

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Tuesday, August 8, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Larry McGregor, Interim CAO/Director of Public Works
Richard Al, Clerk/Manager of IT
Kathy Adams, Director of Corporate Services/Deputy Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Kirk Livingston, CBO/Property Standards/Zoning
Connie Goodall, Economic Development Officer
Laura Young, Huron County Planner

OTHERS PRESENT: Denny Scott, Citizen
Robert Wheeler, Musical Muskrat Festival
Susanna Reid, United Way Huron Perth
Shaun Jolliffe, Huron Perth Children's Aid Society
Ben Gowing, GM BluePlan Engineering
Steve Hill, Lynne Coutts

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M388/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the August 8, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held July 17, 2017

4.1.2 Minutes of the Special Council Meeting held July 25, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 08-08-17 (Department Update)

4.2.3 Recreation and Facilities Report 08-08-17 (Department Update)

4.2.4 Public Works Report 08-08-17 (Department Update)

4.2.5 Building Department Report 08-08-17 (Department Update)

4.3 Correspondence

4.3.1 Ministry of Natural Resources and Forestry - Oral Rabies Vaccine (ORV)

4.3.2 Ministry of Municipal Affairs - Consultation for Potential New Edition of the Building Code

M389/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Robert Wheeler, Chair, Musical Muskrat Festival

Robert Wheeler, Chair, Musical Muskrat Festival presented a post event summary to Council, noting that many new events were offered in 2017 and various ideas to improve the festival in 2018 are being considered.

Mr. Wheeler was thanked and resumed a seat in the public gallery.

- 5.2 Shaun Jolliffe, Executive Director, Huron Perth Children's Aid Society / Social Planning Council & Susanna Reid, Director of Social Research and Planning Council, United Way Perth Huron

Shaun Jolliffe, Executive Director, Huron Perth Children's Aid Society / Social Planning Council, delivered a presentation entitled Embracing Diversity Newcomer Experiences in Perth and Huron Counties.

Susanna Reid, Director of Social Research and Planning Council, United Way Perth Huron, delivered a presentation entitled myPerthHuron Discovering the well-being of our communities. Ms. Reid requested that Council provide feedback on the myPerthHuron website and consider entering into a data sharing agreement with United Way Perth-Huron.

Mr. Jolliffe and Ms. Reid were thanked and departed.

M390/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the presentation of United Way Perth-Huron for information purposes; AND FURTHER THAT Council directs staff to investigate and report back with information regarding entering into a data sharing agreement with United Way Perth-Huron.

CARRIED

- 5.3 Public Meeting for the Consideration of the Sturdy Municipal Drain Branch 'F' - 2017 Report

M391/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceed to a Public Meeting to consider the Sturdy Municipal Drain Branch 'F' - 2017 Report prepared by GM BluePlan Engineering.

CARRIED

Ben Gowing, GM BluePlan Engineering, presented the Sturdy Municipal Drain Branch 'F' - 2017 Engineer's Report.

Mr. Gowing provided a history of the Sturdy Municipal Drain and noted that the process specified by the *Drainage Act* has been followed and the presentation of this Engineer's Report is one of the steps in that process.

Mr. Gowing noted that the total cost is estimated at \$30,270.

Deputy Reeve Campbell inquired as to the depth of the new outlet.

Mr. Gowing provided details to address Deputy Reeve Campbell's question noting that the Engineer's Report proposes a lower slope and an increased pipe size.

M392/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby close the Public Meeting to consider the Sturdy Municipal Drain Branch 'F' - 2017 Report prepared by GM BluePlan Engineering.

CARRIED

M393/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accept the Sturdy Municipal Drain Branch 'F' - 2017 Report dated June 29, 2017 prepared by GM BluePlan Engineering.

CARRIED

Mr. Gowing was thanked and departed.

Reeve Vincent called for nominations to the Court of the Revision.

Deputy Reeve Campbell nominated Councillor Hallahan.

Councillor Vodden nominated Deputy Reeve Campbell.

Councillor Hallahan nominated Councillor Knott. Councillor Knott declined.

Councillor Knott nominated Councillor Vodden.

M394/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Court of Revision for the Sturdy Municipal Drain Branch 'F' - 2017 be set for September 5, 2017 and that the project be tendered with results to be collected on the same date and presented subject to any appeals; AND FURTHER THAT any appeals must be received in writing 10 days prior to the Court of Revision in accordance with Section 52(2) of the Drainage Act; R.S.O. 1990, Chapter D17, Amended by 2010, C.16, Sched. 1, s.(21); AND FURTHER THAT the Members of the Court of Revision for the Sturdy Municipal Drain Branch 'F' - 2017 shall consist of the following three members: Deputy Reeve Campbell, Councillor Ray Hallahan and Councillor Brock Vodden.

CARRIED

6. REPORTS

6.1 Clerks Department

6.1.1 Site Plan Application for Gas Station and Convenience Store (115 Josephine Street, Plan 414, Part Park Lot 7 to Part Park Lot 10, Subject to Sewer Easement, Wingham Ward, Township of North Huron)

Laura Young, Planner, presented details of the proposed site plan and recommended that Council approve the site plan with conditions as presented.

M395/17

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the site plan application (115 Josephine Street, Plan 414, Part Park Lot 7 to Part Park Lot 10, Subject to Sewer Easement, Wingham Ward, Township of North Huron) with the following conditions and a site plan agreement be entered into:

1. this site plan approval applies to the site plan entitled SP-1- Proposed Site Plan, prepared by Agim Mollaj of Armoclan Engineering Ltd., dated June 9, 2017;

2. this site plan approval includes submitted drawings prepared by Agim Mollaj of Armoclan Engineering Ltd., dated June 9, 2017, entitled:

- *RA-06 (West and East Elevations)*
- *RA-07 (North East and South East Elevations)*
- *EX-01 (Extent of Existing Building Floor Plan)*
- *EX-02 (Extent of Proposed Existing Building To Be Renovated)*
- *EX-03 (Existing Building Cross Sections)*
- *PYS-1 (Proposed Pylon Sign Elevation & Foundation Details)*
- *L-1 (Proposed Landscape Plan)*
- *L-2 (Proposed Landscape Notes and Details)*
- *PAV-1 (Proposed Pavement Plan)*
- *GP-1-1 (Proposed Floodplain Plan)*
- *SP-DP (Proposed Site Demolition Plan)*
- *FRP-1 (Fire Route Plan)*
- *BVR-1 (Proposed Bulk Vehicle Route Plan)*
- *ESC-1 (Erosion Sediment Control Plan)*
- *ESC-2 (Erosion Sediment Control Details)*
- *M-1 (Proposed Piping Layout)*
- *M-2 (Proposed Tank, Canopy & Piping Section)*
- *TSSA (Technical Standards and Safety Authority);*
- *GP-1 (Proposed Grading Plan)*
- *GP-1-2 (Proposed Grading Plan Sections)*

- *GP-2 (Proposed Site Servicing Plan)*
- *GP-3 (Pre Development Drainage Plan)*
- *GP-4 (Proposed Development Drainage Plan)*
- *GP-5 (Storm Design Plan)*

3. This site plan approval also includes the submitted documents of:

- *Maitland Valley Conservation Authority Permit to Develop in a Regulated Area, No. 20/2017;*
- *Storm Water Management Study Report for the Property of 115 Josephine Street Wingham, ON Armoclan Project Number: 1313, prepared by Agim Mollaj of Armoclan Engineering Ltd., April 6, 2017.*
- *Geotechnical Investigation, Proposed Commercial Development, CMT Project 16-069.R01, prepared by Nathan Chortos of CMT Engineering Inc., March 18, 2016.*
- *Phase One Environment Site Assessment 300038379.1000, prepared by David Marks of R.J Burnside & Associates Ltd., March 2016.*
- *Buoyancy Calculation, prepared by Containment Solutions, May 10, 2017.*

and any conditions contained within the above documents.

4. installation or repair of any curbing or infrastructure works and facilities;

5. providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with the submitted drawings, and the Engineer's specifications;

6. all surfacing on the lands is to be complete;

7. all snow is to be removed from entrance/exit driveways and vehicle parking areas and snow is not permitted to be stored underneath the overhead hydro wires located on the north boundary of the subject property;

8. all exterior lighting is to be installed to prevent glare on adjacent properties; and

9. landscaping and planting shall be completed and maintained in accordance with the Site Plan.

CARRIED

6.1.2 Rural Economic Development Program Application for Hotel Feasibility Study

M396/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the August 8th, 2017 report of the Clerk/Manager of IT regarding conditional approval of the Rural Economic Development program application for a Hotel Feasibility Study in Blyth, for information purposes;

AND FURTHER THAT the Clerk be directed to prepare an authorizing by-law to sign a Contribution Agreement with the Province of Ontario, to be included for signing at a future Council Meeting once said agreement is received.

CARRIED

6.2 Finance Department

6.2.1 2017 Blyth BIA Budget

M397/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby adopts the 2017 Blyth BIA Budget Report as presented by the Director of Finance;

AND FURTHER THAT the Council of the Township of North Huron adopts the 2017 Blyth BIA Budget in the amount of \$16,250.00 with the BIA Levy portion in the amount of \$6,600.00 which will be included in the 2017 Final Tax Billing;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 76-2017 to be passed at the August 8, 2017 Council Meeting.

CARRIED

6.3 Corporate Services Department

6.3.1 Child Care Fee Increases

M398/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby approve the Fee Schedule for the North Huron Child Care Programs as presented by the Director of Corporate Services/Deputy Clerk, effective September 1, 2017; AND FURTHER THAT the Fee Schedule be included in the next update of the North Huron Consolidated Fee By-law.

CARRIED

6.3.2 Lease Agreement - Avon Maitland District School Board

M399/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receives the report of the Director of Corporate Services/Deputy Clerk for the Lease Agreement with the Avon Maitland District School Board for provision of the Child Care Before & After School Programs for information purposes; AND FURTHER THAT the Clerk prepare a by-law for the August 21, 2017 Council Meeting to enter into an agreement with the Avon Maitland District School Board.

CARRIED

6.4 Recreation and Facilities Department

6.5 Public Works / Utilities Department

6.6 Fire Department of North Huron

6.7 Building Department

6.8 CAO

Larry McGregor, Interim CAO, reported receiving an email from Sgt. Pete Marshall, Contract Analyst/Transition Coordinator, requesting that a meeting date and time be selected for OPP representatives to present a costing proposal to Council and the public.

The proposed date selected were September 25 or September 28 2017, Interim CAO McGregor will respond to Mr. Marshall with those dates and confirm the date with Council.

7. CORRESPONDENCE**8. COUNCIL REPORTS****8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported recently taking part in interviews for the position of Assistant Fire Chief.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Seip noted that he has requested that the Building Bridges to Our Future Committee attend an upcoming Council meeting to provide a final update regarding the project.

Councillor Seip noted that as previously reported, the Building Bridges to Our Future Committee requires assistance from volunteers to install the final piece of equipment on August 24 and 25. By having volunteers assist the committee estimates a savings of approximately \$10,000 in installation costs.

Councillor Vodden reported that the Blyth 140th Celebration events which took place on July 28, 29, and 30 2017, were successful and well attended. Councillor Vodden thanked all those involved.

Councillor Seip reported recently attending a fire department training exercise and noted that it provides a very different perspective on the work done by firefighters. Councillor Seip recommended others attend a training exercise if given the opportunity.

Councillor Ritsema-Teeninga requested that a letter be sent on behalf of Council, to Cowbell Brewing Inc. to congratulate them on their recent opening.

M400/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby direct staff to send a letter on behalf of Council, to Cowbell Brewing Inc. congratulating them on their recent opening.

CARRIED

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

- 9.1 Councillor Knott - Request for consideration of an Economic Development Committee

M401/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby consider the creation of an Economic Development Committee, to be appointed as a Committee of Council;

AND FURTHER THAT Council directs staff to perform the necessary research and investigation into similar example committees currently in place in other municipalities;

AND FURTHER THAT Council directs staff to prepare a report for a Council Meeting in September 2017, including details regarding the structure and processes utilized by other example committees.

CARRIED

10. BY-LAWS

- 10.1 By-law No. 74-2017

Being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Sturdy Municipal Drain Branch 'F' - 2017.

M402/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law No. 74-2017; being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Sturdy Municipal Drain Branch 'F' - 2017; be introduced, read a first and second time and provisionally adopted this 8th day of August, 2017.

CARRIED

- 10.2 By-law No. 75-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the Corporation of the Township of North Huron and Robert and Stephanie Morrison to place a temporary secondary dwelling on lands described as Part Lot 29 RP 22R1295 Parts 1 and 2, Concession 1, (38616 Blyth Road) East Wawanosh Ward, Township of North Huron, County of Huron.

M403/17

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT By-law No. 75-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the Corporation of the Township of North Huron and Robert and Stephanie Morrison to place a temporary secondary dwelling on lands described as Part Lot 29 RP 22R1295 Parts 1 and 2, Concession 1, (38616 Blyth Road) East Wawanosh Ward, Township of North Huron, County of Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 76-2017

Being a by-law to provide for the levy and collection of sums required by the Blyth Business Improvement Area and the Wingham Business Improvement Area for the year 2017.

M404/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 76-2017; being a by-law to provide for the levy and collection of sums required by the Blyth Business Improvement Area and the Wingham Business Improvement Area for the year 2017; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 77-2017

Being a by-law to authorize a Site Plan Control Agreement between the Corporation of the Township of North Huron and 2463691 Ontario Inc.

M405/17

MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT By-law No. 77-2017; being a by-law to authorize a Site Plan Control Agreement between the Corporation of the Township of North Huron and 2463691 Ontario Inc.; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M406/17

MOVED BY: T. Seip

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 8:55 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *A proposed or pending acquisition or disposition of land by the municipality or local board (Wingham property);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration personnel);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Public Works personnel).*

CARRIED

M407/17

MOVED BY: R. Hallahan

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:00 pm.

CARRIED

M408/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 78-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M409/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT By-law 78-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M410/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:01 pm.

CARRIED

Neil Vincent, Reeve

Richard Al, Clerk