

THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA



Date: Monday, July 17, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

Pages

1.	CALL TO ORDER	
2.	CONFIRMATION OF THE AGENDA	
	<i>THAT the Council of the Township of North Huron; accept the Agenda for the July 17, 2017 Council Meeting; as presented.</i>	
3.	DISCLOSURE OF PECUNIARY INTEREST	
4.	CONSENT AGENDA	
	<i>THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.3;</i>	
	<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1	Minutes	
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5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
6.	REPORTS	
6.1	Clerks Department	
6.1.1	Civil Marriage Officiant	88
	<i>THAT the Council of the Township of North Huron hereby approve the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017;</i>	
	<i>AND FURTHER THAT the Clerk amend By-law No. 10-2017 – A By-law to authorize Civil Marriage Solemnization Services by the Township of North Huron to include the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017.</i>	
6.1.2	Consent Application Report - File #B51-2017	91
	Owner: Murray and Joyce Vincent Applicant: Vaughn Vincent Property Description: 36 Part Lot, Concession 9, East Wawanosh, Township of North Huron (39378 Belgrave Road)	

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File #B51-2017, Owner: Murray and Joyce Vincent; Applicant: Vaughn Vincent; 36 Part Lot, Concession 9, East Wawanosh, Township of North Huron (39378 Belgrave Road) with the following conditions:

Expiry Period

✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Municipal Requirements

✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

✓ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

✓ Provide to the satisfaction of the County and the Township:

- 1. a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- 2. a reference plan based on the approved survey*

Merging

✓ The severed land merge on title with the abutting property to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

✓ A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties, indicating that:

- 1. the severed land and the abutting property to the east will be consolidated into one P.I.N. under the Land Titles system; or*
- 2. where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.*

✓ Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

✓ A one square foot portion of the abutting property to which the severed land is to be merged be conveyed to the Municipality. A survey is to be provided showing the one square foot parcel as a separate part on the reference plan.

✓ Applicable entrance permits are obtained to the satisfaction of the Huron County Public Works.

6.2	Finance Department	
6.2.1	Cancellation, Reduction or Refund of Taxes under Section 357 of the Municipal Act	103
	<i>THAT the Council of the Township of North Huron hereby adopts the report in regard to tax refunds under Section 357 1 (c) and (d) of the Municipal Act in the amount of \$5,243.74 as presented by the Director of Finance and approves the adjustments to be made to the Collector’s Roll.</i>	
6.2.2	Clean Water-Wastewater Fund (CWWF)	105
	<i>THAT the Council of the Township of North Huron hereby accept the report from the Director of Finance & Interim CAO in regard to the Clean Water and Wastewater Fund;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron authorizes a by-law to be passed to enter into a Funding Agreement;</i>	
	<i>AND FURTHER THAT B. M. Ross and Associates be authorized to proceed with the Master Servicing Plan project;</i>	
	<i>AND FURTHER THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law # 67-2017 to be passed at the July 17, 2017 meeting.</i>	
6.3	Recreation and Facilities Department	
6.3.1	Transfigured Town Event at Blyth Campground	111
	<i>THAT the Council of the Township of North Huron hereby approve renting the Blyth Campground and the Blyth and District Community Centre to Transfigured Town for their event The Festival of Wizardry on October 14 and 15, 2017 under the terms and conditions laid out in the rental permit for the Blyth Campground and Blyth and District Community Centre;</i>	
	<i>AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 68-2017 to be passed at the July 17, 2017 Council Meeting.</i>	
6.4	Public Works / Utilities Department	
6.5	Fire Department of North Huron	
6.5.1	Fire and Emergency Services Staff Hiring	124
	<i>THAT the Council of the Township of North Huron hereby establishes a hiring committee for the recruitment of the Fire Prevention Officer and Assistant Chief/Vice Principal of ESTC consisting of the Director of Fire & Emergency Services, the CAO, and one Council Member;</i>	
	<i>AND FURTHER THAT Council hereby appoints the following member of Council to the Hiring Committee _____.</i>	
6.6	Building Department	
6.7	CAO	

7.	CORRESPONDENCE	
7.1	<p>Blyth Festival Bonanza Weekend Fish Fry Temporary Extension of Liquor License at Blyth Memorial Hall request for August 19, 2017.</p> <p><i>THAT the Council of the Township of North Huron hereby support the application submitted by the Blyth Festival requesting a Temporary Extension to the Blyth Centre of the Art's Liquor Sales Licence to the lobby and courtyard for their event on August 19, 2017 from 4 p.m. to 8 p.m.;</i></p> <p><i>AND FURTHER THAT the Clerk be authorized to provide the subject applicant with a letter of "no objection" to the proposed extended licensed area.</i></p>	125
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	
10.	BY-LAWS	
10.1	<p>By-law No. 66-2017</p> <p>Being a by-law pertaining to water service connections in the Township of North Huron in the Hamlet of Whitechurch.</p> <p><i>THAT By-law No. 66-2017; being a by-law pertaining to water service connections in the Township of North Huron in the Hamlet of Whitechurch; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i></p>	129
10.2	<p>By-law No. 67-2017</p> <p>Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and the Corporation of the Township of North Huron.</p> <p><i>By-law No. 67-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and the Corporation of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.</i></p>	133
10.3	<p>By-law No. 68-2017</p> <p>Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Facilities Rental Agreement between the Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry.</p>	201

THAT By-law No. 68-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Facilities Rental Agreement between the Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and be engrossed in the By-law book.

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby endorse the Clerk's delegation of powers and duties under Section 228 (4) of the Municipal Act, 2001, S.O. 2001, c.225 to Larry McGregor, Interim CAO for the Township of North Huron Council Meeting Closed Session of Council to be held July 17, 2017.

THAT the Council of the Township of North Huron hereby proceeds at ... pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (Legal Agreement - Building Department);*
- Personal matters about an identifiable individual, including municipal or local board employees (Recreation Staff Member);*
- Personal matters about an identifiable individual, including municipal or local board employees (Administrative Staff Members).*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at ... pm.

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

14. CONFIRMATORY BY-LAW

- 14.1

By-law No. 69-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

211

THAT By-law 69-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Tuesday, July 4, 2017
Time: 7:01 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott
STAFF PRESENT: Larry McGregor, Director of Public Works
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Richard Al, Manager of Employee and Business Services
Laura Young, Huron County Planner
OTHERS PRESENT: Stephanie Morrison, Robert Fiori, Brenda Fiori

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:01 pm.

2. CONFIRMATION OF THE AGENDA

M324/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron; accept the Agenda for the July 4th, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Seip - Bills and Accounts

Declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the Child Care department.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held June 19, 2017

4.1.2 Minutes of the North Huron Police Services Meeting held May 16, 2017

4.1.3 Minutes of the Health & Safety Committee Meeting held March 30, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 07-04-17 (Department Update)

4.2.3 Recreation and Facilities Report 07-04-17 (Department update)

4.2.4 CAO Report 07-04-17 (CAO Recruitment Update)

4.3 Correspondence

4.3.1 Ministry of Agriculture, Food and Rural Affairs / Ministry of Infrastructure tripling the Ontario Community Infrastructure Fund (OCIF) annually to \$300 million by 2019

M325/17

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Planning Advisory Committee Meeting

Temporary Use Zoning By-law Amendment, Part Lot 29, Registered Plan 22R1295 Parts 1 & 2, Concession 1, East Wawanosh, Township of North Huron (38616 Blyth Road).

M326/17

MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:04 p.m. to enter a Planning Advisory Committee meeting.

CARRIED

M327/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron reconvene the Regular Council meeting at 7:17 p.m.

CARRIED

M328/17

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby accept the recommendation of the Planning Advisory Committee; that the Temporary Use Zoning By-law Amendment, as it applies to Part Lot 29, Registered Plan 22R1295 Parts 1 & 2, Concession 1, East Wawanosh, Township of North Huron (38616 Blyth Road); be approved.

CARRIED

M329/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

RESOLUTION Regarding Further Notice pursuant to Section 34(17) of the Planning Act, RSO 1990;

WHEREAS Council of the Corporation of the Township of North Huron has held a Public Meeting pursuant to Section 34(12) and Section 39 of the Planning Act, RSO 1990 with respect to a proposed zoning by-law;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE, the Council of the Corporation of the Township of North Huron hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed by-law.

CARRIED

6. REPORTS

6.1 Clerks Department

6.1.1 Huron County Shared CEMC

M330/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accept the report of the Clerk regarding the appointment of the County CEMC as the CEMC for the Township of North Huron;

AND FURTHER THAT David Clarke is hereby appointed as the Community Emergency Management Coordinator for the Township of North Huron;

AND FURTHER THAT Council approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 63-2017 to be passed at the July 4, 2017 Council Meeting.

CARRIED

6.1.2 Proposed Natural Gas Extension - from Blyth to Walton

M331/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby authorize the Clerk to work with the Municipalities of Morris-Turnberry, Huron East and Central Huron to prepare the necessary materials required for the application for funding under the Ontario's Natural Gas Grant Program to extend Natural Gas from Blyth to Walton.

CARRIED

6.2 Finance Department

6.2.1 Assessment Review Board Appointments

M332/17

MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby appoints the Director of Finance, Donna White as the Appeal Representative and the Clerk, Kathy Adams as the Complaints Representative for the Township of North Huron as the contacts for an appeal to the Assessment Review Board (ARB);

AND FURTHER THAT this contact information be provided to the ARB.

CARRIED

6.2.2 Whitechurch Water Connection By-law

M333/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance for information purposes;

AND FURTHER THAT Council agrees to pass a by-law to ensure that the existing users of the Whitechurch Water system remain connected to the system and that a by-law be prepared for the July 17, 2017 council meeting.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Aquatic Centre HVAC upgrades

M334/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approve the proposed work by Cliff's Plumbing & Heating for the Aquatic Centre HVAC Upgrades for the total cost of \$79,140.00;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 60-2017 to be passed at the July 4, 2017 Council Meeting.

CARRIED

6.3.2 International Plowing Match North Huron Update

M335/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves 20 days of staff time as in-kind support to the IPM being held September 19-23, 2017.

CARRIED

6.3.3 Blyth 140th Anniversary Celebration Cowbell Brewing Co. Request

M336/17**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT the Council of the Township of North Huron hereby supports the efforts of the Blyth 140th Committee in planning their community celebration and waives the following fees: Blyth Arena Dry Pad (if required), the Blyth Arena Hall Saturday night and the Hawkers and Peddlers Permit fee;

AND FURTHER THAT Council hereby rescinds Motion M279/17 from the June 5, 2017 Regular Council meeting and M310/17 from the June 19, 2017 Regular Council meeting.

CARRIED**M337/17****MOVED BY:** T. Seip**SECONDED BY:** B. Knott

THAT the Council of the Township of North Huron hereby supports Blyth Cowbell Brewing Co. in making application to the LCBO for a Special Occasion Permit to hold a beer garden at the Blyth Lion's Park Pavilion in conjunction with the Blyth 140th Celebrations to be held on July 28th, 2017; AND FURTHER THAT Council proclaims the event of Municipal Significance.

CARRIED

6.4 Public Works / Utilities Department

6.4.1 Curbside Collection Contract

M338/17**MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby accepts the Curbside Collection Contract Report for information purposes;

AND FURTHER THAT the Council of the Township of North Huron authorize the Reeve and Clerk to execute the contract documentation with Waste Management of Canada Corporation for a term of October 1, 2017 to September 30, 2020;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 59-2017 to be passed at the July 4, 2017 Council Meeting;

AND FURTHER THAT that the Reeve and Clerk be authorized to sign By-law No. 59-2017.

CARRIED

Councillor Seip requested a recorded vote:

Deputy Reeve Campbell	Na
Councillor Hallahan	Ya
Councillor Knott	Ya
Councillor Ritsema-Teeninga	Na
Councillor Seip	Na
Councillor Vodden	Ya
Reeve Vincent	Ya

6.4.2 Britespan Development Agreement

M339/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby receive the report Britespan Servicing Agreement for information purposes;

AND FURTHER THAT the Township of North Huron authorizes the Reeve and Clerk to enter into the Development Agreement between the Township and Britespan Building Systems Inc.

CARRIED

6.4.3 International Plowing Match Request

M340/17

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby accepts the International Plowing Match Request Report for information purposes;

AND FURTHER THAT Council authorizes the Public Works department to coordinate staff assistance and use of equipment and logistical items during set up and at the match with the Municipality of Huron East and neighbouring municipalities;

AND FURTHER THAT Council authorizes approval if required to accept sewage waste that would be delivered to the Wingham Sewage Treatment Plant for proper disposal.

CARRIED

6.4.4 Westmoreland Easement

M341/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby accepts the Westmoreland Street Easement Report for information purposes;

AND FURTHER THAT the Reeve and Clerk be authorized to sign the Easement Agreement with Bainton's Old Mill Ltd.;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-law to allow By-law No. 58-2017 to be passed at the July 4, 2017 Council Meeting;

AND FURTHER THAT that the Reeve and Clerk be authorized to sign By-law No. 58-2017.

CARRIED

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

7. CORRESPONDENCE

7.1 Blyth Lions request for support for Holeyboard Tournament

M342/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby supports the Blyth Lions in making application to the LCBO for a Special Occasion Permit to hold a beer garden at the Blyth Lion's Park in conjunction with the Blyth Lion's Holeyboard Tournament to be held July 22, 2017;

AND FURTHER THAT Council proclaims the event of Municipal Significance.

CARRIED

- 7.2 Huron Pioneer Thresher & Hobby Assn. Inc. request for support for community event September 8 & 9, 2017

M343/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby supports the Huron Pioneer Thresher & Hobby Assn. Inc. in making application to the LCBO for a Special Occasion Permit to hold a beer garden at the Blyth Community Centre in conjunction with the Huron Pioneer Thresher & Hobby Show to be held September 8-9, 2017;

AND FURTHER THAT Council proclaims the event of Municipal Significance.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that the East Wawanosh 150th Anniversary celebration events which took place over the past weekend went well and thanked all those who helped out.

Reeve Vincent further noted that the East Wawanosh 150th events were well attended with approximately 750 people in the tent for the Friday evening entertainment.

Reeve Vincent reported that during the East Wawanosh 150th events there were no reported injuries.

Reeve Vincent reported that the first round of CAO candidate interviews took place July 4, 2017 and noted that there are promising candidates and a second round of interviews will be scheduled.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Knott reported recently observing a staff member operating a lawnmower while using a cell phone and requested that staff investigate this to ensure that staff comply with established Cell Phone Use Policies.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 57-2017

Being a Temporary Use By-law amendment to permit a temporary secondary dwelling unit on Part Lot 29 Registered Plan 22R1295 Parts 1 & 2, Concession 1, (38616 Blyth Road) East Wawanosh Ward, Township of North Huron.

M344/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT By-law No. 57-2017; being a Temporary Use By-law amendment to permit a temporary secondary dwelling unit on Part Lot 29 Registered Plan 22R1295 Parts 1 & 2, Concession 1, (38616 Blyth Road) East Wawanosh Ward, Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 58-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Water Service Easement between the Corporation of the Township of North Huron and Bainton's Old Mill Ltd.

M345/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT By-law No. 58-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Water Service Easement between the Corporation of the Township of North Huron and Bainton's Old Mill Ltd.; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.3 By-law No. 59-2017

Being a bylaw to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Waste Management of Canada Corporation for Curbside Solid Waste and Recyclables Collection for a term of October 1, 2017 to September 30, 2020.

M346/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT By-law No. 59-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Waste Management of Canada Corporation for Curbside Solid Waste and Recyclables Collection for a term of October 1, 2017 to September 30, 2020; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

10.4 By-law No. 60-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and Cliff's Plumbing & Heating for the HVAC Upgrades for the Aquatic Centre at the North Huron Wescast Community Complex.

M347/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT By-law No. 60-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Memorandum of Understanding between the Corporation of the Township of North Huron and Cliff's Plumbing & Heating for the HVAC Upgrades for the Aquatic Centre at the North Huron Wescast Community Complex; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

10.5 By-law No. 61-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the Corporation of the Township of North Huron and Britespan Building Systems Inc. for water and sanitary services.

M /17

THAT By-law No. 61-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the Corporation of the Township of North Huron and Britespan Building Systems Inc. for water and sanitary services; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

DEFERRED

The reading of By-law No. 61-2017 was deferred based on the direction of Council.

10.6 By-law No. 62-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Acapulco Pools for the North Huron Wescast Pool Restoration Project.

M348/17**MOVED BY:** B. Knott**SECONDED BY:** B. Vodden

THAT By-law No. 62-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement between the Corporation of the Township of North Huron and Acapulco Pools for the North Huron Wescast Community Complex Pool Restoration Project; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED**10.7 By-law No. 63-2017**

Being a by-law to amend Schedule "B" to By-law No. 54-2007; being a By-law to Adopt an Emergency Management Program for the Township of North Huron.

M349/17**MOVED BY:** T. Seip**SECONDED BY:** B. Knott

THAT By-law No. 63-2017; being a by-law to amend Schedule "B" to By-law No. 54-2007; being a By-law to Adopt an Emergency Management Program for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

M350/17

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby endorse the Clerk's delegation of powers and duties under Section 228 (4) of the Municipal Act, 2001, S.O. 2001, c.225 to Larry McGregor, Interim CAO for the Township of North Huron Council Meeting Closed Session of Council to be held July 4, 2017.

CARRIED

M351/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceeds at 8:09 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees.*

CARRIED

M352/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:35 pm.

CARRIED

M353/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 64-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M354/17

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law 64-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M355/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:35 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON
SPECIAL COUNCIL MEETING



Date: Thursday, July 6, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
MEMBERS ABSENT: Councillor Ray Hallahan
Councillor Bill Knott
STAFF PRESENT: Larry McGregor, Interim CAO/Director of Public Works
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Richard Al, Manager of Employee and Business Services

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M356/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron accept the Agenda for the July 6, 2017 Special Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. REPORTS

4.1 Britespan Development Agreement

M357/17

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby receive the report Britespan Servicing Agreement for information purposes;

AND FURTHER THAT the Township of North Huron authorizes the Reeve and Clerk to enter into the Development Agreement between the Township and Britespan Building Systems Inc.;

AND FURTHER THAT the Council of the Township of North Huron hereby approves the Reeve and Clerk to sign By-law No. 61-2017.

CARRIED

5. BY-LAWS

5.1 By-law No. 61-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the Corporation of the Township of North Huron and Britespan Building Systems Inc. for water and sanitary services.

M358/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law No. 61-2017; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Development Agreement between the

Corporation of the Township of North Huron and Britespan Building Systems Inc. for water and sanitary services; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk, and engrossed in the By-law book.

CARRIED

6. CONFIRMATORY BY-LAW

- 6.1 By-law No. 65-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M359/17

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 65-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

7. ADJOURNMENT

M360/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 7:04 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

MINUTES OF THE TOWNSHIP OF NORTH HURON
PLANNING ADVISORY COMMITTEE MEETING



Date: Tuesday, July 4, 2017
Time: 7:04 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Bill Knott
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
STAFF PRESENT: Larry McGregor, Director of Public Works
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Richard Al, Manager of Employee and Business Services
Laura Young, Planner
OTHERS PRESENT: Stephanie Morrison, Robert Fiori, Brenda Fiori

1. Call to Order

Reeve Vincent called the meeting to order at 7:04 pm.

2. Disclosure of Pecuniary Interest

None disclosed.

3. File

Temporary Use Zoning By-law Amendment
Part Lot 29, Registered Plan 22R1295 Parts 1 & 2, Concession 1, East
Wawanosh, Township of North Huron (38616 Blyth Road)

4. Purpose of this Public Meeting

The purpose of this public meeting is for the Planning Advisory Committee of the Township of North Huron to consult with the public on the zoning amendment identified above.

5. Requirement for the Public Meeting

This Public Meeting is required to be held pursuant to The Planning Act, R.S.O. 1990, as amended, which requires that Council shall hold at least one Public Meeting and that all property owners within 120 metres (400 feet) of the area affected shall be given Notice of the Meeting by the Clerk of the municipality.

Pursuant to The Planning Act, R.S.O. 1990, as amended, Council shall forward to such boards, commissions, authorities, or other agencies as Council considers may have an interest in the proposal sufficient information to enable them to understand it generally.

6. Purpose of the Zoning Amendment

The purpose of the proposed temporary use zoning by-law amendment is to permit a temporary secondary dwelling unit on Part Lot 29 Registered Plan 22R1295 Parts 1 & 2, Concession 1, East Wawanosh Ward, Township of North Huron (38616 Blyth Road). The temporary secondary dwelling unit is permitted to be used by farm employees or farm family who are involved in the farming operation and will be required to be removed at the expense of the owner when it is no longer required or the temporary use by-law expires. The temporary dwelling unit must be either a mobile home or modular home, designed to be moveable, and will have a maximum ground floor area of 130 sq. metres (1400 sq. feet). The temporary dwelling will be clustered with the existing buildings. The temporary dwelling will not be entitled to a severance from the farm parcel. The proposed by-law can be in effect for up to 20 years, with the renewal of the by-law requiring a further public meeting.

This by-law amends Zoning By-law 82-2008, Township of North Huron Zoning By-law, for the duration of the temporary use.

7. Comments of the Huron County Planner

Laura Young, Planner, presented details of the proposed Temporary Use Zoning By-law Amendment.

8. Comments of the Applicant and/or Agent

There were no comments received from the applicant/agent.

9. Comments of Others

There were no comments received from others.

10. Planning Advisory Committee Members' Questions and/or Comments

Councillor Seip inquired regarding who is responsible in determining when the secondary dwelling is deemed as no longer required.

Laura Young, Planner, noted that this would be the responsibility of the owner to notify the Municipality.

Deputy Reeve Campbell inquired as to whether an additional 911/fire number would be required for the secondary dwelling.

Clerk Kathy Adams will investigate with Huron County 911.

11. Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting of the Planning Advisory Committee, not a Council Meeting; thus, a decision of Council may or may not be made this evening.

- If the By-law is passed by Council, the Clerk is required to send Notice of the Passing of the By-law to all persons and agencies notified of this Public Meeting.

- There is a 20-day objection period from the time Notice of Passing of the By-law has been mailed by first class post, wherein submissions/letters of objection or support in respect to the passing of the by-law, will be received by the Clerk.

- If an objection is received, an Appeal is lodged with the Ontario Municipal Board (OMB) and at that point the Township no longer has any control over the time factor involved.

- If Council does not pass the by-law, the applicant may Appeal to the Ontario Municipal Board (OMB).

- If the by-law is passed and no objections are received within the objection period, the Clerk certifies that the by-law is in force and of effect as of the date of its passing and Notice is forwarded to the Huron County Planning & Development Department.

12. Recommendation of the Huron County Planning & Development Department

Laura Young, Planner, recommended approval of the proposed Temporary Use Zoning By-law Amendment.

13. Recommendation to Council from the Planning Advisory Committee

	A. Effect of Public Comments on Decision of Council	B. Effect of Agency Comments on Decision of Council (e.g. Planning, Public Works, Health Unit)
1. Council agrees with effects of input as contained in the planning report	Council concurs with the planning report regarding the effect of public and agency comments on the decision.	Council concurs with the planning report regarding the effect of public and agency comments on the decision.
2. No comments received	No public comments were received on this application so there was no effect on the decision.	No agency comments were received on this application so there was no effect on the decision.
3. Supportive comments received	Public comments were received in support of the application, the effect of which resulted in a decision to approve the application.	Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.
4. Concerns raised were addressed through conditions to approval or changes to mapping or text amendment	Public comments were received on the issue(s) of _____. The comments were address through (conditions to approval/changes to the mapping or text of the amendment).	Comments were received from agencies on the issue(s) of _____. The comments were address through (conditions to approval/changes to the mapping or text of the amendment).
5. Concerns raised did not influence the decision	Public comments were received on the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.	Comments were received from agencies identifying the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.
6. Concerns raised did influence the decision	Public comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.	Comments were received from agencies identifying the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.
7. Comments received in support and opposition to the application	Options from above 1A/3A/4A/5A/6A	Options from above 1B/3B/4B/5B/6B
8. Other	Additional wording deemed appropriate by Council	Additional wording deemed appropriate by Council

Council selected options 2A and 1B from the chart.

PAC07/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Planning Advisory Committee hereby recommends to North Huron Council that the Temporary Use Zoning By-law Amendment, Part Lot 29, Registered Plan 22R1295 Parts 1 & 2, Concession 1, East Wawanosh, Township of North Huron (38616 Blyth Road); be approved.

CARRIED

14. Adjournment

PAC08/17

MOVED BY: B. Vodden

SECONDED BY: T. Seip

THAT there being no further business before the Planning Advisory Committee, the Public Meeting be hereby Adjourned at 7:17 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk



Musical Muskrat Festival 2017

Festival Wrap-Up Meeting

July 6, 2017

North Huron Museum 7pm

Meeting called to order: 7pm

Present: Robert Wheeler, Julie Kirkby, Ashley Schnurr, Melinda Wheeler, Neil Vincent, Connie Goodall (recording), Holly Al

Regrets: Pam Tiffin

1. Review of the positive points of MMF 2017

- Church
- Chicken dinner for sure
- Had several people thank committee members for bringing back such a fabulous family event
- Full Nelsons
- Matt Train
- Entertainment was excellent!
- Ice cream novelties
- Whole weekend went well
- Firemen's breakfast

2. Review of issues to improve for next year

- What is the concern?
- How could it be made better?
- MC.
- Beer gardens on the ball field? Event seemed too spread out this year
- Security group out Durham (East Wawanosh event)
- Volunteers!!!
- Have non-alcoholic drinks available.
- Duck tickets out sooner
- Signage and advertising ready sooner
- Cut down on the last minute stuff
- Ashley will collect the ducks in 2018
- Have tickets available sooner and advertise where they are available

- Need something for people to do Saturday afternoon after boat races are over.

3. Feedback from Partners

- Knights of Columbus – quite happy, would be interested in doing it again.
- Inflatable Company – very happy. They made what they were hoping. Felt the community was very welcoming. Few people mentioned concern with price of wristband. Overall everything was positive.
- Pizza vendor – nice feedback received – ideas for improvement: Location not ideal would have preferred to be where more activity was going on. Beer garden location may have been more suitable if we want them for the evening activities. In future would consider coming at 5pm if no dinner planned and 8pm – 1ish if a dinner is planned.
- Bruce Vincent – feels he would be interested in doing it again. Suggested that the committee charge more.

Will follow up with other partners – church service, Stand-up paddle boards

4. Financial Review

Money received from returns – 191.70

Money received from Knights 1421.50

Bills to pay – Blyth Printing

Draft reconciliation presented by Julie, approximately 4250 deficit realized in 2017. To be finalized with completion of financial transactions.

5. Sponsor Recognition

- Thank you notes – Connie and Julie will split up the list of sponsors and supporters and send thank you notes. Julie to pick up thank you notes
- Newspaper ad to thank sponsors and those who supported event
motion by: Robert Wheeler seconded by: Holly Al

Facebook/website updates and thank you to be posted to sites

Pam has sent a thank you note to the church service pastor

6. Report to Council

Plan to report to Council to on August 8th – Report to be prepared by July 31st.

Prepare report by e-mail with input by committee

Neil thanked the committee for work on the festival. Acknowledged the success of the event with a small and effective planning committee.

*Thank you so much
for making this
event a huge
success!*

7. Next steps

- Meeting date for MMF2018
- Tuesday, September 26, 7pm (to be put on website and facebook – Connie)

Meeting adjourned: 8:20pm

June 20, 2017 Minutes East Wawanosh

Present: Reunion Chair Jamie McCallum, Secretary Joan Vincent, Elaine Snell, Jonathan VanCamp, Alice McDowell, Linda Logan, Heather Shiell, Vicky Bremner, Neil Vincent, Connie Goodall. Melanie Pletch, Lila Rintoul, Marvin Cook, Meggan McCallum, Matt Beck, Chris Michie, Ray Hallahan, Alex Blair, Eric Mulholland, Steve Nixon, Paul Cook, Margaret Vincent.

Regrets: Jason Rutledge, Kim Walker

Welcome: Chair Jamie McCallum welcomed everyone to the meeting

Motion to approve the minutes of the June 6, 2017 meeting was made by Linda Logan and seconded by Elaine Snell. CARRIED.

Financial Report given by Joan Vincent and listed separately below.

Motion by Linda Logan and seconded by Chris Michie to approve the 2 cheques written to A & G

Graphics to pay for souvenirs that had been purchased on the direction of a previous motion of the Committee.

CARRIED.

Motion by Melanie Pletch and seconded by Steve Nixon to approve the payment of the bills listed in the Financial report. CARRIED.

Motion by Ray Hallahan and seconded by Heather Shiell to approve the Financial Report. CARRIED.

Motion by Linda Logan and seconded by Marvin Cook to tally and deposit the funds each night during the Reunion.

Wingham Firefighters Association – breakfast Sunday 8 am – 12 noon

Got most of their questions answered talking with the Belgrave Kinsmen

Parade staging location – 2 fire trucks in the parade

Firefighters will be at the barricades for the closed road (North and South on Hwy 4 and asked about County Rd. 20)

Aiming for 400 for breakfast

Get number of tickets sold

Maintenance – Matt Beck & Paul Cook

What needing for electrical

Jonathan find out ampage for cooker trucks

More outlets at back for toasters and hot plates

Wingham Firefighters Association bring their flame hot plate as not enough power for the larger hot plate

Talked to Music in the Fields and can rent items all in a package for \$500. (fence sections, 32' Foot bar, stand up spools, rubber mats, picnic tables).

Belmore could bring it here after their event

Motion to get the package of needed supplies from Music in the Fields for \$500. Made by Neil

Vincent and seconded by Steve Nixon.

CARRIED.

Burke's have fire extinguishers and are in quote. Getting locates for electrical and gas.

Dave Franken and 3 or 4 others will help with set up.

Starting set up Wednesday afternoon.

Children's Activities –confirmed that the clown was not booked and everything else is good.

Church Service – planning going fine

Fundraising – about \$1150 raffle ticket money to deposit and about 1600 tickets out there.

ATM Machine is coming. We pay \$400 and we set fee for transaction.

Motion by Chris Michie and seconded by Matt Beck to set the fee for \$2/transaction. CARRIED.

Registrations – Saturday breakfast 175

Dinner 325

Sunday breakfast 175

Dinner 200

Cut off – thinking close to 500 for Saturday dinner by next week

See about input from caterers as to when to cut off sales on internet. Joan will talk to Alice.

History Book – books will arrive Monday or Tuesday of the following week

Not exact number but around 270 sold

Souvenirs – blue mugs not available so ordered red mugs

Blue mugs with old logo have had the old logo removed and the new logo on

See about a trailer for the souvenirs. (Check with Paul Hallahan, Cole Vincent)

Paul Hallahan has a smaller one that could be put outside the tent.

Thank you to Linda Logan for re-working the mugs.

Bar – Security Service from Durham is hired and a confirmation has been received from them

The Temporary License Extension has been approved.

Since the Belgrave Community Centre is hiring, they may be paying the security.

Bar tending looks to be done.

Food Chair – How getting in – Large door on South side of arena

Find out if need any power for vendors or if they have small generators

Wild Willie's needs 2 outlets of 110's

Decorating – nothing new but sold quite a few.

Flags – similar to Wingham main street

Appropriate

Put up our own flags and harnesses

Ray Hallahan has about 4 large flags that he is willing to loan

Neil Vincent has 4 flags that are 27"x54" that could be used. They were purchased for \$9.95 each.

Motion to invest in 20 Canada flags and harnesses for them for \$750 made by Margaret Vincent and

seconded by Matt Beck.

CARRIED.

Ask North Huron and Morris-Turnberry to keep the harnesses to use for future years.

Neil Vincent has a Canada flag and an East Wawanosh flag and has purchased wood dowelling to mount them.

Check with Huron Bay Co-op Belgrave for availability of flags and harnesses.

Motion to purchase them at Huron Bay Co-op if they have the stock made by Ray Hallahan and
seconded by Matt Beck. CARRIED.

People to put the flags up. Jamie McCallum offered.

How high are we going with and who put up for safety concerns. Matt Beck will ask Paul Cook.

Jamie McCallum, Melanie Pletch, Marvin Cook and Neil Vincent will communicate together and look into
sources and prices for flags and harnesses.

Entertainment – nothing new

Beard – looks like mainly full beards being grown.

Contestants will have to make the decision of what category they are entering in the day of the
competition.

Art and Photography – Judges decisions are made and there were a lot of entries.

Publicity and Advertising – clarifying date for radio ads

Ticket give aways started

Ads and recognition of platinum sponsors

Most of the large posters and some of the small ones are up

Communication with both

Photos posted

#EW150

Souvenir Program

Sponsor Recognition Sign

Program – Front – logo, Inside – Map, Schedule ,2 Current and 2 Past Ambassadors, Greetings
(Chair, North Huron, MP, MPP), recognize some winners for art, history, ball tournament, golf,
committee. Inside back – complete sponsor list. Back cover – Friends in Kind

Aim to get to Blyth Printing on Monday to have printed for pick up on Thursday.

Sign Recognition at Event

2 signs Sponsors and In Kind

Get sponsors to Margaret

A 2'x4' sign is approximately \$60 with some colour

Have one sign as going into arena and 1 as going into tent area or 1 large going into the arena for meals.

Motion made by Linda Logan and seconded by Marvin Cook to order 1 large sign for sponsors.

CARRIED.

See if Belgrave Community Centre Board would display after the event.

Number of souvenir programs and how distributing. The first will be at the Opening ceremonies and the main spot in with the registration and at the ball tournament.

Motion made by Ray Hallahan and seconded by Chris Michie for Margaret Vincent to check the cost between 300 and 500 programs and make the decision from the cost. CARRIED.

On the internet, there have been requests for accommodation and fireworks information

Setting up FLICKR?

Post signs about photos being taken – disclaimer.

Joan Vincent did CKNX interview that was aired on June 20 news reports

Parade –over 30 registered more have to get form in

Not sure if can get 75 entrants

Route and road closures settled

Firefighters at barricades

Interior barricades will have volunteers

Letter to residents and letter at Post Office

Committee to help stage parade

Have port a pottie at marshalling area

Water - decided not to do

Ben Lobb did not get mini Canada flags

Had a copy of the metal plate from the 92 Reunion

Get cost to do a similar one for the participants

The Ambassadors will be riding in the same vehicle

Motion by Lila Rintoul and seconded by Chris Michie to order 2 magnetic signs for the Ambassadors with the logo and word Ambassador on them. CARRIED.

Joan Vincent will order from Blyth Printing.

Linda Knight has given permission to use her lot for float dispersement

-Post parade parking only signs for pre and post parade

There have been a lot of requests to be positioned near the front of the parade.

Softball Tournament – need box of balls and a score book

Are getting the bats from the Belgrave Kinsmen

Still getting requests from teams

Parking – Morris-Turnberry putting in temporary lanes and will put 2 on John Street to their lot

Want some barrier on back lot to separate from Township lot.

Dave Franken has a light standard to donate and has a second one if need it.

Discussion of busing, schedule, which events, liability etc.

Chris Michie and Connie Goodall will look into it further and provide info back to Margaret Vincent

Jam Session – has had a rehearsal

Welcome anyone

Get info to Margaret Vincent

Located in tent

Golf Tournament looks good. 16 teams entered and would like two more.

May need one or 2 more volunteers

Ambassador – Dawn Kewell was unable to confirm availability for parade

Janice Robinson did not want to go without the 1992 Princess

Co-Ambassadors will be in parade as reported previously

School Reunion – Courtney Brown trying to put display together

Bruce Brothers have a display of posters that Lorne Campbell had made about the Fowl Supper and Heritage Park. Also have flag for Belgrave Scout troop. Put them on display at Reunion.

Any Memorabilia, School Fair display

Ambassadors help out

Volunteers – lots of calls

Other – Call from older couple wondering if dress up for Opening Ceremonies – no too close to event and different theme than 25 years ago but they are welcome to dress up if they want to

Belmore Parade – Linda Logan is not available, Neil and Joan Vincent will go

O Canada – Winona Thompson will accompany Cheryl Cronin, her sister and John McDowell

A certificate of Insurance naming North Huron is required for all food vendors. Joan Vincent will contact Jason Rutledge.

Melanie Pletch is to send street closure notice to Connie Goodall.

Connie Goodall will have volunteer forms for the next meeting for people to sign

Jim Britnell at FE Madill has been contacted about someone to video tape the event but there is no message back yet.

Cake or something snack on Saturday.

Cake prices	Valumart	size serve 80 for \$63
	Foodland	60 for \$60.
	Charlies	50 for \$62.50

They require a weeks notice.

Hot day – anything cold for the children

Cake – donation box

Hortons ice cream cooler and buy novelties for purchase? Jamie McCallum mention it the Children's Committee.

Motion by Margaret Vincent and seconded by Lila Rintoul to purchase 3 cakes, forks, napkins and plates.

CARRIED.

Chris Michie will order the paper products with the breakfast supplies. Lila Rintoul has ordered the table cloth.

Holey board and ring toss have out for people to play. Informal tournament. It is looked after.

Church bulletins – Bring Own Lunch

Joan Vincent will contact Belgrave and ask about Dungannon and Trinity

Contact Blyth, Auburn and Wingham

Displayed guest books and pens and name tags.

Connie Goodall has lanyards and holders and can do contact information

Wristbands for age of majority – different colour for each night

Jamie McCallum contact Amanda Hoover about them

Connie Goodall has a source for wrist bands

Staples are 100 pack purple for \$11.

Alice McDowell check another place

Keyboard for Opening Ceremonies – Chris Michie suggested Ernie King donate

Co-op are providing flowers etc and they will arrive on Thursday. Small maple trees for stages. Yellow wheelbarrow.

Joan Vincent updated that an extension to September has been provided by the Huron Heritage Fund to submit paperwork to complete commitments for grant.

Next meeting is June 27, 2017.

Set up on June 28 and 29.

Motion to adjourn made by Chris Michie and seconded by Jonathan VanCamp .

CARRIED.

FINANCIALS

Balance as of June 20, 2017	\$21,515.20
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Cheques issued but not cashed.

Karli June Purcell	\$ 200.00
Listowel Eastdale Public School	\$ 40.00
Kim Walker	\$ 167.24
Donna Gill	\$ 610.00
Neil Vincent	\$ 525.00
Esther Hallman	\$ 100.00
Kim Walker	\$ 265.89
A & G Graphics	\$2248.70
Burke's Tent Rental	\$4901.10
	\$9057.93

\$12,457.27

Cheques to be Approved

A & G Graphics	\$436665
A & G Graphics	\$2248.70

Bills to Approve

The Citizen	\$ 75.92
Blyth Printing	\$107.35
Seaforth All Girls Band	\$500.00
Clinton Pipe Band	\$600.00
Bluewater Fire Brigade	\$500.00
Ernie King Music	\$226.00
Steve Nixon	\$370.85

June 27, 2017 Minutes East Wawanosh

Present: Reunion Chair Jamie McCallum, Secretary Joan Vincent, Jonathan VanCamp, Alice McDowell, Linda Logan, Heather Shiell, Vicky Bremner, Neil Vincent, Connie Goodall. Melanie Pletch, Lila Rintoul, Marvin Cook, Meggan McCallum, Matt Beck, Chris Michie, Allen Walker, Sylvia Nonkes-Verburg, Eric Mulholland, Kim Walker, Steve Nixon, Amanda Hoover, Gavin VanCamp

Regrets: Ray Hallahan

Welcome: Chair Jamie McCallum welcomed everyone to the meeting.

Motion to approve the June 20, 2017 meeting was made by Kim Walker and seconded by Chris Michie.

CARRIED.

Financial report given by Joan Vincent and listed separately below.

Motion to approve the financial report made by Jonathan VanCamp and seconded by Melanie Pletch.

CARRIED.

Motion to approve the payment of the bills listed in the financial report made by Steve Nixon and seconded by Chris Michie.

CARRIED.

Motion to pay Reunion bills at the Reunion made by Gavin VanCamp and seconded by Linda Logan.

CARRIED.

Maintenance – tents went in a day early

- Fire inspection hope to finish report on Thursday
- Mike Park from the Health Unit coming on Thursday to sign off
- People show up when they can help with set up on Wednesday and Thursday
- Burke's will be bringing the chairs on Thursday
- Matt Beck will be there for set up from 3 pm – 9 pm both days

Children's Activities – got freezies

- Have freezer figured out and everything ready

Church Service – podium from Community Centre

- Coffee and juice on side
- Discussed set up for service
- Info sent out to Blyth, Auburn and Wingham Ministerial Associations

History Books – due to arrive tomorrow

Souvenirs – got trailer from Paul Hallahan

- Have lock for ball hitch and lock for trailer

Bar Chair – 3 trailers at back of arena

- Will move them empty to where want and then the beer arrive tomorrow
- 2 small freezers
- Hortons bringing freezer with ice
- Temporary License Extension has been approved.
- OPP approved security company and everything good
- Couple more bar tenders needed for Saturday night 9 – 1
- Jon VanCamp has wristbands ordered (500 of each colour)
- GOOD WORK JONATHAN!

Decorating – flowers in 6 big mineral lick tubs that are heavy and a yellow wheel barrow

- May have to get someone to pick up
- East Wawanosh and Canadian flags for Opening Ceremonies and in parade
- Flags are up on street
- THANKS TO LILA FOR PUTTING UP BOWS

Entertainment – Jam session requires another mike and monitor

Motion made by Gavin VanCamp and seconded by Steve Nixon to increase the rental from Ernie King Music from \$200. to \$250. CARRIED.

- Gavin VanCamp and Matt Beck will investigate the speaker system for the arena floor.

Motion made by Gavin VanCamp and seconded by Matt Beck to go to a \$200 maximum for a sound system for the arena floor. CARRIED.

Photo Competition – all judged and on display boards ready to set up

Publicity – lot of work on social media

Parade – 48 floats confirmed

- Thursday afternoon to stake
- Darryl Weber will cut Linda Knight's lot
- Approximately ¾ of the notification letters out to residents along road closure route
- 200 Plates for participants are ordered at \$2.10 each
- Give plates to everyone on committee, young volunteers, parade participants, photography contestants (about 25 entrants)

Softball – Al Dickson and another umpire at \$25/game each

- They will do the whole weekend
- Entrant cheques come in at Friday night and the winners will be issued cheques

Parking – temporary lanes in for the Morris-Turnberry site

- Need barricades for property line
- Has 75 stakes and may need more
- Parking signs – Melanie Pletch has foam board for parking signs
- Parade set up sign

- Drop Off Signs
- People helping with parking
- Jon VanCamp and Matt Beck check out supplies in arena
- Contact snowmobile club for stakes or Bruce Higgins
- Look after Wednesday and Thursday.

Golf Tournament – want good weather

- 16 teams
- Course is to be open for walking tomorrow but no carts yet
- Tournament starts at 9 am
- Would like to get 2 more teams

Ambassador – take part in Opening Ceremonies

- Give out prizes for beard contest
- Be in parade, at Children's Activities and Meet & Greet then as see fit
- Cakes are ordered (chocolate, white, marble) – pick up on Friday
- Refrigerate if possible (put in trailer)
- Kinsmen will start a pot of coffee for the afternoon
- Have lemonade
- Donation box

School Reunion – Courtney Brown coming in Wednesday night to set up display

Volunteers – selling at door

- Registration open each night
- Currently Saturday breakfast 225, Saturday dinner 336, Sunday breakfast 248 and Sunday supper 242.
- Go to 600 for Pineridge supper
- Blyth Lions supper go to 300 meals
- Approximately 125 people have single weekend packages
- Saturday and Sunday are covered for volunteers for the day
- Registration open at 8 am on Saturday and breakfast starts at 7 am – will sell at door
- Gavin VanCamp have breakfast tickets to sell at the door.
- Connie passed out volunteer forms to fill in and return
- She will have more for the weekend to pass out and get signed
- Volunteers to sell tickets at different events (send to Alice)

Other – Signs along the way

- Printed off but no rule sheet yet
- Someone to help Sylvia

Opening Ceremonies

Draft agenda

Formal opening - Ambassadors declare it open

Hunter McCullough (piper)

Motion by Alice McDowell and seconded by Gavin VanCamp that he be given a T shirt and participant plate. CARRIED.

Motion by Melanie Pletch and seconded by Sylvia Nonkes-Verburg that Ron Cook be given 2 meal tickets of their choice as a thank you. CARRIED.

Belmore will help out by bringing trucks and guys to deliver and unload the fencing etc. Maybe see how the weekend goes, maybe give a \$500. Donation to them. Table until after the Reunion.

Motion by Matt Beck and seconded by Marvin Cook that Matt Beck be given a \$100. Budget for incidentals (ie. Garbage bags)

Elaine Snell will take pictures all weekend.

No one came forward from F. E. Madill to videotape the parade. Michael McDowell will do it.

Marvin Cook will ask a friend of Paul Cooks if he will use his drone to do it. If he was interested, get Paul to look into it.

Anything on grounds that need to be locked up and secured? Speakers & mixer, Bob Cats etc.

Have someone from the Church Service there when Dave Wallace is setting up the sound system to see how to hook it up.

Dave Franken – transportation coordinator talking with North Huron

How late selling tickets?

Registration closing in the arena at 8 pm and move to door of tent for selling tickets.

Volunteers at door until tickets sold out

Jonathan VanCamp filled in Health Unit survey

EuroParts confirmed will have tours Saturday afternoon and put on face book

Beard Contest – nothing new

Set up Wednesday and Thursday.

Can decorate Community Centre tomorrow

Next meeting is July 12, 2017. BRING ANY BILLS AND MONEY!

Set up on June 28 and 29.

Motion to adjourn made by Linda Logan and seconded by Marvin Cook. CARRIED.

FINANCIALS

Balance as of June 27, 2017

\$21,440.20

Bills to Approve

Blyth Printing	\$107.35
The Citizen	\$ 75.92
Neil Vincent	\$792.44
Linda Logan	\$ 39.76
Lila Rintoul	\$224.41
Burke's Tent Rentals	\$310.75
Blackburn Radio	\$813.60
Tow Truck (Barry's Service Centre)	_____
H.O. Jerry	\$619.76
The Workshop	\$ 33.90
Wingham Foodland	\$ 40.64
Sylvia Nonkes-Verburg	\$568.88

Bills During Reunion

Dean's ValuMart (cakes)
DJ
TCU
Karli June
Pineridge
Umpires
ETC.

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044225 Date 07/12/2017 Amount 1,552.56				
004673 BEVERLY SLEIGHTHOLM	5-25-2017	07/12/2017	REFUND - WRONG TAX ACCC	1,552.56
		Invoice Count	1 Total	1,552.56
Cheque 044226 Date 07/12/2017 Amount 1,995.00				
004166 WILDHAWK BASKETBALL	7-10-2017	07/10/2017	REC PROG- BASKETBALL CA	1,995.00
		Invoice Count	1 Total	1,995.00
Cheque 044227 Date 07/14/2017 Amount 496.21				
002763 ADEL DODDS	7-4-2017	07/04/2017	DAY CAMP SUPPLIES	496.21
		Invoice Count	1 Total	496.21
Cheque 044228 Date 07/14/2017 Amount 105.00				
004687 ANGELA DOLL	449105	07/07/2017	REC REFUND- CREDIT	105.00
		Invoice Count	1 Total	105.00
Cheque 044229 Date 07/14/2017 Amount 13.06				
004497 BARBARA HALLMAN	199688	07/07/2017	REC REFUND- MEMBERSHIP	13.06
		Invoice Count	1 Total	13.06
Cheque 044230 Date 07/14/2017 Amount 200.00				
000910 BLYTH GREENWAY MEMORY GARDEN	257462	07/10/2017	DONATION RECEIPT 257462	200.00
		Invoice Count	1 Total	200.00
Cheque 044231 Date 07/14/2017 Amount 5.00				
003069 BONNIE BRAK	449098	07/07/2017	REC REFUND- SWIMMING	5.00
		Invoice Count	1 Total	5.00
Cheque 044232 Date 07/14/2017 Amount 60.00				
004677 CATHY PATTERSON	449132	07/07/2017	REC REFUND- SWIMMING LE	60.00
		Invoice Count	1 Total	60.00
Cheque 044233 Date 07/14/2017 Amount 884.23				
004335 CRS CONTRACTORS RENTAL SUPPLY	1516851	06/20/2017	P/W- HARD HATS, FILTER CL	683.54
004335 CRS CONTRACTORS RENTAL SUPPLY	1518500	06/21/2017	P/W- SUNSCREEN	200.69
		Invoice Count	2 Total	884.23
Cheque 044234 Date 07/14/2017 Amount 1,604.33				
000885 DEAN'S VALU-MART	642-6257	06/22/2017	REC PROG- BERRIES	7.98
000885 DEAN'S VALU-MART	641-6785	06/25/2017	DAY CARE FOOD SUPPLIES	520.36
000885 DEAN'S VALU-MART	641-0330	06/26/2017	EL-FOOD SUPPLIES	104.24
000885 DEAN'S VALU-MART	642-4691	06/26/2017	P/W- WATER	150.36
000885 DEAN'S VALU-MART	641-0494	06/27/2017	EL- MILK	38.32
000885 DEAN'S VALU-MART	641-0548	06/27/2017	BA-MR-FOOD SUPPLIES	63.37
000885 DEAN'S VALU-MART	642-5770	06/28/2017	COMPLEX- HAND SANITIZER	24.84
000885 DEAN'S VALU-MART	642-7521	06/29/2017	REC- ICE CREAM	14.42
000885 DEAN'S VALU-MART	642-7522	06/29/2017	AQUATICS- ICE CREAM	12.42

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000885 DEAN'S VALU-MART	641-8224	07/03/2017	DAY CARE- FOOD SUPPLIES	335.55
000885 DEAN'S VALU-MART	641-8430	07/04/2017	EL- FOOD SUPPLIES	66.43
000885 DEAN'S VALU-MART	641-8841	07/06/2017	DAY CARE- FOOD SUPPLIES	266.04
Invoice Count 12 Total				1,604.33
Cheque 044235 Date 07/14/2017 Amount 6,761.92				
003077 DELL CANADA INC	1013063846	06/30/2017	ADMIN-FINANCIAL ANALYST	1,639.63
003077 DELL CANADA INC	1013063902	06/30/2017	ESTC- 3 COMPUTERS	4,918.89
003077 DELL CANADA INC	1013071238	07/04/2017	ESTC- DOCK KIT	203.40
Invoice Count 3 Total				6,761.92
Cheque 044236 Date 07/14/2017 Amount 66.35				
001590 G & K SERVICES CANADA INC.	6518686555	06/30/2017	ESTC- MATS	66.35
Invoice Count 1 Total				66.35
Cheque 044237 Date 07/14/2017 Amount 286.22				
000281 HURON BAY COOPERATIVE INC	61102	06/15/2017	PARKS W- FIELDSTRIPE	58.71
000281 HURON BAY COOPERATIVE INC	61556	06/22/2017	P/W- SHOP PRESSURE WASH	31.61
000281 HURON BAY COOPERATIVE INC	61939	06/28/2017	P/W- BATTERY, FLASHING LI	114.63
000281 HURON BAY COOPERATIVE INC	62015	06/29/2017	P/W- TREMCLAD PAINT	45.15
000281 HURON BAY COOPERATIVE INC	62024	06/29/2017	P/W- GLOSS BLACK PAINT	18.06
000281 HURON BAY COOPERATIVE INC	62065	06/30/2017	P/W-TREMCLAD RUST PAINT	18.06
Invoice Count 6 Total				286.22
Cheque 044238 Date 07/14/2017 Amount 5.00				
004679 JANELLE NAGEL	449129	07/07/2017	REC REFUND- SQUASH CREI	5.00
Invoice Count 1 Total				5.00
Cheque 044239 Date 07/14/2017 Amount 8.00				
004675 JANELLE SMITH	449145	07/07/2017	REC-REFUND	8.00
Invoice Count 1 Total				8.00
Cheque 044240 Date 07/14/2017 Amount 5.00				
004685 JASON ELG	449110	07/07/2017	REC REFUND- SQUASH CREI	5.00
Invoice Count 1 Total				5.00
Cheque 044241 Date 07/14/2017 Amount 39.55				
004662 JUMANA KHAMBATI	448464	07/01/2017	REFUND- MEDICAL HOLD	39.55
Invoice Count 1 Total				39.55
Cheque 044242 Date 07/14/2017 Amount 453.21				
003909 KAREN STEWART	6-22-2017	06/22/2017	MEM HALL- RENOVATION EX	453.21
Invoice Count 1 Total				453.21
Cheque 044243 Date 07/14/2017 Amount 38.70				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
004688 KAYLA MCLENNAN	7/4/2017	07/04/2017	DAY CARE- FREEZE POPS	38.70
		Invoice Count	1 Total	38.70
Cheque 044244 Date 07/14/2017 Amount 40.40				
004507 KELSEY STRONG	6-27-2017	06/27/2017	DAY CARE- SUPPLIES	15.82
004507 KELSEY STRONG	7-5-2017	07/05/2017	DAY CARE-SUPPLIES	24.58
		Invoice Count	2 Total	40.40
Cheque 044245 Date 07/14/2017 Amount 40.00				
004681 LAURA KERR	449123	07/07/2017	REC REFUND- CREDIT	40.00
		Invoice Count	1 Total	40.00
Cheque 044246 Date 07/14/2017 Amount 78.46				
003518 LISA TERA	6-26-2017	06/26/2017	BAMR- MILEAGE/SUPPLIES	78.46
		Invoice Count	1 Total	78.46
Cheque 044247 Date 07/14/2017 Amount 70.23				
004686 MARY DOUMA	449107	07/07/2017	REC REFUND- MEMBERSHIP	70.23
		Invoice Count	1 Total	70.23
Cheque 044248 Date 07/14/2017 Amount 34.80				
004577 MCDONALD HOME HARDWARE BUILDI	2299405	06/08/2017	LANDFILL- LAGS/WASHERS	34.80
		Invoice Count	1 Total	34.80
Cheque 044249 Date 07/14/2017 Amount 5.00				
004683 MIKE IRWIN	449122	07/07/2017	REC REFUND- CREDIT	5.00
		Invoice Count	1 Total	5.00
Cheque 044250 Date 07/14/2017 Amount 11,189.83				
002608 MILLER THOMSON LLP	3032925	04/30/2017	ADMIN- EMPLOYMENT MATTI	6,483.38
002608 MILLER THOMSON LLP	3033601	04/30/2017	ADMIN-LEGAL FEES	4,706.45
		Invoice Count	2 Total	11,189.83
Cheque 044251 Date 07/14/2017 Amount 27,010.00				
000431 MINISTER OF FINANCE	17290617133	06/30/2017	MAY OPP SERVICES	27,010.00
		Invoice Count	1 Total	27,010.00
Cheque 044252 Date 07/14/2017 Amount 32.00				
004671 MORGAN TOUSIGNANT	448898	07/04/2017	REFUND- RECREATION	32.00
		Invoice Count	1 Total	32.00
Cheque 044253 Date 07/14/2017 Amount 608.61				
001090 ONTARIO ASSOCIATION OF CHIEFS	M7214	07/05/2017	POLICE-OACP MEMBERSHIP	608.61
		Invoice Count	1 Total	608.61

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 044254 Date 07/14/2017 Amount 33.90				
003138 OWEN SOUND POLICE SERVICES	3096-17	07/06/2017	POLICE- GPS TRACKING JUL	33.90
		Invoice Count	1 Total	33.90
Cheque 044255 Date 07/14/2017 Amount 15.00				
004680 PATRICK MALONE	449125	07/07/2017	REC REFUND- SQUASH CREI	15.00
		Invoice Count	1 Total	15.00
Cheque 044256 Date 07/14/2017 Amount 108.49				
000505 PETTY CASH - CHILDRENS CENTRE	7-12-2017	07/04/2017	DAY CARE- PETTY CASH EXF	108.49
		Invoice Count	1 Total	108.49
Cheque 044257 Date 07/14/2017 Amount 35.26				
000520 PUROLATOR COURIER LTD	435040769	06/23/2017	P/W- COURIER SERVICE	5.82
000520 PUROLATOR COURIER LTD	435055040	06/23/2017	POLICE- COURIER SERVICE	25.01
000520 PUROLATOR COURIER LTD	435112647	06/30/2017	P/W- COURIER SERVICE	4.43
		Invoice Count	3 Total	35.26
Cheque 044258 Date 07/14/2017 Amount 256.61				
004609 RADAR AUTO PARTS- BRUSSELS	5341-200589	06/05/2017	P/W- OIL FILTERS	81.41
004609 RADAR AUTO PARTS- BRUSSELS	5341-202059	06/23/2017	LANDFILL- PARTS FOR CASE	175.20
		Invoice Count	2 Total	256.61
Cheque 044259 Date 07/14/2017 Amount 24.13				
004676 RICK POELS	449133	07/07/2017	REC-REFUND FOR OVERPAY	24.13
		Invoice Count	1 Total	24.13
Cheque 044260 Date 07/14/2017 Amount 69.00				
003389 RON CLARK	449099	07/07/2017	REC REFUND- SWIM LESSON	69.00
		Invoice Count	1 Total	69.00
Cheque 044261 Date 07/14/2017 Amount 28.25				
004684 RYELEE FEAR	449114	07/07/2017	REC REFUND- OVERPAYMEN	28.25
		Invoice Count	1 Total	28.25
Cheque 044262 Date 07/14/2017 Amount 226.06				
002640 SCHMIDT'S POWER EQUIPMENT	24396	06/27/2017	P/W- LATCHING LEVER	42.33
002640 SCHMIDT'S POWER EQUIPMENT	24521	07/08/2017	P/W- ASPHALT DIAMOND BLA	183.73
		Invoice Count	2 Total	226.06
Cheque 044263 Date 07/14/2017 Amount 99.80				
000569 SCRIMGEOUR'S FOOD MARKET	3011581167	06/20/2017	FIRE- 5 CASES OF WATER	24.95
000569 SCRIMGEOUR'S FOOD MARKET	3011582934	06/26/2017	FIRE- 15 CASES OF WATER	74.85
		Invoice Count	2 Total	99.80
Cheque 044264 Date 07/14/2017 Amount 128.00				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003277 SHAMROCK EMISSIONS	9343	06/06/2017	P/W- E-TEST	128.00
		Invoice Count	1 Total	128.00
Cheque 044265	Date 07/14/2017	Amount	12.00	
004674 SHARON SKINN	449144	07/07/2017	REC - REFUND- CREDIT UNU	12.00
		Invoice Count	1 Total	12.00
Cheque 044266	Date 07/14/2017	Amount	39.55	
004672 SIMON CHIARELLO	448857	07/04/2017	RECREATION- REFUND	39.55
		Invoice Count	1 Total	39.55
Cheque 044267	Date 07/14/2017	Amount	44.10	
000591 SNYDER CONCEPTS	42530	07/05/2017	MUSEUM- PHOTO IMAGING	44.10
		Invoice Count	1 Total	44.10
Cheque 044268	Date 07/14/2017	Amount	339.00	
003037 THE INFORMATION PROFESSIONALS	18-113	07/02/2017	ADMIN- RECORDS RETENTIC	339.00
		Invoice Count	1 Total	339.00
Cheque 044269	Date 07/14/2017	Amount	20.00	
004682 TRACEY LONG	449124	07/07/2017	REFUND REC- CREDIT	20.00
		Invoice Count	1 Total	20.00
Cheque 044270	Date 07/14/2017	Amount	31.64	
004678 VALERIE NAGELS	449130	07/07/2017	REC-REFUND MEDICAL HOLI	31.64
		Invoice Count	1 Total	31.64
Report Total				55,199.46

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 004819 Date 07/10/2017 Amount 13,022.73				
002512 TOWNSHIP OF NORTH HURON	58365	06/30/2017	JUNE WATER WAGES/BENEF	13,022.73
Invoice Count 1 Total				13,022.73
Cheque 004820 Date 07/10/2017 Amount 90,670.42				
000897 TOWNSHIP OF NORTH HURON SEWER	58215	06/30/2017	JUNE SEWER BILLING	87,031.56
000897 TOWNSHIP OF NORTH HURON SEWER	58317	07/05/2017	HORTON SEWER CONNECTIK	3,500.00
000897 TOWNSHIP OF NORTH HURON SEWER	58178	07/10/2017	INOIVCE PD BY SEWER IN EF	138.86
Invoice Count 3 Total				90,670.42
Cheque 004821 Date 07/14/2017 Amount 66.90				
000100 CANADA POST CORPORATION	9624825571	07/04/2017	WATER- E-POST BILLING	66.90
Invoice Count 1 Total				66.90
Report Total				103,760.05

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000813 Date 07/04/2017 Amount 18,773.55				
003888 EQUITABLE LIFE OF CANADA	July 2017	07/01/2017	JULY 2017 PREMIUM	18,773.55
			Invoice Count 1 Total	18,773.55
Cheque 000814 Date 07/04/2017 Amount 192.36				
000665 UNION GAS LIMITED	May 2017-1186	06/14/2017	97.6 M3- 425 MILL ST	52.64
000665 UNION GAS LIMITED	May 2017-7759	06/14/2017	452 M3- MEMORIAL HALL	139.72
			Invoice Count 2 Total	192.36
Cheque 000815 Date 07/04/2017 Amount 3,478.41				
000687 WESTARIO POWER INC.	2103633275	06/13/2017	4439.26 KWH- DAY CARE	842.72
000687 WESTARIO POWER INC.	2103633279	06/13/2017	2195.6 KWH- LIBRARY	436.66
000687 WESTARIO POWER INC.	2103633283	06/13/2017	822 KWH- JOSEPHINE ST LIG	185.92
000687 WESTARIO POWER INC.	300239115	06/13/2017	10906.28 KWH- TOWN HALL/F	2,013.11
			Invoice Count 4 Total	3,478.41
Cheque 000816 Date 07/10/2017 Amount 2,614.58				
000294 HYDRO ONE NETWORKS INC	May 2017-0523 103	06/20/2017	10951 KWH-BLYTH STREETLI	2,614.58
			Invoice Count 1 Total	2,614.58
Cheque 000817 Date 07/10/2017 Amount 1,012.92				
000665 UNION GAS LIMITED	May 2017- 4108	06/19/2017	58.285 M3- TOWN HALL	41.96
000665 UNION GAS LIMITED	May 2017- 5109	06/19/2017	POLICE- 9.82 M3 GAS	26.81
000665 UNION GAS LIMITED	May 2017-0458	06/19/2017	COMPLEX- 2497.485 M3	854.98
000665 UNION GAS LIMITED	May 2017-5340	06/19/2017	20.623 M3-LIBRARY	30.19
000665 UNION GAS LIMITED	May 2017-5467	06/19/2017	11.101- DAY CARE	27.02
000665 UNION GAS LIMITED	May 2017-7408	06/19/2017	27.754 M3-WING P/W	31.96
			Invoice Count 6 Total	1,012.92
Cheque 000818 Date 07/10/2017 Amount 8,409.80				
000687 WESTARIO POWER INC.	300239540	06/20/2017	27652 KWH- WINGHAM STLIG	8,409.80
			Invoice Count 1 Total	8,409.80
Cheque 000819 Date 07/11/2017 Amount 53.21				
000665 UNION GAS LIMITED	May 2017- 9991	06/21/2017	0.00 M3-MUSEUM	23.73
000665 UNION GAS LIMITED	May 2017-8454	06/21/2017	19.428 M3-FIRE STN W	29.48
			Invoice Count 2 Total	53.21
Cheque 000820 Date 07/12/2017 Amount 12,849.64				
000687 WESTARIO POWER INC.	2103639332	06/23/2017	66600 KWH- COMPLEX	12,849.64
			Invoice Count 1 Total	12,849.64
Cheque 000821 Date 07/12/2017 Amount 3,298.18				
000294 HYDRO ONE NETWORKS INC	May 2017-4216	06/23/2017	14160 KWH- 201 GYPSY LANE	3,298.18
			Invoice Count 1 Total	3,298.18
Cheque 000822 Date 07/12/2017 Amount 834.94				

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
003295 GLOBAL PAYMENTS	20841	06/30/2017	LANDFILL DEBIT MACHINE FE	58.05
003295 GLOBAL PAYMENTS	2167	06/30/2017	REC DEBIT/CREDIT CARD FE	669.59
003295 GLOBAL PAYMENTS	3325	06/30/2017	ADMIN OFFICE DEBIT FEES	107.30
Invoice Count 3 Total				834.94

Cheque 000823 Date 07/13/2017 Amount 1,875.07

000140 CIBC VISA	Geotrust Inc. 5231	05/23/2017	ADMIN- RAPID SSL WILDCAR	344.44
000140 CIBC VISA	HiMama- 4686	05/28/2017	DAY CARE- MONTHLY SUBSC	65.54
000140 CIBC VISA	SurveyMonkey- 187055	05/28/2017	EC DEV- MONTHLY SUBSCRI	25.00
000140 CIBC VISA	Dollar Stop- 43287	05/30/2017	P/W- SUPPLIES	25.97
000140 CIBC VISA	Dollarama- 5196	05/30/2017	P/W- PLATES, NAPKINS	9.89
000140 CIBC VISA	Const Contact -16940	05/31/2017	ESTC- EMAIL MARKETING	62.27
000140 CIBC VISA	Princess Auto- 16595	06/01/2017	P/W-SPRAY PAINT GUN, TIRE	179.13
000140 CIBC VISA	Comm Zone- 77406	06/06/2017	EW PW- SMART HUB	372.90
000140 CIBC VISA	GoDaddy- 4961	06/09/2017	EC DEV- DOMAIN RENEWAL	20.24
000140 CIBC VISA	Canadian Tire- 47	06/12/2017	MEM HALL- TAP, OMNI BOXE	133.24
000140 CIBC VISA	Montana's-5914	06/12/2017	P/W- MEALS	36.62
000140 CIBC VISA	service ontario - MT	06/12/2017	P/W- FORD 550 LICENCE	291.00
000140 CIBC VISA	Crown Tech 2164T	06/21/2017	POLICE- DELL 146 GB SAS	271.66
000140 CIBC VISA	FedEx- 17068	06/22/2017	POLICE- FREIGHT	37.17
Invoice Count 14 Total				1,875.07

Cheque 000824 Date 07/13/2017 Amount 10,440.95

000427 MINISTER OF FINANCE	June 2017	06/30/2017	JUNE 2017 EHT REMITTANCE	10,440.95
Invoice Count 1 Total				10,440.95

Cheque 000825 Date 07/14/2017 Amount 41,876.01

000535 RECEIVER GENERAL FOR CANADA	7-13-2017-Council	07/13/2017	COUNCIL PAYROLL REMITTA	282.72
000535 RECEIVER GENERAL FOR CANADA	7-13-2017-FT	07/13/2017	FT PAYROLL REMITTANCE	30,370.79
000535 RECEIVER GENERAL FOR CANADA	PT-7-13-2017	07/13/2017	PT PAYROLL REMITTANCE	11,222.50
Invoice Count 3 Total				41,876.01

Report Total 105,709.62

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 000502 Date 07/04/2017 Amount 1,342.31				
000687 WESTARIO POWER INC.	2103633280	06/13/2017	7199.721 KWH- WELL # 3	1,342.31
			Invoice Count 1 Total	1,342.31
Cheque 000503 Date 07/12/2017 Amount 2,673.86				
000687 WESTARIO POWER INC.	2103639333	06/23/2017	12000 KWH- WELL # 4	2,673.86
			Invoice Count 1 Total	2,673.86
Cheque 000504 Date 07/12/2017 Amount 76.99				
003924 GLOBAL PAYMENTS	4103	06/30/2017	DEBIT MACHINE FEES	76.99
			Invoice Count 1 Total	76.99
Report Total				4,093.16

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501186 Date 07/06/2017 Amount 498,275.53				
004565 SKC CONSTRUCTION INC.	Certificate #10	05/25/2017	MEM HALL- HOLDBACK RELE	388,853.61
004565 SKC CONSTRUCTION INC.	Certificate #9	06/29/2017	BLYTH MEMORIAL HALL REN	109,421.92
		Invoice Count	2 Total	498,275.53
Cheque 501187 Date 07/18/2017 Amount 118.27				
001987 ALLSTREAM BUSINESS INC.	18386892	06/28/2017	CEMETERY - PHONE	57.60
001987 ALLSTREAM BUSINESS INC.	18386893	06/28/2017	PW EW- PHONE	60.67
		Invoice Count	2 Total	118.27
Cheque 501188 Date 07/18/2017 Amount 565.00				
000015 AMCTO	12214	07/04/2017	ADMIN- AD FOR FINANCIAL A	565.00
		Invoice Count	1 Total	565.00
Cheque 501189 Date 07/18/2017 Amount 432.56				
000073 B M ROSS AND ASSOCIATES LTD	13176	06/27/2017	ENGINEERING FEES- A2A	432.56
		Invoice Count	1 Total	432.56
Cheque 501190 Date 07/18/2017 Amount 25,289.90				
000057 BELGRAVE COMMUNITY CENTRE BD	2017-7-7	07/07/2017	CAPITAL UPKEEP- 1ST INSTA	5,747.70
000057 BELGRAVE COMMUNITY CENTRE BD	7-7-2017	07/07/2017	DONATION- IST INSTALLMEN	19,542.20
		Invoice Count	2 Total	25,289.90
Cheque 501191 Date 07/18/2017 Amount 1,084.24				
000065 BLYTH DECOR SHOPPE	7-10-2017	07/10/2017	LIBRARY B- RENT	1,084.24
		Invoice Count	1 Total	1,084.24
Cheque 501192 Date 07/18/2017 Amount 1,531.80				
000066 BLYTH FESTIVAL	187769	07/12/2017	MEM HALL- TICKETS/PLAQUE	1,531.80
		Invoice Count	1 Total	1,531.80
Cheque 501193 Date 07/18/2017 Amount 409.26				
000072 BLYTH PRINTING INC.	25992	01/01/2017	BUSINESS CARDS- P/W	98.51
000072 BLYTH PRINTING INC.	27362	07/01/2017	P/W- UNIT #'S FLEET EQUIPM	310.75
		Invoice Count	2 Total	409.26
Cheque 501194 Date 07/18/2017 Amount 69.30				
002066 BROCK VODDEN	6-2017	06/30/2017	COUNCIL - JUNE MILEAGE	69.30
		Invoice Count	1 Total	69.30
Cheque 501195 Date 07/18/2017 Amount 31.95				
004172 C E MACTAVISH LIMITED	1081	06/16/2017	P/W- GASOLINE	31.95
		Invoice Count	1 Total	31.95
Cheque 501196 Date 07/18/2017 Amount 34.00				

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
001557 CAROL MACPHERSON	6-27-2017	06/27/2017	DAY CARE- STRAWBERRIES	34.00
		Invoice Count	1 Total	34.00
Cheque 501197 Date 07/18/2017 Amount 639.62				
003919 CINTAS CANADA LIMITED	839431693	06/29/2017	COMPLEX-SANITIZE RESTRO	421.26
003919 CINTAS CANADA LIMITED	839437421	07/13/2017	COMPLEX- SANITIZE RESTR	218.36
		Invoice Count	2 Total	639.62
Cheque 501198 Date 07/18/2017 Amount 1,344.70				
001837 CJ JOHNSTON OFFICE SOLUTIONS	135002C	06/23/2017	REC ADMIN- 2 TASK CHAIRS	1,344.70
		Invoice Count	1 Total	1,344.70
Cheque 501199 Date 07/18/2017 Amount 35.82				
003815 DESCO PLUMBING AND HEATING SUPI	7669870	07/10/2017	ARENA B- FLAPPER, LEVER	35.82
		Invoice Count	1 Total	35.82
Cheque 501200 Date 07/18/2017 Amount 264.24				
000196 DONEGAN'S HAULAGE (2010) LIMITED	149765	06/23/2017	PARKS B- STONE DUST	164.10
000196 DONEGAN'S HAULAGE (2010) LIMITED	149935	06/29/2017	PARKS B- STONE DUST	100.14
		Invoice Count	2 Total	264.24
Cheque 501201 Date 07/18/2017 Amount 9,409.17				
000074 FOXTON FUELS LIMITED	1282647	06/01/2017	P/W- DURATLAN	89.72
000074 FOXTON FUELS LIMITED	1282656	06/05/2017	P/W- 15W40 OIL	771.39
000074 FOXTON FUELS LIMITED	326286	06/06/2017	P/W- GREASE TUBES	40.82
000074 FOXTON FUELS LIMITED	326837	06/09/2017	LANDFILL- COMPACTOR FUE	292.73
000074 FOXTON FUELS LIMITED	327161	06/14/2017	P/W- WING- DYED DIESEL	1,164.84
000074 FOXTON FUELS LIMITED	327281	06/16/2017	LANDFILL- COMPACTOR FUE	151.93
000074 FOXTON FUELS LIMITED	327381	06/21/2017	P/W- DURATLAN OIL	269.17
000074 FOXTON FUELS LIMITED	327714	06/26/2017	PW BLYTH CLEAR DIESEL	647.61
000074 FOXTON FUELS LIMITED	327715	06/26/2017	P/W BLYTH- DYED DIESEL	1,247.53
000074 FOXTON FUELS LIMITED	327779	06/27/2017	LANDFILL- COMPACTOR FUE	313.47
000074 FOXTON FUELS LIMITED	328398	06/30/2017	P/W- FUEL NH15-35	288.52
000074 FOXTON FUELS LIMITED	328469	06/30/2017	BUILDING- JUNE FUEL	203.70
000074 FOXTON FUELS LIMITED	328537	06/30/2017	FIRE- JUNE FUEL	326.60
000074 FOXTON FUELS LIMITED	328580	06/30/2017	POLICE- JUNE FUEL	1,248.49
000074 FOXTON FUELS LIMITED	328666	06/30/2017	CEMETERY- JUNE FUEL	199.07
000074 FOXTON FUELS LIMITED	328913	06/30/2017	P/W- JUNE FUEL	2,153.58
		Invoice Count	16 Total	9,409.17
Cheque 501202 Date 07/18/2017 Amount 312.00				
000233 FROSTY QUEEN	20-2017	06/23/2017	AQUATICS- ICE CREAM CAKE	312.00
		Invoice Count	1 Total	312.00
Cheque 501203 Date 07/18/2017 Amount 326.01				
000237 GEORGIAN BAY FIRE & SAFETY LTD	726548	05/31/2017	MEM HALL- RECHARGE EXTII	326.01
		Invoice Count	1 Total	326.01

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 501204 Date 07/18/2017 Amount 481.93				
000249 GREEN'S MEAT MARKET	17062	06/23/2017	DAY CARE- MEAT PRODUCT	31.77
000249 GREEN'S MEAT MARKET	12792	06/29/2017	DAY CARE-MEAT PRODUCTS	450.16
Invoice Count 2 Total				481.93
Cheque 501205 Date 07/18/2017 Amount 33.90				
004508 HOUSE OF BLOOM	100005813	07/06/2017	ADMIN- 40TH ANNIVERSARY	33.90
Invoice Count 1 Total				33.90
Cheque 501206 Date 07/18/2017 Amount 748.01				
000286 HURON TRACTOR LTD	B31177	06/02/2017	P/W- BLADE SET, STROBE LI	491.57
000286 HURON TRACTOR LTD	B31179	06/02/2017	P/W- FILTER ELEMENT, KIT	222.77
000286 HURON TRACTOR LTD	B32136	06/16/2017	PARKS B- 2 CYCLE OIL	29.97
000286 HURON TRACTOR LTD	B32406	06/21/2017	PARKS B- SPARK PLUG	3.70
Invoice Count 4 Total				748.01
Cheque 501207 Date 07/18/2017 Amount 7,055.84				
000296 IDEAL SUPPLY INC.	3670427	06/12/2017	P/W- SOLENOID	55.58
000296 IDEAL SUPPLY INC.	3676843	06/14/2017	P/W- COPPER LUG	3.30
000296 IDEAL SUPPLY INC.	3714231	06/22/2017	RECOVERABLE-J. BUTTON	6,996.96
Invoice Count 3 Total				7,055.84
Cheque 501208 Date 07/18/2017 Amount 73.80				
000306 JAMES CAMPBELL	6-30-2017	06/30/2017	COUNCIL- JUNE MILEAGE	73.80
Invoice Count 1 Total				73.80
Cheque 501209 Date 07/18/2017 Amount 39.18				
004533 JANELLA SMITH	6-27-2017	06/27/2017	DAY CARE- SUPPLIES	39.18
Invoice Count 1 Total				39.18
Cheque 501210 Date 07/18/2017 Amount 118,477.05				
000322 JOE KERR LTD	W49163	06/21/2017	P/W- SAFETY FOR NH04-03	666.86
000322 JOE KERR LTD	18436	06/23/2017	P/W- LANDFILL GRAVEL	116,591.43
000322 JOE KERR LTD	18448	06/23/2017	P/W GRAVEL FOR WASHOUT	1,195.03
000322 JOE KERR LTD	W49206	06/23/2017	P/W- RETORQUE WHEEL NU	23.73
Invoice Count 4 Total				118,477.05
Cheque 501211 Date 07/18/2017 Amount 375.73				
000321 JOE'S AUTOMOTIVE	40553	06/05/2017	POLICE- REPAIR 11 CROWN	268.94
000321 JOE'S AUTOMOTIVE	40617	06/22/2017	P/W- SERVICE 2015 GMC SIE	106.79
Invoice Count 2 Total				375.73
Cheque 501212 Date 07/18/2017 Amount 923.52				
000352 KITSUPPLY	141827	06/27/2017	DAY CARE- KRAFT BAGS	85.29
000352 KITSUPPLY	141916	07/04/2017	COMPLEX- PURELL SANITIZE	179.50
000352 KITSUPPLY	142032	07/11/2017	MEM HALL- JANITORIAL SUPI	386.86

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000352 KITSUPPLY	142046	07/11/2017	COMPLEX- JANITORIAL SUPP	271.87
			Invoice Count 4 Total	923.52
Cheque 501213	Date 07/18/2017	Amount	40.00	
000353 KNIGHTS OF COLUMBUS	7-1-2017	07/01/2017	FITNESS- SATELLITE REIMBL	40.00
			Invoice Count 1 Total	40.00
Cheque 501214	Date 07/18/2017	Amount	671.22	
000364 LAVIS CONTRACTING CO LTD	P240-00002810	06/23/2017	P/W- HL3 RAP- 5%- 7.92 TONN	671.22
			Invoice Count 1 Total	671.22
Cheque 501215	Date 07/18/2017	Amount	1,350.46	
000372 LIFESAVING SOCIETY	152060	06/06/2017	AQUATICS- FIRST AID/CPR	112.80
000372 LIFESAVING SOCIETY	M120471	06/16/2017	AQUATICS- WORKBOOKS/MA	1,237.66
			Invoice Count 2 Total	1,350.46
Cheque 501216	Date 07/18/2017	Amount	366.32	
000411 M.D. CHARLTON CO LTD	55264	07/06/2017	POLICE- BOOTS	366.32
			Invoice Count 1 Total	366.32
Cheque 501217	Date 07/18/2017	Amount	197.60	
002258 MARIA WALDEN	6-30-2017	06/30/2017	OEY- MILEAGE/SUPPLIES	197.60
			Invoice Count 1 Total	197.60
Cheque 501218	Date 07/18/2017	Amount	6,748.43	
002732 MCGAVIN FARM EQUIPMENT LIMITED	WM08434	06/28/2017	P/W- REBUILD GEARBOX KUI	6,124.72
002732 MCGAVIN FARM EQUIPMENT LIMITED	IM40089	07/06/2017	P/W- SHACKLES, HAMMER KI	623.71
			Invoice Count 2 Total	6,748.43
Cheque 501219	Date 07/18/2017	Amount	424.88	
000416 MELISSA SCOTT	7-5-2017	07/05/2017	ESTC- EQUIPMENT	424.88
			Invoice Count 1 Total	424.88
Cheque 501220	Date 07/18/2017	Amount	107.35	
000420 MGM TOWNSEND TIRE	46428	07/06/2017	LANDFILL- REPAIR TIRE CAS	107.35
			Invoice Count 1 Total	107.35
Cheque 501221	Date 07/18/2017	Amount	2,008.02	
000421 MICROAGE BASICS	225052	06/02/2017	EC DEV- NAME BADGES	39.03
000421 MICROAGE BASICS	407511	06/05/2017	OEY- LASER CARTRIDGE	140.13
000421 MICROAGE BASICS	225709	06/08/2017	BA-MR- LETTER FILE FOLDEF	13.55
000421 MICROAGE BASICS	225797	06/09/2017	REC ADMIN- OFFICE SUPPLIE	105.66
000421 MICROAGE BASICS	225849	06/09/2017	REC ADMIN- PAPER	33.27
000421 MICROAGE BASICS	407904	06/09/2017	DAY CARE- ENVELOPES	36.87
000421 MICROAGE BASICS	407908	06/09/2017	MEM HALL- BROCH/MAG DISI	552.15
000421 MICROAGE BASICS	226074	06/12/2017	P/W- BINDER, PAPER	8.59
000421 MICROAGE BASICS	226435	06/15/2017	P/W- USB DRIVES	59.87

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Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000421 MICROAGE BASICS	226614	06/16/2017	POLICE- DVD-R 4.7 GB	25.98
000421 MICROAGE BASICS	227036	06/20/2017	FITNESS- OFFICE SUPPLIES	28.23
000421 MICROAGE BASICS	227132	06/21/2017	OEY- CASE OF PAPER	47.45
000421 MICROAGE BASICS	227291	06/22/2017	BA-SH- OFFICE SUPPLIES	365.66
000421 MICROAGE BASICS	227347	06/23/2017	P/W- OFFICE SUPPLIES	37.63
000421 MICROAGE BASICS	227570	06/26/2017	BA-SH- BOOK TAPE	25.36
000421 MICROAGE BASICS	227764	06/27/2017	REC ADMIN- DAILY DIARIES	31.23
000421 MICROAGE BASICS	227923	06/28/2017	BLYTH CC- BATTERIES	81.53
000421 MICROAGE BASICS	408903	06/29/2017	ADMIN- OFFICE SUPPLIES	351.58
000421 MICROAGE BASICS	228450	07/04/2017	POLICE- FOLD BACK CLIPS, C	24.25
Invoice Count 19 Total				2,008.02
Cheque 501222 Date 07/18/2017 Amount 83.98				
000924 MIDWESTERN COMMUNICATIONS	170630-0150	06/30/2017	OEY- COPIER METER CHARG	83.98
Invoice Count 1 Total				83.98
Cheque 501223 Date 07/18/2017 Amount 70,968.30				
000436 MONTGOMERY INDUSTRIAL SERVICES	B0001821	05/31/2017	TOWN HALL/ THEATRE HVAC	70,622.15
000436 MONTGOMERY INDUSTRIAL SERVICES	17-0530-07	06/14/2017	TOWN HALL- REPAIRED URIN	346.15
Invoice Count 2 Total				70,968.30
Cheque 501224 Date 07/18/2017 Amount 150.30				
001215 NEIL VINCENT	June 2017	07/04/2017	COUNCIL- JUNE MILEAGE	150.30
Invoice Count 1 Total				150.30
Cheque 501225 Date 07/18/2017 Amount 361.60				
001325 NEW-LIFT HYDRAULICS LIMITED	56368	06/29/2017	P/W- 2500 PSI HOSE/FITTING	361.60
Invoice Count 1 Total				361.60
Cheque 501226 Date 07/18/2017 Amount 32.00				
004518 NICOLE GRAF	783108	06/24/2017	EMERG PLANNING- BREAKF	32.00
Invoice Count 1 Total				32.00
Cheque 501227 Date 07/18/2017 Amount 935.69				
002832 NORTRAX CANADA INC.	770876	06/26/2017	P/W- HYDRAULIC LEAK	935.69
Invoice Count 1 Total				935.69
Cheque 501228 Date 07/18/2017 Amount 79,853.46				
000473 OMERS	June 2017	06/30/2017	JUNE 2017 REMITTANCE	79,853.46
Invoice Count 1 Total				79,853.46
Cheque 501229 Date 07/18/2017 Amount 372.90				
000514 PLETCH ELECTRIC LTD	1000013228	06/29/2017	INSTALL STRTLHT POLE- RE	372.90
Invoice Count 1 Total				372.90
Cheque 501230 Date 07/18/2017 Amount 855.68				

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000542 R.J. BURNSIDE & ASSOCIATES	MCW162970.2017-3	07/11/2017	WESTMORELAND STREET SE	855.68
		Invoice Count	1 Total	855.68
Cheque 501231 Date 07/18/2017 Amount 75.60				
003439 RAY HALLAHAN	June 2017	06/28/2017	COUNCIL - JUNE MILEAGE	75.60
		Invoice Count	1 Total	75.60
Cheque 501232 Date 07/18/2017 Amount 508.50				
000533 REALTAX INC.	62402	06/28/2017	ADMN- TAX COLLECTION SEI	508.50
		Invoice Count	1 Total	508.50
Cheque 501233 Date 07/18/2017 Amount 194.13				
003055 RICHARD AL	7-4-2017	07/04/2017	ADMIN-MILEAGE/PHONE JUN	194.13
		Invoice Count	1 Total	194.13
Cheque 501234 Date 07/18/2017 Amount 651.09				
004569 RICOH	SCO91598816	06/30/2017	COMPLEX/TH- COPIER RENT.	603.84
004569 RICOH	SCO91598817	06/30/2017	POLICE- COPIER RENTAL/CO	47.25
		Invoice Count	2 Total	651.09
Cheque 501235 Date 07/18/2017 Amount 270.93				
000539 RINTOULS POOLS AND SPAS	64570	06/29/2017	POOL- MURIATIC ACID	270.93
		Invoice Count	1 Total	270.93
Cheque 501236 Date 07/18/2017 Amount 41.66				
002355 ROBERT'S FARM EQUIPMENT	P61328	06/22/2017	COMPLEX TRACTOR- OIL, FIL	41.66
		Invoice Count	1 Total	41.66
Cheque 501237 Date 07/18/2017 Amount 200.00				
001243 ROD HICKEY	03-2017	07/01/2017	AIRPORT- GRASS CUTTING	200.00
		Invoice Count	1 Total	200.00
Cheque 501238 Date 07/18/2017 Amount 1,241.84				
000272 RONA HODGINS	114726	06/01/2017	PARKS W- CEDAR SHIMS	3.83
000272 RONA HODGINS	115448/1	06/12/2017	PARKS W- LUMBER	21.22
000272 RONA HODGINS	115525/1	06/13/2017	LION PAVILION WASHROOM I	390.87
000272 RONA HODGINS	115742/1	06/15/2017	RETURN- LION PAVILION MA	-12.05
000272 RONA HODGINS	115775/1	06/16/2017	PARKS W- TOILET	186.33
000272 RONA HODGINS	115922/1	06/19/2017	PARKS W- DOOR, LUMBER, F	130.33
000272 RONA HODGINS	116110/1	06/21/2017	PARKS W- RETURN HINGES	-8.76
000272 RONA HODGINS	116111/1	06/21/2017	COMPLEX- DOOR CLOSER	92.06
000272 RONA HODGINS	116137/1	06/21/2017	KOC- FIRE CODE TILE	192.73
000272 RONA HODGINS	116232/1	06/22/2017	P/W- WOOD, LATTICE	81.33
000272 RONA HODGINS	116233/1	06/22/2017	P/W- RETURN WOOD	-18.76
000272 RONA HODGINS	116235/1	06/22/2017	P/W- CIRCULAR SAW, WOOD	159.49

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000272 RONA HODGINS	116373	06/24/2017	P/W- CAUTION TAPE	23.22
		Invoice Count	13 Total	1,241.84
Cheque 501239	Date 07/18/2017	Amount		3,614.66
004664 RUSSELL HENDRIX FOODSERVICE EQ	1164005	06/21/2017	MEM HALL- RACKS/DOLLY	3,614.66
		Invoice Count	1 Total	3,614.66
Cheque 501240	Date 07/18/2017	Amount		722.25
004644 RYAN LADNER	June 1-26	07/05/2017	FIRE- JUNE MILEAGE	296.55
004644 RYAN LADNER	June 26-July 5	07/05/2017	FIRE- MILEAGE JUNE /JULY	99.00
004644 RYAN LADNER	May 15-June 1	07/05/2017	FIRE- MAY MILEAGE	326.70
		Invoice Count	3 Total	722.25
Cheque 501241	Date 07/18/2017	Amount		532.64
004032 SHELBY MURRAY	6-23-2017	06/23/2017	OEY- MILEAGE, SUPPLIES	532.64
		Invoice Count	1 Total	532.64
Cheque 501242	Date 07/18/2017	Amount		441.78
002155 SMYTH WELDING & MACHINE SHOP	35629	06/05/2017	P/W- SHAFT, CATCH BASIN C	441.78
		Invoice Count	1 Total	441.78
Cheque 501243	Date 07/18/2017	Amount		1,284.16
000602 STANTON HARDWARE	286579	06/01/2017	PARKS W- MORTAR REPAIR	15.12
000602 STANTON HARDWARE	286584	06/01/2017	PARKS W- HOSE CLAMPS	4.49
000602 STANTON HARDWARE	286588	06/01/2017	RETURNED SCREWS	-6.53
000602 STANTON HARDWARE	286668	06/05/2017	PARKS W- LIGHT BULBS, BR/	72.29
000602 STANTON HARDWARE	286691	06/06/2017	FIRE- JANITORIAL SUPPLIES	23.70
000602 STANTON HARDWARE	286701	06/06/2017	LIBRARY-FURNACE FILTERS	11.29
000602 STANTON HARDWARE	286806	06/09/2017	P/W - LEATHER GLOVES	16.93
000602 STANTON HARDWARE	286849	06/12/2017	DAY CARE-STOVE ELEMENT	56.49
000602 STANTON HARDWARE	286862	06/12/2017	PARKS W- WASP SPRAY	9.03
000602 STANTON HARDWARE	286867	06/12/2017	P/W- GARBAGE BAGS	41.80
000602 STANTON HARDWARE	286963	06/15/2017	PARKS W- CABLE TIES, WAT	18.72
000602 STANTON HARDWARE	286967	06/15/2017	PARKS W- CAULKING	2.93
000602 STANTON HARDWARE	286984	06/16/2017	PARKS W- 2 CYCLE ENGINE (10.16
000602 STANTON HARDWARE	286999	06/16/2017	P/W- PAINT THINNER	12.42
000602 STANTON HARDWARE	287000	06/16/2017	ESTC- GLUE, STORAGE BOXI	39.28
000602 STANTON HARDWARE	287011	06/16/2017	COMPLEX- T8 LIGHT BULBS	38.41
000602 STANTON HARDWARE	287026	06/16/2017	COMPLEX- CLR CLEANER	20.87
000602 STANTON HARDWARE	287035	06/17/2017	ESTC- PLIER SET, STORAGE	50.22
000602 STANTON HARDWARE	287039	06/17/2017	LANDFILL- SHOP TOWELS, CI	10.94
000602 STANTON HARDWARE	287059	06/19/2017	COMPLEX- VINYL TUBING	7.91
000602 STANTON HARDWARE	287095	06/20/2017	P/W- GARBAGE BAGS	41.80
000602 STANTON HARDWARE	287097	06/20/2017	PARKS W- FENCE STAPLES	2.78
000602 STANTON HARDWARE	287099	06/20/2017	PARKS W- PAINT, PAINT SUP	65.59
000602 STANTON HARDWARE	287127	06/20/2017	PARKS W- PAINT	49.71
000602 STANTON HARDWARE	287180	06/22/2017	PARKS W- TOTE BOX	14.68
000602 STANTON HARDWARE	287187	06/22/2017	PARKS W- PAINT	41.78
000602 STANTON HARDWARE	287205	06/23/2017	PARKS W- LED LIGHT BULBS	25.98
000602 STANTON HARDWARE	287207	06/23/2017	FLOOD EVENT- NO TRESPAS	33.85

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
000602 STANTON HARDWARE	287229	06/23/2017	PARKS W- LINE MARKING PO	383.97
000602 STANTON HARDWARE	287239	06/23/2017	P/W- FLASHLIGHTS-FLOOD	18.01
000602 STANTON HARDWARE	287262	06/24/2017	OEY- SPRAY BOTTLE	3.38
000602 STANTON HARDWARE	287337	06/28/2017	PARKS W- GLOVES, PAINT TH	13.99
000602 STANTON HARDWARE	287338	06/28/2017	PARKS W- PAINT	7.90
000602 STANTON HARDWARE	287339	06/28/2017	BASH- LAWN SPRINKLERS	18.06
000602 STANTON HARDWARE	287343	06/28/2017	P/W- CANADA FLAG	47.36
000602 STANTON HARDWARE	287370	06/29/2017	PARKS W- CLEANER, SCRUB	4.16
000602 STANTON HARDWARE	287397	06/29/2017	COMPLEX- T8 LIGHT BULBS	38.41
000602 STANTON HARDWARE	287402	06/30/2017	PARKS W- HOSE NOZZLE, SC	16.28
Invoice Count 38 Total				1,284.16

Cheque 501244 Date 07/18/2017 Amount 654.76

000606 STEFFEN AUTO SUPPLY	218458	06/01/2017	LANDFILL- CASE LOADER PA	32.56
000606 STEFFEN AUTO SUPPLY	218575	06/02/2017	LADNFILL- COOLANT	16.48
000606 STEFFEN AUTO SUPPLY	218655	06/05/2017	RETURN- LANDFILL	-134.47
000606 STEFFEN AUTO SUPPLY	218713	06/06/2017	P/W- AIR FILTER	458.12
000606 STEFFEN AUTO SUPPLY	218944	06/07/2017	LANDFILL- OIL FILTER	165.31
000606 STEFFEN AUTO SUPPLY	218950	06/07/2017	P/W-RADIAL AIR FILTER	101.41
000606 STEFFEN AUTO SUPPLY	221011	06/30/2017	LANDFILL- COOLANT	15.35
Invoice Count 7 Total				654.76

Cheque 501245 Date 07/18/2017 Amount 351.65

000620 SWAN DUST CONTROL LTD	3806210	06/22/2017	COMPLEX-MATS/MOPS	143.00
000620 SWAN DUST CONTROL LTD	3813354	07/06/2017	COMPLEX- MATS, MOPS	143.00
000620 SWAN DUST CONTROL LTD	3813369	07/06/2017	POLICE- MATS/MOPS	36.50
000620 SWAN DUST CONTROL LTD	3813370	07/06/2017	TOWN HALL- MATS	29.15
Invoice Count 4 Total				351.65

Cheque 501246 Date 07/18/2017 Amount 404.65

003493 TAYLOR FLUID SYSTEMS	304259	06/22/2017	LANDFILL- BOMAG PARTS	404.65
Invoice Count 1 Total				404.65

Cheque 501247 Date 07/18/2017 Amount 393.24

000638 THE WORKSHOP	2149096	06/30/2017	REC PROG- SUMMER CAMP	393.24
Invoice Count 1 Total				393.24

Cheque 501248 Date 07/18/2017 Amount 560.89

000738 TIM POOLE	7-13-2017	07/13/2017	POLICE- MILEAGE, ACCOMOI	560.89
Invoice Count 1 Total				560.89

Cheque 501249 Date 07/18/2017 Amount 249.73

003532 TRULY NOLEN	30561	06/21/2017	AIRPORT - PEST CONTROL	106.22
003532 TRULY NOLEN	30573	06/21/2017	DAY CARE- PEST CONTROL	66.67
003532 TRULY NOLEN	31187	06/21/2017	COMPLEX- PEST CONTROL	76.84
Invoice Count 3 Total				249.73

Cheque 501250 Date 07/18/2017 Amount 235.00

Accounts Payable

Paid Invoice History By Cheque Report - GENERAL DIRECT DEPOSIT 9801014

Cheque Date 07/06/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
002186 WEED MAN	136774	07/05/2017	PARKS W- CRUICKSHANK FE	235.00
		Invoice Count	1 Total	235.00
Cheque 501251 Date 07/18/2017 Amount 2,761.22				
000856 WEILER'S CLEANING & RESTORATION	12306763	06/30/2017	JUNE JANITORIAL SERVICES	2,761.22
		Invoice Count	1 Total	2,761.22
Cheque 501252 Date 07/18/2017 Amount 458.78				
000699 WINGHAM ADVANCE TIMES	WNC0004969	06/25/2017	ADMIN- FINANCIAL ANALYST	154.81
000699 WINGHAM ADVANCE TIMES	WNC0004970	06/25/2017	ADMIN- CAO AD	199.56
000699 WINGHAM ADVANCE TIMES	WND0019956	06/25/2017	BA-MR- REGISTER NOW AD	104.41
		Invoice Count	3 Total	458.78
Cheque 501253 Date 07/18/2017 Amount 339.00				
003998 WINGHAM BUSINESS IMPROVEMENT A	488	06/17/2017	PARKS W- PLANTER BASKET	339.00
		Invoice Count	1 Total	339.00
Cheque 501254 Date 07/18/2017 Amount 16.95				
002081 WINGHAM FOODLAND	725-600-5123	06/27/2017	OEY- FOOD SUPPLIES	16.95
		Invoice Count	1 Total	16.95
Report Total				850,115.63

Accounts Payable

Paid Invoice History By Cheque Report - SEWER PRE-AUTHORIZED PAYMENTS

Cheque Date 07/01/2017 to 12/31/2017

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Invoice Date	Invoice Description	Invoice Amount
Cheque 900061 Date 07/04/2017 Amount 3,299.23				
000294 HYDRO ONE NETWORKS INC	May 2017-9227	06/13/2017	16,680 KWH- 117 NORTH STR	3,299.23
		Invoice Count	1 Total	3,299.23
Cheque 900062 Date 07/04/2017 Amount 1,383.79				
000687 WESTARIO POWER INC.	300238976	06/12/2017	0.00 KWH- SEWER SYPHON	27.58
000687 WESTARIO POWER INC.	2103633278	06/13/2017	6720 KWH- 120 JOSEPHINE S	1,356.21
		Invoice Count	2 Total	1,383.79
Cheque 900063 Date 07/05/2017 Amount 7,359.54				
000294 HYDRO ONE NETWORKS INC	6-16-2017	06/16/2017	58140 KWH- 60 LLOYD STREE	7,359.54
		Invoice Count	1 Total	7,359.54
Cheque 900064 Date 07/12/2017 Amount 2,276.10				
000294 HYDRO ONE NETWORKS INC	6-23-2017	06/23/2017	8160 KWH- 60 LLOYD STREET	2,276.10
		Invoice Count	1 Total	2,276.10
Report Total				14,318.66



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kathy Adams, Clerk
DATE: 17/07/2017
SUBJECT: Clothing Donation Bins
ATTACHMENTS: Wingham BIA Letter

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report from the Clerk on Clothing Donation Bins for information purposes.

EXECUTIVE SUMMARY

On July 5, 2017 the Clerk received a letter from the Wingham BIA requesting that North Huron Council enact a by-law to prohibit Clothing Donation Bins from being placed anywhere within the Town of Wingham with the exception of the Wingham Salvation Army Thrift Store bins.

DISCUSSION

Currently there are bins at two locations in the Ward of Wingham – behind the Salvation Army Thrift Store on Josephine Street and at Wingham Foodland on David Street. I have talked to the Manager at Foodland and he has given permission to the Clothesline - Diabetes Association for the placement of this bin. He notifies the Association if the bin should become full before their scheduled pickup and they are there the next day. He also cleans up any debris and puts it in the store dumpster. He would like to retain the bin at this location.

In the past there have been two other bins, one in the Municipal Parking Lot behind C. E. MacTavish and the other on the former Cullen property. Currently there are no bins at either of these locations. Staff have removed the bin from the Municipal Lot and called the number on the bin but have been unable to make contact or determine the organization. The owner of the Cullen property has been contacted to determine if they approved the placement of this bin. It is suggested that any bins that are placed on Municipality property or placed without permission of the landowner, with the permission of the landowner, be removed by Municipal staff.

In reviewing By-laws from other municipalities, clothing donation bins are regulated by the issuing of annual licences and with established requirements for eligibility, location and conditions of the bins.

FINANCIAL IMPACT

No financial impact at this time.

FUTURE CONSIDERATIONS

Council may wish to establish a by-law to regulate Clothing Donation Bins, taking into consideration the financial impact that licensing these bins would have on not for profit organizations who use the clothing donations from these bins to sustain the operation of their thrift stores.

Such a By-law should not be restrictive to one Ward but regulate the placement of bins for the entire Township.

RELATIONSHIP TO STRATEGIC PLAN

Goal #1 – Our community is attractive and welcoming to new businesses and residents.

Goal #2 – Our administration is fiscally responsible and strives for operational excellence.

A handwritten signature in cursive script, appearing to read "Kathy Adams", positioned above a horizontal line.

Kathy Adams, Clerk

A handwritten signature in cursive script, appearing to read "Larry McGregor", positioned above a horizontal line.

Larry McGregor,
Interim CAO/Director of Public Works



Wingham BIA
PO Box 90
Wingham ON N0G 2W0
Email: office@winghambia.ca
Website: <http://winghambia.ca>

RECEIVED

June 30, 2017

JUN - 5 2017

Township of North Huron
Attention: Kathy Adams
274 Josephine Street
Wingham ON N0G 2W0

TOWNSHIP OF NORTH HURON

Dear Township of North Huron Council:

The Wingham BIA (Business Improvement Area) requests the Township of North Huron council to enact a bylaw prohibiting Clothing Donation Bins from being placed anywhere within the town of Wingham.

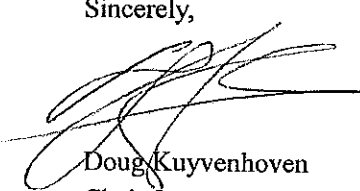
The only exception to this bylaw would be the Wingham Salvation Army Thrift Store at the rear of the thrift store.

The grounds for requesting this bylaw are:

1. The randomly placed clothing bins detract from the look of the town.
2. The clothing bins are often overflowing with bags of clothes and other garbage piled around them.
3. The organizations that place the clothing bins pretend to be charitable causes, but as numerous news investigations have found, very little if any funds actually get to any charities.
4. The outside organizations placing clothing bins in the town are taking away clothing donations that would otherwise go to Wingham's Salvation Army Thrift Store.

Feel free to contact me if you have any questions or require further information

Sincerely,



Doug Kuyvenhoven
Chairman
Email: doug@winghambia.ca



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 17/07/2017
SUBJECT: July Finance Dept. Update
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated July 17, 2017 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to council on activities within the Finance Department on a monthly basis.

DISCUSSION

1. A report in regard to the Whitechurch water system was presented at the July 4, 2017 Council meeting and this by-law is included in the agenda package. The residents currently connected to the system will be sent a notice advising that this by-law has been passed
2. The second interim payment of taxes was due on June 27th
3. There have been 84 tax certificates issued to date
4. One property has been sent to Realtax to begin the tax sale procedures and staff are waiting for a response from several other properties owners
5. Commercial and Industrial rebates have been processed for 2016. The total amount of the rebates was \$27,861.00 with the municipal portion being \$12,688.87 split amongst 17 properties. A report is included in the agenda package to provide information on the phasing out of the Vacant Unit rebate program
6. Staff are working on the newsletter and tax flyer inserts which will be included with the final tax billing which is planned to be mailed out mid-August
7. The Financial Statements have been posted on the website and provided to our banking institution
8. Staff are in the preliminary stages of working on updates for the Procurement By-law and Business Licencing by-law which will be completed this year
9. To date, the Flood Costs for the June 23rd event total \$7,016.61 and the breakdown is as follows:

Regular Wages	1,019.58
Benefits	828.50
Overtime	4,632.52
Flood Supplies	536.01
Total	\$7,016.61

In order to be eligible for Disaster Assistance, the municipality must incur costs that can be demonstrably linked to the event and meet or exceed 3% of the municipality's Own Purpose Taxation Levy. To be eligible, the expense amount would be \$142,395.45

10. Notification has been received that the Clean Water & Wastewater Fund (CWWF) application has been approved. A report is included in the agenda package
11. Section 357 applications – A report is included in the agenda package in regard to the Section 357 applications. A second meeting will be held as part of the September 18th regular council meeting to meet the September 30th deadline. Applicants are sent notice of the meeting and must have the opportunity to make representations to council at that meeting. In future, there will be two meetings held per year as part of the regular council meetings
12. June 30th Year to Date Report – this report has been included in the agenda package

FINANCIAL IMPACT

Financial impacts will be assessed as information becomes available.

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4 – Our administration is fiscally responsible and strives for operational excellence



Donna White, Director of Finance



Larry McGregor,
Interim CAO/Director of Public Works



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 17/07/2017
SUBJECT: 2017 – Year to Date Report
ATTACHMENTS: June 30/17 YTD

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the June 30, 2017 Year to Date Report from the Director of Finance for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides a quarterly update to council on the Year to Date following the passing of the budget.

DISCUSSION

- The 2017 Budget was passed on May 1, 2017
- Total Expenditures - \$18,445,569.00
- Total Revenue - \$13,215,863.00
- Total Raised from Taxation - \$4,891,640.00
- Increase in \$ by % - 3.61%

Year to Date Notes:

- Report is based on June 30th – 50% of target year
- Budget is compiled on a cash basis and does not include amortization
- Wages have been posted to June month end
- Total wages/benefits Budget - \$5,646,794.00.00 – Actual \$2,818,187.06 (49.91%)
- Total Hydro Budget - \$757,838.00 – Actual - \$282,658.97 (37.3%) with the main variances being at the arenas and pool due to seasonal activities
- Machinery Rent expense and revenue will be calculated over the summer
- The ESTC revenue and expense show the greatest variance
- The FPO & NH Only budget shows a variance due to the FPO position being vacant
- A number of the Capital Projects are just getting underway and expenses will be posted as incurred
- A number of projects are funded by grants and/or transfers from reserves which will be completed in conjunction with the project being completed.
- Water and Sewer are balanced to equal at year end
- A number of departments have “seasonal” activities which reflects the current variance
- Staff are reviewing the year to date numbers and any adjusting entries will be completed before the next report is compiled

June 30, 2017 Summary	Revenue	Expense
Operating	45.14%	40.85%
Capital	43.12%	44.47%
Total	44.29%	41.99%

FINANCIAL IMPACT

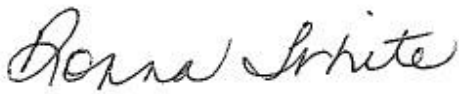
The budget to actual numbers will be monitored for variances.

FUTURE CONSIDERATIONS

The year to date report is being presented on a high level basis and in a new format. The budget will continued to be monitored on a regular basis and reports provided to Council on a quarterly basis.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Larry McGregor,
Interim CAO/Director of Public Works

2017 Township of North Huron					
Year to Date Report		2017	2017	% Target	Explanation
30-Jun-17		Budget	YTD	50%	
OPERATING					
GENERAL GOVERNMENT					
General Government	Revenue	1,567,802.00	815,970.90	52.05	OMPF Grant, P & I, Licences & Permits
	Expense	124,804.00	81,942.43	65.66	1 pmt Physician Recruitment, P & I payments
	Net	1,442,998.00	734,028.47		
Members of Council	Revenue		1,576.27		Revenue from County - Reeve expenses
	Expense	96,000.00	46,874.56	48.83	Honorariums to June - Travel/Training budget
	Net	(96,000.00)			
Administration	Revenue	33,000.00	213.85	0.65	Grants/Transfer from Reserves completed by year end
	Expense	939,565.00	499,013.41	53.11	Admin salaries/expenses on target
	Net	(906,565.00)			
Rental Property Red Cross	Revenue				
	Expense				
	Net	-			
PROTECTION TO PERSONS & PROPERTY					
Fire	Revenue	325,078.00	234,227.53	72.05	Partners invoiced on various schedules
	Expense	575,087.00	311,906.49	54.24	Fire wages/expenses on target
	Net	(250,009.00)	(77,678.96)		
FPO & NH ONLY	Revenue	5,000.00	630.00	12.60	Fire inspections revenue undertarget/FPO position vacant
	Expense	144,994.00	46,133.97	31.82	FPO position vacant
	Net	(139,994.00)	(45,503.97)		
ESTC	Revenue	208,079.00	21,590.12	10.38	Revenue extremely underbudget/Under review
	Expense	259,926.00	78,574.94	30.23	Expenses underbudget/Under review
	Net	(51,847.00)	(56,984.82)		
Police	Revenue	93,787.00	36,114.95	38.51	Grants will be received by year end
	Expense	1,505,434.00	687,481.09	45.67	Police wages/expenses slightly undertarget/OPP bill to Apr
	Net	(1,411,647.00)	(651,366.14)		
Conservation Authority	Revenue				
	Expense	84,840.00	84,840.00	100.00	Levy paid in full
	Net	(84,840.00)	(84,840.00)		
Building Department	Revenue	156,607.00	58,252.37	37.20	Revenue slightly underbudget/Cross billings to May
	Expense	217,178.00	99,132.37	45.65	4 Cross billings to MT/wages & benefits on target
	Net	(60,571.00)	(40,880.00)		
Property Standards	Revenue		80.00		
	Expense	15,796.00	2,914.57	18.45	Wages/Benefits to be allocated
	Net	(15,796.00)	(2,834.57)		
Animal Control	Revenue	11,800.00	9,605.00	81.40	Revenue under target
	Expense	6,000.00	683.64	11.39	Expenses under target - only a few calls to date
	Net	5,800.00	8,921.36		
Emergency Planning	Revenue				
	Expense	5,075.00	7,893.22	155.53	Includes June 23rd Flood Event Expenses - not budgeted for

	Net	(5,075.00)	(7,893.22)		
TRANSPORTATION SERVICES					
Roads	Revenue	404,300.00	87,176.62	21.56	Grants/Transfers from Reserves completed with projects
	Expense	1,856,211.00	760,045.40	40.95	Expenses underspent - machinery rentals to be completed
	Net	(1,451,911.00)	(672,868.78)		
Streetlighting	Revenue	6,515.00		0.00	Revenue received as part of tax billing in August
	Expense	155,710.00	64,207.91	41.24	Hydro Consumption less than target
	Net	(149,195.00)	(64,207.91)		
Air Transportation	Revenue	99,748.00	19,917.13	19.97	Rental Payments received in Oct- transfer from reserve(2018)
	Expense	99,856.00	39,656.76	39.71	Seasonal - Wages and fuel underspent
	Net	(108.00)	(19,739.63)		
ENVIRONMENTAL SERVICES					
Sanitary Sewer	Revenue	969,268.00	439,513.37	45.34	Transfers from Reserves completed at year end
	Expense	969,268.00	219,813.62	22.68	Trans to Res completed at yr end/Sewer Master Plan to begin
	Net	-	219,699.75		
Waterworks	Revenue	1,281,664.00	523,980.54	40.88	Transfers from Reserves completed at year end
	Expense	1,231,664.00	295,480.50	23.99	Trans to Res completed at yr end/Water Master Plan to begin
	Net	50,000.00	228,500.04		
Storm Sewer	Revenue				
	Expense	38,470.00	10,835.49	28.17	Catch basin cleaning has been completed
	Net	(38,470.00)	(10,835.49)		
Waste Diversion/Disposal	Revenue	282,000.00	135,744.35	48.14	Bag tags on target, transfer from reserve at year end
	Expense	557,975.00	175,441.73	31.44	Engineering bills/Studies completed by year end
HEALTH SERVICES	Net	(275,975.00)	(39,697.38)		
Cemeteries	Revenue	114,550.00	32,584.70	28.45	Grant from MT received at year end
	Expense	153,477.00	43,065.69	28.06	Machinery rentals to be completed
	Net	(38,927.00)	(10,480.99)		
SOCIAL & FAMILY					
Child Care	Revenue	744,840.00	415,075.74	55.73	Revenue exceeds target
	Expense	809,399.00	433,516.67	53.56	Expense exceeds target
	Net	(64,559.00)	(18,440.93)		
Early Learning	Revenue	87,276.00	67,909.54	77.81	Revenue slightly exceeds target
	Expense	91,403.00	60,633.13	66.34	Expense slightly exceeds target
	Net	(4,127.00)	7,276.41		
Before & After - Maitland River	Revenue	155,996.00	85,738.70	54.96	Revenue slightly exceeds target
	Expense	106,177.00	38,690.58	36.44	Expense slightly less than target
	Net	49,819.00	47,048.12		
Before & After - Sacred Heart	Revenue	31,234.00	18,344.25	58.73	Revenue slightly exceeds target
	Expense	29,446.00	14,849.73	50.43	Expenses on target
	Net	1,788.00	3,494.52		
Early Years	Revenue	86,483.00	41,370.00	47.84	Grant Funding from the County - Reconciled at Yr End
	Expense	86,483.00	47,369.87	54.77	Expense slightly exceeds target - Reconciled at Yr End
	Net	-	(5,999.87)		

RECREATION & CULTURE					
Parks - W	Revenue	5,600.00	1,621.02	28.95	Seasonal - summer activities
	Expense	153,665.00	47,206.57	30.72	Seasonal - summer activities
	Net	(148,065.00)	(45,585.55)		
Parks - B	Revenue	1,050.00	175.07	16.67	Seasonal - summer activities
	Expense	48,966.00	11,283.38	23.04	Seasonal - summer activities
	Net	(47,916.00)	(11,108.31)		
Parks - EW	Revenue				
	Expense	4,052.00	206.03	5.08	Seasonal - summer activities
	Net	(4,052.00)	(206.03)		
Trailer Park - W	Revenue	9,778.00	74.60	0.76	To be reconciled with the Legion
	Expense	14,207.00	2,829.86	19.92	Seasonal - summer activities
	Net	(4,429.00)	(2,755.26)		
Campground - B	Revenue	22,390.00	22,002.55	98.27	Seasonal - most camping events completed
	Expense	68,844.00	18,949.75	27.53	Seasonal - summer activities
	Net	(46,454.00)	3,052.80		
Rec Programs	Revenue	81,477.00	18,620.74	22.85	Seasonal - Day camps underway
	Expense	79,865.00	19,282.28	24.14	Seasonal
	Net	1,612.00	(661.54)		
Aquatic Programs/Pool	Revenue	158,919.00	85,159.23	53.59	On target
	Expense	393,413.00	166,390.39	42.29	On target
	Net	(234,494.00)	(81,231.16)		
Fitness Programs/Facility	Revenue	171,706.00	92,346.14	53.78	On target
	Expense	185,333.00	89,607.51	48.35	On target
	Net	(13,627.00)	2,738.63		
Rec Admin	Revenue	1,500.00	1,988.72	132.58	Revenue exceeds target
	Expense	291,874.00	166,179.52	56.94	On target
	Net	(290,374.00)	(164,190.80)		
Complex Admin	Revenue				
	Expense	85,703.00	40,071.07	46.76	On target
	Net	(85,703.00)	(40,071.07)		
Arena - W	Revenue	222,000.00	62,370.33	28.09	Seasonal - MT pmt in fall
	Expense	289,710.00	124,312.54	42.91	Seasonal
	Net	(67,710.00)	(61,942.21)		
Concession - W	Revenue	32,800.00	9,612.80	29.31	Seasonal activities
	Expense	32,140.00	9,005.51	28.02	Seasonal activities
	Net	660.00	607.29		
KOC Hall	Revenue	39,500.00	13,650.00	34.56	Billed bi-annually
	Expense	48,025.00	12,178.02	25.36	Billed bi-annually/pledge pmt at year end
	Net	(8,525.00)	1,471.98		
Arena - B	Revenue	127,600.00	42,809.92	33.55	Seasonal - MT pmt in fall
	Expense	219,944.00	107,625.51	48.93	Seasonal
	Net	(92,344.00)	(64,815.59)		
Concession - B	Revenue	31,800.00	8,438.95	26.54	Seasonal activities
	Expense	31,299.00	8,195.44	26.18	Seasonal activities
	Net	501.00	243.51		
Hall - B	Revenue	15,284.00	3,681.95	24.09	Seasonal

	Expense	75,863.00	24,716.44	32.58	Seasonal
	Net	(60,579.00)	(21,034.49)		
Belgrave Community Centre	Revenue	13,305.00	6,897.24	51.84	Reconciled at year end
	Expense	51,503.00	1,650.11	3.20	Reconciled at year end
	Net	(38,198.00)	5,247.13		
Library - W	Revenue	15,000.00	7,500.00	50.00	Revenue received from Huron County
	Expense	32,561.00	12,314.22	37.82	Wages allocated later in the year
	Net	(17,561.00)	(4,814.22)		
Library - B	Revenue	9,996.00	4,999.98	50.02	Revenue received from Huron County
	Expense	14,732.00	8,158.38	55.38	On target
	Net	(4,736.00)	(3,158.40)		
Museum	Revenue	20,450.00	4,566.82	22.33	Seasonal - transfer from reserve for facility study
	Expense	48,994.00	12,799.00	26.12	Facility study to be completed
	Net	(28,544.00)	(8,232.18)		
Memorial Hall	Revenue				
	Expense	63,659.00	63,772.21	100.18	\$50,000 transfer to reserve/insurance
	Net	(63,659.00)	(63,772.21)	100.18	
	Revenue				
	Expense				
	Net	-			
PLANNING & ZONING					
Community Development	Revenue				
	Expense	184,792.00	53,023.41	28.69	Hospital Donation due in Sept - Seasonal
	Net	(184,792.00)	(53,023.41)	28.69	
Planning & Zoning	Revenue	23,200.00	29,707.98	128.05	Developer Pmt received
	Expense	20,000.00	279.86	1.40	Transfers at year end
	Net	3,200.00	29,428.12		
Drainage	Revenue	15,900.00	6,507.63	40.93	Tile Drain payments received
	Expense	25,200.00	5,655.07	22.44	Invoices to be received
	Net	(9,300.00)	852.56		
TOTAL OPERATING - Revenue		7,684,282.00	3,468,347.60	45.14	
TOTAL OPERATING - Expense		12,624,582.00	5,156,689.85	40.85	
		(4,940,300.00)	(1,688,342.25)		
CAPITAL					
Townhall HVAC	Revenue	24,112.00		0.00	Offset by Transfer from Reserves
	Expense	45,000.00	814.08	1.81	invoices to be paid
	Net	(20,888.00)	(814.08)		
Theatre Repairs	Revenue	78,349.00	2,827.50	3.61	Offset by Transfer from Reserves
	Expense	78,348.00	5,962.64	7.61	invoices to be paid
	Net	1.00	(3,135.14)		
Fire Equipment	Revenue				
	Expense	49,990.00	39,098.22	78.21	Purchased 14 Bunker suits
	Net	(49,990.00)	(39,098.22)		

Fire Grates	Revenue				
	Expense	6,500.00		0.00	Project hasn't started at this point
	Net	(6,500.00)	-		
LCB - Tar & Chip	Revenue	105,000.00		0.00	Funded by OCIF Grant
	Expense	105,000.00		0.00	Project completed - to be invoiced
	Net	-			
Roads - Arthur Street	Revenue	95,000.00		0.00	Funded by Transfer from Reserves
	Expense	95,000.00		0.00	Project in planning stages
	Net	-			
Roads - Westmoreland Street	Revenue	300,000.00		0.00	Funded by Gas Tax
	Expense	300,000.00	12,522.57	4.17	Tender awarded, construction to begin
	Net	-	(12,522.57)		
Patrick Street - Final Lift	Revenue				
	Expense	32,000.00		0.00	Work completed - to be invoiced
	Net	(32,000.00)			
Howson Dam	Revenue	100,000.00		0.00	Assessment start up meeting next week
	Expense	100,000.00	6,293.49	6.29	Assessment start up meeting next week
	Net	-			
Equipment Attachments	Revenue				
	Expense	20,000.00	35,168.26	175.84	Budget amended - truck purchased/brush bucket/gravel retriever purchased
	Net	(20,000.00)	(35,168.26)		
Plow Truck	Revenue	270,000.00		0.00	Funds will be borrowed this fall
	Expense	270,000.00		0.00	Truck will arrive this fall
	Net	-	-		
Backhoe	Revenue	120,000.00		0.00	Offset by Transfer from reserves
	Expense	120,000.00		0.00	Ordered - delivery in fall
	Net	-			
Streetlight LED Project	Revenue	540,000.00		0.00	Offset by borrowing
	Expense	540,000.00		0.00	S/L Inventory completed/Research underway
	Net	-			
Sewer - Equipment	Revenue	7,500.00		0.00	
	Expense	7,500.00		0.00	Under Review
	Net	-			
Sewer - Sludge Holding Cell	Revenue	180,000.00		0.00	
	Expense	180,000.00		0.00	Research underway
	Net	-			
Sewer - Wingham STP UV Project	Revenue	105,000.00		0.00	
	Expense	105,000.00		0.00	Research underway
	Net	-			
Sewer - Blyth Clarifer	Revenue	32,500.00		0.00	
	Expense	32,500.00		0.00	Research underway
	Net	-			
Sewer - Camera Work	Revenue	100,000.00		0.00	
	Expense	100,000.00		0.00	Research underway
	Net	-			
Sewer - Arthur Street	Revenue	37,500.00		0.00	
	Expense	37,500.00		0.00	Project in planning stages

	Net	-			
Water - Westmoreland Street	Revenue	135,000.00		0.00	
	Expense	135,000.00	17,760.51	13.16	Tenders let, construction to begin
	Net	-	(17,760.51)		
Water - Equipment	Revenue	30,000.00		0.00	
	Expense	30,000.00		0.00	Under Review
	Net	-			
Water - Arthur Street	Revenue	95,000.00		0.00	Funded by Transfer from Reserves
	Expense	95,000.00		0.00	Project in planning stages
	Net	-			
Water - Blyth Road Development	Revenue	30,000.00		0.00	
	Expense	30,000.00	6,753.98	22.51	
	Net	-	(6,753.98)		
Water - Standpipe	Revenue	150,000.00		0.00	Confirmation of CWWF Grant - Project to begin
	Expense	200,000.00	4,706.60	2.35	Research underway
	Net	(50,000.00)	(4,706.60)	9.41	
Parks - Wayward Signs	Revenue	10,000.00		0.00	Funded by Transfer from Reserves
	Expense	10,000.00		0.00	Signs on Order
	Net	-			
Complex - Pool Project	Revenue	332,000.00	135,000.00	40.66	Trillium Grant received
	Expense	426,697.00	14,345.36	3.36	Project underway
	Net	(94,697.00)	120,654.64		
Fitness - Cross Trainer	Revenue	4,000.00		0.00	
	Expense	9,000.00		0.00	Delivered - waiting for invoice
	Net	(5,000.00)	-		
Rec Admin - Ledgens Software	Revenue	45,000.00		0.00	Funded by Transfer from Reserves
	Expense	45,000.00	1,957.48	4.35	Project scheduled for September 2017
	Net	-	(1,957.48)		
Complex - Roof Repairs	Revenue	97,255.00		0.00	Offset by Transfer from Reserves
	Expense	97,255.00	8,749.89	9.00	Project underway
	Net	-	(8,749.89)		
Blyth Arena - LED Replacement	Revenue	14,668.00		0.00	Offset by Transfer from Reserves
	Expense	25,000.00		0.00	Ordered by not installed
	Net	(10,332.00)	-		
Memorial Hall - Phase 1 Renovation	Revenue	2,493,697.00	2,247,386.70	90.12	Project ongoing
	Expense	2,493,697.00	2,434,659.48	97.63	Project ongoing
	Net	-			
TOTAL CAPITAL - Revenue		5,531,581.00	2,385,214.20	43.12	
TOTAL CAPITAL - Expense		5,820,987.00	2,588,792.56	44.47	
TOTAL CAPITAL AND OPERATING - Revenue		13,215,863.00	5,853,561.80	44.29	
TOTAL CAPITAL AND OPERATING - Expense		18,445,569.00	7,745,482.41	41.99	
		(5,229,706.00)	(1,891,920.61)		



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 17/07/2017
SUBJECT: Vacant Unit Tax Rebate Program Reform
ATTACHMENTS: Huron County Notice

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance for information purposes.

EXECUTIVE SUMMARY

In December 2016, the Province of Ontario had provided municipalities with the ability to tailor the vacant rebate and reduction programs to reflect the community needs and circumstances for 2017 and future years. The change in provincial policy stems from consultations with municipal and business stakeholders.

DISCUSSION

Huron County is considering a change to the existing commercial and industrial vacant unit tax rebate program and a report was presented to Huron County Council on June 21, 2017. Change to the vacancy rebate program is an upper tier decision, but County staff are working with the lower tiers to review the potential program changes.

A working group has been formed to analyze the data collected and present a report to County Council outlining the final recommendations on the vacant unit rebate along with any phase out methodology. If changes are approved based on this consultation, a request will be submitted to the Ministry of Finance prior to the end of 2017 for it to take effect in 2018. In the County proposal, the vacant unit tax rebate program would be phased out over a three-year period, beginning in 2018 to allow affected property owners to manage the rebate reduction into future budgets. Therefore, the program will continue for the 2017 tax year with applications due February 28, 2018.

One of the main advantages for the elimination of the program is that it will encourage property owners to more actively pursue use of their vacant properties.

FINANCIAL IMPACT

For the 2016 tax year, the total rebate is \$27,861.00 for North Huron properties. This amount is shared amongst the upper tier, school boards and lower tier and the municipal share is 12,688.87.

FUTURE CONSIDERATIONS

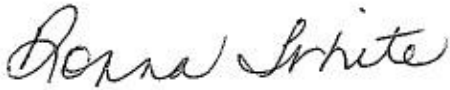
It is important to engage the local business community in this process. Therefore, the County is posting a notice in the local newspapers requesting comments until September 30, 2017. North Huron is adding this information into the tax newsletter and a copy of the notice will be sent to the Wingham and Blyth BIA's.

Further information will be presented to North Huron council once the comment period has closed.

All of the comments received by the deadline will form part of a staff report to Huron County Council on October 18, 2017. At that meeting, Council will give final considerations to a locally designated vacant unit rebate policy for a submission to the Ontario Minister of Finance.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Larry McGregor,
Interim CAO/Director of Public Works



NOTICE

VACANT UNIT TAX REBATE PROGRAM REFORM

Huron County is considering a change to the existing commercial and industrial vacant unit tax rebate program. In the proposal, the vacant unit tax rebate would be phased out over a three year period, beginning in 2018 to allow affected property owners to manage the rebate reduction into future budgets.

In December 2016, the Province of Ontario has provided municipalities with the ability to tailor the vacant rebate and reduction programs to reflect community needs and circumstances for 2017 and future years. The change in provincial policy stems from consultations with municipal and business stakeholders.

The intent of this policy change is to incent use of vacant properties that could be either sold and put into active use, or rented by lowering fees and/or mixed with multi-use rentals including residential which would result in more vibrant and sustainable communities.

There are no changes to the 30% sub-class discount for vacant/excess lands in the commercial and industrial tax classes respectively due to the economic development competitive advantage for our region and the fact that these vacant/excess lands imposed less demands on municipal service levels.

Huron County is receiving comments on the proposed changes until **September 30, 2017**.

All of the comments received by the deadline will form part of a staff report to Huron County Council on October 18, 2017. At that meeting, Council will give final consideration to a locally designated vacant unit rebate policy for a submission to the Ontario Minister of Finance.

Please send your submissions to huronadmin@huroncounty.ca and reference Vacant Unit Tax Rebate in the title, or in writing to:

Treasurer, County of Huron
1 Courthouse Square
Goderich, ON N7A 1M2



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Ryan Ladner, Director of Fire & Emergency Services & Principal of ESTC
DATE: 17/07/2017
SUBJECT: Department update for June 2017
ATTACHMENTS:

RECOMMENDATION:

That the Council of the Township of North Huron hereby accepts the report of the Director of Fire and Emergency Services for information purposes.

EXECUTIVE SUMMARY

FDNH update for department activity.

DISCUSSION

Department Activities:

Total Number of Calls - 19

Number of Calls – North Huron - 13

Number of Calls – Morris Turnberry - 5

Number of Calls – Ashfield-Colborne-Wawanosh – 1



Public Education:

Chief Ladner ran a free community Boot Camp for North Huron Recreation with 18 attendants



FDNH attended FEMSS School Run & their Community Run in June



Other Activities:

Flooding Emergency – June 23, 2017

FDNH Involvement

1. A list of 152 properties were divided into 9 areas and visited. Occupants were recommended to be evacuated. Additional properties were visited as well.
2. 32 Firefighters responded to the incident for approximately 4h15min.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal 2: Our residents are engaged and well informed

Goal 3: Our community is healthy and safe

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Ryan Ladner
Director of Fire & Emergency Services &
Principal of ESTC

A handwritten signature in black ink, appearing to read 'Larry McGregor', positioned above a horizontal line.

Larry McGregor,
Interim CAO/Director of Public Works



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Larry McGregor
DATE: 17/07/2017
SUBJECT: CAO Update
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the CAO update dated July 17 2017.

EXECUTIVE SUMMARY

The Interim CAO/Director of Public Works will provide periodic updates to council on activities within the Departments on a monthly basis.

DISCUSSION

1. Met with B M Ross and Associates and Morris Turnberry regarding Wingham Area Industrial Land Strategy – Phase 1 Arthur and North Streets. It was decided that because of the lateness of the season and the amount of contract work not started in general as of this date, it would result in paying a premium to go to contract in 2017. It was decided that the plans and specifications would be completed and the work to be tendered in the late fall for spring construction. The estimated cost is \$ 607,000 including HST and will be shared on a 50/50 basis. Funds included in the 2017 budget (\$ 227,500) should be set aside in reserve at the end of the year to help fund in 2018.
2. Meeting scheduled with the Reeve and the Chair of Westario Power on July 13/2017 regarding communications.
3. Meeting scheduled with Veolia regarding DWQMS management review and operational issues on July 19 2017.
4. Start-up meeting with KGS Engineering regarding Howson Dam Safety Assessment on July 20 2017.
5. Meeting scheduled with Nancy Michie from Morris Turnberry to start talks regarding agreements with the supply of Fire and Building services on July 20 2017.
6. Meeting scheduled with Morris Turnberry and B M Ross regarding possible development and shared services on July 18 2017.
7. Meeting with B M Ross and Associates regarding Master Servicing Study and CWWF funding on July 14 2017.

FINANCIAL IMPACT

As noted above the 2017 funds for Arthur and North Streets be placed in reserve and brought forward in the 2018 Budget deliberations.

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4 – Our administration is fiscally responsible and strives for operational excellence

A handwritten signature in black ink, appearing to read 'Larry McGregor', is positioned above a horizontal line.

Larry McGregor, Interim CAO/Director of Public Works



President: *Erica Murray*

Office Administrator: *Lori Gordon*

42 1st Avenue, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
519-482-1416 fax ofahuron@tcc.on.ca www.hcfa.on.ca

June 19, 2017

Dear Huron County Friends,

It is hard to believe that the 2017 International Plowing Match (IPM) will be upon us in 3 short months. As planning continues forward, a group of Huron County Commodity and Farm groups will be coordinating a Huron County Food Court at this year's IPM. We will be building a cafeteria style restaurant featuring some of the great things grown and raised here in Huron County. In February, at the Huron County Federation of Agriculture MP/MPP forum we issued a challenge to our Member of Parliament, Member of Provincial Parliament and Local Politicians to be part of a Power Hour of servers. This challenge was accepted by many of you and we are contacting you to confirm your involvement this September (16th-24th).

We are modeling this food court to be similar to food courts held at previous IPMs; Perth County 2013 & 2005, and Bruce County 2008. Part of the success of those food courts were the interested volunteer groups assisting with shifts throughout the week. We need approximately 15-20 volunteers per day as there are always lots of jobs to do, but the bulk of the need will be serving food.

The current plan includes 2 shifts per day, with an overlap during the peak lunch period (11:30am-1:30pm). The first shift would start at 7am to 1/1:30pm, and the second shift 10:30am-5pm (Match closing). We are looking for our Member of Parliament, Member of Provincial Parliament and Local Politicians to participate for at least one hour over the course of the match. Councilors from a municipality are welcome to cover an entire shift if they choose too.

For our volunteer community groups we offer some remuneration (\$250/half day shift for a group of 15-20). For our MP/MPP and local politicians we will make an appropriate donation on your behalf to support projects in Huron County .

For more information and to confirm your commitment and what date work for you please contact the HCFA office at 1-800-511-1135 or ofahuron@tcc.on.ca

Looking forward to hearing from you before June 30, 2017.

"The Huron County Federation of Agriculture will work collaboratively towards a profitable, sustainable future for local farmers"

Sincerely,

A handwritten signature in black ink, appearing to be 'H. Ly' or similar, written in a cursive style.

2017 IPM Huron Commodity Food Court Committee



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kathy Adams, Clerk
DATE: 17/07/2017
SUBJECT: Civil Marriage Officiant
ATTACHMENTS: Letter McDowell

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017;

AND FURTHER THAT the Clerk amend By-law No. 10-2017 – A By-law to authorize Civil Marriage Solemnization Services by the Township of North Huron to include the appointment of Alice McDowell as a Marriage Officiant for the Township of North Huron effective September 5, 2017.

EXECUTIVE SUMMARY

In September of 2004, the Minister of Consumer and Business Services announced that changes to the regulations under the Marriage Act through O. Reg 285/04, authorized the Clerks of local municipalities to perform civil marriages. Previously, only Judges and Justices of the Peace were allowed to solemnize civil marriages. In addition, should a municipality choose to provide this service, the Clerk has the ability to delegate the responsibility to perform these marriages to any person, other than a member of council, under the authority of Subsection 228(4) of the Municipal Act.

DISCUSSION

In 2005 Council passed a by-law (amended) which authorized the Clerk to solemnize civil marriages and to delegate the responsibility to perform ceremonies to other individuals.

At the January 23, 2017 Council Meeting, an amending By-law was passed to remove the appointment of one of the Marriage Officiants as they no longer wished to provide this service to the Township. We currently have one individual appointed by By-law to perform ceremonies.

A letter was received on July 4, 2017 from Alice McDowell expressing her interest in being appointed as an Officiant for the Township. Ms. McDowell will be taking the Marriage Officiant course in August.

Pending Council's approval to proceed with this appointment, a By-law to amend the current By-law delegating authority to this individual will be prepared for Council's consideration and approval at the September 5, 2017 Council Meeting.

We currently charge a fee of \$250.00 to conduct a civil marriage ceremony with \$100.00 of this fee paid to the delegate performing the ceremony.

FINANCIAL IMPACT

The 2016 budget reflected a revenue of \$4,500.00 to the Township for providing civil marriage services with an expenditure of \$1,800.00 to pay our Marriage Officiants to perform ceremonies.

FUTURE CONSIDERATIONS

None for consideration at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – The Clerk's Department is fiscally responsible and strives for operational excellence.



Kathy Adams, Clerk



Larry McGregor,
Interim CAO/Director of Public Works

RECEIVED

July 4, 2017

JUL - 5 2017

TOWNSHIP OF NORTH HURON

Dear Reeve Vincent and Members of North Huron Council,

My name is Alice McDowell and I am a resident of East Wawanosh Ward, North Huron. In August of 2017, I will be completing the Marriage Officiant course and I am requesting Council's consideration to be appointed as a Marriage Officiant for the Township of North Huron and the Province of Ontario.

Thank you for considering my request and I look forward to hearing from you at your earliest convenience.

Sincerely,

Alice McDowell

Consent Application Report- File #B51-2017

Owner: Murray and Joyce Vincent Applicant: Vaughn Vincent	Date: 13 July 2017
Property Description: 36 Part Lot, Concession 9, East Wawanosh, Township of North Huron (39378 Belgrave Road)	

Recommendation: That provisional consent be:

- √ granted with conditions (attached)
- deferred
- denied (referred to the Committee of the Whole, for a decision)

Purpose:

- √ enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 0.65 ha (+/-) (1.6 ac)	Official Plan Designation: Agriculture	Zoning: AG1- General Agriculture
Area Retained: 38.2 ha (+/-) (94.4 ac)	Official Plan Designation: Agriculture and Natural Environment- Limited Protection	Zoning: AG1- General Agriculture, NE2- Natural Environment Limited Protection

Review: This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the North Huron Official Plan,
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- NA Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

Agency/Public Comments:

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority	√		
Neighbours/Public	√		
Huron County Public Works			Comments pending to confirm if a second driveway onto Belgrave Road would be permitted.

Figure 1 Aerial photo of proposed severed (outlined in red) and retained lands (outlined in green)

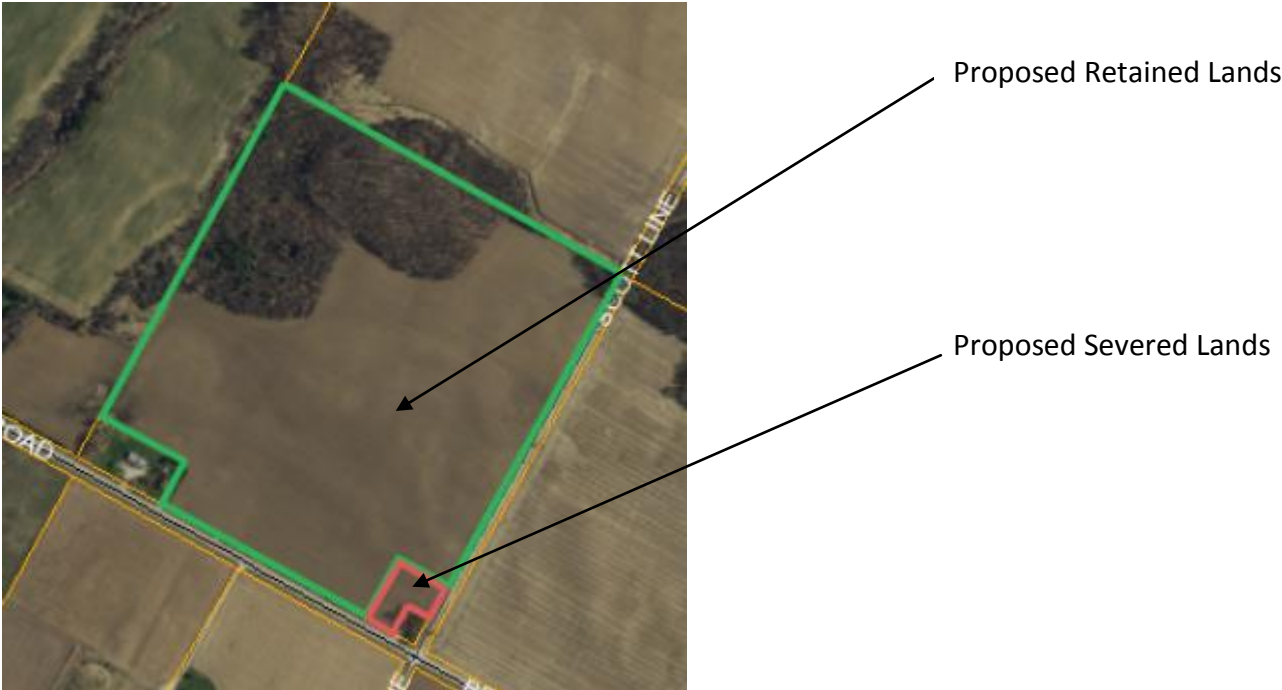


Figure 2 Aerial photo of proposed severed land



Figure 3 Photo showing proposed severed land



Figure 4 Photo of the proposed retained farmland



Figure 5 Photo of the proposed severed land and abutting lot to be enlarged



Consent Application Report- File #B51-2017

Additional Comments:

The purpose of this application is to sever land and enlarge an abutting property to the southeast through merging the severed lands. The land to be severed is approximately 1.6 acres and is vacant. The land to be retained is approximately 94.4 acres and is vacant with the existing agricultural use.

Comments Received

Comments received from the Huron County Public Works stated that there could possibly only be one entrance permitted to the lot that is being enlarged. The abutting property already has one access onto Belgrave Road and comments clarifying if a second entrance would be permitted are waiting to be confirmed from the Huron County Public Works Department. If a second entrance off of Belgrave Road is not permitted, the option of relocating the existing driveway and creating branches to the proposed accessory structure and existing house is available. A recommended condition is that applicable entrance permits are obtained, which would be required if a second driveway is permitted or if the existing driveway is relocated along Belgrave Road.

Official Plan Policies

The subject property is designated Agriculture and Natural Environment- Limited Protection in the North Huron Official Plan. The consent policies in Section 11.3.1 of the Township of North Huron Official Plan contain criteria to permit a severance in an Agriculture designated area, including for land being conveyed to an abutting non-farm use, provided that a minimal amount of productive agriculture land is involved and it is for convenience or servicing purposes.

The applicant and landowner of the abutting property that is proposed to be enlarged is planning on adding a home industry to his property and the current lot area with his residence is insufficient for an additional accessory building; the proposed lot addition will allow room for a structure and accessory use. There is also the option to improve the site servicing by relocating the existing septic system and have it in a location less likely to experience the functioning issues it currently does by being at the corner of the property and near the road intersection.

If the proposed severed lands are merged with the abutting property, the retained farmlands would still meet the minimum size of 38 hectares, as identified in the North Huron Official Plan and maintain their agricultural use. There is already an existing driveway for the retained lands onto Belgrave Road. There is no expected impact or change of use for the Natural Environment designated lands.

This application conforms to the North Huron Official Plan and its consent policies for a severance in an Agriculture Area.

Zoning By-Law Provisions

The subject land is currently zoned General Agriculture (AG1) and Natural Environment Limited Protection (NE2). The abutting property the severed land is to merge with is zoned Agricultural Small Holdings (AG4) which permits the use of a home industry, accessory to the existing residence. When the proposed severed land is merged with the abutting property it is enlarging, it will automatically be rezoned in accordance with the provisions of Section 3.15 of the North Huron Zoning By-Law and be zoned AG4.

This application is consistent with the North Huron Zoning By-law.

Recommended Conditions

Expiry Period

- √ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of notice of decision.

Consent Application Report- File #B51-2017

Municipal Requirements

- √ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.
- √ The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

- √ Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey

Merging

- √ The severed land merge on title with the abutting property to the east upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
- √ A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties, indicating that:
 - a) the severed land and the abutting property to the east will be consolidated into one P.I.N. under the Land Titles system; or
 - b) where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
- √ Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.
- √ A one square foot portion of the abutting property to which the severed land is to be merged be conveyed to the Municipality. A survey is to be provided showing the one square foot parcel as a separate part on the reference plan.
- √ Applicable entrance permits are obtained to the satisfaction of the Huron County Public Works.

As this application to sever and enlarge an abutting property is consistent with the Provincial Policy Statement, conforms to the North Huron Official Plan, and is consistent with the North Huron Zoning By-law, it is recommended for approval with the above stated conditions.

'Original Signed By'

Laura Young, Planner

13 July 2017

Date

CONSENT APPLICATION

North Huron Council
17 July 2017



Consent B51-2017

Owners: Murray and Joyce Vincent

Applicants: Vaughn Vincent

39378 Belgrave Road

*Part Lot 36, Concession 9, East Wawanosh, North
Huron Township*



Lot Enlargement

Area Severed: 0.65 ha (1.6 acres)

Area Retained: 38.2 ha (94.4 acres)

Zoning: AG1- General Agriculture and NE2- Natural Environment
Limited Protection

Designated: Agriculture and Natural Environment- Limited Protection

Subject Property





Photo of the proposed severed parcel







TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 17/07/2017
SUBJECT: Section 357 Refunds
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby adopts the report in regard to tax refunds under Section 357 1 (c) and (d) of the Municipal Act in the amount of \$5,243.74 as presented by the Director of Finance and approves the adjustments to be made to the Collector's Roll.

EXECUTIVE SUMMARY

Section 357 of the Municipal Act allows for the reduction, cancellation or refund of taxes. There have been two applications received under Section 357 1 (c) and (d). The reasons for these applications are:

- Demolition – there is 1 application relating to the demolition of a house. The Demolition permit was issued by the North Huron building department.
- Became Exempt – there is 1 application made by the Township for municipally owned land that the Township acquired by expropriation (Blyth Lawn Tennis Club).

DISCUSSION

The applications have been sent to Municipal Property Assessment Corporation (MPAC) for review and have been returned with a recommended assessment adjustments. Under certain circumstances, it may take several years before the information is processed. Under Section 357 (5), council shall hold a meeting on or before September 30th of the year following the year in respect of which the application is made. Notification of the meeting was sent to the applicant regarding the demolition.

This council meeting meets the requirement under the Act and the applicant may make representation to council. If the applicant is in attendance at the meeting, they are to be asked if they wish to comment on their application.

Tax Year	Roll #	Property Address	Reason	Tax Amount
2014	580-007-022-00	39548 Nature Centre Road	House Demolished	112.56
2015	580-007-022-00	39548 Nature Centre Road	House Demolished	882.71
2016	580-007-022-00	39548 Nature Centre Road	House Demolished	901.65
2014	560-002-005-00	305 Queen St, Blyth	Became Exempt	1,120.10
2015	560-002-005-00	305 Queen St, Blyth	Became Exempt	1,110.22
2016	560-002-005-00	305 Queen St, Blyth	Became Exempt	1,116.51
Total				5,243.75

FINANCIAL IMPACT

The Township budgets annually for the reduction, cancellation or refund of taxes, vacancy and charitable rebate programs. The 2017 Budget includes \$26,000.00 and \$11,867.78 has been processed for the Commercial and Industrial Vacancy Rebate program to date.

FUTURE CONSIDERATIONS

Applications will be monitored as they are received and will be included in the council meeting package prior to September 30th to review any new applications received up until that date.

RELATIONSHIP TO STRATEGIC PLAN

Goal # 4 - Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Larry McGregor, Interim CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 17/07/2017
SUBJECT: Clean Water & Wastewater Fund – Master Servicing Project
ATTACHMENTS: Ministry of Infrastructure Approval Letter, March 10/2016 Council Report

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accept the report from the Director of Finance & Interim CAO in regard to the Clean Water and Wastewater Fund;
AND FURTHER THAT the Council of the Township of North Huron authorizes a by-law to be passed to enter into a Funding Agreement;
AND FURTHER THAT B. M. Ross and Associates be authorized to proceed with the Master Servicing Plan project;
AND FURTHER THAT Council approves an exemption to Section 19.1 of the Procedural By-Law to allow By-Law # 67-2017 to be passed at the July 17, 2017 meeting.

EXECUTIVE SUMMARY

A report regarding the Clean Water and Wastewater Fund application was submitted to council on March 10, 2016 by Jeff Molenhuis. Council endorsed the projects included in the application as Master Water and Wastewater Servicing Plans, and the EA Development including the Detailed Design of the Wingham Standpipe project.

DISCUSSION

Notification has now been received that the projects have been approved for funding and the work may begin immediately. The Federal Government will provide 50% of the funding and the Provincial Government will provide 25%. The municipality will also contribute 25%. The EA for the standpipe has been included as part of the Wingham & Blyth Water Systems Master Plan.

The Wingham and Blyth Water Systems Master Plan project proposed scope will assess North Huron's two Drinking Water Systems as a whole, assess their current condition and performance of 42 km of watermain infrastructure and 7 treatment supply and distribution facilities and major components. This project will help establish a strategic plan for renewal, rehabilitation, address system shortcomings including rates, and develop multi-year schedules for major item replacement and review rate structures. Careful planning and disciplined system management is critical in small communities with major infrastructure, and this study would provide guidance in planning the appropriate system management.

The Wingham and Blyth Wastewater Systems Master Plan project proposed scope will assess North Huron's two Drinking Wastewater Systems as a whole, assess their current conditions primarily of 40 km of sanitary sewer mains and of 4 facilities and major components, and help establish a strategic plan for renewal, rehabilitation, address system shortcomings including rates, and develop multi-year schedules for major item replacement and review rate structures. Careful planning and disciplined system management is critical in small communities with major

infrastructure, and this study would provide guidance in planning the appropriate system management.

Mr. Molenhuis had been working with B M Ross and Associates on the application submission details of the project. Meetings will be set up between B M Ross staff and Township staff to discuss the project details. The funding details are as follows:

	Eligible Cost	Federal Contribution	Provincial Contribution	Municipal Contribution
Wingham & Blyth Water Systems Master Plan	\$260,000.00	130,000.00	65,000.00	65,000.00
Wingham & Blyth Wastewater Systems Master Plan	60,000.00	30,000.00	15,000.00	15,000.00

FINANCIAL IMPACT

The 2017 Budget included the full cost of the project and the offsetting grant revenue.

FUTURE CONSIDERATIONS

By-Law # 67-2017 is included in the by-law section of the agenda. The project will begin immediately in order to meet the completion deadline of March 31, 2018. There are a number of reporting requirements that will be monitored and completed as the project proceeds. There is a possibility that an extension of this time frame may be accepted.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.



Donna White, Director of Finance



Larry McGregor,
Interim CAO/Director of Public Works

June 5, 2017

File Number: NH-Tp 40050

Township of North Huron

P.O. Box 90
Wingham , Ontario
N0G 2W0
schambers@northhuron.ca

Dear Chief Administrative Officer, Clerk or Treasurer:

Re: Clean Water and Wastewater Fund (CWWF)

Thank you for your application under the Clean Water and Wastewater Fund. I am pleased to inform you that your Project(s) has/have been approved for funding and Projects may begin immediately.

The 2016 Federal Budget announced the establishment of the CWWF that proposes to invest up to \$570 million in federal funding and up to \$270 million in provincial funding in the province of Ontario. The CWWF will provide Ontario communities with vital infrastructure funding to help accelerate short term investments to support the rehabilitation and modernization of drinking water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems.

Your Project(s) was/were nominated by the Province to the federal government and has/have since been approved for funding under the Clean Water and Wastewater Fund. Provided that the Recipient enters into a Transfer Payment Agreement (TPA), and subject to the terms and conditions of the TPA, the federal and provincial governments will each provide up to a maximum of 50% and 25% respectively toward the total eligible costs of the Project. Project details are as follows:

Sub-Project ID	Sub-Project Title	Total Eligible Cost	Maximum Program Contribution (i.e. federal)	Maximum Provincial Contribution
TNH-001	Wingham and Blyth Water Systems Master Plan	\$ 260,000.00	\$ 130,000.00	\$ 65,000.00
TNH-002	Wingham and Blyth Wastewater Systems Master Plan	\$ 60,000.00	\$ 30,000.00	\$ 15,000.00

Note: In the Transfer Payment Agreement, each individual project will be referred to as a Sub-project and the term Project will refer to the aggregate of all Sub-projects.

Please note that the program guidelines have been revised to permit up to 40% of eligible project costs to extend into 2018-19. Should your project require an extension into 2018-19, please contact Infrastructure Ontario and the Province will pursue approval of this extension on your behalf. Once federal approval is received, the Province will provide you with written confirmation of your project extension.

Eligible Project costs are allowable as of April 1, 2016 and can occur until the Project completion date that will be outlined in your agreement. As well, the Province will require that the acquisition of goods and services with respect to your Project are done using a process that is transparent, fair, and promotes the best value for the money expended, and at competitive prices that are no greater than fair market value. The TPA included with this letter outlines all of the terms and conditions of the funding, including requirements regarding procurement and liability insurance.

Aboriginal consultations may be required on the Project and must be done prior to the start of construction. The Province will provide a Duty to Consult Form where the Province has identified a duty to consult may exist.

Please complete the attached forms, including

- i) Transfer Payment Agreement and Schedules (Project Specific Information, Sub-Project Cost Breakdown),
- ii) Federal Project Information Form,
- iii) Pre-authorized Account for Deposit Form,
- iv) Duty to Consult Form (if provided by the Province), and
- v) Progress Report.

Once completed, please have the Transfer Payment Agreement signed by the authorized officers of the Recipient and email alone with the other Forms to (CWWF@infrastructureontario.ca). **Two 'hard copies', originals, must also be forwarded to Infrastructure Ontario at:**

**Clean Water and Wastewater Fund
Infrastructure Ontario
1 Dundas Street West, Suite 2000
Toronto, Ontario, M5G 1Z3**

Please note that this information should be kept confidential until a public announcement has been made indicating funding for this Project.

Should you have any questions, please contact Infrastructure Ontario at 1-844-803-8856 or email CWWF@infrastructureontario.ca.

Congratulations on your successful application, and we look forward to working with you as you implement this Project.

Sincerely,



Elizabeth Doherty
Director, Intergovernmental Policy Branch
Infrastructure Policy Division

Disponible en français



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Jeff Molenhuis
DATE: 03/10/2016
SUBJECT: Clean Water and Wastewater Fund Application Endorsement
ATTACHMENTS: NONE

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the report Clean Water and Wastewater Fund Application Endorsement Application Endorsement for information;

AND THAT the Council of the Township of North Huron hereby endorse the projects included in the application as Master Water and Wastewater Servicing Plans and Detailed Design of the Wingham Standpipe project.

EXECUTIVE SUMMARY

In mid-September, the Governments of Canada and Ontario announced the intake period for a new funding program called the Clean Water and Wastewater Fund (CWWF) for water, wastewater and stormwater projects. Total available funding is \$840 million from federal and provincial governments, with a proposed split of 50-25-25 from federal, provincial and municipal sources respectively. Projects are required to be completed prior to March 2018. The fund may be eligible to be supplemented by OCIF recipient funds.

Funding allocation is based on a formula system related to proportion of water, wastewater and stormwater infrastructure and local economic conditions. The intake period is intended to capture project information and provide for a short review and approval process. North Huron's eligibility is a maximum federal allocation of \$380,848 and a maximum provincial allocation of \$190,424. The application deadline is October 31, 2016.

The proposed projects are Master Water and Wastewater Servicing Plans for the Wingham and Blyth systems. The Master Plans will incorporate a major infrastructure condition review and short term and long term planning for replacement of major components.(Needs Study) Staff recommend also putting forward the Wingham Standpipe detailed design on the application form as we expect the conclusion of the EA in 2017 to recommend some form of detailed design for whatever the preferred alternative might be. The total funding applied for is:

Federal Contribution: \$160,000
Provincial Contribution: \$80,000
Municipal Contribution: \$80,000
TOTAL: \$320,000

DISCUSSION

As noted, staff are recommending the following two projects:

Master Water and Wastewater Servicing Plans for Wingham and Blyth (\$120,000)

Detailed Design of the Wingham Standpipe (\$200,000)

The project identified for the application is a good candidate to meet the assessment criteria for eligibility, which is focused on:

- Rehabilitation projects;
- New construction projects;
- Optimization initiatives; and
- Planning and design work.

The objectives of the CWWF is to fund community capital projects that address immediate drinking water, wastewater and stormwater needs fostering economic growth and supporting a cleaner and healthier environment for communities.

The objectives of the CWWF are to:

- Improve reliability of drinking water, wastewater and stormwater systems and meet legislated standards and guidelines;
- Rehabilitate and modernize Ontario's aging infrastructure; and
- Accelerate short-term community infrastructure investments across Ontario

FINANCIAL IMPACT

The total estimated project costs are \$320,000. The breakdown of contribution is as noted:

Federal Contribution: \$160,000

Provincial Contribution: \$80,000

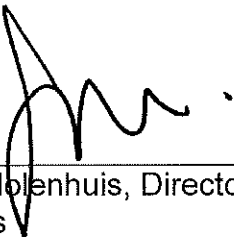
Municipal Contribution: \$80,000

FUTURE CONSIDERATIONS

No future considerations at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3 the Township is healthy and safe. Goal 4 the administration is fiscally responsible and strives for operational excellence.



Jeff Molenhuis, Director of Public Works



Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 17/07/2017
SUBJECT: Transfigured Town Event at Blyth Campground October 14 & 15, 2017
ATTACHMENTS: Transfigured Town Rental Permit

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve renting the Blyth Campground and the Blyth and District Community Centre to Transfigured Town for their event *The Festival of Wizardry* on October 14 and 15, 2017 under the terms and conditions laid out in the rental permit for the Blyth Campground and Blyth and District Community Centre;

AND FURTHER THAT the Council of the Township of North Huron approves an exception to Section 19.1 of the Procedural By-Law to allow By-Law 68-2017 to be passed at the July 17, 2017 Council Meeting.

EXECUTIVE SUMMARY

At the June 5, 2017 North Huron Council Meeting, representatives from Transfigured Town Inc. attended the meeting as a delegation to share with Council their interest in renting the Blyth Campground and Blyth & District Community Centre for their Festival of Wizardry Event. The following motion was approved:

M267/17

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby support Transfigured Town Inc. in their request to host a Festival of Wizardry at the Blyth Campground;

AND FURTHER THAT Council authorize staff to work with Transfigured Town Inc. on requirements and logistics of the event.

CARRIED

Staff have met several times with Transfigured Town Inc. to work through the details for renting the Blyth Campground and Blyth & District Community Centre for the Festival of Wizardry event, and have prepared the attached recommended rental permit with conditions of use for Council's consideration.

DISCUSSION

Transfigured Town Inc. originally planned to hold their event in the Town of Goderich. During that planning, they had an opportunity to visit the Blyth Campground with the intention to potentially use it for overflow parking and camping accommodations. After viewing the site and amenities, Transfigured Town Inc. pursued using this venue for their event. The Blyth Campground is a large event venue and is used for events like the Threshers Annual Reunion, Campvention, and the Barn Dance Jamboree. It allows for controlled access into the 45 acres site, and includes indoor facilities to support the event. 9000 tickets have been sold in advance, and no tickets are available at the door on the day of the event. Since their presentation to North Huron Council, staff have met weekly with Transfigured Town Inc., in order to prepare the rental permit and conditions of use for the *Festival of Wizardry* event.

The Permit

Staff have drafted a rental permit for Transfigured Town Inc. for the use of the Campground, sports fields, and Blyth and District Community Centre (entire site at 377 Gypsy Lane) for their event. Both Transfigured Town Inc. and the North Huron lawyer have reviewed the rental permit and are satisfied with the content and conditions of use outlined in the rental permit.

Included with the permit is "Schedule A" which outlines the required plans, deadlines for review and finalization for each condition of use with the Township. Staff have reviewed the initial plans and are satisfied that Transfigured Town Inc. have presented plans that include the requirements outlined in Schedule A: Waste, Sanitation, Traffic and Parking, Security and Access, Insurance, Payment, Fencing, Emergency Plan. There are several additional planning documents that are coming to staff by the end of the month. Each have been discussed in draft and staff are confident in the planning. Schedule A is part of the contract and must be followed and implemented by Transfigured Town Inc. as part of their event.

Ice

The event takes place October 14 and 15 when ice is already in at the Blyth and District Community Centre. Due to the scope and scale of the event, ice users will not have access to the Blyth and District Community Centre from Friday October 13 to Sunday October 15. Staff have arranged to start the ice usage in Blyth earlier this season. Normally ice is made available in Blyth starting on October 1, this year the recommendation is to start ice use on Saturday September 23, 2017 to accommodate this disruption to regular service to our ice users.

Ongoing Planning

Staff will continue to work with Transfigured Town Inc. to review plans, and ensure that the event is planned and executed as per the permit conditions.

FINANCIAL IMPACT

The Township will be charging Transfigured Town Inc. \$10,000 plus HST for use of the site for their event. This cost recovers ice rental revenue lost over the weekend and staff coverage during site set up, take down and during the event. All expenses such as tents, waste bins, portable toilets, equipment, stage, sound system, golf cart rentals, temporary ice flooring, etc. will be paid for by Transfigured Town Inc. as part of their event expenses. The Township will be responsible for

cleaning and maintenance of the Blyth and District Community Centre and the washrooms in Shed 3, which is the typical arrangement during the Threshers Annual Reunion.

At the time of signing the permit, Transfigured Town Inc. is required to pay a \$5,000 non-refundable deposit (50% of their rental fee). The remainder of the fee (\$5,000) is due two weeks prior to the event. At time of signing, Transfigured Town Inc. will issue to the Township a \$5,000 damage deposit in addition to the rental fee. This deposit will be returned in full as long as all clean-up is completed on time, and the site is returned in the same condition as at the start of the event. These details are clearly outlined in the rental permit.

FUTURE CONSIDERATIONS

Transfigured Town Inc. provided Council with information on the positive economic impact of this event in the local Village of Blyth and for Huron County. The report estimates a potential of \$1.2M tourism spending in Huron County as a result of this event. Additionally, there are benefits for labour and material spending as part of the event. This information is available from that report, and this event has potential to become an annual event with positive impact to the local community and region.

North Huron Economic Development Officer Connie Goodall has met with the Blyth BIA about this event. If the event is confirmed by Council for the Blyth Campground, this local group of businesses are eager to meet with Transfigured Town Inc. to build relationships and potential business opportunities for Blyth.

RELATIONSHIP TO STRATEGIC PLAN

This directly relates to the North Huron strategic plan goal: *Our community is attractive to new business and residents.*



Pat Newson, Director of Recreation and Facilities



Larry McGregor,
Interim CAO/Director of Public Works



Township of North Huron Rental Contract / Permit

Printed: 11 Jul 2017, 04:21 PM

User: dhl

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

Township of North Huron Recreation Department, 99 Kerr Drive, P.O. Box 90 hereby grants Transfigured Town Inc. (hereinafter called the "Licensee") represented by Nathan Swartz, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

I) Purpose of Use Other
 Festival of Wizardry

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

II) Conditions of Use

Conditions of Use

- Temporary structures (tents) greater than 646 square feet require a tent permit. Temporary structures (tents) greater than 10x10 require a fire plan. Smaller tents grouped together that exceed the 646 square feet also require a tent permit. Locates are required for installation of temporary structures (tents).
- Vendors are not covered under the Township of North Huron insurance. Vendors are required to provide the Township of North Huron with a minimum of \$2 million general liability insurance naming the Township of North Huron as an additional insured.
- The Township of North Huron will be operating the Food Booth located in the lobby of the Blyth and District Community Centre during the hours of the event.
- North Huron is responsible for:
 - o Staffing, cleaning and maintenance of the interior of the Blyth and District Community Centre.
 - o Cleaning the washrooms at Shed #3
 - o Removal and disposal of garbage inside the Blyth and District Community Centre, and Shed #3 washrooms.
- Shared use (Township and Transfigured Town) of the Township Campground Shed is permitted as staging location for Transfigured Town cleaning and maintenance crew.
- Ice surface/Arena
 - o The ice surface will be returned after use in same condition
 - o Temporary flooring may be permitted with an approved installation and removal plan. Installation and removal of any temporary flooring is the responsibility of the licensee.
 - o The ice surface will be made available to the lease after 11:30pm on Thursday October 12, 2017 and returned for use by the municipality by 12:00 noon Monday October 16, 2017. Failure to return the ice surface in good condition to the Township by this time, will result in and expense to Transfigured Town Inc. for each hour of the delay at a rate of \$140.05 plus HST/hour. The fee will be collected as a deduction from the Security Deposit. Should the security deposit not be sufficient, an invoice will be sent to Transfigured Town Inc. for any additional expense.
 - o The licensee must supply the Blyth Facility manager with an installation and removal plan and use of ice plan for the event at least 60 days prior to the event for approval. Use of the ice surface is dependent on the plan and contingencies in place to ensure there is no damage to the ice surface, floor, boards, or facility.
 - o Precautions shall be included in the plan to ensure safety of the patrons. It is not safe to walk on the ice without appropriate PPE. The safety of the workers, volunteers and patrons on the ice surface is the responsibility of the licensee.
- Fencing
 - o The licensee is responsible for providing and installation of all fencing for the event. Locates are required for installation of any fencing that penetrates the ground.
- Insurance
 - o General Liability insurance is required for Transfigured Town with minimum \$5,000,000 limit per occurrence for bodily injury or property damage, showing the Corporation of the Township of North Huron as additional insured and containing cross liability/severability if interest clause.
 - o Insurance for all equipment rented by Transfigured Town, such as golf carts, must be covered by the insurance policy.
 - o Actions of all employees of Transfigured Town and volunteers of Transfigured Town must be covered under the General Liability policy.
 - o Vendors and suppliers of the Transfigured Town event, must show proof of their own General Liability insurance with minimum \$2,000,000 limit per occurrence for bodily or property damage, showing the Corporation of the Township of North Huron as additional insured, or the vendor/supplier must be covered under the Transfigured Town Inc. policy.
 - o Submit the proof of insurance certificate(s) for review by the Township insurance company to confirm coverage at least 60 days prior to the event.
- Indemnification
 - o The Licensee hereby indemnifies the Township of North Huron, it's elected officials, appointees, employees, servants and agents and holds them harmless, of and from, all liability, claims, suits, actions, causes of action and damages arising from the use by the Licensee of North Huron's facilities and premises as well as resulting from, or connected with the activities carried out

Township of North Huron Rental Contract / Permit

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

by the Licensee in conjunction with the Festival of Wizardry.

- Schedule A is attached to this rental contract as a binding part of the agreement. Schedule A outlines all the plans that must be submitted to the Township for approval, and the deadlines for submission, review by the Township and final approval. At the discretion of the Township failure to meet the deadlines in Schedule A, the event may be cancelled. Failure by Transfigured Town two implement the plans as submitted shall result in the Township cancelling the event, or not permitting the doors to open to the facilities until the execution of the agreed upon plan is corrected.
- Damage deposit
 - o Submitted to the Township in the form of certified cheque or bank draft, made payable to the Township of North Huron.
 - o Returned to licensee upon successful site cleanup and a return of the site to pre-event conditions.
 - o All or some to be retained against additional clean up or damage experienced as a result of the event
- Set up and Take Down
 - o Unless otherwise noted above (i.e. ice surface) the grounds will be made available for set up and take down from 9:00am Tuesday October 10 until Tuesday October 17 at 6:00pm.

Payment Method

Rental Fee for use of the grounds as described below is \$10,000 (plus HST)

- Non-refundable security deposit \$5,000 due at time of signing the rental contract (plus HST)
- Balance of rental fee \$5,000 (plus HST) due Friday September 29, 2017
- Damage deposit \$5,000 due at time of signing the agreement in the form of certified cheque or bank draft made payable to the Township of North Huron.

Below lists the rental timeframes including set up and take down dates. The dates of the public event are Saturday, October 14th and Sunday, October 15th. 9:00am-6:00pm.

iii) Date(s) and Time(s) of Use # of Bookings: 6 Starting: Tue 10 Oct 17 12:00 AM Expected: 0
Ending: Tue 17 Oct 17 11:30 PM

Facility	Day	Start Date	Start Time	End Date	End Time	Fee	Extra Fe	Tax	Total
Arena Ball Park	Tue	10 Oct 2017	12:00 AM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Campground - Sites 1	Tue	10 Oct 2017	12:00 AM	17 Oct 2017	11:30 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Meeting Room	Tue	10 Oct 2017	12:00 PM	17 Oct 2017	08:00 AM	\$0.00	\$0.00	\$0.00	\$0.00
Radford Ball Park	Tue	10 Oct 2017	12:00 PM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Arena Hall	Tue	10 Oct 2017	10:00 PM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Arena - Ice	Thu	12 Oct 2017	11:30 PM	16 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00

iv) Additional Fees

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Balance of rental due and payable immediately.

vi) Other Information

The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit/License and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit/License on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

X: _____

X: _____

Nathan Swartz

Name: _____

Transfigured Town Inc.

Township of North Huron Rental Contract / Permit

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

119 Bruce Street East,

Title: _____

Goderich ON N7A 1S8

Home: ()

Business: (519)441-8174

Township of North Huron Recreation Department

Fax: (519)

Date: _____

Date: _____

TOWNSHIP OF NORTH HURON –
USE OF FACILITIES RULES AND REGULATIONS

1. The issuance of a Facility Permit is entirely at the discussion of the Recreation Department. The Department reserves the right to cancel any permit temporarily or permanently.
2. The facilities named on this permit are to be used on the date(s) and time(s) specified and only for the purpose(s) named. The permit is not valid unless signed by the appropriate Director or authorized Department representative.
3. The permit is not transferable.
4. CANCELLATION POLICY – TO CANCEL THIS PERMIT WRITTEN NOTIFICATION MUST BE RECEIVED BY THE RECREATION DEPARTMENT NO LESS THAN FIFTEEN (15) BUSINESS DAYS PRIOR TO THE DATE STATED ON THE PERMIT. IF CANCELLED PRIOR TO THIS DATE THE \$5,000 SECURITY DEPOSIT WILL NOT BE RETURNED. THE DAMAGE DEPOSIT WILL BE RETURNED. FAILURE TO COMPLY WITH THIS POLICY WILL RESULT IN LOSS OF FACILITY FEE (100% OF THE TOTAL APPLICABLE FACILITY FEE)
5. The Township of North Huron will not be responsible for personal injury or for the loss of theft of clothing/equipment of the applicant/organization, or anyone attending on the invitation of the applicant/organization.
6. The maximum attendance at any facility shall be governed by the Fire Regulation or Department of Health. All exits must be kept free from obstruction at all times.
7. The permit holder is responsible:
 - a. To indemnify and save harmless the Township of North Huron from all claims therefore and upon request will lodge with the municipality confirmation of liability insurance coverage in a form and amount satisfactory to the municipality.
 - b. To pay all damages to the facilities and/or furnishings arising from the use of same as granted by the Township of North Huron.
 - c. To pay appropriate fees for additional requested staff assistance, including building maintenance, bartenders, etc.
 - d. To comply with all Federal, Provincial and Municipal By-Laws and resolutions particularly those pertaining to games of chance, lotteries, gambling and alcoholic beverages.
 - e. For the conduct and supervision of all persons admitted to the facilities permitted and shall see that all regulations contained in this permit are strictly enforced.
 - f. To ensure that all persons admitted to the function being held have vacated the permitted facilities and that all privately-owned property and personal affects have been removed by the time specified on the permit.
 - g. To ensure that no smoking is allowed anywhere in the facility or areas not permitted on the grounds.
8. The person signing the permit must be a person authorized by the organization to do so and such persons, when requested, shall produce for inspection such authorization in writing. The person signing the permit shall, when requested, agree to personally guarantee of any rental fees that are due to the municipality.

The permit holder has been given a copy of the rules and regulations which apply to this permit and agrees to be bound by these conditions.

TRANSFIGURED TOWN

SCHEDULE A

<u>Item</u>	<u>Details</u>	<u>Draft Submission</u>	<u>Review Period</u>	<u>Final</u>
Waste	<ul style="list-style-type: none"> • Plan to remove waste and recycling • Proof of contract • Set up and take down plan • Plan for site pick up • Site name change on contract • Location(s) of bins and receptacles put on large map • Include who is managing pick up during event? 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Sanitation	<ul style="list-style-type: none"> • Huron County Health Unit • Number, location, accessibility • Threshers shed washrooms, TNH will clean & stock here and in community centre • Located at off-site parking or staging areas • Plan for site drop off and pick up • Cleaning and maintenance plan during festival • Proof of contract • Site plan for locations 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Traffic & Parking	<ul style="list-style-type: none"> • Estimated number of attendee vehicles. (3209) • Plan for parking. Security at parking venue. • Suggestion: Thursday before mark out lines • Shuttle service • On-site vehicles, golf carts plan • Estimated number of worker and volunteer vehicles. Location of volunteer/worker parking. • Bicycle parking, Racks need to be located. Non at the site. • People movers from Thresher's. Negotiate on own with Threshers. • Trackless Train. 	June 23 rd Town Parking	June 26-30	July 10, 2017 finalized for July 17 Council meeting

	<ul style="list-style-type: none"> Create a map for alternative parking sites. Official off sites map to hand out to cars when lot is full. 			
Security and Access	<ul style="list-style-type: none"> Controls at Hwy 25 and Hwy 4 Controls at access points to grounds Fencing Proof of OPP and Security company contract and plan Control for media access Wristbands for identification Different ones for Media/Staff/Volunteers/Vendors 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Vendors and Food Concession	<ul style="list-style-type: none"> Location and names of food vendors Vendors Insurance \$2M coverage – proof required Health unit requirements Location of vendors 	July 28, 2017	Aug 1-11	August 18, 2017
Volunteers	<ul style="list-style-type: none"> Provide volunteer plan/management/training Information Booth Volunteer/ Staff identification Provide list of volunteers 3 weeks prior to event (proof of volunteers) 	September 15, 2017	September 18-22, 2017	September 29, 2017
Insurance	<ul style="list-style-type: none"> \$5M event general liability insurance Insurance covers all volunteers Vendors and service providers provide proof of own \$2M insurance or proof they are covered under event policy Permission for communication between insurance companies. 	<p>June 23rd provide draft insurance policy proof certificate. Include Township as Additional Insured</p> <p>Include copy of proof of insurance for all service providers as well as vendors (i.e. tent company, stage company, etc.)</p>	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Contract Agreement	<ul style="list-style-type: none"> Required rental agreement with Township of North Huron Specify all services required by Township 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting

	<ul style="list-style-type: none"> • Council package for submission July 10th • Council meeting July 17th 			
Payment	<ul style="list-style-type: none"> • Security deposit (\$5,000 at time of contract signing) • Damage deposit (\$5,000 certified cheque) • Final payment (\$5,000 due September 29) 	June 23 rd Written confirmation accepting these terms from Transfigured Town.	June 26-30 Will be included in draft contract.	July 10, 2017 finalized for July 17 Council meeting
Road Closure	<ul style="list-style-type: none"> • Road closure request form for North Huron Roads • Event to cover any staffing costs associated with road closure • Closing of Gypsy Lane forms provided 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Fencing	<ul style="list-style-type: none"> • Fencing plan and locations • Locates done by "One Call" • Fencing issues can be negotiated directly with threshers 			
Marketing and communication	<ul style="list-style-type: none"> • Trademarks and intellectual property communicated to all involved. • Festival of Wizardry • Point of Contact Connie Goodall • Standard communication about accommodations 	July 28, 2017	Aug 1-11	August 18, 2017
Lottery, raffle etc.	<ul style="list-style-type: none"> • License required for this activity Clerk North Huron 	July 28, 2017	Aug 1-11	August 18, 2017
Use of Amplified sound	<ul style="list-style-type: none"> • Event does not exceed the North Huron noise by-law • Stage agreement/insurance • Sound equipment and power • Electrical needs 	July 28, 2017	Aug 1-11	August 18, 2017
Live entertainment	<ul style="list-style-type: none"> • Performance riders • Dressing Rooms can be used for private use • Staging area plan • Speakers-Transfigure Town will ask Thresher's 	July 28, 2017	Aug 1-11	August 18, 2017

Emergency Plan	<ul style="list-style-type: none"> • Huron County EMS • Campground map is labelled with lanes and numbers – ensure plan includes use of this for EMS • Road closure notifications • North Huron Fire Department – set up meeting for any approvals required • Emergency weather siren notices • Permit posted at all times • Dressing Rooms & Hallways available for shelter. • Parking control with evacuation notice. • Training for volunteers • No WIFI on grounds 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Tents	<ul style="list-style-type: none"> • Require tent permit • Require locates • Require tent fire plan • Require fire extinguishers 	July 28, 2017	Aug 1-11	August 18, 2017
Timing	<ul style="list-style-type: none"> • Set up schedule • Event schedule • Clean up/Take down schedule 	July 28, 2017	Aug 1-11	August 18, 2017
Community involvement	<ul style="list-style-type: none"> • Blyth BIA Transfigure Town will meet with group. • Threshers equipment use 	July 28, 2017	Aug 1-11	August 18, 2017
Carnival rides or amusements	<ul style="list-style-type: none"> • Requires insurance and certified vendor • Trackless Train 	July 28, 2017	Aug 1-11	August 18, 2017
Smoking	<ul style="list-style-type: none"> • Smoking control plan • Patrick Landry – Huron County Health Unit 	July 28, 2017	Aug 1-11	August 18, 2017
Animals	<ul style="list-style-type: none"> • Are pets permitted? • Animals involved in event? 	July 28, 2017	Aug 1-11	August 18, 2017
ATM	<ul style="list-style-type: none"> • Security • Power • Internet • Contract • Purposed one in Parking Lot and one at the Arena. 	July 28, 2017	Aug 1-11	August 18, 2017

Alcohol	<ul style="list-style-type: none"> • There is no alcohol service as part of this event • Personal alcohol use – controls, bag checks • Permission to inspect suspicious bags 	Policy from ISM		
Signage Plan	<ul style="list-style-type: none"> • List of required signs and locations 	July 28, 2017	Aug 1-11	August 18, 2017



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Ryan Ladner, Director of Fire & Emergency Services & Principal of ESTC
DATE: 17/07/2017
SUBJECT: Request for Hiring Committee
ATTACHMENTS: None

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby establishes a hiring committee for the recruitment of the Fire Prevention Officer and Assistant Chief/Vice Principal of ESTC consisting of the Director of Fire & Emergency Services, the CAO, and one Council Member;

AND FURTHER THAT Council hereby appoints the following member of Council to the Hiring Committee _____.

EXECUTIVE SUMMARY

Fire and Emergency Services requests the creation of the hiring committee for newly approved positions in the Fire Department of North Huron and Emergency Services Training Centre team.

DISCUSSION

To ensure fully informed hiring decisions are made.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal #3 – Our community is healthy and safe.

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Ryan Ladner
Director of Fire & Emergency Services
& Principal of ESTC

Larry McGregor,
Interim CAO/Director of Public Works



July 12, 2017

Township of North Huron
PO Box 90
Wingham, Ontario
N0G2W0

Re: Blyth Festival Bonanza Weekend Fish Fry Temporary Extension of Liquor License at Blyth Memorial Hall, and Municipal Clerk's Letter.

Dear Municipality of North Huron,

The Blyth Festival would like to temporarily extend the liquor license at Blyth Memorial Hall to allow Bonanza Weekend patrons to drink alcohol (specifically wine and beer) in the courtyard of the Blyth Memorial Hall (431 Queen St., Blyth, ON) during the Fish Fry on **Saturday, August 19, 2017 from 4 pm to 8 pm.**

We feel that this is a low-risk event and we will fence the courtyard with 36" high staking and flags to create a clear fence perimeter. The patrons will be only those audience members with a valid ticket to the Fish Fry and this will enhance their experience by allowing those diners to enjoy their meal outdoors.

The Blyth Festival respectfully requests Township of North Huron Council as owner of the property provide a letter of approval that they are aware of the event and approve of the event.

We also wish to request a letter from the Municipal Clerk stating "no objection to the proposed extended license area" for the Temporary License Extension Application which is required to extend the Blyth Centre for the Art's license to the lobby and courtyard

I have attached a copy of the site plan drawing and our temporary extension application. Should you have any questions or require additional information concerning this matter, please contact me at 519-523-9300.

Thank you for your consideration of this matter.

Sincerely,

Rachael King
General Manager
Blyth Centre for the Arts

LIVE.
ORIGINAL.
CANADIAN.
THEATRE.

GIL GARRATT
Artistic Director

RACHAEL KING
General Manager

423 Queen Street
PO Box 10
Blyth ON N0M 1H0

1.877.862.5984
blythfestival.com



**Alcohol and Gaming
Commission of Ontario**
Licensing & Registration
90 SHEPPARD AVE E
SUITE 200
TORONTO ON M2N 0A4
Tel./Téléphone : 416 326-8700
1 800 522-2876 toll free in Ontario/sans frais en Ontario
Website/site Web : www.agco.on.ca

**Commission des alcools
et des jeux de l'Ontario**
Inscription et délivrance des permis
90 AV SHEPPARD E
BUREAU 200
TORONTO ON M2N 0A4
Fax/Téléc : 416 326-5555

Temporary Extension Application (Liquor Sales Licence)

Demande d'agrandissement temporaire des locaux pourvus d'un permis d'alcool

Est. # / N° établ.	App. # / N° dem.
--------------------	------------------

SECTION 1 — APPLICATION INFORMATION / RENSEIGNEMENTS SUR L'ÉTABLISSEMENT

1.1 Preferred Language / Langue de préférence <input checked="" type="checkbox"/> English / Anglais <input type="checkbox"/> French / Français		1.2 Liquor Licence Number / Numéro du permis 804086
1.3 Name of Establishment / Nom de l'établissement Blyth Centre for the Arts		
1.4 Establishment Address / Emplacement de l'établissement 431 Queen Street		Unit Number / Unité Blyth
Postal Code / Code postal N0M1H0	1.5 Telephone Number / N° de téléphone (519) 523 - 9300	1.6 Fax No. / N° de télécopieur () -

SECTION 2 — CONTACT INFORMATION (for the purpose of processing the application) / RENSEIGNEMENTS SUR LA PERSONNE-RESSOURCE (aux fins du traitement de la demande)

2.1 Name of Contact / Nom de la personne-ressource Rachael King	2.2 Telephone No. of Contact / N° de téléphone de la personne-ressource (519) 523 - 9300	2.3 Fax No. of Contact / N° de télécopieur de la personne-ressource () -
2.4 What is the Contact Person's Relationship to the Licensed Establishment? / Quel lien la personne-ressource a-t-elle avec l'établissement pourvu d'un permis? General Manager - Blyth Festival		Email Address / Courriel rking@blythfestival.com

SECTION 3 — EVENT INFORMATION / RENSEIGNEMENTS SUR L'ÉVÉNEMENT

3.1 Name/Type of event: (i.e. Oktoberfest/Fundraiser - Cancer Society/A Taste of The Danforth Festival, etc.) / Nom de l'événement et genre (p. ex., Oktoberfest, collecte de fonds pour la Société pour la lutte contre le cancer, Festival Taste of the Danforth) Bonanza Weekend Fish Fry Dinner					
CEASE SALE & SERVICE OF LIQUOR / ARRÊT DE VENTE ET SERVICE D'ALCOOL Sale and service of liquor / Vente et service d'alcool			CEASE SALE & SERVICE OF LIQUOR / ARRÊT DE VENTE ET SERVICE D'ALCOOL Sale and service of liquor / Vente et service d'alcool		
List Dates / Date (e.g. Sunday, August 23, 2015) (p. ex., dimanche 23 août 2015)	Start time/Heure début (each day / chaque jour)	END TIME / HEURE FIN (EACH DAY / CHAQUE JOUR)	List Dates / Date (e.g. Sunday, August 23, 2015) (p. ex., dimanche 23 août 2015)	Start time/Heure début (each day / chaque jour)	END TIME / HEURE FIN (EACH DAY / CHAQUE JOUR)
1) Saturday August 19, 2017	16:00	20:00	8)		
2)			9)		
3)			10)		
4)			11)		
5)			12)		
6)			13)		
7)			14)		

SECTION 4 — EXTENSION INFORMATION / RENSEIGNEMENTS SUR L'AGRANDISSEMENT

4.1 Location of Proposed Licensed Extension / Emplacement de la zone proposée pour l'agrandissement :

☒ Outdoors / Extérieure ☐ Indoors / Intérieure

4.2 Location of Proposed Extension in relation to currently licensed area / Emplacement de la zone proposée pour l'agrandissement par rapport aux locaux pourvus d'un permis :

Through the lobby and into the adjacent outdoor courtyard

4.3 Maximum Capacity of Extension (Length x Width based on 1.11 square metres per person) / Capacité maximale de la zone proposée pour l'agrandissement (longueur X largeur en fonction de 1,11 mètre carré par personne) :

66

4.4 ☐ Licensee **owns** the land of the proposed extended area / La ou le titulaire du permis **possède** le terrain de la zone proposée pour l'agrandissement

☒ Licensee **rents/leases** the land of the proposed extended area / La ou le titulaire du permis **loue** le terrain de la zone proposée pour l'agrandissement

☒ Municipality **owns** the land of the proposed extended area / La municipalité **possède** le terrain de la zone proposée pour l'agrandissement

4.5 Is there tiered seating in the proposed extension? Note: A temporary tiered seating approval is required/ Y a-t-il des gradins dans la section proposée pour l'agrandissement? Remarque : Il est nécessaire d'obtenir une autorisation pour des gradins temporaires.

☐ Yes /
Oui

☒ No /
Non

SECTION 5 — APPLICANT(S) SIGNATURE(S) / SIGNATURE DE L'AUTEUR OU AUTEUR OU DES AUTEURS DE LA DEMANDE

Please follow the instructions below: / Veuillez suivre les instructions ci-dessous:

If the applicant is a sole proprietor, **he/she** must sign below.

If the applicant is a corporation, **a person with authority to bind the corporation** must sign below.

If the applicant is a partnership, **ALL partners** must sign below.

La demande doit être signée ci-dessous par **la ou le propriétaire** de l'entreprise lorsqu'il s'agit d'une entreprise personnelle.

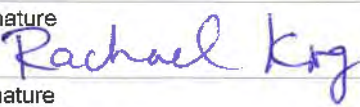
La demande doit être signée ci-dessous par une **personne habilitée à engager l'entreprise** lorsqu'il s'agit d'une personne morale.

La demande doit être signée ci-dessous par **tous les associés** lorsqu'il s'agit d'une société en nom collectif.

By signing this form I/we solemnly declare that all information provided in this application is true and correct. /

En signant cette formule, je déclare (nous déclarons) solennellement que les renseignements fournis sont fidèles et exacts.

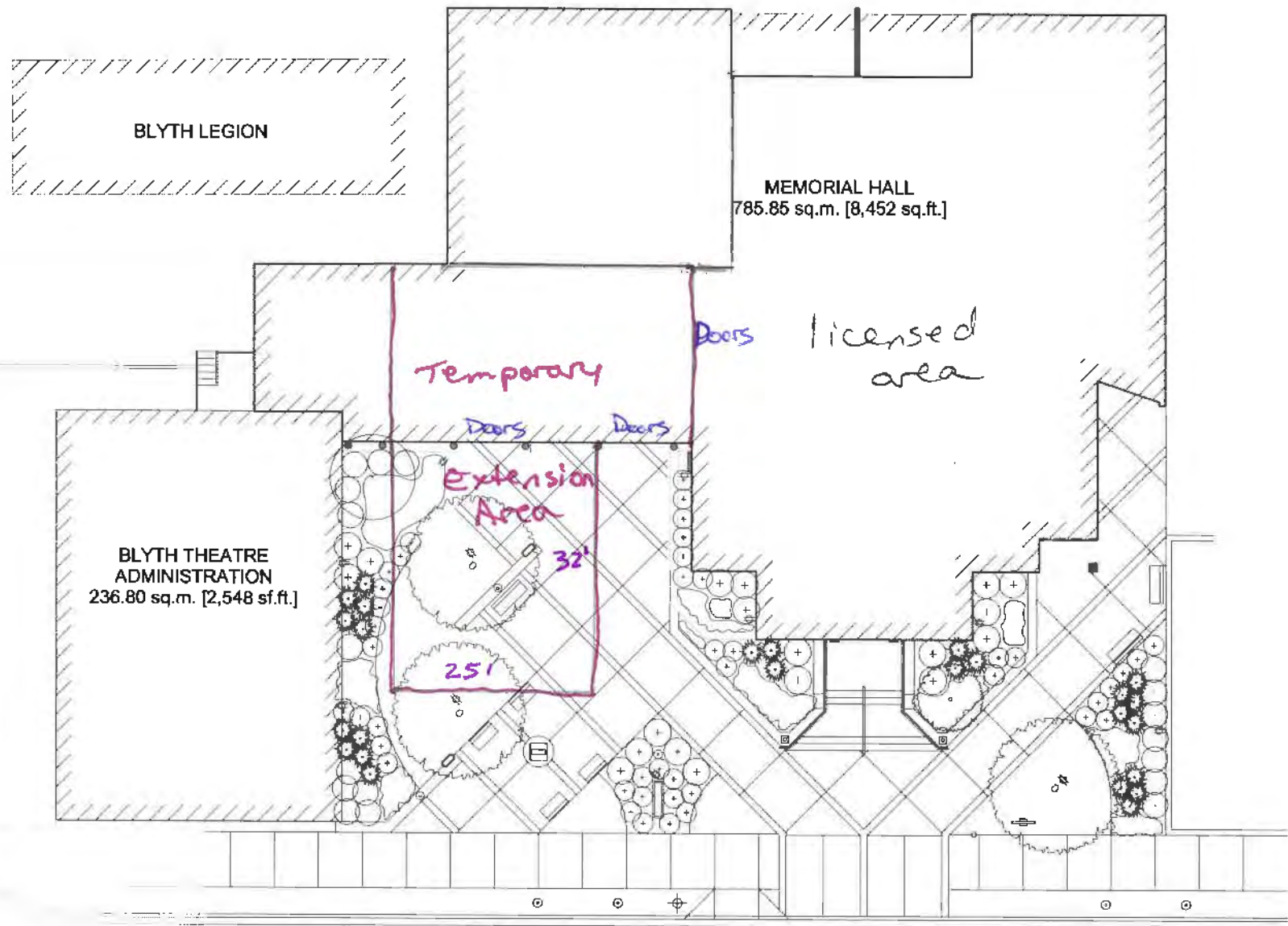
(Please print and sign name clearly) / (Veuillez écrire lisiblement.)

5.1 Print name / Nom en lettres moulées Rachael King	Signature 	Date signed / Date YY / AA MM DD / JJ 17 7 12
5.2 Print name / Nom en lettres moulées	Signature	Date signed / Date YY / AA MM DD / JJ
5.3 Print name / Nom en lettres moulées	Signature	Date signed / Date YY / AA MM DD / JJ

Notification / Avis

The above information is collected pursuant to the Liquor Licence Act, R.S.O. 1990, chapter L.19. The principal purpose of the collection is to determine eligibility for the issuance of a temporary extension of a liquor licence. The information may also be disclosed pursuant to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, chapter F.31. For questions about the collection of this information, please contact the Manager, Liquor Eligibility, Alcohol and Gaming Commission of Ontario, 90 SHEPPARD AVE E SUITE 200, TORONTO ON M2N 0A4, telephone: 416 326-8700, toll free in Ontario 1 800 522-2876. Email address: licensing@agco.on.ca

Les renseignements fournis dans la présente formule sont recueillis aux termes de la *Loi sur les permis d'alcool*, L.R.O. 1990, chap. L.19, dans le but premier de déterminer l'admissibilité à l'agrandissement temporaire des locaux pourvus d'un permis. Ces renseignements peuvent également être divulgués aux termes de la *Loi sur l'accès à l'information et la protection de la vie privée*, L.R.O. 1990, chap. F.31. Les questions relatives à la collecte de renseignements doivent être adressées à la ou au chef de l'admissibilité pour les permis d'alcool, Commission des alcools et des jeux de l'Ontario, 90 AV SHEPPARD E BUREAU 200, TORONTO ON M2N 0A4. Tél. : 416 326-8700 ou 1 800 522-2876 (interurbains sans frais en Ontario). Courriel : licensing@agco.on.ca



Area to be fenced with 36" high staking and flags to create a clear fence perimeter.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. 66-2017**

Being a by-law pertaining to water service connections in the
Township of North Huron in the Hamlet of Whitechurch.

WHEREAS, pursuant to Section 11 (3) of the Municipal Act, S.O. 2001,c 25, as amended, provides that a lower tier municipality may pass by-laws respecting matters within the sphere or jurisdiction of public utilities;

AND WHEREAS, the Municipal Act, S.O. 2001, c. 25 as amended, states that a public utility includes a system that is used to provide water to the public;

AND WHEREAS, the Township of Huron-Kinloss is the owner of the Municipal Water System in the Hamlet of Whitechurch and properties located in North Huron are connected to this system and these properties are outlined on Schedule A of this by-law;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient and in the best interests of maintaining a healthy standard of water quality for Township residents to ensure that properties currently connected to the system remain connected to the Township of Huron-Kinloss Water System;

AND WHEREAS, the Township of Huron-Kinloss has undertaken a construction project in 2017 to upgrade the original water distribution system to a four inch standard as well as supply new services to the property line. The cost per connection approved by Huron-Kinloss Council is \$6,705.00 per property and the properties that are currently connected to the system will be invoiced for this cost. Any new connections as part of this upgrade will also be invoiced for any previous upgrade costs adjusted by inflation.

AND WHEREAS, if any properties not currently connected to the system wish to connect in the future, approval must be received from the Township of Huron-Kinloss and Township of North Huron and all applicable costs must be paid at that time. These properties are outlined on Schedule B of this by-law.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron enacts as follows:

THAT:

1. The properties in the Township of North Huron within the Hamlet of Whitechurch, which are connected to the Huron-Kinloss Municipal water system on the date of the passage of this By-law shall remain connected to the Whitechurch Water system.
2. The properties currently connected shall be invoiced for the cost of the upgrades in the amount of \$6,705.00 – Schedule A
3. Any new connections as a result of these upgrades shall be invoiced for any previous upgrade costs adjusted by inflation – Schedule A
4. Any North Huron properties not currently connected to the system and wish to be connected in the future must receive approval from the Township of Huron-Kinloss and the Township of North Huron and shall pay all applicable costs at the time of connection – Schedule B.

READ A FIRST AND SECOND TIME, THIS 17TH DAY OF JULY, 2017.

READ A THIRD TIME AND FINALLY PASSED THIS 17TH DAY OF JULY, 2017.

REEVE – NEIL G. VINCENT

CLERK – KATHY ADAMS

TOWNSHIP OF NORTH HURON
BY-LAW NO. 66-2017

SCHEDULE A

Properties currently connected to the Huron-Kinloss Water System

Assessed Owner	Property Address	Assessed Cost	Roll No.
John Franken	38719 Amberley Road	\$6,705.00	580-014-014-00
Jacob/Marie Neudorf	38663 Amberley Road	\$6,705.00	580-014-006-00
New Connection			
Mary Ann McCormick	38707 Amberley Road	\$12,733.03	580-014-010-00

TOWNSHIP OF NORTH HURON
BY-LAW NO. 66-2017

SCHEDULE B

Assessed Owner	Property Address	Total Assessed Cost to be Adjusted by Inflation at the time of Connection	Roll No.
Murray Simpson	38665 Amberley Road	\$12,021.62	580-014-007
M W Simpson Construction	38671 Amberley Road	\$12,021.62	580-014-008
Matthew/Margaret Beck	38695 Amberley Road	\$12,021.62	580-014-012
James Bank	38717 Amberley Road	\$12,021.62	580-014-013

COST OF UPGRADES (to be adjusted by Inflation)

2009 UPGRADES	\$5,316.62
2017 UPGRADES	\$6,705.00
TOTAL	\$12,021.62

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 67-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario)
between Her Majesty the Queen in right of Ontario and
the Corporation of the Township of North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council of the Township of North Huron Council is desirous of executing a a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and The Corporation of the Township of North Huron;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, a Transfer Payment Agreement for the Clean Water and Wastewater Fund (CWWF) (Ontario) between Her Majesty the Queen in right of Ontario and the Corporation of the Township of North Huron.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 17TH DAY OF JULY, 2017.

READ A THIRD TIME AND PASSED THIS 17TH DAY OF JULY, 2017.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

**CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT**

THIS TRANSFER PAYMENT AGREEMENT for the Clean Water and Wastewater Fund (CWWF) (Ontario) (the “**Agreement**”), made in duplicate, is effective as of the Effective Date (both “**Agreement**” and “Effective Date as defined in section A.1.2 (Definitions)).

B E T W E E N :

Her Majesty the Queen in right of Ontario
as represented by the Minister of Infrastructure

(the “**Province**”)

- and -

The Corporation of the Township of North Huron

(the “**Recipient**” or “**Ultimate Recipient**”)

BACKGROUND

The Government of Canada established the Clean Water and Wastewater Fund (the “CWWF”) in its 2016 Budget.

The Government of Canada has committed two billion dollars (\$2,000,000,000) towards the CWWF for projects to improve water, wastewater, and storm water systems across Canada.

Under the Bilateral Agreement, the Province has agreed to identify projects, and be responsible for the transfer of CWWF funds to eligible Recipients pursuant to transfer payment agreements.

The Recipient has been allocated Maximum Funds (as defined in section A.1.2 (Definitions)).

The Recipient has applied to the Province for CWWF funds to assist the Recipient in carrying out the Project (as defined in section A.1.2 (Definitions)) and further described in Schedule “C” (Program Funding Request), a clean water and wastewater infrastructure project.

Canada has approved the Project and Canada and the Province have agreed to provide CWWF funds for the Project.

The Agreement sets out the terms and conditions upon which CWWF funds, up to the Maximum Funds, will be provided to the Recipient for the purpose of carrying out the Project and the Recipient has agreed to carry out the Project.

Ontario Infrastructure and Lands Corporation, an agent of Her Majesty the Queen in right of Ontario, will be administering the Program on behalf of the Province.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the Parties (as defined in section A.1.2 (Definitions)) agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The Agreement, comprising of:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information
- Schedule "C" - Program Funding Request
 - Sub-schedule "C.1" - Project Description, Budget and Timelines
 - Sub-schedule "C.2" - Sub-project Cost Breakdown
- Schedule "D" - Reporting
- Schedule "E" - Eligible Expenditures and Ineligible Expenditures
- Schedule "F" - Evaluation
- Schedule "G" - Communications Protocol
- Schedule "H" - Disposal of and Revenues from Assets
- Schedule "I" - Aboriginal Consultation Protocol
- Schedule "J" - Requests for Payment and Payment Procedures
 - Sub-schedule "J.1" - Form of Request for Payment Form
 - Sub-schedule "J.2" - Form of Certificate from Recipient
 - Sub-schedule "J.3" - Form of Declaration of Sub-project Completion
 - Sub-schedule "J.4" - Form of Certificate from Professional Engineer
- Schedule "K" - Form of Clean Water and Wastewater Fund (CWWF) Attestation Form, and any amending agreement entered into in Article 3.0 (Amending the Agreement),

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 COUNTERPARTS

2.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

3.0 AMENDING THE AGREEMENT

- 3.1 Subject to sections C.2.2 (Amending Agreement for Minor Changes to the Project Description, Budget and Timelines) and D.6.2 (Amending Agreement for Minor Changes to the Reporting), the Agreement may only be amended by a written agreement duly executed by the representatives of the Parties listed below.

4.0 ACKNOWLEDGEMENT

- 4.1 The Recipient acknowledges that:

- (a) by receiving Funds (as defined in section A.1.2 (Definitions)) it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province or Canada; and
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario); and
- (c) although the Agreement is between the Province and the Recipient, Canada is, in respect of the rights, covenants, remedies, obligations, indemnities and benefits (together referred to as “Rights”) undertaken or given to Canada in the Agreement, a third-party beneficiary under the Agreement and is entitled to rely upon and directly enforce those Rights as if Canada were a party to the Agreement; and
- (d) the Province and Canada, respectively, are not responsible for carrying out the Project.

The Parties have executed the Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as
represented by the Minister of Infrastructure

Date

Name:

Title:

**THE CORPORATION OF THE TOWNSHIP OF NORTH
HURON**

July 17, 2017

Date

Name: Neil G. Vincent

Title: Reeve

e.g., Mayor or Regional Chair, or delegate]

I have authority to bind the Recipient.

July 17, 2017

Date

Name: Kathy Adams

Title: Clerk

I have authority to bind the Recipient.

**SCHEDULE “A”
GENERAL TERMS AND CONDITIONS**

A.1.0 INTERPRETATION AND DEFINITIONS

A.1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency;
- (e) all accounting terms not otherwise defined in the Agreement have their ordinary meanings; and
- (f) in the event of a conflict or inconsistency between any of the requirements of:
 - (i) the main body of the Agreement and any of the requirements of a schedule or a sub-schedule, the main body of the Agreement will prevail;
 - (ii) Schedule “A” (General Terms and Conditions) and any of the requirements of another schedule or a sub-schedule, Schedule “A” (General Terms and Conditions) will prevail; or
 - (iii) a schedule and any of the requirements of a sub-schedule, the schedule will prevail.

A.1.2 Definitions. In the Agreement, the following terms have the following meanings:

“Aboriginal Community” as the meaning ascribed to it in section I.1.1 (Definitions).

“Aboriginal Consultation Record” as the meaning ascribed to it in section I.1.1 (Definitions).

“Agreement” means this Clean Water and Wastewater Fund (CWWF) (Ontario) Transfer Payment Agreement entered into between the Province and the Recipient as described in Article 1.1 (Entire Agreement).

“Asset” means any real or personal property or immovable or movable asset, acquired, contracted, rehabilitated or improved, in whole or in part, with Funds.

“Authorities” means any government authority, agency, body or department, whether federal, provincial or municipal, having or claiming jurisdiction over the Agreement or the

Project, or both.

“Bilateral Agreement” means the Canada-Ontario Bilateral Agreement “Clean Water and Wastewater Fund” entered into between Canada and Her Majesty the Queen in right of Ontario, as represented by the Minister of Infrastructure, and made on September 13, 2016.

“Budget” means the budget described in Schedule “C” (Program Funding Request).

“Business Day” means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year’s Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

“Canada” means, unless the context requires otherwise, Her Majesty the Queen in right of Canada.

“Contract” means a contract between the Recipient and a Third Party whereby the Third Party agrees to supply goods or services, or both, for the Project in return for financial consideration.

“CWWF” means the Clean Water and Wastewater Infrastructure Fund established by Canada to help accelerate short term municipal investments, while supporting the rehabilitation of water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems.

“Declaration of Sub-project Completion” means the Declaration of Sub-project Completion attached as Sub-schedule “J.3” (Form of Declaration of Sub-project Completion).

“Effective Date” means the date of signature by the last signing party to the Agreement.

“Eligible Expenditures” means the costs of the Project incurred by the Recipient and eligible for payment under the terms and conditions of the Agreement, and that are further described in Schedule “E” (Eligible Expenditures and Ineligible Expenditures).

“Environmental Laws” means all applicable federal, provincial or municipal laws, regulations, by-laws, orders, rules, policies or guidelines respecting the protection of the natural environment, public or occupational health or safety, and the manufacture, importation, handling, transportation, storage, disposal and treatment of environmental contaminants and include, without limitation, the *Environmental Protection Act* (Ontario), *Environmental Assessment Act* (Ontario), *Ontario Water Resources Act* (Ontario), *Canadian Environmental Protection Act, 1999* (Canada), *Canadian Environmental Assessment Act, 2012* (Canada), *Fisheries Act* (Canada) and *Navigation Protection Act* (Canada).

“Event of Default” has the meaning ascribed to it in section A.14.1 (Events of Default).

“Expiry Date” means the date on which the Agreement will expire and is the date provided for in Schedule “B” (Project Specific Information).

“Final Progress Report” means the Final Progress Report described in Article D.2.0 (Progress Reports and Final Progress Report).

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Holdback” means the Holdback described in and to be paid in accordance with section A.4.14 (Retention of Contribution) and Article J.7.0 (Holdback).

“Indemnified Parties” means Her Majesty the Queen in right of Ontario and Canada, respectively, their respective ministers, officers, servants, appointees and employees or any agents and their respective officers and employees.

“Maximum Funds” means the maximum amount the Province will provide the Recipient under the Agreement as provided for in Schedule “B” (Project Specific Information).

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default, pursuant to paragraph A.14.3 (b), and includes any such period or periods of time by which the Province extends that time in accordance with section A.14.4 (Recipient Not Remedying).

“Outcomes Progress Reports” means the Outcomes Progress Reports described in Article D.3.0 (Outcomes Progress Reports).

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Program” means the program established by the Province to identify projects under the CWWF and enter into agreements, including the Agreement, with recipients of CWWF funds.

“Progress Report” means the Progress Report described in Article D.2.0 (Progress Reports and Final Progress Report).

“Project” means the undertaking described in Schedule “C” (Program Funding Request).

“Project Evaluation” means the project evaluation described in Article F.1.0 (Project Evaluation).

“Project Incrementality” means (a) the Project would not otherwise have taken place in 2016-17 or 2017-18; or (b) the Project would not have been undertaken without federal funding. This includes projects included in the 2016 municipal budget where projects require additional funding to proceed and/or accelerate.

“Reports” means the reports described in Schedule “D” (Reporting).

“Requirements of Law” means all applicable requirements, laws, statutes, codes, acts, ordinances, approvals, orders, decrees, injunctions, by-laws, rules, regulations, official plans, permits, licences, authorizations, directions, and agreements with all Authorities, and includes the Environmental Laws.

“Sub-project” means a Project described in Sub-schedule “C.1” (Project Description, Budget and Timelines).

“Sub-project Completion” means when a Sub-project can be used for the purpose for which it is intended, all required Reports and other reports and documents, including the Declaration of Sub-project Completion, have been submitted to the Province, and Final Payment has been made.

“Sub-project Completion Date” means the Sub-project completion date indicated on the Declaration of Sub-project Completion.

“Term” means the period of time described in section A.3.1 (Term).

“Third Party” means any legal entity, other than a Party, who supplies goods or services, or both, to the Recipient for the Project.

“Timelines” means the Project schedule provided in Schedule “C” (Program Funding Request).

“Total Financial Assistance” means the total Project funding from all sources, including funding from federal, provincial, territorial, and municipal sources, private sources and in-kind contributions.

A.2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A.2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all Requirements of Law related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A.2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A.2.3 Governance. The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

- (i) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (ii) procedures to enable the Recipient's ongoing effective functioning;
- (iii) decision-making mechanisms for the Recipient;
- (iv) procedures to enable the Recipient to manage Funds prudently and effectively;
- (v) procedures to enable the Recipient to complete the Project successfully;
- (vi) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (vii) procedures to enable the preparation and submission of all Reports required pursuant to Article A.7.0 (Reporting, Accounting and Review); and
- (viii) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A.2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the

Province with proof of the matters referred to in this Article A.2.0 (Representations, Warranties and Covenants).

A.3.0 TERM OF THE AGREEMENT

A.3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A.12.0 (Termination on Notice), Article A.13.0 (Termination Where No Appropriation or Funds from Canada), or Article A.14.0 (Event of Default, Corrective Action and Termination for Default).

A.4.0 FUNDS AND CARRYING OUT THE PROJECT

A.4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds, which will be no greater than 75% of the total Eligible Expenditures, for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the request for payment and payment procedures provided for in Schedule “J” (Requests for Payment and Payment Procedures); and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A.4.2 **Limitation on Payment of Funds.** Despite section A.4.1 (Funds Provided):

- (a) in addition to the other limitations under the Agreement on the payment of Funds by the Province, the Province is not obligated to provide:
 - (i) any Funds to the Recipient until the Recipient fulfils all of the special conditions listed in section A.33.1 (Special Conditions); and
 - (ii) any instalment of Funds unless the Province and Canada are satisfied with the progress of the Project; and
- (b) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province’s assessment of the information the Recipient provides to the Province pursuant to section A.7.1 (Preparation and Submission); and
- (c) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not

receive the necessary appropriation from the Ontario Legislature or, under the Bilateral Agreement, funds from Canada for any payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:

- (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project or Budget, or both; or
- (ii) terminate the Agreement pursuant to section A.13.1 (Termination Where No Appropriation or Funds from Canada).

A.4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget; and
- (d) not use the Funds to cover any Eligible Expenditure that has or will be funded or reimbursed by one or more of any third party, any ministry, department, agency, or organization of the Government of Ontario or the Government of Canada, except for any Eligible Expenditure that has or will be funded or reimbursed by the Ontario Community Infrastructure Fund – Formula Funding, where applicable.

A.4.4 Province's and Canada's Roles Limited to Providing Funds. The Parties acknowledge that the Province's role in a Project is limited to providing CWWF funds to the Recipient for the Project, and that the Province and Canada will have no involvement in the implementation of the Project or its operation. The Province and Canada are neither decision-makers nor administrators of the Project.

A.4.5 Interest Bearing Account. If the Province provides Funds to the Recipient before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A.4.6 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the repayment of an amount equal to the interest.

A.4.7 Maximum Funds. The Recipient acknowledges that:

- (a) the Funds available to it pursuant to the Agreement will not exceed the Maximum Funds;
- (b) if Canada's total contribution from all federal sources, including the Funds, towards

the Project exceeds 50% of the Project's total Eligible Expenditures, the Province may recover the excess from the Recipient or reduce the contribution under the Agreement by an amount equal to the excess;

- (c) if the Province's total contribution from all provincial sources, including the Funds, but excluding the Ontario Community Infrastructure Fund – Formula Funding, towards the Project exceeds 25% of the Project's total Eligible Expenditures, the Province may recover the excess from the Recipient or reduce the contribution under the Agreement by an amount equal to the excess; and
- (d) if the Total Financial Assistance received or due in respect of the total Project costs exceeds 100% of the total Project costs, the Province may, up to the Maximum Funds, recover the excess from the Recipient or reduce the contribution under the Agreement by an amount equal to the excess.

A.4.8 Disclosure of Other Financial Assistance and Adjustments. The Recipient will inform the Province promptly of all financial assistance received for the Project.

A.4.9 Rebates, Credits and Refunds. The Recipient acknowledges that the amount of Funds available to it pursuant to the Agreement is based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit or refund.

A.4.10 Recipient's Acknowledgement of Responsibility for Project. The Recipient will assume full responsibility for the Project including, without limitation:

- (a) complete, diligent and timely Project implementation within the costs and timelines specified in the Agreement and in accordance with all other terms and conditions of the Agreement;
- (b) all the costs of the Project including, without limitation, unapproved expenditures and overruns, if any;
- (c) subsequent operation, maintenance, repair, rehabilitation, demolition or reconstruction, as required and as per appropriate standards, and any related costs for the full lifecycle of the Project; and
- (d) the responsibility for undertaking, or cause to be undertaken, the engineering and construction work in accordance with industry standards.

A.4.11 Increase in Project Costs. If, at any time during the Term, the Recipient determines that it will not be possible to complete the Project unless it expends amounts in excess of all funding available to it (a "**Shortfall**"), the Recipient will immediately notify the Province of that determination. If the Recipient so notifies the Province, it will, within 30 days of a request from the Province, provide a summary of the measures that it proposes to remedy

the Shortfall. If the Province is not satisfied that the measures proposed will be adequate to remedy the Shortfall, then the Province may exercise one or more of the remedies available to it pursuant to section A.14.4 (Recipient Not Remediating).

A.4.12 **Recipient's Request for Payment and Payment Procedures.** The Recipient agrees to submit its requests for payment in accordance with the payment procedures provided for in Schedule "J" (Requests for Payment and Payment Procedures).

A.4.13 **Project Incrementality.** The Recipient acknowledges that funding for the Project is conditional upon the Project meeting the definition of Project Incrementality.

A.4.14 **Retention of Contribution.** The Province will retain a minimum of 10% of the funding for the Project ("Holdback"). The Province will release the amount retained when:

- (a) the Recipient fulfils all of its obligations under the Agreement; and
- (b) the Parties have carried out a final reconciliation of all requests for payments and payments in respect of the Project and made any adjustments required in the circumstances.

A.5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, RELATED CONTRACTS AND DISPOSAL OF ASSETS

A.5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money including:
 - (i) by following its procurement policies when procuring goods, services or both, where the *Municipal Act, 2001* (Ontario) applies to the Recipient; and
 - (ii) by obtaining at least three written quotes where the estimated costs of the goods, services or both exceed \$25,000 and the *Municipal Act, 2001* (Ontario) does not apply to the Recipient.
- (b) comply to the extent applicable with:
 - (i) its policies and procedures; and
 - (ii) trade agreements, including the Agreement on Internal Trade and the Trade and Cooperation Agreement between Ontario and Québec.

A.5.2 **Contract Provisions.** The Recipient will ensure that all Contracts are consistent with and incorporate the relevant provisions of the Agreement. More specifically but without limiting the generality of the foregoing, the Recipient agrees to include provisions in all Contracts to ensure:

- (a) that proper and accurate accounts and records are maintained for at least 7 years after the expiry or early termination of the Agreement;
- (b) compliance with all applicable Requirements of Law, including, without limitation, labour and human rights legislation; and
- (c) the respective rights of the Province and Canada, and any authorized representative or independent auditor identified by the Province or Canada, and the Auditor General of Ontario and the Auditor General of Canada to inspect and audit the terms of any Contract, record and account respecting the Project and have free and timely access to the Project sites, facilities and any documentation, as contemplated pursuant to section A.7.3 (Inspection), are secured.

A.5.3 **Disposal.** The Recipient agrees that any disposal of Asset including, without limitation, the sale, lease, encumbrance or any other disposition of any Asset, will be in accordance with the terms and conditions provided for in Schedule “H” (Disposal of and Revenues from Assets).

A.6.0 CONFLICT OF INTEREST

A.6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A.6.2 **Conflict of Interest Includes.** For the purposes of this Article A.6.0 (Conflict of Interest), a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient’s decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient’s objective, unbiased and impartial judgment relating to the Project, the use of the Funds, or both.

A.6.3 **Disclosure to Province.** The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A.7.0 REPORTING, ACCOUNTING AND REVIEW

A.7.1 **Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address referred to in section A.18.1 (Notice in Writing and Addresses), all Reports in accordance with the timelines and content requirements provided for in Schedule “D” (Reporting), or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A.18.1 (Notice in Writing and Addresses), any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A.7.2 Record Maintenance and Audit.

- (a) The Recipient will keep and maintain:
 - (i) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles;
 - (ii) all non-financial documents and records relating to the Funds or otherwise to the Project; and
 - (iii) the accounts, records and other documents described in paragraphs A.7.2(a)(i) and (ii) for at least seven years after the expiry or termination of the Agreement.

A.7.3 Inspection. The Province, Canada, any authorized representative, or independent auditor identified by the Province or Canada may, at the Province’s or Canada’s respective expense, upon 24 hours’ Notice to the Recipient and during normal business hours, enter upon the Recipient’s premises to review the progress of the Project and the Recipient’s allocation and expenditure of the Funds and, for these purposes, the Province, Canada, any authorized representative, or independent auditor identified by the Province or Canada may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A.7.2 (Record Maintenance and Audit);
- (b) remove any copies made pursuant to paragraph A.7.3(a) from the Recipient’s premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A.7.4 Disclosure. To assist in respect of the rights provided for in section A.7.3 (Inspection), the

Recipient will disclose any information requested by the Province, Canada, any authorized representative, or any independent auditor identified by the Province or Canada, and will do so in the form requested by the Province, Canada, any authorized representative, or any independent auditor identified by the Province or Canada, as the case may be.

- A.7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province or Canada any control whatsoever over the Recipient's records.
- A.7.6 **Auditor General (Ontario/Canada).** For greater certainty, the Province's rights under this Article A.7.0 (Reporting, Accounting and Review) are in addition to any rights provided to the Auditor General of Ontario pursuant to the *Auditor General Act* (Ontario) and the Auditor General of Canada pursuant to section 7.1 of the *Auditor General Act* (Canada).
- A.7.7 **Third Parties.** The Recipient shall coordinate access with any Third Party for the purpose of the inspections and audits described in section A.7.3 (Inspection).
- A.7.8 **Project Evaluation.** The Recipient agrees to conduct and submit to the Province or Canada, as applicable, Project-related information following the evaluation procedures provided for in Article F.1.0 (Project Evaluation).
- A.7.9 **Calculations.** The Recipient will make all calculations and prepare all financial data to be submitted in accordance with the generally accepted accounting principles in effect in Canada. These will include, without limitation, those principles and standards approved or recommended from time to time by the Canadian Institute of Chartered Accountants or the Public Sector Accounting Board, as applicable, or any successor institute, applied on a consistent basis.
- A.7.10 **Adverse Fact or Event.** The Recipient will inform the Province immediately of any fact or event of which it is aware and that will compromise wholly, or in part, the Project.

A.8.0 COMMUNICATIONS REQUIREMENTS

- A.8.1 **Acknowledgement of Support.** Unless otherwise directed by the Province, the Recipient will acknowledge the support for the Project as provided for in Schedule "G" (Communications Protocol).

A.9.0 FIPPA, MFIPPA, AIA AND INFORMATION SHARING WITH CANADA

- A.9.1 **FIPPA.** The Recipient acknowledges that the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.
- A.9.2 **MFIPPA.** The Province acknowledges that the Recipient is bound by the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and that any information

provided to the Recipient in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- A.9.3 **Access to Information Act.** The Recipient acknowledges that Canada is bound by the *Access to Information Act* (Canada) and that any information provided to Canada by either the Province or the Recipient in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.
- A.9.4 **Information Sharing with Canada.** The Recipient acknowledges that the Province may:
- (a) request additional information from the Recipient including, without limitation, information for the purpose of any determination under Article A.30.0 (Environmental Assessment) and Article A.31.0 (Aboriginal Consultation); and
 - (b) share any information it receives from the Recipient pursuant to the agreement with Canada.
- A.9.5 **Open Data.** The Recipient agrees that the Province may publicly release the Agreement and any Reports submitted under the Agreement, whether in hard copy or in electronic form, on the internet or otherwise.

A.10.0 INDEMNITY

- A.10.1 **Indemnification of the Province and Canada.** The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, expenses (including legal, expert, and consultant fees), causes of action, actions (whether in contract, tort, or otherwise), claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any manner based upon or occasioned by any injury to persons, damage to, loss, or destruction of property, economic loss, or infringement of rights caused by, in any way arising out of (whether directly or indirectly), in connection with the Project, or otherwise in connection with the Agreement (collectively, "Action"), unless such Action is solely caused by the negligence or wilful misconduct of an Indemnified Party in the performance of his or her duty.
- A.10.2 **Recipient's Participation.** The Recipient will, at its expense, to the extent requested by the Province or Canada, or both, participate in or conduct the defence of any proceeding against any Indemnified Parties and any negotiations for their settlement.
- A.10.3 **Province's Election.** The Province or Canada, or both, may elect to participate in or conduct the defence of any proceeding by providing Notice to the Recipient of such election without prejudice to any other rights or remedies of the Province under the Agreement or Canada under the Bilateral Agreement, at law or in equity. The Recipient, Canada or the Recipient, as applicable, participating in the defence will do so by actively participating with the other's counsel.

- A.10.4 **Settlement Authority.** The Recipient will not enter into a settlement of any proceeding against any Indemnified Parties unless the Recipient has obtained the Province's or Canada's, as applicable, prior written approval or waiver for this requirement. If the Recipient is requested by the Province or Canada to participate in or conduct the defence of any proceeding, the Province will co-operate with and assist the Recipient to the fullest extent possible in the proceeding and any related settlement negotiations.
- A.10.5 **Recipient's Co-operation.** If the Province or Canada conducts the defence of any proceedings, the Recipient will co-operate with and assist the Province or Canada, as applicable, to the fullest extent possible in the proceedings and any related settlement negotiations.
- A.10.6 **Province and Canada Limitation of Liability.** The Province and Canada, respectively, will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from any reduction or termination of funding in response to the reduction of any appropriation or departmental funding levels in respect of transfer payments, CWWF or otherwise, as evidenced by any appropriation act or the provincial or federal Crown's main or supplementary estimates expenditures.

A.11.0 INSURANCE

- A.11.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than \$2,000,000.00 per occurrence and policy aggregate. The policy will include the following:
- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
 - (b) a cross-liability clause;
 - (c) contractual liability coverage; and
 - (d) a 30-day written notice of cancellation.
- A.11.2 **Proof of Insurance.** The Recipient will:
- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided in section A.11.1 (Recipient's Insurance); or

- (ii) other proof that confirms the insurance coverage as provided for in section A.11.1 (Recipient's Insurance); and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A.12.0 TERMINATION ON NOTICE

- A.12.1 **Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.
- A.12.2 **Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A.12.1 (Termination on Notice), the Province may take one or more of the following actions:
- (a) cancel all further instalments of Funds;
 - (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
 - (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to paragraph A.12.2(b); and
 - (ii) subject to section A.4.7 (Maximum Funds), provide Funds to the Recipient to cover such costs.

A.13.0 TERMINATION WHERE NO APPROPRIATION OR FUNDS FROM CANADA

- A.13.1 **Termination Where No Appropriation or Funds from Canada.** If, as provided for in paragraph A.4.2(c), the Province does not receive the necessary appropriation from the Ontario Legislature or funds from Canada, as applicable, for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.
- A.13.2 **Consequences of Termination Where No Appropriation or Funds from Canada.** If the Province terminates the Agreement pursuant to section A.13.1 (Termination Where No Appropriation or Funds from Canada), the Province may take one or more of the following actions:
- (a) cancel all further instalments of Funds;

- (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to paragraph A.13.2(b).

A.13.3 No Additional Funds. For greater clarity, if the costs determined pursuant to paragraph A.13.2(c) exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A.14.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A.14.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A.7.1 (Preparation and Submission), Reports or such other reports as may have been requested pursuant to paragraph A.7.1(b).

A.14.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel all further instalments of Funds;
- (f) demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand the repayment of an amount equal to any Funds the Recipient used, but did

not use in accordance with the Agreement;

- (h) demand the repayment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A.14.3 Opportunity to Remedy. If, in accordance with paragraph A.14.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will provide Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A.14.4 Recipient Not Remediating. If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to paragraph A.14.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in paragraphs A.14.2(a), (c), (d), (e), (f), (g), (h), and (i).

A.14.5 When Termination Effective. Termination under this Article A.14.0 (Event of Default, Corrective Action and Termination for Default) will take effect as provided for in the Notice.

A.15.0 FUNDS AT THE END OF A FUNDING YEAR

A.15.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A.14.0 (Event of Default, Corrective Action and Termination for Default), if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand the return of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A.16.0 FUNDS UPON EXPIRY

A.16.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, return to the Province any Funds remaining in its possession or under its control.

A.17.0 REPAYMENT

A.17.1 **Repayment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A.17.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands the payment of any Funds or an amount equal to any Funds from the Recipient; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not their return or repayment has been demanded by the Province,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay or return the amount to the Province immediately, unless the Province directs otherwise.

A.17.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A.17.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address provided for in Schedule "B" (Project Specific Information) for the contact information for the purposes of Notice to the Province.

A.17.5 **Failure to Repay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to repay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A.18.0 NOTICE

A.18.1 **Notice in Writing and Addresses.** Notice will be in writing and will be delivered by email,

postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for in Schedule "B" (Project Specific Information), or as either Party later designates to the other by Notice.

A.18.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery or fax, one Business Day after the Notice is delivered.

A.18.3 Postal Disruption. Despite paragraph A.18.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be received; and
- (b) the Party giving Notice will provide Notice by email, personal delivery or by fax.

A.19.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A.19.1 Consent. When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A.20.0 SEVERABILITY OF PROVISIONS

A.20.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A.21.0 WAIVER

A.21.1 Waivers in Writing. If a Party fails to comply with any term of the Agreement, that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article A.18.0 (Notice). Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

A.22.0 INDEPENDENT PARTIES

A.22.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A.23.0 ASSIGNMENT OF AGREEMENT OR FUNDS

- A.23.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.
- A.23.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors and permitted assigns.

A.24.0 GOVERNING LAW

- A.24.1 **Governing Law.** The Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A.25.0 FURTHER ASSURANCES

- A.25.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A.26.0 JOINT AND SEVERAL LIABILITY

- A.26.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, the Recipient agrees that, and will require the same of each entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A.27.0 RIGHTS AND REMEDIES CUMULATIVE

- A.27.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A.28.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A.28.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a “**Failure**”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A.29.0 SURVIVAL

A.29.1 Survival. The following Articles, sections and paragraphs, and all applicable cross-referenced Articles, sections, paragraphs, schedules, and sub-schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0 (Entire Agreement), 3.0 (Amending the Agreement), A.1.0 (Interpretation and Definitions) and any other applicable definitions, paragraph A.4.2(c), sections A.4.6 (Interest), A.5.3 (Disposal), A.7.1 (Preparation and Submission) (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), A.7.2 (Record Maintenance and Audit), A.7.3 (Inspection), A.7.4 (Disclosure), A.7.5 (No Control of Records), A.7.6 (Auditor General (Ontario/Canada)), A.7.7 (Third Parties), A.7.8 (Project Evaluation), and A.7.9 (Calculations), Article A.8.0 (Communications Requirements), A.10.0 (Indemnity), sections A.12.2 (Consequences of Termination on Notice by the Province), A.13.2 (Consequences of Termination Where No Appropriation or Funds from Canada) and A.13.3 (No Additional Funds), A.14.1 (Events of Default), paragraphs A.14.2(d),(e), (f), (g) and (h), Articles A.16.0 (Funds Upon Expiry), A.17.0 (Repayment), A.18.0 (Notice), and A.20.0 (Severability of Provisions), section A.23.2 (Agreement Binding), Articles A.24.0 (Governing Law), A.26.0 (Joint and Several Liability), A.27.0 (Rights and Remedies Cumulative), A.28.0 (Failure to Comply with Other Agreements), and A.29.0 (Survival).

A.30.0 ENVIRONMENTAL ASSESSMENT

A.30.1 Responsibility of Federal/Responsible Authority. Without limitation to the Recipient’s obligations for compliance with Environmental Laws and for greater clarity, the Recipient agrees to ensure that the responsibility of the federal authority or responsible authority, or both, under the *Canadian Environmental Assessment Act, 2012* and applicable

agreements between Canada and Aboriginal groups are met and continues to be met to Canada's satisfaction.

- A.30.2 **Funding Conditional upon Meeting Environmental Assessment Requirements.** The Recipient agrees that the funding under the Agreement is conditional upon the Province or Canada or both, as applicable, being satisfied that the requirements under this Article (Environmental Assessments) have been met.

A.31.0 ABORIGINAL CONSULTATION

- A.31.1 **Aboriginal Consultation Protocol.** The Parties agree to be bound by the terms and conditions of the Aboriginal Consultation Protocol provided for in Schedule "I" (Aboriginal Consultation Protocol).

- A.31.2 **Funding Conditional upon Meeting Aboriginal Consultation Obligations.** The Recipient agrees that the funding under the Agreement is conditional upon the Province or Canada, or both, being satisfied that their respective obligations with respect to the legal duty to consult and, if applicable, accommodate Aboriginal Communities have been met.

A.32.0 DISPUTE RESOLUTION

- A.32.1 **Contentious Issues.** The Parties will keep each other informed of any issues that could be contentious.
- A.32.2 **Examination by the Parties.** The Parties agree, if a contentious issue arises, to refer the contentious issue to senior officials of both Parties for examination.
- A.32.3 **Potential Dispute Resolution by the Parties** The Parties agree that the Parties will, in good faith, reasonably attempt to resolve potential disputes as soon as possible and, in any event, within 90 Business Days of receipt of a Notice of a contentious issue.
- A.32.4 **Exploration of Mechanisms for Dispute Resolutions.** Where the Parties cannot agree on a resolution, the Parties may explore any alternative dispute resolution mechanisms available to them to resolve the issue.
- A.32.5 **Suspension of Payments.** Any payments related to any contentious issue or dispute raised by either Party may be suspended by the Province, together with the obligations related to such issue, pending resolution.

A.33.0 SPECIAL CONDITIONS

- A.33.1 **Special Conditions.** The Province's funding under the Agreement is conditional upon,

- (a) on or before the Effective Date, the Recipient providing the Province with:
 - (i) a copy of the by-law(s) and, if applicable, any council resolution(s) authorizing the Agreement and naming municipal signing officers for the Agreement;
 - (ii) the certificate of insurance or other proof as the Province may request pursuant to section A.11.2 (Proof of Insurance);
 - (iii) the necessary information, including a void cheque or a bank letter, to facilitate an electronic funds transfer to an interest bearing account in the name of the Recipient at a Canadian financial institution; and
 - (iv) a duly executed CWWF attestation form, substantially in the form of the Clean Water and Wastewater Funds (CWWF) Attestation Form attached as Schedule "K" (Form of Clean Water and Wastewater (CWWF) Attestation Form), as evidence that the Project meets the definition of Project Incrementality.
- (b) prior to submitting a request for payment under the Agreement, the Recipient providing the Province with written confirmation that the Recipient,
 - (i) is in compliance with the Environmental Laws, including the Recipient's obligation under Article A.30.0 (Environmental Assessment), and obtained all necessary approvals and permits;
 - (ii) has, if applicable, met the requirements under Article A.31.0 (Aboriginal Consultation); and
 - (iii) has entered into a legally binding agreement that is consistent with and incorporates the relevant provisions of the Agreement with:
 - 1. each of the land-owners upon which the Project is carried out, if the Recipient does not own the land on which the Project is carried out; and
 - 2. each of the Recipient's partners, if any, the Recipient indicated in its application have agreed to maintain the Project.

For greater certainty, if the Province provides any Funds to the Recipient prior to any of the conditions set out in this Article A.33.0 (Special Conditions) having been met, and has not otherwise waived compliance with such condition in writing, the Province may exercise one or more of the remedies available to it pursuant to section A.14.4 (Recipient Not Remediating).

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION

Maximum Funds	\$ 240,000.00
Expiry Date	March 31, 2021
Contact information for the purposes of Notice to the Province	<p>Clean Water and Wastewater Fund</p> <p>Address: Inter-governmental Policy Branch Ministry of Infrastructure 900 Bay Street Mowat Block, 5th Floor Toronto, Ontario M7A 1C2</p> <p>Phone: 647-287-7897</p> <p>Fax: 416-325-7871</p> <p>Email: Luke.Hillan@ontario.ca Cc : CWWF@infrastructureontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Name: Larry McGregor</p> <p>Position: Interim CAO</p> <p>Address: 274 Josephine Street, P.O. Box 90 Wingham, ON N0G 2W0</p> <p>Phone: 519-357-3550</p> <p>Fax: 519-357-1110</p> <p>Email: cao@northhuron.ca</p>

Representative of the Province for the purpose of sections C.2.2 (Amending Agreement for Minor Changes to the Project Description, Budget and Timelines) and D.6.2 (Amending Agreement for Minor Changes to the Reporting)	Position: Manager, Inter-governmental Policy Branch
Authorized representative of the Recipient for the purpose of sections C.2.2 (Amending Agreement for Minor Changes to the Project Description, Budget and Timelines) and D.6.2 (Amending Agreement for Minor Changes to the Reporting)	Position: Interim CAO
Contact Information for the authorized representative of the Recipient organization to respond to requests from the Province related to the Agreement	Name: Larry McGregor Position: Interim CAO Address: 274 Josephine Street, P.O. Box 90 Wingham, ON N0G 2W0 Phone: 519-357-3550 Fax: 519-357-1110 Email: cao@northhuron.ca

**SCHEDULE “C”
PROGRAM FUNDING REQUEST**

C.1.0 PROJECT DESCRIPTION, BUDGET AND TIMELINES

- C.1.1 **Project Description.** The Recipient will carry out the Project described in Sub-schedule “C.1” (Project Description, Budget and Timelines).
- C.1.2 **Budget and Timelines.** The Recipient will carry out the Project within the Budget and Timelines described in Sub-schedule “C.1” (Project Description, Budget and Timelines) and in alignment with the Sub-project Cost Breakdown described in Sub-schedule “C.2” (Sub-project Cost Breakdown).

C.2.0 CHANGES TO THE PROJECT DESCRIPTION, BUDGET AND TIMELINES

- C.2.1 **Minor Changes to the Project Description, Budget and Timelines.** Subject to section C.2.2 (Amending Agreement for Minor Changes to the Project Description, Budget and Timelines), the Parties agree that minor changes, as determined by the Province at its sole discretion, may be made to the Project description, Budget and Timelines.
- C.2.2 **Amending Agreement for Minor Changes to the Project Description, Budget and Timelines.** Any change made to the Project description, Budget and Timelines, pursuant to section C.2.1 (Minor Changes to the Project Description, Budget and Timelines), must be documented through a written agreement duly executed by the respective representatives of the Parties listed in Schedule “B” (Project Specific Information).

SUB-SCHEDULE "C.1"
PROJECT DESCRIPTION, BUDGET AND TIMELINES

Unique Project ID	Project Location	Project Title	Project Description	Forecasted Start Date	Forecasted End Date	Total Eligible Cost	Program Contribution (Eligible Expenditures)	Other Federal Contributions (Eligible Expenditures)	Provincial Contribution (Eligible Expenditures)	Municipal Contribution (Eligible Expenditures)	Other Contribution (Eligible Expenditures)
TNH-001	North Huron, Township of	Wingham and Blyth Water Systems Master Plan	This project will assess North Huron's two Drinking Water systems as a whole, the current condition and performance of 42km of watermain infrastructure and 7 treatment, supply and distribution facilities and major components. This project will help establish a strategic plan for renewal, rehabilitation, address system shortcomings	January 1, 2017	March 15, 2018	\$260,000.00	\$130,000.00	\$0.00	\$65,000.00	\$65,000.00	\$0.00

SOLICITOR-CLIENT PRIVILEGED & CONFIDENTIAL
Final

			, including rates, and develop multi-year schedules for major item replacements and review rate structures. Careful planning and disciplined system management is critical in small communities with major infrastructure, and this study would help provide guidance in planning the appropriate system management.								
TNH-002	North Huron, Township of	Wingham and Blyth Wastewater Systems Master Plan	This project will assess North Huron's two Wastewater systems as a whole, assess their current conditions primarily of 40km of sanitary sewer mains	January 1, 2017	March 15, 2018	\$60,000.00	\$30,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00

			and of 4 facilities and major components, and help establish a strategic plan for renewal, rehabilitation , address system shortcomings , including rates, and develop multi-year schedules for major item replacements and review rate structures. Careful planning and disciplined sustainable long-term system management is critical in small communities with major infrastructure, and this study would help provide guidance in planning the appropriate system								
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			management								
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SUB-SCHEDULE "C.2"
SUB-PROJECT COST BREAKDOWN

Name of Recipient:	North Huron, Township of
Unique Project ID:	TNH-001
Project Title:	Wingham and Blyth Water Systems Master Plan
Project Timeline:	Start Date: January 1, 2017
	Completion Date: March 15, 2018

	Description	Recipient's Project Budget (Net of HST)	Cost Eligibility		Comments
			Eligible	Ineligible	
A	LAND				
1	Land Purchase	-		-	
B	CONSTRUCTION				
1	Construction	-	-		
2	Owner Supplied Materials/Equipment	-	-		
3	Other Materials (e.g. permanent software, IT systems)	-	-		
4	Construction Contingency	-	-		
C	FF&E				
1	Loose Furniture & Equipment	-		-	
D	CONSULTANTS/ PROFESSIONAL				
1	Feasibility Study/ Design Study/ EA	-	-		
2	Design Engineering / Consultant	-	-		
3	Other Consultants	-	-		
4	Consultants Contingency	-		-	
E	ADMIN				
1	Insurances not covered Under Construction Contract	-	-		
2	Internal Staff Time (directly related to Project)	-	-		
3	Project Signage/ Communications (if not incl. in construction)	-	-		
4	Other Fees (legal, loan interest, bank charges, municipal, real estate)	-		-	
5	Contingency	-		-	
F	Sub Total	-	-	-	
G	Non Rebated HST on Eligible Costs¹	-	-		
H	Rebated HST on Eligible Costs plus HST on Ineligible Costs¹	-		-	
I	PROJECT TOTAL (F+G+H)	-	-	-	

SUB-SCHEDULE "C.2"
SUB-PROJECT BUDGET AND TIMELINE

Name of Recipient:		North Huron, Township of			
Unique Project ID:		TNH-002			
Project Title:		Wingham and Blyth Wastewater Systems Master Plan			
Project Timeline:		Start Date:	January 1, 2017		
		Completion Date:	March 15, 2018		
	Description	Recipient's Project Budget (Net of HST)	Cost Eligibility		Comments
			Eligible	Ineligible	
A	LAND				
1	Land Purchase	-		-	
B	CONSTRUCTION				
1	Construction	-	-		
2	Owner Supplied Materials/Equipment	-	-		
3	Other Materials (e.g. permanent software, IT systems)	-	-		
4	Construction Contingency	-	-		
C	FF&E				
1	Loose Furniture & Equipment	-		-	
D	CONSULTANTS/ PROFESSIONAL				
1	Feasibility Study/ Design Study/ EA	-	-		
2	Design Engineering / Consultant	-	-		
3	Other Consultants	-	-		
4	Consultants Contingency	-		-	
E	ADMIN				
1	Insurances not covered Under Construction Contract	-	-		
2	Internal Staff Time (directly related to Project)	-	-		
3	Project Signage/ Communications (if not incl. in construction)	-	-		
4	Other Fees (legal, loan interest, bank charges, municipal, real estate)	-		-	
5	Contingency	-		-	
F	Sub Total	-	-	-	
G	Non Rebated HST on Eligible Costs¹	-	-		
H	Rebated HST on Eligible Costs plus HST on Ineligible Costs¹	-		-	
I	PROJECT TOTAL (F+G+H)	-	-	-	

SCHEDULE “D” REPORTING

D.1.0 REPORTING

- D.1.1 **Types of Reports.** The Recipient will submit Progress Reports, Outcomes Reports and a Final Progress Report to the Province for the Project as required and within the timelines in Schedule “J” (Request for Payment and Payment Procedures).
- D.1.2 **Description of Reports.** The Progress Reports and Final Progress Report are described in Article D.2.0 (Progress Reports and Final Progress Report) and the Outcomes Reports are described in Article D.3.0 (Outcomes Progress Reports).

D.2.0 PROGRESS REPORTS AND FINAL PROGRESS REPORT

- D.2.1 **Format and Information for Progress Reports and Final Progress Report.** The Recipient will submit to the Province each Progress Report and Final Progress Report in a format acceptable to the Province. Also, each Progress Report and Final Progress Report will include the information described in the template below. For greater clarity, references to “Project/project” in the template below refer to “Sub-project” as defined in the Agreement. The use of the term “Project/project” is for consistency with templates the Province has received from Canada pursuant to the Bilateral Agreement.

Project Information				
Claim No.	Unique Project ID	Recipient Legal Name	Project Title	Project Description

Financial Information						
Total Project Cost	Total Eligible Expenditures	Program Contribution (Eligible Expenditures)	Other Federal Contributions (Eligible Expenditures)	Provincial Contribution (Eligible Expenditures)	Municipal Contribution (Eligible Expenditures)	Other Contribution (Eligible Expenditures)

Progress Information				
Federal Signage Installed (Y/N)	Forecasted Start Date (Updated from Project List) (MM/DD/YYYY)	Forecasted End Date (Updated from Project List) (MM/DD/YYYY/MM/DD)	Actual Start Date (MM/DD/YYYY)	Actual End Date (MM/DD/YYYY)

Progress Information	Risk Assessment
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Progress Towards Completion (%)	Project Complete? (Y/N)	Progress Note	Risk Factors (Updated from Project List)	Mitigation Measures

Claims Information				
Total Incurred Eligible Expenditures to Date	Total Claimed to Date (Including current claim)	Program (i.e. Federal) Contribution (Including current Claim)	Provincial Contribution (Including current Claim)	Amount Claimed

D.2.2 Additional Information for Progress Reports and Final Progress Reports. In addition to the information described in section D.2.1 (Format and Information for Progress Reports and Final Progress Reports), the Recipient will provide the Province for each Progress Report and Final Progress Report an attestation in a format acceptable to the Province, signed by a delegated/authorized senior official of the Recipient, that confirms that the:

- (a) Project has been completed (Final Progress Report only);
- (b) Federal and Provincial funding was spent on Eligible Expenditures in accordance with the terms and conditions of the Agreement (Final Progress Report only);
- (c) Since the date of the last disbursement, if any, the Recipient has expended funds on Project, and all amounts claimed have been incurred and are true and correct;
- (d) All costs claimed have been accounted for in accordance with the Public Sector Accounting Standards in effect in Canada;
- (e) The amount of the requested disbursement, when added to the aggregate amount of disbursements, if any, in respect of the Eligible Expenditures related to each approved project, does not exceed the allocated federal and provincial portions of the grant for that eligible project(s);
- (f) The proceeds of the requested disbursement will be applied to one or more of the Project in accordance with the project budget and will not be applied to any other purposes;

- (g) The Project to which these funds will be applied have been procured in accordance with the principal of open, fair and transparent and provides value for money;
- (h) All records (including but not limited to contracts, invoices, statements, receipts, vouchers) are being retained in accordance with the requirements of the Agreement; and
- (i) The Recipient has complied, or with the acknowledgment of the Province, is complying, with respect to Duty to Consult with respect to the project(s) identified by the Province.

D.3.0 OUTCOMES PROGRESS REPORTS

D.3.1 Format and Information for Outcomes Progress Reports. The Recipient will submit to the Province each Outcomes Progress Report in a format acceptable to the Province. Also, each Outcomes Progress Report will include the information described below in paragraph D.3.1 (a) (Baseline Data (2015) Template) for the first Progress Report and for all other Outcomes Progress Reports.

(a) Baseline Data (2015) Template

The Recipient will provide the baseline data for the performance indicators identified below as applicable to the Province for the first Progress Report. For greater clarity, references to “Project/project” in the table below refer to “Sub-project” as defined in the Agreement. The use of the term “Project/project” is for consistency with tables the Province has received from Canada pursuant to the Bilateral Agreement.

Outcome	CWWF Performance Indicator
Improved reliability	Average % decrease in unplanned service interruptions per month (not related to weather)
	Average % decrease in volume of water leakage and/or infiltration that can be attributed to funded investments
Improved efficiency	Total estimated kilowatt-hours saved as a result of funded investments
	Average Life Cycle Cost of applicable water treatment systems after construction
	Average Life Cycle Cost of applicable wastewater treatment and stormwater systems after construction
Improved rehabilitation	Percentage of assets that have increased their physical condition rating (as per reporting guideline) as a result of funding

	Average number of years of useful life remaining on applicable wastewater treatment and collection components, extended as a result of funded investments
	Average number of years of useful life remaining on applicable storm water components, extended as a result of funded investments
	Average number of years of useful life remaining on applicable water treatment and distribution components, extended as a result of funded investments
Funded plans are being implemented	Number of funded water treatment plans and studies that have resulted in identified capital projects that are either included in capital planning documents with associated funding or that are in the process of being implemented
	Number of funded wastewater plans and studies that have resulted in identified capital projects that are either included in capital planning documents with associated funding or that are in the process of being implemented
Safer drinking water	Number of water treatment facilities that have improved water quality as a result of funded investments
	Number of drinking water systems that have eliminated a boil water advisory as a result of funded investments
	Number of water treatment systems that have met or exceeded applicable regulations and guidelines as a result of funding
Cleaner wastewater and stormwater	Number of applicable wastewater systems by treatment level (no treatment, Primary, Secondary, Tertiary) after end of construction
	Number of systems that have improved the quality of wastewater effluent or storm water discharge as a result of funded investments
	Number of wastewater systems that have met or exceeded applicable regulations and guidelines as a result of funding
Projects are incremental	Total value of capital expenditures for water and wastewater system projects for 2016
	Total value of capital expenditures for water and wastewater system projects for 2017

D.4.0 ABORIGINAL CONSULTATION RECORD

D.4.1 Inclusion of Aboriginal Consultation Record. The Recipient agrees to include, if consultation with Aboriginal Communities is required, in its Progress Reports any Aboriginal Consultation Record.

D.5.0 RISK ASSESSMENT

- D.5.1 **Further Details on Risk Assessment.** Upon the Province written request and at the sole discretion of the Province, the Recipient will provide further details on the risk assessment it provides in any of its Sub-project Progress Report.

D.6.0 CHANGES TO SCHEDULE “D” (REPORTING)

- D.6.1 **Minor Changes to the Reporting.** Subject to section D.6.2 (Amending Agreement for Minor Changes to the Reporting), the Parties agree that minor changes to this Schedule “D” (Reporting), as determined by the Province at its sole discretion, may be made.
- D.6.2 **Amending Agreement for Minor Changes to the Reporting.** Any change made to this Schedule “D” (Reporting), pursuant to section D.6.1 (Minor Changes to the Reporting), must be documented through a written agreement duly executed by the representatives of the Parties listed in Schedule “B” (Project Specific Information).

SCHEDULE “E” ELIGIBLE EXPENDITURES AND INELIGIBLE EXPENDITURES

E.1.0 DEFINITIONS

E.1.1 **Definitions.** For the purposes of this Schedule “E” (Eligible Expenditures and Ineligible Expenditures):

“**Eligible Investments**” means the Eligible Investments described in section E.2.2 (Eligible Investments).

“**Ineligible Expenditures**” means the costs of the Project that are ineligible for contribution by the Province under the terms and conditions of the Agreement, and that are described in this Schedule “E” (Eligible Expenditures and Ineligible Expenditures).

E.2.0 ELIGIBLE EXPENDITURES AND ELIGIBLE INVESTMENTS

E.2.1 **Eligible Expenditures Date of Effect.** Eligible Expenditures can begin to accrue as of April 1, 2016.

E.2.2 **Eligible Investments.** The following are Eligible Investments:

- i. Capital projects for the rehabilitation of water treatment and distribution systems, and wastewater and storm water collection, conveyance and treatment systems;
- ii. Separation of existing combined sewers and/or combined sewer overflow control;
- iii. Initiatives that support system optimization and improved asset management including studies and pilot projects related to innovative and transformative technologies;
- iv. Design and planning for upgrades to wastewater treatment infrastructure to meet federal regulatory requirements; and
- v. New construction projects, including the construction of naturalized systems for management and treatment of wastewater and storm water, if the projects will be completed within the program timeframe.

E.2.3 **Scope of Eligible Expenditures.**

Eligible Expenditures include only the following:

- i. All costs considered by Province to be direct and necessary for the successful implementation of an eligible Project, excluding those identified under section E.3.0 (Ineligible Expenditures); including:
 - a. Environmental assessment costs
 - b. Engineering costs, including tendering and contract administration

- i. Feasibility studies, detailed design or pilot projects that support system optimization and/or asset management.
 - ii. Design and planning for upgrades to wastewater treatment infrastructure to meet federal regulatory requirements.
 - c. Project management costs
 - d. Material costs
 - e. Construction costs
 - f. Contingency costs (maximum 15% - calculation excludes professional fees)
- ii. Costs of Aboriginal consultation, and where appropriate, accommodation;
- iii. Cost incurred between April 1, 2016 and March 31, 2018;
- iv. Costs incurred between April 1, 2016 and March 31, 2019 only for those projects where Canada and the Province have approved a Project end date beyond March 31, 2018; and
- v. Cost of construction carried out in-house by a Recipient, where the Recipient must, upon request by the Province, provide evidence that demonstrates the costs of construction are at fair market value which is defined as the amount of consideration that would be agreed upon in an arms-length transaction between knowledgeable, willing parties who are under no compulsion to act.

E.3.0 INELIGIBLE EXPENDITURES

E.3.1 Scope of Ineligible Expenditures. Unless a cost is considered an Eligible Expenditure pursuant to section E.2.3 (Scope of Eligible Expenditures), such cost will be considered an Ineligible Expenditure. Without limitation, the indirect costs listed in section E.3.2 (Indirect Costs), the costs that are over and above the Project scope listed in section E.3.3 (Costs Over and Above Project Scope), and the following costs will be considered Ineligible Expenditures:

- i. Costs incurred prior to April 1, 2016 and costs incurred after March 31, 2018, subject to section E.2.3(iv);
- ii. Costs incurred for cancelled projects;
- iii. Land acquisition; leasing land, buildings and other facilities; leasing equipment other than equipment directly related to the construction of the project; real estate fees and related costs;
- iv. Financing charges, legal fees and loan interest payments, including those related to easements (e.g. surveys);
- v. Any goods and services costs which are received through donations or in kind;
- vi. Provincial sales tax and Goods and Services Tax/Harmonized Sales Tax, for which the Recipient is eligible for a rebate, and any other costs eligible for rebates;
- vii. Costs associated with operating expenses and regularly scheduled maintenance work;

- viii. Movable/transitory assets (i.e. portable generators, etc.) that are not part of a larger Project;
and
- ix. Costs of completing the CWWF submission.

E.3.2 Indirect Costs. Without limitation, the following indirect costs are Ineligible Expenditures:

- (a) costs of developing the business case for the purposes of applying for provincial funding for the Project;
- (b) costs related to Project evaluation, including the Project Evaluation, and audit, unless otherwise approved by the Province in writing;
- (c) costs associated with obtaining necessary approvals, licenses or permits where the Recipient is the entity providing the approval, license or permit;
- (d) salaries and other employment benefits of any employees, overhead costs as well as other direct or indirect operating or administrative costs of the Recipient, and more specifically these costs as related to planning, engineering, architecture, supervision, management and other services provided by the Recipient's permanent staff and funded under the Recipient's operating budget and are beyond the scope of section E.2.3(v);
- (e) costs of any activities that are part of the regular operation and maintenance of municipal assets, including operation and maintenance costs related to the Project;
- (f) carrying costs incurred on the funding share of any funding partner other than the Province;
- (g) costs associated with Recipient staff travel and any Third Party;
- (h) litigation costs incurred by the Recipient in proceedings against the Province or the Recipient;
- (i) legal costs incurred by the Recipient; and
- (j) Recipient's upgrades not expressly approved by the Province;

E.3.3 Costs Over and Above Project Scope. Activities undertaken as part of the Project that are over and above the scope of the Project will not be funded under the Agreement. These costs include, but are not limited to:

- (a) upgrading of municipal services and utilities that is over and above relocation or replacement that is necessitated for the Project;
- (b) upgrades to materials and design beyond existing municipal standards; and
- (c) design enhancements over and above those that are described for the Project.

SCHEDULE “F” EVALUATION

F.1.0 PROJECT EVALUATION

- F.1.1 **Recipient’s Participation in Project Evaluation.** The Recipient understands that the Province or Canada, or both, may ask the Recipient to participate in an evaluation of the Program or CWWF, or both, during and after the Term. The Recipient agrees, if asked and at its own expense, to provide Project-related information to the Province or Canada, or both, for the purpose of the evaluation.
- F.1.2 **Results of Project Evaluation(s).** The result of the Project evaluation(s) carried under section F.1.1 (Recipient’s Participation in Project Evaluation) will be made available to the public.

SCHEDULE “G” COMMUNICATIONS PROTOCOL

G.1.0 DEFINITIONS

G.1.1 **Definitions.** For the purposes of this Schedule “G” (Communications Protocol):

“**Communications Activities**” include, but are not limited to, public or media events or ceremonies including key milestone events, news releases, reports, web and social media products or postings, blogs, news conferences, public notices, physical and digital signs, publications, success stories and vignettes, photos, videos, multi-media content, advertising campaigns, awareness campaigns, editorials, multi-media products and all related communication materials.

“**Joint Communications**” are events, news releases, and signage that relate to the promotion of the Program, CWWF or Project and are collaboratively developed and approved by Canada, Ontario and the Recipient, and are not operational in nature.

G.2.0 PURPOSE

G.2.1 **Purpose.** This communications protocol outlines the roles and responsibilities of each of the Parties to the Agreement with respect to Communications Activities related to the Project.

G.2.2 **Guidance.** This communications protocol will guide all Communications Activity planning, development and implementation with a view to ensuring efficient, structured, continuous, consistent and coordinated communications to the Canadian public.

G.2.3 **Application to Communications Activities.** The provisions of this communications protocol apply to all Communications Activities related to the Agreement and the Project.

G.3.0 GUIDING PRINCIPLES

G.3.1 **Information to Canadians.** Communications Activities undertaken through this communications protocol should ensure that Canadians are informed that the Project helps improve their quality of life and about its benefits.

G.3.2 **Factors to Consider.** The Communications Activities undertaken to recognize funding under the Agreement will take into account the financial value and duration of the Project and the feasibility of Joint Communications for Communications Activities.

G.3.3 **Deficiencies and Corrective Actions.** The Province will communicate to the Recipient any deficiencies or corrective actions, or both, identified by the Province and Canada.

- G.3.4 **Approval of Communications Material.** The announcement or publication of the Project must be approved by the Parties and Canada prior to being carried out.

G.4.0 JOINT COMMUNICATIONS

- G.4.1 **Subject Matter.** The Parties and Canada will have Joint Communications about the funding and status of the Project.
- G.4.2 **Prior Knowledge and Agreement.** Joint Communications related to the Project should not occur without the prior knowledge and agreement of the Parties and Canada.
- G.4.3 **Recognition of Canada's Contribution.** All Joint Communications material will be approved by the Province and Canada, and will recognize Canada and the Province's contribution under Schedule "A" (General Terms and Conditions) or the Total Financial Assistance, or both, received for the Project.
- G.4.4 **Notice and Timing.** The Recipient and the Province, on its own behalf or that of Canada, may request Joint Communications. The Party requesting the Joint Communications will provide at least 15 Business Days' notice to the other Party. If the Communications Activity is an event, it will take place at a date and location mutually agreed to by the Parties and, if applicable, Canada.
- G.4.5 **Participation and Representatives.** The Party requesting a Joint Communications will provide the opportunity for the other Party and Canada to choose to participate and, if they do so choose, their own designated representative (in the case of an event).
- G.4.6 **English and French.** Canada has an obligation to communicate in English and French. Communications products related to events must be bilingual and include the Canada word mark and the logos of the Parties. In such cases, Canada will provide the translation services and final approval on products.
- G.4.7 **Table of Precedence for Canada.** The conduct of all Joint Communications will follow the *Table of Precedence for Canada* as applicable.

G.5.0 INDIVIDUAL COMMUNICATIONS

- G.5.1 **Canada's Obligations.** Notwithstanding Article G.4.0 (Joint Communications), the Parties agree that Canada has the right to communicate information to Canadians about the Agreement and the use of Funds to meet its legislated and regulatory obligations through its own Communications Activities.
- G.5.2 **Restrictions.** Each Party may include general CWWF messaging and an overview of the Project in their own Communications Activities. The Province and the Recipient will not unreasonably restrict the use of, for their own purposes, Communications Activities

related to the Project and if web- or social-media based, from linking to it. Canada has also agreed, in the Bilateral Agreement, to the above.

- G.5.3 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

G.6.0 OPERATIONAL COMMUNICATIONS

- G.6.1 **Responsibility of Recipient.** The Province and the Recipient are solely responsible for operational communications with respect to the Project, including but not limited to: calls for tender, contract awards, and construction and public safety notices. Operational communications as described above are not subject to the *Official Languages Act* of Canada.

G.7.0 MEDIA RELATIONS

- G.7.1 **Significant Media Inquiry.** The Province and the Recipient will share information promptly with the other Party and Canada should significant media inquiries be received or emerging media or stakeholder issues arise to a Project or the CWWF.

G.8.0 SIGNAGE

- G.8.1 **Recognition of Funding Contribution.** The Parties agree that Canada, the Province and the Recipient may each have signage recognizing their funding contribution to the Project.
- G.8.2 **Funding Recognition.** Unless otherwise agreed by Canada and the Province, the Recipient will produce and install signs to recognize funding at the Project site in accordance with current federal and provincial signage guidelines. Federal and provincial sign design, content, and installation guidelines will be provided by Canada and/or the Province.
- G.8.3 **Permanent Plaque.** Where the Recipient decides to install a permanent plaque or other suitable marker with respect to the Project, it will recognize Canada's and the Province's contribution and be approved by Canada and the Province.
- G.8.4 **Notice of Sign Installation.** The Recipient will inform the Province of sign installations.
- G.8.5 **Timing for Erection of Sign.** If erected, signage recognizing the federal and provincial CWWF contribution will be installed at the Project site(s) 30 days prior to the start of construction, be visible for the duration of the Project, and remain in place until 30 days after construction is completed and the infrastructure is fully operational or opened for public use.

- G.8.6 **Size of Sign.** If erected, signage recognizing the federal and provincial CWWF contribution will be at least equivalent in size and prominence to Project signage for contributions by other orders of government and be installed in a prominent and visible location that takes into consideration pedestrian and traffic safety and visibility.
- G.8.7 **Responsibility of Recipient.** The Recipient is responsible for the production and installation of Project signage, or as otherwise agreed upon.
- G.8.8 **Recognition in Documents.** In the case of Projects where the deliverable is a document, such as but not limited to plans, reports, studies, strategies, training material, webinars, and workshops, the Recipient will clearly recognize Canada's and the Province's financial contribution received for the Project.

G.9.0 COMMUNICATING WITH RECIPIENT

- G.9.1 **Facilitation of Communications.** The Province agrees to facilitate, as required, communications between Canada and the Recipient for Communications Activities.

G.10.0 ADVERTISING CAMPAIGNS

- G.10.1 **Notice of Advertising Campaigns.** Recognizing that advertising can be an effective means of communicating with the public, the Recipient agrees that Canada or the Province, or both, may, at their own cost, organize an advertising or public information campaign related to the Agreement or the Project. However, such a campaign will respect the provisions of the Agreement. In the event of such a campaign, the sponsoring Party or Canada will inform the other Party or Canada of its intention no less than 21 Business Days prior to the campaign launch.

**SCHEDULE “H”
DISPOSAL OF AND REVENUES FROM ASSETS**

H.1.0 DEFINITIONS

H.1.1. **Definitions.** For the purposes of this Schedule “H” (Disposal of and Revenues from Assets):

“**Fiscal Year**” means the period beginning April 1 of a year and ending March 31 of the following year.

“**Local Government**” means a single-tier, lower-tier or upper-tier municipality established by or under an Ontario provincial statute, and also includes a municipal service corporation established by such a single-tier, lower-tier or upper-tier municipality.

H.2.0 DISPOSAL OF ASSETS

H.2.1 **Repayment.** Subject to section H.2.2 (Reinvestment), the Recipient undertakes to notify the Province in writing, 180 days in advance, if at any time during a period of five years from the Expiry Date, the Recipient proposes to sell, lease, encumber or use any Asset in a manner other than described in the Agreement, or otherwise dispose of, directly or indirectly, any Asset purchased, acquired, constructed, repaired, rehabilitated, renovated or improved, in whole or in part, with Funds, other than to Canada, the Province, a Crown agent of the Province or Canada, or a Local Government or, with the Province’s written consent, any other entity. Upon disposition, unless the Province otherwise consents in writing, the Recipient hereby undertakes to reimburse the Province, forthwith on demand, a proportionate amount of the Province’s contribution, in the proportion set out below:

Where Asset sold, leased, encumbered, used in a manner other than described in the Agreement, or otherwise disposed of within:	Return of Funds (in current dollars)
Up to five years after the Expiry Date	100%
More than five years after the Expiry Date	0%

H.2.2 **Reinvestment.** Notwithstanding the foregoing, if the Recipient disposes of any Asset, directly or indirectly, during the five year period noted in section H.2.1 (Repayment) and replaces it with an asset of equal or greater value, the Recipient may, in lieu of the

repayment provided for in section H.2.1 (Repayment) and with the Province's prior written consent, reinvest the proceeds from the disposal into the replacement asset.

H.3.0 REVENUES FROM ASSETS

H.3.1 **Revenues.** The Parties acknowledge that their contributions to the Project are meant to accrue to the public benefit. The Recipient will notify the Province in writing, within 90 days of the end of a Fiscal Year, if any Asset is used in a way that, in the Fiscal Year, revenues generated from the Asset exceeded the Recipient's operating expenses. In such instance, the Province may require the Recipient to pay to the Province immediately a portion of the excess, in the same proportion as the Province's contribution is to the total cost of the Asset. This obligation will apply only to the first five complete Fiscal Years following the Expiry Date.

H.4.0 DEDUCTION FROM FINANCIAL ASSISTANCE

H.4.1 **Deduction by Province.** The Province may deduct any amount of funds to be repaid by the Recipient under this Schedule "H" (Disposal of and Revenues from Assets) from the financial assistance payable on any other current or future project(s) of the Recipient under any other provincial program(s).

SCHEDULE “I” ABORIGINAL CONSULTATION PROTOCOL

I.1.0 DEFINITIONS

I.1.1 **Definitions.** For the purposes of this Schedule “I” (Aboriginal Consultation Protocol):

“**Aboriginal Community**” includes First Nation, Métis and Inuit communities or peoples of Canada.

“**Aboriginal Consultation Plan**” means the Aboriginal Consultation Plan described in section I.2.1 (Development of Plan).

“**Aboriginal Consultation Record**” means a document that records and describes, as the Province may require, the consultation activities carried out during the Project and the results of that consultation.

I.2.0 ABORIGINAL CONSULTATION PLAN

I.2.1 **Development of Plan.** The Province, based on the scope and nature of the Project or at the request of Canada, may require the Recipient to, in consultation with the Province or Canada, or both, develop and comply with an Aboriginal consultation plan (“**Aboriginal Consultation Plan**”).

I.2.2 **Procedural Aspects of Consultation.** If consultation with an Aboriginal Communities is required, the Recipient agrees that:

- (a) the Province or Canada, or both, may delegate certain procedural aspects of the consultation to the Recipient; and
- (b) the Province or Canada, or both, provide the Recipient with an initial list of the communities the Recipient may consult.

I.2.3 **Provision of Plan to Province.** If, pursuant to section I.2.1 (Development of Plan), the Province provides Notice to the Recipient that an Aboriginal Consultation Plan is required, the Recipient will, within the timelines provided in the Notice, provide the Province with a copy of the Aboriginal Consultation Plan.

I.2.4 **Changes to Plan.** The Recipient agrees that the Province or Canada, in the Province’s or Canada’s sole discretion and from time to time, may require the Recipient to make changes to the Aboriginal Consultation Plan.

I.3.0 ABORIGINAL CONSULTATION RECORD

- I.3.1 Requirements for Aboriginal Consultation Record.** If consultation with Aboriginal Communities is required, the Recipient will maintain an Aboriginal Consultation Record and provide such record to the Province, and any update to it, as part of its reporting to the Province pursuant to section D.4.1 (Inclusion of Aboriginal Consultation Record).

I.4.0 RESPONSIBILITIES OF THE RECIPIENT

- I.4.1 Notification to and Direction from the Province.** The Recipient will immediately notify the Province:

- (a) of contact by any Aboriginal Communities regarding the Project; or
- (b) if any Aboriginal archaeological resources are discovered in the course of the Project,

and, in either case, the Recipient agrees that the Province or Canada, or both, may direct the Recipient to take such actions as the Province or Canada, or both, may require. The Recipient will comply with the Province's or Canada's direction.

- I.4.2 Direction from the Province and Contracts.** The Recipient will provide in any Contract for the Recipient's right and ability to respond to direction from the Province or Canada, or both, as the Province or Canada may provide in accordance with section I.4.1 (Notification to and Direction from the Province).

SCHEDULE “J” REQUESTS FOR PAYMENT AND PAYMENT PROCEDURES

J.1.0 DEFINITION

J.1.1 **Definition.** For the purposes of this Schedule “J” (Requests for Payment and Payment Procedures):

“**Final Payment**” means the final payment by the Province to the Recipient for each Sub-project as described in and to be paid in accordance with Article J.8.0 (Final Payment).

J.2.0 PROCEDURES AND TIMING FOR REQUESTS FOR PAYMENT

J.2.1 **Procedures.** The Recipient agrees that the procedures provided for in Article J.3.0 (Procedures for Requests for Payment for Eligible Expenditures) will apply to requests for payment the Recipient submits to the Province under the Agreement.

J.1.2 **Diligent and Timely Manner.** The Recipient agrees to submit its requests for payment to the Province in a diligent and timely manner.

J.3.0 PROCEDURES FOR REQUESTS FOR PAYMENT FOR ELIGIBLE EXPENDITURES

J.3.1 **Timing, Reports and Documents.** The Recipient agrees to submit a Sub-project request for payment for Eligible Expenditures to the Province, at a minimum, semi-annually. The Recipient agrees to submit, for each of the circumstances listed below, the following reports and documents:

- (a) for each request for payment, including the Final Payment, a Request for Payment Form, using the form provided in Sub-schedule “J.1” (Form of Request for Payment Form), fully and accurately completed;
- (b) for each request for payment, except for the Final Payment, a certification, using the form of certificate provided in Sub-schedule “J.2” (Form of Certificate from Recipient), by an authorized senior official of the Recipient;
- (c) for each request for Final Payment, a Declaration of Sub-project Completion, using the form provided in Sub-schedule “J.3” (Form of Declaration of Sub-project Completion), by an authorized senior official of the Recipient;
- (d) for each request for Final Payment for new and expansion Sub-projects, if applicable in the opinion of the Province, a certification, using the form of certificate provided in Sub-schedule “J.4” (Form of Certificate from Professional Engineer), by a professional engineer;
- (e) if the Province so requests, a copy of all documentation provided to the Recipient by

the authorized senior official of the Recipient or professional engineer, or both, for the certification or declaration, as applicable, in paragraphs J.3.1 (b), (c) and (d);

- (f) for each request for payment, except for the Final Payment, a Progress Report and an Outcomes Progress Report, acceptable to the Province, for the period to which the request for payment relates;
- (g) for each request for Final Payment, a Final Progress Report and an Outcomes Progress Report, acceptable to the Province, for the period to which the request for payment relates; and
- (h) such other information as the Province may request.

J.3.2 Submission of Documents and Reports. The reports and documents listed in section J.3.1 (Timing, Reports and Documents) shall be submitted to the Province at the following address:

Clean Water and Wastewater Fund
Infrastructure Ontario
1 Dundas Street West, Suite 2000
Toronto, Ontario M5G 1L5
Fax: 416-392-1906
Email: CWWF@infrastructureontario.ca

J.4.0 PAYMENTS

J.4.1 Payment by the Province. Subject to the Province receiving the necessary annual appropriation from the Ontario Legislature or funds from Canada, or both, upon receipt of a request for payment fully completed in accordance with this Schedule “J” (Requests for Payment and Payment Procedures), the Province will use its reasonable efforts to make a payment to the Recipient, if due and owing under the terms of the Agreement, in a timely manner. The Province will under no circumstances be liable for interest for failure to make a payment within the time limit provided for in this Article J.4.0 (Payments).

J.5.0 TIME LIMITS FOR REQUESTS FOR PAYMENTS

J.5.1 Timing. The Recipient will submit all requests for payment prior to March 31st, 2019.

J.5.2 No Obligation for Payment. The Province will have no obligation to make any payment for a request for payment submitted after September 31st, 2019.

J.6.0 FINAL RECONCILIATION AND ADJUSTMENTS

J.6.1 Final Reconciliation and Adjustments. Following delivery of the completed Declaration of Sub-project Completion, confirming achievement of Sub-project Completion, and the

Final Progress Report and final Outcomes Progress Report, the Parties will jointly carry out a final reconciliation of all requests for payments and payments in respect of the Sub-project and make any adjustments required in the circumstances.

J.7.0 HOLDBACK

J.7.1 **Holdback.** For each Sub-project, the Province may pay to the Recipient up to 90% of its contribution under the Agreement prior to final adjustments in accordance with Article J.6.0 (Final Reconciliation and Adjustments). Subject to paragraph A.4.1 (a), the remaining 10% of the Province's contribution (the "Holdback") will be paid when the final reconciliation and all adjustments are made in accordance with Article J.6.0 (Final Reconciliation and Adjustments), and in accordance with Article J.8.0 (Final Payment).

J.8.0 FINAL PAYMENT

J.8.1 **Final Payment.** Upon completion of the final reconciliation and all adjustments in accordance with Article J.6.0 (Final Reconciliation and Adjustments), the Province agrees, subject to the Recipient having met all other terms and conditions of the Agreement and paragraph A.4.2(c), to pay the Recipient the remainder of its contribution for the Sub-project together with the Holdback contemplated pursuant to Article J.7.0 (Holdback).

SUB-SCHEDULE "J.1"
FORM OF REQUEST FOR PAYMENT FORM

CLEAN WATER AND WASTEWATER FUND (CWWF) (ONTARIO)
TRANSFER PAYMENT AGREEMENT

REQUEST FOR PAYMENT FORM

TO:	Clean Water and Wastewater Fund - Infrastructure Ontario
Address:	1 Dundas Street West, Suite 2000
Attention:	Toronto, Ontario M5G 1L5
Email:	CWWF@infrastructureontario.ca
Tel. No.	1-844-803-8856
Fax No.	1- 416-392-1906

PROJECT INFORMATION:

Recipient Name:	
Unique ID#:	
Project Claim #:	
Project Claim Amount:	
Period Covered by Claim:	

Claim Information															
Unique Project ID	Claim #1		Claim #2		Claim #3		Claim #4		Claim #5		Claim #6		Total Claims to Date		
	Fed	Prov	Fed	Prov	Fed	Prov	Fed	Prov	Fed	Prov	Fed	Prov	Fed	Prov	Total
CWWF-001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CWWF-002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CWWF-003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		

SUB-SCHEDULE "J.2"
FORM OF CERTIFICATE FROM RECIPIENT
CLEAN WATER AND WASTEWATER (ONTARIO)
TRANSFER PAYMENT AGREEMENT

CERTIFICATE FROM RECIPIENT

TO:	Clean Water and Wastewater Fund - Infrastructure Ontario
Address:	1 Dundas Street West, Suite 2000
Attention:	Toronto, Ontario M5G 1L5
Email:	CWWF@infrastructureontario.ca
Tel. No.	1-844-803-8856
Fax No.	1-416-392-1906

PROJECT INFORMATION:

Recipient Name:	_____
Unique ID#:	_____
Project Claim #:	_____
Project Claim Amount:	_____
Period Covered by Claim:	_____

I, [insert Name], the treasurer of **[insert Recipient Name]**, hereby request that OILC make a disbursement to the **[insert Recipient Name]** in the principal sum of **\$XXX.XX**, said principal sum as calculated using attached Sub-project claim/report forms, as authorized by the CWWF Transfer Payment Agreement entered into between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, and the **[insert the legal name of the Recipient]** (the "Recipient"), on _____, _____ (the "Agreement").

I, having made such inquiries as I deemed necessary for this certificate, hereby certify to the best of my knowledge, for and on behalf of the Recipient, on and as of the date set out below, as follows:

- a. all representations and warranties contained in Article A.2.0 (Representations, Warranties and Covenants) of Schedule "A" (General Terms and Conditions) to the Agreement are true and correct;
- b. the Recipient is in compliance with all the terms and conditions of the Agreement, including, without limitations, its obligations under section A.33.1 (Special Conditions) of Schedule "A" (General Terms and Conditions) to the Agreement, and no Event of Default, as described in the Agreement, has occurred and is continuing;

- c. if the Recipient has incurred a cost overrun for the Sub-project, it has funded the costs and is not asking for funds from the Province and has sufficient funds to complete the Sub-project in compliance with the Agreement;
- d. the Recipient has complied with all applicable provision of the *Construction Lien Act* (Ontario) and is not aware of any claims for lien under that Act;
- e. since the date of the last disbursement, if any, the Recipient has expended funds on the Sub-project(s), as noted on the attached claim/report forms, and all amounts entered on such forms have been incurred and are true and correct;
- f. all costs claimed have been accounted for in accordance with the Public Sector Accounting Standards in effect in Canada;
- g. the amount of the requested disbursement, when added to the aggregate amount of disbursements, if any, in respect of the Eligible Expenditures related to each approved Sub-project, does not exceed the allocated federal and provincial portions of the grant for that eligible Sub-project;
- h. the proceeds of the requested disbursement will be applied to one or more of the Sub-project(s) in accordance with the Sub-project budget and will not be applied to any other purposes;
- i. the Sub-project(s) to which these funds will be applied have been procured in accordance with the principle of open, fair and transparent and provides value for money;
- j. all records (including but not limited to contracts, invoices, statements, receipts, vouchers) are being retained in accordance with the requirements of the Agreement; and
- k. the Recipient has complied, or with the acknowledgment of the Province is complying, with respect to Duty to Consult with respect to project(s) identified by the Province.

Recipient Financial Delegated Authority

FROM:

Address:

Attention:

Email:

Tel. No.

Fax. No.

Signature

Date

SUB-SCHEDULE "J.3"
FORM OF DECLARATION OF SUB-PROJECT COMPLETION
CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT

DECLARATION OF SUB-PROJECT COMPLETION

TO:

Attention: Clean Water and Wastewater Fund - Infrastructure Ontario

Email: CWWF@infrastructureontario.ca

Telephone No.: 1-844-803-8856

Facsimile No.: 1-416-392-1906

FROM:

[insert address of the Recipient's authorized representative]

Attention: **[insert name and title of the Recipient's authorized representative]**

Email: **[insert email address of the Recipient's authorized representative]**

Telephone No.: **[insert telephone number of the Recipient's authorized representative]**

Facsimile No.: **[insert facsimile number of the Recipient's authorized representative]**

RE:

Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement – Sub-project [insert the Sub-project unique ID and title]

In the matter of the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement entered into between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, and the **[insert the legal name of the Recipient]** (the "Recipient"), on _____, _____ (the "Agreement").

I, _____ **[insert name and title of the Recipient's authorized representative]**, having made such inquiries as I have deemed necessary for this certificate, hereby certify that to the best of my knowledge, information and belief:

1. On and as of the date set out below:
 - a. all representations and warranties contained in Article A.2.0 (Representations, Warranties and Covenants) of Schedule "A" (General Terms and Conditions) to the Agreement are true and correct;
 - b. the Recipient is in compliance with all the terms and conditions of the Agreement, including, without limitations, its obligations under section A.33.1 (Special Conditions) of Schedule "A" (General Terms and Conditions) to the Agreement, and no Event of Default, as described in the Agreement, has occurred and is continuing;
 - c. if the Recipient has incurred a cost overrun for the Sub-project, it has funded the costs and is not asking for funds from the Province and has sufficient funds to complete the Sub-project in compliance with the Agreement;
 - d. the Recipient has complied with all applicable provision of the *Construction Lien Act* (Ontario) and is not aware of any claims for lien under that Act;
 - e. the work for the Sub-project **[insert the Sub-project unique ID and title]**:
 - i. has reached Sub-project Completion, as defined in the Agreement, on the _____ day of _____ 20____ (the "**Sub-project Completion Date**");
 - ii. was carried out by _____ **[insert the name of the prime contractor]**, between _____ **[insert the start date]** and _____ **[insert the Sub-project Completion Date]**;
 - iii. was supervised and inspected by qualified staff;
 - iv. conforms with the plans, specifications and other documentation for the work;
 - v. conforms with applicable Environmental Laws, as defined in the Agreement, and appropriate mitigation measures have been implemented;
 - vi. conforms with Schedule "C" (Program Funding Request) to the Agreement, except as the Province has otherwise approved in advance and in writing; and

- vii. conforms with the requirements provided for in paragraph A.4.10(d) of Schedule "A" (General Terms and Conditions) to the Agreement to comply with industry standards.
2. Attached is the Request for Payment Form, which is true and accurate, and relates to costs on account of the Sub-project.
3. The Funds will only and entirely be used for Eligible Expenditures that have been incurred by the Recipient in accordance with the Agreement.
4. The value of substantially completed work on the Sub-project is _____
[insert the amount in Canadian dollars].

The Recipient hereby requests a payment in the amount of \$ _____ on account of the Province's contribution towards the Eligible Expenditures of the Sub-project **[insert the Sub-project unique ID and title].**

Declared at _____ (municipality), in the Province of Ontario, this _____ day of _____, 20_____.

(Signatures)

Name:

Witness Name:

Title:

Title:

I have authority to bind the Recipient

SUB-SCHEDULE "J.4"
FORM OF CERTIFICATE FROM PROFESSIONAL ENGINEER
CLEAN WATER AND WASTEWATER FUND (ONTARIO)
TRANSFER PAYMENT AGREEMENT

CERTIFICATE FROM PROFESSIONAL ENGINEER

TO:

Attention: Clean Water and Wastewater Fund - Infrastructure Ontario

Email: CWWF@infrastructureontario.ca

Telephone No.: 1-844-803-8856

Facsimile No.: 1-416-392-1906

FROM: [insert the address of the professional engineer]

Attention: [insert the name and title of the professional engineer]

Email: [insert the email address of the professional engineer]

Telephone No.: [insert the telephone number of the professional engineer]

Facsimile: [insert the facsimile number of professional engineer]

RE: Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement – Sub-project [insert the Sub-project unique ID and title]

In the matter of the Clean Water and Wastewater Fund (Ontario) Transfer Payment Agreement entered into between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure, and the [insert the name of the Recipient] (the "Recipient"), on _____, _____ (the "Agreement").

I, _____ [insert the name and title of the professional engineer], a professional engineer duly licensed in the Province of Ontario, having made such inquiries as I

SOLICITOR-CLIENT PRIVILEGED & CONFIDENTIAL
Final

have deemed necessary for this certificate, hereby certify that to the best of my knowledge, information and belief:

On and as of the date set out below:

1. the work for the Sub-project **[insert the Sub-project unique ID and title]**:
 - a. was carried out by **[insert the name of the prime contractor]**, between **[insert the start date]** and _____ **[insert the Sub-project Completion Date]**;
 - b. was supervised and inspected by qualified staff;
 - c. conforms with the plans, specifications and other documentation for the work;
 - d. conforms with applicable Environmental Laws, as defined in the Agreement, and appropriate mitigation measures have been implemented;
 - e. has reached Sub-project Completion, as defined in the Agreement, on **[insert the date]** (the Sub-project Completion Date”);
 - f. conforms with Schedule “C” (Program Funding Request) to the Agreement, except as the Province has otherwise approved in advance and in writing;
 - g. conforms with the requirements provided for in paragraph A.4.10(d) of Schedule “A” (General Terms and Conditions) to the Agreement to comply with industry standards; and
 - h. if the Sub-project is a new or expansion project, can be completed by March 31, 2018, or by March 31, 2019 where pre-approval has been provided by the Province and Canada.

Declared at _____ (municipality/LSB/First Nations), in the Province of Ontario, this _____ day of _____, 20____.

(Signatures)

Name:

Witness Name:

Title:

Title:

The Corporation of the Township of North Huron and Ontario CWWF TPA

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**SCHEDULE “K”
FORM OF CLEAN WATER AND WASTEWATER FUND (CWWF)
ATTESTATION FORM**

[insert the name of the authorized senior official of the Recipient]

[insert the name of the Recipient]

[insert the address of the Recipient]

I, **[insert name]**, attest that:

1. Federal funding will support only Eligible Expenditures and that the Projects on the Project List meet the provisions as specified in the Bilateral Agreement.
2. Project Incrementality has been met when one of the following conditions has been met:
 - i) The project would not otherwise have taken place in 2016-17 or 2017-18; and/or
 - ii) The project would not have been undertaken without federal funding.

This would include projects included in Ontario’s 2016 Budget or 2016 municipal budgets where projects require additional funding to proceed and/or accelerate.

3. My community owns the drinking water, wastewater or stormwater infrastructure asset presented in the Project List (municipalities and Local Services Boards only); or

My community has care and control over the drinking water, wastewater or stormwater infrastructure asset presented in the Project List (Indigenous communities only).

4. The proposed project is a priority or contained within my comprehensive asset management plan (municipalities only).

My asset management plan can be found online here: _____ (link to plan).

Please describe how the project(s) will be consistent with or is part of your municipal asset management plan: _____.

Dated, this **[insert date]**.

Signature

[insert name]

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 68-2017

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Facilities Rental Agreement Between the Corporation of the Township of North Huron and
Transfigured Town Inc. for a Festival of Wizardry.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council of the Township of North Huron Council is desirous of executing a Facilities Rental Agreement between the Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign, on behalf of Council, a Facilities Rental Agreement Between the Corporation of the Township of North Huron and Transfigured Town Inc. for a Festival of Wizardry.
2. That a copy of the said Agreement is attached hereto and designated as Schedule ‘A’ to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 17TH DAY OF JULY, 2017.

READ A THIRD TIME AND PASSED THIS 17TH DAY OF JULY, 2017.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk



Township of North Huron Rental Contract / Permit

Printed: 11 Jul 2017, 04:21 PM

User: dhl

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

Township of North Huron Recreation Department, 99 Kerr Drive, P.O. Box 90 hereby grants Transfigured Town Inc. (hereinafter called the "Licensee") represented by Nathan Swartz, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

i) Purpose of Use Other
Festival of Wizardry

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

ii) Conditions of Use

Conditions of Use

- Temporary structures (tents) greater than 646 square feet require a tent permit. Temporary structures (tents) greater than 10x10 require a fire plan. Smaller tents grouped together that exceed the 646 square feet also require a tent permit. Locates are required for installation of temporary structures (tents).
- Vendors are not covered under the Township of North Huron insurance. Vendors are required to provide the Township of North Huron with a minimum of \$2 million general liability insurance naming the Township of North Huron as an additional insured.
- The Township of North Huron will be operating the Food Booth located in the lobby of the Blyth and District Community Centre during the hours of the event.
- North Huron is responsible for:
 - o Staffing, cleaning and maintenance of the interior of the Blyth and District Community Centre.
 - o Cleaning the washrooms at Shed #3
 - o Removal and disposal of garbage inside the Blyth and District Community Centre, and Shed #3 washrooms.
- Shared use (Township and Transfigured Town) of the Township Campground Shed is permitted as staging location for Transfigured Town cleaning and maintenance crew.
- Ice surface/Arena
 - o The ice surface will be returned after use in same condition
 - o Temporary flooring may be permitted with an approved installation and removal plan. Installation and removal of any temporary flooring is the responsibility of the licensee.
 - o The ice surface will be made available to the lease after 11:30pm on Thursday October 12, 2017 and returned for use by the municipality by 12:00 noon Monday October 16, 2017. Failure to return the ice surface in good condition to the Township by this time, will result in and expense to Transfigured Town Inc. for each hour of the delay at a rate of \$140.05 plus HST/hour. The fee will be collected as a deduction from the Security Deposit. Should the security deposit not be sufficient, an invoice will be sent to Transfigured Town Inc. for any additional expense.
 - o The licensee must supply the Blyth Facility manager with an installation and removal plan and use of ice plan for the event at least 60 days prior to the event for approval. Use of the ice surface is dependent on the plan and contingencies in place to ensure there is no damage to the ice surface, floor, boards, or facility.
 - o Precautions shall be included in the plan to ensure safety of the patrons. It is not safe to walk on the ice without appropriate PPE. The safety of the workers, volunteers and patrons on the ice surface is the responsibility of the licensee.
- Fencing
 - o The licensee is responsible for providing and installation of all fencing for the event. Locates are required for installation of any fencing that penetrates the ground.
- Insurance
 - o General Liability insurance is required for Transfigured Town with minimum \$5,000,000 limit per occurrence for bodily injury or property damage, showing the Corporation of the Township of North Huron as additional insured and containing cross liability/severability if interest clause.
 - o Insurance for all equipment rented by Transfigured Town, such as golf carts, must be covered by the insurance policy.
 - o Actions of all employees of Transfigured Town and volunteers of Transfigured Town must be covered under the General Liability policy.
 - o Vendors and suppliers of the Transfigured Town event, must show proof of their own General Liability insurance with minimum \$2,000,000 limit per occurrence for bodily or property damage, showing the Corporation of the Township of North Huron as additional insured, or the vendor/supplier must be covered under the Transfigured Town Inc. policy.
 - o Submit the proof of insurance certificate(s) for review by the Township insurance company to confirm coverage at least 60 days prior to the event.
- Indemnification
 - o The Licensee hereby indemnifies the Township of North Huron, it's elected officials, appointees, employees, servants and agents and holds them harmless, of and from, all liability, claims, suits, actions, causes of action and damages arising from the use by the Licensee of North Huron's facilities and premises as well as resulting from, or connected with the activities carried out

User: dhl

Contract #: 22205
Date: 08 Jun 2017

User: dhl
Status: Firm

by the Licensee in conjunction with the Festival of Wizardry.

- Schedule A is attached to this rental contract as a binding part of the agreement. Schedule A outlines all the plans that must be submitted to the Township for approval, and the deadlines for submission, review by the Township and final approval. At the discretion of the Township failure to meet the deadlines in Schedule A, the event may be cancelled. Failure by Transfigured Town to implement the plans as submitted shall result in the Township cancelling the event, or not permitting the doors to open to the facilities until the execution of the agreed upon plan is corrected.
- Damage deposit
 - o Submitted to the Township in the form of certified cheque or bank draft, made payable to the Township of North Huron.
 - o Returned to licensee upon successful site cleanup and a return of the site to pre-event conditions.
 - o All or some to be retained against additional clean up or damage experienced as a result of the event
- Set up and Take Down
 - o Unless otherwise noted above (i.e. ice surface) the grounds will be made available for set up and take down from 9:00am Tuesday October 10 until Tuesday October 17 at 6:00pm.

Payment Method

Rental Fee for use of the grounds as described below is \$10,000 (plus HST)

- Non-refundable security deposit \$5,000 due at time of signing the rental contract (plus HST)
- Balance of rental fee \$5,000 (plus HST) due Friday September 29, 2017
- Damage deposit \$5,000 due at time of signing the agreement in the form of certified cheque or bank draft made payable to the Township of North Huron.

Below lists the rental timeframes including set up and take down dates. The dates of the public event are Saturday, October 14th and Sunday, October 15th. 9:00am-6:00pm.

iii) Date(s) and Time(s) of Use		# of Bookings: 6	Starting: Tue 10 Oct 17 12:00 AM		Ending: Tue 17 Oct 17 11:30 PM		Expected: 0		
Facility	Day	Start Date	Start Time	End Date	End Time	Fee	Extra Fe	Tax	Total
Arena Ball Park	Tue	10 Oct 2017	12:00 AM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Campground - Sites 1	Tue	10 Oct 2017	12:00 AM	17 Oct 2017	11:30 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Meeting Room	Tue	10 Oct 2017	12:00 PM	17 Oct 2017	08:00 AM	\$0.00	\$0.00	\$0.00	\$0.00
Radford Ball Park	Tue	10 Oct 2017	12:00 PM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Arena Hall	Tue	10 Oct 2017	10:00 PM	17 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Blyth Arena - Ice	Thu	12 Oct 2017	11:30 PM	16 Oct 2017	12:00 PM	\$0.00	\$0.00	\$0.00	\$0.00

iv) Additional Fees

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Balance of rental due and payable immediately.

vi) Other Information

The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit/License and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit/License on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

X: _____

Nathan Swartz

Transfigured Town Inc.

X: _____

Name: _____

Contract #: 22205

User: dhl

Date: 08 Jun 2017

Status: Firm

119 Bruce Street East,

Title: _____

Goderich ON N7A 1S8

Home: ()

Business: (519)441-8174

Township of North Huron Recreation Department

Fax: (519)

Date: _____

Date: _____

TOWNSHIP OF NORTH HURON –
USE OF FACILITIES RULES AND REGULATIONS

1. The issuance of a Facility Permit is entirely at the discretion of the Recreation Department. The Department reserves the right to cancel any permit temporarily or permanently.
2. The facilities named on this permit are to be used on the date(s) and time(s) specified and only for the purpose(s) named. The permit is not valid unless signed by the appropriate Director or authorized Department representative.
3. The permit is not transferable.
4. CANCELLATION POLICY – TO CANCEL THIS PERMIT WRITTEN NOTIFICATION MUST BE RECEIVED BY THE RECREATION DEPARTMENT NO LESS THAN FIFTEEN (15) BUSINESS DAYS PRIOR TO THE DATE STATED ON THE PERMIT. IF CANCELLED PRIOR TO THIS DATE THE \$5,000 SECURITY DEPOSIT WILL NOT BE RETURNED. THE DAMAGE DEPOSIT WILL BE RETURNED. FAILURE TO COMPLY WITH THIS POLICY WILL RESULT IN LOSS OF FACILITY FEE (100% OF THE TOTAL APPLICABLE FACILITY FEE)
5. The Township of North Huron will not be responsible for personal injury or for the loss of theft of clothing/equipment of the applicant/organization, or anyone attending on the invitation of the applicant/organization.
6. The maximum attendance at any facility shall be governed by the Fire Regulation or Department of Health. All exits must be kept free from obstruction at all times.
7. The permit holder is responsible:
 - a. To indemnify and save harmless the Township of North Huron from all claims therefore and upon request will lodge with the municipality confirmation of liability insurance coverage in a form and amount satisfactory to the municipality.
 - b. To pay all damages to the facilities and/or furnishings arising from the use of same as granted by the Township of North Huron.
 - c. To pay appropriate fees for additional requested staff assistance, including building maintenance, bartenders, etc.
 - d. To comply with all Federal, Provincial and Municipal By-Laws and resolutions particularly those pertaining to games of chance, lotteries, gambling and alcoholic beverages.
 - e. For the conduct and supervision of all persons admitted to the facilities permitted and shall see that all regulations contained in this permit are strictly enforced.
 - f. To ensure that all persons admitted to the function being held have vacated the permitted facilities and that all privately-owned property and personal effects have been removed by the time specified on the permit.
 - g. To ensure that no smoking is allowed anywhere in the facility or areas not permitted on the grounds.
8. The person signing the permit must be a person authorized by the organization to do so and such persons, when requested, shall produce for inspection such authorization in writing. The person signing the permit shall, when requested, agree to personally guarantee of any rental fees that are due to the municipality.

The permit holder has been given a copy of the rules and regulations which apply to this permit and agrees to be bound by these conditions.

TRANSFIGURED TOWN

<u>Item</u>	<u>Details</u>	<u>Draft Submission</u>	<u>Review Period</u>	<u>Final</u>
Waste	<ul style="list-style-type: none"> • Plan to remove waste and recycling • Proof of contract • Set up and take down plan • Plan for site pick up • Site name change on contract • Location(s) of bins and receptacles put on large map • Include who is managing pick up during event? 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Sanitation	<ul style="list-style-type: none"> • Huron County Health Unit • Number, location, accessibility • Threshers shed washrooms, TNH will clean & stock here and in community centre • Located at off-site parking or staging areas • Plan for site drop off and pick up • Cleaning and maintenance plan during festival • Proof of contract • Site plan for locations 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Traffic & Parking	<ul style="list-style-type: none"> • Estimated number of attendee vehicles. (3209) • Plan for parking. Security at parking venue. • Suggestion: Thursday before mark out lines • Shuttle service • On-site vehicles, golf carts plan • Estimated number of worker and volunteer vehicles. Location of volunteer/worker parking. • Bicycle parking, Racks need to be located. Non at the site. • People movers from Thresher's. Negotiate on own with Threshers. • Trackless Train. • Create a map for alternative parking sites. Official off sites map to hand out to cars when lot is full. 	June 23 rd Town Parking	June 26-30	July 10, 2017 finalized for July 17 Council meeting

Security and Access	<ul style="list-style-type: none"> • Controls at Hwy 25 and Hwy 4 • Controls at access points to grounds • Fencing • Proof of OPP and Security company contract and plan • Control for media access • Wristbands for identification • Different ones for Media/Staff/Volunteers/Vendors 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Vendors and Food Concession	<ul style="list-style-type: none"> • Location and names of food vendors • Vendors Insurance \$2M coverage – proof required • Health unit requirements • Location of vendors 	July 28, 2017	Aug 1-11	August 18, 2017
Volunteers	<ul style="list-style-type: none"> • Provide volunteer plan/management/training • Information Booth • Volunteer/ Staff identification • Provide list of volunteers 3 weeks prior to event (proof of volunteers) 	September 15, 2017	September 18-22, 2017	September 29, 2017
Insurance	<ul style="list-style-type: none"> • \$5M event general liability insurance • Insurance covers all volunteers • Vendors and service providers provide proof of own \$2M insurance or proof they are covered under event policy • Permission for communication between insurance companies. 	<p>June 23rd provide draft insurance policy proof certificate. Include Township as Additional Insured</p> <p>Include copy of proof of insurance for all service providers as well as vendors (i.e. tent company, stage company, etc.)</p>	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Contract Agreement	<ul style="list-style-type: none"> • Required rental agreement with Township of North Huron • Specify all services required by Township • Council package for submission July 10th • Council meeting July 17th 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Payment	<ul style="list-style-type: none"> • Security deposit (\$5,000 at time of contract signing) • Damage deposit (\$5,000 certified cheque) 	June 23 rd	June 26-30 Will be included in draft contract.	July 10, 2017 finalized for July 17 Council meeting

	<ul style="list-style-type: none"> Final payment (\$5,000 due September 29) 	Written confirmation accepting these terms from Transfigured Town.		
Road Closure	<ul style="list-style-type: none"> Road closure request form for North Huron Roads Event to cover any staffing costs associated with road closure Closing of Gypsy Lane forms provided 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting
Fencing	<ul style="list-style-type: none"> Fencing plan and locations Locates done by "One Call" Fencing issues can be negotiated directly with threshers 			
Marketing and communication	<ul style="list-style-type: none"> Trademarks and intellectual property communicated to all involved. Festival of Wizardry Point of Contact Connie Goodall Standard communication about accommodations 	July 28, 2017	Aug 1-11	August 18, 2017
Lottery, raffle etc.	<ul style="list-style-type: none"> License required for this activity Clerk North Huron 	July 28, 2017	Aug 1-11	August 18, 2017
Use of Amplified sound	<ul style="list-style-type: none"> Event does not exceed the North Huron noise by-law Stage agreement/insurance Sound equipment and power Electrical needs 	July 28, 2017	Aug 1-11	August 18, 2017
Live entertainment	<ul style="list-style-type: none"> Performance riders Dressing Rooms can be used for private use Staging area plan Speakers-Transfigure Town will ask Thresher's 	July 28, 2017	Aug 1-11	August 18, 2017
Emergency Plan	<ul style="list-style-type: none"> Huron County EMS Campground map is labelled with lanes and numbers – ensure plan includes use of this for EMS Road closure notifications North Huron Fire Department – set up meeting for any approvals required 	June 23 rd	June 26-30	July 10, 2017 finalized for July 17 Council meeting

	<ul style="list-style-type: none"> • Emergency weather siren notices • Permit posted at all times • Dressing Rooms & Hallways available for shelter. • Parking control with evacuation notice. • Training for volunteers • No WIFI on grounds 			
Tents	<ul style="list-style-type: none"> • Require tent permit • Require locates • Require tent fire plan • Require fire extinguishers 	July 28, 2017	Aug 1-11	August 18, 2017
Timing	<ul style="list-style-type: none"> • Set up schedule • Event schedule • Clean up/Take down schedule 	July 28, 2017	Aug 1-11	August 18, 2017
Community involvement	<ul style="list-style-type: none"> • Blyth BIA Transfigure Town will meet with group. • Threshers equipment use 	July 28, 2017	Aug 1-11	August 18, 2017
Carnival rides or amusements	<ul style="list-style-type: none"> • Requires insurance and certified vendor • Trackless Train 	July 28, 2017	Aug 1-11	August 18, 2017
Smoking	<ul style="list-style-type: none"> • Smoking control plan • Patrick Landry – Huron County Health Unit 	July 28, 2017	Aug 1-11	August 18, 2017
Animals	<ul style="list-style-type: none"> • Are pets permitted? • Animals involved in event? 	July 28, 2017	Aug 1-11	August 18, 2017
ATM	<ul style="list-style-type: none"> • Security • Power • Internet • Contract • Purposed one in Parking Lot and one at the Arena. 	July 28, 2017	Aug 1-11	August 18, 2017
Alcohol	<ul style="list-style-type: none"> • There is no alcohol service as part of this event • Personal alcohol use – controls, bag checks • Permission to inspect suspicious bags 	Policy from ISM		
Signage Plan	<ul style="list-style-type: none"> • List of required signs and locations 	July 28, 2017	Aug 1-11	August 18, 2017

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 69-2017

A By-law of the Township of North Huron To confirm generally previous actions of the Council of the Township of North Huron

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on July 17, 2017, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 17th day of July, 2017.

READ A THIRD TIME AND FINALLY PASSED this 17th day of July, 2017.

Neil Vincent, Reeve

SEAL

Kathy Adams, Clerk