

MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING



Date: Monday, May 15, 2017
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Ryan Ladner, Director of Fire and Emergency Services
Richard Al, Manager of Employee and Business Services

OTHERS PRESENT: Denny Scott, Citizen
Joan Vincent, David Shaw, Judy Peel, Tonya Cober, Patricia
Graham-Roberts, Anna Good, Tyler MacKay, Pam Coulthard,
Amy Coulthard, Bill Zimmerman

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:00 pm.

2. CONFIRMATION OF THE AGENDA

M239/17

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the May 15, 2017 Council Meeting; as presented.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. CONSENT AGENDA

M240/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1. to 4.1.2;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held May 1, 2017

4.1.2 Minutes of the Committee of Adjustment Hearing held May 1, 2017

4.1.3 Minutes of the Musical Muskrat Festival Committee Meeting held April 26, 2017

4.2 Reports

4.2.1 Bills and Accounts

4.2.2 Clerks Department Report 05-15-17 (Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017)

4.2.3 Finance Department Report 05-15-17 (Department Update)

4.2.4 Finance Department Report 05-15-17 (Ontario Regulation 284)

4.2.5 Fire and Emergency Services Report 05-15-17 (Department Update).docx

4.3 Correspondence

4.3.1 Huron County Committee of the Whole - A2A Extension of Draft Plan Approval

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

None in attendance.

6. REPORTS

6.1 Clerks Department

6.1.1 Election 2018 - Internet and Telephone Voting Provider

M241/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receive the report of the Manager of Employee and Business Services/Deputy Clerk titled, Election 2018 – Internet and Telephone Voting Provider, for information purposes;

AND FURTHER THAT Council authorizes the Manager of Employee and Business Services/Deputy Clerk to engage Simply Voting Inc. for the provision of internet and telephone voting services to be provided for the 2018 Municipal and School Board Election at the quoted cost of \$2.01 per eligible elector plus HST and applicable fees related to the printing and mailing of notification letters based on postage costs at that time;

AND FURTHER THAT the Clerk is instructed to prepare a by-law for the June 5th, 2017 Council Meeting to enter into an agreement with Simply Voting Inc.

CARRIED

6.2 Finance Department

6.2.1 Havelock-Belmont-Methuen Resolution

M242/17

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby supports the resolution from the Township of Havelock-Belmont-Methuen regarding Legislative Changes impacting Tax Registrations and Tax Sales

AND FURTHER THAT a letter of support be sent to the Minister of Municipal Affairs.

CARRIED

6.2.2 2017 Wingham BIA Budget

M243/17

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts the 2017 Wingham BIA Budget Report as presented by the Director of Finance subject to revising the budget to remove references to percentage levy increases and specifying the project for reserves;

AND FURTHER THAT the Council of the Township of North Huron adopts the 2017 Wingham BIA Budget in the amount of \$27,000.00, which will be included in the 2017 Final Tax Billing.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Wingham Town Hall Theatre Operations

M244/17

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby approve the proposed Town Hall Theatre Rental Terms, Conditions and Contract, and Schedule A of this document for the rental fees;

AND FURTHER THAT staff are directed to include these approved rates and fees into the North Huron Rates and Fees By-Law at the next update opportunity for this by-law.

CARRIED

6.4 Public Works / Utilities Department

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Terms of Reference - Musical Muskrat Festival Committee

M245/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of North Huron approve the Terms of Reference for the Musical Muskrat Festival Planning Committee as presented by the Economic Development Officer.

CARRIED

6.7.2 Wingham Wayfinding Signage

M246/17**MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accept the quote from Cox signs for \$7,606.90 + HST (\$8595.80) to proceed with the supply and installation of wayfinding signs on Josephine Street in Wingham; AND FURTHER THAT any remaining funds be returned into a reserve for future additional signs and/or maintenance of the signs.

CARRIED**7. CORRESPONDENCE**

7.1 Municipality of Morris-Turnberry Fire Prevention Agreement

CAO Sharon Chambers noted that the Director of Fire and Emergency Services is investigating options and will report back.

7.2 Alzheimer Society of Huron County request to hold Tag Day fundraiser in North Huron

M247/17**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT the Council of the Township of North Huron hereby supports the Alzheimer Society of Huron County Annual Tag Day Fundraiser on June 2nd and June 3rd, 2017 in the Township of North Huron.

CARRIED**8. COUNCIL REPORTS**

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported attending the following recent events:

- Kinsmen Mother's Day breakfast in Belgrave on May 14, 2017
- Friends of the Village of Blyth Bloom Ceremony on May 14, 2017
- Dutch Canadians Remember as One event at Liberation Park in Goderich on May 14, 2017. Reeve Vincent noted that the event was attended by Princess Margriet of the Netherlands.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

8.3 REQUESTS BY MEMBERS

8.3.1 Councillor Seip - Aquatics Programs

Councillor Seip inquired about recreation membership fees in relation to attendance and programs offered.

Councillor Vodden inquired about recreation memberships and programs.

Pat Newson, Director of Recreation and Facilities, noted that a revenue and expense analysis report could be completed but it would take some time to gather the information.

M248/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby directs the Director of Recreation and Facilities to prepare a revenue and expense analysis report relating to recreation memberships and programs.

CARRIED

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law 16-2017

Being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Jackson and Schultz Municipal Drains 2017.

M249/17

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT By-law No. 16-2017; being a by-law to provide for a drainage works in the Township of North Huron, in the County of Huron; Jackson and Schultz Municipal Drains 2017; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT**M250/17****MOVED BY:** T. Seip**SECONDED BY:** R. Hallahan

THAT the Council of the Township of North Huron hereby proceeds at 7:58 pm. to an In-Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Landfill Rental Agreement);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Tax write-off);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Committee of Council);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel);*
- *Personal matters about an identifiable individual, including municipal or local board employees (Administration Personnel).*

CARRIED**M251/17****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:25 pm.

CARRIED**M252/17****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.

CARRIED**M253/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

THAT the Council of the Township of North Huron hereby accept the resignation of Sharon Chambers, CAO, effective June 30, 2017, with regret.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 44-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M251/17

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 44-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M252/17

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:26 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk