

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, July 17, 2017  
**Time:** 7:00 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Larry McGregor, Director of Public Works/CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Kirk Livingston, CBO/Property Standards/Zoning  
Richard Al, Manager of Employee and Business Services  
Laura Young, Huron County Planner

**OTHERS PRESENT:** Kelsey Dunbar, Advance Times  
Denny Scott, Citizen  
Ryan Drury, CKNX  
Nathan Swartz, Amanda Swartz, Vaughan Vincent, Murray Vincent

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:01 pm.

**2. CONFIRMATION OF THE AGENDA**

**M361/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron; accept the Agenda for the July 17, 2017 Council Meeting; as presented.*

**CARRIED**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

**4. CONSENT AGENDA**

**4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held July 4, 2017

4.1.2 Minutes of the Special Council Meeting held July 6, 2017

4.1.3 Minutes of the Planning Advisory Committee Meeting held July 4, 2017

4.1.4 Minutes of the Musical Muskrat Festival Committee Meeting held July 6, 2017

4.1.5 Minutes of the East Wawanosh 150th Committee Meeting held June 20, 2017

4.1.6 Minutes of the East Wawanosh 150th Committee Meeting held June 27, 2017

**4.2 Reports**

4.2.1 Bills and Accounts

4.2.2 Clerks Department Report 07-17-17 (Clothing Donation Bins)

4.2.3 Finance Department Report 07-17-17 (Department Update)

4.2.4 Finance Department Report 07-17-17 (June 2017 Year to Date)

4.2.5 Finance Department Report 07-17-17 (Vacancy Rebate and Reduction Programs Update)

4.2.6 Fire and Emergency Services Report 07-17-17 (Department Update)

4.2.7 CAO Report 07-17-17 (Activity Report)

**4.3 Correspondence**

4.3.1 Huron County Federation of Agriculture Request for Food Court Volunteers at IPM

**M362/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

## **5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

None in attendance.

## **6. REPORTS**

### **6.1 Clerks Department**

#### **6.1.1 Civil Marriage Officiant**

##### **M363/17**

**MOVED BY:** B. Knott

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby approve the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017;*

*AND FURTHER THAT the Clerk amend By-law No. 10-2017 – A By-law to authorize Civil Marriage Solemnization Services by the Township of North Huron to include the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017.*

**CARRIED**

#### **6.1.2 Consent Application Report - File #B51-2017**

Owner: Murray and Joyce Vincent

Applicant: Vaughn Vincent

Property Description: 36 Part Lot, Concession 9, East Wawanosh, Township of North Huron (39378 Belgrave Road)

Laura Young, Planner, presented Consent Application Report - File #B51-2017 and recommended that Council recommend approval of this application. It was noted that Huron County Public Works provided comment regarding the submission of an application for a second entrance indicating that a second entrance would be permitted.

Council selected 2A and 2B from the chart.

##### **M364/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B51-2017, Owner: Murray and Joyce Vincent; Applicant: Vaughn Vincent; 36 Part Lot, Concession 9, East*

*Wawanosh, Township of North Huron (39378 Belgrave Road) with the following conditions:*

***Expiry Period***

*✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.*

***Municipal Requirements***

*✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.*

*✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.*

***Survey***

*✓ Provide to the satisfaction of the County and the Township:*

- 1. a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- 2. a reference plan based on the approved survey*

***Merging***

*✓ The severed land merge on title with the abutting property to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.*

*✓ A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties, indicating that:*

- 1. the severed land and the abutting property to the east will be consolidated into one P.I.N. under the Land Titles system; or*
- 2. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.*

*✓ Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.*

*✓ A one square foot portion of the abutting property to which the severed land is to be merged be conveyed to the Municipality. A survey is to be provided showing the one square foot parcel as a separate part on the reference plan.*

*✓ Applicable entrance permits are obtained to the satisfaction of the Huron County Public Works.*

**CARRIED**

6.2 Finance Department

6.2.1 Cancellation, Reduction or Refund of Taxes under Section 357 of the Municipal Act

**M365/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby adopts the report in regard to tax refunds under Section 357 1 (c) and (d) of the Municipal Act in the amount of \$5,243.74 as presented by the Director of Finance and approves the adjustments to be made to the Collector's Roll.*

**CARRIED**

6.2.2 Clean Water-Wastewater Fund (CWWF)

**M366/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby accept the report from the Director of Finance & Interim CAO in regard to the Clean Water and Wastewater Fund;*

*AND FURTHER THAT the Council of the Township of North Huron authorizes a by-law to be passed to enter into a Funding Agreement;*

*AND FURTHER THAT B. M. Ross and Associates be authorized to proceed with the Master Servicing Plan project;*

*AND FURTHER THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law # 67-2017 to be passed at the July 17, 2017 meeting.*

**CARRIED**

6.3 Recreation and Facilities Department

6.3.1 Transfigured Town Event at Blyth Campground

**M367/17**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby approve renting the Blyth Campground and the Blyth and District Community Centre to Transfigured Town for their event The Festival of Wizardry on October 14 and 15, 2017 under the terms and conditions laid out in the rental permit for the Blyth Campground and Blyth and District Community Centre;*

*AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 68-2017 to be passed at the July 17, 2017 Council Meeting.*

**CARRIED**

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.5.1 Fire and Emergency Services Staff Hiring

Councillor Ritsema-Teeninga nominated Councillor Knott, seconded by Councillor Seip.

Councillor Hallahan nominated Reeve Vincent, seconded by Councillor Vodden.

**M368/17**

**MOVED BY:** T. Seip

**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby establishes a hiring committee for the recruitment of the Fire Prevention Officer and Assistant Chief/Vice Principal of ESTC consisting of the Director of Fire & Emergency Services, the CAO, and two Council Members;*  
*AND FURTHER THAT Council hereby appoints the following members of Council to the Hiring Committee, Councillor Bill Knott and Reeve Neil Vincent.*

**CARRIED**

6.6 Building Department

6.7 CAO

**7. CORRESPONDENCE**

7.1 Blyth Festival Bonanza Weekend Fish Fry Temporary Extension of Liquor License at Blyth Memorial Hall request for August 19, 2017.

**M369/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby support the application submitted by the Blyth Festival requesting a Temporary Extension to the Blyth Centre of the Art's Liquor Sales Licence to the lobby and courtyard for their event on August 19, 2017 from 4 p.m. to 8 p.m.;*

*AND FURTHER THAT the Clerk be authorized to provide the subject applicant with a letter of "no objection" to the proposed extended licensed area.*

**CARRIED**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported that the CAO recruitment process is progressing and a Special Council meeting to be held on July 25, 2017 at 5:00pm is being considered.

**8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Vodden noted that the Blyth 140th Celebrations are scheduled to take place on July 28, 29 and 30th, 2017 and extended an invitation for all to attend.

Councillor Seip reported that the Building Bridges to Our Future committee has completed their fundraising campaign for playground equipment at the Maitland River Elementary School and noted that the committee may require some assistance from community members for the preparation/installation of new equipment.

Reeve Vincent referenced the correspondence received from the Huron County Federation of Agriculture regarding volunteers at the IPM food booth.

**8.3 REQUESTS BY MEMBERS**

**9. NOTICE OF MOTION**

## **10. BY-LAWS**

### **10.1 By-law No. 66-2017**

Being a by-law pertaining to water service connections in the Township of North Huron in the Hamlet of Whitechurch.

#### **M370/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** J. Campbell

*THAT By-law No. 66-2017; being a by-law pertaining to water service connections in the Township of North Huron in the Hamlet of Whitechurch; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

### **10.2 By-law No. 67-2017**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and the Corporation of the Township of North Huron.

#### **M371/17**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*By-law No. 67-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

### **10.3 By-law No. 68-2017**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Facilities Rental Agreement between the Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry.

#### **M372/17**

**MOVED BY:** B. Knott

**SECONDED BY:** B. Vodden

*THAT By-law No. 68-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Facilities Rental Agreement between the*

*Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

**13. CLOSED SESSION AND REPORTING OUT**

**M373/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby endorse the Clerk's delegation of powers and duties under Section 228 (4) of the Municipal Act, 2001, S.O. 2001, c.225 to Larry McGregor, Interim CAO for the Township of North Huron Council Meeting Closed Session of Council to be held July 17, 2017.*

**CARRIED**

**M374/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby proceeds at 7:45 pm. to an In-Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Recreation Staff Member);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Legal Agreement - Building Department);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administrative Staff Members).*

**CARRIED**

**M375/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 8:54 pm.*

**CARRIED**

**M376/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.*

**CARRIED**

By-law No. 70-2017

Being a by-law to appoint Richard Al as the Clerk / Manager of IT for the Township of North Huron.

**M377/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT By-law No. 70-2017; being a By-law to appoint Richard Al as the Clerk/Manager of IT for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

By-law No. 71-2017

Being a by-law to appoint Kathy Adams as the Director of Corporate Services / Deputy Clerk for the Township of North Huron.

**M378/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT By-law No. 71-2017; being a By-law to appoint Richard Al as the Clerk/Manager of IT for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.*

**CARRIED**

**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 69-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M379/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT By-law 69-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M380/17**

**MOVED BY:** R. Hallahan

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:05 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk