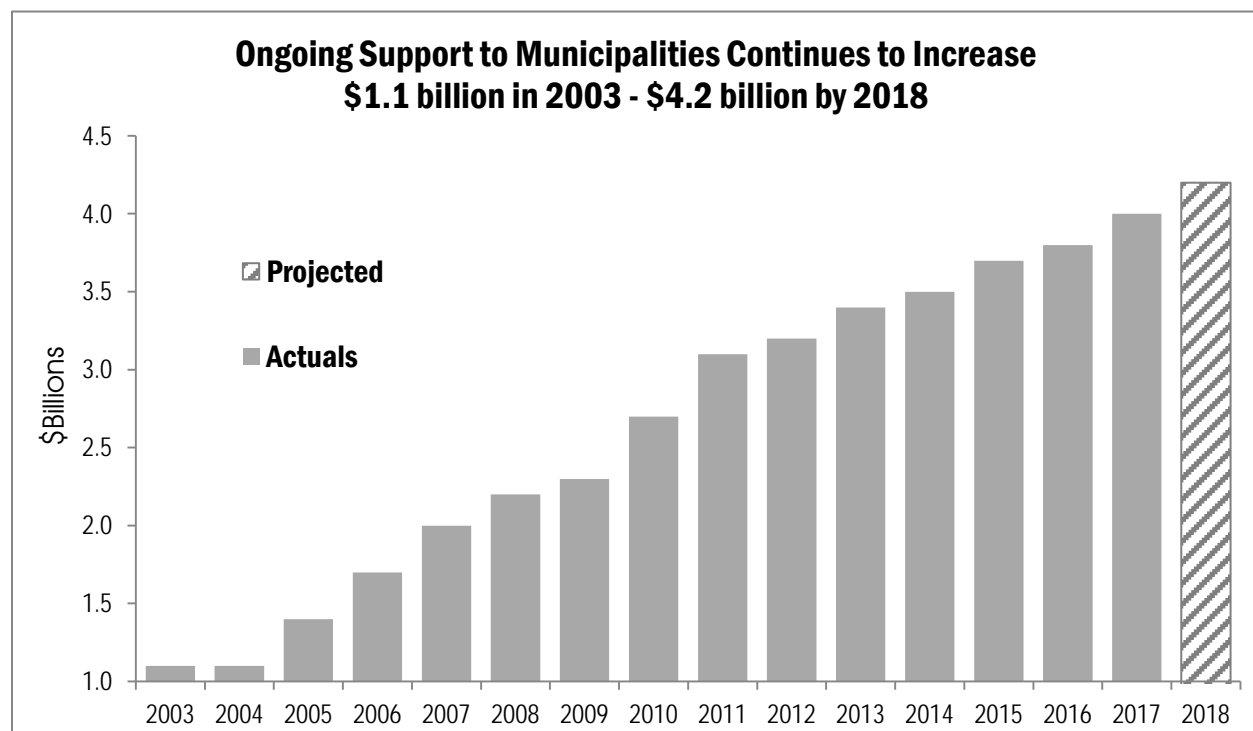
2018 Combined Benefit Compared to Prior Years			
	2004	2017	2018
CRF/OMPF	\$618 million	\$505 million	\$510 million
Provincial Uploads		\$1.9 billion	\$2.1 billion
Combined Benefit	\$618 million	\$2.4 billion	\$2.6 billion
Year-Over-Year Increase			\$200 million
Increase Since 2004			\$2 billion

ONGOING SUPPORT TO MUNICIPALITIES

In 2018, municipalities will benefit from more than \$4.2 billion in ongoing support through the OMPF, provincial uploads and other provincial initiatives — nearly four times the level of funding provided in 2003.

For 2018, total ongoing provincial support, in addition to the combined benefit of OMPF and uploads, includes:

- \$581 million in funding to support 50:50 cost sharing of land ambulance costs;
- \$568 million in public health funding for mandatory programs and the vector-borne diseases program, which includes the upload of public health costs from 50 per cent in 2004 to 75 per cent in 2007. This funding is part of the total \$710 million in public health funding the Province provides for these programs and related support;
- \$334 million in provincial gas tax funding for the 2016–17 program year; and
- Funding to small, rural and northern municipalities through the permanent Ontario Community Infrastructure Fund (OCIF), including:
 - about \$130 million in OCIF formula funding in 2018; and
 - an intake of \$100 million under the OCIF top-up application component in 2018.



Source: Provincial–Municipal Fiscal and Service Delivery Review: “Facing the Future Together” (October 2008); adjusted to reflect updated projections and funding announcements (e.g., Ontario Community Infrastructure Fund).

MUNICIPAL INFRASTRUCTURE INVESTMENTS

Ontario's long term infrastructure plan includes investments of more than \$190 billion over 13 years, starting in 2014–15. This includes:

- Funding to small, rural and northern communities through the Ontario Community Infrastructure Fund (OCIF) to support the construction and renewal of critical road, bridge, water and wastewater infrastructure. The Fund is increasing to \$300 million per year by 2018–19. \$200 million of this will be formula-based funding.
- Providing a predictable source of funding from the provincial gas tax for municipalities to improve and expand transit services. Ontario will increase the share of revenue municipalities receive from the provincial gas tax from \$334 million in 2016–17 to an estimated \$642 million by 2021–22.
- The Connecting Links program is being expanded to \$30 million per year by 2018–19 to help municipalities pay for the construction and repair costs for designated connecting links.

In addition, Ontario is investing up to \$100 million of proceeds from the provincial carbon market in a new Municipal Greenhouse Gas (GHG) Challenge Fund in 2017–18. This investment will support projects that reduce GHG emissions, such as renewable energy and energy efficiency retrofits to municipal facilities like arenas, and energy-efficiency upgrades to drinking water or wastewater treatment plants.

The Province is also working with the federal government to invest in infrastructure programs, such as the Clean Water and Wastewater Fund (CWWF), which will result in over \$1.1 billion invested in critical water, wastewater and storm water projects across Ontario.

2018 ONTARIO MUNICIPAL PARTNERSHIP FUND

The 2018 OMPF will provide \$510 million through the following four core grant components and Transitional Assistance:

I. Assessment Equalization Grant – \$149 million

Provides funding to municipalities with limited property assessment.

II. Northern Communities Grant – \$89 million

Provides funding to all northern municipalities in recognition of their unique challenges.

III. Rural Communities Grant – \$150 million

Provides funding to rural municipalities, including targeted funding for rural farming communities, in recognition of their unique challenges.

IV. Northern and Rural Fiscal Circumstances Grant – \$89 million

Provides additional, targeted funding to northern and rural municipalities based on their fiscal circumstances.

V. Transitional Assistance – \$33 million

Ensures a guaranteed level of support to municipalities based on their 2017 OMPF allocation.

Note: The above numbers have been rounded.

2018 OMPF GRANT COMPONENTS

I. ASSESSMENT EQUALIZATION GRANT

The Assessment Equalization Grant provides funding to single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.

To determine the grant amount, a total assessment differential (i.e., the total municipal assessment below the provincial median per-household threshold of \$276,000) is calculated for each municipality. Single- and lower-tier municipalities receive funding based on the total assessment differential. Funding provided through this grant increases the further a municipality's total weighted assessment per household is below the provincial median.

Every \$10,000 increment in a municipality's total assessment differential results in an additional \$34.70 in funding.

Example 1.1

Municipality A:

- Total weighted assessment per household: \$200,000
- Assessment per household below the \$276,000 threshold: $\$276,000 - \$200,000 = \$76,000$
- Number of households: 2,000
- Total assessment differential: $\$76,000 \times 2,000 = \$152,000,000$

Grant Amount: $\$152,000,000 / \$10,000 \times \$34.70 = \$527,440$

II. NORTHERN COMMUNITIES GRANT

The Northern Communities Grant provides funding to all northern municipalities in recognition of the unique challenges they face.

The Northern Communities Grant is being enhanced to \$89 million in 2018, up from \$84 million in 2017. This builds on the enhancement provided to northern municipalities in 2016.

The grant is based on the number of households, and the per-household amount is \$241.

Example 2.1

Municipality A (Northern):

- Number of households: 3,000

Grant Amount: $3,000 \times \$241 = \$723,000$

III. RURAL COMMUNITIES GRANT

The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities.

The Rural Communities Grant provides funding to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).

Funding provided through the Rural Communities Grant will total \$150 million in 2018. The farm enhancement of the Rural Communities Grant will grow from \$10 million in 2017 to \$15 million in 2018 to provide additional targeted support to municipalities with the highest levels of farm land (i.e., where more than 70 per cent of land area is comprised of farm land. See the next section on the following page for details).

Municipalities with an RSCM of 75 per cent or more will receive \$133 per household. Municipalities with an RSCM between 25 per cent and 75 per cent will receive a portion of this funding on a sliding scale. For additional information on the RSCM, see Appendix A.

Every 5 percentage point increase in the RSCM between 25 per cent and 75 per cent results in an additional \$13.30 per household:

Rural Communities Grant*											
RSCM (%)	25	30	35	40	45	50	55	60	65	70	75+
Per-household amount (\$)	0	13.30	26.60	39.90	53.20	66.50	79.80	93.10	106.40	119.70	133.00

**Note: The per-household amounts above are for municipalities where 70 per cent or less of municipal land area is comprised of farm land.*

Example 3.1

Municipality A:

- RSCM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$133.00 = \$399,000

Municipality B:

- RSCM: 55%
- Number of households: 3,000

Grant Amount: 3,000 x \$79.80 = \$239,400

Rural municipalities where farm land represents more than 70 per cent of their land area

Beginning in 2016, per-household funding provided through the Rural Communities Grant was enhanced for municipalities with the highest levels of farm land (i.e., where farm land represents more than 70 per cent of municipal land area) in recognition of their particular challenges. The Ministry of Finance worked with municipalities to develop a Farm Area Measure (FAM), which reflects the percentage of a municipality's land area comprised of farm land (See Appendix B for further information on the FAM).

In 2018, this funding will be further enhanced. As a result, municipalities with a FAM of more than 70 per cent will receive up to an additional \$90 per household through this grant component in 2018.

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM of 75 per cent or greater, receive funding according to the table outlined below.

Every 2 percentage point increase in the FAM between 70 per cent and 90 per cent results in an additional \$9 per household:

Rural Communities Grant for Municipalities with a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	133	142	151	160	169	178	187	196	205	214	223

Example 3.2

Municipality A (FAM < 70%):

- RSCM: 100%
- FAM: 50%
- Number of households: 3,000

Grant Amount: 3,000 x \$133 = \$399,000

Municipality B (FAM > 70%):

- RSCM: 100%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$178 = \$534,000

Municipality C (FAM > 90%):

- RSCM: 100%
- FAM: 93%
- Number of households: 3,000

Grant Amount: 3,000 x \$223 = \$669,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM between 25 per cent and 75 per cent will receive a portion of the funding according to their RSCM.

The following table provides the per-household funding for a municipality with an RSCM of 50 per cent (see Appendix C for a summary of Rural Communities Grant parameters based on the RSCM and FAM).

Rural Communities Grant for Municipalities with an RSCM of 50 Per Cent and a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	66.50	71.00	75.50	80.00	84.50	89.00	93.50	98.00	102.50	107.00	111.50

Example 3.3

Municipality A:

- RSCM: 50%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$89.00 = \$267,000

IV. NORTHERN AND RURAL FISCAL CIRCUMSTANCES GRANT

This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances.

The Northern and Rural Fiscal Circumstances Grant provides targeted funding to eligible municipalities based on their relative fiscal circumstances, as measured by the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). For additional details on the Northern and Rural MFCI, see Appendix D.

The 2018 program will further target support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$89 million from \$82 million in 2017. Compared to 2017, municipalities with the most challenging fiscal circumstances will receive an increase of up to 24 per cent in per-household funding allocated through this grant. See Appendix E for additional information on the Northern and Rural Fiscal Circumstances Grant parameters.

Northern and rural municipalities with an RSCM of 75 per cent or greater

Northern municipalities, as well as single- and lower-tier rural municipalities with an RSCM of 75 per cent or greater, receive funding according to their MFCI as outlined in the table below.

Northern and Rural Fiscal Circumstances Grant											
	Relatively positive circumstances						Relatively challenging circumstances				
MFCI	0	1	2	3	4	5	6	7	8	9	10
Per-household amount (\$)	0	10	20	30	40	60	90	130	170	220	285

Example 4.1

Municipality A (Northern):

- MFCI: 7
- Number of households: 1,200

Grant Amount: $1,200 \times \$130 = \$156,000$

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with an RSCM between 25 per cent and 75 per cent will receive a portion of the per-household funding according to their RSCM.

Per-Household Funding at MFCI 4

RSCM (%)	25	35	50	65	75
Per-household amount (\$)	0	8	20	32	40

See Appendix E for more detailed information.

Example 4.2

Municipality A (Rural):

- MFCI: 4
- RSCM: 65%
- Number of households: 1,200

Grant Amount: $1,200 \times \$32 = \$38,400$

Additional municipality-specific details are provided in the customized 2018 Northern and Rural MFCI Workbooks.

V. TRANSITIONAL ASSISTANCE

Transitional Assistance is designed to assist municipalities in adjusting to the redesigned program and/or changes in municipal circumstances. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation.

In 2018, minimum funding guarantees have been set at 85 per cent for southern Ontario and 90 per cent for northern Ontario. This means that municipalities in southern Ontario will receive at least 85 per cent of their 2017 OMPF allocation and northern municipalities will receive at least 90 per cent of their 2017 OMPF allocation.

These minimum levels of support will continue to be enhanced, up to 100 per cent, for eligible northern and rural municipalities across the province with more challenging fiscal circumstances, as measured by the Northern and Rural MFCI.

2018 Municipal Funding Levels Based on Northern and Rural MFCI											
MFCI	0	1	2	3	4	5	6	7	8	9	10
Northern Ontario (%)	90.0	90.0	90.0	90.0	91.0	92.0	94.0	96.0	98.0	100	100
Southern Ontario (%)	85.0	85.0	85.0	85.0	86.5	88.0	91.0	94.0	97.0	100	100

Example 5.1

Municipality A (Northern):

- 2017 OMPF allocation: \$250,000
- 2018 minimum level of support for northern municipality: 90%
- MFCI: 8
- 2018 enhanced guaranteed level of support for MFCI 8: 98%
- 2018 guaranteed funding amount: $\$250,000 \times 98\% = \$245,000$
- Sum of 2018 OMPF grants prior to Transitional Assistance: \$180,000

2018 Transitional Assistance: $\$245,000 - \$180,000 = \$65,000$

Example 5.2

Municipality B (Southern Rural):

- 2017 OMPF allocation: \$350,000
- 2018 minimum level of support for southern municipality: 85%
- MFCI: 7
- 2018 enhanced guaranteed level of support for MFCI 7: 94%
- 2018 guaranteed funding amount: $\$350,000 \times 94\% = \$329,000$
- Sum of 2018 OMPF grants prior to Transitional Assistance: \$205,000

2018 Transitional Assistance: $\$329,000 - \$205,000 = \$124,000$

Example 5.3

Municipality C (Southern Urban):

- 2017 OMPF allocation: \$250,000
- 2018 minimum level of support for southern municipality: 85%
- MFCI: n/a
- 2018 guaranteed funding amount: $\$250,000 \times 85\% = \$212,500$
- Sum of 2018 OMPF grants prior to Transitional Assistance: \$125,000

2018 Transitional Assistance: $\$212,500 - \$125,000 = \$87,500$

IMPLEMENTATION

OMPF allocations are announced annually in time to support the municipal budget planning process, and payments are issued in quarterly installments to municipalities. All OMPF allocations are provided to municipalities as unconditional grants.

The Ministry of Finance calculates municipal allocations based on a defined set of data elements (see Appendix F).

MUNICIPAL WORKBOOKS AND UPLOAD BENEFIT REPORT

In order to assist municipalities in better understanding the 2018 program, the Ministry of Finance has developed a customized set of municipal workbooks for each municipality. These include:

1. *2018 Ontario Municipal Partnership Fund Workbook*
2. *2018 Northern and Rural Municipal Fiscal Circumstances Index Workbook*

The workbooks provide municipality-specific details and are shared electronically with municipal treasurers and clerk-treasurers.

In addition, municipalities receive a 2018 Upload Benefit Report which provides a detailed breakdown of their benefit from the provincial uploads. This report is shared electronically with municipal treasurers and clerk-treasurers.

2018 REPORTING OBLIGATIONS

Municipalities are required to submit their 2017 Financial Information Return (FIR) to the Ministry of Municipal Affairs (MMA) by **May 31, 2018**.

Municipalities are also required to submit their 2018 tax rates through the Online Property Tax Analysis (OPTA) System or to MMA by **September 30, 2018**.

Failure to meet these deadlines will result in the withholding of OMPF payments until these documents have been submitted.

ADDITIONAL INFORMATION

This Technical Guide and other 2018 OMPF supporting materials are posted in English and French on the Ministry of Finance website at:

www.fin.gov.on.ca/en/budget/ompf/2018

www.fin.gov.on.ca/fr/budget/ompf/2018

For additional information regarding 2018 OMPF allocations or for other general inquiries about the program, email your inquiry and contact information to: **info.ompf@ontario.ca**

Municipal Services Offices at the Ministry of Municipal Affairs

Alternatively, municipalities may also contact their local Municipal Services Office of the Ministry of Municipal Affairs (MMA) who can assist in directing their inquiry:

Municipal Services Offices: Ministry of Municipal Affairs	
CENTRAL: 777 Bay Street, 13th Floor Toronto ON M5G 2E5	General Inquiry: (416) 585-6226 Toll Free: 1-800-668-0230 Fax: (416) 585-6882
WESTERN: 659 Exeter Road, 2nd Floor London ON N6E 1L3	General Inquiry: (519) 873-4020 Toll Free: 1-800-265-4736 Fax: (519) 873-4018
EASTERN: Rockwood House, 8 Estate Lane Kingston ON K7M 9A8	General Inquiry: (613) 545-2100 Toll Free: 1-800-267-9438 Fax: (613) 548-6822
NORTH (THUNDER BAY): 435 James St. S., Suite 223 Thunder Bay ON P7E 6S7	General Inquiry: (807) 475-1651 Toll Free: 1-800-465-5027 Fax: (807) 475-1196
NORTH (SUDBURY): 159 Cedar Street, Suite 401 Sudbury ON P3E 6A5	General Inquiry: (705) 564-0120 Toll Free: 1-800-461-1193 Fax: (705) 564-6863

APPENDICES

APPENDIX A: RURAL AND SMALL COMMUNITY MEASURE

The Rural and Small Community Measure (RSCM) represents the proportion of a municipality's population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas.

The measure is based on Statistics Canada data and is calculated as follows:

- 1) Statistics Canada divides municipalities into small geographic areas, typically less than a few hundred residents.
- 2) These areas are classified by Statistics Canada as rural areas or small communities if they meet one of the following conditions:
 - they have a population density of less than 400 per square kilometre;
 - they have a population density of greater than 400 per square kilometre but cannot be grouped with other adjacent areas (each also with a population density of greater than 400 per square kilometre), to produce a total population concentration greater than 1,000; or
 - they are not economically integrated with a population centre of greater than 10,000 (see table below).
- 3) The RSCM is determined by calculating the proportion of a municipality's population residing in areas that are classified as either rural or a small community.

OMPF calculations incorporate a minor adjustment to Statistics Canada's classification of "small community". This adjustment provides a transition between the small community and urban centre classification for areas with a population between 10,000 and 12,500 and is made on a sliding scale:

Percentage of Area Population Included as a Small Community						
Area population	10,000	10,500	11,000	11,500	12,000	12,500
Percentage (%)	100	80	60	40	20	0

Note: In 2018 the OMPF has increased the small community adjustment scale from 12,000 to 12,500; additional details for individual municipalities are provided in their customized 2018 Ontario Municipal Partnership Fund Workbook.

APPENDIX B: FARM AREA MEASURE

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land. The measure was introduced in the 2016 OMPF in response to feedback from some municipalities that the OMPF should recognize the variation in farm land across the province.

The FAM is calculated as follows:

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

A municipality's FAM is determined using the following components:

- 1) **Farm Land Area**, which is equal to acres of land for properties in the farm property tax class, as of December 31st, 2016.
 - a. The Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the application process for the farm property tax class, and is responsible for reviewing eligibility criteria before a property can be placed in the farm property tax class. These criteria include:
 - The property must be assessed and valued as farm land by the Municipal Property Assessment Corporation (MPAC).
 - The farming business generates at least \$7,000 in Gross Farm Income (GFI) per year.
 - The farming business has a valid Farm Business Registration number from Agricorp or a valid exemption.
 - The property is being used for a farming business by either the owner or tenant farmer or both.
 - b. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database. This database was developed in partnership between the Ministry of Natural Resources and Forestry (MNRF), MPAC and Teranet Enterprises Inc., and provides information on the land area for each individual property or parcel of land in the province.
- 2) **Municipal Land Area**, which represents the number of acres of land in a municipality and reflects municipal boundaries as of January 1st, 2016. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada, and excludes bodies of water.

APPENDIX C: Summary of Rural Communities Grant Parameters

The following table supports the Rural Communities Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent and a FAM of 70 per cent or more.

Rural Communities Grant Funding Levels Based on RSCM and FAM (\$ per household)											
RSCM (%) \ FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	26.60	28.40	30.20	32.00	33.80	35.60	37.40	39.20	41.00	42.80	44.60
50	66.50	71.00	75.50	80.00	84.50	89.00	93.50	98.00	102.50	107.00	111.50
65	106.40	113.60	120.80	128.00	135.20	142.40	149.60	156.80	164.00	171.20	178.40
75+	133.00	142.00	151.00	160.00	169.00	178.00	187.00	196.00	205.00	214.00	223.00

APPENDIX D: NORTHERN AND RURAL MUNICIPAL FISCAL CIRCUMSTANCES INDEX

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province. The index was developed in close consultation with municipal representatives during the first phase of the OMPF review in 2012.

The Northern and Rural MFCI is determined by six indicators. These indicators are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances.

The indicators include:

Primary Indicators

- Weighted Assessment Per Household
- Median Household Income

Secondary Indicators

- Average Annual Change in Assessment (New Construction)
- Employment Rate
- Ratio of Working Age to Dependent Population
- Per Cent of Population Above Low-Income Threshold

A municipality's Northern and Rural MFCI is determined through three steps, as listed below and as described in more detail on the following pages.

- 1) **Indicator Score** — Each primary and secondary indicator is scored based on its relationship to the median for northern and rural municipalities.
- 2) **Average Indicator Score** — An average indicator score is calculated based on the average of both the primary and secondary indicators.
- 3) **Northern and Rural MFCI** — This index reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and is based on the relative results of each municipality's average indicator score. The Northern and Rural MFCI is measured on a scale from 0 to 10.

A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. As a result, an MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

Additional municipality-specific details are provided in the 2018 Northern and Rural MFCI Workbook.

1. Indicator Score

The indicator score has a range from -100 per cent to 100 per cent and reflects how the value of a municipality's indicator compares to the median for northern and rural municipalities.

Indicator Value Above Median

An indicator value that is above the median will have a positive score, which is reflective of relatively positive fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator value between the median and highest value for northern and rural municipalities.

Indicator Value Below Median

An indicator value that is below the median will have a negative score, which is reflective of more challenging fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator data between the median and lowest value for northern and rural municipalities.

For example, an indicator score of 25 per cent indicates that a data value is one quarter of the distance between the median and highest value, while an indicator score of -25 per cent indicates that a data value is one quarter of the distance between the median and lowest value. An indicator score of 0 per cent reflects the median for northern and rural municipalities.

The following table outlines the median, highest and lowest values for each MFCI indicator. Illustrative examples of indicator score calculations are provided on the following page.

MFCI Indicator Parameters			
Primary Indicators	Lowest	Median	Highest
Weighted Assessment per Household	\$44,000	\$261,000	\$721,000
Median Household Income	\$40,000	\$69,000	\$119,000
Secondary Indicators	Lowest	Median	Highest
Average Annual Change in Assessment (New Construction)	-1.7%	1.1%	3.9%
Employment Rate	22.0%	58.0%	84.0%
Ratio of Working Age to Dependent Population	107.0%	170.0%	300.0%
Per cent of Population Above Low-Income Threshold	66.0%	86.0%	96.0%

Example 1.1

Indicator: Median Household Income

Lowest Value	Median Value	Highest Value
\$40,000	\$69,000	\$119,000

Example Municipality: Indicator Data Value = \$54,500

A. Difference between Indicator Value and Median: $\$54,500 - \$69,000 = -\$14,500$

Since the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

B. Difference between Median and Lowest Value: $\$69,000 - \$40,000 = \$29,000$

C. Indicator Score = A / B: $-\$14,500 / \$29,000 = -50\%$

Example 1.2

Indicator: Ratio of Working Age to Dependent Population

Lowest Value	Median Value	Highest Value
107%	170%	300%

Example Municipality: Indicator Data Value = 235%

A. Difference between Indicator Value and Median: $235\% - 170\% = 65\%$

Since the indicator value is above the median for northern and rural municipalities, the difference between the median and the highest value for northern and rural municipalities is calculated.

B. Difference between Median and Highest Value: $300\% - 170\% = 130\%$

C. Indicator Score = A / B: $65\% / 130\% = 50\%$

2. Average Indicator Score

The average indicator score summarizes a municipality's overall results on all six indicators. A municipality's average indicator score is based on both the primary and secondary indicator average, as shown below.

Calculating Average Indicator Score

Average Indicator Score = (Primary Indicator Average + Secondary Indicator Average) / 2

Primary Indicator Average: (A + B) / 2

- A. Weighted Assessment Per Household indicator score
- B. Median Household Income indicator score

Secondary Indicator Average: (C + D + E + F) / 4

- C. Average Annual Change in Assessment (New Construction) indicator score
- D. Employment Rate indicator score
- E. Ratio of Working Age to Dependent Population indicator score
- F. Per Cent of Population Above Low-Income Threshold indicator score

Note: A positive average indicator score reflects relatively positive fiscal circumstances, while a negative average indicator score reflects more challenging fiscal circumstances.

Example 2.1

Average Indicator Score

- A. Weighted Assessment per Household indicator score: 16%
- B. Median Household Income indicator score: -50%

Primary Indicator Average: (16% + (- 50%)) / 2 = -17%

- C. Average Annual Change in Assessment (New Construction) indicator score: -95%
- D. Employment Rate indicator score: 2%
- E. Ratio of Working Age to Dependent Population indicator score: 50%
- F. Per cent of Population Above Low-Income Threshold indicator score: -89%

Secondary Indicator Average: (-95% + 2% + 50% + (- 89%)) / 4 = -33%

Average Indicator Score: (-17% + (-33%)) / 2 = -25%

3. Determination of Northern and Rural MFCI

The Northern and Rural MFCI reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

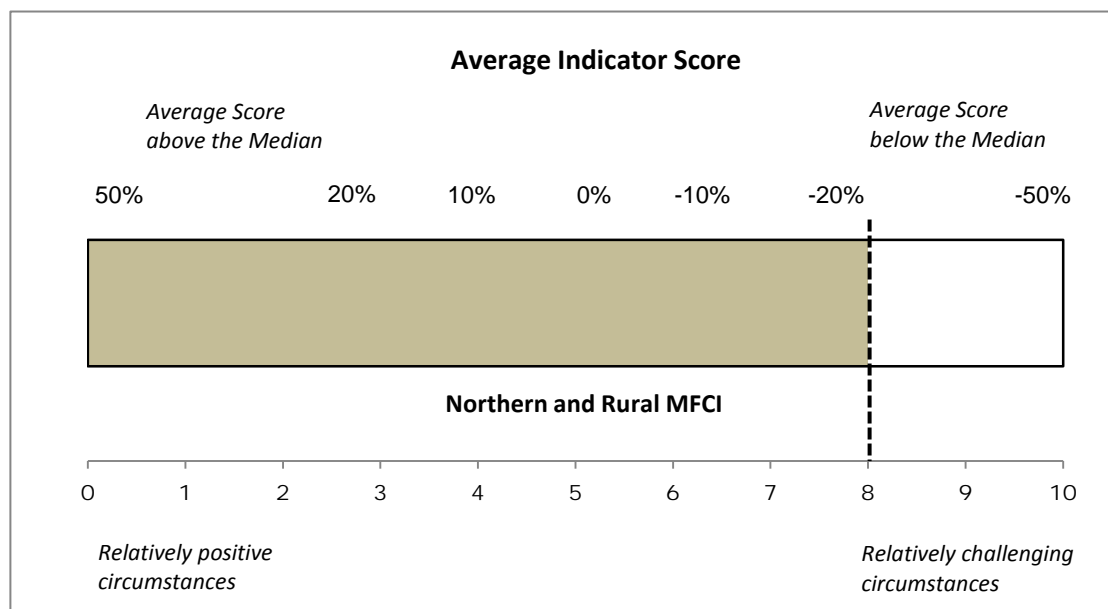
The Northern and Rural MFCI is measured on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. A Northern and Rural MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

A municipality's MFCI is determined based on the value of the average indicator score. The example below presents how average indicator scores are used to determine a municipality's MFCI.

Example 3.1


Average Indicator Score: -25%

Northern and Rural MFCI: 8.0



APPENDIX E: NORTHERN AND RURAL FISCAL CIRCUMSTANCES GRANT PARAMETERS

The Northern and Rural MFCI is measured on a scale from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. The following table provides additional details regarding 2018 enhancements to the Northern and Rural Fiscal Circumstances Grant.

Northern and Rural Fiscal Circumstances Grant											
	Relatively positive circumstances						Relatively challenging circumstances				
											
MFCI	0	1	2	3	4	5	6	7	8	9	10
2017 Per-household (\$)	0	10	20	30	40	55	70	90	110	130	160
2018 Per-household (\$)	0	10	20	30	40	60	90	130	170	220	285
Percentage Change (%)	-	-	-	-	-	-	6	13	13	22	24

The following table supports the Northern and Rural Fiscal Circumstances Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent. The table illustrates the per-household funding amount associated with a range of RSCM and MFCI values.

Summary of MFCI Funding Levels Based on RSCM (\$ per household)											
MFCI \ RSCM (%)	0	1	2	3	4	5	6	7	8	9	10
25	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
35	0.0	2.00	4.00	6.00	8.00	12.00	18.00	26.00	34.00	44.00	57.00
50	0.0	5.00	10.00	15.00	20.00	30.00	45.00	65.00	85.00	110.00	142.50
65	0.0	8.00	16.00	24.00	32.00	48.00	72.00	104.00	136.00	176.00	228.00
75+	0.0	10.00	20.00	30.00	40.00	60.00	90.00	130.00	170.00	220.00	285.00

APPENDIX F: DATA SOURCES

Data Elements and Sources		
Data	Year	Source(s)
OMPF		
Weighted Assessment	2017 Returned Roll and 2018 starting tax ratios	Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws
PIL Weighted Assessment	2016 or 2015	Municipal FIR
Number of Households	2017	MPAC Returned Roll
Median Household Income	2016	Statistics Canada
Rural and Small Community Measure	2016	Statistics Canada
Per Cent of Population Above Low-Income Threshold	2016	Statistics Canada
Ratio of Working Age to Dependent Population	2016	Statistics Canada
Employment Rate	2011	Statistics Canada
Average Annual Change in Assessment (New Construction)	2012–2017	Online Property Tax Analysis System (OPTA)
Municipal Land Area	2016	Statistics Canada
Farm Land Area	2016	MPAC and Ontario Parcel
Provincial Uploads		
Social Assistance Benefit Programs	2018 estimates	MCSS/MMA
Court Security and Prisoner Transportation	2018	MCSCS/OPP

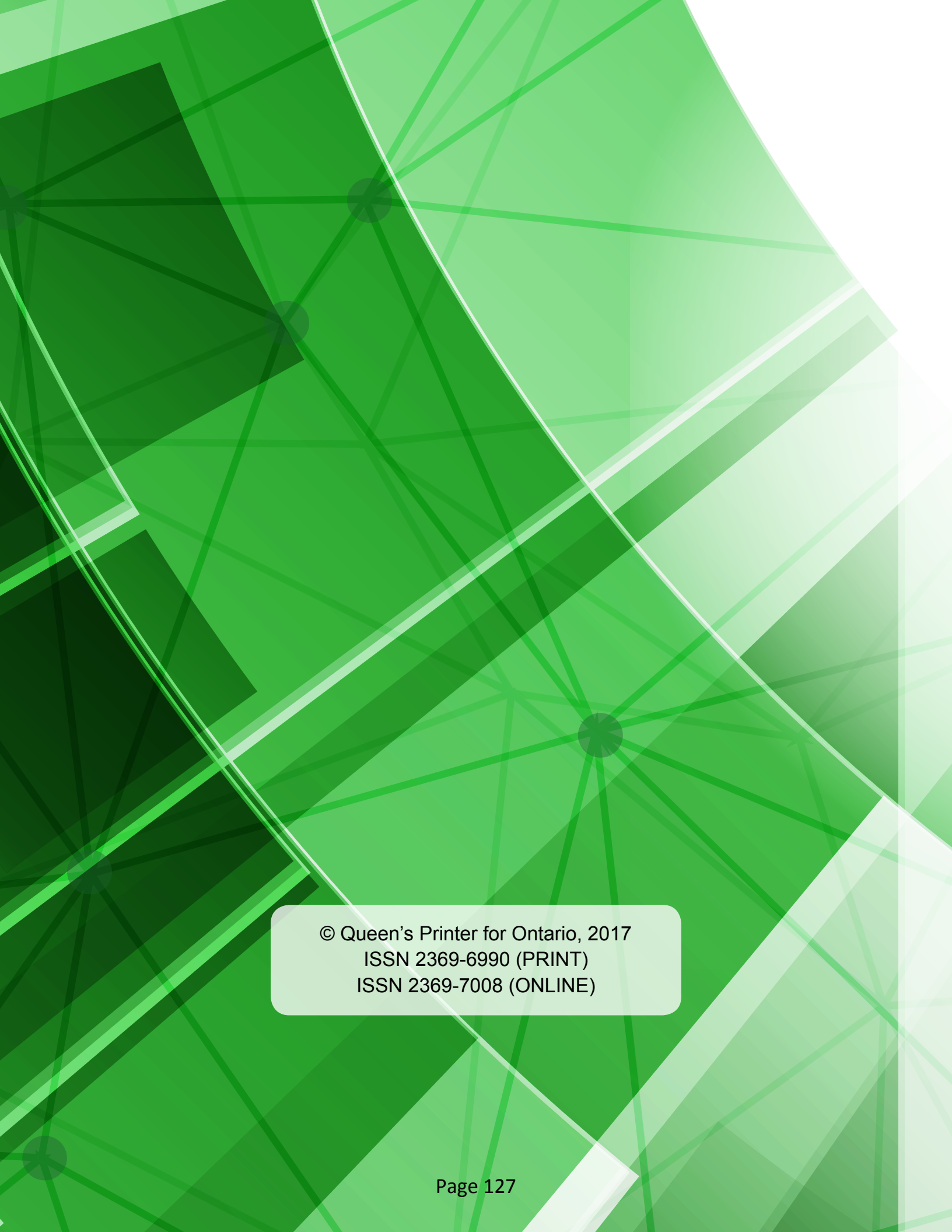
Note: For municipality-specific details, refer to customized 2018 workbooks developed by the Ministry of Finance.

APPENDIX G: DEFINITIONS

Average Annual Change in Assessment (New Construction)	Measures the five-year (2012 – 2017) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
Average Indicator Score	Summarizes a municipality's overall results on all six indicators, based on both the primary and secondary indicator average.
Combined Benefit	Since 2009, municipal benefits have been calculated as a combination of both the Ontario Municipal Partnership Fund (OMPF) and provincial uploads.
Employment Rate	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
Farm Area Measure (FAM)	Represents the percentage of a municipality's land area comprised of farm land.
Farm Land Area	Equal to the acres of land for properties in the farm property tax class, as of December 31st, 2016. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database.
Households	Municipal Property Assessment Corporation's (MPAC) measure of households based on the 2017 returned roll. Includes the following classes: (1) Residential Unit (RU) - Permanent households; (2) Residential Dwelling Unit (RDU) - Seasonal households such as cottages; and (3) Farm Residential Unit (FRU) - Farmlands on which a farm residence exists.
Indicator Score	Reflects the position of a municipality's indicator data value relative to other municipalities, and has a range from -100 per cent to 100 per cent. A positive indicator score is reflective of relatively positive fiscal circumstances, while a negative score is reflective of more challenging fiscal circumstances.
Median Household Income	Statistics Canada's measure of median income for all private households in 2015.
Municipal Land Area	Equal to the acres of land in a municipality and reflects municipal boundaries, as of January 1st, 2016. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada, and excludes bodies of water.

2018 OMPF Minimum Guarantee	The 2018 minimum guaranteed level of support based on 2017 OMPF allocations. In 2018, minimum funding guarantees for municipalities in southern Ontario will be at least 85 per cent of their 2017 OMPF allocation. Northern municipalities will receive at least 90 per cent of their 2017 OMPF allocation. These minimum levels of support will be enhanced, up to 100 per cent, for municipalities in all regions of the province with more challenging fiscal circumstances.
Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to relatively more challenging fiscal circumstances. An MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.
Per Cent of Population Above Low-Income Threshold	Reflects the Statistics Canada measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. The measure is based on after-tax income, and the low-income threshold is based on half the median adjusted household income in 2015.
Primary Indicators	The Northern and Rural MFCI is determined by six indicators which are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances. The primary indicators are weighted assessment per household and median household income.
Property Tax Revenue	Represents the municipal property tax revenue as reported in municipal Financial Information Returns (Schedule 10, Line 0299).
Ratio of Working Age to Dependent Population	Statistics Canada's measure of working age population, divided by youth (aged 14 and under) and senior population (aged 65 and over).
Rural and Small Community Measure (RSCM)	The Rural and Small Community Measure (RSCM) represents the proportion of a municipality's population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas. The measure is based on Statistics Canada data from the 2016 Census.

Secondary Indicators	The Northern and Rural MFCI is determined by six indicators, which are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances. The secondary indicators are average annual change in assessment (new construction), employment rate, ratio of working age to dependent population, and per cent of population above low-income threshold.
Upload Benefit	Represents the benefit to municipalities as a result of the Province's agreement to upload social assistance benefit programs and up to \$125 million in court security and prisoner transportation costs. The upload benefit reflects costs municipalities no longer incur in 2018. In two-tier systems, the removal of these costs off the property tax base benefits all local taxpayers, including those residing in lower-tier municipalities.
Weighted Assessment Per Household	Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.



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Today, the Ministry of the Environment and Climate Change released the Minister's Annual Report on Drinking Water 2017. This report is available online at ontario.ca/drinkingwater.

It showcases how Ontario is taking action to protect drinking water and water resources.

Supporting data on Drinking Water Quality and Enforcement is available on the Open Data Catalogue.

Le ministère de l'Environnement et de l'Action en matière de changement climatique a publié aujourd'hui le Rapport annuel du ministre sur l'eau potable de 2017. Vous le trouverez en ligne au <https://www.ontario.ca/fr/page/eau-potable>.

Ce rapport décrit les mesures que prend l'Ontario pour protéger ses sources d'eau potable et ses ressources en eau.

Les données sous-jacentes sur la Qualité de l'eau potable et l'application des règlements sont accessibles dans le Catalogue de données publiques.

CORPORATION OF THE COUNTY OF HURON
Public Works

TO: Chair and Members of the Committee of the Whole – Day 2
FROM: Steven Lund, County Engineer
DATE: February 15th, 2017
SUBJECT: **Traffic Control Report – Intersection of CR25 & CR4**

RECOMMENDATION

It is recommended that the County Council receive the **Traffic Control Report – Intersection of CR25 & CR4** report dated February 15th, 2017 from the County Engineer for information.

And further that “a four way flashing beacon be placed in 2017 at a cost \$25,000 to be funded from reserves”.

BACKGROUND

County Council at their meeting of February 8th, 2017 received a delegation with a petition to install traffic signals at the intersection of County Road (CR) 25 and CR4. Concerns cited accidents, roadway geometrics, increased traffic and pedestrian volumes. Council passed the following motion:

“The Council of the County of Huron request a staff report regarding the petition for traffic control at the intersection of County Road 4 and County Road 25”.

It should be noted the County received County Road 4, Clinton to the north limit of the County (north of Wingham) via a download that occurred in the late 1990's from the Ministry of Transportation (MTO). The roadway was reconstructed a couple of times since 1970 with the latest reconstruct that occurred in 1993 by the MTO. This involved re-alignment, filling the east side of the ROW and super-elevating the CR 4 roadway. The roadway as it exists today is at a 70 degree skew as County road 25 intersects CR 4 with a downhill grade to the south.

There is a two way stop at the intersection with CR 4 as the through road. The speed limit on CR4 is 50kph and the speed limit on the west leg of CR 25 was reduced to 60kph in the fall of 2015 to match the speed limit of 60kph on the east leg of CR25. The latest traffic counts on CR4 (south of Blyth) is 743 AADT (Sept. 2014) and CR25 (east of CR4) is 596 AADT (Sept.2013).

Two recent developments, Tim Hortons and the Blyth Brewing and Distilling Inc. required traffic impact studies which reviewed the existing and forecasted traffic volumes in this area. The traffic studies concluded traffic signals were not justified.

COMMENTS

Traffic Signals – General

Book 12 of the Ontario Traffic Manual (OTM) Series comments on the functions and practice of installing traffic control signals. It states the following:

“The practice of installing traffic control signals for reasons other than right-of-way control has led to installations in some instances where justification is weak. In these cases, traffic waiting at a side road stop sign may have a lower overall delay without a signal than would otherwise occur waiting for a signal change.

Unjustified traffic control signals can lead to excessive delay, increased use of fuel, increased air pollution, increased noise, motorist frustration, greater disobedience of the signals and the increased use of alternative routes in attempting to avoid these types of signals. Unjustified traffic control signals may alter the number and type of collisions. For example, traffic control signals installed at a location previously controlled by a stop sign may reduce the number of right angle collisions, but increase the number of rear-end collisions. **Therefore, the installation of traffic control signals does not necessarily guarantee a reduction in collision frequency, though some signals can be justified on a safety basis only.**

A traffic control signal is a control device rather than a safety device. Traffic control signals should not be used for traffic calming schemes, for limiting traffic volumes on specific routes, as speed control devices, as demand control devices, or for the discouragement of motorists and pedestrians from using a specific route.”

The justification for traffic signals should be based on studies and needs as outlined in Section 4 of Book 12 of the OTM.

Traffic Warrants or Justifications for Traffic Signal Control

Book 12 of the Ontario Traffic Manual is referred to when reviewing the need for traffic signals. There are seven types of warrants or justifications used for considering whether traffic control signals should be installed. These justifications are as follows:

1. Minimum vehicle eight hour volumes
2. Delay to cross traffic
3. Combination Warrant
4. Minimum Four hour vehicle volume
5. Collision Experience
6. Pedestrian Volumes
7. Projected volumes

For a traffic signal to be technically justified one of the above justifications must be fully satisfied.

The justifications in more detail are as follows:

1. Minimum vehicle volumes consider volumes in both directions and must meet minimum volumes for an eight hour period as per the manual.
2. Delay to cross traffic is where volume on the main road is so heavy the delay to cross traffic is excessive or a hazard to entering of crossing the main road way again based on an eight hour period.
3. A combination warrant is where both justification 1 and 2 are satisfied to the 80% level rather than satisfying each one at the 100% level individually.
4. Minimum four hour vehicle volume is where the intersection experiences excessive delays for four peak hours of the day but does not have a prolonged demand to meet an eight hour warrant are required by Justification 1 and 2 above. This justification is normally used on Commuter dominated routes, commercial or manufacturing areas where there a 2 hour am and pm peak.
5. Collision experience is where there are 15 reportable collisions susceptible to correction over a 36 month period. Typically these are reducible collisions i.e. turning/angle. Non-reducible collisions i.e. rear-end, oncoming, sideswipe, single vehicle collisions are not included in this justification as signals would not significantly reduce the likely hood of this type of collision from occurring again.
6. Pedestrian volume justification is based on where the traffic volume on the main road is so excessive, pedestrians experience significant delay or hazard in crossing the main road or where high pedestrian volumes create excessive delay to cross.
7. Projected traffic volumes can be added to existing traffic counts and is usually done where one or more significant developments will likely impact the operation of the intersection.

Traffic Impact Studies -Tim Hortons Development and Blyth Brewing

Traffic impact studies for both the Blyth Brewing and Tim Hortons Development concluded signal warrants/justifications were not met for both pre-development and post development forecasted traffic volumes.

They noted there were no significant pedestrian linkages and movements in the area and given the lower traffic volumes, pedestrian delays are not expected to be an issue.

Motor Vehicle Collision data was not reviewed by the traffic impact studies, however, has been reviewed by County Public Works staff further on in this report.

Based on traffic volumes in the two development related impact studies, it is forecasted the traffic justifications/warrants will be approximately 55% of the required traffic volumes to justify traffic signals. As a result, staff suggest ongoing monitoring of summer and fall traffic counts be carried out and reviewed on a regular basis.

Motor Vehicle Collision Data Analysis

Motor vehicle collision (MVC) data from the OPP that was reported at this intersection was recently received and reviewed by County Public Works. There were 7 reported accidents from 2014 to 2016 at this intersection. Four of the seven involved failing to yield at one of the stop signs and three were following too closely. None of these collisions involved fatalities or would be considered reducible by traffic signals as they were not turning/angle movements. On this basis, the accident justification is not met.

Geometric and Sightline Review

The MTO redesigned and reconstructed the intersection during the 1990's prior to download to the County. Consideration for geometrics and design would have conformed to current guidelines and standards of the day. We have not had any concerns raised regarding this intersection and is operating well from a traffic point of view. Occasionally, snow banks can accumulate like any other intersection and need period removal to maintain sightlines.

Sidewalks

Sidewalks are the responsibility of the local municipalities as per the Municipal Act. Currently, there are no sidewalks in the vicinity of the intersection. Concrete sidewalks lead out of the downtown core of Blyth southerly on both sides terminating on the west side of CR4 at Sunward Dr. and on the east side at McConnell St.

The County has paved shoulders behind the curbs (both sides) along CR4 starting where the sidewalk currently ends leading to the north limit of the intersection of CR25 and CR4.

Given the recent commercial development in the vicinity of this intersection, the area would benefit from the extension of sidewalks to the CR 25 intersection in terms of traffic and pedestrian safety but that would be at the discretion of the local municipality.

Speed Zones, Speed Survey and Enforcement

As noted previously, the speed zones are 50 and 60 km/h respectively on CR4 and CR25. It should be noted speed is an enforcement issue. A speed survey undertaken near end of December 2016 indicated the average speed is 68kph. The OPP and County Public works have been working together to monitor and enforce the posted speed limit. These efforts will continue as required to ensure conformance with the posted speed limits in the area.

Stop Signs and Rumble strips

Two stop ahead and two oversized stop signs are pre-ceded by transverse rumble strips in both directions on CR25. These are effective measures in drawing attention to the intersection in advance of the stop signs.

Street-Lighting

There are currently two streetlights located on the Southwest and Northeast corners to illuminate the intersection at night. No comments regarding street-lighting have been received.

OPTIONS

Consideration of options in ascending order of cost and impact are as follows:

1) Monitor traffic flow and Justification indicators

Staff suggest traffic counts be taken in both the summer and fall for the next 2-3 years once the recent developments have been built out. This information can be compared to the traffic impact studies and justifications as per OTM Book 12. Should the volume or other justifications meet warrants for traffic signals then staff could consider signals for a future budget year. It should be noted all way stop signs are generally not in use on Huron County Roads and have not been considered, although could be a future date.

2) Flashing Beacons

Two options for flashing beacons have been considered for this intersection.

- a. Flashing beacons could be placed on top of stop signs and stop ahead signs for about \$20,000 depending on power supply locations and/or solar light technology options/costs.
- b. Alternatively, an interim step would be to install an overhead flashing all-way beacon which is a common solution ahead of placing traffic signals and would help alert motorists to the two way stop intersection in all directions. They are typically used where the motorist has not needed to stop for some distance (CR25). We have also noted parked trucks and large vehicles on the south side of CR 25 adjacent or nearby the new Tim Hortons development that are partially obstructing the westerly stop sign. The beacon will help delineate the stop signs ahead should a stop sign be partially or completely obstructed from sight at a longer distance from the intersection. The cost is estimated in the order of \$25,000 subject to a power supply nearby.

Should parking on the west leg of CR 25 continue to be a visibility issue, then further review will be required including consideration of prohibiting parking near the intersection to maintain better sightlines.

3) Traffic Signals

Should traffic signals become justified or deemed warranted, then the cost to place will be \$350,000 including engineering. The cost would be subject to utility conflicts and power supply issues which is not expected be of great concern at this time.

4) Roundabout Consideration

A roundabout could be considered instead of traffic signals once justifications were met, however, the cost is in the order of \$1-1.5M which depends on a variety geometric and servicing factors. Roundabouts are gaining popularity with the MTO, Regions and Counties as an acceptable means of providing traffic control in roadway intersections. They are effective in reducing the severity of MVC's and considered environmentally friendly. It should be noted roundabouts are not as pedestrian friendly compared to traditional intersections. A feasibility study would have to be carried out to determine if a roundabout could be physically installed at this location including the associated impact to current land use and development which is expected to be of concern.

OTHER CONSULTED

Mike Hausser, Manager of Public Works

Mike Alcock, Civil Engineering Technologist

SUMMARY

A four way flashing beacon is recommended as an interim measure until traffic signals are justified. Staff will monitor parking and traffic counts at this intersection on an ongoing basis and report if further action is required.

FINANCIAL IMPACTS

None of the traffic signal options costs are in the current county 2017 budget. Funding for a four way flashing beacon of \$25,000 is suggested from reserves if built in 2017 or deferred to the 2018 budget.

Steven Lund, P. Eng., PWLF
County Engineer

Michael Blumhagen
County Treasurer

Brenda Orchard
CAO

To: Reeve Vincent & North Huron Council
Dwayne Evans, CAO
From: Laura Simpson, Planner
Date: 29 November 2017
Re: Deeming By-law
Lots 50 & 51, Plan 171, Block G, Blyth, Township of North Huron (292 Hamilton Street)
Applicant/Owner: Kenneth Hesselwood

RECOMMENDATION

It is recommended that the request to deem Lots 50 and 51 in Plan 171, Block G, Blyth not in a plan of subdivision pursuant to Section 50(4) of the Planning Act be **approved** and the corresponding by-law be **passed**.

PURPOSE AND DESCRIPTION

The subject property is designated Residential in the North Huron Official Plan and zoned Residential Low Density (R1) in the North Huron Zoning By-law. The applicant has requested that these lots be deemed to not be in a plan of subdivision so that they can legally merge together on title and they are able to build a detached garage over the shared lot line.

COMMENTS

Section 50(4) of the Planning Act authorizes Council to deem lots in a plan of subdivision that has been registered for 8 years or longer to not be in a plan of subdivision. This allows abutting whole lots to merge together when each lot is placed in the same ownership on title. This permits future development across both lots, as they would 'stick' together without a shared lot line.

North Huron Council is also authorized to repeal this by-law should there be a request to place the lots back in a plan of subdivision and make them 2 separate lots again, provided the lots meet development standards at the time of the request. Council is under no obligation to lift the deeming by-law in the future.

Figure 1 Aerial Photograph of Subject Properties



Sincerely,
"original signed by"
Laura Simpson, Planner

29 November 2017
Date



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Laura Young, Planner
DATE: 04/12/2017
SUBJECT: Proposed Amendments to Source Protection Plans
ATTACHMENTS: Pre-consultation Letter and Blyth WHPA Map

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the December 4, 2017 report regarding Proposed Amendments to Source Protection Plans for information purposes; AND FURTHER, that Council endorses the proposed changes as summarized in the letter dated November 23, 2017 received from the Ausable Bayfield Maitland Valley Source Protection Program Supervisor.

EXECUTIVE SUMMARY

The Ausable Bayfield Maitland Valley Source Protection Authorities are proposing amendments to the existing Source Protection Plans for the Ausable Bayfield Maitland Valley Source Protection Regions under Section 34 of the *Clean Water Act* (2006).

DISCUSSION

There are two policy amendments being proposed: a revision to the Restricted Land Use policy P.12.1 and a revision to the Risk Management Plan policy P.12.2.

The revision to the Restricted Land Use policy P.12.1 would allow Risk Management Officials to provide written direction to municipal staff about the types of applications that would be excluded from requiring a Restricted Land Use Permit to be issued under Section 59 of the *Clean Water Act*. This would allow for more flexibility in the types of applications required to be reviewed and screened. Currently, any Planning application or any type of Building Permit application for a property located within WHPAs A to C would require a Restricted Land Use Permit to be issued prior to the application proceeding or the Building Permit being issued.

The proposed amendment to the Risk Management Plan policy P.12.2 would revise the timeline for risk management plans to be completed from three years to five years. This amendment would allow the Risk Management Officials more time to work with landowners in the Wellhead Protection Areas who require the completion of a Risk Management Plan and is compatible with neighbouring regions for their Risk Management Plan requirements.

There is an amendment proposed to the Wellhead Protection Area (WHPA) mapping for North Huron to update the WHPA map for Blyth to include the new municipal well #5. This mapping change alters the existing WHPA for Blyth and the location of WHPAs A-C- the WHPAs that require a Restricted Land Use Permit if there is an application for a Building Permit or an application made under the Planning Act.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

This mapping change includes some different properties now being included in the WHPAs and does not apply to some properties previously included in the WHPAs. Properties that are more likely to be proposing an activity that may be a threat to source water are commercial or industrial use properties. They are more likely to have activities involving the use of dense non-aqueous liquids (DNAPLs) or other introductions of chemicals or pathogens that could contaminate the source water supply. Blyth is a Settlement Area with full municipal services, so the source water threat of septic installation adjacent to WHPAs is not applicable.

RELATIONSHIP TO STRATEGIC PLAN

Goal #3 Our Community is Health and Safe

Laura Young

Laura Young, Planner



Dwayne Evans, CAO

November 23, 2017

Township of North Huron
274 Josephine Street
P.O. Box 90
Wingham, Ontario
N0G 2W0

Atten. Mr. Dwayne Evans, C.A.O.

Dear Mr. Evans;

Re: Amendments to Source Protection Plans

This letter is to advise you that the Ausable Bayfield Maitland Valley (ABMV) Source Protection Region is undertaking amendments to the Source Protection Plans to include new and revised wellhead protection areas (WHPA). Also, changes are proposed to the Restricted Land Use policy (P.12.1) and Risk Management Plan timeline policy (P.12.2). Other than policies P.12.1 and P.12.2, there are no proposed policy changes to the approved Source Protection Plans. Details of these amendments are below.

Under section 34(3) of the Clean Water Act, 2006, a municipal council resolution endorsing the proposed amendments to the Source Protection Plans is required from affected municipalities prior to public consultation.

A public consultation period will commence once municipal endorsement is received. It is anticipated that public consultation will begin in December 2017, and last for a period of 40 days. The proposed amendments will be posted on our webpage, including amended maps for the affected areas. Property owners that may be impacted by the amendments will be sent an information package along with the notice of consultation. In addition, a public meeting will be held in January 2018.

Following the public consultation period the ABMV Source Protection Region will submit the amended Source Protection Plan, and any changes resulting from the consultation period, to the Ministry of the Environment and Climate Change (MOECC).

Ausable Bayfield Maitland Valley Source Protection Region
c/o Ausable Bayfield Conservation Authority
71108 Morrison Line, R.R. 3
Exeter, ON N0M 1S5

Tel 519.235.2610
Fax 519.235.1963
Toll Free 1.888.286.2610
www.sourcewaterinfo.on.ca

Summary of Proposed Amendments to the Source Protection Plans (SPP):

1. Revision to the Blyth Wellhead Protection Area to include new well #5 in the Municipality of North Huron.
2. Addition of the Varna municipal drinking water system. This former community well system was assumed by the Municipality of Bluewater in 2017.
3. Adjustment of the Molesworth Wellhead Protection Area as a result of a replacement well that was drilled next to the existing well building.
4. Adjustment of the Benmiller Wellhead Protection Area as a result of a replacement well near the existing well building.
5. Revision of the Dungannon Wellhead Protection Area to reflect recent removal of well # 1, which was decommissioned in 2017 due to elevated arsenic levels.
6. Addition of the Ripley municipal drinking water system, in the Township of Huron-Kinloss. Ripley is located in the Saugeen SPA, outside the ABMV Source Protection Region. However, as a result of recent changes to the drinking water system and subsequent re-delineation of the wellhead protection area (WHPA), the Ripley WHPA now extends into the Maitland Valley SPA. As such, the system must be included in the Maitland Valley SPP.
7. Revision of Policy P.12.1-Restricted Land Use: This policy would be revised to allow Risk Management Officials to provide written direction to municipal staff about the types of applications that could be excluded from CWA, Part IV Section 59 screening, allowing more flexibility in the type of applications that require review by Risk Management Officials.

Current Section 59 Policy:

Policy P.12.1 – Section 59 Restricted Land Use Policy

In accordance with Section 59(1) of the Clean Water Act, all land uses set out within the official plans or zoning by-laws for the municipalities where this Source Protection Plan is in effect, are designated as restricted land uses in all areas where designated threats are or would be significant. In effect, a person shall not construct or change the use of a building in any location, or make an application under the Planning Act or Condominium Act where Section 57 (Prohibition) or Section 58 (Risk Management Plan) applies unless the risk management official issues a notice under s. 59 to the person.

Proposed addition to above policy:

Despite the above policy, a Risk Management Official may issue written direction specifying the circumstances under which a planning authority or building official may be permitted to make the determination that a site specific land use is not designated for the purposes of Section 59. Where such direction has been issued, a

site-specific land use that is the subject of an application for approval under the Planning Act or for a permit under the Building Code Act is not designated for the purposes of Section 59, provided that the planning authority or building official, as the case may be, is satisfied that:

- The application complies with the circumstances specified in the written direction from the Risk Management Official; and*
- The applicant has demonstrated that a significant drinking water threat activity designated for the purposes of Section 57 or 58 will not be engaged in, or will not be affected by the application.*

8. Revision of Policy P.12.2 – Effective Date for Section 58 Risk Management Plan Policies: This policy would be revised to extend the timeline for risk management plan completion from **three years to five years**. This extension is proposed in order to permit all municipally appointed Risk Management Officials to work co-operatively with affected landowners in preparing Risk Management Plans geared to protecting sources of municipal drinking water. In addition, the five-year timeline is consistent with neighbouring regions and will allow landowners additional time to comply with the policies.

Current policy text with proposed revision in red:

Policy P.12.2 – Effective Date for Section 58 Risk Management Plan Policies

For the purpose of section 58(3) of the Clean Water Act, 2006, the date the policies regarding regulated activities comes into full force and effect is ~~three~~ five years from the date the Source Protection Plan comes into full force and effect.

In addition to these proposed amendments, other minor grammatical and wording changes (as defined under Section 51 of the Clean Water Act, 2006) will be completed.

Suggested Resolution:

Again, the Clean Water Act requires that the Source Protection Region receive municipal endorsement of the proposed changes before it can initiate public consultation. For the municipality's convenience the following resolution is suggested

The Council of The Corporation of the Township of North Huron, at the regular meeting held [insert date] considered correspondence regarding Notice of Pre-Consultation – Proposed Amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans and the following resolution was passed:

THAT pursuant to Section 34(3) of the Clean Water Act, 2006, the Council of the Township of North Huron endorses the proposed amendments to the Ausable Bayfield and Maitland Valley Source Protection Plans.

Provision of this resolution meets requirements of Section 34(3) of the Clean Water Act, 2006 prior to formal public consultation.

If you have any questions about the proposed amendments, please do not hesitate to contact me.

Yours sincerely;



Geoffrey Cade

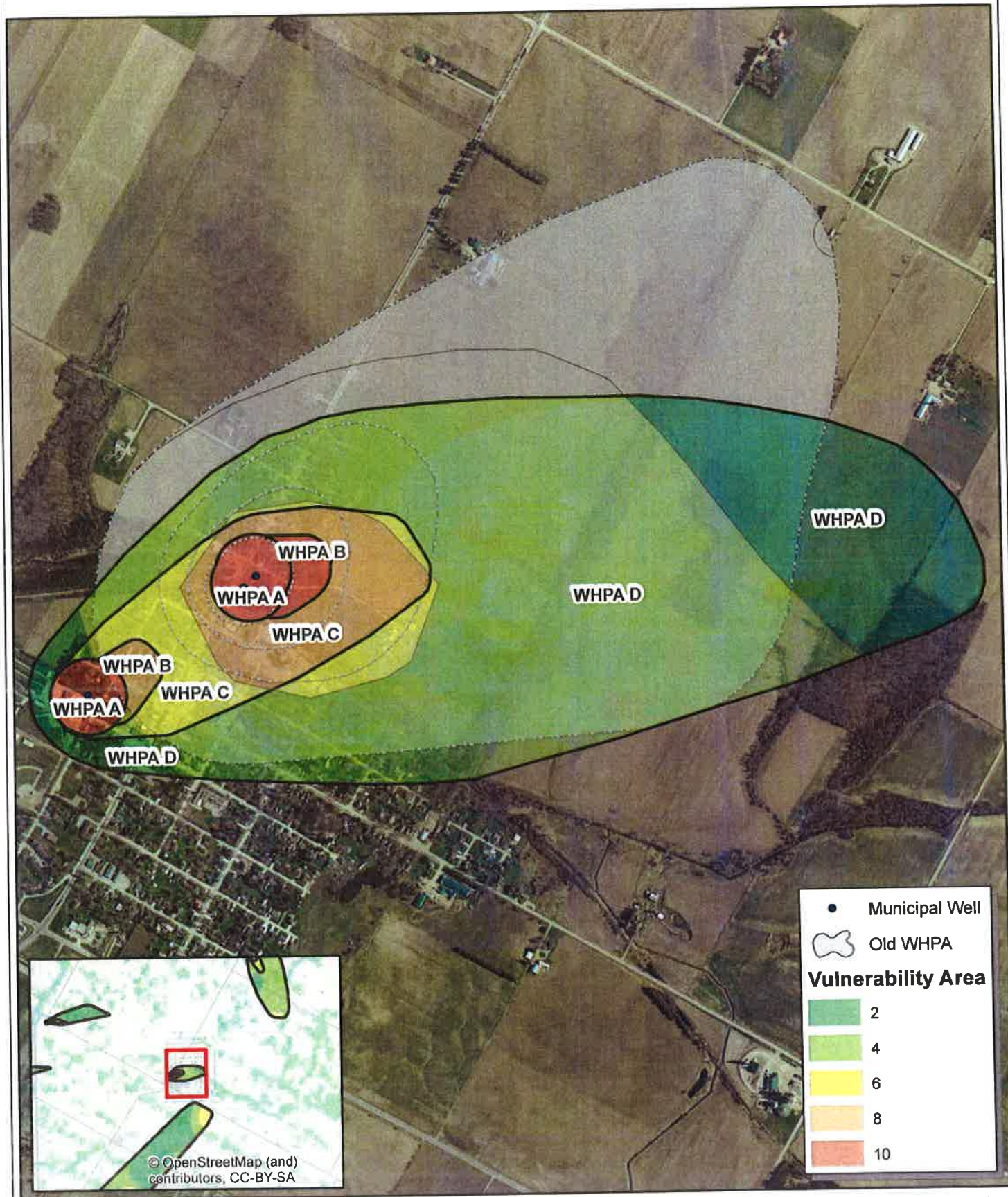
Source Protection Program Supervisor

Ausable Bayfield Maitland Valley Source Protection Authority

Enclosure (Maps)



Blyth Well Amendment Wellhead Protection Area (WHPA)



Air Photo flown Spring 2015 property of Ontario Ministry of Natural Resources. Copyright © Queen's Printer
Property boundaries are a representation only and are not a legal survey.

Ausable Bayfield & Maitland Valley DWSP assessment report approved by the Minister of the Environment on Jan 9, 2012
ABCA GIS Services: 11/03/2017
Path: Y:\Projects_Misc\DWSP\BPP_AR_Update\2017\WPA\Consultation\Blyth.mxd



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard Al, Clerk/Manager of IT
DATE: 04/12/2017
SUBJECT: 2018 Regular Council Meeting Schedule
ATTACHMENTS: 2018 Regular Council Meeting Calendar

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding the 2018 Regular Council Meeting Schedule for information purposes;

AND FURTHER, that Council approves the 2018 Regular Council Meeting Calendar as presented and directs the Clerk to advertise the 2018 Regular Council Meeting Schedule.

EXECUTIVE SUMMARY

Pursuant to the Township of North Huron Procedural By-law 18-2016, a schedule of Regular Council Meetings shall be established by Council for the upcoming year.

DISCUSSION

Section 6.1 of the Township of North Huron Procedural By-law reads;

- (a) Prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for such calendar year. The schedule shall include the date, time and location of the meetings and shall be posted on the municipal website at the beginning of each year. The meeting schedule is subject to change as necessary;

To ensure compliance with the Procedural By-law, a schedule of Regular Council Meetings has been prepared and is attached to this report.

Regular Council Meetings are typically held on the first and third Monday of each month unless the day falls on a holiday in which case the meeting is moved to the Tuesday of that week. As displayed on the attached calendar there are a number of months in which a meeting will be moved to Tuesday due to a holiday on Monday.

Due to various factors including the holiday season in December, New Year's Day being the first Monday in January, and the ROMA Conference scheduled for January 21-23, 2018, the most appropriate course of action appears to be scheduling one meeting in January on the 15th of the month. Should any items arise that require immediate action, a Special Meeting could be called.

In addition, when assembling the 2018 calendar it was noted that the 2018 AMO Conference is scheduled for August 19-22, 2018. August 20th, 2018 would be a Regular Council Meeting date however this meeting would conflict if Councillors wished to attend the AMO Conference. As such the attached schedule proposes that one meeting be held in August on August 13th, 2018 and the

meetings in July be held on the second and fourth Mondays of the month which not only avoids the July 2nd holiday but also balances the gaps between meetings. Again, if items arise requiring immediate action, a Special Meeting could be called.

FINANCIAL IMPACT

By reducing the number of meetings in January and August to one in each of those months, there would be potential savings resulting from Council and staff only attending one Regular Meeting instead of two.

The former practice was to purchase advertisements in local newspapers for Regular Council Meetings on a quarterly basis. By moving to a full year advertisement for Regular Council Meetings, advertising costs would be reduced.

FUTURE CONSIDERATIONS

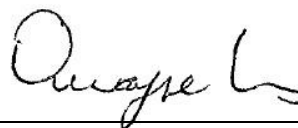
The proposed calendar of meeting dates includes Regular Council Meetings only. Budget Meetings, Special Meetings of Council, Town Hall Public Meetings, and other meeting types, would still need to be advertised on an as needed basis to ensure that proper notice is given as per applicable By-laws.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 Our residents are engaged and well informed.



Richard Al, Clerk/Manager of IT



Dwayne Evans, CAO

2018 Regular Council Meeting Calendar

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January	
15th	Council Meeting
February	
5th	Council Meeting
20th	Council Meeting
March	
5th	Council Meeting
19th	Council Meeting
April	
3rd	Council Meeting
16th	Council Meeting
May	
7th	Council Meeting
22nd	Council Meeting
June	
4th	Council Meeting
18th	Council Meeting
July	
9th	Council Meeting
23rd	Council Meeting
August	
13th	Council Meeting
September	
4th	Council Meeting
17th	Council Meeting
October	
1st	Council Meeting
15th	Council Meeting
November	
5th	Council Meeting
19th	Council Meeting
December	
3rd	Inaugural Council Meeting
17th	Council Meeting

	Council Meetings
	Holiday
	Election Day (Oct. 22, 2018)

NOTE: All Regular Council Meetings shall take place in the Council Chambers at 274 Josephine Street, Wingham and shall commence at 7:00 pm unless altered by resolution of Council.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard AI, Clerk / Manager of IT
DATE: 04/12/2017
SUBJECT: Traffic By-law Amendments
ATTACHMENTS: Draft Traffic By-law, Schedule E, Schedule F, Schedule K, Schedule L

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Traffic By-law Amendments for information purposes;

AND FURTHER, that Council directs the Clerk to prepare a By-law to adopt the amendments at the December 18, 2017 Council Meeting.

EXECUTIVE SUMMARY

The purpose of the Township of North Huron Traffic By-law is to regulate traffic and parking in the municipality. In order to enforce traffic regulations, the Traffic By-law must reflect all items that exist in the field, such as the location of traffic signage and community safety zones. If changes are made in the field, so must the Traffic By-law be amended to include those changes.

DISCUSSION

A summary of the required amendments are as follows and can also be identified in the Draft Schedules attached to this report.

Schedule E- Speed Zones on Streets, Avenues, and Park Areas

- Remove reference to Summit Drive as Summit Drive has been designated as a Community Safety Zone and as such falls under Schedule E. Summit Drive was also located under Schedule E in the current By-law so this is essentially a housekeeping item.

Schedule F – Parking for the Physically Challenged

- Add Belgrave Community Centre – Three Parking Spaces
- Add Blyth Festival – One Parking Space
- Add Kentucky Fried Chicken (KFC) – One Parking Space
- Add Royal Oaks Health & Wellness Centre – Four Parking Spaces total
- Change The Beer Store address

Schedule K – Stop Sign locations

- Add Carling Terrace – Elm Street NW Side
- Add Carling Terrace – Elm Street SE Side
- Add McClinchey Road – Hoover Line NE Side

Schedule L – Community Safety Zones

- Add reference to By-law 98-2017 Establishing Speed Limits for Community Safety Zones
- Add Wellington Street – Queen Street to Gypsy Lane

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

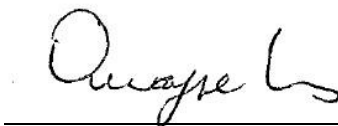
Going forward a yearly review of the Traffic by-law should be conducted to ensure that any changes to signs, parking spots, etcetera, are captured and incorporated into the Traffic by-law in a timely manner.

RELATIONSHIP TO STRATEGIC PLAN

Goal #3 Our community is healthy and safe



Richard Al, Clerk / Manager of IT



Dwayne Evans, CAO

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

BY-LAW NO. -2017

Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide
for the Regulation and Control of Traffic on the Highways of the
Township of North Huron

WHEREAS it is deemed necessary and expedient to regulate traffic on the highways of the Municipality;

AND WHEREAS Section 210, Paragraph 123 of the Municipal Act, R.S.O. 1990, c. M.45, as amended, permits Municipalities to pass By-laws for regulating traffic on the highways, subject to the provisions of the Highway Traffic Act;

AND WHEREAS the Council of the Corporation of the Township of North Huron deemed it expedient to pass such a by-law:

NOW THEREFORE the Council of the Corporation of the Township of North Huron enacts the following:

1. That Schedules E, F, K and L to By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron be amended as follows -

Schedule E Speed Zones on Streets, Avenues, and Park Areas

- remove Summit Drive

Schedule F Parking for the Physically Challenged

- | | | |
|-------|---|--|
| • add | Kentucky Fried Chicken
55 Josephine Street | One Parking Space
East of Front Entrance |
| • add | Belgrave Community Centre
12 Queen Street | Three Parking Spaces
West Side of London Rd
East of Building |
| • add | Blyth Festival
423 Queen Street | One Parking Space
West Side of London Rd
Front of Building |
| • add | Royal Oaks Health &
Wellness Centre
131 John Street | Two Parking Spaces
Parking Lot A
on Frances Street |
| | | Two Parking Spaces
Parking Lot B
on Frances Street |

BY-LAW NO. -2017- Page Two

- | | | |
|----------|--|---|
| • change | The Beer Store
482 Josephine Street | One Parking Space
Right of Front Entrance |
| to | The Beer Store
484 Josephine Street | One Parking Space to the
Right of Front Entrance |

Schedule K Stop Sign Locations

- | | <u>Street</u> | <u>At</u> | <u>Location</u> |
|-------|-----------------|-------------|-----------------|
| • add | Carling Terrace | Elm Street | NW corner |
| • add | Carling Terrace | Elm Street | SE corner |
| • add | McClinchey Road | Hoover Line | NE corner |

Schedule L Community Safety Zones

- | | | | |
|-------|--|---|------------------------------|
| • add | As per By-law No. 98-2017 passed November 6, 2017
the Speed Limits in Community Safety Zones in the areas
in North Huron shall be established at 30 km/hr. | | |
| • add | <u>Street</u>
Wellington Street | <u>Between</u>
Queen Street
to Gypsy Lane | <u>Distance</u>
50 meters |

2. That this By-law shall come into force and effect upon its enactment.

READ A FIRST AND SECOND TIME THIS DAY OF DECEMBER, 2017.

READ A THIRD TIME AND PASSED THIS DAY OF DECEMBER, 2017.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Richard Al

SCHEDULE "E"

SPEED ZONES ON STREETS, AVENUES, AND PARK AREAS
IN THE TOWNSHIP OF NORTH HURON

The speed limit for all Urban Streets and Avenues in the Township of North Huron is 50 km per hour, with the following exceptions:

STREET	BETWEEN	SPEED LIMIT
Carling Terrace	Diagonal Road to Victoria Street	40 km per hour
Minnie Street	Alfred Street to Patrick Street	30 km per hour
Summit Drive	John Street East to Patrick Street	30 km per hour

SCHEDULE "F"

PARKING FOR THE PHYSICALLY CHALLENGED

A designated parking space must be identified with a sign or signs bearing the markings and having the dimensions as illustrated below, erected to conform with the requirement of the Ministry when on a highway, and erected so the bottom edge of the sign is between 1.2 m and 3 m above the level of the parking lot surface on private properties and in municipal off street facilities.

The sign must be erected, to define the limits of “Designated Parking Space”.

All signage must conform to the most recent M.T.O. specifications.

The municipality may choose to paint the designated parking spaces blue to better define the area.

239 Josephine Street	One Parking Space East Side of Josephine Street First Parking Space North of John Street
355 Josephine Street	Two Parking Spaces at South Side of Main Entrance
Alice Munro Public Library – 281 Edward Street	Three Parking Spaces at West Side of Building
Bargain Shop - 341 Josephine Street	One Parking Space at North Side of Building
Belgrave Community Centre – 12 Queen Street	One Parking Space in Rear Parking Lot Adjacent to Side Entrance and Three Parking Spaces West Side of London Road East of Building
Blyth & District Community Centre – 377 Gypsy Ln.	Two Parking Spaces North of Main Entrance
Blyth Festival – 423 Queen Street	One Parking Space West Side of London Road Front of Building
Blyth United Church – 442 Mill Street	Two Parking Spaces on North Side of Building At South Side of Entrance
Canadian Imperial Bank of Commerce – Blyth 442 Queen Street	One Parking Space at North Side of Building
Canadian Imperial Bank of Commerce – Wingham 14 Victoria Street East	One Parking Space at East Side of Building near Main Entrance and One Parking Space at West Side of Building near Main Entrance
CKNX – 215 Carling Terrace	One Parking Space East side of rear entrance in parking lot off of John Street
Dollar Stop – 87 Josephine Street	One Parking Space at South Side of Main Entrance
Europarts Canada – 39822 Belgrave Rd	One Parking Space at Front Entrance
F. E. Madill Secondary School – 231 Madill Drive	Two Parking Spaces in Front of Main Entrance
Jack Reavie Centre (Community Living) 153 John Street West	One Parking Space in Front of Building along William Street
Kentucky Fried Chicken (KFC) – 55 Josephine Street	One Parking Space East of Front Entrance
LCBO – 16 Albert Street West	One Parking Space at North Side of Main Entrance

SCHEDULE "F" (con't)

PARKING FOR THE PHYSICALLY CHALLENGED

Maitland River Community Church 414 Josephine Street	Two Parking Spaces on South Side of Building at Front Entrance
Maitland River Elementary School – 250 John St. East	Two Parking Spaces in Parking Lot on West Side of Main Entrance
M.W Simpson Ltd. – 152 Josephine Street	One Parking Space West of Rear Entrance
North Huron Wescast Community Complex	Six Parking Spaces in Parking Lot Southwest of Main Entrance.
North Huron Municipal Office – 274 Josephine Street	One Parking Space at Exit of Elevator at Southeast Corner of Building
Pandora's Pantry – 222 Josephine Street	One Parking Space West Side of Josephine Street First Parking Space South of John Street
Royal Canadian Legion 180 – Wingham 183 Victoria Street West	Two Parking Spaces West Side of Building One Parking Space East Side of Building
Royal Oaks Health & Wellness Centre – 131 John St.	Two Parking Spaces Lot A on Frances Street and Two Parking Spaces Lot B on Frances Street
Sacred Heart Roman Catholic Church	Ten Parking Spaces on West side of Carling Terrace directly in front of Church
Sacred Heart School – 225 Cornyn Street	Second Parking Space West of Main Entrance
St Andrew's Presbyterian Church – 281 Josephine St	One Parking Space at Rear of Church in Parking Lot off of Centre Street
Scrimgeour's Food Market – 209 Drummond Street	One Parking Space at Entrance on West Side of Building.
Stainton Hardware – 13-15 Josephine Street West	Two Parking Spaces on East Side of Parking Lot
TD Canada Trust – Wingham – 228 Josephine Street	First Parking Space in Parking Lot at Rear of Building
The Beer Store – 484 Josephine Street	One Parking Space Right of Front Entrance
The Co-Operators – 12 North Street West	One Parking Spot South East of Front Entrance
Trinity Anglican Church – 166 Dinsley Street	One Parking Space Left of Walkway at Main Entrance on South Side of Building
Valu Mart Plaza – 55 Josephine Street	Two Parking Spaces Adjacent to Valu Mart Entrance
Veterans Road	One Parking Space on West Side South of Josephine Street
Wescast Industries Inc. - 100 Water Street - 200 Water Street	One Parking Spaces at Main Entrance Two Parking Spaces at West Side of Main Entrance

SCHEDULE "F"
(con't)

PARKING FOR THE PHYSICALLY CHALLENGED

Wingham Bible Church – 177 Boland Street	One Parking Space on West Side of Building at Main Entrance
Wingham Chiropractic Centre – 3 Patrick St. West	One Parking Space West of Main Entrance
Wingham & District Hospital – 270 Carling Terrace	Two Parking Spaces in Public Parking Lot Corner of John Street and Carling Terrace and Two Parking Spaces in Public Parking Lot off of Catherine Street
Wingham Foodland – 100 David Street	Two Parking Spaces at South Side of Entrance One Parking Space at North Side of Entrance
Wingham United Church- 217 Minnie Street	Two Parking Spaces in Parking Lot on South Side of Church

SCHEDULE “K”

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION
1.	Albert Street E.	Shuter Street	SW corner
2.	Albert Street W.	Minnie Street	SE corner
3.	Alfred Street W.	Minnie Street	NE corner all ways
4.	Alfred Street W.	Minnie Street	SW corner all ways
5.	Alice Street	Albert Street E.	NW corner
6.	Alice Street	Albert Street E.	SE corner
7.	Alice Street	Charles Street	NW corner
8.	Alice Street	Charles Street	SE corner
9.	Angus Street	Charles Street	NW corner all ways
10.	Angus Street	Park Drive	SE corner
11.	Ann Street	Dinsley Street	NW corner
12.	Arthur Street	North Street W.	SE corner
13.	Beecroft Line	Belfast Road	NW corner
14.	Beecroft Line	Belfast Road	SE corner
15.	Belgrave Road	London Road	
16.	Blyth Road	London Road	
17.	Boland Street	Carling Terrace	NE corner
18.	Boland Street	Carling Terrace	SW corner
19.	Boland Street	Frances Street	NE corner
20.	Bristol Terrace	Cedar Street	NE corner
21.	Carling Terrace	Charles Street	SE corner
22.	Carling Terrace	Diagonal Road	NW corner
23.	Carling Terrace	Diagonal Road	NNW corner
24.	Carling Terrace	Elm Street	NW corner
25.	Carling Terrace	Elm Street	SE corner
26.	Carling Terrace	James Ct.	SE corner
27.	Carling Terrace	James Street	NW corner
28.	Carling Terrace	John Street E.	NW corner
29.	Carling Terrace	John Street E.	SE corner
30.	Carling Terrace	Patrick Street E.	NW corner
31.	Carling Terrace	Patrick Street E.	SE corner
32.	Carling Terrace	Victoria Street E.	NW corner
33.	Carling Terrace	Victoria Street E.	SE corner
34.	Carling Terrace	Diagonal Road	(1) NW corner
35.	Carling Terrace	Diagonal Road	(2) NW corner

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION
36.	Catherine Street	Boland Street	NW corner
37.	Catherine Street	Boland Street	SE corner
38.	Catherine Street	Diagonal Road	NW corner
39.	Catherine Street	James Street	SE corner
40.	Catherine Street	John Street E.	NW corner
41.	Catherine Street	John Street E.	SE corner
42.	Catherine Street	Patrick Street E.	NW corner
43.	Catherine Street	Patrick Street E.	SE corner
44.	Catherine Street	Victoria Street E.	NW corner
45.	Catherine Street	Victoria Street E.	SE corner
46.	Cedar Street	North Street W.	SE corner
47.	Centre Street	Alfred Street E.	SE corner
48.	Centre Street	John Street E.	NW corner
49.	Centre Street	John Street E.	SE corner
50.	Centre Street	Maple Street	NW corner
51.	Centre Street	Maple Street	SE corner
52.	Centre Street	Patrick Street E.	NW corner
53.	Centre Street	Patrick Street E.	SE corner
54.	Centre Street	Veterans Road	NW corner
55.	Charles Street	Angus Street	NE corner
56.	Charles Street	Angus Street	SW corner
57.	Coombs Street	Dinsley Street	NW corner
58.	Coombs Street	Drummond Street	SE corner
59.	Cornyn Street	Carling Terrace	NE corner
60.	Cornyn Street	Carling Terrace	SW corner
61.	Cornyn Street	Catherine Street	NE corner
62.	Cornyn St	Catherine Street	SW corner
63.	Cornyn Street	Diagonal Road	NE corner
64.	Crawford Street	Lloyd Street	NW corner
65.	Crawford Street	Lloyd Street	SE corner
66.	Currie Line	Belfast Road	NW corner
67.	Currie Line	Belfast Road	SE corner
68.	Currie Line	Moncrieff Road	NW corner
69.	Currie Line	Moncrieff Road	SE corner
70.	Currie Line	Nature Centre Road	NW corner

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION	
71.	Currie Line	Nature Centre Road	SE corner	
72.	Currie Line	Reid Road	NW corner	
73.	Currie Line	Reid Road	SE corner	
74.	Currie Line	Westfield Road	NW corner	
75.	Currie Line	Westfield Road	SE corner	
76.	Diagonal Road	Diagonal Road	NE corner	
77.	Diagonal Road	Victoria Street E.	SE corner	
78.	Dinsley Street	Gypsy Lane	NE corner	
79.	Dinsley Street	Gypsy Lane	SW corner	
80.	Dinsley Street	Morris Street	NE corner	3 ways
81.	Dinsley Street	Morris Street	SW corner	3 ways
82.	Drummond Street	Gypsy Lane	NE corner	
83.	Drummond Street	Mill Street	NE corner	all ways
84.	Drummond Street	Mill Street	SW corner	all ways
85.	Edward Street	Alfred Street W.	SE corner	
86.	Edward Street	John Street W.	NW corner	
87.	Edward Street	John Street W.	SE corner	
88.	Edward Street	Patrick Street W	NW corner	
89.	Edward Street	Patrick Street W.	SE corner	
90.	Edward Street	Victoria Street W.	NW corner	
91.	Elm Street	Carling Terrace	NE corner	
92.	Farley Lane	David Street	NW corner	
93.	Farley Lane	Veterans Road	SE corner	
94.	Farley Lane	Victoria Street E.	NW corner	
95.	Farley Lane	Victoria Street E.	SE corner	
96.	Frances Street	Diagonal Road	NW corner	
97.	Frances Street	John Street E.	NW corner	all ways
98.	Frances Street	John Street E.	SE corner	all ways
99.	Frances Street	Patrick Street E.	NW corner	3 ways
100.	Frances Street	Patrick Street E.	SE corner	3 ways
101.	Frances Street	Victoria Street E.	NW corner	all ways
102.	Frances Street	Victoria Street E.	SE corner	all ways
103.	Glen Road	Park Drive	SE corner	
104.	Grandview Road	Charles Street	SE corner	
105.	Hamilton Street	Morris Street	NE corner	

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION	
106.	Hamilton Street	Morris Street	SW corner	
107.	Hoover Line	Moncrieff Road	NW corner	
108.	Hoover Line	Moncrieff Road	SE corner	
109.	Hoover Line	Westfield Road	NW corner	
110.	Hoover Line	Westfield Road	SE corner	
111.	John Street E.	Frances Street	SW corner	all ways
112.	John Street W.	Leopold Street	NE corner	all ways
113.	John Street W.	Leopold Street	SW corner	all ways
114.	John Street W.	Minnie Street	NE corner	all ways
115.	John Street W.	Minnie Street	SW corner	all ways
116.	Junction Pl.	Shuter Street	NE corner	
117.	Kerr Drive	David Street	SE corner	
118.	King Street	Gypsy Lane	NE corner	
119.	King Street	Mill Street	NE corner	all ways
120.	King Street	Mill Street	SW corner	all ways
121.	King Street	Morris Street	NE corner	
122.	King Street	Morris Street	SW corner	
123.	Leopold Street	John Street W.	NW corner	all ways
124.	Leopold Street	John Street W.	SE corner	all ways
125.	Leopold Street	Patrick Street W.	NW corner	
126.	Leopold Street	Patrick Street W.	SE corner	
127.	Leopold Street	Victoria Street W.	NW corner	all ways
128.	Madill Drive	John Street E.	SE corner	
129.	Maple Street	Shuter Street	SW corner	
130.	Marnoch Line	Belfast Road	NW corner	
131.	Marnoch Line	Belfast Road	SE corner	
132.	Marnoch Line	Moncrieff Road	NW corner	
133.	Marnoch Line	Moncrieff Road	SE corner	
134.	Marnoch Line	Nature Centre Road	NW corner	
135.	Marnoch Line	Nature Centre Road	SE corner	
136.	Marnoch Line	Reid Road	NW corner	
137.	Marnoch Line	Reid Road	SE corner	
138.	Marnoch Line	Westfield Road	NW corner	
139.	Marnoch Line	Westfield Road	SE corner	
140.	Martha Street	B Line Road	SE corner	

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION	
141.	McClinchey Road	Hoover Line	NE corner	
142.	McConnell Street	Morris Street	NW corner	
143.	McConnell Street	Morris Street	SE corner	
144.	Mill Street	Dinsley Street	NW corner	
145.	Mill Street	Dinsley Street	SE corner	
146.	Mill Street	Drummond Street	NW corner	all ways
147.	Mill Street	Drummond Street	SE corner	all ways
148.	Mill Street	King Street	NW corner	all ways
149.	Mill Street	King Street	SE corner	all ways
150.	Mill Street	McConnell Street	NW corner	
151.	Mill Street	Wellington Street	NW corner	
152.	Mill Street	Wellington Street	SE corner	
153.	Minnie Street	Alfred Street W.	NW corner	all ways
154.	Minnie Street	Alfred Street W.	SE corner	all ways
155.	Minnie Street	John Street W.	NW corner	all ways
156.	Minnie Street	John Street W.	SE corner	all ways
157.	Minnie Street	Patrick Street W.	NW corner	all ways
158.	Minnie Street	Patrick Street W.	SE corner	all ways
159.	Minnie Street	Victoria Street W.	NW corner	all ways
160.	Morris Street	Dinsley Street	NE corner	3 ways
161.	Oak Street	Cedar Street	NE corner	
162.	Park Drive	Charles Street	NW corner	
163.	Park Drive	Remington Drive	NE corner	all ways
164.	Park Drive	Remington Drive	SW corner	all ways
165.	Patrick Street E.	Frances Street	NE corner	3 ways
166.	Patrick Street W.	Minnie Street	NE corner	all ways
167.	Patrick Street W.	Minnie Street	SW corner	all ways
168.	Pine Street	North Street W.	SE corner	
169.	Queen Street	Donnybrook Line	NE corner	
170.	Remington Drive	Charles Street	NW corner	
171.	Remington Drive	Park Drive	SE corner	all ways
172.	Scott Line	Belfast Road	NW corner	
173.	Scott Line	Belfast Road	SE corner	
174.	Scott Line	Moncrieff Road	NW corner	
175.	Scott Line	Moncrieff Road	SE corner	

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION	
176.	Scott Line	Nature Centre Road	NW corner	
177.	Scott Line	Nature Centre Road	SE corner	
178.	Scott Line	Reid Road	NW corner	
179.	Scott Line	Reid Road	SE corner	
180.	Scott Line	Westfield Road	NW corner	
181.	Scott Line	Westfield Road	SE corner	
182.	Scott Street	Victoria Street W.	SE corner	all ways
183.	Shuter Street	Alfred Street E.	NW corner	
184.	Shuter Street	Alfred Street E.	SE corner	
185.	Shuter Street	Charles Street	NW corner	
186.	Shuter Street	Charles Street	SE corner	
187.	Shuter Street	Diagonal Road	NW corner	
188.	Shuter Street	John Street E.	NW corner	
189.	Shuter Street	John Street E.	SE corner	
190.	Shuter Street	Park Drive	SE corner	
191.	Shuter Street	Patrick Street E.	NW corner	
192.	Shuter Street	Patrick Street E.	SE corner	
193.	Shuter Street	Victoria Street E.	NW corner	
194.	Shuter Street	Victoria Street E.	SE corner	
195.	Summit Drive	John Street E.	NW corner	
196.	Sunset Crescent	Shuter Street	NE corner	
197.	Veterans Road	Victoria Street E.	NE corner	
198.	Veterans Road	Victoria Street E.	NW corner	
199.	Victoria Street E.	Frances Street	NE corner	all ways
200.	Victoria Street E.	Frances Street	SW corner	all ways
201.	Victoria Street W.	Minnie Street	NE corner	all ways
202.	Victoria Street W.	Leopold Street	NE corner	all ways
203.	Victoria Street W.	Leopold Street	SW corner	all ways
204.	Victoria Street W.	Scott Street	SW corner	all ways
205.	Water Street	Arthur Street	NE corner	
206.	Water Street	Cedar Street	SW corner	
207.	Wellington Street	Gypsy Lane	NE corner	
208.	Wellington Street	Morris Street	NE corner	
209.	Wellington Street	Morris Street	SW corner	
210.	William Street	John Street W.	NW corner	

**SCHEDULE “K”
(con’t)**

STOP SIGN LOCATIONS

NO.	STREET	AT	LOCATION
211.	William Street	John Street W.	SE corner
212.	William Street	Victoria Street W.	NW corner
213.	York Lane	John Street W.	NW corner
214.	York Lane	John Street W.	SE corner
215.	York Lane	Patrick Street W.	SE corner

SCHEDULE “L”

COMMUNITY SAFETY ZONES

Community Safety Zones – 24 Hours a Day
January 1st – December 31st inclusive

As per By-law No. 98-2017 passed November 6, 2017 the Speed Limits in Community Safety Zones in the areas in North Huron shall be established at 30 km/hr

NO.	STREET	BETWEEN	DISTANCE
1.	Diagonal Rd	Victoria Street E. to Carling Terrace	500 meters
2.	Carling Terrace	Victoria Street E. to Diagonal Road	350 meters
3.	John Street E.	Frances Street to East End of John Street	616 meters
4.	Summit Drive	John Street North to Patrick Street	180 meters
5.	John Street/William Street/Patrick Street	John Street – from William Street South - westerly to William Street North William Street – from John Street - northerly to Patrick Street Patrick Street – from William Street - easterly to Leopold Street	
6.	Gypsy Lane	Blyth Road to Wellington Street	428 meters
7.	Wellington Street	Queen Street to Gypsy Lane	50 meters



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard Al, Clerk / Manager of IT
DATE: 04/12/2017
SUBJECT: Emergency Management Plan Review and Update
ATTACHMENTS: North Huron Emergency Plan 2017

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the Clerk/Manager of IT dated December 4, 2017 regarding the Emergency Management Plan Review and Update; AND FURTHER, that Council hereby accepts the recommended updates as proposed by the Emergency Management Program Committee; AND FURTHER, that Council directs the Clerk to prepare a by-law for the December 18, 2017 Council Meeting, to adopt the updated and revised version of the Township of North Huron Emergency Management Plan.

EXECUTIVE SUMMARY

The Township of North Huron Emergency Management Program Committee recently completed a review of the Township's Emergency Plan and made revisions as proposed by the Community Emergency Management Coordinator (CEMC).

DISCUSSION

The new Plan reflects Emergency Management best practices and current legislation as required by the Emergency Management and Civil Protection Act, as well as conforms with the other Huron County lower-tier Municipal Plans.

The new format not only simplifies and streamlines the Plan, but more closely reflects the roles and responsibilities of Township departments and support agencies.

A by-law to adopt the revised and updated Plan could be prepared for the December 18, 2017 Council Meeting which would repeal the previous Emergency Plan by-law and any amendments thereto and replace it with the new Emergency Management Plan along with associated Schedules as revised to reflect the updates specified in the updated Plan.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

The revised and updated Emergency Management Plan is formatted to enable ease of use such that if an emergency situation occurs requiring the Township to access the Emergency Plan, the comprehensive information contained within the Plan is presented in a straightforward manner. Having quick access to clear and concise information when dealing with emergency situations is essential.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3: Our Community is Healthy and Safe

A stylized, handwritten signature in black ink, consisting of a large initial 'R' followed by several loops and a long horizontal stroke.

Richard AI, Clerk/Manager of IT

A handwritten signature in black ink that reads 'Dwayne Evans' in a cursive script, followed by a large, stylized 'L' or 'S' shape.

Dwayne Evans, CAO

EMERGENCY RESPONSE PLAN

TOWNSHIP OF NORTH HURON

Updated November 2017

NORTH HURON EMERGENCY RESPONSE PLAN

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NORTH HURON EMERGENCY RESPONSE PLAN

ADMINISTRATION

Introduction

The Emergency Plan for the Township of North Huron has been developed to reflect the public safety requirements of our community.

Municipalities routinely respond to situations requiring emergency and public services, however, some situations may escalate beyond the scope of normal operations and/or resources. It is for these situations that the Emergency Response Plan has been developed. The effective use and maintenance of this Plan is reliant upon all concerned being aware of its provisions and prepared to fulfill their roles and responsibilities in the event of an emergency. Responsible individuals, are expected to participate in emergency training, and exercises which will assist them in the fulfillment of their roles accordingly.

The heads of departments and agencies are expected to develop their own internal notification lists, procedures and contingency plans to fulfill their departmental or agency responsibilities.

Together we work to ensure that our community is prepared to respond to an emergency in the most effective manner possible.

Aim

The aim of this plan is to make provision for the extraordinary arrangements and measures that may have to be taken to safeguard property and the health, safety and welfare of the inhabitants of the Township of North Huron when faced with an emergency.

Authority

The Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 is the legal authority for this emergency management plan in Ontario. The Emergency Management and Civil Protection Act states that:

“The Head of Council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.”

NORTH HURON EMERGENCY RESPONSE PLAN

Definition of an Emergency

The Emergency Management and Civil Protection Act defines an emergency as:

“a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or health risk, an accident or an act whether intentional or otherwise.”

For the purposes of this plan, an emergency may be defined as a situation or the threat of an impending situation, abnormally affecting the health, safety, welfare and property of the residents of the Municipality, which by nature of its magnitude, requires a controlled and coordinated response by multiple agencies, under the direction of the Emergency Control Group. Emergencies are distinct from the normal daily routine carried out by municipal first response agencies/departments such as fire, police, EMS, health, etc.

Action Prior to Declaration

When an emergency exists but has not yet been declared to exist, Township employees may take such action(s) under this emergency management plan as may be required to protect the lives and property of the inhabitants of the Township of North Huron.

Requests for Outside Assistance

Assistance may be requested from the County of Huron at any time by contacting the County Warden or the County CAO. The request shall NOT be deemed to be a request that the County assume authority and control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. Any request for assistance should be made by contacting Emergency Management Ontario.

A Contact List for Outside Emergency Assistance, including other levels of government and provincial or regional services, is contained within **Appendix B**.

Freedom of Information and Privacy Protection

Any personal or proprietary information collected under the authority of this Plan shall be used solely for the purpose of planning, preparing and conducting response to emergencies impacting the Township of North Huron. The release of information under this Plan shall be made in conformity with the Municipal Freedom of Information and Protection of Privacy Act.

NORTH HURON EMERGENCY RESPONSE PLAN

Plan Maintenance

The North Huron Emergency Response Plan was approved in 2017 and it is essential that it be kept current and viable by adherence to a maintenance schedule. Responsibility for the plan being kept up to date rests with the Community Emergency Management Coordinator (CEMC) and the Emergency Management Program Committee.

The emergency telephone numbers will be reviewed on an annual basis.

The Emergency Notification System will be tested semi-annually as a minimum requirement.

The Plan will be exercised once every year as a minimum requirement.

The Emergency Control Group and Support Staff shall receive training and participate in an exercise, once every year as a minimum requirement.

The Vital Services and Local Resources Directories should be updated annually.

The CEMC will determine the schedule under which the maintenance activities will be performed.

The CEMC may update, correct or amend any information contained within the appendices of this Emergency Response Plan on an as required basis. In addition, while amendments to the body of the Plan require formal Council approval, minor editorial revisions, such as editorial changes to text, section numbering or reference changes will not require full Council approval.

Plan Distribution

Complete copies of the Emergency Response Plan, including appendices, will be used primarily for training or Emergency response.

It is understood that Emergency Control Group members are not expected to carry a copy of the North Huron Emergency Response Plan with them at all times. Since the nature of an Emergency notification normally requires an immediate response to the Township EOC, therefore complete copies, including all appendices, will be kept at the Emergency Operations Centre for issue during training or an actual municipal emergency.

Every member of the primary Emergency Control Group, along with Council, will be issued a copy of the main body of the Emergency Plan.

Any Emergency Control Group member may inspect the complete plan at any time upon request.

NORTH HURON EMERGENCY RESPONSE PLAN

EMERGENCY CONTROL GROUP

Membership

The Emergency Control Group (ECG) is the group that is responsible for the direction and control of the overall emergency response within the community. The ECG ensures the provision of the essential services necessary to minimize the effects of an emergency on the community.

The Emergency Control Group is made up of the following members or their alternates;

Reeve
CAO
Fire Chief
OPP representative
Wingham Police Chief
EMS/Ambulance
Director of Public Works
Director of Recreation and Facilities
CEMC
Health Unit representative
Social Services representative
Emergency Information Officer
Recording Secretary (Clerk)

Additional persons may be added depending on the nature of the emergency situation. These include, but are not limited to, representatives of Conservation Authorities, other levels of government, Utilities, Industry, and private businesses.

NORTH HURON EMERGENCY RESPONSE PLAN

Activation

In the event of an actual or potential emergency situation any member of the Emergency Control Group may request that the Emergency Plan be implemented by contacting the CAO and/or the CEMC. The CAO and/or CEMC will decide on the level of activation depending on the information available at the time.

If a decision is made to assemble members of the Emergency Control Group it will be immediately communicated by means of the **Emergency Notification System**. The CEMC will contact members to assemble at either the Primary or Alternate Emergency Operations Centre.

The **Emergency Notification System** is a process for communication among members of the Emergency Control Group and senior managers. The process employs both wireless and landline technology.

Emergency Notification System contact numbers and procedures are located in **Appendix A**.

Upon receipt of an activation message each member of the Emergency Control Group will acknowledge the activation with an estimated time of arrival at the EOC. Each member will also initiate their own internal departmental notification procedures.

The Emergency Plan may be implemented in whole, or in part, based on conditions at the site or severity of the situation.

NORTH HURON EMERGENCY RESPONSE PLAN

ECG Priorities

1) **Support Site Incident Command.**

- i) Ensure Site Incident Command is supported with necessary information, personnel and other material resources as required to assist in mitigation of the incident.
- ii) Functions or activities such as notifications, public information, media relations, resource acquisition, employee call in, record keeping, etc. are best handled by the ECG.

2) **Maintain essential services.**

- i) Ensure that essential Township services are maintained to the best extent possible for unaffected areas of the Township of North Huron.

3) **Monitor, Inform and Alert.**

- i) The ECG must both give and receive information. The ECG undertakes Intelligence gathering to identify potential problems and provide prompt notification to employees and response organizations.
- ii) The ECG also ensures that members of the public, as well as external stakeholders, agencies and levels of government, know about the emergency and the Township's response.

4) **Verify and Document Response.**

- i) The ECG must create a mechanism to verify the steps taken to respond to the emergency, preserving a record of the actions taken to protect people, property and infrastructure. The ECG pursues “best practices” by documenting information received and the steps taken.

5) **Coordinate Recovery and Restoration.**

- i) In addition to supporting response efforts, it is the responsibility of the Emergency Control Group to coordinate strategies for the recovery and full restoration of the community. As a result, **recovery and restoration will form the majority of the ECG's efforts**, particularly as emergency services complete their response efforts at the site.

NORTH HURON EMERGENCY RESPONSE PLAN

ROLES AND RESPONSIBILITIES

Members of the Emergency Control Group are responsible for the following:

- Implementing the Emergency Plan in whole or in part to respond to an impending, potential, or existing emergency.
- Coordination and direction of Community resources used to mitigate the effects of an emergency.
- Ensuring adequate emergency service provisions are maintained in unaffected portions of the Township.
- Ensuring that the composition of the ECG is appropriate to mitigate the effects of a given emergency situation, by determining which, if any, ad-hoc members are required.
- Advise the Head of Council regarding need for declaration or termination of an emergency.
- Advising the Head of Council regarding requests for assistance from the Province, and the Federal Government.
- Ensuring the provision of essential resources and services to support emergency response activities.
- Coordination of services provided by outside agencies.
- Appointing or Confirming an Emergency Site Manager/Incident Commander.
- Ensuring that the Emergency Information Officer is kept informed and up to date to facilitate the information flow to the media and the public.
- Coordinating the evacuation of citizens who may be in danger.
- Discontinuing utilities or services provided by public or private concerns, ie. Hydro, water, gas, or closing businesses.
- Appeals for volunteers.
- Establishment of advisory subcommittees to work on specific problem areas related to the emergency, as required.
- Authorization of expenditures during the emergency; provision for cost accounting and facilitation of cost recovery.
- Maintenance of an operational log detailing the group's decisions and activities.
- Deactivating the plan, and notifying all of those who had been notified of its activation.
- Conducting and participating in a debriefing, generating a post-emergency report and implementing recommendations for improvement of the emergency response plan.

NORTH HURON EMERGENCY RESPONSE PLAN

Reeve

The Head of Council, or designate, is responsible for:

- Providing overall leadership for the emergency response within the Township of North Huron.
- Declaration of an Emergency within the designated area.
- Termination of an Emergency.
- Notifying the Province of Ontario of the declaration of emergency, and termination of the emergency. (*Contact made through Emergency Management Ontario*)
- Taking such action and making such orders, as considered necessary and not contrary to law, in order to protect the health, safety, welfare, environment and property of residents in the Township of North Huron.
- Ensuring the members of Council are advised of the declaration and termination of an emergency, and are kept informed of the emergency operational situation.
- Ensuring that the local MPP and MP, neighboring municipalities and the County of Huron are advised of the declaration and termination, and kept informed of the emergency situation.
- Approving all major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the CAO.
- Participating in news conferences and media briefings as arranged and prepared by the Emergency Information Officer.
- Maintaining a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

CAO

The CAO, or designate, is responsible for:

- Coordinating all operations within the Emergency Operations Centre, including the scheduling of regular meetings.
- Chairing meetings of the Emergency Control Group.
- Advising the head of council on policies and procedures, and all other administrative matters, as appropriate.
- Ensuring an Incident Commander has been appointed at the emergency site.
- Ensuring a communication link is established between the Emergency Control Group and the Incident Commander at the emergency site.
- Approving, in conjunction with the Head of Council, major announcements and media releases prepared by the Emergency Information Officer, in conjunction with the ECG.
- Appointing a Citizen Inquiry Supervisor to oversee staffing of phone lines to provide information to the public.
- Calling out additional Township staff as required.
- Ensuring a master record of all events and actions taken is maintained throughout the emergency.
- Maintaining a personal log of action taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Fire Chief

The Fire Chief, or designate, is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with the information and advice regarding all operations associated with fire suppression, fire prevention, hazardous materials response and fire search and rescue.
- Establishing an ongoing communications link with the senior fire official at the scene of the emergency.
- Initiating Mutual Aid as required.
- Determining if additional or specialized equipment is required ie. protective suits, Chemical, Biological, Radiological, Nuclear team (Haz-Mat), etc.
- Coordinating or providing assistance with, rescue, first aid, casualty collection, evacuation etc.
- Providing an Emergency Site Manager/Incident Commander as required.
- Maintaining a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

OPP Representative

The Ontario Provincial Police Representative is responsible for:

- Requesting activation of the emergency notification system, particularly if the incident is outside the boundary of the Town of Wingham.
- Advising the Emergency Control Group regarding the protection of life and property and matters relating to the provision of law and order.
- Establishing and maintaining ongoing communications with the senior police representative at the emergency site.
- The provision of traffic control to facilitate the movement of emergency vehicles.
- Co-ordination of evacuation routes.
- The protection of life and property and the provision of law and order.
- Ensure perimeter security and crowd control at emergency site.
- The provision of police services in evacuation centres, morgues, and other facilities as required.
- Notifying the coroner of fatalities.
- Liaison with external police agencies, as required.
- Providing an Emergency Site Manager/Incident Commander if requested by the Emergency Control Group.
- Maintaining a personal log of decisions made and actions taken.

NORTH HURON EMERGENCY RESPONSE PLAN

Wingham Police Chief

The Wingham Police Chief, or alternate, is responsible for:

- Requesting activation of the emergency notification system, particularly if the incident is within the boundary of the Town of Wingham.
- Advising the Emergency Control Group regarding the protection of life and property and matters relating to the provision of law and order.
- Establishing and maintaining ongoing communications with the senior police representative at the emergency site.
- The provision of traffic control to facilitate the movement of emergency vehicles.
- Co-ordination of evacuation routes.
- The protection of life and property and the provision of law and order.
- Ensure perimeter security and crowd control at emergency site.
- The provision of police services in evacuation centres, morgues, and other facilities as required.
- Notifying the coroner of fatalities.
- Liaison with external police agencies.
- Providing an Emergency Site Manager/Incident Commander if requested by the Emergency Control Group.
- Maintaining a personal log of decisions made and actions taken.

NORTH HURON EMERGENCY RESPONSE PLAN

Emergency Medical Services (EMS)

The EMS representative is responsible for:

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on treatment and transport of casualties.
- Taking charge of casualties within the emergency area and being responsible for triage, lifesaving care, and the transport to area hospitals.
- Assisting with the transportation of persons in health care facilities, homes for the aged, nursing homes and rest homes within an evacuation area, as required.
- In conjunction with the Central Ambulance Communications Centre (CACC), providing the main communications link through dispatch among health services, and notifying and requesting assistance from the Ontario Ministry of Health and Long Term Care.
- Liaising with the Medical Officer of Health, Huron County Health Unit, area hospitals, police and fire officials during an emergency situation.
- Maintaining a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Director of Public Works

The Director of Public Works or alternate is responsible for;

- Requesting activation of the emergency notification system.
- Providing the Emergency Control Group with information and advice on Public Works matters, including transportation infrastructure, road maintenance, clearing or construction, sanitation resources or engineering matters.
- Liaison with the senior public works officials from the neighboring community(s) and the County of Huron to ensure a coordinated response.
- The provision of engineering assistance.
- The construction, maintenance and repair of public roads.
- Ensuring access and egress for emergency vehicles to/from the emergency site.
- Assistance with road closures and/or roadblocks.
- Maintenance of sanitation and a safe supply of potable water, as required.
- The provision of equipment for emergency pumping operations.
- Discontinuing any public works service to any consumer, as required, and restoring these services when appropriate.
- Liaise with Electrical and Gas utilities.
- Providing public works vehicles and resources to support ongoing emergency response efforts, as required.
- Maintain liaison with flood control, conservation and environmental agencies and being prepared to take preventative action.
- Providing an Emergency Site Manager/Incident Commander if required.
- Maintaining a personal log of decisions made and actions taken.

NORTH HURON EMERGENCY RESPONSE PLAN

Director of Recreation and Facilities

The Director of Recreation and Facilities or alternate is responsible for;

- Requesting activation of the emergency notification system.
- Ensuring Township facilities are available for evacuation or reception center purposes if required.
- Assisting County Social Services and support agencies in the ongoing operation of evacuation or reception centres.
- Coordinating and processing appeals for volunteers to assist in emergency response efforts in conjunction with the Emergency Information Officer and under the direction of the Emergency Control Group.
- Receiving and maintaining all completed volunteer registration forms.
- Ensuring identification cards are issued to volunteers and temporary workers, where practicable.
- Maintaining a personal log of decisions made and actions taken.

NORTH HURON EMERGENCY RESPONSE PLAN

CEMC

The Community Emergency Management Coordinator is responsible for:

- Activation of the Emergency Control Group through the use of the Emergency Notification System.
- Providing information, advice and assistance to members of the Emergency Control Group on Emergency Management procedures, principles and legislation.
- Providing direction to Emergency Operations Centre support staff, as required, in support of the Control Group, and ensuring proper set-up and operation of the Emergency Operations Centre.
- Assisting the Emergency Information Officer, as required, regarding public information and messaging.
- Maintaining the Emergency Response Plan in accordance with requirements of the Emergency Management and Civil Protection Act.
- Preparing and coordinating training and exercise simulations for members of the Emergency Control Group and alternates.
- In conjunction with the CAO, coordinate a post-emergency debriefing and assist in the development of a final report to the Reeve and Council.
- Maintaining a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Health Unit

The Health Unit representative is responsible for:

- Providing the Emergency Control Group with information and advice regarding any matters that may adversely affect public health as they relate to the emergency situation.
- Providing liaison with the Huron County Medical Officer of Health.
- Providing authoritative instructions on health and safety matters to the public through the Emergency Information Officer.
- Coordinating the response to disease related emergencies or anticipated emergencies such as epidemics, according to Ministry of Health and Long Term Care policies.
- Ensuring liaison with voluntary and private agencies, as required, for augmenting and coordinating public health resources.
- Ensuring coordination of all efforts to prevent and control the spread of disease during an emergency.
- Ensuring the safety of drinking water in conjunction the Environmental Services Director.
- Liaison with the senior Social Services representative regarding health services in evacuee or reception centres.
- Maintaining a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Social Services

The Social Services representative is responsible for;

- Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services due to the emergency
- Supervising the opening and operation of reception or evacuation centres, and ensuring they are adequately staffed and maintained
- Establishing a communications link between the Emergency Operations Centre and the Emergency Evacuation Centre(s)
- Liaising with and arranging for assistance from other organizations such as the Canadian Red Cross, Children and Family Services, Victim Services etc.
- Liaising with the Huron County Health Unit in areas regarding public health in evacuation centres.
- Liaising with Township Staff regarding use of municipal facilities for evacuation/reception centers.
- Liaising with the public and separate school boards regarding the use of school facilities for reception and evacuation centers if required.
- Ensuring liaison with nursing homes, homes for the aged, and rest homes as required
- Arranging for the emergency purchase of food, clothing, bedding, and supplies that cannot be obtained any other way
- Maintaining a personal log of all actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Emergency Information Officer

The Emergency Information Officer is responsible for;

- Providing timely information to the public regarding the emergency and efforts within the Township to respond to and recover from the event. This will also include advisories on what actions the public should take to help ensure their safety.
- Developing initial and subsequent media releases, subject to approval by the Head of Council and the CAO.
- Establishing linkages with provincial, county and industry media officials as appropriate.
- Coordinating interviews and media briefings, and preparing the Head of Council and other members of the Emergency Control Group as required.
- Designate a site media spokesperson as appropriate. (OPP has staff trained in media relations) Ensure ongoing communication with the site media spokesperson to ensure consistent messaging.
- Liaising with the CAO on the set up and staffing of public inquiry lines.
- Ensuring the Township Website is kept up-to-date with the latest approved information.
- Monitoring of Twitter and Social Networking sites.
- Maintaining copies of all media releases.
- Maintain a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

Recording Secretary (Clerk)

The Emergency Operations Centre Recording Secretary is responsible for:

- Maintaining a record of all important decisions made and actions taken by the Emergency Control Group.
- Ensuring that Maps and Status Boards are kept up to date, with the assistance of the CEMC.
- Ensuring all members of the EOC sign in and that attendance records are maintained.
- Arranging for printed material as required
- Coordinating the provision of clerical staff to assist in the Emergency Operations Centre as required.
- Provide support to the Head of Council and CAO as required.
- Maintain a personal log of actions taken and decisions made.

NORTH HURON EMERGENCY RESPONSE PLAN

EMERGENCY OPERATIONS CENTRE

The Emergency Operations Centre (EOC) serves as the coordination point for response and recovery activities taking place within the Township of North Huron. The EOC is the location where members of the Emergency Control Group gather to support Incident Command activities and needs, share information, provide advice and input for major decisions, and implement the desired strategic course of action in a coordinated and effective way. The role of the Emergency Control Group is also to ensure that the community is properly informed and updated on the status of the emergency.

It is essential that the Emergency Operations Centre is comfortable, has good communications and is secure from unnecessary distractions. Only Emergency Control Group members or support staff should have access to the Emergency Operations Centre. No media are allowed into the Emergency Operations Centre, nor is anyone who has not been authorized by the CAO.

EOC Location:

The Emergency Operations Centre has both primary and secondary locations. During the notification process, direction will be given as to which location members of the Emergency Control Group (ECG) will report.

For example, members will be told that;

“This is an Emergency Plan activation. You should report to the primary Emergency Operations Centre immediately.”

The primary and secondary locations are geographically separated so that if one or the other is endangered or rendered non-functional as a result of the emergency situation the other should be safe and operational.

Primary EOC Location	North Huron Municipal Office 274 Josephine Street Wingham, ON
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Alternate EOC Location	Emergency Services Training Centre 40193 Blyth Road Blyth, ON
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NORTH HURON EMERGENCY RESPONSE PLAN

EOC Set-up and Operation

Upon receiving notification the CEMC will contact the administrative staff assigned the task of setting up the Emergency Operations Centre. The Emergency Operations Centre will be set up and operational within one hour of activation. The CEMC will supervise the set up and ensure operational viability.

Upon arrival at the Emergency Operations Center, each Emergency Control Group member/designate will;

- a. Sign In
- b. Check telephone/communications devices.
- c. Open personal log.
- d. Contact his or her department and obtain a status report.
- e. Participate in the initial briefing.
- f. Participate in planning initial response/decision making process.
- g. Pass Emergency Control Group decisions on to their departments and/or areas of responsibility.
- h. Continue participation in the EOC Operations Cycle.

Upon leaving the Emergency Operations Centre, each Control Group member will;

- a. Conduct a hand over with the person relieving them.
- b. Sign out on the location board indicating where they can be reached.

Once the initial response is established, routines are put into place by the CAO. The EOC functions most efficiently on a system known as an Operations Cycle.

NORTH HURON EMERGENCY RESPONSE PLAN

EOC Operations Cycle

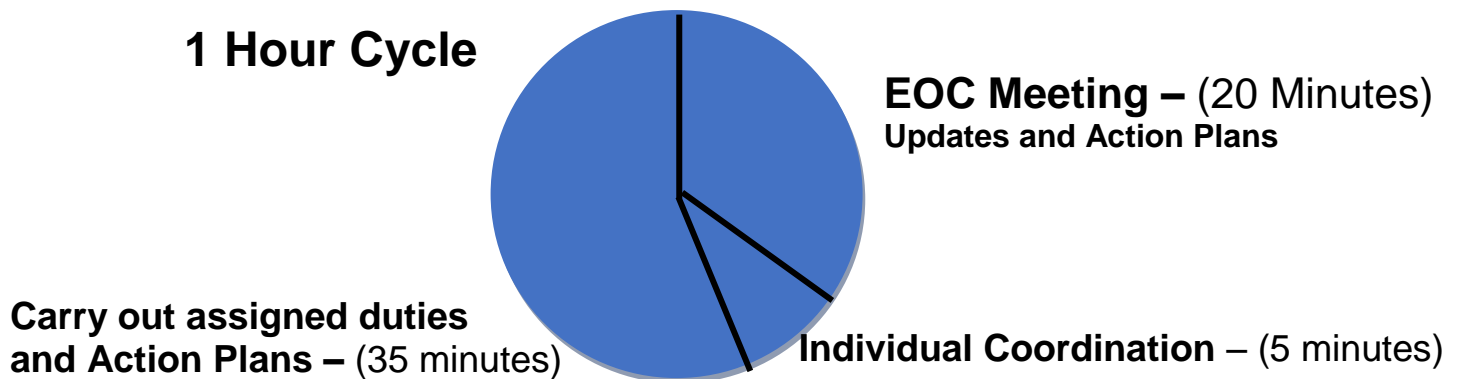
The Operations Cycle is how the Emergency Control Group manages overall emergency operations. Emergency Control Group members will come together usually around a planning board or map at which time they will in turn report their departmental status as well as immediate needs. It is essential that every member, covering each area of responsibility, be heard from during this process. The Emergency Control Group is a team, and the actions taken by one, or the lack of action by one, may have a significant impact upon operations.

The round table discussion should include problems, questions, resources requests and any other relevant information so that timely informed decisions can be made as a group. Once the meeting is completed, the members should contact their departments and pass on any relevant information or directives that come out of the Control Group meeting. The frequency of meetings is determined by the CAO, but should reflect the pace of the emergency and occur on a scheduled basis which may be adjusted accordingly.

During the period after the meeting and dissemination of information, members will be in the process of gathering information and preparing for the next scheduled meeting. The Emergency Control Group members use this time to follow up and ensure that decisions are being implemented. During Emergency Control Group meetings there should be no interruptions. All phone or radio communication to and from the EOC should occur prior to or after the formal meetings of the Emergency Control Group.

- The Control Group should have regular meetings to share information, discuss actions to be taken and/or issues to be resolved.
- Meetings should be brief and free from interruptions

EXAMPLE:



NORTH HURON EMERGENCY RESPONSE PLAN

INCIDENT MANAGEMENT SYSTEM

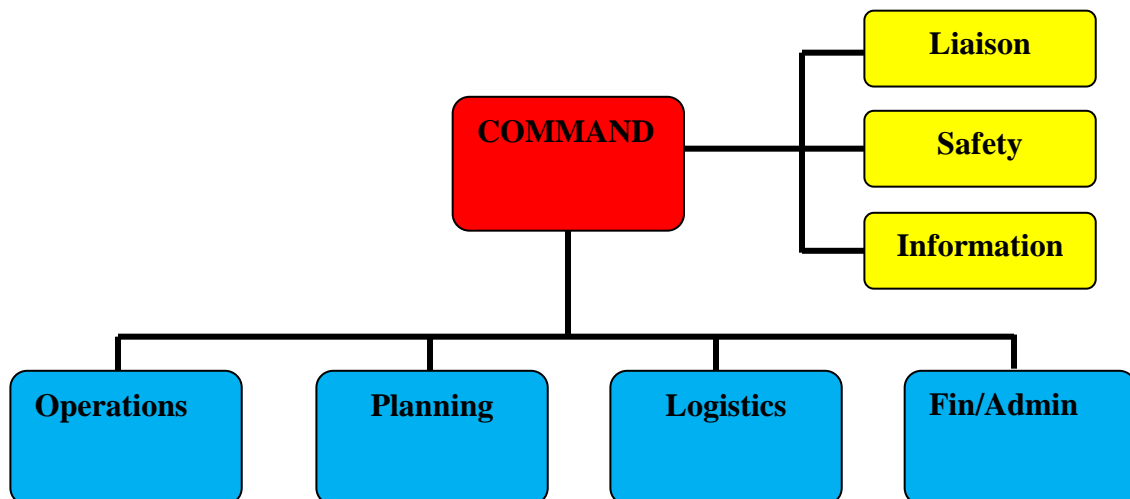
The Township of North Huron has adopted the Incident Management System (IMS) approach to Emergency Management and Emergency Response.

The Incident Management System is a standardized system that defines the basic command structure, roles and responsibilities required for the effective management of an emergency incident or situation.

The Incident Management System is comprised of the Incident Command System (ICS) along with regular training and exercises. The Incident Command System (ICS), which is universally employed by emergency response agencies, is a systematic tactical approach for establishing command and control at an emergency incident. ICS is a scalable and modular approach which ensures that only one person is in command and control, that each responder only reports to one person, and that no one person supervises more than seven others.

ICS Components

ICS consists of five key elements: Command, Operations, Planning, Logistics, and Finance/Administration. There are three support functions that report directly to Command.



NORTH HURON EMERGENCY RESPONSE PLAN

ICS Functions

Command

- Provides overall leadership and direction.
- May delegate authority to others as required
- Responsible for all activities until delegated and assigned to staff

Operations

- Responsible for all tactical incident operations
- Implements strategy and tactics to carry out objectives
- Supervises the tactical field resources

Planning

- Collection, evaluation and dissemination of operations information
- Maintains resource status.
- Compiles Incident Action Plan for short and long term.
- Develops alternative strategies.
- Prepares demobilization plan

Logistics

- Provides facilities, services and material support
- Orders, receives, stores and distributes supplies.
- Arranges for transportation of personnel, supplies, food and equipment

Finance/Administration

- Collects all cost data
- Tracks personnel and equipment time
- Processes claims for accidents and injuries

Liaison

- Primary contact for supporting agencies and/or departments
- Facilitates a two-way flow of information to ensure a coordinated response

Safety

- Ensure the safety of all field personnel.

Information

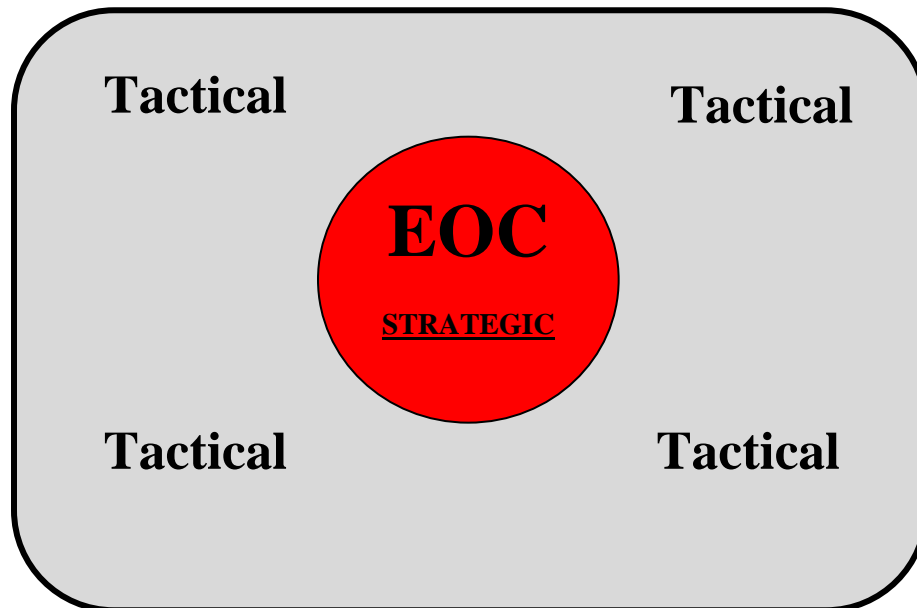
- Conduit for information to internal and external stakeholders

NORTH HURON EMERGENCY RESPONSE PLAN

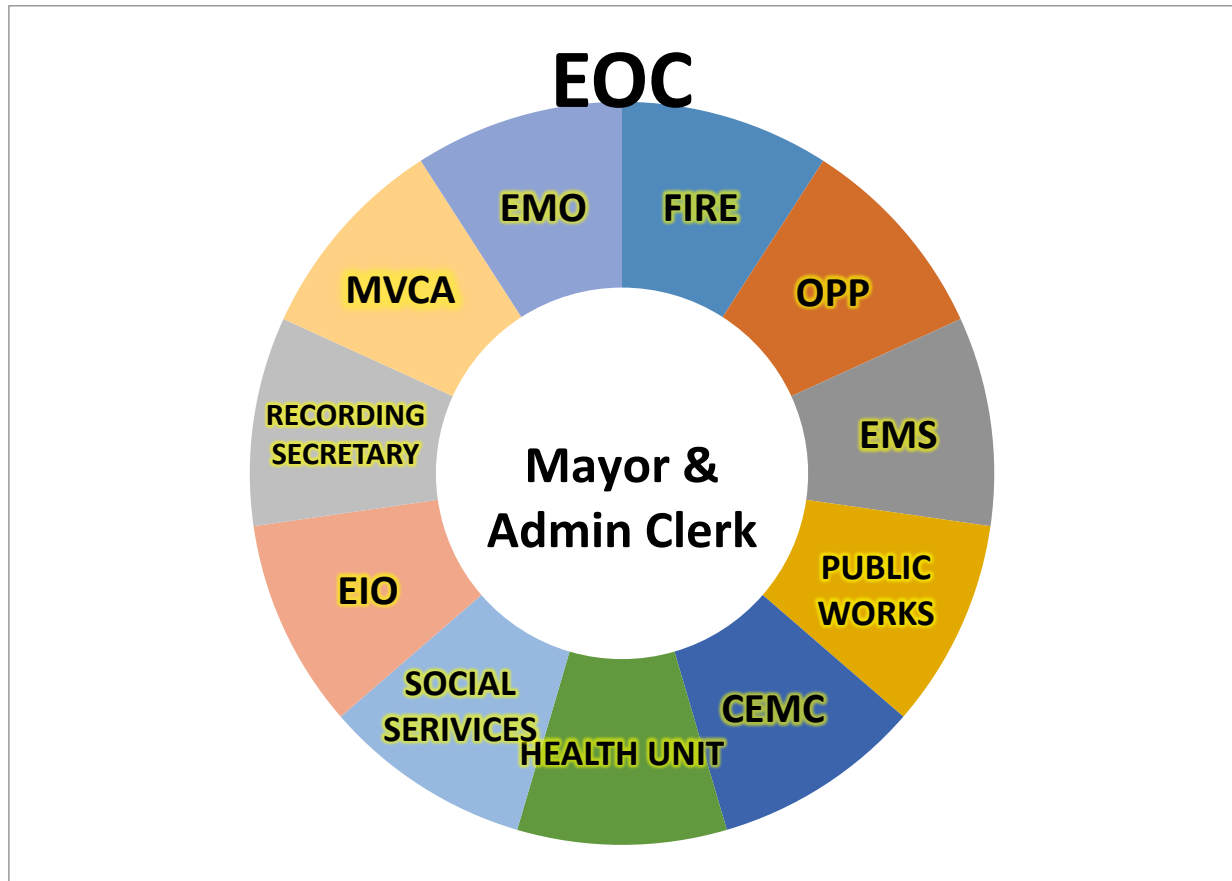
Implementation of IMS

The Incident Command System is a **Tactical** response system and is primarily implemented at the Site of an emergency. However the principles of the system can assist in the **Strategic** operations of the Municipalities Emergency Control Group in the Emergency Operations Centre.

The Emergency Operations Centre (EOC) is a location where **Strategic** decisions are made by the Emergency Control Group. All tactical operations resulting from strategic planning done in the EOC is carried out by Emergency Response Personnel and municipal employees outside of the EOC.

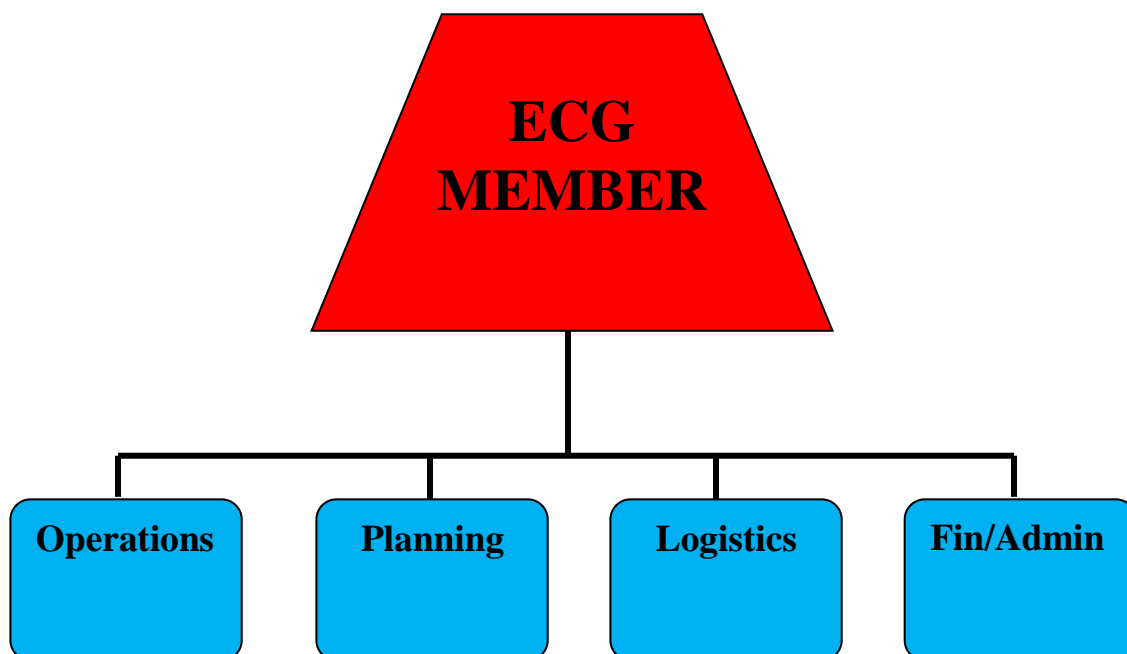


NORTH HURON EMERGENCY RESPONSE PLAN



Each Emergency Control Group member is in fact a Commander under IMS, making strategic decisions and overseeing the tactical response (Operations, Planning, Logistics & Fin/Admin) within his or her area of responsibility.

See Figure:



NORTH HURON EMERGENCY RESPONSE PLAN

Each member of the Emergency Control Group is ultimately responsible for Operations, Logistics, Planning, Safety and Financial tracking within his or her department or division. The Emergency Control Group member may designate a departmental employee outside the EOC to oversee the tactical administration of any of those ICS responsibilities.

For smaller incidents or emergencies of limited scope or duration individual Emergency Control Group members may be able to cover several areas of responsibility under IMS. However, as the scope of the event increases, or if a large departmental response is required, the ECG member would be advised to delegate those roles to staff outside of the EOC.

For example:

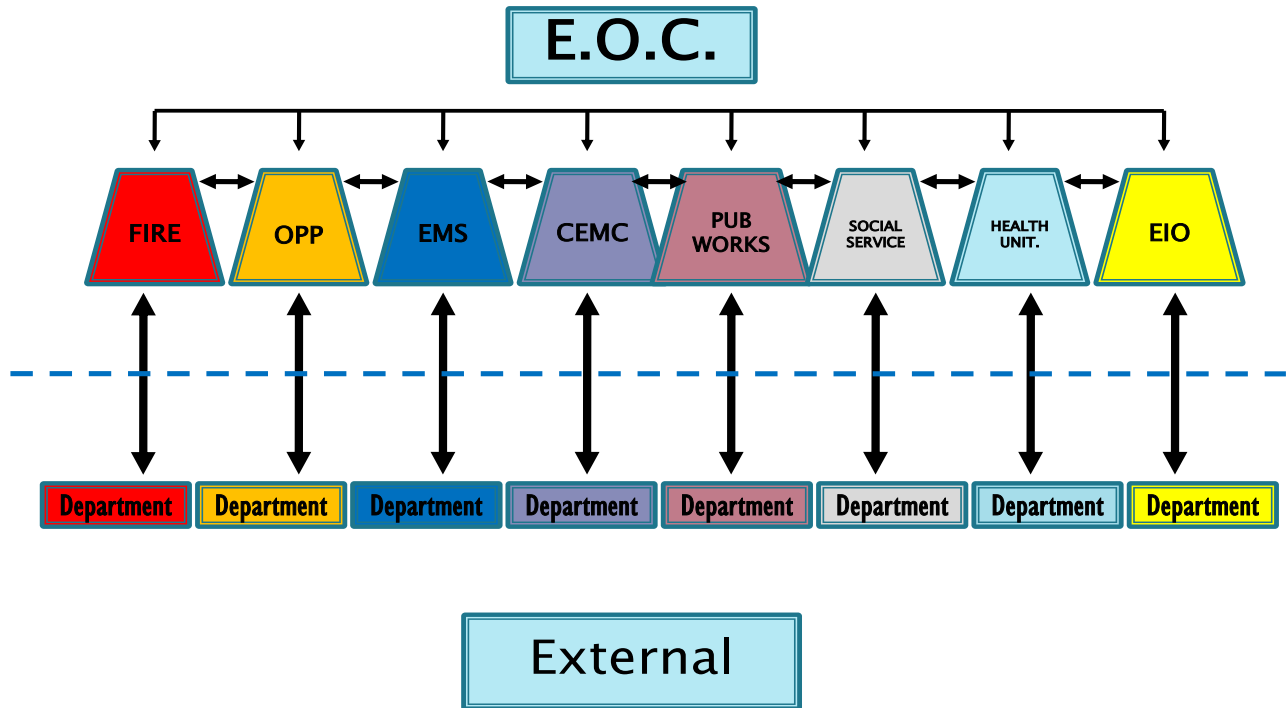
The Director of Public Works may assign senior staff to oversee Operations and Logistics, while maintaining responsibility for Planning and Finance/Administration.

The Social Services representative in the EOC may assign an Operations Chief and Logistics Chief at each Evacuation Centre, while maintaining the overall Planning and Administrative Functions for themselves. As an event grows in scale they may assign an Admin Chief to cover that function.

An EOC member could assign all IMS roles to departmental staff in a complex emergency while maintaining the overall Command function for their division.

NORTH HURON EMERGENCY RESPONSE PLAN

It is important to remember that only members of the Emergency Control Group or approved individuals are permitted in the Emergency Operations Centre. Each member will communicate information and decisions approved within the EOC to their respective departments who may be gathered in departmental control centres or deployed to various functions throughout the municipality. EOC members will also bring forward information, plans, comments and suggestions from departments to assist in decision making and strategic planning.





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Richard AI, Clerk/Manager of IT
DATE: 04/12/2017
SUBJECT: Bill 68 Requirements – Procedural By-law Update
ATTACHMENTS: Draft Procedural By-law

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the December 4, 2017 report of the Clerk/Manager of IT regarding Procedural By-law updates to address Bill 68 requirements for information purposes;

AND FURTHER, that Council authorizes the Clerk to provide notice and bring forward the Procedural By-law for adoption at the December 18, 2017 Council Meeting.

EXECUTIVE SUMMARY

Due to changes to the *Municipal Act* associated with Bill 68 *Modernizing Ontario's Municipal Legislation Act*, the Township of North Huron Procedural By-law must be updated to incorporate new requirements for January 1, 2018.

DISCUSSION

Bill 68 represents significant changes to a number of Acts including the Municipal Act, the Conflict of Interest Act, and the Municipal Elections Act. As such these changes are being phased in, with some in force as of January 1, 2018 and others in force as of March 1, 2019.

To address the changes required for January 1, 2018 a draft version of the Procedural By-law is included with this report for review. The following are highlights of the changes:

Definition of Meeting

- Added the new definition of a meeting in accordance with Bill 68 effective January 1, 2018

Current:

"Meeting" means any meeting of the Council or a Committee

New:

"Meeting" means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,

- (a) a quorum of members is present, and
 - (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- ("réunion")

Exceptions for Meeting in Closed Session

- Added four new provisions for going into Closed Session in accordance with Bill 68 effective January 1, 2018

Current:

- (a) A meeting or part of a meeting may be closed to the public if the subject matter being considered is:
- The security of the property of the Corporation;
 - Personal matters about an identifiable individual, including municipal or local board employees;
 - A proposed or pending acquisition or disposal of land by the Corporation;
 - Employee negotiations of labour relations;
 - Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation;
 - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - A matter in respect of which a Council, Board, Committee or other body may hold a closed meeting under another Act.

New:

Exceptions

(b) A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- The security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Electronic Participation

Optionally included in Bill 68 are provisions to, if adopted, allow Council Members to “attend” a Council Meeting by electronic means (Open Meetings only – no Closed Sessions). The relevant sections are as follows

(3.1) The applicable procedure by-law may provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is open to the public to the extent and in the manner set out in the by-law provided that any such member shall not be counted in determining whether or not a quorum of members is present at any point in time. 2017, c. 10, Sched. 1, s. 25 (2).

(3.2) The applicable procedure by-law shall not provide that a member of council, of a local board or of a committee of either of them, can participate electronically in a meeting which is closed to the public. 2017, c. 10, Sched. 1, s. 25 (3).

To allow electronic participation, these provisions would need to be added to the Procedural By-law. It is important to note that any Member attending by electronic means would not count towards quorum and hence would not be able to vote. At this time, it is staff’s recommendation to wait to see how others implement this and investigate the equipment requirements further. As this is an optional item there is no requirement to add electronic participation at this time.

FINANCIAL IMPACT

None at this time.

FUTURE CONSIDERATIONS

Further requirements associated with Bill 68 which come into force on March 1 2019 are:

- Establish Codes of Conduct for Councillors
- Appoint an Integrity Commissioner – and other provisions regarding Integrity Commissioners
- Establish a policy on Staff – Council Relations
- Establish a policy on pregnancy / parental leave for Councillors
- Establish a policy on protection of a tree canopy

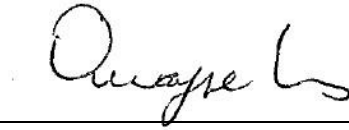
Additional changes to the Procedural By-law will be required to address some of the above items. Also, there will be an expense to consider associated with the appointment of an Integrity Commissioner however a working group will be investigating the option of appointing a shared Integrity Commissioner for Huron County and lower tiers.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 Our Municipality is fiscally responsible and strives for operational excellence.

A handwritten signature in black ink, appearing to be 'Richard Al', written above a horizontal line.

Richard Al, Clerk / Manager of IT

A handwritten signature in black ink, appearing to be 'Dwayne Evans', written above a horizontal line.

Dwayne Evans, CAO

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. -2017

**BEING A BY-LAW TO ESTABLISH A POLICY TO GOVERN THE CALLING,
PLACE AND PROCEEDINGS OF THE COUNCIL & COMMITTEES OF
THE TOWNSHIP OF NORTH HURON
AND TO PROVIDE PUBLIC NOTICE OF MEETINGS**

WHEREAS Section 238(2) of the *Municipal Act, S.O. 2001, c. 25* as amended, requires every Township to pass a Procedural By-law for governing the calling, place and proceedings of meetings;

AND WHEREAS Section 238(2.1) of the *Municipal Act, S.O. 2001, c. 25* as amended, requires that the Procedural By-law shall provide for public notice of meetings;

AND WHEREAS the Council of The Township of North Huron deems it expedient to enact a new By-law to govern the calling, place and proceedings of the Council and to provide for public notice of meetings in accordance with the Act.

NOW THEREFORE the Council of the Township of North Huron **HEREBY ENACTS AS FOLLOWS:**

1. **SHORT TITLE**

This By-law shall be cited as the “Council & Committee Procedure By-law”.

2. **DEFINITIONS**

In this By-law:

- 2.1 “Act” means the Municipal Act, 2001, as amended from time to time.
- 2.2 “Ad Hoc Committee” means a committee formed for a specific task or objective, and dissolved after completion of the task or achievement of the objective.
- 2.3 “Adjourn” means to end the meeting. This motion requires a second, is not debatable, is not amendable, requires a majority vote for adoption and cannot be reconsidered.
- 2.4 “Advisory Committee” means a Committee established by Council to advise on matters which Council has deemed appropriate for the Committee to consider.
- 2.5 “Acting Head of Council” means the Deputy Reeve who, in the absence of the Head of Council shall have the authority of the Head of Council and will preside at meetings of Council. In the event that the Deputy Reeve is unable to act in the place of the Head of Council Section 11.2 of this By-law will be followed.
- 2.6 “Chair” means the person presiding at a meeting whether it be the Head of Council, Acting Head of Council or Chairperson of any Committee.
- 2.7 “Chief Administrative Officer” means the Chief Administrative Officer (Chief Administrative Officer) or designate of The Township of North Huron, appointed by By-law.

- 2.8 “Clerk” means the Clerk or designate of The Township of North Huron, appointed by By-law.
- 2.9 “Closed Session” means a meeting, or portion thereof, closed to the public in accordance with Section 239 of the *Municipal Act, 2001* and Section 5.7 of this By-law.
- 2.10 “Committee” means Ad Hoc, Advisory or Joint Committees which may be appointed by Council from time to time.
- 2.11 “Community Control Group” means the officials designated to control the emergency operations for the Corporation when it becomes necessary to activate the Emergency Response Plan.
- 2.12 “Confirmatory By-law” means a By-law of Council that adopts all resolutions passed at a Council meeting.
- 2.13 “Consent Agenda” means a grouping of items on a Council agenda that require no actions by Council other than receiving for information. The only time that an item should be removed from a consent agenda is if it is determined that action, a decision is required, or significant further discussion is needed. Items to be included on a consent agenda may include, but is not limited to:
- Approval of Council minutes;
 - Staff or Committee reports provided for information purposes only;
 - Items of correspondence which may be discussed, but require no action on the part of Council;
- 2.14 “Corporation” means The Corporation of the Township of North Huron.
- 2.15 “Correspondence” includes, but is not limited to, the following: letter, memorandum, report, notice, electronic mail, facsimile, petition, etc., that may require an action or decision of Council or a Committee.
- 2.16 “Council” means the Council of The Township of North Huron.
- 2.17 “Councillor” means a person elected or appointed as a Member of Council.
- 2.18 “Defer” means to postpone all discussion on the matter until later in the same meeting or to a future date which is established as part of the motion.
- 2.19 “Delegation” means a person or group of persons who address Council or a Committee on behalf of an individual or a group for the purpose of making a presentation to Council or a Committee.
- 2.20 “Deputy Reeve” means the Member of Council who is duly elected under the Municipal Elections Act, to represent the electors of the Township of North Huron and to act in the absence of the Head of Council in accordance with this by-law and will represent the Corporation on the Council of the Township of North Huron.
- 2.21 “Head of Council” means the Reeve (or alternate) and who shall preside at all meetings of the Council. See Section 9 and Section 10 for details on the role of the Head of Council.
- 2.22 “Joint Committee” means a Committee established by Council where members of the Committee are appointed by Council and any combination of the member or neighbouring municipalities as considered appropriate and may act in advisory or ad hoc nature.

- 2.23 “Lower Tier” means the Township of Ashfield-Colborne-Wawanosh, Municipality of Bluewater, Municipality of Central Huron, Town of Goderich, Township of Howick, Municipality of Huron East, Municipality of Morris-Turnberry, Township of North Huron and Municipality of South Huron.
- 2.24 “Majority” means more than half of the votes cast by members entitled to vote.
- 2.25 “Reeve” means the Member of Council who has been duly elected under the Municipal Elections Act as the Head of Council; and will represent the Township of North Huron and in accordance with Section 225 of the Municipal Act, 2001 is the Chief Executive Officer of The Township of North Huron.
- 2.26 “Meeting” means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,
 (a) a quorum of members is present, and
 (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee. (“réunion”)
- 2.27 “Member” means a Member of Council or a Committee as defined in this By-law.
- 2.28 “Member Municipality” means the County of Huron, Township of Ashfield-Colborne-Wawanosh, Municipality of Bluewater, Municipality of Central Huron, Town of Goderich, Township of Howick, Municipality of Huron East, Municipality of Morris-Turnberry, Township of North Huron and Municipality of South Huron.
- 2.29 “Minutes” mean a record of the proceedings of Council or Committee that includes the place, date, time, name of Chair, list of members in attendance, evidence of quorum. Minutes will record the actions taken and decisions made by members at the meeting without note or comment in accordance with Section 239(7) of the Municipal Act.
- 2.30 “Township” means The Township of North Huron.
- 2.31 “Pecuniary Interest” includes a direct or indirect financial interest of a member and a financial interest deemed to be that of a member, in accordance with Sections 2 and 3 of the Municipal Conflict of Interest Act, 1990.
- 2.32 “Quorum” means the minimum number of required members (fifty percent plus one of the membership) to be in attendance to conduct the business of the meeting and vote on any matter or question to achieve a simple majority.
- 2.33 “Recess” means a short break taken during a meeting and is of a duration established by the Chair.
- 2.34 “Recorded Vote” means the recording of the name and vote of every Member of Council or a Committee who is present when the vote is called on any matter of question.
- 2.35 “Refer” means to direct a matter under discussion by Council or Committee to a Staff Member for further examination.
- 2.36 “Regular Meeting” means a scheduled meeting held in accordance with Section 5.3 of this By-law.
- 2.37 “Reports” means written documents by municipal employees, committees, consultants, solicitors or other individuals appointed at the pleasure of Council for the purpose of providing advice, alternatives and/or recommendations on various matters.

- 2.38 “Resolution” means a formal state of opinion or intention adopted by Council in accordance with these rules.
- 2.39 “Rules and Regulations” means the applicable regulations contained in this By-law.

3. **AUTHORITY**

The *Municipal Act, 2001* provides that the Council may determine its own rules of procedure for meetings. The following set of rules shall be in effect upon their adoption by the Council until such time as they are amended or new rules adopted.

4. **GENERAL RULES**

- 4.1 The Rules and Regulations contained in this By-law shall be observed in all proceedings of the Council and shall be the Rules and Regulations for the order and dispatch of business in Council and Committees.
- 4.2 Any procedure under this By-law that is discretionary and not mandatory under statute may be suspended, at the request of the Head of Council or a Committee Chair, by a consensus of all of the members present at the meeting.
- 4.3 In any case for which provision is not made in these Rules and Regulations, the procedure to be followed shall be as near as may be that followed in the most current official edition of Roberts Rules of Order.

5. **MEETINGS**

5.1 **Location of Meetings**

Meetings of Council shall take place in the Council Chambers at 274 Josephine Street, Wingham, ON. Notwithstanding the foregoing that meetings be held in the Council Chambers, the Council shall determine, at their discretion, other locations from time to time for meetings as deemed necessary.

One meeting of Council shall take place once per year in the Ward of Blyth and the Ward of East Wawanosh at a location to be determined by Council.

5.2 **Inaugural Meeting & Election of Deputy Reeve**

- (a) Following a regular municipal election, the Inaugural Meeting shall be held on the first Monday of December in the Council Chambers of the Municipal Office at the hour of 7:00 p.m.
- (b) In the case of inclement weather, the Inaugural Meeting shall be held on the first suitable day following, at the same hour.
- (c) The Inaugural Meeting shall be chaired by the Clerk.
- (d) The order of business for the Inaugural Meeting shall be as follows:
1. Call to Order
 2. The Clerk to declare candidates as elected as a result of the Municipal Election
 3. Oath of Office and Oath of Allegiance by each member of Council, commencing with the Reeve
 4. Service of Invocation performed by clergy to be chosen by the Reeve
 5. Presentation of Gavel and Chain of Office by the Clerk
 6. Inaugural Address by the Reeve
 7. Remarks of Candidates – 5 Minute Time Limit Each

8. Election of the Deputy Reeve
9. Greetings from Invited Guests
10. Adjournment
11. It will be a custom of the Clerk's Department to share a social time following the Inaugural meeting.

(e) Election of the Deputy Reeve – Process:

1. The Clerk shall conduct the election for Deputy Reeve.
2. The Deputy Reeve shall be elected by the members of Council including the Reeve.
3. Nominations will be received from the floor or in the form of the individual Council member declaring his intent to stand for election for the position of Deputy Reeve.
4. The Clerk will call three times for nominations for the position of Deputy Reeve.
5. The Clerk will request a Resolution from Council to close the nominations for Deputy Reeve.
6. If more than one candidate for the position of Deputy Reeve is received then an election by secret ballot will be conducted amongst the members of Council to determine the successful candidate.
7. If more than two candidates are nominated a full majority of members present must be obtained in order for the candidate to be successful.
8. If after the vote is taken no candidate has a majority of votes then the member with the lowest number will be deleted from the list and a second ballot will be taken.
9. In case of a tie the decision will be decided by lot conducted by the Clerk.
10. A Resolution will follow appointing the successful candidate as Deputy Reeve.
11. A Resolution will be required requesting the Clerk to destroy the ballots.

5.3 Regular Meeting

- (a) Regular meetings shall be held on the first and third Monday of each month. The meetings shall commence at the hour of 7:00 p.m. and finish at 11:00 p.m. or sooner unless otherwise ordered by special motion of Council.

When a regular Council meeting is to be scheduled on a statutory holiday, the meeting will be held on the following Tuesday. Every meeting of Council shall be deemed to be adjourned at the hour of 11:00 p.m. save and except with the unanimous consent of Council

- (b) The Council may, by resolution, alter the date and/or time of a regular meeting provided that adequate notice of such change has been posted and/or published.
- (c) The Clerk, in consultation with the Chief Administrative Officer and with the approval of the Head of Council, may cancel a meeting of Council when, in their opinion, there is sufficient cause to do so.
- (d) No meeting of Council is a properly constituted meeting unless the Clerk or his/her designate is present.

5.4 Special Meetings

- (a) The Head of Council may, at any time call a special meeting of Council or upon receipt of a petition of the majority of the Members of Council,

the Clerk shall call a special meeting of Council for the purpose and at the time mentioned in the petition.

- (b) No business may be transacted at a special meeting other than that specified in the Notice or Agenda.

5.5 Emergency Meetings

- (a) In the event of an emergency or extraordinary situation as determined by the Head of Council, the Chief Administrative Officer, or the Clerk, a meeting may be held as soon as practical following receipt of a summons. The summons may be given by a manner as determined by the Clerk.

5.6 Closed Session – Council and Committees

- (a) All meetings of Council shall be open to the public except as provided for in Section 239 of the Municipal Act, S.O. 2001, or the Ombudsman Act.

Exceptions

- (b) A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- The security of the property of the Corporation,
- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposal of land by the Corporation;
- Employee negotiations of labour relations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the Corporation;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a Council, Board, Committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality of local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial, or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Other Criteria

- (c) A meeting or part of a meeting shall be closed to the public if the subject matter being considered is,
- A meeting shall be closed to the public if the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act if the Council is designated as head of the institution for the purposes of that Act.

- an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1). 2014, c. 13, Sched. 9, s. 22.
- (d) A meeting of the Council or Committee may be closed to the public if the following conditions are both satisfied:
- The meeting is held for the purpose of educating or training the members; and
 - At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council or Committee.
- (e) For purposes of this section, a meeting not open to the Public shall be called a “Closed Session”.
- (f) The published agenda for Council or a Committee shall indicate the fact that a Closed Session meeting is required. The Agenda will provide as much detail as possible regarding the nature of business to be conducted in Closed Session without jeopardizing the intent of Section 239 of the Municipal Act, 2001.
- (g) Before holding a meeting or part of a meeting that is to be closed to the public, the Council or Committee shall state by resolution the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting; or in the case of a meeting that is an educational or training session, the fact of the holding of the closed meeting, the general nature of its subject matter and that it is to be closed as an educational or training session.
- (h) A meeting shall not be closed to the public during the taking of a vote except when the meeting is for a purpose as outlined in section 5.6(a) or 5.6(b) and the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the Corporation or persons retained by or under contract with the Corporation.
- (i) When a Closed Meeting comes to an end Council and/or the Chief Administrative Office shall report to the open session the nature of the Closed Session meeting and provide as much information to open session without jeopardizing the intent of Section 239 of the Municipal Act, 2001.
- (j) When a Closed Session is necessary, it will be a requirement that the minutes shall be prepared and approved at the next scheduled Closed Session.
- (k) The Clerk shall be responsible for maintaining a confidential copy of all original documentation distributed, relating to closed sessions, and for keeping confidential minutes of all closed sessions.
- (l) Subject to the provisions of this Section, Council may hear delegations in Closed Session.
- (m) It shall be the responsibility of Council, Committees and Staff to respect the confidentiality of all matters disclosed to them and materials provided to them during Closed Sessions that are required to be kept confidential.
- (n) The proceedings of a Council or a Committee Closed Session shall be audio/video recorded with all recordings kept in a secure location in the Township of North Huron Municipal Office. Any person who is required

to leave the Council Chambers or meeting room during the proceedings of Council or Committee Closed Session, must take all personal belongings with them.

5.7 Education and Training Sessions

- (a) The Council may decide, at a meeting open to the public, to convene an informal gathering of its members to receive and discuss information or advice of a general nature involving subject matters of interest to the members, at a time and place designated at that time by the Council.
- (b) The Council, in deciding to convene an Education & Training Session, shall designate the general purpose or purposes for which the session is to be held.
- (c) An Education & Training Session may be held at any place designated by the Council at the time at which it makes its decision to convene the session, whether or not it is within the boundaries of the Township or elsewhere.
- (d) All Members of Council respectively are entitled to attend the session, together with designated Staff or consultants retained by the Township, but the Council, in deciding to convene the session, may decide to exclude the public therefrom.
- (e) No motion, resolution, by-law, debate, agreement in principle, consensus, straw-vote, report, recommendation, or other action or decision may be proposed, discussed, decided upon, adopted, taken or made at an Education & Training Session.
- (f) The Recording Secretary shall take notes describing in general terms each subject matter dealt with at the Education & Training Session.
- (g) The notes taken pursuant to 5.7 (f) shall, after the conclusion of the session, be maintained as a public record under the control of the Clerk.

5.8 Committees

- (a) Special or Ad Hoc or Joint Committees may be established from time to time by Council to consider a specific matter in accordance with the Township's Committee Appointment Policy.
- (b) All Committees shall report directly to Council.
- (c) The format of the agenda will be similar to that of Council (Section 15) but are permitted to remove certain sections on approval of the Clerk.
- (d) Council shall adopt a Terms of Reference for every Committee.
- (e) The Head of Council is "Ex Officio" a member of every Committee of Council. The Head of Council will not be considered part of the Committee quorum. (Section 7.8) The Head of Council is able to participate fully in any meeting of a Committee or Board established by Council, without restriction, including voting (Section 9.2).
- (f) The Terms of Reference shall establish (at least) the following:
 - (i) The purpose, goal and authority of the Committee;
 - (ii) Member composition, numbers and method of appointing a Chair;
 - (iii) The Chair shall be appointed at the first meeting following the Inaugural Meeting of Council;

- (iv) The location, date, time and frequency of meetings;
 - (v) The Director(s) responsible for providing support, advise and expertise to the Committee;
 - (vi) That the Director(s) shall ensure that all recommendations to Council by the Committee are brought forward to Council in a timely fashion for consideration;
 - (vii) That the Chairperson and Director(s) shall, at the direction of the Committee and or Council facilitate clear communication of information between Council and the Committee;
 - (viii) A Recording Secretary for the Committee;
 - (ix) That the minutes of a Committee shall be circulated to Council via the regular Council Agenda. Council shall receive the minutes for information purposes only as any recommendation of a Committee shall be brought forward to Council in a separate report by the Director(s);
 - (x) That a Committee chair may cancel a meeting if he or she determines that there are insufficient items for consideration by the Committee;
 - (xi) The rules and regulations contained in this By-law, with necessary modifications, shall be observed in all proceedings of the Committee for the order and conduct of business therein;
 - (xii) That Council shall dissolve a Committee, by resolution, when the purpose and goals have been met or at any other time when Council deems it appropriate.
- (g) Council may appoint representatives to serve on any outside Board or Committee, or any other body to which Council is required or empowered to appoint a representative.

Appointments to such Boards/Committees may be a Member of Council or shall be a person appointed from amongst its ratepayers and/or residents.

- (h) At the first Regular Meeting of Council, the Council shall:
- (i) Appoint members to various Committees and Boards;
 - (ii) Appoint members to Committees and Boards for the term of one year;
 - (iii) Appoint non-Council members to Committees and Boards as determined in policy or the Terms of Reference for the Committee.

5.9 Budget Meetings

Budget Meetings will be considered Regular Meetings of Council. The Agenda will be prepared by the Reeve and Clerk in accordance with Section 15.1 of this Procedural By-law in consultation with the Director of Finance/Treasurer.

5.9 Town Hall Public Meeting

Council will hold a minimum of one (1) Town Hall Public Meeting per year.

6. NOTICE OF MEETINGS

6.1 Notice for Regular Council Meetings:

- (a) Prior to the first meeting in each calendar year, the Council shall establish a schedule of all regular Council meeting dates for such calendar year. The schedule shall include the date, time and location of the meetings and shall be posted on the municipal website at the beginning of each year. The meeting schedule is subject to change as necessary;
- (b) Notwithstanding the above, the published agenda shall be considered as adequate notice of Regular Meetings of Council, except for

meetings held on a day or at a time other than as provided for in this By-law. The Agenda shall include the date, time and place of commencement of the meeting;

- (c) The Clerk shall ensure that a copy of the Agenda for each Regular Council Meeting is posted for public viewing on the municipal website no later than 4:30 p.m. on the Friday preceding the scheduled meeting.

6.2 Notice for Special Council Meetings:

- (a) The Clerk shall ensure that notice of each special meeting of Council is provided to each Member of Council at least forty-eight (48) hours in advance of the said meeting or as soon as practicable. The Clerk shall provide notice of such meeting by posting for public viewing on the municipal website a copy of the Agenda for the special meeting and/or updating the meeting schedule that is posted on the municipal website.

6.3 Notice for Emergency Council Meetings:

- (a) The forty-eight (48) hours' notice required by Section 6.2(a) may be waived in the case of an emergency or extraordinary situation, as may be determined by the Head of Council (or alternate);
- (b) An emergency meeting may be called by the Head of Council or in the absence of the Head, the Emergency Control Group or Chief Administrative Officer;
- (c) In such case, the Clerk (or designate) shall attempt to advise the members of Council about the call of the emergency meeting as soon as possible and in the most expedient manner available;
- (d) For the purpose of Notice, notice shall be posted on the Municipal website and the public notice board at the Municipal Office.
- (e) Where proper notice was not possible due to the circumstances of the emergency, the Clerk will endeavor to make the fact of the meeting public as soon as possible after the meeting has taken place.

6.4 Notice for Committee Meetings:

- (a) Notice of meetings indicating the date, time and location for Committee meeting shall be posted on the Municipal website by 4:30 p.m. on the Friday prior to the meeting. All other requirements for notice indicated in this by-law shall be adhered to by the Committee.

6.5 Lack of receipt of the notice by any member shall not affect the validity of holding the meeting nor any action taken at the meeting.

6.6 The business of a meeting shall be taken upon the order in which it stands in the Agenda, unless otherwise decided by Council or the Committee.

6.7 The notice requirements set out in this by-law are minimum requirements only, and the Clerk may give notice in an extended manner if in the opinion of the Clerk, the extended manner is reasonable and necessary in the circumstances.

6.8 Cancelling of Meetings – Inclement Weather

In the event that weather, road or other conditions beyond the control of Council prevent the holding of any Regular, Special, Ad Hoc Committee or Inaugural meeting, at the time established by this by-law, the said meeting shall be held at the same time and day of the following week. The postponement may continue until such time as the condition preventing the holding of the meeting has passed.

Meetings may be cancelled or adjourned taking any of the following into consideration:

- Winter road closures or winter travel advisories have been issued
- County or Lower Tier Public Works crews have stopped plowing roads for a specified period of time
- Public Works crews have advised administration of hazardous road conditions
- Radio public service announcements are advising of cancellations in the area
- School bus cancellations
- Weather warnings by Environment Canada
- Ministry of Transportation road condition advisory
- Members of Council or staff report hazardous travelling conditions

Consultation will take place between the Reeve, Chief Administrative Officer and Clerk regarding the meeting cancellations. The final decision will be made by the Reeve.

6.9 Notice of Cancelled Meeting

Where a meeting has been cancelled for any reason, Notice of the cancelled meeting shall be in the same form as notice for the meeting was **made and followed by a telephone confirmation**. In the case of a Council meeting, the Clerk (or designate) shall be responsible for giving notice. In the case of a Committee the Recording Secretary is responsible for giving notice.

Every effort will be made to notify all members of Council or the Committee and members of the public who have identified that they plan to attend.

The Clerk shall provide notice of cancellation to Council, staff, the local media and all other interested parties as soon as possible in advance of the meeting via telephone, website, local radio and posting signs at the meeting site.

6.10 Postponement of Meetings

Any regular meetings of the Council may be postponed to a day named in:

- (a) A notice by the Head of Council or the Deputy Head of Council given through the Clerk's Office and twenty-four (24) hours in advance of the regular meeting; or
- (b) A resolution of Council passed by the majority of the members.

Where a meeting has been postponed for any reason, Notice of the postponed meeting shall be in the same form as notice for the meeting was made.

In the case of a Council meeting, the Clerk (or designate) shall be responsible for giving notice. In the case of a Committee the Recording Secretary is responsible for giving notice.

Every effort will be made to notify all members of Council or the Committee and members of the public who have identified that they plan to attend.

The Clerk shall provide notice of postponement to Council, staff, the local media and all other interested parties as soon as possible in advance of the meeting.

7. **CALLING OF MEETINGS TO ORDER AND QUORUM**

- 7.1 The Head of Council or the Chair shall call the members to order as soon after the hour fixed for holding of the meeting a quorum is present.
- 7.2 A majority of all Members of Council or the Committee shall constitute a quorum and be necessary for the transaction of business.
- 7.3 If a quorum is not present one-half ($\frac{1}{2}$) hour after the time appointed for the commencement of the meeting, the Clerk, his/her designate or the Committee Recording Secretary shall indicate that no quorum is present and record the names of those members in attendance and they shall adjourn to the appointed time for the next scheduled meeting.
- 7.4 Where the number of members who are unable to participate in a meeting by reason of the provisions of the Municipal Conflict of Interest Act, R.S.O. 1990, such that, at that meeting the remaining members are insufficient to constitute a quorum, the remaining members shall be deemed to constitute a quorum, provided such number is not less than two (2) in accordance with Section 7.1 of the *Municipal Conflict of Interest Act, R.S.O. 1990*.
- 7.5 If during the course of a meeting, a quorum is lost, the Chair shall declare that the meeting shall stand recessed temporarily or be adjourned until the date of the next regular meeting or other meeting called in accordance with the provisions of this By-law.
- 7.6 If in the event of a declared emergency, Council is not able to achieve quorum then they may enact the use of the Emergency Governance Committee-Section 12.
- 7.7 If members are not going to be in attendance or are going to be late for a meeting, they shall contact the office of the Clerk or the Committee's Recording Secretary in advance of the meeting.
- 7.8 If the Head of Council attends a Committee meeting as an "Ex Officio" participant (See Section 5.8(e)), their attendance will not be considered part of quorum.

8. **ROLE OF COUNCIL**

- 8.1 It is the role of Council, per Section 224 of the Municipal Act, 2001, as amended:
 - (a) to represent the public and to consider the well-being and interests of the Township;
 - (b) to develop and evaluate the policies and programs of the Township;
 - (c) to determine which services the Township provides;
 - (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
 - (e) to ensure the accountability and transparency of the operations of the Township, including the activities of the senior management of the Township;
 - (f) to maintain the financial integrity of the Township; and
 - (g) to carry out the duties of Council under this or any other Act.

- 8.2 Members of Council shall come prepared to every meeting by having read all the material supplied, including agendas and staff reports, to facilitate discussion and the determination of action at the meeting.
- 8.3 Members of Council shall make technical inquiries of staff regarding materials supplied in advance of the meeting.
- 8.4 Requests for substantive reports shall be by Council motion which shall identify the appropriate Department or Department Head and objectives of the report.
- 8.5 No member shall have the authority to direct or interfere with the performance of any work for the Corporation.
- 8.6 While in a Council meeting of any sort, Councillors shall follow the following rules:
- (a) Councillors shall only speak when recognized by the Chair;
 - (b) Councillors shall only speak respectfully of Her Majesty the Queen or any member of the Royal Family, Governor-General, Lieutenant-Governor General or any Member of the Senate, the House of Commons of Canada or the Legislative Assembly of Ontario;
 - (c) Members shall not use indecent, offensive or insulting language in or against any Council or Councillor, staff, public or any other person. Further, no member will publish any derogatory or demeaning comment or opinion of Council, staff or member of the public;
 - (d) Members shall only speak to the question in debate;
 - (e) Members shall not debate any prior determination of the Council or Committee except to conclude such remarks with a motion to rescind or reconsider such determination;
 - (f) Members shall not interrupt or disturb any member who has the floor except to raise a point of order;
 - (g) Members shall not disturb a meeting by disorderly conduct or comments;
 - (h) Members shall not leave their seat or make noise or cause a disturbance while a vote is being taken or until the result is declared;
 - (i) Members shall not leave the meeting when he/she does not intend to return thereto without first advising the Chair;
 - (j) Members shall abide by the rules of Council or the Committee, obey the decisions of the Council or Committee on questions of order or practice or upon the interpretations of the rules of order by the Council or Committee;
 - (k) In the event that a member of Council or a Committee persists in a breach of the rules of this By-law, after having been called to order by the Reeve or Chair, the Reeve or Chair shall put the question "shall the member be ordered to leave his/her seat for the duration of the meeting?". The Council or Committee shall vote on the question and the question is not debatable;
 - (l) If the Council or Committee decides the question set out in section 8.6 (k) of this By-law in the affirmative by a majority vote of the members, the Reeve or Chair shall order the member to leave his/her seat for the duration of the meeting;

- (m) If the member apologizes, the Reeve or Chair, with the approval of Council, may permit him/her to resume his/her seat;
- (n) If a member does not leave his/her seat after being ordered to do so by the Reeve or Chair (in accordance with Section 8.6(l)) and if the member does not apologize (in accordance with Section 8.6(m)) then the Reeve or Chair shall seek appropriate assistance.
- (o) Members must occupy their chairs while a vote is being taken and the results are being declared;
- (p) Members may require the question or motion under discussion to be read at any time during the debate, but not so as to interrupt a member while speaking;
- (q) Every member present shall vote when a question is put on the floor unless a Pecuniary Interest has been declared;
- (r) Municipal Councillors shall officially be addressed as Councillor, Deputy Reeve and Reeve.

9. ROLE OF HEAD OF COUNCIL

- 9.1 It is the role of the Head of Council, per Section 225 of the Municipal Act, 2001, as amended:
- (a) to act as Chief Executive Officer of the Township;
 - (b) to preside over Council meetings so that business can be carried out efficiently and effectively;
 - (c) to provide leadership to Council;
 - (d) without limiting clause (c), to provide information and recommendations to the Council with respect to the role of Council as described in Section 8.1 of this By-law and Section 224 of the Municipal Act, 2001, as amended;
 - (d) to represent the Township at official functions; and
 - (e) to carry out the duties of the Head of Council under the Municipal Act or any other Act.
- 9.2 By virtue of their office, the Head of Council carries with it the right to participate fully in any meeting of a Committee or Board established by Council, without restriction, including voting. If the Head of Council attends a Committee meeting as an "Ex Officio" participant, their attendance will not be considered part of quorum (Section 7.8).
- 9.3 For the purposes of the County of Huron and Member Municipalities Joint Emergency Management Plan if the Head of Council is unavailable, the Deputy Head of Council or the Council Appointee shall be the alternate.

10. ROLE OF HEAD OF COUNCIL AS CHIEF EXECUTIVE OFFICER

- 10.1 It is the role of the Head of Council, per Section 226.1 of the Municipal Act, 2001, as amended:
- (a) to uphold and promote the purposes of the Township;
 - (b) to promote public involvement in the Township's activities;
 - (c) to act as the representative of the Township both within and outside the Township, and promote the Township locally, nationally and internationally; and
 - (d) to participate in and foster activities that enhance the economic, social and environmental well-being of the Township and its residents.

11. **ABSENCE OF THE HEAD OF COUNCIL**

- 11.1 In the event that the Head of Council is absent; has a conflict under the Municipal Conflict of Interest Act; refuses to act; or the office becomes vacant, the Deputy Reeve shall act in the place and stead of the Head of Council, and while so acting the Deputy Reeve may exercise all the rights, powers and authority of the Chair.
- 11.2 In the absence of both the Head of Council and the Deputy Reeve, and if a quorum is present, the Council shall elect a Chair from amongst its members present. While presiding, the member appointed by the Council shall have all the powers of the Head of Council for the purpose of conducting the meeting.

12. **EMERGENCY GOVERNANCE COMMITTEE**

- 12.1 Section 23 of the Municipal Act, 2001 regulates the delegation of legislative and quasi-judicial powers.
- 12.2 In a declared emergency and where the decision-making capability of a Township may be compromised or where normal protocols may be impossible to meet, the Corporation may establish an Emergency Governance Committee to act in place of the Council.
- 12.3 The Emergency Governance Committee will only be formed if at least four members of the total seven-member Council are incapacitated through death, injury or illness and are unable to exercise their powers due to the inability to meet quorum.
- 12.4 The Emergency Governance Committee is comprised of a minimum of two and a maximum of three members of Council.
- 12.5 The Emergency Governance Committee is delegated the authority by Council to exercise its normal legislative, quasi-judicial and administrative powers, subject to the limitations of the Municipal Act, 2001, with such delegated authority to only be exercised:
 - (a) For the duration of an emergency which has been declared by the Head of Council or his/her designate, in accordance with the Corporation's Emergency Management Plan;
 - (b) For Council's normal decision-making processes, and not for the management or co-ordination of emergency response activities.
- 12.6 The Committee, wherever practicable, will conduct its meetings in accordance with this procedure by-law.

13. **CONDUCT OF PROCEEDINGS FOR COUNCIL AND COMMITTEES**

- 13.1 As soon after the hour of the meeting as there is a quorum present, the Head of Council or the Chair shall call the meeting to order.
- 13.2 The Head of Council or the Chair shall announce the business before the Council or Committee in the order in which it is to be acted upon.
- 13.3 The Head of Council or the Chair shall receive and submit, in the proper manner, all motions presented by the members.
- 13.4 The Head of Council or the Chair shall preserve order and decorum and decide questions of order subject to an appeal to the Council or the Committee and this decision may be overruled by a majority vote thereof.
- 13.5 The Head of Council or the Chair shall put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings, and to announce the result.

- 13.6 The Head of Council or the Chair shall authenticate by signature when necessary all By-laws, Minutes and documents authorized by Council or the Committee.
- 13.7 The Head of Council or the Chair shall represent and support the Council or Committee declaring its will and obeying its decision in all things.
- 13.8 The Head of Council or the Chair shall ensure that the decisions of Council or the Committee are in conformity with the laws and By-laws governing the activities of the Corporation.
- 13.9 The Head of Council or the Committee shall adjourn the meeting when business is concluded.
- 13.10 The Head of Council or the Committee shall adjourn the meeting without question in the case of grave disorder arising in the meeting space.
- 13.11 The Head of Council or the Committee shall ensure that the members of the public who constitute the audience in the Council Chamber or Meeting Rooms:
 - (a) maintain order and quiet;
 - (b) address Council or the Committee only with the permission of the Chair; do not interrupt any speech or action of the members or any other person addressing Council or the Committee;
 - (c) to order any individual or group in attendance at the meeting to cease and desist any behaviour which disrupts the order and decorum of the meeting and to order the individual or group to vacate the Council Chambers or Meeting Rooms where such behaviour persists;
 - (d) to turn off or set to silent mode, all electronic devices.
- 13.12 All meetings may be audio and/or visually recorded, broadcast and/or streamed publicly by the Township.

14. **DECLARATION OF PECUNIARY INTEREST**

A 'pecuniary interest' is defined in the *Municipal Conflict of Interest Act*.

Where a member of Council or a Committee has a pecuniary interest in any matter, including that of a spouse, child or parent and is present at a meeting of Council or Committee at which the matter is the subject of consideration, the member

- (a) shall, prior to any consideration of the matter at the meeting, verbally disclose the interest and the general nature;
- (b) shall, prior to any consideration of the matter at the meeting disclose the interest and the general nature, in writing using the "COUNCIL & COMMITTEE DECLARATION OF PECUNIARY INTEREST FORM" (forming part of this By-law as Schedule "A") and submit it to the Clerk or designate;
- (c) shall not, at any time, take part in the discussion, or vote on any question in respect of the matter;
- (d) shall not, at any time, attempt, either on his or her own behalf or while acting for, by or through any other person, in any way whether before, during or after the meeting to influence the voting on any such question;
- (e) shall, where the meeting is not open to the public, immediately leave the meeting room during which the matter is under consideration (in accordance with Section 5.2 of the Municipal Conflict of Interest Act);
- (f) where the interest of a member has not been disclosed by reason of the member's absence from a meeting wherein the matter was discussed, the

member shall disclose the interest at the next Council or Committee meeting attended by the member;

- (h) where a member has declared a pecuniary interest on an item, they shall not take part in adopting the Confirmatory By-law.

15. **AGENDAS**

15.1 Regular Council Meeting Agendas

- (a) The Clerk or his/her designate shall prepare the Agenda for all Regular Council Meetings consisting of the following “Order of Business”:
 - 1. Call to Order
 - 2. Confirmation of the Agenda
 - 3. Disclosure of Pecuniary Interest
 - 4. Consent Agenda
 - Items listed under the Consent Agenda are considered routine, may require discussion but not action on the part of Council. Consent items are received in one motion. Council members may request that one or more item be removed for further action.
 - 5. Public Meetings/Hearings and Delegations
 - 6. Reports
 - 7. Correspondence
 - 8. Council Reports
 - 8.1 Reeve Activity Report
 - 8.2 Council Member Reports
 - (Verbal or written updates from members who sit on boards/committees)
 - 8.3 Requests by Members
 - 8.4 Notice of Motion
 - 9. By-laws
 - 10. Announcements
 - 11. Other Business
 - In the interest of supporting the Township of North Huron Accountability and Transparency Policy, should a member of Council or staff would like to present an item of business in this Section, it is recommended that they contact the Clerk in advance so that the item of business can be placed on the published agenda.
 - 12. Closed Session and Reporting Out
 - 13. Confirmatory By-law
 - 14. Adjournment
- (b) The agenda shall be available to Members of Council by 4:30 p.m. on the Friday preceding the meeting to which it pertains.
- (c) The business of Council shall be taken in the order in which it stands upon the agenda, unless otherwise decided by the majority of Council.
- (d) Any member may bring before Council or a Committee, any business that he/she believes should be deliberated upon by Council or the Committee. In an effort to support the Accountability and Transparency Policy of the Corporation, it is recommended that the member or staff contacts that Clerk (or in the case of a Committee, the Recording Secretary) in advance so that the item of business can be placed on the published agenda.
- (e) The Clerk in consultation with the Reeve may change the order of business when preparing the agenda as deemed necessary.

15.2 Special or Emergency Council Meeting Agendas

- (a) The Clerk, where reasonably possible, shall cause an agenda to be prepared, in the following order, for the use of members at Special Meetings of Council:
 - Declaration of Pecuniary Interest
 - Consideration of Business for Which Notice is Given
 - Adjournment
- (b) The agenda for Special Council Meetings shall be available at least forty-eight (48) hours preceding the meeting to which it pertains, if possible and if necessary.
- (c) The minutes of a special meeting shall be ratified at the next regular meeting of the Council by the Confirming By-law.

16. **MINUTES – Council and Committee**

16.1 Minutes

- (a) Minutes of Council or a Committee, whether it is closed to the public or not, shall record:
 - (i) the date, time and place of the meeting;
 - (ii) the record of attendance of the members;
 - (iii) the correction and adoption of the minutes of prior meeting(s);
 - (iv) all resolutions and decisions;
 - (v) all the other proceedings of the meeting without note or comment, whether it is closed to the public or not;
 - (vi) a list of other business items discussed.
- (b) After the minutes have been adopted they will be signed by the Head of Council or the Chair and by the Clerk (or designate) or Recording Secretary.

16.2 The Clerk shall ensure that the Minutes of the preceding Regular Meeting and any meeting are circulated along with the agenda package prepared in accordance with Section 15.1 of this By-law.

16.3 The onus shall be upon members attending after commencement of the meeting to inform the Clerk or Recording Secretary of their arrival in order that same may be recorded in the Minutes.

16.4 Unless a reading of the minutes of a Council or a Committee meeting is requested by a member, such minutes shall be approved without reading if the Clerk or Recording Secretary previously furnished each member with a copy thereof and has previously posted same.

16.5 The approved minutes of all Council and Committee meetings (with the exception of Closed Session meetings) shall be posted on the municipal website for public inspection as soon as practicably possible.

16.6 The minutes shall be filed once adopted by the Council or the Committee.

17. **PRESENTATIONS/DELEGATIONS/PETITIONS – Council and Committee**

17.1 Any Delegation wishing to appear before the Council or Committee on Municipal business shall make a formal request to the Clerk or Recording Secretary in writing by utilizing the required Council Delegation Request Form (Schedule B). The request shall be submitted no later than 4:30 p.m. on the Wednesday preceding the meeting. At the discretion of the Clerk, the

Delegation will be scheduled to make a presentation to a Regular Council Meeting or Committee meeting. Delegations are limited to ten (10) minutes to address Council. If the delegation has printed information such as reports, power point presentations and other written material that are to be presented to Council or Committee, it must be delivered to the Clerk by 4:30 p.m. on the Wednesday prior to the meeting.

- 17.2 The Clerk or the Reeve, may refuse a delegation request at their discretion if the matter is deemed to be routine or administrative in nature and can be referred to staff for quick resolution; the matter is not within the jurisdiction or normal realm of council business; the request is repetitive, vexatious or frivolous in nature; or any other reason deemed appropriate under the circumstances. The Clerk or Reeve may defer a delegation to a subsequent agenda if the timing is deemed more appropriate, at their discretion. In all cases above, the decision of the Reeve shall be final. The Clerk shall notify Council in writing of any person who has requested to be a delegation but has been denied the right to be listed on the agenda.
- 17.3 Any communication or correspondence that is to be presented to Council or Committee shall be legibly written, typed, or printed and shall not contain any obscene or defamatory language and shall be signed by at least one person and filed with the Clerk or Recording Secretary no later than 4:30 p.m. on the Wednesday preceding the meeting.
- 17.4 If a request to be heard is received after 4:30 p.m. on the Wednesday preceding the meeting, it must be approved by the Head of Council or Clerk before it will be added to the agenda.
- 17.5 Any communication or correspondence as referred to in Subsection 17.3 must include full name and contact information of the sender and is received by the Clerk or Recording Secretary no later than 4:30 p.m. on the Wednesday preceding the meeting.
- 17.6 The Clerk or Recording Secretary may, upon receipt, refer any communication or petition to a Department Head without the prior consideration of Council or the Committee.
- 17.7 After a delegation has been heard at a Council or a Committee meeting and it is felt that a further meeting on the same topic is warranted, the Council or Committee may so recommend and shall determine the time and date of such further delegation.
- 17.8 The Head of Council or the Chair has the discretion to limit delegations on repetitive topics, or topics that are deemed to be frivolous.
- 17.9 Any person desiring to address the Council or a Committee by oral communication shall first secure the permission of the Head of Council or Chair, provided, however, that preference will be given to those persons who have notified the Clerk or Recording Secretary by 4:30 p.m. on the Wednesday immediately preceding the meeting of their desire to speak in order that their name may be placed on the agenda and they will be recognized by the Head of Council or the Chair without further action.
- 17.10 Delegations are limited to ten (10) minutes, including questions of Council to the Delegation. Groups shall appoint a maximum of two (2) spokespersons to address Council on behalf of the group. Each person addressing the Council or a Committee, shall give his/her name and address for the record. All remarks shall be addressed to Council or Committee as a body and not to any individual member thereof. No person, other than Members of Council or a Committee and the person having the floor, shall be permitted to enter into any discussion, either directly or through the Members of Council or a Committee. No questions shall be asked to the Delegation, Council Members or Committee, except through the Head of Council or the Chair.

17.11 A delegation requesting to speak for more than ten (10) minutes will only be permitted by prior approval of the Head of Council, Chair Clerk or Chief Administrative Officer, unless further time is granted by the Council or the Committee.

17.12 Interested parties, or authorized representatives, may address the Council or Committee by written communication in regard to any matter concerning the Corporation's business or over which the Council or Committee has control at any time by direct mail or by addressing the Clerk or Recording Secretary and such written communication will be distributed to the members.

18. **REPORTS OF DEPARTMENTS**

Reports of Departments (including recommendations resulting from Committee meetings) shall be received by the Clerk no later than 4:30 p.m. on the Wednesday that precedes the Council meeting.

19. **BY-LAWS**

19.1 Council shall be provided with a copy of all By-laws which are on the agenda for consideration. Council shall not consider any by-law not listed on the Agenda. Every By-law shall be introduced by motion and shall receive three readings prior to it being passed. For By-laws that would implement a substantive change in existing policy, or introduce new policy of a complex nature, the by-law shall be initially considered by Council in draft, and be passed at a subsequent Council Meeting. By-laws of a routine, less complex nature, or by-laws with legislated timelines, such as By-laws passed under the Planning Act, shall be exempted from this requirement.

19.2 Every By-law enacted by Council shall be numbered and dated and shall be sealed with the seal of the Corporation and signed by the Clerk and Head of Council and shall be filed by the Clerk for safekeeping.

19.3 A By-law shall deem to have been read upon the title or heading or short description thereof being read or taken as read unless a Member of Council requires the By-law or any portion thereof to be read in full.

19.4 The proceedings at every regular meeting shall be confirmed by By-law so that every decision of the Council and every resolution passed at that meeting shall have the same force and effect as if each and every one of them had been the subject matter of a separate By-law duly enacted. The proceedings at every Special or Emergency Meeting shall be confirmed by By-law at the next regular meeting of the Council.

19.5 For the convenience of the stakeholders and to expedite the meeting, North Huron Council will proceed with the consideration of related By-laws following Public Meetings, Delegations and Staff Reports as they deem appropriate.

20. **NOTICE OF MOTION**

20.1 Any Member of Council may give a Notice of Motion at a Council meeting indicating an intent that the Member will introduce a Motion at the next or a subsequent meeting of Council or Committee. The giving of a Notice of Motion requires no seconder and is not, at the time, debatable.

20.2 All Notices of Motion shall be in writing, signed by the mover and filed with the Clerk.

20.3 A Notice of Motion filed with the Clerk shall be placed on the agenda of the next regularly scheduled Council or Committee Meeting under "Council

Reports", a copy of which shall be distributed to the Members as part of the agenda.

- 20.4 A Motion normally requiring a Notice of Motion may be introduced without notice if Council or Committee, without debate, dispenses with notice on the affirmative vote of at least two-thirds of the Members present and voting.

21. **REQUESTS BY MEMBERS**

- 21.1 Members shall be permitted a maximum of three minutes each in order to make statements which are intended for the purpose of sharing information about events/activities/functions and general work of members and to request reports from staff on various issues.

- 21.2 A majority vote of Council will be required to request reports from Staff.

- 21.3 Reports required as a result of a request of Council or a member will be brought forward to a future meeting of a Committee or Council at the discretion and scheduling of the Senior Management Team.

22. **ADJOURNMENT**

The Council shall adjourn if still in session after a duration of six (6) hours, unless otherwise determined by a resolution of Council passed by the majority of the members.

Every meeting of Council shall be deemed to be adjourned at the hour of 11:00 p.m. save and except with the unanimous consent of Council

23. **RESOLUTIONS/MOTIONS**

- 23.1 A motion must be formally seconded before the question can be put on a motion and recorded in the minutes.

- 23.2 When a motion is presented to the Council or a Committee, in writing, it shall be read, or, if it is an oral motion, stated by the Head of Council or Chair.

- 23.3 After a motion is read or stated by the Head of Council or Chair, it shall be deemed to be in possession of Council or the Committee but may, with the permission of Council or the Committee, be withdrawn at any time before decision or amendment.

- 23.4 After a motion is finally put, no member shall speak to the motion nor shall any other motion be made until after the vote is taken and the result declared.

- 23.5 Every Member of Council shall have one vote.

- 23.6 Every member of Council present at a Council Meeting when a question is put, shall vote thereon, except where he/she is disqualified to vote by reason of a pecuniary interest or is absent from the Council Chamber or Meeting room when the question is put.

- 23.7 All votes shall be announced openly, as carried or defeated, by the Head of Council or Chair.

- 23.8 On an unrecorded vote, the manner of determining the decision on a motion shall be at the discretion of the Head of Council or the Chair and may be by electronic voting or show of hands.

- 23.9 The Head of Council or Chair shall require a recorded vote to be taken on any question upon request of a member if such request is made prior to commencement of the voting or immediately thereafter (Section 246 of the

Municipal Act, 2001). When a member present requests a recorded vote, all members present at the meeting shall vote, unless otherwise prohibited by statute. The Clerk shall call the vote in a manner that provides for a random order and the members shall respond YES or NO when called upon. The names of those who voted for and those voted against shall be noted in the minutes.

- 23.10 In accordance with Section 246 of the Municipal Act, 2001, a failure to vote by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.
- 23.11 Except where expressly provided in Statute, any question on which there is an equality of votes shall be deemed to be defeated.
- 23.12 The Head of Council or the Chair shall declare the vote on all questions and should his/her declaration be stated by any member to be in doubt, the Head of Council or the Chair shall require the vote to be retaken in an alternative manner and the results of this vote shall be final.
- 23.13 Members shall not speak to the same motion without the consent of the Head of Council or the Chair and at the end of the debate a motion for closure may be made by the Head of Council or the Chair.
- 23.14 Amendments shall be put in the reverse order to that in which they are moved. Only one amendment shall be allowed to an amendment.

24. **RECONSIDERATION**

- 24.1 No decided matter may be reconsidered more than once during the term of Council.
- 24.2 A recorded vote shall be required for all motions to reconsider a previous decision of Council.
- 24.3 **Reconsideration in First Year**
 - 24.3.1 Within one year after a matter has been decided by Council within that term of office, a Member who voted in the majority, may present a Notice of Motion to Reconsider that matter. Such Notice of Motion to Reconsider shall be referred to the next regularly scheduled Meeting of Council and shall be placed on the Agenda under the appropriate Department.
 - 24.3.2 Actions of Council that cannot be reversed or suspended cannot be reconsidered.
 - 24.3.3 Before accepting a Notice of Motion to Reconsider, the Reeve may ask the Member to confirm that he voted with the majority on the issue in question.
 - 24.3.4 A Motion to Reconsider a decided matter shall require the approval of at least two-thirds majority vote of Council.
 - 24.3.5 During this time frame, a request for the reconsideration of a decided matter by a member of the public will be included in the Council Information Package.
 - 24.3.6 No debate on a Motion to Reconsider shall be permitted; however, the mover of a Motion to Reconsider may make a brief and concise statement outlining the reasons for proposing such reconsideration.
 - 24.3.7 If a Motion to Reconsider is decided in the affirmative at a Meeting, then consideration of the original decided matter shall become the next order of business.

24.4 Reconsideration After First Year

After the initial one (1) year period, within the term of office, a Motion to Reconsider a decided matter shall require the approval of a simple majority of the Members of Council and if decided in the affirmative, then consideration of the original decided matter shall become the next order of business.

25. RULES OF DEBATE

25.1 The following matters and motions may be introduced orally without written notice and without leave except as otherwise provided by these rules:

- (a) a point of order or personal privilege;
- (b) presentation of petitions;
- (c) to lay on the table (to defer temporarily);
- (d) to postpone indefinitely or to a specific day; and
- (e) to move the previous question (immediate vote on the main motion).

25.2 The following motions may be introduced without notice and without leave:

- (a) to refer;
- (b) to adjourn;
- (c) to amend; and
- (d) to suspend the rules of procedure.

25.3 Every member prior to speaking to any question or motion shall raise his/her hand and obtain permission from the Chair to speak. When two or more members wish to speak, the Chair shall name the member who has the floor and shall be the member, who, in the opinion of the Chair raised his/her hand first.

25.4 When a member is called to order he/she shall cease speaking unless allowed to explain, and the ruling of the Chair shall be obeyed, subject to the appeal to the Council or Committee, but without debate.

25.5 No member shall speak more than once to the same question without the leave of the Council or Committee or until all other members have had the opportunity to speak to the question a first time, except in explanation of a material part of his speech which may have been misconstrued, and in doing so, he/she is not to introduce a new matter.

With the approval of the Head of Council and the consensus of Council, Council may temporarily suspend the Rules of Order to permit **extended debate** on a specific item of business (See Section 29.1)

During the **extended debate**, the Head of Council may permit members to speak to the item of business more than one time, but in the order which they have requested permission to speak (Item 25.3).

During the **extended debate**, the Head of Council will maintain order. If in the opinion of the Head of Council the need for extended debate has ended or the debate is no longer orderly, the Head of Council may end the **extended debate** and return to the regular Rules of Order.

25.6 If the Head of Council desires to leave the Chair for the purpose of taking part in the debate or for any other reasons, the Deputy Head of Council shall assume the Chair in his/her place until he/she resumes the Chair.

The Head of Council may answer questions and comment in a general way without leaving the Chair, but if he/she wishes to make a motion or speak to a motion taking a definite position and endeavouring to persuade the Council to support that position, then he/she shall first leave the Chair.

The Head of Council does not need to vacate the Chair to simply state support or opposition to a motion on the floor.

- 25.7 When the Head of Council or Chair calls for the vote on a question, each member shall occupy his/her seat until the result for the vote has been declared by the Head of Council or Chair, and during such time no member shall walk across the room to speak to any other member or make any noise or disturbance.
- 25.8 When a member is speaking, no other member shall pass between him/her and the Chair or interrupt him/her except to raise a point of order.
- 25.9 Any member may require the question or motion under discussion to be read at any time during the debate but not so as to interrupt a member while speaking.

26. **POINTS OF ORDER AND PRIVILEGES**

- 26.1 No vote shall be taken by ballot or any other method of secret voting, and every vote so taken is of no effect, in accordance with Section 244 of the Municipal Act, 2001.
- 26.2 Unless otherwise authorized by the Head of Council, all members, Staff and guests shall address Council through the Head of Council and only when recognized to do so.
- 26.3 When two or more members indicate simultaneously that they wish to speak, the Head of Council shall name the member who is to speak first.
- 26.4 The Head of Council shall preserve order and decide questions of order.
- 26.5 The Council, if appealed to, shall decide the question without debate and its decision shall be final.
- 26.6 If the member who made the motion claims the floor and has not already spoken on the question, he/she is entitled to be recognized in preference to other members.

27. **PROCEDURAL APPEAL**

- 27.1 Any member may raise a point of order.
- 27.2 The Head of Council or Chair shall decide all questions of order and the decision of the Head of Council or Chair shall be final, subject to appeal, with the Head of Council or Chair retaining the option of putting any question or order to Council or a Committee and in such instances the decision of Council or a Committee shall be final.

Upon appeal of any decision of the Head of Council or the Chair, the question of order shall be decided by Council or the Committee and the decision shall be final.

28. **RULES OF ORDER**

"Roberts Rules of Order" shall govern the proceedings of the Council in all cases, unless they are in conflict with these rules. See also Section 4 – General Rules.

29. **SUSPENSION AND AMENDMENT OF THESE RULES**

- 29.1 Suspension of these Rules

Any provision of these rules may be temporarily suspended by the majority of the Council. The vote on any such suspension shall be taken by way of electronic voting or show of hands and entered upon the record.

With the consensus of Council, the Head of Council may temporarily relax the rules of order to permit additional discussion on an item of business. See also Section 25.5.

29.2 Amendment to these Rules

These rules may be amended, or new rules adopted by a majority vote of all Members of Council, provided that the proposed amendments or new rules shall have been introduced into the record at a prior Council meeting.

30. RECORDING EQUIPMENT

30.1 At the meetings of Council or a Committee, the use of cameras, electric lighting equipment, flash bulbs, recording equipment, television cameras and any other device of a mechanical, electronic or similar nature used for transcribing or recording proceedings by auditory or visual means by members of the public, including accredited and other representatives of any new media whatsoever, will not be permitted. Only audio and/or video recording devices operated by Township Staff shall be allowed during the meetings of Council or a Committee.

31. COMMUNICATION DEVICES

31.1 At the meetings of Council, the use of cellular phones, audible pagers or any other similar communication devices creating disruption or a nuisance will not be permitted in the Council Chambers

31.2 An exception would be granted to allow members of Council and Staff the opportunity to use electronic devices to set meeting dates when necessary;

32. VALIDITY AND SEVERABILITY

It is hereby declared that notwithstanding any section, subsections, clause, paragraph or provision of the By-law or parts thereof, may be declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or beyond the powers of Council to enact, such section or sections or parts thereof shall be deemed to be severable and shall not affect the validity or enforceability of any other provisions of the By-law as a whole or part thereof and all other sections of the By-law shall be deemed to be separate and independent therefrom and enacted as such.

33. EFFECTIVE DATE

33.1 By-law No. 18-2016, as adopted on February 1st, 2016, be and the same is hereby repealed.

33.2 This By-law comes into force and takes effect on the final passing thereof.

READ a FIRST and SECOND time this , day of December, 2017.

READ a THIRD time and **FINALLY PASSED** this , day of December, 2017.

CORPORATE SEAL

Reeve Neil Vincent

Clerk Richard Al



SCHEDULE A
TO THE NORTH HURON PROCEDURAL BY-LAW -2017
TOWNSHIP OF NORTH HURON
COUNCIL AND COMMITTEE DISCLOSURE OF PECNIARY
INTEREST

Date _____

I _____ declare a conflict of interest with

Item (s) _____ on the _____ Council or Committee Agenda.

Reason for disclosure:

Signature



SCHEDULE B
TO THE TOWNSHIP OF NORTH HURON PROCEDURAL BY-LAW
COUNCIL AND COMMITTEE DELEGATION REQUEST FORM

A “delegation” means a person or group of people who address Council or a Committee for the purpose of making a presentation. See the Township of North Huron Procedure By-law for details.

Those wishing to appear before Council or a Committee regarding Municipal business shall make a formal request to the Clerk or Recording Secretary in writing utilizing this Council Delegation Request Form. A fully completed request form must be submitted by email, fax or delivered in person to the Clerk no later than 4:30 p.m. on the Wednesday prior to the Council meeting in which the delegation is requesting to attend. At the discretion of the Clerk, the Delegation will be scheduled to make a presentation during a Regular Council Meeting or Committee meeting. A schedule of meeting dates and times are can be found on the Municipal website at www.northhuron.ca. Delegations are limited to ten (10) minutes to address Council. All printed or digital information such as reports, presentations and other material to be presented to Council or a Committee must be delivered to the Clerk by 4:30 p.m. on the Wednesday prior to the meeting.

For further information on the procedure for appearing before Council as a delegation, please contact Richard Al, Clerk.

Phone: 519-357-3550
Fax: 519-357-1110
Email: ral@northhuron.ca
Address: 274 Josephine Street, Wingham, Ontario N0G 2W0

DATE OF MEETING REQUESTED: _____

NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable):

GROUP/ORGANIZATION DELEGATION REPRESENTS: _____

FULL MAILING ADDRESS OF DELEGATION(S): _____

TELEPHONE #: _____ EMAIL ADDRESS: _____

GENERAL NATURE OF DELEGATION: _____

PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL:

Information submitted will be considered public information and therefore subject to full disclosure, under the Municipal Freedom of Information and Protection of Privacy Act.

Delegation Applicant Signature _____ Date _____

Clerk or designate _____ Date Received _____

OFFICE USE:
☐ Confirmed with Requestor on _____ (date) by _____ (phone/email)



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 04/12/2017
SUBJECT: 2018 Draft Rates & Fees By-Law
ATTACHMENTS: 2018 Draft Rates & Fees By-Law

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the 2018 Draft Fees and Charges By-law for information purposes and the By-law will be brought forward at the December 18, 2017 meeting;

EXECUTIVE SUMMARY

Annually the Fees and Charges By-Law is reviewed by senior staff and any recommended changes or increases in such fees and charges are presented to council for approval. HST shall be added to the applicable rates.

DISCUSSION

For the fees that have changed, the 2017 Fee has been noted in the margin. The following is a summary of the changes:

Schedule A: Administration Fees

- Added fee for "A Snippet in Time" History Book - \$50.00, otherwise no changes
- Added legislated Freedom of Information related fees

Schedule B: Animal Licence Fees – No changes

Schedule C: Building Classes & Fees – No changes

Schedule D: Cemetery – No changes

Schedule E: Public Works Fees and Charges (Including Waste) – only increases applies to materials

	2018	2017
Winter Sand – per yard	\$18.00	\$16.50
Stone – per tonne	\$6.00	\$5.00
Crushed – A Gravel per tonne	\$5.50	\$4.50
Gravel – B – Pit run per tonne	\$3.00	\$2.50

Schedule F: Licences

- Fee Added – Marriage Ceremonies - \$250.00 + HST

Schedule G: Planning Fees – Fees increased as per County of Huron

Schedule H: Recreation and Facilities

- Townhall Theatre rental rates added – no change from 2017
- New rates added for Community Groups
- No rates listed for Rec Programs – run on a cost recovery basis and prices are set according to each program's expenses
- Fees increased by CPI @ 1.7% plus 1% Minimum Wage (offset)

Schedule I: Taxi Fees – No Changes

Schedule J: Water and Wastewater

- o Rate Increase at 3.5% based on B M Ross Rate Study (Year 4 of 5 year plan)
- o No increase in reserve charge
- o Addition - Water meters recovered at market price plus 20% admin fee

Schedule K: North Huron Children's Programs – No Changes – Scheduled Increases are effective September 1st each year

Schedule L: Emergency and Non-Emergency Fees – No Changes

Schedule M: New Schedule – Emergency Services Training Centre

Schedule N: New Schedule - Development Charges

- o Developments Charges Schedule has been added to the by-law
- o Development Charges have increased by CPI @ 1.7%

FINANCIAL IMPACT

The new fees and charges will be incorporated into the 2018 Draft Budget.

FUTURE CONSIDERATIONS

A comparison of the Rates and Fees for other municipalities is underway and the results will be reviewed as part of the next by-law update.

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4: Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Dwayne Evans, CAO

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. -2017**

BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR
THE TOWNSHIP OF NORTH HURON

WHEREAS Section 391 (1) of the Municipal Act, S.O. 2001, Chapter 25, provides that a Municipality and a local board may pass by-laws imposing fees and charges for services or activities provided, and;

WHEREAS the Municipal Council of the Corporation of the Township of North Huron deems it expedient to establish fees in the Township of North Huron.

NOW THEREFORE, the Municipal Council of the Corporation of the Township of North Huron **ENACTS** the following:

1. The Corporation of the Township of North Huron hereby adopts the list of fees and charges in the attached Schedules “A, B, C, D, E, F, G, H, I, J, K, L, M, N” to this by-law;
2. All fees and charges are due and payable at the time the service is provided. If the fees and charges or any portion thereof remain unpaid 30 days from the date of invoicing, interest at the rate of 1.25% shall be charged, and again on the first of each month thereafter until the account is paid in full.
3. HST will be charged where applicable.
4. In the event that any particular provision or provisions or part of a provision in this by-law is found to be void, voidable or unenforceable for any reason whatever, then the particular provision or provisions or part of the particular provision shall be deemed severed from the remainder of this by-law and all other provisions shall remain in full force.
5. All fees and charges payable under this by-law including taxes, interest and collection costs constitute a debt of the person or persons charged and if unpaid, where permissible, shall be added to the tax roll for any property in the Township of North Huron owned by such person or persons and may be collected in the same manner as taxes.
6. That this by-law shall come into full force and effect upon its final passage;
7. That this By-law supersedes By-law No. 9-2017.

READ A FIRST AND SECOND TIME THIS DAY OF , 2017.

READ A THIRD TIME AND PASSED THIS DAY OF , 2017.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Richard Al

**SCHEDULES “A to L”
To By-Law No. -2017**

TABLE OF CONTENTS

Schedule A:	Administration Fees
Schedule B:	Animal License Fees
Schedule C:	Building Classes & Fees
Schedule D:	Cemetery
Schedule E:	Public Works Fees and Charges
Schedule F:	Licenses
Schedule G:	Planning Fees
Schedule H:	Recreation and Facilities
Schedule I:	Taxi Fees
Schedule J:	Water and Wastewater
Schedule K:	North Huron Children’s Programs
Schedule L:	Emergency Services / Non-Emergency Fees
Schedule M:	ESTC - Emergency Services Training Centre
Schedule N:	Development Charges

**SCHEDULE “A”
By-Law No. - 2017**

Administration Fees

Tax and Zoning Certificates

Tax Certificate	\$50.00
Zoning Certificate	\$75.00
Water Certificate	\$20.00
Commissioner Signature	\$15.00

Miscellaneous

East Wawanosh History Book “Wilderness to Wawanosh”	\$45.00	
“A Snippet in Time” New	\$50.00	
Museum Musings Book	\$10.00	
North Huron Township Flags	\$75.00	
North Huron Township Pins	\$ 2.00	
East Wawanosh Spoons	\$ 2.00	
East Wawanosh Flags	\$30.00	
County of Huron Map Guide	\$5.00	
Photo Copies	\$0.25/page	
Sending Faxes	\$1.00/fax	
NSF Cheques	\$25.00	
Freedom of Information Application	\$5.00 plus any associated research fees as outlined in the FOI application form \$7.50 / 15 minutes and \$0.20 per page for photocopies (if request results in anticipated fee of \$100 or more; then 50% of a reasonable estimate be paid prior to the record search being completed)	New
Freedom of Information request for video Surveillance record from the North Huron Recreation Centre	\$100 / 5 min of surveillance	

SCHEDULE "B"
By-Law No. -2017

NO CHANGE

Animal License Fees

	<u>Neutered Male or Spayed Female</u>	<u>Male or Female</u>
First Dog	\$15.00	\$30.00
Second Dog	\$20.00	\$40.00
Third & Four Dog	\$40.00	\$80.00
Pit Bull or Pit Bull Cross	\$125.00	
Breeding & Boarding Kennel	\$150.00	

Dog license fees are due on or before the 1st day of February each year. A \$15 late payment charge will be charged in addition to the licence fee.

Part 1 Provincial Offences

Owner fail to obtain a dog license	2.1	\$75.00
Owner keeping more than four dogs	7.1	\$75.00
Owner fails to affix tag to collar	2.4	\$75.00
Use tag other than for dog issued	2.7	\$75.00
Dog found without tag	2.9	\$75.00
Permit animal to run at large	3.2	\$100.00
Owner fail to remove dog excrement	3.8	\$100.00
Permit dog to engage in persistent barking	6.1	\$75.00
Owner fails to muzzle a pit bull when walking	8.2	\$150.00
Failure to post vicious dog signage	9.1	\$75.00
Failure to keep vicious dog confined	9.2	\$150.00
Owner fails to keep Vicious dog muzzled when walking	9.3	\$150.00

SCHEDULE "C"
By-Law No. -2017

NO CHANGE

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
SCHEDULE "A" to BY-LAW NO. 19-2015
Classes & Fees

No.	Building	Administration Fee	Building Permit Fee (per sq. ft. unless noted)
1	Group A & B – Assembly and Institutional Occupancies		
	a) New Construction	\$200.00	\$0.65
	b) Renovation/Alteration	\$100.00	\$0.37
	c) Accessory Structures	\$100.00	\$0.46
2	Group C – Residential Occupancies		
	a) New Construction	\$200.00	\$0.65
	b) Finished/Unfinished Basement	\$200.00	\$0.15
	c) Renovation/Alteration	\$100.00	\$0.34
	d) Attached Garage	\$100.00	\$0.30
	e) Accessory Structure	\$100.00	\$0.30
	f) Deck/Porch	\$100.00	\$0.30
3	Group D & E – Occupancies		
	a) New Construction	\$200.00	\$0.65
	b) Renovation/Alteration	\$100.00	\$0.38
	c) Accessory Structures	\$100.00	\$0.46
4	Group F – Occupancies		
	a) New Construction	\$200.00	\$0.45
	b) Renovation/Alteration	\$100.00	\$0.38
	c) Accessory Structures	\$100.00	\$0.46
5	Agricultural		
	a) New Construction	\$100.00	\$0.016
	b) Liquid Manure Tanks		\$4.07 per Linear Foot
	c) Grain Bin (not exceeding 12 m in height)		\$280.00 Flat Fee
	d) Tower Silos		\$280.00 Flat Fee
	e) Bunk Silos		\$350.00 Flat Fee
6	Demolition Permits		
	a) Class 'A'		\$100.00 Flat Fee
	b) Class 'B'		\$200.00 Flat Fee
7	Class 4 On-Site Septic Systems		
	a) New/Replacement Systems		\$425.00 Flat Fee
	b) Replacement Tank		\$150.00 Flat Fee
	c) Bed Replacement		\$275.00 Flat Fee
8	Plumbing Permit		\$120.00 Flat Fee
9	Conditional Permit		\$300.00 Flat Fee Plus Completion Permit Amount
10	Solid Fuel Fired Appliances		\$120.00 Flat Fee
11	Tent Permit		\$120.00 Flat Fee
12	Temporary Structure (Temporary Dwelling)		\$210.00 Flat Fee
13	Change of Use (No Construction)		\$210.00 Flat Fee
14	Building and Renovating Without a Permit	An additional fee of equal to 400% of the amount calculated as the regular permit fee. But in no case shall the additional fee exceed \$5,000.00	

Notes to Table:

- An investigation fee of \$150.00 shall be applied where work has commenced prior to the issuance of the required building permit in addition to the building permit fee.
- Any other building structure not included above or where square footage cannot be calculated effectively, a rate of \$9.00 per \$1,000.00 of construction value shall be charged for a building permit.
- Inspection only – no permit required: a fee of \$75.00 per shall be applied plus \$80.00 administration fee.
- Inspection requested and not ready: a fee of \$75.00 shall apply.

NO CHANGE

**SCHEDULE “C”
By-Law No. -2017**

Classes & Fees (con’t)

Solar Panel Installation on Existing Roof Structures	\$80.00 plus \$10.00 per thousand of construction value
Wind Towers based on rated output and tower height (excluding blade)	<3kW-49kW-Height 6m to 18m Class 2 - \$1,500.00 50kW-249kW-Height 18m to 42m Class 3 & 4 - \$3,500.00 250kW-1MW-Height varies Class 3 & 4 - \$10,000.00 >1MW-Height 61m to 110m Class 3 & 4 - \$15,000.00

MAINTENANCE AND PROPERTY SERVICE FEES

An inspection fee, when an inspection of the property pursuant to a complaint confirms that the property does not comply with the Corporation’s Property Standards By-law - per inspection.	\$ 80.00
A file management fee applied when an order has been issued against a property.	\$140.00
A file management fee applied when an inspector of the Corporation attends a Property Standards Committee meeting where an order has been upheld.	\$140.00
A file management fee applied when an inspector of the Corporations attends a court hearing where a conviction has been granted.	\$625.00
An administrative fee equal to a percentage of the actual costs, added to the actual costs to be recovered by the Corporation for services and materials expended in carrying out the requirements of an Order when the owner has failed to comply.	40%

ZONING BY-LAW INSPECTION FEES

A file management fee applied when a second Notice of Violation has been issued against a property.	\$140.00
A file management fee when an inspector of the Corporation attends a Court hearing where a conviction has been granted	\$625.00

REFUND OF BUILDING PERMIT FEES

STATUS OF PERMIT APPLICATION	PERCENTAGE OF FEE ELIGIBLE FOR REFUND
Application received No processing or review of plans submitted	80%
Application received Plans reviewed and permit issued	50%
Additional deduction for each field inspection that had been performed	10%
Permits valued at less than \$100.00	Nil

SCHEDULE "D"

TOWNSHIP OF NORTH HURON
274 Josephine Street, Wingham, Ontario
N0G 2W0 519-357-3550
519-357-1110 (Fax)

NO CHANGE

Person in charge of day to day operations:

Wingham Cemetery - 90397 Holmes Line, Wingham
Kevin Dunn 519-357-5950

PRICE LIST
Effective Date: June 2, 2015

	Size	Interment Rights	C & M	Total Selling Price
SALE OF INTERMENT RIGHTS (and Care and Maintenance (C & M))				
Burial Lot - Resident	32 sq. ft.	\$ 480.00	\$ 320.00	\$ 800.00
Burial Lot - Non-Resident	32 sq. ft.	\$ 570.00	\$ 380.00	\$ 950.00
Cremation Lot - Resident	15 sq. ft.	\$ 240.00	\$ 160.00	\$ 400.00
Cremation Lot - Non-Resident	15 sq. ft.	\$ 285.00	\$ 190.00	\$ 475.00
Columbarium Niches - Rows A & B - Resident	1.09 sq. ft.	\$ 1,785.00	\$ 315.00	\$ 2,100.00
Columbarium Niches - Rows A & B - Non-Resident	1.09 sq. ft.	\$ 1,955.00	\$ 345.00	\$ 2,300.00
Columbarium Niches - Rows C & D - Resident	1.09 sq. ft.	\$ 1,615.00	\$ 285.00	\$ 1,900.00
Columbarium Niches - Rows C & D - Non-Resident	1.09 sq. ft.	\$ 1,785.00	\$ 315.00	\$ 2,100.00
Columbarium Niches - Rows E & F - Resident	1.09 sq. ft.	\$ 1,445.00	\$ 255.00	\$ 1,700.00
Columbarium Niches - Rows E & F - Non-Resident	1.09 sq. ft.	\$ 1,615.00	\$ 285.00	\$ 1,900.00
INTERMENT				
Adult - Resident				\$ 650.00
Adult - Non-Resident				\$ 750.00
Child - Resident				\$ 450.00
Child - Non-Resident				\$ 500.00
Infant - Resident				\$ 325.00
Infant - Non-Resident				\$ 375.00
Cremation - Resident				\$ 325.00
Cremation - Non-Resident				\$ 375.00
Mausoleum - Resident				\$ 550.00
Mausoleum - Non-Resident				\$ 650.00
Columbarium - First Opening & Closing Included in Purchase Price				
Columbarium - Second Opening - Resident				\$ 100.00
Columbarium - Second Opening - Non-Resident				\$ 200.00
Saturday, Sunday, Statutory Holiday & after 4:00 p.m.				
Columbarium - Resident				\$ 100.00
Columbarium - Non-Resident				\$ 200.00
EXTRA CHARGES (for Interment)				
Winter Burial - Resident				\$ 900.00
Winter Burial - Non-Resident				\$ 1,000.00
Late Funeral - Resident			1 1/2 x regular rate	
Late Funeral - Non-Resident			1 1/2 x regular rate	
(After 4:00 p.m. and Saturdays)				
Late Funeral - Resident			2 x regular rate	
Late Funeral - Non-Resident			2 x regular rate	
(Sundays and Statutory Holidays)				
Winter Storage (Chapel)				\$ 75.00
Grass Rental for Spring Interments				\$ 75.00
DISINTERMENT (Approval Required from Medical Officer of Health)				
Adult - Casket Only				\$ 1,200.00
Adult - Casket in Vault				\$ 1,000.00
Child/Infant - Casket Only				\$ 600.00
Child/Infant - Casket in Vault				\$ 500.00
Crypt in Mausoleum				\$ 550.00
TRANSFER FEE				
Transfer of Interment Rights - Resident to Resident				\$ 100.00
Transfer of Interment Rights - Resident to Non-Resident				\$ 200.00
OTHER CHARGES				
Tree & Shrub Removal				\$ 30.00

SCHEDULE “E”
By-Law No. -2017

Classification	Public Works - 2018 Fees & Charges
	Township of North Huron
	2018
LANDFILL	
Opening and Closing Fees	
Initial Fee	\$100.00
per hour charge	\$45.00
Waste Disposal Fees	
Minimum Charge (under 125kg)	\$10.00
Sorted - per tonne	\$95.00
Unsorted - per tonne	\$180.00
Concrete - per tonne	\$95.00
Brick - per tonne	\$95.00
Asphalt Shingles - per tonne	\$95.00
Wood - per tonne	\$95.00
Mattresses - per piece	\$15.00
Furniture- per piece	\$20.00
Bag Tags	
Purchased by store for resale - per 100	\$2.40
Pre-purchased from a Store/Municipal Office - per tag	\$2.50
Purchased at landfill site - per tag	\$2.50
Recycling Materials	
Compost	Not accepted
Bale Wrap	Not accepted
Fill Clay	Not accepted
Top soil/Mixed Soil	Not accepted
Brush (2 inch diameter or less)	No charge
Battery - per piece	No charge
Propane Tanks - per piece	No charge
Metal - per piece	No charge
Appliances - per piece	Only Accept Freon Removed N/C
Tires - Maximum 4 tires per visit	No charge
Blue Box	\$10.00
TRANSPORTATION / ROADS	
Signage	
911 Sign - Replacement	Huron County responsibility
Blade Only	No charge
Post Only	No charge
Special Signs	
Driveway	
Driveway Permit - Admin/Inspection Permit	\$250.00
Driveway Deposit	\$500.00
Culvert/Ditches	
Ditching Inspection Fee	\$75.00
Ditching Deposit	\$600.00
Culverts	Actual Cost + 20%

SCHEDULE “E”
(con’t)
Public Works - 2018 Fees & Charges

2018

2017

Materials		
Winter Sand - per yard	\$18.00	16.50
Stone - per tonne	\$6.00	5.00
Crushed - A Gravel per tonne	\$5.50	4.50
Gravel - B - Pit run per tonne	\$3.00	2.50
Trees	Actual Cost + 20%	
Cold Mix	\$ 7.00/pail or \$128.00/tonne	
Materials, Supplies to Public	Actual Cost + 20%	
Machine/Labour Rates		
Grading - Minimum 1 hour charge	\$100.00	
Labour Rate - per hour - Minimum Charge 1/2 hour	\$35.00	
Equipment Rate - per hour	Includes 1 employee & machine	
Grader	\$100.00	
Light Equipment	\$80.00	
Mowing	\$70.00	

up from:

\$16.50

5.00

4.50

2.50

SCHEDULE “F”
By-Law No. -2017

Licenses

Marriage Licenses	\$100.00
Marriage Ceremonies	\$250.00 ← <i>NEW</i> plus HST
Lottery Licenses	3% of Prize Value (\$5.00 Minimum)
Burial Permits	\$10.00 for Permits issued to funeral Directors not in Municipality
Business Licence	\$200.00
Sign Permits	Basic fee \$50.00 Plus \$1.00 per 10 square meters of sign face or part thereof and shall accompany the application

SCHEDULE "G"
By-Law No. -2017

Planning Fees - effective January 1, 2018

Types of Applications

	Municipality	County	Total
Official Plan Amendment (OPA):			
County OPA	\$1,040 1020	\$2,601 2550	\$3,641 3570
local OPA, Secondary Plan amendment			
Zoning By-law Amendment (ZBLA)	\$624 612	\$1,249 1224	\$1,872 1836
Minor Variance			
1 or 2 variances	\$624 612	\$832 816	\$1,456 1428
3 or more variances	\$832 816	\$1,040 1020	\$1,872 1836
Consent	\$520 510	\$1,560 1530	\$2,080 2040
Plan of Subdivision/Condominium			
1 to 10 lots/blocks/units	\$2,080 2040	\$4,162 4080	\$6,242 6120
11 or more lots/blocks/units	\$2,080 2040	\$4,162 4080	\$6,242 6120
	+ \$52 per lot, unit or block over 10	+ \$104 per lot, unit or block over 10	+ \$156 per lot, unit or block over 10 to a maximum of \$15,300
			\$15,000

Combined Applications 2015 Fees – effective January 1, 2018

Local OPA & ZBLA	\$1,301 1275	\$3,277 3213	\$4,578 4488
County OPA & local OPA	\$1,196 1173	\$4,838 4743	\$6,034 5916
County OPA, local OPA & ZBLA	\$1,561 1530	\$5,462 5355	\$7,023 6885

Other Types of Applications 2016 Fees – effective January 1, 2018

Removal of Holding (H) Symbol	\$260 255	\$260 255	\$520 510
Where combined with or following a related planning application, or when the H was imposed by the municipality	\$0 0		
Renewal of Temporary Use Zoning by-law	\$468 459	\$936 918	\$1,404 1377
By-Law to Deem lots not in a Plan of subdivision, or the repeat of such By-law	\$208 204	\$208 204	\$416 408
Where combined with any other planning application (* in both cases, applicants cover all legal costs & by-law prep)	\$104 102	\$104 102	\$208 204
Part lot Control Exemption *	\$1,040 1020	\$1,040 1020	\$2,080 2040
Following a related planning application (* applicants cover all legal costs & by-law prep)	\$520 510	\$520 510	\$1,040 1020

PLANNING FEES

Site Plan Application Review/Approval	Full Cost Recovery
Plan of Subdivision Review	Full Cost Recovery
Deposit will be requested upon application	

SCHEDULE “H” Fee By-Law
 The Corporation of the Township of North Huron
 Recreation and Facilities Department
 Wingham Townhall Theatre as of January 1

	Unit	2018		2018	2017
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)
Rehearsal Rate					
<u>No flat rate charged for rehearsals</u>					
Private	hour	35.00	4.55	39.55	39.55
Community Rate	hour	24.50	3.19	27.69	27.69
Performance Rate					
Daily Flat Rate charged each day of performance					
Private	day	100.00	13.00	113.00	113.00
Community Rate	day	70.00	9.10	79.10	79.10
Hourly rate charged in addition to flat rate for each hour facility is opened for the renter for performance					
Private	hour	35.00	4.55	39.55	39.55
Community Rate	hour	24.50	3.19	27.69	27.69
Hours after 11:30pm					
Private	hour	52.50	6.83	59.33	59.33
Community Rate	hour	36.75	4.78	41.53	41.53

All rates doubled on holidays
 Rates are subject to applicable taxes
 No Change from 2017 rates. These were new rates set in 2017.

SCHEDULE "H" Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Campground Rates and Fees as of January 1

Program / Service	Unit	2018		2018	2017
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)
TRAILER PARK & CAMPGROUND FEES					
Blyth Campground					
Daily campsite collected by Organizing Group	Daily	22.12	2.88	25.00	22.90
Daily campsite collected by Township of North Huron	Daily	26.55	3.45	30.00	28.00
<i>Daily rates increased greater than 2.7% to reflect market value</i>					
Facility Included In Rental - Group rates					
50-149 (does not include dry pad)	Daily	24.45	3.18	27.63	26.90
150-250 Campsites	Daily	20.74	2.70	23.44	22.82
251-499 Campsites	Daily	19.60	2.55	22.15	21.57
500+ Campsites	Daily	18.46	2.40	20.86	20.31
Large camping group rates with facilities included are a guideline. Actual rate may depend on actual # nights and facilities required at the site.					

1.7% increase CPI & 1% increase min wage

SCHEDULE "H" Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Ice Rates as of Start of Each Ice Season

Program / Service	Unit	2018/19		2018/2019	2017/18
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)
ARENA ICE RENTAL RATES					
REGULAR SEASON					
Prime (non-blocked)	hour	143.83	18.70	162.53	158.26
Prime (blocked)	hour	131.53	17.10	148.63	144.72
Non-prime time	hour	89.76	11.67	101.42	98.76
Youth Prime	hour	131.53	17.10	148.63	144.72
Youth Prime (Blocked)	hour	116.79	15.18	131.98	128.51
MISC					
Holiday rate (Statutory Holidays)	hour	174.43	22.68	197.11	191.92
Non-Prime Time Ice Sale	hour	43.03	5.59	48.62	47.35
Community Special Event Rate (prime time)		131.53	17.10	148.63	
Private Birthday Party		182.96	23.78	206.74	201.31
Non private Birthday Party		109.78	14.27	124.05	120.79
<u>Skate Sharpening (Blyth only)</u>					
single		4.43	0.58	5.00	5.00
Season (individual)		31.86	4.14	36.00	36.00
Season (family)		50.00	6.50	56.50	56.50
Arena Advertising (Sept 1 thru Aug 31) Wingham & Blyth					
<u>Board Advertising</u>					
Board Panel 3' x 8'	Annual	337.58	43.89	381.46	371.43
Board Panel 3'x 4'	Annual	215.96	28.07	244.03	237.62
Ice Resurfacer Decals (per side)	Annual	532.68	69.25	601.92	586.10
(note additional charge for art work and setup)					
Ice Logos (Wingham & Blyth)					
Small	Winter	186.16	24.20	210.36	204.83
Medium	Winter	248.23	32.27	280.50	273.12
Large / Centre Ice - lay down logo	Winter	365.03	47.45	412.49	401.64
Large / Centre Ice - painted logo	Winter	655.19	85.17	740.37	720.90
Community groups will receive 30% discount on ice logos (NEW)					
Youth rate applies to groups that provide sport to youth, regardless of skill level. Anyone who registers is given the opportunity to play. Elite groups like Junior C or AAA hockey are not eligible.					
*					

Increase 1.7% CPI plus 1% Min Wage

SCHEDULE “H” Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Airport Rates as of January 1

Program / Service	Unit	2018			2017	
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)	
RICHARD W. LEVAN AIRPORT						
<u>Tie Downs</u>						
Grass Daily (1 day)	Daily	7.26	0.94	8.20	7.98	rate avg of area from report
Grass Weekly (7 days)	Weekly	38.99	5.07	44.06	42.90	
Grass Monthly (per current month)	Monthly	72.40	9.41	81.81	79.66	
Pavement Daily (1 day)	Daily	11.26	1.46	12.72	10.46	rate is avg from area from report
Pavement Weekly (7 days)	Weekly	44.55	5.79	50.34	49.02	
Pavement Monthly (per current month)	Monthly	77.96	10.14	88.10	85.78	
Cadets (special rate per plane per mth on grass)	special	39.57	5.14	44.71	43.54	FBK from report
Fuel	per litre mark up	0.30				

1.7% CPI & 1% Min Wage
New rates based on feasibility report

SCHEDULE “H” Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Sport Fields and Parks as of January 1

Program / Service	Unit	2018		2018	2017
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)
SPORT FIELD RENTAL RATES					
Soccer & Baseball & Volleyball					
<u>Field Rates</u>					
Adult/Hour (no lines)	hour	9.66	1.26	10.92	10.63
Youth /Hour (no lines)	hour	7.10	0.92	8.02	7.81
Adult/Hour (lined)	hour	23.76	3.09	26.85	26.14
youth /Hour (lined)	hour	19.27	2.51	21.78	21.21
Special Event Community Group Game rate (no lines)		7.10	0.92	8.02	
Special Event Community Group Game rate (lines)	hour	19.27	2.51	21.78	
<u>Sport Field Services</u>					
Light Fee - All Groups	evening	7.99	1.04	9.03	8.79
<u>Parks Rental Spaces</u>					
Park shelters, open spaces, outdoor courts					
Private Person/Group	1/2 day	45.01	5.85	50.86	49.53
Community Group	1/2 day	31.51	4.10	35.60	34.67
Private Person/Group	day	69.25	9.00	78.25	76.19
Community Group	day	48.47	6.30	54.77	53.33
1/2 day is a minimum of 4 hours					

1.7% CPI & 1% min wage

SCHEDULE "H" Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Recreation Programs as of April 1

Program / Service	Unit	2018			2017
		Rate (without HST)	HST	Rate (with HST)	Rate (with HST)
ADMISSIONS COMPLEX					
<u>Public Skating Sessions</u>					
Free on Sundays in NH and Thurs in Blyth - sponsored by North Huron					
AGE 0-5	1 adm	0.00	0.00	0.00	0.00
Age 6-17	1 adm	1.33	0.17	1.50	1.50
18+	1adm	1.99	0.26	2.25	2.25
Family Daily (6 per family max)	6 adm	4.42	0.57	5.00	5.00
Adult/Tot/Senior/Snow Day Skates		0.00	0.00	0.00	0.00
No change to drop in rates collected at counter					
Adult Drop In/Shinney	1 adm	6.41	0.83	7.25	7.00
Adult Drop In/Shinney	10 adm	59.73	7.76	67.50	65.00
Student Drop In/Shinney	1 adm	4.42	0.57	5.00	5.00
Student Drop In/Shinney	10 adm	39.82	5.18	45.00	45.00
No change to drop in student shinny rate					
RECREATION PROGRAMS					
Recreation Programs run on a cost recovery basis and prices are set according to each program's expenses.					

SCHEDULE “H” Fee By-Law
The Corporation of the Township of North Huron
Recreation and Facilities Department
Fitness and Aquatic Membership and Program Rates

Pool Rental Rates (rates begin Jan 1)	Unit	2018	2017
<u>Indoor Pool Rental</u>			
Private 2 Guards	1 hour	94.19	91.71
Youth - Clubs/Schools (Includes 2 guards))	1 hour	78.36	76.30
Lifeguard (hourly rate)	per hour	16.74	16.30
<u>Birthday Party Pool Rentals</u>			
Private Party + Hot Stove Lounge		182.81	178.00
Non Private + Hot Stove Lounge		109.89	107.00
Pool Program Registration Rates (rates begin Jan 1)	Unit	2018	2017
<u>Aquatic Instruction</u>			
Pre-School Program 1 - 7	9X	70.00	65.00
Swimmer Kids 1 - 4	9X	70.00	69.00
Swimmer Kids 5-10	9X	72.00	69.00
Home School lessons		62.00	60.00
<i>Swim program has changed in 2018 from Red Cross to Royal Lifesaving, some price changes reflect this change.</i>			
Bd of Ed lessons		62.00	60.00
Bronze Medallion/Emerg. First Aid/CPRB	30hrs	190.00	185.00
Bronze Cross/Standard First Aid/CPRB	30hrs	190.00	185.00
AWSI	30 hrs	220.00	N/A
WSI	50hrs	324.00	315.00
N.L.S.	50hrs	329.25	320.55
Semi private	5x	83.75	80.00
Private	5x	104.75	100.00
NLS Recert		91.00	87.00
WSI Recert		91.00	87.00
Lifesaving First Aid/CPR		107.00	102.24
Lifesaving First Aid/CPR recert		91.00	87.77
CPRC resert		54.00	52.25
CPR/First Aid Recert (staff)		31.00	30.00
Swim Club		68.25	54.00
Swim to Survive		20.50	20.00
Sport Fundamentals		68.25	65.00
Youth Special Olympics		68.25	65.00
Swim Club		68.25	54.00

Aquatic Day Rates (cash at counter) no price change	Unit	2018	2017
<u>Swim Admission</u>			
Ages 0-5	1x	Free	Free
Ages 6-13	1x	3.54	3.54
Ages 14+	1x	4.42	4.42
Family	1x	10.62	10.62
MEMBERSHIP RATES - Complex (starts April 1)	Unit	2018	2017
<u>Pool Memberships</u>			
<u>Adult</u>			
Swim Membership	1 month	26.70	26.00
	3 month	66.80	65.00
	12 month	222.00	216.00
 Senior/Student Swim Membership	1 month		21.00
	3 month		52.00
	12 month		174.00
 Aquafit Membership			
<u>Adult</u>	1 month	52.40	51.00
	3 month	129.40	126.00
	12 month	432.00	420.00
 Aquafit Membership			
<u>Senior Student</u>	1 month	42.10	41.00
	3 month	103.70	101.00
	12 month	345.60	336.00
 <u>Senior/Student</u>			
Summer Pass	2 months	45.00	45.00
Summer pass family	2 months	86.50	86.50

<u>Fitness & Courts Memberships</u>			
<u>Adult</u>			
Fitness & Courts	1 month	52.40	51.00
	3 month	129.40	126.00
	12 month	432.00	420.00
<u>Courts Only</u>			
	1 month	26.70	26.00
	3 month	66.80	65.00
	12 month	222.00	216.00
<u>Courts - Day Rate - All Ages</u>			
<u>Senior/Student</u> Fitness & Courts	1x	4.42	4.42
	1 month	42.10	41.00
	3 month	103.70	101.00
	12 month	345.60	336.00
<u>Courts Only</u>			
	1 month	removed	21.00
	3 month	this	52.00
	12 month	option	174.00
<u>Complete Memberships</u>			
<i>Fitness, courts, aquatics and ice</i>			
<u>Adult</u>			
Complete	1 month	65.70	64.00
	3 month	163.30	159.00
	12 month	542.40	528.00
Spousal - adult	12 month	949.20	924.00
	1 day	10.61	10.61
	3 visits	29.20	29.20
<i>Day Pass (adult)</i>			
<i>Punch Pass (3 Adult)</i>			
<u>Senior/Student</u>			
Complete	1 month	52.40	51.00
	3 month	129.40	126.00
	12 month	432.00	420.00
Spousal - Senior	12 month	776.40	756.00
	1 day	8.85	8.85
	3 visits	23.89	23.89
<i>Day Pass (student)</i>			
<i>Punch Pass (3 Student)</i>			
<u>Family</u>			
Family	12 month	1096.80	1068.00
<u>Personal Training</u>			
Personal Training	1 hour	35.75	35.75
	5x	168.00	168.00
	10x	300.00	300.00

Note that Specialty Programs operate on a cost recovery basis, and prices are set based on cost of instruction, facility, and number of participants

Prices are listed without HST. Youth programs under 16 yrs of age are not charged HST.

**SCHEDULE “I”
By-Law No. -2017**

*NO
CHANGE*

Taxi Fees

Taxi – First Vehicle	\$100.00
Taxi – Each Additional Vehicle	\$50.00 per year
Wheelchair Accessible – First Vehicle	\$100.00 per year
Wheelchair Accessible – Each Additional Vehicle	\$50.00 per year
Taxi – Driver	\$25.00 per 2 year period
Taxi – Driver Wheelchair Accessible Vehicle	\$45.00 per 2 year period

SCHEDULE "J"
By-Law No. -2017

Water Services

East Wawanosh Ward

WATER

Humphrey Subdivision Flat Rate (per unit)	\$36.37 per month	35.14
Capital Reserve	\$15.00 per month	

Blyth Ward

WATER

Non-Metered Accounts

Flat Rate (per unit)	\$36.37 per month	35.14
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Metered Accounts

Base Rate (per unit)	\$14.36 per month	13.87
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Residential/Small Commercial Metered Rate	\$0.96 per cubic meter	.93
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Large Commercial/Industrial Metered Rate Greater than 10,000 cubic meters annually	\$0.57 per cubic meter	.55
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Institutional Metered Rate for schools and North Huron properties	\$0.57 per cubic meter	.55
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Capital Reserves

Residential/Small Commercial	\$15.00 per month	
Large Commercial/Industrial	\$15.00 per inch of service per month	

SEWER

Flat Rate (per unit)	\$23.81 per month	23.00
Commercial Based on Water Consumption	100% of Water Billed or \$23.81, whichever is greater	23.00

Capital Reserves

Residential/Small Commercial	\$15.00 per month	
Large Commercial/Industrial	\$15.00 per month per inch of service	

Wingham Ward

WATER

Residential/Small Commercial Base Rate (per unit)	\$14.36 per month	13.83
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Residential/Small Commercial Metered Rate	\$0.96 per cubic meter	.93
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Large Commercial/Industrial Base Rate (per unit)	\$14.36 per month	13.87
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Large Commercial/Industrial Metered Rate Greater than 10,000 cubic meters annually	\$0.57 per cubic meter	.55
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Industrial Rate Metered Rate for schools and North Huron properties	\$0.57 per cubic meter	.55
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SCHEDULE "J"
(con't)
By-Law No. -2017

Capital Reserves

Residential/Small Commercial	\$15.00 per month
Large Commercial/Industrial	\$15.00 per month per inch of service

SEWER

Flat Rate (per unit)	\$23.81 per month 23.00
Commercial Based on Water Consumption	Depending on service either 50%, 75%, 100% of Water Billed OR \$23.81 23.00 whichever is greater

Reserves

Residential/Small Commercial	\$15.00 per month
Large Commercial/Industrial	\$15.00 per month per inch of service

Out of Township Boundary

WATER

	\$21.54 per month 20.81
Residential/Small Commercial Base Rate (per unit)	
Residential/Small Commercial Metered Rate	\$1.44 per cubic meter 1.40
Large Commercial/Industrial Base Rate	\$21.54 per month 20.81
Large Commercial/Industrial Metered Rate (greater than 10,000 cubic meters annually)	\$ 0.86 per cubic meter .83

Capital Reserves

Residential/Small Commercial	\$15.00 per month
Large Commercial/Industrial	\$15.00 per month per inch of service

SEWER

Residential/Small Commercial Flat Rate (per unit)	\$35.72 per month 34.50
Residential/Small Commercial Metered (no water)	\$1.44 per cubic meter 1.40
Commercial Based on Water Consumption	Depending on service either 50%, 75% 100% of water billed or \$ 35.72, 34.50 whichever is greater

Capital Reserves

Residential/Small Commercial	\$15.00 per month
Large Commercial/Industrial	\$15.00 per month per inch of service

**SCHEDULE “J”
(con’t)
By-Law No. -2017**

OTHER CHARGES

Water/Sewer Arrears Report	\$20.00
Swimming Pool Fill up Fee (if not metered)	\$1.00 per cubic meter

Maintenance Fees

Water/Wastewater Operator Labor	\$55.00/ hour
Sewer Camera – Private Property Blockages	\$100.00/ Hour **
** Fee is waived if property owner disconnects uncontaminated water sources from sanitary sewer and replaces sewer within 90 days if deemed necessary during camera session.	
Water Service Shut off and reconnection-no charge if meter faulty.	
Service Shut off	\$75.00
Water Service reconnection	\$75.00
After hours disconnection	\$150.00
After hours reconnection	\$150.00
Water meter dispute – ½” to 1” service	\$75.00
Water Meter dispute >1”	Time and materials
Water from hydrant	\$30 + \$1.00 / m3
Hydrant Maintenance Fire Protection Fee (Temporary)	\$400.00/hydrant / year
Outside North Huron Boundary	\$200.00 / Hydrant/ year
Shared Hydrant	

New Water Service Installation to property line

Water Infrastructure Recovery Fee/m3 of capacity	\$2,500.00/cubic meter of capacity
Installation	Time and Materials

Water Meters are to be purchased from the Township of North Huron to ensure compatibility with existing water meter program. Units will be priced at current market value to ensure full cost recovery by the Township. Costs associated with the installation of the meter are the responsibility of the property owner. The municipality reserves the right to inspect all installations.

Market Price
Plus 20% Administrative Fees

NEW

New Sewer Service to property line	\$3,500.00/cubic meter of capacity
Sanitary Sewer Infrastructure Recovery Fee/m3 of capacity	Time and Materials

Installation

Note – normal residential service is approx. 1 m3/d capacity ***

New Water and Sewer Service Installation to property line outside North Huron Boundary, a onetime infrastructure recovery fee as described above, a frontage fee will apply according to the Cross Border Agreement in addition to the actual installation costs will apply.

*****Service Request form MUST be filled out prior to**

Hauled Septage	
0-2.5% solids	\$7.50/m3
2.5-4.0% solids	\$9.00/m3
4-6% solids	\$14.00/m3
>6% solids	Not accepted

SCHEDULE “K”
By-Law No. -2017

Wingham Children’s Centre

North Huron Children's Programs

Children's Centre Phone 357-2424 Fax 357-2091

Before & After School - Maitland River School 519-531-0775
Before & After School - Sacred Heart School 519-357-1777

Daily Fee Schedule
Effective September 1, 2017

	Infant	Toddler	Pre-School	School Age JK/SK	School Age Grade 1 ↑
Full Day	47.00 \$47.50	42.00 \$43.00	36.50 \$37.00		
Extended Day (>10 hours)	52.00 \$52.50	47.00 \$48.00	41.50 \$42.00		
Half Day – Lunch	36.50 \$37.00	30.50 \$31.50	26.00 \$26.50		
Half Day - No Lunch	36.50 \$37.50	26.00 \$27.00	21.50 \$22.00		
Nursery School		23.50 \$24.50	19.00 \$19.50		
Before School				9.75 \$10.00	9.00 \$9.50
After School (less than one hour)				7.25 \$8.00	7.25 \$8.00
After School				9.75 \$10.00	9.00 \$9.50
Late Fees	\$5.00 every five minutes				

Hours of Operation for Daycare
Monday to Friday 6:30 am to 5:30 pm

Nursery School - 9:00 am to 11:30 am or 1 pm to 3:30 pm
Half Day Rate Mornings (four hours up to 12:30 pm)
Half Day Rate Afternoons (four hours in afternoon starting as early as 11:45 pm)
Usage of more than four hours is billed at a full day rate.
Before School Program - 6:30 am to 9:00 am
After School Program - 3:10 pm to 6:00 pm

SCHEDULE "L"
By-Law No. -2017

NO CHANGE

Fire and Emergency Services Fees

EMERGENCY SERVICES	FEE
<p>1. For attending the scene of a motor vehicle collision:</p> <p>(a) Involving dangerous goods (as defined under the Dangerous Goods Act) and/or vehicles with a gross weight over 11,000kg. Or</p> <p>(b) Where the fire department provided medical, extrication, fire suppression, spill mitigation or site clean-up services</p>	<p>(a) Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call</p> <p>(b) Current MTO rate per hour per vehicle plus personnel costs plus any additional costs to for each and every call</p>
2. For response to incidents involving the release, or potential release, of dangerous goods (not covered under 1.).	Current MTO rate per hour per vehicle plus personnel costs plus any additional for each and every call
3. For fire department response fees/Indemnification Technology®.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
<p>4. For responding to false alarms from an automatic alarm system:</p> <p>(a) first false alarm in any 12 month period</p> <p>(b) second false alarm in any 12 month period:</p> <p>(c) third and subsequent false alarms in any 12 month period:</p>	<p>(a) Nil</p> <p>(b) Warning Letter</p> <p>© Current MTO rate per occurrence</p>
5. For responding to an open air burn by-law violation as outlined in North Huron by-law	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
6. For attending an incident at a property where no locate was obtained or where requirements of the locate had not been followed:	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
7. For providing a Fire Watch on a premises as required under the Ontario Fire Code	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
9. For repair or replacement of any fire department or municipal items consumed, dispensed, damaged or destroyed during the course of incidents in 1. through 6. above.	<p>Cost plus \$25 for repair or replacement of items valued at under \$500 each.</p> <p>Cost plus 15% for all items valued at over \$500 each.</p>
8. For recovery of costs invoiced to the fire department or municipality for any goods or services provided during the course of incidents in 1. through 6. above.	Cost plus \$25 for invoices under \$500, and cost plus 15% for invoices over \$500.
9. SCBA Cylinder Refills	\$10/cylinder
10. Request for fire incident report from a non-government agency.	\$101 per report

SCHEDULE “L”
By-Law No. -2017
(con’t)

NO CHANGE

NON-EMERGENCY SERVICES	FEE
1. Inspection – Residential and Ontario Building Code Group C Occupancies a. Residential single unit dwelling b. Residential multi unit dwelling c. Follow up meetings or inspections	\$101.00 \$126 plus \$25 per unit \$25 per half hour or part thereof
2. Inspection – Ontario Building Code Group B,D,E, and F Occupancies a. up to 10,000 square feet b. every additional 2,500 c. follow up meetings or inspections	\$126 \$25 \$25 per half hour or part thereof
3. Inspection - Tent or Marquee Where Fire Code inspection is required or requested.	\$126
4. Plans Review Review of construction plans	\$25 per half hour or part thereof
5. Fire Safety Plan Request to review a fire safety plan Request to review a fire safety plan and provide written response	\$0 \$101
6. Propane Risk & Safety Management Plan (RSMP) Review	\$25 per half hour or part thereof
7. Fire Drill Attendance Attend Attend and provide written response	\$0 \$51
8. Other services required For recovery of costs invoiced to the fire department or municipality for any goods or services provided for fire inspection or prevention services	Cost plus \$25 for invoices under \$500, and cost plus 15% for invoices over \$500
9. Request for fire inspection report(s) from a non-government agency.	\$126

NEW
SCHEDULE

ESTC Rental Spaces

Program / Service		Unit	2018		
			Rate (without HST)	HST	Rate (with HST)
INDOOR CLASSROOM					
ESTC Indoor Classroom	<u>Single Classroom</u>				
	Private	Day	130.00	16.90	146.90
	Community / Affiliate group	Day	91.00	11.83	102.83
	Private	Hour	26.00	3.38	29.38
	Community / Affiliate group	Hour	18.00	2.34	20.34
	<u>Double Classroom</u>				
	Private	Day	221.00	28.73	249.73
	Community / Affiliate group	Day	155.00	20.15	175.15
	Private	Hour	44.00	5.72	49.72
	Community / Affiliate group	Hour	31.00	4.03	35.03
OUTDOOR FIREGROUND					
Burn Building					
Class B Pit	Private	Day	1705.00	221.65	1926.65
	Private	Day	1705.00	221.65	1926.65
	Private	Hour	340.00	44.20	384.20
Propane Emergencies Area					
	Private	Day	1705.00	221.65	1926.65
	Private	Hour	340.00	44.20	384.20
Confined Space Maze					
	Private	Day	275.00	35.75	310.75
RENTAL EQUIPMENT					
Pumpers					
SCBA Rental	Per Unit	Per Unit	275.00	35.75	310.75
	Per Unit	Per Unit	50.00	6.50	56.50
Cylinder Refill					
	Per Unit	Per Unit	8.00	1.04	9.04
INSTRUCTOR BILL OUT					
ESTC Certified Instructors					
	Require 1 per 10 students	Per Unit	250.00	32.50	282.50

SCHEDULE "N" to Fee By-law
The Corporation of the Township of North Huron

2018 Development Charges Update Effective January 1, 2018

Wingham Ward	Persons					Parks and		
	Per Unit	Sanitary Sewage	Water	Transportation	Firefighting	Recreation	Administration	Total
Residential Type								
Single and Semi-Detached	2.5	3453 ¹³ 3,511.83	0.00	754.29 767.11	52.89 53.79	270 ⁰⁰ 274.59	574.09 583.85	5,104 ³⁸ 5,191.17
Multiple Units and Townhouses	2.1	2,900.63 2,949.94	0.00	633.60 644.37	44.43 45.19	226.80 230.66	482.23 490.43	4,287.68 4,360.58
Apartments (2 bedrooms +)	1.5	2071 ⁸⁸ 2,107.10	0.00	452.57 460.26	31.73 32.27	162 ⁰⁰ 164.75	344.45 350.31	3,062.63 3,114.69
Apartments (Bachelor and 1 bedroom)	1.1	1,519.38 1,545.21	0.00	331.89 337.53	23.27 23.67	118 ⁸⁰ 120.82	252.60 256.89	2,245.93 2,284.12

Blyth Ward	Persons					Parks and		
	Per Unit	Sanitary Sewage	Water	Transportation	Firefighting	Recreation	Administration	Total
Residential Type								
Single and Semi-Detached	2.5	0.00	912.30 927.81	754.29 767.11	52.89 53.79	270 ⁰⁰ 274.59	574.09 583.85	2,563 ⁵⁶ 2,607.15
Multiple Units and Townhouses	2.1	0.00	766.34 779.37	633.60 644.37	44.43 45.19	226 ⁸⁰ 230.66	482.23 490.43	2,153.39 2,190.01
Apartments (2 bedrooms +)	1.5	0.00	547.38 556.69	452.57 460.26	31.73 32.27	162 ⁰⁰ 164.75	344.45 350.31	1,538.14 1,564.28
Apartments (Bachelor and 1 bedroom)	1.1	0.00	401.41 408.23	331.89 337.53	23.27 23.67	118 ⁸⁰ 120.82	252.60 256.89	1,127.97 1,147.15

East Wawanosh Ward	Persons					Parks and		
	per Unit	Sanitary Sewage	Water	Transportation	Firefighting	Recreation	Administration	Total
Residential Type								
Single and Semi-Detached	2.5	0.00	0.00	754.29 767.11	52.89 53.79	270 ⁰⁰ 274.59	574.09 583.85	1,651 ²⁶ 1,679.34
Multiple Units and Townhouses	2.1	0.00	0.00	633.60 644.37	44.43 45.19	226 ⁸⁰ 230.66	482.23 490.43	1,387 ⁰⁶ 1,410.64
Apartments (2 bedrooms +)	1.5	0.00	0.00	452.57 460.26	31.73 32.27	162 ⁰⁰ 164.75	344.45 350.31	990.76 1,007.59
Apartments (Bachelor and 1 bedroom)	1.1	0.00	0.00	331.89 337.53	23.27 23.67	118 ⁸⁰ 120.82	252.60 256.89	726.55 738.91

NEW
SCHEDULE



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 04/12/2017
SUBJECT: Aquatic Centre Renovation Update Report
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report on the Aquatic Centre renovation wrap up from the Director of Recreation and Facilities for information purposes;

AND FURTHER THAT Council supports the plan to perform an aquatic centre shutdown for two weeks in late August/early September 2018 for maintenance.

EXECUTIVE SUMMARY

The Aquatic Centre completed an extensive renovation over the summer of 2017. This report provides a summary of the outcomes of that renovation and some recommendations going forward.

DISCUSSION

The Aquatic Centre was shut down from July 28, 2017 to October 11, 2017. During that time Acapulco Pools removed the pool liner, and installed tile on the floor and concrete surfaces of the pool, installed new liner on the walls of the pool, installed a new UV filtration system and automatic chemical delivery system to removal metals from the water. The renovation was completed on budget and on time.

Cliff's Plumbing and Heating performed the HVAC improvements for the project and the following was included in the work: replaced the rings and rod supports for the duct work, the jet pump was replaced, the pool main pump was refurbished, two new boilers were installed, a new controller for the Dectron was installed, and other minor Dectron repairs were completed. The balancing and inspections of the HVAC system is being finalized and the consulting engineer is reviewing the final work.

Miscellaneous items completed as part of the renovation included installation of two additional overhead lights, spot re-grouting of deck tiles, re-grouting of the change room tiles, thorough deck cleaning, replacement of the lane ropes and lane rope slider, and replacement of the drains and skimmer baskets to bring them up to code.

The Grand Opening of the Aquatic Centre is on Saturday December 2 to celebrate the renovation, and recognize the significant contribution received from the Ontario 150 grant administered by the Ontario Trillium Foundation (\$150,000). MPP Lisa Thompson and representatives from the OTF will be on-site as part of the event. A free public swim is being offered and cake will be served in the pool mezzanine.

Overall the renovation was a success as staff and users are very satisfied with the overall appearance of the renovated aquatic centre. Participant comfort and safety have improved with the HVAC upgrades, and wrinkles on the floor liner have been removed. Initial participation rates have surpassed the pre-renovation utilization rates.

After the pool was reopened, during routine maintenance, it was discovered that the caulking that was used around the perimeter of the floor of the pool has started to fail in places. There is also one area on the liner wall that has some staining resulting from the renovation. Acapulco and staff have met to review these project items and Acapulco has taken responsibility. They have recommended fixes for the issues, but it does require that the pool be drained to perform these maintenance items.

There is no immediate need to perform these repairs, so staff are recommending the shutdown take place at the end of August/Early September of 2018 so there will be minimal impact on programming. The pool will have to be drained to perform the maintenance. A 16 day shutdown is required to drain the pool, perform the maintenance, then refill and balance the pool. Acapulco Pools has offered to pay for the start-up and balancing chemicals required to re-fill the pool for the 2018 shutdown. This is an estimated expense of \$2,000.

Bernie Gall, President/Chief Executive Officer of Acapulco Pools will be attending Council on December 4, 2017 to address any questions from Council regarding the renovation and upcoming maintenance shutdown scheduled for 2018.

FINANCIAL IMPACT

The contract price was \$294,225.39 for the work performed by Acapulco Pools. The Township currently has a holdback of 10% of the contract for \$29,422.00. Acapulco completed the project on time and on budget. The holdback will be held until the maintenance repairs are completed to North Huron's satisfaction.

The final invoicing has not been completed from Cliff's Plumbing and Heating, the major portion of the work has been invoiced and a 10% holdback is in place until the project is completed.

Aquatic Centre Project Budget	Budget	Running Total
Total Budget	\$ 426,697.00	
Consulting	\$ 25,000.00	\$ 18,043.99
Liner replacement Acapulco Project		
Floor Liner replacement with tile	\$ 180,098.00	\$ 264,802.85
Upgrade to Epoxy grout	\$ 25,739.00	
Liner on walls	\$ 32,436.00	
UV System	\$ 31,470.00	
Spot grout and tile on deck	\$ 2,860.00	
Chemical delivery pump/system	\$ 5,000.00	
holdback		\$ 29,422.54
Liner replacement contingency	\$ 27,760.30	
Rings and Rod replacement	\$ 13,900.00	\$ 11,200.00
Cleaning/Lift rental	\$ 5,000.00	\$ 5,000.00
Bathroom tiles	\$ 13,300.00	
Pump		\$ 2,674.05
misc		\$ 31.36
Lights		\$ 1,080.00
Expense Total	\$ 362,563.30	\$ 332,254.79

HVAC Improvements Total Budget	\$ 97,255.00	
	Budget	Running Total
Consulting	\$ 10,000.00	\$ 8,749.89
Boiler Replacement	\$ 36,790.00	\$ 36,790.00
Dectron Controller	\$ 31,150.00	\$ 31,150.00
	\$ 77,940.00	\$ 76,689.89

FUTURE CONSIDERATIONS

It is recommended that in future years the Aquatic Centre perform a 1-2 week shutdown annually to perform maintenance. It will not always require draining the entire pool, but it provides time for necessary deck and system maintenance. Based on current programming, the timing will likely always take place late August/Early September for this annual shutdown.

Prior to beginning the project work, pieces of the project were omitted due to budget and time constraints. These omitted pieces included painting of the ceiling and beams and the replacement of the sound baffling and some electrical work at the ceiling height. There are funds remaining to be placed in reserves from this project and additional funds will be allocated for reserves to complete these pieces of the renovation in 2020.

Negative pressure was achieved in the aquatic centre which was a significant goal of the HVAC project to re-balance the system. The hope is that this reduces the humidity and chloramines

escaping from the Aquatic Centre space and causing havoc in the rest of the building. Staff will monitor the humidity infiltration issue over the winter.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive and welcoming to new businesses and residents.

Our community is healthy and safe.



Pat Newson, Director of Recreation and
Facilities



Dwayne Evans, CAO

Wingham Ward Policing Services Analysis

December 4, 2017



OPP Contracting Proposal of Wingham Ward

September 25, 2017 OPP Presentation

- Through a service contract, the OPP would provide services to the Wingham Ward, along with other municipal and provincial policing responsibilities, under one administration.
- Proposal based on level of policing services required to provide adequate and effective policing as set out in Regulation 3/99.
- Proposal is based on a defined number of uniform and administrative personnel.
- Administration would be provided out of a renovated OPP detachment office in Wingham and eventually a new OPP detachment office in Clinton.

OPP Costing

- The OPP costing proposal is a transition contract and provides for a 3+ year agreement.
- After the transition contract the Wingham ward would enter into the OPP Billing model which uses a different cost recovery methodology than the transition contract.



Direction to Staff

October 2, 2017 Regular Council Meeting

M468/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the October 2nd, 2017 report of the CAO regarding OPP Servicing Costs;

AND FURTHER THAT Council directs staff to prepare a report outlining the costs associated with all available options for municipal policing of the Blyth, East Wawanosh and Wingham Wards.

CARRIED

Recommendation

- That the Township of North Huron Council hereby receives the presentation of the CAO, dated December 4, 2017 regarding a police servicing analysis;
- And Further, that the Township of North Huron Council directs the Clerk to invite the OPP to make a presentation at the next regular meeting on the OPP Billing Model.



Transition Contract-Staffing

Position	(1) FTE Resources
Detachment Commander (Inspector)	0.08
Staff Sergeant – Detachment Manager	0.08
Sergeant	1.00
Constable	5.00
Uniform Position (Subject to Review)	1.00
Total Uniforms	7.16
Detachment Admin Clerk	1.00
Total Staff Complement	8.16



Transition Contract-Staffing

Position	OPP	Wingham Police Service	Position
Detachment Commander (Inspector)	0.08	1.0	Chief
Staff Sergeant – Detachment Manager	0.08		
Sergeant	1.00	1.0	Staff Sergeant
Constable	5.00	5.0	Constables
Uniform Position (Subject to Review)	1.00	0.2	Part-time Prisoner Guard
Total Uniforms	7.16	7.2	
Detachment Admin Clerk	1.00	0.8	Admin Clerk
Total OPP Staff	8.16	8.0	Total Wingham Police Service Staff



OPP Costing Details-Year One

YEAR ONE	OPP Costs		Wingham
2018 (Base)	\$1,260,160	2018 (Base)	\$1,240,347
One time capital start-up and facility costs	\$206, 738		
Minus Uniform and Equipment Adjustment Year One	-\$12,145	Minus Revenue	-\$114,888
TOTAL	\$1,454,753		\$1,125,459



One-Time Exit Costs

- Severance
- Pay out of banked time
- Possible benefits for up to 1 year
- Termination of Dispatch Agreement
- Pension Top Up?
- \$450,000-\$480,000



Year One Summary

YEAR ONE	OPP Costs		Wingham
2019	\$1,454,753	2019	\$1,125,459
One-time exit costs	\$450,000	Capital & Reserve	\$40,000
TOTAL	\$1,904,753		\$1,165,459



3 Year Transition Summary

		2019	2020	2021
Wingham Service	OPERATING	\$1,240,347	\$1,265,153*	\$1,290,457*
	CAPITAL	\$40,000	\$20,000	\$20,000
	REVENUE	-\$114,888	-\$114,888	-\$114,888
	TOTAL	\$1,165,459	\$1,170,265	\$1,195,569
OPP	OPERATING	\$1,260,160	\$1,285,363*	\$1,311,070*
	CAPITAL	\$206,738		
	YEAR ONE ADJUSTMENT	-\$12,145		
Other Costs				
	EXIT COSTS	\$450,00		
	TOTAL	\$1,904,753	\$1,285,363	\$1,311,070

* 2% CPI Applied

- The OPP and the Province engaged in extensive consultations with the Association of Municipalities of Ontario during the development of the new Billing Model
- The new Billing Model was implemented in 2015.

OPP Billing Model

- The billing model is provincially focused and divides the majority of municipal policing costs into two categories:
- Base Service
- Calls for Service



OPP Billing Model

- **Base Service** (allocated on an equal per property basis)
 - Legislated activities (e.g. crime prevention, officer availability to respond to emergency calls for service 24 hours a day, general and directed patrol, victim assistance, to name a few)
 - Proactive policies (e.g. RIDE, traffic safety, community policing, intelligence gathering, to name a few)
 - Officer training and administrative duties
 - All Inspector and Staff Sergeant positions
 - **Current Base Service Cost per Property is \$191.35**
 - **Wingham ward property count is 1561**
 - **2017 Base Service Cost for Wingham \$298,697**

OPP Billing Model

- **Calls for Service** (based on usage)
 - Crime calls (e.g. assaults, break & enter, mischief, drug offences, to name a few)
 - Provincial Statutes (e.g. Mental Health Act, Trespass to Property Act, Landlord/Tenant disputes, to name a few)
 - Motor vehicle collisions (e.g. property damage, personal injury, fatal, to name a few)
 - General calls for service (false alarms, lost property, missing person, to name a few)
 - Does not include incidents normally generated through proactive policing



Calls for Service Cost Estimate

Calls for Service Billing Workgroups	2013	2014	2015	Three year average (A)	2017 Average (B)	Total Weighted Time C=A+B	% of Total Provincial Weighted Time (D)	2017 Estimated Calls for Service Cost D*Provincial Total
Drug Possession	8	25	10	14	6.2	89	0.0055	8,175
Drugs	-	3	2	2	33.9	57	0.0035	5,197
Operational	544	577	535	552	3.4	1,877	0.1166	172,647
Operational 2	156	144	146	149	1.2	178	0.0111	16,411
Other Criminal Code Violations	51	71	69	64	7.6	484	0.0301	44,511
Property Crime Violations	124	132	150	135	6.7	907	0.0563	83,410
Statutes & Acts	52	82	50	61	3.1	190	0.0118	17,490
Traffic	81	45	40	55	3.4	188	0.0117	17,306
Violent Criminal Code	60	64	51	58	15.1	881	0.0547	81,028
Estimated Calls for Service Total	1,076	1,143	1,053	1,076		4,850	0.3012	446,175

OPP Billing Model

- **Additional Costs** (billed on usage)

Overtime:	This includes any overtime costs (but not for overtime occurred on provincial obligations)
Court Security:	Municipality will continue to be responsible for Court Security Costs
Enhancements:	Where services are requested above the standard levels, the costs are the responsibility of the municipality
Prisoner Transport:	Allocation of cost redistributed on an equal per property basis
Facility:	Upgrading of current Wingham OPP facility to accommodate Wingham Police Service Officers
Accommodations:	Municipal portion of provincially-owned detachment facilities and cleaning costs allocated on a per property basis



OPP Billing Model

OPP Billing Model	\$
Base Service	298,697
Calls for Services	446,175
SUBTOTAL	\$744,872
Additional Costs	
Overtime	\$60,000
Revenue (Court Security/Prisoner Transport)	-\$2,900.00
TOTAL	\$801,972



Services Offered by the OPP to the Wingham Ward

- 24 hour Proactive and Reactive Policing
- Aboriginal Policing Services
- Administrative Support Services
- Auto Theft Investigations
- Auxiliary Policing program
- Aviation Services
- Behavioral Sciences
- Breathalyzer/Intoxilyzer Technicians
- Business Planning
- By-law Enforcement (As mutually agreed upon, excluding animal control and building code by-laws)
- Canine
- Chemical, Biological, Radiological and Nuclear (CBRN) Response
- Child Pornography Investigation
- Communications/Dispatching
- Community Policing
- Community Safety Services
- Complaint Investigation
- Court Case management
- Crime Prevention
- Crime Stoppers Program
- Criminal Investigation
- Crisis Negotiation
- Drug Enforcement
- Emergency Planning and Response
- Employee & Family Assistance Program
- Explosives Disposal
- Field Support Unit
- Forensic Identification
- Front line Supervision
- Hate Crimes/Extremism
- Hostage Negotiation
- Human Resource Services
- Illegal Gaming Investigation
- Incident Command
- Intelligence Section
- Major Case Management
- Marine/Snowmobile/ATV
- Media Relations
- Offender Transport Services
- Organized Crime Investigation
- Recruiting
- Reduce Impaired Driving Everywhere (R.I.D.E)
- Search & Rescue
- Sex Offender Registry
- Scenes of Crime Officers
- Surveillance (Electronic & Physical)
- Tactics and Rescue
- Technical Traffic Collision Investigation
- Threat Assessment
- Traffic Enforcement & Safety
- Training
- Underwater Search and Rescue
- Urban Search and Rescue
- Violent Crime Linkage Analysis (VICLAS)
- Victims Assistance



Wingham Ward Policing

Year	OPP Service	Wingham Service	Savings
2019	\$1,454,753	\$1,165,459	-289,294
One time exit costs	\$450,000		-450,000
2020	\$1,285,363	\$1,170,265	-115,097
2021	\$1,311,070	\$1,195,569	-115,500
2022	\$801,972	\$1,219,480	417,508
2023	\$818,011	\$1,243,870	425,859
2024	\$834,371	\$1,268,747	434,376
2025	\$851,059	\$1,294,122	443,063
2026	\$868,080	\$1,320,004	451,924
2027	\$885,441	\$1,346,404	460,963
2028	\$903,150	\$1,373,333	470,183
TOTAL	\$10,463,270	\$12,597,256	2,133,986
AVERAGE PER YEAR	\$1,046,327	\$1,259,725	213,398



Expand Wingham Service-Staffing

Position	OPP	Wingham Police Service	Position	Expanded Wingham Service
Detachment Commander (Inspector)	0.08	1.0	Chief	1.0
Staff Sergeant – Detachment Manager	0.08			
Sergeant	1.00	1.0	Staff Sergeant	1.0
Constable	5.00	5.0	Constables	7.0
(2) Uniform Position (Subject to Review)	1.00	0.2	Part-time Prisoner Guard	0.4
Total Uniforms	7.16	7.2		9.4
Detachment Admin Clerk	1.00	0.8	Admin Clerk	1.0
Total OPP Staff	8.16	8.0	Total Wingham Police Service Staff	10.4



Expanded Wingham Service

Additional Capital Expenditures

Capital	\$
New additional cruiser	42,000.00
New firearms for additional officers	4,800.00
Outfit additional officers	24,000.00
Radio repeaters	7,500.00
Total Capital	78,300.00



Expanded Wingham Service Year One Cost Summary

Total Expenses – Operating + Capital	\$
Operating Expenditures	1,662,930.28
Capital	118,300*
Revenue	- 115,008.00**
Total Cost	1,666,222.28 per year

* Includes one time capital expenses (\$78,300) + building repairs, improvements (\$40,000)

** Grant revenue to be confirmed



Expanded Wingham Service

		2019	2020	2021
Expanded Wingham Service	OPERATING	1,662,930.28	1,696,188.89*	1,730,112.67*
	CAPITAL & RESERVE	118,300.00**	20,000.00	20,000.00
	REVENUE	-115,008.00	-115,008.00	-115,008.00
	TOTAL	1,666,222.28	1,601,180.89	1,635,104.67

* 2% CPI Applied

** Includes one time capital expenses (\$78,300) + building repairs, improvements (\$40,000)



Expanded Wingham Service

Year	(\$)
2019	1,666,222.28**
2020	1,601,180.89*
2021	1,635,104.67*
2022	1,667,806.76*
2023	1,701,162.90*
2024	1,735,186.16*
2025	1,769,889.88*
2026	1,805,287.68*
2027	1,841,393.43*
2028	1,878,221.30*
Total	\$17,301,455.97
Average Per Year	\$1,730,145.60

* Includes \$20,000 for capital improvements/reserves + 2% CPI

**Includes one time capital expenses (\$78,300) + building repairs, improvements (\$40,000)



Projected Cost Summary

Years	OPP (\$)	Wingham Ward Police Service (\$)	Wingham, Blyth, East Wawanosh (\$)
2019	1,454,753	1,165,459	1,666,222*
2020	1,285,363**	1,170,265**	1,601,181**
2021	1,311,070**	1,195,569**	1,635,105**
2022	801,972	1,219,480**	1,667,807**
2023	818,011**	1,243,870**	1,701,163**
Total	5,671,169	5,994,644	8,271,477
Average Per Year	1,134,234	1,198,928	1,654,296
One Time Exit Costs	\$450,000		

* Includes one time capital expenses (\$78,300) + building repairs, improvements (\$40,000)

** Includes 2% CPI



Cost per Property 5 Year Average

Ward and Property Count	OPP Cost Per Property	Wingham Police Cost Per Property	Expanded Wingham Police Cost Per Property
Wingham (1561)	\$727	\$768	\$659 (2509)
Blyth, East Wawanosh (948)	\$339.66 (\$322,000/948)	N/A	\$659 (2509)
5 Year Average	\$1,134,234	\$1,198,928	\$1,654,296
One Time Exit Costs	\$450,000		



Projected OPP Cost Per Property

Years	OPP (\$)	OPP Cost Per Property
2019	1,454,753	932
2020	1,285,363**	823
2021	1,311,070**	839
2022	801,972	514
2023	818,011**	524
One Time Exit Costs	\$450,000	\$288

** Includes 2% CPI



Projected Wingham Cost Per Property

Years	Wingham Ward Police Service (\$)	Wingham Ward Cost Per Property
2019	1,165,459	746
2020	1,170,265**	749
2021	1,195,569**	765
2022	1,219,480**	781
2023	1,243,870**	796

** Includes 2% CPI



Projected Expanded Wingham Cost Per Property

Years	Wingham, Blyth, East Wawanosh (\$)	Expanded Wingham Ward Police Service (\$)
2019	1,666,222*	664
2020	1,601,181**	638
2021	1,635,105**	651
2022	1,667,807**	664
2023	1,701,163**	678

*Includes one time capital expenses (\$78,300) + building repairs, improvements (\$40,000)

** Includes 2% CPI

Other Considerations

Future of Wingham Police Facility

Ability to remain competitive and recruit personnel

Future provincial requirements/standards

No guarantee OPP billing model will not change (+ or -)

OPP may impose costs for services currently not billed to municipalities

Conclusions

- The average cost of OPP and Wingham policing for the first 5 years is comparable. Savings with OPP policing start to appear in year 6.
- In the first 3 years policing costs for Wingham ward will increase. OPP Policing costs drop significantly under the OPP billing model in year 4.

Conclusions...continued

- Expanded Wingham service spreads costs over more properties. Per property cost for Blyth and East Wawanosh residents would almost double. More service? Wingham residents policing costs would decrease by approximately \$100 per property
- One-time exit costs need to be financed in the first year of OPP transitional contract

Recommendation

- That the Township of North Huron Council hereby receives the presentation of the CAO, dated December 4, 2017 regarding a police servicing analysis;
- And Further, that the Township of North Huron Council directs the Clerk to invite the OPP to make a presentation at the next regular meeting on the OPP Billing Model.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Dwayne Evans, CAO
DATE: 04/12/2017
SUBJECT: ESTC Organizational Structure
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report of the CAO, dated December 4, 2017, regarding changes to the organizational structure of the ESTC;

AND FURTHER, that the Council of the Township of North Huron hereby approves the recommended changes to the organizational structure of the ESTC;

AND FURTHER, that the Council of the Township of North Huron hereby directs the CAO to amend the job titles and job descriptions of the Director of Emergency and Fire Services position and the Vice Principal/Assistant Chief position to reflect the organizational change to the ESTC which has been approved by Council.

EXECUTIVE SUMMARY

At the June 19, 2017 regular meeting, Council received and accepted an ESTC Review report from the Director of Fire and Emergency Services and the former CAO regarding an organizational review of the ESTC. As recommended by the report, Council also authorized the Director of Fire and Emergency Services to proceed with the hiring of a full-time Assistant Chief/Vice Principal of the ESTC and a part-time Fire Prevention Officer. Both of these positions have been filled.

On November 24, 2017 the Director of Fire and Emergency Services tendered his resignation effective December 11, 2017. Due to ongoing circumstances, the organizational structure of the ESTC was reviewed. The structure approved by Council at the June 19, 2017 meeting maintained the Deputy Chiefs reporting to the Director of Fire and Emergency Services. The structure also resulted in the Assistant Chief/Vice Principal of the ESTC reporting directly to the Director of Fire and Emergency Services.

Since his hiring, the Assistant Chief/Vice Principal of the ESTC has been assisting with the fire department as per the job description developed for this position. Council has been clear that the primary responsibility of the Assistant Chief/Vice Principal of the ESTC position is to develop and coordinate the delivery of training programs at the ESTC. The future of the ESTC depends on successful marketing, registration and delivery of training programs. Developing, building and maintaining strong relationships is key to the success of the ESTC.

DISCUSSION

The current structure of the ESTC detracts from the primary responsibility of the Assistant Chief/Vice Principal of the ESTC position. To achieve Council's desired outcome, it is recommended the title of the Assistant Chief/Vice Principal of the ESTC' position be changed to 'Principal of the ESTC' and the

job description be revised by removing all references to fire suppression services. It is further recommended that the 'Director of Fire and Emergency Services' position be revised with a primary focus on fire suppression services. It is also recommended the on-call provision be reinstated in this position. To ensure there is a clear delineation between the 'Director of Fire and Emergency Services' position and the 'Principal of the ESTC' position, it is also recommended both positions report directly to the CAO. The CAO will manage the resources between the two divisions and will encourage members of the fire department to provide support and assist with the development and delivery of training programs at the ESTC.

FINANCIAL IMPACT

The recommended organizational change has no short term financial impacts.

FUTURE CONSIDERATIONS

Future success of the ESTC relies heavily on the ability of the 'Principal of the ESTC' to develop, market and coordinate the delivery of training programs. Developing, building and maintaining strong relationships is key to the success of the ESTC. Activities and tasks which detract from this primary responsibility may result in Council's desired outcome not being achieved.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4-Our administration is fiscally responsible and strives for operational excellence.

A handwritten signature in black ink, appearing to read 'Dwayne Evans', is positioned above a horizontal line.

Dwayne Evans, CAO

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 108-2017

Being a by-law to deem lots 50 and 51 in registered plan 171 not to be registered

WHEREAS Section 50(4) of The Planning Act, R.S.O 1990 as amended authorizes a municipality to designate any plan of subdivision or part thereof that has been registered eight years or more as not being a plan of subdivision for subdivision control purposes;

AND WHEREAS it is deemed expedient in order to control adequately the development of land in the municipality that a by-law be enacted pursuant to the said Section 50(4).

NOW THEREFORE the Council of the Corporation of the Township of North Huron **ENACTS** the following:

1. That the part of the subdivision described as follows, shall be deemed not to be part of the registered plan of subdivision for the purposes of section 50(3) of the Planning Act.
2. That these areas are identified on the attached Schedule 'A' which forms part of this By-law.
3. That the area included is:
 - Plan 171, Block G, Lots 50 and 51, Blyth, Township of North Huron
4. That this by-law shall be registered in the proper land registry office.
5. That the Reeve and Clerk are hereby empowered to sign and execute the said by-law.
6. That this by-law shall come into force and effect upon its enactment.

Read a first time this 4th day of December, 2017.

Read a second time this 4th day of December, 2017.

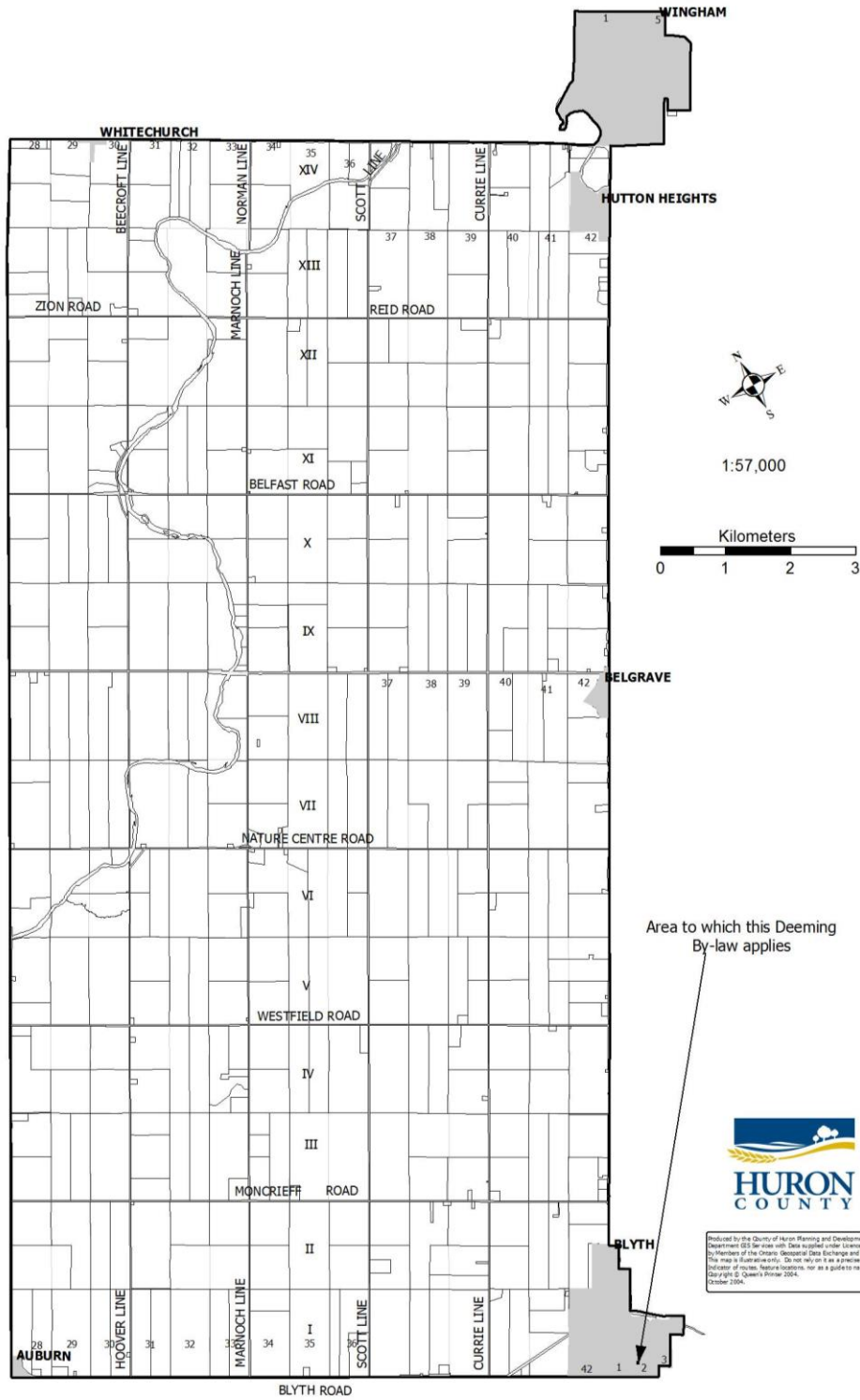
Read a third time and passed this 4th day of December, 2017.

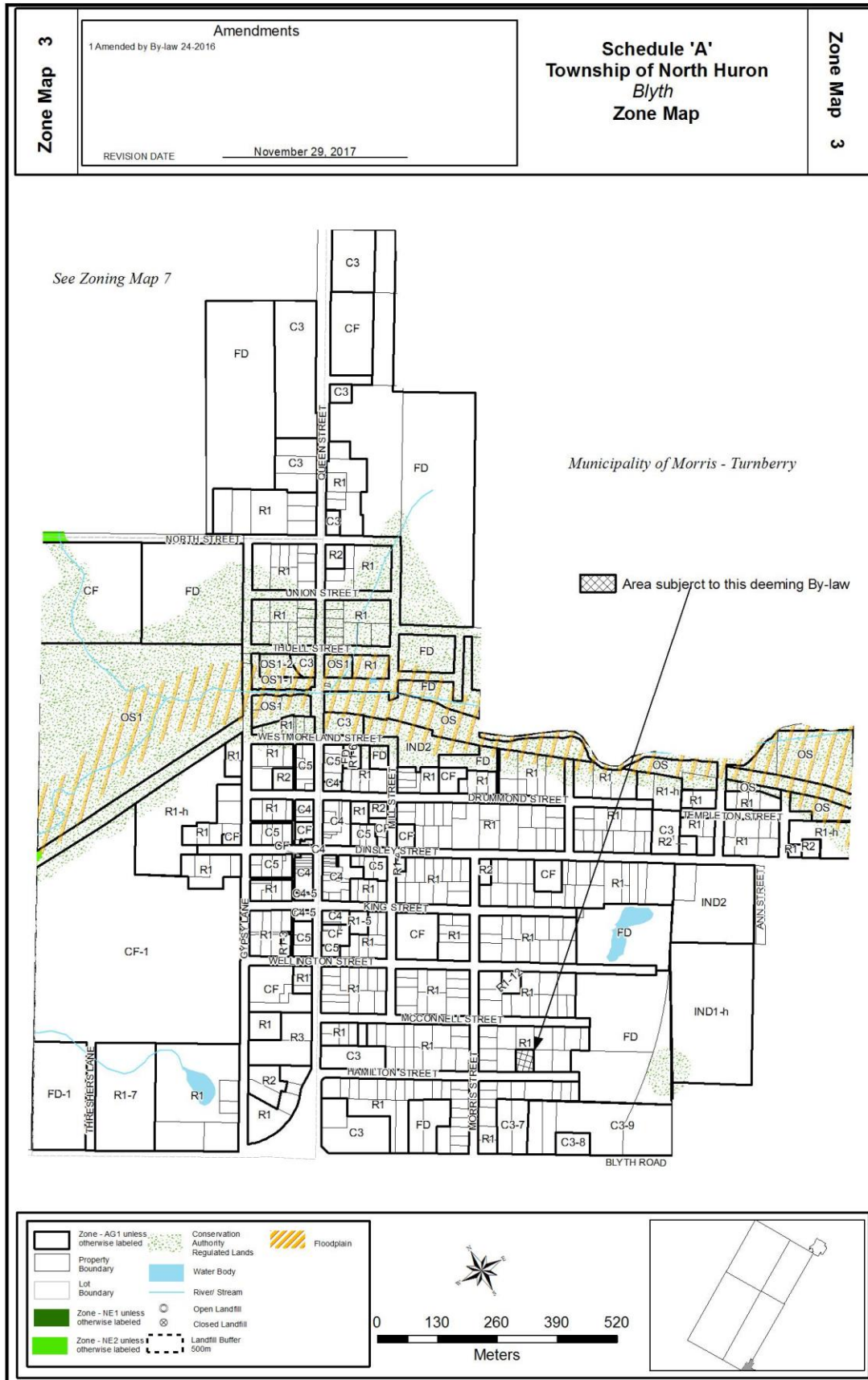
Neil Vincent, Reeve

Richard Al, Clerk

Schedule A

NORTH HURON LOCATION MAP





THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 109-2017

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on December 4, 2017, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 4th day of December, 2017.

READ A THIRD TIME AND FINALLY PASSED this 4th day of December, 2017.

Neil Vincent, Reeve

SEAL

Richard Al, Clerk