

**MINUTES OF THE TOWNSHIP OF NORTH HURON**  
**REGULAR COUNCIL MEETING**



**Date:** Monday, April 3, 2017  
**Time:** 7:04 p.m.  
**Location:** HELD IN THE TOWNSHIP COUNCIL CHAMBERS

**MEMBERS PRESENT:** Reeve Neil Vincent  
Deputy Reeve James Campbell  
Councillor Ray Hallahan  
Councillor Yolanda Ritsema-Teeninga  
Councillor Trevor Seip  
Councillor Brock Vodden  
Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services / Clerk  
Donna White, Director of Finance  
Pat Newson, Director of Recreation and Facilities  
Jeff Molenhuis, Director of Public Works  
Kirk Livingston, CBO/Property Standards/Zoning  
Richard Al, Manager of Employee and Business Services

**OTHERS PRESENT:** Bill Dietrich, Dietrich Engineering Limited  
Denny Scott, Citizen  
Kelsey Dunbar, Advance Times  
Bryce Toll, Vaughn Toll, Margaret Vincent, Cathy Ritsema,  
Merle Underwood, Wendy Herbert, Bob Raper, Dirk  
Nauwelaerts, Wayne Cantelon

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**1. CALL TO ORDER**

Reeve Vincent called the meeting to order at 7:04 pm.

## **2. CONFIRMATION OF THE AGENDA**

**M160/17**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron; accept the Agenda for the April 3, 2017 Council Meeting; as amended to remove Notice of Motion Item 9.1.*

**CARRIED**

## **3. DISCLOSURE OF PECUNIARY INTEREST**

### **3.1 Councillor Seip - Bills and Accounts**

Declared a conflict on Item 4.2.1 due to a cheque being payable to his spouse, who is an employee in the Child Care department.

## **4. CONSENT AGENDA**

### **4.1 Minutes**

4.1.1 Minutes of the Regular Council Meeting held March 20, 2017

4.1.2 Minutes of the Budget Meeting held March 27, 2017

4.1.3 North Huron Police Services Board Minutes February 21, 2017

4.1.4 Health & Safety Committee Meeting Minutes January 26, 2017

### **4.2 Reports**

4.2.1 Bills and Accounts

4.2.2 Clerk's Department Report 03-04-17 (Department Update)

4.2.3 Recreation and Facilities Report 03-04-17 (Department Update)

4.2.4 Public Works Report 03-04-17 (Department Update)

### **4.3 Correspondence**

**M161/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 to 4.1.2;*

*AND FURTHER THAT all other Consent Items be received for information.*

**CARRIED**

**5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

**5.1 Bill Dietrich, Dietrich Engineering Limited - Jackson and Schultz Municipal Drains 2017**

Bill Dietrich, Dietrich Engineering Limited, reported to Council that the tenders received for the Jackson and Schultz Municipal Drains 2017 are approximately 30% less than estimated.

**5.2 Court of Revision - Jackson and Schultz Municipal Drains 2017**

**M162/17**

**MOVED BY:** Y. Ritsema-Teeninga

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby adjourns the Regular Council meeting at 7:06 p.m. to enter a Court of Revision meeting for the Jackson and Schultz Municipal Drains 2017.*

**CARRIED**

**M163/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT The Council of the Township of North Huron reconvene the Regular Council meeting at 8:10 p.m.*

**CARRIED**

**5.2.1 Tender Results - Jackson and Schultz Municipal Drains 2017**

**M164/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby award the contract on the Jackson and Schultz Drains 2017 to Robinson Farm Drainage Limited subject to the third reading of By-law No. 16-2017 Being a By-law to Provide for a Drainage Works for the Jackson and Schultz Municipal Drains 2017.*

**CARRIED**

### 5.3 Cathy Ritsema - Alzheimer Society of Huron County

Cathy Ritsema, Executive Director delivered a presentation on behalf of the Alzheimer Society of Huron County detailing the programs offered in North Huron.

Ms. Ritsema introduced three volunteers in attendance Merle Underwood, Bob Raper and Wendy Herbert.

Ms. Ritsema noted that the Alzheimer Society of Huron County delivers a variety of programs some offered at Wingham and District Hospital and others at their satellite office in Wingham through a partnership with the North Huron Family Health Team.

Ms. Ritsema noted that the Alzheimer Society of Huron County is offering a Minds in Motion program which runs February through April 2017 at the North Huron Westcast Community Complex as well as a Walk for Alzheimer's event taking place on Saturday May 13th, 2017.

Merle Underwood spoke regarding Picks disease and emphasized that education regarding the disease is important.

Ms. Ritsema, Mr. Raper, Ms. Underwood and Ms. Herbert were thanked and departed.

## 6. REPORTS

### 6.1 Clerks Department

### 6.2 Finance Department

### 6.3 Recreation and Facilities Department

### 6.4 Public Works / Utilities Department

#### 6.4.1 StopGap Policy

#### **M165/17**

**MOVED BY:** T. Seip

**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby accepts the StopGap Program Report for information purposes;*

*AND FURTHER THAT the Council of the Township of North Huron approve and adopt the "StopGap Ramp Policy" for use in North Huron.*

**CARRIED**

#### 6.4.2 Streetlight LED Conversion Report - LAS-RealTerm Proposal

**M166/17**

**MOVED BY:** T. Seip

**SECONDED BY:** J. Campbell

*THAT the Council of the Township of North Huron hereby receive the report of the Director of Public Works regarding LED Streetlight Conversion*

*Program – LAS/RealTerm Energy Proposal for information;*

*AND FURTHER THAT Council approve the execution of a Letter of Engagement with LAS and their service partner RealTerm Energy for the audit, design, upgrade, and energy performance of LED streetlights as detailed in their proposal;*

*AND FURTHER THAT Council approve the project funding from the Water and Sewer reserves for approximately \$530,000, with savings from the reduced energy costs of streetlights being allocated back to the Water and Sewer reserves for the full amount of borrowing;*

*AND FURTHER THAT Council direct staff, following completion of the borrowing term, to continue streetlight revenues on trend with current rates and redirect the surplus into a Roads reserve.*

**CARRIED**

#### 6.4.3 Water and Wastewater Annual Reports

**M167/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT the Council of the Township of North Huron hereby receive the 2016 Water and Wastewater Annual Reports for Blyth and Wingham systems produced by Veolia Water Canada for information purposes.*

**CARRIED**

6.4.4 Public Works Garbage and Recycling RFP Award

**M168/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** R. Hallahan

*THAT the Council of the Township of North Huron hereby receive the Director of Public Works report regarding Garbage and Recycling Curbside Collection RFP Results;*

*AND FURTHER THAT the Council of the Township of North Huron hereby directs the Director of Public Works to engage the public on the preferred Option B - Bi-weekly Curbside Collection for Garbage and Recycling and other associated potential impacts or initiatives with that option;*

*AND FURTHER THAT Council hereby directs the Director of Public Works to report back to Council with the results and a firm recommendation for contract award;*

*AND FURTHER THAT the Director of Public Works be directed to engage in a detailed service and rate review for the solid waste operation, and develop a plan to reduce the impact of solid waste to taxation.*

**CARRIED**

6.5 Fire Department of North Huron

6.6 Building Department

6.7 CAO

6.7.1 Draft Cross Border Agreement Amendment

**M169/17**

**MOVED BY:** B. Knott

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron hereby accepts the report of the CAO regarding an amended Cross Border Servicing Agreement with the Municipality of Morris Turnberry for information purposes;*

*AND FURTHER THAT Council approves the amendments to the Agreement as presented in the draft document;*

*AND FURTHER THAT the Clerk is instructed to prepare a by-law to authorize the amended Agreement, after it has been ratified by Morris Turnberry Council.*

**CARRIED**

**7. CORRESPONDENCE**

**8. COUNCIL REPORTS**

**8.1 REEVE ACTIVITY REPORT**

Reeve Vincent reported taking note of accessibility features and options while on a recent vacation.

Reeve Vincent compared the accessibility options he observed to those available in Huron County and commended the Huron County Accessibility Committee on the work that they do to promote accessibility.

**8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)**

Councillor Vodden reported attending the CHIPS Road Safety Forum on March 23 2017 in Holmesville and noted that the information presented was good and that support for the event from the various organizations and groups involved was excellent.

**8.3 REQUESTS BY MEMBERS**

**9. NOTICE OF MOTION**

**10. BY-LAWS**

**10.1 By-law No. 28-2017**

A by-law to appoint Statutory Officials to the Corporation of the Township of North Huron, as amended.

**M170/17**

**MOVED BY:** T. Seip

**SECONDED BY:** R. Hallahan

*THAT by-law No. 28-2017; being a by-law to appoint Statutory Officials to the Corporation of the Township of North Huron as amended; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

10.2 By-law No. 29-2017

A by-law to amend By-law No. 19-2015, being a By-law respecting Construction, Demolition and Change of Use Permits and Inspections

**M171/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** B. Knott

*THAT by-law No. 29-2017; being a by-law to amend By-law No. 19-2015, being a By-law respecting Construction, Demolition and Change of Use Permits and Inspections; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

10.3 By-law No. 30-2017

A by-law to amend Schedule "C" to By-Law No. 09-2017, being a by-law to establish fees and charges for the Township of North Huron

**M172/17**

**MOVED BY:** B. Vodden

**SECONDED BY:** B. Knott

*THAT By-law No. 30-2017; being a by-law to amend Schedule "C" and Schedule "L" to By-Law No. 09-2017, being a by-law to establish fees and charges for the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law Book.*

**CARRIED**

**11. ANNOUNCEMENTS**

**12. OTHER BUSINESS**

Councillor Knott requested that the Court of Revision reconvene to accept further information received from an assessed landowner.

The Court was unable to reconvene as all the affected landowners on the Jackson and Schultz Municipal Drains 2017 were not in attendance.



**13. CLOSED SESSION AND REPORTING OUT****M173/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceeds at 9:14 pm. to an In-Camera Session (Closed to the Public) to discuss the following:*

- *A proposed or pending acquisition or disposal of land by the municipality or local board (Wingham Property)*
- *proposed or pending acquisition or disposal of land by the municipality or local board (Blyth Property)*

**CARRIED****M174/17****MOVED BY:** T. Seip**SECONDED BY:** B. Vodden

*THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:52 pm.*

**CARRIED****M175/17****MOVED BY:** T. Seip**SECONDED BY:** Y. Ritsema-Teeninga

*THAT the Council of the Township of North Huron hereby confirm the direction given to staff, in Closed Session.*

**CARRIED****14. CONFIRMATORY BY-LAW**

- 14.1 By-law No. 31-2017, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron.

**M176/17****MOVED BY:** B. Knott**SECONDED BY:** R. Hallahan

*THAT By-law 31-2017; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first, second, third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.*

**CARRIED**

**15. ADJOURNMENT**

**M177/17**

**MOVED BY:** J. Campbell

**SECONDED BY:** T. Seip

*THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:53 pm.*

**CARRIED**

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Neil Vincent, Reeve

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Kathy Adams, Clerk