

**MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING**



Date: Monday, April 18, 2016
Time: 6:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Ray Hallahan
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
David Sparling, Director of Fire and Emergency Services
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services
Connie Goodall, Economic Development Officer
Laura Young, Huron County Planner

OTHERS PRESENT: Kelsey Dunbar, Advance Times
Denny Scott, Citizen
Joe Hallahan, Tharon Riley, Ann Hogg, Harold Robinson,
Dianna Robinson, Bill Taylor, Doreen Taylor, Gord Baxter,
Gloria Hedley, David Hedley, Bernie Bailey, Shawn Bromley,
Mark Foxton, Lisa Hearnden, Pat Campbell, John
Stadelmann, Tim Walden, Bob Pike, Matt Armstong,
Lorraine Poulin, Vaughn Vincent, Murray Vincent, Vaughn
Toll, Marlene Toll, Jack Vincent, Karen Stewart, Peter Smith,
Gord Jenkins, Lois Meinzinger

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 6:01 pm.

2. CONFIRMATION OF THE AGENDA

M240/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron; accept the Agenda for the April 18, 2016 Council Meeting; as printed.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

Councillor Seip declared a conflict of interest on Agenda Item 5.1, Budget discussions regarding the proposed Wingham and District Hospital donation as a former board member of the Listowel-Wingham Hospitals Alliance.

Councillor Seip declared a pecuniary interest on Agenda Item 4 and refrained from voting on the Consent Agenda items, as cheque # 42564 is payable to a client of his.

4. CONSENT AGENDA

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held April 4, 2016

4.1.2 Minutes of the Budget Meeting held April 11, 2016

4.1.3 Blyth BIA Streetfest Minutes - March 2, 2016

4.1.4 Wingham BIA Minutes - March 31, 2016

4.1.5 Blyth BIA Minutes - April 6, 2016

4.1.6 Shared Services Committee Meeting Minutes - April 13, 2016

4.2 Reports

4.2.1 Director of Finance

4.2.1.1 Bills and Accounts

Accounts Payable	April 15, 2016
General Account	\$192,588.56
Water Account	\$182,441.06
Sewer Account	\$17,421.04
General Internet/Pre-authorized	\$51,754.45
Water Internet/Pre-authorized	\$8,874.41
TOTAL	\$453,079.52

4.2.1.2 Monthly Activity Report

4.2.2 Director of Fire and Emergency Services

4.2.2.1 FDNH Monthly Activity Report for the Month of March 2016

4.3 Correspondence

4.3.1 Residents of East Wawanosh Ward Petition

4.3.2 Scott Price Certified Road Supervisor - Senior Certification

4.3.3 North Huron and Area Job Fair

M241/16

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Donna White, Director of Finance - 2016 Budget Discussion

Director of Finance, Donna White reviewed the draft budget status following the previous budget meeting, April 11, 2016.

- It was noted that at the time of adjournment on April 11, 2016 the proposed tax increase was 4.86%.
- Further review and adjustments resulted in a reduction of \$14,500 dollars which equates to a tax increase of 4.54%
- A motion was called for to adopt the historical donation list as presented in the amount of \$11,800.
- The updated education rates have been incorporated into the latest budget calculations.
- It was noted that included in the Wingham BIA Budget is a transfer from the Township of North Huron reserves for snowflake lights in the amount of \$9,200.
- Discussion regarding a proposed donation to the Wingham and District Hospital took place. A motion made to donate \$50,000 for 5 years for a total of \$250,000.
- Discussion took place regarding concerns with the rural roads in East Wawanosh. It was discussed that a Road Needs Study must be completed to determine priorities.

- Options to address East Wawanosh roads capital were discussed.
- Example tax increase amounts were presented. Based upon the average assessment of \$161,000, the proposed 4.21% equates to approximately \$56.78 extra per year in Wingham, \$70.89 in Blyth, and \$46.82 in East Wawanosh.

M242/16

MOVED BY: J. Campbell

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby accept the listing of donations as presented, totaling \$11,800.

CARRIED

M243/16

MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby authorize a donation to the Wingham and District Hospital in the amount of \$50,000 per year for a 5 year term, totaling \$250,000.

CARRIED

M244/16

MOVED BY: J. Campbell

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopt the 2016 Budget as presented with amendments;

AND FURTHER THAT the Clerk be directed to prepare a by-law for the May 2, 2016 Council Meeting.

CARRIED

5.2 Shawn Bromley - Utility Services

Shawn Bromley spoke regarding the proposed Veolia Water Canada contact.

Mr. Bromley was thanked and resumed a seat in the public gallery.

5.3 Residents of East Wawanosh Ward – Petition

Dianna Robinson presented information on behalf of concerned residents of the East Wawanosh ward, regarding the conditions of the roads in the East Wawanosh ward.

Mrs. Robinson inquired as to the frequency of rural road patrols and if a minimum maintenance standard by-law exists.

Tim Walden also commented that roads have worsened recently and stated that a roads needs study will typically identify roads with buried infrastructure as a priority over rural gravel roads.

Mr Walden requested to view the minimum maintenance standards by-law if one exists.

Mrs Robinson was thanked and departed. Mr Walden was thanked and resumed a seat in the public gallery.

6. REPORTS

6.1 Clerks Department

6.1.1 Consent Application Report - File# B72/2015, Owner: John & Ruth Haines, 39721 Amberley Road, Part North Part Lot 40, Concession 14, East Wawanosh, Township of North Huron

Huron County Planner, Laura Young presented details of the proposed severance and recommended that Council recommend approval with the conditions outlined.

Mrs, Young was thanked and resumed a seat in the public gallery.

M245/16

MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron hereby recommends approval of the Consent Application File# B72-2015, Owner: John & Ruth Haines, 39721 Amberley Road, Part North Part Lot 40, Concession 14, East Wawanosh, Township of North Huron with the following conditions:

Expiry Period

Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

Municipal Requirements

All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.

The sum of \$500 be paid to the Township as cash-in-lieu of parkland.

Survey

Provide to the satisfaction of the County and the Township:

- a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and*
- b) a reference plan based on the approved survey*

Zoning

Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

Storm Water

Section 65 of the Drainage Act to be addressed to the satisfaction of the Township.

Septic System Inspection

Applicant is to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land to the satisfaction of the Township.

CARRIED

6.2 Finance Department

6.2.1 BIA Budget Report

M246/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby accepts the 2016 BIA Budget Submission Report dated April 18, 2016 presented by the Director of Finance;

AND FURTHER that Council adopts the 2016 Wingham BIA Budget and the 2016 Blyth BIA "Revised" Budget as presented;

AND FURTHER that Council adopts the Transfer from Reserve in the amount of \$9,200.00 for the Wingham BIA Streetlight Project and this amount be included in the 2016 Budget.

CARRIED

6.2.2 Patrick Street Reconstruction Project

M247/16
MOVED BY: T. Seip
SECONDED BY: Y. Ritsema-Teeninga
THAT the Council of the Township of North Huron hereby accepts the recommendation from R. J. Burnside to accept the tender submitted by Lavis Contracting Co. Ltd. In the amount of \$310,564.50 (including HST) for the Patrick Street Reconstruction project subject to the execution of the necessary documentation.

CARRIED

M248/16
MOVED BY: B. Vodden
SECONDED BY: T. Seip
THAT the Council of the Township of North Huron hereby authorize staff to engage R.J. Burnside to perform engineering services for Patrick Street at a cost of \$14,000.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Blyth Memorial Community Hall Renovation Project Schedule Update

M249/16
MOVED BY: T. Seip
SECONDED BY: B. Vodden
THAT the Council of the Township of North Huron hereby approve the following revised project schedule for the Blyth Memorial Community Hall Renovation Project

Action	Previous Approved Schedule	Revised Schedule
General Contractor Bid Process	April 19-May 25, 2016	May 17 – June 14, 2016
Council approval of Project Award	June 6, 2016	July 4, 2016
Contractor starts	June 7, 2016	July 5, 2016
Festival Season	May 21- Sept 18, 2016	No change
Contractor mobilizes site	September 19, 2016	No change
Substantial Performance	May 1, 2017	No change
Completion	May 20, 2016	No change

CARRIED

6.3.2 Snowmobile Use of Blyth Greenway Trail

M250/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby approve the expense to have the North Huron lawyer revise the standard agreement for the Snowmobile Club use of the trails, and present this revised agreement to the North Huron Snowmobile Club for their consideration in order to use the Blyth Greenway Trail.

CARRIED

6.4 Public Works Department

6.4.1 Landfill Monitoring and Supplemental Work Program 2016

M251/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby accepts the budget estimates for 2016 Monitoring and Supplemental work at North Huron landfill sites from R.J. Burnside & Associates Engineers;

AND FURTHER THAT the Council of the Township of North Huron authorize pre-budget approval of the amounts included in the 2016 budget.

CARRIED

6.5 Utilities Department

6.6 Fire Department of North Huron

6.6.1 Update to Fire Department Establishing and Regulating Bylaw

M252/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby revise bylaw 73-2009.

CARRIED

6.7 CAO

6.7.1 Request for Letter of Support - East Wawanosh 150th

M253/16

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby write a letter for the East Wawanosh 150th Committee to support their application for Huron Heritage Funding for the History Committee project.

CARRIED

6.7.2 Wingham Farmers' Market 2016

M254/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby direct staff to prepare a Land Use Agreement for the Purpose of a Wingham Farmers' Market as an authorizing by-law;

AND FURTHER THAT the Council of the Township of North Huron consider the Farmers' Market Group a Community Group and allow them to rent Cruickshank Park for the duration of the 2016 season at the community rate.

CARRIED

6.7.3 Shared Services Draft Agreement

M255/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby approves the Draft Shared Services Agreement with the Municipality of Morris Turnberry;

AND FURTHER THAT the Clerk is instructed to prepare a by-law to ratify the agreement at the May 2nd 2016 Council meeting.

CARRIED

7. CORRESPONDENCE

7.1 Lewis Flowers 80th Anniversary Celebration

M256/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approves the request from Allan Dickson, to close Frances Street in Wingham from Diagonal Road to Victoria Street from 9:00 am to 4:00 pm on May 14, 2016 for the Lewis Flowers 80th Anniversary Celebration;

AND FURTHER THAT the Emergency Services be notified;

AND FURTHER THAT Mr. Dickson ensures all events, with the exception of a car show, take place on private property.

CARRIED

7.2 Habitat for Humanity Annual General Meeting Request and Invitation

M257/16

MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT the Council of the Township of North Huron adhere to the North Huron Fee Waiving Policy and decline the request to waive the fees for the rental of the Blyth Arena Hall for Thursday April 28th 2016 for the Annual General Meeting of Habitat for Humanity Huron County, and that the group be charged the community group rate for the rental.

CARRIED

7.3 Huron Hospice request for financial support

M258/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby decline the request from Huron Hospice;

AND FURTHER THAT Council consider the request as part of the 2017 Budget deliberations.

CARRIED

7.4 Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock

M259/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby supports recommendations of Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock, that the Ontario government provide resources for the development of a coordinated approach to help victims of human trafficking, allowing providers of support services and the criminal justice system to share information and work collaboratively, and that the Ontario government develop a multi-ministerial, province-wide strategy on human trafficking.

CARRIED

7.5 Township of North Stormont Resolution - Ontario Energy Board

M260/16

MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby supports the Township of Stormont's position regarding the extension of natural gas service to underserviced areas;

AND FURTHER THAT letters of support be also sent to the Premier, the OEB and the Ministers of Economic Development, Employment and Infrastructure, Energy, and Agriculture and Rural Affairs.

CARRIED

7.6 Wingham Farmer's Market usage of Cruickshank Park in 2016

Discussion took place regarding Agenda Item# 6.7.2. It was explained that Resolution M254/16 permits the Wingham Farmer's Market to rent Cruickshank Park at the discounted community group rate.

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that a considerable amount of work is being done by the Shared Services Committee on various items of the project.

Reeve Vincent noted that although the hiring process for a new Director of Public Works is ongoing, those involved are making progress towards the new hire.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Knott commented on the Wingham and District Hospital donation, noting that it was a difficult decision to make.

Councillor Knott commented that Council and staff fully support the various projects taking place throughout the Municipality but noted that processes must be followed.

Councillor Knott commented on the Memorial Hall construction project, noting that community events such as the Legion bingo will be displaced and suggested that North Huron offer another venue such as the Blyth Community Centre Hall at the discounted community group rate.

Councillor Knott was requested to provide staff with a Notice of Motion for the next Council Meeting.

8.3 REQUESTS BY MEMBERS

9. NOTICE OF MOTION

9.1 Request for Staff Report – Arena Ice Costs

Councillor Vodden advised that he would not be proceeding with a Notice of Motion on this item.

10. BY-LAWS

10.1 By-law No. 42-2016, being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.

M262/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT By-law No. 42-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.; be introduced, read a first and second time.

CARRIED

CAO Sharon Chambers commented on the proposed contract, addressing concerns raised by the delegation presentation by Shawn Bromley.

M263/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT By-law No. 42-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for Operations, Maintenance and Management Services By and Between the Corporation of the Township of North Huron and Veolia Water Canada, Inc.; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

- 10.2 By-law No. 43-2016, being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area

M264/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 43-2016; being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area; be introduced, read a first and second time.

CARRIED

M265/16

MOVED BY: B. Vodden

SECONDED BY: R. Hallahan

THAT By-law No. 43-2016; being a by-law to amend By-Law No. 5-2016 to appoint Boards of Management for the Blyth Business Improvement Area and the Wingham Business Improvement Area; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT**M266/16****MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT the Council of the Township of North Huron hereby proceeds at 8:35 pm to an In Camera Session (Closed to the Public) to discuss the following:

- A proposed or pending acquisition or disposal of land by the Corporation;*
- Personal matters about an identifiable individual, including municipal or local board employees (Farmland Rental);*
- Personal matters about an identifiable individual, including municipal or local board employees (Shared Services - Employee Contracts).*

CARRIED**M267/16****MOVED BY:** R. Hallahan**SECONDED BY:** T. Seip

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 10:12 pm.

CARRIED**14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 44-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

M268/16**MOVED BY:** B. Vodden**SECONDED BY:** B. Knott

THAT By-law 44-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED**M269/16****MOVED BY:** B. Knott**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law 44-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M270/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 10:17 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk